



**TAKE NOTICE THAT A REGULAR MEETING OF THE
PHARR INTERNATIONAL TOLL BRIDGE BOARD
WILL BE HELD AT THE
CITY COMMISSIONERS' ROOM
118 S. CAGE, 2ND FLOOR, PHARR, TX
ON THURSDAY, DECEMBER 20, 2018 AT 12:00 PM**

At any time during the course of this meeting the Toll Bridge Board may retire to Executive Session under Texas Government Code § 551 to confer on any subject matter in accordance with the Texas Open Meetings Act.

Should any final action, decision, or vote be required in the opinion of the Board with regard to any item discussed during the closed meeting, then such final action, decision, or vote shall be made during the open meeting covered by this notice upon the reconvening of the public meeting pursuant to Section 551.101 government Code V.T.C.S.

1. CALL TO ORDER:

A) Roll call and possible action on the excusing of any absent member of the governing body.

B) Pledge of Allegiance/Invocation.

- 2. CONSENT AGENDA:** *(All items listed under consent Agenda are considered to be routine and non-controversial by the Governing body and will be enacted by one motion. Any Board Member may remove items from the consent agenda by making such request prior to a motion and vote on the Consent Agenda)*

A) Approval of Minutes for November 16, 2018.

- 3. DIRECTOR'S ADMINISTRATIVE REPORT:** *(Director's Administrative Reports and discussion, if any, with Bridge Board. The Director may also assign a designated spokesperson for any particular listed topic)*

A) Crossings and Revenues Report for November 2018.

B) Finance Report for November 2018.

C) Engineer's Report.

D) Director's Report.

1. Update from Mid Valley Customs Brokers Association.

2. Update on USMCA.

4. ADMINISTRATIVE:

A) Discussion on proposal from CAPUFE to develop a traffic study to remove barriers on Mexican side of the bridge.

- 5. CLOSED SESSION:** *In accordance with Chapter 551 of the Texas Gov't. Code, the International Toll Bridge Board hereby gives notice that it may meet in Executive session to discuss and deliberate any items listed on the public portion of the meeting agenda including items in accordance with the following:*

Pursuant to Section 551.071, the City may convene in a closed, non-public meeting with its attorney and discuss any matters related to **legal advice on pending or contemplated litigation, settlement offer, and/or on a matter in which the duty of the attorney to the governmental body under the Texas Disciplinary Rules of Professional Conduct of the State Bar of Texas clearly conflicts with this chapter.** The City and its attorney may also discuss such issues with the appropriate staff so as to obtain necessary and relevant information so that such discussion is informative and developed.

Pursuant to Section 551.072, the City may convene in a closed, non-public meeting to discuss any matters related to **real property and deliberate the purchase, exchange, lease, or value of real property as such would be detrimental to negotiations between the City and a third party in an open meeting.** The City and its attorney may also discuss such issues with the appropriate staff so as to obtain necessary and relevant information so that such discussion is informative and developed.

Pursuant to Section 551.074, the City may convene in a closed, non-public meeting to discuss any matters related to **appointment, employment, evaluation, reassignment, duties and discipline or dismissal of a public officer or employee and to hear any complaints or charges against an officer or employee.** The City and its attorney may also discuss such issues with the appropriate staff including members so as to obtain necessary and relevant information so that such discussion is informative and developed.

Pursuant to Section 551.076, the City may convene in a closed, non-public meeting to discuss any matters on the **deployment, or specific occasions for implementation, of security personnel or devices.** The City and its attorney may also discuss such issues with the appropriate staff so as to obtain necessary and relevant information so that such discussion is informative and

AGENDA BRIDGE BOARD MEETING
December 20, 2018

developed.

Pursuant to Section 551.084, the City may convene in a closed, non-public meeting to discuss any matters involving an **investigation and may exclude a witness from hearing during the examination of another witness in the investigation**. The City and its attorney may also discuss such issues with the appropriate staff so as to obtain necessary and relevant information so that such discussion is informative and developed.

Pursuant to Section 551.087, the City may convene in a closed, non-public meeting to discuss any matters regarding **economic development issues**. The City and its attorney may also discuss such issues with the appropriate staff so as to obtain necessary and relevant information so that such discussion is informative and developed.

6. **RECONVENE:** *into regular session, and consider action, if any, on item(s) discussed in executive session.*

7. **ADJOURNMENT:**

NOTICE OF ASSISTANCE AT THE PUBLIC MEETING

City Hall is a wheelchair accessible and accessible parking spaces are available. Requests for accommodations or interpretive services must be made 48 hours prior to this meeting. Please contact the Pharr Bridge Office at (956)402-4660 ext. 6106/6101 or FAX (956)223-2013 or E-Mail vanessa.guzman@pharr-tx.gov or cleo.salinas@pharr-tx.gov for further information. Braille is not available.

