



**TAKE NOTICE THAT A REGULAR MEETING
OF THE BOARD OF COMMISSIONERS
OF THE CITY OF PHARR, TEXAS
WILL BE HELD AT CITY HALL, COMMISSIONERS' ROOM,
118 S. CAGE BLVD., 2ND FLOOR, PHARR, TEXAS
COMMENCING AT 4:00 PM ON
MONDAY, OCTOBER 1, 2018**

The City of Pharr has called this meeting as allowed pursuant to Texas law, city charter, and Ordinance O-2015-28. The governing body may recess from day to day when it does not complete consideration of a particularly long subject as authorized by law. All persons desiring to address the governing body must register with the presiding city clerk prior to the scheduled meeting.

1. CALL TO ORDER:

- A) Roll call and possible action on the excusing of any absent member of the governing body.
- B) Pledge of Allegiance/Invocation

2. PROCLAMATIONS:

- A) Proclamation proclaiming Fire Prevention Week. (FIRE)
- B) Proclamation proclaiming Red Ribbon Week. (ADMINISTRATION)
- C) Proclamation proclaiming National Cyber Security Awareness Month. (IT)

3. PUBLIC COMMENTS/PUBLIC HEARINGS:

A) PUBLIC COMMENTS: *(Ordinance No. O-2015-28) A registered speaker may speak on several items or topics of public concern; however, a speaker may not exceed three (3) minutes as a whole when addressing the board. A registered speaker may not donate time to another speaker. No more than five (5) registered persons may speak at a scheduled meeting. A sign-in form must be filled out prior to the meeting to allow the registered speaker to address the governing body.*

B) PUBLIC HEARING ON DEVELOPMENT SERVICES CASES: *(Ordinance No. O-2015-28). A registered speaker during the public hearing may not exceed three (3) minutes when addressing the board. A sign-in form for participation in public a hearing shall be promulgated by the city clerk and be made available at the city clerk's office. The public hearing sign-in form shall include the person or entity's name, address, telephone number, other contact information, organization if applicable, and other notices, authorizations, and acknowledgements as may be allowed by law from time to time. No registered speaker may be allowed to address the governing body once the public hearing has closed.*

4. CITY MANAGER'S REPORTS: *(City Manager's Administrative Reports and discussion, if any, with governing body. The City Manager may also assign a designated spokesperson for any particular listed topic)*

A) City Engineer's Report

B) City Events of Interest.

5. CONSENT AGENDA: *(All items listed under consent Agenda are considered to be routine and non-controversial by the Governing Body and will be enacted by one motion. Any Commissioner may remove items from the consent agenda by making such request prior to a motion and vote on the Consent Agenda)*

A) Approval of minutes for September 17, 2018 Regular Called Meeting. (ADMINISTRATION)

B) Consideration and action, if any, on Resolution entering into an agreement with Texas Department of Transportation for closure of U.S. 281 (Cage Blvd.) from Polk Avenue to Kelly Avenue for the 19th Annual Tri-City Red Ribbon Parade on Saturday, October 27, 2018 from 7:00 a.m. to 11:00 am. (POLICE)

C) Consideration and action on request from Make-A-Wish-Foundation of the Rio Grande Valley to waive rental fees of Pharr Events Center for their Christmas Party on Tuesday, December 11, 2018. (EVENTS CENTER)

D) Consideration and action on request to advertise with Inbound Logistics. (Project #1718-70-510-S033-001) (BRIDGE)

E) Consideration and action on request to advertise with Texas Border Business for \$1,248/month for (2) months and \$1,310/month for (10) months. (BRIDGE)

F) Consideration and action on request to advertise with T21 for \$1,784/month for (2) months and \$2,961/month for (4) months. (BRIDGE)

G) Consideration and action authorizing publication in the 2019 National Customs Brokers & Forwarder Association of America Membership Directory for \$2,679. (BRIDGE)

H) Consideration and action on request from PSJA Southwest High School for sponsorship in the amount of \$1,000 for their Javelina Thunder Tournament on Saturday, October 13, 2018. (ADMINISTRATION)

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I) Consideration and action authorizing City Manager to declare No Salvage Value on items inside original Police Department /Municipal Court Building located at 202 E. Clark Ave. and City Storage Building located South of the Events Center on 3000 N. Cage (Project #1718-01-512-IPQ056-001). (PARKS)

J) Consideration and action authorizing City Manager to declare various items submitted by various City departments as "Surplus Items" to be disposed of through the "Public Auction" process. (POLICE)

K) Consideration and action on Development Services Cases:

1. Macumba Paradise, LLC, , d/b/a La Cabaña Sinaloense, is requesting renewal of the Conditional Use Permit and Late Hours Permit to allow the sale of alcoholic beverages for on-premise consumption in a General Business District (C).The property is legally described as being 0.102 acres, more or less, out of Lot 97, Kelly-Pharr Subdivision, Pharr, Hidalgo County, Texas.The property is physically located at 1209 East Nolana Loop. **CUP#160736**

2. Chipotle Texas, LLC, is requesting renewal of the Conditional Use Permit to allow the sale of alcoholic beverages for on-premise consumption in a General Business District (C). The property is legally described as being 0.05 acres, more or less, out of Replat of vacated Car-Mel Subdivision, Vacated El Centro Mall No. 3 and 4 Subdivisions, Pharr, Hidalgo County, Texas. The property's physical address is 500 North Jackson Road, Suite N-1. **CUP#160942**

3. R.G.V. & Associates/Laura L. Garza, d/b/a George's Dance Hall, is requesting renewal of the Conditional Use Permit and Late Hours Permit to allow the sale of alcoholic beverages for on-premise consumption in a General Business District (C).The property is legally described as being Lots 197, 198, and 199, Valle de la Primavera Subdivision, Pharr, Hidalgo County, Texas.The property's physical address is 6801 South Jackson Road. **CUP#120529**

4. Antonio Rodriguez and Sylvia Rodriguez, d/b/a Verona Event Center II, LLC, are requesting renewal of the Conditional Use Permit to allow the sale of alcoholic beverages for on-premise consumption in a Heavy Commercial District (H-C). The property is legally described as being Lots 2 and 3, Maco Business Center Subdivision, Pharr, Hidalgo County, Texas. The property's physical address is 109 East Ferguson Avenue. **CUP#100623**

5. Tropical Island #2 has filed with the Planning and Zoning Commission a request for a Conditional Use Permit to allow the sale of alcoholic beverages for on-premise consumption in a General Business District (C). The property is legally described as being all of Lot 2-B, Jackson Ridge Court Subdivision, Pharr, Hidalgo County, Texas.The property's physical address is 1801 West Ridge Road. **CUP#180857**

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6. Tropical Island has filed with the Planning and Zoning Commission a request for a Conditional Use Permit to allow the sale of alcoholic beverages for on-premise consumption in a Heavy Commercial District (H-C). The property is legally described as being all of Lot B-1, Northpoint Subdivision, Pharr, Hidalgo County, Texas. The property's physical address is 1911 North Veterans Boulevard. **CUP#180858**

7. Vanguard Academy, Inc. has filed with the Planning and Zoning Commission a request for Life-of-the-Use Conditional Use Permit to allow an Institutional Use (school) in an Office Professional District (O-P). The property is legally described as being Lot 1, Templo Bethel Subdivision, Pharr, Hidalgo County, Texas. The property's physical address is 400 South Veterans Boulevard. **CUP#180862**

8. Community Development Institute-Head Start has filed with the Planning and Zoning Commission a request for Life-of-the-Use Conditional Use Permit to allow an Institutional Use (school) in a Single-Family Residential District (R-1). The property is legally described as being all of Lot 20, Las Fuentes Subdivision, Pharr, Hidalgo County, Texas. The property's physical address is 210 West Navarro Street. **CUP#180863**

REGULAR AGENDA - OPEN SESSION:

6. ORDINANCES AND RESOLUTIONS:

A) Consideration and action, if any, on Ordinance amending Ordinance O-2018-06. **(2nd & Final Reading)** (PARKS)

B) Consideration and action, if any, on Ordinance amending Ordinance O-2017-41 for budget amendments to the Fiscal Year 2017-2018 Budget. **(Adoption on 1st Reading)** (FINANCE)

C) Consideration and action, if any, on Ordinance authorizing and ordering the Issuance of City of Pharr, Texas Combination Tax and Revenue Certificates of Obligation, Series 2018 in the maximum aggregate principal amount of \$20,000,000.00 for the acquisition, construction and improvements of certain public works; prescribing the terms and form thereof; providing for the payment of the principal thereof and interest thereon; awarding the sale thereof; and making other provisions regarding such certificates, including use of the proceeds thereof; and matters incident thereto. **(Adoption on 1st Reading)** (FINANCE)

D) Consideration and action, if any, on Ordinance amending Ordinance No. O-2017-55 relating to the number of authorized civil service positions within the Fire and Police Department. **(1st Reading)** (HR)

E) Consideration and action if any, on Ordinance creating an annual registration and inspection process for multi-family dwellings. **(1st Reading)** (DEVELOPMENT SERVICES)

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F) Consideration and action, if any, on Resolution determining a public necessity to acquire certain real property; giving notice of an official determination to acquire real property for public purpose; establishing procedures for the acquisition of market value for the property to be acquired; and directing the City Manager or designee to communicate offers to owners for purchase of property, appropriate funds, and authorizing condemnation proceeding by City Attorney, contingent on available funding. (DEVELOPMENT SERVICES)

G) Consideration and action, if any, on Resolution appointing/re-appointing one (1) member to the Beautification Committee. (PUBLIC WORKS)

H) Consideration and action, if any, on Resolution declaring the Sanitary Sewer Line Improvements along Moore Rd as an "Emergency Construction" and authorize City Manager to negotiate and enter into a contract not to exceed the budget amount. (ENGINEERING)

7. ADMINISTRATIVE:

A) Presentation of Annual Financial Budget for Fiscal Year 2018-2019. (FINANCE)

B) Presentation of Five-Year Budget Plan for FY 2019-2023. (FINANCE)

C) Consideration and action, if any, on monument signage on the 1800 block of Interstate 2 West. Allowing City Manager to expend funds, negotiate and enter into a contract for the construction of a monument sign. (PARKS)

D) Consultation with the Board of Commissioners on review of the City's Organizational Structure. (ADMINISTRATION)

8. PURCHASING:

A) Consideration and action, if any, authorizing City Manager to award a Service Contract for the Printing of City of Pharr Business Cards (Project #1718-01-513-IPQ046-139). (PURCHASING)

9. CONTRACTS/AGREEMENTS:

A) Consideration and action, if any, authorizing City Manager to negotiate and enter into a contract with Aldana Engineering & Traffic Design, LLC. to perform a traffic engineering study for Las Milpas Rd. between Jackson Rd. and Veterans Rd. (Project #1718-39-510-S032-001) (ENGINEERING)

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B) Consideration and action, if any, authorizing City Manager to solicit a scope and fee proposal and negotiate and enter into a contract with an architectural firm for Professional Architectural Services for the renovations of the Tierra Del Sol Golf Course Club House (Project #1718-01-528-S017-244-001). (ENGINEERING)

C) Consideration and action, if any, authorizing City Manager to amend the agreement with the Construction Manager at Risk (CMAR) for various parks projects. (ENGINEERING)

D) Consideration and action, if any, authorizing City Manager to extend the service contract with CERES Environmental Services, Inc. for Catastrophic Event Debris Removal services in the City of Pharr (Project #1718-01-517-S032-001). (PUBLIC WORKS)

E) Consideration and action, if any, on Agreement between the City of Pharr and the Pharr Community Theater FY2018-19. (Project #1718-01-520-IPQ054-001) (LIBRARY)

F) Consideration and action, if any, on Interlocal Agreement between the City of Pharr and the City of Edinburg for transferring of reclaimed road base materials to the City of Edinburg Landfill as per TCEQ requirements. (PUBLIC WORKS)

G) Consideration and action, if any, on Interlocal Agreement between the City of Pharr and the City of Mission for the purchase of traffic control devices and equipment (Project #1718-01-510-IPQ055-001). (PUBLIC WORKS)

H) Consideration and action, if any, authorizing the City Manager to enter into a contract with Bond & Bond Auctioneers, LLC. conduct a Public Auction selling Surplus Vehicles, Furniture, Equipment, Tools and Miscellaneous Items (Project #1718-01-512-IPQ057-002). (POLICE)

I) Consideration and action, if any, on Interlocal Agreement between the City of Pharr and the City of Penitas for Emergency Service Dispatch. (ADMINISTRATION)

10. LEGAL:

A) Consultation and action, if any, on Dahlia Ybarra v. City of Pharr, Gary Rodriguez, C-4849-16-F. (LEGAL)

B) Consultation and action, if any, on representation agreement in City of Pharr vs. Texas Municipal League, Littleton Group, C-2246-15-A (LEGAL)

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11. CLOSED SESSION: *In accordance with Chapter 551 of the Texas Gov't. Code, the Pharr Board of Commissioners hereby gives notice that it may meet in a closed (non-public) executive session to discuss the items listed on the public portion of the meeting agenda in accordance with the following below:*

Pursuant to Section 551.071, the City may convene in a closed, non-public meeting with its attorney and discuss any matters related to **legal advice on pending or contemplated litigation, settlement offer, and/or on a matter in which the duty of the attorney to the governmental body under the Texas Disciplinary Rules of Professional Conduct of the State Bar of Texas clearly conflicts with this chapter.** The City and its attorney may also discuss such issues with the appropriate staff so as to obtain necessary and relevant information so that such discussion is informative and developed.

Pursuant to Section 551.072, the City may convene in a closed, non-public meeting to discuss any matters related to **real property and deliberate the purchase, exchange, lease, or value of real property as such would be detrimental to negotiations between the City and a third party in an open meeting.** The City and its attorney may also discuss such issues with the appropriate staff so as to obtain necessary and relevant information so that such discussion is informative and developed.

Pursuant to Section 551.074, the City may convene in a closed, non-public meeting to discuss any matters related to **appointment, employment, evaluation, reassignment, duties and discipline or dismissal of a public officer or employee and to hear any complaints or charges against an officer or employee.** The City and its attorney may also discuss such issues with the appropriate staff including members so as to obtain necessary and relevant information so that such discussion is informative and developed.

Pursuant to Section 551.076, the City may convene in a closed, non-public meeting to discuss any matters on the **deployment, or specific occasions for implementation, of security personnel or devices.** The City and its attorney may also discuss such issues with the appropriate staff so as to obtain necessary and relevant information so that such discussion is informative and developed.

Pursuant to Section 551.084, the City may convene in a closed, non-public meeting to discuss any matters involving an **investigation and may exclude a witness from hearing during the examination of another witness in the investigation.** The City and its attorney may also discuss such issues with the appropriate staff so as to obtain necessary and relevant information so that such discussion is informative and developed.

Pursuant to Section 551.087, the City may convene in a closed, non-public meeting to discuss any matters regarding **economic development issues.** The City and its attorney may also discuss such issues with the appropriate staff so as to obtain necessary and relevant information so that such discussion is informative and developed.

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12. RECONVENE: *into Regular Session, and consider action, if necessary on any items(s) discussed in closed session.*

13. ADJOURNMENT:

NOTICE OF ASSISTANCE AT THE PUBLIC MEETING

City Hall is wheelchair accessible and accessible parking spaces are available. Requests for accommodations or interpretive services must be made 48 hours prior to this meeting. Please contact the City Clerk's Office at 956/402-4100 ext. 1003/1007 or FAX 956/702-5313 or E-mail hilda.pedraza@pharr-tx.gov or imelda.barrera@pharr-tx.gov for further information. Braille is not available.

I, the undersigned authority, do hereby certify that the above notice of said Regular Meeting of the City Commission of the City of Pharr was posted on the bulletin board at City Hall and on the City's web page at www.pharr-tx.gov. This Notice was posted on the 28th day of September 2018 at 3:45 p.m. and will remain posted continuously for at least 72 hours preceding the scheduled time of said Meeting, in compliance with Chapter 551 of the Government Code, Vernon's Texas Codes, Annotated (Open Meetings Act).



WITNESS MY HAND AND SEAL, this 28th day of September 2018.


HILDA PEDRAZA, TRMC, CMC
CITY CLERK

I certify that the attached notice and agenda of items to be considered by the City Commission was removed from the bulletin board of City Hall on the _____ day of _____, 20__ by,

Title: _____

Proclamation



WHEREAS, the city of Pharr, Texas is committed to ensuring the safety and security of all those living in and visiting Pharr; and

WHEREAS, fire is a serious public safety concern both locally and nationally, and homes are the locations where people are at greatest risk from fire; and

WHEREAS, home fires killed 2,735 people in the United States in 2016, according to the National Fire Protection Association (NFPA), and fire departments in the United States responded to 352,000 home fires; and

WHEREAS, the fire death rate per 1000 home fires reported to U.S. fire departments was 10 percent higher in 2016 than in 1980; and

WHEREAS, Pharr residents should identify places in their home where fires can start and eliminate those hazards; and

WHEREAS, Pharr residents should install smoke alarms in every sleeping room, outside each separate sleeping area, and on every level of the home; and

WHEREAS, Pharr residents who have planned and practiced a home fire escape plan are more prepared and will therefore be more likely to survive a fire; and

WHEREAS, Pharr first responders are dedicated to reducing the occurrence of home fires and home fire injuries through prevention and protection education; and

WHEREAS, WHEREAS, the 2018 Fire Prevention Week theme, “Look. Listen. Learn. Be aware – fire can happen anywhere™” effectively serves to remind us that we need to take personal steps to increase our safety from fire.

NOW THEREFORE, I, Ambrosio Hernandez, Mayor of the City of Pharr, Texas by virtue of the authority vested in me and on behalf of the Mayor and the City Commission, do hereby proclaim the week of October 7th-13th, 2018 as:

“Fire Prevention Week”

IN WITNESS WHEREOF, I have hereunto set my hand and caused the seal of the City of Pharr to be affixed on this 1st day of October, 2018.

ATTEST:

CITY OF PHARR

Hilda Pedraza, City Clerk

Ambrosio Hernandez, Mayor

Proclamation



WHEREAS, cities across America have been plagued by the numerous problems associated with alcohol, tobacco, and other drug use; and

WHEREAS, there is hope in winning the War on Drugs, and the hope lies in the hard work and determination of our communities to create a drug free environment; and

WHEREAS, local leaders, in government and in the community, know that the support of the people in the neighborhoods is the most effective tool they can have in their efforts to reduce use of alcohol, tobacco, and other drugs by Texans; and

WHEREAS, success will not occur overnight, our patience and continued commitment to drug education and prevention are imperative; and

WHEREAS, the red ribbon was chosen as a symbol commemorating the work of Enrique “Kiki” Camarena, a Drug Enforcement Administration agent, who was murdered in the line of duty and has come to represent the belief that one person CAN make a difference; and

WHEREAS, the Red Ribbon Campaign was established by Congress in 1988 to promote this belief and encourage a drug-free lifestyle and involvement in drug prevention efforts; and

WHEREAS, October 23-31, 2018, has been designated National Red Ribbon Week calling on all Americans to show their support for a drug-free state by wearing a red ribbon and participating in drug-free activities during that week; and

WHEREAS, the Red Ribbon Initiative will be observed year round presenting a unified and visible commitment of our intolerance towards the use of drugs and calling all citizens of Pharr-San Juan-Alamo to participate in year round drug-free activities.

NOW THEREFORE, I, **AMBROSIO HERNANDEZ, MAYOR OF THE CITY OF PHARR, MARIO GARZA, MAYOR OF THE CITY OF SAN JUAN, DIANA MARTINEZ, MAYOR OF THE CITY OF ALAMO, RONALDO “RONNIE” CANTU PRESIDENT OF PSJA ISD SCHOOL BOARD, & RIO GRANDE VALLEY COUNCIL, INC.**: by the virtue of the authority vested in us and on behalf of the City Commissions’ of Pharr, San Juan, and Alamo, the PSJA ISD, Behavioral Health Solutions of South Texas do hereby proclaim the 23-31st day of October 2018 as:

“Red Ribbon Week”

IN WITNESS WHEREOF, I have hereunto set my hand and caused the seal of the City of Pharr to be affixed on this 1st day of October, 2018.

ATTEST:

CITY OF PHARR

Hilda Pedraza, City Clerk

Ambrosio Hernandez, Mayor

Proclamation



WHEREAS, the City of Pharr recognizes that it has a vital role in identifying, protecting its citizens from, and responding to cyber threats that may have significant impact to our individual and collective security and privacy; and

WHEREAS, critical infrastructure sectors are increasingly reliant on information systems and technology to support financial services, energy, telecommunications, transportation, utilities, health care, and emergency response systems; and

WHEREAS, the STOP. THINK. CONNECT.™ Campaign serves as the national cybersecurity public awareness campaign, implemented through a coalition of private companies, nonprofit and government organizations, as well as academic institutions working together to increase the understanding of cyber threats and empowering the American public to be safer and more secure online; and

WHEREAS, maintaining the security of cyberspace is a shared responsibility in which each of us – elected officials, City staff and community members, has a critical role to play, and awareness of computer security essentials will improve the security of City of Pharr's information, infrastructure, and economy; and

WHEREAS, the Federal Government of the United States of America, the U.S. Department of Homeland Security (www.dhs.gov/cyber), the Multi-State Information Sharing and Analysis Center (<http://msisac.cisecurity.org>), the National Association of State Chief Information Officers (www.nascio.org), and the National Cyber Security Alliance (www.staysafeonline.org) all recognize October as National Cyber Security Awareness Month; and all citizens are encouraged to visit these websites, along with the STOP. THINK. CONNECT.™ Campaign website (www.dhs.gov/stopthinkconnect) or www.stopthinkconnect.org to learn about cybersecurity to put that knowledge into practice in their homes, schools, workplaces, and businesses.

NOW THEREFORE, I, Ambrosio Hernandez, Mayor of the City of Pharr, Texas by virtue of the authority vested in me and on behalf of the Mayor and the City Commission, do hereby proclaim the month of October, 2018 as:

“National Cyber Security Awareness Month”

IN WITNESS WHEREOF, I have hereunto set my hand and caused the seal of the City of Pharr to be affixed on this 1st day of October, 2018.

ATTEST:

CITY OF PHARR

Hilda Pedraza, City Clerk

Ambrosio Hernandez, Mayor



AGENDA MEMORANDUM



BOARD: City Commission

AGENDA ITEM #: 3.A.

DATE SUBMITTED: September 20, 2018

MEETING DATE: October 1, 2018

FROM: Hilda Pedraza, City Clerk

DEPARTMENT: Administration

DIRECTOR:

Agenda Item: PUBLIC COMMENTS

Classification: Regular

(* If closed session, City Attorney must review and approve.)

Exclude Material from Public Packet? No

Reason:

Issue:

Financial Consideration:

Staff Recommendation:

Alternatives:

ROUTING:

Hilda Pedraza

Created/Initiated - 09/20/2018



AGENDA MEMORANDUM



BOARD: City Commission

AGENDA ITEM #: 3.B.

DATE SUBMITTED: September 20, 2018

MEETING DATE: October 1, 2018

FROM: Hilda Pedraza, City Clerk

DEPARTMENT: Administration

DIRECTOR:

Agenda Item: Public Hearing on Development Services Cases

Classification: Regular

(* If closed session, City Attorney must review and approve.)

Exclude Material from Public Packet? No

Reason:

Issue:

Financial Consideration:

Staff Recommendation:

Alternatives:

ROUTING:

Hilda Pedraza

Created/Initiated - 09/20/2018



AGENDA MEMORANDUM



BOARD: City Commission

AGENDA ITEM #: 4.A.

DATE SUBMITTED: September 25, 2018

MEETING DATE: October 1, 2018

FROM: Omar Anzaldua, City Engineer

DEPARTMENT: Engineering

DIRECTOR:

Agenda Item: City Engineer's Report

Classification: Regular

(* If closed session, City Attorney must review and approve.)

Exclude Material from Public Packet? No

Reason: N/A

Issue: City Engineer's Report

Financial Consideration: N/A

Staff Recommendation:

Alternatives:

ROUTING:

Omar Anzaldua

Omar Anzaldua

City Management Office

Created/Initiated - 09/25/2018

Approved - 09/25/2018

Final Approval - 09/28/2018

Design Phase

- ☐ **PSJA Tri-City Pedestrian Safety Improvements Projects**
- ☐ **Pharr Pedestrian Connections**
- ☐ **Hi-Line Road Improvements From Jackson Rd to Veterans Rd (I-Road)**
- ☐ **Anaya Road Improvements From US 281 (Cage Blvd) to Veterans Rd (I-Road)**
- ☐ **W. Las Milpas Rd. Reconstruction**
- ☐ **Thomas Rd. Intersection Widening**
- ☐ **Downtown Pharr Lights (Polk to IH-2)**
- ☐ **Downtown Park**
- ☐ **Renovations of Jose "Pepe" Salinas Civic Center**
- ☐ **559 FY 15 DAP-Pharr-Reynosa Intl. Br. Northbound Lane and 2nd BSIF Exit**
- ☐ **559 FY 16 DAP-Pharr-Reynosa Intl. Br. (Dock Expansion, Cold Inspection Facility, & Ag Training Center & Lab)**
- ☐ **Bridge Facility Expansion & Toll Booth Improvements.**
- ☐ **Utility Relocation for Hike & Bike Tunnel under Veterans.**
- ☐ **St. Jude Overflow Parking**
- ☐ **Fire Station No. 1**

Construction Phase

- ☐ Owassa Road Improvements
- ☐ Eldora Elevated Storage Tank Improvements
- ☐ Pharr Nature and Birding Center
- ☐ Allen & William Arnold Park
- ☐ Dr. Long Park
- ☐ Fire Station No. 4

DESIGN PHASE

Project Name:	PSJA Tri-City Pedestrian Safety Improvements Project
Design Engineer:	City of Pharr Engineering Department.
Description:	Construction of approximately 27,784 square yards of concrete sidewalks within the Cities of Pharr, San Juan & Alamo to make linkages to surrounding cities, schools, neighborhoods, public parks by extending sidewalks and closing gaps in service.
Status:	Coordinating with TXDOT to finalize the Advance Funding Agreement. Survey for the Project is approximately 100% Complete. Design is 80% Complete
Project Name:	Pharr Pedestrian Connections
Design Engineer:	City of Pharr Engineering Department.
Description:	The Project will provide pedestrians in the City of Pharr with facility improvements that will address the needs of seniors and persons with disabilities
Status:	Staff has begun the design
Project Name:	Hi-Line Road Improvements From Jackson to Veterans
Design Engineer:	S&B Infrastructure, Ltd.
Description:	Approximately 2.3 miles of roadway improvements from Jackson Rd to Veterans Rd.
Status:	Coordinating with TXDOT to finalize the Advance Funding Agreement and Working on the Environmental and Final Alignment Selection.

DESIGN PHASE

Project Name:	Anaya Rd. Improvements From US 281 (Cage Blvd.) to Veterans Rd. (I-Road)
Design Engineer:	S&B Infrastructure, Ltd.
Description:	Approximately 1.03 miles of roadway improvements from US 281 (Cage Blvd.) to Veterans Rd. (I-Road)
Status:	Project On-Hold
Project Name:	W. Las Milpas Rd. Reconstruction
Design Engineer:	R. Gutierrez Engineering
Description:	Reconstruction of W. Las Milpas Road
Status:	Staff is working on acquiring the additional right of way needed. Design is approximately 95% Complete
Project Name:	Thomas Rd. Intersection Widening
Design Engineer:	R. Gutierrez Engineering.
Description:	Widening of the Thomas Road Intersections at Cage Blvd. and Jackson Rd.
Status:	Design if 100% Complete
Project Name:	Downtown Pharr Lights (Polk to IH-2)
Design Engineer:	City of Pharr Engineering Department.
Description:	Installation of decorative street lights from Polk St. to IH-2
Status:	Staff is coordinating with AEP so they can provide and install the decorative lights turn key.
Project Name:	Downtown Park
Design Engineer:	City of Pharr Engineering Department.
Description:	A new City Park adjacent to City Hall
Status:	Design has begun on the South side of the downtown park

DESIGN PHASE

Project Name:	Renovations of Jose "Pepe" Salinas Civic Center
Design Architect:	Diseño
Description:	Renovations of an approximately 16,000 s.f. facility
Status:	Remodeling to begin September 27, 2018
Project Name:	559 FY 15 DAP- Pharr Reyonsa Intl. Br. Northbound lane and 2nd BSIF Exit
Design Engineer:	TEDSI/Hallf Associates
Description:	Addition on 2 northbound lanes and a 2nd BSIF Exit.
Status:	Design is at 100% completion. Currently under review by CBP, GSA, and TXDOT
Project Name:	559 FY 16 DAP- Pharr Reyonsa Intl. Br. (Dock Expansion, Cold Inspection Facility, and Ag Training Center and Lab)
Design Engineer:	Hallf Associates
Description:	Construcion of a dry Dock Expansion, Cold Inspection Facility, and Ag Training Center and Lab
Status:	Design is at 90% Completion. Under Review by GSA, CBP

DESIGN PHASE

Project Name:	Bridge Facility Expansion & Toll Booth Improvements.
Design Engineer:	The Warren Group
Description:	Renovation and Expansion of the existing Bridge Building Facility
Status:	Project is to be Re-Bid
Project Name:	Utility Relocation for Hike & Bike Tunnel under Veterans.
Design Engineer:	S&GE
Description:	Design of a new grinder pump station to eliminate a sanitary sewer utility conflict that resulted from the proposed Hike and Bike Tunnel under I-Road
Status:	Construction is on hold
Project Name:	St. Jude Overflow Parking
Design Engineer:	City of Pharr Engineering Department.
Description:	Construction of an overflow parking on the property adjacent to St. Jude Catholic Church. Size of Parking lot is approximately 2 acres.
Status:	Design is complete. Staff is working with Public Works on the construction of the new parking lot.
Project Name:	Fire Station No. 1
Design Engineer:	The Warren Group
Description:	Design of a new Fire Station No. 1 located on FM 495 and Knights Dr.
Status:	Site Location has been finalized, and final design has begun

CONSTRUCTION PHASE

Project Name:	Owassa Road Reconstruction and Widening		
Engineer:	Tedsi		
Contractor	IOC, Company		
Contract Amount	\$5,206,108	Contract Time (Days)	438
Notice to Proceed	3/23/2017	Contract Time Used:	125.80%
Description: Widening of Owassa Rd between Jackson Rd and US 281 Frontage, and various drainage improvements.			
Status: Project is complete. Final walk through is scheduled for 9-26-2018			
Pictures:			



CONSTRUCTION PHASE

Project Name:	Eldora Elevated Storage Tank Improvements		
Engineer	SG&E, LLC		
Contractor	Landmark		
Contract Amount	\$2,735,000	Contract Time (Days)	365
Notice to Proceed	4/21/2017	Contract Time Used:	143.01%
Description: Build a new 1 Million Gallon Composite Elevated Storage Tank			
Status: Construction is complete. Staff will be conducting the closeout of the project.			
Pictures:			
			
			

CONSTRUCTION PHASE

Project Name:	Pharr Nature Birding Center		
Engineer	Halff Associates		
Contractor	Davila Construction		
Contract Amount	\$2,390,000	Contract Time (Days)	270
Notice to Proceed	2/20/2018	Contract Time Used:	80.37%

Description: Construction of a new park.

Status: Construction is ongoing.

Pictures:



CONSTRUCTION PHASE

Project Name:	Allen & William Arnonld Park		
Engineer	Halff Associates		
Contractor	Davila Construction		
Contract Amount	\$2,200,000	Contract Time (Days)	270
Notice to Proceed	2/20/2018	Contract Time Used:	80.37%

Description: Construction of a new Park

Status: Construction is ongoing.

Pictures:



CONSTRUCTION PHASE

Project Name:	Dr. Long Park		
Engineer	Halff Associates		
Contractor	Davila Construction		
Contract Amount	\$1,500,000	Contract Time (Days)	270
Notice to Proceed	2/20/2018	Contract Time Used:	80.37%

Description: Construction of a new Park

Status: Construction is ongoing.

Pictures:



CONSTRUCTION PHASE

Project Name:	Fire Station No. 4		
Engineer	Halff Associates		
Contractor	Davila Construction		
Contract Amount	\$1,500,000	Contract Time (Days)	270
Notice to Proceed	2/20/2018	Contract Time Used:	80.37%

Description: Construction of a new Fire Station in South Pharr

Status: Construction is ongoing.

Pictures:





AGENDA MEMORANDUM



BOARD: City Commission

AGENDA ITEM #: 4.B.

DATE SUBMITTED: September 20, 2018

MEETING DATE: October 1, 2018

FROM: Hilda Pedraza, City Clerk

DEPARTMENT: Administration

DIRECTOR:

Agenda Item: City Events of Interest.

Classification: Regular

(* If closed session, City Attorney must review and approve.)

Exclude Material from Public Packet? No

Reason:

Issue:

Financial Consideration:

Staff Recommendation:

Alternatives:

ROUTING:

Hilda Pedraza

Created/Initiated - 09/20/2018



AGENDA MEMORANDUM



BOARD: City Commission

AGENDA ITEM #: 5.A.

DATE SUBMITTED: September 25, 2018

MEETING DATE: October 1, 2018

FROM: Hilda Pedraza, City Clerk

DEPARTMENT: Administration

DIRECTOR: Juan Guerra

Agenda Item: Approval of minutes for September 17, 2018 Regular Called Meeting.

Classification: Consent

(* If closed session, City Attorney must review and approve.)

Exclude Material from Public Packet? No

Reason:

Issue: Minutes for meeting held on Monday, September 17, 2018.

Financial Consideration: n/a

Staff Recommendation: Approval.

Alternatives:

ROUTING:

Hilda Pedraza
City Management Office

Created/Initiated - 09/25/2018
Final Approval - 09/28/2018

**MINUTES
BOARD OF COMMISSIONERS
REGULAR CALLED MEETING
MONDAY, SEPTEMBER 17, 2018
118 SOUTH CAGE 2nd FLOOR**

The Board of Commissioners of the City of Pharr, Texas, met in a Regular Called Meeting on Tuesday, September 17, 2018 and following is the record of attendance.

BOARD OF COMMISSIONERS PRESENT: Mayor Ambrosio Hernandez
Comm. Eleazar Guajardo
Comm. Ramiro Caballero
Comm. Roberto “Bobby” Carrillo
Comm. Daniel Chavez
Comm. Mario Bracamontes

BOARD OF COMMISSIONERS ABSENT: Comm. Ricardo Medina

STAFF PRESENT: Juan G. Guerra, City Manager
Edward Wylie, Deputy City Manager
Hilda Pedraza, City Clerk
Omar Anzaldua, City Engineer
Gary Rodriguez, Events Ctr. Director
Karla Moya, Finance Director
Yesenia Ennis, HR
Marissa Hernandez, Municipal Court Judge
Leonardo Perez, Fire Chief
Jose Luengo, Police Chief
Melanie Cano, Dev. Services Dir.
Ricardo Pedraza, Public Works Director
Jose Villescascas, Public Utilities Director
Roel Garza, Parks & Rec. Director
Raul Garza, CDBG Director
Jose Pena, I.T. Director
Luis Bazan, Bridge Director
Sandra Zamora, Purchasing Dir.
Danny Ramirez, Communications Director

CITY ATTORNEY Patricia Rigney, City Attorney

ITEM 1. CALL TO ORDER

A) ROLL CALL AND POSSIBLE ACTION ON THE EXCUSING OF ANY ABSENT MEMBER OF THE GOVERNING BODY

Mayor Hernandez called the meeting to order at 4:35 p.m. Roll call established a quorum.

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Comm. Carrillo moved to excuse the absent member. Comm. Guajardo seconded the motion and when put to a vote, it carried unanimously.

B) PLEDGE OF ALLEGIANCE/INVOCATION

Luis Bazan, Bridge Director, led in the pledge of allegiance said the invocation.

ITEM 2. PROCLAMATIONS

A) PROCLAMATION PROCLAIMING VALLEY VOTER AWARENESS MONTH (ADMINISTRATION)

Albert Morales, AACT Project Coordinator, thanked the City Commission for the proclamation and asked them for their continued support so they may reach their goal of 65% registered voters.

Mayor Hernandez read proclamation proclaiming September 2018 as Valley Voter Awareness Month and presented proclamation to Albert Morales.

At this time, Juan G. Guerra, City Manager, stated they would deviate from the agenda and go to Item 4.C. There was no objection.

ITEM 4. CITY MANAGER'S REPORTS

C) CITY EVENTS OF INTEREST

Juan G. Guerra, City Manager, called upon Dr. Daniel King, PSJA ISD Superintendent, to approach the podium.

Dr. King expressed appreciation over the numerous partnerships between the City of Pharr and PSJA Independent School District. He stated one of the goals of both entities was to provide resources and services to the community by using taxpayer money efficiently. Dr. King went over some great examples such as the use of school facilities for recreational activities and youth services, extension of parks, and partnership on aquatics facility and police force safety. Dr. King further stated the aquatics facility was being used for water safety, exercise, and competitive sports.

Mayor Hernandez stated the City of Pharr was the only city to have a University collegial natatorium in partnership with PSJA ISD and the University of Rio Grande Valley (UTRGV). He stated the natatorium would be open to the public and PSJA ISD would have 50% use of facility for competition swimming. He further stated this would strengthen our partnership with PSJA ISD and UTRGV as well.

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Dr. Daniel King, PSJA ISD Superintendent, further stated the new STC Regional Center for Public Safety Excellence would offer many benefits to high school students and STC students, as well as serving the Pharr Police Academy and residents who want to obtain a higher education. Lastly, Dr. King thanked the City of Pharr for the willingness to work together for the benefit of the community.

ITEM 3. PUBLIC COMMENTS/PUBLIC HEARINGS

A) PUBLIC COMMENTS

Kenneth C. Fletcher stated he was representing a family who was having dust and safety issues with trucks backing out into oncoming traffic on 281 Frontage Road and stated Central Materials was still operating with no Conditional Use Permit (CUP). Mr. Fletcher expressed concern with the fire lanes at Costco and Hidalgo County Precinct 2 having no writing on the curb and stated this was a public health and safety issue.

At this time, Mayor Hernandez clarified the closing of the Boys & Girls Club Las Milpas gym facility. He stated there was some communication taking place with the three entities involved, City of Pharr, Boys & Girls Club and IDEA School. He explained the gym was built in 2015 and construction was not done correctly according to Building Code.

Mayor Hernandez further stated Xavier Salinas, Hidalgo ISD Superintendent, complained to the City of Pharr that his students were not being allowed to use facility due to it being occupied by students from IDEA School and not Pharr children. Mayor Hernandez inquired into the complaint from Superintendent Salinas and mentioned there were some Pharr children at Boys & Girls Club but the majority of kids were from IDEA School. In his discovery, he stated there was an illegal agreement and exchange of monies done between Boys & Girls Club and IDEA School and stated the agreement should not have never been done because the facility belonged to City of Pharr and not the Boys & Girls Club. Additionally, the agreement was to utilize the gym for educational purposes, which changes the usage category to require an Occupancy Permit and meet building code requirements such as a fire sprinkler system and additional exit doors in case of an emergency. Once the requirements are met, the gym could be re-opened.

Comm. Carrillo stated he used to be the Director of the Boys & Girls Club many years ago and mentioned at one point, the Boys & Girls Club was left abandoned but the city had helped by finishing the construction of main building. He stated everyone put their part when gym was built and he did not want to be held responsible if something happened to any of the children if the building was not built to code.

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Comm. Chavez echoed Mayor's comments and stated he had lived in south Pharr for more than thirty-five years and agreed the kids need a gym. He stated the Development & Research Center had a library and a gym that not many people use and invited the public to take advantage of all resources available.

Comm. Guajardo stated the City Commission had been proactive by offering afterschool programs in conjunction with PSJA ISD and Pharr Parks and Recreation Department to service all the kids that were affected by this issue.

Mayor Hernandez stated the cost for the afterschool program was \$50 dollars per semester and was yet by far the most successful program in partnership with PSJA ISD. He added this program was for the Pharr children only.

Lorena Singh, Social Worker and a longtime resident of Pharr, spoke about children being victims of an ongoing battle between the Boys and Girls Club and the current city administration. She stated the City's decisions were affecting the low-income families, especially single mothers who reside in the south side Pharr area. She went over the dates the building permits were issued and presented pictures of the groundbreaking of the gym on December 2015. She stated when the first inspection was done on October 2017 no violations were found only an extra exit door needed to be installed. Ms. Singh stated no agenda should be more important than the safety of our children regardless of their social economic status.

Mayor Hernandez stated the City of Pharr will always put the safety of the children first and will re-open gym when the Boys and Girls Club complies with the usage of gym.

Fern McClaugherty spoke about the price difference of afterschool program and services provided by the Boys and Girls Club and disseminated some pictures of the gym with the City Commission and the new Development and Research Center.

Maricela De Leon was not present to speak.

Esmeralda Navarro, representing the parents of kids being affected by the closing of the gym at Boys and Girls Club, voiced her concerns with the kids attending the Boys and Girls Club, the funding for the building, various gossip associated with the current situation, the gym usage and the need of the Boys and Girls Club by the parents.

Janie Melendez, Valley View ISD School Teacher, stated she had friends, family and students whom live in the Las Milpas area and voiced her concern with price difference of the membership fee of \$30 versus the fee of \$50 per semester.

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Comm. Caballero appreciated the many comments, opinions and concerns by the public. He stated the kids were the focus when it comes to the partnership with PSJA ISD and various Parks and Recreation programs and stated he hoped the public would share their feelings with IDEA School and Boys and Girls Club as well because this was a three-entity issue. He wished everything gets resolved for the best interest and benefit of everyone.

Comm. Bracamontes stated he had noticed some people were having issues trying to get to the Development and Research Center and perhaps the City could look into transportation methods on how to get these kids to the new building.

Comm. Guajardo asked staff if the City currently had transportation to the afterschool program. Roel Garza, Assistant Parks and Recreation Director, stated the afterschool program was currently being housed at each elementary school and stated transportation was not an issue. He stated there were over 450 students registered for the program to date and reported the City was currently working on the transportation to the Development and Research Center.

B) PUBLIC HEARING ON DEVELOPMENT SERVICES CASES

None.

C) PUBLIC HEARING: SOLICITATION OF COMMENTS ON 2018 LOCAL EDWARD BYRNE MEMORIAL JUSTICE ASSISTANCE GRANT (POLICE)

Kenneth Fletcher stated he was in agreement about the Pharr Police Department receiving grant funds.

ITEM 4. CITY MANAGER'S REPORTS

A) SUBMISSION OF SALES TAX COLLECTION REPORT FOR SEPTEMBER 2018

Juan G. Guerra, City Manager, introduced the Sales Tax Collection report for the month of September 2018 and stated sales tax were up by 12.45%, which was an increase of 7.79% year to date.

B) SUBMISSION OF TAX COLLECTION REPORT FOR AUGUST 2018

Juan G. Guerra, City Manager, introduced the Property Tax Collection report for the month of August 2018. He briefly stated the current taxes were up and the delinquent taxes were slightly down but close to where we were last year.

C) CITY EVENTS OF INTEREST

Juan G. Guerra, City Manager, introduced item and advised we would skip item.

At this time, Mayor Hernandez stated they would deviate and go into closed session. There were no objections.

ITEM 10. CLOSED SESSION: IN ACCORDANCE WITH CHAPTER 551 OF THE TEXAS GOV'T. CODE, THE PHARR BOARD OF COMMISSIONERS HEREBY GIVES NOTICE THAT IT MAY MEET IN A CLOSED (NON-PUBLIC) EXECUTIVE SESSION TO DISCUSS THE ITEMS LISTED ON THE PUBLIC PORTION OF THE MEETING AGENDA IN ACCORDANCE WITH THE FOLLOWING BELOW

The time being 5:58 p.m., Mayor Hernandez stated the commission would be entering into closed session in accordance with Chapter 551 of the Texas Govt. Code to discuss agenda items listed in the public portion of the agenda and Pursuant to Sections 551.071, 551.072, 551.074, 551.076, 551.084 and 551.087.

ITEM 11. RECONVENE

The time being 6:30 p.m., Mayor Hernandez stated the commission would be resuming the open meeting.

