

**MINUTES
BOARD OF COMMISSIONERS
REGULAR CALLED MEETING
MONDAY, JANUARY 21, 2019
118 SOUTH CAGE 2nd FLOOR**

The Board of Commissioners of the City of Pharr, Texas, met in a Regular Called Meeting on Monday, January 21, 2019 and following is the record of attendance.

BOARD OF COMMISSIONERS PRESENT: Mayor Ambrosio Hernandez
Comm. Eleazar Guajardo
Comm. Roberto "Bobby" Carrillo
Comm. Ramiro Caballero
Comm. Daniel Chavez
Comm. Ricardo Medina
Comm. Mario Bracamontes

BOARD OF COMMISSIONERS ABSENT: None

STAFF PRESENT: Alex Meade, City Manager
Edward Wylie, Deputy City Manager
Hilda Pedraza, City Clerk
Omar Anzaldua, City Engineer
Gary Rodriguez, Events Center Director
Karla Moya, Finance Director
Anali Alanis, HR Director
Marissa Hernandez, Municipal Judge
Leonardo Perez, Fire Chief
Jose Luengo, Police Chief
Melanie Cano, Dev. Services Dir.
Reynaldo Cano, Asst. Public Works Director
Jose Villescas, Public Utilities Director
Sergio Alanis, Parks & Rec. Director
Raul Garza, CDBG Director
Adolfo Garcia, Library Director
Jose Pena, I.T. Director
Luis Bazan, Bridge Director
Sandra Zamora, Purchasing Dir.
Danny Ramirez, Communications Dir.
Victor Perez, PEDC Director

CITY ATTORNEY Patricia Rigney, City Attorney

ITEM 1. CALL TO ORDER

A) ROLL CALL AND POSSIBLE ACTION ON THE EXCUSING OF ANY ABSENT MEMBER OF THE GOVERNING BODY

Mayor Hernandez called the meeting to order at 4:03 p.m. Roll call established a quorum.

B) PLEDGE OF ALLEGIANCE/INVOCATION

Luis Bazan, Bridge Director, led in the pledge of allegiance and said the invocation.

ITEM 2. PROCLAMATIONS:

A) PROCLAMATION PROCLAIMING CAREER AND TECHNICAL EDUCATION MONTH

Karina Lopez, Business Retention and Expansion Manager and PSJA Advisory Board Secretary, stated Pharr-San Juan-Alamo Independent School District was a vital partner to the city's economic vitality as they provide the opportunities for students to succeed in today's workforce. She further stated the City of Pharr and Pharr Economic Development Corporation in coordination with the Pharr-San Juan-Alamo Independent School District Career and Technical Education Department will hold an annual event to celebrate Career and Technical Education Month on Thursday, February 7, 2019 and recognize faculty and staff for their accomplishments throughout the academic year.

Mayor Hernandez read proclamation proclaiming February 2019 as Career and Technical Education Month and presented proclamation to Karina Lopez and PSJA ISD representatives.

ITEM 3. CITY MANAGER'S REPORTS

A) SUBMISSION OF SALES TAX COLLECTION REPORT FOR JANUARY 2019

Alex Meade, City Manager, introduced the sales tax collection report for the month of January 2019 and stated there was a 12.71% increase from this point last year.

B) SUBMISSION OF DECEMBER 2018 TAX COLLECTION REPORT

Alex Meade, City Manager, introduced the tax collection report for the month of December 2018. He stated current tax collections were 37.8%, which was 0.59% higher than last year and delinquent tax collections were 6.07%, which was a decrease of 0.92% compared to last year.

C) CITY EVENTS OF INTEREST

Alex Meade, City Manager, reported the ribbon cutting for the Victor Garcia Skate Park would be held on Thursday, January 31, 2019 at 11:00 a.m.

At this time, Comm. Carrillo congratulated the four (4) officers that were sworn-in today at the Pharr Police Department.

ITEM 4. CONSENT AGENDA

A) APPROVAL OF MINUTES FOR JANUARY 7, 2019 REGULAR CALLED MEETING (ADMINISTRATION)

B) CONSIDERATION AND ACTION, IF ANY, ON RESOLUTION ENTERING INTO AN AGREEMENT WITH TEXAS DEPARTMENT OF TRANSPORTATION FOR CLOSURE OF SOUTH U.S. 281 AND EAST OLD BUSINESS 83 FOR THE 13TH ANNUAL ST. PATRICK'S DAY 5K RUN/WALK ON SATURDAY, MARCH 16, 2019 FROM 7:00 A.M. TO 11:00 A.M. (PARKS)

C) CONSIDERATION AND ACTION ON DEVELOPMENT SERVICES CASES:

- 1. XOTICAS REQUESTED RENEWAL OF THE SEXUALLY ORIENTED BUSINESS LICENSE IN A LIMITED INDUSTRIAL DISTRICT (L-I). THE PROPERTY IS LEGALLY DESCRIBED AS A 0.6081-ACRE TRACT OF LAND OUT OF LOT 100, KELLY-PHARR SUBDIVISION, PHARR, HIDALGO COUNTY, TEXAS. THE PROPERTY'S PHYSICAL ADDRESS IS 4502 NORTH CAGE BOULEVARD. SOB#010105

Alex Meade, City Manager, introduced the item.

