



**TAKE NOTICE THAT A REGULAR MEETING OF THE
PHARR INTERNATIONAL TOLL BRIDGE BOARD
WILL BE HELD AT THE
CITY COMMISSIONERS' ROOM
118 S. CAGE, 2ND FLOOR, PHARR, TX
ON WEDNESDAY, AUGUST 16, 2017 AT 12:00 PM**

At any time during the course of this meeting the Toll Bridge Board may retire to Executive Session under Texas Government Code § 551 to confer on any subject matter in accordance with the Texas Open Meetings Act.

Should any final action, decision, or vote be required in the opinion of the Board with regard to any item discussed during the closed meeting, then such final action, decision, or vote shall be made during the open meeting covered by this notice upon the reconvening of the public meeting pursuant to Section 551.101 government Code V.T.C.S.

1. CALL TO ORDER:

A) Roll call and possible action on the excusing of any absent member of the governing body.

B) Pledge of Allegiance/Invocation

2. PUBLIC COMMENTS: *(The City of Pharr has called this meeting as allowed pursuant to Texas law, city charter, and Ordinance O-2015-28. The governing body may recess from day to day when it does not complete consideration of a particularly long subject as authorized by law. All persons desiring to address the governing body must register with the presiding clerk prior to the scheduled meeting)*

A) Public Comments.

3. CONSENT AGENDA: *(All items listed under consent Agenda are considered to be routine and non-controversial by the Governing body and will be enacted by one motion. Any Board Member may remove items from the consent agenda by making such request prior to a motion and vote on the Consent Agenda)*

A) Consideration and action, on Approval of Minutes for July 25, 2017.

4. DIRECTOR'S ADMINISTRATIVE REPORT: *(Director's Administrative Reports and discussion, if any, with Bridge Board. The Director may also assign a designated spokesperson for any particular listed topic)*

A) Crossings and Revenues Report for July 2017.

B) Finance Report for July 2017.

C) Engineer's Report.

D) Director's Report.

1. 559 Projects

2. BridgeConnect: Food Safety Services

3. UT-RGV Update

5. ADMINISTRATIVE:

A) Discussion and action, if any, on Proposal for Project Manager Consultant Scope of Work for the Pharr-Reynosa International Bridge Improvements.

6. EXECUTIVE SESSION: *In accordance with Chapter 551 of the Texas Gov't. Code, the International Toll Bridge Board hereby gives notice that it may meet in Executive session to discuss and deliberate any items listed on the public portion of the meeting agenda in accordance with the following:*

Pursuant to Section 551.071, the City may convene in a closed, non-public meeting with its attorney and discuss any matters related to **legal advice on pending or contemplated litigation, settlement offer, and/or on a matter in which the duty of the attorney to the governmental body under the Texas Disciplinary Rules of Professional Conduct of the State Bar of Texas clearly conflicts with this chapter.** The City and its attorney may also discuss such issues with the appropriate staff so as to obtain necessary and relevant information so that such discussion is informative and developed.

Pursuant to Section 551.072, the City may convene in a closed, non-public meeting to discuss any matters related to **real property and deliberate the purchase, exchange, lease, or value of real property as such would be detrimental to negotiations between the City and a third party in an open meeting.** The City and its attorney may also discuss such issues with the appropriate staff so as to obtain necessary and relevant information so that such discussion is informative and developed.

Pursuant to Section 551.074, the City may convene in a closed, non-public meeting to discuss any matters related to **appointment, employment, evaluation, reassignment, duties and discipline or dismissal of a public officer or employee and to hear any complaints or charges against an officer or employee.** The City and its attorney may also discuss such issues with the appropriate staff including members so as to obtain necessary and relevant information so that such discussion is informative and developed.

AGENDA BRIDGE BOARD MEETING
August 16, 2017

Pursuant to Section 551.076, the City may convene in a closed, non-public meeting to discuss any matters on the **deployment, or specific occasions for implementation, of security personnel or devices**. The City and its attorney may also discuss such issues with the appropriate staff so as to obtain necessary and relevant information so that such discussion is informative and developed.

Pursuant to Section 551.084, the City may convene in a closed, non-public meeting to discuss any matters involving an **investigation and may exclude a witness from hearing during the examination of another witness in the investigation**. The City and its attorney may also discuss such issues with the appropriate staff so as to obtain necessary and relevant information so that such discussion is informative and developed.

Pursuant to Section 551.087, the City may convene in a closed, non-public meeting to discuss any matters regarding **economic development issues**. The City and its attorney may also discuss such issues with the appropriate staff so as to obtain necessary and relevant information so that such discussion is informative and developed.

7. **RECONVENE:** *into regular session, and consider action, if any, on item(s) discussed in executive session.*
8. **ADJOURNMENT:**

NOTICE OF ASSISTANCE AT THE PUBLIC MEETING

City Hall is a wheelchair accessible and accessible parking spaces are available. Requests for accommodations or interpretive services must be made 48 hours prior to this meeting. Please contact the Pharr Bridge Office at (956) 402-4660 ext. 6106/6101 or FAX (956)783-1473 or E-Mail vanessa.guzman@pharr-tx.gov or cleo.salinas@pharr-tx.gov for further information. Braille is not available.

