



**TAKE NOTICE THAT A REGULAR MEETING OF THE
PHARR INTERNATIONAL TOLL BRIDGE BOARD
WILL BE HELD AT THE
CITY COMMISSIONERS' ROOM
118 S. CAGE, 2ND FLOOR, PHARR, TX
ON FRIDAY, JUNE 14, 2019 AT 12:00 PM**

At any time during the course of this meeting the Toll Bridge Board may retire to Executive Session under Texas Government Code § 551 to confer on any subject matter in accordance with the Texas Open Meetings Act.

Should any final action, decision, or vote be required in the opinion of the Board with regard to any item discussed during the closed meeting, then such final action, decision, or vote shall be made during the open meeting covered by this notice upon the reconvening of the public meeting pursuant to Section 551.101 government Code V.T.C.S.

1. CALL TO ORDER:

A) Roll call and possible action on the excusing of any absent member of the governing body.

B) Pledge of Allegiance/Invocation.

2. CONSENT AGENDA: *(All items listed under consent Agenda are considered to be routine and non-controversial by the Governing body and will be enacted by one motion. Any Board Member may remove items from the consent agenda by making such request prior to a motion and vote on the Consent Agenda)*

A) Approval of Minutes for May 22, 2019.

3. DIRECTOR'S ADMINISTRATIVE REPORT: *(Director's Administrative Reports and discussion, if any, with Bridge Board. The Director may also assign a designated spokesperson for any particular listed topic)*

A) Crossings and Revenues Report for May 2019.

B) Finance Report for May 2019.

C) Engineer's Report.

D) Director's Report.

1. Update on Foro Mundial de Ciudades y Plataformas Logísticas in Monterrey, Mexico.
2. Update on BridgeConnect Trade Session Anti-Wait Time Task Force.
3. Update on 2019 PMA Fresh Connections Mexico.

4. **ADMINISTRATIVE:**

- A) Discussion and action, if any, on proposed Toll increase at the Pharr International Bridge.

5. **CLOSED SESSION:** *In accordance with Chapter 551 of the Texas Gov't. Code, the International Toll Bridge Board hereby gives notice that it may meet in Executive session to discuss and deliberate any items listed on the public portion of the meeting agenda including items in accordance with the following:*

Pursuant to Section 551.071, the City may convene in a closed, non-public meeting with its attorney and discuss any matters related to **legal advice on pending or contemplated litigation, settlement offer, and/or on a matter in which the duty of the attorney to the governmental body under the Texas Disciplinary Rules of Professional Conduct of the State Bar of Texas clearly conflicts with this chapter.** The City and its attorney may also discuss such issues with the appropriate staff so as to obtain necessary and relevant information so that such discussion is informative and developed.

Pursuant to Section 551.072, the City may convene in a closed, non-public meeting to discuss any matters related to **real property and deliberate the purchase, exchange, lease, or value of real property as such would be detrimental to negotiations between the City and a third party in an open meeting.** The City and its attorney may also discuss such issues with the appropriate staff so as to obtain necessary and relevant information so that such discussion is informative and developed.

Pursuant to Section 551.074, the City may convene in a closed, non-public meeting to discuss any matters related to **appointment, employment, evaluation, reassignment, duties and discipline or dismissal of a public officer or employee and to hear any complaints or charges against an officer or employee.** The City and its attorney may also discuss such issues with the appropriate staff including members so as to obtain necessary and relevant information so that such discussion is informative and developed.

Pursuant to Section 551.076, the City may convene in a closed, non-public meeting to discuss any matters on the **deployment, or specific occasions for implementation, of security personnel or devices.** The City and its attorney may also discuss such issues with the appropriate staff so as to obtain necessary and relevant information so that such discussion is informative and developed.

AGENDA BRIDGE BOARD MEETING
June 14, 2019

Pursuant to Section 551.084, the City may convene in a closed, non-public meeting to discuss any matters involving an **investigation and may exclude a witness from hearing during the examination of another witness in the investigation.** The City and its attorney may also discuss such issues with the appropriate staff so as to obtain necessary and relevant information so that such discussion is informative and developed.

Pursuant to Section 551.087, the City may convene in a closed, non-public meeting to discuss any matters regarding **economic development issues.** The City and its attorney may also discuss such issues with the appropriate staff so as to obtain necessary and relevant information so that such discussion is informative and developed.

6. **RECONVENE:** *into regular session, and consider action, if any, on item(s) discussed in executive session.*
7. **ADJOURNMENT:**

NOTICE OF ASSISTANCE AT THE PUBLIC MEETING

City Hall is a wheelchair accessible and accessible parking spaces are available. Requests for accommodations or interpretive services must be made 48 hours prior to this meeting. Please contact the Pharr Bridge Office at (956)402-4660 ext. 6106/6101 or FAX (956)223-2013 or E-Mail vanessa.guzman@pharr-tx.gov or cleo.salinas@pharr-tx.gov for further information. Braille is not available.

I, the undersigned authority, do certify that the above agenda of said meeting of the Pharr International Bridge Board is a true and correct copy and that said notice was posted on the bulletin board of City Hall and on the City's webpage at www.pharr-tx.gov. The Notice was posted at a place convenient and readily accessible to the general public at all times; that said Notice was posted on the 10th day of June 2019 at 3:00 p.m. and will remain posted continuously for 72 hours preceding the scheduled time of said meeting in compliance with Chapter 551 of the Texas Government Code (Open Meetings Act).