Comm. Guajardo moved to approve. Comm. Carrillo seconded the motion and when put to a vote, it carried unanimously.

Resolution No. R-2019-01 is filed with the City Clerk's Office.

REGULAR AGENDA - OPEN SESSION

ITEM 5. ORDINANCES/RESOLUTIONS

- A) CONSIDERATION AND ACTION, ON ORDINANCE AMENDING ORDINANCE O-2018-36 FOR BUDGET AMENDMENTS TO THE FISCAL YEAR 2018-2019 BUDGET. ADOPTION ON 1ST READING (FINANCE)**

Alex Meade, City Manager, introduced the item and recommended approval.

Comm. Carrillo **moved** to approve. Comm. Chavez seconded the motion and when put to a vote, it carried unanimously.

Ordinance No. O-2019-01 is filed with the City Clerk's Office.

ITEM 6. PURCHASING

- A) CONSIDERATION AND ACTION, IF ANY, AUTHORIZING CITY MANAGER TO AWARD A PURCHASE CONTRACT FOR TWO POLICE PACKAGE VEHICLES TO HOLIDAY CHEVROLET THROUGH THE TARRANT COUNTY COOPERATIVE CONTRACT (PROJECT #1819-01-512-P009-002) (POLICE)**

Alex Meade, City Manager, introduced the item and recommended approval.

Comm. Carrillo **moved** to approve. Comm. Chavez seconded the motion and when put to a vote, it carried unanimously.

ITEM 7. CONTRACTS/AGREEMENTS

- A) CONSIDERATION AND ACTION, IF ANY, AUTHORIZING CITY MANAGER TO NEGOTIATE AND ENTER INTO A CONTRACT WITH R. GUTIERREZ ENGINEERING CORPORATION FOR PROFESSIONAL ENGINEERING SERVICES FOR THE PSJA TRI-CITY PEDESTRIAN SAFETY IMPROVEMENTS PROJECT (PROJECT #1819-01-528-S016-001) (ENGINEERING)**

Alex Meade, City Manager, introduced the item and recommended approval.

Comm. Medina **moved** to approve. Comm. Chavez seconded the motion and when put to a vote, it carried unanimously.

- B) CONSIDERATION AND ACTION, IF ANY, AUTHORIZING CITY MANAGER TO AWARD PROPOSAL AND TO NEGOTIATE CONTRACT FOR THE WATER RATE STUDY FOR FY 2018-2019 (PROJECT NO. 1819-60-587-S005-364) (FINANCE)**

Alex Meade, City Manager, introduced the item and recommended approval.

Comm. Carrillo **moved** to approve. Comm. Caballero seconded the motion and when put to a vote, it carried unanimously.

- C) CONSIDERATION AND ACTION, IF ANY, AUTHORIZING CITY MANAGER TO AWARD PROPOSAL AND TO ENTER INTO A CONTRACT FOR CAPITAL LEASE FINANCING FOR FY 2018-2019 (PROJECT #1819-01-511-S008-010) (FINANCE)**

Alex Meade, City Manager, introduced the item and recommended approval.

Comm. Carrillo moved to approve. Comm. Chavez seconded the motion and when put to a vote, it carried unanimously.

- D) CONSIDERATION AND ACTION, IF ANY, AUTHORIZING THE CITY MANAGER TO AWARD A DESIGN-BUILD CONTRACT TO AN ENGINEERING FIRM FROM THE CITY OF PHARR'S APPROVED LIST OF ENGINEERING FIRMS FOR VARIOUS STRUCTURAL DESIGN ELEMENTS OF THE DOWNTOWN GATEWAY AND LIGHTING IMPROVEMENTS (ENGINEERING)**

Alex Meade, City Manager, introduced the item and recommended approval.

Comm. Carrillo moved to approve. Comm. Caballero seconded the motion and when put to a vote, it carried unanimously.

- E) CONSIDERATION AND ACTION, IF ANY, AUTHORIZING CITY MANAGER TO AMEND THE AGREEMENT WITH THE CONSTRUCTION MANAGER AT RISK (CMAR) FOR VARIOUS PARKS AND FIRE STATION PROJECTS (ENGINEERING)**

Alex Meade, City Manager, introduced the item and recommended approval.