I, the undersigned authority, do certify that the above agenda of said meeting of the Pharr International Bridge Board is a true and correct copy and that said notice was posted on the bulletin board of City Hall and on the City's webpage at www.pharr-tx.gov. The Notice was posted at a place convenient and readily accessible to the general public at all times; that said Notice was posted on the 11th day of August 2017 at 11:00 AM and will remain posted continuously for 72 hours preceding the scheduled time of said meeting in compliance with Chapter 551 of the Texas Government Code (Open Meetings Act).

HILDA PEDRAZA, CITY CLERK



AGENDA MEMORANDUM

BOARD: Pharr International Toll Bridge Board

AGENDA ITEM #: 2.A.

DATE SUBMITTED: August 10, 2017

MEETING DATE: August 16, 2017

FROM: Vanessa Guzman, Administrative Assistant

DEPARTMENT: Bridge

DIRECTOR:

Agenda Item: Public Comments.

Classification: Regular

(* If closed session, City Attorney must review and approve.)

Exclude Material from Public Packet? No

Reason:

Issue:

Financial Consideration:

Staff Recommendation:

Alternatives:

ROUTING:

Vanessa Guzman

Created/Initiated - 08/10/2017



AGENDA MEMORANDUM

BOARD: Pharr International Toll Bridge Board

AGENDA ITEM #: 3.A.

DATE SUBMITTED: August 14, 2017

MEETING DATE: August 16, 2017

FROM: Vanessa Guzman, Administrative Assistant

DEPARTMENT: Bridge

DIRECTOR:

Agenda Item: Consideration and action, on Approval of Minutes for July 25, 2017.

Classification: Consent

(* If closed session, City Attorney must review and approve.)

Exclude Material from Public Packet? No

Reason:

Issue:

Financial Consideration:

Staff Recommendation:

Alternatives:

ROUTING:

Vanessa Guzman

Created/Initiated - 08/14/2017

**REGULAR MEETING
TOLL BRIDGE BOARD
HELD ON JULY 25, 2017, AT 12:00 P.M.
CITY HALL, 118 S. CAGE BLVD., 2ND FLOOR, PHARR, TEXAS**

On the 25th day of July 2017, the Toll Bridge Board met in a regular Bridge Board Meeting. Following is the record of attendance.

MEMBERS PRESENT: Edgar Delgadillo, Chairman
Larry Hernandez, Vice-Chairman
Artemio Palacios, Member
Tony Martinez, Member
Prajeres Gutierrez, Member

MEMBER ABSENT: None

EX-OFFICIO MEMBER PRESENT: Mayor Pro-Tem Bobby Carrillo

EX-OFFICIO MEMBER ABSENT: Mayor Ambrosio Hernandez

STAFF PRESENT: Luis Bazan, Bridge Director
Fred Brouwen, Director of Operations
Cleo Salinas, Administrative Assistant
Freddy Flores, Trade Liaison

OTHER PRESENT: Ed Wylie, Asst. City Manager
John Rigney, City Attorney
Karla Moya, Finance Director
Omar Anzalduas, City Engineering
Ezequiel Ordonez, Bridge Liaison
Sgt. Sanchez, Bridge PD
Lauro Garza, CBP
Hollis Rutledge, Governmental Affairs
Cipriano Garza, Asociacion de Agentes Aduanales
Jose Manuel Guerra, Asociacion de Agentes Aduanales
Jesus Alberto Barrera, Asociacion de Agentes Aduanales
Rene Salinas, Border Infrastructure
Giovanny Gastelum, Grupo Jugas

There being a quorum established Chairman Edgar Delgadillo called the meeting to order. Following is the agenda:

1. Roll Call-Excuse absent members
2. Pledge of Allegiance/Invocation

3. Public Comments
4. Consideration and action on approval of minutes-June 21, 2017
5. Discussion and action, if any, on INDEX Reynosa 2017 Charity Golf Tournament Sponsorship for \$5,000.
6. Discussion and action, if any, on South Texas Manufactures Association 25th Celebration Sponsorship for \$2,500.
7. Crossings and revenues comparison for June 2017.
8. Expenditures report for June 2017.
9. Project engineer report.
10. Director's Administrative Report.
11. Discussion and action, if any, on authorizing City Manager negotiate and to enter into a contract with The Warren Group Architects, Inc. for the International Bridge Facility Expansion and Renovations Project.
12. Discussion and action, if any, on United Fresh Produce Association Membership.
13. Discussion and action, if any, on Election of Secretary.
14. Discussion and action, if any, on Budget Preparation Process for FY 2017-2018.
15. **EXECUTIVE SESSION**
16. **RECONVENE**
17. Adjournment

A. CALL TO ORDER:

ITEM "1": ROLL CALL-EXCUSE ABSENT MEMBERS

Chairman Delgadillo called the meeting to order. All members were present during roll call. Chairman Delgadillo moved to the next item.

ITEM “2”: PLEDGE OF ALLEGIANCE/INVOCATIONS

Chairman Delgadillo introduced the item. Mr. Luis Bazan, Bridge Director led them in the Pledge of Allegiance and in prayer. Chairman Delgadillo moved to the next item.

B. PUBLIC COMMENTS: *(The City of Pharr has called this meeting as allowed pursuant to Texas law, city charter, and Ordinance O-2015-28. The governing body may recess from day to day when it does not complete consideration of a particularly long subject as authorized by law. All persons desiring to address the governing body must register with the presiding clerk prior to the scheduled meeting)*

ITEM “3”: PUBLIC COMMENTS

Chairman Delgadillo introduced the next item and stated there was no one registered for public comments. Chairman Delgadillo moved to the next item.

