

**MINUTES
BOARD OF COMMISSIONERS
REGULAR CALLED MEETING
MONDAY, OCTOBER 15, 2018
118 SOUTH CAGE 2nd FLOOR**

The Board of Commissioners of the City of Pharr, Texas, met in a Regular Called Meeting on Monday, October 15, 2018 and following is the record of attendance.

BOARD OF COMMISSIONERS PRESENT: Mayor Ambrosio Hernandez
Comm. Ramiro Caballero
Comm. Daniel Chavez
Comm. Ricardo Medina
Comm. Mario Bracamontes

BOARD OF COMMISSIONERS ABSENT: Comm. Eleazar Guajardo
Comm. Roberto "Bobby" Carrillo

STAFF PRESENT: Edward Wylie, Deputy City Manager
Hilda Pedraza, City Clerk
Omar Anzaldua, City Engineer
Gary Rodriguez, Events Ctr. Director
Carlos Montemayor, Finance
Anali Alanis, HR Director
Leonardo Perez, Fire Chief
Jose Luengo, Police Chief
Melanie Cano, Dev. Services Dir.
Rey Cano, Asst. Public Works Director
Jose Villescascas, Public Utilities Director
Sergio Alanis, Parks & Rec. Director
Raul Garza, CDBG Director
Jose Pena, I.T. Director
Luis Bazan, Bridge Director
Sandra Zamora, Purchasing Dir.
Victor Perez, PEDC Dir.
Danny Ramirez, Communications Dir.

CITY ATTORNEY Patricia Rigney, City Attorney

ITEM 1. CALL TO ORDER

A) ROLL CALL AND POSSIBLE ACTION ON THE EXCUSING OF ANY ABSENT MEMBER OF THE GOVERNING BODY

Mayor Hernandez called the meeting to order at 4:00 p.m. Roll call established a quorum.

Comm. Medina moved to excuse the absent member. Comm. Caballero seconded the motion and when put to a vote, it carried unanimously.

B) PLEDGE OF ALLEGIANCE/INVOCATION

Jose A. Luengo, Police Chief, led in the pledge of allegiance and said the invocation.

ITEM 2. PROCLAMATIONS

A) PROCLAMATION PROCLAIMING DISABILITY EMPLOYMENT AWARENESS MONTH (PEDC II)

Karina Lopez, Business Retention and Expansion Manager, stated the Pharr Economic Development Corporation partnered up with Texas Workforce Solutions to bring awareness for national disability employment month and introduced

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representatives from Pathways Toward Independence and Workforce Solutions to receive proclamation.

Veronica Quintana, Pathways Toward Independence Director at PSJA, stated the goal of the Summer Earn and Learn Program (SEAL) was to work with students disabilities and reconnect them to jobs through the Texas Workforce system. She thanked Work Force Solutions for providing this opportunity and invited businesses to participate in their program.

Mayor Hernandez read proclamation proclaiming October 2018 as Disability Employment Awareness Month and presented proclamation to Ms. Veronica Quintana.

B) PROCLAMATION PROCLAIMING MANUFACTURING MONTH (PEDC II)

Karina Lopez, Business Retention and Expansion Manager, stated PJSA ISD and South Texas Manufactures Association host an annual event to raise awareness for the students on the importance of manufacturing and potential career pathways within the industry and introduced Mike Willis.

Mike Willis, Executive Director, stated the City of Pharr and the Pharr Economic Development Corporation in coordination with PSJA ISD, South Texas College, and the South Texas Manufacturers Association hosted a Manufacturing Day Celebration on October 3, 2018. He further thanked the Commission for the recognition.

Mayor Hernandez read proclamation proclaiming October 2018 as Manufacturing Month and presented proclamation to Mr. Mike Willis.

ITEM 3. PUBLIC COMMENTS/PUBLIC HEARINGS

A) PUBLIC COMMENTS

Kenneth C. Fletcher voiced his concern with Top Golf lights and showed a picture of the newly painted fire lane curb at Costco. He further spoke about lights in downtown Pharr and LED lights on south Cage Blvd. Lastly, he mentioned the Home Depot Certificate of Occupancy has been there since 1999 and stated there were fire code violations listed.

