



**TAKE NOTICE THAT A REGULAR MEETING
OF THE BOARD OF COMMISSIONERS
OF THE CITY OF PHARR, TEXAS
WILL BE HELD AT CITY HALL, COMMISSIONERS' ROOM,
118 S. CAGE BLVD., 2ND FLOOR, PHARR, TEXAS
COMMENCING AT 5:00 PM ON
MONDAY, OCTOBER 2, 2017**

The City of Pharr has called this meeting as allowed pursuant to Texas law, city charter, and Ordinance O-2015-28. The governing body may recess from day to day when it does not complete consideration of a particularly long subject as authorized by law. All persons desiring to address the governing body must register with the presiding city clerk prior to the scheduled meeting.

1. CALL TO ORDER:

A) Roll call and possible action on the excusing of any absent member of the governing body.

B) Pledge of Allegiance/Invocation

2. PUBLIC COMMENTS/PUBLIC HEARINGS:

A) PUBLIC COMMENTS: (Ordinance No. O-2015-28) A registered speaker may speak on several items or topics of public concern; however, a speaker may not exceed three (3) minutes as a whole when addressing the board. A registered speaker may not donate time to another speaker. No more than five (5) registered persons may speak at a scheduled meeting. A sign-in form must be filled out prior to the meeting to allow the registered speaker to address the governing body.

B) PUBLIC HEARING ON DEVELOPMENT SERVICES CASES: (Ordinance No. O-2015-28). A registered speaker during the public hearing may not exceed three (3) minutes when addressing the board. A sign-in form for participation in public a hearing shall be promulgated by the city clerk and be made available at the city clerk's office. The public hearing sign-in form shall include the person or entity's name, address, telephone number, other contact information, organization if applicable, and other notices, authorizations, and acknowledgements as may be allowed by law from time to time. No registered speaker may be allowed to address the governing body once the public hearing has closed.

C) PUBLIC HEARING: Solicitation of comments on the FY 2017 Local Edward Byrne Memorial Justice Assistance Grant Project Award for \$17,842.00 for the Purchase of a Digital Interview and Custodial Recording System. (POLICE)

3. CITY MANAGER'S REPORTS: *(City Manager's Administrative Reports and discussion, if any, with governing body. The City Manager may also assign a designated spokesperson for any particular listed topic)*

- A) City Engineer's Report.
- B) ABA Kickstands for Kids presentation.
- C) City Events of Interest.

4. CONSENT AGENDA: *(All items listed under consent Agenda are considered to be routine and non-controversial by the Governing Body and will be enacted by one motion. Any Commissioner may remove items from the consent agenda by making such request prior to a motion and vote on the Consent Agenda)*

- A) Approval of minutes for September 18, 2017 Regular Called Meeting. (ADMINISTRATION)
- B) Consideration and action, if any, authorizing City of Pharr to enter into a Memorandum of Understanding with the Texas of Public Safety, The Texas Division of Emergency Management and State Operations, Texas Emergency Management Assistance Team (TEMAT). (FIRE)
- C) Consideration and action, if any, on Resolution ratifying meeting time of the City Commission meeting of Monday, October 2, 2017. (ADMINISTRATION)
- D) Consideration and action, if any, on Resolution entering into an agreement with the Texas Department of Transportation for closure of U.S. 281 (Cage Blvd.) from Polk Ave. to Ridge Road for the Annual Veteran's Day Parade on Saturday, November 11, 2017. (PUBLIC WORKS)
- E) Consideration and action, if any, on Resolution to enter into an Interlocal Agreement and accept grant award from the Auto Burglary and Theft Prevention Authority. (POLICE)
- F) Consideration, if any, on purchase of furniture for the South Pharr Development and Research Center. (LIBRARY)
- G) Consideration and action, if any, on approval of the final Regional Assessment of Fair Housing Plan. (GMCD)
- H) Consideration and action, if any, on 2018 National Customs Brokers & Forwarders Association of America Membership Directory for \$2,599. (BRIDGE)

AGENDA REGULAR MEETING
October 2, 2017

I) Consideration and action, if any, on 2017 NASCO Continental Reunion Sponsorship for \$3,500. (BRIDGE)

J) Consideration and action, if any, on Cena de Gala del Primer Congreso Mundial de Productores y Exportadores de Mango Sponsorship for \$3,400. (BRIDGE)

K) Consideration and action, if any, on request from St. Jude Catholic Church for partial street closure of South Ironwood, East Kelly Ave., South Veterans Rd. and West Sam Houston Ave. for their church walk on Friday, October 13, 2017 from 5:30 p.m. to 7:30 p.m. (ADMINISTRATION)

L) Consideration and action, if any, on request from Hidalgo County Head Start Program for the usage of all rental facility halls at the Jose "Pepe" Salinas Memorial Civic on April 15-19, 2018. (PARKS)

M) Consideration and action, if any, on Development Services Cases:

1. Topgolf USA Pharr, LLC., has filed with the Planning and Zoning Commission a request for a Conditional Use Permit and Late Hours Permit to allow the sale of alcoholic beverages for on-premise consumption in a General Business District (C). The property is legally described as being a 1.27 acre tract of land, more or less out of Lot 3, Pharr Citrus Orchard Co. Subdivision, Pharr, Hidalgo County, Texas. The property is located within the 1900 Block of West Interstate Highway 2.

2. Rio Grande Valley College has filed with the Planning and Zoning Commission a request for a Life-of-the-Use Conditional Use Permit to allow an Institutional Use (school) in a Limited Industrial District (L-I). The property is legally described as being a 12.474 acre tract of land out of Lot 85, Kelly-Pharr Subdivision, Pharr, Hidalgo County, Texas. The property is located within the 5400 Block of North IH69C.

N) PLATS:

1. Melden & Hunt, Inc., representing Victor Perez, Executive Director for Pharr Economic Development Corp. II, is requesting final plat approval of the proposed TopGolf Pharr Subdivision. The property is legally described as being 15.420 acres out of Lots 2 and 3, Pharr Citrus Orchard Co., all of Lots 2-6 McAllen-Pharr Storage Rentals Subdivision, all of Lot 1, Pharr Nursing Home Subdivision, all of Lots 4-5, Pharr Commercial Park Subdivision Phase II, and all of Lot 3A, Re-plat of Pharr Commercial Park Subdivision Phase II, Pharr, Hidalgo County, Texas. The property is located within the 1900 Block of West Interstate 2.

REGULAR AGENDA - OPEN SESSION:

5. ORDINANCES AND RESOLUTIONS:

A) Consideration and action if any, on Ordinance amending Ordinance No. O-2006-47, Standards Manual: Construction and Development Guide. (DEVELOPMENT SERVICES)

6. ADMINISTRATIVE:

A) Presentation of Annual Financial Budget for Fiscal Year 2017-2018. (FINANCE)

B) Consideration and action, if any, awarding proposal for golf cart lease agreement (RFP No. 1617-75-510-0040). (PARKS)

C) Quintanilla Headley & Associates Inc., representing Esponjas Development, LTD., Cruz Cantu III, President, is requesting preliminary and final plat approval of the proposed Amended Tropic Star Estates Subdivision. The property is legally described as being a 1.748 acre tract of land out of the South 574.00 feet of Lot 1, Tropic Star Estates Subdivision, Pharr, Hidalgo County, Texas. The property is located within the 100 Block of East Tropic Star Road.

D) Consideration and action, if any, to confirm the City Manager's appointment of a Department Head for the Police Department (ADMINISTRATION)

7. CONTRACTS/AGREEMENTS:

A) Consideration and action, if any, authorizing City Manager to enter into a Memorandum of Understanding (MOU) with the Port of Brownsville. (BRIDGE)

B) Consideration and action, if any, on contract addendum with KM International LLC. (ADMINISTRATION)

C) Consideration and action, if any, on ratification of IT Audit contract. (ADMINISTRATION)

D) Consideration and action, if any, authorizing City Manager to negotiate contract with SNG Civil Engineers, LLC (SNG) to update City of Pharr Water and Wastewater Master Plan. (ADMINISTRATION)

E) Consideration and action, if any, on 380 Comprehensive Agreement with Novus Polaris. (PEDC II)

F) Consideration and action, if any, on Professional Service Agreement and Lobbying Services for Project Verde. (BRIDGE)

8. LEGAL:

A) Consultation with legal counsel on appointment of a Department Head for the Police Department under 551.071. (ADMINISTRATION)

9. CLOSED SESSION: *In accordance with Chapter 551 of the Texas Gov't. Code, the Pharr Board of Commissioners hereby gives notice that it may meet in a closed (non-public) executive session to discuss the items listed on the public portion of the meeting agenda.*

Pursuant to Section 551.071, the City may convene in a closed, non-public meeting with its attorney and discuss any matters related to **legal advice on pending or contemplated litigation, settlement offer, and/or on a matter in which the duty of the attorney to the governmental body under the Texas Disciplinary Rules of Professional Conduct of the State Bar of Texas clearly conflicts with this chapter.** The City and its attorney may also discuss such issues with the appropriate staff so as to obtain necessary and relevant information so that such discussion is informative and developed.

Pursuant to Section 551.072, the City may convene in a closed, non-public meeting to discuss any matters related to **real property and deliberate the purchase, exchange, lease, or value of real property as such would be detrimental to negotiations between the City and a third party in an open meeting.** The City and its attorney may also discuss such issues with the appropriate staff so as to obtain necessary and relevant information so that such discussion is informative and developed.

Pursuant to Section 551.074, the City may convene in a closed, non-public meeting to discuss any matters related to **appointment, employment, evaluation, reassignment, duties and discipline or dismissal of a public officer or employee and to hear any complaints or charges against an officer or employee.** The City and its attorney may also discuss such issues with the appropriate staff including members so as to obtain necessary and relevant information so that such discussion is informative and developed.

Pursuant to Section 551.076, the City may convene in a closed, non-public meeting to discuss any matters on the **deployment, or specific occasions for implementation, of security personnel or devices.** The City and its attorney may also discuss such issues with the appropriate staff so as to obtain necessary and relevant information so that such discussion is informative and developed.

Pursuant to Section 551.084, the City may convene in a closed, non-public meeting to discuss any matters involving an **investigation and may exclude a witness from hearing during the examination of another witness in the investigation.** The City and its attorney may also discuss such issues with the appropriate staff so as to obtain necessary and relevant information so that such discussion is informative and developed.

AGENDA REGULAR MEETING
October 2, 2017

Pursuant to Section 551.087, the City may convene in a closed, non-public meeting to discuss any matters regarding **economic development issues**. The City and its attorney may also discuss such issues with the appropriate staff so as to obtain necessary and relevant information so that such discussion is informative and developed.

10. RECONVENE: *into Regular Session, and consider action, if necessary on any items(s) discussed in closed session.*

11. ADJOURNMENT:

NOTICE OF ASSISTANCE AT THE PUBLIC MEETING

City Hall is wheelchair accessible and accessible parking spaces are available. Requests for accommodations or interpretive services must be made 48 hours prior to this meeting. Please contact the City Clerk's Office at 956/402-4100 ext. 1003/1007 or FAX 956/702-5313 or E-mail hilda.pedraza@pharr-tx.gov or imelda.barrera@pharr-tx.gov for further information. Braille is not available.

I, the undersigned authority, do hereby certify that the above notice of said Regular Meeting of the City Commission of the City of Pharr was posted on the bulletin board at City Hall and on the City's web page at www.pharr-tx.gov. This Notice was posted on the 29th day of September, 2017 at 4:55 p.m. and will remain posted continuously for at least 72 hours preceding the scheduled time of said Meeting, in compliance with Chapter 551 of the Government Code, Vernon's Texas Codes, Annotated (Open Meetings Act).



WITNESS MY HAND AND SEAL, this 29th day of September, 2017.


HILDA PEDRAZA, TRMC
CITY CLERK

I certify that the attached notice and agenda of items to be considered by the City Commission was removed from the bulletin board of City Hall on the _____ day of _____, 20____ by,

Title: _____



AGENDA MEMORANDUM

BOARD: City Commission

AGENDA ITEM #: 2.A.

DATE SUBMITTED: September 13, 2017

MEETING DATE: October 2, 2017

FROM: Hilda Pedraza, City Clerk

DEPARTMENT: Administration

DIRECTOR:

Agenda Item: PUBLIC COMMENTS

Classification: Regular

(* If closed session, City Attorney must review and approve.)

Exclude Material from Public Packet? No

Reason:

Issue:

Financial Consideration:

Staff Recommendation:

Alternatives:

ROUTING:

Hilda Pedraza

Created/Initiated - 09/13/2017



AGENDA MEMORANDUM

BOARD: City Commission

AGENDA ITEM #: 2.B.

DATE SUBMITTED: September 13, 2017

MEETING DATE: October 2, 2017

FROM: Hilda Pedraza, City Clerk

DEPARTMENT: Administration

DIRECTOR:

Agenda Item: Public Hearing on Development Services Cases

Classification: Regular

(* If closed session, City Attorney must review and approve.)

Exclude Material from Public Packet? No

Reason:

Issue:

Financial Consideration:

Staff Recommendation:

Alternatives:

ROUTING:

Hilda Pedraza

Created/Initiated - 09/13/2017



AGENDA MEMORANDUM

BOARD: City Commission

AGENDA ITEM #: 2.C.

DATE SUBMITTED: September 26, 2017

MEETING DATE: October 2, 2017

FROM: Ruben Villegas, Chief of Police

DEPARTMENT: Police

DIRECTOR:

Agenda Item: Public Hearing: Solicitation of comments on the FY 2017 Local Edward Byrne Memorial Justice Assistance Grant Project Award for \$17,842.00 for the Purchase of a Digital Interview and Custodial Recording System.

Classification: Public Hearing

(* If closed session, City Attorney must review and approve.)

Exclude Material from Public Packet? No

Reason:

Issue: A Public Hearing by the Pharr Police Department on the FY 2017 Local Edward Byrne Memorial Justice Assistance Grant Project Award for \$17,842.00 for the Purchase of a Digital Interview and Custodial Recording System.

Financial Consideration:

Staff Recommendation:

Alternatives:

ROUTING:

Ruben Villegas
City Management Office

Created/Initiated - 09/26/2017
Final Approval - 09/28/2017



AGENDA ITEM SUMMARY

BOARD OF COMISSIONERS

DATE SUBMITTED: 08/29/2017

C.C. MEETING DATE: 09/05/2017

SUBMITTED BY: Chief Ruben Villegas

DEPARTMENT: Police

DIRECTOR: Chief of Police Ruben Villegas

AGENDA ITEM: Request for a Public Hearing by the Pharr Police Department on the FY 2017 Local Edward Byrne Memorial Justice Assistance Grant Project Award for \$17,842.00 for the Purchase of a Digital Interview and Custodial Recording System.

CLASSIFICATION: Public Hearing Consent X Regular Closed Session

(*If closed session, City Attorney must review and approve.)

EXCLUDE MATERIAL FROM PUBLIC PACKET: Yes X No

Reason?

ROUTING:

CITY ATTORNEY: _____ DATE: _____

ASSISTANT CITY MANAGER: _____ DATE: _____

CITY MANAGER: _____ DATE: _____

DEADLINES:

Wednesday 12 noon the week before City Commission Meeting:

- All items needing review by the City Attorney (complete with all materials and Agenda Item Summary for review) Understand that lengthy items or items that require outside specialized consultation may not make the agenda you specify. The sooner you have items ready for review the better.

Wednesday by 4 pm the week before City Commission meeting:

- All Agenda Item Request Forms are due to City Clerk so the agenda can be completed.

Thursday by 5 pm the week before City Commission meeting:

- All back up data for all agenda items are due to City Clerk so final packets can be assembled.

Pharr Police Department
Public Hearing Notice on Intended use of 2017 Local Edward Byrne Memorial
Justice Assistance Grant funds

The Pharr Police Department request for Public Hearing on the intended use of Local Edward Byrne Memorial Justice Assistance Grant funds will be placed on the City of Pharr Commission meeting agenda for Monday October 2, 2017 at 4:00 p.m. to be held at 118 South Cage in Pharr, Texas.

Furthermore the public would be invited to the public hearing and will be provided with an opportunity to provide public comments on this item. More importantly this grant application abstract will be posted on/or about August 31, 2017 at the City of Pharr website at www.pharr-tx.gov and the City of Pharr bulletin board located at 118 South Cage.

The City of Pharr Police Department is eligible for **\$17,842** funding under the Edward Byrne Memorial Justice Assistance Grant to support components of the criminal justice system. The City of Pharr Police Department is intending to submit an application for the eligible funding and use said funding for the purpose of purchasing a Digital Interview and Custodial Recording System.



MEMORANDUM

DATE: August 29, 2017
TO: Juan G Guerra, City Manager
FROM: Ruben Villescas, Police Chief

SUBJECT: **Request for a Public Hearing by the Pharr Police Department on the FY 2017 Local Edward Byrne Memorial Justice Assistance Grant Project Award for \$17,842.00 for the Purchase of a Digital Interview and Custodial Recording System.**

ISSUE:

The Pharr Police Department received notification of the FY2017 Local Edward Byrne Memorial Justice Assistance Grant Program grant solicitation thru the Governor's Office. We have to submit a grant application that required that it be made available to the governing body for review. The grant award is for the amount of \$17,842 and does not require any matching funds from the city. The Grant application is due by September 5, 2017.

The Grant does require that we hold a public hearing for citizen input on the designated grant project Digital Interview and Custodial Recording System. We must allow a 30 day period between posting of the public hearing notice and an abstract has to be made available for the citizen's review. **The public hearing on the project will be held on the regular scheduled commission meeting for October 2, 2017.**

FINANCIAL CONSIDERATION:

The approved grant award is for the amount of \$17,842 and does not require a match. However the project cost could be up to \$30,000.00 and needed funds would be acquired from seized assets.

ALTERNATIVE:

N/A

STAFF RECOMMENDATION:

I recommend that approval be given for Public Hearing to be Held.



AGENDA MEMORANDUM

BOARD: City Commission

AGENDA ITEM #: 3.A.

DATE SUBMITTED: September 26, 2017

MEETING DATE: October 2, 2017

FROM: Omar Anzaldua, City Engineer

DEPARTMENT: Engineering

DIRECTOR:

Agenda Item: City Engineer's Report.

Classification: Regular

(* If closed session, City Attorney must review and approve.)

Exclude Material from Public Packet? No

Reason: N/A

Issue: City Engineer's Report

Financial Consideration: N/A

Staff Recommendation:

Alternatives:

ROUTING:

Omar Anzaldua

Created/Initiated - 09/26/2017

Omar Anzaldua

Approved - 09/26/2017

Karla Moya

Approved - 09/26/2017

Patricia Rigney

Approved - 09/26/2017

City Management Office

Final Approval - 09/27/2017

Design Phase

- ☐ **Hi-Line Road Improvements From Jackson Rd to Veterans Rd (I-Road)**
- ☐ **Anaya Road Improvements From US 281 (Cage Blvd) to Veterans Rd (I-Road)**
- ☐ **365 Tollway Utility Adjustments**
- ☐ **Various Park Designs-2016**
- ☐ **Renovations of Jose "Pepe" Salinas Civic Center**

Construction Phase

- ☐ **South Pharr Development and Research Center (Part A)**
- ☐ **South Pharr Exhibit Hall**
- ☐ **Jones Box Park Parking Lot Improvements**
- ☐ **Owassa Road Improvements**
- ☐ **West Moore Rd Improvements**
- ☐ **Single Machine Repaving Project Year 2**
- ☐ **Eldora Elevated Storage Tank Improvements**
- ☐ **Waterline Transmission Improvements**
- ☐ **Lift Station 25 & 16-in Forcemain Improvements**
- ☐ **Wastewater Treatment Plant Clarifier No. 2 Rehabilitation**
- ☐ **Proposed Traffic Signal Improvements on Veterans Rd. at Kelly Ave. & Eldora Rd.**
- ☐ **Jackson Road And Cage Boulevard Raised Medians Construction Project**
- ☐ **South Pharr Water Tower Rehabilitation**
- ☐ **Jones Box Park Landscape and Irrigation Improvements**

Project Name:	Hi-Line Road Improvements From Jackson to Veterans
Design Engineer:	S&B Infrastructure, Ltd.
Description:	Approximately 2.3 miles of roadway improvements from Jackson Rd to Veterans Rd.
Status:	Currently Working on the Environmental
Project Name:	Anaya Rd. Improvements From US 281 (Cage Blvd.) to Veterans Rd. (I-Road)
Design Engineer:	S&B Infrastructure, Ltd.
Description:	Approximately 1.03 miles of roadway improvements from US 281 (Cage Blvd.) to Veterans Rd. (I-Road)
Status:	Currently Working on the Environmental
Project Name:	365 Tollway Utility Adjustments
Design Engineer:	S&B Infrastructure, Ltd.
Description:	Various utility relocations along • Jackson Rd (24" Waterline), • US 281/Cage Blvd (18" Waterline), • I-Road (24" Steel Casing for future waterline) • Thomas Rd/I Road (12" Waterline)
Status:	Plans are 100% Complete

Project Name:	Various Park Design-2016
Design Engineer:	Halff & Associates
Description:	Various Park Improvements at the following Parks: • Allen & William Arnold Elementary City/School Park • Dr. William Long Elementary City/School • Ford Elementary City/School Park • Nature Park • Splash Pad at Allen & William Arnold
Status:	• Allen & William Arnold Park - 70% Design Complete • Allen & William Arnold Park Splash Pad – 90% Design Complete • Nature Park – 90% Design Complete • Dr. William Long – 90% Design Complete
Project Name:	Renovations of Jose "Pepe" Salinas Civic Center
Design Architect:	Diseño
Description:	Renovations of an approximately 16,000 s.f. facility
Status:	1. Three (3) Schematics have been completed. 2. Developed three (3) 3D architectural design models of the facility

Project Name	South Pharr Development and Research Center Part A		
Architect	The Warren Group, Inc		
Contractor	Holchemont		
Contract Amount	\$2,433,000	Contract Time (days)	240
Notice to Proceed	4/9/2017	Contract Time Used:	70.83%

Description: Construction of South Pharr Development and Research Center consisting of approximately 15,398 s.f. masonry building.

Status: Construction is approximately 55.16% complete.

Pictures:



Project Name	South Pharr Exhibit Hall		
Architect	The Warren Group, Inc		
Contractor	Holchemont		
Contract Amount	\$1,209,000	Contract Time (Days)	240
Notice to Proceed	4/9/2017	Contract Time Used:	70.83%

Description: South Pharr Exhibit Hall will consist of a new one story masonry building approximately 9,000 s.f. in size

Status: Construction is approximately 65.36% complete.

Pictures:



Project Name:	Jones Box Park Parking Lot Improvements		
Engineer	Melden & Hunt		
Contractor	Mor-Wil, LLC		
Contract Amount	\$579,410	Contract Time (Days)	120
Notice to Proceed	1/19/2017	Contract Time Used:	208.33%

Description: Construction of a new parking lot, walking trail resurfacing, basketball courts and soccer fields.

Status: Construction is over 95% complete.

Pictures:



Project Name:	Owassa Road Reconstruction and Widening		
Engineer:	Tedsj		
Contractor	IOC, Company		
Contract Amount	\$5,206,108	Contract Time (Days)	438
Notice to Proceed	3/23/2017	Contract Time Used:	42.69%

Description: Widening of Owassa Rd between Jackson Rd and US 281 Frontage, and various drainage improvements.

Status: Construction is ongoing.

Pictures:



Project Name:	West Moore Rd Improvements		
Engineer	Melden & Hunt		
Contractor	Texas Cordia Construction		
Contract Amount	\$332,153	Contract Time	100
Notice to Proceed	3/29/2017	Contract Time Used:	181.00%
Description: Reconstruction of West Moore Rd and the widening of Moore Rd at Jackson Rd. and Cage Blvd Intersections			
Status: Intersection widening has been completed and road is open to traffic.			

Pictures:



Project Name:	Single Maching Repaving Project Year 2		
Engineer	City of Pharr-Engineering Department		
Contractor	Cutler		
Contract Amount	\$2,807,023	Contract Time (Days)	180
Notice to Proceed	1/23/2017	Contract Time Used:	100.00%
Description: Repaving of residential streets, in North, Central and South Pharr			
Status: Contractor has completed the project. Contractor has been issued a Punch List for items that need to be addressed before closing the job.			
Pictures: (None)			

Project Name:	Eldora Elevated Storage Tank Improvements		
Engineer	SG&E, LLC		
Contractor	Landmark		
Contract Amount	\$2,735,000	Contract Time (Days)	365
Notice to Proceed	4/21/2017	Contract Time Used:	43.29%

Description: Build a new 1 Million Gallon Composite Elevated Storage Tank

Status: Construction is ongoing. Project is over 50% complete.

Pictures:



Project Name:	Waterline Transmission Improvements		
Engineer	S&GE, LLC		
Contractor	Jimmy Closner & Sons		
Contract Amount	\$6,591,196	Contract Time (Days)	540
Notice to Proceed	3/15/2016	Contract Time Used:	103.70%

Description: Construction of a 20-in and 16-in water transmission main from the Water Treatment Plant (WTP) Booster Pump Station to the Expressway and JBJ Elevated Storage Tank.

Status: Contractor is addressing punch list items.

Pictures:



Project Name:	Lift Station 25 & 16-in Forcemain Improvements		
Engineer	S&GE, LLC		
Contractor	Saenz Brothers Construction, LLC		
Contract Amount	\$2,715,364	Contract Time (Days)	360
Notice to Proceed	8/2/2016	Contract Time Used:	116.67%

Description: New Liftstation and 16-in Forcemain Improvements

Status: Construction is about 80% complete

Pictures:



Project Name:	Wastewater Treatment Plant Clarifier No. 2 Rehabilitation		
Engineer	SG&E		
Contractor	JMJ Constructors Inc.		
Contract Amount	\$532,725	Contract Time (Days)	270
Notice to Proceed	1/3/2017	Contract Time Used:	98.52%

Description: Install a new Clarifier at the Wastewater Treatment Plant Clarifier No. 2

Status: Construction is ongoing, project is 80.30% complete.

Pictures:



Project Name:	Proposed Traffic Signal Improvements on Veterans Rd. at Kelly Ave. & Eldora Rd.		
Engineer	Aldaña Engineering & Traffic Design, LLC		
Contractor	D&G Energy Corporation		
Contract Amount	\$232,765	Contract Time (Days)	120
Notice to Proceed	7/31/2017	Contract Time Used:	47.50%
Description: This existing intersection is presently un-signalized. The proposed traffic signal will include traffic signal poles and arms, traffic signal controller & cabinet, foundations,			
Status: Contract has been awarded. Notice to Proceed date was July 31, 2017.			
Pictures:(None)			

Project Name:	Jackson Rd and Cage Blvd Raised Medians		
Engineer	R. Gutierrez Engineering Corp.		
Contractor	IOC		
Contract Amount	\$297,849	Contract Time (Days)	60
Notice to Proceed	7/24/2017	Contract Time Used:	106.67%
Description: Construction of raised concrete medians, and pavement striping along Jackson Rd and Cage Blvd.			
Status: Project is complete. Contractor is addressing Final Walk Thru items.			

Pictures: (None)



Project Name:	South Pharr Water Tower Rehabilitation		
Engineer	Dunham Engineering, Inc.		
Contractor	Blastco		
Contract Amount	\$127,600	Contract Time (Days)	90
Notice to Proceed	8/14/2017	Contract Time Used:	47.78%
Description: Rehabilitation and repainting of a 750,000 gallon composite			
Status: Construction is ongoing.			
Pictures:			
			

Project Name:	Jones Box Park Landscape and Irrigation Improvements		
Engineer	Heffner Design Team, PLLC		
Contractor	Southern Landscapes		
Contract Amount	\$79,050	Contract Time (Days)	90
Notice to Proceed	9/18/2017	Contract Time Used:	8.89%

Description: Various landscape and irrigation improvements at Jones Box Park

Status: Construction began September 18, 2017.

Pictures:





AGENDA MEMORANDUM

BOARD: City Commission

AGENDA ITEM #: 3.B.

DATE SUBMITTED: September 28, 2017

MEETING DATE: October 2, 2017

FROM: Hilda Pedraza, City Clerk

DEPARTMENT: Administration

DIRECTOR: Juan Guerra

Agenda Item: ABA Kickstands for Kids presentation.

Classification: Regular

(* If closed session, City Attorney must review and approve.)

Exclude Material from Public Packet? No

Reason:

Issue: The American Bickers Association, McAllen Chapter, held their annual Kickstands for Kids school supply/backpack distribution event on Friday, September 8, 2017 at Carmen Anaya Elementary. They provided backpacks full of schools supplies to over 400 students.

Andrew Canon, Chapter President, would like to thank the City Commission for their support and generous contribution that helped make this event possible once again.

Financial Consideration:

Staff Recommendation: N/A

Alternatives: N/A

ROUTING:

Hilda Pedraza
City Management Office

Created/Initiated - 09/28/2017
Final Approval - 09/29/2017



CARMEN ANAYA

ELEMENTARY

KICKSTANDS FOR KIDS

SPECIAL THANKS TO OUR SPONSORS



- City of Pharr
 - Mayor Ambrosio “Amos” Hernandez and City Commissioners
- City Of Pharr Police Department – Police Escort to Carmen Anaya
- Commissioner Mario A. Bracamontes, City of Pharr
- Walmart – In Mission
- Bill and Connie Poff

THANK YOU





















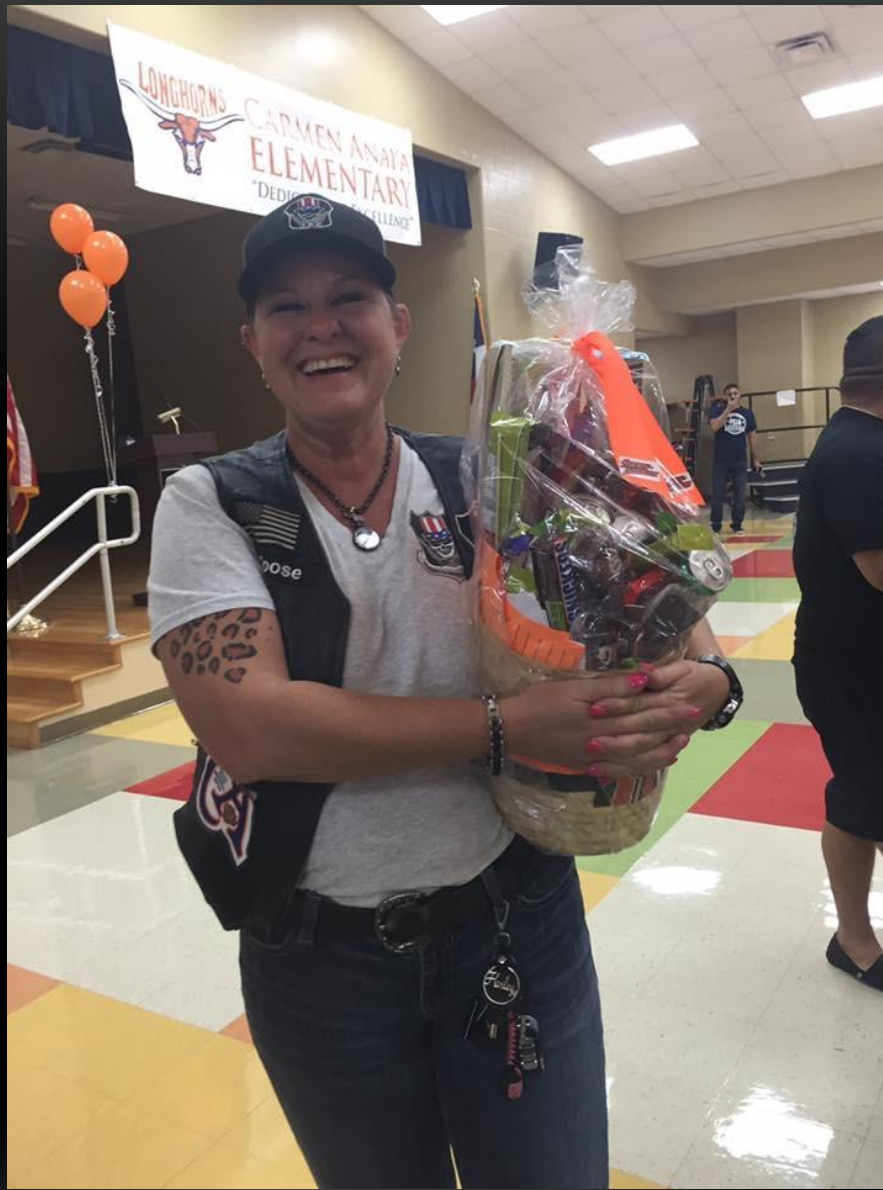


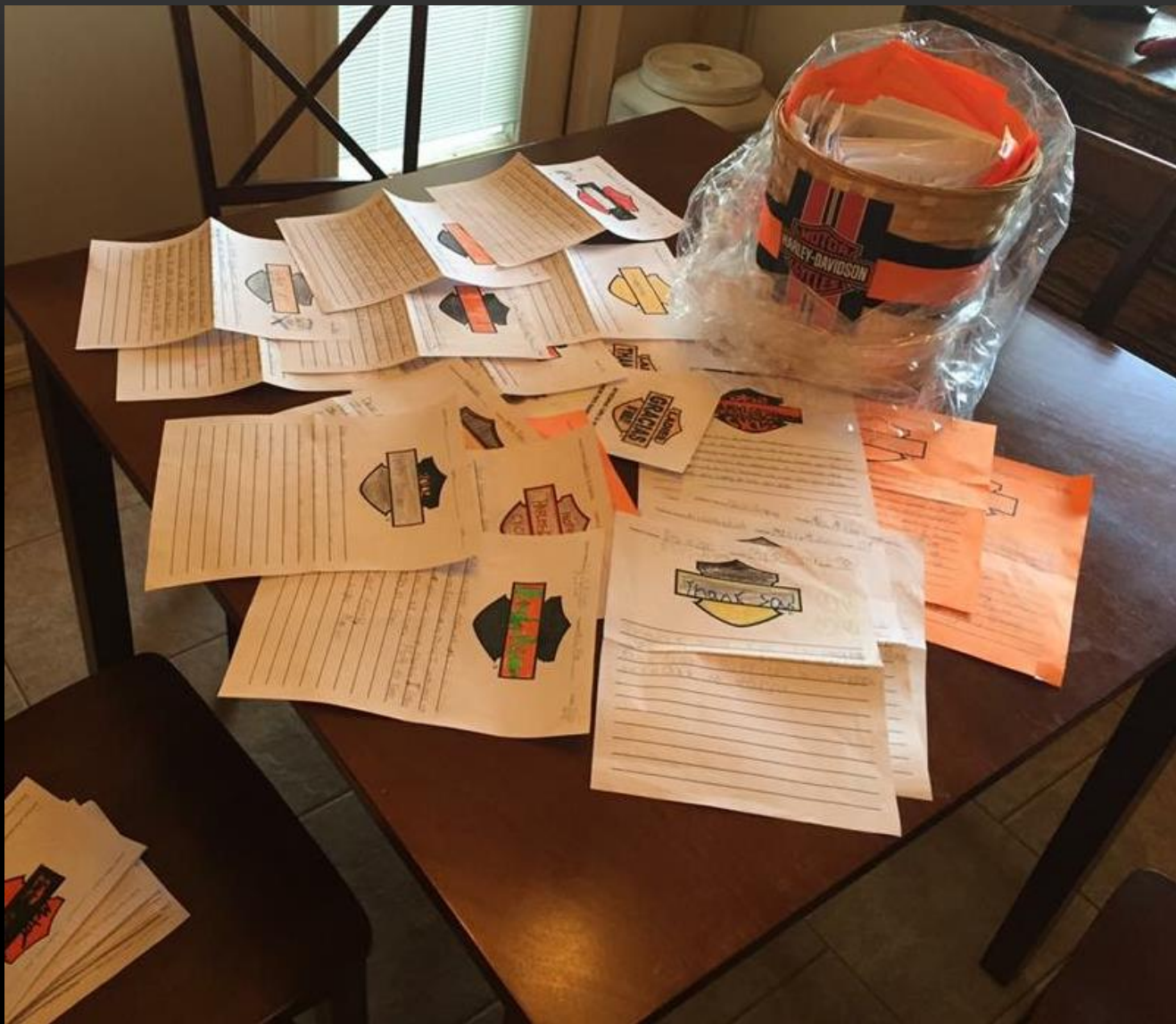
















AGENDA MEMORANDUM

BOARD: City Commission

AGENDA ITEM #: 3.C.

DATE SUBMITTED: September 13, 2017

MEETING DATE: October 2, 2017

FROM: Hilda Pedraza, City Clerk

DEPARTMENT: Administration

DIRECTOR:

Agenda Item: City Events of Interest.

Classification: Regular

(* If closed session, City Attorney must review and approve.)

Exclude Material from Public Packet? No

Reason:

Issue:

Financial Consideration:

Staff Recommendation:

Alternatives:

ROUTING:

Hilda Pedraza

Created/Initiated - 09/13/2017



AGENDA MEMORANDUM

BOARD: City Commission

AGENDA ITEM #: 4.A.

DATE SUBMITTED: September 29, 2017

MEETING DATE: October 2, 2017

FROM: Hilda Pedraza, City Clerk

DEPARTMENT: Administration

DIRECTOR:

Agenda Item: Approval of minutes for September 18, 2017 Regular Called Meeting.

Classification: Consent

(* If closed session, City Attorney must review and approve.)

Exclude Material from Public Packet? No

Reason:

Issue:

Financial Consideration:

Staff Recommendation: Staff recommends approval as submitted.

Alternatives:

ROUTING:

Hilda Pedraza
City Management Office

Created/Initiated - 09/29/2017
Final Approval - 09/29/2017

**MINUTES
BOARD OF COMMISSIONERS
REGULAR CALLED MEETING
MONDAY, SEPTEMBER 18, 2017
118 SOUTH CAGE 2nd FLOOR**

The Board of Commissioners of the City of Pharr, Texas, met in a Regular Called Meeting on Monday, September 18, 2017 and following is the record of attendance.

BOARD OF COMMISSIONERS PRESENT: Mayor Ambrosio Hernandez
Comm. Eleazar Guajardo
Comm. Roberto "Bobby" Carrillo
Comm. Ramiro Caballero
Comm. Mario Bracamontes

BOARD OF COMMISSIONERS ABSENT: Comm. Daniel Chavez
Comm. Ricardo Medina

STAFF PRESENT: Juan G. Guerra, City Manager
Edward Wylie, Deputy City Manager
Hilda Pedraza, City Clerk
Omar Anzaldua, City Engineer
Gary Rodriguez, Events Center Director
Karla Moya, Finance Director
Anali Alanis, HR Director
Rodolfo Martinez, Municipal Court Judge
Joel Robles, Asst. Police Chief
Melanie Cano, Dev. Services Director
Rick Pedraza, Public Works Director
Jose Villescas, Public Utilities Director
Sergio Alanis, Parks & Rec. Director
Raul Garza, CDBG Director
Jason Arms, I.T. Director
Adolfo Garcia, Library Director
Luis Bazan, Bridge Director

CITY ATTORNEY Patricia Rigney, City Attorney

ITEM 1. CALL TO ORDER

A) ROLL CALL AND POSSIBLE ACTION ON THE EXCUSING OF ANY ABSENT MEMBER OF THE GOVERNING BODY

Comm. Carrillo moved to excuse the absent members. Comm. Caballero seconded the motion and when put to a vote, it carried unanimously.

B) PLEDGE OF ALLEGIANCE/INVOCATION

MINUTES: REGULAR CALLED MEETING
SEPTEMBER 18, 2017

Juan G. Guerra, City Manager, led in the pledge of allegiance and Luis Bazan, Bridge Director, said the invocation.

ITEM 3. PUBLIC COMMENTS/PUBLIC HEARINGS

A) PUBLIC COMMENTS

Kenneth Fletcher stated he has complained for 5 years of unwanted noise from Costco and stated this was a public health threat to his neighbors and himself. He also mentioned police and fire departments do not work together when it comes to these type of calls. However, Police Department does respond and he hopes extra patrol helps.

B) PUBLIC HEARING ON DEVELOPMENT SERVICES CASES

None.

ITEM 2. PROCLAMATIONS

A) PROCLAMATION PROCLAIMING RED RIBBON WEEK

At this time, Mayor Hernandez read proclamation proclaiming the October 23 – 31, 2017 as Red Ribbon Week and presented proclamation to Police Officers Gilbert Garza, Danny Garcia, and Irvin Segura.

Police Officer Gilbert Garza thanked the commission for the recognition and stated the parade would held on Saturday, October 14, 2017 at 9:00 a.m. in San Juan. Officer Garza further stated the Pharr Police Department was the only department to have a Red Ribbon initiative year round and not just in the month of October.

ITEM 4. CITY MANAGER'S REPORTS

A) SUBMISSION OF SEPTEMBER 2017 SALES TAX REPORT (FINANCE)

Juan G. Guerra, City Manager, introduced the September 2017 Sales Tax Report and stated numbers were looking good overall for the City of Pharr. He also stated Karla Moya, Finance Director, was available for any questions.

B) SUBMISSION OF AUGUST 2017 TAX COLLECTION REPORT (FINANCE)

Juan G. Guerra, City Manager, introduced the August 2017 Tax Collection Report and stated tax collections were positive overall for the City of Pharr. He also stated Karla Moya, Finance Director, was available for any questions.

C) CITY EVENTS OF INTEREST (ADMINISTRATION)

Juan G. Guerra, City Manager, reported the City of Pharr had a very successful Diez y Seis de Septiembre event at Jones Box Park in South Pharr and thanked staff for all their work.

ITEM 5. CONSENT AGENDA

- A) APPROVAL OF MINUTES FOR SEPTEMBER 5, 2017 REGULAR-SPECIAL CALLED MEETING (ADMINISTRATION)**
- B) CONSIDERATION AND ACTION, IF ANY, ON ORDINANCE AMENDING ORDINANCE O-2017-06 (RENTAL OF NATATORIUM) *3RD AND FINAL READING* (PARKS)**
- C) CONSIDERATION AND ACTION, IF ANY, ON ORDINANCE CREATING A PUBLIC SAFETY COMMUNICATIONS DEPARTMENT AND A PURCHASING DEPARTMENT *3RD AND FINAL READING* (HR)**
- D) CONSIDERATION AND ACTION, IF ANY, ON REQUEST FROM THE PHARR HOUSING AUTHORITY THE USAGE OF THE JOSE "PEPE" SALINAS MEMORIAL CIVIC CENTER-LARGE HALL FOR SECTION 8 HOUSING CHOICE VOUCHER PROGRAM APPLICATIONS ON THURSDAY, OCTOBER 12, 2017 FROM 8:00 A.M. TO 1:00 P.M. (PARKS)**
- E) CONSIDERATION AND ACTION, IF ANY, ON REQUEST FROM RIO GRANDE VALLEY PARTNERSHIP TO WAIVE RENTAL FEES OF THE BOGGUS FORD EVENTS CENTER ON THURSDAY OCTOBER 19, 2017 FROM 8:00 AM - 2:00 PM FOR THE TEXAS GOVERNOR'S SMALL BUSINESS FORUM (EVENTS CENTER)**
- F) CONSIDERATION AND ACTION, IF ANY, ON REQUEST FROM U.S. BORDER PATROL AND TXDPS TO WAIVE FEES FOR THE USAGE OF THE JOSE "PEPE" SALINAS MEMORIAL CIVIC CENTER-LARGE HALL ON OCTOBER 24-25, 2017 FROM 8:00 A.M. TO 5:00 P.M. (PARKS)**
- G) CONSIDERATION AND ACTION, IF ANY, ON REQUEST FROM U.S. CUSTOMS AND BORDER PROTECTION FOR WAIVING OF RENTAL FEES OF PHARR EVENTS CENTER ON DECEMBER 12-13, 2017 FOR THE "TEXAS ROUND UP" IN CONJUNCTION WITH USDA (EVENTS CENTER)**
- H) CONSIDERATION AND ACTION, IF ANY, AUTHORIZING CITY MANAGER TO INITIATE PROCESS TO SECURE NAMING RIGHTS PARTNER FOR THE**

**PHARR EVENTS CENTER SUBSEQUENT TO TERMINATION OF CURRENT
CONTRACT ENDING NOVEMBER 30, 2017 (EVENTS CENTER)**

- I) CONSIDERATION AND ACTION, IF ANY, ON ECONOMICALLY
DISADVANTAGED COUNTY (EDC) PROGRAM APPLICATION FOR THE
PHARR/REYNOSA INTERNATIONAL BRIDGE COMMERCIAL
NORTHBOUND TRUCK ENTRANCE LANES EXPANSION PROJECT
CSJ#0921-02-385 (ENGINEERING)**
- J) CONSIDERATION AND ACTION, IF ANY, ON ECONOMICALLY
DISADVANTAGED COUNTY (EDC) PROGRAM APPLICATION FOR THE
PHARR/REYNOSA INTERNATIONAL BRIDGE SECOND EXIT TO BORDER
SAFETY INSPECTION FACILITY PROJECT CSJ#0921-02-383
(ENGINEERING)**
- K) CONSIDERATION AND ACTION, IF ANY, ON DEVELOPMENT SERVICES
CASES:**
 - 1. IDEN I. TREVINO, P.E., REPRESENTING ROGELIO A. PRUNEDA, OWNER REQUESTED
A CHANGE OF ZONE FROM A SINGLE-FAMILY RESIDENTIAL DISTRICT (R-1) TO A
GENERAL BUSINESS DISTRICT (C). THE PROPERTY IS LEGALLY DESCRIBED AS
BEING A 0.45 ACRE TRACT OF LAND, MORE OR LESS, OUT OF THE SOUTH 264.0
FEET OF LOT 325, KELLY-PHARR SUBDIVISION, PHARR, HIDALGO COUNTY, TEXAS.
THE PROPERTY'S PHYSICAL ADDRESS IS 124 WEST DICKER ROAD (TABLED)
(DEVELOPMENT SERVICES)**

PLATS:

- 1. HALFF ASSOCIATES, INC., REPRESENTING CAPOTE FARMS, LTD., PHIL DYER,
PRESIDENT, REQUESTED FINAL PLAT APPROVAL OF THE PROPOSED CAPOTE
INTERNATIONAL BUSINESS PARK PHASE IV LOT 1. THE PROPERTY IS LEGALLY
DESCRIBED AS BEING 9.1097 ACRES OUR OF LOT 396 AND PORCIONES 66, 67, 69
AND 70 OF KELLY-PHARR SUBDIVISION, PHARR, HIDALGO COUNTY, TEXAS. THE
PROPERTY IS LOCATED WITHIN THE 500 AND 600 BLOCK OF EAST MILITARY
HIGHWAY (DEVELOPMENT SERVICES)**
- 2. B.I.G ENGINEERING, REPRESENTING E. DOUGLAS GRINDSTAFF, OWNER,
REQUESTED FINAL PLAT APPROVAL OF THE PROPOSED THE CASCADES
SUBDIVISION PHASE I. THE PROPERTY IS LEGALLY DESCRIBED AS BEING A 2.06-
ACRE TRACT OF LAND OUT OF LOT 86, KELLY-PHARR SUBDIVISION, PHARR,
HIDALGO COUNTY, TEXAS. THE PROPERTY IS LOCATED WITHIN THE 600 BLOCK OF
WEST MINNESOTA ROAD (DEVELOPMENT SERVICES)**

Juan G. Guerra, City Manager, introduced the items and recommended approval of the consent agenda.

MINUTES: REGULAR CALLED MEETING
SEPTEMBER 18, 2017

Comm. Guajardo **moved** to approve as recommended. Comm. Carrillo seconded the motion and when put to a vote, it carried unanimously.

At this time, Juan G. Guerra, City Manager, requested the motion be rescinded to include approval of consent agenda items excluding item 5.K.1.

Comm. Guajardo **moved** to rescind his motion. Comm. Carrillo seconded the motion and when put to a vote, it carried unanimously

Juan G. Guerra, City Manager, re-introduced Item 5.K.1 and recommended the item be un-tabled for further consideration.

Comm. Guajardo **moved** to un-table. Comm. Carrillo seconded the motion and when put to a vote, it carried unanimously

Juan G. Guerra, City Manager, called upon Melanie Cano, Development Services Director, to report on item 5.K.1.

Melanie Cano, Development Services Director, stated the request was for a new location on West Dicker Road and the property owner was going through the subdivision process. She stated the zone for was for general business and it was designated for commercial use in the future land use plan. Ms. Cano further stated applicant was in audience for any questions.

Juan G. Guerra, City Manager, asked if all items have been addressed. Melanie Cano, Development Services Director, responded yes. She stated both Fire Department and Development Services Department had requirements that the applicant needed to comply with in ten (10) business days. She further stated staff recommended approval.

Comm. Carrillo **moved** to approve item 5.K.1 as recommended. Comm. Bracamontes seconded the motion and when put to a vote, it carried unanimously

Ordinances O-2017-37, O-2017-38 and O-2017-39 are filed with the City Clerk's Office.

REGULAR AGENDA - OPEN SESSION

ITEM 6. ORDINANCES AND RESOLUTIONS

A) CONSIDERATION AND ACTION, IF ANY, ON ORDINANCE ADOPTING TAX RATE FOR FY 2017-2018 (FINANCE)

MINUTES: REGULAR CALLED MEETING
SEPTEMBER 18, 2017

Juan G. Guerra, City Manager, introduced the item and stated in the last twenty-five years, the City of Pharr has lowered the tax rate roughly 2.1 cents. He stated with the new administration and in the last three years, the city has lowered the tax rate by .3 cents, which was a bigger decrease than the last twenty-five years combined.

Comm. Carrillo **moved** that the property tax rate be increased by the adoption of a tax rate .6490, which is effectively a 1% increase in the tax rate. Comm. Bracamontes seconded the motion.

Juan G. Guerra, City Manager, briefly explained the current property tax rate was 65.4 cents and with the adoption of the new tax rate, it would be 64.9 cents. Therefore, property taxes were being lowered.

The motion was put to a vote and it carried unanimously.

Ordinance No. O-2017-40 is filed with the City Clerk's Office.

B) CONSIDERATION AND ACTION, IF ANY, ON ORDINANCE ADOPTING AND APPROVING THE BUDGET FOR YEAR BEGINNING OCTOBER 1, 2017 AND ENDING SEPTEMBER 30, 2018 (FINANCE)

Juan G. Guerra, City Manager, introduced the item and recommended approval.

Comm. Guajardo **moved** to approve as recommended. Comm. Bracamontes seconded the motion and when put to a vote, it carried unanimously.

Ordinance No. O-2017-41 is filed with the City Clerk's Office.

C) CONSIDERATION AND ACTION, IF ANY, ON ORDINANCE AMENDING THE CODE OF ORDINANCES OF THE CITY OF PHARR AT CHAPTER 139 ("ACQUISITION, DISPOSITION, AND/OR USE OF CITY PROPERTY"), BY ADDING UNIFORM, NONDISCRIMINATORY REQUIREMENTS FOR USERS OF CITY RIGHT-OF-WAY (DEVELOPMENT SERVICES)

Juan G. Guerra, City Manager, introduced the item and stated this was in response to state legislature Senate Bill 1004. He explained although the Temporary Restraining Order (TRO) was unsuccessful and the lawsuit was still pending, the amendment was necessary to adopt a stricter right-of-way management. He stated the city cannot deny the use of the right-of-way but may regulate it. He further recommended approval of the ordinance on first and final reading.

Comm. Carrillo **moved** to approve as recommended. Comm. Guajardo seconded the motion and when put to a vote, it carried unanimously.

Ordinance No. O-2017-42 is filed with the City Clerk's Office.

D) CONSIDERATION AND ACTION, IF ANY, ON RESOLUTION APPOINTING TWO (2) MEMBERS TO THE PARKS & RECREATION COMMITTEE (PARKS)

Juan G. Guerra, City Manager, introduced the item.

Comm. Guajardo moved to appoint Mario Lizcano and Mario Guajardo to the Parks & Recreation Committee. Comm. Caballero seconded the motion and when put to a vote, it carried unanimously.

Resolution No. R-2017-65 is filed with the City Clerk's Office.

E) CONSIDERATION AND ACTION, IF ANY, ON RESOLUTION APPOINTING/RE-APPOINTING THREE (3) MEMBERS TO THE BOARD OF DIRECTORS OF THE PHARR ECONOMIC DEVELOPMENT CORPORATION, II (ADMINISTRATION)

Juan G. Guerra, City Manager, introduced the item and stated the terms of Mayor Hernandez, Comm. Caballero, and Comm. Medina would be expiring.

Comm. Caballero moved to reappoint Mayor Ambrosio Hernandez, Comm. Medina, and himself to the Pharr Economic Development Corporation II Board of Directors. Comm. Guajardo seconded the motion and when put to a vote, it carried unanimously.

Resolution No. R-2017-66 is filed with the City Clerk's Office.

F) CONSIDERATION AND ACTION, IF ANY, ON RESOLUTION APPOINTING/RE-APPOINTING ONE (1) MEMBER TO THE CIVIL SERVICE COMMISSION (HR)

Juan G. Guerra, City Manager, introduced the item and stated Dolores Rodriguez wished to continue serving.

Comm. Carrillo moved to reappoint Dolores Rodriguez to the Civil Service Commission. Comm. Caballero seconded the motion and when put to a vote, it carried unanimously.

Resolution No. R-2017-67 is filed with the City Clerk's Office.

ITEM 7. ADMINISTRATIVE

A) CONSIDERATION AND ACTION, IF ANY, ON BUDGET FOR PHARR ECONOMIC DEVELOPMENT CORPORATION II FOR FISCAL YEAR 2017-2018 (FINANCE)

Juan G. Guerra, City Manager, introduced the item and recommended approval.

Comm. Guajardo **moved** to approve. Comm. Caballero seconded the motion and when put to a vote, it carried unanimously.

B) CONSIDERATION AND ACTION, IF ANY, ON BUDGET FOR TAX INCREMENT REINVESTMENT ZONE NO. 1 FOR FISCAL YEAR 2017-2018 (FINANCE)

Juan G. Guerra, City Manager, introduced the item and recommended approval.

Comm. Guajardo **moved** to approve. Comm. Bracamontes seconded the motion and when put to a vote, it carried unanimously.

C) CONSIDERATION AND ACTION, IF ANY, ON BUDGET FOR TAX INCREMENT REINVESTMENT ZONE NO. 2 FOR FISCAL YEAR 2017-2018 (FINANCE)

Juan G. Guerra, City Manager, introduced the item and recommended approval.

Comm. Guajardo **moved** to approve. Comm. Bracamontes seconded the motion and when put to a vote, it carried unanimously.

D) CONSIDERATION AND ACTION, IF ANY, ON BUDGET FOR PHARR HOUSING FINANCE CORPORATION FOR FISCAL YEAR 2017-2018 (FINANCE)

Juan G. Guerra, City Manager, introduced the item and recommended approval.

Comm. Guajardo **moved** to approve. Comm. Bracamontes seconded the motion and when put to a vote, it carried unanimously.

E) CONSIDERATION AND ACTION, IF ANY, ON BUDGET FOR PHARR HOUSING FINANCE CORPORATION JACKSON PLACE APARTMENTS FOR FISCAL YEAR 2017-2018 (FINANCE)

Juan G. Guerra, City Manager, introduced the item and recommended approval.

MINUTES: REGULAR CALLED MEETING
SEPTEMBER 18, 2017

Comm. Bracamontes **moved** to approve. Comm. Guajardo seconded the motion and when put to a vote, it carried unanimously.

F) CONSIDERATION AND ACTION, IF ANY, ON CHANGE ORDER NUMBER 1 FOR THE SOUTH PHARR WATER TOWER REHABILITATION (BID NO. 1617-01-528-0031) (ENGINEERING)

Juan G. Guerra, City Manager, introduced the item and recommended approval.

Comm. Carrillo **moved** to approve. Comm. Bracamontes seconded the motion and when put to a vote, it carried unanimously.

G) CONSIDERATION AND ACTION, IF ANY, ON CHANGE ORDER NUMBER 1 FOR THE JONES BOX PARK LANDSCAPE & IRRIGATION IMPROVEMENTS (BID NUMBER 1617-01-528-0028) (ENGINEERING)

Juan G. Guerra, City Manager, introduced the item and recommended approval.

Comm. Bracamontes **moved** to approve. Comm. Guajardo seconded the motion and when put to a vote, it carried unanimously.

H) CONSIDERATION AND ACTION, IF ANY, ON CHANGE ORDER NUMBER 2 FOR THE SOUTH PHARR DEVELOPMENT & RESEARCH CENTER AND EXHIBIT HALL (BID NUMBER 1617-01-528-0021) (ENGINEERING)

Juan G. Guerra, City Manager, introduced the item and briefly stated this was for flagpoles and recommended approval.

Comm. Guajardo **moved** to approve as recommended. Comm. Bracamontes seconded the motion and when put to a vote, it carried unanimously.

ITEM 8. CONTRACTS/AGREEMENTS

A) CONSIDERATION AND ACTION, IF ANY, ON AGREEMENT WITH ZAMBELLI INTERNATIONAL FOR PROVIDING LIVE FIREWORKS DISPLAY FOR CITY OF PHARR VETERANS DAY CELEBRATION ON SATURDAY, NOVEMBER 11, 2017 (EVENTS CENTER)

Juan G. Guerra, City Manager, introduced the item and recommended approval.

Comm. Carrillo **moved** to approve. Comm. Guajardo seconded the motion and when put to a vote, it carried unanimously.

B) CONSIDERATION AND ACTION, IF ANY, AUTHORIZING CITY MANAGER TO NEGOTIATE AND ENTER INTO A CONTRACT WITH R. GUTIERREZ ENGINEERING CORPORATION FOR PROFESSIONAL SURVEYING SERVICES FOR THE WEST LAS MILPAS ROAD PROJECT (ENGINEERING)

Juan G. Guerra, City Manager, introduced the item and recommended approval.

Comm. Guajardo moved to approve. Comm. Caballero seconded the motion and when put to a vote, it carried unanimously.

C) CONSIDERATION AND ACTION, IF ANY, AMENDING INTERLOCAL AGREEMENT WITH HIDALGO COUNTY FOR TAX ASSESSMENT AND COLLECTION (FINANCE)

Juan G. Guerra, City Manager, introduced the item and recommended approval.

Comm. Carrillo moved to approve. Comm. Guajardo seconded the motion and when put to a vote, it carried unanimously.

D) CONSIDERATION AND ACTION, IF ANY, ON AGREEMENT WITH HOLLIS RUTLEDGE & ASSOCIATES FOR LOBBYING SERVICES (ADMINISTRATION)

Juan G. Guerra, City Manager, introduced the item and recommended approval.

Comm. Carrillo moved to approve. Comm. Bracamontes seconded the motion and when put to a vote, it carried unanimously.

E) CONSIDERATION AND ACTION, IF ANY, ON AGREEMENT WITH AGUAWORKS PIPE & SUPPLY, LLC FOR THE KAMSTRUP PILOT PROGRAM (ADMINISTRATION)

Juan G. Guerra, City Manager, introduced the item and briefly stated this was for a pilot program for 60 wireless water meters at no cost to the city for ninety (90) days. He further recommended approval.

Comm. Bracamontes moved to approve as recommended. Comm. Guajardo seconded the motion and when put to a vote, it carried unanimously.

At this time, Juan G. Guerra, City Manager, stated they would deviate from the agenda and go into closed session. There was no objection.

ITEM 10. CLOSED SESSION

CLOSED SESSION: IN ACCORDANCE WITH CHAPTER 551 OF THE TEXAS GOV'T. CODE, THE PHARR BOARD OF COMMISSIONERS HEREBY GIVES NOTICE THAT IT MAY MEET IN A CLOSED (NON-PUBLIC) EXECUTIVE SESSION TO DISCUSS THE ITEMS LISTED ON THE PUBLIC PORTION OF THE MEETING AGENDA. IN ACCORDANCE WITH THE FOLLOWING BELOW

The time being 4:48 p.m., Mayor Hernandez stated the commission would be entering into closed session in accordance with Chapter 551 of the Texas Govt. Code to discuss agenda items listed in the public portion of the agenda and Pursuant to Sections 551.071, 551.072, 551.074, 551.076, 551.084 and 551.087.

ITEM 11. RECONVENE

The time being 5:45 p.m., Mayor Hernandez stated the commission would be resuming the open meeting.

ITEM 9. LEGAL

A) CONSULTATION WITH ATTORNEY CONCERNING STATUS OF HUD SECTION 108 LOAN (GMCD) (LEGAL)

Juan G. Guerra, City Manager, introduced the item and stated no action was needed.

ITEM 12. ADJOURNMENT

At this time, Patricia Rigney, City Attorney, stated a public hearing sign-up form was placed at their seats while they were in executive session. She reminded the public there was Ordinance No. O-2015-38 that explains specific requirements for public hearings. She explained the ordinance states that persons who can sign-up for public hearings, be persons or entities that receive notice from the City on a pending item for consideration, a person who may be positively or adversely affected physically by use or damage to the property or any other legally recognized interest.

Ms. Rigney stated the spirit of the Ordinance with respect to legally recognized interest applies to those individuals who live within the affected area not the entire general population of the city. Therefore, and based on our Ordinance, the person who signed-up did not fall within the Ordinance requirements for public hearing and would not be eligible to speak.

MINUTES: REGULAR CALLED MEETING
SEPTEMBER 18, 2017

There being no other business to come before the board, Comm. Guajardo **moved** to adjourn. Comm. Caballero seconded the motion and when put to a vote, the motion carried unanimously. Meeting adjourned at 5:47 p.m.

CITY OF PHARR

AMBROSIO HERNANDEZ
MAYOR

**STATE OF TEXAS
COUNTY OF HIDALGO
CITY OF PHARR**

ON THIS THE 18TH DAY OF SEPTEMBER 2017 the Board of Commissioners of the City of Pharr, Texas convened in a **REGULAR CALLED MEETING** at the Commissioner's Room located at 118 S. Cage, 2nd Floor, Pharr, Texas. The meeting being open to the public and notice of said meeting, giving the date, place, subject, hereof, having been posted in accordance with Chapter 551, Texas Government Code (Open Meetings Act) and there being present a quorum, I, **HILDA PEDRAZA, CITY CLERK**, of the City of Pharr, Texas, certify that this is a true and correct copy of the minutes.

ATTEST:

HILDA PEDRAZA, CITY CLERK

APPROVED:



AGENDA MEMORANDUM

BOARD: City Commission

AGENDA ITEM #: 4.B.

DATE SUBMITTED: September 22, 2017

MEETING DATE: October 2, 2017

FROM: Leonardo Perez, Fire Chief

DEPARTMENT: Fire

DIRECTOR:

Agenda Item: Consideration and action, if any, authorizing City of Pharr to enter into a Memorandum of Understanding with the Texas Department of Public Safety, The Texas Division of Emergency Management and State Operations, Texas Emergency Management Assistance Team (TEMAT).

Classification: Consent

(* If closed session, City Attorney must review and approve.)

Exclude Material from Public Packet? No

Reason:

Issue: This agreement will ensure that the City will be reimbursed for any personnel that may be deployed for emergency purposes.

Financial Consideration: MOU will make sure that we are reimbursed for any personnel that the State requests for emergency deployment under TEMAT.

Staff Recommendation: Staff recommends approval for the City to authorize for signature of the MOU with the State of Texas..

Alternatives:

ROUTING:

Leonardo Perez

Karla Moya

Patricia Rigney

City Management Office

Created/Initiated - 09/22/2017

Approved - 09/26/2017

Approved - 09/26/2017

Final Approval - 09/27/2017

Memorandum of Understanding
Between
Texas Department of Public Safety
The Texas Division of Emergency Management
And
State Operations, Texas Emergency Management Assistance
Team (TEMAT)
Employer and Member

This Memorandum of Understanding (MOU) is entered into this ____ day of _____, ²⁰¹⁷~~2016~~, and becomes effective the date of final signature, by and between the State of Texas through the Texas Department of Public Safety (DPS), Texas Division of Emergency Management (TDEM), and Texas Emergency Management Assistance Team (TEMAT) Member Kenneth L. Ennis (Member) and the Participating Agency/Employer City of Pharr (Employer).

I. PURPOSE

To delineate responsibilities and procedures for TEMAT activities under the authority of the State's Emergency Management Plan.

II. SCOPE

The provisions of this MOU apply to TEMAT activities performed at the request of the State of Texas at the option of the Participating Agency/Employer and the Member. These activities may be in conjunction with, or in preparing of, a state or federal declaration of disaster. The scope of this MOU also includes training activities mandated by the State and TDEM to maintain TEMAT operational readiness.

III. PERIOD OF PERFORMANCE

This MOU commences on the date of the last signature and continues for a period of five (5) years, unless terminated earlier in accordance with section IX.B. of this MOU.

IV. DEFINITIONS

- A. Activation: The process of mobilizing Members to deploy to a designated incident or event site. When the TEMAT responds to such a mobilization request, the Member is required to arrive at the designated incident location with all equipment and personal gear within four (4) hours of activation notice. The time at which the Member receives a request for activation, verbally accepts the mission, and is

enroute, will be considered the time at which personnel costs to be charged to TEMAT activities shall begin.

- B. Alert: The process of informing Members that an event has occurred and that TEMAT may be activated at some point within the next 24-48 hours.
- C. Backfill: The assignment of personnel by a participating agency to meet their minimum level of staffing to replace a deployed TEMAT member.
- D. De-Activation: The process of de-mobilizing Members upon notification from the State.
- E. Individual Resource: A rostered TEMAT member that is self-employed and is not associated with a Participating Agency / Employer.
- F. Local TEMAT Sponsored Training and Exercises: Training and/or exercises performed at the direction, control and funding of a participating agency or TEMAT Member in order to develop and maintain the incident support capabilities of the member and the TEMAT. TEMAT sponsored training shall be coordinated with the DPS, TDEM, TEMAT Coordinator and receive prior written authorization to conduct such training.
- G. Member: An individual who has been formally accepted into a TEMAT, meeting all requirements for skills and knowledge, and is in good standing with regard to compliance with necessary training and fitness. The collective membership of all rostered TEMAT members. TEMAT members may be singularly referred to as member.
- H. Participating Agency/Employer (Employer): A TEMAT member's employer which, by execution of this MOU, has provided official sanction of the TEMAT member's involvement with TEMAT.
- I. State: For the purpose of this MOU, the State of Texas through the Texas Department of Public Safety, Texas Division of Emergency Management.
- J. State Sponsored TEMAT Training and Exercises: Training and/or exercises performed at the direction, control and funding of the State.
- K. TEMAT: An integrated collection of personnel and equipment meeting standardized capability criteria for addressing incident support needs during disasters.

V. RESPONSIBILITIES

- A. The State shall be responsible for the following:
 - 1. Recruit and organize the TEMAT, according to guidelines prescribed by the State.

2. Ensure that each TEMAT member meets the necessary professional qualification requirements and experience level with his/her position.
3. Provide administrative, financial, and personnel management related to the TEMAT and this MOU.
4. Provide training to Members. Training shall be consistent with the objectives of developing, upgrading, and maintaining individual skills necessary to maintain operational readiness related to Emergency Management response.
5. Develop, implement and exercise an internal notification and call-out system for Members.
6. Provide all tools and equipment necessary to conduct safe and effective incident support operations as listed in the current approved TEMAT cache list.
7. Coordinating with the TDEM Critical Information Systems (CIS) Field Response Section; assist and support the maintenance and readiness of all tools and equipment in the CIS Field Response Cache (Attachment D).
8. Provide coordination between the State, other relevant governmental and private entities, Participating Agency/Employer, and Member.
9. Maintain a primary contact list for all Members.
10. Maintain personnel files on all members of TEMAT for the purpose of documenting training records, emergency notification, and other documentation as required by the State.

B. The Employer shall:

1. Maintain a roster of all its personnel participating in TEMAT activities.
2. Provide a primary point of contact to the State for the purpose of notification of TEMAT activities.
3. Provide administrative support to employee members of TEMAT, i.e. time off when fiscally reasonable to do so for TEMAT activities such as training, meetings and actual deployments.
4. Submit reimbursement claims within thirty (30) days of official deactivation or completion of State sponsored TEMAT training of the Member.

C. Member shall:

1. Perform Emergency Management related duties required for response and recovery initiatives.
2. Maintain knowledge, skills, and abilities necessary to operate safely and effectively in the assigned position.
3. Submit to a background check consistent with DPS policies. Individuals who refuse to submit to a background check will be denied participation in the TEMAT program. Individuals who receive unfavorable background checks will be denied participation in the TEMAT program.
4. Advise the TEMAT Coordinator of any change in notification process, i.e. address or phone number changes.
5. Ensure availability for immediate call-out during the period in which a Member's assigned TEMAT is first on the rotation for activation.
6. Each activated TEMAT member must respond immediately to call-out with acceptance or refusal of current mission request and estimated time of arrival to designated incident location. The goal is to arrive at the assigned location within four (4) hours from time of mobilization request. Some incidents located in the State will require longer travel times.
7. Maintain all equipment issued by the TEMAT in a ready state and advise TEMAT Coordinator and / or TEMAT Lead deployed with the TEMAT of any lost, stolen, or damaged items assigned to Member.
8. Maintain support of Employer for participation in TEMAT activities.
9. Keep Employer advised of TEMAT activities that may require time off from work.
10. Be prepared to operate in the disaster environment.
11. Follow the TEMAT Code of Conduct in Attachment A.

VI. PROCEDURES

A. Activation

1. Upon request from the State for disaster assistance, and/or determination that pre-positioning of the TEMAT is prudent, TDEM shall request the activation of the TEMAT to respond to the designated incident location.
2. The State shall communicate an Alert and/or Activation notice to Members through the internal paging and call-out system according to the current approved mobilization and notification plan.

B. Mobilization, Deployment and Re-deployment

1. The State will notify Members of activation of the TEMAT.
2. Upon activation, the TEMAT, including all necessary equipment, shall move to the designated incident location.
3. Upon arrival at the designated incident location, the State shall provide initial briefings, maps, food, housing and any other items essential to the initial set-up and support of the TEMAT.
4. Upon completion of the mission, the State will be responsible for the demobilization of the TEMAT and equipment to the member's respective home duty station.

C. Management

1. The State shall have overall management, command and control of all TEMAT resources and operations.
2. Tactical deployment of the TEMAT will be under the direction of the Disaster District Chair, Emergency Management Coordinator, or local Incident Commander assigned to the incident.
3. The State may remove the Member from the TEMAT at any time with or without cause.

VII. TRAINING AND EXERCISES

A. Local TEMAT Sponsored Training and Exercises

Periodically Members shall be requested or required to attend local TEMAT-sponsored training or exercises. Local TEMAT-sponsored training or exercises shall be performed at the direction, control, and funding of the local TEMAT in order to develop the technical skills of Members. Allowable travel costs associated with this training or exercises will be reviewed for possible funding by the State with prior scheduling and approval.

B. State Sponsored TEMAT Training and Exercises

Periodically Members shall be required and/or invited to attend State TEMAT training and/or exercises. These trainings and exercises shall be performed at the direction, control and funding of the State in order to develop and maintain the incident support capabilities of the TEMAT. Allowable travel costs associated with this training will be reimbursed by the State.

C. Minimum Training Requirements

Member shall attend a minimum of fifty percent (50%) of the available TEMAT training and exercise opportunities provided for the assigned TEMAT position. Failure to attend a minimum of fifty percent (50%) of the training opportunities shall result in dismissal from the TEMAT.

VIII. ADMINISTRATIVE, FINANCIAL, AND PERSONNEL MANAGEMENT

A. Reimbursement of Member Policy

1. Scope

The provisions of this policy apply to all Texas Emergency Management Assistance Team (TEMAT) members assigned to the TEMAT program.

2. Purpose

The purpose of this document is to delineate the policy and procedures for payment and/or reimbursement of payroll expenses to include salaries/wages and associated fringe benefits incurred during all federal and state activations of a TEMAT member.

3. Pay Rate

The State of Texas will reimburse a Participating Agency/Employer for the participation of each activated TEMAT member who is employed by that Participating Agency/Employer at the hourly rate or salary identified on the most current payroll printout provided by the Participating Agency/Employer requesting salary reimbursement. The State of Texas may also reimburse Participating Agency/Employer for the allocable portion of fringe benefits paid to or on behalf of the TEMAT member during the period of activation. The actual benefits paid must also be shown on or attached to the Participating Agency/Employer's payroll printout submitted to the State of Texas.

As an individual resource, TEMAT members not employed by a Participating Agency/Employer will be paid at a rate identified on the TEMAT Pay Schedule attached as Appendix B. The individual resource's 40-hour workweek will begin upon acceptance of the mission. The Individual Resource will receive the standard base rate of pay for the first 8 hours of each work day, Monday through Friday, based on an 8 am to 5 pm workday. Hours above this will be paid at 1 ½ time the member's base rate of pay.

B. Deployment Work Shift

1. Every day is considered a workday during the deployment until the activation is over, and the TEMAT member returns to their original home duty

station (otherwise known as “**portal to portal**”). Therefore, Saturday, Sunday, holidays and other scheduled days off are also considered workdays during the period of activation.

2. All individuals are assured pay for base hours of work, mobilization and demobilization, travel, or standby at the appropriate rate of pay for each workday.
3. Once activated, all non-FLSA exempt TEMAT members will receive the standard base rate of pay for all hours they are scheduled to be on duty during a work day. A work day is defined from midnight to midnight. Additional hours during this day not scheduled on duty will be paid at 1 ½ times the standard base rate of pay. Kelly days (if applicable) are considered off duty hours.
4. All FLSA-exempt TEMAT members will receive their normal salary for all hours worked during the activation. FLSA-exempt members will not receive an overtime rate. However, all hours will be reimbursed at their straight time rate which will be coordinated with members’ Participating Agency/Employer.

C. Ordered Standby

Compensable standby shall be limited to those times when an individual is held, by direction or orders, in a specific location, fully outfitted and ready for assignment.

1. The State of Texas shall pay Member all wages specified in the TEMAT as specified in the MOU. Payment of these wages shall be determined based upon the TEMAT Pay Schedule (Attachment C).
2. The State of Texas shall reimburse Member for reasonable (as determined by the State) travel expenses associated with Member’s travel for TEMAT training or deployment. All travel reimbursements will be in accordance with the State of Texas Travel Allowance Guide, published by the Comptroller of Public Accounts.
3. The State shall reimburse Member for reasonable (as determined by the State) personal costs associated with participation in a deployment.
4. Member shall submit to the State all reimbursement requests within thirty (30) days of Member demobilization or completion of the State sponsored training event.

B. Medical Care for Injury or Illness

If Member incurs an injury or illness during a TEMAT training exercise or deployment, the State shall pay for triage medical care to ensure Member is treated and medically evaluated. Each TEMAT Member, acting as an Agent of the State of Texas, is eligible for Workers’ Compensation through the State.

C. Liability and Worker's Compensation for State Activation / and Training

During any period in which TEMAT is activated by the State of Texas or during any TEMAT sponsored or sanctioned training, TEMAT members shall be included in the coverage provided under Chapter 501 of the Texas Labor Code in the same manner as an employee, as defined by Section 501.001.

D. Reimbursement Process

1. All requests for reimbursement shall be submitted using the most current TEMAT Travel and Personnel Reimbursement Form (Attachment E).
2. The State shall process payment to Member for all allowable expenses within 30 days of receipt of the properly completed and supported TEMAT Travel and Personnel Reimbursement Form.
3. Member will not be reimbursed for costs incurred by activations that are outside the scope of this MOU.
4. All financial commitments herein are made subject to availability of funds from the State.

E. Employment Status

1. During any period in which TEMAT is activated by the State of Texas or during any TEMAT sponsored or sanctioned training, TEMAT members shall be acting as an Agent of the State of Texas.
2. The State has no obligation to make any payments to or on behalf of the Member except as expressly stated in this MOU. The State will not withhold any amount that would normally be withheld from an employee's pay and the Member will not participate in any benefits the State offers to its employees.

IX. CONDITIONS, AMENDMENTS, AND TERMINATION

- A. This MOU may be modified or amended only by the written agreement of all parties.
- B. Any party, upon thirty (30) day written notice, may terminate this MOU.
- C. The State complies with the provisions of the Department of Labor Executive Order 11246 of September 24, 1965, as amended and with the rules, regulations and relevant orders of the Secretary of Labor. To that end, the State shall not discriminate against any employee or Member on the grounds of race, color, religion, sex, or national origin. In addition the use of state or federal facilities, services, and supplies will be in compliance with regulations prohibiting duplication of benefits and guaranteeing nondiscrimination. Distribution of supplies, processing

of applications, provisions of technical assistance, and other relief assistance activities shall be accomplished in an equitable and impartial manner, without discrimination on the grounds of race, color, religion, nationality, sex, age, or economic status.

- D. This MOU is governed by the laws of the State of Texas. Except as provided by the Texas Government Code, Chapter 2260 and the State Office of Administrative Hearings' administrative rules, venue for any litigation or contract claims shall be in the State Office of Administrative Hearings or a court of competent jurisdiction in Travis County, Texas.

X. POINTS OF CONTACT

TDEM

Nim Kidd
Assistant Director
5805 N. Lamar Blvd
Austin, Texas 78752
Tel#: 512-424-2443
E-mail: nim.kidd@dps.texas.gov

Member

Kenneth L. Ennis
604 E Seminole
Pharr, TX 78577
956-223-3069
Kenneth.ennis@dpharr-tx.gov

Employer

City of Pharr
Fire Department
Leonardo Perez
Fire Chief
118 S Cage Blvd, 3rd Fl
Pharr, TX 78577
Tel #: 512-424-2443
Email: Lenny.Perez@dpharr-tx.gov

XI. GENERAL PROVISIONS

- A. This MOU, with the rights and privileges it creates, is assignable only with the written consent of the parties.
- B. Pursuant to Texas Government Code Section 321.013, acceptance of funds under this MOU constitutes acceptance of the authority of the State, the Texas State Auditor's Office, or any successor agency (collectively, "Auditor"), to conduct an audit or investigation in connection with those funds under Texas Education Code Section 51.9335(c). Member and Employer shall cooperate with the Auditor in the conduct of the audit or investigation, including without limitation, providing all records requested.
- C. Pursuant to Texas Government Code Section 2252.903 any payments owing to the Member or Employer under this MOU may be applied directly toward certain debts or delinquencies that Member or Employer owes the State of Texas or any agency of the State of Texas regardless of when they arise, until such debts or delinquencies are paid in full.

- D. A child support obligor who is more than thirty (30) days delinquent in paying child support and a business entity in which the obligor is a sole proprietor, partner, shareholder, or owner with an ownership interest of at least twenty-five percent (25%) is not eligible to receive payments from state funds under an agreement to provide property, materials, or services until all arrearages have been paid or the obligor is in compliance with a written repayment agreement or court order as to any existing delinquency. The Texas Family Code Section 231.006, the vendor or applicant certifies that the individual or business entity named in this contract, bid, or application is not ineligible to receive the specified grant, loan, or payment and acknowledges that this contract may be terminated and payment may be withheld if this certification is inaccurate.”
- E. To the extent applicable, the Member and Employer shall use the dispute resolution process provided in Chapter 2260, Texas Government Code, and the related rules adopted by the Texas Attorney General to attempt to resolve any claim for breach of contract made by Member or Employer that cannot be resolved in the ordinary course of business. Member or Employer shall submit written notice of a claim of breach of contract under this Chapter to the State’s designated official, who will examine the claim and any counterclaim and negotiate in an effort to resolve the claim.

XII. ENTIRE AGREEMENT

This MOU along with the following Attachments reflects the entire agreement between the parties:

Attachment A, TEMAT Code of Conduct
Attachment B, TEMAT Position
Attachment C, TEMAT Pay Schedule by Position
Attachment D, CIS Field Response Equipment Cache
Attachment E, Texas Standard Incident Reimbursement Form (current version)

Employer and Member hereby acknowledge that they have read and understand this entire MOU. All oral or written agreements between the parties hereto relating to the subject matter of this MOU that were made prior to the execution of this MOU have been reduced to writing and are contained herein. Employer and Member agree to abide by all terms and conditions specified herein and certify that the information provided to the State is true and correct in all respects to the best of their knowledge and belief.

This MOU is entered into by and between the following parties:

Texas Department of Public Safety:

Signature: _____
Name: W. Nim Kidd
Title: Assistant Director, Division of Emergency Management
Date: _____

EMPLOYER

Signature: _____
Name: _____
Title: _____
Date: _____

MEMBER:

Signature: _____
Name: Kenneth Ennis
Date: 9-13-17

ATTACHMENT A

TEMAT Code of Conduct

- Transportation and use of illegal drugs and alcohol are prohibited.
- Open Carry of firearms is permissible only by current TCLEOSE certified commissioned officers.
- Clear text, and radio protocols found in the Texas Statewide Communications Interoperability Channel Plan (TSICP) shall be utilized.
- Radio traffic shall be kept to as-needed.
- Members shall familiarize themselves with their chain of command and to whom they report.
- Members shall limit procurement of equipment to as-needed.
- Members shall obtain permission before taking possession of anything other than their own personal belongings.
- Members shall act professionally at all times.
- Members shall remain in a state of readiness even when unassigned.
- Recreation is limited to unassigned hours.
- Members shall maintain and wear safety gear and clothing.
- Members shall wear their proper uniform.
- Members shall understand that their actions reflect their organization and the TEMAT.

ATTACHMENT B

TEMAT Positions

1. TEMAT Team Lead
2. TEMAT Specialist

ATTACHMENT C
TEMAT Pay Schedule by Position

Position	Pay Schedule
TEMAT Team Lead	\$38.00
TEMAT Specialist	\$32.00

TEMAT Team Lead. Positions at this level require expert knowledge and very high skill level in applying a wide range of concepts, principles, and practices associated with professional or administrative work. Incumbents of these positions will be required to supervise other professionals or a group of technical specialists.

TEMAT Specialist. Positions at this level require skills acquired through specific job training, formal / technical education, or experience and require the ability to apply or use specialized, complicated techniques or equipment. This level requires independent judgment and decision making.

ATTACHMENT D
CIS Field Response Equipment Cache

Equipment	Quantity
2D Scanner	1
All Modes Ham Radio	1
Blue Rolling Television Box	3
Chairs	6
Chrome Book	3
Chrome Box	3
Chrome Cast	6
Cradle Point Routers	2
Desk Chairs	3
Generator	1
Google Glasses	3
GoPro / Accessories	1
Laptops	12
Metal Roll In Trucks	2
Mobile MSAT / Accessories	1
Pelican Case / Ethernet Cable and Tools	1
Pelican Case / Power Cords	1
Polaris Down Link Antenna / Accessories	1
Portable Speaker and Mic	1
Portable Tent	1
Printer MFC9340	2
Projector	3
Projector Stand	3
Samsung Television	3
Slingbox	1
T520 HP Plotter	1
Tables	3
Teredek Streaming Device	1
TERK – Omnidirectional Flat-Panel	3
UHF / VHF Ham Radio	1

ATTACHMENT E

**MOST RECENT VERSION OF THE TEXAS STANDARD INCIDENT
REIMBURSEMENT FORM**

(This version will be replaced with an updated version as of
September 01, 2016)



AGENDA MEMORANDUM

BOARD: City Commission

AGENDA ITEM #: 4.C.

DATE SUBMITTED: September 29, 2017

MEETING DATE: October 2, 2017

FROM: Hilda Pedraza, City Clerk

DEPARTMENT: Administration

DIRECTOR:

Agenda Item: Consideration and action, if any, on Resolution ratifying meeting time of the City Commission meeting of Monday, October 2, 2017.

Classification: Consent

(* If closed session, City Attorney must review and approve.)

Exclude Material from Public Packet? No

Reason:

Issue:

Financial Consideration:

Staff Recommendation:

Alternatives:

ROUTING:

Hilda Pedraza
City Management Office

Created/Initiated - 09/29/2017
New -

STATE OF TEXAS { }

COUNTY OF HIDALGO { }

CITY OF PHARR { }

R E S O L U T I O N

NO: R-2017-

WHEREAS, Article III, Section 1 of the Charter of the City of Pharr authorizes the Board of Commissioners to fix the time for the two (2) regular meetings per month of the Board of Commissioners of the City of Pharr; and

WHEREAS, The Board of Commissioners have by motion made and seconded unanimously agreed to designate the time of 4:00 p.m. on every first and third (1st & 3rd) Monday of every month the regular City Commission Meetings; and

WHEREAS, The City Commission Regular Meeting of Monday, October 2, 2017 at 5:00 p.m. was ratified on Monday, October 2, 2017 at 5:00 p.m.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF COMMISSIONERS OF THE CITY OF PHARR, TEXAS, THAT: It ratifies the action of meeting on Monday, October 2, 2017 at 5:00 p.m.

PASSED, APPROVED, AND ADOPTED BY THE BOARD OF COMMISSIONERS OF THE CITY OF PHARR this the 2nd day of October, 2017.

CITY OF PHARR

AMBROSIO HERNANDEZ, MAYOR

ATTEST:

HILDA PEDRAZA, CITY CLERK



AGENDA MEMORANDUM

BOARD: City Commission

AGENDA ITEM #: 4.D.

DATE SUBMITTED: September 28, 2017

MEETING DATE: October 2, 2017

FROM: Hilda Pedraza, City Clerk

DEPARTMENT: Public Works

DIRECTOR: Ricardo Pedraza

Agenda Item: Consideration and action, if any, on Resolution entering into an agreement with the Texas Department of Transportation for closure of U.S. 281 (Cage Blvd.) from Polk Ave. to Ridge Road for the Annual Veteran's Day Parade on Saturday, November 11, 2017.

Classification: Regular

(* If closed session, City Attorney must review and approve.)

Exclude Material from Public Packet? No

Reason:

Issue: The City of Pharr wishes to enter into an agreement with the State of Texas, acting by and through the Texas Department of Transportation for temporary closure of a roadway for a parade.

Resolution will be needed for the closure of U.S. 281 (Cage Blvd.) on Saturday 8:00 a.m. November 11, 2017 to Sunday 12:00 a.m. November 12, 2017. The street closures will be from Polk Ave. south to Ridge Road (approximately 1.7 miles) for the annual Veterans Day Parade.

Financial Consideration:

Staff Recommendation: Staff recommends approval as submitted.

Alternatives: N/A

ROUTING:

Hilda Pedraza
Ricardo Pedraza
City Management Office

Created/Initiated - 09/28/2017
Approved - 09/28/2017
Final Approval - 09/28/2017

RESOLUTION R-2017-__

**A RESOLUTION OF THE CITY OF PHARR TEXAS, AUTHORIZING THE CITY TO
ENTER INTO AN AGREEMENT WITH THE TEXAS DEPARTMENT OF PUBLIC
TRANSPORTATION FOR PARADES IN THE CITY LIMITS OF PHARR**

NOW THEREFORE, BE IT RESOLVED BY THE BOARD OF COMMISSIONERS
OF THE CITY OF PHARR, TEXAS;

That the City of Pharr wishes to enter into an agreement with the State of Texas, acting
by and through the Texas Department of Transportation for temporary closure of a
street for parades.

That the closure of US 281 (Cage Blvd.) from Polk Avenue to Ridge Road on Saturday,
November 11, 2017 for the purpose of conducting the Annual Veteran's Day Parade
from 8:00 am to 12:00 midnight.

That all rules and procedures of 43 Tex. Adm. Code; Section 22.12 have been
established for the temporary closure of a segment of the State highway system and
this agreement has been developed in accordance with the rules and procedures.

This resolution shall take effect immediately from and after its passage.

PASSED AND APPROVED this 2nd day of October, 2017, by the Board of
Commissioners of the City of Pharr, Texas.

CITY OF PHARR

AMBROSIO HERNANDEZ, MAYOR

ATTEST:

HILDA PEDRAZA, CITY CLERK



AGENDA MEMORANDUM

BOARD: City Commission

AGENDA ITEM #: 4.E.

DATE SUBMITTED: September 26, 2017

MEETING DATE: October 2, 2017

FROM: Javier Gonzalez, Assistant Police Chief

DEPARTMENT: Police

DIRECTOR: Ruben Villegas

Agenda Item: Consideration and action, if any, on Resolution to enter into an Interlocal Agreement and accept grant award from the Auto Burglary and Theft Prevention Authority.

Classification: Regular

(* If closed session, City Attorney must review and approve.)

Exclude Material from Public Packet? No

Reason:

Issue:

In 2016 this department received city commission approval for the city to enter into an interlocal agreement to allow the City of Pharr Police Department to join the Auto Burglary & Theft Prevention Authority board (**A.B.T.P.A**) and receive funding for sworn police officer position(s). We have been funded positions since 2007. The officers primary duties is the investigation of auto theft in the City of Pharr and coordination with counterparts from departments across the Rio Grande Valley. The officer also works with our community policing officers in promoting auto theft prevention strategies. For the 10th consecutive year we are again asking for approval to enter into an interlocal agreement with S.T.A.T.E.T.F. **who has approved (2) funded police officer positions. The amount of grant funding of the amount of \$72,832.00 and a cash match of 30%=\$31,213.00** Continuing on the grant requires an interlocal agreement that needs city commission approval and to be signed by the Mayor Ambrosio Hernandez and Chief of Police Ruben Villegas. If approved, the grant will commence on September 1, 2017 and end on August 31, 2018. This is a 1-year grant which will need to be renewed on a yearly basis. Based on years of existence of the task force there is a great certainty that this position will be approved next year as a continuing grant.

Financial Consideration: The City of Pharr Police Department would be responsible for the 30 percent match of 31,213.00

Staff Recommendation:

I recommend that approval be given for the City of Pharr to enter an interlocal agreement to allow the City of Pharr Police Department to join the A.B.T.P.A. and authorize the Mayor Ambrosio “Amos” Hernandez and the Police Chief to sign the necessary agreement and Resolution.

Alternatives: Not to enter the Inter Local Agreement

ROUTING:

Javier Gonzalez	Created/Initiated - 09/26/2017
Karla Moya	Approved - 09/27/2017
Patricia Rigney	Approved - 09/27/2017
City Management Office	Final Approval - 09/28/2017

**SOUTH TEXAS AUTO THEFT ENFORCEMENT TASK FORCE
BUDGET DIGEST
FOR
PHARR POLICE DEPARTMENT
FY 2018**

	70%	<u>ATPA</u>	<u>PROGRAM INCOME</u>	<u>CASH</u>	<u>IN-KIND</u>	<u>TOTAL</u>
SALARIES		72,832.00	-	31,213.00	-	104,045.00
OVERTIME		-	-	-	-	-
TMRS		-	-	7,228.00	-	7,228.00
FICA		-	-	8,235.00	-	8,235.00
INSURANCE		-	-	18,090.00	-	18,090.00
WORKMAN'S COMP		-	-	4,134.00	-	4,134.00
UNEMPLOYMENT COMP		-	-	342.00	-	342.00
LONGEVITY	*	-	-	-	-	-
EDUCATIONAL INCENT.	*	-	-	-	-	-
SENIORITY PAY	*	-	-	-	-	-
ASSIGNMENT PAY	*	-	-	-	-	-
CERTIFICATION PAY	*	-	-	-	-	-
CLOTHING ALLOWANCE		-	-	5,046.00	-	5,046.00
VEHICLE LEASE		-	-	-	-	-
FUEL/MILEAGE		-	-	-	-	-
MOBILE PHONES		-	-	-	-	-
OFFICE PHONES		-	-	-	-	-
OFFICE LEASE		-	-	-	-	-
SUPPLIES		-	-	-	-	-
PAGERS		-	-	-	-	-
C/I FUNDS		-	-	-	-	-
Vehicle Insurance		-	-	-	-	-
Vehicle Purchase		-	-	-	-	-
TOTAL		72,832.00	-	74,288.00	-	147,120.00

* Longevity, Educational Incentative, Seniority pay, Assignment pay included in salary

THE STATE OF TEXAS }}

CITY OF BROWNSVILLE }}

**INTERLOCAL AGREEMENT BETWEEN THE CITY OF BROWNSVILLE,
THE CITY OF MCALLEN, TEXAS, THE CITY OF PHARR, TEXAS AND THE
CITY OF EDINBURG, TEXAS REGARDING A MUTUAL AID (BURGLARY
AND THEFT OF MOTOR VEHICLE) LAW ENFORCEMENT TASK FORCE TO
COOPERATE IN CERTAIN CRIMINAL INVESTIGATIONS**

THIS AGREEMENT is made this _____ day of _____, 2017, in the City of Brownsville, State of Texas, pursuant to the Interlocal Cooperation Act, Texas Government Code, Chapter 791, regarding Law Enforcement Services Provided Through Cooperation of Municipalities, Counties, and certain other local Governments, between: (1) the City of Brownsville, an incorporated home-rule municipality of the State of Texas, having its principal administrative offices at 1001 E. Elizabeth, Brownsville, Cameron County, Texas 78520, acting through the Brownsville City Commission, (2) the City of McAllen, an incorporated home-rule municipality of the State of Texas, having its principal administrative offices at 1300 West Houston, McAllen, Hidalgo County, Texas 78501, acting through the McAllen City Commission, (3) the City of Pharr, an incorporated home-rule municipality of the State of Texas, having its principal administrative offices at 118 S. Cage, Pharr, Hidalgo County, Texas 78577, acting through the Pharr City Commission, (4) the City of Edinburg, an incorporated home-rule municipality of the State of Texas, having its principal administrative offices at 415 W. University Drive, Edinburg, Hidalgo County, Texas 78541, acting through the Edinburg City Council.

WHEREAS, CAMERON and HIDALGO COUNTIES have been plagued by motor vehicle theft crimes because of its proximity to the international border with Mexico, and the utilization of this area as a well-traveled route for stolen motor vehicles into the interior of Mexico via one of the many International Bridges in the area.

WHEREAS, to continue to combat this state and county problem, working with the appropriate agencies and officials of the State of Texas, the Automobile Burglary and Theft Prevention Authority has budgeted certain monies to be funneled to local governments for use in fighting such motor vehicle theft crime problems.

WHEREAS, THE CITY OF BROWNSVILLE, several counties and municipalities therein jointly applied, through THE CITY OF BROWNSVILLE, for a share of these monies, to be used in establishing the SOUTH TEXAS AUTO THEFT ENFORCEMENT TASK FORCE to combat said motor vehicle theft crime problems.

WHEREAS, the AUTOMOBILE BURGLARY AND THEFT PREVENTION AUTHORITY which is administering such funds on behalf of the State of Texas has authorized a grant in the sum of \$924,350 to be awarded to THE CITY OF BROWNSVILLE and the said participating counties and municipalities for such purposes.

WHEREAS, it is necessary for THE CITY OF BROWNSVILLE, THE CITY OF MCALLEN, THE CITY OF PHARR, AND THE CITY OF EDINBURG to establish a working relationship to best utilize the said grant and to combat motor vehicle burglary and theft , and to then reduce such relationship to writing in the form of an Interlocal Agreement.

NOW, THEREFORE, for and in consideration of the premises and the mutual promises of the parties and mutual benefits they will gain by the performance thereof, all in accordance with the provisions hereinafter set forth, THE CITY OF BROWNSVILLE, THE CITY OF MCALLEN, THE CITY OF PHARR AND THE CITY OF EDINBURG AGREE AS FOLLOWS:

I.
PURPOSE OF AGREEMENT

The purpose of the agreement is the establishment of the SOUTH TEXAS AUTO THEFT ENFORCEMENT TASK FORCE by the above-named parties to utilize a grant from the State of Texas to combat motor vehicle theft crimes throughout Cameron County, Texas and Hidalgo County, Texas. To this extent, the above-named parties, pursuant to action taken by the governing bodies of said parties at duly-scheduled open meetings of same (by resolution of order, as appropriate) have entered into this Agreement to form a mutual aid law enforcement task force to cooperate in motor vehicle theft & burglary criminal investigations, whereby certain peace officers employed by said parties (as covered by this Agreement) will have the additional investigative authority throughout said counties as set forth in the Agreement, which shall provide for the compensation of the peace officers involved in the activities of the Task Force, which shall be known as the SOUTH TEXAS AUTO THEFT ENFORCEMENT TASK FORCE.

II.
PERSONNEL AND EQUIPMENT

The SOUTH TEXAS AUTO THEFT ENFORCEMENT TASK FORCE shall consist of the following personnel, assigned by the respective entities set forth hereinafter: (1) Detectives/ Investigators/Officer, not more than Eighteen (18) at any one time, assigned to the Task Force by the Brownsville Police Department, McAllen Police Department, Pharr Police Department, and Edinburg Police Department, the final assignments to be approved by the Board of Governors pursuant to administrative provisions below. The personnel, supplies, and direct operating expenses for the Task Force shall be financed pursuant to and by the aforesaid state grant; a copy of the Budget Schedule there under being annexed hereto as Exhibit "A", which is incorporated by reference herein. The Task Force Commander and all other personnel assigned by the parties to this Agreement shall remain the employees of the party making such assignment and shall not, by virtue of serving on the South Texas Auto Theft Enforcement Task Force, be considered as employees, agents, or servants, of the Board of Governors, of the South Texas Auto Theft Enforcement Task Force, or of any party to this agreement other than the party making said assignment. Upon termination of this agreement, equipment including vehicles, hardware, and other non-expendable items will revert back to the applicant (City of Brownsville). The Auto Burglary and Theft Prevention Authority of the State of Texas will be notified and inventory records will be updated.

III.

ADMINISTRATION

The SOUTH TEXAS AUTO THEFT ENFORCEMENT TASK FORCE is to be supervised by a Board of Governors, which shall consist of one representative for each of the Three participating municipalities or counties (i.e., parties to this agreement), and the City of Brownsville, for a total of Four members; each of the said Four entities shall select a representative in any manner deemed to serve the interest of said entity which complies with any pertinent law, preferably the Chief of Police, the County Sheriff, or one of their department supervisors. The said Board of Governors shall adopt rules and regulations relating to the administration, operation and procedures of the TASK FORCE within the parameters of this Agreement and any pertinent law; such rules and regulations shall be formally adopted by the Board in compliance with the Texas Open Meetings Act, be reduced to writing, and be maintained as part of the records of the Board of Governors. The Board of Governors will cooperate with the officials and agents of the City of Brownsville in connections with the administration of the said grant in connection with purchasing, auditing, and any other financial or administrative matters required by said grant or any pertinent law.

IV.

EXTENT OF AUTHORITY

A law enforcement officer covered by this Agreement may make an arrest anywhere outside the jurisdiction in which the officer is or would be regularly employed, throughout Cameron, and Hidalgo Counties and any other area where such arrest is authorized by law. As required by statute, the law enforcement agencies of the area where the said arrest is made shall be notified of the said arrest without delay, and the notified agency shall make available the notice to the arrest in the same manner as if the arrest were made by a member of that agency.

V.

EMPLOYEE STATUS

A law enforcement officer regularly employed by another municipality (i.e. city or county) shall remain the employee of such municipality but shall be considered, for the purpose of making an arrest at any location throughout Cameron and Hidalgo County, to be in service of the SOUTH TEXAS AUTO THEFT ENFORCEMENT TASK FORCE and a peace officer in and about Cameron and Hidalgo County under the command and supervision of the TASK FORCE COMMANDER. Accordingly, the officer has all the powers of a regular law enforcement officer anywhere in Cameron and Hidalgo, County; to this extent, qualification for office in the municipality (i.e., city or county) or regular employment constitutes qualification for office anywhere in Cameron and Hidalgo Counties, and no additional oath, bond, or compensation is needed. The party who assigns a peace officer to the SOUTH TEXAS AUTO THEFT ENFORCEMENT TASK FORCE or that regularly employs the TASK FORCE COMMANDER shall remain solely responsible for the health, safety, acts or omissions of that assigned peace officer or TASK FORCE COMMANDER.

VI.

COMPENSATION

The officers serving on the SOUTH TEXAS AUTO THEFT ENFORCEMENT TASK FORCE are entitled to the same wages, salary, pension, and other compensation and rights, including injury or death benefits, as if the service were rendered in the municipality (i.e., city or county) of the officer's regular employment. Moreover, the Officer is also entitled to payment for any reasonable expenses incurred for travel, food or lodging while on duty outside the limits of the territory of the officer's regular employment. To this extent, the officers serving on the TASK FORCE will be compensated in accordance with the salary schedule (which is annexed hereto as Exhibit "A") incorporated into the Budget, as administered by the Board of Governors. Moreover, the municipality (i.e., city or county) regularly employing said officers; shall pay (subject to reimbursement pursuant to the procedures established under the aforesaid state grant, after the payment is made and reimbursement is requested), all wages and disability payments, pension payments, damages to equipment and clothing, medical expenses, and travel, food, lodging, and vehicle lease.

VII.

TERM OF AGREEMENT

This agreement will be effective from September 1, 2017 to August 31, 2018, at which time, said Agreement will terminate. Upon mutual agreement of the parties, set forth in writing and signed by the (participating) parties, assuming that funds are available to do so, this Agreement may be continued, on the same terms, for such periods as desired or is feasible, until modified by subsequent amendment. This Agreement, subject to applicable law and restrictions contained in the aforesaid state grant, may be terminated at any time by mutual agreement of the parties, set forth in writing and signed by the parties.

VIII.

FUNDING

The said parties paying for the performance of the aforesaid governmental functions or services shall make payment therefore from current revenues available to the paying party.

IX.

COMPLIANCE WITH ALL LAWS

All parties to this Agreement will act, at all times in compliance with all pertinent City and County ordinances, orders, regulations and policies, as well as all applicable State and Federal laws.

X.

ENTIRE AGREEMENT

This instrument contains the entire agreement between the parties relating to the rights herein granted and obligations herein assumed. Any oral presentations or modifications concerning this instrument shall be of no force or effect, excepting a subsequent modification in writing, signed by the party to be charged.

XI.

BREACH OF OBLIGATION

This Agreement is entire as to all of the performances to be rendered under it. Breach of any obligation to be performed by any party shall constitute a breach of the entire Agreement and shall give the other parties the right to terminate this Agreement.

XII.

LAW GOVERNING; VENUE

This Agreement shall be governed by and construed in accordance with the laws of the State of Texas. The obligations and undertaking of each of the parties to this Agreement shall be performable in Cameron and Hidalgo Counties, Texas.

EXECUTED by the respective parties singularly on an identical duplicate of this document on the dates stated below at the office or facility of the said county's or municipality governing body in Cameron and Hidalgo, County, Texas.

CITY OF PHARR, TEXAS

By: _____
Ambrosio Hernandez, Mayor
(On _____, 2017)

ATTEST:

Name: _____

Title: _____

CITY OF EDINBURG, TEXAS

By: _____
Richard Garcia, Mayor
(On _____, 2017)

ATTEST:

Name: _____

Title: _____

COOPERATIVE WORKING AGREEMENT

This is to certify that the objectives of the **Brownsville Police Department - South Texas Auto Theft Enforcement Task Force** grant application for fiscal year funding by the Texas Automobile Burglary and Theft Prevention Authority of the Governor's Office have been reviewed and it is hereby mutually agreed to cooperate to whatever extent is necessary in carrying out the approved work plan.

Additionally, **The Pharr Police Department** is cognizant of the rules and regulations governing the operation of the grant and hereby agrees to abide by any and all such rules or special conditions relating to the grant.

Orlando Rodriguez
Chief of Police
Brownsville Police Department

Date: _____

Ruben Villescas
Chief of Police
Pharr Police Department

Date: _____

ASSURANCES CERTIFICATION

I certify that the programs proposed in this application meet all the requirements of the Texas Automobile Burglary and Theft Prevention Authority Program, that all the information presented is correct, and that the applicant will comply with the provisions of the Texas Automobile Burglary Theft Prevention Authority and all other federal and state laws, regulations, and guidelines. By appropriate language incorporated in each grant, subgrant, or other document under which funds are to be disbursed, the undersigned shall assure that the applicable conditions above apply to all recipients of assistance.

Authorized Official
Ambrosio Hernandez, Mayor
City of Pharr, Texas 78577

Date

Texas Auto theft Prevention Authority
(South Texas Auto Theft Enforcement Task Force 2017-2018)
GRANT RESOLUTION 2017 # _____

WHEREAS, The Pharr Police Department finds it in the best interest of the citizens of city of Pharr, Texas and the inter-local agreement between the **South Texas Auto Theft Enforcement Task Force** be operated for the fiscal year 09-1-17 to 08-31-2018; and

WHEREAS, Pharr Police Department agrees to provide applicable matching funds for the said project as required by the **South Texas Auto Theft Enforcement Task Force and the office of the** Texas Auto theft Prevention Authority grant application; and

WHEREAS, Pharr Police Department agrees that in the event of loss or misuse of the Texas Auto Theft Prevention funds, Pharr Police Department assures that the funds will be returned to the **South Texas Auto Theft Enforcement Task Force** in full.

WHEREAS, Pharr Police Department designates Ruben Villescascas, Chief of Police as the grantee's authorized official. The authorized official is given the power to apply for, accept, reject, alter or terminate the grant on behalf of the applicant agency.

NOW THEREFORE, BE IT RESOLVED that Pharr Police Department approves submission of the grant application for the **Pharr Auto Theft Grant Project** to the **South Texas Auto Theft Enforcement Task Force** through the Texas Auto theft Prevention Authority and approves that an interlocal agreement be signed by Mayor Ambrosio Hernandez and Chief of Police Ruben Villescascas.

Approved and adopted by the board of commissioners of the City of Pharr, Texas on this the _____ day of October __, 2017, ad.

City of Pharr

Ambrosio "Amos" Hernandez, Mayor

Attest:

Hilda Pedraza, City Clerk

Certification

The State of Texas

County of Hidalgo

City of Pharr

I, Hilda Pedraza, duly appointed City Clerk of the City of Pharr, Texas, do hereby certify that the foregoing Constitutes a true and correctly copy of the original Resolution duly passed and adopted by the board of Commissioners of the City of Pharr, Texas, on the _____ day of _____ October _____, 2017, ad.

(Resolution no. _____)

In witness whereof, I have hereunto subscribed my official Signature and impressed the seal of the City of Pharr, Texas, This the _____ day of October _____, 2017, ad.

City of Pharr

Hilda Pedraza, City Clerk



AGENDA MEMORANDUM

BOARD: City Commission

AGENDA ITEM #: 4.F.

DATE SUBMITTED: September 27, 2017

MEETING DATE: October 2, 2017

FROM: Adolfo Garcia, Library Director

DEPARTMENT: Library

DIRECTOR: Adolfo Garcia

Agenda Item: Consideration, if any, on purchase of furniture for the South Pharr Development and Research Center.

Classification: Regular

(* If closed session, City Attorney must review and approve.)

Exclude Material from Public Packet? No

Reason:

Issue: South Texas School Furniture provide a proposal and a quote for the South Pharr Development and Research Center furniture installations.

The regular Library Advisory Board and the South Pharr Outreach Library Board have approved the furniture selections.

Financial Consideration: Upon approval, purchase order will be requested and provided to vendor to secure furniture purchase. Funds for this purchase have been requested for FY 2017-2018. Payment will be provided after furniture installation.

Staff Recommendation: Recommend to proceed with furniture purchase from South Texas School Furniture as recommended by staff, regular library and South Pharr Outreach library board.

Alternatives:

ROUTING:

Adolfo Garcia

Created/Initiated - 09/27/2017

Adolfo Garcia

Approved - 09/27/2017

Karla Moya

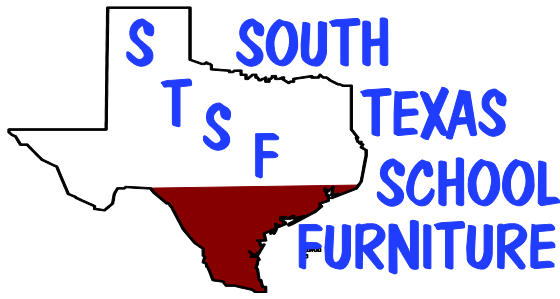
Approved - 09/27/2017

Patricia Rigney

Approved - 09/27/2017

City Management Office

Final Approval - 09/28/2017



107 North Main
Hallettsville, TX 77964
800-353-3685
361-798-4365-fax
www.texaslibrary.com



BuyBoard #503-16

TO:

Mr. Adolfo Garcia
Director of Library
City of Pharr
121 Cherokee St.
Pharr, TX 78577

Date: 3/20/2017
Quote No.: Q-16-DM0024R4
Sales Rep: Dave Martinez

REF: Pharr Memorial Library

Dear Mr. Garcia:

We would like to quote a price for the following library furniture:

ITEM #	QTY	MFR / MODEL #	DESCRIPTION	WxHxD	UNIT PRICE	TOTAL PRICE
LIBRARY						
1	3	Tesco #6501-152-152	SF Shelving Starter - 36x72x12 back - 5 metal shelves - canopy top		\$ 420.00	\$ 1,260.00
2	9	Tesco #6502-152-152	SF Shelving Adder - 36x72x12 back - 5 metal shelves - canopy top		\$ 330.00	\$ 2,970.00
3	1	Tesco #6501-152-162	SF Shelving Starter - Magazine - 36x72x12 back - 4 flat - 4 sloped metal - canopy top		\$ 460.00	\$ 460.00
4	5	Tesco #6502-152-162	SF Shelving Adder - Magazine - 36x72x12 back - 4 flat - 4 sloped metal - canopy top		\$ 375.00	\$ 1,875.00
5	7	Tesco #6503-157-153	DF Shelving Starter - 36x72x24 back - 10 metal shelves - canopy top		\$ 730.00	\$ 5,110.00
6	14	Tesco #6504-157-153	DF Shelving Adder - 36x72x24 back - 10 metal shelves - canopy top		\$ 570.00	\$ 7,980.00
7	3	Tesco #6583-137-253	DF Mobile Shelving Starter - 36x48x24 back - 6 metal shelves - continuous top		\$ 605.00	\$ 1,815.00
8	3	Tesco #6584-137-253	DF Mobile Shelving Adder - 36x48x24 back - 6 metal shelves - continuous top		\$ 505.00	\$ 1,515.00
A	12	Tesco #4913-894-310	Rectangle Table - 72x29x36 apron - bullnose edge		\$ 510.00	\$ 6,120.00
B	3	Tesco #4321-36-10P	DF Magazine Rack - 36x40x26 panels ends - 10 pockets (5 per side)		\$ 1,325.00	\$ 3,975.00
G	1	Tesco #4212-273-385	DF Computer Station Starter - 36x36x60 full panel - adjustable work height - bullnose edge		\$ 1,440.00	\$ 1,440.00

ITEM #	QTY	MFR / MODEL #	DESCRIPTION WxHxD	UNIT PRICE	TOTAL PRICE
H	3	Tesco	DF Computer Station Adder - 36x36x60	\$ 1,085.00	\$ 3,255.00
		#4222-273-385	full panel - adjustable work height - bullnose edge		
C	2	Tesco	DF Carrel Starter - 36x45x60	\$ 1,430.00	\$ 2,860.00
		#4212-293-325	full panel - full height - no shelf - 29" work height - bullnose edge		
D	10	Tesco	DF Carrel Adder - 36x45x60	\$ 1,260.00	\$ 12,600.00
		#4222-293-325	full panel - full height - no shelf - 29" work height - bullnose edge		
E	4	Tesco	Deluxe Double Pedestal Desk - 60x30x30	\$ 1,260.00	\$ 5,040.00
		#4761-492-361	box/box/file pedestal - file/file pedestal - center drawer - lock - bullnose edge		
F	3	Tesco	Square Table - 48x29x48	\$ 445.00	\$ 1,335.00
		#4912-696-310	apron - bullnose edge		
J	1	Tesco	SF Computer Workstation Starter - 72x36x30	\$ 1,100.00	\$ 1,100.00
		#4211-277-382	panel ends - 27" work height - bullnose edge		
K	2	Tesco	Work Table with TV Stand - 72x36x36	\$ 2,420.00	\$ 4,840.00
		#0000	wire chase - power - round metal legs - monitor not included		
CD	1	Tesco	Circulation Desk Assembly		
			modular units - continuous top - bullnose edge		
CD-EP	2	Tesco	Finished End Panel - 32"h	\$ 130.00	\$ 260.00
		#4481-36-32			
CD-PL	24	Tesco	Patron Ledge - 16"h	\$ 175.00	\$ 4,200.00
		#4490			
CD1	1	Tesco	Book Return -36x32x30	\$ 570.00	\$ 570.00
		#4444-36-32	front slot		
CD2	1	Tesco	Booktruck - 27x27x22	\$ 740.00	\$ 740.00
		#4445	depressible		
CD3	2	Tesco	90° Square Corner - 32"h	\$ 655.00	\$ 1,310.00
		#4450-32	closed front		
CD4	2	Tesco	Desk - 60x32x30	\$ 1,215.00	\$ 2,430.00
		#4427-60-32	level top - kneespace - box/file pedestal		
CD5	1	Tesco	Drawer Storage - 36x32x30	\$ 1,735.00	\$ 1,735.00
		#4440-36-32	4 file drawers - lock		
CD7	1	Tesco	Open Storage - 36x32x30	\$ 740.00	\$ 740.00
		#4430-36-32	2 adjustable shelves		
CD8	1	Tesco	Hinged Door Storage - 36x32x30	\$ 1,340.00	\$ 1,340.00
		#4429-36-32	1 adjustable shelf - 2 file drawers - lock		
CD9	1	Tesco	Full Width Drawer Storage - 36x32x30	\$ 1,230.00	\$ 1,230.00
		#4434-36-32	hinged doors - 1 adjustable shelf - lock		

ITEM #	QTY	MFR / MODEL #	DESCRIPTION WxHxD	UNIT PRICE	TOTAL PRICE
9	116	Jasper Chair #7000-3L-SBC	17.5" Sled Base Chrome Chair maple - 3L cut out option	\$ 170.00	\$ 19,720.00
10	8	Lesro #F1401G6	Somerset Guest Chair grade 4 healthcare vinyl	\$ 610.00	\$ 4,880.00
11	4	Lesro #F1250T5	Somerset End Table - 20x20.5x20	\$ 200.00	\$ 800.00
12	6	Sitwell #I-27-CP-T-OB	Image Mid Back Task Chair grade 1 Dillon vinyl	\$ 290.00	\$ 1,740.00
13	6	Sitwell #I-18	Image Guest Chair grade 1 Dillon vinyl	\$ 260.00	\$ 1,560.00
14	10	Safco #4753	Zynergy Balls vinyl	\$ 175.00	\$ 1,750.00
15	6	HPFI #HPT5834FABM540	Evette Child-size Curved Bench Chair Marigold vinyl	\$ 770.00	\$ 4,620.00
16	2	HPFI #HPT 5882MFABM540	Evette Child-size Oval Table with Mahogany laminate top - upholstered base Marigold vinyl	\$ 1,095.00	\$ 2,190.00
17	2	HPFI #HPT 5874FABM540	Evette Child-size Club Chair Marigold vinyl	\$ 935.00	\$ 1,870.00
LOBBY					
18	6	Palmer Hamilton #STORY2930RD-C-EG	Round Mobile Table - 30diax29"h 2nd story X base - casters - metallic silver base - standard laminate top	\$ 580.00	\$ 3,480.00
19	18	Palmer Hamilton #MSS-W-Metal Back	Metal Back Chair standard height - metal frame - wood seat	\$ 160.00	\$ 2,880.00
20	2	Palmer Hamilton #STORY422436-EG	Rectangle Mobile Table - 36x42x24 4th story T base - pub height - casters - metallic silver base - standard laminate top	\$ 560.00	\$ 1,120.00
21	4	Palmer Hamilton #MPH-W-Metal Back	Metal Back Stool pub height - metal frame - wood seat	\$ 190.00	\$ 760.00
22	2	Lesro #F1401G6	Somerset Guest Chair grade 4 fabric	\$ 610.00	\$ 1,220.00
23	4	Lesro #F4403G6	Somerset 4 Seat Sofa with Center Arms grade 4 healthcare vinyl	\$ 2,075.00	\$ 8,300.00
24	2	Lesro #F1250T5	Somerset End Table - 20x20.5x20	\$ 200.00	\$ 400.00
TECH ROOMS					
25	150	Eurotech #S5000	Aire Guest Chair glides - ganging clip Black w/Chrome frame	\$ 65.00	\$ 9,750.00

ITEM #	QTY	MFR / MODEL #	DESCRIPTION WxHxD	UNIT PRICE	TOTAL PRICE
26	4	Eurotech #821-KHSD	Chair Dolly for Aire guest chair	\$ 115.00	\$ 460.00
27	40	Tesco #4900TOP3600	Rectangle Table Top only - 60x20 lumber core - wood edge	\$ 270.00	\$ 10,800.00
28	80	Tesco #GB-C-7764	Arch T Base for 23"-30" flip top casters	\$ 215.00	\$ 17,200.00
29	2	AmpliVox #APL SW450	Presidential Plus Lectern 25.5"w x 20.5"d x 45"h wireless mic - built-in sound system	\$ 1,565.00	\$ 3,130.00
AUXILLARY					
30	4	Palmer Hamilton #WR32-LOGO	Trash Receptacle with Logo - 28x41x27 single top load - 32 gallon liner - casters	\$ 1,325.00	\$ 5,300.00
31	3	Palmer Hamilton #WR32	Trash Receptacle - 28x41x27 single top load - 32 gallon liner - casters - no logo	\$ 1,045.00	\$ 3,135.00
32	2	Global Industries #WB652779M	Wave Bike Rack 9 bike - black	\$ 175.00	\$ 350.00
33	2	WebCoat #TR32PERF	32 Gallon Outdoor Waste Receptacle	\$ 345.00	\$ 690.00
34	2	WebCoat #LINER32	32 Gallon Liner for waste receptacle	\$ 30.00	\$ 60.00
35	2	WebCoat #B6WBMETRO-POLY	6' Bench with Back 1/4" ribbed steel - solid one piece design - portable or surface mount	\$ 1,535.00	\$ 3,070.00
36	2	Safco #SAF 9676NC	Top Dome Waste Receptacle 15 gallon - Black Speckle	\$ 215.00	\$ 430.00
37	3	Rubbermaid #RCP 781888WE	Baby Changing Table 12 1/2" x 17"	\$ 460.00	\$ 1,380.00
38	20	Rubbermaid #RCP 295500BK	41 qt Wastebasket Black	\$ 9.00	\$ 180.00
39	3	Best-Rite #202AC	36" x 48" Porcelain Steel Markerboard aluminum frame - map rail - chalk tray	\$ 145.00	\$ 435.00
40	2	Best-Rite #668AC-DD	Deluxe Mobile Reversible Markerboard aluminum frame - porcelain steel both sides - 35"w x 76.5"h x 24"d	\$ 410.00	\$ 820.00
41	10	Jasper Chair #7000-BS-30-3L-SBC	30" Solid Oak Barstool chrome sled base - wood seat - 3L cutout	\$ 235.00	\$ 2,350.00
42	1	Freight	Delivery to your location	\$ 4,500.00	\$ 4,500.00
43	1	Installation	Assembly, Installation & Removal of Debris	\$ 11,500.00	\$ 11,500.00

TOTAL PRICE INCLUDING DELIVERY, INSTALLATION & REMOVAL OF DEBRIS:	\$ 212,935.00
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Pricing is based on the quantities listed above and may increase if changed. Please allow up to 10 weeks for delivery. Quotation is valid until December 31, 2017.

