

**MINUTES
BOARD OF COMMISSIONERS
REGULAR CALLED MEETING
MONDAY, MAY 6, 2019
118 SOUTH CAGE 2nd FLOOR**

The Board of Commissioners of the City of Pharr, Texas, met in a Regular Called Meeting on Monday, May 6, 2019 and following is the record of attendance.

BOARD OF COMMISSIONERS PRESENT: Mayor Ambrosio Hernandez
Comm. Eleazar Guajardo
Comm. Roberto "Bobby" Carrillo
Comm. Ramiro Caballero
Comm. Daniel Chavez
Comm. Ricardo Medina
Comm. Mario Bracamontes

BOARD OF COMMISSIONERS ABSENT: None

STAFF PRESENT: Alex Meade, City Manager
Edward Wylie, Deputy City Manager
Hilda Pedraza, City Clerk
Omar Anzaldua, City Engineer
Gary Rodriguez, Events Center Director
Karla Moya, Finance Director
Anali Alanis, HR Director
Leonardo Perez, Fire Chief
Jose Luengo, Police Chief
Roland Gomez, Dev. Services Asst. Dir.
Ricardo Pedraza, Public Works Director
Jose Villescascas, Public Utilities Director
Isaac Escobedo, Parks & Rec. Asst. Dir.
Adolfo Garcia, Library Director
Jose Pena, I.T. Director
Luis Bazan, Bridge Director
Daniel Ramirez, Communications Director
Veronica Gutierrez, Purchasing
Victor Perez, PEDC Director

CITY ATTORNEY Patricia Rigney, City Attorney

ITEM 1. CALL TO ORDER

A) ROLL CALL AND POSSIBLE ACTION ON THE EXCUSING OF ANY ABSENT MEMBER OF THE GOVERNING BODY

Mayor Hernandez called the meeting to order at 4:00 p.m. Roll call established a quorum.

B) PLEDGE OF ALLEGIANCE/INVOCATION

Alex Meade, City Manager, led in the pledge of allegiance and Luis Bazan said the invocation.

Comm. Carrillo entered the meeting at this point of the agenda. The time being 4:01 p.m.

ITEM 2. PROCLAMATIONS

A) PROCLAMATION PROCLAIMING 2019 NATIONAL POLICE WEEK

Jose Luengo, Police Chief, thanked the Commission and gave a brief description of the type of work and duties police officers do and went into detail on what National

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Police Week represents. Chief Luengo also presented the Mayor and the City Commission with a token of appreciation.

Mayor Hernandez thanked the Police Department for their service and read proclamation proclaiming May 13-17, 2019 as National Police Week. Chief Luengo received proclamation.

B) PROCLAMATION PROCLAIMING NATIONAL ECONOMIC DEVELOPMENT WEEK

Victor Perez, PEDC Director, and Karina Lopez, Business Retention and Expansion Manager, thanked City Commission for their support and leadership. Mr. Perez stated economic development was the driving force and thanked the PEDC Board Members for their support and service as well.

Mayor Hernandez stated the City of Pharr was doing very well and congratulated Mr. Perez for his endeavors and his leadership at the PEDC.

Comm. Caballero read proclamation proclaiming May 6-11, 2019 as National Economic Development Week and presented proclamation to Victor Perez and Karina Lopez.

At this time, Alex Meade, City Manager, recognized the PSJA Lady Raiders Softball team and congratulated them for going to the 2019 Playoffs Regional Quarter Finals and for a successful season.

Mayor Hernandez, Comm. Bracamontes and Comm. Carrillo congratulated the coaches and players for their talent and victory.

Alex Meade, City Manager, announced the Fire Department held a fundraiser for Texas State Trooper Moises Sanchez and called upon Assistant Fire Chief, Eloy Salazar.

Eloy Salazar, Assistant Fire Chief, stated the firemen had several fill-the-helmet events throughout the City of Pharr to collect donations for Trooper Sanchez. He reported total donations collected were \$5,762 and presented check to Trooper Johnny Hernandez.