ITEM 4. CITY MANAGER'S REPORTS

A) EVENTS OF INTEREST

Edward Wylie, Deputy City Manager, reported IT would be hosting a cyber security awareness training for the public on Wednesday, October 17, 2018 at 6:00 p.m. at the Pharr Memorial Library. The training would consist on training videos and presentation on multiple topics such as general computer security, online banking security, and the Stop. Think. Connect. National Campaign.

Edward Wylie, Deputy City Manager, reported the Pharr Memorial Library would be having their Library Haunted House on October 25 and 26, 2018 from 6:00 p.m. to 8:00 p.m. He further reported on upcoming events at the Pharr Events Center.

Edward Wylie, Deputy City Manager, also reported the Parks and Recreation Department would be hosting the Movies at the Park on Saturday, October 27, 2018 at Lore Garcia Park. The featured movie would be Hotel Transylvania 3 and would begin at sunset.

Lastly, Edward Wylie, Deputy City Manager, reported Development Services staff recently attended the TML Annual Conference and they received an award for the recertification as a 2018 Texas Certified City. He stated the city improved its certification level from Recognized to Silver.

Melanie Cano, Development Services Director, stated Pharr was 1 of 13 municipalities that was awarded for the 2018 Scenic City Certification Program and it recognizes cities for their demonstrated commitment to high-quality scenic standards for public roadways and public spaces. At this time, she presented the official certification award.

ITEM 5. CONSENT AGENDA

A) APPROVAL OF MINUTES FOR OCTOBER 1, 2018 REGULAR CALLED MEETING AND OCTOBER 8, 2018 SPECIAL CALLED MEETING (ADMINISTRATION)

B) CONSIDERATION AND ACTION, IF ANY, ON RESOLUTION AUTHORIZING THE PHARR FIRE DEPARTMENT TO APPLY FOR A FEDERAL EMERGENCY MANAGEMENT AGENCY-ASSISTANCE TO FIREFIGHTERS GRANT FOR PUBLIC SAFETY RADIOS (FIRE)

C) CONSIDERATION AND ACTION ON REQUEST FROM ST. ANNE MOTHER OF MARY CATHOLIC CHURCH TO CLOSE THE 400 BLOCK OF FIR STREET, 700 BLOCK OF EAST JUAREZ, AND 400 BLOCK OF NORTH GUMWOOD STREET FOR THEIR ANNUAL JAMAICA ON SATURDAY, NOVEMBER 3, 2018 FROM 4:00 P.M. TO 10:00 P.M. (ADMINISTRATION)

D) CONSIDERATION AND ACTION ON REQUEST FROM RICK QUICK STOP TO CLOSE THE 400 BLOCK OF WEST STATE AVENUE FROM 3:00 P.M. TO 6:00 P.M. FOR THEIR ANNUAL CUSTOMER APPRECIATION DAY (ADMINISTRATION)

E) CONSIDERATION AND ACTION ON REQUEST FROM ARISE LAS MILPAS FOR POLICE AND FIRE ASSISTANCE DURING THEIR MARCH TO THE POLLS WALK ON TUESDAY, NOVEMBER 6, 2018 FROM 9:30 A.M. TO 11:20 A.M. (ADMINISTRATION)

F) CONSIDERATION AND ACTION ON REQUEST FROM FIRST RGV FOR SPONSORSHIP IN THE AMOUNT OF \$3,000 FOR THEIR ROBOTICS COMPETITIONS 2018-2019 SEASON (ADMINISTRATION)

G) CONSIDERATION AND ACTION AUTHORIZING CITY MANAGER TO ADVERTISE FOR BIDS FOR THE SINGLE MACHINE REPAVING PROJECT YEAR 4 (ENGINEERING)

H) CONSIDERATION AND ACTION RATIFYING AN EMERGENCY PURCHASE OF 5,280 LINEAR FEET OF PUMP 12-INCH DISCHARGE HOSE AND ACCESSORIES RELATED TO THE JUNE 2018 FLOOD EVENT (PROJECT #1718-01-530-P019-001) (ENGINEERING)

Edward Wylie, Deputy City Manager, introduced the item and recommended approval of the consent agenda.