ITEM 5. CONSENT AGENDA

- A) APPROVAL OF MINUTES FOR AUGUST 20, 2018 REGULAR CALLED MEETING AND SEPTEMBER 4, 2018 REGULAR CALLED MEETING (ADMINISTRATION)**
- B) CONSIDERATION AND ACTION AUTHORIZING CITY MANAGER TO ADVERTISE FOR BIDS FOR THE REHABILITATION OF THE EXPRESSWAY 83 ELEVATED WATER STORAGE TANK (ENGINEERING)**
- C) CONSIDERATION AND ACTION ON REQUEST FROM PSJA ISD TO WAIVE NON-PROFIT RENTAL RATE FEES OF PHARR EVENTS CENTER FOR MONDAY, SEPTEMBER 24, 2018 FOR NATIONAL VOTER REGISTRATION DAY EVENT (EVENTS CENTER)**
- D) CONSIDERATION AND ACTION ON REQUEST FROM AMIGOS DEL VALLE, INC. FOR SPONSORSHIP FOR \$250.00 FOR THEIR 44TH ANNUAL KING & QUEEN CORONATION EVENT ON NOVEMBER 14, 2018 (ADMINISTRATION)**

E) CONSIDERATION AND ACTION ON REQUEST FROM ST. MARGARET MARY CATHOLIC CHURCH FOR MONETARY DONATION IN THE AMOUNT OF \$1,000.00 (ADMINISTRATION)

F) CONSIDERATION AND ACTION ON DEVELOPMENT SERVICES CASES:

- 1. CITY OF PHARR, D/B/A TIERRA DEL SOL GOLF CLUB, REQUESTED RENEWAL OF THE CONDITIONAL USE PERMIT TO ALLOW THE SALE OF ALCOHOLIC BEVERAGES FOR ON-PREMISE CONSUMPTION IN A PLANNED UNIT DEVELOPMENT DISTRICT (PUD). THE PROPERTY IS LEGALLY DESCRIBED AS BEING A TRACT OF LAND CONTAINING 139.37 ACRES, MORE OR LESS, OUT OF LOTS 225, 226, 238, 239, 240, 241, 242 AND 243 AND ALL LAND COMPRISING OF THE GOLF COURSE, KELLY-PHARR SUBDIVISION, PHARR, HIDALGO COUNTY, TEXAS. THE PROPERTY IS PHYSICALLY LOCATED AT 700 EAST HALL ACRES ROAD. CUP#160628**
- 2. ANGEL VILLARREAL AND MARIA C. VILLARREAL, REPRESENTING VIGA RESTAURANTS, INC., D/B/A VILLA DEL MAR RESTAURANT, REQUESTED RENEWAL OF THE CONDITIONAL USE PERMIT TO ALLOW THE SALE OF ALCOHOLIC BEVERAGES FOR ON-PREMISE CONSUMPTION IN A GENERAL BUSINESS DISTRICT (C). BEING LOT A, PROVIDENCE SUBDIVISION, PHARR, HIDALGO COUNTY, TEXAS. THE PROPERTY'S PHYSICAL ADDRESS IS 6400 SOUTH CAGE BOULEVARD, SUITES A & B. CUP#110757**
- 3. ALL SQUARE, INC., REPRESENTED BY MR. RAMIRO ARMENDARIZ, D/B/A JACKIE'S, REQUESTED RENEWAL OF THE CONDITIONAL USE PERMIT AND LATE HOURS PERMIT TO ALLOW THE SALE OF ALCOHOLIC BEVERAGES FOR ON-PREMISE CONSUMPTION IN A GENERAL BUSINESS DISTRICT (C). THE PROPERTY IS LEGALLY DESCRIBED AS COLONIA SANTA BARBARA, S150' OF LOTS 5-10, BLOCK 1, PHARR, HIDALGO COUNTY, TEXAS. THE PROPERTY'S PHYSICAL ADDRESS IS 819 WEST FERGUSON. CUP#120419**
- 4. RAMON ROQUE REQUESTED A LIFE-OF-THE-USE CONDITIONAL USE PERMIT TO ALLOW AN OVERSIZED STORAGE UNIT (LARGER THAN 120 SQUARE FEET) IN A SINGLE-FAMILY RESIDENTIAL DISTRICT (R-1). THE PROPERTY IS LEGALLY DESCRIBED AS BEING LOT 72, LOS EBANOS SUBDIVISION PHASE I, PHARR, HIDALGO COUNTY, TEXAS. THE PROPERTY'S PHYSICAL ADDRESS IS 713 EAST ANAYA ROAD. CUP#180856**
- 5. DELFINA VILLALOBOS REQUESTED A LIFE-OF-THE-USE CONDITIONAL USE PERMIT TO ALLOW AN OVERSIZED STORAGE UNIT (LARGER THAN 120 SQUARE FEET) IN A SINGLE-FAMILY RESIDENTIAL DISTRICT (R-1). THE PROPERTY IS LEGALLY DESCRIBED AS BEING LOT 59, SAN GABRIEL PHASE I SUBDIVISION, PHARR, HIDALGO COUNTY, TEXAS. THE PROPERTY'S PHYSICAL ADDRESS IS 901 WEST STARR AVENUE. CUP#180539**
- 6. BENITO LOPEZ REQUESTED A LIFE-OF-THE-USE CONDITIONAL USE PERMIT TO ALLOW AN OVERSIZED STORAGE UNIT (LARGER THAN 120 SQUARE FEET) IN A SINGLE-FAMILY RESIDENTIAL DISTRICT (R-1). THE PROPERTY IS LEGALLY DESCRIBED AS BEING THE N180'-W100', BLOCK U, PHARR ORIGINAL TOWNSITE,**

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PHARR, HIDALGO COUNTY, TEXAS. THE PROPERTY'S PHYSICAL ADDRESS IS 229 WEST JONES AVENUE. CUP#180860

7. ELENA OCHOA-GUDINO REQUESTED A SPECIAL USE PERMIT TO ALLOW THE OUTSIDE STORAGE OF MATERIALS AND/OR EQUIPMENT IN AN AGRICULTURAL AND/OR OPEN SPACE DISTRICT (A-O). THE PROPERTY IS LEGALLY DESCRIBED AS BEING A 20.31 ACRE TRACT OF LAND, MORE OR LESS, OUT OF LOTS 5 & 6, BLOCK 13, A.J. MCCOLL SUBDIVISION, PHARR, HIDALGO COUNTY, TEXAS. THE PROPERTY IS PHYSICALLY LOCATED BETWEEN THE 1600 AND 1900 BLOCK OF WEST MILITARY HIGHWAY (281). SUP#180859
8. NSGI LLC, A TEXAS LIMITED LIABILITY COMPANY REQUESTED A CHANGE OF ZONE FROM NEIGHBORHOOD COMMERCIAL DISTRICT (N-C) TO GENERAL BUSINESS DISTRICT (C). THE PROPERTY IS LEGALLY DESCRIBED AS BEING ALL OF LOT 7, TARA SUBDIVISION, PHARR, HIDALGO COUNTY, TEXAS. THE PROPERTY'S PHYSICAL ADDRESS IS 1032 WEST SAM HOUSTON. COZ#180753
9. SHAVI MAHTANI/ DOMAIN DEVELOPMENT, REPRESENTING GARY A. HOSMER, TRUSTEE OF THE HOSMER LIVING TRUST, AND BARBARA A. SMITH, REQUESTED A CHANGE OF ZONE FROM AGRICULTURAL AND/OR OPEN SPACE DISTRICT (A-O) TO SINGLE-FAMILY RESIDENTIAL DISTRICT (R-1). THE PROPERTY IS LEGALLY DESCRIBED AS BEING 17.272 ACRES, MORE OR LESS, OUT OF LOT 90, KELLY-PHARR SUBDIVISION, PHARR, HIDALGO COUNTY, TEXAS. THE PROPERTY IS PHYSICALLY LOCATED WITHIN THE 800 BLOCK OF WEST MINNESOTA ROAD. COZ# 180855)
10. THE CITY OF PHARR, FOR THE BETTERMENT OF THE CITY, REQUESTED CHANGE OF ZONE FROM AGRICULTURAL AND/OR OPEN SPACE DISTRICT (A-O) TO GENERAL BUSINESS DISTRICT (C). THE PROPERTY IS LEGALLY DESCRIBED AS THE NORTH TEN (N10) ACRES OF THE WEST ONE-HALF (W ½) OF LOT NO. TWO HUNDRED TWENTY-ONE (221), KELLY-PHARR SUBDIVISION, HIDALGO COUNTY, TEXAS. THE PROPERTY'S PHYSICAL ADDRESS IS 1801 SOUTH CAGE BOULEVARD. COZ#180861

PLATS:

1. R. GUTIERREZ ENGINEERING CORPORATION, REPRESENTING CANO ENTERPRISES, LLC, REQUESTED PRELIMINARY PLAT APPROVAL OF THE PROPOSED GRANDE PRODUCE WAREHOUSE NO. 2 SUBDIVISION. THE PROPERTY IS LEGALLY DESCRIBED AS BEING 5.10 ACRES OF LAND OUT OF THE WEST 200.00 FEET OF LOT 9, BLOCK 16, JOHN CLOSNER ET. AL SUBDIVISION, SAN JUAN, HIDALGO COUNTY, TEXAS. THE PROPERTY IS LOCATED WITHIN THE 2900 BLOCK OF WEST DICKER ROAD.
2. MELDEN & HUNT, INC., REPRESENTING SHAVI MAHTANI, PRESIDENT OF DOMAIN DEVELOPMENT CORP., REQUESTED FINAL PLAT APPROVAL OF THE PROPOSED WEST RIDGE ESTATES SUBDIVISION. THE PROPERTY IS LEGALLY DESCRIBED AS BEING A RE-SUBDIVISION OF 17.727 ACRES OUT OF LOT 90, KELLY-PHARR SUBDIVISION, PHARR, HIDALGO COUNTY, TEXAS. THE PROPERTY IS LOCATED WITHIN THE 5100 BLOCK OF NORTH SUGAR ROAD. SUB#170410

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Juan G. Guerra, City Manager, introduced the item. He briefly explained Item 5.F.1 was approval to change zone from Agriculture to General Business District and Item 5 Plats F.1 was approval to deny as recommended by Planning & Zoning Commission. He further recommended approval of the consent agenda.

Comm. Carrillo **moved** to approve as recommended. Comm. Bracamontes seconded the motion and when put to a vote, it carried unanimously.

Ordinance No.'s O-2018-30, O-2018-31 and O-2018-32 are filed with the City Clerk's Office.

ITEM REGULAR AGENDA - OPEN SESSION

ITEM 6. ORDINANCES AND RESOLUTIONS

A) CONSIDERATION AND ACTION, IF ANY, ON ORDINANCE CREATING THE PUBLIC SAFETY COMMUNICATIONS ADVISORY COMMITTEE AND SETTING BY-LAWS (3RD AND FINAL READING) (COMMUNICATIONS)

Juan G. Guerra, City Manager, introduced the item and recommended approval.

Comm. Carrillo **moved** to approve. Comm. Caballero seconded the motion and when put to a vote, it carried unanimously.

Ordinance No. O-2018-33 is filed with the City Clerk's Office.

B) CONSIDERATION AND ACTION, IF ANY, ON ORDINANCE SETTING FORTH THE PURPOSE OF ESTABLISHING A CURFEW FOR MINORS (3RD AND FINAL READING) (POLICE)

Juan G. Guerra, City Manager, introduced the item and recommended approval.

Comm. Carrillo **moved** to approve. Comm. Guajardo seconded the motion and when put to a vote, it carried unanimously.

Ordinance No. O-2018-34 is filed with the City Clerk's Office.

C) CONSIDERATION AND ACTION, IF ANY, ON ORDINANCE AMENDING ORDINANCE O-2018-06 (1ST READING) (PARKS)

Juan G. Guerra, City Manager, introduced the item and recommended approval.

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Comm. Carrillo **moved** to approve. Comm. Guajardo seconded the motion and when put to a vote, it carried unanimously.

D) CONSIDERATION AND ACTION, IF ANY, ON ORDINANCE ADOPTING TAX RATE FOR FY 2018-2019 (ADOPTION ON 1ST READING) (FINANCE)

Juan G. Guerra, City Manager, introduced the item. He stated there was no change in tax rate of \$.649 and recommended approval.

Comm. Carrillo **moved** to approve. Comm. Caballero seconded the motion and when put to a vote, it carried unanimously.

Ordinance No. O-2018-35 is filed with the City Clerk's Office.

E) CONSIDERATION AND ACTION, IF ANY, ON ORDINANCE ADOPTING AND APPROVING THE BUDGET FOR YEAR BEGINNING OCTOBER 1, 2018 AND ENDING SEPTEMBER 30, 2019 (ADOPTION ON 1ST READING) (FINANCE)

Juan G. Guerra, City Manager, introduced the item and recommended approval.

Comm. Carrillo **moved** to approve. Comm. Chavez seconded the motion and when put to a vote, it carried unanimously.

Ordinance No. O-2018-36 is filed with the City Clerk's Office.

F) CONSIDERATION AND ACTION, IF ANY, ON RESOLUTION IN SUPPORT OF STRENGTHENING THE TEXAS TRAUMA NETWORK (ADMINISTRATION)

Juan G. Guerra, City Manager, introduced the item and recommended approval.

Comm. Carrillo **moved** to approve. Comm. Guajardo seconded the motion and when put to a vote, it carried unanimously.

Resolution No. R-2018-53 is filed with the City Clerk's Office.

ITEM 7. ADMINISTRATIVE

A) CONSIDERATION AND ACTION, IF ANY, ON BUDGET FOR PHARR ECONOMIC DEVELOPMENT CORPORATION II FOR FISCAL YEAR 2018-2019 (FINANCE)

Juan G. Guerra, City Manager, introduced the item and recommended approval.

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Comm. Carrillo **moved** to approve. Comm. Guajardo seconded the motion and when put to a vote, it carried unanimously.

B) CONSIDERATION AND ACTION, IF ANY, ON BUDGET FOR TAX INCREMENT REINVESTMENT ZONE NO. 1 FOR FISCAL YEAR 2018-2019 (FINANCE)

Juan G. Guerra, City Manager, introduced the item and recommended approval.

Comm. Carrillo **moved** to approve. Comm. Bracamontes seconded the motion and when put to a vote, it carried unanimously.

C) CONSIDERATION AND ACTION, IF ANY, ON BUDGET FOR TAX INCREMENT REINVESTMENT ZONE NO. 2 FOR FISCAL YEAR 2018-2019 (FINANCE)

Juan G. Guerra, City Manager, introduced the item and recommended approval.

Comm. Carrillo **moved** to approve. Comm. Guajardo seconded the motion and when put to a vote, it carried unanimously.

D) CONSIDERATION AND ACTION, IF ANY, ON BUDGET FOR PHARR HOUSING FINANCE CORPORATION FOR FISCAL YEAR 2018-2019 (FINANCE)

Juan G. Guerra, City Manager, introduced the item and recommended approval.

Comm. Carrillo **moved** to approve. Comm. Guajardo seconded the motion and when put to a vote, it carried unanimously.

E) CONSIDERATION AND ACTION, IF ANY, ON BUDGET FOR PHARR HOUSING FINANCE CORPORATION JACKSON PLACE APARTMENTS FOR FISCAL YEAR 2018-2019 (FINANCE)

Juan G. Guerra, City Manager, introduced the item and recommended approval.

Comm. Carrillo **moved** to approve. Comm. Guajardo seconded the motion and when put to a vote, it carried unanimously.

F) CONSIDERATION AND ACTION, IF ANY, ON CHANGE ORDER # 1 FOR UPGRADES FOR HAZARDOUS MATERIAL PUMPER WITH MUNICIPAL FIRE APPARATUS SPECIALISTS LLC FOR THE AMOUNT OF \$24,626.00 (PROJECT #1718-01-515-P008-003) (FIRE)

Juan G. Guerra, City Manager, introduced the item and recommended approval.

Comm. Carrillo moved to approve. Comm. Guajardo seconded the motion and when put to a vote, it carried unanimously.

G) UPDATE ON GOLF COURSE OPERATIONS (ADMINISTRATION)

Juan G. Guerra, City Manager, introduced the item and stated no action was necessary.

H) CONSULTATION WITH THE BOARD OF COMMISSIONERS ON REVIEW OF THE CITY'S ORGANIZATIONAL STRUCTURE (ADMINISTRATION)

Juan G. Guerra, City Manager, introduced the item and stated no action was necessary.

ITEM 8. PURCHASING

A) CONSIDERATION AND ACTION, IF ANY, AUTHORIZING CITY MANAGER TO EXECUTE A PURCHASE AND INSTALLATION CONTRACT FOR THE REPLACEMENT OF AN MCIFLOWTRONEX PLC PUMP STATION CONTROL PANEL IN THE AMOUNT OF \$59,362.85 FOR TIERRA DEL SOL GOLF CLUB (PROJECT #1718-75-510-P027-001) (PARKS)

Juan G. Guerra, City Manager, introduced the item and recommended approval.

Comm. Carrillo moved to approve. Comm. Chavez seconded the motion and when put to a vote, it carried unanimously.

ITEM 9. CONTRACTS/AGREEMENTS

A) CONSIDERATION AND ACTION, IF ANY, ON AGREEMENT WITH HOLLIS RUTLEDGE AND ASSOCIATES, INC. FOR LOBBYING SERVICES (PROJECT #1718-01-510-S027-001) (ADMINISTRATION)

Juan G. Guerra, City Manager, introduced the item and recommended approval.

Comm. Chavez moved to approve. Comm. Bracamontes seconded the motion and when put to a vote, it carried unanimously.

B) CONSIDERATION AND ACTION, IF ANY, AUTHORIZING CITY MANAGER TO ENTER INTO AN INTERLOCAL AGREEMENT WITH THE CITY OF WESLACO

**FOR ANIMAL SHELTER SERVICES (PROJECT #1718-01-517-S030-001)
(PUBLIC WORKS)**

Juan G. Guerra, City Manager, introduced the item and recommended approval.

Comm. Caballero **moved** to approve. Comm. Guajardo seconded the motion and when put to a vote, it carried unanimously.

C) CONSIDERATION AND ACTION, IF ANY, ON INTERLOCAL AGREEMENT AND PAYMENT OF PALM VALLEY ANIMAL CENTER INVOICES FOR ANIMAL SHELTER SERVICES PROVIDED TO THE CITY OF PHARR FOR FY17-18 (PROJECT #1718-01-517-S004-001) (PUBLIC WORKS)

Juan G. Guerra, City Manager, introduced the item and recommended approval.

Comm. Guajardo **moved** to approve. Comm. Chavez seconded the motion and when put to a vote, it carried unanimously.

D) CONSIDERATION AND ACTION IF ANY, ON INTERLOCAL AGREEMENT WITH THE SOUTH TEXAS AUTO THEFT TASK FORCE FOR FY 2018-2019 (GRANT # 608-16-0310100) (POLICE)

Juan G. Guerra, City Manager, introduced the item and recommended approval.

Comm. Chavez **moved** to approve. Comm. Guajardo seconded the motion and when put to a vote, it carried unanimously.

E) CONSIDERATION AND ACTION, IF ANY, AUTHORIZING CITY MANAGER TO EXECUTE A PRODUCT LICENSE AGREEMENT WITH NEARMAP US INC. FOR HIGH RESOLUTION AERIAL IMAGERY (PROJECT #1718-01-528-IPQ049-001) (ENGINEERING)

Juan G. Guerra, City Manager, introduced the item and recommended approval.

Comm. Guajardo **moved** to approve. Comm. Carrillo seconded the motion and when put to a vote, it carried unanimously.

F) CONSIDERATION AND ACTION, IF ANY, AUTHORIZING CITY MANAGER TO AMEND THE CONTRACT WITH R. GUTIERREZ ENGINEERING CORPORATION FOR PROFESSIONAL ENGINEERING SERVICES FOR THE JONES BOX PARK PHASE II- WEST EXPANSION PROJECT (PROJECT NO. 1718-01-510-IPQ005-001) (ENGINEERING)

MINUTES: REGULAR CALLED MEETING
SEPTEMBER 17, 2018

Juan G. Guerra, City Manager, introduced the item and recommended approval.

Comm. Caballero moved to approve. Comm. Chavez seconded the motion and when put to a vote, it carried unanimously.

- G) CONSIDERATION AND ACTION, IF ANY, AUTHORIZING CITY MANAGER TO NEGOTIATE AND ENTER INTO A CONTRACT WITH MILLENNIUM ENGINEERS GROUP, INC. FOR CONSTRUCTION MATERIAL TESTING SERVICES FOR THE PHARR BRIDGE BUSINESS PARK PAVING IMPROVEMENTS (PROJECT #1718-01-528-S028-001) (ENGINEERING)**

Juan G. Guerra, City Manager, introduced the item and recommended approval.

Comm. Carrillo moved to approve. Comm. Guajardo seconded the motion and when put to a vote, it carried unanimously.

- H) CONSIDERATION AND ACTION, IF ANY, AUTHORIZING CITY MANAGER TO AWARD SUPPLY CONTRACT(S) FOR THE PURCHASE & DELIVERY OF RCP, MANHOLES, AND INLETS TO MULTIPLE VENDORS (PROJECT #1718-01-528-IPQ033-242) (PUBLIC WORKS)**

Juan G. Guerra, City Manager, introduced the item and recommended approval.

Comm. Guajardo moved to approve. Comm. Chavez seconded the motion and when put to a vote, it carried unanimously.

- I) CONSIDERATION AND ACTION, IF ANY, AUTHORIZING CITY MANAGER TO AWARD SUPPLY CONTRACT FOR THE PURCHASE & DELIVERY OF HMAC, COLD MIX, AND CALICHE (PROJECT#1718-01-528-SP007-115) (PUBLIC WORKS)**

Juan G. Guerra, City Manager, introduced the item and recommended approval.

Comm. Chavez moved to approve. Comm. Guajardo seconded the motion and when put to a vote, it carried unanimously.

- J) CONSIDERATION AND ACTION, IF ANY, AUTHORIZING CITY MANAGER TO AWARD CONSTRUCTION MATERIALS PUBLIC WORKS PRIME COAT MC-30 AND RC250 TACK COAT (PROJECT#1718-01-528-IPQ031-139) (PUBLIC WORKS)**

Juan G. Guerra, City Manager, introduced the item and recommended approval.

MINUTES: REGULAR CALLED MEETING
SEPTEMBER 17, 2018

Comm. Carrillo **moved** to approve. Comm. Guajardo seconded the motion and when put to a vote, it carried unanimously.

K) CONSIDERATION AND ACTION, IF ANY, AUTHORIZING CITY MANAGER TO AWARD THOMAS ROAD LEFT TURN LANES CONSTRUCTION PROJECT (PROJECT NO. 1718-39-510-C009-252) (ENGINEERING)

Juan G. Guerra, City Manager, introduced the item and recommended award contract to M.J.A. Construction LLC.

Comm. Guajardo **moved** to approve. Comm. Chavez seconded the motion and when put to a vote, it carried unanimously.

L) CONSIDERATION AND ACTION, IF ANY, AUTHORIZING CITY MANAGER TO AWARD CONSTRUCTION CONTRACT FOR JACKSON ROAD RIGHT TURN LANES (PROJECT NO. 1718-40-510-C010-252) (ENGINEERING)

Juan G. Guerra, City Manager, introduced the item and recommended award contract to M.J.A. Construction LLC.

Comm. Carrillo **moved** to approve. Comm. Chavez seconded the motion and when put to a vote, it carried unanimously.

M) CONSIDERATION AND ACTION, IF ANY, AUTHORIZING CITY MANAGER TO TERMINATE CONTRACT WITH MARCO A. ARREDONDO, INC. FOR ENERGY CONSULTING SERVICES (ADMINISTRATION)

Juan G. Guerra, City Manager, introduced the item and recommended approval.

Comm. Chavez **moved** to approve. Comm. Caballero seconded the motion and when put to a vote, it carried unanimously.

N) CONSIDERATION AND ACTION, IF ANY, AUTHORIZING CITY MANAGER TO TERMINATE CONTRACT WITH RIO REGIONAL INFRASTRUCTURE SERVICES LLC. (BRIDGE)

Juan G. Guerra, City Manager, introduced the item and recommended approval.

Comm. Carrillo **moved** to approve. Comm. Guajardo seconded the motion and when put to a vote, it carried unanimously.

O) CONSIDERATION AND ACTION, IF ANY, AMENDING PROFESSIONAL SERVICE AGREEMENT AND LOBBYING SERVICES WITH BORDER

**INFRASTRUCTURE CONSULTING LLC. (PROJECT #1718-70-510-S029-001)
(BRIDGE)**

Juan G. Guerra, City Manager, introduced the item and recommended approval.

Comm. Chavez **moved** to approve. Comm. Carrillo seconded the motion and when put to a vote, it carried unanimously.

- P) CONSIDERATION AND ACTION, IF ANY, AMENDING THE CITY OF PHARR'S ECONOMIC DEVELOPMENT POLICY TO INCLUDE THE UTILIZATION OF THE STATE LAW EXCEPTION(S) TO COMPETITIVE BIDDING (AS PROVIDED BY SECTION 272.001 TEXAS LOCAL GOVERNMENT CODE) FOR THE SALE AND CONVEYANCE, LEASE, OR TRADE OF CERTAIN REAL PROPERTY THROUGH A NEGOTIATED PROCESS TO PROMOTES QUALITY DEVELOPMENT AND EXPANSION OF THE CITY'S EXISTING BUSINESS TAX BASE. THEREFORE, THE CITY DOES HEREBY ADOPT AND AMEND A POLICY AND PROGRAM AS PART OF ITS ECONOMIC DEVELOPMENT AND BUSINESS INCENTIVES THAT THE BOARD OF COMMISSIONERS, UPON RECEIPT OF A WRITTEN RECOMMENDATION FROM THE CITY MANAGER, MAY SELL OR EXCHANGE LAND WITHOUT COMPETITIVE BIDDING AND AT OR BELOW MARKET VALUE PURSUANT TO THE STATE LAW EXCEPTION(S) AS SPECIFIED IN AN ECONOMIC INCENTIVE AGREEMENT FOR PROJECT EXCHANGE (ADMINISTRATION)**

Juan G. Guerra, City Manager, introduced the item and recommended authorization to negotiate and enter into an agreement.

Comm. Guajardo **moved** to approve as recommended. Comm. Chavez seconded the motion and when put to a vote, it carried unanimously.

- Q) CONSIDERATION AND ACTION, IF ANY, ON CONTRACT AMENDMENT AND EXTENSION WITH WASTE MANAGEMENT OF TEXAS (ADMINISTRATION)**

Juan G. Guerra, City Manager, introduced the item and recommended approval as discussed in closed session.

Comm. Bracamontes **moved** to approve. Comm. Guajardo seconded the motion and when put to a vote, it carried by a majority vote of five (5) ayes and one (1) abstention. Comm. Carrillo abstained from voting.

ITEM 12. ADJOURNMENT

MINUTES: REGULAR CALLED MEETING
SEPTEMBER 17, 2018

There being no other business to come before the board, Comm. Carrillo **moved** to adjourn. Comm. Guajardo seconded the motion and when put to a vote, the motion carried unanimously. Meeting adjourned at 6:39 p.m.

CITY OF PHARR

AMBROSIO HERNANDEZ
MAYOR

STATE OF TEXAS
COUNTY OF HIDALGO
CITY OF PHARR

ON THIS THE 17th DAY OF SEPTEMBER 2018 the Board of Commissioners of the City of Pharr, Texas convened in a **REGULAR CALLED MEETING** at the Commissioner's Room located at 118 S. Cage, 2nd Floor, Pharr, Texas. The meeting being open to the public and notice of said meeting, giving the date, place, subject, hereof, having been posted in accordance with Chapter 551, Texas Government Code (Open Meetings Act) and there being present a quorum, I, **HILDA PEDRAZA, CITY CLERK**, of the City of Pharr, Texas, certify that this is a true and correct copy of the minutes.

ATTEST:

HILDA PEDRAZA, CITY CLERK

APPROVED:



AGENDA MEMORANDUM



BOARD: City Commission

AGENDA ITEM #: 5.B.

DATE SUBMITTED: September 28, 2018

MEETING DATE: October 1, 2018

FROM: Hilda Pedraza, City Clerk

DEPARTMENT: Police

DIRECTOR: Jose Luengo

Agenda Item: Consideration and action, if any, on Resolution entering into an agreement with Texas Department of Transportation for closure of U.S. 281 (Cage Blvd.) from Polk Avenue to Kelly Avenue for the 19th Annual Tri-City Red Ribbon Parade on Saturday, October 27, 2018 from 7:00 a.m. to 11:00 am.

Classification: Regular

(* If closed session, City Attorney must review and approve.)

Exclude Material from Public Packet? No

Reason:

Issue: The Pharr Police Department along with the PSJA School District will host the 19th Annual Tri-City Red Ribbon Parade on Saturday, October 27, 2018 from 7:00AM-11:00AM. The proposed parade route will begin at the intersection of Cage Blvd. and Polk Avenue and travel south on Cage Blvd to Kelly Avenue. The parade will continue East on Kelly Avenue to Gumwood Avenue, by the PSJA Stadium. The closure is requested to ensure the safety of the attendees who will be on the roadway and in the parade itself. The road closure will allow a safety zone where no vehicles may enter. Pharr Police will post police units at both ends of the closed off area and at the intersections of for public safety.

Financial Consideration: The City of Pharr will incur the cost of setting up and demobilizing the barricades and police units. The event will be on Saturday, October 27, 2018, from 7:00AM – 11:00AM.

Staff Recommendation: Staff recommends approval of the road closures to ensure public safety.

Alternatives: The alternative is not to approve the road closure.

ROUTING:

Hilda Pedraza

Created/Initiated - 09/28/2018

Edward Chavez
City Management Office

Approved - 09/28/2018
Final Approval - 09/28/2018

STATE OF TEXAS §
COUNTY OF § HIDALGO

**AGREEMENT FOR THE TEMPORARY
CLOSURE OF STATE RIGHT-OF-WAY**

THIS AGREEMENT is made by and between the State of Texas, acting by and through the Texas Department of Transportation, hereinafter called the "State," and the City
Of PHARR, a municipal corporation, acting by and through its duly authorized officers, hereinafter called the "City."

W I T N E S S E T H

WHEREAS, the State owns and operates a system of highways for public use and benefit, including PHARR, in HIDALGO, County;
and

WHEREAS, the City has requested the temporary closure of US 281
for the purpose of 2018 PSJA
RED RIBBON PARADE, as
described in the attached Exhibit A," hereinafter Identified as the "Event;" and

WHEREAS, the Event will be located within the City's incorporated area; and

WHEREAS, the State, in recognition of the public purpose of the Event, wishes to cooperate with the City so long as the safety and convenience of the traveling public is ensured and that the closure of the State's right-of-way will be performed within the State's requirements; and

WHEREAS, on the 27 day of OCTOBER, 2018, the PHARR
City Council passed Resolution / Ordinance No. _____, attached hereto
and identified as "Exhibit B," establishing that the Event serves a public purpose
and authorizing the City to enter into this agreement with the State; and

WHEREAS, 43 TAC, Section 22.12 establishes the rules and procedures for the temporary closure of a segment of the State highway system; and

WHEREAS, this agreement has been developed in accordance with the rules
and procedures of 43 TAC, Section 22.12;

NOW, THEREFORE, in consideration of the premises and of the mutual
covenants and agreements of the parties hereto, to be by them respectively kept
and performed as hereinafter set forth, it is agreed as follows:

A G R E E M E N T

Article 1. CONTRACT PERIOD

This agreement becomes effective upon final execution by the State and shall terminate upon completion of the Event or unless terminated or modified as hereinafter provided.

Article 2. EVENT DESCRIPTION

The description of the Event, including the proposed schedule of start and stop times, approximate number of people attending the Event, and equipment involved shall be attached hereto and identified as "Exhibit C."

Article 3. OPERATIONS OF THE EVENT

A. The City shall assume all costs for the operations associated with the Event, to include but not limited to, plan development, materials, labor, public notification, providing protective barriers and barricades, protection of highway traffic and highway facilities, and all traffic control and temporary signing.

8. The City shall submit to the State for review and approval the construction plans, if construction or modifications to the State's right-of-way is required, the traffic control and signing plans, traffic enforcement plans, and all other plans deemed necessary by the State.

C. The City will not initiate closure prior to 24 hours before the scheduled Event and all barriers and barricades will be removed and the highway reopened to traffic within 24 hours after the completion of the Event.

D. The City will provide adequate enforcement personnel to prevent vehicles from stopping and parking along the main lanes of highway right-of-way and otherwise prevent interference with the main lane traffic by both vehicles and pedestrians. The City will prepare a traffic enforcement plan, to be approved by the State in writing at least 48 hours prior to the scheduled Event.

Additionally, the City shall provide to the State a letter of certification from the law enforcement agency that will be providing traffic control for the Event, certifying that they agree with the enforcement plan and will be able to meet its requirements.

E. The City hereby assures the State that there will be appropriate passage allowance for emergency vehicle travel and adequate access for abutting property owners during construction and closure of the highway facility. These allowances and accesses will be included in the City's traffic control plan.

F. The City will avoid or minimize damage, and will, at its own expense, restore or repair damage occurring outside the State's right-of-way and restore or repair the State's right-of-way, including roadway and drainage structures, signs, and pavement, etc. to a condition equal to that existing before the closure, and, to the extent practicable, restore the natural environment, including landscape features.

Article 4. OWNERSHIP OF DOCUMENTS

Upon completion or termination of this agreement, all documents prepared by the City will remain the property of the City. All data prepared under this agreement shall be made available to the State without restriction or limitation on their further use.

Article 5. TERMINATION

A. This agreement may be terminated by any of the following conditions:

- (1) By mutual written agreement and consent of both parties.
- (2) By the State upon determination that use of the State's right-of-way is not feasible or is not in the best interest of the

State and the traveling public.

- (3) By either party, upon the failure of the other party to fulfill the obligations as set forth herein.
- (4) By satisfactory completion of all services and obligations as set forth herein.

8. The termination of this agreement shall extinguish all rights, duties, obligations and liabilities of the State and City under this agreement. If the potential termination of this agreement is due to the failure of the City to fulfill its contractual obligations as set forth herein, the State will notify the City that possible breach of contract has occurred. The City must remedy the breach as outlined by the State within ten (10) days from receipt of the State's notification. In the event the City does not remedy the breach to the satisfaction of the State, the City shall be liable to the State for the costs of remedying the breach and any additional costs occasioned by the State.

Article 6. DISPUTES

Should disputes arise as to the parties' responsibilities or additional work under this agreement, the State's decision shall be final and binding.

Article 7. RESPONSIBILITIES OF THE PARTIES

The State and the Local Government agree that neither party is an agent, servant, or employee of the other party and each party agrees it is responsible for its individual acts and deeds as well as the acts and deeds of its contractors, employees, representatives, and agents.

Article 8. INSURANCE

A. Prior to beginning any work upon the State's right-of-way, the City and/or its contractors shall furnish to the State a completed "Certificate of Insurance" (TxDOT Form 1560, latest edition) and shall maintain the insurance in full force and effect during the period that the City and/or its contractors are encroaching upon the State right-of-way.

B. In the event the City is a self-insured entity, the City shall provide the State proof of its self-insurance. The City agrees to pay any and all claims and damages that may occur during the period of this closing of the highway in accordance with the terms of this agreement.

Article 9. AMENDMENTS

Any changes in the time frame, character, agreement provisions or obligations of the parties hereto shall be enacted by written amendment executed by both the City and the State.

Article 10. COMPLIANCE WITH LAWS

The City shall comply with all applicable federal, state and local environmental laws, regulations, ordinances and any conditions or restrictions required by the State to protect the natural environment and cultural resources of the State's right-of-way.

Article 11. LEGAL CONSTRUCTION

In case one or more of the provisions contained in this agreement shall for any reason be held invalid, illegal or unenforceable in any respect, such invalidity, illegality or unenforceability shall not affect any other provisions hereof and this agreement shall be construed as if such invalid, illegal or unenforceable provision had never been contained herein.

Article 12. NOTICES

All notices to either party by the other required under this agreement shall be delivered personally or sent by certified U.S. mail, postage prepaid, addressed to such party at the following respective addresses :

CITY:	STATE:
City of Pharr	Texas Department of Transportation
118 S. CAGE	600 W. EXPRESSWAY 83
PHARR, TX 78577	PHARR, TX 78577
_____	_____
_____	_____

All notices shall be deemed given on the date so delivered or so deposited in the mail, unless otherwise provided herein. Either party hereto may change the above address by sending written notice of such change to the other in the manner provided herein.

Article 13. SOLE AGREEMENT

This agreement constitutes the sole and only agreement between the parties hereto and supersedes any prior understandings or written or oral agreements respecting the within subject matter.

IN TESTIMONY WHEREOF, the parties hereto have caused these presents to be executed in duplicate counterparts.

THE CITY OF PHARR

Executed on behalf of the City by:

By _____ Date _____
City Official

Typed or Printed Name and Title _____

Agreement No. _____

THE STATE OF TEXAS

Executed for the Executive Director and approved for the Texas Transportation Commission for the purpose and effect of activating and/or carrying out the orders, established policies or work programs heretofore approved and authorized by the Texas Transportation Commission .

By _____ Date _____
District Engineer

By _____ Date _____
Director of Maintenance

Exhibit A

- **LETTER (LETTERHEAD) WITH EVENT NAME, DATE(S), ETC.**

- c LETTER FROM THE LAW ENFORCEMENT OFFICE PROVIDING THE TRAFFIC CONTROL PLANS.**

- o MAP REFLECTING LOCATION(S) WHERE CLOSURE WILL TAKE PLACE.



PHARR-SAN JUAN-ALAMO ISD

Public Relations/KTRI Department

Arianna Vazquez-Hernandez, Director of Communications/Public Information

MEMORANDUM

September 26, 2018

TO: Pharr City Officials

FROM: Arianna Vazquez-Hernandez, Director of Communications, Marketing & Public Information

RE: **2018 Red Ribbon Parade**

This will be the 19th Annual Red Ribbon Parade which will be held on Saturday., Oct. 27, 2018. The parade route will start at North Cage and Polk St. to Kelly Ave. and then turn east on Kelly Ave. to Fir St. in Pharr. We would like to request the approval for street closers during the hours of 7:00am to 11:00am. All barriers will be taken down as soon as parade is over.

Thank you in advance.

Sincerely,

Arianna Vazquez-Hernandez
Pharr-San Juan-Alamo ISD
Director of Communications, Marketing & Public Information

AH/jm

START COLLEGE NOW! COMPLETE EARLY! GO FAR!

601 E. Kelly St., Pharr, TX 78577 P: (956) 354-2027 F: (956) 354-3011 www.psjaisd.us

It is the policy of Pharr-San Juan-Alamo ISD not to discriminate on the basis of sex, disability, race, color, religion, national origin or age.



Pharr Police Department

1900 S. CAGE • PHARR, TX 78577-6751
PH: (956) 402-4700 • FAX: (956) 781-9163



September 17, 2018

Pedro Alvarez
Texas Department of Transportation
600 W. Expressway 83
Pharr, Texas 78577

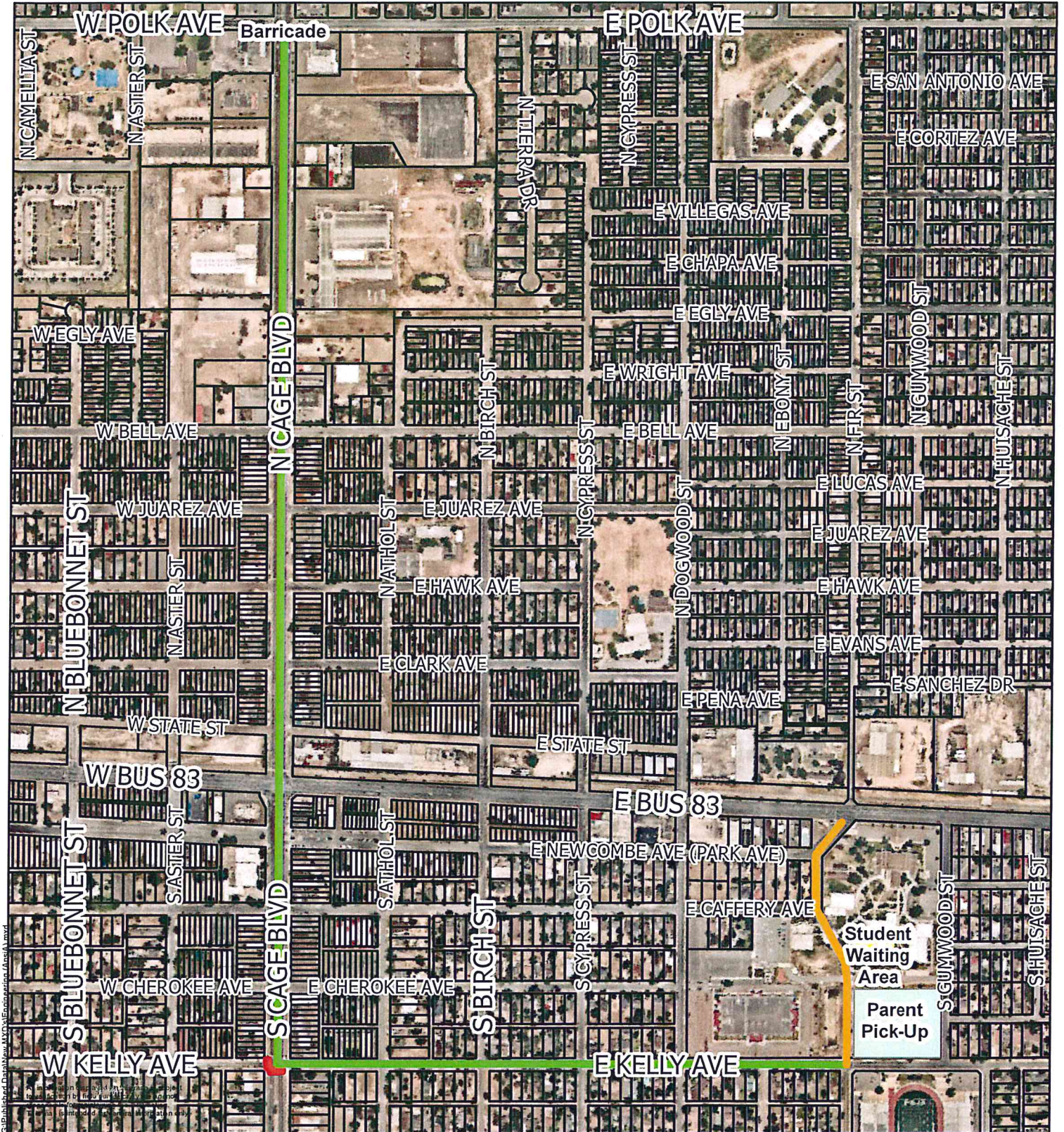
Mr. Alvarez,

The Pharr Police Department has reviewed the City of Pharr's map and traffic plan for the upcoming 19th Annual Tri-City Red Ribbon Parade. The Pharr Police Department supports the plan and will assist with traffic control for this event. For further information feel free to contact me.

Lieutenant,

A handwritten signature in black ink, appearing to read "Joel Robles", written over a horizontal line.

Joel Robles
Office: 956-402-4836
Mobile: 956-878-3233
joel.robles@pd.pharr-tx.gov



- Float Exit
- Parade Route
- Start



RESOLUTION R-2018-__

**A RESOLUTION OF THE CITY OF PHARR TEXAS, AUTHORIZING THE CITY TO
ENTER INTO AN AGREEMENT WITH THE TEXAS DEPARTMENT OF PUBLIC
TRANSPORTATION FOR PARADES IN THE CITY LIMITS OF PHARR**

NOW THEREFORE, BE IT RESOLVED BY THE BOARD OF COMMISSIONERS
OF THE CITY OF PHARR, TEXAS;

That the City of Pharr wishes to enter into an agreement with the State of Texas, acting
by and through the Texas Department of Transportation for temporary closure of a
street for parades.

That the closure of US 281 (Cage Blvd.) from Polk Avenue to Kelly Ave. on Saturday,
October 27, 2018 from 7:00 a.m. to 11:00 a.m. for the purpose of conducting the 19th
Annual Tri-City Red Ribbon Parade.

That all rules and procedures of 43 Tex. Adm. Code; Section 22.12 have been
established for the temporary closure of a segment of the State highway system and
this agreement has been developed in accordance with the rules and procedures.

This resolution shall take effect immediately from and after its passage.

PASSED AND APPROVED this 1st day of October, 2018, by the Board of
Commissioners of the City of Pharr, Texas.

CITY OF PHARR

AMBROSIO HERNANDEZ, MAYOR

ATTEST:

HILDA PEDRAZA, CITY CLERK



AGENDA MEMORANDUM



BOARD: City Commission

AGENDA ITEM #: 5.C.

DATE SUBMITTED: September 26, 2018

MEETING DATE: October 1, 2018

FROM: Gary Rodriguez, Events Center
Director

DEPARTMENT: Events Center

DIRECTOR: Gary Rodriguez

Agenda Item: Consideration and action on request from Make-A-Wish-Foundation of the Rio Grande Valley to waive rental fees of Pharr Events Center for their Christmas Party on Tuesday, December 11, 2018.

Classification: Consent

(* If closed session, City Attorney must review and approve.)

Exclude Material from Public Packet? No

Reason:

Issue: Make-A-Wish-Foundation of the Rio Grande Valley is requesting waiving of rental fees of Pharr Events Center for children's Christmas Party on Tuesday December 11, 2018.

Children between the ages of 2 and 18 with life-threatening conditions.

Financial Consideration: Amount to be waived, if approved, would be the established Non-Profit Rate of \$2,500.

Staff Recommendation: Staff Recommends Approval

Alternatives: Alternative would be to deny this request.

ROUTING:

Gary Rodriguez
Karla Moya
City Management Office

Created/Initiated - 09/26/2018
Approved - 09/26/2018
Final Approval - 09/28/2018

Make-A-Wish Foundation®
of the Rio Grande Valley
One Park Place, Suite 405
McAllen, Texas 78503
956 686-9474
956 686-4380 fax
rgv@rgv.wish.org
www.riograndevalley.wish.org



September 12, 2018

Mayor Dr. Ambrosio Hernandez
City of Pharr
Pharr, TX

The Make-A-Wish Foundation grants wishes to children between the age of 2 ½ and 18, who have life-threatening medical conditions. For a child with a critical condition, a wish is an opportunity to dream. It is a time for children to go far from the reality of their medical condition that they face every day, to a world of fantasy and imagination. A wish is a day, or a week without a thought of being sick and a time to just remember being a kid.

The Beta Sigma Phi sorority has so generously sponsored a Christmas party for the last 18 years for our wish children, but as we grow, it has become more of a challenge expense wise as well as space. Our friends at Beta Sigma Phi thoughtfully shop for each of our wish children, searching for just the right gift according to the information we provide about that child. They also buy small gifts or stuff stockings for each of the siblings. Many times young siblings do not understand why the wish child receives so much attention, so the ladies are very aware and attentive to assure they all feel included and loved. Entertainment is provided, Domino's has donated all the pizzas in the past, family photos are taken and presented to each family, and the evening would not be complete without Santa, of course. Much work and planning all year is dedicated, by these wonderful ladies, so our little heroes will be sure to have a Christmas.

We are requesting the City of Pharr waive the non-profit rental rate for the Pharr Events Center for our annual Christmas party. This is truly the *only* Christmas some of our children have and we are very passionate about continuing to take them away from thoughts of illness, hospital, and financial crisis for at least one night. With having the party at the Pharr Events Center, it will allow us to invite all of our wish children, under 18 years old, which will include about 600 wish children and their families. It has been absolutely heartbreaking to us to have to turn some families away due to lack of room. We actually have already had a wish dad call hoping to get his child on the list, but in fairness to all, we do not start taking names until we have mailed out all the invitations. For the next two or three days, our phone rings non-stop. Then there is no more availability, and the waiting list begins. This is a huge deal to our families. Normally, the only reason we will have a cancelation is because a child is hospitalized.

We cannot tell you how much we appreciate you and the City of Pharr for your consideration of donating the venue to us. This will allow the sorority be able to purchase the gifts for the additional children as well as the other necessary expenses. Please, don't hesitate to give me a call, at (956) 686-9474, with any questions you may have.

Warmest Wishes,

A handwritten signature in black ink that reads "Ava Sandlin". The signature is fluid and cursive, with a large initial 'A'.

Ava Sandlin
Executive Director



AGENDA MEMORANDUM



BOARD: Pharr International Toll Bridge Board

AGENDA ITEM #: 5.D.

DATE SUBMITTED: September 28, 2018

MEETING DATE: October 1, 2018

FROM: Vanessa Guzman, Administrative Assistant

DEPARTMENT: Bridge

DIRECTOR: Luis Bazan

Agenda Item: Consideration and action on request to advertise with Inbound Logistics. (Project #1718-70-510-S033-001)

Classification: Consent

(* If closed session, City Attorney must review and approve.)

Exclude Material from Public Packet? No

Reason:

Issue: On September 19, 2018, the Bridge Board approved the advertising with Inbound Logistics.

Financial Consideration: \$4,500 per month X's (11) months for a total of \$49,500.

Staff Recommendation: Approval to continue advertising with Inbound Logistics and continue to participate in their summits, which allows us to introduce the Pharr International Bridge to different industries, in different regions, to key industry leaders. Part of the package includes an online logistics planner profile for (11) months, social network support including Twitter, LinkedIn & Facebook; DiaLog eNewsletter and 2 banner ads and 2 Inbound Logistics & Inbound Logistics LATAM web banner. Cost: \$4,500 per month X;s (11) months for a total of \$49,500.

Alternatives: N/A

ROUTING:

Vanessa Guzman
Luis Bazan
Sandra Zamora
Karla Moya

Created/Initiated - 09/28/2018
Approved - 09/28/2018
Approved - 09/28/2018
Approved - 09/28/2018

City Management Office

Final Approval - 09/28/2018



September 13th, 2018

Dear Vanessa Guzman

As we discuss a few days ago... Here it's our 2018 - 2019 advertisement proposal:

INBOUND LOGISTICS USA

11 full page ADS. / November 2018 - September 2019

Inbound Logistics Planner Included.

2 Editorial Projections / March (Global Logistics) July (3PL)

\$4,500.00 x 11 Total: \$ 49,500.00

SUPPLY CHAIN LEADERS MEETING / GOLD SPONSORSHIP

Mexico City / March

Los Angeles / June

Miami / September

\$2,500.00 x 3 Total: \$7,500.00

(Included)

INBOUND LOGISTICS LATAM

6 Full Page ADS

February / November

\$2,500.00 x 6 Total: \$15,000.00

(Included)

Merchandising: -all subject to material/deadlines included with the program above in order to support Pharr Bridge objectives Inbound Logistics will provide additional audited integrated marketing and communication benefits including but not limited to:

An online logistics Planner profile (12 months) Social network support including Twitter (31,00), LinkedIn (21,00), Facebook (5,00), DiaLog eNewsletter, 2 banner ads (175,000)

2 Inbound Logistics & Inbound Logistics LATAM web banner (200,000 + monthly page views)

Editorial Support - all subject to material, deadlines and guidelines

Guest Editorial Opportunity in Inbound Logistics Magazine

Guest Editorial Opportunity in Inbound Logistic LATAM

Press release coverage

Guillermo Almazo Garza

Publisher & CEO

Inbound Logistics LATAM

<http://www.il-latam.com>

Mexico. +52 (55)1253 7124

Direct. +52 (55)1253 7123

Monterrey. +52 (55) 8000 7150

New York + 1 (212) 629 1560

Skype. guillermo.almazo

PRINT + WEB + DIGITAL + E-NIK + NETWORKING



AGENDA MEMORANDUM



BOARD: Pharr International Toll Bridge Board

AGENDA ITEM #: 5.E.

DATE SUBMITTED: September 25, 2018

MEETING DATE: October 1, 2018

FROM: Vanessa Guzman, Administrative Assistant

DEPARTMENT: Bridge

DIRECTOR: Luis Bazan

Agenda Item: Consideration and action on request to advertise with Texas Border Business for \$1,248/month for (2) months and \$1,310/month for (10) months.

Classification: Consent

(* If closed session, City Attorney must review and approve.)

Exclude Material from Public Packet? No

Reason:

Issue: On September 19, 2018, the Bridge Board approved the advertising with Texas Border Business.

Financial Consideration: \$15,596 total.

Staff Recommendation: Approval to continue advertising with Texas Border Business from McAllen, TX, for a total of \$15,596. The Pharr International Bridge has been advertising with Texas Border Business since 2016.

Alternatives: N/A

ROUTING:

Vanessa Guzman

Created/Initiated - 09/25/2018

Luis Bazan

Approved - 09/26/2018

Sandra Zamora

Approved - 09/27/2018

Patricia Rigney

Approved - 09/28/2018

Karla Moya

Approved - 09/28/2018

City Management Office

Final Approval - 09/28/2018

Vanessa Guzman

From: Sylvia Gonzalez <sylviag@tbbmega.com>
Sent: Friday, August 17, 2018 1:48 PM
To: Vanessa Guzman
Cc: Roberto Gonzalez
Subject: Re: Proposal
Attachments: Agreement TBB - Pharr International Bridge 2018-2019.jpg

Hi Vanessa,

Attached is the new advertising proposal for the Pharr International Bridge fiscal year 2018-2019. It is for 12 months starting in October 2018 thru September 2019.