Thank you for the opportunity to work your library. If you have any questions or need additional information, please do not hesitate to call.

Sincerely,

Laura Jirkovsky

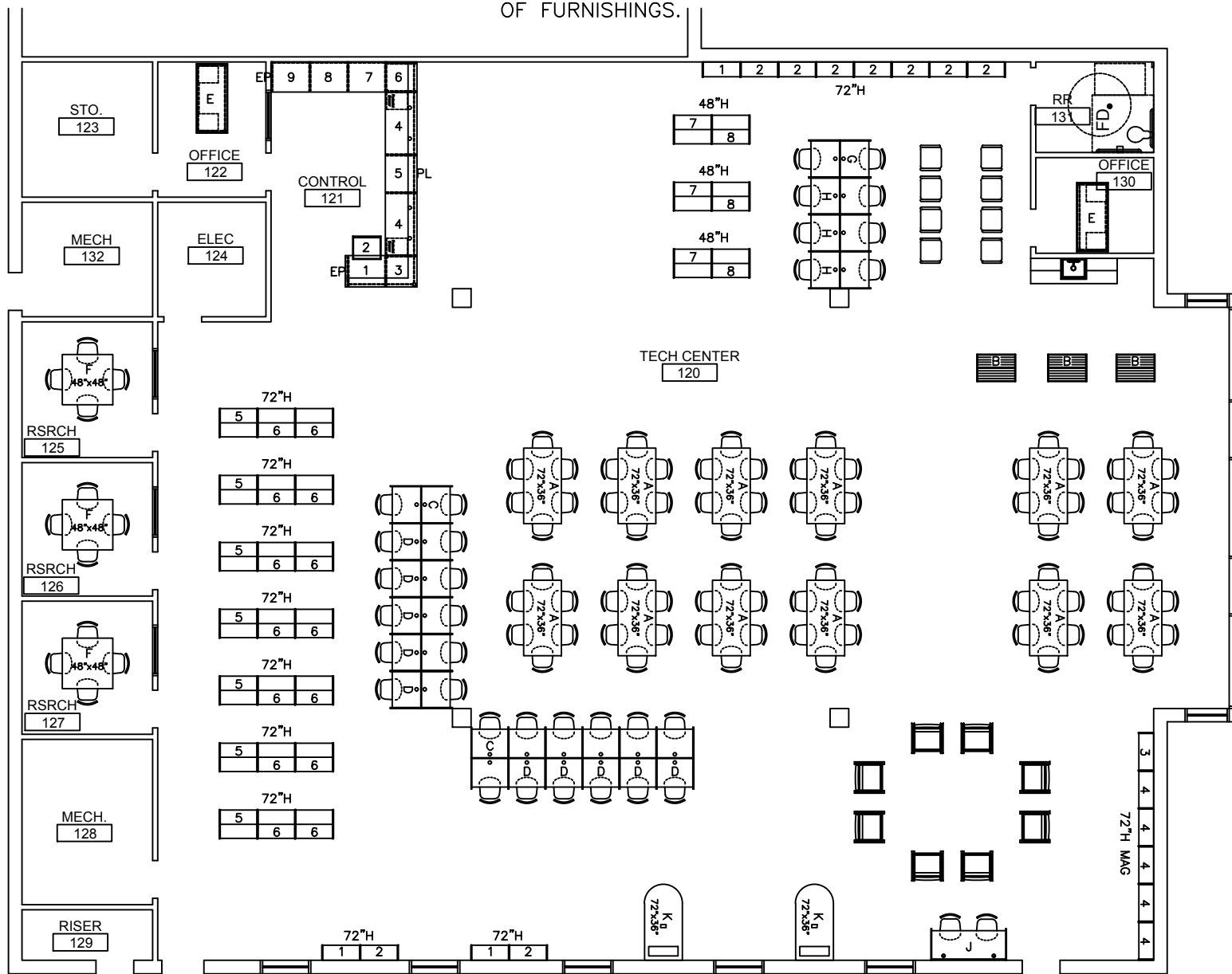
President

SOUTH TEXAS

PHARR MEMORIAL LIBRARY
PHARR DEVELOPMENT AND RESEARCH CENTER
LIBRARY EQUIPMENT LAYOUT

DWG: 16-PML-FP	
JOB:	REVISED:
BY: LLE	8-16-16
DATE: 8-3-16	8-25-16
	9-13-16
	2-28-17

Tesco
Learning Environments
SCALE: N.T.S



Pharr Development and Research Center

By David Martinez
Account Representative







SOUTH TEXAS SCHOOL FURNITURE

107 N. Main St. Hallettsville, Tx 77964

References:

- McAllen Public Library
- San Antonio Public Library
- Calhoun County Library System
- Giddings Public Library
- Elgin Public Library

Library Furniture



Display



Library Seating



Somerset | Fully Upholstered Seating



Somerset Series | Fully Upholstered Seating



Computer Stations



Lobby

Somerset | Fully Upholstered Seating



Somerset Series | Fully Upholstered Seating



Multi-Purpose Rooms



Café and Vending Area



Auxiliary Items





AGENDA MEMORANDUM

BOARD: City Commission

AGENDA ITEM #: 4.G.

DATE SUBMITTED: September 27, 2017

MEETING DATE: October 2, 2017

FROM: Sonia Barajas, CDBG Secretary

DEPARTMENT: GMCD

DIRECTOR: Raul Garza

Agenda Item: Consideration and action, if any, on approval of the final Regional Assessment of Fair Housing Plan.

Classification: Regular

(* If closed session, City Attorney must review and approve.)

Exclude Material from Public Packet? No

Reason:

Issue: The Assessment of Fair Housing (AFH) is a legal requirement (HUD) that Hidalgo County municipal governments and housing authorities (along with Urban County of Hidalgo) must comply with in the form of a Regional Assessment of Fair Housing Plan. Collectively these entities developed a collaborative effort to accomplish this task in order to continue receiving federal housing and community development funding from the U.S. Dept. of Housing & Urban Development (HUD). Specifically, the AFH is an analysis undertaken pursuant to 24 CFR Part 50154 that includes an analysis of fair housing data, an assessment of fair housing issues and contributing factors, and an identification of fair housing priorities and goals specific to Hidalgo County.

The City of Pharr is one of the collaborative program participants and the CDBG staff was the Chairperson for two (2) Sub-Committees: (1) a Transportation Sub-Committee and (2) an Employment Sub-Committee that met numerous times throughout a year-long schedule working to collect data related to the subcommittee, inspect and consider the data and finalize the data into an analytical report to be combined with the total categories of the Fair Housing Plan.

Financial Consideration:

Staff Recommendation: Staff recommends the approval of the Assessment of Fair Housing Plan (AFH).

Alternatives:

ROUTING:

Sonia Barajas	Created/Initiated - 09/27/2017
Raul Garza	Approved - 09/29/2017
Karla Moya	Approved - 09/29/2017
Patricia Rigney	Approved - 09/29/2017
City Management Office	Final Approval - 09/29/2017

In addition to the overarching review of the Regional Hidalgo County Assessment of Fair Housing, all entitlement communities and their respective housing authorities undertook a specific analysis of the individual jurisdiction's data. The following is the City of Pharr and the Housing Authority of the City of Pharr's review.

I. Fair Housing Analysis

A. Demographic Summary

1. Describe demographic patterns in the jurisdiction and region, and describe trends over time (since 1990).

Table 2 - Demographic Trends																
(Pharr, TX CDBG) Jurisdiction									(McAllen-Edinburg-Mission, TX) Region							
Race/Ethnicity	1990 Trend		2000 Trend		2010 Trend		Current		1990 Trend		2000 Trend		2010 Trend		Current	
	#	%	#	%	#	%	#	%	#	%	#	%	#	%	#	%
White, Non-Hispanic	3,751	10.67%	4,140	8.71%	3,955	6.84%	3,955	6.84%	54,201	14.13%	59,391	10.43%	60,553	7.82%	60,553	7.82%
Black, Non-Hispanic	5	0.01%	45	0.09%	136	0.24%	136	0.24%	471	0.12%	2,052	0.36%	2,777	0.36%	2,777	0.36%
Hispanic	31,278	89.00%	43,128	90.77%	53,340	92.19%	53,340	92.19%	326,912	85.22%	503,066	88.34%	702,206	90.63%	702,206	90.63%
Asian or Pacific Islander, Non-Hispanic	12	0.03%	106	0.22%	298	0.52%	298	0.52%	806	0.21%	3,469	0.61%	7,171	0.93%	7,171	0.93%
Native American, Non-Hispanic	20	0.06%	62	0.13%	37	0.06%	37	0.06%	178	0.05%	692	0.12%	524	0.07%	524	0.07%
National Origin																
Foreign-born	9,511	27.20%	15,781	33.21%	23,182	32.87%	N/a	N/a	94,715	24.69%	168,217	29.54%	231,815	29.92%	N/a	N/a
Limited English Proficiency																
LEP	15,211	43.51%	18,391	38.71%	21,152	29.99%	N/a	N/a	151,056	39.38%	196,819	34.56%	230,396	29.74%	N/a	N/a
Sex																
Male	16,822	48.12%	22,519	47.40%	27,759	47.98%	27,759	47.98%	185,042	48.25%	275,713	48.42%	376,944	48.65%	376,944	48.65%
Female	18,138	51.88%	24,994	52.60%	30,098	52.02%	30,098	52.02%	198,503	51.75%	293,750	51.58%	397,825	51.35%	397,825	51.35%
Age																
Under 18	12,797	36.60%	16,973	35.72%	19,897	34.39%	19,897	34.39%	140,528	36.64%	205,848	36.15%	268,484	34.65%	268,484	34.65%
18-64	18,378	52.57%	24,892	52.39%	31,698	54.79%	31,698	54.79%	204,823	53.40%	307,802	54.05%	434,037	56.02%	434,037	56.02%
65+	3,787	10.83%	5,648	11.89%	6,262	10.82%	6,262	10.82%	38,194	9.96%	55,813	9.80%	72,248	9.33%	72,248	9.33%

Family Type																
Families with children	4,542	57.46%	4,283	56.34%	7,243	53.06%	7,243	53.06%	52,436	59.17%	51,688	58.17%	100,613	56.00%	100,613	56.00%
Note 1: All % represent a share of the total population within the jurisdiction or region for that year, except family type, which is out of total families.																
Note 2: Data Sources: Decennial Census; ACS																
Note 3: Refer to the Data Documentation for details (www.hudexchange.info).																

TABLE 2 - Hispanics are the prevalent race/ethnicity in Pharr and the MSA from 1990 through 2010. The Asian or Pacific Islander, Non-Hispanic grew significantly in Pharr from 1990 to 2010 as the same occurred in the MSA and then it lowered. The Foreign –born trends stayed consistent. The trends in Male and Female had no change in the jurisdiction and MSA. In both the jurisdiction and MSA, the Age group 18-64 grew through the decennials which reflect a young population growth. Although percentage with the Families with Children remained steady, the actual amount doubled from 52,436 in 1990 to 100,613 in 2010.

The following chart compares the demographics of the City of Pharr against the MSA Region:

Table 1 – Demographics						
(Pharr, TX CDBG) Jurisdiction				(McAllen-Edinburg-Mission, TX) Region		
Race/Ethnicity		#	%		#	%
White, Non-Hispanic		3,955	6.84%		60,553	7.82%
Black, Non-Hispanic		136	0.24%		2,777	0.36%
Hispanic		53,340	92.19%		702,206	90.63%
Asian or Pacific Islander, Non-Hispanic		298	0.52%		7,171	0.93%
Native American, Non-Hispanic		37	0.06%		524	0.07%
Two or More Races, Non-Hispanic		N/a	N/a		N/a	N/a
Other, Non-Hispanic		30	0.05%		348	0.04%
National Origin						
#1 country of origin	Mexico	24,458	31.74%	Mexico	216,441	27.94%
#2 country of origin	Philippines	339	0.44%	Philippines	3,702	0.48%
#3 country of origin	El Salvador	149	0.19%	Canada	2,015	0.26%
#4 country of origin	Guatemala	119	0.15%	El Salvador	1,289	0.17%
#5 country of origin	Peru	111	0.14%	Guatemala	654	0.08%
#6 country of origin	China excl. Hong Kong & Taiwan	44	0.06%	Honduras	626	0.08%
#7 country of origin	Canada	35	0.05%	India	569	0.07%
#8 country of origin	England	28	0.04%	Korea	543	0.07%

#9 country of origin	Cuba	25	0.03%	Cuba	466	0.06%
#10 country of origin	Romania	25	0.03%	Peru	371	0.05%
Limited English Proficiency (LEP) Language						
#1 LEP Language	Spanish	23,145	32.80%	Spanish	227,597	29.38%
#2 LEP Language	Vietnamese	39	0.06%	Tagalog	732	0.09%
#3 LEP Language	Chinese	28	0.04%	French	432	0.06%
#4 LEP Language	French Creole	11	0.02%	Korean	375	0.05%
#5 LEP Language	Null	0	0.00%	Japanese	209	0.03%
#6 LEP Language	Null	0	0.00%	Chinese	173	0.02%
#7 LEP Language	Null	0	0.00%	Vietnamese	131	0.02%
#8 LEP Language	Null	0	0.00%	Other Indic Lang.	103	0.01%
#9 LEP Language	Null	0	0.00%	German	80	0.01%
#10 LEP Language	Null	0	0.00%	Thai	68	0.01%
Disability Type						
Hearing difficulty		3,248	5.03%		30,086	4.25%
Vision difficulty		2,528	3.91%		33,193	4.69%
Cognitive difficulty		3,064	4.74%		39,288	5.55%
Ambulatory difficulty		5,236	8.11%		53,908	7.61%
Self-care difficulty		3,377	5.23%		30,381	4.29%
Independent living difficulty		2,944	4.56%		33,797	4.77%
Sex						
Male		27,759	47.98%		376,944	48.65%
Female		30,098	52.02%		397,825	51.35%
Age						
Under 18		19,897	34.39%		268,484	34.65%
18-64		31,698	54.79%		434,037	56.02%
65+		6,262	10.82%		72,248	9.33%
Family Type						
Families with children		7,243	53.06%		100,613	56.00%
Note 1: All % represent a share of the total population within the jurisdiction or region, except family type, which is out of total families.						

Note 2: 10 most populous places of birth and languages at the jurisdiction level may not be the same as the 10 most populous at the Region level, and are thus labeled separately.

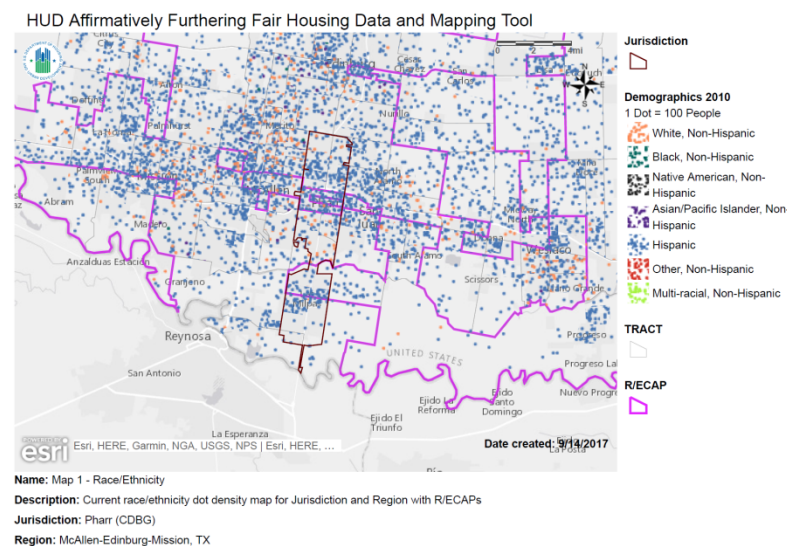
Note 3: Data Sources: Decennial Census; ACS

Note 4: Refer to the Data Documentation for details (www.hudexchange.info).

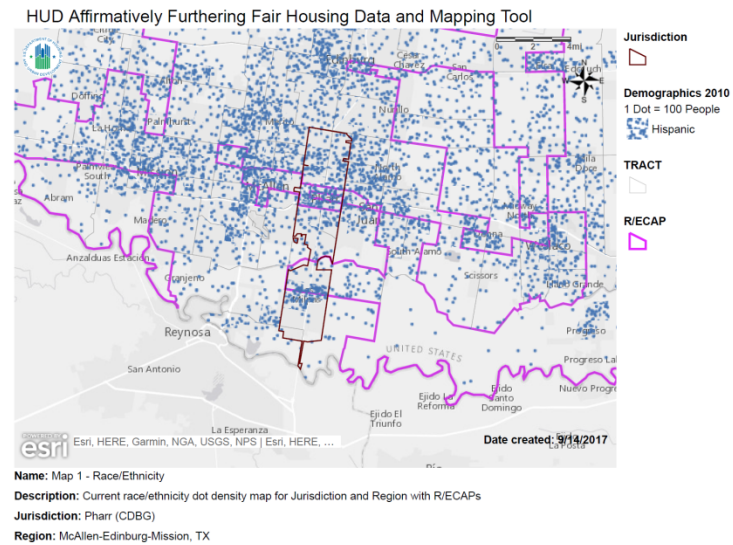
TABLE 1 - The City closely resembles racial/ethnicity MSA characteristics. Hispanics represent approximately 92% of the population. White, Non-Hispanic persons represent 7%. Black, Non-Hispanic, Native American, Non-Hispanic and Other, Non-Hispanic persons each represent less than 1% of the population. However, Asian or Pacific Islander, Non-Hispanic persons residing in Pharr are double the percentage located in the MSA.

Mexico is the primary County of Origin in Pharr; it is the same in the MSA. Differences with the MSA occur because the City is home to persons from Other Caribbean, Iran, Venezuela and China. These countries do not constitute significant populations in the MSA. Persons with Limited English Proficiency most often speak Spanish within the City and the MSA. However, Persian, Other Pacific Island Language and Other Asian Language are spoken more often in the City of Pharr. Pharr's Disability Types and Sex are reflective of the MSA population. Pharr has a slightly less percentage of adults than the MSA resulting in lower percentage of children and seniors/elderly. Slightly different to the MSA, 53% of Pharr households are families with children.

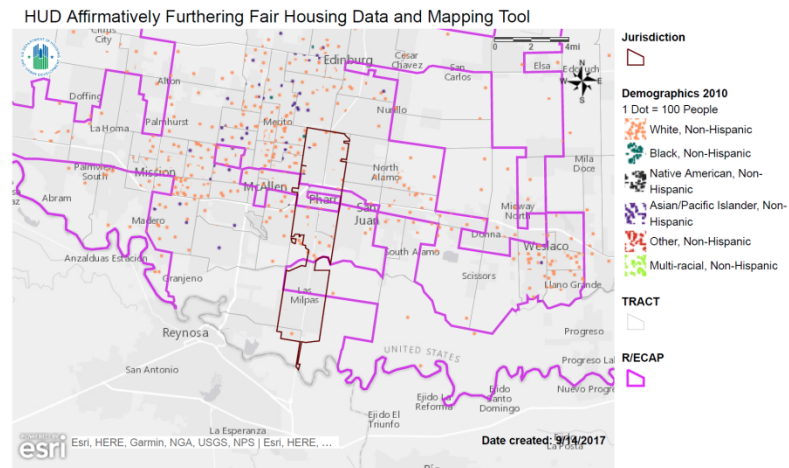
Map 1 – Race/Ethnicity – 2010 – City of Pharr



Map 1 – Race/Ethnicity – 2010 – Hispanic - City of Pharr



Map 1 – Race/Ethnicity – 2010 – Non-Hispanic - City of Pharr



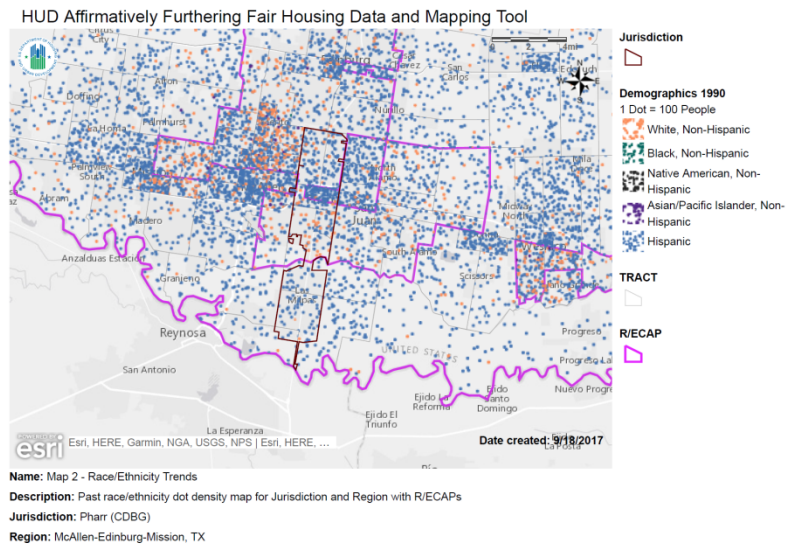
Name: Map 1 - Race/Ethnicity

Description: Current race/ethnicity dot density map for Jurisdiction and Region with R/ECAPs

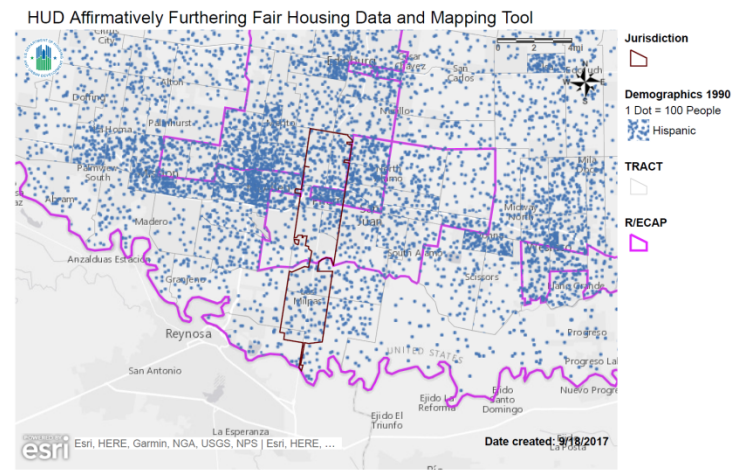
Jurisdiction: Pharr (CDBG)

Region: McAllen-Edinburg-Mission, TX

Map 2 - Race/Ethnicity Trends – 1990 – City of Pharr



Map 2 - Race/Ethnicity Trends – 1990 – Hispanic - City of Pharr



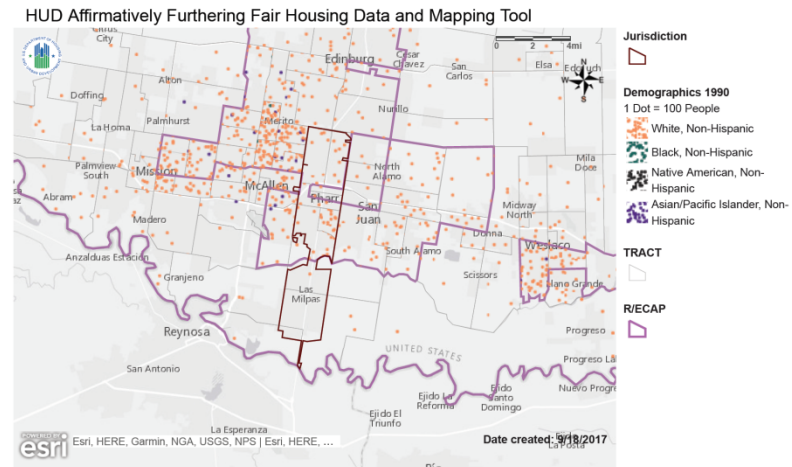
Name: Map 2 - Race/Ethnicity Trends

Description: Past race/ethnicity dot density map for Jurisdiction and Region with R/ECAPs

Jurisdiction: Pharr (CDBG)

Region: McAllen-Edinburg-Mission, TX

Map 2 - Race/Ethnicity Trends – 1990 – Non-Hispanic - City of Pharr



Name: Map 2 - Race/Ethnicity Trends

Description: Past race/ethnicity dot density map for Jurisdiction and Region with R/ECAPs

Jurisdiction: Pharr (CDBG)

Region: McAllen-Edinburg-Mission, TX

Map 1 - Race/Ethnicity – 2010 – City of Pharr

Owassa Road to Sam Houston Avenue (North R/ECAP)

Race/Ethnicity	Dot Density	National Origin*	Dot Density
White, Non-Hispanic	Frequent	Mexico	Frequent
Black, Non-Hispanic	No indicators	Philippines	Minimal
Native American, Non-Hispanic	No indicators	El Salvador	Minimal
Asian/Pacific Islander, Non-Hispanic	Minimal	Guatemala	No data
Hispanic	Concentrated	Peru	No data
Other, Non-Hispanic	No indicators		
Multi-racial, Non-Hispanic	No indicators		

*Four (4) R/ECAP are identified, but due to the close proximity of the North quadrant ones and for the purpose of the AFFH maps two (2) R/ECAPs will be utilized on the density maps.

R/ECAPs located on the North quadrant of Pharr and on the South quadrant. No significant differential with full jurisdiction. Estimated at 30% of jurisdiction.

Map 1 – Race/Ethnicity – 2010 – City of Pharr

Sam Houston to Juan Balli to Military Road (South R/ECAP)

Race/Ethnicity	Dot Density	National Origin*	Dot Density
White, Non-Hispanic	Frequent	Mexico	Frequent
Black, Non-Hispanic	No indicators	Philippines	No indicators
Native American, Non-Hispanic	No indicators	El Salvador	No indicators

Asian/Pacific Islander, Non-Hispanic	No indicators	Guatemala	No indicators
Hispanic	Concentrated	Peru	No indicators
Other, Non-Hispanic	No indicators		
Multi-racial, Non-Hispanic	No indicators		

Hispanic is the most concentrated. White, Non-Hispanic frequent sparsely areas.

Map 2 - Race/Ethnicity Trends – 1990 – City of Pharr

Race/Ethnicity	1990 Dot Density	2010 Dot Density
White, Non-Hispanic	Frequent	No indicators
Black, Non-Hispanic	No indicators	No indicators
Native American, Non-Hispanic	No indicators	No indicators
Asian/Pacific Islander, Non-Hispanic	No indicators	No indicators
Hispanic	Concentrated	No indicators
Other, Non-Hispanic	No indicators	No indicators
Multi-racial, Non-Hispanic	No indicators	No indicators

- Describe the location of homeowners and renters in the jurisdiction and region, and describe trends over time.

Census Bureau Data (American Fact Finder) was used in the analysis of this section. American Fact Finder tables allow archives since 2010. In an effort to provide a description of trends over time, 2010 and 2015 tables were utilized.

Housing Units Table: American FactFinder

Pharr	2010		2015		Increase in Units
	#	%			
Occupied Housing Units	21,653		23,953		2,300
Owner-Occupied	12,715	59%	13,113	55%	398
Renter-Occupied	8,938	41%	10,840	45%	1,902

Pharr saw a larger increase in Renter-Occupied Housing Units even though it is smaller in percentage of the number of units.

Owner-Occupied has more number of units, but the percentages decreased in the five years.

B. General Issues

i. Segregation/Integration

1. Analysis

- Describe and compare segregation levels in the jurisdiction and region. Identify the racial/ethnic groups that experience the highest levels of segregation.

TABLE 3 - HUD provided a segregation index for several protected classes. Representation of the data range from low (0-39 values), moderate (40-54 values) and high (55-100 values). However, HUD cautioned that for enumerations of persons less than 1,000, the index may be skewed. As such, these two instances may be anomalies of numerical computations rather than true instances of high segregation. Pharr data is more moderate (40-54 values) with a more significant trend among Black/White in comparison to the rate in the region.

Table 3 - Racial/Ethnic Dissimilarity Trends								
Racial/Ethnic Dissimilarity Index	(Pharr, TX CDBG) Jurisdiction				(McAllen-Edinburg-Mission, TX) Region			
	1990	2000	2010	Current	1990	2000	2010	Current
	Trend	Trend	Trend		Trend	Trend	Trend	
Non-White/White	46.04	43.41	53.44	N/a	37.62	39.15	45.91	N/a
Black/White	46.90	37.90	45.16	N/a	37.07	47.75	50.80	N/a

Hispanic/White	46.11	43.61	53.63	N/a	37.81	39.55	46.58	N/a
Asian or Pacific Islander/White	44.14	21.23	42.37	N/a	43.06	41.15	53.82	N/a
Note 1: Data Sources: Decennial Census								
Note 2: Refer to the Data Documentation for details (www.hudexchange.info).								

b. Explain how these segregation levels have changed over time (since 1990).

The City maintained low segregation levels except for Asian or Pacific Islander/White which moved from low to moderate segregation levels. Black/White persons increased to high levels in 2000 and increased an additional 3% by 2010.

c. Identify areas with relatively high segregation and integration by race/ethnicity, national origin, or LEP group, and indicate the predominant groups living in each area.

In review of HUD data, it was noted that Black/White persons and Asian or Pacific Islander/White persons have the highest levels of the dissimilarity index which correlates to higher levels of segregation (moderate values) within the City. For both the City and the MSA, non-White/White and Hispanic/White have the lowest dissimilarity index and, therefore, have the greatest integration. These two racial/ethnic categories account for approximately 99% of the population. Nonetheless, other races/ethnicities who are likely to reside within the area of greatest integration include persons with Mexico as a Country of Origin and Spanish-speaking individuals.

d. Consider and describe the location of owner and renter occupied housing in determining whether such housing is located in segregated or integrated areas.

Similarly, all categories can be said to be highly segregated, with the black population being moderately increased. As an overall analysis, Pharr is highly integrated, but it is skewed by a low populated race.

Pharr's homeownership rates are 55% of units while renter occupied units account for 45%. Regardless of homeownership or residency in a rental unit, it is likely that persons from each of the racial and ethnic categories live in low segregation/integrated areas.

- e. Discuss how patterns of segregation have changed over time (since 1990).

Based on the data between 1990 and 2010, for Pharr Black/White population, segregation patterns decreased from moderate to low but returned to moderate segregation values in 2010. For all other classes, except Asian or Pacific Islander/White, which increased to moderate, low segregation levels are illustrated. HUDs notation is less than 100.

- f. Discuss whether there are any demographic trends, policies, or practices that could lead to higher segregation in the jurisdiction in the future.

The City has not identified any trends, policies, or practices that could lead to higher segregation levels.

ii. R/ECAPs

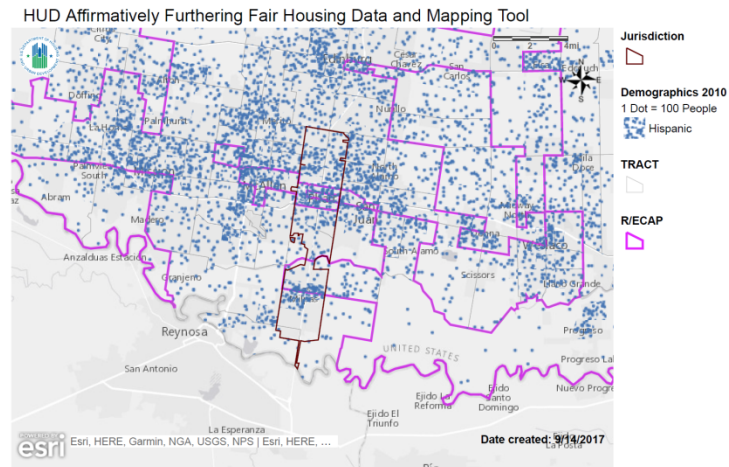
1. Analysis

- a. Identify any R/ECAPs or groupings of R/ECAP tracts within the jurisdiction.

The City of Pharr is land-locked measuring 14 miles from North to South and 2 miles from East to West. As such, the R/ECAPs are located on the North side and South side parts of the City. No significant racial and ethnic characteristics differentials exist in comparison with full jurisdiction. Two R/ECAP areas are found within the City of Pharr. The first is located from North Owassa Road to South up to Sam Houston Avenue (North R/ECAP); the second is located South of Sam Houston to Old Military Road (South R/ECAP). It is estimated that R/ECAPs account for 15% of jurisdiction.

- b. Which protected classes disproportionately reside in R/ECAPs compared to the jurisdiction and region?

Map 1 – Race/Ethnicity – 2010 – Hispanic - City of Pharr



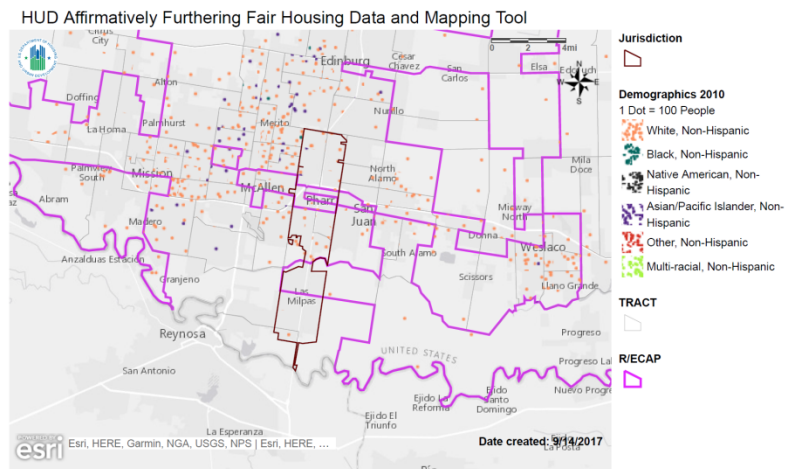
Name: Map 1 - Race/Ethnicity

Description: Current race/ethnicity dot density map for Jurisdiction and Region with R/ECAPs

Jurisdiction: Pharr (CDBG)

Region: McAllen-Edinburg-Mission, TX

Map 1 – Race/Ethnicity – 2010 – Non-Hispanic - City of Pharr



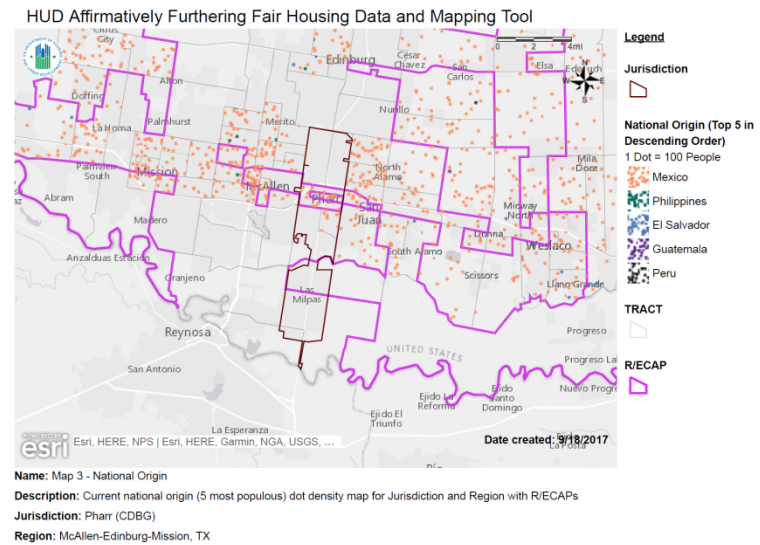
Name: Map 1 - Race/Ethnicity

Description: Current race/ethnicity dot density map for Jurisdiction and Region with R/ECAPs

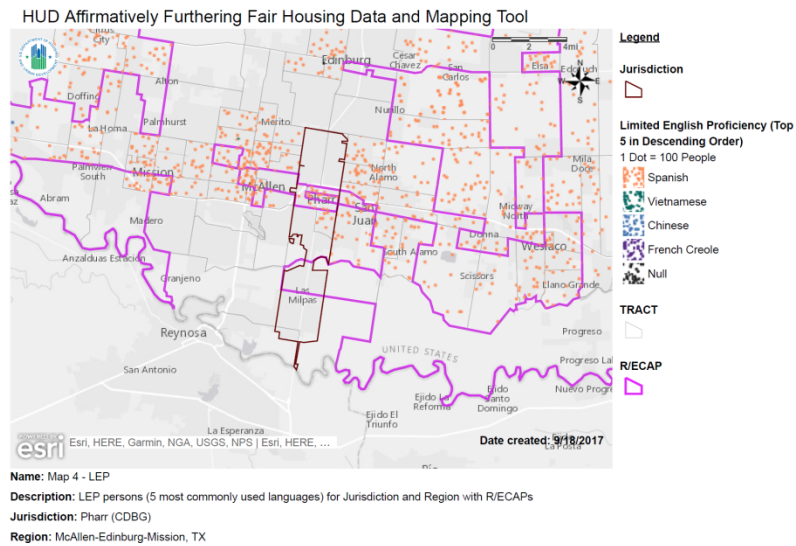
Jurisdiction: Pharr (CDBG)

Region: McAllen-Edinburg-Mission, TX

Map 3 – National Origin – Pharr



Map 4 – LEP – Pharr



Race/Ethnicity	Dot Density	National Origin	Dot Density
White, Non-Hispanic	Frequent	Mexico	Concentrated
Black, Non-Hispanic	No indicators	Phillipines	No indicators
Native American, Non-Hispanic	No indicators	El Salvador	No indicators
Asian/Pacific Islander, Non-Hispanic	Frequent	Guatemala	No indicators
Hispanic	No indicators	Peru	No indicators
Other, Non-Hispanic	No indicators		
Multi-racial, Non-Hispanic			
R/ECAP:			
% of Households that are families with children:			

- d. Describe how R/CAPs have changed over time (since 1990).

2. Additional Information

- a. Beyond the HUD-provided data, provide additional relevant information, if any, about segregation in the jurisdiction and region affecting groups with other protected characteristics.

N/A The City maintains relatively moderate segregation levels.

- b. The program participant may also describe other information relevant to its assessment of segregation, including activities such as place-based investments and mobility options for protected class groups.

The City of Pharr and the Pharr Housing Authority offer programs to stabilize neighborhoods through place-based investments in affordable housing and other amenities within R/ECAPS and creating affordable housing opportunities outside R/ECAPS. The City has worked diligently with federal, state, and local agencies, as well as, financial institutions, to promote and develop affordable housing. The following innovative strategies in providing affordable housing and addressing housing needs have been provided and had a positive impact in the community:

1. The Community Development Block Grant (CDBG) Program is funded by the U.S. Department of Housing and Urban Development. This program is the main federal source through which grants are provided to states, cities and counties for their community development needs inclusive of housing. In terms of housing, this grant is utilized to rehabilitate or reconstruct homes for low and moderate-income residents offering them the opportunity for safe, clean and affordable housing. This is accomplished through low interest loans or grants determined by qualifying criteria.
3. The Housing Authority promotes homeownership opportunities for public housing residents, more specifically, through its Section 8 Program. In recognition of the need to move families off subsidized housing, the Housing Authority has implemented the Self-Sufficient Program, which is designed to help public housing residents transition into private unsubsidized homeownership. The Housing Authority constructed an elderly units complex in 2012 for elderly persons.

4. The City continues to support and encourage homeownership activities.

Residents are provided with a broad range of supportive services, housing counseling, and other efforts to promote the successful transition to higher opportunity areas.

3. Contributing Factors of Segregation

Consider the listed factors and any other factors affecting the jurisdiction and region. Identify factors that significantly create, contribute to, perpetuate, or increase the severity of segregation.

- Community Opposition
- Displacement of residents due to economic pressures
- Lack of community revitalization strategies
- Lack of private investments in specific neighborhoods
- Lack of public investments in specific neighborhoods, including services or amenities
- Lack of regional cooperation
- Land use and zoning laws
- Lending Discrimination
- Location and type of affordable housing
- Occupancy codes and restrictions
- Private discrimination
- Other

Factors Affecting Segregation of Protected Classes Chart

Factor	Impact to Segregation of Protected Classes
Community Opposition	Low impact to severity of segregation
Displacement of residents due to economic pressures	No impact to segregation; recent past events affected all types of households including protected classes
Lack of community revitalization strategies	Low impact to segregation of protected classes
Lack of public investments in specific neighborhoods, including services or amenities	Low impact to segregation of protected classes
Lack of regional cooperation	Not applicable; regional participation exists related to environmental concerns, traffic and influx of non-US persons
Land use and zoning laws	Low impact to segregation of protected classes; incentives are provided for affordable housing development
Lending Discrimination	Low impact to segregation in center city; recently annexed areas may have higher impacts for protected class including large families
Location and type of affordable housing	Low impact to segregation of protected classes; incentives are provided for affordable housing development
Occupancy codes and restrictions	Low impact to segregation in center city; recently annexed areas may have higher impacts for protected class including large families
Private discrimination	Low impact to segregation
Other	Income: Moderate to Low impact of segregation for all classes including protected classes
Other	Unified Development Code: Revision to Planning and Zoning Document will assist in providing access to areas of opportunity

iii. **Disparities in Access to Opportunity**

1. **Analysis**

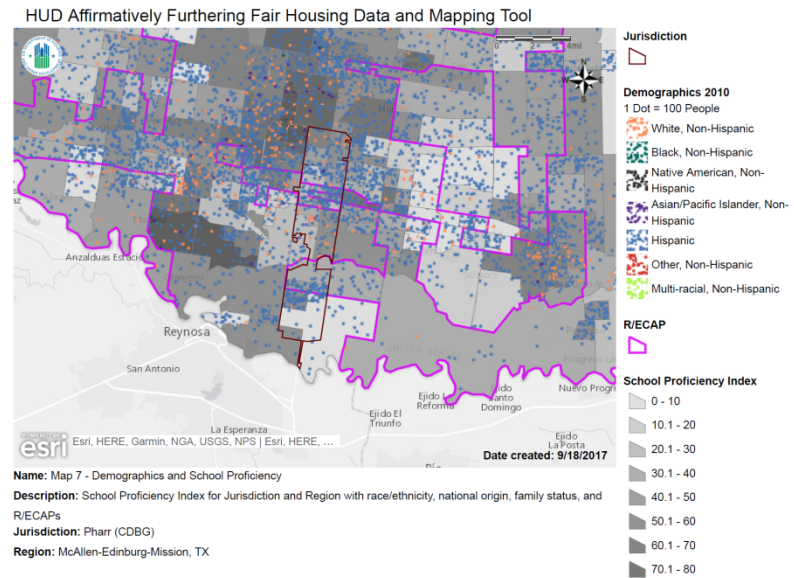
a. **Educational Opportunities**

i. **Describe any disparities in access to proficient schools based on race/ethnicity, national origin, and family status.**

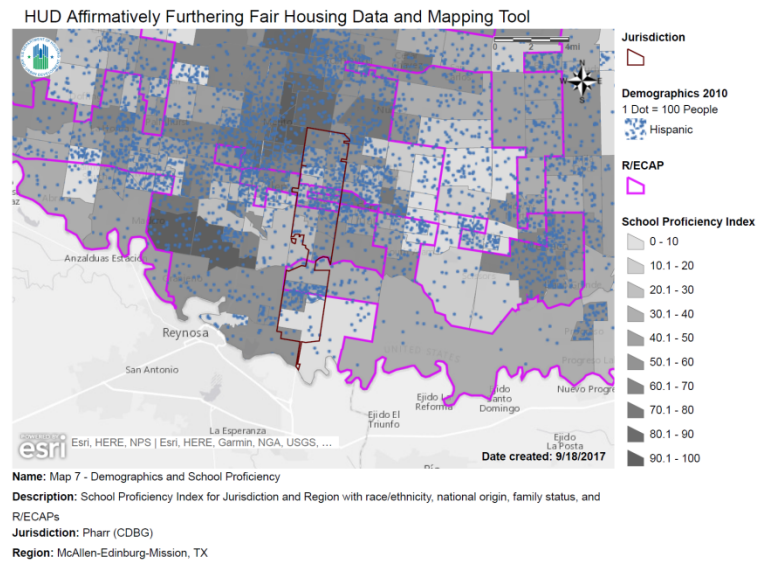
Table 12 - Opportunity Indicators, by Race/Ethnicity – School Proficiency Index		
	(Pharr, TX CDBG) Jurisdiction	(McAllen-Edinburg-Mission, TX) Region
Total Population		
White, Non-Hispanic	46.66	51.82
Black, Non-Hispanic	41.89	60.22
Hispanic	41.02	46.41
Asian or Pacific Islander, Non-Hispanic	38.75	67.67
Native American, Non-Hispanic	45.86	51.09
Population below federal poverty line		
White, Non-Hispanic	39.96	50.57
Black, Non-Hispanic	42.06	51.49
Hispanic	39.27	43.52
Asian or Pacific Islander, Non-Hispanic	N/a	52.29
Native American, Non-Hispanic	37.15	43.78
Note 1: Data Sources: Decennial Census; ACS; Great Schools; Common Core of Data; SABINS; LAI; LEHD; NATA		
Note 2: Refer to the Data Documentation for details (www.hudexchange.info).		

TABLE 12 - The table illustrates the White, Non-Hispanic race has the highest School Proficiency Index of 46.6 in the Pharr Jurisdiction and in the MSA Region with an index of 51.82. The Native American, Non-Hispanic race has the lowest School Proficiency Index in the Jurisdiction and Region. The Population below Federal Poverty Line demonstrates the Asian or Pacific Islander, Non-Hispanic remains the highest in the Jurisdiction and the Region. Hispanic have the lowest School Proficiency Index.

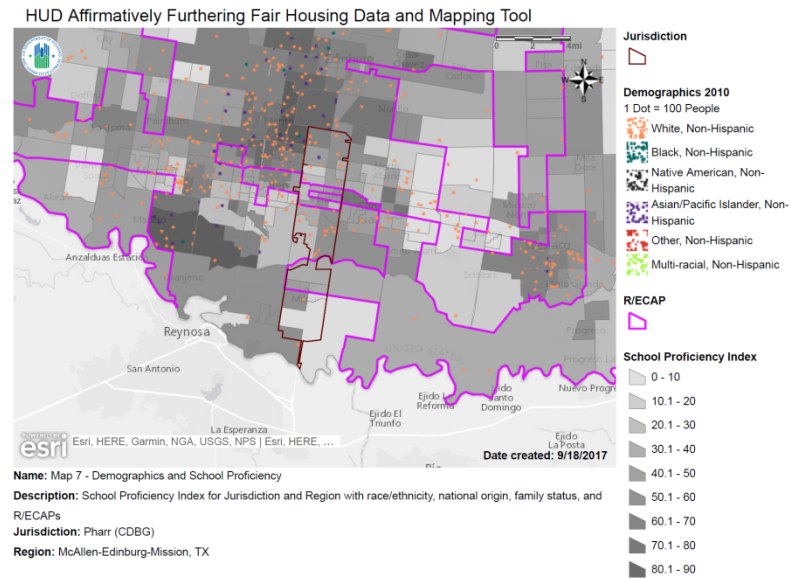
Map 7 – Demographics and School Proficiency - Pharr



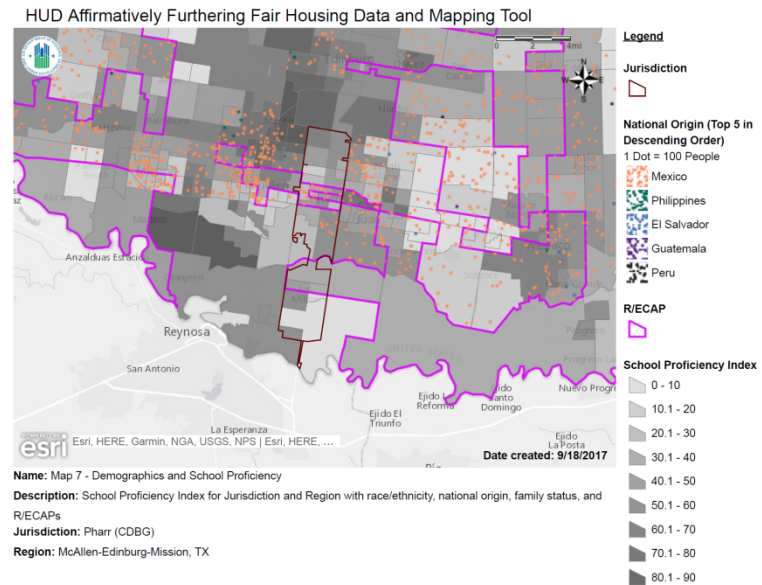
Map 7 – Demographics and School Proficiency – Hispanic - Pharr



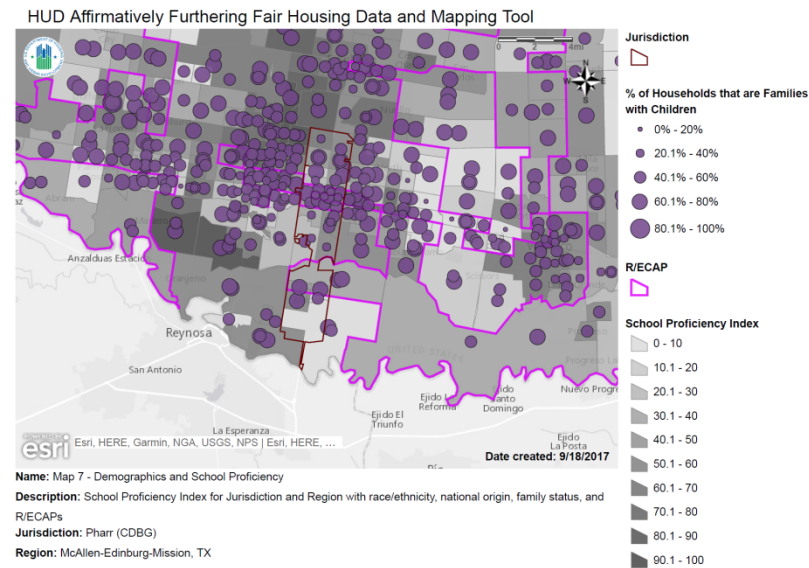
Map 7 – Demographics and School Proficiency – Non-Hispanic - Pharr



Map 7 – Demographics and School Proficiency – National Origin - Pharr



Map 7 – Demographics and School Proficiency – % of Households that are Families with Children – Pharr



Map 7 – Education – City of Pharr

The two lowest areas in Pharr are found within the R/ECAP and their demographics are.....

Race/Ethnicity	Dot Density	National Origin*	Dot Density
White, Non-Hispanic	Frequent	Mexico	Concentrated
Black, Non-Hispanic	No indicators	Philippines	No indicators
Native American, Non-Hispanic	No indicators	El Salvador	No indicators
Asian/Pacific Islander, Non-Hispanic	Frequent	Guatemala	Frequent
Hispanic	Concentrated	Peru	Frequent
Other, Non-Hispanic	No indicators		
Multi-racial, Non-Hispanic	No indicators		

R/ECAP Area #1: 20.1 – 30 School Proficiency Index

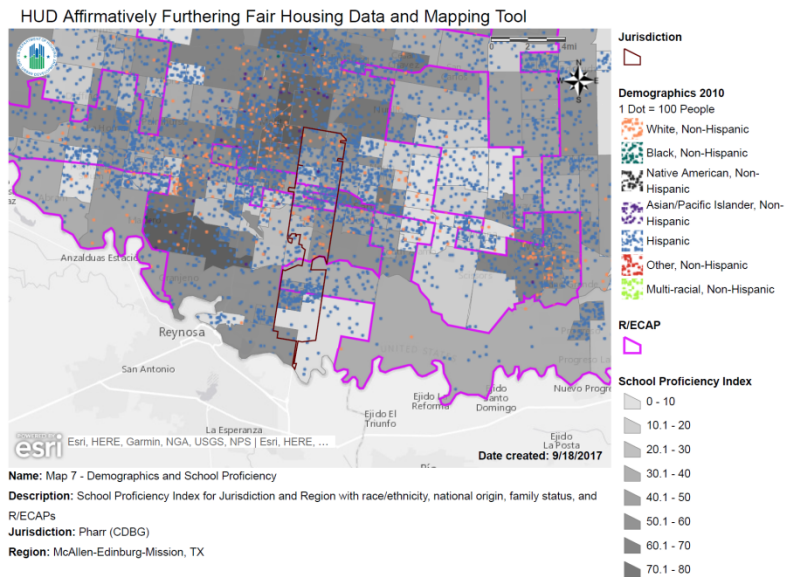
% of Households that are families with children: 60.1% -80%

Map 7 – Education – City of Pharr

Race/Ethnicity	Dot Density	National Origin*	Dot Density
White, Non-Hispanic	Frequent	Mexico	Concentrated
Black, Non-Hispanic	No indicators	Philippines	No indicators
Native American, Non-Hispanic	No indicators	El Salvador	No indicators
Asian/Pacific Islander, Non-Hispanic	No indicators	Guatemala	No indicators
Hispanic	Concentrated	Peru	No indicators
Other, Non-Hispanic	No indicators		
Multi-racial, Non-Hispanic	No indicators		
R/ECAP Area #2: 40.1 -50 School Proficiency Index			
% of Households that are families with children: 40.1% - 60%			

- ii. Describe the relationship between the residency patterns of racial/ethnic, national origin, and family status groups and their proximity to proficient schools.

Map 7 – Demographics and School Proficiency - Pharr



For areas in which racial and ethnic persons other than Hispanic appear, access to proficient schools is available. Similarly, in areas in which persons of national origin other than Mexico appear, proficient schools are also readily available. The highest proficient schools are found in non-R/ECAP areas which are located in the north, west and southwest of the jurisdiction. Majority of White, Non-Hispanic and Asian/Pacific Islander, Non-Hispanic reside within the high proficient school index. Hispanics populate evenly across proficient and non-proficient school indices. For the most part, lower proficient schools are located in the northeastern, central, and southeastern area of the jurisdiction.

- iii. **Describe how school-related policies, such as school enrollment policies, affect a student's ability to attend a proficient school. Which protected class groups are least successful in accessing proficient schools?**

Data was gathered from local schools districts to determine the various school policies and programs available to students. It was noted that all school districts allowed for open enrollment. Districts self-reported an effective use of technology. It is important to note that all public schools indicated they provide transportation. However, Charter schools may not all provide transportation.

As previously noted, the HUD School Proficiency Index is based on state exams. The state exams are developed and administered by the Texas Education Agency (TEA). Information from TEA’s website was obtained in order to review whether a set of characteristics frequently occurred for either low or high proficiency schools. For the Pharr jurisdiction, characteristics which were reviewed included the percentage of Attendance Rate (95.5%), Economically Disadvantaged (85.2%), English Language Learner (31.9%), and Mobility Rate (17.1%), as well as Class Size (18.4) and Special Education Campus (5.9%).

b. Employment Opportunities

i. Describe any disparities in access to jobs and labor markets by protected class groups.

HUD resources utilized for the analysis of this section include:

- Table 12 – Opportunity indicators, by Race and Ethnicity (Labor Market and Jobs Index)
- Map 8 – Demographics and Job Proficiency – Hispanic – Pharr
- Map 8 – Demographics and Job Proficiency – Non-Hispanic – Pharr
- Map 8 – Demographics and Job Proficiency – National Origin – Pharr
- Map 8 – Demographics and Job Proficiency – Percentage of Households that are Families with Children – Pharr
- Map 9 – Demographics and Labor Market – Pharr
- Map 9 – Demographics and Labor Market – Hispanic – Pharr
- Map 9 – Demographics and Labor Market – Non-Hispanic – Pharr
- Map 9 – Demographics and Labor Market – National Origin – Pharr
- Map 9 – Demographics and Labor Market – Percentage of Households that are Families with Children – Pharr

• Table 12 - Opportunity Indicators, by Race/Ethnicity	
Labor Market Index	Job Proximity Index

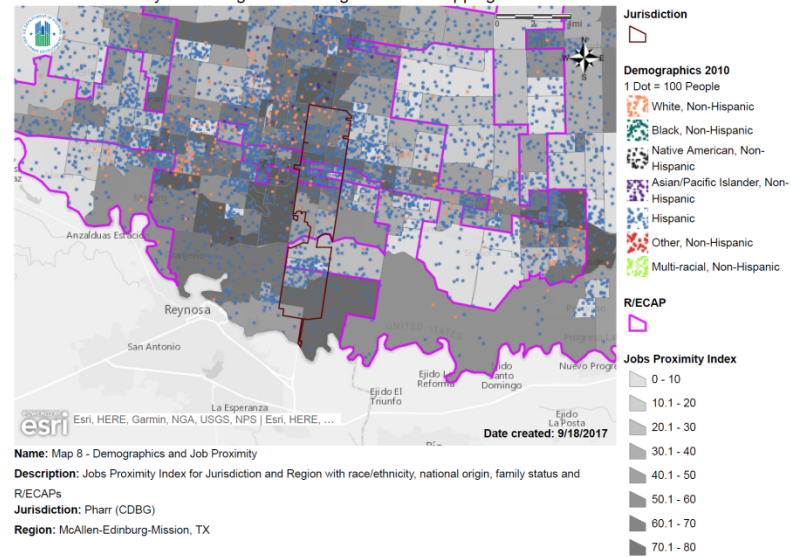
	(Pharr, TX CDBG) Jurisdiction	(McAllen- Edinburg- Mission, TX) Region	(Pharr, TX CDBG) Jurisdiction	(McAllen- Edinburg- Mission, TX) Region
Total Population				
White, Non-Hispanic	28.55	41.04	60.23	52.92
Black, Non-Hispanic	27.45	39.38	64.85	46.18
Hispanic	21.19	28.97	55.33	43.61
Asian or Pacific Islander, Non-Hispanic	31.50	60.64	70.55	63.04
Native American, Non-Hispanic	19.26	36.02	63.73	51.04
Population below federal poverty line				
White, Non-Hispanic	20.49	34.94	54.17	52.50
Black, Non-Hispanic	13.00	37.87	47.36	35.15
Hispanic	19.91	23.52	50.89	41.23
Asian or Pacific Islander, Non-Hispanic	N/a	38.38	N/a	51.39
Native American, Non-Hispanic	12.74	25.79	44.78	44.53
Note 1: Data Sources: Decennial Census; ACS; Great Schools; Common Core of Data; SABINS; LAI; LEHD; NATA				
Note 2: Refer to the Data Documentation for details (www.hudexchange.info).				

TABLE 12 - The Labor Market Index measures unemployment rate, labor-force, participation rate, and percentage of the population age 25 and above with at least a Bachelor's Degree, by Census Tract. As a total population, residents living within the Pharr jurisdiction have a slightly lower labor market index in comparison to the MSA. Similarly, you will find that population below the poverty level also are higher in index in comparison to the MSA. Nonetheless, Hispanics represent the protected class with the lowest labor market index in total population and Native American, Non-Hispanic population residing in Pharr are below the federal poverty line represent the lowest among its group.

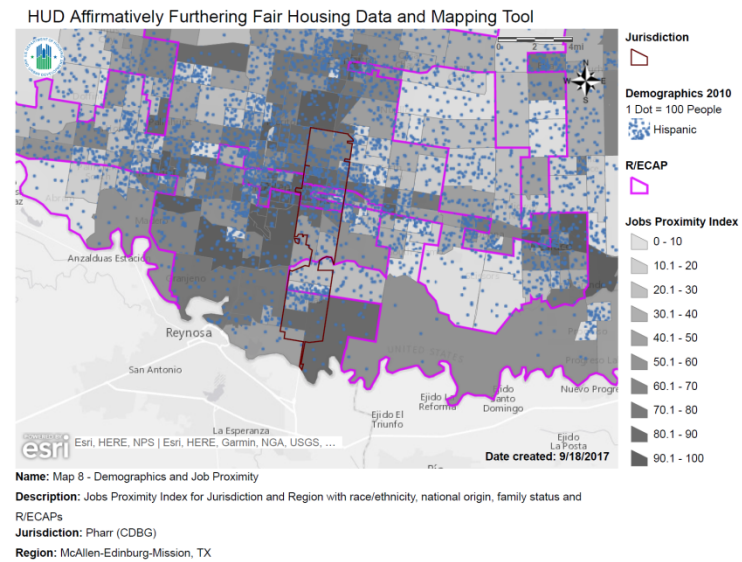
The Jobs Proximity Index is the physical distance between place of residence and jobs by race and ethnicity. All groups residing in the Pharr jurisdiction have a mixed status indicator. Most notably, Asian or Pacific Islander, Non-Hispanics travel less than those living outside the limits and Native American, Non-Hispanic living below the poverty line have the lowest job proximity index in comparison to those living in the MSA.

Map 8 – Demographics and Job Proficiency – Pharr

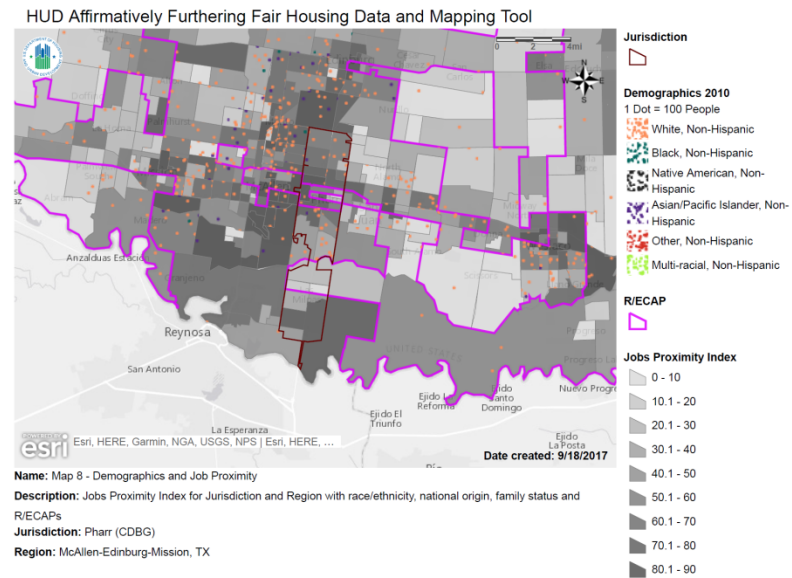
HUD Affirmatively Furthering Fair Housing Data and Mapping Tool



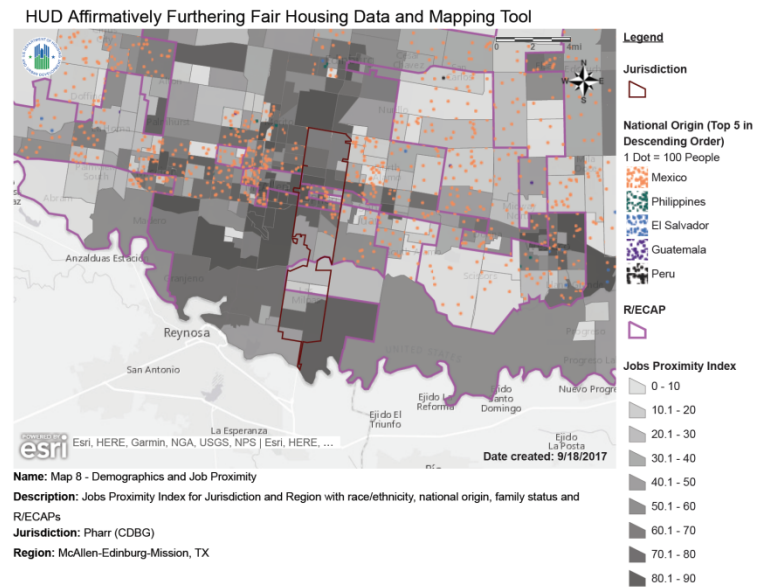
Map 8 – Demographics and Job Proficiency – Hispanic – Pharr



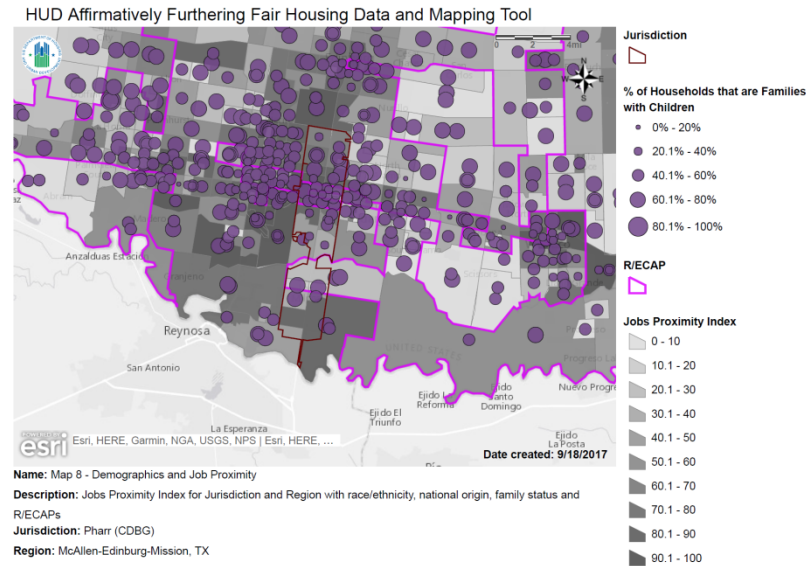
Map 8 – Demographics and Job Proficiency – Non-Hispanic – Pharr



Map 8 – Demographics and Job Proficiency – National Origin – Pharr

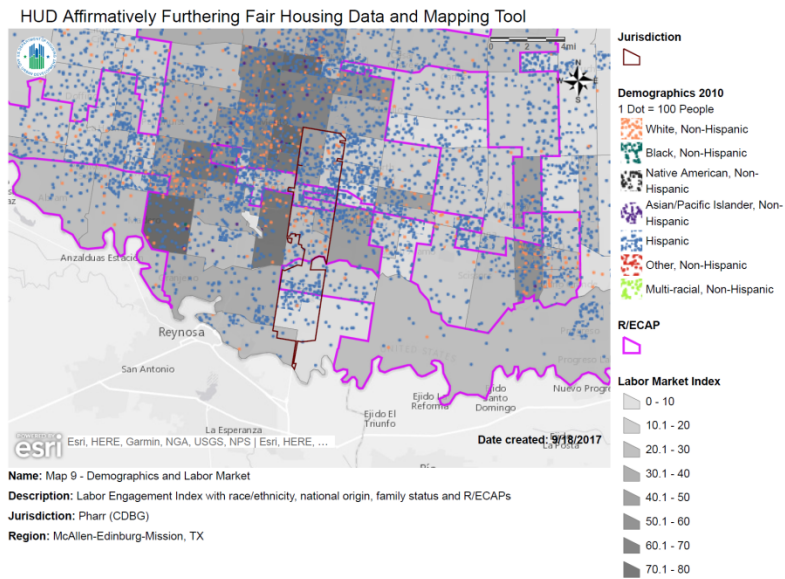


Map 8 – Demographics and Job Proficiency –% of Households that are Families with Children – Pharr

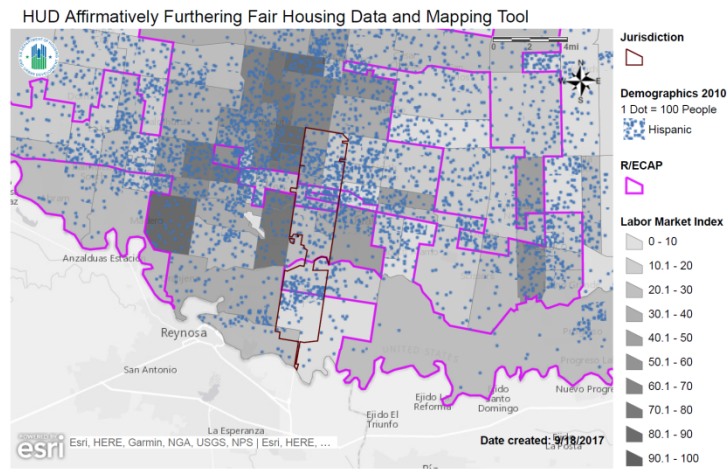


Race/Ethnicity	Dot Density	National Origin	Dot Density
White, Non-Hispanic	Frequent	Mexico	Concentrated
Black, Non-Hispanic	No indicators	Philippines	Frequent
Native American, Non-Hispanic	No indicators	EL Salvador	No indicators
Asian/Pacific Islander, Non-Hispanic	No indicators	Guatemala	No indicators
Hispanic	Concentrated	Peru	Frequent
Other, Non-Hispanic	No indicators		
Multi-racial, Non-Hispanic	No indicators		
R/ECAP: In R/ECAP area Job Proximity Index: 40.1 – 50. % of Households that are families with children: 40.1% – 60%.			

Map 9 – Demographics and Labor Market – Pharr



Map 9 – Demographics and Labor Market – Hispanic – Pharr



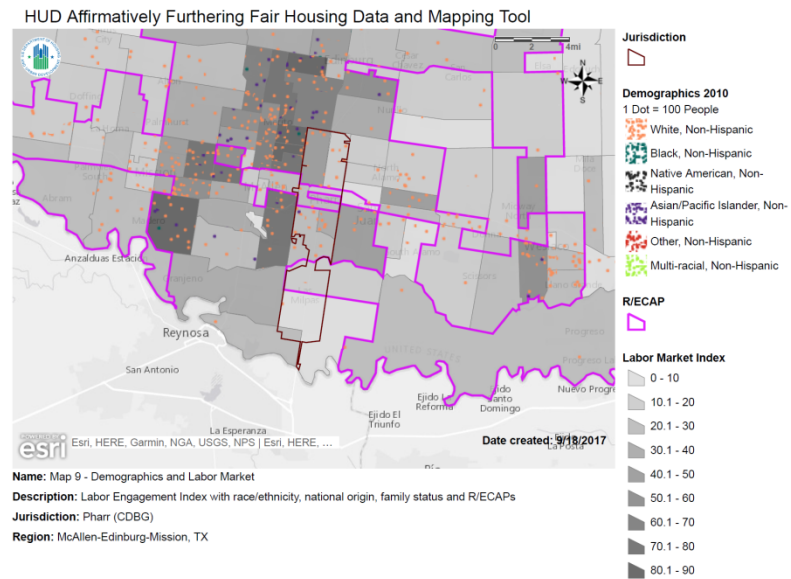
Name: Map 9 - Demographics and Labor Market

Description: Labor Engagement Index with race/ethnicity, national origin, family status and R/ECAPs

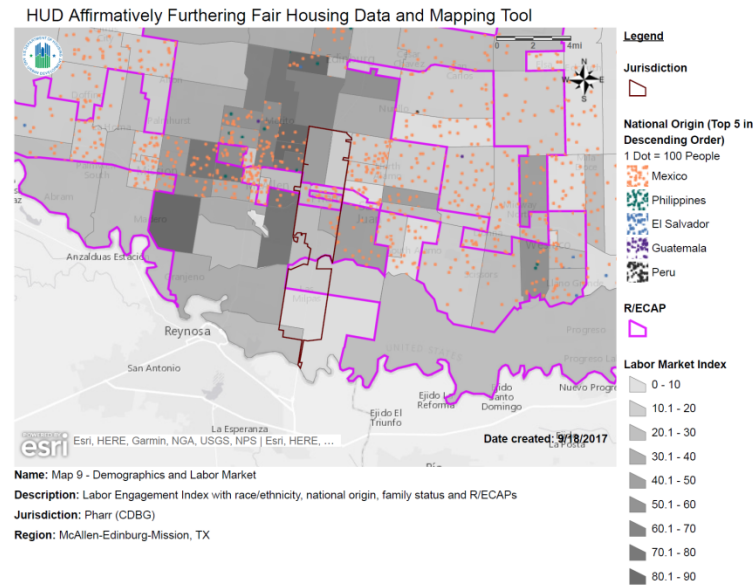
Jurisdiction: Pharr (CDBG)

Region: McAllen-Edinburg-Mission, TX

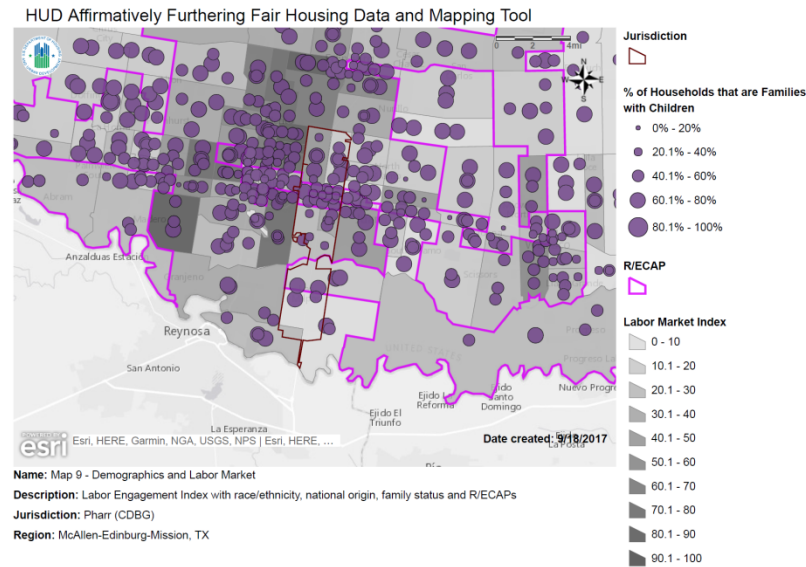
Map 9 – Demographics and Labor Market – Non-Hispanic – Pharr



Map 9 – Demographics and Labor Market – National Origin – Pharr



Map 9 – Demographics and Labor Market – % of Households that are Families with Children – Pharr



Race/Ethnicity	Dot Density	National Origin	Dot Density
White, Non-Hispanic	Frequent	Mexico	Concentrated
Black, Non-Hispanic	No indicators	Philippines	No indicators
Native American, Non-Hispanic	No indicators	El Salvador	No indicators
Asian/Pacific Islander, Non-Hispanic	No indicators	Guatemala	No indicators
Hispanic	Concentrated	Peru	No indicators
Other, Non-Hispanic	No indicators		
Multi-racial, Non-Hispanic	No indicators		
R/ECAP: Labor Market Index 10.1 - 20			
% of Households that are families with children: 40.1% - 60%			

Of the two R/ECAP locations, the Northern R/ECAP has a lower labor market index. The South R/ECAP has more moderate labor market indices. It is important to note that locale number 1 has significantly less population than locale number 2. Locale number 1 is the southwestern corner of a census tract that is located within a R/ECAP.

ii. How does a person's place of residence affect their ability to obtain a job?

A person's place of residence surely affects their ability to obtain a job. As discussed, higher job proximity index values and higher labor market index values are frequently found within the MSA. As such, residing within the entitlement communities provides a better likelihood that a person would be able to obtain a job. However, within the City of Pharr lower employment opportunities are found in or near the city's R/ECAPs.

iii. Which racial/ethnic, national origin, or family status groups are least successful in accessing employment?

Other than Hispanics, no other racial or ethnic group has a concentration in low job proximity or labor market index areas within the City of Pharr. Further, family status is also not a determinant in whether an individual is likely to reside in a higher or lower job proximity or labor market index areas. No disparities in access to employment exists for any of the protected classes.

c. Transportation Opportunities

i. Describe any disparities in access to transportation based on place of residence, cost, or other transportation related factors.

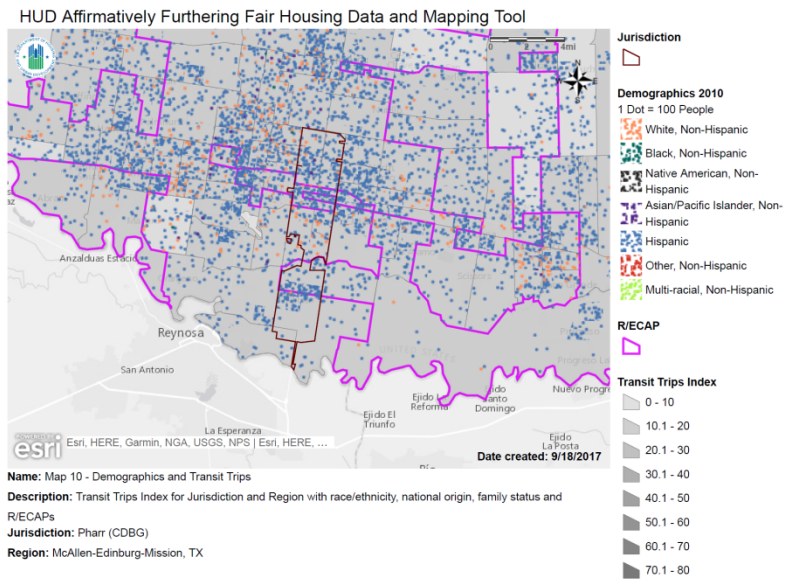
HUD resources utilized for the analysis of this section include:

- Table 12 – Opportunity indicators, by Race and Ethnicity - Transit and Low Transportation Cost Index
- Map 10 – Demographics and Transit Trips – Race/Ethnicity - Hispanic
- Map 10 – Demographics and Transit Trips – Race/Ethnicity – Non-Hispanic
- Map 10 – Demographics and Transit Trips – National Origin - Mexico
- Map 10 – Demographics and Transit Trips – National Origin - Others
- Map 10 – Demographics and Transit Trips - Percentage of Households that are Families with children
- Map 11 – Demographics and Low Transportation Cost – Race/Ethnicity – Hispanic
- Map 11 – Demographics and Low Transportation Cost – Race/Ethnicity – Non-Hispanic
- Map 11 – Demographics and Low Transportation Cost – National Origin - Mexico
- Map 11 – Demographics and Low Transportation Cost – National Origin – Other
- Map 11 – Demographics and Low Transportation Cost – Percentage of Households that are Families with children

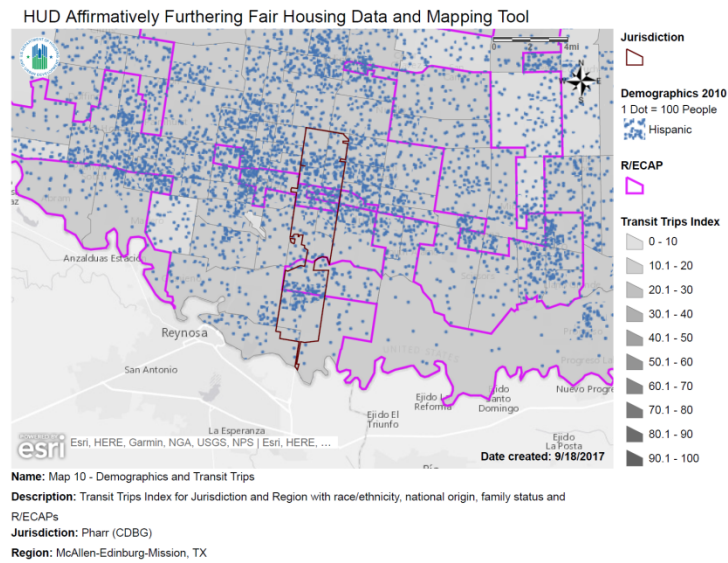
Table 12 - Opportunity Indicators, by Race/Ethnicity				
	Transit Index		Low Transportation Cost Index	
	(Pharr, TX CDBG) Jurisdiction	(McAllen- Edinburg- Mission, TX) Region	(Pharr, TX CDBG) Jurisdiction	(McAllen- Edinburg- Mission, TX) Region
Total Population				
White, Non-Hispanic	15.56	14.71	37.73	29.35
Black, Non-Hispanic	15.67	11.89	38.11	44.94
Hispanic	15.53	13.85	32.54	24.29
Asian or Pacific Islander, Non-Hispanic	15.62	14.48	39.36	31.47
Native American, Non-Hispanic	15.70	14.16	32.64	27.62
Population below federal poverty line				
White, Non-Hispanic	15.51	14.95	32.41	31.92
Black, Non-Hispanic	16.00	14.43	40.00	32.38
Hispanic	15.54	13.66	31.81	23.11
Asian or Pacific Islander, Non-Hispanic	N/a	14.51	N/a	26.36
Native American, Non-Hispanic	15.32	15.44	27.63	26.18
Note 1: Data Sources: Decennial Census; ACS; Great Schools; Common Core of Data; SABINS; LAI; LEHD; NATA				
Note 2: Refer to the Data Documentation for details (www.hudexchange.info).				

All groups are noted to use transit for the exemption of Black, Non-Hispanic population below federal poverty line. The statistics are not available for comparison on this group. Most notably, Asian or Pacific Islander, Non-Hispanic use double the percent in the MSA vs Pharr. The difference on this index can be a reflection on the low transportation cost index having a lower rating when comparing census. All other groups are similar in transit use and cost indexes.

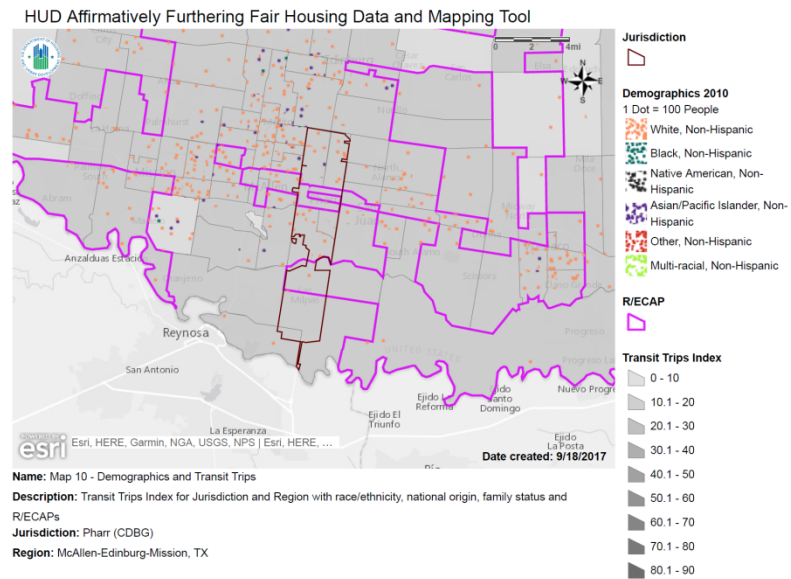
Map 10 – Demographics and Transit Trips – Pharr



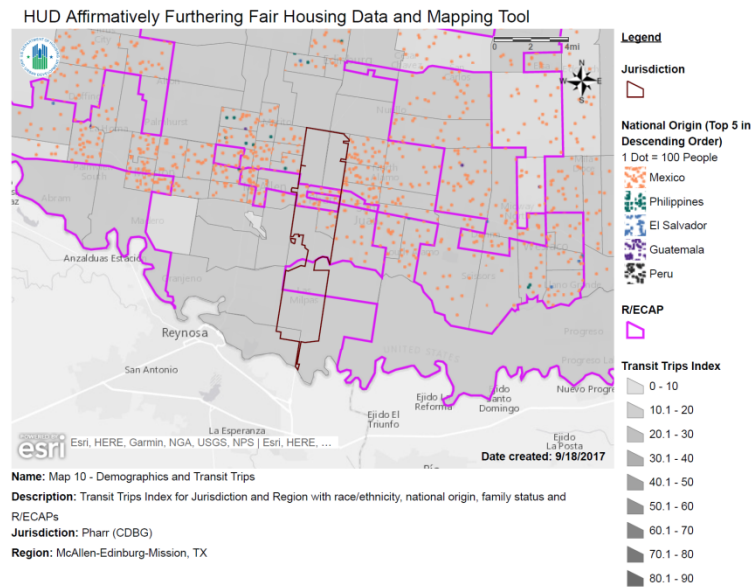
Map 10 – Demographics and Transit Trips – Hispanic – Pharr



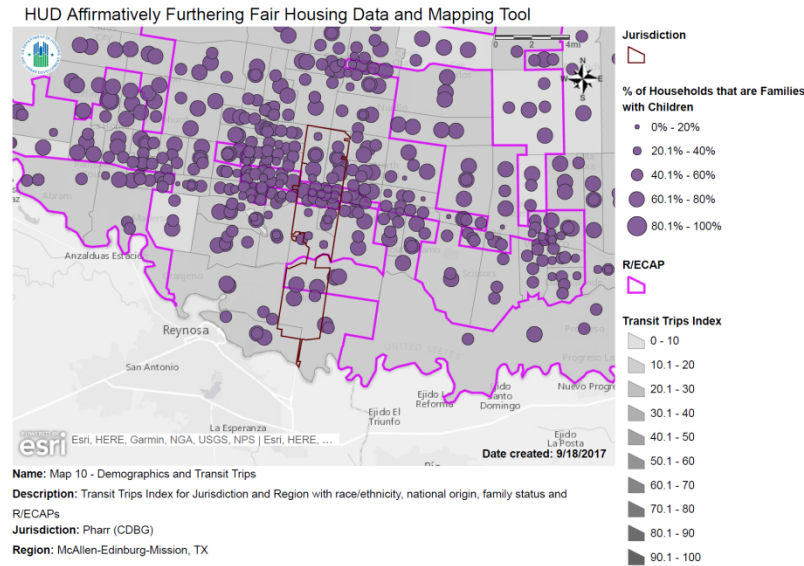
Map 10 – Demographics and Transit Trips – Non-Hispanic – Pharr



Map 10 – Demographics and Transit Trips – National Origin – Pharr



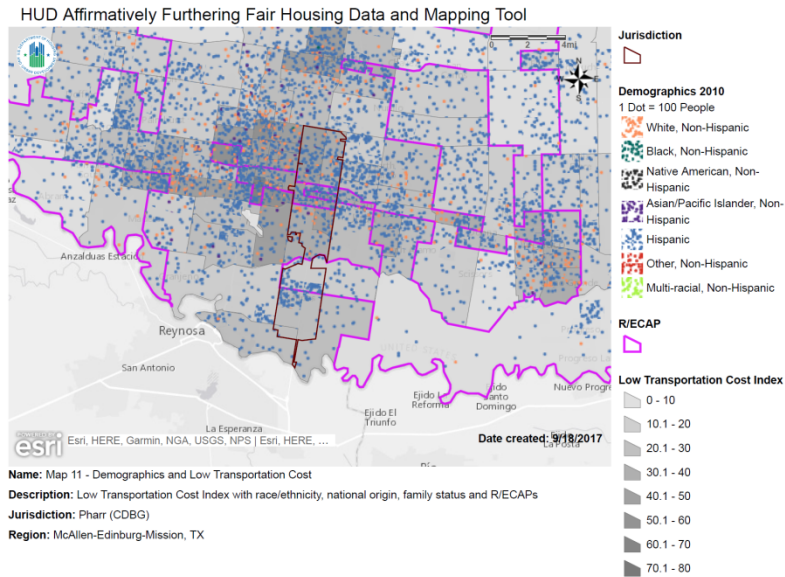
Map 10 – Demographics and Transit Trips – % of Households that are Families with Children – Pharr



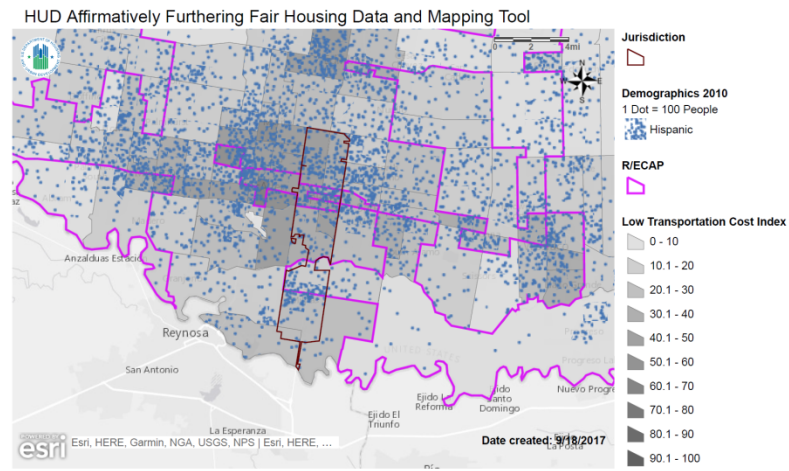
A single area was identified as showing a Transit Trip Cost Index of 0-10. This area is summarized by location, by racial and ethnic composition, by national origin, whether locale is found in a R/ECAP, and percentage of families with children.

Race/Ethnicity	Dot Density	National Origin	Dot Density
White, Non-Hispanic	Frequent	Mexico	Concentrated
Black, Non-Hispanic	No indicators	Philippines	Frequent
Native American, Non-Hispanic	No indicators	El Salvador	No indicators
Asian/Pacific Islander, Non-Hispanic	No indicators	Guatemala	No indicators
Hispanic	Concentrated	Peru	Frequent
Other, Non-Hispanic	No indicators		
Multi-racial, Non-Hispanic	No indicators		
R/ECAP: In R/ECAP. Transit Trip Index 20.1% - 30%			
% of Households that are families with children: 40.1% - 60%			

Map 11 – Demographics and Low Transportation Cost – Pharr



Map 11 – Demographics and Low Transportation Cost – Hispanic – Pharr



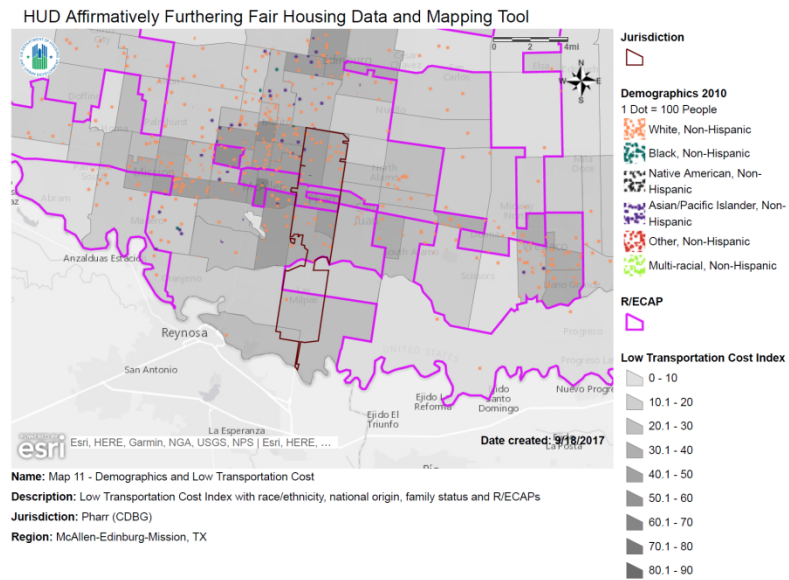
Name: Map 11 - Demographics and Low Transportation Cost

Description: Low Transportation Cost Index with race/ethnicity, national origin, family status and R/ECAPs

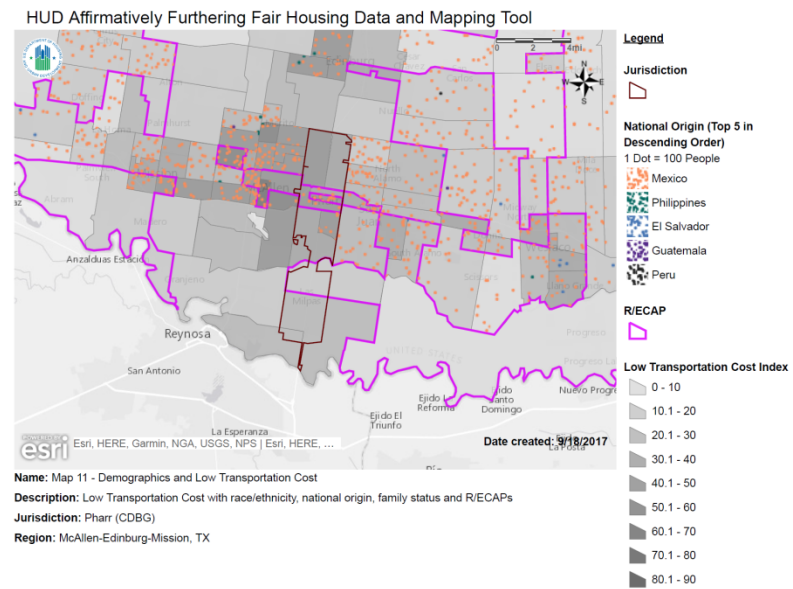
Jurisdiction: Pharr (CDBG)

Region: McAllen-Edinburg-Mission, TX

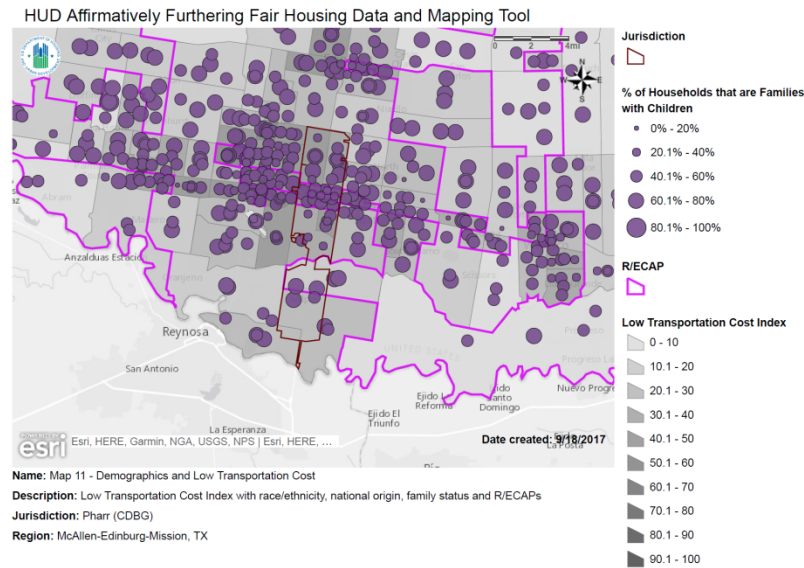
Map 11 – Demographics and Low Transportation Cost – Non-Hispanic – Pharr



Map 11 – Demographics and Low Transportation Cost – National Origin – Pharr



Map 11 – Demographics and Low Transportation Cost –% of Households that are Families with Children – Pharr



Race/Ethnicity	Dot Density	National Origin	Dot Density
White, Non-Hispanic	Frequent	Mexico	Concentrated
Black, Non-Hispanic	No indicators	Philippines	No indicators
Native American, Non-Hispanic	No indicators	El Salvador	No indicators
Asian/Pacific Islander, Non-Hispanic	No indicators	Guatemala	No indicators
Hispanic	Concentrated	Peru	No indicators
Other, Non-Hispanic	No indicators		
Multi-racial, Non-Hispanic	No indicators		
R/ECAP: In R/ECAP. Low Transportation Cost Index: 40.1 - 50			
% of Households that are families with children: 40.1% - 60%			

Three areas were identified as showing a Low Transportation Cost Index of 0-20. These areas are summarized by location, by racial and ethnic composition, by national origin, whether locale is found in a R/ECAP, and percentage of families with children.

ii. Which racial/ethnic, national origin or family status groups are most affected by the lack of a reliable, affordable transportation connection between their place of residence and opportunities?

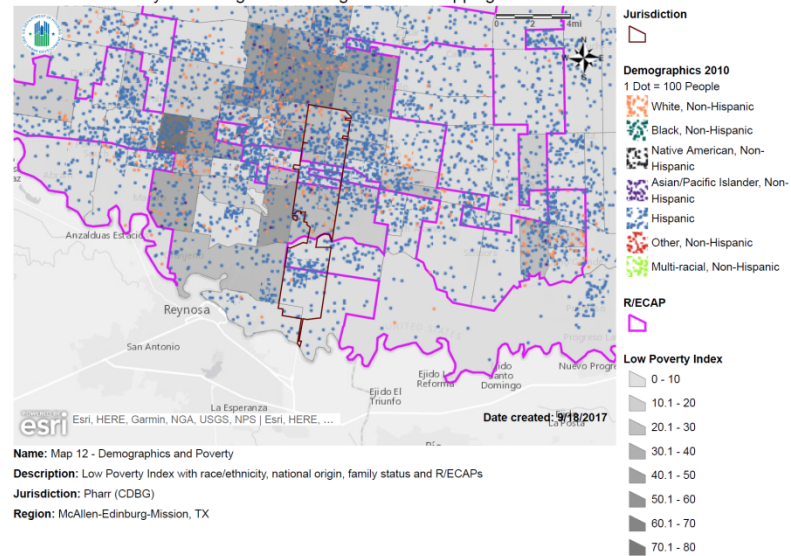
No racial/ethnic, national origin or familial status group are least or more successful in accessing transportation than any other group within the City of Pharr. While Black, Non-Hispanic persons have a lower transit trip index, they represent the group with the greatest low transportation cost index. Increases in low transportation costs and number of transit trips are found within the MSA when compared to the rest of the County. Benefits are slightly increased for residents of the City of Pharr.

iii. Describe how the jurisdiction's and region's policies, such as public transportation routes or transportation systems designed for use personal vehicles, affect the ability of protected class groups to access transportation.

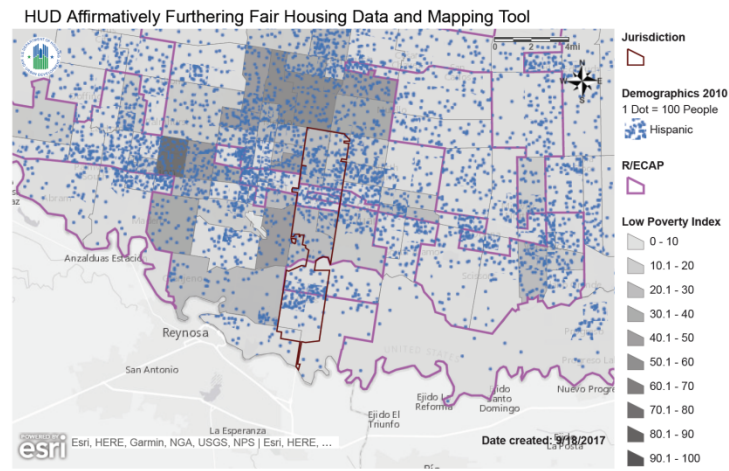
A more in depth discussions is located in the Hidalgo County transportation narrative. However, it should be noted that the City of Pharr does provide public transportation in partnership with the Lower Rio Grande Valley Development Council (LRGVDC) – Valley Metro. The transportation services extend to University of Texas Rio Grande Valley (UTRGV) and other important points of designation by linking on the main routes.

Map 12 – Demographics and Poverty – Pharr

HUD Affirmatively Furthering Fair Housing Data and Mapping Tool



Map 12 – Demographics and Poverty – Hispanic - Pharr



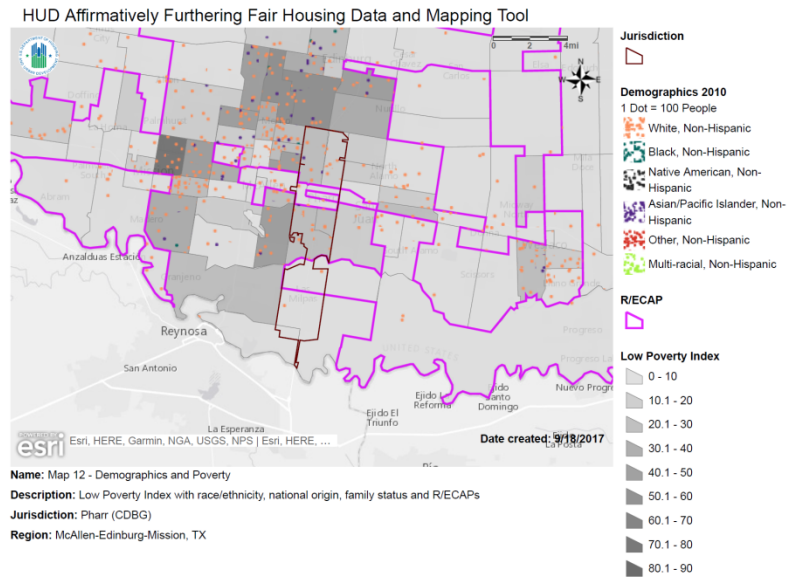
Name: Map 12 - Demographics and Poverty

Description: Low Poverty Index with race/ethnicity, national origin, family status and R/ECAPs

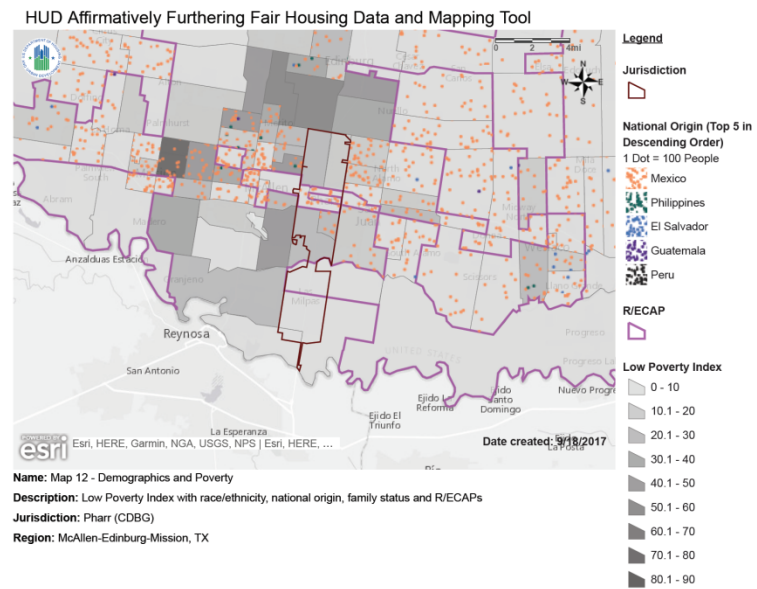
Jurisdiction: Pharr (CDBG)

Region: McAllen-Edinburg-Mission, TX

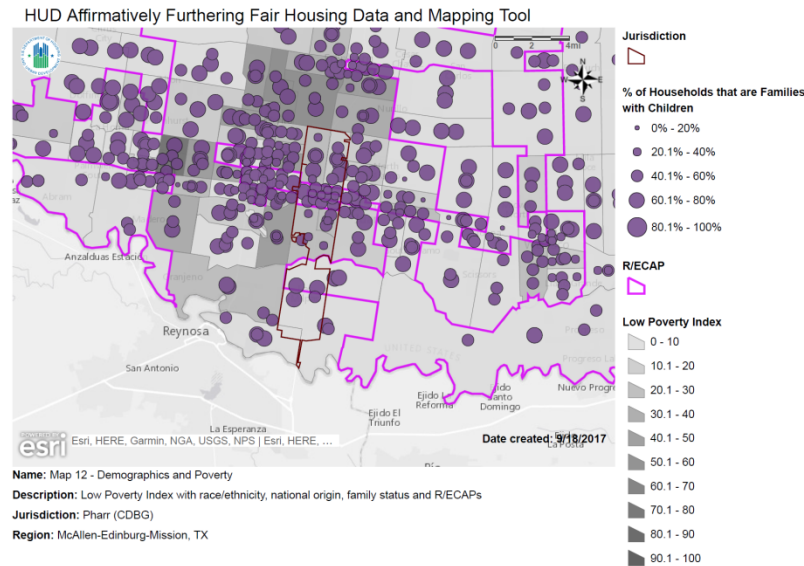
Map 12 – Demographics and Poverty – Non-Hispanic - Pharr



Map 12 – Demographics and Poverty – National Origin – Pharr



Map 12 – Demographics and Poverty –% of Households that are Families with Children – Pharr



Two areas were identified as showing a Low Poverty Index of 0-10. These areas are summarized by location, by racial and ethnic composition, by national origin, whether locale is found in a R/ECAP, and percentage of families with children.

i. What role does a person's place of residence play in their exposure to poverty?

It is more likely that exposure to poverty exists for persons residing outside of the MSA or within the R/ECAP area. High ranges of the low poverty index are seen in Mission, North McAllen, and Southern Edinburg.

ii. Which racial/ethnic, national origin or family status groups are most affected by these poverty indicators?

Neither racial/ethnic, national origin, or familial status predict whether the household is exposed to low poverty areas. As previously discussed, households who live in the McAllen-Mission-Edinburg area are less likely to be exposed to low poverty areas as compared to the smaller cities/rural areas. However, Native American, Non-Hispanic persons within the City of Pharr have the lowest low poverty index, particularly when incomes fall below the federal poverty line. Although Table 1 indicates Native American, Non-Hispanic persons

represent .09% of the population (58 individuals), special attention must be placed on the extremely low, low poverty index because such low enumeration may have affected the data of this small population within the City.

iii. **Describe how the jurisdiction's and region's policies affect the ability of protected class groups to access low poverty areas.**

Low poverty areas affect protected classes similarly to the general population. Social programs funded by the City are aimed at lessening any disparities in access to low poverty areas.

d. Environmentally Healthy Neighborhood Opportunities

i. Describe any disparities in access to environmentally healthy neighborhoods by protected class groups.

HUD resources utilized for the analysis of this section include:

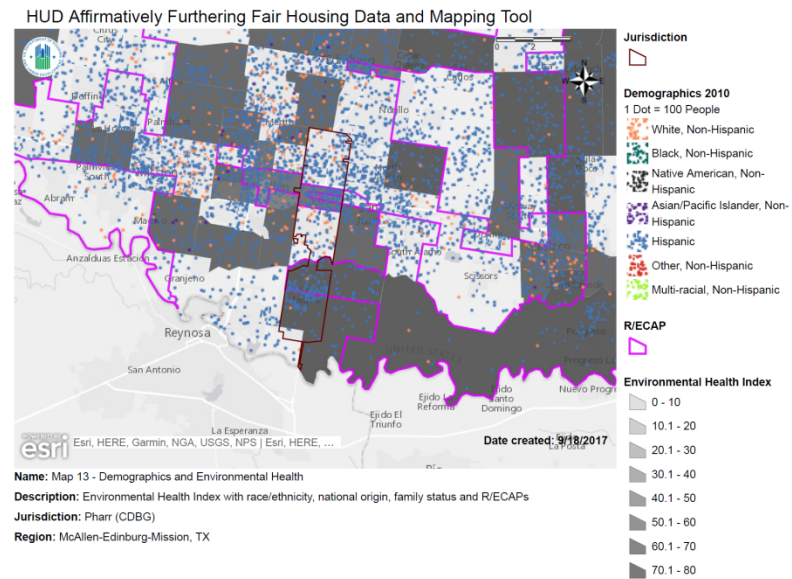
- Table 12 – Opportunity indicators, by Race and Ethnicity (Environmental Health Index)
- Map 13 – Demographics and Environmental Health – Race/Ethnicity - Hispanic
- Map 13 – Demographics and Environmental Health – Race/Ethnicity – Non-Hispanic
- Map 13 – Demographics and Environmental Health – National Origin - Mexico
- Map 13 – Demographics and Environmental Health – National Origin - Others
- Map 13 – Demographics and Environmental Health - Percentage of Households that are Families with children

Table 12 - Opportunity Indicators, by Race/Ethnicity – Environmental Health Index		
	(Pharr, TX CDBG) Jurisdiction	(McAllen-Edinburg-Mission, TX) Region
Total Population		
White, Non-Hispanic	70.32	76.83
Black, Non-Hispanic	73.22	72.81
Hispanic	78.19	78.34
Asian or Pacific Islander, Non-Hispanic	69.56	79.89
Native American, Non-Hispanic	76.96	76.34
Population below federal poverty line		
White, Non-Hispanic	74.75	76.72
Black, Non-Hispanic	80.00	74.56

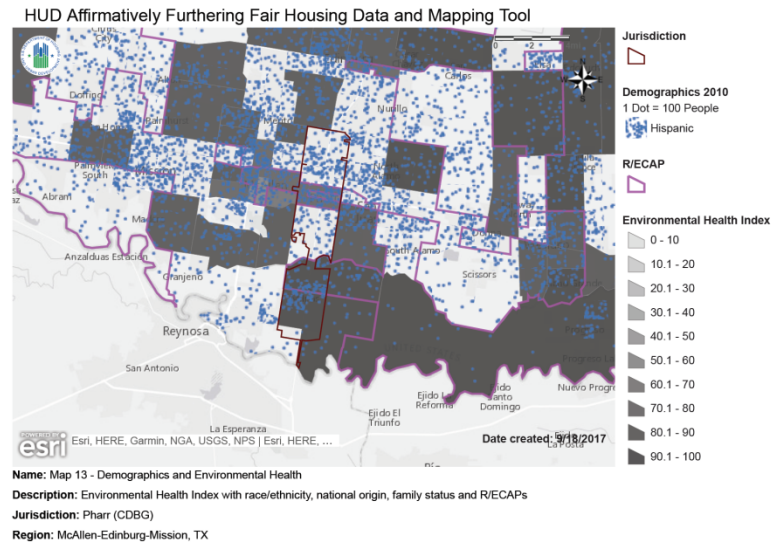
Hispanic	78.86	78.37
Asian or Pacific Islander, Non-Hispanic	N/a	81.90
Native American, Non-Hispanic	86.26	78.02
Note 1: Data Sources: Decennial Census; ACS; Great Schools; Common Core of Data; SABINS; LAI; LEHD; NATA		
Note 2: Refer to the Data Documentation for details (www.hudexchange.info).		

TABLE 12 - The table shows a high level of population of all groups living in areas with health risks for the exemption of Asian or Pacific Islander, Non-Hispanic population below federal poverty line living in Pharr. The information is not available for comparison. All other groups are above 50% on the environmental health index.

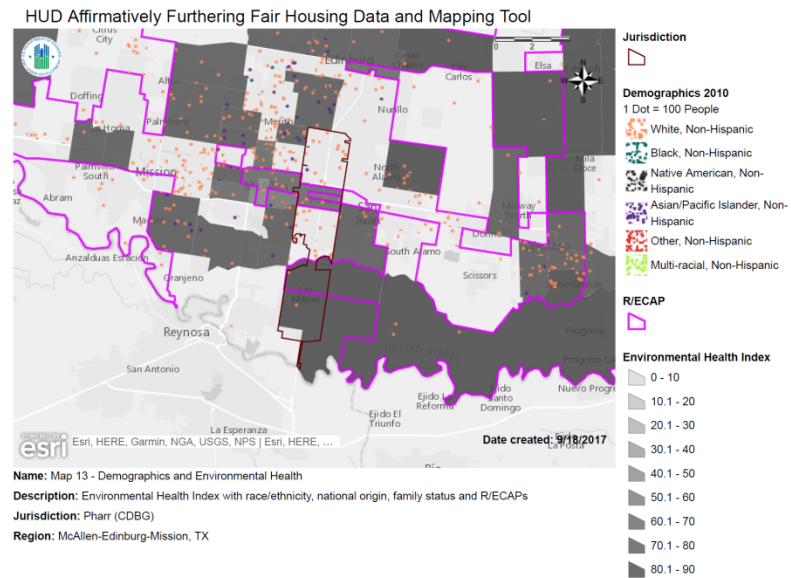
Map 13 – Demographics and Environmental Health – Pharr



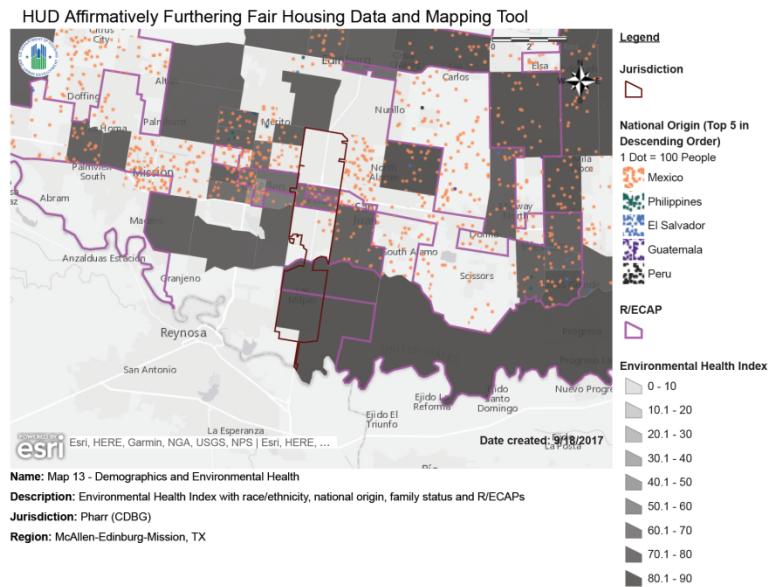
Map 13 – Demographics and Environmental Health – Hispanic – Pharr



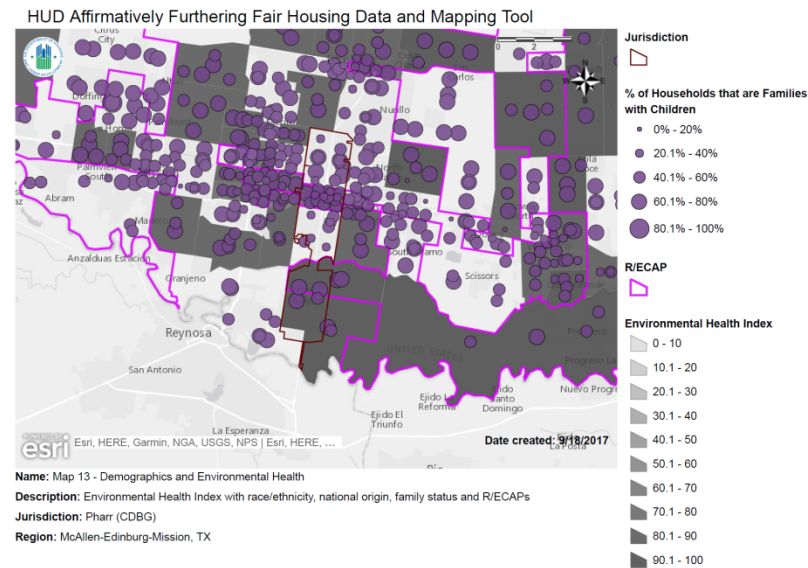
Map 13 – Demographics and Environmental Health – Non-Hispanic – Pharr



Map 13 – Demographics and Environmental Health – National Origin – Pharr



Map 13 – Demographics and Environmental Health – % of Households that are Families with Children – Pharr



Three areas were identified as showing an Environmental Health Index of 0-10. These areas are summarized by location, by racial and ethnic composition, by national origin, whether locale is found in a R/ECAP, and percentage of families with children.

