



**TAKE NOTICE THAT A REGULAR MEETING  
OF THE BOARD OF COMMISSIONERS  
OF THE CITY OF PHARR, TEXAS  
WILL BE HELD AT CITY HALL, COMMISSIONERS' ROOM,  
118 S. CAGE BLVD., 2<sup>ND</sup> FLOOR, PHARR, TEXAS  
COMMENCING AT 4:00 PM ON  
MONDAY, AUGUST 21, 2017**

*The City of Pharr has called this meeting as allowed pursuant to Texas law, city charter, and Ordinance O-2015-28. The governing body may recess from day to day when it does not complete consideration of a particularly long subject as authorized by law. All persons desiring to address the governing body must register with the presiding city clerk prior to the scheduled meeting.*

**1. CALL TO ORDER:**

A) Roll call and possible action on the excusing of any absent member of the governing body.

B) Pledge of Allegiance/Invocation

**2. PUBLIC COMMENTS/PUBLIC HEARINGS:**

**A) PUBLIC COMMENTS:** *(Ordinance No. O-2015-28) A registered speaker may speak on several items or topics of public concern; however, a speaker may not exceed three (3) minutes as a whole when addressing the board. A registered speaker may not donate time to another speaker. No more than five (5) registered persons may speak at a scheduled meeting. A sign-in form must be filled out prior to the meeting to allow the registered speaker to address the governing body.*

**B) PUBLIC HEARING ON DEVELOPMENT SERVICES CASES:** *(Ordinance No. O-2015-28). A registered speaker during the public hearing may not exceed three (3) minutes when addressing the board. A sign-in form for participation in public a hearing shall be promulgated by the city clerk and be made available at the city clerk's office. The public hearing sign-in form shall include the person or entity's name, address, telephone number, other contact information, organization if applicable, and other notices, authorizations, and acknowledgements as may be allowed by law from time to time. No registered speaker may be allowed to address the governing body once the public hearing has closed.*

**3. CITY MANAGER'S REPORTS:** *(City Manager's Administrative Reports and discussion, if any, with governing body. The City Manager may also assign a designated spokesperson for any particular listed topic)*

A) Submission of August 2017 Sales Tax Report. (FINANCE)

B) Submission of July 2017 Tax Collection Report. (FINANCE)

C) Submission of Quarterly Report FY 2016-2017 ending June 30, 2017. (FINANCE)

D) Recognition of T.A.A.F programs participants. (PARKS/PAL)

E) City Events of Interest

**4. CONSENT AGENDA:** *(All items listed under consent Agenda are considered to be routine and non-controversial by the Governing Body and will be enacted by one motion. Any Commissioner may remove items from the consent agenda by making such request prior to a motion and vote on the Consent Agenda)*

A) Approval of minutes for July 27, 2017 City Commission Special Called Meeting; August 7, 2017 Regular Called Meeting; and August 15, 2017 Special Called Meeting. (ADMINISTRATION)

B) Consideration and action, if any, on Ordinance amending Ordinance No. O-2017-23 setting By-Laws for the Beautification Committee. **3rd & Final Reading**  
(PARKS/PAL)

C) Consideration and action, if any, on Ordinance amending Ordinance O-2015-54 (fee ordinance), providing for repealing of conflicting ordinance(s) clause, and providing for an effective date. **3rd & Final Reading**  
(DEVELOPMENT SERVICES)

D) Consideration and action, if any, authorizing the Pharr Fire Department to enter into FY-18-19 LRGVDC PSAP Interlocal Agreement with the Lower Rio Grande Valley Development Council. (FIRE)

E) Consideration and action, if any, authorizing City Manager to advertise for bids for furniture for the South Pharr Development and Research Center. (LIBRARY)

F) Consideration and action, if any, on request from PSJA Education Foundation to waive rental fees for the use of Pharr Events Center on September 14, 2017 for their Annual Gala Foundation. (EVENTS CENTER)

G) Consideration and action, if any, on request from PSJA ISD to waive rental fees for the use of Pharr Events Center on August 23, 2017 from 5:30 p.m. to 10:00 p.m. for their Meet the Raiders. (EVENTS CENTER)

H) Consideration and action, if any, on Development Services Cases:

1. Mario Alberto Torres, d/b/a On the Grill Restaurant, has filed with the Planning and Zoning Commission a request for a Conditional Use Permit to allow the sale of alcoholic beverages for on-premise consumption in a General Business District (C). The property is legally described as 0.075 of an acres, more or less, out of Lot 1, Jackson Ridge Court Subdivision, Pharr, Hidalgo County, Texas. The property's physical address is 1201 South Jackson Road, Suite 7.

**REGULAR AGENDA - OPEN SESSION:**

**5. ORDINANCES AND RESOLUTIONS:**

A) Consideration and action, if any, on Ordinance amending Ordinance O-2016-32 to adopt a new and updated Personnel Policy Manual. **2nd Reading** (HR)

B) Consideration and action, if any, on Ordinance amending Ordinance O-2017-15 for budget amendments to the Fiscal Year 2016-2017 Budget. (FINANCE)

C) Consideration and action, if any, on Ordinance amending Ordinance O-2017-06 (Rental of Natatorium). (PARKS/PAL)

D) Consideration and action, if any, on Resolution and agreement for conveyance of real property with Affordable Homes of South Texas, Inc. (GRANTS MANAGEMENT & COMMUNITY DEVELOPMENT)

**6. ADMINISTRATIVE:**

A) PLATS:

1. Melden & Hunt, Inc., representing Victor Perez, Executive Director for Pharr Economic Development Corp. II, is requesting preliminary plat approval of the proposed TopGolf Pharr Subdivision. The property is legally described as being 15.420 acres out of Lots 2 and 3, Pharr Citrus Orchard CO., all of Lots 2-6, McAllen-Pharr Storage Rentals Subdivision, all of Lot 1, Pharr Nursing Home Subdivision, all of Lots 4-5, Pharr Commercial Park Subdivision Phase II, and all of Lot 3A, Re-plat of Pharr Commercial Park Subdivision Phase II, Pharr, Hidalgo County, Texas. The property is located within the 1900 Block of West Interstate 2. (DEVELOPMENT SERVICES)

B) Presentation of Proposed Budget 2017-2018. (FINANCE)

C) Discussion and action for vote on proposed tax rate increase and schedule public hearings. (FINANCE)

## 7. CONTRACTS/AGREEMENTS:

A) Consideration and action, if any, authorizing City Manager to negotiate and enter into a contract with SG&E, LLC. for the design of the Sanitary Sewer Utility Adjustments related to the Regional Linear Park Hike and Bike Trail, I-Road Tunnel Crossing conflict. (ENGINEERING)

**8. CLOSED SESSION:** *In accordance with Chapter 551 of the Texas Gov't. Code, the Pharr Board of Commissioners hereby gives notice that it may meet in a closed (non-public) executive session to discuss the items listed on the public portion of the meeting agenda.*

Pursuant to Section 551.071, the City may convene in a closed, non-public meeting with its attorney and discuss any matters related to **legal advice on pending or contemplated litigation, settlement offer, and/or on a matter in which the duty of the attorney to the governmental body under the Texas Disciplinary Rules of Professional Conduct of the State Bar of Texas clearly conflicts with this chapter.** The City and its attorney may also discuss such issues with the appropriate staff so as to obtain necessary and relevant information so that such discussion is informative and developed.

Pursuant to Section 551.072, the City may convene in a closed, non-public meeting to discuss any matters related to **real property and deliberate the purchase, exchange, lease, or value of real property as such would be detrimental to negotiations between the City and a third party in an open meeting.** The City and its attorney may also discuss such issues with the appropriate staff so as to obtain necessary and relevant information so that such discussion is informative and developed.

Pursuant to Section 551.074, the City may convene in a closed, non-public meeting to discuss any matters related to **appointment, employment, evaluation, reassignment, duties and discipline or dismissal of a public officer or employee and to hear any complaints or charges against an officer or employee.** The City and its attorney may also discuss such issues with the appropriate staff including members so as to obtain necessary and relevant information so that such discussion is informative and developed.

Pursuant to Section 551.076, the City may convene in a closed, non-public meeting to discuss any matters on the **deployment, or specific occasions for implementation, of security personnel or devices.** The City and its attorney may also discuss such issues with the appropriate staff so as to obtain necessary and relevant information so that such discussion is informative and developed.



AGENDA REGULAR MEETING  
August 21, 2017

Pursuant to Section 551.084, the City may convene in a closed, non-public meeting to discuss any matters involving an **investigation and may exclude a witness from hearing during the examination of another witness in the investigation**. The City and its attorney may also discuss such issues with the appropriate staff so as to obtain necessary and relevant information so that such discussion is informative and developed.

Pursuant to Section 551.087, the City may convene in a closed, non-public meeting to discuss any matters regarding **economic development issues**. The City and its attorney may also discuss such issues with the appropriate staff so as to obtain necessary and relevant information so that such discussion is informative and developed.

**9. RECONVENE:** *into Regular Session, and consider action, if necessary on any items(s) discussed in closed session.*

**10. ADJOURNMENT:**

**NOTICE OF ASSISTANCE AT THE PUBLIC MEETING**

City Hall is wheelchair accessible and accessible parking spaces are available. Requests for accommodations or interpretive services must be made 48 hours prior to this meeting. Please contact the City Clerk's Office at 956/402-4100 ext. 1003/1007 or FAX 956/702-5313 or E-mail [hilda.pedraza@pharr-tx.gov](mailto:hilda.pedraza@pharr-tx.gov) or [imelda.barrera@pharr-tx.gov](mailto:imelda.barrera@pharr-tx.gov) for further information. Braille is not available.

I, the undersigned authority, do hereby certify that the above notice of said Regular Meeting of the City Commission of the City of Pharr was posted on the bulletin board at City Hall and on the City's web page at [www.pharr-tx.gov](http://www.pharr-tx.gov). This Notice was posted on the 18th day of August, 2017 at 3:00 p.m. and will remain posted continuously for at least 72 hours preceding the scheduled time of said Meeting, in compliance with Chapter 551 of the Government Code, Vernon's Texas Codes, Annotated (Open Meetings Act).

**WITNESS MY HAND AND SEAL, this 18th day of August, 2017.**

\_\_\_\_\_  
HILDA PEDRAZA, TRMC  
CITY CLERK

I certify that the attached notice and agenda of items to be considered by the City Commission was removed from the bulletin board of City Hall on the \_\_\_\_ day of \_\_\_\_\_, 20\_\_ by,

\_\_\_\_\_  
Title: \_\_\_\_\_



## **AGENDA MEMORANDUM**

**BOARD:** City Commission

**AGENDA ITEM #:** 2.A.

**DATE SUBMITTED:** August 14, 2017

**MEETING DATE:** August 21, 2017

**FROM:** Hilda Pedraza, City Clerk

**DEPARTMENT:** Administration

**DIRECTOR:**

**Agenda Item:** PUBLIC COMMENTS

**Classification:** Regular

(\* If closed session, City Attorney must review and approve.)

**Exclude Material from Public Packet?** No

**Reason:**

**Issue:**

**Financial Consideration:**

**Staff Recommendation:**

**Alternatives:**

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**ROUTING:**

Hilda Pedraza

Created/Initiated - 08/14/2017



## **AGENDA MEMORANDUM**

**BOARD:** City Commission

**AGENDA ITEM #:** 2.B.

**DATE SUBMITTED:** August 14, 2017

**MEETING DATE:** August 21, 2017

**FROM:** Hilda Pedraza, City Clerk

**DEPARTMENT:** Administration

**DIRECTOR:**

**Agenda Item:** Public Hearing on Development Services Cases

**Classification:** Regular

(\* If closed session, City Attorney must review and approve.)

**Exclude Material from Public Packet?** No

**Reason:**

**Issue:**

**Financial Consideration:**

**Staff Recommendation:**

**Alternatives:**

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**ROUTING:**

Hilda Pedraza

Created/Initiated - 08/14/2017



## **AGENDA MEMORANDUM**

**BOARD:** City Commission

**AGENDA ITEM #:** 3.A.

**DATE SUBMITTED:** August 10, 2017

**MEETING DATE:** August 21, 2017

**FROM:** Karla Moya, Finance Director

**DEPARTMENT:** Finance

**DIRECTOR:**

**Agenda Item:** Submission of August 2017 Sales Tax Report.

**Classification:** Regular

(\* If closed session, City Attorney must review and approve.)

**Exclude Material from Public Packet?** No

**Reason:**

**Issue:** TRUE SALES TAX GROWTH

The sales tax activity for the city of Pharr as of the month of August 2017 (June 2017 actual activity) has shown an OVERALL POSITIVE trend in the amount of \$311,658 from this point last year, or an INCREASE of 2.04%.

**RGV SALES TAX COMPARISON**

City of Pharr shows a decrease of -4.41% compared to last August collections, however, the City still ranks No. 4 compared to 9 other cities in the Valley in annual sales collections still a positive variance.

**GAAP BASIS**

This is the 9th month (Month of Actual Sales) of the fiscal year 2016/2017; to date we are up 1%, which equate to \$125,705 from this point of the fiscal year compared to last year.

**Financial Consideration:**

**Staff Recommendation:**

**Alternatives:**

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**ROUTING:**

Karla Moya

Created/Initiated - 08/10/2017

Karla Moya

Approved - 08/10/2017

Karla Moya

Approved - 08/10/2017

Patricia Rigney

Approved - 08/11/2017

City Management Office

Final Approval - 08/16/2017

**City of Pharr**  
**Sales Total Tax Analysis (2%) - Cash Basis**

|              | FY 10/11*            | FY 11/12             | FY 12/13             | FY 13/14             | FY 14/15             | FY 15/16*            | FY 16/17             | Difference<br>FY 16/17- FY<br>15/16 |
|--------------|----------------------|----------------------|----------------------|----------------------|----------------------|----------------------|----------------------|-------------------------------------|
| <b>MONTH</b> |                      |                      |                      |                      |                      |                      |                      |                                     |
| OCT.         | \$ 859,104           | \$ 954,528           | \$ 1,095,758         | \$ 1,095,399         | \$ 1,175,133         | \$ 1,281,269         | \$ 1,317,281         | \$ 36,011                           |
| NOV.         | 934,857              | 1,025,682            | 1,009,747            | 1,064,491            | 1,272,920            | 1,367,611            | 1,457,436            | 89,824                              |
| DEC.         | 884,556              | 914,194              | 1,065,676            | 1,151,064            | 1,255,599            | 1,306,892            | 1,379,834            | 72,942                              |
| JAN.         | 849,909              | 929,064              | 1,065,003            | 1,166,651            | 1,231,604            | 1,224,656            | 1,317,066            | 92,409                              |
| FEB.         | 1,029,775            | 1,214,454            | 1,132,199            | 1,301,266            | 1,403,486            | 1,508,184            | 1,570,000            | 61,816                              |
| MAR.         | 811,325              | 959,178              | 1,014,839            | 1,090,660            | 1,244,493            | 1,250,428            | 1,300,217            | 49,790                              |
| APR.         | 857,093              | 979,239              | 1,033,280            | 1,120,837            | 1,195,832            | 1,324,900            | 1,263,946            | (60,954)                            |
| MAY          | 1,091,964            | 1,250,746            | 1,207,076            | 1,332,207            | 1,457,421            | 1,625,843            | 1,644,947            | 19,104                              |
| JUN.         | 925,577              | 1,098,232            | 1,075,570            | 1,239,819            | 1,424,397            | 1,429,149            | 1,384,312            | (44,837)                            |
| JUL.         | 881,787              | 1,142,386            | 1,087,853            | 1,239,026            | 1,314,960            | 1,336,426            | 1,402,878            | 66,452                              |
| AUG.         | 1,065,228            | 1,226,816            | 1,203,458            | 1,284,104            | 1,433,708            | 1,609,004            | 1,538,105            | (70,899)                            |
| SEP.         | 960,373              | 1,131,188            | 1,034,174            | 1,183,373            | 1,356,249            | 1,330,463            |                      |                                     |
| <b>TOTAL</b> | <u>\$ 11,151,549</u> | <u>\$ 12,825,707</u> | <u>\$ 13,024,633</u> | <u>\$ 14,268,899</u> | <u>\$ 15,765,800</u> | <u>\$ 16,594,827</u> | <u>\$ 15,576,021</u> | <u>\$ 311,658</u>                   |

**AVERAGE PER MONTH**

\$ 929,296    \$ 1,068,809    \$ 1,085,386    \$ 1,189,075    \$ 1,313,817    \$ 1,382,902    \$ 1,416,002

**INCREASE/(DECREASE) IN SALES TAX COLLECTION**

\$ 1,674,158    \$ 198,926    \$ 1,244,265    \$ 1,496,901    \$ 829,027    \$ 311,658

**INCREASE FROM PREVIOUS YEAR**

15.01%                      1.55%                      9.55%                      10.49%                      5.26%                      2.04%

**BUDGET VS. ACTUAL VARIANCE ANALYSIS**

\$ 9,955,067    \$ 11,598,933    \$ 13,443,500    \$ 13,443,500    \$ 14,980,000    \$ 16,301,000    \$ 17,346,700  
\$ 1,196,482    \$ 1,226,774    \$ (418,867)    \$ 825,399    \$ 785,800    \$ 293,827  
10.73%                      9.56%                      -3.22%                      5.78%                      4.98%                      1.77%

**\* Do NOT INCLUDE one time payments for October 2015 of \$344,044 and April 2016 of \$61,017**

**City of Pharr**  
**Sales Tax Analysis - City & Prop Tax Relief (1.5%) - Cash Basis**

|              | FY 10/11*           | FY 11/12            | FY 12/13            | FY 13/14             | FY 14/15             | FY 15/16*            | FY 16/17             | Difference<br>FY 16/17- FY<br>15/16 |
|--------------|---------------------|---------------------|---------------------|----------------------|----------------------|----------------------|----------------------|-------------------------------------|
| <b>MONTH</b> |                     |                     |                     |                      |                      |                      |                      |                                     |
| OCT.         | \$ 644,328          | \$ 715,896          | \$ 821,818          | \$ 821,549           | \$ 881,349           | \$ 960,952           | 987,960              | \$ 27,008                           |
| NOV.         | 701,143             | 769,262             | 757,310             | 798,368              | 954,690              | 1,025,708            | 1,093,077            | 67,368.3                            |
| DEC.         | 663,417             | 685,645             | 799,257             | 863,298              | 941,699              | 980,169              | 1,034,876            | 54,706.3                            |
| JAN.         | 637,432             | 696,798             | 798,752             | 874,989              | 923,703              | 918,492              | 987,799              | 69,307.1                            |
| FEB.         | 772,331             | 910,841             | 849,149             | 975,950              | 1,052,615            | 1,131,138            | 1,177,500            | 46,361.7                            |
| MAR.         | 608,494             | 719,383             | 761,129             | 817,995              | 933,370              | 937,821              | 975,163              | 37,342.3                            |
| APR.         | 642,820             | 734,429             | 774,960             | 840,628              | 896,874              | 993,675              | 947,959              | (45,715.6)                          |
| MAY          | 818,973             | 938,060             | 905,307             | 999,155              | 1,093,066            | 1,219,382            | 1,233,711            | 14,328.4                            |
| JUN.         | 694,182             | 823,674             | 806,678             | 929,864              | 1,068,297            | 1,071,862            | 1,038,234            | (33,628.1)                          |
| JUL.         | 661,340             | 856,789             | 815,890             | 929,270              | 986,220              | 1,002,320            | 1,052,158            | 49,838.7                            |
| AUG.         | 798,921             | 920,112             | 902,594             | 963,078              | 1,075,281            | 1,206,753            | 1,153,579            | (53,174.0)                          |
| SEP.         | 720,280             | 848,391             | 775,630             | 887,530              | 1,017,186            | 997,848              |                      |                                     |
| <b>TOTAL</b> | <u>\$ 8,363,662</u> | <u>\$ 9,619,280</u> | <u>\$ 9,768,475</u> | <u>\$ 10,701,674</u> | <u>\$ 11,824,350</u> | <u>\$ 12,446,120</u> | <u>\$ 11,682,016</u> | <u>\$ 233,743</u>                   |

**AVERAGE PER MONTH**

\$ 696,972    \$ 801,607    \$ 814,040    \$ 891,806    \$ 985,362    \$ 1,037,177    \$ 1,062,001

**INCREASE/(DECREASE) IN SALES TAX COLLECTION**

\$ 1,255,619    \$ 149,195    \$ 933,199    \$ 1,122,676    \$ 621,770    \$ 233,743

**INCREASE FROM PREVIOUS YEAR**

15.01%                      1.55%                      9.55%                      10.49%                      5.26%                      2.04%

**BUDGET VS. ACTUAL VARIANCE ANALYSIS**

\$ 7,466,300    \$ 8,699,200    \$ 10,082,625    \$ 10,082,625    \$ 11,235,000    \$ 12,245,000    \$ 13,010,000  
\$ 897,362    \$ 920,080    \$ (314,150)    \$ 619,049    \$ 589,350    \$ 201,120  
10.73%                      9.56%                      -3.22%                      5.78%                      4.98%                      1.62%



## SALES TAX STATE COLLECTION RGV COMPARISON -AUGUST 2017

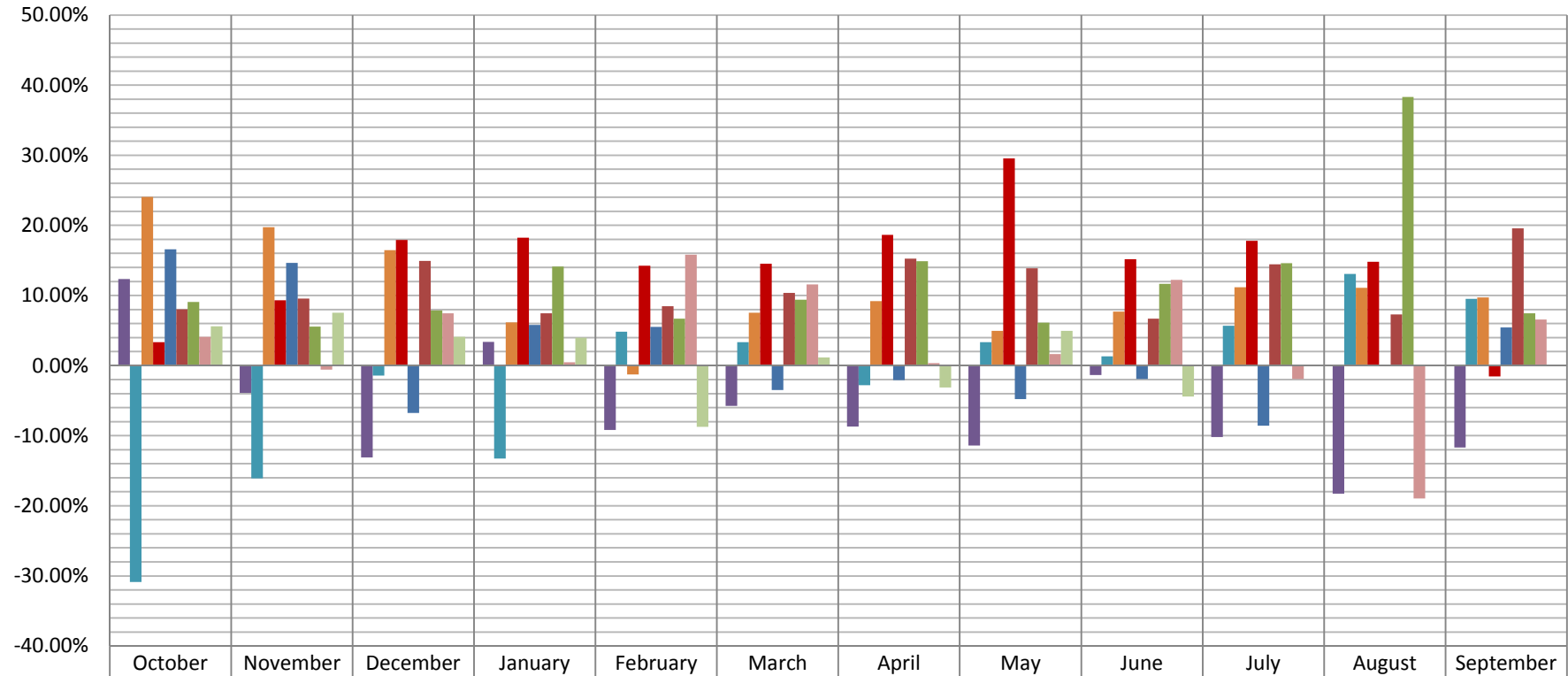
| Valley Rank                                 | City         | Net Payment This Period | Payment Prior Year  | % Change      | 2017 Payments To Date | 2016 Payments To Date | % Change     |
|---------------------------------------------|--------------|-------------------------|---------------------|---------------|-----------------------|-----------------------|--------------|
| <b>Rank Based on Current Month Activity</b> |              |                         |                     |               |                       |                       |              |
| 1                                           | Harlingen    | 2,186,886.63            | 2,087,071.09        | 4.78%         | 15,969,528.16         | 15,363,458.53         | 3.94%        |
| 2                                           | Brownsville  | 3,464,521.28            | 3,402,584.60        | 1.82%         | 24,655,657.35         | 25,191,292.06         | -2.13%       |
| 3                                           | Weslaco      | 1,072,209.70            | 1,083,642.66        | -1.06%        | 8,194,907.29          | 8,008,705.92          | 2.32%        |
| 4                                           | San Juan     | 321,943.26              | 325,853.89          | -1.20%        | 2,376,921.14          | 2,321,057.43          | 2.41%        |
| 5                                           | Edinburg     | 1,931,396.03            | 2,000,505.08        | -3.45%        | 14,092,798.52         | 14,288,346.32         | -1.37%       |
| 6                                           | McAllen      | 5,270,617.50            | 5,465,818.96        | -3.57%        | 39,802,225.64         | 41,460,420.35         | -4.00%       |
| 7                                           | <b>Pharr</b> | <b>1,538,105.49</b>     | <b>1,609,004.20</b> | <b>-4.41%</b> | <b>11,421,470.85</b>  | <b>11,368,706.87</b>  | <b>0.46%</b> |
| 8                                           | Alamo        | 291,319.21              | 320,659.87          | -9.15%        | 2,332,318.81          | 2,402,644.91          | -2.93%       |
| 9                                           | Mission      | 1,292,617.51            | 1,427,285.70        | -9.44%        | 9,968,475.33          | 10,231,594.73         | -2.57%       |
| 10                                          | Mercedes     | 476,121.82              | 539,465.29          | -11.74%       | 4,285,426.55          | 4,881,669.38          | -12.21%      |

|                                                          |              |                     |                     |               |                      |                      |              |
|----------------------------------------------------------|--------------|---------------------|---------------------|---------------|----------------------|----------------------|--------------|
| <b>Rank Based on Calendar Year 2017 To Date Activity</b> |              |                     |                     |               |                      |                      |              |
| 1                                                        | Harlingen    | 2,186,886.63        | 2,087,071.09        | 4.78%         | 15,969,528.16        | 15,363,458.53        | 3.94%        |
| 2                                                        | San Juan     | 321,943.26          | 325,853.89          | -1.20%        | 2,376,921.14         | 2,321,057.43         | 2.41%        |
| 3                                                        | Weslaco      | 1,072,209.70        | 1,083,642.66        | -1.06%        | 8,194,907.29         | 8,008,705.92         | 2.32%        |
| 4                                                        | <b>Pharr</b> | <b>1,538,105.49</b> | <b>1,609,004.20</b> | <b>-4.41%</b> | <b>11,421,470.85</b> | <b>11,368,706.87</b> | <b>0.46%</b> |
| 5                                                        | Edinburg     | 1,931,396.03        | 2,000,505.08        | -3.45%        | 14,092,798.52        | 14,288,346.32        | -1.37%       |
| 6                                                        | Brownsville  | 3,464,521.28        | 3,402,584.60        | 1.82%         | 24,655,657.35        | 25,191,292.06        | -2.13%       |
| 7                                                        | Mission      | 1,292,617.51        | 1,427,285.70        | -9.44%        | 9,968,475.33         | 10,231,594.73        | -2.57%       |
| 8                                                        | Alamo        | 291,319.21          | 320,659.87          | -9.15%        | 2,332,318.81         | 2,402,644.91         | -2.93%       |
| 9                                                        | McAllen      | 5,270,617.50        | 5,465,818.96        | -3.57%        | 39,802,225.64        | 41,460,420.35        | -4.00%       |
| 10                                                       | Mercedes     | 476,121.82          | 539,465.29          | -11.74%       | 4,285,426.55         | 4,881,669.38         | -12.21%      |

|                     |  |                       |                       |              |                         |                         |              |
|---------------------|--|-----------------------|-----------------------|--------------|-------------------------|-------------------------|--------------|
| <b>STATE TOTALS</b> |  | <b>506,961,327.21</b> | <b>505,183,594.67</b> | <b>0.35%</b> | <b>3,660,885,760.71</b> | <b>3,560,972,254.65</b> | <b>2.73%</b> |
|---------------------|--|-----------------------|-----------------------|--------------|-------------------------|-------------------------|--------------|

# CITY OF PHARR SALES TAX 5 YEAR TREND ANALYSIS

Chart Title



|            | October | November | December | January | February | March  | April  | May     | June   | July    | August  | September |
|------------|---------|----------|----------|---------|----------|--------|--------|---------|--------|---------|---------|-----------|
| 1 FY 08/09 | 12.35%  | -3.90%   | -13.08%  | 3.37%   | -9.17%   | -5.74% | -8.69% | -11.40% | -1.34% | -10.19% | -18.25% | -11.69%   |
| 2 FY 09/10 | -30.86% | -16.08%  | -1.44%   | -13.25% | 4.84%    | 3.32%  | -2.80% | 3.32%   | 1.30%  | 5.67%   | 13.08%  | 9.54%     |
| 3 FY 10/11 | 24.06%  | 19.75%   | 16.47%   | 6.16%   | -1.25%   | 7.55%  | 9.20%  | 4.95%   | 7.69%  | 11.15%  | 11.11%  | 9.72%     |
| 4 FY 11/12 | 3.35%   | 9.31%    | 17.93%   | 18.22%  | 14.25%   | 14.54% | 18.65% | 29.55%  | 15.17% | 17.79%  | 14.80%  | -1.55%    |
| 5 FY 12/13 | 16.57%  | 14.63%   | -6.77%   | 5.80%   | 5.52%    | -3.49% | -2.06% | -4.77%  | -1.90% | -8.58%  | -0.03%  | 5.42%     |
| 6 FY 13/14 | 8.01%   | 9.54%    | 14.93%   | 7.47%   | 8.47%    | 10.37% | 15.27% | 13.90%  | 6.70%  | 14.43%  | 7.28%   | 19.58%    |
| 7 FY 14/15 | 9.08%   | 5.57%    | 7.86%    | 14.10%  | 6.69%    | 9.40%  | 14.88% | 6.13%   | 11.65% | 14.61%  | 38.31%  | 7.44%     |
| 8 FY 15/16 | 4.09%   | -0.56%   | 7.46%    | 0.48%   | 15.82%   | 11.56% | 0.34%  | 1.63%   | 12.23% | -1.90%  | -18.95% | 6.57%     |
| 9 FY 16/17 | 5.58%   | 7.55%    | 4.10%    | 3.98%   | -8.74%   | 1.18%  | -3.14% | 4.97%   | -4.41% |         |         |           |

**City of Pharr**  
**Annual Sales Tax Activity Analysis FY 16/17 - GAAP Basis**

**Regular City Tax (1%)**

|           | <u>FY 16/17</u> |    | <u>FY 15/16</u> |    | <u>\$ Change</u> | <u>% Change</u> | <u>FY 16/17 Cum Change</u> |
|-----------|-----------------|----|-----------------|----|------------------|-----------------|----------------------------|
| October   | 689,917.11      | \$ | 653,446.24      | \$ | 36,470.87        | 5.58%           | \$ 36,470.87               |
| November  | 658,532.87      | \$ | 612,328.17      |    | 46,204.71        | 7.55%           | 82,675.58                  |
| December  | 784,999.81      | \$ | 754,092.00      |    | 30,907.81        | 4.10%           | 113,583.38                 |
| January   | 650,108.69      | \$ | 625,213.86      |    | 24,894.83        | 3.98%           | 138,478.22                 |
| February  | 631,972.98      | \$ | 692,508.46      |    | (60,535.48)      | -8.74%          | 77,942.74                  |
| March     | 822,473.68      | \$ | 812,921.43      |    | 9,552.25         | 1.18%           | 87,494.98                  |
| April     | 692,155.80      | \$ | 714,574.53      |    | (22,418.73)      | -3.14%          | 65,076.25                  |
| May       | 701,438.87      | \$ | 668,213.07      |    | 33,225.80        | 4.97%           | 98,302.05                  |
| June      | 769,052.75      | \$ | 804,502.10      |    | (35,449.35)      | -4.41%          | 62,852.69                  |
| July      | -               | \$ | 665,231.68      |    |                  |                 |                            |
| August    | -               | \$ | 658,640.28      |    |                  |                 |                            |
| September | -               | \$ | 728,717.85      |    |                  |                 |                            |
| Totals    | \$ 6,400,652.53 | \$ | 8,390,389.64    | \$ | 62,852.69        | 0.99%           |                            |

**Credit In Lieu of Property Tax (.5%)**

|           | <u>FY 16/17</u> |    | <u>FY 15/16</u> |    | <u>\$ Change</u> | <u>% Change</u> | <u>FY 16/17 Cum Change</u> |
|-----------|-----------------|----|-----------------|----|------------------|-----------------|----------------------------|
| October   | 344,958.55      | \$ | 326,723.12      | \$ | 18,235.44        | 5.58%           | \$ 18,235.44               |
| November  | 329,266.44      | \$ | 306,164.08      |    | 23,102.35        | 7.55%           | 41,337.79                  |
| December  | 392,499.90      | \$ | 377,046.00      |    | 15,453.90        | 4.10%           | 56,791.69                  |
| January   | 325,054.35      | \$ | 312,606.93      |    | 12,447.42        | 3.98%           | 69,239.11                  |
| February  | 315,986.49      | \$ | 346,254.23      |    | (30,267.74)      | -8.74%          | 38,971.37                  |
| March     | 411,236.84      | \$ | 406,460.72      |    | 4,776.12         | 1.18%           | 43,747.49                  |
| April     | 346,077.90      | \$ | 357,287.26      |    | (11,209.36)      | -3.14%          | 32,538.13                  |
| May       | 350,719.43      | \$ | 334,106.54      |    | 16,612.90        | 4.97%           | 49,151.02                  |
| June      | 384,526.37      | \$ | 402,251.05      |    | (17,724.68)      | -4.41%          | 31,426.35                  |
| July      | -               | \$ | 332,615.84      |    |                  |                 |                            |
| August    | -               | \$ | 329,320.14      |    |                  |                 |                            |
| September | -               | \$ | 364,358.93      |    |                  |                 |                            |
| Totals    | \$ 3,200,326.27 | \$ | 4,195,194.82    | \$ | 31,426.35        | 0.99%           |                            |

**PEDC (.5%)**

|           | <u>FY 16/17</u> |    | <u>FY 15/16</u> |    | <u>\$ Change</u> | <u>% Change</u> | <u>FY 16/17 Cum Change</u> |
|-----------|-----------------|----|-----------------|----|------------------|-----------------|----------------------------|
| October   | \$ 344,958.55   | \$ | 326,723.12      | \$ | 18,235.44        | 5.58%           | \$ 18,235.44               |
| November  | 329,266.44      | \$ | 306,164.08      |    | 23,102.35        | 7.55%           | 41,337.79                  |
| December  | 392,499.90      | \$ | 377,046.00      |    | 15,453.90        | 4.10%           | 56,791.69                  |
| January   | 325,054.35      | \$ | 312,606.93      |    | 12,447.42        | 3.98%           | 69,239.11                  |
| February  | 315,986.49      | \$ | 346,254.23      |    | (30,267.74)      | -8.74%          | 38,971.37                  |
| March     | 411,236.84      | \$ | 406,460.72      |    | 4,776.12         | 1.18%           | 43,747.49                  |
| April     | 346,077.90      | \$ | 357,287.26      |    | (11,209.36)      | -3.14%          | 32,538.13                  |
| May       | 350,719.43      | \$ | 334,106.54      |    | 16,612.90        | 4.97%           | 49,151.02                  |
| June      | 384,526.37      | \$ | 402,251.05      |    | (17,724.68)      | -4.41%          | 31,426.35                  |
| July      | -               | \$ | 332,615.84      |    |                  |                 |                            |
| August    | -               | \$ | 329,320.14      |    |                  |                 |                            |
| September | -               | \$ | 364,358.93      |    |                  |                 |                            |
| Totals    | \$ 3,200,326.27 | \$ | 4,195,194.82    | \$ | 31,426.35        | 0.99%           |                            |

**Total Sales Tax (2%)**

|           | <u>FY 16/17</u>  |    | <u>FY 15/16</u> |    | <u>\$ Change</u> | <u>FY 16/17 Budget</u> | <u>Actual vs. Budget</u>  |
|-----------|------------------|----|-----------------|----|------------------|------------------------|---------------------------|
| October   | \$ 1,379,834.21  | \$ | 1,306,892.47    | \$ | 72,941.74        | \$ 1,445,558.33        | (65,724)                  |
| November  | 1,317,065.74     | \$ | 1,224,656.33    |    | 92,409.41        | 1,445,558.33           | (128,493)                 |
| December  | 1,569,999.61     | \$ | 1,508,184.00    |    | 61,815.61        | 1,445,558.33           | 124,441                   |
| January   | 1,300,217.38     | \$ | 1,250,427.71    |    | 49,790           | 1,445,558.33           | (145,341)                 |
| February  | 1,263,945.96     | \$ | 1,385,016.92    |    | (121,071)        | 1,445,558.33           | (181,612)                 |
| March     | 1,644,947.35     | \$ | 1,625,842.86    |    | 19,104           | 1,445,558.33           | 199,389                   |
| April     | 1,384,311.59     | \$ | 1,429,149.05    |    | (44,837)         | 1,445,558.33           | (16,409)                  |
| May       | 1,402,877.73     | \$ | 1,336,426.14    |    | 66,452           | 1,445,558.33           | (109,132)                 |
| June      | 1,538,105.49     | \$ | 1,609,004.20    |    | (70,899)         | 1,445,558.33           | 163,446                   |
| July      |                  | \$ | 1,330,463.35    |    |                  | 1,445,558.33           |                           |
| August    |                  | \$ | 1,317,280.55    |    |                  | 1,445,558.33           |                           |
| September |                  | \$ | 1,457,435.70    |    |                  | 1,445,558.33           |                           |
| Totals    | \$ 12,801,305.06 | \$ | 16,780,779.28   | \$ | 125,705.38       | \$ 17,346,700.00       | (159,435.36) Total        |
|           |                  |    |                 |    | 0.99%            |                        | (119,576.52) City Portion |



## **AGENDA MEMORANDUM**

**BOARD:** City Commission

**AGENDA ITEM #:** 3.B.

**DATE SUBMITTED:** August 10, 2017

**MEETING DATE:** August 21, 2017

**FROM:** Karla Moya, Finance Director

**DEPARTMENT:** Finance

**DIRECTOR:** Karla Moya

**Agenda Item:** Submission of July 2017 Tax Collection Report.

**Classification:** Regular

(\* If closed session, City Attorney must review and approve.)

**Exclude Material from Public Packet?** No

**Reason:**

**Issue:**

**Financial Consideration:**

**Staff Recommendation:**

**Alternatives:**

---

### **ROUTING:**

Karla Moya

Created/Initiated - 08/10/2017

Karla Moya

Approved - 08/10/2017

Karla Moya

Approved - 08/10/2017

Patricia Rigney

Approved - 08/11/2017

City Management Office

Final Approval - 08/17/2017

MSB

PABLO "PAUL" VILLARREAL JR., ASSESSOR & COLLECTOR  
CITY OF PHARR TAXES COLLECTED FOR:  
JULY 2017

**COMPARATIVE RATE OF COLLECTIONS**

| CITY OF PHARR<br>CPR (33) | ORIGINAL<br>TAX LEVY | COLLECTED<br>TO DATE | DROPPED YRS<br>AFTER PURGE | MODIF.<br>TO DATE | TAXES<br>OUTSTANDING | PERCENT<br>2016/2017 | COLLECTED<br>2015/2016 |
|---------------------------|----------------------|----------------------|----------------------------|-------------------|----------------------|----------------------|------------------------|
| 2016 TAX ROLL             | 17,456,073.76        | 16,508,969.84        | -                          | (85,722.41)       | 861,381.51           | 95.04%               | 94.82%                 |
| 2015 & PRIOR YRS          | 2,471,614.90         | 568,922.56           | (23,137.89)                | (21,276.39)       | 1,858,278.06         | 23.44%               | 23.04%                 |
| ROLLBACK                  | 3,918.75             | 20,337.79            | -                          | 16,419.04         | -                    | 100.00%              | 92.82%                 |
| TOTALS                    | 19,931,607.41        | 17,098,230.19        | (23,137.89)                | (90,579.76)       | 2,719,659.57         |                      |                        |

**BREAKDOWN OF TAX COLLECTIONS AND FEES FOR THE MONTH OF JULY 2017**

|                            | CITY OF PHARR | MONTHLY<br>MODIFICATIONS |
|----------------------------|---------------|--------------------------|
| CURRENT YEAR-BASE TAX      | 133,009.49    | (288.93) CURRENT         |
| CURRENT YEAR-P&I           | 19,377.71     |                          |
| PRIOR YEARS-BASE TAX       | 24,461.34     | (15,460.70) PRIOR        |
| PRIOR YEARS-P&I            | 12,231.11     |                          |
| ROLLBACK                   |               | ROLLBACK                 |
| ROLLBACK P&I               |               |                          |
| ATTORNEY FEES              | 21,662.52     | (23,137.89) PURGED       |
| TOTAL COLLECTIONS          | 210,742.17    | (38,887.52)              |
| LESS TRANSFERRED           | 133,486.47    |                          |
| LESS IN TRANSIT            | 71,716.09     |                          |
| LESS DUE TO HCAD COMM. FEE | 26.61         |                          |
| LESS DUE TO CO TREASURER   | 5,513.00      |                          |
| BALANCE                    | -             |                          |

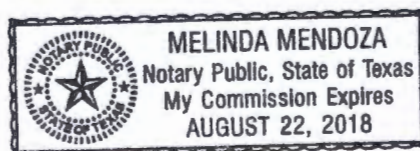
## \*\*\*\*\*AFFIDAVIT\*\*\*\*\*

I, PABLO "PAUL" VILLARREAL JR., ASSESSOR-COLLECTOR OF TAXES FOR THE CITY OF PHARR, DO  
SOLEMNLY SWEAR THAT THE ABOVE STATEMENT OF TAXES COLLECTED BY ME FOR  
THE MONTH OF JULY 2017 IS CORRECT.

*Pablo Villarreal Jr.*  
ASSESSOR-COLLECTOR OF TAXES FOR CITY OF PHARR, TEXAS

SWORN AND SUBSCRIBED BEFORE ME THIS 10th DAY OF AUGUST 2017 A.D.

*Melinda Mendoza*  
NOTARY PUBLIC, HIDALGO COUNTY, TEXAS



**PABLO "PAUL" VILLARREAL JR., ASSESSOR & COLLECTOR**  
**CITY OF PHARR**  
**TAX COLLECTION REPORT**  
**FOR THE MONTH OF JULY 2017**

| <b><u>AD VALOREM - CITY OF PHARR</u></b> | <b><u>2016-2017</u></b> | <b><u>2015-2016</u></b> | <b><u>DIFFERENCE</u></b> |
|------------------------------------------|-------------------------|-------------------------|--------------------------|
| <b><u>2016 CURRENT</u></b>               |                         |                         |                          |
| ORIGINAL LEVY                            | 17,456,073.76           | 16,681,597.30           | 774,476.46               |
| MODIFICATIONS                            | (85,722.41)             | (12,135.86)             | (73,586.55)              |
| CURRENT LEVY                             | 17,370,351.35           | 16,669,461.44           | 700,889.91               |
| CURRENT COLLECTIONS THIS MONTH           | 133,009.49              | 112,574.38              | 20,435.11                |
| <b>CURRENT COLLECTIONS TO DATE</b>       | <b>16,508,969.84</b>    | <b>15,806,187.78</b>    | <b>702,782.06</b>        |
| OUTSTANDING TO DATE                      | 861,381.51              | 863,273.66              | (1,892.15)               |
| PERCENT COLLECTED/ORIGINAL               | 94.57%                  | 94.75%                  | -0.18%                   |
| PERCENT COLLECTED/MODIFIED               | 95.04%                  | 94.82%                  | 0.22%                    |
| <b>TOTAL COLLECTIONS FISCAL YEAR</b>     | <b>16,508,969.84</b>    | <b>15,806,187.78</b>    |                          |
| <b><u>DELINQUENT</u></b>                 |                         |                         |                          |
| ORIGINAL LEVY                            | 2,471,614.90            | 2,442,437.72            | 29,177.18                |
| MODIFICATIONS                            | (44,414.28)             | (39,625.78)             | (4,788.50)               |
| DELINQUENT LEVY                          | 2,427,200.62            | 2,402,811.94            | 24,388.68                |
| DELINQUENT COLLECTIONS THIS MONTH        | 24,461.34               | 64,338.54               | (39,877.20)              |
| <b>DELINQUENT COLLECTIONS TO DATE</b>    | <b>568,922.56</b>       | <b>553,614.52</b>       | <b>15,308.04</b>         |
| OUTSTANDING TO DATE                      | 1,858,278.06            | 1,849,197.42            | 9,080.64                 |
| PERCENT COLLECTED/ORIGINAL               | 23.02%                  | 22.67%                  | 0.35%                    |
| PERCENT COLLECTED/MODIFIED               | 23.44%                  | 23.04%                  | 0.40%                    |
| <b>TOTAL COLLECTIONS FISCAL YEAR</b>     | <b>568,922.56</b>       | <b>553,614.52</b>       |                          |
| <b><u>ROLLBACK</u></b>                   |                         |                         |                          |
| ORIGINAL LEVY                            | 3,918.75                | 0.00                    | 3,918.75                 |
| MODIFICATIONS                            | 16,419.04               | 54,589.16               | (38,170.12)              |
| ROLLBACK LEVY                            | 20,337.79               | 54,589.16               | (34,251.37)              |
| ROLLBACK COLLECTIONS THIS MONTH          | 16,426.02               | 0.00                    | 16,426.02                |
| <b>ROLLBACK COLLECTIONS TO DATE</b>      | <b>20,337.79</b>        | <b>50,670.41</b>        | <b>(30,332.62)</b>       |
| OUTSTANDING TO DATE                      | 0.00                    | 3,918.75                | (3,918.75)               |
| PERCENT COLLECTED/ORIGINAL               | 518.99%                 | #DIV/0!                 | #DIV/0!                  |
| PERCENT COLLECTED/MODIFIED               | 100.00%                 | 92.82%                  | 7.18%                    |
| <b>TOTAL COLLECTIONS FISCAL YEAR</b>     | <b>20,337.79</b>        | <b>50,670.41</b>        |                          |

**PABLO (PAUL) VILLARREAL, JR., TAX ASSESSOR/COLLECTOR  
CITY OF PHARR  
AS OF JULY 2017**

| <b>33</b>      |              |             |            |                |               |              |             |           |              |                 |            |            |          |                    |
|----------------|--------------|-------------|------------|----------------|---------------|--------------|-------------|-----------|--------------|-----------------|------------|------------|----------|--------------------|
| REPORT<br>DATE | CURR<br>BASE | CURR<br>P&I | CURR<br>RB | CURR<br>RB P&I | PRIOR<br>BASE | PRIOR<br>P&I | PRIOR<br>RB | RB<br>P&I | ATTY<br>FEES | ATTY<br>RBFEEES | TOTAL      | TRANS.     | DIFF.    | DATE OF<br>TRANSF. |
| 3-Jul          | 3,915.20     | 438.83      |            |                | 564.52        | 296.40       |             |           | 188.61       |                 | 5,403.56   |            | 5,403.56 |                    |
| 5-Jul          | 4,517.50     | 512.36      |            |                | 1,337.22      | 503.54       |             |           | 332.90       |                 | 7,203.52   | 7,094.08   | 109.44   | 12-Jul             |
| 6-Jul          | 20,781.76    | 2,922.41    |            |                | 1,895.05      | 657.46       |             |           | 1,065.31     |                 | 27,321.99  | 27,321.99  | (0.00)   | 13-Jul             |
| 7-Jul          | 7,711.64     | 1,048.47    |            |                | 1,468.07      | 533.71       |             |           | 741.49       |                 | 11,503.38  | 11,503.38  | 0.00     | 14-Jul             |
| 10-Jul         | 3,014.05     | 457.37      |            |                | (4,836.05)    | (132.29)     |             |           | 694.86       |                 | (802.06)   | 0.00       | (802.06) |                    |
| 11-Jul         | 2,159.88     | 312.43      |            |                | 1,426.40      | 647.60       |             |           | 613.96       |                 | 5,160.27   | 4,358.21   | 802.06   | 18-Jul             |
| 12-Jul         | 9,036.74     | 1,535.14    |            |                | 608.18        | 224.20       |             |           | 1,633.05     |                 | 13,037.31  | 13,037.31  | 0.00     | 19-Jul             |
| 13-Jul         | 2,901.10     | 331.63      |            |                | 533.51        | 235.55       |             |           | 440.46       |                 | 4,442.25   | 4,442.25   | 0.00     | 20-Jul             |
| 14-Jul         | 3,846.99     | 632.41      |            |                | 378.90        | 160.90       |             |           | 694.47       |                 | 5,713.67   | 5,713.67   | (0.00)   | 21-Jul             |
| 17-Jul         | 3,880.81     | 498.17      |            |                | 935.18        | 383.74       |             |           | 638.41       |                 | 6,336.31   | 6,336.31   | (0.00)   | 24-Jul             |
| 18-Jul         | 7,510.24     | 1,227.71    |            |                | 1,164.70      | 449.78       |             |           | 1,441.98     |                 | 11,794.41  | 11,794.41  | 0.00     | 25-Jul             |
| 19-Jul         | 8,780.60     | 1,510.09    |            |                | 661.16        | 276.63       |             |           | 1,648.66     |                 | 12,877.14  | 12,877.14  | 0.00     | 26-Jul             |
| 20-Jul         | 4,053.93     | 591.41      |            |                | 1,302.50      | 482.10       |             |           | 825.77       |                 | 7,255.71   | 7,255.71   | 0.00     | 27-Jul             |
| 21-Jul         | 5,057.24     | 789.02      |            |                | 2,164.00      | 995.76       |             |           | 1,247.87     |                 | 10,253.89  | 10,253.89  | 0.00     | 28-Jul             |
| 24-Jul         | 6,050.20     | 875.81      |            |                | 2,308.13      | 1,034.99     |             |           | 1,228.99     |                 | 11,498.12  | 11,498.12  | (0.00)   | 31-Jul             |
| 25-Jul         | 3,062.34     | 443.88      |            |                | 1,387.46      | 704.88       |             |           | 731.88       |                 | 6,330.44   | 6,330.44   | 0.00     | 1-Aug              |
| 26-Jul         | 3,188.14     | 430.75      |            |                | 2,267.62      | 915.43       |             |           | 862.49       |                 | 7,664.43   | 7,664.43   | 0.00     | 2-Aug              |
| 27-Jul         | 7,537.57     | 1,084.52    |            |                | 769.32        | 322.45       |             |           | 1,228.25     |                 | 10,942.11  | 10,942.11  | 0.00     | 3-Aug              |
| 28-Jul         | 13,177.21    | 2,052.58    |            |                | 971.94        | 416.96       |             |           | 2,207.17     |                 | 18,825.86  | 18,825.86  | 0.00     | 4-Aug              |
| 31-Jul         | 12,826.35    | 1,682.72    |            |                | 7,153.53      | 3,121.32     |             |           | 3,195.94     |                 | 27,979.86  | 27,953.25  | 26.61    | 7-Aug              |
|                |              |             |            |                |               |              |             |           |              |                 | 0.00       |            | 0.00     |                    |
|                |              |             |            |                |               |              |             |           |              |                 | 0.00       |            | 0.00     |                    |
|                |              |             |            |                |               |              |             |           |              |                 | 0.00       |            | 0.00     |                    |
|                |              |             |            |                |               |              |             |           |              |                 | 0.00       |            | 0.00     |                    |
|                |              |             |            |                |               |              |             |           |              |                 | 0.00       |            | 0.00     |                    |
| TTL            | 133,009.49   | 19,377.71   | 0.00       | 0.00           | 24,461.34     | 12,231.11    | 0.00        | 0.00      | 21,662.52    | 0.00            | 210,742.17 | 205,202.56 | 5,539.61 |                    |

|                        |                   |
|------------------------|-------------------|
| OVERALL TOTAL          | 210,742.17        |
| LESS REFUNDS           | 0.00              |
| LESS HCAD COMM FEES    | 26.61             |
| LESS COMM/COST         | 5,513.00          |
| BALANCE                | <u>205,202.56</u> |
| LESS TRANSFERRED       | 133,486.47        |
| LESS TRANSF IN TRANSIT | <u>71,716.09</u>  |
| BALANCE PENDING        | 0.00              |

08/02/2017 13:10:39 2796124  
 TC298-D SELECTION: SYSTEM  
 RECEIPT DATE: ALL

TAX COLLECTION SYSTEM  
 DEPOSIT DISTRIBUTION  
 FROM: 07/01/2017 THRU 07/31/2017  
 JURISDICTION: 0033 CITY OF PHARR

PAGE: 42  
 EXCLUDES AG ROLLBACK

| YEAR | FUND  | TAX<br>RATE | LEVY<br>PAID | DISCOUNT<br>GIVEN | PENALTY<br>INTEREST | TIF<br>AMOUNT | DISBURSE<br>TOTAL | ATTORNEY  | OTHER<br>FEES | REFUND<br>AMOUNT | PAYMENT<br>AMOUNT |
|------|-------|-------------|--------------|-------------------|---------------------|---------------|-------------------|-----------|---------------|------------------|-------------------|
| 2016 | M & O | .582100     | 118,386.65   | .00               | 17,247.39           | 1,998.41-     | 133,635.63        | 15,504.47 | .00           | .00              | 151,138.51        |
|      | I & S | .071900     | 14,622.84    | .00               | 2,130.32            | 246.84-       | 16,506.32         | .00       | .00           | .00              | 16,753.16         |
|      | TOTAL | .654000     | 133,009.49   | .00               | 19,377.71           | 2,245.25-     | 150,141.95        | 15,504.47 | .00           | .00              | 167,891.67        |
| 2015 | M & O | .582100     | 14,112.43    | .00               | 4,023.77            | .00           | 18,136.20         | 2,921.23  | .00           | .00              | 21,057.43         |
|      | I & S | .071900     | 1,743.24     | .00               | 497.02              | .00           | 2,240.26          | .00       | .00           | .00              | 2,240.26          |
|      | TOTAL | .654000     | 15,855.67    | .00               | 4,520.79            | .00           | 20,376.46         | 2,921.23  | .00           | .00              | 23,297.69         |
| 2014 | M & O | .608100     | 7,382.73     | .00               | 3,076.07            | 73.60-        | 10,385.20         | 1,683.12  | .00           | .00              | 12,141.92         |
|      | I & S | .071900     | 872.98       | .00               | 363.61              | 8.70-         | 1,227.89          | .00       | .00           | .00              | 1,236.59          |
|      | TOTAL | .680000     | 8,255.71     | .00               | 3,439.68            | 82.30-        | 11,613.09         | 1,683.12  | .00           | .00              | 13,378.51         |
| 2013 | M & O | .605000     | 1,981.82     | .00               | 1,063.54            | .00           | 3,045.36          | 498.01    | .00           | .00              | 3,543.37          |
|      | I & S | .075000     | 245.66       | .00               | 131.81              | .00           | 377.47            | .00       | .00           | .00              | 377.47            |
|      | TOTAL | .680000     | 2,227.48     | .00               | 1,195.35            | .00           | 3,422.83          | 498.01    | .00           | .00              | 3,920.84          |
| 2012 | M & O | .602600     | 1,515.61     | .00               | 960.15              | .00           | 2,475.76          | 380.76    | .00           | .00              | 2,856.52          |
|      | I & S | .077400     | 194.68       | .00               | 123.31              | .00           | 317.99            | .00       | .00           | .00              | 317.99            |
|      | TOTAL | .680000     | 1,710.29     | .00               | 1,083.46            | .00           | 2,793.75          | 380.76    | .00           | .00              | 3,174.51          |
| 2011 | M & O | .602100     | 774.39-      | .00               | 556.03              | .00           | 218.36-           | 278.43    | .00           | .00              | 60.07             |
|      | I & S | .077900     | 100.21-      | .00               | 71.96               | .00           | 28.25-            | .00       | .00           | .00              | 28.25-            |
|      | TOTAL | .680000     | 874.60-      | .00               | 627.99              | .00           | 246.61-           | 278.43    | .00           | .00              | 31.82             |
| 2010 | M & O | .601800     | 1,554.04-    | .00               | 49.14               | .00           | 1,504.90-         | 116.91    | .00           | .00              | 1,387.99-         |
|      | I & S | .078200     | 201.93-      | .00               | 6.40                | .00           | 195.53-           | .00       | .00           | .00              | 195.53-           |
|      | TOTAL | .680000     | 1,755.97-    | .00               | 55.54               | .00           | 1,700.43-         | 116.91    | .00           | .00              | 1,583.52-         |
| 2009 | M & O | .601800     | 1,663.70-    | .00               | 27.08               | .00           | 1,636.62-         | 68.91     | .00           | .00              | 1,567.71-         |
|      | I & S | .078200     | 216.21-      | .00               | 3.55                | .00           | 212.66-           | .00       | .00           | .00              | 212.66-           |
|      | TOTAL | .680000     | 1,879.91-    | .00               | 30.63               | .00           | 1,849.28-         | 68.91     | .00           | .00              | 1,780.37-         |
| 2008 | M & O | .602940     | 319.21       | .00               | 363.54              | .00           | 682.75            | 115.81    | .00           | .00              | 798.56            |
|      | I & S | .078910     | 41.77        | .00               | 47.58               | .00           | 89.35             | .00       | .00           | .00              | 89.35             |
|      | TOTAL | .681850     | 360.98       | .00               | 411.12              | .00           | 772.10            | 115.81    | .00           | .00              | 887.91            |
| 2007 | M & O | .596130     | 8.65         | .00               | 10.90               | .00           | 19.55             | 3.36      | .00           | .00              | 22.91             |
|      | I & S | .086990     | 1.26         | .00               | 1.59                | .00           | 2.85              | .00       | .00           | .00              | 2.85              |
|      | TOTAL | .683120     | 9.91         | .00               | 12.49               | .00           | 22.40             | 3.36      | .00           | .00              | 25.76             |
| 2006 | M & O | .593130     | 41.64        | .00               | 49.36               | .00           | 91.00             | 12.92     | .00           | .00              | 103.92            |
|      | I & S | .089990     | 6.32         | .00               | 7.49                | .00           | 13.81             | .00       | .00           | .00              | 13.81             |
|      | TOTAL | .683120     | 47.96        | .00               | 56.85               | .00           | 104.81            | 12.92     | .00           | .00              | 117.73            |
| 2005 | M & O | .593130     | 48.22        | .00               | 53.87               | .00           | 102.09            | 11.25     | .00           | .00              | 113.34            |
|      | I & S | .089990     | 7.32         | .00               | 8.17                | .00           | 15.49             | .00       | .00           | .00              | 15.49             |
|      | TOTAL | .683120     | 55.54        | .00               | 62.04               | .00           | 117.58            | 11.25     | .00           | .00              | 128.83            |



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TAX COLLECTION SYSTEM  
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 JURISDICTION: 0033 CITY OF PHARR

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 EXCLUDES AG ROLLBACK

| YEAR | FUND  | TAX<br>RATE | LEVY<br>PAID | DISCOUNT<br>GIVEN | PENALTY<br>INTEREST | TIF<br>AMOUNT | DISBURSE<br>TOTAL | ATTORNEY  | OTHER<br>FEES | REFUND<br>AMOUNT | PAYMENT<br>AMOUNT |
|------|-------|-------------|--------------|-------------------|---------------------|---------------|-------------------|-----------|---------------|------------------|-------------------|
| 2004 | M & O | .601650     | 21.15        | .00               | 34.28               | .00           | 55.43             | 9.45      | .00           | .00              | 64.88             |
|      | I & S | .081470     | 2.86         | .00               | 4.64                | .00           | 7.50              | .00       | .00           | .00              | 7.50              |
|      | TOTAL | .683120     | 24.01        | .00               | 38.92               | .00           | 62.93             | 9.45      | .00           | .00              | 72.38             |
| 2003 | M & O | .596220     | 55.37        | .00               | 89.10               | .00           | 144.47            | 18.99     | .00           | .00              | 163.46            |
|      | I & S | .086900     | 8.06         | .00               | 12.98               | .00           | 21.04             | .00       | .00           | .00              | 21.04             |
|      | TOTAL | .683120     | 63.43        | .00               | 102.08              | .00           | 165.51            | 18.99     | .00           | .00              | 184.50            |
| 2002 | M & O | .590210     | 65.12        | .00               | 102.52              | .00           | 167.64            | 12.51     | .00           | .00              | 180.15            |
|      | I & S | .099790     | 11.01        | .00               | 17.33               | .00           | 28.34             | .00       | .00           | .00              | 28.34             |
|      | TOTAL | .690000     | 76.13        | .00               | 119.85              | .00           | 195.98            | 12.51     | .00           | .00              | 208.49            |
| 2001 | M & O | .564720     | 155.11       | .00               | 235.16              | .00           | 390.27            | .78       | .00           | .00              | 391.05            |
|      | I & S | .097590     | 26.79        | .00               | 40.64               | .00           | 67.43             | .00       | .00           | .00              | 67.43             |
|      | TOTAL | .662310     | 181.90       | .00               | 275.80              | .00           | 457.70            | .78       | .00           | .00              | 458.48            |
| 2000 | M & O | .533960     | 41.95        | .00               | 70.77               | .00           | 112.72            | 7.86      | .00           | .00              | 120.58            |
|      | I & S | .108350     | 8.52         | .00               | 14.36               | .00           | 22.88             | .00       | .00           | .00              | 22.88             |
|      | TOTAL | .642310     | 50.47        | .00               | 85.13               | .00           | 135.60            | 7.86      | .00           | .00              | 143.46            |
| 1999 | M & O | .529360     | 18.83        | .00               | 41.81               | .00           | 60.64             | 11.04     | .00           | .00              | 71.68             |
|      | I & S | .112950     | 4.02         | .00               | 8.92                | .00           | 12.94             | .00       | .00           | .00              | 12.94             |
|      | TOTAL | .642310     | 22.85        | .00               | 50.73               | .00           | 73.58             | 11.04     | .00           | .00              | 84.62             |
| 1996 | M & O | .516090     | 14.30        | .00               | 31.39               | .00           | 45.69             | 6.06      | .00           | .00              | 51.75             |
|      | I & S | .083910     | 2.32         | .00               | 5.10                | .00           | 7.42              | .00       | .00           | .00              | 7.42              |
|      | TOTAL | .600000     | 16.62        | .00               | 36.49               | .00           | 53.11             | 6.06      | .00           | .00              | 59.17             |
| 1995 | M & O | .510030     | 5.70         | .00               | 9.78                | .00           | 15.48             | .00       | .00           | .00              | 15.48             |
|      | I & S | .089970     | 1.00         | .00               | 1.73                | .00           | 2.73              | .00       | .00           | .00              | 2.73              |
|      | TOTAL | .600000     | 6.70         | .00               | 11.51               | .00           | 18.21             | .00       | .00           | .00              | 18.21             |
| 1994 | M & O | .471740     | 1.35         | .00               | 3.27                | .00           | 4.62              | .65       | .00           | .00              | 5.27              |
|      | I & S | .098260     | .28          | .00               | .68                 | .00           | .96               | .00       | .00           | .00              | .96               |
|      | TOTAL | .570000     | 1.63         | .00               | 3.95                | .00           | 5.58              | .65       | .00           | .00              | 6.23              |
| 1992 | M & O | .447640     | 3.63         | .00               | 8.56                | .00           | 12.19             | .00       | .00           | .00              | 12.19             |
|      | I & S | .112360     | .91          | .00               | 2.15                | .00           | 3.06              | .00       | .00           | .00              | 3.06              |
|      | TOTAL | .560000     | 4.54         | .00               | 10.71               | .00           | 15.25             | .00       | .00           | .00              | 15.25             |
| ALL  | M & O |             | 140,187.34   | .00               | 28,107.48           | 2,072.01-     | 166,222.81        | 21,662.52 | .00           | .00              | 189,957.34        |
| ALL  | I & S |             | 17,283.49    | .00               | 3,501.34            | 255.54-       | 20,529.29         | .00       | .00           | .00              | 20,784.83         |
| ALL  | TOTAL |             | 157,470.83   | .00               | 31,608.82           | 2,327.55-     | 186,752.10        | 21,662.52 | .00           | .00              | 210,742.17        |

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TAX COLLECTION SYSTEM  
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EXCLUDES AG ROLLBACK

| YEAR | FUND  | TAX<br>RATE | LEVY<br>PAID | DISCOUNT<br>GIVEN | PENALTY<br>INTEREST | TIF<br>AMOUNT | DISBURSE<br>TOTAL | ATTORNEY  | OTHER<br>FEES | REFUND<br>AMOUNT | PAYMENT<br>AMOUNT |
|------|-------|-------------|--------------|-------------------|---------------------|---------------|-------------------|-----------|---------------|------------------|-------------------|
| DLQ  | M & O |             | 21,800.69    | .00               | 10,860.09           | 73.60-        | 32,587.18         | 6,158.05  | .00           | .00              | 38,818.83         |
| DLQ  | I & S |             | 2,660.65     | .00               | 1,371.02            | 8.70-         | 4,022.97          | .00       | .00           | .00              | 4,031.67          |
| DLQ  | TOTAL |             | 24,461.34    | .00               | 12,231.11           | 82.30-        | 36,610.15         | 6,158.05  | .00           | .00              | 42,850.50         |
| CURR | M & O |             | 118,386.65   | .00               | 17,247.39           | 1,998.41-     | 133,635.63        | 15,504.47 | .00           | .00              | 151,138.51        |
| CURR | I & S |             | 14,622.84    | .00               | 2,130.32            | 246.84-       | 16,506.32         | .00       | .00           | .00              | 16,753.16         |
| CURR | TOTAL |             | 133,009.49   | .00               | 19,377.71           | 2,245.25-     | 150,141.95        | 15,504.47 | .00           | .00              | 167,891.67        |

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TAX COLLECTION SYSTEM  
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 INCLUDES AG ROLLBACK

| YEAR | FUND  | TAX<br>RATE | LEVY<br>PAID | DISCOUNT<br>GIVEN | PENALTY<br>INTEREST | TIF<br>AMOUNT | DISBURSE<br>TOTAL | ATTORNEY  | OTHER<br>FEES | REFUND<br>AMOUNT | PAYMENT<br>AMOUNT |
|------|-------|-------------|--------------|-------------------|---------------------|---------------|-------------------|-----------|---------------|------------------|-------------------|
| 2016 | M & O | .582100     | 118,386.65   | .00               | 17,247.39           | 1,998.41-     | 133,635.63        | 15,504.47 | .00           | .00              | 151,138.51        |
|      | I & S | .071900     | 14,622.84    | .00               | 2,130.32            | 246.84-       | 16,506.32         | .00       | .00           | .00              | 16,753.16         |
|      | TOTAL | .654000     | 133,009.49   | .00               | 19,377.71           | 2,245.25-     | 150,141.95        | 15,504.47 | .00           | .00              | 167,891.67        |
| 2015 | M & O | .582100     | 14,112.43    | .00               | 4,023.77            | .00           | 18,136.20         | 2,921.23  | .00           | .00              | 21,057.43         |
|      | I & S | .071900     | 1,743.24     | .00               | 497.02              | .00           | 2,240.26          | .00       | .00           | .00              | 2,240.26          |
|      | TOTAL | .654000     | 15,855.67    | .00               | 4,520.79            | .00           | 20,376.46         | 2,921.23  | .00           | .00              | 23,297.69         |
| 2014 | M & O | .608100     | 7,382.73     | .00               | 3,076.07            | 73.60-        | 10,385.20         | 1,683.12  | .00           | .00              | 12,141.92         |
|      | I & S | .071900     | 872.98       | .00               | 363.61              | 8.70-         | 1,227.89          | .00       | .00           | .00              | 1,236.59          |
|      | TOTAL | .680000     | 8,255.71     | .00               | 3,439.68            | 82.30-        | 11,613.09         | 1,683.12  | .00           | .00              | 13,378.51         |
| 2013 | M & O | .605000     | 1,981.82     | .00               | 1,063.54            | .00           | 3,045.36          | 498.01    | .00           | .00              | 3,543.37          |
|      | I & S | .075000     | 245.66       | .00               | 131.81              | .00           | 377.47            | .00       | .00           | .00              | 377.47            |
|      | TOTAL | .680000     | 2,227.48     | .00               | 1,195.35            | .00           | 3,422.83          | 498.01    | .00           | .00              | 3,920.84          |
| 2012 | M & O | .602600     | 1,515.61     | .00               | 960.15              | .00           | 2,475.76          | 380.76    | .00           | .00              | 2,856.52          |
|      | I & S | .077400     | 194.68       | .00               | 123.31              | .00           | 317.99            | .00       | .00           | .00              | 317.99            |
|      | TOTAL | .680000     | 1,710.29     | .00               | 1,083.46            | .00           | 2,793.75          | 380.76    | .00           | .00              | 3,174.51          |
| 2011 | M & O | .602100     | 774.39-      | .00               | 556.03              | .00           | 218.36-           | 278.43    | .00           | .00              | 60.07             |
|      | I & S | .077900     | 100.21-      | .00               | 71.96               | .00           | 28.25-            | .00       | .00           | .00              | 28.25-            |
|      | TOTAL | .680000     | 874.60-      | .00               | 627.99              | .00           | 246.61-           | 278.43    | .00           | .00              | 31.82             |
| 2010 | M & O | .601800     | 1,554.04-    | .00               | 49.14               | .00           | 1,504.90-         | 116.91    | .00           | .00              | 1,387.99-         |
|      | I & S | .078200     | 201.93-      | .00               | 6.40                | .00           | 195.53-           | .00       | .00           | .00              | 195.53-           |
|      | TOTAL | .680000     | 1,755.97-    | .00               | 55.54               | .00           | 1,700.43-         | 116.91    | .00           | .00              | 1,583.52-         |
| 2009 | M & O | .601800     | 1,663.70-    | .00               | 27.08               | .00           | 1,636.62-         | 68.91     | .00           | .00              | 1,567.71-         |
|      | I & S | .078200     | 216.21-      | .00               | 3.55                | .00           | 212.66-           | .00       | .00           | .00              | 212.66-           |
|      | TOTAL | .680000     | 1,879.91-    | .00               | 30.63               | .00           | 1,849.28-         | 68.91     | .00           | .00              | 1,780.37-         |
| 2008 | M & O | .602940     | 319.21       | .00               | 363.54              | .00           | 682.75            | 115.81    | .00           | .00              | 798.56            |
|      | I & S | .078910     | 41.77        | .00               | 47.58               | .00           | 89.35             | .00       | .00           | .00              | 89.35             |
|      | TOTAL | .681850     | 360.98       | .00               | 411.12              | .00           | 772.10            | 115.81    | .00           | .00              | 887.91            |
| 2007 | M & O | .596130     | 8.65         | .00               | 10.90               | .00           | 19.55             | 3.36      | .00           | .00              | 22.91             |
|      | I & S | .086990     | 1.26         | .00               | 1.59                | .00           | 2.85              | .00       | .00           | .00              | 2.85              |
|      | TOTAL | .683120     | 9.91         | .00               | 12.49               | .00           | 22.40             | 3.36      | .00           | .00              | 25.76             |
| 2006 | M & O | .593130     | 41.64        | .00               | 49.36               | .00           | 91.00             | 12.92     | .00           | .00              | 103.92            |
|      | I & S | .089990     | 6.32         | .00               | 7.49                | .00           | 13.81             | .00       | .00           | .00              | 13.81             |
|      | TOTAL | .683120     | 47.96        | .00               | 56.85               | .00           | 104.81            | 12.92     | .00           | .00              | 117.73            |
| 2005 | M & O | .593130     | 48.22        | .00               | 53.87               | .00           | 102.09            | 11.25     | .00           | .00              | 113.34            |
|      | I & S | .089990     | 7.32         | .00               | 8.17                | .00           | 15.49             | .00       | .00           | .00              | 15.49             |
|      | TOTAL | .683120     | 55.54        | .00               | 62.04               | .00           | 117.58            | 11.25     | .00           | .00              | 128.83            |

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 TC298-D SELECTION: SYSTEM  
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TAX COLLECTION SYSTEM  
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 INCLUDES AG ROLLBACK

| YEAR | FUND  | TAX<br>RATE | LEVY<br>PAID | DISCOUNT<br>GIVEN | PENALTY<br>INTEREST | TIF<br>AMOUNT | DISBURSE<br>TOTAL | ATTORNEY  | OTHER<br>FEES | REFUND<br>AMOUNT | PAYMENT<br>AMOUNT |
|------|-------|-------------|--------------|-------------------|---------------------|---------------|-------------------|-----------|---------------|------------------|-------------------|
| 2004 | M & O | .601650     | 21.15        | .00               | 34.28               | .00           | 55.43             | 9.45      | .00           | .00              | 64.88             |
|      | I & S | .081470     | 2.86         | .00               | 4.64                | .00           | 7.50              | .00       | .00           | .00              | 7.50              |
|      | TOTAL | .683120     | 24.01        | .00               | 38.92               | .00           | 62.93             | 9.45      | .00           | .00              | 72.38             |
| 2003 | M & O | .596220     | 55.37        | .00               | 89.10               | .00           | 144.47            | 18.99     | .00           | .00              | 163.46            |
|      | I & S | .086900     | 8.06         | .00               | 12.98               | .00           | 21.04             | .00       | .00           | .00              | 21.04             |
|      | TOTAL | .683120     | 63.43        | .00               | 102.08              | .00           | 165.51            | 18.99     | .00           | .00              | 184.50            |
| 2002 | M & O | .590210     | 65.12        | .00               | 102.52              | .00           | 167.64            | 12.51     | .00           | .00              | 180.15            |
|      | I & S | .099790     | 11.01        | .00               | 17.33               | .00           | 28.34             | .00       | .00           | .00              | 28.34             |
|      | TOTAL | .690000     | 76.13        | .00               | 119.85              | .00           | 195.98            | 12.51     | .00           | .00              | 208.49            |
| 2001 | M & O | .564720     | 155.11       | .00               | 235.16              | .00           | 390.27            | .78       | .00           | .00              | 391.05            |
|      | I & S | .097590     | 26.79        | .00               | 40.64               | .00           | 67.43             | .00       | .00           | .00              | 67.43             |
|      | TOTAL | .662310     | 181.90       | .00               | 275.80              | .00           | 457.70            | .78       | .00           | .00              | 458.48            |
| 2000 | M & O | .533960     | 41.95        | .00               | 70.77               | .00           | 112.72            | 7.86      | .00           | .00              | 120.58            |
|      | I & S | .108350     | 8.52         | .00               | 14.36               | .00           | 22.88             | .00       | .00           | .00              | 22.88             |
|      | TOTAL | .642310     | 50.47        | .00               | 85.13               | .00           | 135.60            | 7.86      | .00           | .00              | 143.46            |
| 1999 | M & O | .529360     | 18.83        | .00               | 41.81               | .00           | 60.64             | 11.04     | .00           | .00              | 71.68             |
|      | I & S | .112950     | 4.02         | .00               | 8.92                | .00           | 12.94             | .00       | .00           | .00              | 12.94             |
|      | TOTAL | .642310     | 22.85        | .00               | 50.73               | .00           | 73.58             | 11.04     | .00           | .00              | 84.62             |
| 1996 | M & O | .516090     | 14.30        | .00               | 31.39               | .00           | 45.69             | 6.06      | .00           | .00              | 51.75             |
|      | I & S | .083910     | 2.32         | .00               | 5.10                | .00           | 7.42              | .00       | .00           | .00              | 7.42              |
|      | TOTAL | .600000     | 16.62        | .00               | 36.49               | .00           | 53.11             | 6.06      | .00           | .00              | 59.17             |
| 1995 | M & O | .510030     | 5.70         | .00               | 9.78                | .00           | 15.48             | .00       | .00           | .00              | 15.48             |
|      | I & S | .089970     | 1.00         | .00               | 1.73                | .00           | 2.73              | .00       | .00           | .00              | 2.73              |
|      | TOTAL | .600000     | 6.70         | .00               | 11.51               | .00           | 18.21             | .00       | .00           | .00              | 18.21             |
| 1994 | M & O | .471740     | 1.35         | .00               | 3.27                | .00           | 4.62              | .65       | .00           | .00              | 5.27              |
|      | I & S | .098260     | .28          | .00               | .68                 | .00           | .96               | .00       | .00           | .00              | .96               |
|      | TOTAL | .570000     | 1.63         | .00               | 3.95                | .00           | 5.58              | .65       | .00           | .00              | 6.23              |
| 1992 | M & O | .447640     | 3.63         | .00               | 8.56                | .00           | 12.19             | .00       | .00           | .00              | 12.19             |
|      | I & S | .112360     | .91          | .00               | 2.15                | .00           | 3.06              | .00       | .00           | .00              | 3.06              |
|      | TOTAL | .560000     | 4.54         | .00               | 10.71               | .00           | 15.25             | .00       | .00           | .00              | 15.25             |
| ALL  | M & O |             | 140,187.34   | .00               | 28,107.48           | 2,072.01-     | 166,222.81        | 21,662.52 | .00           | .00              | 189,957.34        |
| ALL  | I & S |             | 17,283.49    | .00               | 3,501.34            | 255.54-       | 20,529.29         | .00       | .00           | .00              | 20,784.83         |
| ALL  | TOTAL |             | 157,470.83   | .00               | 31,608.82           | 2,327.55-     | 186,752.10        | 21,662.52 | .00           | .00              | 210,742.17        |

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TC298-D SELECTION: SYSTEM  
RECEIPT DATE: ALL

TAX COLLECTION SYSTEM  
DEPOSIT DISTRIBUTION  
FROM: 07/01/2017 THRU 07/31/2017  
JURISDICTION: 0033 CITY OF PHARR

PAGE: 44  
INCLUDES AG ROLLBACK

| YEAR | FUND  | TAX<br>RATE | LEVY<br>PAID | DISCOUNT<br>GIVEN | PENALTY<br>INTEREST | TIF<br>AMOUNT | DISBURSE<br>TOTAL | ATTORNEY  | OTHER<br>FEES | REFUND<br>AMOUNT | PAYMENT<br>AMOUNT |
|------|-------|-------------|--------------|-------------------|---------------------|---------------|-------------------|-----------|---------------|------------------|-------------------|
| DLQ  | M & O |             | 21,800.69    | .00               | 10,860.09           | 73.60-        | 32,587.18         | 6,158.05  | .00           | .00              | 38,818.83         |
| DLQ  | I & S |             | 2,660.65     | .00               | 1,371.02            | 8.70-         | 4,022.97          | .00       | .00           | .00              | 4,031.67          |
| DLQ  | TOTAL |             | 24,461.34    | .00               | 12,231.11           | 82.30-        | 36,610.15         | 6,158.05  | .00           | .00              | 42,850.50         |
| CURR | M & O |             | 118,386.65   | .00               | 17,247.39           | 1,998.41-     | 133,635.63        | 15,504.47 | .00           | .00              | 151,138.51        |
| CURR | I & S |             | 14,622.84    | .00               | 2,130.32            | 246.84-       | 16,506.32         | .00       | .00           | .00              | 16,753.16         |
| CURR | TOTAL |             | 133,009.49   | .00               | 19,377.71           | 2,245.25-     | 150,141.95        | 15,504.47 | .00           | .00              | 167,891.67        |

FISCAL START: 10/01/2016 END: 09/30/2017 JURISDICTION: 0033 CITY OF PHARR

|              | CERT TAXABLE VALUE | ADJUSTMENTS | ADJ TAX VALUE | TAX RATE  | TAX LEVY      | PAID ACCTS |
|--------------|--------------------|-------------|---------------|-----------|---------------|------------|
|              | -----              | -----       | -----         | -----     | -----         | -----      |
| CURRENT YEAR | 2,691,310,316      | 12,954,117- | 2,678,356,199 | 00.654000 | 17,370,351.35 | 25,558     |
|              | -----              | -----       | -----         | -----     | -----         | -----      |

| YEAR | TAXES DUE     | MONTH ADJ  | ADJUSTMENT YTD | LEVY PAID  | PAID YTD      | BALANCE      | COLL % | YTD UNCOLL |
|------|---------------|------------|----------------|------------|---------------|--------------|--------|------------|
|      | -----         | -----      | -----          | -----      | -----         | -----        | -----  | -----      |
| 2016 | 17,456,073.76 | 288.93-    | 85,722.41-     | 133,009.49 | 16,508,969.84 | 861,381.51   | 95.04  | 515.87-    |
| 2015 | 726,284.55    | 1,048.96-  | 371.82-        | 15,855.67  | 296,868.75    | 429,043.98   | 40.90  | 1,048.96-  |
| 2014 | 376,169.23    | 1,014.25-  | 2,535.59-      | 8,255.71   | 123,423.60    | 250,210.04   | 33.03  | 1,014.25-  |
| 2013 | 225,111.10    | 977.53-    | 1,452.50-      | 2,227.48   | 56,857.70     | 166,800.90   | 25.42  | 977.53-    |
| 2012 | 183,100.35    | 21,832.11- | 23,089.48-     | 1,710.29   | 29,756.68     | 130,254.19   | 18.60  | 909.53-    |
| 2011 | 134,796.56    | 2,847.52-  | 3,233.00-      | 874.60-    | 19,521.28     | 112,042.28   | 14.84  | 968.04-    |
| 2010 | 117,766.50    | 3,004.85-  | 3,124.49-      | 1,755.97-  | 8,518.27      | 106,123.74   | 7.43   | 834.39-    |
| 2009 | 107,878.67    | 2,732.54-  | 2,732.54-      | 1,879.91-  | 5,435.03      | 99,711.10    | 5.17   | 442.44-    |
| 2008 | 84,349.23     | 936.97-    | 941.60-        | 360.98     | 6,067.57      | 77,340.06    | 7.27   | 393.88-    |
| 2007 | 70,608.39     | 372.11-    | 372.11-        | 9.91       | 3,517.90      | 66,718.38    | 5.01   | 372.11-    |
| 2006 | 67,025.05     | 347.68-    | 347.68-        | 47.96      | 3,118.63      | 63,558.74    | 4.68   | 347.68-    |
| 2005 | 60,054.39     | 330.31-    | 330.31-        | 55.54      | 2,679.31      | 57,044.77    | 4.49   | 330.31-    |
| 2004 | 59,412.07     | 291.20-    | 291.20-        | 24.01      | 3,789.12      | 55,331.75    | 6.41   | 291.20-    |
| 2003 | 46,290.10     | 231.22-    | 231.22-        | 63.43      | 1,728.29      | 44,330.59    | 3.75   | 231.22-    |
| 2002 | 39,025.42     | 222.92-    | 222.92-        | 76.13      | 1,048.62      | 37,753.88    | 2.70   | 222.92-    |
| 2001 | 29,840.39     | 51.95-     | 51.95-         | 181.90     | 1,488.47      | 28,299.97    | 5.00   | 51.95-     |
| 2000 | 27,278.94     | 255.15-    | 1,079.88-      | 50.47      | 1,381.72      | 24,817.34    | 5.27   | 255.15-    |
| 1999 | 21,334.21     | 251.12-    | 745.96-        | 22.85      | 1,132.14      | 19,456.11    | 5.50   | 251.12-    |
| 1998 | 16,502.72     | 246.31-    | 731.66-        | 0.00       | 817.67        | 14,953.39    | 5.18   | 246.31-    |
| 1997 | 15,674.71     | 220.75-    | 682.99-        | 0.00       | 587.72        | 14,404.00    | 3.92   | 220.75-    |
| 1996 | 14,041.28     | 1,276.30-  | 1,738.54-      | 16.62      | 314.30        | 11,988.44    | 2.55   | 67.05-     |
| 1995 | 49,071.04     | 106.84-    | 106.84-        | 12.87      | 869.79        | 48,094.41    | 1.78   | 0.00       |
| **** | 19,927,688.66 | 38,887.52- | 130,136.69-    | 157,470.83 | 17,077,892.40 | 2,719,659.57 |        | 9,992.66-  |

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TAX COLLECTION SYSTEM  
TAX COLLECTOR MONTHLY REPORT  
FROM 07/01/2017 TO 07/31/2017

AG ROLLBACK ONLY

PAGE: 12

FISCAL START: 10/01/2016 END: 09/30/2017 JURISDICTION: 0033 CITY OF PHARR

|              | CERT TAXABLE VALUE | ADJUSTMENTS | ADJ TAX VALUE | TAX RATE  | TAX LEVY  | PAID ACCTS |
|--------------|--------------------|-------------|---------------|-----------|-----------|------------|
|              | -----              | -----       | -----         | -----     | -----     | -----      |
| CURRENT YEAR | 0                  | 0           | 0             | 00.654000 | 10,251.18 | 1          |
|              | -----              | -----       | -----         | -----     | -----     | -----      |

| YEAR | TAXES DUE | MONTH ADJ | ADJUSTMENT YTD | LEVY PAID | PAID YTD  | BALANCE | COLL % | YTD UNCOLL |
|------|-----------|-----------|----------------|-----------|-----------|---------|--------|------------|
|      | -----     | -----     | -----          | -----     | -----     | -----   | -----  | -----      |
| 2016 | 0.00      | .00       | 10,251.18      | 0.00      | 10,251.18 | 0.00    |        | 0.00       |
| 2014 | 891.58    | .00       | 0.00           | 0.00      | 891.58    | 0.00    |        | 0.00       |
| 2013 | 956.14    | .00       | 0.00           | 0.00      | 956.14    | 0.00    |        | 0.00       |
| 2012 | 1,006.64  | .00       | 6,167.86       | 0.00      | 7,174.50  | 0.00    |        | 0.00       |
| 2011 | 1,064.39  | .00       | 0.00           | 0.00      | 1,064.39  | 0.00    |        | 0.00       |
| **** | 3,918.75  | .00       | 16,419.04      | 0.00      | 20,337.79 | 0.00    |        | 0.00       |

TAX COLLECTION SYSTEM  
TAX COLLECTOR MONTHLY REPORT  
FROM 07/01/2017 TO 07/31/2017

FISCAL START: 10/01/2016 END: 09/30/2017 JURISDICTION: 0033 CITY OF PHARR

|              | CERT TAXABLE VALUE | ADJUSTMENTS | ADJ TAX VALUE | TAX RATE  | TAX LEVY      | PAID ACCTS |
|--------------|--------------------|-------------|---------------|-----------|---------------|------------|
|              | -----              | -----       | -----         | -----     | -----         | -----      |
| CURRENT YEAR | 2,691,310,316      | 12,954,117- | 2,678,356,199 | 00.654000 | 17,380,602.53 | 25,559     |
|              | -----              | -----       | -----         | -----     | -----         | -----      |

| YEAR | TAXES DUE     | MONTH ADJ  | ADJUSTMENT YTD | LEVY PAID  | PAID YTD      | BALANCE      | COLL % | YTD UNCOLL |
|------|---------------|------------|----------------|------------|---------------|--------------|--------|------------|
|      | -----         | -----      | -----          | -----      | -----         | -----        | -----  | -----      |
| 2016 | 17,456,073.76 | 288.93-    | 75,471.23-     | 133,009.49 | 16,519,221.02 | 861,381.51   | 95.04  | 515.87-    |
| 2015 | 726,284.55    | 1,048.96-  | 371.82-        | 15,855.67  | 296,868.75    | 429,043.98   | 40.90  | 1,048.96-  |
| 2014 | 377,060.81    | 1,014.25-  | 2,535.59-      | 8,255.71   | 124,315.18    | 250,210.04   | 33.19  | 1,014.25-  |
| 2013 | 226,067.24    | 977.53-    | 1,452.50-      | 2,227.48   | 57,813.84     | 166,800.90   | 25.74  | 977.53-    |
| 2012 | 184,106.99    | 21,832.11- | 16,921.62-     | 1,710.29   | 36,931.18     | 130,254.19   | 22.09  | 909.53-    |
| 2011 | 135,860.95    | 2,847.52-  | 3,233.00-      | 874.60-    | 20,585.67     | 112,042.28   | 15.52  | 968.04-    |
| 2010 | 117,766.50    | 3,004.85-  | 3,124.49-      | 1,755.97-  | 8,518.27      | 106,123.74   | 7.43   | 834.39-    |
| 2009 | 107,878.67    | 2,732.54-  | 2,732.54-      | 1,879.91-  | 5,435.03      | 99,711.10    | 5.17   | 442.44-    |
| 2008 | 84,349.23     | 936.97-    | 941.60-        | 360.98     | 6,067.57      | 77,340.06    | 7.27   | 393.88-    |
| 2007 | 70,608.39     | 372.11-    | 372.11-        | 9.91       | 3,517.90      | 66,718.38    | 5.01   | 372.11-    |
| 2006 | 67,025.05     | 347.68-    | 347.68-        | 47.96      | 3,118.63      | 63,558.74    | 4.68   | 347.68-    |
| 2005 | 60,054.39     | 330.31-    | 330.31-        | 55.54      | 2,679.31      | 57,044.77    | 4.49   | 330.31-    |
| 2004 | 59,412.07     | 291.20-    | 291.20-        | 24.01      | 3,789.12      | 55,331.75    | 6.41   | 291.20-    |
| 2003 | 46,290.10     | 231.22-    | 231.22-        | 63.43      | 1,728.29      | 44,330.59    | 3.75   | 231.22-    |
| 2002 | 39,025.42     | 222.92-    | 222.92-        | 76.13      | 1,048.62      | 37,753.88    | 2.70   | 222.92-    |
| 2001 | 29,840.39     | 51.95-     | 51.95-         | 181.90     | 1,488.47      | 28,299.97    | 5.00   | 51.95-     |
| 2000 | 27,278.94     | 255.15-    | 1,079.88-      | 50.47      | 1,381.72      | 24,817.34    | 5.27   | 255.15-    |
| 1999 | 21,334.21     | 251.12-    | 745.96-        | 22.85      | 1,132.14      | 19,456.11    | 5.50   | 251.12-    |
| 1998 | 16,502.72     | 246.31-    | 731.66-        | 0.00       | 817.67        | 14,953.39    | 5.18   | 246.31-    |
| 1997 | 15,674.71     | 220.75-    | 682.99-        | 0.00       | 587.72        | 14,404.00    | 3.92   | 220.75-    |
| 1996 | 14,041.28     | 1,276.30-  | 1,738.54-      | 16.62      | 314.30        | 11,988.44    | 2.55   | 67.05-     |
| 1995 | 49,071.04     | 106.84-    | 106.84-        | 12.87      | 869.79        | 48,094.41    | 1.78   | 0.00       |
| **** | 19,931,607.41 | 38,887.52- | 113,717.65-    | 157,470.83 | 17,098,230.19 | 2,719,659.57 |        | 9,992.66-  |



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 TC298-D SELECTION: SYSTEM  
 RECEIPT DATE: ALL

TAX COLLECTION SYSTEM  
 DEPOSIT DISTRIBUTION  
 FROM: 10/01/2016 THRU 07/31/2017  
 JURISDICTION: 0033 CITY OF PHARR

PAGE: 50  
 EXCLUDES AG ROLLBACK

| YEAR | FUND  | TAX<br>RATE | LEVY<br>PAID  | DISCOUNT<br>GIVEN | PENALTY<br>INTEREST | TIF<br>AMOUNT | DISBURSE<br>TOTAL | ATTORNEY  | OTHER<br>FEES | REFUND<br>AMOUNT | PAYMENT<br>AMOUNT |
|------|-------|-------------|---------------|-------------------|---------------------|---------------|-------------------|-----------|---------------|------------------|-------------------|
| 2016 | M & O | .582100     | 14,693,991.86 | .00               | 172,094.58          | 437,530.67-   | 14,428,555.77     | 20,868.68 | .00           | .00              | 14,886,955.12     |
|      | I & S | .071900     | 1,814,977.98  | .00               | 21,257.41           | 54,043.01-    | 1,782,192.38      | .00       | .00           | .00              | 1,836,235.39      |
|      | TOTAL | .654000     | 16,508,969.84 | .00               | 193,351.99          | 491,573.68-   | 16,210,748.15     | 20,868.68 | .00           | .00              | 16,723,190.51     |
| 2015 | M & O | .582100     | 264,231.76    | .00               | 61,940.71           | 4,681.16-     | 321,491.31        | 51,058.29 | .00           | .00              | 377,230.76        |
|      | I & S | .071900     | 32,636.99     | .00               | 7,650.67            | 578.21-       | 39,709.45         | .00       | .00           | .00              | 40,287.66         |
|      | TOTAL | .654000     | 296,868.75    | .00               | 69,591.38           | 5,259.37-     | 361,200.76        | 51,058.29 | .00           | .00              | 417,518.42        |
| 2014 | M & O | .608100     | 110,373.29    | .00               | 39,737.62           | 2,430.27-     | 147,680.64        | 23,792.10 | .00           | .00              | 173,903.01        |
|      | I & S | .071900     | 13,050.31     | .00               | 4,698.30            | 287.35-       | 17,461.26         | .00       | .00           | .00              | 17,748.61         |
|      | TOTAL | .680000     | 123,423.60    | .00               | 44,435.92           | 2,717.62-     | 165,141.90        | 23,792.10 | .00           | .00              | 191,651.62        |
| 2013 | M & O | .605000     | 50,586.54     | .00               | 23,547.05           | .00           | 74,133.59         | 11,396.99 | .00           | .00              | 85,530.58         |
|      | I & S | .075000     | 6,271.16      | .00               | 2,918.92            | .00           | 9,190.08          | .00       | .00           | .00              | 9,190.08          |
|      | TOTAL | .680000     | 56,857.70     | .00               | 26,465.97           | .00           | 83,323.67         | 11,396.99 | .00           | .00              | 94,720.66         |
| 2012 | M & O | .602600     | 26,369.65     | .00               | 15,129.51           | .00           | 41,499.16         | 6,011.02  | .00           | .00              | 47,510.18         |
|      | I & S | .077400     | 3,387.03      | .00               | 1,943.25            | .00           | 5,330.28          | .00       | .00           | .00              | 5,330.28          |
|      | TOTAL | .680000     | 29,756.68     | .00               | 17,072.76           | .00           | 46,829.44         | 6,011.02  | .00           | .00              | 52,840.46         |
| 2011 | M & O | .602100     | 17,284.98     | .00               | 12,804.75           | .00           | 30,089.73         | 4,898.70  | .00           | .00              | 34,988.43         |
|      | I & S | .077900     | 2,236.30      | .00               | 1,656.81            | .00           | 3,893.11          | .00       | .00           | .00              | 3,893.11          |
|      | TOTAL | .680000     | 19,521.28     | .00               | 14,461.56           | .00           | 33,982.84         | 4,898.70  | .00           | .00              | 38,881.54         |
| 2010 | M & O | .601800     | 7,538.59      | .00               | 7,127.12            | .00           | 14,665.71         | 2,481.38  | .00           | .00              | 17,147.09         |
|      | I & S | .078200     | 979.68        | .00               | 926.09              | .00           | 1,905.77          | .00       | .00           | .00              | 1,905.77          |
|      | TOTAL | .680000     | 8,518.27      | .00               | 8,053.21            | .00           | 16,571.48         | 2,481.38  | .00           | .00              | 19,052.86         |
| 2009 | M & O | .601800     | 4,809.97      | .00               | 5,705.30            | .00           | 10,515.27         | 1,801.94  | .00           | .00              | 12,317.21         |
|      | I & S | .078200     | 625.06        | .00               | 741.36              | .00           | 1,366.42          | .00       | .00           | .00              | 1,366.42          |
|      | TOTAL | .680000     | 5,435.03      | .00               | 6,446.66            | .00           | 11,881.69         | 1,801.94  | .00           | .00              | 13,683.63         |
| 2008 | M & O | .602940     | 5,365.32      | .00               | 5,387.43            | .00           | 10,752.75         | 1,497.46  | .00           | .00              | 12,250.21         |
|      | I & S | .078910     | 702.25        | .00               | 705.08              | .00           | 1,407.33          | .00       | .00           | .00              | 1,407.33          |
|      | TOTAL | .681850     | 6,067.57      | .00               | 6,092.51            | .00           | 12,160.08         | 1,497.46  | .00           | .00              | 13,657.54         |
| 2007 | M & O | .596130     | 3,069.96      | .00               | 3,311.37            | .00           | 6,381.33          | 888.53    | .00           | .00              | 7,269.86          |
|      | I & S | .086990     | 447.94        | .00               | 483.23              | .00           | 931.17            | .00       | .00           | .00              | 931.17            |
|      | TOTAL | .683120     | 3,517.90      | .00               | 3,794.60            | .00           | 7,312.50          | 888.53    | .00           | .00              | 8,201.03          |
| 2006 | M & O | .593130     | 2,707.80      | .00               | 3,171.05            | .00           | 5,878.85          | 797.78    | .00           | .00              | 6,676.63          |
|      | I & S | .089990     | 410.83        | .00               | 481.11              | .00           | 891.94            | .00       | .00           | .00              | 891.94            |
|      | TOTAL | .683120     | 3,118.63      | .00               | 3,652.16            | .00           | 6,770.79          | 797.78    | .00           | .00              | 7,568.57          |
| 2005 | M & O | .593130     | 2,326.33      | .00               | 3,113.31            | .00           | 5,439.64          | 732.87    | .00           | .00              | 6,172.51          |
|      | I & S | .089990     | 352.98        | .00               | 472.35              | .00           | 825.33            | .00       | .00           | .00              | 825.33            |
|      | TOTAL | .683120     | 2,679.31      | .00               | 3,585.66            | .00           | 6,264.97          | 732.87    | .00           | .00              | 6,997.84          |