Please note that we had a rate increase to \$1,310.00/Ad in April 2018. The PIB was under contract so it reflected the 2017 price of \$1,248.00. Since the new proposal starts before the old contract expires, we will honor the 2017 price of \$1,248.00 for the Ads that were already contracted to run in Oct. and Nov. 2018.

Let me know if you have any questions or concerns.

We appreciate the opportunity to continue serving the Pharr International Bridge.

Thank you,

Sylvia Gonzalez

Editor - sylviag@tbbmega.com

Texas Border Business and Mega Doctor News

- **Office: 956-928-1255 NEW NUMBER**

- Sales: 956-451-4585

- Cell: 956-467-8223

614 S. 12th St. McAllen, TX 78501

texasborderbusiness.com; megadoctornews.com

PRIVACY NOTICE: This information is intended only for the use of the individual or entity to which it is addressed and contains information that is privileged, confidential or exempt from disclosure under applicable federal or state law. If the reader of this message is not the intended recipient or the employee or agent responsible for delivering the message to the intended recipient, you are hereby notified that any dissemination, distribution or copying of this communication is strictly prohibited. If you have received this communication in error, contact the sender and delete the material from any and all computers.

From: Vanessa Guzman <vanessa.guzman@pharr-tx.gov>
Date: Friday, August 17, 2018 at 12:38 PM
To: "B. Sylvia Gonzalez" <sylviag@tbbmega.com>
Subject: Proposal

Good Afternoon Sylvia,

Advertising Agreement

614 S. 12th St. • McAllen, TX 78501
NEW Office Phone: 956-928-1255



Client: Pharr International Bridge FY 2018-2019 Website: www.pharr-tx.gov
Address: 118 S. Cage Blvd/ PO Box 1729 City: Pharr State: TX Zip: 78577
Tel: 956-402-4000 Fax: 956-702-5313 E-mail: _____
Cell: 956-702-5300 Contact: Luis Bazan Billing Contact: Vanessa Guzman
Size: Full Page Ads Insertions: 12 x Rate per Insertion: \$1,310.00/ Ad
Page Ad/Month Number of Month(s) Ad (Full Color- No Extra charge)

YEAR	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC
2018												
2019	Full Pg	Full Pg	Full Pg	Full Pg	Full Pg	Full Pg	Full Pg	Full Pg	Full Pg	Full Pg	Full Pg	Full Pg
2020												

Additional Instructions:

Texas Border Business agrees to publish a 12 full-color Display Advertisements for the Pharr International Bridge (Client) over a minimum period of 12 months over the Fiscal Year 2018-2019. The regular price of \$1,739.00/Ad will be discounted to \$1,310.00/Ad. Ads must be submitted by the 1st day of the month of publication to meet the Print Deadlines.

POLICY

This Agreement is strictly local and non-transferable. No person or party other than named above may run in part or whole under this agreement. All rates are non-commissionable. Publisher has the right at any time to refuse, reject or cancel any advertisement; or edit, reduce or reject any advertising copy. Any ad copy using news-style headings must be marked "Advertisement". Type styles adopted for Texas Border Business will not be used in advertisements resembling editorial matter. Client will provide information for display ad or print ready ad and may change the ad as many times as needed.

This is a confidential agreement between this client and Texas Border Business.

POSTPONEMENT

Postponement of one ad or entire agreement is permitted only if advertising agreement is paid in full. No exceptions. The request for a Postponement has to be made by customer in writing and signed by officer of the company.

ERRORS

Publisher assumes responsibility for errors originating with the publication, limited to the portion of the advertisement that is in error and to the first publication of the advertisement only.

x

Customer Signature

Luis Bazan

Please Print Name

Bridge Director

Title

August 17, 2018

Date

PAYMENTS

You will be required to pay for the first ad at the signing of the advertising agreement. If credit has been extended, you will be billed for each subsequent publication, with payment due and payable within 10 days thereafter. Annual percentage rate (APR) is 18%, which is the cost of your credit at a yearly rate. The customer hereby agrees to pay to Texas Border Business a finance charge of 1.5% per month on the unpaid balance.

CREDIT

All advertising accounts will be required to establish credit with Texas Border Business. Credit forms are available through your sales representative. If this agreement is cancelled for nonpayment of account, all advertising costs will be due and will be re-billed at full price rates with any and all collection costs added to the account.

CANCELLATIONS

Once this agreement is signed, no cancellations are accepted. If client wishes to cancel, this will result in advertiser's responsibility for full payment of reserved space for the entire agreement amount. This Agreement will automatically renew for another term at the end of each term unless client notifies our office in writing 30 days prior to the end of the current term, that they do not wish to renew. This agreement is binding when fully executed. There are no other agreements, verbal or otherwise, not contained herein.

Sales Representative Signature

Roberto H. Gonzalez

Cell: (956) 451-4585

E-mail: robertog@tbbmga.com

August 17, 2018

Date



AGENDA MEMORANDUM



BOARD: Pharr International Toll Bridge Board

AGENDA ITEM #: 5.F.

DATE SUBMITTED: September 25, 2018

MEETING DATE: October 1, 2018

FROM: Vanessa Guzman, Administrative Assistant

DEPARTMENT: Bridge

DIRECTOR: Luis Bazan

Agenda Item: Consideration and action on request to advertise with T21 for \$1,784/month for (2) months and \$2,961/month for (4) months.

Classification: Regular

(* If closed session, City Attorney must review and approve.)

Exclude Material from Public Packet? No

Reason:

Issue: On September 19, 2018, the Bridge Board approved the advertising with T21.

Financial Consideration: \$15,412 total.

Staff Recommendation: Staff seeks approval to advertise with T21 for a total of 6 months, (2 months at \$1,784 for a half page and 4 months at \$2,961 for a full page). Total Contract amount \$15,412.00. The Pharr International Bridge advertised with T21 in 2013.

Alternatives: N/A

ROUTING:

Vanessa Guzman

Created/Initiated - 09/25/2018

Luis Bazan

Approved - 09/26/2018

Sandra Zamora

Approved - 09/27/2018

Patricia Rigney

Approved - 09/28/2018

Karla Moya

Approved - 09/28/2018

City Management Office

Final Approval - 09/28/2018

T21



Introduction

Through the next publicity campaign we will help the bridge of Pharr to have presence near the transportation and logistics industry

- Presence in the entire Mexico country
- 10, thousands editions per month
- Monthly magazine
- Web magazine with 8,500 impacts per month





Magazine T21	November	December	January	February	March	April	May	June	July	August	September	Total
Full Page Ad	\$2,961.00		\$2,961.00				\$2,961.00				\$2,961.00	
Half Page Ad					\$1,784.00				\$1,784.00			
Total	\$2,961.00		\$2,961.00		\$1,784.00		\$2,961.00		\$1,784.00		\$2,961.00	\$15,412.00



AGENDA MEMORANDUM



BOARD: Pharr International Toll Bridge Board

AGENDA ITEM #: 5.G.

DATE SUBMITTED: September 25, 2018

MEETING DATE: October 1, 2018

FROM: Vanessa Guzman, Administrative Assistant

DEPARTMENT: Bridge

DIRECTOR: Luis Bazan

Agenda Item: Consideration and action authorizing publication in the 2019 National Customs Brokers & Forwarder Association of America Membership Directory for \$2,679.

Classification: Consent

(* If closed session, City Attorney must review and approve.)

Exclude Material from Public Packet? No

Reason:

Issue: On September 19, 2018, the Bridge Board approved the 2019 National Customs Brokers & Forwarder Association of America Membership Directory.

Financial Consideration: \$2,679

Staff Recommendation: Approval for advertising in the 2019 National Customs Brokers & Forwarders Association of America Membership Directory. The Pharr International Bridge has been a member of the association since 2013. Payment to E&M Consulting Inc. from Chaska, MN, in the amount of \$2,679.00.

Alternatives: N/A

ROUTING:

Vanessa Guzman

Created/Initiated - 09/25/2018

Luis Bazan

Approved - 09/26/2018

Sandra Zamora

Approved - 09/27/2018

Patricia Rigney

Approved - 09/28/2018

Karla Moya

Approved - 09/28/2018

City Management Office

Final Approval - 09/28/2018

Extend your brand to those who matter most.

Advertising in the 2019 National Customs Brokers & Forwarders Association of America, Inc. Membership Directory is now underway!



The **Membership Directory** is an indispensable tool for all members in print and online. Don't miss out on an entire year's advertising to members and the opportunity to stand out from your competitors by advertising or enhancing your company's listing!

Establish an Image: When it comes to advertising and promoting your business, image counts. Be seen in the right places at the right time, by the right people.

Value: Grab this opportunity to build relationships with existing and prospective clients and grow your business.

Longevity: Your ad will be placed in this invaluable resource offering year-round exposure, referred to time-and-time again.

Advertising Rates:

Premium Ad Spots	B&W	Color
Back Cover	N/A	\$4,799
Inside Front Cover	N/A	\$4,299
Inside Back Cover	N/A	\$3,899
Facing Page to Inside Covers	N/A	\$3,799
Page 2, 3, 4 or 5	N/A	\$3,289
Full Divider Page	N/A	\$2,779
1/2 Divider Page	N/A	\$2,259
Additional Ad Spots	B&W	Color
Full Page	\$1,959	\$2,679
1/2 Page	\$1,339	\$2,159
1/3 Page	\$1,129	\$1,849
1/4 Page	\$1,029	\$1,649
1/8 Page	\$719	\$929
Business Card	\$509	\$619

Reserve your ad space now!

www.emconsultinginc.com/adreservation/NCBFAA

Or you can send the form below by email to Ryan (ryand@emconsultinginc.com) or fax (952-448-9928). You will be sent the ad contract and ad creation information.

Company: _____

Name: _____

Phone: _____

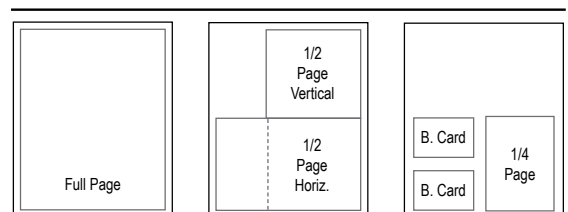
Fax: _____

Email: _____

Ad Size: _____

Questions? Contact your E&M representative, Ryan at E&M Consulting, 800-572-0011 or 202-787-1943.

8.5" x 11" Publication



Need help designing your advertisement?

- ☐ **Yes**, please have a designer contact me.
- ☐ **No**, I will submit our own artwork.

To opt-out of future communications, please contact 952-222-0965, fax 952-448-9928, or email emconsulting.optouts@gmail.com (please include your company name and the title of the publication) Such requests will be honored within a reasonable time from the date of the request.



STAND OUT from your competition!



ALPHABETICAL LISTING OF MEMBERS

E

E&M Consulting, Inc.
1107 Hazeltine Blvd., Suite 350
Chaska, MN 55318
Marc Lucia
P: (800) 572-0011
F: (952) 448-9928
E: advertising@emconsultinginc.com
W: www.emconsultinginc.com

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E&M Consulting, Inc. is a publishing, marketing and app development company producing print and online material for nonprofit associations nationwide. We pride ourselves on our award-winning publications and solid relationships. We've positioned ourselves on the cutting edge of this industry to consistently exceed the expectations of our partners and clients.

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F: (952) 448-9928
E: advertising@emconsultinginc.com
W: www.emmanagementllc.com

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Basic Listing included with Membership

\$99 Shaded Boxed Listing

\$169 Boxed Listing with Logo & Company Bio

\$119 Boxed Listing with Logo

\$69 Boxed Listing

STAND OUT! ENHANCE YOUR COMPANY LISTING!

Indicate your desired type of enhanced listing: ☐ Boxed ☐ Shaded Boxed ☐ Boxed w/Logo ☐ Boxed w/Logo & Bio

Company _____ Phone _____ / Fax _____

Contact Name _____ Email _____

Association / Publication Name **National Customs Brokers & Forwarders Association of America, Inc.**
2019 Membership Directory

Questions? Please contact E&M Representatives at 800-572-0011 | www.emconsultinginc.com



FAX BACK THIS RESERVATION FORM TO 952-448-9928

To opt-out of future communications, please contact 952-222-0965, fax 952-448-9928, or email emconsulting.optouts@gmail.com (please include your company name and the title of the publication) Such requests will be honored within a reasonable time from the date of the request.

National Customs Brokers & Forwarders Association of America, Inc. 2018 Membership Directory
Advertiser Index by Products/Services Categories

This publication features an Advertiser Index by Products/Services section. Readers can quickly locate participating advertisers by a specific product/service category. Your company and the page number of your ad will be listed under the index category or categories of your choice.

ONE FREE AD INDEX CATEGORY IS INCLUDED WITH YOUR AD PURCHASE.

This advertiser index is not representative of the Association categories.

Additional categories are \$49 each. If your product/service is not listed, a new category can be created for you.

☐ Accounting	☐ Executive Recruiters	☐ Trucking
☐ Accountant	☐ Export Packing	☐ Warehouse Services
☐ Affiliated Associations	☐ Financial	
☐ Carriers & Agents	☐ Forms/Business Supplies	OTHER
☐ Commercial Collections	☐ Inspections & Repair Services	☐ _____
☐ & Attorney Network	☐ Insurance Bonding	☐ _____
☐ Computer Services	☐ Legal Services	☐ _____
☐ Custom Brokers and	☐ Management Consultants	☐ _____
☐ Freight Forwarders	☐ Ports & Port Authorities	☐ _____
☐ Customs & Trade Services	☐ Publications	☐ _____
☐ Education	☐ Specialized Services	

Other categories are subject to approval

One free ad index category included with any size ad. If choosing more than one category it is \$49/additional index category. There is no limit. Please complete all sections of submission using this form.

_____ x \$49 = \$ _____
OF ADDITIONAL AD CATEGORY TOTAL
INDEX CATEGORIES **PF**

COMPANY NAME: _____

PAYMENT INFORMATION



(most other cards accepted)

ZIP CODE: _____

BILLING ADDRESS: _____

NAME AS IT APPEARS ON CARD: _____

SECURITY CODE: _____

CARD NUMBER: **A \$4.50 processing fee will apply to all credit card payments.*

SIGNATURE: _____

EXP. DATE: _____

CONTRACT FOR ADVERTISEMENT

ADVERTISER & BILLING INFORMATION

BUSINESS NAME: City of Pharr International Bridge Department
CONTACT NAME: Vanessa Gusman
ADDRESS: 9900 S Cage Blvd.
 Pharr, TX 78577
PH #: 956-402-4660 **CELL #:** _____
FX #: 956-223-2013 **EMAIL:** vanessa.gusman@pharr-tx.gov

BILLING: ☐ SAME AS ABOVE **CONTACT NAME:** _____
ADDRESS: _____
PH #: _____ **CELL #:** _____
FX #: _____ **EMAIL:** _____
NOTES: _____

OTHER

SALES LEAD: Jack McDonald *****PREFERRED**
CONTRACT DATE: 8-13-18 **AD LOCATION:** _____
(FEES APPLY)

ARTWORK DETAILS

☐ AD CREATION BY E&M* **(FEES APPLY)** **COLOR:** ☒ YES ☐ NO
☐ ADVERTISER SUBMITTING ARTWORK **DEADLINE:** _____
☐ NEW FOLDER **(FILES EMAILED IN)** **PAST ADVERTISER:** ☒ YES ☐ NO
☐ RUN SAME AD: ☐ YES ☐ NO **PAST PROOF SENT:** ☒ YES ☐ NO
☐ RUN SAME AD WITH CHANGES** **NOTES:** _____
(FEES APPLY)
☐ URGENT - PRINT DATE: _____

SIGNATURE REQUIRED

I (advertising company) represent and warrant that the advertisement, articles, content, text, images, pictures and/or logos that I am sending to E&M Consulting, Inc. and/or E&M Management, LLC (E&M) are registered trademarks of my company, and that I am not infringing on any other person's copyright, trademarks, rights of literary property, intellectual property, nor do they violate the rights of privacy of, or libel other persons. If I am placing/listing subdivisions/developments I also represent and warrant that I or my Company own, develop, or represent lots for sale in the development(s)/subdivisions. To participate with an enhanced listing, I understand I or my Company must be an active member with the association/chamber at the time the publication prints. If I am not an active member, I authorize E&M to create an advertisement (if I don't have one already), run an ad in the marketplace section or provide a digital link in replacement of the enhanced listing. I agree to indemnify and hold harmless E&M against any claims, judgments, court costs, attorney's fees and other expenses arising from any alleged or actual breach of these warranties. All advertisers will be sent one proof of their advertisement. All changes on the proof will be final and if the proof copy is resubmitted by fax or mail after the deadline given, the proof changes will not be guaranteed. Proof copies are for error corrections only. Payment is required in advance to guarantee space on this publication. If payment by credit card, I authorize E&M to charge the credit card provided for full payment of all advertisements and listings placed with E&M. Issues of this publication may be archived online indefinitely. The publication sponsor determines the time each publication is archived. Contact E&M to have your ad taken down or revised for a fee.

SIGNATURE: _____ **DATE:** _____

Terms Net 30 days, unless otherwise specified. A finance charge of 1.5% per month (18% annum) will be added to all amounts over 30 days. A \$40 processing charge applies to all International Checks.

**SUBMIT THIS CONTRACT, ARTWORK & FULL PAYMENT PAYABLE TO:**

E&M Consulting, Inc.
 1107 Hazeltine Blvd, Ste #350
 Chaska, MN 55318
 www.emconsultinginc.com

TF: 800-572-0011
 P: 952-448-9920
 F: 952-448-9928
 artwork@emconsultinginc.com

E&M OFFICE USE ONLY

PAYMENT / \$: _____ **DATE:** _____

PAYMENT / \$: _____ **DATE:** _____

CHECK #: _____

CC CODE: _____

CC TRANS: _____

OP: _____ **AD CODE:** _____ ☐ UNK ☐ LP ☐ RLP

☐ DIR ☐ HS ☐ POH ☐ NMPAST ☐ NMNEW ☐ RPRT

ADVERTISEMENT COSTS**ADD'L FEES**

AD SIZE	COST	*AD CREATION	**AD CHANGE
1/16 PAGE ☐	\$ _____	☐ \$29	☐ \$29
BUSINESS CARD ☐	\$ _____	☐ \$29	☐ \$29
1/8 PAGE ☐	\$ _____	☐ \$29	☐ \$29
1/6 PAGE ☐	\$ _____	☐ \$49	☐ \$29
1/4 PAGE ☐	\$ _____	☐ \$49	☐ \$29
1/3 PAGE ☐	\$ _____	☐ \$69	☐ \$29
1/2 PAGE ☐	\$ _____	☐ \$69	☐ \$59
2/3 PAGE ☐	\$ _____	☐ \$99	☐ \$59
FULL PAGE ☒	\$ 2679	☐ \$99	☐ \$59

ENHANCED LISTING OPTIONS

BOXED ☐	\$ _____		
SHADED ☐	\$ _____		
LOGO ☐	\$ _____		
LOGO & BIO ☐	\$ _____		
	\$ _____	☐ \$ _____	☐ \$ _____

TOTAL FEES & PAYMENT INFORMATION

ADVERTISEMENT COST: \$ _____

***CREATION / **CHANGE FEE:** \$ _____

*****PREFERRED AD LOCATION FEE:** \$ _____

OTHER FEES/UPGRADES: \$ _____

PROCESSING & HANDLING FEE: \$ 6.50

TOTAL AD COST: \$ _____



CARD NUMBER: _____

EXP. DATE: _____ **SEC. CODE:** _____

NAME ON CARD: _____

BILLING ADDRESS: _____

CITY, STATE: _____ **ZIP CODE:** _____

SIGNATURE: _____

Company information shown here is for E&M accounting records only. It may not be what appears in the publication. Please contact the association directly to confirm the accuracy of your company business information.

City of Pharr International Bridge Department
Vanessa Gusman
9900 S. Cage Blvd.
Pharr, TX 78577
956-402-4660
956-223-2013
vanessa.guzman@pharr-tx.gov
Full Page
Full Color
PAST

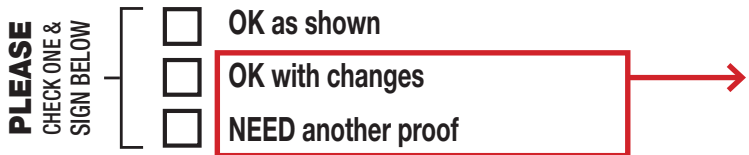
Phone
Fax
Email
Ad Size
Color
Designer

1107 Hazeltine Blvd, Suite #350 • Chaska, MN 55318

Please respond within 5 business days

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- Advertisements that are smaller than a 1/2 Page - **\$29**
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- ☐ Shaded Box Listing - **\$99**
- ☐ Boxed Listing w/Logo - **\$119**
- ☐ Boxed Listing w/Logo & Bio - **\$169**

- ☐ Yes! I want to advertise with an enhanced listing. _____
INITIAL HERE
- ☐ Unsure, please have a sales rep call me to further explain.



AGENDA MEMORANDUM



BOARD: City Commission

AGENDA ITEM #: 5.H.

DATE SUBMITTED: September 27, 2018

MEETING DATE: October 1, 2018

FROM: Hilda Pedraza, City Clerk

DEPARTMENT: Administration

DIRECTOR: Juan Guerra

Agenda Item: Consideration and action on request from PSJA Southwest High School for sponsorship in the amount of \$1,000 for their Javelina Thunder Tournament on Saturday, October 13, 2018.

Classification: Consent

(* If closed session, City Attorney must review and approve.)

Exclude Material from Public Packet? No

Reason:

Issue: PSJA Southwest Early College High School is requesting sponsorship for their Javelina Thunder Tournament on Saturday, October 13, 2018 in Alamo.

All proceeds of this tournament will benefit their campus enhancement initiative. The scholarships will be instrumental in celebrating and recognizing the achievement of their students.

The format of the tournament will consist of a 3 man team, 60 target per person, team mulligans, and Annie Oakley's will also be available. Each team registration includes food and drinks.

Financial Consideration: \$1,000.00

Staff Recommendation: Staff recommends approval of \$1,000.00 (Freshmen Team)

Alternatives: Not to sponsor

ROUTING:

Hilda Pedraza
Sandra Zamora
Karla Moya
City Management Office

Created/Initiated - 09/27/2018
Approved - 09/27/2018
Approved - 09/28/2018
Final Approval - 09/28/2018



PHARR-SAN JUAN-ALAMO

Independent School District

PSJA Southwest Early College High School

300 E. Rancho Blanco Road/Pharr, Texas 78577/ (956)354-2480/Fax (956)354-3177



"Establishing a Legacy of College Readiness"

Dear Partner in Education:

On Saturday, October 13, 2018, PSJA Southwest Early College High School will hold the **1st Annual Javelina Thunder Skeet Clay Scholarship Fundraiser** at La Noria at 1535 S. Alamo Rd. Alamo, Texas 78516. At this time, we are reaching out to you and your business or organization as one of our event sponsors. All proceeds of this tournament will benefit our campus enhancement initiative. The scholarships will be instrumental in celebrating and recognizing the achievement of our students. Your kind sponsorship is greatly appreciated and we thank you for being our partner in education. We are offering the following sponsorship levels:

Varsity Title Team Sponsor- \$3000

Includes (6) 3-Man Team Registration
Team Logo on Banner
A Special Recognition Plaque

JV Team Sponsor- \$2000

Includes (4) 3-Man Team Registration
Team Logo on Banner
A Special Thank You Plaque

Freshmen Team-\$1000

Includes (2) 3-Man Team Registration
Team Logo on Banner
A Special Thank You Plaque

Special Team \$500

Includes (1) 3-Man Team
Team Logo on Banner
A Recognition Certificate

Banner Sponsor \$250

Logo on Banner
A Recognition Certificate



The format of the tournament will consist of a 3 man team, 60 target per person, team mulligans, and Annie Oakley's will also be available. Each team registration includes food, and drinks. The tournament will award 1st, 2nd, 3rd, place. Again, thank you in advance for your kind tax deductible sponsorship. Please make all checks payable to **PSJA Southwest Early College High School**. For information concerning the tournament contact: Rosio Garcia (956) 784-1237 or Rey Perez at 956-457-1524.



PSJA SOUTHWEST

Early College High School

JAVELINA THUNDER TOURNAMENT

SATURDAY, OCTOBER 13TH

Registration at 8 AM
Skeets Fly at 9 AM
No Teams After 9:30 AM

**Participants must
provide their own
equipment, supplies
& protective eyewear**

3 MAN TEAMS / 60 TARGETS PER PERSON

ANNIE OAKLEY \$20

MULLIGANS \$10

Location



LA NORIA
EXTRAORDINARY LIFE EVENTS

1535 S. Alamo Road
Alamo, Texas

SPONSORSHIP LEVELS

VARSITY TEAM \$3,000	6 Teams & Logo on Banner
JV TEAM \$2,000	4 Teams & Logo on Banner
FRESHMEN TEAM \$1,000	2 Teams & Logo on Banner
SPECIAL TEAM \$500	BANNER SPONSOR \$200

Contact
Rey Perez
(956) 457-1524

Services provided by:





AGENDA MEMORANDUM



BOARD: City Commission

AGENDA ITEM #: 5.I.

DATE SUBMITTED: September 28, 2018

MEETING DATE: October 1, 2018

FROM: Elva Guajardo, Administrative Assistant

DEPARTMENT: Parks

DIRECTOR: Sergio Alanis

Agenda Item: Consideration and action authorizing City Manager to declare No Salvage Value on items inside original Police Department /Municipal Court Building located at 202 E. Clark Ave. and City Storage Building located South of the Events Center on 3000 N. Cage (Project #1718-01-512-IPQ056-001).

Classification: Consent

(* If closed session, City Attorney must review and approve.)

Exclude Material from Public Packet? No

Reason:

Issue: The old police department building located at 202 E. Clark, will be inspected/ treated for asbestos, and all City property within the building must be disposed of. All items that remain in the building consist of old office furniture that belonged to the police department and municipal court.

The storage building South of the Pharr Events Center contains miscellaneous City property from all departments that has been stored within. All items that are contaminated/dilapidated will be disposed of.

Financial Consideration: N/A

Staff Recommendation: City Commission approve this item.

Alternatives: N/A

ROUTING:

Elva Guajardo
Sergio Alanis
Sandra Zamora

Created/Initiated - 09/28/2018
Approved - 09/28/2018
Approved - 09/28/2018

Edward Chavez
Karla Moya
City Management Office

Approved - 09/28/2018
Approved - 09/28/2018
Final Approval - 09/28/2018

Event Center Storage Inventory - No Salvage Value

Room 1

(2)-Basketball court stands
(20) -Desks
(3)-Dolly's
(10)-Shelves
(250-300)-Chairs
(6)-Sinks
(3)-Boxes of drama costumes
(2)-T.V.'s
(1)-Podium
(2)-Boxes of staff & track shirts
(1)-Ice chest
(11)-Light fixtures
(10)-Floral padded chairs
(4)-Glass doors
(3)-Rolls of craft fabric
(120)-Old brown tables
(150)-Foldable chairs
(6)-Chair racks
(5)-Table dolly's

Room 2

(6)-Rolls of carpet
(200-300)-Foldable chairs
(15)-Desk Chairs
Christmas Decorations/lights
(30)-Desks
(35)-Round tables
(5)-Doors
(3)-Popcorn machines
(2)-Wheel barrels
(2)-Lawnmowers
(1)-Weed eater
Media Equipment
(20)-Old brown tables
(6)-Desks

Room 3

(15)-Tables
(60)-Foldable chairs
(7)-Ceiling fans
(10)-Round tables
(7)-Desks
(13)-Doors
Bundles of large Christmas decorations
(1)-Fridge

Room 4

(300-500)-Floral padded chairs
(1)-Volleyball net
Basketball courts/stands
(60+)-Baseball helmets
(8)-Trashcans
(80+)-Trophies
Baseball equipment
Media equipment (tripods)
(1)-Podium
(4)-Fridges
(2)-Stoves
(10)-Desk chairs
(2)-Ice chests
(1)-Floor cleaner
(2)-Chairs
Mats/etc.

OLD POLICE DEPARTMENT Inventory- No Salvage Value

(12)-Chairs
(14)-Desks
(1)- A/C Unit
(2)- Filing Cabinets

(9)- Doors
(3)- Shelves
(1)- Printer



AGENDA MEMORANDUM



BOARD: City Commission

AGENDA ITEM #: 5.J.

DATE SUBMITTED: September 28, 2018

MEETING DATE: October 1, 2018

FROM: Sandra Zamora, Purchasing Director

DEPARTMENT: Police

DIRECTOR: Jose Luengo

Agenda Item: Consideration and action authorizing City Manager to declare various items submitted by various City departments as "Surplus Items" to be disposed of through the "Public Auction" process.

Classification: Consent

(* If closed session, City Attorney must review and approve.)

Exclude Material from Public Packet? No

Reason:

Issue: Attached is a compiled list of City items to be declared as "Surplus" (disposition is to dispose through public auction process).

The Pharr Police Department is coordinating a City-wide "Public Auction" to take place approximately: When: November 10th of 2018 (tentative date)

If approved Auctioneer would be: Bond & Bond Auctioneers, LLC
Services to be provided: Auctioneering Services
To take place: 2301 N. Cesar Chavez Road, San Juan, Texas

Financial Consideration: This is a "Revenue Generating" project.
Selected Auctioneer's fee is to be paid from the "Revenues" to be generated.

Staff Recommendation: Staff recommends approval.

Alternatives: N/A

ROUTING:

Sandra Zamora
Sandra Zamora

Created/Initiated - 09/28/2018
Approved - 09/28/2018

Edward Chavez
City Management Office

Approved - 09/28/2018
Final Approval - 09/28/2018



Pharr



CITY OF PHARR

DEPARTMENT NAME:

ITEM NO.	FUND	CATEGORY	DESCRIPTION (ie: Noun, description)	SERIAL NUMBER	COP PROPERTY ID	YR/MFG. MODEL #	CONDITION: OPERABLE/ INOPERABLE	IF "OPERABLE" EXPLAIN REASON(S) FOR NEED TO DISPOSE (ie: MILEAGE/LTD MAINT)	SUBMITTED BY
1	1500	General	Bunker Pants	3634521	n/a	2008	poor/ expired	Obsolete	Leonel Perez
2	1500	General	Bunker Pants	4264826	n/a	N/A	poor/ expired	Obsolete	Leonel Perez
3	1500	General	Bunker Pants	4264814	n/a	2011	poor/ expired	Obsolete	Leonel Perez
4	1500	General	Bunker Pants	4673760	n/a	2014	poor/ expired	Obsolete	Leonel Perez
5	1500	General	Bunker Pants	4264807	n/a	2011	poor/ expired	Obsolete	Leonel Perez
6	1500	General	Bunker Pants	4000349	n/a	2010	poor/ expired	Obsolete	Leonel Perez
7	1500	General	Bunker Pants	4372480	n/a	2012	poor/ expired	Obsolete	Leonel Perez
8	1500	General	Bunker Pants	4000340	n/a	2010	poor/ expired	Obsolete	Leonel Perez
9	1500	General	Bunker Pants	4000354	n/a	2010	poor/ expired	Obsolete	Leonel Perez
10	1500	General	Bunker Pants	3323742	n/a	2007	poor/ expired	Obsolete	Leonel Perez
11	1500	General	Bunker Pants	2926781	n/a	2005	poor/ expired	Obsolete	Leonel Perez
12	1500	General	Bunker Pants	3323753	n/a	2007	poor/ expired	Obsolete	Leonel Perez
13	1500	General	Bunker Pants	3634523	n/a	2008	poor/ expired	Obsolete	Leonel Perez
14	1500	General	Bunker Pants	3634519	n/a	2008	poor/ expired	Obsolete	Leonel Perez
15	1500	General	Bunker Pants	138409	n/a	1998	poor/ expired	Obsolete	Leonel Perez
16	1500	General	Bunker Pants	4000354	n/a	2010	poor/ expired	Obsolete	Leonel Perez
17	1500	General	Bunker Pants	3323739	n/a	2007	poor/ expired	Obsolete	Leonel Perez
18	1500	General	Bunker Pants	3323753	n/a	N/A	poor/ expired	Obsolete	Leonel Perez
19	1500	General	Bunker Pants	3634520	n/a	2008	poor/ expired	Obsolete	Leonel Perez
20	1500	General	Bunker Pants	4000357	n/a	2010	poor/ expired	Obsolete	Leonel Perez
21	1500	General	Bunker Pants	3323754	n/a	2007	poor/ expired	Obsolete	Leonel Perez
22	1500	General	Bunker Pants	3323743	n/a	2007	poor/ expired	Obsolete	Leonel Perez
23	1500	General	Bunker Pants	3741523	n/a	2008	poor/ expired	Obsolete	Leonel Perez
24	1500	General	Bunker Pants	3323748	n/a	2001	poor/ expired	Obsolete	Leonel Perez
25	1500	General	Bunker Pants	3634526	n/a	2008	poor/ expired	Obsolete	Leonel Perez

[illegible]

NAME: Public Utilites

ITEM NO.	FUND	CATEGORY	DESCRIPTION (ie: Noun, description)	SERIAL NUMBER
1	General	Vehicle	Truck	1FDWW36R48EA24120
2	General	Vehicle	Truck	1FTYR10U06PA59745
3	General	Vehicle	Truck	1FTYR10U74PA94831
4	General	Vehicle	Truck	1FTPX12555FA51457
5	General	Vehicle	Car	2FAFP71V38X139633
6	General	Vehicle	Truck	1FTYR10U96PA59744

DH - SIGNATURE

TYF



Pharr



CITY OF PHARR

COP PROPERTY ID	YR/MFG. MODEL #	CONDITION: OPERABLE/ INOPERABLE	IF "OPERABLE" EXPLAIN REASON(S) FOR NEED TO DISPOSE (ie: MILEAGE/LTD MAINT)
712	2007 Ford F-150	Irreplaceable	
701	2006 Ford Ranger		Mileage / Old
703	2004 Ford Ranger		Mileage / Old
714	2005 Ford F-150	Irreplaceable	
732	2008 Ford Crown Vic		Mileage / Old
720	2006 Ford Ranger		Mileage / Old

PE NAME/TITLE

DATE

[illegible]



MENT NAME:

ITEM NO.	FUND	CATEGORY	DESCRIPTION (ie: Noun, description)	SERIAL NUMBER
1	General	Automotive	Vehicle	1FMRU15L9YLB42602
2	General	Automotive	Vehicle	1FAFP52U71G204909
3	General	Automotive	Vehicle	1FTRW07634KD23766
4	General	Automotive	Vehicle	1FTRF12266NA87232
5	General	Automotive	Vehicle	1FTRX12WX7FA87777
6	General	Automotive	Vehicle	IFTRW08143kb999907
7	General	Automotive	Vehicle	1FAFPR52U31G204910
8	General	Automotive	Vehicle	1FTYR14UX4PA94834
9	General	Automotive	Vehicle	2FTRX17284CA58436
10	General	Automotive	Vehicle	1FAFP53U27A187057

DH - SIGNATURE

TYF



Pharr



CITY OF PHARR

COP PROPERTY ID	YR/MFG. MODEL #	CONDITION: OPERABLE/ INOPERABLE	IF "OPERABLE" EXPLAIN REASON(S) FOR NEED TO DISPOSE (ie: MILEAGE/LTD MAINT)
812	1999 / Ford Expedition	Operable	New Units/Mileage
813	1999 / Ford Taurus	Operable	New Units/Mileage
815	2003 /Ford F-150	Operable	New Units/Mileage
818	2006 / Ford F -150	Operable	New Units/Mileage
820	2007 / Ford F-150	Operable	Transmission issue does not currently run
821	2003 / King Ranch	Operable	New Units/Mileage
810	2001 / Ford Taurus	Operable	New Units/Mileage
814	2004 / Ford Reanger	Operable	New Units/Mileage
816	2004 / Ford F -150	Operable	New Units/Mileage
822	2007 / Ford Taurus	Operable	New Units/Mileage

PE NAME/TITLE

DATE

[illegible]



MENT NAME:

ITEM NO.	FUND	CATEGORY	DESCRIPTION (ie: Noun, description)	SERIAL NUMBER
1	General	Automotive	Vehicle	1GAHG39R7Y1126887
2	General	Automotive	Vehicle	1GNLC2E0XBR259142
3	General	Automotive	Vehicle	1FTRW12W88FB86005
4	General	Automotive	Vehicle	3FAHP0HG9BR202716
5	General	Automotive	Vehicle	1FMFU16568LA59843
6	General	Automotive	Vehicle	2B3KA43R38H161703
7	General	Automotive	Vehicle	1FAHP24177G154550
8	General	Automotive	Vehicle	1GCHK23U45F928583
9	General	Automotive	Vehicle	1GCEC14V66Z283095
10	General	Automotive	Vehicle	1N6AA07B27N237494
11	General	Automotive	Vehicle	3FAHP0HG0BR202717
12	General	Automotive	Vehicle	3FAHP0HG9BR202716
13	General	Automotive	Vehicle	1DA7HA18D65S366804
14	General	Automotive	Vehicle	3FAHP0HG5BR202714
15	General	Automotive	Vehicle	1GNLC2E01BR211884
16	General	Automotive	Vehicle	2FABP7BVXAX110133
17	General	Automotive	Vehicle	2FABP7NV8AX110132
18	General	Automotive	Vehicle	1N6BA07G28N316276
19	General	Automotive	Vehicle	2G1WF5E31C1150239
20	General	Automotive	Vehicle	5GRGN23UX3H111203
21	General	Automotive	Vehicle	1GTEC14C27563435
22	General	Automotive	Vehicle	3GCEK13J88G229902
23	General	Automotive	Vehicle	JM3TB2MA5A0214934
24	General	Automotive	Vehicle	3N6DD25T0DK074115
25	General	Automotive	Vehicle	1PT01ANH3V9006153
26	General	Automotive	Vehicle	1FTRW12W14KC44389
27	General	Automotive	Vehicle	1XPHD49X59N774757
28	General	Automotive	Vehicle	3GCEK13M98G305105
29	General	Automotive	Vehicle	1J4RR7GW3AC116402
30	General	Automotive	Vehicle	3GCEK13J88G229902
31	General	Automotive	Vehicle	113642
32	General	Automotive	Vehicle	2G1WT58K179218221
33	General	Automotive	Vehicle	16VAX141072A58253
34	General	Automotive	Vehicle	WBAEV53493KM31560
35	General	Automotive	Vehicle	1C3BC4FB5BN563460
36	General	Automotive	Vehicle	1GKER1379TJ133908
37	General	Automotive	Vehicle	1FUJA6AV65LN77645
38	General	Automotive	Vehicle	4M2CN9BG1AKJ02405
39	General	Automotive	Vehicle	1GKER13D295144550
40	General	Automotive	Vehicle	4V4NV9GH97N482496
41	General	Automotive	Vehicle	1FAHP24157G147709
42	General	Automotive	Vehicle	2A9PM4078AM050588
43	General	Automotive	Vehicle	1FTPX12515NA29378

44	General	Automotive	Vehicle	2FAFP71V88X139630
45	General	Automotive	Vehicle	3GTEC14C27Z563435
46	General	Automotive	Vehicle	1GCNCPEH6EZ308748
47	General	Automotive	Vehicle	1GKKRRKD4FJ187883
48	General	Automotive	Vehicle	1GNLRGEDXAJ196782
49	General	Automotive	Vehicle	4XATH7EAOCE634567
50	General	Automotive	Vehicle	1GNLC2E08BR212921
51	General	Automotive	Vehicle	1GNLC2E01BR212971
52	General	Automotive	Vehicle	Need Title
53	General	Automotive	Vehicle	Need Title
54	General	Automotive	Vehicle	

DH - SIGNATURE

TYF



Pharr



CITY OF PHARR

COP PROPERTY ID	YR/MFG. MODEL #	CONDITION: OPERABLE/ INOPERABLE	IF "OPERABLE" EXPLAIN REASON(S) FOR NEED TO DISPOSE (ie: MILEAGE/LTD MAINT)
70	2000 / Chevy E250	Operable	Rough
127	2011 / Chevy Tahoe	Operable	Rough
87	2009 / Ford F -150	Operable	Rough
	2011 / Ford Fusion	Operable	Rough
115	2008 Ford Expedition	Operable	Rough
102	2008 Dodge Charger	Operable	Rough
65	2007 Ford 500	Operable	Rough
150	2005 Chevy Silverado	Operable	Rough
138	Chevrolet Chevy	Operable	Rough
85	2007 Nissan Titan	Operable	Rough
63	2011 Ford Fusion	Operable	Rough
59	2011 Ford Fusion	Operable	Rough
	2005 Dodge Ram	Operable	Rough
144	2011 Ford Fusion	Operable	Rough
123	Chevrolet Tahoe	Operable	Rough
9	2010 Ford Crown Vic	Operable	Rough
6	2010 Ford Crown Vic	Operable	Rough
142	2008 Nissan Titan	Operable	Rough
74	2012 Chevy Impala	Operable	Rough
25	2003 Hummer	Operable	Rough
81	2007 GMC Sierra	Operable	Rough
	2008 Chevy Silverado	Operable	Rough
80	2010 Mazda CX9	Operable	Rough
	2013 Nissan Pick Up	Operable	Rough
17-16413	997 Trailmobile Pullma	Operable	Rough
	2004 Ford	Operable	Rough
16-26945	2009 Peterbuilt Tractor	Operable	Rough
76	2008 Chevy Silverado	Operable	Rough
55	2010 Jeep SRT	Operable	Rough
	Chevy Silverado	Operable	Rough
	2010 Chevy Tahoe	Operable	Rough
	2007 Chevy Impala	Operable	Rough
16-26945	BTEX Gooseneck	Operable	Rough
17-15285	BMW	Operable	Rough
17-22087	2011 Chrysler TC	Operable	Rough
17-21514	2007 GMC Acadia	Operable	Rough
16-35107	2005 Freightliner Tracto	Operable	Rough
17-15285	2010 Mercury Mariner	Operable	Rough
	2009 GMC Acadia	Operable	Rough
	2007 Volvo Tractor	Operable	Rough
	2007 Ford 500	Operable	Rough
16-12926	2010 Trailer	Operable	Rough
	2005 Ford	Operable	Rough

	2005 Ford Crown Vic	Operable	Rough
79	GMC Sierra	Operable	Rough
	2014 Chevy Silverado	Operable	Rough
	2015 GMC Acadia	Operable	Rough
	Chevy Traverse	Operable	Rough
M-004	2012 Polaris Ranger	Operable	Rough
125	2011 Chevy Tahoe	Operable	Rough
	2011 Chevy Tahoe	Operable	Rough
	2014 Bennche	Operable	Rough
	2014 Bennche	Operable	Rough
		Operable	Rough

PE NAME/TITLE

DATE

[illegible]

[illegible]



MENT NAME:

ITEM NO.	FUND	CATEGORY	DESCRIPTION (ie: Noun, description)	SERIAL NUMBER
1	General	Office Furniture	Sofa	N/A
2	General	Office Furniture	Sofa	N/A
3	General	Office Furniture	Sofa	N/A
4	General	Office Furniture	Sofa	N/A

DH - SIGNATURE

TYF



Pharr



CITY OF PHARR

COP PROPERTY ID	YR/MFG. MODEL #	CONDITION: OPERABLE/ INOPERABLE	IF "OPERABLE" EXPLAIN REASON(S) FOR NEED TO DISPOSE (ie: MILEAGE/LTD MAINT)
N/A	Durablend Loveseats	Operable	Rough
N/A	Durablend Loveseats	Operable	Rough
N/A	Durablend Chair	Operable	Rough
N/A	Durablend Chair	Operable	Rough

PE NAME/TITLE

DATE

[illegible]



AGENDA MEMORANDUM



BOARD: City Commission

AGENDA ITEM #: 5.K.

DATE SUBMITTED: September 27, 2018

MEETING DATE: October 1, 2018

FROM: Hilda Pedraza, City Clerk

DEPARTMENT: Administration

DIRECTOR:

Agenda Item: Consideration and action on Development Services Cases:

Classification: Public Hearing

(* If closed session, City Attorney must review and approve.)

Exclude Material from Public Packet? No

Reason:

Issue:

Financial Consideration:

Staff Recommendation:

Alternatives:

ROUTING:

Hilda Pedraza

Created/Initiated - 09/27/2018



AGENDA MEMORANDUM



BOARD: City Commission

AGENDA ITEM #: 5.K.1.

DATE SUBMITTED: September 26, 2018

MEETING DATE: October 1, 2018

FROM: Angie Resio, Secretary

DEPARTMENT: Development Services

DIRECTOR: Melanie Cano

Agenda Item: Macumba Paradise, LLC, , d/b/a La Cabaña Sinaloense, is requesting renewal of the Conditional Use Permit and Late Hours Permit to allow the sale of alcoholic beverages for on-premise consumption in a General Business District (C). The property is legally described as being 0.102 acres, more or less, out of Lot 97, Kelly-Pharr Subdivision, Pharr, Hidalgo County, Texas. The property is physically located at 1209 East Nolana Loop. **CUP#160736**

Classification: Regular

(* If closed session, City Attorney must review and approve.)

Exclude Material from Public Packet? No

Reason: N/A

Issue: Macumba Paradise, LLC, , d/b/a La Cabaña Sinaloense, is requesting renewal of the Conditional Use Permit and Late Hours Permit to allow the sale of alcoholic beverages for on-premise consumption in a General Business District (C).

CUP#160736

Financial Consideration: N/A

Staff Recommendation: Development Services is recommending approval of the request for renewal of the Conditional Use Permit and Late Hours Permit to allow the sale of alcoholic beverages for on-premise consumption in a General Business District (C) subject to site and applicant being in compliance with all City Ordinances and City Department requirements.

Alternatives: N/A

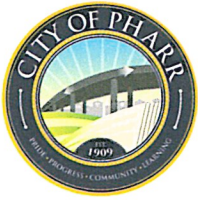
ROUTING:

Angie Resio
Roland Gomez
Melanie Cano

Created/Initiated - 09/26/2018
Approved - 09/26/2018
Approved - 09/26/2018

City Management Office

Final Approval - 09/28/2018



Pharr



MAYOR Ambrosio Hernández, MD | CITY MANAGER Juan G. Guerra, CPA

COMMISSIONERS Eleazar Guajardo | Roberto "Bobby" Carrillo | Ramiro Caballero, MD | Daniel Chavez | Ricardo Medina | Mario Bracamontes

Executive Summary Letter

October 1, 2018

Conditional Use Permit **Renewal** for ABC –

Macumba Paradise, LLC, d/b/a
La Cabaña Sinaloense,
c/o Edmundo Covarrubias Torres

Background:

Macumba Paradise, LLC, d/b/a La Cabaña Sinaloense is requesting renewal of the Conditional Use Permit and Late Hours Permit to allow the sale of alcoholic beverages for on-premise consumption. This request constitutes the 2nd renewal for Macumba Paradise.

The property is located at 1209 East Nolana Loop. It is zoned General Business District (C) and is in conformance with the Future Land Use Plan. All required inspections have been conducted and have passed.

Recommendations:

Staff recommends **approval** of the renewal of the Conditional Use Permit and Late Hours Permit to allow the sale of alcoholic beverage for on-premise consumption subject to the site and applicant being in compliance with all City Ordinances and City Department requirements.

P:\Admin\CUPs\ABC-Macumba Paradise_2016



MEMORANDUM

DATE: MONDAY, OCTOBER 1, 2018

TO: MAYOR AND CITY COMMISSION

FROM: MELANIE CANO, DIRECTOR OF DEVELOPMENT SERVICES

THROUGH: JUAN GUERRA, CITY MANAGER

SUBJECT: CONDITIONAL USE PERMIT AND LATE HOURS PERMIT RENEWAL FOR ABC – FILE NO. CUP#160736 (MACUMBA PARADISE LLC, D/B/A LA CABAÑA SINALOENSE)
--

GENERAL INFORMATION:

APPLICANT: Macumba Paradise, LLC, , d/b/a La Cabaña Sinaloense, is requesting renewal of the Conditional Use Permit and Late Hours Permit to allow the sale of alcoholic beverages for on-premise consumption in a General Business District (C).

LEGAL DESCRIPTION: The property is legally described as being 0.102 acres, more or less, out of Lot 97, Kelly-Pharr Subdivision, Pharr, Hidalgo County, Texas.

LOCATION: The property is physically located at 1209 East Nolana Loop.

ZONING: The property is currently zoned General Business District (C). The surrounding properties are zoned Agricultural and/or Open Space District (A-O) to the north and General Business District (C) to the west, east and south. The area is generally designated for commercial use in the Land Use Plan.

