TAKE NOTICE THAT A REGULAR MEETING
OF THE BOARD OF COMMISSIONERS
OF THE CITY OF PHARR, TEXAS
WILL BE HELD AT CITY HALL, COMMISSIONERS' ROOM,
118 S. CAGE BLVD., 2ND FLOOR, PHARR, TEXAS
COMMENCING AT 4:00 PM ON
MONDAY, JANUARY 21, 2019

The City of Pharr has called this meeting as allowed pursuant to Texas law, city charter, and Ordinance O-2018-45. The governing body may recess from day to day when it does not complete consideration of a particularly long subject as authorized by law. All persons desiring to address the governing body must register with the presiding city clerk prior to the scheduled meeting.

1. CALL TO ORDER:

A) Roll call and possible action on the excusing of any absent member of the governing body.

B) Pledge of Allegiance/Invocation

2. PROCLAMATIONS:

A) Proclamation proclaiming Career and Technical Education Month.

3. CITY MANAGER'S REPORTS: *(City Manager's Administrative Reports and discussion, if any, with governing body. The City Manager may also assign a designated spokesperson for any particular listed topic)*

A) Submission of Sales Tax Collection Report for January 2019.

B) Submission of December 2018 Tax Collection Report.

C) City Events of Interest.

4. CONSENT AGENDA: *(All items listed under consent Agenda are considered to be routine and non-controversial by the Governing Body and will be enacted by one motion. Any Commissioner may remove items from the consent agenda by making such request prior to a motion and vote on the Consent Agenda)*

A) Approval of Minutes for January 7, 2019 Regular Called Meeting. (ADMINISTRATION)

B) Consideration and action, if any, on Resolution entering into an agreement with Texas Department of Transportation for closure of South U.S. 281 and East Old Business 83 for the 13th Annual St. Patrick's Day 5K Run/Walk on Saturday, March 16, 2019 from 7:00 a.m. to 11:00 a.m. (PARKS)

C) Consideration and action on Development Services Cases:

1. Xoticas is requesting renewal of the Sexually Oriented Business License in a Limited Industrial District (L-I). The property is legally described as a 0.6081-acre tract of land out of Lot 100, Kelly-Pharr Subdivision, Pharr, Hidalgo County, Texas. The property's physical address is 4502 North Cage Boulevard. **SOB#010105**

REGULAR AGENDA - OPEN SESSION:

5. ORDINANCES AND RESOLUTIONS:

A) Consideration and action, if any, on Ordinance amending Ordinance O-2018-36 for budget amendments to the Fiscal Year 2018-2019 Budget. ***Adoption on 1st Reading*** (FINANCE)

6. PURCHASING:

A) Consideration and action, if any, authorizing City Manager to award a Purchase Contract for two Police Package Vehicles to Holiday Chevrolet through the Tarrant County Cooperative Contract. (Project #1819-01-512-P009-002) (POLICE)

7. CONTRACTS/AGREEMENTS:

A) Consideration and action, if any, authorizing City Manager to negotiate and enter into a contract with R. Gutierrez Engineering Corporation for Professional Engineering Services for the PSJA Tri-City Pedestrian Safety Improvements Project. (Project #1819-01-528-S016-001) (ENGINEERING)

B) Consideration and action, if any, authorizing City Manager to award proposal and to negotiate contract for the Water Rate Study for FY 2018-2019. (Project No. 1819-60-587-S005-364) (FINANCE)

C) Consideration and action, if any, authorizing City Manager to award proposal and to enter into a contract for Capital Lease Financing for FY 2018-2019. (Project #1819-01-511-S008-010) (FINANCE)

D) Consideration and action, if any, authorizing the City Manager to award a design-build contract to an Engineering Firm from the City of Pharr's approved list of Engineering Firms for various structural design elements of the Downtown Gateway and Lighting Improvements. (ENGINEERING)

E) Consideration and action, if any, authorizing City Manager to amend the agreement with the Construction Manager at Risk (CMAR) for various parks and fire station projects. (ENGINEERING)

F) Consideration and action, if any, authorizing City Manager to award a contract to 3Sixty Integrated through the BuyBoard Cooperative Contract for the Installation of the Bridge Camera System. (Project #1819-01-510-S018-001) (BRIDGE)

G) Consideration and action, if any, authorizing the City Manager to utilize the State of Texas Commercial Card Program for Procurement Card Services. (Project #1819-01-513-S017-002) (PURCHASING)

8. LEGAL:

A) Consultation and action, if any, on retaining legal counsel to pursue CCN needs. ***(TABLED)*** (LEGAL)

B) Consultation with legal and update regarding Boys & Girls Club of Pharr. (LEGAL)

C) Consultation with Legal concerning Dahlia Ybarra v. City of Pharr, Gary Rodriguez, C-4849-16-F. (LEGAL)

9. CLOSED SESSION: *In accordance with Chapter 551 of the Texas Gov't. Code, the Pharr Board of Commissioners hereby gives notice that it may meet in a closed (non-public) executive session to discuss the items listed on the public portion of the meeting agenda in accordance with the following below:*

Pursuant to Section 551.071, the City may convene in a closed, non-public meeting with its attorney and discuss any matters related **to legal advice on pending or contemplated litigation, settlement offer, and/or on a matter in which the duty of the attorney to the governmental body under the Texas Disciplinary Rules of Professional Conduct of the State Bar of Texas clearly conflicts with this chapter.** The City and its attorney may also discuss such issues with the appropriate staff so as to obtain necessary and relevant information so that such discussion is informative and developed.

Pursuant to Section 551.072, the City may convene in a closed, non-public meeting to discuss any matters related to **real property and deliberate the purchase, exchange, lease, or value of real property as such would be detrimental to negotiations between the City and a third party in an open meeting.** The City and its attorney may also discuss such issues with the appropriate staff so as to obtain necessary and relevant information so that such discussion is informative and developed.

Pursuant to Section 551.074, the City may convene in a closed, non-public meeting to discuss any matters related to **appointment, employment, evaluation, reassignment, duties and discipline or dismissal of a public officer or employee and to hear any complaints or charges against an officer or employee.** The City and its attorney may also discuss such issues with the appropriate staff including members so as to obtain necessary and relevant information so that such discussion is informative and developed.

Pursuant to Section 551.076, the City may convene in a closed, non-public meeting to discuss any matters on the **deployment, or specific occasions for implementation, of security personnel or devices**. The City and its attorney may also discuss such issues with the appropriate staff so as to obtain necessary and relevant information so that such discussion is informative and developed.

Pursuant to Section 551.084, the City may convene in a closed, non-public meeting to discuss any matters involving an **investigation and may exclude a witness from hearing during the examination of another witness in the investigation.** The City and its attorney may also discuss such issues with the appropriate staff so as to obtain necessary and relevant information so that such discussion is informative and developed.

Pursuant to Section 551.087, the City may convene in a closed, non-public meeting to discuss any matters regarding **economic development issues.** The City and its attorney may also discuss such issues with the appropriate staff so as to obtain necessary and relevant information so that such discussion is informative and developed.

10. RECONVENE: *into Regular Session, and consider action, if necessary on any items(s) discussed in closed session.*

11. ADJOURNMENT:

NOTICE OF ASSISTANCE AT THE PUBLIC MEETING

City Hall is wheelchair accessible and accessible parking spaces are available. Requests for accommodations or interpretive services must be made 48 hours prior to this meeting. Please contact the City Clerk's Office at 956/402-4100 ext. 1003/1007 or FAX 956/702-5313 or E-mail hilda.pedraza@pharr-tx.gov or imelda.barrera@pharr-tx.gov for further information. Braille is not available.

I, the undersigned authority, do hereby certify that the above notice of said Regular Meeting of the City Commission of the City of Pharr was posted on the bulletin board at City Hall and on the City's web page at www.pharr-tx.gov. This Notice was posted on the 18th day of January 2019 at 3:30 p.m. and will remain posted continuously for at least 72 hours preceding the scheduled time of said Meeting, in compliance with Chapter 551 of the Government Code, Vernon's Texas Codes, Annotated (Open Meetings Act).

WITNESS MY HAND AND SEAL, this 18th day of January 2019.

CITY OF PHARR
PHARR, TEXAS

Hilda Pedraza

HILDA PEDRAZA, TRMC, CMC
CITY CLERK

I certify that the attached notice and agenda of items to be considered by the City Commission was removed from the bulletin board of City Hall on the _____ day of _______________, 20___ by,

________________________________ Title: __________________________

Proclamation

WHEREAS, Career and Technical Education is a huge endeavor in the United States. In Texas 81% of all high school students take at least one CTE course, and one in four students takes three or more courses in a pathway. In brief, CTE programs serve many students in Texas.

WHEREAS, Career and Technical Education programs in Pharr – San Juan – Alamo ISD constitutes over 90 percent of the total student population in the school district.

WHEREAS, the Pharr – San Juan – Alamo ISD Career and Technical Education program strives to fill the gap of high demand industries in the workforce such as healthcare, automotive, computer support, electrical, construction, and welding.

WHEREAS, Career and Technical Education courses provide marketable skills that prepare students to succeed in college and in the workforce.

WHEREAS, Career and Technical Education Month is an annual event implemented at the national, state, and local level supported by hundreds of school districts across the nation.

WHEREAS, Career and Technical Education Month is held annually on the month of February.

WHEREAS, the community is encouraged to support the work of the Pharr – San Juan – Alamo ISD Career and Technical Education program.

WHEREAS, to celebrate Career and Technical Education Month, the City of Pharr, Texas and the Pharr Economic Development Corporation, in coordination with the Pharr-San Juan-Alamo Independent School District Career and Technical Education Department will celebrate CTE Month at the Pharr Economic Development Corporation (1215 South Cage Boulevard in Pharr, Texas), on Thursday, February 7, 2019 from 5:30 – 8:00 pm. The purpose of the event is to recognize faculty and staff for exceptional accomplishments throughout the academic year.

NOW THEREFORE, I, Ambrosio Hernandez, Mayor of the City of Pharr, Texas by virtue of the authority vested in me and on behalf of the Mayor and the City Commission, do hereby proclaim February 2019 as:

"Career and Technical Education Month"

IN WITNESS WHEREOF, I have hereunto set my hand and caused the seal of the City of Pharr to be affixed on this 21st day of January 2019.

CITY OF PHARR

____
Ambrosio Hernandez, Mayor

ATTEST:

____
Hilda Pedraza, City Clerk

AGENDA MEMORANDUM

BOARD: City Commission

AGENDA ITEM #: 3.A.
DATE SUBMITTED: January 12, 2019
MEETING DATE: January 21, 2019

FROM: Karla Moya, Finance Director

DEPARTMENT: Finance

DIRECTOR:

Agenda Item: Submission of Sales Tax Collection Report for January 2019.

Classification: Regular

(* If closed session, City Attorney must review and approve.)

Exclude Material from Public Packet? No
Reason:

Issue:
TRUE SALES TAX GROWTH
The sales tax activity for the City of Pharr as of the month of January 2019 (4th month of City's Fiscal Year 2018-2019 but November's Sales Activity) has shown an OVERALL POSITIVE trend in the amount of $734,360 from this point last year, or an INCREASE of 12.71%

RGV SALES TAX COMPARISON
City of Pharr shows an INCREASE of 2.62% compared to last January collections, the City ranked No. 5 this month compared to 9 other cities in the Valley in sales collections compared to last period, and ranked the same in collections year to date since it's the first month of calendar year.

GAAP BASIS
This is the 2nd month (Month of Actual Sales) of the fiscal year 2018/2019; we are UP 10.80% or $309,428 from this point of the fiscal year compared to last year.
Please feel free to contact me should the need arise, I am at extension 1907.

THANK YOU

Financial Consideration:

Staff Recommendation:

Alternatives:

ROUTING:

Karla Moya	Created/Initiated - 01/12/2019
Karla Moya	Approved - 01/12/2019
Edward Wylie	Final Approval - 01/18/2019

City of Pharr
Sales Total Tax Analysis (2%) - Cash Basis

MONTH	FY 12/13	FY 13/14	FY 14/15	FY 15/16*	FY 16/17	FY 17/18	FY 18/19	Difference FY 18/19 - FY 17/18
OCT.	$ 1,095,758	$ 1,095,399	$ 1,175,133	$ 1,281,269	$ 1,317,281	$ 1,374,342	$ 1,565,305	$ 190,962
NOV.	1,009,747	1,064,491	1,272,920	1,367,611	1,457,436	1,537,813	1,771,783	233,970
DEC.	1,065,676	1,151,064	1,255,599	1,306,892	1,379,834	1,363,639	1,633,688	270,049
JAN.	1,065,003	1,166,651	1,231,604	1,224,656	1,317,066	1,502,050	1,541,429	39,379
FEB.	1,132,199	1,301,266	1,403,486	1,508,184	1,570,000	1,712,515		
MAR.	1,014,839	1,090,660	1,244,493	1,250,428	1,300,217	1,405,923		
APR.	1,033,280	1,120,837	1,195,832	1,324,900	1,263,946	1,381,333		
MAY	1,207,076	1,332,207	1,457,421	1,625,843	1,644,947	1,646,964		
JUN.	1,075,570	1,239,819	1,424,397	1,429,149	1,384,312	1,573,321		
JUL.	1,087,853	1,239,026	1,314,960	1,336,426	1,402,878	1,671,537		
AUG.	1,203,458	1,284,104	1,433,708	1,609,004	1,538,105	1,556,841		
SEP.	1,034,174	1,183,373	1,356,249	1,330,463	1,368,050	1,538,304		
TOTAL	$ 13,024,633	$ 14,268,899	$ 15,765,800	$ 16,594,826	$ 16,944,071	$ 18,264,581	$ 6,512,204	$ 734,360
AVERAGE PER MONTH								
	$ 1,085,386	$ 1,189,075	$ 1,313,817	$ 1,382,902	$ 1,412,006	$ 1,522,048	$ 1,628,051	
INCREASE/(DECREASE) IN SALES TAX COLLECTION								
	$ 198,926	$ 1,244,265	$ 1,496,902	$ 829,025	$ 349,245	$ 1,320,511	$ 734,360	
INCREASE FROM PREVIOUS YEAR								
	1.55%	9.55%	10.49%	5.26%	2.10%	7.79%	12.71%	
BUDGET VS. ACTUAL VARIANCE ANALYSIS								
	$ 13,443,500	$ 13,443,500	$ 14,980,000	$ 16,301,000	$ 16,845,700	$ 17,272,300	$ 18,655,800	
	$ (418,867)	$ 825,399	$ 785,800	$ 293,826	$ 98,371	$ 992,281		
	-3.22%	5.78%	4.98%	1.77%	0.58%	5.43%		

*** Do NOT INCLUDE one time payments for October 2015 of $344,044 and April 2016 of $61,017**

City of Pharr
Sales Tax Analysis - City & Prop Tax Relief (1.5%) - Cash Basis

MONTH	FY 12/13	FY 13/14	FY 14/15	FY 15/16	FY 16/17	FY 17/18	FY 18/19	Difference FY 18/19 - FY 17/18
OCT.	$ 821,818	$ 821,549	$ 881,349	$ 960,952	$ 987,960	$ 1,030,757	$ 1,173,979	$ 143,222
NOV.	757,310	798,368	954,690	1,025,708	1,093,077	1,153,359	1,328,837	175,477
DEC.	799,257	863,298	941,699	980,169	1,034,876	1,022,729	1,225,266	202,536
JAN.	798,752	874,989	923,703	918,492	987,799	1,126,537	1,156,072	29,534
FEB.	849,149	975,950	1,052,615	1,131,138	1,177,500	1,284,387		
MAR.	761,129	817,995	933,370	937,821	975,163	1,054,442		
APR.	774,960	840,628	896,874	993,675	947,959	1,036,000		
MAY	905,307	999,155	1,093,066	1,219,382	1,233,711	1,235,223		
JUN.	806,678	929,864	1,068,297	1,071,862	1,038,234	1,179,990		
JUL.	815,890	929,270	986,220	1,002,320	1,052,158	1,253,652		
AUG.	902,594	963,078	1,075,281	1,206,753	1,153,579	1,167,631		
SEP.	775,630	887,530	1,017,187	997,847	1,026,037	1,153,728		
TOTAL	$ 9,768,475	$ 10,701,674	$ 11,824,350	$ 12,446,119	$ 12,708,053	$ 13,698,436	$ 4,884,153	$ 550,770
AVERAGE PER MONTH								
	$ 814,040	$ 891,806	$ 985,363	$ 1,037,177	$ 1,059,004	$ 1,141,536	$ 1,221,038	
INCREASE/(DECREASE) IN SALES TAX COLLECTION								
	$ 149,195	$ 933,199	$ 1,122,676	$ 621,769	$ 261,934	$ 990,383	$ 550,770	
INCREASE FROM PREVIOUS YEAR								
	1.55%	9.55%	10.49%	5.26%	2.10%	7.79%	12.71%	
BUDGET VS. ACTUAL VARIANCE ANALYSIS								
	$ 10,082,625	$ 10,082,625	$ 11,235,000	$ 12,225,750	$ 12,634,725	$ 12,954,225	$ 13,991,850	
	$ (314,150)	$ 619,049	$ 589,350	$ 220,369	$ 73,328	$ 744,211		
	-3.22%	5.78%	4.98%	1.77%	0.58%	5.43%		

City of Pharr
Annual Sales Tax Activity Analysis FY 18/19 - GAAP Basis

Regular City Tax (1%)

	FY 18/19	FY 17/18	$ Change	% Change	FY 18/19 Cumm Change
October	$ 816,843.92	$ 681,819.65	$ 135,024.27	19.80%	$ 135,024.27
November	$ 770,714.47	$ 751,024.50	$ 19,689.97	2.62%	$ 154,714.24
December	$ -	$ 856,257.68			
January	$ -	$ 702,961.59			
February	$ -	$ 690,666.50			
March	$ -	$ 823,481.92			
April	$ -	$ 786,660.30			
May	$ -	$ 835,768.28			
June	$ -	$ 778,420.40			
July	$ -	$ 769,151.98			
August	$ -	$ 782,652.41			
September	$ -	$ 885,891.28			
Totals	$ 1,587,558.39	$ 9,344,756.47	$ 154,714.24	10.80%	

Credit In Lieu of Property Tax (.5%)

	FY 18/19	FY 17/18	$ Change	% Change	FY 18/19 Cumm Change
October	$ 408,421.96	$ 340,909.83	$ 67,512.13	19.80%	$ 67,512.13
November	$ 385,357.24	$ 375,512.25	$ 9,844.98	2.62%	$ 77,357.12
December	$ -	$ 428,128.84			
January	$ -	$ 351,480.79			
February	$ -	$ 345,333.25			
March	$ -	$ 411,740.96			
April	$ -	$ 393,330.15			
May	$ -	$ 417,884.14			
June	$ -	$ 389,210.20			
July	$ -	$ 384,575.99			
August	$ -	$ 391,326.21			
September	$ -	$ 442,945.64			
Totals	$ 793,779.19	$ 4,672,378.23	$ 77,357.12	10.80%	

PEDC (.5%)

	FY 18/19	FY 17/18	$ Change	% Change	FY 18/19 Cumm Change
October	$ 408,421.96	$ 340,909.83	$ 67,512.13	19.80%	$ 67,512.13
November	$ 385,357.24	$ 375,512.25	$ 9,844.98	2.62%	$ 77,357.12
December	$ -	$ 428,128.84			
January	$ -	$ 351,480.79			
February	$ -	$ 345,333.25			
March	$ -	$ 411,740.96			
April	$ -	$ 393,330.15			
May	$ -	$ 417,884.14			
June	$ -	$ 389,210.20			
July	$ -	$ 384,575.99			
August	$ -	$ 391,326.21			
September	$ -	$ 442,945.64			
Totals	$ 793,779.19	$ 4,672,378.23	$ 77,357.12	10.80%	

Total Sales Tax (2%)

	FY 18/19	FY 17/18	$ Change	FY 17/18 Budget	Actual vs. Budget
October	$ 1,633,687.83	$ 1,363,639.30	$ 270,048.53	$ 1,554,650.00	$ 79,037.83
November	$ 1,541,428.94	$ 1,502,049.00	$ 39,379.94	$ 1,554,650.00	$ (13,221.06)
December	$ -	$ 1,712,515.36		$ 1,554,650.00	
January	$ -	$ 1,405,923.17		$ 1,554,650.00	
February	$ -	$ 1,381,333.00		$ 1,554,650.00	
March	$ -	$ 1,646,963.83		$ 1,554,650.00	
April	$ -	$ 1,573,320.59		$ 1,554,650.00	
May	$ -	$ 1,671,536.56		$ 1,554,650.00	
June	$ -	$ 1,556,840.80		$ 1,554,650.00	
July	$ -	$ 1,538,303.95		$ 1,554,650.00	
August	$ -	$ 1,565,304.82		$ 1,554,650.00	
September	$ -	$ 1,771,782.55		$ 1,554,650.00	
Totals	$ 3,175,116.77	$ 18,689,512.93	$ 309,428.47	$ 18,655,800.00	$ 65,816.77
			10.80%		49,362.58

SALES TAX STATE COLLECTION RGV COMPARISON -JANUARY 2019

Valley Rank	City	Net Payment This Period	Payment Prior Year	% Change	2019 Payments To Date	2018 Payments To Date	% Change
Rank Based on Current Month Activity							
1	McAllen	$ 5,504,182	$ 5,010,847	9.85%	$ 5,504,182	$ 5,010,847	9.85%
2	Edinburg	$ 1,773,569	$ 1,652,449	7.33%	$ 1,773,569	$ 1,652,449	7.33%
3	Mercedes	$ 626,686	$ 587,586	6.65%	$ 626,686	$ 587,586	6.65%
4	Brownsville	$ 3,151,659	$ 3,051,585	3.28%	$ 3,151,659	$ 3,051,585	3.28%
5	**Pharr**	**$ 1,541,429**	**$ 1,502,050**	**2.62%**	**$ 1,541,429**	**$ 1,502,050**	**2.62%**
6	Mission	$ 1,210,534	$ 1,196,274	1.19%	$ 1,210,534	$ 1,196,274	1.19%
7	San Juan	$ 267,590	$ 267,498	0.03%	$ 267,590	$ 267,498	0.03%
8	Alamo	$ 286,088	$ 286,486	-0.14%	$ 286,088	$ 286,486	-0.14%
9	Weslaco	$ 950,401	$ 966,664	-1.68%	$ 950,401	$ 966,664	-1.68%
10	Harlingen	$ 1,885,631	$ 1,922,065	-1.90%	$ 1,885,631	$ 1,922,065	-1.90%

Rank Based on Calendar Year 2019 To Date Activity							
1	McAllen	$ 5,504,182	$ 5,010,847	9.85%	$ 5,504,182	$ 5,010,847	9.85%
2	Edinburg	$ 1,773,569	$ 1,652,449	7.33%	$ 1,773,569	$ 1,652,449	7.33%
3	Mercedes	$ 626,686	$ 587,586	6.65%	$ 626,686	$ 587,586	6.65%
4	Brownsville	$ 3,151,659	$ 3,051,585	3.28%	$ 3,151,659	$ 3,051,585	3.28%
5	**Pharr**	**$ 1,541,429**	**$ 1,502,050**	**2.62%**	**$ 1,541,429**	**$ 1,502,050**	**2.62%**
6	Mission	$ 1,210,534	$ 1,196,274	1.19%	$ 1,210,534	$ 1,196,274	1.19%
7	San Juan	$ 267,590	$ 267,498	0.03%	$ 267,590	$ 267,498	0.03%
8	Alamo	$ 286,088	$ 286,486	-0.14%	$ 286,088	$ 286,486	-0.14%
9	Weslaco	$ 950,401	$ 966,664	-1.68%	$ 950,401	$ 966,664	-1.68%
10	Harlingen	$ 1,885,631	$ 1,922,065	-1.90%	$ 1,885,631	$ 1,922,065	-1.90%

STATE TOTALS	$ 470,575,446	$ 456,863,538	2.91%	$ 470,575,446	$ 456,863,538	2.91%

AGENDA MEMORANDUM

BOARD: City Commission

AGENDA ITEM #: 3.B.
DATE SUBMITTED: January 14, 2019
MEETING DATE: January 21, 2019

FROM: Karla Moya, Finance Director

DEPARTMENT: Finance

DIRECTOR:

Agenda Item: Submission of December 2018 Tax Collection Report.

Classification: Regular

(* If closed session, City Attorney must review and approve.)

Exclude Material from Public Packet? No
Reason:

Issue: Current Collections

Current Tax Collections as of December 2018 are **$7,268,982 which is 37.8%** collected out of this Year's Levy . This is 0.59 % higher than last year.

Delinquent Tax

Delinquent Tax Collections as of December 2018 are $151,540 which is 6.07% collected out of previous year's tax rolls. This is a decrease of 0.92% compared to last year.

Financial Consideration:

Staff Recommendation:

Alternatives:

ROUTING:

Karla Moya	Created/Initiated - 01/14/2019
Karla Moya	Approved - 01/15/2019
Patricia Rigney	Approved - 01/17/2019
City Management Office	Final Approval - 01/18/2019

PREPARED BY: VANESSA LUNA

V.L

PABLO "PAUL" VILLARREAL JR., ASSESSOR & COLLECTOR
CITY OF PHARR TAXES COLLECTED FOR:
DECEMBER 2018

COMPARATIVE RATE OF COLLECTIONS

CITY OF PHARR CPR (33)	ORIGINAL TAX LEVY	COLLECTED TO DATE	DROPPED YRS AFTER PURGE	MODIF. TO DATE	TAXES OUTSTANDING	PERCENT 2018/2019	COLLECTED 2017/2018
2018 TAX ROLL	19,278,100.58	7,268,981.67	-	(49,368.39)	11,959,750.52	37.80%	37.39%
2017 & PRIOR YRS	2,534,188.08	151,540.21		(35,977.51)	2,346,670.36	6.07%	6.99%
ROLLBACK	13,987.55		-	22,843.79	36,831.34	0.00%	0.06%
TOTALS	21,826,276.21	7,420,521.88	-	(62,502.11)	14,343,252.22		

BREAKDOWN OF TAX COLLECTIONS AND FEES FOR THE MONTH OF DECEMBER 2018

	CITY OF PHARR	MONTHLY MODIFICATIONS	
CURRENT YEAR-BASE TAX	5,976,153.97	(27,315.77)	CURRENT
CURRENT YEAR-P&I			
PRIOR YEARS-BASE TAX	25,431.44	(28,892.52)	PRIOR
PRIOR YEARS-P&I	16,424.31		
ROLLBACK		22,843.79	ROLLBACK
ROLLBACK P&I			
ATTORNEY FEES	9,586.53		PURGED
TOTAL COLLECTIONS	6,027,596.25	(33,364.50)	
LESS TRANSFERRED	4,585,464.25		
LESS IN TRANSIT	1,436,209.57		
LESS DUE TO HCAD COMM. FEE	134.43		
LESS DUE TO CO TREASURER	5,788.00		
BALANCE	-		

********************AFFIDAVIT*******************

I, PABLO "PAUL" VILLARREAL JR., ASSESSOR-COLLECTOR OF TAXES FOR THE CITY OF PHARR, DO SOLEMNLY SWEAR THAT THE ABOVE STATEMENT OF TAXES COLLECTED BY ME FOR THE MONTH OF DECEMBER 2018 IS CORRECT.

ASSESSOR-COLLECTOR OF TAXES FOR CITY OF PHARR, TEXAS

HIDALGO COUNTY ASSESSOR & COLL. OF TEXAS

SWORN AND SUBSCRIBED BEFORE ME THIS 9TH DAY OF JANUARY 2018 A.D.

NOTARY PUBLIC, HIDALGO COUNTY, TEXAS

NOTARY PUBLIC
JOSE E. JARAMILLO
Notary ID#
12911866-7
My Comm. Exp.
09-10-2020
STATE OF TEXAS

PABLO "PAUL" VILLARREAL JR., ASSESSOR & COLLECTOR
CITY OF PHARR
TAX COLLECTION REPORT
FOR THE MONTH OF DECEMBER 2018

AD VALOREM - CITY OF PHARR	2018-2019	2017-2018	DIFFERENCE
2018 CURRENT			
ORIGINAL LEVY	19,278,100.58	18,625,154.58	652,946.00
MODIFICATIONS	(49,368.39)	53,560.77	(102,929.16)
CURRENT LEVY	19,228,732.19	18,678,715.35	550,016.84
CURRENT COLLECTIONS THIS MONTH	5,976,153.97	5,627,641.85	348,512.12
CURRENT COLLECTIONS TO DATE	7,268,981.67	6,984,189.01	284,792.66
OUTSTANDING TO DATE	11,959,750.52	11,694,526.34	265,224.18
PERCENT COLLECTED/ORIGINAL	37.71%	37.50%	0.21%
PERCENT COLLECTED/MODIFIED	37.80%	37.39%	0.41%
TOTAL COLLECTIONS FISCAL YEAR	**7,268,981.67**	**6,984,189.01**	
DELINQUENT			
ORIGINAL LEVY	2,534,188.08	2,497,225.46	36,962.62
MODIFICATIONS	(35,977.51)	559.32	(36,536.83)
DELINQUENT LEVY	2,498,210.57	2,497,784.78	425.79
DELINQUENT COLLECTIONS THIS MONTH	25,431.44	49,671.39	(24,239.95)
DELINQUENT COLLECTIONS TO DATE	151,540.21	174,700.67	(23,160.46)
OUTSTANDING TO DATE	2,346,670.36	2,323,084.11	23,586.25
PERCENT COLLECTED/ORIGINAL	5.98%	7.00%	-1.02%
PERCENT COLLECTED/MODIFIED	6.07%	6.99%	-0.92%
TOTAL COLLECTIONS FISCAL YEAR	**151,540.21**	**174,700.67**	
ROLLBACK			
ORIGINAL LEVY	13,987.55	80,403.97	(66,416.42)
MODIFICATIONS	22,843.79	0.00	22,843.79
ROLLBACK LEVY	36,831.34	80,403.97	(43,572.63)
ROLLBACK COLLECTIONS THIS MONTH	0.00	0.00	0.00
ROLLBACK COLLECTIONS TO DATE	0.00	44.88	(44.88)
OUTSTANDING TO DATE	36,831.34	80,359.09	(43,527.75)
PERCENT COLLECTED/ORIGINAL	0.00%	0.06%	-0.06%
PERCENT COLLECTED/MODIFIED	0.00%	0.06%	-0.06%
TOTAL COLLECTIONS FISCAL YEAR	**0.00**	**44.88**	

PABLO (PAUL) VILLARREAL, JR., TAX ASSESSOR/COLLECTOR
CITY OF PHARR
TAX COLLECTIONS AS OF DECEMBER 2018

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REPORT DATE	CURR BASE	CURR P&I	CURR RB	CURR RB P&I	PRIOR BASE	PRIOR P&I	PRIOR RB	RB P&I	ATTY FEES	ATTY RBFEES	TOTAL	TRANS.	DIFF.	DATE OF TRANSF.
3-Dec	199,797.68				2,265.73	635.05			420.13		203,118.59		203,118.59	
4-Dec	1,142,386.58				7,088.61	2,273.56			1,322.24		1,153,070.99	1,350,401.58	(197,330.59)	10-Dec
5-Dec	226,809.77				1,700.33	534.88			131.00		229,175.98	229,175.98	(0.00)	11-Dec
6-Dec	74,855.24				1,626.62	400.03			264.04		77,145.93	77,145.93	0.00	12-Dec
7-Dec	51,527.53				3,089.33	923.46			600.63		56,140.95	56,140.95	0.00	13-Dec
10-Dec	95,411.90				2,002.95	660.14			399.47		98,474.46	98,474.46	(0.00)	14-Dec
11-Dec	271,127.20				475.60	153.80			73.28		271,829.88	271,829.88	0.00	17-Dec
12-Dec	611,049.62				2,730.27	969.43			553.15		615,302.47	615,302.47	0.00	18-Dec
13-Dec	48,304.16				1,955.34	534.15			236.25		51,029.90	51,029.90	0.00	19-Dec
14-Dec	1,147,858.85				1,126.33	373.55			224.99		1,149,583.72	1,149,583.72	0.00	20-Dec
15-Dec	(896.56)				(28,933.77)	(9.83)					(29,840.16)	(29,840.16)	(0.00)	SUPPL
17-Dec	154,414.40				997.03	332.07			197.63		155,941.13	155,941.13	0.00	21-Dec
18-Dec	180,895.96				2,440.62	751.49			452.94		184,541.01	184,541.01	(0.00)	26-Dec
19-Dec	164,890.28				6,405.77	1,902.35			1,232.98		174,431.38	174,431.38	0.00	27-Dec
20-Dec	98,786.77				1,983.24	473.47			317.08		101,560.56	101,560.56	0.00	28-Dec
21-Dec	97,878.76				1,305.33	370.96			190.41		99,745.46	99,745.46	0.00	31-Dec
26-Dec	322,694.54				4,499.42	1,105.54			694.56		328,994.06	328,994.06	(0.00)	3-Jan
27-Dec	173,386.18				2,185.43	660.42			314.60		176,546.63	176,546.63	0.00	4-Jan
28-Dec	914,975.11				10,487.26	3,379.79			1,961.15		930,803.31	930,668.88	134.43	10-Jan
											0.00		0.00	
											0.00		0.00	
											0.00		0.00	
											0.00		0.00	
											0.00		0.00	
											0.00		0.00	
											0.00		0.00	
TTL														
TTL	**5,976,153.97**	**0.00**	**0.00**	**0.00**	**25,431.44**	**16,424.31**	**0.00**	**0.00**	**9,586.53**	**0.00**	**6,027,596.25**	**6,021,673.82**	**5,922.43**	

OVERALL TOTAL	6,027,596.25
LESS REFUNDS	0.00
LESS HCAD COMM FEES	134.43
LESS COMM/COST	5,788.00
BALANCE	6,021,673.82
LESS TRANSFERRED	4,585,464.25
LESS TRANSF IN TRANSIT	1,436,209.57
BALANCE PENDING	0.00

TAX COLLECTION SYSTEM
DEPOSIT DISTRIBUTION
FROM: 12/01/2018 THRU 12/31/2018
JURISDICTION: 0033 CITY OF PHARR

EXCLUDES AG ROLLBACK

YEAR	FUND	TAX RATE	LEVY PAID	DISCOUNT GIVEN	PENALTY INTEREST	TIF AMOUNT	DISBURSE TOTAL	ATTORNEY	OTHER FEES	REFUND AMOUNT	PAYMENT AMOUNT
2018	M & O	.567100	5,221,998.49	.00	.00	249,925.95-	4,972,072.54	.00	.00	.00	5,221,998.49
	I & S	.081900	754,155.48	.00	.00	36,094.03-	718,061.45	.00	.00	.00	754,155.48
	TOTAL	.649000	5,976,153.97	.00	.00	286,019.98-	5,690,133.99	.00	.00	.00	5,976,153.97
2017	M & O	.567100	1,916.64	.00	5,756.83	.00	7,673.47	5,225.96	.00	.00	12,899.43
	I & S	.081900	276.67	.00	831.41	.00	1,108.08	.00	.00	.00	1,108.08
	TOTAL	.649000	2,193.31	.00	6,588.24	.00	8,781.55	5,225.96	.00	.00	14,007.51
2016	M & O	.582100	12,776.90	.00	4,348.64	152.24-	16,973.30	2,708.36	.00	.00	19,833.90
	I & S	.071900	1,578.18	.00	537.13	18.81-	2,096.50	.00	.00	.00	2,115.31
	TOTAL	.654000	14,355.08	.00	4,885.77	171.05-	19,069.80	2,708.36	.00	.00	21,949.21
2015	M & O	.582100	4,840.07	.00	2,155.95	.00	6,996.02	1,073.75	.00	.00	8,069.77
	I & S	.071900	597.85	.00	266.31	.00	864.16	.00	.00	.00	864.16
	TOTAL	.654000	5,437.92	.00	2,422.26	.00	7,860.18	1,073.75	.00	.00	8,933.93
2014	M & O	.608100	1,220.46	.00	652.45	.00	1,872.91	249.52	.00	.00	2,122.43
	I & S	.071900	144.32	.00	77.15	.00	221.47	.00	.00	.00	221.47
	TOTAL	.680000	1,364.78	.00	729.60	.00	2,094.38	249.52	.00	.00	2,343.90
2013	M & O	.605000	686.54	.00	373.34	.00	1,059.88	55.69	.00	.00	1,115.57
	I & S	.075000	85.12	.00	46.27	.00	131.39	.00	.00	.00	131.39
	TOTAL	.680000	771.66	.00	419.61	.00	1,191.27	55.69	.00	.00	1,246.96
2012	M & O	.602600	199.66	.00	145.21	.00	344.87	48.59	.00	.00	393.46
	I & S	.077400	25.64	.00	18.65	.00	44.29	.00	.00	.00	44.29
	TOTAL	.680000	225.30	.00	163.86	.00	389.16	48.59	.00	.00	437.75
2011	M & O	.602100	329.33	.00	233.48	.00	562.81	64.27	.00	.00	627.08
	I & S	.077900	42.60	.00	30.21	.00	72.81	.00	.00	.00	72.81
	TOTAL	.680000	371.93	.00	263.69	.00	635.62	64.27	.00	.00	699.89
2010	M & O	.601800	147.26	.00	148.17	.00	295.43	42.16	.00	.00	337.59
	I & S	.078200	19.13	.00	19.26	.00	38.39	.00	.00	.00	38.39
	TOTAL	.680000	166.39	.00	167.43	.00	333.82	42.16	.00	.00	375.98
2009	M & O	.601800	52.33	.00	58.33	.00	110.66	16.55	.00	.00	127.21
	I & S	.078200	6.79	.00	7.59	.00	14.38	.00	.00	.00	14.38
	TOTAL	.680000	59.12	.00	65.92	.00	125.04	16.55	.00	.00	141.59
2008	M & O	.602940	67.10	.00	66.57	.00	133.67	10.99	.00	.00	144.66
	I & S	.078910	8.79	.00	8.70	.00	17.49	.00	.00	.00	17.49
	TOTAL	.681850	75.89	.00	75.27	.00	151.16	10.99	.00	.00	162.15
2007	M & O	.596130	113.21	.00	126.94	.00	240.15	28.38	.00	.00	268.53
	I & S	.086990	16.52	.00	18.53	.00	35.05	.00	.00	.00	35.05
	TOTAL	.683120	129.73	.00	145.47	.00	275.20	28.38	.00	.00	303.58