Comm. Medina moved to approve as recommended. Comm. Caballero seconded the motion and when put to a vote, it carried unanimously.

Resolution No. R-2018-57 is filed with the City Clerk's Office.

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REGULAR AGENDA - OPEN SESSION

ITEM 6. ORDINANCES AND RESOLUTIONS

- A) CONSIDERATION AND ACTION, IF ANY, ON ORDINANCE AMENDING ORDINANCE NO. O-2017-55 RELATING TO THE NUMBER OF AUTHORIZED CIVIL SERVICE POSITIONS WITHIN THE FIRE AND POLICE DEPARTMENT (2ND READING) (HR)**

Edward Wylie, Deputy City Manager, introduced the item and recommended approval.

Comm. Medina **moved** to approve. Comm. Caballero seconded the motion and when put to a vote, it carried unanimously.

- B) CONSIDERATION AND ACTION, IF ANY, ON ORDINANCE CREATING AN ANNUAL REGISTRATION AND INSPECTION PROCESS FOR MULTI-FAMILY DWELLINGS (2ND READING) (DEVELOPMENT SERVICES)**

Edward Wylie, Deputy City Manager, introduced the item and recommended approval.

Comm. Medina **moved** to approve. Comm. Caballero seconded the motion and when put to a vote, it carried unanimously.

- C) CONSIDERATION AND ACTION, IF ANY, ON ORDINANCE AMENDING ORDINANCE NO. O-2015-28 (PUBLIC COMMENTS) (1ST READING) (ADMINISTRATION)**

Edward Wylie, Deputy City Manager, introduced the item and recommended approval.

Comm. Medina **moved** to approve. Comm. Caballero seconded the motion and when put to a vote, it carried unanimously.

At this time, Edward Wylie, Deputy City Manager, stated they would deviate from the agenda and go into closed session. There was no objection.

ITEM 10. CLOSED SESSION: IN ACCORDANCE WITH CHAPTER 551 OF THE TEXAS GOV'T. CODE, THE PHARR BOARD OF COMMISSIONERS HEREBY GIVES NOTICE THAT IT MAY MEET IN A CLOSED (NON-PUBLIC) EXECUTIVE SESSION TO DISCUSS THE ITEMS LISTED ON THE PUBLIC PORTION OF THE MEETING AGENDA IN ACCORDANCE WITH THE FOLLOWING BELOW

The time being 4:19 p.m., Mayor Hernandez stated the commission would be entering into closed session in accordance with Chapter 551 of the Texas Govt. Code to discuss agenda items listed in the public portion of the agenda and Pursuant to Sections 551.071, 551.072, 551.074, 551.076, 551.084 and 551.087.

ITEM 11. RECONVENE

The time being 4:55 p.m., Mayor Hernandez stated the commission would be resuming the open meeting.

ITEM 7. ADMINISTRATIVE:

A) CONSIDERATION AND ACTION, IF ANY, APPOINTING INTERIM CITY MANAGER (ADMINISTRATION)

Edward Wylie, Deputy City Manager, introduced the item.

Comm. Medina moved to appoint Edward Wylie as Interim City Manager. Comm. Caballero seconded the motion and when put to a vote, it carried unanimously.

B) CONSIDERATION AND ACTION, IF ANY, ON PERMISSION TO ADVERTISE FOR THE POSITION OF CITY MANAGER (ADMINISTRATION)

Edward Wylie, Deputy City Manager, introduced the item.

Comm. Bracamontes moved to approve. Comm. Medina seconded the motion and when put to a vote, it carried unanimously.