C. CONSENT AGENDA: *(All items listed under consent Agenda are considered to be routine and non-controversial by the Governing body and will be enacted by one motion. Any Board Member may remove items from the consent agenda by making such request prior to a motion and vote on the Consent Agenda)*

ITEM “4”: CONSIDERATION AND ACTION ON APPROVAL OF MINUTES- JUNE 21, 2017

ITEM “5”: DISCUSSION AND ACTION, IF ANY, ON INDEX REYNOSA 2017 CHARITY GOLF TOURNAMENT SPONSORSHIP \$5,000.

ITEM “6”: DISCUSSION AND ACTION, IF ANY, ON SOUTH TEXAS MANUFACTURERS ASSOCIATION 25TH CELEBRATION SPONSORSHIP FOR \$2,500.

Chairman Delgadillo introduced the next item. Member Martinez made a motion to approve the Consent Agenda as presented. Member Palacios seconded the motion and was then carried on unanimously. Chairman Delgadillo moved to the next item.

D. DIRECTOR’S ADMINISTRATIVE REPORT: *(Director’s Administrative Reports and discussion, if any, with Bridge Board. The Director may also assign a designated spokesperson for any particular listed topic)*

ITEM “7”: CROSSING AND REVENUES COMPARISON FOR JUNE 2017

Chairman Delgadillo introduced the next item. Mr. Brouwen, Director of Operations stated that for the month of June total crossings were 119,759, which shows an increase of 6,598 vehicles or 5.83% compared to last year. Mr. Brouwen stated that total crossing for cars were 70,401 cars, which shows an increase of 2,340 cars or 3.44%. Mr. Brouwen then showed a car crossing comparison from other bridges across

the board. Mr. Brouwen reported that total truck crossings for the month of June were 49,358, which shows an increase of 4,258 trucks or 9.44% increase in trucks. Mr. Brouwen then showed a truck crossing compassion from other bridges across the board. Mr. Brouwen reported that northbound crossings for the month of June were 52,870, which shows an increase of 5,659 trucks or 11.99% increase in northbound trucks. Mr. Brouwen stated that on the Ag crossings for the month of June the total crossings were 15,143 trucks, which represents a 29% of all imports from Mexico to the U.S. Mr. Brouwen stated that total revenue collected for the month of June were \$1,195,892, which shows an increase of \$141,593 or 13.43% in revenues. Several discussions then took place regarding the crossings. Chairman Delgadillo moved to the next item.

ITEM “8”: EXPENDITURES REPORT FOR JUNE 2017

Chairman Delgadillo introduced the next item. Mr. Luis Bazan, Bridge Director stated that they have Mrs. Karla Moya, Finance Director there if they have any questions. Some discussions then took place regarding the STAC AG budget. Chairman Delgadillo moved to the next item.

ITEM “9”: PROJECT ENGINEER REPORT

Chairman Delgadillo introduced the next item. Mr. Bazan, Bridge Director stated that they have Mr. Omar Anzaldua, City Engineer there if they have any questions on the engineer report. Mr. Omar Anzaldua, City Engineer stated that he is pleased to report that on the FY15 Projects, the Northbound Lanes and the second BSIF exist CBP and GSA have cleared all the contractors and consultants so they are actually on sight now doing the survey and some GeoTecs, so the work has started on the design phase. He added that on the FY16, the dock expansion, the cold storage facility and the Ag Lab, they are having the attorney review the contract with the engineering firm so they are just trying to make sure that everything is good to execute that contract so they can start on the design as well, so that is where they stand. Chairman Delgadillo moved to the next item.

ITEM “10”: DIRECTORS ADMINISTRATIVE REPORT

Chairman Delgadillo introduced the next item. Mr. Luis Bazan, Bridge Director stated that he is going to go ahead and skip Grupo Jugas update real quick because they have something very important to cover there today, they have some special guest there and he will be speaking in Spanish as well so that everyone can understand. He added that they have 3 very important people there, one being Mr. Jose Vista-Guerra, he is the current President for the Asociación de Agentes Aduanales de Reynosa, and they have been very helpful to the Pharr Bridge in the last few years since he has been president, he will be out going this year and they are going to be getting a new president and the new president that will be coming in is Cipriano Garza and he will be saying a few words momentarily. He added that it is every couple of years that they cycle around and one of the things that they were able to do this year was that they were able to be

part of a big conference that takes place annually, the CAAREM Conference and this was the first time that an international bridge was invited to be a guest speaker at such a conference with over 20 associations from round the republic of Mexico and with over 500 custom brokers at this conference and this is an event that they need to be going to every year and they need to support it year after year because it puts them in front of the decision makers. He added that this year it went very well and he will allow Mr. Guerra to say a few words on that, but they also would not be there today and they also wouldn't be talking if it wasn't for the director of the Asociación de Agentes Aduanales de Reynosa, which is Mr. Jesus Barrera, he was also very instrumental in getting them there this time, he knows that they tried last year and they could not do it but he wanted to give him a chance to come out there and say a few words and give a quick presentation and they also wanted to recognize them here today with a token of their appreciation for their service and their outstanding support throughout the last few years, Mr. Luis Bazan, Bridge Director then introduced Mr. Vista-Guerra. Mr. Jose Guerra, President for the Asociación de Agentes Aduanales de Reynosa then began to give a presentation in Spanish and showed a video to the board. Mr. Luis Bazan, Bridge Director then introduced Mr. Cipriano Garza, the incoming President for the Asociación de Agentes Aduanales de Reynosa. Mr. Cipriano Garza, incoming President for the Asociación de Agentes Aduanales de Reynosa then began to give a brief presentation to the board. Chairman Delgadillo then presented Mr. Jose Vista-Guerra, Mr. Cipriano Garza and Mr. Jesus Barrera with a plaque and a gift of appreciation.

