



**TAKE NOTICE THAT A REGULAR MEETING
OF THE SOUTH PHARR OUTREACH LIBRARY BOARD
OF THE CITY OF PHARR, TEXAS
WILL BE HELD AT CITY HALL, COMMISSIONERS' ROOM,
118 S. CAGE BLVD., 2ND FLOOR, PHARR, TEXAS
COMMENCING AT 6:00 PM ON
THURSDAY, SEPTEMBER 14, 2017**

In compliance with Chapter 551 of the Texas government Code, Vernon's Texas Codes annotated (Open Meeting Act), NOTICE IS HEREBY GIVEN THAT THE LIBRARY BOARD OF THE CITY OF PHARR, TEXAS will be meeting in a regular called meeting to consider and discuss the following.

1. Call Meeting to Order:

2. Roll Call:

3. Public Comments (Ordinance No. O-2015-28): *A registered speaker may speak on several items or topics of public concern; however, a speaker may not exceed three (3) minutes as a whole when addressing the board. A registered speaker may not donate time to another speaker. No more than five (5) registered persons may speak at a scheduled meeting. A sign-in form must be filled out prior to the meeting to allow the registered speaker to address the governing body.*

4. Regular Agenda - Open Session:

A) Approval of minutes for July 13, 2017.

B) Discussion of Construction for South Pharr Development and Research Center.

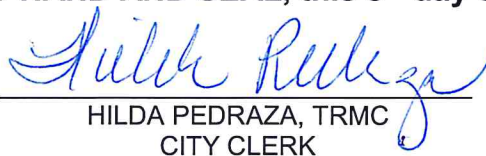
5. Presentation of Director's Report:

6. Adjournment:

I, the undersigned authority, do hereby certify that the above notice of said Meeting of the Library Board of the City of Pharr was posted on the bulletin board at City Hall and on the City's web page at www.pharr-tx.gov. This Notice was posted on the 8th day of September 2017 at 4:00 p.m. and will remain posted continuously for at least 72 hours preceding the scheduled time of said Meeting, in compliance with Chapter 551 of the Government Code, Vernon's Texas Codes, Annotated (Open Meetings Act).

WITNESS MY HAND AND SEAL, this 8th day of September 2017.




HILDA PEDRAZA, TRMC
CITY CLERK

**THE SOUTH PHARR OUTREACH LIBRARY BOARD
MEETING MINUTES
COMMENCING AT 6:00 P.M. ON
THURSDAY, JULY 13, 2017**

On the 13th day of July 2017 at the City Commissioners Room 118 South Cage 2nd Floor Pharr, Texas, the South Pharr Outreach Library Board met for a regular call meeting and following is the record of attendance.

ITEM A: CALL MEETING TO ORDER

Mrs. Diana Ruiz called the meeting to order at 6:01 p.m.

ITEM B: ROLL CALL

MEMBERS PRESENT:

*Liliana Gomez
Nathalie Farias
Nayla Palacios
Diana Ruiz*

MEMBERS ABSENT:

Claudia Garcia

STAFF PRESENT:

*Adolfo Garcia, Library Director
Mariel C. Alaniz, Administrative Secretary
Mike Singleterry, Reference Supervisor
Catalina Zamaripa, Circulation Supervisor
Santiago Vasquez, Children's Supervisor
Gerardo Garza, Cataloger
Julio Enriquez, Supervisor*

ITEM C: PUBLIC COMMENTS

Chairperson Diana Ruiz introduced the item. There were no public comments. Mrs. Diana Ruiz asked the Board members to introduce themselves.

ITEM D: PRESENTATION OF DIRECTOR'S REPORT

Chairperson Diana Ruiz introduced the item.

Adolfo Garcia, Library Director, welcomed and thanked the new board members for serving on the advisory board. He stated since it was an introductory meeting he was going to introduce

the library's supervisors. He further discussed the project on hand, which is the construction of the South Pharr Development and Research Center. He stated the facility was 25 thousand square feet and will have a community component with a library plus an exhibit hall. The research part, which is the library, will have a digital collection to be funded by the county.