Race/Ethnicity	Dot Density	National Origin	Dot Density
White, Non-Hispanic	Frequent	Mexico	No data
Black, Non-Hispanic	No indicators	Philippines	No data
Native American, Non-Hispanic	No indicators	El Salvador	No data
Asian/Pacific Islander, Non-Hispanic	No indicators	Guatemala	No data
Hispanic	No indicators	Peru	No data
Other, Non-Hispanic	No indicators		
Multi-racial, Non-Hispanic	No indicators		
R/ECAP:			
% of Households that are families with children:			

In an effort to comply with the requirement of this section, the previous tables summarize HUD's data regarding Environmentally Healthy Neighborhoods; however, because of the discrepancies noted in the maps such that it appears only 0-10 and 90.1-100 index values exist, this information appears to be inaccurate. To compensate information from EPA is provided in the Hidalgo County Assessment.

ii. Which racial/ethnic, national origin or family status groups have the least access to environmentally healthy neighborhoods?

In assessing the data provided by HUD, no group of protected classes are least likely to access environmentally healthy neighborhoods in the City of Pharr. As with other analysis, the number of Hispanic and persons from Mexico as their country of origin, which far exceed other races, ethnicities and other countries of origin, is more frequent in areas with both high and low environmental health index values.

f. Patterns in Disparities in Access to Opportunity

- i. Identify and discuss any overarching patterns of access to opportunity and exposure to adverse community factors based on race/ethnicity, national origin or familial status. Identify areas that experience an aggregate of poor access to opportunity and high exposure to adverse factors. Include how these patterns compare to patterns of segregation and R/ECAPs.

The R/ECAP areas within the City of Pharr show the greatest disparities in access to opportunities. However, residency patterns for the R/ECAPS closely resemble the general population for the City. No significant discrepancies occurred for protected classes.

2. Additional Information

- a. Beyond the HUD-provided data, provide additional relevant information, if any, about disparities in access to opportunity in the jurisdiction and region affecting groups with other protected characteristics.

N/A

- b. The program participant may also describe other information relevant to its assessment of disparities in access to opportunity, including any activities aimed at improving access to opportunities for areas that may lack such access, or in promoting access to opportunity (e.g., proficient schools, employment opportunities, and transportation).

The PSJAISD has a high proficient school district. The City of Pharr through its partnership with private and public entities aims to promote businesses and jobs within the jurisdiction. In addition, new businesses that move into Pharr are assisting in further promoting economic development serving as catalyst projects.

Social support services including those funded by the City strive to assist persons who face barriers related to housing, nutrition, education, health, jobs, youth services, and victims of domestic violence.

Through both the Code Enforcement and Health Departments efforts are undertaken to mitigate and control any health hazards. Focuses include substandard housing, abandoned buildings, zika concerns, lead based paint issues, asbestos removal, weedy lots, noise complaints/abatement and other environmental concerns.

3. Contributing Factors of Disparities in Access to Opportunity

Consider the listed factors and any other factors affecting the jurisdiction and region. Identify factors that significantly create, contribute to, perpetuate, or increase the severity of disparities in access to opportunity.

- Access to financial services
- The availability, type, frequency, and reliability of public transportation
- Lack of private investments in specific neighborhoods
- Lack of public investments in specific neighborhoods, including services or amenities
- Lack of regional cooperation
- Land use and zoning laws
- Lending Discrimination
- Location of employers
- Location of environmental health hazards
- Location of proficient schools and school assignment policies
- Location and type of affordable housing
- Occupancy codes and restrictions
- Private discrimination
- Other

Factor	Impact to Severity of Disparities in Access to Opportunity
Access to financial services	Significantly contributes to disparity for all persons
The availability, type, frequency, and reliability of public transportation	Limited impacts to the severity particularly for persons with special needs/handicap; Transit initiatives underway
Lack of private investments in specific neighborhoods	Positive impact due to recent influx of LIHTC projects within the jurisdiction
Lack of public investments in specific neighborhoods, including services or amenities	Positive impact due to recent influx of LIHTC projects within the jurisdiction

Lack of regional cooperation	Not applicable; varied regional participation related to environmental concerns, comprehensive planning, traffic and transportation
Land use and zoning laws	May perpetuate or increase severity of disparities; impacts not limited to protected classes
Lending Discrimination	May perpetuate or increase severities of disparities; impacts not limited to protected classes
Location of employers	Limited impacts to the severities of disparities due to high economic growth; impacts not limited to protected classes
Location of environmental health hazards	May contribute to the severities of disparities
Location of proficient schools and school assignment policies	Limited or no increase to the severity of disparities due to ECISD is an overall high performing district
Location and type of affordable housing	Positive impact due to recent influx of LIHTC projects within the R/ECAP; and may perpetuate the severities of disparities particularly for large families and persons with special needs/handicap
Occupancy codes and restrictions	May perpetuate the severities of disparities particularly for large families and persons with special needs/handicap
Private discrimination	May create/increase disparities
Other	<u>Income:</u> most significant contributor to increases in disparities

iv. **Disproportionate Housing Needs**

1. Analysis

- a. Which groups (by race/ethnicity and family status) experience higher rates of housing cost burden, overcrowding, or substandard housing when compared to other groups? Which groups also experience higher rates of severe housing burdens when compared to other groups?**

HUD resources utilized for the analysis of this section include:

- Table 9 – Demographics of Households with Disproportionate Housing Needs
- Table 10 – Demographics of Households with Severe Housing Cost Burden
- Map 6 – Housing Problems – Race-Ethnicity – % Households with Burden - Hispanic
- Map 6 – Housing Problems – Race-Ethnicity – % Households with Burden – Non-Hispanic
- Map 6 – Housing Problems – National Origin - % Households with Burden – Mexico
- Map 6 – Housing Problems – National Origin - % Households with Burden – Other
- Table 16 – Homeownership and Rental Rates by Race/Ethnicity
- Map 6 – Housing Problems - Percent Households with Burden
- Table 11 – Publicly Supported Housing by Program Category: Units by Number of Bedrooms and Number of Children

Table 9 - Demographics of Households with Disproportionate Housing Needs

Disproportionate Housing Needs	(Pharr, TX CDBG) Jurisdiction			(McAllen-Edinburg-Mission, TX) Region		
Households experiencing any of 4 housing problems	# with problems	# households	% with problems	# with problems	# households	% with problems
Race/Ethnicity						
White, Non-Hispanic	440	2,040	21.57%	5,410	27,225	19.87%
Black, Non-Hispanic	4	24	16.67%	223	922	24.19%
Hispanic	8,595	17,410	49.37%	84,400	183,415	46.02%
Asian or Pacific Islander, Non-Hispanic	10	179	5.59%	545	2,265	24.06%
Native American, Non-Hispanic	0	15	0.00%	80	184	43.48%
Other, Non-Hispanic	0	0	N/a	84	373	22.52%
Total	9,060	19,690	46.01%	90,750	214,395	42.33%
Household Type and Size						
Family households, <5 people	4,400	11,344	38.79%	41,975	121,410	34.57%
Family households, 5+ people	3,260	4,925	66.19%	33,040	54,715	60.39%
Non-family households	1,400	3,425	40.88%	15,735	38,280	41.11%
Households experiencing any of 4 Severe Housing Problems	# with severe problems	# households	% with severe problems	# with severe problems	# households	% with severe problems
Race/Ethnicity						
White, Non-Hispanic	250	2,040	12.25%	2,870	27,225	10.54%
Black, Non-Hispanic	4	24	16.67%	133	922	14.43%
Hispanic	5,825	17,410	33.46%	56,680	183,415	30.90%
Asian or Pacific Islander, Non-Hispanic	10	179	5.59%	365	2,265	16.11%
Native American, Non-Hispanic	0	15	0.00%	65	184	35.33%
Other, Non-Hispanic	0	0	N/a	65	373	17.43%
Total	6,095	19,690	30.95%	60,170	214,395	28.07%
Note 1: The four housing problems are: incomplete kitchen facilities, incomplete plumbing facilities, more than 1 person per room, and cost burden greater than 30%. The four severe housing problems are: incomplete kitchen facilities, incomplete plumbing facilities, more than 1 person per room, and cost burden greater than 50%.						
Note 2: All % represent a share of the total population within the jurisdiction or region, except household type and size, which is out of total households.						
Note 3: Data Sources: CHAS						
Note 4: Refer to the Data Documentation for details (www.hudexchange.info).						

Once again, Native American, Non-Hispanics are disproportionately affected by severe housing cost burdens in the City. In both the City and the MSA, no disproportionate needs are shown for the various household types and sizes.

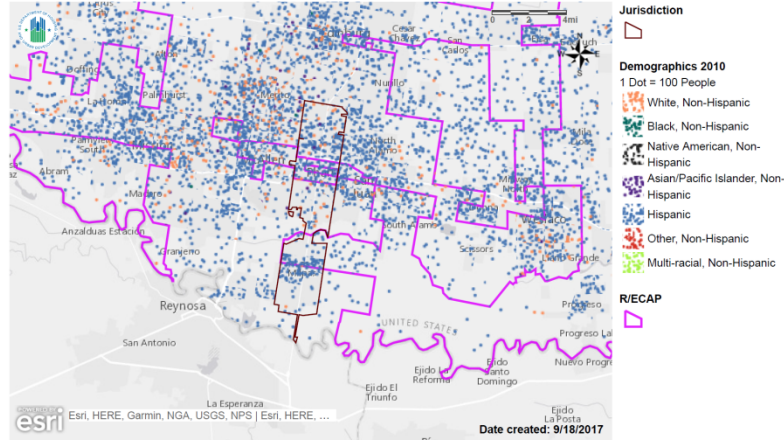
Table 10 - Demographics of Households with Severe Housing Cost Burden						
Households with Severe Housing Cost Burden			(Pharr, TX CDBG) Jurisdiction			(McAllen-Edinburg-Mission, TX)
Race/Ethnicity			# with severe cost burden	# households	% with severe cost burden	Region
						# with severe cost burden
						# households
						% with severe cost burden
White, Non-Hispanic			225	2,040	11.03%	2,160
Black, Non-Hispanic			4	24	16.67%	110
Hispanic			3,385	17,410	19.44%	31,755
Asian or Pacific Islander, Non-Hispanic			10	179	5.59%	210
Native American, Non-Hispanic			0	15	0.00%	55
Other, Non-Hispanic			0	0	N/a	30
Total			3,624	19,690	18.41%	34,320
Household Type and Size						
Family households, <5 people			2,088	11,344	18.41%	18,194
Family households, 5+ people			724	4,925	14.70%	9,075
Non-family households			810	3,425	23.65%	7,049
						38,280
						18.41%
Note 1: Severe housing cost burden is defined as greater than 50% of income.						
Note 2: All % represent a share of the total population within the jurisdiction or region, except household type and size, which is out of total households.						
Note 3: The # households is the denominator for the % with problems, and may differ from the # households for the table on severe housing problems.						
Note 4: Data Sources: CHAS						
Note 5: Refer to the Data Documentation for details (www.hudexchange.info).						

The Pharr jurisdiction's Hispanic households demonstrate the highest percentage With Severe Cost Burden. In both the Jurisdiction and Region, the Non-Family Households represent the most Household Type and Size who face Severe Housing Cost Burden. Still, no category shows a disproportionate need.

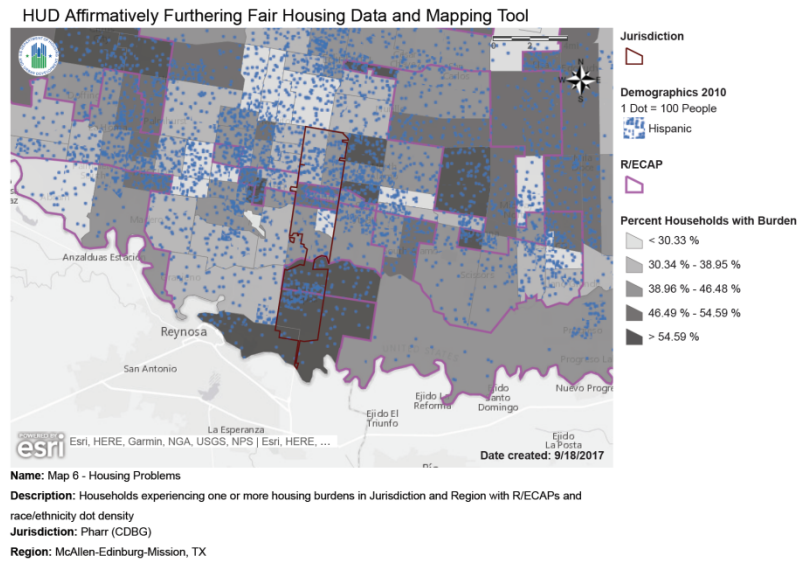
- b. Which areas in the jurisdiction and region experience the greatest housing burdens? Which of these areas align with segregated areas, integrated areas, or R/ECAPs and what are the predominant race/ethnicity or national origin groups in such areas?**

c. Map 6 – Housing Problems – Pharr

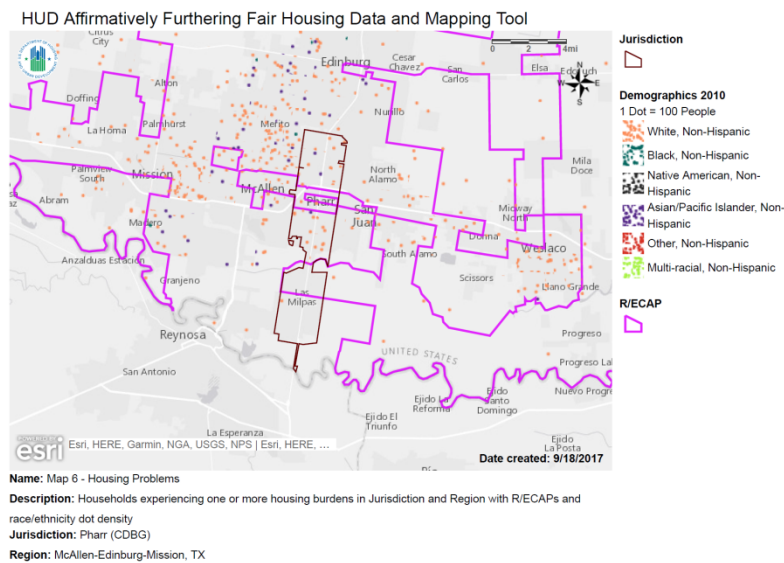
HUD Affirmatively Furthering Fair Housing Data and Mapping Tool



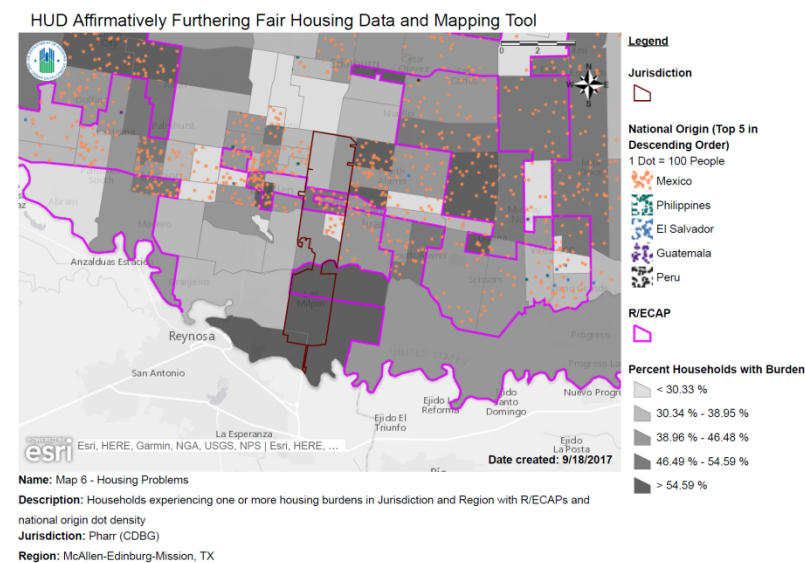
d. Map 6 – Housing Problems – Hispanic – Pharr



e. Map 6 – Housing Problems – Non-Hispanic – Pharr



Map 6 – Housing Problems – National Origin – Pharr



Race/Ethnicity	Dot Density	National Origin	Dot Density
White, Non-Hispanic	Frequent	Mexico	Concentrated
Black, Non-Hispanic	No indicators	Philippines	No indicators
Native American, Non-Hispanic	No indicators	El Salvador	No indicators
Asian/Pacific Islander, Non-Hispanic	Frequent	Guatemala	No indicators
Hispanic	Concentrated	Peru	Frequent
Other, Non-Hispanic	No indicators		
Multi-racial, Non-Hispanic	No indicators		
R/ECAP:			
% of Households that are families with children:			

- c. Compare the needs of families with children for housing units with two, and three or more bedrooms with the available existing housing stock in each category of publicly supported housing.

Table 11 - Publicly Supported Housing by Program Category: Units by Number of Bedrooms and Number of Children

(Pharr, TX CDBG) Jurisdiction								
	Households in 0-1 Bedroom Units		Households in 2 Bedroom Units		Households in 3+ Bedroom Units		Households with Children	
Housing Type	#	%	#	%	#	%	#	%
Public Housing	67	28.76%	74	31.76%	88	37.77%	149	63.95%
Project-Based Section 8	40	100.00%	0	0.00%	0	0.00%	0	0.00%
Other Multifamily	N/a	N/a	N/a	N/a	N/a	N/a	N/a	N/a
HCV Program	271	28.35%	377	39.44%	296	30.96%	633	66.21%
Note 1: Data Sources: APSH								
Note 2: Refer to the Data Documentation for details (www.hudexchange.info).								

The Public Housing Program has more Households in 3+ Bedroom Units, while the Housing Choice Voucher Program (HVC) has more Households in 2 Bedroom Units. The Project Based Section 8 Program has a high percentage of Households with Children.

- d. Describe the differences in rates of renter and owner occupied housing by race/ethnicity in the jurisdiction and region.

e. Table 16 - Homeownership and Rental Rates by Race/Ethnicity									
(Pharr, TX CDBG) Jurisdiction						(McAllen-Edinburg-Mission, TX) Region			
Race/Ethnicity	Homeowners		Renters			Homeowners		Renters	
	#	%	#	%		#	%	#	%
White, Non-Hispanic	N/a	N/a	N/a	N/a		N/a	N/a	N/a	N/a
Black, Non-Hispanic	N/a	N/a	N/a	N/a		N/a	N/a	N/a	N/a
Hispanic	N/a	N/a	N/a	N/a		N/a	N/a	N/a	N/a
Asian or Pacific Islander, Non-Hispanic	N/a	N/a	N/a	N/a		N/a	N/a	N/a	N/a
Native American, Non-Hispanic	N/a	N/a	N/a	N/a		N/a	N/a	N/a	N/a
Other, Non-Hispanic	N/a	N/a	N/a	N/a		N/a	N/a	N/a	N/a
Total Household Units	N/a	-	N/a	-		N/a	-	N/a	-
Description is not available for this data version(AFFHT0001)									
Description is not available for this data version(AFFHT0001)									
Description is not available for this data version(AFFHT0001)									

While no HUD data was provided for this assessment, a review of Census information was undertaken. In Pharr, the owner-occupied housing unit rate was 54.7%. For entitlement communities, the owner-occupied housing unit rate ranged from 54.7 to 69.6%. Information was

obtained using the American Community Survey 2011-2015 (estimate). No significant disparities were noted.

2. Additional Information

- a. Beyond the HUD-provided data, provide additional relevant information, if any, about disproportionate housing needs in the jurisdiction and region affecting groups with other protected characteristics.**

It should be noted that while the Native American, Non-Hispanic population may disproportionately face any of the four housing problems, their cumulative numbers are significantly less than the number of Hispanic households facing similar problems. The City of Pharr has a housing rehabilitation program which serves to address the four housing problems without regard to whether an applicant is a member of a protected class.

- b. The program participant may also describe other information relevant to its assessment of disproportionate housing needs. For PHAs, such information may include a PHA's overriding housing needs analysis.**

The PHA Housing Analysis is discussed in the publicly supported housing component of this document.

3. Contributing Factors of Disproportionate Housing Needs

Consider the listed factors and any other factors affecting the jurisdiction and region. Identify factors that significantly create, contribute to, perpetuate, or increase the severity of disproportionate housing needs.

- The availability of affordable units in a range of sizes
- Displacement of residents due to economic pressures
- Lack of private investments in specific neighborhoods
- Lack of public investments in specific neighborhoods, including services or amenities
- Land use and zoning laws
- Lending Discrimination
- Other

Factor	Impact to Severity of Disproportionate Housing Needs
--------	--

The availability of affordable units in a range of sizes	May slightly increase the severity particularly for all households
Displacement of residents due to economic pressures	Ceases to remain a factor
Lack of private investments in specific neighborhoods	Positive impact due to recent influx of LIHTC projects within the jurisdiction
Lack of public investments in specific neighborhoods, including services or amenities	Positive impact due to recent influx of LIHTC projects within the jurisdiction
Land use and zoning laws	Positive impact due to enacted "Housing Bonus Incentives"
Lending Discrimination	No/Slight increase to the severity
Other	Income: May create or increase the severity of disproportionate housing needs particularly for large households, elderly households, and households with persons of special needs/handicap

Publicly Supported Housing Analysis

1. Analysis

a. Publicly Supported Housing Demographics

- i. Are certain racial/ethnic groups more likely to be residing in one category of publicly supported housing than other categories (public housing, project-based Section 8, Other HUD Multifamily Assisted developments, and Housing Choice Voucher (HCV))?**

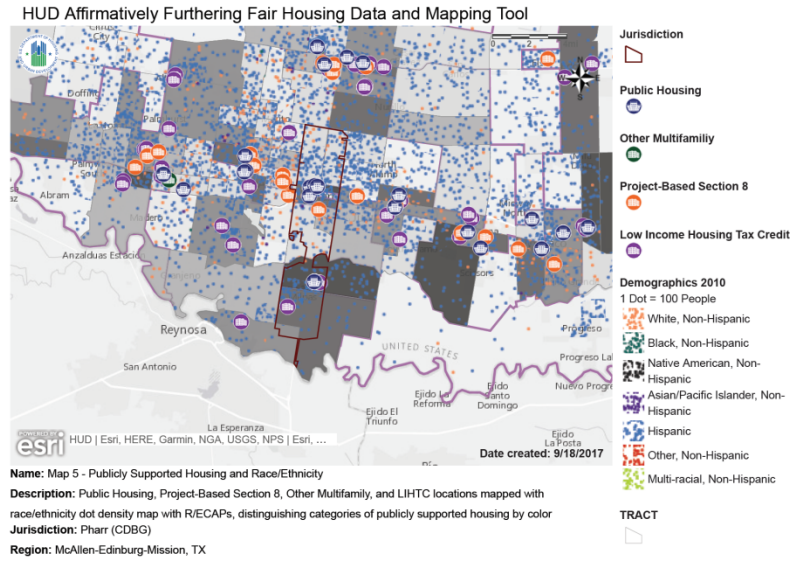
HUD resources utilized for the analysis of this section include:

- Table 5 – Publicly Supported Housing Units by Program Category
- Table 6 – Publicly Supported Households by Race/Ethnicity
- Table 7 – R/ECAP and Non-R/ECAP Demographics by Publicly Supported Housing Program Category
- Table 8 – Demographics of Publicly Supported Housing Developments, by Program Category
- Table 11 – Publicly Supported Housing by Program Category: Units by Number of Bedrooms and Number of Children
- Table 15 – Disability by Publicly Supported Housing Program Category
- Map 5 – Publicly Supported Housing and Race/Ethnicity – Hispanic
- Map 5 – Publicly Supported Housing and Race/Ethnicity – Non-Hispanic

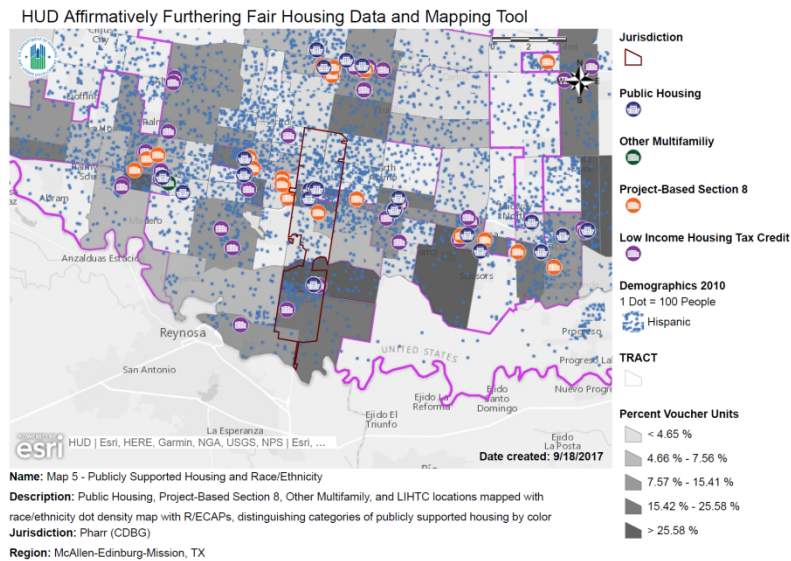
Table 5 - Publicly Supported Housing Units by Program Category		
(Pharr, TX CDBG) Jurisdiction		
Housing Units	#	%
Total housing units	19,286	-
Public Housing	235	1.22%
Project-based Section 8	40	0.21%
Other Multifamily	N/a	N/a
HCV Program	953	4.94%
Note 1: Data Sources: Decennial Census; APSH		
Note 2: Refer to the Data Documentation for details (www.hudexchange.info) .		

The Pharr Housing Authority has a total of 235 low-rent program units which makes up 1.22% of the total Housing Units in the MSA. A percentage of 4.94% or 953 units of the Housing Choice Voucher Program, also known as the Section 8 Program, are available to the residents of Pharr. The fewest number of units are found under the Project-based Section 8 program.

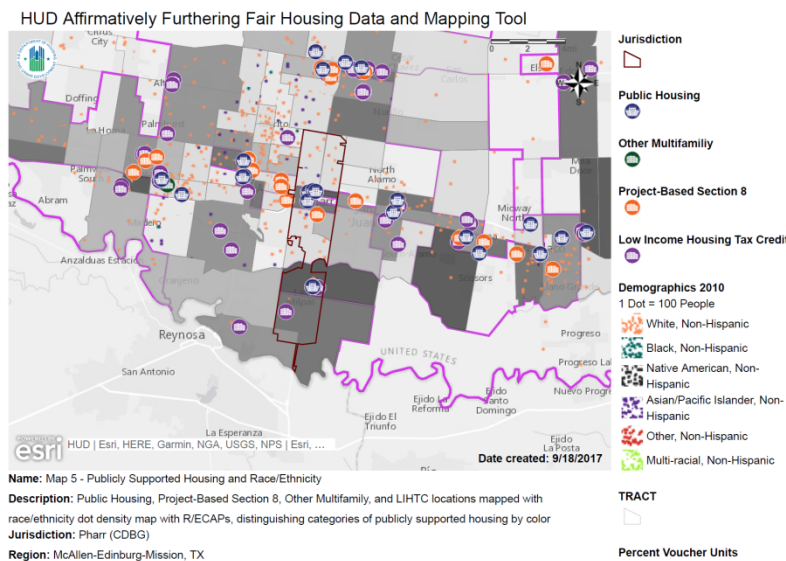
Map 5 – Publicly Supported Housing and Race/Ethnicity – Pharr



Map 5 – Publicly Supported Housing and Race/Ethnicity – Hispanic – Pharr



Map 5 – Publicly Supported Housing and Race/Ethnicity – Non-Hispanic – Pharr



Race/Ethnicity	Dot Density	National Origin	Dot Density
White, Non-Hispanic	Frequent	Mexico	Concentrated
Black, Non-Hispanic	No indicators	Philippines	Frequent
Native American, Non-Hispanic	No indicators	El Salvador	No indicators
Asian/Pacific Islander, Non-Hispanic	No indicators	Guatemala	No indicators
Hispanic	Concentrated	Peru	No indicators
Other, Non-Hispanic	No indicators		
Multi-racial, Non-Hispanic	No indicators		
R/ECAP:			
% of Households that are families with children:			

As previously discussed, Hispanic persons represent the largest population in both the City and the MSA. Hispanic persons are also the most represented in publicly supported housing units.

- i. Compare the demographics, in terms of protected class, of residents of each category of publicly supported housing (public housing, project-based Section 8, Other HUD Multifamily Assisted developments, and HCV) to the population in general, and persons who meet the income eligibility requirements for the relevant category of publicly supported housing. Include in the comparison, a description of whether there is a higher or lower proportion of groups based on protected class.

Table 6 - Publicly Supported Households by Race/Ethnicity

Race/Ethnicity	(Pharr, TX CDBG) Jurisdiction								(McAllen-Edinburg) Jurisdiction			
	White		Black		Hispanic		Asian or Pacific Islander		White		Black	
Housing Type	#	%	#	%	#	%	#	%	#	%	#	%
Public Housing	1	0.43%	0	0.00%	230	99.57%	0	0.00%	N/a	N/a	N/a	N/a
Project-Based Section 8	0	0.00%	0	0.00%	40	100.00%	0	0.00%	N/a	N/a	N/a	N/a
Other Multifamily	N/a	N/a	N/a	N/a	N/a	N/a	N/a	N/a	N/a	N/a	N/a	N/a
HCV Program	19	2.00%	0	0.00%	928	97.89%	1	0.11%	N/a	N/a	N/a	N/a
Total Households	2,040	6.84%	24	0.24%	17,410	N/a	179	N/a	27,225	7.82%	922	0.36%
0-30% of AMI	240	5.25%	4	0.09%	4,315	94.32%	10	0.22%	N/a	N/a	N/a	N/a
0-50% of AMI	340	4.33%	4	0.05%	7,425	94.53%	10	0.13%	N/a	N/a	N/a	N/a
0-80% of AMI	580	5.16%	4	0.04%	10,530	93.77%	40	0.36%	N/a	N/a	N/a	N/a

Note 1: Data Sources: Decennial Census; APSH; CHAS

Note 2: #s presented are numbers of households not individuals.

Note 3: Refer to the Data Documentation for details (www.hudexchange.info).

There is limited data in the MSA Region as it relates to the Publicly Supported Households by Race/Ethnicity, other than showing the Hispanic persons as the most in Total Households. In the jurisdiction, Hispanic persons have the most households residing in publicly supported housing with most being in the 0-80% of the area median income (AMI).

b. Publicly Supported Housing Location and Occupancy

- i. Describe patterns in the geographic location of publicly supported housing by program category (public housing, project-based Section 8, Other HUD Multifamily Assisted developments, HCV, and LIHTC) in relation to previously discussed segregated areas and R/ECAPs.**

Approximately one third of the location of publicly supported housing are located in the southern R/ECAP area. Of those located in a R/ECAP, 75% are LIHTC developments.

- ii. Describe patterns in the geographic location for publicly supported housing that primarily serves families with children, elderly persons, or persons with disabilities in relation to previously discussed segregated areas or R/ECAPs?**

Table 7 - R/ECAP and Non-R/ECAP Demographics by Publicly Supported Housing Program Category

(Pharr, TX CDBG) Jurisdiction	Total # units (occupied)	% White	% Black	% Hispanic	% Asian or Pacific Islander	% Families with children	% Elderly	% with a disability
Public Housing								
R/ECAP tracts	234	0.43%	0.00%	99.57%	0.00%	63.95%	28.76%	2.58%
Non R/ECAP tracts	N/a	N/a	N/a	N/a	N/a	N/a	N/a	N/a
Project-based Section 8								
R/ECAP tracts	N/a	N/a	N/a	N/a	N/a	N/a	N/a	N/a
Non R/ECAP tracts	40	0.00%	0.00%	100.00%	0.00%	0.00%	90.00%	10.00%
Other HUD Multifamily								
R/ECAP tracts	N/a	N/a	N/a	N/a	N/a	N/a	N/a	N/a
Non R/ECAP tracts	N/a	N/a	N/a	N/a	N/a	N/a	N/a	N/a
HCV Program								
R/ECAP tracts	768	2.21%	0.00%	97.64%	0.15%	61.97%	25.99%	8.22%
Non R/ECAP tracts	313	1.49%	0.00%	98.51%	0.00%	77.37%	12.41%	5.11%
Note 1: Disability information is often reported for heads of household or spouse/co-head only. Here, the data reflect information on all members of the household.								
Note 2: Data Sources: APSH								
Note 3: Refer to the Data Documentation for details (www.hudexchange.info).								

For Public Housing and Project-Based Section 8, a higher number of Families with Children live in the Non R/ECAP tracts; however, more Elderly and Disabled persons reside in the R/ECAP tracts. The Housing Choice Voucher Program has more units in the Non R/ECAPs for Elderly and Disabled persons

How does the demographic composition of occupants of publicly supported housing in R/ECAPS compare to the demographic composition of occupants of publicly supported housing outside of R/ECAPS?

In all categories of Publicly Supported Housing, Hispanic persons are the majority which is reflective of the City and MSA. Whether or not projects are located within a R/ECAP, races other than Hispanic constitute less than 3% of the population.

- i. **(A) Do any developments of public housing, properties converted under the RAD, and LIHTC developments have a significantly different demographic composition, in terms of protected class, than other developments of the same category? Describe how these developments differ.**

LIHTC developments do not demonstrate any demographic differential. Currently, there are no RAD conversions in the City of Pharr.

(B) Provide additional relevant information, if any, about occupancy, by protected class, in other types of publicly supported housing.

N/A

- ii. Compare the demographics of occupants of developments, for each category of publicly supported housing (public housing, project-based Section 8, Other HUD Multifamily Assisted developments, properties converted under RAD, and LIHTC) to the demographic composition of the areas in which they are located. Describe whether developments that are primarily occupied by one race/ethnicity are located in areas occupied largely by the same race/ethnicity. Describe any differences for housing that primarily serves families with children, elderly persons, or persons with disabilities.

Table 8 - Demographics of Publicly Supported Housing Developments, by Program Category								
Public Housing								
(Pharr, TX CDBG) Jurisdiction								
Development Name	PHA Code	PHA Name	# Units	White	Black	Hispanic	Asian	Households with Children
Parkview Terrace-Mf	N/a	N/a	30	3%	0%	97%	0%	70%
Mesquite Terrace-Mf	N/a	N/a	20	0%	0%	100%	0%	0%
Sf Home	N/a	N/a	1	N/a	N/a	N/a	N/a	N/a
Meadow Heights/Las Milpas Homes	N/a	N/a	104	1%	0%	99%	0%	71%
Las Canteras Apt.-Mf	N/a	N/a	40	0%	0%	100%	0%	67%
Sunset Terrace-Mf	N/a	N/a	40	0%	0%	100%	0%	70%
Project-Based Section 8								
(Pharr, TX CDBG) Jurisdiction								
Development Name	PHA Code	PHA Name	# Units	White	Black	Hispanic	Asian	Households with Children
Casa De Amigos Vi	N/a	N/a	40	0%	0%	100%	0%	0%
Note 1: For LIHTC properties, this information will be supplied by local knowledge.								
Note 2: Percentages may not add to 100 due to rounding error.								
Note 3: Data Sources: APSH								
Note 4: Refer to the Data Documentation for details (www.hudexchange.info).								

The general population for the City of Pharr is 97% Hispanic (Table 1). Table 8 indicates the preponderance of development occupancy is Hispanic. While Asian persons represent 2% of the general population, no units are occupied by Asian persons.

c. Disparities in Access to Opportunity

- i. Describe any disparities in access to opportunity for residents of publicly supported housing, including within different program categories (public

housing, project-based Section 8, Other HUD Multifamily Assisted Developments, HCV, and LIHTC) and between types (housing primarily serving families with children, elderly persons, and persons with disabilities) of publicly supported housing.

Disparities are noted when differentials of 10% or more exist. There are no disparities in access for opportunity for residents of public housing based on protected classes because Hispanic persons are the minority/majority for the City.

2. Additional Information

- a. Beyond the HUD-provided data, provide additional relevant information, if any, about publicly supported housing in the jurisdiction and region, particularly information about groups with other protected characteristics and about housing not captured in the HUD-provided data.**

N/A

- b. The program participant may also describe other information relevant to its assessment of publicly supported housing. Information may include relevant programs, actions, or activities, such as tenant self-sufficiency, place-based investments, or mobility programs.**

Actions in order to assist individuals in public housing may include Self-Sufficiency Programs that:

- Federally subsidized programs assist public housing authorities with management of mobility opportunities for families in public housing and housing choice voucher programs.
- Public Housing Authorities develop relationships with local schools and/or secondary education providers furthering the academic needs of families with subsidized programs.
- Community services requirements within the Public Housing Program permit the exposure to employment opportunities for families in need. Child care is provided for those attending GED and ESL classes, as well as job training and educational activities.

The Pharr Housing Authority is in the process of developing a Disaster/Emergency Preference Plan.

3. Contributing Factors-of Publicly Supported Housing Location and Occupancy

Consider the listed factors and any other factors affecting the jurisdiction and region. Identify factors that significantly create, contribute to, perpetuate, or increase the severity

of fair housing issues related to publicly supported housing, including Segregation, RECAPs, Disparities in Access to Opportunity, and Disproportionate Housing Needs. For each contributing factor that is significant, note which fair housing issue(s) the selected contributing factor relates to.

- Admissions and occupancy policies and procedures, including preferences in publicly supported housing
- Land use and zoning laws
- Community opposition
- Impediments to mobility
- Lack of private investment in specific neighborhoods
- Lack of public investment in specific neighborhoods, including services and amenities
- Lack of regional cooperation
- Occupancy codes and restrictions
- Quality of affordable housing information programs
- Siting selection policies, practices and decisions for publicly supported housing, including discretionary aspects of Qualified Allocation Plans and other programs
- Source of income discrimination
- Other

Factor	Impact to Severity of Fair Housing Issues
Admissions and occupancy policies and procedures, including preferences in publicly supported housing	No local preferences; therefore, no impact
Land use and zoning laws	Positive impact due to enacted “Housing Bonus Incentives”
Community opposition	No opposition; therefore, no impact
Impediments to mobility	Positive impact due to Housing Authority’s self - sufficiency initiatives.
Lack of private investment in specific neighborhoods	Positive impact due to recent influx of LIHTC projects within the jurisdiction
Lack of public investment in specific neighborhoods, including services and amenities	Positive impact due to recent influx of LIHTC projects within the jurisdiction; publicly supported housing developments (including those in the R/ECAP) allow for better access to support services and points of interest due to their location
Lack of regional cooperation	Positive impact due to on-going regional cooperation
Occupancy codes and restrictions	May perpetuate, increase or decrease the severities of disparities; particularly for large families
Quality of affordable housing information programs	Limited impact to the severities of disparities
Siting selection policies, practices and decisions for publicly supported housing, including discretionary aspects of Qualified Allocation Plans and other programs	No impact to publicly supported housing; annual QAP actions may impact the severity of fair housing issues
Source of income discrimination	Slight or no increase to the severity of fair housing issues
Other	N/A

C. Disability and Access Analysis

1. Population Profile

- a. How are persons with disabilities geographically dispersed or concentrated in the jurisdiction and region, including R/ECAPs and other segregated areas identified in previous sections?

HUD resources utilized for the analysis of this section include:

- Table 13 – Disability by Type
- Table 14 – Disability by Age Group
- Map 14 – Disability by Type – Ambulatory, Self Care and Independent Living
- Map 14 – Disability by Type – Vision, Hearing and Cognitive
- Map 15 – Disability by Age Group

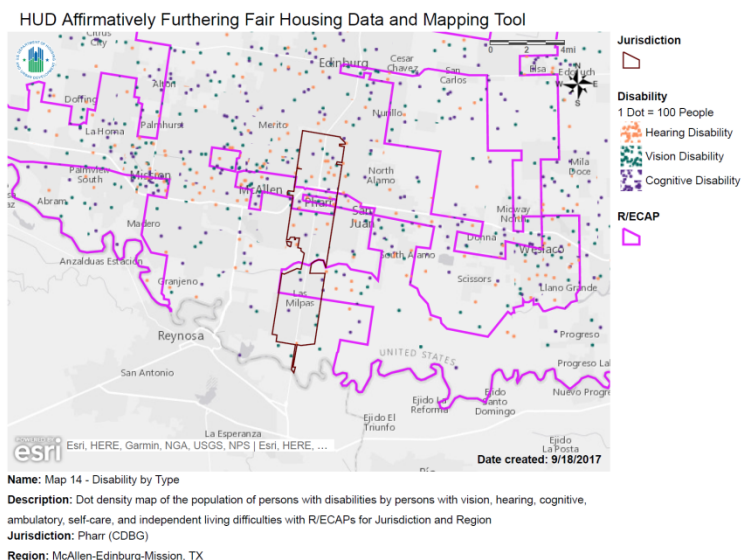
Table 13 - Disability by Type				
(Pharr, TX CDBG) Jurisdiction			(McAllen-Edinburg-Mission, TX) Region	
Disability Type	#	%	#	%
Hearing difficulty	3,248	5.03%	30,086	4.25%
Vision difficulty	2,528	3.91%	33,193	4.69%
Cognitive difficulty	3,064	4.74%	39,288	5.55%
Ambulatory difficulty	5,236	8.11%	53,908	7.61%
Self-care difficulty	3,377	5.23%	30,381	4.29%
Independent living difficulty	2,944	4.56%	33,797	4.77%
Note 1: All % represent a share of the total population within the jurisdiction or region.				
Note 2: Data Sources: ACS				
Note 3: Refer to the Data Documentation for details (www.hudexchange.info).				

TABLE 13 - People living in the Pharr R/ECAP having any of the six disability types can be comparable to the MSA. All disability types are within 0.44% of the total number of people with any disability in Pharr and in the MSA.

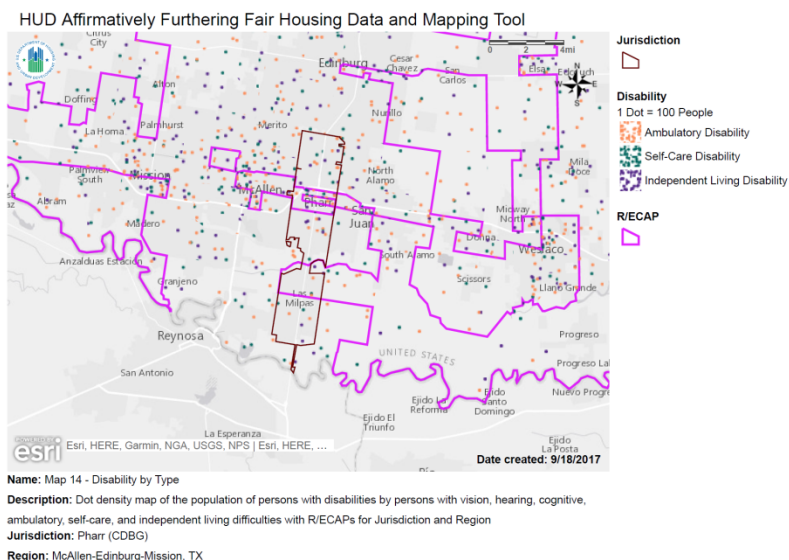
Table 14 - Disability by Age Group				
(Pharr, TX CDBG) Jurisdiction			(McAllen-Edinburg-Mission, TX) Region	
Age of People with Disabilities	#	%	#	%
age 5-17 with Disabilities	897	1.39%	15,037	2.12%
age 18-64 with Disabilities	4,457	6.90%	52,900	7.47%
age 65+ with Disabilities	3,758	5.82%	37,690	5.32%
Note 1: All % represent a share of the total population within the jurisdiction or region.				
Note 2: Data Sources: ACS				
Note 3: Refer to the Data Documentation for details (www.hudexchange.info).				

TABLE 14 - The age of persons with disabilities are categorized by three age groups as shown on the table. Children between ages 5-17 with disabilities are noted as the smallest percent for both Pharr and the region. People between ages 18-64 are the highest locally and regionally.

Map 14 – Disability by Type – Pharr

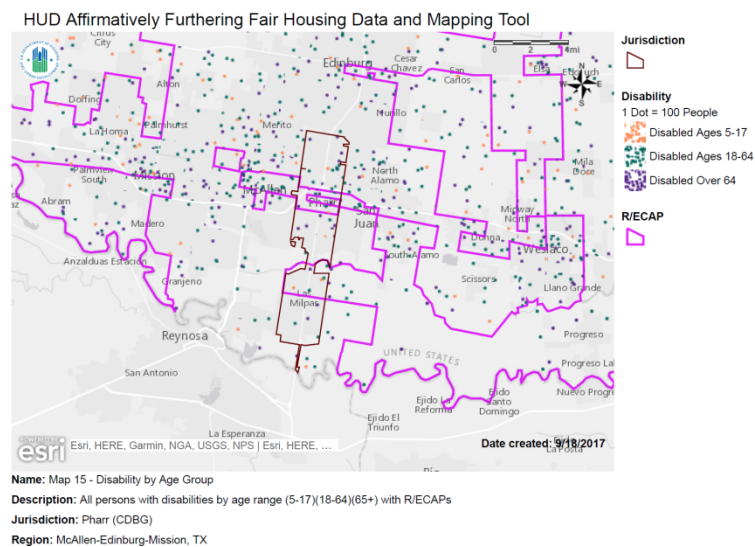


Map 14 – Disability by Type – Pharr



Race/Ethnicity	Dot Density	National Origin	Dot Density
White, Non-Hispanic	Frequent	Mexico	Concentrated
Black, Non-Hispanic	No indicators	Philippines	No indicators
Native American, Non-Hispanic	No indicators	El Salvador	No indicators
Asian/Pacific Islander, Non-Hispanic	No indicators	Guatemala	No indicators
Hispanic	Concentrated	Peru	No indicators
Other, Non-Hispanic	No indicators		
Multi-racial, Non-Hispanic	No indicators		
R/ECAP: % of Households that are families with children:			

Map 15 – Disability by Age Group – Pharr



Two areas were identified in order to assess this section. These areas are summarized by location, by disability and whether the locale is found in a R/ECAP. The areas identified do not correlate with segregated areas.

Race/Ethnicity	Dot Density	National Origin	Dot Density
White, Non-Hispanic		Mexico	
Black, Non-Hispanic		Canada	
Native American, Non-Hispanic		El Salvador	
Asian/Pacific Islander, Non-Hispanic		Honduras	
Hispanic		Philippines	
Other, Non-Hispanic			
Multi-racial, Non-Hispanic			
R/ECAP:			
% of Households that are families with children:			

- b. Describe whether these geographic patterns vary for persons with each type of disability or for persons with disabilities in different age ranges.

In comparing the jurisdiction to the MSA, a slight differential exists for age 65 and older. For persons younger than 65, the City almost exactly mirrors the MSA.

2. Housing Accessibility

- a. Describe whether the jurisdiction and region have sufficient affordable, accessible housing in a range of unit sizes.

While the City is consistently aiming to provide affordable and accessible housing, a gap remains. The region is faced with insufficient affordable housing stock. Availability of accessible housing is infrequent. This problem is compounded for multi-generational and large family households.

- b. Describe the areas where affordable accessible housing units are located. Do they align with R/ECAPs or other areas that are segregated?

One third of the affordable housing units are located in the R/ECAP; the remaining two thirds are not located in the R/ECAP. Most of the housing units are located in the center City and this allows easy access to transportation, support services, and other amenities.

- c. To what extent are persons with different disabilities able to access and live in the different categories of publicly supported housing?

Table 15 - Disability by Publicly Supported Housing Program Category				
(Pharr, TX CDBG) Jurisdiction			(McAllen-Edinburg-Mission, TX) Region	
People with a Disability			People with a Disability	
	#	%	#	%
Public Housing	6	2.58%	211	14.94%

Project-Based Section 8	4	10.00%	100	7.50%
Other Multifamily	N/a	N/a	0	0.00%
HCV Program	71	7.43%	782	13.36%
Note 1: The definition of "disability" used by the Census Bureau may not be comparable to reporting requirements under HUD programs.				
Note 2: Data Sources: ACS				
Note 3: Refer to the Data Documentation for details (www.hudexchange.info).				

TABLE 15 - The Housing Choice Voucher Program of disabled people in the Pharr Jurisdiction is 7.43% as compared to the MSA Region of 13.36%. In the Region, the Public Housing Program has more disabled people at 14.94%. In comparing the jurisdiction to the MSA, a 1% differential exists. The residents of

3. Integration of Persons with Disabilities Living in Institutions and Other Segregated Settings

a. To what extent do persons with disabilities in or from the jurisdiction or region reside in segregated or integrated settings?

17.54% of the 210 public housing units, 11.25% of the 78 project based Section 8, and 11.49% of the 230 HCV program units are located in a R/ECAP. However, the City of Pharr showed low levels of segregation throughout the community. Even in a R/ECAP, it can be assumed that persons with disabilities reside in integrated areas.

b. Describe the range of options for persons with disabilities to access affordable housing and supportive services.

Local affordable housing and supportive service providers have made home modification programs available for persons with disabilities. Requirements for the use of federal funds have further made available affordable and accessible housing units in both the renter and home-owner markets. Support services for persons with disability also include Meals-on-Wheels programs, LRGVDC Area Agency on Aging, Silver Ribbon Community Partners.

Disparities in Access to Opportunity

a. To what extent are persons with disabilities able to access the following? Identify major barriers faced concerning:

i. Government services and facilities

ii. Public infrastructure (e.g., sidewalks, pedestrian crossings, pedestrian signals)

iii. Transportation

iv. Proficient schools and educational programs

v. Jobs

Based on the community-wide survey, barriers to accessing facilities and services in the above listed continue to exist for persons with disabilities. In particular, government facilities, public infrastructure, and transportation were noted as challenging for persons with disabilities.

- b. Describe the processes that exist in the jurisdiction and region for persons with disabilities to request and obtain reasonable accommodations and accessibility modifications to address the barriers discussed above.**

In order to request reasonable accommodations and accessibility modifications, persons often begin with a verbal request. Should the modification be delayed, the verbal request might be followed by a written request and/or legal recourse. In most cases, attention to the issue is prompt even if physical modifications to address the barriers are latent.

- c. Describe any difficulties in achieving homeownership experienced by persons with disabilities and by persons with different types of disabilities.**

Hindrances to achieving homeownership for persons with disabilities mirror the hindrances for the general population. Hindrances may include lack of financial means, readiness, and knowledge regarding appropriate lending and applicability of municipal/county regulations. Nonetheless, persons with disabilities face increased obstacles when intending to purchase an established home. Modifications to address the individual's/family's needs may further increase the cost of housing as well as extend the period before the unit is readily available.

4. Disproportionate Housing Needs

- a. Describe any disproportionate housing needs experienced by persons with disabilities and by persons with certain types of disabilities.**

Persons with disabilities do not experience disproportionate housing needs. Similar percentages per category of type of disability occur in the City when compared to the MSA.

5. Additional Information

- a. Beyond the HUD-provided data, provide additional relevant information, if any, about disability and access issues in the jurisdiction and region affecting groups with other protected characteristics.**

N/A

- b. The program participant may also describe other information relevant to its assessment of disability and access issues.**

Based on the community survey, physical therapy and occupational therapy, as well as, provision of glasses (vision) were most frequently noted as services accessed by households for whom a person of special needs/handicap resides. The services which would most

improve quality of life for persons with a disability were noted as medication assistance, physical therapy, and home modifications.

6. Disability and Access Issues Contributing Factors

Consider the listed factors and any other factors affecting the jurisdiction and region. Identify factors that significantly create, contribute to, perpetuate, or increase the severity of disability and access issues and the fair housing issues, which are Segregation, RECAPs, Disparities in Access to Opportunity, and Disproportionate Housing Needs. For each contributing factor, note which fair housing issue(s) the selected contributing factor relates to.

- Access to proficient schools for persons with disabilities
- Access to publicly supported housing for persons with disabilities
- Access to transportation for persons with disabilities
- Inaccessible government facilities or services
- Inaccessible sidewalks, pedestrian crossings, or other infrastructure
- Lack of affordable in-home or community-based supportive services
- Lack of affordable, accessible housing in range of unit sizes
- Lack of affordable, integrated housing for individuals who need supportive services
- Lack of assistance for housing accessibility modifications
- Lack of assistance for transitioning from institutional settings to integrated housing
- Land use and zoning laws
- Lending Discrimination
- Location of accessible housing
- Occupancy codes and restrictions
- Regulatory barriers to providing housing and supportive services for persons with disabilities
- State or local laws, policies, or practices that discourage individuals with disabilities from being placed in or living in apartments, family homes, and other integrated settings
- Other

Factor	Impact to Severity of Disability and Access
Access to proficient schools for persons with disabilities	No impact
Access to publicly supported housing for persons with disabilities	Low impact to the severity of access
Access to transportation for persons with disabilities	Limited to No increase in the severity of access
Inaccessible government facilities or services	Limited increase to the severity of access
Inaccessible sidewalks, pedestrian crossings, or other infrastructure	Limited increase to the severity of access
Lack of affordable in-home or community-based supportive services	Moderately contributes to the severity
Lack of affordable, accessible housing in range of unit sizes	Contributes to the severity
Lack of affordable, integrated housing for individuals who need supportive services	Moderately contributes to the severity
Lack of assistance for housing accessibility modifications	Moderately contributes to the severity
Lack of assistance for transitioning from institutional settings to integrated housing	Limited to no significant contributions to the severity of access
Land use and zoning laws	Limited to no significant contributions to the severity of access
Lending Discrimination	Limited to no increase in the severity of access
Location of accessible housing	Limited to no increase in the severity of access
Occupancy codes and restrictions	Limited to no significant contributions to the severity of access
Regulatory barriers to providing housing and supportive services for persons with disabilities	Limited to no significant contributions to the severity of access
State or local laws, policies, or practices that discourage individuals with disabilities from being placed in or living in apartments, family homes, and other integrated settings	Limited to no significant contributions to the severity of access
Other	Source of Income: Limited increase in the severity of access

E. Fair Housing Enforcement, Outreach Capacity, and Resources Analysis

1. **List and summarize any of the following that have not been resolved: a charge or letter of finding from HUD concerning a violation of a civil rights-related law, a cause determination from a substantially equivalent state or local fair housing agency concerning a violation of a state or local fair housing law, a letter of findings issued by or lawsuit filed or joined by the Department of Justice alleging a pattern or practice or systemic violation of a fair housing or civil rights law, or a claim under the False Claims Act related to fair housing, nondiscrimination, or civil rights generally, including an alleged failure to affirmatively further fair housing.**

None

2. **Describe any state or local fair housing laws. What characteristics are protected under each law?**

Local fair housing laws mirror the Federal fair housing law. Protected classes are based on race, color, religion, sex, handicap, national origin and familial status.

3. **Identify any local and regional agencies and organizations that provide fair housing information, outreach, and enforcement, including their capacity and the resources available to them.**

The Fair Housing Council of Greater San Antonio was contacted regarding the development of this AFH document. The agency serves as a Fair Housing Initiatives Program (FHIP) grantee for the region. In addition, Texas Rural Legal Aid provided comments during stakeholder meetings and in one-to-one conversations. Both organizations serve to provide fair housing information, outreach and assistance for persons with fair housing issues. The City of Pharr and the Pharr Housing Authority both provide information on Fair Housing to residents when applicable, will assist anyone to file a federal fair housing complaint as well as distributes pamphlets during the housing application process.

4. **Additional Information**

- a. **Provide additional relevant information, if any, about fair housing enforcement, outreach capacity, and resources in the jurisdiction and region.**

The City of Pharr funds Affordable Homes of South Texas, Inc. which assists in promoting fair and affordable housing.

- b. **The program participant may also include information relevant to programs, actions, or activities to promote fair housing outcomes and capacity.**

In an effort to encourage participation in the development of this AFH document, representatives from Texas Low Income Housing Information Service and Texas Legal Aid

assisted in obtaining the views and concerns of colonia residents. Colonias are located outside of the MSA and are within R/ECAP areas.

5. Fair Housing Enforcement, Outreach Capacity, and Resources Contributing Factors

Consider the listed factors and any other factors affecting the jurisdiction and region. Identify factors that significantly create, contribute to, perpetuate, or increase the severity of fair housing enforcement, outreach capacity, and resources and the fair housing issues, which are Segregation, RECAPs, Disparities in Access to Opportunity, and Disproportionate Housing Needs. For each significant contributing factor, note which fair housing issue(s) the selected contributing factor impacts.

- Lack of local private fair housing outreach and enforcement
- Lack of local public fair housing enforcement
- Lack of resources for fair housing agencies and organizations
- Lack of state or local fair housing laws
- Unresolved violations of fair housing or civil rights law
- Other

Factor	Impact to Severity of Fair Housing Enforcement, Outreach Capacity and Resources and Fair Housing Issues
Lack of local private fair housing outreach and enforcement	Moderately contributes to the severity
Lack of local public fair housing enforcement	Moderately contributes to the severity
Lack of resources for fair housing agencies and organizations	Moderately contributes to the severity
Lack of state or local fair housing laws	Limited to no increase to the severity
Unresolved violations of fair housing or civil rights law	None noted
Other	N/A

VI. Fair Housing Goals and Priorities

- 1. For each fair housing issue, prioritize the identified contributing factors. Justify the prioritization of the contributing factors that will be addressed by the goals set below in Question 2. Give the highest priority to those factors that limit or deny fair housing choice or access to opportunity, or negatively impact fair housing or civil rights compliance.**

The City of Pharr and the Pharr Housing Authority review and accept the fair housing goals, priorities, and contributing factors listed in the Regional Assessment. Where noted, each agency will attempt to address the fair housing issue, through the goals identified in the Regional Assessment.

Table 4 - R/ECAP Demographics

(Pharr, TX CDBG) Jurisdiction				(McAllen-Edinburg-Mission, TX) Region	
R/ECAP Race/Ethnicity		#	%	#	%
Total Population in R/ECAPs		17,442	-	277,463	-
White, Non-Hispanic		412	2.36%	13,489	4.86%
Black, Non-Hispanic		41	0.24%	908	0.33%
Hispanic		16,951	97.18%	262,328	94.55%
Asian or Pacific Islander, Non-Hispanic		17	0.10%	345	0.12%
Native American, Non-Hispanic		14	0.08%	134	0.05%
Other, Non-Hispanic		3	0.02%	95	N/a
R/ECAP Family Type					
Total Families in R/ECAPs		3,866	-	60,681	-
Families with children		2,205	57.04%	35,765	58.94%
R/ECAP National Origin					
Total Population in R/ECAPs		17,442	-	277,463	-
#1 country of origin	Mexico	11,234	64.41%	Mexico	91,253 32.89%
#2 country of origin	China excl. Hong Kong & Taiwan	44	0.25%	Canada	627 0.23%
#3 country of origin	El Salvador	30	0.17%	Honduras	435 0.16%
#4 country of origin	Guatemala	28	0.16%	El Salvador	402 0.14%
#5 country of origin	Taiwan	24	0.14%	Guatemala	257 0.09%
#6 country of origin	Nicaragua	20	0.11%	Cuba	162 0.06%
#7 country of origin	Korea	19	0.11%	Nicaragua	103 0.04%
#8 country of origin	Philippines	14	0.08%	China excl. Hong Kong & Taiwan	51 0.02%
#9 country of origin	Colombia	13	0.07%	Philippines	47 0.02%
#10 country of origin	Sierra Leone	11	0.06%	England	30 0.01%
Note 1: 10 most populous groups at the jurisdiction level may not be the same as the 10 most populous at the Region level, and are thus labeled separately.					
Note 2: Data Sources: Decennial Census; ACS					
Note 3: Refer to the Data Documentation for details (www.hudexchange.info).					

TABLE 4 - All Racially/Ethnically Concentrated Areas of Poverty (R/ECAP) populations appear in the City and generally similar to R/ECAP sites throughout the region. Hispanics show the highest percentage of population residing in these areas and White/Non-Hispanics as second highest. Families with children within these areas are similar to the region which is 57.04% compared to 58.94% in the region. All other populations represented are less than 1%. For all other National Origin categories, the difference is less than 0.5%.

TABLE 9 – 10 The following two charts compare housing needs for the selected characteristics. Housing needs include the lack of kitchen facilities, lack of plumbing facilities, more than 1 person per room and expending more than 30% or 50% (severe housing cost burden) on housing costs. Disproportionate needs occur when there is a greater than 10% differential between the selected characteristic and the general population. Native American, Non-Hispanics are disproportionately affected by the four housing problems/four severe housing problems; however, they represent only 25 cases in the City. Blacks, Non-Hispanics have 17% and Other, Non-Hispanics have 0% issues in Pharr verses the region showing 24.19% and 22.52% respectively. In both the City and the MSA, large family (5 or more persons) disproportionately affected with data showing over 60% of families having problems.

Table 12 - Opportunity Indicators, by Race/Ethnicity - Low Poverty Index		
	(Pharr, TX CDBG) Jurisdiction	(McAllen-Edinburg-Mission, TX) Region
Total Population		
White, Non-Hispanic	17.33	21.66
Black, Non-Hispanic	13.63	21.70
Hispanic	10.17	13.99
Asian or Pacific Islander, Non-Hispanic	18.26	33.84
Native American, Non-Hispanic	8.52	18.74
Population below federal poverty line		
White, Non-Hispanic	13.35	17.25
Black, Non-Hispanic	2.00	20.38
Hispanic	9.25	9.64
Asian or Pacific Islander, Non-Hispanic	N/a	22.03
Native American, Non-Hispanic	6.00	7.97
Note 1: Data Sources: Decennial Census; ACS; Great Schools; Common Core of Data; SABINS; LAI; LEHD; NATA		
Note 2: Refer to the Data Documentation for details (www.hudexchange.info).		

TABLE 12 - The table illustrates Pharr having slightly lower Low Poverty Index across all races for total population than the MSA Region. The Black, Non-Hispanic being the highest with a difference of 16.16% overall all other total populations. The Asian or Pacific Islander, Non-Hispanic population living below federal poverty line show the only group with data anon-available compared to 22.03 at the regional level. All other groups are above the MSA index.



AGENDA MEMORANDUM

BOARD: City Commission

AGENDA ITEM #: 4.H.

DATE SUBMITTED: September 25, 2017

MEETING DATE: October 2, 2017

FROM: Vanessa Guzman, Administrative Assistant

DEPARTMENT: Bridge

DIRECTOR: Luis Bazan

Agenda Item: Consideration and action, if any, on 2018 National Customs Brokers & Forwarders Association of America Membership Directory for \$2,599.

Classification: Consent

(* If closed session, City Attorney must review and approve.)

Exclude Material from Public Packet? No

Reason:

Issue: On September 20, 2017, the Bridge Board approved the 2018 National Customs Brokers & Forwarders Association of America Membership Directory in the amount of \$2,599.

Financial Consideration: \$2,599.

Staff Recommendation: Request for authorization for the 2018 National Customs Brokers & Forwarders Association of America Membership Directory. The Pharr International Bridge has been a member of the Association since 2013.

Alternatives:

ROUTING:

Vanessa Guzman

Created/Initiated - 09/25/2017

Luis Bazan

Approved - 09/26/2017

Karla Moya

Approved - 09/26/2017

Patricia Rigney

Approved - 09/26/2017

City Management Office

Final Approval - 09/27/2017

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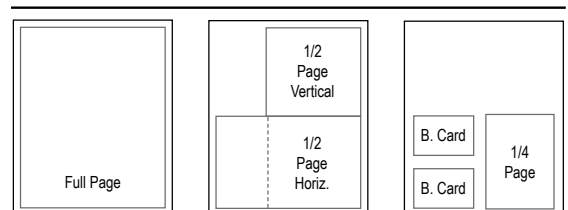
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- Create local and international jobs
- Streamline the inspection process
- Improve commercial truck throughput and trade
- Support local and regional trade industries and tourism

Projects approved by the Federal Government to improve the Pharr Port of Entry:

- BSIF Connector (Gate to Gate)
- Two Additional Entry Lanes/Booths
- Two Additional Exit Lanes/Booths
- Dock Expansion
- Additional Cold Inspection Facility
- Ag Training Center & Lab

Pharr is on the right path to become the **MOST EFFICIENT** full-service Commercial Bridge in Texas.



Pharr
International Bridge

9900 S. CAGE BLVD.
PHARR, TEXAS 78577

(956) 402-4660
WWW.PHARRBRIDGE.COM

PLEASE
CHECK ONE &
SIGN BELOW

- ☐ OK as shown
☒ OK with changes
☐ NEED another proof

SIGN HERE: X

CREDIT CARD *A \$4.50 processing fee will apply to all credit card payments. Mo. Yr. EXPIRATION DATE

BILLING ADDRESS ZIP CSV CODE

X CARDMEMBER SIGNATURE PF \$ *AMOUNT DATE

By signing above, I (advertising company) authorize E&M to charge the credit card provided for full payment of all advertisements, ad change fees, & ad creation fees placed with E&M. Please fill in credit card information above. Charges on credit card statement will appear from E&M Consulting, Inc.

AD CHANGE FEES

We have a full graphics team that can help with any ad changes you may have. There is an ad change fee if you need help with these changes. The ad change fee can be paid below or will appear on the final invoice.

- Advertisements that are smaller than a 1/2 Page - **\$29**
- Advertisements that are a 1/2 Page or Larger - **\$59**

WANT INCREASED EXPOSURE? ENHANCING YOUR LISTING IS THE WAY!

Enhance your company listing in this publication by choosing one of these four options.

- ☐ Boxed Listing - **\$69**
- ☐ Shaded Box Listing - **\$99**
- ☐ Boxed Listing w/Logo - **\$119**
- ☐ Boxed Listing w/Logo & Bio - **\$169**

☐ Yes! I want to advertise with an enhanced listing.

INITIAL HERE

☐ Unsure, please have a sales rep call me to further explain.

National Customs Brokers & Forwarders Association of America, Inc. 2018 Membership Directory
Advertiser Index by Products/Services Categories

This publication features an Advertiser Index by Products/Services section. Readers can quickly locate participating advertisers by a specific product/service category. Your company and the page number of your ad will be listed under the index category or categories of your choice.

ONE FREE AD INDEX CATEGORY IS INCLUDED WITH YOUR AD PURCHASE.

This advertiser index is not representative of the Association categories.

Additional categories are \$49 each. If your product/service is not listed, a new category can be created for you.

☐ Accounting	☐ Executive Recruiters	☐ Trucking
☐ Accountant	☐ Export Packing	☐ Warehouse Services
☐ Affiliated Associations	☐ Financial	
☐ Carriers & Agents	☐ Forms/Business Supplies	OTHER
☐ Commercial Collections	☐ Inspections & Repair Services	☐ _____
☐ & Attorney Network	☐ Insurance Bonding	☐ _____
☐ Computer Services	☐ Legal Services	☐ _____
☐ Custom Brokers and	☐ Management Consultants	☐ _____
☐ Freight Forwarders	☐ Ports & Port Authorities	☐ _____
☐ Customs & Trade Services	☐ Publications	☐ _____
☐ Education	☐ Specialized Services	

Other categories are subject to approval

One free ad index category included with any size ad. If choosing more than one category it is \$49/additional index category. There is no limit. Please complete all sections of submission using this form.

_____ x \$49 = \$ _____
OF ADDITIONAL AD CATEGORY TOTAL
INDEX CATEGORIES



COMPANY NAME: _____

PAYMENT INFORMATION



(most other cards accepted)

ZIP CODE: _____

BILLING ADDRESS: _____

NAME AS IT APPEARS ON CARD: _____

SECURITY CODE: _____

CARD NUMBER: **A \$4.50 processing fee will apply to all credit card payments.*

SIGNATURE: _____

EXP. DATE: _____



AGENDA MEMORANDUM

BOARD: City Commission

AGENDA ITEM #: 4.I.

DATE SUBMITTED: September 25, 2017

MEETING DATE: October 2, 2017

FROM: Vanessa Guzman, Administrative Assistant

DEPARTMENT: Bridge

DIRECTOR: Luis Bazan

Agenda Item: Consideration and action, if any, on 2017 NASCO Continental Reunion Sponsorship for \$3,500.

Classification: Consent

(* If closed session, City Attorney must review and approve.)

Exclude Material from Public Packet? No

Reason:

Issue: On September 20, 2017, The Bridge Board approved the 2017 NASCO Continental Reunion Sponsorship for \$3,500.

Financial Consideration: \$3,500.

Staff Recommendation: Request for authorization for the 2017 NASCO Continental Reunion Sponsorship for \$3,500.

Alternatives:

ROUTING:

Vanessa Guzman

Created/Initiated - 09/25/2017

Luis Bazan

Approved - 09/26/2017

Karla Moya

Approved - 09/26/2017

Patricia Rigney

Approved - 09/26/2017

City Management Office

Final Approval - 09/27/2017



NORTH AMERICAN STRATEGY FOR COMPETITIVENESS

4347 W. Northwest Highway / Suite 130-250 / Dallas, Texas 75220

Website: www.nasconetwork.com Twitter: @nasconetwork

2017 NASCO Continental Reunion Sponsorship Opportunities

Package 1 - \$15,000 USD

- **(5) Five conference registrations (including meals, receptions and activities)**
- **Full-page Ad in official Conference Program**
- **Patron Level Membership in NASCO for one year (valued at \$2,500)**
- Exhibit table to be displayed throughout the conference
- Recognition as sponsor throughout the event on program, signage, and media
- Sponsor logo on Web site, including hyperlink for one year
- Opportunity to include brochure or promotional item in welcome bag

Package 2 - \$10,000 USD

- **(4) Four conference registrations (including meals, receptions and activities)**
- **Half-page Ad in official Conference Program**
- **Patron Level Membership in NASCO for one year (valued at \$2,500)**
- Exhibit table to be displayed throughout the conference
- Sponsor logo on Web site, including hyperlink for one year
- Recognition as sponsor throughout the event on program, signage, and media
- Opportunity to include brochure or promotional item in welcome bag

Package 3 - \$5,000 USD

- **(3) Three conference registrations (including meals, receptions and activities)**
- Sponsor logo included on conference program, signage & media
- Special thanks in official conference program
- Sponsor logo on Web site, including hyperlink for one year
- Opportunity to include brochure or promotional item in welcome bag

Package 4 - \$2,500 USD

- **(2) Two conference registrations (including meals, receptions and activities)**
- Sponsor name included in conference program
- Special thanks in official conference program
- Sponsor logo on Web site, including hyperlink
- Opportunity to include brochure or promotional item in welcome bag

NASCO is the leading organization focused on the competitiveness of the North American supply chain, workforce and energy independence.

Customized Sponsorship Opportunities

Keynote Luncheon - \$10,000 USD (1 Available)

- Sponsor name on lunch including opportunity for brief welcome remarks, table signage and literature (to be provided by sponsor)
- (4) Four conference registrations (including meals, receptions and activities)
- Half-page Ad in official Conference Program
- Patron Level Membership in NASCO for one year (valued at \$2,500)
- Exhibit table to be displayed throughout the conference
- Sponsor logo on Web site, including hyperlink for one year
- Recognition as sponsor throughout the event on program, signage, and media
- Opportunity to include brochure or promotional item in welcome bag

Welcome Reception - \$7,500 USD (1-2 Available)

- Sponsor name on this event, including welcome remarks opportunity
- Sponsor logo on cocktail napkins at Reception
- (5) Five conference registrations (including meals, receptions and activities)
- Full-page Ad in official Conference Program
- Patron Level Membership in NASCO for one year (valued at \$2,500)
- Exhibit table to be displayed throughout the conference
- Sponsor logo on Web site, including hyperlink for one year
- Recognition as sponsor throughout the event on program, signage, and media
- Opportunity to include brochure or promotional item in welcome bag

Transportation - \$5,000 USD (1 Available)

- Sponsor logo recognition on transportation, including the opportunity to briefly share about your business to a captive audience
- (3) Three conference registrations (including meals, receptions and activities)
- Company logo included on conference program, signage & media
- Special thanks in official conference program
- Sponsor logo on Web site, including hyperlink for one year
- Opportunity to include brochure or promotional item in welcome bag

Name Badge/Lanyard - \$3,500 USD (1 Available)

- Sponsor name or logo on lanyard that every attendee receives
- (2) Two conference registrations (including meals, receptions and activities)
- Sponsor name included in conference program
- Special thanks in official conference program
- Sponsor logo on Web site, including hyperlink
- Opportunity to include brochure or promotional item in welcome bag

NASCO is the leading organization focused on the competitiveness of the North American supply chain, workforce and energy independence.

Customized Sponsorship Opportunities Cont'd

Networking Break - \$2,500 USD (4 Available)

- Sponsor name and/or logo on coffee break
- (3) Three conference registrations (including meals, receptions and activities)
- Sponsor logo included on conference program, signage & media
- Special thanks in official conference program
- Sponsor logo on Web site, including hyperlink for one year
- Opportunity to include brochure or promotional item in welcome bag

Conference Program - \$2,500 USD (1 Available)

- Sponsor name or logo prominently displayed on conference program
- (2) Two conference registrations (including meals, receptions and activities)
- Sponsor name included in conference program
- Special thanks in official conference program
- Sponsor logo on Web site, including hyperlink
- Opportunity to include brochure or promotional item in welcome bag

Conference Welcome Bag - \$2,500 USD (1 Available)

- Sponsor name or logo prominently displayed on conference welcome bag
- (2) Two conference registrations (including meals, receptions and activities)
- Sponsor name included in conference program
- Special thanks in official conference program
- Sponsor logo on Web site, including hyperlink
- Opportunity to include brochure or promotional item in welcome bag

Pen and/or Notepad - \$1,500 USD (1 Available)

- Sponsor name or logo prominently displayed on either pen or notepad
- (2) Two conference registrations (including meals, receptions and activities)
- Sponsor name included in conference program
- Special thanks in official conference program
- Sponsor logo on Web site, including hyperlink
- Opportunity to include brochure or promotional item in welcome bag

For more information please contact:

Rachel Connell, Director of Membership & Events

T: 214. 744.1006

E: rachel@nasconetwork.com

NASCO is the leading organization focused on the competitiveness of the North American supply chain, workforce and energy independence.

2017 NASCO Reunion: *October 24-26, 2017*

Sponsor Commitment Form

Name of Company/Individual: _____
(Same as it should appear for publication)

Contact Person: _____

Title: _____

Address: _____

City: _____ State: _____ Zip: _____

Phone: _____ Fax: _____

Email address: _____

YES, We/I will participate at the following level, and intend to fulfill our commitment. All amounts below to be paid in USD.

- ☐ (\$15,000) Level 1 ☐ (\$10,000) Level 2
☐ (\$5,000) Level 3 ☐ (\$2,500) Level 4
☐ Customized Opportunity:

We would like to pay our pledge in the following way:

- ☐ Wire Transfer ☐ Credit Card (+3% transaction fee)
☐ Enclosed with a check of \$_____

(All commitments must be paid in full to receive sponsorship benefits.)

Please make all checks payable to **NASCO** and mail them to:

NASCO

Memo Line: 2017 NASCO Reunion
4347 W. Northwest Highway, Ste. 130-250
Dallas, TX 75220

EMAIL THIS FORM TO rachel@nasconetwork.com
Please direct questions to: Rachel Connell, Tel (214) 744-1006

NASCO is the leading organization focused on the competitiveness of the North American supply chain, workforce and energy independence.

2017 NASCO Continental Reunion

Sponsorship Benefits & Details

Registrations

Once online registration is open, we will notify you of how to obtain your sponsor passes. See the attached sponsorship benefits document to see how many registrations come with your package.

Conference Program

If you're a \$10,000+ sponsor you receive an ad in the conference program. Please check your sponsorship benefits to see what size ad you're eligible to receive.

Full page ad: 8" x 8" with .125" bleeds

Half page ad: 8" x 4" with .125" bleeds

Ads must be received by **Friday, September 29, 2017.**

All files should be provided at 300 dpi in CMYK format, saved as PDF, JPG, TIF, or EPS.

Please send to Rachel Connell at rachel@nasconetwork.com.

Exhibit Table

Please let Rachel know if you would like to reserve a table. Please only reserve if you plan to bring materials and fill the space! Space is limited.

Welcome Bag

If you would like to include a brochure or company promotional item in the attendee welcome bags, we will need 200 of your items delivered no later than **Monday, October 16, 2017.**

***When sending promotional materials from the United States and Canada, please remember to mark as promotional materials and "No Commercial Value". Please ship allow adequate time for delivery. Things always take a bit longer than planned.

Please ship to the following:

Attn: 2017 NASCO Reunion
c/o Rachel Connell
Address Forthcoming

For more information please contact:

Rachel Connell, Director of Membership & Events
T: 214. 744.1006
E: rachel@nasconetwork.com

NASCO is the leading organization focused on the competitiveness of the North American supply chain, workforce and energy independence.



AGENDA MEMORANDUM

BOARD: City Commission

AGENDA ITEM #: 4.J.

DATE SUBMITTED: September 25, 2017

MEETING DATE: October 2, 2017

FROM: Vanessa Guzman, Administrative Assistant

DEPARTMENT: Bridge

DIRECTOR: Luis Bazan

Agenda Item: Consideration and action, if any, on Cena de Gala del Primer Congreso Mundial de Productores y Exportadores de Mango Sponsorship for \$3,400.

Classification: Consent

(* If closed session, City Attorney must review and approve.)

Exclude Material from Public Packet? No

Reason:

Issue: On September 20, 2017, the Bridge Board approved the Cena de Gala del Primer Congreso Mundial de Productores y Exportadores de Mango Sponsorship for \$3,400.

Financial Consideration: \$3,400.

Staff Recommendation: Request for authorization on Cena de Gala del Primer Congreso Mundial de Productores y Exportadores de mango Sponsorship for \$3,400.

Alternatives:

ROUTING:

Vanessa Guzman

Created/Initiated - 09/25/2017

Luis Bazan

Approved - 09/26/2017

Karla Moya

Approved - 09/26/2017

Patricia Rigney

Approved - 09/26/2017

City Management Office

Final Approval - 09/27/2017

Guadalajara, Jalisco, Septiembre de 2017

Estimado Luis Bazán
Director del Puente Internacional de Pharr Tx.
PRESENTE

Por medio de la presente, le extendemos una cordial invitación a participar como **PATROCINADOR** del Primer Congreso mundial de productores y exportadores de mango, el cual reunirá en nuestro país a expertos nacionales e internacionales de la industria de este fruto para discutir y acordar estrategias que incrementen su rentabilidad y generen beneficios sociales y económicos.

EMEX, con el objetivo de fortalecer el negocio del mango a nivel mundial y poder trabajar coordinadamente con los principales países productores, ha reinstalado la organización de este Congreso Mundial, el cual en su programa cuenta con un gran número de reconocidos conferencistas locales e internacionales, quienes hablarán de manera detallada acerca de retos, oportunidades y problemas en nuestra industria.

Este Congreso contempla la asistencia de 500 personas alrededor de la industria del mango de México y el mundo; entre quienes se encuentran productores, industrias asociadas y dependencias de gobierno.

La presencia de líderes de opinión y tomadores de decisiones, así como las actividades complementarias y recreativas, hacen de este evento un Congreso internacional innovador.

El evento tendrá lugar en las instalaciones del **Hotel Westin, en la ciudad de Puerto Vallarta, Jalisco**, los días **30 de noviembre y 01 de diciembre de 2017**.

Creemos firmemente que este Congreso Mundial será una gran oportunidad para el desarrollo de su empresa, en donde puedan entablar relaciones, promover sus productos y/o servicios a nivel internacional, gozando de todos los beneficios que le ofrecemos al ser patrocinador.

Ponemos a su consideración la opción de patrocinio de la **CENA DE GALA**, que será llevada a cabo el día 30 de noviembre de 2017 en las instalaciones del Hotel Westin.

Durante el evento le proporcionaremos todos los servicios que faciliten su interacción con su público, ya que nuestro principal objetivo es que se vean altamente beneficiados en los negocios con su mercado meta de manera nacional e internacional, además de mostrarle en todo momento nuestra gratitud por su apoyo a nuestra organización.

Esperamos despertar su interés en la participación de este importante evento y contar con su apoyo.

Sin más por el momento, nos despedimos de usted agradeciéndole las atenciones prestadas y enviándole un afectuoso saludo.



Atentamente
Comité Organizador

Primer Congreso Mundial de Productores y Exportadores de Mango

PRIMER CONGRESO MUNDIAL
DE PRODUCTORES Y EXPORTADORES

DE MANGO

*¡ Un mundo de estrategias
para endulzar la vida!*

30 de noviembre
y 01 de diciembre de 2017
The Westin Resort & SPA
Puerto Vallarta, Jalisco.



PRIMER CONGRESO MUNDIAL DE PRODUCTORES Y EXPORTADORES **DE MANGO**

¡ Un mundo de estrategias para endulzar la vida!

30 de noviembre y 01 de diciembre de 2017 / The Westin Resort & SPA / Puerto Vallarta, Jalisco.

Patrocinio Cena de Gala

Nuestro principal objetivo es que su marca se vea altamente beneficiada en los negocios con su mercado meta de manera nacional e internacional, por lo que a continuación le presentamos los beneficios que obtendrá al patrocinar nuestra cena de gala, la cual se llevará a cabo la noche del jueves 30 de noviembre, en la que se encontrarán los más de 450 asistentes del Congreso:



- Imagen de su marca de manera impresa y electrónica en todos los materiales publicitarios del evento.
- Los materiales publicitarios electrónicos serán promocionados durante todo un año en nuestra página web y redes sociales (Facebook, Twitter, Instagram, Google+ y LinkedIn).
- Imagen de su marca en la cena de gala del Congreso con una mención de 10 minutos como patrocinador de dicha cena.
- Derecho a 2 gafetes (no incluyen transportación ni hospedaje).

USD \$3,400

La imagen de su empresa acompañará todos los esfuerzos de promoción y posicionamiento de este Congreso a nivel internacional.



AGENDA MEMORANDUM

BOARD: City Commission

AGENDA ITEM #: 4.K.

DATE SUBMITTED: September 28, 2017

MEETING DATE: October 2, 2017

FROM: Imelda Barrera, Assistant City Clerk

DEPARTMENT: Administration

DIRECTOR: Juan Guerra

Agenda Item: Consideration and action, if any, on request from St. Jude Catholic Church for partial street closure of South Ironwood, East Kelly Ave., South Veterans Rd. and West Sam Houston Ave. for their church walk on Friday, October 13, 2017 from 5:30 p.m. to 7:30 p.m.

Classification: Consent

(* If closed session, City Attorney must review and approve.)

Exclude Material from Public Packet? No

Reason: N/A

Issue: Request from St. Jude Catholic Church for partial street closure of South Ironwood, East Kelly Ave., South Veterans Rd. and West Sam Houston Ave. for their church walk on Friday, October 13, 2017 from 5:30 p.m. to 7:30 p.m.

Financial Consideration: None

Staff Recommendation: Approval of Partial Street Closure.

Alternatives: None

ROUTING:

Imelda Barrera
Patricia Rigney

Created/Initiated - 09/28/2017
Final Approval - 09/28/2017



CITY OF PHARR
PARADES, PROCESSIONS AND STREET CLOSURE FORM

P.O. Box 1729 * 118 S. Cage Blvd. * Pharr, Texas 78577

Fax 956-702-5313

Date of Event: October 13 2017

Type of Event: ☐ Parade ☐ Walk-A-Thon ☐ Other Church Walk

NAME OF CONTACT PERSON: Sister Estela Cantu O.S.

ORGANIZATION (IF APPLICABLE): Saint Jude Catholic Church

ADDRESS: 505 S Ironwood St. CITY: Pharr ZIP CODE: 78577

PHONE NO.: (956) 781-2489 CELLULAR PHONE: (956) 778-0090

FAX NO.: (956) 783-4614 E-MAIL: SisterEstelaCantu@gmail.com

PURPOSE AND DESCRIPTION OF EVENT:

Celebration of 100th Anniversary of Our Lady of Fatima

START TIME: 5:30 pm END TIME: 7:30 pm

ROUTE TO BE TRAVELED OR UTILIZED (Attach Site & Traffic Plan) Id

Starting Location: Parking Area of Church on North Side

Ending Location: Same as above

Will event occupy all or only a portion of the width of the street? Only portion

Is the event insured? ☒ Yes ☐ No

If yes, Insurance Company Information The Catholic Mutual Relief Contact #: Diocese of Brownsville

Applicant Signature: Sister Estela Cantu O.S. P. Admin.

FOR CITY USE ONLY:

Date Received: _____

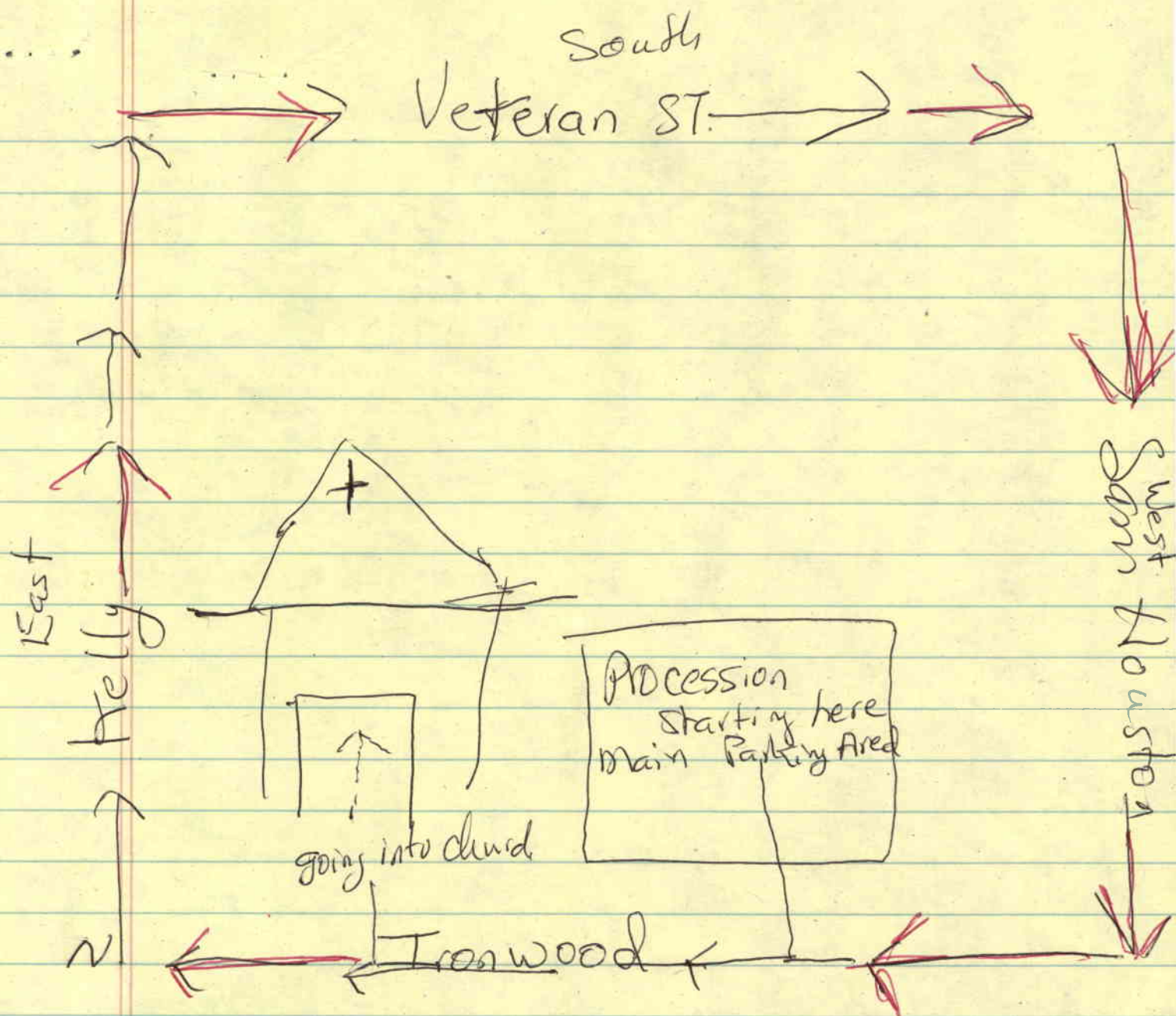
City Commission: _____

APPROVED _____

DENIED _____

City Manager's signature

Date



St. Jude Catholic Church
505 S. Ironwood St.
Pharr Texas 78577
(956) 781-2489

Sister Estela Cantu OS

Segarra

Officer
Max Langorin
287-8546

Certificate of Coverage

Date: 9/27/2017

Certificate Holder

Diocese of Brownsville
1910 University Blvd.
PO Box 2279
Brownsville TX 78522-2279

This Certificate is issued as a matter of information only and confers no rights upon the holder of this certificate. This certificate does not amend, extend or alter the coverage afforded below.

Company Affording Coverage

THE CATHOLIC MUTUAL RELIEF
SOCIETY OF AMERICA
10843 OLD MILL RD
OMAHA, NE 68154

Covered Location

St. Jude Thaddeus Church
505 South Ironwood
P.O. Box 1688
Pharr, TX 78577-1630

Coverages

This is to certify that the coverages listed below have been issued to the certificate holder named above for the certificate indicated, notwithstanding any requirement, term or condition of any contract or other document with respect to which this certificate may be issued or may pertain, the coverage afforded described herein is subject to all the terms, exclusions and conditions of such coverage. Limits shown may have been reduced by paid claims.

Type of Coverage	Certificate Number	Coverage Effective Date	Coverage Expiration Date	Limits	
Property				Real & Personal Property	
D. General Liability	9007	7/1/2017	7/1/2018	Each Occurrence	1,000,000
☒ Occurrence				General Aggregate	
☐ Claims Made				Products-Comp/OP Agg	
				Personal & Adv Injury	
				Fire Damage (Any one fire)	
				Med Exp (Any one person)	
Excess Liability				Each Occurrence	
				Annual Aggregate	
Other				Each Occurrence	
				Claims Made	
				Annual Aggregate	
				Limit/Coverage	

Description of Operations/Locations/Vehicles/Special Items (the following language supersedes any other language in this endorsement or the Certificate in conflict with this language)

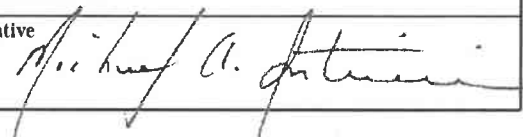
Coverage is verified for claims arising out of St. Jude's O.L. of Fatima's 100th Anniversary procession to be held on October 13, 2017. The National Catholic Risk Retention Group also participates in this coverage through policy [REDACTED]

Holder of Certificate**Cancellation**

City of Pharr
118 S. Cage Blvd.
Pharr, TX 78577

Should any of the above described coverages be cancelled before the expiration date thereof, the issuing company will endeavor to mail 30 days written notice to the holder of certificate named to the left, but failure to mail such notice shall impose no obligation or liability of any kind upon the company, its agents or representatives.

Authorized Representative



0261001736



AGENDA MEMORANDUM

BOARD: City Commission

AGENDA ITEM #: 4.L.

DATE SUBMITTED: September 27, 2017

MEETING DATE: October 2, 2017

FROM: Elva Edmundson, Administrative Assistant

DEPARTMENT: Parks

DIRECTOR: Sergio Alanis

Agenda Item: Consideration and action, if any, on request from Hidalgo County Head Start Program for the usage of all rental facility halls at the Jose "Pepe" Salinas Memorial Civic on April 15-19, 2018.

Classification: Consent

(* If closed session, City Attorney must review and approve.)

Exclude Material from Public Packet? No

Reason:

Issue: The Hidalgo County Head Start Program is requesting the usage of the Jose "Pepe" Salinas Memorial Civic Center for April 15-19, 2018 to host a family involvement event.

Financial Consideration: This wish to have waived the amount of \$5,555.

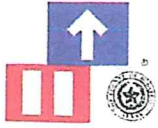
Staff Recommendation: City Commission approve this item.

Alternatives: None

ROUTING:

Elva Edmundson
Sergio Alanis
City Management Office

Created/Initiated - 09/27/2017
Approved - 09/29/2017
Final Approval - 09/29/2017



HIDALGO COUNTY HEAD START PROGRAM

P.O. BOX 0117
EDINBURG, TX. 78540-0117
TELEPHONE: (956) 383-0706
FAX: (956) 380-4178

September 20, 2017

Juan Guerra, City Manager
City of Pharr
118 South Cage Blvd
Pharr, TX 78557

Dear Mr. Guerra,

The Hidalgo County Head Start Program is in the process of planning the Week of the Young Child Festivities April 15-19, 2018. In our effort to do so, we are requesting the use of the Jose "Pepe" Salinas Memorial Civic Center.

The Hidalgo County Head Start Program is a federal program for preschool children from low-income families. Children who attend Head Start participate in school-readiness curriculum that includes literacy, language, science, mathematics, and social-emotional development. They also receive medical and dental services and are provided with healthy meals and snacks.

In addition to the educational services, family involvement is at the core of our success. For your information, some of the fun activities being planned are hay rides, moon jumps, basketball throw, dinosaur hunt, puppet show, face painting and our community involvement activity of readers coming to read to the children.

Our sincere thanks for your kindness and generosity in allowing us the facility in the past years, a total of 3,690 children; approximately 200 from the Pharr area have enjoyed this annual event.

Sincerely,


Teresa Flores
Executive Director





AGENDA MEMORANDUM

BOARD: City Commission

AGENDA ITEM #: 4.M.

DATE SUBMITTED: September 29, 2017

MEETING DATE: October 2, 2017

FROM: Hilda Pedraza, City Clerk

DEPARTMENT: Administration

DIRECTOR:

Agenda Item: Consideration and action, if any, on Development Services Cases:

Classification: Public Hearing

(* If closed session, City Attorney must review and approve.)

Exclude Material from Public Packet? No

Reason:

Issue:

Financial Consideration:

Staff Recommendation:

Alternatives:

ROUTING:

Hilda Pedraza

Created/Initiated - 09/29/2017



AGENDA MEMORANDUM

BOARD: City Commission

AGENDA ITEM #: 4.M.1.

DATE SUBMITTED: September 28, 2017

MEETING DATE: October 2, 2017

FROM: Rita Galvan, Secretary

DEPARTMENT: Development Services

DIRECTOR: Melanie Cano

Agenda Item: Topgolf USA Pharr, LLC., has filed with the Planning and Zoning Commission a request for a Conditional Use Permit and Late Hours Permit to allow the sale of alcoholic beverages for on-premise consumption in a General Business District (C). The property is legally described as being a 1.27 acre tract of land, more or less out of Lot 3, Pharr Citrus Orchard Co. Subdivision, Pharr, Hidalgo County, Texas. The property is located within the 1900 Block of West Interstate Highway 2.

Classification: Regular

(* If closed session, City Attorney must review and approve.)

Exclude Material from Public Packet? No

Reason: N/A

Issue: Topgolf USA Pharr, LLC., has filed with the Planning and Zoning Commission a request for a Conditional Use Permit and Late Hours Permit to allow the sale of alcoholic beverages for on-premise consumption in a General Business District (C).

Financial Consideration: N/A

Staff Recommendation: Development Services is recommending approval of the request for a Conditional Use Permit and Late Hour Permit to allow the sale of alcoholic beverages for on-premise consumption in a General Business District (C) subject to site and applicant being in compliance with all City Ordinances and City Department requirements.

Planning Commission voted unanimously to approve the request for a Conditional Use Permit and Late Hours Permit to allow the sale of alcoholic beverages for on-premise consumption in a General Business District (C) subject to staff's recommendations.

Alternatives: N/A

ROUTING:

Rita Galvan
Roland Gomez
Melanie Cano
City Management Office

Created/Initiated - 09/28/2017
Approved - 09/28/2017
Approved - 09/28/2017
Final Approval - 09/28/2017



MEMORANDUM

DATE: MONDAY, OCTOBER 2, 2017

TO: MAYOR AND CITY COMMISSION

FROM: MELANIE CANO, DIRECTOR OF DEVELOPMENT SERVICES

THROUGH: JUAN GUERRA, CITY MANAGER

SUBJECT: CONDITIONAL USE PERMIT FOR ABC – FILE NO. CUP#170846 (TOPGOLF USA PHARR, LLC)

GENERAL INFORMATION:

APPLICANT: Topgolf USA Pharr, LLC., has filed with the Planning and Zoning Commission a request for a Conditional Use Permit and Late Hours Permit to allow the sale of alcoholic beverages for on-premise consumption in a General Business District (C).

LEGAL DESCRIPTION: The property is legally described as being a 1.27 acre tract of land, more or less out of Lot 3, Pharr Citrus Orchard Co. Subdivision, Pharr, Hidalgo County, Texas.

LOCATION: The property is located within the 1900 Block of West Interstate Highway 2.

ZONING: The property is currently zoned General Business District (C). The surrounding area is zoned General Business District (C) to the north, south, east and southwest portion of the property and City of Pharr limits lie to the northwest portion of the property. This area is generally designated for commercial use in the Land Use Plan.

COMMENTS:

POLICE CHIEF

Recommends approval of the Conditional Use Permit. (See attached memo)

PLANNING DEPARTMENT:

Recommends approval of the Conditional Use Permit. (See attached memo)

NOTIFICATION OF PUBLIC:

Five (5) surrounding property owners were notified of the request by letter and a legal notice was published in the Advance News Journal. Staff received no response to the letters or the legal notice.

DEVELOPMENT SERVICES RECOMMENDATION:

Development Services is recommending **approval** of the request for a Conditional Use Permit and Late Hour Permit to allow the sale of alcoholic beverages for on-premise consumption in a General Business District (C) subject to site and applicant being in compliance with all City Ordinances and City Department requirements.

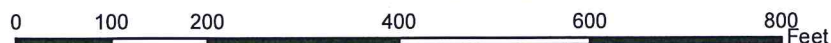
PLANNING & ZONING COMMISSION:

Planning Commission voted unanimously to approve the request for a Conditional Use Permit and Late Hours Permit to allow the sale of alcoholic beverages for on-premise consumption in a General Business District (C) subject to staff's recommendations.

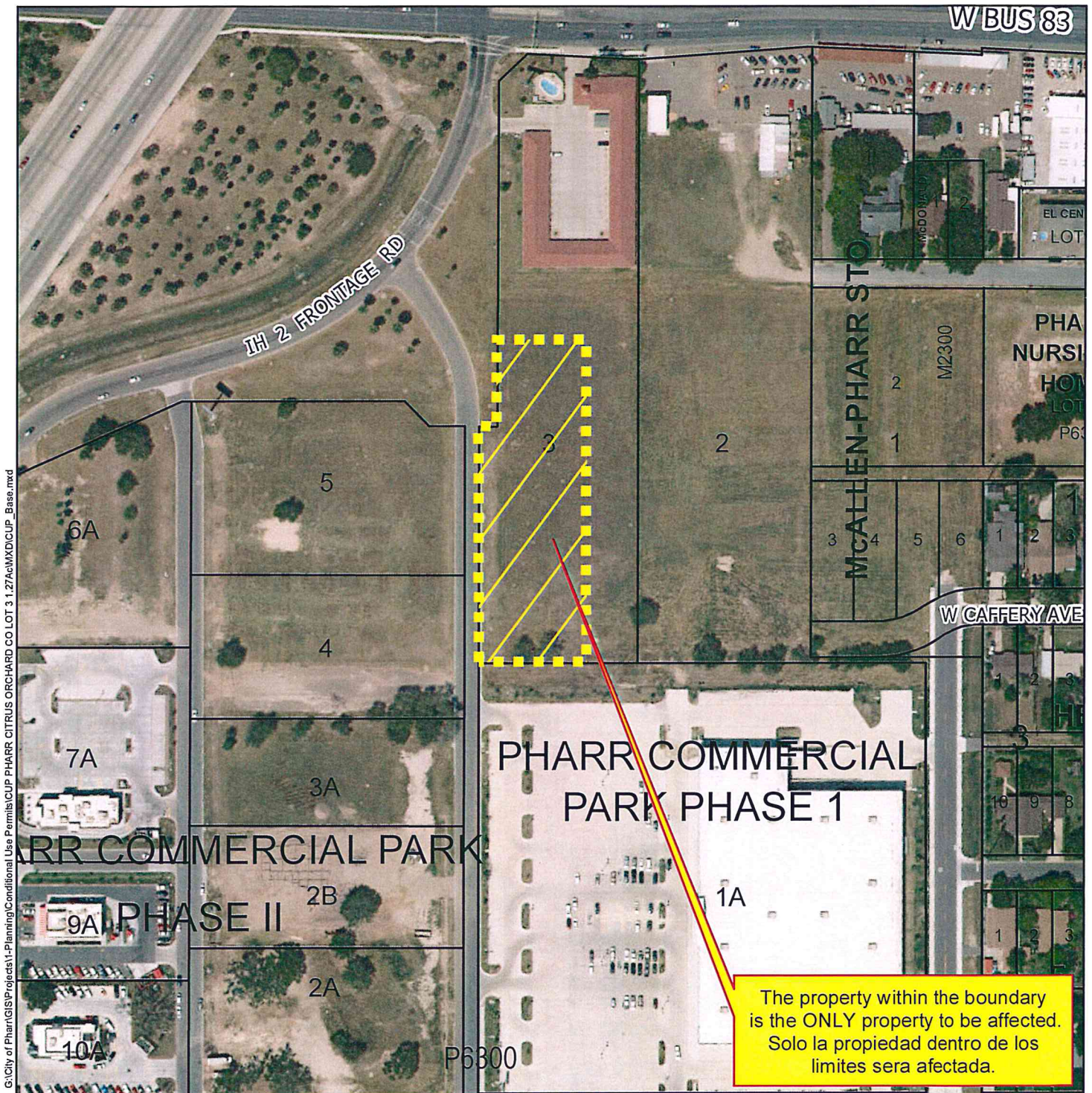
The property within the boundary
is the **ONLY** property to be affected.
Solo la propiedad dentro de los
limites sera afectada.

- | | | | | |
|---|---|---|---|--|
|  Agricultural Open Space |  High Density Multi-Family |  Government Owned |  Heavy Industrial |  Hidalgo ISD |
|  Single Family |  Mobile Home |  General Business |  Limited Industrial |  Valley View ISD |
|  Single Family Small Lot |  Townhouse |  Business District |  Neighborhood Commercial |  Planned Unit Development |
|  Two Family |  HUD Code |  Drainage Easement |  Office Professional | |
|  Medium Density Multi-Family |  Rail Road R.O.W. |  Heavy Commercial |  PSJA ISD | |

Scale: 1 inch = 200 feet



Date: 9/5/2017





Pharr Police Department

1900 S. CAGE • PHARR, TX 78577-6751
PH: (956) 402-4700 • FAX: (956) 781-9163



To: Melanie Cano, Director City Planning
From: Joel Robles, Asst. Chief of Police
Date: 09/07/2017
Re: Conditional use Permit for ABC – File No. CUP#170846 (TopGolf USA Pharr LLC)

Eldridge Allen Burns Jr., [REDACTED] and William Barry Davenport [REDACTED], TopGolf USA Pharr LLC, have filed with the Planning and Zoning Commission requesting a Conditional Use Permit to allow the sale of alcoholic beverages for on premise consumption in a General Business District (C). The property is more fully described as follows:

- **Legal Description:** Being a 1.27acre tract of land, more or less, out of Lot 3, Pharr Citrus Orchard Co. Subdivision, Pharr, Hidalgo County, Texas.
- **Physical Address:** Within the 1900 Block of W. IH2
- **Contact Number:** 214-501-5052

In keeping with the requirements of ordinance # 0-84-44, I am providing you with the following comments:

REPLY

Ms. Cano, I have reviewed the proposed application. Based on the information we have on file for this establishment at this time, I recommend approval subject to the following documented requirements.

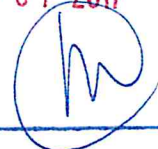
1. All state and local ordinances that currently exist or that may be enacted in the future that affect this business must be strictly adhered to. Personnel such as bartenders, waitresses and hostesses must be required to wear identifying insignia such as, name tags and or uniforms that clearly identify them as employees.
2. The owners, managers and or operators must agree not to use any advertisement on the property that is offensive, distasteful and or creates a visual impairment to traffic.
3. In the event that the manner the applicant conducts its business, endangers the general welfare, health, peace, morals, or safety of the community, the Chief of Police will exercise his authority under Section 11.612 of the Texas Alcoholic Beverage Code to recommend the cancellation of any and all permits for the same premises for up to one year after the date of cancellation.
4. The sale of alcoholic beverages to a minor inside the premises or on any area controlled by the aforementioned business will be considered an act that endangers the general welfare, health, peace, morals and or safety of the community.

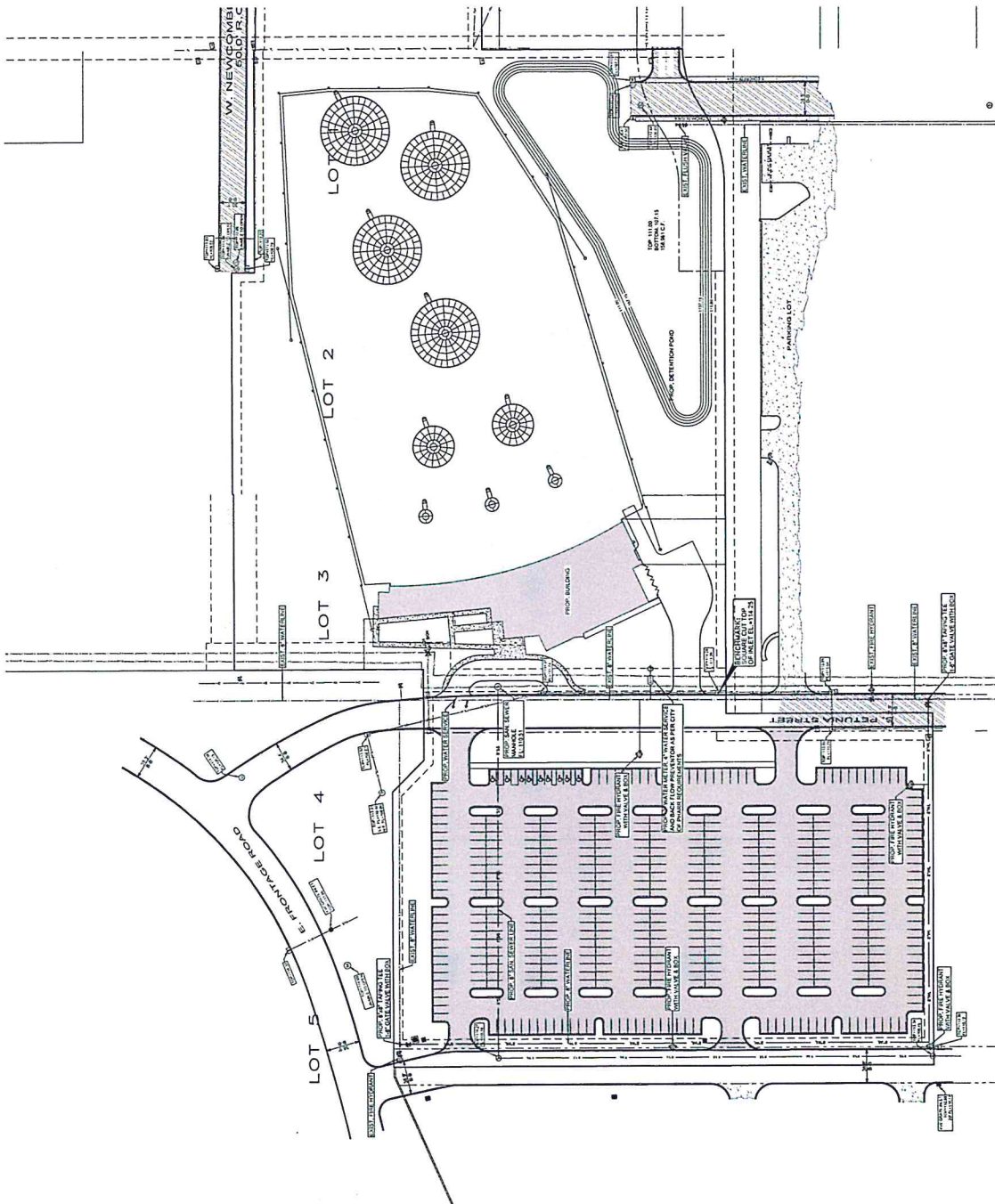
Asst. Chief of Police

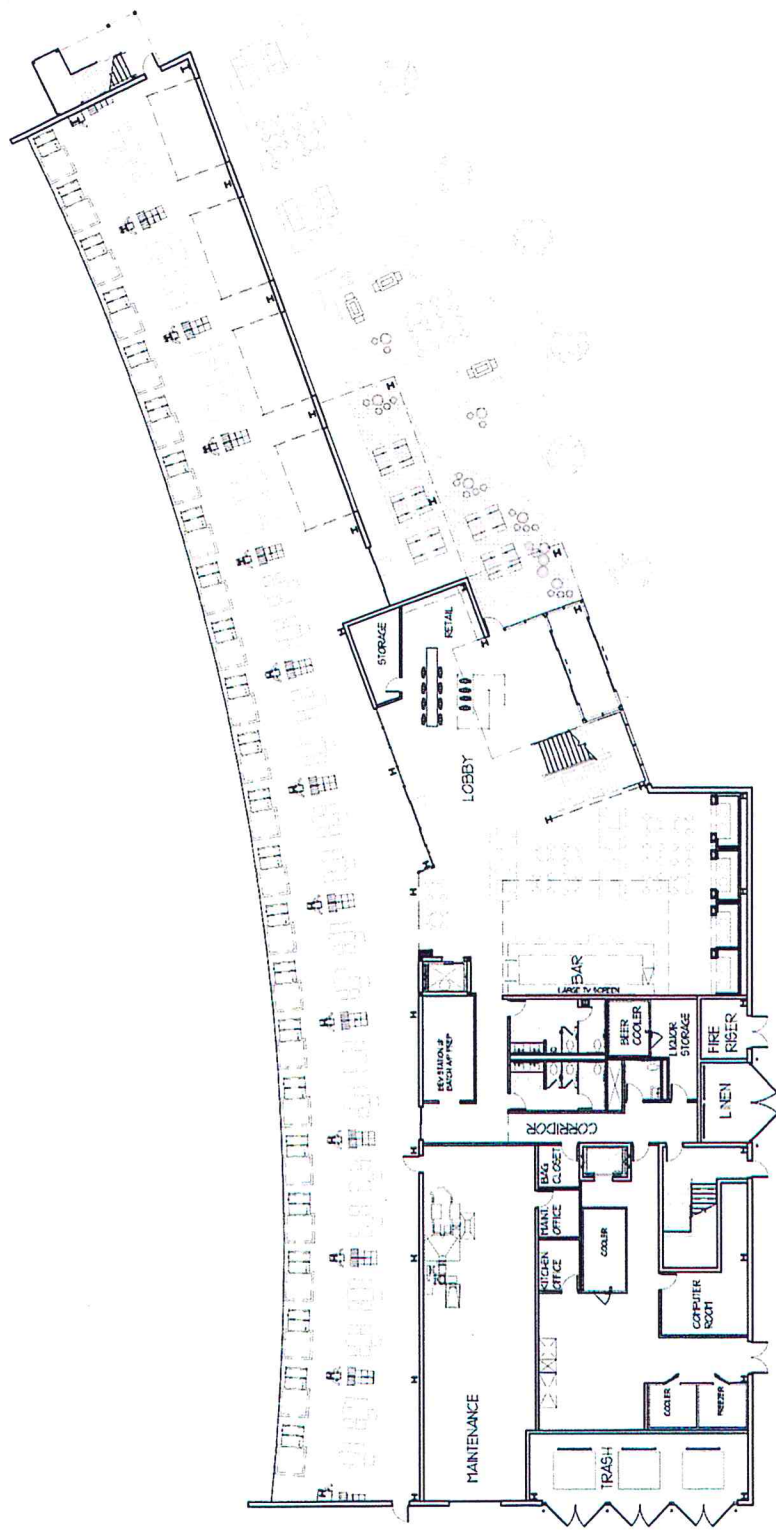
Joel Robles
Office: 956-402-4739
Mobile: 956-878-3233
joel.robles@pd.pharr-tx.gov

RECEIVED
PHARR DEVELOPMENT
SERVICES DEPT.

SEP 07 2017

BY: 





LOWER LEVEL SCHEMATIC FLOOR PLAN

TOPGOLF

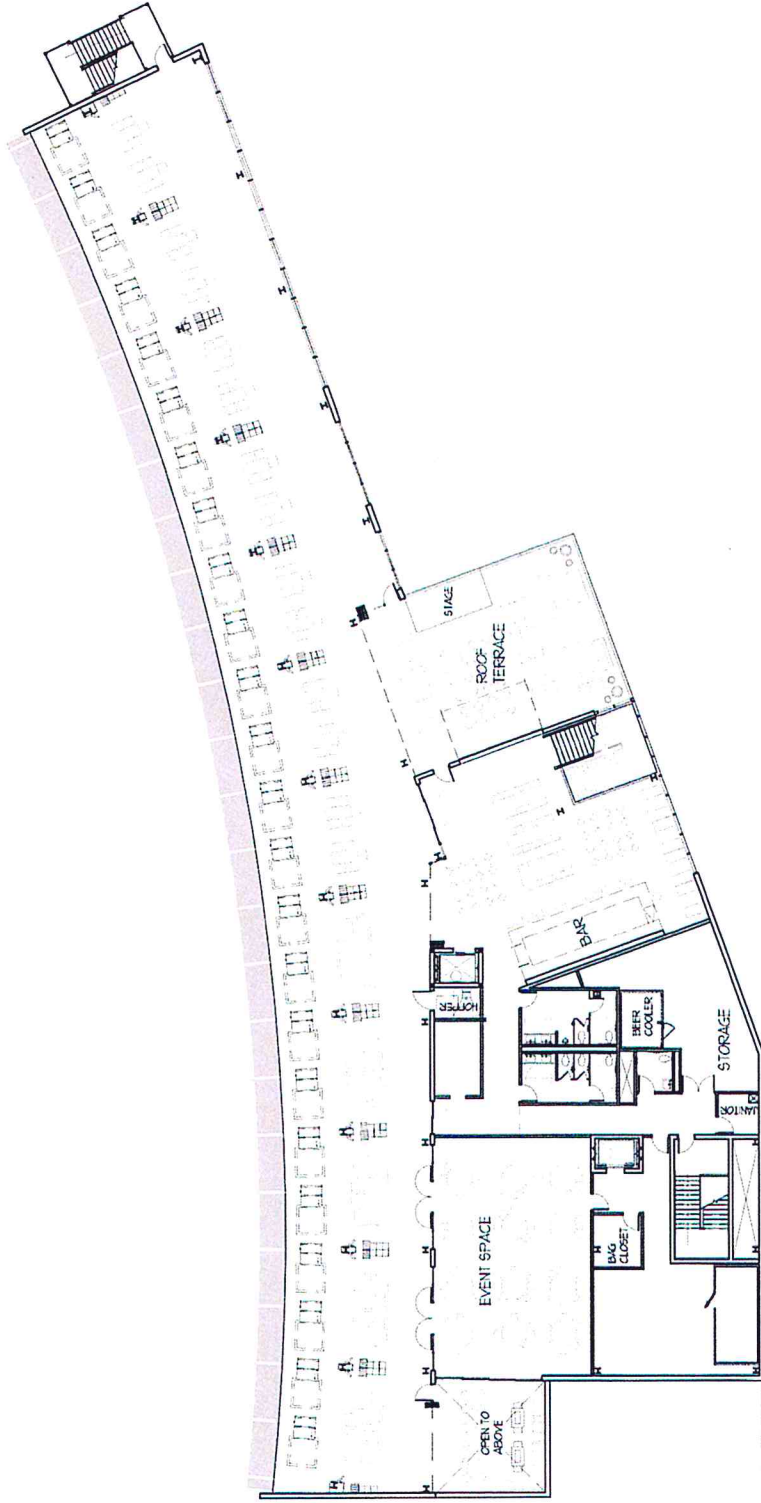
08.22.16

MINI EZ STOCK STRONG FLEX

Aria Group
Architects, Inc.