Comm. Carrillo moved to approve. Comm. Chavez seconded the motion and when put to a vote, it carried unanimously.

- F) CONSIDERATION AND ACTION, IF ANY, AUTHORIZING CITY MANAGER TO AWARD A CONTRACT TO 3SIXTY INTEGRATED THROUGH THE BUYBOARD COOPERATIVE CONTRACT FOR THE INSTALLATION OF THE BRIDGE CAMERA SYSTEM (PROJECT #1819-01-510-S018-001) (BRIDGE)**

Alex Meade, City Manager, introduced the item and recommended approval.

Comm. Medina moved to approve. Comm. Bracamontes seconded the motion and when put to a vote, it carried unanimously.

- G) CONSIDERATION AND ACTION, IF ANY, AUTHORIZING THE CITY MANAGER TO UTILIZE THE STATE OF TEXAS COMMERCIAL CARD PROGRAM FOR PROCUREMENT CARD SERVICES (PROJECT #1819-01-513-S017-002) (PURCHASING)**

Alex Meade, City Manager, introduced the item and recommended approval.

Comm. Carrillo moved to approve. Comm. Chavez seconded the motion and when put to a vote, it carried unanimously.

At this time, Alex Meade, City Manager, stated they would deviate from the agenda and go into closed session. There was no objection.

- ITEM 9. CLOSED SESSION: IN ACCORDANCE WITH CHAPTER 551 OF THE TEXAS GOV'T. CODE, THE PHARR BOARD OF COMMISSIONERS HEREBY GIVES NOTICE THAT IT MAY MEET IN A CLOSED (NON-PUBLIC) EXECUTIVE SESSION TO DISCUSS THE ITEMS LISTED ON THE PUBLIC PORTION OF THE MEETING AGENDA IN ACCORDANCE WITH THE FOLLOWING BELOW**

MINUTES: REGULAR MEETING
JANUARY 21, 2019

The time being 4:17 p.m., Mayor Hernandez stated the commission would be entering into closed session in accordance with Chapter 551 of the Texas Govt. Code to discuss agenda items listed in the public portion of the agenda and Pursuant to Sections 551.071, 551.072, 551.074, 551.076, 551.084 and 551.087.

ITEM 10. RECONVENE

The time being 4:36 p.m., Mayor Hernandez stated the commission would be resuming the open meeting.

ITEM 8. LEGAL

A) CONSULTATION AND ACTION, IF ANY, ON RETAINING LEGAL COUNSEL TO PURSUE CCN NEEDS (TABLED) (LEGAL)

Alex Meade, City Manager, introduced the item and recommended the item be untabled.

Comm. Guajardo moved to untable item. Comm. Medina seconded the motion and when put to a vote, it carried unanimously.

Alex Meade, City Manager, stated no action was necessary.

B) CONSULTATION WITH LEGAL AND UPDATE REGARDING BOYS & GIRLS CLUB OF PHARR (LEGAL)

Alex Meade, City Manager, introduced the item and stated no action was necessary.

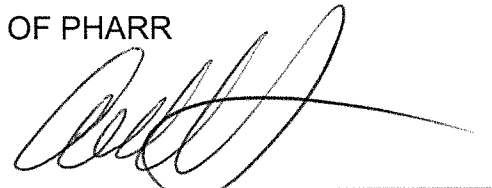
C) CONSULTATION WITH LEGAL CONCERNING DAHLIA YBARRA V. CITY OF PHARR, GARY RODRIGUEZ, C-4849-16-F (LEGAL)

Alex Meade, City Manager, introduced the item and stated no action was necessary.

ITEM 11. ADJOURNMENT

There being no other business to come before the board, Comm. Medina moved to adjourn. Comm. Guajardo seconded the motion and when put to a vote, the motion carried unanimously. Meeting adjourned at 4:37 p.m.

CITY OF PHARR



AMBROSIO HERNANDEZ
MAYOR

**STATE OF TEXAS
COUNTY OF HIDALGO
CITY OF PHARR**

ON THIS THE 21st DAY OF JANUARY 2019 the Board of Commissioners of the City of Pharr, Texas convened in a **REGULAR CALLED MEETING** at the Commissioner's Room located at 118 S. Cage, 2nd Floor, Pharr, Texas. The meeting being open to the public and notice of said meeting, giving the date, place, subject, hereof, having been posted in accordance with Chapter 551, Texas Government Code (Open Meetings Act) and there being present a quorum, I, **HILDA PEDRAZA, CITY CLERK**, of the City of Pharr, Texas, certify that this is a true and correct copy of the minutes.

ATTEST:



HILDA PEDRAZA, CITY CLERK

APPROVED: February 7, 2019