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 TC298-D SELECTION: SYSTEM  
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TAX COLLECTION SYSTEM  
 DEPOSIT DISTRIBUTION  
 FROM: 10/01/2016 THRU 07/31/2017  
 JURISDICTION: 0033 CITY OF PHARR

PAGE: 51  
 EXCLUDES AG ROLLBACK

| YEAR | FUND  | TAX<br>RATE | LEVY<br>PAID | DISCOUNT<br>GIVEN | PENALTY<br>INTEREST | TIF<br>AMOUNT | DISBURSE<br>TOTAL | ATTORNEY | OTHER<br>FEES | REFUND<br>AMOUNT | PAYMENT<br>AMOUNT |
|------|-------|-------------|--------------|-------------------|---------------------|---------------|-------------------|----------|---------------|------------------|-------------------|
| 2004 | M & O | .601650     | 3,337.24     | .00               | 4,648.83            | .00           | 7,986.07          | 1,004.34 | .00           | .00              | 8,990.41          |
|      | I & S | .081470     | 451.88       | .00               | 629.47              | .00           | 1,081.35          | .00      | .00           | .00              | 1,081.35          |
|      | TOTAL | .683120     | 3,789.12     | .00               | 5,278.30            | .00           | 9,067.42          | 1,004.34 | .00           | .00              | 10,071.76         |
| 2003 | M & O | .596220     | 1,508.42     | .00               | 2,289.55            | .00           | 3,797.97          | 512.86   | .00           | .00              | 4,310.83          |
|      | I & S | .086900     | 219.87       | .00               | 333.69              | .00           | 553.56            | .00      | .00           | .00              | 553.56            |
|      | TOTAL | .683120     | 1,728.29     | .00               | 2,623.24            | .00           | 4,351.53          | 512.86   | .00           | .00              | 4,864.39          |
| 2002 | M & O | .590210     | 896.97       | .00               | 1,539.61            | .00           | 2,436.58          | 375.40   | .00           | .00              | 2,811.98          |
|      | I & S | .099790     | 151.65       | .00               | 260.31              | .00           | 411.96            | .00      | .00           | .00              | 411.96            |
|      | TOTAL | .690000     | 1,048.62     | .00               | 1,799.92            | .00           | 2,848.54          | 375.40   | .00           | .00              | 3,223.94          |
| 2001 | M & O | .564720     | 1,269.19     | .00               | 2,287.10            | .00           | 3,556.29          | 497.75   | .00           | .00              | 4,054.04          |
|      | I & S | .097590     | 219.28       | .00               | 395.23              | .00           | 614.51            | .00      | .00           | .00              | 614.51            |
|      | TOTAL | .662310     | 1,488.47     | .00               | 2,682.33            | .00           | 4,170.80          | 497.75   | .00           | .00              | 4,668.55          |
| 2000 | M & O | .533960     | 1,148.62     | .00               | 2,211.56            | .00           | 3,360.18          | 514.52   | .00           | .00              | 3,874.70          |
|      | I & S | .108350     | 233.10       | .00               | 448.73              | .00           | 681.83            | .00      | .00           | .00              | 681.83            |
|      | TOTAL | .642310     | 1,381.72     | .00               | 2,660.29            | .00           | 4,042.01          | 514.52   | .00           | .00              | 4,556.53          |
| 1999 | M & O | .529360     | 933.06       | .00               | 1,967.25            | .00           | 2,900.31          | 491.60   | .00           | .00              | 3,391.91          |
|      | I & S | .112950     | 199.08       | .00               | 419.78              | .00           | 618.86            | .00      | .00           | .00              | 618.86            |
|      | TOTAL | .642310     | 1,132.14     | .00               | 2,387.03            | .00           | 3,519.17          | 491.60   | .00           | .00              | 4,010.77          |
| 1998 | M & O | .505610     | 656.22       | .00               | 1,457.04            | .00           | 2,113.26          | 358.36   | .00           | .00              | 2,471.62          |
|      | I & S | .124390     | 161.45       | .00               | 358.47              | .00           | 519.92            | .00      | .00           | .00              | 519.92            |
|      | TOTAL | .630000     | 817.67       | .00               | 1,815.51            | .00           | 2,633.18          | 358.36   | .00           | .00              | 2,991.54          |
| 1997 | M & O | .524810     | 514.06       | .00               | 1,237.47            | .00           | 1,751.53          | 295.48   | .00           | .00              | 2,047.01          |
|      | I & S | .075190     | 73.66        | .00               | 177.29              | .00           | 250.95            | .00      | .00           | .00              | 250.95            |
|      | TOTAL | .600000     | 587.72       | .00               | 1,414.76            | .00           | 2,002.48          | 295.48   | .00           | .00              | 2,297.96          |
| 1996 | M & O | .516090     | 270.35       | .00               | 647.59              | .00           | 917.94            | 137.81   | .00           | .00              | 1,055.75          |
|      | I & S | .083910     | 43.95        | .00               | 105.27              | .00           | 149.22            | .00      | .00           | .00              | 149.22            |
|      | TOTAL | .600000     | 314.30       | .00               | 752.86              | .00           | 1,067.16          | 137.81   | .00           | .00              | 1,204.97          |
| 1995 | M & O | .510030     | 243.69       | .00               | 619.88              | .00           | 863.57            | 139.68   | .00           | .00              | 1,003.25          |
|      | I & S | .089970     | 42.97        | .00               | 109.35              | .00           | 152.32            | .00      | .00           | .00              | 152.32            |
|      | TOTAL | .600000     | 286.66       | .00               | 729.23              | .00           | 1,015.89          | 139.68   | .00           | .00              | 1,155.57          |
| 1994 | M & O | .471740     | 206.90       | .00               | 567.20              | .00           | 774.10            | 137.58   | .00           | .00              | 911.68            |
|      | I & S | .098260     | 43.10        | .00               | 118.15              | .00           | 161.25            | .00      | .00           | .00              | 161.25            |
|      | TOTAL | .570000     | 250.00       | .00               | 685.35              | .00           | 935.35            | 137.58   | .00           | .00              | 1,072.93          |
| 1993 | M & O | .465440     | 186.37       | .00               | 538.70              | .00           | 725.07            | 130.20   | .00           | .00              | 855.27            |
|      | I & S | .104560     | 41.86        | .00               | 121.02              | .00           | 162.88            | .00      | .00           | .00              | 162.88            |
|      | TOTAL | .570000     | 228.23       | .00               | 659.72              | .00           | 887.95            | 130.20   | .00           | .00              | 1,018.15          |

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TAX COLLECTION SYSTEM  
 DEPOSIT DISTRIBUTION  
 FROM: 10/01/2016 THRU 07/31/2017  
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 EXCLUDES AG ROLLBACK

| YEAR | FUND  | TAX<br>RATE | LEVY<br>PAID  | DISCOUNT<br>GIVEN | PENALTY<br>INTEREST | TIF<br>AMOUNT | DISBURSE<br>TOTAL | ATTORNEY   | OTHER<br>FEES | REFUND<br>AMOUNT | PAYMENT<br>AMOUNT |
|------|-------|-------------|---------------|-------------------|---------------------|---------------|-------------------|------------|---------------|------------------|-------------------|
| 1992 | M & O | .447640     | 41.50         | .00               | 119.15              | .00           | 160.65            | 24.64      | .00           | .00              | 185.29            |
|      | I & S | .112360     | 10.41         | .00               | 29.91               | .00           | 40.32             | .00        | .00           | .00              | 40.32             |
|      | TOTAL | .560000     | 51.91         | .00               | 149.06              | .00           | 200.97            | 24.64      | .00           | .00              | 225.61            |
| 1991 | M & O | .464340     | 43.94         | .00               | 129.40              | .00           | 173.34            | 24.34      | .00           | .00              | 197.68            |
|      | I & S | .095660     | 9.05          | .00               | 26.66               | .00           | 35.71             | .00        | .00           | .00              | 35.71             |
|      | TOTAL | .560000     | 52.99         | .00               | 156.06              | .00           | 209.05            | 24.34      | .00           | .00              | 233.39            |
| ALL  | M & O |             | 15,199,912.58 | .00               | 373,330.13          | 444,642.10-   | 15,128,600.61     | 130,870.30 | .00           | .00              | 15,704,113.01     |
| ALL  | I & S |             | 1,877,979.82  | .00               | 47,467.91           | 54,908.57-    | 1,870,539.16      | .00        | .00           | .00              | 1,925,447.73      |
| ALL  | TOTAL |             | 17,077,892.40 | .00               | 420,798.04          | 499,550.67-   | 16,999,139.77     | 130,870.30 | .00           | .00              | 17,629,560.74     |
| DLQ  | M & O |             | 505,920.72    | .00               | 201,235.55          | 7,111.43-     | 700,044.84        | 110,001.62 | .00           | .00              | 817,157.89        |
| DLQ  | I & S |             | 63,001.84     | .00               | 26,210.50           | 865.56-       | 88,346.78         | .00        | .00           | .00              | 89,212.34         |
| DLQ  | TOTAL |             | 568,922.56    | .00               | 227,446.05          | 7,976.99-     | 788,391.62        | 110,001.62 | .00           | .00              | 906,370.23        |
| CURR | M & O |             | 14,693,991.86 | .00               | 172,094.58          | 437,530.67-   | 14,428,555.77     | 20,868.68  | .00           | .00              | 14,886,955.12     |
| CURR | I & S |             | 1,814,977.98  | .00               | 21,257.41           | 54,043.01-    | 1,782,192.38      | .00        | .00           | .00              | 1,836,235.39      |
| CURR | TOTAL |             | 16,508,969.84 | .00               | 193,351.99          | 491,573.68-   | 16,210,748.15     | 20,868.68  | .00           | .00              | 16,723,190.51     |

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## TAX COLLECTION SYSTEM

## DEPOSIT DISTRIBUTION

FROM: 10/01/2016 THRU 07/31/2017

AG ROLLBACK ONLY

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JURISDICTION: 0033 CITY OF PHARR

| YEAR | FUND  | TAX<br>RATE | LEVY<br>PAID | DISCOUNT<br>GIVEN | PENALTY<br>INTEREST | TIF<br>AMOUNT | DISBURSE<br>TOTAL | ATTORNEY | OTHER<br>FEES | REFUND<br>AMOUNT | PAYMENT<br>AMOUNT |
|------|-------|-------------|--------------|-------------------|---------------------|---------------|-------------------|----------|---------------|------------------|-------------------|
| 2016 | M & O | .582100     | 9,124.18     | .00               | .00                 | .00           | 9,124.18          | .00      | .00           | .00              | 9,124.18          |
|      | I & S | .071900     | 1,127.00     | .00               | .00                 | .00           | 1,127.00          | .00      | .00           | .00              | 1,127.00          |
|      | TOTAL | .654000     | 10,251.18    | .00               | .00                 | .00           | 10,251.18         | .00      | .00           | .00              | 10,251.18         |
| 2014 | M & O | .608100     | 797.31       | .00               | .00                 | .00           | 797.31            | .00      | .00           | .00              | 797.31            |
|      | I & S | .071900     | 94.27        | .00               | .00                 | .00           | 94.27             | .00      | .00           | .00              | 94.27             |
|      | TOTAL | .680000     | 891.58       | .00               | .00                 | .00           | 891.58            | .00      | .00           | .00              | 891.58            |
| 2013 | M & O | .605000     | 850.68       | .00               | .93                 | .00           | 851.61            | .00      | .00           | .00              | 851.61            |
|      | I & S | .075000     | 105.46       | .00               | .12                 | .00           | 105.58            | .00      | .00           | .00              | 105.58            |
|      | TOTAL | .680000     | 956.14       | .00               | 1.05                | .00           | 957.19            | .00      | .00           | .00              | 957.19            |
| 2012 | M & O | .602600     | 6,357.87     | .00               | .00                 | .00           | 6,357.87          | .00      | .00           | .00              | 6,357.87          |
|      | I & S | .077400     | 816.63       | .00               | .00                 | .00           | 816.63            | .00      | .00           | .00              | 816.63            |
|      | TOTAL | .680000     | 7,174.50     | .00               | .00                 | .00           | 7,174.50          | .00      | .00           | .00              | 7,174.50          |
| 2011 | M & O | .602100     | 942.45       | .00               | .00                 | .00           | 942.45            | .00      | .00           | .00              | 942.45            |
|      | I & S | .077900     | 121.94       | .00               | .00                 | .00           | 121.94            | .00      | .00           | .00              | 121.94            |
|      | TOTAL | .680000     | 1,064.39     | .00               | .00                 | .00           | 1,064.39          | .00      | .00           | .00              | 1,064.39          |
| ALL  | M & O |             | 18,072.49    | .00               | .93                 | .00           | 18,073.42         | .00      | .00           | .00              | 18,073.42         |
| ALL  | I & S |             | 2,265.30     | .00               | .12                 | .00           | 2,265.42          | .00      | .00           | .00              | 2,265.42          |
| ALL  | TOTAL |             | 20,337.79    | .00               | 1.05                | .00           | 20,338.84         | .00      | .00           | .00              | 20,338.84         |
| DLQ  | M & O |             | 8,948.31     | .00               | .93                 | .00           | 8,949.24          | .00      | .00           | .00              | 8,949.24          |
| DLQ  | I & S |             | 1,138.30     | .00               | .12                 | .00           | 1,138.42          | .00      | .00           | .00              | 1,138.42          |
| DLQ  | TOTAL |             | 10,086.61    | .00               | 1.05                | .00           | 10,087.66         | .00      | .00           | .00              | 10,087.66         |
| CURR | M & O |             | 9,124.18     | .00               | .00                 | .00           | 9,124.18          | .00      | .00           | .00              | 9,124.18          |
| CURR | I & S |             | 1,127.00     | .00               | .00                 | .00           | 1,127.00          | .00      | .00           | .00              | 1,127.00          |
| CURR | TOTAL |             | 10,251.18    | .00               | .00                 | .00           | 10,251.18         | .00      | .00           | .00              | 10,251.18         |

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## TAX COLLECTION SYSTEM

## DEPOSIT DISTRIBUTION

FROM: 10/01/2016 THRU 07/31/2017

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INCLUDES AG ROLLBACK

JURISDICTION: 0033 CITY OF PHARR

| YEAR | FUND  | TAX<br>RATE | LEVY<br>PAID  | DISCOUNT<br>GIVEN | PENALTY<br>INTEREST | TIF<br>AMOUNT | DISBURSE<br>TOTAL | ATTORNEY  | OTHER<br>FEES | REFUND<br>AMOUNT | PAYMENT<br>AMOUNT |
|------|-------|-------------|---------------|-------------------|---------------------|---------------|-------------------|-----------|---------------|------------------|-------------------|
| 2016 | M & O | .582100     | 14,703,116.04 | .00               | 172,094.58          | 437,530.67-   | 14,437,679.95     | 20,868.68 | .00           | .00              | 14,896,079.30     |
|      | I & S | .071900     | 1,816,104.98  | .00               | 21,257.41           | 54,043.01-    | 1,783,319.38      | .00       | .00           | .00              | 1,837,362.39      |
|      | TOTAL | .654000     | 16,519,221.02 | .00               | 193,351.99          | 491,573.68-   | 16,220,999.33     | 20,868.68 | .00           | .00              | 16,733,441.69     |
| 2015 | M & O | .582100     | 264,231.76    | .00               | 61,940.71           | 4,681.16-     | 321,491.31        | 51,058.29 | .00           | .00              | 377,230.76        |
|      | I & S | .071900     | 32,636.99     | .00               | 7,650.67            | 578.21-       | 39,709.45         | .00       | .00           | .00              | 40,287.66         |
|      | TOTAL | .654000     | 296,868.75    | .00               | 69,591.38           | 5,259.37-     | 361,200.76        | 51,058.29 | .00           | .00              | 417,518.42        |
| 2014 | M & O | .608100     | 111,170.60    | .00               | 39,737.62           | 2,430.27-     | 148,477.95        | 23,792.10 | .00           | .00              | 174,700.32        |
|      | I & S | .071900     | 13,144.58     | .00               | 4,698.30            | 287.35-       | 17,555.53         | .00       | .00           | .00              | 17,842.88         |
|      | TOTAL | .680000     | 124,315.18    | .00               | 44,435.92           | 2,717.62-     | 166,033.48        | 23,792.10 | .00           | .00              | 192,543.20        |
| 2013 | M & O | .605000     | 51,437.22     | .00               | 23,547.98           | .00           | 74,985.20         | 11,396.99 | .00           | .00              | 86,382.19         |
|      | I & S | .075000     | 6,376.62      | .00               | 2,919.04            | .00           | 9,295.66          | .00       | .00           | .00              | 9,295.66          |
|      | TOTAL | .680000     | 57,813.84     | .00               | 26,467.02           | .00           | 84,280.86         | 11,396.99 | .00           | .00              | 95,677.85         |
| 2012 | M & O | .602600     | 32,727.52     | .00               | 15,129.51           | .00           | 47,857.03         | 6,011.02  | .00           | .00              | 53,868.05         |
|      | I & S | .077400     | 4,203.66      | .00               | 1,943.25            | .00           | 6,146.91          | .00       | .00           | .00              | 6,146.91          |
|      | TOTAL | .680000     | 36,931.18     | .00               | 17,072.76           | .00           | 54,003.94         | 6,011.02  | .00           | .00              | 60,014.96         |
| 2011 | M & O | .602100     | 18,227.43     | .00               | 12,804.75           | .00           | 31,032.18         | 4,898.70  | .00           | .00              | 35,930.88         |
|      | I & S | .077900     | 2,358.24      | .00               | 1,656.81            | .00           | 4,015.05          | .00       | .00           | .00              | 4,015.05          |
|      | TOTAL | .680000     | 20,585.67     | .00               | 14,461.56           | .00           | 35,047.23         | 4,898.70  | .00           | .00              | 39,945.93         |
| 2010 | M & O | .601800     | 7,538.59      | .00               | 7,127.12            | .00           | 14,665.71         | 2,481.38  | .00           | .00              | 17,147.09         |
|      | I & S | .078200     | 979.68        | .00               | 926.09              | .00           | 1,905.77          | .00       | .00           | .00              | 1,905.77          |
|      | TOTAL | .680000     | 8,518.27      | .00               | 8,053.21            | .00           | 16,571.48         | 2,481.38  | .00           | .00              | 19,052.86         |
| 2009 | M & O | .601800     | 4,809.97      | .00               | 5,705.30            | .00           | 10,515.27         | 1,801.94  | .00           | .00              | 12,317.21         |
|      | I & S | .078200     | 625.06        | .00               | 741.36              | .00           | 1,366.42          | .00       | .00           | .00              | 1,366.42          |
|      | TOTAL | .680000     | 5,435.03      | .00               | 6,446.66            | .00           | 11,881.69         | 1,801.94  | .00           | .00              | 13,683.63         |
| 2008 | M & O | .602940     | 5,365.32      | .00               | 5,387.43            | .00           | 10,752.75         | 1,497.46  | .00           | .00              | 12,250.21         |
|      | I & S | .078910     | 702.25        | .00               | 705.08              | .00           | 1,407.33          | .00       | .00           | .00              | 1,407.33          |
|      | TOTAL | .681850     | 6,067.57      | .00               | 6,092.51            | .00           | 12,160.08         | 1,497.46  | .00           | .00              | 13,657.54         |
| 2007 | M & O | .596130     | 3,069.96      | .00               | 3,311.37            | .00           | 6,381.33          | 888.53    | .00           | .00              | 7,269.86          |
|      | I & S | .086990     | 447.94        | .00               | 483.23              | .00           | 931.17            | .00       | .00           | .00              | 931.17            |
|      | TOTAL | .683120     | 3,517.90      | .00               | 3,794.60            | .00           | 7,312.50          | 888.53    | .00           | .00              | 8,201.03          |
| 2006 | M & O | .593130     | 2,707.80      | .00               | 3,171.05            | .00           | 5,878.85          | 797.78    | .00           | .00              | 6,676.63          |
|      | I & S | .089990     | 410.83        | .00               | 481.11              | .00           | 891.94            | .00       | .00           | .00              | 891.94            |
|      | TOTAL | .683120     | 3,118.63      | .00               | 3,652.16            | .00           | 6,770.79          | 797.78    | .00           | .00              | 7,568.57          |
| 2005 | M & O | .593130     | 2,326.33      | .00               | 3,113.31            | .00           | 5,439.64          | 732.87    | .00           | .00              | 6,172.51          |
|      | I & S | .089990     | 352.98        | .00               | 472.35              | .00           | 825.33            | .00       | .00           | .00              | 825.33            |
|      | TOTAL | .683120     | 2,679.31      | .00               | 3,585.66            | .00           | 6,264.97          | 732.87    | .00           | .00              | 6,997.84          |

| YEAR | FUND  | TAX<br>RATE | LEVY<br>PAID | DISCOUNT<br>GIVEN | PENALTY<br>INTEREST | TIF<br>AMOUNT | DISBURSE<br>TOTAL | ATTORNEY | OTHER<br>FEES | REFUND<br>AMOUNT | PAYMENT<br>AMOUNT |
|------|-------|-------------|--------------|-------------------|---------------------|---------------|-------------------|----------|---------------|------------------|-------------------|
| 2004 | M & O | .601650     | 3,337.24     | .00               | 4,648.83            | .00           | 7,986.07          | 1,004.34 | .00           | .00              | 8,990.41          |
|      | I & S | .081470     | 451.88       | .00               | 629.47              | .00           | 1,081.35          | .00      | .00           | .00              | 1,081.35          |
|      | TOTAL | .683120     | 3,789.12     | .00               | 5,278.30            | .00           | 9,067.42          | 1,004.34 | .00           | .00              | 10,071.76         |
| 2003 | M & O | .596220     | 1,508.42     | .00               | 2,289.55            | .00           | 3,797.97          | 512.86   | .00           | .00              | 4,310.83          |
|      | I & S | .086900     | 219.87       | .00               | 333.69              | .00           | 553.56            | .00      | .00           | .00              | 553.56            |
|      | TOTAL | .683120     | 1,728.29     | .00               | 2,623.24            | .00           | 4,351.53          | 512.86   | .00           | .00              | 4,864.39          |
| 2002 | M & O | .590210     | 896.97       | .00               | 1,539.61            | .00           | 2,436.58          | 375.40   | .00           | .00              | 2,811.98          |
|      | I & S | .099790     | 151.65       | .00               | 260.31              | .00           | 411.96            | .00      | .00           | .00              | 411.96            |
|      | TOTAL | .690000     | 1,048.62     | .00               | 1,799.92            | .00           | 2,848.54          | 375.40   | .00           | .00              | 3,223.94          |
| 2001 | M & O | .564720     | 1,269.19     | .00               | 2,287.10            | .00           | 3,556.29          | 497.75   | .00           | .00              | 4,054.04          |
|      | I & S | .097590     | 219.28       | .00               | 395.23              | .00           | 614.51            | .00      | .00           | .00              | 614.51            |
|      | TOTAL | .662310     | 1,488.47     | .00               | 2,682.33            | .00           | 4,170.80          | 497.75   | .00           | .00              | 4,668.55          |
| 2000 | M & O | .533960     | 1,148.62     | .00               | 2,211.56            | .00           | 3,360.18          | 514.52   | .00           | .00              | 3,874.70          |
|      | I & S | .108350     | 233.10       | .00               | 448.73              | .00           | 681.83            | .00      | .00           | .00              | 681.83            |
|      | TOTAL | .642310     | 1,381.72     | .00               | 2,660.29            | .00           | 4,042.01          | 514.52   | .00           | .00              | 4,556.53          |
| 1999 | M & O | .529360     | 933.06       | .00               | 1,967.25            | .00           | 2,900.31          | 491.60   | .00           | .00              | 3,391.91          |
|      | I & S | .112950     | 199.08       | .00               | 419.78              | .00           | 618.86            | .00      | .00           | .00              | 618.86            |
|      | TOTAL | .642310     | 1,132.14     | .00               | 2,387.03            | .00           | 3,519.17          | 491.60   | .00           | .00              | 4,010.77          |
| 1998 | M & O | .505610     | 656.22       | .00               | 1,457.04            | .00           | 2,113.26          | 358.36   | .00           | .00              | 2,471.62          |
|      | I & S | .124390     | 161.45       | .00               | 358.47              | .00           | 519.92            | .00      | .00           | .00              | 519.92            |
|      | TOTAL | .630000     | 817.67       | .00               | 1,815.51            | .00           | 2,633.18          | 358.36   | .00           | .00              | 2,991.54          |
| 1997 | M & O | .524810     | 514.06       | .00               | 1,237.47            | .00           | 1,751.53          | 295.48   | .00           | .00              | 2,047.01          |
|      | I & S | .075190     | 73.66        | .00               | 177.29              | .00           | 250.95            | .00      | .00           | .00              | 250.95            |
|      | TOTAL | .600000     | 587.72       | .00               | 1,414.76            | .00           | 2,002.48          | 295.48   | .00           | .00              | 2,297.96          |
| 1996 | M & O | .516090     | 270.35       | .00               | 647.59              | .00           | 917.94            | 137.81   | .00           | .00              | 1,055.75          |
|      | I & S | .083910     | 43.95        | .00               | 105.27              | .00           | 149.22            | .00      | .00           | .00              | 149.22            |
|      | TOTAL | .600000     | 314.30       | .00               | 752.86              | .00           | 1,067.16          | 137.81   | .00           | .00              | 1,204.97          |
| 1995 | M & O | .510030     | 243.69       | .00               | 619.88              | .00           | 863.57            | 139.68   | .00           | .00              | 1,003.25          |
|      | I & S | .089970     | 42.97        | .00               | 109.35              | .00           | 152.32            | .00      | .00           | .00              | 152.32            |
|      | TOTAL | .600000     | 286.66       | .00               | 729.23              | .00           | 1,015.89          | 139.68   | .00           | .00              | 1,155.57          |
| 1994 | M & O | .471740     | 206.90       | .00               | 567.20              | .00           | 774.10            | 137.58   | .00           | .00              | 911.68            |
|      | I & S | .098260     | 43.10        | .00               | 118.15              | .00           | 161.25            | .00      | .00           | .00              | 161.25            |
|      | TOTAL | .570000     | 250.00       | .00               | 685.35              | .00           | 935.35            | 137.58   | .00           | .00              | 1,072.93          |
| 1993 | M & O | .465440     | 186.37       | .00               | 538.70              | .00           | 725.07            | 130.20   | .00           | .00              | 855.27            |
|      | I & S | .104560     | 41.86        | .00               | 121.02              | .00           | 162.88            | .00      | .00           | .00              | 162.88            |
|      | TOTAL | .570000     | 228.23       | .00               | 659.72              | .00           | 887.95            | 130.20   | .00           | .00              | 1,018.15          |

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 TC298-D SELECTION: SYSTEM  
 RECEIPT DATE: ALL

TAX COLLECTION SYSTEM  
 DEPOSIT DISTRIBUTION  
 FROM: 10/01/2016 THRU 07/31/2017  
 JURISDICTION: 0033 CITY OF PHARR

PAGE: 52  
 INCLUDES AG ROLLBACK

| YEAR | FUND  | TAX<br>RATE | LEVY<br>PAID  | DISCOUNT<br>GIVEN | PENALTY<br>INTEREST | TIF<br>AMOUNT | DISBURSE<br>TOTAL | ATTORNEY   | OTHER<br>FEES | REFUND<br>AMOUNT | PAYMENT<br>AMOUNT |
|------|-------|-------------|---------------|-------------------|---------------------|---------------|-------------------|------------|---------------|------------------|-------------------|
| 1992 | M & O | .447640     | 41.50         | .00               | 119.15              | .00           | 160.65            | 24.64      | .00           | .00              | 185.29            |
|      | I & S | .112360     | 10.41         | .00               | 29.91               | .00           | 40.32             | .00        | .00           | .00              | 40.32             |
|      | TOTAL | .560000     | 51.91         | .00               | 149.06              | .00           | 200.97            | 24.64      | .00           | .00              | 225.61            |
| 1991 | M & O | .464340     | 43.94         | .00               | 129.40              | .00           | 173.34            | 24.34      | .00           | .00              | 197.68            |
|      | I & S | .095660     | 9.05          | .00               | 26.66               | .00           | 35.71             | .00        | .00           | .00              | 35.71             |
|      | TOTAL | .560000     | 52.99         | .00               | 156.06              | .00           | 209.05            | 24.34      | .00           | .00              | 233.39            |
| ALL  | M & O |             | 15,217,985.07 | .00               | 373,331.06          | 444,642.10-   | 15,146,674.03     | 130,870.30 | .00           | .00              | 15,722,186.43     |
| ALL  | I & S |             | 1,880,245.12  | .00               | 47,468.03           | 54,908.57-    | 1,872,804.58      | .00        | .00           | .00              | 1,927,713.15      |
| ALL  | TOTAL |             | 17,098,230.19 | .00               | 420,799.09          | 499,550.67-   | 17,019,478.61     | 130,870.30 | .00           | .00              | 17,649,899.58     |
| DLQ  | M & O |             | 514,869.03    | .00               | 201,236.48          | 7,111.43-     | 708,994.08        | 110,001.62 | .00           | .00              | 826,107.13        |
| DLQ  | I & S |             | 64,140.14     | .00               | 26,210.62           | 865.56-       | 89,485.20         | .00        | .00           | .00              | 90,350.76         |
| DLQ  | TOTAL |             | 579,009.17    | .00               | 227,447.10          | 7,976.99-     | 798,479.28        | 110,001.62 | .00           | .00              | 916,457.89        |
| CURR | M & O |             | 14,703,116.04 | .00               | 172,094.58          | 437,530.67-   | 14,437,679.95     | 20,868.68  | .00           | .00              | 14,896,079.30     |
| CURR | I & S |             | 1,816,104.98  | .00               | 21,257.41           | 54,043.01-    | 1,783,319.38      | .00        | .00           | .00              | 1,837,362.39      |
| CURR | TOTAL |             | 16,519,221.02 | .00               | 193,351.99          | 491,573.68-   | 16,220,999.33     | 20,868.68  | .00           | .00              | 16,733,441.69     |

TAX COLLECTION SYSTEM  
TAX COLLECTOR MONTHLY REPORT  
FROM 10/01/2016 TO 07/31/2017

EXCLUDES AG ROLLBACK

FISCAL START: 10/01/2016 END: 09/30/2017 JURISDICTION: 0033 CITY OF PHARR

|              | CERT TAXABLE VALUE |             | ADJUSTMENTS    | ADJ TAX VALUE | TAX RATE      | TAX LEVY      | PAID ACCTS |            |
|--------------|--------------------|-------------|----------------|---------------|---------------|---------------|------------|------------|
|              | -----              |             | -----          | -----         | -----         | -----         | -----      |            |
| CURRENT YEAR | 2,691,310,316      |             | 12,954,117-    | 2,678,356,199 | 00.654000     | 17,370,351.35 | 25,558     |            |
|              | -----              |             | -----          | -----         | -----         | -----         | -----      |            |
| -----        |                    |             |                |               |               |               |            |            |
| YEAR         | TAXES DUE          | MONTH ADJ   | ADJUSTMENT YTD | LEVY PAID     | PAID YTD      | BALANCE       | COLL %     | YTD UNCOLL |
| -----        |                    |             |                |               |               |               |            |            |
| 2016         | 17,456,073.76      | 85,722.41-  | 85,722.41-     | 16,508,969.84 | 16,508,969.84 | 861,381.51    | 95.04      | 515.87-    |
| 2015         | 726,284.55         | 371.82-     | 371.82-        | 296,868.75    | 296,868.75    | 429,043.98    | 40.90      | 1,048.96-  |
| 2014         | 376,169.23         | 2,535.59-   | 2,535.59-      | 123,423.60    | 123,423.60    | 250,210.04    | 33.03      | 1,014.25-  |
| 2013         | 225,111.10         | 1,452.50-   | 1,452.50-      | 56,857.70     | 56,857.70     | 166,800.90    | 25.42      | 977.53-    |
| 2012         | 183,100.35         | 23,089.48-  | 23,089.48-     | 29,756.68     | 29,756.68     | 130,254.19    | 18.60      | 909.53-    |
| 2011         | 134,796.56         | 3,233.00-   | 3,233.00-      | 19,521.28     | 19,521.28     | 112,042.28    | 14.84      | 968.04-    |
| 2010         | 117,766.50         | 3,124.49-   | 3,124.49-      | 8,518.27      | 8,518.27      | 106,123.74    | 7.43       | 834.39-    |
| 2009         | 107,878.67         | 2,732.54-   | 2,732.54-      | 5,435.03      | 5,435.03      | 99,711.10     | 5.17       | 442.44-    |
| 2008         | 84,349.23          | 941.60-     | 941.60-        | 6,067.57      | 6,067.57      | 77,340.06     | 7.27       | 393.88-    |
| 2007         | 70,608.39          | 372.11-     | 372.11-        | 3,517.90      | 3,517.90      | 66,718.38     | 5.01       | 372.11-    |
| 2006         | 67,025.05          | 347.68-     | 347.68-        | 3,118.63      | 3,118.63      | 63,558.74     | 4.68       | 347.68-    |
| 2005         | 60,054.39          | 330.31-     | 330.31-        | 2,679.31      | 2,679.31      | 57,044.77     | 4.49       | 330.31-    |
| 2004         | 59,412.07          | 291.20-     | 291.20-        | 3,789.12      | 3,789.12      | 55,331.75     | 6.41       | 291.20-    |
| 2003         | 46,290.10          | 231.22-     | 231.22-        | 1,728.29      | 1,728.29      | 44,330.59     | 3.75       | 231.22-    |
| 2002         | 39,025.42          | 222.92-     | 222.92-        | 1,048.62      | 1,048.62      | 37,753.88     | 2.70       | 222.92-    |
| 2001         | 29,840.39          | 51.95-      | 51.95-         | 1,488.47      | 1,488.47      | 28,299.97     | 5.00       | 51.95-     |
| 2000         | 27,278.94          | 1,079.88-   | 1,079.88-      | 1,381.72      | 1,381.72      | 24,817.34     | 5.27       | 255.15-    |
| 1999         | 21,334.21          | 745.96-     | 745.96-        | 1,132.14      | 1,132.14      | 19,456.11     | 5.50       | 251.12-    |
| 1998         | 16,502.72          | 731.66-     | 731.66-        | 817.67        | 817.67        | 14,953.39     | 5.18       | 246.31-    |
| 1997         | 15,674.71          | 682.99-     | 682.99-        | 587.72        | 587.72        | 14,404.00     | 3.92       | 220.75-    |
| 1996         | 14,041.28          | 1,738.54-   | 1,738.54-      | 314.30        | 314.30        | 11,988.44     | 2.55       | 67.05-     |
| 1995         | 49,071.04          | 106.84-     | 106.84-        | 869.79        | 869.79        | 48,094.41     | 1.78       | 0.00       |
| ****         | 19,927,688.66      | 130,136.69- | 130,136.69-    | 17,077,892.40 | 17,077,892.40 | 2,719,659.57  |            | 9,992.66-  |



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TAX COLLECTION SYSTEM  
TAX COLLECTOR MONTHLY REPORT  
FROM 10/01/2016 TO 07/31/2017

AG ROLLBACK ONLY

PAGE: 12

FISCAL START: 10/01/2016 END: 09/30/2017 JURISDICTION: 0033 CITY OF PHARR

|              | CERT TAXABLE VALUE | ADJUSTMENTS | ADJ TAX VALUE | TAX RATE  | TAX LEVY  | PAID ACCTS |
|--------------|--------------------|-------------|---------------|-----------|-----------|------------|
|              | -----              | -----       | -----         | -----     | -----     | -----      |
| CURRENT YEAR | 0                  | 0           | 0             | 00.654000 | 10,251.18 | 1          |
|              | -----              | -----       | -----         | -----     | -----     | -----      |

| YEAR | TAXES DUE | MONTH ADJ | ADJUSTMENT YTD | LEVY PAID | PAID YTD  | BALANCE | COLL % | YTD UNCOLL |
|------|-----------|-----------|----------------|-----------|-----------|---------|--------|------------|
|      | -----     | -----     | -----          | -----     | -----     | -----   | -----  | -----      |
| 2016 | 0.00      | 10,251.18 | 10,251.18      | 10,251.18 | 10,251.18 | 0.00    |        | 0.00       |
| 2014 | 891.58    | .00       | 0.00           | 891.58    | 891.58    | 0.00    |        | 0.00       |
| 2013 | 956.14    | .00       | 0.00           | 956.14    | 956.14    | 0.00    |        | 0.00       |
| 2012 | 1,006.64  | 6,167.86  | 6,167.86       | 7,174.50  | 7,174.50  | 0.00    |        | 0.00       |
| 2011 | 1,064.39  | .00       | 0.00           | 1,064.39  | 1,064.39  | 0.00    |        | 0.00       |
| **** | 3,918.75  | 16,419.04 | 16,419.04      | 20,337.79 | 20,337.79 | 0.00    |        | 0.00       |

TAX COLLECTION SYSTEM  
TAX COLLECTOR MONTHLY REPORT  
FROM 10/01/2016 TO 07/31/2017

FISCAL START: 10/01/2016 END: 09/30/2017 JURISDICTION: 0033 CITY OF PHARR

|              | CERT TAXABLE VALUE | ADJUSTMENTS | ADJ TAX VALUE | TAX RATE  | TAX LEVY      | PAID ACCTS |
|--------------|--------------------|-------------|---------------|-----------|---------------|------------|
|              | -----              | -----       | -----         | -----     | -----         | -----      |
| CURRENT YEAR | 2,691,310,316      | 12,954,117- | 2,678,356,199 | 00.654000 | 17,380,602.53 | 25,559     |
|              | -----              | -----       | -----         | -----     | -----         | -----      |

| YEAR  | TAXES DUE     | MONTH ADJ   | ADJUSTMENT YTD | LEVY PAID     | PAID YTD      | BALANCE      | COLL % | YTD UNCOLL |
|-------|---------------|-------------|----------------|---------------|---------------|--------------|--------|------------|
| ----- |               |             |                |               |               |              |        |            |
| 2016  | 17,456,073.76 | 75,471.23-  | 75,471.23-     | 16,519,221.02 | 16,519,221.02 | 861,381.51   | 95.04  | 515.87-    |
| 2015  | 726,284.55    | 371.82-     | 371.82-        | 296,868.75    | 296,868.75    | 429,043.98   | 40.90  | 1,048.96-  |
| 2014  | 377,060.81    | 2,535.59-   | 2,535.59-      | 124,315.18    | 124,315.18    | 250,210.04   | 33.19  | 1,014.25-  |
| 2013  | 226,067.24    | 1,452.50-   | 1,452.50-      | 57,813.84     | 57,813.84     | 166,800.90   | 25.74  | 977.53-    |
| 2012  | 184,106.99    | 16,921.62-  | 16,921.62-     | 36,931.18     | 36,931.18     | 130,254.19   | 22.09  | 909.53-    |
| 2011  | 135,860.95    | 3,233.00-   | 3,233.00-      | 20,585.67     | 20,585.67     | 112,042.28   | 15.52  | 968.04-    |
| 2010  | 117,766.50    | 3,124.49-   | 3,124.49-      | 8,518.27      | 8,518.27      | 106,123.74   | 7.43   | 834.39-    |
| 2009  | 107,878.67    | 2,732.54-   | 2,732.54-      | 5,435.03      | 5,435.03      | 99,711.10    | 5.17   | 442.44-    |
| 2008  | 84,349.23     | 941.60-     | 941.60-        | 6,067.57      | 6,067.57      | 77,340.06    | 7.27   | 393.88-    |
| 2007  | 70,608.39     | 372.11-     | 372.11-        | 3,517.90      | 3,517.90      | 66,718.38    | 5.01   | 372.11-    |
| 2006  | 67,025.05     | 347.68-     | 347.68-        | 3,118.63      | 3,118.63      | 63,558.74    | 4.68   | 347.68-    |
| 2005  | 60,054.39     | 330.31-     | 330.31-        | 2,679.31      | 2,679.31      | 57,044.77    | 4.49   | 330.31-    |
| 2004  | 59,412.07     | 291.20-     | 291.20-        | 3,789.12      | 3,789.12      | 55,331.75    | 6.41   | 291.20-    |
| 2003  | 46,290.10     | 231.22-     | 231.22-        | 1,728.29      | 1,728.29      | 44,330.59    | 3.75   | 231.22-    |
| 2002  | 39,025.42     | 222.92-     | 222.92-        | 1,048.62      | 1,048.62      | 37,753.88    | 2.70   | 222.92-    |
| 2001  | 29,840.39     | 51.95-      | 51.95-         | 1,488.47      | 1,488.47      | 28,299.97    | 5.00   | 51.95-     |
| 2000  | 27,278.94     | 1,079.88-   | 1,079.88-      | 1,381.72      | 1,381.72      | 24,817.34    | 5.27   | 255.15-    |
| 1999  | 21,334.21     | 745.96-     | 745.96-        | 1,132.14      | 1,132.14      | 19,456.11    | 5.50   | 251.12-    |
| 1998  | 16,502.72     | 731.66-     | 731.66-        | 817.67        | 817.67        | 14,953.39    | 5.18   | 246.31-    |
| 1997  | 15,674.71     | 682.99-     | 682.99-        | 587.72        | 587.72        | 14,404.00    | 3.92   | 220.75-    |
| 1996  | 14,041.28     | 1,738.54-   | 1,738.54-      | 314.30        | 314.30        | 11,988.44    | 2.55   | 67.05-     |
| 1995  | 49,071.04     | 106.84-     | 106.84-        | 869.79        | 869.79        | 48,094.41    | 1.78   | 0.00       |
| ****  | 19,931,607.41 | 113,717.65- | 113,717.65-    | 17,098,230.19 | 17,098,230.19 | 2,719,659.57 |        | 9,992.66-  |

TAX COLLECTION SYSTEM  
 DEPOSIT DISTRIBUTION  
 JURISDICTION SUMMARY

FROM: 07/01/2017 THRU 07/31/2017

UPDATE MODE

JURISDICTION: ALL

| ACCOUNT                         | YEAR | DEPOSIT | LEVY COLLECTED | RENDITION<br>PENALTY | P & I<br>COLLECTED | RENDITION<br>P & I | RENDITION<br>DISCOUNT | APPRAISAL<br>COMMISSION | DISBURSEMENT<br>AMOUNT |
|---------------------------------|------|---------|----------------|----------------------|--------------------|--------------------|-----------------------|-------------------------|------------------------|
| CURR FOR 0032 CITY OF MISSION   |      |         | 356.33         | 32.40                | 58.81              | 5.33               | 0.00                  | 1.90                    | 413.24                 |
| BY COUNTY 108                   |      |         | 356.33         | 32.40                | 58.81              | 5.33               | 0.00                  | 1.90                    | 413.24                 |
| DELQ FOR 0032 CITY OF MISSION   |      |         | 261.08         | 40.92                | 89.53              | 16.73              | 0.00                  | 2.89                    | 347.72                 |
| BY COUNTY 108                   |      |         | 261.08         | 40.92                | 89.53              | 16.73              | 0.00                  | 2.89                    | 347.72                 |
| TOTAL FOR 0032 CITY OF MISSION  |      |         | 617.41         | 73.32                | 148.34             | 22.06              | 0.00                  | 4.79                    | 760.96                 |
| BY COUNTY 108                   |      |         | 617.41         | 73.32                | 148.34             | 22.06              | 0.00                  | 4.79                    | 760.96                 |
| CURR FOR 0033 CITY OF PHARR     |      |         | 2,827.66       | 430.63               | 466.86             | 69.29              | 0.00                  | 24.96                   | 3,269.56               |
| BY COUNTY 108                   |      |         | 2,827.66       | 430.63               | 466.86             | 69.29              | 0.00                  | 24.96                   | 3,269.56               |
| DELQ FOR 0033 CITY OF PHARR     |      |         | 232.66         | 24.24                | 85.50              | 8.71               | 0.00                  | 1.65                    | 316.51                 |
| BY COUNTY 108                   |      |         | 232.66         | 24.24                | 85.50              | 8.71               | 0.00                  | 1.65                    | 316.51                 |
| TOTAL FOR 0033 CITY OF PHARR    |      |         | 3,060.32       | 454.87               | 552.36             | 78.00              | 0.00                  | 26.61                   | 3,586.07               |
| BY COUNTY 108                   |      |         | 3,060.32       | 454.87               | 552.36             | 78.00              | 0.00                  | 26.61                   | 3,586.07               |
| CURR FOR 0034 CITY OF PENITAS   |      |         | 25.83          | 2.35                 | 4.65               | 0.42               | 0.00                  | 0.14                    | 30.34                  |
| BY COUNTY 108                   |      |         | 25.83          | 2.35                 | 4.65               | 0.42               | 0.00                  | 0.14                    | 30.34                  |
| DELQ FOR 0034 CITY OF PENITAS   |      |         | 163.46         | 16.54                | 59.43              | 5.91               | 0.00                  | 1.12                    | 221.77                 |
| BY COUNTY 108                   |      |         | 163.46         | 16.54                | 59.43              | 5.91               | 0.00                  | 1.12                    | 221.77                 |
| TOTAL FOR 0034 CITY OF PENITAS  |      |         | 189.29         | 18.89                | 64.08              | 6.33               | 0.00                  | 1.26                    | 252.11                 |
| BY COUNTY 108                   |      |         | 189.29         | 18.89                | 64.08              | 6.33               | 0.00                  | 1.26                    | 252.11                 |
| CURR FOR 0036 CITY OF PROGRESO  |      |         | 296.94         | 70.19                | 53.45              | 12.64              | 0.00                  | 4.14                    | 346.25                 |
| BY COUNTY 108                   |      |         | 296.94         | 70.19                | 53.45              | 12.64              | 0.00                  | 4.14                    | 346.25                 |
| DELQ FOR 0036 CITY OF PROGRESO  |      |         | 0.00           | 0.00                 | 0.00               | 0.00               | 0.00                  | 0.00                    | 0.00                   |
| TOTAL FOR 0036 CITY OF PROGRESO |      |         | 296.94         | 70.19                | 53.45              | 12.64              | 0.00                  | 4.14                    | 346.25                 |
| BY COUNTY 108                   |      |         | 296.94         | 70.19                | 53.45              | 12.64              | 0.00                  | 4.14                    | 346.25                 |
| CURR FOR 0037 CITY OF SAN JUAN  |      |         | 203.65         | 19.19                | 36.65              | 3.46               | 0.00                  | 1.15                    | 239.15                 |
| BY COUNTY 108                   |      |         | 203.65         | 19.19                | 36.65              | 3.46               | 0.00                  | 1.15                    | 239.15                 |
| DELQ FOR 0037 CITY OF SAN JUAN  |      |         | 104.04-        | 9.70-                | 67.75-             | 4.44               | 0.00                  | 0.27-                   | 171.52-                |
| BY COUNTY 108                   |      |         | 104.04-        | 9.70-                | 67.75-             | 4.44               | 0.00                  | 0.27-                   | 171.52-                |
| TOTAL FOR 0037 CITY OF SAN JUAN |      |         | 99.61          | 9.49                 | 31.10-             | 7.90               | 0.00                  | 0.88                    | 67.63                  |
| BY COUNTY 108                   |      |         | 99.61          | 9.49                 | 31.10-             | 7.90               | 0.00                  | 0.88                    | 67.63                  |
| CURR FOR 0040 CITY OF WESLACO   |      |         | 1,143.58       | 110.21               | 205.85             | 19.84              | 0.00                  | 6.50                    | 1,342.93               |
| BY COUNTY 108                   |      |         | 1,143.58       | 110.21               | 205.85             | 19.84              | 0.00                  | 6.50                    | 1,342.93               |
| DELQ FOR 0040 CITY OF WESLACO   |      |         | 97.08          | 13.11                | 31.03              | 5.03               | 0.00                  | 0.90                    | 127.21                 |
| BY COUNTY 108                   |      |         | 97.08          | 13.11                | 31.03              | 5.03               | 0.00                  | 0.90                    | 127.21                 |
| TOTAL FOR 0040 CITY OF WESLACO  |      |         | 1,240.66       | 123.32               | 236.88             | 24.87              | 0.00                  | 7.40                    | 1,470.14               |
| BY COUNTY 108                   |      |         | 1,240.66       | 123.32               | 236.88             | 24.87              | 0.00                  | 7.40                    | 1,470.14               |
| CURR FOR 0041 EDINBURG CISD     |      |         | 30,096.07      | 23,440.75            | 5,094.93           | 4,315.13           | 0.00                  | 1,387.76                | 33,803.24              |
| BY COUNTY 108                   |      |         | 30,096.07      | 23,440.75            | 5,094.93           | 4,315.13           | 0.00                  | 1,387.76                | 33,803.24              |
| DELQ FOR 0041 EDINBURG CISD     |      |         | 322.48         | 31.78                | 91.27              | 29.17              | 0.00                  | 3.03                    | 410.72                 |
| BY COUNTY 108                   |      |         | 322.48         | 31.78                | 91.27              | 29.17              | 0.00                  | 3.03                    | 410.72                 |
| TOTAL FOR 0041 EDINBURG CISD    |      |         | 30,418.55      | 23,472.53            | 5,186.20           | 4,344.30           | 0.00                  | 1,390.79                | 34,213.96              |
| BY COUNTY 108                   |      |         | 30,418.55      | 23,472.53            | 5,186.20           | 4,344.30           | 0.00                  | 1,390.79                | 34,213.96              |

TAX COLLECTION SYSTEM  
TAX COLLECTOR MONTHLY REPORT  
FROM 07/22/2017 TO 07/22/2017

FISCAL START: 10/01/2016 END: 09/30/2017 JURISDICTION: 0033 CITY OF PHARR

|              | CERT TAXABLE VALUE |  | ADJUSTMENTS |  | ADJ TAX VALUE | TAX RATE  | TAX LEVY      |  | PAID ACCTS |
|--------------|--------------------|--|-------------|--|---------------|-----------|---------------|--|------------|
|              | -----              |  | -----       |  | -----         | -----     | -----         |  | -----      |
| CURRENT YEAR | 2,691,310,316      |  | 12,939,999- |  | 2,678,370,317 | 00.654000 | 17,380,375.59 |  | 25,380     |
|              | -----              |  | -----       |  | -----         | -----     | -----         |  | -----      |

| YEAR  | TAXES DUE     | MONTH ADJ  | ADJUSTMENT YTD | LEVY PAID | PAID YTD      | BALANCE      | COLL % | YTD UNCOLL |
|-------|---------------|------------|----------------|-----------|---------------|--------------|--------|------------|
| ----- |               |            |                |           |               |              |        |            |
| 2016  | 17,456,073.76 | .00        | 75,698.17-     | 0.00      | 16,473,379.21 | 906,996.38   | 94.78  | 515.87-    |
| 2015  | 726,284.55    | .00        | 371.82-        | 0.00      | 290,198.91    | 435,713.82   | 39.98  | 1,048.96-  |
| 2014  | 377,060.81    | .00        | 2,535.59-      | 0.00      | 119,689.39    | 254,835.83   | 31.96  | 1,014.25-  |
| 2013  | 226,067.24    | .00        | 1,452.50-      | 0.00      | 56,383.00     | 168,231.74   | 25.10  | 977.53-    |
| 2012  | 184,106.99    | 20,922.58- | 16,921.62-     | 0.00      | 36,079.36     | 131,106.01   | 21.58  | 909.53-    |
| 2011  | 135,860.95    | 181.86-    | 3,233.00-      | 0.00      | 20,243.50     | 112,384.45   | 15.26  | 968.04-    |
| 2010  | 117,766.50    | 84.82-     | 3,124.49-      | 0.00      | 8,205.59      | 106,436.42   | 7.16   | 834.39-    |
| 2009  | 107,878.67    | 84.82-     | 2,732.54-      | 0.00      | 5,310.42      | 99,835.71    | 5.05   | 442.44-    |
| 2008  | 84,349.23     | 547.72-    | 941.60-        | 0.00      | 5,891.10      | 77,516.53    | 7.06   | 393.88-    |
| 2007  | 70,608.39     | .00        | 372.11-        | 0.00      | 3,517.90      | 66,718.38    | 5.01   | 372.11-    |
| 2006  | 67,025.05     | .00        | 347.68-        | 0.00      | 3,118.63      | 63,558.74    | 4.68   | 347.68-    |
| 2005  | 60,054.39     | .00        | 330.31-        | 0.00      | 2,665.20      | 57,058.88    | 4.46   | 330.31-    |
| 2004  | 59,412.07     | .00        | 291.20-        | 0.00      | 3,771.64      | 55,349.23    | 6.38   | 291.20-    |
| 2003  | 46,290.10     | .00        | 231.22-        | 0.00      | 1,706.98      | 44,351.90    | 3.71   | 231.22-    |
| 2002  | 39,025.42     | .00        | 222.92-        | 0.00      | 1,001.65      | 37,800.85    | 2.58   | 222.92-    |
| 2001  | 29,840.39     | .00        | 51.95-         | 0.00      | 1,310.00      | 28,478.44    | 4.40   | 51.95-     |
| 2000  | 27,278.94     | .00        | 1,079.88-      | 0.00      | 1,357.44      | 24,841.62    | 5.18   | 255.15-    |
| 1999  | 21,334.21     | .00        | 745.96-        | 0.00      | 1,132.14      | 19,456.11    | 5.50   | 251.12-    |
| 1998  | 16,502.72     | .00        | 731.66-        | 0.00      | 817.67        | 14,953.39    | 5.18   | 246.31-    |
| 1997  | 15,674.71     | .00        | 682.99-        | 0.00      | 587.72        | 14,404.00    | 3.92   | 220.75-    |
| 1996  | 14,041.28     | 1,209.25-  | 1,738.54-      | 0.00      | 297.68        | 12,005.06    | 2.42   | 67.05-     |
| 1995  | 49,071.04     | 106.84-    | 106.84-        | 0.00      | 865.25        | 48,098.95    | 1.77   | 0.00       |
| ****  | 19,931,607.41 | 23,137.89- | 113,944.59-    | 0.00      | 17,037,530.38 | 2,780,132.44 |        | 9,992.66-  |



## **AGENDA MEMORANDUM**

**BOARD:** City Commission

**AGENDA ITEM #:** 3.C.

**DATE SUBMITTED:** August 11, 2017

**MEETING DATE:** August 21, 2017

**FROM:** Karla Moya, Finance Director

**DEPARTMENT:** Finance

**DIRECTOR:**

**Agenda Item:** Submission of Quarterly Report FY 2016-2017 ending June 30, 2017.

**Classification:** Regular

(\* If closed session, City Attorney must review and approve.)

**Exclude Material from Public Packet?** No

**Reason:**

**Issue:**

**Financial Consideration:**

**Staff Recommendation:**

**Alternatives:**

---

### **ROUTING:**

Karla Moya

Created/Initiated - 08/11/2017

Karla Moya

Approved - 08/11/2017

Karla Moya

Approved - 08/16/2017

Patricia Rigney

Approved - 08/17/2017

City Management Office

Final Approval - 08/18/2017

# City of Pharr

## Comprehensive QUARTERLY Financial Report

3rd Quarter – June 30, 2017

**Reliable, Timely, Transparent, Budgets, Trends,  
Revenues, Expenditures, Resources, Debts**



**Fiscal Year 2016-2017**



**PREPARED BY: KARLA MOYA-FINANCE DIRECTOR & FINANCE DEPARTMENT**



MAYOR Ambrosio "Amos" Hernández | CITY MANAGER Juan G. Guerra, CPA

COMMISSIONERS Eleazar Guajardo | Roberto "Bobby" Carrillo | Ramiro Caballero | Daniel Chavez | Ricardo Medina | Mario Bracamontes

August 21, 2017

Mayor  
City Commissioners  
Citizens of Pharr

The comprehensive quarterly financial report was compiled for the purpose of updating the City's elected officials and executive staff on the fiscal health of the City.

All City fiscal data is not included in this report, only the selected major activities whose drastic change could adversely affect the City's ability to meet its obligations to the vendors, staff, and citizens.

This is the Finance Department's effort to provide timely, reliable, and transparent fiscal information so that decision makers will have up to date data to base their decisions on.

This report has been updated and prepared by the Finance Department. The figures in this report, based on the cost/benefit principle, are accurate. This report could not have been compiled without the cooperation of all of the City's Directors and City Manager. This is truly a team effort.

Should you have any questions concerning this matter, please feel free to contact me at (956) 402-4150 ext. 1907 or via email at [karla.moya@pharr-tx.gov](mailto:karla.moya@pharr-tx.gov).

Respectfully,

  
Karla Moya  
Finance Director

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# **DETAIL OF CHANGES & TRENDS**



## **CITY OF PHARR**

### **DETAIL OF CHANGES AND TRENDS**

**June 30, 2017**

---

#### **FINANCIAL STATEMENTS – GOVERNMENTAL FUNDS:**

##### **Unaudited Balance Sheet:**

At the end of this quarter, the General Fund had a fund balance of \$28.2 million with an unassigned amount of \$17.8 million. PEDC had a fund balance of \$13.1 million and Capital Projects had a fund balance of \$16.8 million.

##### **Unaudited Statement of Revenues, Expenditures, and changes in Fund balance:**

The General Fund revenues exceeded expenditures by \$4.11 million while PEDC expenses exceeded revenue by roughly \$500,000.

#### **FINANCIAL STATEMENTS - PROPRIETARY FUNDS:**

##### **Unaudited statement of net position:**

At the end of this quarter, Utility fund had a total net position of \$89.1 million, \$20.7 million for Toll Bridge, \$4.0 million for Golf fund, and \$3.7 million for Event Center.

##### **Unaudited Statement of Revenues, Expenditures, and changes in net position:**

Utility fund had a change in net position of \$2.06 million and a debt service coverage ratio of 1.12, \$0.9 million gain for Toll Bridge, \$64,370 gain for Golf fund, and \$30,492 gain for Event Center.

---

#### **GENERAL FUND:**

##### **Revenues:**

Property tax and sales tax are budgeted at 57% of our budget. Property and sales taxes have met and exceeded the budget at 97% and 76%, respectively. Combined, property and sales tax revenues are higher than last year by 4%.

##### **Expenditures:**

At the end of the 3rd quarter all the departments stayed within their budgeted expenditures. Overall expenses decreased by 30% compared to last year mainly due to a decrease in Transfers out and better budget management.

##### **Comparison from last year:**

- Revenues show a 25% decrease this year only due to the issuance of Certificates of Obligations last year's quarter compared to this one.

##### **Summary:**

The City's Property tax is showing improvement compared to last year, this is mainly attributed to current year collections. Other revenues such as Franchise Fees, Rental Fees, and Service Fees also show an improvement compared to last year.

### **UTILITY FUND:**

#### **Revenues:**

Water and sewer usage make up 95% of the budget. Both revenue sources meet the budget at 76%. Water revenues show a POSITIVE trend with an increase of 6% compared to last year's third quarter.

#### **Expenses:**

At the end of this quarter, all departments' expenses are within budget, with total expenditures being at only 44% of budget.

#### **Comparison from last year:**

Overall, revenues are higher by 18% due to a slight increase in water and sewer revenue and revenue from TWDB Grant earned on the previous quarter. Overall expenses (excluding transfers out) are 39% LOWER than last year.

#### **Summary:**

The Utility's major revenues are moderately higher than projected overall.

### **BRIDGE FUND:**

#### **Revenues:**

Toll collections are budgeted at 85% of total budget. Crossings are showing a 3% increase this year, mainly due to car crossings and toll revenues. Peso Exchange Income Rate Income is also 58% higher.

#### **Expenses:**

All expenses except for engineering contractual expenses were within the budget. This was due to payments for the bridge sealed expansion joint repair project.

#### **Comparison from last year:**

Overall expenses are 12% higher than last year mainly due to increases in debt service payments, other contractual and special services expenses and transfers out.

#### **Summary:**

Bridge crossing must be monitored. Toll revenues slightly increased. Expenses have slightly increased and must be monitored. The Bridge Fund is healthy.

### **PEDC FUND:**

#### **Revenues:**

Sales Tax collections are budgeted at 77% of total budget. Sales Tax collections are slightly lower by 1% compared to last year.

#### **Expenses:**

At the end of the quarter total overall expenses (excluding transfers and debt service) were below or at annual budget.

**Comparison from last year:**

Personnel expenses are lower by 7% due to Director Position vacancy.

**Summary:**

Expenses must continue to be positively managed.

---

**STATEMENT OF AVAILABLE RESOURCES****GENERAL FUND:**

General cash flow is at \$11.4 million. Available resources as of June 30, 2017 are \$11.4 million.

**UTILITY FUND:**

Utility fund cash flow is at \$51,000. Current available resources are in the positive \$51,708. Utility needs to carefully prioritize what is needed for operations to keep a healthy fund with available resources. Cash flow is expected to improve throughout next quarter.

**BRIDGE FUND:**

Bridge fund cash flow is healthy. Current available resources are \$2.6 million. At this time, we do not foresee any major cash flow problems with the Bridge Fund.

**PEDC FUND:**

PEDC fund cash flow is at \$1.03 million. PEDC needs to carefully prioritize what is needed for operations to keep a healthy fund with available resources. Current available resources are \$1.02 million.

---

**HIDALGO COUNTY PROPERTY TAX ASSESOR & COLLECTOR REPORT**

Current property taxes collections per what we have received from the County are higher this year by .12%. Total collected reported by County is **\$16,375,960.35**. Delinquent property Tax collections are higher this year by 1.72%. Total amount collected to date is **\$544,461.22**.

---

**ANALYSIS OF MAJOR REVENUE SOURCES****CURRENT PROPERTY TAX-CASH BASIS**

Current tax collections are higher this year than last year by 4% or approximately \$614,914. Total collected up to this quarter is \$14.5 million compared to \$13.9 million.

**DELINQUENT PROPERTY TAX-CASH BASIS**

Tax collections are higher this year than last year. Collection percentage is higher by 7% or \$32,622 compared to last year. Total amount collected this fiscal year is **\$488,445**.

---

## **ANNUAL SALES TAX ACTIVITY ANALYSIS – FY 16/17**

This activity is based on cash basis. The difference is two months of collections. To date, City's sales tax is 1% LOWER than last year (roughly \$88,055 city-wide). This does not reflect true growth of sales tax revenue due to the fact that last year comparison included a material one-time payment of sales taxes.

## **SALES TAX STATE RGV COMPARISON**

Pharr's sales tax rank comparison to the other Rio Grande Valley cities went down compared to last quarter; putting us at 4th place out 10 other cities compared to prior year activity.

## **UTILITY REVENUE ACTIVITY ANALYSIS-WATER & SEWER**

Water billing has shown an increase compared to last's year activity. This quarter is showing an increase of 5% in billing. Sewer billings increased this quarter by 1%.

## **UTILITY REVENUE ACTIVITY ANALYSIS-GARBAGE AND BRUSH**

Garbage and brush billing and collections are indicating a negative trend. Collected revenue has decreased by 2% compared to last year for garbage. Brush collections also decreased by 3%.

## **PHARR INTERNATIONAL BRIDGE TOLL COLLECTIONS**

Collections this year have increased by 3%. The car crossings increased compared to last year by 4%, and commercial crossings (trucks) increased by 4%. We currently have roughly \$331,988 more revenues than this time last year. We have budgeted accordingly and revenues are on track as budgeted projections.

## **MUNICIPAL COURT COLLECTIONS**

Municipal court collections have increased by 25% compared to this time last year. Primarily due to more crime and citations served.

## **PHARR EVENT CENTER**

### **Revenues:**

Event Center revenue has decreased 10% compared to prior year. This is mainly due to less rental and facility fees revenues and concession sales at the Pharr Event Center.

### **Expenses:**

Event Center expenses are 2% lower than last year mainly due to better budget management.

---

## **HOTEL/MOTEL OCCUPANCY TAX ANALYSIS**

Hotel/Motel Tax Collections have decreased by 22% compared to last year; a decrease of approximately \$134,000. This is due to a decrease in hotel occupancy.

---

## **TRANSFERS**

- Transfer outs from General fund are contributions to General CIP Fund and to cover for Golf and CDBG's operations.
- Transfers from Utilities are mainly for the Utilities CIP projects and for General Fund administrative expenses
- Transfers from Bridge are to balance General Fund operations and to contribute for CIP projects as well as City Incentive agreements

---

## **CIP ACTIVITY ANALYSIS-QUARTERLY UPDATE**

### **BRIDGE:**

The Bridge has 3 capital projects planned, of which all have started. Three of the four projects are in engineering phase.

### **UTILITY:**

The Utility fund has 4 capital projects, including the new Water Transmission Mains project approved at the beginning of last year and funded through TWDB. These projects have started and are in progress.

## **GENERAL CAPITAL PROJECTS**

The General Capital Projects fund has 17 capital projects including the recently approved Research and Technology Center in South Pharr, LED lighting Project and Several Street projects to improve City's infrastructure overall. All 17 projects are in progress as of June 30, 2017.

---

## **DEBT: ISSUED & STATUS-QUARTERLY UPDATE**

### **OUTSTANDING DEBT ISSUANCES**

General Fund: There are currently two Certificates of Obligation outstanding; series 2012 and series 2016, for a total of outstanding debt to \$20.7 million.

There is one General Obligation Refunding Bond; series 2015B. One payment towards the 2015B refunding bond was made first quarter, which reduced the total outstanding debt down to \$7.4 million.

Bridge Fund: There is one Revenue Refunding Bond outstanding; series 2015A. One payment toward this bond was made this quarter, which reduced the total outstanding debt down to \$3.8 million.

Utility Fund: All activity is normal. Next issuance that will be completed is the 2008 Revenue Refunding Bonds. Currently \$49.7 million is outstanding.

Community Development Grant: This issuance will be completed in 2031 but can be repaid with our current debt reserves. Currently \$4.4 million is outstanding.

PEDC: This series was issued in the name of the City but is being paid by PEDC. All activity is normal. This issuance will be completed in 2032 and 2021. Currently \$16.9 million is outstanding which includes a \$947,000 line of credit. One payment for \$50,000 was made this quarter.

### **OUTSTANDING CAPITAL LEASES/BANK LOANS**

There are currently 13 outstanding capital leases totaling \$11.6 million. The liability ownership for the leases is distributed between the following accounts: General, Golf, Bridge and Garage.

---

## **INVESTMENT REPORT-QUARTERLY UPDATE**

### **INVESTMENT REPORT SUMMARY**

This report complies with all provisions of the Public Funds Investment Act and the City of Pharr's Investment's policy.

### **DETAILED INVESTMENT REPORT**

The City has \$81,014,819 million in book market value in investments (including depository accounts).

### **COMPARISON OF PORTFOLIO TO POLICY LIMITS**

The City is within all portfolio caps created in the City's Investment Policy. The caps are identified in "Types of securities, Limits on Maturities, and Days to Maturity.

### **MARKET VALUE ANALYSIS**

The market value of our portfolio is at 100% of book value. Book value identifies actual costs. Market value identifies the cost/value of the investments if they were to put on the market for resale.

### **CALCULATION OF WEIGHTED AVERAGE MATURITY AND YIELD**

Weighted average maturity is 3.38 days. This average is within our Investment Policy caps. This is the amount of days on average that our investments mature. Weighted average yield is .22%, the average yield of our investments. This average is better than our benchmarks.

### **YEAR TO DATE INVESTMENT TRANSACTION REPORT**

No investment matured this fiscal year.

### **DEPOSITORY SECURITY COLLATERAL ANALYSIS**

All funds were properly collateralized by at the end of the month.



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# FISCAL ACTIVITY



**CITY OF PHARR, TEXAS**  
**BALANCE SHEET - UNAUDITED, UNADJUSTED, AND PRELIMINARY**  
**GOVERNMENTAL FUNDS**  
**FOR QUARTER ENDING JUNE 30, 2017**

|                                                                               | <u>General</u>       | <u>Pharr Economic<br/>Development<br/>Corporation, Inc.</u> | <u>Capital Projects</u> |
|-------------------------------------------------------------------------------|----------------------|-------------------------------------------------------------|-------------------------|
| <b><u>ASSETS AND DEFERRED OUTFLOWS OF RESOURCES</u></b>                       |                      |                                                             |                         |
| Cash                                                                          | \$ 15,266,415        | \$ 3,800,846                                                | \$ 5,481,184            |
| Investments                                                                   | 9,500,000            | -                                                           |                         |
| Receivables (net of allowance for<br>uncollectible):                          |                      |                                                             |                         |
| Property taxes                                                                | 1,713,521            | -                                                           | -                       |
| Warrants                                                                      | 7,953,127            | -                                                           | -                       |
| Sales tax                                                                     | 2,081,037            | 693,679                                                     | -                       |
| Notes                                                                         | -                    | 2,124,908                                                   | -                       |
| Accounts                                                                      | 542,362              | 48,411                                                      | -                       |
| Intergovernmental                                                             | 96,576               | -                                                           | -                       |
| Other                                                                         | 234,688              | 107,600                                                     | -                       |
| Prepaid Items                                                                 | -                    | -                                                           | -                       |
| Inventories                                                                   | 840,588              | -                                                           | -                       |
| Land Available for Sale                                                       | -                    | 8,343,802                                                   | -                       |
| Due from other funds                                                          | 1,332,259            | -                                                           | -                       |
| Restricted assets:                                                            |                      |                                                             |                         |
| Cash                                                                          | -                    | 266,185                                                     | 10,939,333              |
| Cash with Fiscal Agent                                                        | 1,146,777            | -                                                           | 581,578                 |
| Intergovernmental receivable                                                  | -                    | -                                                           | 132,140                 |
| Total assets                                                                  | <u>\$ 40,707,350</u> | <u>\$ 15,385,432</u>                                        | <u>\$ 17,134,235</u>    |
| <b><u>LIABILITIES, DEFERRED INFLOWS OF RESOURCES AND<br/>FUND BALANCE</u></b> |                      |                                                             |                         |
| Liabilities:                                                                  |                      |                                                             |                         |
| Accounts payable                                                              | \$ 548,860           | \$ 16,232                                                   | \$ 223,534              |
| Accrued liabilities                                                           | -                    | -                                                           | -                       |
| Due to other funds                                                            | -                    | 50,882                                                      | -                       |
| Escrow accounts                                                               | 1,725,163            | -                                                           | 60,182                  |
| Total liabilities                                                             | <u>2,274,024</u>     | <u>67,113</u>                                               | <u>283,716</u>          |
| Deferred Inflows of Resources:                                                |                      |                                                             |                         |
| Deferred property tax                                                         | 1,713,521            | -                                                           | -                       |
| Deferred accounts                                                             | 542,362              | -                                                           | -                       |
| Deferred warrants                                                             | 7,953,127            | -                                                           | -                       |
| Deferred notes                                                                | -                    | 2,124,908                                                   | -                       |
| Total deferred inflow of resources                                            | <u>10,209,010</u>    | <u>2,124,908</u>                                            | <u>-</u>                |
| Fund balances:                                                                |                      |                                                             |                         |
| Nonspendable:                                                                 |                      |                                                             |                         |
| Inventory                                                                     | 840,588              | 8,343,802                                                   | -                       |
| Restricted:                                                                   |                      |                                                             |                         |
| Economic development                                                          | -                    | 4,849,608                                                   | -                       |
| Committed:                                                                    |                      |                                                             |                         |
| Contingency                                                                   | 9,500,000            | -                                                           | -                       |
| Assigned:                                                                     |                      |                                                             |                         |
| Construction                                                                  | -                    | -                                                           | 16,850,519              |
| Unassigned:                                                                   | 17,883,728           | -                                                           | -                       |
| Total fund balances                                                           | <u>28,224,316</u>    | <u>13,193,410</u>                                           | <u>16,850,519</u>       |
| Total liabilities, deferred inflows of resources and fund balances            | <u>\$ 40,707,350</u> | <u>\$ 15,385,432</u>                                        | <u>\$ 17,134,235</u>    |

**CITY OF PHARR, TEXAS**  
**STATEMENT OF REVENUES, EXPENDITURES, AND CHANGES IN FUND BALANCE**  
**GOVERNMENTAL FUNDS - UNAUDITED, UNADJUSTED, AND PRELIMINARY**  
**FOR QUARTER ENDING JUNE 30, 2017**

|                                                              |    | <b>General</b>    | <b>Pharr Economic<br/>Development<br/>Corporation, Inc.</b> | <b>Capital Projects</b> |
|--------------------------------------------------------------|----|-------------------|-------------------------------------------------------------|-------------------------|
| <b>REVENUES</b>                                              |    |                   |                                                             |                         |
| Taxes:                                                       |    |                   |                                                             |                         |
| Property                                                     | \$ | 15,373,017        | \$ -                                                        | \$ -                    |
| Sales                                                        |    | 9,476,278         | 3,158,759                                                   | -                       |
| Franchise                                                    |    | 1,839,756         | -                                                           | -                       |
| Other                                                        |    | 108,080           | -                                                           | -                       |
| Licenses and permits                                         |    | 507,206           | -                                                           | -                       |
| Intergovernmental                                            |    | 378,313           | -                                                           | -                       |
| Fees and charges:                                            |    |                   |                                                             |                         |
| Sanitation                                                   |    | 1,973,698         | -                                                           | -                       |
| Brush                                                        |    | 823,629           | -                                                           | -                       |
| Other                                                        |    | 1,005,330         | -                                                           | -                       |
| Fines                                                        |    | 1,094,444         | -                                                           | -                       |
| Interest income                                              |    | 89,259            | 66,084                                                      | -                       |
| Other                                                        |    | 722,645           | 221,868                                                     | -                       |
| Total revenues                                               | \$ | <u>33,391,657</u> | <u>\$ 3,446,712</u>                                         | <u>\$ -</u>             |
| <b>EXPENDITURES</b>                                          |    |                   |                                                             |                         |
| Current:                                                     |    |                   |                                                             |                         |
| General government                                           | \$ | 6,653,448         | \$ -                                                        | \$ -                    |
| Public safety                                                |    | 14,428,667        | -                                                           | 669,006                 |
| Highways and streets                                         |    | 2,895,822         | -                                                           | 8,422,333               |
| Health and welfare                                           |    | 1,667,744         | -                                                           | -                       |
| Culture and recreation                                       |    | 2,768,393         | -                                                           | 1,353,163               |
| Economic development                                         |    | -                 | 1,628,544                                                   | -                       |
| Debt service:                                                |    |                   |                                                             |                         |
| Principal                                                    |    | 800,475           | 2,084,451                                                   | -                       |
| Interest                                                     |    | 66,118            | 233,672                                                     | -                       |
| Total expenditures                                           |    | <u>29,280,669</u> | <u>3,946,667</u>                                            | <u>10,444,502</u>       |
| Excess (deficiency) of revenues<br>over (under) expenditures |    | <u>4,110,988</u>  | <u>(499,955)</u>                                            | <u>(10,444,502)</u>     |
| <b>OTHER FINANCING SOURCES (USES)</b>                        |    |                   |                                                             |                         |
| Transfers in                                                 |    | 7,371,700         | 1,131,693                                                   | 4,395,473               |
| Transfers (out)                                              |    | (3,838,173)       | (10,533,298)                                                | -                       |
| Gain from sale of land                                       |    | -                 | 99,321                                                      | -                       |
| Issuance of debt                                             |    | 1,150,500         | 10,180,006                                                  | -                       |
| Total other financing sources<br>and uses                    |    | <u>4,684,027</u>  | <u>877,722</u>                                              | <u>4,395,473</u>        |
| Net change in fund balance                                   |    | 8,795,015         | 377,767                                                     | (6,049,029)             |
| Fund balance - beginning                                     |    | 19,412,609        | 12,815,643                                                  | 23,198,086              |
| Prior period adjustment                                      |    | 16,692            | -                                                           | (298,538)               |
| Fund balance - ending                                        | \$ | <u>28,224,316</u> | <u>\$ 13,193,410</u>                                        | <u>\$ 16,850,519</u>    |



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**CITY OF PHARR, TEXAS**  
**STATEMENT OF NET POSITION - UNAUDITED, UNADJUSTED, AND PRELIMINARY**  
**PROPRIETARY FUNDS**  
**FOR QUARTER ENDING JUNE 30, 2017**

|                                                       | PROPRIETARY FUNDS     |                      |                     |                     |
|-------------------------------------------------------|-----------------------|----------------------|---------------------|---------------------|
|                                                       | Utility               | Toll Bridge          | Golf                | Event Center        |
| <b><u>ASSETS</u></b>                                  |                       |                      |                     |                     |
| Current assets:                                       |                       |                      |                     |                     |
| Cash                                                  | \$ 4,599,014          | \$ 7,063,305         | \$ 373,096          | \$ 372,551          |
| Investments                                           | -                     | -                    | -                   | -                   |
| Receivables (net of allowance for uncollectible):     | -                     | -                    | -                   | -                   |
| Accounts                                              | 1,877,282             | 101,290              | -                   | -                   |
| Other                                                 | 831                   | 32,000               | 14,678              | 86,559              |
| Inventories                                           | 109,046               | -                    | 8,578               | 4,586               |
| Due from other funds                                  | -                     | -                    | -                   | -                   |
| Restricted assets:                                    |                       |                      |                     |                     |
| Cash                                                  | 17,370,487            | 1,140,388            | -                   | -                   |
| Cash with Fiscal Agent                                | -                     | 2,010,000            | 120,000             | -                   |
| Total current assets                                  | <u>23,956,660</u>     | <u>10,346,983</u>    | <u>516,352</u>      | <u>463,697</u>      |
| Capital assets (net of accumulated depreciation):     |                       |                      |                     |                     |
| Water Rights                                          | 3,450,000             | -                    | -                   | -                   |
| Land                                                  | 837,036               | 819,645              | 999,342             | 785,224             |
| Buildings                                             | 12,031,462            | 1,484,871            | 339,397             | 2,522,682           |
| Improvements other than buildings                     | 735,550               | 186,199              | 2,289,545           | 123,570             |
| Machinery and equipment                               | 1,451,726             | 1,226,504            | 124,830             | 23,144              |
| Infrastructure                                        | 89,660,072            | 12,513,711           | 39,188              | -                   |
| Construction in progress - Utility                    | 8,808,568             | -                    | -                   | -                   |
| Construction in progress - Bridge                     | -                     | 577,859              | -                   | -                   |
| Total capital assets, net of accumulated depreciation | <u>116,974,414</u>    | <u>16,808,788</u>    | <u>3,792,303</u>    | <u>3,454,621</u>    |
| Total noncurrent assets                               | <u>116,974,414</u>    | <u>16,808,788</u>    | <u>3,792,303</u>    | <u>3,454,621</u>    |
| <b><u>DEFERRED OUTFLOW OF RESOURCES</u></b>           |                       |                      |                     |                     |
| Unamortized gain / loss on refunding of debt          | 61,954                | (204,695)            | -                   | -                   |
| Total deferred outflow of resources                   | <u>61,954</u>         | <u>(204,695)</u>     | <u>-</u>            | <u>-</u>            |
| Total assets and deferred outflow of resources        | \$ <u>140,993,029</u> | \$ <u>26,951,076</u> | \$ <u>4,308,654</u> | \$ <u>3,918,317</u> |

|                                                          |    | PROPRIETARY FUNDS |                    |                   |                     |                  |    |                  |
|----------------------------------------------------------|----|-------------------|--------------------|-------------------|---------------------|------------------|----|------------------|
| <u>LIABILITIES</u>                                       |    | <u>Utility</u>    | <u>Toll Bridge</u> | <u>Golf</u>       | <u>Event Center</u> |                  |    |                  |
| Current liabilities payable:                             |    |                   |                    |                   |                     |                  |    |                  |
| Accounts payable                                         | \$ | 242,425           | \$                 | 54,668            | \$                  | 2,629            | \$ | 16,106           |
| Accrued liabilities                                      |    | 134,775           |                    | 31,167            |                     | -                |    | -                |
| Due to other funds                                       |    | -                 |                    | 1,236             |                     | -                |    | -                |
| Unearned revenue                                         |    | -                 |                    | -                 |                     | 49,323           |    | 41,740           |
| Total current liabilities payable                        |    | <u>377,201</u>    |                    | <u>87,071</u>     |                     | <u>51,952</u>    |    | <u>57,846</u>    |
| Current liabilities payable from restricted assets:      |    |                   |                    |                   |                     |                  |    |                  |
| Customer deposits payable                                |    | 2,253,829         |                    | -                 |                     | -                |    | -                |
| Escrow payable                                           |    | 129,293           |                    | -                 |                     | -                |    | -                |
| Matured accrued compensation                             |    | 223,550           |                    | 61,432            |                     | 31,047           |    | 19,163           |
| Matured capital lease                                    |    | -                 |                    | -                 |                     | -                |    | -                |
| Matured bonds/notes, net                                 |    | <u>3,197,000</u>  |                    | <u>590,000</u>    |                     | <u>-</u>         |    | <u>-</u>         |
| Total current liabilities payable from restricted assets |    | <u>5,803,672</u>  |                    | <u>651,432</u>    |                     | <u>31,047</u>    |    | <u>19,163</u>    |
| Total current liabilities                                |    | <u>6,180,873</u>  |                    | <u>738,503</u>    |                     | <u>82,999</u>    |    | <u>77,009</u>    |
| Noncurrent liabilities:                                  |    |                   |                    |                   |                     |                  |    |                  |
| Accrued compensation                                     |    | 670,651           |                    | 184,296           |                     | 93,142           |    | 57,488           |
| Capital lease payable                                    |    | -                 |                    | 2,010,000         |                     | 120,000          |    | -                |
| Bonds/notes principal payable                            |    | <u>45,035,000</u> |                    | <u>3,245,000</u>  |                     | <u>-</u>         |    | <u>-</u>         |
| Total noncurrent liabilities                             |    | <u>45,705,651</u> |                    | <u>5,439,296</u>  |                     | <u>213,142</u>   |    | <u>57,488</u>    |
| <u>DEFERRED INFLOW OF RESOURCES</u>                      |    |                   |                    |                   |                     |                  |    |                  |
| Unamortized premium                                      |    | <u>-</u>          |                    | <u>-</u>          |                     | <u>-</u>         |    | <u>-</u>         |
| Total deferred inflow of resources                       |    | <u>-</u>          |                    | <u>-</u>          |                     | <u>-</u>         |    | <u>-</u>         |
| Total liabilities and deferred inflow of resources       |    | <u>51,886,524</u> |                    | <u>6,177,799</u>  |                     | <u>296,141</u>   |    | <u>134,497</u>   |
| <u>NET POSITION</u>                                      |    |                   |                    |                   |                     |                  |    |                  |
| Invested in capital assets, net of related debt          |    | 77,895,297        |                    | 12,941,881        |                     | 3,792,303        |    | 3,454,621        |
| Restricted for:                                          |    |                   |                    |                   |                     |                  |    |                  |
| Debt service                                             |    | 4,828,814         |                    | 1,047,658         |                     | -                |    | -                |
| Capital projects                                         |    | 6,382,394         |                    | 2,010,000         |                     | 120,000          |    | -                |
| Other                                                    |    | -                 |                    | -                 |                     | -                |    | -                |
| Unrestricted                                             |    | <u>-</u>          |                    | <u>4,773,738</u>  |                     | <u>100,210</u>   |    | <u>329,200</u>   |
| Total net position                                       | \$ | <u>89,106,505</u> | \$                 | <u>20,773,277</u> | \$                  | <u>4,012,513</u> | \$ | <u>3,783,820</u> |

**CITY OF PHARR, TEXAS**  
**STATEMENT OF REVENUES, EXPENSES, AND CHANGES IN NET POSITION**  
**PROPRIETARY FUNDS - UNAUDITED, UNADJUSTED, AND PRELIMINARY**  
**FOR QUARTER ENDING JUNE 30, 2017**

|                                                |    | <b>PROPRIETARY FUNDS</b> |                      |                     |                     |
|------------------------------------------------|----|--------------------------|----------------------|---------------------|---------------------|
|                                                |    | <b>Utility</b>           | <b>Toll Bridge</b>   | <b>Golf</b>         | <b>Event Center</b> |
| Operating revenues:                            |    |                          |                      |                     |                     |
| Charges for sales and services:                |    |                          |                      |                     |                     |
| Water sales                                    | \$ | 5,231,935                | \$ -                 | \$ -                | \$ -                |
| Sewer service                                  |    | 3,905,211                | -                    | -                   | -                   |
| Tap fees                                       |    | 493,301                  | -                    | -                   | -                   |
| Toll fees                                      |    | -                        | 10,219,418           | -                   | -                   |
| Golf services                                  |    | -                        | -                    | 598,843             | -                   |
| Concession                                     |    | -                        | -                    | 39,985              | 213,175             |
| Other                                          |    | 3,880                    | 209,574              | 102,324             | 180,998             |
| Total operating revenues                       |    | <u>9,634,327</u>         | <u>10,428,992</u>    | <u>741,152</u>      | <u>394,174</u>      |
| Operating expenses:                            |    |                          |                      |                     |                     |
| Personnel services                             |    | 2,423,314                | 737,266              | 478,456             | 252,308             |
| Supplies and Materials                         |    | 717,210                  | 84,327               | 157,026             | 87,534              |
| Contractual Services                           |    | 2,172,195                | 1,358,261            | 165,649             | 147,136             |
| Total operating expenses                       |    | <u>5,312,719</u>         | <u>2,179,854</u>     | <u>801,132</u>      | <u>486,978</u>      |
| Operating income (loss)                        |    | <u>4,321,608</u>         | <u>8,249,138</u>     | <u>(59,980)</u>     | <u>(92,804)</u>     |
| Nonoperating revenues (expenses):              |    |                          |                      |                     |                     |
| Investment earnings                            |    | 45,453                   | 27,709               | 1,967               | 697                 |
| Interest expense                               |    | (626,048)                | (70,990)             | (5,960)             | -                   |
| Intergovernmental                              |    | 965,243                  | -                    | -                   | -                   |
| Other                                          |    | 11,949                   | 210                  | 294                 | 15,000              |
| Cash defeasance Contribution                   |    | (1,813,589)              | -                    | -                   | -                   |
| Total nonoperating revenues (expenses)         |    | <u>(1,416,991)</u>       | <u>(43,071)</u>      | <u>(3,700)</u>      | <u>15,696</u>       |
| Income loss before contributions and transfers |    | <u>2,904,617</u>         | <u>8,206,067</u>     | <u>(63,680)</u>     | <u>(77,108)</u>     |
| Transfers in                                   |    | -                        | -                    | 128,050             | 107,600             |
| Transfers (out)                                |    | (840,376)                | (7,304,000)          | -                   | -                   |
| Changes in net position                        |    | <u>2,064,241</u>         | <u>902,067</u>       | <u>64,370</u>       | <u>30,492</u>       |
| Total net position - beginning                 |    | 87,042,265               | 19,871,210           | 3,948,143           | 3,720,909           |
| Prior period adjustment                        |    | -                        | -                    | -                   | 32,419              |
| Total net position - ending                    | \$ | <u>89,106,505</u>        | <u>\$ 20,773,277</u> | <u>\$ 4,012,513</u> | <u>\$ 3,783,820</u> |

\*\*\*\* Note:

|                                         |                     |
|-----------------------------------------|---------------------|
| <b><u>Debt Coverage Ratio</u></b>       |                     |
| Total operating revenues                | \$ 9,691,729        |
| Total operating expenses                | <u>5,630,419</u>    |
| Total net revenues                      | <u>\$ 4,061,310</u> |
| 2017 outstanding utility debt           | \$ 4,835,000        |
| 3rd quarter allocation of debt          | <u>\$ 3,626,250</u> |
| Debt service coverage ratio $\geq$ 1.10 | <b>1.12</b>         |

**CITY OF PHARR  
GENERAL LEDGER STATUS REPORT  
NON AUDITED BUDGET VS. ACTUAL  
FOR PERIOD ENDING JUNE 30, 2017**

**GENERAL FUND**

|                                | FY 16/17            |                     |                   |                     | FY 15/16            |                       | --Variance--      |         |
|--------------------------------|---------------------|---------------------|-------------------|---------------------|---------------------|-----------------------|-------------------|---------|
|                                | ANNUAL BUDGET       | Y-T-D ACTUAL        | PERCENT OF BUDGET | BALANCE             | Y-T-D ACTUAL        | Prior FY Y-T-D Actual | Amount            | Percent |
| <b>REVENUES</b>                |                     |                     |                   |                     |                     |                       |                   |         |
| PROPERTY TAXES                 | \$ 15,840,000       | \$ 15,373,017       | 97%               | \$ (466,983)        | \$ 15,373,017       | \$ 14,707,823         | \$ 665,194        | 5%      |
| SALES TAX                      | 12,500,000          | 9,476,279           | 76%               | (3,023,721)         | 9,476,279           | 9,542,320             | (66,042)          | -1%     |
| OTHER TAXES                    | 705,000             | 108,080             | 15%               | (596,920)           | 108,080             | 115,057               | (6,977)           | -6%     |
| FRANCHISE FEES                 | 2,395,000           | 1,840,101           | 77%               | (554,899)           | 1,840,101           | 1,554,486             | 285,615           | 18%     |
| RENTAL FEES                    | 307,000             | 227,566             | 74%               | (79,434)            | 227,566             | 232,793               | (5,226)           | -2%     |
| SANITATION FEES                | 3,196,000           | 2,300,698           | 72%               | (895,302)           | 2,300,698           | 2,212,878             | 87,820            | 4%      |
| DEBRIS & BRUSH FEES            | 1,071,000           | 866,039             | 81%               | (204,961)           | 866,039             | 875,605               | (9,566)           | -1%     |
| MUNICIPAL COURT FEES AND FINES | 1,325,000           | 1,205,369           | 91%               | (119,631)           | 1,205,369           | 939,883               | 265,486           | 28%     |
| OTHER FINES AND FEES           | 158,000             | 246,506             | 156%              | 88,506              | 246,506             | 143,552               | 102,953           | 72%     |
| BUILDING PERMITS               | 425,000             | 275,124             | 65%               | (149,876)           | 275,124             | 303,088               | (27,963)          | -9%     |
| OTHER LICENSES AND PERMITS     | 504,000             | 483,541             | 96%               | (20,459)            | 483,541             | 425,222               | 58,319            | 14%     |
| INTERFUND TRANSFERS IN         | 9,395,600           | 7,371,700           | 78%               | (2,023,900)         | 7,371,700           | 6,861,375             | 510,325           | 7%      |
| SERVICE FEES                   | 961,000             | 1,357,116           | 141%              | 396,116             | 1,357,116           | 1,388,451             | (31,335)          | -2%     |
| OTHER FINANCING SOURCES        | 1,150,500           | 1,150,500           | 100%              | -                   | 1,150,500           | 16,786,950            | (15,636,450)      | -93%    |
| TOTAL REVENUES                 | 49,933,100          | 42,281,637          | 85%               | (7,651,463)         | 42,281,637          | 56,089,484            | (13,807,846)      | -25%    |
| <b>EXPENDITURES</b>            |                     |                     |                   |                     |                     |                       |                   |         |
| CITY MANAGER'S OFFICE          | 1,288,800           | 812,509             | 63%               | 476,291             | 812,509             | 1,319,304             | 506,795           | 38%     |
| FINANCE DIRECTOR'S OFFICE      | 688,300             | 475,971             | 69%               | 212,329             | 475,971             | 588,135               | 112,164           | 19%     |
| POLICE DEPARTMENT              | 14,446,200          | 10,104,411          | 70%               | 4,341,789           | 10,104,411          | 9,002,490             | (1,101,922)       | -12%    |
| MUNICIPAL COURT                | 490,500             | 301,111             | 61%               | 189,389             | 301,111             | 303,934               | 2,824             | 1%      |
| FIRE DEPARTMENT                | 7,505,100           | 4,472,132           | 60%               | 3,032,968           | 4,472,132           | 4,344,417             | (127,715)         | -3%     |
| PAL ADMINISTRATION             | 456,800             | 304,910             | 67%               | 151,890             | 304,910             | 305,730               | 820               | 0%      |
| STREET MAINTENANCE             | 5,506,700           | 3,345,911           | 61%               | 2,160,789           | 3,345,911           | 3,343,497             | (2,414)           | 0%      |
| INFORMATION TECHNOLOGY         | 1,476,500           | 916,039             | 62%               | 560,461             | 916,039             | 1,069,380             | 153,342           | 14%     |
| MEDIA                          | 256,800             | 175,243             | 68%               | 81,557              | 175,243             | -                     | (175,243)         | 0%      |
| TRAFFIC SAFETY                 | -                   | -                   | 0%                | -                   | -                   | -                     | -                 | 0%      |
| MUNICIPAL LIBRARY              | 1,214,900           | 771,316             | 63%               | 443,584             | 771,316             | 790,158               | 18,841            | 2%      |
| PARKS & RECREATION             | 2,972,900           | 1,715,836           | 58%               | 1,257,064           | 1,715,836           | 1,690,653             | (25,183)          | -1%     |
| HUMAN RESOURCES                | 478,000             | 271,054             | 57%               | 206,946             | 271,054             | 200,276               | (70,778)          | -35%    |
| PLANNING & CODE ENFORCEMENT    | 1,290,800           | 837,978             | 65%               | 452,822             | 837,978             | 853,929               | 15,951            | 2%      |
| ENGINEERING                    | 525,400             | 304,010             | 58%               | 221,390             | 304,010             | 282,158               | (21,852)          | -8%     |
| SANITATION PRIVATIZATION       | 1,910,000           | 1,092,449           | 57%               | 817,551             | 1,092,449           | 982,722               | (109,727)         | -11%    |
| DEBRIS COLLECTION EXPENSE      | 673,200             | 391,941             | 58%               | 281,259             | 391,941             | 373,330               | (18,611)          | -5%     |
| STREET LIGHTS                  | 700,000             | 471,930             | 67%               | 228,070             | 471,930             | 444,097               | (27,834)          | -6%     |
| OTHER TRANSFERS OUT            | 5,050,200           | 3,808,519           | 75%               | 1,241,681           | 3,808,519           | 19,871,846            | 16,063,327        | 81%     |
| OTHER NON-DEPARTMENTAL EXP     | 3,502,000           | 2,542,964           | 73%               | 959,036             | 2,542,964           | 1,643,939             | (899,024)         | -55%    |
| TOTAL EXPENDITURES             | 50,433,100          | 33,116,235          | 66%               | 17,316,865          | 33,116,235          | 47,409,996            | 14,293,761        | 30%     |
| REVENUE OVER/(UNDER EXPE       | <u>\$ (500,000)</u> | <u>\$ 9,165,402</u> |                   | <u>\$ 9,665,403</u> | <u>\$ 9,165,402</u> | <u>\$ 8,679,488</u>   | <u>\$ 485,915</u> |         |



