



**TAKE NOTICE THAT A REGULAR MEETING
OF THE CIVIL SERVICE COMMISSION
OF THE CITY OF PHARR, TEXAS
WILL BE HELD AT CITY HALL, COMMISSIONERS' ROOM,
118 S. CAGE BLVD., 2ND FLOOR, PHARR, TEXAS
COMMENCING AT 4:00 PM ON
TUESDAY, DECEMBER 18, 2018**

If during the course of the meeting, the Civil Service Commission should determine that a closed or executive session of the commission is required, then such closed or executive session or meeting is authorized by Section 551.071 to 551.084 of the Texas Government Code. Notice of closed or executive session will be given after the commencement of the meeting covered by this notice.

Should any final action, decision or vote be required in the opinion of the Civil Service Commission with regard to any item discussed during the closed meeting, then such final action, decision or vote shall be made during the open meeting covered by this notice upon the reconvening of the public meeting pursuant to Section 551.102 Government Code V.T.C.S.

In compliance with Section 551.041 et seq. of the Texas Government Code V.T.C.S. (Open Meetings Act), notice is hereby given that the Civil Service Commission will meet at the time and place indicated to consider and act upon the following:

1. CALL TO ORDER:

A) Roll call and possible action on the excusing of any absent member of the governing body.

2. REGULAR AGENDA - OPEN SESSION:

A) Approval of minutes for Tuesday, November 27, 2018.

B) Consideration and action, if any, approving and accepting the raw and final scores from the entry level exam administered for Peace Officer for the Police Department on Saturday, December 8, 2018. (HR)

C) Consideration and action, if any, approving and accepting the eligibility list from the entry level exam administered for Peace Officer for the Police Department on Saturday, December 8, 2018. (HR)

3. ADMINISTRATIVE REPORTS.

4. CIVIL SERVICE COMMENTS.

5. CIVIL SERVICE DIRECTORS REPORTS.

6. CLOSED SESSION: *In accordance with Chapter 551 of the Texas Gov't. Code, the Civil Service Board of Commissioners hereby gives notice that it may meet in closed session to discuss the items listed on the public portion of the meeting agenda, in accordance with the following below:*

Pursuant to Section 551.071, the Commission may convene in a closed, non-public meeting with its attorney and discuss any matters related to **legal advice on pending or contemplated litigation, settlement offer, and/or on a matter in which the duty of the attorney to the governmental body under the Texas Disciplinary Rules of Professional Conduct of the State Bar of Texas clearly conflicts with this chapter.** The City and its attorney may also discuss such issues with the appropriate staff so as to obtain necessary and relevant information so that such discussion is informative and developed.

Pursuant to Section 551.074, the Commission may convene in a closed, non-public meeting to discuss any matters related to **appointment, employment, evaluation, reassignment, duties and discipline or dismissal of a public officer or employee and to hear any complaints or charges against an officer or employee.** The City and its attorney may also discuss such issues with the appropriate staff including members so as to obtain necessary and relevant information so that such discussion is informative and developed.

Pursuant to Section 551.076, the Commission may convene in a closed, non-public meeting to discuss any matters on the **deployment, or specific occasions for implementation, of security personnel or devices.** The City and its attorney may also discuss such issues with the appropriate staff so as to obtain necessary and relevant information so that such discussion is informative and developed.

Pursuant to Section 551.084, the Commission may convene in a closed, non-public meeting to discuss any matters involving an **investigation and may exclude a witness from hearing during the examination of another witness in the investigation.** The City and its attorney may also discuss such issues with the appropriate staff so as to obtain necessary and relevant information so that such discussion is informative and developed.

7. RECONVENE into open session and consider action, if necessary, on any item(s) discussed in closed session.

8. ADJOURNMENT.

AGENDA REGULAR MEETING
December 18, 2018

NOTICE OF ASSISTANCE AT THE PUBLIC MEETING

City Hall is wheelchair accessible and accessible parking spaces are available. Requests for accommodations or interpretive services must be made 48 hours prior to this meeting. Please contact the City Clerk's Office at 956/402-4100 ext. 1003/1007 or FAX 956/702-5313 or E-mail hilda.pedraza@pharr-tx.gov or imelda.barrera@pharr-tx.gov for further information. Braille is not available.

I, the undersigned authority, do hereby certify that the above notice of said Regular Meeting of the Civil Service Commission of the City of Pharr was posted on the bulletin board at City Hall and on the City's web page at www.pharr-tx.gov. This Notice was posted on the 12th day of December 2018 at 5:00 pm and will remain posted continuously for at least 72 hours preceding the scheduled time of said Meeting, in compliance with Chapter 551 of the Government Code, Vernon's Texas Codes, Annotated (Open Meetings Act).