I, the undersigned authority, do certify that the above agenda of said meeting of the Pharr International Bridge Board is a true and correct copy and that said notice was posted on the bulletin board of City Hall and on the City's webpage at www.pharr-tx.gov. The Notice was posted at a place convenient and readily accessible to the general public at all times; that said Notice was posted on the 17th day of December 2018 at 11:30 a.m. and will remain posted continuously for 72 hours preceding the scheduled time of said meeting in compliance with Chapter 551 of the Texas Government Code (Open Meetings Act).

WITNESS MY HAND AND SEAL, this 17th day of December 2018.



Hilda Pedraza
HILDA PEDRAZA, TRMC, CMC
CITY CLERK



AGENDA MEMORANDUM



BOARD: Pharr International Toll Bridge Board

AGENDA ITEM #: 2.A.

DATE SUBMITTED: December 17, 2018

MEETING DATE: December 20, 2018

FROM: Vanessa Guzman, Administrative Assistant

DEPARTMENT: Bridge

DIRECTOR:

Agenda Item: Approval of Minutes for November 16, 2018.

Classification: Consent

(* If closed session, City Attorney must review and approve.)

Exclude Material from Public Packet? No

Reason:

Issue: Bridge Board Minutes for November 16, 2018.

Financial Consideration:

Staff Recommendation:

Alternatives:

ROUTING:

Vanessa Guzman

Created/Initiated - 12/17/2018

**REGULAR MEETING
TOLL BRIDGE BOARD
HELD ON NOVEMBER 16, 2018, AT 12:00 P.M.
CITY HALL, 118 S. CAGE BLVD., 2ND FLOOR, PHARR, TEXAS**

On the 16th day of November 2018, the Toll Bridge Board met in a regular Bridge Board Meeting. Following is the record of attendance.

MEMBERS PRESENT: Edgar Delgadillo, Chairman
Larry Hernandez, Vice-Chairman
Prajeres Gutierrez, Secretary
Artemio Palacios, Member

MEMBER ABSENT: Tony Martinez, Member

**EX-OFFICIO MEMBER
PRESENT:** None

**EX-OFFICIO MEMBER
ABSENT:** Mayor Ambrosio Hernandez
Mayor Pro-Tem Bobby Carrillo

STAFF PRESENT: Fred Brouwen, Director of Operations
Cleo Salinas, Administrative Assistant
Freddy Flores, Trade Liaison
Ezequiel Ordonez, Bridge Liaison

OTHER PRESENT: Ed Wylie, Interim City Manager
Patricia Rigney, City Attorney
Carlos Montemayor, Finance Department
Omar Anzaldua, City Engineering
Sgt. Juan Sanchez, Bridge PD
David Moreno, CBP
Hector Garza, TIPA
Edgar Zamorano, CANACAR
Juan Rafael Galvan Eguia, SAT Director of Operations

There being a quorum established Chairman Edgar Delgadillo called the meeting to order.

A. CALL TO ORDER:

ITEM "1": ROLL CALL-EXCUSE ABSENT MEMBERS.

Chairman Delgadillo called the meeting to order. All members were present during roll call except Member Martinez. Secretary Gutierrez made a motion to excuse

Member Martinez for being absent. Vice-Chairman Hernandez seconded the motion and was then carried on unanimously. Chairman Delgadillo moved to the next item.

ITEM “2”: PLEDGE OF ALLEGIANCE/INVOCATIONS.

Chairman Delgadillo introduced the item. Mr. Luis Bazan, Bridge Director led them in the Pledge of Allegiance and in prayer. Chairman Delgadillo moved to the next item.

B. PUBLIC COMMENTS: *(The City of Pharr has called this meeting as allowed pursuant to Texas law, city charter, and Ordinance O-2015-28. The governing body may recess from day to day when it does not complete consideration of a particularly long subject as authorized by law. All persons desiring to address the governing body must register with the presiding clerk prior to the scheduled meeting)*

ITEM “3”: PUBLIC COMMENTS.

Chairman Delgadillo introduced the next item and stated there was no one registered for public comments. Chairman Delgadillo moved to the next item.

C. CONSENT AGENDA: *(All items listed under consent Agenda are considered to be routine and non-controversial by the Governing body and will be enacted by one motion. Any Board Member may remove items from the consent agenda by making such request prior to a motion and vote on the Consent Agenda)*

**ITEM “4”: CONSIDERATION AND ACTION ON APPROVAL OF MINUTES-
OCTOBER 17, 2018.**

**ITEM “5”: CONSIDERATION AND ACTION, IF ANY, ON 2019 UNITED FRESH
MEMBERSHIP DUES RENEWAL FOR \$1,750.**

**ITEM “6”: CONSIDERATION AND ACTION, IF ANY, ON COMCE NORESTE
MEMBERSHIP FOR \$1,420.**

**ITEM “7”: CONSIDERATION AND ACTION, IF ANY, ON RENEWING THE RIO
GRANDE VALLEY PARTNERSHIP-CHAMBER OF COMMERCE
MEMBERSHIP FOR \$2,500.**

Chairman Delgadillo introduced the next item. Member Palacios made a motion to approve the Consent Agenda as presented. Secretary Gutierrez seconded the motion and was then carried on unanimously. Chairman Delgadillo moved to the next item.