Diana Ruiz, Chairperson, asked about the board having an input on ordering the library books. Adolfo Garcia, Library Director, went over the process on ordering books. Nathalie Farias commented on the library considering purchasing books from the school district's summer reading list. Adolfo Garcia, Library Director, stated the library reaches out to the central office of each of the school districts around our area which are four different districts for their library listings. The library accommodates the schools by having five to ten copies of the books from the school's reading list. Also, he stated the library was moving into a digital format and would have all the classic books in digital format as well.

Adolfo Garcia, Library Director, further reported the project was on a 5-acre facility on West Dicker road and stated it will have a sidewalk from Cage Blvd. all the way to Jackson Road and the Valley Metro would be stopping at the library. Mr. Garcia also mentioned his suggestions for the hours of operation for the facility were from 10:00 a.m. to 8:00 p.m. with a total of six full time and two part time employees. Lastly, Adolfo Garcia, Library Director, mentioned the meeting rooms would have conference furniture along with projectors and reported the project was \$4 million dollars not including the furniture.

ITEM E: DISCUSSION OF FURNITURE SELECTIONS FOR THE SOUTH PHARR DEVELOPMENT AND RESEARCH CENTER RECOMMENDATION.

Adolfo Garcia, Library Director, introduced the item.

Adolfo Garcia, Library Director, stated he was recommending South Texas School Furniture Company and explained the company has done a lot of work with local school district libraries and was part of buy board and state contract. Mr. Garcia mentioned the library meeting rooms and exhibit hall would be a total of 25 thousand square feet. He added the computers would be purchased by PSJA School District as recommended by City Manager. He also stated the proposed budget for the furniture was over \$200 thousand dollars. Children's furniture would be child friendly and colorful and stated the furniture was made in the United States with a 20-year warranty.

ITEM F: CONSIDERATION AND ACTION ON SOUTH PHARR LIBRARY OUTREACH BOARD MEETING SCHEDULE.

Chairperson Diana Ruiz introduced the item.

Adolfo Garcia, Library Director, reported the Main Board meets every other month and recommended for the South Pharr Library Outreach Board to meet the same. He also

mentioned it was up to the board to decide when to meet and if necessary, a special call meeting could be arranged to finalize any operations.

Nathalie Farias **moved** to approve the schedule as presented for the South Pharr Library Outreach Board. Liliana Gomez seconded the motion and when it put to vote, it carried unanimously.

ITEM G: DISCUSSION, IF ANY, FUNDRAISING FOR SOUTH PHARR DEVELOPMENT AND RESEARCH CENTER.

Chairperson Diana Ruiz introduced the item.

Adolfo Garcia, Library Director, stated he was working on some outreach corporate community partnerships and stated he has been meeting with Eddie Anaya who has some insights on some organizations that have expressed interest in being a partner with the project in South Pharr. Adolfo Garcia, Library Director, further reported the Friends of the Library have already donated \$5,000 and the Economic Development Agency donated \$1.2 million dollars to complement the budget. He added the city covered the difference of the \$3 million dollars. Tulley Mayer a great doctor from Pharr donated \$220,000 thousand dollar that would be used to purchase the furniture.

Adolfo Garcia, Library Director, further stated the library would like to approach partners that are willing to purchase naming rights to the meeting rooms and study rooms. The asking price for the naming rights for the meeting rooms will be \$5,000 that will cover for the furniture needed for that particular room.

ITEM G: ADJOURNMENT

*There being no other business to come before the Library Advisory Board, Member Liliana Gomez **moved** to adjourn the meeting and was second by Nathalie Farias. Meeting was adjourned at 6:34 p.m.*

Chairperson

ATTEST:

Mariel C. Alaniz, Administrative Assistant

APPROVED DATE: _____



AGENDA MEMORANDUM

BOARD: Pharr Memorial Library Board

AGENDA ITEM #: 4.B.

DATE SUBMITTED: September 7, 2017

MEETING DATE: September 14, 2017

FROM: Mariel Alaniz, Administrative Assistant

DEPARTMENT: Library

DIRECTOR:

Agenda Item: Discussion of Construction for South Pharr Development and Research Center.