Trooper Johnny Hernandez, on behalf of the Texas Department of Public Safety and Trooper Sanchez's family, accepted the donation and gave a brief health status report on Trooper Sanchez. He further thanked all the citizens of Pharr and the Pharr City Commission for their support.

ITEM 3. PUBLIC HEARINGS

A) PUBLIC HEARING ON DEVELOPMENT SERVICES CASES

None.

ITEM 4. CITY MANAGER'S REPORTS

A) CITY ENGINEER'S REPORT

Alex Meade, City Manager, introduced the City Engineer's Report and stated the City Engineer was available for any questions. No questions were asked.

B) CITY EVENTS OF INTEREST

Alex Meade, City Manager, reported on upcoming events at the Pharr Events Center. He further congratulated Kenneth Ennis, Assistant Director of Communications, for receiving the Supervisor of the Year award from Lower Rio Grande Valley Development Council 9-1-1.

Kenneth Ennis thanked Danny Ramirez, Communications Director, for the motivation and his staff for the nomination for this award. He further thanked the City Commission for the recognition.

Alex Meade, City Manager, further congratulated Firefighter Robert Hernandez for being awarded "Firefighter of the Year" by the Rio Grande Valley Firefighters and Fire Marshals Association.

Eloy Salazar, Assistant Fire Chief, recognized Firefighter Hernandez for the award and stated he had been with the City of Pharr for thirty-three (33) years. He further congratulated Firefighter Hernandez for his service and great passion for training.

ITEM 5. CONSENT AGENDA

- A) APPROVAL OF MINUTES FOR APRIL 1, 2019 REGULAR CALLED MEETING AND APRIL 15, 2019 REGULAR CALLED MEETING (ADMINISTRATION)**
- B) CONSIDERATION AND ACTION ON CHANGE ORDER NO. 1 WITH BRYNE SOFTWARE TECHNOLOGIES, INC. FOR PROJECT RESTART IN THE AMOUNT OF \$9,130.20 (DEVELOPMENT SERVICES)**
- C) CONSIDERATION AND ACTION RATIFYING AWARD OF CONTRACT TO JOHNSON CONTROLS FROM THE BUYBOARD COOPERATIVE TO THE TIPS COOPERATIVE FOR THE HVAC BUILDING AUTOMATION SYSTEM CONTROLS AT THE POLICE STATION AND MEMORIAL LIBRARY IN THE AMOUNT OF \$124,000.00 (ENGINEERING)**
- D) CONSIDERATION AND ACTION AUTHORIZING CITY MANAGER TO ADVERTISE FOR BIDS FOR THE PHARR FY 15 DAP PROJECT(S) (ENGINEERING)**
- E) CONSIDERATION AND ACTION ON DEVELOPMENT SERVICES CASES:**
 - 1. RAUL FONG, D/B/A JUNCTION CAFE, REQUESTED RENEWAL OF THE CONDITIONAL USE PERMIT TO ALLOW THE SALE OF ALCOHOLIC BEVERAGES FOR ON-PREMISE CONSUMPTION IN A BUSINESS DISTRICT (C-2). THE PROPERTY IS LEGALLY DESCRIBED AS LOT 1 AND THE S7' OF LOT 2, BLOCK 1, J.T. DOSTER SUBDIVISION, PHARR, HIDALGO COUNTY, TEXAS. THE PROPERTY'S PHYSICAL ADDRESS IS 11 SOUTH CAGE BOULEVARD. CUP#911291**
 - 2. REYES GARZA, D/B/A THE FRATERNAL ORDER OF EAGLES OF PHARR, TEXAS, REQUESTED RENEWAL OF THE CONDITIONAL USE PERMIT TO ALLOW THE SALE OF ALCOHOLIC BEVERAGES FOR ON-PREMISE CONSUMPTION IN A BUSINESS DISTRICT (C-2). THE PROPERTY IS LEGALLY DESCRIBED AS LOT 3, BLOCK 58, PHARR ORIGINAL TOWNSITE SUBDIVISION, PHARR, HIDALGO COUNTY, TEXAS. THE PROPERTY'S PHYSICAL ADDRESS IS 305 SOUTH CAGE BOULEVARD. CUP#060312**

Alex Meade, City Manager, introduced the item.

