



**TAKE NOTICE THAT A REGULAR MEETING
OF THE LIBRARY BOARD
OF THE CITY OF PHARR, TEXAS
WILL BE HELD AT CITY HALL, COMMISSIONERS' ROOM,
118 S. CAGE BLVD., 2ND FLOOR, PHARR, TEXAS
COMMENCING AT 6:00 PM ON
THURSDAY, NOVEMBER 15, 2018**

In compliance with Chapter 551 of the Texas government Code, Vernon's Texas Codes annotated (Open Meeting Act), NOTICE IS HEREBY GIVEN THAT THE LIBRARY BOARD OF THE CITY OF PHARR, TEXAS will be meeting in a regular called meeting to consider and discuss the following.

1. CALL MEETING TO ORDER:

A) Roll call and possible action on the excusing of any absent member of the governing body.

2. PUBLIC COMMENTS (Ordinance No. O-2015-28): *A registered speaker may speak on several items or topics of public concern; however, a speaker may not exceed three (3) minutes as a whole when addressing the board. A registered speaker may not donate time to another speaker. No more than five (5) registered persons may speak at a scheduled meeting. A sign-in form must be filled out prior to the meeting to allow the registered speaker to address the governing body.*

3. REGULAR AGENDA - OPEN SESSION:

A) Approval of minutes for September 20, 2018 Regular Meeting

4. PRESENTATION OF DIRECTOR'S REPORT:

5. ADJOURNMENT:

I, the undersigned authority, do hereby certify that the above notice of said Meeting of the Library Board of the City of Pharr was posted on the bulletin board at City Hall and on the City's web page at www.pharr-tx.gov. This Notice was posted on the 2nd day of November, 2018 at 4:00 p.m. and will remain posted continuously for at least 72 hours preceding the scheduled time of said Meeting, in compliance with Chapter 551 of the Government Code, Vernon's Texas Codes, Annotated (Open Meetings Act).

WITNESS MY HAND AND SEAL, this 2nd day of November, 2018.




HILDA PEDRAZA, TRMC, CMC
CITY CLERK

**PHARR MEMORIAL LIBRARY BOARD
MEETING MINUTES
COMMENCING AT 6:00 P.M. ON
THURSDAY, September 20, 2018**

On the 20th day of September 2018 at the City Commissioners Room 118 South Cage 2nd Floor Pharr, Texas, the Pharr Memorial Library Board met for a regular call meeting and following is the record of attendance.

1. CALL MEETING TO ORDER

Chairperson, Aida Escobar, called the meeting to order at 6:00 p.m.

2. ROLL CALL

MEMBERS PRESENT:

Aida Escobar

Anita Vela

Enriqueta Brewster

Olga L. Cardoza

Emma Rosalez-Garcia

Mary Q Gonzalez

MEMBERS ABSENT:

Commissioner Eleazar Guajardo

STAFF PRESENT:

Adolfo Garcia, Library Director

Linda Coronado, Secretary

Santiago Vasquez, Children's Supervisor

EXCUSE OF ABSENTS:

Enriqueta Brewster moved to excuse absent board members. Olga L Cardoza seconded the motion and when it put to a vote, it carried unanimously.

3. PUBLIC COMMENTS

Chairperson, Aida Escobar, introduced the item.

Dr. K.C. Fletcher stated Pharr needed more trees and shade and the type of landscape would help have more shade. He further stated P.S.J. A was having an after-school program for all Pharr schools.

4. REGULAR AGENDA – OPEN SESSION:

A) APPROVAL OF MINUTES FOR July 19, 2018

Mary Gonzalez **moved** to approve the minutes as submitted. Olga Cardoza seconded the motion and when it put to a vote, it carried unanimously.

5: PRESENTATION OF DIRECTOR'S REPORT:

Chairperson, Aida Escobar, introduced the item.

Adolfo Garcia, Library Director, reported on the completion and hours of operation of the Main Branch and South Pharr Development and Research Center (DRC). He also reported the door gate count was 15,000 of patrons to South Pharr Development and Research Center and to main branch the gate count was 191,000. Mr. Garcia stated his focus was to purchase new books for Development and Research Center and Main branch. Circulation transactions were of over 97,000 main branch and for DRC circulation was over 13,000. DRC Library revenue was \$2,700.00 for services for fax, copies, late fees and other services. Main branch revenue was over \$61,000.00 and the Café revenues were \$23,000.00.