Classification: Regular

(* If closed session, City Attorney must review and approve.)

Exclude Material from Public Packet? No

Reason:

Issue:

Financial Consideration:

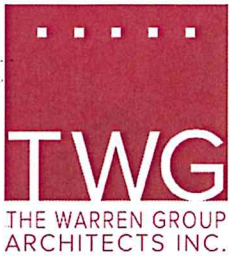
Staff Recommendation:

Alternatives:

ROUTING:

Mariel Alaniz
Adolfo Garcia

Created/Initiated - 09/07/2017
Final Approval - 09/07/2017



1801 South 2nd Street, Ste. 330 McAllen, TX 78503

FIELD OBSERVATION AND STATUS REPORT

CLIENT
 PROJECT MANAGER

Project: South Pharr Research and Development Report No. 04 Page 1 of 3
 850 Dicker Road Date of issuance: 08/30/2017
 Pharr, TX 78577 Project Manager No.: 971601

To Client: City of Pharr
 Pharr, TX 78577

From Project Manager: The Warren Group Architects, Inc. Contract for: New Construction
 1801 S. 2nd Street, Suite 330 Contract date: February 28, 2017
 McAllen, Texas, TX 78503

Date: August 30, 2017 **Time:** 9:30 a.m. **Weather:** 88°F Sunny

Schedule: Estimated completion percentage: 60%

Finance: Original contract amount: \$ 3,642,000.00
 Approved change orders: \$ 2,350.50
 Revised contract amount \$ 3,644,350.50

Delays: Approved previous weather delays 7
 Approved weather delays this period 3
 Approved construction delays None
 Approved construction schedule extension None

Work in progress:

- 1.1 Masonry work has been substantially completed. Pending entrance elements.
- 1.2 CMU water proofing is ongoing.
- 1.3 Exterior block primer is ongoing throughout.
- 1.4 Steel erection has been completed.
- 1.5 Roof deck in ongoing on DRC.
- 1.6 Exhibit Hall structure has been completed. Pending windows.
- 1.7 Soffit installation is ongoing.
- 1.8 Concrete curve is ongoing on east side of the property.
- 1.9 Site appears clean and free of excess debris.

2. Project design related Items:

- 1.1 Submittals 1-56 have been reviewed and returned to G.C.
- 1.2 Delays might be expected due to preparation in expectation of Hurricane Harvey.
- 1.3 Delays might be expected due to delays in shipments of roofing material and folding partition due to Hurricane Harvey.

3. Photographic Documentation:



3.1 Over all building progress.



3.2 Remaining U-Block on site.



3.3 Paint primer is ongoing.



3.4 Masonry work and steel erection is ongoing.



3.5 Masonry work and steel erection is ongoing.



3.6 Steel erection has been substantially completed.



3.7 Exhibit Hall structure has been completed, pending windows.



3.8 Exhibit Hall structure has been completed, pending windows.



3.9 Bloc primer is ongoing.



3.10 Soffit installation is ongoing.



3.11 Waterproofing is ongoing.



3.12 Concrete curb is ongoing on east side of the property.

End of Report

Distribution:

Omar Anzaldua
María Rangel
Adolfo García
File File



AGENDA MEMORANDUM

BOARD: Pharr Memorial Library Board

AGENDA ITEM #: 4.C.

DATE SUBMITTED: September 7, 2017

MEETING DATE: September 14, 2017

FROM: Mariel Alaniz, Administrative Assistant

DEPARTMENT: Library

DIRECTOR:

Agenda Item: Discussion, if any, fundraising for South Pharr Development And Research Center.

Classification: Regular

(* If closed session, City Attorney must review and approve.)

Exclude Material from Public Packet? No

Reason:

Issue:

Financial Consideration:

Staff Recommendation:

Alternatives:

ROUTING:

Mariel Alaniz
Adolfo Garcia

Created/Initiated - 09/07/2017
Final Approval - 09/07/2017