**CITY OF PHARR  
GENERAL LEDGER STATUS REPORT  
NON AUDITED BUDGET VS. ACTUAL  
FOR PERIOD ENDING JUNE 30, 2017**

**UTILITY FUND**

|                                  | AMOUNTS PER<br>GENERAL<br>LEDGER |             | FY 16/17      |              | PERCENT OF<br>BUDGET | BALANCE | FY 15/16 --Variance-- |                          |              |               |
|----------------------------------|----------------------------------|-------------|---------------|--------------|----------------------|---------|-----------------------|--------------------------|--------------|---------------|
|                                  |                                  |             | ANNUAL BUDGET | Y-T-D ACTUAL |                      |         | Y-T-D ACTUAL          | Prior FY Y-T-D<br>Actual | Amount       | Percent       |
| REVENUES                         |                                  |             |               |              |                      |         |                       |                          |              |               |
| WATER REVENUES                   | \$                               | 5,504,690   | 494,847       | \$ 7,855,500 | \$ 5,999,537         | 76%     | \$ (1,855,963)        | \$ 5,999,537             | \$ 5,672,077 | \$ 327,460 6% |
| SEWER REVENUE                    |                                  | 4,125,756   | 332,414       | 5,882,600    | 4,458,170            | 76%     | (1,424,430)           | 4,458,170                | 3,967,558    | 490,613 12%   |
| INTEREST EARNED                  |                                  | 45,453      | -             | 41,000       | 45,453               | 111%    | 4,453                 | 45,453                   | 35,060       | 10,394 30%    |
| OTHER REVENUES                   |                                  | 977,697     | -             | 616,300      | 977,697              | 159%    | 361,397               | 977,697                  | 37,191       | 940,506 2529% |
| TOTAL REVENUES                   |                                  | 10,653,597  | 827,261       | 14,395,400   | 11,480,858           | 80%     | (2,914,542)           | 11,480,858               | 9,711,886    | 1,768,972 18% |
| EXPENDITURES                     |                                  |             |               |              |                      |         |                       |                          |              |               |
| BOND DEBT SERVICE EXPENSE        |                                  | 610,444     | 1,485         | 4,697,000    | 611,929              | 13%     | 4,085,071             | 611,929                  | 785,473      | 173,544 22%   |
| ADMINISTRATION EXP               |                                  | 491,165     | -             | 709,000      | 491,165              | 69%     | 217,835               | 491,165                  | 503,919      | 12,754 3%     |
| WATER PRODUCTION                 |                                  | 1,236,771   | -             | 1,992,750    | 1,236,771            | 62%     | 755,979               | 1,236,771                | 1,220,955    | (15,816) -1%  |
| WATER DISTRIBUTION EXP           |                                  | 1,368,401   | -             | 1,960,350    | 1,368,401            | 70%     | 591,949               | 1,368,401                | 1,519,783    | 151,382 10%   |
| SEWER PLANT EXP                  |                                  | 1,688,950   | -             | 2,420,800    | 1,688,950            | 70%     | 731,850               | 1,688,950                | 1,673,116    | (15,834) -1%  |
| SEWER LIFT STATIONS              |                                  | 258,679     | -             | 468,100      | 258,679              | 55%     | 209,421               | 258,679                  | 236,288      | (22,391) -9%  |
| NON-DEPARTMENTAL EXP             |                                  | 6,028,036   | (5,286,756)   | 2,147,400    | 741,281              | 35%     | 1,406,119             | 741,281                  | 4,524,072    | 3,782,792 84% |
| TOTAL EXPEDITURES                |                                  | 11,682,446  | (5,285,271)   | 14,395,400   | 6,397,175            | 44%     | 7,998,225             | 6,397,175                | 10,463,606   | 4,066,430 39% |
| REVENUE OVER/(UNDER) EXPENDITURE | \$                               | (1,028,849) |               | \$ -         | \$ 5,083,683         |         | \$ 5,083,683          | \$ 5,083,683             | \$ (751,720) | \$ 5,835,402  |

| Debt Coverage Ratio: |                            |
|----------------------|----------------------------|
| Revenues             | \$ 10,503,160.81           |
| Operating Expenses   | \$ 5,785,246.58            |
| Net Revenues         | \$ 4,717,914.23            |
| Maximum Debt         | \$ 3,626,250.00            |
| Debt Coverage Ratio  | 1.30 <-----Must be => 1.10 |

**CITY OF PHARR  
GENERAL LEDGER STATUS REPORT  
NON AUDITED BUDGET VS. ACTUAL  
FOR PERIOD ENDING JUNE 30, 2017**

**BRIDGE FUND**

|                                      | FY 16/17         |                     | PERCENT<br>OF<br>BUDGET | BALANCE             | Y-T-D<br>ACTUAL     | FY 15/16                 | --Variance--        |         |
|--------------------------------------|------------------|---------------------|-------------------------|---------------------|---------------------|--------------------------|---------------------|---------|
|                                      | ANNUAL<br>BUDGET | Y-T-D<br>ACTUAL     |                         |                     |                     | Prior FY Y-T-D<br>Actual | Amount              | Percent |
| REVENUES                             |                  |                     |                         |                     |                     |                          |                     |         |
| BRIDGE TOLL REVENUES                 | \$ 12,312,500    | \$ 10,210,760       | 83%                     | \$ (2,101,740)      | \$ 10,210,760       | \$ 9,883,962             | \$ 326,798          | 3%      |
| BRIDGE REVENUE FUND INTEREST EARNED  | 23,000           | 27,709              | 120%                    | 4,709               | 27,709              | 14,246                   | 13,463              | 95%     |
| PESO EXCHANGE RATE INCOME            | 40,000           | 52,724              | 132%                    | 12,724              | 52,724              | 33,340                   | 19,385              | 58%     |
| RENTAL INCOME                        | 222,600          | 156,850             | 70%                     | (65,750)            | 156,850             | 173,544                  | (16,694)            | -10%    |
| TOLL TICKET SALES                    | 10,000           | 8,658               | 87%                     | (1,342)             | 8,658               | 14,438                   | (5,780)             | -40%    |
| FINANCING DEBT FUNDS                 | 1,910,000        | 2,010,000           | 105%                    | 100,000             | 2,010,000           | -                        | 2,010,000           | 0%      |
| TOTAL REVENUES                       | 14,518,100       | 12,466,701          | 86%                     | (2,051,399)         | 12,466,701          | 10,119,529               | 2,347,172           | 23%     |
| EXPENDITURES                         |                  |                     |                         |                     |                     |                          |                     |         |
| PERSONNEL                            | 1,200,500        | 737,266             | 61%                     | 463,234             | 737,266             | 769,715                  | 32,449              | 4%      |
| SUPPLIES & MATERIALS                 | 120,000          | 84,327              | 70%                     | 35,673              | 84,327              | 57,900                   | (26,427)            | -46%    |
| BUILDING & EQUIPMENT                 | 2,059,000        | 121,205             | 6%                      | 1,937,795           | 121,205             | 83,043                   | (38,162)            | -46%    |
| REPAIRS & MAINTENANCE                | 14,000           | 3,312               | 24%                     | 10,688              | 3,312               | 6,825                    | 3,513               | 51%     |
| EQUIPMENT RENTALS                    | 5,600            | 2,432               | 43%                     | 3,168               | 2,432               | 3,347                    | 916                 | 27%     |
| UTILITIES                            | 70,000           | 38,911              | 56%                     | 31,089              | 38,911              | 35,767                   | (3,144)             | -9%     |
| VEHICLE USAGE                        | 19,900           | 16,654              | 84%                     | 3,246               | 16,654              | 12,131                   | (4,523)             | -37%    |
| INSURANCE                            | 40,000           | 29,627              | 74%                     | 10,373              | 29,627              | 27,922                   | (1,705)             | -6%     |
| DEBT SERVICE                         | 925,100          | 234,354             | 25%                     | 690,746             | 234,354             | 81,348                   | (153,006)           | -188%   |
| CONTRACTUAL SERVICES                 | 187,000          | 100,313             | 54%                     | 86,687              | 100,313             | 82,999                   | (17,314)            | -21%    |
| OTHER CONTRACTUAL & SPECIAL SERVICES | 861,000          | 841,728             | 98%                     | 19,272              | 841,728             | 461,871                  | (379,858)           | -82%    |
| TRANSFERS OUT                        | 9,016,000        | 7,304,000           | 81%                     | 1,712,000           | 7,304,000           | 6,887,775                | (416,225)           | -6%     |
| TOTAL EXPENDITURES                   | 14,518,100       | 9,514,129           | 66%                     | 5,003,971           | 9,514,129           | 8,510,643                | (1,003,486)         | -12%    |
| REVENUE OVER/(UNDER) EXPENDITURES    | <u>\$ -</u>      | <u>\$ 2,952,572</u> |                         | <u>\$ 2,952,572</u> | <u>\$ 2,952,572</u> | <u>\$ 1,608,886</u>      | <u>\$ 1,343,686</u> |         |

**CITY OF PHARR**  
**GENERAL LEDGER STATUS REPORT**  
**NON AUDITED BUDGET VS. ACTUAL**  
**FOR PERIOD ENDING JUNE 30, 2017**

| PEDC II                              | FY 16/17         |                   |                      |                   | FY 15/16          |                          | --Variance--     |         |
|--------------------------------------|------------------|-------------------|----------------------|-------------------|-------------------|--------------------------|------------------|---------|
|                                      | ANNUAL<br>BUDGET | Y-T-D ACTUAL      | PERCENT OF<br>BUDGET | BALANCE           | Y-T-D ACTUAL      | Prior FY Y-T-D<br>Actual | Amount           | Percent |
| REVENUES                             |                  |                   |                      |                   |                   |                          |                  |         |
| SALES TAX                            | \$ 4,336,700     | \$ 3,158,759      | 73%                  | \$ (1,177,941)    | \$ 3,158,759      | \$ 3,180,773             | \$ (22,014)      | -1%     |
| RENTAL INCOME                        | 34,200           | 13,314            | 39%                  | (20,886)          | 13,314            | 22,000                   | (8,686)          | -39%    |
| INTEREST EARNED                      | 10,000           | 66,084            | 661%                 | 56,084            | 66,084            | 12,914                   | 53,171           | 412%    |
| MISC. INCOME                         | -                | 1,442             | 0%                   | 1,442             | 1,442             | 36,188                   | (34,746)         | -96%    |
| GAIN OF SALE OF LAND                 | -                | 99,321            | 0%                   | 99,321            | 99,321            | 41,585                   | 57,735           | 139%    |
| FINANCING / DEBT PROCEEDS            | -                | 9,913,006         | #DIV/0!              | 9,913,006         | 9,913,006         | -                        | 9,913,006        | 0%      |
| LOAN REVENUE                         | 231,800          | 207,113           | 89%                  | (24,687)          | 207,113           | 32,094                   | 175,019          | 0%      |
| LINE OF CREDIT PROCEEDS              | 1,000,000        | 267,000           | 0%                   | (733,000)         | 267,000           | 700,000                  | (433,000)        | 0%      |
| TRANSFER IN - GENERAL FUND           | -                | 619,327           | 0%                   | 619,327           | 619,327           | -                        | 619,327          | 0%      |
| TRANSFER IN - HOTEL / MOTEL          | 51,200           | 17,067            | 33%                  | (34,133)          | 17,067            | -                        | 17,067           | 0%      |
| TRANSFER IN - PFC                    | -                | 495,299           | 0%                   | 495,299           | 495,299           | -                        | 495,299          | 0%      |
| TOTAL REVENUES                       | 5,663,900        | 14,857,731        | 262%                 | 9,193,831         | 14,857,731        | 4,025,554                | 10,832,177       | 269%    |
| EXPENDITURES                         |                  |                   |                      |                   |                   |                          |                  |         |
| PERSONNEL                            | 635,800          | 362,117           | 57%                  | 273,683           | 362,117           | 339,836                  | (22,281)         | -7%     |
| SUPPLIES & MATERIALS                 | 28,300           | 9,483             | 34%                  | 18,817            | 9,483             | 7,642                    | (1,842)          | -24%    |
| BUILDING & EQUIPMENT                 | 32,700           | 47,040            | 144%                 | (14,340)          | 47,040            | 15,268                   | (31,772)         | -208%   |
| EQUIPMENT RENTALS                    | 5,000            | 2,893             | 58%                  | 2,107             | 2,893             | 4,345                    | 1,451            | 33%     |
| UTILITIES                            | 4,500            | 7,218             | 160%                 | (2,718)           | 7,218             | 6,213                    | (1,004)          | -16%    |
| ELECTRICITY                          | 16,000           | 5,845             | 37%                  | 10,155            | 5,845             | 10,947                   | 5,102            | 47%     |
| AUTOMOTIVE                           | 7,200            | 2,770             | 38%                  | 4,430             | 2,770             | 5,994                    | 3,224            | 54%     |
| GAS & OIL                            | 1,500            | 560               | 37%                  | 940               | 560               | 884                      | 324              | 37%     |
| INSURANCE                            | -                | 5,387             | 0%                   | (5,387)           | 5,387             | 5,077                    | (310)            | -6%     |
| CONTRACTUAL SERVICES                 | 206,000          | 290,826           | 141%                 | (84,826)          | 290,826           | 157,014                  | (133,812)        | -85%    |
| OTHER CONTRACTUAL & SPECIAL SERVICES | 754,100          | 453,349           | 60%                  | 300,751           | 453,349           | 256,607                  | (196,742)        | -77%    |
| DEBT SERVICE                         | 1,282,300        | 2,323,286         | 181%                 | (1,040,986)       | 2,323,286         | 893,475                  | (1,429,811)      | -160%   |
| PROGRAM DEVELOPMENT                  | 1,100,000        | 366,010           | 33%                  | 733,990           | 366,010           | 915,000                  | 548,990          | 0%      |
| TRANSFERS OUT OTHER-GENERAL FUND CIP | 200,500          | 33,417            | 17%                  | 167,083           | 33,417            | -                        | (33,417)         | 0%      |
| TRANSFERS OUT                        | 1,390,000        | 10,499,881        | 755%                 | (9,109,881)       | 10,499,881        | 1,067,075                | (9,432,806)      | -884%   |
| TOTAL EXPENDITURES                   | 5,663,900        | 14,420,399        | 255%                 | (8,756,499)       | 14,420,399        | 3,685,377                | (10,735,022)     | -291%   |
| REVENUE OVER/(UNDER) EXPENDITURES    | <u>\$ -</u>      | <u>\$ 437,332</u> |                      | <u>\$ 437,332</u> | <u>\$ 437,332</u> | <u>\$ 340,178</u>        | <u>\$ 97,155</u> |         |

**CITY OF PHARR**  
**STATEMENT OF AVAILABLE RESOURCES**  
**FOR PERIOD ENDING JUNE 30, 2017**

|                                          | <b>GENERAL FUND</b>         | <b>UTILITY FUND</b>     | <b>BRIDGE FUND</b>         | <b>PEDC</b>                |
|------------------------------------------|-----------------------------|-------------------------|----------------------------|----------------------------|
| <b>CASH</b>                              |                             |                         |                            |                            |
| OPERATING CASH                           | \$ -                        | \$ 422,346              | \$ 131,358                 | \$ 1,045,213               |
| CLAIM ON CASH                            | 11,135,838                  | 2,146,504               | 2,603,178                  | -                          |
| DUE FROM OTHER FUNDS                     | 792,613                     | -                       | -                          | -                          |
| CHANGE FUND                              | <u>2,150</u>                | <u>2,300</u>            | <u>4,500</u>               | <u>-</u>                   |
| TOTAL CASH                               | 11,930,601                  | 2,571,150               | 2,739,036                  | 1,045,213                  |
| <b>LIABILITIES</b>                       |                             |                         |                            |                            |
| ACCOUNTS PAYABLES                        | 473,528                     | 182,080                 | 104,967                    | 15,507                     |
| UTILITY ACCOUNTS                         | <u>-</u>                    | <u>2,337,362</u>        | <u>-</u>                   | <u>-</u>                   |
| TOTAL LIABILITIES                        | 473,528                     | 2,519,442               | 104,967                    | 15,507                     |
| <b>TOTAL<br/>AVAILABLE<br/>RESOURCES</b> | <u><u>\$ 11,457,073</u></u> | <u><u>\$ 51,708</u></u> | <u><u>\$ 2,634,069</u></u> | <u><u>\$ 1,029,706</u></u> |

MSB

PABLO "PAUL" VILLARREAL JR., ASSESSOR & COLLECTOR  
CITY OF PHARR TAXES COLLECTED FOR:  
JUNE 2017

**COMPARATIVE RATE OF COLLECTIONS**

| CITY OF PHARR<br>CPR (33) | ORIGINAL<br>TAX LEVY | COLLECTED<br>TO DATE | DROPPED YRS<br>AFTER PURGE | MODIF.<br>TO DATE | TAXES<br>OUTSTANDING | PERCENT<br>2016/2017 | COLLECTED<br>2015/2016 |
|---------------------------|----------------------|----------------------|----------------------------|-------------------|----------------------|----------------------|------------------------|
| 2016 TAX ROLL             | 17,456,073.76        | 16,375,960.35        | -                          | (85,433.48)       | 994,679.93           | 94.27%               | 94.15%                 |
| 2015 & PRIOR YRS          | 2,471,614.90         | 544,461.22           | -                          | (5,815.69)        | 1,921,337.99         | 22.08%               | 20.36%                 |
| ROLLBACK                  | 3,918.75             | 20,337.79            | -                          | 16,419.04         | -                    | 100.00%              | 99.99%                 |
| TOTALS                    | 19,931,607.41        | 16,940,759.36        | -                          | (74,830.13)       | 2,916,017.92         |                      |                        |

**BREAKDOWN OF TAX COLLECTIONS AND FEES FOR THE MONTH OF JUNE 2017**

|                            | CITY OF PHARR | MONTHLY<br>MODIFICATIONS |
|----------------------------|---------------|--------------------------|
| CURRENT YEAR-BASE TAX      | 174,340.24    | (677.62) CURRENT         |
| CURRENT YEAR-P&I           | 22,041.20     |                          |
| PRIOR YEARS-BASE TAX       | 43,475.11     | (565.35) PRIOR           |
| PRIOR YEARS-P&I            | 30,091.82     |                          |
| ROLLBACK                   | 16,426.02     | ROLLBACK                 |
| ROLLBACK P&I               | 1.05          |                          |
| ATTORNEY FEES              | 13,779.84     | - PURGED                 |
| TOTAL COLLECTIONS          | 300,155.28    | (1,242.97)               |
| LESS TRANSFERRED           | 198,111.80    |                          |
| LESS IN TRANSIT            | 96,460.55     |                          |
| LESS DUE TO HCAD COMM. FEE | 69.93         |                          |
| LESS DUE TO CO TREASURER   | 5,513.00      |                          |
| BALANCE                    | -             |                          |

## \*\*\*\*\*AFFIDAVIT\*\*\*\*\*

I, PABLO "PAUL" VILLARREAL JR., ASSESSOR-COLLECTOR OF TAXES FOR THE CITY OF PHARR, DO SOLEMNLY SWEAR THAT THE ABOVE STATEMENT OF TAXES COLLECTED BY ME FOR THE MONTH OF JUNE 2017 IS CORRECT.

*Pablo Villarreal Jr.*  
ASSESSOR-COLLECTOR OF TAXES FOR CITY OF PHARR, TEXAS

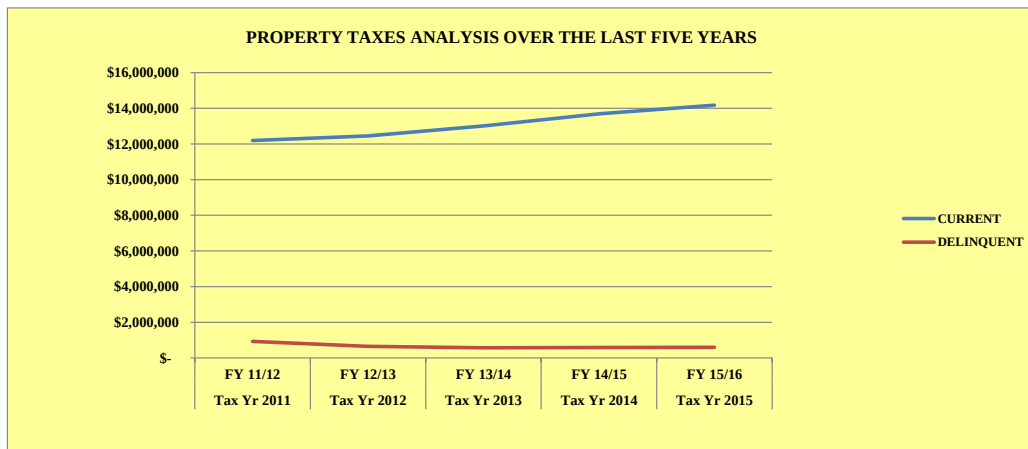
SWORN AND SUBSCRIBED BEFORE ME THIS 10th DAY OF JULY 2017 A.D.

*Jose E. Jaramillo*  
NOTARY PUBLIC, HIDALGO COUNTY, TEXAS

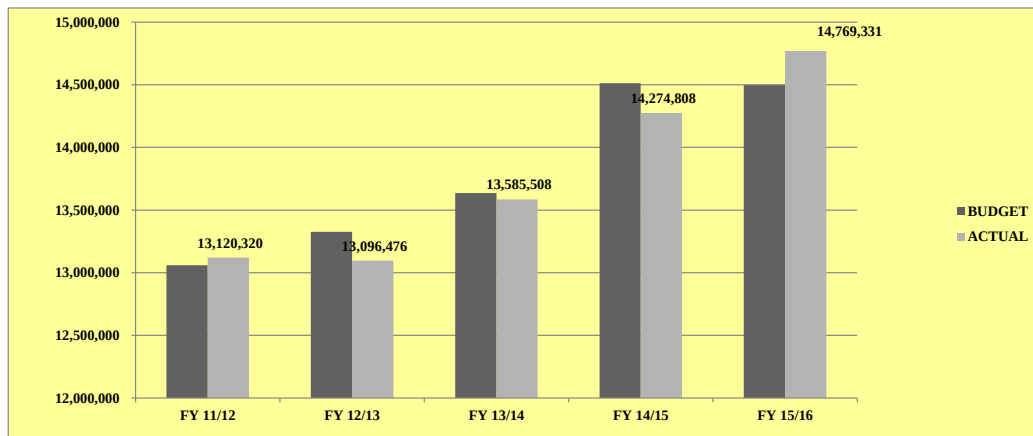


## City of Pharr Property Tax Analysis - Cash Collections

-The following graph shows the trend of current and delinquent property taxes over the last five fiscal years:



-The following graph shows the comparison of property taxes budget versus actual for current and delinquent combined:



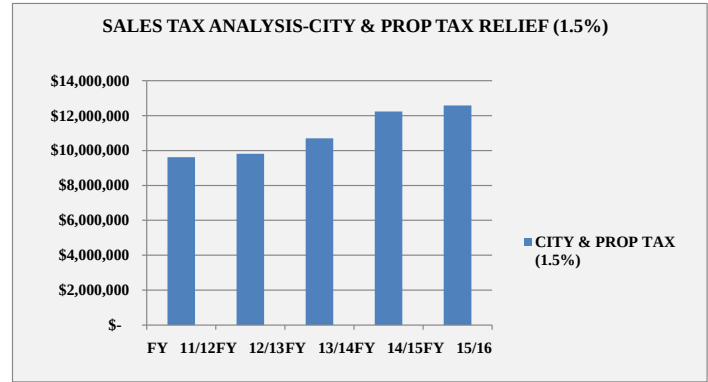
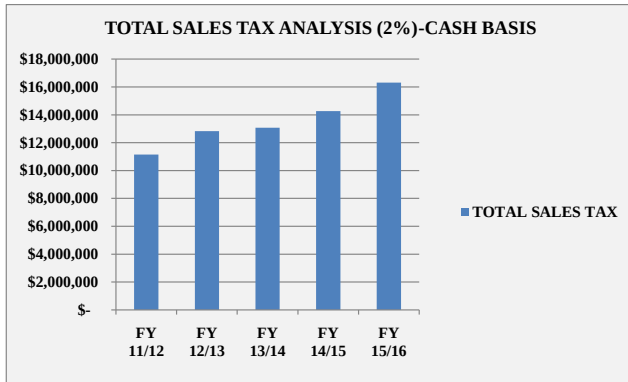
-The following is the net favorable/ (unfavorable) change in sales taxes for the quarter ending in June 30, 2017 compared to last fiscal year:

| MONTH        | CURRENT              |                      |                     |           | DELINQUENT        |                   |                     |           |
|--------------|----------------------|----------------------|---------------------|-----------|-------------------|-------------------|---------------------|-----------|
|              | Tax Yr 2015          | Tax Yr 2016          | Difference          |           | Tax Yr 2015       | Tax Yr 2016       | Difference          |           |
|              | FY 15/16             | FY 16/17             | FY 16/17 - FY 15/16 |           | FY 15/16          | FY 16/17          | FY 16/17 - FY 15/16 |           |
| OCTOBER      | \$ 46,695            | \$ 55,584            | \$ 8,889            | ↑         | \$ 31,976         | \$ 43,997         | \$ 12,021           | ↑         |
| NOVEMBER     | 725,350              | 875,202              | 149,852             |           | 47,127            | 62,514            | 15,387              |           |
| DECEMBER     | 4,072,432            | 4,199,835            | 127,403             |           | 54,209            | 46,479            | (7,730)             |           |
| JANUARY      | 3,240,715            | 3,778,292            | 537,577             |           | 47,268            | 70,181            | 22,913              |           |
| FEBRUARY     | 4,654,489            | 4,240,359            | (414,130)           |           | 93,252            | 44,151            | (49,101)            |           |
| MARCH        | 650,884              | 772,083              | 121,199             |           | 66,033            | 78,545            | 12,511              |           |
| APRIL        | 267,972              | 275,747              | 7,775               |           | 46,117            | 42,670            | (3,447)             |           |
| MAY          | 159,190              | 182,318              | 23,128              |           | 45,299            | 49,611            | 4,312               |           |
| JUNE         | 112,333              | 165,555              | 53,222              |           | 24,543            | 50,299            | 25,756              |           |
| <b>TOTAL</b> | <b>\$ 13,930,060</b> | <b>\$ 14,544,974</b> | <b>\$ 614,914</b>   | <b>4%</b> | <b>\$ 455,823</b> | <b>\$ 488,445</b> | <b>\$ 32,622</b>    | <b>7%</b> |

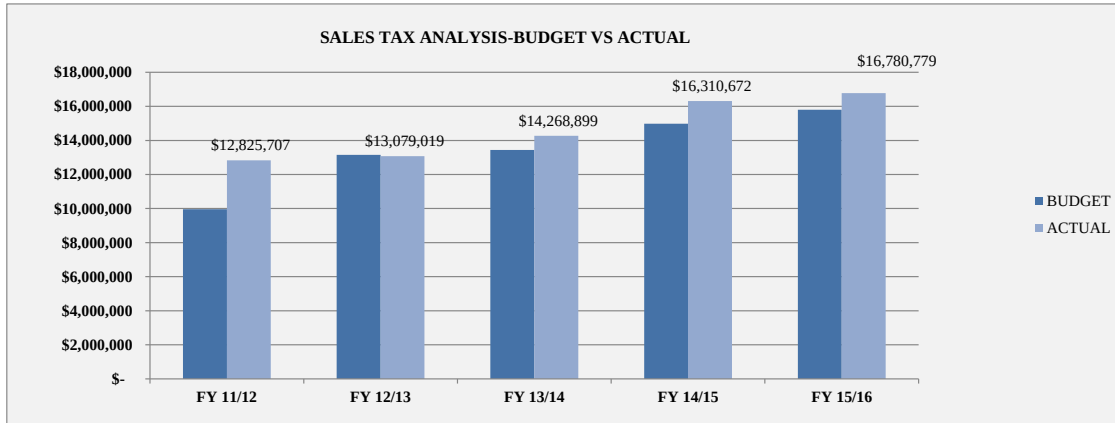
# City of Pharr

## Current Sales Tax Analysis - Cash Collections

-The following graph shows the trend of total sales tax over the last five fiscal years:



-The following graph shows the comparison of total sales taxes over the last five fiscal years:



-The following is the net favorable/ (unfavorable) change in sales taxes for the quarter ending in June 30, 2017 compared to last fiscal year:

| TOTAL SALES TAX (2%) -CASH BASIS |               |               |                    |     | SALES TAX-CITY & PROP RELIEF (1.5%) -CASH BASIS |                |              |                    |     |
|----------------------------------|---------------|---------------|--------------------|-----|-------------------------------------------------|----------------|--------------|--------------------|-----|
| MONTH                            | Difference    |               |                    |     | MONTH                                           | Difference     |              |                    |     |
|                                  | FY 15/16      | FY 16/17      | FY 16/15- FY 15/16 |     |                                                 | FY 15/16       | FY 16/17     | FY 16/15- FY 15/16 |     |
| OCTOBER                          | \$ 1,625,313  | \$ 1,317,281  | \$ (308,033)       | ↓   | OCTOBER                                         | \$ 1,218,984.9 | \$ 987,960   | \$ (231,025)       | ↓   |
| NOVEMBER                         | 1,367,611     | 1,457,436     | 89,824             |     | NOVEMBER                                        | 1,025,708      | 1,093,077    | 67,368             |     |
| DECEMBER                         | 1,306,892     | 1,379,834     | 72,942             |     | DECEMBER                                        | 980,169        | 1,034,876    | 54,706             |     |
| JANUARY                          | 1,224,656     | 1,317,066     | 92,410             |     | JANUARY                                         | 918,492        | 987,800      | 69,308             |     |
| FEBRUARY                         | 1,508,184     | 1,570,000     | 61,816             |     | FEBRUARY                                        | 1,131,138      | 1,177,500    | 46,362             |     |
| MARCH                            | 1,250,428     | 1,300,217     | 49,789             |     | MARCH                                           | 937,821        | 975,163      | 37,342             |     |
| APRIL                            | 1,385,017     | 1,263,946     | (121,071)          |     | APRIL                                           | 1,038,763      | 947,959      | (90,803)           |     |
| MAY                              | 1,625,843     | 1,644,947     | 19,104             | ↓   | MAY                                             | 1,219,382      | 1,233,711    | 14,328             | ↓   |
| JUNE                             | 1,429,149     | 1,384,312     | (44,837)           |     | JUNE                                            | 1,071,862      | 1,038,234    | (33,628)           |     |
| TOTAL                            | \$ 12,723,094 | \$ 12,635,038 | \$ (88,055)        | -1% | TOTAL                                           | \$ 9,542,320   | \$ 9,476,279 | \$ (66,042)        | -1% |

## SALES TAX STATE COLLECTION RGV COMPARISON - JUNE 2017

| Valley Rank                                 | City        | Net Payment This Period | Payment Prior Year | % Change | 2017 Payments To Date | 2016 Payments To Date | % Change |
|---------------------------------------------|-------------|-------------------------|--------------------|----------|-----------------------|-----------------------|----------|
| <b>Rank Based on Current Month Activity</b> |             |                         |                    |          |                       |                       |          |
| 1                                           | Mercedes    | 508,892.29              | 454,413.61         | 11.99%   | 3,385,676.48          | 3,851,262.66          | -12.09%  |
| 2                                           | Brownsville | 2,832,557.13            | 2,629,843.14       | 7.71%    | 18,347,109.56         | 18,982,592.46         | -3.35%   |
| 3                                           | Weslaco     | 964,731.88              | 921,184.69         | 4.73%    | 6,176,245.42          | 6,038,093.31          | 2.29%    |
| 4                                           | San Juan    | 284,547.36              | 273,517.21         | 4.03%    | 1,767,022.75          | 1,721,888.93          | 2.62%    |
| 5                                           | Mission     | 1,169,756.78            | 1,137,783.34       | 2.81%    | 7,523,291.03          | 7,631,374.30          | -1.42%   |
| 6                                           | McAllen     | 4,492,773.38            | 4,371,442.69       | 2.78%    | 29,861,760.83         | 31,478,847.24         | -5.14%   |
| 7                                           | Harlingen   | 1,783,854.21            | 1,751,774.02       | 1.83%    | 11,924,770.64         | 11,547,366.18         | 3.27%    |
| 8                                           | Edinburg    | 1,612,167.24            | 1,631,159.72       | -1.16%   | 10,470,649.34         | 10,557,400.47         | -0.82%   |
| 9                                           | Alamo       | 274,999.42              | 279,455.31         | -1.59%   | 1,783,413.45          | 1,808,139.79          | -1.37%   |
| 10                                          | Pharr       | 1,384,311.59            | 1,429,149.05       | -3.14%   | 8,480,487.63          | 8,423,276.53          | 0.68%    |

|                                                          |             |              |              |        |               |               |         |
|----------------------------------------------------------|-------------|--------------|--------------|--------|---------------|---------------|---------|
| <b>Rank Based on Calendar Year 2017 To Date Activity</b> |             |              |              |        |               |               |         |
| 1                                                        | Harlingen   | 1,783,854.21 | 1,751,774.02 | 1.83%  | 11,924,770.64 | 11,547,366.18 | 3.27%   |
| 2                                                        | San Juan    | 284,547.36   | 273,517.21   | 4.03%  | 1,767,022.75  | 1,721,888.93  | 2.62%   |
| 3                                                        | Weslaco     | 964,731.88   | 921,184.69   | 4.73%  | 6,176,245.42  | 6,038,093.31  | 2.29%   |
| 4                                                        | Pharr       | 1,384,311.59 | 1,429,149.05 | -3.14% | 8,480,487.63  | 8,423,276.53  | 0.68%   |
| 5                                                        | Edinburg    | 1,612,167.24 | 1,631,159.72 | -1.16% | 10,470,649.34 | 10,557,400.47 | -0.82%  |
| 6                                                        | Alamo       | 274,999.42   | 279,455.31   | -1.59% | 1,783,413.45  | 1,808,139.79  | -1.37%  |
| 7                                                        | Mission     | 1,169,756.78 | 1,137,783.34 | 2.81%  | 7,523,291.03  | 7,631,374.30  | -1.42%  |
| 8                                                        | Brownsville | 2,832,557.13 | 2,629,843.14 | 7.71%  | 18,347,109.56 | 18,982,592.46 | -3.35%  |
| 9                                                        | McAllen     | 4,492,773.38 | 4,371,442.69 | 2.78%  | 29,861,760.83 | 31,478,847.24 | -5.14%  |
| 10                                                       | Mercedes    | 508,892.29   | 454,413.61   | 11.99% | 3,385,676.48  | 3,851,262.66  | -12.09% |

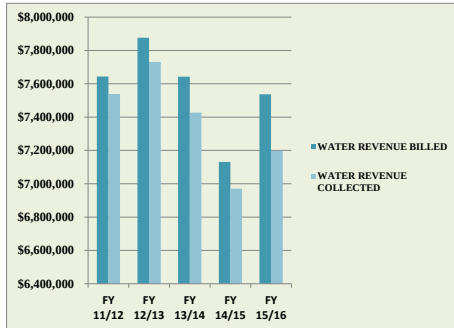
|                     |                       |                       |              |                         |                         |              |
|---------------------|-----------------------|-----------------------|--------------|-------------------------|-------------------------|--------------|
| <b>STATE TOTALS</b> | <b>415,173,710.61</b> | <b>404,404,590.13</b> | <b>2.66%</b> | <b>2,714,117,305.57</b> | <b>2,648,552,775.73</b> | <b>2.48%</b> |
|---------------------|-----------------------|-----------------------|--------------|-------------------------|-------------------------|--------------|



**City of Pharr**  
**Utility Revenue Activity Analysis - Cash Collections**

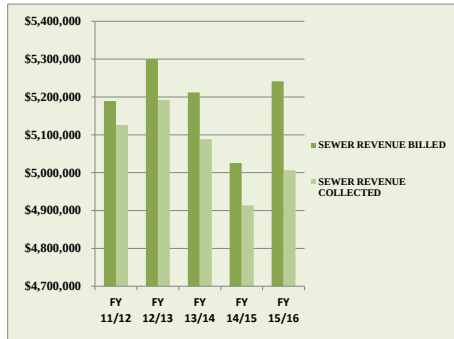
-The following graphs show the trend for Utility Revenue Activity for the last five fiscal years:

**WATER**



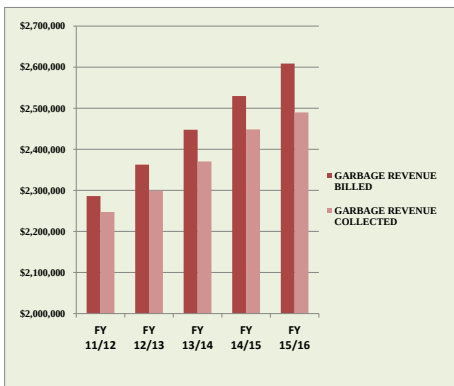
|          | BILLED REVENUE |              |                                 | COLLECTED REVENUE |              |                                 |
|----------|----------------|--------------|---------------------------------|-------------------|--------------|---------------------------------|
|          | FY 15/16       | FY 16/17     | Difference<br>FY 16/17-FY 15/16 | FY 15/16          | FY 16/17     | Difference<br>FY 16/17-FY 15/16 |
| OCTOBER  | \$ 603,111     | \$ 651,843   | \$ 48,732                       | \$ 697,741        | \$ 782,263   | \$ 84,522                       |
| NOVEMBER | 613,033        | 651,242      | 38,209                          | 527,367           | 528,489      | 1,122                           |
| DECEMBER | 555,672        | 588,017      | 32,345                          | 593,748           | 650,621      | 56,873                          |
| JANUARY  | 633,417        | 614,027      | (19,390)                        | 548,137           | 600,627      | 52,490                          |
| FEBRUARY | 559,760        | 595,969      | 36,209                          | 586,843           | 579,557      | (7,286)                         |
| MARCH    | 608,613        | 594,082      | (14,531)                        | 589,145           | 675,437      | 86,292                          |
| APRIL    | 632,755        | 670,677      | 37,922                          | 572,976           | 558,958      | (14,017)                        |
| MAY      | 620,660        | 638,825      | 18,165                          | 526,002           | 682,851      | 156,849                         |
| JUNE     | 608,209        | 696,137      | 87,927                          | 649,530           | 628,076      | (21,454)                        |
|          | \$ 5,435,230   | \$ 5,700,818 | \$ 265,588                      | \$ 5,291,489      | \$ 5,686,879 | \$ 395,391                      |

**SEWER**



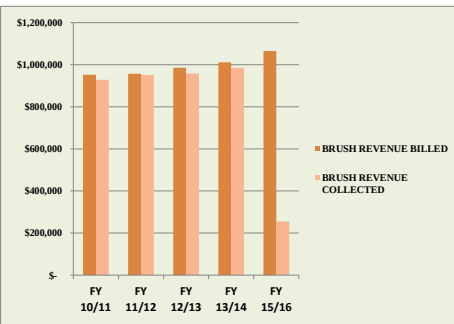
|          | BILLED REVENUE |              |                                 | COLLECTED REVENUE |              |                                 |
|----------|----------------|--------------|---------------------------------|-------------------|--------------|---------------------------------|
|          | FY 15/16       | FY 16/17     | Difference<br>FY 16/17-FY 15/16 | FY 15/16          | FY 16/17     | Difference<br>FY 16/17-FY 15/16 |
| OCTOBER  | \$ 413,561     | \$ 435,753   | \$ 22,192                       | \$ 458,970        | \$ 510,551   | \$ 51,581                       |
| NOVEMBER | 425,876        | 438,834      | 12,958                          | 366,461           | 356,650      | (9,811)                         |
| DECEMBER | 396,064        | 412,899      | 16,835                          | 412,283           | 432,953      | 20,670                          |
| JANUARY  | 437,174        | 426,063      | (11,111)                        | 392,626           | 424,046      | 31,420                          |
| FEBRUARY | 412,958        | 416,862      | 3,904                           | 428,150           | 408,485      | (19,665)                        |
| MARCH    | 439,517        | 412,741      | (26,776)                        | 418,220           | 467,826      | 49,606                          |
| APRIL    | 452,970        | 453,367      | 398                             | 381,674           | 391,121      | 9,447                           |
| MAY      | 441,580        | 431,739      | (9,841)                         | 428,376           | 463,422      | 35,046                          |
| JUNE     | 430,605        | 460,274      | 29,669                          | 440,084           | 426,481      | (13,603)                        |
|          | \$ 3,850,305   | \$ 3,888,533 | \$ 38,228                       | \$ 2,476,710      | \$ 2,600,511 | \$ 123,801                      |

**GARBAGE**



|          | BILLED REVENUE |              |                                 | COLLECTED REVENUE |              |                                 |
|----------|----------------|--------------|---------------------------------|-------------------|--------------|---------------------------------|
|          | FY 15/16       | FY 16/17     | Difference<br>FY 16/17-FY 15/16 | FY 15/16          | FY 16/17     | Difference<br>FY 16/17-FY 15/16 |
| OCTOBER  | \$ 213,524     | \$ 211,737   | \$ (1,787)                      | \$ 214,530        | \$ 232,527   | \$ 17,997                       |
| NOVEMBER | 214,592        | 212,561      | (2,031)                         | 192,454           | 173,486      | (18,968)                        |
| DECEMBER | 215,358        | 214,876      | (482)                           | 210,422           | 205,013      | (5,409)                         |
| JANUARY  | 220,674        | 213,486      | (7,188)                         | 206,770           | 221,482      | 14,712                          |
| FEBRUARY | 224,918        | 213,419      | (11,499)                        | 219,203           | 209,361      | (9,842)                         |
| MARCH    | 221,695        | 213,944      | (7,751)                         | 217,961           | 233,920      | 15,959                          |
| APRIL    | 220,676        | 213,899      | (6,777)                         | 195,208           | 200,755      | 5,547                           |
| MAY      | 219,808        | 213,873      | (5,934)                         | 207,102           | 225,754      | 18,653                          |
| JUNE     | 218,069        | 213,427      | (4,643)                         | 213,609           | 207,846      | (5,762)                         |
|          | \$ 1,969,314   | \$ 1,921,222 | \$ (48,092)                     | \$ 1,877,258      | \$ 1,910,144 | \$ 32,886                       |

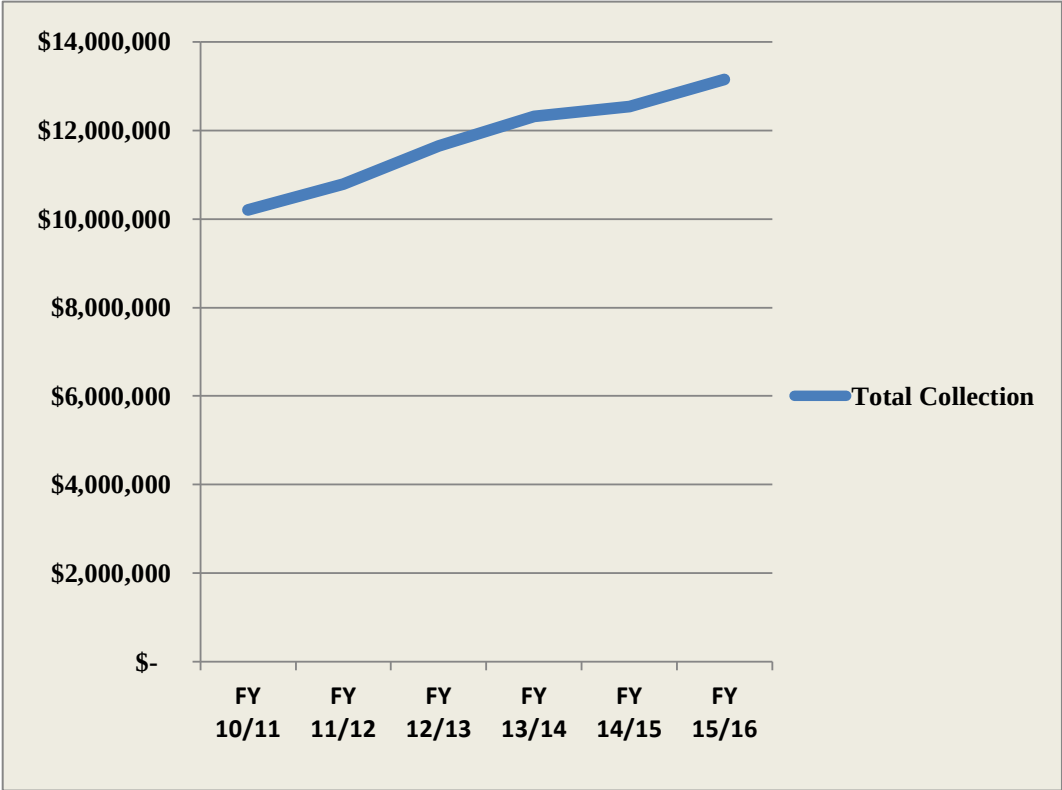
**BRUSH**



|          | BILLED REVENUE |            |                                 | COLLECTED REVENUE |            |                                 |
|----------|----------------|------------|---------------------------------|-------------------|------------|---------------------------------|
|          | FY 15/16       | FY 16/17   | Difference<br>FY 16/17-FY 15/16 | FY 15/16          | FY 16/17   | Difference<br>FY 16/17-FY 15/16 |
| OCTOBER  | \$ 86,954      | \$ 86,220  | \$ (734)                        | \$ 87,571         | \$ 95,689  | \$ 8,118                        |
| NOVEMBER | 87,325         | 86,480     | (845)                           | 79,371            | 71,353     | (8,018)                         |
| DECEMBER | 88,017         | 87,406     | (611)                           | 86,830            | 88,441     | 1,611                           |
| JANUARY  | 90,120         | 86,941     | (3,179)                         | 84,795            | 90,272     | 5,477                           |
| FEBRUARY | 92,569         | 86,855     | (5,714)                         | 87,878            | 87,514     | (364)                           |
| MARCH    | 90,802         | 87,355     | (3,447)                         | 88,631            | 94,299     | 5,668                           |
| APRIL    | 90,315         | 87,407     | (2,908)                         | 79,618            | 84,479     | 4,860                           |
| MAY      | 89,686         | 87,118     | (2,569)                         | 85,109            | 92,285     | 7,176                           |
| JUNE     | 89,034         | 86,847     | (2,187)                         | 87,925            | 84,967     | (2,958)                         |
|          | \$ 804,822     | \$ 782,629 | \$ (22,194)                     | \$ 767,729        | \$ 789,299 | \$ 21,570                       |

City of Pharr  
Bridge Revenue Activity Analysis - Toll Collections

TREND ANALYSIS FOR TOLL COLLECTIONS FOR THE LAST SIX YEARS:



TOTAL TOLL COLLECTIONS PRIOR AND CURRENT YEAR

| MONTH    | Difference   |               |                   |
|----------|--------------|---------------|-------------------|
|          | FY 15/16     | FY 16/17      | FY 16/17-FY 15/16 |
| OCTOBER  | \$ 1,109,370 | \$ 1,104,765  | \$ (4,605)        |
| NOVEMBER | 1,044,983    | 1,074,969     | 29,986.00         |
| DECEMBER | 1,044,796    | 1,066,836     | 22,040.00         |
| JANUARY  | 1,075,578    | 1,149,124     | 73,546.00         |
| FEBRUARY | 1,108,782    | 1,105,159     | (3,623.00)        |
| MARCH    | 1,170,570    | 1,264,839     | 94,269.00         |
| APRIL    | 1,131,911    | 1,110,610     | (21,301.00)       |
| MAY      | 1,108,216    | 1,168,833     | 60,617.00         |
| JUNE     | 1,089,756    | 1,170,815     | 81,059.00         |
| TOTAL    | \$ 9,883,962 | \$ 10,215,950 | \$ 331,988        |

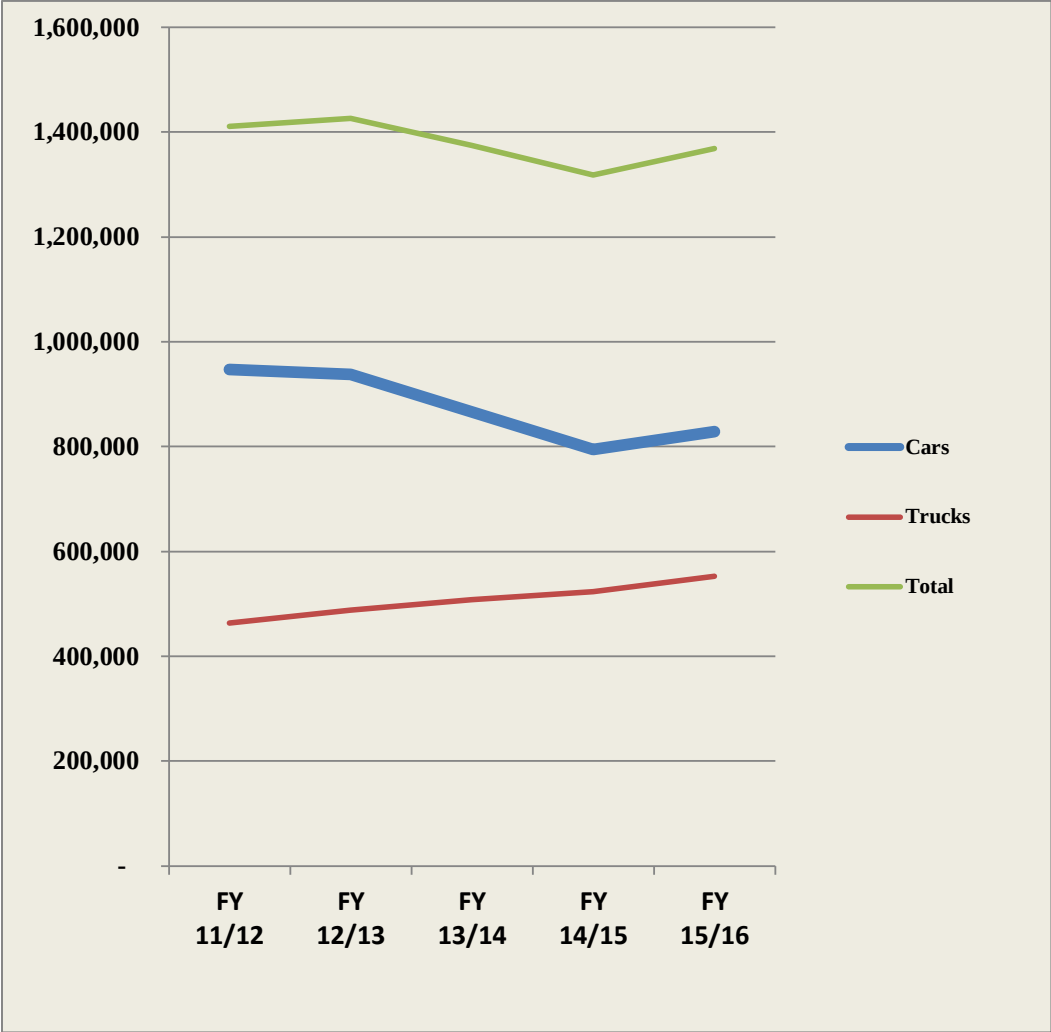
3%

TRUCKS AND CARS CROSSINGS PRIOR AND CURRENT YEAR

| MONTH    | Difference |           |                   |
|----------|------------|-----------|-------------------|
|          | FY 15/16   | FY 16/17  | FY 16/17-FY 15/16 |
| OCTOBER  | 115,180    | 116,449   | 1,269             |
| NOVEMBER | 109,590    | 114,878   | 5,288             |
| DECEMBER | 114,282    | 119,937   | 5,655             |
| JANUARY  | 109,573    | 117,900   | 8,327             |
| FEBRUARY | 109,856    | 110,888   | 1,032             |
| MARCH    | 118,031    | 127,524   | 9,493             |
| APRIL    | 116,236    | 115,854   | (382)             |
| MAY      | 115,625    | 117,831   | 2,206             |
| JUNE     | 113,161    | 119,759   | 6,598             |
| TOTAL    | 1,021,534  | 1,061,020 | 39,486            |

4%

TRUCKS AND CARS CROSSINGS TREND OVER THE LAST FIVE FISCAL YEARS:



| TRUCKS   | Difference |          |                   |
|----------|------------|----------|-------------------|
|          | FY 15/16   | FY 16/17 | FY 16/17-FY 15/16 |
| OCTOBER  | 45,969     | 45,699   | (270)             |
| NOVEMBER | 42,831     | 44,183   | 1,352             |
| DECEMBER | 40,966     | 42,379   | 1,413             |
| JANUARY  | 43,933     | 47,660   | 3,727             |
| FEBRUARY | 46,087     | 46,466   | 379               |
| MARCH    | 48,576     | 53,124   | 4,548             |
| APRIL    | 46,883     | 45,402   | (1,481)           |
| MAY      | 45,447     | 49,375   | 3,928             |
| JUNE     | 45,100     | 49,358   | 4,258             |
|          | 405,792    | 423,646  | 17,854            |

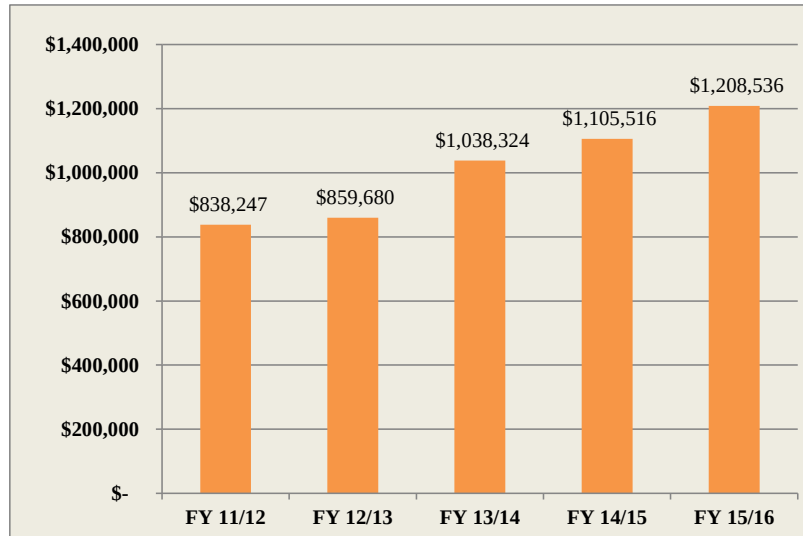
4%

| CARS     | Difference |          |                   |
|----------|------------|----------|-------------------|
|          | FY 15/16   | FY 16/17 | FY 16/17-FY 15/16 |
| OCTOBER  | 69,211     | 70,750   | 1,539             |
| NOVEMBER | 66,759     | 70,695   | 3,936             |
| DECEMBER | 73,316     | 77,558   | 4,242             |
| JANUARY  | 65,640     | 70,240   | 4,600             |
| FEBRUARY | 63,769     | 64,422   | 653               |
| MARCH    | 69,455     | 74,400   | 4,945             |
| APRIL    | 69,353     | 70,452   | 1,099             |
| MAY      | 70,178     | 68,456   | (1,722)           |
| JUNE     | 68,061     | 70,401   | 2,340             |
|          | 615,742    | 637,374  | 21,632            |

4%

## City of Pharr Municipal Court Collections

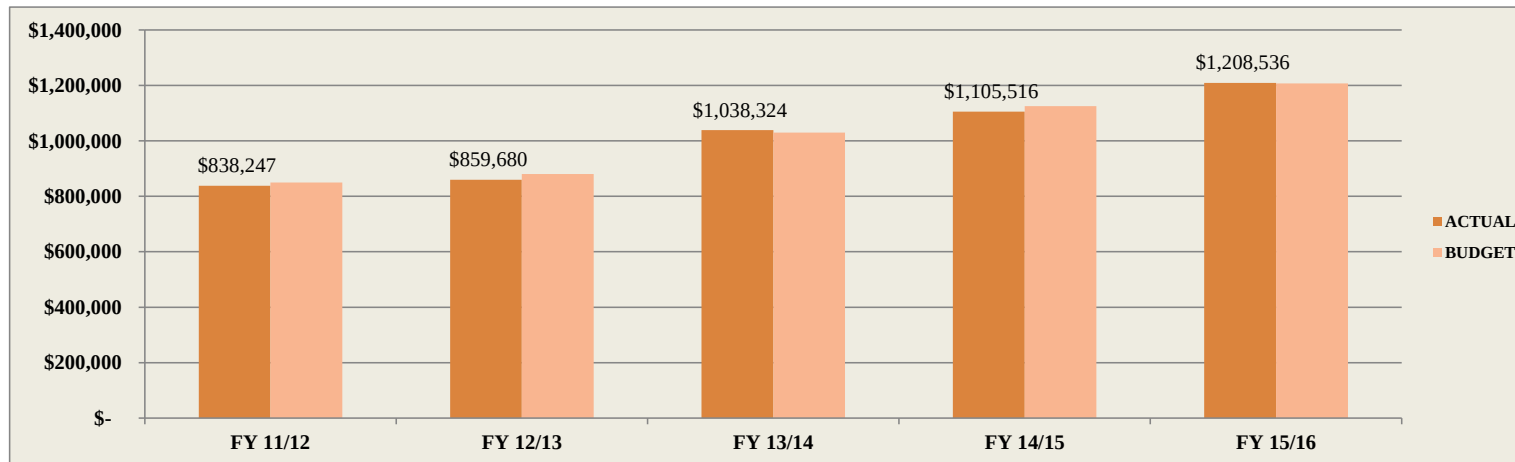
-Collection revenue five fiscal year comparison:



| MONTH        | Difference        |                     |                   |
|--------------|-------------------|---------------------|-------------------|
|              | FY 15/16          | FY 16/17            | FY 16/17-FY 15/16 |
| OCTOBER      | \$ 72,623         | \$ 95,457           | \$ 22,834         |
| NOVEMBER     | 80,388            | 99,363              | 18,975            |
| DECEMBER     | 82,054            | 92,413              | 10,359            |
| JANUARY      | 84,287            | 92,932              | 8,645             |
| FEBRUARY     | 128,081           | 183,167             | 55,086            |
| MARCH        | 128,898           | 235,843             | 106,945           |
| APRIL        | 121,683           | 129,489             | 7,806             |
| MAY          | 127,118           | 140,191             | 13,073            |
| JUNE         | 121,753           | 113,743             | (8,010)           |
| <b>TOTAL</b> | <b>\$ 946,885</b> | <b>\$ 1,182,598</b> | <b>\$ 235,713</b> |

  
25%

-Budget vs Actual five fiscal year comparison:



**CITY OF PHARR  
GENERAL LEDGER STATUS REPORT  
NON AUDITED BUDGET VS. ACTUAL  
FOR PERIOD ENDING JUNE 30, 2017**

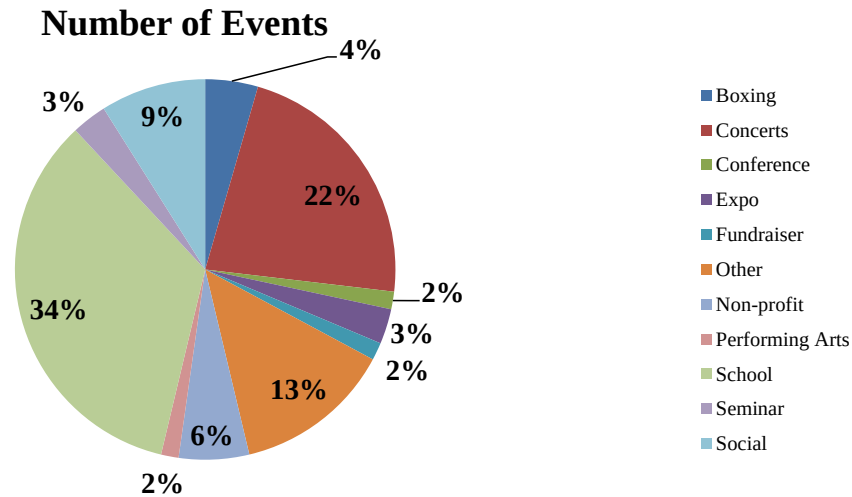
**PHARR EVENT CENTER**

|                                      | FY 16/17         |              |                      |             | FY 15/16        |                          | --Variance-- |         |
|--------------------------------------|------------------|--------------|----------------------|-------------|-----------------|--------------------------|--------------|---------|
|                                      | ANNUAL<br>BUDGET | Y-T-D ACTUAL | PERCENT OF<br>BUDGET | BALANCE     | Y-T-D<br>ACTUAL | Prior FY Y-T-D<br>Actual | Amount       | Percent |
| REVENUES                             |                  |              |                      |             |                 |                          |              |         |
| PHARR EVENT CENTER RENTAL            | \$ 120,000       | \$ 45,800    | 38%                  | \$ (74,200) | \$ 45,800       | \$ 100,802               | \$ (55,002)  | -55%    |
| PHARR EVENT CENTER -FF               | 60,000           | 18,507       | 31%                  | (41,494)    | 18,507          | 48,300                   | (29,794)     | -62%    |
| PHARR EVENT CENTER - CONS FEES       | 300,000          | 213,175      | 71%                  | (86,825)    | 213,175         | 257,099                  | (43,923)     | -17%    |
| PHARR EVENT CENTER -NAMING RIGHTS    | 100,000          | 116,667      | 117%                 | 16,667      | 116,667         | 100,000                  | 16,667       | 17%     |
| PHARR EVENT CENTER - ADVERTISING     | -                | -            | 0%                   | -           | -               | 400                      | (400)        | -100%   |
| TICKETMASTER REVENUE SHARING         | -                | 5,619        | 0%                   | 5,619       | 5,619           | 5,544                    | 76           | 1%      |
| TRANSFER IN - HOTEL/MOTEL            | 215,200          | 107,600      | 50%                  | (107,600)   | 107,600         | 68,542                   | 39,058       | 57%     |
| POLICE OVERTIME TEVENUE              | -                | 4,959        | 0%                   | 4,959       | 4,959           | -                        | 4,959        | 0%      |
| INTEREST EARNED                      | -                | 697          | 0%                   | 697         | 697             | 90                       | 607          | 678%    |
| MISC                                 | -                | 10,041       | 0%                   | 10,041      | 10,041          | 1,310                    | 8,731        | 667%    |
| TOTAL REVENUES                       | 795,200          | 523,065      | 66%                  | (272,135)   | 523,065         | 582,086                  | (59,021)     | -10%    |
| EXPENDITURES                         |                  |              |                      |             |                 |                          |              |         |
| PERSONNEL                            | 480,000          | 252,308      | 53%                  | 227,692     | 252,308         | 276,215                  | 23,907       | 9%      |
| SUPPLIES & MATERIALS                 | 57,000           | 43,388       | 76%                  | 13,612      | 43,388          | 26,100                   | (17,288)     | -66%    |
| INVENTORY CONCESSION                 | 95,000           | 65,652       | 69%                  | 29,348      | 65,652          | 56,247                   | (9,404)      | -17%    |
| BUILDING MAINTENANCE                 | 10,000           | 8,284        | 83%                  | 1,716       | 8,284           | 7,394                    | (890)        | -12%    |
| EQUIPMENT RENTALS                    | 2,000            | 1,815        | 91%                  | 185         | 1,815           | 1,178                    | (637)        | -54%    |
| ADVERTISING                          | 10,000           | -            | 0%                   | 10,000      | -               | 7,232                    | 7,232        | 100%    |
| AUTOMOTIVE                           | 5,200            | 3,771        | 73%                  | 1,429       | 3,771           | 2,368                    | (1,403)      | -59%    |
| UTILITIES                            | 10,000           | 2,059        | 21%                  | 7,941       | 2,059           | 3,226                    | 1,167        | 36%     |
| ELECTRICITY                          | 55,000           | 43,643       | 79%                  | 11,357      | 43,643          | 48,036                   | 4,393        | 9%      |
| CONTRACTUAL SERVICES                 | 47,000           | 37,638       | 80%                  | 9,362       | 37,638          | 47,724                   | 10,086       | 21%     |
| INSURANCE                            | 4,700            | 18,619       | 396%                 | (13,919)    | 18,619          | 2,704                    | (15,914)     | -588%   |
| EVENT CENTER STAFFING / RENTAL       | -                | 2,050        | 0%                   | (2,050)     | 2,050           | 4,664                    | 2,614        | 56%     |
| OTHER CONTRACTUAL & SPECIAL SERVICES | 19,300           | 7,751        | 40%                  | 11,549      | 7,751           | 13,316                   | 5,564        | 42%     |
| TOTAL EXPENDITURES                   | 795,200          | 486,978      | 61%                  | 308,222     | 486,978         | 496,405                  | 9,427        | 2%      |
| REVENUE OVER/(UNDER) EXPENDITURES    | \$ -             | \$ 36,087    |                      | \$ 36,087   | \$ 36,087       | \$ 85,681                | \$ (49,594)  |         |

## City of Pharr

### Pharr Event Center Attendance by Event Type as of June 30, 2017

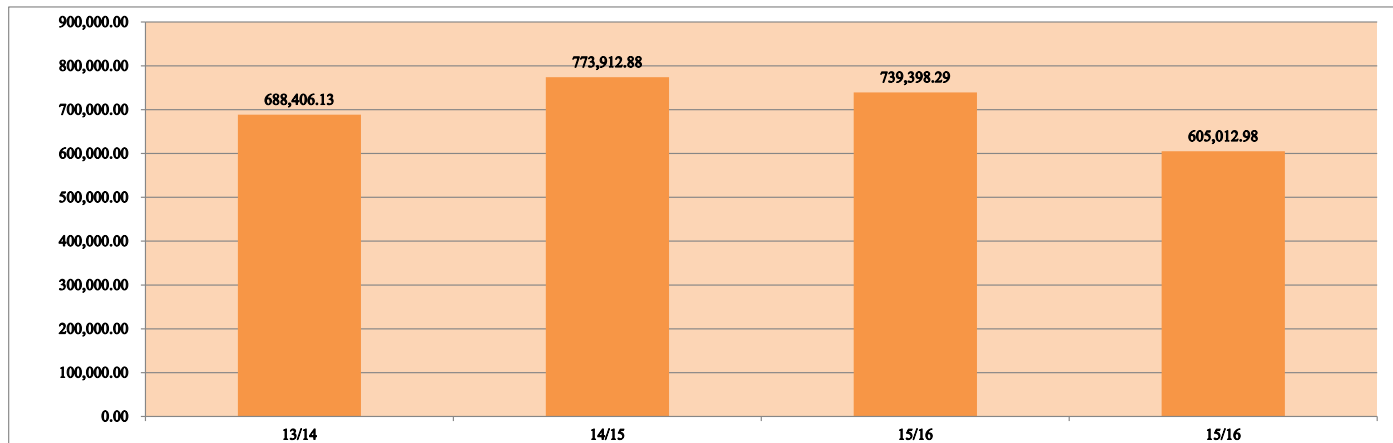
| Ticketed Event Type | Number of Events | Attendance | Total Concession** | Average Concession per Event |
|---------------------|------------------|------------|--------------------|------------------------------|
| Boxing              | 3                | 2,686      | \$ 21,264          | \$ 7,088                     |
| Concerts            | 15               | 17,776     | 122,613            | 8,174                        |
| Conference          | 1                | 600        | N/A                | N/A                          |
| Expo                | 2                | 1,300      | 439                | 219                          |
| Fundraiser          | 1                | 450        | N/A                | N/A                          |
| Other               | 9                | 3,675      | 2,023              | 225                          |
| Non-profit          | 4                | 3,191      | 1,647              | 412                          |
| Performing Arts     | 1                | 150        | 176                | 176                          |
| School              | 23               | 18,600     | 6,186              | 269                          |
| Seminar             | 2                | 790        | 427                | 214                          |
| Social              | 6                | 5,450      | 4,253              | 709                          |
|                     | 67               | 54,668     | \$ 159,028         | \$ 2,374                     |



**CITY OF PHARR  
HOTEL/MOTEL OCCUPANCY TAX**

|                                             | Q4-2013    | Q1-2014    | Q2-2014    | Q3-2014         | Q4-2014    | Q1-2015    | Q2-2015    | Q3-2015          | Q4-2015    | Q1-2016    | Q2-2016    | Q3-2016         | Q4-2016    | Q1-2017    | Q2-2017         |
|---------------------------------------------|------------|------------|------------|-----------------|------------|------------|------------|------------------|------------|------------|------------|-----------------|------------|------------|-----------------|
| Americas Best Value Inn/ Pharr inn & Suites | \$ 5,316   | \$ 6,577   | \$ 5,053   | \$ 5,774        | \$ 7,019   | \$ 7,315   | \$ 6,542   | \$ 5,890         | \$ 6,967   | \$ 7,227   | \$ 7,813   | \$ 6,770        | \$ 4,742   | \$ 6,765   | \$ -            |
| Quality Inn / Comfort Inn                   | 9,068      | 10,767     | 9,208      | 10,984          | 12,349     | 13,361     | 10,804     | 10,867           | 12,479     | 12,530     | 10,833     | 11,834          | 12,768     | 10,744     | 9,773           |
| Country Hearth Inn / Knights Inn & Suites   | 4,813      | 5,617      | 5,772      | 7,019           | 6,250      | 6,695      | 2,336      | 3,187            | 11,975     | 14,533     | 13,515     | 14,779          | 15,602     | 13,345     | 14,135          |
| Fairwinds Executive Inn                     | 8,828      | 7,314      | 7,118      | 8,869           | 8,941      | 7,842      | 8,442      | 8,299            | 8,639      | 7,286      | 6,890      | 7,694           | 6,908      | 6,372      | 6,182           |
| Hampton Inn & Suites                        | 40,988     | 38,213     | 34,019     | 48,213          | 53,464     | 49,019     | 47,669     | 41,467           | 46,414     | 47,525     | 41,742     | 38,806          | 36,254     | 34,573     | 33,040          |
| Holiday Inn Express                         | 37,337     | 40,574     | 40,165     | 41,198          | 41,333     | 41,947     | 39,012     | 37,614           | 38,357     | 40,290     | 36,458     | 30,859          | 31,017     | 32,654     | 24,571          |
| King 9 Motel                                | 2,719      | 2,198      | 2,453      | 2,285           | 2,501      | 2,397      | 2,683      | 2,536            | 3,008      | 2,468      | 2,668      | 2,577           | 2,506      | 2,308      | 2,842           |
| La Quinta Inn # 1                           | 34,905     | 33,462     | 35,621     | 38,963          | 45,959     | 35,839     | 34,819     | 36,049           | 35,632     | 36,740     | 32,051     | 30,913          | 28,274     | 30,009     | 27,498          |
| La Quinta Inn # 2                           | 18,723     | 20,369     | 19,875     | 22,406          | 23,744     | 32,233     | 18,008     | 17,191           | 17,660     | 20,106     | 17,899     | 16,577          | 13,203     | 17,639     | 10,994          |
| Motel 6                                     | 22,640     | 21,151     | 23,654     | 24,167          | 23,040     | 23,234     | 23,501     | 25,233           | 23,864     | 22,767     | 21,773     | 21,020          | 20,084     | 18,127     | 19,102          |
| Penn-Ann Hotel                              | 2,007      | 2,092      | 2,198      | 2,041           | 1,955      | 1,682      | 1,514      | 1,720            | 1,555      | 1,742      | 1,481      | 1,357           | 1,498      | 1,608      | -               |
| Pharr Executive Inn                         | 1,134      | 1,406      | 1,143      | 1,241           | 1,056      | 1,173      | 1,355      | 1,211            | 1,309      | 1,259      | 1,319      | 1,266           | 1,325      | 1,316      | 1,225           |
| Pharr Plaza Hotel                           | 4,999      | 5,107      | 5,517      | 5,500           | 5,226      | 5,596      | 5,334      | 5,335            | 5,389      | 5,032      | 5,258      | 5,115           | 5,269      | 4,740      | 4,629           |
| Red Roof Inn                                | 13,278     | 13,199     | 12,893     | 13,952          | 13,160     | 14,146     | 14,795     | 15,830           | 13,943     | 14,086     | 14,058     | 14,195          | 12,833     | 12,023     | 11,594          |
| Sun Deck Motel                              | 1,679      | 1,497      | 1,538      | 1,644           | 1,875      | 1,580      |            | 1,606            | 1,860      | 1,979      | 1,601      | 1,654           | 1,720      | 2,576      | 2,436           |
| Travelodge                                  | 12,623     | 9,814      | 11,265     | 10,000          | 11,495     | 11,234     | 9,977      | 8,778            | 9,205      | 7,305      | 6,295      | 6,959           | 6,106      | 5,619      | -               |
| Value Place                                 | 9,061      | 10,657     | 10,782     | 11,985          | 11,832     | 10,634     | 9,995      | 10,906           | 11,423     | 13,429     | 10,524     | 11,406          | 11,538     | 12,263     | 9,371           |
| Vecchio Motel                               |            |            |            |                 |            |            |            |                  |            |            |            |                 |            |            |                 |
| <b>NO PAYMENT HAS BEEN RECEIVED</b>         |            |            |            |                 |            |            |            |                  |            | 652        | 584        |                 | 287        | 1,517      | 1,492           |
|                                             | \$ 230,118 | \$ 230,014 | \$ 228,274 | \$ 256,241      | \$ 271,200 | \$ 265,927 | \$ 236,786 | \$ 233,719       | \$ 249,680 | \$ 256,956 | \$ 232,761 | \$ 223,780      | \$ 211,933 | \$ 214,196 | \$ 178,883      |
|                                             |            |            |            | \$ 236,161.85   |            |            |            | \$ 251,907.89    |            |            |            | \$ 240,794.51   |            |            | \$ 201,670.99   |
|                                             |            |            |            | <b>FY 13/14</b> |            |            |            | <b>FY 14/15</b>  |            |            |            | <b>FY 15/16</b> |            |            | <b>FY 16/17</b> |
|                                             |            |            |            | \$ 944,647      |            |            |            | \$ 1,007,632     |            |            |            | \$ 963,178      |            |            | \$ 605,013      |
|                                             |            |            |            | 127,529         |            |            |            | 62,984           |            |            |            | (44,454)        |            |            | (134,385)       |
|                                             |            |            |            | <b>14%</b>      |            |            |            | <b>6%</b>        |            |            |            | <b>-5%</b>      |            |            | <b>-22%</b>     |
|                                             |            |            |            | 790,000         |            |            |            | 790,000          |            |            |            | 790,000         |            |            | 790,000         |
|                                             |            |            |            | <b>944,647</b>  |            |            |            | <b>1,007,632</b> |            |            |            | <b>963,178</b>  |            |            | <b>605,013</b>  |
|                                             |            |            |            | <b>120%</b>     |            |            |            | <b>128%</b>      |            |            |            | <b>122%</b>     |            |            | <b>77%</b>      |

-Revenue collection four fiscal year comparison of 3rd quarter amounts only



**CITY OF PHARR  
TRANSFERS IN/OUT  
NON AUDITED BUDGET VS. ACTUAL  
FOR THE PERIOD ENDED JUNE 30, 2017**

|                                       | <b>PROPOSED<br/>ANNUAL<br/>BUDGET</b> | <b>Y-T-D<br/>ACTUAL</b> | <b>PERCENT<br/>OF<br/>BUDGET</b> | <b>BALANCE</b>    |
|---------------------------------------|---------------------------------------|-------------------------|----------------------------------|-------------------|
| <b>TRANSFERS IN</b>                   |                                       |                         |                                  |                   |
| General Fund                          | \$ 9,395,600                          | \$ 7,021,700            | 75%                              | \$ (2,373,900)    |
| CDBG                                  | 183,500                               | -                       | 0%                               | (183,500)         |
| Capital Projects                      | 4,075,100                             | 4,395,473               | 108%                             | (74,208)          |
| Debt Service                          | 1,515,000                             | 994,500                 | 66%                              | (520,500)         |
| Utility CIP                           | 572,300                               | 3,781,095               | 661%                             | 3,208,795         |
| Event Center                          | 215,200                               | 107,600                 | 50%                              | (107,600)         |
| Bridge CIP                            | -                                     | 25,000                  | 0%                               | 25,000            |
| Golf                                  | 397,400                               | 128,050                 | 32%                              | (269,350)         |
| Pharr PFC #1                          | 1,000,000                             | 250,000                 | 25%                              | 9,079,881         |
| Pharr Pharr Economic Development Corp | 51,200                                | 1,131,693               | 2210%                            | 585,194           |
| PAL                                   | 493,700                               | 293,192                 | 59%                              | (200,508)         |
| <b>TOTAL TRANSFERS IN</b>             | <b>17,899,000</b>                     | <b>18,128,303</b>       | <b>101%</b>                      | <b>9,169,305</b>  |
| <b>TRANSFERS OUT</b>                  |                                       |                         |                                  |                   |
| General Fund                          | 4,890,200                             | 3,808,519               | 78%                              | (1,081,681)       |
| Hotel/Motel                           | 306,400                               | 144,667                 | 47%                              | (161,733)         |
| Paving & Drainage                     | 950,000                               | 714,026                 | 75%                              | (235,974)         |
| CDBG                                  | 240,000                               | 111,905                 | 47%                              | (128,095)         |
| Utilities                             | 995,900                               | 4,621,471               | 464%                             | 3,625,571         |
| Bridge                                | 8,726,000                             | 7,329,000               | 84%                              | (1,397,000)       |
| Pharr PFC                             | -                                     | 495,299                 | 0%                               | 495,299           |
| PEDC                                  | 1,590,500                             | 703,417                 | 44%                              | (887,083)         |
| PHFC                                  | 200,000                               | 200,000                 | 100%                             | -                 |
| <b>TOTAL TRANSFERS OUT</b>            | <b>\$ 17,899,000</b>                  | <b>\$ 18,128,303</b>    | <b>101%</b>                      | <b>\$ 229,303</b> |

# QUARTERLY UPDATES





**CITY OF PHARR**  
**CIP SCHEDULE AS OF JUNE 30, 2017**

|                                  | <b>Beginning<br/>Balance</b> | <b>Additions</b>     | <b>Deletions</b> | <b>Ending<br/>Balance</b> |
|----------------------------------|------------------------------|----------------------|------------------|---------------------------|
| <b>Governmental:</b>             |                              |                      |                  |                           |
| Owassa Road                      | \$ 1,038,948                 | \$ 2,110,307         | -                | \$ 3,149,255              |
| Bike Path Stripping              | 285,581                      | 8,832                | -                | 294,413                   |
| Dr. Long Park                    | 46,998                       | -                    | -                | 46,998                    |
| New Combe Park                   | -                            | 8,437                | -                | 8,437                     |
| Jones Box Park                   | 14,700                       | 148,076              | -                | 162,776                   |
| Fire Station No. 4               | -                            | 228,067              | -                | 228,067                   |
| Traffic Sign Eldora              | 19,326                       | 91,858               | -                | 111,184                   |
| Traffic Sign Veterans & Kelly    | 15,500                       | 7,793                | -                | 23,293                    |
| Traffic Signal Veterans & Eldora | 13,800                       | 4,500                | -                | 18,300                    |
| LED Project                      | 2,103,422                    | -                    | -                | 2,103,422                 |
| South Research Center (Library)  | 281,327                      | 1,015,125            | -                | 1,296,452                 |
| Downtown Lighting                | 683,292                      | 166,717              | -                | 850,009                   |
| 4 Year Repaving Program          | 1,326,511                    | 4,825,968            | -                | 6,152,479                 |
| Eldora Street Constructions      | 468,750                      | 468,750              | -                | 937,500                   |
| Various Park Desings             | -                            | 172,693              | -                | 172,693                   |
| Alondra Street                   | -                            | 2,090                | -                | 2,090                     |
| Moore Road                       | 3,026                        | 249,429              | -                | 252,455                   |
|                                  | <b>\$ 6,301,181</b>          | <b>\$ 9,508,640</b>  | <b>\$ -</b>      | <b>\$ 15,809,821</b>      |
| <b>Business-Type:</b>            |                              |                      |                  |                           |
| Water Transmission               | 3,926,645                    | 2,366,365.00         | -                | 6,293,010                 |
| Waste Water Treatment Clarifier  | 405,840                      | -                    | -                | 405,840                   |
| Lift Station N. 25               | 794,352                      | 907,033              | -                | 1,701,385                 |
| Relocation W & SW                | 358,371                      | 49,076               | -                | 407,447                   |
| Port of Entry Modernization      | 348,200                      | -                    | -                | 348,200                   |
| Northbound Lane Improvements     | 81,420                       | 33,692               | -                | 115,112                   |
| International Trade Center       | 116,332                      | -                    | -                | 116,332                   |
|                                  | <b>\$ 6,031,160</b>          | <b>\$ 3,356,166</b>  | <b>\$ -</b>      | <b>\$ 9,387,326</b>       |
| <b>Grand Total</b>               | <b>\$ 12,332,341</b>         | <b>\$ 12,864,806</b> | <b>\$ -</b>      | <b>\$ 25,197,147</b>      |

 PROJECT 100% COMPLETED

**CITY OF PHARR  
OUTSTANDING DEBT ISSUANCES  
AS OF JUNE 30, 2017**

|                                     |        |                  |                  |                      |                     | Debt Issuances Maturity Info |                                 |                                       |
|-------------------------------------|--------|------------------|------------------|----------------------|---------------------|------------------------------|---------------------------------|---------------------------------------|
| Debt Type                           | Series | Interest Rate(s) | Date of Maturity | Original Issuance    | Unspent Proceeds    | Principal Budgeted This FY   | Balance After This FY Principal | Total Outstanding As of June 30, 2017 |
| <b><u>GENERAL FUND</u></b>          |        |                  |                  |                      |                     |                              |                                 |                                       |
| General Obligation Refunding Bonds  | 2015B  | 2% - 5%          | 8/15/2021        | \$ 9,120,000         | \$ -                | \$ 1,645,000                 | \$ 5,765,000                    | \$ 7,440,000                          |
| Certificates of Obligation          | 2016   | 2% - 5%          | 8/15/2036        | 14,290,000           | -                   | -                            | 14,290,000                      | 14,290,000                            |
|                                     |        |                  |                  | <b>\$ 23,410,000</b> | <b>\$ -</b>         | <b>\$ 1,645,000</b>          | <b>\$ 20,055,000</b>            | <b>\$ 21,730,000</b>                  |
| <b><u>INTERNATIONAL BRIDGE</u></b>  |        |                  |                  |                      |                     |                              |                                 |                                       |
| Revenue Refunding Bond              | 2015A  | 2% - 5%          | 8/15/2022        | \$ 4,440,000         | \$ -                | \$ 590,000                   | \$ 3,270,000                    | \$ 3,860,000                          |
|                                     |        |                  |                  | <b>\$ 4,440,000</b>  | <b>\$ -</b>         | <b>\$ 590,000</b>            | <b>\$ 3,270,000</b>             | <b>\$ 3,860,000</b>                   |
| <b><u>WATER &amp; SEWER</u></b>     |        |                  |                  |                      |                     |                              |                                 |                                       |
| Revenue Bonds CWSRF                 | 2007   | 2.90%            | 9/1/2027         | \$ 29,000,000        | \$ -                | \$ -                         | \$ -                            | \$ -                                  |
| Revenue Bonds DWSRF                 | 2007A  | 2.35%            | 9/1/2027         | 13,310,000           | -                   | 475,000                      | 9,845,000                       | 10,320,000                            |
| Revenue Bonds NADBANK               | 2007B  | 3.75%            | 9/1/2027         | 10,000,000           | 239,260             | 420,000                      | 6,370,000                       | 6,790,000                             |
| Revenue Refunding Bonds             | 2008   | 3.60%            | 9/1/2018         | 6,430,000            | -                   | 820,000                      | 490,000                         | 1,310,000                             |
| Revenue Bonds DWSRF                 | 2013   | 2.71%            | 9/30/2042        | 8,725,000            | 7,894,586           | 255,000                      | 7,845,000                       | 8,100,000                             |
| Revenue Bonds DWSRF                 | 2015   | 4.01%            | 9/1/2035         | 1,762,000            | -                   | 72,000                       | 1,690,000                       | 1,762,000                             |
| Revenue Bonds CWSRF                 | 2017   | 2.90%            | 9/1/2027         | \$ 18,000,000        | \$ -                | \$ 1,155,000                 | \$ 16,845,000                   | \$ 16,845,000                         |
|                                     |        |                  |                  | <b>\$ 40,227,000</b> | <b>\$ 8,133,846</b> | <b>\$ 2,042,000</b>          | <b>\$ 26,240,000</b>            | <b>\$ 28,282,000</b>                  |
| <b><u>CDBG- HUD SECTION 108</u></b> |        |                  |                  |                      |                     |                              |                                 |                                       |
| \$5,600,000 HUD Section 108         | 2011   | 2.00%            | 8/1/2031         | \$ 5,600,000         | \$ -                | \$ 294,000                   | \$ 4,130,000                    | \$ 4,424,000                          |
|                                     |        |                  |                  | <b>\$ 5,600,000</b>  | <b>\$ -</b>         | <b>\$ 294,000</b>            | <b>\$ 4,130,000</b>             | <b>\$ 4,424,000</b>                   |
| <b><u>PEDC</u></b>                  |        |                  |                  |                      |                     |                              |                                 |                                       |
| Certificates of Obligation***       | 2012   | 4.00%            | 8/15/2032        | \$ 7,625,000         | \$ -                | \$ 315,000                   | \$ 6,100,000                    | \$ 6,415,000                          |
| Bank Promissory Note                | N/A    | 3.25%            | 9/30/2022        | \$ 10,000,000        | \$ -                | \$ 600,000                   | \$ 9,244,202                    | \$ 9,844,202                          |
| PEDC 4B Loan                        | 2013   | 4.50%            | 11/15/2019       | 4,642,500            | -                   | 771,400                      | 23,441                          | 794,841                               |
| PEDC Line of Credit                 | 2016   | 3.75%            | 6/20/2021        | \$ 885,000           | -                   | 300,000                      | 585,000                         | 885,000                               |
|                                     |        |                  |                  | <b>\$ 23,152,500</b> | <b>\$ -</b>         | <b>\$ 1,986,400</b>          | <b>\$ 15,952,643</b>            | <b>\$ 17,939,043</b>                  |
| <b>City-Wide Total</b>              |        |                  |                  | <b>\$ 96,829,500</b> | <b>\$ 8,133,846</b> | <b>\$ 6,557,400</b>          | <b>\$ 69,647,643</b>            | <b>\$ 76,235,043</b>                  |

\*\*\*Issued by the City of Pharr but paid by PEDC.

**CITY OF PHARR  
OUTSTANDING CAPITAL LEASES/BANK LOANS  
AS OF JUNE 30, 2017**

| Lease Company                  | Leased<br>During FY | Length<br>of Lease | Maturity<br>Date | Interest<br>Rate | Lease<br>Amount      | Lease<br>Balance    | Payments - P&I    |                     |
|--------------------------------|---------------------|--------------------|------------------|------------------|----------------------|---------------------|-------------------|---------------------|
|                                |                     |                    |                  |                  |                      |                     | Monthly           | Annual              |
| 1- UsBancorp                   | 12/13               | 5 Yrs              | 12/31/2017       | 1.01%            | \$ 832,120           | \$ <b>85,122</b>    | \$ 14,229         | \$ 170,749          |
| <i>Distribution/Owners:</i>    |                     | General Fund       | 87.02%           |                  | 724,111              | 74,073              | 12,382            | 148,586             |
|                                |                     | Golf Fund          | 12.98%           |                  | 108,009              | 11,049              | 1,847             | 22,163              |
| 2- UsBancorp                   | 13/14               | 7 Yrs              | 1/31/2020        | 1.76%            | \$ 2,097,840         | \$ <b>1,106,042</b> | \$ 26,558         | \$ 318,696          |
| <i>Distribution/Owners:</i>    |                     | General Fund       | 97.50%           |                  | 2,045,394            | 1,078,391           | 25,894            | 310,729             |
|                                |                     | Garage Fund        | 2.50%            |                  | 52,446               | 27,651              | 664               | 7,967               |
| 3- UsBancorp                   | 13/14               | 5 Yrs              | 1/31/2019        | 1.33%            | \$ 335,860           | \$ <b>108,789</b>   | \$ 5,789          | \$ 69,472           |
| <i>Distribution/Owners:</i>    |                     | General Fund       | 100.00%          |                  | 335,860              | 108,789             | 5,789             | 69,472              |
| 4- BB&T                        | 14/15               | 7 Yrs              | 5/30/2022        | 2.00%            | \$ 480,000           | \$ <b>343,852</b>   | \$ 6,114          | \$ 73,363           |
| <i>Distribution/Owners:</i>    |                     | General Fund       | 100.00%          |                  | 480,000              | 343,852             | 6,114             | 73,363              |
| 5- First Security Fincnce Inc. | 15/16               | 10 Yrs             | 1/14/2026        | 3.69%            | \$ 2,685,000         | \$ <b>2,458,129</b> | \$ -              | \$ 325,947          |
| <i>Distribution/Owners:</i>    |                     | General Fund       | 100%             |                  | 2,685,000            | 2,458,129           | -                 | 325,947             |
| 6- Signature Public Funding    | 15/16               | 3 Yrs              | 5/6/2019         | 1.68%            | \$ 428,400           | \$ <b>287,982</b>   | \$ -              | \$ 72,072           |
| <i>Distribution/Owners:</i>    |                     | General Fund       | 100.00%          |                  | \$ 428,400           | 287,982             | -                 | 72,072              |
| 7- Signature Public Funding    | 15/16               | 5 Yrs              | 5/6/2019         | 1.83%            | \$ 260,814           | \$ <b>210,534</b>   | \$ -              | \$ 26,874           |
| <i>Distribution/Owners:</i>    |                     | General Fund       | 100.00%          |                  | \$ 260,814           | 210,534             | -                 | 26,874              |
| 8- Signature Public Funding    | 15/16               | 7 Yrs              | 5/6/2019         | 2.05%            | \$ 254,694           | \$ <b>220,497</b>   | \$ -              | \$ 19,237           |
| <i>Distribution/Owners:</i>    |                     | General Fund       | 100.00%          |                  | \$ 254,694           | 220,497             | -                 | 19,237              |
| 9- Signature Public Funding    | 15/16               | 10 Yrs             | 5/6/2019         | 2.28%            | \$ 979,455           | \$ <b>891,196</b>   | \$ -              | \$ 53,966           |
| <i>Distribution/Owners:</i>    |                     | General Fund       | 100.00%          |                  | \$ 979,455           | 891,196             | -                 | 53,966              |
| 10- UsBancorp                  | 16/17               | 3 Yrs              | 2/15/2020        | 1.69%            | \$ 61,000            | \$ <b>54,054</b>    | \$ 1,737          | \$ 20,838           |
| <i>Distribution/Owners:</i>    |                     | General Fund       | 100.00%          |                  | 61,000               | 54,054              | 1,737             | 20,838              |
| 11- UsBancorp                  | 16/17               | 5 Yrs              | 2/15/2022        | 1.95%            | \$ 3,219,500         | \$ <b>2,994,425</b> | \$ 56,269         | \$ 675,225          |
| <i>Distribution/Owners:</i>    |                     | General Fund       | 19.41%           |                  | 624,905              | 581,218             | 10,922            | 131,061             |
|                                |                     | Bridge Fund        | 76.05%           |                  | 2,448,430            | 2,277,260           | 42,792            | 513,509             |
|                                |                     | Golf Fund          | 4.54%            |                  | 146,165              | 135,947             | 2,555             | 30,655              |
|                                |                     |                    |                  |                  | General Fund         | \$ 8,879,633        | \$ 6,308,715      | \$ 62,837           |
|                                |                     |                    |                  |                  | Bridge Fund          | 2,448,430           | 2,277,260         | 42,792              |
|                                |                     |                    |                  |                  | Golf Fund            | 254,174             | 146,996           | 4,402               |
|                                |                     |                    |                  |                  | Garage Fund          | 52,446              | 27,651            | 664                 |
| <b>City-Wide Total</b>         |                     |                    |                  |                  | \$ <b>11,634,683</b> | \$ <b>8,760,622</b> | \$ <b>110,695</b> | \$ <b>1,826,440</b> |

**CITY OF PHARR, TX**  
**Investment Report Summary**  
**June 30, 2017**

COMPLIANCE

This report complies with the requirements of the Public Funds Investment Act as well as the City of Pharr's adopted investment policy. The City is in compliance with all provisions of the Public Funds Investment Act and the City of Pharr's investment policy. The City's investment portfolio includes activity in demand deposits only, there are no other investment tools currently being utilized.

LIQUIDITY

The greatest length of maturity for all of our investments is 50 day. The weighted average maturity including demand deposits is 3.38 day and 50 day without demand deposits. Both of these amounts are within legal and City requirements.

CHANGE IN BOOK AND MARKET VALUE

The investment book value was roughly \$81.01 million and had decreased by approximately \$4.49 million from the previous quarter. This decrease was expected during this quarter due to an increase in capital expenditures.

The market value of the portfolio was the same than the book value. The reason is due to demand deposits not having a market value other than its book value. All funds are in demand deposits due to our financial institution providing a much greater interest rate than any other financing tool while being fully collateralized.

PORTFOLIO YIELD

The portfolio yield of .22% was lower than the benchmark yields on the six-month T-Bill and Average Federal Funds Rate, which were 1.09% and 1.04% respectively (per Federal Reserve website yield postings). The spread between the portfolio yield and the benchmark yield is mainly due to the depository's unfavorable interest rate. Safety and liquidity is a greater concern than yield.

INVESTMENT MATURITIES/PURCHASES

There were no investments that were purchased during the quarter.

All other transactions were routine. The attached schedules are also a part of this investment report.