D. DIRECTOR’S ADMINISTRATIVE REPORT: *(Director’s Administrative Reports and discussion, if any, with Bridge Board. The Director may also assign a designated spokesperson for any particular listed topic)*

ITEM “8”: CROSSING AND REVENUES COMPARISON FOR OCTOBER 2018.

Chairman Delgadillo introduced the next item. Mr. Brouwen, Director of Operations stated that first he would like to acknowledge two of the board members who served in the military Mr. Tony Martinez and Mr. Artemio Palacios, we would like to thank them for their service. He stated that for the month of October total crossings were 117,523, which shows an increase of 4,551 vehicles or 4.03% compared to last year. Mr. Brouwen stated that total crossing for cars were 65,395 cars, which shows an increase of 2,311 cars or 3.66%. Mr. Brouwen then showed a car crossing compassion from other bridges across the board. Mr. Brouwen reported that total truck crossings for the month of October were 52,128, which shows an increase of 2,240 trucks or 4.49% decrease in trucks. Mr. Brouwen then showed a truck crossing compassion from other bridges across the board. Mr. Brouwen reported that northbound crossings for the month of October were 56,847, which shows a decrease of -3,283 trucks or -6.13% decrease in trucks. Mr. Brouwen stated that for the Agriculture for the month of October they had 14,427 trucks, which represents a 26% of all imports from Mexico to the U.S. Mr. Brouwen stated that total revenue collected for the month of October were \$1,218,069, which shows an increase of \$66,855 or 5.81% in revenues. Several discussions then took place regarding the crossing. Chairman Delgadillo moved to the next item.

ITEM “9”: EXPENDITURES REPORT FOR OCTOBER 2018.

Chairman Delgadillo introduced the next item. Mr. Brouwen, Director of Operations stated that they do have Carlos Montemayor there in representation of Karla Moya, Finance Director if they have any questions. Chairman Delgadillo moved to the next item.

ITEM “10”: PROJECT ENGINEER REPORT.

Chairman Delgadillo introduced the next item. Mr. Brouwen, Director of Operations stated that they do have Omar Anzaldua, City Engineer there if they have any questions regarding their projects. Mr. Anzaldua, City Engineer stated that he would give an update on the various projects that they have at the bridge. He stated that the first one is the office renovation and bridge expansion of the facility and that they should be going out for rebids at the end of this month and probably starting construction in January and it will take about six months to complete. He stated that the next project is the northbound lanes and the second BSIF exit, that right now it is with GSA and they are moving forward with the Donations Acceptance Agreement. Mr. Omar Anzaldua, City Engineer stated that the next project is the FY16, which is the Dock Expansion, Cold Inspection, Dry Dock and the Ag Lab & Training Center. He added that that one is 100% complete under design and there will be a meeting at the end of November to coordinate the 100% comments with GSA and CBP to finalize that project. He added that he anticipates them starting construction next summer because there is going to be a lot of activity at the bridge. Mr. Omar Anzaldua, City Engineer stated that lastly they have the truck staging area, which they have an item up for discussion in this agenda

and will present them with some options for the board's consideration and that can be discussed in executive session. Chairman Delgadillo moved to the next item.

ITEM "11": DIRECTORS ADMINISTRATIVE REPORT.

Chairman Delgadillo introduced the next item. Mr. Brouwen, Director of Operations stated that they have a gentlemen for SAT there to give them a presentation on the new system that they are implementing called PITA, Mr. Rafael Galvan from the Aduana in Reynosa will give them a presentation. Mr. Juan Rafael Galvan from the Aduana of Reynosa then began his presentation in Spanish. Several discussions then took place regarding the new system. Mr. Brouwen, Director of Operations stated that he would like to present Edgar Zamorano from CANACAR to give a live testimony of how PITA works. Mr. Edgar Zamorano from CANACAR then began to give his presentation in Spanish. Mr. Brouwen, Director of Operations stated that he also has a video of the completed aduana and last month they had a tour of the aduana when it was completed, so he would like to show case the video of the aduana. He then showed the board the video and explained the progress of the construction. Chairman Delgadillo stated that Mr. Javier Cantu from CBP is officially going to retire so he would like to take the time to thank him for all his help at the bridge and supporting the Pharr Bridge. Chairman Delgadillo moved on to the next item.

E. ADMINISTRATIVE:

ITEM "12": DISCUSSION AND ACTION, IF ANY, ON VIVA FRESH SUMMIT PLATINUM LEVEL SPONSORSHIP AND BOOTH FOR \$15,000.