COMMENTS: **POLICE CHIEF:** Recommends approval of
the Conditional Use Permit.

FIRE DEPARTMENT: Recommends approval of
the Conditional Use Permit.

**CODE COMPLIANCE
DIVISION:**

Recommends approval of
the Conditional Use Permit.

HEALTH DIVISION:

Recommends approval of
the Conditional Use Permit.

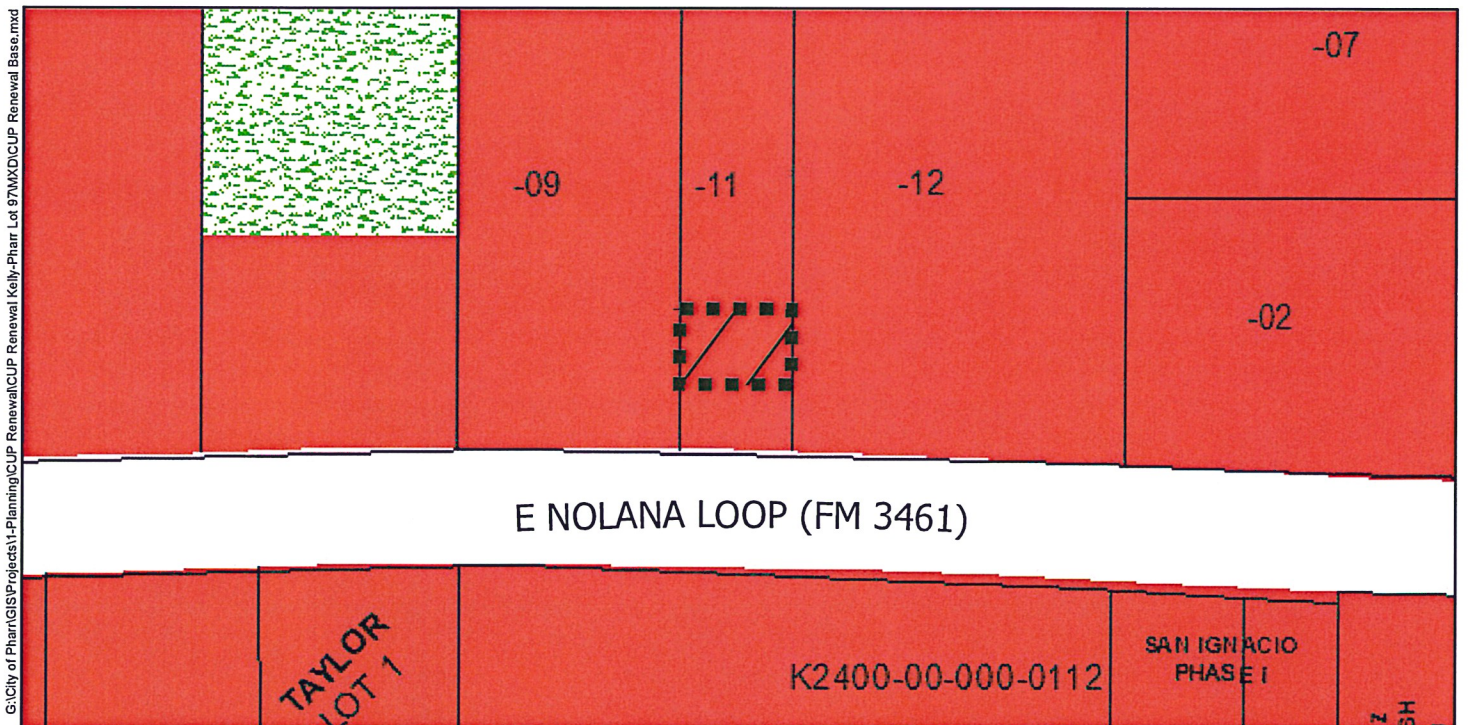
PLANNING DEPARTMENT:

Recommends approval of
the Conditional Use Permit.

**DEVELOPMENT
SERVICES**

RECOMMENDATIONS:

Development Services is recommending **approval** of the request for renewal of the Conditional Use Permit and Late Hours Permit to allow the sale of alcoholic beverages for on-premise consumption in a General Business District (C) subject to site and applicant being in compliance with all City Ordinances and City Department requirements.



- | | | | | |
|-----------------------------|---------------------------|-------------------|-------------------------|--------------------------|
| Agricultural Open Space | High Density Multi-Family | Government Owned | Heavy Industrial | Hidalgo ISD |
| Single Family | Mobile Home | General Business | Limited Industrial | Valley View ISD |
| Single Family Small Lot | Townhouse | Business District | Neighborhood Commercial | Planned Unit Development |
| Two Family | HUD Code | Drainage Easement | Office Professional | |
| Medium Density Multi-Family | Rail Road R.O.W. | Heavy Commercial | PSJA ISD | |





AGENDA MEMORANDUM



BOARD: City Commission

AGENDA ITEM #: 5.K.2.

DATE SUBMITTED: September 27, 2018

MEETING DATE: October 1, 2018

FROM: Angie Resio, Secretary

DEPARTMENT: Development Services

DIRECTOR: Melanie Cano

Agenda Item: Chipotle Texas, LLC, is requesting renewal of the Conditional Use Permit to allow the sale of alcoholic beverages for on-premise consumption in a General Business District (C). The property is legally described as being 0.05 acres, more or less, out of Replat of vacated Car-Mel Subdivision, Vacated El Centro Mall No. 3 and 4 Subdivisions, Pharr, Hidalgo County, Texas. The property's physical address is 500 North Jackson Road, Suite N-1. CUP#160942

Classification: Regular

(* If closed session, City Attorney must review and approve.)

Exclude Material from Public Packet? No

Reason: N/A

Issue: Chipotle Texas, LLC, is requesting renewal of the Conditional Use Permit to allow the sale of alcoholic beverages for on-premise consumption in a General Business District (C). **CUP#160942**

Financial Consideration: N/A

Staff Recommendation: Development Services is recommending approval of the renewal for a Conditional Use Permit to allow the sale of alcoholic beverages for on-premise consumption in a General Business District (C) subject to site and applicant being in compliance with all City Ordinances and City Department requirements.

Alternatives: N/A

ROUTING:

Angie Resio
Roland Gomez
Melanie Cano
City Management Office

Created/Initiated - 09/27/2018
Approved - 09/27/2018
Approved - 09/27/2018
Final Approval - 09/28/2018



Pharr



MAYOR Ambrosio Hernández, MD | CITY MANAGER Juan G. Guerra, CPA

COMMISSIONERS Eleazar Guajardo | Roberto "Bobby" Carrillo | Ramiro Caballero, MD | Daniel Chavez | Ricardo Medina | Mario Bracamontes

Executive Summary Letter

October 1, 2018

Conditional Use Permit **Renewal** for ABC –

Chipotle Mexican Grill #2888

Background:

Chipotle Texas, LLC., is requesting renewal of the Conditional Use Permit to allow the sale of alcoholic beverages for on-premise consumption. This request constitutes the 2nd renewal for Chipotle Mexican Grill #2888.

The property is located at is 500 North Jackson Road, Suite N-1. It is zoned General Business District (C) and is in conformance with the Future Land Use Plan. All required inspections have been conducted and have passed.

Recommendations:

Staff recommends **approval** of the renewal of the Conditional Use Permit to allow the sale of alcoholic beverage for on-premise consumption subject to the site and applicant being in compliance with all City Ordinances and City Department requirements.

P:\Admin\CUPs\ABC-Chipotle Mexican Grill_2016

MEMORANDUM

DATE: MONDAY, OCTOBER 1, 2018
TO: MAYOR AND CITY COMMISSION
FROM: MELANIE CANO, DIRECTOR OF DEVELOPMENT SERVICES
THROUGH: JUAN GUERRA, CITY MANAGER

SUBJECT: CONDITIONAL USE PERMIT RENEWAL FOR ABC – FILE NO. CUP#160942 (CHIPOTLE MEXICAN GRILL #2888)
--

GENERAL INFORMATION:

APPLICANT: Chipotle Texas, LLC, is requesting renewal of the Conditional Use Permit to allow the sale of alcoholic beverages for on-premise consumption in a General Business District (C).

LEGAL DESCRIPTION: The property is legally described as being 0.05 acres, of Replat of vacated Car-Mel Subdivision, Vacated El Centro Mall No. 3 and 4 Subdivisions, Pharr, Hidalgo County, Texas.

LOCATION: The property's physical address is 500 North Jackson Road, Suite N-1.

ZONING: The property is currently zoned General Business District (C). The zoning to the north, south and east is General Business District (C) and Heavy Industrial District (H-I) and city limits lie to the west. The area is generally designated for commercial use in the Land Use Plan.

COMMENTS:	POLICE CHIEF:	Recommends approval of the Conditional Use Permit.
	FIRE DEPARTMENT:	Recommends approval of the Conditional Use Permit.

**CODE COMPLIANCE
DIVISION:**

Recommends approval of
the Conditional Use Permit.

HEALTH DIVISION:

Recommends approval of
the Conditional Use Permit.

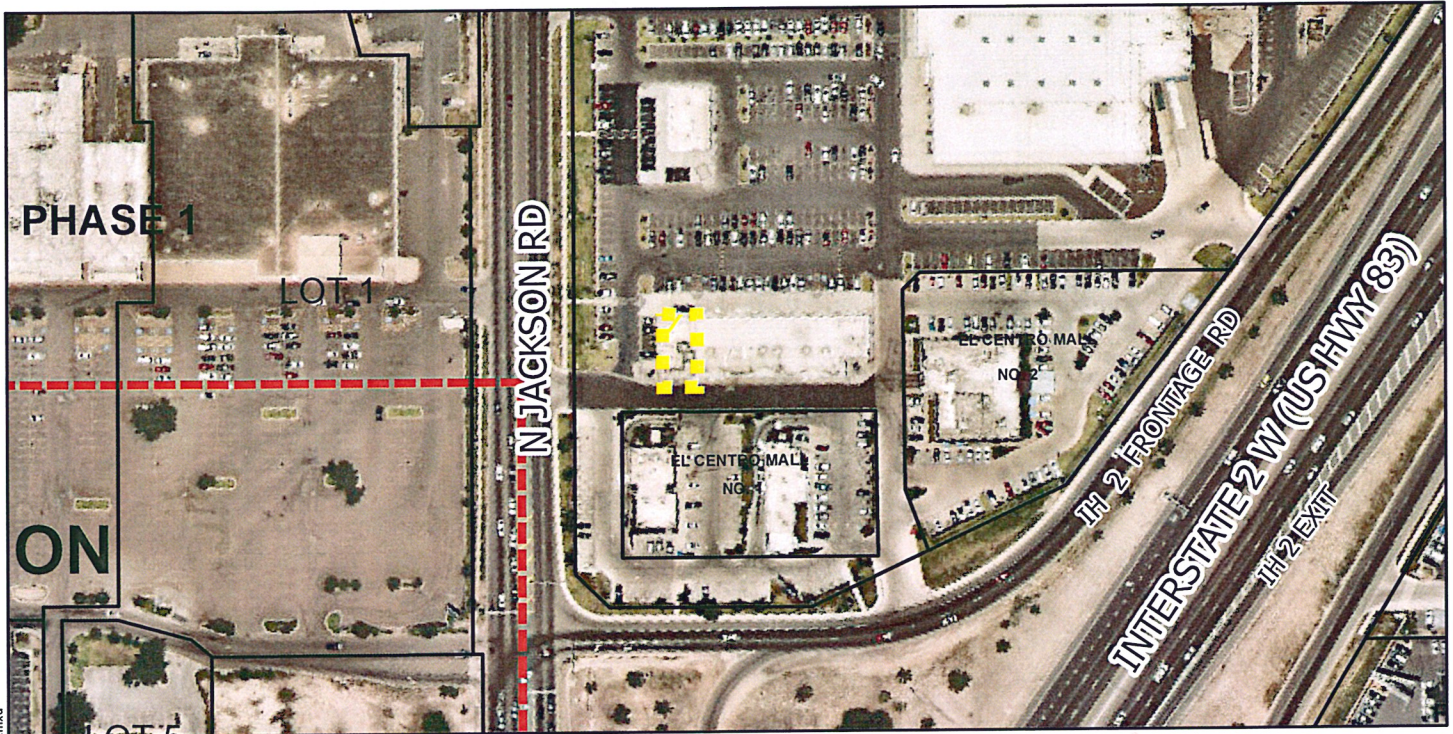
PLANNING DEPARTMENT:

Recommends approval of
the Conditional Use Permit.

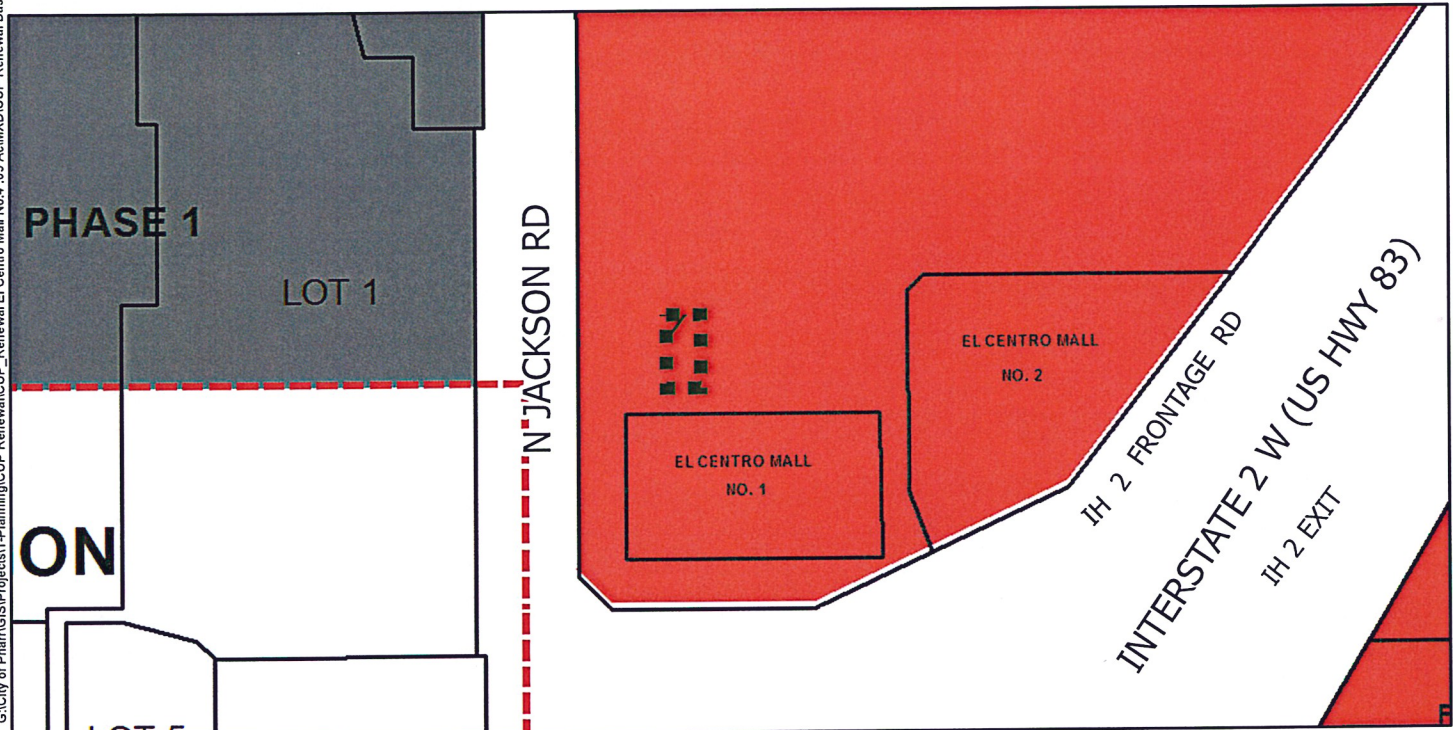
**DEVELOPMENT
SERVICES
RECOMMENDATIONS:**

Development Services is recommending **approval** of the renewal for a Conditional Use Permit to allow the sale of alcoholic beverages for on-premise consumption in a General Business District (C) subject to site and applicant being in compliance with all City Ordinances and City Department requirements.

Conditional Use Permit Renewal
 .05 Ac of Replat of Vacated Car-Mel Subdivision,
 Vacated El Centro Mall No. 4 Subdivision
 Ronald Bonham/ Chipotle Texas, LLC

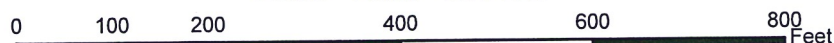


G:\City of Pharr\GIS\Projects\1-Planning\CUP_Renewal\El Centro Mall No.4 .05 Ac\MXDCUP Renewal Base.mxd



Agricultural Open Space	High Density Multi-Family	Government Owned	Heavy Industrial	Hidalgo ISD
Single Family	Mobile Home	General Business	Limited Industrial	Valley View ISD
Single Family Small Lot	Townhouse	Business District	Neighborhood Commercial	Planned Unit Development
Two Family	HUD Code	Drainage Easement	Office Professional	
Medium Density Multi-Family	Rail Road R.O.W.	Heavy Commercial	PSJA ISD	

Scale: 1 inch = 200 feet





AGENDA MEMORANDUM



BOARD: City Commission

AGENDA ITEM #: 5.K.3.

DATE SUBMITTED: September 25, 2018

MEETING DATE: October 1, 2018

FROM: Angie Resio, Secretary

DEPARTMENT: Development Services

DIRECTOR: Melanie Cano

Agenda Item: R.G.V. & Associates/Laura L. Garza, d/b/a George's Dance Hall, is requesting renewal of the Conditional Use Permit and Late Hours Permit to allow the sale of alcoholic beverages for on-premise consumption in a General Business District (C). The property is legally described as being Lots 197, 198, and 199, Valle de la Primavera Subdivision, Pharr, Hidalgo County, Texas. The property's physical address is 6801 South Jackson Road. **CUP#120529**

Classification: Regular

(* If closed session, City Attorney must review and approve.)

Exclude Material from Public Packet? No

Reason: N/A

Issue: R.G.V. & Associates/Laura L. Garza, d/b/a George's Dance Hall, is requesting renewal of the Conditional Use Permit and Late Hours Permit to allow the sale of alcoholic beverages for on-premise consumption in a General Business District (C).
CUP#120529

Financial Consideration: N/A

Staff Recommendation: Development Services is recommending approval of the request for renewal of the Conditional Use Permit and Late Hours Permit to allow the sale of alcoholic beverages for on-premise consumption in a General Business District (C) provided that the site and applicant is in compliance with all City Ordinances and all City Departments requirements.

Alternatives:

N/A

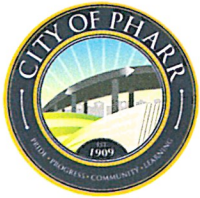
ROUTING:

Angie Resio

Created/Initiated - 09/25/2018

Roland Gomez
Melanie Cano
City Management Office

Approved - 09/26/2018
Approved - 09/26/2018
Final Approval - 09/28/2018



Pharr



MAYOR Ambrosio Hernández, MD | CITY MANAGER Juan G. Guerra, CPA

COMMISSIONERS Eleazar Guajardo | Roberto "Bobby" Carrillo | Ramiro Caballero, MD | Daniel Chavez | Ricardo Medina | Mario Bracamontes

Executive Summary Letter

October 1, 2018

Conditional Use Permit **Renewal** for ABC –

George's Dance Hall

Background:

R.G.V. & Associates/Laura L. Garza, d/b/a George's Dance Hall, is requesting renewal of the Conditional Use Permit and Late Hours Permit to allow the sale of alcoholic beverages for on-premise consumption. This request constitutes the 6th renewal for George's Dance Hall.

The property is located at 6801 South Jackson Road. It is zoned General Business District (C) and is in conformance with the Future Land Use Plan. All required inspections have been conducted and have passed.

Recommendations:

Staff recommends **approval** of the request for renewal of the Conditional Use Permit and Late Hours Permit to allow the sale of alcoholic beverages for on-premise consumption subject to the site and applicant being in compliance with all City Ordinances and City Department requirements.

P:\Admin\MY FILES\CUPS\ABC\ABC_GEORGE'S DANCE HALL_L GARZA_2012



Pharr

Development Services



MEMORANDUM

DATE: MONDAY, OCTOBER 1, 2018

TO: MAYOR AND CITY COMMISSION

THROUGH: JUAN GUERRA, CITY MANAGER

FROM: MELANIE CANO, DIRECTOR OF DEVELOPMENT SERVICES

SUBJECT: CONDITIONAL USE PERMIT & LATE HOURS PERMIT RENEWAL FOR ABC - FILE NO. CUP#120529 (GEORGE'S DANCE HALL)

GENERAL INFORMATION:

APPLICANT: R.G.V. & Associates/Laura L. Garza, d/b/a George's Dance Hall, is requesting renewal of the Conditional Use Permit and Late Hours Permit to allow the sale of alcoholic beverages for on-premise consumption in a General Business District (C).

LEGAL DESCRIPTION: The property is legally described as being Lots 197, 198, and 199, Valle de la Primavera Subdivision, Pharr, Hidalgo County, Texas.

LOCATION: The property's physical address is 6801 South Jackson Road.

ZONING: The property is currently zoned General Business District (C). The adjacent zoning is General Business District (C) to the north and south, Single-Family Residential District (R-1) to the east and Pharr City Limit lies to the west. The area is generally designated for commercial use in the Land Use Plan.

COMMENTS:	POLICE CHIEF:	Recommends approval of the Conditional Use Permit.
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FIRE DEPARTMENT:	Recommends approval of the Conditional Use Permit.
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**CODE COMPLIANCE
DIVISION:**

Recommends approval of
the Conditional Use Permit.

HEALTH DIVISION:

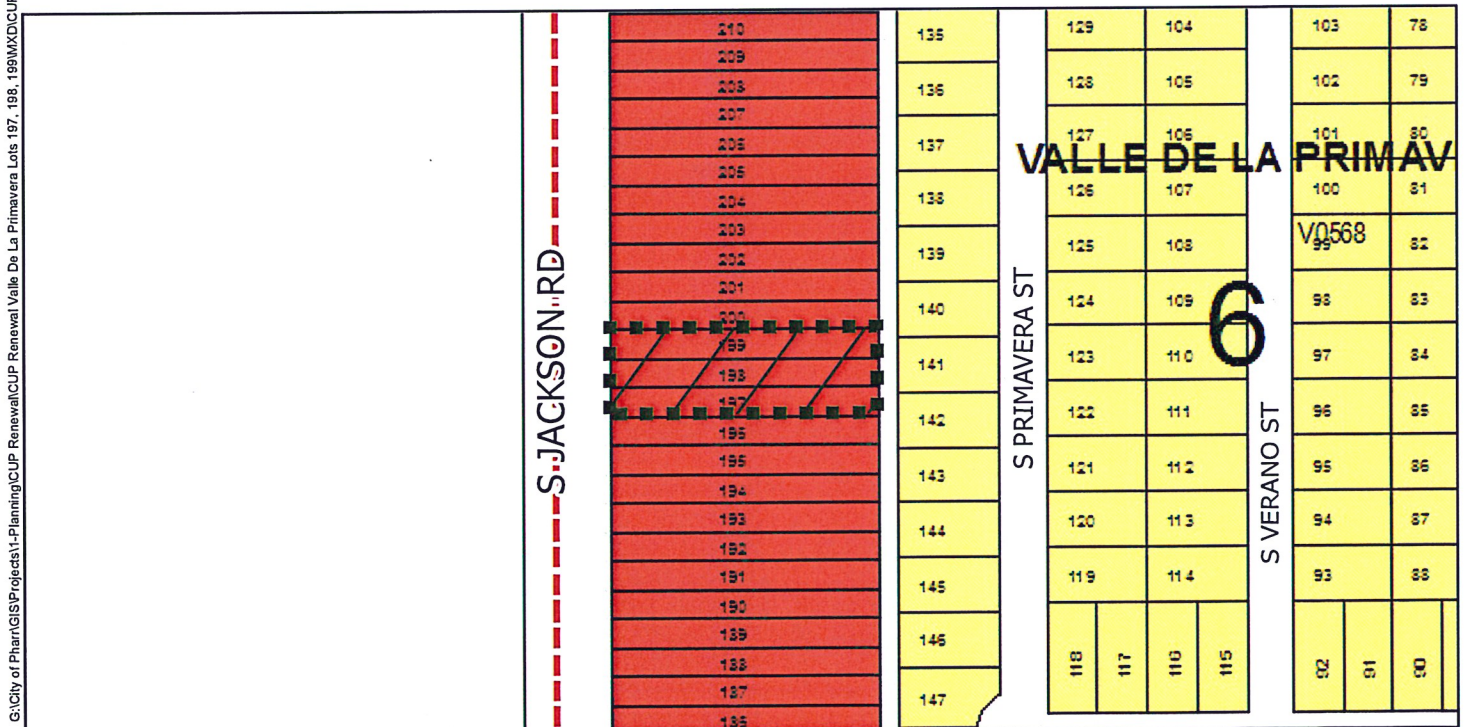
Recommends approval of
the Conditional Use Permit.

**PLANNING
DEPARTMENT:**

Recommends approval of
the Conditional Use Permit.

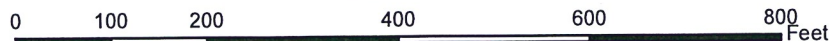
**DEVELOPMENT
SERVICES
RECOMMENDATIONS:**

Development Services is recommending **approval** of the request for renewal of the Conditional Use Permit and Late Hours Permit to allow the sale of alcoholic beverages for on-premise consumption in a General Business District (C) provided that the site and applicant is in compliance with all City Ordinances and all City Departments requirements.



- | | | | | |
|-----------------------------|---------------------------|-------------------|-------------------------|--------------------------|
| Agricultural Open Space | High Density Multi-Family | Government Owned | Heavy Industrial | Hidalgo ISD |
| Single Family | Mobile Home | General Business | Limited Industrial | Valley View ISD |
| Single Family Small Lot | Townhouse | Business District | Neighborhood Commercial | Planned Unit Development |
| Two Family | HUD Code | Drainage Easement | Office Professional | |
| Medium Density Multi-Family | Rail Road R.O.W. | Heavy Commercial | PSJA ISD | |

Scale: 1 inch = 200 feet





AGENDA MEMORANDUM



BOARD: City Commission

AGENDA ITEM #: 5.K.4.

DATE SUBMITTED: September 25, 2018

MEETING DATE: October 1, 2018

FROM: Angie Resio, Secretary

DEPARTMENT: Development Services

DIRECTOR: Melanie Cano

Agenda Item: Antonio Rodriguez and Sylvia Rodriguez, d/b/a Verona Event Center II, LLC, are requesting renewal of the Conditional Use Permit to allow the sale of alcoholic beverages for on-premise consumption in a Heavy Commercial District (H-C). The property is legally described as being Lots 2 and 3, Maco Business Center Subdivision, Pharr, Hidalgo County, Texas. The property's physical address is 109 East Ferguson Avenue. **CUP#100623**

Classification: Regular

(* If closed session, City Attorney must review and approve.)

Exclude Material from Public Packet? No

Reason: N/A

Issue: Antonio Rodriguez and Sylvia Rodriguez, d/b/a Verona Event Center II, LLC, are requesting renewal of the Conditional Use Permit to allow the sale of alcoholic beverages for on-premise consumption in a Heavy Commercial District (H-C).

CUP#100623

Financial Consideration: N/A

Staff Recommendation: Development Services is recommending approval of the request for renewal of the Conditional Use Permit to allow the sale of alcoholic beverages for on-premise consumption in a Heavy Commercial District (H-C) subject to the site and applicant being in compliance with all City Ordinances and City Department requirements. Furthermore, all access to the business shall be from FM 495 and not Brady Street.

Alternatives: N/A

ROUTING:

Angie Resio
Roland Gomez

Created/Initiated - 09/25/2018
Approved - 09/26/2018

Melanie Cano
City Management Office

Approved - 09/26/2018
Final Approval - 09/28/2018



Pharr



MAYOR Ambrosio Hernández, MD | CITY MANAGER Juan G. Guerra, CPA

COMMISSIONERS Eleazar Guajardo | Roberto "Bobby" Carrillo | Ramiro Caballero, MD | Daniel Chavez | Ricardo Medina | Mario Bracamontes

Executive Summary Letter

October 1, 2018

Conditional Use Permit **Renewal** for ABC – Verona Event Center II, LLC

Background:

Antonio Rodriguez and Sylvia Rodriguez, d/b/a Verona Event Center II, LLC, are requesting renewal of the Conditional Use Permit to allow the sale of alcoholic beverages for on-premise consumption. This request constitutes the 9th renewal for Verona Event Center II, LLC.

The property is located at 109 East Ferguson Avenue. It is zoned Heavy Commercial District (H-C) and is in conformance with the Future Land Use Plan. All required inspections have been conducted and have passed.

Recommendations:

Staff recommends **approval** of the request for renewal of the Conditional Use Permit to allow the sale of alcoholic beverage for on-premise consumption subject to the site and applicant being in compliance with all City Ordinances and City Department requirements.

P:\Admin\MY FILES\CUPs\ABC\ABC_VERONA EVENT CENTER II, LLC_A & S RODRIGUEZ_2010



MEMORANDUM

DATE: MONDAY, OCTOBER 1, 2018

TO: MAYOR AND CITY COMMISSION

THROUGH: JUAN GUERRA, CITY MANAGER

FROM: MELANIE CANO, DIRECTOR OF DEVELOPMENT SERVICES

SUBJECT: CONDITIONAL USE PERMIT RENEWAL FOR ABC FILE NO. CUP#100623 (VERONA EVENT CENTER II, LLC)

GENERAL INFORMATION:

APPLICANT: Antonio Rodriguez and Sylvia Rodriguez, d/b/a Verona Event Center II, LLC, are requesting renewal of the Conditional Use Permit to allow the sale of alcoholic beverages for on-premise consumption in a Heavy Commercial District (H-C).

LEGAL DESCRIPTION: The property is legally described as being Lots 2 and 3, Maco Business Center Subdivision, Pharr, Hidalgo County, Texas.

LOCATION: The property's physical address is 109 East Ferguson Avenue.

ZONING: The property is currently zoned Heavy Commercial District (H-C). The surrounding area is zoned Heavy Commercial District (H-C) to the east and west, Single-Family Residential District (R-1) to the south and Single-Family Residential District for Small Lots (R-1A) to the north. The area is generally designated for commercial use in the Land Use Plan.

COMMENTS:	POLICE CHIEF:	Recommends approval of the Conditional Use Permit.
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FIRE DEPARTMENT:	Recommends approval of the Conditional Use Permit.
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**CODE COMPLIANCE
DIVISION:**

Recommends approval of
the Conditional Use Permit.

HEALTH DIVISION:

Recommends approval of
the Conditional Use Permit.

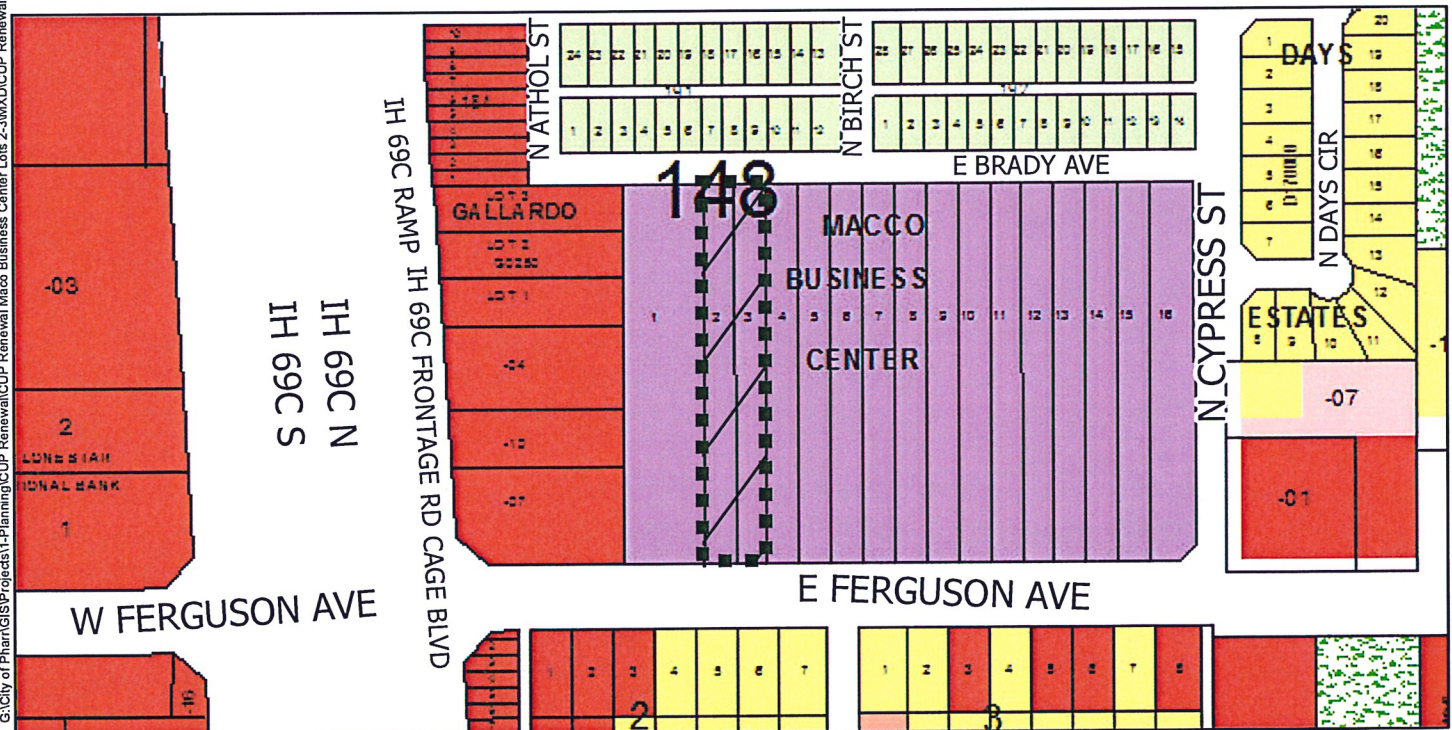
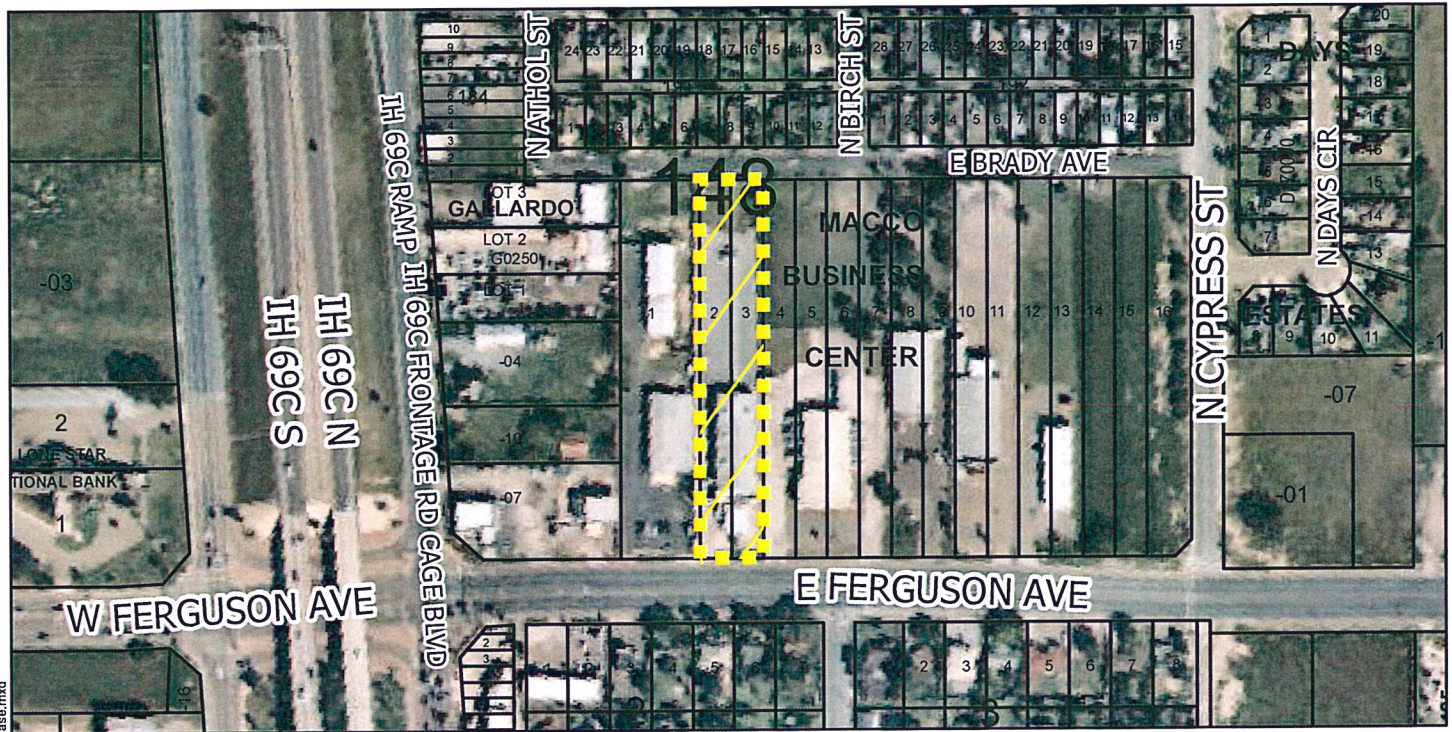
**PLANNING
DEPARTMENT:**

Recommends approval of
the Conditional Use Permit.

**DEVELOPMENT
SERVICES
RECOMMENDATIONS:**

Development Services is recommending **approval** of the request for renewal of the Conditional Use Permit to allow the sale of alcoholic beverages for on-premise consumption in a Heavy Commercial District (H-C) subject to the site and applicant being in compliance with all City Ordinances and City Department requirements. Furthermore, all access to the business shall be from FM 495 and not Brady Street.

Conditional Use Permit Renewal
Maco Business Center Lots 2-3
Verona Event Center II
Antonio & Sylvia Rodriguez



- | | | | | |
|-----------------------------|---------------------------|-------------------|-------------------------|--------------------------|
| Agricultural Open Space | High Density Multi-Family | Government Owned | Heavy Industrial | Hidalgo ISD |
| Single Family | Mobile Home | General Business | Limited Industrial | Valley View ISD |
| Single Family Small Lot | Townhouse | Business District | Neighborhood Commercial | Planned Unit Development |
| Two Family | HUD Code | Drainage Easement | Office Professional | |
| Medium Density Multi-Family | Rail Road R.O.W. | Heavy Commercial | PSJA ISD | |

Scale: 1 inch = 300 feet



City of Pharr, Texas
Engineering Department
956.702.5355



Date: 6/7/2018



AGENDA MEMORANDUM



BOARD: City Commission

AGENDA ITEM #: 5.K.5.

DATE SUBMITTED: September 25, 2018

MEETING DATE: October 1, 2018

FROM: Angie Resio, Secretary

DEPARTMENT: Development Services

DIRECTOR: Melanie Cano

Agenda Item: Tropical Island #2 has filed with the Planning and Zoning Commission a request for a Conditional Use Permit to allow the sale of alcoholic beverages for on-premise consumption in a General Business District (C). The property is legally described as being all of Lot 2-B, Jackson Ridge Court Subdivision, Pharr, Hidalgo County, Texas. The property's physical address is 1801 West Ridge Road.

CUP#180857

Classification: Regular

(* If closed session, City Attorney must review and approve.)

Exclude Material from Public Packet? No

Reason: N/A

Issue: Tropical Island #2 has filed with the Planning and Zoning Commission a request for a Conditional Use Permit to allow the sale of alcoholic beverages for on-premise consumption in a General Business District (C). **CUP#180857**

Financial Consideration: N/A

Staff Recommendation: Development Services is recommending approval of the request for a Conditional Use Permit to allow the sale of alcoholic beverages for on-premise consumption in a General Business District (C) subject to the applicant and site being in compliance with all City Ordinances and City Department requirements.

The Planning and Zoning Commission carried the motion unanimously to approve the request for a Conditional Use Permit to allow the sale of alcoholic beverages for on-premise consumption in a General Business District (C) subject to staff's recommendations.

Alternatives: N/A

ROUTING:

Angie Resio
Roland Gomez
Melanie Cano
City Management Office

Created/Initiated - 09/25/2018
Approved - 09/26/2018
Approved - 09/27/2018
Final Approval - 09/28/2018



MEMORANDUM

DATE: MONDAY, OCTOBER 1, 2018

TO: MAYOR AND CITY COMMISSION

THROUGH: JUAN GUERRA, CITY MANAGER

FROM: MELANIE CANO, DIRECTOR OF DEVELOPMENT SERVICES

SUBJECT: CONDITIONAL USE PERMIT FOR ABC – FILE NO. CUP#180857 (TROPICAL ISLAND #2)
--

GENERAL INFORMATION:

APPLICANT: Tropical Island #2 has filed with the Planning and Zoning Commission a request for a Conditional Use Permit to allow the sale of alcoholic beverages for on-premise consumption in a General Business District (C).

LEGAL DESCRIPTION: The property is legally described as being all of Lot 2-B, Jackson Ridge Court Subdivision, Pharr, Hidalgo County, Texas.

LOCATION: The property's physical address is 1801 West Ridge Road.

ZONING: The property is currently zoned General Business District (C). The surrounding area is zoned General Business District (C) to the north and west and Agricultural and/or Open Space District (A-O) to the east and west. The area is generally designated for commercial use in the Land Use Plan.

COMMENTS:	POLICE CHIEF:	Recommends approval of the Conditional Use Permit.
	FIRE DEPARTMENT:	Recommends approval of the Conditional Use Permit.

**CODE COMPLIANCE
DIVISION:**

Recommends approval of
the Conditional Use Permit.

HEALTH DIVISION:

Recommends approval of
the Conditional Use Permit.

PLANNING DIVISION:

Recommends approval of
the Conditional Use Permit.

**NOTIFICATION
OF PUBLIC:**

Thirteen (13) surrounding property owners were notified of the request by letter and a legal notice was published in the Advance News Journal. Staff received no response to the letters or the legal notice.

**DEVELOPMENT
SERVICES
RECOMMENDATIONS:**

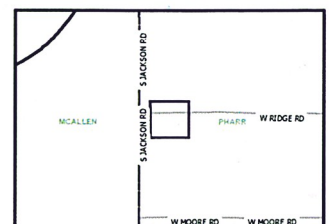
Development Services is recommending approval of the request for a Conditional Use Permit to allow the sale of alcoholic beverages for on-premise consumption in a General Business District (C) subject to the applicant and site being in compliance with all City Ordinances and City Department requirements.

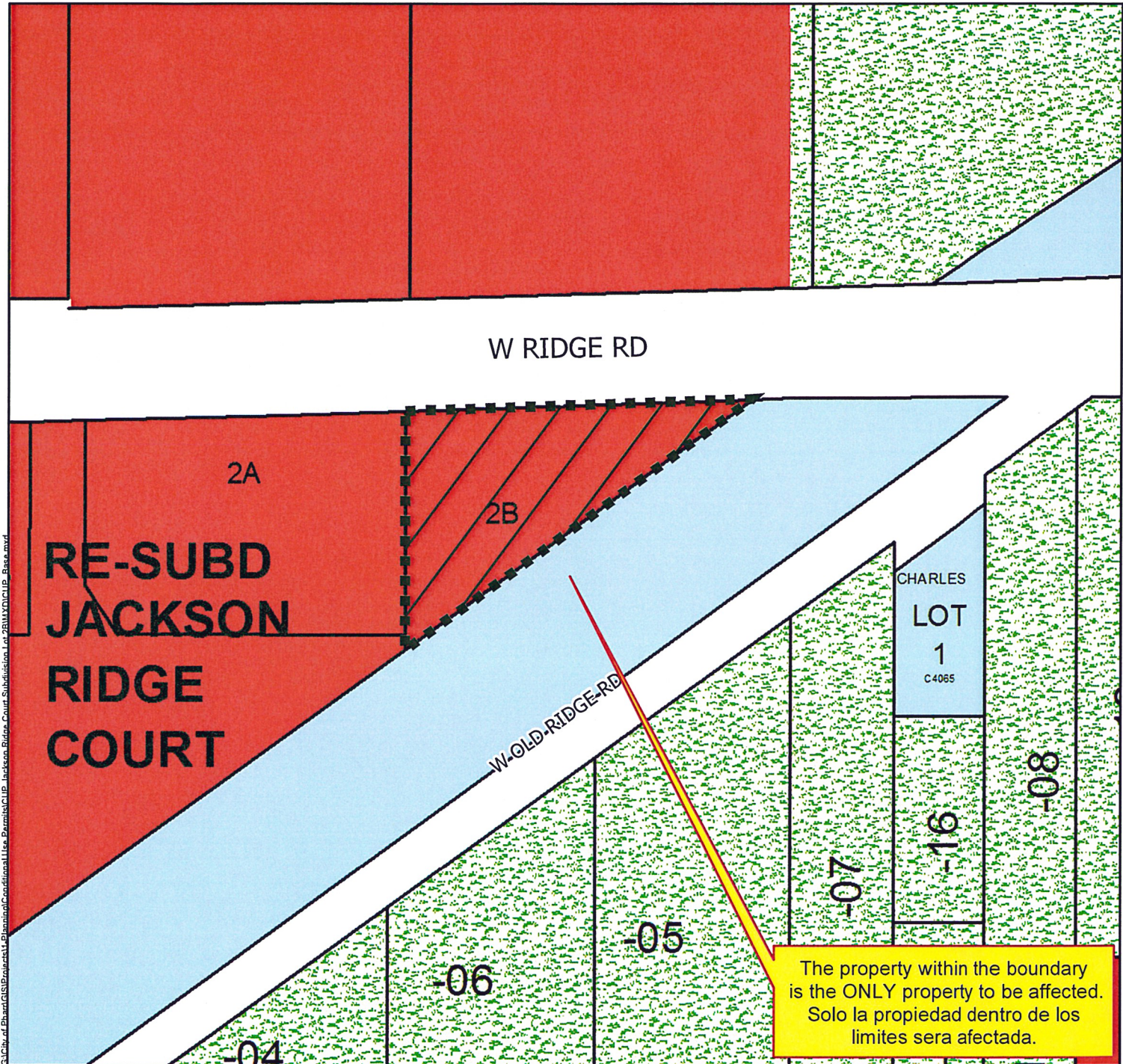
**PLANNING & ZONING
COMMISSION:**

The Planning and Zoning Commission carried the motion unanimously to approve the request for a Conditional Use Permit to allow the sale of alcoholic beverages for on-premise consumption in a General Business District (C) subject to staff's recommendations.



All information displayed on this map is subject to verification by field survey or by the agency responsible for maintaining the information. This map is intended for general information only.

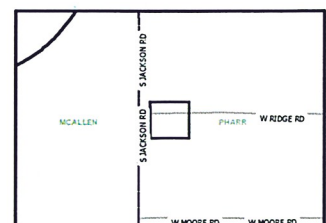




The property within the boundary is the ONLY property to be affected.
Solo la propiedad dentro de los limites sera afectada.

- | | | | |
|-----------------------------|-------------------|-------------------------|--------------------------|
| Agricultural Open Space | Townhouse | Heavy Commercial | Valley View ISD |
| Single Family | HUD Code | Heavy Industrial | Planned Unit Development |
| Single Family Small Lot | Rail Road R.O.W. | Limited Industrial | |
| Two Family | Government Owned | Neighborhood Commercial | |
| Medium Density Multi-Family | General Business | Office Professional | |
| High Density Multi-Family | Business District | PSJA ISD | |
| Mobile Home | Drainage Easement | Hidalgo ISD | |

All information displayed on this map is subject to verification by field survey or by the agency responsible for maintaining the information. This map is intended for general information only.