Presented by City of Pharr Investment Officers:

\_\_\_\_\_  
Juan G. Guerra, City Manager

\_\_\_\_\_  
Karla Moya, Finance Director

**CITY OF PHARR, TX**  
**Detailed Investment Report**  
**As of June 30, 2017**

| Investment                        | Par                  | VALUES - March 31, 2017 |                      | Book Increase/(Decrease)  |                            | Market Increase/(Decrease) |                           | VALUES June 30, 2017 |                      |  |
|-----------------------------------|----------------------|-------------------------|----------------------|---------------------------|----------------------------|----------------------------|---------------------------|----------------------|----------------------|--|
|                                   |                      | Book                    | Market               | Purchases/<br>Withdrawals | Accruals/<br>Amortizations | Purchases &<br>Withdrawals | Change In<br>Market Price | Book                 | Market               |  |
| DEMAND DEPOSITS                   |                      |                         |                      |                           |                            |                            |                           |                      |                      |  |
| Pooled Cash:                      |                      |                         |                      |                           |                            |                            |                           |                      |                      |  |
| Depository Bank - Pooled Cash     | \$ 32,504,850        | \$ 32,504,850           | \$ 32,504,850        | \$ (3,965,881)            | \$ -                       | \$ (3,965,881)             | \$ -                      | \$ 28,538,969        | \$ 28,538,969        |  |
| Non - Pooled Cash:                |                      |                         |                      |                           |                            |                            |                           |                      |                      |  |
| Depository Bank - General         | 1,627,606            | 1,627,606               | 1,627,606            | (544,193)                 | -                          | (544,193)                  | -                         | 1,083,413            | 1,083,413            |  |
| Depository Bank - Utility         | 9,489,167            | 9,489,167               | 9,489,167            | 122,619                   | -                          | 122,619                    | -                         | 9,611,786            | 9,611,786            |  |
| Depository Bank - Bridge          | 4,591,304            | 4,591,304               | 4,591,304            | 42,445                    | -                          | 42,445                     | -                         | 4,633,749            | 4,633,749            |  |
| Depository Bank - Other           | <u>33,367,788</u>    | <u>33,367,788</u>       | <u>33,367,788</u>    | <u>(161,586)</u>          | <u>-</u>                   | <u>(161,586)</u>           | <u>-</u>                  | <u>33,206,202</u>    | <u>33,206,202</u>    |  |
|                                   | \$ 81,580,715        | \$ 81,580,715           | \$ 81,580,715        | \$ (4,506,596)            | \$ -                       | \$ (4,506,596)             | \$ -                      | \$ 77,074,120        | \$ 77,074,120        |  |
| CERTIFICATES OF DEPOSIT           |                      |                         |                      |                           |                            |                            |                           |                      |                      |  |
| Certificates of Deposit - General | \$ -                 | \$ -                    | \$ -                 | \$ -                      | \$ -                       | \$ -                       | \$ -                      | \$ -                 | \$ -                 |  |
| Certificates of Deposit - Bridge  | -                    | -                       | -                    | -                         | -                          | -                          | -                         | -                    | -                    |  |
| Certificates of Deposit - Hotel   | -                    | -                       | -                    | -                         | -                          | -                          | -                         | -                    | -                    |  |
|                                   | <u>\$ -</u>          | <u>\$ -</u>             | <u>\$ -</u>          | <u>\$ -</u>               | <u>\$ -</u>                | <u>\$ -</u>                | <u>\$ -</u>               | <u>\$ -</u>          | <u>\$ -</u>          |  |
| INVESTMENT POOLS                  |                      |                         |                      |                           |                            |                            |                           |                      |                      |  |
| Tex-Pool                          | \$ 3,932,974         | \$ 3,932,974            | \$ 3,932,974         | \$ 7,726                  | \$ -                       | \$ 7,726                   | \$ -                      | \$ 3,940,700         | \$ 3,940,700         |  |
| TexStar - Utility                 | -                    | -                       | -                    | -                         | -                          | -                          | -                         | -                    | -                    |  |
|                                   | <u>\$ 3,932,974</u>  | <u>\$ 3,932,974</u>     | <u>\$ 3,932,974</u>  | <u>\$ 7,726</u>           | <u>\$ -</u>                | <u>\$ 7,726</u>            | <u>\$ -</u>               | <u>\$ 3,940,700</u>  | <u>\$ 3,940,700</u>  |  |
|                                   | <u>\$ 85,513,689</u> | <u>\$ 85,513,689</u>    | <u>\$ 85,513,689</u> | <u>\$ (4,498,870)</u>     | <u>\$ -</u>                | <u>\$ (4,498,870)</u>      | <u>\$ -</u>               | <u>\$ 81,014,819</u> | <u>\$ 81,014,819</u> |  |

**CITY OF PHARR, TX**  
**Comparison of Portfolio to Policy Limits**  
**As of June 30, 2017**

| <b><u>LIMITS ON TYPES OF SECURITIES</u></b> | <b><u>Target<br/>Investment<br/>Level</u></b> | <b><u>Portfolio<br/>Cap</u></b> | <b><u>Actual<br/>Percentage<br/>of Portfolio</u></b> | <b><u>Positive/(Negative)<br/>% Variance<br/>Policy Limits</u></b> |
|---------------------------------------------|-----------------------------------------------|---------------------------------|------------------------------------------------------|--------------------------------------------------------------------|
| Demand Deposits                             | N/A                                           | N/A                             | 100.00%                                              | N/A                                                                |
| Money Market Mutual Funds                   | 0%                                            | 10%                             | 0.00%                                                | 10.00%                                                             |
| Certificates of Deposit                     | 10%                                           | 50%                             | 0.00%                                                | 50.00%                                                             |
| U. S. Treasury Obligations                  | 15%                                           | 100%                            | 0.00%                                                | 100.00%                                                            |
| U. S. Government Securities                 | 20%                                           | 100%                            | 0.00%                                                | 100.00%                                                            |
| Repurchase Agreements                       | 5%                                            | 100%                            | 0.00%                                                | 100.00%                                                            |
| Public Funds Investment Pools               | 50%                                           | 100%                            | 0.00%                                                | 100.00%                                                            |
| Commercial Paper                            | 0%                                            | 25%                             | 0.00%                                                | 25.00%                                                             |
| Guaranteed Investment Contracts             | 0%                                            | 25%                             | 0.00%                                                | 25.00%                                                             |

| <b><u>LIMITS ON MATURITIES</u></b> | <b><u>Minimum<br/>Allowable<br/>Percentage<br/>of Portfolio</u></b> | <b><u>Actual<br/>Percentage<br/>of Portfolio</u></b> | <b><u>Positive/(Negative)<br/>% Variance<br/>Policy Limits</u></b> |
|------------------------------------|---------------------------------------------------------------------|------------------------------------------------------|--------------------------------------------------------------------|
| Available within 1 month           | 25%                                                                 | 100.00%                                              | 75.00%                                                             |
| Available within 3 months          | 33%                                                                 | 100.00%                                              | 67.00%                                                             |
| Available within 6 months          | 45%                                                                 | 100.00%                                              | 55.00%                                                             |
| Available within 1 year            | 60%                                                                 | 100.00%                                              | 40.00%                                                             |
| Available within 2 years           | 70%                                                                 | 0                                                    | N/A                                                                |

| <b><u>Days to Maturity</u></b> | <b><u>Maximum<br/>Allowable</u></b> | <b><u>Maximum<br/>Actual<br/>Maturity</u></b> | <b><u>Policy<br/>Limit Days<br/>Available</u></b> |
|--------------------------------|-------------------------------------|-----------------------------------------------|---------------------------------------------------|
|                                | 730                                 | 50                                            | 680.00                                            |

**CITY OF PHARR, TX**  
**Market Value Analysis**  
**As of June 30, 2017**

|                                 |
|---------------------------------|
| <b>CHANGES IN MARKET VALUE:</b> |
|---------------------------------|

|                                                         |                     |
|---------------------------------------------------------|---------------------|
| BEGINNING VALUE - March 31, 2017                        | \$ 81,580,715       |
| <u>INVESTMENT ACTIVITY:</u>                             |                     |
| Purchases                                               | -                   |
| Maturities - Accrued                                    | -                   |
| Net Changes in Market Price                             | -                   |
|                                                         | -                   |
| Bank and Pooled Investment Deposits/(Withdrawals) - Net | (4,506,596)         |
| <b>ENDING VALUE - June 30, 2017</b>                     | <b>\$77,074,120</b> |

|                                                  |
|--------------------------------------------------|
| <b>COMPARISON OF BOOK VALUE TO MARKET VALUE:</b> |
|--------------------------------------------------|

|                                         |            |         |
|-----------------------------------------|------------|---------|
| <u>BEGINNING VALUE - March 31, 2017</u> |            |         |
| Market Value                            | 81,580,715 |         |
| Book Value                              | 81,580,715 |         |
| Ratio of Market Value to Book Value     |            | 100.00% |
| <br><u>ENDING VALUE - June 30, 2017</u> |            |         |
| Market Value                            | 77,074,120 |         |
| Book Value                              | 77,074,120 |         |
| Ratio of Market Value to Book Value     |            | 100.00% |

**CITY OF PHARR, TX**  
**Calculation of Weighted Average Maturity and Yield**  
**As of June 30, 2017**

|                                                                          | <u>Market<br/>Value</u>    | <u>Book Value</u>          | <u># of Days<br/>To Maturity</u> | <u>Original<br/>Yield to<br/>Maturity</u> | <u>Percent<br/>of<br/>Portfolio</u> |
|--------------------------------------------------------------------------|----------------------------|----------------------------|----------------------------------|-------------------------------------------|-------------------------------------|
| <b>Demand Deposits</b>                                                   |                            |                            |                                  |                                           |                                     |
| Depository Bank - Pooled Cash                                            | \$28,538,969               | \$28,538,969               | 1                                | 0.20%                                     | 35.23%                              |
| Depository Bank - General                                                | \$1,083,413                | \$1,083,413                | 1                                | 0.20%                                     | 1.34%                               |
| Depository Bank - Utility                                                | \$9,611,786                | \$9,611,786                | 1                                | 0.20%                                     | 11.86%                              |
| Depository Bank - Bridge                                                 | \$4,633,749                | \$4,633,749                | 1                                | 0.20%                                     | 5.72%                               |
| Depository Bank - Other                                                  | <u>\$33,206,202</u>        | <u>\$33,206,202</u>        | 1                                | 0.20%                                     | <u>40.99%</u>                       |
|                                                                          | \$77,074,120               | \$77,074,120               |                                  |                                           | 95.14%                              |
| <b>Certificates of Deposit</b>                                           |                            |                            |                                  |                                           |                                     |
| Certificates of Deposit - General                                        | \$0                        | \$0                        | 0                                | 0.00%                                     | 0.00%                               |
| Certificates of Deposit - Bridge                                         | \$0                        | \$0                        | 0                                | 0.00%                                     | 0.00%                               |
| Certificates of Deposit - Hotel                                          | <u>\$0</u>                 | <u>\$0</u>                 | 0                                | 0.00%                                     | <u>0.00%</u>                        |
|                                                                          | \$0                        | \$0                        |                                  |                                           | 0.00%                               |
| <b>Investment Pools</b>                                                  |                            |                            |                                  |                                           |                                     |
| Tex-Pool                                                                 | <u>\$3,940,700</u>         | <u>\$3,940,700</u>         | 50                               | 0.56%                                     | <u>4.86%</u>                        |
|                                                                          | \$3,940,700                | \$3,940,700                |                                  |                                           | 4.86%                               |
| <b>Federal Securities and Notes</b>                                      |                            |                            |                                  |                                           |                                     |
| --                                                                       | \$0                        | \$0                        | 0                                | 0.00%                                     | 0.00%                               |
| --                                                                       | <u>\$0</u>                 | <u>\$0</u>                 | 0                                | 0.00%                                     | <u>0.00%</u>                        |
|                                                                          | \$0                        | \$0                        |                                  |                                           | 0.00%                               |
| <b>TOTAL</b>                                                             | <b><u>\$81,014,819</u></b> | <b><u>\$81,014,819</u></b> |                                  |                                           | <b><u>100.00%</u></b>               |
| <b>Weighted Average Maturity</b>                                         |                            |                            |                                  |                                           |                                     |
| Weighted Average Days to Maturity                                        |                            |                            |                                  | 3.38                                      |                                     |
| Weighted Average Days to Maturity - (excl. depository bank)              |                            |                            |                                  | 50.00                                     |                                     |
| <b>Weighted Average Yield</b>                                            |                            |                            |                                  |                                           |                                     |
| Weighted Average Yield                                                   |                            |                            |                                  | 0.22%                                     |                                     |
| Weighted Average Yield - Operating (excluding depository bank)           |                            |                            |                                  | 0.22%                                     |                                     |
| Average Fed Fund Rate at June 30, 2017                                   |                            |                            |                                  | 1.04%                                     |                                     |
| Yield to Maturity of 6 month T-Bill at June 30, 2017 (secondary markets) |                            |                            |                                  | 1.09%                                     |                                     |



**CITY OF PHARR, TX**  
**Year To Date Investment Transaction Report**  
**As of June 30, 2017**

**PURCHASES**

| <u>Date</u>            | <u>Type</u>     | <u>Investment</u> | <u>Purchased From</u> | <u>Principal<br/>Purchase<br/>Price</u> | <u>Market<br/>Value</u> | <u>Yield/Int.<br/>Discount<br/>Rate</u> | <u>Maturity<br/>Date</u> |
|------------------------|-----------------|-------------------|-----------------------|-----------------------------------------|-------------------------|-----------------------------------------|--------------------------|
| 8/17/2016              | Investment Pool | Public Funds      | Tex Pool              | \$3,921,500                             | \$3,940,700             | 0.39%                                   |                          |
| <b>Total Purchases</b> |                 |                   |                       | <b>\$ 3,921,500</b>                     | <b>\$ 3,940,700</b>     |                                         |                          |

**MATURITIES**

| <u>Date</u>             | <u>Type</u> | <u>Investment</u> | <u>Matured From</u> | <u>Principal<br/>Purchase<br/>Price</u> | <u>Par<br/>Value</u> | <u>Yield/Int.<br/>Discount<br/>Rate</u> | <u>Maturity<br/>Date</u> |
|-------------------------|-------------|-------------------|---------------------|-----------------------------------------|----------------------|-----------------------------------------|--------------------------|
| <b>Total Maturities</b> |             |                   |                     | <b>\$ -</b>                             | <b>\$ -</b>          |                                         |                          |

**City of Pharr**  
**Depository Security Collateral Analysis**

|                                  | APRIL 2017           |                      | MAY 2017             |                      | JUNE 2017            |                      |
|----------------------------------|----------------------|----------------------|----------------------|----------------------|----------------------|----------------------|
|                                  | <u>Highest Bal</u>   | <u>Ending Bal</u>    | <u>Highest Bal</u>   | <u>Ending Bal</u>    | <u>Highest Bal</u>   | <u>Ending Bal</u>    |
| Depository Bank - Pooled Cash    | \$ 33,330,391.48     | \$ 32,235,759.93     | \$ 32,310,509        | \$ 30,209,651        | \$ 30,207,246        | \$ 28,538,969        |
| Depository Bank - General        | \$ 2,775,066.67      | \$ 1,283,038.57      | 2,470,382            | 932,197              | 2,345,999            | 1,083,413            |
| Depository Bank - Utility        | \$ 9,397,005.04      | \$ 9,397,005.04      | 11,501,464           | 11,501,464           | 11,423,249           | 9,611,786            |
| Depository Bank - Bridge         | \$ 4,516,413.33      | \$ 4,516,413.33      | 4,536,327            | 4,418,973            | 4,633,749            | 4,633,749            |
| Depository Bank - Other          | \$ 33,417,385.07     | \$ 33,412,549.97     | 33,544,354           | 33,424,701           | 33,440,022           | 33,206,817           |
| Depository Bank-PEDC             | \$ 3,057,563.95      | \$ 2,957,802.58      | 3,431,001            | 3,102,023            | 3,429,752            | 3,133,956            |
|                                  | <b>\$ 86,493,826</b> | <b>\$ 83,802,569</b> | <b>\$ 87,794,038</b> | <b>\$ 83,589,010</b> | <b>\$ 85,480,018</b> | <b>\$ 80,208,690</b> |
| LSNB - Balance                   | \$ 86,493,826        | \$ 83,802,569        | \$ 87,794,038        | \$ 83,589,010        | \$ 85,480,018        | \$ 80,208,690        |
| Collateral - LSNB                | \$ 95,357,986        | \$ 95,357,986        | \$ 89,082,422        | \$ 89,082,422        | \$ 89,323,229        | \$ 89,323,229        |
| <b>Over / (Under) collateral</b> | <b>\$ 8,864,160</b>  | <b>\$ 11,555,416</b> | <b>\$ 1,288,385</b>  | <b>\$ 5,493,412</b>  | <b>\$ 3,843,212</b>  | <b>\$ 9,114,539</b>  |
| <b>Percent of balance</b>        | <b>10.2%</b>         | <b>13.8%</b>         | <b>1.5%</b>          | <b>6.6%</b>          | <b>4.5%</b>          | <b>11.4%</b>         |



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## **AGENDA MEMORANDUM**

**BOARD:** City Commission

**AGENDA ITEM #:** 3.D.

**DATE SUBMITTED:** August 15, 2017

**MEETING DATE:** August 21, 2017

**FROM:** Elva Edmundson, Administrative Assistant

**DEPARTMENT:** Parks/PAL

**DIRECTOR:** Sergio Alanis

**Agenda Item:** Recognition of T.A.A.F programs participants.

**Classification:** Regular

(\* If closed session, City Attorney must review and approve.)

**Exclude Material from Public Packet?** No

**Reason:**

**Issue:** Our Pharr athletes competed in the National Meet (Games of America) in Grand Rapids Michigan returning home with qualified at the State Games of Texas.

The Parks and Recreation Department wishes to recognize the National qualifying participants from our T.A.A.F programs of swimming and track and field.

**Financial Consideration:** n/a

**Staff Recommendation:** n/a

**Alternatives:**

---

### **ROUTING:**

Elva Edmundson  
Sergio Alanis  
City Management Office

Created/Initiated - 08/15/2017  
Approved - 08/15/2017  
Final Approval - 08/16/2017



## **AGENDA MEMORANDUM**

**BOARD:** City Commission

**AGENDA ITEM #:** 3.E.

**DATE SUBMITTED:** August 14,  
2017

**MEETING DATE:** August 21, 2017

**FROM:** Vanessa Castillo, Executive  
Secretary

**DEPARTMENT:** Administration

**DIRECTOR:**

**Agenda Item:** City Events of Interest

**Classification:** Regular

(\* If closed session, City Attorney must review and approve.)

**Exclude Material from Public Packet?** No

**Reason:**

**Issue:**

**Financial Consideration:**

**Staff Recommendation:**

**Alternatives:**

---

**ROUTING:**

Vanessa Castillo

Created/Initiated - 08/14/2017



## **AGENDA MEMORANDUM**

**BOARD:** City Commission

**AGENDA ITEM #:** 4.A.

**DATE SUBMITTED:** August 14, 2017

**MEETING DATE:** August 21, 2017

**FROM:** Imelda Barrera, Assistant City Clerk

**DEPARTMENT:** Administration

**DIRECTOR:** Juan Guerra

**Agenda Item:** Approval of minutes for July 27, 2017 City Commission Special Called Meeting; August 7, 2017 Regular Called Meeting; and August 15, 2017 Special Called Meeting.

**Classification:** Consent

(\* If closed session, City Attorney must review and approve.)

**Exclude Material from Public Packet?** No

**Reason:**

**Issue:**

**Financial Consideration:**

**Staff Recommendation:** Staff recommends approval as submitted.

**Alternatives:**

---

### **ROUTING:**

Imelda Barrera  
City Management Office

Created/Initiated - 08/14/2017  
Final Approval - 08/17/2017

**MINUTES  
BOARD OF COMMISSIONERS  
SPECIAL CALLED MEETING  
THURSDAY, JULY 27, 2017 AT 4:00 P.M.  
118 SOUTH CAGE 2<sup>ND</sup> FLOOR**

The Board of Commissioners of the City of Pharr, Texas, met in a Special Called Meeting on Thursday, July 27, 2017 and following is the record of attendance.

**BOARD OF COMMISSIONERS PRESENT:** Mayor Ambrosio Hernandez  
Comm. Roberto Carrillo  
Comm. Eleazar Guajardo  
Comm. Ramiro Caballero  
Comm. Ricardo Medina  
Comm. Daniel Chavez  
Comm. Mario Bracamontes

**BOARD OF COMMISSIONERS ABSENT:** None

**STAFF PRESENT:** Juan G. Guerra, City Manager  
Ed Wylie, Deputy City Manager  
Imelda Barrera, Asst. City Clerk  
Omar Anzaldua, City Engineer  
Gary Rodriguez, Boggus Ford Events Center  
Karla Moya, Finance Director  
Anali Alanis, HR Director  
Ruben Villescas, Police Chief  
Leonardo Perez, Fire Chief  
Melanie Cano, Dev. Services Dir.  
Jose Villescas, Public Utilities Dir.  
Sergio Alanis, Parks & Rec. Dir.  
Raul Garza, CDBG Director  
Adolfo Garcia, Library Dir.  
Luis Bazan, Bridge Director  
Victor Perez, PEDC Director

**CITY ATTORNEY** Patricia Rigney, City Attorney

**ITEM 1. CALL TO ORDER**

Mayor Hernandez called the meeting to order at 4:13 p.m. Roll Call established a quorum.

**A) ROLL CALL AND POSSIBLE ACTION ON THE EXCUSING OF ANY  
ABSENT MEMBER OF THE GOVERNING BODY**

All present.

**ITEM 2. ORDINANCES AND RESOLUTIONS:**

**A) CONSIDERATION AND ACTION, IF ANY, ON ORDINANCE ABANDONING A PORTION OF WEST CAFFERY AVENUE AND A PORTION OF A 20 FOOT DEDICATED ALLEY LYING WEST OF S. CASA ROAD AND BETWEEN PORTIONS OR ALL OF LOTS 2, 3, 4, 5, AND 6 OF MCALLEN-PHARR STORAGE RENTALS SUBDIVISION, PHARR, HIDALGO COUNTY, TEXAS, RECORDED APRIL 24, 1978. 2ND AND FINAL READING (DEVELOPMENT SERVICES)**

Juan G. Guerra, City Manager, introduced the item and stated this was the second and final reading of the ordinance and recommended approval.

Comm. Medina **moved** to approve. Comm. Guajardo seconded the motion and when put to a vote, it carried unanimously.

Ordinance No. O-2017-29 is filed with the City Clerk's office.

**B) CONSIDERATION AND ACTION, IF ANY, ON ORDINANCE AMENDING ORDINANCE NO. O-2017-15 FOR BUDGET AMENDMENTS TO THE FISCAL YEAR 2016-2017 BUDGET (FINANCE)**

Juan G. Guerra, City Manager, introduced the item and stated staff recommended approval.

Mayor Hernandez asked what the amendments were. Karla Moya, Finance Director, stated the changes were for operating expenses that needed to be done on a yearly basis and also to ensure the budget was within budget. She further stated the adjustments were mainly for sales taxes to reflect proper revenue and funds and noted sales tax were being reduced as we over budgeted. Ms. Moya continue to say the net effect for the general fund was \$150,000 and it covered cash on hand available.

Mayor Hernandez also asked about the \$170,000 update for Human Resources. Anali Alanis, HR Director, stated staff was in the process of reviewing the policies but no changes or updates were being done at this time. However, staff was currently in the process of making some changes in the personnel policy manual concerning annual leave payout but nothing has been finalized yet.

Comm. Carrillo **moved** to deny. Comm. Chavez seconded the motion.

Juan G. Guerra, City Manager, explained the item was mainly to ratify the personnel policy that has been in place for several years. He stated in the past, the Directors and City Manager were allowed to accrue more hours of annual leave than the average employee. He stated the average employee was only allowed to accrue no more



than 240 hours of annual leave and if they had already accumulated annual leave in excess of the maximum accumulated leave, they would not lose the leave, but no additional leave would be accrue unless the annual leave account falls below the maximum amount. He added with the proposed changes, everybody would be the treated the same and the City would save money from major payouts to Department Directors. He further stated the personnel policy manual would be presented at the next meeting to reflect these changes.

There being no further discussion, the motion was put to a vote and it carried unanimously.

**ITEM 3. ADMINISTRATIVE:**

**A) CONSIDERATION AND ACTION, IF ANY, ON REQUEST FROM THE AMERICAN BIKERS ASSOCIATION FOR DONATION IN THE AMOUNT OF \$3,000 FOR THEIR KICKSTANDS FOR KIDS SCHOOL DRIVE EVENT (ADMINISTRATION)**

Juan G. Guerra, City Manager, introduced the item and recommended approval.

Comm. Carrillo **moved** to approve. Comm. Bracamontes seconded the motion and when put to a vote, it carried unanimously.

**B) CONSIDERATION AND ACTION, IF ANY, ON LETTER OF SUPPORT FOR THE UNITED STATES DEPARTMENT OF HOMELAND SECURITY CENTER OF EXCELLENCE FOR CROSS BORDER THREAT SCREENING AND SUPPLY CHAIN DEFENSE AT THE UNIVERSITY OF TEXAS RIO GRANDE VALLEY (UTRGV) (ADMINISTRATION)**

Juan G. Guerra, City Manager, introduced the item and recommended approval.

Comm. Guajardo **moved** to approve. Comm. Carrillo seconded the motion and when put to a vote, it carried unanimously.

At this time, Juan G. Guerra, City Manager, stated they would deviate from the agenda and go into closed session. There was no objection.

**ITEM 5. **CLOSED SESSION:** IN ACCORDANCE WITH CHAPTER 551 OF THE TEXAS GOV'T. CODE, THE PHARR BOARD OF COMMISSIONERS HEREBY GIVES NOTICE THAT IT MAY MEET IN A CLOSED (NON-PUBLIC) EXECUTIVE SESSION TO DISCUSS THE ITEMS LISTED ON THE PUBLIC PORTION OF THE MEETING AGENDA**

The time being 4:21 p.m., Mayor Hernandez stated the commission would be entering into closed session in accordance with Chapter 551 of the Texas Govt. Code to discuss agenda items listed in the public portion of the agenda and Pursuant to Sections

551.071, 551.072, 551.074, 551.076, 551.084 and 551.087.

**ITEM 6. RECONVENE INTO REGULAR SESSION, AND CONSIDER ACTION, IF NECESSARY ON ANY ITEM(S) DISCUSSED IN CLOSED SESSION**

The time being 4:37 p.m., Mayor Hernandez stated the commission would be resuming the open meeting.

**ITEM 4. CONTRACTS/AGREEMENTS:**

**A) CONSIDERATION AND ACTION, IF ANY, ON PURCHASE AND SALES AGREEMENT FOR PROJECT CHILI-DIP (ADMINISTRATION)**

Juan G. Guerra, City Manager, introduced the item and recommended approval as discussed in closed session.

Comm. Carrillo **moved** to approve. Comm. Guajardo seconded the motion and when put to a vote, it carried unanimously.

**ITEM 7. ADJOURNMENT**

There being no other business to come before the board, Comm. Guajardo **moved** to adjourn. Comm. Medina seconded the motion and when put to a vote, the motion carried unanimously. Meeting adjourned at 4:37 p.m.

CITY OF PHARR

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AMBROSIO HERNANDEZ  
MAYOR

STATE OF TEXAS  
COUNTY OF HIDALGO  
CITY OF PHARR

**ON THIS THE 27<sup>th</sup> DAY OF JULY 2017** the Board of Commissioners of the City of Pharr, Texas convened in a **SPECIAL CALLED MEETING** at the Commissioner's Room located at 118 S. Cage, 2<sup>nd</sup> Floor, Pharr, Texas. The meeting being open to the public and notice of said meeting, giving the date, place, subject, hereof, having been posted in accordance with Chapter 551, Texas Government Code (Open Meetings Act) and there being present a quorum, I, **HILDA PEDRAZA, CITY CLERK**, of the City of Pharr, Texas, certify that this is a true and correct copy of the minutes.

MINUTES: SPECIAL CALLED MEETING  
JULY 27, 2017

ATTEST:

\_\_\_\_\_  
HILDA PEDRAZA, CITY CLERK

APPROVED:

DRAFT

**MINUTES  
BOARD OF COMMISSIONERS  
REGULAR CALLED MEETING  
MONDAY, AUGUST 7, 2017  
118 SOUTH CAGE 2<sup>nd</sup> FLOOR**

The Board of Commissioners of the City of Pharr, Texas, met in a Regular Called Meeting on Monday, August 7, 2017 and following is the record of attendance.

**BOARD OF COMMISSIONERS PRESENT:** Mayor Pro-Tem Roberto “Bobby” Carrillo  
Comm. Eleazar Guajardo  
Comm. Ramiro Caballero  
Comm. Daniel Chavez  
Comm. Ricardo Medina  
Comm. Mario Bracamontes

**BOARD OF COMMISSIONERS ABSENT:** Mayor Ambrosio Hernandez

**STAFF PRESENT:** Juan G. Guerra, City Manager  
Edward Wylie, Deputy City Manager  
Imelda Barrera, Assistant City Clerk  
Omar Anzaldua, City Engineer  
Gary Rodriguez, Events Center Director  
Karla Moya, Finance Director  
Anali Alanis, HR Director  
Rodolfo Martinez, Municipal Court Judge  
Ruben Villescas, Police Chief  
Leonardo Perez, Fire Chief  
Melanie Cano, Development Services Director  
Sergio Alanis, Parks & Rec. Director  
Raul Garza, CDBG Director  
Adolfo Garcia, Library Director  
Jason Arms, I.T. Director  
Luis Bazan, Bridge Director  
Victor Perez, PEDC II Director

**CITY ATTORNEY** Alan Ozuna, Attorney

**ITEM 1. CALL TO ORDER**

Comm. Eleazar Guajardo called the meeting to order at 4:05 p.m. Roll Call established a quorum.

**A) ROLL CALL AND POSSIBLE ACTION ON THE EXCUSING OF ANY ABSENT MEMBER OF THE GOVERNING BODY**

Comm. Medina moved to excuse the absent member. Comm. Guajardo seconded the motion and when put to a vote, it carried unanimously.

Mayor Pro Tem Carrillo was not present at the time of roll call but arrived at 4:07 p.m.

**B) PLEDGE OF ALLEGIANCE/INVOCATION**

Juan G. Guerra, City Manager, led in the pledge of allegiance and Ruben Villegas, Police Chief, said the invocation.

**ITEM 2. PUBLIC COMMENTS/PUBLIC HEARINGS**

**A) PUBLIC COMMENTS**

Kenneth Fletcher, 504 S. Diplomat, stated there was unwanted noise and light coming from Costco and presented a picture of a truck parked on the fire lane stating as per International Fire Code 504.3, this was a fire violation. He further mentioned he had been working with the Fire Department for some time now but felt as if nothing was being done. Mr. Fletcher further thanked the Commission for continuing to allow public comments and mentioned his request to speak under public hearing was denied.

Manuel Pescador signed-up for public comments but did not show up for the meeting.

**B) PUBLIC HEARING ON DEVELOPMENT SERVICES CASES**

None.

**ITEM 3. CITY MANAGER'S REPORTS**

**A) CITY ENGINEER'S REPORT**

Juan G. Guerra, City Manager, introduced the City Engineer's Report and stated questions on projects could be entertained at this time. There were no questions.

**B) CITY EVENTS OF INTEREST**

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Juan G. Guerra, City Manager, reported Public Works would be conducting its monthly Operation Clean Sweep on Saturday, August 19, 2017 for zone 7, from West Sam Houston to Rancho Blanco Road, from South Cage Boulevard to Jackson Road and the meet up location would be at the Pharr Sports Complex located at 100 East Moore Road.

Juan G. Guerra, City Manager, reported Parks and Recreation Department would be having their Movies at the Park beginning Saturday, August 12, 2017 at Jones Box Park, as well as Saturday, August 19, 2017 at Dr. Long Park. Featured movies would be Sing at Jones Box Park and The Jungle Book at Dr. Long Park beginning at sunset.

Juan G. Guerra, City Manager, reported the Pharr International Bridge would be hosting their BridgeConnect Trade session on Thursday, August 17, 2017 from 9:00 a.m. to 11:00 a.m. at Tierra Del Sol Golf Club located at 700 East Hall Acres Road. He stated the session was to update the Trade Community on the latest Food Safety Services that can affect their company.

Juan G. Guerra, City Manager, reported on upcoming events at the Boggus Ford Events Center. A Back to School Rocks event would take place on Wednesday, August 9, 2017 from 10:00 a.m. to 4:00 p.m. and there would be free screenings, school supplies, and live entertainment for the community. An Eclipse Concert a Journey Tribute Band would take place on Saturday, August 12, 2017 at 7:00 p.m. and a Randy Rogers Concert on Saturday, August 19, 2017 at 7:00 p.m. Lastly, he reported a Bid Daddy Weave Christian Concert would take place on Sunday, August 20, 2017 a Meet the Raiders on Wednesday, August 23, 2017 at 7:00 p.m.

Juan G. Guerra, City Manager, reported the Pharr Economic Development Corporation would be hosting a ribbon cutting for the grand opening of South Texas Hose & Fitting, LLC. at 1101 W. Ferguson, Suite H, in Pharr on Wednesday, August 16, 2017 at 5:30 p.m. He stated this business specializes in hydraulic hoses, fittings, and hose assemblies.

Juan G. Guerra, City Manager, recognized the Human Resources Department for the 2017 President's Award received from the Texas Chapter of International Public Management Association for Human Resources. He stated this award serves to recognize outstanding HR professionals in their innovative ideas, initiatives, and contributions to the HR industry in the past eighteen (18) months.

At this time, Juan G. Guerra, City Manager, introduced guest teachers from People's Republic of China for the PSJA ISD's Dual Language and Bi-literacy program for the upcoming academic school year of 2017-2019. He welcomed Mr. Wei Wang who will be teaching at Jaime Escalante Middle School and Kennedy Middle School, Mrs.

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Dai Xiaomei who will be teaching at Liberty Middle School and PSJA Southwest Early College High School, and Miss Li Jia who will be teaching at Graciela Garcia Elementary and Bertha Palacios Elementary.

Mr. Wei Wang thanked the Commission for the recognition and stated it was great honor to be in the city of Pharr. He further stated each of them had a host family thanks to PSJA ISD and his host family was with Ruben and Lidia Villescas.

**ITEM 4. CONSENT AGENDA**

- A) APPROVAL OF MINUTES FOR JULY 17, 2017 CITY COMMISSION REGULAR CALLED MEETING (ADMINISTRATION)**
- B) CONSIDERATION AND ACTION, IF ANY, ON ORDINANCE AMENDING ORDINANCE NO. O-2017-23 SETTING BY-LAWS FOR THE BEAUTIFICATION COMMITTEE. 2ND READING (PARKS/PAL)**
- C) CERTIFICATION FOR ESTIMATED COLLECTION RATE FOR THE YEAR 2017 FOR PROPERTY TAXES (FINANCE)**
- D) CONSIDERATION AND ACTION, IF ANY, ON REQUEST FROM PHARR- SAN JUAN- ALAMO ISD FOR ROAD CLOSURE AND ASSISTANCE FOR THE PSJA ISD TRI-CITY CLASSIC MARCHING BAND FESTIVAL ON OCTOBER 7, 2017 AND THE UIL AREA MARCHING CONTEST ON OCTOBER 28, 2017 (POLICE)**
- E) CONSIDERATION AND ACTION, IF ANY, ON INDEX REYNOSA 2017 CHARITY GOLF TOURNAMENT SPONSORSHIP FOR \$5,000 (BRIDGE)**
- F) CONSIDERATION AND ACTION, IF ANY, ON SOUTH TEXAS MANUFACTURERS ASSOCIATION 25TH CELEBRATION SPONSORSHIP FOR \$2,500 (BRIDGE)**
- G) CONSIDERATION AND ACTION, IF ANY, ON UNITED FRESH PRODUCE ASSOCIATION MEMBERSHIP FOR \$1,750 (BRIDGE)**
- H) CONSIDERATION AND ACTION, IF ANY, AUTHORIZING CITY MANAGER TO ADVERTISE FOR REQUEST FOR PROPOSALS FOR GOLF CART LEASE AGREEMENT FOR TIERRA DEL SOL GOLF COURSE (PARKS/PAL)**

- I) **CONSIDERATION AND ACTION, IF ANY, AUTHORIZING THE PHARR POLICE DEPARTMENT TO ENTER INTO FY 18-19 LRGVDC PSAP INTERLOCAL AGREEMENT WITH THE LOWER RIO GRANDE VALLEY DEVELOPMENT COUNCIL (POLICE)**
- J) **CONSIDERATION AND ACTION FOR APPROVING THE 2017 PSJA ISD / PHARR POLICE K9 POLICING AGREEMENT FOR K9 SERVICES AT PSJA ISD HIGH SCHOOLS AND MIDDLE SCHOOLS (POLICE)**
- K) **CONSIDERATION AND ACTION, IF ANY, ON RESOLUTION AUTHORIZING A POLICING AGREEMENT BETWEEN THE P-SJ-A INDEPENDENT SCHOOL DISTRICT AND THE CITY OF PHARR TO CONTINUE THE "SCHOOL RESOURCE OFFICER PROGRAM" FOR 2017-2018 (POLICE)**
- L) **CONSIDERATION AND ACTION, IF ANY, ON RESOLUTION AUTHORIZING A POLICING AGREEMENT BETWEEN THE VALLEY VIEW INDEPENDENT SCHOOL DISTRICT AND THE CITY OF PHARR TO CONTINUE THE "SCHOOL RESOURCE OFFICER PROGRAM" FOR SCHOOL YEAR 2017-2018 (POLICE)**
- M) **CONSIDERATION AND ACTION, IF ANY, ON DEVELOPMENT SERVICES CASES:**
  - 1. **CITY OF PHARR, D/B/A TIERRA DEL SOL GOLF CLUB, REQUESTED RENEWAL OF THE CONDITIONAL USE PERMIT TO ALLOW THE SALE OF ALCOHOLIC BEVERAGES FOR ON-PREMISE CONSUMPTION IN A PLANNED UNIT DEVELOPMENT DISTRICT (PUD). THE PROPERTY IS LEGALLY DESCRIBED AS BEING A TRACT OF LAND CONTAINING 139.37 ACRES, MORE OR LESS, OUT OF LOTS 225, 226, 238, 239, 240, 241, 242 AND 243 AND ALL LAND COMPRISING OF THE GOLF COURSE, KELLY-PHARR SUBDIVISION, PHARR, HIDALGO COUNTY, TEXAS. THE PROPERTY IS PHYSICALLY LOCATED AT 700 EAST HALL ACRES ROAD.**
  - 2. **O & C BAR B QUE, LLC, D/B/A BAR B CUTIE SMOKEHOUSE, REQUESTED RENEWAL OF THE CONDITIONAL USE PERMIT TO ALLOW THE SALE OF ALCOHOLIC BEVERAGES FOR ON-PREMISE CONSUMPTION IN A GENERAL BUSINESS DISTRICT (C). THE PROPERTY IS LEGALLY DESCRIBED AS BEING LOT 2B, PHARR COMMERCIAL PARK PHASE II SUBDIVISION, PHARR, HIDALGO COUNTY, TEXAS. THE PROPERTY IS PHYSICALLY LOCATED AT 1933 WEST INTERSTATE 2.**
  - 3. **MARTA'S BAR REQUESTED RENEWAL OF THE CONDITIONAL USE PERMIT AND LATE HOURS PERMIT TO ALLOW THE SALE OF ALCOHOLIC BEVERAGES FOR ON-PREMISE CONSUMPTION IN A BUSINESS DISTRICT (C-2). THE PROPERTY IS LEGALLY DESCRIBED AS BEING 0.064 ACRES, MORE OR LESS, OUT OF LOTS 13-16, AND THE W10' OUT OF LOT 12, BLOCK 32, PHARR ORIGINAL TOWNSITE, PHARR, HIDALGO COUNTY, TEXAS. THE PROPERTY IS PHYSICALLY LOCATED AT 410 WEST STATE STREET, SUITE D.**



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4. JOSE ALBERTO HERNANDEZ, D/B/A DOC'S BILLIARDS & SPORTS BAR, REQUESTED RENEWAL OF THE CONDITIONAL USE PERMIT AND LATE HOURS PERMIT TO ALLOW THE SALE OF ALCOHOLIC BEVERAGES FOR ON-PREMISE CONSUMPTION IN A GENERAL BUSINESS DISTRICT (C). THE PROPERTY IS LEGALLY DESCRIBED AS BEING THE S150' OF LOTS 17, 18 AND 19, BLOCK 1, SAN PATRICIA ACRES SUBDIVISION, PHARR, HIDALGO COUNTY, TEXAS. THE PROPERTY'S PHYSICAL ADDRESS IS 917 WEST FERGUSON AVENUE.
5. LEM GROUP, LLC., D/B/A THE BRIDGE BAR & GRILL, REQUESTED RENEWAL OF THE CONDITIONAL USE PERMIT AND LATE HOURS PERMIT TO ALLOW THE SALE OF ALCOHOLIC BEVERAGES FOR ON-PREMISE CONSUMPTION IN A GENERAL BUSINESS DISTRICT (C). THE PROPERTY IS LEGALLY DESCRIBED AS BEING A 0.06 ACRE TRACT OF LAND, MORE OR LESS, OUT OF LOT 2, LUVIL, L.L.C. ESTATES SUBDIVISION, PHARR, HIDALGO COUNTY, TEXAS. THE PROPERTY'S PHYSICAL ADDRESS IS 508 WEST IH-2, SUITE 13.

Juan G. Guerra, City Manager, introduced and recommended approval of the consent agenda.

Comm. Guajardo **moved** to approve consent agenda as recommended. Comm. Medina seconded the motion and when put to a vote, it carried unanimously.

Resolutions R-2017-54 and R-2017-55 are filed with the City Clerk's Office.

## **REGULAR AGENDA - OPEN SESSION**

### **ITEM 5. ORDINANCES AND RESOLUTIONS**

- A) **CONSIDERATION AND ACTION, IF ANY, ON ORDINANCE AMENDING ORDINANCE O-2015-54 (FEE ORDINANCE), PROVIDING FOR REPEALING OF CONFLICTING ORDINANCE(S) CLAUSE, AND PROVIDING FOR AN EFFECTIVE DATE *2ND READING* (DEVELOPMENT SERVICES)**

Juan G. Guerra, City Manager, introduced the item and recommended approval.

Comm. Medina **moved** to approve as recommended. Comm. Guajardo seconded the motion and when put to a vote, it carried unanimously.

- B) **CONSIDERATION AND ACTION, IF ANY, ON ORDINANCE CREATING THE POSITION OF SECOND ALTERNATE MUNICIPAL JUDGE, SETTING A TERM, OUTLINING DUTIES, SETTING COMPENSATION, AND APPOINTING A JUDGE AND PROVIDING FOR AN EMERGENCY READING AND DECLARING AND EMERGENCY *1ST & FINAL READING* (ADMINISTRATION)**

Juan G. Guerra, City Manager, introduced the item and recommended approval.

Comm. Medina **moved** to approve as recommended. Comm. Guajardo seconded the motion and when put to a vote, it carried unanimously.

Ordinance No. O-2017-30 is filed with the City Clerk's Office.

**C) CONSIDERATION AND ACTION, IF ANY, ON ORDINANCE AMENDING ORDINANCE NUMBER O-2017-03 APPOINTING A DEPUTY CRIMINAL AND DEPUTY PUBLIC PROSECUTOR 1ST & FINAL READING (ADMINISTRATION)**

Juan G. Guerra, City Manager, introduced the item and recommended approval.

Comm. Medina **moved** to approve as recommended. Comm. Caballero seconded the motion.

Juan G. Guerra, City Manager, clarified this amendment was for Jesse Zambrano to start on August 1, 2017 thru August 1, 2018 for one year.

Mayor Pro Tem Carrillo asked if there was a need for a criminal and a public prosecutor and if our cases were being backed-up. Judge Rodolfo Martinez, Municipal Judge, stated there was more work for Mr. Zambrano than expected. He stated last year they disposed of 28,000 plus cases and to date they had disposed of 41,000 Class C Misdemeanor cases. Therefore, there is definitely a lot more work. Mayor Pro Tem Carrillo stated he just wanted to let the constituents know that were being transparent.

The motion was put to a vote and it carried unanimously.

Ordinance No. O-2017-31 is filed with the City Clerk's Office.

Juan G. Guerra, City Manager, deviated from the agenda. There was no objection.

**E) CONSIDERATION AND ACTION, IF ANY, ON RESOLUTION CANCELLING/RE-SCHEDULING THE REGULAR CITY COMMISSION MEETING OF MONDAY, SEPTEMBER 4, 2017 DUE TO LABOR DAY HOLIDAY (ADMINISTRATION)**

Juan G. Guerra, City Manager, introduced the item and recommended Tuesday, September 5, 2017.

Comm. Medina **moved** to approve as recommended. Comm. Guajardo seconded the motion and when put to a vote, it carried unanimously.

Resolution No. R-2017-56 is filed with the City Clerk's Office.

**F) CONSIDERATION AND ACTION, IF ANY, ON RESOLUTION FOR COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG) ACTION PLAN 2017-2018 (GRANTS MANAGEMENT & COMMUNITY DEVELOPMENT)**

Juan G. Guerra, City Manager, introduced the item and recommended approval.

Comm. Guajardo **moved** to approve as recommended. Comm. Chavez seconded the motion and when put to a vote, it carried unanimously.

Resolution No. R-2017-57 is filed with the City Clerk's Office.

**ITEM 6. ADMINISTRATIVE**

**A) SUBMISSION OF 2017 CERTIFIED ROLLS (FINANCE)**

Juan G. Guerra, City Manager, introduced the item and stated that Karla Moya, Finance Director, was available for any questions. He further recommended approval.

Comm. Guajardo **moved** to approve as recommended. Comm. Medina seconded the motion and when put to a vote, it carried unanimously.

**B) NOTICE OF 2017 TAX PROPOSED RATE (FINANCE)**

Juan G. Guerra, City Manager, introduced the item and briefly stated the proposed tax rate for the upcoming fiscal year was a reduction from \$0.654 to \$0.649. He further recommended approval.

Mayor Pro Tem Carrillo stated the city was doing fiscally good and we would be bringing the savings back to our community.

Comm. Medina **moved** to approve as recommended. Comm. Guajardo seconded the motion and when put to a vote, it carried unanimously.

**C) CONSIDERATION AND ACTION, IF ANY, ON APPROVAL OF THE BYLAWS OF THE HIDALGO COUNTY REGIONAL FOREIGN TRADE ZONE (PEDC II)**

Juan G. Guerra, City Manager, introduced the item and recommended approval.

Comm. Medina **moved** to approve as recommended. Comm. Caballero seconded the motion and when put to a vote, it carried unanimously.

**D) CONSIDERATION AND ACTION, IF ANY, ON APPROVAL OF THE HIDALGO COUNTY REGIONAL FOREIGN TRADE ZONE CERTIFICATE OF FORMATION (PEDC II)**

Juan G. Guerra, City Manager, introduced the item and recommended approval.

Comm. Caballero asked staff who the participating cities were.

Juan G. Guerra, City Manager, stated the participants in the Foreign Trade Zone were the cities of Weslaco, Donna, Pharr, and Edinburg, and the County of Hidalgo. He also stated Cynthia Garza was spearheading this project for the City of Pharr and was in the audience for any questions.

Comm. Guajardo moved to approve as recommended. Comm. Caballero seconded the motion and when put to a vote, it carried unanimously.

**E) CONSIDERATION AND ACTION, IF ANY, ON THE APPROVAL OF MAYOR DR. AMBROSIO HERNANDEZ' APPOINTMENT TO SERVE ON THE HIDALGO COUNTY FOREIGN TRADE ZONE BOARD OF DIRECTORS (PEDC II)**

Juan G. Guerra, City Manager, introduced the item and recommended approval.

Comm. Medina moved to approve as recommended. Comm. Guajardo seconded the motion and when put to a vote, it carried unanimously.

**ITEM 7. PURCHASING**

**A) CONSIDERATION, IF ANY, ON PURCHASE OF FURNITURE FOR THE SOUTH PHARR DEVELOPMENT AND RESEARCH CENTER (LIBRARY)**

Juan G. Guerra, City Manager, introduced the item and stated the City would be doing more research. Therefore, no action would be taken at this time.

**ITEM 8. CONTRACTS/AGREEMENTS**

**A) CONSIDERATION AND ACTION, IF ANY, ON INTERLOCAL AGREEMENT WITH HIDALGO COUNTY EMS FOR THE PURPOSE OF ALLOWING ACCESS TO THE CITY'S RADIO SYSTEM FOR EMERGENCY INTEROPERABLE COMMUNICATIONS (INNOVATION & TECHNOLOGY)**

Juan G. Guerra, City Manager, introduced the item and recommended approval.

Comm. Guajardo **moved** to approve as recommended. Comm. Medina seconded the motion and when put to a vote, it carried unanimously.

- B) CONSIDERATION AND ACTION, IF ANY, AUTHORIZING PHARR POLICE DEPARTMENT TO ENTER INTO AN AGREEMENT WITH THE TEXAS 1033 PROGRAM / LAW ENFORCEMENT SUPPORT OFFICE (LESO) PROGRAM FOR THE REQUEST AND REASSIGNMENT OF ASSETS TO THE PHARR POLICE DEPARTMENT (POLICE)**

Juan G. Guerra, City Manager, introduced the item and recommended approval.

Comm. Medina **moved** to approve as recommended. Comm. Guajardo seconded the motion and when put to a vote, it carried unanimously.

- C) CONSIDERATION AND ACTION, IF ANY, AUTHORIZING CITY MANAGER TO NEGOTIATE AND ENTER IN A CONTRACT WITH THE WARREN GROUP ARCHITECTS INC. FOR THE DESIGN OF A NEW FIRE STATION NO. 4 (ENGINEERING)**

Juan G. Guerra, City Manager, introduced the item and briefly stated this was for the fire station at the Pharr Produce Park and recommended approval.

Comm. Guajardo **moved** to approve as recommended. Comm. Caballero seconded the motion and when put to a vote, it carried unanimously.

- D) CONSIDERATION AND ACTION, IF ANY, AUTHORIZING CITY MANAGER TO NEGOTIATE AND ENTER INTO A CONTRACT WITH THE WARREN GROUP ARCHITECTS INC. FOR THE INTERNATIONAL BRIDGE FACILITY EXPANSION AND RENOVATIONS PROJECT (ENGINEERING)**

Juan G. Guerra, City Manager, introduced the item and recommended approval.

Comm. Medina **moved** to approve as recommended. Comm. Bracamontes seconded the motion and when put to a vote, it carried unanimously.

- E) CONSIDERATION AND ACTION, IF ANY, AUTHORIZING CITY MANAGER TO NEGOTIATE AND ENTER INTO A CONTRACT WITH RABA KISTNER CONSULTANTS, INC. FOR PROFESSIONAL GEOTECHNICAL ENGINEERING SERVICES FOR THE VARIOUS PARK DESIGNS-2016 PROJECT (ENGINEERING)**

Juan G. Guerra, City Manager, introduced the item and recommended approval.

Comm. Guajardo **moved** to approve as recommended. Comm. Medina seconded the motion and when put to a vote, it carried unanimously.

**F) CONSIDERATION AND ACTION ON AGREEMENT WITH CTC DISTRIBUTING TO STORE PHARR POLICE DOCUMENTS AT THEIR SECURE FACILITY (POLICE)**

Juan G. Guerra, City Manager, introduced the item and recommended approval.

Comm. Medina **moved** to approve as recommended. Comm. Guajardo seconded the motion and when put to a vote, it carried unanimously.

At this time Juan G. Guerra, City Manager, stated they would deviate from the agenda into closed session. There was no objection.

**ITEM 10. CLOSED SESSION: IN ACCORDANCE WITH CHAPTER 551 OF THE TEXAS GOV'T. CODE, THE PHARR BOARD OF COMMISSIONERS HEREBY GIVES NOTICE THAT IT MAY MEET IN A CLOSED (NON-PUBLIC) EXECUTIVE SESSION TO DISCUSS THE ITEMS LISTED ON THE PUBLIC PORTION OF THE MEETING AGENDA. IN ACCORDANCE WITH THE FOLLOWING BELOW:**

The time being 4:26 p.m., Mayor Pro Tem Carrillo stated the commission would be entering into closed session in accordance with Chapter 551 of the Texas Govt. Code to discuss agenda items listed in the public portion of the agenda and Pursuant to Sections 551.071, 551.072, 551.074, 551.076, 551.084 and 551.087.

**ITEM 11. RECONVENE**

The time being 4:48 p.m., Mayor Pro Tem Carrillo stated the commission would be resuming the open meeting.

**ITEM 5. ORDINANCES AND RESOLUTIONS**

**D) CONSIDERATION AND ACTION, IF ANY, ON ORDINANCE AMENDING ORDINANCE O-2016-32 TO ADOPT A NEW AND UPDATED PERSONNEL POLICY MANUAL. 1ST READING (HR)**

Juan G. Guerra, City Manager, introduced the item and recommended approval as discussed in closed session.

Comm. Medina **moved** to approve. Comm. Guajardo seconded the motion and when put to a vote, it carried unanimously.

**ITEM 9. LEGAL**

**A) CONSIDERATION AND ACTION, IF ANY, ON ENGAGEMENT AGREEMENT WITH BICKERSTAFF HEATH DELGADO & ACOSTA FOR SB 1004 LITIGATION (LEGAL)**

Juan G. Guerra, City Manager, introduced the item and recommended approval as discussed in closed session.

Comm. Guajardo **moved** to approve. Comm. Bracamontes seconded the motion and when put to a vote, it carried unanimously.

**B) CONSIDERATION AND ACTION, IF ANY, ON ENGAGEMENT AGREEMENT WITH PERALEZ & FRANZ, FOR POSSIBLE LITIGATION INVOLVING DAHLIA STREET (LEGAL)**

Juan G. Guerra, City Manager, introduced the item and recommended approval as discussed in closed session.

Comm. Medina **moved** to approve as recommended. Comm. Guajardo seconded the motion and when put to a vote, it carried unanimously.

**ITEM 12. ADJOURNMENT**

There being no other business to come before the board, Comm. Guajardo **moved** to adjourn. Comm. Medina seconded the motion and when put to a vote, the motion carried unanimously. Meeting adjourned at 4:50 p.m.

CITY OF PHARR

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ROBERTO "BOBBY" CARRILLO  
MAYOR PRO TEM

**STATE OF TEXAS  
COUNTY OF HIDALGO  
CITY OF PHARR**

**ON THIS THE 7<sup>TH</sup> DAY OF AUGUST 2017** the Board of Commissioners of the City of Pharr, Texas convened in a **REGULAR CALLED MEETING** at the Commissioner's Room located at 118 S. Cage, 2<sup>nd</sup> Floor, Pharr, Texas. The meeting

MINUTES: REGULAR CALLED MEETING  
AUGUST 7, 2017

being open to the public and notice of said meeting, giving the date, place, subject, hereof, having been posted in accordance with Chapter 551, Texas Government Code (Open Meetings Act) and there being present a quorum, I, **HILDA PEDRAZA, CITY CLERK**, of the City of Pharr, Texas, certify that this is a true and correct copy of the minutes.

ATTEST:

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HILDA PEDRAZA, CITY CLERK

APPROVED:



**MINUTES  
BOARD OF COMMISSIONERS  
SPECIAL CALLED MEETING  
TUESDAY, AUGUST 15, 2017 AT 4:00 P.M.  
118 SOUTH CAGE 2<sup>ND</sup> FLOOR**

The Board of Commissioners of the City of Pharr, Texas, met in a Special Called Meeting on Tuesday, August 15, 2017 and following is the record of attendance.

**BOARD OF COMMISSIONERS PRESENT:** Mayor Ambrosio Hernandez  
Comm. Roberto Carrillo  
Comm. Ramiro Caballero  
Comm. Ricardo Medina  
Comm. Daniel Chavez

**BOARD OF COMMISSIONERS ABSENT:** Comm. Eleazar Guajardo  
Comm. Mario Bracamontes

**STAFF PRESENT:** Juan G. Guerra, City Manager  
Ed Wylie, Deputy City Manager  
Hilda Pedraza, City Clerk  
Omar Anzaldua, City Engineer  
Gary Rodriguez, Boggus Ford Events Center  
Karla Moya, Finance Director  
Anali Alanis, HR Director  
Ruben Villescas, Police Chief  
Eloy Salazar, Asst. Fire Chief  
Melanie Cano, Dev. Services Dir.  
Jose Villescas, Public Utilities Dir.  
Sergio Alanis, Parks & Rec. Dir.  
Raul Garza, CDBG Director  
Adolfo Garcia, Library Dir.  
Luis Bazan, Bridge Director  
Rick Castro, Asst. IT Director

**CITY ATTORNEY** Patricia Rigney, City Attorney

**ITEM 1. CALL TO ORDER**

Mayor Hernandez called the meeting to order at 4:04 p.m. Roll Call established a quorum.

**A) ROLL CALL AND POSSIBLE ACTION ON THE EXCUSING OF ANY  
ABSENT MEMBER OF THE GOVERNING BODY**

Comm. Carrillo **moved** to excuse the absent members. Mayor Hernandez seconded the motion and when put to a vote, it carried unanimously.

**ITEM 2. ADMINISTRATIVE:**

**A) PRESENTATION ON PROPOSED BUDGET FISCAL YEAR 2017-2018 FOR ALL CITY GENERALLY AND INCLUDING THE FOLLOWING ENTITIES: TAX INCREMENT REINVESTMENT ZONE (TIRZ); TAX INCREMENT REINVESTMENT ZONE II (TIRZ II); PHARR ECONOMIC DEVELOPMENT CORPORATION II (PEDC); PHARR POLICE ATHLETIC LEAGUE (PAL); PHARR HOUSING FINANCE CORPORATION (PHFC); AND PHARR HOUSING FINANCE CORPORATION JACKSON PLACE APARTMENTS; DISCUSSION ON CAPITAL PURCHASES, CAPITAL IMPROVEMENT PROJECTS, PERSONNEL, AND DEBT. (ADMINISTRATION)**

Juan G. Guerra, City Manager, introduced the item and stated this was the continuation of the budget workshop and recommended to go into closed session. There was no objection.

**ITEM 3. **CLOSED SESSION:** IN ACCORDANCE WITH CHAPTER 551 OF THE TEXAS GOV'T. CODE, THE PHARR BOARD OF COMMISSIONERS HEREBY GIVES NOTICE THAT IT MAY MEET IN A CLOSED (NON-PUBLIC) EXECUTIVE SESSION TO DISCUSS THE ITEMS LISTED ON THE PUBLIC PORTION OF THE MEETING AGENDA**

The time being 4:06 p.m., Mayor Hernandez stated the commission would be entering into closed session in accordance with Chapter 551 of the Texas Govt. Code to discuss agenda items listed in the public portion of the agenda and Pursuant to Sections 551.071, 551.072, 551.074, 551.076, 551.084 and 551.087.

Comm. Medina left the meeting, the time being 6:38 p.m.

**ITEM 4. RECONVENE INTO REGULAR SESSION, AND CONSIDER ACTION, IF NECESSARY ON ANY ITEM(S) DISCUSSED IN CLOSED SESSION**

The time being 7:07 p.m., Mayor Hernandez stated the commission would be resuming the open meeting.

**ITEM 5. ADJOURNMENT**

There being no other business to come before the board, Comm. Carrillo **moved** to adjourn. Comm. Caballero seconded the motion and when put to a vote, the motion carried unanimously. Meeting adjourned at 7:07 p.m.

CITY OF PHARR

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AMBROSIO HERNANDEZ  
MAYOR

**STATE OF TEXAS  
COUNTY OF HIDALGO  
CITY OF PHARR**

**ON THIS THE 15<sup>th</sup> DAY OF AUGUST 2017** the Board of Commissioners of the City of Pharr, Texas convened in a **SPECIAL CALLED MEETING** at the Commissioner's Room located at 118 S. Cage, 2<sup>nd</sup> Floor, Pharr, Texas. The meeting being open to the public and notice of said meeting, giving the date, place, subject, hereof, having been posted in accordance with Chapter 551, Texas Government Code (Open Meetings Act) and there being present a quorum, I, **HILDA PEDRAZA, CITY CLERK**, of the City of Pharr, Texas, certify that this is a true and correct copy of the minutes.

ATTEST:

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HILDA PEDRAZA, CITY CLERK

APPROVED:



## AGENDA MEMORANDUM

**BOARD:** City Commission

**AGENDA ITEM #:** 4.B.

**DATE SUBMITTED:** August 17, 2017

**MEETING DATE:** August 21, 2017

**FROM:** Hilda Pedraza, City Clerk

**DEPARTMENT:** Parks/PAL

**DIRECTOR:**

**Agenda Item:** Consideration and action, if any, on Ordinance amending Ordinance No. O-2017-23 setting By-Laws for the Beautification Committee. ***3rd & Final Reading***

**Classification:** Regular

(\* If closed session, City Attorney must review and approve.)

**Exclude Material from Public Packet?** No

**Reason:**

**Issue:**

**Financial Consideration:** N/A

**Staff Recommendation:** Staff recommends approval

**Alternatives:** N/A

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**ROUTING:**

Hilda Pedraza

Patricia Rigney

City Management Office

Created/Initiated - 08/17/2017

Approved - 08/17/2017

Final Approval - 08/17/2017

**ORDINANCE NO. O-2017\_\_\_\_\_**

**AN ORDINANCE AMENDING ORDINANCE NO. O-2017-23 AND OF THE CITY OF PHARR CODE OF ORDINANCES, ENTITLED “BEAUTIFICATION COMMITTEE”; PROVIDING BY-LAWS; PROVIDING FOR A PENALTY; PROVIDING FOR A REPEALING CLAUSE; PROVIDING FOR A SEVERIBILITY CLAUSE; A PUBLICATION AND AN EFFECTIVE DATE.**

**BE IT ORDAINED BY THE COMMITTEE OF COMMISSIONERS OF THE CITY OF PHARR, TEXAS:**

**CITY OF PHARR CODE OF ORDINANCES, ORDINANCE NO. O-2017-23 IS HEREBY AMENDED AND THE FOLLOWING SECTIONS ARE HERBY INSERTED AND SHALL READ AS FOLLOWS:**

**SEC. 1.89.0: BEAUTIFICATION COMMITTEE BY-LAWS**

**CITY OF PHARR  
STANDARD CITY COMMITTEE BYLAWS**

**BYLAWS OF THE  
BEAUTIFICATION COMMITTEE**

**SECTION 2.01: INTENT AND BODY**

**Sec. 2.01.1 ARTICLE 1. NAME.**

The name of the committee is the Pharr Beautification Committee.

**Sec. 2.01.2 ARTICLE 2. PURPOSE AND DUTIES.**

The purpose of the committee is to exercise the powers and duties of a Beautification Committee of the City of Pharr. It shall promote and encourage the beautification of the City through the participation of the City, the citizens of Pharr, and local business concerns in individual and cooperative efforts. It shall actively pursue and promote the development of civic pride and shall coordinate the efforts of all who will work for the common purpose of improving the beauty and cleanliness of the City. Such Committee shall also perform other duties as may be necessary and directed by the Pharr Committee of Commissioners.

**Sec. 2.01.3 ARTICLE 3. MEMBERSHIP.**

- (A) The Pharr Beautification Committee is composed of five members appointed by the Committee of Commissioners.

- (B) Members serve at the pleasure of the city council. Any member may be removed from their position on the committee for any reason, or for no reason, by a majority vote of the Committee of Commissioners.
- (C) Members shall be appointed for a term of one, two and three years on a rotating basis and removable by the appointing authority. The Committee of Commissioners shall appoint two (2) one (1) year members, two (2) two (2) year members and on (1) three (3) year members. All cases to be heard and ruled upon will always be heard by a minimum of three (3) members.
- (D) An individual member may not act in an official capacity except through the action of the committee. When a member is called upon to voice opinions at public or private functions, he/she shall indicate that he/she is speaking for himself/herself and not representing the committee or the City of Pharr unless a formal action by the Beautification Committee or Committee of Commissioners has been taken on the specific issue.
- (E) A member who is absent for three consecutive regular meetings or half of all regular meetings in a “rolling” twelve month timeframe automatically vacates the member’s position. This does not apply to an absence due to illness or injury of the committee member, an illness or injury of a committee member’s immediate family member, or the birth or adoption of the member’s child for 90 days after the event. The committee member must notify the Director of Parks and Recreation of the reason for the absence not later than the date of the next regular meeting of the committee. Failure to notify before the next regular meeting of the committee will result in an unexcused absence.
- (F) At each meeting, each committee member shall sign an attendance sheet which indicates that the member does not have a conflict of interest with any item on that agenda, or identifies each agenda item on which the member has a conflict of interest. Failure to sign the sheet results in the member being counted as absent and his/her votes are not counted.
- (G) A committee member who seeks to resign from the committee shall submit a written resignation to the chairman. If possible, the resignation should allow for a thirty day notice so the Committee of Commissioners can appoint a replacement.
- (H) All committee members must be a resident of the City of Pharr.
- (I) The Director of Parks and Recreation and the Assistant Director of Parks and Recreation shall be ex officio members of the Beautification Committee without a right to vote but will provide technical support and expertise to the Commission. The provisions of “Article 3. Membership. Letter (E)” do not apply to ex officio members.

- (J) Committee members serve without compensation. The committee and its members have no authority to expend funds or to incur or make an obligation on behalf of the City Of Pharr unless authorize and approved by the Board of Commissioners. Committee members may be reimbursed for expenses authorized and approved by the Board of Commissioners.
- (K) Members will comply with City Ordinances, Rules and Policies applicable to the committee and its members, including but not limited to ethics, courtesy and respect. Members are prohibited from engaging in conduct that adversely reflects on the City, bears a negative impact on public perception of the City, its employees or elected and appointed officials.
- (L) Members shall not have any administrative or enforcement authority in the day to day operations of the City. They shall have no authority or right to enforce any rule, ordinance or regulation of the City. Any violations are violation of this ordinance.

#### **Sec. 2.01.4 ARTICLE 4. OFFICERS.**

- (A) The officers of the committee shall consist of a chairman and a vice-chairman and secretary.
- (B) The chairman is appointed by the Mayor and the City Council shall approve the recommendation by a vote of the majority of the Board of Commissioners during the annual appointment process. Should the Mayor fail to recommend a chairman for each committee, committee or commission, and/or the Committee of Commissioners fails to approve any Chairman recommended by the Mayor, a majority of the Board of Commissioners plus one (Super-majority) may approve appointment of a chairman. The other officers (except for parliamentarian) shall be elected annually by a majority vote of the commission at the first regular meeting in January. In the event a current officer becomes ineligible to serve as an officer, the commission may hold an emergency election as needed for all officers.
- (C) The term of office shall be one year, beginning January and ending December. An officer may continue to serve until a successor is elected. A person may not serve as an officer in a designated position of a commission for more than three consecutive one-year terms. A person who has served as an officer in a designated position of a committee for three consecutive terms is not eligible for re-election to that designated office until the expiration of two years after the last date of the person's service in that office.
- (D) A member may not hold more than one office at a time.

#### **Sec. 2.01.5 ARTICLE 5. DUTIES OF OFFICERS.**

- (A) The chair shall preside at committee meetings, appoint all sub-committees, and represent the committee at ceremonial functions.

- (B) In the absence of the chairman, the vice-chair shall perform all duties of the chair.
- (C) In the absence of both the chairman and the vice-chair the secretary shall perform the duties of the chairman.
- (D) In the absence of all officers the most senior member by appointment date shall chair the meeting.

**Sec. 2.01.6 ARTICLE 6. AGENDAS.**

- (A) Items may be placed on the agenda by the chairman, Director of Park and Recreation, the City Manager or his designee or at the request of two or more committee members. The requests must be at least five days before the meeting. Committee members must consulting with and receiving input from the Director of Parks and Recreation. The Director shall seek consultation from the City attorney as to the legalities of the agenda item(s) and whether it is within the committee's discretion.
- (B) Staff shall assemble all regular meeting items as directed by City ordinance and internal city policy.
- (C) Posting of the agenda must comply with Texas Government Code Chapter 551 (Texas Open Meetings Act).

**Sec. 2.01.7 ARTICLE 7. MEETINGS.**

- (A) The committee meetings shall comply with Texas Government Code Chapter 551 (Texas Open Meetings Act).
- (B) Committee meetings shall be governed by Robert's Rules of Order.
- (C) All meeting of the committee shall be open to the public. The committee shall keep minutes of its proceedings showing the vote of each member on each questions, or if absent or failing to vote. The Director of Development Services shall be custodian and possessor of records and minutes of the meetings.
- (D) The committee shall meet at least twice a month. In November of each year, the committee shall adopt a schedule of the meetings for the upcoming year, as composed by staff.
- (E) Special meetings may be called by the chairman or at the requested by three or more members. The call shall state the purpose of the meeting, the time and the date. A committee may not call a meeting in addition to its regular scheduled meetings as identified in its adopted meeting schedule, more often than once a quarter, unless



the meeting is required to comply with a statutory deadline or a deadline established by Council.

- (F) If a quorum for a meeting does not convene within one-half hour of the posted time for the meeting, then the meeting may not be held.
- (G) An affirmative vote of at least 3 members must be made to approve any motion.
- (H) The chairman has the same voting privilege as any other member.
- (I) The committee shall allow citizens to address the committee on agenda items and during a period of time set aside for citizen communications. The chairman may limit a speaker to three minutes. In the interest of fairness to the applicants and appellants appearing before the committee and those appearing in opposition to the same, no discussion shall be held by a member or members of this committee with the applicant, appellant, or opposition, who is attempting to influence any committee member concerning the application or other matter involving an applicant or appellant before the committee either at home or office, or in person, by telephone, letter or electronic communication. All such discussions shall be held during a meeting at which the item is posted for discussion so that all members shall have the full benefit of such a discussion.
- (J) The Parks and Recreation staff shall prepare the committee minutes. The minutes of each committee meeting must include the vote of each member on each item before the committee and indicate whether a member is absent or failed to vote on an item.
- (K) The city clerk shall retain agendas, approved minutes, internal review reports and bylaws. The Parks and Recreation Department shall retain all other committee documents. The documents are public records under Texas Local Government Code Chapter 552 (Texas Public Information Act).
- (L) Each person and committee member attending a committee meeting should observe proper decorum.
- (M) Debate and motions. Motions are usually classified in several ways:
  - (1) Main motion
  - (2) Subsidiary motion/Un-debatable motions;
  - (3) Privileged motions; and
  - (4) Fully-debatable motions.

A *Main Motion* is a motion that brings business before the committee. Main motions are made while no other motion is pending. Any of the subsidiary or privileged motions may be made while the main motion is pending, and in many cases these motions, if passed, will affect the committee's consideration of the main motion. A subsidiary or un-debatable motion is a type of motion by which a deliberative assembly deals directly with a main

motion prior to (or instead of) voting on the main motion itself. Subsidiary motions are motions such as to postpone indefinitely, amend and to table.

A *Subsidiary* or *Un-debatable* motion involves procedural questions that can be resolved without discussion, such as tabling a main motion, moving the previous question, restricting further discussion of a main motion to a fixed number of minutes, postponing action, or referring an item under discussion to a committee. After a subsidiary or un-debatable motion is offered, the chairman must immediately take a vote, without discussion.

*Privileged* motions grant precedence over ordinary business. Such motions have limited debate permitted. They include setting the time of the next meeting, adjourn, recess or executive session. Any discussion of a privileged motion must be addressed to the motion itself. A motion to fix the time for adjourning the commission meeting, for example, might require limited debate as to the advisability of such a decision, but other points of discussion would be out of order.

*Fully-debatable* motions are subject to unlimited discussion prior to a decision.

One of the most important principles of debate is that committee member's statements be directly relevant to the item under consideration. Committee members recognized by the chairman are given the floor only for the purpose of discussing the item then pending, and they are out of order if they depart from that item. "Debate" can easily evolve into statements of personal philosophy. As interesting though as these statements may seem to the speaker, such departures do not belong in a commission meeting.

#### **Sec. 2.01.8 ARTICLE 10. AMENDMENT OF BYLAWS.**

A bylaw amendment is not effective unless approved by the Board of Commissioners of the City of Pharr, Texas.

#### **SECTION 2: Severability Clause**

The invalidity of any section, clause, sentence or provision of this ordinance shall not affect the validity of any other part thereof.

#### **SECTION 3: Repealing Clause**

All existing ordinances and parts of ordinances in conflict herewith are hereby repealed.

#### **SECTION 4: Effective Date**

This Ordinance shall be effective immediately upon passage.

#### **SECTION 5: Penalty Clause**

Any violation of this ordinance shall constitute a voluntary and automatic resignation from the Pharr Beautification Committee.

**READ, CONSIDERED, PASSED AND APPROVED** at a regular meeting of the City Commission of the City of Pharr, Texas, at which a quorum was present and which was held in accordance with Vernon's Texas Codes Ann., Government Code, Section 551.041, on this the \_\_\_\_\_ day of \_\_\_\_\_, 2017, A.D.

CITY OF PHARR

\_\_\_\_\_  
AMBROSIO HERNANDEZ, MAYOR

ATTEST:

\_\_\_\_\_  
HILDA PEDRAZA, CITY CLERK

**READ, CONSIDERED, PASSED AND APPROVED** at a regular meeting of the City Commission of the City of Pharr, Texas, at which a quorum was present and which was held in accordance with Vernon's Texas Codes Ann., Government Code, Section 551.041, on this the \_\_\_\_\_ day of \_\_\_\_\_, 2017, A.D.

CITY OF PHARR

\_\_\_\_\_  
AMBROSIO HERNANDEZ, MAYOR

ATTEST:

\_\_\_\_\_  
HILDA PEDRAZA, CITY CLERK

**READ, CONSIDERED, PASSED AND APPROVED** at a regular meeting of the City Commission of the City of Pharr, Texas, at which a quorum was present and which was held in accordance with Vernon's Texas Codes Ann., Government Code, Section 551.041, on this the \_\_\_\_\_ day of \_\_\_\_\_, 2017, A.D.

CITY OF PHARR

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AMBROSIO HERNANDEZ, MAYOR

ATTEST:

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HILDA PEDRAZA, CITY CLERK



## AGENDA MEMORANDUM

**BOARD:** City Commission

**AGENDA ITEM #:** 4.C.

**DATE SUBMITTED:** August 17, 2017

**MEETING DATE:** August 21, 2017

**FROM:** Hilda Pedraza, City Clerk

**DEPARTMENT:** Development Services

**DIRECTOR:** Melanie Cano

**Agenda Item:** Consideration and action, if any, on Ordinance amending Ordinance O-2015-54 (fee ordinance), providing for repealing of conflicting ordinance(s) clause, and providing for an effective date. ***3rd & Final Reading***

**Classification:** Consent

(\* If closed session, City Attorney must review and approve.)

**Exclude Material from Public Packet?** No

**Reason:**

**Issue:** Consideration and action, if any, on Ordinance amending Ordinance O-2015-54 (fee ordinance), providing for repealing of conflicting ordinance(s) clause, and providing for an effective date.

The amendment to this ordinance is to reflect the most recent changes with O-2017-18 (Section 6409) application and requests for city street/parks name change.

**Financial Consideration:** N/A

**Staff Recommendation:**

**Alternatives:**

---

### ROUTING:

Hilda Pedraza  
Roland Gomez  
Melanie Cano  
Patricia Rigney

Created/Initiated - 08/17/2017  
Approved - 08/17/2017  
Approved - 08/17/2017  
Approved - 08/17/2017

City Management Office

Final Approval - 08/17/2017

**ORDINANCE NO. O-2017-\_\_\_\_\_**

**AN ORDINANCE AMENDING O-2015-54, PROVIDING FOR REPEALING OF CONFLICTING ORDINANCE(S) CLAUSE, AND PROVIDING FOR AN EFFECTIVE DATE.**

***NOW, THEREFORE BE IT ORDAINED BY THE BOARD OF COMMISSIONERS  
OF THE CITY OF PHARR, THAT:***

**SECTION 1:** Ordinance No. O-2015-54 is hereby amended.

**SECTION 2: FEES.**

**A. Zoning Permits and Application Fees**

**1. Change of Zone Application(s)**

| <b>Commercial or Industrial Zones – (O-P), (N-C), (C), (C-2), (H-C), (L-I), (H-I)</b> | <b>Amount Per Acre</b>                                |
|---------------------------------------------------------------------------------------|-------------------------------------------------------|
| Less than one (1) acre                                                                | \$200.00                                              |
| 1.0 acre to 4.99 acres                                                                | \$300.00                                              |
| 5.0 acres and over                                                                    | \$400.00 plus \$50.00 per acre over the first 5 acres |

| <b>PUD – (Planned Unit Development)</b> | <b>Amount Per Acre</b>                   |
|-----------------------------------------|------------------------------------------|
| 5.0 acres and over                      | \$650.00 + \$75.00 per acre over 5 acres |

| <b>Residential Zones – (R-1), (R-2), (R-3), (R-4), (R-HCMH)</b> | <b>Amount Per Acre</b>                                |
|-----------------------------------------------------------------|-------------------------------------------------------|
| Less than one (1) acre                                          | \$150.00                                              |
| 1.0 acre to 4.99 acres                                          | \$200.00                                              |
| 5.0 acres and over                                              | \$250.00 plus \$25.00 per acre over the first 5 acres |

**2. Conditional Use Permit Application(s)**

| <b>Type of Conditional Use Permit</b>  | <b>Amount</b>                                                                                                                                                                   |
|----------------------------------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| Alcohol Beverage Permit                | Alcohol as an accessory use: \$350.00 application fee + \$200.00 per year renewal fee<br>Alcohol as a principle use: \$1,000.00 application fee + \$500.00 per year renewal fee |
| <del>Cellular Towers/Co-locators</del> | <del>\$1,000.00 Life of the use</del>                                                                                                                                           |
| Life of the Use Permits (all other)    | \$250.00                                                                                                                                                                        |
| All other Conditional Use Permits      | \$150.00 + \$50.00 per year renewal fee                                                                                                                                         |
| Special Use Permit                     | \$150.00 + \$50.00 per year renewal fee                                                                                                                                         |
| New Cell Towers                        | \$1,000.00 application fee                                                                                                                                                      |
| New Owner Existing Tower               | \$1,000.00 application fee                                                                                                                                                      |
| Co-Location                            | \$1,000.00 application fee                                                                                                                                                      |

|                 |                                                          |
|-----------------|----------------------------------------------------------|
| Section 6409(a) | \$1,000.00 application fee + \$750.00 yearly renewal fee |
|-----------------|----------------------------------------------------------|

## B. Board of Adjustment Request

| Type of Board of Adjustment Request | Amount            |
|-------------------------------------|-------------------|
| Variance                            | \$750.00 per case |
| Special Exception                   | \$750.00 per case |

## C. Building & Standards Commission Appeals

| Type of Building & Standards Commission Appeal | Amount   |
|------------------------------------------------|----------|
| Per Appeal                                     | \$150.00 |

## D. Copies of City Ordinance(s)

| Type of City Ordinance(s)                | Amount                                                      |
|------------------------------------------|-------------------------------------------------------------|
| Zoning Ordinance                         | \$50.00 per ordinance (hard copy) or \$25.00 (digital copy) |
| Subdivision Ordinance                    | \$50.00 per ordinance (hard copy) or \$25.00 (digital copy) |
| Sign Ordinance                           | \$50.00 per ordinance (hard copy) or \$25.00 (digital copy) |
| Landscape Ordinance                      | \$50.00 per ordinance (hard copy) or \$25.00 (digital copy) |
| Standards Manual (Const. and Dev. Guide) | \$50.00 per ordinance (hard copy) or \$25.00 (digital copy) |

## E. Maps and GIS Document Fee(s)

| Description | Sq. Ft.           | B & W          | Color          |
|-------------|-------------------|----------------|----------------|
| Letter      | .6                | \$2.00         | \$2.00         |
| Legal       | .8                | \$2.00         | \$3.00         |
| Tabloid     | 1.3               | \$4.00         | \$5.00         |
| Wall Maps   | Price per Sq. Ft. | \$2.80 sq. ft. | \$4.00 sq. ft. |

## F. Subdivision Fee(s)

| Type of Subdivision Fee(s)                                                                                                                                      | Amount                                                                          |
|-----------------------------------------------------------------------------------------------------------------------------------------------------------------|---------------------------------------------------------------------------------|
| Commercial Subdivision Plat Application                                                                                                                         | \$325.00 + \$15.00 per acre                                                     |
| Industrial Subdivision Plat Application                                                                                                                         | \$325.00 + \$15.00 per acre                                                     |
| Residential Subdivision Plat Application: <ul style="list-style-type: none"> <li>Up to 1 acre</li> <li>1 acre to 4.99 acres</li> <li>5 or more acres</li> </ul> | \$275.00<br>\$300.00<br>\$60.00 per acre                                        |
| Subdivision Inspection Fees                                                                                                                                     | Three (3%) Percent of the total of public improvements cost or \$300.00 minimum |
| Water System Subdivision Fee                                                                                                                                    | \$100.00 per acre                                                               |
| Sewer System Subdivision Fee                                                                                                                                    | \$75.00 per acre                                                                |



|                                                                                                                                           |                                                                                             |
|-------------------------------------------------------------------------------------------------------------------------------------------|---------------------------------------------------------------------------------------------|
| Right-of-Way Testing Fee                                                                                                                  | Three (3%) Percent of the total of public improvements cost. Excess to be refunded to payee |
| Street Sign Materials Fee                                                                                                                 | \$175.00 per street or stop sign                                                            |
| Fire Hydrant and Fire Ring Fee                                                                                                            | \$50.00 for both                                                                            |
| Parkland Dedication Fee: <ul style="list-style-type: none"> <li>Single Family Residential</li> <li>All other residential zones</li> </ul> | \$1,250.00 per acre<br>\$250.00 per dwelling unit                                           |
| Additional Final Inspection(s) Fee                                                                                                        | \$300.00 per request for Final Inspection                                                   |

## **G. Building Safety Fee(s)**

### **1. Certificate of Occupancy Fee(s)**

| <b>Type of Certificate of Occupancy</b> | <b>Amount</b> |
|-----------------------------------------|---------------|
| Commercial Buildings                    | \$50.00       |
| Residential Homes                       | \$25.00       |
| Duplicate Certificates                  | \$15.00       |
| Certificate of Occupancy Inspection     | \$25.00       |

### **2. Mobile Food Vendor Fee**

|                                                                                   |
|-----------------------------------------------------------------------------------|
| <b>Mobile Food Vendor Fee (Mobile Truck, Concession Trailer, Ice Cream Truck)</b> |
| \$150.00 + \$100.00 per year renewal fee                                          |

### **3. Accessory Residential Structures Building Fee(s)**

| <b>Accessory Residential Structure Building Fee</b> | <b>Amount</b>                                 |
|-----------------------------------------------------|-----------------------------------------------|
| Up to 120 sq. ft.                                   | \$15.00                                       |
| After 120 sq. ft.                                   | \$15.00 + \$0.12 per sq. ft. of building area |

### **4. BYOB (Bring Your Own Bottle) Fee(s)**

| <b>Type of BYOB Permit Fee(s)</b> | <b>Amount</b> |
|-----------------------------------|---------------|
| Event                             | \$250.00      |
| Venue                             | \$750.00      |

### **5. Demolition Permit Fee(s)**

| <b>Demolition Permit Fee</b>    | <b>Amount</b>                |
|---------------------------------|------------------------------|
| Building of 500 sq. ft. or less | \$50.00                      |
| Building of 501 sq. ft. or more | \$50.00 + \$0.10 per sq. ft. |

### **6. Inspections outside City Limits Fee(s)**

|                                                                                 |
|---------------------------------------------------------------------------------|
| <b>Inspection outside City Limit Fee:</b>                                       |
| \$100.00 + \$0.55 per mile of travel round trip from City Hall (non-refundable) |

## 7. Building Permit Extension Fee

|                                                                                                                                   |
|-----------------------------------------------------------------------------------------------------------------------------------|
| <b>Building Permit Extension Fee:</b>                                                                                             |
| 25% of the original permit fee for up to 6 months (permit must be requested prior to lapsing of original permit, limit two total) |

## 8. Plan Review Fee

|                                                                                             |
|---------------------------------------------------------------------------------------------|
| <b>Type of Plan Review Fee:</b>                                                             |
| One-half (1/2) the building permit fee                                                      |
| Subsequent reviews are twenty-five (25%) percent of the building permit fee for each review |

## 9. Request to refund permit, if no work has been done

| Request to refund permit, if no work has been done | Amount                                              |
|----------------------------------------------------|-----------------------------------------------------|
| Assessment Fee                                     | Less 10% of permit fee (if no plan review was done) |

## 10. Curb-Cut and Driveway Permit

|                              |                        |
|------------------------------|------------------------|
| Curb-Cut and Driveway Permit | \$8.00 per square foot |
|------------------------------|------------------------|

## 11. Sign Permit Fee

| Value                 | Fee                                                                             | Fee if Electrified |
|-----------------------|---------------------------------------------------------------------------------|--------------------|
| \$0.00 - \$100.00     | \$15.00                                                                         | \$50.00            |
| \$101.00 - \$500.00   | \$30.00                                                                         | \$60.00            |
| \$501.00 - \$1,000.00 | \$50.00                                                                         | \$90.00            |
| Over \$1,000.00       | \$50.00 plus \$5.00 for each additional \$1,000.00 valuation or portion thereof | Add \$70.00        |

## 12. Credit Access Businesses

|                                                 |         |
|-------------------------------------------------|---------|
| Credit Access Business Registration Certificate | \$50.00 |
|-------------------------------------------------|---------|

## 13. Existing Off-Premise Billboard Sign Fee

| Size of Sign                       | Amount            |
|------------------------------------|-------------------|
| Small (0 to 72 Sq. Ft.)            | \$100.00 Per Year |
| Medium (73 to 300 Sq. Ft.)         | \$150.00 Per Year |
| Large (301 to 672 Sq. Ft.)         | \$200.00 Per Year |
| Small Digital (0 to 382 Sq. Ft.)   | \$300.00 Per Year |
| Large Digital (383 to 672 Sq. Ft.) | \$500.00 Per Year |

## H. Administrative Fees

| Type of Administrative Fees                          | Amount                                                                                                                    |
|------------------------------------------------------|---------------------------------------------------------------------------------------------------------------------------|
| Easement Vacation                                    | \$300.00 Processing Fee                                                                                                   |
| Right-of-Way Abandonment or Closure                  | \$300.00 Processing Fee + \$100.00 (nominal value of land, unless increased by City Commission or justified by appraisal) |
| Zoning Verification Letters                          | \$75.00 Processing Fee                                                                                                    |
| Governmental Related Agreements                      | \$500.00 Processing Fee                                                                                                   |
| Use of City Easement Property by Private Parties     | \$500.00 Administrative Fee                                                                                               |
| Fiber Optic Licenses                                 | \$3,500.00 Each Fiber Optic                                                                                               |
| Petrochemical Pipelines on City Property             | \$5,000.00 Processing Fee                                                                                                 |
| Wireless Communication Towers on City-Owned Property | \$3,500.00 Per Wireless Communication Tower                                                                               |
| Sale of Surplus Real Property                        | \$815.00 Processing Fee                                                                                                   |
| Granting and Releasing Easements                     | \$150.00 Processing Fee                                                                                                   |
| Right of Entry                                       | Up to \$300.00                                                                                                            |

## I. Street Name or City Park/Building Name Change Fees

| Type of Administrative Fees | Amount                  |
|-----------------------------|-------------------------|
| Street Name                 | \$500.00 Processing Fee |
| City Park/Building          | \$500.00 Processing Fee |

### SECTION 3: REPEALING CLAUSE.

All ordinances or parts of ordinances or conflict with this ordinance are hereby repealed.

### SECTION 4: SEVERABILITY CLAUSE.

The invalidity of any section, clause, sentence or provision of this ordinance shall not affect the validity of any other part thereof.

### SECTION 5: EFFECTIVE DATE; PUBLICATION.

The Ordinance shall take effect and be in force from and after its passage and approval on three (3) separate readings in accordance with Section 8, Article 3 of the Charter of the City of Pharr, Texas. Publication, if necessary, may also be in caption form as allowed under Section 9 of the Pharr City Charter.

### SECTION 6: PROPER NOTICE AND MEETING.

It is hereby officially found and determined that the meeting at which this Ordinance was passed was open to the public and that public notice of the time, place and purpose of said meeting was given as required by the Open Meetings Act, Chapter 551 of the Texas Government Code.

**PASSED AND APPROVED ON THE FIRST READING BY THE BOARD OF CITY COMMISSIONERS OF THE CITY OF PHARR, TEXAS, on this the \_\_\_\_\_ day of \_\_\_\_\_, 2017.**

CITY OF PHARR

\_\_\_\_\_  
AMBROSIO HERNANDEZ  
MAYOR

ATTEST:

\_\_\_\_\_  
HILDA PEDRAZA, CITY CLERK

**PASSED AND APPROVED ON THE SECOND READING BY THE BOARD OF CITY COMMISSIONERS OF THE CITY OF PHARR, TEXAS, on this the \_\_\_\_\_ day of \_\_\_\_\_, 2017.**

CITY OF PHARR

\_\_\_\_\_  
AMBROSIO HERNANDEZ  
MAYOR

ATTEST:

\_\_\_\_\_  
HILDA PEDRAZA, CITY CLERK

**PASSED AND APPROVED ON THE THIRD AND FINAL READING BY THE BOARD OF CITY COMMISSIONERS OF THE CITY OF PHARR, TEXAS, on this the \_\_\_\_\_ day of \_\_\_\_\_, 2017.**

CITY OF PHARR

\_\_\_\_\_  
AMBROSIO HERNANDEZ  
MAYOR

ATTEST:

\_\_\_\_\_  
HILDA PEDRAZA, CITY CLERK



## **AGENDA MEMORANDUM**

**BOARD:** City Commission

**AGENDA ITEM #:** 4.D.

**DATE SUBMITTED:** August 4, 2017

**MEETING DATE:** August 21, 2017

**FROM:** Leonardo Perez, Fire Chief

**DEPARTMENT:** Fire

**DIRECTOR:**

**Agenda Item:** Consideration and action, if any, authorizing the Pharr Fire Department to enter into FY-18-19 LRGVDC PSAP Interlocal Agreement with the Lower Rio Grande Valley Development Council.

**Classification:** Consent

(\* If closed session, City Attorney must review and approve.)

**Exclude Material from Public Packet?** No

**Reason:**

**Issue:**

**Financial Consideration:**

**Staff Recommendation:**

**Alternatives:**

---

**ROUTING:**

Leonardo Perez

Created/Initiated - 08/04/2017

Leonardo Perez

Approved - 08/08/2017

Karla Moya

Approved - 08/17/2017

Patricia Rigney

Approved - 08/17/2017

City Management Office

Final Approval - 08/17/2017



## MEMORANDUM

---

DATE: August 4, 2017  
TO: Juan G Guerra, City Manager  
FROM: Leonardo L Perez, Fire Chief

**SUBJECT: Agenda Request: Consideration and action, if any, authorizing the Pharr Fire Department to enter into FY-18-19 LRGVDC PSAP Interlocal Agreement with the Lower Rio Grande Valley Development Council.**

---

Classification: Regular

Exclude Material from Public Packet? No

Issue:

These agreements are renewed every 2 years and allows for the City of Pharr to continue utilizing Emergency 9-1-1 Public Safety Points of Service provided thru LRGVDC and funded thru the Commission on State Emergency Communications funds.

FINANCIAL CONSIDERATION

STAFF RECOMMENDATION

Based on the information above, We hereby recommend the City Commission to authorize Mayor Ambrosio "Amos" Hernandez to sign this agreement.

ALTERNATIVES

Non approval of this interlocal agreement.

# INTERLOCAL AGREEMENT FOR 9-1-1 PUBLIC SAFETY ANSWERING POINT SERVICES

## Article 1: Parties & Purpose

1.1 The Lower Rio Grande Valley Development Council (LRGVDC) is a Regional Planning Commission (RPC) and political subdivision of the State of Texas organized and operating under the Texas Regional Planning Act of 1965, as amended, Chapter 391 of the Local Government Code. The RPC has developed a Strategic Plan to establish and operate 9-1-1 service (Strategic Plan) in State Planning Region Hidalgo County (Region), and the Commission on State Emergency Communications (CSEC) has approved its current Strategic Plan.

1.2 City of Pharr - Fire Department (Local Government) is a local government that operates Public Safety Answering Point (PSAP) that assist in implementing the Strategic Plan as approved by CSEC.

1.3 CSEC, as authorized by Health & Safety Code, Chapter 771, is the oversight and funding authority for regional planning commissions implementing 9-1-1 service.

1.4 The Contract for 9-1-1 Services between CSEC and LRGVDC requires the RPC to execute interlocal agreements with local governments relating to the planning, development, operation, and provision of 9-1-1 service, the use of wireline and wireless 9-1-1 fees and equalization surcharge appropriated to CSEC and granted to the RPC (9-1-1 Funds) and adherence to Applicable Law.

## Article 2: Applicable Law

2.1 Applicable laws include, but is not limited to, the Texas Health and Safety Code Chapter 771; CSEC Rules (Title 1, Part 12, Texas Administrative Code) and Program Policy Statements; the biennial state General Appropriations Act; Texas Government Code (including Uniform Grant and Management Standards [UGMS]), Chapter 783 and Title 1, Part 1, Chapter 5, Subchapter A, Division 4, Texas Administrative Code; Preservation and Management of Local Government Records Act, Chapter 441, Subchapter J; and Resolution of Certain Contract Claims Against the State, Chapter 2260; Texas Local Government Code (including Regional Planning CSECs Act, Chapter 391).

2.2 Any new or amended policy or procedure, other than an adopted rule, shall be enforceable against the Local Government 30 days following the date of its adoption unless the RPC finds and declares that an emergency exists, which requires that such policy or procedure be enforceable immediately. The RPC shall provide the Local Government written notice of all new or amended policies, procedures or interpretations of CSEC rules within a reasonable time after adoption, and in any event at least 10 days prior to the time such policies or procedures are enforceable against the Local Government.

### **Article 3: Deliverables**

3.1 The Local Government agrees to:

3.1.1 Operate and maintain the Pharr Fire Department PSAP(s) located at 118 S Cage Blvd 3<sup>rd</sup> Floor Pharr, TX 78577;

3.1.2 Provide 9-1-1 public safety answering service 24 hours per day, seven days per week for the City of Pharr; and

3.1.3 Cooperate with the RPC in providing and maintaining suitable PSAP space meeting all technical requirements **(please refer to Attachment G: Site Requirements)**.

### **3.2 Ownership, Transference & Disposition of Equipment**

3.2.1. The RPC and the Local Government shall comply with Applicable Law, in regards to the ownership, transfer of ownership, and/or control of equipment acquired with 9-1-1 Funds in connection with the provision of 9-1-1 service (9-1-1 equipment).

3.2.2 The RPC shall establish ownership of all 9-1-1 equipment located within the Local Government's jurisdiction. The LRGVDC will maintain ownership of all 9-1-1 equipment and will required the Local Government to sign the Ownership Agreement included as Attachment A of this Agreement.

3.2.3 The Local Government shall ensure that sufficient controls and security exist by which to protect and safeguard the 9-1-1 equipment against loss, damage or theft.

3.2.4 Transfer-of-ownership documents shall be prepared by the RPC and signed by both parties upon establishing transference of ownership of any such 9-1-1 equipment in accordance with UGMS and the State Comptroller of Public Accounts. Sample forms are included in this Agreement under Attachment B: Transfer of Ownership form.

3.2.5 Replacement insurance on 9-1-1 equipment shall be purchased and maintained by City of Pharr and proof of insurance shall be provided so that it may be added to this Agreement as Attachment I.

3.2.6 The RPC and/or the CSEC shall be reimbursed by the Local Government for any damage to 9-1-1 equipment other than ordinary wear and tear.

