

**REGULAR MEETING
TOLL BRIDGE BOARD
HELD ON MAY 23, 2018, AT 12:00 P.M.
CITY HALL, 118 S. CAGE BLVD., 2ND FLOOR, PHARR, TEXAS**

On the 23rd day of May 2018, the Toll Bridge Board met in a regular Bridge Board Meeting. Following is the record of attendance.

MEMBERS PRESENT: Edgar Delgadillo, Chairman
Larry Hernandez, Vice-Chairman
Prajeres Gutierrez, Secretary
Artemio Palacios, Member
Tony Martinez, Member

MEMBER ABSENT: None

**EX-OFFICIO MEMBER
PRESENT:** None

**EX-OFFICIO MEMBER
ABSENT:** Mayor Ambrosio Hernandez
Mayor Pro-Tem Bobby Carrillo

STAFF PRESENT: Luis Bazan, Bridge Director
Fred Brouwen, Director of Operations
Vanessa Guzman, Administrative Assistant
Cleo Salinas, Administrative Assistant
Freddy Flores, Trade Liaison

OTHER PRESENT: Juan G. Guerra, City Manager
Ed Wylie, Deputy City Manager
Patricia Rigney, City Attorney
Carlos Montemayor, Finance Department
Omar Anzalduas, City Engineering
Javier Cantu, CBP
David Moreno, CBP
Carlos Rodriguez, CBP
Ezequiel Ordonez, Bridge Liaison
Joel Robles, Pharr PD
Sgt. Juan Sanchez, Bridge PD

There being a quorum established Chairman Edgar Delgadillo called the meeting to order. Following is the agenda:

1. Roll Call-Excuse absent members.
2. Pledge of Allegiance/Invocation.

3. Public Comments.
4. Consideration and action on approval of minutes-April 18, 2018 and May 11, 2018.
5. Discussion and action, if any, on AMHPAC Membership Renewal for \$4,000.
6. Discussion and action, if any, on Industry Summit Sponsorship (Congresos del Tomate, Chiles y Fresas) for \$3,900.
7. Crossings and revenues comparison for April 2018.
8. Expenditures report for April 2018. Presenter
9. Project engineer report.
10. Director's Administrative Report.
11. Discussion and action, if any, on Courtesy Passes for Asociación de Agentes Aduanales de Reynosa.
12. **EXECUTIVE SESSION**
13. **RECONVENE**
14. Adjournment.

A. CALL TO ORDER:

ITEM "1": ROLL CALL-EXCUSE ABSENT MEMBERS.

Chairman Delgadillo called the meeting to order. All members were present during roll call. Chairman Delgadillo moved to the next item.

ITEM "2": PLEDGE OF ALLEGIANCE/INVOCATIONS.

Chairman Delgadillo introduced the item. Mr. Luis Bazan, Bridge Director led them in the Pledge of Allegiance and in prayer. Chairman Delgadillo moved to the next item.

B. PUBLIC COMMENTS: *(The City of Pharr has called this meeting as allowed pursuant to Texas law, city charter, and Ordinance O-2015-28. The governing body may recess from day to day when it does not complete consideration of a particularly long subject as authorized by law. All persons desiring to address the governing body must register with the presiding clerk prior to the scheduled meeting)*

ITEM “3”: PUBLIC COMMENTS.

Chairman Delgadillo introduced the next item and stated there was no one registered for public comments. Chairman Delgadillo moved to the next item.

C. CONSENT AGENDA: *(All items listed under consent Agenda are considered to be routine and non-controversial by the Governing body and will be enacted by one motion. Any Board Member may remove items from the consent agenda by making such request prior to a motion and vote on the Consent Agenda)*

**ITEM “4”: CONSIDERATION AND ACTION ON APPROVAL OF MINUTES-
APRIL 18, 2018 AND MAY 11, 2018.**

**ITEM “5”: DISCUSSION AND ACTION, IF ANY, ON AMHPAC MEMBERSHIP
RENEWAL FOR \$4,000.**

**ITEM “6”: DISCUSSION AND ACTION, IF ANY, ON INDUSTRY SUMMIT
SPONSORSHIP (CONGRESO DEL TOMATE, CHILES Y FRESAS) FOR
\$3,900.**

Chairman Delgadillo introduced the next item. Secretary Gutierrez made a motion to approve the Consent Agenda as presented. Member Palacios seconded the motion and was then carried on unanimously. Chairman Delgadillo moved to the next item.

