

**MINUTES
BOARD OF COMMISSIONERS
REGULAR CALLED MEETING
MONDAY, AUGUST 21, 2017
118 SOUTH CAGE 2nd FLOOR**

The Board of Commissioners of the City of Pharr, Texas, met in a Regular Called Meeting on Monday, August 21, 2017 and following is the record of attendance.

BOARD OF COMMISSIONERS PRESENT: Mayor Ambrosio Hernandez
Comm. Eleazar Guajardo
Comm. Ramiro Caballero
Comm. Daniel Chavez
Comm. Mario Bracamontes

BOARD OF COMMISSIONERS ABSENT: Comm. Roberto "Bobby" Carrillo
Comm. Ricardo Medina

STAFF PRESENT: Edward Wylie, Deputy City Manager
Imelda Barrera, Assistant City Clerk
Omar Anzaldua, City Engineer
Gary Rodriguez, Events Center Director
Karla Moya, Finance Director
Anali Alanis, HR Director
Ruben Villescas, Police Chief
Leonardo Perez, Fire Chief
Melanie Cano, Dev. Services Director
Sergio Alanis, Parks & Rec. Director
Raul Garza, CDBG Director
Adolfo Garcia, Library Director
Luis Bazan, Bridge Director
Victor Perez, PEDC II Director

CITY ATTORNEY Patricia Rigney, City Attorney

ITEM 1. CALL TO ORDER

Comm. Eleazar Guajardo called the meeting to order at 4:00 p.m. Roll Call established a quorum.

A) ROLL CALL AND POSSIBLE ACTION ON THE EXCUSING OF ANY ABSENT MEMBER OF THE GOVERNING BODY

Comm. Guajardo moved to excuse the absent members. Comm. Caballero seconded the motion and when put to a vote, it carried unanimously.

Comm. Chavez was not present at the time of roll call but arrived at 4:02 p.m.

B) PLEDGE OF ALLEGIANCE/INVOCATION

Ed Wylie, Deputy City Manager, led in the pledge of allegiance and Ruben Villescas, Police Chief, said the invocation.

ITEM 2. PUBLIC COMMENTS/PUBLIC HEARINGS

A) PUBLIC COMMENTS

Jesse A. Rodriguez, District Officer for the Lions Club 283, went over their services and stated their area encompasses the cities of Port Isabel, Zapata, Sinton, Alice, and Port Aransas. He further stated they were currently looking into creating a new club in Pharr and asked for the Commission's support. He further stated an

MINUTES: REGULAR CALLED MEETING
AUGUST 21, 2017

informational meeting will be held next month and extended an invitation to the Commission to attend.

Kenneth Fletcher, 504 S. Diplomat, spoke about baseball team being composed of citizens, commissioners and staff. He also spoke about truck complaints at Costco parking in the fire lanes and stated there were no citations for Schneider Trucking Company. Lastly, he spoke about Fire Marshal's report on fire safety.

B) PUBLIC HEARING ON DEVELOPMENT SERVICES CASES

None.

ITEM 3. CITY MANAGER'S REPORTS

At this time, Mayor Hernandez called upon Guillermo Ordorica, Consul of Mexico for a presentation.

Consul Ordorica went over the provide services provided at the Consulate in McAllen and stated their main mission was to protect the rights and interests of the Mexican families in the United States. Some of the consular services include documentation for passports, consular registrations, and voting cards, as well as civil registry and notary services. He further stated they implement programs on education, culture, health, economic development, leadership training, and community empowerment.

D) RECOGNITION OF T.A.A.F PROGRAMS PARTICIPANTS (PARKS/PAL)

Isaac Escobedo, Parks & Recreation Department, and Virginia Rodriguez, Aquatics Supervisor, recognized the seven athletes who competed in the National Meet Games of America in Grand Rapids Michigan returning home with qualified at the State Games of Texas. At this time, they introduced the National qualifying participants from out T.A.A.F. programs of swimming and track and field and thanked the Commission for their continued support.

Mayor Hernandez thanked Parks & Recreation staff and the parents for allowing their children to participate in the City's sports programs and congratulated them for a great job.

A) SUBMISSION OF AUGUST 2017 SALES TAX REPORT (FINANCE)

Ed Wylie, Deputy City Manager, introduced the sales tax report for the month of August 2017 and reported sales tax were up .46% for the year.