### **3.3 Inventory**

3.3.1 The RPC shall maintain a current inventory of all 9-1-1 equipment consistent with Applicable Law and shall provide a copy to the Local Government for insurance purposes (please refer to Attachment H);

3.3.2 All 9-1-1 equipment shall be tagged with identification labels.

3.3.3 Any lost or stolen 9-1-1 equipment shall be reported to the RPC as soon as possible.



### 3.4 Security

3.4.1 The Local Government shall limit access to all 9-1-1 equipment and related data only to authorized personnel.

### 3.5 Training

3.5.1 PSAP's are required to attend all trainings scheduled by the RPC regardless if you are a new or existing telecommunicator. Furthermore, the Local Government shall notify the RPC of any new 9-1-1 call takers.

### 3.6 Operations

The Local Government shall:

3.6.1 Designate a PSAP supervisor and provide related contact information to the RPC;

3.6.2 At a minimum, provide dedicated **9-1-1 License Telecommunicator(s) (TCs)** to answer 9-1-1 calls 24x7x365, however the required minimum number of TCs is based on the following:

- A PSAP with one to three 9-1-1 workstations, at a minimum, must provide **one** TC.
- A PSAP with four to seven 9-1-1 workstations, at a minimum, must provide **three** TCs.

Please note that the Local Government may need more than the minimum base on their 9-1-1 call volume or other needs such as dispatching.

3.6.3 Monitor and test the 9-1-1 equipment and report any failures or maintenance issues immediately to the appropriate maintenance vendor and/or the RPC;

3.6.4 Coordinate with the RPC and local elected officials in the planning for and implementation and operation of all 9-1-1 equipment;

3.6.5 Allow 24-hour access to the 9-1-1 equipment for audits, repairs and maintenance services, as required or needed by the LRGVDC staff or maintenance provider;

3.6.6 Assist the RPC in conducting inspections of all 9-1-1 equipment at the PSAP as identified by the RPC for quality assurance;

3.6.7 Test all Telecommunications Devices for the Deaf (TDD) for proper operation;

3.6.8 Log all TDD 9-1-1 calls and equipment testing as required by the Americans with Disabilities Act of 1990;

3.6.9 Log all trouble reports and make copies available to the RPC as required by the RPC;

3.6.10 Make no changes to 9-1-1 equipment, software or programs without prior written consent from the RPC.

#### **Article 4: Performance Monitoring**

4.1 The RPC and the CSEC reserve the right to perform on-site monitoring of the PSAP(s) for compliance with Applicable Law and performance of the deliverables specified in this Agreement. The Local Government agrees to fully cooperate with all monitoring requests from the RPC and/or the CSEC for such purposes.

#### **Article 5: Procurement**

5.1 The RPC and the Local Government agree to use competitive procurement practices and procedures required by Applicable Law and RPC procurement policies in connection with any procurement to be funded and/or reimburse with 9-1-1 Funds.

5.2 The RPC shall purchase supplies necessary for performance of the deliverables per this Agreement.

#### **Article 6: Financial**

6.1 As authorized by Applicable Law, the provisioning of 9-1-1 service throughout the Region is funded by CSEC grants of appropriated 9-1-1 Funds.

6.2 The RPC will provide 9-1-1 Funds to the Local Government on a cost reimbursement basis using a monitoring process that provides assurance that the reimbursement requests from the Local Government are complete, accurate, and appropriate.

6.3 The RPC may withhold, decrease, or seek reimbursement of 9-1-1 Funds in the event that those 9-1-1 Funds were used in noncompliance with Applicable Law.

6.4 The Local Government shall reimburse the RPC and/or the CSEC, as applicable, any 9-1-1 Funds used in noncompliance with Applicable Law.

6.5 Such reimbursement of 9-1-1 Funds to the RPC and/or the CSEC, as applicable, shall be made by the Local Government within 60 days after demand by the RPC, unless an alternative repayment plan is approved by the RPC and then submitted to the CSEC for approval.

6.6 The Local Government commits to providing 9-1-1 services as a condition to receiving 9-1-1 Funds as prescribed by the RPC's Strategic Plan and any amendments thereto.

#### **Article 7: Records**

7.1 The Local Government will maintain adequate fiscal records and supporting documentation of all 9-1-1 Funds reimbursed to the Local Government for 9-1-1 service consistent with Applicable Law and generally accepted accounting principles and as approved in the RPC's current approved Strategic Plan;

7.2 The RPC or its duly authorized representative shall have access to and the right to examine and audit all books, accounts, records, files, and/or other papers or property pertaining to the 9-1-1 service belonging to or in use by the Local Government, the PSAP, or by any other entity that has performed or will perform services related to this Agreement.

7.3 The CSEC and State Auditor's Office shall have the same access and examination rights as the RPC.

### **Article 8: Assignment**

8.1 The Local Government may not assign its rights or subcontract its duties under this Agreement. An attempted assignment or subcontract in violation of this paragraph is void.

### **Article 9: Nondiscrimination and Equal Opportunity**

9.1 The RPC and the Local Government shall not exclude anyone from participating under this Agreement, deny anyone benefits under this Agreement, or otherwise unlawfully discriminate against anyone in carrying out this Agreement because of race, color, religion, sex, age, disability, handicap, or national origin.

### **Article 10: Dispute Resolution**

10.1 Disputes include, but are not limited to, disagreement between the parties about the meaning or application of the Strategic Plan, the Applicable Law or policy, or this Agreement.

10.2 The parties desire to resolve disputes without litigation. Accordingly, if a dispute arises, the parties agree to attempt in good faith to resolve the dispute between them. To this end, the parties agree not to sue one another, except to enforce compliance with this Article 10, until they have exhausted the procedures set out in this Article 10.

10.3 At the written request of either party, each party shall appoint one non-lawyer representative to negotiate informally and in good faith to resolve any dispute arising between the parties. The representatives appointed shall determine the location, format, frequency, and duration of the negotiations.

10.4 If the representatives cannot resolve the dispute within 30 calendar days after the first negotiation meeting, the parties agree to submit the dispute to a mutually designated legal mediator. Each party shall pay one-half the total fee and expenses for conducting the mediation.

10.5 The parties agree to continue performing their duties under this Agreement, which are unaffected by the dispute, during the negotiation and mediation process.

10.6 If mediation does not resolve the parties' dispute, the parties may pursue their legal and equitable remedies.

#### **Article 11: Suspension for Unavailability of Funds**

11.1 In the event that (i) the RPC's approved budget and/or appropriations to CSEC from the Texas Legislature do not permit or otherwise appropriate funds for reimbursement to Local Government provided for in this Agreement, and (ii) such lack of permission or non-appropriation shall not have resulted from any act or failure to act on the part of the RPC, and (iii) the RPC has exhausted all funds legally available for reimbursement to Local Government, and no other legal procedure shall exist whereby payment hereunder can be made to Local Government; and (iv) RPC has negotiated in good faith with Local Government to develop an alternative payment schedule or new agreement that will accommodate RPC's approved budget and/or appropriations for the applicable period, then RPC will not be obligated to reimburse the Local Government for the applicable budget year(s).

#### **Article 12: Notice to Parties**

12.1 Notice under this Agreement must be in writing and received by the party against whom it is to operate. Notice is received by a party (1) when it is delivered to the party personally; or (2) on the date shown on the return receipt if mailed by registered or certified mail, return receipt requested, to the party's address specified in this Article and signed on behalf of the party.

12.2 The RPC's address is:

**Lower Rio Grande Valley Development Council  
Attn: 9-1-1 Department  
301 W. Railroad St.  
Weslaco, TX 78596**

The Local Government's address is:

**Pharr Fire Department  
118 S Cage Blvd 3<sup>rd</sup> Floor  
Pharr, TX 78577**

12.3 A party may change its address by providing notice of the change in accordance with paragraph 12.1.

#### **Article 13: Effective Date and Term**

13.1 This Agreement is effective as of **September 1, 2017** and shall terminate on **August 31, 2019**.

13.2 In the event of default in the performance of this Agreement, the non-defaulting party may terminate this Agreement after providing written notice of the default to the defaulting

party, and the failure of the defaulting party to cure said default within 30 calendar days of said notice.

13.3 If this Agreement is terminated for any reason, the RPC shall not be liable to the Local Government for any damages, claims, losses, or any other amounts arising from or related to any such termination.

#### **Article 14: Force Majeure**

14.1 The RPC may grant relief from performance of the Agreement if the Local Government is prevented from performance by act of war, order of legal authority, act of God, or other unavoidable cause not attributable to the fault or negligence of the Local Government. The burden of proof for the need of such relief shall rest upon the Local Government. To obtain release based on force majeure, the Local Government shall file a written request with the RPC.

#### **Article 15: Confidentiality**

15.1 The parties will comply with the Texas Public Information Act, Government Code, Chapter 552 as interpreted by judicial opinions and opinions of the Attorney General of the State of Texas. This Agreement and all data and other information generated or otherwise obtained in its performance may be subject to the Texas Public Information Act. The parties agree to maintain the confidentiality of information received during the performance of this Agreement.

15.2 The Local Government or its duly authorized representative will notify the RPC upon receipt of any requests for information.

#### **Article 16: Indemnification**

16.1 To the extent authorized by law, each party agrees to indemnify the other and agrees to defend its governing body members, officers and employees, against any claim, suit or administrative proceeding, and to indemnify them against any liability including all costs, expenses, and reasonable attorney's fees incurred arising out of an act or omission of the governing body, any officer, employee or agent in carrying out this Agreement.

#### **Article 17. Historically Underutilized Business Requirements**

17.1 The Local Government shall comply with requirements of Chapter 2261 of the Government Code regarding Historically Underutilized Businesses.

#### **Article 18: Miscellaneous**

18.1 For purposes of this Agreement, terms not specifically defined herein are defined in the Applicable Laws.

18.2 Each individual signing this Agreement on behalf of a party warrants that he or she is legally authorized to do so, and that the party is legally authorized to perform the obligations undertaken.

18.3 This Agreement constitutes the entire agreement between the parties and supersedes any and all oral or written agreements between the parties relating to matters herein. An amendment to this Agreement is not effective unless in writing and signed by both parties.

18.4 All parties agree that should any provision of this Agreement be determined to be invalid or unenforceable, such determination shall not affect the term of this Agreement, which shall continue in full force and effect.

18.5 The following Attachments are part of this Agreement:

|              |                                                                   |
|--------------|-------------------------------------------------------------------|
| Attachment A | Ownership Agreement                                               |
| Attachment B | Transfer of Ownership Form                                        |
| Attachment C | Scope of Work                                                     |
| Attachment D | PSAP Operations Performance Measures and Monitoring               |
| Attachment E | CSEC Documents – Legislation, Rules and Program Policy Statements |
| Attachment F | Acronyms                                                          |
| Attachment G | Site Requirements                                                 |
| Attachment H | PSAP Equipment Inventory (provided by RPC)                        |
| Attachment I | PSAP Insurance (provided by local government)                     |

18.6 This Agreement is binding on, and to the benefit of, the parties' successors in interest.

18.7 This Agreement is executed in duplicate originals.

**Lower Rio Grande Valley Development Council**

**City of Pharr**

By: \_\_\_\_\_

By: \_\_\_\_\_

Printed Name: Ron Garza

Printed Name: \_\_\_\_\_

Title: Executive Director

Title: \_\_\_\_\_

Date: \_\_\_\_\_

Date: \_\_\_\_\_

## Attachment A Ownership Agreement

As stipulated in Article 3 of the Agreement, the RPC shall establish ownership of all 9-1-1 equipment located within the Local Government's jurisdiction.

The RPC hereby establishes all 9-1-1 equipment located at **Pharr Fire**, in **Hidalgo** County, to be the property of **Lower Rio Grande Valley Development Council**, hereinafter referred to as "Owner".

See attachment H for an itemized listing of 9-1-1 equipment hereby defined as the property of Owner.

**Lower Rio Grande Valley Development Council**

By: \_\_\_\_\_

Printed Name: Ron Garza

Title: Executive Director

Date: \_\_\_\_\_

**City of Pharr**

By: \_\_\_\_\_

Printed Name: \_\_\_\_\_

Title: \_\_\_\_\_

Date: \_\_\_\_\_

## Attachment B Transfer of Ownership Form

As stipulated in Article 3 of the Agreement between Lower Rio Grande Valley Development Council (RPC) and \_\_\_\_\_ (Local Government) dated \_\_\_\_\_, 20\_\_\_\_, the RPC shall document all transfers of ownership of 9-1-1 equipment between the RPC and the Local Government.

Indicate the appropriate classification:

Transfer\_\_\_\_\_ Disposition\_\_\_\_\_ Lost\_\_\_\_\_

Please provide the following information in as much detail as possible.

|                       |                   |
|-----------------------|-------------------|
| Inventory Number      | Current Assignee: |
| Description           | Location:         |
| Serial Number         | Signature:        |
| Acquisition Date      | Date:             |
| Acquisition Cost      | New Assignee:     |
| Vendor                | Location:         |
| Invoice Number        | Signature:        |
| Purchase Order Number | Date:             |
| Condition             |                   |

Continued.....



**Attachment B**  
**Transfer of Ownership Form (continued)**

Action Recommended by: \_\_\_\_\_

Title: \_\_\_\_\_

Date: \_\_\_\_\_

Comments: \_\_\_\_\_

Approved:    \_\_\_\_\_ Yes    \_\_\_\_\_ No

Proceeds, if any: \_\_\_\_\_

Approved by: \_\_\_\_\_

Title: \_\_\_\_\_  
          Comptroller

Date: \_\_\_\_\_

Disposed or Lost Property shall require approval by the agency head.

Reviewed by: \_\_\_\_\_  
                  Executive Director (or other appropriate title of agency head)

Date: \_\_\_\_\_

## **Attachment C Scope of Work**

### **Section 1.0 — Scope:**

As required by the Contract for 9-1-1 Services executed between LRGVDC and the CSEC, LRGVDC shall execute interlocal agreements between itself and its member local governments relating to planning, development, operation, and provision of 9-1-1 services. At a minimum, the parties agree to cooperate in addressing, database, maintenance, and meet GIS requirements in accordance with State and Federal Standards.

PSAPs should strive to meet PSAP Service Capability Criteria Rating Scale standards as listed in APCONENA ANS 1.102.2, which provides for minimum standard, advanced, and superior rating categories.

#### **1.1 The basic equipment categories are:**

##### **A. 9-1-1 Equipment**

- i. Customer Premise Equipment (CPE) — located at the PSAPs such as telephone system interfaces, workstations, backroom servers, software, monitors, gateways, routers, and any other equipment necessary for 9-1-1 call delivery;
- ii. Telecommunications Device for the Deaf / Teletypewriter (TDD / TTY)

##### **B. Ancillary Equipment**

- i. Uninterruptible Power Supply (UPS)
- ii. Printers
- iii. Recorders (as funding allows)

### **Section 2.0 — Program Deliverables:**

Local Government agrees to comply with all applicable law, CSEC Rules, and LRGVDC policies as they pertain to the 9-1-1 program to provide the following deliverables:

#### **2.1 Inventory:**

2.1.1 Local Government is responsible for notifying LRGVDC upon disposition of equipment and shall provide inventory information for the Annual Certification of 9-1-1 Program Assets.

## **Attachment C**

### **Scope of Work (continued)**

2.1.2 LRGVDC shall maintain property records and conduct an annual physical inventory. Capital Recovery Asset Disposal Notices shall be prepared in accordance with UGMS and the State Comptroller of Public Accounts as required by CSEC Rule 251.5.

#### **2.2 Security:**

2.2.1 Local Government will protect the CPE and ancillary equipment by implementing measures that secure the premises (including equipment room) of its PSAPs against unauthorized entrance for use. LRGVDC agrees to follow security access requirements established by Local Government.

2.2.2 Local Government will implement procedures and take appropriate security measures necessary to prevent unauthorized third-party software use on CPE or 9-1-1 Workstations as outlined in CSEC Rule 251.7, *Guidelines for Implementing Integrated Services*. LRGVDC may conduct random security audits.

2.2.3 Local Government shall not attach nor integrate any hardware device or software application without prior written approval of LRGVDC. Further, no unauthorized person shall configure, manipulate, or modify any hardware device or software application. Such authority can only be granted by LRGVDC.

2.2.4 Local Government will adhere to Health & Safety Code, Section 771.061, Confidentiality of Information, in maintaining all 9-1-1 data.

#### **2.3 Maintenance:**

2.3.1 LRGVDC shall practice and require preventative maintenance on all CPE and ancillary equipment, software, and databases, including, at a minimum, backing up data as necessary.

2.3.2 Local Government will provide upkeep of 9-1-1 equipment and areas by ensuring cleanliness.

2.3.3 Local Government shall notify LRGVDC of any scheduled maintenance on commercial power or backup generator, at least 48 hours prior to work being done.

2.3.4 Local Government shall notify LRGVDC of any power or generator outages that affect the 9-1-1 system and document them in trouble/maintenance logs.

2.3.5 Local Government may call for technical assistance or make trouble reports by dialing 888-414-2738. In addition, the Local Government may use email to request routine maintenance [at 9-1-1 @wscicom.com](mailto:9-1-1@wscicom.com).

## **Attachment C**

### **Scope of Work (continued)**

#### **2.4 Supplies:**

LRGVDC will purchase supplies necessary for the continuous operation of 9-1-1 Ancillary equipment (i.e. printer toner).

#### **2.5 Training:**

Local Government shall:

2.5.1 Provide telecommunicators access to emergency communications equipment training as approved by LRGVDC's training staff, or as determined by the Local Government.

2.5.2 Notify LRGVDC in writing or email of any new 9-1-1 telecommunicator listing their full name, date of hire, and Texas CSEC on Law Enforcement Officers Standards and Education (TCLEOSE) PID#. New telecommunicators shall be scheduled for their 9-1-1 equipment within 120 days of their hire date.

2.5.3 If a PSAP chooses to train its own personnel, a copy of the agencies approved Learning Objectives and Lesson Plan must be provided to LRGVDC.

2.5.4 Ensure that 9-1-1 telecommunicators meet minimum training requirements as listed in the Telecommunicators Proficiency Chart from TCLEOSE.

2.5.5 Ensure that all telecommunicators abide by the TCLEOSE mandated rules and regulations for telecommunicator certification and/or licensing requirements.

#### **2.6 Facilities:**

2.6.1 Local Government shall meet minimum site requirements for backroom equipment. Most expenses associated with this are the responsibility of the PSAP.

2.6.2 Local Government's 9-1-1 equipment room and communications area shall be in compliance with the American with Disability Act of 1990.

2.6.3 LRGVDC staff and contracted vendors shall have access to the 9-1-1 equipment room and communications area on 24x7x365 basis without prior notice.

2.6.4 Refer to Attachment G of this Interlocal Agreement for detailed requirements.

## **Attachment C**

### **Scope of Work (continued)**

#### **2.7 Operations:**

Local Government shall:

2.7.1 Check 9-1-1 workstations, make-busy switch, and TDD/TTY for proper operation and user familiarity at least once per shift.

2.7.2 Provide upon request any testing documentation or applicable paperwork required by CSEC and LRGVDC within 24 hours.

2.7.3 The PSAP shall provide an admin phone line answered by a telecommunicator 24 hours a day. Any change to this telephone number shall be reported to LRGVDC in writing or by email.

2.7.4 When there is any incorrect ANI/ALI or GIS information, the telecommunicator shall submit a discrepancy report to make the necessary correction before the end of the shift.

2.7.5 Notification of change in medical, law enforcement or fire responders shall be made in writing to LRGVDC at least 15 days prior to change.

2.7.6 PSAP must submit a written request for all Manual ALI query to LRGVDC for any investigation purposes. PSAP agrees to use ALI lookup feature only in the event of handling and processing an emergency call. Manual ALI queries may be used for training or testing purposes limited to PSAP telephone numbers.

2.7.7 Each PSAP shall have in their emergency communication plan procedures that ensure survivability and sustainability of 9-1-1 services. This plan shall be accessible to LRGVDC upon request.

2.7.8 Comply with LRGVDC policy and procedures for PSAP moves/changes.

2.7.9 Telecommunicators must use re-transmit (re-bid or RTX) features on wireless to obtain updated GPS coordinates for the mobile devices.

#### **2.8 Master Street Address Guide (MSAG) / GIS Maintenance:**

Counties and cities shall:

2.8.1 Provide current updates for streets addresses, street ranges, or street names.

2.8.2 Provide physical addresses requested as per local ordinances and/or subdivision regulations.

## **Attachment C**

### **Scope of Work (continued)**

2.8.3 Verify or correct 9-1-1 ALI database information for accuracy as requested by LRGVDC including No Record Found (NRF) and Telephone Number Change Request (TNCR) forms.

2.8.4 Make sure PSAPs provide 9-1-1 ALI discrepancy reports.

2.8.5 Notify LRGVDC in writing within two business days of the receipt of a request for ALI data made under the Texas Public Information Act.

2.8.6 Meet GIS requirements to ensure accurate 9-1-1 call plotting and routing.

2.8.7 Provide any point data available for address points, points of interest, landmarks, fire hydrants, hospitals, schools, planimetrics data, etc.

2.8.8 Provide available street centerline data, county roads, un-named roads, etc.

2.8.9 Notify LRGVDC in writing of boundary changes affecting: city limits, law, fire departments, emergency service districts, or EMS as approved by city council, county commissioner, and/or service contract amendments.

## **Attachment D**

### **PSAP Operations Performance Measures and Monitoring**

#### Reports

The RPC may request that the Local Government provide it with specialized reports which will not duplicate information readily available from vendors. Such reports shall include, but are not limited to:

#### Logs

The Local Government shall provide copies of logs and reports to assist with the RPC's collection of efficiency data on the operation of PSAPs including, but not limited to:

1. Trouble report logs at least once per quarter;
2. List of service affecting issues once per month;
3. Certification of TTY/TDD testing once per month (confirming testing once per shift per day; and
4. TTY/TDD call logs once per month.

#### Quality Assurance Inspections

RPC personnel will conduct site visits at least twice per year or usually once per quarter to evaluate the condition of equipment, efficiency of PSAP operations, and compliance with the Agreement.

## **Attachment E**

### **CSEC Documents**

The following documents govern the funding and provisioning of 9-1-1 services by the RPC:

1. CSEC Legislation: <http://www.csec.texas.gov> and <http://www.csec.texas.gov/statutes>
2. CSEC Rules: <http://www.csec.texas.gov>
3. CSEC Program Policy Statements:  
<http://www.csec.texas.gov/program-policy-statements/9-1-1-program>



## **Attachment F**

### **Acronyms**

|         |                                                                      |
|---------|----------------------------------------------------------------------|
| LRGVDC  | - Lower Rio Grande Valley Development Council                        |
| CSEC    | - Commission on State Emergency Communications                       |
| APCO    | - Association of Public-Safety Communications Officials              |
| NENA    | - National Emergency Number Association                              |
| RPC     | - Regional Planning Commissions                                      |
| PPS     | - Program Policy Statements                                          |
| UGMS    | - Uniform Grant Management Systems                                   |
| TCLEOSE | — Texas Commission on Law Enforcement Officers Standards & Education |
| PSAP    | - Public Safety Answering Point                                      |
| ADA     | - Americans with Disabilities Act of 1990                            |
| TDD     | - Telecommunications Device for the Deaf                             |
| TTY     | - Teletypewriter                                                     |
| UPS     | - Uninterruptible Power Supply                                       |
| CPE     | - Customer Premise Equipment                                         |
| ANI     | - Automatic Number Identification                                    |
| ALI     | - Automatic Location Identification                                  |
| GPS     | - Global Positioning System                                          |
| GIS     | - Geographic Information System                                      |
| RTX     | - Re-transmit / Re-bid                                               |
| MSAG    | - Master Street Address Guide                                        |
| DBMS    | - Database Management System                                         |
| NRF     | - No Record Found                                                    |
| TNCR    | - Telephone Number Change Request                                    |
| EMS     | - Emergency Management System                                        |

## **Attachment G SITE REQUIREMENTS**

### **1 . GENERAL**

#### **1.1. Introduction**

1.1.1 The following information is for preparing and maintaining the PSAP site for 9-1-1 equipment. The requirements and guidelines are given to promote a safe environment for PSAP and installation personnel and to ensure a reliable 9-1-1 system.

### **2 . PSAP SITE PREPARATION REQUIREMENTS**

#### **2.1. General Requirements and Guidelines**

2.1.1 The PSAP is responsible for costs associated with adhering to the requirements in this section and that applicable local ordinances and regulations are followed

2.1.2 Deviation from requirements should be documented for review by LRGVDC 9-1-1 staff.

#### **2.2. Equipment Area**

2.2.1 A maintenance space or access area around the equipment units should be available. This area must remain clear of all desks, machines, shelves, cabinets and storage. LRGVDC personnel will not move PSAP material to gain access to equipment or backboards.

2.2.2 The equipment area should be kept as dust free as possible during and after installation. Floors need to be clean, dry level and free from vibration. Ensure wall and ceiling finishes are of a dust free surface that can be cleaned and will not flake.

2.2.3 A minimum clear ceiling height of 8" under girders or other obstructions throughout the equipment is needed.

2.2.4 A <sup>3</sup>/<sub>4</sub> inch plywood and size of 4 ft. by 8 ft., mounted 2 feet from the floor, should be provided for mounting cross connect blocks and other 9-1-1 equipment. The plywood shall be painted white or sealed per local building and fire codes. In general, if the plywood is fastened to gypsum or plaster, total equipment mounted to board should not exceed 75 pounds. If plywood is fastened to concrete, hollow block with embedded anchors, total equipment mounted to board should not exceed 100 pounds. A minimum of eight wall anchors shall be used to secure the plywood to the building wall.

## **Attachment G**

### **SITE REQUIREMENTS (continued)**

#### **2.3. Structural Requirements and Guidelines**

2.3.1 The site floor condition should be checked before installing 9-1-1 equipment. Questionable floor construction may require moving equipment to another location or reconfiguring the equipment package.

2.3.2 The size of the 9-1-1 equipment location should be at least 40 square feet. (Recommended: 5 ft. by 8 ft.)

#### **2.4. Environmental Requirements and Guidelines**

2.4.1 The ambient temperature and relative humidity in the 9-1-1 equipment area should be maintained in a range of 55 to 70 degrees Fahrenheit with relative humidity in the range of 20 to 35 percent.

2.4.2 9-1-1 equipment needs an air-conditioned space, with adequate airflow and no condensation.

2.4.3 9-1-1 equipment shall not be installed in rooms in which a major heat source (i.e., boiler room, furnace room) can affect the ambient room temperature significantly.

2.4.4 9-1-1 equipment should not be installed in a flood-prone space or area with high risk of water damage.

2.4.5 To avoid contamination by any process or condition involving silicone based lubricants, inks, dust, solvents or other airborne contaminants, the 9-1-1 equipment shall not be located in the same room with copying machines, printing presses and card punch machines, asbestos materials and/or wet cell batteries.

#### **2.5. Electromagnetic Interference**

2.5.1 The 9-1-1 equipment shall be located in an area that meets the following objectives:

2.5.2 Interference from electromagnetic fields less than 2 volts per meter.

2.5.3 No interference from licensed radio communication equipment, such as in FCC Rule 15 equipment.

2.5.4 No interference from electromagnetic noise, such as might be generated by electric motors with commutators.

## **Attachment G**

### **Site Requirements (continued)**

#### **2.6 Acoustics**

2.6.1 The sound levels in the 9-1-1 equipment area shall comply with OSHA requirements.

2.6.2 The sound level in the call-taker location should not exceed 55 dBa, as measured on a sound level meter.

#### **2.7. Lighting**

2.7.1 A light intensity 30 to 100 foot-candles shall be provided around the 9-1-1 equipment cabinet for maintenance activities.

#### **2.8. Fire Protection**

2.8.1 The PSAP shall provide chemical fire protection equipment at the 9-1-1 equipment location. Water or fire extinguishers not rated for use on electrical fires shall not be used.

2.8.2 Waterless fire suppression is recommended but if an overhead sprinkler system exists in the equipment area, 9-1-1 equipment should be protected from water damage.

#### **2.9. Grounding & Bonding information, Recommendations & Requirements**

2.9.1 Isolated ground type AC receptacles are not recommended for any equipment unless required by the equipment manufacturer.

2.9.2 If the PSAP site is equipped with radio equipment and one or more radio antennas, it is strongly recommended that the site, including the building, the equipment within the building, each antenna and/or antenna support structure and other external and internal objects are equipped with a grounding system that, at minimum, conforms with the applicable requirements for radio sites in BSP 802-001-180MP.

2.9.3 All AC receptacles serving 9-1-1 equipment shall be grounded type receptacles.

2.9.4 AC equipment grounding (ACEG) conductors serving receptacles for 9-1-1 equipment shall meet all applicable requirements in Article 250 of the NEC and all other applicable codes. The ACEG conductor serving the 9-1-1 circuit breaker box shall be electrically continuous from the source of the AC system.

2.9.5 Where new feeders, distribution panels, branch circuits, etc., are installed to serve 9-1-1 equipment, it is strongly recommended that a separate ACEG conductor be installed in every added conduit and/or other raceway.

## **Attachment G**

### **Site Requirements (continued)**

2.9.6 The 9-1-1 equipment area may be equipped with a bus bar and/or a system of grounding conductors connected to the site's earth electrode system.

2.9.7 When required by the 9-1-1 equipment manufacturer or when 9-1-1 equipment contains a DC power source, a point of connection to the PSAP site's earth electrode system shall be furnished by the PSAP in the area where the 9-1-1 equipment is located. The preferred means of providing this point of connection is a small bus bar (Square D PK7GTA or equivalent). When a point of connection is required, a minimum #6 AWG bond shall be made from this point, in order of preference, to one or more of the following:

- a. Dedicated grounding conductor extended from the site's earth electrode system
- b. Building structural steel, provided it is bonded to the site's earth electrode system
- c. Continuous metallic water pipe, provided it is accessible along its entire length to the point where it is bonded to the site's earth electrode system
- d. Metallic conduit, raceway or panel containing service conductors
- e. Metallic shield of a copper or fiber cable that has been bonded to the site's earth electrode system at the cable entrance
- f. If it furnishes a continuous metallic path to the site's earth electrode system, a metallic conduit, raceway or panel containing feeder conductors
- g. If it furnishes a continuous metallic path to the site's earth electrode system, a metallic conduit, raceway or panel containing branch circuit conductors

NOTE 1: The locations in f) and g) should only be used when no other location is available.

NOTE 2: Any conduit bonding hardware (bushings, clamps, etc.) must be listed for the purpose.

### **2.10 AC Power Requirements and Guidelines**

2.10.1 AC surge protection should be provided at all electrical outlets providing power to PSAP owned equipment, such as displays and printers that interface with 9-1-1 equipment.

2.10.2 All PSAP provided AC power circuitry shall comply with the NEC and local codes.

2.10.3 Electrical load center requirements:

- a. The main 9-1-1 circuit breaker box shall be wired from the commercial AC load center or UPS with an appropriately sized circuit.
- b. The feeder breaker shall be designated "9-1-1 Panel"

## **Attachment G**

### **Site Requirements (continued)**

2.10.4 The circuit breaker box shall be surface mounted to the wall in the 9-1-1 equipment location. The circuit breaker box shall be dedicated and used exclusively for 9-1-1 equipment.

2.10.5 The dedicated 9-1-1 AC power service cabinets shall be designated with name, number, voltage and type of service. e.g., "PWR DISTG SERVICE CAB 001 208V AC 60 HZ 3PH 4W. 9-1-1 Circuits Only."

2.10.6 The conduit serving the 9-1-1 circuit breaker box shall have a permanent tag attached that identifies the physical location of the serving load center. Example: From Panel A in Room 104.

2.10.7 The serving load center" for the 9-1-1 circuit breaker box shall be connected to the local emergency generator bus, to provide electrical service in the event of a commercial power failure.

2.10.8 To prevent 9-1-1 equipment failure caused by the loss of commercial power source, an Uninterruptable Power Supply (UPS) is strongly recommended. The UPS should provide a minimum of 15 minutes of emergency power for full functionality of the following listed elements of the 9-1-1 system:

- a. Operator positions (both telephone sets and displays)
- b. ANI and ALI controllers
- c. ALI link modems and Network interfaces
- d. Telephone common equipment
- e. TDD/TTY devices
- f. The UPS shall be equipped with a manual by-pass switch to allow maintenance

2.10.9 Each receptacle serving 9-1-1 equipment shall be dedicated to 9-1-1 equipment and shall be on a separate circuit breaker.

2.10.10 Electrical outlets shall be wired from the 9-1-1 circuit breaker box with conductors sized per NEC or local prevailing codes. Label the dedicated 9-1-1 circuit breaker with the location of the circuit being served.

2.10.11 Extension power cords shall not be used in permanent installation for power to 9-1-1 equipment.

2.10.12 When power strips are used, the total load shall not exceed the capacity of the over-current protection device for the circuit.

## **Attachment G**

### **Site Requirements (continued)**

2.10.13 Each answering position shall have as a minimum a duplex outlet for the display and telephone set. However, different applications may require additional outlets.

2.10.14 The AC service provided for the 9-1-1 recording devices (tape drives/printers, etc.) may be served by a different AC load center than was provided for the 9-1-1 equipment location. However, these circuits also should be transferable to the emergency bus.

#### **2.11. Access**

2.11.1 The PSAP needs to arrange for suitable access for movement of equipment into and out of the building during installation or maintenance.

2.11.2 The PSAP should maintain a suitable route, per local ordinances, for installing cable:

- a. From the 9-1-1 equipment location to the room in which the attendants are located.
- b. From the cable entry of the building to the 9-1-1 equipment area/room.

2.11.3 The 9-1-1 equipment location should be secure from access by unauthorized personnel.

2.11.4 Access by the LRGVDC installation and maintenance personnel must be provided on a 24 hour basis to ensure proper operation of equipment and compliance with State oversight requirements.

**Attachment H**  
**PSAP Equipment Inventory (provided by RPC)**



**Attachment I**  
**PSAP Insurance (provided by local government)**



# Lower Rio Grande Valley Development Council

Mayor Ambrosio "Amos" Hernandez, Pharr.....President  
Hon. Norma G. Garcia, Member-at-Large.....1<sup>st</sup> Vice President  
Mayor David Suarez, Weslaco.....2<sup>nd</sup> Vice President  
Mayor Jim Darling, McAllen.....Secretary  
Judge Aurelio "Keter" Guerra, Willacy County.....Treasurer  
Mayor Tony Martinez, Brownsville.....Immediate Past President

## BOARD MEMBERS

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Commissioner, Cameron County

David Fuentes  
Commissioner Hidalgo County

Pilar Garza  
Mayor Pro-tem, Alamo

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Joe Contreras  
Alderman, La Villa

Henry Hinojosa  
Mayor, Mercedes

Norie Gonzalez Garza  
Mayor Pro-tem, Mission

Benjamin "Ben" Gomez  
Mayor, San Benito

Jesus "Jesse" Ramirez  
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Paul Hernandez  
South Texas College, McAllen

Javier De Leon  
TSTC, Harlingen

Troy Allen  
Delta Lake Irrigation District

Ronald Mills  
Port Mansfield

Mr. Eddy Gonzalez  
Member-at-Large

Mayor Rick Cavazos  
Member-at-Large

Arturo Ramirez  
Grassroots Organizations

**EXECUTIVE DIRECTOR**  
**Ron Garza**

**July 19, 2017**

Pharr Fire Department  
118 S Cage Blvd 3<sup>rd</sup> Floor  
Pharr, TX 78577

## RE: FY 18-19 LRGVDC PSAP INTERLOCAL AGREEMENT

Chief Leonardo Perez,

Attached you will find copies of the FY 18-19 LRGVDC PSAP Interlocal Agreement renewal. As required by the Commission on State Emergency Communications (CSEC), we must renew this agreement every two years to be in compliance with our 9-1-1 service agreement with them.

We must have all renewals executed no later than **August 10, 2017** in order for CSEC to release our Start-up funding and not impact 9-1-1 service for your area. We need for the city to approve and sign pages 8 and 9 of this agreement to complete the renewal process.

Thank you for your immediate attention to this request, and please contact me or Sergio Castro at (956) 682-3481 should there be any questions on the agreement submitted.

Sincerely,

  
Ron Garza  
Executive Director

cc: Mayor Ambrosio Hernandez  
City Manager Juan Guerra



## **AGENDA MEMORANDUM**

**BOARD:** City Commission

**AGENDA ITEM #:** 4.E.

**DATE SUBMITTED:** August 18, 2017

**MEETING DATE:** August 21, 2017

**FROM:** Adolfo Garcia, Library Director

**DEPARTMENT:** Library

**DIRECTOR:**

**Agenda Item:** Consideration and action, if any, authorizing City Manager to advertise for bids for furniture for the South Pharr Development and Research Center.

**Classification:** Public Hearing

(\* If closed session, City Attorney must review and approve.)

**Exclude Material from Public Packet?** No

**Reason:**

**Issue:** Permission to bid out the furniture for the South Pharr Development and Research Center (DRC) is required from the city commission.

**Financial Consideration:**

**Staff Recommendation:** Staff recommends granting City Manager authority to bid out furniture for the DRC.

**Alternatives:**

---

**ROUTING:**

Adolfo Garcia  
Karla Moya  
City Management Office

Created/Initiated - 08/18/2017  
Approved - 08/18/2017  
Final Approval - 08/18/2017



## **AGENDA MEMORANDUM**

**BOARD:** City Commission

**AGENDA ITEM #:** 4.F.

**DATE SUBMITTED:** August 15, 2017

**MEETING DATE:** August 21, 2017

**FROM:** Gary Rodriguez, Events Center Director

**DEPARTMENT:** Events Center

**DIRECTOR:** Gary Rodriguez

**Agenda Item:** Consideration and action, if any, on request from PSJA Education Foundation to waive rental fees for the use of Pharr Events Center on September 14, 2017 for their Annual Gala Foundation.

**Classification:** Consent

(\* If closed session, City Attorney must review and approve.)

**Exclude Material from Public Packet?** No

**Reason:**

**Issue:** The PSJA Education Foundation is requesting free use of the Pharr Events Center on Thursday September 14, 2017 for Annual Gala. Foundation is a 501 C-3 tax exempt organization.

**Financial Consideration:** Amount requesting to be waived is \$2,500.

**Staff Recommendation:** Staff Recommends Approval

**Alternatives:**

---

### **ROUTING:**

Gary Rodriguez  
Karla Moya  
City Management Office

Created/Initiated - 08/15/2017  
Approved - 08/16/2017  
Final Approval - 08/17/2017



The PSJA Education Foundation is an independent non-profit organization that promotes excellence in education.

August 8, 2017

Juan Guerra  
City of Pharr  
118 S. Cage  
Pharr, TX 78577

Dear Mr. Guerra,

The Foundation will be hosting our Annual PSJA Education Foundation Gala on Thursday, September 14, 2017 and is hosting the event at the Boggus Ford Events Center. The Foundation is a 501 C-3 tax exempt organization in accordance with the Internal Revenue Service. The Gala is the major fundraiser for the year and helps us provide scholarships for high school students, teacher mini grants for innovative classroom projects, and funding for literacy projects for the Pharr-San Juan-Alamo school district. Last year the Foundation awarded over 125 scholarships to PSJA ISD students, of which 73.2% of the scholarships awarded went to economically disadvantaged students.

The Foundation has appreciated your assistance over the last three years and look forward to another successful year. At this time, we are requesting if any applicable fees for the use of the Event Center can be waived. Please let me know if you need any additional information. Again, thank you for your assistance in making our event a success.

Sincerely,

A handwritten signature in blue ink, appearing to read 'Joel Gonzalez', written over a circular blue stamp.

Joel Gonzalez  
PSJA Education Foundation President





## **AGENDA MEMORANDUM**

**BOARD:** City Commission

**AGENDA ITEM #:** 4.G.

**DATE SUBMITTED:** August 15, 2017

**MEETING DATE:** August 21, 2017

**FROM:** Gary Rodriguez, Events Center Director

**DEPARTMENT:** Events Center

**DIRECTOR:** Gary Rodriguez

**Agenda Item:** Consideration and action, if any, on request from PSJA ISD to waive rental fees for the use of Pharr Events Center on August 23, 2017 from 5:30 p.m. to 10:00 p.m. for their Meet the Raiders.

**Classification:** Consent

(\* If closed session, City Attorney must review and approve.)

**Exclude Material from Public Packet?** No

**Reason:**

**Issue:** PSJA ISD is requesting free use of the Pharr Events Center on August 23, 2017 from 5:30 pm - 10:00 pm for "Meet the Raiders".

**Financial Consideration:** Amount requesting to be waived is \$1,000.

**Staff Recommendation:** Staff Recommends Approval

**Alternatives:**

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### **ROUTING:**

Gary Rodriguez  
Karla Moya  
City Management Office

Created/Initiated - 08/15/2017  
Approved - 08/16/2017  
Final Approval - 08/17/2017

July 24, 2017

Juan Guerra  
Pharr City Manager  
118 South Cage Blvd.  
Pharr, TX 78577

Dear Mr. Guerra:

The Pharr-San Juan-Alamo Independent School District is requesting the use of the Boggus Ford Events Center on August 23, 2017 for our annual "Meet the Raiders". The time of the event is from 5:30 PM to 10:00 PM.

We greatly appreciate your assistance in making a difference in PSJA and for being our partner in education.

If you have any questions or need additional information, please call me at (956) 354-2053.

Sincerely,



Rene Campos  
Asst. Superintendent for Support Services



## **AGENDA MEMORANDUM**

**BOARD:** City Commission

**AGENDA ITEM #:** 4.H.

**DATE SUBMITTED:** August 17, 2017

**MEETING DATE:** August 21, 2017

**FROM:** Hilda Pedraza, City Clerk

**DEPARTMENT:** Administration

**DIRECTOR:**

**Agenda Item:** Consideration and action, if any, on Development Services Cases:

**Classification:** Public Hearing

(\* If closed session, City Attorney must review and approve.)

**Exclude Material from Public Packet?** No

**Reason:**

**Issue:**

**Financial Consideration:**

**Staff Recommendation:**

**Alternatives:**

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### **ROUTING:**

Hilda Pedraza

Karla Moya

Patricia Rigney

City Management Office

Created/Initiated - 08/17/2017

Approved - 08/17/2017

Approved - 08/17/2017

Final Approval - 08/17/2017





## **AGENDA MEMORANDUM**

**BOARD:** City Commission

**AGENDA ITEM #:** 4.H.1.

**DATE SUBMITTED:** August 15, 2017

**MEETING DATE:** August 21, 2017

**FROM:** Janie Benedict, Administrative Assistant

**DEPARTMENT:** Development Services

**DIRECTOR:** Melanie Cano

**Agenda Item:** Mario Alberto Torres, d/b/a On the Grill Restaurant, has filed with the Planning and Zoning Commission a request for a Conditional Use Permit to allow the sale of alcoholic beverages for on-premise consumption in a General Business District (C). The property is legally described as 0.075 of an acres, more or less, out of Lot 1, Jackson Ridge Court Subdivision, Pharr, Hidalgo County, Texas. The property's physical address is 1201 South Jackson Road, Suite 7.

**Classification:** Regular

(\* If closed session, City Attorney must review and approve.)

**Exclude Material from Public Packet?** No

**Reason:**

**Issue:** Mario Alberto Torres, d/b/a On the Grill Restaurant, has filed with the Planning and Zoning Commission a request for a Conditional Use Permit to allow the sale of alcoholic beverages for on-premise consumption in a General Business District (C). **CUP#170740**

**Financial Consideration:** N/A

**Staff Recommendation:** Development Services is recommending approval of the request for a Conditional Use Permit to allow the sale of alcoholic beverages for on-premise consumption in a General Business District (C) subject to applicant and site being in compliance with all City Ordinances and City Department requirements.

The Planning and Zoning Commission voted unanimously to approve the Conditional Use Permit to allow the sale of alcoholic beverages for on-premise consumption in a

General Business District (C) subject to staff's recommendations..

**Alternatives:** N/A

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**ROUTING:**

|                        |                                |
|------------------------|--------------------------------|
| Janie Benedict         | Created/Initiated - 08/15/2017 |
| Roland Gomez           | Approved - 08/15/2017          |
| Melanie Cano           | Approved - 08/17/2017          |
| City Management Office | Final Approval - 08/17/2017    |

## MEMORANDUM

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**DATE:** MONDAY, AUGUST 21, 2017

**TO:** MAYOR AND CITY COMMISSION

**FROM:** MELANIE CANO, DIRECTOR OF DEVELOPMENT SERVICES

**THROUGH:** JUAN GUERRA, CITY MANAGER

|                                                                                                                 |
|-----------------------------------------------------------------------------------------------------------------|
| <p><b>SUBJECT:</b> CONDITIONAL USE PERMIT FOR ABC–<br/>FILE NO. <b>CUP#170740</b> (ON THE GRILL RESTAURANT)</p> |
|-----------------------------------------------------------------------------------------------------------------|

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### GENERAL INFORMATION:

**APPLICANT:** Mario Alberto Torres, d/b/a On the Grill Restaurant, has filed with the Planning and Zoning Commission a request for a Conditional Use Permit to allow the sale of alcoholic beverages for on-premise consumption in a General Business District (C).

**LEGAL DESCRIPTION:** The property is legally described as 0.075 of an acre, more or less, out of Lot 1, Jackson Ridge Court Subdivision, Pharr, Hidalgo County, Texas.

**LOCATION:** The property's physical address is 1201 South Jackson Road, Suite 7.

**ZONING:** The property is currently zoned General Business District (C). The surrounding area is zoned General Business District (C) to the north, south and east and city limits lie to the west. The area is generally designated for commercial use in the Land Use Plan.

|                  |                         |                                                                        |
|------------------|-------------------------|------------------------------------------------------------------------|
| <b>COMMENTS:</b> | <b>CODE COMPLIANCE:</b> | Recommends approval of the Conditional Use Permit. (See attached memo) |
|------------------|-------------------------|------------------------------------------------------------------------|

|                      |                                                                        |
|----------------------|------------------------------------------------------------------------|
| <b>FIRE MARSHAL:</b> | Recommends approval of the Conditional Use Permit. (See attached memo) |
|----------------------|------------------------------------------------------------------------|

**POLICE CHIEF:** Recommends approval of the Conditional Use Permit. (See attached memo)

**PLANNING DEPARTMENT:** Recommends approval of the Conditional Use Permit. (See attached memo)

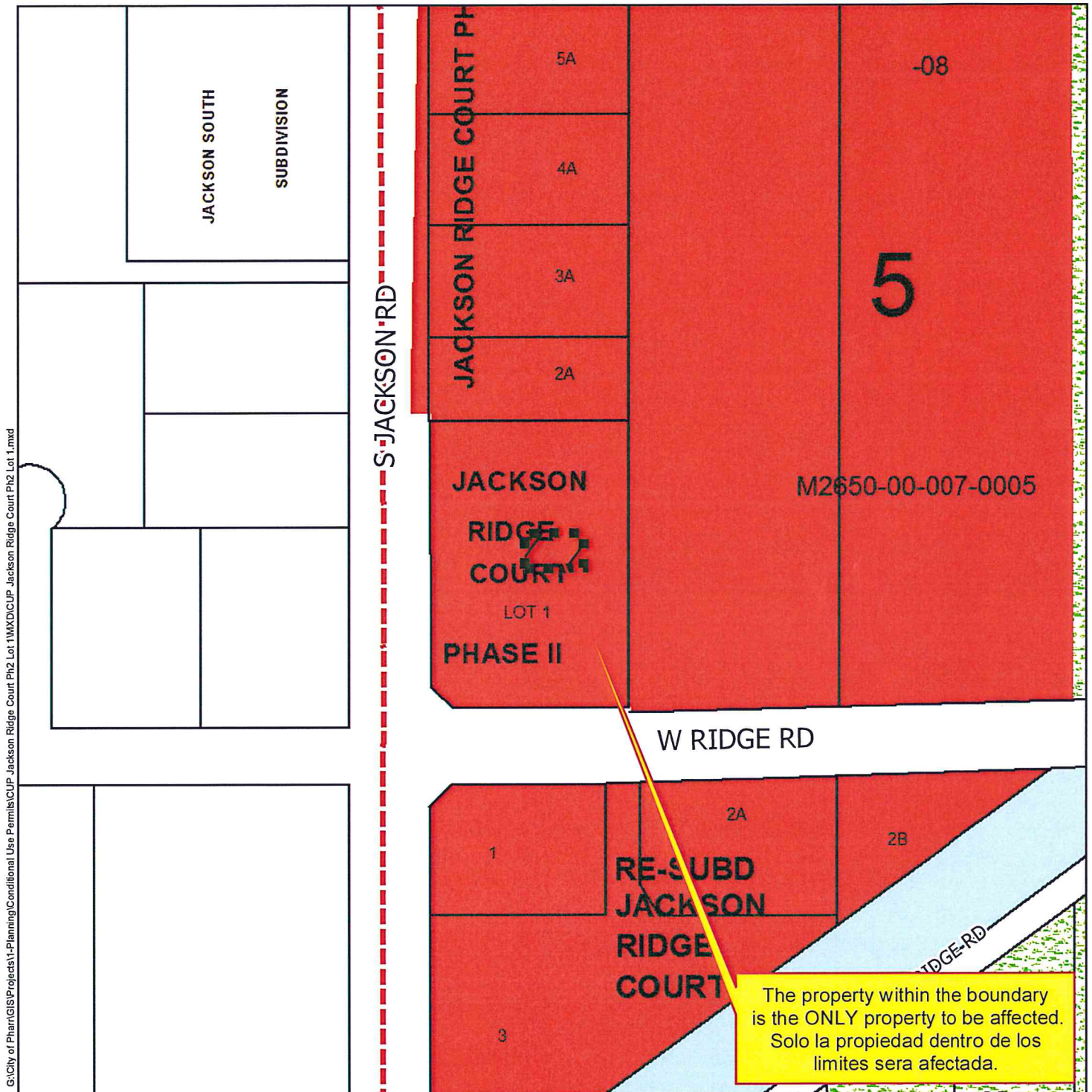
**NOTIFICATION OF PUBLIC:** Three (3) surrounding property owners were notified of the request by letter and a legal notice was published in the Advance News Journal. One person signed up to speak at the public hearing.

**DEVELOPMENT SERVICES RECOMMENDATION:** Development Services is recommending **approval** of the request for a Conditional Use Permit to allow the sale of alcoholic beverages for on-premise consumption in a General Business District (C) subject to applicant and site being in compliance with all City Ordinances and City Department requirements.

**PLANNING AND ZONING COMMISSION:** The Planning and Zoning Commission voted unanimously to **approve** the request for a Conditional Use Permit to allow the sale of alcoholic beverages for on-premise consumption in a General Business District (C) subject to staff's recommendations.



Proposed Conditional Use Permit  
Jackson Ridge Court Ph2 Lot 1  
On the Grill Restaurant / Mario Alberto Torres



|                             |                           |                   |                         |                          |
|-----------------------------|---------------------------|-------------------|-------------------------|--------------------------|
| Agricultural Open Space     | High Density Multi-Family | Government Owned  | Heavy Industrial        | Hidalgo ISD              |
| Single Family               | Mobile Home               | General Business  | Limited Industrial      | Valley View ISD          |
| Single Family Small Lot     | Townhouse                 | Business District | Neighborhood Commercial | Planned Unit Development |
| Two Family                  | HUD Code                  | Drainage Easement | Office Professional     |                          |
| Medium Density Multi-Family | Rail Road R.O.W.          | Heavy Commercial  | PSJA ISD                |                          |

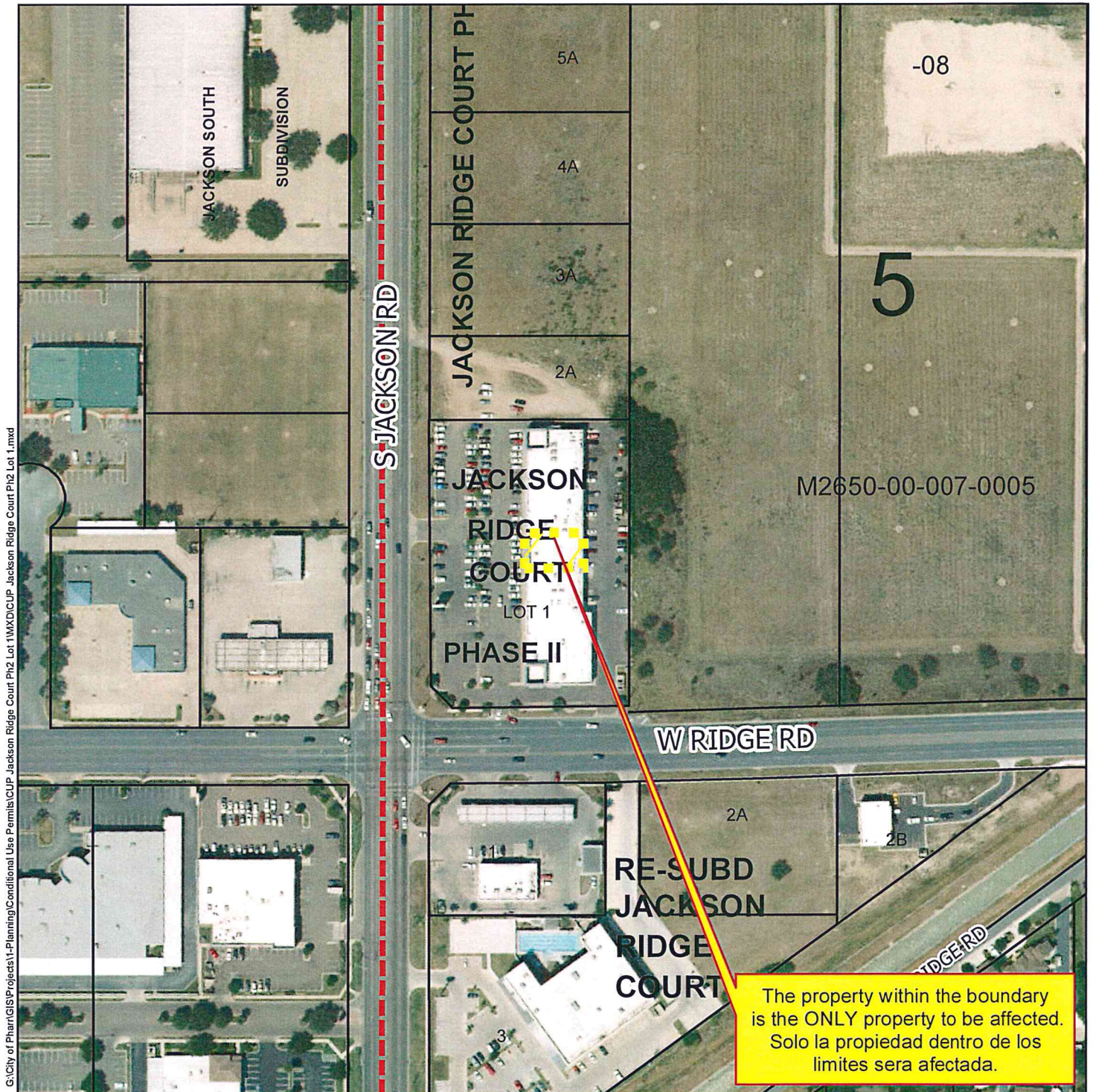
City of Pharr, Texas  
Engineering Department  
956.702.5355

Scale: 1 inch = 200 feet



Date: 7/24/2017





|                             |                           |                   |                         |                          |
|-----------------------------|---------------------------|-------------------|-------------------------|--------------------------|
| Agricultural Open Space     | High Density Multi-Family | Government Owned  | Heavy Industrial        | Hidalgo ISD              |
| Single Family               | Mobile Home               | General Business  | Limited Industrial      | Valley View ISD          |
| Single Family Small Lot     | Townhouse                 | Business District | Neighborhood Commercial | Planned Unit Development |
| Two Family                  | HUD Code                  | Drainage Easement | Office Professional     |                          |
| Medium Density Multi-Family | Rail Road R.O.W.          | Heavy Commercial  | PSJA ISD                |                          |





**Certificate of Occupancy  
Conditional Use Permit  
Inspection Form**

Company Name or Business Entity: On The Grill Type of Business: Restaurant  
Applicant: Mario (First) Ste (Middle) Torres (Last) Phone No. (956)  
Mailing Address: 201 S Jackson (Address) Pharr (City) TX (State) 78577 (Zip)

|                                      |                                         |                                        |                                        |
|--------------------------------------|-----------------------------------------|----------------------------------------|----------------------------------------|
| EXISTING BUILDING                    | <input checked="" type="checkbox"/> YES | <input type="checkbox"/> NO            |                                        |
| MIXED OCCUPANCY                      | <input type="checkbox"/> YES            | <input type="checkbox"/> NO            | IF YES, TYPE OF ADJACENT OCCUPANCY(S): |
| CHANGE OF OCCUPANCY FROM PREVIOUS?   | <input type="checkbox"/> YES            | <input checked="" type="checkbox"/> NO | IF YES, PREVIOUS TYPE OF OCCUPANCY(S): |
| IS FIRE PROTECTION REQUIRED?         | <input checked="" type="checkbox"/> YES | <input type="checkbox"/> NO            | IF SO, WHAT TYPE?                      |
| IS CHANGE OF WALL ASSEMBLY REQUIRED? | <input checked="" type="checkbox"/> YES | <input type="checkbox"/> NO            | IF SO, WHAT TYPE? <u>Fire Dept</u>     |

|                                                 |                                            |                                 |                     |
|-------------------------------------------------|--------------------------------------------|---------------------------------|---------------------|
| PASSED WITH CONDITIONS <input type="checkbox"/> | PASSED <input checked="" type="checkbox"/> | FAILED <input type="checkbox"/> | RE-INSPECTION DATE: |
|-------------------------------------------------|--------------------------------------------|---------------------------------|---------------------|

| BUILDING STATUS/ STRUCTURAL                     | PASS                                | FAIL                     | N/A                      | COMMENTS |
|-------------------------------------------------|-------------------------------------|--------------------------|--------------------------|----------|
| 1. FLOOR                                        | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |          |
| 2. EXTERIOR WALLS                               | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |          |
| 3. INTERIOR WALLS                               | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |          |
| 4. CEILING                                      | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |          |
| 5. ROOF                                         | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |          |
| 6. PREMISE (LANDSCAPING, CLEAN, EXT...)         | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |          |
| 7. GARBAGE CONTAINER                            | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |          |
| 8. IS ADDRESS POSTED AND CORRECT?               | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |          |
| 9. IS LANDSCAPING IN COMPLIANCE?                | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |          |
| MEANS OF EGRESS                                 | PASS                                | FAIL                     | N/A                      | COMMENTS |
| 1. OCCUPANT LOAD (IF APPLICABLE)                | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | 98 2     |
| 3. NUMBER OF EXITS                              | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |          |
| 4. MEANS OF EGRESS LIGHTING                     | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |          |
| 5. EXIT SIGNS                                   | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |          |
| 6. DOOR HARDWARE                                | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |          |
| ACCESSIBILITY                                   | PASS                                | FAIL                     | N/A                      | COMMENTS |
| 1. RESTROOMS                                    | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |          |
| 2. PATH OF EGRESS                               | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |          |
| 3. RAMPS (HANDRAIL / GUARDS)                    | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |          |
| 4. DOORS                                        | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |          |
| 5. IS OCCUPANCY CHANGED (ADA COMPLIANT)         | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |          |
| ELECTRICAL                                      | PASS                                | FAIL                     | N/A                      | COMMENTS |
| 1. SERVICE ENTRANCE                             | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |          |
| 2. SERVICE EQUIPMENT                            | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |          |
| 3. WIRING SYSTEM                                | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |          |
| 4. LIGHT FIXTURE                                | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |          |
| 5. RECEPTACLE OUTLETS (G.F.C.I. WHERE REQUIRED) | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |          |
| MECHANICAL                                      | PASS                                | FAIL                     | N/A                      | COMMENTS |
| 1. REGISTERS                                    | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |          |
| 2. GRILLS                                       | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |          |
| 3. DRAINS                                       | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |          |
| 4. EQUIPMENT                                    | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |          |
| PLUMBING                                        | PASS                                | FAIL                     | N/A                      | COMMENTS |
| 1. P. TRAPS                                     | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |          |
| 2. VENTS                                        | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |          |
| 3. DRAINS                                       | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |          |
| 4. PLUMBING FIXTURES                            | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |          |
| 5. WATER SERVICE LINE                           | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |          |
| 6. DISTRIBUTION LINES                           | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |          |
| 8. BACKFLOW PREVENTION                          | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |          |
| 9. GAS SYSTEM                                   | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |          |
| 10. GREASE TRAP                                 | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |          |
| WATER HEATER                                    | PASS                                | FAIL                     | N/A                      | COMMENTS |
| 1. LOCATION                                     | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | Kitchen  |
| 2. T.P. VALVE & DRAIN                           | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |          |
| 3. SHUT-OFF VALVE                               | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |          |
| 4. VENT (IF APPLICABLE)                         | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |          |

BUILDING / SITE NEEDS IMPROVEMENT TO MEET THE FOLLOWING CONDITIONS:  
- Site meets requirements

E. Ah (INSPECTOR / OFFICER) 08/04/2017 (Date) Core Hume (RECEIVED BY) 4/8/17 (Date)



## Prevention Division

118 S. Cage Blvd., FI  
Pharr, TX 78577  
(956) 402-4400  
fireprevention@fd.pharr-tx.gov

**Jacob Salinas**  
Fire Marshal

**Felipe Pedraza**  
Asst. Fire Marshal

**Dago Soto**  
Asst. Fire Marshal

**Eduardo Lugo**  
Fire Inspector

**Martin Torres**  
Fire Inspector

**Jose M. Navarro**  
Fire Investigator

**Lionel Lopez**  
Fire Investigator

06/08/2017

ON THE GRILL RESTURANT  
1201 S JACKSON RD  
PHARR, TX 78577

7

Occupancy ID: 20617

At the time of inspection, the premises located at 1201 S JACKSON RD were found to be in reasonable compliance with the adopted City of Pharr Ordinance No. 0-2010-48 (International Fire Code 2012).

Occupant was advised to keep kitchen area clean and free of any obstructions from alarm activation panels

Thank you for your cooperation.

*Mike Navarro*  
\_\_\_\_\_  
NAVARRO, JOSE MIGUEL

**RECEIVED**  
PHARR DEVELOPMENT  
SERVICES DEPT.

**AUG 08 2017**





# Pharr Police Department

1900 S. CAGE • PHARR, TX 78577-6751  
PH: (956) 402-4700 • FAX: (956) 781-9163



To: Melanie Cano, Director City Planning  
From: Joel Robles, Asst. Chief of Police  
Date: 08/01/2017  
Re: Conditional use Permit for ABC – File No. CUP#170740 (On the Grill Restaurant)

Mario Alberto Torres, d/b/a On the Grill Restaurant, has filed with the Planning and Zoning Commission a request for a Conditional Use Permit to allow the sale of alcoholic beverages for on premise consumption in a General Business District (C). The property is more fully described as follows:

- **Legal Description:** .075 of an acre, more or less, out of Lot 1, Jackson Ridge Court Subdivision, Pharr, Hidalgo County, Texas.
- **Physical Address:** 1201 S. Jackson Rd. Suite 7
- **Contact Number:**

In keeping with the requirements of ordinance # 0-84-44, I am providing you with the following comments:

## REPLY

Ms. Cano, I have reviewed the proposed application. Based on the information we have on file for this establishment at this time, I recommend approval subject to the following documented requirements.

1. All state and local ordinances that currently exist or that may be enacted in the future that affect this business must be strictly adhered to. Personnel such as bartenders, waitresses and hostesses must be required to wear identifying insignia such as, name tags and or uniforms that clearly identify them as employees.
2. The owners, managers and or operators must agree not to use any advertisement on the property that is offensive, distasteful and or creates a visual impairment to traffic.
3. In the event that the manner the applicant conducts its business, endangers the general welfare, health, peace, morals, or safety of the community, the Chief of Police will exercise his authority under Section 11.612 of the Texas Alcoholic Beverage Code to recommend the cancellation of any and all permits for the same premises for up to one year after the date of cancellation.
4. The sale of alcoholic beverages to a minor inside the premises or on any area controlled by the aforementioned business will be considered an act that endangers the general welfare, health, peace, morals and or safety of the community.

Asst. Chief of Police

A handwritten signature in black ink, appearing to read "Joel Robles", written over a horizontal line.

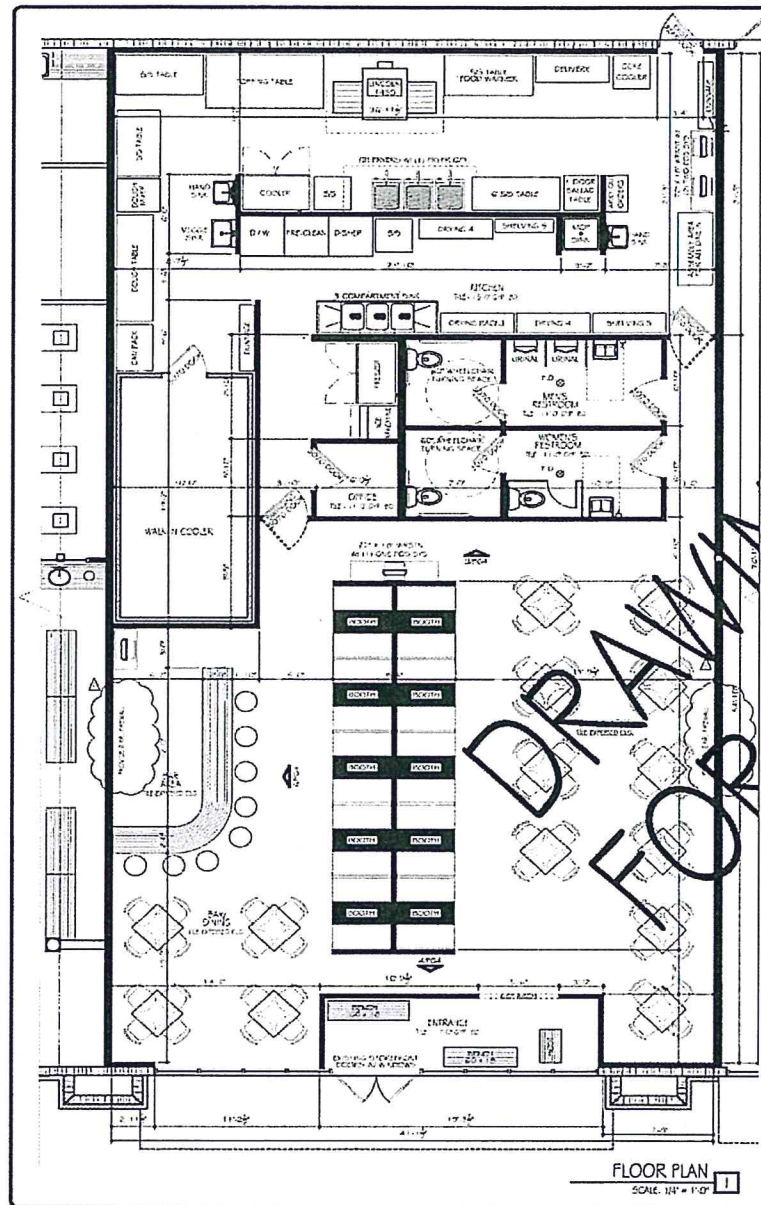
Joel Robles  
Office: 956-402-4739  
Mobile: 956-878-3233  
[joel.robles@pd.pharr-tx.gov](mailto:joel.robles@pd.pharr-tx.gov)

RECEIVED  
PHARR DEVELOPMENT  
SERVICES DEPT.

AUG 02 2017

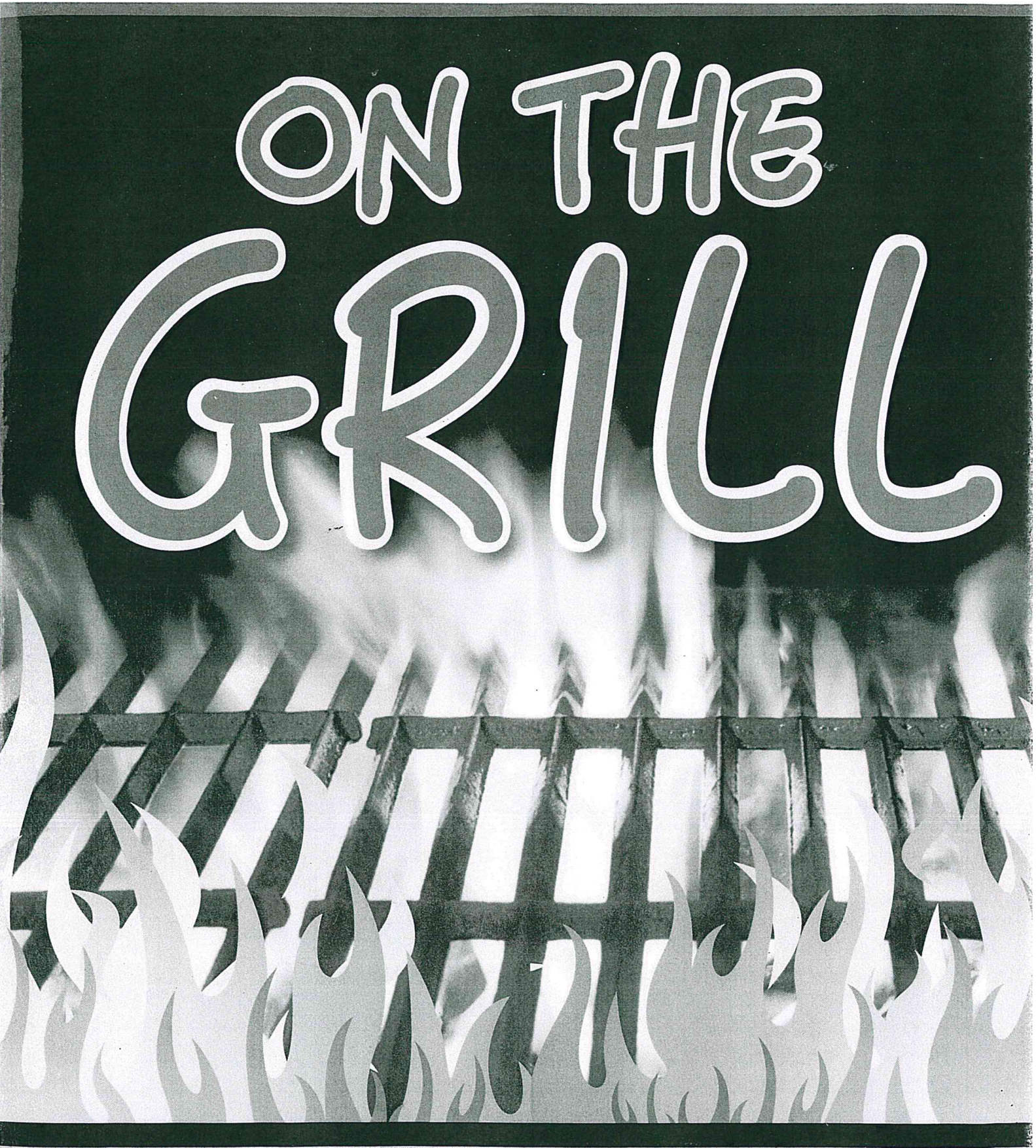
BY: \_\_\_\_\_

Space to be delivered "AS IS"  
Current FloorPlan





# ON THE GRILL



**RESTAURANT & CATERING**



# Lunch & Dinner

## STARTERS

|                                      |       |
|--------------------------------------|-------|
| Panchos .....                        | 6.99  |
| Fire Guacamole .....                 | 7.99  |
| <b>ON THE GRILL</b> Panchos ...      | 10.99 |
| <i>Fajita - Chicken Fajita - Mix</i> |       |
| Queso Dip .....                      | 6.99  |
| Queso Fundido .....                  | 6.99  |
| <i>Add Chorizo - Mushrooms - Mix</i> |       |
| Ultimate Nachos .....                | 8.99  |
| Mozzarella Sticks .....              | 7.99  |
| Chile Cheese Fries .....             | 5.99  |

## ON THE GRILL BURGERS

|                                |       |
|--------------------------------|-------|
| Charbroiled Burger .....       | 7.99  |
| Hot Mess Burger .....          | 8.99  |
| BBQ Onion Ring Burger .....    | 9.99  |
| Tex-Mex Burger .....           | 10.99 |
| Mushroom Swiss Burger .....    | 9.99  |
| PepperJack Jalapeño Burger ... | 9.99  |
| Chile c/ Queso Burger .....    | 9.99  |
| Fire Guacamole Bacon Burger .  | 10.99 |
| Grilled Chicken Burger .....   | 8.99  |

## DRINKS: 2.49

Iced Tea  
Raspberry Tea  
Lemonade  
Bottled Water \$2.00

Coke



Coke



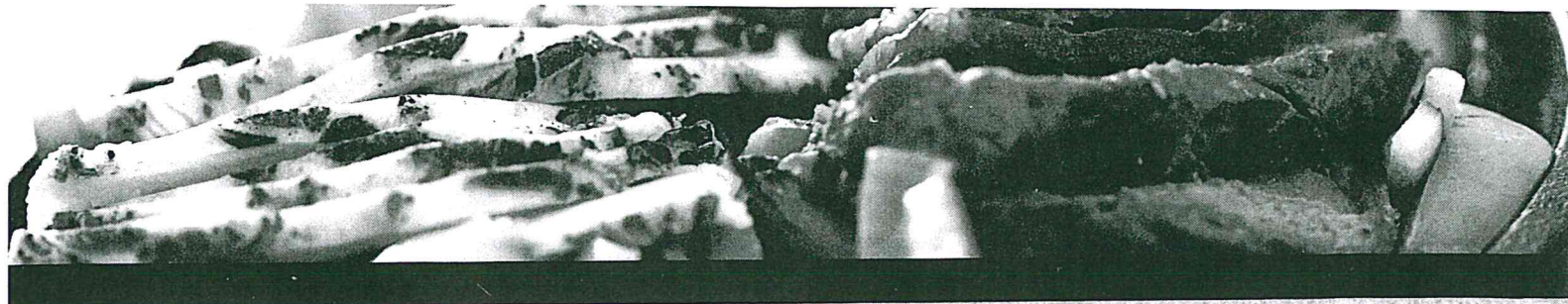
## ENCHILADAS

|                                     |       |
|-------------------------------------|-------|
| Enchiladas De Camaron .....         | 10.99 |
| Enchiladas Verdes .....             | 9.99  |
| Enchiladas Rojas .....              | 9.99  |
| Enmoladas .....                     | 9.99  |
| Enchiladas Americanas .....         | 9.99  |
| <i>Beef - Cheese - Chicken</i>      |       |
| Fajita Enchiladas .....             | 10.99 |
| <i>Chicken Fajita - Beef Fajita</i> |       |
| Enchiladas Mexicanas .....          | 9.99  |

## TACOS

|                            |       |
|----------------------------|-------|
| Mole Tacos .....           | 10.99 |
| Tacos Norteños .....       | 11.99 |
| Tacos De Chuleta .....     | 10.99 |
| Fajita Tacos .....         | 11.99 |
| Chicken Fajita Tacos ..... | 10.99 |
| Tacos Mazatlan .....       | 11.99 |
| Tacos Toreados .....       | 11.99 |
| Tacos Al Pastor .....      | 10.99 |
| Tacos Plancha .....        | 10.99 |
| Tacos Dorados .....        | 9.99  |
| Tacos Bistek .....         | 11.99 |





## ON THE GRILL FAVORITES

|                                   |       |
|-----------------------------------|-------|
| Fried Poblano Pepper .....        | 12.99 |
| Monterrey Chicken .....           | 12.99 |
| Santa Fe Chicken .....            | 13.99 |
| Fajita a La Plancha .....         | 14.99 |
| Tampiqueña Dinner .....           | 14.99 |
| Ribeye w/ Burgundy .....          | 16.99 |
| Mushroom Sauce                    |       |
| Chicken Fajita a la Plancha ..... | 12.99 |
| Costillas Al Molcajete .....      | 14.99 |
| Sizzling Pork Chops .....         | 12.99 |
| Mexican Plate .....               | 10.99 |
| Fajita Al Chipotle .....          | 14.99 |
| Fajita Toreada .....              | 14.99 |
| Bistek Ranchero .....             | 14.99 |
| Chicken al Cilantro .....         | 11.99 |

## SALAD / SOUP

|                               |       |
|-------------------------------|-------|
| Tortilla Soup .....           | 7.99  |
| Caldo de Pollo .....          | 7.99  |
| Caldo de Res .....            | 8.99  |
| Caldo de Marisco .....        | 10.99 |
| Caldo de Camaron .....        | 11.99 |
| ON THE GRILL Chicken Salad    | 9.99  |
| or Shrimp .....               | 12.99 |
| Chicken Caesar Salad .....    | 10.99 |
| Caprese Stuffed Avocado ..... | 11.99 |

## FROM THE SEA

|                                |       |
|--------------------------------|-------|
| Basa Shrimp Alfredo .....      | 15.99 |
| Grilled Shrimp .....           | 13.99 |
| w/ Pineapple Pico              |       |
| Creamy Chipotle Shrimp ...     | 13.99 |
| Fried Seafood Mix .....        | 12.99 |
| Fish Tacos w/Spicy Jicama Slaw | 12.99 |
| Shrimp Tacos .....             | 13.99 |
| Simple Garlic Shrimp .....     | 13.99 |
| Fresh Shrimp Cocktail .....    | 10.99 |
| Grilled Lemon Pepper Basa .    | 12.99 |

## FAMILY PLATTERS

*w/rice, beans, tortillas & guacamole*

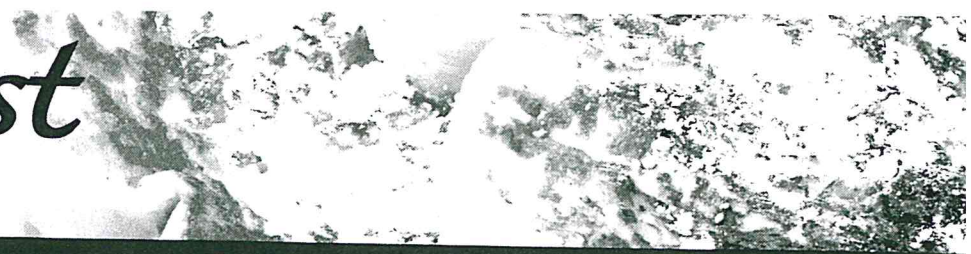
|                      |       |
|----------------------|-------|
| Botana #2 .....      | 24.99 |
| Botana #3 .....      | 34.99 |
| Botana #4 .....      | 44.99 |
| Parillada #2 .....   | 26.99 |
| Parillada #3 .....   | 36.99 |
| Parillada #4 .....   | 46.99 |
| Surf & Turf #2 ..... | 27.99 |
| Surf & Turf #3 ..... | 37.99 |
| Surf & Turf #4 ..... | 47.99 |

## KIDS MENU: 5.99

|                            |
|----------------------------|
| Kids Fajita Taco           |
| Kids Enchilada Plate       |
| Chicken Strips w/Fries     |
| Kids Quesadilla            |
| Kids Cheese Burger w/Fries |



# Breakfast



## MORNING DELIGHT

|                                |       |
|--------------------------------|-------|
| Short Stack .....              | 3.99  |
| Banana Pancakes w/ Pecans .... | 5.99  |
| Chocolate Chip Pancakes .....  | 4.99  |
| Banana Foster Pancakes .....   | 5.99  |
| Bacon Short Stack .....        | 4.99  |
| Steak Fajita & Eggs .....      | 10.99 |
| Chops & Eggs .....             | 9.99  |
| Huevos Molcajete .....         | 4.99  |
| Chilaquiles Con Huevos .....   | 6.99  |
| Chilaquiles Con Pollo .....    | 6.99  |
| Breakfast Skillet .....        | 6.99  |
| American Breakfast .....       | 8.99  |
| French Toast w/ Sausage .....  | 5.99  |
| Ham & Egg Cheese Casserole .   | 6.99  |
| Create your own Omelette ....  | 6.99  |

## BREAKFAST PLATES: 5.99

*with beans, potatoes & fresh made tortillas*

## BREAKFAST TACOS: 1.99

Bacon & Egg  
Potato & Egg  
Chorizo & Egg  
Ham & Egg  
Bean & Egg  
Sausage & Egg

## DRINKS: 1.99

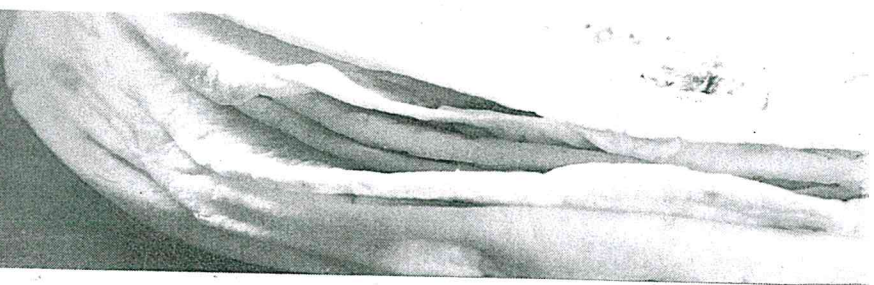
|             |                |
|-------------|----------------|
| Coffee      | Orange Juice   |
| Milk        | Chocolate Milk |
| Apple Juice |                |

## DAILY LUNCH SPECIALS

MONDAY - FRIDAY  
11:00 A.M. - 3:00 P.M.

**FOR ONLY \$7.99**

ASK YOUR SERVER WHAT'S  
OUR SPECIAL FOR TODAY.



*Good Morning!*

*If you would like a plate  
that is not on our menu and we have  
the ingredients, we will gladly make it for you.*









## AGENDA MEMORANDUM

**BOARD:** City Commission

**AGENDA ITEM #:** 5.A.

**DATE SUBMITTED:** August 15, 2017

**MEETING DATE:** August 21, 2017

**FROM:** Hilda Pedraza, City Clerk

**DEPARTMENT:** HR

**DIRECTOR:** Anali Alanis

**Agenda Item:** Consideration and action, if any, on Ordinance amending Ordinance O-2016-32 to adopt a new and updated Personnel Policy Manual . ***2nd Reading***

**Classification:** Regular

(\* If closed session, City Attorney must review and approve.)

**Exclude Material from Public Packet?** No

**Reason:**

**Issue:** Existing Personnel Policy Manual was last updated on September 2016, since then a policy has been identified that treats Directors & Assistant Directors who were hired before December 31, 2015 different than the rest of the employees regarding annual leave accruals. In order to treat all employees fairly the aforementioned policy needs to be revised. Chapter 7 - Probationary Status and Chapter 11 - Non-professional employee relationships are also being updated for better management of staff.

**Financial Consideration:**

**Staff Recommendation:** Staff recommends City Commission approval for new and updated Personnel Policy Manual.

**Alternatives:**

---

### ROUTING:

Hilda Pedraza

Created/Initiated - 08/15/2017

Anali Alanis

Approved - 08/15/2017

Patricia Rigney

Approved - 08/15/2017

City Management Office

Final Approval - 08/17/2017





**ORDINANCE NO. O -2017-**

**AN ORDINANCE AMENDING ORDINANCE NO. O-2016-32 ADOPTING A NEW AND UPDATED PERSONNEL POLICY & PROCEDURES MANUAL AND REPEALING, SUPERSEDING, AND RENDERING NULL AND VOID ALL PRIOR ORDINANCES ADOPTING THE PREEXISTING PERSONNEL POLICY & PROCEDURES MANUAL, AS AMENDED FROM TIME TO TIME**

**WHEREAS**, the majority of the services rendered by the City of Pharr to its citizens and residents are provided by a broad range of employees and other personnel hired by the City of Pharr; and

**WHEREAS**, the hiring, orientation, training, discipline, and evaluation of the City's workforce is guided by an existing Personnel Policy & Procedures Manual, as amended; and

**WHEREAS**, the existing Personnel Policy & Procedures Manual needs to be updated, modified, and revised to incorporate changes in the law affecting personnel management in the public sector, as well as to take into account the growing size and abilities of the City's workforce; and

**WHEREAS**, the adoption of a new City of Pharr Personnel Policies & Procedures Manual will supersede and render null and void all previously enacted ordinances that address personnel policies and procedures so as to incorporate all new changes, modifications, and updates into a single stream-lined document; and

**WHEREAS**, the Board of Commissioners has commissioned the preparation of an updated and modified Personnel Policy & Procedures Manual, which is attached as an exhibit to this Ordinance and is hereby incorporated by reference for all purposes.

**BE IT ORDAINED BY THE BOARD OF COMMISSIONERS OF THE CITY OF PHARR, TEXAS, THAT:**

**SECTION 1. ADOPTION OF UPDATED PERSONNEL POLICY & PROCEDURES MANUAL**

The Board of Commissioners hereby adopts the new City of Pharr Personnel Policies & Procedures Manual, which is as Exhibit "A" to this Ordinance and is incorporated by reference for all purposes.

**SECTION 2. REPEALER; SPECIFIC ORDINANCES**

The following Ordinances, which relate to the adoption of the existing Personnel Policy & Procedures Manual, as amended from time to time over the years, are, with the adoption of this Ordinance, hereby superseded, repealed and rendered null and void; specifically Ordinance Nos.:

O-2007-29; O-2007-54; O-2008-19; O-2008-53; O-2009-06; O-2010-51;  
O-2011-42; O-2012-39; O-2012-44 and O-2016-32

### **SECTION 3. REPEALER; GENERALLY**

Any other Ordinances not mentioned in Section 2 that address subject matter areas that are now addressed in the Personnel Policy & Procedures Manual, attached as Exhibit "A" to this Ordinance, are also hereby superseded, repealed and rendered null and void to the extent that any such Ordinances or parts thereof are in conflict with the subject matter and content of the attached Exhibit "A".

### **SECTION 4: SEVERABILITY CLAUSE**

If any part of this Ordinance is found to be invalid or unconstitutional by a court having competent jurisdiction, then that invalidity or unconstitutionality shall not affect the remaining parts, and those remaining parts shall continue to be in full force and effect, and to that extent this ordinance is considered severable.

### **SECTION 5: EFFECTIVE DATE**

The importance of the subject matter of this Ordinance creates an emergency and an imperative public necessity requiring the suspension of the provision of the City Charter of the City of Pharr, Texas, that no Ordinance shall be passed until it has been read on three (3) separate days, and such provision of the City Charter is hereby suspended and said requirement dispensed with by a majority vote of all of the members of the Board of Commissioners. Publication, if necessary, may also be in caption form as allowed under Section 9 of the Pharr City Charter.

### **SECTION 6: PROPER NOTICE AND MEETING:**

It is hereby officially found and determined that the meeting at which this Ordinance was passed was open to the public and that public notice of the time, place and purpose of said meeting was given as required by the Open Meetings Act, Chapter 551 of the Texas Government Code.

**PASSED AND APPROVED BY THE BOARD OF CITY COMMISSIONERS OF THE CITY OF PHARR, TEXAS, on this the \_\_\_\_\_ day of \_\_\_\_\_, 2017, A.D.**

CITY OF PHARR

---

AMBROSIO HERNANDEZ, MAYOR

ATTEST:

---

HILDA PEDRAZA, CITY CLERK



# **PERSONNEL POLICY MANUAL**



**CITY OF PHARR  
P.O. BOX 1729 • 118 S. CAGE BOULEVARD  
PHARR, TEXAS 78577**

**FOR CONSIDERATION AND APPROVAL  
BY THE PHARR CITY COMMISSION ON SEPTEMBER 06, 2016**

**AFFECTED ORDINANCES**

**THIS PERSONNEL POLICY MANUAL WAS ADOPTED  
PURSUANT TO ORDINANCE NO. O-2016-32**

**THE PROVISIONS OF THE ORDINANCES LISTED BELOW TO THE  
EXTENT THEY ARE RETAINED, ARE HEREBY CARRIED FORWARD INTO  
THIS UPDATED PERSONNEL POLICY MANUAL AS SPECIFIED HEREIN,  
AND THE ORDINANCES LISTED BELOW ARE THEREFORE HEREBY  
SUPERSEDED AND RENDERED NULL AND VOID**

**O-2007-29; O-2007-54; O-2008-19; O-2008-53; O-2009-06; O-2010-51;  
O-2011-42; O-2012-39; O-2012-44;**

**THIS INCLUDES BUT IS NOT LIMITED TO AND ANY OTHER ORDINANCE  
PROVISIONS RELATED TO PERSONNEL POLICIES  
RULES AND REGULATIONS  
COVERED BY THIS MANUAL**

## *Leadership Traits*

Pharr **PRIDE** = **P**rofessionalism, **R**espect, **I**ntegrity, **D**iscipline, **E**thics

### **Professionalism in your work and appearance.**

Have pride in the work that you do, it will be what you are known for. If you perform poorly and your level of effort is minimal, it will show and it will tarnish your reputation as such. The work you do represents who you are, so take pride and do a professional job.

If there are certifications to your level of expertise, get them; do not sit back and only do your job, make it a career.

Professionalism is expected of everyone. This includes professional customer service, proper dress attire, and appropriate relationships with co-workers, employees and citizens.

### **Respect for yourself, your co-workers, employees and citizens.**

Respecting yourself means doing what is needed to be a well-rounded person; you have to be mentally, physically, and spiritually stable in order to perform well at work. Complications due to instability leads to lack of productivity and maximum effort at work.

Respecting your co-workers and employees will lead to a good, more productive team. Without a good team, no Manager/Supervisor/Director/City Manager could ever provide the high quality services that the citizens deserve. Respect them by making sure they are properly trained, treated fairly, and allowed opportunities to grow.

Our Citizens are the reason we have jobs. Every citizen, regardless of their economic status, will be respected and treated fairly. If we expect compliance from them, we must comply ourselves. There will be no favoritism, no “compadrismo.”

### **Integrity in your work and in your life.**

Integrity is the cornerstone of your character. You will not be an effective leader unless you earn the trust of your co-workers, employees and our citizens.

Being accountable for your actions, and acting with pride and honor when all eyes are on you, and even more so when no one is watching. Great leaders must first be great men and women.

### **Discipline in what you do.**

Having discipline will allow you to lead by example: dress, speak and act proper, treat people with courtesy and respect, arrive and leave work when you are scheduled to, complete your work assignments on time, and always get the job done.

Set clear expectations and boundaries, and always be consistent.

Any organization cannot thrive without rules. You have to make sure your employees work according to the values and conduct the City Administration is trying to uphold. If one or a number of them decide to turn away from these sets of values, this will surely reflect on how people perceive the City.

### **Ethics is key to meeting and respecting the taxpayer's expectations and resources.**

Everyone is expected to perform their duties in an ethical, fair, legal manner free of conflict of interests.

You must adhere to moral, professional and legal standards of conduct in the fulfillment of your professional responsibilities in order to enhance your performance and meet expectations.

Every profession adheres to ethical standards. This can also be called Code of Conduct, Code of Ethics, and Code of Professional Ethics.

## *Leadership Principles*

- ❖ Know yourself and seek improvement.
- ❖ Be technically and tactically proficient.
- ❖ Know your team and look out for their welfare.
- ❖ Keep your team informed.
- ❖ Lead by example.
- ❖ Ensure the task is understood, supervised, and accomplished.
- ❖ Train your staff as a team.
- ❖ Make sound and timely decisions.
- ❖ Develop a sense of responsibility among your subordinates.
- ❖ Employ your command in accordance with its capabilities.
- ❖ Seek responsibility and take responsibility for your actions.

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## **CHAPTER 1. GENERAL STATEMENT**

**Section 1. General Statement.** The policies and procedures set forth in this manual provide guidelines for City management and the Employees during the employment relationship. This manual contains general statements of the City of Pharr personnel policies and does not, because it is impossible to do so, contain the finer details for implementation and application in particular circumstances.

**Section 2. No Contract Created or Intended.** Further, this Policy Manual is not intended to, nor does it in fact, serve as an express or implied contract or promise of employment. Neither this manual nor the policies and procedures set forth in it create contractual rights regarding the status of job descriptions, maintenance of standards, personnel action, or otherwise. This Manual is intended as a guide for management and employees that addresses expectations and objectives in connection with personnel management.

**Section 3. Retention of Authority to Modify Policy.** The City of Pharr retains the authority to add to the policies in the Manual or revoke or modify them from time to time in the form of supplemental policies and directives to fulfill the personnel and staffing needs of the various City departments. Employees are charged with the responsibility of remaining aware of changes to policy and practice communicated to them by written memos and directives communicated by management.

**Section 4. Expectation of Compliance.** The City of Pharr expects its employees to comply with all applicable rules of behavior and conduct in the performance of duties, including all rules, regulations, and policies relating to safety rules and safety standards.

**Section 5. Customer Service Orientation.** Every city employee is expected to know and understand that the employee works for all the citizens of Pharr and that exemplary customer service is a job requirement that applies to every budgeted position authorized by the City Commission.

## **CHAPTER 2. CITY ORGANIZATIONAL STRUCTURE**

**Section 1. Home Rule Municipality.** The City of Pharr is a home-rule municipality governed by an elected Board of Commissioners.

**Section 2. City Manager Administration.** The City Manager, as the Chief Executive Officer for the City, is hired by and is accountable to the elected City Commission. Except as otherwise provided in this Manual, or as required by law, the City Manager has the final authority over the day to day management of all employees who work for the City of Pharr.

- A. The City is organized in a top down pyramid structure, and it is organized into administrative departments. The design of the administrative structure, including the design and functions of each

department, is determined by the City Commission and the City Manager.

**Section 3. Staffing.** The staffing needs of the City generally, and of each specific Department is also controlled by the City Manager and the City Commission. The number of budgeted and recognized positions is handled through the budget process, taking into account the needs of the City and any fiscal restraints that exist in any particular budget year.

**Section 4. Administration.** The City Manager shall have final authority and responsibility for the administration and enforcement of the policies set forth in this manual. Department Director will assist the City Manager in setting and enforcing standards of Employee conduct, welfare and morale in their departments.

**Section 5. Department Director.** Department Director will be responsible for the proper and effective administration of these Rules and Regulations within their departments. Routine matters pertaining to enforcement may be delegated to other supervisory personnel.

**Section 6. Departmental Policies.** Departments Director with prior approval of City Manager may prepare and enforce supplemental personnel policies for the administration of personnel matters regarding their department.

- A. These departmental policies and procedures shall serve as supplements to this Personnel Policies Manual. In the event of conflict in any section, this Personnel Policies Manual shall prevail.

**Section 7. Goals of this Manual.** A primary purpose of this Personnel Policy Manual is to achieve the following goals:

- A. To promote and increase efficiency and responsiveness to the public;
- B. To provide fair and equal employment opportunity for qualified persons;
- C. To maintain recruitment, advancement, and to enhance the attractiveness of a City of Pharr career and encourage each Employee to give his or her best effort to the City and the public;
- D. To maintain consistent, up-to-date position classification and compensation plans based on the relative duties and responsibilities of jobs in the City service; and
- E. To promote pride and high morale among City of Pharr Employees with examples set forth in Pharr PRIDE Leadership Principles and Traits.

## **CHAPTER 3.EQUAL EMPLOYMENT OPPORTUNITY POLICY**

**Section 1. No Discrimination Allowed.** The City of Pharr is committed to equal employment opportunity for all individuals without regard to race, religion, gender, sex, age, national origin, disability, or veteran status. This commitment extends to all terms, conditions, and privileges of employment as well as Employees' use of all City work facilities and participation in all City sponsored Employee activities.

**Section 2. No Harassment Allowed.** Harassment, retaliation, coercion, interference, or intimidation of any Employee due to that Employee's race, religion, color, national origin, sex, age, disability, or veteran status is strictly forbidden. Employee who either witness or experiences such activity should follow the reporting procedures outlined elsewhere in this Manual.