Mr. Luis Bazan, Bridge Director stated that the next thing he has on his director's report is an update from Grupo Jugas. He added that the City of Pharr had incentivized Grupo Jugas to put together a project in Reynosa, right outside of the aduana last year. He added that this project called for southbound services including a point of inspection for SENASICA, which is a USDA point of inspection to bring in new products that in turn bring in new crossings through the bridge and because of that he wanted to give them an opportunity to go up there and give them a quick update of where they are and what they have done so far. Mr. Oscar Rodriguez from Grupo Jugas then began to give an update report and presentation in Spanish. Chairman Delgadillo moved to the next item.

E. ADMINISTRATIVE:

ITEM "11": DISCUSSION AND ACTION, IF ANY, ON AUTHORIZING CITY MANAGER TO NEGOTIATE AND ENTER INTO A CONTRACT WITH THE WARREN GROUP ARCHITECTS INC. FOR THE INTERNATIONAL BRIDGE FACILITY EXPANSION AND RENOVATIONS PROJECT.

Chairman Delgadillo introduced the next item. Member Gutierrez made a motion to approve the item. Vice-Hernandez second the motion and was then carried on unanimously. Chairman Delgadillo moved to the next item.

ITEM "12": DISCUSSION AND ACTION, IF ANY, ON UNITED FRESH PRODUCE ASSOCIATION MEMBERSHIP.

Chairman Delgadillo introduced the next item. Mr. Luis Bazan, Bridge Director stated that this was something that Board Member Tony Martinez brought to the board, which is something that they had been looking at last year and as allows they are trying to expand their horizons and they can no longer just concentrate at the regional level and he thinks it's necessary to be at the national level and United Fresh is that type of front and it offers that type of opportunity for them. He added that to get them on the same platform with some of the major grower and producers of the area not just with Mexico, but mostly in the US. Member Tony Martinez stated that United Fresh is the biggest lobbying organization for the produce industry so anything that has to be taken to the national level United takes care of it. He added that they accepted them as a municipality so the fee he believes is \$275 and immediately that take affect and carries them in to 2018 and immediately they get all the benefits, so our governmental affairs representative is in contract with theirs. Member Martinez then began to explain in detail the benefits of being a part of that membership. Several discussions then took place regarding this membership. Vice-Chairman Hernandez made a motion to approve the membership for United Fresh Produce. Member Gutierrez seconded the motion and was then carried on unanimously. Chairman Delgadillo moved to the next item.

ITEM "13": DISCUSSION AND ACTION, IF ANY, ON ELECTION OF SECRETARY

Chairman Delgadillo introduced the next item and stated that they would take this item 13 and 14 in to executive session.

ITEM "14": DISCUSSION AND ACTION, IF ANY, ON BUDGET PREPARATION PROCESS FOR FY 2017-2018

Item taken in to executive session.

F. EXECUTIVE SESSION: In accordance with Chapter 551 of the Texas Gov't. Code, the International Toll Bridge Board hereby gives notice that it may meet in Executive session to discuss and deliberate any items listed on the public portion of the meeting agenda including items C-E.

Chairman Delgadillo stated the time being 12:24 p.m., the Bridge Board would be going in to executive session in accordance with Chapter 551 of the Texas Govt.

G. RECONVENE: into regular session, and consider action, if any, on item(s) discussed in executive session.

Chairman Delgadillo reconvened the meeting to regular session and introduced Item 13. Member Palacios made a motion to nominate Prajeres Gutierrez as Secretary. Member Martinez seconded the motion and was then carried on unanimously. Chairman Delgadillo introduced Item 14 and stated that this was a non-actionable item. Chairman Delgadillo moved to the next item.

H. ADJOURNMENT:

ITEM “16”: ADJOURNMENT

Chairman Delgadillo introduced the next item. Vice-Chairman Hernandez made a motion to adjourn the meeting. Member Martinez seconded the motion and was then carried on unanimously.

APPROVED AS SUBMITTED:

EDGAR DELGADILLO, CHAIRMAN

ATTEST:

SECRETARY

STATE OF TEXAS §
COUNTY OF HIDALGO §
CITY OF PHARR §

ON THE 25th DAY OF JULY 2017, the Toll Bridge Board convened in a Regular Meeting at the Pharr International Bridge, the meeting being open to the public and notice of said meeting, giving the date, place and subject thereof, having been posted to the public and notice of said meeting, given in accordance to Chapter 551, of the Texas Government Code, (Open Meetings Act) and their being present a quorum, **I, VANESSA GUZMAN, BRIDGE ADMINISTRATIVE ASSISTANT**, of the City of Pharr, Texas, certify that this is a true and correct copy of the minutes.