Karla Moya, Finance Director, announced they received the certificate of achievement for the popular comprehensive financial report.

B) SUBMISSION OF JULY 2017 TAX COLLECTION REPORT (FINANCE)

Ed Wylie, Deputy City Manager, introduced the tax collection report for the month of July 2017. He stated current taxes were up .22% and delinquent taxes were up .40%.

C) SUBMISSION OF QUARTERLY REPORT FY 2016-2017 ENDING JUNE 30, 2017 (FINANCE)

Ed Wylie, Deputy City Manager, introduced the quarterly report for quarter ending June 30, 2017 and stated there were no major changes and everything was consistent with previous quarters. He further stated funds balance was healthy.

E) CITY EVENTS OF INTEREST

Ed Wylie, Deputy City Manager, reported Meet the Raiders was taking place on Wednesday, August 23, 2017 at 7:00 p.m. and the Boggus Ford Events Center. He further reported the city would be hosting the 2017 Pharr Night Out event on Saturday, August 26, 2017 from 6:00 p.m. to 10:00 p.m. at Jaime Escalante Middle School. He stated the event was to commemorate neighborhoods against crime and drugs and invited everyone to attend.

Ed Wylie, Deputy City Manager, reported Pharr Economic Development Corporation would be hosting a ribbon cutting for Arcade Dental on Friday, August 25, 2017 at 4:00 p.m. at 8001 S. Jackson Road. Mr. Wylie also reported a one-year anniversary ribbon cutting for Santa Fe Yogurt would take place on Tuesday, August 29, 2017 at 10:30 a.m. at 2504 S. Cage Blvd., Ste. A.

ITEM 4. CONSENT AGENDA

- A) APPROVAL OF MINUTES FOR JULY 27, 2017 CITY COMMISSION SPECIAL CALLED MEETING; AUGUST 7, 2017 REGULAR CALLED MEETING; AND AUGUST 15, 2017 SPECIAL CALLED MEETING (ADMINISTRATION)**
- B) CONSIDERATION AND ACTION, IF ANY, ON ORDINANCE AMENDING ORDINANCE NO. O-2017-23 SETTING BY-LAWS FOR THE BEAUTIFICATION COMMITTEE 3RD & FINAL READING (PARKS/PAL)**
- C) CONSIDERATION AND ACTION, IF ANY, ON ORDINANCE AMENDING ORDINANCE O-2015-54 (FEE ORDINANCE), PROVIDING FOR REPEALING OF CONFLICTING ORDINANCE(S) CLAUSE, AND PROVIDING FOR AN EFFECTIVE DATE 3RD & FINAL READING (DEVELOPMENT SERVICES)**
- D) CONSIDERATION AND ACTION, IF ANY, AUTHORIZING THE PHARR FIRE DEPARTMENT TO ENTER INTO FY-18-19 LRGVDC PSAP INTERLOCAL AGREEMENT WITH THE LOWER RIO GRANDE VALLEY DEVELOPMENT COUNCIL (FIRE)**
- E) CONSIDERATION AND ACTION, IF ANY, AUTHORIZING CITY MANAGER TO ADVERTISE FOR BIDS FOR FURNITURE FOR THE SOUTH PHARR DEVELOPMENT AND RESEARCH CENTER (LIBRARY)**
- F) CONSIDERATION AND ACTION, IF ANY, ON REQUEST FROM PSJA EDUCATION FOUNDATION TO WAIVE RENTAL FEES FOR THE USE OF PHARR EVENTS CENTER ON SEPTEMBER 14, 2017 FOR THEIR ANNUAL GALA FOUNDATION (EVENTS CENTER)**
- G) CONSIDERATION AND ACTION, IF ANY, ON REQUEST FROM PSJA ISD TO WAIVE RENTAL FEES FOR THE USE OF PHARR EVENTS CENTER ON AUGUST 23, 2017 FROM 5:30 P.M. TO 10:00 P.M. FOR THEIR MEET THE RAIDERS (EVENTS CENTER)**
- H) CONSIDERATION AND ACTION, IF ANY, ON DEVELOPMENT SERVICES CASES:**

1. MARIO ALBERTO TORRES, D/B/A ON THE GRILL RESTAURANT, REQUESTED A CONDITIONAL USE PERMIT TO ALLOW THE SALE OF ALCOHOLIC BEVERAGES FOR ON-PREMISE CONSUMPTION IN A GENERAL BUSINESS DISTRICT (C). THE PROPERTY IS LEGALLY DESCRIBED AS 0.075 OF AN ACRES, MORE OR LESS, OUT OF LOT 1, JACKSON RIDGE COURT SUBDIVISION, PHARR, HIDALGO COUNTY, TEXAS. THE PROPERTY'S PHYSICAL ADDRESS IS 1201 SOUTH JACKSON ROAD, SUITE 7.