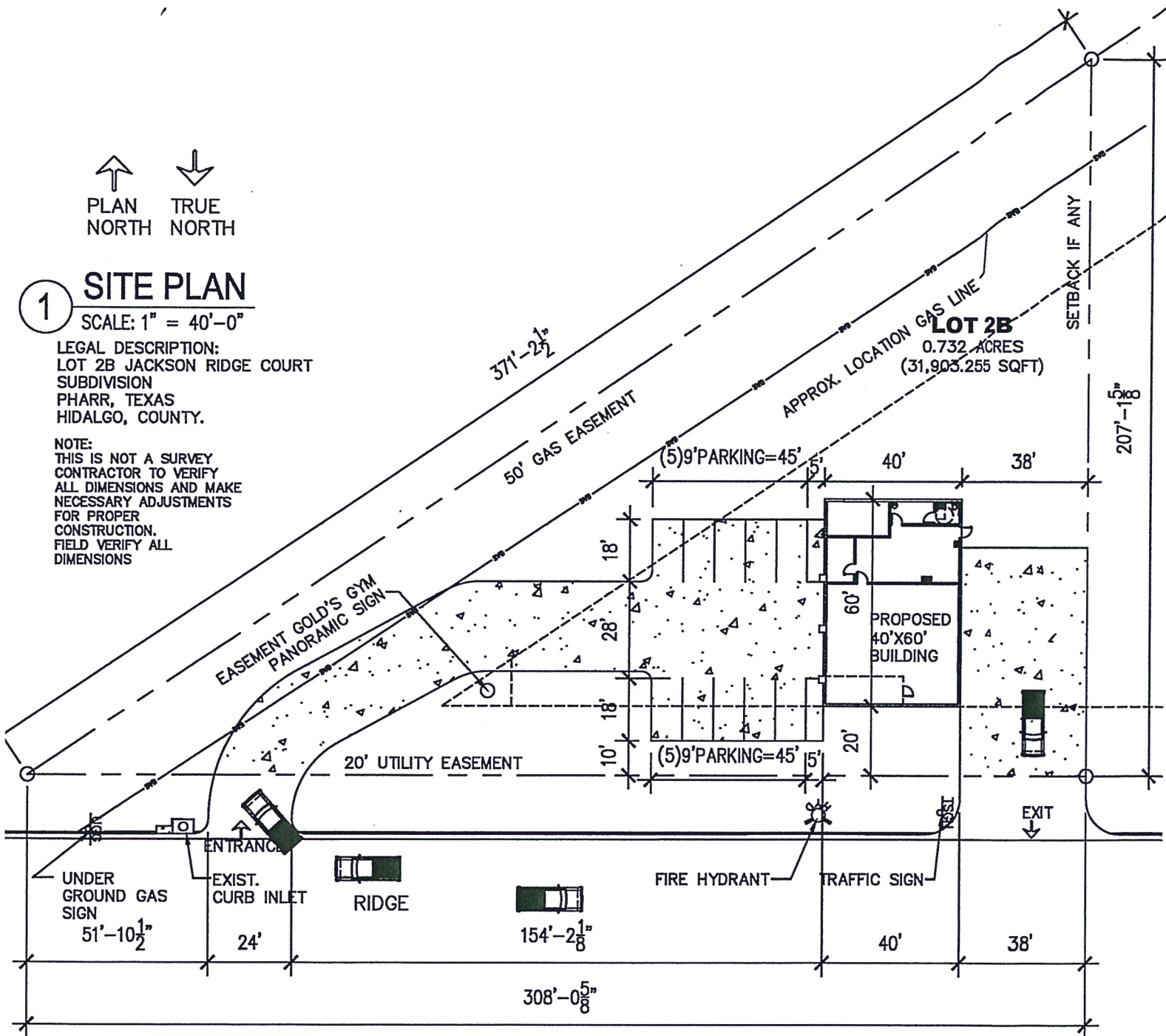


1 SITE PLAN

SCALE: 1" = 40'-0"

LEGAL DESCRIPTION:
LOT 2B JACKSON RIDGE COURT
SUBDIVISION
PHARR, TEXAS
HIDALGO, COUNTY.

NOTE:
THIS IS NOT A SURVEY
CONTRACTOR TO VERIFY
ALL DIMENSIONS AND MAKE
NECESSARY ADJUSTMENTS
FOR PROPER
CONSTRUCTION.
FIELD VERIFY ALL
DIMENSIONS



SANCHEZ GARCIA DESIGN SERVICES (956)472-3758

SHEET: 1 of 1

MRS. NIDIA & MR. ROBERTO CAVAZOS 07172013

DATE: 02-18-2014

SNOWBALL FLAVORS

Banana	Kiwi	Strawberry Shortcake
Blue Coconut	Lemon	Strawberry Daiquiri
Coconut	Lemon Lime	Tamarindo
Blueberry	Natural Lemon	Natural Tamarindo
Bubble Gum - Pink or Blue	Mango	Tigers Blood
Cantaloupe	Margarita	Tropical Punch
Cherry	Orange	Tutti Frutti
Cherry Kola	Peach	Watermelon
Wild Cherry	Piña Colada	
Cotton Candy - Pink	Pineapple	
Daiquiri	Pink Lemonade	
Grape	Raspberry	
Green Apple	Rootbeer	
Hawaiian Delight	Silver Fox	
Ice Cream	Strawberry	

SPECIALTIES



TROPICAL ISLAND

RASPAS AND SNACKS!



1911 N VETERENS BLVD (I RD), PHARR, TX.



1801 W RIDGE RD, PHARR, TX.

HOT DOG



CHILLI DOG



NACHOS



NACHOS WITH CHILLI



SNACKS



FRITO PIE



HOT CHEETO MIX



PICA CHEETOS



CACAHUATES PREPARADOS



TAMIRICO



CRAZY CORN NUTS



XTREMES WITH CHAMOY



TAKIS WITH CHEESE



CHEESY CORN NUTS



ELOTES

ELOTE EN VASO



ELOTES ENTEROS



ELOTE ENTERO CHORREADO



CAMARONES MAR Y TIERRA



MARRANADAS



ELOTE CHORREADO



LAYS CON CAMARONES



PEPINO LOCO



CON CAMARONES...

ELOTE ENTERO CHORREADO



PREPARA TUS FRITOS FAVORITOS A TU GUSTO! CON QUESO, CREMA Y SALSA, MARRANADA, PARAISO O CON CAMARONES

MORE SPECIALTIES...

TROPICIAMATO



WILD RASPA



LECHE DELIGHT



PICADILLY



UNICORN



CHARUGO



RAINBOW SPECIAL



SNOWBALL SUNDAY



CHAMOYADA



KIDS SPECIAL

\$2.00 REFILL FOR 1.00



MONSTER RASPAS

MONSTER PICADILLY



MONSTER HOT CHEETO RASPA



CUCUMBERDILLY



LA CHICA FRESCA



MONSTER DELICIOUS



FRUTA CON
LIMÓN Y CHILE

FRESH FRUITS

MANGO CHUNKS

COCO CON
LIMÓN Y CHILE

COCO MIX

REVOLTIJO

PEPINO CON
LIMÓN Y CHILE

PEPINO SHOTS

REBANADITAS

PIÑA TROPICAL

SUSHI TROPICAL

MANZANA LOKA

TAKITOS DE TAMARINDO

FRESAS CON
CREMA

FRUTA CON YOGURT

FRUTA-BIONICA

PEPINO O PICKLE
SPLIT



BANANA SPLIT

ICE CREAM

THE BOWL

ICE CREAM
DELIGHT

GANSITO
POLAR

FERRERO DELIGHT

ICE CREAM SHAKES

OREO SHAKE

FROZEN
YOGURT

SUPER BANANA

CHOCO
BANANA

DRINKS

TROLEBUSES

TROLEBUS DEL
CALLEJON

LIQUADOS

JUMEX
PREPARADO

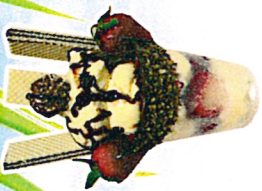
SMIRNOFF
ESPECIAL

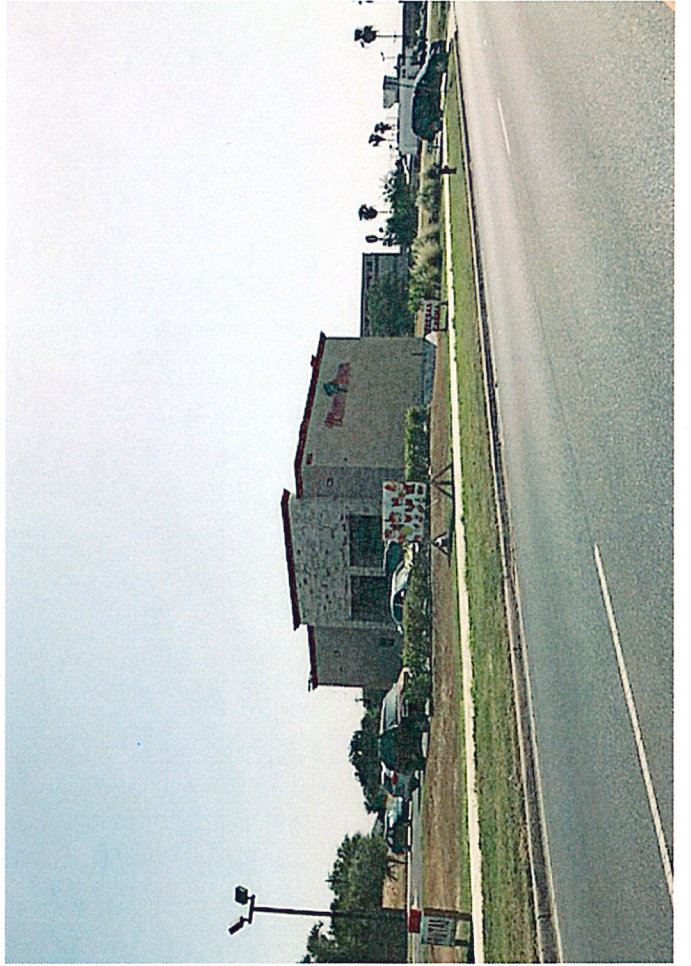
AGUAS FRESCAS

TOPÓ CHICO, CLAMATO
O MICHELADA ESPECIAL

PIÑA TROPICAL CON
SMIRNOFF/SQUIRT

RUSA







AGENDA MEMORANDUM



BOARD: City Commission

AGENDA ITEM #: 5.K.6.

DATE SUBMITTED: September 28, 2018

MEETING DATE: October 1, 2018

FROM: Angie Resio, Secretary

DEPARTMENT: Development Services

DIRECTOR: Melanie Cano

Agenda Item: Tropical Island has filed with the Planning and Zoning Commission a request for a Conditional Use Permit to allow the sale of alcoholic beverages for on-premise consumption in a Heavy Commercial District (H-C). The property is legally described as being all of Lot B-1, Northpoint Subdivision, Pharr, Hidalgo County, Texas. The property's physical address is 1911 North Veterans Boulevard.

CUP#180858

Classification: Regular

(* If closed session, City Attorney must review and approve.)

Exclude Material from Public Packet? No

Reason: N/A

Issue: Tropical Island has filed with the Planning and Zoning Commission a request for a Conditional Use Permit to allow the sale of alcoholic beverages for on-premise consumption in a Heavy Commercial District (H-C). **CUP#180858**

Financial Consideration: N/A

Staff Recommendation: Development Services is recommending to **table** the request of the Conditional Use Permit to allow the sale of alcoholic beverages for on-premise consumption in a Heavy Commercial District (H-C) until further research is conducted.

The Planning and Zoning Commission carried the motion unanimously to approve the request for a Conditional Use Permit to allow the sale of alcoholic beverages for on-premise consumption in a Heavy Commercial District (H-C) subject to staff's recommendations.

Alternatives: N/A

ROUTING:

Angie Resio

Created/Initiated - 09/28/2018

Roland Gomez
Melanie Cano
City Management Office

Approved - 09/28/2018
Approved - 09/28/2018
Denied -



MEMORANDUM

DATE: MONDAY, OCTOBER 1, 2018

TO: MAYOR AND CITY COMMISSION

THROUGH: JUAN GUERRA, CITY MANAGER

FROM: MELANIE CANO, DIRECTOR OF DEVELOPMENT SERVICES

SUBJECT: CONDITIONAL USE PERMIT FOR ABC – FILE NO. CUP#180858 (TROPICAL ISLAND)
--

GENERAL INFORMATION:

APPLICANT: Tropical Island has filed with the Planning and Zoning Commission a request for a Conditional Use Permit to allow the sale of alcoholic beverages for on-premise consumption in a Heavy Commercial District (H-C).

LEGAL DESCRIPTION: The property is legally described as being all of Lot B-1, Northpoint Subdivision, Pharr, Hidalgo County, Texas.

LOCATION: The property's physical address is 1911 North Veterans Boulevard.

ZONING: The property is currently zoned Heavy Commercial District (H-C). The surrounding area is zoned General Business District (C) to the north, south, Two-Family residential District (R-2) to the west and City limits of Pharr lie to the east. The area is generally designated for single-family residential use in the Land Use Plan.

COMMENTS:

POLICE CHIEF:	Recommends approval of the Conditional Use Permit.
FIRE DEPARTMENT:	Recommends approval of the Conditional Use Permit.

**CODE COMPLIANCE
DIVISION:**

Recommends approval of
the Conditional Use Permit.

HEALTH DIVISION:

Recommends approval of
the Conditional Use Permit.

PLANNING DIVISION:

Recommends approval of
the Conditional Use Permit.

**NOTIFICATION
OF PUBLIC:**

Nineteen (19) surrounding property owners were notified of the request by letter and a legal notice was published in the Advance News Journal. Staff received no response to the letters or the legal notice.

**DEVELOPMENT
SERVICES
RECOMMENDATIONS:**

Development Services is recommending **approval** of the Conditional Use Permit to allow the sale of alcoholic beverages for on-premise consumption in a Heavy Commercial District (H-C) subject to the applicant and site being in compliance with all City Ordinances and City Department requirements.

**PLANNING & ZONING
COMMISSION:**

The Planning and Zoning Commission carried the motion unanimously to **approve** the request for a Conditional Use Permit to allow the sale of alcoholic beverages for on-premise consumption in a Heavy Commercial District (H-C) subject to staff's recommendations.

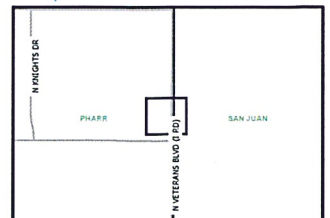
Proposed Conditional Use Permit
North Point Subdivision Lot B1
Nydia Cavazos/ Tropical Island



The property within the boundary is the ONLY property to be affected.
Solo la propiedad dentro de los limites sera afectada.

Agricultural Open Space	Townhouse	Heavy Commercial	Valley View ISD
Single Family	HUD Code	Heavy Industrial	Planned Unit Development
Single Family Small Lot	Rail Road R.O.W.	Limited Industrial	
Two Family	Government Owned	Neighborhood Commercial	
Medium Density Multi-Family	General Business	Office Professional	
High Density Multi-Family	Business District	PSJA ISD	
Mobile Home	Drainage Easement	Hidalgo ISD	

All information displayed on this map is subject to verification by field survey or by the agency responsible for maintaining the information. This map is intended for general information only.

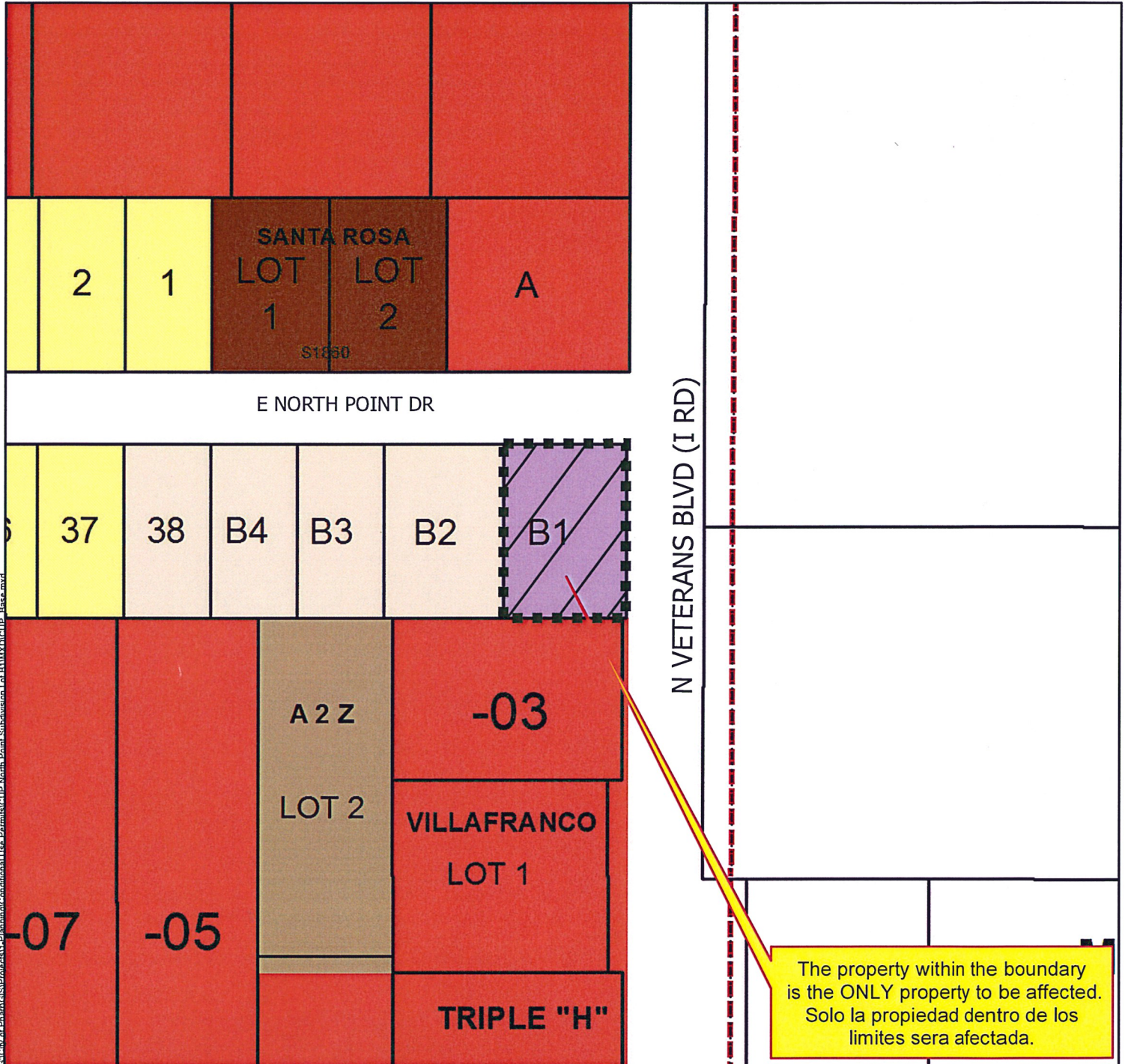


City of Pharr, Texas
Engineering Department
956.402.4242

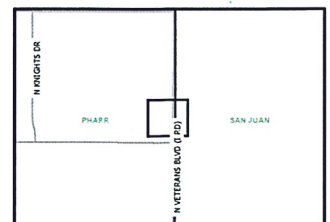
Scale: 1 inch = 100 feet



Date: 8/22/2018



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Northpoint Dr

Northpoint Dr

Northpoint Dr



1911 N Veterans Blvd (I Rd.)

N Veterans Blvd

N IRd

N Veterans Blvd

N IRd

SNOWBALL FLAVORS

Banana	Kiwi	Strawberry Short Cake
Blue Coconut	Lemon	Strawberry Daiquiri
Coconut	Lemon Lime	Tamarindo
Blueberry	Natural Lemon	Natural Tamarindo
Bubble Gum - Pink or Blue	Mango	Tigers Blood
Cantaloupe	Margarita	Tropical Punch
Cherry	Orange	Tutti Frutti
Cherry Kola	Peach	Watermelon
Wild Cherry	Pina Colada	
Cotton Candy - Pink	Pineapple	CREAMY FLAVORS
Daiquiri	Pink Lemonade	Pink Milk
Grape	Raspberry	Banana
Green Apple	Rootbeer	Cinnamon
Hawaiian Delight	Silver Fox	Coconut
Ice Cream	Strawberry	Horchata

SPECIALTIES



1911 N VETERENS BLVD (I RD), PHARR, TX.



1801 W RIDGE RD, PHARR, TX.

TROPICAL ISLAND

RASPAS AND SNACKS!

SNACKS



A close-up photograph of a burrito, showing a cross-section of its filling. The filling includes ground meat, melted cheese, green onions, and other vegetables. The burrito is wrapped in a light-colored tortilla.

ELOTES

A vertical strip of four candy wrappers, all labeled "Life". The wrappers are colorful and feature various designs, including the word "Life" in large letters and images of the candy pieces.



**PREPARA TUS FRITOS FAVORITOS A TU GUSTO! CON QUESO, CREMA Y SALSA,
MARRANADA, PARAISO O CON CAMARONES**

MORE SPECIALTIES...

A colorful, multi-layered cone, possibly a dessert or a craft project, with layers of yellow, orange, red, and green, and a dark, textured interior.

**\$2.00
REFILL
FOR 1.00**

MONSTER RASPBAS

**LA CHICA
FRESA**

MONSTER DELIGHT







AGENDA MEMORANDUM



BOARD: City Commission

AGENDA ITEM #: 5.K.7.

DATE SUBMITTED: September 28, 2018

MEETING DATE: October 1, 2018

FROM: Angie Resio, Secretary

DEPARTMENT: Development Services

DIRECTOR: Melanie Cano

Agenda Item: Vanguard Academy, Inc. has filed with the Planning and Zoning Commission a request for Life-of-the-Use Conditional Use Permit to allow an Institutional Use (school) in an Office Professional District (O-P). The property is legally described as being Lot 1, Templo Bethel Subdivision, Pharr, Hidalgo County, Texas. The property's physical address is 400 South Veterans Boulevard.

CUP#180862

Classification: Regular

(* If closed session, City Attorney must review and approve.)

Exclude Material from Public Packet? No

Reason: N/A

Issue: Vanguard Academy, Inc. has filed with the Planning and Zoning Commission a request for Life-of-the-Use Conditional Use Permit to allow an Institutional Use (school) in an Office Professional District (O-P). **CUP#180862**

Financial Consideration: N/A

Staff Recommendation: Development Services is recommending approval of the request for Life-of-the-Use Conditional Use Permit to allow an Institutional Use (school) in an Office Professional District (O-P) subject to the listed conditions.

The Planning and Zoning Commission carried the motion unanimously to approve the request for Life-of-the-Use Conditional Use Permit to allow an Institutional Use (school) in an Office Professional District (O-P) with the condition that fire alarms will be installed in each classroom within sixty days.

Alternatives: N/A

ROUTING:

Angie Resio

Created/Initiated - 09/28/2018

Roland Gomez
Melanie Cano
City Management Office

Approved - 09/28/2018
Approved - 09/28/2018
Final Approval - 09/28/2018



MEMORANDUM

DATE: MONDAY, OCTOBER 1, 2018

TO: MAYOR AND CITY COMMISSION

THROUGH: JUAN GUERRA, CITY MANAGER

FROM: MELANIE CANO, DIRECTOR OF DEVELOPMENT SERVICES

SUBJECT: LIFE-OF-THE-USE CONDITIONAL USE PERMIT FOR INSTITUTIONAL USE FILE NO. CUP#180862 (VANGUARD ACADEMY, INC.)

GENERAL INFORMATION:

APPLICANT: Vanguard Academy, Inc. has filed with the Planning and Zoning Commission a request for Life-of-the-Use Conditional Use Permit to allow an Institutional Use (school) in an Office Professional District (O-P).

LEGAL DESCRIPTION: The property is legally described as being Lot 1, Templo Bethel Subdivision, Pharr, Hidalgo County, Texas.

LOCATION: The property's physical address is 400 South Veterans Boulevard.

ZONING: The property is currently zoned Office Professional District (O-P). The surrounding property is zoned Single-Family Residential District (R-1) to the north and west, Office Professional District (O-P) and Single-Family Residential District (R-1) to the south and the City of Pharr limits lie to the east. This area is generally designated for single-family residential and public/semi-public use in the Land Use Plan.

COMMENTS:	FIRE DEPARTMENT:	Recommends approval of the Conditional Use Permit.
	CODE COMPLIANCE DIVISION:	Recommends approval of the Conditional Use Permit.

HEALTH DIVISION:

Recommends approval of the Conditional Use Permit.

PLANNING DIVISION:

Recommends approval of the Conditional Use Permit.

NOTIFICATION OF PUBLIC:

Twenty-Five (25) surrounding property owners were notified of the request by letter and a legal notice was published in the Advance News Journal. Staff received two telephone calls for information only and one person signed up to speak in opposition of the item.

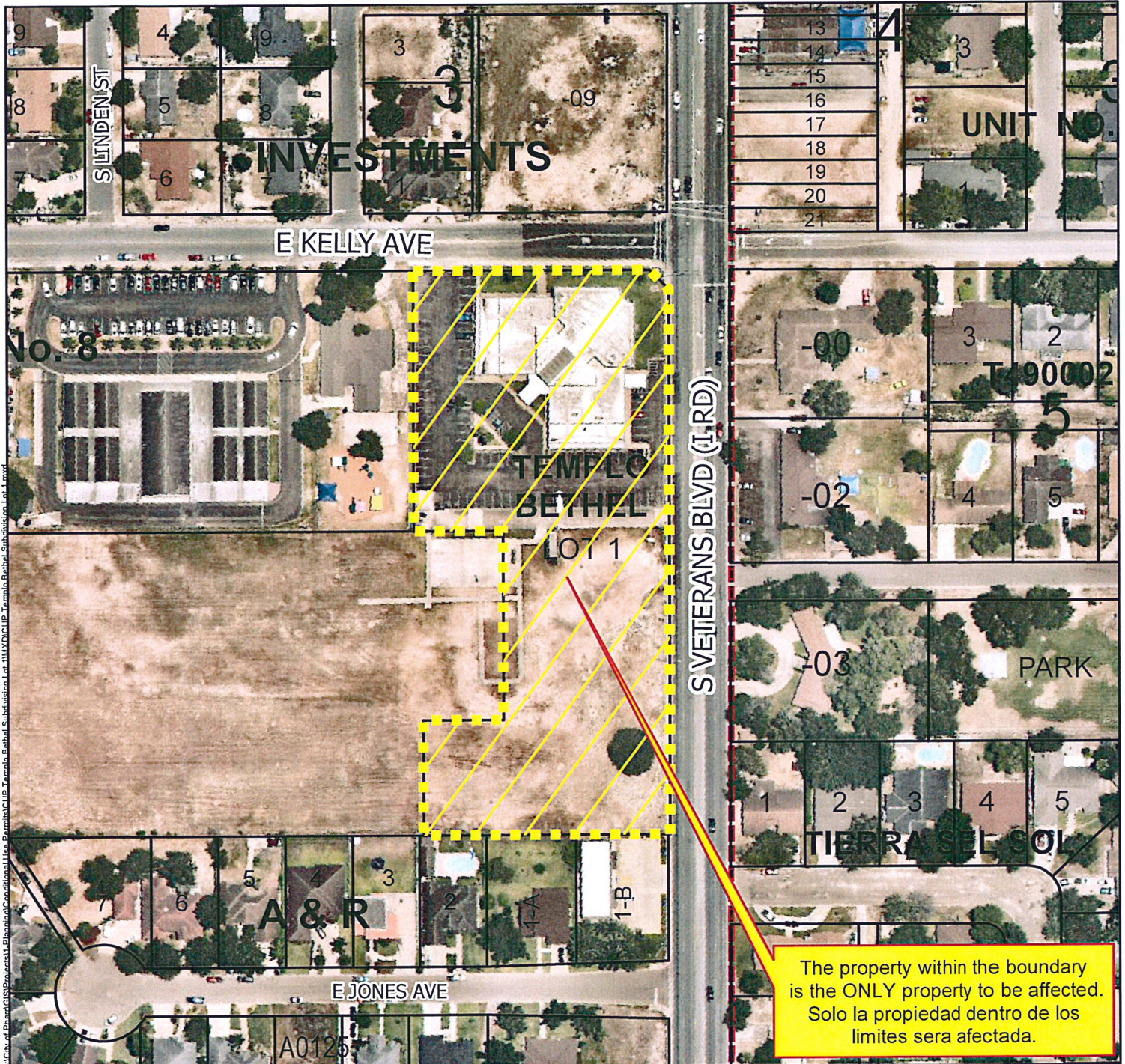
DEVELOPMENT SERVICES RECOMMENDATIONS:

Development Services is recommending **approval** of the request for Life-of-the-Use Conditional Use Permit to allow an Institutional Use (school) in an Office Professional District (O-P) subject to the following conditions:

- 1.This permit shall be for the Life-of-the-Use and issued to the current owner only;
- 2.Applicant shall comply with all City of Pharr Ordinances and codes, any violation will terminate this Conditional Use Permit;
- 3.A fire alarm system must be installed in every unit and/or classroom;
- 4.An all-weather surface must be provided for emergency access; and
- 5.The following shall be considered as grounds for revocation of the Conditional Use Permit; and
 - Any change in use or change in extent of use, area or location
 - Failure to allow periodic inspections by representatives of the City of Pharr at any reasonable time
 - Conditional Use Permits that have been revoked may not be applied for again until a period of one (1) year has lapsed from the date of revocation.

PLANNING & ZONING COMMISSION:

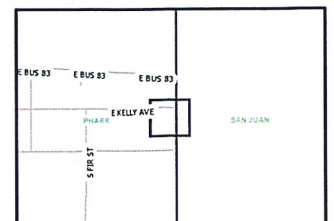
The Planning and Zoning Commission carried the motion unanimously to **approve** the request for Life-of-the-Use Conditional Use Permit to allow an Institutional Use (school) in an Office Professional District (O-P) with the condition that fire alarms will be installed in each classroom within sixty days.

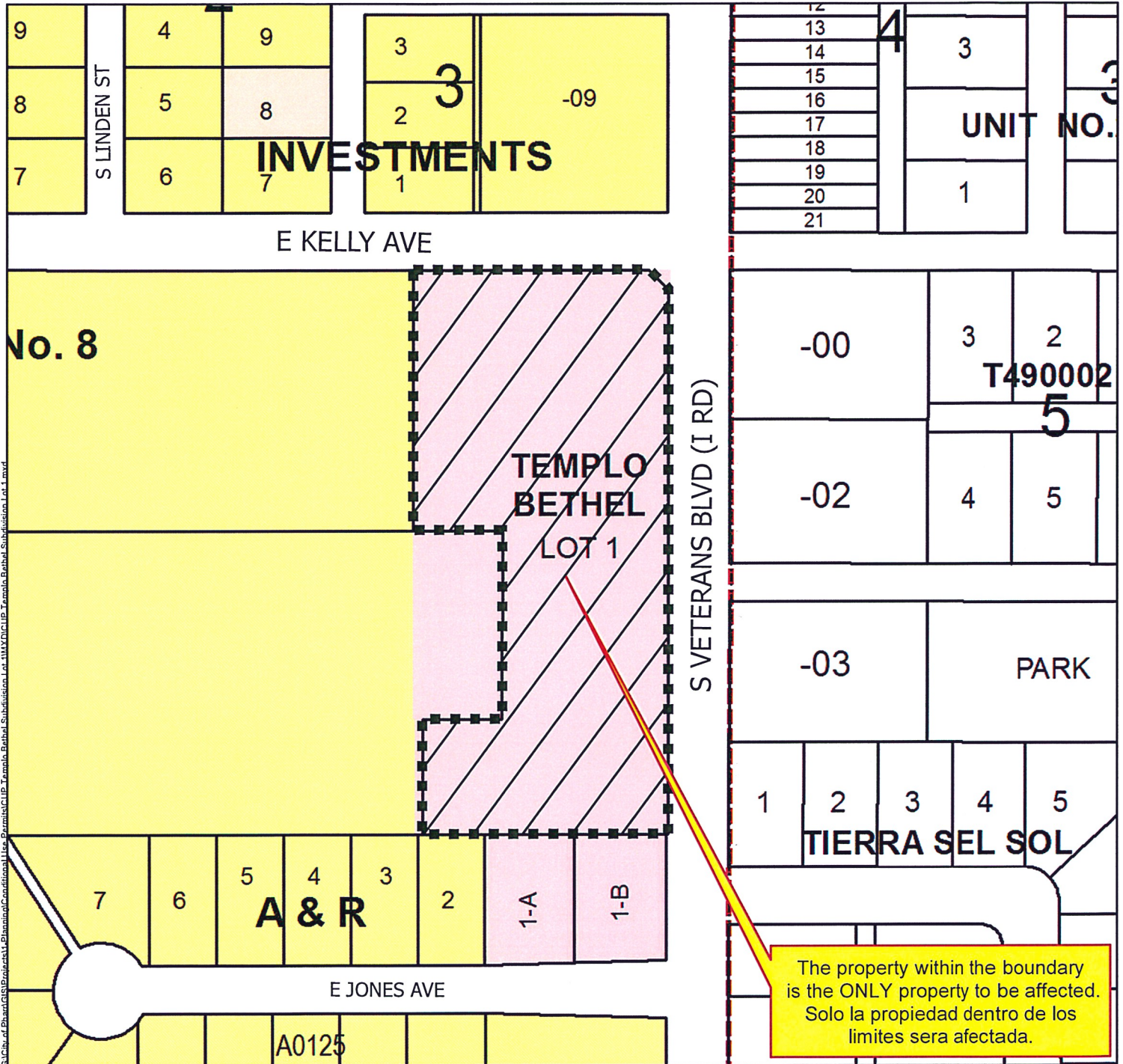


The property within the boundary
is the ONLY property to be affected.
Solo la propiedad dentro de los
limites sera afectada.

- | | | | |
|-----------------------------|-------------------|-------------------------|--------------------------|
| Agricultural Open Space | Townhouse | Heavy Commercial | Valley View ISD |
| Single Family | HUD Code | Heavy Industrial | Planned Unit Development |
| Single Family Small Lot | Rail Road R.O.W. | Limited Industrial | |
| Two Family | Government Owned | Neighborhood Commercial | |
| Medium Density Multi-Family | General Business | Office Professional | |
| High Density Multi-Family | Business District | PSJA ISD | |
| Mobile Home | Drainage Easement | Hidalgo ISD | |

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to verification by field survey or by the agency
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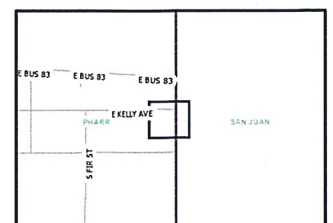


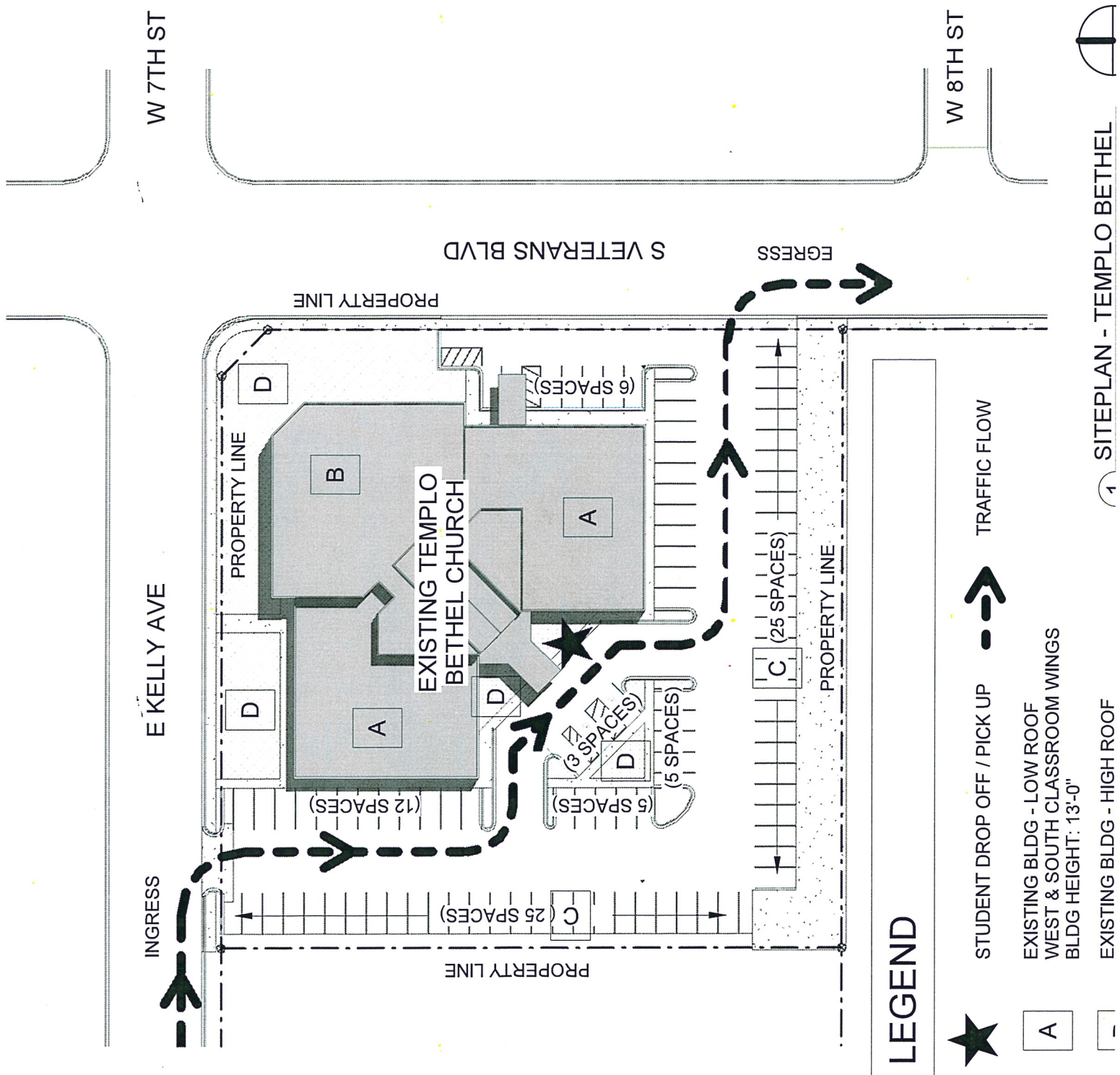


- | | | |
|-----------------------------|-------------------|-------------------------|
| Agricultural Open Space | Townhouse | Heavy Commercial |
| Single Family | HUD Code | Heavy Industrial |
| Single Family Small Lot | Rail Road R.O.W. | Limited Industrial |
| Two Family | Government Owned | Neighborhood Commercial |
| Medium Density Multi-Family | General Business | Office Professional |
| High Density Multi-Family | Business District | PSJA ISD |
| Mobile Home | Drainage Easement | Hidalgo ISD |

- Valley View ISD
 Planned Unit Development

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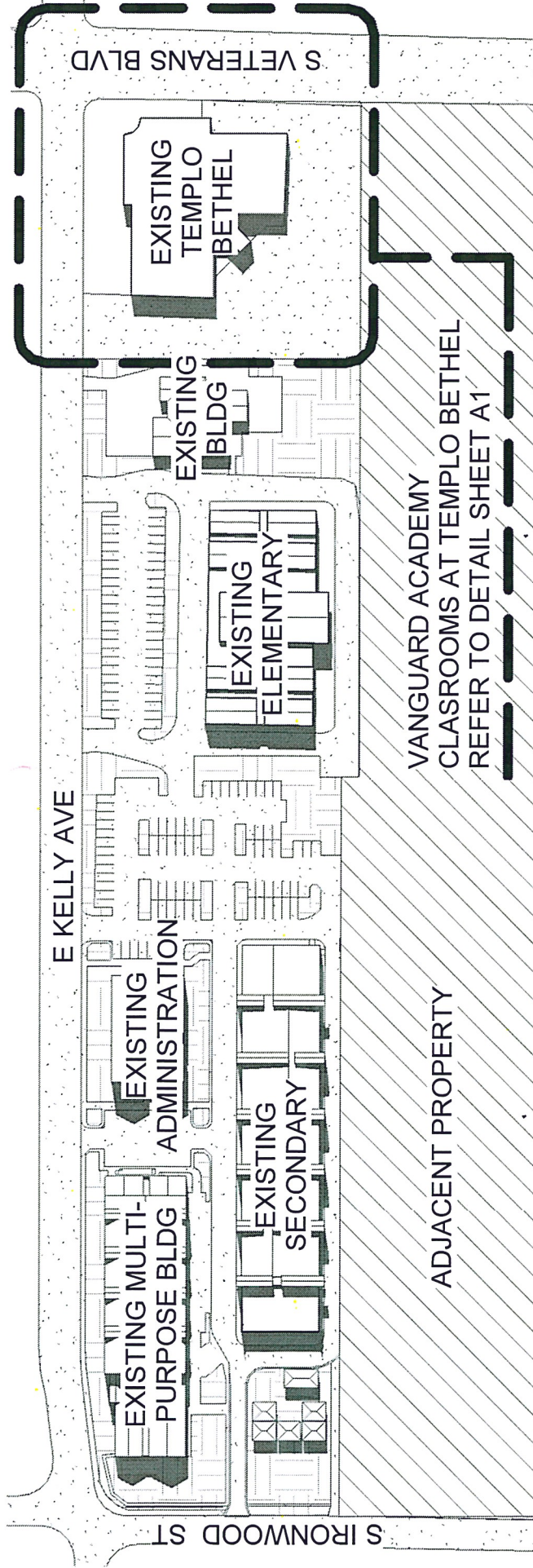
LEGEND

- ★ STUDENT DROP OFF / PICK UP
- TRAFFIC FLOW
- A EXISTING BLDG - LOW ROOF WEST & SOUTH CLASSROOM WINGS BLDG HEIGHT: 13'-0"
- D EXISTING BLDG - HIGH ROOF

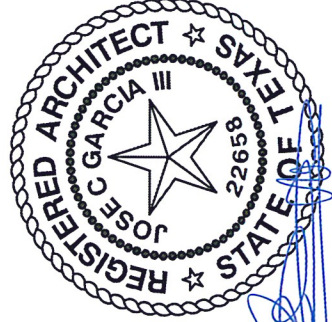
VANGUARD ACADEMY REMBRANDT CAMPUS

PHARR TEXAS

TEMPLO BETHEL CLASSROOMS



INTENDED USE OF EXISTING CLASSROOMS AT
TEMPLO BETHEL FOR VANGUARD ACADEMY
CLASSROOMS 2018 - 2019







AGENDA MEMORANDUM



BOARD: City Commission

AGENDA ITEM #: 5.K.8.

DATE SUBMITTED: September 25, 2018

MEETING DATE: October 1, 2018

FROM: Angie Resio, Secretary

DEPARTMENT: Development Services

DIRECTOR: Melanie Cano

Agenda Item: Community Development Institute-Head Start has filed with the Planning and Zoning Commission a request for Life-of-the-Use Conditional Use Permit to allow an Institutional Use (school) in a Single-Family Residential District (R-1). The property is legally described as being all of Lot 20, Las Fuentes Subdivision, Pharr, Hidalgo County, Texas. The property's physical address is 210 West Navarro Street. **CUP#180863**

Classification: Regular

(* If closed session, City Attorney must review and approve.)

Exclude Material from Public Packet? No

Reason: N/A

Issue: Community Development Institute-Head Start has filed with the Planning and Zoning Commission a request for Life-of-the-Use Conditional Use Permit to allow an Institutional Use (school) in a Single-Family Residential District (R-1). **CUP#180863**

Financial Consideration: N/A

Staff Recommendation: Development Services is recommending approval of the request for a Life-of-the-Use Conditional Use Permit to allow an Institutional Use (school) in a Single-Family Residential District (R-1) subject to the applicant and site being in compliance with all City Ordinances and City Department requirements.

The Planning and Zoning Commission carried the motion unanimously to approve the request for Life-of-the-Use Conditional Use Permit to allow an Institutional Use (school) in a Single-Family Residential District (R-1) subject to staff's recommendations.

Alternatives: N/A

ROUTING:

Angie Resio

Created/Initiated - 09/25/2018

Roland Gomez
Melanie Cano
City Management Office

Approved - 09/26/2018
Approved - 09/27/2018
Final Approval - 09/28/2018



Pharr

Development Services



MEMORANDUM

DATE: MONDAY, OCTOBER 1, 2018

TO: MAYOR AND CITY COMMISSION

THROUGH: JUAN GUERRA, CITY MANAGER

FROM: MELANIE CANO, DIRECTOR OF DEVELOPMENT SERVICES

SUBJECT: LIFE-OF-THE-USE CONDITIONAL USE PERMIT TO ALLOW AN INSTITUTIONAL USE (COMMUNITY DEVELOPMENT INSTITUTE-HEAD START) FILE NO. **CUP#180863**

GENERAL INFORMATION:

APPLICANT: Community Development Institute-Head Start has filed with the Planning and Zoning Commission a request for Life-of-the-Use Conditional Use Permit to allow an Institutional Use (school) in a Single-Family Residential District (R-1).

LEGAL DESCRIPTION: The property is legally described as being all of Lot 20, Las Fuentes Subdivision, Pharr, Hidalgo County, Texas.

LOCATION: The property's physical address is 210 West Navarro Street.

ZONING: The property is currently zoned Single-Family Residential District (R-1). The surrounding area is zoned Single-Family Residential District (R-1) to the north, south, east and west. The area is generally designated for public/semi-public use in the Land Use Plan.

COMMENTS: **FIRE DEPARTMENT:** Recommends approval of the Conditional Use Permit.

CODE COMPLIANCE DIVISION: Recommends approval of the Conditional Use Permit.

HEALTH DIVISION: Recommends approval of the Conditional Use Permit.

PLANNING DIVISION: Recommends approval of the Conditional Use Permit.

**NOTIFICATION
OF PUBLIC:**

Fifty-Seven (57) surrounding property owners were notified of the request by letter and a legal notice was published in the Advance News Journal. Staff received no response to the letters or the legal notice.

**DEVELOPMENT
SERVICES
RECOMMENDATIONS:**

Development Services is recommending **approval** of the request for a Life-of-the-Use Conditional Use Permit to allow an Institutional Use (school) in a Single-Family Residential District (R-1) subject to the applicant and site being in compliance with all City Ordinances and City Department requirements.

- 1 This permit shall be for the Life-of-the-Use and issued to the current owner only;
- 2 Applicant shall comply with all City of Pharr Ordinances and codes, any violation will terminate this Conditional Use Permit;
- 3 A fire alarm system must be installed in every unit and/or classroom;
- 4 An all-weather surface must be provided for emergency access; and
- 5 The following shall be considered as grounds for revocation of the Conditional Use Permit; and
 - Any change in use or change in extent of use, area or location
 - Failure to allow periodic inspections by representatives of the City of Pharr at any reasonable time
 - Conditional Use Permits that have been revoked may not be applied for again until a period of one (1) year has lapsed from the date of revocation.

**PLANNING & ZONING
COMMISSION:**

The Planning and Zoning Commission carried the motion unanimously to **approve** the request for Life-of-the-Use Conditional Use Permit to allow an Institutional Use (school) in a Single-Family Residential District (R-1) subject to staff's recommendations.

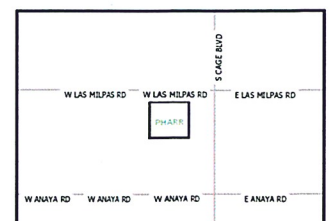


The property within the boundary is the ONLY property to be affected.
Solo la propiedad dentro de los limites sera afectada.