ARCHITECTURE • PLANNING • INTERIOR DESIGN





UPPER LEVEL SCHEMATIC FLOOR PLAN

TOPGOLF

08.22.16

MINI **EZ** STOCK STRONG FLEX

Aria Group Architects, Inc.

ARCHITECTURE • PLANNING • INTERIOR DESIGN







AGENDA MEMORANDUM

BOARD: City Commission

AGENDA ITEM #: 4.M.2.

DATE SUBMITTED: September 28, 2017

MEETING DATE: October 2, 2017

FROM: Rita Galvan, Secretary

DEPARTMENT: Development Services

DIRECTOR: Melanie Cano

Agenda Item: Rio Grande Valley College has filed with the Planning and Zoning Commission a request for a Life-of-the-Use Conditional Use Permit to allow an Institutional Use (school) in a Limited Industrial District (L-I). The property is legally described as being a 12.474 acre tract of land out of Lot 85, Kelly-Pharr Subdivision, Pharr, Hidalgo County, Texas. The property is located within the 5400 Block of North IH69C.

Classification: Regular

(* If closed session, City Attorney must review and approve.)

Exclude Material from Public Packet? No

Reason: N/A

Issue: Rio Grande Valley College has filed with the Planning and Zoning Commission a request for a Life-of-the-Use Conditional Use Permit to allow an Institutional Use (school) in a Limited Industrial District (L-I).

Financial Consideration: N/A

Staff Recommendation: Development Services is recommending approval of the request for a Life-of-the-Use Conditional Use Permit to allow an Institutional Use (school) in a Limited Industrial District (L-I) subject to applicant and site being in compliance with all City Ordinances and City Department requirements.

Planning Commission voted unanimously to approve the request for a Conditional Use Permit for Life-of-the-Use Conditional Use Permit to allow an Institutional Use (school) in a Limited Industrial District (L-I) subject to staff recommendations.

Alternatives: N/A

ROUTING:

Rita Galvan

Created/Initiated - 09/28/2017

Roland Gomez
Melanie Cano
City Management Office

Approved - 09/28/2017
Approved - 09/28/2017
Final Approval - 09/28/2017



MEMORANDUM

DATE: MONDAY, OCTOBER 02, 2017

TO: MAYOR AND CITY COMMISSION

FROM: MELANIE CANO, DEVELOPMENT SERVICES DIRECTOR

THROUGH: JUAN GUERRA, CITY MANAGER

SUBJECT: LIFE-OF-THE-USE CONDITIONAL USE PERMIT FOR INSTITUTIONAL USE – FILE NO. CUP#170843 (RIO GRANDE VALLEY COLLEGE)

GENERAL INFORMATION:

APPLICANT: Rio Grande Valley College has filed with the Planning and Zoning Commission a request for a Life-of-the-Use Conditional Use Permit to allow an Institutional Use (school) in a Limited Industrial District (L-I).

LEGAL DESCRIPTION: The property is legally described as being a 12.474 acre tract of land out of Lot 85, Kelly-Pharr Subdivision, Pharr, Hidalgo County, Texas..

LOCATION: The property is located within the 5400 Block of North IH69C.

ZONING: The property is currently zoned Limited Industrial District (L-I). The surrounding area is zoned Limited Industrial District (L-I) to the north, south, east and west, Single-Family Residential District (R-1) to the south and General Business District (C) to the east. This area is generally designated for commercial and industrial use in the Land Use Plan.

NOTIFICATION Sixty (60) surrounding property owners were notified of the

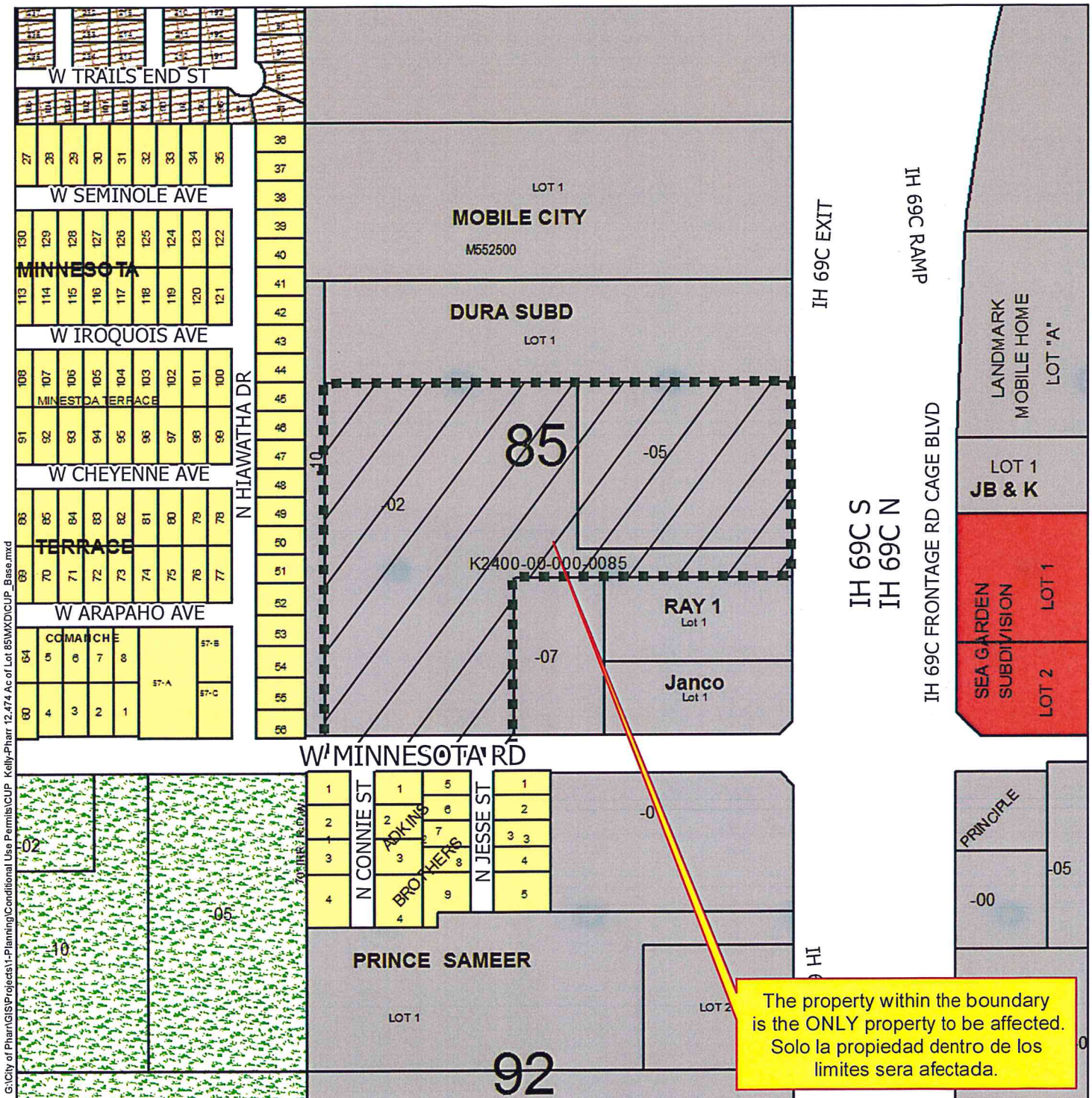
OF PUBLIC: request by letter and a legal notice was published in the Advance News Journal. Staff received no response to the letters or the legal notice.

DEVELOPMENT SERVICES RECOMMENDATION: Development Services is recommending **approval** of the request for a Life-of-the-Use Conditional Use Permit to allow an Institutional Use (school) in a Limited Industrial District (L-I) subject to applicant and site being in compliance with all City Ordinances and City Department requirements.

1. This permit shall be for the Life-of-the-Use and issued to the current owner only;
2. Applicant shall comply with all City of Pharr Ordinances and codes, any violation will terminate this Conditional Use Permit;
3. The property will need to be subdivided before use;
4. The following shall be considered as grounds for revocation of the Conditional Use Permit; and
 - Any change in use or change in extent of use, area or location
 - Failure to allow periodic inspections by representatives of the City of Pharr at any reasonable time
 - Conditional Use Permits that have been revoked may not be applied for again until a period of one (1) year has lapsed from the date of revocation.

PLANNING & ZONING COMMISSION: Planning Commission voted unanimously to approve the request for a Conditional Use Permit for Life-of-the-Use Conditional Use Permit to allow an Institutional Use (school) in a Limited Industrial District (L-I) subject to staff recommendations.

Proposed Conditional Use Permit
 A 12.47 Ac tract of Lot 85, Kelly-Pharr Subdivision
 Rio Grande Valley College
 APRL Investments LLC



G:\City of Pharr\GIS\Projects\1-Planning\Conditional Use Permits\ICUP - Kelly-Pharr 12.47 Ac of Lot 85\MXDCUP_Base.mxd

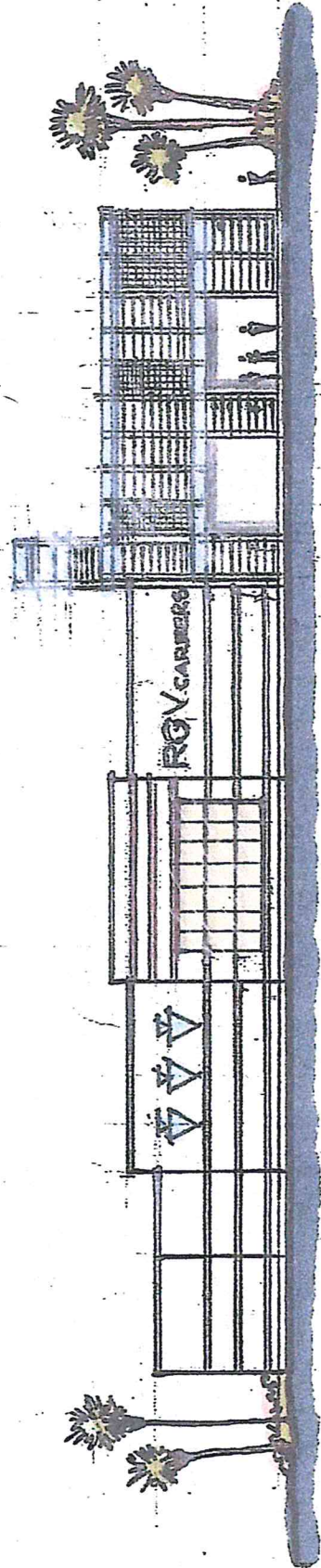
- | | | | | |
|-----------------------------|---------------------------|-------------------|-------------------------|--------------------------|
| Agricultural Open Space | High Density Multi-Family | Government Owned | Heavy Industrial | Hidalgo ISD |
| Single Family | Mobile Home | General Business | Limited Industrial | Valley View ISD |
| Single Family Small Lot | Townhouse | Business District | Neighborhood Commercial | Planned Unit Development |
| Two Family | HUD Code | Drainage Easement | Office Professional | |
| Medium Density Multi-Family | Rail Road R.O.W. | Heavy Commercial | PSJA ISD | |

City of Pharr, Texas
 Engineering Department
 956.702.5355

Scale: 1 inch = 300 feet

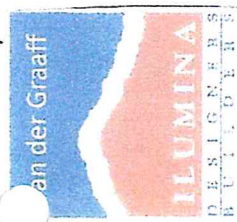


Date: 9/1/2017



FRONT ELEVATION

SC: 1" = 30'-0"



RGV CAREERS
PHARR TEXAS

PLAT OF
APRL SUBDIVISION

A 12.474 ACRE TRACT OUT OF LOT 56, KELLY-PHARR SUBDIVISION,
HIDALGO COUNTY, TEXAS, ACCORDING TO THE MAP OR PLAT
THEREOF RECORDED IN VOLUME 33, PAGES 133-134, MAP RECORDS
OF HIDALGO COUNTY, TEXAS.

STATE OF TEXAS
COUNTY OF HIDALGO

I, THE UNDERSIGNED, JUDGE OF THE DISTRICT COURT OF THIS COUNTY, DO HEREBY CERTIFY THAT THE APRL SUBDIVISION IS A TRUE AND CORRECT REPRESENTATION OF THE LAND SHOWN ON THIS PLAT, AND THAT THE SAME IS IN ACCORDANCE WITH THE MAP OR PLAT THEREOF RECORDED IN VOLUME 33, PAGES 133-134, MAP RECORDS OF HIDALGO COUNTY, TEXAS.

APRL INVESTMENTS LLC
1001 W. DOW AVE. STE. Q
PHARR, TX 78577

DATE

BEFORE ME, THE UNDERSIGNED, JUDGE OF THE DISTRICT COURT OF THIS COUNTY, DO HEREBY CERTIFY THAT THE APRL SUBDIVISION IS A TRUE AND CORRECT REPRESENTATION OF THE LAND SHOWN ON THIS PLAT, AND THAT THE SAME IS IN ACCORDANCE WITH THE MAP OR PLAT THEREOF RECORDED IN VOLUME 33, PAGES 133-134, MAP RECORDS OF HIDALGO COUNTY, TEXAS.

GIVEN UNDER MY HAND AND SEAL OF OFFICE, THIS _____ DAY
OF _____, 20____.

NOTARY PUBLIC

APPROVAL BY THE CITY OF PHARR PLANNING COMMISSION:
I, THE UNDERSIGNED, CHAIRMAN OF THE PLANNING AND ZONING COMMISSION OF THE CITY OF PHARR, DO HEREBY CERTIFY THAT THIS PLAT IS IN ACCORDANCE WITH THE MAP OR PLAT THEREOF RECORDED IN VOLUME 33, PAGES 133-134, MAP RECORDS OF HIDALGO COUNTY, TEXAS.

DATE THIS _____ DAY OF _____, 20____.

CHAIRPERSON, CITY OF PHARR PLANNING & ZONING COMMISSION

I, THE UNDERSIGNED, MAYOR OF THE CITY OF PHARR, DO HEREBY CERTIFY THAT THIS PLAT IS IN ACCORDANCE WITH THE MAP OR PLAT THEREOF RECORDED IN VOLUME 33, PAGES 133-134, MAP RECORDS OF HIDALGO COUNTY, TEXAS.

AMARIS JOHNS HEINZ

DATE

ATTEST:

CITY CLERK

STATE OF TEXAS
COUNTY OF HIDALGO

I, THE UNDERSIGNED, REBE BARBERA, A REGISTERED PROFESSIONAL ENGINEER IN THE STATE OF TEXAS, DO HEREBY CERTIFY THAT THE APRL SUBDIVISION IS A TRUE AND CORRECT REPRESENTATION OF THE LAND SHOWN ON THIS PLAT, AND THAT THE SAME IS IN ACCORDANCE WITH THE MAP OR PLAT THEREOF RECORDED IN VOLUME 33, PAGES 133-134, MAP RECORDS OF HIDALGO COUNTY, TEXAS.

REBE BARBERA, P.E. # 00663



STATE OF TEXAS
COUNTY OF HIDALGO

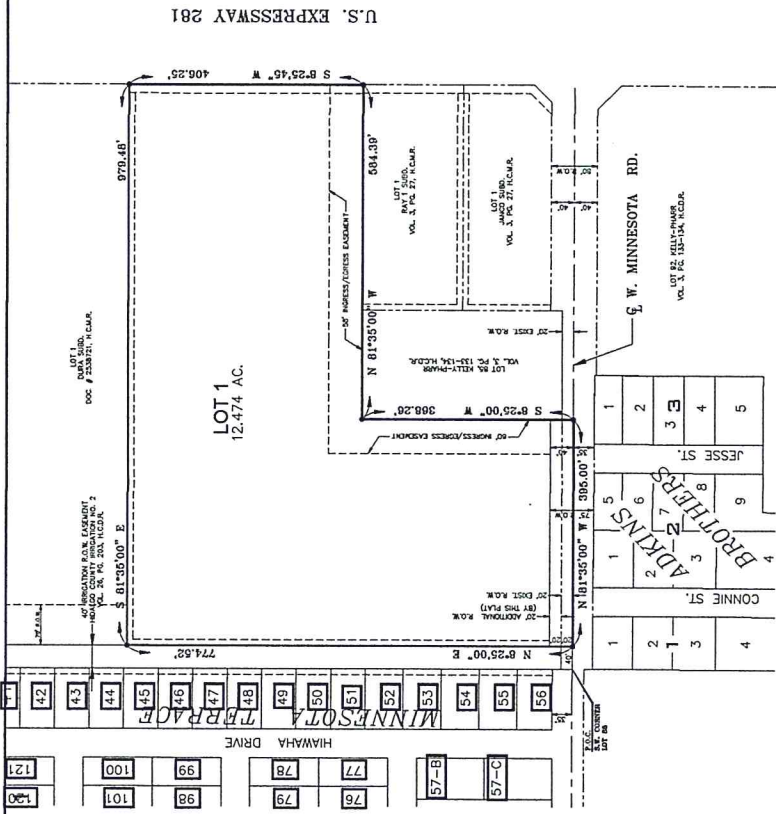
I, THE UNDERSIGNED, A REGISTERED PROFESSIONAL LAND SURVEYOR IN THE STATE OF TEXAS, DO HEREBY CERTIFY THAT THE APRL SUBDIVISION IS A TRUE AND CORRECT REPRESENTATION OF THE LAND SHOWN ON THIS PLAT, AND THAT THE SAME IS IN ACCORDANCE WITH THE MAP OR PLAT THEREOF RECORDED IN VOLUME 33, PAGES 133-134, MAP RECORDS OF HIDALGO COUNTY, TEXAS.

JOSE MARIO GONZALEZ, RPLS.
REGISTERED PROFESSIONAL LAND SURVEYOR No. 5571
MONTE ALTO, TX. 78558

PRINCIPAL CONTACTS:

NAME: APRL INVESTMENTS LLC
ADDRESS: 1001 W. DOW AVE. STE. Q
CITY & ZIP: PHARR, TX 78577
PHONE: 361-599-7335
FAX: 361-599-7336

OWNER: APRL INVESTMENTS LLC
ENGINEER: REBE BARBERA
SURVEYOR: JESSE L. GUNY, P.L., C.E.M.





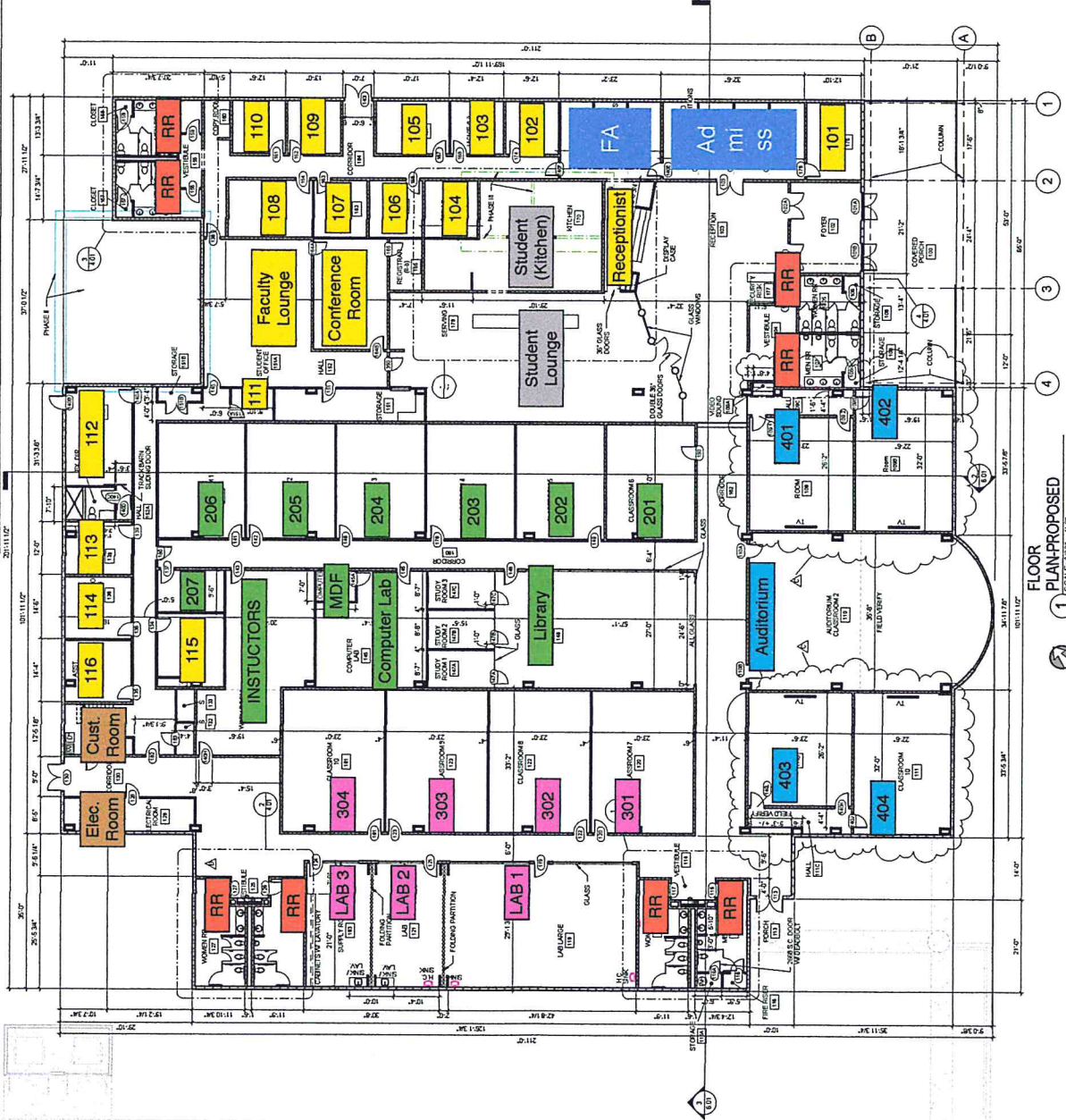
PROPOSED FLOOR PLAN
RGV CAREERS INSTITUTE
BUILDING RENOVATION

6419 U.S. EXPRESSWAY 2851, PHASE 1, PHARR, TX 77667

PROJECT NO.
DATE: 08/08/2008
FILE NAME: RGV CAREERS INSTITUTE
DRAWN BY: J. GRIFFIN
CHECKED BY: C. GRIFFIN
DESIGNED BY: J. GRIFFIN

NO.	DESCRIPTION	DATE
1	REVISION	08/08/2008
2	REVISION	08/08/2008
3	REVISION	08/08/2008
4	REVISION	08/08/2008
5	REVISION	08/08/2008
6	REVISION	08/08/2008
7	REVISION	08/08/2008
8	REVISION	08/08/2008
9	REVISION	08/08/2008
10	REVISION	08/08/2008
11	REVISION	08/08/2008
12	REVISION	08/08/2008
13	REVISION	08/08/2008
14	REVISION	08/08/2008
15	REVISION	08/08/2008
16	REVISION	08/08/2008
17	REVISION	08/08/2008
18	REVISION	08/08/2008
19	REVISION	08/08/2008
20	REVISION	08/08/2008

SHEET
4.00



FLOOR PLAN PROPOSED
1 SCALE: 3/32" = 1'-0"







AGENDA MEMORANDUM

BOARD: City Commission

AGENDA ITEM #: 4.N.

DATE SUBMITTED: September 28, 2017

MEETING DATE: October 2, 2017

FROM: Hilda Pedraza, City Clerk

DEPARTMENT: Administration

DIRECTOR:

Agenda Item: PLATS:

Classification: Consent

(* If closed session, City Attorney must review and approve.)

Exclude Material from Public Packet? No

Reason:

Issue:

Financial Consideration:

Staff Recommendation:

Alternatives:

ROUTING:

Hilda Pedraza

Created/Initiated - 09/28/2017



AGENDA MEMORANDUM

BOARD: City Commission

AGENDA ITEM #: 4.N.1.

DATE SUBMITTED: September 27, 2017

MEETING DATE: October 2, 2017

FROM: Rita Galvan, Secretary

DEPARTMENT: Development Services

DIRECTOR: Melanie Cano

Agenda Item: Melden & Hunt, Inc., representing Victor Perez, Executive Director for Pharr Economic Development Corp. II, is requesting final plat approval of the proposed TopGolf Pharr Subdivision. The property is legally described as being 15.420 acres out of Lots 2 and 3, Pharr Citrus Orchard Co., all of Lots 2-6 McAllen-Pharr Storage Rentals Subdivision, all of Lot 1, Pharr Nursing Home Subdivision, all of Lots 4-5, Pharr Commercial Park Subdivision Phase II, and all of Lot 3A, Re-plat of Pharr Commercial Park Subdivision Phase II, Pharr, Hidalgo County, Texas. The property is located within the 1900 Block of West Interstate 2.

Classification: Regular

(* If closed session, City Attorney must review and approve.)

Exclude Material from Public Packet? No

Reason: N/A

Issue: Melden & Hunt, Inc., representing Victor Perez, Executive Director for Pharr Economic Development Corp. II, is requesting final plat approval of the proposed TopGolf Pharr Subdivision.

Financial Consideration: N/A

Staff Recommendation: Development Services recommends final plat approval of the proposed TopGolf Pharr Subdivision subject to the listed conditions:

The Planning and Zoning Commission voted unanimously to approve the final plat approval of the proposed TopGolf Pharr Subdivision.

Alternatives: N/A

ROUTING:

Rita Galvan
Roland Gomez

Created/Initiated - 09/27/2017
Approved - 09/28/2017

Melanie Cano
City Management Office

Approved - 09/28/2017
Final Approval - 09/28/2017



MEMORANDUM

DATE: MONDAY, OCTOBER 02, 2017

TO: MAYOR AND CITY COMMISSION

THROUGH: JUAN GUERRA, CITY MANAGER

FROM: DEVELOPMENT SERVICES

SUBJECT: TOPGOLF PHARR SUBDIVISION FILE NO. SUB#170720

GENERAL INFORMATION:

APPLICANT: Melden & Hunt, Inc., representing Victor Perez, Executive Director for Pharr Economic Development Corp. II, is requesting final plat approval of the proposed TopGolf Pharr Subdivision.

LEGAL DESCRIPTION: The property is legally described as being 15.420 acres out of Lots 2 and 3, Pharr Citrus Orchard Co., all of Lots 2-6 McAllen-Pharr Storage Rentals Subdivision, all of Lot 1, Pharr Nursing Home Subdivision, all of Lots 4-5, Pharr Commercial Park Subdivision Phase II, and all of Lot 3A, Re-plat of Pharr Commercial Park Subdivision Phase II, Pharr, Hidalgo County, Texas.

LOCATION: The property is located within the 1900 Block of West Interstate 2.

ZONING: The property is currently zoned General Business District (C). The adjacent zones are General Business District (C) to the north, south, east and west, Single-Family Residential District (R-1) to the east and south and High-Density Multifamily Residential District (R-4) to the north. The property is designated for commercial and multi-family residential use in the Land Use Plan.

PROPERTY PROPOSED USE: Commercial use.

<u>VARIANCES:</u>	None requested.
<u>RECOMMENDATIONS:</u>	Development Services recommends final plat approval of the proposed TopGolf Pharr Subdivision subject to the following conditions:
STREETS, PAVING AND R.O.W.:	1. R.O.W. should be dedicated to connect streets on the southeast corner of the property: W. Caffery Ave. (50') to S. Citrus St. (80'). 2. A type three (3) barricade is required at the end of S. Citrus Dr. where it intersects with W. Caffery Ave. 3. Remove S. Petunia St. from plans no longer a street.
EASEMENTS:	1. Need 15' easement exclusive to the City of Pharr.
SIDEWALK: ADA:	1. A 5' ADA compliant sidewalk will be required along S. Casa Rd. and W. Newcombe Ave.
FIRE PROTECTION:	1. See attach comments.
WATER:	1. See attach comments. 2. Follow City of Pharr Construction Standards Manual.
SEWER:	1. See attach comments. 2. Follow City of Pharr Construction Standards Manual.
DRAINAGE:	1. Note No. 4, paragraph 1 not required, if the engineer decides to keep it in the plat it should be after the standard drainage directive. 2. Drainage figures to be included in the standard drainage directive on the plat notes. 3. Storm water detention standard note should match drainage report figures. 4. Location of outfall in pond 8" PVC bleeder show on plans.
OTHER:	1. Contractor shall provide Performance Bond. 2. Subdivision will be recorded with a letter of credit. 3. No plat was provided with construction plans, provide revised plat. 4. Missing sheets: site plan and erosion control. 5. Location map needs correct label US 83 and Interstate 2 (update).

6. Plat note No. 5, reference closest benchmark.
7. "L1" missing provide line table.
8. Note No. 13, All R.O.W. surrounding the property should be maintained by the owner.
9. Provide an updated cost estimate reflecting all changes required by other city departments.
10. On metes and bounds, number 14 and 15 are switched according to plat and line table, please check and revise.
11. Provide casing for utility crossing below proposed driveways and where it crosses several other utility lines (gas, fiber optic, etc.) to avoid conflicts if repairs are needed.
12. Notice of intent (NOI/CNOI) will be needed before N.T.P. is issued.
13. Setbacks shall be proposed by project engineer and to be stated on plat notes.
14. Label all monuments on plat layout.
15. Small portion on S. Citrus Street and W. Caffery Ave. to be left out from metes & bounds.
16. Provide three hard copies of S.W.P.P.P. proof that CNOI was filed with TCEQ, and large construction site notice. All document must have accurate information and be complete. Comments made by storm water inspectors shall be addressed before subdivision is approved.
17. Project engineer shall submit a tree survey plan & tree protection plan.

**PLANNING AND
ZONING
COMMISSION:**

The Planning and Zoning Commission voted unanimously to approve the final plat approval of the proposed TopGolf Pharr Subdivision.



Pharr Fire – Rescue

118 S Cage Blvd., 3rd Floor

Pharr, Texas 78577

Tel: (956) 402-4400 Fax: (956) 475-3433



Subdivision: Top Golf Subdivision *stefeb* Pre-construction Review

Reviewed By: Felipe Pedraza, Fire Marshal *[Signature]* Date: September 20, 2017

1. All designed waterlines shall be a minimum of eight (8) inch for residential and (8-12) inch in diameter for commercial and (12) inch of better for industrial areas unless fire flow requires larger lines for commercial areas.
2. All designed waterlines shall be looped on a fire department approved water main (Utilities shall be in place including fire hydrants before any construction above the slab)
3. Fire hydrants shall be installed at a maximum of 300 ft. intervals in any mercantile district and every 600 ft. in residential areas and shall be FACTORY YELLOW from the manufacture with a minimum arrangement being so as to have a hydrant available for distribution to hose to any portion of any building in the premises at distances not exceeding 400 ft., but in no case shall hose lengths be greater than 400 ft. The distance shall be measured on a roadway surface meeting the fire department access requirements of 503.1 International Fire Code 2012.
4. All premises where building or portions of buildings are located more than 300 ft. from a main street fire hydrant system shall be provided with approved on site fire hydrant (s) and water mains capable of supplying adequate fire flow approved by the Fire Officials.
5. Street names shall be provided prior to or during the per-construction meeting for review and approval. No street name shall be duplicated within the City of Pharr and its E.T.J. Alignment of new streets with existing streets shall take precedence over new street name assignment.
6. During construction, when combustibles are brought on the site in such quantities as deemed hazardous by the Fire Official, access roads and a suitable temporary supply of water acceptable to the Fire Department shall be provided and maintained.
7. \$25.00 fee for each Blue Marker to be affixed on payment by city to indicate location of a fire hydrant. FIRE HYDRANT COLOR MUST BE FACTORY YELLOW FROM MANUFACTURE PRIOR TO INSTALLATION.
8. Contractor testing waterlines shall dispose highly chlorinated water. (Hazardous Waste)
9. Fire lanes must be painted RED: 15 feet on each side of hydrant (total 30 feet)* with lettering at least 3 inches tall. FIRE LANE – TOW AWAY ZONE.
10. Any new subdivision with GATED COMMUNITY SECURITY SYSTEMS must obtain the Fire Department approved Knox Box Switch –Rapid Entry System made by the Knox Company (Phone Number 800-552-5669 Fax 949-623-4647) or an approved fire department siren system before subdivision's final approval of 503.5 in International Fire Code 2012: Where security gates are installed, with a minimum of 20 ft. (6096 mm) clearance shall be maintained and a means for emergency operations shall be provided and maintained as approved by the fire official.
11. Designed fire lanes or roads deemed necessary for fire department access by the fire official shall be established and maintained in an operable condition. 503.1 International Fire Code 2012: All weather surfaces must be in place before any final inspection is approved. Facilities, buildings or portions of buildings hereafter constructed shall be accessible to the department apparatus by a way of an approved fire apparatus access road with an asphalt, or concrete driving surface capable of supporting the imposed load of fire apparatus weighting at least 75,000 pounds.
12. Access road width with a hydrant. Where a fire hydrant is located on a fire apparatus access road, the minimum road width shall be 26 feet, exclusive of shoulders.
13. All water valves (hydrant and main) shall be open prior to final inspection.
14. Public utilities personnel must be advised prior to opening and closing existing water valves.
15. Must meet City of Pharr Standards Manual Construction & Development Guide.

Additional Comments:

- ☒ No parallel water lines are allowed; there is an existing 12 inch water line on the west side of the proposed parking lot.
- ☒ Add note to read as follow: (Additional fire protection may be required during the building permit phase in order to meet any additional fire protection requirements)
- ☒ Need to add note to read as follow: (All fire protection underground lines to be installed by a license fire protection company.
- ☒ Recommend that 12 inch water from the north-west corner of the At Home Decor be extended toward the west and connect to the existing A/C water line running north and south along South Petunia and then connect to the proposed 12 inch water line running north on the east side of the parking lot.

Subdivision: Top Golf Subdivision Pre-construction Review

Reviewed By: Felipe Pedraza, Fire Marshal Date: September 20, 2017

CONTINUE

- ☒ Plug and abandon in place the existing A/C water line running north along South Petunia.
- ☒ Proposed 8 inch water line on south side and west side of the parking lot not required due to an existing 12 inch water line on the west side of the private drive.
- ☒ Proposed backflow preventer is to be size by a license fire sprinkler company once water flows have been obtained.
- ☒ Missing the width of the all of entrances and the width of the parking lanes within the proposed parking lot.
- ☒ All waterlines shall be looped at two approved water sources.
- ☒ If assembly 4-5 combination facility requires a fire sprinkler system, all work for the underground sprinkler system lines shall be done by licensed Fire Protection Company.
- ☒ Access roads with fire hydrants, are required to have a minimum road width of 26ft, exclusive of shoulders. Fire Lanes to be determined at a later date. Any Dead-end fire apparatus access roads in excess of 150 ft, shall comply with the 2012 International Fire Code Appendix D Section D103.4 Dead Ends Table Requirements For Dead-End Fire Apparatus Access Roads, on width and turnaround provisions.

PRE-CONSTRUCTION FOR: *TOP GOLF SUBDIVISION*

COMMENTS: Initials: J.V. / O.D.L. / R. B SEPTEMBER 20, 2017

WATER:

➤ COMMENTS 9-20-17

- Will need 15' Utility easement Exclusive to the City of Pharr
- Field Verify if W.L. is extended to Private Dr. on S.W. corner. If not, W.L. will need to be extended from Fire Hydrant on S.W. corner of property to ne Proposed 12" W.L. on the W. side of Private Dr. Also including the connecting of the 6" W.L. on Private Dr.
- Will need to install 2 -45 degree elbows to connect to 12" W.L. on the W. side of Private Dr.
- Will need to install Valve on N. side of 12" 45 degree elbow
- Existing water line on Private Dr. will need to be capped and abandoned in place
- Will need to place casing under existing fiber optics and gas line for W.L crossing on S.W. corner of property
- Casing will also be needed under driveway
- Need to install Water Valve on main line for Fire Hydrants
- Need to show existing 12" W.L. on the W. side of property
- Water services to be relocated to the S.W. of Private Dr. and connected to 12" W.L. on the S. side.
- Water meter boxes to be installed prior to meter installation
- Water services must be polyethylene tubing and all parts must be brass
- Will not need to install W.L. on S.W. corner of Property
- Follow City of Pharr Construction Standards Manual

SEWER:

- M/H covers need to have city emblem
- Sewer service line to property line only
- Need to show sewer service details to all connections
- M/H concrete collars must be 6' x 6' x 12" with wire mesh
- All concrete collars must have smooth finish
- Follow City of Pharr Construction Standards Manual

➤ COMMENTS 9-20-17

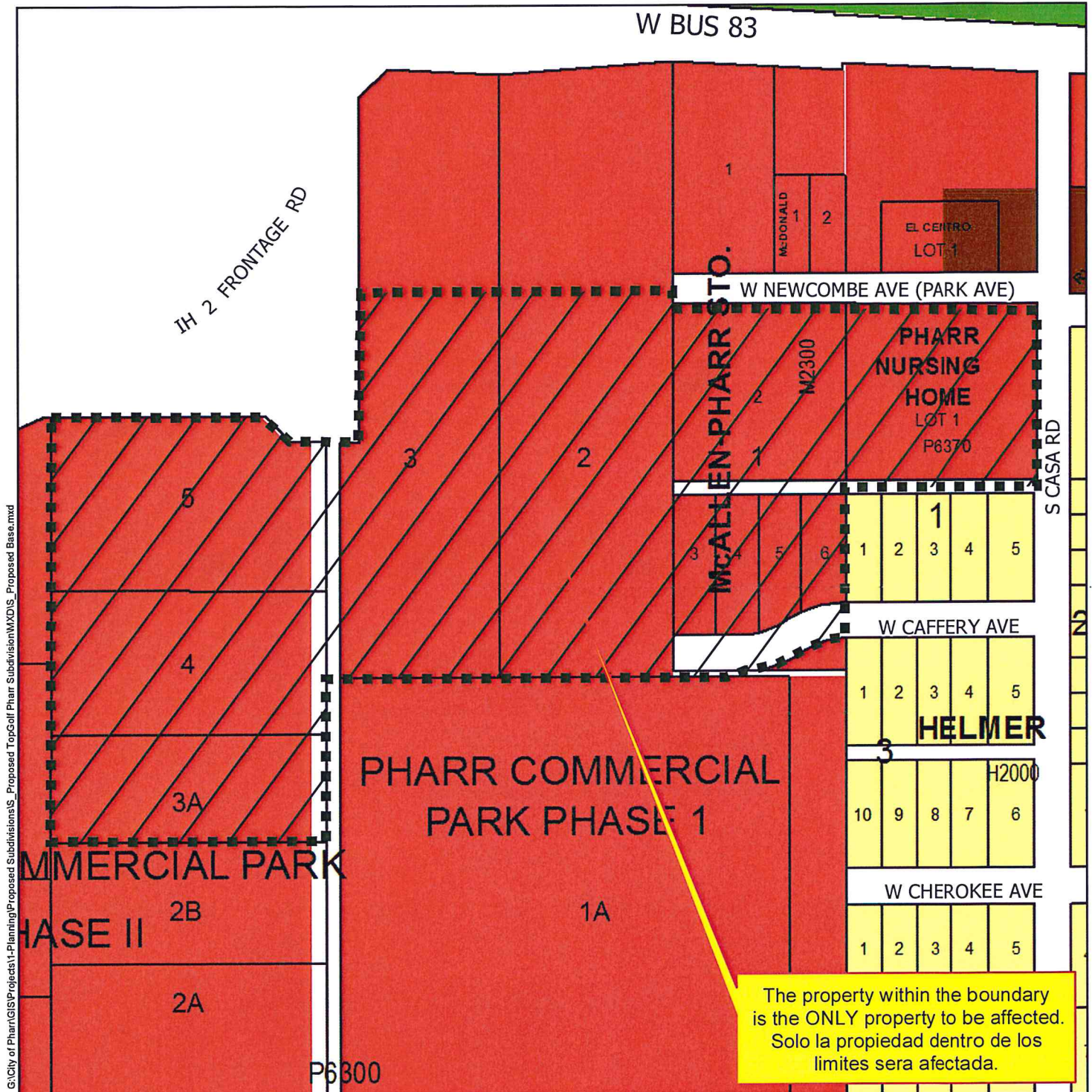
- Will need crossing details for sewer
- Proposed sewer service will remain private

Developer/Owner/Responsible Party must comply with the conditions stated above. WATER METERS WILL NOT BE INSTALLED IF THERE IS A failure to comply with ANY OF THE conditions. METERS WILL BE INSTALLED UPON PAYMENT AND COMPLIANCE WITH ALL CONDITIONS STATED. By signing this you understand you must comply with the condition(s) or the water meter(s) will not be installed.

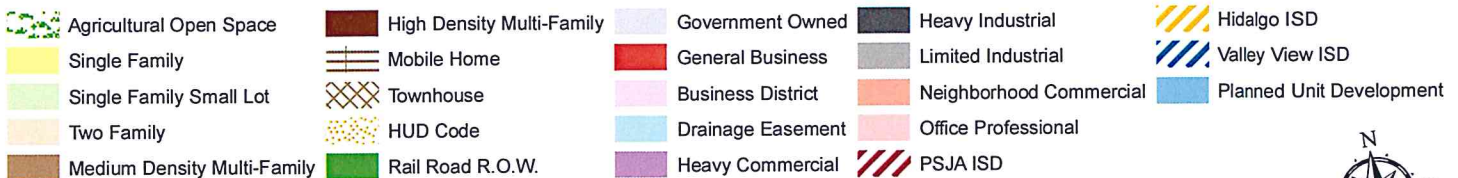
Print Name: Jose A. Villescas / Oscar De Leon / Rudy Bernal

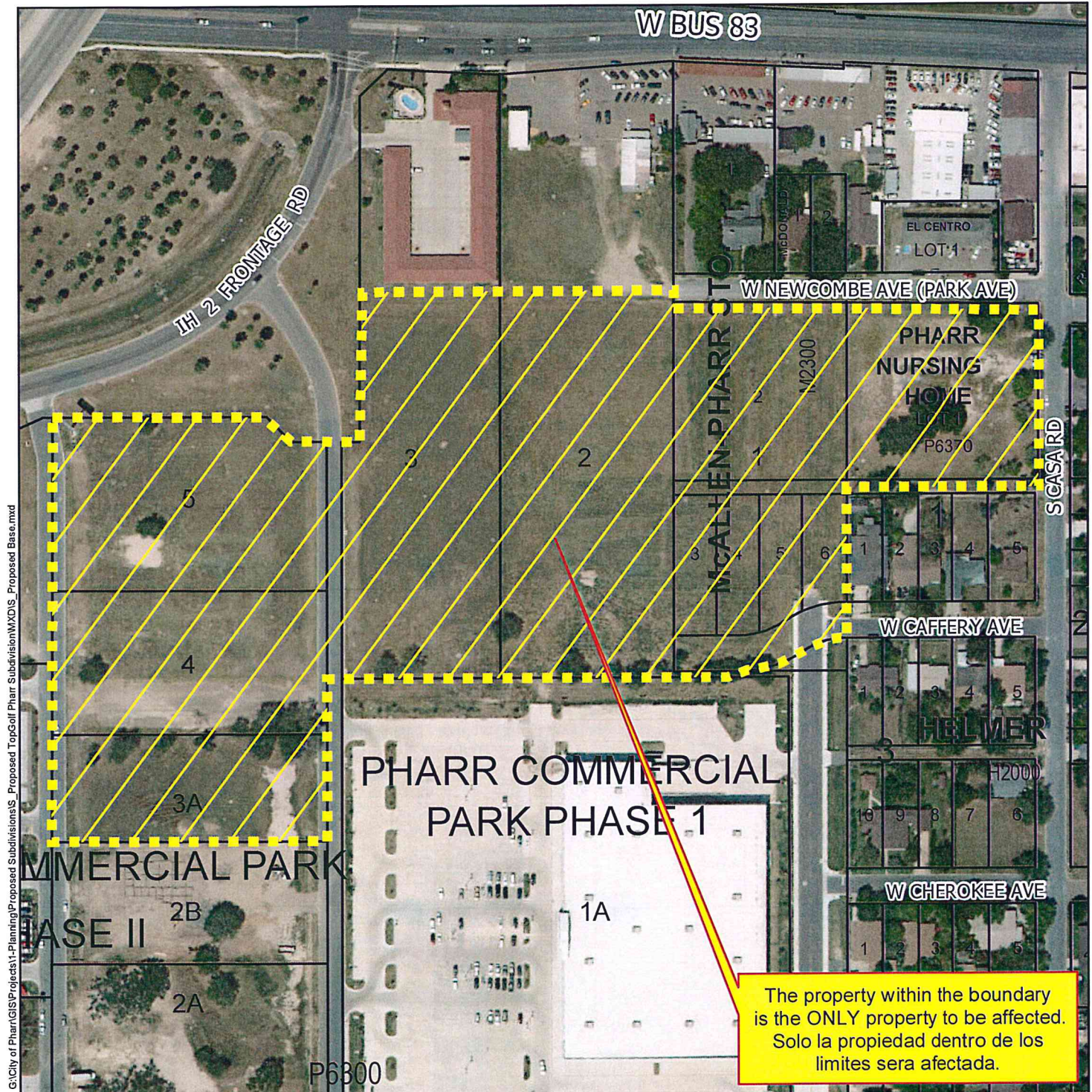
Signature: _____

Date: 9-20-2017

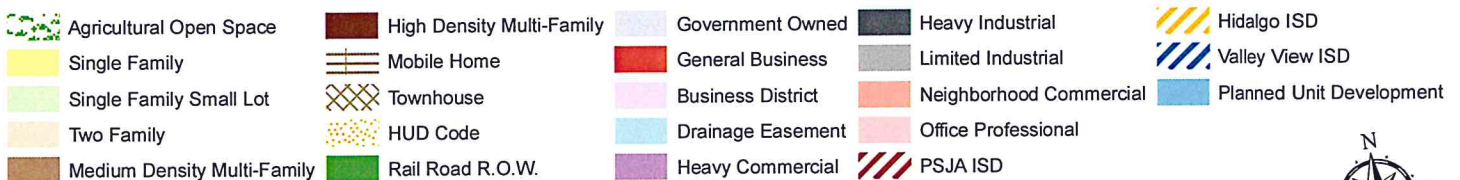


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THE STATE OF TEXAS

CITY OF EL PASO
HIDALGO COUNTY, TEXAS

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1000 E. HIGHWAY 100 • SUITE 200
MELDEN & HUNT INC.
CORP. OFFICE • ENGINEERS • SURVEYORS
2278 N.W. 3482
KODIAK AVENUE CITY, TX 78401
PH: (956) 437-2426
FAX: (956) 438-4201
www.meldenandhunt.com

LOCATION MAP



AGENDA MEMORANDUM

BOARD: City Commission

AGENDA ITEM #: 5.A.

DATE SUBMITTED: September 28, 2017

MEETING DATE: October 2, 2017

FROM: Rita Galvan, Secretary

DEPARTMENT: Development Services

DIRECTOR: Melanie Cano

Agenda Item: Consideration and action if any, on Ordinance amending Ordinance No. O-2006-47, Standards Manual: Construction and Development Guide.

Classification: Regular

(* If closed session, City Attorney must review and approve.)

Exclude Material from Public Packet? No

Reason: N/A

Issue: The City of Pharr has prepared a Standards Manual: Construction and Development Guide, that will assist all applicants in complying with various technical and policy provisions of the City's Subdivision and Zoning regulations. City Staff has found that the Standards Manual requires updates and modifications for site safety and design of the development and construction of projects as authorized by the City of Pharr. Therefore, the City finds that for detention/retention areas, side slopes shall be designed at a minimum 3:1 (H:V) slope, or as proposed by the project engineer and approved by the City Engineer.

Financial Consideration: N/A

Staff Recommendation: Staff recommends approval in amending the ordinance.

Alternatives: N/A

ROUTING:

Rita Galvan

Created/Initiated - 09/28/2017

Roland Gomez

Approved - 09/28/2017

Melanie Cano

Approved - 09/28/2017

City Management Office

Final Approval - 09/29/2017

ORDINANCE NO. 2017-

AN ORDINANCE AMENDING (O-2006-47) THE CODE OF THE CITY OF PHARR, TEXAS CHAPTER 118, SUBDIVISIONS BY AMENDING ARTICLE V, STANDARD MANUAL: CONSTRUCTION AND DEVELOPMENT GUIDE", SECTION II-9, DETENTION, A 3, PROVIDING AN EFFECTIVE DATE, PROVIDING FOR PUBLICATION, PROVIDING FOR SEVERABILITY, AND ORDAINING OTHER PROVISIONS RELATED TO THE SUBJECT MATTER THEREOF.

WHEREAS, the City of Pharr has prepared a "Standards Manual: Construction and Development Guide" that will assist all applicants in complying with various technical and policy provisions of the City's Subdivision and Zoning regulations; and

WHEREAS, the City of Pharr desires to apprise the public of the existence of these policies, Standards and Rules and Regulations and to make them enforceable on a uniform basis; and

WHEREAS, the existing "Standards Manual: Construction and Development Guide requires updates and modifications for site safety and design of the development and construction of projects as authorized by the City of Pharr.

NOW, THEREFORE, BE IT ORDAINED BY THE BOARD OF COMMISSIONERS OF THE CITY OF PHARR, TEXAS, THAT:

SECTION I: The Code of Ordinances of the City of Pharr, Texas is hereby amended at Article V, Standard Manual: Construction and Development Guide, Section II-9, Detention, A. 3 as follows:

A. Calculation of Detention Outlet Size

Detention pond discharges into an existing storm sewer line or existing ditch. The outlet size should be calculated to release the pre-developed rate (9.5 agricultural) only.

3. Reducer or restrictor pipes shall be sized as follows:

- i. Use the orifice equation to calculate the required orifice size:

$$Q = CA \sqrt{2g} \sqrt{h}$$

$$D = Q^{1/2} / (2.25 h^{1/4})$$

Where: Q = Outflow discharge (pre-developed rate) C = 0.8 (Coefficient of discharge)
 A = Orifice area (SF)
 G = Gravity (32.2 ft/sec.²) H = Head (ft.)
 D = Orifice diameter (ft.)

- ii. Restrictor shall be either of the calculated required diameter or of the equivalent cross sectional area. The orifice diameter D shall be a minimum of 0.5 feet.

For each storm duration, the peak flow rate is calculated by the basic Rational Method; except that the intensity used is that for the time of storm duration rather than the time of concentration of the watershed.

The rising limb is a straight line from zero to the peak flow rate extending over a period of the "proposed" or "post-development" time of concentration. A straight line then continues across the graph at the peak flow rate until the storm duration time has been reached. The falling limb is a mirror image of the rising limb. The

type of hydrograph is easy to produce, both mathematically and graphically, and is usually applicable for watersheds up to 25 acres.

The City of Pharr has accepted various methods for determining detention pond storage volumes. All of the methods establish a "lower limit" line to approximate the assumed release rate of water from the pond. This line is applied to the inflow hydrograph for each storm duration. The enclosed area below the inflow hydrograph line and above release rate line constitutes the required storage volume for that particular storm. A range of storm duration that yields the absolute peak for all possible storm durations is used. This peak storage volume is the value that determines the final storage requirement.

The method currently endorsed by the City of Pharr assumes a horizontal release rate line that extends across the entire graph and is equal to the maximum allowable release rate called "Peak Shaving". The outflow structure must take into account the early outflows in the storm and keep

them at or below the corresponding values in the "existing" or "pre-development" hydrograph.

Storm water run-off from a particular watershed that does not flow through the detention pond, yet must be addressed in the design is called "by-pass" flows. The maximum allowable release rate must be reduced by the peak flows generated from areas that bypass the pond. The peak flows shall be calculated from the basic Rational Formula, using the time of concentration for the given area and the corresponding rainfall intensity for the specific return period of the storm. When multiple-pond systems are involved, the "Peak Shaving" method is not considered to be applicable for cascaded ponds, where the outflow from one pond flows into another pond. Cascaded ponds will require the application of a dynamic model. Multiple-pond systems that do not have cascaded ponds may be designed by this method, in which each sub-area to a given pond is treated as a separated design.

~~For detention areas deeper than 3 feet, fencing shall be provided to protect the public.~~

For detention/retention areas, side slopes shall be designed at a minimum 3:1 (H:V) slope, or as proposed by the project engineer and approved by the City Engineer.

SECTION II: REPEALING CLAUSE

All ordinances or parts of ordinances in conflict with this ordinance are hereby repealed.

SECTION III: SEVERABILITY CLAUSE

The invalidity of any section, clause, sentence or provision of this ordinance shall not affect the validity of any other part thereof.

SECTION IV: PUBLICATION EFFECTIVE DATE

The importance of the subject matter of this Ordinance is such as to create an emergency and the reading of this ordinance on three (3) separate readings is hereby waived and dispensed with and this Ordinance shall take effect and be in force from and after its passage and approval in accordance with Section 8, Article 3 of the Charter of the City of Pharr, Texas. Publication, if necessary may also be in caption form as allowed under Section 9 of the Pharr City Charter.

SECTION V: PROPER NOTICE AND MEETING

It is hereby officially found and determined that the meeting at which this Ordinance was passed was open to the public and that public notice of the time place and purpose of said meeting was given as required by the Open Meetings Act, Chapter 551 of the Texas Government Code.

SECTION VI: If any part or parts of this Ordinance are found to be invalid or unconstitutional by a court having competent jurisdiction, then such invalidity or unconstitutionality shall not affect the remaining parts hereof and such remaining parts shall remain in full force and effect, and to that extent this Ordinance is considered severable.

PASSED and **APPROVED** BY THE BOARD OF CITY COMMISSIONER OF THE CITY OF PHARR, TEXAS, on this the _____ day of September, 2017

CITY OF PHARR

AMBROSIO HERNANDEZ

MAYOR

ATTEST:

HILDA PEDRAZA, CITY CLERK



AGENDA MEMORANDUM

BOARD: City Commission

AGENDA ITEM #: 6.A.

DATE SUBMITTED: September 26, 2017

MEETING DATE: October 2, 2017

FROM: Karla Moya, Finance Director

DEPARTMENT: Finance

DIRECTOR: Karla Moya

Agenda Item: Presentation of Annual Financial Budget for Fiscal Year 2017-2018.
--

Classification: Consent

(* If closed session, City Attorney must review and approve.)

Exclude Material from Public Packet? No

Reason:

Issue: City Budget for FY 2017-2018 was adopted on September 18th, 2017 by City Commission, this document gives detail and explains funding sources and uses based on GFOA Criteria.

Financial Consideration:

Staff Recommendation: No Action

Alternatives:

ROUTING:

Karla Moya

Created/Initiated - 09/26/2017

Karla Moya

Approved - 09/26/2017

Karla Moya

Approved - 09/26/2017

Patricia Rigney

Approved - 09/26/2017

City Management Office

Final Approval - 09/27/2017

CITY OF PHARR ADOPTED ANNUAL BUDGET



FOR FISCAL YEAR
OCTOBER 1st, 2017 THROUGH SEPTEMBER 30, 2018



This budget will raise more total property taxes than last year's budget by \$834,946 or 8.73% increase, and of that amount, \$551,417 is tax revenue to be raised from new property added to the tax roll this year.

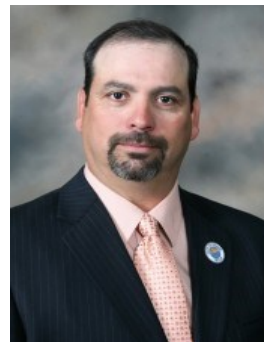
CITY OF PHARR CITY COMMISSION



Dr. Ambrosio "Amos" Hernandez - Mayor



**Eleazar Guajardo
Commissioner
Place 1**



**Roberto "Bobby" Carrillo
Commissioner
Place 2**



**Ramiro Caballero
Commissioner
Place 3**



**Daniel Chavez
Commissioner
Place 4**



**Ricardo Medina
Commissioner
Place 5**



**Mario Bracamontes
Commissioner
Place 6**

City of Pharr, TX
ANNUAL FINANCIAL BUDGET

For the Fiscal Year Ended
October 1, 2017 through September 30, 2018



CITY MANAGER

Juan G. Guerra, CPA, MBA
juan.guerra@pharr-tx.gov

FINANCE DIRECTOR

Karla Moya
karla.moya@pharr-tx.gov

Prepared by:



CITY OF PHARR, TX
ANNUAL FINANCIAL BUDGET
FOR THE FISCAL YEAR
OCTOBER 1, 2017 THROUGH SEPTEMBER 30, 2018
TABLE OF CONTENTS

INTRODUCTORY SECTION	Page
Letter of Transmittal	i
GFOA Distinguished Budget Presentation Award	xxxii
Current City Officials	xxvii
 FINANCIAL BUDGET SECTION	
Executive Summary	1
City-Wide Budget Summary:	
City-Wide Budget and Expenditure/Expenses Budget.....	31
City-Wide Budget and Change In Available Resources.....	34
City-Wide Budget Summary of Major Revenues & Expenditures/Expenses.....	36
Governmental Funds Financial Budget:	
General Fund:	
General Fund:	
Budgeted Report of Revenues, Expenditures and Changes in Fund Balance	40
Summary of Revenues and Expenditures	42
Summary of Expenditures.....	43
Department Expenditure Budget:	
General Function:	
City Manager's Office	44
Finance	46
Police	48
Purchasing.....	52
Court	53
Fire.....	55
Police Athletic League Administration.....	57
Streets.....	59
Information Technologies	63
Media	65
Library	66
Parks & Recreation	68
Fire Communication	70
Human Resources	71
Planning & Code Enforcement	73
Engineering.....	75
Non-Departmental.....	77

TABLE OF CONTENTS

Special Revenue Funds:	
Special Revenues Fund:	
Combined Special Revenue Funds Summary of Revenues and Expenditures.....	79
 Community Development Block Grant:	
Summary of Revenues and Expenditures.....	80
Department Expenditure Budget:	
General Function:	
Administration	81
 Asset Sharing Fund:	
Summary of Revenues and Expenditures.....	82
 Grants Fund:	
Summary of Revenues and Expenditures.....	83
 Hotel/Motel Fund:	
Summary of Revenues and Expenditures.....	84
Department Expenditure Budget:	
General Function:	
Non-Departmental	85
 Parkland Dedication Fund:	
Summary of Revenues and Expenditures.....	86
 Paving & Drainage Fund:	
Summary of Revenues and Expenditures.....	87
 Capital Projects Funds:	
General Capital Improvement Projects Fund:	
Summary of Revenues and Expenditures.....	89
 Bridge Capital Improvement Projects Fund:	
Summary of Revenues and Expenses.....	90
 Utility Capital Improvement Projects Fund:	
Summary of Revenues and Expenses.....	91
 Debt Service Funds:	
General Obligation Debt Service Fund:	
Summary of Revenues and Expenditures.....	93
 Proprietary Funds Financial Budget:	
Enterprise Funds:	
Combined Enterprise Funds Summary of Revenues and Expenses	96

TABLE OF CONTENTS

Utility Fund:	
Budgeted Report of Revenues, Expenses and Changes in Fund Net Position	97
Summary of Revenues and Expenses	98
Department Expenditure Budget:	
Debt Service.....	99
Administration	100
Water Production	101
Water Distribution	102
Water Treatment Plant	103
Sewer Collection	104
Non-Departmental.....	105
Events Center:	
Summary of Revenues and Expenses.....	106
Administration	107
Bridge Fund:	
Summary of Revenues and Expenses	109
Department Expenditure Budget:	
Administration	110
Golf Course Fund:	
Summary of Revenues and Expenses	111
Department Expenditure Budget:	
Administration	112
Internal Service Fund:	
Garage Fund:	
Summary of Revenues and Expenses	114
Department Expenditure Budget:	
Administration	115
Component Units Financial Budget:	
PEDC II:	
Summary of Revenues and Expenses	118
Department Expenditure Budget:	
Administration	119
Pharr Police Athletic League:	
Summary of Revenues and Expenses.....	120
Department Expenditure Budget:	
Administration	121
Pharr Public Facilities Corporation # 1	
Summary of Revenues and Expenses.....	122
Tax Increment Reinvestment Zone # 1	
Summary of Revenues and Expenses.....	123
Tax Increment Reinvestment Zone # 2	
Summary of Revenues and Expenses.....	124
Pharr Housing Finance Corporation	
Summary of Revenues and Expenses.....	125
PHFC/Jackson Place Apartments Corporation	
Summary of Revenues and Expenses.....	126

TABLE OF CONTENTS

STATISTICS

Financial Trend:

Net Position by Component	128
Changes in Net Position	129
Fund Balances of Governmental Funds	131
Changes in Fund Balances of Governmental Funds	132

Revenue Capacity:

Assessed and Estimated Actual Value of Taxable Property	133
Property Tax Rates and Tax Levies – Direct and Overlapping Governments	134
Principal Taxpayers	135
Property Tax Levies and Collections	136

Debt Capacity:

Ratio of Outstanding Debt by Type	137
Ratio of General Bonded Debt Outstanding	138
Direct and Overlapping Governmental Activities Debt	139
Legal Debt Margin Information	140
Pledge Revenue Coverage	141

Demographic and Economic Information:

Demographic and Economic Statistics	142
Principal Employers	143

Operating Information:

Full-Time Equivalent City Government Employees by Function	144
Operating Indicators by Function	145
Capital Asset Statistics by Function	146

OTHER SUPPLEMENTARY INFORMATION

Financial Management Policy Statements:

Operating Budget	148
Revenues	152
Expenditures/Expense	153
Fund Balance/Retained Earnings	154
Capital Improvements	156
Debt Management	156
Intergovernmental Relations	159
Grants	159
Fiscal Commission Monitoring	160
Financial Consultants	160
Accounting, Auditing, and Financial Reporting.....	161
Internal Controls.....	161
E-Commerce.....	162

Budget Calendar	163
-----------------------	-----

Five Year Historical Personnel Summary of Approved Original Budget Positions	164
--	-----

Description of Outstanding Bond Issues	165
--	-----

TABLE OF CONTENTS

Schedule of Principal & Interest on Outstanding Bond Issues:	
General Obligations.....	166
Community Development Block Grant.....	169
Utility	170
Bridge.....	176
Ad Valorem Tax Revenue & Distribution	177
Property Tax Collection Analysis:	
Current.....	179
Delinquent	180
Budget Adoption Ordinance O-2017-41	181
Tax Rate Ordinance O-2017-40	184
Glossary.....	186

INTRODUCTORY SECTION



MAYOR Ambrosio "Amos" Hernández | CITY MANAGER Juan G. Guerra, CPA

COMMISSIONERS Eleazar Guajardo | Roberto "Bobby" Carrillo | Ramiro Caballero | Daniel Chavez | Ricardo Medina | Mario Bracamontes

October 2, 2017

Citizens of Pharr, Texas
Honorable Mayor
Members of the City Commission
City of Pharr, Texas
Pharr, Texas 78577

It is my pleasure to present the budget for the fiscal year starting October 1, 2017 through September 30, 2018. All funds in the City of Pharr ("City") are presented. It has been prepared in compliance with state law, City Charter and standards established by both the Governmental Accounting Standards Board and the Governmental Finance Officers Association. On October 3, 2017, copies will be available for public reviewing in the City Secretary's office and at the Pharr Public Library. After a public hearing and an adoption date of September 18, 2017, the budget will become effective October 1, 2017.

The budget is more than a projection of revenues and expenditures/ expenses for the upcoming year. The budget is a financial plan of action to provide services to our citizens. All budget decisions were balanced against the future impact on financial resources, need for services, condition of infrastructure, and need to adequately compensate our employees.

As directed, this budget reflects the following policy decisions:

Ad Valorem Tax Rate – Attempts to responsibly reduce property taxes were analyzed. The 2017 tax rate was recommended and adopted at \$0.6490/\$100, a decrease of .05 cents compared to last year tax rate.

City Services – This budget reflects the directive that services be maintained at the high level of quality to which our community has become accustomed and deserves.

Personnel – Only necessary personnel were budgeted for. The City Manager's philosophy of *Thin Workforce* was adopted in order to ensure no unnecessary personnel were authorized.

The Operating Budget presents an overview of the revenues, expenditures/expenses, and change in fund balances of all of the funds budgeted. For each individual fund, the appropriate level of detail is presented for revenues and expenditures/expenses. Each significant fund/department, as appropriate, includes a summary, presenting its purpose, goals, and objectives for fiscal year 2017-2018, significant budget and service level changes, performance indicators and authorized personnel.

HISTORY OF PHARR

For many centuries, nomadic Coahuiltecan lived in the lower Rio Grande area. In the 1500's Spanish explorers came through the region, and the Spanish Government began to colonize both side of the river by the late 1700's. At the close of the U.S-Mexico War in 1846, the Rio Grande was established as the official boundary.

Located on lands originally known in the 1600's as the Seno Mexicano, in 1909, John C. Kelly, Henry N. Pharr, W.E Cage, and R.E Briggs formed the Pharr Townsite Company and founded the city of Pharr, platting and registering the new town. Kelly donated lots in the original plat for early churches, including the Methodist, Baptist, Catholic, Episcopal, and Presbyterian denominations. Pharr schools began in 1911, and the community later joined with San Juan and Alamo to create the Pharr-San Juan-and Alamo School District.

The City founders were also involved with the Louisiana- Rio Grande Canal Co., organized in 1910 to furnish irrigation and domestic water to 40,000 acres in the Pharr area by means of a Rio Grande Pumping Plant. The water system led the economy to shift from ranching to crop production, and the railroad, which came through the area in 1905 made it possible to ship the produce around the country.

Amidst the explosive growth caused by the introduction of irrigation, the coming of the railroad, and the Mexican Revolution, the City incorporated in 1916, and became a hub for the confluence of Tejano, Anglo and Mexican influences in the region. Pharr became known as "Hub City of the Valley". Agricultural shipping and packing businesses were mainstays in the City economy.

Centrally located, Pharr played a key role as the agricultural frontier pushed into the brush and cattle country in the early 1900's to form a new fertile land dubbed the "Magic Valley". As water from the Rio Grande was being diverted for irrigation, Pharr served as headquarters for the Louisiana-Rio Grande Canal Company owned and operated by the Pharr co-founders John C. Kelly and Henry N. Pharr. The company built the historic Hidalgo Pumphouse that initially irrigated 40,000 acres of land known as Pharr-Kelly tract.

Pharr, served by two state highways and the St. Louis, Brownsville and Mexico Railway Company, became a hub and a natural shipping center for the transportation and produce industries. By the early 1950's, Pharr was home to 22 processing and shipping businesses including the Valley Fruit and Vegetable Company, the largest packing facility in the world.

Pharr is situated along a 43-mile corridor, U.S Business 83, once known as the longest Main Street in America. The City's image as the Hub City was firmly established when the Texas Highway Department chose Pharr as its District 21 Headquarters in 1932. The 13,869 Sq mile district is composed of ten counties and is larger than the District of Columbia, Delaware, Connecticut and Massachusetts combined. Since the early days, Pharr sat at the cross-roads of the two most important highways in the Valley: Highways 4 and 66, known today as Memorial Highway U.S 281 and U.S Business 83 respectively. They intersect Pharr's historical Main Street District and

are the basis for Hidalgo County's historical trails, making Pharr the region's historical hub as well.

With the continued growth of the lower Rio Grande Valley, Pharr remains a vital business center, and an international bridge now provides an important commercial link to Mexico. Pharr is also a center for international trade. The City boasts one of the busiest International Bridge in the world and is the gateway to Latin America along U.S 281. Pharr is the terminus for Interstate Highway 69, the NAFTA Corridor linking Mexico, United States and Canada. As local tradition has it... All roads lead to Pharr, the Hub City of the Valley.

CITY ACTIVITIES & SERVICES/FUNCTIONS

The list of City activities is almost never ending. As a service to the community, local leaders have provided the assets and guidance to the employees to be able to provide a wide-array of different functions. The information below is a brief insight into just some of the activities and services/functions that the City provides to the citizens of Pharr.

Fire Suppression/Prevention and Emergency Management

The City of Pharr's Fire Department provides the community with fire suppression capabilities educates the population on fire prevention and spearheads emergency management operations.



Law Enforcement

The City of Pharr's Police Department's main function is the protection of lives and property of the citizens of Pharr, maintaining the public order, preventing crime through uniform presence, and responding to calls for service. Specialized training has enabled the Department to maintain a SWAT team, dog handlers, crisis negotiation teams, and management of a Police Academy.



Health and Safety Enforcement

The Health Department's main function is for the protection and safety of its citizens. The Health Department conducts routine inspections of all establishments that prepare and sell alcoholic beverages. As an added incentive for the communities food handlers, training is conducted to certify food managers and handlers.



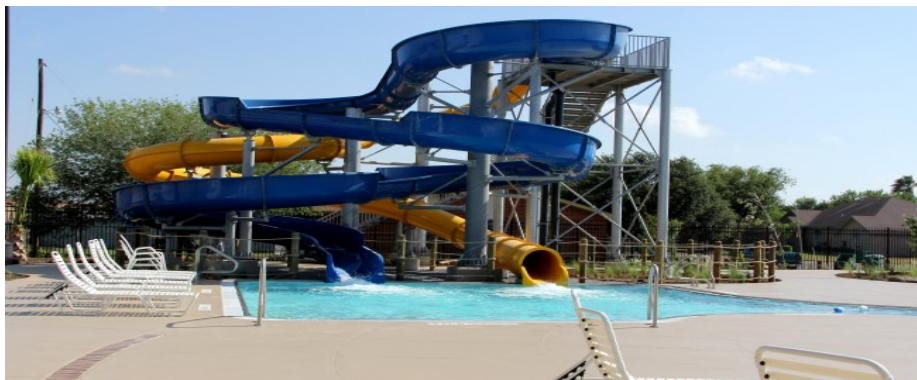
International Bridge

The Pharr-Reynosa International Bridge connects U.S. 281 to the city of Reynosa, Tamaulipas, which is an important industrial city in northeastern Mexico. The Pharr Bridge is recognized as the longest U.S. commercial bridge, which connects two countries at a length of 3.2 miles.



Parks & Recreation

The Pharr Parks and Recreation Department consists of a total of three service areas: the parks maintenance division, recreation, and building maintenance. The Department oversees 57 acres of park space, 25 acres of landscaping, four public buildings, as well as recreation. This FY 2017-2018; the City of budgeting to add approximately 70 more acres of park service areas.



Water Treatment and Production



The Utility Department coordinates the efforts to collect, treat, and produce water to the City citizens. The Department operates a water treatment plant (WTP) and a wastewater treatment plant (WWTP). The WTP is now 19 million gallons per day (MGD) plant. The WWTP is an 8.0 MGD plant. The WWTP, which was expanded back in 2012, is an activated aerobic sludge treatment plant and a biological nutrient removal.

Quality of Life – Tierra Del Sol Golf Course

The City of Pharr believes that providing venues for entertainment increases the quality of life for its citizens. The City owns and operates the Tierra Del Sol Golf Club, which is a 130 acre, 18-hole golf course, complete with a pro-shop, snack bar, and a rental hall in the club house.



Quality of Life –Boggus Events Center

The City owns and operates the Pharr Events Center, which is an 80,000 square foot venue with a maximum occupancy of 4,000 people, complete with an outsources snack bar. Our citizens and region have enjoyed over 20 concerts and events this fiscal year.



ACCOMPLISHMENTS OF FISCAL YEAR 2016-2017

Although there are many goals for the City to accomplish, it is not possible to list every single one of them. Because of this limitation, some goals that are deemed “major” by some people may not be included in this section of the annual budget. The major goals accomplished by the City during fiscal year 2016-2017 are as follows:

General Fund

City Manager's Office

- Created an employee appreciation program culminating in first ever Employee of the Year.
- Started the City Manager Academy training directors and some assistants in overall city operations.
- Started the quarterly Speaking Leadership program where people in visible leadership roles speak to Pharr management staff about challenges of leadership.
- Held Annual Evaluations for the Directors for the second year in a row, the first time in many years this takes place, striving performance improvement and accountability.
- Implemented the GovQA public information portal to streamline the process and allowed requests to be received electronically.
- Implemented the agenda management software with BoardSync for all City Commission meetings to include all city boards and committees.
- Created direct community outreach efforts online with Ask the Mayor a Question and Ask the City Manager a Question.
- Updated the Comprehensive Master Plan with strategies to continue the City’s progress.
- Developed a single family housing incentive program that resulted in attracting developers to build housing subdivisions in the city.
- Started the gathering and collection of city-wide performance measures.
- Worked with Hidalgo County MPO and received over \$50 million in road funding and over \$2 million in sidewalk funding.

Finance Department

- Completed the annual audit on time for the 10th straight year, not done prior 19 years.
- Developed electronic Purchase Requisitions through Incode.
- Successfully refunded old 2007 Water Revenue Bonds for a \$300,000 savings a year in cash flow.
- Submitted and received the GFOA Budget Award.
- Prepared and submitted the CAFR for the Certificate of Achievement award from GFOA.

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- Prepared and submitted the PAFR for the Popular Annual Financial Report award from GFOA.
 - Submitted comprehensive quarterly fiscal reports to the City Commission and posted them online and added PEDC annual audited reports to website.
 - Provided budget preparation training along with budget manual.
 - Managed Economic Development Corporation fiscal management operations.
 - Completed Procurement Card Program.
 - Diversified Investment portfolio.
 - Accomplished to be first city in the Valley to receive Fiscal transparency award from Texas State Comptroller.

Police Department

- Completed and have maintained 21st Century Policing Training for police officers.
- Awarded 2nd Body Worn Camera Grant for the purchase of additional cameras.
- Completed implementation of issuing Body Worn Cameras (B.W.C.) to all uniform police officers and establishment of B.W.C policy.
- Completed Public Service Announcements on safe driving.
- Completed in partnership with STC and other law enforcement officials review of curriculum for STC degree plan on Law Enforcement.
- Collaborated with City of Pharr, P.S.J.A. and S.T.C. on groundbreaking of Regional Center for Public Safety Excellence.
- Initiated Commercial Vehicle Enforcement Program in partnership with the Texas Department of Public Safety.
- Awarded Stonegarden Grant that allowed for the purchase of (2) additional Sky Watch Towers in effort of deterring crime.
- Completed Community Outreach Programs to include suicide awareness and prevention, Red Ribbon Say No to Drugs, Get to Know Your Neighbor, Community Awareness Police Enforcement (C.A.P.E.).

Municipal Court

- Greatly improved the Scofflaw Program.
- Established an in-house Collections Department and greatly improved our collections efforts.
- Educational Training every year.

Fire Protection

- Purchased new SCBA's with individual mask for the Department.
- Remodeled Fire Station # 3.
- Trained 18 fire personnel as EMTS.
- Conducted 151 public safety presentations for 19,884 citizens.

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- Had 3,000 residents attend the 15th Annual Fire Fest.
 - Provided 125 turkey dinners to local families in Pharr on our 9th Annual Thanksgiving meal drive.
 - Conducted a training seminar on Fire Sprinkler System Class for City inspectors of our city and surrounding communities.
 - Secured personal protective equipment for Technical Medics.
 - Send 3 firefighters to Fire Officer I class.
 - Conducted several first aid classes to the Pharr Community.
 - Increased our Volunteer Membership from 6 to 13.
 - Installing smoke detectors at needy homes through the AFG Prevention Grant.

Street Maintenance/Traffic Safety

- East Anaya Road Reconstruction - Rehabilitated asphalt.
- Tarrant Circle Street - Installed main outfall for drainage.
- Los Marineros Subdivision - Rehabilitated asphalt.
- East Sam Houston (AC Jaime Property) - Installed drain line for residential area due to flooding.
- East Polk Avenue - Repair of utility caves in due to rain events.
- Vic's Drive - Reconstruction of concrete apron due to flooding.
- Eldora and Sugar Road- Reconstruction of valley gutter due to cave in from rain events.
- Sioux and Sugar - New traffic Signal.
- Pharr Industrial Park - Reconstruction of all streets.
- Sugar and Egly Detention Pond - Regional Detention Pond and drainage improvements.
- Navarro Street - Street and Drainage Improvements.
- Year 1 of Street Improvement 4 Year Plan: 19 Miles of residential street improvements.
- Created a Right of Ways Division to maintain 65 miles of ground maintenance and saved on contractual expenses.
- Passed expectation of Pharr Animal Shelter by the Texas Department of Health Services.
- Approved renewal of MS4-Municipal Separate Storm Sewer System permit by TCEQ.
- Lower Rio Grande Valley Development Council grants recipients of 60k.
- Border Environmental Cooperation Commission grants recipients of 30k.
- West Hi-Line Road - Reconstruction.
- 214 miles of pavement maintained quarterly.
- 65 miles of Rights of Way maintained bi-monthly.
- 44 Traffic Signal Intersections maintained bi-monthly.

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- 214 miles of street sweeping bi-annual.
 - 12 zones (city wide) accomplished with Operation Clean Sweep, Keep Pharr Beautiful Campaign.

Innovation and Technology

- Maintained a 99.94% uptime system wide for previous calendar year.
- Had no breeches of data security for previous calendar year.
- Successfully engineered, launched and maintained PharrLIFE.NET.
- Maintained fiscal responsibility across the various divisions.
- Launched five new systems to help automate processes and improve accountability.
- Expanded online services to residents.
- Expanded educational offerings. (Robotics, internships and engaged in direct education with PSJA).
- Maintained a cost per capita of \$17.90; which is far below other IT departments in the region.
- Completed Phase I of the Federal Communications Commission “Rebranding Project” as required by law.
- Continue to represent the City on various committees and community groups.
- Provide technical leadership to engineering / providing technical review of a proposed government to government fiber network with PSJA, UTRGV, STC and other partners.

Community Events/Media

- Cut the project budget for all major City of Pharr festivals and events by at least 40%.
- Established Boggus Ford Events Center as Regional – Community – Educational partner by positioning itself as venue of choice for PSJA ISD, numerous area civic and non-profit groups and nationally televised discussions regarding immigration and national security.
- Hired professional Concessions Manager to increase city revenue through inventory management, operational improvement and staff training in customer service.
- Media department was re-directed to place higher emphasis on city projects and achievements.

Municipal Library

- Add to the number of programs for adults and young adults.
- Maximize social media presence, YouTube, Twitter, Instagram, Snap Chat.
- Maximize overdue collections.
- Started a new E-Book and downloadable audio book collection with HCLS.

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- Improve the visibility of the Memorial Park for Veterans.
 - Continue to provide 1GB of bandwidth to library patrons.
 - Provided printing for all city sponsored events.
 - Secured \$5,000 from the friends of the Library furniture.
 - UTRGV now hosting PSJA Yearbook project available online.

Parks & Recreations

- Had an increase for T.A.A.F. state qualifiers in track and field and swimming.
- Increase in participation in all recreation programs.
- Hired internal controls specialist (inventory).
- Hired second recreation supervisor to assist with programs.
- Hired architect for plans for Jose "Pepe" Salinas Memorial Civic Center.
- Hired architect for dugout expansion plans for all sports fields.
- Established interlocal agreement with Hidalgo County Precinct 2 swimming pool.

Planning & Community Development

- Successfully submitted the Scenic City application, the City was awarded with Bronze level recognition.
- Assisted EDC with finding opportunities to promote residential development.
- Completed the landscaping guidelines to roll out throughout the fiscal year.
- Successfully hired (3) new code officers, (1) who has already received certification.
- Hired the first female code officer.
- Restructured the Code Compliance Division to have one assigned Code Officer to handle Housing Demolition.
- Successfully created and adopted 3 new ordinances.
- Two Building Inspectors obtained ICC certificates.
- All 6 Code Compliance Officers are certified to carry dog bite stick and certified to carry mace.

City Engineer

- Continued providing coordination between departments for capital improvement projects.
- Provide in-house design for plans and specifications for 2nd Year Phase A & B City Paving Projects.
- Provide coordination with Bridge Department for Construction and Engineering Improvements.
- Provide coordination with Public Works in completing the rehabilitation of various streets by bidding and providing specifications for asphalt materials.

Utility Fund

- Received Superior Water Rating.
- Retain NELAC certifications for WTP & WWTP.
- Completion of the Water Transmission Line.
- No major violations at the WTP or WWTP.
- Completion of Lift Station No. 25 and FM.

Bridge Fund

- Moved on to Phase II for FY 15 559 projects.
- Completed 100% design submittal for BSIF connector (Gate to Gate).
- Broke ground on new USDOT inspection facility.
- Started construction on IBTC BSIF Exit connector to Military Highway.
- Repaired Sealed Expansion Joints on top of the Bridge.
- Completed Reynosa Southern Loop II corridor from Monterrey Hwy to the Bridge.
- Broke ground on Reynosa-Pharr Aduana on modernization Project.
- Started planning phase to modernize the bridge administration offices, conference room and toll booth operations area.
- Approved creation of new Toll Collection System and customer relations management program.
- Approved northbound third-lane project in Reynosa for separation of empties and passenger vehicles to bypass aduana.

Golf Course Fund

- Hired Qualified Golf Course Manager.
- Improved overall course quality.
- Purchased heavy equipment for mowing.
- Performed partial irrigation repairs.

Debt Service Fund

- Made all long-term general and revenue obligation debt payments.

MAJOR GOALS FOR FISCAL YEAR 2017-2018

The long-term concerns and issues were considered in forming this budget. The major goals were also considered in completing the budget for this fiscal year. The majority of priorities for this fiscal year are to maintain the quality of life and service to the community and continue to expand from that point. In analyzing the following major goals for the new fiscal year, the activities were identified as accomplishing our purpose of maintaining and increasing the quality of life and service to the community. The identifiable major goals for the City are as indicated on the following page.

General Fund

City Manager's Office

- Develop a performance-measuring plan for all departments to use in identifying efficiency and benchmarking it to similar communities, a compliment to the Quarterly Fiscal Report.
- Survey the employees for job satisfaction, production awareness, and participation in the management of the City.
- Survey the residents to identify services satisfaction and areas of improvement.
- Change Director evaluations, tying them to Peer Review, Pharr PRIDE, Budget Goals, and Performance Measures.
- Work to ensure all employees receive a minimum 5% pay raise, a continuation from 2 years ago where the minimum wage was increased to \$11/hour.
- Create a Purchasing Department, centralizing purchasing efforts citywide.
- Continue implementing the City's Capital Improvement Plan and ensuring positive movement in their development.
- Create a centralized communication operation in the City, combining Police Dispatch and Fire Dispatch so that residents have only one 911-communication service.
- Implement a new permitting/work order system that is transparent to residents and business throughout the process.
- Finish the City Manager Academy training directors and some assistants in overall city operations.
- Continue to comply, for the 3rd straight time, with City Charter requirements of presenting the City Commission with a 5 and 10 year CIP report, and evaluating all department Directors.

Finance

- Help establish the proposed Purchasing Department.
- Develop a PEDC financial quarterly report.
- Focus more on strategizing for better city fiscal management.
- Establish an Accounting Division training schedule throughout the year.
- Establish inventory and fixed asset software.

Police Department

- Establishment of Public Safety Communication Center.
- Establish and initiate Digital Accessibility to Criminal Report Videos Project providing the district attorney access to our videos from criminal cases.
- Increase number of neighborhood watch programs to 10 subdivisions and collaborate with citizens in maintain them.
- Construction and completion of Police Evidence and Property Storage Building Project.

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- Acquire and implement Records Management Systems.
 - Resurgence of Bicycle Patrol for use in furtherance of Intelligence Led Policing
 - Implementation of 10-hour patrol shifts.

Municipal Court

- Review and update Security Safety Plan with the Police Department.
- Maintain, support, and monitor the Court's Collections Department.
- Transition to a paperless system.
- Enhance our Security Measures.

Fire Protection

- Adopt 2018 International Fire Code.
- Provide for 150 meals for our 10TH Annual Thanksgiving Meal Drive.
- Present a permit fee schedule for fire prevention activities.
- Increase Fire Inspectors to be dual certified as Code Enforcement Officers.
- Send 2 firefighters for Swift Water Certification.
- Conducted another EMT Class.
- Upgrade Training room hardware and software.
- Build Fire Station # 4
- Increase Volunteer Membership to 15 members with 2/3 TCFP Certified.
- Increase our Technical Medic numbers by 5
- Recognition as Best Practices Department by the Texas Fire Chief Association.

Street Maintenance

- Year 2 of Street Improvement 4 Year Plan- 13 miles of residential street improvements.
- West Moore Road- Street Improvements.
- Sugar Palms Subdivision- Utility cut pavement restoration.
- 24 Hour Recycle Drop Off Center- Location at Pharr Police Department
- Sugar and Eldora- New Traffic Signal.
- Veterans and Kelly- New Traffic Signal.
- Veterans and Eldora- New Traffic Signal.
- Downtown Signals Revitalization Project-Synchronization and hardware. City and TxDot Project.
- McAllen-Pharr Lateral Drainage Canal Improvements- City and County Project.
- South Floodwater Channel Drainage Improvements- City and County Project.
- Grant Funding for Environmental Services.

Innovation and Technology

- Find new ways to engage with the community.
- Continue to grow and market the City as the place to learn, play, reside and conduct business in.
- Continue to coordinate official information dissemination.

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- Continue to provide innovative approaches to getting out information to community.
 - Expand services to all departments -print/electronic.

Community Events/Media

- Re-sign Boggus Ford to retain Pharr Events Center naming rights.
- Identify possible new naming rights partners in the event Boggus Ford bails.
- Work to enhance the entertainment, safety and fiscal management of all City of Pharr major festivals and events.
- Empower staff to make key decisions in their service to the City of Pharr with respect to attracting more promoters and concerts to the Boggus Ford Events Center and encouraging Media staff to create professional programming for Pharr Television to tell the story of our community and our top administrators and elected officials.
- Work closely with City Manager and Mayor to identify and implement departments' best practices to ensure a more efficient operation for Boggus Ford Events Center, City Festivals and Pharr Media department.

Municipal Library

- Reorganize local archive to professional, patron-friendly environment.
- Create more visually appealing displays for library.
- Maximize our overdue collections.
- Create media/tech friendly meeting rooms and study rooms.
- Revamp Children's area for movie nights.
- Improve the promotion of Library Programs.
- Wash entire exterior library walls.

Parks & Recreation

- Completion of new parks.
- Hire additional park maintenance staff.
- Renovation of Pharr Civic Center.
- Find innovative ways to keep programs and increase participation.
- Collaborate with P-SJ-A for more possible city/school opportunities.
- Implement Phase II design construction for proposed parks.
- Begin upgrading park furniture and equipment at all existing parks.

Planning & Community Development

- Get the Director, Assistant Director and Senior Planner fully certified with American Planning Association (AICP Certification Exam).
- Continue to promote positive community identity and pride leadership to Pharr residents and businesses.

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- Continue to foster positive interactive relationships with the public and encourage citizen involvement and public outreach for Code related issues and maintain relationship with PSJA to provide public education on basic code ordinances.
 - Continue to work on landscaping programs.
 - Continue to find opportunities to promote residential development.
 - Continue to offer Development Review kickoff meetings to assist with the development process.
 - Continue efforts to develop the Pharr Downtown Park and Restaurant ROW and DT revitalization.

Engineering

- Continued providing coordination between departments for capital improvement projects.
- Verify existing City of Pharr Control Points match the standardized coordinate datum, update, and establish new survey control points as needed.
- Develop and update new standardized construction details and specifications for capital improvement projects.
- Assist departments in providing engineering for small capital projects by providing in house plans and specifications.

Utility Fund

- Retain Superior Water Rating.
- Retain NELAC certifications.
- Complete construction of the 1 MG Tower.
- Rehab lift stations and manholes.

Bridge Fund

- Break ground for BSIF Connector (Gate to Gate).
- Break ground on Modernization of Access to the Mexico Aduana to separate commercial and non-commercial traffic.
- Install new Toll Collection System.
- Install additional linear feet of fencing on top of the Bridge to replace deteriorated.
- Break ground on expansion to Bridge administration offices, conference room and toll booth operation area.
- File presidential permit to authorize second span of bridge.
- Build truck parking/staging secure yard.
- Continue STAC Ag support for AG inspection overtime.

Golf Fund

- Increase tournament and individual play.

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- Update and repair existing irrigation system.
 - Create more special events utilizing the Banquet Hall and Lobby.
 - Improve Customer Service.
 - Organize and welcome back Winter Texan Golf Tournament.
 - Improve existing end of the year Winter Texan Golf Tournament.
 - Hire qualified golf course personnel.

Debt Service Fund

- Make all long-term payments and achieve savings in refinancing some issuances.

CURRENT/SHORT TERM ISSUES

We believe that this budget is realistic, attainable, and cost-effectively meets the level of service that meets the criteria which you have directed the City staff to provide and to which our citizens have come to expect and deserve. During the budget process, several issues were raised which are discussed on the following page.

Financial Sustainability Issues

Financial Policy

The lack of written and Commission approved financial policies were identified as a major weakness by our external auditors for several fiscal years. The Commission first approved financial policies during FY08/09. It is very important to keep the financial policies in mind when directing activities and approving requests.

Fund Balance

During the annual audit ending September 30, 2007, the General Fund was identified as having a negative \$6.4 million unreserved fund balance. This major deficiency was in need of immediate attention and an action plan to correct it was approved by the City Commission September 16, 2008.

One of the main corrective actions was to separate the contingency funding from the General Fund into an identifiable emergency-type account, in order to force the funding of the unreserved fund balance. Another corrective action was to strive to provide funding in addition to the contingency funds to speed up the reversal of the negative balance. With these corrective actions in place, we were able to fully fund the unreserved fund balance. The unreserved fund balance in the General Fund has been fully funded at \$9.5 million.

Cash Management

The management of cash inflows and outflows is a situation that must be tracked due to the historical cash availability that has plagued the City. Budget overruns and major projects that have been either unbudgeted or over-budget have been paid from the general account which has caused the account to be flagged as in need of replenishment. This year every fund and every

expenditure/expense have been budgeted and capital purchases timed to ensure that the cash flow is maintained on a responsible level. No problem with this activity is expected.

Audit Findings

The City has been able to complete the annual fiscal audit for ten straight years without delay. There were some internal control issues identified this past audit that City is taking aggressive corrective action to eliminate them in next audit.

Bond Issuances

The City is planning to finance approximately \$16,000,000 in long-term debt including certificates of obligations to fund for Capital Improvements Projects.

Evaluation of Fees and Charges

Current fees and charges were evaluated to determine whether the City is recovering the cost of the services being provided. No changes in fees and charges are projected to take place this coming Fiscal Year.

Economic Factors

Economic indicators in the City of Pharr estimating the health of the economy in the City include several revenue trends.

- ✚ Opening of Anzalduas for Southbound commercial trucks (or any other Bridge). The opening of another southbound commercial can affect our toll fees.
- ✚ Sales tax revenues received by the City showed a slight decline, averaging 1% compared to last fiscal year. The decrease is attributable to the current several factors, such as security concerns in Mexico and the Mexican Peso devaluation. New retail and entertainment stores are expected to open in the very near future, which are projected to aid in reversing this trend and continue to increase sales tax revenue.
- ✚ Property tax appraisals and collections have shown positive trends. This year, appraisals are up roughly 4%. The City is monitoring these economic indicators to ensure the health of the City remains strong. The City, in comparison to the surrounding cities, is in a positive economic position.

Personnel Issues

Pay Wages

The City budgeted for the contractual service of a compensation study in order to have a professional analysis done as to what salaries should be for all positions hold by the City based on its Budget, duties and responsibilities. Some staff positions that are considered underpaid compared to the region may be provided an additional increase in wages but this determination is made by the City Manager and consistent with employee output, job performance, and skill/certifications gained; no employee-wide wage increase is budgeted.

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Retirement System

Any employee who work 1,000 or more hours per calendar year are required to be included a defined contribution retirement plan administered by Texas Municipal Retirement System (TMRS). The contribution rate by each employee for the next calendar year changed from 6.91% to 6.65%. The City matches that rate 2:1. After actuarial analysis, the contribution rate for the City is budgeted at 8.14%.

Employee Positions Changes - Citywide

City needs are evaluated on an annual basis. There were several modifications, additions, and deletions to the budgeted positions based on last fiscal year. Each full time employee is counted as 1 position, and each part time employee is counted as .5 employee (based on the amount of hours worked). This method of counting positions is considered to be Full-Time Equivalents (FTE).

The General Fund had several changes to the personnel budget:

- **City Manager**
 - ❖ One (1) FTE position created:
 - One (1) Assistant to City Manager
- **Finance**
 - ❖ Two (2) FTE position have been transferred to Purchasing department:
 - One (1) Purchasing Supervisor
 - One (1) Purchasing Coordinator
- **Police**
 - ❖ Three (3) FTE have been created:
 - Two (2) Police Officer
 - One (1) Criminal Investigation Sergeant
 - ❖ Seventeen (17) FTE moved to communication department.
- **Purchasing (New)**
 - ❖ Two (2) FTE positions have been transferred from Finance department:
 - One (1) Purchasing Supervisor
 - One (1) Purchasing Coordinator
- **Court**
 - ❖ One (1) FTE position created:
 - One (1) collection clerk
- **Police Athletic League**
 - ❖ Five (5) FTE positions have been transferred to Parks and Recreations department
- **Streets Maintenance**
 - ❖ Ten (10) FTE were transferred to Parks and Recreations department

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- **Innovation & Technology**
 - ❖ Two (2) FTE Positions created:
 - One (1) System Administrator
 - One (1) System Specialist
 - ❖ Eight (8) FTE transferred to Media department
 - **Community Events/Media**
 - Eight (8) FTE transferred from Innovation and Technology department
 - **Parks & Recreation**
 - ❖ Twenty three (23) FTE positions created:
 - Eight (8) Groundskeepers
 - Ten (10) Transferred from Street Maintenance
 - Five (5) Transferred from Police Athletic League
 - **Communications**
 - ❖ Seventeen (17) FTE transferred from Police department to merge communications with Fire department.
 - **Human Resources**
 - ❖ Two (2) Human Resources Specialist FTE positions created due to operational needs
 - **Planning & Community Development**
 - ❖ One (1) Senior Planner position created
 - **Engineering**
 - ❖ One (1) Construction Inspector position created
 - **The Utility Fund had the following changes:**
 - ❖ One (1) Cashier position created
 - ❖ One (1) Administrative Assistant position created
 - ❖ Four (4) Laborer positions created
 - **The Bridge Fund had the following changes:**
 - ❖ One (1) Toll Collector position was created
 - **The Golf Fund had the following changes:**
 - ❖ One (1) Irrigation Technician position was created
 - ❖ One (1) Assistant to Golf Manager position created

The table on the following page provides a quick summary on the personnel changes per department and fund.

GENERAL FUND	FY 16/17	FY 17/18	DIFFERENCE 16/17-17/18
City Manager's Office	7.00	8.00	1.00
Finance Department	10.00	8.00	-2.00
Police Department	183.00	169.00	-14.00
Purchasing	0.00	2.00	2.00
Municipal Court	9.00	10.00	1.00
Fire Protection	80.00	80.00	0.00
(PAL)Administrative Services	5.00	0.00	-5.00
Street Maintenance	63.00	53.00	-10.00
Information Technology	19.50	13.50	-6.00
Media	0.00	8.00	8.00
Municipal Library	27.50	27.50	0.00
Parks & Recreation	31.00	54.00	23.00
Communication	6.00	23.00	17.00
Human Resources	6.00	8.00	2.00
Planning & Community Development	23.00	24.00	1.00
Engineer	7.50	8.50	1.00
	477.50	496.50	19.00

UTILITY FUND			
Administration	9.00	10.00	1.00
Water Production	15.00	15.00	0.00
Water Distribution	27.50	32.50	5.00
Water Treatment Plant	19.00	19.00	0.00
Lift Station	0.00	0.00	0.00
	70.50	76.50	6.00

OTHER FUNDS			
Bridge Fund	23.50	24.50	1.00
Golf Course Fund	22.00	24.00	2.00
Garage	5.00	5.00	0.00
Events Center	4.00	4.00	0.00
Grants Management	5.00	5.00	0.00
	59.50	62.50	3.00

Net Change City-Wide 28.00

THE BUDGET AS A WHOLE

Overall Budget Basis of Accounting

The budget basis that the City has adopted by past practice is the modified accrual basis for all governmental fund types. The accrual basis has been adopted for the proprietary fund types, with some modifications; principally the inclusion of debt principal payments and capital outlay as expenses. More details can be found in the budget policies section of this document.

Revenues and Transfers In

Total revenues for all funds are budgeted at **\$148,818,900**. This is an increase of \$37,168,950 from last fiscal year's original budget of \$111,649,950. This INCREASE is mainly due to the following:

- An increase in General Capital Project of \$12,453,900 from Transfer in from General fund for street, parks and other capital improvement projects from debt proceeds.
- An Increase in Lease Proceeds from Utility Fund to finance Capital Outlay needs.
- An increase in Utility Capital projects of \$6,848,300 from TWDB Cash on Hand from Series 2013 and Series 2015 and other reserves.

Expenditures/Expenses and Transfers Out

Total expenditures/expenses for all funds are budgeted at **\$175,339,400**. This is an increase of \$49,469,450 from last fiscal's year original budget of \$125,869,950. This increase is mainly due to the following:

- An increase in General Fund expenditures of \$16,419,400 for Transfers to General CIP for Various projects.
- An increase in General CIP expenditures for \$13,228,500 for Various Capital Improvement Projects.
- An increase in Utility CIP Fund expenditures of \$16,419,400 for Capital Improvement Projects.

Fund Balances/Available Resources

It is the City's policy to maintain a balanced budget. Because of timing issues and expenses being budgeted using estimates, carrying out a balanced budget is a difficult task. For this budgeted fiscal year, there are six funds that have expenditures over their annual revenues. They are budgeted that way for a purposeful reason. The General Fund, Asset Sharing, General and Bridge Capital Projects funds, and Utility funds have accumulated resources in prior years to be able to utilize them in the future, this budget year they are projected to do so.

LONG-TERM GOALS, CONCERNS, AND ISSUES

The City of Pharr is a well-managed city with fiscal constraints and in need of long-term foresight. Planning for future concerns will enable this city to continue to serve the citizens and provide services that improve the quality of life for the population. Some of the long-term goals, concerns, and issues are as follows:

Long-Term Plans

The City is in the process of conducting or updating long-term plans for the utility, planning, parks, streets, and finance. The City has a Water and Wastewater Master Plan which has helped guide several huge capital projects which concluded last fiscal year. The Master Plan also is assisting in guiding future projects for the development of infrastructure and calculation of utility rate needs. The City is updating the Five Year Consolidated Plan & Strategy for smart development that will assist in improving the tax base. The City's Parks Master Plan is consistently being used for capital project planning mainly due to the understanding that the City will soon increase its parks space via its partnership with our local school district. Finally, we are in the process of updating the Five Year Budget Plan so that potential revenue shortfalls will not affect our ability to continue to provide services to our citizens. A City-wide comprehensive master plan that integrates the departmental plans will also be conducted.

City Manager's Office

- Improve the quality of life in Pharr by analyzing the park system in the city in order to strategically create new parks and recreational infrastructure.
- Keep being fiscally responsible to the residents by lowering the property tax rate.
- Work to identify areas of development and growth in Pharr and develop incentive programs to drive development.
- Continue to push the Pharr Bridge team to be proactive in identifying and getting infrastructure in place that will keep Pharr as a leader in international trade.
- Secure access to water and sewer rights in Pharr's Extra Territorial Jurisdiction (ETJ).
- Push development in the ETJ using development agreements and infrastructure improvement in the surrounding areas.
- Continue annexation efforts towards the Santa Ana National Wildlife Refuge, a federal nature park, with the culmination of annexing the Santa Ana National Wildlife Refuge.

Finance Department

- To improve CIP Budgeting.
- To have a Citywide Five-Year Budget plan.

Police Department

- Strategic Plan for development of rear acreage to the existing Public Safety Building.
- Identifying a funding source for development of rear 8-acres tract.
- Establish an Alzheimer's GPS Identification System Project to locate lost persons.

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- Assessment, Planning and Establishment of Police/Fire Substation on present ETJ along Military U.S. 281.

Municipal Court

- To implement the “Collection Improvement Program” approved and recommended by the State of Texas Office of Court Administration. (“The Collection Improvement Program” is a voluntary program that becomes mandatory when a municipality reaches a population of 100,000).
- Hire the staff necessary for the implementation of the “Collection Improvement Program”.
- Seek and provide proper training to better prepare court staff for the increasing demands on the court systems.
- Reach maximum efficiency and productivity.

Fire Protection

- Replace 3 vehicles with Economical pickups.
- Replace 2005 Fire Safety House with a newer model.
- Work on upgrading our ISO rating to a 2.
- Remodel existing Fire Stations.
- Replace 2005 Fire Safety House.
- Have all fire personnel certified as medics for better quality of life responses.
- Secure a Hazardous Materials Truck.
- All Officers attain certifications as Fire Officer I & II.
- All Command Staff obtain Fire Officer III & IV.

Street Maintenance/Traffic Safety

- Citywide drainage study and master plan.
- City of Pharr New Recycling Center Facility.
- Implementation of city's street improvement plan.

Information Technology

- Keep up with new trends in information sharing.

Community Events/Media

- Work to dissolve the seams that separate Boggus Ford Events Center and Pharr Media operations. Should perform as one symbiotic entity in service to City of Pharr.
- Increase net profits generated by Concessions.

Municipal Library

- Centralized cataloging and personnel management of South Pharr Branch.
- Work on a Library HVAC replacement plan.
- Make a seating area tech friendly for our patrons.
- Plan the update of the library landscaping.

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Parks & Recreations

- Build more city/school parks through interlocal agreements with P-SJ-A ISD.
- Expand more recreation programs to South Pharr Area (DRC)
- Building improvements for the parks and recreation offices
- Site improvements for the parks and recreation maintenance shop
- Build on improving annual 5K Run/Walk Sponsorships

Planning & Community Development

- Coordinate with City Administration to develop and adopt an Annexation Plan for the Extra Territorial Jurisdiction (ETJ) to ensure orderly City expansion through targeted annexation.
- Complete the Unified Development Code.
- Prepare and coordinate with other departments to update the City Standards Manual for Construction.
- Continue to improve on land use planning and development regulations to remove barriers for successful development.
- Establish the first ever Citizens Academy and focus on basic code ordinances.
- Continue working on getting Accela Software to expedite permitting, routing and improve the process and keep better track of permits and code related issues.
- Continue to strive for excellence in customer service and development and increase awareness of the one stop shop for development.

City Engineer

- Provide a City Engineering Department website informing and providing tools to the general public as well as local engineering and consulting firms.
- Provide a city wide Regional Stormwater Management Program for the design and construction of regional drainage improvements.
- Improve the collection of city's infrastructure assets, such as streets, storm drainage, water and sanitary sewer systems.

Utility Fund

- Financial security (stability) to achieve optimum financial ability.
- Built a 20 MG reservoir.
- Reuse the effluent to subside the raw water for the WTP.
- Finish the construction of new collection system on the South Pharr.
- Continue to purchase Water Rights to sustain demand.

Bridge Fund

- Build dock expansion.
- Build cold inspection facility.
- Build a training center and lab.
- Modify southbound wide-load to include AVI capabilities.
- Expand current intensive inspection are inside the import lot.

-
- Help modernize NAFTA to include matching hours of operation between US and Mexico.
 - Build second span of Bridge.
 - Improve technology on both sides of the border.
 - Expand Truck Parking/Staging secure yard to other areas.
 - Explore innovative opportunities to increase Bridge Revenue.

Golf Course Fund

- Clubhouse Improvements.
- Golf Course Beautification (landscaping 18 holes).
- Upgrade outdated heavy machinery and equipment.
- Crosstrain and certify outdoor staff with all required certification and licenses.
- Update and improve pro shop merchandise.
- Upstairs banquet hall renovations for rental purposes.

Fiscal Management

The history of the City's financial management was analyzed and the problems of five year ago are actually a mirror of those of the past. Long-term fiscal management is a major concern to today's City leaders and management. The long-term fiscal viability of the City is a priority and a plan to correct the negative fund balance was identified in the September 30, 2007 audit was approved several years ago to enable proper fiscal management regardless of who is managing or leading the City's operations. This plan was executed during the Fiscal Year 08/09 and the fund balance has been corrected.

International Bridge Traffic

Commercial crossings form the majority of traffic on the City's international bridge. There are a couple of local international bridges that just opened up and are expected to impact the City financially. Additionally, security is a major concern for travelers going to Mexico. To remain a viable bridge, several improvements and long-term concerns must be addressed.

Infrastructure Development

The growth of the city the past 20 years has been causing a strain on the finances of the City. Once a small town community, now a retail, entertainment, and family location, the City of Pharr's needs not only include services, but infrastructure. Infrastructure is mainly identified as roads, bridges, and utility lines. Utility lines are being upgraded along with a water and wastewater plant. The international bridge has spent heavily on increasing its capacity and reducing the time it takes to cross the bridge and should see the outcome in several years.

Also, the Pharr Economic Development Corporation (Pharr EDC) seeks to ensure the city's growth is positive and sustainable and therefore sought out assistance in preparing their Economic Development Strategic Plan. Pharr EDC is invested in the overall quality of life for citizens, creation of jobs, and stimulation of the community's economic growth through implementation of activities that will make Pharr a destination of choice for visitors and businesses alike.

In order to document and analyze the current state of Pharr, creating a “snapshot” of sorts, TEEX (The Texas A&M Engineering Extension Service) conducted a Community Assessment as the initial step in the Community and Economic Development Initiative. The Community Assessment provides an examination of the community and an economic profile through several distinct but interrelated components such as community demographics, income statistics, employment data, audit of infrastructure and other assets. The Assessment also provides a baseline against which Pharr can measure progress as community leaders execute the Economic Development Strategic Plan.

Quality of Life

With the City vying for major retail along with other area cities, quality of life has seemed to be the difference with the corporate decision makers.

Parks is a big priority to the Commission this coming fiscal year due to the importance it has on families. Although Pharr has several parks, more is budgeted this year to ensure that new growth also brings in new parks. The Aquatic Park has also contributed to the recreation opportunities in this City, since is now a popular destination location for our citizens. The City owned Tierra Del Sol golf course has undergone millions of dollars of improvements ever since being purchased.

Public Safety

The City limits are not wide, but are very long. This creates a public safety issue in trying to provide a presence in all sections of the city. There is a need to establish mobile substations, technology for citizen communication/information without the need to travel, establish equipment replacement programs, ensure there is an adequate hire, retention, and recruitment program established, and conduct a needs assessment for the possible future annexation of land.

The escalation of violence across the international boundary has required a change in our strategies to of addressing narcotics, stolen vehicles, and violent crimes. The civil service process places a huge stress on the ability to provide adequate public safety. This is due to the financial impact the majority of the demands are and the increasing amount of requests that are put forth for negotiations. Plans are currently being discussed concerning the possibility of a new fire station and a police sub-station. The possible annexation of 15,000 acres of land is another source of concern for the current level of public safety personnel and equipment.

Population Growth

The population of the City has grown over the past several years. Smart growth is an issue that must be addressed to ensure that the City has the capability of serving the new citizens. The current major slowdown in development within the City has caused a negative fiscal impact but allowed the City’s service providers to catch up with the need created by the growth in prior years. With the possible annexation of 5,000 acres of land that is forecasted to bring many new families to the City and surrounded by commercial growth, smart and guided growth is a long-term concern that the current City leaders are addressing via ordinances, developer communication, and commercial development.

Water Supply

Water is expected to become the next “oil” as far as value and scarcity. Water is already being traded in the commodity market. The current supply of water is currently sufficient to cover the needs of the city, but must be reevaluated continuously.

The quality of water being drawn from the Hidalgo County Irrigation District’s reservoir is sufficient for now. Should the City annex the available 15,000 acres of land for the anticipated high value subdivisions, water supply must be reevaluated. The purchase of water rights is attempted when fiscally feasible.

Economic Position

The economic position of the city of Pharr seems to be very favorable. The city has forecasts a steady level of business growth or improvement during the upcoming year. The economic indicators stated earlier will be monitored and a trend analysis performed to ensure that the City is aware of any possible changes.

Technical/Regulatory/State Changes

An unknown long-term issue is the recent trend in the growth of accounting statements issued by Governmental Accounting Standards Board (GASB). Several new statements have created the need to increase expenses on consultants to identify unfunded obligations. With the identification of these obligations, our financial position may turn negative and create a change in our financial rating. We try to hedge the new statements by periodically reviewing correspondence, attending governmental accounting seminars, and communicating with our auditors.

Outside of accounting, public safety, utilities, and development must contend with the constant changing rules and requirements of regulatory agencies: Texas Commission on Environmental Quality (TCEQ), Environmental Protection Agency (EPA).

DISTINGUISHED BUDGET AWARD

The City of Pharr, Texas will present this budget to the Government Finance Officers Association (GFOA) of the United States and Canada for a Distinguished Budget Presentation Award. In order to receive this award, a governmental unit must publish a budget document that meets program criteria as a policy document, as an operations guide, as a financial plan, and as a communications device.

This award is valid for a period of one year only. This is the City’s fifth GFOA budget award. We believe that our current budget conforms to program requirements.

SUMMARY

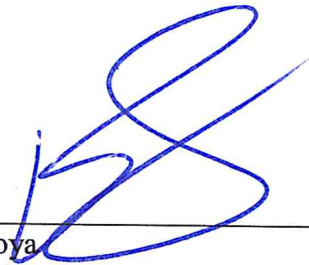
The approval of this budget represents the culmination of many hours of preparation by staff and deliberation by the City Commission in order to accomplish their responsibility of maintaining the highest quality of service in a cost-effective manner to the citizens of Pharr. We believe that this budget is realistic, attainable and cost-effectively meets not only the existing level of services which you have directed the City staff to provide and which our citizens have come to expect and deserve, but also addresses the issues that arose during the budget process. It will be closely monitored as to the performance of revenues and compliance with appropriation limits, with monthly and quarterly reports provided to management and monitored by all departmental directors.

In closing, let me express my appreciation to all City staff for assisting in the preparation of this budget. The management team worked together to assist in achieving the goals set by the Mayor and City Commission. Each department prepared the verbiage located on the departmental expenditure sheets and presented information they wanted to communicate with the Commission and community. Each department worked to find savings in their operating budgets, and to make suggestions for program improvements.

Respectfully Submitted,



Juan Guerra, CPA, MBA
City Manager



Karla Moya
Finance Director

DEPARTMENTAL AWARDS



GOVERNMENT FINANCE OFFICERS ASSOCIATION

*Distinguished
Budget Presentation
Award*

PRESENTED TO

**City of Pharr
Texas**

For the Fiscal Year Beginning

October 1, 2016



Executive Director



Government Finance Officers Association

**Certificate of
Achievement
for Excellence
in Financial
Reporting**

Presented to

**City of Pharr
Texas**

For its Comprehensive Annual
Financial Report
for the Fiscal Year Ended

September 30, 2016

Christopher P. Morill

Executive Director/CEO



Government Finance Officers Association

**Award for
Outstanding
Achievement in
Popular Annual
Financial Reporting**

Presented to

**City of Pharr
Texas**

For its Annual
Financial Report
for the Fiscal Year Ended

September 30, 2016

Christopher P. Morrell

Executive Director/CEO

TX IPMA-HR recognizes the
Human Resources Department of the
City of Pharr
with its President's Award
for their contributions to the
profession of human resources.


PAST PRESIDENT
MARK WASHINGTON


PRESIDENT
PRISCILLA S. WILSON



July 20, 2017
DATE

TX IPMA-HR
PROFESSIONAL HUMAN RESOURCES ASSOCIATION



CURRENT CITY OFFICIALS

Elected Officials

Mayor	Ambrosio "Amos" Hernandez
Commissioner	Elezar Guajardo
Commissioner	Roberto "Bobby" Carrillo
Commissioner	Ramiro Caballero
Commissioner	Daniel Chavez
Commissioner	Ricardo Medina
Commissioner	Mario Bracamontes

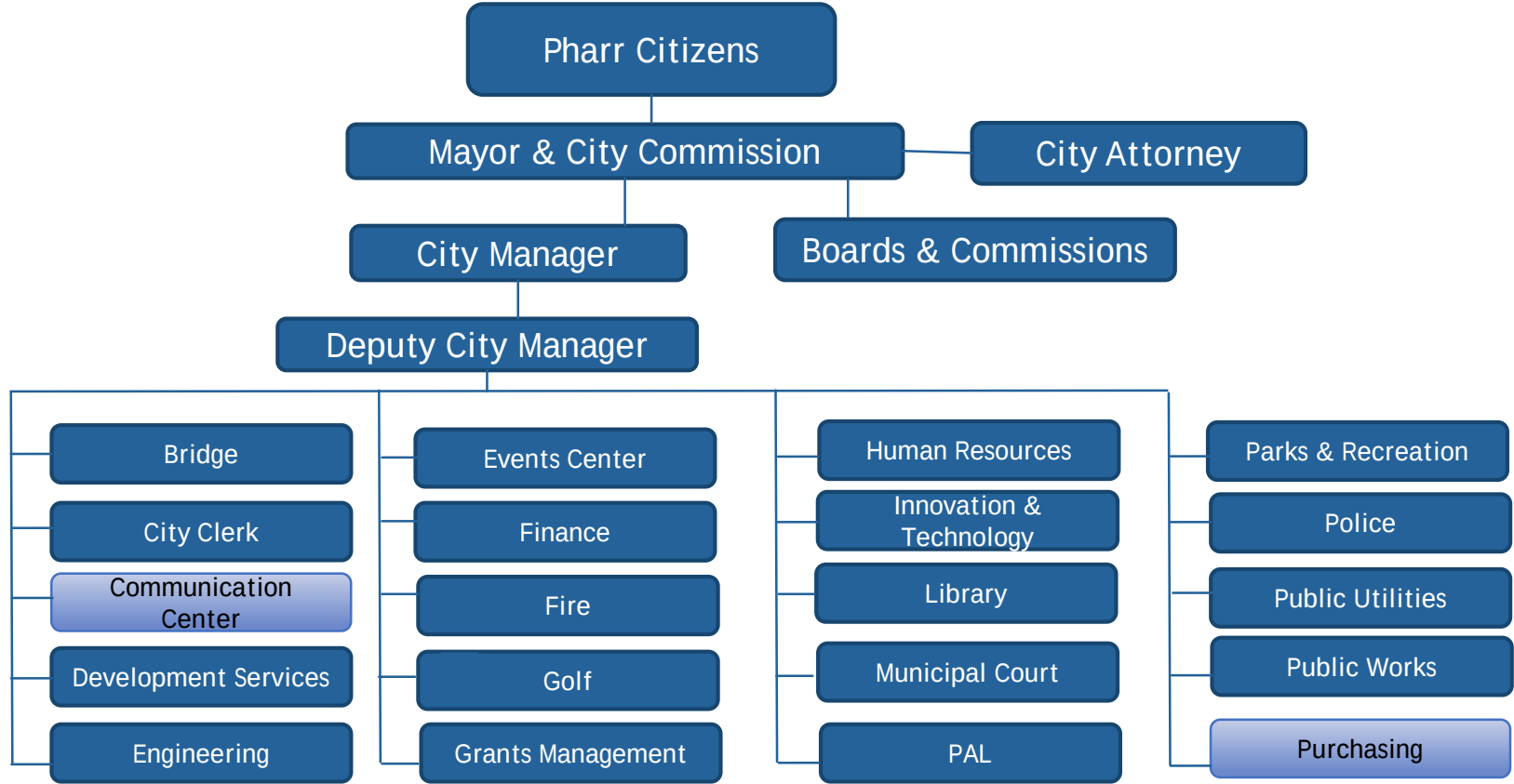
Appointed Officials

City Manager	Juan G. Guerra
Deputy City Manager	Edward Wylie

Department Directors

City Clerk	Hilda Pedraza
Police Chief	Ruben Villescas
Fire Chief	Lenny Perez
Director of Finance	Karla Moya
Director of Human Resources	Anali Cantu
Director of Utilities	Jose Villescas
Director of Park & Recreation/Golf	Sergio Alanis
Director of Library	Adolfo Garcia
Director of Planning and Zoning	Melanie Cano
Director of Public Works	Ricardo Pedraza
Director of Grant Management	Raul Garza
Director of Community Events	Gary Rodriguez
Director of Bridge	Luis Bazan
Director of Economic Development Corp.	Victor Perez
Director of Innovation & Technology	Jason Arms
City Engineer	Omar Anzaldua, Jr
Municipal Court Judge	Rudy Martinez

City of Pharr Organizational Chart





FINANCIAL SECTION

EXECUTIVE SUMMARY

EXECUTIVE SUMMARY

The following discussion is a fund-by-fund narrative of the principal resources estimated to be provided in this year's budget, the major budgeted uses of those resources and the resulting fund balance or working capital. This information is then compared to that of last year's adjusted budget. The more significant changes are discussed, including the factors influencing those changes. This discussion should be read in conjunction with the budget message, preceding it, as well as the financial presentations which follow.

