REGULAR MEETING
TOLL BRIDGE BOARD
HELD ON NOVEMBER 16, 2018, AT 12:00 P.M.
CITY HALL, 118 S. CAGE BLVD., 2ND FLOOR, PHARR, TEXAS

On the 16th day of November 2018, the Toll Bridge Board met in a regular Bridge Board Meeting. Following is the record of attendance.

MEMBERS PRESENT: Edgar Delgadillo, Chairman
Larry Hernandez, Vice-Chairman
Prajeres Gutierrez, Secretary
Artemio Palacios, Member

MEMBER ABSENT: Tony Martinez, Member

EX-OFFICIO MEMBER PRESENT: None

EX–OFFICIO MEMBER ABSENT: Mayor Ambrosio Hernandez
Mayor Pro-Tem Bobby Carrillo

STAFF PRESENT: Fred Brouwen, Director of Operations
Cleo Salinas, Administrative Assistant
Freddy Flores, Trade Liaison
Ezequiel Ordonez, Bridge Liaison

OTHER PRESENT: Ed Wylie, Interim City Manager
Patricia Rigney, City Attorney
Carlos Montemayor, Finance Department
Omar Anzaldua, City Engineering
Sgt. Juan Sanchez, Bridge PD
David Moreno, CBP
Hector Garza, TIPA
Edgar Zamorano, CANACAR
Juan Rafael Galvan Eguia, SAT Director of Operations

There being a quorum established Chairman Edgar Delgadillo called the meeting to order.

A. CALL TO ORDER:

ITEM "1": ROLL CALL-EXCUSE ABSENT MEMBERS.

Chairman Delgadillo called the meeting to order. All members were present during roll call except Member Martinez. Secretary Gutierrez made a motion to excuse

Member Martinez for being absent. Vice-Chairman Hernandez seconded the motion and was then carried on unanimously. Chairman Delgadillo moved to the next item.

ITEM "2": PLEDGE OF ALLEGIANCE/INVOCATIONS.

Chairman Delgadillo introduced the item. Mr. Luis Bazan, Bridge Director led them in the Pledge of Allegiance and in prayer. Chairman Delgadillo moved to the next item.

B. PUBLIC COMMENTS: ***(The City of Pharr has called this meeting as allowed pursuant to Texas law, city charter, and Ordinance O-2015-28. The governing body may recess from day to day when it does not complete consideration of a particularly long subject as authorized by law. All persons desiring to address the governing body must register with the presiding clerk prior to the scheduled meeting)***

ITEM "3": PUBLIC COMMENTS.

Chairman Delgadillo introduced the next item and stated there was no one registered for public comments. Chairman Delgadillo moved to the next item.

C. CONSENT AGENDA: ***(All items listed under consent Agenda are considered to be routine and non-controversial by the Governing body and will be enacted by one motion. Any Board Member may remove items from the consent agenda by making such request prior to a motion and vote on the Consent Agenda)***

ITEM "4": CONSIDERATION AND ACTION ON APPROVAL OF MINUTES-OCTOBER 17, 2018.

ITEM "5": CONSIDERATION AND ACTION, IF ANY, ON 2019 UNITED FRESH MEMBERSHIP DUES RENEWAL FOR $1,750.

ITEM "6": CONSIDERATION AND ACTION, IF ANY, ON COMCE NORESTE MEMBERSHIP FOR $1,420.

ITEM "7": CONSIDERATION AND ACTION, IF ANY, ON RENEWING THE RIO GRANDE VALLEY PARTNERSHIP-CHAMBER OF COMMERCE MEMBERSHIP FOR $2,500.

Chairman Delgadillo introduced the next item. Member Palacios made a motion to approve the Consent Agenda as presented. Secretary Gutierrez seconded the motion and was then carried on unanimously. Chairman Delgadillo moved to the next item.