Board member Aida Escobar asked if the DRC will it have a Café also. Mr. Garcia stated this had not been asked at this moment. Mr. Garcia further stated the Library finances were budgeted \$1,500,000.00 and percent used was 80%. Mr. Garcia stated the events that took place at Development and Research Center exhibit and conference areas were Santa Ana Wild Life Refuge, Hidalgo County Hear Start, Bridge Connect, CBP and Hidalgo Community Service Agency Public needs and Texas Work Force. Lastly, he stated National Library sign up month for library card for the month of September.

At this time, Mr. Garcia called upon Santiago Vasquez, Children's Supervisor for our upcoming Halloween haunted House.

Santiago Vasquez, Children's Supervisor, reported the 2017 Halloween Hunted House event was a two-day event and 1,000 patrons attended each day. Mr. Vasquez mentioned there was a limit of four (4) tickets per adult to join us on our upcoming Halloween Hunted house on October 25, 2018 and Oct 26, 2018. He further stated the Halloween Hunted House was a free admission with fun games, candies and raffle and extended an invitation to board members to attend in case they want take mug pictures for Gallery 21 to be posted.

Adolfo Garcia, Library Director, reported Friends of Library would be having arts and craft sale and would be giving candies out for the kids. Mr. Garcia also gave thanks to all the library staff for all the hard work and creativity of all decorations for Harry Potter theme.

6. ADJOURNMENT:

There being no other business to come before the Library Advisory Board, Anita Vela moved to adjourn the meeting and was seconded by Olga L Cardoza. Meeting was adjourned at 6:33 p.m.

Chairperson

ATTEST:

Linda Coronado, Secretary

APPROVED DATE: _____

Library Director's Report



956-402-4651 x4632 x4633

Hours of operation

Monday-Thursday 10am-7pm

Friday 10am-6pm

Saturday-Sunday 1pm-5pm



Library Statistics Year-to-Date Oct '17 thru August '18

DRC Library Gate Count	17,859
Library Gate Count	208,141
DRC Circulation	15,496
Library Circulation	96,908
DRC Library Revenue	\$5,651.03
Library Revenue	\$66,834.32
Café 121	\$26,173.32

Library Finances FY '17-18

Amount Budgeted \$1,551,600

Projected Actual \$1,471,700

Library Finances FY '18-19

Amount Budgeted \$1,563,500

Big budget item: Replace all computers in first floor of main library.

Completed Promotions
Library card sign-up month
Hispanic Heritage
Harry Potter Halloween
Halloween House 2 days

Budgeted Items:
Replace all computers on 1st floor of library.
Construction of a time capsule reflection area outside of library.



Events scheduled at the Development and Research Center Meeting Rooms.

July –September 2018

July

1. Citizenship Classes – July 3 /Cancelled
2. CBP Training – July 5
3. PEDC & Mexican Consulate – July 8
4. PEDC Haliburton Employee Orientation – July 12
5. Parks and Recreation Theater Program
6. Vanguard Dance Camp – July 16,17,18
7. PEDC Haliburton Employee Orientation – July18
8. Parks and Recreation Dance Camp – July 19
9. Parks and Recreation Theater Program – July 20
10. United Health Care – July 25
11. Bridge Connect – July 26
12. Parks and Recreation Theater Program – July 27

August

1. CBP Training – August 2
2. City of Pharr Emergency Management Training – August 6,7,8,9,10
3. Santa Ana Wildlife Refuge Meeting – August 15 / Cancelled
4. Parks and Recreation Slime Night– August 16
5. CDBG Team Building Exercise – August 17
6. CBP Training – August 20,21,22
7. Bridge Connect – August 23
8. Chamoy Apple Cooking Class – August 23

September

1. CBP Training – Sept 6
2. Pharr PEDC – Sept 12
3. CBP Training – Sept 13
4. United Health – Sept 20
5. I.T. City Team Building – Sept 21
6. Bridge Connect – Sept 25
7. Vanguard Academy Teacher In-service – Sept 27