VANESSA GUZMAN, BRIDGE
ADMINISTRATIVE ASSISTANT

DATE APPROVED: _____

Word/C:BoardMeetings/BoardMtgMinutes7-25-17



AGENDA MEMORANDUM

BOARD: Pharr International Toll Bridge Board

AGENDA ITEM #: 4.A.

DATE SUBMITTED: August 10, 2017

MEETING DATE: August 16, 2017

FROM: Vanessa Guzman, Administrative Assistant

DEPARTMENT: Bridge

DIRECTOR:

Agenda Item: Crossings and Revenues Report for July 2017.
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Classification: Regular

(* If closed session, City Attorney must review and approve.)

Exclude Material from Public Packet? No

Reason:

Issue:

Financial Consideration:

Staff Recommendation:

Alternatives:

ROUTING:

Vanessa Guzman

Created/Initiated - 08/10/2017

**CROSSINGS AND REVENUES
FOR THE MONTH OF JULY
FISCAL YEAR 2016 – 2017**

a) BRIDGE CROSSINGS

Crossings for the Pharr International Bridge totaled **118,087** vehicles for the month of July F.Y. 2016-2017, which showed an increase of **3,015** vehicles or **2.62%** over the same month in F.Y. 2015-2016.

b) CAR CROSSINGS

Car crossings for the Pharr International Bridge totaled **71,512** cars for the month of July F.Y. 2016 – 2017, showing a decrease of **(49)** cars or **-0.07%** over the same month in F.Y. 2015 – 2016.

c) SOUTHBOUND TRUCK CROSSINGS

Truck crossings totaled **46,575** trucks for the month of July F.Y. 2016-2017, showing an increase of **3,064** trucks or **7.04%** over the same month in F.Y. 2015 - 2016.

d) TOTAL REVENUES

Revenues for the Pharr International Bridge totaled, **\$1,141,346 dollars** for the month of July F.Y. 2016 – 2017

\$ 250,190 Autos & other
\$ 884,807 Trucks
\$ 6,349 Profit on pesos
\$1,141,346 TOTAL

Revenues showed an increase of **\$94,051** or **8.98%** over the same month in F.Y. 2015 – 2016

e) NORTHBOUND TRUCKS

Northbound trucks at the Pharr International Bridge totaled **50,002** trucks for the month of July F.Y. 2016-2017, showing an increase of **4,350** trucks or **9.53%** over the same month in F.Y. 2015-2016.

SOUTHBOUND TRUCK CROSSINGS SHOWED A DECREASE OF -6,295 TRUCKS FOR THE MONTH OF JULY, COMPARED TO NORTHBOUND TRUCK CROSSINGS.

**PHARR INTERNATIONAL BRIDGE
TOTAL CROSSINGS COMPARISON BY FISCAL YEAR (CARS & TRUCKS)**

	F.Y. 2015 – 2016	F.Y. 2016-2017	GAIN LOSS
OCTOBER	115,180	116,449	1,269
NOVEMBER	109,590	114,878	5,288
DECEMBER	114,282	119,937	5,655
JANUARY	109,573	117,900	8,327
FEBRUARY	109,856	110,888	1,032
MARCH	118,031	127,524	9,493
APRIL	116,236	115,854	(-382)
MAY	115,625	117,831	2,206
JUNE	113,161	119,759	6,598
JULY	115,072	118,087	3,015
YTD TOTAL	1,136,606	1,179,107	42,501
AUGUST	119,294		
SEPTEMBER	113,249		
TOTAL CROSS.	1,369,149		

**PHARR INTERNATIONAL BRIDGE
CAR CROSSING COMPARISON BY FISCAL YEAR**

	F.Y. 2015-2016	F.Y. 2016-2017	GAIN LOSS
OCTOBER	69,211	70,750	1,539
NOVEMBER	66,759	70,695	3,936
DECEMBER	73,316	77,558	4,242
JANUARY	65,640	70,240	4,600
FEBRUARY	63,769	64,422	653
MARCH	69,455	74,400	4,945
APRIL	69,353	70,452	1,099
MAY	70,178	68,456	(-1,722)
JUNE	68,061	70,401	2,340
JULY	71,561	71,512	(49)
YTD TOTAL	687,303	708,886	21,583
AUGUST	72,827		
SEPTEMBER	68,868		
TOTAL CAR CROSS.	828,998		

**PHARR INTERNATIONAL BRIDGE
TRUCK CROSSING COMPARISON BY FISCAL YEAR**

	F.Y. 2015-2016	F.Y. 2016-2017	GAIN LOSS
OCTOBER	45,969	45,699	(270)
NOVEMBER	42,831	44,183	1,352
DECEMBER	40,966	42,379	1,413
JANUARY	43,933	47,660	3,727
FEBRUARY	46,087	46,466	379
MARCH	48,576	53,124	4,548
APRIL	46,883	45,402	(-1,481)
MAY	45,447	49,375	3,928
JUNE	45,100	49,358	4,258
JULY	43,511	46,575	3,064
YTD TOTAL	449,303	470,221	20,918
AUGUST	46,467		
SEPTEMBER	44,381		
TOTAL TRUCK CROSSING	540,151		