WITNESS MY HAND AND SEAL, this 10th day of June 2019




HILDA PEDRAZA, TRMC, CMC
CITY CLERK



AGENDA MEMORANDUM



BOARD: Pharr International Toll Bridge
Board

AGENDA ITEM #: 2.A.

DATE SUBMITTED: June 10, 2019

MEETING DATE: June 14, 2019

FROM: Imelda Barrera, Assistant City Clerk

DEPARTMENT: Bridge

DIRECTOR:

Agenda Item: Approval of Minutes for May 22, 2019.

Classification: Consent

(* If closed session, City Attorney must review and approve.)

Exclude Material from Public Packet? No

Reason:

Issue: Monthly Bridge Board Meeting Minutes for 5-22-19.

Financial Consideration:

Staff Recommendation:

Alternatives:

ROUTING:

Imelda Barrera

Created/Initiated - 6/10/2019

**REGULAR MEETING
TOLL BRIDGE BOARD
HELD ON MAY 22, 2019, AT 12:00 P.M.
CITY HALL, 118 S. CAGE BLVD., 2ND FLOOR, PHARR, TEXAS**

On the 22nd day of May 2019, the Toll Bridge Board met in a regular Bridge Board Meeting. Following is the record of attendance.

MEMBERS PRESENT: Edgar Delgadillo, Chairman
Larry Hernandez, Vice-Chairman
Artemio Palacios, Member
Tony Martinez, Member

MEMBER ABSENT: Prajerres Gutierrez, Secretary

**EX-OFFICIO MEMBER
PRESENT:** None

**EX-OFFICIO MEMBER
ABSENT:** Mayor Ambrosio Hernandez
Mayor Pro-Tem Bobby Carrillo

STAFF PRESENT: Luis Bazan, Bridge Director
Fred Brouwen, Director of Operations
Vanessa Guzman, Administrative Assistant
Cleo Salinas, Administrative Assistant
Freddy Flores, Trade Liaison

OTHER PRESENT: Ed Wylie, Deputy City Manager
Patricia Rigney, City Attorney
Karla, Moya, Finance Director
Omar Anzaldua, City Engineering
Veronica Gutierrez, Purchasing Department
Pedro Pena, CBP
Andres Vega, CBP
Sgt. Juan Sanchez, Pharr PD
Ezequiel Ordonez, Mexico Liaison
Marcos Olivares, CAPUFE

There being a quorum established Chairman Edgar Delgadillo called the meeting to order.

A. CALL TO ORDER:

ITEM "1": ROLL CALL-EXCUSE ABSENT MEMBERS.

Chairman Delgadillo called the meeting to order. All members were present during roll call except Secretary Gutierrez. Member Palacios made a motion to excuse Secretary Gutierrez for being absent. Vice-Chairman Hernandez seconded the motion and was then carried on unanimously. Chairman Delgadillo moved to the next item.

ITEM “2”: PLEDGE OF ALLEGIANCE/INVOCATIONS.

Chairman Delgadillo introduced the item. Mr. Luis Bazan, Bridge Director led them in the Pledge of Allegiance and in prayer. Chairman Delgadillo moved to the next item.

B. PUBLIC COMMENTS: *(The City of Pharr has called this meeting as allowed pursuant to Texas law, city charter, and Ordinance O-2015-28. The governing body may recess from day to day when it does not complete consideration of a particularly long subject as authorized by law. All persons desiring to address the governing body must register with the presiding clerk prior to the scheduled meeting)*

C. CONSENT AGENDA: *(All items listed under consent Agenda are considered to be routine and non-controversial by the Governing body and will be enacted by one motion. Any Board Member may remove items from the consent agenda by making such request prior to a motion and vote on the Consent Agenda)*

**ITEM “3”: CONSIDERATION AND ACTION ON APPROVAL OF MINUTES-
APRIL 17, 2019.**

Chairman Delgadillo introduced the next item. Member Martinez made a motion to approve the Consent Agenda as presented. Member Palacios seconded the motion and was then carried on unanimously. Chairman Delgadillo moved to the next item.

D. DIRECTOR’S ADMINISTRATIVE REPORT: *(Director’s Administrative Reports and discussion, if any, with Bridge Board. The Director may also assign a designated spokesperson for any particular listed topic)*

ITEM “4”: CROSSING AND REVENUES COMPARISON FOR APRIL 2019.

Chairman Delgadillo introduced the next item. Mr. Brouwen, Director of Operations stated that for the month of April total crossings were 98,377, which shows a decrease of (-12,211) vehicles or -11.04% compared to last year. Mr. Brouwen stated that total crossing for cars were 47,494 cars, which shows a decrease of (-12,524) cars or -20.87%. Mr. Brouwen then showed a car crossing compassion from other bridges across the board. Mr. Brouwen reported that total truck crossings for the month of April were 50,883, which shows an increase of 313 trucks or 0.62% increase in trucks. Mr. Brouwen then showed a truck crossing compassion from other bridges across the board. Mr. Brouwen reported that northbound crossings for the month of April were 49,762, which shows a decrease of (-5,389) trucks or -9.77% decrease in trucks. Mr. Brouwen stated that for the Agriculture for the month of April they had 16,856 trucks, which represents a 34% of all imports from Mexico to the U.S. Mr. Brouwen stated that

total revenue collected for the month of April were \$1,190,428, which shows an increase of \$39,449 or 3.43% in revenues. Several discussions then took place regarding the crossings. Chairman Delgadillo moved to the next item.