MINUTES: REGULAR CALLED MEETING
AUGUST 21, 2017

Ed Wylie, Deputy City Manager, introduced the items and recommended approval of the consent agenda.

Comm. Guajardo **moved** to approve consent agenda as recommended. Comm. Caballero seconded the motion and when put to a vote, it carried unanimously.

Ordinances O-2017-32 and O-2017-33 are filed with the City Clerk's Office.

REGULAR AGENDA - OPEN SESSION

ITEM 5. ORDINANCES AND RESOLUTIONS

A) CONSIDERATION AND ACTION, IF ANY, ON ORDINANCE AMENDING ORDINANCE O-2016-32 TO ADOPT A NEW AND UPDATED PERSONNEL POLICY MANUAL 2ND READING (HR)

Ed Wylie, Deputy City Manager, introduced the item and recommended approval.

Comm. Guajardo **moved** to approve as recommended. Comm. Bracamontes seconded the motion and when put to a vote, it carried unanimously.

B) CONSIDERATION AND ACTION, IF ANY, ON ORDINANCE AMENDING ORDINANCE O-2017-15 FOR BUDGET AMENDMENTS TO THE FISCAL YEAR 2016-2017 BUDGET (FINANCE)

Ed Wylie, Deputy City Manager, introduced the item.

Comm. Guajardo **moved** to approve. Comm. Caballero seconded the motion and when put to a vote, it carried unanimously.

Although the ordinance was approved, the required vote was not attained since the majority of the members of the Board of Commissioners was not present.

C) CONSIDERATION AND ACTION, IF ANY, ON ORDINANCE AMENDING ORDINANCE O-2017-06 (RENTAL OF NATATORIUM) (PARKS/PAL)

Ed Wylie, Deputy City Manager, introduced the item and briefly stated this would eliminate the rental of the natatorium and recommended approval. He further stated this was the first reading of the ordinance.

Comm. Guajardo **moved** to approve as recommended. Comm. Chavez seconded the motion.

D) CONSIDERATION AND ACTION, IF ANY, ON RESOLUTION AND AGREEMENT FOR CONVEYANCE OF REAL PROPERTY WITH AFFORDABLE HOMES OF SOUTH TEXAS, INC. (GRANTS MANAGEMENT & COMMUNITY DEVELOPMENT)

Ed Wylie, Deputy City Manager, introduced the item and stated the City of Pharr would be granting eighteen properties to Affordable Homes of South Texas to help low income or moderate-income families with homebuyer assistance.

Comm. Caballero **moved** to approve as recommended. Comm. Bracamontes seconded the motion and when put to a vote, it carried unanimously.

Resolution No. R-2017-58 is filed with the City Clerk's Office.

ITEM 6. ADMINISTRATIVE

A) PLATS:

1. MELDEN & HUNT, INC., REPRESENTING VICTOR PEREZ, EXECUTIVE DIRECTOR FOR PHARR ECONOMIC DEVELOPMENT CORP. II, REQUESTED PRELIMINARY PLAT APPROVAL OF THE PROPOSED TOPGOLF PHARR SUBDIVISION. THE PROPERTY IS LEGALLY DESCRIBED AS BEING 15.420 ACRES OUT OF LOTS 2 AND 3, PHARR CITRUS ORCHARD CO., ALL OF LOTS 2-6, MCALLEN-PHARR STORAGE RENTALS SUBDIVISION, ALL OF LOT 1, PHARR NURSING HOME SUBDIVISION, ALL OF LOTS 4-5, PHARR COMMERCIAL PARK SUBDIVISION PHASE II, AND ALL OF LOT 3A, RE-PLAT OF PHARR COMMERCIAL PARK SUBDIVISION PHASE II, PHARR, HIDALGO COUNTY, TEXAS. THE PROPERTY IS LOCATED WITHIN THE 1900 BLOCK OF WEST INTERSTATE 2 (DEVELOPMENT SERVICES)

Ed Wylie, Deputy City Manager, introduced the item and recommended approval.