YEAR	FUND	TAX RATE	LEVY PAID	DISCOUNT GIVEN	PENALTY INTEREST	TIF AMOUNT	DISBURSE TOTAL	ATTORNEY	OTHER FEES	REFUND AMOUNT	PAYMENT AMOUNT
2003	M & O	.596220	60.09	.00	87.24	.00	147.33	2.88	.00	.00	150.21
	I & S	.086900	8.76	.00	12.70	.00	21.46	.00	.00	.00	21.46
	TOTAL	.683120	68.85	.00	99.94	.00	168.79	2.88	.00	.00	171.67
2002	M & O	.590210	134.70	.00	227.24	.00	361.94	48.63	.00	.00	410.57
	I & S	.099790	22.78	.00	38.42	.00	61.20	.00	.00	.00	61.20
	TOTAL	.690000	157.48	.00	265.66	.00	423.14	48.63	.00	.00	471.77
1997	M & O	.524810	34.88	.00	85.48	.00	120.36	5.40	.00	.00	125.76
	I & S	.075190	5.00	.00	12.25	.00	17.25	.00	.00	.00	17.25
	TOTAL	.600000	39.88	.00	97.73	.00	137.61	5.40	.00	.00	143.01
1995	M & O	.510030	12.00	.00	28.78	.00	40.78	5.40	.00	.00	46.18
	I & S	.089970	2.12	.00	5.08	.00	7.20	.00	.00	.00	7.20
	TOTAL	.600000	14.12	.00	33.86	.00	47.98	5.40	.00	.00	53.38
ALL	M & O		5,244,589.66	.00	14,494.65	250,078.19-	5,009,006.12	9,586.53	.00	.00	5,268,670.84
ALL	I & S		756,995.75	.00	1,929.66	36,112.84-	722,812.57	.00	.00	.00	758,925.41
ALL	TOTAL		6,001,585.41	.00	16,424.31	286,191.03-	5,731,818.69	9,586.53	.00	.00	6,027,596.25
DLQ	M & O		22,591.17	.00	14,494.65	152.24-	36,933.58	9,586.53	.00	.00	46,672.35
DLQ	I & S		2,840.27	.00	1,929.66	18.81-	4,751.12	.00	.00	.00	4,769.93
DLQ	TOTAL		25,431.44	.00	16,424.31	171.05-	41,684.70	9,586.53	.00	.00	51,442.28
CURR	M & O		5,221,998.49	.00	.00	249,925.95-	4,972,072.54	.00	.00	.00	5,221,998.49
CURR	I & S		754,155.48	.00	.00	36,094.03-	718,061.45	.00	.00	.00	754,155.48
CURR	TOTAL		5,976,153.97	.00	.00	286,019.98-	5,690,133.99	.00	.00	.00	5,976,153.97

TAX COLLECTION SYSTEM
DEPOSIT DISTRIBUTION
FROM: 12/01/2018 THRU 12/31/2018
JURISDICTION: 0033 CITY OF PHARR

INCLUDES AG ROLLBACK

YEAR	FUND	TAX RATE	LEVY PAID	DISCOUNT GIVEN	PENALTY INTEREST	TIF AMOUNT	DISBURSE TOTAL	ATTORNEY	OTHER FEES	REFUND AMOUNT	PAYMENT AMOUNT
2018	M & O	.567100	5,221,998.49	.00	.00	249,925.95-	4,972,072.54	.00	.00	.00	5,221,998.49
	I & S	.081900	754,155.48	.00	.00	36,094.03-	718,061.45	.00	.00	.00	754,155.48
	TOTAL	.649000	5,976,153.97	.00	.00	286,019.98-	5,690,133.99	.00	.00	.00	5,976,153.97
2017	M & O	.567100	1,916.64	.00	5,756.83	.00	7,673.47	5,225.96	.00	.00	12,899.43
	I & S	.081900	276.67	.00	831.41	.00	1,108.08	.00	.00	.00	1,108.08
	TOTAL	.649000	2,193.31	.00	6,588.24	.00	8,781.55	5,225.96	.00	.00	14,007.51
2016	M & O	.582100	12,776.90	.00	4,348.64	152.24-	16,973.30	2,708.36	.00	.00	19,833.90
	I & S	.071900	1,578.18	.00	537.13	18.81-	2,096.50	.00	.00	.00	2,115.31
	TOTAL	.654000	14,355.08	.00	4,885.77	171.05-	19,069.80	2,708.36	.00	.00	21,949.21
2015	M & O	.582100	4,840.07	.00	2,155.95	.00	6,996.02	1,073.75	.00	.00	8,069.77
	I & S	.071900	597.85	.00	266.31	.00	864.16	.00	.00	.00	864.16
	TOTAL	.654000	5,437.92	.00	2,422.26	.00	7,860.18	1,073.75	.00	.00	8,933.93
2014	M & O	.608100	1,220.46	.00	652.45	.00	1,872.91	249.52	.00	.00	2,122.43
	I & S	.071900	144.32	.00	77.15	.00	221.47	.00	.00	.00	221.47
	TOTAL	.680000	1,364.78	.00	729.60	.00	2,094.38	249.52	.00	.00	2,343.90
2013	M & O	.605000	686.54	.00	373.34	.00	1,059.88	55.69	.00	.00	1,115.57
	I & S	.075000	85.12	.00	46.27	.00	131.39	.00	.00	.00	131.39
	TOTAL	.680000	771.66	.00	419.61	.00	1,191.27	55.69	.00	.00	1,246.96
2012	M & O	.602600	199.66	.00	145.21	.00	344.87	48.59	.00	.00	393.46
	I & S	.077400	25.64	.00	18.65	.00	44.29	.00	.00	.00	44.29
	TOTAL	.680000	225.30	.00	163.86	.00	389.16	48.59	.00	.00	437.75
2011	M & O	.602100	329.33	.00	233.48	.00	562.81	64.27	.00	.00	627.08
	I & S	.077900	42.60	.00	30.21	.00	72.81	.00	.00	.00	72.81
	TOTAL	.680000	371.93	.00	263.69	.00	635.62	64.27	.00	.00	699.89
2010	M & O	.601800	147.26	.00	148.17	.00	295.43	42.16	.00	.00	337.59
	I & S	.078200	19.13	.00	19.26	.00	38.39	.00	.00	.00	38.39
	TOTAL	.680000	166.39	.00	167.43	.00	333.82	42.16	.00	.00	375.98
2009	M & O	.601800	52.33	.00	58.33	.00	110.66	16.55	.00	.00	127.21
	I & S	.078200	6.79	.00	7.59	.00	14.38	.00	.00	.00	14.38
	TOTAL	.680000	59.12	.00	65.92	.00	125.04	16.55	.00	.00	141.59
2008	M & O	.602940	67.10	.00	66.57	.00	133.67	10.99	.00	.00	144.66
	I & S	.078910	8.79	.00	8.70	.00	17.49	.00	.00	.00	17.49
	TOTAL	.681850	75.89	.00	75.27	.00	151.16	10.99	.00	.00	162.15
2007	M & O	.596130	113.21	.00	126.94	.00	240.15	28.38	.00	.00	268.53
	I & S	.086990	16.52	.00	18.53	.00	35.05	.00	.00	.00	35.05
	TOTAL	.683120	129.73	.00	145.47	.00	275.20	28.38	.00	.00	303.58

YEAR	FUND	TAX RATE	LEVY PAID	DISCOUNT GIVEN	PENALTY INTEREST	TIF AMOUNT	DISBURSE TOTAL	ATTORNEY	OTHER FEES	REFUND AMOUNT	PAYMENT AMOUNT
2003	M & O	.596220	60.09	.00	87.24	.00	147.33	2.88	.00	.00	150.21
	I & S	.086900	8.76	.00	12.70	.00	21.46	.00	.00	.00	21.46
	TOTAL	.683120	68.85	.00	99.94	.00	168.79	2.88	.00	.00	171.67
2002	M & O	.590210	134.70	.00	227.24	.00	361.94	48.63	.00	.00	410.57
	I & S	.099790	22.78	.00	38.42	.00	61.20	.00	.00	.00	61.20
	TOTAL	.690000	157.48	.00	265.66	.00	423.14	48.63	.00	.00	471.77
1997	M & O	.524810	34.88	.00	85.48	.00	120.36	5.40	.00	.00	125.76
	I & S	.075190	5.00	.00	12.25	.00	17.25	.00	.00	.00	17.25
	TOTAL	.600000	39.88	.00	97.73	.00	137.61	5.40	.00	.00	143.01
1995	M & O	.510030	12.00	.00	28.78	.00	40.78	5.40	.00	.00	46.18
	I & S	.089970	2.12	.00	5.08	.00	7.20	.00	.00	.00	7.20
	TOTAL	.600000	14.12	.00	33.86	.00	47.98	5.40	.00	.00	53.38
ALL	M & O		5,244,589.66	.00	14,494.65	250,078.19-	5,009,006.12	9,586.53	.00	.00	5,268,670.84
ALL	I & S		756,995.75	.00	1,929.66	36,112.84-	722,812.57	.00	.00	.00	758,925.41
ALL	TOTAL		6,001,585.41	.00	16,424.31	286,191.03-	5,731,818.69	9,586.53	.00	.00	6,027,596.25
DLQ	M & O		22,591.17	.00	14,494.65	152.24-	36,933.58	9,586.53	.00	.00	46,672.35
DLQ	I & S		2,840.27	.00	1,929.66	18.81-	4,751.12	.00	.00	.00	4,769.93
DLQ	TOTAL		25,431.44	.00	16,424.31	171.05-	41,684.70	9,586.53	.00	.00	51,442.28
CURR	M & O		5,221,998.49	.00	.00	249,925.95-	4,972,072.54	.00	.00	.00	5,221,998.49
CURR	I & S		754,155.48	.00	.00	36,094.03-	718,061.45	.00	.00	.00	754,155.48
CURR	TOTAL		5,976,153.97	.00	.00	286,019.98-	5,690,133.99	.00	.00	.00	5,976,153.97

TAX COLLECTOR MONTHLY REPORT EXCLUDES AG ROLLBACK
FROM 12/01/2018 TO 12/31/2018

FISCAL START: 10/01/2018 END: 09/30/2019 JURISDICTION: 0033 CITY OF PHARR

	CERT TAXABLE VALUE	ADJUSTMENTS	ADJ TAX VALUE	TAX RATE	TAX LEVY	PAID ACCTS
CURRENT YEAR	2,997,302,822	7,081,796-	2,990,221,026	00.649000	19,228,732.19	11,405

YEAR	TAXES DUE	MONTH ADJ	ADJUSTMENT YTD	LEVY PAID	PAID YTD	BALANCE	COLL %	YTD UNCOLL
2018	19,278,100.58	27,315.77-	49,368.39-	5,976,153.97	7,268,981.67	11,959,750.52	37.80	0.00
2017	712,866.95	28,643.47-	31,128.13-	2,193.31	88,048.06	593,690.76	12.92	602.33-
2016	355,416.28	273.95-	1,232.11-	14,355.08	34,877.85	319,306.32	9.85	23.23-
2015	271,695.60	.00	3,390.52-	5,437.92	16,064.49	252,240.59	5.99	0.00
2014	176,199.19	24.90	24.90	1,364.78	5,066.65	171,157.44	2.88	0.00
2013	114,193.24	.00	0.00	771.66	2,465.59	111,727.65	2.16	0.00
2012	105,775.27	.00	0.00	225.30	1,094.53	104,680.74	1.03	0.00
2011	95,875.49	.00	0.00	371.93	917.98	94,957.51	.96	0.00
2010	92,203.13	.00	251.65-	166.39	499.14	91,452.34	.54	251.65-
2009	87,272.69	.00	0.00	59.12	59.12	87,213.57	.07	0.00
2008	70,215.03	.00	0.00	75.89	916.78	69,298.25	1.31	0.00
2007	62,736.17	.00	0.00	129.73	748.19	61,987.98	1.19	0.00
2006	58,758.77	.00	0.00	0.00	230.66	58,528.11	.39	0.00
2005	52,131.32	.00	0.00	0.00	94.35-	52,225.67	.18-	0.00
2004	51,678.52	.00	0.00	0.00	91.24-	51,769.76	.18-	0.00
2003	41,836.12	.00	0.00	68.85	156.46	41,679.66	.37	0.00
2002	35,550.37	.00	0.00	157.48	295.49	35,254.88	.83	0.00
2001	26,587.97	.00	0.00	0.00	108.97	26,479.00	.41	0.00
2000	23,068.30	.00	0.00	0.00	0.00	23,068.30		0.00
1999	18,407.18	.00	0.00	0.00	0.00	18,407.18		0.00
1998	14,006.59	.00	0.00	0.00	2.94	14,003.65	.02	0.00
1997	67,713.90	.00	0.00	54.00	172.90	67,541.00	.26	0.00
****	21,812,288.66	56,208.29-	85,345.90-	6,001,585.41	7,420,521.88	14,306,420.88		877.21-

FISCAL START: 10/01/2018 END: 09/30/2019 JURISDICTION: 0033 CITY OF PHARR

	CERT TAXABLE VALUE	ADJUSTMENTS	ADJ TAX VALUE	TAX RATE	TAX LEVY	PAID ACCTS
CURRENT YEAR	0	0	0	00.649000	3,929.47	0

YEAR	TAXES DUE	MONTH ADJ	ADJUSTMENT YTD	LEVY PAID	PAID YTD	BALANCE	COLL %	YTD UNCOLL
2017	0.00	3,929.47	3,929.47	0.00	0.00	3,929.47		0.00
2016	3,077.78	4,227.14	4,227.14	0.00	0.00	7,304.92		0.00
2015	3,478.95	4,495.57	4,495.57	0.00	0.00	7,974.52		0.00
2014	3,611.49	4,955.23	4,955.23	0.00	0.00	8,566.72		0.00
2013	3,819.33	5,236.38	5,236.38	0.00	0.00	9,055.71		0.00
2012	0.00	.00	0.00	0.00	0.00	0.00		0.00
****	13,987.55	22,843.79	22,843.79	0.00	0.00	36,831.34		0.00

FISCAL START: 10/01/2018 END: 09/30/2019 JURISDICTION: 0033 CITY OF PHARR

	CERT TAXABLE VALUE	ADJUSTMENTS	ADJ TAX VALUE	TAX RATE	TAX LEVY	PAID ACCTS
CURRENT YEAR	2,997,302,822	7,081,796-	2,990,221,026	00.649000	19,228,732.19	11,405

YEAR	TAXES DUE	MONTH ADJ	ADJUSTMENT YTD	LEVY PAID	PAID YTD	BALANCE	COLL %	YTD UNCOLL
2018	19,278,100.58	27,315.77-	49,368.39-	5,976,153.97	7,268,981.67	11,959,750.52	37.80	0.00
2017	712,866.95	24,714.00-	27,198.66-	2,193.31	88,048.06	597,620.23	12.84	602.33-
2016	358,494.06	3,953.19	2,995.03	14,355.08	34,877.85	326,611.24	9.65	23.23-
2015	275,174.55	4,495.57	1,105.05	5,437.92	16,064.49	260,215.11	5.81	0.00
2014	179,810.68	4,980.13	4,980.13	1,364.78	5,066.65	179,724.16	2.74	0.00
2013	118,012.57	5,236.38	5,236.38	771.66	2,465.59	120,783.36	2.00	0.00
2012	105,775.27	.00	0.00	225.30	1,094.53	104,680.74	1.03	0.00
2011	95,875.49	.00	0.00	371.93	917.98	94,957.51	.96	0.00
2010	92,203.13	.00	251.65-	166.39	499.14	91,452.34	.54	251.65-
2009	87,272.69	.00	0.00	59.12	59.12	87,213.57	.07	0.00
2008	70,215.03	.00	0.00	75.89	916.78	69,298.25	1.31	0.00
2007	62,736.17	.00	0.00	129.73	748.19	61,987.98	1.19	0.00
2006	58,758.77	.00	0.00	0.00	230.66	58,528.11	.39	0.00
2005	52,131.32	.00	0.00	0.00	94.35-	52,225.67	.18-	0.00
2004	51,678.52	.00	0.00	0.00	91.24-	51,769.76	.18-	0.00
2003	41,836.12	.00	0.00	68.85	156.46	41,679.66	.37	0.00
2002	35,550.37	.00	0.00	157.48	295.49	35,254.88	.83	0.00
2001	26,587.97	.00	0.00	0.00	108.97	26,479.00	.41	0.00
2000	23,068.30	.00	0.00	0.00	0.00	23,068.30		0.00
1999	18,407.18	.00	0.00	0.00	0.00	18,407.18		0.00
1998	14,006.59	.00	0.00	0.00	2.94	14,003.65	.02	0.00
1997	67,713.90	.00	0.00	54.00	172.90	67,541.00	.26	0.00
****	21,826,276.21	33,364.50-	62,502.11-	6,001,585.41	7,420,521.88	14,343,252.22		877.21-

FROM 12/01/2018 TO 12/31/2018

JURISDICTION: 0033 CITY OF PHARR

	CERT TAXABLE VALUE	ADJUSTMENTS	ADJ TAX VALUE	TAX RATE	TAX LEVY	PAID ACCTS
CURRENT YEAR	2,997,302,822	7,081,796-	2,990,221,026	0.649000	19,228,732.19	11,405

YEAR	TAXES DUE	MONTH ADJ	ADJUSTMENT YTD	LEVY PAID	PAID YTD	BALANCE	COLL %	YTD UNCOLL
2018	19,278,100.58	27,315.77-	49,368.39-	5,976,153.97	7,268,981.67	11,959,750.52	37.80	0.00
ADJUSTMENT REFUNDS		896.56-	1,385.95-					
2017	712,866.95	28,643.47-	31,128.13-	2,193.31	88,048.06	593,690.76	12.92	602.33-
ADJUSTMENT REFUNDS		28,659.82-	29,577.19-					
2016	355,416.28	273.95-	1,232.11-	14,355.08	34,877.85	319,306.32	9.85	23.23-
ADJUSTMENT REFUNDS		273.95-	981.01-					
2015	271,695.60	.00	3,390.52-	5,437.92	16,064.49	252,240.59	5.99	0.00
ADJUSTMENT REFUNDS		.00	854.66-					
2014	176,199.19	24.90	24.90	1,364.78	5,066.65	171,157.44	2.88	0.00
2013	114,193.24	.00	0.00	771.66	2,465.59	111,727.65	2.16	0.00
2012	105,775.27	.00	0.00	225.30	1,094.53	104,680.74	1.03	0.00
2011	95,875.49	.00	0.00	371.93	917.98	94,957.51	.96	0.00
2010	92,203.13	.00	251.65-	166.39	499.14	91,452.34	.54	251.65-
2009	87,272.69	.00	0.00	59.12	59.12	87,213.57	.07	0.00
2008	70,215.03	.00	0.00	75.89	916.78	69,298.25	1.31	0.00
2007	62,736.17	.00	0.00	129.73	748.19	61,987.98	1.19	0.00
2006	58,758.77	.00	0.00	0.00	230.66	58,528.11	.39	0.00
2005	52,131.32	.00	0.00	0.00	94.35-	52,225.67	.18-	0.00
2004	51,678.52	.00	0.00	0.00	91.24-	51,769.76	.18-	0.00
2003	41,836.12	.00	0.00	68.85	156.46	41,679.66	.37	0.00
2002	35,550.37	.00	0.00	157.48	295.49	35,254.88	.83	0.00
2001	26,587.97	.00	0.00	0.00	108.97	26,479.00	.41	0.00
2000	23,068.30	.00	0.00	0.00	0.00	23,068.30		0.00
1999	18,407.18	.00	0.00	0.00	0.00	18,407.18		0.00
1998	14,006.59	.00	0.00	0.00	2.94	14,003.65	.02	0.00
1997	67,713.90	.00	0.00	54.00	172.90	67,541.00	.26	0.00
****	21,812,288.66	56,208.29-	85,345.90-	6,001,585.41	7,420,521.88	14,306,420.88		877.21-
ADJUSTMENT REFUNDS		29,830.33-	32,798.81-					

JURISDICTION: 0033 CITY OF PHARR

	CERT TAXABLE VALUE	ADJUSTMENTS	ADJ TAX VALUE	TAX RATE	TAX LEVY	PAID ACCTS
CURRENT YEAR	0	0	0	0.649000	3,929.47	0

YEAR	TAXES DUE	MONTH ADJ	ADJUSTMENT YTD	LEVY PAID	PAID YTD	BALANCE	COLL %	YTD UNCOLL
2017	0.00	3,929.47	3,929.47	0.00	0.00	3,929.47		0.00
ADJUSTMENT REFUNDS		28,659.82-	29,577.19-					
2016	3,077.78	4,227.14	4,227.14	0.00	0.00	7,304.92		0.00
ADJUSTMENT REFUNDS		273.95-	981.01-					
2015	3,478.95	4,495.57	4,495.57	0.00	0.00	7,974.52		0.00
ADJUSTMENT REFUNDS		.00	854.66-					
2014	3,611.49	4,955.23	4,955.23	0.00	0.00	8,566.72		0.00
2013	3,819.33	5,236.38	5,236.38	0.00	0.00	9,055.71		0.00
2012	0.00	.00	0.00	0.00	0.00	0.00		0.00
****	13,987.55	22,843.79	22,843.79	0.00	0.00	36,831.34		0.00
ADJUSTMENT REFUNDS		28,933.77-	31,412.86-					

JURISDICTION: 0033 CITY OF PHARR

	CERT TAXABLE VALUE	ADJUSTMENTS	ADJ TAX VALUE	TAX RATE	TAX LEVY	PAID ACCTS
CURRENT YEAR	2,997,302,822	7,081,796-	2,990,221,026	0.649000	19,228,732.19	11,405

YEAR	TAXES DUE	MONTH ADJ	ADJUSTMENT YTD	LEVY PAID	PAID YTD	BALANCE	COLL %	YTD UNCOLL
2018	19,278,100.58	27,315.77-	49,368.39-	5,976,153.97	7,268,981.67	11,959,750.52	37.80	0.00
ADJUSTMENT REFUNDS		896.56-	1,385.95-					
2017	712,866.95	24,714.00-	27,198.66-	2,193.31	88,048.06	597,620.23	12.84	602.33-
ADJUSTMENT REFUNDS		28,659.82-	29,577.19-					
2016	358,494.06	3,953.19	2,995.03	14,355.08	34,877.85	326,611.24	9.65	23.23-
ADJUSTMENT REFUNDS		273.95-	981.01-					
2015	275,174.55	4,495.57	1,105.05	5,437.92	16,064.49	260,215.11	5.81	0.00
ADJUSTMENT REFUNDS		.00	854.66-					
2014	179,810.68	4,980.13	4,980.13	1,364.78	5,066.65	179,724.16	2.74	0.00
2013	118,012.57	5,236.38	5,236.38	771.66	2,465.59	120,783.36	2.00	0.00
2012	105,775.27	.00	0.00	225.30	1,094.53	104,680.74	1.03	0.00
2011	95,875.49	.00	0.00	371.93	917.98	94,957.51	.96	0.00
2010	92,203.13	.00	251.65-	166.39	499.14	91,452.34	.54	251.65-
2009	87,272.69	.00	0.00	59.12	59.12	87,213.57	.07	0.00
2008	70,215.03	.00	0.00	75.89	916.78	69,298.25	1.31	0.00
2007	62,736.17	.00	0.00	129.73	748.19	61,987.98	1.19	0.00
2006	58,758.77	.00	0.00	0.00	230.66	58,528.11	.39	0.00
2005	52,131.32	.00	0.00	0.00	94.35-	52,225.67	.18-	0.00
2004	51,678.52	.00	0.00	0.00	91.24-	51,769.76	.18-	0.00
2003	41,836.12	.00	0.00	68.85	156.46	41,679.66	.37	0.00
2002	35,550.37	.00	0.00	157.48	295.49	35,254.88	.83	0.00
2001	26,587.97	.00	0.00	0.00	108.97	26,479.00	.41	0.00
2000	23,068.30	.00	0.00	0.00	0.00	23,068.30		0.00
1999	18,407.18	.00	0.00	0.00	0.00	18,407.18		0.00
1998	14,006.59	.00	0.00	0.00	2.94	14,003.65	.02	0.00
1997	67,713.90	.00	0.00	54.00	172.90	67,541.00	.26	0.00
****	21,826,276.21	33,364.50-	62,502.11-	6,001,585.41	7,420,521.88	14,343,252.22		877.21-
ADJUSTMENT REFUNDS		29,830.33-	32,798.81-					

RECEIPT DATE: ALL FROM: 10/01/2018 THRU 12/31/2018
LOCATION: LOCATION NAME NOT FOUND JURISDICTION: 0033 CITY OF PHARR

YEAR	FUND	TAX RATE	LEVY PAID	DISCOUNT GIVEN	PENALTY INTEREST	TIF AMOUNT	DISBURSE TOTAL	ATTORNEY	OTHER FEES	REFUND AMOUNT	PAYMENT AMOUNT
2018	M & O	.567100	6,351,679.03	.00	.00	316,975.95-	6,034,703.08	.00	.00	.00	6,351,679.03
	I & S	.081900	917,302.64	.00	.00	45,777.30-	871,525.34	.00	.00	.00	917,302.64
	TOTAL	.649000	7,268,981.67	.00	.00	362,753.25-	6,906,228.42	.00	.00	.00	7,268,981.67
2017	M & O	.567100	76,937.05	.00	20,978.78	20.65-	97,895.18	19,787.34	.00	.00	117,703.17
	I & S	.081900	11,111.01	.00	3,029.82	2.98-	14,137.85	.00	.00	.00	14,140.83
	TOTAL	.649000	88,048.06	.00	24,008.60	23.63-	112,033.03	19,787.34	.00	.00	131,844.00
2016	M & O	.582100	31,043.40	.00	10,249.48	176.91-	41,115.97	6,567.02	.00	.00	47,859.90
	I & S	.071900	3,834.45	.00	1,265.95	21.86-	5,078.54	.00	.00	.00	5,100.40
	TOTAL	.654000	34,877.85	.00	11,515.43	198.77-	46,194.51	6,567.02	.00	.00	52,960.30
2015	M & O	.582100	14,298.41	.00	6,600.34	47.50-	20,851.25	3,408.37	.00	.00	24,307.12
	I & S	.071900	1,766.08	.00	815.19	5.87-	2,575.40	.00	.00	.00	2,581.27
	TOTAL	.654000	16,064.49	.00	7,415.53	53.37-	23,426.65	3,408.37	.00	.00	26,888.39
2014	M & O	.608100	4,530.92	.00	2,455.48	.00	6,986.40	982.31	.00	.00	7,968.71
	I & S	.071900	535.73	.00	290.38	.00	826.11	.00	.00	.00	826.11
	TOTAL	.680000	5,066.65	.00	2,745.86	.00	7,812.51	982.31	.00	.00	8,794.82
2013	M & O	.605000	2,193.61	.00	1,332.08	.00	3,525.69	413.40	.00	.00	3,939.09
	I & S	.075000	271.98	.00	165.12	.00	437.10	.00	.00	.00	437.10
	TOTAL	.680000	2,465.59	.00	1,497.20	.00	3,962.79	413.40	.00	.00	4,376.19
2012	M & O	.602600	969.95	.00	766.35	.00	1,736.30	208.05	.00	.00	1,944.35
	I & S	.077400	124.58	.00	98.43	.00	223.01	.00	.00	.00	223.01
	TOTAL	.680000	1,094.53	.00	864.78	.00	1,959.31	208.05	.00	.00	2,167.36
2011	M & O	.602100	812.83	.00	682.03	.00	1,494.86	222.17	.00	.00	1,717.03
	I & S	.077900	105.15	.00	88.27	.00	193.42	.00	.00	.00	193.42
	TOTAL	.680000	917.98	.00	770.30	.00	1,688.28	222.17	.00	.00	1,910.45
2010	M & O	.601800	441.74	.00	450.34	.00	892.08	140.65	.00	.00	1,032.73
	I & S	.078200	57.40	.00	58.52	.00	115.92	.00	.00	.00	115.92
	TOTAL	.680000	499.14	.00	508.86	.00	1,008.00	140.65	.00	.00	1,148.65
2009	M & O	.601800	52.33	.00	58.33	.00	110.66	16.55	.00	.00	127.21
	I & S	.078200	6.79	.00	7.59	.00	14.38	.00	.00	.00	14.38
	TOTAL	.680000	59.12	.00	65.92	.00	125.04	16.55	.00	.00	141.59
2008	M & O	.602940	810.67	.00	980.90	.00	1,791.57	208.31	.00	.00	1,999.88
	I & S	.078910	106.11	.00	128.37	.00	234.48	.00	.00	.00	234.48
	TOTAL	.681850	916.78	.00	1,109.27	.00	2,026.05	208.31	.00	.00	2,234.36
2007	M & O	.596130	652.91	.00	827.63	.00	1,480.54	216.28	.00	.00	1,696.82
	I & S	.086990	95.28	.00	120.78	.00	216.06	.00	.00	.00	216.06
	TOTAL	.683120	748.19	.00	948.41	.00	1,696.60	216.28	.00	.00	1,912.88

RECEIPT DATE: ALL FROM: 10/01/2018 THRU 12/31/2018
LOCATION: LOCATION NAME NOT FOUND JURISDICTION: 0033 CITY OF PHARR

YEAR	FUND	TAX RATE	LEVY PAID	DISCOUNT GIVEN	PENALTY INTEREST	TIF AMOUNT	DISBURSE TOTAL	ATTORNEY	OTHER FEES	REFUND AMOUNT	PAYMENT AMOUNT
2006	M & O	.593130	200.28	.00	246.59	.00	446.87	47.93	.00	.00	494.80
	I & S	.089990	30.38	.00	37.41	.00	67.79	.00	.00	.00	67.79
	TOTAL	.683120	230.66	.00	284.00	.00	514.66	47.93	.00	.00	562.59
2005	M & O	.593130	81.92-	.00	128.33-	.00	210.25-	36.80-	.00	.00	247.05-
	I & S	.089990	12.43-	.00	19.46-	.00	31.89-	.00	.00	.00	31.89-
	TOTAL	.683120	94.35-	.00	147.79-	.00	242.14-	36.80-	.00	.00	278.94-
2004	M & O	.601650	80.36-	.00	140.28-	.00	220.64-	39.97-	.00	.00	260.61-
	I & S	.081470	10.88-	.00	18.99-	.00	29.87-	.00	.00	.00	29.87-
	TOTAL	.683120	91.24-	.00	159.27-	.00	250.51-	39.97-	.00	.00	290.48-
2003	M & O	.596220	136.55	.00	196.51	.00	333.06	4.68	.00	.00	337.74
	I & S	.086900	19.91	.00	28.62	.00	48.53	.00	.00	.00	48.53
	TOTAL	.683120	156.46	.00	225.13	.00	381.59	4.68	.00	.00	386.27
2002	M & O	.590210	252.75	.00	426.84	.00	679.59	92.01	.00	.00	771.60
	I & S	.099790	42.74	.00	72.16	.00	114.90	.00	.00	.00	114.90
	TOTAL	.690000	295.49	.00	499.00	.00	794.49	92.01	.00	.00	886.50
2001	M & O	.564720	92.90	.00	158.96	.00	251.86	17.72	.00	.00	269.58
	I & S	.097590	16.07	.00	27.49	.00	43.56	.00	.00	.00	43.56
	TOTAL	.662310	108.97	.00	186.45	.00	295.42	17.72	.00	.00	313.14
1998	M & O	.505610	2.36	.00	5.89	.00	8.25	.00	.00	.00	8.25
	I & S	.124390	.58	.00	1.45	.00	2.03	.00	.00	.00	2.03
	TOTAL	.630000	2.94	.00	7.34	.00	10.28	.00	.00	.00	10.28
1997	M & O	.524810	109.28	.00	271.44	.00	380.72	20.92	.00	.00	401.64
	I & S	.075190	15.66	.00	38.89	.00	54.55	.00	.00	.00	54.55
	TOTAL	.600000	124.94	.00	310.33	.00	435.27	20.92	.00	.00	456.19
1996	M & O	.516090	4.80	.00	8.24	.00	13.04	.00	.00	.00	13.04
	I & S	.083910	.78	.00	1.34	.00	2.12	.00	.00	.00	2.12
	TOTAL	.600000	5.58	.00	9.58	.00	15.16	.00	.00	.00	15.16
1995	M & O	.510030	36.02	.00	86.30	.00	122.32	16.21	.00	.00	138.53
	I & S	.089970	6.36	.00	15.23	.00	21.59	.00	.00	.00	21.59
	TOTAL	.600000	42.38	.00	101.53	.00	143.91	16.21	.00	.00	160.12
ALL	M & O		6,485,095.51	.00	46,513.90	317,221.01-	6,214,388.40	32,293.15	.00	.00	6,563,902.56
ALL	I & S		935,426.37	.00	6,252.56	45,808.01-	895,870.92	.00	.00	.00	941,678.93
ALL	TOTAL		7,420,521.88	.00	52,766.46	363,029.02-	7,110,259.32	32,293.15	.00	.00	7,505,581.49

YEAR FUND	TAX RATE	LEVY PAID	DISCOUNT GIVEN	PENALTY INTEREST	TIF AMOUNT	DISBURSE TOTAL	ATTORNEY	OTHER FEES	REFUND AMOUNT	PAYMENT AMOUNT
DLQ M & O		133,416.48	.00	46,513.90	245.06-	179,685.32	32,293.15	.00	.00	212,223.53
DLQ I & S		18,123.73	.00	6,252.56	30.71-	24,345.58	.00	.00	.00	24,376.29
DLQ TOTAL		151,540.21	.00	52,766.46	275.77-	204,030.90	32,293.15	.00	.00	236,599.82
CURR M & O		6,351,679.03	.00	.00	316,975.95-	6,034,703.08	.00	.00	.00	6,351,679.03
CURR I & S		917,302.64	.00	.00	45,777.30-	871,525.34	.00	.00	.00	917,302.64
CURR TOTAL		7,268,981.67	.00	.00	362,753.25-	6,906,228.42	.00	.00	.00	7,268,981.67