WITNESS MY HAND AND SEAL, this 12th day of December 2018




HILDA PEDRAZA, TRMC, CMC
CITY CLERK



MINUTES
CIVIL SERVICE COMMISSION
TUESDAY, NOVEMBER 27, 2018

A meeting of the Civil Service Commission was held Tuesday, November 27, 2018. Chairperson Dolores Rodriguez called the meeting to order at 4:01 pm, at the Commissioner's Room located at 118 South Cage Blvd., 2nd Floor, Pharr, Texas.

MEMBERS PRESENT: Chairperson, Dolores Rodriguez
Vice-Chairperson, Mario Lizcano

STAFF PRESENT: Interim City Manager, Ed Wylie
Civil Service / HR Director, Anali Alanis
Civil Service / HR Coordinator, Bea Fuentes
Interim Police Chief, Joe Luengo
Fire Chief, Lenny Perez
City Attorney, Patricia Rigney

ITEM 1 CALL MEETING TO ORDER

Chairperson Rodriguez called the meeting to order.

- (a) **ROLL CALL AND POSSIBLE ACTION ON THE EXCUSING OF ANY ABSENT MEMBER OF THE CIVIL SERVICE COMMISSION**
Board Member Puente absent, roll call established a quorum.

ITEM 2 CONSIDERATION AND ACTION, IF ANY, ON APPROVAL ON MINUTES FOR TUESDAY, OCTOBER 30, 2018.

Vice-Chairperson Lizcano moved to approve minutes as submitted. Chairperson Rodriguez seconded the motion and when put to a vote, it carried unanimously.

ITEM 3 ADMINISTRATIVE REPORTS (PD AND FD)

Fire Chief Lenny Perez reported that the fire department had a very successful turkey drive led by Martin Torres, able to provide over 100 families turkey meals. Construction of fire station #4 continues, it is approximately 60% completed, with completion date scheduled for February 22, 2019. The fire prevention division continues with presentations for the citizens. The Civil Service Commission is invited to upcoming promotion ceremony for 2 Lieutenants and 1 Engineer.

Vice-Chairperson Lizcano would like to congratulate and thank the FD for the efforts and food provided to the citizens of Pharr. Mr. Lizcano would also like to make note that there are a couple of questions that have yet to be answered in the last four meetings and is requesting a set meeting or workshop so that the issues can be addressed.

CIVIL SERVICE COMMISSION

Tuesday, November 27, 2018 @ 4:00pm

Police Chief Jose Luengo extends an invitation to the commission to attend the upcoming Police Academy Graduation scheduled for December 13th at 8:00am, with 4 cadets graduating. Civil Service testing is scheduled for December 8th. Recruitment is also scheduled for South Texas College as well as UTRGV. New recruiting unit and flyer is in trial, to try to attract and recruit candidates to the PD whether in college or not college. Sgt. Miguel Reyes is running the new training and recruiting unit, who is also PD's fitness expert. PD will be hosting a basic criminal investigator training class at the regional center in January, will be the first class that PD hosts. This class is for newly appointed officers to the criminal investigative division, to get them familiar with the many aspects of criminal scenes, criminal investigations and affidavits. Blue Santa campaign is scheduled for December 6 – 17 which entails many events. The Tips for toys process start by sending letters to local businesses requesting permission to attend or work for tips, in turn using those monies to purchase toys for the community event scheduled in December. PD has scheduled and would like to invite the commission to their Christmas luncheon on December 14th 12-2pm at the police department.

Chairperson Rodriguez requested an update/summary on the Halloween festival.

Chief Luengo does not have specific numbers on attendance but has heard from stories and crowd interactions that they were very happy. The main reasons being the interaction between the officer and the citizens, the giving out of candy and decorating of the police unit, the little details the citizens were seeing, they liked.

ITEM 5 CIVIL SERVICE DIRECTORS REPORT

Civil Service Director Anali Alanis reported the entry level exam for peace officer scheduled for Saturday, December 8th at 10:00am at the DRC. The City of Pharr will be having the Annual Christmas Posada Saturday, December 1st 5-10pm downtown Pharr with the lighting of the tree.

ITEM 4 CIVIL SERVICE COMMENTS

Vice-Chairperson Lizcano would like to thank Chief Luengo for efforts and pro-active approach with importance of recruitment. It is important to reach out to the youth in our area so that they can be exposed to one of the largest regional centers that we have in this region as far as training. Mr. Lizcano is glad that the citizens and school districts are able to participate in this recruiting event. It is important for the commission to be part of the Civil Service to ensure that we are listening to our police officers and firefighters, that is what Mr. Lizcano wanted to volunteer for and is glad they were appointed by the city council to do so. If some things are being addressed to the commission, it is important for them to relay it. The Civil Service Commission serve as liaison to the City Commission and to advise of what is going on out there. Would like to give thanks to Dr. Hernandez and City Council for providing their complete support.