**Section 3. No Retaliation for Protected Conduct Allowed.** The City is committed to enforcement of any and all applicable state and federal law that prohibits retaliation against an employee motivated by what is otherwise protected conduct or activity under state or federal law.

## **CHAPTER 4.DISABILITY POLICY**

**Section 1.** The City will make reasonable accommodations, as required by state and federal law and in accordance with the most recent interpretations of any applicable law.

**Section 2.** Employees who believe they need an accommodation in the performance of their job should make the request in writing and further discuss the matter with their supervisor or department Director so that an evaluation can be made about the extent to which such an accommodation is either needed or required.

**Section 3.** City management reserves the right to make ultimate determinations about the level of accommodation required by law, taking into account the legitimate needs and interests of the City.

## **CHAPTER 5.FIRE & POLICE DEPARTMENT PERSONNEL**

**Section 1.** State civil service laws, as well as collective bargaining laws and contracts cover certain City employees in the Police and Fire Departments.

**Section 2.** Personnel management for members of the respective bargaining units are governed initially by applicable collective bargaining or meet and confer contract provisions (if any), by civil service statutes, by civil service rules and regulations, and by departmental rules and regulations and standard operating procedures, in that order.

- A. To the extent that a labor agreement has incorporated by reference provisions of this Manual, the applicable provisions shall be treated as forming a part of the labor agreement.

**Section 3.** Except as provided above, the provisions of this Personnel Manual shall apply in the absence of a provision, rule, regulation, or directive contained in any one or more of the foregoing instruments. To the extent that the provisions of this Personnel Manual supply the applicable rule, the provisions of this Manual shall be binding on civil service employees.

**Section 4.** Application and interpretation of the provisions of this manual are at the discretion of the City Manager and the respective department Director for the Fire and Police departments.

**Section 5. Changes in Status between Civil Service and Civilian Employees.** Civil service employees who are separated from their civil service position, for whatever reason, and who are hired in a civilian position shall be treated as newly hired employees for purposes of this Personnel Policy Manual. Similarly, civilian employees who are hired into a civil service status shall be treated as newly hired employees for purposes of their civil service and collective bargaining status.

- A. Employees who move in or out of civil service and civilian status should be aware that any accrued sick and annual leave that may exist at the time of the transfer in or out of each status will be processed as separation of employment and a new hire, as applicable.

## **CHAPTER 6. CATEGORIES OF EMPLOYEES**

**Section 1.** Non-Civil Service Employees. As part of its personnel management, as well as for pay and benefit purposes, the City uses the following categories of Employees:

- A. **Regular Full-Time.** Employees are those who are scheduled to be at work a minimum of forty hours per week on a regular basis.
  - 1) these employees currently receive full benefits;
  - 2) paid time off categories of leave will accrue on a prorated basis, but may not be used during any probationary period.
- B. **Regular Part-Time.** Employees are those who are scheduled to be at work a maximum of nineteen (19) hours per week.
  - 1) These employees shall not receive any fringe benefit, except those required by law.
- C. **Temporary or Seasonal.** Employees who are expected to remain employed for only a limited period of time not to exceed 6 months or for a special task or project will be carried as Temporary Employees.
  - 1) These employees shall not receive any fringe benefit, except those required by law.

**Section 2. Contract Personnel.** Persons who render services to the City pursuant to a retainer agreement, a contract (verbal or in writing), or on a task or project basis, are not considered employees of the City and the provisions of this Personnel Manual do not apply to contract personnel.

**Section 3. Charter Appointments.** The provisions of this Manual shall apply to positions recognized in the City Charter that are appointed by the Board of Commissioners, and who are categorized as regular full-time employees; provided, however, that the appointing authority retains all power, rights, and privileges, recognized in law over such appointments.

## **CHAPTER 7. PROBATIONARY STATUS**

**Section 1. New Employees.** All newly hired employees shall be carried on a probationary status for a period of six (6) months ~~one year~~ from the date of hire.

**Section 2. Transferred Employees – Intra-departmental Transfers.** Any existing employee who is transferred from one job position to another within the same department shall be carried on a probationary status for a period of three (3) months from the date of transfer.

**Section 3. Transferred Employees – Inter-departmental Transfers.** Any existing employee who is transferred from one job position to a position in a different department shall be carried on a probationary status for a period of three (3) six (6) months from the date of transfer.

**Section 4. Transferred Employees** do not have an entitlement to any specific pay or benefits connected to the former position held. Pay and benefits shall be determined by the job description of the job position and the qualifications of the employee relative to the job description.

**Section 5. Employees who promote to management positions** shall be carried on a probationary status for a period of three (3) six (6) months from the date of promotion.

**Section 6.** The probationary period is intended to allow both the employee and the employee's supervisors to evaluate the knowledge, skills, and abilities of the employee in the designated position.

**Section 7.** Within the orientation period the employee may request or will receive counseling, feedback and evaluations (verbal or in writing) with respect to job performance.

**Section 8.** A rehired or otherwise reinstated employee shall be treated as a new employee for purposes of probationary status.

**Section 9. Annual Leave.** During the time that an employee is on probationary status, that employee shall accrue, but shall not be entitled to utilize, any annual leave that accrues during the probationary period.

- A. This limitation on use of accrued leave shall apply only to newly hired or rehired employees, and those employees going from non-civil service to civil service or from civil service to non-civil service.

**Section 10.** Sick Leave. During the time that an employee is on probationary status, that employee shall accrue, and shall be allowed, to utilize accrued sick leave during probationary period. ~~but shall not be entitled to utilize, any sick leave that accrues during the probationary period. A probationary employee who is out because of illness will be treated as being on leave without pay.~~

- A. ~~This rule applies to only newly hired or rehired non-FLSA exempt employees on probationary status. It does not apply to employees who have transferred.~~
- A. ~~FLSA exempt employees in a probationary status shall accrue, and shall be allowed, to utilize accrued sick leave during the probationary period.~~

**Section 11.** In addition, an employee on probationary status may not grieve or otherwise appeal any personnel decision or action taken against that employee.

## **CHAPTER 8.FLSA: EXEMPT AND NON-EXEMPT EMPLOYEES**

**Section 1.** For purposes of determining the City's obligations, if any, to pay overtime rates as per federal law, all Employees are classified as either "exempt" or "non-exempt" in accordance with the guidelines established by federal law.

**Section 2.** "Exempt" Employees are those who are not subject to the overtime provisions of the Fair Labor Standards Act. Examples of exempt Employees are the City Manager, the City Clerk, all Department Directors, all, Assistant Department Directors and other positions that qualify as exempt under FLSA.

- A. The determination of who is exempt is based upon an Employee's actual job duties, so the examples given are not meant to be a complete list of exempt employees.
- B. Other positions, if they satisfy the criteria for being exempt under law, may also be categorized as exempt by City management.

**Section 3.** "Non-exempt" employees are those employees who are covered by the overtime provisions of the Fair Labor Standards Act, that is, employees who under FLSA standards are entitled to receive overtime pay under criteria set by federal law.

- A. Generally speaking, non-exempt employees who work over forty (40) hours per week are entitled to an overtime rate of pay, or compensatory time, in accordance with the FLSA.



- B. Paid time off, such as sick leave and annual leave, while compensated, does not count as productive time, that is, “work time” for purposes of calculating whether the City must pay an overtime rate of pay.
- C. City mandated training time will be considered as productive time, that is, “worked time” for purposes of calculating whether the City must pay an overtime rate of pay.

**Section 4.** Any overtime hours worked by non-exempt employees must be approved by the employee’s department Director or designee. Non-approved overtime work shall be compensated, as required by law, but may serve as grounds for discipline, as allowed by law, for failure to abide by this overtime approval policy.

## **CHAPTER 9.RESIDENCE REQUIREMENTS**

**Section 1.** City employees are not required to reside in the Continental United States, and are not required to live within the City of Pharr city limits.

**Section 2.** Employees likely to be called back to work in cases of emergency may be required to reside within reasonable commuting ranges of their places of work assignments.

**Section 3.** The City is not responsible for any travel costs incurred in commuting to and from work or duty stations when coming on or off of duty.

## **CHAPTER 10.NEPOTISM POLICY: STATE LAW**

**Section 1. Baseline Policy: State Law.** As an initial matter, the City’s nepotism policy shall comply with any and all requirements imposed by state law, and applicable state law is hereby incorporated by reference. Therefore, with respect to City’s public officials, the City’s baseline nepotism policy is governed by Chapter 573 of the Texas Gov’t Code, which is hereby incorporated by reference.

**Section 2.** For purposes of this policy, a “public official” is defined as:

- A. an officer of this municipality; an officer for purposes of this definition includes the following:
  - 1) any elected official of the Board of Commissioners; and,
  - 2) the City Manager.

**Section 3. Relationships Covered By Nepotism under State Law.** Consistent with the provisions of Chapter 573, Texas Gov’t Code, as well as the self-imposed nepotism restrictions adopted by this policy, this policy applies to relationships within the third degree by consanguinity or within the second degree by affinity, as those terms are defined in Chapter 573, Tex. Gov’t Code, as amended.

**Section 4. Prohibition Applicable to Public Officials.** A public official may not appoint, confirm the appointment of, or vote for the appointment or confirmation of the appointment of an individual to a regular position that is to be directly or indirectly compensated from public funds or fees of office if:

- 1) The individual is related to the public official within a degree described by Section 573.002 of the Texas Government Code; or
- 2) The public official holds the appointment or confirmation authority as a member of a local board and the individual is related to another member of that board, within a degree described by Section 573.002.

**Section 5. Board of Commissioners as Public Officials.** As applied to the Board of Commissioners, the state law nepotism prohibitions apply to the following appointed positions under the City Charter, specifically:

- A. The appointment of municipal officers and other management personnel, specifically:
  - 1) the City Manager;
  - 2) the City Attorney;
  - 3) the City Clerk and Assistant City Clerk;
  - 4) the City Auditor; and,
  - 5) the Municipal Judge(s).
- B. The appointment of any boards, panels, committees recognized under the City Charter and who would be directly or indirectly compensated from public funds or fees.

**Section 6. Appointed Officers as Public Officials.** As applied to appointed officers of the City who meets the definition of public official, the state law prohibitions on nepotism also applies to the appointed officers set forth above.

**Section 7. City's Self-Imposed Nepotism Policy.** The City also has the authority to adopt and impose a nepotism policy that goes beyond what state law otherwise prohibits. This policy applies to all regular full-time and regular part-time employees only.

**Section 8. Definitions.** For purposes of this self-imposed nepotism policy, the following definitions shall apply:

- A. "Relative" means any person related within the third degree by consanguinity or within the second degree by affinity as defined by state law.
- B. "Department Director" is defined as a supervisory position with responsibility over the operations of any division of services identified in the City's organizational structure.

- C. "Technical Violation" is an employee appointment that is in actual violation of the affirmative restrictions stated in this policy.
- D. "Apparent Violation" is an employee relationship that is not in actual violation of the provisions of this policy, but which creates an appearance of impropriety or favoritism that is disruptive to the operations of a department.

**Section 9.** For purposes of this nepotism policy, the following individuals are not eligible for regular full-time employment with the City of Pharr:

- A. Elected Officials of the City, that is, the Mayor and Members of the City Commission;
- B. Relatives of any elected official;
- C. Relatives of the City Manager;
- D. Relatives of any Department Director if that relative falls anywhere within the chain of supervision for that Department Director under the City's organizational structure.

**Section 10.** Grandfathering & Other Exceptions. The foregoing nepotism prohibition prescribed does not apply to an appointment, confirmation of an appointment, or vote for an appointment or confirmation of an appointment of an individual to a position if:

- A. the individual is employed in the position before the election or appointment of the public official to whom the individual is related in a prohibited degree; and,
- B. that prior employment of the individual is continuous for at least:
  - 1) Thirty (30) days, if the public official is appointed;
  - 2) Six (6) months, if the public official is elected at an election other than the general election for state and county officers; or,
  - 3) One year, if the public official is elected at the general election for state and county officers.
- C. If an individual continues in a position, the public official to whom the individual is related in a prohibited degree may not participate in any deliberation or voting on the appointment, reappointment, confirmation of the appointment or reappointment, employment, reemployment, change in status, compensation, or dismissal of the individual if that action applies only to the individual and is not taken regarding a bona fide class or category of employees.
- D. Any subsequent changes to the continuous employment exceptions in Chapter 573 of the Texas Gov't Code will control over this policy.

**Section 11.** Creation of a Nepotism Relationship. If a prohibited nepotism relationship is created by marriage, adoption, or by operation of law or fact, the individual to whom the public official is related in a prohibited degree shall be separated from employment as a non-disciplinary separation.

**Section 12.** Construction & Authority. The City Manager reserves and retains the right to act upon and resolve on a case by case basis familial relationship issues within the City's personnel workforce that do not in fact violate this policy, but which may create an appearance of favoritism or impropriety.

**Section 13.** Further, Department Director shall have the authority, subject to City Manager review, to manage assignments between and amongst employees within the Department when there exists an apparent, but not an actual, violation of this policy.

**Section 14.** Civil Service Employees. This policy shall not apply to the City's civil service employees, unless required by law.

## **CHAPTER 11. NON-PROFESSIONAL EMPLOYEE RELATIONSHIPS**

**Section 1.** Purpose. The following restrictions are adopted in response to the City of Pharr's continual mission to provide its employees with a discrimination-free work environment and to further promote the longstanding professional interaction between the City of Pharr employees and the general public.

**Section 2.** Managerial Staff and Subordinate Employees. Any City employee who operates in a managerial capacity should not engage in any form of non-professional relationship with a subordinate employee within the same department, regardless of whether the two employees work in the same or different departments. In the event of such relationship and depending upon the nature of the situation, one or both employees may be subject to disciplinary action, up to and potentially including termination of employment. All employees, especially managers, are reminded that the qualities of good judgment, discretion, and compliance with guidelines are all taken into account when considering future advancement opportunities and salary increases.

**Section 3.** Relationships between Employees of the same level. Depending on the circumstances, some forms of non-professional relationships between employees of the same level may be appropriate. However, if a relationship or social activity between two or more employees of the same level:

- A. Has the potential or effect of involving the employees, their coworkers, or the company in any kind of dispute or conflict with other employees or third parties;
- B. Interferes with the work of any employee;

- C. Creates a harassing, demeaning, or hostile working environment for any employee;
- D. Disrupts the smooth and orderly flow of work within the office, or the delivery of services to the residents of the City of Pharr, or in the community at large;
- E. Harms the goodwill and reputation of the City of Pharr among its residents or in the community at large; or
- F. Tends to place in doubt the reliability, trustworthiness, or sound judgment of the persons involved in the relationship, the employee(s) responsible for such problems will be subject to disciplinary action, up to and potentially including termination of employment, depending on the circumstances.

**Section 4.** City Equipment and Facilities. No employee may use City equipment or facilities for furtherance of non-work-related activities or relationships without the express advance written permission of the City Manager. Employee(s) who violate this rule will be subject to disciplinary action, up to and potentially including termination of employment, depending on the circumstances.

**Section 5.** Questionable Conduct. Employees who conduct themselves in such a way that their actions and relationships with each other become the object of gossip among other employees of the City of Pharr, or cause unfavorable publicity in the community, should be concerned that their conduct may be inconsistent with one or more of the above guidelines. In such a situation, the employees involved should request guidance from the Human Resources department to discuss the possibility of a resolution that would avoid such problems. Depending upon the circumstances, failure to seek such guidance or resolve the problem may subject the employee(s) to disciplinary action, up to and potentially including termination of employment.

**Section 6.** Grandfathering & Other Exceptions. Employees should take note that not all relationships will qualify for an exception. However, at the City Manager's discretion and depending upon the circumstances, certain employees may not be subject to the above restrictions if:

- A. The employees non-professional relationship(s) are disclosed to the Human Resources department within a timely manner after the adoption of this ordinance; and
- B. There is no prior history of the employees violating any of the above restrictions outlined in Section 3 of this chapter.

If the grandfathered non-professional relationship(s) subsequently violate the restrictions outlined in Section 3 of this chapter, the employees can be subject to disciplinary action, up to and potentially including termination of employment, depending on the circumstances.

## **CHAPTER 12. REHIRE & NO REHIRE POLICY**

**Section 1.** The City may, in its sole discretion rehire a former employee if the former employee is qualified to perform the duties of a particular position.

**Section 2.** Applicants ineligible for rehire as a matter of standing City policy is any former employee who meets one or more of the following conditions:

- A. Who was terminated for disciplinary violations; or,
- B. Who resigned while under investigation for misconduct; or,
- C. Who left employment other than in good standing at the time of separation of employment.
  - 1) The determination of good standing at the time of separation shall be made by the City Manager at the time of re-application.

## **CHAPTER 13. APPOINTMENTS TO JOB POSITIONS**

**Section 1.** Appointments shall be made based on the qualifications of applicants as ascertained through fair and practical selection methods, which may include testing of job knowledge, skills and abilities.

**Section 2.** The City reserves the authority to require clearance on background checks, physical, medical, and psychological examination, including a drug screening, in connection with any particular position.

**Section 3.** Applicants to be eligible for employment must also be in compliance with state and federal law.

**Section 4.** The City reserves the right to determine whether a job applicant is fit for the appointment to any particular position.

## **CHAPTER 14. PERSONNEL RECORDS**

**Section 1.** An employee's personnel records belong to the City of Pharr and not to the employee. An employee may request copies of his or her records, subject to the provisions of the Open Records Act and the customary copy charges.

**Section 2.** An employee has the privilege of inspecting his or her official personnel file, upon written request made to the department Director or other designated personnel officer. Review and inspection of an employee's personnel file shall be under the supervision of the department Director or personnel officer or designee.

**Section 3.** An employee must have on file a signed and executed Personnel Manual Acknowledgment Form, which may be obtained from the Personnel Officer or designee. Also, see Exhibit "A" to this Manual.

**Section 4.** An employee must have on file a signed and executed Public Access Option Form, which may be obtained from the Personnel Officer or designee. Also, see Exhibit “B” to this Manual.

**Section 5.** An employee must have on file a Wage Deduction Form, which may be obtained from the Personnel Officer or designee. Also, see Exhibit “C” to this Manual.

## **CHAPTER 15. CHANGES IN EMPLOYEE PERSONAL DATA**

**Section 1.** Each employee is responsible for notifying his or her department Director and/or the personnel officer in writing, about the following subject matter:

- A. Change of address, whether it be mailing or residential;
- B. Change of phone number, whether it be listed or unlisted;
- C. Change in marital status or in number of dependents to the extent that such change impacts health insurance coverage and income tax withholding;
- D. Change of beneficiary for life insurance and retirement benefits;
- E. Change in banking information that could impact direct deposit account on file.
- F. Any additional schooling, training, certificates or degrees earned during the course of employment;
- G. Any changes in social security or driver’s license numbers;
- H. Any arrest for any offense other than a minor traffic offense.

**Section 2.** Public Access Option Form. Employees should also fill out a form related to the exercise of their option regarding whether they want certain personal data contained in their personnel file to be excluded from disclosure in response to any request for information filed with the City under the Texas Public Information Act Request.

- A. The appropriate form is attached as an exhibit to this Manual. It should be copied, filled out, and turned in to the Personnel Officer or designee.

## **CHAPTER 16. HOURS OF WORK; WORK CYCLES**

**Section 1.** The City’s basic work schedule shall coincide with the established hours of business, which runs from Monday through Friday, starting at 8:00 o’clock AM through 5:00 o’clock PM and shall be a core workweek of forty (40) hours.

**Section 2.** Depending on the purposes and function of each department, the City, acting through its management personnel (City Manager and

Department Director), may establish work schedules that provide for City services outside of the usual business cycle on an as needed basis, but shall generally adhere to a forty hour work period.

**Section 3.** Lunch breaks, rest stops, and any other such breaks shall be established by the management personnel on an as needed basis.

## **CHPATER 17. TIME-KEEPING & PAYROLL RECORDS**

**Section 1.** All employees are required to accurately and timely record their hours of work for payroll purposes via the time keeping system in place. This must include any hours that would qualify for overtime pay or compensatory time.

- A. All non-exempt employees are required four (4) punches a day.
- B. All exempt employees are required one (1) ~~four (4)~~ punches a day. ~~with the exception of Department Directors and Assistant Directors.~~
- C. All exempt employees ~~Department Directors and Assistant Directors~~ are required to clock in immediately upon arrival to work.

**Section 2.** Time records are official government records that involve the expenditure of public funds. Therefore, they must be maintained accurately and truthfully. Improper or illegal alteration or mutilation of City personnel records can lead to disciplinary action or even criminal liability exposure.

**Section 3.** The City retains the unilateral authority to alter or change its pay cycles at any time, but would give advance notice of such a change before it would be implemented.

**Section 4.** If an employee is absent from work on payday and wants someone to pick up his or her paycheck stub, such person must be designated by the employee on a duly designated form before a paycheck, or paycheck stub, will be released to anyone other than the employee.

**Section 5.** Voluntary deductions authorized by the employee may include payments for health insurance premiums, credit union, personal insurance premiums, etc. Details for voluntary deductions should be requested from the department Director or the personnel officer.

**Section 6.** All employees will be paid via direct deposit, with the exception of final paycheck.

## **CHAPTER 18. SALARY, WAGES, BENEFITS**

**Section 1. Authority of Board of Commissioners.** The final determination of applicable salary, wages, and benefits, shall be made by the Board of Commissioners as part of its authority to manage the City's fiscal budget.



**Section 2. Staffing Levels & Authorized Positions.** Similarly, the final determination of the staffing levels and/or number of positions to be authorized shall be made by the Board of Commissioners as part of its authority to manage the City's fiscal budget.

**Section 3. Compensation Package.** The Board of Commissioners, shall determine the form and nature of the compensation package for authorized positions, including but not limited to categories of pay such as salary, wages, seniority pay, education pay, certification pay, and any and all other categories of pay that the City Commission authorizes by separate action.

**Section 4. Benefits Package.** The Board of Commissioners shall determine the form and nature of the benefits package for City employees, including but not limited to health insurance, workers' compensation insurance, various categories of paid time off such as holidays, annual days, sick leave, retirement, and other such benefits that may be authorized by separate City Commission action.

**Section 5.** The terms, conditions, and details of the foregoing pay and benefits package shall be set by separate action as may be taken from time to time by the Board of Commissioners.

## **CHAPTER 19. OVERTIME WORK & PAY**

**Section 1.** In any department, overtime will be authorized or directed only when it is in the interest of the City and is the most practicable and economical way of meeting workloads and deadlines.

**Section 2.** All overtime must be authorized by the department Director prior to a non-exempt employee actually working overtime, except in cases of emergency. Unauthorized overtime will be paid, as required by law, but failure to secure prior approval of overtime compensation may subject the employee to disciplinary action, up to and including termination.

**Section 3.** Non-exempt City employees entitled to overtime pay will be paid one and one-half (1 1/2) times their regular hourly rate for all hours worked in excess of forty (40) within a work period.

**Section 4.** Holidays, annual time, sick leave, jury duty, military leave, and other absences from productive work will not be counted as time worked for purpose of overtime pay computations under FLSA.

**Section 5.** The accrual of overtime by the City of Pharr FLSA NON-EXEMPT personnel is allowed when, in the judgment of the employee's Department Director, overtime is necessary.

**Section 6.** Department Directors will be held accountable to upper management for excessive overtime liabilities incurred within their department.

## **CHAPTER 20. COMPENSATORY TIME (FLSA)**

**Section 1.** Compensatory time (comp time), like any overtime, must be pre-approved by the department Director or designated representative. Failure to secure pre-approval may be grounds for disciplinary action.

**Section 2.** Comp time will be credited at the rate of one and one-half (1 1/2) hours for each overtime hour worked in accordance with FLSA standards.

**Section 3.** Employees may request, or the department Director may require, use comp time off if such use does not unduly disrupt the operations of the department affected.

**Section 4.** Employees may be required to use comp time prior to using any other form of paid leave.

**Section 5.** Compensatory time may not be transferred from one employee to another.

**Section 6.** Department Directors are authorized to allow a FLSA NON-EXEMPT employee to accrue up to forty (40) hours of Compensatory Time, in lieu of overtime pay.

**Section 7.** In the event an employee exceeds the (40) hour cap, overtime must be paid in accordance with federal law standards.

**Section 8.** Upon termination of employment, a non-exempt employee will be paid for unused compensatory time earned in accordance with federal law standards.

## **CHAPTER 21. STANDBY TIME**

**Section 1.** Standby compensation is the amount of money paid to non-exempt non-civil service employees who are specifically required to be available by phone, electronic pager or other means of communication to respond to various job assignments after regular work hours.

**Section 2.** City employees required to be on standby shall be compensated in accordance with the minimum standards required by state or federal law, in an amount to be set by administrative directive. Employees on standby status shall take the necessary steps to be fit for duty as if they were on regular duty.

**Section 3.** Hours spent on standby is not regarded as working time but is defined as that period of time an employee is required to be available for work within thirty (30) minutes from time of notification and requires the employee to leave word at his or her home where he or she can be reached.

**Section 4.** If the employee on standby is called in to work, the time sheet on the assignment shall be treated as "hours worked" and shall be in addition to the standby rate provided for in this section.

**Section 5.** Rosters indicating standby assignments shall be posted at least twenty-four hours prior to the anticipated requirement of standby status when

possible. Compensatory standby time during the week begins one minute after the employee's regular workday ends and continues until he returns to work on the next day or the employee is otherwise advised.

**Section 6.** On weekends or holidays compensatory standby times begins one minute after the employees' regular workday ends and continues until his next regular scheduled workday begins or is otherwise advised.

**Section 7.** Only those employees eligible for overtime compensation shall be eligible for standby compensation. Standby time shall not be considered hours worked for purposes of calculating overtime.

## **CHAPTER 22. PAID TIME OFF: GENERAL PROVISIONS**

**Section 1.** Paid time off involves the use by an employee of time that is compensated, but not actually worked. Annual leave and sick leave are the best examples of paid time off, as well as compensatory leave time.

**Section 2.** Workers' compensation injury leave is not treated as paid time off and qualifies as its own category of leave. Employees who are on workers' comp injury leave are treated as being on unpaid leave.

**Section 3.** Paid time off shall not qualify as "working time" for purposes of calculating whether an employee is entitled to overtime pay within any given pay cycle.

**Section 4.** Employees who are using paid time off shall continue to accrue benefits, such as sick leave and annual leave, as if they were at work. By the same token, employees absent from work without pay for at least eighty (80) hours in that month, i.e., unpaid leave, shall not accrue additional paid time off, except as otherwise provided in this policy.

## **CHAPTER 23. PAID TIME OFF: HOLIDAYS**

**Section 1.** As of the adoption of this Manual, the recognized City holidays for the City's regular and part-time employees are the following:

- 1) New Year's Day (January 1<sup>st</sup>);
- 2) Good Friday (Friday before Easter);
- 3) Memorial Day (last Monday in May);
- 4) Independence Day (July 4<sup>th</sup>);
- 5) Labor Day (1<sup>st</sup> Monday in September);
- 6) Veteran's Day (November 11<sup>th</sup>);
- 7) Thanksgiving Day (4<sup>th</sup> Thursday in November);
- 8) Thanksgiving Friday;

- 9) Christmas Eve (December 24<sup>th</sup>);
- 10) Christmas Day (December 25<sup>th</sup>)
- 11) New Year's Eve (December 31<sup>st</sup>)

**Section 2. Holiday Pay.** Holiday pay, consisting of one eight (8) hour shift per holiday, shall be paid at the qualifying employee's regular rate of pay in the payroll period following the holiday in question, regardless of whether the employee in fact works on the recognized holiday.

- A. Holiday pay hours do not count as "time worked" for purposes of calculation of the City's FLSA overtime obligations, if any.

**Section 3. Premium Holiday Pay for Hours Worked on Holiday.** FLSA non-exempt employees who actually work on a holiday specified above shall, ***in addition to their holiday pay***, be compensated premium pay at time and a half for hours actually worked on the designated holiday, regardless of whether the FLSA hours worked requirement is satisfied.

- A. The intention behind this provision is to provide a premium holiday pay to those employees ***who in fact work during a holiday period***; and who are not able to take the holiday off from work.
- B. For purposes of applying this premium holiday pay provision, a holiday period shall run from midnight to midnight on the date of the actual or the recognized holiday.
- C. For those employees who work a standard work-week schedule from Monday through Friday, if an approved holiday falls on a Saturday, the previous Friday shall be considered to be the holiday period. If a scheduled holiday falls on a Sunday, the next Monday shall be considered to be the holiday period.
- D. For those employees who work a non-standard shift other than Monday through Friday, the scheduled holiday shall be the actual date of the holiday.
- E. In addition, an employee scheduled to work on an actual or a recognized holiday who does not in fact work but instead legitimately utilizes some form of paid or unpaid time off, such as sick leave or annual leave or admin leave without pay, on the holiday in question, shall not receive premium holiday pay.
- F. **FLSA Overtime.** If an employee who actually works on a holiday who would otherwise be entitled to receive overtime pay pursuant to the Federal Labor Standards Act ***for hours worked in excess of forty (40) within a work-week***, that employee shall receive pay at the rate of time and one-half for any qualifying hours that federal law would otherwise require to be paid at an overtime rate of time and a half.

**Section 4.** Sick Leave Utilization & Holiday. An employee who utilizes sick leave on a working day immediately prior to and/or following a recognized holiday shall automatically forfeit holiday pay as well as pay for the other day or days missed, unless the utilization of sick leave is corroborated or excused by a health care provider in writing and submitted within the same pay period of the Holiday in question.

**Section 5.** The Board of Commissioners retains the right to make modifications and adjustments to recognized holidays and related compensation.

## CHAPTER 24. PAID TIME OFF: ANNUAL LEAVE

**Section 1.** Full time employees accrue annual leave based on the number of years of full time employment with the City in accordance with the following chart:

| Years of Employment | Pro-Rata Accrual Rate per Month |
|---------------------|---------------------------------|
| 0-19 Years          | 10 hours (15 days per year)     |
| 20 & over           | 13.33 hours (20 days per year)  |

**Section 2.** Only regular full-time employees accrue annual leave. All other categories of employees do not accrue annual leave.

**Section 3.** Employees may accumulate no more than a maximum of two years allotment of annual leave as set above.

**Section 4.** ~~This restriction shall not apply to FLSA exempt management employees hired on or before December 31, 2015, whose annual leave shall be managed by the City Manager.~~

**Comment [AC1]:** As per City Manager all employees should be treated the same when it comes to accruals.

**Section 4.** Employees, who upon the adoption of this Personnel Manual, have already accumulated annual leave in excess of the maximum accumulated leave specified above, shall not lose that accumulated leave, but no additional leave shall accrue unless and until the annual leave account falls below the maximum amount stated above.

**Section 5.** ~~This restriction shall not apply to FLSA exempt management employees, hired on or before December 31, 2015, whose annual leave utilization shall be managed by the City Manager.~~

**Comment [AC2]:** As per City Manager all employees should be treated the same when it comes to accruals.

**Section 5.** Annual leave will be administered as follows:

- A. Annual leave will be credited on a pro-rata basis using the date of hire of each employee.
- B. Annual leave may be used and shall be charged in one (1) hour increments for all employees.
  - 1) The City Manager is authorized to modify the increments charged if such is necessary as a matter of administrative discretion. Any modification shall be done by a city-wide administrative directive.
- C. Annual leave may not be transferred between employees, unless any such leave donations is specifically authorized by the City Manager.
- D. Department Directors are authorized to schedule and approve annual leave giving due consideration to the staffing needs of the City and the interest of the employees.
- E. Employees on annual leave are subject to be recalled to duty if in the discretion of City management the staffing needs of the City warrant such a recall.

**Section 6.** Except as otherwise provided in this Manual, employees shall be paid their accrued annual leave.

**Section 7.** Accrued annual leave that is paid at the time of separation of employment will be paid at the permanent rate of pay of the individual employee.

## **CHAPTER 25. BEREAVEMENT LEAVE.**

**Section 1.** An employee shall have three (3) working days of bereavement leave per calendar year.

- A. Bereavement leave may be used and shall be charged in one (1) hour increments for all employees.

**Section 2.** Bereavement leave shall be allowed when there is a death in the immediate family.

- A. "Immediate family" for bereavement purpose is defined as: spouse, son, daughter, parents, grandparents, brother, sister, parents-in-law, son-in-law, daughter-in-law, sister-in-law, brother-in-law, grandson or granddaughter, great grandparents, great grandchildren, uncles, aunts, nephews and nieces, first cousins and anyone who actually resides in the household of the employee and is dependent on the employee for support. Exceptions for family relations not identified in this list may be granted by the City Manager on a case-by-case basis.
- B. Bereavement leave is for the purpose of attending funerals, making arrangements, or otherwise attending the affairs of the

deceased. An employee may be requested to provide a copy of the obituary, or related documentation to validate the necessity of the absence.

**Section 3.** If additional leave for bereavement purposes is required, the employee may use annual leave or, if approved, leave without pay. Sick leave shall not be allowed for bereavement leave purposes.

**Section 4.** Temporary employees and part-time employees are not eligible for bereavement leave.

## **CHAPTER 26. PAID TIME OFF: SICK LEAVE**

**Section 1.** General Policy. It is the policy of the City to grant sick leave with pay to eligible employees for the purpose of a bona fide illness of the employee. Use of sick leave for unauthorized purposes will be considered an abuse of sick leave and can subject an employee to disciplinary action up to and including termination.

**Section 2.** Sick leave accrual for eligible employees will be earned pro-rata at the rate of 10 hours per month of active employment.

**Section 3.** Sick leave will begin accruing on the date of initial employment for eligible employees.

**Section 4.** An employee must notify their Department Director or immediate supervisor upon learning that sick leave will be used. An employee is expected to provide as much advance notice as possible. Failure to do so is grounds for disciplinary action including dismissal.

A. Department Director may impose additional notification requirements peculiar to the needs of that Department.

**Section 5.** Accrual Policy. Sick leave may be accumulated without limitation, subject, however to the other limitations contained in this provision and this Manual.

A. An employee out on sick leave who is unable or unwilling to return to work for a period of **270 calendar days** shall be separated from employment as a non-disciplinary separation.

**Section 6.** The **270 calendar day** period will not be treated as being broken if management determines that efforts to return to work are not made in good faith or appear to be for the purpose of re-triggering or otherwise circumventing the time period contained in this provision.

A. In other words, insubstantial appearances at work during the stated period that are determined by City management personnel to be made for the purpose of breaking the continuity of the period and side-stepping the purpose of this rule, shall not qualify as a break in the stated period.

**Section 7.** An employee on sick leave who uses up all accrued sick leave benefits may request annual leave and/or family and medical leave without pay.

**Section 8.** Sick leave shall be administered as follows:

- A. Sick leave will be credited pro-rata on the anniversary date of hire of each employee.
- B. Sick leave utilization for all eligible employees shall be charged in one (1) hour increments.
  - 1) The City Manager is authorized to modify the increments charged if such is necessary as a matter of administrative discretion. Any modification shall be done by a city-wide administrative directive.

**Section 9.** Sick Leave Abuse. City management may request and obtain verification of the circumstances surrounding use of sick leave from the employee at any time that sick leave is used, including but not limited to the requiring a presentation of a note from a recognized health care provider in connection with the utilization of sick leave time.

**Section 10.** An employee returning to work after taking sick leave in excess of two (2) working days shall submit a statement signed by a health care provider corroborating the legitimate utilization of sick leave by the employee within the same pay period of the absences in question.

**Section 11.** Further, an employee who utilizes sick leave on a working day immediately prior to and/or following a recognized holiday shall automatically forfeit holiday pay as well as pay for the other day or days missed, unless the utilization of sick leave is corroborated or excused by a health care provider in writing and submitted within the same pay period of the Holiday in question.

## **CHAPTER 27. SICK LEAVE PAY-OUT**

**Section 1.** Sick leave shall be paid out in accordance with the following conditions:

- A. **Upon Retirement.** If an employee retires from the City in good standing pursuant to the Texas Municipal Retirement System guidelines, and the employee upon retiring has worked the last ten (10) years consecutively with the City of Pharr, then that employee will be paid for accrued sick leave in the amount of ninety (90) work days, plus one hour for every two hours in excess of 90 days.
- B. Employees, who separate from employment prior to retirement, whether voluntarily or involuntarily, will not receive sick leave pay out.
- C. In the event a City employee dies, whether on or off duty, with accumulated sick leave, payment for such accumulated sick leave shall be equivalent to that of an employee who retired in good



standing (provided that the ten (10) year requirement is stated above would not apply) and any pay-out shall be to the persons in the first applicable category:

- 1) To the employee's beneficiary as designated in writing;
- 2) To the employee's widow or widower;
- 3) To the employee's child or children;
- 4) To the employee's parent or parents or their survivors;  
or
- 5) To the employee's properly appointed legal representative of the employee's estate.

**Section 2.** Accrued sick leave that is paid at the time of retirement of employment will be paid at the permanent rate of pay of the individual employee.

## **CHAPTER 28. ANNUAL LEAVE TO SICK LEAVE DONATION**

**Section 1.** The City shall allow its employees the ability to donate accrued annual leave time for the benefit of another employee as sick leave as specified in this policy, once that employee's leave balances have been exhausted.

**Section 2.** All other paid leave of the employee receiving a donation must be exhausted before a donation of annual leave by another employee will be considered.

**Section 3.** Annual leave to sick leave donations may be implemented by a written request of a donating employee to the City Manager, specifying the amount of annual leave to be donated and the employee to whom the converted leave is being donated.

**Section 4.** Whether an annual leave to sick leave donation will be allowed, and the extent to which it is allowed in any particular case, shall fall within the sole and exclusive discretion of the City Manager.

**Section 5.** A donating employee who elects to donate accrued annual leave to be converted to sick leave for another employee shall have his or her annual leave accounted reduced by the amount of the donation. Donations shall be in increments of no less than eight (8) hours.

**Section 6.** Donated annual leave may not be taken back or otherwise returned to the donating employee. Donated annual leave, once donated, cannot be rescinded.

**Section 7.** Donated leave will be paid based on the hourly rate of the person receiving the donated hours

## CHAPTER 29. WORKERS' COMPENSATION INJURY LEAVE

**Section 1.** The City is a subscriber under the Workers' Compensation Act. As such, the full benefits of the workers' compensation laws apply to City employees.

**Section 2.** The City is committed to an anti-retaliation policy to protect employees who properly invoke the provisions of the workers' compensation laws.

**Section 3.** Employees who are on workers' comp injury leave shall be receive the benefits provided for by law and that employee shall continue to hold a budgeted position with the City; provided, however, that such leave will be treated as unpaid leave.

- A. An employee on workers' comp leave shall not accrue sick or annual leave during the period that the employee is on workers' comp leave.
- B. An employee on workers' comp leave shall have the usual payments and deductions for insurances allowable to active employees, subject to appropriate deductions.

**Section 4.** Employees on workers' comp leave shall be entitled to receive full salary continuation by utilization of accrued paid leave (comp time (if any), sick leave, and annual leave) in this order. To implement this provision, workers' compensation checks must first be delivered or signed over to the City. An employee who exhausts all paid time off benefits shall receive only those benefits provided under workers' compensation plan.

**Section 5.** Section 4 – When an employee is out of work due to an injury while on the job, that employee may utilize his or her sick leave for the amount of time they are out of work (no more than 7 calendar days) for salary continuation purposes. If the employee is out of work for less than seven calendar days, their sick leave is not adjusted. If the employee is out of work more than seven calendar days, 70% of their sick leave will be returned to them and workers compensation insurance will compensate them up to 70%.

**Section 6.** An employee who is on workers' comp injury leave for a period of **270 calendar days** and who is unable within this period of time to return to work and perform the core duties of their position, and cannot be reasonably accommodated as required by law, will be terminated from their position of employment as a non-disciplinary separation.

**Section 7.** The **270 calendar day's** period will not be treated as being broken if management determines that efforts to return to work are not made in good faith or appear to be for the purpose of re-triggering or otherwise circumventing the time period contained in this provision.

- A. In other words, insubstantial appearances at work during the stated period that are determined by City management personnel to be made for the purpose of breaking the continuity of the period and side-stepping the purpose of this rule, shall not qualify as a break in the stated period.

**Section 8.** A non-disciplinary separation of employment under this provision is subject to an administrative appellate review if properly invoked by the employee in accordance with appeal procedures contained in this Manual.

## **CHAPTER 30. FAMILY AND MEDICAL LEAVE ACT (FMLA).**

**Section 1.** The City is committed to implementation of the Family Medical Leave Act ("FMLA") to the fullest extent required by law.

**Section 2.** Invocation of FMLA should be done in accordance with procedures outlined in this Manual.

**Section 3.** The City's eligible employees are entitled to all leave, paid or unpaid, required by the Family and Medical Leave Act. FMLA leave shall qualify only under the following reasons, as defined by FMLA:

- A. To care for your child after birth, or placement for adoption or foster care;
- B. To care for your spouse, son, daughter, or parent, who has a serious health condition; or
- C. For a serious health condition that makes an employee unable to perform his or her job.
- D. Because of a qualifying exigency arising out of the fact that a spouse, child, or parent is on active duty or called to active duty for the National Guard or Reserves
- E. Because the employee is a spouse, child, parent, or next of kin of a covered service member with a serious injury or illness.

**Section 4.** FMLA leave for the birth, adoption, or placement of a child must be used within one year of the date of birth or placement.

**Section 5.** Qualifying FMLA leave will be paid leave if the employee has accrued paid time off, such as sick leave, annual leave, or compensatory time.

**Section 6.** Paid leave will be used concurrently with qualifying FMLA leave, and will be utilized in the following order:

- A. compensatory time;
- B. sick leave;
- C. annual leave.

**Section 7.** FMLA leave shall also be run concurrently with workers' comp injury leave, if the conditions for FMLA leave eligibility are met.

**Section 8.** If the accrued paid leave is not sufficient to cover the qualifying FMLA leave absence, the employee will go on unpaid leave status until the FMLA period is satisfied.

**Section 9.** Employee Request for FMLA Leave. Employees wishing to take FMLA leave must submit an Application for FMLA leave to their department Director as soon as possible prior to taking FMLA leave. If submission prior to taking leave it is not possible, the Application must be submitted as soon as possible after commencement of FMLA leave. Applications are available from your department Director or from the personnel officer.

**Section 10.** The City requires medical certification to support a request for leave due to a serious health condition and may require additional medical opinions at the City's expense. If an employee fails to provide the required notice and medical certification, the City may deny the request for FMLA leave. An employee may also be required to furnish periodic reports on his or her status while on FMLA leave and of his or her intent to return to work.

**Section 11.** City Required FMLA Leave. When in the opinion of an employee's department Director, an employee's health is in such condition as to prevent the employee from performing assigned duties or as to present a significant health risk to other persons with whom the employee has contact in the course of the employee's job performance, an employee may, under the appropriate circumstances, be required to take FMLA leave. Such leave may be paid or unpaid, depending on the circumstances.

**Section 12.** Maintenance of City Benefits. The City will maintain the employee's health insurance coverage under the City's Group health plan while an employee is on FMLA leave on the same terms and conditions as for active employees.

**Section 13.** If deductions are being made from an employee's paycheck for health insurance for insured persons other than the employee, it is the Employee's responsibility to make arrangements to see that the premium payments continue to be made while the employee is on unpaid FMLA leave.

**Section 14.** When an employee returns to work from a FMLA leave status attributable to their own qualifying health condition, he or she must present a Fitness for Duty Report from a health care provider to the department Director or to the personnel officer. The employee will then be restored to the employee's former employment status to the extent required by the FMLA.

**Section 15.** An employee who is unable or unwilling to return to work after FMLA leave is completed or to present a fitness for duty report is subject to discipline and / or non-disciplinary suspension or separation, as the circumstances require.

## **CHAPTER 31. JURY DUTY & COURT PROCEEDINGS**

**Section 1.** Employees who are placed under compulsory jury duty before any court of law will be excused from work with pay; provided, however, those

employees receiving a notice of jury summons notify their supervisor as soon as possible.

**Section 2.** All jury duty must be verified by appropriate documentation. Employees who serve on a jury during regular working hours must immediately report to their supervisor when excused or released by the court with documentation verifying attendance to jury duty.

**Section 3.** If an employee does not report to work when excused or released by the court, the employee may not be paid for unexcused time off and may be subject to disciplinary action for failure to report to work.

**Section 4.** Witness Subpoenas. Employees subjected to court ordered subpoenas during working hours must notify supervisors of the subpoena and make arrangements with their supervisors to comply with the subpoena. Supervisors shall determine whether to allow work time or other time off (paid or unpaid, but not sick leave) to comply with the subpoena.

**Section 5.** In situations where an employee is involved in their personal proceeding, that employee must request and receive leave from work and must either go on unpaid leave or use their accrued annual leave.

## **CHAPTER 32. MILITARY LEAVE**

**Section 1.** Employees who enter or are called to active duty with the armed forces of the United States or the Texas National Guard will be granted leave as required by law.

**Section 2.** Employees, who enlist, are inducted, or recalled to active military duty, shall provide to the department Director deployment orders or official notification.

**Section 3.** Employees on active military leave shall go on an unpaid leave status. Paid time off accruals, such as sick and annual leave shall continue to accrue so long as the active duty status is less than ninety (90) calendar days and stop if active duty is more than ninety (90) days.

**Section 4.** Paid time off accruals shall be abated if it appears that an employee will be on an active duty status greater than ninety (90) days. Health and insurance benefits shall continue to be provided, except that an employee must make arrangement to pay for those portions of benefits for which the employee is responsible through deductions.

**Section 5.** Employees returning from military leave will be entitled to such employment status and such benefits of their employment as required by state or federal law.

**Section 6.** All military training & deployment leave is based on a fiscal year basis.

## **CHAPTER 33. VOTING LEAVE.**

**Section 1.** Employees may be allowed to use up to one (1) hour of administrative leave during duty time for the purpose of voting in local, state, and federal elections for political office, subject to the operational and staffing needs of the department.

## **CHAPTER 34. ADMINISTRATIVE LEAVE; PAID OR UNPAID**

**Section 1.** In addition to the foregoing types of leave, the City Manager or any department Director may place an employee on administrative leave at their supervisory discretion when circumstances call for such a measure.

**Section 2.** Administrative leave may be paid, or unpaid, but paid leave under this provision shall generally be allowed only when further investigation into a contested matter is required before appropriate personnel action can be determined.

- A. If administrative leave with pay exceeds more than thirty (30) days, the employee will automatically move to an unpaid leave status.
- B. An employee on unpaid leave status may, upon written request and approval, utilize accrued paid time off in the form of comp time or annual time so as to continue to receive pay and benefits. Accrued sick leave may not be used for salary continuation purposes.

**Section 3.** Granting an employee a leave of absence is strictly discretionary and no employee is entitled to any such leave of absence. If a leave of absence is approved, the employee will be notified of the terms of that leave such as approved length, fringe benefits status during the leave, and the procedure to be followed on return from leave.

**Section 4.** An employee who has exhausted all earned sick leave, annual leave, FMLA leave, and any other leave, may be terminated from employment.

## **CHAPTER 35. PERFORMANCE EXPECTATIONS**

**Section 1.** Performance. It is also the policy of the City of Pharr that all employees are expected to be qualified, ready, willing, and able to perform the job duties for the position that the employee holds.

**Section 2.** City management reserves the right to define the needs of the job positions, and employees are hired with an expectation that they can meet those needs. When the needs of a position change, the employee will be provided with a reasonable amount of training and orientation to meet those needs. If an employee is unable or unwilling to satisfy the needs of a job position, that employee may be involuntarily separated from that position.

**Section 3.** Discipline. It is the policy of the City of Pharr that all employees are expected to comply with the City of Pharr's standards of behavior and

performance, as set forth in this policy manual, or as otherwise required by supervisory personnel, and that any non-compliance with these standards may result in an adverse personnel decision.

## **CHAPTER 36. PERFORMANCE EVALUATION**

**Section 1.** City management may provide a performance evaluation on a regular or on an as needed basis to give employees an opportunity to better understand the duties of their positions and to meet the minimum standards of performance expected for the position.

**Section 2.** Formal performance evaluations shall be reduced to writing and provided to the employee. Nothing in this Personnel Policy precludes the use of verbal evaluations.

**Section 3.** An employee who consistently demonstrates an inability or an unwillingness to perform assigned duties, and who in the opinion of the employee's supervisor, department Director, or City Manager as appropriate, is either unwilling or unable to remedy this inability is subject to the full range of adverse employment actions set forth herein, up to and including termination.

## **CHAPTER 37. NON-DISCIPLINARY SEPARATIONS**

**Section 1.** The City recognizes four basic types of non-disciplinary separations: 1) voluntary resignation; 2) voluntary retirement; and 3) lay-off and recall; and 4) separation based on an inability to fulfill the core functions of a city position.

### **Section 2. Resignation.**

- A. An employee may leave the City service in good standing by submitting his or her resignation to the appropriate official at least ten (10) working days in advance of the proposed date of separation. The City Manager may waive any portion of the notice period.
- B. An employee resigning without giving the required notice shall be ineligible for re-hire for a period of one year.

### **Section 3. Retirement.**

- A. Regular employees are afforded retirement under the Texas Municipal Retirement System.
- B. The conditions under which an employee becomes eligible for retirement is determined by the rules established under the Texas Municipal Retirement System (TMRS).
- C. Health Coverage Contribution Eligibility:
  - 1) A retired person and their dependent covered under the City's health insurance plan, prior to January 1, 2009,

shall be entitled to continued coverage at the municipality's expense not to exceed \$275.00 per month for the retiree, and fifty percent of the cost of coverage for the dependent or \$225.00 whichever is less. When a retiree reaches the age of 65, the municipality will no longer pay for the retiree's and dependent's health insurance. The City will only pay for the cost of the retiree's Medicare Advantage Plan coverage.

- 2) Any person employed with the City of Pharr prior to January 1, 2009, covered under the City's health insurance plan, that has been employed for not less than twenty (20) years with any municipality in the State of Texas that participates in the Texas Municipal Retirement System, that was employed with the City of Pharr for not less than ten (10) consecutive years, and reaches the age of fifty (50), shall be eligible upon retirement to receive continued health coverage at the expense of the municipality not to exceed \$275.00 per month. A dependent of an eligible retired person under this subsection shall not receive continued coverage at the expense of the municipality. When a retiree reaches the age of 65, the municipality will no longer pay for the retiree's health insurance.
- 3) Any person employed with the City prior to January 1, 2009 with no less than twenty five (25) years of consecutive classified service with the City of Pharr shall be eligible for continued individual health care coverage at the expense of the City not to exceed \$275.00 per month, regardless of age upon retirement up to the age of 65.
- 4) Any person eligible for continued coverage shall comply with the procedural requirements as may be applicable, and shall further execute any necessary authorizations allowing the City to electronically withdraw any payments owed on monthly premiums.
- 5) Any person eligible for continued coverage shall be subject to forfeiture or cancellation of continued coverage, at the expense of the municipality, upon becoming delinquent for monthly premiums. Should such cancellation or termination occur, the person will not be eligible for continued coverage. Please see Chapter 36, Section 3, subsection F for requirements
- 6) If a retired person elects to voluntarily discontinue, cancel, or terminate coverage, the retired person is no longer eligible for coverage.



- 7) Dependents are not eligible for health benefit coverage once the employee is separated from the City.

D. Right to Purchase Continued Health Insurance Coverage:

- 1) A person to whom is retired is entitled to purchase continued health benefits coverage for themselves unless they are eligible for group health benefits coverage through another employer, was involuntary separated from the municipality for misconduct, or has become delinquent at any time for payment of continued coverage. The coverage shall be provided under the group health insurance plan or group health coverage plan provided by or through the employing municipality to its employees.
- 2) To receive continued coverage, the person must inform the City in writing, not later than the day on which the person retires from the City that the person elects to continue coverage.

E. Level of Coverage:

- 1) Except as provided by Subsections E(2) and E(3), the level of coverage provided under this ordinance at any given time is the same level of coverage provided to current employees of the City at that time.
- 2) The City shall substitute Medicare supplement health benefits coverage as the coverage provided for them, after the date that the person becomes eligible for federal Medicare benefits. See under Section C(1).
- 3) The person may elect to continue coverage at a reduced level, if such coverage is offered by the City.

F. Payment for Coverage:

A person who is entitled to continued coverage is required to make automatic bank draft payments for the coverage not later than the 1st day of the month due. Payment must be made in full and will be made to the City. If a bank draft is not made and the City is not reimbursed (to include NSF Fee), it will result in automatic cancellation of coverage at the earliest possible month. It is not the City's responsibility to ensure the City receives payment, that responsibility lies directly with the covered person.

**Section 4. Lay-Offs.**

- A. While rare, the City may, due to budgetary constraints, have to layoff or terminate employees or accomplish a force reduction.
- B. Force reductions are not disciplinary actions and are therefore not subject to administrative appeal review.

## **Section 5. Inability to Fulfill Core Job Duties**

- A. Employees who are unable to carry out the core duties of their position are subject to a separation from that position.
- B. A non-disciplinary separation is based on assessment by supervisory personnel that an employee, though willing, is simply not qualified to carry out the duties of any particular position, because of a lack of physical ability, or a lack of other minimally required competencies for the position.
- C. An employee separated in a non-disciplinary separation may invoke the administrative appeal procedure provided for in this Personnel Manual.
- D. COBRA laws apply in this situation. For COBRA health coverage payment, see Chapter 37, Section 3, subsection C.

## **Section 6. Payment for Continued Health Insurance Coverage**

For continued health coverage, payment is required. See Chapter 37, Section 3, subsection D for requirements.

# **CHAPTER 38. DISCIPLINE POLICY GENERALLY**

**Section 1.** Employee conduct shall be evaluated with regard to three primary criteria as follows:

- A. Job Performance;
- B. Personal Conduct (on duty time); and,
- C. Personal Conduct (off-duty but affecting duty status).

**Section 2.** Job Performance. Job Performance focuses on the ability to perform the functions of the job to which an employee is assigned. Those job functions may evolve over time, as the needs and work of the City change, and a component of job performance necessarily includes the ability, and the willingness, to adapt to the changes that are required from time to time for the City to remain competitive.

**Section 3.** Personal Conduct at Work. Personal conduct at work relates to the social skills, manners, and ability of an employee to fit into a public sector work environment and to get along with other employees. Any conduct that negatively bears on the work environment and work morale will also bear negatively on an employee's qualifications to work in that environment.

**Section 4.** Personal Conduct Outside of Work. Personal conduct outside of work, while not ordinarily the focus of job performance or abilities, can and will be the basis of personnel action if it affects the employee in any area of work performance.

## **CHAPTER 39. GROUNDS FOR DISCIPLINE**

**Section 1.** A supervisor, a department Director, or the City Manager as appropriate, may impose such discipline as is warranted under the circumstances of any particular case.

**Section 2.** Grounds for discipline include, but are not limited to the following types of misconduct:

**A. Job Duty Related Conduct such as:**

- 1) Excessive tardiness;
- 2) Excessive absenteeism;
- 3) Unauthorized absence;
- 4) Failure or inability to perform the duties of a job assignment;
- 5) Disobedience of lawful orders;
- 6) Neglect of or disregard of duties;
- 7) Failure to comply with any one or more of the City's policies, procedures, or directives set by management and/or supervisory personnel.

**B. Social incompatibility conduct at work such as;**

- 1) Insubordination or disrespectful conduct to a supervisor;
- 2) Confrontational or disrespectful conduct towards a co-worker or other employee;
- 3) Substance abuse, including alcohol;

**C. Criminal conduct, whether on or off duty, such as:**

- 1) Any misdemeanor complaint or indictment;
- 2) Any felony indictment;
- 3) Any misdemeanor deferred adjudication or conviction;
- 4) Any felony deferred adjudication or conviction.
- 5) Any conduct on duty that could constitute criminal misconduct if chargeable by prosecuting authorities, including falsification of records, acceptance of bribes, improper use of City property, and so forth.
- 6) Certain conduct off duty that could constitute criminal misconduct if chargeable by prosecuting authorities and which could bear a negative public perception about the qualifications of that employee to serve the City.

- D. Any other conduct, either in connection with City business or of such a public nature that it adversely reflects on the City or the employee's ability to function satisfactorily as a City employee.

## **CHAPTER 40. DISCIPLINARY & TRAINING PROCEDURE**

**Section 1.** The City endorses a policy of progressive discipline in which it attempts to provide employees with notice of deficiencies and an opportunity to improve. However, the City retains the right to administer discipline to address performance and conduct issues and concerns that arise with respect to particular situations.

**Section 2.** The types of progressive discipline include, but are not limited to the following procedures and protocols:

- A. A documented extension of probation no longer than the current probation period in force.
- B. Verbal warnings including a meeting with the employee to discuss the matter, inform the employee of the nature of the problem and the action necessary to correct it. A verbal warning may be documented in writing by supervisory personnel without notice of such documentation by the employee.
- C. Written reprimand to the employee describing the deficiency or infraction and the action necessary to correct it, warning the employee that a subsequent incident will result in more severe disciplinary action. A written warning or counseling shall be documented in the employee's personnel file and notice of this shall be given to the employee.
- D. Suspensions, with or without pay, including the issuance of a written reprimand and Notice of Suspension describing the deficiency or infraction and the action necessary to correct it, warning the employee that a subsequent incident will result in more severe disciplinary action up to and including termination.
- E. Demotion in salary, position or both, including the issuance of a demotion notice describing the reasons for such action.
- F. Dismissal including the issuance of a notice setting forth the grounds for and date of dismissal.

**Section 3.** Endorsement of a progressive discipline model does not restrict the authority of management to impose an appropriate level of discipline depending on the seriousness of any misconduct.

## **CHAPTER 41. SUBSTANCE ABUSE & DRUG TESTING**

**Section 1.** It is the policy of the City of Pharr to maintain a drug-free workplace. The manufacture, distribution, dispensation, possession,

concealment, use, sale or transfer of alcoholic beverages, inhalants, drugs or controlled substances, and the possession of drug-related paraphernalia or literature promoting the use of illegal drugs, while at work, on City premises (including parking lots) or worksites, in City vehicles, or while involved in City business, is prohibited.

- A. This same general policy applies to all positions that are appointed by the Board of Commissioners even though these are not paid positions.

**Section 2.** Strict compliance with this policy is a condition of initial and of continued employment. The City has a zero tolerance policy with respect to substance abuse of any type. Any detectable level of a controlled substance in a positive drug test shall subject an employee to disciplinary action, up to and including discharge.

**Section 3.** Prescription drugs prescribed by a licensed medical practitioner for the person using or possessing them and over-the-counter medications are not prohibited by this policy, provided that they were lawfully obtained and are not consumed at a frequency or quantity greater than the dosage prescribed or otherwise recommended on the medication's label.

- A. Provided, however, that any employee whose duties include operation of motor vehicles or machinery, taking any prescription or over-the-counter drug or medication, regardless of whether it was lawfully obtained and properly consumed, which drug or medication is known or advertised as possibly affecting or impairing judgment, coordination, or other senses, or which may adversely affect ability to perform work in a safe and productive manner, must notify his or her supervisor or the Personnel Officer prior to starting work or entering City premises or worksites.
- B. The supervisor or Personnel Officer will decide if the employee may remain at work or on City Premises or worksites and what work restrictions, if any, are deemed necessary. If the employee is determined unable to work, the absence will be considered as sick leave.

**Section 4. Substance Abuse Testing.** Employees are subject to substance abuse testing to the full limits allowed by state and federal law. Generally, the testing shall be under the following circumstances:

- A. Pre-employment: During pre-employment screening, applicants will be advised that they are subject to testing for illegal drugs. Any job offer will be contingent on passing a drug test (negative results). Applicants will be required to sign a consent form acknowledging this policy as a condition of employment and granting consent for such testing.
  - 1) Applicants who fail the test (confirmed positive results) will not be allowed to reapply until twelve (12) months after the date of the test and only then if they present evidence of their completion of a physician-approved

rehabilitation program and consent to random testing for twelve (12) months after the effective date of their appointment.

- B. Probable Cause. If probable cause exists that any employee has used, possessed or is under the influence of alcohol, any drug, or any controlled substance, in violation of this policy, the employee shall be required to submit to any appropriate form(s) of testing allowed by law.
- C. Post-accident. Whenever a City employee is involved in an accident of any type, which the employee is subject to any appropriate form(s) of testing allowed by law as soon after the accident but no more than two (2) hours after the accident, particularly if the accident has resulted in damage to property or injury to persons.
- D. Random testing. Under the direction of the City Manager, random tests may be conducted on selected groups of employees, particularly those involved in law enforcement, fire suppression, or in other recognized safety sensitive positions. Any random test called by the City Manager shall be mandatory.
  - 1) Random selection shall be determined by a qualified outside service provider.

**Section 5. Testing Procedures.** When probable cause exists that an employee has used unauthorized controlled substances at any time or is under the influence of drugs or alcohol while on duty, the employee shall be required to submit to testing.

**Section 6.** The City will utilize its best efforts to utilize a responsible drug and substance abuse testing laboratory that satisfied the minimum criteria for implementation of drug testing policies, and which provides for a review procedure by a Medical Review Officer (MRO).

**Section 7.** If the employee timely and properly invokes a MRO review of a positive test result, and the MRO nullifies a confirmed positive test result, no further action will be taken against the applicant or the employee based on the positive test results standing alone.

- A. If the MRO's review determines there is no legitimate medical explanation for the confirmed positive result, the employee will be subject to disciplinary action up to and including discharge and applicants will not be eligible for employment.
- B. Further, negation of a positive test result by an MRO does not preclude the City from evaluating other incidental misconduct or performance issues that do not depend on the outcome of a test result.

**Section 7. Discipline.** Violations of the substance abuse policy will be grounds for termination.

**Section 8. Treatment.** Employees who believe they have a substance abuse problem are encouraged to seek treatment and counseling by any means possible, including through any available health plan benefits and the Employee Assistance Program that may be available through the City.

**Section 9. Definitions under this policy shall be as follows:**

- A. "Illegal drug" includes heroin, cocaine, crack cocaine, cannabinoids (marijuana, hashish, THC), and PCP (Phencyclidine), LSD (lysergic acid diethylamide) or any other controlled substance not validly prescribed by a physician.
- B. "Controlled substance" includes all of the above illegal drugs plus any other substances covered by Schedules I through V of the Federal Controlled Substances Act (21 U.S.C. 801 at seq.) Or the Texas Controlled Substances Act (Chapter 481, Texas Health and Safety Code). Controlled substances include amphetamines, barbiturates, methadone, benzodiazepines, methaqualone, morphine, codeine, and anabolic steroids.
  - 1) A controlled substance is "unauthorized" if the employee does not have a valid prescription for that substance at the time of its use or possession.
- C. "City premises or worksites" include all property, buildings, structures, job sites (where an employee is working), parking lots, and means of transportation owned, leased, or otherwise used for City business including motor vehicles, equipment, or machinery.
- D. "Failing a drug test" is defined as a confirmation of initial test results which shows positive evidence of the presence of a prohibited substance in the body.
- E. "Passing a drug test" is defined as initial or confirmation test results which do not show evidence of the presence of an illegal drug or unauthorized controlled substance in the body.
- F. An employee who has a blood alcohol content of .05% while on duty will be presumed to be "under the influence of alcohol" and in violation of this policy.

**Section 10. Acknowledgment of Compliance.** Compliance with the City of Pharr's Alcohol and Drugs Policy is a condition of employment for all employees hired prior to and after the effective date of this policy. Current employees will be required to sign an acknowledgment of understanding which will become part of each employee's personnel file.

## **CHAPTER 42. ANTI-SEXUAL HARASSMENT POLICY**

**Section 1.** Policy Statement. It is the policy of the City of Pharr to provide a productive and professional work environment free from all forms of unlawful discrimination, including sexual harassment.

**Section 2.** The City prohibits any form of sexual harassment, whether verbal or physical, and without regard to whether the harasser or the victim is a supervisor, coworker, supplier, or customer. Employees should be aware that the laws prohibiting sexual harassment also contemplate same gender harassment as illegal.

**Section 3.** Employees found to have engaged in sexual harassment will be disciplined, up to and including dismissal, depending on severity of the misconduct.

**Section 4.** If the harasser is a supplier or customer, or other outside service provider, the City will take appropriate action to end the harassment and prevent future occurrences to the fullest extent of its authority.

**Section 5.** Sexual harassment is defined as unwanted sexual advances, or visual, verbal, or physical conduct of a sexual nature. This definition includes many forms of offensive behavior and includes gender-based harassment of a person of the same sex as the harasser.

**Section 6.** The following is a partial list of sexual harassment examples. Sexual harassment includes the following types of behavior, which is misconduct under the City's policies:

- A. Unwanted sexual advances.
- B. Offering employment benefits in exchange for sexual favors.
- C. Making or threatening reprisals after a negative response to sexual advances.
- D. Visual conduct that includes leering, making sexual gestures, or displaying of sexually suggestive objects or pictures, cartoons or posters.
- E. Verbal conduct that includes making or using derogatory comments, epithets, slurs, or jokes of a sexual nature.
- F. Verbal sexual advances or propositions.
- G. Verbal abuse of a sexual nature, graphic verbal commentaries about an individual's body, sexually degrading words used to describe an individual, or suggestive or obscene letters, notes, or invitations.
- H. Physical conduct that includes touching, assaulting, or impeding or blocking movements.
- I. Unwelcome sexual advances (either verbal or physical), requests for sexual favors, and other verbal or physical conduct of a sexual nature.



**Section 7.** Employees must recognize that jokes, innuendos, and other horseplay that might otherwise be acceptable in a non-work environment amongst friends and colleagues is not necessarily acceptable conduct in a work environment.

**Section 8.** Because the potential for misunderstandings and other miscommunication is higher when Employees are at work, all Employees are hereby notified that they need to adhere to professional and more formal standards of behavior towards coworkers, friends, and colleagues while at work.

**Section 9.** Reporting Requirements. An employee who reasonably believes that he or she is being subjected to conduct or behavior in violation of state or federal law, as recognized by this policy, must take action and report these concerns to appropriate supervisory personnel so that the concerns can be properly investigated and resolved.

## **CHAPTER 43. CITY EQUIPMENT AND PROPERTY**

**Section 1. General Policy Statement.** Because all City equipment, of whatever nature, is acquired with public money, the care and usage of all City equipment is restricted for legitimate City business. Personal use of City equipment shall be kept to a minimum.

**Section 2. Safety.** See Safety Manual for reference.

**Section 3. Telephone and Facsimile.** It is the policy of the City that telephone, mail, and facsimile transmission facilities shall be available during working hours for effective communication involving City business. Accordingly, City facilities should not be used for personal telephone calls or personal mail except in cases of necessity.

- A. Use of the City's telephone lines should be confined to business calls. Personal telephone calls should be limited to those which are absolutely necessary and should be as brief as possible. This restriction on the use of telephones also applies to personal calls to fellow employees.
- B. When necessity requires that an employee make a personal long distance telephone call, the call should be placed throughout the telephone company operator and charged to the individual's home number, or placed collect.

**Section 4. Mail and City Stationery.** In order to avoid adding to the increasing volume of mail, employees should not use the City's address to receive personal mail. The City's stationery shall not be used for personal correspondence since any communication sent out on such stationery might be considered an official communication from the City.

**Section 5. Internet and Email Use.** See technology acceptable use policy for reference.

**Section 6. All Other Equipment.** All other City equipment of whatever nature, whether heavy equipment, tools, or office furniture, should be cared and maintained in a reasonable manner. Loss of or damage to any City equipment must be reported to supervisory staff. An employee may be held responsible for the cost of replacing or repairing City equipment that is lost or damaged.

## **CHAPTER 44. OPERATION OF MOTOR VEHICLES**

**Section 1. General Policy.** It is the policy of the City that all employees required to operate motor vehicles in performance of City duties, do so in a safe and lawful manner.

**Section 2. Condition of Employment.** All employees required to operate motor vehicles or heavy equipment (whether employee owned or City owned) in performance of City business must possess the appropriate driver's license and insurance as a condition of their employment. Employees operating their own vehicles must possess the appropriate driver's license and carry the minimum amount of vehicle insurance required by law.

- A. An employee whose duties require the operation of a motor vehicle or heavy equipment, but who does not possess the appropriate driver's license and/or the required insurance or is not insurable shall be terminated from employment for not meeting the minimum conditions to hold the position.
- B. Suspension or revocation of the driver's license of an employee who is required to operate a vehicle or equipment as a normal part of their job may result in a transfer, if another position is available and if the employee qualifies for the position or, if no such transfer position is available, the termination of employment.

**Section 3.** An employee whose duties involve the operation of a motor vehicle and who becomes physically or mentally unable to safely operate a motor vehicle may be transferred to another position within the City, if one is available, or discharged.

**Section 4.** Any City employee required to operate a motor vehicle who is convicted of any of the followings violation shall be subject to immediate termination of employment:

- A. A plea of guilty or nolo contendere is considered the same as conviction for:
  - 1) Driving while intoxicated or under the influence of drugs or alcohol;
  - 2) Hit and run/failure to stop and render aid;
  - 3) Manslaughter with a motor vehicle; and,

- 4) No license, improper or invalid driver's license.
- B. An employee whose duties require the operation of a motor vehicle and who is involved in any one or more of the following situation may be subject to immediate termination of employment:
- 1) Two or more moving violations within one year of the initial infraction;
  - 2) Two or more at fault accidents within one year of the initial infraction;
  - 3) One at fault accident and one moving violation within one year of the initial infraction;
  - 4) One negligent collision resulting in serious bodily injury (hospitalization or death) or extensive property damage;
  - 5) Provided, however, that an employee who submits a certificate of completion of a U.S. based certified defense driving course obtained on their own time and at their own expense may mitigate an adverse evaluation of that employee's employment status; but each situation will nonetheless be evaluated on its own merits.

**Section 5.** Any employee who receives a traffic citation or who is involved in a motor vehicular collision, regardless of how minor, while operating a motor vehicle on City business, shall if physically able, file a report of such incident with their immediate supervisor within twenty four (24) hours of the occurrence of such events or be subject to disciplinary action including termination.

**Section 6.** Unauthorized use of the City's motor vehicles is prohibited and is a ground for disciplinary action including termination of employment. City vehicles shall not be used for personal errands or for personal travel. Employees who are provided City motor vehicles for their use will use such vehicles only for City related business.

**Section 7.** City vehicles shall not be used to transport employees, clients, or others to political activities, to voting precincts or to any other activities outside of normal City requirements.

**Section 8.** See Safety Manual for additional reference.

## **CHAPTER 45. DRESS CODE**

**Section 1.** General Policy. The dress standards reflect the pride and professionalism of the City of Pharr employees. The appearance of the employees impacts how citizens, customers, co-workers and the Elected Officials view the City. A good appearance is definitely an asset to the employee, to the City of Pharr, and to fellow employees. It is very important that all employees dress neatly and conservatively. Let good common sense

be the employee's guide and avoid extreme dress wear, make-up, and hairstyles. The Department Director are responsible for implementing this policy and should explain dress code to each employee in order to effectively promote good appearance and a professional image.

The purpose of the policy is to establish guidelines and standards for proper attire for City of Pharr employees. The policy is applicable to all City employees unless covered by a collective bargaining agreement. If a Department Director, his or her delegated representative, or the Human Resources designee determines that an employee's personal appearance does not correspond to the dress code policy, the employee may be asked to leave the workplace and not return until he or she is properly dressed or groomed. Employees will not be compensated for any time missed because of failure to comply with the policy. Failure to comply with the dress code policy may subject the employee to disciplinary action.

## **Section 2. Attire Grooming Requirements.**

- A. Department Director may allow employees to dress in a more casual fashion than is normally required on special work related occasions (i.e. moving boxes, supplies, records, heavy equipment and furniture, etc.). When necessary, reasonable accommodation may be made to an employee with a disability.
- B. The field/uniform attire is appropriate for employees who do not routinely interact with the public. The field uniform attire consists of City issued attire, where applicable, or collared shirts, jeans, work pants or safety clothing and equipment as required by the City of Pharr. The Department Director, depending on the job function, may authorize the wearing of field attire.
- C. The maintenance of uniforms will be at the discretion of the department. Uniforms that are excessively worn or damaged shall be replaced with other uniforms based on the determination of the supervisor. Lost or abused uniforms will be replaced at the employee's expense. The field/uniform employees are otherwise required to meet grooming, and hygiene standards.
- D. Field/Uniformed Departments  
Bridge, Development Services, Events Center, Fire, Golf, Information Technology, Parks & Recreation Police, Public Utilities, and Public Works.
- E. Recreation staff including swimming pool staff may wear attire for the particular recreation/sports activities when engaged in such activities. Recreational staff are allowed to wear khaki or coaching shorts and clothing as appropriate to their job function. Shorts will only be worn by recreational staff at the discretion and rules set forth by the Department Director. Swimming attire must be fully covered when entering into an office atmosphere.

**Section 3. Office Attire.** Employees who work in an office setting must wear office attire during the normal business hours of operation. The office attire consists of appropriate clothing for a particular function of a department or business unit.

**A. Office Attire Departments**

Administration personnel for the following Departments: Bridge, City Manager's Office, Court, Development Services, Engineering, Events Center, Finance, Fire, Golf, Grants Management, Human Resources, Information Technology, Library, PAL, Parks & Recreation, PEDC, Police, Public Utilities and Public Works.

**B. Guidelines for Office Attire – Male Department Director & Assistant Department Director**

- 1) Department Director and Assistant Department Director Employees must wear a blazers, suits or sport coats with dress collar shirt and a tie. An exception is made for the Police & Fire Chief who may wear uniforms.

**C. Guidelines for Office Attire – Male Employees**

- 1) Dress collar shirts must be worn no lower than the second button from the collar
- 2) All shirts must have a collar, must be tucked into the slacks and of conservative style and color
- 3) Dress slacks or khaki pants must be worn with a belt
- 4) Dress shoes, leather boots (worn with socks)
- 5) Blazers, suits or sport coats are acceptable, but not mandatory

**D. Guidelines for Office Attire – Female Employees**

- 1) Business dresses, coat dresses are allowed
- 2) Two piece pantsuits (no hosiery is required)
- 3) Dresses will not be any shorter than three (3) inches above the knee
- 4) Sleeveless dresses and blouses must be worn with a jacket or sweater
- 5) Slits will not be any shorter than five (5) inches above the knee
- 6) Shirts, blouses, sweaters, skirts and slacks of a conservative style and color

- 7) Blouse or shirt tails should be tucked into the pant or skirt  
Blouse or shirt blocked tails do not have to be tucked into the pant or skirt
- 8) Blouse or shirt must be worn no lower than the second button from the collar

**Section 4.** Business Casual Attire. The business casual attire is an optional style of dress attire that is permitted in designated special tasks. The work environment and/or individual duties performed by the employee will dictate whether business casual attire is permissible. It is essential that employees who dress in a business casual attire understand and adhere to the City's expectations for the standard dress code. The Department Director will determine whether business casual attire is appropriate depending on the employee's work area or position.

A. Guidelines for Business Casual Attire

- 1) Polo Shirt, collared shirt or sweater
- 2) Pullover collared polo shirts must be tucked into the slacks and of conservative style and color
- 3) Khaki or dress pants must be worn with a belt
- 4) Dress shoes or leather boots

**Section 5.** General Guidelines for Attire

- A. Shoes - Must coordinate with business attire. Should be kept polished and in good repair. Open toe (with straps) shoe styles are allowed. Footwear such as sandals, thongs, and mules are not allowed. Tennis shoes are not allowed.
- B. Belts - Belts are considered part of all business attire, unless the clothing is designed to be worn without a belt.
- C. Accessories - Jewelry must be tasteful, not excessive and must coordinate with business attire. Earrings are allowed. Eyebrow rings, nose rings, lip rings, tongue studs are prohibited. Two pair of earrings may be worn. Men are not allowed to wear earrings. Torso body piercing with visible jewelry or jewelry that can be seen through or under clothing must not be worn. Message buttons or pins are not permitted, except those issued by the City of Pharr and those approved by the Department Director.
- D. Hats & Caps - No hats allowed inside the office setting. No caps with logos except those issued by the City of Pharr. Caps and visors must be worn correctly to serve their purpose. Caps and visors worn upside down or sideways backwards are unacceptable.
- E. Glasses - Dark glasses may not be worn in-doors, unless required by a licensed physician and medical excuse is required.
- F. Name badge - Employees MUST wear their name badges at all times.

- G. Uniforms - Uniformed employees who have assigned uniforms must wear them at all times. Uniforms must be well maintained, clean and pressed. Belts must be worn as part of all uniforms. Shirts must be tucked in.
- H. Hair - Hair must be clean and neat in appearance and consistently maintained. Extreme hair color or hairstyle is prohibited. If hair is dyed, bleached, or tinted, it must be maintained (extreme hair colors that include but not limited to pink, green, blue, and purple are unacceptable). Sideburns, beards and mustaches must be neatly trimmed. Mohawks, spiked hair and dread locks are not permitted.
- I. Fingernails - Fingernails must be clean and neatly manicured. Nail length should not interfere with job performance.
- J. Fragrances - Fragrances must be subtle and in moderation. Offensive body odor and poor personal hygiene is not professionally acceptable.
- K. Makeup - Makeup should look natural. Subtle shades of cosmetics are acceptable.
- L. Tattoos - Only tattoos that are not offensive in nature are permitted. Facial tattoos are not acceptable with the exception of cosmetic permanent make-up.

**Section 6. Unacceptable Attire.**

- A. Party dress attire is not permitted
- B. Slits on short dresses and skirts are not permitted
- C. Tank top, halter top, cut-off and see-through blouses or shirts are not permitted
- D. Blouses/dresses (midriffs and backs must be covered)
- E. Revealing clothing such as bare midriffs, crop tops are not permitted
- F. Blouses with thin straps, camisoles, midriff are not permitted
- G. Low rider or hipster pants or slacks are not permitted
- H. Leggings, spandex pants and athletic wear are not permitted
- I. Tennis shoes, thongs, clogs, open toe flip flop sandals/shoes or bare feet are not permitted
- J. Sweatshirts/sweatpants, shorts and cut-offs are not permitted
- K. Faded or torn jeans are not permitted
- L. Low cut blouses, shirts and dresses are not permitted and no cleavage should be shown
- M. Blouses and shirts that are glittery or transparent are not permitted

- N. Dresses, blouses, shirts, pants, slacks or skirts that are too tight to the skin are not permitted
- O. Any apparel containing obscene slogans, foul language or other emblems or writing that may reasonably be expected to cause disruption or interference are not permitted

**Section 7.** Employees who are not appropriately attired may be counseled and requested by a supervisor to return home and change into appropriate attire. Violation of this dress code policy can serve as grounds for disciplinary action.

## **CHAPTER 46. PUBLIC AND MEDIA RELATIONS**

**Section 1.** It is the policy of the City that public relations, contact with the media, releases of information, news releases and availability of City records and information shall be handled through a chain of command and in accordance with applicable law. Since a statement by any City employee to the public or to the news media may be interpreted as an official statement of the City administration, contact with the media, news releases and other releases of information concerning the City or any of its department is limited to managerial personnel given that responsibility.

**Section 2.** Public Appearances. Requests for a City employee to make a public appearance on behalf of the City shall be referred to the employee's Department Director who will evaluate the request and either permit or deny the employee permission to appear, taking into account the activity involved, the reason the employee's presence is requested, the area in which the employee is expected to be knowledgeable, and the employee's knowledge in such area. Questionable cases will be referred to the City Manager.

**Section 3.** News Media. The news media performs an important service for the public, which should be clearly understood by all City employees. It is the function of the news media to keep the public informed on matters of public interest, including the activities of the various departments and the employees of the City. Therefore, it is essential that information provided to the media be accurate, released only by the appropriate person or official, and handled in a professional manner.

**Section 4.** Any authorized statement to the media should be a factual recitation within the employee's knowledge and should comply with the following guidelines:

- A. No employee will make a statement to the news media during normal working hours without clearing the statement through their appropriate supervisory personnel.
- B. Statements to the news media made during working hours or at times other than working hours shall be limited to factual statements concerning matters of which the employee has first-hand knowledge.



- C. Records of the City shall be released to the public or the news media only in accordance with the requirements of the Texas Public Information Act and any applicable City's Ordinance relating to the release or production of records.
- D. Requests for information, questions or statements by the news media concerning matters of City policy, procedure or opinions shall normally be referred to the City Manager.
- E. Every effort will be made by all employees to cooperate fully with the news media concerning requests for information so long as the procedures set by this policy are followed.
- F. City employees shall be civil, orderly and courteous in their contact with the news media. Employees shall not use harsh, violent, coarse, profane or insolent language in any communication with the news media.

**Section 5.** All employees and representatives of the City should remember that they work for the public. At the same time, employees should remember that when they are contacted by anyone for information about the City, City employees, or officers or when requests are made for information or records, the procedures set out in this policy should be followed.

## **CHAPTER 47. CONFLICT OF INTEREST**

**Section 1.** General Policy. It is the policy of the City that no employee shall engage in any activity or practice that creates an actual, or a perceived, conflict of interest with their position as a City employee.

**Section 2.** For purposes of this policy, a conflict of interest is defined as follows:

- A. **Outside interest causing a conflict of interest.** To hold, directly or indirectly, a position or a material financial interest in any outside concern from which the individual has reason to believe the City secures goods or that provides services competitive with the City. To compete, directly or indirectly, with the City in the purchase or sale of property or property rights, interests, or services.
- B. **Outside activities causing a conflict of interest.** To render directive, managerial, or consultative services to any outside concern that does business with, or competes with the services of the City, or to render other services in competition with the City.
- C. **Acceptance of gifts, gratuities, and entertainment causing a conflict of interest.** To accept gifts, excessive entertainment, or other favors from any outside concern that does, or is seeking to do, business with, or is a competitor, of the City, under circumstances from which it might be inferred that such action was intended to influence, or possibly would influence, the individual in the performance of their duties.

- 1) This does not include the acceptance of items of nominal or minor value that are clearly tokens of respect or friendship and not related to any particular transaction or activity of the City.

**D. Disclosure of inside information which causes a conflict of interest.** To disclose or use information relating to the City's business for the personal profit or advantage of the individual or their immediate family. Disclosure of inside information will not be made by the employee, nor by their immediate family.

**Section 3.** Procedure. An employee may not use their position with the City for any personal gain other than allowable compensation and benefits received from the City. This prohibition includes financial gain, political gain, or other favors, benefits, or gifts sought or bestowed because of a person's position with the City.

**Section 4.** An employee may not engage in any other business or commercial activity or be employed in private enterprises if such activities interfere with the performance of their duties with the City.

**Section 5.** An employee seeking outside employment shall submit a request to their supervisor who will forward the request with a recommendation for approval or disapproval to the Department Director. Such request shall not be approved unless employment will not adversely affect the employee's job performance with the City, will not result in a conflict of interest, and will not adversely reflect on the City. The Department Director shall return the request to the employee indicating whether the request has been approved or disapproved. The employee may appeal the Department Director's decision by filing a grievance with the City Manager. The action of the City Manager is final.

**Section 6.** An employee will not borrow money from or otherwise exploit or take advantage of other City employees. Included in this prohibition are such activities as selling items to City employees or accepting gifts from fellow employees other than items of nominal value that are clearly tokens of respect or friendship.

**Section 7.** An employee shall not purchase goods, supplies, services or equipment for the City without following the City's purchasing procedures policy. An employee will not accept any personal benefit, remuneration, gifts or favors from outside vendors of material value.

**Section 8.** An employee shall not use City personnel, equipment or supplies for personal gain nor shall an employee do personal work on City time.

**Section 9.** An employee will not accept gifts from any person or firm that is doing or seeking to do business with the City under circumstances from which it might reasonably be inferred that the purpose of the gift is to influence the employee in the conduct of the City business with the donor. Such gifts should be returned with a note of explanation.

- A. However, employees are not prohibited from accepting advertising novelties such as pens, pencils, and calendars, or other gifts of nominal value when the circumstances clearly show that the gifts are offered for reasons of personal esteem and affection and are not related to any particular transaction or activity of the City.

**Section 10.** Employees are prohibited from buying and selling items for personal profit on city premises.

**Section 11.** It is difficult to describe all of the situations which may arise involving a conflict of interest. If any employee has a question concerning a possible conflict of interest, the employee should advise their supervisor of the situation. Questionable situations should be brought to the attention of the Personnel Officer or designee.

## **CHAPTER 48. POLITICAL ACTIVITY**

**Section 1.** General Policy. It is the policy of the City to allow all employees the freedom to participate in governmental activities including political activities provided that such participation is done outside of employment hours and does not result in a conflict of interest.

**Section 2.** Procedures. No employee shall use their position or influence in any way for or against a candidate for public office.

**Section 3.** Employees shall not circulate petitions or campaign literature on behalf of candidates for elective office or be in any way involved in soliciting and subscription, contribution or political service on behalf of any such candidate during working hours.

**Section 4.** Employees shall not in any manner contribute money, labor, time or other valuable things to any person for election purposes during working hours.

**Section 5.** Strict compliance with this policy is a condition of initial and continued employment. The city has a zero tolerance policy with respect to political activity of any type. Any violations of this policy shall subject all employees to disciplinary action, up to and including termination.

## **CHAPTER 49. NO SMOKING POLICY**

**Section 1.** General Policy. Smoking is not permitted in City buildings or facilities including specifically offices, restrooms, hallways, reception areas, garages, sheds, and motor vehicles.

**Section 2.** Smoking Restrictions. Employees may smoke outside while on designated breaks.

**Section 3.** Non-employee visitors will be directed to comply with the City's no smoking policy.

**Section 4.** Work breaks may be scheduled by supervisors to accommodate smokers in compliance with these policies and procedures covering such breaks.

**Section 5.** Smoking in City motor vehicles is prohibited.

**Section 6.** The success of this policy will depend upon the thoughtfulness, consideration and cooperation of smokers and non-smokers.

**Section 7.** All employees share in the responsibility for adhering to and enforcing the policy, but management will assure adherence to this policy.

**Section 8.** Conflicts should be brought to the attention of the immediate supervisor and, if necessary, the Department Director.

**Section 9.** In all cases, the right of a non-smoker to protect their health and comfort will take precedence over another employee's desire to smoke.

**Section 10.** This policy, and any violations thereof, shall be enforced through appropriate counseling and appropriate disciplinary action.

## **CHAPTER 50. ADMINISTRATIVE REMEDIES FOR CERTAIN TYPES OF COMPLAINTS AND GRIEVANCES**

**Section 1. General Statement of Purpose.** This Chapter addresses the City's administrative complaint and appeal procedures relating to EEO discrimination complaints, including sexual harassment, retaliation complaints, Whistleblower complaints, complaints regarding allegations or concerns of civil rights of employees protected under state and federal law, qualifying disciplinary appeals, and appeals from non-disciplinary termination or separation from employment. This Chapter also covers non-appealable administrative grievances.

### **Section 2. Complaint Procedure for Discrimination, Sexual Harassment and Retaliation.**

- A. If any employee believes he or she is the subject of an employment action that is substantially motivated by unlawful discrimination or retaliation based on considerations of race, color, ethnicity, national origin, gender (sex discrimination, including sexual harassment), age, disability, religious belief, or any other characteristic protected by state or federal law, that employee may, and should, confront the person or persons believed to have been so motivated in their action by bringing the concern to the actor's attention.
- B. If such action does not resolve the concern or action believed to be improper, then the employee should immediately report the matter to his or her immediate supervisor or department Director.
- C. As an alternative, if the employee has a good faith reason to believe that reporting the conduct up the chain of command will not work, the employee may report the action directly to the City Manager or the City Manager's designee.

- D. Complaints about the City Manager and any other charter based appointment must be made in writing, addressed to the Mayor and Board of Commissioners, and filed with the City Clerk.

**Section 3. Investigation of Complaints.** To the fullest extent possible, disclosure of information concerning the complaint will be limited to persons with a need to know. However, the names of the complaining employee and the person alleged to have engaged in discriminatory, retaliatory or harassing behavior, as well as the circumstances of the alleged conduct, may have to be revealed during the course of the investigation in order to ensure that the investigation is as thorough and as fair as possible.

**Section 4. Whistleblower Complaint Procedure.** Under state law, Chapter 554, Texas Government Code, the City may not suspend or terminate the employment of, or take other adverse personnel action against, a public employee who in good faith reports a violation of law by the employing governmental entity or another public employee to an appropriate law enforcement authority.

- A. An employee who in good faith believes that he or she has suffered retaliation at work as a consequence of making a good faith report of a violation of law to an appropriate law enforcement authority, as provided by law, must first file an administrative appeal under the provisions of this Manual.
- B. This administrative exhaustion requirement is a prerequisite to the initiation of any judicial action. It is intended to provide the City with an opportunity to take corrective action before being required to answer in a court of law.
- C. Failure to file this administrative complaint procedure may result in the denial of any subsequent judicial relief.

**Section 5.** Each such complaint will be taken seriously and the management personnel who receive the complaint shall take the necessary and appropriate steps to see that the complaint is investigated and ultimately resolved. If the matter is not resolved at the department Director level, the matter may be appealed to the City Manager, whose determination of the matter shall be final.

## **CHAPTER 51. APPEAL PROCEDURES FOR CERTAIN TYPES OF COMPLAINTS AND PERSONNEL ACTIONS**

**Section 1.** Employees, not on probation, may appeal only adverse personnel actions or other personnel decisions that result in a loss of a position or a loss of pay.

- A. Provided, however, that a reduction in force, a restructuring of a department, or changes in the design of a job function do not qualify as adverse employment actions;

- B. Provided further that employees on probation pursuant to an inter-departmental or intra-departmental transfer retain their appeal rights on terminations only.

**Section 2.** Personnel decisions relating to the job functions, job assignments, schedules, or the manner and method of carrying out work, and which carry no loss of pay or benefits, do not qualify as adverse personnel actions subject to this appeal procedure.

**CHAPTER 52.** Further, a verbal or written reprimand or warning, or any other form of counseling of an employee, is not an adverse personnel action under this Personnel Manual and is not subject to this appeal process unless it is accompanied by a loss of pay or benefits.

## **CHAPTER 52.**

## **CHAPTER 52.**

## **CHAPTER 52. APPEAL PROCESS & PROCEDURE**

**Section 1.** Appeals brought under this Personnel Manual shall be to the City Manager, who shall be the final decision maker for all personnel decisions. The City Manager may designate another supervisory person to handle the appeal process.

**Section 2.** An appeal must be presented in writing within five (5) business days of the date of the action or decision being appealed.

**Section 3.** Although no specific form is required, the appeal must provide the minimum following information:

- A. the adverse action or decision that is the subject of the appeal;
- B. the date on which the action or decision was taken;
- C. the name and title of the of the person or persons who took the action or made the decision;
- D. an explanation of why the employee believes that the action was not warranted, not justified, or is otherwise deficient; and,
- E. a description of the remedy or relief the employee wants or requests as part of the appeal.

**Section 4.** The appeal form must be signed and dated by the employee filing the appeal to be effective. Verbal communications reflecting intent to appeal do not trigger the appeal process unless and until such intent is reduced to writing in accordance with the provisions of this Manual.

**Section 5.** In addition to the foregoing information, the employee may submit any information, such as documents, affidavits, or other evidence, that the employee believes should be considered as part the appeal.

**Section 6.** In considering the merits of an appeal, the City Manager may request and rely upon any investigative information and material generated by management staff. The City Manager may also request or conduct such

further and additional investigation as he or she deems necessary and appropriate to evaluate the appeal, including a hearing on the appeal with the grieving employee.

**Section 7.** The City Manager has all the authority provided to this position under the City Charter, and may make any and all necessary determinations deemed necessary to resolve the appeal.

**Section 8.** The City Manager will issue a decision within a reasonable time after the appeal is lodged. If the City Manager determines that there will be a delay in making a decision, the employee shall be so advised. In addition, the appealing employee and the City Manager may, but need not, mutually agree to set deadlines as necessary.

**Section 9.** The written decision of the City Manager shall be final for all purposes. An employee is free to present new and additional evidence or information if necessary, and request reconsideration, but the City Manager's is under no obligation to keep the appeal open.

**Section 10.** In this regard, personnel decisions of the City Manager shall be final. There is no appeal procedure on personnel issues to the City Commission under this Policy Manual; provided, however, that nothing in this Manual is intended to derogate from whatever investigative authority the City Commission may have under the City Charter.

## **CHAPTER 53. OTHER GRIEVANCES & COMPLAINTS**

**Section 1.** An employee may bring any grievance, complaint, or issue affecting his or her conditions of employment to the attention of an immediate supervisor at any appropriate time. This must be done in writing.

**Section 2.** If a grievance involves an adverse personnel decision or dissatisfaction with the outcome of a complaint regarding any covered type of discrimination (including sexual harassment) or retaliation, as set forth in City policy, then the grievance shall be treated as an appeal instead and handled through those channels.

**Section 3.** Grievances that do not involve any adverse personnel action, or any complaint regarding discriminatory or retaliatory behavior as those terms are defined at law, may be administratively investigated, and hopefully resolved, but there is no entitlement to the administrative appeal and review process, which is reserved strictly for personnel actions that result in a loss of pay or benefits as provided for in this Manual.

**Section 4.** All other grievances, complaints, issues shall be handled on as informal basis as possible. A supervisor may, but need not, investigate the complaint and, if warranted, may take appropriate action, including referring the grievance to his or her immediate supervisor following the chain of command.

**Section 5.** Department Directors are given wide discretion in the management of personnel within their department, and are encouraged to use

informal grievances and complaints brought in good faith as a source of information to better manage and administer their department.

## **CHAPTER 54. MISCELLANEOUS MATTERS**

**Section 1. Travel Expenses & Reimbursement.** City employees who are asked or required to travel in connection with the performance of their job related duties or on behalf of the City may request reimbursed for expenditures associated with such travel.

A. **Travel Approval.** Directors must get approval to travel from the City Manager prior to any arrangements being made. Non-Directors travel requests will be approved by their Directors.

B. Requests for reimbursement shall be reviewed by the City Manager.

**Section 2.** The scope and amount of travel expenses, including payment of any per diem amounts, shall be set by a separate City ordinance or resolution, which may be updated from time to time by the City Commission.

**Section 3. Effective Date.** The provisions of this updated personnel manual shall take effect upon their formal approval by the Board of Commissioners.

**Section 4. Transition.** The effect of final approval shall generally be immediate, except where a retro-active application is required by law, or in a situation where a prior version of this manual supplies a rule of decision.

## **CHAPTER 55. DEFINITIONS**

As a general rule, where not specifically defined below, words and phrases contained in this Personnel Manual shall be read in context and construed according to the rules of American English grammar and common usage. For purposes of this Personnel Manual, the following specific definitions shall control:

**ADA** – American with Disabilities Act;

**Active Employment** - An employee is an active employee so long as that employee is appearing at work or is on paid leave status as defined in this policy. An employee who goes on unpaid leave status shall not qualify as an active employee.

**Annual Leave** – annual leave shall refer to paid time off for annual leave accrued under this policy; previously referred to as vacation leave.

**Board of Commissioners** – refers to the elected officials under the City Charter consisting of the Mayor and City Commissioners; see also City Commission;

**City** - refers to the home rule municipality organized under the laws of the State of Texas known as the City of Pharr, Texas;



**City Commission** – refers to the elected officials under the City Charter consisting of the Mayor and City Commissioners; see also Board of Commissioners;

**City Manager** - refers to the City Manager appointed under the Charter or his or her designated representative.

**City Management** - refers to the City's management structure and includes all supervisory management personnel, at the level called for under the circumstances.

**Department** - refers to the administrative departmental structure of the City, as set by the City Commission and the City Manager from time to time.

**Department Director** - refers to the person in charge of an administrative department within the City's organizational structure.