Comm. Guajardo **moved** to approve. Comm. Carrillo seconded the motion and when put to a vote, it carried by majority vote of six (6) ayes and one (1) abstention. Comm. Chavez abstained from voting on Item 5-C.

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ITEM 6. ORDINANCES AND RESOLUTIONS

A) CONSIDERATION AND ACTION, IF ANY, ON RESOLUTION APPOINTING ONE (1) MEMBER TO THE PHARR POLICE DEPARTMENT TRAINING ADVISORY BOARD (POLICE)

Alex Meade, City Manager, introduced the item and stated staff recommended Jose Garcia.

Comm. Carrillo **moved** to appoint Jose Garcia to the Pharr Police Department Training Advisory Board. Comm. Medina seconded the motion and when put to a vote, it carried unanimously.

Resolution No. R-2019-28 is filed with the City Clerk's Office.

B) CONSIDERATION AND ACTION, IF ANY, ON RESOLUTION CONCERNING AEP DISTRIBUTION COST RECOVER FACTORS (DCRF) APPLICATION TO INCREASE DISTRIBUTION RATES (ADMINISTRATION)

Alex Meade, City Manager, introduced the item and recommended approval of resolution to deny increase of distribution rates.

Comm. Medina **moved** to approve as recommended. Comm. Chavez seconded the motion and when put to a vote, it carried unanimously.

Resolution No. R-2019-29 is filed with the City Clerk's Office.

ITEM 7. ADMINISTRATIVE

A) PRESENTATION OF THE 2019 CITY OF PHARR PERFORMANCE REVIEW SURVEY (HR)

Alex Meade, City Manager, introduced item.

Michael Uhrbrock, Director of Data Center at UTRGV, presented the 2019 City of Pharr Performance review and went over the survey results and rating summary.

Comm. Caballero left the meeting at this point of the agenda. The time being 4:35 p.m.

B) CONSIDERATION AND ACTION, IF ANY, ON CHANGE ORDER NO. 1 FOR THE THOMAS ROAD-LEFT TURN LANE CONSTRUCTION PROJECT (PROJECT NO. C1718-39-510-C009-252) (ENGINEERING)

Alex Meade, City Manager, introduced the item and stated the Change Order was to provide drainage improvements to the adjacent alley which ponds during rain events. He further recommended approval of Change Order No. 1 to add \$8,102.80 to M.J.A. Construction, LLC.

Comm. Guajardo moved to approve. Comm. Chavez seconded the motion and when put to a vote, it carried unanimously.

C) CONSIDERATION AND ACTION, IF ANY, AUTHORIZING CITY MANAGER TO AMEND THE AGREEMENT WITH THE CONSTRUCTION MANAGER AT RISK (CMAR) FOR VARIOUS PARKS PROJECTS (ENGINEERING)

Alex Meade, City Manager, introduced the item and stated the item would be discussed in closed session.

ITEM 8. PURCHASING

A) CONSIDERATION AND ACTION, IF ANY, ON PURCHASING TEN (10) 2019 POLICE CHEVROLET TAHOE POLICE PURSUIT VEHICLES USING THE TARRANT COUNTY CO-OP # 2019-014 (PROJECT NUMBER #1819-01-512-P016-001) (POLICE)

Alex Meade, City Manager, introduced the item and stated the total purchase would be \$317,010 and recommended approval.

Comm. Carrillo moved to approve. Comm. Guajardo seconded the motion and when put to a vote, it carried unanimously.

ITEM 9. CONTRACTS/AGREEMENTS

A) CONSIDERATION AND ACTION, IF ANY, AUTHORIZING CITY MANAGER TO NEGOTIATE AND ENTER INTO A CONTRACT WITH ALDANA ENGINEERING & TRAFFIC DESIGN, LLC. FOR PROFESSIONAL ENGINEERING DESIGN SERVICES FOR A NEW TRAFFIC SIGNAL A THE INTERSECTION OF JACKSON RD. AND MINNESOTA RD. (ENGINEERING)

Alex Meade, City Manager, introduced the item. He briefly stated traffic signal construction would be fully funded by TxDOT and the cost to the City would be an estimated fee of \$17,000. He further recommended approval and authorization to negotiate and enter into a contract with Aldana Engineering & Traffic Design, LLC. for Professional Engineering design services.