- | | | |
|-----------------------------|-------------------|-------------------------|
| Agricultural Open Space | Townhouse | Heavy Commercial |
| Single Family | HUD Code | Heavy Industrial |
| Single Family Small Lot | Rail Road R.O.W. | Limited Industrial |
| Two Family | Government Owned | Neighborhood Commercial |
| Medium Density Multi-Family | General Business | Office Professional |
| High Density Multi-Family | Business District | PSJA ISD |
| Mobile Home | Drainage Easement | Hidalgo ISD |

- Valley View ISD
 Planned Unit Development

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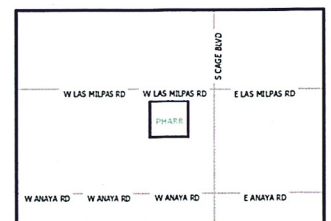


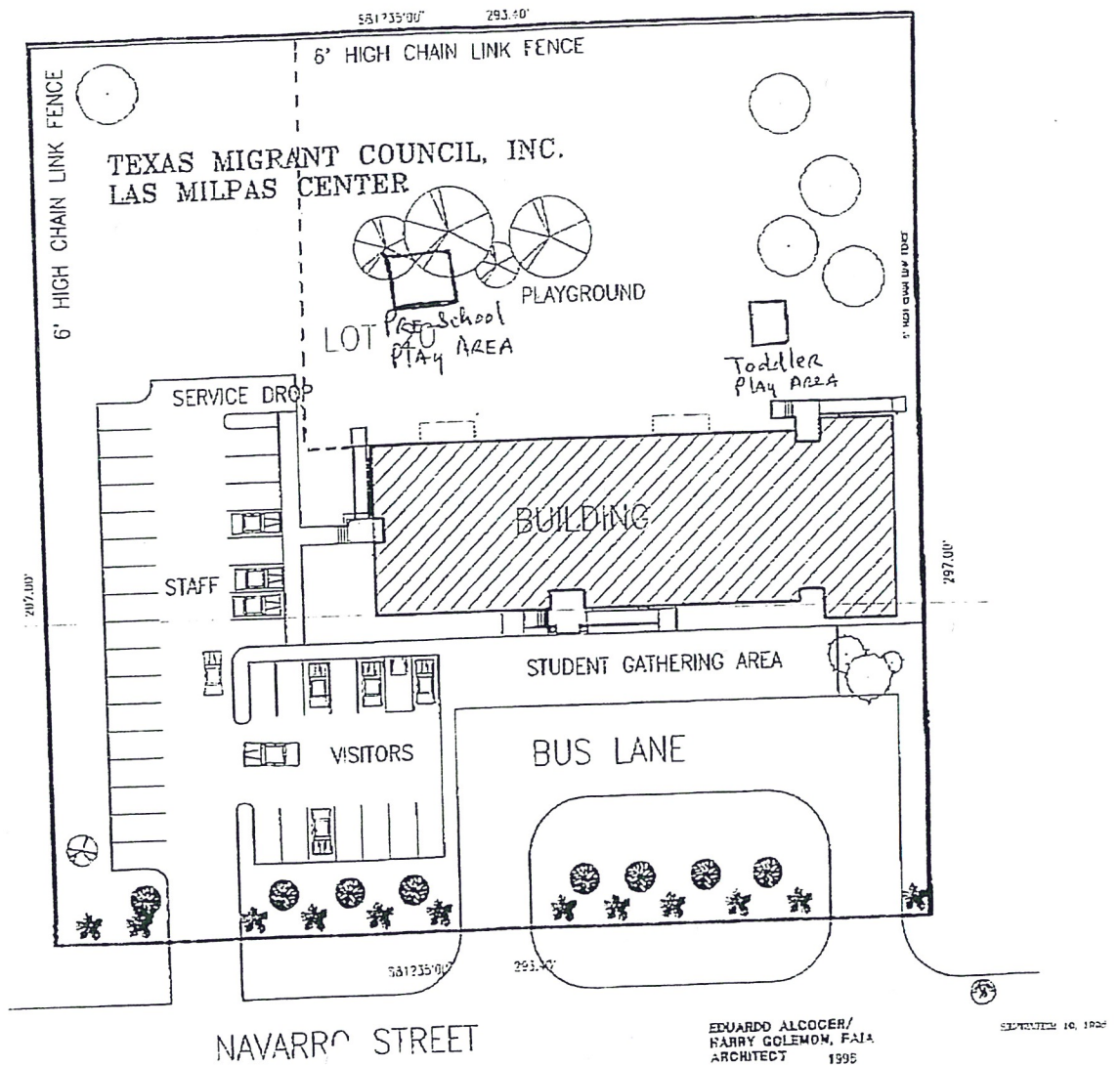


The property within the boundary is the ONLY property to be affected.
Solo la propiedad dentro de los limites sera afectada.

- | | | | |
|-----------------------------|-------------------|-------------------------|--------------------------|
| Agricultural Open Space | Townhouse | Heavy Commercial | Valley View ISD |
| Single Family | HUD Code | Heavy Industrial | Planned Unit Development |
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| Two Family | Government Owned | Neighborhood Commercial | |
| Medium Density Multi-Family | General Business | Office Professional | |
| High Density Multi-Family | Business District | PSJA ISD | |
| Mobile Home | Drainage Easement | Hidalgo ISD | |

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AGENDA MEMORANDUM



BOARD: City Commission

AGENDA ITEM #: 6.A.

DATE SUBMITTED: September 20, 2018

MEETING DATE: October 1, 2018

FROM: Hilda Pedraza, City Clerk

DEPARTMENT: Parks

DIRECTOR: Sergio Alanis

Agenda Item: Consideration and action, if any, on Ordinance amending Ordinance O-2018-06. *(2nd & Final Reading)*

Classification: Regular

(* If closed session, City Attorney must review and approve.)

Exclude Material from Public Packet? No

Reason:

Issue: P-SJ-A ISD. notified the City of Pharr Parks and Recreation Department that they will be requiring to occupy the gym where we currently have batting cages stationed. The gym belongs to the school district and due to the growth of the nearby unit, they have asked us if the City could respectfully vacate their facility.

Financial Consideration: N/A

Staff Recommendation: City Commission approve this item.

Alternatives: N/A

ROUTING:

Hilda Pedraza
Sergio Alanis
City Management Office

Created/Initiated - 09/20/2018
Approved - 09/21/2018
Final Approval - 09/28/2018

ORDINANCE NO. O-2018-

AN ORDINANCE AMENDING ORDINANCES O-2018-01; O-2017-06; O-2016-25; O-2015-44; O-2015-38, O-2015-11, O-2014- 48, O-2013-41, O-2013-22, O-2012-41; O-2011-50, O-2011-23, O-2009-25, O-97-14, CITY CODE, CHAPTER 30, SECTION 30-26, 30-27, 30-38, 30-40, AND 30-41; ESTABLISHING PROCEDURES AND RATES FOR RENTAL OF CITY FACILITIES; AND ESTABLISHING AN EFFECTIVE DATE

BE IT ORDAINED BY THE BOARD OF CITY COMMISSIONERS OF THE CITY OF PHARR, TEXAS, THAT:

SECTION 1: SECTION 30-37 OF THE CITY CODE IS AMENDED TO READ AS FOLLOWS:

“Sec. 30-37. Rental reservations, advanced reservations, limitations of serial reservations”

To reserve a City facility, renter/lessee must execute a lease agreement and pay the rental and rental deposit as set out in Section 30-41. To maintain the reservation, all rental fees must be paid within the time limitations set out in Section 30-41. Advanced reservations may be made as set out in Section 30-41. If the lessee desires to make a series of reservations, the director shall be authorized to limit the number of serial reservations by a single lessee in order to ensure varied public availability of facilities. (Ord. No. O-94-12, & IV (J), 4-5-94; Ord. No. O-97-14, & 2, 3- 97). Rental fees and charges may be determined by an Interlocal agreement for political subdivisions.

SECTION 2: SECTION 30-40 OF THE CITY CODE IS AMENDED TO READ AS FOLLOWS:

“Sec. 30-40. Rental fee classes”

For the purpose of the rental fee schedule set out in section 30-41, except for the Pharr Events Center, the following rental fee classes are established:

- (1) **Class I** (Commercial / Profit-making) shall apply to any and all activities such as exhibitions, sporting events, shows, dances, and all other activities sponsored by private entities for the purpose of profit-making; such as through charging of admission fees at the door or in advance. Examples are boxing matches, commercial exhibitions, indoor flea markets, concerts, etc.
- (2) **Class II** (Non-Commercial / Non-Profit-making) shall apply to any and all activities sponsored by public or private non-profit entities for the expressed purpose of raising funds either through the charging of admission fees or the solicitation of donations. Examples are dances sponsored by non-profit corporations and church events

- (3) **Class III** (Non-commercial / Private) shall apply to any and all activities sponsored by private entities to which admission might be restricted; but to which an admission fee will not be charged and profit-making is not intended. These activities may include weddings, quinceañeras, receptions, birthday parties and company banquets, etc.

SECTION 3: SECTION 30-41 OF THE CITY CODE IS AMENDED TO READ AS FOLLOWS:

“Sec. 30-41. Rental fee schedule”

The following rental fees shall be charged for the use of city-owned public facilities, by rental fee classes as defined in this article.

- a. Payment of rental.** The full amount of the rental fee must be paid at least 30 days prior to reserved date. Any amount paid by lessee less than 30 days prior to reserved date will be cancelled and any amount previously paid will not be returned.
- b. Rental and damage deposit.** \$200.00 to be paid at the time reservation is made. This deposit will be deducted from the total amount due.
- c. Security personnel.** All activities involving dancing, and the selling, serving and/or consumption of alcoholic beverages will require a minimum of three certified City of Pharr Police Officers to be contracted by the renter. The City of Pharr Police Department will designate the number of certified police officers required for functions. If more than 3 officers are required, they may be either certified police officers and/or security personnel from a licensed and bonded security company.
- d. Advanced reservations.** Class I reservations will be accepted for up to two years to the month in advance of the reserved date. Class II and III reservations will not be accepted more than one year to the month in advance of reserved date.

(1) TIERRA DEL SOL GOLF COURSE:

Rental Period	Time	Deposit	Rental Rate Class II	Rental Rate Class III
Sunday-Friday	1:00 p.m.-12 MID	\$200.00	\$0	\$500.00
Saturday	1:00 p.m.-1:00 a.m.	\$200.00	\$0	\$500.00

- a. Payment of rental.** The full amount of the rental fee must be paid at least 30 days prior to reserved date. Any amount paid by lessee less than 30 days prior to reserved date will be cancelled and any amount previously paid will not be returned.

- b. **Rental and damage deposit.** \$200.00 to be paid at the time reservation is made. This deposit will be deducted from the total amount due.
- c. **Security personnel.** All activities involving dancing, and the selling, serving and/or consumption of alcoholic beverages will require a minimum of two certified City of Pharr Police Officers to be contracted by the renter. The City of Pharr Police Department will designate the number of certified police officers required for functions.
- d. **Advanced reservations.** Reservations will not be accepted more than one year to the month in advance of reserved date.
- e. **Class II** reservations will be at no cost; lessee will not be allowed to bring outside food. All food and drinks will have to be coordinated with Golf Course Manager one month prior to event.

(2) VICTOR GARCIA MUNICIPAL PARK:

Rental Period	Time	Deposit (not refunded)	Rental Rate
MUNICIPAL PARK 205 W. Polk Monday-Sunday	1 p.m.-10 p.m.	\$25.00	\$100.00

- a. **Payment of rental.** The full amount of the rental fee must be paid at least 30 days prior to reserved date. Any amount paid by lessee less than 30 days prior to reserved date will be cancelled and any amount previously paid will not be returned.
- b. **Advanced reservations.** Reservations will not be accepted more than 90 days in advance of reserved date.
- c. **Restricted usage.** No Class I or Class II activities will be allowed. No activity which involve dancing and/or the live playing of electronically amplified music will be permitted. The playing of prerecorded is allowed provided the volume is not such as to disturb nearby residents.

(3) PHARR SPORTS COMPLEX:

Rental Period	Time	Deposit (not refunded)	Rental Rate
Monday-Friday	6 p.m.-10 p.m.	\$50.00	\$375.00
Saturday	8 a.m.-10 p.m.	\$50.00	\$375.00
Sunday	8 a.m.-10 p.m.	\$50.00	\$375.00

- a. **Payment of rental.** The full amount of the rental fee must be paid at least 30 days prior to reserved date. Any amount paid by lessee less than 30 days prior to reserved date will be cancelled and any amount previously paid will not be returned.
- b. **Advanced reservations.** Reservations will not be accepted more than 90 days in advance of reserved date.
- c. **Restricted usage.** Parks will be used for practice and tournaments only. **No alcoholic beverages will be allowed on premises.**

(4) WITTEN PARK:

Rental Period	Time	Deposit (not refunded)	Rental Rate
Saturday	8 a.m. to 10 p.m.	\$50.00	\$250.00
Sunday	8 a.m. to 10 p.m.	\$50.00	\$250.00

- a. **Payment of rental.** The full amount of the rental fee must be paid at least 30 days prior to reserved date. Any amount paid by lessee less than 30 days prior to reserved date will be cancelled and any amount previously paid will not be returned.
- b. **Advanced reservations.** Reservations will not be accepted more than 90 days in advance of reserved date.
- c. **Restricted usage.** Parks will be used for practice and tournaments only. **No alcoholic beverages will be allowed on premises.**

(5) JONES BOX PARK

Rental Period	Time	Deposit (not refunded)	Rental Rate
Saturday	8 a.m. to 10 p.m.	\$50.00	\$250.00
Sunday	8 a.m. to 10 p.m.	\$50.00	\$250.00

- a. **Payment of rental.** The full amount of the rental fee must be paid at least 30 days prior to reserved date. Any amount paid by lessee less than 30 days prior to reserved date will be cancelled and any amount previously paid will not be returned.
- b. **Advanced reservations.** Reservations will not be accepted more than 90 days in advance of reserved date.
- b. **Restricted usage.** Parks will be used for practice and tournaments only. No smoking or alcoholic beverages will be allowed on premises.

(6) ~~BATTING CAGES: REMOVE~~

Rental Period	Cage Rental	Team Monthly	Team Training Pack
Monday-Friday 5 p.m.-10 p.m.	\$25.00 Individual without machine (1hr) \$30.00 Individual with machine (1hr)	\$200.00 2 Cages with one machine (4 visits per Month)	\$55.00 2 Cages with one machine

- a. ~~**Payment of rental.** The full amount of the rental fee must be paid no later than 4:00 p.m. of the date of the request via cash or credit card.~~
- b. ~~**Advanced reservations.** Reservations will not be accepted no later than 4:00 p.m.~~
- c. ~~**Restricted usage.** Batting Cages will be used for practice only. No smoking or alcoholic beverages will be allowed on premises.~~

(6) DEVELOPMENT AND RESEARCH CENTER

DRC EXHIBIT HALL

Rental Period	Time	Deposit (not refunded)	Rental Rate
Friday	6 p.m.-12 MID.	\$100.	\$80. Per Hour
Saturday & Sunday	1 p.m.-1 a.m.	\$100.	\$80. Per Hour

DRC MEETING ROOM

Rental Period	Time	Deposit (not refunded)	Rental Rate
Friday	6 p.m.-12 MID.	\$100.	\$50. Per Hour
Saturday & Sunday	1 p.m.-1 a.m.	\$100.	\$50. Per Hour

- a. **Payment of rental.** The full amount of the rental fee must be paid at least 30 days prior to reserved date. Any amount paid by lessee less than 30 days prior to reserved date will be cancelled and any amount previously paid will not be returned. The minimum rental shall be no less than three hours.
- b. **Advanced reservations.** Reservations will not be accepted more than 90 days in advance of reserved date.
- c. **Restricted usage.** During hours of operation at the Research Center section of the building. No activity which entails dancing and/or the live playing of electronically amplified music will be permitted. **No alcoholic beverages will be allowed on premises.**
- d. **Security personnel.** All activities involving dancing, the selling, serving and/or consumption of alcoholic beverages will require a minimum of two City of Pharr Police Officers to be contracted by the lessee. Lessor will designate the number of City of Pharr Police Officers required for functions.

SECTION 4: DECLARING AN EMERGENCY CLAUSE

The importance of the subject matter of this Ordinance is such as to create an emergency and the reading of this Ordinance on three (3) separate readings is hereby waived and dispensed with and this Ordinance shall take effect and be in force from and after its passage and approval on two (2) separate readings, in accordance with Section 8, Article 3 of the Charter of the City of Pharr, Texas. Publication, if necessary, may also be in caption form as allowed under Section 9 of the Pharr City Charter.

SECTION 5: PROPER NOTICE AND MEETING

It is hereby officially found and determined that the meeting at which this Ordinance was passed was open to the public and that public notice of the time, place and purpose of said meeting was given as required by the Open Meetings Act, Chapter 551 of the Texas Government Code.

PASSED AND APPROVED ON THE FIRST READING BY THE BOARD OF CITY COMMISSIONERS OF THE CITY OF PHARR, TEXAS, on this the 17th day of September, 2018.

CITY OF PHARR

AMBROSIO HERNANDEZ
MAYOR

ATTEST:

HILDA PEDRAZA, CITY CLERK

PASSED AND APPROVED ON THE SECOND AND FINAL READING BY THE BOARD OF CITY COMMISSIONERS OF THE CITY OF PHARR, TEXAS, on this the ____ day of _____, 2018.

CITY OF PHARR

AMBROSIO HERNANDEZ
MAYOR

ATTEST:

HILDA PEDRAZA, CITY CLERK



AGENDA MEMORANDUM



BOARD: City Commission

AGENDA ITEM #: 6.B.

DATE SUBMITTED: September 25, 2018

MEETING DATE: October 1, 2018

FROM: Karla Moya, Finance Director

DEPARTMENT: Finance

DIRECTOR: Karla Moya

Agenda Item: Consideration and action, if any, on Ordinance amending Ordinance O-2017-41 for budget amendments to the Fiscal Year 2017-2018 Budget. (***Adoption on 1st Reading***)

Classification: Regular

(* If closed session, City Attorney must review and approve.)

Exclude Material from Public Packet? No

Reason:

Issue: In order to be transparent and to reflect proper budgetary activity, City is required to amend its Budget any time there is an increase of appropriations due to increase of revenues or available resources. This is to be in compliance with GFOA, Auditing requirements and Texas Local Government Code .

Financial Consideration:

Staff Recommendation: To approve

Alternatives:

ROUTING:

Karla Moya

Created/Initiated - 09/25/2018

Karla Moya

Approved - 09/25/2018

Patricia Rigney

Approved - 09/25/2018

City Management Office

Final Approval - 09/28/2018

CITY OF PHARR, TEXAS
BUDGET YEAR 17/18- BUDGET AMENDMENT # 4
DETAILED AMENDMENT ACTIVITY
SEPTEMBER 2018

FUND	DEPT	ACCOUNT	ACCOUNT NAME		Description
GENERAL FUND					
REVENUES:				REF	
01	4	4113	Sales Taxes	\$ (150,000)	To reflect higher than budgeted sales tax collections
01	4	4330	After School Program	\$ (27,000)	To reflect after school program fees collected for Summer 2018
01	4	4558	Subdivision Inspection Fee	\$ (90,000)	To reflect inspection fees collected throughout the year higher than originally budgeted
01	4	4663	Interest Earned	\$ (90,800)	To reflect interest revenue collected higher than originally budgeted
01	4	4886	TML Checks	\$ (105,000)	To reflect TML Claims reimbursed higher than originally budgeted
			Total Revenues (Increase)/Decrease	\$ (462,800)	
EXPENDITURES:					
Non-Departmental:					
01	51200	5514	K-9 Operation	\$ 15,000	To reflect reimbursement claim to be used to purchase Canine for Police Department.
01	51800	1100	Salaries	\$ (50,000)	To Reallocate unused funds to cover for now 100% funded Grant Department by General Fund
01	52100	1100	Salaries	\$ 186,000	To Allocate funds for Grants Department now accounted under General Fund previously accounted by Grants and CDBG
01	52100	2201	Supplies	\$ 1,000	To Allocate funds for Grants Department now accounted under General Fund previously accounted by Grants and CDBG
01	52100	2202	Postage	\$ 1,000	To Allocate funds for Grants Department now accounted under General Fund previously accounted by Grants and CDBG
01	52100	2208	Other Operating Supplies	\$ 5,000	To Allocate funds for Grants Department now accounted under General Fund previously accounted by Grants and CDBG
01	52100	4401	Equipment Rentals	\$ 2,000	To Allocate funds for Grants Department now accounted under General Fund previously accounted by Grants and CDBG
01	52100	5501	Communications	\$ 300	To Allocate funds for Grants Department now accounted under General Fund previously accounted by Grants and CDBG
01	52100	5502	Advertising	\$ 500	To Allocate funds for Grants Department now accounted under General Fund previously accounted by Grants and CDBG
01	52100	5503	Travel	\$ 2,000	To Allocate funds for Grants Department now accounted under General Fund previously accounted by Grants and CDBG
01	52100	5504	Automotive	\$ 2,000	To Allocate funds for Grants Department now accounted under General Fund previously accounted by Grants and CDBG
01	52100	5532	Insurance	\$ 1,000	To Allocate funds for Grants Department now accounted under General Fund previously accounted by Grants and CDBG
01	52100	6602	Gas and Oils	\$ 1,000	To Allocate funds for Grants Department now accounted under General Fund previously accounted by Grants and CDBG
01	52100	6603	Garage Repairs	\$ 1,000	To Allocate funds for Grants Department now accounted under General Fund previously accounted by Grants and CDBG
01	52100	6605	Outside Repairs	\$ 1,000	To Allocate funds for Grants Department now accounted under General Fund previously accounted by Grants and CDBG
01	53000	9929	City Hall Expenses	\$ 50,000	To Allocate funds for City Hall renovations
01	53000	9901	Tax Administration	\$ (20,000)	To Reallocate unused funds to cover for now 100% funded Grant Department by General Fund
01	53000	9950-4	Incentive	\$ 96,000	To Allocate funds for incentive payments with additional subdivision inspection fee revenue
01	53000	9950-5	Incentive	\$ 154,000	To Allocate funds for incentive payments with additional sales tax revenue
01	53000	9980-30	Transfers Out-CDBG	\$ 339,100	To Allocate one-time payment to HUD due to CDBG findings for prior year unallowable costs
			Total Expenditures Increase/(Decrease)	\$ 787,900	

NET EFFECT ON GENERAL FUND: \$ 325,100 <-----Cash on Hand

CDBG					
REVENUES:					
30	4	4883-01	Transfer In-GF	\$ (365,300)	To allocate one-time payment to HUD due to CDBG findings for prior year unallowable costs
			Total Revenues (Increase)/Decrease	\$ (365,300)	
EXPENSES:					
30	526	99XX	Other Programs	\$ 365,300	To allocate one-time payment to HUD due to CDBG findings for prior year unallowable costs
			Total Expenditures Increase/(Decrease)	\$ 365,300	To allocate one-time payment to HUD due to CDBG findings for prior year unallowable costs

NET EFFECT ON CDBG \$ -

CITY OF PHARR
SUMMARY OF EFFECT OF BUDGET AMENDMENTS
FY 2017-2018

	<u>FY 2017-2018</u>	<u>APPROVED</u>	<u>APPROVED</u>	<u>APPROVED</u>	<u>PROPOSED</u>	<u>FY 2017-2018</u>
	<u>ORIGINAL BUDGET</u>	<u>AMENDMENT No. 1</u>	<u>AMENDMENT No. 2</u>	<u>AMENDMENT No. 3</u>	<u>AMENDMENT No. 4</u>	<u>CURRENT BUDGET</u>
General Tax Revenue	\$ 29,485,700	\$ -	\$ 225,000		\$ 150,000	\$ 29,860,700
Gross Receipts	2,430,000	-				2,430,000
Revenue Producing Facilities	4,960,100	-				4,960,100
Fines and Fees	1,786,000	-	(500,000)			1,286,000
Licenses and Permits	802,100	-				802,100
Charges for Current Services	1,028,700	-	-			1,028,700
Debt Proceeds	11,481,500	5,058,500	2,676,100			19,216,100
Lease Proceeds	2,438,700	-				2,438,700
Transfers/Others	11,443,800	(2,900,000)	790,000	(492,000)	312,800	9,154,600
Total Revenues	65,856,600	2,158,500	3,191,100	(492,000)	462,800	71,177,000
City Manager's Office	1,359,700	(56,800)	110,000	45,000		1,457,900
Finance Department	646,800	63,000	23,000			732,800
Police Department	14,510,800	-	736,000	(37,000)	15,000	15,224,800
Purchasing	248,900	28,000	30,000			306,900
Municipal Court	554,700	-				554,700
Fire Protection	7,364,900	19,700	50,000			7,434,600
Street Maintenance	4,756,700	-		55,000		4,811,700
Information Technology	1,868,900	-	(48,000)	41,000	(50,000)	1,811,900
Media	310,900	-				310,900
Municipal Library	1,546,500	-				1,546,500
Grants	-	-	-	-	203,800	203,800
Parks & Recreation	4,674,100	-	21,000	136,000		4,831,100
Communications	1,184,500	9,000				1,193,500
Human Resources	633,400	-	7,000			640,400
Planning & Community Development	2,064,800	-				2,064,800
Engineering	615,800	-				615,800
Transfers Out	17,335,100	2,358,500	2,676,100			22,369,700
Non-Departmental	7,269,200	(42,900)	186,000	(381,000)	619,100	7,650,400
Total Expenditures	66,945,700	2,378,500	3,791,100	(141,000)	787,900	73,762,200
Net Revenues Over /(Under) Expenditures	\$ (1,089,100)	\$ (220,000)	\$ (600,000)	\$ (351,000)	\$ (325,100)	\$ (2,585,200)

ORDINANCE NO: O-2017-54

AN ORDINANCE AMENDING ORDINANCE O-2017-41; ADOPTING AND APPROVING AN AMENDMENT TO THE BUDGET FOR THE CITY OF PHARR, TEXAS FOR YEAR BEGINNING OCTOBER 1, 2017 AND ENDING SEPTEMBER 30, 2018, REAPPROPRIATING FUNDS, AND DECLARING AN EMERGENCY AS MAY BE NECESSARY; AND EFFECTIVE DATE

WHEREAS, the Board of City Commissioners has adopted a budget for the fiscal year beginning October 1, 2017 and ending September 30, 2018, and has filed same with the City Clerk, and complied with all procedures required by law; and

WHEREAS, state law requires that the governing body adopt an Ordinance, and the city charter requires that such an amendment take be approved by $\frac{3}{4}$ vote of the members of the Board.

NOW, THEREFORE, BE IT ORDAINED BY THE BOARD OF CITY COMMISSIONERS OF THE CITY OF PHARR, TEXAS, THAT:

SECTION 1: That the budget of the revenues of the City of Pharr, and the expenditures for the conducting of the affairs thereof for the fiscal year beginning October 1, 2017 and ending September 30, 2018, as presented to the Board of Commissioners of the City of Pharr, Texas, by the City Manager of said City, be and the same is in all respects in need of amendment for said fiscal year.

SECTION 2: That the net sum of -\$787,900 expenditures is hereby appropriated out of expenditures and \$462,800 revenues of the general fund with a net effect of uses of \$325,100 from available resources. The purpose is included in the attached documents.

SECTION 3: That the net sum of \$365,300 expenditures is hereby appropriated out of expenditures and -\$365,300- revenues of the CDBG Fund. Expenditures will be appropriated with available resources. The purpose is included in the attached documents.

SECTION 4: The fact that an approved and adopted budget is necessary for the preservation of order, health, safety and general welfare of the public creates an emergency. The requirement that this Ordinance is to be read on three (3) separate meetings is hereby waived and dispensed with and this Ordinance shall take effect and be in full force from and after the passage and approved.

SECTION 5: Repealing Clause

All ordinances or parts of ordinances in conflict with this ordinance are hereby repealed.

SECTION 6: Severability Clause

The invalidity of any section, clause, sentence or provision of this ordinance shall not affect the validity of any other part thereof

SECTION 7: Publication Effective Date

This ordinance shall be published after its passage and approval and shall take effect and be enforced from and after ten (10) days following such publication in the official newspaper.

APPROVED AND PASSED BY THE BOARD OF COMMISSIONERS OF THE CITY OF PHARR, TEXAS, on this the October 1st, 2018.

CITY OF PHARR

Ambrosio Hernandez

ATTEST:

Hilda Pedraza, City Clerk

City of Pharr

Budget Amendment No. 4 Memo-October 1, 2018

Amendment is reflecting the following:

REVENUES (MAIN POINTS):

- ✚ A projected year-end INCREASE of \$150,000 in sales tax collections
- ✚ A projected year-end INCREASE of \$90,000 in Subdivision Inspection fee due to new developments coming per 380 Agreements.
- ✚ A projected year-end INCREASE of \$90,800 in Interest Revenue due higher rate interest rate of return in overall market.
- ✚ To reflect an additional \$105,000 received by TML for claims filed this FY 2017-2018.

EXPENSES:

- ✚ To allocate TML claim for the purchase of a K-9.
- ✚ To allocate incentive payments higher than budgeted due to higher revenues. (Payments are subject to revenue).
- ✚ To fund 100% of Grants Department under the General Fund (Department 521)
 - o 3 Positions are currently being paid under Grants Department
 - Raul Garza
 - Mario Palomo
 - Robert Garcia

General Fund originally budgeted for this year \$152,900 to cover for a percentage of these salaries and to cover up to 20% of other CDBG Admin accounts. During the fiscal year, CDBG received a state review from HUD and received a finding stating that based on duties performed and lack of records, these 3 positions needed to be funded 100% by City Funds unless a quantification of hours is made for each one that is attributable to CDBG. To comply with CDBG fiscal compliance requirements, City opted to account everything under General Fund to avoid confusions.

An amendment for \$339,000 is proposed to reflect properly amount transferred to CDBG to repay to HUD.

CDBG SUMMARY TO BE PAID BACK TO HUD:

Amount	
\$ 127,900	50% of program income generated by Aquatic Center from FY 2012-2017
404,100	Reimbursement for unallowable cost from 2009 through 2017
\$ 532,000	



\$ 152,900	Originally Budgeted as a Transfer Out to CDBG to cover for Admin.
40,000	Added in amendment No. 2 to reflect payment back to HUD for Aquatic
339,100	PROPOSED AMENDMENT No. 4 Needed to Cover for total amount due to CDBG.
\$ 532,000	



AGENDA MEMORANDUM



BOARD: City Commission

AGENDA ITEM #: 6.C.

DATE SUBMITTED: September 25, 2018

MEETING DATE: October 1, 2018

FROM: Karla Moya, Finance Director

DEPARTMENT: Finance

DIRECTOR: Karla Moya

Agenda Item: Consideration and action, if any, on Ordinance authorizing and ordering the Issuance of City of Pharr, Texas Combination Tax and Revenue Certificates of Obligation, Series 2018 in the maximum aggregate principal amount of \$20,000,000.00 for the acquisition, construction and improvements of certain public works; prescribing the terms and form thereof; providing for the payment of the principal thereof and interest thereon; awarding the sale thereof; and making other provisions regarding such certificates, including use of the proceeds thereof; and matters incident thereto. *(Adoption on 1st Reading)*

Classification: Regular

(* If closed session, City Attorney must review and approve.)

Exclude Material from Public Packet? No

Reason:

Issue: As part of the 3 Year Financing Plan approved last Fiscal Year FY 2017-2018, City is planning on issuing bonds of no more than \$20,000,000 for construction projects approved also as part of the CIP Plan.

An ordinance has to be approved to proceed with issuance.

Financial Consideration:

Staff Recommendation: Approval.

Alternatives:

ROUTING:

Karla Moya
Karla Moya
Patricia Rigney

Created/Initiated - 09/25/2018
Approved - 09/25/2018
Approved - 09/25/2018

Karla Moya
City Management Office

Approved - 09/25/2018
Final Approval - 09/28/2018

ORDINANCE NO. _____

AN ORDINANCE AUTHORIZING AND ORDERING THE ISSUANCE OF THE CITY OF PHARR, TEXAS COMBINATION TAX AND REVENUE CERTIFICATES OF OBLIGATION, SERIES 2018; AWARDING THE SALE THEREOF; AND CONTAINING MATTERS INCIDENT THERETO

WHEREAS, the City of Pharr, Texas (the “City”), acting through its City Commission, is authorized pursuant to and in accordance with the provisions of Texas Local Government Code Chapter 271, Subchapter C, as amended (the “Act”), to issue certificates of obligation to provide all or part of the funds to pay contractual obligations to be incurred for the construction of public works and the purchase of materials, supplies, equipment, machinery, buildings, land and rights-of-way for authorized needs and purposes and for the payment of contractual obligations for professional services, to wit: (i) street signals, signage and city lighting, (ii) streets, drainage and utility improvements to the City street and roads, (iii) land purchase for municipal purposes (iv) improvements and repairs to the City’s recreational park system, (v) public safety improvements, (vi) City and bridge infrastructure improvements and (vi) professional services rendered in connection with above listed projects;

WHEREAS, the City Commission authorized the publication of a notice of intention to issue Combination Tax and Revenue Certificates of Obligation, Series 2018 (the “Certificates”) to the effect that the City Commission was tentatively scheduled to meet at 4:00 p.m. on October 1, 2018, at its regular meeting place to adopt an ordinance authorizing the issuance of the Certificates to be payable from (i) an ad valorem tax levied, within the limits prescribed by law, on the taxable property located within the City, and (ii) the revenues to be derived from the City’s waterworks and sewer system (the “Waterworks and Sewer System”) after the payment of all operation and maintenance expenses thereof (the “Net Revenues”) in an amount not to exceed \$1,000, provided that the pledge of Net Revenues is and shall be junior and subordinate in all respects to the pledge of Net Revenues to the payment of any obligation of the City, whether authorized heretofore or hereafter, which the City designates as having a pledge senior to the pledge of the Net Revenues to the payment of the Certificates;

WHEREAS, such notice was published at the times and in the manner required by the Act;

WHEREAS, no petition signed by at least five percent (5%) of the qualified voters of the City has been filed with or presented to any official of the City protesting the issuance of such Certificates on or before October 1, 2018 or the date of passage of this Ordinance.

WHEREAS, the City is authorized by Section 1502.052, Texas Government Code, as amended, to pledge the revenues of the Waterworks and Sewer System to the payment of certificates.

WHEREAS, the City has determined that it is in the best interests of the City and that it is otherwise desirable to issue the Certificates to provide all or part of the funds to pay contractual obligations to be incurred for the purposes authorized by the Act; now therefore,

BE IT ORDAINED BY THE COMMISSION OF THE CITY OF PHARR:

ARTICLE I

DEFINITIONS AND INTERPRETATIONS

Section 1.1: Definitions. As used herein, the following terms shall have the meanings specified, unless the context clearly indicates otherwise:

“Act” shall mean Texas Local Government Code, Chapter 271, Subchapter C, as amended.

“Attorney General” shall mean the Attorney General of the State of Texas.

“Certificate” or “Certificates” shall mean any or all of the City of Pharr, Texas Combination Tax and Revenue Certificates of Obligation, Series 2018, authorized by this Ordinance.

“City” shall mean the City of Pharr, Texas and, where appropriate, its City Commission.

“City Commission” shall mean the governing body of the City.

“Code” shall mean the Internal Revenue Code of 1986, as amended.

“Comptroller” shall mean the Comptroller of Public Accounts of the State of Texas.

“Construction Fund” shall mean the Combination Tax and Revenue Certificates of Obligation, Series 2018 Construction Fund established by the City and described in Section 4.3 of this Ordinance.

“DTC” shall mean The Depository Trust Company, New York, New York, or any successor securities depository.

“DTC Participant” shall mean brokers and dealers, banks, trust companies, clearing corporations and certain other organizations on whose behalf DTC was created to hold securities to facilitate the clearance and settlement of securities transactions among DTC Participants.

“Debt Service Fund” shall mean the Combination Tax and Revenue Certificates of Obligation, Series 2018 Debt Service Fund established by the City and described in Section 4.2 of this Ordinance.

“Fiscal Year” shall mean the City’s then designated fiscal year, which currently is the twelve month period beginning on the first day of October of a calendar year and ending on the last day of September of the next succeeding calendar year and each such period may be designated with the number of the calendar year in which such period ends.

“Interest Payment Date,” when used in connection with any Certificate, shall mean February 15, 2019 and each August 15 and February 15 thereafter until maturity or earlier redemption of such Certificate.

“MSRB” means the Municipal Securities Rulemaking Board.

“Ordinance” shall mean this Ordinance and all amendments hereof and supplements hereto.

“Outstanding”, when used with reference to the Certificates, shall mean, as of a particular date, all Certificates theretofore and thereupon delivered pursuant to this Ordinance except: (a) any Certificates canceled by or on behalf of the City at or before such date; (b) any Certificates defeased pursuant to the defeasance provisions of this Ordinance or otherwise defeased as permitted by applicable law; and (c) any Certificates in lieu of or in substitution for which a replacement Certificate shall have been delivered pursuant to this Ordinance.

“Paying Agent/Registrar” shall mean UMB Bank, Austin, Texas, and its successors in that capacity.

“Purchaser” shall mean the entity or entities specified in Section 6.1 hereof.

“Record Date” shall mean the close of business on the last business day of the calendar month immediately preceding the applicable Interest Payment Date.

“Register” shall mean the registration books for the Certificates kept by the Paying Agent/Registrar in which are maintained the names and addresses of, and the principal amounts registered to, each Registered Owner of Certificates.

“Registered Owner” shall mean the person or entity in whose name any Certificate is registered in the Register.

“Rule” means SEC Rule 15c2-12, as amended from time to time.

“SEC” means the United States Securities and Exchange Commission.

Section 1.2: Interpretations. All terms defined herein and all pronouns used in this Ordinance shall be deemed to apply equally to singular and plural and to all genders. The titles and headings of the articles and sections of this Ordinance have been inserted for convenience of reference only and are not to be considered a part hereof and shall not in any way modify or restrict any of the terms or provisions hereof. This Ordinance and all the terms and provisions hereof shall be liberally construed to effectuate the purposes set forth herein and to sustain the validity of the Certificates and the validity of the levy of ad valorem taxes to pay the principal of and interest on the Certificates.

Section 1.3: Recitals Incorporated. The recitals to this Ordinance are hereby approved by the City Commission and incorporated into and made a part of this Ordinance.

ARTICLE II

TERMS OF THE CERTIFICATES

Section 2.1: Amount, Purpose and Authorization. The Certificates shall be issued in fully registered form, without coupons, under and pursuant to the authority of the Act in the total authorized aggregate principal amount of _____ and Zero Cents (\$ _____) for the purpose of providing all or part of the funds to pay contractual obligations to be incurred for the construction of public works and the purchase of materials, supplies, equipment, machinery, buildings, land and rights-of-way for authorized needs and purposes and for the payment of contractual obligations for professional services, to wit: (i) street signals, signage and city lighting, (ii) streets, drainage and utility improvements to the City street and roads, (iii) land purchase for municipal purposes (iv) improvements and repairs to the City's recreational park system, (v) public safety improvements, (vi) City and bridge infrastructure improvements and (vi) professional services rendered in connection with above listed projects;

Section 2.2: Designation, Date and Interest Payment Dates. The Certificates shall be designated as the "City of Pharr, Texas Combination Tax and Revenue Certificates of Obligation, Series 2018," and shall be dated _____, 2018. The Certificates shall bear interest at the rates set forth in Section 2.3 below, from the later of date of the delivery of the Certificates to the Purchaser or the most recent Interest Payment Date to which interest has been paid or duly provided for, calculated on the basis of a 360-day year of twelve 30-day months, payable on February 15, 2019, and each August 15 and February 15 thereafter until maturity or earlier redemption.

If interest on any Certificate is not paid on any Interest Payment Date and continues unpaid for thirty (30) days thereafter, the Paying Agent/Registrar shall establish a new record date for the payment of such interest, to be known as a Special Record Date. The Paying Agent/Registrar shall establish a Special Record Date when funds to make such interest payment are received from or on behalf of the City. Such Special Record Date shall be fifteen (15) days prior to the date fixed for payment of such past due interest, and notice of the date of payment and the Special Record Date shall be sent by United States mail, first class, postage prepaid, not later than five (5) days prior to the Special Record Date, to each affected Registered Owner as of the close of business on the day prior to mailing of such notice.

Section 2.3: Numbers, Denomination, Interest Rates and Maturities. The Certificates shall be issued bearing the numbers, in the principal amounts and bearing interest at the rates set forth in the following schedule and may be transferred and exchanged as set out in this Ordinance. The Certificates shall mature on August 15 in each of the years and in the amounts set out in such schedule. Certificates delivered in transfer of or in exchange for other Certificates shall be numbered in order of their authentication by the Paying Agent/Registrar, shall be numbered in order of their authentication by the Paying Agent/Registrar, shall be in the denomination of \$5,000 or integral multiples thereof and shall mature on the same date and bear interest at the same rate as the Certificate or Certificates in lieu of which they are delivered.

Maturity
(August 15)

Principal
Amount

Interest
Rate

Section 2.4: Redemption Prior to Maturity. (a) The City reserves the right, at its option, to redeem prior to maturity the Certificates maturing on or after August 15, 2029 in whole or in part, in principal installments of \$5,000 or any integral multiple thereof, on August 15, 2028 or any date thereafter, at a price equal to the principal amount of the Certificates or portions thereof called for redemption plus accrued interest to the date of redemption.

(b) The Certificates maturing on August 15 in the years _____, _____ and _____ (the “Term Bonds”) are subject to mandatory sinking fund redemption in the following amounts (subject to reduction as hereinafter provided), on the following dates, in each case at a redemption price equal to the principal amount of the Certificates or the portions thereof so called for redemption plus accrued interest to the date fixed for redemption:

Term Certificates
Maturing

Mandatory Redemption Date

Principal Amounts

The particular Term Certificates to be redeemed shall be selected by the Registrar by lot or other customary random selection method, on or before July 1 of each year in which Term Certificates

are to be mandatorily redeemed. The principal amount of Term Certificates to be mandatorily redeemed in each year shall be reduced by the principal amount of such Term Certificates that have been optionally redeemed on or before July 1 of such year and which have not been made the basis for a previous reduction.

(c) Certificates may be redeemed in part only in integral multiples of \$5,000. If a Certificate subject to redemption is in a denomination larger than \$5,000, a portion of such Certificate may be redeemed, but only in integral multiples of \$5,000. In selecting portions of Certificates for redemption, each Certificate shall be treated as representing that number of Certificates of \$5,000 denomination which is obtained by dividing the principal amount of such Certificate by \$5,000. Upon presentation and surrender of any Certificate for redemption in part, the Paying Agent/Registrar, in accordance with the provisions of this Ordinance, shall authenticate and deliver in exchange therefor a Certificate or Certificates of like maturity and interest rate in an aggregate principal amount equal to the unredeemed portion of the Certificate so surrendered.

(d) Notice of any redemption, identifying the Certificates or portions thereof to be redeemed, shall be sent by United States mail, first class, postage prepaid, to the Registered Owners thereof at their addresses as shown on the Register, not less than thirty (30) days before the date fixed for such redemption. By the date fixed for redemption, due provision shall be made with the Paying Agent/Registrar for the payment of the redemption price of the Certificates called for redemption. If such notice of redemption is given, and if due provision for such payment is made, all as provided above, the Certificates which are to be so redeemed thereby automatically shall be redeemed prior to their scheduled maturities, they shall not bear interest after the date fixed for redemption, and they shall not be regarded as being Outstanding except for the purpose of being paid with the funds so provided for such payment.

Section 2.5: Manner of Payment, Characteristics, Execution and Authentication. The Paying Agent/Registrar is hereby appointed the paying agent for the Certificates. The Certificates shall be payable, shall have the characteristics and shall be executed, sealed, registered and authenticated, all as provided and in the manner indicated in the FORM OF CERTIFICATES set forth in Article III of this Ordinance. If any officer of the City whose manual or facsimile signature shall appear on the Certificates shall cease to be such officer before the authentication of the Certificates or before the delivery of the Certificates, such manual or facsimile signature shall nevertheless be valid and sufficient for all purposes as if such officer had remained in such office.

The approving legal opinion of Ricardo Perez Law Firm, PLLC, Pharr, Texas, Bond Counsel, may be printed on the back of the Certificates over the certification of the City Secretary, which may be executed in facsimile, and the engagement of Bond Counsel in connection with the issuance of the Certificates is hereby authorized and approved. CUSIP numbers also may be printed on the Certificates, but errors or omissions in the printing of either the opinion or the numbers shall have no effect on the validity of the Certificates.

Section 2.6: Authentication. Except for the Certificates to be initially issued, which need not be authenticated by the Paying Agent/Registrar, only such Certificates as shall bear thereon a certificate of authentication, substantially in the form provided in Article III of this Ordinance, manually executed by an authorized representative of the Paying Agent/Registrar,

shall be entitled to the benefits of this Ordinance or shall be valid or obligatory for any purpose. Such duly executed certificate of authentication shall be conclusive evidence that the Certificate so authenticated was delivered by the Paying Agent/Registrar hereunder.

Section 2.7: Ownership. The City, the Paying Agent/Registrar and any other person may treat the person in whose name any Certificate is registered as the absolute owner of such Certificate for the purpose of making and receiving payment of the principal or thereof and interest thereon and for all other purposes, whether or not such Certificate is overdue, and neither the City nor the Paying Agent/Registrar shall be bound by any notice or knowledge to the contrary. All payments made to the person deemed to be the Registered Owner of any Certificate in accordance with this Section shall be valid and effective and shall discharge the liability of the City and the Paying Agent/Registrar upon such Certificate to the extent of the sums paid.

Section 2.8: Registration, Transfer and Exchange. The Paying Agent/Registrar is hereby appointed the registrar for the Certificates. So long as any Certificate remains Outstanding, the Paying Agent/Registrar shall keep the Register at its principal corporate trust office in which, subject to such reasonable regulations as it may prescribe, the Paying Agent/Registrar shall provide for the registration and transfer of the Certificates in accordance with the terms of this Ordinance.

Each Certificate shall be transferable only upon the presentation and surrender thereof at the principal corporate trust office of the Paying Agent/Registrar, accompanied by an assignment duly executed by the Registered Owner or his authorized representative in form satisfactory to the Paying Agent/Registrar. Upon due presentation of any Certificate for transfer, the Paying Agent/Registrar shall authenticate and deliver in exchange therefor, within seventy-two (72) hours after such presentation, a new Certificate or Certificates, registered in the name of the transferee or transferees, in authorized denominations and of the same maturity and aggregate principal amount and bearing interest at the same rate as the Certificate or Certificates so presented and surrendered.

All Certificates shall be exchangeable upon the presentation and surrender thereof at the principal corporate trust office of the Paying Agent/Registrar for a Certificate or Certificates of the same maturity and interest rate and in any authorized denomination, in an aggregate principal amount equal to the unpaid principal amount of the Certificate or Certificates presented for exchange. The Paying Agent/Registrar shall be and is hereby authorized to authenticate and deliver exchange Certificates in accordance with the provisions of this Section. Each Certificate delivered by the Paying Agent/Registrar in accordance with this Section shall be entitled to the benefits and security of this Ordinance to the same extent as the Certificate or Certificates in lieu of which such Certificate is delivered.

All Certificates issued in transfer or exchange shall be delivered to the Registered Owners thereof at the principal corporate trust office of the Paying Agent/Registrar or sent by United States mail, first class, postage prepaid.

The City or the Paying Agent/Registrar may require the Registered Owner of any Certificate to pay a sum sufficient to cover any tax or other governmental charge that may be

imposed in connection with the transfer or exchange of such Certificate. Any fee or charge of the Paying Agent/Registrar for such transfer or exchange shall be paid by the City.

The Paying Agent/Registrar shall not be required to transfer or exchange any Certificate called for redemption in whole or in part during the forty-five (45) day period immediately prior to the date fixed for redemption; provided, however, that this restriction shall not apply to the transfer or exchange by the Registered Owner of the unredeemed portion of a Certificate called for redemption in part.

Section 2.9: Book-Entry Only System. The definitive Certificates shall be initially issued in the form of a separate single fully registered Certificate for each of the maturities thereof. Upon initial issuance, the ownership of each such Certificate shall be registered in the name of Cede & Co., as nominee of DTC, and except as provided in Section 2.11 hereof, all of the Outstanding Certificates shall be registered in the name of Cede & Co., as nominee of DTC. Upon delivery by DTC to the Paying Agent/Registrar of written notice to the effect that DTC has determined to substitute a new nominee in place of Cede & Co., and subject to the provisions in this Ordinance with respect to interest checks being mailed to the Owner at the close of business on the Record Date, the word "Cede & Co." in this Ordinance shall refer to such new nominee of DTC.

With respect to Certificates registered in the name of Cede & Co., as nominee of DTC, the City and the Paying Agent/Registrar shall have no responsibility or obligation to any DTC Participant or to any person on behalf of whom such a DTC Participant holds an interest in the Certificates. Without limiting the immediately preceding sentence, the City and the Paying Agent/Registrar shall have no responsibility or obligation with respect to (a) the accuracy of the records of DTC, Cede & Co. or any DTC Participant with respect to any ownership interest in the Certificates, (b) the delivery to any DTC Participant or any other person, other than a Certificate holder, as shown on the Register, of any notice with respect to the Certificates, including any notice of redemption or (c) the payment to any DTC Participant or any other person, other than a Certificate holder as shown in the Register, of any amount with respect to principal of Certificates, premium, if any, or interest on the Certificates.

Except as provided in Section 2.10 of this Ordinance, the City and the Paying Agent/Registrar shall be entitled to treat and consider the person in whose name each Certificate is registered in the Register as the absolute owner of such Certificate for the purpose of payment of principal of, premium, if any, and interest on Certificates, for the purpose of giving notices of redemption and other matters with respect to such Certificate, for the purpose of registering transfer with respect to such Certificate, and for all other purposes whatsoever. The Paying Agent/Registrar shall pay all principal of Certificates, premium, if any, and interest on the Certificates only to or upon the order of the respective owners, as shown in the Register as provided in this Ordinance, or their respective attorneys duly authorized in writing, and all such payments shall be valid and effective to fully satisfy and discharge the City's obligations with respect to payment of principal of, premium, if any, and interest on the Certificates to the extent of the sum or sums so paid. No person other than an owner shall receive a Certificate evidencing the obligation of the City to make payments of amounts due pursuant to this Ordinance.