Comm. Guajardo **moved** to approve as recommended. Comm. Chavez seconded the motion and when put to a vote, it carried unanimously.

B) PRESENTATION OF PROPOSED BUDGET 2017-2018 (FINANCE)

Ed Wylie, Deputy City Manager, introduced the item and stated the general fund budget was \$66.9 million and everything was the same as last year except for some changes. Mr. Wylie went over the major changes by stating the Pharr Police Athletic League (PAL) was moved to Parks & Recreation, a new purchasing and centralized communications departments were created, and a debt of \$16 million total would be incurred for new projects.

Comm. Chavez **moved** to approve as recommended. Comm. Bracamontes seconded the motion and when put to a vote, it carried unanimously.

C) DISCUSSION AND ACTION FOR VOTE ON PROPOSED TAX RATE INCREASE AND SCHEDULE PUBLIC HEARINGS (FINANCE)

Ed Wylie, Deputy City Manager, stated the proposed tax rate was \$0.6490, which was a decrease from \$0.6540. He reported the first public hearing was scheduled for August 30, 2017 at 4:00 p.m. and the second public hearing was scheduled for September 5, 2017 at 4:00 p.m. He further recommended approval.

Comm. Guajardo **moved** to approve as recommended. Comm. Caballero seconded the motion and when put to a vote, it carried unanimously.

ITEM 7. CONTRACTS/AGREEMENTS

A) CONSIDERATION AND ACTION, IF ANY, AUTHORIZING CITY MANAGER TO NEGOTIATE AND ENTER INTO A CONTRACT WITH SG&E, LLC. FOR THE DESIGN OF THE SANITARY SEWER UTILITY ADJUSTMENTS RELATED TO THE REGIONAL LINEAR PARK HIKE AND BIKE TRAIL, I-ROAD TUNNEL CROSSING CONFLICT (ENGINEERING)

Ed Wylie, Deputy City Manager, introduced the item and briefly stated this was for the design of the sanitary sewer utility adjustments related to the Regional Linear Park Hike and Bike Trail, I-Road Tunnel crossing conflict. He stated the City would go out for bids for this project and it would be at no cost to the taxpayers. He further recommended approval.

MINUTES: REGULAR CALLED MEETING
AUGUST 21, 2017

Comm. Chavez moved to approve as recommended. Comm. Guajardo seconded the motion and when put to a vote, it carried unanimously.

ITEM 8. CLOSED SESSION: IN ACCORDANCE WITH CHAPTER 551 OF THE TEXAS GOV'T. CODE, THE PHARR BOARD OF COMMISSIONERS HEREBY GIVES NOTICE THAT IT MAY MEET IN A CLOSED (NON-PUBLIC) EXECUTIVE SESSION TO DISCUSS THE ITEMS LISTED ON THE PUBLIC PORTION OF THE MEETING AGENDA. IN ACCORDANCE WITH THE FOLLOWING BELOW

None.

ITEM 9. RECONVENE

None

ITEM 10. ADJOURNMENT

There being no other business to come before the board, Comm. Guajardo moved to adjourn. Comm. Caballero seconded the motion and when put to a vote, the motion carried unanimously. Meeting adjourned at 4:33 p.m.

CITY OF PHARR



AMBROSIO HERNANDEZ
MAYOR

**STATE OF TEXAS
COUNTY OF HIDALGO
CITY OF PHARR**

ON THIS THE 21ST DAY OF AUGUST 2017 the Board of Commissioners of the City of Pharr, Texas convened in a **REGULAR CALLED MEETING** at the Commissioner's Room located at 118 S. Cage, 2nd Floor, Pharr, Texas. The meeting being open to the public and notice of said meeting, giving the date, place, subject, hereof, having been posted in accordance with Chapter 551, Texas Government Code (Open Meetings Act) and there being present a quorum, I, **HILDA PEDRAZA, CITY CLERK**, of the City of Pharr, Texas, certify that this is a true and correct copy of the minutes.

ATTEST:



HILDA PEDRAZA, CITY CLERK

APPROVED: September 5, 2017