YEAR	FUND	TAX RATE	LEVY PAID	DISCOUNT GIVEN	PENALTY INTEREST	TIF AMOUNT	DISBURSE TOTAL	ATTORNEY	OTHER FEES	REFUND AMOUNT	PAYMENT AMOUNT
2018	M & O	.567100	6,351,679.03	.00	.00	316,975.95-	6,034,703.08	.00	.00	.00	6,351,679.03
	I & S	.081900	917,302.64	.00	.00	45,777.30-	871,525.34	.00	.00	.00	917,302.64
	TOTAL	.649000	7,268,981.67	.00	.00	362,753.25-	6,906,228.42	.00	.00	.00	7,268,981.67
2017	M & O	.567100	76,937.05	.00	20,978.78	20.65-	97,895.18	19,787.34	.00	.00	117,703.17
	I & S	.081900	11,111.01	.00	3,029.82	2.98-	14,137.85	.00	.00	.00	14,140.83
	TOTAL	.649000	88,048.06	.00	24,008.60	23.63-	112,033.03	19,787.34	.00	.00	131,844.00
2016	M & O	.582100	31,043.40	.00	10,249.48	176.91-	41,115.97	6,567.02	.00	.00	47,859.90
	I & S	.071900	3,834.45	.00	1,265.95	21.86-	5,078.54	.00	.00	.00	5,100.40
	TOTAL	.654000	34,877.85	.00	11,515.43	198.77-	46,194.51	6,567.02	.00	.00	52,960.30
2015	M & O	.582100	14,298.41	.00	6,600.34	47.50-	20,851.25	3,408.37	.00	.00	24,307.12
	I & S	.071900	1,766.08	.00	815.19	5.87-	2,575.40	.00	.00	.00	2,581.27
	TOTAL	.654000	16,064.49	.00	7,415.53	53.37-	23,426.65	3,408.37	.00	.00	26,888.39
2014	M & O	.608100	4,530.92	.00	2,455.48	.00	6,986.40	982.31	.00	.00	7,968.71
	I & S	.071900	535.73	.00	290.38	.00	826.11	.00	.00	.00	826.11
	TOTAL	.680000	5,066.65	.00	2,745.86	.00	7,812.51	982.31	.00	.00	8,794.82
2013	M & O	.605000	2,193.61	.00	1,332.08	.00	3,525.69	413.40	.00	.00	3,939.09
	I & S	.075000	271.98	.00	165.12	.00	437.10	.00	.00	.00	437.10
	TOTAL	.680000	2,465.59	.00	1,497.20	.00	3,962.79	413.40	.00	.00	4,376.19
2012	M & O	.602600	969.95	.00	766.35	.00	1,736.30	208.05	.00	.00	1,944.35
	I & S	.077400	124.58	.00	98.43	.00	223.01	.00	.00	.00	223.01
	TOTAL	.680000	1,094.53	.00	864.78	.00	1,959.31	208.05	.00	.00	2,167.36
2011	M & O	.602100	812.83	.00	682.03	.00	1,494.86	222.17	.00	.00	1,717.03
	I & S	.077900	105.15	.00	88.27	.00	193.42	.00	.00	.00	193.42
	TOTAL	.680000	917.98	.00	770.30	.00	1,688.28	222.17	.00	.00	1,910.45
2010	M & O	.601800	441.74	.00	450.34	.00	892.08	140.65	.00	.00	1,032.73
	I & S	.078200	57.40	.00	58.52	.00	115.92	.00	.00	.00	115.92
	TOTAL	.680000	499.14	.00	508.86	.00	1,008.00	140.65	.00	.00	1,148.65
2009	M & O	.601800	52.33	.00	58.33	.00	110.66	16.55	.00	.00	127.21
	I & S	.078200	6.79	.00	7.59	.00	14.38	.00	.00	.00	14.38
	TOTAL	.680000	59.12	.00	65.92	.00	125.04	16.55	.00	.00	141.59
2008	M & O	.602940	810.67	.00	980.90	.00	1,791.57	208.31	.00	.00	1,999.88
	I & S	.078910	106.11	.00	128.37	.00	234.48	.00	.00	.00	234.48
	TOTAL	.681850	916.78	.00	1,109.27	.00	2,026.05	208.31	.00	.00	2,234.36
2007	M & O	.596130	652.91	.00	827.63	.00	1,480.54	216.28	.00	.00	1,696.82
	I & S	.086990	95.28	.00	120.78	.00	216.06	.00	.00	.00	216.06
	TOTAL	.683120	748.19	.00	948.41	.00	1,696.60	216.28	.00	.00	1,912.88

YEAR	FUND	TAX RATE	LEVY PAID	DISCOUNT GIVEN	PENALTY INTEREST	TIF AMOUNT	DISBURSE TOTAL	ATTORNEY	OTHER FEES	REFUND AMOUNT	PAYMENT AMOUNT
2006	M & O	.593130	200.28	.00	246.59	.00	446.87	47.93	.00	.00	494.80
	I & S	.089990	30.38	.00	37.41	.00	67.79	.00	.00	.00	67.79
	TOTAL	.683120	230.66	.00	284.00	.00	514.66	47.93	.00	.00	562.59
2005	M & O	.593130	81.92-	.00	128.33-	.00	210.25-	36.80-	.00	.00	247.05-
	I & S	.089990	12.43-	.00	19.46-	.00	31.89-	.00	.00	.00	31.89-
	TOTAL	.683120	94.35-	.00	147.79-	.00	242.14-	36.80-	.00	.00	278.94-
2004	M & O	.601650	80.36-	.00	140.28-	.00	220.64-	39.97-	.00	.00	260.61-
	I & S	.081470	10.88-	.00	18.99-	.00	29.87-	.00	.00	.00	29.87-
	TOTAL	.683120	91.24-	.00	159.27-	.00	250.51-	39.97-	.00	.00	290.48-
2003	M & O	.596220	136.55	.00	196.51	.00	333.06	4.68	.00	.00	337.74
	I & S	.086900	19.91	.00	28.62	.00	48.53	.00	.00	.00	48.53
	TOTAL	.683120	156.46	.00	225.13	.00	381.59	4.68	.00	.00	386.27
2002	M & O	.590210	252.75	.00	426.84	.00	679.59	92.01	.00	.00	771.60
	I & S	.099790	42.74	.00	72.16	.00	114.90	.00	.00	.00	114.90
	TOTAL	.690000	295.49	.00	499.00	.00	794.49	92.01	.00	.00	886.50
2001	M & O	.564720	92.90	.00	158.96	.00	251.86	17.72	.00	.00	269.58
	I & S	.097590	16.07	.00	27.49	.00	43.56	.00	.00	.00	43.56
	TOTAL	.662310	108.97	.00	186.45	.00	295.42	17.72	.00	.00	313.14
1998	M & O	.505610	2.36	.00	5.89	.00	8.25	.00	.00	.00	8.25
	I & S	.124390	.58	.00	1.45	.00	2.03	.00	.00	.00	2.03
	TOTAL	.630000	2.94	.00	7.34	.00	10.28	.00	.00	.00	10.28
1997	M & O	.524810	109.28	.00	271.44	.00	380.72	20.92	.00	.00	401.64
	I & S	.075190	15.66	.00	38.89	.00	54.55	.00	.00	.00	54.55
	TOTAL	.600000	124.94	.00	310.33	.00	435.27	20.92	.00	.00	456.19
1996	M & O	.516090	4.80	.00	8.24	.00	13.04	.00	.00	.00	13.04
	I & S	.083910	.78	.00	1.34	.00	2.12	.00	.00	.00	2.12
	TOTAL	.600000	5.58	.00	9.58	.00	15.16	.00	.00	.00	15.16
1995	M & O	.510030	36.02	.00	86.30	.00	122.32	16.21	.00	.00	138.53
	I & S	.089970	6.36	.00	15.23	.00	21.59	.00	.00	.00	21.59
	TOTAL	.600000	42.38	.00	101.53	.00	143.91	16.21	.00	.00	160.12
ALL	M & O		6,485,095.51	.00	46,513.90	317,221.01-	6,214,388.40	32,293.15	.00	.00	6,563,902.56
ALL	I & S		935,426.37	.00	6,252.56	45,808.01-	895,870.92	.00	.00	.00	941,678.93
ALL	TOTAL		7,420,521.88	.00	52,766.46	363,029.02-	7,110,259.32	32,293.15	.00	.00	7,505,581.49

YEAR	FUND	TAX RATE	LEVY PAID	DISCOUNT GIVEN	PENALTY INTEREST	TIF AMOUNT	DISBURSE TOTAL	ATTORNEY	OTHER FEES	REFUND AMOUNT	PAYMENT AMOUNT
DLQ	M & O		133,416.48	.00	46,513.90	245.06-	179,685.32	32,293.15	.00	.00	212,223.53
DLQ	I & S		18,123.73	.00	6,252.56	30.71-	24,345.58	.00	.00	.00	24,376.29
DLQ	TOTAL		151,540.21	.00	52,766.46	275.77-	204,030.90	32,293.15	.00	.00	236,599.82
CURR	M & O		6,351,679.03	.00	.00	316,975.95-	6,034,703.08	.00	.00	.00	6,351,679.03
CURR	I & S		917,302.64	.00	.00	45,777.30-	871,525.34	.00	.00	.00	917,302.64
CURR	TOTAL		7,268,981.67	.00	.00	362,753.25-	6,906,228.42	.00	.00	.00	7,268,981.67

FISCAL START: 10/01/2018 END: 09/30/2019 JURISDICTION: 0033 CITY OF PHARR

	CERT TAXABLE VALUE	ADJUSTMENTS	ADJ TAX VALUE	TAX RATE	TAX LEVY	PAID ACCTS
CURRENT YEAR	2,997,302,822	7,081,796-	2,990,221,026	00.649000	19,228,732.19	11,405

YEAR	TAXES DUE	MONTH ADJ	ADJUSTMENT YTD	LEVY PAID	PAID YTD	BALANCE	COLL %	YTD UNCOLL
2018	19,278,100.58	49,368.39-	49,368.39-	7,268,981.67	7,268,981.67	11,959,750.52	37.80	0.00
2017	712,866.95	31,128.13-	31,128.13-	88,048.06	88,048.06	593,690.76	12.92	602.33-
2016	355,416.28	1,232.11-	1,232.11-	34,877.85	34,877.85	319,306.32	9.85	23.23-
2015	271,695.60	3,390.52-	3,390.52-	16,064.49	16,064.49	252,240.59	5.99	0.00
2014	176,199.19	24.90	24.90	5,066.65	5,066.65	171,157.44	2.88	0.00
2013	114,193.24	.00	0.00	2,465.59	2,465.59	111,727.65	2.16	0.00
2012	105,775.27	.00	0.00	1,094.53	1,094.53	104,680.74	1.03	0.00
2011	95,875.49	.00	0.00	917.98	917.98	94,957.51	.96	0.00
2010	92,203.13	251.65-	251.65-	499.14	499.14	91,452.34	.54	251.65-
2009	87,272.69	.00	0.00	59.12	59.12	87,213.57	.07	0.00
2008	70,215.03	.00	0.00	916.78	916.78	69,298.25	1.31	0.00
2007	62,736.17	.00	0.00	748.19	748.19	61,987.98	1.19	0.00
2006	58,758.77	.00	0.00	230.66	230.66	58,528.11	.39	0.00
2005	52,131.32	.00	0.00	94.35-	94.35-	52,225.67	.18-	0.00
2004	51,678.52	.00	0.00	91.24-	91.24-	51,769.76	.18-	0.00
2003	41,836.12	.00	0.00	156.46	156.46	41,679.66	.37	0.00
2002	35,550.37	.00	0.00	295.49	295.49	35,254.88	.83	0.00
2001	26,587.97	.00	0.00	108.97	108.97	26,479.00	.41	0.00
2000	23,068.30	.00	0.00	0.00	0.00	23,068.30		0.00
1999	18,407.18	.00	0.00	0.00	0.00	18,407.18		0.00
1998	14,006.59	.00	0.00	2.94	2.94	14,003.65	.02	0.00
1997	67,713.90	.00	0.00	172.90	172.90	67,541.00	.26	0.00
****	21,812,288.66	85,345.90-	85,345.90-	7,420,521.88	7,420,521.88	14,306,420.88		877.21-

FISCAL START: 10/01/2018 END: 09/30/2019 JURISDICTION: 0033 CITY OF PHARR

	CERT TAXABLE VALUE	ADJUSTMENTS	ADJ TAX VALUE	TAX RATE	TAX LEVY	PAID ACCTS
CURRENT YEAR	0	0	0	00.649000	3,929.47	0

YEAR	TAXES DUE	MONTH ADJ	ADJUSTMENT YTD	LEVY PAID	PAID YTD	BALANCE	COLL %	YTD UNCOLL
2017	0.00	3,929.47	3,929.47	0.00	0.00	3,929.47		0.00
2016	3,077.78	4,227.14	4,227.14	0.00	0.00	7,304.92		0.00
2015	3,478.95	4,495.57	4,495.57	0.00	0.00	7,974.52		0.00
2014	3,611.49	4,955.23	4,955.23	0.00	0.00	8,566.72		0.00
2013	3,819.33	5,236.38	5,236.38	0.00	0.00	9,055.71		0.00
2012	0.00	.00	0.00	0.00	0.00	0.00		0.00
****	13,987.55	22,843.79	22,843.79	0.00	0.00	36,831.34		0.00

FISCAL START: 10/01/2018 END: 09/30/2019 JURISDICTION: 0033 CITY OF PHARR

	CERT TAXABLE VALUE	ADJUSTMENTS	ADJ TAX VALUE	TAX RATE	TAX LEVY	PAID ACCTS
CURRENT YEAR	2,997,302,822	7,081,796-	2,990,221,026	00.649000	19,228,732.19	11,405

YEAR	TAXES DUE	MONTH ADJ	ADJUSTMENT YTD	LEVY PAID	PAID YTD	BALANCE	COLL %	YTD UNCOLL
2018	19,278,100.58	49,368.39-	49,368.39-	7,268,981.67	7,268,981.67	11,959,750.52	37.80	0.00
2017	712,866.95	27,198.66-	27,198.66-	88,048.06	88,048.06	597,620.23	12.84	602.33-
2016	358,494.06	2,995.03	2,995.03	34,877.85	34,877.85	326,611.24	9.65	23.23-
2015	275,174.55	1,105.05	1,105.05	16,064.49	16,064.49	260,215.11	5.81	0.00
2014	179,810.68	4,980.13	4,980.13	5,066.65	5,066.65	179,724.16	2.74	0.00
2013	118,012.57	5,236.38	5,236.38	2,465.59	2,465.59	120,783.36	2.00	0.00
2012	105,775.27	.00	0.00	1,094.53	1,094.53	104,680.74	1.03	0.00
2011	95,875.49	.00	0.00	917.98	917.98	94,957.51	.96	0.00
2010	92,203.13	251.65-	251.65-	499.14	499.14	91,452.34	.54	251.65-
2009	87,272.69	.00	0.00	59.12	59.12	87,213.57	.07	0.00
2008	70,215.03	.00	0.00	916.78	916.78	69,298.25	1.31	0.00
2007	62,736.17	.00	0.00	748.19	748.19	61,987.98	1.19	0.00
2006	58,758.77	.00	0.00	230.66	230.66	58,528.11	.39	0.00
2005	52,131.32	.00	0.00	94.35-	94.35-	52,225.67	.18-	0.00
2004	51,678.52	.00	0.00	91.24-	91.24-	51,769.76	.18-	0.00
2003	41,836.12	.00	0.00	156.46	156.46	41,679.66	.37	0.00
2002	35,550.37	.00	0.00	295.49	295.49	35,254.88	.83	0.00
2001	26,587.97	.00	0.00	108.97	108.97	26,479.00	.41	0.00
2000	23,068.30	.00	0.00	0.00	0.00	23,068.30		0.00
1999	18,407.18	.00	0.00	0.00	0.00	18,407.18		0.00
1998	14,006.59	.00	0.00	2.94	2.94	14,003.65	.02	0.00
1997	67,713.90	.00	0.00	172.90	172.90	67,541.00	.26	0.00
****	21,826,276.21	62,502.11-	62,502.11-	7,420,521.88	7,420,521.88	14,343,252.22		877.21-

UPDATE MODE
JURISDICTION: ALL

ACCOUNT	YEAR	DEPOSIT	LEVY COLLECTED	RENDITION PENALTY	P & I COLLECTED	RENDITION P & I	RENDITION DISCOUNT	APPRAISAL COMMISSION	DISBURSEMENT AMOUNT
CURR FOR 0029 CITY OF HIDALGO			6,064.49	551.32	0.00	0.00	0.00	27.56	6,036.93
BY COUNTY 108			6,064.49	551.32	0.00	0.00	0.00	27.56	6,036.93
DELQ FOR 0029 CITY OF HIDALGO			317.58	29.11	77.93	7.16	0.00	1.81	393.70
BY COUNTY 108			317.58	29.11	77.93	7.16	0.00	1.81	393.70
TOTAL FOR 0029 CITY OF HIDALGO			6,382.07	580.43	77.93	7.16	0.00	29.37	6,430.63
BY COUNTY 108			6,382.07	580.43	77.93	7.16	0.00	29.37	6,430.63
CURR FOR 0032 CITY OF MISSION			12,429.90	1,215.52	0.00	0.00	0.00	60.80	12,369.10
BY COUNTY 108			12,429.90	1,215.52	0.00	0.00	0.00	60.80	12,369.10
DELQ FOR 0032 CITY OF MISSION			859.18	76.43	328.42	31.36	0.00	5.38	1,182.22
BY COUNTY 108			859.18	76.43	328.42	31.36	0.00	5.38	1,182.22
TOTAL FOR 0032 CITY OF MISSION			13,289.08	1,291.95	328.42	31.36	0.00	66.18	13,551.32
BY COUNTY 108			13,289.08	1,291.95	328.42	31.36	0.00	66.18	13,551.32
CURR FOR 0033 CITY OF PHARR			28,094.42	2,574.17	0.00	0.00	0.00	128.73	27,965.69
BY COUNTY 108			28,094.42	2,574.17	0.00	0.00	0.00	128.73	27,965.69
DELQ FOR 0033 CITY OF PHARR			845.85	89.13	232.40	24.57	0.00	5.70	1,072.55
BY COUNTY 108			845.85	89.13	232.40	24.57	0.00	5.70	1,072.55
TOTAL FOR 0033 CITY OF PHARR			28,940.27	2,663.30	232.40	24.57	0.00	134.43	29,038.24
BY COUNTY 108			28,940.27	2,663.30	232.40	24.57	0.00	134.43	29,038.24
CURR FOR 0034 CITY OF PENITAS			620.64	56.42	0.00	0.00	0.00	2.83	617.81
BY COUNTY 108			620.64	56.42	0.00	0.00	0.00	2.83	617.81
DELQ FOR 0034 CITY OF PENITAS			172.55	15.68	56.06	5.09	0.00	1.04	227.57
BY COUNTY 108			172.55	15.68	56.06	5.09	0.00	1.04	227.57
TOTAL FOR 0034 CITY OF PENITAS			793.19	72.10	56.06	5.09	0.00	3.87	845.38
BY COUNTY 108			793.19	72.10	56.06	5.09	0.00	3.87	845.38
CURR FOR 0035 CITY OF LA JOYA			335.86	30.54	0.00	0.00	0.00	1.53	334.33
BY COUNTY 108			335.86	30.54	0.00	0.00	0.00	1.53	334.33
DELQ FOR 0035 CITY OF LA JOYA			53.56	7.23	19.64	3.19	0.00	0.52	72.68
BY COUNTY 108			53.56	7.23	19.64	3.19	0.00	0.52	72.68
TOTAL FOR 0035 CITY OF LA JOYA			389.42	37.77	19.64	3.19	0.00	2.05	407.01
BY COUNTY 108			389.42	37.77	19.64	3.19	0.00	2.05	407.01
CURR FOR 0036 CITY OF PROGRESO			213.33	19.39	0.00	0.00	0.00	0.97	212.36
BY COUNTY 108			213.33	19.39	0.00	0.00	0.00	0.97	212.36
DELQ FOR 0036 CITY OF PROGRESO			63.36	4.61	22.18	1.61	0.00	0.31	85.23
BY COUNTY 108			63.36	4.61	22.18	1.61	0.00	0.31	85.23
TOTAL FOR 0036 CITY OF PROGRESO			276.69	24.00	22.18	1.61	0.00	1.28	297.59
BY COUNTY 108			276.69	24.00	22.18	1.61	0.00	1.28	297.59

AGENDA MEMORANDUM

BOARD: City Commission

AGENDA ITEM #: 3.C.
DATE SUBMITTED: January 15, 2019
MEETING DATE: January 21, 2019

FROM: Hilda Pedraza, City Clerk

DEPARTMENT: Administration

DIRECTOR:

Agenda Item: City Events of Interest.

Classification: Regular

(* If closed session, City Attorney must review and approve.)

Exclude Material from Public Packet? No
Reason:

Issue:

Financial Consideration:

Staff Recommendation:

Alternatives:

ROUTING:

Hilda Pedraza Created/Initiated - 01/15/2019

AGENDA MEMORANDUM

BOARD: City Commission

AGENDA ITEM #: 4.A.
DATE SUBMITTED: January 16, 2019
MEETING DATE: January 21, 2019

FROM: Hilda Pedraza, City Clerk

DEPARTMENT: Administration

DIRECTOR: Alex Meade

Agenda Item: Approval of Minutes for January 7, 2019 Regular Called Meeting.

Classification: Consent

(* If closed session, City Attorney must review and approve.)

Exclude Material from Public Packet? No
Reason:

Issue: Minutes for meeting held on Monday, January 7, 2019.

Financial Consideration:

Staff Recommendation: Staff recommends approval.

Alternatives:

ROUTING:

Hilda Pedraza	Created/Initiated - 01/16/2019
City Management Office	Final Approval - 01/17/2019

MINUTES
BOARD OF COMMISSIONERS
REGULAR CALLED MEETING
MONDAY, JANUARY 7, 2019
118 SOUTH CAGE 2nd FLOOR

The Board of Commissioners of the City of Pharr, Texas, met in a Regular Called Meeting on Monday, January 7, 2019 and following is the record of attendance.

BOARD OF COMMISSIONERS PRESENT: Mayor Ambrosio Hernandez
Comm. Eleazar Guajardo
Comm. Roberto "Bobby" Carrillo
Comm. Ramiro Caballero
Comm. Daniel Chavez
Comm. Ricardo Medina
Comm. Mario Bracamontes

BOARD OF COMMISSIONERS ABSENT: None

STAFF PRESENT: Alex Meade, City Manager
Edward Wylie, Deputy City Manager
Imelda Barrera, Assistant City Clerk
Omar Anzaldua, City Engineer
Gary Rodriguez, Events Center Director
Karla Moya, Finance Director
Anali Alanis, HR Director
Marissa Hernandez, Municipal Judge
Leonardo Perez, Fire Chief
Jose Luengo, Police Chief
Melanie Cano, Dev. Services Dir.
Ricardo Pedraza, Public Works Director
Jose Villescas, Public Utilities Director
Sergio Alanis, Parks & Rec. Director
Raul Garza, CDBG Director
Adolfo Garcia, Library Director
Jose Pena, I.T. Director
Luis Bazan, Bridge Director
Sandra Zamora, Purchasing Dir.
Danny Ramirez, Communications Dir.
Victor Perez, PEDC Director

CITY ATTORNEY Patricia Rigney, City Attorney

ITEM 1. CALL TO ORDER

A) ROLL CALL AND POSSIBLE ACTION ON THE EXCUSING OF ANY ABSENT MEMBER OF THE GOVERNING BODY

Mayor Hernandez called the meeting to order at 4:00 p.m. Roll call established a quorum.

B) PLEDGE OF ALLEGIANCE/INVOCATION

Luis Bazan, Bridge Director, led in the pledge of allegiance and said the invocation.

ITEM 2. PUBLIC HEARINGS

A) PUBLIC HEARING ON DEVELOPMENT SERVICES CASES

None

ITEM 3. CITY MANAGER'S REPORTS

A) CITY ENGINEER'S REPORT

Alex Meade, City Manager, introduced the City Engineer's report. He stated City Engineer, Omar Anzaldua, was in the audience and questions could be entertained at this time.

B) CITY EVENTS OF INTEREST

Alex Meade, City Manager, reported the Public Works Department was now accepting Christmas trees to be recycled at the Public Works Department and at the Pepe Salinas Civic Center from January 2 to 16, 2019.

Alex Meade, City Manager, further reported on upcoming events at the Pharr Events Center. He stated the Spazmatics would be performing on January 11, 2019 and the State of the City Address would take place on January 17, 2019 from 11:00 a.m. to 2:00 p.m. In addition, the City of Pharr Birthday Celebration would be taking place on January 17, 2019 from 5:00 p.m. to 8:00 p.m. Lastly, he reported the Liverpool Legends the Complete Beatles Experience Concert would take place on January 25, 2019 from 7:00 p.m. to 12:00 a.m.

At this time, Alex Meade, City Manager, called upon Police Chief Luengo to say a few words regarding the teams he has been working with.

Jose Luengo, Chief of Police, stated the 2018 Parks & Recreation Football League consisted of many 6^{th} grade teams from local schools such as LBJ, Liberty, Escalante and Kennedy Middle Schools, amongst others in Alamo and San Juan. He presented the 2018 6th Grade Football Champions and the 2018 6th Grade Pro Bowl Team to the City Commission and mentioned this was the 1st Annual Pro Bowl.

ITEM 4. CONSENT AGENDA

A) APPROVAL OF MINUTES FOR DECEMBER 17, 2018 REGULAR CALLED MEETING

B) CONSIDERATION AND ACTION ON DEVELOPMENT SERVICES CASES:

1. **MARIA LILIA GARCIA REQUESTED A LIFE-OF-THE-USE CONDITIONAL USE PERMIT TO ALLOW AN OVERSIZED STORAGE UNIT (LARGER THAN 120 SQUARE FEET) IN A SINGLE FAMILY RESIDENTIAL DISTRICT (R-1). THE PROPERTY IS LEGALLY DESCRIBED AS BEING ALL OF LOTS 1 THRU 4, BLOCK 22, PHARR ORIGINAL TOWNSITE SUBDIVISION, PHARR, HIDALGO COUNTY, TEXAS. THE PROPERTY'S PHYSICAL ADDRESS IS 206 EAST HAWK AVENUE. CUP#181181**

2. **MARGARITAS MEXICAN GRILL AND CANTINA, INC. REQUESTED RENEWAL OF THE CONDITIONAL USE PERMIT TO ALLOW THE SALE OF ALCOHOLIC BEVERAGES FOR ON-PREMISE CONSUMPTION IN A GENERAL BUSINESS DISTRICT (C).THE PROPERTY IS LEGALLY DESCRIBED AS BEING 0.06 ACRE TRACT OF LAND, MORE OR LESS OUT OF LOT 2, CVS PHARMACY NO. 10142 SUBDIVISION, PHARR, HIDALGO COUNTY, TEXAS.THE PROPERTY'S PHYSICAL ADDRESS IS 1305 SOUTH CAGE BOULEVARD, SUITES 1 AND 2. CUP#171166**

PLATS:

1. **PABLO SOTO JR., P.E., REPRESENTING SILVANO DELGADO AND MARIA ELENA DELGADO, OWNER'S, REQUESTED PRELIMINARY AND FINAL PLAT APPROVAL OF THE PROPOSED REPLAT OF LOT 8, LAS FUENTES SUBDIVISION. THE PROPERTY IS LEGALLY DESCRIBED AS BEING A 0.97 ACRE TRACT OF LAND, COMING OUT OF LOT 8, LAS FUENTES SUBDIVISION, PHARR, HIDALGO COUNTY, TEXAS. THE PROPERTY IS LOCATED WITHIN THE 300 BLOCK OF WEST NAVARRO STREET. SUB#180821**

Alex Meade, City Manager, introduced the item.

Comm. Carrillo **moved** to approve. Comm. Guajardo seconded the motion and when put to a vote, it carried unanimously.

REGULAR AGENDA - OPEN SESSION

ITEM 5. CONTRACTS/AGREEMENTS

A) CONSIDERATION AND ACTION, IF ANY, AUTHORIZING CITY MANAGER TO SIGN AGREEMENT WITH TEXAS GAS SERVICE FOR INSTALLATION OF GAS LINE AT PUBLIC SAFETY COMMUNICATIONS BUILDING (COMMUNICATIONS)

Alex Meade, City Manager, introduced the item and stated this installation would be done at no cost to the City.

Comm. Medina **moved** to approve. Comm. Guajardo seconded the motion and when put to a vote, it carried unanimously.

B) CONSIDERATION AND ACTION, IF ANY, AUTHORIZING CITY MANAGER TO AWARD A CONTRACT FOR THE SINGLE MACHINE REPAVING PROJECT YEAR 4 (PROJECT NO. 1819-01-528-C006-241) (ENGINEERING)

Alex Meade, City Manager, introduced the item. He stated the project consists of repaving various streets throughout the city using single pass asphalt recycling method. Mr. Meade stated bids were opened on December 17, 2018 and one bid was received from Cutler Repaving. He recommended award of contract for the Single Machine Repaving Project Year 4 to Cutler Repaving Inc. for bid items 1-20 in the amount of $2,878,047.54.

Comm. Medina **moved** to approve. Comm. Carrillo seconded the motion and when put to a vote, it carried unanimously.

C) CONSIDERATION AND ACTION, IF ANY, ON REJECTING ALL BIDS FOR THE CITY-WIDE HVAC REPLACEMENT PROJECT (PROJECT NO. 1819-01-522-C005-297) AND AUTHORIZING THE CITY MANAGER TO RE-ADVERTISE FOR BIDS (ENGINEERING)

Alex Meade, City Manager, introduced the item.

Comm. Carrillo **moved** to approve. Comm. Chavez seconded the motion and when put to a vote, it carried unanimously.

D) CONSIDERATION AND ACTION, IF ANY, AUTHORIZING CITY MANAGER TO ENTER INTO AN INTERLOCAL COOPERATION AGREEMENT WITH HIDALGO COUNTY, TEXAS TO PROVIDE EMERGENCY FIRE RESPONSE INTO RURAL RESPONSE AREAS OUTSIDE THE CITY LIMITS (PROJECT NO. 1819-01-515-S014-001) (FIRE)

Alex Meade, City Manager, introduced the item. He stated the current contract expired on January 1, 2019 and this would renew the contract, which includes the majority of the City of Pharr's ETJ. He stated there were increases in the amounts allocated for responding into these areas should the Fire Department respond. He further recommended approval of the three (3) year contract.

Comm. Guajardo **moved** to approve. Comm. Caballero seconded the motion and when put to a vote, it carried unanimously.

ITEM 6. LEGAL

A) CONSULTATION AND ACTION, IF ANY, ON RETAINING LEGAL COUNSEL TO PURSUE CCN NEEDS (LEGAL)

Alex Meade, City Manager, introduced the item and recommended the item be tabled.

Comm. Carrillo **moved** to table item. Comm. Medina seconded the motion and when put to a vote, it carried unanimously.

ITEM 7. ADMINISTRATIVE

A) CONSIDERATION AND ACTION, IF ANY, TO CONFIRM THE CITY MANGER'S APPOINTMENT OF A DEPARTMENT HEAD FOR THE POLICE DEPARTMENT PURSUANT TO 143.013 (1) OF THE TLGC. (ADMINISTRATION)

Alex Meade, City Manager, introduced the item and requested confirmation in the appointment of Jose Luengo as the next Chief of Police for the City of Pharr.

Comm. Carrillo **moved** to approve. Comm. Chavez seconded the motion and when put to a vote, it carried unanimously.

ITEM 8. CLOSED SESSION: IN ACCORDANCE WITH CHAPTER 551 OF THE TEXAS GOV'T. CODE, THE PHARR BOARD OF COMMISSIONERS HEREBY GIVES NOTICE THAT IT MAY MEET IN A CLOSED (NON-PUBLIC) EXECUTIVE SESSION TO DISCUSS THE ITEMS LISTED ON THE PUBLIC PORTION OF THE MEETING AGENDA IN ACCORDANCE WITH THE FOLLOWING BELOW

None

ITEM 9. RECONVENE

None

ITEM 10. ADJOURNMENT

There being no other business to come before the board, Comm. Carrillo **moved** to adjourn. Comm. Medina seconded the motion and when put to a vote, the motion carried unanimously. Meeting adjourned at 4:13 p.m.

CITY OF PHARR

____
AMBROSIO HERNANDEZ
MAYOR

STATE OF TEXAS
COUNTY OF HIDALGO
CITY OF PHARR

ON THIS THE 7th DAY OF JANUARY 2019 the Board of Commissioners of the City of Pharr, Texas convened in a **REGULAR CALLED MEETING** at the Commissioner's Room located at 118 S. Cage, 2nd Floor, Pharr, Texas. The meeting being open to the public and notice of said meeting, giving the date, place, subject, hereof, having been posted in accordance with Chapter 551, Texas Government Code (Open Meetings Act) and there being present a quorum, I, **HILDA PEDRAZA, CITY CLERK**, of the City of Pharr, Texas, certify that this is a true and correct copy of the minutes.

ATTEST:

____
HILDA PEDRAZA, CITY CLERK

APPROVED:

AGENDA MEMORANDUM

BOARD: City Commission

AGENDA ITEM #: 4.B.
DATE SUBMITTED: January 7, 2019
MEETING DATE: January 21, 2019

FROM: Elva Guajardo, Administrative Assistant

DEPARTMENT: Parks

DIRECTOR:

Agenda Item: Consideration and action, if any, on Resolution entering into an agreement with Texas Department of Transportation for closure of South U.S. 281 and East Old Business 83 for the 13th Annual St. Patrick's Day 5K Run/Walk on Saturday, March 16, 2019 from 7:00 a.m. to 11:00 a.m.

Classification: Regular

(* If closed session, City Attorney must review and approve.)

Exclude Material from Public Packet? No
Reason: N/A

Issue: The City of Pharr Parks and Recreation Department wishes to enter into an agreement with TXDOT to host the City's 13th Annual 5K Run/Walk.

Financial Consideration: N/A

Staff Recommendation: City Commission approve this item.

Alternatives: N/A

ROUTING:

Elva Guajardo	Created/Initiated - 01/07/2019
Sergio Alanis	Approved - 01/11/2019
City Management Office	Final Approval - 01/17/2019

RESOLUTION R-2019-__

A RESOLUTION OF THE CITY OF PHARR TEXAS, AUTHORIZING THE CITY TO ENTER INTO AN AGREEMENT WITH THE TEXAS DEPARTMENT OF PUBLIC TRANSPORTATION FOR PUBLIC EVENT IN THE CITY LIMITS OF PHARR

NOW THEREFORE, BE IT RESOLVED BY THE BOARD OF COMMISSIONERS OF THE CITY OF PHARR, TEXAS:

That the City of Pharr wishes to enter into an agreement with the State of Texas, acting by and through the Texas Department of Transportation for temporary closure of a street for public event.

That the closure of South U.S. 281 and East Old Business 83 for the purpose of conducting the 13th Annual St. Patrick's Day 5K Run/Walk on Saturday, March 16, 2019 from 7:00 a.m. to 11:00 a.m.

That all rules and procedures of 43 Tex. Adm. Code Section 22.12 have been established for the temporary closure of a segment of the State highway system and this agreement has been developed in accordance with the rules and procedures.

This resolution shall take effect immediately from and after its passage.

PASSED AND APPROVED this 21st day of January 2019, by the Board of Commissioners of the City of Pharr, Texas.