Section 2.10: Payments and Notices to Cede & Co. Notwithstanding any other provision of this Ordinance to the contrary, as long as any Certificates are registered in the name of Cede & Co., as nominee of DTC, all payments with respect to principal of, premium, if any, and interest on the Certificates, and all notices with respect to such Certificates shall be made and given, respectively, in the manner provided in the representation letter of the City to DTC.

Section 2.11: Successor Securities Depository; Transfer Outside Book-Entry Only System. In the event that the City or the Paying Agent/Registrar determines that DTC is incapable of discharging its responsibilities described herein and in the representation letter of the City to DTC, and that it is in the best interest of the beneficial owners of the Certificates that they be able to obtain certificated Certificates, the City or the Paying Agent/Registrar shall (a) appoint a successor securities depository, qualified to act as such under Section 17(a) of the Securities and Exchange Act of 1934, as amended, notify DTC of the appointment of such successor securities depository and transfer one or more separate Certificates to such successor securities depository or (b) notify DTC of the availability through DTC of Certificates and transfer one or more separate Certificates to DTC Participants having Certificates credited to their DTC accounts. In such event, the Certificates shall no longer be restricted to being registered in the Register in the name of Cede & Co., as nominee of DTC, but may be registered in the name of the successor securities depository, or its nominee, or in whatever name or names Certificate holders transferring or exchanging Certificates shall designate, in accordance with the provisions of this Ordinance.

Section 2.12: Replacement Certificates. Upon the presentation and surrender to the Paying Agent/Registrar of a damaged or mutilated Certificate, the Paying Agent/Registrar shall authenticate and deliver in exchange therefore a replacement Certificate, of the same maturity, interest rate and principal amount, bearing a number not contemporaneously outstanding. The City or the Paying Agent/Registrar may require the Registered Owner of such Certificate to pay a sum sufficient to cover any tax or other governmental charge that may be imposed in connection therewith and any other expenses connected therewith, including the fees and expenses of the Paying Agent/Registrar and the City.

If any Certificate is lost, apparently destroyed or wrongfully taken, the City, pursuant to the applicable laws of the State of Texas and ordinances of the City, and in the absence of notice or knowledge that such Certificate has been acquired by a bona fide purchaser, shall execute, and the Paying Agent/Registrar shall authenticate and deliver, a replacement Certificate of the same maturity, interest rate and principal amount, bearing a number not contemporaneously outstanding, provided that the Registered Owner thereof shall have:

- (a) furnished to the City and the Paying Agent/Registrar satisfactory evidence of the ownership of and the circumstances of the loss, destruction or theft of such Certificate;
- (b) furnished such security or indemnity as may be required by the Paying Agent/Registrar and the City to save and hold them harmless;

- (c) paid all expenses and charges in connection therewith, including, but not limited to, printing costs, legal fees, fees of the Paying Agent/Registrar and any tax or other governmental charge that may be imposed; and
- (d) met any other reasonable requirements of the City and the Paying Agent/Registrar.

If, after the delivery of such replacement Certificate, a bona fide purchaser of the original Certificate in lieu of which such replacement Certificate was issued presents for payment such original Certificate, the City and the Paying Agent/Registrar shall be entitled to recover such replacement Certificate from the person to whom it was delivered or any person taking therefrom, except a bona fide purchaser, and shall be entitled to recover upon the security or indemnity provided therefor to the extent of any loss, damage, cost or expense incurred by the City or the Paying Agent/Registrar in connection therewith.

If any such mutilated, lost, apparently destroyed or wrongfully taken Certificate has become or is about to become due and payable, the City in its discretion may, instead of issuing a replacement Certificate, authorize the Paying Agent/Registrar to pay such Certificate.

Each replacement Certificate delivered in accordance with this Section shall be entitled to the benefits and security of this Ordinance to the same extent as the Certificate or Certificates in lieu of which such replacement Certificate is delivered.

Section 2.13: Cancellation. All Certificates paid or redeemed in accordance with this Ordinance, and all Certificates in lieu of which exchange Certificates or replacement Certificates are authenticated and delivered in accordance herewith, shall be canceled and destroyed upon the making of proper records regarding such payment or redemption. The Paying Agent/Registrar shall periodically furnish the City with certificates of destruction of such Certificates.

ARTICLE III

FORM OF CERTIFICATES

The form of the Certificates, including the Form of Comptroller's Registration Certificate, Form of Paying Agent/Registrar's Authentication Certificate, and Form of Assignment shall be, respectively, substantially as shown in Exhibit A hereto, with such additions, deletions and variations, including an insurance legend or statement, if any, as may be necessary or desirable and not prohibited by this Ordinance.

ARTICLE IV

SECURITY FOR THE CERTIFICATES

Section 4.1: Pledge and Levy of Taxes and Revenues. (a) To provide for the payment of principal of and interest on the Certificates, there is hereby levied, within the limits prescribed by law, for the current year and each succeeding year thereafter, while the Certificates or any part of the principal thereof and the interest thereon remain outstanding and unpaid, an ad

valorem tax upon all taxable property within the City sufficient to pay the interest on the Certificates and to create and provide a sinking fund of not less than 2% of the principal amount of the Certificates or not less than the principal payable out of such tax, whichever is greater, with full allowance being made for tax delinquencies and the costs of tax collection, and such taxes, when collected, shall be applied to the payment of principal of and interest on the Certificates by deposit to the Debt Service Fund (hereinafter defined) and to no other purpose.

(b) The City hereby declares its purpose and intent to provide and levy a tax legally sufficient to pay the principal of and interest on the Certificates, it having been determined that the existing and available taxing authority of the City for such purpose is adequate to permit a legally sufficient tax. As long as any Certificates remain outstanding, all moneys on deposit in, or credited to, the Debt Service Fund shall be secured by a pledge of security, as provided by law for cities in the State of Texas.

(c) In addition, the City also hereby pledges the revenues to be derived from the City's waterworks and sewer system, after the payment of all operation and maintenance expenses thereof (the "Net Revenues"), in an amount not to exceed \$1,000, to the payment of the principal of and interest on the Certificates, provided that the pledge of Net Revenues is and shall be junior and subordinate in all respects to the pledge of Net Revenues to the payment of any obligation of the City, whether authorized heretofore or hereafter, which the City designates as having a pledge senior to the pledge of the Net Revenues to the payment of the Certificates. The City also reserves the right to issue, for any lawful purpose at any time, in one or more installments, bonds, certificates of obligation and other obligations of any kind, secured in whole or in part by a pledge of Net Revenues, that may be prior and superior in right to, on a parity with, or junior and subordinate to the pledge of Net Revenues securing the Certificates.

(d) To pay the interest coming due on the Certificates prior to receipt of the taxes levied to pay such interest, there is hereby appropriated from current funds on hand, which are hereby certified to be on hand and available for such purpose, an amount sufficient to pay such interest, and such amount shall be used for no other purpose.

Section 4.2: Debt Service Fund. The Combination Tax and Revenue Certificates of Obligation, Series 2018 Debt Service Fund (the "Debt Service Fund") is hereby created as a special fund solely for the benefit of the Certificates. The City shall establish and maintain such fund at an official City depository and shall keep such fund separate and apart from all other funds and accounts of the City. Any amount on deposit in the Debt Service Fund shall be maintained by the City in trust for the Registered Owners of the Certificates. Such amount, plus any other amounts deposited by the City into such fund and any and all investment earnings on amounts on deposit in such fund, shall be used only to pay the principal of, premium, if any, and interest on the Certificates.

Section 4.3: Construction Fund. The Combination Tax and Revenue Certificates of Obligation, Series 2018 Construction Fund (the "Construction Fund") is hereby created as a special fund of the City. Money on deposit in the Construction Fund shall be used only for the purposes set forth in Section 2.1 of this Ordinance. Money on deposit in the Construction Fund may, at the option of the City, be invested as permitted by Texas law, provided that all such

deposits and investments shall be made in such manner that the money required to be expended from the Construction Fund will be available at the proper time or times.

All interest and income derived from such deposits and investments shall remain in the Construction Fund, except that, to the extent required by law, such interest and income may be applied to make such payments to the United States of America as shall be required to assure that interest on the Certificates is exempt from federal income taxation. Upon the completion of the purposes set forth in Section 2.1 of this Ordinance, any surplus funds on deposit in the Construction Fund shall be transferred into the Debt Service Fund.

Section 4.4: Further Proceedings. After the Certificates to be initially issued have been executed, it shall be the duty of the Mayor to deliver the Certificates to be initially issued and all pertinent records and proceedings to the Attorney General for examination and approval. After the Certificates to be initially issued shall have been approved by the Attorney General, they shall be delivered to the Comptroller for registration. Upon registration of the Certificates to be initially issued, the Comptroller (or a deputy lawfully designated in writing to act for the Comptroller) shall manually sign the Comptroller's registration certificate prescribed herein to be affixed or attached to the Certificates to be initially issued, and the seal of said Comptroller shall be impressed, or placed in facsimile, thereon.

ARTICLE V

CONCERNING THE PAYING AGENT/REGISTRAR

Section 5.1: Acceptance. UMB Bank, Austin, Texas is hereby appointed as the initial Paying Agent/Registrar for the Certificates pursuant to the terms and provisions of the Paying Agent/Registrar Agreement by and between the City and the Paying Agent/Registrar. The Paying Agent/Registrar Agreement shall be substantially in the form attached hereto as Exhibit B, the terms and provisions of which are hereby approved, and the Mayor is hereby authorized to execute and deliver such Paying Agent/Registrar Agreement on behalf of the City in multiple counterparts and the City Secretary is hereby authorized to attest thereto and affix the City's seal. Such initial Paying Agent/Registrar and any successor Paying Agent/Registrar, by undertaking the performance of the duties of the Paying Agent/Registrar hereunder, and in consideration of the payment of any fees pursuant to the terms of any contract between the Paying Agent/Registrar and the City and/or the deposits of money pursuant to this Ordinance, shall be deemed to accept and agree to abide by the terms of this Ordinance.

Section 5.2: Trust Funds. All money transferred to the Paying Agent/Registrar in its capacity as Paying Agent/Registrar for the Certificates under this Ordinance (except any sums representing Paying Agent/Registrar's fees) shall be held in trust for the benefit of the Registered Owners of the Certificates, and shall be disbursed in accordance with this Ordinance.

Section 5.3: Certificates Presented. Subject to the provisions of Section 5.4, all matured Certificates presented to the Paying Agent/Registrar for payment shall be paid without the necessity of further instructions from the City. Such Certificates shall be canceled as provided herein.

Section 5.4: Unclaimed Funds Held by the Paying Agent/Registrar. Funds held by the Paying Agent/Registrar that represent principal of and interest on the Certificates remaining unclaimed by the Registered Owner thereof after the expiration of three years from the date such funds have become due and payable (a) shall be reported and disposed of by the Paying Agent/Registrar in accordance with the provisions of Title 6 of the Texas Property Code, as amended, to the extent such provisions are applicable to such funds, or (b) to the extent such provisions do not apply to the funds, such funds shall be paid by the Paying Agent/Registrar to the City upon receipt by the Paying Agent/Registrar of a written request therefor from the City.

The Paying Agent/Registrar shall have no liability to the Registered Owners of the Certificates by virtue of actions taken in compliance with this Section.

Section 5.5: Paying Agent/Registrar May Own Certificates. The Paying Agent/Registrar in its individual or any other capacity, may become the owner or pledgee of Certificates with the same rights it would have if it were not the Paying Agent/Registrar.

Section 5.6: Successor Paying Agents/Registrars. The City covenants that at all times while any Certificates are Outstanding it will provide a legally qualified bank, trust company, financial institution or other agency to act as Paying Agent/Registrar for the Certificates. The City reserves the right to change the Paying Agent/Registrar for the Certificates on not less than sixty (60) days' written notice to the Paying Agent/Registrar, as long as any such notice is effective not less than 60 days prior to the next succeeding principal or interest payment date on the Certificates. Promptly upon the appointment of any successor Paying Agent/Registrar, the previous Paying Agent/Registrar shall deliver the Register or a copy thereof to the new Paying Agent/Registrar, and the new Paying Agent/Registrar shall notify each Registered Owner, by United States mail, first class, postage prepaid, of such change and of the address of the new Paying Agent/Registrar. Each Paying Agent/Registrar hereunder, by acting in that capacity, shall be deemed to have agreed to the provisions of this Ordinance.

ARTICLE VI

PROVISIONS CONCERNING SALE AND

APPLICATION OF PROCEEDS OF CERTIFICATES

Section 6.1: Sale of Certificates. The sale of the Certificates to _____ (the "Purchaser) at a price of \$_____ (representing the principal amount of the Certificates of \$_____, plus a net premium on the Certificates of \$_____, and less an underwriter's discount of \$_____), in accordance with the terms of the Bond Purchase Agreement presented to and hereby approved by the City Commission, in substantially the form attached hereto as Exhibit C, which price and terms are hereby found and determined to be the most advantageous reasonably obtainable by the City. The Mayor of the City, the City Secretary and other appropriate officials of the City are hereby authorized and directed to execute such Bond Purchase Agreement on behalf of the City, and the Mayor of the City and the City Secretary and all other officials, agents and representatives of the City are hereby authorized to do any and all things necessary or desirable to satisfy the conditions set out therein and to provide for the issuance and delivery of the Certificates, including the purchase of any bond insurance policy or policies necessary in connection with the sale of the certificates.

Section 6.2: Approval, Registration and Delivery. The Mayor is hereby authorized to have control and custody of the Certificates and all necessary records and proceedings pertaining thereto pending their delivery, and the Mayor and other officers and employees of the City are hereby authorized and directed to make such certifications and to execute such instruments as may be necessary to accomplish the delivery of the Certificates and to assure the investigation, examination and approval thereof by the Attorney General and the registration of the initial Certificates by the Comptroller. Upon registration of the Certificates, the Comptroller (or the Comptroller's certificates clerk or an assistant certificates clerk lawfully designated in writing to act for the Comptroller) shall manually sign the Comptroller's Registration Certificates prescribed herein to be attached or affixed to each Certificates initially delivered and the seal of the Comptroller shall be impressed or printed or lithographed thereon.

Section 6.3: Offering Documents; Ratings. The City hereby approves the form and contents of the Preliminary Official Statement, attached hereto as Exhibit D and the final Official Statement, attached hereto as Exhibit E, dated as of the date hereof, relating to the Certificates, and any addenda, supplement or amendment thereto, and ratifies and approves the distribution of such Preliminary Official Statement and Official Statement in the offer and sale of the Certificates and in the reoffering of the Certificates by the Purchaser, with such changes therein or additions thereto as the officials executing same may deem advisable, such determination to be conclusively evidenced by their execution thereof. The Mayor is hereby authorized and directed to execute, and the City Secretary is hereby authorized and directed to attest, the final Official Statement. It is further hereby officially found, determined and declared that the statements and representations contained in the Preliminary Official Statement and final Official Statement are true and correct in all material respects, to the best knowledge and belief of the City Commission, and that, as of the date thereof, the Preliminary Official Statement was an official statement of the City with respect to the Certificates that was deemed "final" by an authorized official of the City except for the omission of no more than the information permitted by subsection (b)(1) of Rule 15c2-12 of the Securities and Exchange Commission.

Further, the City Commission hereby ratifies, authorizes and approves the actions of the Mayor, City Manager Finance Director and the City's financial advisor in seeking ratings on the Certificates from Standard and Poor's Rating Services, a Standard and Poor's Financial Services LLC business.

Section 6.4: Application of Proceeds of Certificates. Proceeds from the sale of the Certificates shall, promptly upon receipt by the City, be applied as follows:

- (a) A portion of the proceeds in the amount of \$_____ shall be applied to pay expenses arising in connection with the issuance of the Certificates, including the Underwriter's Discount;
- (b) The remaining proceeds in the amount of \$_____ shall be deposited into the Construction Fund created in Section 4.3 of this Ordinance.

Section 6.5: Tax Exemption. The City intends that the interest on the Certificates shall be excludable from gross income of the owners thereof for federal income tax purposes pursuant to Sections 103 and 141 through 150 of the Internal Revenue Code of 1986, as amended (the

“Code”), and all applicable temporary, proposed and final regulations (the “Regulations”) and procedures promulgated thereunder and applicable to the Certificates. For this purpose, the City covenants that it will monitor and control the receipt, investment, expenditure and use of all gross proceeds of the Certificates (including all property the acquisition, construction or improvement of which is to be financed directly or indirectly with the proceeds of the Certificates) and take or omit to take such other and further actions as may be required by Sections 103 and 141 through 150 of the Code and the Regulations to cause interest on the Certificates to be and remain excludable from the gross income, as defined in Section 61 of the Code, of the owners of the Certificates for federal income tax purposes. Without limiting the generality of the foregoing, the City shall comply with each of the following covenants:

- (a) The City will use all of the proceeds of the Certificates to (i) provide funds for the purposes described in Section 2.1 of this Ordinance, which will be owned and operated by the City and (ii) to pay the costs of issuing the Certificates. The City will not use any portion of the proceeds of the Certificates to pay the principal of or interest or redemption premium on, any other obligation of the City or a related person.
- (b) The City will not directly or indirectly take any action, or omit to take any action, which action or omission would cause the Certificates to constitute “private activity bonds” within the meaning of Section 141(a) of the Code.
- (c) Principal of and interest on the Certificates will be paid solely from ad valorem taxes collected by the City, investment earnings on such collections, and as available, proceeds of the Certificates.
- (d) Based upon all facts and estimates now known or reasonably expected to be in existence on the date the Certificates are delivered, the City reasonably expects that the proceeds of the Certificates will not be used in a manner that would cause the Certificates or any portion thereof to be an “arbitrage bond” within the meaning of Section 148 of the Code.
- (e) At all times while the Certificates are outstanding, the City will identify and properly account for all amounts constituting gross proceeds of the Certificates in accordance with the Regulations. The City will monitor the yield on the investments of the proceeds of the Certificates and, to the extent required by the Code and the Regulations, will restrict the yield on such investments to a yield which is not materially higher than the yield on the Certificates. To the extent necessary to prevent the Certificates from constituting “arbitrage bonds,” the City will make such payments as are necessary to cause the yield on all yield restricted non-purpose investments allocable to the Certificates to be less than the yield that is materially higher than the yield on the Certificates.
- (f) The City will not take any action or knowingly omit to take any action that, if taken or omitted, would cause the Certificates to be treated as “federally guaranteed” obligations for purposes of Section 149(b) of the Code.

- (g) The City represents that not more than fifty percent (50%) of the proceeds of the Certificates will be invested in non-purpose investments (as defined in Section 148(f)(6)(A) of the Code) having a substantially guaranteed yield for four years or more within the meaning of Section 149(g)(3)(A)(ii) of the Code, and the City reasonably expects that at least eighty-five percent (85%) of the spendable proceeds of the Certificates will be used to carry out the governmental purpose of the Certificates within the three-year period beginning on the date of issue of the Certificates.
- (h) The City will take all necessary steps to comply with the requirement that certain amounts earned by the City on the investment of the gross proceeds of the Certificates, if any, be rebated to the federal government. Specifically, the City will
 - (i) maintain records regarding the receipt, investment, and expenditure of the gross proceeds of the Certificates as may be required to calculate such excess arbitrage profits separately from records of amounts on deposit in the funds and accounts of the City allocable to other obligations of the City or moneys which do not represent gross proceeds of any obligations of the City and retain such records for at least six years after the day on which the last outstanding Certificate is discharged, (ii) account for all gross proceeds under a reasonable, consistently applied method of accounting, not employed as an artifice or device to avoid in whole or in part, the requirements of Section 148 of the Code, including any specified method of accounting required by applicable Regulations to be used for all or a portion of any gross proceeds, (iii) calculate, at such times as are required by applicable Regulations, the amount of excess arbitrage profits, if any, earned from the investment of the gross proceeds of the Certificates and (iv) timely pay, as required by applicable Regulations, all amounts required to be rebated to the federal government. In addition, the City will exercise reasonable diligence to assure that no errors are made in the calculations required by the preceding sentence and, if such an error is made, to discover and promptly correct such error within a reasonable amount of time thereafter, including payment to the federal government of any delinquent amounts owed to it, interest thereon and any penalty.
- (i) The City will not directly or indirectly pay any amount otherwise payable to the federal government pursuant to the foregoing requirements to any person other than the federal government by entering into any investment arrangement with respect to the gross proceeds of the Certificates that might result in a reduction in the amount required to be paid to the federal government because such arrangement results in a smaller profit or a larger loss than would have resulted if such arrangement had been at arm's length and had the yield on the Certificates not been relevant to either party.
- (j) The City will timely file or cause to be filed with the Secretary of the Treasury of the United States the information required by Section 149(e) of the Code with respect to the Certificates on such form and in such place as the Secretary may prescribe.
- (k) The City will not issue or use the Certificates as part of an "abusive arbitrage device" (as defined in Section 1.148-10(a) of the Regulations). Without limiting the

foregoing, the Certificates are not and will not be a part of a transaction or series of transactions that attempts to circumvent the provisions of Section 148 of the Code and the Regulations, by (i) enabling the City to exploit the difference between tax-exempt and taxable interest rates to gain a material financial advantage, or (ii) increasing the burden on the market for tax-exempt obligations.

- (l) Proper officers of the City charged with the responsibility for issuing the Certificates are hereby directed to make, execute and deliver certifications as to facts, estimates or circumstances in existence as of the date of issuance of the Certificates and stating whether there are facts, estimates or circumstances that would materially change the City's expectations. On or after the date of issuance of the Certificates, the City will take such actions as are necessary and appropriate to assure the continuous accuracy of the representations contained in such certificates.
- (m) The covenants and representations made or required by this Section are for the benefit of the Certificate holders and any subsequent Certificate holder, and may be relied upon by the Certificate holders and any subsequent Certificate holder and bond counsel to the City.

In complying with the foregoing covenants, the City may rely upon an unqualified opinion issued to the City by The Ricardo Perez Law Firm, PLLC, a red book recognized bond counsel that any action by the City or reliance upon any interpretation of the Code or Regulations contained in such opinion will not cause interest on the Certificates to be includable in gross income for federal income tax purposes under existing law. Ricardo Perez Law Firm, PLLC may contract outside Special Tax Counsel to render a tax opinion.

Notwithstanding any other provision of this Ordinance, the City's representations and obligations under the covenants and provisions of this Section 6.5 shall survive the defeasance and discharge of the Certificates for as long as such matters are relevant to the exclusion of interest on the Certificates from the gross income of the owners for federal income tax purposes.

Section 6.6: Related Matters. In order that the City shall satisfy in a timely manner all of its obligations under this Ordinance, the Mayor, City Secretary and all other appropriate officers, agents, representatives and employees of the City are hereby authorized and directed to take all other actions that are reasonably necessary to provide for the issuance and delivery of the Certificates, including, without limitation, executing and delivering on behalf of the City all certificates, consents, receipts, requests, notices, and other documents as may be reasonably necessary to satisfy the City's obligations under this Ordinance and to direct the transfer and application of funds of the City consistent with the provisions of this Ordinance.

ARTICLE VII

CONTINUING DISCLOSURE UNDERTAKING

Section 7.1: Continuing Disclosure Undertaking. The City shall provide annually to the MSRB, within six (6) months after the end of each fiscal year and in an electronic format prescribed by the MSRB, financial information and operating data with respect to the City of the

general type described in the Official Statement, being the information described in Exhibit F attached hereto. Any financial statements so to be provided shall be (a) prepared in accordance with generally accepted accounting principles for governmental units as prescribed by the Government Accounting Standards Board from time to time, as such principles may be changed from time to time to comply with state or federal law or regulation and (b) audited, if the City commissions an audit of such statements and the audit is completed within the period during which they must be provided. If audited financial statements are not available at the time the financial information and operating data must be provided, then the City shall provide unaudited financial statements for the applicable fiscal year to the MSRB and shall provide to the MSRB audited financial statements, when and if the same become available.

If the City changes its Fiscal Year, it will notify the MSRB of the change (and of the date of the new fiscal year end) prior to the next date by which the City otherwise would be required to provide financial information and operating data pursuant to this Article.

The financial information and operating data to be provided pursuant to this Article may be set forth in full in one or more documents or may be included by specific reference to documents (i) available to the public on the MSRB's internet web site or (ii) filed with the SEC.

Section 7.2: Material Event Notices. The City shall file notice of any of the following events with respect to the Certificates to the MSRB in a timely manner and not more than 10 business days after occurrence of the event:

- (1) Principal and interest payment delinquencies;
- (2) Non-payment related defaults, if material;
- (3) Unscheduled draws on debt service reserves reflecting financial difficulties;
- (4) Unscheduled draws on credit enhancements reflecting financial difficulties;
- (5) Substitution of credit or liquidity providers, or their failure to perform;
- (6) Adverse tax opinions, the issuance by the Internal Revenue Service of proposed or final determinations of taxability, Notices of Proposed Issue (IRS Form 5701-TEB), or other material notices or determinations with respect to the tax exempt status of the Certificates, or other material events affecting the tax status of the Certificates;
- (7) Modifications to rights of holders of the Certificates, if material;
- (8) Certificate calls, if material, and tender offers;
- (9) Defeasances;
- (10) Release, substitution, or sale of property securing repayment of the Certificates, if material;
- (11) Rating changes;

- (12) Bankruptcy, insolvency, receivership, or similar event of the City, which shall occur as described below;
- (13) The consummation of a merger, consolidation, or acquisition involving the City or the sale of all or substantially all of its assets, other than in the ordinary course of business, the entry into of a definitive agreement to undertake such an action or the termination of a definitive agreement relating to any such actions, other than pursuant to its terms, if material; and
- (14) Appointment of a successor or additional Paying Agent/Registrar or the change of name of a Paying Agent/Registrar, if material.

For these purposes, any event described in the immediately preceding paragraph (12) is considered to occur when any of the following occur: the appointment of a receiver, fiscal agent, or similar officer for the City in a proceeding under the United States Bankruptcy Code or in any other proceeding under state or federal law in which a court or governmental authority has assumed jurisdiction over substantially all of the assets or business of the City, or if such jurisdiction has been assumed by leaving the existing governing body and officials or officers in possession but subject to the supervision and orders of a court or governmental authority, or the entry of an order confirming a plan of reorganization, arrangement, or liquidation by a court or governmental authority having supervision or jurisdiction over substantially all of the assets or business of the City.

The City shall notify the MSRB through EMMA, in a timely manner, of any failure by the City to provide financial information or operating data in accordance with this Section or Section 7.1 by the time required in such Section.

Section 7.3: Limitations, Disclaimers and Amendments. The City shall be obligated to observe and perform the covenants specified in this Article for so long as, but only for so long as, the City remains an “obligated person” with respect to the Certificates within the meaning of the Rule, except that the City in any event will give the notice required by Section 7.2 of any Certificate calls and defeasance that cause the City to be no longer such an “obligated person.”

The provisions of this Article are for the sole benefit of the Certificate holders and beneficial owners of the Certificates, and nothing in this Article, express or implied, shall give any benefit or any legal or equitable right, remedy, or claim hereunder to any other person. The City undertakes to provide only the financial information, operating data, principal statements, and notices which it has expressly agreed to provide pursuant to this Article and does not hereby undertake to provide any other information that may be relevant or material to a complete presentation of the City’s financial results, condition, or prospects or hereby undertake to update any information provided in accordance with this Article or otherwise, except expressly provided herein. The City does not make any representation or warranty concerning such information or its usefulness to a decision to invest in or sell Certificates at any future date.

UNDER NO CIRCUMSTANCES SHALL THE CITY BE LIABLE TO THE CERTIFICATE HOLDER OR BENEFICIAL OWNER OF ANY CERTIFICATE OR ANY OTHER PERSON, IN CONTRACT OR TORT, FOR DAMAGES RESULTING IN WHOLE OR

IN PART FROM ANY BREACH BY THE CITY, WHETHER NEGLIGENT OR WITHOUT FAULT ON ITS PART, OF ANY COVENANT SPECIFIED IN THIS ARTICLE, BUT EVERY RIGHT AND REMEDY OF ANY SUCH PERSON, IN CONTRACT OR TORT, FOR OR ON ACCOUNT OF ANY SUCH BREACH SHALL BE LIMITED TO AN ACTION FOR MANDAMUS OR SPECIFIC PERFORMANCE.

No default by the City in observing or performing its obligations under this Article shall constitute a breach of or default under the Ordinance for purposes of any other provision of this Ordinance.

Nothing in this Article is intended or shall act to disclaim, waive, or otherwise limit the duties of the City under federal and state securities law.

The provisions of this Article may be amended by the City from time to time to adapt to changed circumstances that arise from a change, legal requirements, a change in law, or a change in the identity, nature, status, or type of operations of the City, but only if (1) the provisions of this Article, as so amended, would have permitted an underwriter to purchase or sell Certificates in the primary offering of the Certificates in compliance with the Rule, taking into account any amendments or interpretations of the Rule to the date of such amendment, as well as such changed circumstances and (2) either (a) the Certificate holders of a majority in aggregate principal amount (or any greater amount required by any other provision of this Ordinance that authorizes such an amendment) of the Outstanding Certificates consent to such amendment or (b) a person that is unaffiliated with the City (such as nationally recognized bond counsel) determines that such amendment will not materially impair the interest of the Certificate holders and beneficial owners of the Certificates. If the City so amends the provisions of this Article it shall include with any amended financial information or operating data next provided in accordance with Section 7.1 an explanation in narrative form of the reasons for the amendment and of the impact of any change in the type of financial information or operating data so provided. The City may also amend or repeal the provisions of this continuing disclosure agreement if the SEC amends or repeals the applicable provision of the Rule or a court of final jurisdiction enters judgment that such provisions of the Rule are invalid, but only if and to the extent that the provisions of this sentence would not prevent an underwriter from lawfully purchasing or selling Certificates in the primary offering of the Certificates.

Section 7.4: Information Format. The City information required under this Article shall be filed with the MSRB through EMMA in such format and accompanied by such identifying information as may be specified from time to time thereby. Under the current rules of the MSRB, continuing disclosure documents submitted to EMMA must be in word-searchable portable document format (PDF) files that permit the document to be saved, viewed, printed, and retransmitted by electronic means and the series of obligations to which such continuing disclosure documents relate must be identified by CUSIP number or numbers.

Financial information and operating data to be provided pursuant to this Article may be set forth in full in one or more documents or may be included by specific reference to any document (including an official statement or other offering document) available to the public through EMMA or filed with the SEC.

ARTICLE VIII

MISCELLANEOUS

Section 8.1: Defeasance. The City may defease the provisions of this Ordinance and discharge its obligations to the Registered Owners of any or all of the Certificates to pay the principal of and interest thereon in any manner now or hereafter permitted by law, including by depositing with the Paying Agent/Registrar or with the State Treasurer of the State of Texas either:

- (a) cash in an amount equal to the principal amount of such Certificates plus interest thereon to the date of maturity or redemption; or
- (b) pursuant to an escrow or trust agreement, cash and/or (i) direct noncallable obligations of United States of America, including obligations that are unconditionally guaranteed by the United States of America; (ii) noncallable obligations of an agency or instrumentality of the United States, including obligations that are unconditionally guaranteed or insured by the agency or instrumentality and that, on the date the governing body of the issuer adopts or approves the proceedings authorizing the issuance of refunding bonds, are rated as to investment quality by a nationally recognized investment rating firm not less than AAA or its equivalent; or (iii) noncallable obligations of a state or an agency or a City, municipality, or other political subdivision of a state that have been refunded and that, on the date the governing body of the issuer adopts or approves the proceedings authorizing the issuance of refunding bonds, are rated as to investment quality by a nationally recognized investment rating firm not less than AAA or its equivalent, which, in the case of (i), (ii) or (iii), may be in book-entry form, and the principal of and interest on which will, when due or redeemable at the option of the holder, without further investment or reinvestment of either the principal amount thereof or the interest earnings thereon, provide money in an amount which, together with other moneys, if any, held in such escrow at the same time and available for such purpose, shall be sufficient to provide for the timely payment of the principal of and interest thereon to the date of maturity or earlier redemption;

provided, however, that if any of the Certificates are to be redeemed prior to their respective dates of maturity, provision shall have been made for giving notice of redemption as provided in this Ordinance. Upon such deposit, such Certificates shall no longer be regarded to be Outstanding or unpaid. Any surplus amounts not required to accomplish such defeasance shall be returned to the City.

Section 8.2: Ordinance a Contract - Amendments. This Ordinance shall constitute a contract with the Registered Owners from time to time, be binding on the City, and shall not be amended or repealed by the City so long as any Certificate remains Outstanding except as permitted in this Section. The City may, without the consent of or notice to any Registered Owners, from time to time and at any time, amend this Ordinance in any manner not detrimental to the interests of the Registered Owners, including the curing of any ambiguity, inconsistency, or formal defect or omission herein. In addition, the City may, with the consent of Registered

Owners who own in the aggregate 51% of the principal amount of the Certificates then Outstanding, amend, add to, or rescind any of the provisions of this Ordinance; provided that, without the consent of all Registered Owners of Outstanding Certificates, no such amendment, addition, or rescission shall (1) extend the time or times of payment of the principal of and interest on the Certificates, reduce the principal amount thereof, the redemption price, or the rate of interest thereon, or in any other way modify the terms of payment of the principal of or interest on the Certificates, (2) give any preference to any Certificate over any other Certificate, or (3) reduce the aggregate principal amount of Certificates required to be held by Registered Owners for consent to any such amendment, addition, or rescission.

Section 8.3: Legal Holidays. In any case where the date interest accrues and becomes payable on the Certificates or principal of the Certificates matures or the date fixed for redemption of any Certificates or a Record Date shall be in the City a Saturday, Sunday, legal holiday or a day on which banking institutions are authorized by law to close, then payment of interest or principal need not be made on such date, or the Record Date shall not occur on such date, but payment may be made or the Record Date shall occur on the next succeeding day which is not in the City a Saturday, Sunday, legal holiday or a day on which banking institutions are authorized by law to close with the same force and effect as if (i) made on the date of maturity or the date fixed for redemption and no interest shall accrue for the period from the date of maturity or redemption to the date of actual payment or (ii) the Record Date had occurred on the fifteenth day of that calendar month.

Section 8.4: No Recourse Against City Officials. No recourse shall be had for the payment of principal of or interest on any Certificates or for any claim based thereon or on this Ordinance against any official of the City or any person executing any Certificates.

Section 8.5: Further Proceedings. The Mayor, City Secretary and other appropriate officials of the City are hereby authorized and directed to do any and all things necessary and/or convenient to carry out the terms of this Ordinance.

Section 8.6: Severability. If any Section, paragraph, clause or provision of this Ordinance shall for any reason be held to be invalid or unenforceable, the invalidity or unenforceability of such Section, paragraph, clause or provision shall not affect any of the remaining provisions of this Ordinance.

Section 8.7: Open Meeting. It is hereby found, determined and declared that a sufficient written notice of the date, hour, place and subject of the meeting of the City Commission at which this Ordinance was adopted was posted at a place convenient and readily accessible at all times to the general public at City Hall for the time required by law preceding this meeting, as required by the Open Meetings Law, Chapter 551, Texas Government Code, and that this meeting has been open to the public as required by law at all times during which this Ordinance and the subject matter thereof has been discussed, considered and formally acted upon. The City Commission further ratifies, approves and confirms such written notice and the contents and posting thereof.

Section 8.8: Repealer. All orders, resolutions and ordinances, or parts thereof, inconsistent herewith are hereby repealed to the extent of such inconsistency.

Section 8.9: Effective Date. This Ordinance shall be in force and effect from and after its passage on the date shown below.

Section 8.10: Preamble. The facts and recitations set forth in the preamble of this Ordinance are hereby found to be true and correct.

[signature page follows]

PASSED AND APPROVED this 1st day of October, 2018.

CITY OF PHARR, TEXAS

Mayor

ATTEST

City Secretary

Exhibits:

- Exhibit A – Form of Certificate
- Exhibit B – Paying Agent/Registrar Agreement
- Exhibit C – Bond Purchase Agreement
- Exhibit D – Preliminary Official Statement
- Exhibit E – Official Statement
- Exhibit F – Description of Annual Financial Information

EXHIBIT A

FORM OF CERTIFICATE

UNITED STATES OF AMERICA
STATE OF TEXAS

CITY OF PHARR, TEXAS
COMBINATION TAX AND REVENUE CERTIFICATE OF OBLIGATION, SERIES 2018

NUMBER	DENOMINATION
¹ R-	\$ _____
REGISTERED	REGISTERED

² INTEREST RATE:	DATED DATE:	INTEREST ACCRUES FROM:	² MATURITY DATE:	² CUSIP:
_____ %	_____ 15, 2018	Date of Delivery	August 15, _____	

REGISTERED OWNER:

PRINCIPAL AMOUNT: _____ DOLLARS

³THE CITY OF PHARR, TEXAS, a municipal corporation of the State of Texas (the “City”), for value received, hereby promises to pay to the Registered Owner identified above or its registered assigns, on the maturity date specified above, upon presentation and surrender of this Certificate at the principal corporate trust office of UMB Bank, Austin, Texas, or its successor (the “Paying Agent/Registrar”), the principal amount identified above payable in any coin or currency of the United States of America which on the date of payment of such principal is legal tender for the payment of debts due to the United States of America, and to pay interest thereon at the rate shown above, calculated on a basis of a 360-day year composed of twelve 30-day months, from the later of the date of their delivery or the most recent interest payment date to which interest has

¹ Initial Certificate shall be numbered T-1.

² Omitted from the Initial Certificate.

³ The first sentence of the Initial Certificate shall read as follows:

“THE CITY OF PHARR, TEXAS, a municipal corporation of the State of Texas (the “City”), for value received, hereby promises to pay to the Registered Owner identified above or its registered assigns, on August 15 of each of the years and in the principal amounts set forth in the following schedule: [Insert information regarding years of maturity, principal amounts and interest rates from Section 2.3 of the Ordinance], upon presentation and surrender of this Certificate at the principal corporate trust office of UMB Bank, Austin, Texas, or its successor (the “Paying Agent/Registrar”), payable in any coin or currency of the United States of America which on the date of payment of such principal is legal tender for the payment of debts due to the United States of America, and to pay interest thereon at the rate shown above, calculated on a basis of a 360-day year composed of twelve 30-day months, from the later of the date of their delivery or the most recent interest payment date to which interest has been paid or duly provided for.”

been paid or duly provided for. Interest on this Certificate is payable on February 15, 2019, and each August 15 and February 15 thereafter until maturity of this Certificate, by check sent by United States mail, first class, postage prepaid, by the Paying Agent/Registrar to the Registered Owner of record as of the close of business on the fifteenth calendar day of the calendar month immediately preceding the applicable interest payment date, as shown on the registration books kept by the Paying Agent/Registrar. Any accrued interest payable at maturity shall be paid upon presentation and surrender of this Certificate at the principal corporate trust office of the Paying Agent/Registrar.

THIS CERTIFICATE IS ONE OF A DULY AUTHORIZED SERIES OF CERTIFICATES (the "Certificates") in the aggregate principal amount of \$_____ issued pursuant to an ordinance adopted by the City Commission of the City on October 1, 2018 (the "Ordinance") for the purpose of providing all or part of the funds to pay contractual obligations to be incurred for the construction of public works and the purchase of materials, supplies, equipment, machinery, buildings, land and rights-of-way for authorized needs and purposes and for the payment of contractual obligations for professional services, to wit: (i) street signals, signage and city lighting, (ii) streets, drainage and utility improvements to the City street and roads, (iii) land purchase for municipal purposes (iv) improvements and repairs to the City's recreational park system, (v) public safety improvements, (vi) City and bridge infrastructure improvements and (vi) professional services rendered in connection with above listed projects;

⁴THIS CERTIFICATE shall not be valid or obligatory for any purpose or be entitled to any benefit under the Ordinance unless this Certificate is authenticated by the Registrar by due execution of the authentication certificate endorsed hereon.

THE CITY RESERVES THE RIGHT, at its option, to redeem prior to maturity the Certificates maturing on or after August 15, 2029, in whole or in part, in principal installments of \$5,000 or any integral multiple thereof, on August 15, 2028, or any date thereafter, at a price equal to the principal amount of the Certificates or portions thereof called for redemption plus accrued interest to the date of redemption.

THE CERTIFICATES MATURING ON August 15 in the years ____, ____ and ____ (the "Term Bonds") are subject to mandatory sinking fund redemption in the following amounts (subject to reduction as hereinafter provided), on the following dates, in each case at a redemption price equal to the principal amount of the Certificates or the portions thereof so called for redemption plus accrued interest to the date fixed for redemption:

⁴ In the Initial Certificate, this paragraph shall read: "THIS CERTIFICATE shall not be valid or obligatory for any purpose or be entitled to any benefit under the Ordinance unless this Certificate is registered by the Comptroller of Public Accounts of the State of Texas by registration certificate attached or affixed hereto."

The particular Term Certificates to be redeemed shall be selected by the Registrar by lot or other customary random selection method, on or before July 1 of each year in which Term Certificates are to be mandatorily redeemed. The principal amount of Term Certificates to be mandatorily redeemed in each year shall be reduced by the principal amount of such Term Certificates that have been optionally redeemed on or before July 1 of such year and which have not been made the basis for a previous reduction.

CERTIFICATES MAY BE REDEEMED IN PART only in integral multiples of \$5,000. If a Certificate subject to redemption is in a denomination larger than \$5,000, a portion of such Certificate may be redeemed, but only in integral multiples of \$5,000. In selecting portions of Certificates for redemption, each Certificate shall be treated as representing that number of Certificates of \$5,000 denomination which is obtained by dividing the principal amount of such Certificate by \$5,000. Upon surrender of any Certificate for redemption in part, the Paying Agent/Registrar, in accordance with the provisions of the Ordinance, shall authenticate and deliver in exchange therefor a Certificate or Certificates of like maturity and interest rate in an aggregate principal amount equal to the unredeemed portion of the Certificate so surrendered.

NOTICE OF ANY SUCH REDEMPTION, identifying the Certificates or portions thereof to be redeemed, shall be sent by United States mail, first class, postage prepaid, to the Registered Owners thereof at their addresses as shown on the books of registration kept by the Paying Agent/Registrar, not less than thirty (30) days before the date fixed for such redemption. By the date fixed for redemption, due provision shall be made with the Paying Agent/Registrar for the payment of the redemption price of the Certificates called for redemption. If such notice of redemption is given, and if due provision for such payment is made, all as provided above, the Certificates which are to be so redeemed thereby automatically shall be redeemed prior to their scheduled maturities, they shall not bear interest after the date fixed for redemption, and they shall not be regarded as being outstanding except for the purpose of being paid with the funds so provided for such payment.

THIS CERTIFICATE IS TRANSFERABLE only upon presentation and surrender at the principal corporate trust office of the Paying Agent/Registrar, accompanied by an assignment duly executed by the Registered Owner or its authorized representative, subject to the terms and conditions of the Ordinance.

THIS CERTIFICATE IS EXCHANGEABLE at the principal corporate trust office of the Paying Agent/Registrar for a Certificate or Certificates of the same maturity and interest rate and in the principal amount of \$5,000 or any integral multiple thereof, subject to the terms and conditions of the Ordinance.

THE PAYING AGENT/REGISTRAR is not required to accept for transfer or exchange any Certificate called for redemption, in whole or in part, during the forty-five (45) day period

immediately prior to the date fixed for redemption; provided, however, that such limitation shall not apply to the transfer or exchange by the Registered Owner of an unredeemed portion of a Certificate called for redemption in part.

THE CITY OR PAYING AGENT/REGISTRAR may require the Registered Owner of any Certificate to pay a sum sufficient to cover any tax or other governmental charge that may be imposed in connection with the transfer or exchange of a Certificate. Any fee or charge of the Paying Agent/Registrar for a transfer or exchange shall be paid by the City.

THE REGISTERED OWNER of this Certificate by acceptance hereof, acknowledges and agrees to be bound by all the terms and conditions of the Ordinance.

IT IS HEREBY DECLARED AND REPRESENTED that this Certificate has been duly and validly issued and delivered; that all acts, conditions and things required or proper to be performed, exist and to be done precedent to or in the issuance and delivery of this Certificate have been performed, exist and have been done in accordance with law; that the Certificates do not exceed any constitutional or statutory limitation; and that annual ad valorem taxes sufficient to provide for the payment of the interest on and principal of this Certificate, as such interest comes due and such principal matures, have been levied and ordered to be levied, within the limits prescribed by law, against all taxable property in the City and have been irrevocably pledged for such payment.

IT IS FURTHER DECLARED AND REPRESENTED that the revenues to be derived from the City's waterworks and sewer system, after the payment of all operation and maintenance expenses thereof (the "Net Revenues"), in an amount not to exceed \$1,000, are pledged to the payment of the principal of and interest on the Certificates provided that the pledge of Net Revenues is and shall be junior and subordinate in all respects to the pledge of Net Revenues to the payment of any obligation of the City, whether authorized heretofore or hereafter, which the City designates as having a pledge senior to the pledge of the Net Revenues to the payment of the Certificates. The City also reserves the right to issue, for any lawful purpose at any time, in one or more installments, bonds, certificates of obligation and other obligations of any kind, secured in whole or in part by a pledge of Net Revenues, that may be prior and superior in right to, on a parity with, or junior and subordinate to the pledge of Net Revenues securing the Certificates.

REFERENCE IS HEREBY MADE TO THE ORDINANCE, a copy of which is filed with the Paying Agent/Registrar, for the full provisions thereof, to all of which the Registered Owners of the Certificates assent by acceptance of the Certificates.

IN WITNESS WHEREOF, the City has caused its corporate seal to be impressed or placed in facsimile hereon and this Certificate to be signed by the Mayor and countersigned by the City Secretary by their manual, lithographed or printed facsimile signatures.

CITY OF PHARR, TEXAS

Mayor

(SEAL)

COUNTERSIGNED:

City Secretary

* * *

FORM OF COMPTROLLER'S REGISTRATION CERTIFICATE

The following form of Comptroller's Registration Certificate shall be attached or affixed to each of the Certificates initially delivered:

OFFICE OF THE COMPTROLLER	§	
OF PUBLIC ACCOUNTS	§	REGISTER NO. _____
THE STATE OF TEXAS	§	

I hereby certify that this certificate has been examined, certified as to validity and approved by the Attorney General of the State of Texas, and that this certificate has been registered by the Comptroller of Public Accounts of the State of Texas.

WITNESS MY SIGNATURE AND SEAL OF OFFICE this _____.

Comptroller of Public Accounts
of the State of Texas

(SEAL)

* * *

FORM OF PAYING AGENT/REGISTRAR'S AUTHENTICATION CERTIFICATE

The following form of authentication certificate shall be printed on the face of each of the Certificates other than those initially delivered:

AUTHENTICATION CERTIFICATE

This Certificate is one of the Certificates described in and delivered pursuant to the within mentioned Ordinance; and, except for the Certificates initially delivered, this Certificate has been issued in exchange for or replacement of a Certificate, Certificates, or a portion of a Certificate or Certificates of an issue which originally was approved by the Attorney General of the State of Texas and registered by the Comptroller of Public Accounts of the State of Texas.

UMB BANK,
as Paying Agent/Registrar

By _____

Authorized Signature

Date of Authentication: _____

* * *

FORM OF ASSIGNMENT

The following form of assignment shall be printed on the back of each of the Certificates:

ASSIGNMENT

For value received, the undersigned hereby sells, assigns, and transfers unto

(Please print or type name, address, and zip code of Transferee)

(Please insert Social Security or Taxpayer Identification Number of Transferee)

the within certificate and all rights thereunder, and hereby irrevocably constitutes and appoints _____ attorney to transfer such certificate on the books kept for registration thereof, with full power of substitution in the premises.

DATED: _____

Signature Guaranteed:

NOTICE: Signature must be guaranteed by a member firm of the New York Stock Exchange or a commercial bank or trust company.

Registered Owner

NOTICE: The signature above must correspond to the name of the Registered Owner as shown on the face of this certificate in every particular, without any alteration, enlargement or change whatsoever.

* * *

EXHIBIT B
PAYING AGENT/REGISTRAR AGREEMENT

SEE TAB _____

EXHIBIT C
BOND PURCHAE AGREEMENT

SEE TAB_4

EXHIBIT D

PRELIMINARY OFFICIAL STATEMENT

SEE TAB _

EXHIBIT E
OFFICIAL STATEMENT

SEE TAB _

EXHIBIT _

DESCRIPTION OF ANNUAL FINANCIAL INFORMATION

The following information is referred to in Section 7.1 of this Ordinance.

Annual Financial Statements and Operating Data

The financial information and operating data with respect to the City to be provided annually in accordance with such Section are as specified (and included in the Appendix or under the headings of the Official Statement referred to) below:

1. The audited financial statements of the City, but for the most recently concluded fiscal year, and, to the extent that such statements are not completed and available, unaudited financial statements for such fiscal year.
2. The all quantitative financial information and operating data with respect to the City of the general type included in the Official Statement under Tables numbered 1 through 6 and 8 through 15 and in Appendix B.