ITEM “5”: EXPENDITURES REPORT FOR APRIL 2019.

Chairman Delgadillo introduced the next item. Mr. Luis Bazan, Bridge Director stated that they do have Karla Moya, Finance Director if they have any questions. He added that they have started the budget process already and they have been meeting with the finance director and their finance consultant to start that preparation process and they are taking it to the city commission in early August, so they are going to be putting a lot of work in to this budget process. Chairman Delgadillo moved to the next item.

ITEM “6”: PROJECT ENGINEER REPORT.

Chairman Delgadillo introduced the next item. Mr. Luis Bazan, Bridge Director stated that they do have Omar Anzaldua, City Engineer there if they have any questions regarding their projects. He stated that he would like to give a brief update on what is going on and then Omar can take care of the technical stuff. He stated that they finally broke ground on the building expansion last month and they have given notice to proceed to the contractor and they have been coordinating with the city engineer and they have their preconstruction meeting scheduled for May 29th a week from today. He added that they have pretty much moved out almost a 100% from their facility and he is happy to say that they finally got electricity up and running after a few weeks and IT is already working on getting them connected with all the cabling and internet, so they are hoping to get in there late next week.

Mr. Luis Bazan, Bridge Director then stated that when it comes to the DAP15 Projects, they received the final executed Federal Project Authorization and Agreement from TX-DOT along with the state letter of authority, which is giving them authority to proceed with the bidding process. He added that it looks like they are going to have a pre-bid meeting on June 6th inside CBP and do a walk through.

Mr. Omar Anzaldua, City Engineer stated that the FY15 Projects get advertising this weekend in The Monitor and bids open on June 27th so that's when they'll know the bids for that project and then it will take anywhere from 30-90 days for everyone to review and for TX-DOT to give them the authorization to award the contract and they will review the bids. He added that he foresees construction starting probably in September. Some discussions then took place regarding the FY15 projects and building expansion. Chairman Delgadillo moved to the next item.

ITEM “7”: DIRECTORS ADMINISTRATIVE REPORT.

Chairman Delgadillo introduced the next item. Mr. Luis Bazan, Bridge Director stated that one of the things that they have been working on and Tony is very in tune with this because they have been at the state capital in the last few weeks and it is still going on. He added that just yesterday he ran in to Cynthia Garza over there at the

capital and Michael Vargas and it looks like it finally, the STAC Bill passed the house and the senate, but it was vetoed by the Governor. He added that at this point they will be sending more letters of support to take a proactive stance. He then went in to detail on who is submitting letters and described what the STAC Bill is. Several discussions then took place regarding the STAC Bill. Mr. Luis Bazan, Bridge Director stated that the Anti-Wait Time Task Force was something that they created and as they know they have always taken a proactive stance and approach things head on and regardless of what is happening on the political field and they have always gotten the support from their associations and members, but more importantly the person who is going to come up here right now and give them an update from CAPUFE, Marcos Olivares has been the one taking the biggest hit because he is losing revenue when it comes to car traffic that is not traveling north bound, so he is going to talk a little bit about that and he wants to thank Mr. Marcos Olivares for all his support. He then went in to detail about the wait times and the task force's next meeting. He then introduced Mr. Marcos Olivares from CAPUFE to the board to give his presentation. Mr. Marcos Olivares from CAPUFE then began to give his presentation in Spanish to the board. Some discussions then took place regarding this issue. Mr. Luis Bazan, Bridge Director then stated that he would like to call Ezequiel Ordonez to give them his quarterly report. He added that this report was scheduled for last month, so this report is from January to March 2019. Mr. Ezequiel Ordonez, Bridge Mexico Liaison then began to give his report in Spanish to the board. Several discussions then took place regarding this issue. Chairman Delgadillo moved on to the next item.

E. ADJOURNMENT:

ITEM "8": ADJOURNMENT

Chairman Delgadillo introduced the next item. Vice-Chairman Hernandez made a motion to adjourn the meeting. Member Palacios seconded the motion and was then carried on unanimously.

APPROVED AS SUBMITTED:

EDGAR DELGADILLO, CHAIRMAN

ATTEST:

PRAJERES GUTIERREZ, SECRETARY

STATE OF TEXAS §
COUNTY OF HIDALGO §
CITY OF PHARR §

ON THE 22nd DAY OF MAY 2019, the Toll Bridge Board convened in a Regular Meeting at the Pharr International Bridge, the meeting being open to the public and notice of said meeting, giving the date, place and subject thereof, having been posted to

the public and notice of said meeting, given in accordance to Chapter 551, of the Texas Government Code, (Open Meetings Act) and their being present a quorum, **I, VANESSA GUZMAN, BRIDGE ADMINISTRATIVE ASSISTANT**, of the City of Pharr, Texas, certify that this is a true and correct copy of the minutes.