CIVIL SERVICE COMMISSION

Tuesday, November 27, 2018 @ 4:00pm

Chairperson Rodriguez commented how much she really enjoyed participating in her first Halloween fair, and in taking part as a judge. There were a lot of children that were not out on the streets, this is a very good event and hopefully it will continue throughout the years.

ITEM 6 CLOSED SESSION: IN ACCORDANCE WITH CHAPTER 551 OF THE TEXAS GOV'T. CODE, THE CIVIL SERVICE BOARD OF COMMISSIONERS HEREBY GIVES NOTICE THAT IT MAY MEET IN EXECUTIVE SESSION TO DISCUSS THE ITEMS LISTED ON THE PUBLIC PORTION OF THE MEETING AGENDA, INCLUDING ITEM(S) 3-8 IN ACCORDANCE WITH THE FOLLOWING PURSUANT TO SECTION 551.071, 551.074, 551.075, 551.076 AND 551.084

The time being, Chairperson Rodriguez stated the commission would be entering a closed session.

ITEM 7 RECONVENE INTO REGULAR SESSION, AND CONSIDER ACTION, IF NECESSARY ON ANY ITEM(S) DISCUSSED IN EXECUTIVE SESSION.

The time being_____, Chairperson stated the commission would be resuming the open meeting.

No Action

ITEM 8 ADJOURNMENT

There being no further business to come before, Vice-Chairperson Lizcano **moved** to adjourn. It was seconded by Chairperson Rodriguez and when put to a vote the motion carried unanimously. Meeting adjourned at 4:16 pm.

Chairperson Dolores Rodriguez

Vice-Chairperson Mario Lizcano

Board Member Vittorio Puente



AGENDA MEMORANDUM



BOARD: Civil Service Commission

AGENDA ITEM #: 2.B.

DATE SUBMITTED: December 5, 2018

MEETING DATE: December 18, 2018

FROM: Beatriz Fuentes, HR Coordinator

DEPARTMENT: HR

DIRECTOR: Anali Alanis

Agenda Item: Consideration and action, if any, approving and accepting the raw and final scores from the entry level exam administered for Peace Officer for the Police Department on Saturday, December 8, 2018.

Classification: Regular

(* If closed session, City Attorney must review and approve.)

Exclude Material from Public Packet? No

Reason:

Issue: N/A

Financial Consideration: N/A

Staff Recommendation: N/A

Alternatives: N/A

ROUTING:

Beatriz Fuentes

Created/Initiated - 12/05/2018

Anali Alanis

Final Approval - 12/12/2018



Pharr



ID	Raw Score	DD214 plus (5pts)
8559	98	98
9648	96	96
0014	96	96
9257	92	92
0275	92	92
0967	92	92
3531	92	92
1640	92	92
2551	91	91
3443	91	91
4321	91	91
2533	86	91
4220	90	90
8923	90	90
2274	85	90
0548	85	90
1632	89	89
4518	89	89
2593	89	89
5117	89	89
8863	89	89
7778	88	88
1017	88	88
4653	88	88
6873	88	88
5019	88	88
5847	88	88
1006	87	87
9176	87	87
5882	87	87
5697	87	87
9355	87	87
9831	87	87
0433	87	87
3549	86	86
9873	86	86
4784	86	86
8090	86	86
5197	85	85
7720	85	85
7172	85	85
4834	85	85
3571	85	85
9376	84	84
1256	84	84
1839	84	84

ID	Raw Score	DD214 plus (5pts)
0658	84	84
7948	84	84
2269	83	83
1830	83	83
3952	83	83
4087	83	83
4454	83	83
9131	83	83
8470	83	83
5410	82	82
8794	82	82
6184	82	82
4410	82	82
1205	82	82
0969	82	82
5514	82	82
1254	82	82
0769	82	82
7812	81	81
4101	81	81
3949	81	81
1975	80	80
7700	80	80
0329	79	79
7162	78	78
2703	78	78
8999	77	77
2979	77	77
5466	77	77
0265	77	77
0410	76	76
0800	76	76
9060	75	75
8814	75	75
1009	75	75
2150	73	73
3040	73	73
3849	70	70
3491	70	70
7179	69	69
5627	69	69
9517	68	68
2310	67	67
1910	66	66
5080	65	65
0095	60	60

This is a result of the entry-level exam administered **Saturday, December 8, 2018** for **Peace Officer** in the Police Department.