Comm. Carrillo moved to approve. Comm. Chavez seconded the motion and when put to a vote, it carried unanimously.

B) CONSIDERATION AND ACTION, IF ANY, ON MEMORANDUM OF UNDERSTANDING WITH SOUTH TEXAS COLLEGE (STC) FOR THE POLICE ACADEMY/BASIC PEACE OFFICER CERTIFICATION (POLICE)

Alex Meade, City Manager, introduced the item and recommended approval.

Comm. Medina moved to approve. Comm. Guajardo seconded the motion and when put to a vote, it carried unanimously.

C) CONSIDERATION AND ACTION, IF ANY, ON MEMORANDUM OF UNDERSTANDING BETWEEN CITY OF PHARR AND AMERICAN RED CROSS (EMERGENCY MANAGEMENT)

Alex Meade, City Manager, introduced the item and briefly explain this was for services during disasters or events that would affect the citizens for Pharr. He further recommended approval.

Comm. Medina moved to approve. Comm. Guajardo seconded the motion and when put to a vote, it carried unanimously.

ITEM 10. CLOSED SESSION: IN ACCORDANCE WITH CHAPTER 551 OF THE TEXAS GOV'T. CODE, THE PHARR BOARD OF COMMISSIONERS HEREBY GIVES NOTICE THAT IT MAY MEET IN A CLOSED (NON-PUBLIC) EXECUTIVE SESSION TO DISCUSS THE ITEMS LISTED ON THE PUBLIC PORTION OF THE MEETING AGENDA IN ACCORDANCE WITH THE FOLLOWING BELOW

The time being 4:49 p.m., Mayor Hernandez stated the commission would be entering into closed session in accordance with Chapter 551 of the Texas Govt. Code to discuss agenda items listed in the public portion of the agenda and Pursuant to Sections 551.071, 551.072, 551.074, 551.076, 551.084 and 551.087.

ITEM 11. RECONVENE

The time being 5:04 p.m., Mayor Hernandez stated the commission would be resuming the open meeting.

ITEM 7. ADMINISTRATIVE

C) CONSIDERATION AND ACTION, IF ANY, AUTHORIZING CITY MANAGER TO AMEND THE AGREEMENT WITH THE CONSTRUCTION MANAGER AT RISK (CMAR) FOR VARIOUS PARKS PROJECTS (ENGINEERING)

Alex Meade, City Manager, introduced the item and recommended approval as discussed in closed session.

Comm. Carrillo moved to approve. Comm. Chavez seconded the motion and when put to a vote, it carried unanimously.

ITEM 12. ADJOURNMENT

There being no other business to come before the board, Comm. Carrillo moved to adjourn. Comm. Medina seconded the motion and when put to a vote, the motion carried unanimously. Meeting adjourned at 5:05 p.m.

CITY OF PHARR



AMBROSIO HERNANDEZ
MAYOR

MINUTES: REGULAR MEETING
MAY 6, 2019

**STATE OF TEXAS
COUNTY OF HIDALGO
CITY OF PHARR**

ON THIS THE 6th DAY OF MAY 2019 the Board of Commissioners of the City of Pharr, Texas convened in a **REGULAR CALLED MEETING** at the Commissioner's Room located at 118 S. Cage, 2nd Floor, Pharr, Texas. The meeting being open to the public and notice of said meeting, giving the date, place, subject, hereof, having been posted in accordance with Chapter 551, Texas Government Code (Open Meetings Act) and there being present a quorum, I, **HILDA PEDRAZA, CITY CLERK**, of the City of Pharr, Texas, certify that this is a true and correct copy of the minutes.

ATTEST:



HILDA PEDRAZA, CITY CLERK

APPROVED: June 12, 2019