VANESSA GUZMAN, BRIDGE
ADMINISTRATIVE ASSISTANT

DATE APPROVED: _____
Word/C:BoardMeetings/BoardMtgMinutes5-22-19



AGENDA MEMORANDUM



BOARD: Pharr International Toll Bridge
Board

AGENDA ITEM #: 3.A.

DATE SUBMITTED: June 10, 2019

MEETING DATE: June 14, 2019

FROM: Imelda Barrera, Assistant City Clerk

DEPARTMENT: Bridge

DIRECTOR:

Agenda Item: Crossings and Revenues Report for May 2019.

Classification: Regular

(* If closed session, City Attorney must review and approve.)

Exclude Material from Public Packet? No

Reason:

Issue:

Financial Consideration:

Staff Recommendation:

Alternatives:

ROUTING:

Imelda Barrera

Created/Initiated - 6/10/2019

**CROSSINGS AND REVENUES
FOR THE MONTH OF MAY
FISCAL YEAR 2018 – 2019**

a) BRIDGE CROSSINGS

Crossings for the Pharr International Bridge totaled **104,534** vehicles for the month of May F.Y. 2018-2019, which showed a decrease of **(-10,165)** vehicles or **(-8.86%)** over The same month in F.Y. 2017-2018.

b) CAR CROSSINGS

Car crossings for the Pharr International Bridge totaled **51,812** cars for the month of May F.Y. 2018 – 2019, showing a decrease of **(-10,550)** cars or **(16.94%)** over the same month in F.Y. 2017 – 2018.

c) SOUTHBOUND TRUCK CROSSINGS

Truck crossings totaled **52,812** trucks for the month of May F.Y. 2018-2019, showing an increase of **385** trucks or **0.73%** over the same month in F.Y. 2017 - 2018.

d) TOTAL REVENUES

Revenues for the Pharr International Bridge totaled, **\$1,214,867 dollars** for the month of May F.Y. 2018 – 2019

\$	180,593	Autos & other
\$	1,032,133	Trucks
\$	<u>2,141</u>	Profit on pesos
\$	1,214,867	TOTAL

Revenues showed an increase of **\$24,685** or **2.07%** over the same month in F.Y. 2017 – 2018

e) NORTHBOUND TRUCKS

Northbound trucks at the Pharr International Bridge totaled **54,588** trucks for the month of May F.Y. 2018-2019, showing a decrease of **(-3,166)** trucks or **(-5.48%)** over the same month in F.Y. 2017-2018.

SOUTHBOUND TRUCK CROSSINGS SHOWED A DECREASE OF (-1,776) TRUCKS FOR THE MONTH OF MAY, COMPARED TO NORTHBOUND TRUCK CROSSINGS

**PHARR INTERNATIONAL BRIDGE
TOTAL CROSSINGS COMPARISON BY FISCAL YEAR (CARS & TRUCKS)**

	F.Y. 2017–2018	F.Y. 2018-2019	GAIN LOSS
OCTOBER	112,972	117,523	4,551
NOVEMBER	109,151	114,764	5,613
DECEMBER	111,883	114,630	2,747
JANUARY	111,544	120,643	9,099
FEBRUARY	103,602	111,276	7,674
MARCH	113,577	122,904	9,327
APRIL	110,588	98,377	(-12,211)
<u>MAY</u>	114,699	<u>104,534</u>	<u>(-10,165)</u>
YTD TOTAL	888,016	904,651	16,635
JUNE	107,410		
JULY	112,535		
AUGUST	116,584		
SEPTEMBER	108,267		
TOTAL CROSS.	1,332,812		

- a) VEHICLE CROSSINGS SHOWED A DECREASE OF (-10,165) VEHICLES OR (-8.86%) OVER THE SAME MONTH IN F.Y. 2017-2018.
- b) VEHICLE CROSSING SHOWED AN INCREASED OF 16,635 VEHICLES OR 1.87% OVER THE SAME EIGHT (8) MONTHS IN FY.Y.2017- 2018

**PHARR INTERNATIONAL BRIDGE
CAR CROSSING COMPARISON BY FISCAL YEAR**

	F.Y. 2017-2018	F.Y. 2018-2019	GAIN LOSS
OCTOBER	63,084	65,395	2,311
NOVEMBER	59,545	64,409	4,864
DECEMBER	65,516	69,288	3,772
JANUARY	59,600	65,059	5,459
FEBRUARY	55,506	60,102	4,596
MARCH	62,233	67,154	4,921
APRIL	60,018	47,494	(-12,524)
MAY	62,272	51,722	(-10,550)
YTD TOTAL	487,774	490,623	2,849
JUNE	58,465		
JULY	64,011		
AUGUST	66,382		
SEPTEMBER	62,054		
TOTAL CAR CROSS.	738,686		

a) CAR CROSSINGS SHOWED A DECREASE OF (-10,550) CARS OR (-16.94%) OVER THE SAME MONTH IN F.Y. 2017-2018.

