

**PHARR MEMORIAL LIBRARY BOARD
MEETING MINUTES
COMMENCING AT 6:00 P.M. ON
THURSDAY, September 20, 2018**

On the 20th day of September 2018 at the City Commissioners Room 118 South Cage 2nd Floor Pharr, Texas, the Pharr Memorial Library Board met for a regular call meeting and following is the record of attendance.

1. CALL MEETING TO ORDER

Chairperson, Aida Escobar, called the meeting to order at 6:00 p.m.

2. ROLL CALL

MEMBERS PRESENT:

*Aida Escobar
Anita Vela
Enriqueta Brewster
Olga L. Cardoza
Emma Rosalez-Garcia
Mary Q Gonzalez*

MEMBERS ABSENT:

Commissioner Eleazar Guajardo

STAFF PRESENT:

*Adolfo Garcia, Library Director
Linda Coronado, Secretary
Santiago Vasquez, Children's Supervisor*

EXCUSE OF ABSENTS:

Enriqueta Brewster moved to excuse absent board members. Olga L Cardoza seconded the motion and when it put to a vote, it carried unanimously.

3. PUBLIC COMMENTS

Chairperson, Aida Escobar, introduced the item.

Dr. K.C. Fletcher stated Pharr needed more trees and shade and the type of landscape would help have more shade. He further stated P.S.J. A was having an after-school program for all Pharr schools.

4. REGULAR AGENDA – OPEN SESSION:

A) APPROVAL OF MINUTES FOR July 19, 2018

Mary Gonzalez **moved** to approve the minutes as submitted. Olga Cardoza seconded the motion and when it put to a vote, it carried unanimously.

5: PRESENTATION OF DIRECTOR'S REPORT:

Chairperson, Aida Escobar, introduced the item.

Adolfo Garcia, Library Director, reported on the completion and hours of operation of the Main Branch and South Pharr Development and Research Center (DRC). He also reported the door gate count was 15,000 of patrons to South Pharr Development and Research Center and to main branch the gate count was 191,000. Mr. Garcia stated his focus was to purchase new books for Development and Research Center and Main branch. Circulation transactions were of over 97,000 main branch and for DRC circulation was over 13,000. DRC Library revenue was \$2,700.00 for services for fax, copies, late fees and other services. Main branch revenue was over \$61,000.00 and the Café revenues were \$23,000.00.

Board member Aida Escobar asked if the DRC will it have a Café also. Mr. Garcia stated this had not been asked at this moment. Mr. Garcia further stated the Library finances were budgeted \$1,500,000.00 and percent used was 80%. Mr. Garcia stated the events that took place at Development and Research Center exhibit and conference areas were Santa Ana Wild Life Refuge, Hidalgo County Hear Start, Bridge Connect, CBP and Hidalgo Community Service Agency Public needs and Texas Work Force. Lastly, he stated National Library sign up month for library card for the month of September.

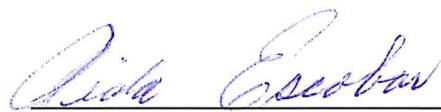
At this time, Mr. Garcia called upon Santiago Vasquez, Children's Supervisor for our upcoming Halloween haunted House.

Santiago Vasquez, Children's Supervisor, reported the 2017 Halloween Hunted House event was a two-day event and 1,000 patrons attended each day. Mr. Vasquez mentioned there was a limit of four (4) tickets per adult to join us on our upcoming Halloween Hunted house on October 25, 2018 and Oct 26, 2018. He further stated the Halloween Hunted House was a free admission with fun games, candies and raffle and extended an invitation to board members to attend in case they want take mug pictures for Gallery 21 to be posted.

Adolfo Garcia, Library Director, reported Friends of Library would be having arts and craft sale and would be giving candies out for the kids. Mr. Garcia also gave thanks to all the library staff for all the hard work and creativity of all decorations for Harry Potter theme.

6. ADJOURNMENT:

There being no other business to come before the Library Advisory Board, Anita Vela **moved** to adjourn the meeting and was seconded by Olga L Cardoza. Meeting was adjourned at 6:33 p.m.



Chairperson

ATTEST:



Linda Coronado, Secretary

APPROVED DATE: November 15, 2018