

**SOUTH PHARR MEMORIAL LIBRARY BOARD
MEETING MINUTES
COMMENCING AT 6:00 P.M. ON
THURSDAY, November 8, 2018**

On the 8th day of November 2018 at the City Commissioners Room 118 South Cage 2nd Floor Pharr, Texas, the Pharr Memorial Library Board met for a regular call meeting and following is the record of attendance.

1. CALL MEETING TO ORDER

Chairperson Diana Ruiz called the meeting to order at 6:00 p.m.

2. ROLL CALL

MEMBERS PRESENT:

*Diana Ruiz
Claudia Garcia
Nayla Palacios*

MEMBERS ABSENT:

*Liliana Gomez
Nathalie Farias*

STAFF PRESENT:

*Adolfo Garcia, Library Director
Mariel C. Alaniz, Administrative Assistant
Santiago Vasquez, Children's Supervisor*

EXCUSE OF ABSENTS:

There was no motion to excuse absent of board members

3. PUBLIC COMMENTS

Chairperson, Mrs. Diana Ruiz introduced the item.

Kenneth C Flecher stated Development and Research Center needs more traffic in the use of library. He also suggested more advertising for use of library by using the word Free "Acknowledge" and Free "WI-FI" and a tour bus to let community know the service at DRC.

4. REGULAR AGENDA – OPEN SESSION:

A) Approval of Minutes for July 18, 2018

There was no action taken

5: PRESENTATION OF DIRECTOR’S REPORT:

Chairperson Diana Ruiz introduced the item.

Adolfo Garcia, Library Director, reported on the hours of operation of the South Pharr Development and Research Center (DRC) and Main Branch. He further reported the door gate count year to date was 17,859 of patrons to the DRC and the main branch the year to date gate count was 208,141. Mr. Garcia stated Circulation transactions year to date was 96,908 for the main branch and for DRC circulation year to date was 15,496.

Adolfo Garcia, Library Director, also reported the DRC Library revenue year to date was \$5,651.03 for services like fax, copies, scans, late fees and other services. He stated the main branch revenue year to date \$66,834.32 and the Café revenues year to date \$26,173.32. Lastly, Mr. Garcia reported the Library finances were budgeted \$1,551,600 and invited board members to see the new Muriel located in exhibit hall at DRC.

Mike Singletery, Branch Manager, reported several events that took place at exhibit hall and conference area were PEDC and Mexican Consulate, Vanguard Dance Camp, Bridge Connect.

Santiago Vasquez, Children’s Supervisor, reported the Children’s department had an event on Sunday with eatable play duo pumpkin pie and invited Board Members to stop by. Mr. Vasquez also reported on upcoming events on December 13 2018 Christmas Night at the Library at Main Library.

6. ADJOURMENT:

*There being no other business to come before the Library Advisory Board, Mrs. Claudia Garcia **moved** to adjourn the meeting and was seconded by Nayla Palacios. Meeting was adjourned at 6:30 p.m.*

Chairperson

ATTEST:

Mariel C. Alaniz, Administrative Assistant

APPROVED DATE: _____