b) CAR CROSSING SHOWED AN INCREASED OF 2,849 CARS OR 0.58% OVER THE EIGHT (8) MONTHS IN F.Y.2017 – 2018

**PHARR INTERNATIONAL BRIDGE
TRUCK CROSSING COMPARISON BY FISCAL YEAR**

	F.Y. 2017-2018	F.Y. 2018-2019	GAIN LOSS
OCTOBER	49,888	52,128	2,240
NOVEMBER	49,606	50,355	749
DECEMBER	46,367	45,342	(1,025)
JANUARY	51,944	55,584	3,640
FEBRUARY	48,096	51,174	3,078
MARCH	51,344	55,750	4,406
APRIL	50,570	50,883	313
MAY	52,427	52,812	385
YTD TOTAL	400,242	414,028	13,786
JUNE	48,945		
JULY	48,524		
AUGUST	50,202		
SEPTEMBER	46,213		
TOTAL TRUCK CROSSING	594,126		

- a) **TRUCK CROSSINGS SHOWED AN INCREASE OF 385 TRUCKS OR 0.73% OVER THE SAME MONTH IN F.Y. 2017-201**
- b) **TRUCK CROSSING SHOWED AN INCREASE OF 13,786 TRUCKS OR 3.44% OVER THE EIGHT (8) MONTH IN F.Y. 2017-2018**

**PHARR INTERNATIONAL BRIDGE
NORTHBOUND TRUCK CROSSINGS (FULL, EMPTY & AG.)**

	F.Y. 2017-2018	F.Y. 2018-2019	GAIN LOSS	FULL TRUCKS	EMPTY	AG TRUCKS	NARP NO INSP.
OCTOBER	53,564	56,847	3,283	39,935	16,912	14,427	7,410
NOVEMBER	52,586	54,278	1,692	38,349	15,929	14,738	7,317
DECEMBER	49,245	48,159	-1,086	34,431	13,728	15,525	7,970
JANUARY	55,097	58,516	3,419	41,958	16,558	19,124	9,104
FEBRUARY	51,612	53,895	2,283	38,788	15,107	17,101	9,356
MARCH	56,001	58,228	2,227	42,740	15,488	18,852	9,208
APRIL	55,151	49,762	-5,389	37,592	12,170	16,856	7,975
MAY	57,754	54,588	-3,166	40,100	14,488	16,250	7,413
JUNE	53,593						
JULY	52,434						
AUGUST	55,551						
SEPTEMBER	50,725						
TOTAL NORTHBOUND	643,313						

Northbound trucks at the Pharr International Bridge totaled **54,588** trucks for the month of May F.Y. 2018-2019, showing a decrease of **-3,166** trucks or **-5.48%** over the same month in F.Y. 2017-2018.

TRUCK CROSSING SHOWED AN INCREASE OF 3,263 TRUCKS OR 0.76% OVER THE SAME EIGHT (8) MONTH IN F.Y. 2017-2018.

Agriculture trucks at the Pharr International Bridge totaled 16,250 crossings for the month of May representing a 30% of the imports from Mexico.

Agriculture trucks at the Pharr International Bridge Import Lot showed a decrease of **(-1,069)** or **(-7%)** over the same month in F.Y. 2017-2018.

**PHARR INTERNATIONAL BRIDGE
REVENUE COMPARISON BY FISCAL YEAR**

	F.Y. 2017-2018	F.Y. 2018-2019	GAIN (LOSS)
OCTOBER	\$ 1,151,213	\$ 1,218,069	\$ 66,855
NOVEMBER	\$ 1,158,692	\$ 1,229,321	\$ 70,629
DECEMBER	\$ 1,116,645	\$ 1,153,646	\$ 37,001
JANUARY	\$ 1,126,326	\$ 1,257,893	\$ 131,567
FEBRUARY	\$ 1,100,912	\$ 1,213,717	\$ 112,805
MARCH	\$ 1,184,114	\$ 1,337,921	\$ 153,807
APRIL	\$ 1,150,980	\$ 1,190,428	\$ 39,448
MAY	\$ 1,190,182	\$ 1,214,867	\$ 24,685
YTD TOTAL	\$ 9,179,064	\$ 9,815,863	\$ 636,798
JUNE	\$ 1,123,395		
JULY	\$ 1,135,255		
AUGUST	\$ 1,140,048		
SEPTEMBER	\$ 989,616		
TOTAL REV.	\$ 13,567,378		

**a) REVENUES SHOWED AN INCREASE OF \$24,685 OR 2.07%
OVER THE SAME MONTH IN F.Y. 2017-2018.**

**b) REVENUES SHOWED AN INCREASE OF \$636,798 OR 6.94%
OVER THE SAME EIGHT (8) MONTHS IN F.Y. 2017 – 2018.**



AGENDA MEMORANDUM



BOARD: Pharr International Toll Bridge Board

AGENDA ITEM #: 3.B.

DATE SUBMITTED: June 11, 2019

MEETING DATE: June 14, 2019

FROM: Imelda Barrera, Assistant City Clerk

DEPARTMENT: Bridge

DIRECTOR:

Agenda Item: Finance Report for May 2019.

Classification: Regular

(* If closed session, City Attorney must review and approve.)

Exclude Material from Public Packet? No

Reason:

Issue: No back-up information at this time.

Thank you.