Chairman Delgadillo introduced the next item. Mr. Brouwen, Director of Operations stated that he has Mr. Hector Garza from TIPA there to give them an update and more information about the Viva Fresh Summit Platinum Level Sponsorship. Mr. Hector Garza from TIPA then gave a detail explanation about Viva Fresh Summit and what the package includes. Several discussions then took place regarding this item. Member Palacios made a motion to approve the Viva Fresh Summit Platinum Level Sponsorship. Secretary Gutierrez seconded the motion and was then carried on unanimously. Chairman Delgadillo moved on to the next item

ITEM "13": DISCUSSION AND ACTION, IF ANY, ON WORLD CITY PHARR TRADE NUMBERS 2019 PROPOSAL FOR \$44,000.

Chairman Delgadillo introduced the next item. Mr. Brouwen, Director of Operations stated that that is the publication for the Pharr Trade Numbers that they have been doing for the past 5 years. He added that this publication gives them the ranking for the Pharr Bridge compared to other land ports, sea ports and air ports. He then explained in detail what the book contains and the extra items that were offered this year with the publication. Some discussions then took place regarding the Trade Numbers book. Secretary Gutierrez made a motion to approve the item. Vice-Chairman

Hernandez seconded the motion and was then carried on unanimously. Chairman Delgadillo moved on to the next item

ITEM “14”: DISCUSSION AND POSSIBLE ACTION, REGARDING THE VARIOUS OPTIONS ON THE PARKING CONFIGURATION OF THE PROPOSED TRUCK STAGING SITE.

Chairman Delgadillo introduced the next item and stated that they would go in to executive session.

F. EXECUTIVE SESSION: In accordance with Chapter 551 of the Texas Gov’t. Code, the International Toll Bridge Board hereby gives notice that it may meet in Executive session to discuss and deliberate any items listed on the public portion of the meeting agenda including items C-E.

Chairman Delgadillo stated the time being 12:46 p.m., the Bridge Board would be going in to executive session in accordance with Chapter 551 of the Texas Govt.

G. RECONVENE: into regular session, and consider action, if any, on item(s) discussed in executive session.

Chairman Delgadillo reconvened the meeting to regular session at 1:04pm. Chairman Delgadillo moved to the next item.

H. ADJOURNMENT:

ITEM “15”: ADJOURNMENT

Chairman Delgadillo introduced the next item. Vice-Chairman Hernandez made a motion to adjourn the meeting. Member Palacios seconded the motion and was then carried on unanimously.

APPROVED AS SUBMITTED:

EDGAR DELGADILLO, CHAIRMAN

ATTEST:

PRAJERES GUTIERREZ, SECRETARY

STATE OF TEXAS §
COUNTY OF HIDALGO §
CITY OF PHARR §

ON THE 16th DAY OF NOVEMBER 2018, the Toll Bridge Board convened in a Regular Meeting at the Pharr International Bridge, the meeting being open to the public

and notice of said meeting, giving the date, place and subject thereof, having been posted to the public and notice of said meeting, given in accordance to Chapter 551, of the Texas Government Code, (Open Meetings Act) and their being present a quorum, **I, VANESSA GUZMAN, BRIDGE ADMINISTRATIVE ASSISTANT**, of the City of Pharr, Texas, certify that this is a true and correct copy of the minutes.

VANESSA GUZMAN, BRIDGE
ADMINISTRATIVE ASSISTANT

DATE APPROVED: _____
Word/C:BoardMeetings/BoardMtgMinutes11-16-18



AGENDA MEMORANDUM



BOARD: Pharr International Toll Bridge Board

AGENDA ITEM #: 3.A.

DATE SUBMITTED: December 14, 2018

MEETING DATE: December 20, 2018

FROM: Vanessa Guzman, Administrative Assistant

DEPARTMENT: Bridge

DIRECTOR:

Agenda Item: Crossings and Revenues Report for November 2018.

Classification: Regular

(* If closed session, City Attorney must review and approve.)

Exclude Material from Public Packet? No

Reason:

Issue: Crossings & Revenues Report for November

Financial Consideration:

Staff Recommendation:

Alternatives:

ROUTING:

Vanessa Guzman

Created/Initiated - 12/14/2018

**CROSSINGS AND REVENUES
FOR THE MONTH OF NOVEMBER
FISCAL YEAR 2018 – 2019**

a) BRIDGE CROSSINGS

Crossings for the Pharr International Bridge totaled **114,764** vehicles for the month of November F.Y. 2018-2019, which showed an increase of **5,613** vehicles or **5.14%** over The same month in F.Y. 2017-2018.

b) CAR CROSSINGS

Car crossings for the Pharr International Bridge totaled **64,409** cars for the month of November F.Y. 2018 – 2019, showing an increase of **4,864** cars or **8.17%** over the same month in F.Y. 2017 – 2018.

c) SOUTHBOUND TRUCK CROSSINGS

Truck crossings totaled **50,355** trucks for the month of November F.Y. 2018-2019, showing an increase of **749** trucks or **1.51%** over the same month in F.Y. 2017 - 2018.

d) TOTAL REVENUES

Revenues for the Pharr International Bridge totaled, **\$1,229,321 dollars** for the month of November F.Y. 2018 – 2019

\$ 224,728 Autos & other
\$1,001,258 Trucks
\$ 3,335 Profit on pesos
\$ 1,229,321 TOTAL

Revenues showed an increase of **\$70,629** or **6.10%** over the same month in F.Y. 2017 – 2018

e) NORTHBOUND TRUCKS

Northbound trucks at the Pharr International Bridge totaled **54,278** trucks for the month of November F.Y. 2018-2019, showing an increase of **1,692** trucks or **3.22%** over the same month in F.Y. 2017-2018.