D. DIRECTOR'S ADMINISTRATIVE REPORT: ***(Director's Administrative Reports and discussion, if any, with Bridge Board. The Director may also assign a designated spokesperson for any particular listed topic)***

ITEM "8": CROSSING AND REVENUES COMPARISON FOR OCTOBER 2018.

Chairman Delgadillo introduced the next item. Mr. Brouwen, Director of Operations stated that first he would like to acknowledge two of the board members who served in the military Mr. Tony Martinez and Mr. Artemio Palacios, we would like to thank them for their service. He stated that for the month of October total crossings were 117,523, which shows an increase of 4,551 vehicles or 4.03% compared to last year. Mr. Brouwen stated that total crossing for cars were 65,395 cars, which shows an increase of 2,311 cars or 3.66%. Mr. Brouwen then showed a car crossing compassion from other bridges across the board. Mr. Brouwen reported that total truck crossings for the month of October were 52,128, which shows an increase of 2,240 trucks or 4.49% decrease in trucks. Mr. Brouwen then showed a truck crossing compassion from other bridges across the board. Mr. Brouwen reported that northbound crossings for the month of October were 56,847, which shows a decrease of -3,283 trucks or -6.13% decrease in trucks. Mr. Brouwen stated that for the Agriculture for the month of October they had 14,427 trucks, which represents a 26% of all imports from Mexico to the U.S. Mr. Brouwen stated that total revenue collected for the month of October were $1,218,069, which shows an increase of $66,855 or 5.81% in revenues. Several discussions then took place regarding the crossing. Chairman Delgadillo moved to the next item.

ITEM "9": EXPENDITURES REPORT FOR OCTOBER 2018.

Chairman Delgadillo introduced the next item. Mr. Brouwen, Director of Operations stated that they do have Carlos Montemayor there in representation of Karla Moya, Finance Director if they have any questions. Chairman Delgadillo moved to the next item.

ITEM "10": PROJECT ENGINEER REPORT.

Chairman Delgadillo introduced the next item. Mr. Brouwen, Director of Operations stated that they do have Omar Anzaldua, City Engineer there if they have any questions regarding their projects. Mr. Anzaldua, City Engineer stated that he would give an update on the various projects that they have at the bridge. He stated that the first one is the office renovation and bridge expansion of the facility and that they should be going out for rebids at the end of this month and probably starting construction in January and it will take about six months to complete. He stated that the next project is the northbound lanes and the second BSIF exit, that right now it is with GSA and they are moving forward with the Donations Acceptance Agreement. Mr. Omar Anzaldua, City Engineer stated that the next project is the FY16, which is the Dock Expansion, Cold Inspection, Dry Dock and the Ag Lab & Training Center. He added that that one is 100% complete under design and there will be a meeting at the end of November to coordinate the 100% comments with GSA and CBP to finalize that project. He added that he anticipates them starting construction next summer because there is going to be a lot of activity at the bridge. Mr. Omar Anzaldua, City Engineer stated that lastly they have the truck staging area, which they have an item up for discussion in this agenda

and will present them with some options for the board's consideration and that can be discussed in executive session. Chairman Delgadillo moved to the next item.

ITEM "11": DIRECTORS ADMINISTRATIVE REPORT.

Chairman Delgadillo introduced the next item. Mr. Brouwen, Director of Operations stated that they have a gentlemen for SAT there to give them a presentation on the new system that they are implementing called PITA, Mr. Rafael Galvan from the Aduana in Reynosa will give them a presentation. Mr. Juan Rafael Galvan from the Aduana of Reynosa then began his presentation in Spanish. Several discussions then took place regarding the new system. Mr. Brouwen, Director of Operations stated that he would like to present Edgar Zamorano from CANACAR to give a live testimony of how PITA works. Mr. Edgar Zamorano from CANACAR then began to give his presentation in Spanish. Mr. Brouwen, Director of Operations stated that he also has a video of the completed aduana and last month they had a tour of the aduana when it was completed, so he would like to show case the video of the aduana. He then showed the board the video and explained the progress of the construction. Chairman Delgadillo stated that Mr. Javier Cantu from CBP is officially going to retire so he would like to take the time to thank him for all his help at the bridge and supporting the Pharr Bridge. Chairman Delgadillo moved on to the next item.