Financial Consideration:

Staff Recommendation:

Alternatives:

ROUTING:

Imelda Barrera

Created/Initiated - 6/11/2019

CITY OF PHARR
GENERAL LEDGER STATUS REPORT
NON AUDITED BUDGET VS. ACTUAL
FOR PERIOD ENDING MAY, 2019

BRIDGE FUND 70

	FY 18/19					FY 17/18 --Variance--			
	ORIGINAL BUDGET	AMENDED BUDGET	Y-T-D ACTUAL	PERCENT OF BUDGET	BALANCE	Y-T-D ACTUAL	Prior FY Y-T-D Actual	Amount	Percent
REVENUES									
BRIDGE TOLL REVENUES	\$ 14,178,500	\$ 14,178,500	\$ 9,377,830	66%	\$ (4,800,670)	\$ 9,377,830	\$ 9,207,785	\$ 170,046	2%
BRIDGE REVENUE FUND INTEREST EARNED	50,000	50,000	61,732	123%	11,732	61,732	65,926	(4,194)	-6%
PESO EXCHANGE RATE INCOME	86,700	86,700	30,197	35%	(56,503)	30,197	57,994	(27,797)	-48%
RENTAL INCOME	210,600	210,600	137,400	65%	(73,200)	137,400	147,400	(10,000)	-7%
TRANSFER IN-GF	-	18,700	18,700	100%	-	18,700	-	18,700	100%
FINANCING DEBT FUNDS	520,000	200,000	200,000	100%	-	200,000	-	200,000	100%
TOTAL REVENUES	15,045,800	14,744,500	9,825,860	67%	(4,918,640)	9,825,860	9,479,105	346,755	4%
EXPENDITURES									
PERSONNEL	1,452,400	1,471,100	801,877	55%	669,223	801,877	721,373	(80,504)	-11%
SUPPLIES & MATERIALS	225,500	225,500	89,367	40%	136,133	89,367	85,450	(3,917)	-5%
BUILDING & EQUIPMENT	699,300	1,500,300	658,682	44%	841,618	658,682	661,922	3,240	0%
REPAIRS & MAINTENANCE	15,400	15,400	4,382	28%	11,018	4,382	3,511	(871)	-25%
EQUIPMENT RENTALS	5,600	5,600	2,179	39%	3,421	2,179	2,205	26	1%
UTILITIES	60,000	60,000	41,986	70%	18,014	41,986	29,847	(12,139)	-41%
VEHICLE USAGE	10,500	10,500	15,669	149%	(5,169)	15,669	15,268	(401)	-3%
INSURANCE	40,000	40,000	41,260	103%	(1,260)	41,260	31,557	(9,702)	-31%
DEBT SERVICE	1,339,500	1,339,500	405,489	30%	934,011	405,489	434,516	29,027	7%
CONTRACTUAL SERVICES	137,800	137,800	139,705	101%	(1,905)	139,705	96,357	(43,349)	-45%
OTHER CONTRACTUAL & SPECIAL SERVICES	694,300	694,300	388,248	56%	306,052	388,248	553,366	165,119	30%
TRANSFERS OUT	10,365,500	10,365,500	5,838,633	56%	4,526,867	5,838,633	5,392,600	(446,034)	-8%
TOTAL EXPENDITURES	15,045,800	15,865,500	8,427,477	53%	7,438,023	8,427,477	8,027,973	(399,504)	-5%
REVENUE OVER/(UNDER) EXPENDITURES	\$ -	\$ (1,121,000)	\$ 1,398,382		\$ 2,519,382	\$ 1,398,382	\$ 1,451,132	\$ (52,749)	



AGENDA MEMORANDUM



BOARD: Pharr International Toll Bridge Board

AGENDA ITEM #: 3.C.

DATE SUBMITTED: June 10, 2019

MEETING DATE: June 14, 2019

FROM: Imelda Barrera, Assistant City Clerk

DEPARTMENT: Bridge

DIRECTOR:

Agenda Item: Engineer's Report.

Classification: Regular

(* If closed session, City Attorney must review and approve.)

Exclude Material from Public Packet? No

Reason:

Issue: No back-up information needed for this item.

Thank you.

Financial Consideration:

Staff Recommendation:

Alternatives:

ROUTING:

Imelda Barrera

Created/Initiated - 6/10/2019



AGENDA MEMORANDUM



BOARD: Pharr International Toll Bridge Board

AGENDA ITEM #: 3.D.

DATE SUBMITTED: June 10, 2019

MEETING DATE: June 14, 2019

FROM: Imelda Barrera, Assistant City Clerk

DEPARTMENT: Bridge

DIRECTOR:

Agenda Item: Director's Report.

Classification: Regular

(* If closed session, City Attorney must review and approve.)

Exclude Material from Public Packet? No

Reason:

Issue: No back up information needed for this item.

Thank you.

Financial Consideration:

Staff Recommendation:

Alternatives:

ROUTING:

Imelda Barrera

Created/Initiated - 6/10/2019



AGENDA MEMORANDUM



BOARD: Pharr International Toll Bridge Board

AGENDA ITEM #: 3.D.1.

DATE SUBMITTED: June 10, 2019

MEETING DATE: June 14, 2019

FROM: Vanessa Guzman, Administrative Assistant

DEPARTMENT: Bridge

DIRECTOR:

Agenda Item: Update on Foro Mundial de Ciudades y Plataformas Logísticas in Monterrey, Mexico.