CITY OF PHARR

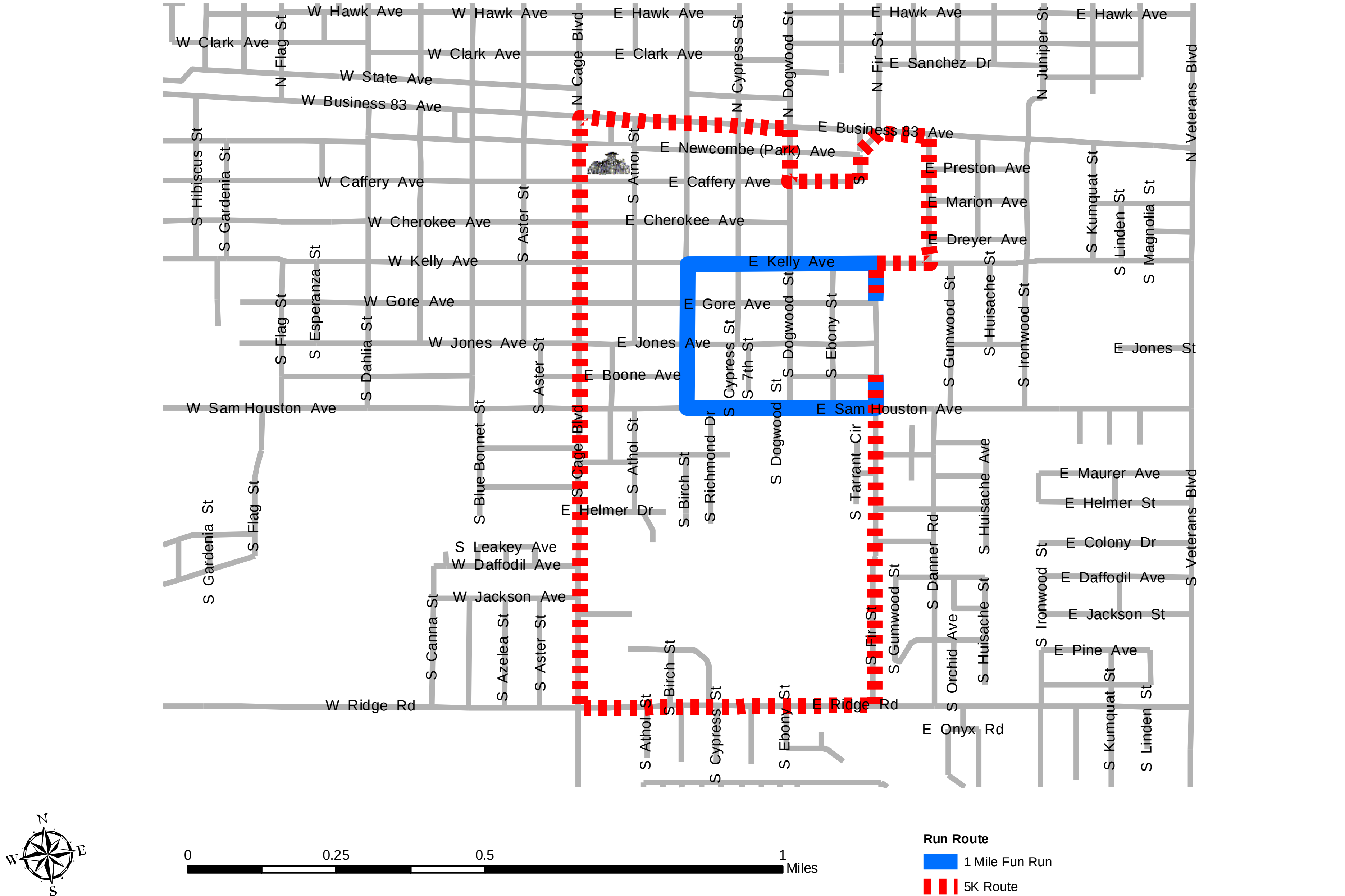
____
AMBROSIO "AMOS" HERNANDEZ
MAYOR

ATTEST:

____
HILDA PEDRAZA, CITY CLERK

City of Pharr- Parks and Recreation
5K on St. Patrick's Day Run/Walk

FIRST TEXAS TRIPLE CROWN CITY



December 2012

AGENDA MEMORANDUM

BOARD: City Commission

AGENDA ITEM #: 4.C.
DATE SUBMITTED: January 18, 2019
MEETING DATE: January 21, 2019

FROM: Hilda Pedraza, City Clerk

DEPARTMENT: Administration

DIRECTOR:

Agenda Item: Consideration and action on Development Services Cases:

Classification: Consent

(* If closed session, City Attorney must review and approve.)

Exclude Material from Public Packet? No
Reason:

Issue:

Financial Consideration:

Staff Recommendation:

Alternatives:

ROUTING:

Hilda Pedraza Created/Initiated - 01/18/2019

AGENDA MEMORANDUM

BOARD: City Commission

AGENDA ITEM #: 4.C.1.
DATE SUBMITTED: January 14, 2019
MEETING DATE: January 21, 2019

FROM: Angie Resio, Secretary

DEPARTMENT: Development Services

DIRECTOR: Melanie Cano

Agenda Item: Xoticas is requesting renewal of the Sexually Oriented Business License in a Limited Industrial District (L-I). The property is legally described as a 0.6081 acre tract of land out of Lot 100, Kelly-Pharr Subdivision, Pharr, Hidalgo County, Texas. The property's physical address is 4502 North Cage Boulevard. **SOB#010105**

Classification: Regular

(* If closed session, City Attorney must review and approve.)

Exclude Material from Public Packet? No
Reason: N/A

Issue: Xoticas is requesting renewal of the Sexually Oriented Business License in a Limited Industrial District (L-I). **SOB#010105**

Financial Consideration: N/A

Staff Recommendation: Development Services is recommending approval of the request for renewal of the Sexually Oriented Business License in a Limited Industrial District (L-I) subject to the listed conditions.

Alternatives: N/A

ROUTING:

Angie Resio	Created/Initiated - 01/14/2019
Roland Gomez	Approved - 01/15/2019
Melanie Cano	Approved - 01/15/2019
City Management Office	Final Approval - 01/17/2019

Executive Summary Letter

January 21, 2019

Sexually Oriented Business License **Renewal** – Xoticas

Background:

Xoticas is requesting renewal of the Sexually Oriented Business License. This request constitutes the 18th renewal for Xoticas.

The property is located at 4502 North Cage Boulevard. It is zoned Limited Industrial District (L-I) and is in conformance with the Future Land Use Plan. All required inspections have been conducted and passed.

Recommendations:

Staff recommends **approval** of the request for renewal of the Sexually Oriented Business License subject to site and applicant being in compliance with all City Ordinances and City Department requirements.

P:\Admin\SOBs\Xotica_2001

Pharr
Development Services

MEMORANDUM

DATE: MONDAY, JANUARY 21, 2019

TO: MAYOR AND CITY COMMISSION

FROM: MELANIE CANO, DIRECTOR OF DEVELOPMENT SERVICES

THROUGH: ALEX MEADE, CITY MANAGER

SUBJECT: SEXUALLY ORIENTED BUSINESS LICENSE **RENEWAL** – FILE NO. **SOB#010105** (XOTICA'S)

GENERAL INFORMATION:

APPLICANT: Xoticas is requesting renewal of the Sexually Oriented Business License in a Limited Industrial District (L-I).

LEGAL DESCRIPTION: The property is legally described as a 0.6081 acre tract of land out of Lot 100, Kelly-Pharr Subdivision, Pharr, Hidalgo County, Texas.

LOCATION: The property's physical address is 4502 North Cage Boulevard.

ZONING: The property is currently zoned Limited Industrial District (L-I). The surrounding area to the north, south and east is zoned Limited Industrial District (L-I) and the property to the west is zoned General Business District (C) and Limited Industrial District (L-I). The area is generally designated for industrial use in the Future Land Use Plan.

COMMENTS:

POLICE CHIEF: Recommends approval of the Conditional Use Permit.

FIRE DEPARTMENT: Recommends approval of the Conditional Use Permit.

CODE COMPLIANCE DIVISION:	Recommends denial of the Conditional Use Permit.
HEALTH DIVISION:	Recommends approval of the Conditional Use Permit.
PLANNING DEPTARTMENT:	Recommends approval of the Conditional Use Permit.

DEVELOPMENT SERVICES RECOMMENDATIONS: Development Services is recommending **approval** of the request for renewal of the Sexually Oriented Business License in a Limited Industrial District (L-I) subject to the following conditions:

1) Applicant shall comply with all Sexually Oriented Business License requirements, any violation will terminate the Sexually Oriented Business License;

2) Applicant shall comply with all City of Pharr Ordinance requirements;

3) Any request to revise, alter or amend the conditions or requirements shall require the applicant to apply for a new Sexually Oriented Business License;

4) Any change in location, change in ownership or business entity owning or carrying out its operation on the property shall terminate the Sexually Oriented Business License;

5) This Sexually Oriented Business License shall be issued for a period of one (1) year. It shall be the owner's responsibility to apply for renewal ninety (90) days before its expiration date;

6) An opaque buffer will be required;

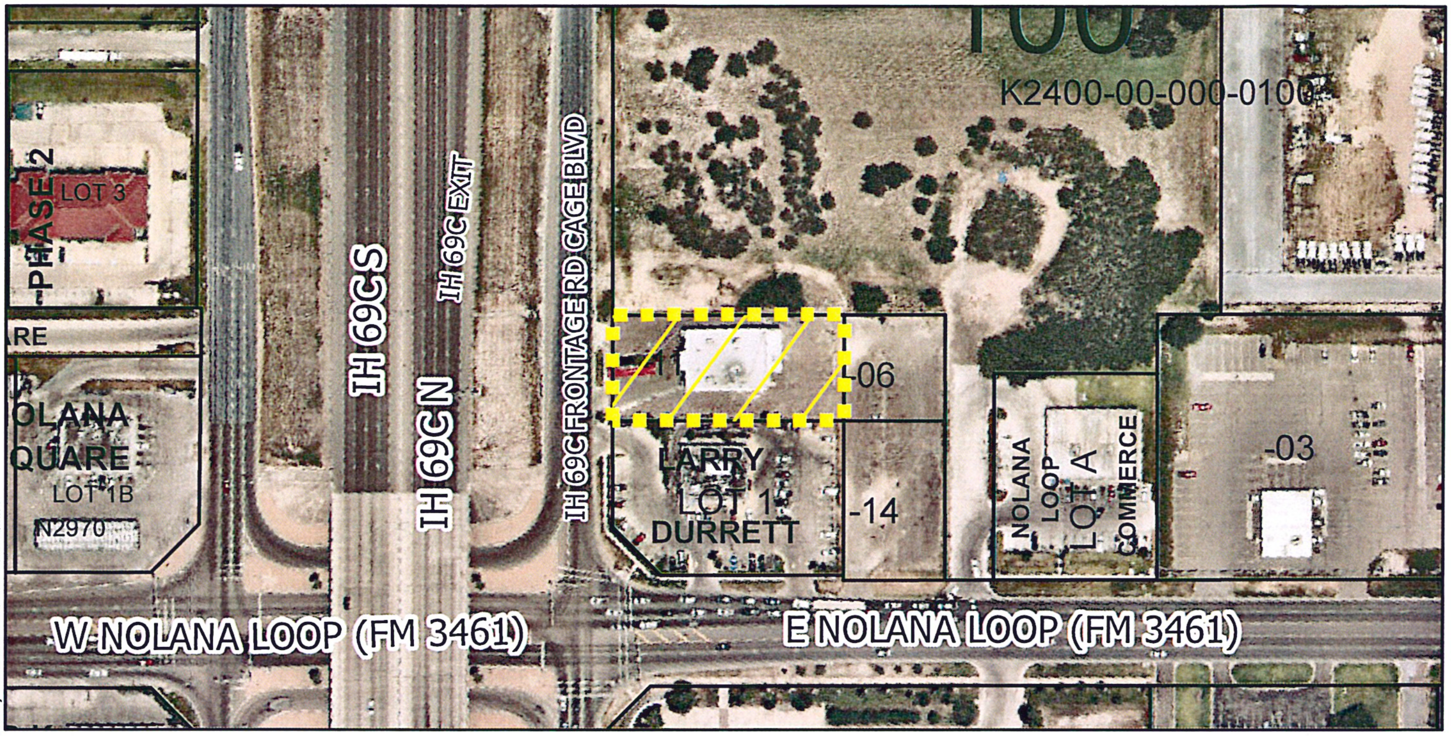
7) The premise should not have any public display of any sign, banner, flag, pennant, balloon, photograph, symbol, neon light, fluorescent color indicating that the nature of the business may be Sexually Oriented Business; and

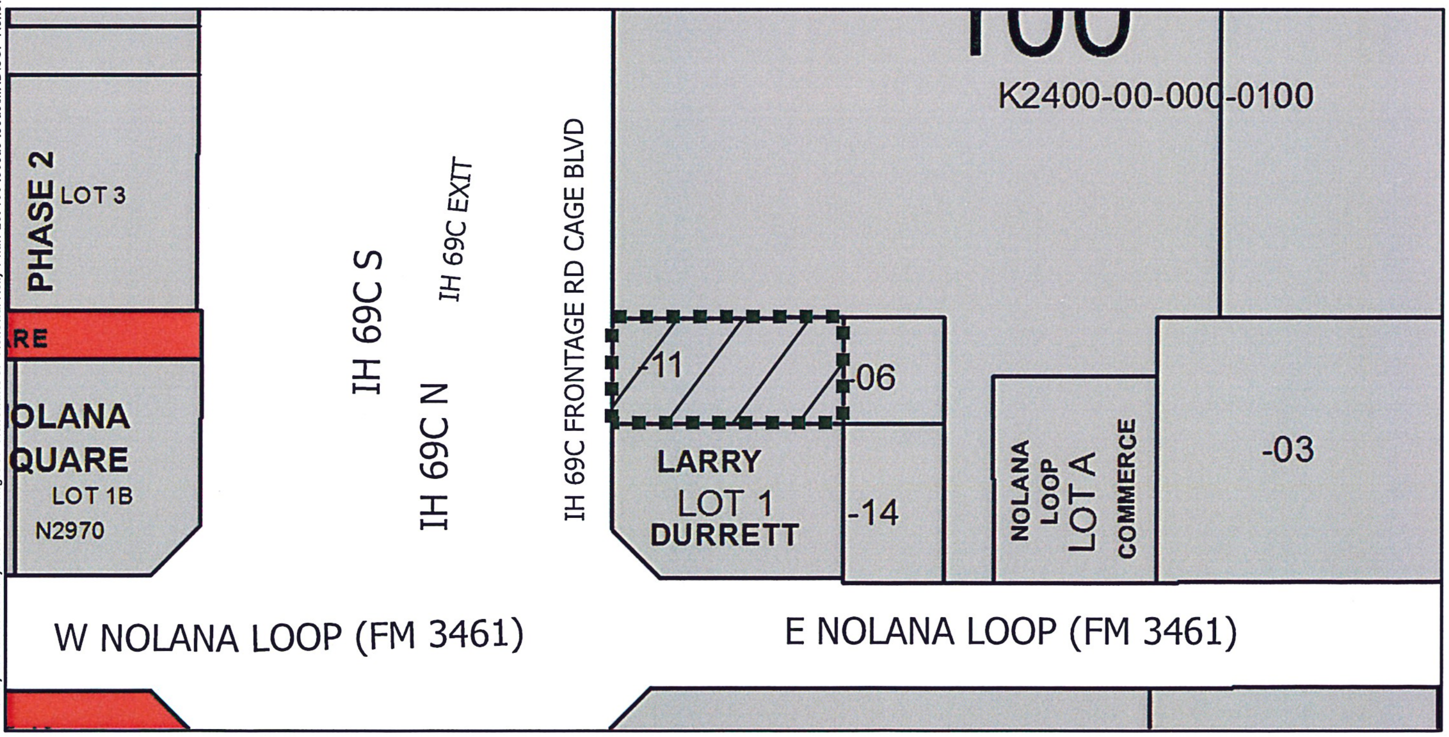
8) All employees must wear name tags or uniforms identifying them as employees of the establishment.

Conditional Use Permit Renewal
Kelly-Pharr Lot 100 .608ac-.88ac
Xoticas

Pharr All-America City 2006

Pharr Engineering





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Agricultural Open Space	High Density Multi-Family	Government Owned	Heavy Industrial	Hidalgo ISD
Single Family	Mobile Home	General Business	Limited Industrial	Valley View ISD
Single Family Small Lot	Townhouse	Business District	Neighborhood Commercial	Planned Unit Development
Two Family	HUD Code	Drainage Easement	Office Professional	
Medium Density Multi-Family	Rail Road R.O.W.	Heavy Commercial	PSJA ISD	

Scale: 1 inch = 200 feet

0 100 200 400 600 800 Feet

N E S W

City of Pharr, Texas
Engineering Department
956.702.5355

Date: 10/5/2018

AGENDA MEMORANDUM

BOARD: City Commission

AGENDA ITEM #: 5.A.
DATE SUBMITTED: January 14, 2019
MEETING DATE: January 21, 2019

FROM: Karla Moya, Finance Director

DEPARTMENT: Finance

DIRECTOR: Karla Moya

Agenda Item: Consideration and action, if any, on Ordinance amending Ordinance O-2018-36 for budget amendments to the Fiscal Year 2018-2019 Budget. ***Adoption on 1st Reading***

Classification: Regular

(* If closed session, City Attorney must review and approve.)

Exclude Material from Public Packet? No
Reason:

Issue: In order to be transparent and to reflect proper budgetary activity, City is required to amend its Budget any time there is an increase of appropriations due to increase of revenues or available resources. This is to be in compliance with GFOA, Auditing requirements and Texas Local Government Code .

Financial Consideration:

Staff Recommendation: To approve

Alternatives:

ROUTING:

Karla Moya	Created/Initiated - 01/14/2019
Karla Moya	Approved - 01/16/2019
Patricia Rigney	Approved - 01/17/2019
City Management Office	Final Approval - 01/17/2019

ORDINANCE NO: O-2018-___

AN ORDINANCE AMENDING ORDINANCE O-2018-36; ADOPTING AND APPROVING AN AMENDMENT TO THE BUDGET FOR THE CITY OF PHARR, TEXAS FOR YEAR BEGINNING OCTOBER 1, 2019 AND ENDING SEPTEMBER 30, 2018, REAPPROPRIATING FUNDS, AND DECLARING AN EMERGENCY AS MAY BE NECESSARY; AND EFFECTIVE DATE

WHEREAS, the Board of City Commissioners has adopted a budget for the fiscal year beginning October 1, 2018 and ending September 30, 2019, and has filed same with the City Clerk, and complied with all procedures required by law; and

WHEREAS, state law requires that the governing body adopt an Ordinance, and the City charter requires that any amendment be approved by ¾ vote of the members of the Board.

NOW, THEREFORE, BE IT ORDAINED BY THE BOARD OF CITY COMMISSIONERS OF THE CITY OF PHARR, TEXAS, THAT:

SECTION 1: That the budget of the revenues of the City of Pharr, and the expenditures for the conducting of the affairs thereof for the fiscal year beginning October 1, 2018 and ending September 30, 2019, as presented to the Board of Commissioners of the City of Pharr, Texas, by the City Manager of said City, be and the same is in all respects in need of amendment for said fiscal year.

SECTION 2: That the net sum of $1,143,800 expenditures is hereby appropriated out of expenditures and $703,900 revenues of the general fund and the remaining is appropriated with available resources on hand. The purpose is included in the attached documents.

SECTION 3: That the net sum of $8,800 expenditures is hereby appropriated out of expenditures and $8,800revenues of the Community Development Block Grant. The purpose is included in the attached documents.

SECTION 4: That the net sum of $165,600 expenditures is hereby appropriated out of expenditures and $65,600 revenues of the Utility Fund and the remaining is appropriated with available resources on hand. The purpose is included in the attached documents.

SECTION 5: That the net sum of $9,400 expenditures is hereby appropriated out of expenditures and $9,400 revenues of the Event Center Fund. The purpose is included in the attached documents.

SECTION 6: That the net sum of $1,121,000 expenditures is hereby appropriated out of expenditures and -$301,300 revenues of the Bridge Fund and the remaining is appropriated with available resources on hand. The purpose is included in the attached documents.

SECTION 7: That the net sum of $19,000 expenditures is hereby appropriated out of expenditures and $19,000 revenues of the Golf Fund. The purpose is included in the attached documents.

SECTION 8: The fact that an approved and adopted budget is necessary for the preservation of order, health, safety and general welfare of the public creates an emergency. The requirement that this Ordinance is to be read on three (3) separate meetings is hereby waived and dispensed with and this Ordinance shall take effect and be in full force immediately after approval and passage and after publications requirements are met.

SECTION 9: Repealing Clause

All ordinances or parts of ordinances in conflict with this ordinance are hereby repealed.

SECTION 10: Severability Clause

The invalidity of any section, clause, sentence or provision of this ordinance shall not effect the validity of any other part thereof.

SECTION 7: Publication Effective Date

This ordinance shall be published after its passage and approval and shall take effect and be enforced from and after ten (10) days following such publication in the official newspaper.

APPROVED AND PASSED BY THE BOARD OF COMMISSIONERS OF THE CITY OF PHARR, TEXAS, on this the 21st of January 2019.

CITY OF PHARR

____
Ambrosio Hernandez

ATTEST:

____
Hilda Pedraza, City Clerk

AGENDA MEMORANDUM

BOARD: City Commission

AGENDA ITEM #: 6.A.
DATE SUBMITTED: January 15, 2019
MEETING DATE: January 21, 2019

FROM: Jose Luengo, Police Chief

DEPARTMENT: Police

DIRECTOR: Jose Luengo

Agenda Item: Consideration and action, if any, authorizing City Manager to award a Purchase Contract for two Police Package Vehicles to Holiday Chevrolet through the Tarrant County Cooperative Contract. (Project #1819-01-512-P009-002)

Classification: Regular

(* If closed session, City Attorney must review and approve.)

Exclude Material from Public Packet? No
Reason: N/A

Issue: Who; Pharr Police Department
What: Purchase of two police units with OPSG money.
When: January 21, 2019
Where :Tarrant County Holiday Chevrolet
Why: These units will be used to provide security for bridge and are to be purchased with Operation Stonegarden funds.

Staff is recommending to award to the second low bidder due to a shorter delivery time-frame and the Pharr Police Department has had prior issues with the equipment installer being proposed by the low bidder (minimal difference of $222.64).

Financial Consideration: Funds available for this purchase $ 105,000.00 with Operation Stonegarden Funds.

Staff Recommendation: Staff recommends approval to award a Purchase Contract to Holiday Chevrolet through the Tarrant County Cooperative Contract in the amount of $93,762.64.

Alternatives: Alternative is to not approve.

ROUTING:

Jose Luengo	Created/Initiated - 01/15/2019
Patricia Rigney	Approved - 01/17/2019
Sandra Zamora	Approved - 01/17/2019
Raul Garza	Approved - 01/18/2019
Karla Moya	Approved - 01/18/2019
City Management Office	Final Approval - 01/18/2019

Holiday Ford and Holiday Chevrolet
(DBA: Johnson Grayson Automotive, Inc.)
1009 Highway 82 W
Whitesboro, TX 76273

Date	1/14/2019
Estimate By	Greg Hernandez
	gerg@defendersupply.com
	956-343-6718

Bill To
Pharr PD TX Chief Joe Luengo 1900 S Cage Blvd Pharr TX 956-827-3741

Customer Contact	Joel Robles
Customer Phone	(956) 283-9372
Customer E-mail	joel.robles@pd.pharr-tx....
Estimate #	24137

2019 Silverado SSV 4WD
Vehicle Base Color - Black

Description	Location	Qty.	Ext. Price
Single Truck, Tarrant County Contract 2019-014 2019 Chevrolet Silverado 1500 4WD LS – CK10543 - Crew Cab with Special Service Package 147"WB: Auxiliary Battery, 170 Amp Alternator, High Capacity Air Cleaner, 110-Volt Power Outlet, 5.3L SSV EcoTec3 V8 Engine, 6-Speed Automatic Transmission, Locking Heavy Duty Auto Locking Differential, Z-71 Off Road Package, Trailering Package, 17" All Terrain Tires, Front Recovery Hooks, Chevrolet My Link Radio with 7" Touch-Screen, Apple Carplay Capability & Android Auto Capability Provided by Apple and Google Available with Compatible Smartphones, AM/FM Stereo with 6 Speakers, , Power Windows & Locks, Front Cloth Bench Seats, Power Adjustable Driver Seat, Dark Ash Cloth Interior with Rear Vinyl Seats, , Rubberized Vinyl Flooring, , Front License Plate Bracket & Full Size Spare Tire. 6E2; Key Common, Front and Back Black Bumpers C100 (Purchased through Holiday Chevrolet on Tarrant County Cooperative Contract).			31,938.10
2 Year Texas State Inspection Certificate			7.00T
Vehicle Dealer Prep			250.00T
Unity Driver Side Halogen Spotlight, Spotlight Shaft, Handle & Mounting Bracket for a 2015+ Tahoe (LED Replacement Bulb Sold Separately).			199.95T
Whelen Legacy 54" light bar with take downs, alleys and R/W/B/W front configuration and R/A/B/A rear configuration		1	1,775.00
Whelen Cencom Sapphire Siren System with 3-Position Slide Switch, 18 Push Button Control Head and included PA Microphone.		1	725.00
Whelen 100 Watt All Weather Heavy Duty Composite Siren Speaker	On Grille Guard.		129.95
Whelen Behind the Grill Siren Speaker Bracket - Universal Swivel Bail Type Mounting Bracket	On Grille Guard	1	25.00T
Whelen ION™ Surface Mount LED Lighting – Red/Blue Split Head	Frt and Side of Grille Guard	4	340.00T
Whelen Tracer Solo, 6 Lamp	Running Board	2	1,300.03
Whelen Tracer Mounting Kit for 2015+ Chevrolet Tahoe 9C1 (45A: Silverado Crew Cab)		2	75.90T
HG2 Lighting 1-Piece Tail Gate Runner Lighting with Controller in Blue/Red	Under Tailgate	1	575.00
Whelen Dominator Plus 8 LED Light - Red/Blue - 6 LED's per Module - RRRRBBBB	Rear Window	1	775.00
Whelen Dominator 4" Brackets		1	19.95

Final sale amount may be subject to state and local sales tax. PLEASE NOTE: Once this estimate has been approved, either by signature on this form, written approval referencing the estimate number or the issuance of purchase order, any changes or cancellations of parts made by the customer are subject to a 25% restocking fee. Any addtional customer-requested parts/services will be added to the total amount of the sale.

Vehicle and Emergency Equipme...

SIGNATURE

Holiday Ford and Holiday Chevrolet
(DBA: Johnson Grayson Automotive, Inc.)
1009 Highway 82 W
Whitesboro, TX 76273

Date	1/14/2019
Estimate By	Greg Hernandez
	gerg@defendersupply.com
	956-343-6718

Bill To
Pharr PD TX Chief Joe Luengo 1900 S Cage Blvd Pharr TX 956-827-3741

Customer Contact	Joel Robles
Customer Phone	(956) 283-9372
Customer E-mail	joel.robles@pd.pharr-tx....
Estimate #	24137

2019 Silverado SSV 4WD

Vehicle Base Color - Black

Description	Location	Qty.	Ext. Price
Ranch Hand brush guard (Legend) for the 2016+ Silverado 1500W (Confirm on 2019)			528.00T
Console Trak Mount, 2015 Tahoe		1	95.00
Havis - Angled Console 16" CON,SM,16TMS,26DG,HC,WO-VMT,		1	259.99T
Havis Console Mount Mic Clip		2	16.00T
Havis - Console Mount Mic Clip Bracket		2	20.00
5 function switch plate w/ 3 outlets and 2 USB ports		1	47.00T
Havis Touch Screen Display		1	775.00
HV-PKG-KBM-101; Havis Premim Keyboard Mount Package		1	522.45
C-UMM-101 Device Mount, Monitor		1	50.00
HAVIS External Cup Holder		1	29.00T
HAVIS Arm Rest - Hinged, Trak-Mount		1	102.00T
Havis Charge Guard Timer Power Management System		1	69.00T 0.00
SE-PK0369CHT14; Setina Recessed Panel Partition, 1/2 Coated Poly, 1/2 Coated Expanded Metal		1	570.00
Single T-Rail Mount Universal XL , #2 Key Override w/EOTech Sight		1	240.00T
BAK-226130; BAK Flip G2 Folding Bed Cover, Black (Check Body Style)		1	750.00
Shipping of Above Emergency Parts for Upfit			450.00T
Printed Reflective or Non Reflective Graphics for Customer's Department			900.00
Two Way 800 MHZ Radio Antenna & Coax Cable			45.00T
Defender Supply Wiring Harness, Power Distribution Block and Battery Management System			437.00T
Installation of Above Emergency Equipment			2,490.00T
Customer to provide Docking Station and Computer for Testing Havis TSD-101.			0.00
Delivery to Department			350.00T

Final sale amount may be subject to state and local sales tax. PLEASE NOTE: Once this estimate has been approved, either by signature on this form, written approval referencing the estimate number or the issuance of purchase order, any changes or cancellations of parts made by the customer are subject to a 25% restocking fee. Any addtional customer-requested parts/services will be added to the total amount of the sale.

Vehicle and Emergency Equipme...

SIGNATURE

Holiday Ford and Holiday Chevrolet
(DBA: Johnson Grayson Automotive, Inc.)
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Date	1/14/2019
Estimate By	Greg Hernandez
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Customer E-mail	joel.robles@pd.pharr-tx....
Estimate #	24137

2019 Silverado SSV 4WD

Vehicle Base Color - Black

Description	Location	Qty.	Ext. Price
Texas Government or Municipality - No Sales Tax			0.00

Final sale amount may be subject to state and local sales tax. PLEASE NOTE: Once this estimate has been approved, either by signature on this form, written approval referencing the estimate number or the issuance of purchase order, any changes or cancellations of parts made by the customer are subject to a 25% restocking fee. Any addtional customer-requested parts/services will be added to the total amount of the sale.

Vehicle and Emergency Equipme...	**$46,881.32**

SIGNATURE ______________________

RECOMMENDED VENDOR

CITY OF PHARR

Purchase of Two (2) Police Package Vehicles with Equipment (Installed)

ITEM	DESCRIPTION	HOLIDAY CHEVROLET (TARRANT COUNTY CONTRACT 2019-014) WHITESBORO, TX	CALDWELL COUNTRY (BUYBOARD CONTRACT 521-16) CALDWELL, TX
1	TWO (2) POLICE PACKAGE VEHICLES WITH EQUIPMENT (INSTALLED)	2019 CHEVROLET SILVERADO F1500 4WD CREW CAB	2019 CHEVROLET SILVERADO F1500 4WD CREW CAB
		$93,762.64	$93,540.00
	NUMBER OF DAYS TO DELIVER	90-120 DAYS	150-180 DAYS

AGENDA MEMORANDUM

BOARD: City Commission

AGENDA ITEM #: 7.A.
DATE SUBMITTED: January 15, 2019
MEETING DATE: January 21, 2019

FROM: Maria Rangel, Engineer in Training

DEPARTMENT: Engineering

DIRECTOR: Omar Anzaldua

Agenda Item: Consideration and action, if any, authorizing City Manager to negotiate and enter into a contract with R. Gutierrez Engineering Corporation for Professional Engineering Services for the PSJA Tri-City Pedestrian Safety Improvements Project. (Project #1819-01-528-S016-001)

Classification: Regular

(* If closed session, City Attorney must review and approve.)

Exclude Material from Public Packet? No
Reason: N/A

Issue: The City of Pharr is requesting the authorization from City Commission on approving the City Manager to enter into a contract for Professional Engineering Services with R. Gutierrez Engineering Corporation for PSJA Tri-City Pedestrian Safety Improvements Project.

These engineering services include the surveying and design for the portion of the project in City of San Juan, the design of the portion of the project in City of Alamo, and the specs & estimates for City of Pharr, City of San Juan, and City of Alamo.

The costs pertaining to the City of San Juan and City of Alamo will be reimbursed to the City of Pharr after execution of the interlocal agreement for the project.

Financial Consideration: Professional Engineering Services Fee Estimate $31,620. The City of Pharr is responsible for $2,025.89 of the total, and $29,594.11 will be reimbursed as per interlocal agreement.

Staff Recommendation: Staff recommends approval and authorization to negotiate and enter into a contract with R. Gutierrez Engineering Corporation for Professional Engineering Services for the PSJA Tri-City Pedestrian Safety Improvements Project.

Alternatives: N/A

ROUTING:

Maria Rangel	Created/Initiated - 01/15/2019
Omar Anzaldua	Approved - 01/15/2019
Patricia Rigney	Approved - 01/17/2019
Sandra Zamora	Approved - 01/17/2019
Karla Moya	Approved - 01/17/2019
City Management Office	Final Approval - 01/18/2019

Attachment No. 1
Scope of Services

The following provides an outline of the services to be provided by the Engineer and Surveyor in the development of the Project.

Sorensen Elementary School Area

The project shall consist of providing both surveying and engineering for constructing a sidewalk on both the east and west side of Stewart Road from Sam Houston Avenue to Ridge Road in San Juan for the Sorenson Elementary School area. The total distance of sidewalk and sidewalk ramps to be constructed is approximately 4,655 linear feet.

Topographic Survey

The Surveyor will perform topographic survey from back of curb or edge of pavement to existing right-of-way line for use in design of sidewalk improvements. Survey to pick up existing features to include: existing sidewalks and ramps, driveways, mailboxes, intersection radius, drainage pipes, manholes, inlets, water valves, fire hydrants, sanitary sewer manholes, cleanouts, roadway signs, telephone poles, light poles, overhead lines, gas markers, gas meters, utilities that are spotted (no underground utilities will be tied down).

The survey will identify existing right-of-way based on property markers found and existing subdivision plats, or title information provided. Survey to include cross-sections from back of curb to right-of-way line and to include cross-section of existing driveways or ramps.

Engineering Design & Plan Preparation

The Engineer will design the sidewalk and ramps along the approximately 4,655 LF to meet ADA standards. The plans will consist of a layout showing the proposed sidewalk location. Details will be provided to include cross-sections at each driveway or roadway crossing. Both cross-slope and longitudinal slope will be verified to meet ADA standards. Details will be provided to either go around, relocate, or adjust any obstructions encountered, such as mailboxes, water valves, or sanitary sewer cleanouts. The Engineer will also include the necessary TxDOT standard details required for both the sidewalk and ramps as well as traffic control.

Marcia Garza Elementary School Area

The project shall consist of providing engineering services for the design and preparation of construction plans for constructing a sidewalk on the east side of Alamo Road between Moore Road and Rancho Blanco Road, and from Alamo Road to the Marcia Garza Elementary School in Alamo. The total distance of sidewalk and sidewalk ramps to be constructed is approximately 5,750 linear feet.

Attachment No. 2
Time Schedule

Sorensen Survey – 2 Weeks
Sorensen Design – 4 Weeks

Marcia Garza Design – 4 Weeks

PSJA Tri-City Pedestrian Safety Improvements							
School	Week 1	Week 2	Week 3	Week 4	Week 5	Week 6	Week 7
Sorensen - Survey							
Sorensen - Design							
Marcia Garza - Design							
Specs & Estimate							

Attachment No. 3
Fee Schedule

Payment shall be based on each task completed:

Sorensen (Surveying)	$ 4,770.00
Sorensen (Design)	$ 10,850.00
Marcia Garza (Design)	$ 13,370.00
Specs & Estimate	$ 2,630.00
Total Lump Sum Amount –	**$ 31,620.00**

PROJECT AGREEMENT FOR
PROFESSIONAL ENGINEERING SERVICES

THE STATE OF TEXAS	§
	§
CITY OF PHARR	§
	§
COUNTY OF HIDALGO	§

This AGREEMENT is between **R. Gutierrez Engineering Corporation** (hereafter referred to as “ENGINEER”); and **City of Pharr**, (hereinafter referred to as the “CLIENT”). ENGINEER is hereby authorized to perform professional services in connection with the **PSJA Tri-City Pedestrian Safety Improvements Project**, hereinafter referred to as the Project.

Contract ID #: ___________

Date: ___________

CLIENT: City of Pharr, TX

Address: PO Box 1729, 118 S. Cage, Pharr, Texas 78577

Project: **PSJA Tri-City Pedestrian Safety Improvements Project**

Project Location: Pharr, Texas

Section 1

General Scope of Services and Project Description

This AGREEMENT is based on providing the following services for the Project as described in **Attachment No. 1-Scope of Services**. Should a conflict arise between the terms and conditions contained within this AGREEMENT and the Scope of Services, this AGREEMENT shall govern.

NOTICE: *ENGINEER acknowledges that it is aware of local ordinances and other restrictions that may apply within the Project location area. It also acknowledges having received a copy of and understood the applicable provisions and restrictions contained within Resolution R-2010-06.*

Section 2

Representations and Warranties

By executing this AGREEMENT the undersigned representatives warrant, and claim that they are authorized to approve the transaction and provisions provided herein, and further authorized to bind the represented party to this AGREEMENT. Any amendment to any term shall comply with provisions contained in this AGREEMENT related to changes of terms or conditions, or amendments thereof.