D. DIRECTOR’S ADMINISTRATIVE REPORT: *(Director’s Administrative Reports and discussion, if any, with Bridge Board. The Director may also assign a designated spokesperson for any particular listed topic)*

ITEM “7”: CROSSING AND REVENUES COMPARISON FOR APRIL 2018.

Chairman Delgadillo introduced the next item. Mr. Brouwen, Director of Operations stated that for the month of April total crossings were 110,588, which shows a decrease of -5,266 vehicles or -4.55% compared to last year. Mr. Brouwen stated that total crossing for cars were 60,018 cars, which shows a decrease of -10,434 cars or -14.81%. Mr. Brouwen then showed a car crossing comparison from other bridges across the board. Several discussion then took place regarding the crossings. Mr. Brouwen reported that total truck crossings for the month of April were 50,570, which shows an increase of 5,168 trucks or 11.38% increase in trucks. Mr. Brouwen then showed a truck crossing comparison from other bridges across the board. Mr. Brouwen reported that northbound crossings for the month of April were 55,151, which shows an increase of 6,070 trucks or 12.37% increase in trucks. Mr. Brouwen stated that for the Agriculture for the month of April they had a total of 16,269 trucks, which represents a 30% of all imports from Mexico to the U.S. He added that the Agriculture trucks show an increase 509 trucks or a 3% increase compared to the same month last year. Mr. Brouwen stated that total revenue collected for the month of April were \$1,150,980,

which shows an increase of \$23,893 or 2.12% in revenues. Several discussion then took place regarding the crossings. Chairman Delgadillo moved to the next item.

ITEM “8”: EXPENDITURES REPORT FOR APRIL 2018.

Chairman Delgadillo introduced the next item. Mr. Luis Bazan, Bridge Director stated that they do have Carlos Montemayor there in representation of Karla Moya of Finance if they have any questions. He added that he can assure them that they are under budget and that they are at about 67% of their annual budget, so things are on tracking well within their budget. Chairman Delgadillo moved to the next item.

ITEM “9”: PROJECT ENGINEER REPORT.

Chairman Delgadillo introduced the next item. Mr. Luis Bazan, Bridge Director stated that they have Mr. Omar Anzaldúa, City Engineer to give them a quick update. He added that they do have the DAP 15 and 16 Projects and they are at 100% on the DAP 15, which is the northbound entry lanes and exit lanes, and they should be at 100% in July on the DAP 16 Projects. Mr. Omar Anzaldúa, City Engineer stated that he'd discuss three projects. He stated that the first is the Bridge Building renovations and expansion projects and they are looking at awarding that at the end of the month and that should be about a five and a half to six month construction period. He added that they start construction in June, and the project should be finished in October. He stated that the next one is the FY15, which is the northbound lane expansion and the second BSIF exit. He stated they are at 95% and they should be getting to a 100% next week, May 30th is when the 100% design submittal is due. He added that he just had a call with CBP on the project today and what they are going to be waiting on is the donations acceptance agreement contract with GSA. Mr. Anzaldúa stated that they assured him that they would be submitting that in two weeks so that our attorney can review that agreement and that usually takes about 90days with GSA to review. He added that once that is signed off on, they can go out for bids on that project, so they are shooting for August of this year to go out for bids on that project. He added that lastly is the FY16 Projects, which is the Ag lab, Cold Inspection facility and the Dry Dock. He stated that those three projects are bidding out as one project and right now they are at 65%. He added that last week they submitted the 65% submittal, they are shooting to be at 100% by July and go through the process of the donations acceptance agreement, and they are trying to shoot for the end of the year to go out for bids on that project as well. Mr. Luis Bazan, Bridge Director stated that the other one is the toll collection project that they are installing at the bridge brand new and this week they started the civil works. He added that they had to open up the concrete to ensure that some of the new conduits connects to the existing electrical and that is all under way. He added that Adrian Rincones was suppose to be there from the CCRMA but he suffered a death in the family so he will be there next time but he sent an update. He stated that 85% of the new equipment is on site at the Pharr Bridge already, the factory acceptance testing was completed and successful. He added that the back office has been functioning already so they have been testing it and the company out of Spain Tecsidal has been at the bridge for two-three weeks now, they have been doing all

these tests. Mr. Bazan stated that there is a series of three tests that they have to go through, and that the first two are done. He added that the civil works is under way, it is about 50% complete, they should have the site acceptance testing, which is the third and finally test the first week of June and they go live by mid-July on this project. Chairman Delgadillo moved to the next item.

