



**TAKE NOTICE THAT A REGULAR MEETING
OF THE LIBRARY BOARD
OF THE CITY OF PHARR, TEXAS
WILL BE HELD AT CITY HALL, COMMISSIONERS' ROOM,
118 S. CAGE BLVD., 2ND FLOOR, PHARR, TEXAS
COMMENCING AT 6:00 PM ON
THURSDAY, JANUARY 17, 2019**

In compliance with Chapter 551 of the Texas government Code, Vernon's Texas Codes annotated (Open Meeting Act), NOTICE IS HEREBY GIVEN THAT THE LIBRARY BOARD OF THE CITY OF PHARR, TEXAS will be meeting in a regular called meeting to consider and discuss the following.

1. CALL TO ORDER:

A) Roll call and possible action on the excusing of any absent member of the governing body.

2. REGULAR AGENDA - OPEN SESSION:

A) Approval of minutes for November 15, 2018

3. PRESENTATION OF DIRECTOR'S REPORT:

4. ADJOURNMENT:

I, the undersigned authority, do hereby certify that the above notice of said Meeting of the Library Board of the City of Pharr was posted on the bulletin board at City Hall and on the City's web page at www.pharr-tx.gov. This Notice was posted on the 4th day of January 2019 at 5:30 p.m. and will remain posted continuously for at least 72 hours preceding the scheduled time of said Meeting, in compliance with Chapter 551 of the Government Code, Vernon's Texas Codes, Annotated (Open Meetings Act).

WITNESS MY HAND AND SEAL, this 4th day of January 2019.




IMELDA BARRERA, TRMC
ASSISTANT CITY CLERK

**PHARR MEMORIAL LIBRARY BOARD
MEETING MINUTES
COMMENCING AT 6:00 P.M. ON
THURSDAY, November 15, 2018**

On the 15th day of November 2018 at the City Commissioners Room 118 South Cage 2nd Floor Pharr, Texas, the Pharr Memorial Library Board met for a regular call meeting and following is the record of attendance.

1. CALL MEETING TO ORDER

Chairperson, Aida Escobar, called the meeting to order at 6:00 p.m.

2. ROLL CALL

MEMBERS PRESENT:

*Aida Escobar
Anita Vela
Enriqueta Brewster
Olga L. Cardoza
Emma Rosalez-Garcia
Claudia Gacia*

MEMBERS ABSENT:

*Mary Q Gonzalez
Commissioner Eleazar Guajardo*

STAFF PRESENT:

*Adolfo Garcia, Library Director
Linda Coronado, Secretary
Santiago Vasquez, Children's Supervisor
Jose M Singleterry, Reference Supervisor/ DRC Branch Manager*

EXCUSE OF ABSENTS:

Enriqueta Brewster moved to excuse absent board members, Anita Vela seconded the motion and when it put to a vote, it carried unanimously.

3. PUBLIC COMMENTS

Chairperson, stated Aida Escobar, introduced the item.

No public comments

4. REGULAR AGENDA – OPEN SESSION:

A) APPROVAL OF MINUTES FOR September 20, 2018

Anita Vela **moved** to approve the minutes as submitted. Olga Cardoza seconded the motion and when it put to a vote, it carried unanimously.

5: PRESENTATION OF DIRECTOR'S REPORT:

Chairperson Aida Escobar introduced the item.

Adolfo Garcia, Library Director, welcome new Board Member Claudia Garcia and announced Jose M Singleterry new promotion for Branch Manager at Pharr Development Research Center Library.

Adolfo Garcia, Library Director, reported the door gate count to date was 17,859 of patrons to new library branch and to main branch, the gate count was 208,141. He stated Circulation year to date transactions were of over 96,908 main branch and for DRC circulation was over 15,496. He added the DRC Library revenue year to date was \$5,651.03 for services for fax, copies, late fees and other services, the main branch revenue year to date was \$66,834.32, and the Café revenues year to date was \$26,173.32.

Adolfo Garcia, Library Director, further reported on the Guadalupe Cemetery. He stated the Library had a database of the deceased who were buried at the cemetery and any family member could search by name and date of death. Mr. Garcia also reported a Time Capsule would be placed at the Development & Research Center in the upcoming year and extended an invitation to the Board to see the new Muriel located in exhibit hall.

At this time, Mr. Garcia called upon Mike Singleterry, Branch Manager for a report of events at Development Research Center.

Mike Singleterry, Branch Manager, report the Halloween Hunted House was a success and thanked the Pharr Police Department and Parks & Recreation Department for their help. He also reported the Reference Department had a Paranormal writing contest of 42 submissions and was very successful. Lastly, Mr. Singleterry went over the events that took place at Development and Research Center exhibit and conference areas.

At this time, Mr. Garcia called upon Santiago Vasquez, Children's Supervisor for a report of events and activities for children's department at Main Library and DRC location.

Santiago Vasquez, Children's Supervisor, reported the Christmas Night at the Library Arthur Christmas would take place on December 13, 2018 from 6:00 p.m. to 8:00 pm at Main Library. He stated there would be a raffle, games, snacks and free books for children under 12yrs old provided thru South Texas Literacy Coalition and Community.