Section 3

Engineer Insurance and Indemnification

3.1 ENGINEER will maintain throughout this AGREEMENT the following insurance: workmen's compensation insurance coverage, employer's liability, and comprehensive general liability insurance coverage. CLIENT will be named as an additional insured with respect to ENGINEER's liabilities hereunder in insurance coverage as mentioned above and ENGINEER waives subrogation against CLIENT as to said policies.

(a) Type of policies and coverage.

(1) *General Liability Coverage*. Engineer shall maintain commercial general liability insurance in an amount not less than $1,000,000 per occurrence for bodily injury, personal injury and property damage. If the form of insurance with a general aggregate limit is used, either the general aggregate limit shall apply separately to the work to be performed under this AGREEMENT or the general aggregate limit shall be at least twice the required occurrence limit.

(2) *Automobile Liability Coverage.* Engineer shall maintain automobile liability insurance in an amount not less than $1,000,000 combined single limit for each occurrence, for bodily injury and property damage.

(3) *Workers' Compensation and Employer's Liability Coverage*. Engineer shall maintain workers' compensation insurance as required by the State of Texas and employer's liability insurance in an amount not less than $1,000,000 per occurrence, for any and all persons employed by Engineer in connection with the performance of services under this AGREEMENT.

(4) *Professional Liability Coverage.* Engineer shall maintain professional errors and omissions liability insurance in an amount not less than $1,000,000 per claim, covering negligent acts, errors or omissions which may be committed by Engineer and/or any of Engineers agents,

employees, and personnel acting in furtherance of its services under this AGREEMENT.

(b) Endorsements. Each general liability and automobile liability insurance policy shall contain, or be endorsed to contain, the following provisions to the extent applicable to each insurance policy:

(1) The CLIENT, its officers, officials, employees, agents and volunteers are to be covered as additional insureds as respects: liability arising out of activities performed by or on behalf of Engineer; products and completed operations of Engineer; premises owned, occupied or used by Engineer; or automobiles owned, leased, hired or borrowed by Engineer. The coverage shall contain no special limitations particular to the scope of protection afforded to CLIENT, its officers, officials, employees, agents or volunteers.

(2) For any claims related to the Project subject to Article 3.4 of this Agreement, Engineer's insurance coverage shall be primary insurance as respects the CLIENT, its officers, officials, employees, agents and volunteers. Any insurance maintained by CLIENT, its officials, employees, agents or volunteers shall be excess of Engineer's insurance and shall not contribute with it.

(3) Any failure of ENGINEER to comply with reporting or other provisions of the policies including breaches of warranties shall not affect coverage provided to CLIENT, its officers, officials, employees, or volunteers.

(4) Engineer's insurance shall apply separately to each insured against whom claim is made or suit is brought, except with respect to the limits of the insurer's liability.

(5) Engineer’s insurance coverage required and set forth in this Section 3 shall be endorsed in such a manner so as to not be suspended, voided, canceled or reduced in coverage or in limits except after thirty (30) days’ prior written notice of cancellation or non-renewal and ten (10) days’ notice for non-payment of premium. Notice to the CLIENT must be made by certified mail, return receipt requested.

(a) Deductibles. Any deductibles must be declared to and approved by CLIENT. At CLIENT’s option, Engineer shall demonstrate financial capability for payment of such deductibles or self-insured retentions.

(b) Acceptability of Insurers. Insurance is to be placed with insurers having a current A.M. Best rating of no less than A, unless otherwise approved by CLIENT in writing.

(c) *Verification of coverage.* Engineer shall provide certificates of insurance with copies of original endorsements to CLIENT as evidence of the insurance coverage required by this AGREEMENT. Certificates of such insurance shall be filed with CLIENT before commencement of work by Engineer. At the request of CLIENT, Engineer shall provide complete, certified copies of all required insurance policies, including endorsements affecting the coverage required by this AGREEMENT.

3.2 The ENGINEER shall indemnify and hold harmless CLIENT, CLIENT's officers, officials, city engineers, directors, members, managers, employees, and CLIENT's Consultants from and against any and all costs, losses, and damages (including but not limited to all fees and charges of ENGINEERS, attorneys, and other professionals, and all court or arbitration or other dispute resolution costs) arising out of delays of performance.

3.3 The ENGINEER agrees that it shall, at ENGINEER's sole expense, indemnify and hold harmless the CLIENT against liability for damage to the extent that the damage is caused by or results from an act of negligence, intentional tort, intellectual property infringement, or failure to pay a subcontractor or supplier committed by the indemnitor or indemnitor's agent, consultant under contract, or another entity over which the indemnitor exercises control. ENGINEER shall reimburse CLIENT reasonable attorney's fees.

Section 4

Termination

4.1 This contract will take effect immediately upon approval of both parties and terminate automatically terminate at the completion of the project in accordance with the time schedule set forth in **Attachment No. 2-Time Schedule** or as otherwise allowed herein. Upon termination of the AGREEMENT, the obligations of each of the respective parties shall cease immediately except as herein provided otherwise. Upon the expiration of this contract, the contract may be renewed only with the consent of the City of Pharr Board of Commissioners.

4.2 This AGREEMENT may also be terminated for convenience on fifteen (15) days written notice, or for cause if either party fails substantially to perform through no fault of the other and does not attempt to cure any deficiency related to nonperformance no later than five (5) days following receipt of any written notice of deficiency. Termination may occur if it can reasonably be inferred by information exchanged that an anticipated breach will occur. Upon such anticipatory breach, the non-breaching party may immediately file a claim on bond or other necessary action so as to avoid harm, injury, and damages including delays.

4.3 If this AGREEMENT is terminated by CLIENT with cause or by ENGINEER without cause; the ENGINEER shall be paid the reasonable value of services performed by the ENGINEER prior to termination date, minus the cost to complete the scope of work under this Agreement. Expenses related to the PROJECT will be paid accordingly upon receiving invoices, timesheets and ENGINEER's requests for payment for all expenses and services arising from work performed and expenses incurred prior to the date of termination. ENGINEER shall have thirty (30) days to submit its final request for payment from the date of termination along with all appropriate documentation in support of same. No other expenses related to this PROJECT or agreement prior to termination date will be paid. CLIENT shall have the right to review all expenses, if questions arise concerning expenses, no payment will be made until AGREEMENT is reached between CLIENT and ENGINEER. The parties are also bound by applicable state or federal requirements related to the use or payment of fees and expenses.

4.4 As CLIENT is a governmental entity, it is at all times subject to the budgetary considerations of any given year as well as changes that may occur during each fiscal year. If at any time the CLIENT believes that due to budgetary considerations it is no longer able to perform under this AGREEMENT, CLIENT shall provide written notification of its termination of the AGREEMENT, which shall be effective immediately upon notification. Upon termination of AGREEMENT, the obligation of each the respective parties shall cease immediately pursuant to Tex. Loc. Govt. Code Ann. §271.903.

4.5 Pre-Litigation Alternative Dispute Resolution Requirement. Except under an anticipatory breach, prior to the filing of any cause of action by either party in any court of competent jurisdiction, the claiming party shall refer any dispute to mediation. Upon acceptance by the non-claiming party, the parties shall mutually appoint a qualified mediator and thereafter schedule and participate in mediation.

Section 5

Professional Services Fee

5.1 The fee for providing the Scope of Services as described in **Attachment No. 3-Fee Schedule**.

5.2 For all services to be performed by ENGINEER under this AGREEMENT, ENGINEER shall be paid the amounts set forth in **Attachment No. 3-Fee Schedule** according to the completion of each task. In no event shall ENGINEER's total compensation exceed the sum of **($31,620) Thirty One Thousand Six Hundred Twenty Dollars** without additional written authorization from CLIENT. Payment by CLIENT under this AGREEMENT shall not be deemed a waiver of defects, even if CLIENT knew such defects at the time of payment.

Section 6

Reimbursable Expenses

6.1 Reimbursable expenses shall be approved by CLIENT before charges are rendered. Reimbursable expenses are in addition to the Professional Services Fee and will be invoiced at their direct cost plus five percent (5%). Reimbursable expenses include Reproduction of Documents; any other disbursements and expenses made on behalf of the CLIENT; with the CLIENT's approval. A reimbursable expense does not include postage, FedEx, UPS, DHL or any overnight delivery services. ENGINEER or ARCHITECT or any CONTRACTOR is not authorized to claim on behalf of service or goods providers or any sub-contractor liquidation or consolidation of claims for expenses and cost amounts that were invoiced and paid by CLIENT directly to ENGINEER, ARCHITECT or any CONTRACTOR.

6.2 The CLIENT or any duly authorized representative of the funding agency shall have access to any books, documents, papers and records of the ENGINEER which are directly pertinent to this project for the purpose of making audit, examination, excerpts, and transcriptions.

Section 7

Application for Payments (Invoices)

7.1 Payment in full of all invoices is due within thirty (30) business days after approval of CLIENT, only original invoices will be accepted, no faxes or copies of invoice(s) will be accepted for payments. If CLIENT objects to all or any portion of invoice(s), CLIENT shall notify ENGINEER, in writing, within 10 days of the nature of such objection and the amount in dispute. CLIENT shall pay when due the portion of the billing, if any, which is not in dispute. The ENGINEER and CLIENT will make every effort to settle the disputed invoice(s) through good faith negotiations.

Section 8

Qualifications on Obligation to Pay

8.1 CLIENT shall not be obligated to make payment to ENGINEER in the event one or more of the following conditions are in existence:

8.2 ENGINEER is in default of any of its obligations hereunder or otherwise is in default under this AGREEMENT or any of the Contract documents and CLIENT has provided written notice of such alleged default and provided ENGINEER a reasonable opportunity to cure.

8.3 Any part of such payment is attributable to services which are not performed in accordance with this AGREEMENT; for which CLIENT has provided written notice of such non-conformance to ENGINEER and provided ENGINEER a reasonable opportunity to cure; provided however, such payment shall be made as to the part thereof attributable to services which were performed in accordance with this AGREEMENT;

8.4 ENGINEER has failed to make payment promptly to Engineers or other third parties used in connection with the services for which CLIENT has made payment to ENGINEER;

8.5 If CLIENT, in its good faith judgment, determines that the portion of the compensation then remaining unpaid will not be sufficient to complete the services in accordance with this AGREEMENT, the CLIENT shall provide ENGINEER with written notice in reasonably sufficient detail of its basis for withholding payment and the portion of services CLIENT deems sufficient for payment to resume; no additional payments will be due ENGINEER hereunder unless and until ENGINEER, at its sole cost, performs a sufficient portion of the Services so that such portion of the compensation then remaining unpaid is determined by CLIENT to be sufficient to so complete the services;

8.6 No partial payment made hereunder shall be or construed to be final acceptance or approval of that part of the services to which such partial payment relates or relieves ENGINEER of any its obligations hereunder with respect thereto;

8.7 ENGINEER shall promptly pay all bills for labor performed and materials furnished by others in connection with the performance of the services.

8.8 ENGINEER acknowledges that ENGINEER's skill and expertise is a material consideration for CLIENT entering into this AGREEMENT. ENGINEER shall not assign, subcontract or delegate to any other party the performance of any to be rendered by ENGINEER under this AGREEMENT without prior written approval of CLIENT. If CLIENT consents to any subcontracting of work, ENGINEER shall be fully responsible to CLIENT for all acts or omissions of the sub-consultant (s).

Section 9

Final Payment

9.1 Final Payment After final completion of the work and acceptance thereof by CLIENT, ENGINEER shall submit a final invoice "Final Invoice" which shall set forth all amounts due and remaining unpaid to ENGINEER and upon approval thereof by CLIENT, CLIENT shall pay to ENGINEER the amount due "Final Payment" under such Final Invoice in accordance with Section 7 and 8.

9.2 WAIVER. The making of the Final Payment shall constitute a waiver of all claims by the CLIENT except those arising from (1) faulty or defective services appearing after completion of the Work, (2) failure of the services to comply with the requirements of this AGREEMENT or the Contract documents or the Scope of Services or (3) terms of any special warranties required by this AGREEMENT or provided by law or in equity. The acceptance of Final Payment shall constitute a waiver of all claims for payment by the ENGINEER except those previously made in writing and identified by the ENGINEER as unsettled at the time of the Final Invoice for payment.

Section 10

Ownership and Reuse of Documents

10.1 The CLIENT will be entitled to retain ownership of the Project Documents. The CLIENT will retain original documents (Plans and Specifications, drawing, designs, invoices, subcontractor invoices, hourly time sheets, sub-contracts, and survey notes) developed in connection with services performed, CLIENT shall have sole right to use such materials at its discretion without further compensation to ENGINEER or to any other party. The ENGINEER may retain reproducible copies of such documents. The CLIENT will require copies of all final electronic (DWF, AutoCAD and pdf format) drawings of the Final PROJECT Construction Plans. CLIENT hereby agrees, to the extent permitted by law, to defend, indemnify, and hold ENGINEER harmless from any claim or liability for injury or loss allegedly arising from the CLIENT'S reuse of the project documents for any other project not related to this Project.

10.2 As-built drawings will be required to be signed and seal at the end of the project and will be required to submit one set of 11" x 17" drawings. The CLIENT will also require copies of any final electronic (DWF, AutoCAD and pdf format) drawings of the Final PROJECT As-Built Construction Plans.

Section 11

Other Conditions or Services

11.1 Notwithstanding anything to the contrary contained in this AGREEMENT, CLIENT and ENGINEER agree and acknowledge that CLIENT is entering into this AGREEMENT in reliance on ENGINEER's experience and abilities with respect to performing the Services outlined in the Scope of Services. ENGINEER represents to CLIENT that ENGINEER will use its best efforts, skill judgment and abilities to manage the project and to further the interests of CLIENT in accordance with CLIENT's requirements and procedures, in accordance with all applicable national, federal, state, and municipal laws, regulations, codes, ordinances, orders, and with those of any other body having jurisdiction.

11.2 ENGINEER must perform its services (1) with the professional skill and care ordinarily provided by competent engineers practicing in the same or similar locality and under the same or similar circumstances and professional license; and (2) as expeditiously as is prudent considering the ordinary professional skill and care of a competent engineer.

11.3 The ENGINEER represents, covenants and agrees that the person directly in charge of the professional ENGINEER work is duly registered under applicable Texas Law.

11.4 The CLIENT and ENGINEER agree that certain increased cost and changes may be required because of design errors or omissions in the drawings and specifications prepared by the ENGINEER. In evaluating design errors and omissions related to underground utility work, conflicts due to insufficient knowledge of underground pipe locations, abandoned pipes unknown to designer or other conflicts related to city owned and third party utilities shall not be considered design errors or omissions unless such conflicts should have reasonably been known by ENGINEER. ENGINEER shall make every effort to contact all underground utilities to indicate the location of their fixtures with the project area, ENGINEER shall keep documentation that such effort were made and will be require to turn over such documentations upon request of CLIENT, calling DIGTESS or 811 or One-Call center for Utilities location does not constitute effort from ENGINEER. The CLIENT will provide ENGINEER information of their underground facilities.

11.5 The CLIENT understands and agrees that ENGINEER's contractual duties related to identifying the existence and general location of existing utilities within the project limits will be as follows: 1.) ENGINEER will contact known public and franchise utilities owners that serve the project area and request that such utilities owners provide record drawings identifying such utilities; 2.) ENGINEER will maintain documentation of contacts with utilities contacted and ENGINEER agrees to provide CLIENT with electronic copies of same upon request by the Client; 3.) ENGINEER/ENGINEER'S REPRESENTATIVE will visit the project location and use reasonable efforts to identify observed utilities and other visible markers which will be recorded on the project documentation; and 4.) ENGINEER will engage the services of a utility location service provider, which may be DIGTESS, and include the information provided by same in the project documentation. ENGINEER will use reasonable and customary efforts to identify known and observed underground utilities utilizing the methodologies identified above which will constitute a good faith effort by ENGINEER. CLIENT acknowledges that unknown, unidentified and unrecorded underground utilities that may be encountered during construction activities, assuming that ENGINEER has performed the steps identified above, shall be considered as unforeseen conditions.

11.6 Where a change order to the construction contract is caused by a design error or omission committed by ENGINEER and the cumulative cost of all such changes orders exceeds two percent (2%) of the original construction contract amount, ENGINEER shall be obligated to reimburse CLIENT for one hundred percent (100%) of such excess cost. The formula of such reimbursement is as follows: [Cost of Design Error or Omission Change Orders] - [Original Construction Contract Amount x 0.02] = Required

Reimbursement to CLIENT. ENGINEER shall not be required to reimburse CLIENT if cumulative cost of design error change order(s) does not exceed two percent of the original construction contract amount.

Section 12

Special Provisions

12.1 This document constitutes the entire AGREEMENT between the CLIENT and ENGINEER and may be modified only by AGREEMENT of both parties. All modifications will be in the form of an amended written AGREEMENT.

12.2 If either party should default (the "Defaulting Party"), the non-defaulting party may be awarded its damages and/or specific performance for such default including attorney's fees. A subsequent determination by a court of law of this State that any substantive portion of this AGREEMENT is illegal or unenforceable shall not affect the remaining portions of this AGREEMENT.

12.3 The parties agree that venue shall lie in Hidalgo County, Texas, and further agree that Texas laws shall apply.

AGREED AS TO SUBSTANCE AND FORM

R. Gutierrez Engineering Corporation
130 East Park Avenue
Pharr, Texas 78577

Ramiro Gutierrez, PE
ENGINEER

By:__________________________
Signature

PRESIDENT

SIGNED on this the _____ day of ___________________, 20 ____.

____
Alex Meade
City Manager
City of Pharr, Texas

SIGNED on this the _____ day of ___________________, 20 ___.

AGENDA MEMORANDUM

BOARD: City Commission

AGENDA ITEM #: 7.B.
DATE SUBMITTED: January 3, 2019
MEETING DATE: January 21, 2019

FROM: Karla Moya, Finance Director

DEPARTMENT: Finance

DIRECTOR:

Agenda Item: Consideration and action, if any, authorizing City Manager to award proposal and to negotiate contract for the Water Rate Study for FY 2018-2019. (Project No. 1819-60-587-S005-364)

Classification: Regular

(* If closed session, City Attorney must review and approve.)

Exclude Material from Public Packet? No
Reason:

Issue: Municipalities perform Water Rate Studies to analyze and determine current and future water rate based on Infrastructure needs and capacity.

City of Pharr last water rate study was performed in 2016.

City approved request for proposals for a Water Rate Study last FY and $100,000 is available for the study.

Financial Consideration: Funds budgeted since FY 2017-2018. Not to exceed $100,000.

Staff Recommendation: Staff recommends to award of service contract for a Comprehensive Water Rate Study to Raftelis Financial Consultants, Inc. from Austin, TX, in the amount of $69,175.

Alternatives:

ROUTING:

Karla Moya	Created/Initiated - 01/03/2019
Karla Moya	Approved - 01/04/2019
Patricia Rigney	Approved - 01/17/2019
Sandra Zamora	Approved - 01/17/2019

City Management Office Final Approval - 01/18/2019

RAFTELIS

GARCIA INFRASTRUCTURE CONSULTANTS, LLC

Comprehensive Water Rate Study

PROJECT NO. 1819-60-587-S005-364 / DECEMBER 6, 2018 / COPY 1

City of Pharr

REGISTERED
MUNICIPAL
ADVISOR

Raftelis is registered with the U.S. Securities Exchange Commission (SEC) and the Municipal Securities Rulemaking Board (MSRB) as a Municipal Advisor.

Registration as a Municipal Advisor is a requirement under the Dodd-Frank Wall Street Reform and Consumer Protection Act. All firms that provide financial forecasts that include assumptions about the size, timing, and terms for possible future debt issues, as well as debt issuance support services for specific proposed bond issues, including bond feasibility studies and coverage forecasts, must be registered with the SEC and MSRB to legally provide financial opinions and advice. Raftelis' registration as a Municipal Advisor means our clients can be confident that Raftelis is fully qualified and capable of providing financial advice related to all aspects of utility financial planning in compliance with the applicable regulations of the SEC and the MSRB.

Table of Contents

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RAFTELIS

December 4, 2018

City of Pharr
118 S. Cage Boulevard
Purchasing Department (2nd Floor)
Pharr, TX 78577

Subject: Proposal for Comprehensive Water Rate Study

Dear Members of the Selection Committee:

Raftelis is pleased to submit this proposal to conduct a water and wastewater rate study for the City of Pharr (City). We appreciate the opportunity to submit this proposal, which details our project approach to meet the City's objectives and our qualifications and experience for this study. In our project approach, we are committing to complete a comprehensive cost of service study that will provide the City with rate alternatives that will generate sufficient revenue and meet the pricing objectives of the City.

Raftelis was established in 1993 to provide financial, rate, and management consulting services of the highest quality to water and wastewater utilities. Raftelis now has the largest and most experienced local government utility rate and financial consulting practice in the country. Our staff members help shape industry standards by chairing and actively participating in various committees within the American Water Works Association (AWWA) and the Water Environment Federation (WEF).

Our team for this project will include me (Rick Giardina, CPA, Executive Vice President at Raftelis), Angie Flores (Manager at Raftelis), Javier Garcia, PE (Managing Partner at Garcia Infrastructure Consultants), and Tim Williams (Associate Consultant at Raftelis). I will serve as Project Director responsible for overall project accountability and will ensure that the study meet both Raftelis and industry standards. I have over 38 years of national financial experience in the utility industry. Ms. Flores will serve as Project Manager, managing the day-to-day aspects of the project and leading the consulting staff in conducting analyses and preparing project deliverables. Ms. Flores has over 25 years of experience in the utility finance sector both as a consultant and as a Rate and Finance Manager at the Lower Colorado River Authority. Ms. Flores has previously worked with the City of Pharr while at another consulting firm and has worked with Mr. Garcia in the past. Javier Garcia, PE of Garcia Infrastructure Consultants (GIC) has over 26 years of experience as an engineer and has worked with the City of Pharr on several occasions. Tim Williams will serve as Staff Consultant, conducting analyses and preparing deliverables for the project. In addition to our dedicated Project Team member, the City will have the support of Raftelis' full staff of more than 70 utility rate, financial, and management consultants.

We are proud of the resources that we can offer and welcome the opportunity to be of assistance to the City on this engagement. Should you have any questions, please do not hesitate to contact us using the following contact information:

Primary Contact – Angie Flores, Project Manager – P: 512.790.2108 / E: aflores@raftelis.com

Person Authorized to Make Representations for Raftelis – Richard D. Giardina, Executive Vice President /
Phone: 303.305.1136 / Email: rgiardina@raftelis.com / Address: 5619 DTC Parkway, Suite 850 Greenwood Village, CO 80111

Sincerely,

Richard D. Giardina, CPA
Executive Vice President

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WHO IS

Raftelis

RAFTELIS IS THE TRUSTED ADVISOR TO UTILITIES AND THE PUBLIC SECTOR.

+ Visit www.raftelis.com to learn more

Raftelis provides utilities and public-sector organizations with insights and expertise to help them operate as high-performing, sustainable entities providing essential services to their citizens. We help our clients solve their finance, organizational, and technology challenges, achieve their objectives, and, ultimately, make their communities better places to live, work, and play.

OUR SUBCONSULTANT

Garcia Infrastructure Consultants, LLC

Garcia Infrastructure Consultants, LLC (GiC) is a full service civil engineering consulting firm that has extensive experience in delivering an array of complex projects with a strong emphasis in supporting municipal infrastructure including wastewater treatment, sanitary sewer collection, water treatment plant, and water distribution projects. GIC has a long history of working with the City of Pharr. GiC is certified by the South Central Texas Regional Certification Agency (SCTRCA) as Emerging Small Business Enterprise (ESBE), Hispanic American Business Enterprise (HABE), Minority Business (MBE), Small Business Enterprise (SBE), and Women Owned Business Enterprise (WBE).

THE CITY
& RAFTELIS

The Right Fit

We believe that Raftelis is the right fit for this project. We provide several key factors that will benefit the City and help to make this project a success.

RESOURCES & EXPERTISE

This project will require the resources necessary to effectively staff the project, and the skillsets to complete all of the required components.

With more than 70 consultants, Raftelis has the largest water-industry financial and rate consulting practice in the nation. Our depth of resources will allow us to provide the City with the technical expertise necessary to meet your objectives. In addition to having many of the industry's leading rate consultants, we also have experts in key related areas, like stakeholder engagement and data analytics, to provide additional insights as needed.

DEFENSIBLE RECOMMENDATIONS

When your Council and customers are considering the validity and merit of recommended changes, they want to be confident that they were developed by experts using the latest industry standard methodology.

Our senior staff are involved in shaping industry standards by chairing various committees within the AWWA and WEF. Raftelis' staff members have also co-authored many industry standard books regarding utility finance and rate setting. Being so actively involved in the industry will allow us to keep the City informed of emerging trends and issues, and to be confident that our recommendations are insightful and founded on sound industry principles. In addition, with Raftelis' registration as a Municipal Advisor, you can be confident that we are fully qualified and capable of providing financial advice related to all aspects of utility financial planning in compliance with federal regulations.

HISTORY OF SIMILAR SUCCESSES

An extensive track record of past similar work will help to avoid potential pitfalls on this project and provide the know-how to bring it across the finish line.

Raftelis staff have assisted 1,000+ utilities throughout Texas and the U.S. with financial and rate consulting services, with wide-ranging needs and objectives. Our extensive experience will allow us to provide innovative and insightful recommendations to the City, and will provide validation for our proposed methodology ensuring that industry best practices are incorporated.

USER-FRIENDLY MODELING

A modeling tool that your staff can use for scenario analysis and financial planning now and into the future will be key for the City going forward.

Raftelis has developed some of the most sophisticated yet user-friendly financial/rate models available in the industry. Our models are tools that allow us to examine different policy options and cost allocations and their financial/customer impacts in real time. Our models are non-proprietary and are developed with the expectation that they will be used by the client as a financial planning tool long after the project is complete.

RATES THAT ARE ADOPTED

For the study to be a success, rates must be successfully approved and implemented.

Even the most comprehensive rate study is of little use if the recommendations are not approved and implemented. Raftelis has assisted numerous agencies with getting proposed rates successfully adopted. We develop a message regarding the changes that is politically acceptable, and convey that message in an easy-to–understand manner. We focus on effectively communicating with elected officials about the financial consequences and rationale behind recommendations to ensure stakeholder buy-in and successful rate adoption.

How we stack up

25 years serving the utility industry

Our team includes

70+ consultants focused on utility finance/organization/technology

8 current and previous AWWA and WEF committee and division chairs

14 members of AWWA, WEF, and NACWA utility finance and management committees

Raftelis has provided financial/organizational assistance for

1,000+ water/wastewater/stormwater utilities

which serve more than

25% of the U.S. population

and includes the utilities serving

33 of the nation's 50 largest cities

In the past year alone, we worked on

600+ projects for **400+** utilities in **40** states

Project Team

WE HAVE DEVELOPED A TEAM OF CONSULTANTS WHO SPECIALIZE IN THE SPECIFIC ELEMENTS THAT WILL BE CRITICAL TO THE SUCCESS OF THE CITY'S PROJECT.

Our team includes senior-level professionals to provide experienced project leadership, with support from talented consultant staff. This close-knit group has frequently collaborated on similar successful projects, providing the City with confidence in our capabilities.

Here, we have included an organizational chart showing the structure of our Project Team. On the following pages, we have included brief profiles and project roles for each of our team members. Detailed resumes are provided in Appendix A.

CITY OF
PHARR

PROJECT DIRECTOR
Rick Giardina, CPA

PROJECT MANAGER
Angie Flores

ENGINEERING SUPPORT
Javier Garcia, PE

STAFF CONSULTANT
Tim Williams

WITH 70+ WATER/WASTEWATER/STORMWATER UTILITY FINANCIAL & MANAGEMENT CONSULTANTS, RAFTELIS HAS THE LARGEST PRACTICE IN THE NATION.

In addition to our dedicated Project Team, the City will have the support of Raftelis' full staff for this project.

PROJECT DIRECTOR

Rick Giardina CPA

Executive
Vice President (Raftelis)

PROJECT ROLE

Responsible for overall project accountability and will provide oversight for the project ensuring it meets both Raftelis and industry standards.

CAREER HIGHLIGHTS

- 39 years of experience
- Former member of EPA Environmental Financial Advisory Board
- Former Chair of AWWA Rates and Charges Committee & Chaired AWWA's committe for re-write of *Manual M1* & *Water Utility Capital Financing Manual*
- Co-author of the Water Environment Federation's *Manual of Practice No. 27, Financing and Charges for Wastewater Systems*
- Financial/rate consulting experience with El Paso, Austin, Dallas, Denver, Boulder, Phoenix, Tucson, & Salt Lake City

PROJECT MANAGER

Angie Flores

Manager (Raftelis)

PROJECT ROLE

Responsible for ensuring that the project stays on schedule, is within budget, and effectively meets the City's objectives. She will also lead the consulting staff in conducting analyses and preparing deliverables for the project. Ms. Flores will serve as the City's main point of contact for the project.

CAREER HIGHLIGHTS

- 26 years of experience
- Member of AWWA Rates and Charges Committee
- Financial/rate consulting experience with Georgetown, Addison, Abilene, Corpus Christi, San Marcos, Round Rock, San Jacinto River Authority, Universal City, Three Rivers, & Pharr

ENGINEERING SUPPORT

Javier Garcia PE

Managing Partner (GIC)

PROJECT ROLE

Will provide support for the engineering components of the project.

CAREER HIGHLIGHTS

- 26 years of experience
- American Council of Engineering Council (ACEC)- President Elect (San Antonio Chapter)
- Consulting experience with Pharr, San Juan, Los Fresnos, & Laredo

STAFF CONSULTANT

Tim Williams

Associate Consultant (Raftelis)

PROJECT ROLE

Responsible for working at the direction of Ms. Flores to conduct analyses and prepare deliverables for the project.

CAREER HIGHLIGHTS

- 1 year of experience
- Financial/rate consulting experience with Addison, San Jacinto River Authority, & Manor

Leading the industry

Raftelis staff shape industry standards for water and wastewater utility finance and management through our active leadership in AWWA, WEF, and EPA. Raftelis' staff includes:

AWWA

- Asset Management Committee - 1 member
- Benchmarking Committee - 1 member
- Finance, Accounting, and Management Controls Committee - 2 members
- Management and Leadership Division - Chair and Vice Chair
- Public Affairs Council - Chair
- Rates and Charges Committee - Chair and 7 members
- Strategic Management Practices Committee - Chair
- Technical and Education Council - 1 Trustee

WEF

- Finance and Administration Subcommittee - Chair
- Technical Practices Committee - 1 member
- Utility Management Committee - 4 members
- WEFTEC Conference Planning Committee - 1 member

EPA

- Environment Financial Advisory Board - 1 member

We wrote the book

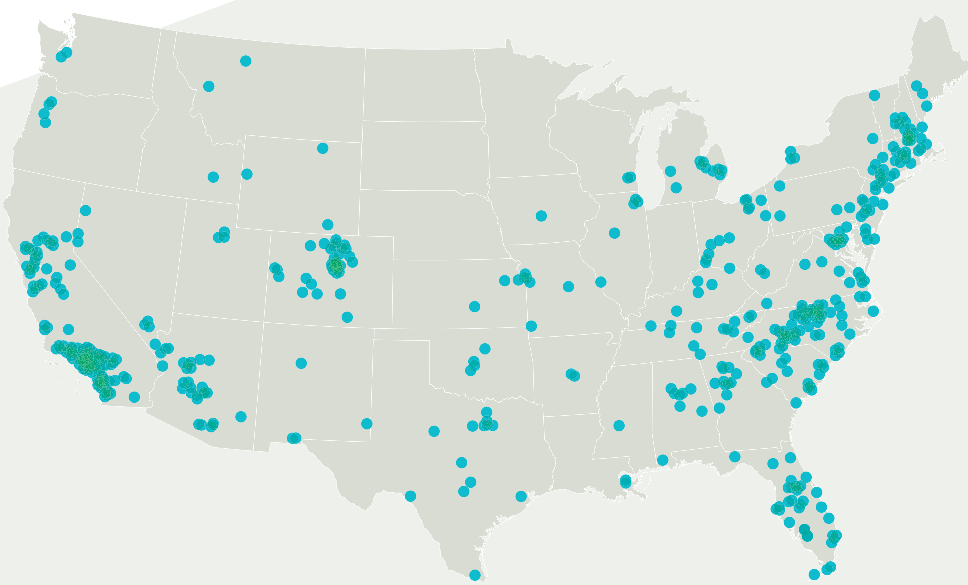
Raftelis staff have co-authored many of the industry's leading guidebooks regarding water and wastewater financial and management issues, including:

- Affordability of Wastewater Service (WEF)
- Financing and Charges for Wastewater Systems, Manual of Practice 27 (WEF)
- Manual M1, Principles of Water Rates, Fees and Charges (AWWA)
- Manual M5, Water Utility Management (AWWA)
- The Effective Water Professional (WEF)
- Water and Wastewater Finance and Pricing: The Changing Landscape
- Water and Wastewater Rate Survey (conducted and published collaboratively with AWWA and Raftelis)
- Water Rates, Fees, and the Legal Environment (AWWA)

Experience

RAFTELIS HAS THE MOST EXPERIENCED UTILITY FINANCIAL AND MANAGEMENT CONSULTING PRACTICE IN THE NATION.

Our staff have assisted more than 1,000 utilities across the U.S., including some of the largest and most complex agencies in the nation. In the past year alone, Raftelis worked on more than 600 financial/organizational/technology consulting projects for over 400 water, wastewater, and/or stormwater utilities in 40 states, the District of Columbia, and Canada.



Raftelis has provided financial/organizational/technology assistance to utilities serving more than

25%

of the U.S. population.

This map and the matrix on the following page shows some of the utility clients that we have assisted.

