



MINUTES
CIVIL SERVICE COMMISSION
TUESDAY, MARCH 26, 2019.

A meeting of the Civil Service Commission was held Tuesday, March 26, 2019. Chairperson Dolores Rodriguez called the meeting to order at 4:00 pm, at the Commissioner's Room located at 118 South Cage Blvd., 2nd Floor, Pharr, Texas.

MEMBERS PRESENT: Chairperson, Dolores Rodriguez
Board Member, Vittorio Puente

STAFF PRESENT: Deputy City Manager, Ed Wylie
Civil Service / HR Director, Anali Alanis
Civil Service / HR Coordinator, Bea Fuentes
Interim Police Chief, Jose Luengo
Fire Chief, Lenny Perez

ITEM 1 CALL MEETING TO ORDER

Chairperson Rodriguez called the meeting to order.

- (a) **ROLL CALL AND POSSIBLE ACTION ON THE EXCUSING OF ANY ABSENT MEMBER OF THE CIVIL SERVICE COMMISSION**
Vice-Chairperson Mario Lizcano absent, roll call established a quorum.

ITEM 2 (a) CONSIDERATION AND ACTION, IF ANY, ON APPROVAL ON MINUTES FOR TUESDAY, FEBRUARY 26, 2019.

Board Member Puente moved to approve minutes as submitted. Chairperson Rodriguez seconded the motion and when put to a vote, it carried unanimously.

ITEM 2 (b) CONSIDERATION AND ACTION, IF ANY, APPROVING AND ACCEPTING THE RAW AND FINAL SCORES FROM THE PROMOTIONAL EXAM ADMINISTERED FOR SERGEANT FOR THE POLICE DEPARTMENT ON THURSDAY, MARCH 21, 2019.

Civil Service Director Anali Alanis reported that 11 individuals tested and 1 passed.

Board Member Puente moved to approve scores as submitted. Chairperson Rodriguez seconded the motion and when put to a vote, it carried unanimously.

ITEM 2 (c) CONSIDERATION AND ACTION, IF ANY, APPROVING AND ACCEPTING THE ELIGIBILITY LIST FROM THE PROMOTIONAL EXAM ADMINISTERED FOR SERGEANT FOR THE POLICE DEPARTMENT ON THURSDAY, MARCH 21, 2019.

Board Member Puente moved to approve list as submitted. Chairperson Rodriguez seconded the motion and when put to a vote, it carried unanimously.

ITEM 2 (d) CONSIDERATION AND ACTION, IF ANY, APPROVING AND ACCEPTING THE RAW AND FINAL SCORES FROM THE PROMOTIONAL EXAM ADMINISTERED FOR LIEUTENANT FOR THE POLICE DEPARTMENT ON FRIDAY, MARCH 22, 2019.

Civil Service Director Anali Alanis reported that 4 individuals tested and 2 passed.

Board Member Puente moved to approve scores as submitted. Chairperson Rodriguez seconded the motion and when put to a vote, it carried unanimously.

ITEM 2 (e) CONSIDERATION AND ACTION, IF ANY, APPROVING AND ACCEPTING THE ELIGIBILITY LIST FROM THE PROMOTIONAL EXAM ADMINISTERED FOR LIEUTENANT FOR THE POLICE DEPARTMENT ON FRIDAY, MARCH 22, 2019.

Board Member Puente moved to approve list as submitted. Chairperson Rodriguez seconded the motion and when put to a vote, it carried unanimously.

ITEM 3 ADMINISTRATIVE REPORTS (PD AND FD)

Fire Chief Lenny Perez announced that this past month they were able to close out the 2018 State Grant for \$11K by purchasing hazmat equipment and applied for 2 more grants, a State Grant for \$160K for more equipment and a Federal Grant for more Firefighters. Station 4 is about 87% completed. PD and FD had a friendly challenge blood drive 66 units collected, able to help about 198 citizens. FD sent 2 Fire Investigators to a Fire and Arson Conference. Fire Chief Perez invites the Commission to the McAllen South TX All Hazard Conference to see the day to day operations of Fire and PD.