**PHARR INTERNATIONAL BRIDGE
NORTHBOUND TRUCK CROSSINGS (FULL, EMPTY & AG.)**

	F.Y. 2015-2016	F.Y. 2016-2017	GAIN LOSS	(FULL TRUCKS)	EMPTY	AG. TRUCKS
OCTOBER	48,138	48,556	418	34,924	13,632	13,480
NOVEMBER	45,141	46,858	1,717	33,726	13,132	12,985
DECEMBER	44,175	45,358	1,183	32,358	12,587	14,029
JANUARY	46,284	50,740	4,456	37,490	13,250	17,147
FEBRUARY	47,852	49,245	1,393	37,059	12,186	16,514
MARCH	50,407	57,046	6,639	42,723	14,323	18,230
APRIL	48,736	49,081	345	36,837	12,244	15,760
MAY	47,412	53,140	5,728	39,218	13,922	16,449
JUNE	47,211	52,870	5,659	37,887	14,983	15,143
JULY	45,652	50,002	4,350	34,850	15,152	13,676
AUGUST	48,496					
SEPTEMBER	47,183					
TOTAL NORTHBOUND	566,687					

**PHARR INTERNATIONAL BRIDGE
REVENUE COMPARISON BY FISCAL YEAR**

	F.Y. 2015-2016	F.Y. 2016-2017	GAIN (LOSS)
OCTOBER	\$ 1,107,599	\$ 1,127,266	\$ 19,667
NOVEMBER	\$ 1,044,300	\$ 1,097,396	\$ 53,096
DECEMBER	\$ 1,054,611	\$ 1,117,916	\$ 63,305
JANUARY	\$ 1,051,612	\$ 1,112,015	\$ 60,403
FEBRUARY	\$ 1,102,839	\$ 1,082,396	(-\$ 20,443)
MARCH	\$ 1,167,065	\$ 1,234,414	\$ 67,349
APRIL	\$ 1,137,776	\$ 1,127,087	(-\$ 10,689)
MAY	\$ 1,088,661	\$ 1,132,303	\$ 78,004
JUNE	\$ 1,054,299	\$ 1,195,892	\$ 141,593
JULY	\$ 1,047,295	\$ 1,141,346	\$ 94,051
YTD TOTAL	\$ 10,856,057	\$ 11,368,031	\$ 511,974
AUGUST	\$ 1,103,728		
SEPTEMBER	\$ 1,080,968		
TOTAL REV.	\$ 13,040,753		



AGENDA MEMORANDUM

BOARD: Pharr International Toll Bridge Board

AGENDA ITEM #: 4.B.

DATE SUBMITTED: August 10, 2017

MEETING DATE: August 16, 2017

FROM: Vanessa Guzman, Administrative Assistant

DEPARTMENT: Bridge

DIRECTOR:

Agenda Item: Finance Report for July 2017.

Classification: Regular

(* If closed session, City Attorney must review and approve.)

Exclude Material from Public Packet? No

Reason:

Issue:

Financial Consideration:

Staff Recommendation:

Alternatives:

ROUTING:

Vanessa Guzman

Created/Initiated - 08/10/2017

CITY OF PHARR
GENERAL LEDGER STATUS REPORT
NON AUDITED BUDGET VS. ACTUAL
FOR PERIOD ENDING JULY 31, 2017

BRIDGE FUND 70

	FY 16/17		PERCENT OF BUDGET	BALANCE	Y-T-D ACTUAL	FY 15/16	--Variance--	
	ANNUAL BUDGET	Y-T-D ACTUAL				Prior FY Y-T-D Actual	Amount	Percent
REVENUES								
BRIDGE TOLL REVENUES	\$ 12,312,500	\$ 11,331,497	92%	\$ (981,003)	\$ 11,331,497	\$ 10,954,057	\$ 377,440	3%
BRIDGE REVENUE FUND INTEREST EARNED	23,000	31,108	135%	8,108	31,108	15,965	15,143	95%
PESO EXCHANGE RATE INCOME	40,000	59,074	148%	19,074	59,074	34,449	24,624	71%
RENTAL INCOME	222,600	173,850	78%	(48,750)	173,850	198,094	(24,244)	-12%
TOLL TICKET SALES	10,000	9,510	95%	(490)	9,510	15,740	(6,230)	-40%
TRANSFER IN - BRIDGE CIP	-	0.23	0%	0	0.23	-	0.23	0%
MISC INCOME	-	-	0%	-	-	824	(823.75)	-100%
FINANCING DEBT FUNDS	1,910,000	2,010,000	105%	100,000	2,010,000	-	2,010,000	0%
TOTAL REVENUES	14,518,100	13,615,039	94%	(903,061)	13,615,039	11,219,129	2,395,910	21%
EXPENDITURES								
PERSONNEL	1,158,500	815,652	70%	342,848	815,652	849,852	34,200	4%
SUPPLIES & MATERIALS	110,000	93,888	85%	16,112	93,888	67,755	(26,132)	-39%
BUILDING & EQUIPMENT	2,021,000	127,967	6%	1,893,033	127,967	92,542	(35,425)	-38%
REPAIRS & MAINTENANCE	14,000	3,260	23%	10,740	3,260	7,451	4,191	56%
EQUIPMENT RENTALS	5,600	2,914	52%	2,686	2,914	3,603	689	19%
UTILITIES	70,000	39,378	56%	30,622	39,378	40,424	1,046	3%
VEHICLE USAGE	19,900	18,101	91%	1,799	18,101	13,268	(4,833)	-36%
INSURANCE	40,000	29,627	74%	10,373	29,627	27,922	(1,705)	-6%
DEBT SERVICE	925,100	209,535	23%	715,565	209,535	81,792	(127,743)	-156%
CONTRACTUAL SERVICES	187,000	109,982	59%	77,018	109,982	112,787	2,805	2%
OTHER CONTRACTUAL & SPECIAL SERVICES	841,000	933,609	111%	(92,609)	933,609	495,252	(438,357)	-89%
TRANSFERS OUT	9,126,000	8,026,667	88%	1,099,333	8,026,667	4,989,604	(3,037,063)	-61%
TOTAL EXPENDITURES	14,518,100	10,410,579	72%	4,107,521	10,410,579	6,782,252	(3,628,326)	-53%
REVENUE OVER/(UNDER) EXPENDITURES	\$ -	\$ 3,204,460		\$ 3,204,460	\$ 3,204,460	\$ 4,436,877	\$ (1,232,416)	