	Client	Finance							Organization					Technology			
		Affordability Analysis & Program Development	Capital Improvements Planning/Prioritization	Debt Issuance Support	Economic & Financial Evaluations	Financial Planning & Modeling	Rate, Charge, & Fee Studies	Stormwater Utility Develoment & Support	Organizational, Governance, & Operations Optimization	Performance Measurement & Benchmarking	Program Planning & Support	Stakeholder Engagement & Communication	Strategic Planning	Billing, permitting, & Customer Information Audits	Business Process Development	Data Management, Analytics, & Visualization	Software Solutions
AL	Birmingham Water Works Board	●	●	●		●	●			●		●	●			●	
AR	Central Arkansas Water		●			●	●		●				●				
AR	Little Rock Wastewater Utility		●			●	●			●		●					
AZ	Phoenix, City of	●	●	●		●	●			●							
AZ	Pima County		●			●	●										
AZ	Tucson Water		●			●	●					●					
CA	Alameda County Water District		●	●		●	●										
CA	Anaheim, City of		●			●	●										
CA	Central Contra Costa Sanitation District		●			●	●		●	●							
CA	East Bay Municipal Utility District	●	●			●	●										
CA	Long Beach, City of	●		●		●	●										
CA	Los Angeles, City of					●	●										
CA	Metropolitan Water District of Southern California					●	●			●							
CA	San Diego, City of		●			●	●										
CA	San Juan Capistrano, City of		●			●	●										
CA	Santa Cruz, City of		●			●	●										
CA	Thousand Oaks, City of	●	●			●	●										
CA	Ventura, City of					●	●					●					
CO	Boulder, City of		●			●	●	●									
CO	Denver Wastewater Management Division			●			●		●	●		●					
CO	Denver Water						●									●	
CO	Greeley, City of		●	●	●	●	●	●									
CO	Metro Wastewater Reclamation District												●				
CT	Groton, City of		●		●	●	●		●		●	●			●	●	
DC	DC Water		●			●	●		●	●			●			●	
DE	Wilmington, City of								●				●				
FL	Emerald Coast Utilities Authority		●	●		●											
FL	Florida Keys Aqueduct Authority		●	●		●	●										
FL	Pompano Beach, City of		●			●	●		●								
FL	St. Johns County		●	●		●	●										
GA	Augusta, City of		●			●	●										
GA	Columbus Water Works		●	●		●	●										
GA	Paulding County		●	●	●	●											
HI	Honolulu ENV, City and County of		●			●	●										
IL	Bloomington, City of		●			●	●										
IL	City of Naperville		●			●	●										
KS	Topeka, City of		●			●	●										
KS	Wichita, City of		●			●	●										
KY	Hardin County Water District #1		●			●	●										
LA	New Orleans, Sewerage & Water Board of		●	●		●	●	●		●		●				●	
MA	Boston Water & Sewer Commission		●			●	●	●	●		●	●				●	●
MA	Northampton, City of	●				●	●					●					
MD	Baltimore, City of	●	●			●	●	●	●			●	●			●	●
ME	Portland Water District					●	●										
MI	Detroit Water and Sewerage Department					●	●										
MI	Flint, City of					●	●									●	
MI	Saginaw, City of		●			●	●										

		Finance							Organization					Technology			
Client		Affordability Analysis & Program Development	Capital Improvements Planning/Prioritization	Debt Issuance Support	Economic & Financial Evaluations	Financial Planning & Modeling	Rate, Charge, & Fee Studies	Stormwater Utility Develoment & Support	Organizational, Governance, & Operations Optimization	Performance Measurement & Benchmarking	Program Planning & Support	Stakeholder Engagement & Communication	Strategic Planning	Billing, permitting, & Customer Information Audits	Business Process Development	Data Management, Analytics, & Visualization	Software Solutions
MO	Metropolitan St. Louis Sewer District		●	●		●	●	●	●								
MS	Jackson, City of	●	●			●	●		●							●	
NC	Charlotte Water	●	●			●	●										
NC	Durham, City of		●	●		●	●										
NC	Fayetteville, City of		●	●		●	●	●									
NC	Raleigh, City of		●	●		●	●	●	●		●						
NH	Concord, City of		●			●	●										
NJ	Brick Township Municipal Utilities Authority					●	●										
NJ	Jersey City Municipal Utilities Authority		●			●	●										
NV	Henderson, City of		●			●	●										
NY	New York City Water Board		●			●	●									●	
OH	Montgomery County Environmental Services		●			●	●		●	●			●		●	●	●
OH	Northeast Ohio Regional Sewer District	●	●			●	●	●		●						●	●
OK	Chickasha, City of						●	●	●	●		●			●	●	
OK	Stillwater Utilities Authority					●	●									●	
OR	Portland Bureau of Water, City of		●	●		●	●									●	
PA	Capital Region Water	●	●	●		●	●	●				●	●				
PA	Philadelphia Water Department	●	●	●		●	●		●	●	●	●			●	●	●
PA	Pittsburgh Water and Sewer Authority	●	●	●	●	●	●		●	●		●	●		●	●	●
RI	Newport, City of		●	●		●	●										
RI	Providence Water Supply Board		●			●	●		●	●							
SC	Greenville Water					●	●		●								
SC	Mount Pleasant Waterworks		●			●	●						●				
TN	Johnson City, City of	●	●	●		●	●										
TN	Metro Water Services of Nashville and Davidson County		●	●		●	●	●		●		●	●				
TX	Abilene, City of		●			●	●										
TX	Austin, City of		●	●		●	●			●							
TX	Copperas Cove, City of		●			●	●										
TX	Dallas, City of		●			●	●	●				●			●	●	
TX	El Paso Water Utilities		●	●		●	●					●				●	●
TX	North Texas Municipal Water District		●		●				●	●		●	●		●		●
TX	Round Rock, City of						●										
TX	San Angelo, City of		●			●	●										
TX	San Antonio Water System	●	●			●	●					●					
TX	San Jacinto River Authority		●			●	●										
TX	San Marcos, City of		●			●	●										
UT	Salt Lake City					●	●					●					
VA	Newport News Department of Public Utilities, City of		●	●		●	●						●			●	
VA	Richmond Department of Public Utilities	●	●			●	●	●				●				●	
VA	Suffolk, City of		●	●		●	●										
VT	Burlington, City of		●	●		●											
WA	Tacoma, City of				●		●						●			●	
WI	Milwaukee Metropolitan Sewerage District		●			●	●										
WI	Milwaukee Water Works		●			●	●										
WV	Charleston Sanitary Board						●										
Can	Calgary, City of		●			●			●							●	
PR	Puerto Rico Aqueduct and Sewer Authority		●	●		●			●	●		●					

On the following pages, we have provided detailed descriptions of several projects that we have worked on that are similar in scope to this project. We have included references for each of these clients and urge you to contact them to better understand our capabilities and the quality of service that we provide.

City of Pharr

TEXAS

Reference: David Garza, CWP, Utilities Director, P.O. Box 1729, 801 E Sam Houston, Pharr, TX 78577 - P: 956.402.4300

Associated fees: $35,000

While with a previous employer, Angie Flores was engaged by SG&E, LLC (Javier Garcia) to complete a water and wastewater rate study for the City of Pharr. The City had not completed a rate study in several years and had some capital improvements that would be required in coming years. Ms. Flores worked with Mr. Garza and Mr. Garcia to develop a financial plan that considered the revenue requirements of the City as well as the upcoming capital improvements. Ms. Flores coordinated with the City's financial advisor and finance director to ensure that all coverage requirements were being met as new bonds would be required to fund capital improvements.

Ms. Flores provided the results to City management for use in determining which rate increases to present to Council.

City of Abilene

TEXAS

Reference: Rodney Taylor, Director of Water Utilities, 534 Cypress Street, Abilene, TX 79601 - P: 325 676 6452 / E: rodney.taylor@abilenetx.com

Associated fees: Water and Wastewater Rate Study: $88,559; Raw Water Rate Study: $34,945

The City of Abilene has a population of about 126,000 residents including Dyess AFB, six Higher Education campuses, and two State Prison units. Abilene has experience slow but steady growth over the past several years, but is currently in the midst of a residential and commercial building boom. In addition to serving customers within the city limits of Abilene, the City provides treated water to 14 wholesale customers, wastewater treatment service for 4 contract customers and wastewater collection and treatment service to about 100 customers located outside the City's limits.

Initially, Raftelis served as a subconsultant with Enprotec/Hibbs & Todd to provide rate and financial services to the City of Abilene (City) related to the development of a system raw water user rate. The City of Abilene receives raw water from several reservoirs, including O.H. Ivie Reservoir, Lake Kirby and Fort Phantom Hill. O.H. Ivie Reservoir is operated by the West Central Texas Municipal Water District. Lake Kirby and Fort Phantom Hill are both owned by the City. The City is investigating the possibility of selling raw water to other utilities located outside the City.

Raftelis worked with City Staff to establish the cost of service for the raw water system by analyzing the utility's operations and maintenance expenses and assets to allocate the costs specific to the raw water service. Using historical consumption data, Raftelis develops the billing determinant in order to calculate a cost per 1,000 gallons. Raftelis presented its findings through a technical memo presented to City Management.

In 2017, Raftelis was hired by the City of Abilene to conduct a water and wastewater cost of service study and rate structure update. The study includes the review of City's current rate structure and cost allocation between customer classes. In addition, Raftelis is completing a financial planning model to be used by the City for future planning. Raftelis is completing the study and report by early 2018.

We've worked with utilities throughout Texas and the U.S. to develop and implement rates that provide financial sustainability while meeting the unique objectives of the utility.

City of San Angelo

TEXAS

Reference: Bill Riley, Director of Water Utilities, 52 West College, San Angelo, TX 76903 - P: 325 657 4209 / E: bill.riley@cosatx.us

Associated fees: $40,000 (2018); $19,681 (2017); $22,398 (2016); $109,171 (2015)

Raftelis was engaged by the Water Utilities Department (Utility) of the City of San Angelo (City) in 2015 for completing a financial planning and cost of service study. Raftelis conducted a review of the City's financial policies and developed a comprehensive long-term financial plan to ensure sufficient funding of operations, capital improvements, and debt service costs. Annual revenue was determined that satisfied debt service ratios and bond covenant requirements. Also, a phase-in of rate revenue adjustments for both the water and water reclamation services were determined that resulted in each service operating on a self-sustaining basis.

Raftelis conducted a cost of service study that identified the cost to the Utility for serving the distinct customer classes and worked with City staff to evaluate alternative rate structures that more accurately addressed current utility objectives. Raftelis developed a recommended rate structure and set of rates that was approved by City Council.

Raftelis included Alan Plummer Associates, Inc. (APAI) on the Project Team for this study, and APAI projected cost of implementing Water Conservation Incentives concurrent with the City's existing Water Conservation Plan. A list of potential Water Conservation Incentives was developed for consideration by the City along with estimated benefits and costs of implementation.

Raftelis has been engaged to update the City's rate study in 2016, 2017 and 2018.

City of San Marcos

TEXAS

Reference: Steve Parker, Assistant City Manager/Chief Financial Officer, 630 E. Hopkins, San Marcos, TX 78666 - P: 512 393 8106 / E: sparker@sanmarcostx.gov

Associated fees: $17,000 (2018); $26,945 (2017)

Angie Flores, while at a different employer, was engaged by the Assistant City Manager of the City of San Marcos (City) in 2014, 2015, and 2016 to complete a financial planning model and rate study. Each year, Ms. Flores updated the 10-year financial planning model with the most recent consumption data, customer counts, actual expenses, budgets, capital improvement plan, and debt service for the water, wastewater, and electric utilities. Rates were calculated so that the total revenue was sufficient to recover the revenue requirements for each utility. Debt service coverage ratios and reserve requirements of each utility were verified each year.

Ms. Flores worked with the City to identify goals and objectives for the particular year being evaluated. In FY 2014, Angie worked with City staff to consider customer class rates and rate structures as the City's existing rates are only based on meter size. In FY 2015, various changes were made to the model to reflect changes in the City's purchased power. In FY 2016, the model was further modified to include more rigorous checks and balances to ensure that data throughout the model is accurate.

In 2017 and 2018, Raftelis was engaged by the City to once again update the financial planning model. Raftelis undertook making modifications to portions of the model to further improve on the previous work. In addition, Raftelis is working with the City to develop new goals for its rate structures to determine if future modifications should be considered.

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Available Resources and Consultant Location

Based on the extensive experience of our firm and our Project Team members successfully providing the requested services for numerous utilities across the country, we are extremely confident in our ability to provide the City with the requested services in a timely and efficient manner. Raftelis places a high priority on being responsive to our clients and, therefore, each of our project schedules are individually formulated to manage and identify the work effort associated with the scope of services, and we actively manage each consultant's project schedule to ensure appropriate availability for addressing client needs.

Size / Resources:
Raftelis has 86 employees, including 75 consultants specializing in financial, organizational, and technology consulting for utilities, making ours the largest such practice in the nation. In addition to our dedicated team members, all of these resources will be available to assist on the City's project as necessary.

Number of Employees: 89

Number of Years in Business: 25 years

Business History:
In 1993, Raftelis was founded to provide services that help utilities function as sustainable organizations while providing the public with clean water at an affordable price.

Consultant Location:
Angie Flores and Tim Williams are located in Raftelis' Austin office, Javier Garcia is located in the GIC's San Antonio office, and Rick Giardina is located in our Denver, CO Metro office.

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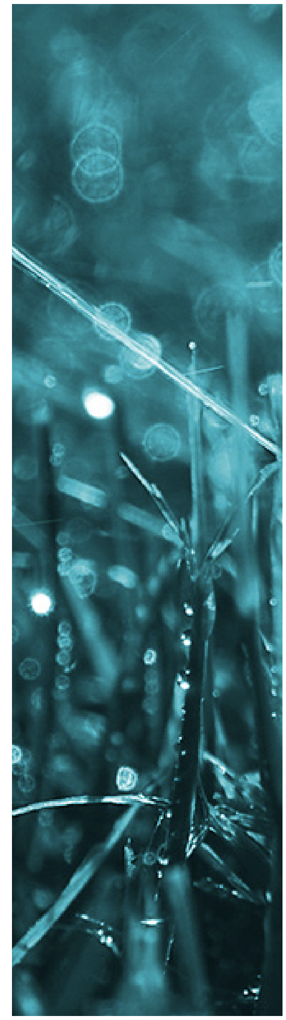
Project Approach

Raftelis has developed a tailored project approach for the City based on our our extensive experience in completing similar studies for other utilities, and taking into the City’s unique situation and specific objectives.

The tasks of our scope of work are outlined in this flowchart.

1. **Analysis of Customer Consumption Characteristics**
2. **Comprehensive Financial Planning and Revenue Requirement Determination**
3. **Water Utility Cost of Service Analysis**
4. **Wastewater Utility Cost of Service Analysis**
5. **Rate Design**
6. **Financial Planning and Rate Design Model**
7. **Presentation to City Council, City Administration and Report**

Successful Rate Adoption



In this section, we have laid out the tasks to complete the Scope of Work described in the RFP. Overarching all of these tasks is the importance of management oversight to ensure that the project is completed on time and on budget.

Our management approach stresses transparency, communication, teamwork, objectivity and accountability for meeting project objectives.

Project Management

Consistent and competent project management is required to ensure project success and adherence to timelines and budgets. This project involves multiple interrelated work efforts that will require effective coordination between City staff, the consultant team, the City Council and any other stakeholders. Our management approach stresses transparency, communication, teamwork, objectivity, and accountability for meeting project objectives. Management responsibilities extend to general administrative duties such as client correspondence, billing, and project documentation.

Assignment of key project team members, including:

- A strong Project Manager, Angie Flores, who is familiar with the City of Pharr having done a previous water and wastewater rate study for the City. She will be responsible for facilitating a close working relationship between the City and the Raftelis staff. She will be accountable for meeting the project schedule, budget and technical requirements of the project
- A highly experienced Project Director, Rick Giardina, CPA, who has more than 35 years of utility industry experience and recently served as the Chair of the Rates and Charges Committee of the American Water Works Association
- A highly experienced engineer, Javier Garcia, PE, of Garcia Infrastructure Consultants, who has worked with the City previously and will provide his expertise on the City's Capital Improvement Plan
- A highly qualified staff
- Sufficient support resources from over 70 consultants to ensure timely completion
- Ample resources to quickly and effectively respond to the City's requirements

In order to successfully complete the project, Raftelis will be in frequent communication with City staff regarding data requests, data validation, data decisions and review of preliminary results. Much of this can be accomplished through conference calls, emails, and weekly demonstrations using tools such as Skype or GoToMeeting. In the kick-off meeting, which we believe is the most effective way to begin a project of this nature, our goals will include:

- Providing a forum to finalize the work plan and schedule with City staff
- Ensuring that we have an understanding of the overall goals for the study
- Providing an opportunity for City staff to meet and become comfortable with our staff
- Reviewing the data needs for the project
- Develop a vision for the rate model

We also recommend that we have regularly scheduled conference calls with the City's project manager. These efforts will provide for consistent and competent project management to ensure that all deadlines and objectives are met in a timely and efficient manner. We believe in a no-surprises approach so that you are aware of the status of the project at all times.

Detailed on the following pages are highlights of our scope of services for this project.

TASK 1

Analysis of Customer Consumption Characteristics

This project's primary objective is to provide the City with a rate recommendation that can be presented to the City Council that will ensure the long-term sustainability of the utility. In order to evaluate the City's current rate structure and self-sustainability of the utility, Raftelis will conduct a financial planning, cost of service, and rate design analysis and will concurrently develop a financial model to ensure that rates are sufficient to recover costs.

Data Review

First, Raftelis will conduct a thorough review of pertinent information provided by City staff. For example, Raftelis will analyze and gain an understanding of the nature of the revenue streams and requirements over the study period to be incorporated in the model, especially for non-recurring expenditures or volatile historical revenues or revenue requirements. Raftelis will send City staff a data request list, which may include the following information:

- Financial data such as historical costs, operating budgets, revenue sources (including non-operating revenues) and reserve funds
- Capital improvement plans and anticipated capital funding sources
- Existing and proposed debt, respective reserve policies, and annual coverage requirements
- Current utility policies, procedures, and regulatory requirements
- Detailed description of the assets utilized by the City

Demand Analysis and Forecast

To achieve an equitable allocation of costs among customer classes and to fully understand the appropriateness of the City's water and wastewater rate structures, Raftelis must obtain a detailed understanding of customer consumption characteristics. Further, a key component of the water and wastewater financial planning process is the development of a comprehensive demand forecast based on realistic assumptions regarding current and future customer water demand.

In order to properly address cost allocation and rate structure-related issues and prepare a demand forecast for the financial plan, Raftelis must conduct a detailed quantitative and qualitative review of customer demographic data and billed consumption data for each customer class. The data Raftelis will seek to obtain regarding customer water consumption will include, but not necessarily be limited to, those described below for the fiscal years of 2015-2018:

- Aggregate monthly and annual billed water consumption and customer count data for each customer class
- Individual monthly water billing records for customers in each customer class

Based on our analysis of customer consumption characteristics, Raftelis will develop a comprehensive water and wastewater demand forecast for the five-year period.

TASK 2

Comprehensive Financial Planning and Revenue Requirement Determination

Raftelis will compile, analyze and forecast all of the operating expenditures, capital expenditures, debt service, and miscellaneous items to be

included in the comprehensive financial planning model for the water and wastewater fund for the five-year study period. The projections contained in the financial plan will be developed in consultation with the utility and will focus on determining the level of the required rate revenue to fund utility operations, meet target reserve balances, comply with debt service coverage ratios, and ensure overall long-term financial sustainability and viability.

TASK 3

Water Utility Cost of Service Analysis

After forecasting the water utility revenue requirement, a cost of service study must be conducted to determine the amount of revenue that should be recovered from each customer class. To accomplish this objective, Raftelis uses a multi-step cost allocation process based on the industry standard methodologies published by the AWWA in *Manual of Water Supply Practices M1, Principles of Water Rates, Fees, Charges (Manual M1)*. The use of AWWA standard processes ensures that costs will be allocated to each water customer class based on the proportionate demands they impose on the water utility system.

Cost Functionalization

As a first step in the water cost of service process, the revenue requirement must be allocated to the appropriate functional cost categories. These functional cost categories are based on utility engineering design and/or operational characteristics, coupled with our experience performing cost allocations for other water utilities throughout the United States and Texas. For Pharr, they will generally include:

- Source of supply costs
- Water treatment costs
- Pumping costs associated with each elevation level
- Transmission costs
- Distribution costs
- Meter, billing and collection, and customer service costs
- Administrative costs

Note, that as part of the process of assigning costs to functional categories, Raftelis will identify those costs that are common to all customers (for example, operations and maintenance costs that benefit the entire system) and those costs that are unique to a single or limited number of customers (for example, a transmission line required to serve a single non-contiguous customer).

Cost Allocation

After assigning the water utility revenue requirement to functional categories, Raftelis will allocate the costs according to the type of service they are incurred to provide. Under the base-extra capacity method of cost allocation described in the AWWA's *Manual M1*, these cost classification parameters generally include:

- Base demand
- Maximum day demand
- Maximum hour demand
- Meters and Service
- Billing and Collection

Determine Customer Class Maximum Day and Maximum Hour Capacity Factors

Based on the analysis of customer consumption characteristics and the preparation of a demand forecast, Raftelis will estimate the annual demands and the unique non-coincident maximum day and maximum hour capacity factors for each water customer class. In general, customer classes with higher maximum hour and maximum day capacity factors have larger per unit revenue requirements than those with lower capacity factors.

Estimate of Total System Units of Service and Unit Costs of Service

Based on the capacity factor analysis, Raftelis will estimate the total system units of service associated with each cost classification parameter referenced above. At a minimum, these units of service will include: base demand units (i.e., annual demand units); maximum day and maximum hour peak load demand units; equivalent customer meters based on AWWA flow rate equivalencies; and actual connections on the water utility system.

Raftelis will then estimate the total system unit cost of service for each cost classification parameter. Raftelis anticipates the development of a total system unit cost of service, expressed in dollars per gallon basis for the base, maximum day and maximum hour volumetric cost parameters. In addition, we anticipate the development of a unit cost of service for water meters expressed in dollars per equivalent meter basis.

Distribute Cost to Customer Classes

The final step in the cost of service process is the determination of the specific revenue requirement for each water service customer class. This is achieved by multiplying the total system unit cost of service for each customer parameter by the unique units of service estimated for each customer class.

TASK 4

Wastewater Utility Cost of Service Analysis

After forecasting the wastewater utility revenue requirement, as cost of service study must be conducted to determine the amount of revenue that should be recovered from each customer class. To accomplish this objective, Raftelis uses a multi-step cost allocation process based on the industry standard methodologies published by WEF in *Manual of Practice No. 27, Financing and Charges for Wastewater Systems*. The use of WEF standard processes ensures that costs will be allocated to each wastewater customer class based on the proportionate demands they impose on the wastewater utility system.

Cost Functionalization

As a first step in the wastewater cost of service process, the revenue requirement must be allocated to the appropriate functional cost categories. Wastewater functions typically include treatment (often subdivided by unit process), collection, solids management, and customer service. During the initial phases of the study, we will work with City staff to determine the appropriate functional categories and factors to use in the analysis. Criteria for allocating costs will be based on an evaluation of the design and function of system facilities. These functional categories may include:

- Service laterals
- Collection lines
- Interceptor/conveyance systems
- Lift and pumping stations
- Treatment plant – preliminary, secondary and tertiary treatment
- Treatment plant – disinfection
- Sludge processing/biosolids handling
- Meters
- Customer service
- Administration

Cost Allocation

Following functionalization, an allocation process is undertaken. Some costs the utility incurs are a function of the water quantity discharged by a customer, other costs are associated with addressing wastewater strengths or conveying wastewater. Customer service, billing and metering costs are generally a function of the number of customers served, and the size and type of meter or service. As with the functionalization process, Raftelis will work with City staff to determine the specific allocation factors that best represent wastewater utility system cost drivers. These cost allocation factors may include:

- Average Day Volume
- Biochemical Oxygen Demand (BOD)
- Suspended Solids (TSS)
- Nutrients such a Nitrogen (TKN) or Phosphorous (P), if applicable
- Customer Billing, Service and Metering

Estimate the Total System Units of Service and Unit Costs of Service

Using information regarding customer class billed wastewater discharge volumes (i.e., customer water consumption applicable to wastewater) and information regarding influent flows at the City's wastewater treatment plant, Raftelis will estimate the total system units of service associated with each cost classification parameter referenced above. At a minimum, these units of service will include: wastewater volumes, including allocated infiltration and inflow volumes; BOD strength loadings, including estimated BOD loadings associated with infiltration and inflow; TSS strength loadings including estimated TSS loadings associated with infiltration and inflow; and equivalent meters (i.e., wastewater service connections) based on AWWA flow rate equivalences.

Raftelis will then estimate the total system unit cost of service for each cost classification parameter. Raftelis anticipates the development of a total system unit cost of service, expressed in dollars per gallon basis for volume, BOD and TSS. In addition, we anticipate the development of a unit cost of service for water meters (i.e., wastewater service connections) expressed in dollars per equivalent meter basis. As part of this process, Raftelis will develop the unit cost of service associated with treating BOD and TSS using the parameters contained in the City's current rate structure.

Distribution of Cost to Customer Classes

The final step in the cost of service process is the determination of the specific revenue requirement for each customer class. This is achieved by multiplying the total system unit cost of service for each customer parameter by the unique units of service estimated for each customer class.

TASK 5

Rate Design

Raftelis will review the existing rate structures for consistency with industry-accepted approaches. Raftelis will discuss the advantages and disadvantages of the existing rate structures with City staff and will model two alternatives based on City staff's input. Rate structure alternatives may include revising cost recovery from fixed and variable charges or evaluating the appropriateness of the volumetric thresholds of the tiered rate structures. Coupled with the results of the cost allocation analysis, the existing and alternative rate structure will be examined and evaluated using the model. Customer impact analyses will be performed for comparison and a proposed rate structure and schedule will be recommended. The implementation of the recommended rates or potential phasing to lessen impacts will be discussed with City staff.

Optional: Pricing Objectives Workshop

Raftelis routinely conducts pricing objective workshops for clients considering potential modifications to their existing water and wastewater rate structures. We can conduct such a workshop as part of the initial project meeting. The purpose of this workshop would be to determine whether modifications to the City's water and wastewater rate structures are necessary. Depending on the needs of the City, the topics covered by Raftelis will include the process of developing cost of service water rates using AWWA ratemaking principles and wastewater rate using WEF ratemaking principles. Most important, will be a discussion of the often conflicting financial and public policy objectives that must be evaluated by the City when considering potential modifications to its existing water and wastewater rate structures. Some common objectives include:

Revenue Stability
Rates should generate revenue sufficient to meet revenue requirements despite fluctuations in demand caused by variability in climatic or economic conditions. This is often accomplished by increasing the amount of revenue generated by fixed charges.

Water Conservation/ Demand Management
Rates should send effective conservation pricing signals and assist in managing maximum day demands.

Intra- and Inter-Class Rate Equity
Rates should ensure that each customer class, and each individual customer within a specific class, is contributing equitably towards revenue requirements based upon their unique consumption characteristics.

Affordability
Rates should be designed such that there are mechanisms in place that allow for economically disadvantaged customers to continue to receive water service.

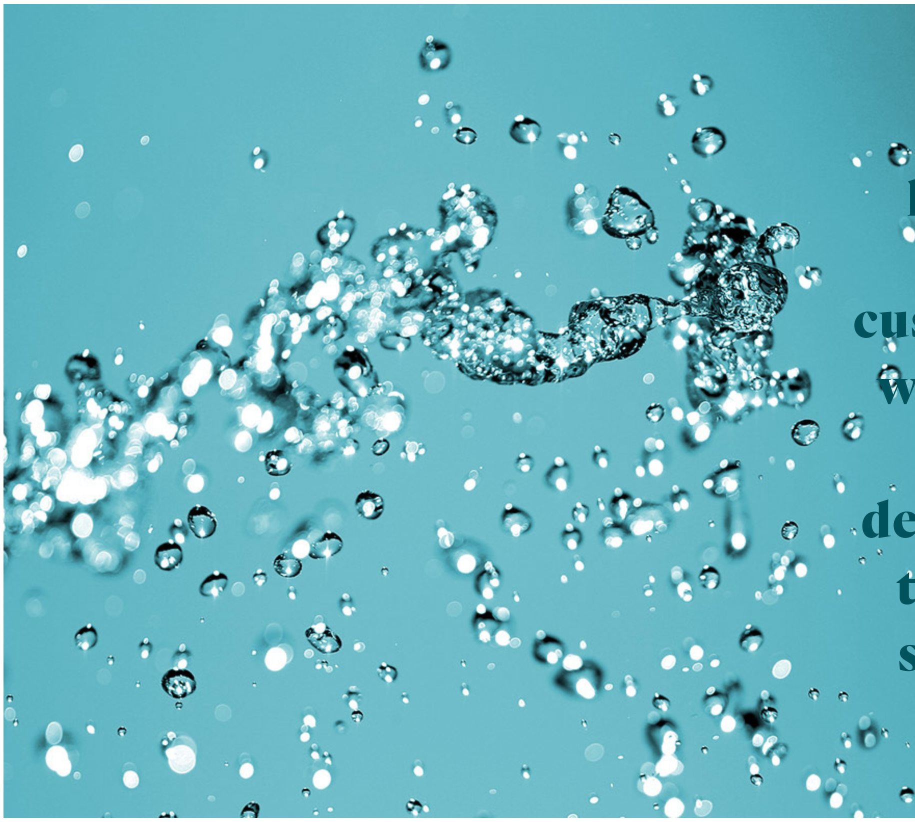
Rate Stability
Rates should be designed and implemented in an effort to avoid inordinately large increases or decreases in customers' bills during the course of a single year.

Simplicity and Ease of Implementation
Rates should be readily understandable by customers and be able to be implemented using existing staff and the existing billing and collection infra-

Pricing objectives drive the entire rate-setting process

Below is a sample pricing objectives scorecard

Classification	Rank Total	Objective
Most Important	1	Conservation/Demand Management
	2	Financial Sufficiency
	3	Rate Stability
Very Important	4	Revenue Stability
	5	Equitable Contributions from New Customers
	5	Affordability to Disadvantaged Customers
Important	7	Cost of Service Based Allocations
	8	Minimization of Customer Impacts
	9	Simple to Understand and Update
Least Important	10	Defensibility
	11	Ease of Implementation
	12	Economic Development



The project's primary deliverable is the creation of a customized water and wastewater financial planning and rate design model tailored to the City's specific situation and needs.

structure with only minor modifications. In many cases, the capabilities of the utility customer information system are a limiting factor which prevents the implementation of new or modified water rate structures.

Economic Development

Depending on the policy objectives of the utility in question, rates may be designed to protect or attract specific types of business or industries.

A sample scorecard from a client pricing objectives workshop is shown on page 24.

As requested in the RFP, this task is shown as an optional task in our Fee Proposal.

Optional: Benchmarking to Area Cities

Raftelis will conduct a benchmarking analysis of rates and rate structures used by comparable utilities near the City in order to provide a basis of comparison of the magnitude of rates. Raftelis will work with staff to determine the exact list of utilities for the analysis. We anticipate that the final comparison group will be approximately five peer communities. Raftelis will provide an analysis as to the impact of rate increases to economic development and the City's ability to attract commercial customers.

Raftelis is uniquely qualified to conduct this benchmarking analysis. Raftelis conducts and co-produces the national *Water and Wastewater Rate Survey* in collaboration with the AWWA. Additionally, Raftelis coordinates the *Insight* survey conducted for the Association of Metropolitan Water Agencies (AMWA). This provides us with extensive data and contacts within the industry to utilize for benchmarking analysis.

As requested in the RFP, this task is shown as an optional task in our Fee Proposal.

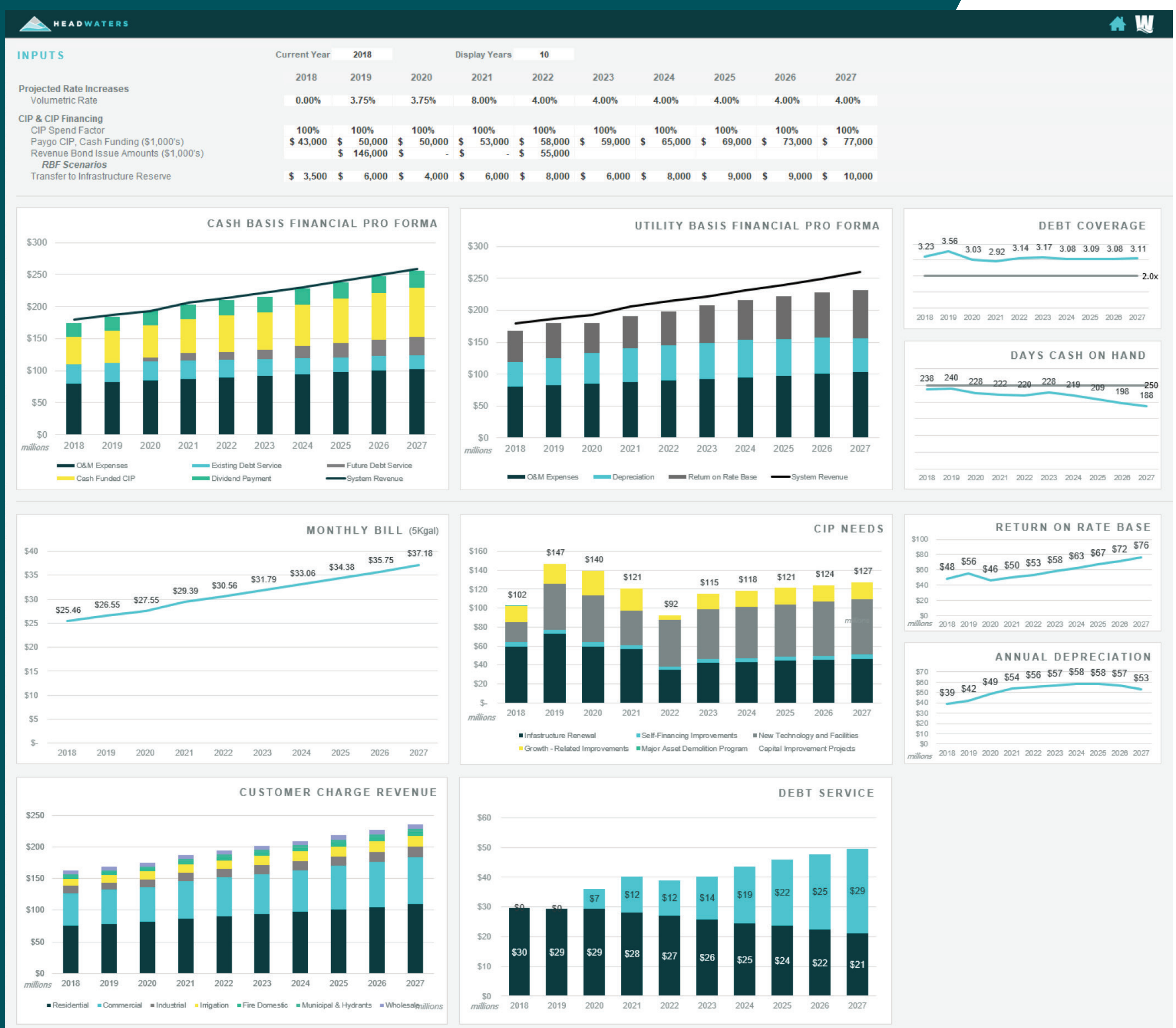
TASK 6

Financial Planning and Rate Design Model

The project's primary deliverable will be the creation of a customized water and wastewater financial plan-

Raftelis will develop a customized financial model for the City that incorporates a dashboard to allow you to easily run scenarios and see the impacts in real time.

Shown below is a sample dashboard that we developed for another project.



ning and rate design model tailored to the City's specific situation and needs. Raftelis will be developing the financial planning and rate design model in tandem with the cost allocation and rate study process to provide the quantitative support needed by staff to develop a rate recommendation. During the course of the project, City staff will be provided with working copies of the then-current model such that they will be able to provide continual input into the development of the model. Once we have developed a working model to calculate preliminary rate recommendations, Raftelis will conduct a work session with City staff to review and discuss the rate model and preliminary results. We will walk through the model to ensure appropriate model functions are included. Any necessary modifications will be incorporated into the final rate model.

Raftelis understands the importance of developing a user-friendly, flexible model that the City can use in the future for financial planning and developing rates.

Once the project is complete, the City will be provided with fully functioning copies of the model with written operating instruction. In addition, Raftelis will train members of the City staff in its use.

Dashboard and Other Features

Raftelis understands the importance of developing a user-friendly, flexible model that the City can use in the future for financial planning and developing rates. In addition to the core rate study component, the rate model will include various features that will allow for dynamic analysis, succinctly summarize the data, and graphically represent the results.

Some of the features of the model include:

- Developed in Microsoft Excel 2016 (compatible with earlier versions if necessary)
- Ability to model multiple rate structures simultaneously
- Ability to model changes in usage
- Incorporation of financial planning over a five-year planning horizon with ability to change certain standard assumptions by year
- Ability to calculate rates for multiple years and update rates annually with ease
- Ability to flag errors and problematic results such as failure to meet debt coverage, reserve below target levels, etc.
- Ease of input, updating, and rate schedule/graphics printing

TASK 7

Presentation to City Council, City Administration and Report

As mentioned previously, the primary objective of the study is to develop a set of rates that can be presented to City Council that will ensure the financially sustainable operation of the utility. Raftelis will be prepared to attend City staff and City Administration meetings, Council workshops, or other Council meetings. To support the presentation of results, Raftelis will prepare a report highlighting the study process and results. Additionally, Raftelis will prepare a presentation package in PowerPoint for presentation to City Council that will provide the study results.