To begin an understanding of the City's operations and its annual funding, a brief overview of the City's fund structure is presented, it is as follows:

Fund Classification	Governmental			
Fund Type	GENERAL	SPECIAL REVENUE	DEBT SERVICE	CAPITAL PROJECTS
City Funds	General	Asset Sharing	Debt Service	Capital Projects
	General Contingency Reserve	CDBG		Utility Capital Project
	Payroll	Hotel/Motel		Bridge Capital Project
		Parkland Dedication Fee		
		Grants		
		Paving & Drainage		
		Special Revenue		

Fund Classification	Proprietary	
Fund Type	ENTERPRISE	INTERNAL SERVICE
City Funds	Utility	City Garage
	Event Center	
	Golf Course	
	Bridge	

The Utility and Bridge capital project funds are listed as capital project funds but will become consolidated during the annual audit with the Utility and Bridge funds respectively. Based on the audit report ending September 30, 2017, the following funds are considered major funds: General Fund, and Capital projects. The table on the following page shows the relationship between funds and departments.

DEPARTMENT	GENERAL FUND		SPECIAL REVENUES					
	GENERAL FUND	GENERAL CONTINGENCY	CDBG	GRANTS	HOTEL/ MOTEL	PARKLAND DEDICATION	ASSET SHARING	PAVING & DRAINAGE
City Manager's Office	X	X			X			
Finance Department	X	X						
Police Department	X			X			X	
Purchasing Department	X							
Municipal Court	X							
Fire Protection	X							
Streets & Alleys	X			X				X
Innovation & Technology	X							
Community Events/Media	X				X			
Municipal Library	X			X				
Parks & Recreation	X			X		X		
Communication	X							
Human Resources	X							
Planning & Community Development	X							
Engineering	X							
Grants Management			X	X				
Utility								
Event Center								
Bridge								
Golf Course								
Garage								

DEPARTMENT	CAPITAL PROJECTS FUND			DEBT SERVICE	ENTERPRISE FUNDS				INTERNAL SERVICE FUND
	GENERAL CAPITAL PROJECTS	BRIDGE CAPITAL PROJECTS	UTILITY CAPITAL PROJECTS	DEBT SERVICE	UTILITY	EVENT CENTER	BRIDGE	GOLF COURSE	GARAGE
City Manager's Office	X			X	X				
Finance Department									
Police Department	X								
Purchasing Department									
Municipal Court									
Fire Protection	X								
Streets & Alleys	X								X
Innovation & Technology									
Community Events/Media						X			
Municipal Library	X								
Parks & Recreation	X							X	
Communication									
Human Resources									
Planning & Community Development	X								
Grants Management	X								
Engineering	X	X	X						
Utility			X		X				
Event Center						X			
Bridge		X					X		
Golf Course								X	
Garage									X

GENERAL FUND

The General Fund is the general operating fund of the City. It is used to account for all financial resources traditionally associated with government, except those required to be accounted for in another fund.

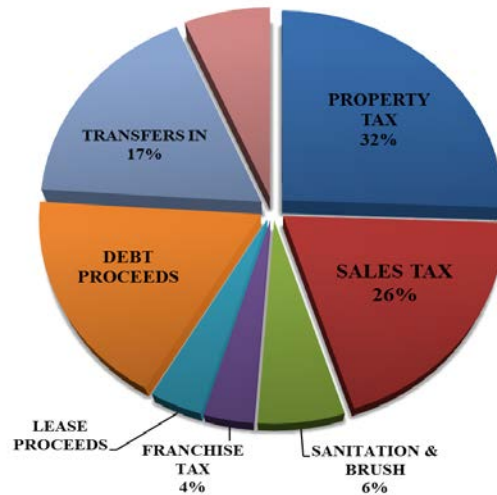
Revenues

The General Fund is expected to generate **\$65,856,600**, which is an increase of approximately \$16.023 million or 24.3%, over last year's budget. This increase is primarily attributable to a net difference of increases and decreased caused by several reasons.

The main reason is an increase of nearly \$.6 million in tax revenue and \$11.4 million in debt proceeds budgeted in for this Fiscal Year 2017-2018.

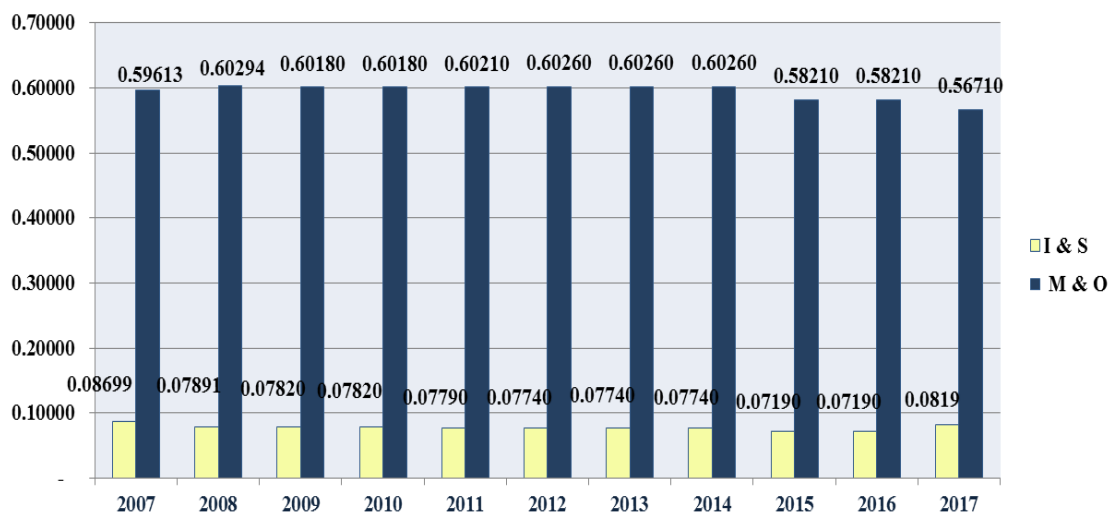
GENERAL FUND REVENUE BY SOURCE

As illustrated in this graph, four major revenue line items account for over \$35.7 million, which is 54.70% of total revenues. The major revenues this year are the Current Property Tax, \$16,705,000; Sales Tax, \$12,705,000; Transfers In \$11,443,800; and Other Franchise Revenues, \$11,481,500.



Current Property Tax (23.6 % of budgeted revenues)

The State of Texas limits the ad valorem tax rate to \$2.50 per \$100 valuation. Other than the amount resulting from such rate limitation, there is no legal debt limit. The tax rate this year is **0.6490¢** per \$100 taxable assessed value which is a **reduction of .5¢** from last year's 65.400¢. The certified assessed value increased from \$2.699 billion to \$2.927 billion (net of protested property). This represents an increase of \$128.03 million, or about 7.8% over the prior year. Budgeted current ad-valorem tax revenues are \$15.605 million. This represents an increase of \$834,950, or about 6% over the prior year original budget; this is due to the increase in assessed value and an increase in collection rates. The 64.900¢ per \$100 valuation is distributed for two purposes: Interest and Sinking (I&S), and Maintenance and Operation (M&O). The I&S is used to pay for bond payments and is put into its own fund, the Debt Service Fund. The M&O is used for general operational expenditures of the City. The following is a distribution of the tax rate for the past ten years:



The blue section of the column is our M&O tax rate while the yellow section of the column is our I&S tax rate. Over the last 3 Budget Years, the City has reduced the property tax rate by 3.1¢. This is yet another strong indicator of the City's fiscal health. Along with the proper management of our tax rate, the City has experienced a healthy trend in the collection of property tax revenues. The City budgeted the estimated 94% collection of the tax levy. The percentage of levy collected has steadily increased in the last ten years, as stated in the following table:

Fiscal Year Ended	Tax Year	Total Tax Levy for Fiscal Year	Collections within the Fiscal Year of the Levy	
			Amount	Percentage of Levy
2006	2005	\$ 9,830,866	\$ 8,980,357	91.3%
2007	2006	\$ 11,014,296	\$10,084,357	91.6%
2008	2007	\$ 12,274,614	\$11,231,002	91.5%
2009	2008	\$ 14,567,322	\$13,390,856	91.9%
2010	2009	\$ 14,823,730	\$13,672,751	92.2%
2011	2010	\$ 14,676,859	\$13,558,630	92.4%
2012	2011	\$ 14,580,201	\$13,770,839	94.4%
2013	2012	\$ 14,756,722	\$14,049,408	95.2%
2014	2013	\$ 15,140,127	\$14,630,799	96.6%
2015	2014	\$ 16,226,047	\$15,345,552	94.6%
2016	2015	\$ 16,276,247	\$15,680,413	96.3%

Sales Tax (19.2% of budgeted revenues)

One of the most significant revenue line item generators for the General Fund is sales tax. It is the second biggest revenue source and therefore one that must be continuously monitored. It is a gauge of the City's economic health and is also a source of public safety since property tax alone cannot sustain the police and fire departments budgets, sales tax revenues must contribute as well.

Due to its historical sensitivity to fluctuations in the strength of the state's economy and to a point, the Mexican peso, the City continues to take a conservative approach in estimating its performance. The sales tax for the City is 1.5% for every eligible purchase. 1% is strictly sales tax, .5% is credit in lieu of property tax (assists in keeping the property tax from increasing).

From fiscal year 2005/06 till last fiscal year, sales tax increased or decreased from one year to the next without any proper reason as to why. We have consistently budgeted very conservative with this revenue source. Our 2015/16 sales tax collection through the month of September 2017 shows an increase of 2% in sales tax revenues compared to the prior fiscal year. The fiscal year 2017/2018 sales tax revenues are budgeted at \$12.705 million for the General Fund. This represents a decrease in revenues from the past fiscal year's original budget and no growth from projected year end actual sales tax revenue. The table on the following page provides a good illustration as to the fluctuations in sales tax collections; all collections are identified using the cash basis and is not proper use for financial reporting.

Sales Tax Collection Activities

City of Pharr Sales Total Tax Analysis (2%) - Cash Basis

MONTH	FY 10/11*	FY 11/12	FY 12/13	FY 13/14	FY 14/15	FY 15/16*	FY 16/17
OCT.	\$ 859,104	\$ 954,528	\$ 1,095,758	\$ 1,095,399	\$ 1,175,133	\$ 1,281,269	\$ 1,317,281
NOV.	934,857	1,025,682	1,009,747	1,064,491	1,272,920	1,367,611	1,457,436
DEC.	884,556	914,194	1,065,676	1,151,064	1,255,599	1,306,892	1,379,834
JAN.	849,909	929,064	1,065,003	1,166,651	1,231,604	1,224,656	1,317,066
FEB.	1,029,775	1,214,454	1,132,199	1,301,266	1,403,486	1,508,184	1,570,000
MAR.	811,325	959,178	1,014,839	1,090,660	1,244,493	1,250,428	1,300,217
APR.	857,093	979,239	1,033,280	1,120,837	1,195,832	1,324,900	1,263,946
MAY	1,091,964	1,250,746	1,207,076	1,332,207	1,457,421	1,625,843	1,644,947
JUN.	925,577	1,098,232	1,075,570	1,239,819	1,424,397	1,429,149	1,384,312
JUL.	881,787	1,142,386	1,087,853	1,239,026	1,314,960	1,336,426	1,402,878
AUG.	1,065,228	1,226,816	1,203,458	1,284,104	1,433,708	1,609,004	1,538,105
SEP.	960,373	1,131,188	1,034,174	1,183,373	1,356,249	1,330,463	1,368,050
TOTAL	\$ 11,151,549	\$ 12,825,707	\$ 13,024,633	\$ 14,268,899	\$ 15,765,800	\$ 16,594,827	\$ 16,944,071

AVERAGE PER MONTH

\$ 929,296	\$ 1,068,809	\$ 1,085,386	\$ 1,189,075	\$ 1,313,817	\$ 1,382,902	\$ 1,412,006
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INCREASE/(DECREASE) IN SALES TAX COLLECTION

\$ 1,674,158	\$ 198,926	\$ 1,244,265	\$ 1,496,901	\$ 829,027	\$ 349,245
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INCREASE FROM PREVIOUS YEAR

15.01%	1.55%	9.55%	10.49%	5.26%	2.10%
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Sanitation & Brush Collection (6.1% of budgeted revenues)

Sanitation and Brush Collection is the activity of collecting and disposing of refuse. The budgeted amount for the fiscal year is \$4.02 million, which represents an increase of \$156,000 or 40%, this is due to the higher than budgeted collections this FY 2016.2017. There is no major increase in water accounts expected for the upcoming fiscal year. The budget is based on the trend in collections in the tables on the following page. All collections are identified using the cash basis and is not proper use for financial reporting.

Sanitation Collection Activities

MONTH	FY 09/10	FY 10/11	FY 11/12	FY 12/13	FY 13/14	FY 14/15	FY 15/16	FY 16/17
OCT.	\$ 171,209	\$ 177,081	\$ 185,357	\$ 206,284	\$ 216,654	223,735	231,534	235,567
NOV.	158,831	179,947	189,358	206,618	216,132	224,117	232,373	236,084
DEC.	178,313	167,138	187,083	208,424	217,398	225,678	232,852	237,890
JAN.	169,643	188,928	196,099	208,943	217,983	226,109	233,734	236,943
FEB.	177,587	179,455	181,385	209,533	218,494	227,039	234,267	237,209
MAR.	198,296	196,784	210,880	210,062	219,221	231,864	234,280	236,774
APR.	171,345	167,923	176,839	214,936	223,902	230,863	235,515	237,264
MAY	167,741	195,316	182,083	214,901	222,669	230,312	234,393	236,917
JUN.	181,568	174,854	182,877	214,597	223,052	230,304	234,461	236,422
JUL.	179,296	180,285	191,392	214,836	223,197	230,587	234,872	237,127
AUG.	176,004	184,839	205,833	215,034	229,482	210,937	234,752	237,758
SEP.	173,190	183,638	165,980	168,829	231,756	211,483	213,325	-
TOTAL	\$ 2,103,023	\$ 2,176,188	\$ 2,255,166	\$ 2,492,997	\$ 2,659,940	\$ 2,703,028	\$ 2,786,358	\$ 2,605,955
AVERAGE PER MONTH								
	\$ 175,252	\$ 181,349	\$ 187,931	\$ 207,750	\$ 221,662	\$ 225,252	\$ 232,197	\$ 217,163
INCREASE/(DECREASE) IN SANITATION COLLECTION								
	\$ 73,165	\$ 78,978	\$ 237,831	\$ 166,943	\$ 43,088	\$ 83,330	\$ 32,922	
INCREASE FROM PREVIOUS YEAR								
	3.48%	3.63%	10.55%	6.70%	1.62%	3.08%	1.28%	

Brush Collection Activities

MONTH	FY 09/10	FY 10/11	FY 11/12	FY 12/13	FY 13/14	FY 14/15	FY 15/16	FY 16/17
OCT.	\$ 76,287	\$ 76,490	\$ 78,680	\$ 87,908	\$ 91,430	93,708	96,169	97,986
NOV.	70,047	77,853	80,500	88,240	91,408	93,931	96,542	98,272
DEC.	77,232	72,846	80,655	88,798	91,976	94,307	97,042	99,011
JAN.	73,299	80,867	82,870	89,165	92,197	94,699	97,421	98,751
FEB.	76,210	75,320	76,033	89,396	92,360	94,911	97,758	98,742
MAR.	86,349	84,262	89,437	89,506	92,683	95,015	97,860	98,717
APR.	73,409	71,667	74,487	91,008	94,085	96,507	97,533	98,851
MAY	72,455	82,752	76,371	90,767	93,504	95,964	97,442	98,547
JUN.	77,653	73,807	77,590	90,597	93,338	95,859	97,585	98,349
JUL.	77,703	76,687	80,458	90,614	93,420	95,841	97,584	98,404
AUG.	76,165	77,880	87,773	90,658	93,441	95,874	97,638	98,498
SEP.	73,740	78,429	87,826	77,532	81,190	81,746	97,898	-
TOTAL	\$ 910,549	\$ 928,860	\$ 972,680	\$ 1,064,189	\$ 1,101,032	\$ 1,128,362	\$ 1,168,472	\$ 1,084,128
AVERAGE PER MONTH								
	\$ 75,879	\$ 77,405	\$ 81,057	\$ 88,682	\$ 91,753	\$ 94,989	\$ 97,373	\$ 90,344
INCREASE/(DECREASE) IN BRUSH COLLECTION								
	\$ 18,311	\$ 43,820	\$ 91,509	\$ 36,843	\$ 27,330	\$ 40,110	\$ 13,554	
INCREASE FROM PREVIOUS YEAR								
	2.01%	4.72%	9.41%	3.46%	2.48%	3.55%	1.27%	

Franchise Taxes (3.5% of budgeted revenues)

Franchise taxes are collected from the electric, telephone, gas, and sewer, and cable television companies. Over the past couple of years, it has experienced a steady upward trend. Total budgeted franchise tax revenues for next fiscal year are nearly \$2.31 million.

Other Revenues (6.49% of budgeted revenues)

Other revenues are budgeted at \$4.2 million. Other revenues mainly consists of license and permits (\$802,000), fines and fees (\$1,786,000), charges for services (\$1,028,700) and bingo & mixed beverage tax (\$190,000).

Transfers (17.51 % of budgeted revenues)

Transfer revenues are budgeted at \$11.44 million. Transfers are due from four sources: Bridge revenues over operations (\$9,766,300), PEDC reimbursement for administrative services and economic development reimbursement (\$692,000), PHFC reimbursement for administrative services (\$200,000) and Utility Fund's reimbursement for administrative services (\$565,500).

Expenditures

The General Fund's overall expenditures, including transfers-out are \$66.945 million, an increase of \$16.5 million or 25% of last year's original budget. There are two main reasons for this increase. First is the increase of over \$12.7 million dollars in Transfers Out to General and Bridge CIP Fund from Debt Proceeds and the increase in personnel for parks and recreations and a new Purchasing Department.

Chart 1-Expenditure by Function

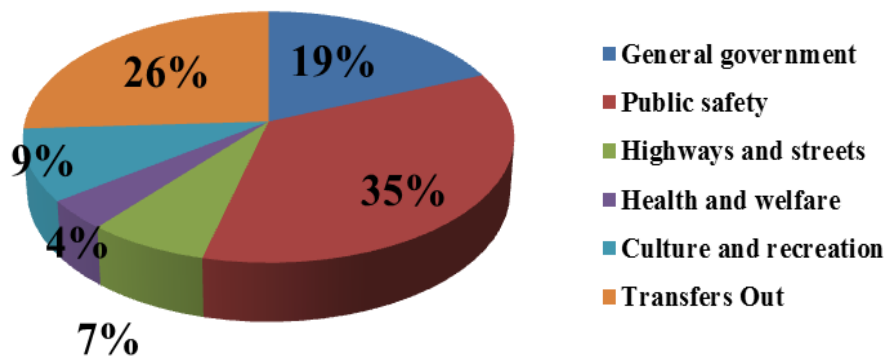


Chart 2-Expenditure by Department

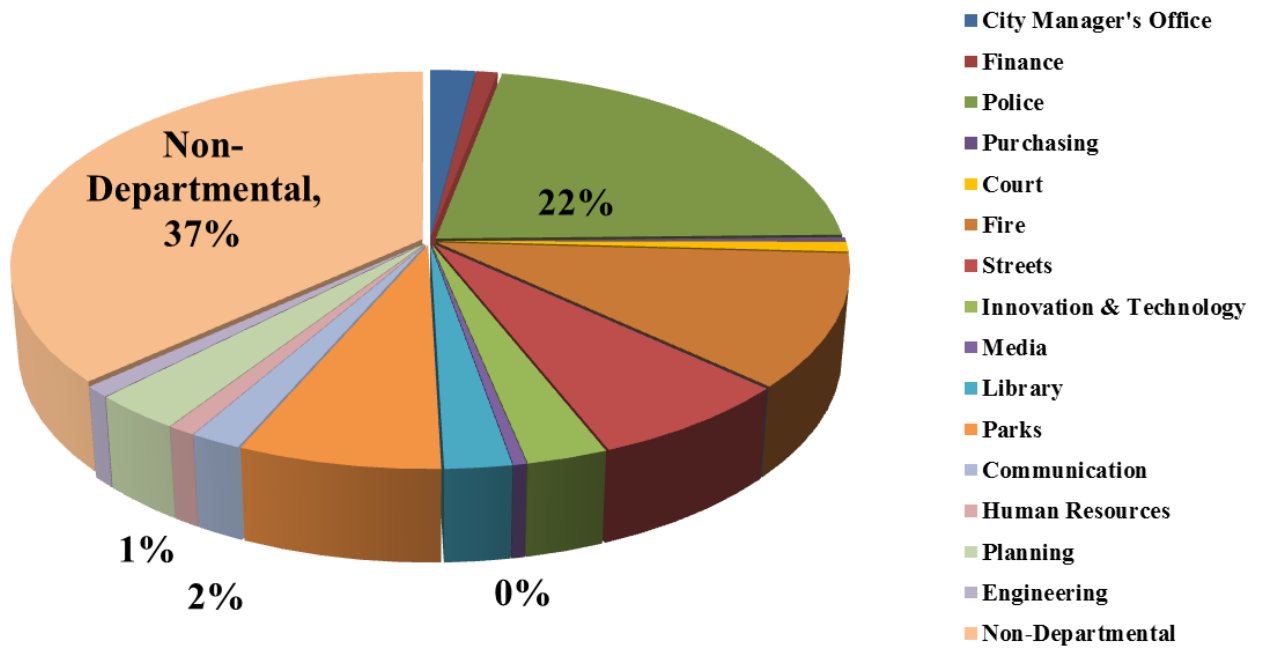
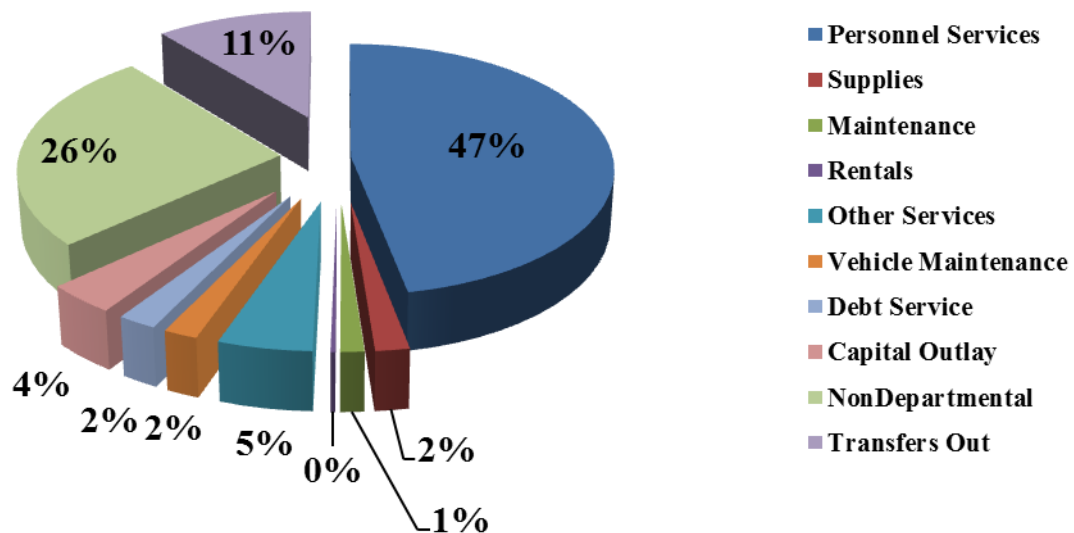


Chart 3-Expenditure by Activity



To allow more analysis of the expenditures, the following tables are presented.

Table 1 – Change in Departmental Budget-Original Prior Year Budget Compared to this Year's Budget

DEPARTMENT	FISCAL YEAR		Increase/ (Decrease)	Percent Change
	ORIGINAL 2016-2017	ADOPTED 2017-2018		
City Manager's Office	\$ 1,238,800	\$ 1,359,700	\$ 120,900	9%
Finance	737,700	646,800	(90,900)	-14%
Police	14,484,200	14,510,800	26,600	0%
Purchasing	-	248,900	248,900	100%
Court	487,500	554,700	67,200	12%
Fire	7,200,400	7,364,900	164,500	2%
PAL	427,800	-	(427,800)	-100%
Streets	5,433,700	4,756,700	(677,000)	-14%
IT	1,409,700	1,868,900	459,200	25%
Media	256,800	310,900	54,100	17%
Library	1,211,900	1,546,500	334,600	22%
Parks	2,928,500	4,674,100	1,745,600	37%
Communication	314,700	1,184,500	869,800	73%
Human Resources	475,500	633,400	157,900	25%
Planning	1,309,600	2,064,800	755,200	37%
Engineering	521,400	615,800	94,400	15%
Non-Departmental	6,944,700	7,269,200	324,500	4%
Transfer Out	4,950,200	17,335,100	12,384,900	71%
	\$ 50,333,100	\$ 66,945,700	\$ 16,612,600	25%

General Fund Proposed Budget for 2017-2018 is **\$66.9 million**, this includes the following major highlights:

- o 5% Salary Increase to those who have NOT received an increase in the last 2 Years
- o PAL merged with Parks and Recreations
- o \$2.5 million dollars budgeted in Capital Outlay including Public Safety and street Units and IT Software
- o More Parks Maintenance Staff due to addition of park acres
- o New Purchasing Department
- o New Centralized Communication Department (merged Fire and Police)
- o Issuance of \$16 million of debt \$11.4 million for general fund construction projects

Table 2- Change In Departmental Budget-Amended Prior Year's Budget Compared to this Year's Adopted Budget

DEPARTMENT	FISCAL YEAR		Increase/ (Decrease)	Budget Year % Change	% of FY 2016-2017 Budget
	ORIGINAL 2017-2018	AMENDED 2016-2017			
City Manager's Office	\$ 1,359,700	\$ 1,237,800	\$ 121,900	9.0%	2.0%
Finance	646,800	736,300	(89,500)	-13.8%	1.0%
Police	14,510,800	14,446,200	64,600	0.4%	21.7%
Purchasing	248,900	-	248,900	100.0%	0.4%
Court	554,700	490,500	64,200	11.6%	0.8%
Fire	7,364,900	7,190,400	174,500	2.4%	11.0%
PAL	-	456,800	(456,800)	-100.0%	0.0%
Streets	4,756,700	5,521,700	(765,000)	-16.1%	7.1%
Innovation & Technology	1,868,900	1,476,500	392,400	21.0%	2.8%
Media	310,900	256,800	54,100	17.4%	0.5%
Library	1,546,500	1,214,900	331,600	21.4%	2.3%
Parks	4,674,100	2,937,900	1,736,200	37.1%	7.0%
Communication	1,184,500	314,700	869,800	73.4%	1.8%
Human Resources	633,400	475,500	157,900	24.9%	0.9%
Planning	2,064,800	1,290,800	774,000	37.5%	3.1%
Engineering	615,800	525,400	90,400	14.7%	0.9%
Non-Departmental	7,269,200	6,810,700	458,500	6.3%	10.9%
Transfer Out	17,335,100	5,050,200	12,284,900	70.9%	25.9%
	\$ 66,945,700	\$ 50,433,100	\$ 16,512,600	24.7%	

Table 3 – Departmental Change in Budget without Capital Purchases

	FY 16/17 Amended	FY 17/18		
	Budget w/o	Budget w/o	Increase/	Percent
DEPARTMENT	Capital Purchases	Capital Purchases	(Decrease)	Change
City Manager's Office	\$ 1,213,800	\$ 1,359,700	\$ 145,900	10.7%
Finance	737,700	646,800	(90,900)	-14.1%
Police	13,985,200	14,097,600	112,400	0.8%
Purchasing	-	248,900	248,900	100.0%
Court	487,500	554,700	67,200	12.1%
Fire	6,800,400	6,849,900	49,500	0.7%
PAL	427,800	-	(427,800)	-100.0%
Streets	5,268,200	4,706,700	(561,500)	-11.9%
IT	1,363,700	1,561,400	197,700	12.7%
Media	256,800	310,900	54,100	17.4%
Library	1,211,900	1,492,500	280,600	18.8%
Parks	2,928,500	4,259,100	1,330,600	31.2%
Communication	314,700	1,184,500	869,800	73.4%
Human Resources	460,500	573,400	112,900	19.7%
Planning	1,309,600	1,464,800	155,200	10.6%
Engineering	521,400	591,800	70,400	11.9%
	\$ 37,287,700	\$ 39,902,700	\$ 2,615,000	

As a reminder, the detailed information used for these graphs can be obtained in the General Fund section of this budget.

GENERAL CONTINGENCY RESERVE

This fund accounts for the responsible administration of the City's unreserved fund balance.

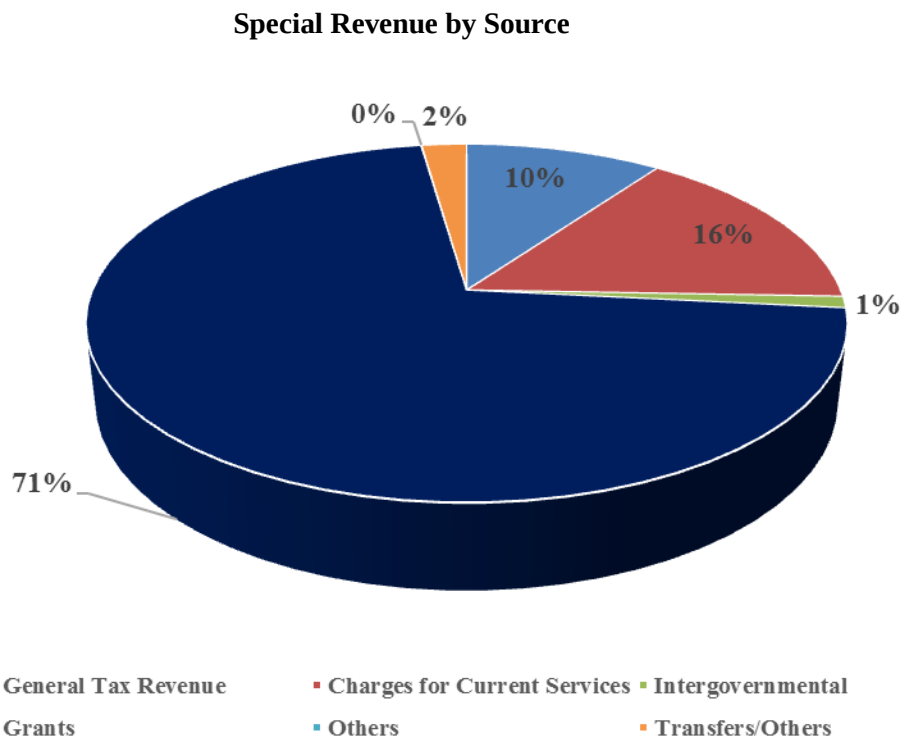
During the September 30, 2007 annual audit, the unreserved fund balance was identified as being negative \$6.4 million. By September 30, 2010, the unreserved fund balance was fully funded at \$9.5 million. By City charter, 3% to no more than 5% must be budgeted as contingency reserve. These funds are not combined with the pooled cash bank account but are in a separate bank account to be used only for emergency situations.

SPECIAL REVENUE

The Special Revenue Funds are used to account for the proceeds of specific revenue sources that are restricted to expenditures for specified purposes.

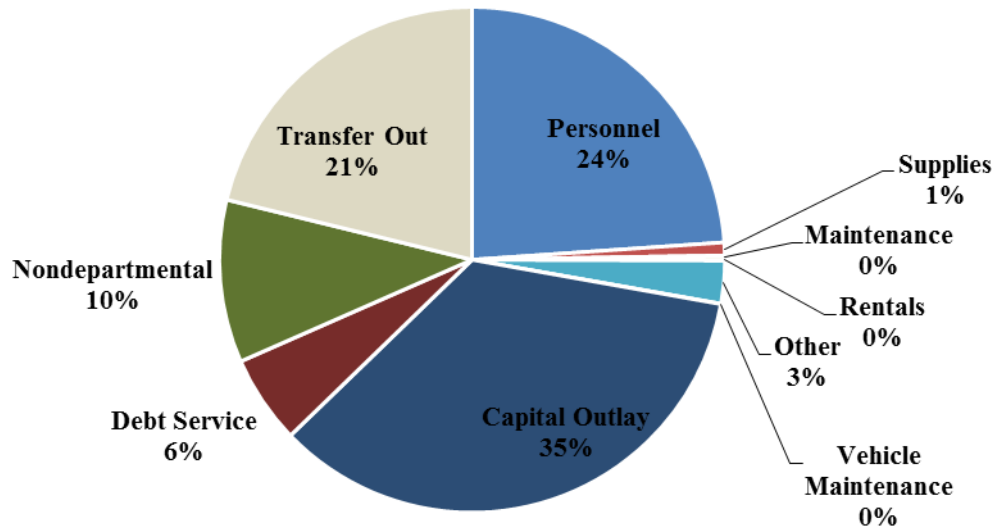
Revenues

The funds received that are specified for a specific purpose are separated from the general fund and put into a group of funds called special revenue funds. A total of \$6,722,900 special revenue funds are budgeted. Grants and intergovernmental account for \$4.8 million of revenues, non-property tax account for \$669,200, fees and charges account for \$1,050,000, and interest income accounts for the remaining. The following graph describes the importance of each revenue source for the special revenue funds as a percentage of the overall budgeted special revenue revenues.



Expenditures

A total of \$7,305,700 special revenue expenditure funds are budgeted. Personnel account for \$1,746,400 of expenditures, supplies account for \$60,500 maintenance, rentals and vehicle maintenance account for \$23,700, other services account for \$199,300, debt service accounts for \$412,700; capital outlay accounts for \$2,554,000, non-departmental expenditures account for \$760,600, and the remaining \$1,547,000 is due to transfers out. The graph on the following page describes the importance of each expenditure activity for the special revenue funds as a percentage of the overall budgeted special revenue expenditures.



Community Development Block Grant (CDBG)

This fund was established to account for grant revenues that meet the program objectives set forth by the U.S. Department of Housing & Urban Development in providing affordable housing, a suitable and viable living environment and expanding economic opportunities.

The CDBG Fund will receive \$1,554,600 HUD funds this fiscal year. Total budgeted revenues and expenditures for this fund are \$1,554,600.

Asset Sharing

This fund accounts for forfeitures awarded to the City by the federal and state courts and drug enforcement agencies. Revenues are restricted for police supplies and only to be used if general funding is not available.

Total budgeted revenues for this fund are \$72,000 its expenditure budget is \$685,500, which will be funded by this funds reserves.

Parkland Dedication

Created by Ordinance O-99-49 on August 1, 1999, this fund accounts for contributions that developers are required to make when creating subdivisions to provide recreational areas in the form of neighborhood and community parks.

Total budgeted revenues for this fund are \$5,000.

Grants

This fund was established to account for general grant revenues award to the City.

Four departments will utilize this fund:

-  Police
-  Library
-  Parks and Recreations
-  Public Works

Paving & Drainage

Created by Ordinance O-2006-50 on September 19, 2006, this fund accounts for fees assessed to all utility service accounts. The fees are to be used for paving and drainage improvements in the City of Pharr. On September 2, 2014, paving and drainage fees were increased by \$.50 cents for regular residential, senior citizen and commercial accounts by Ordinance O-2014-40.

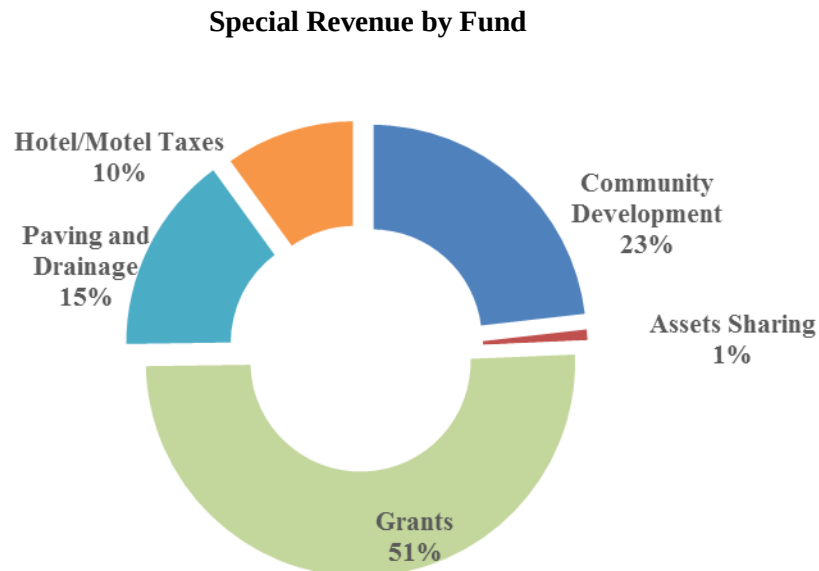
Total budgeted revenues and expenditures for this fund are \$1,050,000 respectively. This year (as previous) all paving drainage fees will be transfer out to General CIP Fund to help fund the 4 Year City-Wide Paving Project.

Hotel/Motel

This fund accounts for revenue from a seven percent tax levied upon the cost of City hotel and motel rooms with a daily rate over \$2. According to state civil statutes, this tax revenue can be used to promote tourism, maintain and repair convention facilities, promote the arts and humanities, or any other purpose directly related to these activities. This year the total budgeted revenues and expenditures for this fund are \$669,200.

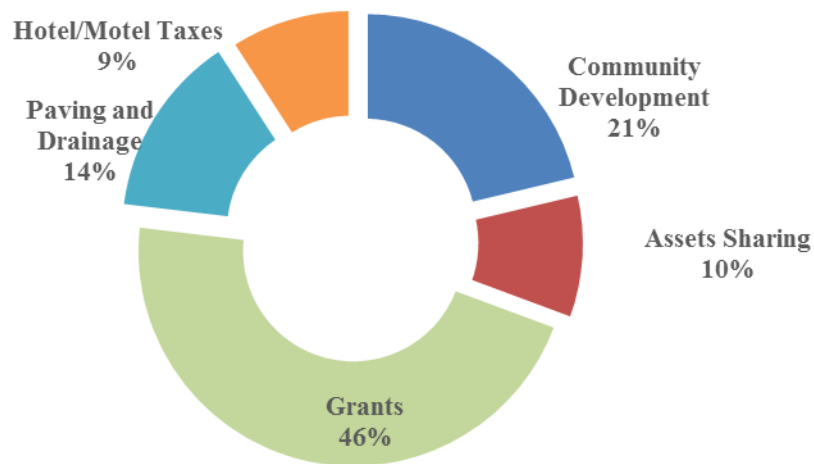
Special Revenue by Fund

The following graph distributes the total special revenue per fund.



Expenditures for the special revenue funds are distributed in various ways. Total expenditures for special revenue funds total \$7,305,700. The graph on the following page should help in analyzing which special revenue funds are budgeted in comparison to one another.

Special Revenue Expenditure by Fund



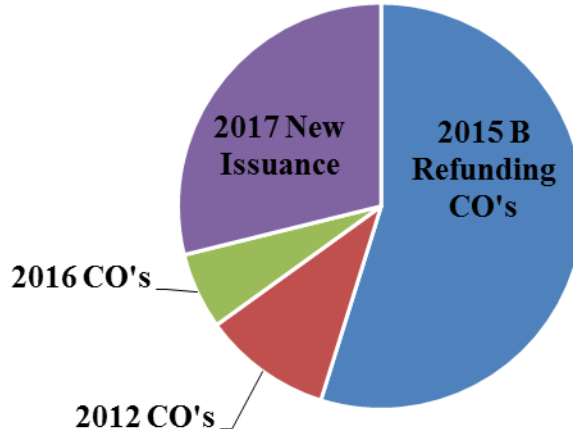
DEBT SERVICE

The Debt Service Fund is used to account for the accumulation of resources for the payment of general long-term debt principal and interest and related cost. An ad valorem tax rate and tax levy is required to be computed and levied, which will be sufficient to produce the funds required to pay principal and interest as it comes due and provide the interest and sinking reserve fund.

This fiscal year, bond payments and expenditures are estimated to be \$3,120,000. In the calculation of the tax rate, only bond liabilities were used to calculate the amount needed for liabilities. The collection of taxes should be sufficient to cover the expenditures of the outstanding liability and City was even able to reduce its tax rate by half a cent. At a collection rate estimated at 94%, current property tax revenues are estimated to generate \$2,383,800 and other revenue is budgeted at \$2,214,900.

The following graph distinguishes the liabilities in comparison to the total debt service fund liability.

Debt Service Expenditures



CAPITAL PROJECT FUNDS

The Capital Project Fund is used to account for financial resources used for the acquisition or construction of major capital facilities and infrastructure, depending on the project; they are financed by general and proprietary resources.

GENERAL CAPITAL PROJECTS

The City's capital projects, once put on hold for several years in order to correct our fiscal situation, has been restarted. Our current plans range in purpose from public service, cultural, and street. Total budgeted expenditures are \$26,330,000. Funding for these projects will come from different sources including unrestricted fund balances, grants, and bond proceeds received this past fiscal year.

The following is a brief description of the capital projects budgeted for Fiscal Year 2017-2018:

Parks:

\$8.6 million is budgeted this FY 2017.2018 for improvements and expansion of the following parks:

-  Dr. Long Park Expansion
-  Arnold Elementary Park Expansion
-  Arnold Elementary Splash Park
-  Jones Box Park
-  Parks Maintenance Building
-  Baseball Dugouts
-  Skate Park-Victor Garcia Park
-  Nature Parks
-  Cesar Chavez
-  Newcombe Park

Public Safety:

-  Fire Station No. 4

Streets

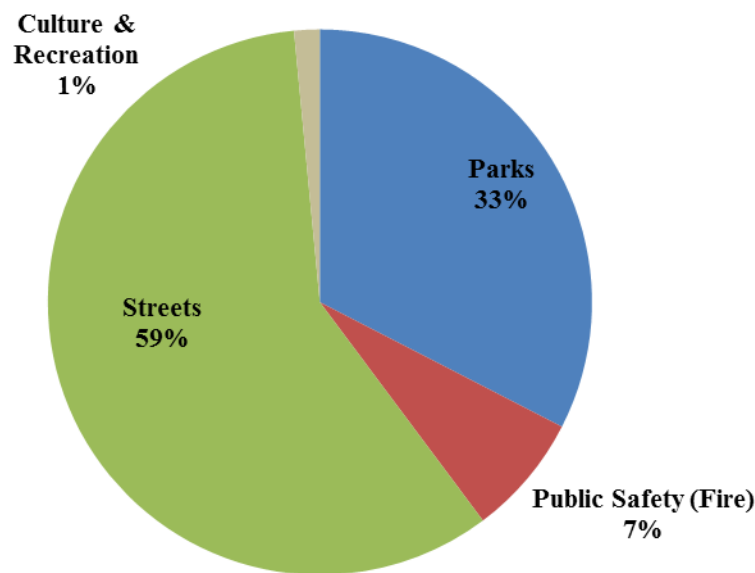
-  **3rd Year Paving (out of 4)**-Improvements consist of rehabilitating asphalt in our transportation system to maximize customer satisfaction and increasing mobility safety.
-  **Las Milpas Turning lane** – Intersection between Cage and Las Milpas Road widening to add a turning lane
-  **Veterans.** Roadway reconstruction from Dicker to Military
-  **Owassa Road expansion**-Roadway expansion from 2 lanes to a divided 5 lane roadway to enhance mobility safety and commerce.
-  **New traffic signals and Flashes**-Enhancing vehicular traffic safety and mobility.
-  **Eldora Street Improvements**- Hidalgo County and City of Pharr cooperative partnership project improving a major collector by adding capacity from a two lane roadway to a four (4) lane with a continuous left turn facility to improve mobility safety and efficiency.
-  **Anaya and Veterans Widening Projects**- Projects are to improve a major collector from a two lane facility to a four (4) lane with continuous left turn facility to improve mobility safety, efficiency and economic development.

Other Building and Improvements:

-  **Research and development Center**-This project is to be a full service technology Center with multi-purpose community training meeting rooms and a gymnasium. This will revitalize the immediate neighborhoods and promote educational progress within the community. Project is expected to be 100% complete this FY 2017-2018.

The following table outlines the project and the related financing needs for the general capital projects:

CIP PROJECT FUNDING FOR 2017-2018				
Project Category	Total Cost	Cash Funded	Grant Funded	Debt Funded
Parks	\$ 8,560,000	\$ 7,060,000	\$ 1,500,000	\$ -
Public Safety (Fire)	1,900,000	400,000		1,500,000
Streets	15,440,000	5,019,000	771,000	9,650,000
Culture & Recreation	400,000	50,000	350,000	-
Total General CIP	\$ 26,300,000	\$ 12,529,000	\$ 2,621,000	\$ 11,150,000



UTILITY CAPITAL PROJECTS

The utility project revenues are budgeted at \$15,937,600. The expenditures are budgeted at \$14,961,000. The funding for these projects will come from Cash on Hand and Debt Proceeds.

The following is a brief description of the main Utility capital projects budgeted for Fiscal Year 2017-2018:

-  Rehab of Concrete/Brick Manholes-Repair / replace of numerous manhole structures located within the Collection system in effort to minimize collapsed manhole incidents as well as Sanitary Sewer Overflows.
-  Water Line in Industrial Area to Military-Installation of 2750 L.F. of 24" water main (from Hi Line to Military Road) and 1200L.F. of 12" water main (from area West of Cage) and tie into existing 12" water main. This will "loop" existing 12" water main and provide required water volume and Fire Flows to proposed Warehousing projects.

- ✚ Rehab of Oxidation Ditches-Change existing use of Aerators in the Waste water Treatment Plant Oxidation Ditches and replace them with Fine Mist Bubble system and V.F.D. operation. This will lower energy costs while at the same time allow for treatment of waste water to compensate for peak demand periods.
- ✚ Dredging of Reservoir-The 70 MG Water Treatment Plant Reservoir was built in 1980 and has accumulated silt over the time. Silt removal will allow reservoir capacity to be restored to original level as well as allow for better treatment of water due to the removal of the anaerobic materials which have accumulated over time.
- ✚ Lift Station & Force main Upgrade-To upsize the force main from Lift Station 25 on Nolana to Sioux Rd from an 8" inch to 16" inch and upsize the pumps from 4" inch pumps to a 6" pumps and increase the capacity wet well at LS 25.
- ✚ El Dora Water Tower and Utility Transmission Lines-Constructing an 1 MG Water Tower on the North side of Pharr; plus, installing a 20" and 16" water transmission line to transfer water from the WTP to the Expressway Water Tower, LBJ Water Tower, and the new water tower. Project cost is approximately \$12 million with the city receiving loan forgiveness from TWDB for about \$3.6 million.
- ✚ Water and Sewer Line relocation-this project is to relocate 1,800 feet of 10 inch sanitary sewer line and relocating four manholes, plus relocating 470 feet of 12 inch waterline and the installation of four (4) 12 inch water valves.

The following table outlines the project and the related financing needs for the general capital projects:

	Cost	2017 Debt	Grant	Cash on Hand	Total
Rehab of Concrete/Brick Manholes	\$ 1,050,000	\$ 400,000	\$ -	\$ 650,000	\$ 1,050,000
Water Line in Industrial Area to Military	2,250,000	-	-	2,250,000	2,250,000
Rehab of Oxidation Ditches	2,250,000	-	-	2,250,000	2,250,000
Dredging of Reservoir	2,750,000	2,750,000	-	2,750,000	5,500,000
Reallocation of Water Line	1,100,000	-	1,100,000	-	1,100,000
West Oak Utility Improvements	492,000	-	-	492,000	492,000
Waste Water Treatment Clarifier	550,000	-	-	550,000	550,000
El Dora Water Tower & Utility Transmission Lines	2,800,000	-	-	2,800,000	2,800,000
Lift Station No. 25	1,700,000	-	-	1,700,000	1,700,000
Total	\$ 14,942,000	\$ 3,150,000	\$ 1,100,000	\$ 13,442,000	\$ 17,692,000

BRIDGE CAPITAL PROJECTS

The bridge project revenues are budgeted at \$-0-. The expenditures are budgeted at \$4,263,000. The difference to cover the expenditures will be used from cash of hand of \$4,263,000. For this fiscal year, there are four main projects, which are barely in the planning process. All of these projects will be funded in part by US Customs and Border Protection and are in the final stages of finalizing project logistics and estimation of cost. The following is a brief description of the main Bridge capital projects budgeted for Fiscal Year 2017-2018:

- ✚ **BSIF Connector and Fast Lane-** The Border Safety Inspection Facility (BSIF) connector and fast lane will help connect the Pharr POE to the new BSIF where trucks will be inspected faster by the Texas Department of Public Safety (DPS). The connectivity to the BSIF will make our bridge more attractive for new potential clients, in-turn increasing our commercial traffic.

-
- ✚ **Entrance Booth and Road Expansion-** The expansion of the roadway leading to the Mexico customs export lot, along with the entrance booth will help expedite the flow of commercial traffic from Mexico to the U.S., allowing for more capacity on the bridge and the ability to inspect more trucks at one time. Additionally, it will create a direct passage for secure, certified and empty trucks, also known as gate-to-gate.
 - ✚ **Exit Booth Expansion-** The exit booth expansion and relocation will help expedite the flow of traffic inside the port. Trucks will be able to make more crossings both Northbound and Southbound. The City will in-turn collect more revenues due to increased commercial Northbound traffic, which naturally travels back Southbound into Mexico.
 - ✚ **International Trade Center Building-** The projected economic benefits from the trade center will be: Increased cross-border traffic (commercial/domestic), growth in manufacturing (light/heavy), logistics, cold storage and other related industries, higher demand for skilled workers/higher demand for specialized training, continued attraction of service industries, expansion of markets, expansion of suppliers, boom in property tax revenue from new commercial and residential, increase in tourism and entertainment venues, attraction of more retail and restaurants, spike in sales tax revenue, decrease in unemployment rate and creation of more jobs/higher paying jobs.

OPERATIONAL IMPACT FROM CAPITAL PROJECTS

The following projects are expected to have material operational cost impact in the future once 100% completed; as of today, City is not able to quantify the exact impact but is expecting to get the following impacts in the long-term future:

- ✚ **Parks Projects-**All budgeted park improvements are expected to increase maintenance cost, Parks Budget increase by 46% mostly for personnel added to maintain additional park acres. Two crews of 4 people were added just to cover for the additional maintenance.
- ✚ **Streets Projects-**All budgeted street projects are expected to lower maintenance cost in street materials by a significant amount.
- ✚ **Research and Development Center-**Project is expected to increase operational cost for personnel, maintenance, supplies, books, information and technology, equipment and non-operating supplies. For this coming FY 2017-2018, expected operational costs is expected to increase by 27%.
- ✚ **Bridge Expansion Projects-**All of Bridge projects will contribute to the crucial goal of reduction of wait times. They will increase capacity, maximize space, create local and international jobs, improve commercial truck and trade and support local and regional trade industries and tourism.

ENTERPRISE FUNDS

The enterprise fund is used to account for those operations that are financed and operated in a manner similar to private business or where the board has decided that the determination of revenues earned, cost incurred and/or net income necessary for management accountability. There are four enterprise funds: Utility Fund, Event Center, Bridge Fund, and Golf Course Fund.

Utility Fund

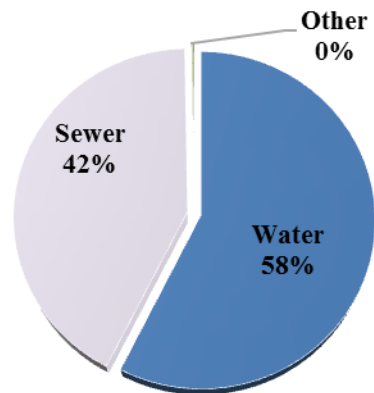
The Utility Fund was established to account for the City's water and sewer/wastewater system operations.

Revenues

The Utility Fund is expected to generate \$13,989,000 from Operations, which is an increase of 2% compared last year's original budget.

Water	\$ 8,037,500
Sewer	5,911,500
Other	20,000
Interest	20,000
Total	<u><u>\$ 13,989,000</u></u>

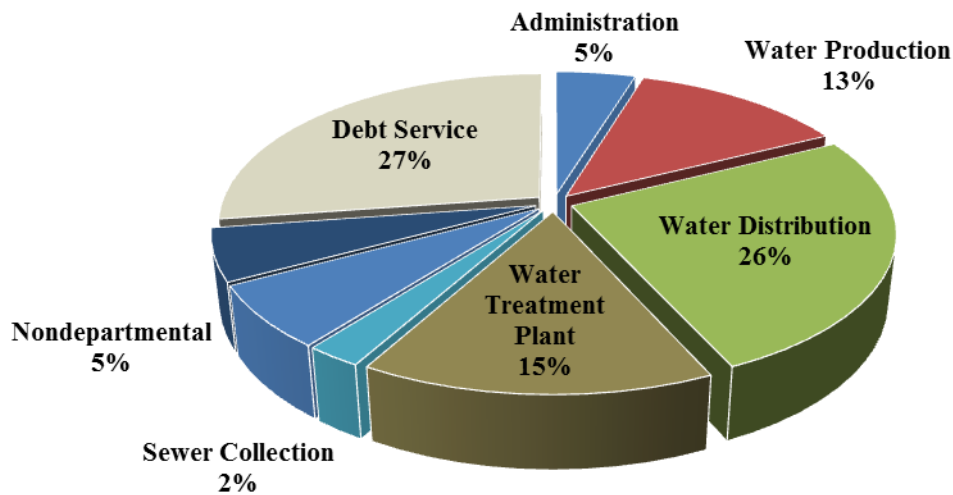
As illustrated in the following graph, there are three main revenue sources. The major revenue source comes from water and sewer revenues due to consumption.



Expenses

The Waterworks and Sewer System's overall appropriation, including expenses and transfers-out is \$15.6 million, an increase of \$1.6 million or 11 % of last year's budget. The major reason for this increase is due to the increase of \$2.2 million dollars in Water Distribution, the only reason for that is that Capital Outlay items were budgeted under that department for budget purposes. The pie-chart on the following page depicts how the expenses are allocated among activities.

Utility Expense By Activity



The table below identifies the budget comparison per department:

	<u>Fiscal Year</u>		<u>Increase/ (Decrease)</u>	<u>Percent Change</u>
	<u>2017-2018</u>	<u>2016-2017</u>		
Administration	\$ 757,000	\$ 709,000	\$ 48,000	6.8%
Water Production	2,050,800	1,992,750	58,050	2.9%
Water Distribution	4,100,700	1,904,350	2,196,350	115.3%
Water Treatment Plant	2,379,200	2,420,800	(41,600)	-1.7%
Sewer Collection	379,600	468,100	(88,500)	-18.9%
Transfer Out	1,057,500	423,600	633,900	149.6%
Nondepartmental	885,000	1,779,800	(894,800)	-50.3%
Debt Service	4,367,400	4,697,000	(329,600)	-7.0%
	<u>\$ 15,977,200</u>	<u>\$ 14,395,400</u>	<u>\$ 1,581,800</u>	<u>11.0%</u>

EVENT CENTER FUND

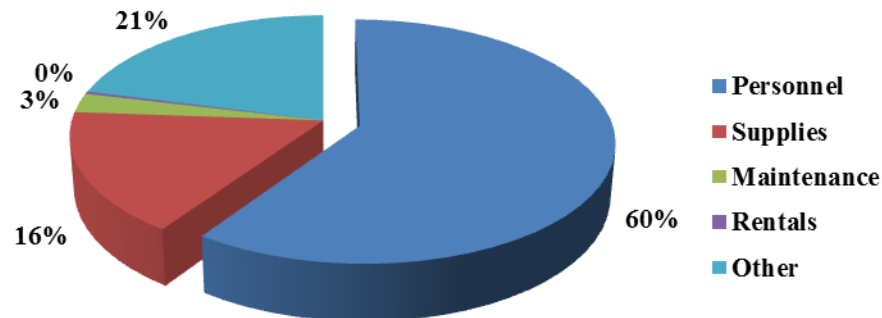
The Event Center Fund was established to account for the rent, facility and concession fees collected throughout the year from concerts held by outside promoters, events hosted by citizens, galas and conventions.

Revenues

The Event Center revenues are budgeted at \$778,600 which is a relatively no change from last year's budget. The main difference is that Transfers In from Hotel/Motel Funds was increased to cover operations due to not having advertising revenue this coming FY.

Expenses

The Event Center overall appropriation, including expenses and transfers-out is \$778,600, no major change from last year's original budget.



BRIDGE FUND

The Bridge Fund was established to account for the City's international bridge operations. The bridge enables traffic to flow to and from Mexico.

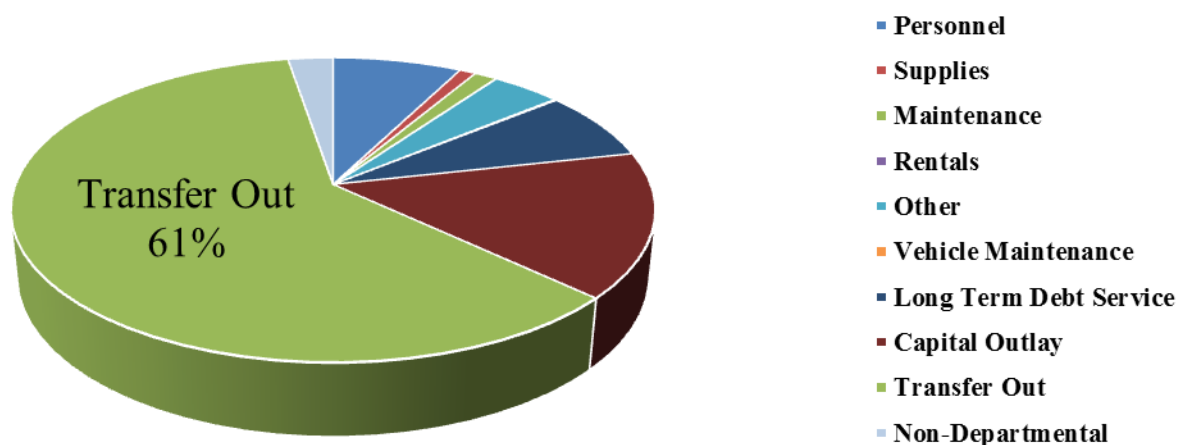
Revenues

The Bridge Fund revenues are budgeted at \$15,920,600 which is an increase of \$1,502,500, or 9%, of last year's budget. The main reason for this increase is mainly due to lease proceeds projected to be received during 2017-2018 for \$2,410,000 for the second phase of the expansion of the building administration and for the a toll ticket software to speed up the traffic in the crossings.

Expenses

The bridge's overall appropriation, including expenses and transfers-out is \$15,920,600 million, an Increase of \$1,502,500 or 9% of last year's budget. The Increase is mainly due to the Capital Outlay line item for the projects mentioned above. The following pie-chart depicts how the expenses are allocated among activities.

Bridge Expense by Activity



GOLF COURSE FUND

The Golf Course Fund was established to account for the City owned Tierra Del Sol Golf Course operations.

The Golf Course Fund is balanced and is budgeted at \$1,560,600 which is an increase of \$315,500 or 25%, over last year's expense budget. The increase is mainly attributable to an increase in Personnel Services and Capital Outlay.

INTERNAL SERVICE FUNDS

The internal service fund is used are used to account for the financing of goods or services provided by one department to other departments within the City on a cost-reimbursement basis. There is one internal service fund: Garage Fund.

CITY GARAGE FUND

The City Garage Fund was established to account for fleet maintenance and maintains an inventory of parts for the City-owned vehicles.

This fund receives its revenues from the other funds in the City. Total budgeted revenues and expenses for this fund are \$860,600. The General Fund makes up 81.44% of garage activity, the Utility Fund makes up 15.4% of garage activity, and other funds make up the remaining 3.09% of garage activity.

FIDUCIARY FUND

Fiduciary funds are used to account for activities that belong to other entities but managed by the City. The City does not have any fiduciary funds.

CITYWIDE

The City has sixteen different funds that it maintains for the proper administration of City activities and finances per City ordinances and State of Texas laws. The creation of each fund is for the express purpose of segregating funds to ensure that the identification of available assets is properly stated. This fiscal year, no funds were added to the budgeted list.

Revenues for the fiscal year are \$148,818,900. The difference between funds was stated earlier in this Executive Summary. The comparisons between fiscal years are as follows in Table 4:

DEPARTMENT	FISCAL YEAR		Increase/ (Decrease)	Percent Change
	BUDGET 2017-2018	BUDGET 2016-2017		
General Fund	\$ 65,856,600	\$ 49,833,100	\$ 16,023,500	24.33%
Community Development Fund	1,554,600	1,555,400	(800)	-0.05%
Grants	3,376,900	2,934,150	442,750	13.11%
Hotel/Motel Fund	669,200	800,000	(130,800)	-19.55%
Parkland Dedication	30,200	5,000	25,200	83.44%
Asset Sharing	72,000	152,000	(80,000)	-111.11%
Paving & Drainage	1,020,000	950,000	70,000	6.86%
General Capital Project Fund	17,489,000	5,035,100	12,453,900	71.21%
Bridge Capital Project Fund	-	5,978,000	(5,978,000)	-100.00%
Utility Capital project Fund	15,937,600	9,089,300	6,848,300	42.97%
Debt Service Fund	4,598,700	3,582,000	1,016,700	22.11%
Utility Fund	19,093,700	14,395,400	4,698,300	24.61%
Event Center Fund	778,600	795,200	(16,600)	-2.13%
Bridge Fund	15,920,600	14,418,100	1,502,500	9.44%
Golf Course Fund	1,560,600	1,378,700	181,900	11.66%
Garage Fund	860,600	748,500	112,100	13.03%
Grand Total	\$ 148,818,900	\$ 111,649,950	\$ 37,168,950	24.98%

Expenditures for the fiscal year are \$175,339,400. The difference between funds was stated earlier in this Executive Summary. The comparisons between fiscal years are identified as follows:

DEPARTMENT	FISCAL YEAR		Increase/ (Decrease)	Percent Change
	BUDGET 2017-2018	BUDGET 2016-2017		
General Fund	\$ 66,945,700	\$ 50,333,100	\$ 16,612,600	24.82%
Community Development Fund	1,554,600	1,555,400	(800)	-0.05%
Grants	3,376,900	2,934,150	442,750	13.11%
Hotel/Motel Fund	669,200	800,000	(130,800)	-19.55%
Parkland Dedication	-	-	-	-100.00%
Asset Sharing	685,000	685,500	(500)	-0.07%
Paving & Drainage	1,020,000	950,000	70,000	6.86%
General Capital Project Fund	27,330,000	14,101,450	13,228,550	48.40%
Bridge Capital Project Fund	4,263,100	10,103,150	(5,840,050)	-136.99%
Utility Capital project Fund	14,961,000	9,089,300	5,871,700	39.25%
Debt Service Fund	4,598,700	3,582,000	1,016,700	22.11%
Utility Fund	30,814,800	14,395,400	16,419,400	53.28%
Event Center Fund	778,600	795,200	(16,600)	-2.13%
Bridge Fund	15,920,600	14,418,100	1,502,500	9.44%
Golf Course Fund	1,560,600	1,378,700	181,900	11.66%
Garage Fund	860,600	748,500	112,100	13.03%
Grand Total	\$ 175,339,400	\$ 125,869,950	\$ 49,469,450	28.21%

TRANSFERS IN/OUT

There were numerous transfers between funds that were needed during this fiscal year. All transfers are calculated and identified for a stated purpose. The table on the following page identifies the fund that transfers the budget out and the fund that has the transfers going into it. The transfer out must equal the transfers in, which is the case this fiscal year.

TRANSFERS	IN	OUT	PURPOSE
General Fund - Bridge	4,368,900		General Operations
General Fund - Bridge	439,200		Funds for Golf Course Operations
General Fund - Bridge	70,000		Funds for PPFC #1 Debt Payment
General Fund - Bridge	2,900,000		Funds for General Capital Projects
General Fund - Bridge	500,000		Funds for Incentives
General Fund - PEDC - Gen Ops	200,000		Reimbursement of Admin. Expenses
General Fund - PEDC - 380 Agreement	492,000		West Oak 380 Agreement Reimbursement
General Fund - PEDC - Festivals	90,000		To Help for City Festivals
General Fund - Utility	565,500		Reimbursement of Admin. Expenses
General Fund - CIP		14,396,000	See Corresponding "IN" Comment
General Fund - CDBG/GRANTS		152,900	See Corresponding "IN" Comment
General Fund - Debt Service		626,700	See Corresponding "IN" Comment
General Fund - Golf		439,200	See Corresponding "IN" Comment
General Fund - TIRZ No. 1		211,500	See Corresponding "IN" Comment
General Fund - TIRZ No. 2		347,700	See Corresponding "IN" Comment
General Fund -HOTEL	60,000		To Help for City Festivals
Paving & Drainage - General CIP		1,050,000	See Corresponding "IN" Comment
CDBG/GRANTS - General Fund	152,900		To Cover for Admin Expenses
Debt Service Fund-General	626,700		Funds for Debt Service including new issuance
Debt Service Fund - Bridge	179,000		Funds for Debt Service
Debt Service Fund - PEDC	1,202,200		Reimbursement of Long-Term Debt Issuance
Utility Fund - General		565,500	See Corresponding "IN" Comment
Utility Fund - Utility CIP		14,837,600	See Corresponding "IN" Comment
Event Center-Hotel/Motel	398,600		To Help Balance the Fund
Bridge Fund - General		4,368,900	See Corresponding "IN" Comment
Bridge Fund - General		439,200	See Corresponding "IN" Comment
Bridge Fund - Festivals		70,000	See Corresponding "IN" Comment
Bridge Fund - General CIP		2,900,000	See Corresponding "IN" Comment
Bridge Fund - General-Incentives		500,000	See Corresponding "IN" Comment
Bridge Fund - PEDC		1,161,100	See Corresponding "IN" Comment
Bridge Fund-Debt Service Fund		179,000	See Corresponding "IN" Comment
Hotel/ Motel Fund - Event Center		398,600	See Corresponding "IN" Comment
Hotel/Motel Fund-Festivals		60,000	See Corresponding "IN" Comment
Hotel/Motel Fund-PEDC		68,400	See Corresponding "IN" Comment

General CIP - Paving	1,050,000		Funds for 3rd Year of Paving Project
General CIP -PEDC	4,573,000		PEDC Excess Funds to Pay for General CIP
General CIP - General Fund	14,396,000		Bridge Excess to pay for General CIP Projects
Utility CIP-Utility	14,837,600		Cash on Hand plus debt proceeds transferred
Golf Fund - General	439,200		To Help Balance the Fund
TIRZ No. 1-General Fund	211,500		City Tax Contributions
TIRZ No. 2	347,700		City Tax Contributions
PEDC-Hotel/Motel	68,400		Funds for Chamber of Commerce
PEDC-Bridge	1,161,100		To Cover for Jackson Development Remaining Debt
PEDC-Festivals		90,000	See Corresponding "IN" Comment
PEDC - Gen Operations		200,000	See Corresponding "IN" Comment
PEDC - Gen 380 Agreement		492,000	See Corresponding "IN" Comment
PEDC - Debt Service		1,202,200	See Corresponding "IN" Comment
PEDC-GENERAL CIP		4,573,000	See Corresponding "IN" Comment
TOTAL	\$ 49,329,500	\$ 49,329,500	

CAPITAL EXPENDITURES/EXPENSES

Capital purchases make up a major expenditure for the City. Capital purchases must meet certain criteria to be classified as capital: must be at least \$5,000, and have a useful life of at least three years. The following table describes the entire budgeted capital asset/project activity for this fiscal year.

<u>Fund</u>	<u>Department</u>	<u>Account</u>	<u>Amount</u>	<u>Description</u>
General	Police	8804	\$ 98,200	Police Equipment Vehicle
General	Police	8803	315,000	(10) 2018 Police SUVs
General	Fire	8803	480,000	1 Engine Pumper
General	Fire	8803	35,000	1 Pick Up
General	PW	8803	50,000	Water Truck
General	IT	8804	42,000	Network to Replace 4 Year old core Network Component
General	IT	8804	45,000	(3) New TOR to Replace 4 Year old top of rack network gear on each floor of City Hall
General	IT	8804	53,000	New CORE and TOR Replace 4 Year old core and top of rack network equipment at PD
General	IT	8804	48,000	Server Replacement to Replace 6 Year old servers at the PD
General	IT	8804	52,000	Centralized Battery System to Power the 3rd Floor Data Center for 1 Hour
General	IT	8804	43,000	Centralized Battery System to Power PD Data Center for 1 Hour
General	IT	8804	11,500	Backup Phones System
General	IT	8804	13,000	Video Conference System
General	Library	8803	54,000	Furniture for new Branch
General	HR	8804	60,000	HR Software
General	Parks	8803	75,000	3 F150 Units for New Crew
General	Parks	8804	15,000	Irrigation Trencher
General	Parks	8804	15,000	Riding Mower 72"
General	Parks	8806	310,000	City-Wide Air Conditioning Repair
General	Code Enforcement	8803	189,000	(9) Replacement Vehicles 9 Ford F-150 Supercab
General	Code Enforcement	8803	22,000	(1) Replacement Vehicle F-150 XL Supercrew
General	Code Enforcement	8803	24,000	(1) Replacement Vehicle 1 Ford Explorer Base
General	Code Enforcement	8804	365,000	(1) Accela Software
General	Engineering	8803	24,000	(1) Ford Edge
			2,438,700	

Public Utilities	Water/Sewer Plant	8803	730,000	2 Vactor Replacements
Public Utilities	Water/Sewer Plant	8803	98,600	BackHoe Replacement
Public Utilities	Water/Sewer Plant	8803	369,700	14 Unit Replacements
Public Utilities	Water/Sewer Plant	8803	30,000	1 New Unit
Public Utilities	Water/Sewer Plant	8804	112,000	Rehabiltate the wetwell
Public Utilities	Water/Sewer Plant	8804	40,000	Rehabiltate the wetwell
Public Utilities	Water/Sewer Plant	8804	13,000	18 yr old pumps
Public Utilities	Water/Sewer Plant	8804	21,600	Prevent TSS
Public Utilities	Water/Sewer Plant	8804	25,200	Release air from force mains
Public Utilities	Water/Sewer Plant	8804	40,000	Control speed, VFD is outdated
Public Utilities	Water/Sewer Plant	8804	35,000	Upgrade pumps due to volume increase
Public Utilities	Water/Sewer Plant	8804	20,000	Replace old tank that hold LAS
Public Utilities	Water/Sewer Plant	8804	85,000	Replace old pumps
Public Utilities	Water/Sewer Plant	8804	12,000	Replace old pumps not working
Public Utilities	Water/Sewer Plant	8804	50,000	Replace old pumps
Public Utilities	Water/Sewer Plant	8804	12,000	Motor unfixable
Public Utilities	Water/Sewer Plant	8804	15,000	Replace broken diffusers
Public Utilities	Water/Sewer Plant	8804	11,000	Replace old pumps
Public Utilities	Water/Sewer Plant	8804	25,000	Accomplish complete treatment
Public Utilities	Water/Sewer Plant	8804	12,000	Flow splitting capabilities
Public Utilities	Water/Sewer Plant	8804	42,000	Replace old control panels, this work will be done "in house"
Public Utilities	Water/Sewer Plant	8804	60,000	Line not flow correctly can not unplug underneath canal
Public Utilities	Water/Sewer Plant	8804	100,000	Repair and clean tanks
			1,959,100	
Bridge	Administration	8803	15,000	Riding Mower (Scag) (same cost as Park's)
Bridge	Administration	8803	24,000	Small Pick up Truck (same cost as Code's)
Bridge	Administration	8803	400,000	2ND Pahse Office Expension
			439,000	
Golf	Administration	8805	100,000	Club House Renovations
Golf	Administration	8806	100,000	Irrigation Repair
Golf	Administration	8806	30,000	(1) Rough Mower
			230,000	
	Total		\$ 5,066,800	

CITY-WIDE BUDGET SUMMARY

CITY OF PHARR, TX CITY-WIDE REVENUE AND EXPENDITURE/EXPENSES BUDGET					
	ACTUAL 2015-2016	ORIGINAL BUDGET 2016-2017	AMENDED BUDGET 2016-2017	PROJECTED ACTUAL 2016-2017	ADOPTED BUDGET 2017-2018
REVENUES					
<i>General:</i>					
General Fund	\$ 68,371,942	\$ 49,833,100	\$ 49,933,100	\$ 50,682,323	\$ 65,856,600
General Contingency Reserve Fund	-	-	-	-	-
<i>Total General Funds</i>	68,371,942	49,833,100	49,933,100	50,682,323	65,856,600
<i>Special Revenue Funds:</i>					
Community Development Fund	1,008,932	1,555,400	1,555,400	1,555,400	1,554,600
Asset Sharing	969,605	152,000	152,000	213,000	72,000
Parkland Dedication	31,406	5,000	5,000	-	30,200
Grants	914,073	2,934,150	2,934,150	1,412,850	3,376,900
Paving & Drainage	1,030,604	950,000	950,000	1,035,000	1,020,000
Hotel/Motel Fund	961,465	800,000	800,000	679,000	669,200
<i>Total Special Revenue Funds</i>	4,916,086	6,396,550	6,396,550	4,895,250	6,722,900
<i>Capital Project Fund:</i>					
General Capital Project Fund	20,287,230	5,035,100	5,035,100	5,334,600	20,489,000
Utility Capital Project Fund	2,430,026	572,300	572,300	4,000,000	15,937,600
Bridge Capital Project Fund	-	-	-	-	-
	22,717,257	5,607,400	5,607,400	9,334,600	36,426,600
<i>Debt Service Fund:</i>					
Debt Service Fund	4,526,491	3,582,000	3,582,000	3,566,977	4,598,700
<i>Internal Service Fund:</i>					
Garage Fund	681,055	748,500	748,500	773,382	860,600
<i>Enterprise Funds:</i>					
Utility Fund	15,660,847	14,395,400	14,395,400	14,600,487	19,093,700
Event Center	699,769	795,200	795,200	657,990	778,600
Bridge Fund	16,105,932	14,418,100	14,518,100	15,885,497	15,920,600
Golf Course Fund	1,169,312	1,378,700	1,378,700	1,245,165	1,560,600
<i>Total Enterprise Funds</i>	33,635,860	30,987,400	31,087,400	32,389,138	37,353,500
Total Revenues	134,848,691	97,154,950	97,354,950	101,641,671	151,818,900

EXPENDITURES/EXPENSES					
<i>General:</i>					
General Fund	\$ 64,288,071	\$ 50,333,100	\$ 50,433,100	\$ 46,982,989	\$ 66,945,700
General Contingency Reserve Fund	-	-	-	-	-
<i>Total General Funds</i>	64,288,071	50,333,100	50,433,100	46,982,989	66,945,700
<i>Special Revenue Funds:</i>					
Community Development Fund	1,009,111	1,555,400	1,555,400	1,269,157	1,554,600
Asset Sharing	1,032,897	685,500	685,500	450,000	685,000
Parkland Dedication	-	-	-	-	-
Grants	913,775	2,934,150	2,934,150	1,322,850	3,376,900
Paving & Drainage	1,028,793	950,000	950,000	1,032,000	1,020,000
Hotel/Motel Fund	252,181	800,000	800,000	306,400	669,200
<i>Total Special Revenue Funds</i>	4,236,757	6,925,050	6,925,050	4,380,407	7,305,700
<i>Capital Project Fund:</i>					
General Capital Project Fund	10,200,752	14,101,450	14,101,450	13,581,750	27,330,000
Utility Capital Project Fund	5,182,964	-	9,089,300	6,329,300	14,961,000
Bridge Capital Project Fund	2,694,344	-	-	-	4,263,100
	18,078,060	14,101,450	23,190,750	19,911,050	46,554,100
<i>Debt Service Fund:</i>					
Debt Service Fund	2,540,348	3,582,000	3,582,000	3,566,000	4,598,700
<i>Internal Service Fund:</i>					
Garage Fund	748,527	748,500	748,500	773,382	860,600
<i>Enterprise Funds:</i>					
Utility Fund	20,994,002	14,395,400	14,395,400	17,212,894	30,814,800
Event Center	758,058	795,200	795,200	657,990	778,600
Bridge Fund	15,489,528	14,418,100	14,518,100	15,146,506	15,920,600
Golf Course Fund	1,337,645	1,378,700	1,378,700	1,245,166	1,560,600
<i>Total Enterprise Funds</i>	38,579,232	30,987,400	31,087,400	34,262,554	49,074,600
Total Expenditures/Expenses	128,470,996	106,677,500	115,966,800	109,876,383	175,339,400
Net Revenues Over/(Under) Expenditures/Expenses,					
Change in Available Resources	\$ 6,377,695	\$ (9,522,550)	\$ (18,611,850)	\$ (8,234,712)	\$ (23,520,500)

CITY OF PHARR, TX COMPONENT UNITS REVENUE AND EXPENDITURE BUDGET					
	ACTUAL 2015-2016	ORIGINAL BUDGET 2016-2017	AMENDED BUDGET 2016-2017	PROJECTED ACTUAL 2016-2017	ADOPTED BUDGET 2017-2018
REVENUES					
Pharr EDC	\$ 5,318,791	\$ 5,663,900	\$ 16,897,100	\$ 15,699,185	\$ 11,406,100
PAL	803,254	910,600	910,600	743,431	526,100
Pharr PFC #1	953,592	985,000	985,000	965,000	-
TIRZ No. 1	102,700	159,800	159,800	159,800	211,500
TIRZ No. 2	-	-	-	-	549,000
PHFC	1,025,000	1,000,000	1,000,000	1,000,000	-
PHFC/JACKSON PLACE APARTMENTS	34,600,150	-	-	-	931,600
Total Revenues	42,803,487	8,719,300	19,952,500	18,567,416	13,624,300
EXPENDITURES					
Pharr EDC	5,178,049	5,663,900	17,225,700	15,284,155	11,406,100
PAL	793,626	870,600	870,600	743,431	812,600
Pharr PFC #1	953,592	985,000	985,000	965,000	-
TIRZ No. 1	-	-	-	-	-
TIRZ No. 2	-	-	-	-	-
PHFC	75,788	200,000	200,000	200,000	200,000
PHFC/JACKSON PLACE APARTMENTS	9,127,289	22,400,361	22,400,361	21,098,281	6,078,700
Total Expenditures	16,128,344	30,119,861	41,681,661	38,290,867	18,497,400
Net Revenues Over/(Under) Expenditures, Change in Available Resources	\$ 26,675,143	\$ (21,400,561)	\$ (21,729,161)	\$ (19,723,451)	(4,873,100)

CITY OF PHARR, TX
CITY-WIDE BUDGET AND CHANGE IN AVAILABLE RESOURCES

	ESTIMATED BEGINNING AVAILABLE FUND BALANCE/ NET POSITION 9/30/17	BUDGETED OPERATING REVENUES 2017-2018	DEBT/OTHER PROCEEDS 2017-2018	TRANSFER IN 2017-2018	TRANSFER OUT 2017-2018
<i>General:</i>					
General Fund	\$ -	\$ 40,492,600	\$ 13,920,200	\$ 11,443,800	\$ (17,335,100)
General Contingency Reserve Fund	11,000,000	-	-	-	-
<i>Total General Funds</i>	11,000,000	40,492,600	13,920,200	11,443,800	(17,335,100)
<i>Special Revenue Funds:</i>					
Community Development Fund	-	1,401,700	-	152,900	-
Grants	-	3,376,900	-	-	-
Hotel/Motel Fund	715,000	669,200	-	-	(527,000)
Parkland Dedication	50,000	30,200	-	-	-
Asset Sharing	800,000	-	-	-	-
Paving & Drainage	-	-	-	-	-
<i>Total Special Revenue Funds</i>	1,565,000	5,478,000	-	152,900	(527,000)
<i>Capital Project Fund:</i>					
General Capital Project Fund	18,000,000	-	-	19,989,000	-
Bridge Capital Project Fund	5,000,000	-	-	-	-
Utility Capital Project Fund	11,200,000	-	-	-	-
	34,200,000	-	-	19,989,000	-
<i>Debt Service Fund:</i>					
Debt Service Fund	-	2,390,800	-	2,207,900	-
<i>Enterprise Funds:</i>					
Utility Fund	-	19,093,700	-	-	(15,603,100)
Event Center	-	380,000	-	398,600	-
Bridge Fund	-	15,920,600	-	-	(9,618,200)
Golf Course Fund	-	891,400	230,000	439,200	-
<i>Total Enterprise Funds</i>	-	36,285,700	230,000	837,800	(25,221,300)
<i>Internal Service Fund:</i>					
Garage Fund	-	860,600	-	-	-
TOTALS	\$ 46,765,000	\$ 85,507,700	\$ 14,150,200	\$ 34,631,400	\$ (43,083,400)

OPERATING EXPENDITURES/ EXPENSES 2017-2018	CAPITAL OUTLAY 2017-2018	LONG-TERM DEBT SERVICE 2017-2018	TOTAL APPROPRIATIONS (NOT INCLUDING TRANSFERS) 2017-2018	REVENUES OVER/ (UNDER) EXPENDITURES/ EXPENSES 2017-2018	PROJECTED ENDING FUND BALANCE/ NET POSITION 9/30/2018
\$ (45,625,600)	\$ (2,563,700)	\$ (1,421,300)	\$ (49,610,600)	\$ (1,089,100)	\$ (1,089,100)
-	-	-	-	-	11,000,000
(45,625,600)	(2,563,700)	(1,421,300)	(49,610,600)	(1,089,100)	9,910,900
(1,554,600)	-	-	(1,554,600)	-	-
(3,376,900)	-	-	(3,376,900)	-	-
(142,200)	-	-	(142,200)	-	715,000
-	-	-	-	30,200	80,200
-	-	-	-	-	800,000
-	-	-	-	-	-
(5,073,700)	-	-	(5,073,700)	30,200	1,595,200
	(27,330,000)	-	\$ (27,330,000)	(7,341,000)	10,659,000
-	(4,263,100)	-	(4,263,100)	(4,263,100)	736,900
-	-	-	-	-	11,200,000
-	(31,593,100)	-	(31,593,100)	(11,604,100)	22,595,900
(4,598,700)	-	-	(4,598,700)	-	-
(8,695,500)	(1,959,100)	(4,557,100)	(15,211,700)	(11,721,100)	(11,721,100)
(778,600)	-	-	(778,600)	-	-
(2,677,100)	(2,450,000)	(1,175,300)	(6,302,400)	-	-
(1,313,400)	(230,000)	(17,200)	(1,560,600)	-	-
(13,464,600)	(4,639,100)	(5,749,600)	(23,853,300)	(11,721,100)	(11,721,100)
(860,600)	-	-	(860,600)	-	-
\$ (65,024,500)	\$ (38,795,900)	\$ (7,170,900)	\$ (115,590,000)	\$ (24,384,100)	\$ 22,380,900

CITY OF PHARR, TX

CITY-WIDE BUDGET SUMMARY OF MAJOR REVENUES & EXPENDITURES/EXPENSES

FISCAL YEAR 2016-2017

	GENERAL FUND		SPECIAL REVENUE FUNDS					
	GENERAL FUND	GENERAL CONTINGENCY	CDBG	GRANTS	HOTEL	PARKLAND DEDICATION	ASSET SHARING	PAVING & DRAINAGE
REVENUES								
Taxes								
Property Tax	\$ 15,605,700	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Property Tax Penalty and Interest	1,100,000	-	-	-	-	-	-	-
Sales Tax	12,705,000	-	-	-	-	-	-	-
Franchise Tax	2,315,000	-	-	-	-	-	-	-
Hotel Tax	-	-	-	-	669,200	-	-	-
Other Taxes	190,000	-	-	-	-	-	-	-
Total Taxes	31,915,700	-	-	-	669,200	-	-	-
Sanitation and Brush								
Sanitation	2,843,000	-	-	-	-	-	-	-
Brush	1,184,000	-	-	-	-	-	-	-
Total Sanitation and Brush	4,027,000	-	-	-	-	-	-	-
Revenue Producing Facilities								
Fines	1,691,500	-	-	-	-	-	-	-
License and Permits	802,100	-	-	-	-	-	-	-
Charges For Current Services	1,172,600	-	-	-	-	30,200	-	1,020,000
Intergovernmental	293,600	-	1,401,700	3,376,900	-	-	70,000	-
Other	514,500	-	-	-	-	-	-	-
Interest	75,600	-	-	-	-	-	2,000	-
Total Operating Revenues	40,492,600	-	1,401,700	3,376,900	669,200	30,200	72,000	1,020,000
Debt/ Capital Lease Proceeds	13,920,200	-	-	-	-	-	-	-
Transfers In	11,443,800	-	152,900	-	-	-	-	-
Total Revenues	\$ 65,856,600	\$ -	\$ 1,554,600	\$ 3,376,900	\$ 669,200	\$ 30,200	\$ 72,000	\$ 1,020,000
EXPENDITURES/EXPENSES								
Personnel Services	\$ 31,419,000	\$ -	\$ 358,000	\$ 1,203,400	\$ -	\$ -	\$ 185,000	\$ -
Supplies	1,243,000	-	6,000	4,500	-	-	50,000	-
Maint., Rentals, & Vehicle Maint.	2,268,900	-	5,200	-	-	-	20,000	-
Other Services	3,425,500	-	12,100	-	142,200	-	45,000	-
Debt Service	1,421,300	-	412,700	-	-	-	-	-
Capital Outlay	2,563,700	-	-	2,169,000	-	-	385,000	-
Transfers Out	17,335,100	-	-	-	527,000	-	-	1,020,000
Non-Departmental	7,269,200	-	760,600	-	-	-	-	-
Total Expenditures/Expenses	\$ 66,945,700	\$ -	\$ 1,554,600	\$ 3,376,900	\$ 669,200	\$ -	\$ 685,000	\$ 1,020,000
Revenues Over/(Under) Expenditures	\$ (1,089,100)	\$ -	\$ -	\$ -	\$ -	\$ 30,200	\$ (613,000)	\$ -

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								INTERNAL SERVICE FUND	
CAPITAL PROJECT FUNDS			DEBT SERVICE	ENTERPRISE FUNDS				GARAGE	TOTAL ALL FUNDS
GENERAL CAPITAL	BRIDGE CAPITAL	UTILITY CAPITAL	DEBT SERVICE	UTILITY	EVENT CENTER	BRIDGE	GOLF COURSE		
\$ -	\$ -	\$ -	\$ 2,253,800	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 17,859,500
-	-	-	137,000	-	-	-	-	-	1,237,000
-	-	-	-	-	-	-	-	-	12,705,000
-	-	-	-	-	-	-	-	-	2,315,000
-	-	-	-	-	-	-	-	-	669,200
-	-	-	-	-	-	-	-	-	190,000
-	-	-	2,390,800	-	-	-	-	-	34,975,700
-	-	-	-	-	-	-	-	-	2,843,000
-	-	-	-	-	-	-	-	-	1,184,000
-	-	-	-	-	-	-	-	-	4,027,000
-	-	-	-	-	-	-	-	-	1,691,500
-	-	-	-	-	-	-	-	-	802,100
-	-	-	-	13,968,000	380,000	13,200,000	808,200	860,600	31,439,600
500,000	-	-	-	-	-	-	-	-	5,642,200
-	-	-	-	-	-	282,600	81,800	-	878,900
-	-	-	-	21,000	-	28,000	1,400	-	128,000
500,000	-	-	2,390,800	13,989,000	380,000	13,510,600	891,400	860,600	79,585,000
-	-	-	-	-	-	2,410,000	230,000	-	16,560,200
19,989,000	-	14,837,600	2,207,900	-	398,600	-	439,200	-	49,469,000
<u>\$ 20,489,000</u>	<u>\$ -</u>	<u>\$ 14,837,600</u>	<u>\$ 4,598,700</u>	<u>\$ 13,989,000</u>	<u>\$ 778,600</u>	<u>\$ 15,920,600</u>	<u>\$ 1,560,600</u>	<u>\$ 860,600</u>	<u>\$ 145,614,200</u>

\$ -	\$ -	\$ -	\$ -	\$ 3,689,800	464,800	\$ 1,208,200	\$ 857,500	\$ 231,300	\$ 39,617,000
-	-	-	-	1,348,100	128,000	153,800	216,400	7,000	3,156,800
-	-	-	-	834,500	22,800	239,500	144,500	597,700	4,133,100
-	-	-	-	1,646,100	163,000	653,200	89,700	16,500	6,193,300
-	-	-	4,598,700	4,557,100	-	1,175,300	17,200	8,100	12,190,400
27,330,000	4,263,100	14,961,000	.	1,959,100	-	2,450,000	230,000	-	56,310,900
-	-	-	-	15,603,100	-	9,618,200	-	-	44,103,400
-	-	-	-	1,177,000	-	422,400	5,300	-	9,634,500
<u>\$ 27,330,000</u>	<u>\$ 4,263,100</u>	<u>\$ 14,961,000</u>	<u>\$ 4,598,700</u>	<u>\$ 30,814,800</u>	<u>\$ 778,600</u>	<u>\$ 15,920,600</u>	<u>\$ 1,560,600</u>	<u>\$ 860,600</u>	<u>\$ 175,339,400</u>
<u>\$ (6,841,000)</u>	<u>\$ (4,263,100)</u>	<u>\$ (123,400)</u>	<u>\$ -</u>	<u>\$ (16,825,800)</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ (29,725,200)</u>

GOVERNMENTAL FUNDS

GENERAL FUND

General Fund is the chief operating fund of the City. All of the City's activities are reported in these funds unless there is a compelling reason to report an activity in some other fund type.

GENERAL FUND (detailed): The General Fund is the general operating fund of the City. It is used to account for all financial resources traditionally associated with government, except those required to be accounted for in another fund.

GENERAL CONTINGENCY RESERVE: This fund accounts for the fiduciary responsible administration of the City's unreserved fund balance. This fund will be consolidated with the General Fund in the preparation of the City's financial report.

CITY OF PHARR, TEXAS
BUDGETED REPORT OF REVENUES, EXPENDITURES, AND CHANGES IN FUND BALANCE
GENERAL FUND
FOR THE FISCAL YEAR OCTOBER 1, 2017 THROUGH SEPTEMBER 30, 2018

Note: payroll fund not included

		ACTUAL	ORIGINAL	AMENDED	PROJECTED	
		<u>2015-2016</u>	<u>BUDGET</u>	<u>BUDGET</u>	<u>ACTUAL</u>	<u>BUDGET</u>
			<u>2016-2017</u>	<u>2016-2017</u>	<u>2016-2017</u>	<u>2017-2018</u>
REVENUES						
General Tax Revenue						
Property	\$	15,210,539	\$ 15,840,000	\$ 15,840,000	\$ 15,762,798	\$ 16,705,700
Sales		12,585,584	13,010,000	13,010,000	12,700,000	12,705,000
Franchise		2,301,053	2,395,000	2,395,000	2,315,000	2,315,000
Other		194,182	195,000	195,000	190,000	190,000
Total		<u>30,291,358</u>	<u>31,440,000</u>	<u>31,440,000</u>	<u>30,967,798</u>	<u>31,915,700</u>
Licenses and permits						
Building		457,839	425,000	425,000	370,901	425,000
Professional services		199,514	170,000	170,000	192,011	195,900
Other		248,834	184,000	184,000	225,151	181,200
Total		<u>906,187</u>	<u>779,000</u>	<u>779,000</u>	<u>788,062</u>	<u>802,100</u>
Intergovernmental						
Grants						
School		155,049	173,600	173,600	173,600	173,600
Aquatic Park		113,899	120,000	120,000	120,000	120,000
Other		-	300,000	300,000	-	-
Total		<u>268,948</u>	<u>593,600</u>	<u>593,600</u>	<u>293,600</u>	<u>293,600</u>
Fees and charges:						
Sanitation		2,801,130	2,800,000	2,800,000	2,842,178	2,843,000
Brush		1,165,791	1,071,000	1,071,000	1,183,200	1,184,000
Swimming		295,715	396,000	396,000	300,000	300,000
Other Program Fees		-	-	-	-	294,100
Civic Center		27,745	20,000	20,000	45,000	20,000
City Hall rental		124,973	125,000	125,000	129,228	125,000
Other rentals		153,778	142,000	142,000	141,200	142,000
Other fees		223,931	233,000	233,000	354,385	291,500
Total		<u>4,793,064</u>	<u>4,787,000</u>	<u>4,787,000</u>	<u>4,995,191</u>	<u>5,199,600</u>
Fines						
Court fines		1,241,202	1,325,000	1,325,000	1,727,911	1,593,500
Police records/fees		101,392	85,000	85,000	91,413	83,000
Library fines		11,294	10,000	10,000	10,307	15,000
Total		<u>1,353,888</u>	<u>1,420,000</u>	<u>1,420,000</u>	<u>1,829,631</u>	<u>1,691,500</u>
Interest income	Total	42,521	30,000	30,000	75,602	75,600
Other						
Miscellaneous		583,207	337,400	337,400	277,924	514,500
Oil and gas royalties		4,739	-	-	-	-
Total		<u>587,946</u>	<u>337,400</u>	<u>337,400</u>	<u>277,924</u>	<u>514,500</u>
Total revenues		<u><u>38,243,911</u></u>	<u><u>39,387,000</u></u>	<u><u>39,387,000</u></u>	<u><u>39,227,807</u></u>	<u><u>40,492,600</u></u>

	<u>ACTUAL</u> <u>2015-2016</u>	<u>ORIGINAL</u> <u>BUDGET</u> <u>2016-2017</u>	<u>AMENDED</u> <u>BUDGET</u> <u>2016-2017</u>	<u>PROJECTED</u> <u>ACTUAL</u> <u>2016-2017</u>	<u>BUDGET</u> <u>2017-2018</u>
EXPENDITURES					
Current:					
General government	8,847,964	10,211,000	10,226,600	9,192,750	12,433,400
Public safety	20,403,417	22,486,800	22,441,800	21,238,627	23,614,900
Highways and streets	5,271,664	5,433,700	5,521,700	4,646,573	4,756,700
Health and welfare	2,424,036	2,583,200	2,583,200	2,534,542	2,585,000
Culture and recreation	3,995,713	4,568,200	4,609,600	4,487,206	6,220,600
Total expenditures	<u>40,942,793</u>	<u>45,282,900</u>	<u>45,382,900</u>	<u>42,099,697</u>	<u>49,610,600</u>
Excess (deficiency) of revenues over (under) expenditures	<u>(2,698,882)</u>	<u>(5,895,900)</u>	<u>(5,995,900)</u>	<u>(2,871,890)</u>	<u>(9,118,000)</u>
OTHER FINANCING SOURCES (USES)					
Transfers in					
Bridge	10,673,700	8,372,000	8,472,000	8,305,092	9,836,300
PEDC	433,000	300,000	300,000	300,000	782,000
Hotel	-	-	-	-	60,000
PHFC	-	200,000	200,000	200,000	200,000
Utility	373,800	423,600	423,600	423,600	565,500
Total	<u>11,480,500</u>	<u>9,295,600</u>	<u>9,395,600</u>	<u>9,228,692</u>	<u>11,443,800</u>
Transfers (out)					
General CIP	(16,601,725)	(2,684,600)	(2,684,600)	(2,684,600)	(14,396,000)
Debt Service	(1,100,000)	(326,000)	(326,000)	(326,000)	(626,700)
Golf Course	(356,700)	(397,400)	(397,400)	(230,492)	(439,200)
PEDC #1	(965,000)	(1,000,000)	(1,000,000)	(1,000,000)	(1,161,100)
PAL Sports Program	(263,470)	(173,700)	(173,700)	(173,700)	-
Other	(210,702)	(468,500)	(468,500)	(468,500)	(712,100)
Total	<u>(19,497,597)</u>	<u>(5,050,200)</u>	<u>(5,050,200)</u>	<u>(4,883,292)</u>	<u>(17,335,100)</u>
Debt Proceeds	16,692,650	-	-	-	11,481,500
Lease proceeds	<u>-</u>	<u>1,150,500</u>	<u>1,150,500</u>	<u>1,150,500</u>	<u>2,438,700</u>
Total other financing sources and uses	<u>8,675,553</u>	<u>5,395,900</u>	<u>5,495,900</u>	<u>5,495,900</u>	<u>8,028,900</u>
Net change in fund balance	5,976,672	(500,000)	(500,000)	2,624,010	(1,089,100)
Fund balance (deficit) - beginning	-	-	-	-	-
Reserved for Contingency - Cash	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
Fund balance - ending	<u>\$ 5,976,672</u>	<u>\$ (500,000)</u>	<u>\$ (500,000)</u>	<u>\$ 2,624,010</u>	<u>\$ (1,089,100)</u>

**CITY OF PHARR, TX
GENERAL FUND
SUMMARY OF REVENUES AND EXPENDITURES**

	ACTUAL 2015-2016	ORIGINAL BUDGET 2016-2017	AMENDED BUDGET 2016-2017	PROJECTED ACTUAL 2016-2017	PROPOSED BUDGET 2017-2018
<u>Revenues</u>					
500 - General Tax Revenue	\$ 27,879,937	\$ 28,925,000	\$ 28,925,000	\$ 28,537,798	\$ 29,485,700
520 - Gross Receipts	2,411,422	2,515,000	2,515,000	2,430,000	2,430,000
530 - Revenue Producing Facilities	4,589,481	4,574,000	4,574,000	4,659,926	4,960,100
540 - Fines and Fees	1,432,061	1,483,000	1,483,000	1,909,895	1,786,000
550 - Licenses and Permits	906,187	779,000	779,000	788,062	802,100
560 - Charges for Current Services	2,979,705	1,111,000	1,111,000	1,977,450	1,028,700
570 - Debt Proceeds	16,692,650	-	-	-	11,481,500
580 - Lease Proceeds	-	1,150,500	1,150,500	1,150,500	2,438,700
580 - Transfers/Others	11,480,500	9,295,600	9,395,600	9,228,692	11,443,800
	<u> </u>	<u> </u>	<u> </u>	<u> </u>	<u> </u>
Total Revenues	\$ 68,371,942	\$ 49,833,100	\$ 49,933,100	\$ 50,682,323	\$ 65,856,600
<u>Expenditures</u>					
10 - City Manager's Office	\$ 1,591,627	\$ 1,238,800	\$ 1,237,800	\$ 1,117,417	\$ 1,359,700
11 - Finance Department	771,443	737,700	736,300	644,913	646,800
12 - Police Department	13,092,198	14,484,200	14,446,200	14,275,894	14,510,800
13 - Purchasing	-	-	-	-	248,900
14 - Municipal Court	427,484	487,500	490,500	453,165	554,700
15 - Fire Protection	6,597,855	7,200,400	7,190,400	6,246,708	7,364,900
16 - PAL	399,641	427,800	456,800	437,114	-
17 - Street Maintenance	5,271,664	5,433,700	5,521,700	4,646,573	4,756,700
18 - Information Technology	1,667,200	1,409,700	1,476,500	1,347,279	1,868,900
19 - Media	-	256,800	256,800	216,133	310,900
20 - Municipal Library	1,092,879	1,211,900	1,214,900	1,202,721	1,546,500
22 - Parks & Recreation	2,503,193	2,928,500	2,937,900	2,847,372	4,674,100
25 - Communications	285,879	314,700	314,700	262,860	1,184,500
26 - Human Resources	287,205	475,500	475,500	439,681	633,400
27 - Planning & Community Development	1,186,470	1,309,600	1,290,800	1,116,109	2,064,800
28 - Engineering	430,467	521,400	525,400	484,033	615,800
30 - Non-Departmental	28,682,867	11,894,900	11,860,900	11,245,018	24,604,300
	<u> </u>	<u> </u>	<u> </u>	<u> </u>	<u> </u>
Total Expenditures	\$ 64,288,071	\$ 50,333,100	\$ 50,433,100	\$ 46,982,989	\$ 66,945,700
Net Revenues Over/(Under) Expenditures	<u>\$ 4,083,871</u>	<u>\$ (500,000)</u>	<u>\$ (500,000)</u>	<u>\$ 3,699,334</u>	<u>\$ (1,089,100)</u>

**CITY OF PHARR, TX
GENERAL FUND
SUMMARY OF EXPENDITURES**

	ACTUAL 2015-2016	ORIGINAL BUDGET 2016-2017	AMENDED BUDGET 2016-2017	PROJECTED ACTUAL 2016-2017	BUDGET 2017-2018
<u>Department</u>					
10 - City Manager's Office	\$ 1,591,627	\$ 1,238,800	\$ 1,237,800	\$ 1,117,417	\$ 1,359,700
11 - Finance Department	771,443	737,700	736,300	644,913	646,800
12 - Police Department	13,092,198	14,484,200	14,446,200	14,275,894	14,510,800
13 - Purchasing	-	-	-	-	248,900
14 - Municipal Court	427,484	487,500	490,500	453,165	554,700
15 - Fire Protection	6,597,855	7,200,400	7,190,400	6,246,708	7,364,900
16 - PAL	399,641	427,800	456,800	437,114	-
17 - Street Maintenance	5,271,664	5,433,700	5,521,700	4,646,573	4,756,700
18 - Information Technology	1,667,200	1,409,700	1,476,500	1,347,279	1,868,900
19 - Media Department	-	256,800	256,800	216,133	310,900
20 - Municipal Library	1,092,879	1,211,900	1,214,900	1,202,721	1,546,500
22 - Parks & Recreation	2,503,193	2,928,500	2,937,900	2,847,372	4,674,100
25 - Communication	285,879	314,700	314,700	262,860	1,184,500
26 - Human Resources	287,205	475,500	475,500	439,681	633,400
27 - Planning & Community Development	1,186,470	1,309,600	1,290,800	1,116,109	2,064,800
28 - Engineering Department	430,467	521,400	525,400	484,033	615,800
30 - Non-Departmental	28,682,867	11,894,900	11,860,900	11,245,018	24,604,300
Total Expenditures	\$ 64,288,071	\$ 50,333,100	\$ 50,433,100	\$ 46,982,989	\$ 66,945,700
<u>Activity</u>					
1100- Personnel Services	\$ 26,124,074	\$ 29,697,700	\$ 29,682,700	\$ 27,409,336	\$ 31,419,000
2200- Supplies	847,657	1,067,200	1,076,200	893,760	1,243,000
3300- Maintenance	727,993	626,400	674,700	707,800	860,400
4400- Rentals	152,689	121,000	123,000	137,445	164,700
5500- Other Services	2,774,867	3,020,900	2,969,600	2,713,197	3,425,500
6600- Vehicle Maintenance	1,106,746	1,309,600	1,309,600	1,126,173	1,243,800
7700- Debt Service	1,823,156	1,344,900	1,344,900	1,277,760	1,421,300
8800- Capital Outlay	2,048,021	1,250,500	1,391,500	1,472,500	2,563,700
9900- Transfers Out	23,345,278	5,050,200	5,050,200	4,883,292	17,335,100
9900- Non-Departmental	5,337,588	6,844,700	6,810,700	6,361,726	7,269,200
Total Expenditures	\$ 64,288,071	\$ 50,333,100	\$ 50,433,100	\$ 46,982,989	\$ 66,945,700
<u>Function</u>					
General government	\$ 8,847,964	\$ 10,211,000	\$ 10,226,600	\$ 9,192,750	\$ 12,433,400
Public safety	20,403,417	22,486,800	22,441,800	21,238,627	23,614,900
Highways and streets	5,271,664	5,433,700	5,521,700	4,646,573	4,756,700
Health and welfare	2,424,036	2,583,200	2,583,200	2,534,542	2,585,000
Culture and recreation	3,995,713	4,568,200	4,609,600	4,487,206	6,220,600
Transfers Out	23,345,278	5,050,200	5,050,200	4,883,292	17,335,100
Total Expenditures	\$ 64,288,071	\$ 50,333,100	\$ 50,433,100	\$ 46,982,989	\$ 66,945,700

City of Pharr, Texas					
Department: City Manager's Office	Function: General		Fund: General		
EXPENDITURES	Actual 15-16	Original Budget 16-17	Amended Budget 16-17	Projected Actual 16-17	Budget 17-18
Salaries	\$ 710,577	\$ 621,600	\$ 621,600	\$ 606,075	\$ 731,500
Employee Benefits	161,799	167,600	170,600	143,982	190,100
Supplies	31,744	23,100	32,100	32,200	36,100
Maintenance	6,180	10,200	12,200	7,800	24,600
Rentals	7,379	4,200	6,200	5,000	5,200
Contractual Services	94,119	178,300	138,300	73,200	238,200
Other Services	172,037	200,000	208,000	198,500	122,000
Vehicle Maintenance	-	-	-	-	-
Debt Service	407,792	8,800	8,800	10,660	12,000
Capital Outlay	-	25,000	40,000	40,000	-
Non-Departmental	-	-	-	-	-
DEPARTMENT TOTAL	\$ 1,591,627	\$ 1,238,800	\$ 1,237,800	\$ 1,117,417	\$ 1,359,700

Purpose
To promote efficient administration of all affairs of the City

Main Duties
Liaison to the constituents of the city, departments, and elected officials; chief custodian of public records; issuances of vital records; administer municipal elections; Civil Service negotiations; coordinate all City Commission meetings and functions

Divisions
Administration; City Clerk; Records Management; Vital Statistics; Civil Service

Mission Statement
To be stewards of equitable, effective, and public policy makers for all aspects of municipal operations for the taxpayers that we serve.

City of Pharr, Texas

Department: City Manager's Office

Function: General

Fund: General

PERFORMANCE INDICATORS	Actual 15-16	Goal 16-17	Estimated 16-17	Goal 17-18
Inputs:				
Full Time Employees	7	7	7	7
Part-time Employees	-	-	-	-
Department Expenditures *	\$ 1,591,627	\$ 1,205,000	\$ 1,066,757	\$ 1,347,700
Outputs:				
City Commission Meetings Attended Including Workshops and Special Meetings	46	40	31	30
E-agendas Packed	47	40	31	30
Public Notices Posted per Month	75	50	135	100
Minutes Prepared	47	40	28	30
Ordinances Published, Codified, Scanned, Indexed	72	60	47	50
Resolutions Processed	88	70	7	10
Proclamations	24	20	15	20
Requests for Information Received/Processed	491	400	735	700
Requests for Information Revenue	\$ 656	\$ 600	\$ 1,639	1700
Permits Issued (open air events, parades, TABC)	207	150	166	170
Permits Revenue	\$ 14,970	\$ 13,000	\$ 11,686	12000
Birth Certificates (filed)	-	-	3	5
Birth Certificates (issued)	339	300	352	350
Death Certificates (filed)	110	90	81	80
Death Certificates (issued)	110	100	59	60
Burial Transit Permits	22	20	24	20
Vital Statistics revenue	\$ 10,474	\$ 9,000	\$ 9,327	9000
Effectiveness Measures:				
% Information Requests Satisfied	100%	100%	100%	100%
Minutes Prepared Within 2 Weeks	2	2	2	2
Resolutions/Ordinances Processed Within 2 Weeks	15	15	6	10
Average Submission Time of Vital Statistics to the State (days)	2	2	2	2
Average Birth/Death Certificates Issued Daily	5	8	3	5
Efficiency Measures:				
Average Cost per Birth Certificate Issued	\$ 22	\$ 22	\$ 22	\$ 22
Average Cost per Death Certificate Issued	\$ 20	\$ 20	\$ 20	\$ 20
Expenditures per Capita	\$ 21.51	\$ 16.28	\$ 14.42	\$ 18.21

* Expenditures excluding Debt Service/Capital Outlay

City of Pharr, Texas					
Department: Finance		Function: General		Fund: General	
EXPENDITURES	Actual 15-16	Original Budget 16-17	Amended Budget 16-17	Projected Actual 16-17	Budget 17-18
Salaries	\$ 477,223	\$ 427,100	\$ 427,100	\$ 401,975	\$ 349,400
Employee Benefits	131,090	137,600	140,600	90,638	118,000
Supplies	42,676	46,000	46,000	40,500	46,000
Maintenance	965	1,000	1,000	1,000	1,000
Rentals	4,848	3,200	3,200	3,200	3,600
Contractual Services	82,369	90,100	90,100	90,100	100,500
Other Services	20,793	28,200	28,200	17,500	28,200
Vehicle Maintenance	-	-	-	-	-
Debt Service	11,479	4,500	100	-	100
Capital Outlay	-	-	-	-	-
Non-Departmental	-	-	-	-	-
DEPARTMENT TOTAL	\$ 771,443	\$ 737,700	\$ 736,300	\$ 644,913	\$ 646,800

Purpose

Manage the City's finances and ensure compliance with accounting and financial requirements, maximize the effective and efficient use of public funds, safeguard assets, and follow directives of our City Commissioners and City Manager.

Main Duties

Functional responsibilities include accounting, financial reporting, budgetary control, cash management, debt management, investments, personnel management, and risk mitigation.

Divisions

Accounting, Accounts Payable, Purchasing, Human Resources, Payroll, and Risk Management

Mission Statement

The Finance Department strives to serve the citizens of the city of Pharr by providing financial, management, personnel administration, and accounting services support to the City Manager's office and City departments through sound management of the City's financial activities. Sound financial management is achieved by operating in accordance with the state law, the City Charter, applicable ordinances and policies of the governing body.

City of Pharr, Texas

Department: Finance	Function: General	Fund: General		
PERFORMANCE INDICATORS	Actual 15-16	Goal 16-17	Estimated 16-17	Goal 17-18
Inputs:				
Full Time Employees	9	10	10	10
Department Expenditures *	\$ 771,443	\$ 733,200	\$ 644,913	\$ 646,700
Outputs:				
Prepare CAFR	Y	Y	Y	Y
Prepare Official Budget Document	Y	Y	Y	Y
Funds Maintained	30	27	30	30
Monthly Financial Reports	12	12	12	12
Number of Qtrly Investment Reports	4	4	4	4
Number of Requisitions Processed	5,462	6,200	2,266	2,000
Number of Purchase Orders Processed	7,256	7,200	7,266	7,200
Number of Journal Entries	3,233	3,000	1,546	1,500
Number of Budget Adjustments	164	125	150	150
Number of Audit Findings	12	-	-	-
Bid Openings Held	19	18	34	30
Number of A/P Checks Processed	13,751	14,000	7,629	7,600
Travel Reimbursements	67	50	97	100
Effectiveness Measures:				
GFOA's CAFR Award	Y	Y	Y	Y
GFOA's Budget Award	Y	Y	Y	Y
GTOT Investment Policy Award	Y	Y	Y	Y
Number of Departments Over Budget	0	-	1.09	-
Credit Rating S&P	A+	A+	A+	A+
Credit Rating MOODY's	A2	A2	A3	A2
Credit Rating Fitch	AA-	AA-	AA-	AA-
Efficiency Measures:				
Expenditures per Capita	\$ 10.42	\$ 9.91	\$ 8.72	\$ 8.74

* Expenditures excluding Debt Service/Capital Outlay

City of Pharr, Texas					
Department: Police		Function: Public Safety		Fund: General	
EXPENDITURES	Actual 15-16	Original Budget 16-17	Amended Budget 16-17	Projected Actual 16-17	Budget 17-18
Salaries	\$ 8,489,324	\$ 9,061,600	\$ 9,061,600	\$ 9,454,570	\$ 9,151,700
Employee Benefits	2,557,777	3,091,200	3,051,200	2,543,784	3,038,100
Supplies	68,973	152,600	152,600	124,000	142,800
Maintenance	30,668	45,000	45,000	41,000	45,100
Rentals	73,363	55,400	55,400	71,345	65,800
Contractual Services	160,963	148,600	148,600	148,600	174,200
Other Services	402,218	418,600	420,600	440,540	444,100
Vehicle Maintenance	566,724	620,000	620,000	560,855	601,300
Debt Service	318,851	392,200	392,200	392,200	434,500
Capital Outlay	423,336	499,000	499,000	499,000	413,200
Non-Departmental	-	-	-	-	-
DEPARTMENT TOTAL	\$ 13,092,198	\$ 14,484,200	\$ 14,446,200	\$ 14,275,894	\$ 14,510,800

Purpose

To provide for public safety by enforcement of federal, state, and city laws and ordinances.

Main Duties

To protect life, property, and maintain order. To prevent and control conduct widely recognized as threatening to life and property; to aid individuals who are in danger; protect constitutional rights; facilitate the movement of people and traffic; assist those who cannot assist themselves; resolve conflict; proactively identify problems; create and maintain a feeling of security in the community.

Divisions

Administration, Patrol, Communications, Crime Scene, Community Services, Criminal Investigations, Records, Jail, and Training

Mission Statement

To improve the quality of life of its citizens by enforcement of laws protecting rights, lives, and property of every person. We will work in community partnerships in identifying and responding to social and neighborhood concerns and needs.