SOUTHBOUND TRUCK CROSSINGS SHOWED A DECREASE OF -3,923 TRUCKS FOR THE MONTH OF NOVEMBER, COMPARED TO NORTHBOUND TRUCK CROSSINGS.

**PHARR INTERNATIONAL BRIDGE
TOTAL CROSSINGS COMPARISON BY FISCAL YEAR (CARS & TRUCKS)**

	F.Y. 2017-2018	F.Y. 2018-2019	GAIN LOSS
OCTOBER	112,972	117,523	4,551
<u>NOVEMBER</u>	109,151	<u>114,764</u>	<u>5,613</u>
YTD TOTAL	222,123	232,287	10,164
DECEMBER	111,883		
JANUARY	111,544		
FEBRUARY	103,602		
MARCH	113,577		
APRIL	110,588		
MAY	114,699		
JUNE	107,410		
JULY	112,535		
AUGUST	116,584		
SEPTEMBER	108,267		
TOTAL CROSS.	1,332,812		

- a) **VEHICLE CROSSINGS SHOWED AN INCREASE OF 5,613 VEHICLES OR 5.14% OVER THE SAME MONTH IN F.Y. 2017-2018.**
- b) **VEHICLE CROSSING SHOWED AN INCREASED OF 10,164 VEHICLES OR 4.58% OVER THE SAME MONTH (2) MONTHS IN F.Y.2017- 2018**

**PHARR INTERNATIONAL BRIDGE
CAR CROSSING COMPARISON BY FISCAL YEAR**

	F.Y. 2017-2018	F.Y. 2018-2019	GAIN LOSS
OCTOBER	63,084	65,395	2,311
NOVEMBER	59,545	64,409	4,864
YTD TOTAL	122,629	129,804	2,989
DECEMBER	65,516		
JANUARY	59,600		
FEBRUARY	55,506		
MARCH	62,233		
APRIL	60,018		
MAY	62,272		
JUNE	58,465		
JULY	64,011		
AUGUST	66,382		
SEPTEMBER	62,054		
TOTAL CAR CROSS.	738,686		

a) CAR CROSSINGS SHOWED AN INCREASE OF 4,864 CARS
OR 8.17% OVER THE SAME MONTH IN F.Y. 2017-2018.

b) CAR CROSSING SHOWED AN INCREASED OF 7,175 CARS
OR 5.85% OVER THE MONTH (2) MONTHS IN F.Y.2017 – 2018

**PHARR INTERNATIONAL BRIDGE
TRUCK CROSSING COMPARISON BY FISCAL YEAR**

	F.Y. 2016-2017	F.Y. 2017-2018	GAIN LOSS
OCTOBER	49,888	52,128	2,240
<u>NOVEMBER</u>	49,606	<u>50,355</u>	<u>749</u>
YTD TOTAL	99,494	102,483	2,989
DECEMBER	46,367		
JANUARY	51,944		
FEBRUARY	48,096		
MARCH	51,344		
APRIL	50,570		
MAY	52,427		
JUNE	48,945		
JULY	48,524		
AUGUST	50,202		
SEPTEMBER	46,213		
TOTAL TRUCK CROSSING	594,126		

- a) TRUCK CROSSINGS SHOWED AN INCREASE OF 749 TRUCKS OR 1.51% OVER THE SAME MONTH IN F.Y. 2017-2018.
- b) TRUCK CROSSING SHOWED AN INCREASE OF 2,989 TRUCKS OR 3.00% OVER THE MONTH (2) MONTH IN F.Y. 2017-2018

**PHARR INTERNATIONAL BRIDGE
NORTHBOUND TRUCK CROSSINGS (FULL, EMPTY & AG.)**

	F.Y. 2017-2018	F.Y. 2018-2019	GAIN LOSS	full TRUCKS	EMPTY	AG TRUCKS	NARP NO INSP.
OCTOBER	53,564	56,847	3,283	39,935	16,912	14,427	7,410
NOVEMBER	52,586	54,278	1,692	38,349	15,929	14,738	7,317
DECEMBER	49,245						
JANUARY	55,097						
FEBRUARY	51,612						
MARCH	56,001						
APRIL	55,151						
MAY	57,754						
JUNE	53,593						
JULY	52,434						
AUGUST	55,551						
SEPTEMBER	50,725						
TOTAL NORTHBOUND	643,313						

Northbound trucks at the Pharr International Bridge totaled **54,278** trucks for the month of November F.Y. 2018-2019, showing an increase of **1,692** trucks or **3.22%** over the same month in F.Y. 2017-2018.