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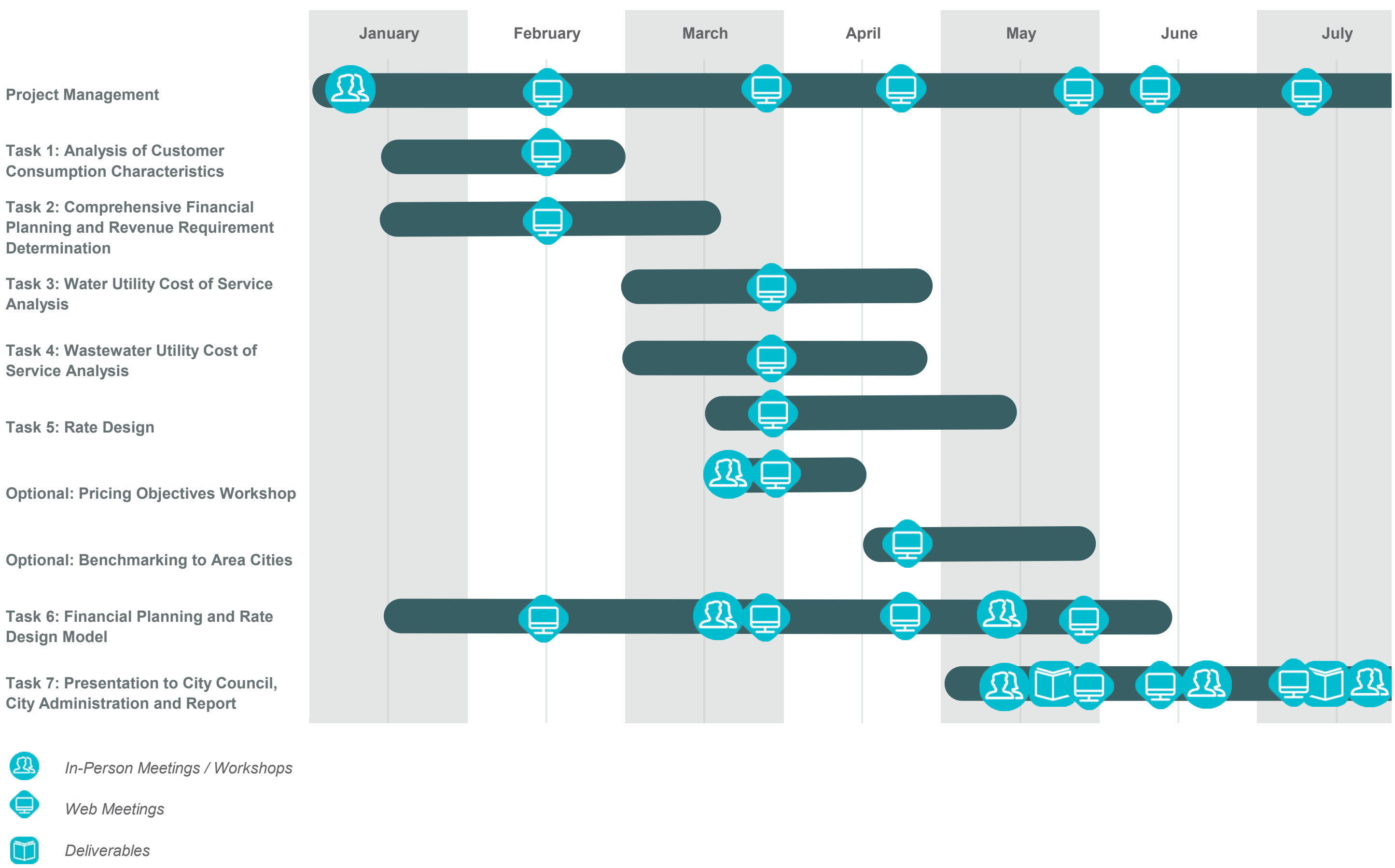
Timeline

Raftelis will complete the scope of services within the timeframe shown in the schedule below. The proposed schedule assumes a notice-to-proceed by the beginning of January 2019, and that Raftelis will receive the needed data in a timely manner and be able to schedule meetings as necessary. Project completion is estimated for July 2019.



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Fee Proposal

The following table provides a breakdown of our proposed fee for this project. This table includes the estimated level of effort required for completing each task. Expenses include costs associated with travel, and a $10 per hour technology charge covering computers, networks, telephones, postage, etc.

Tasks	Web Meetings	Number of Meetings	Total Fees & Expenses
Project Management	4	1	$14,340
Task 1: Analysis of Customer Consumption Characteristics	1		$1,920
Task 2: Comprehensive Financial Planning and Revenue Requirement Determination	1		$5,255
Task 3: Water Utility Cost of Service Analysis	1		$1,920
Task 4: Wastewater Utility Cost of Service Analysis	1		$1,920
Task 5: Rate Design	1		$2,900
Optional: Pricing Objectives Workshop	1	1	$8,060
Optional: Benchmarking to Area Cities	1		$1,770
Task 6: Financial Planning and Rate Design Model	4	2	$12,200
Task 7: Presentation to City Council, City Administration and Report	2	3	$18,890
Total Estimated Meetings / Hours	17	6	
Hourly Billing Rate			
Total Professional Fees			

Optional Tasks: Pricing Objectives Workshop and Benchmarking to Area Cities	$9,830
Tasks 1 - 7	$59,345
Total Fees	$50,080
Total Expenses	$19,095
Total Fees & Expenses	$69,175

Hourly Fees

Position	Hourly Billing Rate**
Rick Giardina, Executive Vice President (Raftelis)	$325
Angie Flores, Manager (Raftelis)	$240
Javier Garcia, Managing Partner (GIC)	$140
Tim Williams, Associate (Raftelis)	$155
Administration (Raftelis)	$80
Technology/Communications Charge* (Raftelis)	$10

**Technology/Communications Charge – this is an hourly fee charged monthly for each hour worked on the project to recover telephone, facsimilie, computer, postage/overnight delivery, conference calls, electronic/computer webinars, photocopies, etc.*

***For services related to the preparation for and participation in deposition and trial/hearing, the standard billing rates listed above will be increased by an amount up to 50%.*

GENERAL REQUIREMENTS RFP - COMPREHENSIVE WATER RATE STUDY Continued:

PLEASE ATTACH A COPY OF THE FOLLOWING DOCUMENTS CONTINUED:

1.4. Methodology and Approach – Respondent shall provide detailed information on the methods and approach used to conduct the study and create recommendations. Information shall include tasks to be performed, software to be used and techniques to be used.

1.5. Timeline – Respondent shall provide proposed timeline to complete work.

1.6. Fee Proposal – Respondent shall provide proposed fee for work described herein. Fee shall be supplied for two services levels:

- 1.6.1. Initial study and scope of work as described herein for Study;
- 1.6.2. Optional services for benchmark cities and computerized model;
- 1.6.3. Hourly consulting rate for additional services required beyond the initial study.

Respectfully submitted this 4th day of December, 2018.

AUTHORIZED SIGNOR: Richard D. Giardina

TYPE/PRINT NAME: Richard D. Giardina

TITLE: Executive Vice President

FEDERAL TAX ID: 20-1054069

LEGAL COMPANY NAME: Raftelis Financial Consultants, Inc.

ADDRESS: 3755 S. Capital of Texas Highway, Suite 155
(Street)
Austin, TX 78704
(City, State, Zip Code)

TELEPHONE NO. 303 305 1136

FAX NO. 704 373 1199

E-MAIL: rgiardina@raftelis.com

CITY OF PHARR
PROPOSAL SUBMISSION FORM

ANTI-COLLUSION CERTIFICATION

By submission of this proposal, the Proposer certifies that:

1. This proposal has been independently arrived at without collusion with any other Proposer or with any competitor;

2. This proposal has not been knowingly disclosed and will not be knowingly disclosed, prior to the opening of proposals for this project, to any other proposer competitor or potential competitor;

3. No attempt has been or will be made to induce any other person, partnership or corporation to submit or not to submit a proposal;

4. The person signing this proposal certifies that he has fully informed himself regarding the accuracy of the statements contained in this certification, and under the penalties being applicable to the proposer as well as to the person signing in its behalf.

Raftelis Financial Consultants, Inc.	Richard D. Giardina
Company Name	Authorized Signature
3755 S. Capital of Texas Highway, Suite 155	Richard D. Giardina, Executive Vice President
Address	Type Signatory's Name & Title
Austin, TX 78704	12/4/2018
	Date
303 305 1136	704 373 1199
Telephone Number	Fax Number
	rgiardina@raftelis.com
	E-Mail

APPENDIX A:

PROJECT TEAM RESUMES

Rick Giardina CPA

Project Director

Executive Vice President (Raftelis)

SPECIALTIES

- Cost of service and rate structure studies
- Litigation support
- Economic feasibility analyses
- Impact fee studies
- Management and operational audits
- Reviews of policies, procedures, and operating practices
- Public-Private Partnerships
- Mergers and acquisitions - regionalization
- Valuation services
- Rate filing and reporting

PROFESSIONAL HISTORY

- Raftelis: Executive Vice President (2013–present, 1993-1995)
- Malcolm Pirnie-Arcadis-US (2004-2013)
- Rick Giardina & Associates, Inc. (1995-2004)
- Ernst & Young (1984-1993)
- Stone & Webster Management Consultants, Inc. (1981-1984)
- State of Colorado Public Utilities Commission (1978-1981)

EDUCATION

- Bachelor of Arts in Business Administration - Western State College of Colorado (1978)

PROFESSIONAL MEMBERSHIPS

- American Institute of Certified Public Accountants
- American Water Works Association: Trustee and Vice Chair of Management and Leadership Division
- Government Financial Officers Association
- Water Environment Federation

CERTIFICATIONS

- Certified Public Accountant, Colorado
- Series 50 Municipal Advisor Representative

Mr. Giardina is an Executive Vice President with Raftelis and, while serving in a national role, he also leads the Rocky Mountain regional practice of Raftelis. His over 39 years of managerial and financial experience includes more than 300 financial studies serving both the private and public sector. His experience covers technical areas and industries such as municipal fee development, utility cost of service and rate structure studies, litigation support, economic feasibility analyses, privatization and regionalization feasibility and implementation studies, impact fee studies, management and operational audits, reviews of policies and procedures and operating practices, mergers and acquisitions, valuation services, and rate filing and reporting. He has also served as an arbitrator for several wholesale rate disputes.

As a member of several industry associations, he has developed industry guidelines regarding financial and rate-making practices. Mr. Giardina is currently a Trustee and Vice Chair of the AWWA Management and Leadership Division. In addition, as the former Chair of the AWWA Rates and Charges Committee, he chaired one group that prepared the first edition of the *M54 – Small System Rate Manual* and another that re-wrote the Water Utility Capital Financing Manual. He also chaired the re-write of *Manual M1, Principles of Water Rates, Fees, and Charges* (the Sixth Edition was published in June of 2012, and he also oversaw the publication of the Seventh Edition in January 2017).

In addition, he was a contributing author to the WEF's *Financing and Charges for Wastewater Systems* manual. Mr. Giardina organized and led WEF-sponsored seminars in 2010 and 2011 titled "Weathering the Storm: Is This the Right Time for You to Form a Stormwater Utility?"; seminars on the opportunities and challenges surrounding the creation of a stormwater utility.

In 2011, he was appointed to the EPA Environmental Financial Advisory Board (EFAB), serving two terms through June of 2017. The EFAB provides ideas and advice to the EPA's Administrator and program offices on ways to lower the costs of and increase investments in environmental and public health protection.

RELEVANT PROJECT EXPERIENCE

El Paso Water Utilities Public Service Board (TX)

Mr. Giardina served as Project Officer to assist the City of El Paso in identifying and assessing potential organizational and institutional arrangements for the management and funding of stormwater-related activities; and recommend the preferred structure for providing stormwater management and prepare an implementation plan. Subsequently, Mr. Giardina assisted the utility in the creation of the stormwater utility, development of staffing plan and organization structure, preparation of financial plan, rate design and customer billing data base all culminating with the issuance of stormwater bills 18 months after beginning the initial feasibility effort.

Mr. Giardina also served as Project Director for a water and sewer rate and financial planning study for the City of El Paso Water Utilities Public Service Board. He evaluated a number of pricing alternatives including the board's inverted residential block structure and excess use approach for non-residential customers. Mr. Giardina projected demand reductions based on price elasticity estimates so that, when considered within the spectrum of a comprehensive water conservation program, per capita usage would decrease from 200 to 160 gallons per day by the year 2000. He also developed excess strength sewer surcharges as well as permit fees for significant industrial users and other permitted accounts.

City of Austin Water Utility (TX)

Mr. Giardina served as Project Director under the Water and Wastewater Cost of Service Rate Study contract for the City of Austin Water Utility (AWU) The project included cost of service and rate studies for the water and wastewater utilities and development of cost of service and rate models. He prepared several issue papers to educate Public Involvement Committee (PIC) about issues relating to cost of service methodologies and rate design and presented issue paper topics to PIC and the utility's Executive Committee.

Mr. Giardina also served as Project Director for a Revenue Stability Fee Study. He provided expertise relating to revenue stability efforts among water and wastewater utilities throughout the country. In addition, he researched and presented information regarding options for improving utility revenue stability to AWU staff and appointed Joint Subcommittee on AWU's Financial Plan. Recommendations were made to AWU staff regarding revenue stability fee structure.

City of Dallas (TX)

Raftelis was engaged by Dallas Water Utilities (DWU) in early 2017 to conduct a comprehensive water and wastewater cost of service rate study. DWU annually updates their cost of service model, originally developed in 2002. DWU engaged Raftelis for three primary objectives: 1) review the existing cost of service process and how it's changed from the original model, focusing on retail customers, 2) develop a new rate model for DWU's future use, and 3) design an alternative residential rate structure that improved conservation, maintained affordability, and balanced fixed cost recovery. It is anticipated that Dallas City Council and subcommittees will take action on study results in early 2018.

City of Aurora (CO)

Mr. Giardina examined user charges and impact fees as part of a water, wastewater, and stormwater rate and financial study. He developed automated financial plans and cash flow statements for each utility, further segregated into operation and system development. He also examined several alternatives for determining appropriate transfers from the city's utility operations to the General Fund. Subsequently, Mr. Giardina worked with the city to update impact fees and rates and develop a rate structure in response to a drought. He also developed a financial plan to provide the city with reasonable assurance that its costs would be funded with a combination of rate revenue and existing unrestricted cash. Conducted an update for the city utility's financial plans evaluating alternative user fee and impact fee methodologies, and developed a reclaimed water pricing policy/structure.

City of Broomfield (CO)

Mr. Giardina served as Project Director for comprehensive financial planning and system development or an impact fee study for the city's utility. The financial plan covered a five-year horizon and provided the city with revenue and expense projections for its water, sewer, and reclaimed water funds, including debt service coverage, cash position, and fund balance information. The plan encompassed the results of a CIP review, miscellaneous or specific service charge analyses, and system development fees. Mr. Giardina designed system development charges for water and sewer operations to approximate the capital cost of serving a new customer. He evaluated alternative calculation and assessment methodologies. The project also included an evaluation of issues associated with funding storm drainage capital and O&M requirements, as well as potential organizational alternatives. Mr. Giardina evaluated water pricing structures designed to achieve the city's goals and objectives and completed a rate analysis for the city's high-strength discharges and entire industrial pretreatment program. Most recent work included updates to financial planning models for the utility, as well as the preparation of recommended financial policies and development of "drought rates."

City of Chandler (AZ)

Mr. Giardina provided financial consultation to City of Chandler's utilities since 1993. He managed comprehensive rate studies that included development of long-range financial plan, analysis of outside City rate differentials, detailed study reports, and meetings with City Council. Mr. Giardina managed a study to examine feasibility of alternative solid waste disposal options. He recently completed a study of water and wastewater development fees that included meeting with the Homebuilders Association of Central Arizona to address their questions.

Mr. Giardina also served as Project Director in reviewing and updating System Development Charges for solid waste, water, and wastewater operations and analyzed the cost associated with water and wastewater extensions. The overall objective of this project included: recommending development fees and charges which more equitably recover water, wastewater, and solid waste capital costs; designing a schedule of Utility System Development Charges for the five-year study period; and evaluating developer paid extension or "buy-in" charges for water and wastewater service and recommending new charges and/or procedures for the assessment, collection and refunding of such charges. Subsequently, Mr. Giardina was retained by the City to update impact fees based on newly modified utility master plans.

Regional Water Cooperation Commission (Fort Collins, CO)

The purpose of this project (completed in 2014) for the Regional Water Cooperation Commission (the RWCC) evaluated the merits of alternative regional water treatment solutions to providing drinking water to customers in Northern Colorado. More specifically, we determined if there is an opportunity to achieve operational and economic benefits for the region at-large through regionalization. Mr. Giardina is serving as Project Manager for the project.

The Tri-Districts (East Larimer County Water District, the North Weld County Water District, and the Fort Collins Loveland Water District) and the City of Fort Collins were looking at the merits of crafting a regional water treatment solution through possible creation of a regional water treatment cooperative involving the Tri-Districts and the City (the stakeholders) versus the continued operation of the two completely autonomous facilities. As was identified in the request for proposals issued by the RWCC, "…the evaluation of each entity will need to include, but not be limited to, equitable financial representation of assets and debt, cost of service equity, equitable treatment of staff and equal representation relative to governance."

During Phase 1 of the project, Mr. Giardina met with key senior representatives, (e.g., managers, directors, elected officials) from each RWCC stakeholder, over a 2-3 day period to identify key issues and opportunities related to the potential regionalization. Mr. Giardina then led all of the economic/financial analysis and worked extensively with the RWCC "working group" to define Status Quo requirements, identify regionalization options, determine data needs, create the analysis frame-work, etc. A key initial activity included the identification of any technical or institutional factors that would be considered as "non-starters" in terms of moving forward with a collaborative arrangement. This was accomplished early in Phase 1 via the interview with key management from the four entities – the conclusion being that there were not any major technical issues that should be considered "non-starters." Based on this finding, the financial analysis was undertaken to demonstrate how the region and the entities would be impacted under the current versus regionalization or collaboration scenario.

The balance of the Phase 1 and 2 efforts centered on the development of demand projections, cost estimates, and the financial plan. Key to this included assumptions regarding historic use and cost responsibility for the Tri-District's Soldier Canyon Plant, a determination of the plant "value" each of the Tri-District's members would bring to the table, and an appropriate means of acknowledging these differences. With input from the client and team, Raftelis' Mr. Giardina developed a series of options for this valuation that quantified the value "shortfall" or "excess" for each entity and included in the financial analysis how this would be recognized along with future capacity additions, financing needs, and plant investment fee or impact fee revenues.

The detailed financial analysis was used to estimate preliminary net present value costs for the region in total, as well as for each entity, over a 30-year study period under both the Status Quo and an alternative Regionalization option. The entities were presented with the preliminary findings and recommendations through a series of two separate validation workshops facilitated by Mr. Giardina that included an impact/sensitivity analysis around the major assumptions, including future demand projections, capacity sharing, and potential savings in operation and maintenance expenses due to regional efficiencies. Stakeholders were also presented with a proposed governance structure (developed and presented by another team member – a local legal firm). Based on the financial analysis, the stakeholders elected to not move forward with the regionalization alternative.

Denver Water (CO)

Mr. Giardina worked with Denver Water in a facilitation and technical assistance capacity as the utility considered changes to its rate structure. It had been over 20 years since Denver Water last made significant changes to its rate structure. Working with Denver Water staff, Mr. Giardina facilitated/lead a series of meetings with a citizen-stakeholder Rate Structure Review Committee. His role included the development of the agenda for each meeting, preparation of meeting materials, facilitation and presentation, post-meeting staff de-briefs, and assistance in the formulation and development of rate structure alternatives.

City and County of Denver (CO)

This project was the first ever bond issue ($30.7 million) for the City of Denver's (City) Wastewater Management Division and, as such, required the development of a number of "bond-related" documents in addition to the financial feasibility plan. The engagement was completed in several phases: 1) Reviewed the City's ordinances and regulatory materials concerning the storm drainage utility, including the Denver revised municipal code, wastewater policies and procedures related to the assessment and collection of storm drainage fees within the City. The storm drainage capital projects 6-year and long-term needs were reviewed and the costs of services for maintaining and operating the storm drainage utility, including assessing the current and projected financial requirements of operating the utility and the planned capital projects was assessed. 2) Prepared a plan of finance, including projections of storm drainage fees which supported completion of the planned capital projects.

City of Thornton (CO)

Mr. Giardina served as the Project Director for a financial planning and cost of service study consulting engagement with the City of Thornton, CO (City). The City, located in the fast growing northern suburbs of the Denver metropolitan area, currently provides water utility service for a population of 125,000. With an estimated service territory population of up to 250,000 at full system build-out, the City's ten-year capital improvement program includes expenditures of approximately $560 million for water resources, treatment facilities and storage projects to meet long-term demand growth. As part of the consulting engagement, Mr. Giardina assisted the City in several key areas including: 1) the development of multiple long-range financial planning scenarios to determine the optimal capital financing strategy, 2) the preparation of a comprehensive cost of service study to identify misalignments between customer class revenue recovery and the actual cost of service; 3) the analysis of alternative water rate structures; and, 4) and an update of the City's system development charges. Throughout the consulting engagement, Mr. Giardina made numerous presentations at City Council workshops. Ultimately, the City Council approved a long-term financial planning strategy that includes the forecast issuance of $280 million in revenue bond financing. In addition, the City Council adopted three straight years of annual 13% increases and new system development charges featuring a $4,255 increase in single family residential connection fees.

Adams County (CO)

Raftelis completed a Stormwater Utility Credit Study for Adams County (County), of which the outcome was to develop guidelines, policies, and procedures for offering utility fee credits to customers in the Adams County Stormwater Utility. The team completed a preliminary review of the stormwater program and utility documentation, financial materials, billing data, and the Stormwater Management Task Force meeting materials and minutes. Raftelis visited sites around the utility service area that were representative of existing stormwater management or special drainage conditions. The team's summary of these site visits and an overview of available credit types were presented to utility staff and the County board along with the preliminary Raftelis recommended program structure. We used program costs and other data to determine maximum available credits and estimate the revenue impacts of implementing the program. Raftelis recommended that the utility implement a limited credit program, focused primarily on incentivizing treatment practices that result in improved water quality or reduced peak flow or runoff volume. Recommendations were based on analyses of the utility's costs and a determination of which costs have the potential to be reduced through customers' stormwater treatment or activities, and which costs could not be further reduced through these means. Finally, Raftelis estimated the potential revenue impact of implementing the recommended credit program.

City of Boulder (CO)

Mr. Giardina is serving as Project Director for an ongoing water, wastewater, and storm drainage rate study initiated in 2016. The study includes a detailed review of policies and practices incorporated in separate utility rate models maintained and updated by the City for validation and/or modification as well as a comprehensive review of improvements to the utility rate structures. The City implemented an individualized customer water budget based rate structure in 2007 and this study will include a review of how well the rate structure accomplished the intended goals. The City's wastewater utility faces increased capital costs associated with increased regulatory requirements combined with repair and replacement requirements. The City's stormwater collection and drainage systems are faced with equitably recovering increased operating and capital requirements associated with increasing storm drainage service levels following the flooding experienced by the City in the fall of 2013. Alternative water, wastewater and storm drainage rate structures will be developed that incorporate adjustments that better align the rate structures with the City's financial and rate setting goals and objectives. The alternative rate structures will be completed to the existing rate structure updated for increased utility revenue needs and a January 1, 2017 effective date. Raftelis also reviewed the City's revenue requirement and provided recommendations to the Utility debt service coverage and cash reserve policies.

Throughout the project, Raftelis worked extensively with City staff to review and refine study findings and recommendations. Raftelis and City staff will present interim and final study recommendations to the standing Water Resource Advisory Board (WRAB) to provide direction regarding policies, practices and adjustments to the utility rate structure for review and approval by City Council.

Mr. Giardina also served as Project Director on an engagement to conduct a management study of the City's development review process. This study evaluated the organization and operating processes in place and also included a review of the degree to which various functions could be and/or should be automated. A third area of study included a comprehensive review and revision of the city's design standards manual.

Northern Colorado Water Conservancy District (CO)

The Northern Colorado Water Conservancy District and its Municipal Subdistrict provide water to Northeastern Colorado from the Colorado-Big Thompson and Windy Gap projects. Their customers are primarily cities, towns, rural-domestic water districts and industries with year-round deliveries. Mr. Giardina met with the District Board to provide an overview of the water rate process that the District might use to develop water rates. Virtually all of the customers served by the District are wholesale customers requiring special considerations in the water rate process. He also was the finance/economics team leader on the District's alternatives analysis projecting 2003-2004.

City Council of Salt Lake City (UT)

Mr. Giardina led the City Council through a process of identifying and ranking water rate or pricing objectives. This effort resulted in the adoption of a seasonal rate approach (the existing method was a uniform rate). On the basis of the most recent rate study, the city has adopted a combination fixed-block rate for its residential accounts and a customer-specific block approach for nonresidential accounts. This approach was the result of a comprehensive evaluation of rate options using a 20-member citizen committee. He also assisted the City Council in developing financial policies and leading a discussion regarding pay-as-you-go versus debt financing for capital projects, and in providing a detailed analysis of a bonding proposal. The work included general fund activities as well as water, sewer, and storm drainage operations. Mr. Giardina analyzed such issues as alternative financing vehicles (including impact fees) and customer/taxpayer impact analyses. He completed a rate alternative workshop with th sewer rate methodology and assisted the Utility in implementation of both user rates and impact fees.

Additionally, Mr. Giardina was the Project Manager in assisting the City to develop and implement non-utility impact fees for the first time under state legislation.

City of Phoenix (AZ)

Mr. Giardina was retained by the City of Phoenix (City) Water Services Department to develop a long-range financial planning model of the City's water and wastewater utilities. The models, to be used by Department Management and the Natural Resources subcommittee of the City Council, had the capability to examine alternative funding sources for the capital improvement program and project results of operations in overall cash flows. The financial parameters of the City were incorporated into the model so that such indicators could be readily reviewed to ensure that debt service coverage requirements were met or that the use of debt to fund capital projects did not exceed target levels.

As part of an ongoing contract with the Department, he converted this model for use with the wastewater utility. The wastewater financial planning model was enhanced so that the revenue requirement can be projected by customer class. The primary reason for this enhancement was to provide the Department with the ability to analyze the impact that anticipated upgrades to the City's two wastewater treatment plants would have on various customer classes. These upgrades were necessary in order to comply with anticipated NPDES permit requirements.

He recently (2017-2018) worked with the City/Department to complete a comprehensive water and wastewater rate study that includes a review of and as appropriate modifications to the cost-of-service methodology, rates and an update to the water and wastewater environmental rates or user charges. In 2018 he completed a wastewater bond feasibility study and parity lien test for the City.

City of Tucson (AZ)

Mr. Giardina served as Project Manager in providing rate and financial services for Tucson Water under a multi-year contract for services, including cost allocation and alternative rate design considerations. Specifically, he assisted the city in analyzing the rate blocks for its inclining block water rate structure and customer class designations. He developed new impact fees and provided recommendations on revenue projections and financial modeling.

City of Reno (NV)

Mr. Giardina served as project officer on this comprehensive wastewater rate study. He directed the team in developing a financial model that was used to evaluate revenue sufficiency, determine the cost of providing wastewater service including charges for excess-strength discharges, and determine equitable connection fees based on the cost of expansion. Our interactive approach facilitated the development of a rate structure that was legally defensible, and met the City's goals related to rate defensibility and equitably paying for growth. Unanimous consensus was reached in all forums and the project ended with a unanimous vote by the City Council to adopt all recommendations.

Metropolitan Water District of Southern California (CA)

Mr. Giardina facilitated a series of workshops with management, member agencies and stakeholders to assess the economic, political and technical feasibility of a growth-related infrastructure charge (approximately 2006-2007). He led seminars to inform participants of the prevailing industry standards for adhering to cost of service principles and navigating California's complex legal environment. Again, in 2011, he led the long-range financial planning process with a focus on better aligning fixed costs with fixed revenue sources as well as a variety of related issues. He facilitated and provided technical input as a variety of rate and financial planning alternatives were considered.

From 2015 to 2016, Mr. Giardina developed alternatives to the current MWD 100% variable rate methodology for treated water service. He lead Raftelis' efforts to frame and develop a number of fixed charge alternatives considering the basis or rationale for historic investments in treatment capacity and the demand characteristics of the MWD Member Agencies, i.e., average, peaking and standby demands. He is currently assisting MWD through the evaluation of cost of service and rate methodologies relating to an upcoming recycled water project and the California WaterFix.

OTHER RELEVANT EXPERIENCE

- City of Albuquerque (NM) - Various Rate Studies since the early 1990's
- Eastern Municipal Water District (CA) – Potable Water System Access Policy and Rate Development
- Town of Gilbert (AZ) – Solid Waste, Water, and Wastewater Financial Planning Study
- Grand River Dam Authority (TX) – Management Audits
- Honolulu Board of Water Supply (HI) – Rate and Financial Planning Study
- Town of Jackson (WY) – Water and Sewer Rate Study
- Joint Powers Water Board (WY) – Forecast and Feasibility Study
- City of Newport Beach (CA) – Water Cost of Service Study, Financial Plan, Evaluation and Implementation of a Conservation Rate Structure
- City of Nogales (AZ) – Water and Wastewater Management Study and Organizational Assessment
- Northern Colorado Water Conservancy District (CO) – Water Rate Process Overview and Alternatives Analysis
- City of Oxnard (CA) – Projection of Water User Charge Revenues
- City of Pocatello (ID) – Sanitation, Water, and Wastewater Rate and Cost of Service Study
- Puerto Rico Aqueduct & Sewer Authority (Puerto Rico) – Review of Financial Forecasts and Rate Study
- Rio Rancho (NM) - Rate and Impact Fee Studies
- City of Rohnert Park (CA) – Impact Fees and Rate Model
- City Council of Salt Lake City (UT) – Conducted Ranking of Water Rates or Pricing Objectives
- City of San Diego (CA) – Bond Feasibility Study and Financial Planning and Rate Study Training Program
- City of San Jose (CA) – Pricing Methodologies and Rate Structure Development
- City of Santa Fe (NM) – Financial Feasibility Study
- Santa Fe Metropolitan Water District (NM) - Rate Study
- City of Santa Rosa (CA) – Water and Wastewater Rate Development
- St. Louis Metropolitan Sewer District (MO) – Management Audit
- City of Winnipeg (Canada) – Organizational and Financial Management Study

SPECIAL RECOGNITION

- Water Rates Summit, Invited Expert, Alliance for Water Efficiency (AWE), The Johnson Foundation, August 2012 and April 2014
- US EPA – Appointee to the Environmental Financial Advisory Board, 2011 to present
- Rates and Charges Committee, American Water Works Association, 1999 to present
- Utility Management Committee, Water Environment Federation, 2005 to 2011
- Water For People, Annual Fund Raising Event, Organizing

Committee, 2006 to 2012
- Utility Management Conference, AWWA-WEF, past co-chair and organizing committee, 2005 to 2010
- Conference President, the Growth and Infrastructure Consortium (formerly known as the National Impact Fee Roundtable), Annual Conference, Denver, CO, October 2005
- Board Member, East Cherry Creek Valley Water & Sanitation District, CO 2001 to 2002

PUBLICATIONS/PRESENTATIONS

- Giardina, R.D., Cramer, C., "How Much Does It Cost To Build Here," presented at the Growth and Infrastructure Consortium Annual Conference, Denver, CO, October 13, 2016.
- Giardina, R.D., Gaur, S., Kiger, M.H., Zieburtz, W., "Committee Report: Ripples From the San Juan Capistrano Decision," Journal – American Water Works Association, September 2016, Volume 108, Number 9.
- Giardina, R. D., "What's In Your Rates?", presented at the Colorado Water Congress, 2016 Summer Conference, Steamboat Springs, CO, August 24, 2016.
- Giardina, R.D., Ash, T., "Constructing Successful Rates: The Art and Science of Revenue and Efficiency," presented at the 5th Annual WaterWise Pre-Conference Workshop, Denver, CO, October 24, 2013.
- Giardina, R.D., Ash, T., Mayer, P., "Constructing Successful Rates," presented at the WaterSmart Innovations Annual Conference, Las Vegas, NV, October 4, 2013.
- Giardina, R.D., Burr-Rosenthal, Kyrsten, "Considering Water Budget Rates? One City's Approach," presented at the 2013 CA-NV AWWA Spring Conference, Las Vegas, NV, March 27, 2013.
- Corssmit, C.W., Editor, and contributing editors, reviewers, and technical editors: Hildebrand, M., Giardina, R.D., Malesky, C.F., Matthews, P.L., Mastracchio, J.M., "Water Rates, Fees, and the Legal Environment," American Water Works Association (AWWA), 2nd Edition, 2010. ISBN 978-1-58321-796-2.
- Giardina, R.D., "Is This the Right Time for You to Form a Stormwater Utility?," presented at a Seminar on Weathering the Storm: Is This the Right Time for You to Form a Stormwater Utility? sponsored by the Water Environment Federation (WEF), Alexandria VA, May 18, 2010. This seminar was also presented in 2011. See also http://www.wef.org/blogs/blog.aspx?id=7312&blogid=17296
- Giardina, R.D., "Financial Viability - Can Budget or Individualized Water Rates Work for You?," presented at the Utility Management Conference sponsored jointly by the American Water Works Association and Water Environment Federation (AWWA/WEF), San Francisco CA, February 21-24, 2010.
- Giardina, R.D., "Attaining Sustainable Business Performance Finance - Water Budget Based Rates," presented at a Meeting of the Association of Metropolitan Water Agencies (AMWA), New Orleans LA, October 20, 2008.
- Jackson, D.E., Giardina, R.D., "Financing Options for Drinking Water CIP Projects," presented at a Seminar sponsored by the Arizona Water and Pollution Control Association (AWPCA) on Treatment Technologies for Compliance with the Stage 2 Disinfection Byproducts Rule, Phoenix AZ, February 16, 2006.
- Giardina, R.D., "Impact Fee with a Defined Short-Term Build-Out Horizon," presented at the National Impact Fee Roundtable, Naples FL, October 22, 2004.
- Giardina, R.D., "Calculating Impact Fees: Methods," presented at the American Planning Association State Conference, Vail CO, September 24, 2004.
- Giardina, R.D., "Funding Local Government Services," presented at the 97th Annual Convention of the Utah League of Cities and Towns, Salt Lake City UT, September 15, 2004.
- Giardina, R.D., "Understanding Water Issues in Arizona," presented at the Government Finance Officers Association Summer Training Program, Tucson AZ, August 20, 2004.
- Giardina, R.D., "Impact Fees: A Vote of Confidence for Economic Growth?," published in Colorado Government Finance Officers Association (GFOA) Footnotes, December 2003, the Arizona GFOA Newsletter, January 2004, and the Illinois Government Finance Leader, Spring 2004.
- Giardina, R.D., "Impact Fee Basics / Impact Fees with a Defined Short-Term Build-Out Horizon," presented at the National Impact Fee Roundtable, San Diego CA, October 16, 2003.
- Giardina, R.D., "Local Government Utilities Establishing Rates for Service," presented at Arizona State University, Phoenix AZ, September 23, 2003.
- Giardina, R.D., "Selecting a Water Rate Structure through Public Involvement," presented at the Annual Conference of the American Water Works Association, Intermountain Section, Jackson Hole WY, September 17, 2003.
- Giardina, R.D., "Ratemaking 101," presented at the Government Finance Officers Association of Arizona, Summer Training, Flagstaff AZ, August 22, 2003.
- Giardina, R.D., "Impact Fees," presented at the Colorado Government Finance Officers Association, Metro Coalition, Golden CO, May 9, 2003.
- Giardina, R.D., "Impact Fees – A Primer," presented at a Conference of the Colorado River Finance Officers Association, Parker AZ, February 4, 2003.
- Giardina, R.D., "Impact Fees and Economic Development," presented at the Annual Conference of the Colorado Government Finance Officers Association, Vail CO, November 20, 2002.
- Giardina, R.D., "Case Study: City of Chandler, Arizona, Utility System Development Charges," presented at the National Impact Fee Roundtable, Phoenix AZ, October 24, 2002.
- Giardina, R.D., "Using Impact Fees to Fund Streets and Roads," presented at the Utah League of Cities and Towns 2001 City Streets and County Road School Convention, St. George UT, April 25, 2001.
- Giardina, R.D., "Addressing Capital Needs," presented at the Utah League of Cities and Towns Mid-Year Conference 2001, St. George UT, April 5, 2001.
- Giardina, R.D., "Fine Tuning Your Rate Structure Using a Citizen Committee," presented at the Annual Conference and Exposition of the American Water Works Association, Denver CO, June 14, 2000.
- Giardina, R.D., "Impact Fees without Getting in Trouble," presented at the Annual Convention of the Utah League of Cities and Towns, St. George UT, April 13, 2000.