ITEM “10”: DIRECTORS ADMINISTRATIVE REPORT.

Chairman Delgadillo introduced the next item. Mr. Luis Bazan, Bridge Director stated that he wants to highlight a few things that they are working. He added that as they know they have their monthly BridgeConnects and they are averaging about 100 attendees per session and he will have Freddy give them a quick update on where they are with this one. He stated that it is going to be on the Foreign Supplier Verification Program and that is was something that was asked by FDA a couple of months ago, so they were finally able to fit it in to their schedule. Mr. Bazan added that now it seems that many of these government agencies want to target the BridgeConnect audience because they are getting a big demand for that. Mr. Freddy Flores, Trade Liaison for the Pharr Bridge stated that they yes, FDA is going to present the Foreign Supplier Verification Program update, the latest for importers, which is one part of FSMA the Food Safety Modernization Act which will be in compliance at the end of June, so for all importer this is something that is mandated by FDA. Mr. Bazan stated that their local FDA Representative Emilio Escobar will present this, so this is going to take place tomorrow Thursday, May 24th from 2:00-4:00pm and the trade is invited and it is free of charge. Mr. Luis Bazan, Bridge Director stated that these are some of the recent developments and showed a couple of pictures of a meeting with Sid Miller the Texas Ag Commission, the civil work for the toll collection system and a meeting at UTRGV. Several discussions then took place regarding the meetings. Chairman Delgadillo moved on to the next item.

E. ADMINISTRATIVE:

ITEM “11”: DISCUSSION AND ACTION, IF ANY, ON COURTESY PASSES FOR ASOCIACION DE AGENTES ADUANALES DE REYNOSA.

Chairman Delgadillo introduced the next item and stated that they would take this item in to executive session.

F. EXECUTIVE SESSION: In accordance with Chapter 551 of the Texas Gov’t. Code, the International Toll Bridge Board hereby gives notice that it may meet in Executive session to discuss and deliberate any items listed on the public portion of the meeting agenda including items C-E.

Chairman Delgadillo stated the time being 12:31 p.m., the Bridge Board would be going in to executive session in accordance with Chapter 551 of the Texas Govt.

G. RECONVENE: into regular session, and consider action, if any, on item(s) discussed in executive session.

Chairman Delgadillo reconvened the meeting to regular session at 12:56pm and stated that there is no action on this item. Chairman Delgadillo moved to the next item.

H. ADJOURNMENT:

ITEM "12": ADJOURNMENT

Chairman Delgadillo introduced the next item. Secretary Gutierrez made a motion to adjourn the meeting. Member Palacios seconded the motion and was then carried on unanimously.

APPROVED AS SUBMITTED:

EDGAR DELGADILLO, CHAIRMAN

ATTEST:

PRAJERES GUTIERREZ, SECRETARY

STATE OF TEXAS §
COUNTY OF HIDALGO §
CITY OF PHARR §

ON THE 23rd DAY OF MAY 2018, the Toll Bridge Board convened in a Regular Meeting at the Pharr International Bridge, the meeting being open to the public and notice of said meeting, giving the date, place and subject thereof, having been posted to the public and notice of said meeting, given in accordance to Chapter 551, of the Texas Government Code, (Open Meetings Act) and their being present a quorum, **I, VANESSA GUZMAN, BRIDGE ADMINISTRATIVE ASSISTANT**, of the City of Pharr, Texas, certify that this is a true and correct copy of the minutes.

VANESSA GUZMAN, BRIDGE
ADMINISTRATIVE ASSISTANT

DATE APPROVED: _____
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