Anali Alanis, Human Resources/Civil Service Director



AGENDA MEMORANDUM



BOARD: Civil Service Commission

AGENDA ITEM #: 2.C.

DATE SUBMITTED: December 12, 2018

MEETING DATE: December 18, 2018

FROM: Beatriz Fuentes, HR Coordinator

DEPARTMENT: HR

DIRECTOR: Anali Alanis

Agenda Item: Consideration and action, if any, approving and accepting the eligibility list from the entry level exam administered for Peace Officer for the Police Department on Saturday, December 8, 2018.

Classification: Regular

(* If closed session, City Attorney must review and approve.)

Exclude Material from Public Packet? No

Reason:

Issue: N/A

Financial Consideration: N/A

Staff Recommendation: N/A

Alternatives: N/A

ROUTING:

Beatriz Fuentes

Created/Initiated - 12/12/2018

Anali Alanis

Final Approval - 12/12/2018



Pharr



	LName	FName		LName	FName
1	BERTERO	ADAM	44	DIAZ	AARON
2	GUERRERO	STEVEN	45	BANDA	SAUL
3	RAZO	JOHNATHA	46	LLANOS	NANCY
4	MARROQUIN	KEYLA	47	TORRES	ROBERTO
5	RIVERA	JUAN	48	SANCHEZ	CRISTINA
6	ORTEGA	SERGIO	49	DELUNA	ROBERTO
7	VILLARREAL	ORLANDO	50	CASTANEDA	AARON
8	SLAYTON	RANDY	51	GALLEGOS	ISRAEL
9	HERNANDEZ	RODOLFO	52	ROMERO	DANIEL
10	MARROQUIN	GIZEL	53	SORIA	MIGUEL
11	PEREZPEDEA	NICOLAS	54	GONZALEZ	RAUL
12	AGUINAGA	JOHNATHO	55	SOLIS	JAVIER
13	GUERRA	JESUS	56	FLORESJR	DAVID
14	LOPEZ	WILBERT	57	MARTINEZ	AARON
15	TREVINO	JOSE	58	RAMIREZ	MARLYN
16	SALINAS	JOHN	59	DELGADILLO	ALEX
17	ADAME	ALEXIS	60	VAZQUEZ	RICARDO
18	ARMIJO	ISAAC	61	MORALES	JAIME
19	MIRELES	DAVID	62	HERRERA	LESLIE
20	RODRIGUEZ	JOSE	63	ESCANAME	BRENDA
21	MEDRANO	BENJAMIN	64	MUNOZ	EFREN
22	CARAVEO	HERIBERT	65	GARCIA	DANIEL
23	VASQUEZ	DIANA	66	FERNANDEZ	ERNESTO
24	GUERRA	GUSTAVO	67	GALLEGOS	ISMAEL
25	ROSAS	ALEXIS	68	BRAVO	MARCO
26	VILLARREAL	JONATHAN	69	ESCALANTE	JOE
27	TELLEZ	LUIS	70	GONZALEZ	EDGAR
28	BARAJAS	NOEL	71	DOMINGUEZ	JUAN
29	FERNANDEZ	VICTOR	72	MARICHALAR	ERIC
30	ALVAREZ	ALEXIA	73	GONZALEZ	GERARDO
31	SERNA	STEPHEN	74	GUERRAJR	CESAR
32	RAMIREZ	STEPHANI	75	CASTILLO	MICHAEL
33	TORRES	DANIEL	76	FLORES	JOSUE
34	MORENO	LEONEL	77	GUZMAN	KRISTOPH
35	OZUNA	DANIEL	78	BALLEZA	VALENTIN
36	GARZA	BRANDON	79	GOMEZREYES	JOAQUIN
37	TORRES	MASHIO	80	CANTU	XAVIER
38	SALINAS	MICHAEL	81	MCDONALD	CHRISTIA
39	GARZA	JUAN	82	BERNAL	JOSE
40	RIOJAS	AARON	83	GUTIERREZ	JOSE
41	QUIROZ	PEDRO	84	REQUENEZ	CHRISTOP
42	MIRANDA	ROY	85	CANTU	CARLOS
43	HERRERA	ALEJANDR			

The eligibility list created for the rank of Peace Officer from the entry level exam held Saturday, December 8, 2018 will remain in effect for a period of (1) one year or until exhausted, whichever date comes first.

APPROVED AND CERTIFIED BY THE CIVIL SERVICE COMMISSION ON TUE. DEC. 18, 2018

POSTED: WEDNESDAY, DECEMBER 19, 2018