**Effective Date** – refers to the effective date of this Personnel Policy Manual, as adopted by Resolution of the City Commission.

**Employee** – any person who receives compensation for services rendered to the City and such compensation is treated as salary, wages, or benefits subject to taxation by the state or federal government.

**Employees of the Same Level** – refers to employees who do not exercise any authority over each other.

**FMLA** - refers to the Family Medical Leave Act.

**FLSA** - refers to the Fair Labor Standards Act;

**Health Care Provider** – for purposes of this PPM shall refer to a doctor of medicine or osteopathy who is licensed and authorized to practice medicine or surgery (as appropriate) by the State in which the doctor practices.

**Holiday Pay** – refers to a regular rate of pay for each respective employee equivalent to one eight (8) hour shift for the holiday in question.

**Holiday, Premium Pay** – refers to a rate of pay that is equal to one time the regular rate of pay for the employee, and which is paid in addition to holiday pay defined above, but which is paid only for hours actually worked during a holiday period.

**Overtime Pay** – refers to a rate of pay that is equal to one and a half times the regular rate of pay calculated pursuant to Fair Labor Standards Act (FLSA) guidelines for determining a rate of pay.

**Human Resource Department**- refers to the personnel officer.

**Managerial Staff** – refers to any employees who, by job description, exerts any type of authority over another subordinate employee regardless of official title or pay grade.

**MRO** - refers to a Medical Review Officer as defined in this Manual.

**Municipality** – shall be defined as the City of Pharr, Texas.

**Non-Professional Relationship** – refers to a personal relationship between two or more employees that is unduly familiar and does not further the employee(s) job duties, or the employment mission of the City of Pharr.

**Paid Time Off** – refers to duty time for which an employee will be paid at their regular rate of pay even but are utilizing accrued leave time, such as annual leave, comp time, or sick leave while away from work.

**Overtime Pay** – refers to the rate of pay required to be paid by state or federal law, such as the Fair Labor Standards Act.

**Personnel Officer** - refers to the person or office charged with oversight responsibility over personnel issues on a City wide basis.

**Personnel Policy Manual, Personnel Manual** – refer to this Personnel Policy Manual.

**Pro-rated** – means to divide, distribute, or calculate in equal portions. For example, an annual salary of X shall be paid on a prorated basis in equal installments throughout the City's fiscal year.

**Subordinate Employee** – refers to any employee who is supervised by managerial staff.

**Vacation Leave** – also referred to as annual leave in this policy.

-end-

**EXHIBIT "A"**

**RECEIPT AND ACKNOWLEDGEMENT FORM**

I acknowledge receipt of a copy of the Personnel Policy Manual of the City of Pharr, Texas. I understand and agree:

- A. That this manual is the property of the City of Pharr and must be returned to the City upon the termination of my employment with the City, and that failure to do so will result in an employee's final pay being deducted \$20 for the cost of this manual.
- B. It is my obligation to understand all of the provisions of the manual. I can ask my Supervisor, my Department Director, or the Personnel Office any questions I have about this manual.
- C. The manual is not a contract and the information provided is subject to change by the City as the need arises.
- D. Acceptance of the provisions of this manual is a condition of my employment with the City. By accepting employment after the effective date of this manual or by remaining employed by the City after the effective date of this manual, I agree to be bound by the terms and conditions of the manual.

\_\_\_\_\_  
Employee's Printed Name

\_\_\_\_\_  
Employee's Signature

\_\_\_\_\_  
Date Received

Policy Manual No. \_\_\_\_\_

**EXHIBIT "B"**  
**TEXAS GOVERNMENT CODE Section 552.024**  
**Public Access Option Form**

The Public Information Act allows employee, public officials, and former employees and officials to elect whether to keep certain information about them confidential. Unless you choose to keep it confidential, the following information about you may be subject to public release if requested under the Texas Public Information Act. Therefore, please indicate whether you wish to allow public release of the following information by checking off or initialing in the appropriate box:

| <b>Public Access Election</b>                            | <b>"Yes"</b> | <b>"No"</b> |
|----------------------------------------------------------|--------------|-------------|
| Home Address                                             |              |             |
| Home Telephone Number                                    |              |             |
| Social Security Number                                   |              |             |
| Information that reveals whether you have family members |              |             |

\_\_\_\_\_  
Printed Name

\_\_\_\_\_  
Date

\_\_\_\_\_  
Signature

**EXHIBIT "C"**  
**WAGE DEDUCTION AUTHORIZATION FORM**

I recognize that during my employment or upon termination of my employment, I may owe the **CITY OF PHARR** money for a variety of reasons, including without limitations an erroneous overpayment of wages or other benefits and also property damages. Therefore, I, the undersigned employee of **CITY OF PHARR**, acknowledge in the event I owe any such moneys to the **CITY OF PHARR**, I hereby authorize the **CITY OF PHARR** to deduct such amounts from my wages during my employment or from my final wages due and owing upon termination or separation from employment.

I also understand and agree that if I fail or refuse to pay any such amount, **CITY OF PHARR** retains the right to pursue any applicable legal remedies, and may recover reasonable attorney fees and costs of litigation.

By signing this document, I certify I have carefully read and understand all of the authorizations and acknowledgements and voluntarily agree to be bound thereby.

---

Printed Name

---

Signature

---

Date





## AGENDA MEMORANDUM

**BOARD:** City Commission

**AGENDA ITEM #:** 5.B.

**DATE SUBMITTED:** August 11, 2017

**MEETING DATE:** August 21, 2017

**FROM:** Karla Moya, Finance Director

**DEPARTMENT:** Finance

**DIRECTOR:**

**Agenda Item:** Consideration and action, if any, on Ordinance amending Ordinance O-2017-15 for budget amendments to the Fiscal Year 2016-2017 Budget.

**Classification:** Regular

(\* If closed session, City Attorney must review and approve.)

**Exclude Material from Public Packet?** No

**Reason:**

**Issue:**

**Financial Consideration:**

**Staff Recommendation:**

**Alternatives:**

---

**ROUTING:**

Karla Moya

Created/Initiated - 08/11/2017

Karla Moya

Approved - 08/11/2017

Karla Moya

Approved - 08/15/2017

Patricia Rigney

Approved - 08/15/2017

City Management Office

Final Approval - 08/17/2017

|                                        |      |         |                                        |                |                                                                                                                  |
|----------------------------------------|------|---------|----------------------------------------|----------------|------------------------------------------------------------------------------------------------------------------|
| CITY OF PHARR, TEXAS                   |      |         |                                        |                |                                                                                                                  |
| BUDGET YEAR 16/17- BUDGET AMENDMENT #2 |      |         |                                        |                |                                                                                                                  |
| DETAILED AMENDMENT ACTIVITY            |      |         |                                        |                |                                                                                                                  |
| AUGUST 2017                            |      |         |                                        |                |                                                                                                                  |
|                                        |      |         |                                        |                |                                                                                                                  |
| FUND                                   | DEPT | ACCOUNT | ACCOUNT NAME                           |                | Description                                                                                                      |
|                                        |      |         |                                        |                |                                                                                                                  |
| GENERAL FUND                           |      |         |                                        |                |                                                                                                                  |
| REVENUES:                              |      |         |                                        |                |                                                                                                                  |
| 01                                     | 4    | 4113    | Sales Taxes                            | \$ 501,000     | To Amend/Reflect a change in Budgeted Sales Taxes based on Projected ending balance for FY 2016.2017             |
| 01                                     | 4    | 4441    | Municipal Court                        | \$ (180,500)   | To Reflect Increase in Municipal Court Fees this FY 16.17                                                        |
| 01                                     | 4    | 4664    | Miscellaneous                          | \$ (15,000)    | To Cover for Miscellaneous Expenses for Recycling Program                                                        |
| 01                                     | 4    | 4664-12 | Miscellaneous                          | \$ (17,200)    | To Cover for Other Operating Supplies for Blue Santa Party for Police with Available Funds                       |
| 01                                     | 4    | 4445    | Court Service Fees                     | \$ (31,000)    | To Cover Contract Services paid with Technology Fees                                                             |
| 01                                     | 4    | 4689    | Bebo Distributing                      | \$ (69,500)    | To Reflect money received from as per 380 Agreement                                                              |
| 01                                     | 4    | 4883-70 | Transfer in-BRIDGE                     | \$ (1,087,500) | To Reflect excess revenue collected from Bridge                                                                  |
| 01                                     | 4    | 4776-01 | Grant-Flood Study                      | \$ 300,000     | To reduce Budgeted Grant for Flood Study that did not take place                                                 |
| 01                                     | 4    | 4883-84 | Transfer in-TIRZ                       | \$ (350,000)   | To Transfer cash available to reduce debt for Series 2012                                                        |
|                                        |      |         | Total Revenues (Increase)/Decrease     | \$ (949,700)   |                                                                                                                  |
| EXPENDITURES:                          |      |         |                                        |                |                                                                                                                  |
| Non-Departmental:                      |      |         |                                        |                |                                                                                                                  |
|                                        |      |         |                                        |                |                                                                                                                  |
| 01                                     | 512  | 1106    | Police-Hospital Insurance              | \$ (200,000)   | To Amend savings on Health Insurance compared to Original Budgeted amounts for FY 2016.2017                      |
| 01                                     | 512  | 2208    | Other Operating Supplies               | \$ 17,200      | To Cover for Other Operating Supplies for Blue Santa Party for Police with Available Funds                       |
| 01                                     | 512  | 1104    | Police-Overtime/Holiday Pay            | \$ 500,000     | To Amend Under budgeted Overtime                                                                                 |
|                                        |      |         |                                        |                |                                                                                                                  |
| 01                                     | 514  | 3301    | Building                               | \$ 7,000       | To Cover Door Security at Court paid with Court Building Fees                                                    |
| 01                                     | 514  | 5530    | Contractual Services                   | \$ 24,000      | To Cover Contract Services paid with Technology Fees                                                             |
|                                        |      |         |                                        |                |                                                                                                                  |
| 01                                     | 515  | 1106    | Fire-Hospital Insurance                | \$ (200,000)   | To Amend savings on Health Insurance compared to Original Budgeted amounts for FY 2016.2017                      |
|                                        |      |         |                                        |                |                                                                                                                  |
| 01                                     | 517  | 1106    | PW-Hospital Insurance                  | \$ (100,000)   | To Amend savings on Health Insurance compared to Original Budgeted amounts for FY 2016.2017                      |
| 01                                     | 517  | 5509    | Street Material                        | \$ 76,000      | To Cover for the hauling of unsuitable material at both Hall Acres old recycling center and at Public Works Site |
| 01                                     | 517  | 2208    | Other Operating Supplies               | \$ 15,000      | To Cover for Other Operating Supplies with Recycling Funds                                                       |
|                                        |      |         |                                        |                |                                                                                                                  |
| 01                                     | 518  | 8804    | Other Equipment                        | \$ 63,000      | To Purchase File Data Storage Replacement needed due to age of current equipment                                 |
|                                        |      |         |                                        |                |                                                                                                                  |
| 01                                     | 522  | 1106    | Parks-Hospital Insurance               | \$ (100,000)   | To Amend savings on Health Insurance compared to Original Budgeted amounts for FY 2016.2018                      |
| 01                                     | 522  | 5530    | Contractual Services                   | \$ 19,000      | Contractual services for Parks Master Plan budgeted Last FY 2015.2016 and carried forward                        |
|                                        |      |         |                                        |                |                                                                                                                  |
| 01                                     | 530  | 9960    | City-Wide Marketing                    | \$ (80,500)    | To Move funds to cover for street material requested by Public Works                                             |
| 01                                     | 530  | 9980-50 | Transfer Out Debt Service              | \$ 350,000     | To Transfer cash available to reduce debt for Series 2012 with TIRZ available cash                               |
| 01                                     | 530  | 9980-75 | Transfer Out-Golf                      | \$ 40,000      | To pay for Construction of new wood retaining wall on #16 Hole for Golf Course                                   |
| 01                                     | 530  | 9980-86 | Transfer Out-PEDC                      | \$ 750,000     | To Increase amount transferred to PHFC now to be transferred to PEDC                                             |
| 01                                     | 530  | 9980-86 | Transfer Out-PEDC                      | \$ 69,500      | To Reflect money received from as per 380 Agreement                                                              |
| 01                                     | 530  | 9980-40 | Transfer Out-CIP                       | \$ 449,500     | To Transfer excess toll collections received from Bridge to cover for CIP projects.                              |
| 01                                     | 530  | 9980-83 | Transfer Out-PHFC                      | \$ (750,000)   | To Reduce amount transferred to PHFC now to be transferred to PEDC                                               |
|                                        |      |         | Total Expenditures Increase/(Decrease) | \$ 949,700     |                                                                                                                  |
|                                        |      |         |                                        |                |                                                                                                                  |
|                                        |      |         | NET EFFECT ON GENERAL FUND:            | \$ -           | <---Cash Available in Bank Account                                                                               |
| GENERAL CIP                            |      |         |                                        |                |                                                                                                                  |
| REVENUES:                              |      |         |                                        |                |                                                                                                                  |
| 40                                     | 4    | 4883-70 | Transfer In-Bridge                     | \$ (1,000,000) | To Transfer excess cash to cover for CIP Projects                                                                |
| 40                                     | 4    | 4883-01 | Transfer In-General Fund               | \$ (449,500)   | To Transfer excess toll collections received from Bridge to cover for CIP projects.                              |
|                                        |      |         | Total Revenues (Increase)/Decrease     | \$ (1,449,500) |                                                                                                                  |
| EXPENSES:                              |      |         |                                        |                |                                                                                                                  |
|                                        |      |         |                                        |                |                                                                                                                  |
|                                        |      |         |                                        |                |                                                                                                                  |
|                                        |      |         | Total Expenditures Increase/(Decrease) | \$ -           |                                                                                                                  |
|                                        |      |         |                                        |                |                                                                                                                  |
|                                        |      |         | NET EFFECT ON GENERAL CIP:             | \$ (1,449,500) |                                                                                                                  |
| UTILITY FUND                           |      |         |                                        |                |                                                                                                                  |
| REVENUES:                              |      |         |                                        |                |                                                                                                                  |
| 60                                     | 4    | 4XXX    |                                        |                |                                                                                                                  |
|                                        |      |         |                                        |                |                                                                                                                  |
|                                        |      |         | Total Revenues (Increase)/Decrease     | \$ -           |                                                                                                                  |
| EXPENSES:                              |      |         |                                        |                |                                                                                                                  |
| 60                                     | 581  | 1106    | Health Insurance                       | \$ (7,600)     | To Reflect Savings on Health Insurance to cover for Employee Annual Payout                                       |
| 60                                     | 581  | 9908-02 | Employee Annual Leave Payout           | \$ 7,600       | To Reflect Updated Human Resources Policy for all employees                                                      |
| 60                                     | 584  | 1106    | Health Insurance                       | \$ (19,000)    | To Reflect Savings on Health Insurance to cover for Employee Annual Payout                                       |
| 60                                     | 584  | 9908-02 | Employee Annual Leave Payout           | \$ 19,000      | To Reflect Updated Human Resources Policy for all employees                                                      |
|                                        |      |         | Total Expenditures Increase/(Decrease) | \$ -           |                                                                                                                  |
|                                        |      |         |                                        |                |                                                                                                                  |
|                                        |      |         | NET EFFECT ON UTILITY FUND:            | \$ -           |                                                                                                                  |



|                     |     |         |                                               |                        |                                                                                                                       |
|---------------------|-----|---------|-----------------------------------------------|------------------------|-----------------------------------------------------------------------------------------------------------------------|
|                     |     |         |                                               |                        |                                                                                                                       |
| <b>BRIDGE FUND</b>  |     |         |                                               |                        |                                                                                                                       |
| <b>REVENUES:</b>    |     |         |                                               |                        |                                                                                                                       |
| 70                  | 4   | 4677    | TOLL FEES                                     | \$ (1,087,500)         | To reflect increase in collections compared to original budget                                                        |
| 70                  | 4   | 4670    | PESO INCOME EXCHANGE                          | \$ (10,000)            | To reflect increase in collections compared to original budget                                                        |
|                     |     |         | <b>Total Revenues (Increase)/Decrease</b>     | <b>\$ (1,097,500)</b>  |                                                                                                                       |
| <b>EXPENSES:</b>    |     |         |                                               |                        |                                                                                                                       |
| 70                  | 510 | 1106    | Health Insurance                              | \$ (27,000)            | To Reflect Savings on Health Insurance to cover for Employee Annual Payout                                            |
| 70                  | 510 | 9980-01 | Transfer Out-Gen                              | \$ 1,087,500           | To Amend Transfers to General Fund with Bridge Excess Toll Revenue Collected for FY 16.17                             |
| 70                  | 510 | 9980-40 | Transfer Out-Gen CIP                          | \$ 1,000,000           | To Transfer excess cash to cover for CIP Projects                                                                     |
| 70                  | 510 | 9908-02 | Employee Annual Leave Payout                  | \$ 37,000              | To Reflect Updated Human Resources Policy for all employees                                                           |
|                     |     |         | <b>Total Expenditures Increase/(Decrease)</b> | <b>\$ 2,097,500</b>    |                                                                                                                       |
|                     |     |         | <b>NET EFFECT ON BRIDGE FUND:</b>             | <b>\$ 1,000,000</b>    | <---Cash Available in Bank Account                                                                                    |
| <b>GOLF FUND</b>    |     |         |                                               |                        |                                                                                                                       |
| <b>REVENUES:</b>    |     |         |                                               |                        |                                                                                                                       |
| 75                  | 4   | 4883-01 | Transfer in-General Fund                      | \$ (40,000)            | To pay for Construction of new wood retaining wall on #16 Hole for Golf Course                                        |
|                     |     |         | <b>Total Revenues (Increase)/Decrease</b>     | <b>\$ (40,000)</b>     |                                                                                                                       |
| <b>EXPENSES:</b>    |     |         |                                               |                        |                                                                                                                       |
| 75                  | 510 | 8806    | Site Improvements                             | \$ 40,000              | To pay for Construction of new wood retaining wall on #16 Hole for Golf Course                                        |
|                     |     |         | <b>Total Expenditures Increase/(Decrease)</b> | <b>\$ 40,000</b>       |                                                                                                                       |
|                     |     |         | <b>NET EFFECT ON GOLF FUND:</b>               | <b>\$ -</b>            |                                                                                                                       |
| <b>DEBT SERVICE</b> |     |         |                                               |                        |                                                                                                                       |
| <b>REVENUES:</b>    |     |         |                                               |                        |                                                                                                                       |
| 50                  | 4   | 4883-86 | Transfer IN-PEDC                              | \$ 350,000             | To Transfer cash available to reduce debt for Series 2012                                                             |
| 50                  | 4   | 4883-01 | Transfer In-General Fund                      | \$ (350,000)           | To Reduce contribution from PEDC for Series 2012                                                                      |
|                     |     |         | <b>Total Revenues (Increase)/Decrease</b>     | <b>\$ -</b>            |                                                                                                                       |
| <b>EXPENSES:</b>    |     |         |                                               |                        |                                                                                                                       |
|                     |     |         |                                               | \$ -                   |                                                                                                                       |
|                     |     |         | <b>Total Expenditures Increase/(Decrease)</b> | <b>\$ -</b>            |                                                                                                                       |
|                     |     |         | <b>NET EFFECT ON DEBT SERVICE FUND:</b>       | <b>\$ -</b>            |                                                                                                                       |
| <b>TIRZ # 1</b>     |     |         |                                               |                        |                                                                                                                       |
| <b>REVENUES:</b>    |     |         |                                               |                        |                                                                                                                       |
|                     |     |         | <b>Total Revenues (Increase)/Decrease</b>     | <b>\$ -</b>            |                                                                                                                       |
| <b>EXPENSES:</b>    |     |         |                                               |                        |                                                                                                                       |
| 84                  | 530 | 9980-01 |                                               | \$ 350,000             |                                                                                                                       |
|                     |     |         | <b>Total Expenditures Increase/(Decrease)</b> | <b>\$ 350,000</b>      |                                                                                                                       |
|                     |     |         | <b>NET EFFECT ON TIRZ # 1 FUND:</b>           | <b>\$ 350,000</b>      | <---Cash Available in Bank Account                                                                                    |
| <b>PEDC No. 1</b>   |     |         |                                               |                        |                                                                                                                       |
| <b>REVENUES:</b>    |     |         |                                               |                        |                                                                                                                       |
| 86                  | 4   | 4883-83 | Transfer IN-PHFC                              | \$ (500,000)           | To transfer amount of principal paid from PHFC for refinancing of Loan under PEDC for Jackson Development             |
| 86                  | 4   | 4883-01 | Transfer IN-General Fund                      | \$ (750,000)           | To transfer amount of principal paid from General Fund to pay debt service of Loan refinanced for Jackson Development |
| 86                  | 4   | 4880    | Loan Proceeds                                 | \$ (9,983,200)         | To proceeds for Jackson Development related debt now under PEDC                                                       |
|                     |     |         | <b>Total Revenues (Increase)/Decrease</b>     | <b>\$ (11,233,200)</b> |                                                                                                                       |
| <b>EXPENSES:</b>    |     |         |                                               |                        |                                                                                                                       |
| 86                  | 510 | 7720    | Jackson Development Loan Principal            | \$ 1,000,000           | To reflect principal payment for Jackson Development related debt now under PEDC                                      |
| 86                  | 510 | 7711    | LSNB Loan                                     | \$ 928,600             | To pay off outstanding loan related to Produce Parks with sale proceeds                                               |
| 86                  | 510 | 7101    | Bank Closing Cost                             | \$ 83,200              | To reflect bank closing cost for refinancing Jackson Development Debt                                                 |
| 86                  | 510 | 9980-50 | Transfer Out Debt Service                     | \$ (350,000)           | To Reduce contribution from PEDC for Series 2012 due to TIRZ contribution                                             |
| 86                  | 510 | 9980-83 | Transfer Out-PHFC                             | \$ 9,900,000           | To reflect pay off for Jackson Development related debt now under PEDC                                                |
|                     |     |         | <b>Total Expenditures Increase/(Decrease)</b> | <b>\$ 11,561,800</b>   |                                                                                                                       |
|                     |     |         | <b>NET EFFECT ON TIRZ # 1 FUND:</b>           | <b>\$ 328,600</b>      | <---Cash available through Land Proceeds Sales                                                                        |

| CITY OF PHARR                           |                 |                    |                 |                |                 |                |  |
|-----------------------------------------|-----------------|--------------------|-----------------|----------------|-----------------|----------------|--|
| SUMMARY OF EFFECT OF BUDGET AMENDMENTS  |                 |                    |                 |                |                 |                |  |
| FY 2016-2017                            |                 |                    |                 |                |                 |                |  |
|                                         |                 |                    |                 |                |                 |                |  |
|                                         | FY 2016-2017    | INTERNAL           |                 | FY 2016-2017   | PROPOSED        | FY 2016-2017   |  |
|                                         | ORIGINAL BUDGET | BUDGET ADJUSTMENTS | AMENDMENT No. 1 | CURRENT BUDGET | AMENDMENT No. 2 | AMENDED BUDGET |  |
|                                         |                 |                    |                 |                |                 |                |  |
| GENERAL FUND                            |                 |                    |                 |                |                 |                |  |
| General Tax Revenue                     | \$ 28,925,000   | \$ -               | \$ -            | \$ 28,925,000  | \$ (501,000)    | \$ 28,424,000  |  |
| Gross Receipts                          | 2,515,000       | -                  | -               | 2,515,000      | -               | 2,515,000      |  |
| Revenue Producing Facilities            | 4,574,000       | -                  | -               | 4,574,000      | -               | 4,574,000      |  |
| Fines and Fees                          | 1,483,000       | -                  | -               | 1,483,000      | 180,500         | 1,663,500      |  |
| Licenses and Permits                    | 779,000         | -                  | -               | 779,000        | -               | 779,000        |  |
| Charges for Current Services            | 1,111,000       | -                  | -               | 1,111,000      | 63,200          | 1,174,200      |  |
| Lease Proceeds                          | 1,150,500       | -                  | -               | 1,150,500      | -               | 1,150,500      |  |
| Transfers/Others                        | 9,295,600       | -                  | 100,000         | 9,395,600      | 1,207,000       | 10,702,600     |  |
| Total Revenues                          | 49,833,100      | -                  | 100,000         | 49,933,100     | 949,700         | 50,982,800     |  |
|                                         |                 |                    |                 |                |                 |                |  |
|                                         |                 |                    |                 |                |                 |                |  |
| City Manager's Office                   | 1,238,800       | 50,000             | -               | 1,288,800      | -               | 1,288,800      |  |
| Finance Department                      | 737,700         | (49,400)           | -               | 688,300        | -               | 688,300        |  |
| Police Department                       | 14,484,200      | (38,000)           | -               | 14,446,200     | 317,200         | 14,763,400     |  |
| Municipal Court                         | 487,500         | 3,000              | -               | 490,500        | 31,000          | 521,500        |  |
| Fire Protection                         | 7,200,400       | (10,000)           | -               | 7,190,400      | (200,000)       | 6,990,400      |  |
| PAL                                     | 427,800         | 29,000             | -               | 456,800        | -               | 456,800        |  |
| Street Maintenance                      | 5,433,700       | 73,000             | -               | 5,506,700      | (9,000)         | 5,497,700      |  |
| Information Technology                  | 1,409,700       | 66,800             | -               | 1,476,500      | 63,000          | 1,539,500      |  |
| Media                                   | 256,800         | -                  | -               | 256,800        | -               | 256,800        |  |
| Municipal Library                       | 1,211,900       | 3,000              | -               | 1,214,900      | -               | 1,214,900      |  |
| Parks & Recreation                      | 2,928,500       | 44,400             | -               | 2,972,900      | (81,000)        | 2,891,900      |  |
| Communications                          | 314,700         | -                  | -               | 314,700        | -               | 314,700        |  |
| Human Resources                         | 475,500         | 2,500              | -               | 478,000        | -               | 478,000        |  |
| Planning & Community Development        | 1,309,600       | (18,800)           | -               | 1,290,800      | -               | 1,290,800      |  |
| Engineering                             | 521,400         | 4,000              | -               | 525,400        | -               | 525,400        |  |
| Non-Departmental                        | 11,894,900      | (159,500)          | 100,000         | 11,835,400     | 828,500         | 12,763,900     |  |
| Total Expenditures                      | 50,333,100      | -                  | 100,000         | 50,433,100     | 949,700         | 51,482,800     |  |
|                                         |                 |                    |                 |                |                 |                |  |
| Net Revenues Over /(Under) Expenditures | \$ (500,000)    | \$ -               | \$ -            | \$ (500,000)   | \$ -            | \$ (500,000)   |  |
|                                         |                 |                    |                 |                |                 |                |  |

**ORDINANCE NO: O-2017-\_\_**

**AN ORDINANCE AMENDING ORDINANCES O-2017-15 AND O-2016-36; ADOPTING AND APPROVING AN AMENDMENT TO THE BUDGET FOR THE CITY OF PHARR, TEXAS FOR YEAR BEGINNING OCTOBER 1, 2016 AND ENDING SEPTEMBER 30, 2017, REAPPROPRIATING FUNDS, AND DECLARING AN EMERGENCY AS MAY BE NECESSARY; AND EFFECTIVE DATE**

**WHEREAS**, the Board of City Commissioners has adopted a budget for the fiscal year beginning October 1, 2016 and ending September 30, 2017, and has filed same with the City Clerk, and complied with all procedures required by law; and

**WHEREAS**, state law requires that the governing body adopt an Ordinance, and the City charter requires that any amendment be approved by  $\frac{3}{4}$  vote of the members of the Board.

***NOW, THEREFORE, BE IT ORDAINED BY THE BOARD OF CITY COMMISSIONERS OF THE CITY OF PHARR, TEXAS, THAT:***

**SECTION 1:** That the budget of the revenues of the City of Pharr, and the expenditures for the conducting of the affairs thereof for the fiscal year beginning October 1, 2016 and ending September 30, 2017, as presented to the Board of Commissioners of the City of Pharr, Texas, by the City Manager of said City, be and the same is in all respects in need of amendment for said fiscal year.

**SECTION 2:** That the net sum of -\$949,700- expenditures is hereby appropriated out of expenditures and \$-980,700- revenues of the general fund with a net effect of \$-0- of available resources. The purpose is included in the attached documents.

**SECTION 3:** That the net sum of -0- expenditures is hereby appropriated out of expenditures and \$1,449,500 revenues of the General CIP fund. The purpose is included in the attached documents.

**SECTION 4:** That the net sum of -0- expenditures is hereby appropriated out of expenditures and \$-0- revenues of the Utility fund. The purpose is included in the attached documents.

**SECTION 5:** That the net sum of -2,097,500- expenditures is hereby appropriated out of expenditures and \$-1,097,500- revenues of the Bridge fund with a net effect of \$1,000,000 of available resources. The purpose is included in the attached documents.

**SECTION 6:** That the net sum of -40,000- expenditures is hereby appropriated out of expenditures and \$-40,000- revenues of the Golf fund. The purpose is included in the attached documents.

**SECTION 7:** That the net sum of -0- expenditures is hereby appropriated out of expenditures and \$-0- revenues of the Debt Service Fund. The purpose is included in the attached documents.

**SECTION 8:** That the net sum of -350,000- expenditures is hereby appropriated out of expenditures and \$-0- revenues of the TIRZ fund with net effect of \$350,000 with available resources. The purpose is included in the attached documents.

**SECTION 9:** That the net sum of -\$11,561,800- expenditures is hereby appropriated out of expenditures and \$-11,233,200- revenues of the PEDC fund with a net effect of \$328,600 of available resources. The purpose is included in the attached documents

**SECTION 10:** The fact that an approved and adopted budget is necessary for the preservation of order, health, safety and general welfare of the public creates an emergency. The requirement that this Ordinance is to be read on three (3) separate meetings is hereby waived and dispensed with and this Ordinance shall take effect and be in full force immediately after approval and passage.

**SECTION 11: Repealing Clause**

All ordinances or parts of ordinances in conflict with this ordinance are hereby repealed.

**SECTION 12: Severability Clause**

The invalidity of any section, clause, sentence or provision of this ordinance shall not effect the validity of any other part thereof.

**SECTION 13: Publication Effective Date**

This ordinance shall be published after its passage and approval and shall take effect and be enforced from and after ten (10) days following such publication in the official newspaper.

APPROVED AND PASSED BY THE BOARD OF COMMISSIONERS OF THE CITY OF PHARR, TEXAS, on this the 21<sup>st</sup> of August, 2017.

CITY OF PHARR

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Ambrosio Hernandez

ATTEST:

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Hilda Pedraza, City Clerk



## **AGENDA MEMORANDUM**

**BOARD:** City Commission

**AGENDA ITEM #:** 5.C.

**DATE SUBMITTED:** August 15, 2017

**MEETING DATE:** August 21, 2017

**FROM:** Elva Edmundson, Administrative Assistant

**DEPARTMENT:** Parks/PAL

**DIRECTOR:** Sergio Alanis

**Agenda Item:** Consideration and action, if any, on Ordinance amending Ordinance O-2017-06 (Rental of Natatorium).

**Classification:** Regular

(\* If closed session, City Attorney must review and approve.)

**Exclude Material from Public Packet?** No

**Reason:**

**Issue:** P-SJ-A ISD. will be utilizing the natatorium for extended hours for the up-coming school year 2017-2018; therefore, eliminating the availability for the rental of the indoor pool.

**Financial Consideration:** n/a

**Staff Recommendation:** City Commission approve this item

**Alternatives:** n/a

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### **ROUTING:**

Elva Edmundson  
Sergio Alanis  
City Management Office

Created/Initiated - 08/15/2017  
Approved - 08/15/2017  
Final Approval - 08/17/2017

**ORDINANCE NO. O-2017-\_\_\_\_**

**AN ORDINANCE AMENDING ORDINANCES O-2017-06; O-2016-25; O-2015-44; O-2015-38, O-2015-11, O-2014- 48, O-2013-41, O-2013-22, O-2012-41; O-2011-50, O-2011-23, O-2009-25, O-97-14, CITY CODE, CHAPTER 30, SECTION 30-26, 30-27, 30-38, 30-40, AND 30-41; ESTABLISHING PROCEDURES AND RATES FOR RENTAL OF CITY FACILITIES; AND ESTABLISHING AN EFFECTIVE DATE**

**BE IT ORDAINED BY THE BOARD OF CITY COMMISSIONERS OF THE CITY OF PHARR, TEXAS, THAT:**

**SECTION 1: SECTION 30-37 OF THE CITY CODE IS AMENDED TO READ AS FOLLOWS:**

**“Sec. 30-37. Rental reservations, advanced reservations, limitations of serial reservations”**

To reserve a City facility, renter/lessee must execute a lease agreement and pay the rental and rental deposit as set out in Section 30-41. To maintain the reservation, all rental fees must be paid within the time limitations set out in Section 30-41. Advanced reservations may be made as set out in Section 30-41. If the lessee desires to make a series of reservations, the director shall be authorized to limit the number of serial reservations by a single lessee in order to ensure varied public availability of facilities. (Ord. No. O-94-12, & IV (J), 4-5-94; Ord. No. O-97-14, & 2, 3- 97). Rental fees and charges may be determined by an Interlocal agreement for political subdivisions.

**SECTION 2: SECTION 30-40 OF THE CITY CODE IS AMENDED TO READ AS FOLLOWS:**

**“Sec. 30-40. Rental fee classes”**

For the purpose of the rental fee schedule set out in section 30-41, except for the Pharr Events Center, the following rental fee classes are established:

- (1) **Class I** (Commercial / Profit-making) shall apply to any and all activities such as exhibitions, sporting events, shows, dances, and all other activities sponsored by private entities for the purpose of profit-making; such as through charging of admission fees at the door or in advance. Examples are boxing matches, commercial exhibitions, indoor flea markets, concerts, etc.
- (2) **Class II** (Non-Commercial / Non-Profit-making) shall apply to any and all activities sponsored by public or private non-profit entities for the expressed purpose of raising funds either through the charging of admission fees or the solicitation of donations. Examples are dances sponsored by non-profit corporations and church events

- (3) **Class III** (Non-commercial / Private) shall apply to any and all activities sponsored by private entities to which admission might be restricted; but to which an admission fee will not be charged and profit-making is not intended. These activities may include weddings, quinceañeras, receptions, birthday parties and company banquets, etc.

**SECTION 3: SECTION 30-41 OF THE CITY CODE IS AMENDED TO READ AS FOLLOWS:**

**“Sec. 30-41. Rental fee schedule”**

The following rental fees shall be charged for the use of city-owned public facilities, by rental fee classes as defined in this article.

- a. Payment of rental.** The full amount of the rental fee must be paid at least 30 days prior to reserved date. Any amount paid by lessee less than 30 days prior to reserved date will be cancelled and any amount previously paid will not be returned.
- b. Rental and damage deposit.** \$200.00 to be paid at the time reservation is made. This deposit will be deducted from the total amount due.
- c. Security personnel.** All activities involving dancing, and the selling, serving and/or consumption of alcoholic beverages will require a minimum of three certified City of Pharr Police Officers to be contracted by the renter. The City of Pharr Police Department will designate the number of certified police officers required for functions. If more than 3 officers are required, they may be either certified police officers and/or security personnel from a licensed and bonded security company.
- d. Advanced reservations.** Class I reservations will be accepted for up to two years to the month in advance of the reserved date. Class II and III reservations will not be accepted more than one year to the month in advance of reserved date.

**(1)TIERRA DEL SOL (HALL AND BAR AREA)**

| <b>Rental Period</b> | <b>Time</b>           | <b>Deposit</b> | <b>Rental Rate Class I</b> | <b>Rental Rate Class II</b> | <b>Rental Rate Class III</b> |
|----------------------|-----------------------|----------------|----------------------------|-----------------------------|------------------------------|
| Sunday-Thursday      | 8:00 a.m. – 1:00 p.m. | \$200.00       | \$400.00                   | \$350.00                    | \$300.00                     |
|                      | 8:00 a.m. – 7:00 p.m. | \$200.00       | \$900.00                   | \$800.00                    | \$700.00                     |
|                      | 1:00 p.m. – 12 MID.   | \$200.00       | \$900.00                   | \$800.00                    | \$700.00                     |
| Friday               | 8:00 a.m. – 1:00 p.m. | \$200.00       | \$500.00                   | \$450.00                    | \$400.00                     |
|                      | 8:00 a.m. – 7:00 p.m. | \$200.00       | \$1000.00                  | \$900.00                    | \$800.00                     |
|                      | 1:00 p.m. – 12 MID.   | \$200.00       | \$1000.00                  | \$900.00                    | \$800.00                     |
| Saturday             | 8:00 a.m. – 1:00 p.m. | \$200.00       | \$500.00                   | \$450.00                    | \$400.00                     |
|                      | 8:00 a.m. – 7:00 p.m. | \$200.00       | \$1100.00                  | \$1000.00                   | \$900.00                     |
|                      | 1:00 p.m. – 1:00 a.m. | \$200.00       | \$1200.00                  | \$1100.00                   | \$1000.00                    |



**(2) ~~LAS MILPAS COMMUNITY CENTER:~~**

| <b>Rental Period</b>     | <b>Time</b>               | <b>Deposit (not refunded)</b> | <b>Rental Rate</b>         |
|--------------------------|---------------------------|-------------------------------|----------------------------|
| <del>Monday-Sunday</del> | <del>8 a.m.-12 MID.</del> | <del>\$50.00</del>            | <del>\$50.00 Per hr.</del> |

- ~~a. **Payment of rental.** The full amount of the rental fee must be paid at least 30 days prior to reserved date. Any amount paid by lessee less than 30 days prior to reserved date will be cancelled and any amount previously paid will not be returned.~~
- ~~b. **Advanced reservations.** Reservations will not be accepted more than 90 days in advance of reserved date.~~
- ~~c. **Restricted usage.** No alcoholic beverages will be allowed on premises.~~

**(3) VICTOR GARCIA MUNICIPAL PARK:**

| <b>Rental Period</b>                                         | <b>Time</b>    | <b>Deposit (not refunded)</b> | <b>Rental Rate</b> |
|--------------------------------------------------------------|----------------|-------------------------------|--------------------|
| <b>MUNICIPAL PARK</b><br><b>205 W. Polk</b><br>Monday-Sunday | 1 p.m.-10 p.m. | \$25.00                       | \$100.00           |

- a. Payment of rental.** The full amount of the rental fee must be paid at least 30 days prior to reserved date. Any amount paid by lessee less than 30 days prior to reserved date will be cancelled and any amount previously paid will not be returned.
- b. Advanced reservations.** Reservations will not be accepted more than 90 days in advance of reserved date.
- c. Restricted usage.** No Class I or Class II activities will be allowed. No activity which involve dancing and/or the live playing of electronically amplified music will be permitted. The playing of prerecorded is allowed provided the volume is not such as to disturb nearby residents.

**(4) PHARR SPORTS COMPLEX:**

| Rental Period | Time           | Deposit<br>(not refunded) | Rental Rate |
|---------------|----------------|---------------------------|-------------|
| Monday-Friday | 6 p.m.-10 p.m. | \$50.00                   | \$375.00    |
| Saturday      | 8 a.m.-10 p.m. | \$50.00                   | \$375.00    |
| Sunday        | 8 a.m.-10 p.m. | \$50.00                   | \$375.00    |

- a. **Payment of rental.** The full amount of the rental fee must be paid at least 30 days prior to reserved date. Any amount paid by lessee less than 30 days prior to reserved date will be cancelled and any amount previously paid will not be returned.
- b. **Advanced reservations.** Reservations will not be accepted more than 90 days in advance of reserved date.
- c. **Restricted usage.** Parks will be used for practice and tournaments only. **No alcoholic beverages will be allowed on premises.**

**(5) WITTEN PARK:**

| Rental Period | Time              | Deposit<br>(not refunded) | Rental Rate |
|---------------|-------------------|---------------------------|-------------|
| Saturday      | 8 a.m. to 10 p.m. | \$50.00                   | \$250.00    |
| Sunday        | 8 a.m. to 10 p.m. | \$50.00                   | \$250.00    |

- a. **Payment of rental.** The full amount of the rental fee must be paid at least 30 days prior to reserved date. Any amount paid by lessee less than 30 days prior to reserved date will be cancelled and any amount previously paid will not be returned.
- b. **Advanced reservations.** Reservations will not be accepted more than 90 days in advance of reserved date.
- c. **Restricted usage.** Parks will be used for practice and tournaments only. **No alcoholic beverages will be allowed on premises.**

**(6) CIVIC CENTER (LARGE HALL):**

| Rental Period   | Rental Period | Time                  | Deposit  | Rental Rate Class I | Rental Rate Class II | Rental Rate Class III |
|-----------------|---------------|-----------------------|----------|---------------------|----------------------|-----------------------|
| Sunday-Thursday | Morning       | 8:00 a.m. – 1:00 p.m. | \$200.00 | \$400.00            | \$360.00             | \$300.00              |
|                 | Day           | 8:00 a.m. – 7:00 p.m. | \$200.00 | \$900.00            | \$800.00             | \$700.00              |
|                 | Evening       | 1:00 p.m. – 12 MID.   | \$200.00 | \$900.00            | \$800.00             | \$700.00              |
| Friday          | Morning       | 8:00 a.m. – 1:00 p.m. | \$200.00 | \$450.00            | \$400.00             | \$360.00              |
|                 | Day           | 8:00 a.m. – 7:00 p.m. | \$200.00 | \$1000.00           | \$900.00             | \$800.00              |
|                 | Evening       | 1:00 p.m. – 12 MID.   | \$200.00 | \$1000.00           | \$900.00             | \$800.00              |
| Saturday        | Morning       | 8:00 a.m. – 1:00 p.m. | \$200.00 | \$500.00            | \$450.00             | \$400.00              |
|                 | Day           | 8:00 a.m. – 7:00 p.m. | \$200.00 | \$1,100.00          | \$1,000.00           | \$900.00              |
|                 | Evening       | 1:00 p.m. – 1:00 a.m. | \$200.00 | \$1,100.00          | \$1,000.00           | \$900.00              |

- a. **Payment of rental.** The full amount of the rental fee must be paid at least 30 days prior to reserved date. Any amount paid by lessee less than 30 days prior to reserved date will be cancelled and any amount previously paid will not be returned.
- b. **Rental and damage deposit.** \$200.00 to be paid at the time reservation is made. This deposit will be deducted from the total amount due.
- c. **Security personnel.** All activities involving dancing, the selling, serving and/or consumption of alcoholic beverages will require a minimum of two City of Pharr Police Officers to be contracted by the lessee. Lessor will designate the number of City of Pharr Police Officers required for functions.

**(7) CIVIC CENTER (SMALL HALL):**

| Rental Period | Time             | Deposit (not refunded) | Class I          | Class II         | Class III        |
|---------------|------------------|------------------------|------------------|------------------|------------------|
| Sunday-Friday | 6 p.m.-12 MID.   | \$50.                  | \$60.<br>Per hr. | \$40.<br>Per hr. | \$50.<br>Per hr. |
| Saturday      | 8 a.m.-1:00 a.m. | \$50.                  | \$70.<br>Per hr. | \$50.<br>Per hr. | \$60.<br>Per hr. |

- a. **Payment of rental.** The full amount of the rental fee must be paid at least 30 days prior to reserved date. Any amount paid by lessee less than 30 days prior to reserved date will be cancelled and any amount previously paid will not be returned.
- b. **Advanced reservations.** Reservations will not be accepted more than 90 days in advance of reserved date.
- c. **Restricted usage.** No activity which entails dancing and/or the live playing of electronically amplified music will be permitted. Prerecorded music will be allowed provided there are no activities being conducted at the Large Hall and provided the volume is not sure as to disturb nearby residents. **No alcoholic beverages will be allowed on premises.**

**(8) CIVIC CENTER (CONFERENCE ROOM)**

| Rental Period | Time           | Deposit (not refunded) | Class I            | Class II           | Class III          |
|---------------|----------------|------------------------|--------------------|--------------------|--------------------|
| Monday-Sunday | 1 p.m.-12 MID. | \$20.00                | \$25.00<br>Per hr. | \$15.00<br>Per hr. | \$20.00<br>Per hr. |

Available for rental to small groups (Capacity - 48). A non-refundable deposit of \$20.00 is required to reserve the Conference Room. Reservations will not be accepted more than 90 days before reserved date. Rules regarding Small Hall usage are also applicable to the Conference Room.

## **(9) JONES BOX PARK**

| <b>Rental Period</b> | <b>Time</b>       | <b>Deposit<br/>(not refunded)</b> | <b>Rental Rate</b> |
|----------------------|-------------------|-----------------------------------|--------------------|
| Saturday             | 8 a.m. to 10 p.m. | \$50.00                           | \$250.00           |
| Sunday               | 8 a.m. to 10 p.m. | \$50.00                           | \$250.00           |

- a. **Payment of rental.** The full amount of the rental fee must be paid at least 30 days prior to reserved date. Any amount paid by lessee less than 30 days prior to reserved date will be cancelled and any amount previously paid will not be returned.
- b. **Advanced reservations.** Reservations will not be accepted more than 90 days in advance of reserved date.
- c. **Restricted usage.** Parks will be used for practice and tournaments only. No smoking or alcoholic beverages will be allowed on premises.

## **~~(10) PHARR AQUATIC CENTER NATATORIUM~~**

~~\*\*\* The Pharr Aquatic Center Natatorium will be used for U.S.A. Swim practice at the designated time only. U.S.A Swim Meets are to be coordinated with the City of Pharr at least 90 days in advance; to which the City of Pharr reserves the right to collect any and all entrance fees and concession sales.~~

| <b>Rental Period</b>     | <b>Time</b>                 | <b>Deposit<br/>(not refunded)</b> | <b>Rental Rate</b>          |
|--------------------------|-----------------------------|-----------------------------------|-----------------------------|
| <del>Monday-Friday</del> | <del>6 p.m. to 8 p.m.</del> | <del>\$200.00 Monthly</del>       | <del>\$325.00 Monthly</del> |

- ~~a. **Payment of rental.** The full amount of the rental fee must be paid at least 30 days prior to reserved date. Any amount paid by lessee less than 30 days prior to reserved date will be cancelled and any amount previously paid will not be returned.~~
- ~~b. **Restricted usage.** Pharr Aquatic Center natatorium will be used for U.S.A. Swim practice and swim meets only. No smoking or alcoholic beverages will be allowed on premises.~~

**SECTION 4: EFFECTIVE DATE**

This Ordinance shall take effect upon receiving final approval by the governing body following three (3) readings of the Board of Commissioners.

**CONSIDERED PASSED AND APPROVED ON FIRST READING BY THE BOARD OF CITY COMMISSIONERS OF THE CITY OF PHARR, TEXAS**, on this the \_\_\_\_ day of \_\_\_\_\_, 2017, A.D.

CITY OF PHARR

\_\_\_\_\_  
AMBROSIO "AMOS" HERNANDEZ, MAYOR

ATTEST:

\_\_\_\_\_  
HILDA PEDRAZA, CITY CLERK

**CONSIDERED PASSED AND APPROVED ON SECOND READING BY THE BOARD OF CITY COMMISSIONERS OF THE CITY OF PHARR, TEXAS**, on this the \_\_\_\_ day of \_\_\_\_\_, 2017, A.D.

CITY OF PHARR

\_\_\_\_\_  
AMBROSIO "AMOS" HERNANDEZ, MAYOR

ATTEST:

\_\_\_\_\_  
HILDA PEDRAZA, CITY CLERK

**CONSIDERED PASSED AND APPROVED ON THIRD AND FINAL READING BY THE BOARD OF CITY COMMISSIONERS OF THE CITY OF PHARR, TEXAS**, on this the \_\_\_\_ day of \_\_\_\_\_, 2017, A.D.

CITY OF PHARR

\_\_\_\_\_  
AMBROSIO "AMOS" HERNANDEZ, MAYOR

ATTEST:

\_\_\_\_\_  
HILDA PEDRAZA, CITY CLERK



## **AGENDA MEMORANDUM**

**BOARD:** City Commission

**AGENDA ITEM #:** 5.D.

**DATE SUBMITTED:** July 21, 2017

**MEETING DATE:** August 21, 2017

**FROM:** Sonia Barajas, CDBG Secretary

**DEPARTMENT:** Grants Management &  
Community Development

**DIRECTOR:** Raul Garza

**Agenda Item:** Consideration and action, if any, on Resolution and agreement for conveyance of real property with Affordable Homes of South Texas, Inc.

**Classification:** Regular

(\* If closed session, City Attorney must review and approve.)

**Exclude Material from Public Packet?** No

**Reason:**

**Issue:** A resolution was prepared with regard to the authorization of the City Council to authorize the Mayor to execute the conveyance agreement with Affordable Homes of South Texas, Inc. (AFHSTI). The purpose of the document is to provide roles and responsibilities with regard to the agreement for conveyance of real property, conveyance agreement pursuant to Texas local government code sec.272.001, and the conditional Gift Deed.

Accordingly, the City and AHSTI agree that these 18 properties will be utilized in a manner that primarily promotes a public purpose of the city, including but not limited to development of low-income or moderate-income housing. That Affordable Homes of South Texas, Inc. will provide program eligible City of Pharr residents homebuyer education counseling, financial fitness classes and port purchase education among other important learning tools necessary to carrying a mortgage.

**Financial Consideration:** N/A

**Staff Recommendation:** Staff recommends the approval of the City Council authorizing the conveyance of the property described in Exhibit "A" of this resolution and the City Council authorizing the Mayor to execute the Conveyance Agreement with Affordable Homes of South Texas, Inc. for such purpose

**Alternatives:** N/A

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**ROUTING:**

|                        |                                |
|------------------------|--------------------------------|
| Sonia Barajas          | Created/Initiated - 07/21/2017 |
| Raul Garza             | Approved - 08/15/2017          |
| Karla Moya             | Approved - 08/17/2017          |
| Patricia Rigney        | Approved - 08/17/2017          |
| City Management Office | Final Approval - 08/17/2017    |



**RESOLUTION NO. \_\_\_\_\_**

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF PHARR, TEXAS AUTHORIZING  
THE CONVEYANCE OF THE PROPERTY DESCRIBED IN EXHIBIT "A" ATTACHED  
HERETO AND INCORPORATED HEREIN FOR ALL PURPOSES; AND AUTHORIZING THE  
MAYOR TO EXECUTE THE CONVEYANCE AGREEMENT WITH AFFORDABLE HOMES OF  
SOUTH TEXAS, INC. FOR SUCH PURPOSE**

**WHEREAS**, the City of Pharr (the "City") is a home rule municipality duly organized and existing under the laws of the State of Texas; and

**WHEREAS**, Affordable Homes of South Texas, Inc. (the "AHSTI") is a Texas nonprofit entity that assists low and moderate income residents in the corporation's service area with affordable housing and is duly organized and existing under the laws of the State of Texas; and

**WHEREAS**, pursuant to the authority granted by Section 272.001(g) of the Texas Local Government Code, the City desires to convey the properties described in the Conveyance Agreement (the "Agreement"), which is attached to and incorporated into this Resolution as Exhibit "B"; and

**WHEREAS**, the Texas Local Government code provides that a political subdivision may acquire or assemble land or real property interest, except by condemnation, and sell, exchange, or otherwise convey the land or interests to an entity for the development of low-income or moderate-income housing; and

**WHEREAS**, the City owns fee simple title to the real property described in Exhibit "A" (the "Property") appended to the attached Agreement; and

**WHEREAS**, the AHSTI desires to acquire the Property for the development of low-income or moderate-income housing; and

**WHEREAS**, the AHSTI's construction and development of low-income or moderate-income housing will provide a public benefit to the City; and

**WHEREAS**, based on the foregoing, the City Council of the City of Pharr finds and determines that the Property will carry out a purpose, when conveyed to AHSTI, that benefits of public interest of each granting party.

**NOW THEREFORE, BE IT RESOLVED BY THE BOARD OF  
COMMISSIONERS OF THE CITY OF PHARR, TEXAS, THAT:**

SECTION 1. That the City Council hereby finds and determines that the foregoing recitals are true and correct and are incorporated for all purposes to this Resolution.

SECTION 2. That the City Council approves the conveyance of the Property to the AHSTI.

SECTION 3. That the City Council approves the terms and provisions of the Conveyance Agreement attached hereto and incorporated herein, and authorizes the Mayor to execute the Agreement and all documents necessary to consummate the transactions contemplated therein including all documents necessary to convey the Property to the AHSTI.

SECTION 4. That the Mayor is authorized to execute the deed appended as Exhibit "C" to the Agreement.

PASSED AND APPROVED this \_\_\_\_\_ day of \_\_\_\_\_, 2017, by the Board of Commissioners of the City of Pharr, Texas.

CITY OF PHARR

\_\_\_\_\_  
Ambrosio Hernandez, Mayor

ATTEST:

\_\_\_\_\_  
Hilda Pedraza, City Clerk

## EXHIBIT "A"

### TRACT 1:

All of Lot 11, Block 5, HIDALGO PARK ESTATES, an Addition to the City of Pharr, Hidalgo County, Texas, according to the map recorded in Volume 14, Page 12, Map Records in the Office of the County Clerk of Hidalgo County, Texas, reference to which is here made for all purposes.

### TRACT 2:

All of Lot 34, Block 10, HIDALGO PARK ESTATES, an Addition to the City of Pharr, Hidalgo County, Texas, according to the map recorded in Volume 14, Page 12, Map Records in the Office of the County Clerk of Hidalgo County, Texas, reference to which is here made for all purposes.

### TRACT 3:

All of Lot 32, Block 14, HIDALGO PARK ESTATES, an Addition to the City of Pharr, Hidalgo County, Texas, according to the map recorded in Volume 14, Page 12, Map Records in the Office of the County Clerk of Hidalgo County, Texas, reference to which is here made for all purposes.

### TRACT 4:

All of Lot 21, Block 15, HIDALGO PARK ESTATES, an Addition to the City of Pharr, Hidalgo County, Texas, according to the map recorded in Volume 14, Page 12, Map Records in the Office of the County Clerk of Hidalgo County, Texas, reference to which is here made for all purposes.

### TRACT 5:

All of Lot 56, Block 18, HIDALGO PARK ESTATES, an Addition to the City of Pharr, Hidalgo County, Texas, according to the map recorded in Volume 14, Page 12, Map Records in the Office of the County Clerk of Hidalgo County, Texas, reference to which is here made for all purposes.

### TRACT 6:

All of Lot 57, Block 18, HIDALGO PARK ESTATES, an Addition to the City of Pharr, Hidalgo County, Texas, according to the map recorded in Volume 14, Page 12, Map Records in the Office of the County Clerk of Hidalgo County, Texas, reference to which is here made for all purposes.

### TRACT 7:

All of Lots 18 and 19, Block 3, COLONIA DE AMIGOS, an Addition to the City of Pharr, Hidalgo County, Texas, according to the map recorded in Volume 9, Page 15, Map Records in the Office of the County Clerk of Hidalgo County, Texas, reference to which is here made for all purposes.

### TRACT 8:

All of Lot 7, COLONIA ESTRELLA SUBDIVISION, an Addition to the City of Pharr, Hidalgo County, Texas, according to the map recorded in Volume 23, Page 167-A, Map Records in the Office of the County Clerk of Hidalgo County, Texas, reference to which is here made for all purposes.

### TRACT 9:

All of Lot 7, EL SOL SUBDIVISION, an Addition to the City of Pharr, Hidalgo County, Texas,



according to the map recorded in Volume 22, Page 158, Map Records in the Office of the County Clerk of Hidalgo County, Texas, reference to which is here made for all purposes.

TRACT 10:

All of Lot 4, Block 2, ORIGINAL TOWNSITE OF PHARR, Hidalgo County, Texas, according to the map recorded in Volume 3, Pages 32-36, Map Records in the Office of the County Clerk of Hidalgo County, Texas, reference to which is here made for all purposes.

TRACT 11:

All of Lot 73, LOS RANCHITOS SUBDIVISION UNIT #3, an Addition to the City of Pharr, Hidalgo County, Texas, according to the map recorded in Volume 25, Page 90A, Map Records in the Office of the County Clerk of Hidalgo County, Texas, reference to which is here made for all purposes.

TRACT 12:

All of Lot 39, LOS RANCHITOS SUBDIVISION UNIT #2, an Addition to the City of Pharr, Hidalgo County, Texas, according to the map recorded in Volume 22, Page 185, Map Records in the Office of the County Clerk of Hidalgo County, Texas, reference to which is here made for all purposes.

TRACT 13:

All of Lot 39, LAS BRISAS DEL SUR, an Addition to the City of Pharr, Hidalgo County, Texas, according to the amended map recorded in Volume 21, Page 158, Map Records in the Office of the County Clerk of Hidalgo County, Texas, reference to which is here made for all purposes.

TRACT 14:

All of Lot 98, LOS EBANOS PHASE -1 SUBD., an Addition to the City of Pharr, Hidalgo County, Texas, according to the map recorded in Volume 26, Page 183A, Map Records in the Office of the County Clerk of Hidalgo County, Texas, reference to which is here made for all purposes.

TRACT 15:

All of Lot 19, Block 2, SIETE ENCINOS SUBDIVISION UNIT NO. 1, an Addition to the City of Pharr, Hidalgo County, Texas, according to the map recorded in Volume 28, Page 175, Map Records in the Office of the County Clerk of Hidalgo County, Texas, reference to which is here made for all purposes.

TRACT 16:

All of Lot 40, VILLAS DEL VALLE SUBDIVISION, an Addition to the City of Pharr, Hidalgo County, Texas, according to the map recorded in Volume 22, Page 81, Map Records in the Office of the County Clerk of Hidalgo County, Texas, reference to which is here made for all purposes.

TRACT 17:

All of Lot 140, VILLAS DEL VALLE SUBDIVISION, an Addition to the City of Pharr, Hidalgo County, Texas, according to the map recorded in Volume 22, Page 81, Map Records in the Office of the County Clerk of Hidalgo County, Texas, reference to which is here made for all purposes.

TRACT 18:

All of Lot 38, 281 MOBILE HOME SUBDIVISION, an Addition to the City of Pharr, Hidalgo County, Texas, according to the map recorded in Volume 33, Page 59B, Map Records in the

Office of the County Clerk of Hidalgo County, Texas, reference to which is here made for all purposes.

STATE OF TEXAS

COUNTY OF HIDALGO

)  
)  
)

CITY OF PHARR, TEXAS

**CONVEYANCE AGREEMENT PURSUANT TO  
TEXAS LOCAL GOVERNMENT CODE SEC. 272.001**

This agreement is entered into by the City of Pharr, Texas (the "Grantor"), a Texas Municipal Corporation, and Affordable Homes of South Texas, Inc. (the "Grantee"), a Texas nonprofit corporation.

The parties to this agreement acknowledge that Grantor is a home rule municipality duly organized and existing under the laws of the State of Texas and Grantee is a Texas nonprofit corporation that assists low and moderate income residents in the corporation's service area with affordable housing duly organized and existing under the laws of the State of Texas. Therefore, Grantor is authorized to transfer real property or an interest in real property for the development of low-income or moderate-income housing pursuant to, and subject to, the requirements of Texas Local Government Code, Section 272.001(g).

NOW, THEREFORE, the Parties agree as follows:

1. The real property (the "Property") to be conveyed by this agreement and the Conditional Gift Deed evidencing such conveyance is described as:

PLEASE SEE EXHIBIT "A" ATTACHED HERETO AND INCORPORATED  
HEREIN FOR ALL PURPOSES.

2. The consideration for the conveyance of the Property from Grantor to Grantee is this agreement, pursuant to Texas Local Government Code, Sec. 272.001.

3. Grantee will use the Property in a manner that primarily promotes a public purpose of Grantor. If Grantee conveys the Property, or an interest in the Property, to a third party, Grantee first will make an affirmative finding that the use of the Property by the third party will be in a manner that primarily promotes a public purpose of Grantor, including but not limited to development of low-income or moderate-income housing.

4. If Grantee fails to use the Property in a manner that primarily promotes a public purpose of Grantor, then the Property shall automatically revert to Grantor. This reversionary interest is extinguished upon the conveyance of the Property in fee simple to a third party according to the guidelines and procedures described in Paragraph 3 herein.

5. Each party to this agreement acknowledges that its signator below has the proper authority to sign this agreement and bind the party as provided herein.

EXECUTED the \_\_\_\_ day of \_\_\_\_\_, 2017.

**City of Pharr, Texas**

By: \_\_\_\_\_  
Name: \_\_\_\_\_  
Its: \_\_\_\_\_

\_\_\_\_\_  
(Address)

\_\_\_\_\_  
(City)

\_\_\_\_\_  
(State)

\_\_\_\_\_  
(Zip Code)

**Affordable Homes of South Texas, Inc.**

By: \_\_\_\_\_  
Name: \_\_\_\_\_  
Its: \_\_\_\_\_

\_\_\_\_\_  
(Address)

\_\_\_\_\_  
(City)

\_\_\_\_\_  
(State)

\_\_\_\_\_  
(Zip Code)



## EXHIBIT "A"

### TRACT 1:

All of Lot 11, Block 5, HIDALGO PARK ESTATES, an Addition to the City of Pharr, Hidalgo County, Texas, according to the map recorded in Volume 14, Page 12, Map Records in the Office of the County Clerk of Hidalgo County, Texas, reference to which is here made for all purposes.

### TRACT 2:

All of Lot 34, Block 10, HIDALGO PARK ESTATES, an Addition to the City of Pharr, Hidalgo County, Texas, according to the map recorded in Volume 14, Page 12, Map Records in the Office of the County Clerk of Hidalgo County, Texas, reference to which is here made for all purposes.

### TRACT 3:

All of Lot 32, Block 14, HIDALGO PARK ESTATES, an Addition to the City of Pharr, Hidalgo County, Texas, according to the map recorded in Volume 14, Page 12, Map Records in the Office of the County Clerk of Hidalgo County, Texas, reference to which is here made for all purposes.

### TRACT 4:

All of Lot 21, Block 15, HIDALGO PARK ESTATES, an Addition to the City of Pharr, Hidalgo County, Texas, according to the map recorded in Volume 14, Page 12, Map Records in the Office of the County Clerk of Hidalgo County, Texas, reference to which is here made for all purposes.

### TRACT 5:

All of Lot 56, Block 18, HIDALGO PARK ESTATES, an Addition to the City of Pharr, Hidalgo County, Texas, according to the map recorded in Volume 14, Page 12, Map Records in the Office of the County Clerk of Hidalgo County, Texas, reference to which is here made for all purposes.

### TRACT 6:

All of Lot 57, Block 18, HIDALGO PARK ESTATES, an Addition to the City of Pharr, Hidalgo County, Texas, according to the map recorded in Volume 14, Page 12, Map Records in the Office of the County Clerk of Hidalgo County, Texas, reference to which is here made for all purposes.

### TRACT 7:

All of Lots 18 and 19, Block 3, COLONIA DE AMIGOS, an Addition to the City of Pharr, Hidalgo County, Texas, according to the map recorded in Volume 9, Page 15, Map Records in the Office of the County Clerk of Hidalgo County, Texas, reference to which is here made for all purposes.



TRACT 8:

All of Lot 7, COLONIA ESTRELLA SUBDIVISION, an Addition to the City of Pharr, Hidalgo County, Texas, according to the map recorded in Volume 23, Page 167-A, Map Records in the Office of the County Clerk of Hidalgo County, Texas, reference to which is here made for all purposes.

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TRACT 10:

All of Lot 4, Block 2, ORIGINAL TOWNSITE OF PHARR, Hidalgo County, Texas, according to the map recorded in Volume 3, Pages 32-36, Map Records in the Office of the County Clerk of Hidalgo County, Texas, reference to which is here made for all purposes.

TRACT 11:

All of Lot 73, LOS RANCHITOS SUBDIVISION UNIT #3, an Addition to the City of Pharr, Hidalgo County, Texas, according to the map recorded in Volume 25, Page 90A, Map Records in the Office of the County Clerk of Hidalgo County, Texas, reference to which is here made for all purposes.

TRACT 12:

All of Lot 39, LOS RANCHITOS SUBDIVISION UNIT #2, an Addition to the City of Pharr, Hidalgo County, Texas, according to the map recorded in Volume 22, Page 185, Map Records in the Office of the County Clerk of Hidalgo County, Texas, reference to which is here made for all purposes.

TRACT 13:

All of Lot 39, LAS BRISAS DEL SUR, an Addition to the City of Pharr, Hidalgo County, Texas, according to the amended map recorded in Volume 21, Page 158, Map Records in the Office of the County Clerk of Hidalgo County, Texas, reference to which is here made for all purposes.

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All of Lot 98, LOS EBANOS PHASE -1 SUBD., an Addition to the City of Pharr, Hidalgo County, Texas, according to the map recorded in Volume 26, Page 183A, Map Records in the Office of the County Clerk of Hidalgo County, Texas, reference to which is here made for all purposes.

TRACT 15:

All of Lot 19, Block 2, SIETE ENCINOS SUBDIVISION UNIT NO. 1, an Addition to the City

of Pharr, Hidalgo County, Texas, according to the map recorded in Volume 28, Page 175, Map Records in the Office of the County Clerk of Hidalgo County, Texas, reference to which is here made for all purposes.

TRACT 16:

All of Lot 40, VILLAS DEL VALLE SUBDIVISION, an Addition to the City of Pharr, Hidalgo County, Texas, according to the map recorded in Volume 22, Page 81, Map Records in the Office of the County Clerk of Hidalgo County, Texas, reference to which is here made for all purposes.

TRACT 17:

All of Lot 140, VILLAS DEL VALLE SUBDIVISION, an Addition to the City of Pharr, Hidalgo County, Texas, according to the map recorded in Volume 22, Page 81, Map Records in the Office of the County Clerk of Hidalgo County, Texas, reference to which is here made for all purposes.

TRACT 18:

All of Lot 38, 281 MOBILE HOME SUBDIVISION, an Addition to the City of Pharr, Hidalgo County, Texas, according to the map recorded in Volume 33, Page 59B, Map Records in the Office of the County Clerk of Hidalgo County, Texas, reference to which is here made for all purposes.

STATE OF TEXAS

COUNTY OF HIDALGO

§  
§  
§

CITY OF PHARR, TEXAS

AGREEMENT FOR  
CONVEYANCE OF REAL PROPERTY

This agreement for the conveyance of real property is made by and between the City of Pharr, Texas (the "City") and Affordable Homes of South Texas, Inc. (the "AHSTI").

Recitals

The City is a Texas home rule municipality duly organized and existing under and by virtue of the laws of the State of Texas.

The AHSTI is the a Texas nonprofit entity that assists low and moderate income residents in the corporation's service area with affordable housing duly organized and existing under the laws of the State of Texas.

The City owns fee simple title to the real property legally described in Exhibit "A" (the "Property") appended to the attached agreement. The City desires to convey the Property to the AHSTI for the purpose of the development of low-income or moderate-income housing.

The AHSTI's construction and development of low-income or moderate-income housing will provide a public benefit to the City.

The City Council of the City of Pharr finds and determines that the Property will carry out a purpose, when conveyed to the AHSTI, that benefits of public interest of each granting party.

Accordingly, for Ten Dollars (\$10.00) and other good and valuable consideration, the City and AHSTI agree as follows:

Agreement, Terms and Conditions



1. The City agrees to convey the real property described in Exhibit "A" to the AHSTI.
2. The City warrants and represents to the AHSTI that, at time of closing, it will convey good and marketable fee simple title to the real property described in Exhibit "A" to AHSTI, free and clear of any encumbrances other than utility easements that will not interfere with AHSTI's use of the property as a low-income or moderate-income housing development.
3. The closing under this agreement shall take place within thirty (30) days of the enactment of resolution of the City's City Council and AHSTI's Board approving this transaction. If applicable, City shall, prior to enactment of resolution approving this transaction, fully comply with Chapter 272 of the Texas Local Government Code.
4. At closing, City shall deliver a deed which shall be prepared by the City or reviewed and approved by the City in accordance with the terms of that certain agreement by and between the City and AHSTI.
5. AHSTI agrees that it will utilize the property in a manner that primarily promotes a public purpose of the City and also in accordance with the terms of that certain agreement by and between the City and AHSTI. To this extent, if AHSTI conveys the Property, or an interest in the Property, to a third party, AHSTI first will make an affirmative finding that the use of the Property by the third party will be in a manner that primarily promotes a public purpose of the City, including but not limited to development of low-income or moderate-income housing.
6. If AHSTI fails to use the Property in a manner that primarily promotes a public purpose of the City, then the Property shall automatically revert to the City. This reversionary interest is extinguished upon the conveyance of the Property in fee simple to a third party according to the guidelines and procedures described in Paragraph 5 herein.

7. Exhibit "A" and the Recitals set out above are incorporated in this agreement by reference for all purposes.
8. All closing costs, appraisal fees and survey costs shall be paid by the respective parties.
9. This agreement contains the complete agreement between the parties and cannot be modified except through the written agreement of the parties.
10. The terms of this agreement shall survive closing and shall not merge with any deeds delivered by the parties.
11. This agreement shall be construed and interpreted under and in accordance with the laws of the State of Texas, and, is wholly performable in Hidalgo County, Texas.
12. Any party to this agreement who is a prevailing party in a legal proceeding against the other party brought under or in relation to this agreement shall be entitled to recover from the other party reasonable attorney's fees and costs of litigation.

**IN WITNESS WHEREOF**, the CITY and the AHSTI have caused this Agreement to be executed by their authorized officers on this the \_\_\_\_\_ day of \_\_\_\_\_, 2017.

**THE CITY OF PHARR**

By: \_\_\_\_\_  
Ambrosio "Amos" Hernandez  
Its: Mayor

Date: \_\_\_\_\_

ATTEST: \_\_\_\_\_  
Hilda Pedraza, City Clerk

**Approved as to Form:**

\_\_\_\_\_  
Patricia Rigney, City Attorney

**AFFORDABLE HOMES OF SOUTH TEXAS, INC.**

By: \_\_\_\_\_  
Name: \_\_\_\_\_  
Its: \_\_\_\_\_

Date: \_\_\_\_\_

ATTEST: \_\_\_\_\_  
\_\_\_\_\_, Secretary

**Approved as to Form:**

\_\_\_\_\_  
\_\_\_\_\_, Attorney for AHSTI

## EXHIBIT "A"

### TRACT 1:

All of Lot 11, Block 5, HIDALGO PARK ESTATES, an Addition to the City of Pharr, Hidalgo County, Texas, according to the map recorded in Volume 14, Page 12, Map Records in the Office of the County Clerk of Hidalgo County, Texas, reference to which is here made for all purposes.

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This document prepared by:  
Law Office of Richard A. Cantu, P.C.  
6013 N. 10<sup>th</sup> Street  
McAllen, Texas 78504

City of Pharr  
118 S. Cage Blvd.  
Pharr, Texas 78577  
Hidalgo County

) After recording please return to:  
) Affordable Homes of South Texas, Inc.  
) 1420 Erie Ave.  
) McAllen, Texas 78501  
) Hidalgo County

)  
)  
)  
)

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### CONDITIONAL GIFT DEED

THE STATE OF TEXAS    )  
                                      )  
COUNTY OF HIDALGO    )

KNOWN ALL MEN BY THESE PRESENTS:

That the City of Pharr, a Texas municipal corporation, Grantor, for and in consideration of the promise of Grantee to fulfill the conditions stated herein, and other valuable consideration including, but not limited to, the fulfillment of the requirements of the State of Texas Hurricanes Ike and Dolly Community Development Block Grant Disaster Recovery ("CDBG-DR") Homeowner Opportunity Program administered by the Lower Rio Grande Valley Development Council, a political subdivision of the State of Texas and by the Texas, General Land Office, the receipt of which is hereby acknowledged, has GRANTED, SOLD AND CONVEYED, and by these presents does, GRANT, SELL AND CONVEY unto Affordable Homes of South Texas, Inc., a Texas non-profit corporation, Grantee, all of the following described 18 Tracts of real property in Hidalgo County, Texas, to-wit:

SEE EXHIBIT "A" ATTACHED HERETO AND INCORPORATED HEREIN FOR ALL PURPOSES.

This conveyance is made expressly subject to all easements, restrictions, covenants and conditions and all prior reservations of minerals and/or royalties of record in the office of the County Clerk of Hidalgo County, Texas, affecting the above described property, and to all authorities including state and federal, but only to the extent that same are in force and effect and relate to the above-described property, even though such may be unrecorded.

TO HAVE AND TO HOLD the said premises, together with all and singular the rights and appurtenances thereto in anywise belonging, unto the said Grantee, its assigns to warrant AND FOREVER DEFEND all and singular the said premises unto the said Grantee, its successors and assigns, against every person whomsoever lawfully claiming the same or any part thereof.

This conveyance is further made expressly upon the condition that use of the above-described property shall, until five years after the date of closeout of Sub recipient's CDBG-DR Program grant be subject to the following restrictions, which are expressly declared to be conditions subsequent on breach of which or any of which, as determined by Grantor, its successors and assigns, in its sole discretion that shall not be unreasonably exercised, continuing for sixty days

after notice thereof shall have been recorded in the office of the County Clerk of Hidalgo County, Texas, title to the property as to which the breach exists shall revert to and be vested in Grantor, its successors and assigns, to whom a right of re-entry divesting Grantee, its successors and assigns, of all right and title to the premises is expressly reserved. Provided, however, that no reversion of title shall affect the validity of the lien of any mortgage, trust deed or other encumbrance upon the property. And further provided that no act or omission of Grantor, its successors and assigns, shall constitute a waiver of the operation or enforcement of the following conditions. SEE EXHIBIT "B" ATTACHED HERETO AND INCORPORATED HEREIN FOR ALL PURPOSES (list of specific reversion dates for each lot).

### **CONDITIONS OF CONVEYANCE/PROPERTY USE RESTRICTIONS**

1. Grantee, its successors and assigns, shall use the above-described property for the period of time required solely to meet one of more of the national objectives. of section 104(b)(3) of the Housing and Community Development Act of 1974, 42 U.S.C. § 5304(b)(3), as amended, as elaborated in 24 C.F.R. §§ 570.208 and 570.489(j), as amended, to wit: to benefit low-and moderate-income families, to prevent or eliminate slums or blight and/or to meet other community development needs having a particular urgency because existing conditions pose a serious and immediate threat to the health or welfare of the community where other financial resources are not available to meet such needs.
2. In the event that Grantee, its successors and assigns, constructs or places during the period of time required a required a residential dwelling on the above-described property, such residential dwelling must comply with all applicable building, safety, and housing quality codes, statutes, regulations and ordinances. Additionally any such residential dwelling must be elevated to the most stringent applicable base flood elevation in effect at the time of construction or placement on the property.
3. In the event that Grantee, its successors and assigns, constructs or places during the period of time required a residential dwelling on the above-described property, and the property is located within a 100-year floodplain or Special Flood Hazard Area designated by the Federal Emergency Management Agency, Grantee, its successors and assigns, shall maintain in force for the period of time required a policy of flood insurance made available under the National Flood Insurance Act of 1968, 42 U.S.C. §4001 *et seq.*, as amended, covering at minimum the full replacement cost value of the property. Additionally, in the event that Grantee, its successors and assigns, shall, on or before the date of such transfer and as part of the documents evidencing such transfer, notify all transferees in writing of transferees' continuing obligation to maintain required flood insurance in force on the property during the period of time required. Grantee, its successors and assigns, understands and acknowledges that if Grantee, its successors and assigns,



fails to provide such notice of required flood insurance to all transferees, and a) no transferee subsequently maintains required flood insurance, b) a Presidentially-declared flood disaster damages the above described property, and c) one or more transferees receives federal disaster relief of any kind to repair replace or restore the above-described property as a result of such flood, Grantee, its successors and assigns, shall be required to reimburse the full amount of such disaster relief to the federal agency that provided it to transferees.

EXECUTED this \_\_\_\_\_ day \_\_\_\_\_, 2017.

CITY OF PHARR,  
a Texas municipal corporation

By: \_\_\_\_\_  
AMBROSIO HERNANDEZ  
Its: Mayor

STATE OF TEXAS )

COUNTY OF HIDALGO )

Before me, the undersigned authority, on this day personally appeared AMBROSIO HERNANDEZ, proved to me through \_\_\_\_\_ to be the person whose name is subscribed to the foregoing instrument and acknowledged to me that AMBROSIO HERNANDEZ executed the same as Mayor of the CITY OF PHARR, a Texas municipal corporation for the purposes and consideration therein expressed.

Given under my hand and seal of office this \_\_\_\_\_ day of \_\_\_\_\_, 2017.

\_\_\_\_\_  
Notary Public, State of Texas  
My commission expires: \_\_\_\_\_  
Notary Public ID: \_\_\_\_\_

Exhibit "A"

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## **AGENDA MEMORANDUM**

**BOARD:** City Commission

**AGENDA ITEM #:** 6.A.

**DATE SUBMITTED:** August 17, 2017

**MEETING DATE:** August 21, 2017

**FROM:** Hilda Pedraza, City Clerk

**DEPARTMENT:** Administration

**DIRECTOR:**

**Agenda Item:** PLATS:

**Classification:** Consent

(\* If closed session, City Attorney must review and approve.)

**Exclude Material from Public Packet?** No

**Reason:**

**Issue:**

**Financial Consideration:**

**Staff Recommendation:**

**Alternatives:**

---

### **ROUTING:**

Hilda Pedraza

Karla Moya

Patricia Rigney

City Management Office

Created/Initiated - 08/17/2017

New -



## **AGENDA MEMORANDUM**

**BOARD:** City Commission

**AGENDA ITEM #:** 6.A.1.

**DATE SUBMITTED:** August 15, 2017

**MEETING DATE:** August 21, 2017

**FROM:** Janie Benedict, Administrative Assistant

**DEPARTMENT:** Development Services

**DIRECTOR:** Melanie Cano

**Agenda Item:** Melden & Hunt, Inc., representing Victor Perez, Executive Director for Pharr Economic Development Corp. II, is requesting preliminary plat approval of the proposed TopGolf Pharr Subdivision. The property is legally described as being 15.420 acres out of Lots 2 and 3, Pharr Citrus Orchard CO., all of Lots 2-6, McAllen-Pharr Storage Rentals Subdivision, all of Lot 1, Pharr Nursing Home Subdivision, all of Lots 4-5, Pharr Commercial Park Subdivision Phase II, and all of Lot 3A, Re-plat of Pharr Commercial Park Subdivision Phase II, Pharr, Hidalgo County, Texas. The property is located within the 1900 Block of West Interstate 2.

**Classification:** Regular

(\* If closed session, City Attorney must review and approve.)

**Exclude Material from Public Packet?** No

**Reason:**

**Issue:** Melden & Hunt, Inc., representing Victor Perez, Executive Director for Pharr Economic Development Corp. II, is requesting preliminary plat approval of the proposed TopGolf Pharr Subdivision. **SUB#170720**

**Financial Consideration:** N/A

**Staff Recommendation:** Development Services recommends preliminary plat approval of the proposed TopGolf Pharr Subdivision subject to listed conditions.

The Planning and Zoning Commission voted unanimously to approve the preliminary plat approval of the proposed TopGolf Pharr Subdivision.



**Alternatives:** N/A

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**ROUTING:**

Janie Benedict

Created/Initiated - 08/15/2017

Roland Gomez

Approved - 08/15/2017

Melanie Cano

Approved - 08/17/2017

City Management Office

Final Approval - 08/17/2017



## MEMORANDUM

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**DATE:** MONDAY, AUGUST 21, 2017  
**TO:** MAYOR AND CITY COMMISSION  
**FROM:** DEVELOPMENT SERVICES

|                                                                         |
|-------------------------------------------------------------------------|
| <b>SUBJECT:</b> TOPGOLF PHARR SUBDIVISION<br>FILE NO. <b>SUB#170720</b> |
|-------------------------------------------------------------------------|

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### GENERAL INFORMATION:

**APPLICANT:** Melden & Hunt, Inc., representing Victor Perez, Executive Director for Pharr Economic Development Corp. II, is requesting preliminary plat approval of the proposed TopGolf Pharr Subdivision.

**LEGAL DESCRIPTION:** The property is legally described as being 15.420 acres out of Lots 2 and 3, Pharr Citrus Orchard Co., all of Lots 2-6 McAllen-Pharr Storage Rentals Subdivision, all of Lot 1, Pharr Nursing Home Subdivision, all of Lots 4-5, Pharr Commercial Park Subdivision Phase II, and all of Lot 3A, Replat of Pharr Commercial Park Subdivision Phase II, Pharr, Hidalgo County, Texas.

**LOCATION:** The property is located within the 1900 Block of West Interstate 2.

**ZONING:** The property is currently zoned General Business District (C). The adjacent zones are General Business District (C) to the north, south, east and west, Single-Family Residential District (R-1) to the east and south and High-Density Multifamily Residential District (R-4) to the north. The property is designated for commercial and multi-family residential use in the Land Use Plan.

**PROPERTY PROPOSED USE:** Commercial use.

**VARIANCES:** None requested.

**RECOMMENDATIONS:** Development Services recommends preliminary plat approval of the proposed TopGolf Pharr Subdivision subject to the following conditions:

**STREETS, PAVING AND R.O.W.:** 1. R.O.W. should be dedicated to connect streets on the southeast corner of the property: W. Caffery Ave. (50') to S. Citrus St. (80').

**EASEMENTS:** 1. Need 15' easement exclusive to the City of Pharr.

**SIDEWALK:  
ADA:** 1. In compliance.

**FIRE PROTECTION:** 1. See attach comments.

**WATER:**

1. Will need two (2) true loop water connections with details.
2. Need to show existing water line in the area.
3. 6" A/C water line need to be relocated.
4. Verification for connection on north side of Petunia, Lot #5, to water line.
5. Fire hydrants need to be every 300'.
6. Follow City of Pharr Construction Standards Manual.

**SEWER:**

1. Clarify proposed sewer manhole locations.
2. Manhole covers need to have city emblem.
3. Manhole ring and cover need to be dipped.
4. Sewer service line to property line only.
5. Need to show sewer service details to all connections.
6. Manholes concrete collars must be 6'x6'x12" with wire mesh.
7. All concrete collars must have smooth finish.
8. Follow City of Pharr Construction Standards Manual.

**DRAINAGE:**

1. Note No. 2 paragraph 1 note required, if the engineer decides to keep it in the plat it should be after the standard drainage directive.
2. A drainage report approved by the H.C.D.D. No.1 shall be provided for review and approval.
3. Storm water detention standard note should match drainage report figures.

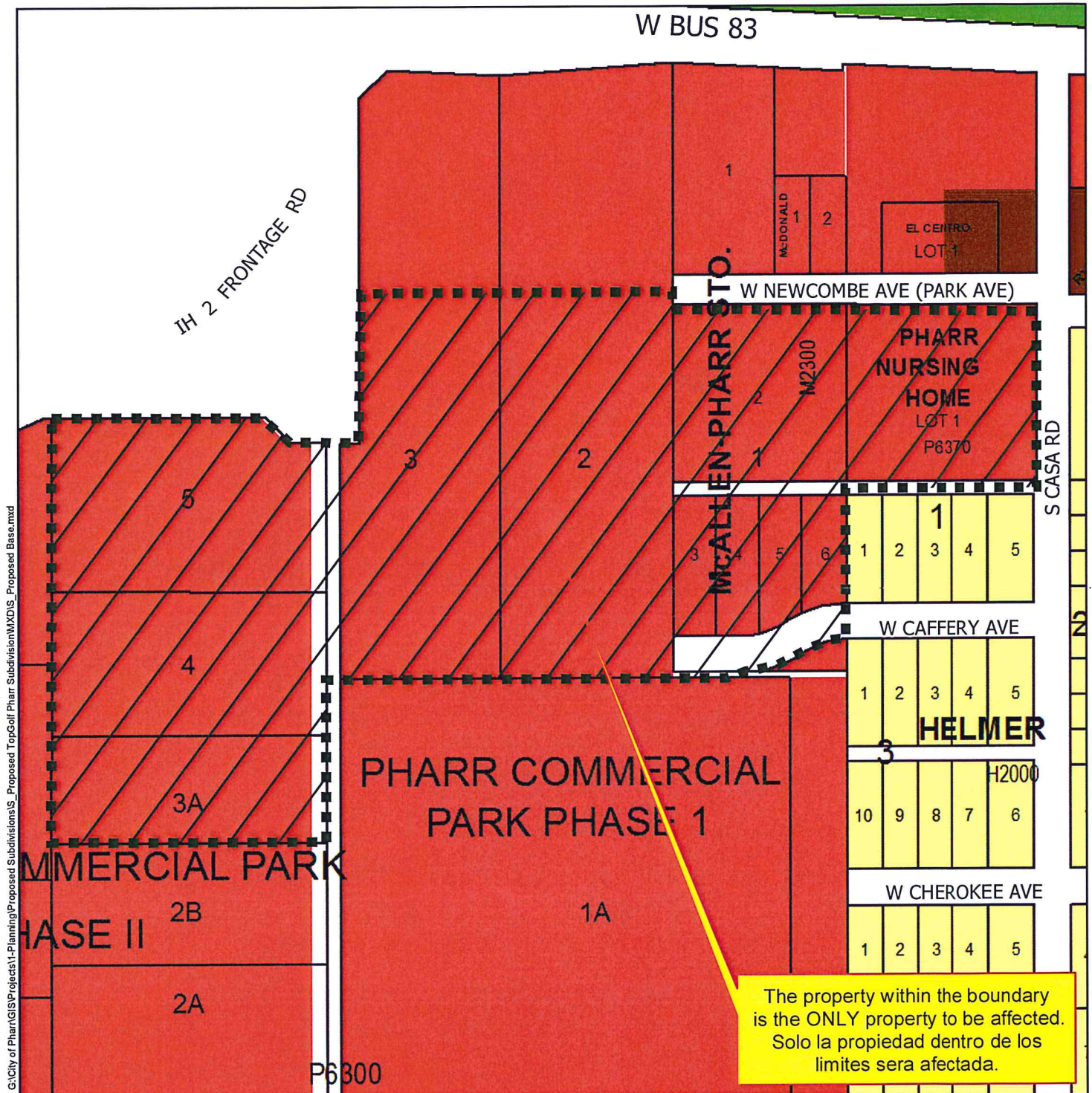
**OTHER:**

1. Setbacks shall be proposed by project engineer and to be stated on plat notes.
2. Label all monuments on plat layout.
3. Small portion on S. Citrus Street and W. Caffery Ave. to be left out from metes & bounds.
4. Provide three hard copies of SW3P, proof that CNOI was filed with TCEQ, and large construction site notice. All document must have accurate information and be complete. Comments made by storm water inspectors shall be addressed before subdivision is approved.

**PLANNING AND  
ZONING COMMISSION:**

The Planning and Zoning Commission voted unanimously to approve the preliminary plat approval of the proposed TopGolf Pharr Subdivision.





G:\City of Pharr\GIS\Projects\1-Planning\Proposed Subdivisions\Proposed TopGolf Pharr Subdivision\WXS\Proposed Base.mxd

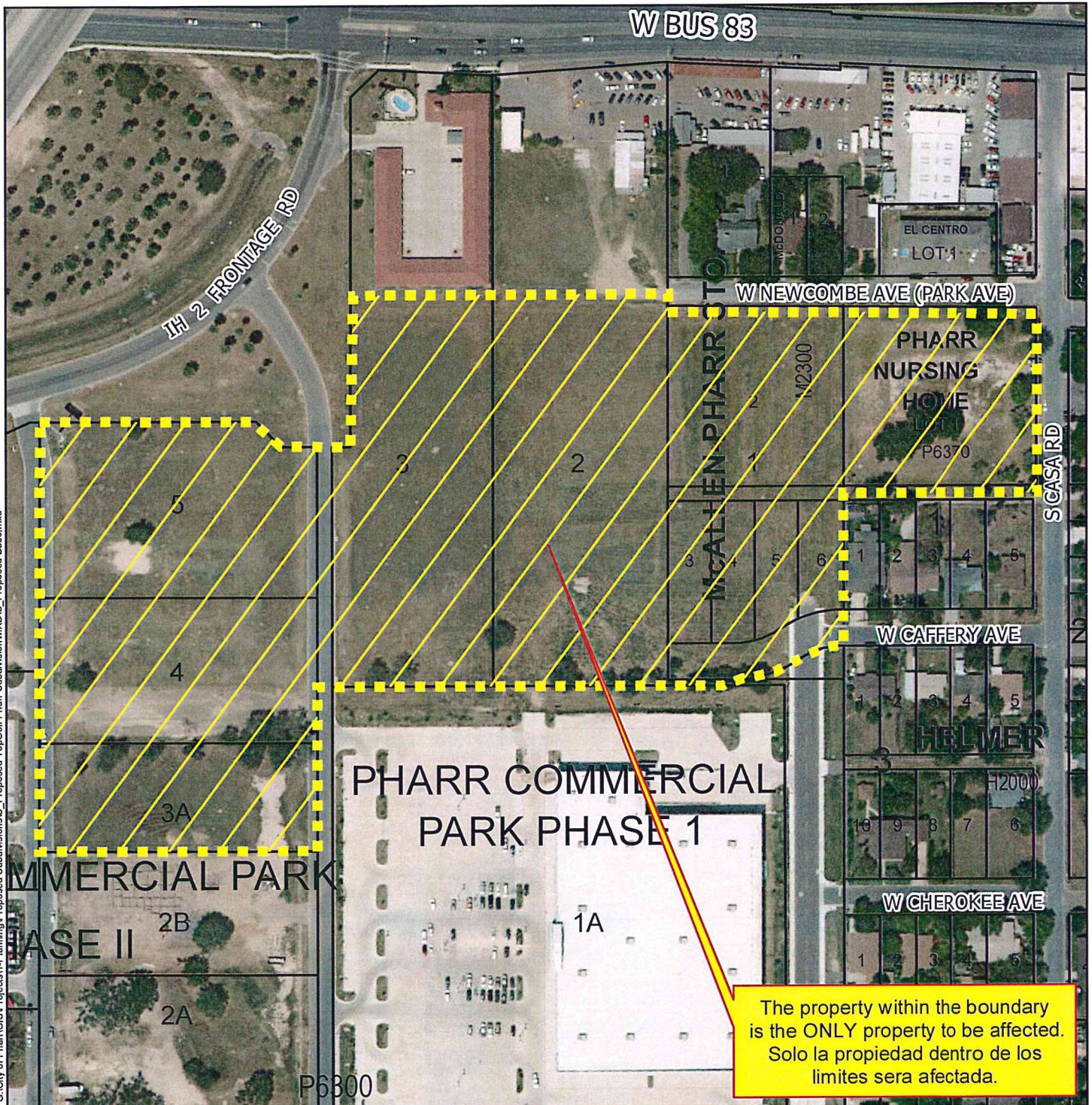
- |                             |                           |                   |                         |                          |
|-----------------------------|---------------------------|-------------------|-------------------------|--------------------------|
| Agricultural Open Space     | High Density Multi-Family | Government Owned  | Heavy Industrial        | Hidalgo ISD              |
| Single Family               | Mobile Home               | General Business  | Limited Industrial      | Valley View ISD          |
| Single Family Small Lot     | Townhouse                 | Business District | Neighborhood Commercial | Planned Unit Development |
| Two Family                  | HUD Code                  | Drainage Easement | Office Professional     |                          |
| Medium Density Multi-Family | Rail Road R.O.W.          | Heavy Commercial  | PSJA ISD                |                          |

Scale: 1 inch = 200 feet

0 100 200 400 600 800 Feet

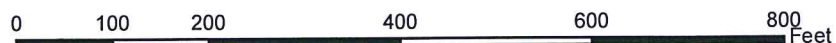






- |                                                                                     |                             |                                                                                     |                           |                                                                                     |                   |                                                                                     |                         |                                                                                     |                          |
|-------------------------------------------------------------------------------------|-----------------------------|-------------------------------------------------------------------------------------|---------------------------|-------------------------------------------------------------------------------------|-------------------|-------------------------------------------------------------------------------------|-------------------------|-------------------------------------------------------------------------------------|--------------------------|
|  | Agricultural Open Space     |  | High Density Multi-Family |  | Government Owned  |  | Heavy Industrial        |  | Hidalgo ISD              |
|  | Single Family               |  | Mobile Home               |  | General Business  |  | Limited Industrial      |  | Valley View ISD          |
|  | Single Family Small Lot     |  | Townhouse                 |  | Business District |  | Neighborhood Commercial |  | Planned Unit Development |
|  | Two Family                  |  | HUD Code                  |  | Drainage Easement |  | Office Professional     |                                                                                     |                          |
|  | Medium Density Multi-Family |  | Rail Road R.O.W.          |  | Heavy Commercial  |  | PSJA ISD                |                                                                                     |                          |

Scale: 1 inch = 200 feet



Date: 8/10/2017





Pharr Fire – Rescue  
118 S Cage Blvd., 3rd Floor  
Pharr, Texas 78577  
Tel: (956) 402-4400 Fax: (956) 475-3433



Subdivision: Top Golf Subdivision Plat Review

Reviewed By: Jacob Salinas Fire Marshal

Date: 8/02/17

1. All designed waterlines shall be a minimum of eight (8) inch for residential and (8-12) inch in diameter for commercial and (12) inch of better for industrial areas unless fire flow requires larger lines for commercial areas.
2. All designed waterlines shall be looped on a fire department approved water main (Utilities shall be in place including fire hydrants before any construction above the slab)
3. Fire hydrants shall be installed at a maximum of 300 ft. intervals in any mercantile district and every 600 ft. in residential areas and shall be FACTORY YELLOW from the manufacture with a minimum arrangement being so as to have a hydrant available for distribution to hose to any portion of any building in the premises at distances not exceeding 400 ft., but in no case shall hose lengths be greater than 400 ft. The distance shall be measured on a roadway surface meeting the fire department access requirements of 503.1 International Fire Code 2012.
4. All premises where building or portions of buildings are located more than 300 ft. from a main street fire hydrant: system shall be provided with approved on site fire hydrant (s) and water mains capable of supplying adequate fire flow approved by the Fire Officials.
5. Street names shall be provided prior to or during the per-construction meeting for review and approval. No street name shall be duplicated within the City of Pharr and its E.T.J. Alignment of new streets with existing streets shall take precedence over new street name assignment.
6. During construction, when combustibles are brought on the site in such quantities as deemed hazardous by the Fire Official, access roads and a suitable temporary supply of water acceptable to the Fire Department shall be provided and maintained.
7. \$25.00 fee for each Blue Marker to be affixed on payment by city to indicate location of a fire hydrant. FIRE HYDRANT COLOR MUST BE FACTORY YELLOW FROM MANUFACTURE PRIOR TO INSTALLATION.
8. Contractor testing waterlines shall dispose highly chlorinated water. (Hazardous Waste)
9. Fire lanes must be painted RED: 15 feet on each side of hydrant (total 30 feet)\* with lettering at least 3 inches tall. FIRE LANE – TOW AWAY ZONE.
10. Any new subdivision with GATED COMMUNITY SECURITY SYSTEMS must obtain the Fire Department approved Knox Box Switch –Rapid Entry System made by the Knox Company (Phone Number 800-552-5669 Fax 949-623-4647) or an approved fire department siren system before subdivision's final approval of 503.5 in International Fire Code 2012: Where security gates are installed, with a minimum of 20 ft. (6096 mm) clearance shall be maintained and a means for emergency operations shall be provided and maintained as approved by the fire official.
11. Designed fire lanes or roads deemed necessary for fire department access by the fire official shall be established and maintained in an operable condition. 503.1 International Fire Code 2012: All weather surfaces must be in place before any final inspection is approved. Facilities, buildings or portions of buildings hereafter constructed shall be accessible to the department apparatus by a way of an approved fire apparatus access road with an asphalt, or concrete driving surface capable of supporting the imposed load of fire apparatus weighting at least 75,000 pounds.
12. Access road width with a hydrant. Where a fire hydrant is located on a fire apparatus access road, the minimum road width shall be 26 feet, exclusive of shoulders.
13. All water valves (hydrant and main) shall be open prior to final inspection.
14. Public utilities personnel must be advised prior to opening and closing existing water valves.
15. Must meet City of Pharr Standards Manual Construction & Development Guide.

