

**REGULAR MEETING
TOLL BRIDGE BOARD
HELD ON DECEMBER 20, 2018, AT 12:00 P.M.
CITY HALL, 118 S. CAGE BLVD., 2ND FLOOR, PHARR, TEXAS**

On the 20th day of December 2018, the Toll Bridge Board met in a regular Bridge Board Meeting. Following is the record of attendance.

MEMBERS PRESENT: Edgar Delgadillo, Chairman
Prajeres Gutierrez, Secretary
Artemio Palacios, Member
Tony Martinez, Member

MEMBER ABSENT: Larry Hernandez, Vice-Chairman

**EX-OFFICIO MEMBER
PRESENT:** None

**EX-OFFICIO MEMBER
ABSENT:** Mayor Ambrosio Hernandez
Mayor Pro-Tem Bobby Carrillo

STAFF PRESENT: Luis Bazan, Bridge Director
Fred Brouwen, Director of Operations
Vanessa Guzman, Administrative Assistant
Cleo Salinas, Administrative Assistant
Freddy Flores, Trade Liaison
Ezequiel Ordenez, Bridge Liaison

OTHER PRESENT: Ed Wylie, Duty City Manager
Patricia Rigney, City Attorney
Karla, Moya, Finance Director
Omar Anzaldua, City Engineering
Sgt. Juan Sanchez, Bridge PD
David Moreno, CBP
Marcos Olivares, CAPUFE
Jesus Caballero, CAPUFE
Crispin Flores, Mid Valley Custom Brokers Association
Phillip Garcia, Mid Valley Custom Brokers Association

There being a quorum established Chairman Edgar Delgadillo called the meeting to order.

A. CALL TO ORDER:

ITEM "1": ROLL CALL-EXCUSE ABSENT MEMBERS.

Chairman Delgadillo called the meeting to order. All members were present during roll call except Vice-Chairman Hernandez. Secretary Gutierrez made a motion to excuse Vice-Chairman Hernandez for being absent. Member Martinez seconded the motion and was then carried on unanimously. Chairman Delgadillo moved to the next item.

ITEM “2”: PLEDGE OF ALLEGIANCE/INVOCATIONS.

Chairman Delgadillo introduced the item. Mr. Luis Bazan, Bridge Director led them in the Pledge of Allegiance and in prayer. Chairman Delgadillo moved to the next item.

B. PUBLIC COMMENTS: *(The City of Pharr has called this meeting as allowed pursuant to Texas law, city charter, and Ordinance O-2015-28. The governing body may recess from day to day when it does not complete consideration of a particularly long subject as authorized by law. All persons desiring to address the governing body must register with the presiding clerk prior to the scheduled meeting)*

C. CONSENT AGENDA: *(All items listed under consent Agenda are considered to be routine and non-controversial by the Governing body and will be enacted by one motion. Any Board Member may remove items from the consent agenda by making such request prior to a motion and vote on the Consent Agenda)*

ITEM “3”: CONSIDERATION AND ACTION ON APPROVAL OF MINUTES- NOVEMBER 16, 2018.

Chairman Delgadillo introduced the next item. Member Palacios made a motion to approve the Consent Agenda as presented. Member Martinez seconded the motion and was then carried on unanimously. Chairman Delgadillo moved to the next item.

D. DIRECTOR’S ADMINISTRATIVE REPORT: *(Director’s Administrative Reports and discussion, if any, with Bridge Board. The Director may also assign a designated spokesperson for any particular listed topic)*

ITEM “4”: CROSSING AND REVENUES COMPARISON FOR NOVEMBER 2018.

Chairman Delgadillo introduced the next item. Mr. Brouwen, Director of Operations stated that for the month of November total crossings were 114,764, which shows an increase of 5,613 vehicles or 5.14% compared to last year. Mr. Brouwen stated that total crossing for cars were 64,409 cars, which shows an increase of 4,864 cars or 8.17%. Mr. Brouwen then showed a car crossing comparison from other bridges across the board. Mr. Brouwen reported that total truck crossings for the month of November were 50,355, which shows an increase of 749 trucks or 1.51% increase in trucks. Mr. Brouwen then showed a truck crossing comparison from other bridges across the board. Mr. Brouwen reported that northbound crossings for the month of November were 54,278, which shows an increase of 1,692 trucks or 3.22% increase in trucks. Mr. Brouwen stated that for the Agriculture for the month of November they had

14,738 trucks, which represents a 27% of all imports from Mexico to the U.S. Mr. Brouwen stated that total revenue collected for the month of November were \$1,229,321, which shows an increase of \$70,629 or 6.10% in revenues. Several discussions then took place regarding the crossing. Chairman Delgadillo moved to the next item.