City of Pharr, Texas

Department:	Police	Function:	General	Fund:	General
PERFORMANCE INDICATORS	Actual 15-16	Goal 16-17	Estimated 16-17	Goal 17-18	
Inputs:					
Full time Civil Service	132	132	132	132	
Full time Employees	47	47	47	47	
Department Expenditures*	\$ 12,350,011	\$ 13,593,000	\$ 13,384,694	\$ 13,663,100	
Outputs:					
Uniformed Services					
Patrol Section					
Fleet Crashes	21	15	15	20	
Workman's Comp Injuries	15	15	15	20	
Vehicle Pursuits	30	30	30	30	
Use of Force Reports	41	40	40	40	
TASER Deployments	4	5	5	5	
Weapon unholster	-	-	-	-	
Weapon discharge	-	-	-	-	
Mental Health Cases	96	90	90	90	
Crime Prevention Checks	43,649	30,000	30,000	30,000	
Operation Phoenix Checks	-	2,500	-	-	
CAPE					
C.A.R.E. Contacts	16,754	16,500	16,500	16,500	
UTV Patrols - Neighborhoods (hours)	551	500	500	500	
Neighbohood Watch Meetings	15	15	15	20	
School Presentations	46	40	40	40	
Community Events	3	5	5	5	
Non-Profit Organization Presentations	16	15	15	20	
K9 Section					
K9 Depolymments	624	500	500	500	
K9 Alerts	216	175	175	200	
Total Arrests	270	200	200	200	
Crash Investigations					
Total Crashes	3,032	2,500	2,500	2,500	
Non-Injury Crashes	2,136	1,800	1,800	2,000	
Injury Crashes	896	800	800	800	
Hit & Run Crashes	536	500	500	500	
Fatality Crash	7	8	8	10	

* Expenditures excluding Debt Service/Capital Outlay

City of Pharr, Texas

Department:	Police	Function:	General	Fund:	General
PERFORMANCE INDICATORS	Actual 15-16	Goal 16-17	Estimated 16-17	Goal 17-18	
Outputs:					
Traffic Section					
Traffic Contacts	27,227	22,000	22,000	22,000	
Citations	13,684	11,000	11,000	11,000	
Warnings	12,780	11,000	11,000	11,000	
Traffic (STEP)					
Traffic Stops	2,987	1,200	1,200	1,200	
Citations	1,928	1,000	1,000	1,000	
Warnings	1,080	200	200	200	
Arrests	184	50	50	50	
Fines Collected (CMS Warrants)	37,743	36,200	36,183	36,000	
Hours Worked	976	375	375	400	
Bridge Section					
Outbound Enforcements	164	150	150	200	
Primary Inspections	11,239	9,000	9,000	9,000	
Secondary Inspections	138	125	125	100	
Currency Seizures	-	-	-	-	
Weapons Seizures	-	-	-	-	
Undocumented Aliens @ POE	75	75	75	75	
Jail Section					
Total Arrests	1,805	1,500	1,500	1,500	
Misdemeanor Arrests	933	750	750	100	
CMS Arrests	546	450	450	500	
Felony Arrests	471	400	400	400	
Fines Collected	\$ 113,366	\$ 92,000	\$ 92,000	\$ 92,000	
Criminal Investigations Division					
Crimes Against Person					
Cases Submitted to DA's Office	239	200	200	200	
Arrests	101	90	90	100	
Crimes Against Property					
Cases Submitted to DA's Office	244	200	200	200	
Arrests	102	75	75	100	
Other Offenses (DWI, POM, etc.)					
Cases Submitted to DA's Office	1,011	800	800	800	
Arrests	178	115	115	100	
Juvenile Section					
Cases Submitted to DA's Office	197	150	150	20	
Arrests	48	40	40	40	
Crime Scene					
Crime Scene Call Outs	664	575	575	600	
Property / Evidence Processed	3,638	3,000	3,000	3,000	

* Expenditures excluding Debt Service/Capital Outlay

City of Pharr, Texas

Department:	Police	Function:	General	Fund:	General
PERFORMANCE INDICATORS	Actual 15-16	Goal 16-17	Estimated 16-17	Goal 17-18	
Outputs:					
Narcotics					
Arrests	196	-	-	-	
Marijuana	5,695	-	-	-	
Hashish (Liquid / Solids)	-	-	-	-	
Heroin	55	-	-	-	
Cocaine	291	-	-	-	
Synthetic Marijuana (lbs.)	1	-	-	-	
HTC Liquid	-	-	-	-	
Acid	1	-	-	-	
Barbiturates	5,045	-	-	-	
Methemphetamines (lbs.)	73	-	-	-	
PCP / NBOMes (lbs.)	56	-	-	-	
Currency Seizures	\$ 1,646,230	\$ 1,600,000	\$ 1,600,000	\$ 1,600,000	
Monthly Awarded Currency Seizures	\$ 688,100	\$ 650,000	\$ 650,000	\$ 650,000	
Vehicle Seizures	21	-	-	-	
Real Property (Home)	1	-	-	-	
Support Services Division					
Training Section					
In House Training Hours	2,791	1,700	1,700	1,700	
Outside Training Hours	718	525	525	500	
Number of Courses Given	84	60	60	100	
Communications Section					
Average Response Time Emergency Calls (minutes)	3:25	3:00	3:00	3:00	
Calls for Service	36,045	30,000	30,000	30,000	
911 Calls For Service	69,742	61,000	61,000	60,000	
Quality Control Checks on Calls	1,755	1,500	1,500	2,000	
Records Section					
Main Pd - Walk In's	118,815	96,000	96,000	100,000	
Substation - Walk In's	874	726	726	1,000	
Records Revenue	40,149	\$ 33,000	\$ 33,000	\$ 33,000	
Sex Offender Validations (Updates)	275	250	250	300	
Alarm Permit Revenue	119,306	\$ 90,000	\$ 90,000	\$ 90,000	
PIR Requests	346	275	275	300	
Uniform Crime Report Data					
Murder	1	-	2	2.0	
Rape	22	-	-	-	
Robbery	26	-	-	-	
Aggravated Assault	162	-	-	-	
Assault	1,042	-	-	-	
Burglary	287	-	-	-	
Larceny	1,201	-	-	-	
Auto Theft	77	-	-	-	
Efficiency Measures:					
Expenditures per Capita	\$ 166.89	\$ 183.69	\$ 180.87		

* Expenditures excluding Debt Service/Capital Outlay

City of Pharr, Texas					
Department: Purchasing		Function: Public Safety		Fund: General	
EXPENDITURES	Actual 15-16	Original Budget 16-17	Amended Budget 16-17	Projected Actual 16-17	Budget 17-18
Salaries	\$ -	\$ -	\$ -	\$ -	\$ 167,600
Employee Benefits	-	-	-	-	60,200
Supplies	-	-	-	-	17,000
Maintenance	-	-	-	-	-
Rentals	-	-	-	-	3,100
Contractual Services	-	-	-	-	-
Other Services	-	-	-	-	1,000
Vehicle Maintenance	-	-	-	-	-
Debt Service	-	-	-	-	-
Capital Outlay	-	-	-	-	-
Non-Departmental	-	-	-	-	-
DEPARTMENT TOTAL	\$ -	\$ -	\$ -	\$ -	\$ 248,900

Purpose

Main Duties

Divisions

Mission Statement

City of Pharr, Texas

Department: Municipal Court

Function: Public Safety

Fund: General

EXPENDITURES	Actual 15-16	Original Budget 16-17	Amended Budget 16-17	Projected Actual 16-17	Budget 17-18
Salaries	\$ 258,446	\$ 289,300	\$ 289,300	\$ 268,813	\$ 313,200
Employee Benefits	82,160	108,300	111,300	86,752	108,300
Supplies	25,849	26,900	26,900	28,100	28,100
Maintenance	2,721	1,000	1,000	4,000	4,000
Rentals	2,779	3,100	3,100	3,100	3,200
Contractual Services	36,000	36,100	36,100	36,100	72,100
Other Services	14,846	16,000	16,000	19,000	19,000
Vehicle Maintenance	-	2,000	2,000	2,500	2,000
Debt Service	4,682	4,800	4,800	4,800	4,800
Capital Outlay	-	-	-	-	-
Non-Departmental	-	-	-	-	-
DEPARTMENT TOTAL	\$ 427,484	\$ 487,500	\$ 490,500	\$ 453,165	\$ 554,700

Purpose

To ensure the timely and efficient delivery and administration of justice.

Main Duties

Adjudication of cases, setting of fines not otherwise set by state law or City ordinances, the provision of magistrate services by law enforcement agencies, and coordinating the administrative operations of the court.

Divisions

Administration, Court

Mission Statement

To be the most respected, effective, efficient, and impartial Municipal Court in Texas.

City of Pharr, Texas

Department:	Municipal Court		Function:	Public Safety		Fund:	General			
PERFORMANCE INDICATORS			Actual 15-16		Goal 16-17		Estimated 16-17		Goal 17-18	
Inputs:										
Full Time Employees			8		8		8		8	
Part-time Employees			-		-		-		-	
Department Expenditures*			\$ 422,802		\$ 482,700		\$ 448,365		\$ 549,900	
Outputs:										
Number of New Traffic Cases			18,942		15,000		16,245		16,000	
Number of Old Traffic & Non-Traffic Cases			4,567		10,000		2,025		2,000	
Number of New Non-traffic Cases			N/A		3,400		N/A		N/A	
Number Cases Filed with the Court			N/A		18,500		N/A		N/A	
Number of Cases Heard			52,225		40,000		64,904		64,500	
Number of Cases Disposed			28,716		22,000		46,040		46,000	
Number of Cases Dismissed			1,059		1,000		25,048		25,000	
Number of Class C Warrants Activated			4,686		4,000		1,558		1,600	
Number of Class A&B Warrants Executed			106		100		72		100	
Number of Felony Warrants Executed			192		160		160		200	
Number of Truancies			-		2		-		-	
Number of Magistrations & Warrants			1,440		1,275		1,718		2,000	
Effectiveness Measures:										
Traffic Cases Fined			17,910		13,500		22,804		23,000	
Non-traffic Cases Fined			350		300		658		700	
Traffic Cases Dismissed thru Compliance			1,145		1,000		1,026		1,000	
Traffic Cases Dismissed - Other			819		700		9,847		10,000	
Non-traffic Cases Dismissed			245		200		52		100	
Average Waiting Time per Walk-in Customer (min.)			11		8		11		10	
Efficiency Measures:										
Traffic Cases Heard			41,248		32,000		53,145		53,000	
Non-traffic Cases Heard			10,977		8,000		11,759		12,000	
Window Payments			13,537		10,000		2,196,551		2,000,000	
Percent of Cases Dismissed			3.7%		3%		37.0%		37%	
Percent of Fines Collected - 2 years or less			79%		100%		N/A		N/A	
Percent of Fines Collected - more than 2 years			N/A		N/A		N/A		N/A	
Expenditures per Capita			\$ 5.71		\$ 6.52		\$ 6.06		\$ 4.87	

* Expenditures excluding Debt Service/Capital Outlay

City of Pharr, Texas					
Department: Fire		Function: Public Safety		Fund: General	
EXPENDITURES	Actual 15-16	Original Budget 16-17	Amended Budget 16-17	Projected Actual 16-17	Budget 17-18
Salaries	\$ 3,381,388	\$ 3,911,100	\$ 3,911,100	\$ 3,653,855	\$ 4,020,000
Employee Benefits	1,526,333	1,956,500	1,941,500	1,349,508	1,875,000
Supplies	116,729	147,800	147,800	84,500	158,000
Maintenance	50,301	72,000	71,500	75,000	92,000
Rentals	9,667	9,200	9,200	9,200	10,200
Contractual Services	9,638	11,000	11,500	13,000	11,000
Other Services	138,532	146,500	151,500	138,500	146,500
Vehicle Maintenance	204,008	225,000	225,000	201,845	206,900
Debt Service	272,338	321,300	321,300	321,300	330,300
Capital Outlay	888,922	400,000	400,000	400,000	515,000
Non-Departmental	-	-	-	-	-
DEPARTMENT TOTAL	\$ 6,597,855	\$ 7,200,400	\$ 7,190,400	\$ 6,246,708	\$ 7,364,900

Purpose

Provide an educational and effective public service through aspects of fire prevention and public safety.

Main Duties

Saving lives and protecting property; public education/fire prevention; records management; fire and building code enforcement; inspection services; fire investigations; City developmental review

Divisions

Administration; Prevention; Suppression; Communications

Mission Statement

To save lives, protect property, and the environment while ensuring the safety and survival of its firefighters. To provide the best possible emergency services through fire and rescue response. To promote fire safety and enhance the lives of its residents and visitors through fire prevention and public education. To plan, train and prepare for catastrophic events.

City of Pharr, Texas

Department: Fire	Function: Public Safety		Fund: General	
PERFORMANCE INDICATORS	Actual 15-16	Goal 16-17	Estimated 16-17	Goal 17-18
Inputs:				
Number of Firefighters Personnel	63	62	69	70
Number of Inspectors	4	4	3	5
Number of Firefighting Authorized Appartus	10	10	11	10
Number of Pumpter Companies with Min 4 (persons)	4	4	3	5
Number of Public Educators	1	1	0	1
Number of Communication Officers	5	5	5	5
Department Expenditures*	\$ 5,436,595	\$ 6,479,100	\$ 5,525,408	\$ 6,519,600
Outputs:				
Overheat, Explosion (no fire)	823	800	65	70
Special Incident Calls	155	150	23	20
Mutual Aid Calls	17	10	13	10
Rescue and EMS Calls	1,209	1,000	759	800
Hazardous Condition	145	125	92	90
Service Calls	181	150	120	100
Good Intent Call	152	125	108	100
False Alarms	244	200	238	200
Severe Weather Calls	-	-	1	1
Operations Division				
Average Number of Vehicles Maintained by Fire Personnel	24	24	19	20
Training Division				
Total Number of Classes	71	60	102	100
Total Number of C.E. Hours	147	120	389	400
Fire Safety Training	11	10	15	20
EMS Training	8	5	11	10
Hazmat Training	3	5	7	10
Fire Prevention Division				
Presentations	171	140	194	200
Total Audience	26,850	19,000	32,507	33,000
Inspections	2,675	2,300	2,021	2,000
Investigations	43	40	13	20
Effective Measures:				
Average Response Time(minutes)	5:46	5:30	6:52	7:00
Efficiency Measures:				
Average Number of Inspections per Inspector	57	50	63	70
# of Firefighters per 1000 Residents	0.8	0.8	0.7	0.8
# of Firefighters per Square Mile	2.8	2.8	2.8	2.8
Efficiency Measures:				
Expenditures per Capita	\$ 73.47	\$ 87.56	\$ 74.67	\$ 88.10

* Expenditures excluding Debt Service/Capital Outlay

City of Pharr, Texas					
Department: Police Athletic League Administration		Function: PAL		Fund: General	
EXPENDITURES	Actual 15-16	Original Budget 16-17	Amended Budget 16-17	Projected Actual 16-17	Budget 17-18
Salaries	305,175	335,400	335,400	331,971	-
Employee Benefits	86,152	92,400	112,400	96,143	-
Supplies	-	-	-	-	-
Maintenance	-	-	-	-	-
Rentals	-	-	-	-	-
Contractual Services	-	-	-	-	-
Other Services	8,286	-	9,000	9,000	-
Vehicle Maintenance	-	-	-	-	-
Debt Service	-	-	-	-	-
Capital Outlay	-	-	-	-	-
Non-Departmental	-	-	-	-	-
DEPARTMENT TOTAL	\$ 399,612	\$ 427,800	\$ 456,800	\$ 437,114	\$ -

Purpose
To cement a bond between Pharr Police Officers and the youth in our community to minimize crime

Main Duties
Sport activities programs with youth

Divisions
Administration and Sports Programs

Mission Statement
To minimize youth crime through educational athletic and other recreational activities.

City of Pharr, Texas

Department: Police Athletic League Administration Function: PAL Fund: General

PERFORMANCE INDICATORS	Actual 15-16	Goal 16-17	Estimated 16-17	Goal 17-18
Inputs:				
Fulltime Employees	7	7	4	-
Part-time Employees	44	38	47	-
Department Expenditures	\$ 391,327	\$ 427,800	\$ 428,114	\$ -
Outputs:				
Number of Programs Offered	7	7	7	-
Schools Served	21	21	21	-
Flag Football	195	200	4	-
Tackle Football	315	325	6	-
Boxing	25	25	21	-
Basketball	775	800	60	-
Soccer	510	500	143	-
Wrestling	38	40	-	-
Rugby	42	40	13	-
Winter Baseball	222	200	45	-
Pony Baseball/Softball	704	700	270	-
Volleyball	640	350	1	-
Mentoring	-	25	-	-
Explorer Program	-	25	-	-
Events	7	10	1	-
Sports Tournaments	16	15	-	-
Sports Camps	-	-	-	-
Crossfit Camp 1	40	30	42	-
Crossfit Camp 2	40	40	8	-
Little Hot Shots	43	40	8	-
Baseball Camp (June)	44	40	3	-
Pitcher/Catcher Camp	-	10	-	-
Softball Camp	10	10	-	-
Volleyball Camp	20	20	-	-
Wrestling Camp	20	20	5	-
Football Camp	112	50	-	-
Soccer Camp	141	150	7	-
Baseball Camp (March)	-	-	9	-
Nickelodeon Day of Play (Tennis)	94	100	-	-
Lineman Challenge (June)	180	200	13	-
Lineman Challenge (July)	50	50	-	-
Seven on Seven	132	150	12	-
Baseball Facility Individuals	250	250	3	-
Baseball Facility Teams	163	150	13	-
Volunteer Hours for Volleyball	1,297	1,300	32	-
Volunteer Hours for Tackle Football	2,778	2,800	77	-
Volunteer Hours for Winter Baseball	2,180	2,200	123	-
Volunteer Hours for DRIBL Basketball League	520	550	47	-
Volunteer Hours for Girls Basketball	615	650	64	-
Volunteer Hours for Boys Basketball	1,148	1,200	100	-
Volunteer Hours for Flag Football	1,146	1,200	33	-
Volunteer Hours for Pony Baseball/Softball	4,204	4,200	355	-
Efficiency Measures:				
Expenditure per Capita	\$ 5.29	\$ 5.78	\$ 5.79	\$ -

* Expenditures excluding Debt Service/Capital Outlay

City of Pharr, Texas					
Department: Street Maintenance		Function: Highways & Streets		Fund: General	
EXPENDITURES	Actual 15-16	Original Budget 16-17	Amended Budget 16-17	Projected Actual 16-17	Budget 17-18
Salaries	\$ 2,022,472	\$ 2,211,300	\$ 2,211,300	\$ 2,071,332	\$ 1,967,100
Employee Benefits	746,193	994,500	994,500	569,550	892,800
Supplies	148,750	262,400	262,400	186,500	252,600
Maintenance	145,429	135,000	135,000	101,000	150,000
Rentals	9,440	9,300	9,300	8,300	9,600
Contractual Services	37,431	50,000	50,000	-	-
Other Services	765,536	791,000	779,000	710,729	732,200
Vehicle Maintenance	259,443	361,800	361,800	280,762	340,400
Debt Service	507,884	452,900	452,900	452,900	362,000
Capital Outlay	629,086	165,500	265,500	265,500	50,000
Non-Departmental	-	-	-	-	-
DEPARTMENT TOTAL	\$ 5,271,664	\$ 5,433,700	\$ 5,521,700	\$ 4,646,573	\$ 4,756,700

Purpose

Maintain the city streets and storm drainage system as well as its improvements, providing effective street maintenance, environmentally responsible drainage and professional engineering. To improve the safety and quality of life for the citizens of Pharr.

Main Duties

Street and storm drain system maintenance, also meet the support and infrastructure demands of the city, including planning, development, construction, and inspection of new street and storm drain systems, and serve as first responders in emergency situations.

Divisions

Administration, Streets & Alleys, Drainage & Right Of Ways, and Recycling

Mission Statement

Provide quality services, within available resources to our residents in a timely and efficient manner, enhancing the health and welfare for all.

City of Pharr, Texas

Department: Street Maintenance Function: Highways & Streets Fund: General

PERFORMANCE INDICATORS	Actual 15-16	Goal 16-17	Estimated 16-17	Goal 17-18
Inputs:				
Full time employees	55	64	68	70
Department expenditures	\$ 4,134,694	\$ 4,815,300	\$ 3,928,173	\$ 4,344,700
Outputs:				
Animal Control-Work Orders				
Number of rabies vaccination clinics	2	14	2	5
Abandonment	22	17	31	30
Complaints (animal control)	209	167	263	260
Bats	23	18	23	20
Bees	147	133	83	80
Care of Premises	51	44	29	30
Cat Bite	3	1	6	10
Citations	285	214	341	340
Cruelty	138	105	198	200
Dead Animal	1,938	1,689	2,041	2,000
Dog Bite	131	113	150	150
Fowls	49	48	69	70
Howling/barking	24	25	18	20
Injured Animal	144	120	125	125
Livestock	47	40	50	50
Loaded trap	2,644	2,181	2,919	3,000
Loose Dog	1,575	1,345	1,812	2,000
PVAC-drop off	197	177	188	200
Snake	79	65	86	90
Unwanted cat	223	172	191	200
Unwanted dog	641	572	651	700
Vicious Dog	82	72	49	50
Animal Shelter Statistics				
Animal Shelter Revenue	\$ 14,015	\$ 11,335	\$ 12,990	\$ 13,000
Dogs returned	166	127	189	200
Cats returned	3	2	-	5
Quarantined Cats	3	2	2	5
Quarantined Dogs	81	65	83	80
Dogs Detained	418	555	450	500
Cats Detained	262	235	1	5
Euthanized cats	23	23	7	10
Euthanized opossums	2,891	1,500	2,027	2,000
Fowls confined	12	2	218	200
Livestock confined	6	6	7	10
Animal Control Field Statistics				
Live Dogs	1,382	841	1,270	1,200
Live Cats	1,099	663	995	1,000
Dead Dogs	842	561	679	700
Dead Cats	621	401	558	600
Dead (Other)	585	393	61	70
Fowls	14	10	-	5
Livestock	7	4	2	5
Bats	2	1	2	5
Racoons	10	4	1	5
Snakes	4	2	2	5
Other	11	11	1	5

* Expenditures excluding Debt Service/Capital Outlay

City of Pharr, Texas				
Department: Street Maintenance		Function: Highways & Streets		Fund: General
PERFORMANCE INDICATORS	Actual 15-16	Goal 16-17	Estimated 16-17	Goal 17-18
Fleet Services				
Total City Fleet (vehicles)	318	320	318	300
Total City Fleet (mobile)	213	212	217	200
Number of vehicles per mechanic	-	107	-	5
Administration	-	-	-	5
Bridge	2	1	1	5
CDBG	1	-	-	5
Court	-	-	-	5
Development Services	9	5	6	10
Engineering	2	1	1	5
Fire Department	26	14	14	10
Golf Course	1	1	1	5
IT	3	2	1	5
Library	1	-	2	5
PAL	3	1	2	5
Parks	11	5	6	10
PEDC	1	-	1	5
Polic Department	168	85	82	80
Public Utilities	62	31	27	30
Public Works	122	61	58	60
Drainage				
Miles of drain canals (city wide total)	39	40	97	100
Miles of drain canals maintained by Pharr	-	11	-	5
Miles of storm water pipes	-	97	-	5
Drain canal citizen concerns	10	5	-	5
Drainage improvement Project	1	1	3	5
Flooding calls	6	6	31	30
Curb and Gutter calls	1	1	-	5
Inlet/Storm Line cleaning calls	12	12	13	10
R.O.W. Maintenance calls	13	13	38	40
Sand bag requests	3	3	-	5
Standing Water (off-street) calls	4	4	2	5
Storm water infrastructure damage calls	6	5	29	30
Storm Event	103	103	1	5
Weedy Lot Calls	1	1	-	5
Environmental				
Debris and Solid Waste collection	15	15	1	5
Excess Watering	-	-	4	5
Illegal Dumping	15	14	14	10
Illicit Discharge	-	7	-	5
Scrap Tires Tagged	1,549	1,441	990	1,000
Scrap Tire Violations	539	497	218	200
Cement Company Violation	3	2	3	5
Court Citations	25	18	30	30
Development Violations	4	2	15	20
Illicit Discharge Violations	22	22	16	20
Right of Way Violations	238	219	212	200
Inspection-ROW	119	119	8	10
Inspection- Construction Sites	21	20	23	20
Scrap Tire Inspections	492	492	35	40
Tire Shop Violations	37	36	32	30
Vector Control	36	16	17	20
Miles of Drain Canals (city wide)	34	34	21	20
Miles of Drain Canals maintained by City	12	12	8	10
ROW City Property Calls	12	4	-	5
ROW Drain Canal Calls	3	2	-	5
ROW Obstruction Calls	14	6	10	10
ROW	12	3	3	5
ROW Vector Control Calls	-	9	-	5
Total Recyclables in lbs.	1,389,499	1,313,969	883,400	883,000
Total Recyclables Revenue	\$ 52,448	\$ 43,228	\$ 40,852	\$ 41,000
Scrap Tire Revenue	\$ 26,495	\$ 23,224	\$ 11,398	\$ 11,000
Tire Shop Permit Revenue	\$ 1,255	\$ 1,120	\$ 630	\$ 700

* Expenditures excluding Debt Service/Capital Outlay

City of Pharr, Texas				
Department: Street Maintenance Function: Highways & Streets Fund: General				
PERFORMANCE INDICATORS	Actual 15-16	Goal 16-17	Estimated 16-17	Goal 17-18
Operation Clean Sweep				
City wide (12 Zones)	12	9	10	10
Trash collected (Tons)	46	36	49	50
Scrap tires collected	1,933	1,714	5,445	5,500
Volunteers	389	287	304	300
Recycle Center				
Collection routes (curb side) (schools/commercial)	8	7	7	10
Waste Management				
Collection routes (Garbage) per household	4	4	4	5
Collection routes (Brush) per household	1	1	1	5
Transportation (Streets)				
Alley Repair	51	50	99	100
Curb and Gutter Repair	13	8	18	20
Obstruction on roadway	27	26	33	30
Open Cut Repair	18	18	5	10
Pot Hole Repair	3,089	727	3,947	3,900
Street Improvement Projects (failures)	7	3	14	10
Sidewalk Repair	12	12	19	20
Street sweeping	100	61	27	30
Utility Road Repair	37	37	40	40
Inventory:				
Total # of Paved miles	214	214	175	200
Street Improvements (miles)	10	8	1	5
Traffic Safety				
Graffiti Abatement	48	46	16	20
Obstruction of Traffic Signal or Sign	80	66	70	70
Pavement Markings	10	9	3	5
Pedestrian Signal	8	8	5	5
Road Closure	27	22	23	20
School Light	19	12	15	20
Signal Light	29	18	72	70
Signal Preventive Maint.	141	140	90	90
Stop Sign Down	108	87	128	130
Street Light	63	59	56	60
Street Name Sign	73	56	106	100
Traffic Calming	17	15	64	60
Traffic Control	25	25	19	20
Traffic Sign	45	43	63	60
Traffic Signal	98	97	31	30
Inventory:				
Actuated Intersections	40	44	46	50
Pole Flashers	6	7	7	10
Overhead Flashers	6	7	7	10
Diamond Intersections	7	8	8	10
Effectiveness:				
Expenditures per capita	\$ 55.87	\$ 65.07	\$ 53.08	\$ 58.71

* Expenditures excluding Debt Service/Capital Outlay

City of Pharr, Texas

Department: Innovation & Technologies

Function: General

Fund: General

EXPENDITURES	Actual 15-16	Original Budget 16-17	Amended Budget 16-17	Projected Actual 16-17	Budget 17-18
Salaries	\$ 516,780	\$ 475,200	\$ 475,200	\$ 417,870	\$ 572,000
Employee Benefits	138,377	152,400	153,400	107,609	180,000
Supplies	88,484	68,700	68,700	66,500	85,500
Maintenance	382,458	250,000	296,800	313,000	354,500
Rentals	2,320	3,100	3,100	1,000	3,400
Contractual Services	71,000	52,000	52,000	26,000	26,000
Other Services	268,177	258,500	251,500	237,200	234,000
Vehicle Maintenance	13,098	16,000	16,000	7,800	16,000
Debt Service	186,507	87,800	87,800	22,300	90,000
Capital Outlay	-	46,000	72,000	148,000	307,500
Non-Departmental	-	-	-	-	-
DEPARTMENT TOTAL	\$ 1,667,200	\$ 1,409,700	\$ 1,476,500	\$ 1,347,279	\$ 1,868,900

Purpose

Provide procurement, management and maintenance of all city data networks, hardware, software, peripherals and telecommunications. Ensure data security, standards, and compliance.

Main Duties

Security of electronic data, standardization of information technology hardware/software, increase efficiency and productivity via software programming.

Divisions

Systems Engineering, Networking, Thin Clients

Mission Statement

The IT Department provides technology support and solutions to all City staff, elected officials, and its citizens to improve employee productivity, ensure data security, and improving service to all the stakeholders of Pharr.

City of Pharr, Texas

Department:	Innovation & Technologies	Function:	General	Fund:	General
	Actual	Goal	Estimated	Goal	
PERFORMANCE INDICATORS	15-16	16-17	16-17	17-18	
Input:					
Number of Full Time Employees	9	9	9	9	
Number of Suport Personnel	6	6	3	3	
Department Expenditures*	\$ 1,480,693	\$ 1,275,900	\$ 1,176,979	\$ 1,471,400	
Outputs:					
Number of Users Supported	720	720	720	700	
Nubmer of PC's/Laptops Supported	457	450	463	500	
Number of Servers Supported	28	28	33	30	
Number of Mobile Unites Supported (PD/FD)	95	95	95	100	
Number of Portable Data Devices Supported	315	310	319	300	
Number of Two-Radios Supported (not towers)	570	570	600	600	
Number of Security Systems/Cameras Supported	161	160	164	200	
Number of 24 Hour 911 Centers Supported	2	2	2	5	
Number of Webistes Suppoorted (software/security)	13	15	14	10	
Number of Printers & Scanners Supported	30	30	30	30	
Number of Contracted Computers/Printers Supported	62	62	62	60	
Number of Annual WiFi-Public Users	147,582	150,000	136,861	140,000	
Number of Networks Supported	69	70	68	70	
Number of Applications Supported	39	40	40	40	
Number of Phone Sytems Supported	3	3	3	5	
Number of Work Orders Closed	12,445	7,500	4,066	4,000	
Effectiveness Measures:					
Average Days to Close Work Orders	6	4	3	5	
Percent of Support Hours	92%	90%	83%	80%	
Number of Project Hours	6	10	9	10	
Known Security Breaches	4	-	1	5.00	
Phone Systems-Processed Calls	17,031,129	14,000,000	91,562,852	92,000,000	
Firewall Instruction Alerts	889,466	750,000	8,512,014	9,000,000	
System Uptime (non maintenance window)	99.64%	99.90%	98.09%	99.00%	
Efficiency Measures:					
Average Monthly Requests Closed per Person	58	60	59	60	
Average Social Media Impact	25,719.0	30,000	50,608	51,000	
Pharr.LIFE-Popularity Average Daily Hits	624.0	800	800	800	
Expenditures per Capita	\$ 20.01	\$ 17.24	\$ 15.91	\$ 19.88	

* Expenditures excluding Debt Service/Capital Outlay

City of Pharr, Texas					
Department: Media		Function: General		Fund: General	
EXPENDITURES	Actual 15-16	Original Budget 16-17	Amended Budget 16-17	Projected Actual 16-17	Budget 17-18
Salaries	\$ -	\$ 169,000	\$ 169,000	\$ 147,783	\$ 206,900
Employee Benefits	-	74,800	74,800	56,750	81,000
Supplies	-	8,000	8,000	8,000	15,000
Maintenance	-	-	-	-	1,000
Other Services	-	5,000	5,000	3,500	6,000
Vehicle Maintenance	-	-	-	100	1,000
Debt Service					
Capital Outlay					
Non-Departmental	-	-	-	-	-
DEPARTMENT TOTAL	\$ -	\$ 256,800	\$ 256,800	\$ 216,133	\$ 310,900

Purpose

Main Duties

Divisions

Mission Statement

City of Pharr, Texas

Department: Library

Function:

Culture & Rec.

Fund: General

EXPENDITURES	Actual 15-16	Original Budget 16-17	Amended Budget 16-17	Projected Actual 16-17	Budget 17-18
Salaries	\$ 602,466	\$ 651,100	\$ 651,100	\$ 646,000	\$ 747,000
Employee Benefits	191,524	240,600	243,600	242,943	250,200
Supplies	60,067	50,600	50,600	54,600	91,300
Maintenance	23,590	27,500	27,500	29,000	53,500
Rentals	28,072	16,300	16,300	20,000	38,600
Contractual Services	1,302	3,800	3,800	3,800	3,800
Other Services	98,273	120,500	120,500	104,678	175,200
Vehicle Maintenance	1,696	1,500	1,500	1,700	2,300
Debt Service	-	-	-	-	5,600
Capital Outlay	85,889	100,000	100,000	100,000	179,000
Non-Departmental	-	-	-	-	-
DEPARTMENT TOTAL	\$ 1,092,879	\$ 1,211,900	\$ 1,214,900	\$ 1,202,721	\$ 1,546,500

Purpose

The primary function to adults is to provide materials of both a recreational and instructional nature which communicate experiences and ideas from one person to another.

The primary function to young adults is to assist with specific educational needs, encourage self-realization, widen their knowledge of the smaller community in which they reside as well as the world at large, enrich their life and help them fulfill recreational and emotional needs.

The primary function to children is to supplement, compliment, and enhance in knowledge, awareness, judgment, and manners the child's home, school, church and community experiences in helping them realize the fullest possible potential of childhood.

Main Duties

To provide library materials and customer service to adults, young adults, and children of the community.

Divisions

Administration, Cataloging, Circulation, Reference, and Children's Department

Mission Statement

The Pharr Memorial Library strives to promote the love of reading and serve as a gateway to knowledge for our community.

City of Pharr, Texas

Department: Library Function: Culture & Rec. Fund: General

PERFORMANCE INDICATORS	Actual 15-16	Goal 16-17	Estimated 16-17	Goal 17-18
Inputs:				
Full Time Employees	27	27	27	27
Part-Time Employees	0	-	-	-
Department expenditures*	\$ 1,006,990	\$ 1,111,900	\$ 1,102,721	\$ 1,361,900
Outputs:				
Door Count	258,630	220,000	216,218	220,000
Number of Patron Registrations	166	1,300	1,471	1,400
Number of Computer Sessions	117,950	100,000	106,329	100,000
Number of Wireless Users	8,595	7,000	69,826	70,000
Number of Active Borrowers/Cards Issued	41,972	40,000	492,681	50,000
Number of Circulation Transactions	96,955	85,000	90,353	90,400
Café 121 Revenue	\$ 23,723	\$ 20,000	\$ 23,653	\$ 23,700
Circulation Revenue	\$ 66,841	\$ 55,000	\$ 63,506	\$ 60,000
Items Added to Collection	4,754	4,500	2,478	3,000
Items Deleted from Collection	3,916	2,700	1,649	2,000
Number of Children's Programs	355	300	417	500
Children's Summer Program Registrations	1,017	1,000	6,871	7,000
Children Reaching Summer Reading Goals	412	500	1,197	1,000
Summer Programs Attendance	1,827	1,900	427	500
Number of Programs	70	100	65	100
Number of Books Read by Children	13,410	13,500	13,380	13,000
Efficiency Measures:				
Percent of Residents with a Library Card	55%	54%	24%	
Expenditures per capita	\$ 13.61	\$ 15.03	\$ 14.90	\$ 18.40

* Expenditures excluding Debt Service/Capital Outlay

City of Pharr, Texas

Department: Parks & Recreation		Function: Culture & Rec.		Fund: General	
EXPENDITURES	Actual 15-16	Original Budget 16-17	Amended Budget 16-17	Projected Actual 16-17	Proposed Budget 17-18
Salaries	\$ 1,423,109	\$ 1,679,700	\$ 1,679,700	\$ 1,679,700	\$ 2,029,400
Employee Benefits	422,405	590,400	595,400	447,440	669,500
Supplies	211,531	225,900	225,900	225,900	268,200
Maintenance	82,079	76,000	76,000	125,000	125,000
Rentals	3,388	3,800	3,800	3,800	4,000
Contractual Services	8,148	8,000	8,000	27,000	10,000
Other Services	233,256	245,900	245,900	234,132	697,600
Vehicle Maintenance	24,955	37,000	37,000	38,200	35,000
Debt Service	94,322	61,800	66,200	66,200	47,500
Capital Outlay	-	-	-	-	415,000
Non-Departmental	-	-	-	-	-
DEPARTMENT TOTAL	\$ 2,503,193	\$ 2,928,500	\$ 2,937,900	\$ 2,847,372	\$ 4,301,200

Purpose

To provide quality recreational opportunities as well as maintain and preserve the facilities of the citizens that we are proud to serve.

Main Duties

Responsible for maintaining 57 acres of parks, approx. 25 acres of landscaping, four public buildings, as well as recreation and athletic programs for the community.

Divisions

Administration, Park Maintenance, Building Maintenance, Recreation and Athletics

Mission Statement

To provide quality of life services in the community through the implementation of youth recreational and leisure opportunities.

City of Pharr, Texas

Department:	Parks & Recreation		Function:	Culture & Rec.	Fund:	General
PERFORMANCE INDICATORS	Actual 15-16	Goal 16-17	Estimated 16-17	Goal 17-18		
Inputs:						
Fulltime Employees	29	29	29	30		
Part time Employees	156	137	250	300		
Department Expenditures*	\$ 2,408,871	\$ 2,866,700	\$ 2,781,172	\$ 3,838,700		
Outputs:						
Number of rental pavillions available	1	1	1	5		
Number of pools available	1	1	1	5		
Number of properties maintained	4	4	3	5		
Number of park acres maintained	8	8	8	10		
Number of pavillions maintained	1	1	1	5		
Number of playscape areas maintained	10	10	10	1		
Number of athletic fields maintained	3	3	3	5		
Number of special events supported	4	30	31	30		
Number of recreational programs offered	13	15	116	100		
Number of tennis participants	125	125	114	100		
Number of 2nd grade swim participants	4,731	2,500	4,419	4,000		
Number of USA swim team participants	2,302	400	313	300		
Number of lap swim participants	2,280	1,900	580	600		
Number of water aerobic participants	615	250	123	100		
Number of adult crossfit participants	132	100	459	500		
Effectiveness Measures:						
Number of paid Civic Center rentals	246	100	152	200		
Number of non-paid Civic Center rentals	136	100	107	100		
Number of pavillion rentals	246	100	93	100		
Efficiency Measures:						
Expenditure per capita	\$ 32.55	\$ 38.74	\$ 37.58	\$ 51.87		

* Expenditures excluding Debt Service/Capital Outlay

City of Pharr, Texas					
Department: Fire Communication'		Function: Public Safety		Fund: General	
EXPENDITURES	Actual 15-16	Original Budget 16-17	Amended Budget 16-17	Projected Actual 16-17	Budget 17-18
Salaries	\$ 211,668	\$ 213,000	\$ 213,000	\$ 196,530	\$ 853,300
Employee Benefits	64,685	69,500	69,500	52,629	272,000
Supplies	5,137	7,700	7,700	3,300	26,500
Maintenance	397	4,700	4,700	1,000	4,700
Other Services	3,992	19,800	19,800	9,400	28,000
DEPARTMENT TOTAL	\$ 285,879	\$ 314,700	\$ 314,700	\$ 262,860	\$ 1,184,500

Purpose
Provide an educational and effective public service through aspects of fire prevention and public safety.

Main Duties
Saving lives and protecting property; public education/fire prevention; records management; fire and building code enforcement; inspection services; fire investigations; City developmental review

Divisions
Commuinication

Mission Statement
To save lives, protect property, and the environment while ensuring the safety and survival of its firefighters. To provide the best possible emergency services through fire and rescue response. To promote fire safety and enhance the lives of its residents and visitors through fire prevention and public education. To plan, train and prepare for catastrophic events.

City of Pharr, Texas

Department: Human Resources

Function: General

Fund: General

EXPENDITURES	Actual 15-16	Original Budget 16-17	Amended Budget 16-17	Projected Actual 16-17	Budget 17-18
Salaries	\$ 205,600	\$ 250,400	\$ 250,400	\$ 246,000	\$ 331,500
Employee Benefits	64,415	91,900	91,900	55,681	127,900
Supplies	12,962	23,000	23,000	22,800	39,900
Rentals	2,864	2,700	2,700	2,500	3,200
Contractual Services	652	76,400	76,400	76,400	34,200
Other Services	712	16,100	16,100	16,300	17,700
Capital Outlay	-	15,000	15,000	20,000	60,000
Non-Departmental	-	-	-	-	-
DEPARTMENT TOTAL	\$ 287,205	\$ 475,500	\$ 475,500	\$ 439,681	\$ 614,400

Purpose

To assist all departments in creating and maintaining a safe, healthy and supportive work environment where staff is valued, respected and given the opportunity to achieve their highest potential through training and development.

Main Duties

Job evaluation, labor relations, learning and development, benefits, Civil Service, compensation, employee relations, health, Human Resource management, recruitment/selection, safety, strategic management.

Divisions

Human Resources, Civil Services, Payroll, Risk Management/Benefits

Mission Statement

We continually strive to deliver quality services and exemplary customer service through Pharr PRIDE Leadership Principles & Traits. An innovative, responsive, diverse and highly performing workforce is sustained through applying best practices in human resources.

The Human Resources Department provides high quality service to the City of Pharr to achieve staff and service excellence. Our role is to assist all departments in creating and maintaining a safe, healthy, and supportive work environment where staff is valued, respected and given the opportunity to achieve their highest potential through training and development.

City of Pharr, Texas

Department:	Human Resources		Function:	General		Fund:	General	
PERFORMANCE INDICATORS			Actual 15-16	Goal 16-17	Estimated 16-17	Goal 17-18		
Inputs:								
Full Time Employees			5	5	6			
Part Time Employees			-	-	-	-		
Department Expenditures *			\$ 287,205	\$ 460,500	\$ 419,681	\$ 554,400		
Outputs:								
Total of FMLA Applications Processed			32	2	37	40		
Total Number of Criminal Background			378	250	441	400		
Total Number of Pre-Employment Drug			242	250	249	200		
Total Number of Physical Examinations			66	25	63	60		
Total Number of New Hires			260	25	236	200		
Average of Employees Paid Biweekly			687	680	501	500		
Total Number of Complaints Investigated			6	5	165	200		
Total Number of Reported Injuries			120	-	85	-		
Number of Post Accident Drug Test			27	-	58	-		
Number of Random Drug Test			156	150	235	200		
Effectiveness Measures:								
Total Number of Exit Interviews Conducted			98	5	63	60		
Total Number of New Hire Orientations			24	24	22	20		
Efficiency Measures:								
Employee Turnover Rate			1%	1%	1%	1%		
Expenditures per Capita			\$ 3.88	\$ 6.22	\$ 5.67	\$ 7.49		

* Expenditures excluding Debt Service/Capital Outlay

City of Pharr, Texas

Department: Planning & Code Enforcement

Function: General

Fund: General

EXPENDITURES	Actual 15-16	Original Budget 16-17	Amended Budget 16-17	Projected Actual 16-17	Budget 17-18
Salaries	\$ 730,052	\$ 834,800	\$ 834,800	\$ 813,248	\$ 884,800
Employee Benefits	246,958	316,100	317,100	189,036	323,000
Supplies	22,281	17,400	17,400	12,560	28,400
Maintenance	2,819	2,000	2,000	7,500	2,000
Rentals	8,568	10,700	10,700	7,500	10,700
Contractual Services	80,895	27,000	7,200	3,000	3,000
Other Services	50,636	61,400	61,400	62,865	77,800
Vehicle Maintenance	32,300	36,800	36,800	20,400	26,800
Debt Service	11,960	3,400	3,400	-	108,300
Capital Outlay	-	-	-	-	600,000
Non-Departmental	-	-	-	-	-
DEPARTMENT TOTAL	\$ 1,186,470	\$ 1,309,600	\$ 1,290,800	\$ 1,116,109	\$ 2,064,800

Purpose

To provide professional and technical assistance in effectively facilitating the future growth and development of the city of Pharr through comprehensive zoning/rezoning regulations, ordinances, and sound planning principles.

Main Duties

Lessen congestion; secure safety from panic and other dangers; promote health and general welfare; protect the overcrowding of land and abutting traffic ways; avoid undue concentration of population; avoid undue concentration of population; facilitate the adequate provisions of transportation, water, sewage, schools, parks, and other public requirements, empower community self-help programs, establish community priorities to target code compliance and health issues; and protect and preserve places and areas of historical and cultural importance.

Divisions

Building Safety, Planning & Zoning, Code Compliance, and Public Health

Mission Statement

We work in partnership with the people of the City to preserve and enhance the safety, appearance, and economic stability of our community through diligent enforcement of applicable ordinances and land use regulations in order to provide a safe and desirable living and working environment.

City of Pharr, Texas				
Department:	Planning & Code Enforcement	Function:	General	Fund: General
PERFORMANCE INDICATORS	Actual 15-16	Goal 16-17	Estimated 16-17	Goal 17-18
Inputs:				
Full Time Employees	20	21	22	22
Department Expenditures*	\$ 1,174,510	\$ 1,306,200	\$ 1,116,109	\$ 1,356,500
Outputs:				
Code Compliance& Health				
Weedy Lots	314	300	1,020	1,000
Weedy Lot Letters Mailed	3,687	2,600	2,739	3,000
Work Orders Issued	199	2,000	740	800
No. of Cuts	2,449	2,400	516	500
Liens Recorded/Released	781	375	576	600
Illegal Dumping	189	160	447	400
Unsafe/Unsecured Structures	23	20	32	30
Temporary Signs	8	5	88	90
Care of Premises	179	150	620	600
Junk Vehicles	89	70	467	500
Operation without a C/O	60	50	119	100
CUP Inspections	110	100	117	100
Zoning Violations	67	50	39	40
Animal Control	27	25	31	30
Garage Sales	9	10	67	70
Illegal Utilities	38	30	20	20
Building Without a Permit	76	65	258	300
Health Violations	3	5	10	10
No. of Cases sent to Municipal Court	184	125	372	400
Demo: Bin Only	-	-	12	10
Demo: Demolish	-	-	28	30
Total Calls for Service	1,402	1,500	1,244	1,200
Building Safety and Health Permits				
Building Permits: Commercial	1,764	175	139	140
Building Permits: Residential	152	1,500	-	-
Number of Subdivisions	96	5	-	-
Mechanical Permits	493	350	272	300
Plumbing Permits	535	500	503	500
Electrical Permits	910	750	815	800
Plan Reviews	20	15	21	20
Certificates of Occupancy	364	300	297	300
Garage Sales	4,411	3,700	4,101	4,000
Health Business Permits	1,012	360	404	400
Health Training Classes (#)	1,797	1,725	1,237	1,200
Number of Inspections	3,426	3,100	3,186	3,000
Planning & Development				
Number of Change of Zones	19	20	15	20
Number of Conditional Use Permits	28	25	39	40
Number of BYOB Permits	-	-	6	10
Consultation with other Professionals	554	400	144	100
Consultations with the Public	1,705	1,200	817	800
Board of Adjustments Cases	2	1	540	500
Special Department Projects	39	35	18	20
Efficiency Measures:				
Expenditures per Capita	\$ 15.87	\$ 17.65	\$ 15.08	\$ 18.33

* Expenditures excluding Debt Service/Capital Outlay

City of Pharr, Texas

Department: Engineering

Function: General

Fund: General

EXPENDITURES	Actual 15-16	Amended Budget 16-17	Budget 16-17	Projected Actual 16-17	Budget 17-18
Salaries	\$ 291,188	\$ 371,100	\$ 371,100	\$ 349,030	\$ 417,100
Employee Benefits	78,740	112,200	113,200	92,140	126,500
Supplies	12,475	7,100	7,100	4,300	7,600
Maintenance	385	2,000	2,000	2,500	3,000
Rentals	-	-	-	2,500	4,100
Contractual Services	-	-	-	-	-
Other Services	15,058	12,100	15,100	14,154	14,200
Vehicle Maintenance	4,493	9,500	9,500	12,010	12,100
Debt Service	7,340	7,400	7,400	7,400	7,200
Capital Outlay	20,789	-	-	-	24,000
Non-Departmental	-	-	-	-	-
DEPARTMENT TOTAL	\$ 430,467	\$ 521,400	\$ 525,400	\$ 484,033	\$ 615,800

Purpose

Management of the City's capital improvements and assist in the development of goals and objectives for the city.

Main Duties

Provide management of staff, engineering and architectural consultants in City projects; provide subdivision preliminary plat reviews for consistency and compliance with City standards; review, inspect, and manage infrastructure construction for all new development and capital projects in the City; maintain a geographical information system (GIS) of the City.

Divisions

Subdivision platting, GIS, Project Management

Mission Statement

The Engineering Department will enhance health, safety, and welfare in the City by providing economical, responsive, and cost effective professional engineering and architectural services. We employ qualified and competent professionals, cultivating an innovative work environment while striving to continuously improve.

City of Pharr, Texas

Department: Engineering	Function: General	Fund: General		
PERFORMANCE INDICATORS	Actual 15-16	Goal 16-17	Estimated 16-17	Goal 17-18
Inputs:				
Full Time Employees	5	5	5	5
Part-Time Employees	1	-	-	-
Department Expenditures*	\$ 402,338	\$ 514,000	\$ 476,633	\$ 584,600
Outputs:				
Number of Subdivisions Reviewed	36	50	14	20
Number of Building Permits Reviewed	67	50	41	40
Number of Engineering Projects (In House)	4	5	2	5
Number of Engineering Contracts	23	25	7	10
Number of Construction Contracts	12	10	8	10
Number of Inspection Projects	25	25	3	5
Efficiency Measures:				
Expenditures per capita	\$ 5.44	\$ 6.95	\$ 6.44	\$ 7.90

* Expenditures excluding Debt Service/Capital Outlay

City of Pharr, Texas

Department: Non-Departmental

Function: General

Fund: General

EXPENDITURES	Actual 15-16	Amended Budget 16-17	Budget 16-17	Projected Actual 16-17	Budget 17-18
Sanitation	\$ 1,760,021	\$ 1,910,000	\$ 1,910,000	\$ 1,862,690	\$ 1,910,000
Debris/Brush	664,015	673,200	673,200	671,851	675,000
Street Lights	588,042	700,000	700,000	671,345	700,000
Legal	37,725	250,000	330,000	368,802	304,000
Engineering	129,976	350,000	350,000	300,000	100,000
City Hall	113,920	80,000	80,000	80,000	80,000
City Commission	47,744	60,000	36,000	36,000	60,000
Transfers	23,237,277	5,050,200	5,050,200	4,883,292	17,335,100
Land Purchase	-	-	-	-	-
Other	2,104,147	2,821,500	2,731,500	2,371,037	3,440,200
DEPARTMENT TOTAL	\$ 28,682,867	\$ 11,894,900	\$ 11,860,900	\$ 11,245,018	\$ 24,604,300

SPECIAL REVENUES FUNDS

Special Revenue Funds are used to account for specific revenues that are legally or self restricted to expenditure for particular purposes.

Community Development Fund – This fund accounts for grant revenues that meet the program objectives set forth by the U.S. Department of Housing & Urban Development in providing affordable housing, a suitable and viable living environment and expanding economic opportunities.

Grants Fund – This fund accounts for general grant revenues awarded to the City. Three departments utilize this fund: Police, Fire, and Library.

Hotel/Motel Fund – This fund accounts for revenue from a seven percent tax levied upon the cost of City hotel and motel rooms with a daily rate over \$2. According to state civil statutes, this tax revenue can be used to promote tourism, maintain and repair convention facilities, promote the arts and humanities, or any other purpose directly related to these activities.

Parkland Dedication – Created by Ordinance O-99-49 on August 17, 1999, this fund accounts for contributions that developers are required to make when creating subdivisions to provide recreational areas in the form of neighborhood and community parks.

Asset Sharing – This fund accounts for forfeitures awarded to the City by the federal and state courts and drug enforcement agencies. Revenues are restricted for police supplies and only to be used if general funding is not available.

Paving & Drainage – This fund accounts for fees added to utility bills and restricted for the purpose of street improvements.

**CITY OF PHARR, TX
COMBINED SPECIAL REVENUE FUNDS
SUMMARY OF REVENUES AND EXPENDITURES**

	ACTUAL 2015-2016	ORIGINAL BUDGET 2016-2017	AMENDED BUDGET 2016-2017	PROJECTED ACTUAL 2016-2017	BUDGET 2017-2018
<u>Revenues</u>					
500 - General Tax Revenue	\$ 961,465	\$ 800,000	\$ 800,000	\$ 670,000	\$ 669,200
560 - Charges for Current Services	1,059,918	955,000	955,000	1,032,000	1,050,000
560 - Intergovernmental	967,129	150,000	150,000	210,000	70,000
570 - Grants	1,815,003	4,306,050	4,306,050	2,784,750	4,778,600
580 - Others	4,569	2,000	2,000	15,000	2,200
580 - Transfers/Others	108,002	183,500	183,500	183,500	152,900
Total Revenues	\$ 4,916,086	\$ 6,396,550	\$ 6,396,550	\$ 4,895,250	\$ 6,722,900
<u>Expenditures</u>					
General government	\$ 1,192,751	\$ 1,809,000	\$ 1,809,000	\$ 1,029,157	\$ 1,696,800
Public safety	1,880,256	2,089,650	2,089,650	1,272,850	2,275,900
Highways and streets	1,095,209	1,280,000	1,280,000	1,272,000	1,020,000
Culture and recreation	-	1,440,000	1,440,000	500,000	1,786,000
Transfer Out	68,542	306,400	306,400	306,400	527,000
Total Expenditures	\$ 4,236,757	\$ 6,925,050	\$ 6,925,050	\$ 4,380,407	\$ 7,305,700
Net Revenues Over/(Under) Expenditures	\$ 679,329	\$ (528,500)	\$ (528,500)	\$ 514,843	\$ (582,800)

CITY OF PHARR, TX
COMMUNITY DEVELOPMENT BLOCK GRANT FUND
SUMMARY OF REVENUES AND EXPENDITURES

	ACTUAL 2015-2016	ORIGINAL BUDGET 2016-2017	AMENDED BUDGET 2016-2017	PROJECTED ACTUAL 2016-2017	BUDGET 2017-2018
<u>REVENUES</u>					
Grants-CDBG - Current Year	\$ -	\$ -	\$ -	\$ -	\$ 1,115,500
Grants-Other CDBG Program Funds	900,930	1,371,900	1,371,900	1,371,900	286,200
Transfer In	<u>108,002</u>	<u>183,500</u>	<u>183,500</u>	<u>183,500</u>	<u>152,900</u>
Total Revenues	<u>\$ 1,008,932</u>	<u>\$ 1,555,400</u>	<u>\$ 1,555,400</u>	<u>\$ 1,555,400</u>	<u>\$ 1,554,600</u>
<u>EXPENDITURES</u>					
Personnel	\$ 302,557	\$ 371,200	\$ 371,200	\$ 332,277	\$ 358,000
Supplies	1,222	6,000	6,000	6,700	6,000
Maintenance	-	500	500	-	500
Rentals	3,643	2,000	2,000	3,180	3,200
Other	11,480	9,000	9,000	12,100	12,100
Vehicle Maintenance	1,303	3,300	3,300	1,500	1,500
Debt Service	419,790	416,300	416,300	416,300	412,700
Non-Departmental	<u>269,116</u>	<u>747,100</u>	<u>747,100</u>	<u>497,100</u>	<u>760,600</u>
Total Expenditures	<u>\$ 1,009,111</u>	<u>\$ 1,555,400</u>	<u>\$ 1,555,400</u>	<u>\$ 1,269,157</u>	<u>\$ 1,554,600</u>
Net Revenues Over/(Under) Expenditures	<u>(179)</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ 286,243</u>	<u>\$ -</u>
<u>EXPENDITURES</u>					
General government	1,009,111	1,315,400	1,315,400	1,029,157	1,554,600
Culture and recreation	-	-	-	-	-
Highways and streets	<u>-</u>	<u>240,000</u>	<u>240,000</u>	<u>240,000</u>	<u>-</u>
Total Expenditures	<u>\$ 1,009,111</u>	<u>\$ 1,555,400</u>	<u>\$ 1,555,400</u>	<u>\$ 1,269,157</u>	<u>\$ 1,554,600</u>

City of Pharr, Texas					
Department: Administration			Fund: CDBG		
EXPENSES	Actual 15-16	Original Budget 16-17	Amended Budget 16-17	Projected Actual 16-17	Budget 17-18
Salaries	\$ 227,914	\$ 261,300	\$ 261,300	\$ 255,050	\$ 260,600
Employee Benefits	74,643	109,900	109,900	77,227	97,400
Supplies	1,222	6,000	6,000	6,700	6,000
Maintenance	-	500	500	-	500
Rentals	3,643	2,000	2,000	3,180	3,200
Contractual Services	-	-	-	-	-
Other Services	11,480	9,000	9,000	12,100	12,100
Vehicle Maintenance	1,303	3,300	3,300	1,500	1,500
Debt Service	419,790	416,300	416,300	416,300	412,700
Capital Outlay	-	250,000	250,000	-	-
Non-Departmental	-	240,000	240,000	240,000	-
Community Programs	269,116	257,100	257,100	257,100	760,600
DEPARTMENT TOTAL	\$ 1,009,111	\$ 1,555,400	\$ 1,555,400	\$ 1,269,157	\$ 1,554,600
Purpose The planning and administration of the U.S. Department of Housing and Urban Development - Community Development Block Grant (CDBG) program in meeting the national objectives of providing a viable living environment through housing low to moderate income individuals, elimination of slums and blights, and economic development eligible projects/activities. Main Duties Administration, implementation, management, monitoring of HUD funded activities; preparation, completion, and submission of annual Action Plan and Comprehensive Annual Performance & Evaluation Report to HUD to meet Administration, implementation, management, monitoring of HUD funded activities; preparation, completion, and Divisions Administration Mission Statement To meet HUD's national objectives in housing, elimination of slum/blighted areas and increase economic development opportunities, principally for low to moderate income beneficiaries.					
PERFORMANCE INDICATORS	Actual 15-16	Goal 16-17	Estimated 16-17	Goal 17-18	
Inputs:					
Full time Employees	4	4	5	5	
Department Expenditures*	\$ 320,205	\$ 392,000	\$ 355,757	\$ 381,300	
Outputs:					
Number of Grant Applications Submitted	N/A	N/A	23	25	
Number of Grant Applications Awarded	N/A	N/A	19	25	
Number of New, non-routine Grant Applications Submitted	N/A	N/A	-	-	
Number of Housing Federal (CDBG) Awards	N/A	N/A	4	5	
Number of Housing State Awards	N/A	N/A	1	1	
Number of Housing Local Awards	N/A	N/A	-	-	
Number of Housing Street Inquiries	N/A	N/A	0	0	
Number of Main Street Assistance	N/A	N/A	-	-	
Number of Water Utility Hardship Program Approvals	N/A	N/A	325	325	
Number of Water Utility Hardship Program Denied	N/A	N/A	7	-	
Number of Water Utility Hardship Program Inquiries	N/A	N/A	147	150	
Efficiency Measures:					
Grants Awarded vs Applied Percent	N/A	N/A	82.6%	100%	
Expenditures per Capita	\$ 4.33	\$ 5.30	\$ 4.81	\$ 5.15	

* Expenditures excluding Debt Service/Capital Outlay

**CITY OF PHARR, TX
ASSET SHARING FUND
SUMMARY OF REVENUES AND EXPENDITURES**

	ACTUAL 2015-2016	ORIGINAL BUDGET 2016-2017	AMENDED BUDGET 2016-2017	PROJECTED ACTUAL 2016-2017	PROPOSED BUDGET 2017-2018
<u>REVENUES</u>					
Intergovernmental	\$ 967,129	\$ 150,000	\$ 150,000	\$ 210,000	\$ 70,000
Interest	2,476	2,000	2,000	3,000	2,000
Total	<u>\$ 969,605</u>	<u>\$ 152,000</u>	<u>\$ 152,000</u>	<u>\$ 213,000</u>	<u>\$ 72,000</u>
<u>EXPENDITURES</u>					
Public Safety:					
Personnel	\$ 99,020	\$ 285,000	\$ 285,000	\$ 90,000	\$ 185,000
Supplies	659,256	70,000	70,000	290,000	50,000
Maintenance	33,497	20,000	20,000	-	20,000
Other	182,104	45,000	45,000	70,000	45,000
Capital Outlay	59,021	265,500	265,500	-	385,000
Total	<u>\$ 1,032,897</u>	<u>\$ 685,500</u>	<u>\$ 685,500</u>	<u>\$ 450,000</u>	<u>\$ 685,000</u>
Net Revenues Over/(Under) Expenditures	<u>\$ (63,292)</u>	<u>\$ (533,500)</u>	<u>\$ (533,500)</u>	<u>\$ (237,000)</u>	<u>\$ (613,000)</u>

**CITY OF PHARR, TX
GRANTS FUND
SUMMARY OF REVENUES AND EXPENDITURES**

	ACTUAL 2015-2016	ORIGINAL BUDGET 2016-2017	AMENDED BUDGET 2016-2017	PROJECTED ACTUAL 2016-2017	BUDGET 2017-2018
<u>REVENUES</u>					
Police	\$ 817,110	\$ 1,380,150	\$ 1,380,150	\$ 798,850	\$ 1,586,400
Court	30,553	24,000	24,000	24,000	-
Fire	-	-	-	-	4,500
PAL	-	-	-	-	36,000
Library	-	1,200,000	1,200,000	500,000	700,000
Public Works	66,410	90,000	90,000	90,000	-
Parks & Recreation	-	240,000	240,000	-	1,050,000
					-
Total Revenues	<u>\$ 914,073</u>	<u>\$ 2,934,150</u>	<u>\$ 2,934,150</u>	<u>\$ 1,412,850</u>	<u>\$ 3,376,900</u>
<u>EXPENDITURES BY FUNCTION</u>					
Public Safety:					
Police	\$ 816,806	\$ 1,380,150	\$ 1,380,150	\$ 798,850	\$ 1,586,400
Fire	-	-	-	-	4,500
Court	30,553	24,000	24,000	24,000	-
	<u>847,359</u>	<u>1,404,150</u>	<u>1,404,150</u>	<u>822,850</u>	<u>1,590,900</u>
Culture and Recreation:					
PAL	-	-	-	-	36,000
Library	-	1,200,000	1,200,000	500,000	700,000
Parks & Recreation	-	240,000	240,000	-	1,050,000
	<u>-</u>	<u>1,440,000</u>	<u>1,440,000</u>	<u>500,000</u>	<u>1,786,000</u>
Environmental:					
Public Works	66,416	90,000	90,000	-	-
	<u>66,416</u>	<u>90,000</u>	<u>90,000</u>	<u>-</u>	<u>-</u>
General:					
General	-	-	-	-	-
	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
Total Expenditures	<u>\$ 913,775</u>	<u>\$ 2,934,150</u>	<u>\$ 2,934,150</u>	<u>\$ 1,322,850</u>	<u>\$ 3,376,900</u>
Net Revenues Over/(Under) Expenditures	<u>\$ 298</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ 90,000</u>	<u>\$ -</u>
<u>EXPENDITURES BY ACTIVITY</u>					
Personnel	\$ 583,920	\$ 1,358,950	\$ 1,358,950	\$ 608,150	\$ 1,203,400
Supplies	22,977	90,000	90,000	85,000	4,500
Other	5,644	24,000	24,000	24,000	-
Vehicle Maintenance	-	-	-	-	-
Capital Outlay	301,234	1,461,200	1,461,200	605,700	2,169,000
Total Expenditures	<u>\$ 913,775</u>	<u>\$ 2,934,150</u>	<u>\$ 2,934,150</u>	<u>\$ 1,322,850</u>	<u>\$ 3,376,900</u>

**CITY OF PHARR, TX
HOTEL / MOTEL FUND
SUMMARY OF REVENUES AND EXPENDITURES**

	ACTUAL 2015-2016	ORIGINAL BUDGET 2016-2017	AMENDED BUDGET 2016-2017	PROJECTED ACTUAL 2016-2017	BUDGET 2017-2018
<u>REVENUES</u>					
Hotel/Motel Tax	\$ 961,465	\$ 800,000	\$ 800,000	\$ 670,000	\$ 669,200
Interest	-	-	-	9,000	-
Total	<u>\$ 961,465</u>	<u>\$ 800,000</u>	<u>\$ 800,000</u>	<u>\$ 679,000</u>	<u>\$ 669,200</u>
<u>EXPENDITURES</u>					
General government:					
Other Services	<u>183,639</u>	<u>493,600</u>	<u>493,600</u>	<u>-</u>	<u>142,200</u>
	183,639	493,600	493,600	-	142,200
Culture and Recreation:					
Transfer Out	<u>68,542</u>	<u>306,400</u>	<u>306,400</u>	<u>306,400</u>	<u>527,000</u>
Sub Total	<u>68,542</u>	<u>306,400</u>	<u>306,400</u>	<u>306,400</u>	<u>527,000</u>
Total	<u>252,181</u>	<u>800,000</u>	<u>800,000</u>	<u>306,400</u>	<u>669,200</u>
Net Revenues Over/(Under) Expenditures	<u>\$ 709,284</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ 372,600</u>	<u>\$ -</u>

City of Pharr, Texas

Department: Non-Departmental		Function: Governmental		Fund: Hotel/Motel	
EXPENDITURES	Actual 15-16	Original Budget 16-17	Amended Budget 16-17	Projected Actual 16-17	Budget 17-18
Salaries	\$ -	\$ -	\$ -	\$ -	\$ -
Employee Benefits	-	-	-	-	-
Supplies	260	50,000	50,000	-	-
Maintenance	13,100	-	-	-	-
Rentals	-	-	-	-	-
Contractual Services	35,026	443,600	443,600	-	-
Non-Departmental	68,542	306,400	306,400	306,400	527,000
DEPARTMENT TOTAL	\$ 116,928	\$ 800,000	\$ 800,000	\$ 306,400	\$ 527,000

CITY OF PHARR, TX
PARKLAND DEDICATION FEE FUND
SUMMARY OF REVENUES AND EXPENDITURES

	ACTUAL 2015-2016	ORIGINAL BUDGET 2016-2017	AMENDED BUDGET 2016-2017	PROJECTED ACTUAL 2016-2017	BUDGET 2017-2018
<u>REVENUES</u>					
Parkland Dedication Fees	\$ 31,125	\$ 5,000	\$ 5,000	\$ -	\$ 30,000
Interest	<u>\$ 281</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ 200</u>
Total	<u>\$ 31,406</u>	<u>\$ 5,000</u>	<u>\$ 5,000</u>	<u>\$ -</u>	<u>\$ 30,200</u>
<u>EXPENDITURES</u>					
Culture and Recreation:					
Transfers Out	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>
Total	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>
Net Revenues Over/(Under) Expenditures	<u><u>\$ 31,406</u></u>	<u><u>\$ 5,000</u></u>	<u><u>\$ 5,000</u></u>	<u><u>\$ -</u></u>	<u><u>\$ 30,200</u></u>

**CITY OF PHARR, TX
PAVING & DRAINAGE FUND
SUMMARY OF REVENUES AND EXPENDITURES**

	ACTUAL 2015-2016	ORIGINAL BUDGET 2016-2017	AMENDED BUDGET 2016-2017	PROJECTED ACTUAL 2016-2017	BUDGET 2017-2018
<u>REVENUES</u>					
Paving & Drainage Fee	\$ 1,028,793	\$ 950,000	\$ 950,000	\$ 1,032,000	\$ 1,020,000
Interest Income	<u>1,811</u>	<u>-</u>	<u>-</u>	<u>3,000</u>	<u>-</u>
Total	<u>\$ 1,030,604</u>	<u>\$ 950,000</u>	<u>\$ 950,000</u>	<u>\$ 1,035,000</u>	<u>\$ 1,020,000</u>
<u>EXPENDITURES</u>					
Highways and Streets:					
Supplies	\$ -	\$ -	\$ -	\$ -	\$ -
Maintenance	-	-	-	-	-
Transfer Out	<u>1,028,793</u>	<u>950,000</u>	<u>950,000</u>	<u>1,032,000</u>	<u>1,020,000</u>
Total	<u>\$ 1,028,793</u>	<u>\$ 950,000</u>	<u>\$ 950,000</u>	<u>\$ 1,032,000</u>	<u>\$ 1,020,000</u>
Net Revenues Over/(Under) Expenditures	<u><u>\$ 1,811</u></u>	<u><u>\$ -</u></u>	<u><u>\$ -</u></u>	<u><u>\$ 3,000</u></u>	<u><u>\$ -</u></u>

CAPITAL PROJECTS FUNDS

Capital Projects Funds are used to account for major capital acquisition and construction activities so as to not distort ongoing operating activities of other funds.

General Capital Projects fund: is used to account for projects planned as part of the City's general capital improvement program.

Bridge Capital Projects fund: is used to account for projects planned as part of the City's international bridge capital improvement program.

Utility Capital Projects fund: is used to account for projects planned as part of the City's utilities capital improvement program.

**CITY OF PHARR, TX
GENERAL CAPITAL IMPROVEMENT PROJECTS FUND
SUMMARY OF REVENUES AND EXPENDITURES**

	ACTUAL 2015-2016	ORIGINAL BUDGET 2016-2017	AMENDED BUDGET 2016-2017	PROJECTED ACTUAL 2016-2017	BUDGET 2017-2018
<u>REVENUES</u>					
Intergovernmental	\$ -	\$ 1,200,000	\$ 1,200,000	\$ 700,000	\$ 500,000
Transfers In	<u>20,287,230</u>	<u>3,835,100</u>	<u>3,835,100</u>	<u>4,634,600</u>	<u>19,989,000</u>
Total Revenues	<u>\$ 20,287,230</u>	<u>\$ 5,035,100</u>	<u>\$ 5,035,100</u>	<u>\$ 5,334,600</u>	<u>\$ 20,489,000</u>
<u>EXPENDITURES</u>					
Street Projects	\$ 7,142,599	\$ 8,835,850	\$ 8,835,850	\$ 9,028,750	\$ 9,450,000
Other	<u>3,058,153</u>	<u>5,265,600</u>	<u>5,265,600</u>	<u>4,553,000</u>	<u>17,880,000</u>
Total Expenditures	<u>\$ 10,200,752</u>	<u>\$ 14,101,450</u>	<u>\$ 14,101,450</u>	<u>\$ 13,581,750</u>	<u>\$ 27,330,000</u>
Net Revenues Over/(Under) Expenditures	<u><u>\$ 10,086,478</u></u>	<u><u>\$ (9,066,350)</u></u>	<u><u>\$ (9,066,350)</u></u>	<u><u>\$ (8,247,150)</u></u>	<u><u>\$ (6,841,000)</u></u>

CITY OF PHARR, TX
BRIDGE CAPITAL IMPROVEMENT PROJECTS FUND
SUMMARY OF REVENUES AND EXPENSES

	ACTUAL 2015-2016	ORIGINAL BUDGET 2016-2017	AMENDED BUDGET 2016-2017	PROJECTED ACTUAL 2016-2017	BUDGET 2017-2018
<u>REVENUES</u>					
Transfer In	\$ -	\$ -	\$ -	\$ -	\$ -
Grants	-	-	-	-	-
Total Revenues	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>
<u>EXPENSES</u>					
Capital Projects	\$ 2,694,344	\$ -	\$ -	\$ -	\$ 4,263,100
Other	-	-	-	-	-
Total Expenses	<u>\$ 2,694,344</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ 4,263,100</u>
Net Revenues Over/(Under) Expenses	<u><u>\$ (2,694,344)</u></u>	<u><u>\$ -</u></u>	<u><u>\$ -</u></u>	<u><u>\$ -</u></u>	<u><u>\$ (4,263,100)</u></u>

**CITY OF PHARR, TX
UTILITY CAPITAL IMPROVEMENT PROJECTS FUND
SUMMARY OF REVENUES AND EXPENSES**

	ACTUAL 2015-2016	ORIGINAL BUDGET 2016-2017	AMENDED BUDGET 2016-2017	PROJECTED ACTUAL 2016-2017	BUDGET 2017-2018
<u>REVENUES</u>					
Grants -RMA	\$ -	\$ -	\$ -	\$ -	\$ 1,100,000
Transfer In	<u>2,430,026</u>	<u>572,300</u>	<u>572,300</u>	<u>4,000,000</u>	<u>14,837,600</u>
Total Revenues	<u>\$ 2,430,026</u>	<u>\$ 572,300</u>	<u>\$ 572,300</u>	<u>\$ 4,000,000</u>	<u>\$ 15,937,600</u>
<u>EXPENSES</u>					
Capital Projects	<u>\$ 5,182,964</u>	<u>\$ -</u>	<u>\$ 9,089,300</u>	<u>\$ 6,329,300</u>	<u>\$ 14,961,000</u>
Total Expenses	<u>\$ 5,182,964</u>	<u>\$ -</u>	<u>\$ 9,089,300</u>	<u>\$ 6,329,300</u>	<u>\$ 14,961,000</u>
Net Revenues Over/(Under) Expenses	<u><u>\$ (2,752,938)</u></u>	<u><u>\$ 572,300</u></u>	<u><u>\$ (8,517,000)</u></u>	<u><u>\$ (2,329,300)</u></u>	<u><u>\$ 976,600</u></u>

DEBT SERVICE FUND

Debt Service Funds are used to account for the accumulation of resources and payment of general long-term debt of the City.

Debt Service – This fund accounts for the accumulation of resources for and the payment of General and Certificates of Obligation.

**CITY OF PHARR, TX
GENERAL OBLIGATION DEBT SERVICE FUND
SUMMARY OF REVENUES AND EXPENDITURES**

	ACTUAL 2015-2016	ORIGINAL BUDGET 2016-2017	AMENDED BUDGET 2016-2017	PROJECTED ACTUAL 2016-2017	BUDGET 2017-2018
<u>REVENUES</u>					
Property Tax (Current & Delinquent)	\$ 1,751,173	\$ 1,910,000	\$ 1,910,000	\$ 1,824,530	\$ 2,253,800
Property Tax Penalty and Interest	135,664	150,000	150,000	141,447	130,000
Interest	9,555	7,000	7,000	7,000	7,000
Transfer In	<u>2,630,100</u>	<u>1,515,000</u>	<u>1,515,000</u>	<u>1,594,000</u>	<u>2,207,900</u>
Total Revenues	<u>\$ 4,526,491</u>	<u>\$ 3,582,000</u>	<u>\$ 3,582,000</u>	<u>\$ 3,566,977</u>	<u>\$ 4,598,700</u>
<u>EXPENDITURES</u>					
Principal	\$ 1,985,000	\$ 2,202,900	\$ 2,202,900	\$ 2,186,900	\$ 3,349,400
Interest	<u>555,348</u>	<u>1,379,100</u>	<u>1,379,100</u>	<u>1,379,100</u>	<u>1,249,300</u>
Total Expenditures	<u>\$ 2,540,348</u>	<u>\$ 3,582,000</u>	<u>\$ 3,582,000</u>	<u>\$ 3,566,000</u>	<u>\$ 4,598,700</u>
Net Revenues Over/(Under) Expenditures	<u><u>\$ 1,986,143</u></u>	<u><u>\$ -</u></u>	<u><u>\$ -</u></u>	<u><u>\$ 977</u></u>	<u><u>\$ -</u></u>

PROPRIETARY FUNDS

ENTERPRISE FUNDS

Enterprise Funds are used to report any activity for which a fee is charged to external users of goods and services.

Utility Fund: is used to account for the City's water and sewer/wastewater system operations.

Event Center: is used to account for the City's events and tourism operations.

Bridge Fund: is used to account for the City's international bridge operations. The bridge enables traffic to flow to and from Mexico.

Golf Course Fund: is to account for the City owned Tierra Del Sol Golf Course operations.

**CITY OF PHARR, TX
COMBINED ENTERPRISE FUNDS
SUMMARY OF REVENUES AND EXPENSES**

	ACTUAL 2015-2016	ORIGINAL BUDGET 2016-2017	AMENDED BUDGET 2016-2017	PROJECTED ACTUAL 2016-2017	BUDGET 2017-2018
<u>Revenues</u>					
Water Fees	\$ 7,883,094	\$ 7,855,500	\$ 7,855,500	\$ 8,046,002	\$ 8,037,500
Sewer Fees	5,861,938	5,882,600	5,882,600	5,905,219	5,911,500
Toll Fees	13,149,421	12,212,500	12,312,500	13,537,400	13,200,000
Direct Golf Course Fees	810,637	860,300	860,300	893,273	890,000
Event Center Fees	631,227	580,000	580,000	500,144	380,000
Other	3,015,725	888,900	888,900	902,954	301,600
Interest	67,436	65,000	65,000	93,509	50,400
Lease Proceeds	-	2,030,000	2,030,000	2,130,000	4,599,100
Debt Proceeds	-	-	-	-	3,145,600
Transfer In	3,073,400	612,600	612,600	388,338	837,800
	<u>3,073,400</u>	<u>612,600</u>	<u>612,600</u>	<u>388,338</u>	<u>837,800</u>
Total Revenues	<u>\$ 34,492,878</u>	<u>\$ 30,987,400</u>	<u>\$ 31,087,400</u>	<u>\$ 32,396,838</u>	<u>\$ 37,353,500</u>
<u>Expenses</u>					
Personnel Services	\$ 5,717,941	\$ 5,854,800	\$ 5,864,800	\$ 5,054,803	\$ 6,220,300
Supplies	1,538,199	1,743,000	1,738,000	1,582,116	1,846,300
Maintenance	846,665	796,000	841,000	803,500	912,500
Rentals	78,830	99,000	99,000	96,175	101,200
Other Services	2,581,261	2,462,500	2,547,100	2,495,328	2,552,000
Vehicle Maintenance	202,769	257,500	249,500	209,670	227,600
Long Term Debt Service	4,987,713	5,574,100	5,574,100	5,658,171	5,542,700
Debt Service-Lease	7,842	101,300	101,300	35,400	206,900
Capital Outlay	3,949	2,315,500	2,300,500	2,420,500	4,639,100
Transfer Out	14,538,239	9,621,900	9,721,300	13,982,092	25,221,300
Non-Departmental	10,879,651	2,161,800	2,050,800	1,924,800	1,604,700
	<u>10,879,651</u>	<u>2,161,800</u>	<u>2,050,800</u>	<u>1,924,800</u>	<u>1,604,700</u>
Total Expenditures	<u>\$ 41,383,058</u>	<u>\$ 30,987,400</u>	<u>\$ 31,087,400</u>	<u>\$ 34,262,554</u>	<u>\$ 49,074,600</u>
Net Revenues Over/(Under) Expenses	<u><u>\$ (6,890,181)</u></u>	<u><u>\$ -</u></u>	<u><u>\$ -</u></u>	<u><u>\$ (1,865,716)</u></u>	<u><u>\$ (11,721,100)</u></u>

CITY OF PHARR, TEXAS
BUDGETED REPORT OF REVENUES, EXPENSES, AND CHANGES IN FUND NET POSITION
UTILITY FUND
FOR THE FISCAL YEAR OCTOBER 1st, 2017 THROUGH SEPTEMBER 30, 2018

	ACTUAL 2015-2016	ORIGINAL BUDGET 2016-2017	AMENDED BUDGET 2016-2017	PROJECTED ACTUAL 2016-2017	BUDGET 2017-2018
REVENUES					
Operating revenues:					
Charges for sales and services:					
Water sales	\$ 7,592,929	\$ 7,590,500	\$ 7,590,500	\$ 7,714,503	\$ 7,720,000
Sewer service	5,620,717	5,676,600	5,676,600	5,661,174	5,670,000
Tap fees	427,506	375,000	375,000	460,978	461,000
Other	110,191	100,000	100,000	119,566	102,000
Total operating revenues	<u>13,751,342</u>	<u>13,742,100</u>	<u>13,742,100</u>	<u>13,956,220</u>	<u>13,953,000</u>
EXPENSES					
Operating expenses:					
Personnel services	3,580,451	3,455,300	3,480,300	3,131,970	3,711,800
Supplies and Materials	2,319,566	2,404,400	2,440,400	2,233,310	2,439,400
Contractual Services	1,989,781	2,124,800	2,124,800	2,090,014	2,734,000
Depreciation	4,517,751	-	-	-	-
Total operating expenses	<u>12,407,549</u>	<u>7,984,500</u>	<u>8,045,500</u>	<u>7,455,294</u>	<u>8,885,200</u>
Operating income (loss)	<u>1,343,793</u>	<u>5,757,600</u>	<u>5,696,600</u>	<u>6,500,926</u>	<u>5,067,800</u>
Nonoperating revenues (expenses):					
Investment earnings	45,557	41,000	41,000	56,967	21,000
Interest expense	(1,691,810)	(1,500,000)	(1,500,000)	(1,500,000)	(1,409,400)
Principal expense	(3,105,000)	(3,197,000)	(3,197,000)	(3,197,000)	(2,958,000)
Amortization expense	(30,977)	-	-	-	-
Capital Outlay	-	(274,500)	(259,500)	(239,500)	(1,959,100)
Debt Proceeds	-	-	-	-	5,104,700
Other	1,863,949	612,300	612,300	587,300	15,000
Total nonoperating revenues (expenses)	<u>(2,918,282)</u>	<u>(4,318,200)</u>	<u>(4,303,200)</u>	<u>(4,292,233)</u>	<u>(1,185,800)</u>
Income before contributions and transfers	<u>(1,574,489)</u>	<u>1,439,400</u>	<u>1,393,400</u>	<u>2,208,693</u>	<u>3,882,000</u>
Transfers in	-	-	-	-	-
Transfers out					
General Fund	(373,800)	(423,600)	(423,600)	(423,600)	(565,500)
Debt Service	-	-	-	-	(200,000)
Utility CIP Projects	-	-	-	-	-
Changes in net assets	<u>(1,948,289)</u>	<u>1,015,800</u>	<u>969,800</u>	<u>1,785,093</u>	<u>3,116,500</u>
Total net assets (non-GAAP) - beginning	<u>15,338,315</u>	<u>16,547,415</u>	<u>16,547,415</u>	<u>13,390,026</u>	<u>15,175,120</u>
Total net assets (non-GAAP) - ending	<u>\$ 13,390,026</u>	<u>\$ 17,563,215</u>	<u>\$ 17,517,215</u>	<u>\$ 15,175,120</u>	<u>\$ 18,291,620</u>

**CITY OF PHARR, TX
UTILITY FUND
SUMMARY OF REVENUES AND EXPENSES**

	ACTUAL 2015-2016	ORIGINAL BUDGET 2016-2017	AMENDED BUDGET 2016-2017	PROJECTED ACTUAL 2016-2017	BUDGET 2017-2018
<u>REVENUES</u>					
Water	\$ 7,592,929	\$ 7,590,500	\$ 7,590,500	\$ 7,714,503	\$ 7,720,000
Sewer	5,645,547	5,697,600	5,697,600	5,685,219	5,691,500
Other	564,449	494,000	494,000	571,499	556,500
Grants	1,812,366	572,300	572,300	572,300	-
Debt Proceeds	-	-	-	-	5,104,700
Interest	45,557	41,000	41,000	56,967	21,000
Transfer In	-	-	-	-	-
Total Revenues	<u>\$ 15,660,847</u>	<u>\$ 14,395,400</u>	<u>\$ 14,395,400</u>	<u>\$ 14,600,487</u>	<u>\$ 19,093,700</u>
<u>EXPENSES</u>					
81 Administration	\$ 752,919	\$ 709,000	\$ 709,000	\$ 677,603	\$ 757,000
82 Water Production	1,764,876	1,992,750	1,992,750	1,791,261	2,050,800
83 Water Distribution	1,905,767	1,904,350	1,960,350	1,837,522	4,100,700
84 Water Treatment Plant	2,397,948	2,420,800	2,420,800	2,141,838	2,379,200
86 Sewer Collection	344,481	468,100	468,100	439,570	379,600
87 Non-Departmental	8,989,460	2,203,400	2,147,400	5,628,100	16,780,100
72 Debt Service	<u>4,838,550</u>	<u>4,697,000</u>	<u>4,697,000</u>	<u>4,697,000</u>	<u>4,367,400</u>
Total Expenses	<u>\$ 20,994,002</u>	<u>\$ 14,395,400</u>	<u>\$ 14,395,400</u>	<u>\$ 17,212,894</u>	<u>\$ 30,814,800</u>
Net Revenues Over/(Under) Expenses	<u>\$ (5,333,154)</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ (2,612,407)</u>	<u>\$ (11,721,100)</u>
1100- Personnel Services	\$ 3,559,291	\$ 3,433,300	\$ 3,458,300	\$ 3,109,970	\$ 3,689,800
2200- Supplies	1,185,654	1,311,000	1,311,000	1,145,160	1,348,100
3300- Maintenance	665,596	633,000	679,000	641,000	631,500
4400- Rentals	4,398	10,400	10,400	7,150	9,800
5500- Other Services	1,570,152	1,586,400	1,586,400	1,555,844	1,646,100
6600- Vehicle Maintenance	178,720	213,200	213,200	176,870	193,200
72/73 Long Term Debt Service	4,838,550	4,697,000	4,697,000	4,697,000	4,367,400
7700- Debt Service-Lease	2,179	33,200	33,200	12,300	189,700
8800- Capital Outlay	-	274,500	259,500	239,500	1,959,100
9900- Transfer Out	2,803,826	995,900	995,900	4,423,600	15,603,100
9900- Non-Departmental	<u>8,989,460</u>	<u>1,207,500</u>	<u>1,151,500</u>	<u>1,204,500</u>	<u>1,177,000</u>
	<u><u>\$ 23,797,828</u></u>	<u><u>\$ 14,395,400</u></u>	<u><u>\$ 14,395,400</u></u>	<u><u>\$ 17,212,894</u></u>	<u><u>\$ 30,814,800</u></u>

City of Pharr, Texas					
Department: Debt Service			Fund: Utility		
EXPENSES	Actual 15-16	Original Budget 16-17	Amended Budget 16-17	Projected Actual 16-17	Budget 17-18
Financial Services	\$ 10,763	\$ -	\$ -	\$ -	\$ -
2007 CWSRF Interest - TWDB	810,611	720,000	720,000	720,000	710,600
2007A DWSRF Interest - TWDB	324,081	290,000	290,000	290,000	267,300
2007B Interest - NADBank	274,406	240,000	240,000	240,000	219,600
2008 Refunding - Interest	48,645	20,000	20,000	20,000	2,700
2013 DWSRF Interest - TWDB	173,491	170,000	170,000	170,000	160,200
2015 DWSRF Interest - TWDB	60,577	60,000	60,000	60,000	49,000
Amortization Expense	30,977	-	-	-	-
2007 CWSRF Principal - TWDB	1,030,000	1,155,000	1,155,000	1,155,000	1,220,000
2007A DWSRF Principal - TWDB	475,000	820,000	820,000	820,000	840,000
2007B Principal - NADBank	460,000	475,000	475,000	475,000	495,000
2008 Refunding - Principal	815,000	420,000	420,000	420,000	75,000
2013 DWSRF Principal - TWDB	255,000	255,000	255,000	255,000	255,000
2015 DWSRF Interest - TWDB	70,000	72,000	72,000	72,000	73,000
DEPARTMENT TOTAL	\$ 4,838,550	\$ 4,697,000	\$ 4,697,000	\$ 4,697,000	\$ 4,367,400

City of Pharr, Texas

Department: Administration

Fund: Utility

EXPENSES	Actual 15-16	Amended Budget 16-17	Budget 16-17	Projected Actual 16-17	Budget 17-18
Salaries	\$ 255,576	\$ 255,700	\$ 255,700	\$ 247,677	\$ 280,500
Employee Benefits	107,131	101,600	101,600	86,852	118,800
Supplies	154,676	132,900	132,900	125,500	137,900
Maintenance	78,523	68,000	68,000	65,000	68,000
Rentals	3,129	3,900	3,900	3,500	4,800
Contractual Services	507	-	-	2,004	-
Other Services	153,379	146,900	146,900	147,070	147,000
Vehicle Maintenance	-	-	-	-	-
Debt Service	-	-	-	-	-
Capital Outlay	-	-	-	-	-
DEPARTMENT TOTAL	\$ 752,919	\$ 709,000	\$ 709,000	\$ 677,603	\$ 757,000

Purpose

Manage the Utility system's finances by ensuring compliance with laws and ordinances , billing and collecting for utility operations, and accurately maintaining utility accounts.

Main Duties

Functional responsibilities include account management, customer service, and utility billing, cash management.

Divisions

Administration, Utility Billing, Cashier

Mission Statement

The Utility Billing & Collection Department strives to sustain the utility operations through fair and accurate account transactions.

PERFORMANCE INDICATORS	Actual 15-16	Goal 16-17	Estimated 16-17	Goal 17-18
Inputs:				
Number of Full time employees	9	9	9	9
Department Expenditures*	\$ 752,919	\$ 709,000	\$ 677,603	\$ 757,000
Efficiency Measures:				
Expenditures per Capita	\$ 10.17	\$ 9.58	\$ 9.16	\$ 10.23

* Expenditures excluding Debt Service/Capital Outlay

City of Pharr, Texas

Department: Water Production

Fund: Utility

EXPENSES	Actual 15-16	Original Budget 16-17	Amended Budget 16-17	Projected Actual 16-17	Budget 17-18
Salaries	\$ 529,116	\$ 543,300	\$ 543,300	\$ 473,450	\$ 549,500
Employee Benefits	211,448	221,500	221,500	135,678	223,200
Supplies	448,242	515,150	515,150	471,850	515,600
Maintenance	100,143	150,000	150,000	138,000	150,000
Rentals	326	2,000	2,000	1,450	500
Contractual Services	-	-	-	-	-
Other Services	465,002	495,500	495,500	523,000	540,600
Vehicle Maintenance	10,357	21,800	21,800	12,833	16,200
Debt Service	242	3,500	3,500	-	55,200
Capital Outlay	-	40,000	40,000	35,000	-
Non-Departmental	-	-	-	-	-
DEPARTMENT TOTAL	\$ 1,764,876	\$ 1,992,750	\$ 1,992,750	\$ 1,791,261	\$ 2,050,800

Purpose

Distribute safe potable drinking water that meet TCEQ requirement.

Main Duties

Provide safe potable water that meet TCEQ requirements or better; meet the demand of growing community and to continue to improve in working efficiently and providing quality water at the lowest possible cost.

Divisions

Administration, Water Treatment Plant, Water Distribution, Wastewater Treatment Plant, Wastewater Collection, Lab

Mission Statement

The Public Utilities Department is committed to providing the protection of public health, fire protection, support of the economy, and quality of life services at the lowest possible cost.

PERFORMANCE INDICATORS	Actual 15-16	Goal 16-17	Estimated 16-17	Goal 17-18
Inputs:				
Full Time Employees	12	12	13	13
Department Expenditures*	\$ 1,764,634	\$ 1,949,250	\$ 1,756,261	\$ 1,995,600
Outputs:				
Water Quality Level Awarded	Superior	Superior	Superior	Superior
Number of Water Boil Occassions	-	-	-	-
Average Treated MGD	6.46	6.46	7	7
Maximum Treated MGD	7.90	7.90	8	8
Total Treated MG	2,367.75	2,367.75	2,440.03	2,440.03
Drinking Water Compliance Rate %	99.98	99.98	92	92
Quality Control Analysis	76	76	48	48
Quality Assurance Analysis	20	20	10	10
O&M Cost per Average Treated MG	\$ 19,221.55	\$ 19,221.55	\$ 16,152.11	\$ 16,154.11
TCEQ Monthly Parameter Reports	12	12	12	12
Efficiency Measures:				
Expenditures per Capita	\$ 23.85	\$ 26.34	\$ 23.73	\$ 26.97

* Expenditures excluding Debt Service/Capital Outlay

City of Pharr, Texas

Department: Water Distribution

Fund: Utility

EXPENSES	Actual 15-16	Original Budget 16-17	Amended Budget 16-17	Projected Actual 16-17	Budget 17-18
Salaries	\$ 1,014,492	\$ 838,500	\$ 848,500	\$ 850,000	\$ 946,500
Employee Benefits	275,143	358,700	358,700	307,235	439,700
Supplies	383,788	442,550	442,550	381,850	451,900
Maintenance	28,217	35,000	81,000	103,000	38,500
Rentals	553	1,000	1,000	800	4,000
Contractual Services	-	-	-	-	-
Other Services	56,799	55,500	55,500	54,100	61,200
Vehicle Maintenance	145,925	158,000	158,000	140,537	145,500
Debt Service	851	15,100	15,100	-	54,300
Capital Outlay	-	-	-	-	1,959,100
Non-Departmental	-	-	-	-	-
DEPARTMENT TOTAL	\$ 1,905,767	\$ 1,904,350	\$ 1,960,350	\$ 1,837,522	\$ 4,100,700

Purpose

Distribute safe potable drinking water.

Main Duties

Distribute safe potable water that meet TCEQ requirements or better; maintain all water lines, valves, water meters in the WD system to ensure uninterrupted service.

Divisions

Administration, Water Treatment Plant, Water Distribution, Wastewater Treatment Plant, Wastewater Collection, Lab

Mission Statement

The Public Utilities Department is committed to providing the protection of public health, fire protection, support of the economy, and quality of life services at the lowest possible cost.

PERFORMANCE INDICATORS	Actual 15-16	Goal 16-17	Estimated 16-17	Goal 17-18
Inputs:				
Full Time Employees	30	30	30	30
Part Time Employees	1	1	1	1
Department Expenditures*	\$ 1,904,917	\$ 1,889,250	\$ 1,837,522	\$ 1,140,800
Outputs:				
Number of Water Leak Repairs	1,386	950	1,236	1,250
Number of New Meter Installations	329	350	420	425
Number of Reconnect Meter	1,768	3,500	4,906	5,000
Number of Disconnect Meter	843	2,500	2,070	2,100
Number of Excavation Permits	214	200	276	300
Number of Manhole Cover Repairs	140	60	123	125
Number of Odor Complaints	70	60	49	50
Number of Sewer Clog Calls	1,074	950	774	775
Number of Sewer Customer Side	506	300	393	400
Number of Water Customer Side	410	650	440	450
Number of Standby Water Calls	247	200	441	450
Number of Stanby Sewer Calls	237	350	268	275
Efficiency Measures:				
Expenditures per Capita	\$ 25.74	\$ 25.53	\$ 24.83	\$ 15.42

* Expenditures excluding Debt Service/Capital Outlay

City of Pharr, Texas					
Department: Water Treatment Plant			Fund: Utility		
EXPENSES	Actual 15-16	Original Budget 16-17	Amended Budget 16-17	Projected Actual 16-17	Budget 17-18
Salaries	\$ 834,403	\$ 807,500	\$ 822,500	\$ 770,000	\$ 821,600
Employee Benefits	331,983	306,500	306,500	239,078	310,000
Supplies	137,452	154,100	154,100	106,660	169,700
Maintenance	356,304	325,000	325,000	285,000	320,000
Rentals	386	1,500	1,500	900	500
Contractual Services	-	-	-	-	-
Other Services	727,056	677,000	677,000	627,700	677,000
Vehicle Maintenance	10,179	16,900	16,900	12,500	13,300
Debt Service	184	2,300	2,300	-	67,100
Capital Outlay	-	130,000	115,000	100,000	-
Non-Departmental	-	-	-	-	-
DEPARTMENT TOTAL	\$ 2,397,948	\$ 2,420,800	\$ 2,420,800	\$ 2,141,838	\$ 2,379,200
Purpose Treat influent and discharge effluent that meet TCEQ requirement and to produce quality Recycle water.					
Main Duties Treat sewer influent and discharge quality wastewater effluent that meets all permit requirements through our regulatory agency TCEQ; to produce recycle water to irrigate our golf course.					
Divisions Administration, Water Treatment Plant, Water Distribution, Wastewater water Treatment Plant, Wastewater Collection, Lab					
Mission Statement The Public Utilities Department is committed to providing the protection of public health, fire protection, support of the economy, and quality of life services at the lowest possible cost.					
PERFORMANCE INDICATORS	Actual	Goal	Estimated	Goal	
	15-16	16-17	16-17	17-18	
Inputs:					
Full Time Employees	19	19	19	19	
Department Expenditures*	\$ 2,397,764	\$ 2,288,500	\$ 2,041,838	\$ 2,312,100	
Outputs:					
Number of TCEQ Violations	-	-	1	-	
Average Effluent Discharge MGD	5.24	6.00	4.57	4.57	
Maximum Effluent Discharge MGD	7.36	7.08	6.22	6.22	
Total Effluent Discharge MG	1,910.85	1,913.78	1,835.81	1,835.81	
Average Reuse Water MGD	0.49	0.06	0.77	0.77	
Quality Control Analysis	59	51	175	175	
Quality Assurance Analysis	52	64	104	104	
Total Daily Analysis	32,184	32,185	29,502	29,502	
O&M Cost per Average Treated MG	\$ 39,653.74	\$ 0.44	\$ 36,736.72	\$ 36,738.72	
TCEQ Effluent Monthly Parameter Reports	12	12	12	12	
Efficiency Measures:					
Expenditures per Capita	\$ 32.40	\$ 30.93	\$ 27.59	\$ 31.24	

* Expenditures excluding Debt Service/Capital Outlay

City of Pharr, Texas

Department: Wastewater (Sewer) Collection System

Fund: Utility

EXPENSES	Actual 15-16	Original Budget 16-17	Amended Budget 16-17	Projected Actual 16-17	Budget 17-18
Supplies	\$ 61,496	\$ 66,300	\$ 66,300	\$ 59,300	\$ 73,000
Maintenance	102,409	55,000	55,000	50,000	55,000
Rentals	4	2,000	2,000	500	-
Other Services	167,410	211,500	211,500	201,970	220,300
Vehicle Maintenance	12,259	16,500	16,500	11,000	18,200
Debt Service	903	12,300	12,300	12,300	13,100
Capital Outlay	-	104,500	104,500	104,500	-
DEPARTMENT TOTAL	\$ 344,481	\$ 468,100	\$ 468,100	\$ 439,570	\$ 379,600

Purpose

To collect sewer through gravity pipes and pump stations and push to our Wastewater Treatment Plant.

Main Duties

To maintain all Lift stations and gravity lines in the sewer collection system. To have interrupted sewer service and to avoid sanitary sewer overflow.

Divisions

Administration, Water Treatment Plant, Water Distribution, Wastewater Treatment Plant, Wastewater Collection, Lab

Mission Statement

The Public Utilities Department is committed to providing the protection of public health, fire protection, support of the economy, and quality of life services at the lowest possible cost.

PERFORMANCE INDICATORS	Actual 15-16	Goal 16-17	Estimated 16-17	Goal 17-18
Inputs: Department expenditures*	\$ 343,578	\$ 351,300	\$ 322,770	\$ 366,500
Outputs: Expenditures per capita	\$ 4.64	\$ 4.75	\$ 4.36	\$ 4.95

* Expenditures excluding Debt Service/Capital Outlay

City of Pharr, Texas

Department: Non-Departmental

Fund: Utility

EXPENSES	Actual 15-16	Original Budget 16-17	Amended Budget 16-17	Projected Actual 16-17	Budget 17-18
Legal	\$ 19,180	\$ 22,000	\$ 22,000	\$ 20,000	\$ 22,000
Engineering	88,475	130,000	130,000	130,000	130,000
Water rights	-	70,000	70,000	70,000	75,000
Raw water	463,918	450,000	440,000	440,000	450,000
Depreciation	4,517,751	-	-	-	-
Transfer out - General Fund	373,800	423,600	423,600	423,600	565,500
Transfer out - Capital Projects	2,430,026	572,300	572,300	4,000,000	-
Transfer out - Debt Service	-	-	-	-	200,000
Other	3,900,137	535,500	489,500	544,500	15,337,600
DEPARTMENT TOTAL	\$ 11,793,287	\$ 2,203,400	\$ 2,147,400	\$ 5,628,100	\$ 16,780,100

**CITY OF PHARR, TX
EVENT CENTER
SUMMARY OF REVENUES AND EXPENSES**

	ACTUAL 2015-2016	ORIGINAL BUDGET 2016-2017	AMENDED BUDGET 2016-2017	PROJECTED ACTUAL 2016-2017	BUDGET 2017-2018
<u>REVENUES</u>					
Rental	\$ 162,710	\$ 120,000	\$ 120,000	\$ 55,000	\$ 55,000
Facility Fees	53,949	60,000	60,000	25,000	25,000
Concession	294,011	300,000	300,000	312,444	300,000
Advertising	100,000	100,000	100,000	100,000	-
Other	20,557	-	-	7,700	-
Transfer In	68,542	215,200	215,200	157,846	398,600
Total Revenues	<u>\$ 699,769</u>	<u>\$ 795,200</u>	<u>\$ 795,200</u>	<u>\$ 657,990</u>	<u>\$ 778,600</u>
<u>EXPENSES</u>					
Personnel	\$ 368,258	\$ 504,000	\$ 480,000	\$ 354,510	\$ 464,800
Supplies	90,349	128,000	128,000	113,980	128,000
Maintenance	19,213	10,000	10,000	12,000	20,000
Rentals	1,891	2,000	2,000	2,000	2,800
Other	278,347	151,200	175,200	175,500	163,000
Total Expenses	<u>\$ 758,058</u>	<u>\$ 795,200</u>	<u>\$ 795,200</u>	<u>\$ 657,990</u>	<u>\$ 778,600</u>
Net Revenues Over/(Under) Expenses	<u><u>\$ (58,289)</u></u>	<u><u>\$ -</u></u>	<u><u>\$ -</u></u>	<u><u>\$ -</u></u>	<u><u>\$ -</u></u>

City of Pharr, Texas

Department: Events Center		Function: Cultural		Fund: Event Center	
EXPENDITURES	Actual 15-16	Original Budget 16-17	Amended Budget 16-17	Projected Actual 16-17	Budget 17-18
Salaries	\$ 295,466	\$ 395,500	\$ 371,500	\$ 282,110	\$ 372,000
Employee Benefits	72,792	108,500	108,500	72,400	92,800
Supplies	90,349	128,000	128,000	113,980	128,000
Maintenance	19,213	10,000	10,000	12,000	20,000
Rentals	1,891	2,000	2,000	2,000	2,800
Contractual Services	61,097	47,000	47,000	47,000	58,800
Other Services	101,733	104,200	104,200	104,500	104,200
Vehicle Maintenance	42	-	-	-	-
Non-Departmental	115,475	-	-	-	-
DEPARTMENT TOTAL	\$ 758,058	\$ 795,200	\$ 771,200	\$ 633,990	\$ 778,600

Purpose

To provide a venue in the City to rent for ticketed events/concerts and to non-ticketed events to bring people, promoters, and artists to the city of Pharr, increasing usage of the hotels within the city.

Main Duties

Event booking, ticket sales, cash handling, production preparation, security and staffing for events, liaison with local hotels.

Divisions

Venue Management, Ticket Sales

Mission Statement

The Pharr Events Center hosts a diverse range of entertainment events in one of the most premier venues in the Rio Grande Valley. We are committed to delivering the highest level of customer service and the highest degree of entertainment experience to our customers.

City of Pharr, Texas

Department:	Events Center		Function:	Cultural	Fund:	Hotel/Motel
PERFORMANCE INDICATORS	Actual 15-16	Goal 16-17	Estimated 16-17	Goal 17-18		
Inputs:						
Full Time Employees	5	5	5	5		
Part Time Employees	18	18	18	18		
Event Space Available (sqft)	17,073.1	17,073.1	17,073.1	17,073.1		
Department Expenditures*	\$ 479,710	\$ 580,000	\$ 492,444	\$ 380,000		
Outputs:						
Event Center events (ticketed)	28	50	30	50		
Number of DJ Concerts	4	6	5	6		
Number of Rock Concerts	9	10	1	10		
Number of Country Concerts	6	10	4	10		
Number of Boxing Events	3	6	4	6		
Number of Expos	1	3	4	3		
Event Center bookings (non-ticketed)	36	25	46	25		
Number of School Functions (PSJA)	9	10	8	10		
Number of School Functions (IDEA)	1	1	2	1		
Number of School Functions (UTPA)	1	1	-	1		
Number of School Functions (McAllen)	1	2	1	2		
Number of City Functions	5	10	8	10		
Number of Non-Profit Functions	7	8	7	8		
Number of Sponsorship Functions	8	10	20	10		
Effectiveness Measures:						
Event Center occupancy %	18%	21%	21%	21%		
Efficiency Measures:						
Expenditures per Capita	\$ 6.48	\$ 7.84	\$ 6.65	\$ 5.14		

* Expenditures excluding Debt Service/Capital Outlay

**CITY OF PHARR, TX
BRIDGE FUND
SUMMARY OF REVENUES AND EXPENSES**

	ACTUAL 2015-2016	ORIGINAL BUDGET 2016-2017	AMENDED BUDGET 2016-2017	PROJECTED ACTUAL 2016-2017	PROPOSED BUDGET 2017-2018
<u>REVENUES</u>					
Toll Fees	\$ 13,149,421	\$ 12,212,500	\$ 12,312,500	\$ 13,537,400	\$ 13,200,000
Debt Proceeds	-	1,910,000	1,910,000	2,010,000	2,410,000
Other	289,007	272,600	272,600	303,654	282,600
Interest	19,346	23,000	23,000	34,442	28,000
Transfer In - Other	2,648,158	-	-	-	-
Total	<u>\$ 16,105,932</u>	<u>\$ 14,418,100</u>	<u>\$ 14,518,100</u>	<u>\$ 15,885,497</u>	<u>\$ 15,920,600</u>
<u>EXPENSES</u>					
Personnel	\$ 1,121,335	\$ 1,153,500	\$ 1,158,500	\$ 978,543	\$ 1,208,200
Supplies	84,379	115,000	110,000	106,800	153,800
Maintenance	113,624	105,000	104,000	103,000	213,000
Rentals	4,214	5,600	5,600	5,600	5,600
Other	644,848	637,900	702,500	676,900	653,200
Vehicle Maintenance	12,505	28,000	20,000	20,000	20,900
Long Term Debt Service	149,163	877,100	877,100	961,171	1,175,300
Capital Outlay	-	1,921,000	1,921,000	2,021,000	2,450,000
Transfer Out	11,734,412	8,626,000	8,725,400	9,558,492	9,618,200
Non-Departmental	1,625,048	949,000	894,000	715,000	422,400
Total	<u>\$ 15,489,528</u>	<u>\$ 14,418,100</u>	<u>\$ 14,518,100</u>	<u>\$ 15,146,506</u>	<u>\$ 15,920,600</u>
Net Revenues Over/(Under) Expenses	<u><u>\$ 616,404</u></u>	<u><u>\$ -</u></u>	<u><u>\$ -</u></u>	<u><u>\$ 738,991</u></u>	<u><u>\$ -</u></u>

City of Pharr, Texas					
Department: Administration			Fund: Bridge		
EXPENSES	Actual 15-16	Original Budget 16-17	Amended Budget 16-17	Projected Actual 16-17	Proposed Budget 17-18
Salaries	\$ 792,469	\$ 838,000	\$ 838,000	\$ 738,371	\$ 861,600
Employee Benefits	328,866	315,500	320,500	240,171	346,600
Supplies	84,379	115,000	110,000	106,800	153,800
Maintenance	113,624	105,000	104,000	103,000	213,000
Rentals	4,214	5,600	5,600	5,600	5,600
Contractual Services	125,594	117,000	187,000	150,000	117,000
Other Services	519,255	520,900	515,500	526,900	536,200
Vehicle Maintenance	12,505	28,000	20,000	20,000	20,900
Debt Service - Bonds/Notes	149,163	877,100	877,100	961,171	1,175,300
Capital Outlay	-	1,921,000	1,921,000	2,021,000	2,450,000
Non-Departmental					
Depreciation	878,153	-	-	-	-
Transfers Out - General Fund Ops	-	3,100,000	3,100,000	3,100,000	4,368,900
Transfers Out - Incentives	-	1,190,000	1,190,000	1,190,000	500,000
Transfers Out - CIP Funds	-	2,684,600	2,684,000	3,684,000	2,900,000
Transfers Out - Other	504,000	651,400	651,400	484,492	688,200
Other	11,977,307	1,949,000	1,994,000	1,815,000	1,583,500
DEPARTMENT TOTAL	\$ 15,489,528	\$ 12,469,100	\$ 12,524,100	\$ 15,146,506	\$ 15,920,600
Purpose The Pharr International Bridge was created pursuant to Art XI of the City of Pharr City Code for the purpose of administering the bridge operations. Main Duties The Pharr International Bridge is charged and authorized to collect tolls and charges for the use of the bridge and surrounding property. Divisions Administration, Toll Collection, Monitoring Mission Statement We strive to make your time using our bridge a safe, orderly, and efficient experience.					
PERFORMANCE INDICATORS	Actual 15-16	Goal 16-17	Estimated 16-17	Goal 17-18	
Inputs:					
Full Time Employees	22	22	22	22	
Number of Crossing Lanes	4	4	4	4	
Department expenditures*	\$ 1,980,905	\$ 2,045,000	\$ 1,890,843	\$ 2,254,700	
Outputs:					
Southbound Truck Crossings	44,015	45,681	50,000	50,000	
Southbound Car Crossings	66,444	72,100	75,000	75,000	
Average Daily Car Crossings	2,209	1,501	1,700	1,700	
Average Daily Truck Crossings	1,447	3,700	3,700	3,702	
Number of New Commercial Accounts	41	40	40	40	
Total of Commercial Accounts	289	325	325	325	
Number of Discounts Given to Major Crosser	48	48	36	36	
Amount of Discounts Given to Major Crosser	\$ 106,308	\$ 106,308	\$ 78,317	\$ 78,317	
Effectiveness Measures:					
Total Toll Revenue	\$ 12,539,192	\$ 12,500,000	\$ 12,500,000	\$ 12,500,000	
Efficiency Measures:					
Avg Crossings Processed per Collector	1,063	1,100	1,120	1,120	
Percent of Commercial Trucks	30%	30%	40%	40%	
Percent of Non-commercial	70%	70%	60%	60%	
Percent of Crossers Using AVI's	51%	51%	45%	45%	
Percent of Crossers Using Tickets	5%	5%	4%	4%	
Percent of Crossers Using Cash	37%	37%	47%	47%	
Percent of Crossers Using Pesos	8%	8%	4%	4%	
Avg Crossings Time for Southbound Cars	-	-	-	-	
Avg Crossings Time for Southbound Trucks	10-60 minutes	10-60 minutes	10-60 minutes	10-60 minutes	
Avg Crossings Time for Northbound Cars	5-45 minutes	5-45 minutes	5-45 minutes	5-45 minutes	
Avg Crossings Time for Northbound Trucks	15-80 minutes	15-80 minutes	15-80 minutes	15-80 minutes	
Expenditures per capita	\$ 26.77	\$ 27.64	\$ 25.55	\$ 30.47	

* Expenditures excluding Debt Service/Capital Outlay

**CITY OF PHARR, TX
GOLF COURSE FUND
SUMMARY OF REVENUES AND EXPENSES**

	ACTUAL 2015-2016	ORIGINAL BUDGET 2016-2017	AMENDED BUDGET 2016-2017	PROJECTED ACTUAL 2016-2017	BUDGET 2017-2018
<u>REVENUES</u>					
Green & Member Fees	\$ 442,795	\$ 461,300	\$ 461,300	\$ 468,396	\$ 464,900
Cart Rental	163,088	179,000	179,000	189,000	189,000
Food & Beverage	132,658	134,000	134,000	154,203	154,300
Other	71,683	86,000	86,000	81,675	81,800
Interest	2,389	1,000	1,000	1,400	1,400
Lease Proceeds	-	120,000	120,000	120,000	230,000
Transfer In	356,700	397,400	397,400	230,492	439,200
Total Revenues	<u>\$ 1,169,312</u>	<u>\$ 1,378,700</u>	<u>\$ 1,378,700</u>	<u>\$ 1,245,165</u>	<u>\$ 1,560,600</u>
<u>EXPENSES</u>					
Personnel	\$ 669,057	\$ 764,000	\$ 768,000	\$ 611,781	\$ 857,500
Supplies	177,817	189,000	189,000	216,176	216,400
Maintenance	48,232	48,000	48,000	47,500	48,000
Rentals	68,327	81,000	81,000	81,425	83,000
Other	87,913	87,000	83,000	87,084	89,700
Vehicle Maintenance	11,543	16,300	16,300	12,800	13,500
Debt Service-Lease	5,663	68,100	68,100	23,100	17,200
Capital Outlay	3,949	120,000	120,000	160,000	230,000
Non-Departmental	265,143	5,300	5,300	5,300	5,300
Total Expenses	<u>\$ 1,337,645</u>	<u>\$ 1,378,700</u>	<u>\$ 1,378,700</u>	<u>\$ 1,245,166</u>	<u>\$ 1,560,600</u>
Net Revenues Over/(Under) Expenses	<u><u>(168,333)</u></u>	<u><u>\$ -</u></u>	<u><u>\$ -</u></u>	<u><u>\$ -</u></u>	<u><u>\$ -</u></u>

City of Pharr, Texas					
Department: Administration			Fund: Golf Course		
EXPENSES	Actual 15-16	Original Budget 16-17	Amended Budget 16-17	Projected Actual 16-17	Budget 17-18
Salaries	\$ 443,126	\$ 541,800	\$ 545,800	\$ 449,225	\$ 596,100
Employee Benefits	225,930	222,200	222,200	162,556	261,400
Supplies	177,817	189,000	189,000	216,176	216,400
Maintenance	48,232	48,000	48,000	47,500	48,000
Rentals	68,327	81,000	81,000	81,425	83,000
Contractual Services	-	-	-	-	-
Other Services	87,913	87,000	83,000	87,084	89,700
Vehicle Maintenance	11,543	16,300	16,300	12,800	13,500
Debt Service	5,663	68,100	68,100	23,100	17,200
Capital Outlay	3,949	120,000	120,000	160,000	230,000
Non-Departmental					
Depreciation	259,843	-	-	-	-
Other	5,300	5,300	5,300	5,300	5,300
DEPARTMENT TOTAL	\$ 1,337,645	\$ 1,378,700	\$ 1,378,700	\$ 1,245,166	\$ 1,560,600
Purpose To manage a quality of life facility in the city, allowing all visitors to enjoy it while obtaining exercise and a social network. Main Duties Manage a 130 acre golfing facility, providing customer service to all visitors, serve food, and provide a well groomed and maintained golf course. Divisions Pro Shop, Snack Bar, Maintenance Mission Statement The mission of the Tierra Del Sol Golf Club is to provide the best South Texas golfing experience that will allow people of any gender and age to exercise, compete, and enjoy; allow them to engage in a social network and, at the same time, provide the atmosphere of a true golf club that is a responsible member of our community.					
PERFORMANCE INDICATORS	Actual 15-16	Goal 16-17	Estimated 16-17	Goal 17-18	
Inputs:					
Full Time Employees	19	16	16	16	
Part Time Employees	7	5	5	5	
Department Expenditures*	\$ 1,062,890	\$ 1,185,300	\$ 1,056,766	\$ 1,308,100	
Outputs:					
Golf Facilities in Acres	100	100	100	100	
Total Number of Rounds	21,492	27,900	19,802	20,000	
Annual Number of Cart Rentals	14,016	13,000	13,395	14,000	
Annual Buckets of Balls Sold	2,808	35,000	3,598	4,000	
Efficiency Measures:					
Daily Average Number of Operating Cars	60	60	68	70	
Average Hours per Week of Operation for Driving Range & Cart Rental	70	70	70	74	
Expenditures per Capita	\$ 14.36	\$ 16.02	\$ 14.28	\$ 17.68	

* Expenditures excluding Debt Service/Capital Outlay

INTERNAL SERVICE FUND

Internal Service Funds are used to account for the financing of goods or services provided by one department to other departments within the City on a cost-reimbursement basis.

City Garage Fund – This fund is used to account for fleet maintenance and maintains an inventory of parts for the City-owned vehicles.

**CITY OF PHARR, TX
GARAGE FUND
SUMMARY OF REVENUES AND EXPENSES**

	ACTUAL 2015-2016	ORIGINAL BUDGET 2016-2017	AMENDED BUDGET 2016-2017	PROJECTED ACTUAL 2016-2017	BUDGET 2017-2018
<u>REVENUES</u>					
General Fund	\$ 552,911	\$ 609,600	\$ 609,600	\$ 545,746	\$ 623,300
Utility Fund	118,362	115,800	115,800	211,037	222,100
Bridge Fund	5,140	18,000	18,000	10,000	10,400
Golf Course Fund	277	1,200	1,200	700	900
CDBG Fund	616	-	-	-	-
PAL	3,567	3,300	3,300	5,500	3,300
PEDC	181	600	600	400	600
Total	<u>\$ 681,055</u>	<u>\$ 748,500</u>	<u>\$ 748,500</u>	<u>\$ 773,382</u>	<u>\$ 860,600</u>
<u>EXPENSES</u>					
Personnel	\$ 209,542	\$ 223,200	\$ 223,200	\$ 154,348	\$ 231,300
Supplies	(71)	7,000	7,000	6,436	7,000
Maintenance	679	3,000	3,000	1,200	3,000
Other	11,556	19,000	19,000	12,500	16,500
Vehicle Maintenance	484,036	488,100	488,100	590,699	594,700
Debt Service	660	8,200	8,200	8,200	8,100
Capital Outlay	42,125	-	-	-	-
Total	<u>\$ 748,527</u>	<u>\$ 748,500</u>	<u>\$ 748,500</u>	<u>\$ 773,382</u>	<u>\$ 860,600</u>
Net Revenues Over/(Under) Expenses	<u><u>\$ (67,472)</u></u>	<u><u>\$ -</u></u>	<u><u>\$ -</u></u>	<u><u>-</u></u>	<u><u>\$ -</u></u>

City of Pharr, Texas

Department: Administration

Fund: Garage

EXPENSES	Actual 15-16	Original Budget 16-17	Amended Budget 16-17	Projected Actual 16-17	Budget 17-18
Salaries	\$ 142,021	\$ 162,200	\$ 162,200	\$ 113,113	\$ 173,400
Employee Benefits	67,520	61,000	61,000	41,235	57,900
Supplies	(71)	7,000	7,000	6,436	7,000
Maintenance	679	3,000	3,000	1,200	3,000
Rentals	-	-	-	-	-
Other Services	11,556	19,000	19,000	12,500	16,500
Vehicle Maintenance	484,036	488,100	488,100	590,699	594,700
Debt Service	660	8,200	8,200	8,200	8,100
Capital Outlay	42,125	-	-	-	-
Non-Departmental	-	-	-	-	-
DEPARTMENT TOTAL	\$ 748,527	\$ 748,500	\$ 748,500	\$ 773,382	\$ 860,600

Purpose

Provide preventive maintenance to City vehicles and equipment.

Main Duties

Change oil, lube, filters, tires, welding, tune ups, battery checks, air condition, and other preventive maintenance and repairs.

Divisions

Operations

Mission Statement

Provide preventive maintenance to the City's fleet as effectively and efficiently as possible.

