MINUTES
BOARD OF COMMISSIONERS
SPECIAL CALLED MEETING
THURSDAY, JULY 27, 2017 AT 4:00 P.M.
118 SOUTH CAGE 2ND FLOOR

The Board of Commissioners of the City of Pharr, Texas, met in a Special Called Meeting on Thursday, July 27, 2017 and following is the record of attendance.

BOARD OF COMMISSIONERS PRESENT:	Mayor Ambrosio Hernandez Comm. Roberto Carrillo Comm. Eleazar Guajardo Comm. Ramiro Caballero Comm. Ricardo Medina Comm. Daniel Chavez Comm. Mario Bracamontes
BOARD OF COMMISSIONERS ABSENT:	None
STAFF PRESENT:	Juan G. Guerra, City Manager Ed Wylie, Deputy City Manager Imelda Barrera, Asst. City Clerk Omar Anzaldua, City Engineer Gary Rodriguez, Boggus Ford Events Center Karla Moya, Finance Director Anali Alanis, HR Director Ruben Villescas, Police Chief Leonardo Perez, Fire Chief Melanie Cano, Dev. Services Dir. Jose Villescas, Public Utilities Dir. Sergio Alanis, Parks & Rec. Dir. Raul Garza, CDBG Director Adolfo Garcia, Library Dir. Luis Bazan, Bridge Director Victor Perez, PEDC Director
CITY ATTORNEY	Patricia Rigney, City Attorney

ITEM 1. CALL TO ORDER

Mayor Hernandez called the meeting to order at 4:13 p.m. Roll call established a quorum.

A) ROLL CALL AND POSSIBLE ACTION ON THE EXCUSING OF ANY ABSENT MEMBER OF THE GOVERNING BODY

All present.

ITEM 2. ORDINANCES AND RESOLUTIONS:

A) CONSIDERATION AND ACTION, IF ANY, ON ORDINANCE ABANDONING A PORTION OF WEST CAFFERY AVENUE AND A PORTION OF A 20 FOOT DEDICATED ALLEY LYING WEST OF S. CASA ROAD AND BETWEEN PORTIONS OR ALL OF LOTS 2, 3, 4, 5, AND 6 OF MCALLEN-PHARR STORAGE RENTALS SUBDIVISION, PHARR, HIDALGO COUNTY, TEXAS, RECORDED APRIL 24, 1978. 2ND AND FINAL READING (DEVELOPMENT SERVICES)

Juan G. Guerra, City Manager, introduced the item and stated this was the second and final reading of the ordinance and recommended approval.

Comm. Medina **moved** to approve. Comm. Guajardo seconded the motion and when put to a vote, it carried unanimously.

Ordinance No. O-2017-29 is filed with the City Clerk's office.

B) CONSIDERATION AND ACTION, IF ANY, ON ORDINANCE AMENDING ORDINANCE NO. O-2017-15 FOR BUDGET AMENDMENTS TO THE FISCAL YEAR 2016-2017 BUDGET (FINANCE)

Juan G. Guerra, City Manager, introduced the item and stated staff recommended approval.

Mayor Hernandez asked what the amendments were. Karla Moya, Finance Director, stated the changes were for operating expenses that needed to be done on a yearly basis and to ensure the budget was within budget. She further stated the adjustments were mainly for sales taxes to reflect proper revenue and funds and noted sales taxes were being reduced as we over budgeted. Ms. Moya continue to say the net effect for the general fund was $150,000 and it covered cash on hand available.

Mayor Hernandez also asked about the $170,000 update for Human Resources. Anali Alanis, HR Director, stated staff was in the process of reviewing the policies but no changes or updates were being done at this time. However, staff was currently in the process of making some changes in the personnel policy manual concerning annual leave payout but nothing has been finalized yet.

Comm. Carrillo **moved** to deny. Comm. Chavez seconded the motion.

Juan G. Guerra, City Manager, explained the item was mainly to ratify the personnel policy that has been in place for several years. He stated in the past, the Directors and City Manager were allowed to accrue more hours of annual leave than the average employee. He stated the average employee was only allowed to accrue no more than 240 hours of annual leave and if they had already accumulated annual leave in excess of the maximum accumulated leave, they would not lose the leave, but no additional leave would be accrue unless the annual leave account falls below the maximum amount. He added with the proposed changes, everybody would be the treated the same and the City would save money from major payouts to Department Directors. He further stated the personnel policy manual would be presented at the next meeting to reflect these changes.