ITEM “5”: EXPENDITURES REPORT FOR NOVEMBER 2018.

Chairman Delgadillo introduced the next item. Mr. Luis Bazan, Bridge Director stated that they do have Karla Moya, Finance Director if they have any questions. Several discussions then took place regarding the budget. Chairman Delgadillo moved to the next item.

ITEM “6”: PROJECT ENGINEER REPORT.

Chairman Delgadillo introduced the next item. Mr. Luis Bazan, Bridge Director stated that they do have Omar Anzaldua, City Engineer there if they have any questions regarding their projects. He would like to give a brief overview of what is going on with the projects, not a lot has changed since the last time. He added that they just had a conference call this week and they are at a 100% on the design phase for both DAP Projects and it looks like the Donations Acceptance Agreement for the DAP15 Projects, they are working on it. He added that according to GSA it is heading to national review and they do have a letting date that was pushed to about May of 2019, which means that they will not start construction till about June. Mr. Anzaldua, City Engineer stated that on the bridge expansion they are going to start advertising for that project and open up bids on January 24. He added that on the truck staging area, they had a workshop on that yesterday and they are going to continue collaborating with TX-DOT. Some discussion then took place regarding Unified Cargo Process. Chairman Delgadillo moved to the next item.

ITEM “7”: DIRECTORS ADMINISTRATIVE REPORT.

Chairman Delgadillo introduced the next item. Mr. Luis Bazan, Bridge Director stated that they do have a quick update as he said that they did meet with Congressman Vicente Gonzalez this week and the meeting was actually set up by the Mid Valley Custom Brokers Association. He added that this is an association that went dormant for a few years and then it picked up in 2016, and they are there to give the board a brief presentation so they can understand what it is that they do. Mr. Luis Bazan, Bridge Director then introduced Crispin Flores, President of the Mid Valley Custom Brokers Association and Phillip Garcia of Phillip Garcia Custom Brokers who is the Produce expert on the board. Mr. Crispin Flores, President of the Mid Valley Custom Brokers Association then began to give a presentation on the association and an update on the USMCA. Several discussions then took place regarding the USMCA. Mr. Luis Bazan, Bridge Director then spoke about the truck parking issue and that TX-DOT has been hosting several joint workshops across the state. Several discussions then took place regarding the truck parking. Chairman Delgadillo moved on to the next item.

E. ADMINISTRATIVE:

ITEM “8”: DISCUSSION ON PROPOSAL FROM CAPUFE TO DEVELOP A TRAFFIC STUDY TO REMOVE BARRIERS ON MEXICAN SIDE OF THE BRIDGE.

Chairman Delgadillo introduced the next item and stated that they would go in to executive session.

F. EXECUTIVE SESSION: In accordance with Chapter 551 of the Texas Gov’t. Code, the International Toll Bridge Board hereby gives notice that it may meet in Executive session to discuss and deliberate any items listed on the public portion of the meeting agenda including items C-E.

Chairman Delgadillo stated the time being 12:39 p.m., the Bridge Board would be going in to executive session in accordance with Chapter 551 of the Texas Govt.

G. RECONVENE: into regular session, and consider action, if any, on item(s) discussed in executive session.

Chairman Delgadillo reconvened the meeting to regular session at 1:22pm and stated that there is no action on this item. Chairman Delgadillo moved to the next item.

H. ADJOURNMENT:

ITEM “15”: ADJOURNMENT

Chairman Delgadillo introduced the next item. Member Palacios made a motion to adjourn the meeting. Secretary Gutierrez seconded the motion and was then carried on unanimously.

APPROVED AS SUBMITTED:

EDGAR DELGADILLO, CHAIRMAN

ATTEST:

PRAJERES GUTIERREZ, SECRETARY

STATE OF TEXAS §
COUNTY OF HIDALGO §
CITY OF PHARR §

ON THE 20th DAY OF DECEMBER 2018, the Toll Bridge Board convened in a Regular Meeting at the Pharr International Bridge, the meeting being open to the public

and notice of said meeting, giving the date, place and subject thereof, having been posted to the public and notice of said meeting, given in accordance to Chapter 551, of the Texas Government Code, (Open Meetings Act) and their being present a quorum, **I, VANESSA GUZMAN, BRIDGE ADMINISTRATIVE ASSISTANT**, of the City of Pharr, Texas, certify that this is a true and correct copy of the minutes.

VANESSA GUZMAN, BRIDGE
ADMINISTRATIVE ASSISTANT

DATE APPROVED: _____
Word/C:BoardMeetings/BoardMtgMinutes12-20-18