PERFORMANCE INDICATORS	Actual 15-16	Goal 16-17	Estimated 16-17	Goal 17-18
Inputs:				
Full Time Employees	5	5	-	5
Department Expenditures*	\$ 705,742	\$ 740,300	\$ 765,182	\$ 852,500
Outputs:				
Total City Fleet (vehicles)	319	319	319	383
Total City Fleet (mobile)	209	209	209	251
Number of departments divisional services	5	5	5	5
Effectiveness Measures:				
Number of vehicles per mechanic	176	176	176	211
Efficiency Measures:				
Number of jobs completed per mechanic	462	462	462	554
Expenditures per capita	\$ 9.54	\$ 10.00	\$ 10.34	\$ 11.52

* Expenditures excluding Debt Service/Capital Outlay

COMPONENT UNITS

COMPONENT UNITS

Component Units

Blended Component Units: Separate legal entities whose governing body is the same or substantially the same as the City Commission or the component unit provides services entirely to the City.

Pharr Economic Development Corporation) -is a nonprofit industrial development corporation organized for the same purpose as the PEDC 4a but with the legal authority to use sales tax funds for a wider range of projects.

Pharr Public Facilities Corporation No. 1. - PPFC#1 is a separate entity with its own EIN, whose board consists of the same members of the City Commission. PPFC#1 was used for funding and purchase of land for economic development activities via a loan from Frost Bank of \$15,000,000. PPFC#1 was dissolved during FY 16-17.

Tax Increment Reinvestment Zone No. 1- TIRZ is a separate entity with its own EIN, whose three of its board members consists of the same members of the City Commission. TIRZ No. 1 was established to provide a financing mechanism to facilitate a high quality development in the Pharr area.

Tax Increment Reinvestment Zone No. 2- TIRZ is a separate entity with its own EIN, whose three of its board members consists of the same members of the City Commission. TIRZ No. 2 was established to provide a financing mechanism to facilitate a high quality development in the Pharr area.

Discretely Component Units: Separate legal entities in which the primary government is financially accountable and is able to impose will on the organization.

Police Athletic League- PAL is a separate entity with its own EIN, with the purpose of Youth Crime Prevention. For FY 17-18, PAL will be merged with the General Fund as part of Parks and Receptions department.

Pharr Housing Finance Corporation-PHFC is a separate entity with its own EIN, whose board consists of the same members of the City Commission. PHFC was used to create PHFC-Jackson Place Apartments.

PHFC-Jackson Place Apartments-PHFC Jackson Place Apartments is an entity created by PHFC with its own EIN with the purpose of providing means to finance the cost of residential developments that will provide affordable prices for residents of City of Pharr.

**CITY OF PHARR, TX
 BLENDED COMPONENT UNIT
 PEDC II FUND
 SUMMARY OF REVENUES AND EXPENSES**

	ACTUAL 2015-2016	ORIGINAL BUDGET 2016-2017	AMENDED BUDGET 2016-2017	PROJECTED ACTUAL 2016-2017	BUDGET 2017-2018
<u>REVENUES</u>					
Sales Tax	\$ 4,195,195	\$ 4,336,700	\$ 4,336,700	\$ 4,205,251	\$ 4,235,000
Interest	30,440	10,000	10,000	10,000	10,000
Transfer In	247,682	51,200	1,301,200	1,254,300	1,229,500
Debt Proceeds	700,000	1,000,000	10,983,200	9,983,200	5,535,000
Other	145,474	266,000	266,000	246,434	396,600
Total	<u>\$ 5,318,791</u>	<u>\$ 5,663,900</u>	<u>\$ 16,897,100</u>	<u>\$ 15,699,185</u>	<u>\$ 11,406,100</u>
<u>EXPENSES</u>					
Personnel	\$ 463,535	\$ 635,800	\$ 595,400	\$ 557,230	\$ 853,100
Supplies	9,777	11,000	29,800	14,200	20,000
Maintenance	20,259	50,000	57,700	41,500	45,000
Rentals	4,836	5,000	5,000	4,000	5,000
Other Services	587,123	606,200	692,600	625,900	740,100
Vehicle Maintenance	1,601	2,100	2,100	1,200	2,100
Debt Service	899,191	982,300	3,294,100	2,845,125	1,786,100
Capital Outlay	-	-	-	-	50,000
Non-Departmental	1,632,627	1,781,000	1,408,500	255,000	1,347,500
Transfers Out	1,559,100	1,590,500	11,140,500	10,940,000	6,557,200
Total	<u>\$ 5,178,049</u>	<u>\$ 5,663,900</u>	<u>\$ 17,225,700</u>	<u>\$ 15,284,155</u>	<u>\$ 11,406,100</u>
Net Revenues Over/(Under) Expenses	<u>\$ 140,742</u>	<u>\$ -</u>	<u>\$ (328,600)</u>	<u>\$ 415,030</u>	<u>-</u>

City of Pharr, Texas					
Department: PEDC		Function:	Economic Development		Fund: Administration
EXPENDITURES	Actual 15-16	Original Budget 16-17	Amended Budget 16-17	Projected Actual 16-17	Budget 17-18
Salaries	\$ 376,489	\$ 487,400	\$ 452,400	\$ 452,250	\$ 643,900
Employee Benefits	87,046	148,400	143,000	104,980	209,200
Supplies	9,777	11,000	29,800	14,200	20,000
Maintenance	20,259	50,000	57,700	41,500	45,000
Rentals	4,836	5,000	5,000	4,000	5,000
Contractual Services	587,123	606,200	692,600	625,900	740,100
Vehicle Maintenance	1,601	2,100	2,100	1,200	2,100
Debt Service	899,191	982,300	3,294,100	2,845,125	1,786,100
Capital Outlay	-	-	-	-	-
Non-Departmental	3,191,727	3,371,500	12,549,000	11,195,000	7,904,700
DEPARTMENT TOTAL	\$ 5,178,049	\$ 5,663,900	\$ 17,225,700	\$ 15,284,155	\$ 11,356,100
PERFORMANCE INDICATORS	Actual 15-16	Goal 16-17	Estimated 16-17	Goal 17-18	
Inputs:					
Full time employees	6	6	6	6	
Part time employees	1	1	-	-	
Department Expenditures*	\$ 1,087,131	\$ 1,310,100	\$ 1,244,030	\$ 1,665,300	
Outputs:					
Number of Demographic Material	7	4	22	25	
Number of Business Solution Workshops	6	3	20	20	
Number of Pharr Business Appreciation Receptions	8	2	6	10	
Number of Legislative Receptions	5	2	7	10	
Number of Produce Lots Sold at the Produce Park	4	4	-	4	
Synchronization EDC Staff with Development Services and Other Departments to Facilitate Business Development	4	N/A	15	15	
Initiate a Program That Stregthens Our Relationship With Existing Small and Local Businessess in Pharr	8	N/A	15	15	
Engage a Business Retention & Expansion Employee to Meet the Needs of Our Existing Busines Community	7	N/A	20	20	
Create a Municipal Print and On-line Dempgraphic/Profile Data Sheet	4	N/A	15	15	
Create and Initiate a Bi-monthly Newsletter to Provide Business Solutions to Pharr's Business Community	-	N/A	1	24	
To Cultivate and Solidify a Relationship With the Business Community That Is In Our Industrial Parks	8	N/A	10	10	
Efficiency Measures:					
Expenditure per Capita	\$ 14.69	\$ 17.70	\$ 16.81	\$ 22.50	

*Expenditures excluding Deb Service/Capital Outlay

CITY OF PHARR, TX
DISCRETELY COMPONENT UNIT
PHARR ATHLETIC LEAGUE SPORTS PROGRAM FUND
SUMMARY OF REVENUES AND EXPENSES

	ACTUAL 2015-2016	ORIGINAL BUDGET 2016-2017	AMENDED BUDGET 2016-2017	PROJECTED ACTUAL 2016-2017	PROPOSED BUDGET 2017-2018
<u>REVENUES</u>					
Sports Fee	\$ 159,017	\$ 162,500	\$ 162,500	\$ 149,500	\$ -
Concession	49,843	55,000	55,000	55,000	-
Gate	22,476	30,000	30,000	30,000	\$ -
Sponsorship	9,245	27,000	27,000	15,000	-
Donations	50,793	25,000	25,000	10,000	\$ -
Interest	459	500	500	100	-
Other	15,169	17,900	17,900	17,806	\$ -
Hub Festival	112,782	99,000	99,000	37,381	-
Transfers In - Hotel Festivals	20,000	40,000	40,000	40,000	\$ -
Transfers In - Bridge Festivals	30,000	65,000	65,000	65,000	-
Transfers In - PEDC Festivals	70,000	90,000	90,000	90,000	\$ -
Transger In-General Fund Festivals	130,000	125,000	125,000	125,000	-
Transfers In - General Fund	<u>133,470</u>	<u>173,700</u>	<u>173,700</u>	<u>108,644</u>	\$ -
Total	\$ 803,254	\$ 910,600	\$ 910,600	\$ 743,431	\$ -
<u>EXPENSES</u>					
Supplies	228,310	296,800	296,800	210,430	-
Maintenance	11,846	22,800	22,800	13,910	-
Rentals	1,895	-	-	1,800	-
Other services	176,823	162,200	162,200	179,487	-
Vehicle Maintenance	6,695	8,800	8,800	7,980	-
Hub Festival	253,024	210,000	210,000	196,656	-
Veterans Parade	-	35,000	35,000	20,500	-
Christmas Posada	59,644	55,000	55,000	39,668	-
4th of July Party	400	40,000	40,000	33,000	-
Diez y Seis de Septiembre	<u>54,989</u>	<u>40,000</u>	<u>40,000</u>	<u>40,000</u>	-
Total	\$ <u>793,626</u>	\$ <u>870,600</u>	\$ <u>870,600</u>	\$ <u>743,431</u>	\$ <u>-</u>
Net Revenues Over/(Under) Expenses	<u>\$ 9,628</u>	<u>\$ 40,000</u>	<u>\$ 40,000</u>	<u>\$ -</u>	<u>\$ -</u>

City of Pharr, Texas					
Department: Police Athletic League Administration		Function: PAL		Fund: PAL	
EXPENDITURES	Actual 15-16	Original Budget 16-17	Amended Budget 16-17	Projected Actual 16-17	Budget 17-18
Supplies	\$ 228,310	\$ 296,800	\$ 296,800	\$ 210,430	\$ -
Maintenance	11,846	22,800	22,800	13,910	-
Rentals	1,895	-	-	1,800	-
Other Services	176,823	162,200	162,200	179,487	-
Vehicle Maintenance	6,695	8,800	8,800	7,980	-
Capital Outlay	-	-	-	-	-
Non-Departmental	-	-	-	-	-
DEPARTMENT TOTAL	\$ 425,570	\$ 490,600	\$ 490,600	\$ 413,607	\$ -

Purpose

To cement a bond between Pharr Police Officers and the youth in our community to minimize crime

Main Duties

Sport activities programs with youth

Divisions

Administration and Sports Programs

Mission Statement

To minimize youth crime through educational athletic and other recreational activities.

PERFORMANCE INDICATORS	Actual 15-16	Goal 16-17	Estimated 16-17	Goal 17-18
Inputs:				
Full Time Employees	6	6	7	-
Part-time Employees	60	60	44	-
Department Expenditures *	\$ 425,570	\$ 490,600	\$ 413,607	\$ -
Efficiency Measures:				
Expenditure per Capita	\$ 5.75	\$ 6.63	\$ 5.59	\$ -

**Expenditures excluding Deb Service/Capital Outlay*

**CITY OF PHARR, TX
 BLENDED COMPONENT UNIT
 PHARR PUBLIC FACILITIES CORPORATION #1 FUND
 SUMMARY OF REVENUES AND EXPENSES**

	ACTUAL 2015-2016	ORIGINAL BUDGET 2016-2017	AMENDED BUDGET 2016-2017	PROJECTED ACTUAL 2016-2017	BUDGET 2017-2018
<u>REVENUES</u>					
Contributions - Gen Fund	\$ 953,592	\$ 985,000	\$ 985,000	\$ 965,000	\$ -
Contributions - PEDC	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
Total	<u>\$ 953,592</u>	<u>\$ 985,000</u>	<u>\$ 985,000</u>	<u>\$ 965,000</u>	<u>\$ -</u>
<u>EXPENSES</u>					
Debt Service	<u>953,592</u>	<u>985,000</u>	<u>985,000</u>	<u>965,000</u>	<u>-</u>
Total	<u>\$ 953,592</u>	<u>\$ 985,000</u>	<u>\$ 985,000</u>	<u>\$ 965,000</u>	<u>\$ -</u>
Net Revenues Over/(Under) Expenses	<u><u>\$ -</u></u>	<u><u>\$ -</u></u>	<u><u>\$ -</u></u>	<u><u>\$ -</u></u>	<u><u>\$ -</u></u>

**CITY OF PHARR, TX
 BLENDED COMPONENT UNIT
 TAX INCREMENT REINVESTMENT ZONE #1 FUND
 SUMMARY OF REVENUES AND EXPENSES**

	ACTUAL 2015-2016	ORIGINAL BUDGET 2016-2017	AMENDED BUDGET 2016-2017	PROJECTED ACTUAL 2016-2017	BUDGET 2017-2018
<u>REVENUES</u>					
Property Tax	\$ 102,700	\$ 159,800	\$ 159,800	\$ 159,800	\$ 211,500
Other					
Total	<u>\$ 102,700</u>	<u>\$ 159,800</u>	<u>\$ 159,800</u>	<u>\$ 159,800</u>	<u>\$ 211,500</u>
<u>EXPENSES</u>					
Incentives	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
Total	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>
Net Revenues Over/(Under) Expenses	<u><u>\$ 102,700</u></u>	<u><u>\$ 159,800</u></u>	<u><u>\$ 159,800</u></u>	<u><u>\$ 159,800</u></u>	<u><u>\$ 211,500</u></u>

**CITY OF PHARR, TX
 BLENDED COMPONENT UNIT
 TAX INCREMENT REINVESTMENT ZONE #2 FUND
 SUMMARY OF REVENUES AND EXPENSES**

	ACTUAL 2015-2016	ORIGINAL BUDGET 2016-2017	AMENDED BUDGET 2016-2017	PROJECTED ACTUAL 2016-2017	BUDGET 2017-2018
<u>REVENUES</u>					
Property Tax	\$ -	\$ -	\$ -	\$ -	\$ 549,000
Other					
Total	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ 549,000</u>
<u>EXPENSES</u>					
Incentives	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
Total	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>
Net Revenues Over/(Under) Expenses	<u><u>\$ -</u></u>	<u><u>\$ -</u></u>	<u><u>\$ -</u></u>	<u><u>\$ -</u></u>	<u><u>\$ 549,000</u></u>

**CITY OF PHARR, TX
DISCRETELY COMPONENT UNIT
PHARR HOUSING FINANCE CORPORATION
SUMMARY OF REVENUES AND EXPENSES**

	ACTUAL 2015-2016	ORIGINAL BUDGET 2016-2017	AMENDED BUDGET 2016-2017	PROJECTED ACTUAL 2016-2017	PROPOSED BUDGET 2017-2018
<u>REVENUES</u>					
Development Fees	\$ 1,025,000	\$ 1,000,000	\$ 1,000,000	\$ 1,000,000	\$ -
Other					
Total	<u>\$ 1,025,000</u>	<u>\$ 1,000,000</u>	<u>\$ 1,000,000</u>	<u>\$ 1,000,000</u>	<u>\$ -</u>
<u>EXPENSES</u>					
Professional Fees	<u>50,788</u>	<u>200,000</u>	<u>200,000</u>	<u>200,000</u>	<u>200,000</u>
Total	<u>\$ 50,788</u>	<u>\$ 200,000</u>	<u>\$ 200,000</u>	<u>\$ 200,000</u>	<u>\$ 200,000</u>
Net Revenues Over/(Under) Expenses	<u>\$ 974,212</u>	<u>\$ 800,000</u>	<u>\$ 800,000</u>	<u>\$ 800,000</u>	<u>\$ (200,000)</u>

**CITY OF PHARR, TX
DISCRETELY COMPONENT UNIT
PHFC/JACKSON PLACE APARTMENTS CORPORATION
SUMMARY OF REVENUES AND EXPENSES**

	ACTUAL 2015-2016	ORIGINAL BUDGET 2016-2017	AMENDED BUDGET 2016-2017	PROJECTED ACTUAL 2016-2017	PROPOSED BUDGET 2017-2018
<u>REVENUES</u>					
Debt Proceeds	\$ 34,600,000	\$ -	\$ -	\$ -	\$ -
Other	<u>150</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>931,600</u>
Total	<u>\$ 34,600,150</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ 931,600</u>
<u>EXPENSES</u>					
Debt Service	915,235	1,313,261	1,313,261	1,313,261	1,876,000
Building Costs	5,617,911	18,500,000	18,500,000	18,500,000	2,615,600
Other Fees	<u>2,594,144</u>	<u>2,587,100</u>	<u>2,587,100</u>	<u>1,285,020</u>	<u>1,587,100</u>
Total	<u>9,127,289</u>	<u>22,400,361</u>	<u>22,400,361</u>	<u>21,098,281</u>	<u>6,078,700</u>
Net Revenues Over/(Under) Expenses	<u>\$ 25,472,861</u>	<u>\$ (22,400,361)</u>	<u>\$ (22,400,361)</u>	<u>\$ (21,098,281)</u>	<u>\$ (5,147,100)</u>

STATISTICAL SECTION

This part of the City of Pharr's comprehensive annual financial report presents detailed information as a context for understanding what the information in the financial statements, note disclosures, and required supplementary information says about the City of Pharr's overall financial health.

Financial Trends

These schedules contain trend information to help the reader understand how the City's financial performance and well-being have changed over time.

Revenue Capacity

These schedules contain information to help the reader assess the City's most significant local revenue source, the property tax.

Debt Capacity

These schedules present information to help the reader assess the afford-ability of the City's current levels of outstanding debt and the City's ability to issue additional debt in the future.

Demographic and Economic Information

These schedules offer demographic and economic indicators to help the reader understand the environment within which the City's financial activities take place

Operating Information

These schedules contain service and infrastructure data to help the reader understand how the information in the City's financial report relates to the services the City provides and the activities it performs.

City of Pharr, Texas
Net Position by Component
Last Ten Fiscal Years¹
(Accrual Basis of Accounting)
(amount expressed in thousands)

	Fiscal Year									
	<u>2007</u>	<u>2008</u>	<u>2009</u>	<u>2010</u>	<u>2011</u>	<u>2012</u>	<u>2013</u>	<u>2014</u>	<u>2015</u>	<u>2016</u>
Governmental activities										
Net Invested in capital assets	\$ 40,172	\$ 50,941	\$ 50,764	\$ 53,417	\$ 36,205	\$ 36,205	\$ 39,362	\$ 64,274	\$ 62,451	\$ 69,610
Restricted	14,781	8,115	7,904	5,234	7,159	23,652	35,796	15,012	18,454	23,585
Unrestricted	2,620	4,822	13,275	18,999	16,463	18,274	8,032	8,951	1,170	2,224
Total governmental activities net position	<u>\$ 57,573</u>	<u>\$ 63,878</u>	<u>\$ 71,943</u>	<u>\$ 77,650</u>	<u>\$ 59,827</u>	<u>\$ 78,131</u>	<u>\$ 83,190</u>	<u>\$ 88,237</u>	<u>\$ 82,075</u>	<u>\$ 95,420</u>
Business-type activities										
Net Invested in capital assets	\$ 46,566	\$ 59,224	\$ 78,359	\$ 82,609	\$ 82,300	\$ 82,757	\$ 86,011	\$ 85,304	\$ 88,401	\$ 91,942
Restricted	3,018	5,762	7,759	7,375	10,195	8,529	21,394	18,996	19,603	16,647
Unrestricted	4,593	2,568	2,572	9,691	12,435	15,940	6,013	10,276	10,280	5,994
Total business-type activities net position	<u>\$ 54,177</u>	<u>\$ 67,554</u>	<u>\$ 88,690</u>	<u>\$ 99,675</u>	<u>\$ 104,930</u>	<u>\$ 107,226</u>	<u>\$ 113,418</u>	<u>\$ 114,576</u>	<u>\$ 118,283</u>	<u>\$ 114,583</u>
Primary government										
Net Invested in capital assets	\$ 86,738	\$ 110,165	\$ 129,123	\$ 136,026	\$ 118,505	\$ 118,962	\$ 125,374	\$ 149,577	\$ 150,852	\$ 161,552
Restricted	17,799	13,877	15,663	12,609	17,354	32,181	57,191	34,008	38,056	40,232
Unrestricted	7,213	7,390	15,847	28,690	28,898	34,214	14,044	19,227	11,450	8,218
Total primary government net position	<u>\$ 111,750</u>	<u>\$ 131,432</u>	<u>\$ 160,633</u>	<u>\$ 177,325</u>	<u>\$ 164,757</u>	<u>\$ 185,357</u>	<u>\$ 196,609</u>	<u>\$ 202,813</u>	<u>\$ 200,358</u>	<u>\$ 210,002</u>

City of Pharr, Texas
Changes in Net Position
Last Ten Fiscal Years¹
(Accrual Basis of Accounting)
(amount expressed in thousands)

Expenses	<u>2007</u>	<u>2008</u>	<u>2009</u>	<u>2010</u>	<u>2011</u>	<u>2012</u>	<u>2013</u>	<u>2014</u>	<u>2015</u>	<u>2016</u>
Governmental activities:										
General government	\$ 8,178	\$ 8,265	\$ 7,594	\$ 8,061	\$ 10,917	\$ 16,251	\$ 9,970	\$ 12,144	\$ 11,091	\$ 12,359
Public safety	16,504	18,495	19,177	19,775	21,546	22,427	22,700	21,355	20,581	20,175
Streets	2,442	2,114	2,268	3,102	3,757	4,490	5,330	4,903	7,826	7,834
Sanitation	3,518	4,537	2,312	2,008	2,749	2,699	1,880	2,867	2,636	1,518
Culture and recreation	3,340	3,831	3,563	3,890	3,239	4,133	4,306	6,155	5,530	5,790
Economic development	2,653	-	-	-	-	-	8,085	2,590	1,679	3,119
Debt service	1,433	1,122	1,041	885	736	1,293	1,926	1,800	1,629	1,182
Total governmental activities expenses	<u>38,068</u>	<u>38,364</u>	<u>35,955</u>	<u>37,721</u>	<u>42,944</u>	<u>51,293</u>	<u>54,196</u>	<u>51,814</u>	<u>50,973</u>	<u>51,978</u>
Business-type activities:										
Utility	7,879	9,291	9,125	9,140	10,382	11,829	12,241	13,619	14,069	13,981
Boggus Ford Event Center	-	-	-	-	-	-	-	-	727	808
Toll Bridge	3,454	3,300	2,975	3,428	3,082	3,137	3,413	4,822	3,905	3,695
Tierra Del Sol Golf Course	1,241	1,171	1,047	1,035	1,236	1,110	1,279	1,394	1,428	1,338
Total business-type activities expenses	<u>12,574</u>	<u>13,762</u>	<u>13,147</u>	<u>13,603</u>	<u>14,700</u>	<u>16,076</u>	<u>16,933</u>	<u>19,836</u>	<u>20,128</u>	<u>19,821</u>
Total primary government expenses	<u>\$ 50,642</u>	<u>\$ 52,126</u>	<u>\$ 49,102</u>	<u>\$ 51,324</u>	<u>\$ 57,644</u>	<u>\$ 67,369</u>	<u>\$ 71,128</u>	<u>\$ 71,650</u>	<u>\$ 71,101</u>	<u>\$ 71,799</u>
Program Revenues										
Governmental activities:										
Charges for services:										
General government	\$ 1,790	\$ 2,375	\$ 1,970	\$ 1,734	\$ 1,962	\$ 2,014	\$ 1,980	\$ 1,646	\$ 1,431	\$ 2,074
Public Safety	1,908	1,662	3,841	999	1,184	1,180	1,210	1,355	1,607	2,953
Streets	472	67	3	1,093	782	807	878	859	1,008	1,026
Sanitation	3,274	4,969	3,256	3,347	3,560	3,585	3,658	3,825	3,924	4,018
Culture and recreation	911	372	131	128	257	665	579	1,629	582	409
Economic development	-	-	-	-	-	-	-	648	-	-
Debt service	-	-	-	-	-	-	-	-	-	-
Operating grants and contributions	1,867	2,465	2,448	4,227	3,451	6,221	9,493	3,132	2,568	3,289
Capital grants and contributions	0	1,481	256	508	25	59	1,111	1,435	1,477	222
Total governmental activities program revenues	<u>10,222</u>	<u>13,391</u>	<u>11,905</u>	<u>12,036</u>	<u>11,221</u>	<u>14,531</u>	<u>18,910</u>	<u>14,529</u>	<u>12,597</u>	<u>13,991</u>
Business-type activities:										
Charges for services:										
Utility	10,851	12,483	12,461	11,892	13,553	13,814	13,977	13,670	12,980	13,751
Boggus Ford Event Center	-	-	-	-	-	-	-	-	434	617
Toll Bridge	8,058	8,281	9,301	10,660	10,415	11,002	11,915	12,572	12,781	13,438
Tierra Del Sol Golf Course	631	766	856	805	812	776	597	786	781	810
Operating grants and contributions	-	-	-	-	-	17	314	-	-	1,812
Capital grants and contributions	-	6,940	13,899	2,512	548	316	1,686	919	3,339	842
Total business-type activities program revenues	<u>19,540</u>	<u>28,470</u>	<u>36,517</u>	<u>25,869</u>	<u>25,328</u>	<u>25,926</u>	<u>28,489</u>	<u>27,948</u>	<u>30,315</u>	<u>31,270</u>
Total primary government program revenues	<u>\$ 29,762</u>	<u>\$ 41,861</u>	<u>\$ 48,422</u>	<u>\$ 37,905</u>	<u>\$ 36,549</u>	<u>\$ 40,456</u>	<u>\$ 47,398</u>	<u>\$ 42,477</u>	<u>\$ 42,912</u>	<u>\$ 45,261</u>

Net (expense)/revenue										
Governmental activities	\$ (27,846)	\$ (24,973)	\$ (24,050)	\$ (25,685)	\$ (31,723)	\$ (36,762)	\$ (35,286)	\$ (37,286)	\$ (38,375)	\$ (37,987)
Business-type activities	6,966	14,708	23,370	12,266	10,628	9,850	11,556	8,112	10,186	11,449
Total primary government net expense	<u>\$ (20,880)</u>	<u>\$ (10,265)</u>	<u>\$ (680)</u>	<u>\$ (13,419)</u>	<u>\$ (21,095)</u>	<u>\$ (26,913)</u>	<u>\$ (23,730)</u>	<u>\$ (29,174)</u>	<u>\$ (28,189)</u>	<u>\$ (26,537)</u>
General Revenues and Other Changes in										
Net Assets										
Governmental activities:										
Taxes										
Property taxes	\$ 11,276	\$ 13,082	\$ 14,900	\$ 15,265	\$ 14,984	\$ 15,221	\$ 15,186	\$ 15,812	\$ 16,728	\$ 17,186
Sales taxes	11,160	11,305	10,558	10,289	11,838	12,801	13,079	14,557	16,311	16,781
Other Taxes	2,912	3,087	2,807	3,152	2,844	2,232	3,129	3,129	3,605	3,457
Investment earnings	445	357	296	361	440	415	473	401	314	89
Grants, Donations, and Miscellaneous	2,159	365	458	105	763	1,048	421	198	-	1,763
Transfers	8,655	2,190	3,182	1,841	7,214	6,702	6,317	7,682	10,758	11,300
Total governmental activities	<u>36,607</u>	<u>30,386</u>	<u>32,201</u>	<u>31,013</u>	<u>38,083</u>	<u>38,420</u>	<u>38,605</u>	<u>41,780</u>	<u>47,717</u>	<u>50,576</u>
Business-type activities:										
Investment earnings	866	1,451	877	1,008	795	705	848	848	486	67
Grants, Donations, and Miscellaneous	495	218	107	131	135	22	21	21	65	7
Water Relief Program										(3,750)
Transfers	(8,655)	(2,190)	(3,182)	(1,841)	-	(6,702)	(6,466)	(7,849)	(11,020)	(11,683)
Total business-type activities	<u>(7,294)</u>	<u>(521)</u>	<u>(2,198)</u>	<u>(702)</u>	<u>930</u>	<u>(5,975)</u>	<u>(5,598)</u>	<u>(6,981)</u>	<u>(10,469)</u>	<u>(15,359)</u>
Total primary government	<u>\$ 29,313</u>	<u>\$ 29,865</u>	<u>\$ 30,003</u>	<u>\$ 30,311</u>	<u>\$ 39,013</u>	<u>\$ 32,445</u>	<u>\$ 33,008</u>	<u>\$ 34,799</u>	<u>\$ 37,248</u>	<u>\$ 35,217</u>
Change in Net Position										
Governmental activities	\$ 8,761	\$ 5,413	\$ 8,151	\$ 5,328	\$ 6,360	\$ 1,658	\$ 3,320	\$ 4,494	\$ 9,342	\$ 12,589
Business-type activities	(328)	14,187	21,172	11,564	4,344	3,875	5,958	1,131	(283)	(3,909)
Total primary government	<u>\$ 8,433</u>	<u>\$ 19,600</u>	<u>\$ 29,323</u>	<u>\$ 16,892</u>	<u>\$ 10,704</u>	<u>\$ 5,532</u>	<u>\$ 9,278</u>	<u>\$ 5,625</u>	<u>\$ 9,059</u>	<u>\$ 8,680</u>

City of Pharr, Texas
Fund Balances of Governmental Funds
Last Ten Fiscal Years
(Modified Accrual Basis of Accounting)
(amount expressed in thousands)

	Fiscal Year									
	<u>2007</u>	<u>2008</u>	<u>2009</u>	<u>2010</u>	<u>2011</u>	<u>2012</u>	<u>2013</u>	<u>2014</u>	<u>2015</u>	<u>2016</u>
General Fund										
Reserved, Nonspendable, Restricted	\$ 11,002	\$ 1,049	\$ 102	\$ 231	\$ 3,354	\$ 20,807	\$ 10,752	\$ 12,879	\$ 12,841	\$ 13,573
Unreserved, undesignated, unassigned	(6,402)	2,081	8,338	14,901	5,809	748	3,593	219	794	5,839
Designated, Committed, Assigned	-	756	-	-	8,054	9,046	-	-	-	-
Total general fund	<u>\$ 4,600</u>	<u>\$ 3,886</u>	<u>\$ 8,440</u>	<u>\$ 15,132</u>	<u>\$ 17,217</u>	<u>\$ 30,601</u>	<u>\$ 14,346</u>	<u>\$ 13,098</u>	<u>\$ 13,636</u>	<u>\$ 19,413</u>
 All other governmental funds										
Reserved, Nonspendable,	\$ 7,572	\$ 4,718	\$ 6,407	\$ 2,501	\$ -	\$ (1,611)	\$ 1,212	\$ 1,677	\$ 2,405	\$ 3,052
Restricted, reported in:								-		
Special revenue funds	-	-	-	-	387	1,339	-	-	-	-
Debt service fund	-	-	-	-	63	20	-	-	-	-
Economic Development fund	-	-	-	-	3,197	3,085	20,014	23,094	12,169	12,816
Unreserved, unassigned, reported in:										
Special revenue funds	2,425	3,238	1,333	1,086	(2,929)	-	-	-	-	-
Capital projects funds	(1,508)	-	-	1,251	-	-	11,747	8,349	10,459	23,198
Debt service funds	-	-	-	-	-	-	37	157	317	203
Assigned	-	-	-	-	1,943	17,392	-	-	-	-
Total all other governmental funds	<u>\$ 8,489</u>	<u>\$ 7,956</u>	<u>\$ 7,740</u>	<u>\$ 4,838</u>	<u>\$ 2,661</u>	<u>\$ 20,224</u>	<u>\$ 33,009</u>	<u>\$ 33,278</u>	<u>\$ 25,350</u>	<u>\$ 39,269</u>
 Total governmental fund balances	<u>\$ 13,089</u>	<u>\$ 11,842</u>	<u>\$ 16,180</u>	<u>\$ 19,970</u>	<u>\$ 19,878</u>	<u>\$ 50,825</u>	<u>\$ 47,355</u>	<u>\$ 46,376</u>	<u>\$ 38,986</u>	<u>\$ 58,681</u>

City of Pharr, Texas
Changes in Fund Balances of Governmental Funds
Last Ten Fiscal Years
(Modified Accrual Basis of Accounting)
(amount expressed in thousands)

	Fiscal Year									
	<u>2007</u>	<u>2008</u>	<u>2009</u>	<u>2010</u>	<u>2011</u>	<u>2012</u>	<u>2013</u>	<u>2014</u>	<u>2015</u>	<u>2016</u>
Revenues										
Taxes	\$ 25,972	\$ 27,370	\$ 28,215	\$ 28,707	\$ 29,814	\$ 31,391	\$ 31,504	\$ 33,978	\$ 36,550	\$ 37,335
Licenses and permits	886	685	682	550	762	664	818	762	681	734
Intergovernmental	1,751	2,455	2,448	4,579	3,451	6,221	9,521	4,468	2,964	3,289
Charges for services	5,073	6,382	4,468	5,226	5,010	5,525	5,778	6,326	5,933	6,048
Fines	800	880	1,122	1,107	914	977	936	1,086	1,178	1,309
Investment earnings	445	349	296	361	440	415	474	401	314	89
Miscellaneous	1,970	644	254	533	375	692	644	945	368	1,218
Total Revenues	<u>36,897</u>	<u>38,765</u>	<u>37,486</u>	<u>41,064</u>	<u>40,766</u>	<u>45,885</u>	<u>49,675</u>	<u>47,966</u>	<u>47,988</u>	<u>50,023</u>
Expenditures										
General government	12,943	6,034	6,220	6,609	14,398	13,336	10,337	11,933	10,784	11,498
Public safety	15,642	19,392	18,846	18,522	19,963	22,058	22,253	21,439	19,456	21,930
Highways and streets	2,121	4,443	2,499	4,012	4,404	7,401	7,056	5,012	8,412	11,107
Health and Welfare	3,483	4,306	2,318	2,423	2,555	2,654	2,371	2,758	2,808	2,694
Culture and recreation	3,422	5,661	3,472	3,664	6,010	5,524	12,999	6,346	4,867	5,439
Economic development	5,757	2,067	2,165	1,360	1,538	2,677	1,163	2,775	1,698	2,720
Debt service - Principal	3,904	3,371	3,335	1,781	1,635	2,588	9,339	7,811	7,994	15,162
Debt service - Interest	1,225	1,009	978	819	712	1,156	1,750	1,866	1,636	1,267
Total expenditures	<u>48,497</u>	<u>46,283</u>	<u>39,833</u>	<u>39,191</u>	<u>51,215</u>	<u>57,393</u>	<u>67,269</u>	<u>59,940</u>	<u>57,655</u>	<u>71,817</u>
Excess of revenues over (under) expenditures	(11,600)	(7,518)	(2,347)	1,872	(10,449)	(11,508)	(17,594)	(11,974)	(9,667)	(21,793)
Other financing sources (uses)										
Transfers in	9,298	16,941	6,066	9,951	11,615	42,210	34,633	19,662	21,849	35,719
Transfers out	(669)	(14,415)	(2,882)	(8,110)	(4,393)	(35,508)	(28,316)	(11,981)	(11,090)	(24,419)
Proceeds from sale of assets	2,480	2,877	-	-	805	120	551	198	(953)	642
Issuance of debt	3,479	1,819	3,587	245	2,372	30,572	14,306	2,381	480	29,739
Total other financing sources (uses)	<u>14,588</u>	<u>7,222</u>	<u>6,771</u>	<u>2,086</u>	<u>10,399</u>	<u>37,395</u>	<u>21,175</u>	<u>10,260</u>	<u>10,286</u>	<u>41,680</u>
Special Items										
Loss on land available for sale valuation	-	-	-	-	-	-	(6,371)	-	(7,629)	-
Total special items	-	-	-	-	-	-	(6,371)	-	(7,629)	-
Net change in fund balances	<u>\$ 2,988</u>	<u>\$ (297)</u>	<u>\$ 4,424</u>	<u>\$ 3,959</u>	<u>\$ (50)</u>	<u>\$ 25,887</u>	<u>\$ (2,790)</u>	<u>\$ (1,714)</u>	<u>\$ (7,010)</u>	<u>\$ 19,887</u>
Debt service as a percentage of noncapital expenditures	11.8%	10.5%	12.1%	7.1%	4.8%	7.0%	19.7%	19.3%	20%	30%

City of Pharr, Texas
Assessed Value and Estimated Value of Taxable Property
Last Ten Fiscal Years
(amounts expressed in thousands)

<u>Fiscal</u> <u>Year</u> <u>Ended</u>	<u>Tax</u> <u>Year</u>	<u>Residential</u> <u>Property</u>	<u>Commercial</u> <u>Property</u>	<u>Industrial</u> <u>Property</u>	<u>Minerals</u>	<u>Other</u>	<u>Total</u> <u>Assessed</u>	<u>Less: Ag Loss</u> <u>& Tax Exempt</u> <u>Real Property</u>	<u>Total Taxable</u> <u>Assessed</u> <u>Value</u>	<u>Total</u> <u>Direct</u> <u>Tax</u> <u>Rate</u>	<u>Estimated</u> <u>Actual</u> <u>Taxable</u> <u>Value</u>	<u>Assessed</u> <u>Value¹ as a</u> <u>Percentage of</u> <u>Actual Value</u>
2007	2006	\$ 1,383,161	\$ 362,968	\$ 14,996	\$ 54,079	\$ 172,167	\$ 1,987,371	\$ 332,328	\$ 1,655,043	\$ 0.68	\$ 1,655,043	120.08%
2008	2007	\$ 1,549,417	\$ 397,886	\$ 14,537	\$ 51,312	\$ 195,896	\$ 2,209,035	\$ 412,202	\$ 1,796,833	\$ 0.68	\$ 1,796,833	122.94%
2009	2008	\$ 1,831,559	\$ 496,061	\$ 15,957	\$ 52,232	\$ 213,847	\$ 2,609,655	\$ 506,079	\$ 2,103,576	\$ 0.68	\$ 2,103,576	124.06%
2010	2009	\$ 1,852,609	\$ 528,963	\$ 16,672	\$ 49,303	\$ 242,187	\$ 2,689,735	\$ 527,968	\$ 2,161,766	\$ 0.68	\$ 2,161,766	124.42%
2011	2010	\$ 1,903,835	\$ 561,456	\$ 14,999	\$ 16,865	\$ 265,722	\$ 2,762,876	\$ 591,022	\$ 2,171,854	\$ 0.68	\$ 2,171,854	127.21%
2012	2011	\$ 1,913,524	\$ 574,336	\$ 13,337	\$ 11,027	\$ 256,980	\$ 2,769,204	\$ 604,760	\$ 2,164,444	\$ 0.68	\$ 2,164,444	127.94%
2013	2012	\$ 1,978,273	\$ 591,866	\$ 12,310	\$ 11,038	\$ 265,359	\$ 2,858,847	\$ 662,530	\$ 2,196,317	\$ 0.68	\$ 2,196,317	130.17%
2014	2013	\$ 1,989,015	\$ 623,074	\$ 12,350	\$ 9,132	\$ 320,085	\$ 2,953,655	\$ 687,001	\$ 2,266,654	\$ 0.68	\$ 2,266,654	130.31%
2015	2014	\$ 2,130,562	\$ 665,903	\$ 12,239	\$ 6,201	\$ 316,074	\$ 3,130,979	\$ 753,721	\$ 2,377,258	\$ 0.68	\$ 2,377,258	131.71%
2016	2015	\$ 2,255,602	\$ 734,905	\$ 11,444	\$ 4,972	\$ 377,209	\$ 3,384,132	\$ 812,816	\$ 2,571,316	\$ 0.65	\$ 2,571,316	131.61%

Source: Hidalgo County Central Appraisal District

Note: Assessed values are determined as of August 1, and relate to taxes levied on the first day of the following fiscal year. Assessed value is equal to 100% of estimated value. All property is assessed the same rate regardless of real or personal property, commercial, residential, or industrial.

¹Includes tax-exempt property.

City of Pharr, Texas
Property Tax Rates¹ and Tax Levies
Direct and Overlapping² Governments
Last Ten Fiscal Years

Fiscal Year Ending	City of Pharr Tax Rate			Overlapping Tax Rates								
				Drainage District #1			Hidalgo County			P.S.J.A ISD		
	Operating	Debt Service	Total	Operating	Debt Service	Total	Operating	Debt Service	Total	Operating	Debt Service	Total
2007	\$ 0.60	\$ 0.09	\$ 0.68	\$ 0.04	\$ 0.01	\$ 0.05	\$ 0.52	\$ 0.08	\$ 0.59	\$ 1.04	\$ 0.17	\$ 1.21
2008	\$ 0.60	\$ 0.08	\$ 0.68	\$ 0.04	\$ 0.03	\$ 0.07	\$ 0.52	\$ 0.07	\$ 0.59	\$ 1.04	\$ 0.23	\$ 1.27
2009	\$ 0.60	\$ 0.08	\$ 0.68	\$ 0.04	\$ 0.03	\$ 0.07	\$ 0.51	\$ 0.08	\$ 0.59	\$ 1.04	\$ 0.26	\$ 1.30
2010	\$ 0.60	\$ 0.08	\$ 0.68	\$ 0.04	\$ 0.03	\$ 0.07	\$ 0.51	\$ 0.08	\$ 0.59	\$ 1.04	\$ 0.17	\$ 1.21
2011	\$ 0.60	\$ 0.08	\$ 0.68	\$ 0.04	\$ 0.03	\$ 0.07	\$ 0.52	\$ 0.07	\$ 0.59	\$ 1.17	\$ 0.19	\$ 1.36
2012	\$ 0.60	\$ 0.08	\$ 0.68	\$ 0.05	\$ 0.03	\$ 0.08	\$ 0.52	\$ 0.07	\$ 0.59	\$ 1.17	\$ 0.19	\$ 1.36
2013	\$ 0.60	\$ 0.08	\$ 0.68	\$ 0.06	\$ 0.04	\$ 0.10	\$ 0.52	\$ 0.07	\$ 0.59	\$ 1.17	\$ 0.19	\$ 1.36
2014	\$ 0.60	\$ 0.08	\$ 0.68	\$ 0.05	\$ 0.05	\$ 0.10	\$ 0.53	\$ 0.06	\$ 0.59	\$ 1.17	\$ 0.19	\$ 1.36
2015	\$ 0.58	\$ 0.07	\$ 0.65	\$ 0.05	\$ 0.05	\$ 0.10	\$ 0.53	\$ 0.06	\$ 0.59	\$ 1.17	\$ 0.19	\$ 1.36
2016	\$ 0.58	\$ 0.07	\$ 0.65	\$ 0.05	\$ 0.05	\$ 0.10	\$ 0.53	\$ 0.06	\$ 0.59	\$ 1.17	\$ 0.23	\$ 1.40

Fiscal Year Ending	Overlapping Tax Rates						Total
	South Texas ISD			South Texas College			Direct &
	Operating	Debt Service	Total	Operating	Debt Service	Total	Overlapping Rates
2007	\$ 0.05	\$ -	\$ 0.05	\$ 0.11	\$ 0.04	\$ 0.15	\$ 2.74
2008	\$ 0.05	\$ -	\$ 0.05	\$ 0.11	\$ 0.04	\$ 0.15	\$ 2.81
2009	\$ 0.05	\$ -	\$ 0.05	\$ 0.11	\$ 0.04	\$ 0.15	\$ 2.84
2010	\$ 0.05	\$ -	\$ 0.05	\$ 0.11	\$ 0.04	\$ 0.15	\$ 2.76
2011	\$ 0.05	\$ -	\$ 0.05	\$ 0.11	\$ 0.04	\$ 0.15	\$ 2.90
2012	\$ 0.05	\$ -	\$ 0.05	\$ 0.11	\$ 0.04	\$ 0.15	\$ 2.90
2013	\$ 0.05	\$ -	\$ 0.05	\$ 0.11	\$ 0.04	\$ 0.15	\$ 2.92
2014	\$ 0.05	\$ -	\$ 0.05	\$ 0.11	\$ 0.04	\$ 0.15	\$ 2.93
2015	\$ 0.05	\$ -	\$ 0.05	\$ 0.14	\$ 0.05	\$ 0.18	\$ 2.93
2016	\$ 0.05	\$ -	\$ 0.05	\$ 0.14	\$ 0.05	\$ 0.18	\$ 2.97

Source: City of Pharr Tax Assessor/Collector, Hidalgo County Tax Office, Pharr-San Juan-Alamo Independent School District, TEA Financial Audit Reports

¹Tax rate is per \$100 of taxable assessed value

²Overlapping rates are those of local and county governments that apply to property owners within the City of Pharr. Not all overlapping rates apply to all City of Pharr property owners (e.g., the rates for special districts apply only to the proportion of the government's property owners whose property is located within the geographic boundaries of the special district.

City of Pharr, Texas
Principal Property Taxpayers
Fiscal Year End 2016 and 2006
(amounts expressed in thousands)

	2016			2006		
	Taxable Assessed Value	Rank	Percentage of Total Taxable Assessed Value	Taxable Assessed Value	Rank	Percentage of Total Taxable Assessed Value
Taxpayer						
McAllen LEVCAL, LLC	\$ 20,741	1	0.94%	\$ 17,404	1	0
Wilder Corporation of Delaware	\$ 19,983	2	0.91%	\$ 12,497	3	1.22%
HEB Grocery Company LP	\$ 18,079	3	0.82%	\$ -		-
McAllen LEVCAL, LLC	\$ 16,972	4	0.77%	\$ -		-
Capote Buildings E LLC	\$ 14,218	5	0.65%	\$ -		-
AEP Texas Central CO	\$ 12,794	6	0.58%	\$ 12,267	4	-
FJRS Investments LTD	\$ 11,651	7	0.53%	\$ -		-
Costco Wholesale Corp	\$ 10,993	8	0.50%	\$ -		-
AEP Texas Central CO	\$ 10,679	9	0.49%	\$ -		-
Toyota of Pharr Scion of Pharr	\$ 9,749	10	0.44%	\$ -		-
Shell Wester E&P	\$ -		-	\$ 14,583	2	1.42%
Central Power & Light	\$ -		-	\$ 9,960	5	0.97%
Southwestern Bell Telephone	\$ -		-	\$ 9,222	6	0.90%
Lack's	\$ -		-	\$ 6,315	7	0.61%
Home Depot	\$ -		-	\$ 5,915	8	0.58%
Matt's Cash & Carry	\$ -		-	\$ 5,641	9	0.55%
Royal Freight LP	\$ -		-	\$ 5,610	10	0.55%
Totals	\$ 145,859		6.6%	\$ 99,414		8.5%
Assessed Taxable Value	\$ 2,196,317			\$ 1,027,754		

City of Pharr, Texas
Property Tax Levies and Collections
Last Ten Fiscal Years
(amounts expressed in thousands)

Fiscal Year Ended	Tax Year	Total Tax Levy* for Fiscal Year		Collections within the Fiscal Year of the Levy		Delinquent Collections in Subsequent Years	Total Collections to Date	
				Amount	Percentage of Levy		Amount	Percentage of Levy
2007	2006	\$	11,014	\$ 10,094	91.6%	\$ 802	\$ 10,896	98.9%
2008	2007	\$	12,275	\$ 11,231	91.5%	\$ 902	\$ 12,133	98.8%
2009	2008	\$	14,567	\$ 13,391	91.9%	\$ 967	\$ 14,358	98.6%
2010	2009	\$	14,824	\$ 13,673	92.2%	\$ 860	\$ 14,532	98.0%
2011	2010	\$	14,674	\$ 13,559	92.4%	\$ 706	\$ 14,265	97.2%
2012	2011	\$	14,576	\$ 13,771	94.5%	\$ (0.13)	\$ 13,771	94.5%
2013	2012	\$	14,935	\$ 14,049	94.1%	\$ 178.69	\$ 14,228	95.3%
2014	2013	\$	15,413	\$ 14,631	94.9%	\$ 96.26	\$ 14,727	95.6%
2015	2014	\$	16,431	\$ 15,448	94.0%	\$ 242.87	\$ 15,691	95.5%
2016	2015	\$	16,952	\$ 15,928	94.0%	\$ 297.72	\$ 16,226	95.7%

*Tax Levy including modifications throughout the year

Sources: City of Pharr Tax Assessor/Collector
Hidalgo County Tax Assessor/Collector

City of Pharr, Texas
Ratios of Outstanding Debt by Type
Last Ten Fiscal Years
(amounts expressed in thousands, except per capita amount)

Fiscal Year	Governmental Activities					Business-Type Activities					Total Primary Government	Percentage of Personal Income¹	Per Capita¹
	General	Certificates		Capital	Utility &	Capital							
	Obligation Bonds	of Obligation	Notes	Leases	Toll Bridge Bonds/Notes	Leases	Notes						
2007	\$ 15,935	\$ 5,000	\$ 4,962	\$ 1,550	\$ 61,711	\$ 815	\$ 5,995	\$ 95,968	0.04%	\$ 1,492			
2008	\$ 15,840	\$ 3,885	\$ 2,801	\$ 3,550	\$ 66,975	\$ 337	\$ 4,590	\$ 97,978	0.04%	\$ 1,483			
2009	\$ 15,130	\$ 3,330	\$ 731	\$ 2,503	\$ 64,510	\$ 1,016	\$ 3,125	\$ 90,345	0.04%	\$ 1,351			
2010	\$ 14,395	\$ 2,745	\$ 270	\$ 1,621	\$ 61,345	\$ 713	\$ 1,595	\$ 82,684	0.03%	\$ 1,230			
2011	\$ 15,750	\$ -	\$ -	\$ 2,738	\$ 58,415	\$ 952	\$ -	\$ 77,855	0.04%	\$ 1,106			
2012	\$ 14,300	\$ 7,600	\$ 21,500	\$ 3,405	\$ 55,385	\$ 537	\$ -	\$ 102,726	0.03%	\$ 1,417			
2013	\$ 12,800	\$ 7,300	\$ 28,500	\$ 3,200	\$ 61,000	\$ 463	\$ -	\$ 113,263	0.03%	\$ 1,562			
2014	\$ 11,295	\$ 7,025	\$ 24,064	\$ 4,101	\$ 58,442	\$ 389	\$ -	\$ 105,317	0.03%	\$ 1,452			
2015	\$ 9,710	\$ 6,720	\$ 20,242	\$ 3,413	\$ 55,917	\$ 218	\$ -	\$ 96,219	0.04%	\$ 1,327			
2016	\$ 7,440	\$ 20,705	\$ 14,254	\$ 8,541	\$ 52,092	\$ 27	\$ -	\$ 103,059	0.03%	\$ 1,347			

Note: Details regarding the city's outstanding debt can be found in the notes to the financial statements.

¹See the Schedule of Demographic and Economic Statistics for personal income and population data.

City of Pharr, Texas
Ratios of General Bonded Debt Outstanding
Last Ten Fiscal Years
(amounts expressed in thousands, except per capita amount)

Fiscal Year	General Obligation Bonds	Percentage of Estimated Actual Taxable Value¹ of Property	Per Capita²
2007	\$ 15,935	0.96%	\$ 247.8
2008	\$ 15,840	0.86%	\$ 239.7
2009	\$ 15,130	0.70%	\$ 226.2
2010	\$ 14,395	0.54%	\$ 214.2
2011	\$ 15,750	0.57%	\$ 223.7
2012	\$ 14,300	0.52%	\$ 197.2
2013	\$ 12,800	0.46%	\$ 176.5
2014	\$ 11,295	0.38%	\$ 154.4
2015	\$ 9,710	0.31%	\$ 132.8
2016	\$ 7,440	0.22%	\$ 97.2

Note: Details regarding the city's outstanding debt can be found in the notes to the financial statements.

¹See the Schedule of Assessed Value and Estimated Actual Value of Taxable Property for property value data.

² Population data can be found in the Schedule of Demographic and Economic Statistics

City of Pharr, Texas
Direct and Overlapping Governmental Activities Debt
As of September 30, 2016
(amounts expressed in thousands)

<u>Governmental Unit</u>	<u>Debt Outstanding</u>	<u>Estimated Percentage Applicable¹</u>	<u>Estimated Share of Overlapping Debt</u>
Debt repaid with property taxes:			
Hidalgo County	\$ 177,400	8.4%	\$ 14,823
Hidalgo Irrigation District #1	\$ -	0.0%	-
South Texas College	\$ 171,015	76.5%	\$ 130,756
South Texas ISD	\$ -	0.0%	-
Pharr, San Juan, Alamo Independent School District	\$ 374,080	13.9%	\$ 52,015
Overlapping debt			\$ 197,594
City of Pharr direct debt	\$ 20,280	100.0%	\$ 20,280
Total direct and overlapping debt			<u>\$ 217,874</u>

Sources: Assessed value data used to estimate applicable percentages provided by the County Board of Equalization and Assessment.
Debt outstanding data provided by the county. Data as of 12/31/2010.

Note: Overlapping governments are those that coincide, at least in part, with the geographic boundaries of the city. This schedule estimates the portion of the outstanding debt of those overlapping governments that is borne by the residents and businesses of the city of Pharr. This process recognizes that, when considering the government's ability to issue and repay long-term debt, the entire debt burden borne by the residents and businesses should be taken into account. However, this does not imply that every taxpayer is a resident, and therefore responsible for repaying the debt, of each overlapping government.

¹The percentage of overlapping debt applicable is estimated using taxable assessed property values. Applicable percentages were estimated by determining the portion of the county's taxable assessed value that is within the governments boundaries and dividing it by the county's total taxable assessed value.

City of Pharr, Texas
Legal Debt Margin Information
Last Ten Fiscal Years
(amounts expressed in thousands)

	Fiscal Year									
	<u>2007</u>	<u>2008</u>	<u>2009</u>	<u>2010</u>	<u>2011</u>	<u>2012</u>	<u>2013</u>	<u>2014</u>	<u>2015</u>	<u>2016</u>
Debt Limit	\$ 166,146	\$ 184,767	\$ 260,966	\$ 268,973	\$ 276,288	\$ 276,920	\$ 285,885	\$ 295,366	\$ 313,098	\$ 338,412
Total net debt applicable to limit	<u>20,935</u>	<u>19,725</u>	<u>15,130</u>	<u>14,395</u>	<u>15,750</u>	<u>14,300</u>	<u>12,800</u>	<u>11,295</u>	<u>9,710</u>	<u>7,440</u>
Legal debt margin	<u>\$ 145,211</u>	<u>\$ 165,042</u>	<u>\$ 245,836</u>	<u>\$ 254,578</u>	<u>\$ 260,538</u>	<u>\$ 262,620</u>	<u>\$ 273,085</u>	<u>\$ 284,071</u>	<u>\$ 303,388</u>	<u>\$ 330,972</u>
Total net debt applicable to the limit as a percentage of debt limit	12.6%	10.7%	5.8%	5.4%	5.70%	5.2%	4.5%	3.8%	3.1%	2.2%

\$ 3,384,132
519,200
3,903,332

390,333

7,440
\$ 382,893

Note: Under state finance law, the City of Pharr's outstanding general obligation debt should not exceed 10 percent of total assessed property value. By law, the general obligation debt subject to the limitation may be offset by amounts set aside for repaying general obligation bonds.

City of Pharr, Texas
Pledged Revenue Coverage
Last Ten Fiscal Years
(amounts expressed in thousands)

Water & Sewer Revenue Bonds								
Fiscal Year	Utility Sewer Charges and Other	Less: Operating Expenses	Net Available Revenue	Debt Service				Coverage
				Principal	Interest			
2007	\$ 11,954	\$ 5,427	\$ 6,527	\$ 851	\$ 595			4.51
2008	\$ 13,820	\$ 5,910	\$ 7,910	\$ 2,265	\$ 1,872			1.91
2009	\$ 13,259	\$ 5,714	\$ 7,545	\$ 2,330	\$ 1,807			1.82
2010	\$ 12,473	\$ 5,750	\$ 6,723	\$ 2,385	\$ 1,749			1.63
2011	\$ 13,553	\$ 6,946	\$ 6,607	\$ 2,465	\$ 1,670			1.60
2012	\$ 13,814	\$ 7,465	\$ 6,349	\$ 2,540	\$ 1,598			1.53
2013	\$ 13,977	\$ 7,043	\$ 6,934	\$ 2,540	\$ 1,618			1.67
2014	\$ 13,728	\$ 7,862	\$ 5,866	\$ 2,870	\$ 1,675			1.29
2015	\$ 12,991	\$ 7,966	\$ 5,025	\$ 2,950	\$ 1,600			1.10
2016	\$ 13,745	\$ 6,315	\$ 7,430	\$ 3,035	\$ 1,675			1.58

Note: Details regarding the government's outstanding debt can be found in the notes to the financial statements. Utility charges and other revenues include only utility service charges, investment earnings, and tap fees. Operating expenses do not include interest or depreciation. Historical information taken from prior financial reports.

City of Pharr, Texas
Demographic and Economic Statistics
Last Ten Fiscal Years

Fiscal Year	<u>Population</u>¹	<u>Median Household Income</u>	<u>Per Capita Personal Income</u>	<u>Median Age</u>	<u>Education Level in Years of Formal Schooling</u>²	<u>School Enrollment</u>³	<u>Unemployment Rate</u>⁴
2007	64,318	38,967*	9,462*	27.8*	47.3%*	28,868	5.5%
2008	66,078	38,967*	9,462*	27.8*	47.3%*	29,999	7.2%
2009	66,874	38,967*	9,462*	27.8*	47.3%*	30,618	11.2%
2010	67,217	28,000	11,421	27.1	58.1%	31,329	10.5%
2011	70,400	28,000	11,420	27.1	58.1%	31,508	10.7%
2012	72,513	30,486	12,328	27.3	59.7%	31,633	8.4%
2013	73,138	30,486	12,328	28.0	59.7%	32,050	9.3%
2014	73,138	32,087	12,964	28.3	61.3%	32,287	7.9%
2015	75,382	34,655	12,694	27.6	61.3%	32,519	7.1%
2016	76,538	34,708	13,713	27.6*	62.0%	33,501	6.7%

Data Sources: U.S. Census, Texas Workforce Commission, U.S. Bureau of Labor Statistics, and PSJA ISD

¹Population data from 2004 to 2007 taken from Planning/Zoning department. 2010 population estimate based on percentage increase of US Census Bureau totals for 2008 and 2009. 2011 population estimate based on percentage increase of US Census Bureau totals for 2009 and 2010. 2012 population estimate based on percentage increase of US Census Bureau totals for 2010 and 2011. 2013 population estimate based on percentage increase of US Census Bureau totals for 2011 and 2012.

²Represents population age 25 or greater that has graduated from high school.

³School Enrollment data for 2004 to 2013 includes enrollment for Pharr San Juan and Alamo School District. (As of October 2012)

⁴Unemployment rate as of August 2013. (Source: Bureau of Labor Statistics)

* Data Not Available

City of Pharr, Texas
Principal Employers
Fiscal Year Ending 2016 and 2007

2016			
<u>Employer</u>	<u>Employees</u>	<u>Rank</u>	<u>Percentage of Total City Employment¹</u>
Pharr-San Juan-Alamo ISD	4,298	1	18.87%
City of Pharr	733	2	3.22%
Ticketmaster	554	3	2.43%
Atento	410	4	1.80%
Lacks	300	6	1.32%
H.E.B	290	7	1.27%
Maximus	238	8	1.05%
VDP Healthcare	250	9	1.10%
Home Depot	150	10	0.66%
Total	<u>7,223</u>		<u>31.72%</u>

2007*			
<u>Employer</u>	<u>Employees</u>	<u>Rank</u>	<u>Percentage of Total City Employment</u>
Pharr-San Juan-Alamo ISD	4,538	-	20.81%
Convergys	900	-	4.13%
City of Pharr	533	-	2.44%
Ticketmaster	410	-	1.88%
Texas Department of Transportation	390	-	1.79%
Home Depot	200	-	0.92%
Lowe's	175	-	0.80%
HEB Food Stores	150	-	0.69%
D&F Industries	107	-	0.49%
Cris Equipment	104	-	0.48%
Total	<u>7,507</u>		<u>34.42%</u>

Source: EMSI Dec. 2016, Workforce Solutions Lower RGV

* Information was not tracked to provide stated information.

City of Pharr, Texas
Full-Time Equivalent City Government Employees by Function

Last Ten Fiscal Years										
Budgeted Full-time Equivalent Employees as of September 30, 2016										
	<u>2007</u>	<u>2008</u>	<u>2009</u>	<u>2010</u>	<u>2011</u>	<u>2012</u>	<u>2013</u>	<u>2014</u>	<u>2015</u>	<u>2016</u>
GENERAL FUND										
City Manager	9.0	9.0	9.0	8.0	7.5	9.5	8.5	15.0	9.0	7.0
Finance	13.5	14.0	5.5	9.0	9.0	14.0	14.0	14.0	12.0	10.0
Police Department	155.0	167.0	161.0	160.0	172.0	174.5	176.5	186.5	178.5	183.0
Traffic Safety	16.0	17.0	16.0	16.0	16.0	17.0	17.0	0.0	0.0	0.0
Municipal Court	6.0	6.0	5.0	6.5	7.5	7.5	8.0	7.0	8.0	9.0
Fire Protection	65.0	68.0	66.0	65.0	74.0	73.0	78.0	82.0	80.0	80.0
(PAL) Administrative Services	0.0	0.0	7.0	7.5	7.0	7.0	7.0	8.3	8.3	8.0
Street Maintenance	30.0	29.0	29.0	31.0	33.0	32.0	32.0	48.0	50.0	63.0
Information Technology	0.0	0.0	0.0	0.0	2.5	2.0	5.0	10.0	12.5	17.5
Municipal Library	26.0	26.0	26.0	22.5	22.5	22.5	23.5	25.0	23.5	27.5
Parks & Recreation	73.0	73.0	102.0	102.0	64.3	68.1	62.1	56.8	112.6	37.0
Human Resources	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	4.0	5.0
Planning & Community Dev	23.0	23.0	22.0	18.5	18.5	18.5	20.0	22.5	23.0	23.0
Engineer	0.0	0.0	0.0	0.0	0.0	4.0	5.5	4.5	6.5	7.5
Total General Fund	416.5	432.0	448.5	446.0	433.8	449.6	457.1	479.6	527.9	477.5
UTILITY FUND										
Administrative	10.5	11.0	12.5	9.5	9.0	9.0	9.0	9.0	9.0	9.0
Water Production	10.0	10.0	10.0	10.0	10.0	10.0	13.0	15.0	15.0	15.0
Water Distribution	26.0	26.0	23.0	23.5	24.0	26.5	27.0	30.5	30.5	28.5
Water Treatment Plant	13.0	13.0	13.0	13.0	13.0	17.0	18.0	19.0	19.0	19.0
Lift Station	4.0	4.0	3.0	1.0	1.0	0.0	0.0	0.0	0.0	0.0
Total Utility Fund	63.5	64.0	61.5	57.0	57.0	62.5	67.0	73.5	73.5	71.5
INTERNAL SERVICE FUND										
Chief Mechanic	1.0	1.0	1.0	1.0	1.0	1.0	1.0	1.0	1.0	1.0
Laborers	4.0	4.0	4.0	3.0	3.0	3.0	4.0	4.0	4.0	4.0
Total Internal Svc Fund	5.0	5.0	5.0	4.0	4.0	4.0	5.0	5.0	5.0	5.0
Director	1.0	1.0	1.0	1.0	1.0	1.0	1.0	1.0	1.0	1.0
Others	26.0	28.0	24.0	24.5	24.0	22.0	22.0	27.0	23.5	23.5
Total Int'l Bridge	27.0	29.0	25.0	25.5	25.0	23.0	23.0	28.0	24.5	24.5
OTHER										
CDBG	6.0	5.0	4.0	5.5	5.5	4.5	3.5	4.0	0.0	0.0
Grants Mngement	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	6.0	5.0
Golf Course	15.0	17.0	15.5	15.0	15.5	15.5	17.0	23.5	20.5	21.5
Events Center	0.0	0.0	0.0	0.0	0.0	6.4	8.0	17.5	18.5	14.0
Total Other	21.0	22.0	19.5	20.5	21.0	26.4	28.5	45.0	45.0	40.5
GRAND TOTAL	533.0	552.0	559.5	553.0	540.8	565.5	580.6	631.1	675.9	619.0

Source: City of Pharr Budget Reports

City of Pharr, Texas
Operating Indicators by Function
Last Ten Fiscal Years

Function	<u>2007</u>	<u>2008</u>	<u>2009</u>	<u>2010</u>	<u>2011</u>	<u>2012</u>	<u>2013</u>	<u>2014</u>	<u>2015</u>	<u>2016</u>
Police										
Physical arrests	2,808	2,944	4,839	15,660	3,395	3,477	2,197	3,573	2,423	1,805
Parking & Traffic Violations	12,742	15,194	25,689	12,556	10,742	9,654	12,607	12,893	19,628	13,684
Fire										
Number of calls answered	1,794	2,238	2,148	2,144	2,018	1,850	2,491	2,488	2,899	2,926
Inspections	1,108	1,344	1,325	1,160	1,842	2,620	2,263	2,942	2,184	2,675
Highways and streets										
Street resurfacing (miles)	7	2	7	9	9	7	6.44	7.31	1.41	10.00
Potholes repaired	unknown	137	825	775	4000	1500	545	1297	506	3089
International Bridge										
Car Crossings	1,683,048	1,649,983	1,444,912	1,264,573	1,038,430	946,847	937,829	866,328	794,930	865,200
Truck Crossings	433,880	461,559	409,336	447,122	440,705	463,714	485,299	508,180	523,373	548,172
Culture and recreation										
Pharr Events Center	95	216	84	50	20	72	60	91	69	160
Other Community Center Events	268	597	414	378	329	703	442	unknown	unkown	382
Water										
New connections	638	324	220	278	428	304	372	256	303	447
Water mains breaks	4,156	578	445	711	768	~1365	~1625	~1642	~1726	1,410
Average daily consumption (millions of gallons)	5.6 MGD	6.5MGD	7.3 MGD	6.3 MGD	6.6 MGD	7.0 MGD	6.9 MGD	7.1 MGD	6.46 MGD	6.7 MGD
Wastewater										
Average daily sewage treatment (thousands of gallons)	5.0 MGD	4.94 MGD	4.8 MGD	4.76MGD	4.9 MGD	4.9MGD	4.8 MGD	5.1 MGD	5.2 MGD	4.9 MGD

Sources: Various City Departments

City of Pharr, Texas
Capital Asset Statistics by Function
Last Ten Fiscal Years

	Fiscal Year									
	<u>2007</u>	<u>2008</u>	<u>2009</u>	<u>2010</u>	<u>2011</u>	<u>2012</u>	<u>2013</u>	<u>2014</u>	<u>2015</u>	<u>2016</u>
Public Safety										
Police:										
Stations	2	2	2	2	2	2	2	2	2	2
Patrol units	84	90	93	128	125	62	61	68	68	83
Fire stations	3	3	3	3	3	3	3	3	3	3
Highways and streets										
Streets (miles)	213	213	214	214	214	214	214	214	214	
Streetlights	unknown	unknown	unknown	unknown	unknown	unknown	unknown	unknown	unknown	unknown
Traffic signals	51	51	55	56	58	61	68	72	75	77
Culture and recreation										
Parks Acreage (Developed)	57	57	57	57	57	79	46	57	57	57
Swimming pools	2	2	2	-	-	-	1	1	1	1
Tennis courts	2	2	2	2	2	2	2	2	2	2
Community and Convention Centers	4	4	4	4	4	4	4	4	4	7
Water										
Water mains (miles)	191.6	~313.4	315	313	325	~304	~304	~303	~304	~350.84
Fire hydrants	2,010	2,030	1,896	1,946	1,946	~2,214	~2,214	~2,213	~2,214	~2,563
Maximum daily capacity (thousands of gallons)	10.0 MGD	8.28 MGD	12.01 MGD	9.9 MGD	10 MGD	10 MGD	10 MGD	19 MGD	20 MGD	20 MGD
Sewer										
Sanitary sewers (miles)	~262	~265	265	266	269	267	~267	~266	~267	~273.55
Storm sewers (miles)	unknown	57	82	94.43	97.2	Unknown	96.63	95.63	95.64	97.34
Maximum daily treatment capacity (thousands of gallons)	4.45 MGD	5.7 MGD	5.9 MGD	5.3 MGD	8 MGD	8 MGD	7.4 MGD	6.4 MGD	7.3 MGD	6.44 MGD

Sources: Various City Departments

OTHER SUPPLEMENTARY INFORMATION

City of Pharr, Texas

Financial Management Policy Statements

The City of Pharr, Texas' Financial Management Policy Statements have been developed to provide a sound financial management foundation upon which decisions shall be made that result in the effective management of its resources and provide reasonable assurance as to its long-term financial stability.

OPERATING BUDGETARY POLICIES

Fiscal Year

The City's fiscal year has been established as the period beginning October 1st and ending September 30th of the subsequent year.

Budget Preparation Guidance

The City budget will be prepared in accordance with State Law, City Charter, and standards established by both Governmental Accounting Standards Board and the Government Finance Officers Association (GFOA). The budget will be comprehensive in nature and address all revenue and expense related funds of the City.

GFOA Distinguished Budget Program

The City will submit its official budget each year to the GFOA with an application for the Distinguished Budget Program. This will be the third year that the City submits an official budget and participate in the program. We have received the budget award the previous two fiscal years and we believe that this budget continues to meet the GFOA requirements.

Designated Budget Officer

The City of Pharr does not have a formal budget department. The primary responsibility for the budget process has been given to the City Manager and delegated to the Finance Director. The City Manager, designated as the City Budget Officer, is responsible for the development of the annual budget to be submitted to the City Commission for approval and adoption.

Funds Included in the Annual Budget

Annual appropriated budgets are adopted for all funds with revenue and expenditure activities. The budget shall include all of the City's governmental, fiduciary, and proprietary funds. The governmental funds consist of the general fund, the special revenue funds, the debt service fund, and the capital projects fund. The fiduciary fund consists of an agency fund. The proprietary funds consist of enterprise and internal service funds.

Basis of Accounting

Budgets are adopted on a basis consistent with generally accepted accounting principles. The legal basis of accounting for budgetary purposes within the governmental funds, consistent with generally accepted accounting principles, is the modified accrual basis. The proprietary and fiduciary funds are budgeted, using the accrual basis of accounting. Under accrual accounting, transactions and events are recognized as revenues/gains or expenses/losses when they occur, regardless of the timing of related cash flows. On the other hand, under the modified accrual basis, not only must the underlying revenue transaction have occurred but also the related cash flow must take place within a short-enough period to have an effect on current spendable resources. Therefore, revenues must be both measurable and available when an event or transaction is expected to draw upon current spendable resources. Transfers are recognized in the accounting period in which the interfund receivable and payable arises. This basis of accounting is the same basis used in the year-end audited financial statements.

Budgetary Control

In developing and evaluating the City's accounting system, consideration is given to the adequacy of internal controls. Internal accounting controls are designed to provide reasonable, but not absolute, assurance regarding: (1) the safeguarding of assets against loss and unauthorized use, and (2) the reliability of financial records for preparing financial statements and maintaining accountability of assets. The concept of reasonable assurance recognizes that (1) the cost of controls should not exceed the benefits likely to be derived, and (2) the evaluation of cost and benefits requires estimates and judgments by management.

All internal control evaluations occur within the above framework. The auditors believe that the City's internal controls adequately safeguard assets and provide reasonable assurance of the proper recording of financial transactions. Key controls are evaluated continually.

Budgetary control is maintained through a monthly line-item review by all departments. A reminder is sent to all department managers on the need to analyze their monthly financial reports. Monthly reports are available for each department reflecting current and accumulated expenditures as well as the percent of budget expenditures compared to percent of current year. A member of the accounting team identifies possible future overruns and communicates that information to the department managers for correction.

Balanced Budget

The Budget Officer is required to submit a balanced budget. A balanced budget is one in which total financial resources available, including prior year's ending financial resources plus projected resources, are equal to or greater than the budgeted expenditures/expenses. Expenditures may not legally exceed budgeted appropriations at the fund level. During the year, supplementary appropriations may be necessary.

When appropriate, the City will use funds from the Fund Balance to balance the budget. The City will avoid budgetary practices that raise the level of current expenditures/expenses to the point that future years' operations are placed in jeopardy.

Budgeted Tax Rates

Prior to adopting the budget tax rate, including the levy, the City Commission shall hold a public hearing according to the dates established in the budget calendar. The City Commission shall provide for public notice of the date, time, and location of the hearing.

Public Hearings, Accessibility of Budget to the Public

The City's policy is to have at least one public hearing on the proposed budget at a duly advertised public meeting. The public meeting will be advertised at least one week prior to the budget being finally adopted. The Officer shall file the final proposed budget with the City Secretary, Library, and post it online soon after the City Commission adopts it. The budget shall be available for inspection by any taxpayer.

THE BUDGET PROCESS

Original Budget

The budget process for developing, adopting, and implementing the budget includes the following:

Annual budgets are legally adopted for all funds of the City that have revenue and expenditure related activities. The City Charter states that between sixty (60) and ninety (90) days prior to the end of the fiscal year, the City Manager is required to submit to the Board of Commissioners a proposed operating budget for the fiscal year commencing the following October 1. The operating budget includes the proposed expenditures/expenses and the proposed method to finance them.

At the inception of the budget process, a budget calendar is prepared, which presents in chronological order, specific events that take place during the process as well as the timing of each. The budget calendar for this year's process immediately follows this discussion of policies and procedures.

Dates for public hearings, the purpose of which are to obtain taxpayers' comments, are set by the Board of Commissioners at the time the budget is submitted to that body. The Board of Commissioners may add to, subtract from or change appropriations, but may not change the form of the proposed budget. Any changes must be within the revenue and reserves estimated as available by the City Manager. Prior to September 25 of each year, the budget is legally enacted through the passage of an ordinance.

The appropriated budget is prepared by fund and department. The legal level of budgetary control (i.e., the level at which expenditures may not legally exceed appropriations) is the fund level.

During April and May of each year, department managers prepare departmental budget requests for which each is responsible. During the month of June, budget hearings are held with the department managers. Following the budget hearings with the department managers, the Budget Officer makes any changes to their requests, which he/she deems appropriate. The result is the Officer's recommended budget. During the mid-to-latter part of July, the Officer presents his recommended budget to the City Commission in budget workshops. As a result of the City Commission's comments during these workshops, changes are made to the Officer's recommended budget. The budget reflecting these changes is the proposed budget.

Prior to September 1st of each year, the Officer is required to submit to the City Commission a proposed budget for the fiscal year beginning on the following October 1st. The target due date for submitting the proposed budget, resulting from budget workshop hearings, shall be no later than two to three weeks before the end of the fiscal year. The final budget, which is to be considered for adoption, shall be submitted no later than one week before the end of the fiscal year.

Prior to October 1st, the City Commission through the passage of an ordinance legally enacts the budget. The budget will be implemented on October 1st. The ordinance approving and adopting the budget appropriates spending limits at the fund level.

Revisions to the Adopted Budget

At any time during the fiscal year, the City Manager can reallocate expenditures up to \$10,000.00 per transaction within a fund without the approval of the Board of Commissioners. However, any revisions to the budget which increase the total budgeted expenditures/expenses within any fund must be approved by the Board of Commissioners.

Monitoring Compliance with the Budget

Reports comparing actual revenues and expenditures/expenses to budgeted amounts are prepared and carefully monitored monthly in order to determine whether estimated revenues are performing at or above levels budgeted and to ascertain that expenditures/expenses are in compliance with legally-adopted budget appropriations.

Duration of Budgeted Revenues and Appropriations

Budgeted revenues and appropriations lapse at the end of each fiscal year.

REVENUES POLICIES

Balance and Diversification in Revenue Sources

The City shall strive to maintain a balanced and diversified revenue system to protect the City from fluctuations in any one source due to changes in local economic conditions, which adversely impact that source.

User Fees

For services that benefit specific users, the City shall establish and collect fees to recover the costs of those services. The City Commission shall determine the appropriate cost recovery level and establish the fees. Where feasible and desirable, the City shall seek to recover full direct and indirect costs. User fees shall be reviewed on a regular basis to calculate their full cost recovery levels, to compare them to the current fee structure, and to recommend adjustments where necessary.

Currently, the Utility Fund will transfer funds to the General Fund an amount equal to that which is estimated to be comparable with the resources it uses. 25% of City Manager's Office and Administrative Services, 10% of Finance Department (normally 25% but Finance utilizes Utility personnel), and 5% of Planning and Community Development's budgeted departmental expenditures.

Cost Accounting

It is the policy of the City to allocate to each department level, costs to the extent that it is practical and in accordance with the cost/benefit approach of accounting.

Property Tax Revenues/Tax Burden

The City shall endeavor to reduce its reliance on property tax revenues by revenue diversification, implementation of user fees, and economic development. The City shall also strive to minimize the property tax burden on Pharr citizens.

Utility/Enterprise Funds User Fees

It is the intention of the City that all utilities and enterprise funds be self-supporting. As a result, utility rates and enterprise funds user fees shall be set at levels sufficient to cover operating expenditures, meet debt obligations, provide additional funding for capital improvements, and provide adequate levels of working capital. The City shall seek to eliminate all forms of subsidization to utility/enterprise funds from the General Fund.

Revenue Estimates for Budgeting

In order to maintain a stable level of services, the City shall use a conservative, objective, and analytical approach when preparing revenue estimates. The process shall include analysis of probable economic changes and their impacts on revenues, historical collection rates, and trends in revenues. This approach should reduce the likelihood of actual revenues falling short of budget estimates during the year and should avoid mid-year service reductions.

Revenue Collection and Administration

The City shall maintain high collection rates for all revenues by keeping the revenue system as simple as possible in order to facilitate payment. In addition, since revenue should exceed the cost of producing it, the City shall strive to control and reduce administrative costs. The City shall pursue to the full extent allowed by state law all delinquent taxpayers and others overdue in payments to the City.

Revenues Over Expenses – Stated Funds

All revenues over the required amount for the continued operations of the Bridge Fund will be transferred to the General Fund as per provision of Bond Ordinance 2005-51, Section 25, Subsection i-vi.

All revenues over the required amount for the continued operations of the Garage Fund and Golf Course Fund will be transferred to the General Fund.

Write-Off of Uncollectible Accounts

The City shall monitor payments due to the City (accounts receivable) and periodically write-off accounts where collection efforts have been exhausted and/or collection efforts are not feasible or cost-effective.

EXPENDITURES/EXPENSES POLICIES

Current Funding Basis

The City shall operate on a current funding basis. Expenditures shall be budgeted and controlled so as not to exceed current revenues plus the planned use of fund balance accumulated through prior year savings. (The use of fund balance shall be guided by the Fund Balance/Retained Earnings Policy Statements.)

Avoidance of Operating Deficits

The City shall take immediate corrective actions if at any time during the fiscal year expenditure and revenue re-estimates are such that an operating deficit (i.e., projected expenditures in excess of projected revenues) is projected at year-end. Corrective actions can include a hiring freeze, expenditure reductions, fee increases, or use of fund balance within the Fund Balance/Retained Earnings Policy. Expenditure deferrals into the following fiscal year, short-term loans, or use of one-time revenue sources shall be avoided to balance the budget.

Priority in Applying Restricted vs. Unrestricted Resources

When an expense is incurred for purposes for which both restricted and unrestricted net assets are available, the City typically first applies restricted resources, as appropriate opportunities arise, but reserves the right to selectively defer the use thereof to a future project or replacement equipment acquisition.

Maintenance of Capital Assets

Within the resources available each fiscal year, the City shall maintain capital assets and infrastructure at a sufficient level to protect the City's investment, to minimize future replacement and maintenance costs, and to continue service levels.

Periodic Program Reviews

The City Manager shall undertake periodic staff and third-party reviews of City programs for both efficiency and effectiveness. The privatization and contracting of services with other governmental agencies or private entities will be evaluated as alternative approaches to service delivery. Programs which are determined to be inefficient and/or ineffective shall be reduced in scope or eliminated.

Encumbrances and Uncompleted Projects

Encumbrance accounting, under which purchase orders, contracts, and other commitments for the expenditure of monies are recorded in order to reserve that portion of the applicable appropriation, is an extension of formal budgetary integration in governmental funds. Although appropriations lapse at year-end for annually budgeted funds, the City honors encumbrances outstanding at year-end. Since these commitments will be honored during the subsequent year, outstanding encumbrances at year-end should be included in the subsequent year's budget.

Purchasing

The City shall conduct its purchasing and procurement functions efficiently and effectively, fully complying with applicable State laws and City ordinances. Staff shall make every effort to maximize discounts and capitalize on savings available through competitive bidding and "best value" purchasing.

PURCHASING POLICIES

Purchasing guidelines can be found in the Commission approved Purchasing Policy manual.

FUND BALANCE/RETAINED EARNINGS POLICIES

General Fund Committed Fund Balance

The City shall strive to maintain the General Fund (not the combined reporting General Fund which consists of the Payroll, Contingency, and the General funds) committed fund balance at 90 days (25%) of the current year's original budget appropriation for operations and maintenance, which is defined as the total budget less capital outlay purchase and the annual transfer from the General Fund to the other funds (Charter mandated contingency funding will not take place so long as the contingency fund is fully funded).

Retained Earnings of Other Operating Funds

In enterprise operating funds, the City shall strive to maintain positive retained earnings positions to provide sufficient reserves for emergencies and revenue shortfalls. Specifically, in the Utility Fund, an operating reserve will be established and maintained at 120 days of the current year's original budget appropriation for operation and maintenance, which is defined as the total budget less debt service and capital project expenditures. The Bridge Fund's contingency account will be equal to the annual operating cost (expenses minus long-term debt and minus non-operating General Fund transfers) plus one year of the highest long-term debt service payment (principal and interest).

Use of Fund Balance/Retained Earnings

Fund Balance/Retained Earnings shall be used only for emergencies, non-recurring expenditures, or major capital purchases that cannot be accommodated through current year savings. The use of these funds will be approved by the City Commission.

Use of Unreserved Fund Balance/Retained Earnings will be disclosed to the Commission. If the required amounts go below the stated Policy amount, the City will set aside a sufficient portion of the upcoming fiscal year's budget to meet the required reserve amount.

Any surpluses realized at year end shall be used first to meet reserve policies, then capital replacement purposes, then retirement/extinguishing of debt.

Retained Earnings of Internal Service Funds

The City shall not regularly maintain positive retained earnings in excess of 10 percent of the current year's operation and maintenance expense in an internal service fund. Normally, when an internal service fund's retained earnings exceed 10 percent, the City shall reduce the charges for services provided by the internal service fund to other City operating funds.

Debt Service Funds

The City shall maintain sufficient reserves in its debt service funds, which shall equal or exceed the reserve fund balances required by bond ordinances, consistent with the covenants in the bond ordinances pertaining to the tax-exempt status of such bonds.

CAPITAL IMPROVEMENTS POLICIES

Capital Improvements Planning

The City shall review annually the needs for capital improvements and equipment, the current status of the City's infrastructure, replacement and renovation needs, and potential new projects. All projects, ongoing and proposed, shall be prioritized based on an analysis of current needs and resource availability. For every capital project, all operation, maintenance and replacement costs shall be fully expended.

Long-Term Capital Planning

A five-year capital improvement plan will be developed. This plan will be prioritized based on an analysis of current needs and resource availability.

Capital Project Funding

No capital improvement project will begin without sufficient funding. Funding will be monitored quarterly to ensure project overruns are not funded to the detriment of the fund balance/retained earnings unreserved/undesignated policies.

Replacement of Capital Assets on a Regular Schedule

The City shall annually prepare a schedule for the replacement of its non-infrastructure capital assets. Within the resources available each fiscal year, the City shall replace these assets according to the aforementioned schedule.

Capital Expenditure Financing

The City recognizes that there are three basic methods of financing its capital requirements. It can budget the funds from current revenues; it can take the funds from fund balance/retained earnings as allowed by the Fund Balance/Retained Earnings Policy; or it can borrow money through debt. Debt financing includes general obligation bonds, revenue bonds, certificates of obligation, lease/purchase agreements, certificates of participation, commercial paper, tax notes, and other obligations permitted to be issued or incurred under Texas law. Guidelines for assuming debt are set forth in the Debt Management Policies.

DEBT MANAGEMENT POLICIES

Capital Improvement Plan

Major capital improvements will normally be funded through the issuance of long-term debt.

Debt Policies

The City will limit the issuance of long-term debt to only those capital projects that cannot be funded from current revenues. At no time will the Fund Balance/Retained Earnings be depleted to a point below the City's policy for any project or purpose.

Debt Term Limitation

The City will not issue long-term debt for a period longer than the estimated useful life of the capital asset.

Use of Long-Term Debt for Maintenance & Operating Cost

The City will not utilize long-term debt to finance recurring maintenance and operating costs.

Debt Structure

Generally, the City shall issue bonds with an average life of no greater than 10.5 years for general obligation bonds and no greater than 12.0 years for revenue bonds. The structure should approximate level principal on general obligation bonds and level debt service for revenue bonds. There shall be no debt structures, which include increasing debt service levels in subsequent years, with the first and second year of a bond payout schedule the exception. Except for economic development projects with a quick turnaround, there shall be no "balloon" bond repayment schedules which consist of low annual payments and one large payment of the balance due at the end of the term, unless dealing with economic/industrial development activity. There shall always be at least interest paid in the first fiscal year after a bond sale and principal starting generally no later than the second fiscal year after the bond issue. Normally, there shall be no capitalized interest included in the debt structure unless there are no historical reserves upon which to draw.

Call Provisions

Call provisions for bond issues shall be made as short as possible consistent with the lowest interest cost to the City. When possible, all bonds shall be callable only at par.

Sale Process

The City shall use a competitive bidding process in the sale of debt unless the nature of the issue and the associated costs warrants a negotiated sale. The City shall attempt to award the bonds based on a true interest cost (TIC) basis. However, the City may award bonds based on a net interest cost (NIC) basis as long as the financial advisor agrees that the NIC basis can satisfactorily determine the lowest and best bid.

Rating Agencies Presentations

Full disclosure of operations and open lines of communication shall be made to the rating agencies. City staff, with assistance of financial advisors, shall prepare the necessary materials and presentation to the rating agencies. Credit ratings will be sought from one or more of the nationally recognized municipal bond rating agencies, currently Moody's, Standard & Poor's, and Fitch, as recommended by the City's financial advisor.

Continuing Disclosure

The City is committed to providing continuing disclosure of financial and pertinent credit information relevant to the City's outstanding securities and will abide by the provisions of Securities and Exchange Commission (SEC) Rule 15c2-12 concerning primary and secondary market disclosure. City staff, with the assistance of the City's financial advisors and, if necessary, the City's bond counsel, will undertake to update financial and pertinent credit information within six months of the end of the City's fiscal year and at such other times as may be indicated by material changes in the City's financial situation.

Debt Refunding

City staff and the financial advisor shall monitor the municipal bond market for opportunities to obtain interest savings by refunding outstanding debt. As a general rule, the present value savings of a particular refunding should exceed 3% of the refunded maturities AND must come with the recommendation of the Finance Director. The City will consider regular or advance refunding which produce a material economic benefit and will in no way impair the outstanding bond rating of the City. The present value savings of the transaction must be quantifiable, exceed 3 percent (3%) of the refunded maturities, and not be based on projection. Proposals submitted by investment firms for consideration by the City shall identify and address not only the benefits of the proposed transaction, but the potential negative impacts as well.

Additional transaction costs such as bond counsel, trustee, and financial advisor shall be included in the savings calculation required above. The City's financial advisor shall produce an analysis of the implications of paying a forward premium vs. waiting to the current call date of the bonds. Approval of the transaction must be obtained from the State Attorney General, to the extent required by Texas law.

Interest Earnings

Interest earnings received on the investment of bond proceeds shall be used to assist in paying the interest due on bond issues, to the extent permitted by law.

Lease/Purchase Agreements

Lease funding will be for the purchase of capital assets. The length of the lease will not be greater than the expected useful life of the asset it will be used to purchase.

Proposals from Investment Bankers

The City welcomes ideas and suggestions from investment bankers and will seek to reward those firms which submit unique and innovative ideas by involving them in negotiated underwritings. Unsolicited proposals should be submitted to the City's financial advisors simultaneously with their submission to the City's Finance Department. City staff will review and confer with financial advisors to determine viability of proposals.

INTERGOVERNMENTAL RELATIONS POLICIES

Inter-local Cooperation in Delivering Services

In order to promote the effective and efficient delivery of services, the City shall actively seek to work with other local jurisdictions in joint purchasing consortia, sharing facilities, sharing equitably the costs of service delivery, and developing joint programs to improve service to its citizens.

Legislative Program

The City shall cooperate with other jurisdictions to actively oppose any state or federal regulation or proposal that mandates additional City programs or services and does not provide the funding to implement them. Conversely, as appropriate, the City shall support legislative initiatives that provide more funds for priority local programs.

GRANT POLICIES

Grant Guidelines

The City shall apply, and facilitate the application by others, for only those grants that are consistent with the objectives and high priority needs previously identified by Commission. The potential for incurring ongoing costs, to include the assumption of support for grant-funded positions from local revenues, will be considered prior to applying for a grant.

Indirect Costs

The City shall recover full indirect costs unless the funding agency does not permit it. The City may waive or reduce indirect costs if doing so will significantly increase the effectiveness of the grant.

Grant Review

All grant submittals shall be reviewed for their cash match requirements, their potential impact on the operating budget, and the extent to which they meet the City's policy objectives. Departments shall seek Commission approval prior to submission of a grant application. Should time constraints under the grant program make this impossible, the department shall obtain approval to submit an application from the City Manager and then, at the earliest feasible time, seek formal Commission approval. If there are cash match requirements, the source of funding shall be identified prior to application. An annual report on the status of grant programs and their effectiveness shall also be prepared.

Grant Program Termination

The City shall terminate grant-funded programs and associated positions when grant funds are no longer available unless alternate funding is identified.

FISCAL COMMISSION MONITORING POLICIES

Financial Status and Performance Reports

Monthly reports on the City's General, Utility, Bridge, Golf, and Capital Projects Funds comparing expenditures and revenues to current budget, noting the status of fund balances to include dollar amounts and percentages, and outlining any remedial actions necessary to maintain the City's financial position shall be prepared for review by the City Manager and the Commission.

Five-year Forecast of Revenues and Expenditures

A five-year forecast of revenues and expenditures, to include a discussion of major trends affecting the City's financial position, shall be prepared in conjunction of the annual budget process. The forecast shall also examine critical issues facing the City, economic conditions, and the outlook for the upcoming budget year.

The document shall incorporate elements of the International City Management Association financial trend monitoring system to provide further insight into the City's financial position and to alert the Commission to potential problem areas requiring attention.

Commission Agenda Decision Recommendations

Agenda items that have a financial impact will have a recommendation by the Finance Director to ensure fiscal ability, long-term sustainability, and proactive protection of financial resources.

Status Reports on Capital Projects

A summary report on the contracts awarded, capital projects completed and status of the City's various capital programs will be prepared at least quarterly and presented to the City Manager and Commission.

Compliance with Commission Policy Statements

The Financial Management Policy Statements will be reviewed annually by the Commission and updated, revised or refined as deemed necessary. Policy statements adopted by the Commission are guidelines, and occasionally, exceptions may be appropriate and required. However, exceptions to stated policies will be specifically identified, and the need for the exception will be documented and fully explained.

FINANCIAL CONSULTANTS POLICY

To employ the assistance of qualified financial advisors and consultants as needed in the management and administration of the City's financial functions. These areas include but are not limited to investments, debt administration, financial accounting systems, program evaluation, and financial impact modeling. Advisors shall be selected using objective questionnaires and requests for qualifications/proposals based upon demonstrated expertise relative to the scope of work to be performed and appropriately competitive fees.

ACCOUNTING, AUDITING, AND FINANCIAL REPORTING POLICIES

Conformance to Accounting Principles

The City's accounting practices and financial reporting shall conform to Generally Accepted Accounting Principles (GAAP) as promulgated by the Governmental Accounting Standards Board (GASB), the American Institute of Certified Public Accountants (AICPA), and the Government Finance Officers Association (GFOA).

Selection of Auditors

At most every five years, the City shall request proposals from all qualified firms, including the current auditors if their past performance has been satisfactory, and the Commission shall select an independent firm of certified public accountants to perform an annual audit of the books of account, records and transactions, certifying the financial statements of the City and reporting the results and recommendations to the Commission.

Audit Completion

The City seeks to have its CAFR and Single Audit of Federal and State grants completed within 120 days of the close of its previous fiscal year, which ends September 30. In the event the presentation of the CAFR and Single Audit is delayed beyond the last Commission meeting in January, the City Manager shall provide a report on the status of the audit and the expected completion date of the CAFR and Single Audit to the City Commission at its first meeting in February. By State law, the City has 180 days to complete the audit.

INTERNAL CONTROLS POLICIES

Proper Authorization

Procedures shall be designed, implemented, and maintained to ensure that financial transactions and activities are properly reviewed and authorized.

Separation of Duties

Job duties will be adequately separated to reduce to an acceptable level the opportunities for any person to be in a position to both perpetrate and conceal errors or irregularities in the normal course of assigned duties.

Proper Recording

Procedures shall be developed and maintained that will ensure financial transactions and events are properly recorded and that all financial reports may be relied upon as accurate, complete and up-to-date.

Access to Assets and Records

Procedures shall be designed and maintained to ensure that adequate safeguards exist over the access to and use of financial assets and records.

Independent Checks

Independent checks and audits will be made on staff performance to ensure compliance with established procedures and proper valuation of recorded amounts.

Costs and Benefits

Internal control systems and procedures must have an apparent benefit in terms of reducing and/or preventing losses. The cost of implementing and maintaining any control system should be evaluated against the expected benefits to be derived from that system.

E-COMMERCE POLICIES

Fully Integrated Financial Systems

All E-Commerce systems and procedures must fully and transparently integrate with the City's financial and accounting systems, its depository bank systems, and any other City information system which interfaces with an E-Commerce system.

Emerging Technologies

The City will work closely with its depository bank and other financial partners to evaluate and implement those new technologies that prove to be efficient and effective in pursuit of the City's E-Commerce goals.

Direct Deposits

All employees will be paid via direct deposit, excluding the employee's last pay check.

Internet Payment Options

Working with its depository bank and other financial partners, the City will seek to develop and implement internet payment options which will allow customers and citizens to pay bills due to the City conveniently and securely.

INVESTMENT POLICIES

Investment policies are guided by a separate report adopted by the City Commission.

HUMAN RESOURCE POLICIES

Personnel Policies & Procedures manual adopted by the City Commission.

2017 Planning Calendar

City of Pharr

Date	Activity
April-May	Mailing of notices of appraised value by chief appraiser.
April 30*	The chief appraiser prepares and certifies to the tax assessor for each county, municipality, and school district participating in the appraisal district an estimate of the taxable value.
May 15*	Deadline for submitting appraisal records to ARB.
July 20 (Aug. 30)	Deadline for ARB to approve appraisal records.
July 25	Deadline for chief appraiser to certify rolls to taxing units.
July 13, 2017	Certification of anticipated collection rate by collector.
July 28, 2017	Calculation of effective and rollback tax rates.
July 28, 2017	Submission of effective and rollback tax rates to governing body.
August 18, 2017	72-hour notice for meeting (<i>Open Meetings Notice</i>).
August 21, 2017	Meeting of governing body to discuss tax rate; if proposed rate tax rate will exceed the rollback rate or the effective tax rate (whichever is lower), take record vote and schedule public hearing.
August 23, 2017	Publish the Notice of Property Tax Rates by September 1 or the 30th day after the first date that the taxing unit has received each applicable certified appraisal roll. Notice must also be posted on the municipality's website.
August 27, 2017	72-hour notice for public hearing (<i>Open Meetings Notice</i>)
August 30, 2017	Public hearing.
September 1, 2017	72-hour notice for second public hearing (<i>Open Meetings Notice</i>)
September 4, 2017	Second public hearing (may not be earlier than 3 days after first public hearing); schedule and announce meeting to adopt tax rate 3-14 days from this date.
September 15, 2017	72-hour notice for meeting at which governing body will adopt tax rate (<i>Open Meetings Notice</i>)
September 18, 2017	Meeting to adopt tax rate. Meeting is 3 to 14 days after second public hearing. Taxing unit must adopt tax rate by Sept. 30 or 60 days after receiving certified appraisal roll, whichever is later.

*Tax Code Section 81.06 directs that if a date falls on a weekend, the deadline is extended to the following regular business day

CITY OF PHARR, TX
FIVE YEAR HISTORICAL PERSONNEL SUMMARY
APPROVED ORIGINAL BUDGET POSITIONS

	<u>FY 13/14*</u>	<u>FY 14/15*</u>	<u>FY 15/16*</u>	<u>FY 16/17*</u>	<u>FY 17/18*</u>
<u>GENERAL FUND</u>					
10 - City Manager's Office	8.50	14.0	9.0	7.0	8.0
11 - Finance Department	14.00	14.0	12.0	10.0	8.0
12 - Police Department	181.50	186.5	178.5	183.0	169.0
13 - Purchasing	0.00	0.0	0.0	0.0	2.0
14 - Municipal Court	7.50	7.0	8.0	9.0	10.0
15 - Fire Protection	79.00	80.0	81.0	80.0	80.0
16 - (PAL)Administrative Services	6.33	8.3	8.3	11.0	0.0
17 - Street Maintenance	48.00	48.0	50.0	63.0	53.0
18 - Information Technology	8.50	10.0	12.5	21.5	13.5
19 - Media	0.00	0.0	0.0	0.0	8.0
20 - Municipal Library	24.00	25.0	23.5	26.5	27.5
22 - Parks & Recreation	57.76	56.8	112.6	121.6	54.0
25 - Communication	0.00	0.0	0.0	0.0	23.0
26 - Human Resources	N/A	N/A	4.0	5.0	8.0
27 - Planning & Community Development	20.00	22.5	23.0	23.0	24.0
28 - Engineer	4.50	4.5	6.5	7.5	8.5
Total General Fund Employees	463.6	476.6	528.9	568.1	496.5
<u>UTILITY FUND</u>					
81- Administration	9.00	9.0	9.0	9.0	10.0
82- Water Production	15.00	15.0	15.0	15.0	15.0
83- Water Distribution	30.50	30.5	30.5	27.5	32.5
84- Water Treatment Plant	19.00	19.0	19.0	19.0	19.0
Total Utility Fund Employees	73.5	73.5	73.5	70.5	76.5
<u>OTHER FUNDS</u>					
Bridge Fund	23.00	28.0	24.5	23.5	24.5
Golf Course Fund	19.50	23.5	20.5	21.5	24.0
Garage	5.00	5.0	5.0	5.0	5.0
Event Center	14.00	17.5	18.5	18.0	15.0
Community Development	4.00	4.0	N/A	N/A	N/A
Grant Management Department	N/A	N/A	6.0	5.0	5.0
Total Other Funds	65.5	78.0	74.5	73.0	73.5
Grand Total City Employees	602.6	628.1	676.9	711.6	646.5

*Includes part-time positions

LONG TERM DEBT OBLIGATIONS

	Original Issuance	Series	Type	Name	Payment Installments	Installments		Interest Rates		Payment Through	Current Balance
						Lowest	Highest	Lowest	Highest		
Governmental Activities	\$ 9,120,000	2015B	Refunding Bonds	GO	Annual	\$ 1,295,000	\$ 1,710,000	2.00%	5.00%	8/15/2021	\$ 5,795,000
										Subtotal-Refunding Bonds	\$ 5,795,000
	\$ 7,625,000	2012	Certificates of Obligation	GO	Annual	\$ 295,000	\$ 535,000	0.60%	4.98%	8/15/2032	\$ 6,100,000
	\$ 14,290,000	2016	Certificates of Obligation	GO	Annual	\$ 190,000	\$ 1,135,000	1.13%	3.60%	2/15/2036	\$ 14,290,000
										Subtotal-Certificate of Obligations	\$ 20,390,000
	\$ 5,600,000		HUD Section 108 Loan	HUD 108	Annual	\$ 294,000	\$ 295,000	1.28%	1.73%	8/15/2031	\$ 4,130,000
										Subtotal Section 108 Loan	\$ 4,130,000
										Governmental Total	\$ 30,315,000
Business Type Activities	\$ 13,310,000	2007A	Revenue Bonds-DWSRF	WW & SS	Annual	\$ 380,000	\$ 1,075,000	2.35%	3.50%	9/1/2027	\$ 7,970,000
	\$ 10,000,000	2007B	Revenue Bonds-NADBANK	WW & SS	Annual	\$ 385,000	\$ 685,000	3.75%	3.75%	9/1/2027	\$ 5,855,000
	\$ 8,725,000	2013	Revenue Bonds-DWSRF	WW & SS	Annual	\$ 255,000	\$ 400,000	0.00%	2.71%	9/1/2042	\$ 7,705,000
	\$ 1,762,000	2015	Revenue Bonds-DWSRF	WW & SS	Annual	\$ 72,000	\$ 117,000	0.59%	4.10%	9/1/2035	\$ 1,547,000
										Subtotal-Revenue Bonds	\$ 23,077,000
	\$ 6,430,000	2008	Refunding Bonds	WW & SS	Annual	\$ 75,000	\$ 815,000	3.60%	4.50%	9/1/2018	\$ 75,000
	\$ 4,440,000	2015A	Refunding Bonds	CT & IBR	Annual	\$ 590,000	\$ 705,000	2.00%	3.60%	8/15/2022	\$ 3,245,000
	\$ 29,000,000	2017	Refunding Bonds	WW & SS	Annual	\$ 790,000	\$ 2,480,000	2.90%	3.50%	9/1/2027	\$ 20,280,000
										Subtotal-Refunding Bonds	\$ 23,600,000
										Business Type Total	\$ 46,677,000

CT&IBR=Combination Tax & International Bridge Revenue
CWSRF=Clean Water State Revolving Fund
DWSRF=Drinking Water State Revolving Fund
NADBank=North American Development Bank
WW&SS=Waterworks & Sewer System

City of Pharr, TX
Schedule of Principal & Interest on Outstanding Bond Issues

Debt Service Schedule

City of Pharr, Texas GENERAL FUND
 \$9,120,000 General Obligation Refunding Bonds
 Series 2015B

	Principal	Coupon	Interest	Total P+I	Fiscal Total	Balance
2/15/2018	-	-	136,325	136,325	-	5,795,000
8/15/2018	1,710,000	4.000%	136,325	1,846,325	1,982,650	4,085,000
2/15/2019	-	-	102,125	102,125	-	4,085,000
8/15/2019	1,295,000	5.000%	102,125	1,397,125	1,499,250	2,790,000
2/15/2020	-	-	69,750	69,750	-	2,790,000
8/15/2020	1,360,000	5.000%	69,750	1,429,750	1,499,500	1,430,000
2/15/2021	-	-	35,750	35,750	-	1,430,000
8/15/2021	1,430,000	5.000%	35,750	1,465,750	1,501,500	-
Total	\$ 5,795,000		\$ 687,900	\$ 6,482,900	\$ 6,482,900	

City of Pharr, Texas

\$7,625,000 General Obligation Refunding Bonds

Series 2012

	Principal	Coupon	Interest	Total P + I	Fiscal Total	Balance
2/15/2018			121,299	121,299	-	6,100,000
8/15/2018	320,000	2.14%	121,299	441,299	562,598	5,780,000
2/15/2019			117,875	117,875	-	5,780,000
8/15/2019	325,000	2.48%	117,875	442,875	560,750	5,455,000
2/15/2020			113,845	113,845	-	5,455,000
8/15/2020	335,000	2.86%	113,845	448,845	562,690	5,120,000
2/15/2021			109,055	109,055	-	5,120,000
8/15/2021	340,000	3.17%	109,055	449,055	558,109	4,780,000
2/15/2022			103,666	103,666	-	4,780,000
8/15/2022	355,000	3.32%	103,666	458,666	562,331	4,425,000
2/15/2023			97,773	97,773	-	4,425,000
8/15/2023	370,000	3.68%	97,773	467,773	565,545	4,055,000
2/15/2024			90,965	90,965	-	4,055,000
8/15/2024	380,000	3.88%	90,965	470,965	561,929	3,675,000
2/15/2025			83,593	83,593	-	3,675,000
8/15/2025	395,000	4.06%	83,593	478,593	562,185	3,280,000
2/15/2026			75,574	75,574	-	3,280,000
8/15/2026	410,000	4.18%	75,574	485,574	561,148	2,870,000
2/15/2027			67,005	67,005	-	2,870,000
8/15/2027	430,000	4.32%	67,005	497,005	564,010	2,440,000
2/15/2028			57,717	57,717	-	2,440,000
8/15/2028	445,000	4.45%	57,717	502,717	560,434	1,995,000
2/15/2029			47,816	47,816	-	1,995,000
8/15/2029	465,000	4.55%	47,816	512,816	560,632	1,530,000
2/15/2030			37,237	37,237	-	1,530,000
8/15/2030	485,000	4.72%	37,237	522,237	559,474	1,045,000
2/15/2031			25,791	25,791	-	1,045,000
8/15/2031	510,000	4.89%	25,791	535,791	561,582	535,000
2/15/2032			13,322	13,322	-	535,000
8/15/2032	535,000	4.98%	13,322	548,322	561,643	\$0
	\$6,100,000		\$2,325,060	\$8,425,060	\$8,425,060	

City of Pharr, Texas

\$14,290,000 Certificate of Obligation

Series 2016

	Principal	Coupon	Interest	Total P + I	Fiscal Total	Balance
2/15/2018			250,232	250,232	-	14,290,000
8/15/2018	190,000	2.00%	250,232	440,232	690,463	14,100,000
2/15/2019			248,332	248,332	-	14,100,000
8/15/2019	190,000	3.00%	248,332	438,332	686,663	13,910,000
2/15/2020			245,482	245,482	-	13,910,000
8/15/2020	200,000	3.00%	245,482	445,482	690,963	13,710,000
2/15/2021			242,482	242,482	-	13,710,000
8/15/2021	205,000	4.00%	242,482	447,482	689,963	13,505,000
2/15/2022			238,382	238,382	-	13,505,000
8/15/2022	700,000	2.00%	238,382	938,382	1,176,763	12,805,000
2/15/2023			231,382	231,382	-	12,805,000
8/15/2023	715,000	2.00%	231,382	946,382	1,177,763	12,090,000
2/15/2024			224,232	224,232	-	12,090,000
8/15/2024	730,000	5.00%	224,232	954,232	1,178,463	11,360,000
2/15/2025			205,982	205,982	-	11,360,000
8/15/2025	765,000	4.00%	205,982	970,982	1,176,963	10,595,000
2/15/2026			190,682	190,682	-	10,595,000
8/15/2026	795,000	5.00%	190,682	985,682	1,176,363	9,800,000
2/15/2027			170,807	170,807	-	9,800,000
8/15/2027	835,000	5.00%	170,807	1,005,807	1,176,613	8,965,000
2/15/2028			149,932	149,932	-	8,965,000
8/15/2028	880,000	3.00%	149,932	1,029,932	1,179,863	8,085,000
2/15/2029			136,732	136,732	-	8,085,000
8/15/2029	905,000	3.00%	136,732	1,041,732	1,178,463	7,180,000
2/15/2030			123,157	123,157	-	7,180,000
8/15/2030	930,000	3.00%	123,157	1,053,157	1,176,313	6,250,000
2/15/2031			109,207	109,207	-	6,250,000
8/15/2031	960,000	3.00%	109,207	1,069,207	1,178,413	5,290,000
2/15/2032			94,807	94,807	-	5,290,000
8/15/2032	990,000	3.13%	94,807	1,084,807	1,179,613	\$4,300,000
2/15/2033			79,338	79,338	-	4,300,000
8/15/2033	1,020,000	3.25%	79,338	1,099,338	1,178,675	3,280,000
2/15/2034			62,763	62,763	-	3,280,000
8/15/2034	1,050,000	4.00%	62,763	1,112,763	1,175,525	2,230,000
2/15/2035			41,763	41,763	-	2,230,000
8/15/2035	1,095,000	4.00%	41,763	1,136,763	1,178,525	\$1,135,000
2/15/2036			19,863	19,863	-	1,135,000
8/15/2036	1,135,000	3.50%	19,863	1,154,863	1,174,725	\$0
	\$14,290,000		\$6,131,095	\$20,421,095	\$20,421,095	

City of Pharr, Texas COMMUNITY DEVELOPMENT BLOCK GRANT
\$5,600,000 HUD SECTION 108 DEBT

	Principal	Coupon	Interest	Total P+I	Fiscal Total	Balance
2/15/2018	-	-	58,838	58,838	-	4,130,000
8/15/2018	295,000	1.42%	58,838	353,838	412,676	3,835,000
2/15/2019	-	-	56,227	56,227	-	3,835,000
8/15/2019	295,000	1.47%	56,227	351,227	407,454	3,540,000
2/15/2020	-	-	53,203	53,203	-	3,540,000
8/15/2020	295,000	1.50%	53,203	348,203	401,407	3,245,000
2/15/2021	-	-	49,590	49,590	-	3,245,000
8/15/2021	295,000	1.53%	49,590	344,590	394,179	2,950,000
2/15/2022	-	-	45,814	45,814	-	2,950,000
8/15/2022	295,000	1.55%	45,814	340,814	386,627	2,655,000
2/15/2023	-	-	41,831	41,831	-	2,655,000
8/15/2023	295,000	1.58%	41,831	336,831	378,662	2,360,000
2/15/2024	-	-	37,539	37,539	-	2,360,000
8/15/2024	295,000	1.59%	37,539	332,539	370,078	2,065,000
2/15/2025	-	-	33,173	33,173	-	2,065,000
8/15/2025	295,000	1.61%	33,173	328,173	361,346	1,770,000
2/15/2026	-	-	28,733	28,733	-	1,770,000
8/15/2026	295,000	1.62%	28,733	323,733	352,466	1,475,000
2/15/2027	-	-	24,175	24,175	-	1,475,000
8/15/2027	295,000	1.64%	24,175	319,175	343,351	1,180,000
2/15/2028	-	-	19,603	19,603	-	1,180,000
8/15/2028	295,000	1.66%	19,603	314,603	334,206	885,000
2/15/2029	-	-	14,868	14,868	-	885,000
8/15/2029	295,000	1.68%	14,868	309,868	324,736	590,000
2/15/2030	-	-	10,060	10,060	-	590,000
8/15/2030	295,000	1.71%	10,060	305,060	315,119	295,000
2/15/2031	-	-	5,104	5,104	-	295,000
8/15/2031	295,000	1.73%	5,104	300,104	305,207	0
Total	\$ 4,130,000		\$ 957,511	\$ 5,087,511	\$ 5,087,511	

City of Pharr, Texas UTILITIES

\$14,000,000 Waterworks & Sewer System Revenue Bonds, Series 2007A

DWSRF

**Bonds issued but still held by NADBank, therefore, debt payments are not yet certain*

	Principal	Coupon	Interest	Total P+I	Fiscal Total	Balance
3/1/2018	-	-	111,072	111,072	-	7,970,000
9/1/2018	840,000	2.650%	111,072	951,072	1,062,144	7,130,000
3/1/2019	-	-	99,942	99,942	-	7,130,000
9/1/2019	860,000	2.650%	99,942	959,942	1,059,884	6,270,000
3/1/2020	-	-	88,547	88,547	-	6,270,000
9/1/2020	885,000	2.700%	88,547	973,547	1,062,094	5,385,000
3/1/2021	-	-	76,600	76,600	-	5,385,000
9/1/2021	905,000	2.750%	76,600	981,600	1,058,200	4,480,000
3/1/2022	-	-	64,156	64,156	-	4,480,000
9/1/2022	930,000	2.800%	64,156	994,156	1,058,312	3,550,000
3/1/2023	-	-	51,136	51,136	-	3,550,000
9/1/2023	960,000	2.850%	51,136	1,011,136	1,062,272	2,590,000
3/1/2024	-	-	37,456	37,456	-	2,590,000
9/1/2024	985,000	2.850%	37,456	1,022,456	1,059,912	1,605,000
3/1/2025	-	-	23,420	23,420	-	1,605,000
9/1/2025	1,015,000	2.900%	23,420	1,038,420	1,061,840	590,000
3/1/2026	-	-	8,703	8,703	-	590,000
9/1/2026 *	590,000	2.950%	8,703	598,703	607,405	-
3/1/2027	-	-	-	-	-	-
9/1/2027 *	-	2.950%	-	-	-	-
Total	7,970,000		1,122,063	9,092,063	9,092,063	

City of Pharr, Texas UTILITIES

\$10,000,000 Waterworks & Sewer System Revenue Bonds, Series 2007B

NADBank

	Principal	Coupon	Interest	Total P+I	Fiscal Total	Balance
3/1/2018	-	-	109,782	109,782	-	5,855,000
9/1/2018	495,000	3.750%	109,782	604,782	714,563	5,360,000
3/1/2019	-	-	100,500	100,500	-	5,360,000
9/1/2019	510,000	3.750%	100,500	610,500	711,000	4,850,000
3/1/2020	-	-	90,938	90,938	-	4,850,000
9/1/2020	530,000	3.750%	90,938	620,938	711,875	4,320,000
3/1/2021	-	-	81,000	81,000	-	4,320,000
9/1/2021	550,000	3.750%	81,000	631,000	712,000	3,770,000
3/1/2022	-	-	70,688	70,688	-	3,770,000
9/1/2022	570,000	3.750%	70,688	640,688	711,375	3,200,000
3/1/2023	-	-	60,000	60,000	-	3,200,000
9/1/2023	595,000	3.750%	60,000	655,000	715,000	2,605,000
3/1/2024	-	-	48,844	48,844	-	2,605,000
9/1/2024	615,000	3.750%	48,844	663,844	712,688	1,990,000
3/1/2025	-	-	37,313	37,313	-	1,990,000
9/1/2025	640,000	3.750%	37,313	677,313	714,625	1,350,000
3/1/2026	-	-	25,313	25,313	-	1,350,000
9/1/2026	665,000	3.750%	25,313	690,313	715,625	685,000
3/1/2027	-	-	12,844	12,844	-	685,000
9/1/2027	685,000	3.750%	12,844	697,844	710,688	-
Total	5,855,000		1,274,439	7,129,439	7,129,439	

City of Pharr, Texas

\$8,725,000 Waterworks & Sewer System Revenue Bonds, Series 2013

DWSRF

Date	Principal	Coupon	Interest	Total P+I	Fiscal Total	Balance
3/1/2018			80,073	80,073		7,705,000
9/1/2018	\$255,000	0.130%	80,073	335,073	415,146	7,450,000
3/1/2019			79,907	79,907		7,450,000
9/1/2019	\$255,000	0.490%	79,907	334,907	414,814	7,195,000
3/1/2020			79,282	79,282		7,195,000
9/1/2020	\$255,000	0.780%	79,282	334,282	413,565	6,940,000
3/1/2021			78,288	78,288		6,940,000
9/1/2021	\$255,000	1.080%	78,288	333,288	411,576	6,685,000
3/1/2022			76,911	76,911		6,685,000
9/1/2022	\$260,000	1.350%	76,911	336,911	413,822	6,425,000
3/1/2023			75,156	75,156		6,425,000
9/1/2023	\$260,000	1.530%	75,156	335,156	410,312	6,165,000
3/1/2024			73,167	73,167		6,165,000
9/1/2024	\$265,000	1.670%	73,167	338,167	411,334	5,900,000
3/1/2025			70,954	70,954		5,900,000
9/1/2025	\$270,000	1.790%	70,954	340,954	411,908	5,630,000
3/1/2026			68,538	68,538		5,630,000
9/1/2026	\$275,000	1.910%	68,538	343,538	412,075	5,355,000
3/1/2027			65,911	65,911		5,355,000
9/1/2027	\$280,000	2.010%	65,911	345,911	411,823	5,075,000
3/1/2028			63,097	63,097		5,075,000
9/1/2028	\$285,000	2.080%	63,097	348,097	411,195	4,790,000
3/1/2029			60,133	60,133		4,790,000
9/1/2029	\$295,000	2.160%	60,133	355,133	415,267	4,495,000
3/1/2030			56,947	56,947		4,495,000
9/1/2030	\$300,000	2.230%	56,947	356,947	413,895	4,195,000
3/1/2031			53,602	53,602		4,195,000
9/1/2031	\$305,000	2.300%	53,602	358,602	412,205	3,890,000
3/1/2032			50,095	50,095		3,890,000
9/1/2032	\$310,000	2.360%	50,095	360,095	410,190	3,580,000
3/1/2033			46,437	46,437		3,580,000
9/1/2033	\$320,000	2.400%	46,437	366,437	412,874	3,260,000
3/1/2034			42,597	42,597		3,260,000
9/1/2034	\$325,000	2.450%	42,597	367,597	410,194	2,935,000
3/1/2035			38,616	38,616		2,935,000
9/1/2035	\$335,000	2.500%	38,616	373,616	412,231	2,600,000
3/1/2036			34,428	34,428		2,600,000
9/1/2036	\$345,000	2.550%	34,428	379,428	413,856	2,255,000
3/1/2037			30,029	30,029		2,255,000
9/1/2037	\$355,000	2.590%	30,029	385,029	415,059	1,900,000
3/1/2038			25,432	25,432		1,900,000
9/1/2038	\$360,000	2.630%	25,432	385,432	410,864	1,540,000
3/1/2039			20,698	20,698		1,540,000
9/1/2039	\$370,000	2.660%	20,698	390,698	411,396	1,170,000
3/1/2040			15,777	15,777		1,170,000
9/1/2040	\$380,000	2.680%	15,777	395,777	411,554	790,000
3/1/2041			10,685	10,685		790,000
9/1/2041	\$390,000	2.700%	10,685	400,685	411,370	400,000
3/1/2042			5,420	5,420		400,000
9/1/2042	\$400,000	2.710%	5,420	405,420	410,840	-
Total	\$7,705,000		\$2,604,358	\$10,309,358		