6. ADJOURMENT:

There being no other business to come before the Library Advisory Board, Enriqueta Brewster moved to adjourn the meeting and was seconded by Emma Rosalez-Garcia. Meeting was adjourned at 6:34 p.m.

Chairperson

ATTEST:

Linda Coronado, Secretary

APPROVED DATE: _____

Library Director's Report



956-402-4651 x4632 x4633

Hours of operation

Monday-Thursday 10am-7pm

Friday 10am-6pm

Saturday-Sunday 1pm-5pm

Library Statistics Year-to-Date Oct '18-December '18

DRC Library Gate Count	9,293
Library Gate Count	56,347
DRC Circulation	9,230
Library Circulation	12,051
DRC Library Revenue	\$2,740.95
Library Revenue	\$13,584.97
Café 121	\$6,284.40



Library Finances FY '18-19

Amount Budgeted	\$1,563,500
YTD Expenses	\$296,722.69
Percent Used	21.83



Capital Projects at DRC

Construction of a time capsule reflection area outside of library.

Bus Shelter.

Staff lounge finish out.

Events held at the DRC for the month of December 2018

Dec. 3rd – University of Houston Victoria

Dec. 7th – Vanguard Academy (Training and Staff Development)

Dec. 10, 11, 12 – Pharr Fire Department Training

Dec. 12 – Trancasa Banquet

Dec. 13 - P.S-J.A Curriculum Instructional Training

Dec. 18 – Parks & Recreation Christmas Banquet

Dec. 19 – Bridge Connect

Dec. 19 – HR Team Building Exercise



Dec. 20 – Vanguard Academy (Training & Staff Development)

Dec. 20 – DRC Photos with Santa



Dec. 21 – Fire Department Banquet

Dec. 21 - City of Pharr Tamalada





JANUARY 2019

SUNDAY MONDAY TUESDAY WEDNESDAY THURSDAY FRIDAY SATURDAY

Children's Activities labeled "DRC" will be held at the DEVELOPMENT & RESEARCH CENTER (850 W. DICKER RD. PHARR, TX 78577) (956) 402-4650		1 HAPPY NEW YEAR LIBRARY CLOSED	2 TODDLER TIME THEME: JANUARY PML/DRC 10AM 	3 SUPER HERO DAY COME DRESSED AS YOUR FAVORITE SUPERHERO!	4 CRAZY Hat Day COME AND CREATE A CRAZY HAT!!!!	5 PAJAMA PARTY WWE 3:30PM
6 SUNDAY STREAM "BEANS" PML/DRC 2PM-3PM 	7 MOVIE NIGHT SMALL FOOT DRC 4PM PML 5PM 	8 Art ADVENTURES PML/DRC 5PM-6PM/AGES 7-12 PLEASE REGISTER THE DAY OF THE ART CLASS. SPACE IS LIMITED.	9 TODDLER TIME THEME: MITTENS PML/DRC 10AM 	10 HOW DOES IT WORK? PML/DRC 5PM 	11 FRIDAY FUNDAY PML/DRC 4PM-5PM	12 LEGO BLOCK DAY PML/DRC 2PM-4PM
13 SUNDAY STREAM DRAGONS PML/DRC 2PM-3PM 	14 MOVIE NIGHT HOWARD LOVECRAFT & THE KINGDOM OF MADNESS DRC 4PM PML 5PM 	15 COLORING IN THE LIBRARY ALL DAY 	16 TODDLER TIME THEME: PUZZLES PML/DRC 10AM 	17 home schoolers PML 10AM	18 FRIDAY FUNDAY PML/DRC 4PM-5PM	19 BOARD GAMES PML/DRC 2PM-4PM
20 SUNDAY STREAM HAND WRITING PML/DRC 2PM-3PM 	21 MOVIE NIGHT THE HOUSE WITH CLOCK IN IT'S WALLS DRC 4PM PML 5PM 	22 Art ADVENTURES PML/DRC 5PM-6PM/AGES 7-12 PLEASE REGISTER THE DAY OF THE ART CLASS. SPACE IS LIMITED.	23 TODDLER TIME THEME: PETS PML/DRC 10AM 	24 HOW DOES IT WORK? PML/DRC 5PM 	25 FRIDAY FUNDAY PML/DRC 4PM-5PM	26 UNIKI STIX PML/DRC 2PM-4PM
27 SUNDAY STREAM "WATER COLORS" PML/DRC 2PM-3PM 	28 MOVIE NIGHT A.X.L. DRC 4PM/PML 5PM 	29 COLORING IN THE LIBRARY ALL DAY 	30 TODDLER TIME THEME: DINOSAURS PML/DRC 10AM 	31 BALLOON ANIMALS 4PM-6PM 	Children's Activities labeled "PML" will be held at the PHARR MEMORIAL LIBRARY (121 E CHEROKEE PHARR, TX 78577) (956) 402-4651	

ONLY while supplies last! Children 6 years of age and under must be attended by a parent or responsible adult at all times. Children 7-12 years old may be left unattended for no more than 2 hours.

For all events held at the Children's Department, supplies will be provided at no cost.