AGENDA MEMORANDUM

BOARD: Pharr International Toll Bridge Board

AGENDA ITEM #: 4.C.

DATE SUBMITTED: August 10, 2017

MEETING DATE: August 16, 2017

FROM: Vanessa Guzman, Administrative Assistant

DEPARTMENT: Bridge

DIRECTOR: Luis Bazan

Agenda Item: Engineer's Report.

Classification: Regular

(* If closed session, City Attorney must review and approve.)

Exclude Material from Public Packet? No

Reason:

Issue: No back-up information is needed for this item.

Thank you.

Financial Consideration: n/a

Staff Recommendation:

Alternatives: n/a

ROUTING:

Vanessa Guzman

Created/Initiated - 08/10/2017



AGENDA MEMORANDUM

BOARD: Pharr International Toll Bridge Board

AGENDA ITEM #: 4.D.

DATE SUBMITTED: August 10, 2017

MEETING DATE: August 16, 2017

FROM: Vanessa Guzman, Administrative Assistant

DEPARTMENT: Bridge

DIRECTOR: Luis Bazan

Agenda Item: Director's Report.

Classification: Regular

(* If closed session, City Attorney must review and approve.)

Exclude Material from Public Packet? No

Reason:

Issue: No back-up information is needed for this item.

Thank you.

Financial Consideration: n/a

Staff Recommendation:

Alternatives: n/a

ROUTING:

Vanessa Guzman

Created/Initiated - 08/10/2017



AGENDA MEMORANDUM

BOARD: Pharr International Toll Bridge Board

AGENDA ITEM #: 4.D.1.

DATE SUBMITTED: August 10, 2017

MEETING DATE: August 16, 2017

FROM: Vanessa Guzman, Administrative Assistant

DEPARTMENT: Bridge

DIRECTOR:

Agenda Item: 559 Projects

Classification: Regular

(* If closed session, City Attorney must review and approve.)

Exclude Material from Public Packet? No

Reason:

Issue:

Financial Consideration:

Staff Recommendation:

Alternatives:

ROUTING:

Vanessa Guzman

Created/Initiated - 08/10/2017



AGENDA MEMORANDUM

BOARD: Pharr International Toll Bridge Board

AGENDA ITEM #: 4.D.2.

DATE SUBMITTED: August 10, 2017

MEETING DATE: August 16, 2017

FROM: Vanessa Guzman, Administrative Assistant

DEPARTMENT: Bridge

DIRECTOR:

Agenda Item: BridgeConnect: Food Safety Services

Classification: Regular

(* If closed session, City Attorney must review and approve.)

Exclude Material from Public Packet? No

Reason:

Issue:

Financial Consideration:

Staff Recommendation:

Alternatives:

ROUTING:

Vanessa Guzman

Created/Initiated - 08/10/2017



AGENDA MEMORANDUM

BOARD: Pharr International Toll Bridge Board

AGENDA ITEM #: 4.D.3.

DATE SUBMITTED: August 10, 2017

MEETING DATE: August 16, 2017

FROM: Vanessa Guzman, Administrative Assistant

DEPARTMENT: Bridge

DIRECTOR:

Agenda Item: UT-RGV Update

Classification: Regular

(* If closed session, City Attorney must review and approve.)

Exclude Material from Public Packet? No

Reason:

Issue:

Financial Consideration:

Staff Recommendation:

Alternatives:

ROUTING:

Vanessa Guzman

Created/Initiated - 08/10/2017



AGENDA MEMORANDUM

BOARD: Pharr International Toll Bridge Board

AGENDA ITEM #: 5.A.

DATE SUBMITTED: August 10, 2017

MEETING DATE: August 16, 2017

FROM: Vanessa Guzman, Administrative Assistant

DEPARTMENT: Bridge

DIRECTOR:

Agenda Item: Discussion and action, if any, on Proposal for Project Manager Consultant Scope of Work for the Pharr-Reynosa International Bridge Improvements.

Classification: Regular

(* If closed session, City Attorney must review and approve.)

Exclude Material from Public Packet? No

Reason:

Issue:

Financial Consideration:

Staff Recommendation:

Alternatives:

ROUTING:

Vanessa Guzman

Created/Initiated - 08/10/2017



AGENDA MEMORANDUM

BOARD: Pharr International Toll Bridge Board

AGENDA ITEM #:

DATE SUBMITTED: August 10, 2017

MEETING DATE: August 16, 2017

FROM: Vanessa Guzman, Administrative Assistant

DEPARTMENT: Administration

DIRECTOR:

Agenda Item: Pursuant to Section 551.071, the City may convene in a closed, non-public meeting with its attorney and discuss any matters related to **legal advice on pending or contemplated litigation, settlement offer, and/or on a matter in which the duty of the attorney to the governmental body under the Texas Disciplinary Rules of Professional Conduct of the State Bar of Texas clearly conflicts with this chapter.** The City and its attorney may also discuss such issues with the appropriate staff so as to obtain necessary and relevant information so that such discussion is informative and developed.