ITEM 8. CONTRACTS/AGREEMENTS:

A) CONSIDERATION AND ACTION, IF ANY, AUTHORIZING CITY MANAGER TO AWARD A SERVICE CONTRACT FOR SLUDGE MANAGEMENT SERVICES TO DENALI WATER SOLUTIONS. (PROJECT #1718-60-582-S026-197) (PUBLIC UTILITIES)

Edward Wylie, Deputy City Manager, introduced the item and stated no action would be taken at this time.

B) CONSIDERATION AND ACTION, IF ANY, ON ADDENDUM AGREEMENT WITH HEALTHIEST YOU TO PROVIDE BEHAVIORAL HEALTH SERVICES TO EMPLOYEES VIA TELADOC INC. (HR)

Edward Wylie, Deputy City Manager, introduced the item. He stated this would be at no cost and recommended approval.

Comm. Caballero moved to approve. Comm. Medina seconded the motion and when put to a vote, it carried unanimously.

C) CONSIDERATION AND ACTION, IF ANY, AUTHORIZING CITY MANAGER TO AMEND THE CONTRACT WITH THE WARREN GROUP, INC. FOR PROFESSIONAL ARCHITECTURAL SERVICES FOR THE SOUTH PHARR DEVELOPMENT AND RESEARCH CENTER PROJECT (ENGINEERING)

Edward Wylie, Deputy City Manager, introduced the item. He briefly stated this was for additional work related to the time capsule and other improvements and recommended approval.

Comm. Medina moved to approve. Comm. Chavez seconded the motion and when put to a vote, it carried unanimously.

D) CONSIDERATION AND ACTION, IF ANY, AUTHORIZING CITY MANAGER TO NEGOTIATE AND ENTER INTO A CONTRACT WITH THE WARREN GROUP ARCHITECTS, INC. FOR PROFESSIONAL ARCHITECTURAL SERVICES FOR THE DESIGN AND CONSTRUCTION PHASE OF THE NORTHSIDE AQUATIC FACILITY (PROJECT #1819-39-510-S003-001) (ENGINEERING)

Edward Wylie, Deputy City Manager, introduced the item and briefly stated this would be in conjunction with PSJA ISD and the project was at 8.5%. He further recommended approval.

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Comm. Chavez **moved** to approve. Comm. Caballero seconded the motion.

Comm. Medina requested staff to look into the percentage of charges to make sure the rates were in the agreement.

The motion was put to a vote and it carried unanimously.

ITEM 9. LEGAL:

A) CONSULTATION AND POSSIBLE ACTION ON CITY MANAGER EMPLOYMENT AGREEMENT (LEGAL)

Edward Wylie, Deputy City Manager, introduced the item.

Comm. Chavez **moved** to authorize Mayor to negotiate and enter into a City Manager Employment agreement. Comm. Medina seconded the motion and when put to a vote, it carried unanimously.

ITEM 11. ADJOURNMENT

There being no other business to come before the board, Comm. Caballero **moved** to adjourn. Comm. Medina seconded the motion and when put to a vote, the motion carried unanimously. Meeting adjourned at 4:58 p.m.

CITY OF PHARR



AMBROSIO HERNANDEZ
MAYOR

STATE OF TEXAS
COUNTY OF HIDALGO
CITY OF PHARR

ON THIS THE 15th DAY OF OCTOBER 2018 the Board of Commissioners of the City of Pharr, Texas convened in a **REGULAR CALLED MEETING** at the Commissioner's Room located at 118 S. Cage, 2nd Floor, Pharr, Texas. The meeting being open to the public and notice of said meeting, giving the date, place, subject, hereof, having been posted in accordance with Chapter 551, Texas Government Code (Open Meetings Act) and there being present a quorum, I, **HILDA PEDRAZA, CITY CLERK**, of the City of Pharr, Texas, certify that this is a true and correct copy of the minutes.

ATTEST:



HILDA PEDRAZA, CITY CLERK

APPROVED: November 5, 2018