There being no further discussion, the motion was put to a vote and it carried unanimously.

ITEM 3. ADMINISTRATIVE:

A) CONSIDERATION AND ACTION, IF ANY, ON REQUEST FROM THE AMERICAN BIKERS ASSOCIATION FOR DONATION IN THE AMOUNT OF $3,000 FOR THEIR KICKSTANDS FOR KIDS SCHOOL DRIVE EVENT (ADMINISTRATION)

Juan G. Guerra, City Manager, introduced the item and recommended approval.

Comm. Carrillo **moved** to approve. Comm. Bracamontes seconded the motion and when put to a vote, it carried unanimously.

B) CONSIDERATION AND ACTION, IF ANY, ON LETTER OF SUPPORT FOR THE UNITED STATES DEPARTMENT OF HOMELAND SECURITY CENTER OF EXCELLENCE FOR CROSS BORDER THREAT SCREENING AND SUPPLY CHAIN DEFENSE AT THE UNIVERSITY OF TEXAS RIO GRANDE VALLEY (UTRGV) (ADMINISTRATION)

Juan G. Guerra, City Manager, introduced the item and recommended approval.

Comm. Guajardo **moved** to approve. Comm. Carrillo seconded the motion and when put to a vote, it carried unanimously.

At this time, Juan G. Guerra, City Manager, stated they would deviate from the agenda and go into closed session. There was no objection.

ITEM 5. CLOSED SESSION: IN ACCORDANCE WITH CHAPTER 551 OF THE TEXAS GOV'T. CODE, THE PHARR BOARD OF COMMISSIONERS HEREBY GIVES NOTICE THAT IT MAY MEET IN A CLOSED (NON-PUBLIC) EXECUTIVE SESSION TO DISCUSS THE ITEMS LISTED ON THE PUBLIC PORTION OF THE MEETING AGENDA

The time being 4:21 p.m., Mayor Hernandez stated the commission would be entering into closed session in accordance with Chapter 551 of the Texas Govt. Code to discuss agenda items listed in the public portion of the agenda and Pursuant to Sections 551.071, 551.072, 551.074, 551.076, 551.084 and 551.087.

ITEM 6. RECONVENE INTO REGULAR SESSION, AND CONSIDER ACTION, IF NECESSARY ON ANY ITEM(S) DISCUSSED IN CLOSED SESSION

The time being 4:37 p.m., Mayor Hernandez stated the commission would be resuming the open meeting.

ITEM 4. CONTRACTS/AGREEMENTS:

A) CONSIDERATION AND ACTION, IF ANY, ON PURCHASE AND SALES AGREEMENT FOR PROJECT CHILI-DIP (ADMINISTRATION)

Juan G. Guerra, City Manager, introduced the item and recommended approval as discussed in closed session.

Comm. Carrillo **moved** to approve. Comm. Guajardo seconded the motion and when put to a vote, it carried unanimously.

ITEM 7. ADJOURNMENT

There being no other business to come before the board, Comm. Guajardo **moved** to adjourn. Comm. Medina seconded the motion and when put to a vote, the motion carried unanimously. Meeting adjourned at 4:37 p.m.

CITY OF PHARR

AMBROSIO HERNANDEZ
MAYOR

STATE OF TEXAS
COUNTY OF HIDALGO
CITY OF PHARR

ON THIS THE 27th DAY OF JULY 2017 the Board of Commissioners of the City of Pharr, Texas convened in a **SPECIAL CALLED MEETING** at the Commissioner's Room located at 118 S. Cage, 2nd Floor, Pharr, Texas. The meeting being open to the public and notice of said meeting, giving the date, place, subject, hereof, having been posted in accordance with Chapter 551, Texas Government Code (Open Meetings Act) and there being present a quorum, I, **HILDA PEDRAZA, CITY CLERK**, of the City of Pharr, Texas, certify that this is a true and correct copy of the minutes.

ATTEST:

HILDA PEDRAZA, CITY CLERK

APPROVED: August 21, 2017