

**PHARR MEMORIAL LIBRARY BOARD
MEETING MINUTES
COMMENCING AT 6:00 P.M. ON
THURSDAY, November 15, 2018**

On the 15th day of November 2018 at the City Commissioners Room 118 South Cage 2nd Floor Pharr, Texas, the Pharr Memorial Library Board met for a regular call meeting and following is the record of attendance.

1. CALL MEETING TO ORDER

Chairperson, Aida Escobar, called the meeting to order at 6:00 p.m.

2. ROLL CALL

MEMBERS PRESENT:

*Aida Escobar
Anita Vela
Enriqueta Brewster
Olga L. Cardoza
Emma Rosalez-Garcia
Claudia Gacia*

MEMBERS ABSENT:

*Mary Q Gonzalez
Commissioner Eleazar Guajardo*

STAFF PRESENT:

*Adolfo Garcia, Library Director
Linda Coronado, Secretary
Santiago Vasquez, Children's Supervisor
Jose M Singleterry, Reference Supervisor/ DRC Branch Manager*

EXCUSE OF ABSENTS:

Enriqueta Brewster moved to excuse absent board members, Anita Vela seconded the motion and when it put to a vote, it carried unanimously.

3. PUBLIC COMMENTS

Chairperson, stated Aida Escobar, introduced the item.

No public comments

4. REGULAR AGENDA – OPEN SESSION:

A) APPROVAL OF MINUTES FOR September 20, 2018

Anita Vela **moved** to approve the minutes as submitted. Olga Cardoza seconded the motion and when it put to a vote, it carried unanimously.

5: PRESENTATION OF DIRECTOR'S REPORT:

Chairperson Aida Escobar introduced the item.

Adolfo Garcia, Library Director, welcome new Board Member Claudia Garcia and announced Jose M Singleterry new promotion for Branch Manager at Pharr Development Research Center Library.

Adolfo Garcia, Library Director, reported the door gate count to date was 17,859 of patrons to new library branch and to main branch, the gate count was 208,141. He stated Circulation year to date transactions were of over 96,908 main branch and for DRC circulation was over 15,496. He added the DRC Library revenue year to date was \$5,651.03 for services for fax, copies, late fees and other services, the main branch revenue year to date was \$66,834.32, and the Café revenues year to date was \$26,173.32.

Adolfo Garcia, Library Director, further reported on the Guadalupe Cemetery. He stated the Library had a database of the deceased who were buried at the cemetery and any family member could search by name and date of death. Mr. Garcia also reported a Time Capsule would be placed at the Development & Research Center in the upcoming year and extended an invitation to the Board to see the new Muriel located in exhibit hall.

At this time, Mr. Garcia called upon Mike Singleterry, Branch Manager for a report of events at Development Research Center.

Mike Singleterry, Branch Manager, report the Halloween Hunted House was a success and thanked the Pharr Police Department and Parks & Recreation Department for their help. He also reported the Reference Department had a Paranormal writing contest of 42 submissions and was very successful. Lastly, Mr. Singleterry went over the events that took place at Development and Research Center exhibit and conference areas.

At this time, Mr. Garcia called upon Santiago Vasquez, Children's Supervisor for a report of events and activities for children's department at Main Library and DRC location.

Santiago Vasquez, Children's Supervisor, reported the Christmas Night at the Library Arthur Christmas would take place on December 13, 2018 from 6:00 p.m. to 8:00 pm at Main Library. He stated there would be a raffle, games, snacks and free books for children under 12yrs old provided thru South Texas Literacy Coalition and Community.

6. ADJOURMENT:

There being no other business to come before the Library Advisory Board, Enriqueta Brewster **moved** to adjourn the meeting and was seconded by Emma Rosalez-Garcia. Meeting was adjourned at 6:34 p.m.


Chairperson

ATTEST:


Linda Coronado, Secretary

APPROVED DATE: 1/17/2019