Classification: Regular

(* If closed session, City Attorney must review and approve.)

Exclude Material from Public Packet? No

Reason:

Issue: No back-up information needed for this item.

Thank you.

Financial Consideration:

Staff Recommendation:

Alternatives:

ROUTING:

Vanessa Guzman

Created/Initiated - 6/10/2019



AGENDA MEMORANDUM



BOARD: Pharr International Toll Bridge Board

AGENDA ITEM #: 3.D.2.

DATE SUBMITTED: June 10, 2019

MEETING DATE: June 14, 2019

FROM: Vanessa Guzman, Administrative Assistant

DEPARTMENT: Bridge

DIRECTOR:

Agenda Item: Update on BridgeConnect Trade Session Anti-Wait Time Task Force.

Classification: Regular

(* If closed session, City Attorney must review and approve.)

Exclude Material from Public Packet? No

Reason:

Issue: No back-up information needed for this item.

Thank you.

Financial Consideration:

Staff Recommendation:

Alternatives:

ROUTING:

Vanessa Guzman

Created/Initiated - 6/10/2019



AGENDA MEMORANDUM



BOARD: Pharr International Toll Bridge Board

AGENDA ITEM #: 3.D.3.

DATE SUBMITTED: June 10, 2019

MEETING DATE: June 14, 2019

FROM: Vanessa Guzman, Administrative Assistant

DEPARTMENT: Bridge

DIRECTOR:

Agenda Item: Update on 2019 PMA Fresh Connections Mexico.

Classification: Regular

(* If closed session, City Attorney must review and approve.)

Exclude Material from Public Packet? No

Reason:

Issue: No back-up information needed for this item.

Thank you.

Financial Consideration:

Staff Recommendation:

Alternatives:

ROUTING:

Vanessa Guzman

Created/Initiated - 6/10/2019



AGENDA MEMORANDUM



BOARD: Pharr International Toll Bridge Board

AGENDA ITEM #: 4.A.

DATE SUBMITTED: June 10, 2019

MEETING DATE: June 14, 2019

FROM: Imelda Barrera, Assistant City Clerk

DEPARTMENT: Bridge

DIRECTOR: Luis Bazan

Agenda Item: Discussion and action, if any, on proposed Toll increase at the Pharr International Bridge.

Classification: Regular

(* If closed session, City Attorney must review and approve.)

Exclude Material from Public Packet? No

Reason:

Issue: Proposed toll increase.

Financial Consideration:

Staff Recommendation: Authorization to increase toll rates at the Pharr International Bridge. This is to help pay for current projects and future infrastructure projects as well as other operational needs that may occur.

Alternatives:

ROUTING:

Imelda Barrera

Created/Initiated - 6/10/2019

CITY OF PHARR
PHARR INTERNATIONAL BRIDGE
PROPOSE INCREASE

CLASS					AVERAGE CROSSINGS P/MONTH	AVERAGE REVENUE COLLECTED .50 ON CARS .75 ON TRUCKS
	CASH / TICKET ACTUAL amount p/class	AVI ACTUAL AMOUNT p/class	CASH / TICKET INCREASE AMOUNT ONLY ON CARS p/class	AVI INCREASE ALL CARS .50 AVI TRUCKS .75 p/class	APRIL 2019 TOTAL AVI VEHICLES	
1 Auto, Pickup, Motorcycle	\$ 3.50	\$ 3.25	\$ 4.00	\$ 3.75	50,400	\$ 25,200.00
2 2 Axle Truck, Bus, Dully	\$ 11.25	\$ 9.50	\$ 11.25	\$ 10.25	2,561	\$ 1,920.75
3 Commercial 3 Axle	\$ 15.25	\$ 13.50	\$ 15.25	\$ 14.25	2,561	\$ 1,920.75
4 Commercial 4 Axle	\$ 17.25	\$ 15.50	\$ 17.25	\$ 16.25	1,063	\$ 797.25
5 Commercial 5 Axle	\$ 22.25	\$ 19.50	\$ 22.25	\$ 20.25	31,326	\$ 23,494.50
6 Commercial 6 Axle	\$ 25.25	\$ 23.50	\$ 25.25	\$ 24.25	83	\$ 62.25
7 Motorhome 2 or 3 axles	\$ 28.50	\$ 26.50	\$ 28.50	\$ 27.25	1	\$ 0.75
8 Wide Load	\$ 33.25	\$ 32.50	\$ 33.25	\$ 40.00	34	\$ 255.00
9 Special						\$ -
				TOTAL INCREASE BY MONTH		\$ 53,651.25
				TOTAL INCREASE BY YEAR.		\$ 643,815.00



AGENDA MEMORANDUM



BOARD: Pharr International Toll Bridge Board

AGENDA ITEM #:

DATE SUBMITTED: June 10, 2019

MEETING DATE: June 14, 2019

FROM: Vanessa Guzman, Administrative Assistant

DEPARTMENT: Administration

DIRECTOR:

Agenda Item: Pursuant to Section 551.071, the City may convene in a closed, non-public meeting with its attorney and discuss any matters related to **legal advice on pending or contemplated litigation, settlement offer, and/or on a matter in which the duty of the attorney to the governmental body under the Texas Disciplinary Rules of Professional Conduct of the State Bar of Texas clearly conflicts with this chapter.** The City and its attorney may also discuss such issues with the appropriate staff so as to obtain necessary and relevant information so that such discussion is informative and developed.