City of Pharr, Texas

\$1,762,000 Waterworks & Sewer System Revenue Bonds, Series 2015

DWSRF

Date	Principal	Coupon	Interest	Total P+I	Fiscal Total	Balance
9/30/2018	\$73,000.00	1.280%	48,905.80	121,905.80	121,906	1,547,000
9/30/2019	\$74,000.00	1.530%	47,971.40	121,971.40	121,971	1,473,000
9/30/2020	\$75,000.00	1.750%	46,839.20	121,839.20	121,839	1,398,000
9/30/2021	\$76,000.00	2.020%	45,526.70	121,526.70	121,527	1,322,000
9/30/2022	\$78,000.00	2.180%	43,991.50	121,991.50	121,992	1,244,000
9/30/2023	\$80,000.00	2.330%	42,291.10	122,291.10	122,291	1,164,000
9/30/2024	\$81,000.00	2.500%	40,427.10	121,427.10	121,427	1,083,000
9/30/2025	\$83,000.00	2.610%	38,402.10	121,402.10	121,402	1,000,000
9/30/2026	\$86,000.00	2.920%	36,235.80	122,235.80	122,236	914,000
9/30/2027	\$88,000.00	3.160%	33,724.60	121,724.60	121,725	826,000
9/30/2028	\$91,000.00	3.350%	30,943.80	121,943.80	121,944	735,000
9/30/2029	\$94,000.00	3.490%	27,895.30	121,895.30	121,895	641,000
9/30/2030	\$97,000.00	3.620%	24,614.70	121,614.70	121,615	544,000
9/30/2031	\$101,000.00	3.720%	21,103.30	122,103.30	122,103	443,000
9/30/2032	\$105,000.00	3.810%	17,346.10	122,346.10	122,346	338,000
9/30/2033	\$108,000.00	3.880%	13,345.60	121,345.60	121,346	230,000
9/30/2034	\$113,000.00	3.950%	9,155.20	122,155.20	122,155	117,000
9/30/2035	\$117,000.00	4.010%	4,691.70	121,691.70	121,692	-
Total	\$1,620,000		\$573,411	\$2,193,411		

City of Pharr, Texas - UTILITIES
 \$6,430,000 Waterworks & Sewer System Revenue Refunding Bonds, Series 2008

	Principal	Coupon	Interest	Total P+I	Fiscal Total	Balance
3/1/2018	-	-	1,350.00	1,350	-	75,000
9/1/2018	75,000.00	3.600%	1,350.00	76,350	77,700	-
Total	\$ 75,000		\$ 2,700	\$ 77,700	\$ 77,700	

City of Pharr, Texas UTILITIES

\$29,000,000.00 Waterworks & Sewer System Revenue Refunding Bonds, Series 2017
CWSRF

	Principal	Coupon	Interest	Total P+I	Fiscal Total	Balance
3/1/2018	-	-	341,726	341,726	-	20,280,000
9/1/2018	1,550,000	3.200%	341,726	1,891,726	2,233,453	18,730,000
3/1/2019	-	-	316,926	316,926	-	18,730,000
9/1/2019	1,740,000	3.200%	316,926	2,056,926	2,373,853	16,990,000
3/1/2020	-	-	289,086	289,086	-	16,990,000
9/1/2020	1,800,000	3.250%	289,086	2,089,086	2,378,173	15,190,000
3/1/2021	-	-	259,836	259,836	-	15,190,000
9/1/2021	1,860,000	3.300%	259,836	2,119,836	2,379,673	13,330,000
3/1/2022	-	-	229,146	229,146	-	13,330,000
9/1/2022	1,920,000	3.350%	229,146	2,149,146	2,378,293	11,410,000
3/1/2023	-	-	196,986	196,986	-	11,410,000
9/1/2023	1,980,000	3.400%	196,986	2,176,986	2,373,973	9,430,000
3/1/2024	-	-	163,326	163,326	-	9,430,000
9/1/2024	2,240,000	3.400%	163,326	2,403,326	2,566,653	7,190,000
3/1/2025	-	-	125,246	125,246	-	7,190,000
9/1/2025	2,315,000	3.450%	125,246	2,440,246	2,565,493	4,875,000
3/1/2026	-	-	85,313	85,313	-	4,875,000
9/1/2026	2,395,000	3.500%	85,313	2,480,313	2,565,625	2,480,000
3/1/2027	-	-	43,400	43,400	-	2,480,000
9/1/2027	2,480,000	3.500%	43,400	2,523,400	2,566,800	-
Total	20,280,000		4,101,985	24,381,985	24,381,985	

City of Pharr, Texas INTERNATIONAL BRIDGE
\$ 4,440,000.00
Series 2015A

	Principal	Coupon	Interest	Total P+I	Fiscal Total	Balance
2/15/2018	-	-	56,600	56,600	-	3,245,000
8/15/2018	605,000	3.000%	56,600	661,600	718,200	2,640,000
2/15/2019	-	-	47,525	47,525	-	2,640,000
8/15/2019	625,000	2.000%	47,525	672,525	720,050	2,015,000
2/15/2020	-	-	39,975	39,975	-	2,015,000
8/15/2020	640,000	4.000%	39,975	679,975	719,950	1,375,000
2/15/2021	-	-	23,975	23,975	-	1,375,000
8/15/2021	670,000	5.000%	23,975	693,975	717,950	705,000
2/15/2022	-	-	10,575	10,575	-	705,000
8/15/2022	705,000	4.000%	10,575	715,575	726,150	-
Total	\$ 3,245,000		\$ 357,300	\$ 3,602,300	\$ 3,602,300	

CITY OF PHARR
AD VALOREM TAX REVENUE AND DISTRIBUTION
SUMMARY

Calendar Year Fiscal Year	2008 <u>2008-2009</u>	2009 <u>2009-2010</u>	2010 <u>2010-2011</u>	2011 <u>2011-2012</u>	2012 <u>2012-2013</u>	2013 <u>2013-2014</u>	2014 <u>2014-2015</u>	2015 <u>2015-2016</u>	2016 <u>2016-2017</u>	2017 <u>2017-2018</u>
LAND MARKET VALUE	\$ 1,012,889,618	\$ 1,036,749,268	\$ 1,044,112,922	\$ 1,046,447,323	\$ 1,052,988,660	\$ 1,061,376,122	\$ 1,125,778,906	\$ 1,142,014,695	\$ 1,166,775,103	1,269,785,982
IMPROVEMENTS-HOMESITE	465,618,398	478,884,365	488,915,754	491,035,265	502,245,835	499,545,600	530,491,474	576,802,949	583,201,394	618,819,361
IMPROVEMENTS-NON HOMESITES	865,068,624	882,610,712	947,260,745	963,714,077	1,027,288,392	1,063,516,888	1,216,990,424	1,297,201,816	1,390,856,068	1,508,071,177
PERSONAL PROPERTY	213,847,032	242,187,004	265,721,778	256,980,163	265,359,007	320,085,024	319,802,001	383,408,270	382,871,360	383,527,187
MINERALS	<u>52,231,740</u>	<u>49,303,210</u>	<u>16,864,741</u>	<u>11,027,409</u>	<u>11,041,527</u>	<u>9,131,857</u>	<u>6,209,828</u>	<u>5,514,416</u>	<u>3,222,793</u>	<u>4,707,726</u>
TOTAL MARKET VALUE	<u>2,609,655,412</u>	<u>2,689,734,559</u>	<u>2,762,875,940</u>	<u>2,769,204,237</u>	<u>2,858,923,421</u>	<u>2,953,655,491</u>	<u>3,199,272,633</u>	<u>3,404,942,146</u>	<u>3,526,926,718</u>	<u>3,784,911,433</u>
EXEMPTIONS:										
AG EXEMPTIONS (Productivity Loss)	134,506,943	144,277,351	144,219,613	146,946,839	144,813,749	146,596,827	151,963,789	152,671,385	158,830,148	154,888,841
HOMESTEAD CAP	23,332,829	12,705,529	8,095,094	5,774,279	4,555,630	4,095,111	19,136,321	21,756,892	10,785,099	17,329,554
TAX ABATEMENTS	2,774,514	2,122,019	6,206,218	4,102,564	1,967,133	642,006	-	-		-
DISABLED VETERANS	2,301,422	5,337,116	7,119,488	8,052,326	8,833,460	8,974,025	10,891,368	12,182,144	13,398,760	14,323,472
FULL EXEMPTIONS	290,477,824	306,380,769	372,690,550	379,559,896	431,070,163	441,516,797	518,016,564	519,200,518	542,399,767	574,901,749
FREEPORT EXEMPTIONS	21,665,583	25,542,051	20,615,082	26,413,611	36,885,195	50,582,583	47,469,075	70,570,919	65,252,122	58,573,226
OVER 65	30,961,287	31,513,127	31,759,363	33,823,036	34,326,984	34,516,501	35,242,248	36,350,346	36,692,916	37,206,732
DISABLE PERSON	-	-	-	-	-	-	-	-	-	-
MOBILE HOME	-	-	-	-	-	-	-	-	-	-
HOUSE BILL	926	2,573	47,879	-	-	-	-	-	-	-
POLLUTION	-	-	181,240	-	-	-	-	-	-	89,500
HISTORICAL	<u>87,745</u>	<u>87,745</u>	<u>87,741</u>	<u>87,336</u>	<u>87,331</u>	<u>87,331</u>	<u>87,902</u>	<u>93,447</u>	<u>102,078</u>	<u>102,078</u>
TOTAL EXEMPTIONS	<u>506,109,073</u>	<u>527,968,280</u>	<u>591,022,268</u>	<u>604,759,887</u>	<u>662,539,645</u>	<u>687,011,181</u>	<u>782,807,267</u>	<u>812,825,651</u>	<u>827,460,890</u>	<u>857,415,152</u>
PENDING PROTEST	77,796,098	40,255,162	2,828,180	-	-	-	-	-		
NET TAXABLE VALUE	<u>\$ 2,181,342,437</u>	<u>\$ 2,202,021,441</u>	<u>\$ 2,174,681,852</u>	<u>\$ 2,164,444,350</u>	<u>\$ 2,196,383,776</u>	<u>\$ 2,266,644,310</u>	<u>\$ 2,416,465,366</u>	<u>\$ 2,592,116,495</u>	<u>\$ 2,699,465,828</u>	<u>\$ 2,927,496,281</u>
ASSESSMENT RATIO	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%
PROPOSED TAX RATE/\$100	\$ 0.68185	\$ 0.68000	\$ 0.68000	\$ 0.68000	\$ 0.68000	\$ 0.68000	\$ 0.68000	\$ 0.65400	\$ 0.65400	\$ 0.63400
ESTIMATED TAX LEVY	14,873,483	14,973,746	14,787,837	14,718,222	14,935,410	15,413,181	16,431,964	16,952,442	17,654,507	18,560,326
FROZEN LEVY LOSS	<u>(120,000)</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
TOTAL LEVY	14,753,483	14,973,746	14,787,837	14,718,222	14,935,410	15,413,181	16,431,964	16,952,442	17,654,507	18,560,326
ESTIMATED % OF COLLECTION	<u>91%</u>	<u>90%</u>	<u>90%</u>	<u>92%</u>	<u>92%</u>	<u>92%</u>	<u>94%</u>	<u>92%</u>	<u>94%</u>	<u>94%</u>
ESTIMATED TAX COLLECTION	13,425,670	13,476,371	13,309,053	13,540,764	13,740,577	14,180,127	15,446,046.62	15,596,246.53	16,595,236.12	17,446,707
ESTIMATED DEL. TAX COLLECTION	<u>750,000</u>	<u>795,000</u>	<u>920,000</u>	<u>960,000</u>	<u>960,000</u>	<u>960,000</u>	<u>780,000</u>	<u>700,000</u>	<u>700,000</u>	<u>700,000</u>
ESTIMATED TAX FUNDS AVAILABLE	<u>14,175,670</u>	<u>14,271,371</u>	<u>14,229,053</u>	<u>14,500,764</u>	<u>14,700,577</u>	<u>15,140,127</u>	<u>16,226,047</u>	<u>16,296,247</u>	<u>17,295,236</u>	<u>18,146,707</u>

										998,990
GENERAL FUND (M&O)										
CURRENT YEAR TAX :										
Current Tax Rate	\$0.60294	\$0.60180	\$0.60180	\$0.60210	\$0.60260	\$0.60500	\$0.60810	\$0.58210	\$0.58210	\$0.56210
Current Distribution Percentage	88%	89%	89%	89%	89%	89%	89%	89%	89%	87%
Amount	\$11,871,927	\$11,926,589	\$11,778,512	\$11,989,550	\$12,176,576	\$12,616,142	\$13,812,854	\$13,881,613	\$14,770,775	\$15,227,941
DELINQUENT TAX										
Amount	663,200	703,000	820,000	850,000	850,000	850,000	700,000	600,000	600,000	600,000
SUB TOTAL										
Current Tax Rate	\$0.60294	\$0.60180	\$0.60180	\$0.60210	\$0.60260	\$0.60500	\$0.60810	\$0.58210	\$0.58210	\$0.56210
Current Distribution Percentage	88%	89%	89%	89%	89%	89%	89%	89%	89%	87%
Amount	\$12,535,127	\$12,629,589	\$12,598,512	\$12,839,550	\$13,026,576	\$13,466,142	14,512,854	14,481,613	15,370,775	15,827,941
DEBT SERVICE FUND (I & S)										
CURRENT YEAR TAX										
Current Tax Rate	\$0.07891	\$0.07820	\$0.07820	\$0.07790	\$0.07740	\$0.07500	\$0.07190	\$0.07190	\$0.07190	\$0.08190
Current Distribution Percentage	12%	12%	12%	11%	11%	11%	11%	11%	11%	13%
Amount	\$1,553,742.92	\$1,549,782.69	\$1,530,541.09	\$1,551,213.98	\$1,564,000.96	\$1,563,984.57	\$1,633,192.28	\$1,714,633.22	\$1,824,460.97	\$2,218,765.98
DELINQUENT TAX										
Amount	86,800	92,000	100,000	110,000	110,000	110,000	80,000	80,000	80,000	80,000
SUB TOTAL										
Current Tax Rate	\$0.0789	\$0.0782	\$0.0782	\$0.0779	\$0.0774	\$0.0750	\$0.0719	\$0.0719	\$0.0719	\$0.0819
Current Distribution Percentage	12%	12%	12%	11%	11%	11%	11%	11%	11%	13%
Amount	\$1,640,543	\$1,641,783	\$1,630,541	\$1,661,214	\$1,674,001	\$1,673,985	\$1,713,192	\$1,794,633	\$1,904,461	\$2,298,766
TOTAL										
Current Tax Rate	\$0.68185	\$0.68000	\$0.68000	\$0.68000	\$0.68000	\$0.68000	\$0.68000	\$0.65400	\$0.65400	\$0.64400
Current Distribution Percentage	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%
Amount	<u>\$14,175,670</u>	<u>\$14,271,371</u>	<u>\$14,229,053</u>	<u>\$14,500,764</u>	<u>\$14,700,577</u>	<u>\$15,140,127</u>	<u>\$16,226,047</u>	<u>\$16,276,247</u>	<u>\$17,275,236</u>	<u>\$18,126,707</u>

City of Pharr
Current Property Tax Analysis - Cash Collections

	Tax Yr 2008	Tax Yr 2009	Tax Yr 2010	Tax Yr 2011	Tax Yr 2012	Tax Yr 2013	Tax Yr 2014	Tax Yr 2015	Tax Yr 2016	Difference
MONTH	FY 08/09	FY 09/10	FY 10/11	FY 11/12	FY 12/13	FY 13/14	FY 14/15	FY 15/16	FY 16/17	FY 15-16 - FY 16/17
OCT.	139,500	88,747	61,748	73,240	35,962	57,219	33,762	52,286	64,688	12,401
NOV.	494,627	690,655	863,479	714,226	809,043	1,120,338	1,024,705	814,944	983,305	168,362
DEC.	3,623,450	3,980,702	4,182,581	2,097,974	2,203,776	1,978,408	2,676,466	4,575,452	4,718,592	143,140
JAN.	5,876,621	3,375,811	5,626,517	4,264,422	4,714,974	5,664,949	4,841,143	3,641,003	4,208,952	567,949
FEB.	1,677,831	3,703,857	1,384,613	4,855,926	4,581,914	4,220,196	5,069,080	5,229,403	4,764,121	(465,283)
MAR.	476,003	763,310	677,840	810,207	709,683	675,020	816,441	609,899	852,329	242,429
APR.	245,275	286,589	233,526	302,616	317,955	354,601	364,777	301,071	309,807	8,735
MAY	201,463	237,195	205,436	267,551	243,624	149,307	213,397	178,853	204,837	25,984
JUN.	329,610	229,939	151,604	102,700	162,991	126,518	127,760	126,209	186,004	59,796
JUL.	119,607	114,766	72,012	164,298	158,652	177,092	178,020	151,292	159,220	7,928
AUG.	82,997	128,463	65,927	91,949	83,845	73,478	75,852	104,571	99,427	(5,144)
SEP.	123,823	93,954	41,755	25,729	51,341	33,673	56,524	22,920		
TOTAL	13,390,806	13,693,988	13,567,038	13,770,839	14,073,760	14,630,799	15,477,927	15,807,904	16,551,282	766,298

1st Six Month Collection & % of Total Collection

\$	12,288,032	\$	12,603,082	\$	12,796,778	\$	12,815,995	\$	13,055,352	\$	13,716,130	\$	14,461,597	\$	14,922,988	\$	16,551,282
	92%		92%		94%		93%		93%		94%		93%		94%		100%

INCREASE/(DECREASE) IN CURRENT PROPERTY TAX COLLECTION

\$	2,315,442	\$	303,181	\$	(126,950)	\$	203,801	\$	302,921	\$	557,039	\$	847,128	\$	329,977	\$	766,298
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INCREASE FROM PREVIOUS YEAR

20.91%	2.26%	-0.93%	1.50%	2.20%	3.96%	5.79%	2.13%	4.85%
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BUDGET VS. ACTUAL VARIANCE ANALYSIS

\$	13,022,670	\$	13,449,760	\$	13,310,000	\$	13,541,000	\$	13,741,000	\$	14,180,100	\$	15,446,100	\$	15,611,200	\$	16,630,000
\$	368,136	\$	244,228	\$	257,038	\$	229,839	\$	332,760	\$	450,699	\$	31,827	\$	196,704	\$	(78,718)
	2.83%		1.82%		1.93%		1.70%		2.42%		3.18%		0.21%		1.26%		-0.47%

City of Pharr
Delinquent Property Tax Analysis - Cash Collections

	Tax Yr 2008 FY 08/09	Tax Yr 2009 FY 09/10	Tax Yr 2010 FY 10/11	Tax Yr 2011 FY 11/12	Tax Yr 2012 FY 12/13	Tax Yr 2013 FY 13/14	Tax Yr 2014 FY 14/15	Tax Yr 2015 FY 15/16	Tax Yr 2016 FY 16/17	Difference FY 15-16 - FY 16/17
MONTH										
OCT.	61,599	81,893	89,961	104,709	52,985	36,883	50,143	36,008	48,423	12,415
NOV.	71,419	63,694	134,574	119,311	50,072	66,580	71,250	53,060	70,296	17,236
DEC.	107,050	88,328	124,939	104,541	66,093	62,131	69,164	60,868	52,207	(8,661)
JAN.	129,202	118,350	104,543	66,064	52,671	45,184	45,681	53,205	78,886	25,681
FEB.	146,099	136,846	92,967	88,374	87,962	67,453	59,523	105,022	49,583	(55,439)
MAR.	108,295	120,986	103,391	123,621	92,212	68,515	71,968	65,282	85,553	20,271
APR.	89,344	100,405	89,776	98,450	66,850	50,740	47,780	51,853	47,952	(3,901)
MAY	78,883	66,705	70,464	103,455	66,287	62,792	59,584	50,900	55,744	4,843
JUN.	70,156	63,569	44,559	45,630	38,227	61,825	44,771	27,672	56,890	29,218
JUL.	52,911	47,945	36,785	88,708	64,203	54,921	60,486	37,136	23,311	(13,825)
AUG.	56,713	58,401	47,775	52,143	63,959	30,148	39,198	69,366	36,009	(33,357)
SEP.	35,683	71,425	50,795	55,652	39,478	36,847	29,336	18,145		
TOTAL	1,007,354	1,018,546	990,531	1,050,658	740,998	644,018	648,885	628,518	604,853	(5,520)

AVERAGE PER MONTH

\$ 83,946 \$ 84,879 \$ 82,544 \$ 87,555 \$ 61,750 \$ 53,668 \$ 54,074 \$ 52,377 \$ 54,987

INCREASE/(DECREASE) IN DELINQUENT PROPERTY TAX COLLECTION

\$ 69,612 \$ 11,192 \$ (28,015) \$ 60,127 \$ (309,660) \$ (96,979) \$ 4,866 \$ (20,366) \$ (5,520)

INCREASE FROM PREVIOUS YEAR

7.42% 1.11% -2.75% 6.07% -29.47% -13.09% 0.76% -3.14% -0.90%

BUDGET VS. ACTUAL VARIANCE ANALYSIS

\$ 789,140 \$ 750,000 \$ 920,000 \$ 960,000 \$ 960,000 \$ 954,400 \$ 780,000 \$ 700,000 \$ 700,000
 \$ 218,214 \$ 268,546 \$ 70,531 \$ 90,658 \$ (219,002) \$ (310,382) \$ (131,115) \$ (71,482) \$ (95,147)
 27.65% 35.81% 7.67% 9.44% -22.81% -32.52% -16.81% -10.21% -13.59%

ORDINANCE NO: O-2017- 41

**AN ORDINANCE ADOPTING AND APPROVING THE
BUDGET FOR THE CITY OF PHARR, TEXAS FOR
YEAR BEGINNING OCTOBER 1, 2017 AND ENDING
SEPTEMBER 30, 2018, APPROPRIATING FUNDS,
AND DECLARING AN EMERGENCY AND AN
EFFECTIVE DATE**

**BE IT ORDAINED BY THE BOARD OF COMMISSIONERS OF THE CITY OF PHARR,
TEXAS:**

WHEREAS, the City Manager of the City of Pharr has prepared a budget for the fiscal year beginning October 1, 2017 and ending September 30, 2018, and has filed same with the City Clerk all in the manner and form and for the length of time required by law; and

WHEREAS, public notice of a public hearing on such budget has been given in the manner and form and for the length of time required by law, and pursuant to such notice, and such public hearing was held, and it is the Judgment of the Board of Commissioners of the City that the law warrants no changes to be made in said budget as prepared by the City Manager and that said Budget should be approved as submitted by the City Manager, and adjusted by the City Commission.

**NOW, THEREFORE, BE IT ORDAINED BY THE BOARD OF CITY COMMISSIONERS
OF THE CITY OF PHARR, TEXAS:**

SECTION 1: That the budget of the revenues of the City of Pharr, and the expenditures for the conducting of the affairs thereof for the fiscal year beginning October 1, 2017 and ending September 30, 2018, as submitted to the Board of Commissioners of the City of Pharr, Texas, by the City Manager of said City, be and the same is in all respects approved and adopted as the Budget for said fiscal year.

SECTION 2: That the sum of **\$66,945,700** is hereby appropriated out of the general fund for the payment of operating expenses, capital outlay, and other specified expenditures of the City Government, of which \$1,089,100 is from fund reserves.

SECTION 3: That the sum of **\$ 0** is hereby appropriated out of the general contingency reserve fund for the payment of operating expenses, capital outlay, and other specified expenditures of the City Government.

SECTION 4: That the sum of **\$ 1,554,600** is hereby appropriated out of the community development fund for the payment of operating expenses, capital outlay, and other specified expenditures of the City Government.

SECTION 5: That the sum of **\$ 685,000** is hereby appropriated out of the asset sharing fund for the payment of operating expenses, capital outlay, and other specified expenditures of the City Government, of which \$613,000 is from fund reserves.

SECTION 6: That the sum of **\$ -0-** is hereby appropriated out of the parkland dedication fund for the payment of operating expenses, capital outlay, and other specified expenditures of the City Government.

SECTION 7: That the sum of \$3,376,900 is hereby appropriated out of the grants fund for the payment of operating expenses, capital outlay, and other specified expenditures of the City Government.

SECTION 8: That the sum of \$1,020,000 is hereby appropriated out of the paving and drainage fund for the payment of operating expenses, capital outlay, and other specified expenditures of the City Government.

SECTION 9: That the sum of \$669,200 is hereby appropriated out of the hotel/motel fund for the payment of operating expenses, capital outlay, and other specified expenditures of the City Government.

SECTION 10: That the sum of \$27,330,000 is hereby appropriated out of the general capital projects fund for the payment of operating expenses, capital outlay, and other specified expenditures of the City Government, of which \$5,960,500 is from fund reserves.

SECTION 11: That the sum of \$14,961,000 is hereby appropriated out of the utility capital projects fund for the payment of operating expenses, capital outlay, and other specified expenditures of the City Government.

SECTION 12: That the sum of \$4,263,100 is hereby appropriated out of the bridge capital projects fund for the payment of operating expenses, capital outlay, and other specified expenditures of the City Government, of which \$4,263,100 is from fund reserves.

SECTION 13: That the sum of \$4,598,700 is hereby appropriated out of the debt service fund for the payment of operating expenses, capital outlay, and other specified expenditures of the City Government.

SECTION 14: That the sum of \$860,600 is hereby appropriated out of the garage fund for the payment of operating expenses, capital outlay, and other specified expenditures of the City Government.

SECTION 15: That the sum of \$ 30,814,800 is hereby appropriated out of the utility fund for the payment of operating expenses, capital outlay, and other specified expenditures of the City Government of which \$11,721,100 is from fund reserves.

SECTION 16: That the sum of \$15,920,600 is hereby appropriated out of the bridge fund for the payment of operating expenses, capital outlay, and other specified expenditures of the City Government.

SECTION 18: That the sum of \$778,600 is hereby appropriated out of the Event Center fund for the payment of operating expenses, capital outlay, and other specified expenditures of the City Government.

SECTION 18: That the sum of \$1,560,600 is hereby appropriated out of the golf course fund for the payment of operating expenses, capital outlay, and other specified expenditures of the City Government.

SECTION 19: The fact that an approved and adopted budget is necessary for the preservation of order, health, safety and general welfare of the public creates an emergency. The requirement that this Ordinance is to be read on three (3) separate meetings is hereby waived and dispensed with and this Ordinance shall take effect and be in full force from and after the

passage and approved.

APPROVED AND ADOPTED BY THE BOARD OF COMMISSIONERS OF THE CITY OF PHARR, TEXAS, on this the 18 day of September, 2017.

CITY OF PHARR



AMBROSIO "AMOS" HERNANDEZ, MAYOR

ATTEST:



HILDA PEDRAZA, CITY CLERK

ORDINANCE NO: O-2017-40

**AN ORDINANCE SETTING THE TAX RATE AND LEVYING
AD VALOREM TAXES FOR THE CITY OF PHARR, TEXAS
BEGINNING FISCAL YEAR OCTOBER 1, 2017 AND ENDING
SEPTEMBER 30, 2018, DIRECTING THE ASSESSMENT AND
COLLECTION THEREOF, DECLARING AN EMERGENCY
AND AN EFFECTIVE DATE**

**BE IT ORDAINED BY THE BOARD OF COMMISSIONERS OF THE CITY OF
PHARR, TEXAS:**

WHEREAS, the Board of Commissioners finds that the tax rate for the fiscal year 2017-2018, as hereinafter levied for current operating expenses, and capital outlays, to pay interest and to provide the sinking fund on outstanding bonds of the City issued for municipal purposes must be levied to provide the revenue requirements of the approved and adopted budget for said fiscal year.

**WHEREAS, THIS TAX RATE WILL RAISE MORE TAXES
FOR MAINTENANCE & OPERATIONS THAN LAST YEAR'S
TAX RATE.**

**NOW, THEREFORE, BE IT ORDAINED BY THE BOARD OF CITY
COMMISSIONERS OF THE CITY OF PHARR, TEXAS:**

SECTION 1: That there is hereby fixed, levied and assessed for the fiscal year beginning October 1, 2017, and ending September 30, 2018, an ad valorem tax of on each \$100 valuation of property within the limits of the City of Pharr and not exempt from taxation by valid law; that such ad valorem tax shall be apportioned between the interest and sinking fund and the general fund as follows:

M & O	\$.5671
I & S	\$ <u>.0819</u>
TOTAL RATE	\$ <u>.6490</u>

SECTION 2: The Tax Assessor and Collector of the City of Pharr, is hereby directed to assess for such fiscal year the rate herein fixed and levied, and to collect such taxes in accordance with this Ordinance.

SECTION 3: The fact that the fixing and levying of Ad Valorem taxes is of great importance to the order, health, safety and general welfare of the public creates an emergency. The requirement that this Ordinance is to be read on three (3) separate meetings is hereby waived and dispensed with and this Ordinance shall take effect and

be in full force from and after its passage and approval. Publication may also be in caption form as allowed under Section 9 of the Pharr City Charter.

“THIS TAX RATE WILL RAISE MORE TAXES FOR MAINTENANCE AND OPERATIONS THAN LAST YEAR’S TAX RATE”

APPROVED AND ADOPTED BY THE BOARD OF CITY COMMISSIONERS OF THE CITY OF PHARR, TEXAS, on this the 18th day of September 2017.

CITY OF PHARR



AMBROSIO “AMOS” HERNANDEZ, MAYOR

ATTEST:


HILDA PEDRAZA, CITY CLERK

CITY OF PHARR BUDGET GLOSSARY

Accrual Accounting: A form of accounting attempting to record the financial effects on an enterprise of transactions and other events and circumstances that have cash consequences for an enterprise in the period in which those transactions occur.

Ad Valorem Tax: Tax on property imposed at a rate percent and based on the value commonly referred to, as property taxes are the charges levied on all real, and certain personal property according to the property's assessed valuation and the tax rate, in compliance with the State Property Tax Code.

Appraised Value: To make as estimate of value for the purpose of taxation. (Property values are established by the Hidalgo County Appraisal District).

Appropriation: Authorization granted by a legislative body to make expenditures and to incur obligations. The appropriation contains specific limitations as to the amount purpose, and time when it may be expended.

Appropriation Ordinance: The office enactment, by the City Commission, to legally authorize City Staff to obligate and expend resources.

Assessed Value: The total taxable value placed on real estate and other property as a basis for levying taxes.

Authorized Personnel: Personnel slots, which are authorized in the adopted budget to be filled during the year.

Bond: A written promise to pay a sum of money on a specific date at a specific interest rate. The interest payments and repayment of the principal are detailed in a bond ordinance. The most common types of bonds are general obligation and revenue bonds. These are most frequently used for construction of large capital projects, such as buildings, streets, and bridges.

Budget: A plan of financial operation embodying an estimate of proposed expenditures for a given period (a fiscal year) and the proposed means of financing them. Prepared for adoption and approved by the City Commission.

Budget Calendar: The schedule of key dates that the City follows in the preparation and adoption of the budget.

Budget Document: The instrument used by the budget-making authority to present a comprehensive financial plan of operations to the City Commission.

Budget Message: A general discussion of the proposed budget as presented in writing by the City Manager to the City Commission.

Capital Projects Fund: A fund created to account for financial resources to be used for the acquisition or the construction of major capital facilities or equipment.

Capital Outlay: Expenditures which result in the acquisition of an addition to fixed assets, such as equipment, remodeling, minor building improvements and vehicles, that are funded from the operating budget benefiting current and future fiscal years.

City Commission: The Mayor and Commissioners collectively acting as the legislative and policymaking body of the City.

City Manager: The individual selected by the City Commission, who is responsible for the administration of the affairs of the City.

Civil Service Personnel: All certified police officers and fire fighters.

Coding: A system of numbering used to designate funds, departments, division, etc., in such a manner that the number quickly reveals required information.

Component Units: Legally separate organizations for which the elected officials of the primary government are financially accountable. In addition, component units can be other organizations that, because of the nature and significance of their relationship with a primary government, must be included in the reporting entity's financial statements so that the statements are not misleading or incomplete.

Contracted Services: Payment for goods or services rendered and furnished to a government based on a contract(s) used in operation benefiting the current fiscal year.

Current Taxes: Taxes levied and becoming due within one year from October 1 to September 30.

Debt Service: Payment of interest and principal to holders of a government's debt instruments.

Debt Service Fund: The Debt Service Fund, also known as the interest and sinking fund, was established to account for funds needed to make principal and interest payments on outstanding bonds when due.

Delinquent Taxes: Taxes remaining unpaid on and after the due date on which a penalty for nonpayment is attached.

Department: A functional and administrative entity created to carry out specified public services.

Depreciation: The portion of the cost of a fixed asset, which is charged as an expense during the fiscal year. In accounting for depreciation the cost of a fixed asset, less any salvage value, is prorated over the estimated life of such an asset, and each period is

charged with a portion of such cost. Through this process the entire cost of the asset is ultimately charged off as an expense.

Distinguished Budget: A voluntary program administered by the Government Finance Officers Association. This program encourages governments to publish efficiently organized and easily readable budget documents and to provide peer recognition and technical assistance to the fiscal officers preparing them.

Encumbrance: The commitment of appropriated funds to purchase an item or service. To encumber funds means to set aside or commit funds for future expenditures.

Enterprise Fund: A fund established to account for operations that are financed and operated in a manner similar to private business enterprise-where the intent is that the cost of providing goods or services to the general public on a continual basis are financed or recovered primarily through user charges.

Expenditure: A decrease in the net financial resources for the purpose of acquiring an asset, service, or settling a loss.

Expense: Charges incurred (whether paid immediately or unpaid) for operation, maintenance, interest and other charges, which are presumed to benefit the current fiscal period.

Fiscal Year: The twelve-month financial period that is designated by the City signifying the beginning and ending period for recording financial transactions. The City of Pharr has specified October 1 to September 30 as its fiscal year.

Fixed Assets: An asset of a long-term nature, which is intended to continue to be held or used, such as land, building, improvements other than buildings, machinery, and equipment.

Flow of Financial Resources: The operating results of this measurement focus show the extent to which financial resources obtained during the period are sufficient to cover claims against financial resources incurred during the period.

Franchise: A special privilege granted by a government permitting the continued use of public property, such as City streets, improvements other than buildings, machinery, and equipment.

Franchise Fee: A fee paid by public service utilities for use of public property in providing their services to the citizens of the community.

Function: Classification of expenditures according to the principal purposes for which the expenditures are made.

Fund: A fiscal and accounting entity with a self balancing set of accounts that record financial transactions cash and /or other resources together with all related liabilities,

obligations, reserves, and equities which are segregated for the purpose of carrying on specific activities or attaining certain objectives in accordance with special regulations, restrictions, or limitations.

Fund Balance: The excess of fund assets over liabilities (assets minus liabilities). Accumulated balances are the result of continual excess of revenues over expenditures/expenses. A negative fund balance is a deficit balance.

GASB-34: The Governmental Accounting Standards Board (GASB) issued Statement 34 in June 1999. The intent of GASB Statement 34 is to more accurately reflect the financial activities of state and local governments in their financial reports. This statement represents the most significant changes made to governmental accounting and financial reporting standards since the Board's inception. GASB-34 provided the basic guidelines for the preparation of government financial statements and allowing comparisons among governments of similar size.

General Obligation Bonds: Bonds that finance a variety of public projects, which pledge the full faith and credit of the City.

General Fund: The largest fund within the City, the General Fund accounts for most of the financial resources of the government. General Fund Revenues include property taxes, licenses and permits, local taxes, service charges, and other types of revenue. This fund includes most of the basic operating services, such as fire and police protection, finance, parks and recreation, library, and general administration.

Governmental Funds: Four fund types used to account for a government's business-type activities. These are the General Fund, the Special Revenue Fund, the Debt Service Fund and the Capital Projects Fund.

Income: Proprietary fund excess of operating revenues, non-operating revenues and operating transfers in over operating expenses, non-operating expenses and operating transfers out.

Infrastructure: Long-term capital assets in the City of Pharr that are used to provide the standard services to the residents. Examples of these items include streets, water lines, wastewater lines, etc....

Internal Service Funds: Internal service funds were established to finance and account for services, materials and supplies furnished to the various departments of the City and, on a limited basis, to other local governmental agencies. These services are provided on a cost reimbursement basis.

Inter-Fund Transfers: Authorized transfers from a fund receiving revenue to the fund through which the resources are to be expended; i.e. transfers from the General Fund to Special Revenue Fund.

Materials/Supplies: Purchase of expendable goods to be used in operation classified as a current operating expenditure benefiting the current fiscal period.

Maintenance: All materials or contract expenditures covering repair and upkeep of City buildings, machinery and equipment, systems, and land.

Modified Accrual: The accrual basis of accounting adapted to governmental fund type expendable trust funds and agency funds spending a measurement focus. Under it revenues are recognized when they become both “measurable” and “available to finance expenditures of the current period”. Expenditures are recognized when the related fund liability is incurred.

Objective: A simply stated measurable statement of aim or expected accomplishment within the fiscal year. A good statement of objective should imply a specific standard for performance for a given program.

Operating Budget: Plans of current expenditures and the proposed means of financing them. The use of an annual operating budget is usually required by law to control government spending.

Operating Costs: Outlays for such current period items as expendable supplies, contractual services, and utilities.

Operating Transfers: Legally authorized transfers from a fund receiving revenue to the fund through which the resources are to be expended.

Ordinance: A formal legislative enactment by the governing board of a municipality. Revenue raising measures, such as the imposition of taxes, special assessments and service charges, universally require ordinances. Ordinances and other legislation are not passed until the plans for and costs of endorsements are known.

Performance Indicator: Variables that measure the success of a department in meeting goals and objectives and/or the workload and performance of the department.

Personnel Services: The costs associated with compensating employees for their labor. This includes salaries and fringe benefits.

Projected Revenues: The amount of projected revenues to be collected, which are necessary to fund expenditures based on prior history and analysis of charges and fees that are assessed.

Proprietary Funds: Two fund types used to account for a government’s business-type activities (e.g. activities that receive a significant portion of their funding through user charges). These are the Enterprise Fund and Internal Service Fund.

Reimbursement: Repayments of amount remitted on behalf of another party. Inter-fund transactions, which constitute reimbursements of a fund for expenditures initially made from it, which are properly applicable to another fund.

Retained Earnings: An equity account reflecting the accumulated earnings of an Enterprise or Internal Service Fund.

Revenue: An increase in assets due to the performance of a service or the sale of goods. In the General Fund revenues are recognized when earned, measurable, and reasonably assured to be received within sixty days.

Revenue Bonds: Bonds, which principal and interest, are payable exclusively from a revenue source pledged as the payment source before issuance.

Risk Management: An organized attempt to protect a government's assets against accidental loss in the most economical method.

Sinking Fund: Location where funds are deposited per the debt requirements and to be used to meet the semi-annual principal and/or interest payments.

Special Revenue Fund: A fund used to account for the proceeds of specific revenue sources that are legally restricted to expenditures of specific purposes.

Tax Base: The total value of all real and personal property in the City as of January 1st of each year, as certified by the Hidalgo County Appraisal District. The tax base represents net value after all exemptions.

Tax Levy: The total amount of tax is stated in terms of a unit of the tax base. The assessor applies the rate to taxable value to compute a tax due on each property.

Tax Rate: The amount of tax that is stated in terms of units of the tax base. The assessor applies the rate to taxable value to compute a tax due on each property.

Tax Rate Limit: The maximum rate at which a government may levy a tax. A maximum tax rate permitted by the Constitution of the State of Texas and City Charter is \$2.50 per \$100 of assessed value.

Traditional Budget: The budget of a government wherein expenditures are based entirely or primarily on objects of expenditures.

Working Capital: Current Assets less Current Liabilities.



AGENDA MEMORANDUM

BOARD: City Commission

AGENDA ITEM #: 6.B.

DATE SUBMITTED: September 25, 2017

MEETING DATE: October 2, 2017

FROM: Elva Edmundson, Administrative Assistant

DEPARTMENT: Parks

DIRECTOR: Sergio Alanis

Agenda Item: Consideration and action, if any, awarding proposal for golf cart lease agreement (RFP No. 1617-75-510-0040).

Classification: Consent

(* If closed session, City Attorney must review and approve.)

Exclude Material from Public Packet? No

Reason:

Issue: On September 14, 2017, the City of Pharr received two proposals for the Golf Cart Lease Agreement. After reviewing both bids staff is recommending to enter a new 42 month lease agreement with the low bid from Yamaha Golf-Car Company for the following items which consist of 70 golf carts without the GPS upgrade and one utility cart.

Financial Consideration: The cost with Yamaha would consist of \$76.50 per cart in comparison to \$79.97 with EZGO.

Staff Recommendation: Staff recommends City Commission approve this item.

Alternatives: n/a

ROUTING:

Elva Edmundson
Sergio Alanis
City Management Office

Created/Initiated - 09/25/2017
Approved - 09/29/2017
Final Approval - 09/29/2017

OWNER: CITY OF PHARR

BID TABULATION NO.:

1617-75-510-0040PROJECT NAME: GOLF CART LEASE AGREEMENT

DATE:

September 14, 2017

	NAME	DESCRIPTION	UNIT PRICE	TOTAL
1	EZ-GO 1451 Marvin Griffin Rd	Augusta, GA 30000	QTY 42 months 70 \$10170.80/md option w/GPS \$20.59 per car	Annual \$73521.40
2				
3	Yamaha GOLF 522 Carriage House	Spring Branch, TX	QTY 165 \$70.50/md	4072.50/md
4			QTY 5 w/light (same as above)	
5			\$1830 ⁰⁰ buyback per car	
6				
7				
8				

Staff Present:

Joel GallzaMichael FennellMonica BuffenbargerIsela Baasera

Others Present:



Tierra Del Sol Golf Course
700 E Hall Acres Road Pharr, TX 78577
956.402.4545



Golf Cart Proposal Comparison

Description	Yamaha	EZGO
Proposal Date	Sept. 14, 2017	Sept. 14, 2017
Number of Carts	70 (including 5 with lights)	Same
Year & Model	2018 Drive2 "DC Electric"	2018 TXT 48V
Color	Glacier White w/ contoured stone color seats	Ivory w/ oyster seats
Term of Lease	42 months	42 months
Battery Life	4 years or 25,000 amp hours	Same
Charger Receptacle	4 years	3 years
Bumpers on Carts	Yes	No
Warranty (major electronics)	4 years	4 years
Cost	\$76.50/cart	\$79.97/cart
Buy Back from Vendor	Yes	No
Buy Board Members	Yes	Yes
GPS (option)	\$28.00/cart/month	\$26.59/cart/month

Each cart from each vendor has included the following accessories in their proposal:
USB Ports; 2 Mounted Sand Bottles; Battery Fill System; Custom Logo;; Cleared Hinged
Windshield; Wheel Covers; Information Holder; 2 Keys.

Beverage Cart Lease Pymt	\$220.00/mo for 42 mos.	\$320.35/mo for 42 mos.
Utility Cart Lease Pymt	\$125.00/mo for 42 mos.	\$138.55/mo for 42 mos.

Staff Recommendation:

Staff recommends that The City of Pharr (Tierra Del Sol Golf Club) enter into a new 42 month lease agreement with the low-bid from Yamaha Golf-Car Company for the following items:

1. 70 Golf Carts **without** the GPS upgrade.
2. 1 Utility Cart

Utilizing the buyback opportunity for the current Yamaha beverage cart in the amount of \$4300.00 from the Yamaha Golf-Car Company.

Delivery to be in November 2017 off all items.



AGENDA MEMORANDUM

BOARD: City Commission

AGENDA ITEM #: 6.C.

DATE SUBMITTED: September 27, 2017

MEETING DATE: October 2, 2017

FROM: Rita Galvan, Secretary

DEPARTMENT: Development Services

DIRECTOR: Melanie Cano

Agenda Item: Quintanilla Headley & Associates Inc., representing Esponjas Development, LTD., Cruz Cantu III, President, is requesting preliminary and final plat approval of the proposed Amended Tropic Star Estates Subdivision. The property is legally described as being a 1.748 acre tract of land out of the South 574.00 feet of Lot 1, Tropic Star Estates Subdivision, Pharr, Hidalgo County, Texas. The property is located within the 100 Block of East Tropic Star Road.

Classification: Regular

(* If closed session, City Attorney must review and approve.)

Exclude Material from Public Packet? No

Reason: N/A

Issue: Quintanilla Headley & Associates Inc., representing Esponjas Development, LTD., Cruz Cantu III, President, is requesting preliminary and final plat approval of the proposed Amended Tropic Star Estates Subdivision.

Financial Consideration: N/A

Staff Recommendation: Planning staff recommends preliminary and final plat approval of the proposed Amended Tropic Star Estates Subdivision subject to the listed conditions:

Alternatives: N/A

ROUTING:

Rita Galvan

Created/Initiated - 09/27/2017

Roland Gomez

Approved - 09/28/2017

Melanie Cano

Approved - 09/28/2017

City Management Office

Final Approval - 09/28/2017



MEMORANDUM

DATE: MONDAY, OCTOBER 02, 2017
TO: MAYOR AND CITY COMMISSION
THROUGH: JUAN GUERRA, CITY MANAGER
FROM: DEVELOPMENT SERVICES

SUBJECT: AMENDED TROPIC STAR ESTATES SUBDIVISION FILE NO. SUB#170926

GENERAL INFORMATION:

APPLICANT: Quintanilla Headley & Associates Inc., representing Esponjas Development, LTD., Cruz Cantu III, President, is requesting preliminary and final plat approval of the proposed Amended Tropic Star Estates Subdivision.

LEGAL DESCRIPTION: The property is legally described as being a 1.748 acre tract of land out of the South 574.00 feet of Lot 1, Tropic Star Estates Subdivision, Pharr, Hidalgo County, Texas.

LOCATION: The property is located within the 100 Block of East Tropic Star Road.

ZONING: The property is currently zoned High-Density Multi-Family Residential District (R-4). The adjacent zones are Mobile Home District (R-MH) to the east and General Business District (C) to the north, south and west. The property is designated commercial and manufactured homes use in the Land Use Plan.

PROPERTY PROPOSED USE: Apartments.

VARIANCES: None requested.

RECOMMENDATIONS: Planning staff recommends preliminary and final plat approval of the proposed Amended Tropic Star Estates Subdivision subject to the following conditions:

**STREETS, PAVING
AND R.O.W.:**

1. In compliance.

EASEMENTS:

1. Show easement existing not proposed.

**SIDEWALK:
ADA:**

1. In compliance.

FIRE PROTECTION:

1. In compliance.

WATER:

1. In compliance.

SEWER:

1. In compliance.

DRAINAGE:

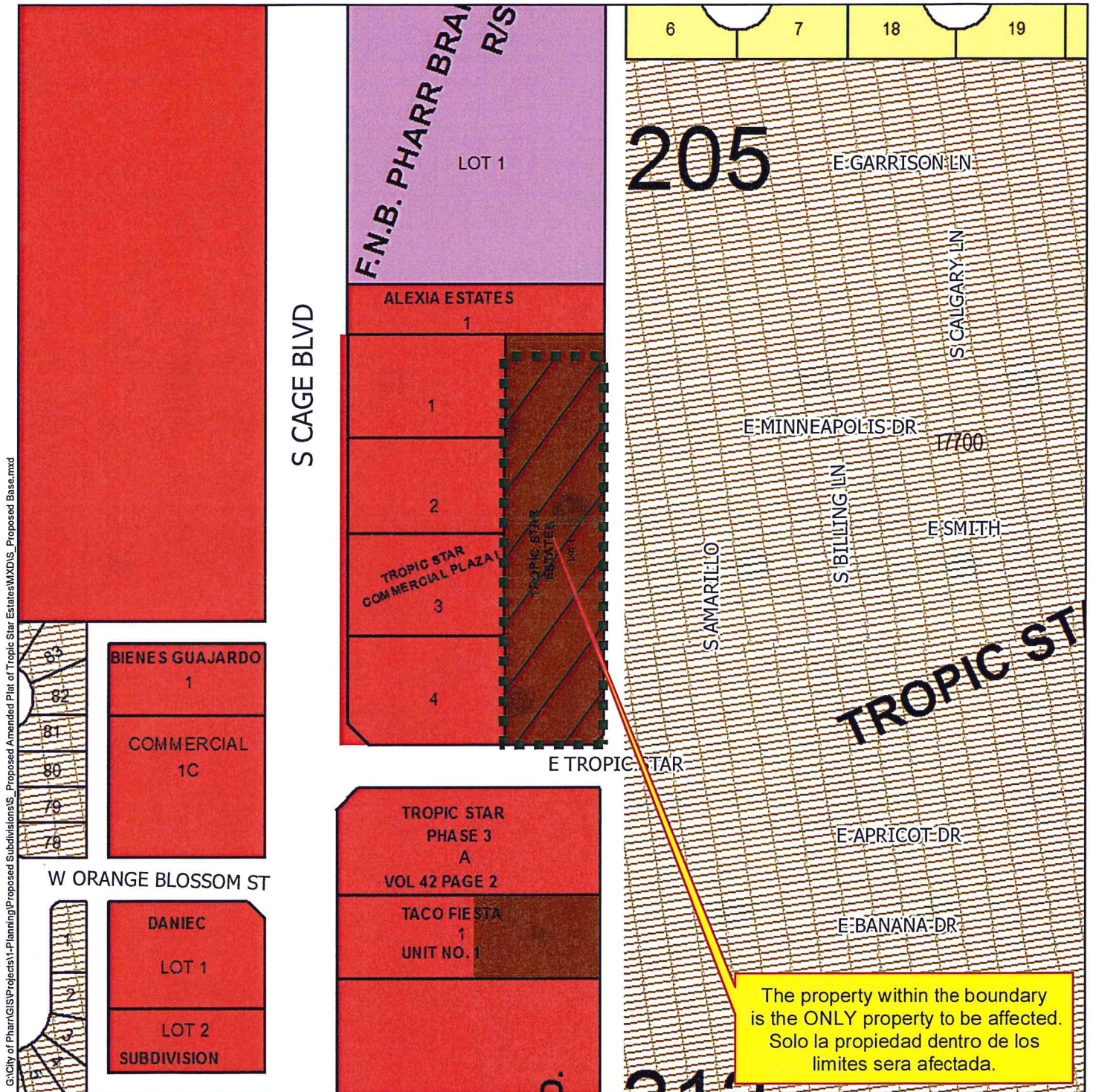
1. In compliance.

OTHER:

1. Plat note #4 add: Distance between buildings 10' (or as per 2012 IBC).
2. Verify plat layout with metes & bounds.

**PLANNING AND
ZONING
COMMISSION:**

The Planning and Zoning Commission voted unanimously to approve the preliminary and final plat approval of the proposed Amended Tropic Star Estates Subdivision.



Agricultural Open Space	High Density Multi-Family	Government Owned	Heavy Industrial	Hidalgo ISD
Single Family	Mobile Home	General Business	Limited Industrial	Valley View ISD
Single Family Small Lot	Townhouse	Business District	Neighborhood Commercial	Planned Unit Development
Two Family	HUD Code	Drainage Easement	Office Professional	
Medium Density Multi-Family	Rail Road R.O.W.	Heavy Commercial	PSJA ISD	





AGENDA MEMORANDUM

BOARD: City Commission

AGENDA ITEM #: 6.D.

DATE SUBMITTED: September 29, 2017

MEETING DATE: October 2, 2017

FROM: Edward Wylie, Assistant City Manager

DEPARTMENT: Administration

DIRECTOR:

Agenda Item: Consideration and action, if any, to confirm the City Manager's appointment of a Department Head for the Police Department

Classification: Closed Session

(* If closed session, City Attorney must review and approve.)

Exclude Material from Public Packet? No

Reason:

Issue: Item will be discussed in closed session

Financial Consideration:

Staff Recommendation:

Alternatives:

ROUTING:

Edward Wylie
Patricia Rigney
City Management Office

Created/Initiated - 09/29/2017
Approved - 09/29/2017
Final Approval - 09/29/2017



AGENDA MEMORANDUM

BOARD: City Commission

AGENDA ITEM #: 7.A.

DATE SUBMITTED: September 25, 2017

MEETING DATE: October 2, 2017

FROM: Vanessa Guzman, Administrative Assistant

DEPARTMENT: Bridge

DIRECTOR: Luis Bazan

Agenda Item: Consideration and action, if any, authorizing City Manager to enter into a Memorandum of Understanding (MOU) with the Port of Brownsville.

Classification: Regular

(* If closed session, City Attorney must review and approve.)

Exclude Material from Public Packet? No

Reason:

Issue: On September 20, 2017, the Bridge Board approved Authorizing the City Manager to enter in to a Memorandum of Understanding (MOU) with the Port of Brownsville.

Financial Consideration:

Staff Recommendation: Authorizing City Manager to enter in to a Memorandum of Understanding (MOU) with the Port of Brownsville.

Alternatives:

ROUTING:

Vanessa Guzman

Created/Initiated - 09/25/2017

Luis Bazan

Approved - 09/26/2017

Karla Moya

Approved - 09/26/2017

Patricia Rigney

Approved - 09/26/2017

City Management Office

Final Approval - 09/27/2017

MEMORANDUM OF UNDERSTANDING

PHARR INTERNATIONAL BRIDGE

and the

Brownsville Navigation District (PORT OF BROWNSVILLE)

THIS MEMORANDUM OF UNDERSTANDING is made by and between the **Pharr International Bridge (Pharr Bridge)**, Pharr, Texas, a City of Pharr-owned and operated international bridge and the **Brownsville Navigation District (Port of Brownsville)**, a navigation district and political subdivision of the State of Texas in Brownsville, Texas.

WHEREAS, the Port of Brownsville is one of the busiest ports in Texas, on the Gulf of Mexico and in the United States, serves the Rio Grande Valley and Northern Mexico, is the only deep-water port on the US-Mexico border, and handles cargo such as steel, petroleum and dry bulk products; and

WHEREAS, the Pharr International Bridge serves as one of the most important ports of entry on the U.S.-Mexico border. The bridge handles commercial vehicles as well as passenger-operated vehicles. The Pharr International bridge connects U.S. 281 to the city of Reynosa, Tamaulipas, which is an important industrial city in northeastern Mexico, and is one of the fastest growing cities in Latin America; and

WHEREAS, the Port of Brownsville and the Pharr International Bridge share certain mutual economic, geographic, market, energy and transportation interests; and

WHEREAS, the Pharr International Bridge and the Port of Brownsville believe it is in their mutual interests to establish an alliance of cooperation aimed at facilitating international trade and generating economic development in the Rio Grande Valley; and

WHEREAS, the Port of Brownsville and the Pharr International Bridge agree to cooperate in the exchange of information regarding business development, economic development, market studies and transportation information when it is mutually beneficial to do so; and

WHEREAS, the Pharr International Bridge and the Port of Brownsville will collaborate when possible on international business development opportunities involving Mexico, and develop opportunities that can connect and grow business between the Pharr International Bridge and the Port of Brownsville; and

WHEREAS, the Port of Brownsville and the Pharr International Bridge agree to, when convenient and appropriate, undertake joint marketing efforts aimed at promoting the water and land routes, joint exhibitor booths at produce, logistics and the features of both entities for the purpose of economic development; have joint press conferences; editorial placement and other public relations materials or activities of mutual interest;

- The MOU shall enter force from the date of signature and shall continue in effect indefinitely until either party decides to terminate it, upon sixty days written notice.
- This MOU may be modified by mutual consent formalized by written communication between the two entities and specifying the date of its enforcement.

The parties hereto execute the Agreement on this _____ day of _____ 2017.

Ambrosio "Amos" Hernandez
Mayor
City of Pharr, Texas

Eduardo A. Campirano
Port Director & CEO
Port of Brownsville, Texas



AGENDA MEMORANDUM

BOARD: City Commission

AGENDA ITEM #: 7.B.

DATE SUBMITTED: September 27, 2017

MEETING DATE: October 2, 2017

FROM: Edward Wylie, Assistant City Manager

DEPARTMENT: Administration

DIRECTOR:

Agenda Item: Consideration and action, if any, on contract addendum with KM International LLC.

Classification: Regular

(* If closed session, City Attorney must review and approve.)

Exclude Material from Public Packet? No

Reason:

Issue: The City of Pharr entered into an agreement with KM International, LLC, on March 6, 2017 for "Marketing, Public Awareness, and Communications Consulting Services." KM International has since been assisting the City of Pharr in analyzing and consolidating the city's annual advertising and marketing efforts and developing a comprehensive citywide annual marketing and communications plan.

To better serve the City of Pharr and more effectively streamline and align all communications, messaging, and advertising efforts, it has been determined that it is in the best interest of the City of Pharr to appoint KM International as the Agency of Record to represent the City on any and all advertising programs.

With more than 30 combined years in governmental and public relations, KM International's staff has a lengthy and productive history of effective relationships with local media outlets. With its demonstrable success in representing the City of Pharr and promoting the City of Pharr's events, projects and services to the community, KM International is in a prime position to continue representing the City of Pharr as Agency of Record.

BENEFITS:

Single point of contact for all advertising programs, services and contracts

Targeted and focused marketing campaigns for City events, projects and priorities
Ability to negotiate advertising options and placements for the best deal for City of Pharr.

Streamlined efforts for all advertising campaigns, with consistency of brand, message, and design.

Reports and reconciliations of invoices, payments, and tear sheets to ensure accuracy of placements.

Financial Consideration: Zero cost to the City of Pharr

Staff Recommendation: Approval

Alternatives:

ROUTING:

Edward Wylie

Created/Initiated - 09/27/2017

Karla Moya

Approved - 09/27/2017

Patricia Rigney

Approved - 09/27/2017

City Management Office

Final Approval - 09/28/2017

Agency of Record Letter

Dear Media Representative:

This correspondence is to confirm that The City of Pharr (hereinafter referred to as “City”) has designated KM International, LLC (hereinafter referred to as “Agency”) as its Agency of Record, and has authorized Agency to order and place advertising and promotional services, and/or related services, on City’s behalf.

Accordingly, payments due for services entered into on our behalf by Agency and provided on our behalf will be made in accordance with the terms and conditions set forth by approved advertising agreements.

As such, KM International, LLC is the single point for any and all proposals, contracts, invoicing, and any other communications regarding advertising ordered by Agency and provided by Media Provider on our behalf, at the information listed below:

City of Pharr Media Department
c/o KM International, LLC
914 S. 15th St., McAllen, Texas 78501

Contact: Karina Cardoza, Public Relations Consultant
Phone: 956-343-0011
Email: info@kminternationalpr.com

The terms and conditions outlined herein shall remain in full force and effect for all future services ordered by Agency and provided by Media Provider on our behalf.

Sincerely,

Juan Guerra
City Manager
City of Pharr, Texas

ADDENDUM

The City of Pharr hereby amends the agreement with KM International LLC entered into on March 6, 2017 as follows:

APPOINTMENT OF AGENCY

The City of Pharr hereby appoints KM International, LLC, as the City of Pharr's advertising agency of record for any and all advertising and marketing purchases with print, radio, television, digital, outdoor advertising and other mediums to promote the City events, projects and priorities.

ADDITIONAL SCOPE OF SERVICES

KM International, LLC, hereinafter referred to as "Agency" will perform the following services for the City of Pharr, hereinafter referred to as "City," in connection with the planning, preparing and placement of advertising for City:

- a) Study events, products and services;
- b) Analyze present and potential markets;
- c) Create, prepare and submit for approval, advertising ideas and programs;
- d) Employ on City's behalf knowledge of available media and means that can be responsibly used to advertise City's events, products and services;
- e) Prepare and submit to City, for approval, estimates of costs of these recommended advertising programs;
- f) Write, design, illustrate, produce or otherwise prepare advertisements, including commercials to be broadcast, or other appropriate forms of City's message;
- g) Order the space, time, or other means to be used for advertising, endeavoring to secure the most advantageous rates available;
- h) Properly incorporate City's message in all advertising campaigns and spots;
- i) Check and verify insertions, displays, broadcasts or other means used, to such degree as is usually performed by advertising agencies; and
- j) Audit invoices for space, time, material preparation and services.

COMPENSATION

This addendum does not affect the compensation agreement in place for scope of services in the original agreement.

Through this addendum, Agency shall not receive any additional compensation from City. Agency may receive, as applicable, a standard commission of the published rates from owners of media on space in media purchased by agency for client.

BILLING

Bills for services rendered pursuant each month shall be sent to client on the 1st day of each month prior to the month such services shall be rendered, and shall be due and payable on the 15th of every month.

CLIENT APPROVAL OF WORK AND EXPENDITURES

Agency shall prepare and submit for City's approval advertising campaign plans, together with estimates of their cost. All scripts, advertising copy and layouts, story boards and other materials prepared by agency pursuant to an advertising campaign plan shall be approved by City prior to placement.



AGENDA MEMORANDUM

BOARD: City Commission

AGENDA ITEM #: 7.C.

DATE SUBMITTED: September 27, 2017

MEETING DATE: October 2, 2017

FROM: Edward Wylie, Assistant City Manager

DEPARTMENT: Administration

DIRECTOR:

Agenda Item: Consideration and action, if any, on ratification of IT Audit contract.

Classification: Regular

(* If closed session, City Attorney must review and approve.)

Exclude Material from Public Packet? No

Reason:

Issue: With the departure of the IT Director it was imperative to conduct an audit of the IT Department in a expedited manner.

Financial Consideration: \$1,500.00

Staff Recommendation: Staff recommend to ratify the contract

Alternatives:

ROUTING:

Edward Wylie
Karla Moya
Patricia Rigney
City Management Office

Created/Initiated - 09/27/2017
Approved - 09/28/2017
Approved - 09/28/2017
Final Approval - 09/28/2017



AGENDA MEMORANDUM

BOARD: City Commission

AGENDA ITEM #: 7.D.

DATE SUBMITTED: September 28, 2017

MEETING DATE: October 2, 2017

FROM: Hilda Pedraza, City Clerk

DEPARTMENT: Administration

DIRECTOR:

Agenda Item: Consideration and action, if any, authorizing City Manager to negotiate contract with SNG Civil Engineers, LLC (SNG) to update City of Pharr Water and Wastewater Master Plan.

Classification: Regular

(* If closed session, City Attorney must review and approve.)

Exclude Material from Public Packet? No

Reason:

Issue: The City is in need of an updated master water and sewer comprehensive plan. We have a massive influx of development and need to plan for the future and current growth of Pharr. Furthermore, we need an updated plan to submit for grant funding to several different organizations.

Financial Consideration: Cost of the update will be approximately \$274,000.00

Staff Recommendation: Staff recommends approval

Alternatives:

ROUTING:

Hilda Pedraza
Patricia Rigney
City Management Office

Created/Initiated - 09/28/2017
Approved - 09/29/2017
Final Approval - 09/29/2017

EXHIBIT "A"
SCOPE OF SERVICES
City of Pharr Water & Wastewater Master Plan
Professional Engineering Services
July 17, 2017

Project Background

This document defines SNG Civil Engineers, LLC (SNG) scope of service and associated budget to develop a water and wastewater master plan for the City of Pharr. The master plan will include the City's ETJ (**Exhibit A**) and Certificates of Convenience and Necessity (CCN) area. The Master Plan study period will extend 25-years (2015 to 2040).

The City of Pharr (City) is located in Hidalgo County within the Rio Grande Valley (RGV) and has a population of approximately 74,000. The majority of the residents are served by the City with the exception of the northeast quadrant of the City which is served by North Alamo Water Supply. The area in the City's far south side is served by Military Highway Water Supply.

Provided below is brief summary of the City's water and wastewater system:

Water System

Water Treatment Plant

The City operates a single water treatment plant that includes three (3) distinct treatment trains. The plant was recently expanded to increase its capacity from 10 to 19- mgd. The majority of the new capacity was achieved by the addition of a third treatment train (7.5- mgd). This facility is a conventional surface water treatment plant.

Water Distribution System

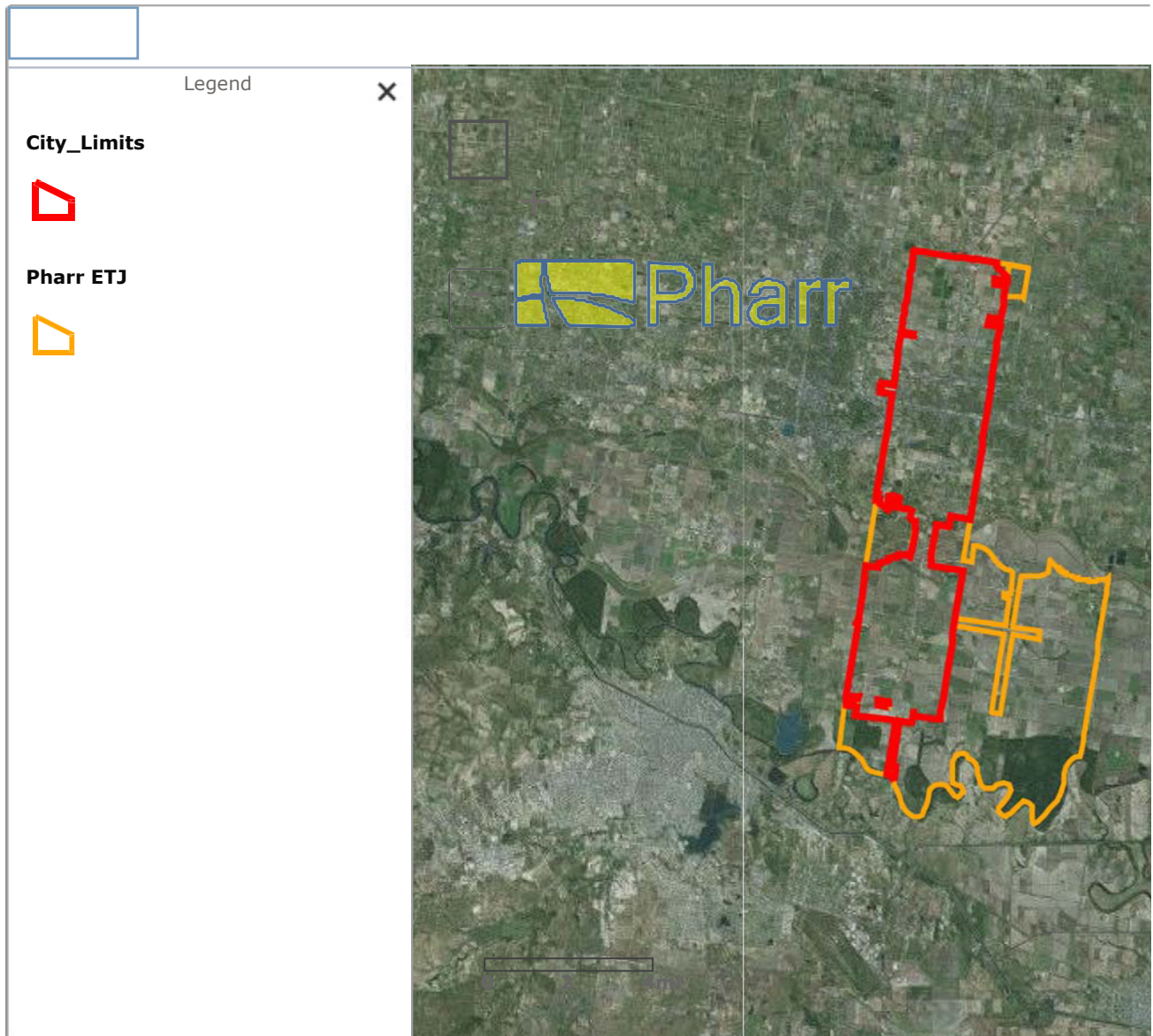
The Water Distribution System includes a single booster pump station and three (3) elevated storage tanks (South Tower, Expressway Tower, and US 281 Tower). The water distribution network includes roughly 275-miles of piping. The City is currently in the process of installing a new water transmission main and 1.0-Million Gallon Elevated Storage Tank (Eldora).

Wastewater System

Wastewater Treatment Plant

The City operates a single wastewater treatment plant that was expanded in 2010. The plant is permitted to treat 8-mgd. This facility has three (3) distinct treatment trains. Two of the trains use extended air technology (Carrousel-Oxidation Ditch). The third and newest train is a Biological Nutrient Removal (BNR) Process.

Exhibit A- City of Pharr ETJ



Wastewater Collection System

The collection system includes gravity sewer mains and multiple lift stations. The City recently completed a comprehensive wastewater collection system improvement project. The primary goal was to install deeper sewer mains to reduce the number of lift station as well as managing the proliferation of future stations. The City still maintains and operates a number of lift stations that are dilapidated and near capacity.

SCOPE OF WORK

Task 1.0: Water System Master Plan

The main objective is to prepare a water system master plan that identifies system deficiencies as well as long term needs to handle future growth projections. Ultimately SNG will develop a capital improvements program (CIP) to address system deficiencies and projected growth.

- 1.1 Collect Background Data. SNG will collect data from the City as well as local, regional, state, and federal agencies or sources on land use, site conditions, and population.
 - a) A description of the project study area that includes information on the location, geological characteristics, soil characteristics, groundwater sources and growth quality, surface water sources and quality, and flooding potential. SNG will identify data gaps. Data gaps may include recommendations for additional field studies or research for any area under this task found to be insufficient.
 - b) Summary and drawing of the current and proposed land uses within the project study area using data from the existing City of Pharr Comprehensive Land Use Plan. It is our understanding that the Land Use Plan is currently being updated and will likely not be ready for our use in this study. SNG will coordinate with the City's Land Use Plan Consultant to secure information that may be available for our use.
 - c) A summary of the historical (past 15-years), present, and projected (next 25-year) population data from the existing City of Pharr Comprehensive Land Use Plan and Information developed by the Texas Water Development Board (TWDB). Population projections shall be based on applicable or acceptable regional, state, or federal guidelines and information developed by the TWDB. As previously noted, the Land Use Plan is currently being updated but will likely not be available for this study. SNG will coordinate with the City's Land Use Plan Consultant to secure any information that may be available for our use.
- 1.2 Document Existing Water System Facilities. SNG shall collect data and information from the City which shall include (1) record drawings, (2) facility maps, (3) GIS Map, and (4) interviews with City Personnel to develop an inventory and description of the existing water system facilities. The inventory and description shall include the following:
 - a) History and overview of the existing water system facility, including a description and current condition of major system components such as the water distribution

- system, water plant, water plant groundwater wells, ground and elevated storage tanks, pumping facilities, isolation valves, transmission mains, and metering facilities.
- b) Summary of design criteria for existing treatment, storage, and distribution system.
 - c) Description of how the public water system works which includes the transfer from the raw source to treatment, storage, and distribution.
 - d) Performance history, SNG will summarize data related to system breaks, reliability, fire flow issues, and regulatory compliance.
 - e) A summary of outstanding treatment deficiencies identified in any of the previous inspection reports by TCEQ or any other comprehensive performance evaluation reports.
 - f) Description and location of any water consumers within the City's service area not being served or consumers that may be illegally connected.
 - g) Meeting with City's Maintenance and Operations Personnel to verify the accuracy of the data.
- 1.3 Develop Water System Design Criteria. SNG shall determine the appropriate design criteria for sizing distribution and transmission mains (maximum velocity, operating pressure, friction factor, headloss, minimum diameter, looping), pumping facilities (capacity, time of use, redundant pumps, back-up generator), wells, water loss minimization (plant metering accuracy), leak detection, meter replacement, and associated appurtenances and facilities. We will also develop minimum and maximum operating system pressures for residential and commercial use.
- a) Develop Projected Water Usage Requirements. Using TWDB population projections, land use, and population data projections identified under previous tasks, we will determine the ultimate water usage requirements for the project study area. It is our understanding that the Land Use Plan Land Use Plan is currently being updated and will likely not be ready for our use in this study. SNG will coordinate with the City's Land Use Plan Consultant to secure information that may be available for our use. Based on the City's Water Production Records we will take into account seasonal variations in water usage and develop maximum day and max hour demands factors for use in the water system model. Projected flows shall be summarized in tabular and/or graphical form. We will also include an accounting of existing water rights and additional need to meet future demands.
- 1.4 Base Map Preparation. Utilizing the information collected under Task 1.1, SNG shall update an existing base map or prepare a new base map that represents the existing public water system collection, treatment, storage, distribution facilities, line sizes and associated appurtenances. If a base map must be prepared, we shall utilize existing aerial surveys or other equivalent sources such as USGS maps, TXDOT highway maps or Hidalgo County Central Appraisal District maps of the City of Pharr. The base sheets shall indicate all normal planimetric features. We shall include horizontal and vertical alignments for the public water system components on the base sheets. Vertical alignments shall only be provided for critical locations and at locations as identified by the City of Pharr personnel. Field surveys to fill in missing topographic data is considered beyond the scope of this project.

- 1.5 Model Water System under Existing Conditions. SNG shall develop a computer model of the existing water system and calibrated to within a reasonable tolerance of the measured field values. The model shall include major transmission and distribution mains (10-inch and greater), auxiliary wells, reservoir, ground and elevated storage tanks, high service pumps, pressure relief and isolation valves, and system interconnections.

The water system shall be modeled under maximum day (MD), maximum hour (MH), and MD plus various fire flows. Available water system pressure readings and fire flow test data shall be used to calibrate the model. Fire hydrant pressure recorders provided by the City shall be used. A schematic of the computer model indicating the location of pipes and nodes shall be prepared that is compatible with the water system base map. Utilizing the computer model developed under this Task, as well as the design criteria developed under Task 1.3, we will identify potential areas of deficiency within the existing City water system using EPANET (Water System Modeling Software).

The model will be field calibrated with the assistance of the City. Calibration is an important part of the modeling process. The information collected during the calibration will allow us to adjust roughness coefficients, and/or other modeling parameters to more accurately reflect field conditions. The calibration protocol will be developed as part of the modeling process but it will generally follow the process outlined below:

- a) Identify fire hydrants at strategic locations within the City's Distribution system. We anticipate approximately 4 to 6 tests distributed throughout the City to cover south, central, and north regions. Tests will be conducted during low and high demand conditions. However, a majority of the tests will be conducted during low flow conditions to minimize variables. When the booster pump station is off and flow is being delivered by the elevated storage tanks. The elevated storage tank must be relatively full to allow the test to run without the booster pump station.
- b) Low demand condition- A fire hydrant will be opened and flow pressure reading taken. Simultaneously pressure and flow measurement will be taken at two other hydrants. During this test, flow and pressure reading will be recorded at each of the elevated storage tanks.
- c) High demand condition- Similar to low flow except measurements will also be taken at the booster pump station.

Data collected will provide demand and pressure readings at strategic points in the distribution system. This will help make adjustments to the model to ensure that the model is accurately simulating field conditions.

SNG will provide instructions, maps showing fire hydrants to be tested as well as log sheet to record data.

- 1.6 Model Water System under Future Conditions. Using the computer model developed under the previous task, we shall use data on projected land use, population, water supply, water usage requirements, and design criteria, as well as projected street

alignments and development patterns to determine the relevant locations and recommended sizes of future public water system facilities to meet projected demand. We shall identify future facilities, including transmission and distribution lines, loops, booster stations, auxiliary wells, ground and elevated storage tanks, reservoirs, high service pumps, interconnections, etc. for projected demand.

The computer model developed under the previous task shall be expanded and used as a tool to verify and document future water system facilities. The expanded model shall simulate maximum day, maximum hour, and maximum day plus various fire flows. A schematic of the computer model indicating the location the future facilities required to meet projected demand will be provided.

- 1.7 Water Treatment System Analysis -Existing Conditions. Based on available data, SNG will evaluate the existing water treatment facilities to determine current process capabilities and performance capacity.

SNG will evaluate the existing water treatment facilities capacity and analyze options for replacement and/or expansion of these facilities to meet existing regulatory requirements.

- 1.8 Water Treatment System Analysis -Future Conditions. Based on ultimate water demand projections we will evaluate the existing water treatment facilities capacity and analyze options for replacement and/or expansion of these facilities to meet future demands.

In addition to considering the expansion of the existing treatment processes, we will investigate the use of other treatment processes in conjunction with existing processes to optimize overall treatment plant performance. We will develop conceptual level layout of each alternative required to meet ultimate demand projections.

- 1.9 Existing System- Recommended Improvements. For each operational or facility deficiency identified we shall identify improvements to address the deficiency. We will also identify any other improvements required for the existing water system to improve system efficiency, reliability, and capability to provide a consistent supply of potable water. For each alternative, develop or identify the following information will be included:

- a. Preliminary cost estimates for capital improvements and capital replacements.
- b. Other considerations, such as land requirements, implementation or phasing requirements, complexity of operation, compliance with existing regulatory requirements or additional regulatory requirements, reliability, flexibility, long-term implications for possible expansion, and any other advantages or disadvantages.
- c. Provide a summary of all alternatives in a tabular form that lists the deficiency or improvement, the alternatives identified, estimated costs, environmental impacts, other considerations, and any other advantages and disadvantages. SNG shall indicate in the tabular summary the recommended alternative.

1.10 Future System- Recommended Improvements. For each future facility identified under Task 1.3, SNG shall identify improvements required to meet projected demand. For each recommended improvement, we will develop and identify the following:

- a. Preliminary cost estimates for capital improvements and capital replacements.
- b. Other considerations, such as land requirements, implementation or phasing requirements, complexity of operation, compliance with existing regulatory requirements or additional regulatory requirements, reliability, flexibility, long- term implications for possible expansion, and any other advantages or disadvantages.
- c. Provide a summary of all alternatives in a tabular form that lists the deficiency or improvements, the alternatives identified, estimated costs, environmental impacts, other considerations, and any other advantages and disadvantages. We shall indicate in the tabular summary the recommended alternative and a justification for the selection of the alternative.

1.11 Implementation Plan. Based on the recommendations made, we shall develop an implementation plan that identified the priorities for implementation and a proposed phasing program. We shall distinguish between facilities or improvements required to address existing deficiencies and those required to meet future demand.

1.12 Additional Water Modeling –Fire Flow Test Deficiencies

Investigate inadequate flow conditions found during recent fire flow test in the City’s far south region. A recent fire flow test conducted near the intersection of Cage Road and Military Highway indicated insufficient flow (less than 2,500-gpm). Staff will confirm line sizes in this area. SNG will update water distribution model to reflect current conditions in the area in question (E. Anaya Road south to Military Highway). Please note that our water model is outdated and uncalibrated. However, it is possible that the model may identify potential fire flow deficiencies noted in this area.

It may be possible to correct fire flow deficiencies by interconnecting the 12-inch water main along the North ROW of Cage Road to the existing 12-inch water main along the South ROW. The model will help determine if this will help correct deficiencies.

If the model reflects this to be a viable option the City may consider authorizing design and construction under the existing Water Transmission Main Project. This construction project is near completion. This work would need to be executed as a change order. It also needs to be approved by the TWDB.

Task 2.0: Wastewater System Master Plan

The objective of this Task is to prepare a wastewater system master plan that identifies the wastewater system's existing deficiencies and long-term needs to accommodate future growth, and formulate and recommend alternatives for addressing the deficiencies and long-term needs to facilitate State and Federal regulatory agency compliance.

- 2.1 Collection Project Background Data. SNG shall collect data directly from the City, and other local, regional, state, and federal agencies or sources on the land use, site conditions, and population.
- a) A description of the project study area that includes information on the location, geological characteristics, soil characteristics, groundwater sources and growth quality, surface water sources and quality, flooding potential, and anticipated expansion potential. SNG will identify data gaps. Data gaps may include a list of additional field studies or research for any area under this task for each we find to be insufficient.
 - b) Summary and drawing of the current and proposed land uses within the project study area using data from the existing City of Pharr Comprehensive Land Use Plan. Land Use Plan is currently being updated and will likely not be ready for our use in this study. SNG will coordinate with the City's Land Use Plan Consultant to secure information that may be available for our use.
 - c) A summary of the historical (past 15-years), present, and projected (next 25-year) population data from the existing City of Pharr Comprehensive Land Use Plan and Information developed by the TWDB. Population projections shall be based on applicable or acceptable regional, state, or federal guidelines and information developed by the TWDB. Land Use Plan is currently being updated and will likely not be ready for our use in this study. SNG will coordinate with the City's Land Use Plan Consultant to secure any information that may be available for our use.
- 2.2 Engineering and Planning Criteria. SNG shall review the engineering and planning criteria currently used by the City and other regional wastewater utilities with similar land use, development density, and flow generation patterns, as well as planning criteria specified under applicable local, state, or federal regulations, and develop appropriate engineering and planning criteria for the following:
- a) Unit Flow Generation rates
 - b) Design Peaking Factors
 - c) Common Infiltration and Inflow Values for the area
 - d) Minimum Pipe Slopes and Flow Velocities
 - e) Background of Sewer Design and Analysis Procedure
 - f) Recommended Sewer Design and Analysis Criteria
- 2.3 Wastewater Flows. SNG shall compile historical wastewater flows for the past five (5) years, and determine the current and projected wastewater flows for average and peak conditions using the selected flow and peaking factors. SNG shall present the wastewater flows in tabular form and describe any unusual flow characteristics.
- 2.4 Document Existing Wastewater Treatment and Collection Facilities. SNG shall compile an inventory and description of the existing wastewater collection and treatment facilities within the City. The inventory and description shall be based on City records, maintenance and inspection reports, facility maps, record drawings, reports previously

prepared for the City, and interviews with City personnel. The inventory and description shall include the following:

- a) History and overview of existing wastewater collection and treatment facilities, including a description of the location and conditions of major components;
- b) We will summarize existing collection and treatment facilities;
- c) Summary of the design criteria and specifications of the existing collection and treatment facilities;
- d) A description of how the wastewater collection and treatment facilities work;
- e) A summary of outstanding treatment deficiencies identified in any of the previous wastewater system inspection reports or studies such as TCEQ yearly inspections, operations history, etc.;
- f) An exhibit map that illustrates the existing collection and treatment facilities;
- g) We shall conduct meetings with the City's maintenance and operations personnel to verify the accuracy of information collected, from City personnel.

- 2.5 Base Map Preparation. Utilizing the mapping information developed or collected SNG shall update an existing base map or prepare a new base map that represents the location, size, etc. of existing wastewater collection and treatment facilities, structures and appurtenances.

The horizontal and vertical alignments shall be indicated on the base sheets. The base sheets shall indicate all normal planimetric features. Elevation information for manholes shall be based on data available from the City. This may include previous studies, reports, GIS maps, and/or record drawings. It is our understanding that the City may have limited information regarding manhole inverts. SNG has included an allowance to field survey manhole inverts at critical locations (if required).

- 2.6 Wastewater Collection System Analysis -Existing Conditions. Based on the information compiled under the previous task, SNG shall develop a computer model of the existing wastewater collection system (all lines over 8-inch in diameter or larger) to assess the adequacy of the system. The model shall indicate the label designations, length, slope, size, direction of flow, average flow, peak flow, and other appropriate hydraulic data for each reach under existing conditions. Slope data shall be determined from the base mapping, as-built drawings or available GIS maps.

The wastewater collection system shall be analyzed by sub-trunk and trunk based on existing drainage patterns. Using the information on land use for the project study area in conjunction with the flow criteria previously developed for the City, we shall estimate the existing flow, as well as inflow and infiltration tributary to each reach of the collection system. The computer model shall calculate the design capacity of each reach and compare the design capacity with the estimated peak flow in each reach to determine if there is sufficient capacity to meet existing conditions.

SNG shall prepare a schematic indicating the locations of all reaches in the model, as well as their tributary area flows, compatible with the wastewater collection system map. Utilizing the computer model developed under this Task, as well as the design

criteria developed under the previous task, we shall identify potential areas of deficiency within the existing City wastewater collection system.

We shall conduct interviews with City personnel to identify known or suspected deficiencies in the existing wastewater collection facilities.

- 2.7 Wastewater Collection system Analysis -Future Conditions. Based on the future projected land use, population, flow projections and design criteria developed under Task 2.6, as well as projected street alignments and development patterns, we shall determine the relevant locations and recommended sizes of proposed wastewater collection facilities to meet ultimate build-out.

Facilities shall include necessary trunk lines, lift stations, force mains, parallels, system consolidation (structure abandonment) and/or rehabilitation measures, as necessary. The computer model developed under Task 2.6 shall be expanded and used as a tool to verify and document the proposed facilities. SNG shall prepare a computer model schematic that represents the proposed facilities and develop a system of facility identification to assist City personnel with future project scheduling. We will prepare an exhibit map that illustrates the location and size of the proposed facilities.

- 2.8 Wastewater Treatment System Analysis -Existing Conditions. Based on available information, we will evaluate the existing wastewater treatment facilities to determine current process capabilities and performance capacity. We will also discuss the performance capacity in relationship to the applicable federal or state environmental regulations, e.g. NPDES and/or TCEQ discharge standards.

SNG shall evaluate the existing wastewater treatment facilities capacity and analyze options for replacement and/or expansion of these facilities to meet existing regulatory requirements.

- 2.9 Wastewater Treatment System Analysis -Future Conditions. Based on ultimate wastewater flows determined under Task 2.7 and applicable NPDES and/or TCEQ discharge standards and any other applicable federal or state regulatory requirements, we shall evaluate the existing wastewater treatment facilities capacity and analyze options for replacement and/or expansion of these facilities to meet future build-out.

In addition to considering the expansion of the existing treatment processes, we shall investigate the use of other treatment processes in conjunction with existing processes to optimize overall treatment plant performance. We will consider the available land available to the City at the present plant site. We will develop conceptual level layout of each alternative required to meet ultimate demand projections.

- 2.10 Existing System Recommended Improvements. SNG shall identify improvements to address each operational or facility deficiency identified for the existing conditions (for both collection and treatment facilities) under Task 2, including the hookup of all residences, institutions, businesses, etc. to the collection system who are not currently serviced. We shall also identify any other improvements required for the existing wastewater collection and treatment facilities that improve the system efficiency,

reliability, and capability. For each alternative, we shall develop or identify the following:

- a) Preliminary cost estimates for capital improvements, capital replacements, and annual operational and maintenance activities.
- b) Environmental impacts, either beneficial or detrimental.
- c) Other considerations, such as land requirements, implementation or phasing requirements, complexity of operation, compliance with existing regulatory requirements or additional regulatory requirements, reliability, flexibility, long-term implications for possible expansion, and any other advantages or disadvantages.
- d) Provide a summary of all alternatives in a tabular form that lists the deficiency or improvements, the alternatives identified estimated costs, environmental impacts, other considerations, and any other advantages and disadvantages. We shall indicate in the tabular summary the recommended alternative and a justification for the selection of that alternative.

2.11 Identification of Alternatives for Future Conditions. For each facility identified for future conditions under Task 2, SNG shall identify improvements required to meet projected demand. For each improvement, we shall develop or identify the following:

- a) Preliminary cost estimates for capital improvements and capital replacements.
- b) Potential Environmental impacts.
- c) Other considerations, such as land requirements, implementation or phasing requirements, complexity of operation, compliance with existing regulatory requirements or additional regulatory requirements, reliability, flexibility, long-term implications for possible expansion, and any other advantages or disadvantages.
- d) Provide a summary of all alternatives in a tabular form that lists the deficiency or improvement, the alternatives identified, estimated costs, environmental impacts, other considerations, and any other advantages and disadvantages. We shall indicate in the tabular summary the recommended alternative and a justification for the selection of that alternative.

2.12 Implementation Plan. Based on the recommendations made under Tasks 2.10 and 2.11 SNG shall develop an implementation plan that identifies the priorities for implementation and a proposed phasing program. We shall distinguish between facilities or improvements that are required to address existing deficiencies and those required to meet future build-out.

Task 3.0: GIS Map Raw Data

SNG intends to provide data collected related to the City's water and wastewater infrastructure. During this study, SNG will review maps, interview staff, and conduct site/field visits. Discrepancies found in GIS map or missing data will be noted and can be used by the City (at its discretion) to update its maps. This is being provided as courtesy and will generally not be based on field surveys, etc. If data is collected based on field surveys, etc. it will be duly noted.

3.1 GIS Update (Water System). Utilizing the information collected under Task 1.0 and electronic information provided by the City, SNG shall provide mark-ups of the

information on the City's GIS maps. This will allow the City to continue its efforts to populate and update its GIS maps. SNG will attempt to provide an accurate representation of the existing public water system including treatment, storage, distribution facilities, line sizes and all associated appurtenances.

- 3.2 GIS Update (Wastewater System). Utilizing the information collected under Task 2.0 and electronic information provided by the City, SNG shall provide mark-ups of the information on the City's GIS maps. This will allow the City to continue its efforts to populate and update its GIS maps. SNG will attempt to provide an accurate representation of the existing wastewater system including treatment, lift station, force mains and gravity sanitary sewers, line sizes and all associated appurtenances.

Task 4.0: Meetings & Coordination

- 4.1 Project Meetings and Coordination. SNG shall conduct status review meetings with the City staff to ensure constant exchange of ideas and communication. Project meetings shall be held, as a minimum, at the following milestones: project kick-off, every two (2) months during period of service, and after submittal of draft and final reports. All meetings shall be conducted at the City of Pharr offices.

Task 5.0: Project Management

This task consists of project administration, coordination, and supervision of the project team, coordination with other projects, and quality management so that project milestones and deliverables meet schedule and budget constraints.

- 5.1 Project Administration: Monthly Invoicing. SNG shall submit invoices monthly for the Owner's review and approval. Each monthly invoice package shall include an invoice, project status report, and path forward. The Project Status Report will include the following elements:

- Summary of work completed to date
- Upcoming project activities
- Outstanding issues/concerns

- 5.2 Sub-Consultant Management. SNG shall manage, coordinate, and be responsible for its sub-consultants participating in the project. This includes, but not limited to, distribution and coordination of work among the sub-consultants, review and payment of monthly progress and billing, quality assurance and control of the work and submittals by the sub-consultants, etc.

The following are the sub-consultants involved in the project:

- EnvrioSims (Paul Jarrett, P.E.) – Quality Assurance/Quality Control

- 5.3 Coordination with Owner. In addition to those meetings included in the various tasks, SNG shall attend additional coordination meetings as necessary to obtain decisions and input from Owner to achieve the meeting objectives.

- 5.4 Quality Assurance and Control Reviews. SNG shall manage and be responsible for the quality of all its deliverables, which includes following an established QA/QC program.

Task 6.0: Water and Sewer Rate Study Update

A Water and Sewer Rate Study was recently completed. SNG will utilize and update the existing model to account for the revised CIP. The main objective is to evaluate current rates and make recommendations for future rates. Similar to the previous study we will assess the targeted revenue requirement by utility and customer class and considering customer use patterns and their effect upon the cost of service, we will review the current rate structure and potential alternative rate design approaches for:

- ✓ ability to recover targeted revenue requirements;
- ✓ fairness to customer classes;
- ✓ ease of implementation, administration, and understanding; and
- ✓ promotion of utility and City policy goals.

Task 7.0: Impact Fee Analysis

SNG will include as part of the master plan a narrative describing the potential benefits of incorporating an impact fee program as well as a conceptual level fee schedule for new development to help offset the cost of the water and sewer capital improvement program. It will also include the basic elements that need to be included in the impact fee program. The City will be able to use this information to assist in deciding to implement an impact fee program. Impact fee Programs must comply with Chapter 395 of the Local Government Code.

The City has expressed an interest in imposing a fee on new development projects to pay for a portion of the costs of providing public services to new development. These fees would be considered to be a charge on new development to help fund and pay for the construction or needed expansion of capital improvement projects. These fees are usually implemented to help reduce the economic burden on local jurisdictions that are trying to deal with population growth in the area.

The primary policy objective of a development impact fee program is to ensure that new development pays the capital costs associated with growth. The primary purpose of this report is to calculate and present fees that will enable the City to maintain its public facility standard as new development creates increases in service demands.

SCHEDULE

The work delineated under this Scope of Work shall be completed within eight (8) months from notice to proceed. A detailed schedule will be provided at our kick-off meeting.

BASIS OF COMPENSATION

SNG proposes to render the services noted above on a lump sum basis in accordance to the fee scheduled as presented in **Table 1, 2, & 3 – Task and Expense Budget**.

Table 1**Task and Expense Budget****1.0 Water System Master Plan**

Activity	Description	Fee
1	Population and Land Use	\$ 8,500.00
2	Water Demand Projections	\$ 6,600.00
3	Water Treatment Plant	\$ 35,300.00
4	Water Distribution System	\$ 59,600.00
5	Implementation Plan	\$ 10,000.00
6	<i>Additional Modeling Work (Fire Flow Test Deficiencies)</i>	\$ 5,200.00
Subtotal Task 1.0		\$ 125,200.00

Table 2**Task and Expense Budget****2.0 Wastewater System Master Plan**

Activity	Description	Fee
1	Population and Land Use	\$ -
2	Wastewater Flow Projections	\$ 6,500.00
3	Wastewater Treatment Plant	\$ 35,500.00
4	Wastewater Collection System	\$ 65,800.00
5	Implementation Plan	\$ 10,000.00
Subtotal Task 2.0		\$ 117,800.00

Table 3**Task and Expense Budget****6.0 & 7.0 Rate Study & Impact Fee**

Activity	Description	Fee
1	Rate Study Update	\$ 6,000.00
2	Impact Fee Program	\$ 13,000.00
Subtotal Task 6.0 & 7.0		\$ 19,000.00

Table 4**Task and Expense Budget****Field Survey Allowance**

Activity	Description	Fee
1	Survey Allowance	\$ 12,000.00
Subtotal Field Survey Allowance		\$ 12,000.00

**PROJECT AGREEMENT FOR
PROFESSIONAL ENGINEERING SERVICES**

THE STATE OF TEXAS §
§
CITY OF PHARR §
§
COUNTY OF HIDALGO §

This AGREEMENT is between **SNG Civil Engineers, LLC (SNG)**, (hereafter referred to as “ENGINEER”); and **City of Pharr**, (hereinafter referred to as the “CLIENT”). ENGINEER is hereby authorized to perform professional services in connection with City of Pharr Water & Wastewater Master Plan, hereinafter referred to as the Project.

Contract ID #_____

Date: October 2, 2017

CLIENT: City of Pharr, TX

Address: PO Box 1729, 118 S. Cage, Pharr, TX 78577

Project: City of Pharr Water & Wastewater Master Plan

Project Location: Pharr, TX

Section 1

**General Scope of Services
and
Project Description**

This AGREEMENT is based on providing the following services for the Project as described in Exhibit “A” – Scope of Services. Should a conflict arise between the terms and conditions contained within this AGREEMENT and the Scope of Services, this AGREEMENT shall govern.

NOTICE: *ENGINEER acknowledges that it is aware of local ordinances and other restrictions that may apply within the Project location area. It also acknowledges having received a copy of and understood the applicable provisions and restrictions contained within Resolution R-2010-06.*

Section 2

Representations and Warranties

By executing this AGREEMENT the undersigned representatives warrant, and claim that they are authorized to approve the transaction and provisions provided herein, and further authorized to bind the represented party to this AGREEMENT. Any amendment to any term shall comply with provisions contained in this AGREEMENT related to changes of terms or conditions, or amendments thereof.

Section 3

Engineer Insurance and Indemnification

3.1 ENGINEER will maintain throughout this AGREEMENT the following insurance: (1) workmen's compensation insurance coverage, (2) employer's liability insurance, and (3) comprehensive general liability insurance, (4) Automobile liability Insurance, (5) Professional Liability Errors and Omission insurance. CLIENT will be named as an additional insured under the ENGINEER'S general liability policy and will be provided unconditional coverage with respect to ENGINEER's liabilities hereunder in insurance coverage as mentioned above and ENGINEER waives subrogation rights against CLIENT as to said policies.

(a) Type of policies and coverage.

- (1) *General Liability Coverage.* Engineer shall maintain commercial general liability insurance in an amount not less than \$1,000,000 per occurrence for bodily injury, personal injury and property damage. If the form of insurance with a general aggregate limit is used, either the general aggregate limit shall apply separately to the work to be performed under this AGREEMENT or the general aggregate limit shall be at least twice the required occurrence limit.
- (2) *Automobile Liability Coverage.* Engineer shall maintain automobile liability insurance in an amount not less than \$1,000,000 combined single limit for each occurrence, for bodily injury and property damage.
- (3) *Workers' Compensation and Employer's Liability Coverage.* Engineer shall maintain workers' compensation insurance as required by the State of Texas and employer's liability insurance in an amount not less than \$1,000,000 per occurrence, for any and all persons employed by Engineer in connection with the performance of services under this AGREEMENT.
- (4) *Professional Liability Coverage.* Engineer shall maintain professional errors and omissions liability insurance in an amount not less than \$2,500,000 per claim, covering negligent acts, errors or omissions which may be committed by Engineer and/or any of Engineers agents, employees, and personnel

acting in furtherance of its services under this AGREEMENT.

(b) *Endorsements.* Each general liability and automobile liability insurance policy shall contain, or be endorsed to contain, the following provisions:

- (1) The CLIENT, its officers, officials, employees, agents and volunteers are to be covered as insured as respects: liability arising out of activities performed by or on behalf of Engineer; products and completed operations of Engineer; premises owned, occupied or used by Engineer; or automobiles owned, leased, hired or borrowed by Engineer. The coverage shall contain no special limitations on the scope of protection afforded to CLIENT, its officers, officials, employees, agents or volunteers.
- (2) For any claims related to the Project, Engineer's insurance coverage shall be primary insurance as respects the CLIENT, its officers, officials, employees, agents and volunteers. Any insurance maintained by CLIENT, its officials, employees, agents or volunteers shall be excess of Engineer's insurance and shall not contribute with it.
- (3) Any failure to comply with reporting or other provisions of the policies including breaches of warranties shall not affect coverage provided to CLIENT, its officers, officials, employees, or volunteers.
- (4) Engineer's insurance shall apply separately to each insured against whom claim is made or suit is brought, except with respect to the limits of the insurer's liability.
- (5) Engineer's insurance coverage shall not be suspended, voided, canceled or reduced in coverage or in limits except after thirty (30) days' prior written notice by certified mail, return receipt requested, has been given to CLIENT.
 - (a) *Deductibles.* Any deductibles must be declared to and approved by CLIENT. At CLIENT's option, Engineer shall demonstrate financial capability for payment of such deductibles or self-insured retentions.
 - (b) *Acceptability of Insurers.* Insurance is to be placed with insurers having a current A.M. Best rating of no less than A, unless otherwise approved by CLIENT in writing.
 - (c) *Verification of coverage.* Engineer shall provide certificates of insurance with original endorsements to CLIENT as evidence of the insurance coverage required by this AGREEMENT. Certificates of such insurance shall be filed with CLIENT before commencement of work by Engineer. At the request of CLIENT, Engineer shall provide complete, certified copies of all required insurance policies, including endorsements affecting the coverage required by this AGREEMENT.

3.2 The ENGINEER shall indemnify and hold harmless CLIENT, CLIENT's officers, officials, city engineers, directors, members, managers, employees, and CLIENT's Consultants from and against any and all costs, losses, and damages (including but not limited to all fees and charges of ENGINEERS, attorneys, and other professionals, and all court or arbitration or other dispute resolution costs) arising out of delays of performance.

3.4 The ENGINEER agrees that it shall, at ENGINEER's sole expense, indemnify and hold harmless the CLIENT against liability for damage to the extent that the damage is caused by or results from an act of negligence, intentional tort, intellectual property infringement, or failure to pay a subcontractor or supplier committed by the indemnitor or indemnitor's agent, consultant under contract, or another entity over which the indemnitor exercises control. ENGINEER shall reimburse CLIENT reasonable attorney's fees.

Section 4

Termination

4.1 This contract will take effect immediately upon approval of both parties and automatically terminate at the completion of the project in accordance with the time schedule set forth in Exhibit "A" Paragraph 7.0 "Schedule" or as otherwise allowed herein. Upon termination of the AGREEMENT, the obligations of each of the respective parties shall cease immediately except as herein provided otherwise. Upon the expiration of this contract, the contract may be renewed only with the consent of the City of Pharr Board of Commissioners.

4.2 This AGREEMENT may also be terminated for convenience on fifteen (15) days written notice, or for cause if either party fails to substantially perform through no fault of the other and does not attempt to cure any deficiency related to nonperformance no later than five (5) days following receipt of any written notice of deficiency. Termination may occur if it can reasonably be inferred by information exchanged that an anticipated breach will occur. Upon such anticipatory breach, the non-breaching party may immediately file a claim on bond or other necessary action so as to avoid harm, injury, and damages including delays.

4.3 If this AGREEMENT is terminated by CLIENT with cause or by ENGINEER without cause; the ENGINEER shall be paid the reasonable value of services performed by the ENGINEER prior to termination date minus the cost to complete the scope of work under this agreement. Expenses related to the PROJECT will be paid accordingly upon receiving invoices, timesheets and ENGINEER's requests for payment for all expenses and services arising from work performed and expenses incurred prior to the date of termination. ENGINEER shall have thirty (30) days to submit its final request for payment from the date of termination along with all appropriate documentation in support of same. No other expenses related to this PROJECT or agreement prior to termination date will

be paid. CLIENT shall have the right to review all expenses, if questions arise concerning expenses, no payment will be made until AGREEMENT is reached between CLIENT and ENGINEER. The parties are also bound by applicable state or federal requirements related to the use or payment of fees and expenses.

4.4 As CLIENT is a governmental entity, it is at all times subject to the budgetary considerations of any given year as well as changes that may occur during each fiscal year. If at any time the CLIENT believes that due to budgetary considerations it is no longer able to perform under this AGREEMENT, CLIENT shall provide written notification of its termination of the AGREEMENT, which shall be effective immediately upon notification. Upon termination of AGREEMENT, the obligation of each the respective parties shall cease immediately pursuant to Tex. Loc. Govt. Code Ann. §271.903.

4.5 Pre-Litigation Alternative Dispute Resolution Requirement. Except under an anticipatory breach, prior to the filing of any cause of action by either party in any court of competent jurisdiction, the claiming party shall first mediate the dispute. Upon acceptance by the non-claiming party, the parties shall mutually appoint a qualified mediator and thereafter schedule and participate in mediation.

Section 5

Professional Services Fee

5.1 The fee for providing the Scope of Services as described in Exhibit "A" Tables 1, 2 & 3-Task and Expense Budget.

5.2 For all services to be performed by ENGINEER under this AGREEMENT, ENGINEER shall be paid the amounts set forth in Exhibit "A" Tables 1, 2 & 3-Task and Expense Budget according to the completion of each task. In no event shall ENGINEER's total compensation exceed the sum of **Two Hundred Seventy-Four Thousand Dollars** (\$274,000.00) without additional written authorization from CLIENT. Payment by CLIENT under this AGREEMENT shall not be deemed a waiver of defects, even if CLIENT knew such defects at the time of payment.

Section 6

Reimbursable Expenses

6.1 Reimbursable expenses shall be approved by CLIENT before charges are rendered. Reimbursable expenses are in addition to the Professional Services Fee and will be invoiced at their direct cost plus five percent (5%). Reimbursable expenses include Reproduction of Documents; any other disbursements and expenses made on behalf of the CLIENT; with the CLIENT's approval. A reimbursable expense does not include postage, FedEx, UPS, DHL or any overnight delivery services. ENGINEER or

ARCHITECT or any CONTRACTOR is not authorized to claim on behalf of service or goods providers or any sub-contractor liquidation or consolidation of claims for expenses and cost amounts that were invoiced and paid by CLIENT directly to ENGINEER, ARCHITECT or any CONTRACTOR.

6.2 The CLIENT or any duly authorized representative of the funding agency shall have access to any books, documents, papers and records of the ENGINEER which are directly pertinent to this project for the purpose of making audit, examination, excerpts, and transcriptions.

Section 7

Application for Payments (Invoices)

7.1 Payment in full of all invoices is due within thirty (30) business days after approval of CLIENT, only original invoices will be accepted, no faxes or copies of invoice (s) will be accepted for payments. If CLIENT objects to all or any portion of invoice (s), CLIENT shall notify ENGINEER, in writing, within 10 days of the nature of such objection and the amount in dispute. CLIENT shall pay when due the portion of the billing, if any, which is not in dispute. The ENGINEER and CLIENT will make every effort to settle the disputed invoice (s) through good faith negotiations.

Section 8

Qualifications on Obligation to Pay

8.1 CLIENT shall not be obligated to make payment to ENGINEER in the event one or more of the following conditions are in existence:

8.2 ENGINEER is in default of any of its obligations hereunder or otherwise is in default under this AGREEMENT or any of the Contract documents and CLIENT has provided written notice of such alleged default and provided ENGINEER a reasonable opportunity to cure.

8.3 Any part of such payment is attributable to services which are not performed in accordance with this AGREEMENT; for which CLIENT has provided written notice of such non-conformance to ENGINEER and provided ENGINEER a reasonable opportunity to cure; change provided however, such payment shall be made as to the part thereof attributable to services which were performed in accordance with this AGREEMENT;

8.4 ENGINEER has failed to make payment promptly to Engineers or other third parties used in connection with the services for which CLIENT has made payment to ENGINEER;

8.5 If CLIENT, in its good faith judgment, determines that the portion of the compensation then remaining unpaid will not be sufficient to complete the services in accordance with this AGREEMENT, the CLIENT shall provide ENGINEER with written notice in reasonably sufficient detail of its basis for withholding payment and the portion of services CLIENT deems sufficient for payment to resume; no additional payments will be due ENGINEER hereunder unless and until ENGINEER, at its sole cost, performs a sufficient portion of the Services so that such portion of the compensation then remaining unpaid is determined by CLIENT to be sufficient to so complete the services;

8.6 No partial payment made hereunder shall be or construed to be final acceptance or approval of that part of the services to which such partial payment relates or relieves ENGINEER of any its obligations hereunder with respect thereto;

8.7 ENGINEER shall promptly pay all bills for labor performed and materials furnished by others in connection with the performance of the services.

8.8 ENGINEER acknowledges that ENGINEER's skill and expertise is a material consideration for CLIENT entering into this AGREEMENT. ENGINEER shall not assign, subcontract or delegate to any other party the performance of any to be rendered by ENGINEER under this AGREEMENT without prior written approval of CLIENT. If CLIENT consents to any subcontracting of work, ENGINEER shall be fully responsible to CLIENT for all acts or omissions of the sub-consultant (s).

Section 9

Final Payment

9.1 Final Payment After final completion of the work and acceptance thereof by CLIENT, ENGINEER shall submit a final invoice "Final Invoice" which shall set forth all amounts due and remaining unpaid to ENGINEER and upon approval thereof by CLIENT, CLIENT shall pay to ENGINEER the amount due "Final Payment" under such Final Invoice in accordance with Section 8.

9.2 WAIVER. The making of the Final Payment shall constitute a waiver of all claims by the CLIENT except those arising from (1) faulty or defective services appearing after completion of the Work, (2) failure of the services to comply with the requirements of this AGREEMENT or the Contract documents or the Scope of Services or (3) terms of any special warranties required by this AGREEMENT or provided by law or in equity. The acceptance of Final Payment shall constitute a waiver of all claims for payment by the ENGINEER except those previously made in writing and identified by the ENGINEER as unsettled at the time of the Final Invoice for payment.

Section 10

Ownership and Reuse of Documents

10.1 The CLIENT will retain ownership of the Project Documents. The CLIENT will retain original documents (Plans and Specifications, drawing, designs, invoices, subcontractor invoices, hourly time sheets, sub-contracts, and survey notes) developed in connection with services performed, CLIENT shall have sole right to use such materials at its discretion without further compensation to ENGINEER or to any other party. The ENGINEER may retain reproducible copies of such documents. The CLIENT will require copies of any final electronic (DWF, AutoCAD and pdf format) drawings of the Final PROJECT Construction Plans.

10.2 As-built drawings will be required to be signed and seal at the end of the project and will be required to submit one set of 11" x 17" drawings. The CLIENT will also require copies of any final electronic (DWF, AutoCAD and pdf format) drawings of the Final PROJECT As-Built Construction Plans.

Section 11

Other Conditions or Services

11.1 Notwithstanding anything to the contrary contained in this AGREEMENT, CLIENT and ENGINEER agree and acknowledge that CLIENT is entering into this AGREEMENT in reliance on ENGINEER's experience and abilities with respect to performing the Services outlined in the Scope of Services. ENGINEER represents to CLIENT that ENGINEER will use its best efforts, skill judgment and abilities to manage the project and to further the interests of CLIENT in accordance with CLIENT's requirements and procedures, in accordance with all applicable national, federal, state, and municipal laws, regulations, codes, ordinances, orders, and with those of any other body having jurisdiction.

11.2 ENGINEER must perform its services (1) with the professional skill and care ordinarily provided by competent engineers practicing in the same or similar locality and under the same or similar circumstances and professional license; and (2) as expeditiously as is prudent considering the ordinary professional skill and care of a competent engineer.

11.3 The ENGINEER represents, covenants and agrees that the person directly in charge of the professional ENGINEER work is duly registered under applicable Texas Law.

11.4 ENGINEER shall promptly correct any defective, inaccurate or incomplete tasks, deliverable goods, services, or other work, without additional cost to CLIENT. The performance or acceptance of services furnished by ENGINEER shall not relieve ENGINEER from the obligation to correct subsequently discovered defective, inaccurate, or incomplete performance of ENGINEER's service hereunder.

11.5 The CLIENT understands and agrees that ENGINEER's contractual duties related to identifying the existence and general location of existing utilities within the project limits will be as follows: 1.) ENGINEER will contact known public and franchise utility owners that serve the project area and request that such utilities owners provide record drawings identifying such utilities; 2.) ENGINEER will maintain documentation of contacts with utilities contacted and Engineer agrees to provide CLIENT with electronic copies of same upon request by the Client; 3.) ENGINEER/ENGINEER'S REPRESENTATIVE will visit the project location and use reasonable efforts to identify observed utilities and other visible markers which will be recorded on the project documentation; and 4.) ENGINEER will engage the services of a utility location service provider, which may be DIGTESS, and include the information provided by same in the project documentation. ENGINEER will use the reasonable and customary efforts to identify known and observed underground utilities utilizing the methodologies identifies above which will constitute a good faith effort by ENGINEER. Client acknowledges that unknown, unidentified and unrecorded underground utilities that may be encountered during construction activities, assuming that ENGINEER has performed the steps identified above, shall be considered as unforeseen conditions.

11.6 Notice to Proceed with Work – The CLIENT shall authorize the ENGINEER to proceed with the design based on the issuance of a Work Authorization. Work Authorization Number 1 will allow for the Concept Phase including Data Acquisition & Kick-Off Meeting and Concept Development. Work Authorization Number 2 will allow for the Design Phase activities. Work Authorization Number 3 will allow for the Bidding Phase and Construction Administration activities.

Section 12

Special Provisions

12.1 This document constitutes the entire AGREEMENT between the CLIENT and ENGINEER and may be modified only by AGREEMENT of both parties. All modifications will be in the form of an amended written AGREEMENT.

12.2 If either party should default (the "Defaulting Party"), the non-defaulting party may be awarded its damages and/or specific performance for such default including attorney's fees. A subsequent determination by a court of law of this State that any substantive portion of this AGREEMENT is illegal or unenforceable shall not affect the remaining portions of this AGREEMENT. Venue shall be agreed to in Hidalgo County, Texas.

12.3 The parties agree that venue shall lie in Hidalgo County, Texas, and further agree that Texas laws shall apply.

Section 13

Scope of Services

13.1 The Scope of Services for this AGREEMENT is set forth in Exhibit “A”.

AGREED AS TO SUBSTANCE AND FORM:

SNG Civil Engineers, LLC (SNG)

SNG Civil Engineers, LLC (SNG)
(ENGINEER)

SIGNED on this the _____ day of _____, 2017.

CITY OF PHARR

Ambrosio Hernandez
Mayor
City of Pharr, Texas

SIGNED on this the _____ day of _____, 2017.



AGENDA MEMORANDUM

BOARD: City Commission

AGENDA ITEM #: 7.E.

DATE SUBMITTED: September 27, 2017

MEETING DATE: October 2, 2017

FROM: Marcela Beas, Administrative Assistant

DEPARTMENT: PEDC II

DIRECTOR: Victor Perez

Agenda Item: Consideration and action, if any, on 380 Comprehensive Agreement with Novus Polaris.

Classification: Closed Session

(* If closed session, City Attorney must review and approve.)

Exclude Material from Public Packet? No

Reason:

Issue: 380 Comprehensive Agreement with Novus Polaris.

Financial Consideration: To be discussed in executive session.

Staff Recommendation: Staff recommends approval.

Alternatives:

ROUTING:

Marcela Beas

Created/Initiated - 09/27/2017

Victor Perez

Approved - 09/28/2017

Karla Moya

Approved - 09/28/2017

Patricia Rigney

Approved - 09/29/2017

City Management Office

New -



AGENDA MEMORANDUM

BOARD: City Commission

AGENDA ITEM #: 7.F.

DATE SUBMITTED: September 25, 2017

MEETING DATE: October 2, 2017

FROM: Vanessa Guzman, Administrative Assistant

DEPARTMENT: Bridge

DIRECTOR: Luis Bazan

Agenda Item: Consideration and action, if any, on Professional Service Agreement and Lobbying Services for Project Verde.

Classification: Regular

(* If closed session, City Attorney must review and approve.)

Exclude Material from Public Packet? Yes

Reason: Economic development

Issue: On September 20, 2017, the Bridge Board approved the Professional Service Agreement and Lobbying Services for project Verde.

This item will be discussed in closed session.

Financial Consideration: \$180,000.

Staff Recommendation: Request for authorization on Professional Service Agreement and Lobbying Services.

Alternatives:

ROUTING:

Vanessa Guzman

Created/Initiated - 09/25/2017

Luis Bazan

Approved - 09/26/2017

Karla Moya

Approved - 09/26/2017

Patricia Rigney

Approved - 09/26/2017

City Management Office

Final Approval - 09/27/2017



AGENDA MEMORANDUM

BOARD: City Commission

AGENDA ITEM #: 8.A.

DATE SUBMITTED: September 29, 2017

MEETING DATE: October 2, 2017

FROM: Edward Wylie, Assistant City Manager

DEPARTMENT: Administration

DIRECTOR:

Agenda Item: Consultation with legal counsel on appointment of a Department Head for the Police Department under 551.071.

Classification: Closed Session

(* If closed session, City Attorney must review and approve.)

Exclude Material from Public Packet? No

Reason:

Issue:

Financial Consideration:

Staff Recommendation:

Alternatives:

ROUTING:

Edward Wylie
Karla Moya
Patricia Rigney
City Management Office

Created/Initiated - 09/29/2017
Approved - 09/29/2017
Approved - 09/29/2017
Final Approval - 09/29/2017