TRUCK CROSSING SHOWED AN INCREASE OF 3,283 TRUCKS OR 6.13% OVER THE SAME MONTH (2) MONTH IN F.Y. 2017-2018.

Agriculture trucks at the Pharr International Bridge totaled **14,738 crossings for the month of November representing a **27%** of the imports from Mexico.**

Agriculture trucks at the Pharr International Bridge Import Lot showed an increase of **1,692 or **3.22%** over the same month in F.Y. 2017-2018.**

**PHARR INTERNATIONAL BRIDGE
REVENUE COMPARISON BY FISCAL YEAR**

	F.Y. 2017-2018	F.Y. 2018-2019	GAIN (LOSS)
OCTOBER	\$ 1,151,213	\$ 1,218,069	\$ 66,855
<u>NOVEMBER</u>	\$ 1,158,692	<u>\$ 1,229,321</u>	<u>\$ 70,629</u>
YTD TOTAL	\$ 2,309,905	\$ 2,447,390	\$ 137,484
DECEMBER	\$ 1,116,645		
JANUARY	\$ 1,126,326		
FEBRUARY	\$ 1,100,912		
MARCH	\$ 1,184,114		
APRIL	\$ 1,150,980		
MAY	\$ 1,190,182		
JUNE	\$ 1,123,395		
JULY	\$ 1,135,255		
AUGUST	\$ 1,140,048		
SEPTEMBER	\$ 989,616		
TOTAL REV.	\$ 13,567,378		

a) REVENUES SHOWED AN INCREASE OF \$70,629 OR 6.10%
OVER THE SAME MONTH IN F.Y. 2017-2018.

b) REVENUES SHOWED AN INCREASE OF \$137,484 OR 5.95%
OVER THE SAME MONTH (2) MONTHS IN F.Y. 2017 – 2018.



AGENDA MEMORANDUM



BOARD: Pharr International Toll Bridge Board

AGENDA ITEM #: 3.B.

DATE SUBMITTED: December 17, 2018

MEETING DATE: December 20, 2018

FROM: Vanessa Guzman, Administrative Assistant

DEPARTMENT: Bridge

DIRECTOR:

Agenda Item: Finance Report for November 2018.

Classification: Regular

(* If closed session, City Attorney must review and approve.)

Exclude Material from Public Packet? No

Reason:

Issue:

Financial Consideration:

Staff Recommendation:

Alternatives:

ROUTING:

Vanessa Guzman

Created/Initiated - 12/17/2018

CITY OF PHARR
GENERAL LEDGER STATUS REPORT
NON AUDITED BUDGET VS. ACTUAL
FOR PERIOD ENDING NOVEMBER 30, 2018

BRIDGE FUND 70

	FY 18/19				FY 17/18 --Variance--			
	ORIGINAL BUDGET	Y-T-D ACTUAL	PERCENT OF BUDGET	BALANCE	Y-T-D ACTUAL	Prior FY Y-T-D Actual	Amount	Percent
REVENUES								
BRIDGE TOLL REVENUES	\$ 14,162,000	\$ 2,374,366	17%	\$ (11,787,634)	\$ 2,374,366	\$ 2,279,446	\$ 94,920	4%
BRIDGE REVENUE FUND INTEREST EARNED	50,000	15,761	32%	(34,239)	15,761	14,747	1,014	7%
PESO EXCHANGE RATE INCOME	86,700	11,003	13%	(75,697)	11,003	13,578	(2,576)	-19%
RENTAL INCOME	210,600	41,550	20%	(169,050)	41,550	42,100	(550)	-1%
TOLL TICKET SALES	16,500	6,219	38%	(10,281)	6,219	2,426	3,793	156%
FINANCING DEBT FUNDS	520,000	-	0%	(520,000)	-	-	-	0%
TOTAL REVENUES	15,045,800	2,448,899	16%	(12,596,901)	2,448,899	2,352,298	96,601	4%
EXPENDITURES								
PERSONNEL	1,452,400	161,125	11%	1,291,275	161,125	181,531	20,405	11%
SUPPLIES & MATERIALS	225,500	11,439	5%	214,061	11,439	16,504	5,064	31%
BUILDING & EQUIPMENT	699,300	132,840	19%	566,460	132,840	25,931	(106,909)	-412%
REPAIRS & MAINTENANCE	15,400	68	0%	15,332	68	6,497	6,428	99%
EQUIPMENT RENTALS	5,600	712	13%	4,888	712	512	(199)	-39%
UTILITIES	60,000	907	2%	59,093	907	2,423	1,517	63%
VEHICLE USAGE	10,500	5,004	48%	5,496	5,004	1,499	(3,505)	-234%
INSURANCE	40,000	41,260	103%	(1,260)	41,260	31,557	(9,702)	-31%
DEBT SERVICE	1,339,500	87,535	7%	1,251,965	87,535	79,732	(7,803)	-10%
CONTRACTUAL SERVICES	137,800	24,982	18%	112,818	24,982	1,469	(23,513)	-1601%
OTHER CONTRACTUAL & SPECIAL SERVICES	694,300	91,483	13%	602,817	91,483	120,229	28,746	24%
TRANSFERS OUT	10,365,500	1,720,083	17%	8,645,417	1,720,083	697,667	(1,022,416)	-147%
TOTAL EXPENDITURES	15,045,800	2,277,437	15%	12,768,363	2,277,437	1,165,550	(1,111,887)	-95%
REVENUE OVER/(UNDER) EXPENDITURES	<u>\$ -</u>	<u>\$ 171,462</u>		<u>\$ 171,462</u>	<u>\$ 171,462</u>	<u>\$ 1,186,748</u>	<u>\$ (1,015,286)</u>	