Classification: Regular

(* If closed session, City Attorney must review and approve.)

Exclude Material from Public Packet? No

Reason:

Issue:

Financial Consideration:

Staff Recommendation:

Alternatives:

ROUTING:

Vanessa Guzman

Created/Initiated - 08/10/2017



AGENDA MEMORANDUM

BOARD: Pharr International Toll Bridge Board

AGENDA ITEM #:

DATE SUBMITTED: August 10, 2017

MEETING DATE: August 16, 2017

FROM: Vanessa Guzman, Administrative Assistant

DEPARTMENT: Administration

DIRECTOR:

Agenda Item: Pursuant to Section 551.072, the City may convene in a closed, non-public meeting to discuss any matters related to **real property and deliberate the purchase, exchange, lease, or value of real property as such would be detrimental to negotiations between the City and a third party in an open meeting.** The City and its attorney may also discuss such issues with the appropriate staff so as to obtain necessary and relevant information so that such discussion is informative and developed.

Classification: Regular

(* If closed session, City Attorney must review and approve.)

Exclude Material from Public Packet? No

Reason:

Issue:

Financial Consideration:

Staff Recommendation:

Alternatives:

ROUTING:

Vanessa Guzman

Created/Initiated - 08/10/2017



AGENDA MEMORANDUM

BOARD: Pharr International Toll Bridge Board

AGENDA ITEM #:

DATE SUBMITTED: August 10, 2017

MEETING DATE: August 16, 2017

FROM: Vanessa Guzman, Administrative Assistant

DEPARTMENT: Administration

DIRECTOR:

Agenda Item: Pursuant to Section 551.074, the City may convene in a closed, non-public meeting to discuss any matters related to **appointment, employment, evaluation, reassignment, duties and discipline or dismissal of a public officer or employee and to hear any complaints or charges against an officer or employee.** The City and its attorney may also discuss such issues with the appropriate staff including members so as to obtain necessary and relevant information so that such discussion is informative and developed.

Classification: Regular

(* If closed session, City Attorney must review and approve.)

Exclude Material from Public Packet? No

Reason:

Issue:

Financial Consideration:

Staff Recommendation:

Alternatives:

ROUTING:

Vanessa Guzman

Created/Initiated - 08/10/2017



AGENDA MEMORANDUM

BOARD: Pharr International Toll Bridge Board

AGENDA ITEM #:

DATE SUBMITTED: August 10, 2017

MEETING DATE: August 16, 2017

FROM: Vanessa Guzman, Administrative Assistant

DEPARTMENT: Administration

DIRECTOR:

Agenda Item: Pursuant to Section 551.076, the City may convene in a closed, non-public meeting to discuss any matters on the **deployment, or specific occasions for implementation, of security personnel or devices**. The City and its attorney may also discuss such issues with the appropriate staff so as to obtain necessary and relevant information so that such discussion is informative and developed.

Classification: Regular

(* If closed session, City Attorney must review and approve.)

Exclude Material from Public Packet? No

Reason:

Issue:

Financial Consideration:

Staff Recommendation:

Alternatives:

ROUTING:

Vanessa Guzman

Created/Initiated - 08/10/2017



AGENDA MEMORANDUM

BOARD: Pharr International Toll Bridge Board

AGENDA ITEM #:

DATE SUBMITTED: August 10, 2017

MEETING DATE: August 16, 2017

FROM: Vanessa Guzman, Administrative Assistant

DEPARTMENT: Administration

DIRECTOR:

Agenda Item: Pursuant to Section 551.084, the City may convene in a closed, non-public meeting to discuss any matters involving an **investigation and may exclude a witness from hearing during the examination of another witness in the investigation.** The City and its attorney may also discuss such issues with the appropriate staff so as to obtain necessary and relevant information so that such discussion is informative and developed.

Classification: Regular

(* If closed session, City Attorney must review and approve.)

Exclude Material from Public Packet? No

Reason:

Issue:

Financial Consideration:

Staff Recommendation:

Alternatives:

ROUTING:

Vanessa Guzman

Created/Initiated - 08/10/2017



AGENDA MEMORANDUM

BOARD: Pharr International Toll Bridge Board

AGENDA ITEM #:

DATE SUBMITTED: August 10, 2017

MEETING DATE: August 16, 2017

FROM: Vanessa Guzman, Administrative Assistant

DEPARTMENT: Administration

DIRECTOR:

Agenda Item: Pursuant to Section 551.087, the City may convene in a closed, non-public meeting to discuss any matters regarding **economic development issues**. The City and its attorney may also discuss such issues with the appropriate staff so as to obtain necessary and relevant information so that such discussion is informative and developed.

Classification: Regular

(* If closed session, City Attorney must review and approve.)

Exclude Material from Public Packet? No

Reason:

Issue:

Financial Consideration:

Staff Recommendation:

Alternatives:

ROUTING:

Vanessa Guzman

Created/Initiated - 08/10/2017