E. ADMINISTRATIVE:

ITEM "12": DISCUSSION AND ACTION, IF ANY, ON VIVA FRESH SUMMIT PLATINUM LEVEL SPONSORSHIP AND BOOTH FOR $15,000.

Chairman Delgadillo introduced the next item. Mr. Brouwen, Director of Operations stated that he has Mr. Hector Garza from TIPA there to give them an update and more information about the Viva Fresh Summit Platinum Level Sponsorship. Mr. Hector Garza from TIPA then gave a detail explanation about Viva Fresh Summit and what the package includes. Several discussions then took place regarding this item. Member Palacios made a motion to approve the Viva Fresh Summit Platinum Level Sponsorship. Secretary Gutierrez seconded the motion and was then carried on unanimously. Chairman Delgadillo moved on to the next item

ITEM "13": DISCUSSION AND ACTION, IF ANY, ON WORLD CITY PHARR TRADE NUMBERS 2019 PROPOSAL FOR $44,000.

Chairman Delgadillo introduced the next item. Mr. Brouwen, Director of Operations stated that that is the publication for the Pharr Trade Numbers that they have been doing for the past 5 years. He added that this publication gives them the ranking for the Pharr Bridge compared to other land ports, sea ports and air ports. He then explained in detail what the book contains and the extra items that were offered this year with the publication. Some discussions then took place regarding the Trade Numbers book. Secretary Gutierrez made a motion to approve the item. Vice-Chairman

Hernandez seconded the motion and was then carried on unanimously. Chairman Delgadillo moved on to the next item

ITEM "14": DISCUSSION AND POSSIBLE ACTION, REGARDING THE VARIOUS OPTIONS ON THE PARKING CONFIGURATION OF THE PROPOSED TRUCK STAGING SITE.

Chairman Delgadillo introduced the next item and stated that they would go in to executive session.

F. EXECUTIVE SESSION: In accordance with Chapter 551 of the Texas Gov't. Code, the International Toll Bridge Board hereby gives notice that it may meet in Executive session to discuss and deliberate any items listed on the public portion of the meeting agenda including items C-E.

Chairman Delgadillo stated the time being 12:46 p.m., the Bridge Board would be going in to executive session in accordance with Chapter 551 of the Texas Govt.

G. RECONVENE: into regular session, and consider action, if any, on item(s) discussed in executive session.

Chairman Delgadillo reconvened the meeting to regular session at 1:04pm. Chairman Delgadillo moved to the next item.

H. ADJOURNMENT:

ITEM "15": ADJOURNMENT

Chairman Delgadillo introduced the next item. Vice-Chairman Hernandez made a motion to adjourn the meeting. Member Palacios seconded the motion and was then carried on unanimously.

APPROVED AS SUBMITTED:

_____

EDGAR DELGADILLO, CHAIRMAN

ATTEST:

_____

PRAJERES GUTIERREZ, SECRETARY

STATE OF TEXAS §
COUNTY OF HIDALGO §
CITY OF PHARR §

ON THE 16th DAY OF NOVEMBER 2018, the Toll Bridge Board convened in a Regular Meeting at the Pharr International Bridge, the meeting being open to the public

and notice of said meeting, giving the date, place and subject thereof, having been posted to the public and notice of said meeting, given in accordance to Chapter 551, of the Texas Government Code, (Open Meetings Act) and their being present a quorum, **I, VANESSA GUZMAN, BRIDGE ADMINISTRATIVE ASSISTANT**, of the City of Pharr, Texas, certify that this is a true and correct copy of the minutes.

_____

VANESSA GUZMAN, BRIDGE
ADMINISTRATIVE ASSISTANT

DATE APPROVED: _____

Word/C:BoardMeetings/BoardMtgMinutes11-16-18