**Additional Comments:**

☒ Fire Hydrant spacing is at every 300ft intervals in all commercial, industrial, educational facilities, and multi-family areas.

☒ All waterlines with fire hydrants shall be looped at two approved water sources.

☒ If assembly 4-5 combination facility requires a fire sprinkler system, all work for the underground sprinkler system lines shall be done by licensed Fire Protection Company.

☒ Access roads with fire hydrants, are required to have a minimum road width of 26ft, exclusive of shoulders. Fire Lanes to be determined at a later date. Any Dead-end fire apparatus access roads in excess of 150 ft, shall



PLAT SHOWING  
15.347 ACRES BEING OUT OF  
LOTS 2 AND 3, PHARR CITRUS ORCHARD Co., ALL OF  
LOTS 2 & 3, PHARR CITRUS ORCHARD Co. SUBDIVISION,  
ALL OF LOT 1, PHARR NURSING HOME SUBDIVISION, ALL OF  
LOTS 5-8, PHARR COMMERCIAL PARK PHASE II, AND  
ALL OF LOT 3A, REPLAT OF PHARR COMMERCIAL PARK PHASE  
CITY OF PHARR  
HIDALGO COUNTY, TEXAS

[illegible][illegible][illegible][illegible][illegible]

100-443881-100

[illegible]

THE JOURNAL OF POST KEYNESIAN ECONOMICS  
UNIVERSITY OF LIVERPOOL  
LIVERPOOL, ENGLAND  
PUBLISHED BY THE  
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[illegible][illegible]

1. The following table contains the primary economic components of net effect of major climate change on the world economy. The table is broken down by all regions and by the various subregions of the world. The table is broken down by the various subregions of the world.

DATE of THIS  
COURT ORDER  
\_\_\_\_\_

I, the undersigned, JUDGE THOMAS A. MURPHY of the DISTRICT COURT of the STATE of TEXAS, do hereby certify that the within and foregoing is a true and correct copy of the original as the same appears in my files.

DATED this \_\_\_\_\_ day of \_\_\_\_\_, A.D. \_\_\_\_\_

THOMAS A. MURPHY, JUDGE  
DISTRICT COURT, TEXAS



DEPUTY PUBLIC DEFENDER WITH  
STATE OF TEXAS

FILED AND RETURNED 2017/7

THE STATE OF ILLINOIS  
COUNTY OF HAMILTON

I, THE undersigned Clerk of said County, do hereby certify that the following is a true and correct copy of the petition filed for the publication of the above named estate.

DATED the \_\_\_\_\_ day of \_\_\_\_\_ 19\_\_\_\_



[illegible]

NOTESWORTHY NAME  
OF THE LAW RECORDS OF HAWAII COUNTY, HAWAII

IN \_\_\_\_\_ 2007





## **AGENDA MEMORANDUM**

**BOARD:** City Commission

**AGENDA ITEM #:** 6.B.

**DATE SUBMITTED:** August 10, 2017

**MEETING DATE:** August 21, 2017

**FROM:** Karla Moya, Finance Director

**DEPARTMENT:** Finance

**DIRECTOR:** Karla Moya

**Agenda Item:** Presentation of Proposed Budget 2017-2018.

**Classification:** Regular

(\* If closed session, City Attorney must review and approve.)

**Exclude Material from Public Packet?** No

**Reason:**

**Issue:** City of Pharr Proposed Budget needs to be open and available to public and present it to City Commission for consideration.

**Financial Consideration:**

**Staff Recommendation:** No Action needed. For information purpose only.

**Alternatives:**

---

### **ROUTING:**

Karla Moya

Created/Initiated - 08/10/2017

Karla Moya

Approved - 08/10/2017

Karla Moya

Approved - 08/10/2017

Patricia Rigney

Approved - 08/11/2017

City Management Office

Final Approval - 08/17/2017

**CITY OF PHARR  
SUMMARY OF  
PROPOSED BUDGET 2017-2018**



**CITY OF PHARR, TX  
GENERAL FUND  
SUMMARY OF REVENUES AND EXPENDITURES**

|                                        | <b>ACTUAL<br/>2015-2016</b> | <b>ORIGINAL<br/>BUDGET<br/>2016-2017</b> | <b>AMENDED<br/>BUDGET<br/>2016-2017</b> | <b>PROJECTED<br/>ACTUAL<br/>2016-2017</b> | <b>PROPOSED<br/>BUDGET<br/>2017-2018</b> |
|----------------------------------------|-----------------------------|------------------------------------------|-----------------------------------------|-------------------------------------------|------------------------------------------|
| <b><u>Revenues</u></b>                 |                             |                                          |                                         |                                           |                                          |
| 500 - General Tax Revenue              | \$ 27,879,937               | \$ 28,925,000                            | \$ 28,925,000                           | \$ 28,537,798                             | \$ 29,485,700                            |
| 520 - Gross Receipts                   | 2,411,422                   | 2,515,000                                | 2,515,000                               | 2,430,000                                 | 2,430,000                                |
| 530 - Revenue Producing Facilities     | 4,589,481                   | 4,574,000                                | 4,574,000                               | 4,659,926                                 | 4,960,100                                |
| 540 - Fines and Fees                   | 1,432,061                   | 1,483,000                                | 1,483,000                               | 1,909,895                                 | 1,786,000                                |
| 550 - Licenses and Permits             | 906,187                     | 779,000                                  | 779,000                                 | 788,062                                   | 802,100                                  |
| 560 - Charges for Current Services     | 2,979,705                   | 1,111,000                                | 1,111,000                               | 1,977,450                                 | 1,028,700                                |
| 570 - Debt Proceeds                    | 16,692,650                  | -                                        | -                                       | -                                         | 11,481,500                               |
| 580 - Lease Proceeds                   | -                           | 1,150,500                                | 1,150,500                               | 1,150,500                                 | 2,438,700                                |
| 580 - Transfers/Others                 | 11,480,500                  | 9,295,600                                | 9,395,600                               | 9,228,692                                 | 11,443,800                               |
|                                        | <hr/>                       | <hr/>                                    | <hr/>                                   | <hr/>                                     | <hr/>                                    |
| Total Revenues                         | \$ 68,371,942               | \$ 49,833,100                            | \$ 49,933,100                           | \$ 50,682,323                             | \$ 65,856,600                            |
| <br><b><u>Expenditures</u></b>         |                             |                                          |                                         |                                           |                                          |
| 10 - City Manager's Office             | \$ 1,591,627                | \$ 1,238,800                             | \$ 1,237,800                            | \$ 1,117,417                              | \$ 1,359,700                             |
| 11 - Finance Department                | 771,443                     | 737,700                                  | 736,300                                 | 644,913                                   | 646,800                                  |
| 12 - Police Department                 | 13,092,198                  | 14,484,200                               | 14,446,200                              | 14,275,894                                | 14,510,800                               |
| 13 - Purchasing                        | -                           | -                                        | -                                       | -                                         | 248,900                                  |
| 14 - Municipal Court                   | 427,484                     | 487,500                                  | 490,500                                 | 453,165                                   | 554,700                                  |
| 15 - Fire Protection                   | 6,597,855                   | 7,200,400                                | 7,190,400                               | 6,246,708                                 | 7,364,900                                |
| 16 - PAL                               | 399,641                     | 427,800                                  | 456,800                                 | 437,114                                   | -                                        |
| 17 - Street Maintenance                | 5,271,664                   | 5,433,700                                | 5,521,700                               | 4,646,573                                 | 4,756,700                                |
| 18 - Information Technology            | 1,667,200                   | 1,409,700                                | 1,476,500                               | 1,347,279                                 | 1,868,900                                |
| 19 - Media                             | -                           | 256,800                                  | 256,800                                 | 216,133                                   | 310,900                                  |
| 20 - Municipal Library                 | 1,092,879                   | 1,211,900                                | 1,214,900                               | 1,202,721                                 | 1,546,500                                |
| 22 - Parks & Recreation                | 2,503,193                   | 2,928,500                                | 2,937,900                               | 2,847,372                                 | 4,674,100                                |
| 25 - Communications                    | 285,879                     | 314,700                                  | 314,700                                 | 262,860                                   | 1,184,500                                |
| 26 - Human Resources                   | 287,205                     | 475,500                                  | 475,500                                 | 439,681                                   | 633,400                                  |
| 27 - Planning & Community Development  | 1,186,470                   | 1,309,600                                | 1,290,800                               | 1,116,109                                 | 2,064,800                                |
| 28 - Engineering                       | 430,467                     | 521,400                                  | 525,400                                 | 484,033                                   | 615,800                                  |
| 30 - Non-Departmental                  | 28,682,867                  | 11,894,900                               | 11,850,900                              | 11,245,018                                | 24,604,300                               |
|                                        | <hr/>                       | <hr/>                                    | <hr/>                                   | <hr/>                                     | <hr/>                                    |
| Total Expenditures                     | \$ 64,288,071               | \$ 50,333,100                            | \$ 50,423,100                           | \$ 46,982,989                             | \$ 66,945,700                            |
| Net Revenues Over/(Under) Expenditures | <hr/> <hr/> \$ 4,083,871    | <hr/> <hr/> \$ (500,000)                 | <hr/> <hr/> \$ (490,000)                | <hr/> <hr/> \$ 3,699,334                  | <hr/> <hr/> \$ (1,089,100)               |

**CITY OF PHARR**  
**SPECIAL REVENUE FUNDS**  
**PROPOSED BUDGET 2017-2018**



**CITY OF PHARR, TX**  
**COMMUNITY DEVELOPMENT BLOCK GRANT FUND**  
**SUMMARY OF REVENUES AND EXPENDITURES**

|                                        | <b>ACTUAL<br/>2015-2016</b> | <b>ORIGINAL<br/>BUDGET<br/>2016-2017</b> | <b>AMENDED<br/>BUDGET<br/>2016-2017</b> | <b>PROJECTED<br/>ACTUAL<br/>2016-2017</b> | <b>PROPOSED<br/>BUDGET<br/>2017-2018</b> |
|----------------------------------------|-----------------------------|------------------------------------------|-----------------------------------------|-------------------------------------------|------------------------------------------|
| <b><u>REVENUES</u></b>                 |                             |                                          |                                         |                                           |                                          |
| Grants-CDBG - Current Year             | \$ -                        | \$ -                                     | \$ -                                    | \$ -                                      | \$ 1,115,500                             |
| Grants-Other CDBG Program Funds        | 900,930                     | 1,371,900                                | 1,371,900                               | 1,371,900                                 | 286,200                                  |
| Transfer In                            | <u>108,002</u>              | <u>183,500</u>                           | <u>183,500</u>                          | <u>183,500</u>                            | <u>152,880</u>                           |
| Total Revenues                         | <u>\$ 1,008,932</u>         | <u>\$ 1,555,400</u>                      | <u>\$ 1,555,400</u>                     | <u>\$ 1,555,400</u>                       | <u>\$ 1,554,580</u>                      |
| <b><u>EXPENDITURES</u></b>             |                             |                                          |                                         |                                           |                                          |
| Personnel                              | \$ 302,557                  | \$ 371,200                               | \$ 371,200                              | \$ 332,277                                | \$ 357,980                               |
| Supplies                               | 1,222                       | 6,000                                    | 6,000                                   | 6,700                                     | 6,000                                    |
| Maintenance                            | -                           | 500                                      | 500                                     | -                                         | 500                                      |
| Rentals                                | 3,643                       | 2,000                                    | 2,000                                   | 3,180                                     | 3,200                                    |
| Other                                  | 11,480                      | 9,000                                    | 9,000                                   | 12,100                                    | 12,100                                   |
| Vehicle Maintenance                    | 1,303                       | 3,300                                    | 3,300                                   | 1,500                                     | 1,500                                    |
| Debt Service                           | 419,790                     | 416,300                                  | 416,300                                 | 416,300                                   | 412,700                                  |
| Non-Departmental                       | <u>269,116</u>              | <u>747,100</u>                           | <u>747,100</u>                          | <u>497,100</u>                            | <u>760,600</u>                           |
| Total Expenditures                     | <u>\$ 1,009,111</u>         | <u>\$ 1,555,400</u>                      | <u>\$ 1,555,400</u>                     | <u>\$ 1,269,157</u>                       | <u>\$ 1,554,580</u>                      |
| Net Revenues Over/(Under) Expenditures | <u>(179)</u>                | <u>\$ -</u>                              | <u>\$ -</u>                             | <u>\$ 286,243</u>                         | <u>\$ -</u>                              |
| <b><u>EXPENDITURES</u></b>             |                             |                                          |                                         |                                           |                                          |
| General government                     | 1,009,111                   | 1,315,400                                | 1,315,400                               | 1,029,157                                 | 1,554,580                                |
| Culture and recreation                 | -                           | -                                        | -                                       | -                                         | -                                        |
| Highways and streets                   | <u>-</u>                    | <u>240,000</u>                           | <u>240,000</u>                          | <u>240,000</u>                            | <u>-</u>                                 |
| Total Expenditures                     | <u>\$ 1,009,111</u>         | <u>\$ 1,555,400</u>                      | <u>\$ 1,555,400</u>                     | <u>\$ 1,269,157</u>                       | <u>\$ 1,554,580</u>                      |

**CITY OF PHARR, TX  
ASSET SHARING FUND  
SUMMARY OF REVENUES AND EXPENDITURES**

|                                        | <b>ACTUAL<br/>2015-2016</b> | <b>ORIGINAL<br/>BUDGET<br/>2016-2017</b> | <b>AMENDED<br/>BUDGET<br/>2016-2017</b> | <b>PROJECTED<br/>ACTUAL<br/>2016-2017</b> | <b>PROPOSED<br/>BUDGET<br/>2017-2018</b> |
|----------------------------------------|-----------------------------|------------------------------------------|-----------------------------------------|-------------------------------------------|------------------------------------------|
| <b><u>REVENUES</u></b>                 |                             |                                          |                                         |                                           |                                          |
| Intergovernmental                      | \$ 967,129                  | \$ -                                     | \$ 150,000                              | \$ -                                      | \$ 70,000                                |
| Interest                               | <u>2,476</u>                | <u>-</u>                                 | <u>2,000</u>                            | <u>-</u>                                  | <u>2,000</u>                             |
| Total                                  | <u>\$ 969,605</u>           | <u>\$ -</u>                              | <u>\$ 152,000</u>                       | <u>\$ -</u>                               | <u>\$ 72,000</u>                         |
| <b><u>EXPENDITURES</u></b>             |                             |                                          |                                         |                                           |                                          |
| Public Safety:                         |                             |                                          |                                         |                                           |                                          |
| Personnel                              | \$ 99,020                   | \$ -                                     | \$ 285,000                              | \$ -                                      | \$ 185,000                               |
| Supplies                               | 659,256                     | -                                        | 70,000                                  | -                                         | 50,000                                   |
| Maintenance                            | 33,497                      | -                                        | 20,000                                  | -                                         | 20,000                                   |
| Other                                  | 182,104                     | -                                        | 45,000                                  | -                                         | 45,000                                   |
| Capital Outlay                         | <u>59,021</u>               | <u>-</u>                                 | <u>265,500</u>                          | <u>-</u>                                  | <u>135,000</u>                           |
| Total                                  | <u>\$ 1,032,897</u>         | <u>\$ -</u>                              | <u>\$ 685,500</u>                       | <u>\$ -</u>                               | <u>\$ 435,000</u>                        |
| Net Revenues Over/(Under) Expenditures | <u><u>\$ (63,292)</u></u>   | <u><u>\$ -</u></u>                       | <u><u>\$ (533,500)</u></u>              | <u><u>\$ -</u></u>                        | <u><u>\$ (363,000)</u></u>               |

**CITY OF PHARR, TX**  
**GRANTS FUND**  
**SUMMARY OF REVENUES AND EXPENDITURES**

|                                        | <b>ACTUAL<br/>2015-2016</b> | <b>ORIGINAL<br/>BUDGET<br/>2016-2017</b> | <b>AMENDED<br/>BUDGET<br/>2016-2017</b> | <b>PROJECTED<br/>ACTUAL<br/>2016-2017</b> | <b>PROPOSED<br/>BUDGET<br/>2017-2018</b> |
|----------------------------------------|-----------------------------|------------------------------------------|-----------------------------------------|-------------------------------------------|------------------------------------------|
| <b><u>REVENUES</u></b>                 |                             |                                          |                                         |                                           |                                          |
| Police                                 | \$ 817,110                  | \$ 1,380,150                             | \$ 1,380,150                            | \$ 100,100                                | \$ 1,586,400                             |
| Court                                  | 30,553                      | 24,000                                   | 24,000                                  | 24,000                                    | -                                        |
| Fire                                   | -                           | -                                        | -                                       | -                                         | 4,500                                    |
| PAL                                    | -                           | -                                        | -                                       | -                                         | 36,000                                   |
| Library                                | -                           | 1,200,000                                | 1,200,000                               | 500,000                                   | 700,000                                  |
| Public Works                           | 66,410                      | 90,000                                   | 90,000                                  | -                                         | -                                        |
| Parks & Recreation                     | -                           | 240,000                                  | 240,000                                 | -                                         | 1,050,000                                |
|                                        |                             |                                          |                                         |                                           | -                                        |
| Total Revenues                         | <u>\$ 914,073</u>           | <u>\$ 2,934,150</u>                      | <u>\$ 2,934,150</u>                     | <u>\$ 624,100</u>                         | <u>\$ 3,376,900</u>                      |
| <b><u>EXPENDITURES BY FUNCTION</u></b> |                             |                                          |                                         |                                           |                                          |
| Public Safety:                         |                             |                                          |                                         |                                           |                                          |
| Police                                 | \$ 816,806                  | \$ 1,380,150                             | \$ 1,380,150                            | \$ 100,100                                | \$ 1,586,400                             |
| Fire                                   | -                           | -                                        | -                                       | -                                         | 4,500                                    |
| Court                                  | 30,553                      | 24,000                                   | 24,000                                  | 24,000                                    | -                                        |
|                                        | <u>847,359</u>              | <u>1,404,150</u>                         | <u>1,404,150</u>                        | <u>124,100</u>                            | <u>1,590,900</u>                         |
| Culture and Recreation:                |                             |                                          |                                         |                                           |                                          |
| PAL                                    | -                           | -                                        | -                                       | -                                         | 36,000                                   |
| Library                                | -                           | 1,200,000                                | 1,200,000                               | 500,000                                   | 700,000                                  |
| Parks & Recreation                     | -                           | 240,000                                  | 240,000                                 | 240,000                                   | 1,050,000                                |
|                                        | <u>-</u>                    | <u>1,440,000</u>                         | <u>1,440,000</u>                        | <u>740,000</u>                            | <u>1,786,000</u>                         |
| Environmental:                         |                             |                                          |                                         |                                           |                                          |
| Public Works                           | 66,416                      | 90,000                                   | 90,000                                  | -                                         | -                                        |
|                                        | <u>66,416</u>               | <u>90,000</u>                            | <u>90,000</u>                           | <u>-</u>                                  | <u>-</u>                                 |
| General:                               |                             |                                          |                                         |                                           |                                          |
| General                                | -                           | -                                        | -                                       | -                                         | -                                        |
|                                        | <u>-</u>                    | <u>-</u>                                 | <u>-</u>                                | <u>-</u>                                  | <u>-</u>                                 |
| Total Expenditures                     | <u>\$ 913,775</u>           | <u>\$ 2,934,150</u>                      | <u>\$ 2,934,150</u>                     | <u>\$ 864,100</u>                         | <u>\$ 3,376,900</u>                      |
| Net Revenues Over/(Under) Expenditures | <u>\$ 298</u>               | <u>\$ -</u>                              | <u>\$ -</u>                             | <u>\$ (240,000)</u>                       | <u>\$ -</u>                              |
| <b><u>EXPENDITURES BY ACTIVITY</u></b> |                             |                                          |                                         |                                           |                                          |
| Personnel                              | \$ 583,920                  | \$ 1,358,950                             | \$ 1,358,950                            | \$ 595,150                                | \$ 1,203,400                             |
| Supplies                               | 22,977                      | 90,000                                   | 90,000                                  | 188,000                                   | 4,500                                    |
| Other                                  | 5,644                       | 24,000                                   | 24,000                                  | 24,000                                    | -                                        |
| Vehicle Maintenance                    | -                           | -                                        | -                                       | -                                         | -                                        |
| Capital Outlay                         | 301,234                     | 1,461,200                                | 1,461,200                               | 897,300                                   | 2,117,400                                |
|                                        |                             |                                          |                                         |                                           |                                          |
| Total Expenditures                     | <u>\$ 913,775</u>           | <u>\$ 2,934,150</u>                      | <u>\$ 2,934,150</u>                     | <u>\$ 1,704,450</u>                       | <u>\$ 3,325,300</u>                      |

**CITY OF PHARR, TX  
HOTEL / MOTEL FUND  
SUMMARY OF REVENUES AND EXPENDITURES**

|                                        |           | <b>ACTUAL<br/>2015-2016</b> | <b>ORIGINAL<br/>BUDGET<br/>2016-2017</b> | <b>AMENDED<br/>BUDGET<br/>2016-2017</b> | <b>PROJECTED<br/>ACTUAL<br/>2016-2017</b> | <b>PROPOSED<br/>BUDGET<br/>2017-2018</b> |
|----------------------------------------|-----------|-----------------------------|------------------------------------------|-----------------------------------------|-------------------------------------------|------------------------------------------|
| <b><u>REVENUES</u></b>                 |           |                             |                                          |                                         |                                           |                                          |
| Hotel/Motel Tax                        |           | \$ 961,465                  | \$ 800,000                               | \$ 800,000                              | \$ 670,000                                | \$ 669,200                               |
| Interest                               |           | -                           | -                                        | -                                       | 9,000                                     | -                                        |
|                                        | Total     | <u>\$ 961,465</u>           | <u>\$ 800,000</u>                        | <u>\$ 800,000</u>                       | <u>\$ 679,000</u>                         | <u>\$ 669,200</u>                        |
| <b><u>EXPENDITURES</u></b>             |           |                             |                                          |                                         |                                           |                                          |
| General government:                    |           |                             |                                          |                                         |                                           |                                          |
| Other Services                         |           | <u>183,639</u>              | <u>493,600</u>                           | <u>493,600</u>                          | <u>-</u>                                  | <u>142,200</u>                           |
|                                        |           | 183,639                     | 493,600                                  | 493,600                                 | -                                         | 142,200                                  |
| Culture and Recreation:                |           |                             |                                          |                                         |                                           |                                          |
| Transfer Out                           |           | <u>68,542</u>               | <u>306,400</u>                           | <u>306,400</u>                          | <u>306,400</u>                            | <u>527,000</u>                           |
|                                        | Sub Total | <u>68,542</u>               | <u>306,400</u>                           | <u>306,400</u>                          | <u>306,400</u>                            | <u>527,000</u>                           |
|                                        | Total     | <u>252,181</u>              | <u>800,000</u>                           | <u>800,000</u>                          | <u>306,400</u>                            | <u>669,200</u>                           |
| Net Revenues Over/(Under) Expenditures |           | <u><u>\$ 709,284</u></u>    | <u><u>\$ -</u></u>                       | <u><u>\$ -</u></u>                      | <u><u>\$ 372,600</u></u>                  | <u><u>\$ -</u></u>                       |



**CITY OF PHARR, TX**  
**PARKLAND DEDICATION FEE FUND**  
**SUMMARY OF REVENUES AND EXPENDITURES**

|                                        | <b>ACTUAL<br/>2015-2016</b> | <b>ORIGINAL<br/>BUDGET<br/>2016-2017</b> | <b>AMENDED<br/>BUDGET<br/>2016-2017</b> | <b>PROJECTED<br/>ACTUAL<br/>2016-2017</b> | <b>PROPOSED<br/>BUDGET<br/>2017-2018</b> |
|----------------------------------------|-----------------------------|------------------------------------------|-----------------------------------------|-------------------------------------------|------------------------------------------|
| <b><u>REVENUES</u></b>                 |                             |                                          |                                         |                                           |                                          |
| Parkland Dedication Fees               | \$ 31,125                   | \$ -                                     | \$ 5,000                                | \$ -                                      | \$ 30,000                                |
| Interest                               | <u>281</u>                  | <u>-</u>                                 | <u>-</u>                                | <u>-</u>                                  | <u>200</u>                               |
| Total                                  | <u>\$ 31,406</u>            | <u>\$ -</u>                              | <u>\$ 5,000</u>                         | <u>\$ -</u>                               | <u>\$ 30,200</u>                         |
| <b><u>EXPENDITURES</u></b>             |                             |                                          |                                         |                                           |                                          |
| Culture and Recreation:                |                             |                                          |                                         |                                           |                                          |
| Transfers Out                          | <u>\$ -</u>                 | <u>\$ -</u>                              | <u>\$ -</u>                             | <u>\$ -</u>                               | <u>\$ -</u>                              |
| Total                                  | <u>\$ -</u>                 | <u>\$ -</u>                              | <u>\$ -</u>                             | <u>\$ -</u>                               | <u>\$ -</u>                              |
| Net Revenues Over/(Under) Expenditures | <u><u>\$ 31,406</u></u>     | <u><u>\$ -</u></u>                       | <u><u>\$ 5,000</u></u>                  | <u><u>\$ -</u></u>                        | <u><u>\$ 30,200</u></u>                  |

**CITY OF PHARR, TX**  
**PAVING & DRAINAGE FUND**  
**SUMMARY OF REVENUES AND EXPENDITURES**

|                                        | <b>ACTUAL<br/>2015-2016</b> | <b>ORIGINAL<br/>BUDGET<br/>2016-2017</b> | <b>AMENDED<br/>BUDGET<br/>2016-2017</b> | <b>PROJECTED<br/>ACTUAL<br/>2016-2017</b> | <b>PROPOSED<br/>BUDGET<br/>2017-2018</b> |
|----------------------------------------|-----------------------------|------------------------------------------|-----------------------------------------|-------------------------------------------|------------------------------------------|
| <b><u>REVENUES</u></b>                 |                             |                                          |                                         |                                           |                                          |
| Paving & Drainage Fee                  | \$ 1,028,793                | \$ 950,000                               | \$ 950,000                              | \$ 1,032,000                              | \$ 1,020,000                             |
| Interest Income                        | 1,811                       | -                                        | -                                       | -                                         | -                                        |
| Total                                  | <u>\$ 1,030,604</u>         | <u>\$ 950,000</u>                        | <u>\$ 950,000</u>                       | <u>\$ 1,032,000</u>                       | <u>\$ 1,020,000</u>                      |
| <b><u>EXPENDITURES</u></b>             |                             |                                          |                                         |                                           |                                          |
| Highways and Streets:                  |                             |                                          |                                         |                                           |                                          |
| Supplies                               | \$ -                        | \$ -                                     | \$ -                                    | \$ -                                      | \$ -                                     |
| Maintenance                            | -                           | -                                        | -                                       | -                                         | -                                        |
| Transfer Out                           | 1,028,793                   | 950,000                                  | 950,000                                 | 950,000                                   | 1,020,000                                |
| Total                                  | <u>\$ 1,028,793</u>         | <u>\$ 950,000</u>                        | <u>\$ 950,000</u>                       | <u>\$ 950,000</u>                         | <u>\$ 1,020,000</u>                      |
| Net Revenues Over/(Under) Expenditures | <u>\$ 1,811</u>             | <u>\$ -</u>                              | <u>\$ -</u>                             | <u>\$ 82,000</u>                          | <u>\$ -</u>                              |

**CITY OF PHARR  
DEBT SERVICE  
PROPOSED BUDGET 2017-2018**



**CITY OF PHARR, TX**  
**GENERAL OBLIGATION DEBT SERVICE FUND**  
**SUMMARY OF REVENUES AND EXPENDITURES**

|                                        | <b>ACTUAL</b><br><b>2015-2016</b> | <b>ORIGINAL</b><br><b>BUDGET</b><br><b>2016-2017</b> | <b>AMENDED</b><br><b>BUDGET</b><br><b>2016-2017</b> | <b>PROJECTED</b><br><b>ACTUAL</b><br><b>2016-2017</b> | <b>PROPOSED</b><br><b>BUDGET</b><br><b>2017-2018</b> |
|----------------------------------------|-----------------------------------|------------------------------------------------------|-----------------------------------------------------|-------------------------------------------------------|------------------------------------------------------|
| <b><u>REVENUES</u></b>                 |                                   |                                                      |                                                     |                                                       |                                                      |
| Property Tax (Current & Delinquent)    | \$ 1,751,173                      | \$ 1,910,000                                         | \$ 1,910,000                                        | \$ 1,824,530                                          | \$ 2,253,800                                         |
| Property Tax Penalty and Interest      | 135,664                           | 150,000                                              | 150,000                                             | 141,447                                               | 130,000                                              |
| Interest                               | 9,555                             | 7,000                                                | 7,000                                               | 7,000                                                 | 7,000                                                |
| Transfer In                            | <u>12,523,128</u>                 | <u>1,515,000</u>                                     | <u>1,515,000</u>                                    | <u>1,594,000</u>                                      | <u>2,207,900</u>                                     |
| Total Revenues                         | <u>\$ 14,419,519</u>              | <u>\$ 3,582,000</u>                                  | <u>\$ 3,582,000</u>                                 | <u>\$ 3,566,977</u>                                   | <u>\$ 4,598,700</u>                                  |
| <b><u>EXPENDITURES</u></b>             |                                   |                                                      |                                                     |                                                       |                                                      |
| Principal                              | \$ 1,985,000                      | \$ 2,202,900                                         | \$ 2,202,900                                        | \$ 2,186,900                                          | \$ 3,349,400                                         |
| Interest                               | <u>555,348</u>                    | <u>1,379,100</u>                                     | <u>1,379,100</u>                                    | <u>1,379,100</u>                                      | <u>1,249,300</u>                                     |
| Total Expenditures                     | <u>\$ 2,540,348</u>               | <u>\$ 3,582,000</u>                                  | <u>\$ 3,582,000</u>                                 | <u>\$ 3,566,000</u>                                   | <u>\$ 4,598,700</u>                                  |
| Net Revenues Over/(Under) Expenditures | <u><u>\$ 11,879,171</u></u>       | <u><u>\$ -</u></u>                                   | <u><u>\$ -</u></u>                                  | <u><u>\$ 977</u></u>                                  | <u><u>\$ -</u></u>                                   |

**CITY OF PHARR**  
**ENTERPRISE FUNDS**  
**PROPOSED BUDGET 2017-2018**



**CITY OF PHARR, TEXAS**  
**BUDGETED REPORT OF REVENUES, EXPENSES, AND CHANGES IN FUND NET POSITION**  
**UTILITY FUND**  
**FOR THE FISCAL YEAR OCTOBER 1st, 2017 THROUGH SEPTEMBER 30, 2018**

|                                           | <b>ACTUAL</b><br><b>2015-2016</b> | <b>ORIGINAL</b><br><b>BUDGET</b><br><b>2016-2017</b> | <b>AMENDED</b><br><b>BUDGET</b><br><b>2016-2017</b> | <b>PROJECTED</b><br><b>ACTUAL</b><br><b>2016-2017</b> | <b>PROPOSED</b><br><b>BUDGET</b><br><b>2017-2018</b> |
|-------------------------------------------|-----------------------------------|------------------------------------------------------|-----------------------------------------------------|-------------------------------------------------------|------------------------------------------------------|
| <b>REVENUES</b>                           |                                   |                                                      |                                                     |                                                       |                                                      |
| Operating revenues:                       |                                   |                                                      |                                                     |                                                       |                                                      |
| Charges for sales and services:           |                                   |                                                      |                                                     |                                                       |                                                      |
| Water sales                               | \$ 7,592,929                      | \$ 7,590,500                                         | \$ 7,590,500                                        | \$ 7,714,503                                          | \$ 7,720,000                                         |
| Sewer service                             | 5,620,717                         | 5,676,600                                            | 5,676,600                                           | 5,661,174                                             | 5,670,000                                            |
| Tap fees                                  | 427,506                           | 375,000                                              | 375,000                                             | 460,978                                               | 461,000                                              |
| Other                                     | 110,191                           | 100,000                                              | 100,000                                             | 119,566                                               | 102,000                                              |
| Total operating revenues                  | <u>13,751,342</u>                 | <u>13,742,100</u>                                    | <u>13,742,100</u>                                   | <u>13,956,220</u>                                     | <u>13,953,000</u>                                    |
| <b>EXPENSES</b>                           |                                   |                                                      |                                                     |                                                       |                                                      |
| Operating expenses:                       |                                   |                                                      |                                                     |                                                       |                                                      |
| Personnel services                        | 3,580,451                         | 3,455,300                                            | 3,480,300                                           | 3,131,970                                             | 3,711,800                                            |
| Supplies and Materials                    | 2,319,566                         | 2,404,400                                            | 2,440,400                                           | 2,233,310                                             | 2,439,400                                            |
| Contractual Services                      | 1,989,781                         | 2,124,800                                            | 2,124,800                                           | 2,090,014                                             | 2,734,000                                            |
| Depreciation                              | 4,517,751                         | -                                                    | -                                                   | -                                                     | -                                                    |
| Total operating expenses                  | <u>12,407,549</u>                 | <u>7,984,500</u>                                     | <u>8,045,500</u>                                    | <u>7,455,294</u>                                      | <u>8,885,200</u>                                     |
| Operating income (loss)                   | <u>1,343,793</u>                  | <u>5,757,600</u>                                     | <u>5,696,600</u>                                    | <u>6,500,926</u>                                      | <u>5,067,800</u>                                     |
| Nonoperating revenues (expenses):         |                                   |                                                      |                                                     |                                                       |                                                      |
| Investment earnings                       | 45,557                            | 41,000                                               | 41,000                                              | 56,967                                                | 21,000                                               |
| Interest expense                          | (1,691,810)                       | (1,500,000)                                          | (1,500,000)                                         | (1,500,000)                                           | (1,409,400)                                          |
| Principal expense                         | -                                 | (3,197,000)                                          | (3,197,000)                                         | (3,197,000)                                           | (2,958,000)                                          |
| Amortization expense                      | (30,977)                          | -                                                    | -                                                   | -                                                     | -                                                    |
| Capital Outlay                            | -                                 | (274,500)                                            | (259,500)                                           | (239,500)                                             | (1,959,100)                                          |
| Debt Proceeds                             | -                                 | -                                                    | -                                                   | -                                                     | 5,104,700                                            |
| Other                                     | 1,863,949                         | 612,300                                              | 612,300                                             | 587,300                                               | 15,000                                               |
| Total nonoperating revenues (expenses)    | <u>186,718</u>                    | <u>(4,318,200)</u>                                   | <u>(4,303,200)</u>                                  | <u>(4,292,233)</u>                                    | <u>(1,185,800)</u>                                   |
| Income before contributions and transfers | 1,530,511                         | 1,439,400                                            | 1,393,400                                           | 2,208,693                                             | 3,882,000                                            |
| Transfers in                              | -                                 | -                                                    | -                                                   | -                                                     | -                                                    |
| Transfers out                             |                                   |                                                      |                                                     |                                                       |                                                      |
| General Fund                              | (373,800)                         | (423,600)                                            | (423,600)                                           | (423,600)                                             | (565,500)                                            |
| Debt Service                              | -                                 | -                                                    | -                                                   | -                                                     | (200,000)                                            |
| Utility CIP Projects                      | -                                 | -                                                    | -                                                   | -                                                     | -                                                    |
| Changes in net assets                     | <u>1,156,711</u>                  | <u>1,015,800</u>                                     | <u>969,800</u>                                      | <u>1,785,093</u>                                      | <u>3,116,500</u>                                     |
| Total net assets (non-GAAP) - beginning   | <u>15,338,315</u>                 | <u>16,547,415</u>                                    | <u>16,547,415</u>                                   | <u>13,390,026</u>                                     | <u>15,175,120</u>                                    |
| Total net assets (non-GAAP) - ending      | \$ <u>16,495,026</u>              | \$ <u>17,563,215</u>                                 | \$ <u>17,517,215</u>                                | \$ <u>15,175,119</u>                                  | \$ <u>18,291,620</u>                                 |

**CITY OF PHARR, TX  
EVENT CENTER  
SUMMARY OF REVENUES AND EXPENSES**

|                                    | <b>ACTUAL<br/>2015-2016</b> | <b>ORIGINAL<br/>BUDGET<br/>2016-2017</b> | <b>AMENDED<br/>BUDGET<br/>2016-2017</b> | <b>PROJECTED<br/>ACTUAL<br/>2016-2017</b> | <b>PROPOSED<br/>BUDGET<br/>2017-2018</b> |
|------------------------------------|-----------------------------|------------------------------------------|-----------------------------------------|-------------------------------------------|------------------------------------------|
| <b><u>REVENUES</u></b>             |                             |                                          |                                         |                                           |                                          |
| Rental                             | \$ 162,710                  | \$ 120,000                               | \$ 120,000                              | \$ 55,000                                 | \$ 55,000                                |
| Facility Fees                      | 53,949                      | 60,000                                   | 60,000                                  | 25,000                                    | 25,000                                   |
| Concession                         | 294,011                     | 300,000                                  | 300,000                                 | 312,444                                   | 300,000                                  |
| Advertising                        | 100,000                     | 100,000                                  | 100,000                                 | 100,000                                   | -                                        |
| Other                              | 20,557                      | -                                        | -                                       | 7,700                                     | -                                        |
| Transfer In                        | 68,542                      | 215,200                                  | 215,200                                 | 157,846                                   | 398,600                                  |
|                                    | <hr/>                       | <hr/>                                    | <hr/>                                   | <hr/>                                     | <hr/>                                    |
| Total Revenues                     | \$ 699,769                  | \$ 795,200                               | \$ 795,200                              | \$ 657,990                                | \$ 778,600                               |
|                                    | <hr/>                       | <hr/>                                    | <hr/>                                   | <hr/>                                     | <hr/>                                    |
| <b><u>EXPENSES</u></b>             |                             |                                          |                                         |                                           |                                          |
| Personnel                          | \$ 368,258                  | \$ 504,000                               | \$ 480,000                              | \$ 354,510                                | \$ 464,800                               |
| Supplies                           | 90,349                      | 128,000                                  | 128,000                                 | 113,980                                   | 128,000                                  |
| Maintenance                        | 19,213                      | 10,000                                   | 10,000                                  | 12,000                                    | 20,000                                   |
| Rentals                            | 1,891                       | 2,000                                    | 2,000                                   | 2,000                                     | 2,800                                    |
| Other                              | 278,347                     | 151,200                                  | 175,200                                 | 175,500                                   | 163,000                                  |
|                                    | <hr/>                       | <hr/>                                    | <hr/>                                   | <hr/>                                     | <hr/>                                    |
| Total Expenses                     | \$ 758,058                  | \$ 795,200                               | \$ 795,200                              | \$ 657,990                                | \$ 778,600                               |
|                                    | <hr/>                       | <hr/>                                    | <hr/>                                   | <hr/>                                     | <hr/>                                    |
| Net Revenues Over/(Under) Expenses | <u><u>\$ (58,289)</u></u>   | <u><u>\$ -</u></u>                       | <u><u>\$ -</u></u>                      | <u><u>\$ -</u></u>                        | <u><u>\$ -</u></u>                       |

**CITY OF PHARR, TX  
BRIDGE FUND  
SUMMARY OF REVENUES AND EXPENSES**

|                                    | <b>ACTUAL<br/>2015-2016</b> | <b>ORIGINAL<br/>BUDGET<br/>2016-2017</b> | <b>AMENDED<br/>BUDGET<br/>2016-2017</b> | <b>PROJECTED<br/>ACTUAL<br/>2016-2017</b> | <b>PROPOSED<br/>BUDGET<br/>2017-2018</b> |
|------------------------------------|-----------------------------|------------------------------------------|-----------------------------------------|-------------------------------------------|------------------------------------------|
| <b><u>REVENUES</u></b>             |                             |                                          |                                         |                                           |                                          |
| Toll Fees                          | \$ 13,149,421               | \$ 12,212,500                            | \$ 12,312,500                           | \$ 13,537,400                             | \$ 13,200,000                            |
| Debt Proceeds                      | -                           | 1,910,000                                | 1,910,000                               | 2,010,000                                 | 2,410,000                                |
| Other                              | 289,007                     | 272,600                                  | 272,600                                 | 303,654                                   | 282,600                                  |
| Interest                           | 19,346                      | 23,000                                   | 23,000                                  | 34,442                                    | 28,000                                   |
| Transfer In - Other                | 2,648,158                   | -                                        | -                                       | -                                         | -                                        |
| Total                              | <u>\$ 16,105,932</u>        | <u>\$ 14,418,100</u>                     | <u>\$ 14,518,100</u>                    | <u>\$ 15,885,497</u>                      | <u>\$ 15,920,600</u>                     |
| <b><u>EXPENSES</u></b>             |                             |                                          |                                         |                                           |                                          |
| Personnel                          | \$ 1,121,335                | \$ 1,153,500                             | \$ 1,158,500                            | \$ 978,543                                | \$ 1,208,200                             |
| Supplies                           | 84,379                      | 115,000                                  | 110,000                                 | 106,800                                   | 153,800                                  |
| Maintenance                        | 113,624                     | 105,000                                  | 104,000                                 | 103,000                                   | 213,000                                  |
| Rentals                            | 4,214                       | 5,600                                    | 5,600                                   | 5,600                                     | 5,600                                    |
| Other                              | 644,848                     | 637,900                                  | 702,500                                 | 676,900                                   | 653,200                                  |
| Vehicle Maintenance                | 12,505                      | 28,000                                   | 20,000                                  | 20,000                                    | 20,900                                   |
| Long Term Debt Service             | 149,163                     | 877,100                                  | 877,100                                 | 961,171                                   | 1,175,300                                |
| Capital Outlay                     | -                           | 1,921,000                                | 1,921,000                               | 2,021,000                                 | 2,450,000                                |
| Transfer Out                       | 11,734,412                  | 8,626,000                                | 8,725,400                               | 9,558,492                                 | 9,618,200                                |
| Non-Departmental                   | 1,625,048                   | 949,000                                  | 894,000                                 | 715,000                                   | 422,400                                  |
| Total                              | <u>\$ 15,489,528</u>        | <u>\$ 14,418,100</u>                     | <u>\$ 14,518,100</u>                    | <u>\$ 15,146,506</u>                      | <u>\$ 15,920,600</u>                     |
| Net Revenues Over/(Under) Expenses | <u><u>\$ 616,404</u></u>    | <u><u>\$ -</u></u>                       | <u><u>\$ -</u></u>                      | <u><u>\$ 738,991</u></u>                  | <u><u>-</u></u>                          |



**CITY OF PHARR, TX  
GOLF COURSE FUND  
SUMMARY OF REVENUES AND EXPENSES**

|                                    | <b>ACTUAL<br/>2015-2016</b> | <b>ORIGINAL<br/>BUDGET<br/>2016-2017</b> | <b>AMENDED<br/>BUDGET<br/>2016-2017</b> | <b>PROJECTED<br/>ACTUAL<br/>2016-2017</b> | <b>PROPOSED<br/>BUDGET<br/>2017-2018</b> |
|------------------------------------|-----------------------------|------------------------------------------|-----------------------------------------|-------------------------------------------|------------------------------------------|
| <b><u>REVENUES</u></b>             |                             |                                          |                                         |                                           |                                          |
| Green & Member Fees                | \$ 442,795                  | \$ 461,300                               | \$ 461,300                              | \$ 468,396                                | \$ 464,900                               |
| Cart Rental                        | 163,088                     | 179,000                                  | 179,000                                 | 189,000                                   | 189,000                                  |
| Food & Beverage                    | 132,658                     | 134,000                                  | 134,000                                 | 154,203                                   | 154,300                                  |
| Other                              | 71,683                      | 86,000                                   | 86,000                                  | 81,675                                    | 81,800                                   |
| Interest                           | 2,389                       | 1,000                                    | 1,000                                   | 1,400                                     | 1,400                                    |
| Lease Proceeds                     | -                           | 120,000                                  | 120,000                                 | 120,000                                   | 230,000                                  |
| Transfer In                        | 356,700                     | 397,400                                  | 397,400                                 | 230,492                                   | 439,200                                  |
|                                    | <hr/>                       | <hr/>                                    | <hr/>                                   | <hr/>                                     | <hr/>                                    |
| Total Revenues                     | \$ 1,169,312                | \$ 1,378,700                             | \$ 1,378,700                            | \$ 1,245,165                              | \$ 1,560,600                             |
|                                    | <hr/>                       | <hr/>                                    | <hr/>                                   | <hr/>                                     | <hr/>                                    |
| <b><u>EXPENSES</u></b>             |                             |                                          |                                         |                                           |                                          |
| Personnel                          | \$ 669,057                  | \$ 764,000                               | \$ 768,000                              | \$ 611,781                                | \$ 857,500                               |
| Supplies                           | 177,817                     | 189,000                                  | 189,000                                 | 216,176                                   | 216,400                                  |
| Maintenance                        | 48,232                      | 48,000                                   | 48,000                                  | 47,500                                    | 48,000                                   |
| Rentals                            | 68,327                      | 81,000                                   | 81,000                                  | 81,425                                    | 83,000                                   |
| Other                              | 87,913                      | 87,000                                   | 83,000                                  | 87,084                                    | 89,700                                   |
| Vehicle Maintenance                | 11,543                      | 16,300                                   | 16,300                                  | 12,800                                    | 13,500                                   |
| Debt Service-Lease                 | 5,663                       | 68,100                                   | 68,100                                  | 23,100                                    | 17,200                                   |
| Capital Outlay                     | 3,949                       | 120,000                                  | 120,000                                 | 160,000                                   | 230,000                                  |
| Non-Departmental                   | 265,143                     | 5,300                                    | 5,300                                   | 5,300                                     | 5,300                                    |
|                                    | <hr/>                       | <hr/>                                    | <hr/>                                   | <hr/>                                     | <hr/>                                    |
| Total Expenses                     | \$ 1,337,645                | \$ 1,378,700                             | \$ 1,378,700                            | \$ 1,245,166                              | \$ 1,560,600                             |
|                                    | <hr/>                       | <hr/>                                    | <hr/>                                   | <hr/>                                     | <hr/>                                    |
| Net Revenues Over/(Under) Expenses | <u><u>(168,333)</u></u>     | <u><u>\$ -</u></u>                       | <u><u>\$ -</u></u>                      | <u><u>\$ -</u></u>                        | <u><u>\$ -</u></u>                       |

**CITY OF PHARR**  
**CAPITAL PROJECTS**  
**PROPOSED BUDGET 2017-2018**



**CITY OF PHARR, TX**  
**GENERAL CAPITAL IMPROVEMENT PROJECTS FUND**  
**SUMMARY OF REVENUES AND EXPENDITURES**

|                                        | <b>ACTUAL<br/>2015-2016</b> | <b>ORIGINAL<br/>BUDGET<br/>2016-2017</b> | <b>AMENDED<br/>BUDGET<br/>2016-2017</b> | <b>PROJECTED<br/>ACTUAL<br/>2016-2017</b> | <b>PROPOSED<br/>BUDGET<br/>2017-2018</b> |
|----------------------------------------|-----------------------------|------------------------------------------|-----------------------------------------|-------------------------------------------|------------------------------------------|
| <b><u>REVENUES</u></b>                 |                             |                                          |                                         |                                           |                                          |
| Intergovernmental                      | \$ -                        | \$ 1,200,000                             | \$ 1,200,000                            | \$ 700,000                                | \$ 500,000                               |
| Transfers In                           | <u>20,287,230</u>           | <u>3,835,100</u>                         | <u>3,835,100</u>                        | <u>4,634,600</u>                          | <u>20,869,500</u>                        |
| Total Revenues                         | <u>\$ 20,287,230</u>        | <u>\$ 5,035,100</u>                      | <u>\$ 5,035,100</u>                     | <u>\$ 5,334,600</u>                       | <u>\$ 21,369,500</u>                     |
| <b><u>EXPENDITURES</u></b>             |                             |                                          |                                         |                                           |                                          |
| Street Projects                        | \$ 7,142,599                | \$ 8,835,850                             | \$ 8,835,850                            | \$ 9,028,750                              | \$ 9,450,000                             |
| Other                                  | <u>3,058,153</u>            | <u>5,265,600</u>                         | <u>5,265,600</u>                        | <u>4,553,000</u>                          | <u>17,880,000</u>                        |
| Total Expenditures                     | <u>\$ 10,200,752</u>        | <u>\$ 14,101,450</u>                     | <u>\$ 14,101,450</u>                    | <u>\$ 13,581,750</u>                      | <u>\$ 27,330,000</u>                     |
| Net Revenues Over/(Under) Expenditures | <u><u>\$ 10,086,478</u></u> | <u><u>\$ (9,066,350)</u></u>             | <u><u>\$ (9,066,350)</u></u>            | <u><u>\$ (8,247,150)</u></u>              | <u><u>\$ (5,960,500)</u></u>             |

**CITY OF PHARR, TX**  
**UTILITY CAPITAL IMPROVEMENT PROJECTS FUND**  
**SUMMARY OF REVENUES AND EXPENSES**

|                                    | <b>ACTUAL<br/>2015-2016</b>  | <b>ORIGINAL<br/>BUDGET<br/>2016-2017</b> | <b>AMENDED<br/>BUDGET<br/>2016-2017</b> | <b>PROJECTED<br/>ACTUAL<br/>2016-2017</b> | <b>PROPOSED<br/>BUDGET<br/>2017-2018</b> |
|------------------------------------|------------------------------|------------------------------------------|-----------------------------------------|-------------------------------------------|------------------------------------------|
| <b><u>REVENUES</u></b>             |                              |                                          |                                         |                                           |                                          |
| Grants -RMA                        | \$ -                         | \$ -                                     | \$ -                                    | \$ -                                      | \$ 1,100,000                             |
| Transfer In                        | <u>2,430,026</u>             | <u>572,300</u>                           | <u>572,300</u>                          | <u>4,000,000</u>                          | <u>14,757,100</u>                        |
| Total Revenues                     | <u>\$ 2,430,026</u>          | <u>\$ 572,300</u>                        | <u>\$ 572,300</u>                       | <u>\$ 4,000,000</u>                       | <u>\$ 15,857,100</u>                     |
| <b><u>EXPENSES</u></b>             |                              |                                          |                                         |                                           |                                          |
| Capital Projects                   | <u>\$ 5,182,964</u>          | <u>\$ -</u>                              | <u>\$ 9,089,300</u>                     | <u>\$ 6,329,300</u>                       | <u>\$ 14,961,000</u>                     |
| Total Expenses                     | <u>\$ 5,182,964</u>          | <u>\$ -</u>                              | <u>\$ 9,089,300</u>                     | <u>\$ 6,329,300</u>                       | <u>\$ 14,961,000</u>                     |
| Net Revenues Over/(Under) Expenses | <u><u>\$ (2,752,938)</u></u> | <u><u>\$ 572,300</u></u>                 | <u><u>\$ (8,517,000)</u></u>            | <u><u>\$ (2,329,300)</u></u>              | <u><u>\$ 896,100</u></u>                 |

**CITY OF PHARR, TX**  
**BRIDGE CAPITAL IMPROVEMENT PROJECTS FUND**  
**SUMMARY OF REVENUES AND EXPENSES**

|                                    | <b>ACTUAL<br/>2015-2016</b>  | <b>ORIGINAL<br/>BUDGET<br/>2016-2017</b> | <b>AMENDED<br/>BUDGET<br/>2016-2017</b> | <b>PROJECTED<br/>ACTUAL<br/>2016-2017</b> | <b>PROPOSED<br/>BUDGET<br/>2017-2018</b> |
|------------------------------------|------------------------------|------------------------------------------|-----------------------------------------|-------------------------------------------|------------------------------------------|
| <b><u>REVENUES</u></b>             |                              |                                          |                                         |                                           |                                          |
| Transfer In                        | \$ -                         | \$ -                                     | \$ -                                    | \$ -                                      | \$ -                                     |
| Grants                             | -                            | -                                        | -                                       | -                                         | -                                        |
|                                    | <hr/>                        | <hr/>                                    | <hr/>                                   | <hr/>                                     | <hr/>                                    |
| Total Revenues                     | \$ -                         | \$ -                                     | \$ -                                    | \$ -                                      | \$ -                                     |
|                                    | <hr/>                        | <hr/>                                    | <hr/>                                   | <hr/>                                     | <hr/>                                    |
| <b><u>EXPENSES</u></b>             |                              |                                          |                                         |                                           |                                          |
| Capital Projects                   | \$ 2,694,344                 | \$ -                                     | \$ -                                    | \$ -                                      | \$ 4,263,100                             |
| Other                              | -                            | -                                        | -                                       | -                                         | -                                        |
|                                    | <hr/>                        | <hr/>                                    | <hr/>                                   | <hr/>                                     | <hr/>                                    |
| Total Expenses                     | \$ 2,694,344                 | \$ -                                     | \$ -                                    | \$ -                                      | \$ 4,263,100                             |
|                                    | <hr/>                        | <hr/>                                    | <hr/>                                   | <hr/>                                     | <hr/>                                    |
| Net Revenues Over/(Under) Expenses | <u><u>\$ (2,694,344)</u></u> | <u><u>\$ -</u></u>                       | <u><u>\$ -</u></u>                      | <u><u>\$ -</u></u>                        | <u><u>\$ (4,263,100)</u></u>             |

**CITY OF PHARR**  
**INTERNAL SERVICE FUND**  
**PROPOSED BUDGET 2017-2018**



**CITY OF PHARR, TX  
GARAGE FUND  
SUMMARY OF REVENUES AND EXPENSES**

|                                    | <b>ACTUAL<br/>2015-2016</b> | <b>ORIGINAL<br/>BUDGET<br/>2016-2017</b> | <b>AMENDED<br/>BUDGET<br/>2016-2017</b> | <b>PROJECTED<br/>ACTUAL<br/>2016-2017</b> | <b>PROPOSED<br/>BUDGET<br/>2017-2018</b> |
|------------------------------------|-----------------------------|------------------------------------------|-----------------------------------------|-------------------------------------------|------------------------------------------|
| <b><u>REVENUES</u></b>             |                             |                                          |                                         |                                           |                                          |
| General Fund                       | \$ 552,911                  | \$ 609,600                               | \$ 609,600                              | \$ 522,928                                | \$ 623,300                               |
| Utility Fund                       | 118,362                     | 115,800                                  | 115,800                                 | 211,037                                   | 222,100                                  |
| Bridge Fund                        | 5,140                       | 18,000                                   | 18,000                                  | 10,000                                    | 10,400                                   |
| Golf Course Fund                   | 277                         | 1,200                                    | 1,200                                   | 700                                       | 900                                      |
| CDBG Fund                          | 616                         | -                                        | -                                       | -                                         | -                                        |
| PAL                                | 3,567                       | 3,300                                    | 3,300                                   | 5,500                                     | 3,300                                    |
| PEDC                               | 181                         | 600                                      | 600                                     | 400                                       | 600                                      |
|                                    | <hr/>                       | <hr/>                                    | <hr/>                                   | <hr/>                                     | <hr/>                                    |
| Total                              | \$ 681,055                  | \$ 748,500                               | \$ 748,500                              | \$ 750,565                                | \$ 860,600                               |
|                                    | <hr/>                       | <hr/>                                    | <hr/>                                   | <hr/>                                     | <hr/>                                    |
| <b><u>EXPENSES</u></b>             |                             |                                          |                                         |                                           |                                          |
| Personnel                          | \$ 209,542                  | \$ 223,200                               | \$ 223,200                              | \$ 154,348                                | \$ 231,300                               |
| Supplies                           | (71)                        | 7,000                                    | 7,000                                   | 6,436                                     | 7,000                                    |
| Maintenance                        | 679                         | 3,000                                    | 3,000                                   | 1,200                                     | 3,000                                    |
| Other                              | 11,556                      | 19,000                                   | 19,000                                  | 12,500                                    | 16,500                                   |
| Vehicle Maintenance                | 484,036                     | 488,100                                  | 488,100                                 | 590,699                                   | 594,700                                  |
| Debt Service                       | 660                         | 8,200                                    | 8,200                                   | 8,200                                     | 8,100                                    |
| Capital Outlay                     | 42,125                      | -                                        | -                                       | -                                         | -                                        |
|                                    | <hr/>                       | <hr/>                                    | <hr/>                                   | <hr/>                                     | <hr/>                                    |
| Total                              | \$ 748,527                  | \$ 748,500                               | \$ 748,500                              | \$ 773,382                                | \$ 860,600                               |
|                                    | <hr/>                       | <hr/>                                    | <hr/>                                   | <hr/>                                     | <hr/>                                    |
| Net Revenues Over/(Under) Expenses | \$ (67,472)                 | \$ -                                     | \$ -                                    | (22,818)                                  | \$ -                                     |
|                                    | <hr/>                       | <hr/>                                    | <hr/>                                   | <hr/>                                     | <hr/>                                    |

**CITY OF PHARR  
COMPONENT UNITS  
PROPOSED BUDGET 2017-2018**





**CITY OF PHARR, TX**  
**BLENDED COMPONENT UNIT**  
**PEDC II FUND**  
**SUMMARY OF REVENUES AND EXPENSES**

|                                    | <b>ACTUAL</b><br><b>2015-2016</b> | <b>ORIGINAL</b><br><b>BUDGET</b><br><b>2016-2017</b> | <b>AMENDED</b><br><b>BUDGET</b><br><b>2016-2017</b> | <b>PROJECTED</b><br><b>ACTUAL</b><br><b>2016-2017</b> | <b>PROPOSED</b><br><b>BUDGET</b><br><b>2017-2018</b> |
|------------------------------------|-----------------------------------|------------------------------------------------------|-----------------------------------------------------|-------------------------------------------------------|------------------------------------------------------|
| <b><u>REVENUES</u></b>             |                                   |                                                      |                                                     |                                                       |                                                      |
| Sales Tax                          | \$ 4,195,195                      | \$ 4,336,700                                         | \$ 4,336,700                                        | \$ 4,205,251                                          | \$ 4,235,000                                         |
| Interest                           | 30,440                            | 10,000                                               | 10,000                                              | 10,000                                                | 10,000                                               |
| Transfer In                        | 247,682                           | 51,200                                               | 51,200                                              | 535,000                                               | 1,229,500                                            |
| Debt Proceeds                      | 700,000                           | 1,000,000                                            | 1,000,000                                           | 1,000,000                                             | 3,373,000                                            |
| Other                              | <u>145,474</u>                    | <u>266,000</u>                                       | <u>266,000</u>                                      | <u>246,434</u>                                        | <u>396,600</u>                                       |
| Total                              | <u>\$ 5,318,791</u>               | <u>\$ 5,663,900</u>                                  | <u>\$ 5,663,900</u>                                 | <u>\$ 5,996,685</u>                                   | <u>\$ 9,244,100</u>                                  |
| <b><u>EXPENSES</u></b>             |                                   |                                                      |                                                     |                                                       |                                                      |
| Personnel                          | \$ 463,535                        | \$ 635,800                                           | \$ 635,800                                          | \$ 557,230                                            | \$ 853,100                                           |
| Supplies                           | 9,777                             | 11,000                                               | 28,300                                              | 14,200                                                | 20,000                                               |
| Maintenance                        | 20,259                            | 50,000                                               | 37,700                                              | 41,500                                                | 45,000                                               |
| Rentals                            | 4,836                             | 5,000                                                | 5,000                                               | 4,000                                                 | 5,000                                                |
| Other Services                     | 587,123                           | 606,200                                              | 601,200                                             | 625,900                                               | 740,100                                              |
| Vehicle Maintenance                | 1,601                             | 2,100                                                | 2,100                                               | 1,200                                                 | 2,100                                                |
| Debt Service                       | 899,191                           | 982,300                                              | 1,282,300                                           | 2,625,825                                             | 1,786,100                                            |
| Capital Outlay                     | -                                 | -                                                    | -                                                   | 120,000                                               | 50,000                                               |
| Non-Departmental                   | 1,632,627                         | 1,781,000                                            | 1,481,000                                           | 232,000                                               | 2,185,500                                            |
| Transfers Out                      | <u>1,559,100</u>                  | <u>1,590,500</u>                                     | <u>1,590,500</u>                                    | <u>1,390,000</u>                                      | <u>3,557,200</u>                                     |
| Total                              | <u>\$ 5,178,049</u>               | <u>\$ 5,663,900</u>                                  | <u>\$ 5,663,900</u>                                 | <u>\$ 5,611,855</u>                                   | <u>\$ 9,244,100</u>                                  |
| Net Revenues Over/(Under) Expenses | <u>\$ 140,742</u>                 | <u>\$ -</u>                                          | <u>\$ -</u>                                         | <u>\$ 384,830</u>                                     | <u>-</u>                                             |

**CITY OF PHARR, TX**  
**BLENDED COMPONENT UNIT**  
**TAX INCREMENT REINVESTMENT ZONE #1 FUND**  
**SUMMARY OF REVENUES AND EXPENSES**

|                                    | <b>ACTUAL</b><br><b>2015-2016</b> | <b>ORIGINAL</b><br><b>BUDGET</b><br><b>2016-2017</b> | <b>AMENDED</b><br><b>BUDGET</b><br><b>2016-2017</b> | <b>PROJECTED</b><br><b>ACTUAL</b><br><b>2016-2017</b> | <b>PROPOSED</b><br><b>BUDGET</b><br><b>2017-2018</b> |
|------------------------------------|-----------------------------------|------------------------------------------------------|-----------------------------------------------------|-------------------------------------------------------|------------------------------------------------------|
| <b><u>REVENUES</u></b>             |                                   |                                                      |                                                     |                                                       |                                                      |
| Property Tax                       | \$ 102,700                        | \$ 159,800                                           | \$ 159,800                                          | \$ 159,800                                            | \$ 211,500                                           |
| Other                              |                                   |                                                      |                                                     |                                                       |                                                      |
| Total                              | <u>\$ 102,700</u>                 | <u>\$ 159,800</u>                                    | <u>\$ 159,800</u>                                   | <u>\$ 159,800</u>                                     | <u>\$ 211,500</u>                                    |
| <b><u>EXPENSES</u></b>             |                                   |                                                      |                                                     |                                                       |                                                      |
| Incentives                         | <u>-</u>                          | <u>-</u>                                             | <u>-</u>                                            | <u>-</u>                                              | <u>-</u>                                             |
| Total                              | <u>\$ -</u>                       | <u>\$ -</u>                                          | <u>\$ -</u>                                         | <u>\$ -</u>                                           | <u>\$ -</u>                                          |
| Net Revenues Over/(Under) Expenses | <u><u>\$ 102,700</u></u>          | <u><u>\$ 159,800</u></u>                             | <u><u>\$ 159,800</u></u>                            | <u><u>\$ 159,800</u></u>                              | <u><u>\$ 211,500</u></u>                             |

**CITY OF PHARR, TX  
 BLENDED COMPONENT UNIT  
 TAX INCREMENT REINVESTMENT ZONE #2 FUND  
 SUMMARY OF REVENUES AND EXPENSES**

|                                    | <b>ACTUAL<br/>2015-2016</b> | <b>ORIGINAL<br/>BUDGET<br/>2016-2017</b> | <b>AMENDED<br/>BUDGET<br/>2016-2017</b> | <b>PROJECTED<br/>ACTUAL<br/>2016-2017</b> | <b>PROPOSED<br/>BUDGET<br/>2017-2018</b> |
|------------------------------------|-----------------------------|------------------------------------------|-----------------------------------------|-------------------------------------------|------------------------------------------|
| <b><u>REVENUES</u></b>             |                             |                                          |                                         |                                           |                                          |
| Property Tax                       | \$ -                        | \$ -                                     | \$ -                                    | \$ -                                      | \$ 549,000                               |
| Other                              |                             |                                          |                                         |                                           |                                          |
| Total                              | <u>\$ -</u>                 | <u>\$ -</u>                              | <u>\$ -</u>                             | <u>\$ -</u>                               | <u>\$ 549,000</u>                        |
| <b><u>EXPENSES</u></b>             |                             |                                          |                                         |                                           |                                          |
| Incentives                         | <u>-</u>                    | <u>-</u>                                 | <u>-</u>                                | <u>-</u>                                  | <u>-</u>                                 |
| Total                              | <u>\$ -</u>                 | <u>\$ -</u>                              | <u>\$ -</u>                             | <u>\$ -</u>                               | <u>\$ -</u>                              |
| Net Revenues Over/(Under) Expenses | <u><u>\$ -</u></u>          | <u><u>\$ -</u></u>                       | <u><u>\$ -</u></u>                      | <u><u>\$ -</u></u>                        | <u><u>\$ 549,000</u></u>                 |

**CITY OF PHARR, TX**  
**BLENDED COMPONENT UNIT**  
**PHARR HOUSING FINANCE CORPORATION**  
**SUMMARY OF REVENUES AND EXPENSES**

|                                    | <b>ACTUAL<br/>2015-2016</b> | <b>ORIGINAL<br/>BUDGET<br/>2016-2017</b> | <b>AMENDED<br/>BUDGET<br/>2016-2017</b> | <b>PROJECTED<br/>ACTUAL<br/>2016-2017</b> | <b>PROPOSED<br/>BUDGET<br/>2017-2018</b> |
|------------------------------------|-----------------------------|------------------------------------------|-----------------------------------------|-------------------------------------------|------------------------------------------|
| <b><u>REVENUES</u></b>             |                             |                                          |                                         |                                           |                                          |
| Development Fees                   | \$ -                        | \$ -                                     | \$ 1,000,000                            | \$ 1,000,000                              | \$ 1,000,000                             |
| Other                              |                             |                                          |                                         |                                           |                                          |
| Total                              | <u>\$ -</u>                 | <u>\$ -</u>                              | <u>\$ 1,000,000</u>                     | <u>\$ 1,000,000</u>                       | <u>\$ 1,000,000</u>                      |
| <b><u>EXPENSES</u></b>             |                             |                                          |                                         |                                           |                                          |
| Professional Fees                  | <u>50,788</u>               | <u>-</u>                                 | <u>200,000</u>                          | <u>50,000</u>                             | <u>200,000</u>                           |
| Total                              | <u>\$ 50,788</u>            | <u>\$ -</u>                              | <u>\$ 200,000</u>                       | <u>\$ 50,000</u>                          | <u>\$ 200,000</u>                        |
| Net Revenues Over/(Under) Expenses | <u><u>\$ (50,788)</u></u>   | <u><u>\$ -</u></u>                       | <u><u>\$ 800,000</u></u>                | <u><u>\$ 950,000</u></u>                  | <u><u>\$ 800,000</u></u>                 |

CITY OF PHARR, TX  
BLENDED COMPONENT UNIT  
PHFC/JACKSON PLACE APARTMENTS CORPORATION  
SUMMARY OF REVENUES AND EXPENSES

|                                    | ACTUAL<br>2015-2016  | ORIGINAL<br>BUDGET<br>2016-2017 | AMENDED<br>BUDGET<br>2016-2017 | PROJECTED<br>ACTUAL<br>2016-2017 | PROPOSED<br>BUDGET<br>2017-2018 |
|------------------------------------|----------------------|---------------------------------|--------------------------------|----------------------------------|---------------------------------|
| <b><u>REVENUES</u></b>             |                      |                                 |                                |                                  |                                 |
| Debt Proceeds                      | \$ 34,600,000        | \$ -                            | \$ -                           | \$ 34,600,000                    | \$ -                            |
| Other                              | <u>-</u>             | <u>-</u>                        | <u>-</u>                       | <u>-</u>                         | <u>-</u>                        |
| Total                              | <u>\$ 34,600,000</u> | <u>\$ -</u>                     | <u>\$ -</u>                    | <u>\$ 34,600,000</u>             | <u>\$ -</u>                     |
| <b><u>EXPENSES</u></b>             |                      |                                 |                                |                                  |                                 |
| Debt Service                       | 915,235              | -                               | 1,313,261                      | 1,832,261                        | 1,313,261                       |
| Building Costs                     | 5,617,911            | -                               | 18,575,000                     | 20,000,000                       | 4,975,300                       |
| Other Fees                         | <u>2,594,144</u>     | <u>-</u>                        | <u>2,587,100</u>               | <u>2,785,020</u>                 | <u>2,587,100</u>                |
| Total                              | <u>915,235</u>       | <u>-</u>                        | <u>22,475,361</u>              | <u>24,617,281</u>                | <u>8,875,661</u>                |
| Net Revenues Over/(Under) Expenses | <u>\$ 33,684,765</u> | <u>\$ -</u>                     | <u>\$ (22,475,361)</u>         | <u>\$ 9,982,719</u>              | <u>\$ (8,875,661)</u>           |



## **AGENDA MEMORANDUM**

**BOARD:** City Commission

**AGENDA ITEM #:** 6.C.

**DATE SUBMITTED:** August 15, 2017

**MEETING DATE:** August 21, 2017

**FROM:** Hilda Pedraza, City Clerk

**DEPARTMENT:** Finance

**DIRECTOR:** Karla Moya

**Agenda Item:** Discussion and action for vote on proposed tax rate increase and schedule public hearings.

**Classification:** Regular

(\* If closed session, City Attorney must review and approve.)

**Exclude Material from Public Packet?** No

**Reason:**

**Issue:** State Comptroller of Public Accounts requires all cities to hold two public hearings when proposed tax rate exceeds the effective tax rate. See Notice Attached. A record vote has to be taken and City has to announce dates of Public Hearings.

**Financial Consideration:**

**Staff Recommendation:** To Approve proposed Tax Rate and schedule Public Hearings as follows:

1. August 30, 2017 at 4:00 p.m.
2. September 5, 2017 at 4:00 p.m.

**Alternatives:**

---

### **ROUTING:**

Hilda Pedraza  
Karla Moya  
City Management Office

Created/Initiated - 08/15/2017  
Approved - 08/15/2017  
Final Approval - 08/17/2017

# **CITY OF PHARR**

## **NOTICE OF PUBLIC HEARING ON TAX INCREASE**

The City of Pharr will hold two public hearings on a proposal to increase total tax revenues from properties on the tax roll in the preceding tax year by 1%. Your individual taxes may increase at a greater or lesser rate, or even decrease, depending on the change in the taxable value of your property in relation to change in taxable value of all other property and the tax rate that is adopted.

The first public hearing will be held on Wednesday, August 30, 2017 at 4:00 p.m. at Pharr City Hall, City Commissioners' Room, 2<sup>nd</sup> Floor, 118 S. Cage Blvd., Pharr, Texas.

The second public hearing will be held on Tuesday, September 5, 2017 at 4:00 p.m. at Pharr City Hall, City Commissioners' Room, 2<sup>nd</sup> Floor, 118 S. Cage Blvd., Pharr, Texas.

| Title                    | Name                      | YES | NO | Absent |
|--------------------------|---------------------------|-----|----|--------|
| Mayor                    | Ambrosio "Amos" Hernandez |     |    |        |
| Mayor-Pro-Term           | Bobby Carrillo            |     |    |        |
| Alternate Mayor-Pro Term | Eleazar Guajardo          |     |    |        |
| Commissioner             | Ramiro Caballero          |     |    |        |
| Commissioner             | Daniel Chavez             |     |    |        |
| Commissioner             | Ricardo Medina            |     |    |        |
| Commissioner             | Mario Bracamontes         |     |    |        |

The average taxable value of a residence homestead in the City of Pharr last year was \$75,618. Based in last year's tax rate of \$.6540 per \$100 of taxable value, the amount of taxes Imposed last year on the average home was \$495.

The average taxable value of a residential homestead in City of Pharr this year is \$79,801. If the governing body adopts the effective tax rate for this year of \$.6430 per \$100 of taxable value, the amount of taxes imposed this year on the average home would be \$513.

If the governing body adopts the proposed tax rate of \$.6490 per \$100 of taxable value, the amount of taxes imposed this year on the average home would be \$517.

Members of the public are encouraged to attend the hearings and express their views.

All interest citizens of Pharr, Texas are urged to attend said hearing and present their views and suggestions. Persons desiring to speak during the Public Hearing shall sign in with the City Clerk no later than 5:00 p.m., of the close of business on the business day prior to the scheduled public hearing (Ordinance No. O-2010-32)

City of Pharr

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Hilda Pedraza, City Clerk



# NOTICE OF 2017 TAX YEAR PROPOSED PROPERTY TAX RATE FOR CITY OF PHARR

A tax rate of \$0.6490 per \$100 valuation has been proposed for adoption by the governing body of City of Pharr. This rate exceeds the lower of the effective or rollback rate, and state law required that two public hearings be held by the governing body before adopting the proposed tax rate.

|                               |                    |
|-------------------------------|--------------------|
| PROPOSED TAX RATE             | \$0.6490 per \$100 |
| PRECEDING TAX YEAR'S TAX RATE | \$0.6540 per \$100 |
| EFFECTIVE TAX RATE            | \$0.6430 per \$100 |
| ROLLBACK TAX RATE             | \$0.7156 per \$100 |

The effective tax rate is the total rate needed to raise the same amount of property tax revenue for City of Pharr from the same properties in both the 2016 tax year and the 2017 tax year.

The rollback tax rate is the highest tax rate that City of Pharr may adopt before voters are entitled to petition for an election to limit the rate that may be approved to the rollback rate.

YOUR TAX OWED UNDER ANY OF THE ABOVE RATES CAN BE CALCULATED AS  
FOLLOWS:

$$\text{Property tax amount} = (\text{rate}) \times (\text{taxable value of your property}) / 100$$

For assistance or detailed information about tax calculations, please contact:

Pablo (Paul) Villarreal, Jr.  
City of Pharr Tax Assesor-Collector  
2804 S Business Hwy 281  
Edinburg, TX 78539  
(956) 318-2157  
[propertytax@hidalgocountytax.org](mailto:propertytax@hidalgocountytax.org)  
<http://www.hidalgocountytax.org>

You are urged to attend and express your views at the following public hearings on the proposed tax rate:

First Hearing: August 30<sup>th</sup>, 2017 at 4:00 PM at City Hall, 118 S. Cage Blvd., Commissioners' Room, 2<sup>nd</sup> Floor.

Second Hearing: September 5<sup>th</sup>, 2017 at 4:00 PM at City Hall, 118 S. Cage Blvd., Commissioners' Room, 2<sup>nd</sup> Floor,

Purpose for Tax Increase:

The purpose for this year's tax increase is to increase Public Safety, Streets and Highways and Parks Budget.



## AGENDA MEMORANDUM

**BOARD:** City Commission

**AGENDA ITEM #:** 7.A.

**DATE SUBMITTED:** August 14, 2017

**MEETING DATE:** August 21, 2017

**FROM:** Omar Anzaldua, City Engineer

**DEPARTMENT:** Engineering

**DIRECTOR:**

**Agenda Item:** Consideration and action, if any, authorizing City Manager to negotiate and enter into a contract with SG&E, LLC. for the design of the Sanitary Sewer Utility Adjustments related to the Regional Linear Park Hike and Bike Trail, I-Road Tunnel Crossing conflict.

**Classification:** Regular

(\* If closed session, City Attorney must review and approve.)

**Exclude Material from Public Packet?** No

**Reason:** N/A

**Issue:** The City of Pharr is requesting authorization of the City Commission on approving the City Manager to negotiate and enter into a contract agreement for Professional Engineering Services with SG&E for the design of the Sanitary Sewer Utility Adjustments related to the Regional Linear Park Hike and Bike Trail, I-Road Tunnel Crossing conflict.

**Financial Consideration:** Estimated Fee \$34,000

**Staff Recommendation:** Staff recommends approval and authorization to negotiate and enter into a contract with SG&E for Professional Engineering Services for the design of the Sanitary Sewer Utility Adjustments related to the Regional Linear Park Hike and Bike Trail, I-Road Tunnel Crossing conflict.

**Alternatives:** N/A

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**ROUTING:**

Omar Anzaldua  
Omar Anzaldua

Created/Initiated - 08/14/2017  
Approved - 08/14/2017

Karla Moya  
Patricia Rigney  
City Management Office

Approved - 08/17/2017  
Approved - 08/17/2017  
Final Approval - 08/17/2017

# PROJECT AGREEMENT FOR PROFESSIONAL ENGINEERING SERVICES

THE STATE OF TEXAS

§

CITY OF PHARR

§

§

COUNTY OF HIDALGO

§

§

This AGREEMENT is between **SG&E**, (hereafter referred to as “ENGINEER”); and **City of Pharr**, (hereinafter referred to as the “CLIENT”). ENGINEER is hereby authorized to perform professional services in connection with **Hike & Bike Sewer Adjustment and Lift Station No. 1 Force Main Diversion**., hereinafter referred to as the Project.

Contract ID #: \_\_\_\_\_

Date: \_\_\_\_\_

CLIENT: City of Pharr, TX

Address: PO Box 1729, 118 S. Cage, Pharr, Texas 78577

Project: **Project Name**

Project Location: Pharr, Texas

## Section 1

### General Scope of Services and Project Description

This AGREEMENT is based on providing the following services for the Project as described in Exhibit A-Scope of Services. Should a conflict arise between the terms and conditions contained within this AGREEMENT and the Scope of Services, this AGREEMENT shall govern.

**NOTICE:** ENGINEER acknowledges that it is aware of local ordinances and other restrictions that may apply within the Project location area. It also acknowledges having received a copy of and understood the applicable provisions and restrictions contained within Resolution R-2010-06.

## **Section 2**

### **Representations and Warranties**

By executing this AGREEMENT the undersigned representatives warrant, and claim that they are authorized to approve the transaction and provisions provided herein, and further authorized to bind the represented party to this AGREEMENT. Any amendment to any term shall comply with provisions contained in this AGREEMENT related to changes of terms or conditions, or amendments thereof.

## **Section 3**

### **Engineer Insurance and Indemnification**

**3.1** ENGINEER will maintain throughout this AGREEMENT the following insurance: workmen's compensation insurance coverage, employer's liability, and comprehensive general liability insurance coverage. CLIENT will be named as an additional insured with respect to ENGINEER's liabilities hereunder in insurance coverage as mentioned above and ENGINEER waives subrogation against CLIENT as to said policies.

(a) Type of policies and coverage.

- (1) *General Liability Coverage.* Engineer shall maintain commercial general liability insurance in an amount not less than \$1,000,000 per occurrence for bodily injury, personal injury and property damage. If the form of insurance with a general aggregate limit is used, either the general aggregate limit shall apply separately to the work to be performed under this AGREEMENT or the general aggregate limit shall be at least twice the required occurrence limit.
- (2) *Automobile Liability Coverage.* Engineer shall maintain automobile liability insurance in an amount not less than \$1,000,000 combined single limit for each occurrence, for bodily injury and property damage.
- (3) *Workers' Compensation and Employer's Liability Coverage.* Engineer shall maintain workers' compensation insurance as required by the State of Texas and employer's liability insurance in an amount not less than \$1,000,000 per occurrence, for any and all persons employed by Engineer in connection with the performance of services under this AGREEMENT.
- (4) *Professional Liability Coverage.* Engineer shall maintain professional errors and omissions liability insurance in an amount not less than \$1,000,000 per claim, covering negligent acts, errors or omissions which may be committed by Engineer and/or any of Engineers agents,

employees, and personnel acting in furtherance of its services under this AGREEMENT.

(b) Endorsements. Each general liability and automobile liability insurance policy shall contain, or be endorsed to contain, the following provisions to the extent applicable to each insurance policy:

- (1) The CLIENT, its officers, officials, employees, agents and volunteers are to be covered as additional insureds as respects: liability arising out of activities performed by or on behalf of Engineer; products and completed operations of Engineer; premises owned, occupied or used by Engineer; or automobiles owned, leased, hired or borrowed by Engineer. The coverage shall contain no special limitations particular to the scope of protection afforded to CLIENT, its officers, officials, employees, agents or volunteers.
- (2) For any claims related to the Project subject to Article 3.4 of this Agreement, Engineer's insurance coverage shall be primary insurance as respects the CLIENT, its officers, officials, employees, agents and volunteers. Any insurance maintained by CLIENT, its officials, employees, agents or volunteers shall be excess of Engineer's insurance and shall not contribute with it.
- (3) Any failure of ENGINEER to comply with reporting or other provisions of the policies including breaches of warranties shall not affect coverage provided to CLIENT, its officers, officials, employees, or volunteers.
- (4) Engineer's insurance shall apply separately to each insured against whom claim is made or suit is brought, except with respect to the limits of the insurer's liability.
- (5) Engineer's insurance coverage required and set forth in this Section 3 shall be endorsed in such a manner so as to not be suspended, voided, canceled or reduced in coverage or in limits except after thirty (30) days' prior written notice of cancellation or non-renewal and ten (10) days' notice for non-payment of premium. Notice to the CLIENT must be made by certified mail, return receipt requested.
  - (a) Deductibles. Any deductibles must be declared to and approved by CLIENT. At CLIENT's option, Engineer shall demonstrate financial capability for payment of such deductibles or self-insured retentions.
  - (b) Acceptability of Insurers. Insurance is to be placed with insurers having a current A.M. Best rating of no less than A, unless otherwise approved by CLIENT in writing.

- (c) *Verification of coverage.* Engineer shall provide certificates of insurance with copies of original endorsements to CLIENT as evidence of the insurance coverage required by this AGREEMENT. Certificates of such insurance shall be filed with CLIENT before commencement of work by Engineer. At the request of CLIENT, Engineer shall provide complete, certified copies of all required insurance policies, including endorsements affecting the coverage required by this AGREEMENT.

**3.2** The ENGINEER shall indemnify and hold harmless CLIENT, CLIENT's officers, officials, city engineers, directors, members, managers, employees, and CLIENT's Consultants from and against any and all costs, losses, and damages (including but not limited to all fees and charges of ENGINEERS, attorneys, and other professionals, and all court or arbitration or other dispute resolution costs) arising out of delays of performance.

**3.3** The ENGINEER agrees that it shall, at ENGINEER's sole expense, indemnify and hold harmless the CLIENT against liability for damage to the extent that the damage is caused by or results from an act of negligence, intentional tort, intellectual property infringement, or failure to pay a subcontractor or supplier committed by the indemnitor or indemnitor's agent, consultant under contract, or another entity over which the indemnitor exercises control. ENGINEER shall reimburse CLIENT reasonable attorney's fees.

## **Section 4**

### **Termination**

**4.1** This contract will take effect immediately upon approval of both parties and terminate automatically at the completion of the project in accordance with the time schedule set forth in Exhibit B-Work Schedule or as otherwise allowed herein. Upon termination of the AGREEMENT, the obligations of each of the respective parties shall cease immediately except as herein provided otherwise. Upon the expiration of this contract, the contract may be renewed only with the consent of the City of Pharr Board of Commissioners.

**4.2** This AGREEMENT may also be terminated for convenience on fifteen (15) days written notice, or for cause if either party fails substantially to perform through no fault of the other and does not attempt to cure any deficiency related to nonperformance no later than five (5) days following receipt of any written notice of deficiency. Termination may occur if it can reasonably be inferred by information exchanged that an anticipated breach will occur. Upon such anticipatory breach, the non-breaching party may immediately file a claim on bond or other necessary action so as to avoid harm, injury, and damages including delays.



**4.3** If this AGREEMENT is terminated by CLIENT with cause or by ENGINEER without cause; the ENGINEER shall be paid the reasonable value of services performed by the ENGINEER prior to termination date. Expenses related to the PROJECT will be paid accordingly upon receiving invoices, timesheets and ENGINEER's requests for payment for all expenses and services arising from work performed and expenses incurred prior to the date of termination. ENGINEER shall have thirty (30) days to submit its final request for payment from the date of termination along with all appropriate documentation in support of same. No other expenses related to this PROJECT or agreement prior to termination date will be paid. CLIENT shall have the right to review all expenses, if questions arise concerning expenses, no payment will be made until AGREEMENT is reached between CLIENT and ENGINEER. The parties are also bound by applicable state or federal requirements related to the use or payment of fees and expenses.

**4.4** As CLIENT is a governmental entity, it is at all times subject to the budgetary considerations of any given year as well as changes that may occur during each fiscal year. If at any time the CLIENT believes that due to budgetary considerations it is no longer able to perform under this AGREEMENT, CLIENT shall provide written notification of its termination of the AGREEMENT, which shall be effective immediately upon notification. Upon termination of AGREEMENT, the obligation of each the respective parties shall cease immediately pursuant to Tex. Loc. Govt. Code Ann. §271.903.

**4.5 Pre-Litigation Alternative Dispute Resolution Requirement.** Except under an anticipatory breach, prior to the filing of any cause of action by either party in any court of competent jurisdiction, the claiming party shall make an attempt to refer any dispute to mediation. Upon acceptance by the non-claiming party, the parties shall mutually appoint a qualified mediator and thereafter schedule and participate in mediation.

## **Section 5**

### **Professional Services Fee**

**5.1** The fee for providing the Scope of Services as described in **Exhibit C-Fee Estimate**.

**5.2** For all services to be performed by ENGINEER under this AGREEMENT, ENGINEER shall be paid the amounts set forth in **Exhibit C-Fee Estimate** according to the completion of each task. In no event shall ENGINEER's total compensation exceed the sum of **(\$34,000) Thirty-Four Thousand Dollars** without additional written authorization from CLIENT. Payment by CLIENT under this AGREEMENT shall not be deemed a waiver of defects, even if CLIENT knew such defects at the time of payment.

## **Section 6**

### **Reimbursable Expenses**

**6.1** Reimbursable expenses shall be approved by CLIENT before charges are rendered. Reimbursable expenses are in addition to the Professional Services Fee and will be invoiced at their direct cost plus five percent (5%). Reimbursable expenses include Reproduction of Documents; any other disbursements and expenses made on behalf of the CLIENT; with the CLIENT's approval. A reimbursable expense does not include

postage, FedEx, UPS, DHL or any overnight delivery services. ENGINEER or ARCHITECT or any CONTRACTOR is not authorized to claim on behalf of service or goods providers or any sub-contractor liquidation or consolidation of claims for expenses and cost amounts that were invoiced and paid by CLIENT directly to ENGINEER, ARCHITECT or any CONTRACTOR.

**6.2** The CLIENT or any duly authorized representative of the funding agency shall have access to any books, documents, papers and records of the ENGINEER which are directly pertinent to this project for the purpose of making audit, examination, excerpts, and transcriptions.

## **Section 7**

### **Application for Payments (Invoices)**

**7.1** Payment in full of all invoices is due within thirty (30) business days after approval of CLIENT, only original invoices will be accepted, no faxes or copies of invoice(s) will be accepted for payments. If CLIENT objects to all or any portion of invoice(s), CLIENT shall notify ENGINEER, in writing, within 10 days of the nature of such objection and the amount in dispute. CLIENT shall pay when due the portion of the billing, if any, which is not in dispute. The ENGINEER and CLIENT will make every effort to settle the disputed invoice(s) through good faith negotiations.

## **Section 8**

### **Qualifications on Obligation to Pay**

**8.1** CLIENT shall not be obligated to make payment to ENGINEER in the event one or more of the following conditions are in existence:

**8.2** ENGINEER is in default of any of its obligations hereunder or otherwise is in default under this AGREEMENT or any of the Contract documents and CLIENT has provided written notice of such alleged default and provided ENGINEER a reasonable opportunity to cure.

**8.3** Any part of such payment is attributable to services which are not performed in accordance with this AGREEMENT; for which CLIENT has provided written notice of such non-conformance to ENGINEER and provided ENGINEER a reasonable opportunity to cure; provided however, such payment shall be made as to the part thereof attributable to services which were performed in accordance with this AGREEMENT;

**8.4** ENGINEER has failed to make payment promptly to Engineers or other third parties used in connection with the services for which CLIENT has made payment to ENGINEER;

**8.5** If CLIENT, in its good faith judgment, determines that the portion of the compensation then remaining unpaid will not be sufficient to complete the services in accordance with this AGREEMENT, the CLIENT shall provide ENGINEER with written notice in reasonably sufficient detail of its basis for withholding payment and the portion of services CLIENT deems sufficient for payment to resume; no additional payments will be due ENGINEER hereunder unless and until ENGINEER, at its sole cost, performs a sufficient portion of the Services so that such portion of the compensation then remaining unpaid is determined by CLIENT to be sufficient to so complete the services;

**8.6** No partial payment made hereunder shall be or construed to be final acceptance or approval of that part of the services to which such partial payment relates or relieves ENGINEER of any its obligations hereunder with respect thereto;

**8.7** ENGINEER shall promptly pay all bills for labor performed and materials furnished by others in connection with the performance of the services.

**8.8** ENGINEER acknowledges that ENGINEER's skill and expertise is a material consideration for CLIENT entering into this AGREEMENT. ENGINEER shall not assign, subcontract or delegate to any other party the performance of any to be rendered by ENGINEER under this AGREEMENT without prior written approval of CLIENT. If CLIENT consents to any subcontracting of work, ENGINEER shall be fully responsible to CLIENT for all acts or omissions of the sub-consultant (s).

## **Section 9**

### **Final Payment**

**9.1** Final Payment After final completion of the work and acceptance thereof by CLIENT, ENGINEER shall submit a final invoice "Final Invoice" which shall set forth all amounts due and remaining unpaid to ENGINEER and upon approval thereof by CLIENT, CLIENT shall pay to ENGINEER the amount due "Final Payment" under such Final Invoice in accordance with Section 7 and 8.

**9.2 WAIVER.** The making of the Final Payment shall constitute a waiver of all claims by the CLIENT except those arising from (1) faulty or defective services appearing after completion of the Work, (2) failure of the services to comply with the requirements of this AGREEMENT or the Contract documents or the Scope of Services or (3) terms of any special warranties required by this AGREEMENT or provided by law or in equity. The acceptance of Final Payment shall constitute a waiver of all claims for payment by the ENGINEER except those previously made in writing and identified by the ENGINEER as unsettled at the time of the Final Invoice for payment.

## **Section 10**

### **Ownership and Reuse of Documents**

**10.1** The CLIENT will be entitled to retain ownership of the Project Documents. The CLIENT will retain original documents (Plans and Specifications, drawing, designs, invoices, subcontractor invoices, hourly time sheets, sub-contracts, and survey notes) developed in connection with services performed, CLIENT shall have sole right to use such materials at its discretion without further compensation to ENGINEER or to any other party. The ENGINEER may retain reproducible copies of such documents. The CLIENT will require copies of all final electronic (DWF, AutoCAD and pdf format) drawings of the Final PROJECT Construction Plans. CLIENT hereby agrees, to the extent permitted by law, to defend, indemnify, and hold ENGINEER harmless from any claim or liability for injury or loss allegedly arising from the CLIENT'S reuse of the project documents for any other project not related to this Project.

**10.2** As-built drawings will be required to be signed and seal at the end of the project and will be required to submit one set of 11" x 17" drawings. The CLIENT will also require copies of any final electronic (DWF, AutoCAD and pdf format) drawings of the Final PROJECT As-Built Construction Plans.

## **Section 11**

### **Other Conditions or Services**

**11.1** Notwithstanding anything to the contrary contained in this AGREEMENT, CLIENT and ENGINEER agree and acknowledge that CLIENT is entering into this AGREEMENT in reliance on ENGINEER's experience and abilities with respect to performing the Services outlined in the Scope of Services. ENGINEER represents to CLIENT that ENGINEER will use its best efforts, skill judgment and abilities to manage the project and to further the interests of CLIENT in accordance with CLIENT's requirements and procedures, in accordance with all applicable national, federal, state, and municipal laws, regulations, codes, ordinances, orders, and with those of any other body having jurisdiction.

**11.2** ENGINEER must perform its services (1) with the professional skill and care ordinarily provided by competent engineers practicing in the same or similar locality

and under the same or similar circumstances and professional license; and (2) as expeditiously as is prudent considering the ordinary professional skill and care of a competent engineer.

**11.3** The ENGINEER represents, covenants and agrees that the person directly in charge of the professional ENGINEER work is duly registered under applicable Texas Law.

**11.4** The CLIENT and ENGINEER agree that certain increased cost and changes may be required because of design errors or omissions in the drawings and specifications prepared by the ENGINEER. In evaluating design errors and omissions related to underground utility work, conflicts due to insufficient knowledge of underground pipe locations, abandoned pipes unknown to designer or other conflicts related to city owned and third party utilities shall not be considered design errors or omissions unless such conflicts should have reasonably been known by ENGINEER. ENGINEER shall make every effort to contact all underground utilities to indicate the location of their fixtures with the project area, ENGINEER shall keep documentation that such effort were made and will be require to turn over such documentations upon request of CLIENT, calling DIGTESS or 811 or One-Call center for Utilities location does not constitute effort from ENGINEER. The CLIENT will provide ENGINEER information of their underground facilities.

**11.5** The CLIENT understands and agrees that ENGINEER's contractual duties related to identifying the existence and general location of existing utilities within the project limits will be as follows: 1.) ENGINEER will contact known public and franchise utilities owners that serve the project area and request that such utilities owners provide record drawings identifying such utilities; 2.) ENGINEER will maintain documentation of contacts with utilities contacted and ENGINEER agrees to provide CLIENT with electronic copies of same upon request by the Client; 3.) ENGINEER/ENGINEER'S REPRESENTATIVE will visit the project location and use reasonable efforts to identify observed utilities and other visible markers which will be recorded on the project documentation; and 4.) ENGINEER will engage the services of a utility location service provider, which may be DIGTESS, and include the information provided by same in the project documentation. ENGINEER will use reasonable and customary efforts to identify known and observed underground utilities utilizing the methodologies identified above which will constitute a good faith effort by ENGINEER. CLIENT acknowledges that unknown, unidentified and unrecorded underground utilities that may be encountered during construction activities, assuming that ENGINEER has performed the steps identified above, shall be considered as unforeseen conditions.

**11.6** Where a change order to the construction contract is caused by a design error or omission committed by ENGINEER and the cumulative cost of all such changes orders exceeds two percent (2%) of the original construction contract amount, ENGINEER shall be obligated to reimburse CLIENT for one hundred percent (100%) of such excess cost. The formula of such reimbursement is as follows: [Cost of Design Error or

Omission Change Orders] - [Original Construction Contract Amount x 0.02] = Required Reimbursement to CLIENT. ENGINEER shall not be required to reimburse CLIENT if cumulative cost of design error change order(s) does not exceed two percent of the original construction contract amount.

## **Section 12**

### **Special Provisions**

**12.1** This document constitutes the entire AGREEMENT between the CLIENT and ENGINEER and may be modified only by AGREEMENT of both parties. All modifications will be in the form of an amended written AGREEMENT.

**12.2** If either party should default (the "Defaulting Party"), the non-defaulting party may be awarded its damages and/or specific performance for such default including attorney's fees. A subsequent determination by a court of law of this State that any substantive portion of this AGREEMENT is illegal or unenforceable shall not affect the remaining portions of this AGREEMENT.

**12.3** The parties agree that venue shall lie in Hidalgo County, Texas, and further agree that Texas laws shall apply.

**AGREED AS TO SUBSTANCE AND FORM**

**SG&E,  
8400 Blanco Rd. Suite 201  
San Antonio, Texas 78216**

**Javier Garcia, PE  
ENGINEER**

By: \_\_\_\_\_  
Signature  
ENGINEER

SIGNED on this the \_\_\_\_\_ day of \_\_\_\_\_, 20 \_\_\_\_.

\_\_\_\_\_  
Juan Guerra, CPA, MBA  
City Manager  
City of Pharr, Texas

SIGNED on this the \_\_\_\_\_ day of \_\_\_\_\_, 20 \_\_\_\_.