AGENDA MEMORANDUM



BOARD: Pharr International Toll Bridge Board

AGENDA ITEM #: 3.C.

DATE SUBMITTED: December 14, 2018

MEETING DATE: December 20, 2018

FROM: Vanessa Guzman, Administrative Assistant

DEPARTMENT: Bridge

DIRECTOR:

Agenda Item: Engineer's Report.

Classification: Regular

(* If closed session, City Attorney must review and approve.)

Exclude Material from Public Packet? No

Reason:

Issue: No back up information needed for this item.

Thank you.

Financial Consideration:

Staff Recommendation:

Alternatives:

ROUTING:

Vanessa Guzman

Created/Initiated - 12/14/2018



AGENDA MEMORANDUM



BOARD: Pharr International Toll Bridge Board

AGENDA ITEM #: 3.D.

DATE SUBMITTED: December 14, 2018

MEETING DATE: December 20, 2018

FROM: Vanessa Guzman, Administrative Assistant

DEPARTMENT: Bridge

DIRECTOR:

Agenda Item: Director's Report.

Classification: Regular

(* If closed session, City Attorney must review and approve.)

Exclude Material from Public Packet? No

Reason:

Issue: No back up information needed for this item.

Thank you.

Financial Consideration:

Staff Recommendation:

Alternatives:

ROUTING:

Vanessa Guzman

Created/Initiated - 12/14/2018



AGENDA MEMORANDUM



BOARD: Pharr International Toll Bridge Board

AGENDA ITEM #: 3.D.1.

DATE SUBMITTED: December 14, 2018

MEETING DATE: December 20, 2018

FROM: Vanessa Guzman, Administrative Assistant

DEPARTMENT: Bridge

DIRECTOR:

Agenda Item: Update from Mid Valley Customs Brokers Association.

Classification: Regular

(* If closed session, City Attorney must review and approve.)

Exclude Material from Public Packet? No

Reason:

Issue: No back up information needed for this item.

Thank you.

Financial Consideration:

Staff Recommendation:

Alternatives:

ROUTING:

Vanessa Guzman

Created/Initiated - 12/14/2018



AGENDA MEMORANDUM



BOARD: Pharr International Toll Bridge Board

AGENDA ITEM #: 3.D.2.

DATE SUBMITTED: December 14, 2018

MEETING DATE: December 20, 2018

FROM: Vanessa Guzman, Administrative Assistant

DEPARTMENT: Bridge

DIRECTOR:

Agenda Item: Update on USMCA.

Classification: Regular

(* If closed session, City Attorney must review and approve.)

Exclude Material from Public Packet? No

Reason:

Issue: No back up information needed for this item.

Thank you.

Financial Consideration:

Staff Recommendation:

Alternatives:

ROUTING:

Vanessa Guzman

Created/Initiated - 12/14/2018



AGENDA MEMORANDUM



BOARD: Pharr International Toll Bridge
Board

AGENDA ITEM #: 4.A.

DATE SUBMITTED: December 17,
2018

MEETING DATE: December 20,
2018

FROM: Vanessa Guzman, Administrative
Assistant

DEPARTMENT: Bridge

DIRECTOR:

Agenda Item: Discussion on proposal from CAPUFE to develop a traffic study to remove barriers on Mexican side of the bridge.

Classification: Regular

(* If closed session, City Attorney must review and approve.)

Exclude Material from Public Packet? No

Reason:

Issue: No back-up information at this time.

Thank you.

Financial Consideration:

Staff Recommendation:

Alternatives:

ROUTING:

Vanessa Guzman

Created/Initiated - 12/17/2018



AGENDA MEMORANDUM



BOARD: Pharr International Toll Bridge
Board

AGENDA ITEM #:

DATE SUBMITTED: December 13,
2018

MEETING DATE: December 20,
2018

FROM: Vanessa Guzman, Administrative
Assistant

DEPARTMENT: Administration

DIRECTOR:

Agenda Item: Pursuant to Section 551.071, the City may convene in a closed, non-public meeting with its attorney and discuss any matters related to **legal advice on pending or contemplated litigation, settlement offer, and/or on a matter in which the duty of the attorney to the governmental body under the Texas Disciplinary Rules of Professional Conduct of the State Bar of Texas clearly conflicts with this chapter.** The City and its attorney may also discuss such issues with the appropriate staff so as to obtain necessary and relevant information so that such discussion is informative and developed.