Chairperson Rodriguez questioned if FD had a grant writer, Chief Perez advised her that the City did have Grant Writers and that FD assists them in preparing grants and providing information for the grant requests.

Police Chief Jose Luengo offers to help the community in anything the community needs. Happy to report that a few individuals tested for the positions of Sergeant and Lieutenant and happy that they will be promoted. Leobardo Munoz will be promoted to Sergeant and Erik Rodriguez to Lieutenant. The Commission congratulates these 2 individuals and expects good things from them. Chief Luengo announced that with these promotions, there is 1 remaining vacancy for Sergeant and hopes to schedule the re-test in the next couple of weeks. All 6 Lieutenant vacancies have been filled, 15 out of 16 Sergeant positions have been filled. 6 individuals recently attended schooling for the Emergency Response Team, Pharr now has Claudia Rodriguez as the 1st female on the Emergency Response Team. Pharr PD's Criminal Investigations Division has recently attended formal schooling; therefore, all investigators have formal schooling except for 1 Investigator. PD is in the process of redoing their bike patrol fleet, just ordered 10 brand new, heavy duty bikes equipped with everything that the officer needs to provide better service, Chief invites the board

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to swing by to see the bikes to get a better idea. PD continues to build on their technology plan by replacing the equipment that they currently have, that includes the mobile data terminals, in-car recording systems and body cams. Chief continues to run backgrounds on those individuals that tested earlier in the year for position of Peace Officer.

ITEM 4 CIVIL SERVICE COMMENTS
No comments

ITEM 5 CIVIL SERVICE DIRECTORS REPORT

Mrs. Alanis reported the upcoming promotional exam for the Fire department for Engineer on April 18th and Re-test for PD Sergeant on April 30th.

ITEM 6 CLOSED SESSION: IN ACCORDANCE WITH CHAPTER 551 OF THE TEXAS GOV'T. CODE, THE CIVIL SERVICE BOARD OF COMMISSIONERS HEREBY GIVES NOTICE THAT IT MAY MEET IN EXECUTIVE SESSION TO DISCUSS THE ITEMS LISTED ON THE PUBLIC PORTION OF THE MEETING AGENDA, INCLUDING ITEM(S) 3-8 IN ACCORDANCE WITH THE FOLLOWING PURSUANT TO SECTION 551.071, 551.074, 551.075, 551.076 AND 551.084

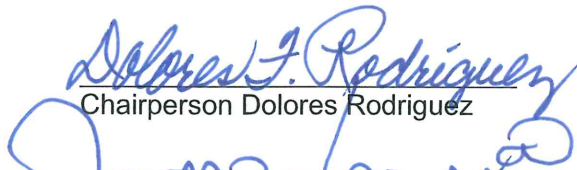
The time being, Chairperson Rodriguez stated the commission would be entering a closed session.

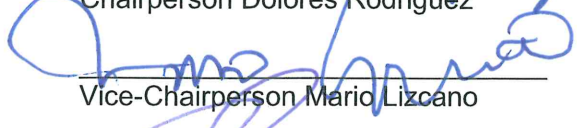
ITEM 7 RECONVENE INTO REGULAR SESSION, AND CONSIDER ACTION, IF NECESSARY ON ANY ITEM(S) DISCUSSED IN EXECUTIVE SESSION.

The time being_____, Chairperson stated the commission would be resuming the open meeting.

ITEM 8 ADJOURNMENT

There being no further business to come before, Board Member Puente moved to adjourn. It was seconded by Chairperson Rodriguez and when put to a vote the motion carried unanimously. Meeting adjourned at 4:15 pm.


Chairperson Dolores Rodriguez


Vice-Chairperson Mario Lizcano


Board Member Vittorio Puente