Classification: Regular

(* If closed session, City Attorney must review and approve.)

Exclude Material from Public Packet? No

Reason:

Issue:

Financial Consideration:

Staff Recommendation:

Alternatives:

ROUTING:

Vanessa Guzman

Created/Initiated - 6/10/2019



AGENDA MEMORANDUM



BOARD: Pharr International Toll Bridge Board

AGENDA ITEM #:

DATE SUBMITTED: June 10, 2019

MEETING DATE: June 14, 2019

FROM: Vanessa Guzman, Administrative Assistant

DEPARTMENT: Administration

DIRECTOR:

Agenda Item: Pursuant to Section 551.072, the City may convene in a closed, non-public meeting to discuss any matters related to **real property and deliberate the purchase, exchange, lease, or value of real property as such would be detrimental to negotiations between the City and a third party in an open meeting.** The City and its attorney may also discuss such issues with the appropriate staff so as to obtain necessary and relevant information so that such discussion is informative and developed.

Classification: Regular

(* If closed session, City Attorney must review and approve.)

Exclude Material from Public Packet? No

Reason:

Issue:

Financial Consideration:

Staff Recommendation:

Alternatives:

ROUTING:

Vanessa Guzman

Created/Initiated - 6/10/2019



AGENDA MEMORANDUM



BOARD: Pharr International Toll Bridge Board

AGENDA ITEM #:

DATE SUBMITTED: June 10, 2019

MEETING DATE: June 14, 2019

FROM: Vanessa Guzman, Administrative Assistant

DEPARTMENT: Administration

DIRECTOR:

Agenda Item: Pursuant to Section 551.074, the City may convene in a closed, non-public meeting to discuss any matters related to **appointment, employment, evaluation, reassignment, duties and discipline or dismissal of a public officer or employee and to hear any complaints or charges against an officer or employee.** The City and its attorney may also discuss such issues with the appropriate staff including members so as to obtain necessary and relevant information so that such discussion is informative and developed.

Classification: Regular

(* If closed session, City Attorney must review and approve.)

Exclude Material from Public Packet? No

Reason:

Issue:

Financial Consideration:

Staff Recommendation:

Alternatives:

ROUTING:

Vanessa Guzman

Created/Initiated - 6/10/2019



AGENDA MEMORANDUM



BOARD: Pharr International Toll Bridge Board

AGENDA ITEM #:

DATE SUBMITTED: June 10, 2019

MEETING DATE: June 14, 2019

FROM: Vanessa Guzman, Administrative Assistant

DEPARTMENT: Administration

DIRECTOR:

Agenda Item: Pursuant to Section 551.076, the City may convene in a closed, non-public meeting to discuss any matters on the **deployment, or specific occasions for implementation, of security personnel or devices**. The City and its attorney may also discuss such issues with the appropriate staff so as to obtain necessary and relevant information so that such discussion is informative and developed.

Classification: Regular

(* If closed session, City Attorney must review and approve.)

Exclude Material from Public Packet? No

Reason:

Issue:

Financial Consideration:

Staff Recommendation:

Alternatives:

ROUTING:

Vanessa Guzman

Created/Initiated - 6/10/2019



AGENDA MEMORANDUM



BOARD: Pharr International Toll Bridge Board

AGENDA ITEM #:

DATE SUBMITTED: June 10, 2019

MEETING DATE: June 14, 2019

FROM: Vanessa Guzman, Administrative Assistant

DEPARTMENT: Administration

DIRECTOR:

Agenda Item: Pursuant to Section 551.084, the City may convene in a closed, non-public meeting to discuss any matters involving an **investigation and may exclude a witness from hearing during the examination of another witness in the investigation.** The City and its attorney may also discuss such issues with the appropriate staff so as to obtain necessary and relevant information so that such discussion is informative and developed.

Classification: Regular

(* If closed session, City Attorney must review and approve.)

Exclude Material from Public Packet? No

Reason:

Issue:

Financial Consideration:

Staff Recommendation:

Alternatives:

ROUTING:

Vanessa Guzman

Created/Initiated - 6/10/2019



AGENDA MEMORANDUM



BOARD: Pharr International Toll Bridge Board

AGENDA ITEM #:

DATE SUBMITTED: June 10, 2019

MEETING DATE: June 14, 2019

FROM: Vanessa Guzman, Administrative Assistant

DEPARTMENT: Administration

DIRECTOR:

Agenda Item: Pursuant to Section 551.087, the City may convene in a closed, non-public meeting to discuss any matters regarding **economic development issues**. The City and its attorney may also discuss such issues with the appropriate staff so as to obtain necessary and relevant information so that such discussion is informative and developed.

Classification: Regular

(* If closed session, City Attorney must review and approve.)

Exclude Material from Public Packet? No

Reason:

Issue:

Financial Consideration:

Staff Recommendation:

Alternatives:

ROUTING:

Vanessa Guzman

Created/Initiated - 6/10/2019