Classification: Regular

(* If closed session, City Attorney must review and approve.)

Exclude Material from Public Packet? No

Reason:

Issue:

Financial Consideration:

Staff Recommendation:

Alternatives:

ROUTING:

Vanessa Guzman

Created/Initiated - 12/13/2018



AGENDA MEMORANDUM



BOARD: Pharr International Toll Bridge
Board

AGENDA ITEM #:

DATE SUBMITTED: December 13,
2018

MEETING DATE: December 20,
2018

FROM: Vanessa Guzman, Administrative
Assistant

DEPARTMENT: Administration

DIRECTOR:

Agenda Item: Pursuant to Section 551.072, the City may convene in a closed, non-public meeting to discuss any matters related to **real property and deliberate the purchase, exchange, lease, or value of real property as such would be detrimental to negotiations between the City and a third party in an open meeting.** The City and its attorney may also discuss such issues with the appropriate staff so as to obtain necessary and relevant information so that such discussion is informative and developed.

Classification: Regular

(* If closed session, City Attorney must review and approve.)

Exclude Material from Public Packet? No

Reason:

Issue:

Financial Consideration:

Staff Recommendation:

Alternatives:

ROUTING:

Vanessa Guzman

Created/Initiated - 12/13/2018



AGENDA MEMORANDUM



BOARD: Pharr International Toll Bridge Board

AGENDA ITEM #:

DATE SUBMITTED: December 13, 2018

MEETING DATE: December 20, 2018

FROM: Vanessa Guzman, Administrative Assistant

DEPARTMENT: Administration

DIRECTOR:

Agenda Item: Pursuant to Section 551.074, the City may convene in a closed, non-public meeting to discuss any matters related to **appointment, employment, evaluation, reassignment, duties and discipline or dismissal of a public officer or employee and to hear any complaints or charges against an officer or employee.** The City and its attorney may also discuss such issues with the appropriate staff including members so as to obtain necessary and relevant information so that such discussion is informative and developed.

Classification: Regular

(* If closed session, City Attorney must review and approve.)

Exclude Material from Public Packet? No

Reason:

Issue:

Financial Consideration:

Staff Recommendation:

Alternatives:

ROUTING:

Vanessa Guzman

Created/Initiated - 12/13/2018



AGENDA MEMORANDUM



BOARD: Pharr International Toll Bridge
Board

AGENDA ITEM #:

DATE SUBMITTED: December 13,
2018

MEETING DATE: December 20,
2018

FROM: Vanessa Guzman, Administrative
Assistant

DEPARTMENT: Administration

DIRECTOR:

Agenda Item: Pursuant to Section 551.076, the City may convene in a closed, non-public meeting to discuss any matters on the **deployment, or specific occasions for implementation, of security personnel or devices**. The City and its attorney may also discuss such issues with the appropriate staff so as to obtain necessary and relevant information so that such discussion is informative and developed.

Classification: Regular

(* If closed session, City Attorney must review and approve.)

Exclude Material from Public Packet? No

Reason:

Issue:

Financial Consideration:

Staff Recommendation:

Alternatives:

ROUTING:

Vanessa Guzman

Created/Initiated - 12/13/2018



AGENDA MEMORANDUM



BOARD: Pharr International Toll Bridge Board

AGENDA ITEM #:

DATE SUBMITTED: December 13, 2018

MEETING DATE: December 20, 2018

FROM: Vanessa Guzman, Administrative Assistant

DEPARTMENT: Administration

DIRECTOR:

Agenda Item: Pursuant to Section 551.084, the City may convene in a closed, non-public meeting to discuss any matters involving an **investigation and may exclude a witness from hearing during the examination of another witness in the investigation.** The City and its attorney may also discuss such issues with the appropriate staff so as to obtain necessary and relevant information so that such discussion is informative and developed.

Classification: Regular

(* If closed session, City Attorney must review and approve.)

Exclude Material from Public Packet? No

Reason:

Issue:

Financial Consideration:

Staff Recommendation:

Alternatives:

ROUTING:

Vanessa Guzman

Created/Initiated - 12/13/2018



AGENDA MEMORANDUM



BOARD: Pharr International Toll Bridge
Board

AGENDA ITEM #:

DATE SUBMITTED: December 13,
2018

MEETING DATE: December 20,
2018

FROM: Vanessa Guzman, Administrative
Assistant

DEPARTMENT: Administration

DIRECTOR:

Agenda Item: Pursuant to Section 551.087, the City may convene in a closed, non-public meeting to discuss any matters regarding **economic development issues**. The City and its attorney may also discuss such issues with the appropriate staff so as to obtain necessary and relevant information so that such discussion is informative and developed.

Classification: Regular

(* If closed session, City Attorney must review and approve.)

Exclude Material from Public Packet? No

Reason:

Issue:

Financial Consideration:

Staff Recommendation:

Alternatives:

ROUTING:

Vanessa Guzman

Created/Initiated - 12/13/2018