- Giardina, R.D., "Impact Fees for Small Communities," presented at the Annual Convention of the Utah League of Cities and Towns, Salt Lake City UT, September 16, 1999.
- Giardina, R.D., "Trends in Privatization," presented at a Conference of the Water Environment Association of Utah, St. George UT, April 24, 1998.
- Giardina, R.D., "Isn't Competition Wonderful?," presented at the Joint Technical Advisory Committee (JTAC) of the American Water Works Association, Rocky Mountain Section and the Rocky Mountain Water Environment Association, Denver CO, February 26, 1998.
- Giardina, R.D., "Strategies and Approaches for the Development of Utility Impact Fees," presented at the Annual Conference of the Rural Water Association of Utah, Park City UT, August 25, 1998; and the Joint Annual Winter Conference of the Water Environment Association of Utah/American Water Works Association, Intermountain Section, Salt Lake City UT, January 21, 1998.
- Giardina, R.D., "Private Sector Competition - What Is It? Who Does It? and Can It Help You?," Workshop presented at the 1997 Joint Annual Conference of the American Water Works Association, Rocky Mountain Section and the Rocky Mountain Water Environment Association, Ruidoso NM, September 14, 1997.
- Giardina, R.D., "Impact Fees as a Capital Financing Approach," presented at a Conference of the Rocky Mountain Water Environment Association, Denver CO, January 30, 1997.
- Giardina, R.D., "Conservation Pricing: Meeting Your Conservation Objectives," presented at the Joint Annual Conference of the American Water Works Association, Rocky Mountain Section and the Rocky Mountain Water Pollution Control Association, Sheridan WY, September 10, 1995; and the Annual Conference of the American Water Works Association, Kansas Section, Wichita KS, September 25, 1996.
- Giardina, R.D., "Turnkey vs. Conventional Approach to Biosolids Facility Construction," presented at the 10th Annual Residuals and Biosolids Management Conference: 10 Years of Progress and a Look Toward the Future, Denver CO, August 20, 1996.
- Giardina, R.D., Ambrose, R.D., Olstein, M., "Private-Sector Financing," Chapter 15, Manual of Water Supply Practices, M47 - Construction Contract Administration, 1996. American Water Works Association.
- Giardina, R.D., "Contract Operations," Chapter 15, Operation of Municipal Wastewater Treatment Plants, Manual of Practice–MOP 11, Fifth Edition, 1996. Water Environment Federation.
- Giardina, R.D., "Selecting an Appropriate Contract Operator," presented at the 1995 WEF/AWWA Joint Management Conference of the Water Environment Federation/American Water Works Association, Tulsa OK, February 13, 1995.
- Giardina, R.D., "Wastewater Reuse Capital Funding and Cost Recovery Approaches," presented at the Rocky Mountain Sections of the American Water Works Association and Water Pollution Control Association, Crested Butte CO, September 14, 1994; and the Annual Conference and Exposition of the Water Environment Association of Utah, St. George UT, April 20, 1995.
- Giardina, R.D., "Private Sector Financing of Public Facilities – When and Why It May Be Appropriate," presented at the Annual Conference of the American Water Works Association, New York NY, June 21, 1994; and Joint Annual Conference of the American Water Works Association, Rocky Mountain Section/Rocky Mountain Water Environment Federation, Steamboat Springs CO, September 10, 1996.
- Giardina, R.D., "Use of Innovative Pricing Strategies in a Conservation or Demand Management Program," presented at the 67th Annual Conference of the Arizona Water and Pollution Control Association, Prescott AZ, May 6, 1994.
- Giardina, R.D., "Funding Environmental Compliance – One City's Approach," presented at the Annual Conference of the Rocky Mountain Water Pollution Control Association, Denver CO, January 28, 1994.
- Giardina, R.D., "Conservation Pricing – Trends and Examples," presented at the CONSERV 93 Conference and Exposition on The New Water Agenda, Las Vegas NV, December 14, 1993.
- Giardina, R.D., Simpson, S.L., "A Case Study of the Impact of Conservation Measures on Water Use in Boulder, Colorado," presented at the Joint Annual Conference of the Rocky Mountain Sections of the American Water Works Association and Water Environment Federation, Conservation Workshop, Albuquerque NM, September 19, 1993.
- Giardina, R.D., "Creating Water Resources through Conservation Pricing," presented at the Western Water Conference of the National Water Resources Association, Durango CO, August 6, 1993.
- Giardina, R.D., Archuleta, E.G., "A Case Study of the Impact of Conservation Measures on Water Use in El Paso, Texas," presented at the Annual Conference and Exposition of the American Water Works Association, San Antonio TX, June 9, 1993.
- Giardina, R.D., "Trends in Water Rates," presented at the Annual Conference of the American Water Works Association, Pacific Northwest Section, Seattle WA, May 7, 1993.
- Giardina, R.D., Blundon, E.G., "Environmental Impact Fees," presented at the Annual Customer Service Workshop sponsored by the American Water Works Association, Seattle WA, March 29, 1993.
- Giardina, R.D., "Privatization and Other Innovative Approaches to Financing Wastewater Facilities," presented at the Annual Conference of the Nevada Water Pollution Control Association, Las Vegas NV, March 12, 1993.
- Giardina, R.D., "Guidelines to the Pricing of Municipal Water Service," presented at the First National Water Conference, sponsored by the Canadian Water and Wastewater Association, Winnipeg MB, February 5-6, 1993.
- Giardina, R.D., "Rates and the Public – Alternative Rate Approaches," presented at a Workshop sponsored by the American Water Works Association, Rocky Mountain Section, Denver CO, November 4, 1992.
- Giardina, R.D., "Results of the 1992 National Water and Wastewater Rate Survey," presented at the 44th Annual Conference of the Western Canada Water and Wastewater Association, Calgary AB, October 15, 1992; and the 13th Annual Western Utility Seminar, sponsored by the Water Committee of the National Association of Regulatory Utility Commissioners, Redondo

Beach CA, April 28, 1993.

- Giardina, R.D., "Economic Feasibility of Waste Minimization: Assessing All Costs, Including 'Hidden Costs' and Indirect Benefits," presented at the Annual Meeting of the Colorado GEM Network, Denver CO, March 17, 1992.
- Giardina, R.D., "State of the Art in Rate Setting: Results of the 1990 Water and Wastewater Rate Survey," presented at the Annual Conference of the Canadian Water and Wastewater Association, Montréal QC, November 4, 1991.
- Giardina, R.D., "Impact of Rates on Water Conservation," presented at Waterscapes'91, an international conference on water management for a sustainable environment, Saskatoon SK, June 2-8, 1991.
- Giardina, R.D., Birch, D., "Stormwater Management – A Technical and Financial Case Study," presented at the Symposium on Urban Hydrology of the American Water Resources Association, Denver CO, November 8, 1990.
- Giardina, R.D., "Financing Environmental Site Cleanup Liabilities," presented at the Annual Conference of the Colorado Hazardous Waste Management Society, Denver CO, October 18, 1990.
- Giardina, R.D., "Rate Making with Conservation in Mind: Results of the 1990 National Water Rate Survey," presented at the CONSERV 90 Conference and Exposition on Water Supply Solutions for the 1990s, Phoenix AZ, August 14, 1990.
- Giardina, R.D., "Water Marketing – A Case Study," presented at the Profiting from Water Seminar, Santa Monica CA, May 11, 1989.
- Giardina, R.D., "Landfill Development – the Planning and Management Process," presented at the American Bar Association's Solid Waste Integrated Management Workshop, San Francisco CA, March 1989.
- Giardina, R.D., "Developing an Equitable Water Rate Structure," published in the American Water Works Association's monthly Opflow, February 1989.
- Giardina, R.D., "Alternative Techniques for Financing Water and Wastewater Capital Expansions," presented at the Joint Annual Conference of the American Water Works Association and Water Pollution Control Association, Rocky Mountain Sections, Snowmass CO, September 14-17, 1988.
- Giardina, R.D., "Excess Deferred Income Taxes Under the New Tax Law," Public Utilities Fortnightly, January 8, 1987.
- Giardina, R.D., "Trends in Capital Financing for Environmental Facilities," presented at the 1987 Annual Conference of the Missouri Water Pollution Control Association and the 1987 Annual Conference of the Rocky Mountain WPCA Clean Water Conference.

Angie Flores

Project Manager

Manager (Raftelis)

SPECIALTIES

- Financial Planning Modeling
- Utility cost of service and rate studies
- Acquisition Analysis
- Conservation Pricing
- Cost analysis and cost allocation
- System development/Impact Fee studies
- Affordability Analysis
- Rate Case Experience

PROFESSIONAL HISTORY

- Raftelis: Manager (2018-Present); Sr. Consultant (2016-2017)
- HDR Engineering, Inc.: Rates and Finance Lead (2013-2016)
- Lower Colorado River Authority – Senior Financial Analyst & Rates Supervisor (2001-2013)
- Texas Water Development Board – Senior Financial Analyst (1992-2001)

EDUCATION

- Bachelor of Arts in Government – The University of Texas at Austin (1991)

PROFESSIONAL MEMBERSHIPS

- American Water Works Association
- Government Finance Officers Association of Texas

Ms. Flores has worked in the water and wastewater utility industry for more than 25 years. Over this time, she has completed various cost of service and rate studies, financial planning models, and impact fee studies for cities such as San Marcos, Abilene, Corpus Christi, San Angelo, Round Rock, and Georgetown. Prior to beginning her work as a consultant in 2013, Ms. Flores worked for the Lower Colorado River Authority (LCRA) for 12 years where she was responsible for developing rate studies and financial planning models and participating in the business plan process for 32 water and wastewater utilities. LCRA is responsible for managing the Highland Lakes system in Central Texas and a major wholesale electric provider. Before LCRA, Ms. Flores worked at the Texas Water Development Board as a financial analyst. The Texas Water Development Board is a financial resource for political subdivisions of the State of Texas.

RELEVANT PROJECT EXPERIENCE

City of Pharr (TX)

Ms. Flores is developed a rate study and financial planning model for the City's water and wastewater utility. This included coordination with City staff and City Management.

City of Abilene (TX)

Ms. Flores has worked with the City of Abilene since joining Raftelis. The first study was to develop a raw water rate for a potential new customer of the City. The second study, which is ongoing, is a water and wastewater financial planning model and cost of service study. The study, which is the first for the City in many years, will provide the City information for setting rates in the future as capital investment becomes necessary.

City of San Marcos (TX)

For the past 5 years, Ms. Flores has completed the annual update for the City's rate study and financial planning model for the water, wastewater and electric utility. She works closely with City staff to complete the update and participates in meetings with the City Utility Advisory Board and City Council.

City of Corpus Christi (TX)

During her tenure at HDR, Ms. Flores completed the annual update to the City's rate study and financial planning model. This included coordination with City staff and management. The study calculates rates for water (including raw water, treated water and retail rates), wastewater and gas utilities.

San Jacinto River Authority (TX) – GRP Program

In 2013, Ms. Flores participated in the development of a financial planning model that allows for a 10-year forecast given various "what-if" assumptions with a focus on the capital program and SJRA's Groundwater Reduction Plan (GRP) program. Differentiated rates for surface water and groundwater customers of the system will be identified.

Currently, Ms. Flores is working with SJRA to update the GRP rate study. This includes completing a risk assessment for revenues and consumption and provide recommendations to mitigate revenue risk on the system.

City of Universal City (TX)

Ms. Flores developed an update of water and wastewater capital recovery fees for the City. This included coordination with the Impact Fee Advisory Committee (Planning & Zoning Committee) and presentation of the report and findings to the City Council.

City of Three Rivers (TX)

Ms. Flores participated as a Rate Expert for the City of Three Rivers in a rate appeal against the City. This included reviewing the cost of service study originally prepared by the City's consultant, attending hearings at the State Office of Administrative Hearings, and coordination with staff at the Public Utility Commission. Ms. Flores also participated in the successful negotiation of a settlement with the appellants. Most recently, Ms. Flores developed a rate study and financial planning model for the City's water and wastewater utility. This included coordination with City staff, Council and other consultants.

City of Georgetown (TX)

Ms. Flores updated the City's Water and Wastewater Impact Fee Study in 2015 and 2018. This includes coordination with the Impact Fee Advisory Committee (Planning & Zoning Committee) and presenting reports and findings to the City Council.

City of Round Rock (TX)

Ms. Flores updated the City's Water and Wastewater Impact Fee Study. This includes coordination with the Impact Fee Advisory Committee (Planning & Zoning Committee) and presenting reports and findings to the City Council.

City of Copperas Cove (TX)

Ms. Flores worked with the City of Copperas Cove to develop a financial planning model and cost of service study. The City will be able to utilize the financial planning model for planning in the future. The cost of service study provided the city with rate alternatives for their various customer classes.

Town of Addison (TX)

Ms. Flores is working with the Town of Addison to develop a financial planning model and rate study. With the need for future capital investment, the Town needed a tool to determine what rate increases may be required in the next 10 years. As part of the study, Raftelis is reviewing the Town's current financial policies and making recommendations for possible changes. This will require significant input and interaction with Council.

City of Granbury (TX)

Ms. Flores is working with the City of Granbury to complete a Water and Wastewater Impact Fee Study. The study will require coordination with the City's engineer, Enprotec / Hibbs & Tood, Inc., City Staff and the Capital Improvement Advisory Committee.

El Paso Water Utilities (TX)

Ms. Flores is working with the El Paso Water Utilities to develop a Customer Assistance Program. The work will result in specific recommendations for consideration by EPW management and the Board as well as implementation of the program.

City of Manor (TX)

Ms. Flores is working with the City of Manor to develop a financial planning model and cost of service study. The City has grown significantly in recent years and will begin requiring capital improvements. This study will provide the City with the information it will need to fund future capital investment.

City of Wichita Falls (TX)

For the past three years, Ms. Flores has worked with the City of Wichita Falls to complete it Wholesale Rate Study. The study is completed on an annual basis and follows a prescribed process developed through negotiations with the wholesale customers of the City. At the completion of the study, results are presented to the wholesale customers.

San Jacinto River Authority (TX)

Ms. Flores worked with the San Jacinto River Authority to complete a financial planning model and rate study for its Raw Water Enterprise. The 10-year financial planning model will allow the Authority to plan for future needs as its completes the development of its Comprehensive Plan.

Lower Colorado River Authority – Hill Country Region (CO)

While at LCRA, Ms. Flores participated in the acquisition of 18 water and wastewater systems in the Hill Country Region of the LCRA service area. After acquisition of the systems, Ms. Flores developed a regional rate model for 16 of the water systems. She participated in cross-functional team that considered the impacts of adopting a regional rate, including proactive discussions with Texas Commission on Environmental Quality (TCEQ) staff, who was the regulatory agency with appellate jurisdiction in Texas at the time. During her time at LCRA, Mr. Flores was responsible for the development of business plan forecasts for the water and wastewater systems, including developing operating budgets and estimating future debt service based on the system's 10-year Capital Improvement Plan.

Lower Colorado River Authority – West Travis County Regional Water and Wastewater System (CO)

While at LCRA, Ms. Flores was responsible for developing rates for the West Travis County Regional Water and Wastewater System, which served a population of over 20,000 people. In 2012, the customers of the West Travis County System appealed the rates adopted by the LCRA. Ms. Flores participated as the expert witness for rate design in the appeal of retail rates. Although Ms. Flores was only the expert witness on rate design, she testified in the State Office of Administrative Hearings for two days about various topics, including the revenue requirement and the cost of service study.

Lower Colorado River Authority – Liberty Hill Regional Wastewater System (CO)

While at LCRA, Ms. Flores participated on a team responsible for developing the Liberty Hill waste¬water system. Her responsibilities included the financial forecast for the system, calculating the appropriate rates for the customers of the system and contract negotiations with developers. On a biannual basis, reviewed and updated the rate study and provided updates to the customers of the system.

Lower Colorado River Authority – Wholesale Contract Systems (CO)

While at LCRA, Ms. Flores was responsible for developing and communicating annual budgets to the 4 wholesale customers of various LCRA water and wastewater systems. This included preparing annual reports about the system and developing operating budgets in accordance with the contractual requirements. These annual reports and budgets were presented to management of the wholesale systems and oftentimes included negotiating rates with the customers.

Javier Garcia PE

Engineering Support

Managing Partner (GIC)

EDUCATION
- B. S., Civil Engineering, University of Texas at Austin, 1991
- Texas P.E. No. 83920

PROFESSIONAL MEMBERSHIPS
- American Council of Engineering Council (ACEC)- President Elect (San Antonio Chapter)
- Water Environment Association of Texas (WEAT)– Member
- American Water Works Association (AWWA)- Member
- American Society of Civil Engineers (ASCE) - Member

CERTIFICATIONS
- Texas P.E. No. 83920

Mr. Garcia has over 26-Years of experience with a focus in the design and design management of wastewater treatment facilities, wastewater collection and pump stations, water distribution, and water pumping and storage facilities. Mr. Garcia was recognized as an award finalist by the Texas Commission on Environmental Quality (TCEQ) for an innovative and effective project (City of Pharr Wastewater Treatment Plant Filtration Process) that prevents pollution and preserves natural resources across Texas.
Mr. Garcia recently worked with the City of Pharr and McAllen Public Utilities (MPU) to assist with developing water and sewer rates for reclaimed water system. MPU is currently finalizing a project to delivery reclaimed water to new residential neighborhood (Tres Lagos). He also developed a Water Reuse Master Plan for the City of Pharr and established reclaimed water rates and accounted for impact to overall system.

RELEVANT PROJECT EXPERIENCE

City of Pharr and San Juan Water Reuse Master Plan (TX)
Mr. Garcia was project manager and responsible for developing a water reclaimed master plan for the City of San Juan and Pharr. This project was fully funded by the Texas Water Development Board (TWDB). Mr. Garcia evaluated multiple uses for reclaimed water. This included using reclaimed water for irrigation purposes, direct potable reuse, and indirect potable reuse. Rates were also developed based on projected project costs and potential customers.

City of Pharr Wastewater Treatment Plant, City of Pharr (TX)
Mr. Garcia served as Project Manager for the 3-mgd expansion of the City of Pharr WWTP. The expansion included modifications to the headworks, new biological nutrient removal reactor, clarifiers, filters, UV disinfection, gravity belt thickener, and relocation of the existing belt filter press facility. The new facility is designed to meet more stringent TCEQ effluent limits. In addition, we also evaluated tertiary treatment options to meet Reclaimed Water 210 Regulations (Type II Water Quality). Mr. Garcia also served as project manager during construction, managing all activities for the City among which included handling RFI, RFP, Shop Drawing Submittals, Pay Requests, resident inspection, and start-up services.

City of Pharr Water and Wastewater Master Plan, Pharr (TX)
Task lead for all deliverables. Mr. Garcia was involved in analyzing the wastewater treatment plant and collection system. This project helped the City develop a capital improvements plan (CIP) to meet future demands and regulatory requirements. Work included an analysis of the existing water and wastewater treatment plants, collection system, and distribution system. Mr. Garcia's responsibilities included developing process and hydraulic models for the wastewater treatment plant to verify plant capacity and identify bottlenecks in the treatment system.

North McAllen WWTP Improvements and Recycle Pump Station, McAllen Public Utilities (MPU), McAllen (TX)
Modified treatment process at the NWWTP to meet TCEQ Type I Reclaimed Water Standards. These improvements included modifications to the UV Basin, addition of cloth media filters, disinfection system, recycle water storage tanks, and 5-mgd pump station to deliver reclaimed water to the Tres Lagos Subdivision and new McAllen Sports Complex. As part of this project we also assisted MPU developed reclaimed water rates. Conservation was taken into consideration to developed these rates.

2014 Water Infrastructure Plan Update, SAWS, San Antonio (TX)

Developed an asset management and conditions assessment worksheet for all facilities located in Pressure Zone 6 (Redland, Naco, Sasse, and Randolph Pump Stations). This assessment included pumps, valves, piping, disinfection facilities, ground storage tanks (GST), and elevated storage tanks (EST).

Tim Williams

Staff Consultant

Associate Consultant (Raftelis)

SPECIALTIES

- Utility financial and rate modeling
- Cost of Service studies
- Statistical analysis
- Business analysis

PROFESSIONAL HISTORY

- Raftelis: Associate Consultant (2017-present)
- DART intern (2017)
- University of Texas at Austin Research Assistant (2014-2016)

EDUCATION

- Master of Science in Finance – Southern Methodist University Cox School of Business (2016-2017)
- Bachelor of Science in Geology– University of Texas at Austin (2012-2016)

Mr. Williams has a geology background paired with a quantitative financial background. His expertise includes writing and reading technical reports and associated financial models. Since joining Raftelis, he has completed many financial planning models for utilities. In association with these models he has completed various benchmarking studies to allow cities to see how their rates compare to regional utilities. Through his model work he has worked with many different utility mangers and has gained very valuable industry knowledge. He is a member of the Young Professionals group in AWWA.

RELEVANT PROJECT EXPERIENCE

City of Addison (TX)

Mr. Williams developed a water/wastewater financial planning model for the City of Addison. The City will be able to utilize the financial planning model to set water/wastewater rates. Mr. Williams attended various meetings with finance and engineering managers to understand the problems the City was facing.

San Jacinto River Authority (TX)

Mr. Williams developed a water financial planning model for the Authority. The model allows the Authority to input different scenarios and see how rates respond. The model's many functionalities allow the Authority to toggle many different assumptions. Along with the model, Mr. Williams extensively benchmarked financial policies amongst regional utilities/authorities.

City of Manor (TX)

Mr. Williams developed a cost of service and financial planning model for the City. The model allows the City to track cost of service for various customer classes.

Cost of Service Comparison

At Raftelis Mr. Williams has assisted with comparing cost of utility service for residential customers in Texas and in Colorado. This work consisted of finding and compiling different residential water utility rates throughout the states.

CITY OF PHARR

COMPREHENSIVE WATER RATE STUDY

PROPOSAL OPENING: DECEMBER 21, 2018 AT 2:00 P.M.

LOCATION: City Commission Room-2nd Floor

Recommended for award of contract

PROJECT NO.: 1819-60-587-S005-364

#	CRITERIA	ASSIGNED POINTS	RAFTELIS FINANCIAL CONSULTANTS, INC.		WATER MARKETS LLC	
			EVALUATOR 1	EVALUATOR 2	EVALUATOR 1	EVALUATOR 2
1	PRICING	30	30	25	15	20
2	SERVICE AVAILABILITY	40	32	30	40	35
3	PROVEN SYSTEMS	10	10	7	8.5	5
4	EXPERIENCE REFERENCES	20	20	20	10	10
		100	92	82	73.5	70
TOTAL AVERAGE SCORE:			87		71.75	

AGENDA MEMORANDUM

BOARD: City Commission

AGENDA ITEM #: 7.C.
DATE SUBMITTED: January 14, 2019
MEETING DATE: January 21, 2019

FROM: Karla Moya, Finance Director

DEPARTMENT: Finance

DIRECTOR: Karla Moya

Agenda Item: Consideration and action, if any, authorizing City Manager to award proposal and to enter into a contract for Capital Lease Financing for FY 2018-2019 . (Project #1819-01-511-S008-010)

Classification: Regular

(* If closed session, City Attorney must review and approve.)

Exclude Material from Public Packet? No
Reason:

Issue: The City solicited request for proposals for Capital Lease Financing for Capital Outlay items approved in the 2018-2019 Budget. Two (2) proposals were received on January 3, 2019. (Proposal Tabulation attached)

Financial Consideration: $5,066,800

Staff Recommendation: Staff recommends award of contract to US Bancorp Government Leasing & Finance Inc., from Denver, CO, since they offered the lowest interest rates.

Alternatives:

ROUTING:

Karla Moya	Created/Initiated - 01/14/2019
Karla Moya	Approved - 01/16/2019
Patricia Rigney	Approved - 01/17/2019
Sandra Zamora	Approved - 01/17/2019
City Management Office	Final Approval - 01/18/2019

BUDGET YEAR 2018/2019

Capital Outay Needs

Account	Department	Amount	Description	Yrs to depreciate
8804	Police	$ 195,000	Police Equipment Vehicle	3
8803	Police	$ 320,000	(10) 2019 Police SUVs	3
8803	Police	$ 54,000	(2) Unmarked Sedan	3
8803	Police	$ 30,000	(1) Marked Sedan	3
8803	Fire	$ 39,000	Pick Up Truck (Replacement)	7
8803	Fire	$ 125,000	Radios	5
8804	IT	$ 75,000	Upgrade server for City Operations	5
8803	Parks	$ 26,000	(1) Crew Cab	7
8804	Parks	$ 28,000	(2) Skag Mowers	7
8804	Parks	$ 10,000	(1) Scissor Lift	7
8804	HR	$ 20,000	360 Degree Performance Evaluations	3
8804	HR	$ 20,000	Content Manager to digitilize Employee Personnel Files	7
	Total	$ 942,000		

Pharr Purchasing

PROPOSAL OPENING: JANUARY 3, 2019 AT 4:00 P.M.

LOCATION: City Commision Room

★ Recommend Award of Contract

Project #1718-01-511-S023-010 RFP - CAPITAL LEASE FINANCING

RESPONDENTS:	FROST BANK SAN ANTONIO, TX			★ US BANCORP GOVERNMENT LEASING & FINANCE INC. DENVER, CO		
TERM	INTEREST RATE	PMTS / YEAR	PAYMENT AMOUNT	INTEREST RATE	PMTS / YEAR	PAYMENT AMOUNT
3	3.18%	12	$53,859.41	2.96%	4	$53,700.64
5	3.24%	20	$11,431.95	3.02%	4	$11,374.45
7	3.32%	28	$5,498.13	3.12%	4	$5,462.86

AGENDA MEMORANDUM

BOARD: City Commission

AGENDA ITEM #: 7.D.
DATE SUBMITTED: January 15, 2019
MEETING DATE: January 21, 2019

FROM: Omar Anzaldua, City Engineer

DEPARTMENT: Engineering

DIRECTOR:

Agenda Item: Consideration and action, if any, authorizing the City Manager to award a design-build contract to an Engineering Firm from the City of Pharr's approved list of Engineering Firms for various structural design elements of the Downtown Gateway and Lighting Improvements.

Classification: Regular

(* If closed session, City Attorney must review and approve.)

Exclude Material from Public Packet? No
Reason:

Issue: Staff is requesting authorization to enter into a design-build contract for the Gateway and Lighting Improvements to Down Town Pharr in order to meet project schedule requirments.

Financial Consideration: Estimated Budget $400,000

Staff Recommendation: Staff recommends approval

Alternatives: Solicit SOQs

ROUTING:

Omar Anzaldua	Created/Initiated - 01/15/2019
Omar Anzaldua	Approved - 01/15/2019
Patricia Rigney	Approved - 01/17/2019
Sandra Zamora	Approved - 01/18/2019
Karla Moya	New -
City Management Office	

AGENDA MEMORANDUM

BOARD: City Commission

AGENDA ITEM #: 7.E.
DATE SUBMITTED: January 15, 2019
MEETING DATE: January 21, 2019

FROM: Maria Rangel, Engineer in Training

DEPARTMENT: Engineering

DIRECTOR: Omar Anzaldua

Agenda Item: Consideration and action, if any, authorizing City Manager to amend the agreement with the Construction Manager at Risk (CMAR) for various parks and fire station projects.

Classification: Regular

(* If closed session, City Attorney must review and approve.)

Exclude Material from Public Packet? No
Reason:

Issue: The City of Pharr is requesting the authorization from City Commission on approving the City Manager to amend the contract with Davila Construction Inc., the Construction Manager at Risk (CMAR), to incorporate change requests and weather days to the construction contracts of various projects and fire station as outlined in attached information.

There is no change to the Guaranteed Maximum Price (GMP) as a result of this amendment. All cost changes are between projects, and involves transferring $48,408.51 from the Allen & William Arnold Splash Park to the Pharr Nature & Birding Center, Dr. Long Park Expansion, and Allen & William Arnold Park Improvements, with money left over as contingency.

Financial Consideration:

Please see attached information.

Staff Recommendation: Staff recommends approval of Amendment No. 3 to the agreements with Davila Construction for modification to contract times and contract amounts as outlined in the attached information.

Alternatives: NA

ROUTING:

Maria Rangel	Created/Initiated - 01/15/2019
Omar Anzaldua	Approved - 01/15/2019
Patricia Rigney	Approved - 01/17/2019
Sandra Zamora	Approved - 01/18/2019
Karla Moya	Approved - 01/18/2019
City Management Office	Final Approval - 01/18/2019

CMAR Projects

Contract No. 1

Project	CMAR FEE (12.5%)	Construction Cost	Amendment No. 1	Amendment No. 2	Amendment No. 3	Original GMP	Revised GMP
~~Ford Elementary~~	~~$ 112,500.000~~	~~$ 787,500.000~~	~~($900,000.00)~~			~~$ 900,000.00~~	~~$0.00~~
Dr. Long	$ 187,500.000	$ 1,312,500.000	$0.00	$166,508.06	$28,561.15	$ 1,500,000.00	$1,695,069.21
Allen & Williams	$ 275,000.000	$ 1,925,000.000	$0.00	$161,714.00	$33,451.46	$ 2,200,000.00	$2,395,165.46
Splash Park	$ 38,375.000	$ 268,625.000	$0.00		($48,408.51)	$ 307,000.00	$258,591.49
Pharr Birding Center	$ 250,000.000	$ 1,750,000.000	$690,000.00	$52,601.00	($13,604.10)	$ 2,000,000.00	$2,728,996.90
~~Cesar Chavez Park~~	~~$ 162,500.000~~	~~$ 1,137,500.000~~	~~($1,300,000.00)~~			~~$ 1,300,000.00~~	$0.00
Newcomb Park	$ 50,000.000	$ 350,000.000	$1,200,000.00	($223,823.06)		$ 400,000.00	$1,376,176.94
Jones Box Park Splash Park	$ 38,375.000	$ 268,625.000	$0.00	($157,000.00)		$ 307,000.00	$150,000.00
~~Victor Garcia Park Skate Park~~	~~$ 25,000.000~~	~~$ 175,000.000~~	~~($200,000.00)~~			~~$ 200,000.00~~	$0.00
South Fire Station	$ 187,500.000	$ 1,312,500.000	$570,000.00			$ 1,500,000.00	$2,070,000.00
North Side Fire Station	$ 187,500.000	$ 1,312,500.000	($570,000.00)			$ 1,500,000.00	$930,000.00
Sub Total	**$ 1,514,250.000**	**$ 10,599,750.000**	**($510,000.00)**	**$0.00**	**$0.00**	**$ 12,114,000.00**	**$11,604,000.00**

Contract No. 2

Project	CMAR FEE (14%)	Construction Cost	Amendment No. 1	Amendment No. 2	Amendment No. 3	GMP	Revised GMP
Civic Center Renovations	$ 490,000.00	$ 3,010,000.00	($300,000.00)	N/A		$ 3,500,000.00	$3,200,000.00
Parks Maintenance Bldg.	$ 105,000.00	$ 645,000.00	($390,000.00)	N/A		$ 750,000.00	$360,000.00
Subtotal	**$ 595,000.00**	**$ 3,655,000.00**	**($690,000.00)**			**$ 4,250,000.00**	**$3,560,000.00**

	Original	Revised
Grand Total	**$ 16,364,000.00**	**$15,164,000.00**

AGENDA MEMORANDUM

BOARD: City Commission

AGENDA ITEM #: 7.F.

DATE SUBMITTED: January 17, 2019

MEETING DATE: January 21, 2019

FROM: Vanessa Guzman, Administrative Assistant

DEPARTMENT: Bridge

DIRECTOR: Luis Bazan

Agenda Item: Consideration and action, if any, authorizing City Manager to award a contract to 3Sixty Integrated through the BuyBoard Cooperative Contract for the Installation of the Bridge Camera System. (Project #1819-01-510-S018-001)

Classification: Regular

(* If closed session, City Attorney must review and approve.)

Exclude Material from Public Packet? No

Reason:

Issue: On December 17, 2018 the City Commission authorized terminating the contract with First Service Technology and moving forward with 3Sixty Integrated for the installation services. (Attached is a copy of the proposal to complete the installation services for the cameras and all equipment deployments.)

Financial Consideration: $116,746.90

Staff Recommendation: Staff recommends approval to award a service contract for the installation of cameras and all equipment deployments to 3Sixty Integrated from San Antonio, TX, in the amount of $116,746.90. (BuyBoard Contract #574-18)

Alternatives:

ROUTING:

Vanessa Guzman	Created/Initiated - 01/17/2019
Luis Bazan	Approved - 01/17/2019
Patricia Rigney	Approved - 01/17/2019
Sandra Zamora	Approved - 01/17/2019
Karla Moya	Approved - 01/18/2019

City Management Office Final Approval - 01/18/2019

AGENDA MEMORANDUM

BOARD: City Commission

AGENDA ITEM #: 7.G.
DATE SUBMITTED: January 16, 2019
MEETING DATE: January 21, 2019

FROM: Veronica Gutierrez, Purchasing Supervisor

DEPARTMENT: Purchasing

DIRECTOR:

Agenda Item: Consideration and action, if any, authorizing the City Manager to utilize the State of Texas Commercial Card Program for Procurement Card Services. (Project #1819-01-513-S017-002)

Classification: Consent

(* If closed session, City Attorney must review and approve.)

Exclude Material from Public Packet? No
Reason:

Issue: The City of Pharr is a current member of the State of Texas Procurement Program which allows us to utilize their contracts.

In an effort to get an increased Rebate Rate (almost double) for our Procurement (P-Card) purchases staff recommends utilizing the State of Texas Commercial Card Program (Contract #946-M2). The current State of Texas vendor is **Citibank N.A.** The current contract term is set for one (1) year and has a three (3) year renewal option. The Current Rebate Rate is at **1.93%** and for Large Ticket Items the rate is at **.60%**. (please refer to the attached spreadsheet for additional details)

P-Card Program was Initiated in 2018 - Current Provider is BBVA Compass
2018 Average Rebate Rate was **.98%** and **.35%** on Large Ticket Items.

Financial Consideration: Revenue Generating

Staff Recommendation: Staff recommends authorizing the City Manager to utilize the State of Texas Contract #946-M2 Commercial Card Program entering into contract with Citibank N.A., from New York, NY for the remaining initial term. (Initial Term 06-01-17 to 08-31-19) Staff also requests that the City Manager be authorized to extend the contract for P-Card services for an additional three (3) years, in one (1) year increments, subject to continued acceptable service(s) and advantageous rebate rates.

Alternatives:

ROUTING:

Veronica Gutierrez	Created/Initiated - 01/16/2019
Sandra Zamora	Approved - 01/16/2019
Patricia Rigney	Approved - 01/17/2019
Karla Moya	Approved - 01/17/2019
City Management Office	Final Approval - 01/18/2019

AGENDA MEMORANDUM

BOARD: City Commission

AGENDA ITEM #: 8.A.
DATE SUBMITTED: January 10, 2019
MEETING DATE: January 21, 2019

FROM: Hilda Pedraza, City Clerk

DEPARTMENT: Legal

DIRECTOR:

Agenda Item: Consultation and action, if any, on retaining legal counsel to pursue CCN needs. ***(TABLED)***

Classification: Closed Session

(* If closed session, City Attorney must review and approve.)

Exclude Material from Public Packet? No
Reason:

Issue:

Financial Consideration:

Staff Recommendation:

Alternatives:

ROUTING:

Hilda Pedraza	Created/Initiated - 01/10/2019
City Management Office	Final Approval - 01/18/2019

AGENDA MEMORANDUM

BOARD: City Commission

AGENDA ITEM #: 8.B.
DATE SUBMITTED: January 17, 2019
MEETING DATE: January 21, 2019

FROM: Patricia Rigney, City Attorney

DEPARTMENT: Legal

DIRECTOR:

Agenda Item: Consultation with legal and update regarding Boys & Girls Club of Pharr.

Classification: Closed Session

(* If closed session, City Attorney must review and approve.)

Exclude Material from Public Packet? No
Reason:

Issue:

Financial Consideration:

Staff Recommendation:

Alternatives:

ROUTING:

Patricia Rigney	Created/Initiated - 01/17/2019
City Management Office	Final Approval - 01/18/2019

AGENDA MEMORANDUM

BOARD: City Commission

AGENDA ITEM #: 8.C.
DATE SUBMITTED: January 18, 2019
MEETING DATE: January 21, 2019

FROM: Patricia Rigney, City Attorney

DEPARTMENT: Legal

DIRECTOR:

Agenda Item: Consultation with Legal concerning Dahlia Ybarra v. City of Pharr, Gary Rodriguez, C-4849-16-F.

Classification: Closed Session

(* If closed session, City Attorney must review and approve.)

Exclude Material from Public Packet? No
Reason:

Issue:

Financial Consideration:

Staff Recommendation:

Alternatives:

ROUTING:

Patricia Rigney	Created/Initiated - 01/18/2019
City Management Office	Final Approval - 01/18/2019