Accounting Principles

The accounting principles referred to in such Section are the accounting principles described in the notes to the financial statements referred to in paragraph 1 above.

CERTIFICATE FOR ORDINANCE

STATE OF TEXAS §
COUNTY OF HIDALGO §
CITY OF PHARR §

I, the undersigned officer of the City of Pharr, Texas (the “City”), hereby certify as follows:

1. The City Commission of the City convened in a regular meeting on October 1, 2018, at the regular meeting place thereof, within the City, and the roll was called of the duly constituted officers and members of the City Commission, to wit:

Ambrosio Hernandez	Mayor
Eleazar Guajardo	Commission member, Place 1
Roberto Carillo	Commission member, Place 2
Ramiro Caballero	Commission member, Place 3
Daniel Chavez	Commission member, Place 4
Ricardo Medina	Commission member, Place 5
Mario A. Bracamontes	Commission member, Place 6

and all of such persons were present except _____, thus constituting a quorum. Whereupon, among other business, the following was transacted at said meeting: a written

AN ORDINANCE AUTHORIZING AND ORDERING THE ISSUANCE OF
THE CITY OF PHARR, TEXAS COMBINATION TAX AND REVENUE
CERTIFICATES OF OBLIGATION, SERIES 2018; AWARDING THE SALE
THEREOF; AND CONTAINING MATTERS INCIDENT THERETO

(the “Ordinance”) was duly introduced for the consideration of the City Commission and read in full. It was then duly moved and seconded that the Ordinance be adopted; and, after due discussion, such motion, carrying with it the adoption of the Ordinance, prevailed and carried by the following vote:

AYES: _ NAYS: _ ABSTENTIONS: ____

2. That a true, full and correct copy of the Ordinance adopted at the meeting described in the above and foregoing paragraph is attached to and follows this certificate; that the Ordinance has been duly recorded in the City Commission’s minutes of such meeting; that the above and foregoing paragraph is a true, full and correct excerpt from the City Commission’s minutes of such meeting pertaining to the adoption of the Ordinance; that the persons named in the above and foregoing paragraph are the duly chosen, qualified and acting officers and members of the City Commission as indicated therein; that each of the officers and members of the City Commission was duly and sufficiently notified officially and personally, in advance, of the date, hour, place and subject of the aforesaid meeting, and that the Ordinance would be introduced and considered

for adoption at such meeting, and each of such officers and members consented, in advance, to the holding of such meeting for such purpose; that such meeting was open to the public as required by law; and that public notice of the date, hour, place and subject of such meeting was given as required by the Open Meetings Law, Chapter 551, Texas Government Code.

SIGNED AND SEALED this 1st day of October, 2018.

CITY OF PHARR, TEXAS

City Secretary



AGENDA MEMORANDUM



BOARD: City Commission

AGENDA ITEM #: 6.D.

DATE SUBMITTED: September 28, 2018

MEETING DATE: October 1, 2018

FROM: Anali Alanis, HR Director

DEPARTMENT: HR

DIRECTOR: Anali Alanis

Agenda Item: Consideration and action, if any, on Ordinance amending Ordinance No. O-2017-55 relating to the number of authorized civil service positions within the Fire and Police Department. *(1st Reading)*

Classification: Regular

(* If closed session, City Attorney must review and approve.)

Exclude Material from Public Packet? No

Reason: No changes on the Police Department authorized strength.

Changes in the Fire Department authorized strength:

Rank of Firefighter has been decreased by 5, new total is 32.

Rank of Engineer has been increased by 3, new total is 17.

Rank of Lieutenant/Asst. Fire Marshal has been increased by 2, new total is 14.

Issue: It is necessary for the Board of Commission to make amendments to Article IX, Firefighters and Police Officers Civil Service Ordinance relating to the number of authorized civil service positions in certain specified ranks to better serve the needs of the citizens of the City.

Financial Consideration: Positions have been budgeted and approved via the budget process.

Staff Recommendation: Staff recommends approval of updated Ordinance.

Alternatives:

ROUTING:

Anali Alanis

Created/Initiated - 09/28/2018

Anali Alanis

Approved - 09/28/2018

Patricia Rigney

Approved - 09/28/2018

Karla Moya

Approved - 09/28/2018

City Management Office

Final Approval - 09/28/2018

ORDINANCE NO.

**AN ORDINANCE AMENDING THE CODE OF ORDINANCES NO. O- 2017 -55 OF
THE CITY OF PHARR BY PROVIDING FOR AMENDMENT TO ARTICLE IX,
FIREFIGHTERS AND POLICE OFFICERS CIVIL SERVICE ORDINANCE BY
INCREASING THE AUTHORIZED POSITIONS IN THE DIFFERENT
CLASSIFICATIONS DECLARING ALL ORDINANCES IN CONFLICT NULL AND
VOID; DECLARING AN EMERGENCY; AND PROVIDING FOR AN EFFECTIVE
DATE**

**BE IT ORDAINED BY THE BOARD OF CITY COMMISSIONERS FOR THE CITY OF
PHARR, TEXAS AS FOLLOWS:**

SECTION 1: It is necessary for the Board of Commission to make amendments to Article IX, Firefighters and Police Officers Civil Service Ordinance relating to the number of authorized civil service position in certain specified ranks to better serve the needs of the citizens of the City.

SECTION 2: Therefore, the Code of Ordinance of the City of Pharr, Article IX, Firefighters and Police Officers Civil Service Ordinance is hereby amended to provide for the following modifications to the number of authorized and budgeted positions in the existing rank structure of the City Fire Department and City Police Department as follows:

1) an increase in the Police Department authorized strength, new total is as follows:

Police Department			
	Current Positions	Increase By	New Total
Police Officer	113	0	113
Sergeant	16	0	16
Lieutenant	6	0	6
Assistant Chief	2	0	2
Police Chief	1	0	1

2) an increase in the Fire Department authorized strength, new total is as follows:

Fire Department			
	Current Positions	Increase By	New Total
Firefighter	37	-5	32
Engineer	14	3	17
Lieutenant/Asst. Fire Marshal	12	2	14
Deputy Chief/Fire Marshal	3	0	3
Assistant Chief	1	0	1
Fire Chief	1	0	1

3) any vacancies created are to be filled by civil service procedures;

SECTION 3: The foregoing modifications to the number of authorized positions are hereby made so as to better serve the interests of the department and public and in keeping with the fiscal and administrative efficiency of the City of Pharr, Texas.

SECTION 4: The foregoing modifications made to the number of authorized positions at the rank of Firefighter will be effective only **after** the new positions of Engineer and Lieutenant/Asst. Fire Marshal are filled.

SECTION 5: Provisions of any Ordinances in conflict herewith are hereby expressly repealed.

SECTION 6: Nothing in the Ordinance is intended to modify or create any additional statutory or contractual rights or obligations of the employees of the Fire or Police Departments.

SECTION 7: This Ordinance shall take effect upon receiving final approval by the governing body following three (3) readings of the Board of Commissioners.

PASSED AND APPROVED ON FIRST READING BY THE BOARD OF CITY COMMISSIONERS OF THE CITY OF PHARR, TEXAS, on this the 1st day of OCTOBER, 2018.

CITY OF PHARR

ATTEST:

Ambrosio "Amos" Hernandez, Mayor

Hilda Pedraza, City Clerk

PASSED AND APPROVED ON SECOND READING BY THE BOARD OF CITY COMMISSIONERS OF THE CITY OF PHARR, TEXAS, on this the _____ day of _____, 2018.

CITY OF PHARR

ATTEST:

Ambrosio "Amos" Hernandez, Mayor

Hilda Pedraza, City Clerk

**PASSED AND APPROVED ON THIRD AND FINAL READING BY THE BOARD OF
CITY COMMISSIONERS OF THE CITY OF PHARR, TEXAS, on this the _____ day of
_____, 2018.**

CITY OF PHARR

ATTEST:

Ambrosio “Amos” Hernandez, Mayor

Hilda Pedraza, City Clerk



AGENDA MEMORANDUM



BOARD: City Commission

AGENDA ITEM #: 6.E.

DATE SUBMITTED: September 27, 2018

MEETING DATE: October 1, 2018

FROM: Rita Galvan, Secretary

DEPARTMENT: Development Services

DIRECTOR: Melanie Cano

Agenda Item: Consideration and action if any, on Ordinance creating an annual registration and inspection process for multi-family dwellings. *(1st Reading)*

Classification: Regular

(* If closed session, City Attorney must review and approve.)

Exclude Material from Public Packet? No

Reason:

Issue: The City of Pharr has identified that there are several multi-family dwelling units that are in substandard condition. In order to protect the health, safety and welfare of the residents, the Board of Commissioners desires to implement an annual registration program for multi-family dwelling units. The City of Pharr has a significant interest in ensuring that rental housing remains a safe and desirable housing option for its citizens.

Financial Consideration: N/A

Staff Recommendation: Staff recommends approval.

Alternatives:

ROUTING:

Rita Galvan
Roland Gomez
Melanie Cano
Patricia Rigney
City Management Office

Created/Initiated - 09/27/2018
Approved - 09/27/2018
Approved - 09/27/2018
Approved - 09/27/2018
Final Approval - 09/28/2018

ORDINANCE NO. 2018-_____

AN ORDINANCE AMENDING ARTICLE VIII OF CHAPTER 22, "BUILDINGS AND BUILDING REGULATIONS", OF THE CODE OF ORDINANCES, AND ADOPTING THE ANNUAL REGISTRATION AND INSPECTION FOR MULTI-FAMILY DWELLINGS ORDINANCE; TO ADD DEFINITIONS; TO ADD REQUIREMENTS RELATED TO A CERTIFICATE OF OCCUPANCY; TO ALLOW THE BOARD OF COMMISSIONERS TO SET THE FEES AND TO PROVIDE FOR PERIODIC INSPECTIONS AND REINSPECTION FEES; TO REQUIRE INSPECTIONS BY THE LANDLORD AND TENANT; TO ADD LANGUAGE REGARDING THE PROBATIONARY STATUS, SUSPENSION OR REVOCATION OF REGISTRATION; PROVIDING A PENALTY CLAUSE; PROVIDING A SEVERABILITY CLAUSE; PROVIDING A SAVINGS CLAUSE; PROVIDING FOR PUBLICATION AND PROVIDING AN EFFECTIVE DATE.

WHEREAS, the City of Pharr desires to comply with all state and local laws in establishing annual registration and inspections for multi-family dwellings that will further the public's safety and welfare.

WHEREAS, the City Commission recognizes that the preservation of existing rental housing units is of tremendous importance.

WHEREAS, the City of Pharr is currently under the 2012 International Property Maintenance Code (IPMC) to include the most current International Codes promulgated by the International Code Council, Inc. to include all appendices and addendums adopted by the City; and

WHEREAS, the standards and requirements has been deemed necessary and appropriate for multi-family dwellings; and

WHEREAS, the City Commission of the City of Pharr desires to adopt an ordinance implementing annual registrations and inspections for multi-family dwellings.

SECTION 1: TITLE

This section, under Article VII. Housing Code, shall be known as:

Sec. 22-385 "Annual Registration and Inspection for Multi-Family Dwellings"

SECTION 2: PURPOSE

The purpose of this Chapter is to establish periodic, systematic inspection of rental housing within the City of Pharr, to protect the health and safety of the public, prevent blight, and preserve property values.

Sec. 22-386 – Definitions.

Apartment shall mean a room or suite of rooms within an apartment house arranged, intended or designed for a place of residence of a single family or group of individual living together as a single housekeeping unit and who do their cooking therein. (See “dwelling unit”)

Apartment house or building shall mean an apartment house which furnishes for the use of its tenants services ordinarily furnished by hotel, but the privileges of which are not primarily available to the public.

Dwelling unit shall mean any building or portion thereof which is designed for or used primarily for residential occupancy for the purpose of human habitation, but not including hotels, boardinghouses or mobile homes, trailers, motor coaches or other recreational vehicles.

- a. *Single Family*: A building designed for and/or occupied exclusively by one family as a separate dwelling unit.
- b. *Duplex*: A building designed and/or occupied exclusively by two families living independently of each other
- c. *Triplex*: A building designed for and/or occupied exclusively by three families living independently of each other.
- d. *Fourplex*: A building designed for and/or occupied exclusively by four families living independently of each other.
- e. *Multiple*: A building designed for and/or occupied exclusively by five or more families living independently of each other.

Improper shall mean not approved, inadequate, deteriorated, defective, insufficient or not good working order.

Family shall mean one or more persons who are related by blood, adoption or marriage, living together and occupying a single housekeeping unit with single kitchen facilities, or a group of not more than five (excluding servants) living together by joint agreement and occupying a single housekeeping unit with single kitchen facilities, on a nonprofit, cost-sharing basis.

Landlord shall mean owner or lessor, and additionally includes management company or managing agent, including on-site manager, of a multi-family complex.

Nuisance shall mean any of the following:

- 1) Any attractive hazard which may prove detrimental to minors whether in a building, on the premises of a building or upon an occupied lot. This includes, but is not limited to, any abandoned wells, shafts, basements, septic tanks, or excavations; abandoned refrigerators or motor vehicles; or any structurally unsound fences or structures; or any lumber, trash, fences, debris or vegetation which may prove to be a hazard for inquisitive minors.
- 2) Whatever is dangerous to human life or is detrimental to health, safety and welfare.
- 3) Overcrowding a room with occupants.
- 4) Insufficient ventilation or illumination.
- 5) Inadequate or unsanitary sewerage or plumbing facilities.
- 6) General uncleanness.
- 7) Whatever renders air, food, or drink unwholesome or detrimental to the health, safety and welfare of human beings.
- 8) An abandoned structure, basin chamber, pool or tank located indoors or outdoors containing an artificial body of water intended to be used for swimming, diving or recreational bathing, including spas, or hot tubs, which becomes unfit to be used for the purpose intended.

Occupant shall mean any person living or sleeping in a building, or having possession of a space within a building.

Operating condition shall mean free of leaks, safe, sanitary and in good working order.

Premises shall mean a lot, tract or parcel of real property, including any buildings or structures on the land.

Property Manager shall mean a person who, for any form of consideration, has managing control of a premise and that is primarily responsible for leasing and collecting the rents for any multi-unit complex and in charge of the complex

Violation categories are deemed violations by the Building Official and are defined as follows:

- a. Life safety violation – a violation of the maintenance code, health code, fire code, or building code that represents an imminent threat of death or injury to persons on the premises of a single-family or multi-family dwelling.
- b. Critical violation – a minimum housing standard violation or a health code violation that is capable of causing or contributing to injury or illness of occupants.
- c. Non-critical violation – a minimum housing standard or minor health code violation that;

- i. Represents defects, damage, or deterioration in or on a structure; or
- ii. Creates a decrease in general sanitation or hygiene.

Sec. 22-387 – Certificate of Occupancy for Multi-Family Dwellings.

- a) It shall be unlawful for any person to lease or rent space in a multi-family complex without a current and valid Certificate of Occupancy having been issued for said multi-family complex. A separate certification will be required for each separate location.
- b) In the absence of a valid certificate of occupancy, no unit may be leased.
- c) The owner shall file with the Building Official a written application for a certificate of occupancy, on the form provide for that purpose, signed by owner. Should an applicant own dwellings at more than one (1) location, a separate application shall be filed for each location. A multi-family complex license is not assignable or transferable. If the property owner in whose name the permit is issued transfers ownership of the property utilized by the Certificate of Occupancy, the permit is automatically canceled. A new certificate of occupancy must be obtained within thirty (30) days after the change of ownership or revocation in order to continue operating. If a certificate of occupancy is not obtained for all buildings in the complex within thirty (30) days the case will be forwarded to Municipal Court and may order that the building be vacated until such times as a certificate of occupancy is issued.
- d) The application shall be on a form prescribed by the Building Official, and shall at a minimum contain the following information about the complex:
 - 1) The trade name, physical address and business address;
 - 2) The names, addresses and telephone numbers of the owner(s), property manager, resident manager, registered agent, and the type of business entity which owns the complex;
 - 3) The names and physical address of designated employees or authorized representatives who shall be assigned to respond to emergency conditions and a telephone number where said employees can be contacted during any twenty-four hour period. Emergency conditions shall include fire, natural disaster, flood, burst pipes, collapse hazard and violent crime. A post office box shall not suffice for the address requirements of this subsection;
 - 4) A copy of a site plan depicting the total number of all buildings within the complex, including a description of the use of each building and the location of each building within the complex;
 - 5) The total number of dwelling units;
 - 6) The number of dwelling units per category, with the categories based on the number of sleeping rooms in a unit;

- 7) If the property is owned by a corporation, limited liability company, partnership, limited partnership, trust or real estate investment trust, the name and physical address of any of the following:
 - a) For a corporation, a corporate officer;
 - b) For a partnership, a general partner;
 - c) For a limited liability partnership, the managing or administrative member;
 - d) For a limited partnership; a general partner;
 - e) For a limited liability partnership, a general partner;
 - f) For a trust, a trustee;
 - g) For a real estate investment trust, a general partner or an officer; or
 - h) For any other legal entity not named above, a duly authorized agent;
- 8) If the property is owned by a person, or an entity located outside the State of Texas, the owner shall designate a registered agent, in the State of Texas, who will accept legal service on behalf of the owner and provide a physical address of that agent.
- 9) If any change in the information required by this section occurs, the owner shall notify the Director of Development Services or designee within thirty (30) days of the change, in a manner prescribed by the building official.
- 10) Present evidence that the multi-family complex has been sprayed and treated for insects, rodents, and vermin, within the preceding six (6) months by a person licensed under the Texas Structural Pest Control Act.
- 11) Upon request, official rental records shall be made available to the inspector, including but not limited to, lease agreements and other records which indicate the number of occupants per apartment unit. Also made available upon request a log of all repairs and replacement costing more than two hundred dollars (\$200.00) made to the complex.
- 12) A license issued pursuant to this article shall be posted and displayed in the multi-family dwelling office or a conspicuous place to which occupants have access, and shall not be removed except by the building official.

Sec. 22-388 – Annual registration certificate and fees.

The landlord of a multi-family dwelling complex shall annually register the complex with the building official and pay the city fee of \$50.00 to offset the city's cost of administration, registration and inspection.

- a) The annual occupancy licensing shall be provided for multi-family complex with two (2) or more units. In addition, there will be an annual inspection fee of twenty dollars (\$20.00) per unit.
- b) The unit inspection fees shall be due and payable to the City of Pharr Building Safety Division on or before the expiration date of the license.
- c) A late fee of \$5.00 of the annual license fee is due for each month the payments of the annual fee is delinquent.
- d) A replacement license may be issued for lost, destroyed, or mutilated licenses upon application of the form provided by the administrator for a fee of ten dollars (\$10.00).
- e) If a change of ownership of the complex occurs during the period that a registration is otherwise valid, the Landlord of the complex shall have thirty (30) days from the date the change of ownership occurred to file a new registration with the building official and pay a new registration fee.
- f) The fee requirements described above shall not include a dwelling unit on a college, university, or seminary occupied by a student and the student's family and in which the dwelling unit is owned by the respective college, university, or seminary.
- g) Exemption: A multi-family dwelling complex whose original construction was completed on or after January 1, shall be exempt from the director's periodic inspection for one (1) year from the date the original certificate of occupancy was issued for the complex. However, an inspection of the complex shall be triggered during the exemption period if:
 - 1. Ownership of the complex changes, in which case an inspection shall be made; or
 - 2. The director receives a valid complaint of, or otherwise becomes aware of, a violation at the complex.

Sec. 22-389 – Owner responsibilities – Minimum standards.

- a) The owner shall present evidence that the multi-unit complex has been sprayed and treated for insects, rodents, and vermin, within the preceding six (6) months by a person licensed under the Texas Structural Pest Control Act.
- b) An owner shall:
 - 1. Provide adequate number of solid waste receptacles or containers on the premises, and provide adequate removal services.

2. Keep the doors and windows of a vacant structure or dwelling unit properly secured, in order to prevent unauthorized entry.
3. Not store junk, junked or wrecked vehicle or parts thereof on the premises.
4. The owner must also certify that all dwelling units are equipped with a smoke detector that complies with the applicable state law at the time of leasing unit.
5. All apartment complexes shall have functioning interior and exterior lighting in all areas accessible to the general public including, but not limited to, common areas and parking lots.
6. Emergency numbers. The names of designated employees or other authorized persons who shall be assigned to respond to emergency conditions, and a telephone number where said employees can be contracted during any twenty-four hour period. The sign shall be prominently displayed in exterior, publicly accessible areas of the complex. If the complex has an on-site management office, one (1) sign shall be posted on the exterior of the office.

Sec. 22-390 – Substandard premises.

A premise is considered substandard under this article if any one or more, in any combination, of the following conditions exist on the premises:

1) Inadequate sanitation.

- a. Lack of a bathroom or the existence of an improper bathroom.
- b. Lack of or an improper kitchen.
- c. Lack of hot and cold running water to plumbing fixtures.
- d. Lack of or improper required heating, mechanical ventilation or electric facilities.
- e. Lack of or improper space or floor area.
- f. Lack of required electrical lighting.
- g. Dampness of habitable space.
- h. Infestation of insects, vermin or rodents.
- i. The existence of dead trees, tree limbs, holes, excavations or other conditions reasonably capable of causing injury to a person.
- j. Lack of or improper connection to required sewage disposal.
- k. Lack of or improper garbage and rubbish storage and removal facilities.

- I. Lack of or improper drainage, so as to prevent standing or stagnant water on the premises.

2) Structural hazards

- a. Improper foundations.
- b. Improper flooring or floor supports.
- c. Flooring or floor supports of insufficient size to carry imposed loads safely.
- d. Members of walls, partitions or other vertical supports that split, lean, list, or buckle due to defective material, deterioration, or improper construction.
- e. Members of walls, partitions or other vertical supports that are of insufficient size to carry imposed loads safely.
- f. Members of ceilings, roofs, ceiling and roof supports or other horizontal members that are of insufficient size to carry imposed loads safely.
- g. Members of ceilings, roofs, ceiling and roof supports or other horizontal members which sag, split, or buckle due to defective material, deterioration, or improper construction.
- h. Fireplaces or chimneys which list, bulge, or settle due to defective material, deterioration, or improper construction.
- i. Fireplaces or chimneys which are of insufficient size or strength to carry imposed loads safely.
- j. Lack of or improper required railings, stairs, steps and balconies.

Sec. 22-391 – Utility standards.

The owner shall:

- a. Provide and maintain, in operating condition, connections to discharge sewage from a structure of land into a public sewer system when available.
- b. Provide and maintain a supply of hot water of a constraint minimum temperature of one hundred ten degrees Fahrenheit (110F), within each dwelling unit.
- c. Provide and maintain electrical circuits and outlets sufficient to safely carry a load imposed by normal use of appliances and fixtures and comply with the electrical code of the City of Pharr, as it now exists or may hereinafter be amended.
- d. Maintain all electrical, plumbing, heat and other facilities supplied by the owner in a good working condition at all times.

- e. If a fixed air conditioning system is furnished, it must be designed to cool to a twenty-degree differential between inside and outside temperatures, or at least seventy-eight (78) degrees Fahrenheit. If mechanical air conditioning is not supplied, there shall be insect screens attached to all windows and doors as provided in Section 304.14 of the International Property Maintenance Code.

Sec. 22-392 – Interruption of utilities.

- a) A landlord or a landlord's agent may not interrupt or cause the interruption of utility service, whether paid by the landlord or the tenant unless the interruption results from bona fide repairs, construction, or an emergency.

Sec. 22-393 – Inspections

- a) Application for the operation of a multi-family dwelling license constitutes consent for the City to inspect individual dwelling unit to determine compliance with this article. For the purpose of ascertaining whether violations exist, the building official, or duly authorized designee, is authorized to inspect at reasonable times:
 - 1. The exterior of the structure;
 - 2. The interior and exterior of vacant multi-family units;
 - 3. The interior of occupied multi-family units if permission is granted by the occupant; or
 - 4. Enter, using the license or permit holder's authority, to inspect the license or permit holder's property (after allowing the license or permit holder to provide a 24 hour notice of inspection to the tenant).
 - 5. Occupied dwelling units upon receipt of complaint by the unit's tenant during a periodic inspection.
- b) The inspector also had the right to inspect all portions of the premises and structures located on the premises that are not dwelling units. These include all storage areas, community buildings, swimming pools, athletic facilities, equipment rooms, and other facilities that are not constructed as dwelling units. The inspector has the right to inspect whenever necessary.
- c) Whenever necessary to make an inspection to enforce any provision of this code, whether the building official or his/her authorized designee has reasonable cause to believe that there exists in any building in or upon premises any substandard condition or code violation, he shall first present proper credentials and request entry. If such buildings are unoccupied, he shall first make a reasonable effort to locate the owner or other persons having charge or control of the building. If such entry is refused, or if the owner or other person having charge or control of the premises cannot be found, then

the inspector or building official shall have recourse to every remedy provided by law to gain entry, as through an inspection warrant.

- d) The City shall inspect a representative sample, as determined by the City, of those individual dwelling units specified in the most recent multi-family license application. When a representative sample reveals that greater than ten percent of inspected dwelling units are substandard, the City may perform a comprehensive premises inspection to determine compliance with this article.

Sec. 22-394 – Occupancy limits.

A landlord shall not permit a dwelling unit within the complex to be occupied by other than a family, as that term is defined within this code, and shall not permit the number of person occupying a dwelling unit to exceed the occupancy load of the unit based on the standards set in the most recent International Building Code adopted by the City of Pharr.

Sec. 22-395 – Violations; notices; penalties.

- a) It shall be unlawful for any person to:
 - 1. Remove or destroy a placard placed by the building official or designee;
 - 2. Occupy a vacant structure or dwelling unit on which the building official or designee has not placed a placard;
 - 3. Authorize, as owner or property manager, a person to occupy a vacant structure or dwelling unit on which the administrator has not placed a placard;
 - 4. Knowingly violate any provision of this chapter, or to fail to correct any violation after notification by building official or designee; or
 - 5. Not obtain the necessary permits for repairs and replacements as may be required by the ordinances of the City of Pharr.

Sec. 22-396 – Disconnection of utilities and placarding.

- a) The building official or designee may authorize the disconnection of utility service to any unit deemed unfit for human habitation. The building official or designee may place, or cause to be placed, a placard on a structure or dwelling unit that is deemed to be in an unsafe or unsanitary or dangerous condition.
- b) In the event a dwelling unit is deemed unsafe, the administrator shall give the owner or manager a statement of the particulars which make the dwelling unit a dangerous dwelling unit, and an order requiring the same to be put in such condition as to comply within a specified time with the terms of this chapter.
- c) In additions, the building official or designee may place a placard notice on all dwelling which are determined to be dangerous dwelling units which shall read as follows:

Date _____ / _____ / _____ Case # _____

WARNING – THIS STRUCTURE HAS BEEN FOUND TO BE A DANGEROUS DWELLING UNIT OR UNSAFE EQUIPMENT OR UNFIT FOR HABITATION BY THE BUILDING OFFICIAL OR HIS DESIGNATED REPRESENTATIVE. THE DWELLING UNIT IS TO BE VACATED IMMEDIATELY. THIS NOTICE IS TO REMAIN ON THIS BUILDING UNTIL IT IS REPAIRED OR DEMOLISHED IN ACCORDANCE WITH THE NOTICE WHICH HAS BEEN GIVEN THE OWNER, OCCUPANT, LESSEE, MORTGAGEE, OR AGENT OF THIS DWELLING UNIT AND ALL OTHER PERSONS HAVING INTEREST IN SAID DWELLING UNIT AS SHOWN BY THE DEED RECORDS IN OFFICE OF THE HIDALGO COUNTY CLERK. IT IS UNLAWFUL TO REMOVE THIS PLACARD UNTIL SUCH NOTICE HAS BEEN FULLY COMPLIED WITH (PENALTY = \$500).

- d) That statement and placard notice shall also be given to the occupant, lessee, mortgagee, and all other persons having an interest in such dwelling unit as shown by the city's tax roll or the deed records of the county clerk, stating that:
 - 1. The owner or landlord shall vacate, or cause the dwelling unit to be vacated, immediately and not rented until all violations are corrected; or
 - 2. The owner or landlord shall repair or demolish the dwelling unit.
- e) If the owner of the property resides outside of Texas, the city may give notice to the multi-unit complex manager. In the event the city provides notice to the complex manager, such notice shall be deemed to be given to the owner. The owner shall be responsible for corrections of the violations identified in the notice provided to either the owner or the manager on the owner's behalf.
- f) If a deficiency is not corrected, the Director of Development Services or designee may revoke the occupancy license as to the dwelling unit.

Sec. 22-397 – Penalty for violations and re-inspection fees.

- a) Every person, firm, or corporation who shall violate any provision of this chapter shall be guilty of a misdemeanor and, upon conviction thereof, shall be punished by a fine. Each day that a violation exists shall be deemed a separate offense.
- b) In the event any of the violations require a re-inspection, then a re-inspection fee of seventy-five dollars (\$75.00) shall be paid prior to the re-inspection.
- c) Suspension of license. A multi-family license may be temporarily suspended by the City for:
 - 1. Repeated failure of the license holder to comply with the requirements of this article;

2. For possessing one or more substandard units that have been substandard for greater than 60 days; or
 3. For possessing a multi-family dwelling that represents an imminent threat to occupants. The license holder shall be notified in writing that the license is, upon service of the notice, immediately suspended and that an opportunity for a hearing will be provided, if a written request for a hearing is provided to the City by the license holder.
- d) Reinstatement of suspended license. Any person whose license has been suspended may, at any time, make written application for a re-inspection for the purpose of reinstating the license. Within ten (10) days following receipt of a request, which shall include a statement signed by the applicant that in the applicant's opinion, all of the violations that caused suspension of the license have been corrected, the City shall make a re-inspection. Upon re-inspection, if all life safety, critical, and noncritical violations have been corrected, the license shall be reinstated.
- e) Revocation of license. For serious or repeated violations of any of the requirements of this article, or for interference with the City or any of his/hers agents in the performance of their duties, the multi-family dwelling license may be permanently revoked after the City has provided an opportunity for a hearing. Prior to such action, the City shall notify the holder of the license, in writing, stating the reasons for which the license is subject to revocation and advising that the license shall be permanently revoked at the end of ten (10) days from the service of such notice unless a request for a hearing is filed with the City, by the license holder, within such ten (10) day period. A license shall be suspended for cause pending its revocation or a hearing relative thereto.
- f) Hearings. The City Manager shall assign one or more hearings officer(s) to conduct hearings provided for in this section at a time and place designated by the hearings officer(s). Based on the record of such hearing, the hearings officer(s) shall make a finding and shall sustain, modify or rescind any official notice or order to be considered in the hearing. A written report of the hearing decision shall be furnished to the license holder by the City.
- g) Appeals. Appeals may be made to the Building and Standards Commission.

Sec. 22-398 – Notices.

All notices required to be given to the City shall be given to the Director of Development Services or designee.

Sec. 22-399 – Landlord/tenant.

The terms of this article shall not be construed to alter the terms of any lease or other agreement between landlord and tenant or others relating to property that is the subject of the chapter; provided that no provision of any lease or other agreement shall be construed to excuse the compliance with this article by any person. It is the intent of this article to identify the

parties that the city will hold responsible for compliance with and violations of this article rather than to determine the rights and liabilities of persons under agreements to which the city is not a party.

Sec. 22-400 — 22-411. - Reserved.

SECTION 3 – SEVERABILITY

If any part or parts of this Ordinance are found to be invalid or unconstitutional by a court having competent jurisdiction, then such invalidity or unconstitutionality shall not affect the remaining parts hereof and such remaining parts shall remain in full force and effect, and to that extent this Ordinance is considered severable.

SECTION 4 – APPLICABILITY

Unless expressly exempted by this ordinance, the provisions of this chapter shall apply to all new multi-family development with two (2) or more units within the City of Pharr. This Chapter shall apply to every person, partnership, firm, corporation, group, governmental agency, or other entity that owns and/or leases land within the city.

SECTION 5 – SAVINGS CLAUSE

Except as hereby amended, any provisions of the code of ordinances or directives of the City of Pharr, Texas, not in conflict with this Ordinance shall remain in full force and effect, unimpaired hereby.

SECTION 6 – EFFECTIVE DATE; PUBLICATION

The Ordinance shall take effect 10 days and after its passage and approval on three (3) separate readings in accordance with Section 8, Article 3 of the Charter of the City of Pharr, Texas. Publication, if necessary, may also be in caption form as allowed under Section 9 of the Pharr City Charter.

SECTION 7 – CUMULATIVE

This ordinance shall be cumulative of all ordinances of the City of Pharr, Texas, and of all laws of the State of Texas. If a municipal ordinance or parts of an ordinance conflict the most stringent regulation prevails.

SECTION 8 – PROPER NOTICE AND MEETING

It is hereby officially found and determined that the meeting at which this Ordinance was passed was open to the public and that public notice of the time, place and purpose of said meeting was given as required by the Open Meetings Act, Chapter 551 of the Texas Government Code.

PASSED AND APPROVED ON THE FIRST READING BY THE BOARD OF CITY COMMISSIONERS OF THE CITY OF PHARR, TEXAS, on this the _____ day of _____, 2018.

CITY OF PHARR

AMBROSIO HERNANDEZ
MAYOR

ATTEST:

HILDA PEDRAZA, CITY CLERK

PASSED AND APPROVED ON THE SECOND READING BY THE BOARD OF CITY COMMISSIONERS OF THE CITY OF PHARR, TEXAS, on this the _____ day of _____, 2018.

CITY OF PHARR

AMBROSIO HERNANDEZ
MAYOR

ATTEST:

HILDA PEDRAZA, CITY CLERK

PASSED AND APPROVED ON THE THIRD READING BY THE BOARD OF CITY COMMISSIONERS OF THE CITY OF PHARR, TEXAS, on this the _____ day of _____, 2018.

CITY OF PHARR

AMBROSIO HERNANDEZ
MAYOR

ATTEST:

HILDA PEDRAZA, CITY CLERK



AGENDA MEMORANDUM



BOARD: City Commission

AGENDA ITEM #: 6.F.

DATE SUBMITTED: September 26, 2018

MEETING DATE: October 1, 2018

FROM: Rita Galvan, Secretary

DEPARTMENT: Development Services

DIRECTOR:

Agenda Item: Consideration and action, if any, on Resolution determining a public necessity to acquire certain real property; giving notice of an official determination to acquire real property for public purpose; establishing procedures for the acquisition of market value for the property to be acquired; and directing the City Manager or designee to communicate offers to owners for purchase of property, appropriate funds, and authorizing condemnation proceeding by City Attorney, contingent on available funding.

Classification: Regular

(* If closed session, City Attorney must review and approve.)

Exclude Material from Public Packet? Yes

Reason:

Issue: Agenda item is to acquire the structure that is legally described as PHARR ORIGINAL TOWNSITE, A TRACT OF 84X200 MORE OR LESS, N OF AND ADJ TO R/O/W, IMPS ONLY, and has a physical location of the northeast corner of Cage Blvd and US Business 83, Pharr, Hidalgo County Texas.

Financial Consideration: Staff is recommending an offer of up to \$1,000

Staff Recommendation: To be discussed in Executive Session.

Alternatives:

ROUTING:

Rita Galvan

Created/Initiated - 09/26/2018

Roland Gomez

Approved - 09/27/2018

Melanie Cano

Approved - 09/27/2018

Patricia Rigney

Approved - 09/27/2018

Karla Moya

Approved - 09/28/2018

City Management Office

Final Approval - 09/28/2018



AGENDA MEMORANDUM



BOARD: City Commission

AGENDA ITEM #: 6.G.

DATE SUBMITTED: September 26, 2018

MEETING DATE: October 1, 2018

FROM: Ricardo Pedraza, Public Works
Director

DEPARTMENT: Public Works

DIRECTOR:

Agenda Item: Consideration and action, if any, on Resolution appointing/re-appointing one (1) member to the Beautification Committee.

Classification: Regular

(* If closed session, City Attorney must review and approve.)

Exclude Material from Public Packet? No

Reason:

Issue: Board member Irma Elizondo has resigned from the board and the Beautification Committee has recommended Frank Santana to be appointed.

Financial Consideration:

Staff Recommendation: Staff recommends the appointment of Frank Santana to the Beautification Committee.

Alternatives:

ROUTING:

Ricardo Pedraza
City Management Office

Created/Initiated - 09/26/2018
Final Approval - 09/28/2018

THE STATE OF TEXAS §
COUNTY OF HIDALGO § **R E S O L U T I O N**
CITY OF PHARR § **NO. R-2018-__**

WHEREAS, Ordinance No. O-76-09 created the Beautification Committee consisting of not more than five (5) members whose terms of service shall be staggered. Two (2) one (1) year term; two (2) two (2) year term; and one (1) three (3) year term; and

WHEREAS, a vacancy has occurred as a result of a resignation and an appointment of a member is needed for the remainder of the unexpired term.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF COMMISSIONERS OF THE CITY OF PHARR, TEXAS:

That the following person is hereby appointed as member of the Beautification Committee.

NAME:	LENGTH OF TERM:
1. _____	2 Year (expiring on June 5, 2019)

READ, PASSED AND APPROVED BY THE BOARD OF COMMISSIONERS OF THE CITY OF PHARR, TEXAS, on this the 1st day of October, 2018.

CITY OF PHARR

AMBROSIO HERNANDEZ, MAYOR

ATTEST:

HILDA PEDRAZA, CITY CLERK



AGENDA MEMORANDUM



BOARD: City Commission

AGENDA ITEM #: 6.H.

DATE SUBMITTED: September 25, 2018

MEETING DATE: October 1, 2018

FROM: Omar Anzaldua, City Engineer

DEPARTMENT: Engineering

DIRECTOR: Omar Anzaldua

Agenda Item: Consideration and action, if any, on Resolution declaring the Sanitary Sewer Line Improvements along Moore Rd as an "Emergency Construction" and authorize City Manager to negotiate and enter into a contract not to exceed the budget amount.

Classification: Regular

(* If closed session, City Attorney must review and approve.)

Exclude Material from Public Packet? No

Reason: N/A

Issue:

Due to the condition of the existing sewer line and numerous overflows onto adjacent residential areas during heavy rain events, The sewer system is in need of increased capacity to convey sewer flows during heavy rain events.

Financial Consideration: Engineer's Opinion of Probable Cost \$800,000

Staff Recommendation: Staff recommends approval.

Alternatives: None

ROUTING:

Omar Anzaldua

Created/Initiated - 09/25/2018

Omar Anzaldua

Approved - 09/25/2018

Sandra Zamora

Approved - 09/28/2018

Patricia Rigney

Approved - 09/28/2018

Karla Moya

Approved - 09/28/2018

City Management Office

Final Approval - 09/28/2018



AGENDA MEMORANDUM



BOARD: City Commission

AGENDA ITEM #: 7.A.

DATE SUBMITTED: September 28, 2018

MEETING DATE: October 1, 2018

FROM: Karla Moya, Finance Director

DEPARTMENT: Finance

DIRECTOR: Karla Moya

Agenda Item: Presentation of Annual Financial Budget for Fiscal Year 2018-2019.

Classification: Consent

(* If closed session, City Attorney must review and approve.)

Exclude Material from Public Packet? No

Reason:

Issue: City Budget for FY 2018-2019 was adopted on September 17th, 2018 by City Commission, this document gives detail and explains funding sources and uses based on GFOA Criteria.

Financial Consideration:

Staff Recommendation: No Action

Alternatives:

ROUTING:

Karla Moya
City Management Office

Created/Initiated - 09/28/2018
Final Approval - 09/28/2018

CITY OF PHARR ADOPTED ANNUAL BUDGET



FOR FISCAL YEAR
OCTOBER 1ST, 2018 THROUGH SEPTEMBER 30TH, 2019



This budget will raise more total property taxes than last year's budget by \$466,637 or 2.4 % increase, and of that amount, \$361,150 is tax revenue to be raised from new property added to the tax roll this year.

PHARR PRIDE STRATEGIC FRAMEWORK

VISION STATEMENT

By 2025, Pharr will progressively move forward as the HUB of the region for international trade and increase the quality of life for its residents; while progressing as a safe, sustainable, family-friendly and healthy community where people want to live, invest, and visit.



Dr. Ambrosio "Amos" Hernandez
Mayor

MISSION STATEMENT

Working as a team to be responsive to our residents; utilizing great customer service and accountable, progressive and transparent management.



Juan G. Guerra, CPA, MBA
City Manager

CORE VALUES

Professionalism in your work and appearance.

Respect for yourself, your co-workers, employees and residents.

Integrity in your work and in your life.

Discipline in implementing policies.

Ethics is key to meeting and respecting the taxpayer's expectations and resources.



City of Pharr, TX

ANNUAL FINANCIAL BUDGET

For Fiscal Year October 1, 2018 through September 30, 2019



ELECTED OFFICIALS

Ambrosio “Amos” Hernández, MD - Mayor

Eleazar Guajardo

Daniel Chávez

Roberto “Bobby” Carrillo

Ricardo Medina

Ramiro Caballero, MD

Mario Bracamontes

CITY MANAGER

Juan G. Guerra, CPA, MBA

juan.guerra@pharr-tx.gov

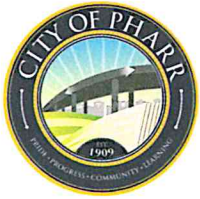
FINANCE DIRECTOR

Karla Moya, CGFO

karla.moya@pharr-tx.gov

Prepared by:

INTRODUCTORY SECTION



Pharr



MAYOR Ambrosio Hernández, MD | CITY MANAGER Juan G. Guerra, CPA

COMMISSIONERS Eleazar Guajardo | Roberto "Bobby" Carrillo | Ramiro Caballero, MD | Daniel Chavez | Ricardo Medina | Mario Bracamontes

October 1, 2018

Citizens of Pharr, Texas
Honorable Mayor
Members of the City Commission
City of Pharr, Texas
Pharr, Texas 78577

It is my pleasure to present the budget for the fiscal year starting October 1, 2018 through September 30, 2019. All funds in the City of Pharr ("City") are presented. It has been prepared in compliance with state law, City Charter and standards established by both the Governmental Accounting Standards Board and the Governmental Finance Officers Association. At October 2, 2018, copies will be available for public reviewing in the City Secretary's office and at the Pharr Public Library. After a public hearing and an adoption date of September 17, 2018, the budget will become effective October 1, 2018.

The budget is more than a projection of revenues and expenditures/ expenses for the upcoming year. The budget is a financial plan of action to provide services to our citizens. All budget decisions were balanced against the future impact on financial resources, need for services, condition of infrastructure, and need to adequately compensate our employees.

As directed, this budget reflects the following policy decisions:

Ad Valorem Tax Rate – Attempts to responsibly reduce property taxes were analyzed. The 2018 tax rate was recommended and adopted at \$0.6490/\$100 which is same as last year and lower than effective tax rate.

City Services – This budget reflects the directive that services be maintained at the high level of quality to which our community has become accustomed and deserves.

Personnel – Only necessary personnel were budgeted for. The City Manager's philosophy of *Thin Workforce* was adopted in order to ensure no unnecessary personnel were authorized.

The Operating Budget presents an overview of the revenues, expenditures/expenses, and change in fund balances of all of the funds budgeted. For each individual fund, the appropriate level of detail is presented for revenues and expenditures/expenses. Each significant fund/department, as appropriate, includes a summary, presenting its purpose, goals, and objectives for fiscal year 2018-2019, significant budget and service level changes, performance indicators and authorized personnel.

HISTORY OF PHARR

For many centuries, nomadic Coahuiltecas lived in the lower Rio Grande area. In the 1500's Spanish explorers came through the region, and the Spanish Government began to colonize both side of the river by the late 1700's. At the close of the U.S-Mexico War in 1846, the Rio Grande was established as the official boundary.

Located on lands originally known in the 1600's as the Seno Mexicano, in 1909, John C. Kelly, Henry N. Pharr, W.E Cage, and R.E Briggs formed the Pharr Townsite Company and founded the city of Pharr, platting and registering the new town. Kelly donated lots in the original plat for early churches, including the Methodist, Baptist, Catholic, Episcopal, and Presbyterian denominations. Pharr schools began in 1911, and the community later joined with San Juan and Alamo to create the Pharr-San Juan-and Alamo School District.

The City founders were also involved with the Louisiana- Rio Grande Canal Co., organized in 1910 to furnish irrigation and domestic water to 40,000 acres in the Pharr area by means of a Rio Grande Pumping Plant. The water system led the economy to shift from ranching to crop production, and the railroad, which came through the area in 1905 made it possible to ship the produce around the country.

Amidst the explosive growth caused by the introduction of irrigation, the coming of the railroad, and the Mexican Revolution, the City incorporated in 1916, and became a hub for the confluence of Tejano, Anglo and Mexican influences in the region. Pharr became known as "Hub City of the Valley". Agricultural shipping and packing businesses were mainstays in the City economy.

Centrally located, Pharr played a key role as the agricultural frontier pushed into the brush and cattle country in the early 1900's to form a new fertile land dubbed the "Magic Valley". As water from the Rio Grande was being diverted for irrigation, Pharr served as headquarters for the Louisiana-Rio Grande Canal Company owned and operated by the Pharr co-founders John C. Kelly and Henry N. Pharr. The company built the historic Hidalgo Pumphouse that initially irrigated 40,000 acres of land known as Pharr-Kelly tract.

Pharr, served by two state highways and the St. Louis, Brownsville and Mexico Railway Company, became a hub and a natural shipping center for the transportation and produce industries. By the early 1950's, Pharr was home to 22 processing and shipping businesses including the Valley Fruit and Vegetable Company, the largest packing facility in the world.

Pharr is situated along a 43-mile corridor, U.S Business 83, once known as the longest Main Street in America. The City's image as the Hub City was firmly established when the Texas Highway Department chose Pharr as its District 21 Headquarters in 1932. The 13,869 Sq. mile district is composed of ten counties and is larger than the District of Columbia, Delaware, Connecticut and Massachusetts combined. Since the early days, Pharr sat at the cross-roads of

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the two most important highways in the Valley: Highways 4 and 66, known today as Memorial Highway U.S 281 and U.S Business 83 respectively. They intersect Pharr's historical Main Street District and are the basis for Hidalgo County's historical trails, making Pharr the region's historical hub as well.

With the continued growth of the lower Rio Grande Valley, Pharr remains a vital business center, and an international bridge now provides an important commercial link to Mexico. Pharr is also a center for international trade. The City boasts one of the busiest International Bridge in the world and is the gateway to Latin America along U.S 281. Pharr is the terminus for Interstate Highway 69, the NAFTA Corridor linking Mexico, United States and Canada.

CITY ACTIVITIES & SERVICES/FUNCTIONS

The list of City activities is almost never ending. As a service to the community, local leaders have provided the assets and guidance to the employees to be able to provide a wide-array of different functions. The information below is a brief insight into just some of the activities and services/functions that the City provides to the citizens of Pharr.

Fire Suppression/Prevention and Emergency Management

The City of Pharr's Fire Department provides the community with fire suppression capabilities educates the population on fire prevention and spearheads emergency management operations.



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Law Enforcement

The City of Pharr's Police Department's main function is the protection of lives and property of the citizens of Pharr, maintaining the public order, preventing crime through uniform presence, and responding to calls for service. Specialized training has enabled the Department to maintain a SWAT team, dog handlers, crisis negotiation teams, and management of a Police Academy.



Development Services/Health and Safety Enforcement

The Health Department's main function is for the protection and safety of its citizens. The Health Department conducts routine inspections of all establishments that prepare and sell alcoholic beverages. As an added incentive for the communities food handlers, training is conducted to certify food managers and handlers.



International Bridge

The Pharr-Reynosa International Bridge connects U.S. 281 to the city of Reynosa, Tamaulipas, which is an important industrial city in northeastern Mexico. The Pharr Bridge is recognized as the longest U.S. commercial bridge, which connects two countries at a length of 3.2 miles.



The Pharr International Bridge is also the only commercial bridge crossing Hidalgo County and is the number two bridge in the country with respect to the crossings of fruits and vegetables.

The Pharr Bridge is also known as “The Intelligent Bridge”, by the people from Mexico because of its state-of-the-art technology that includes GAMA Ray Inspection equipment, and programs such as Free and Secure Trade (F.A.S.T) and ACE, which are implemented both by the U.S. and Mexican side.

The Pharr International Bridge is one of the three International Bridges between Laredo and Brownsville, Texas to have commercial F.A.S.T. Lane implemented. This program allows an expedited inspection of documents and cargos, which makes the Pharr Bridge known for the shortest crossing time for commercial cargo, because of these programs and equipment.

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International Bridge –(continued)

The Bridge will soon be connected to the International Trade corridor that will lead straight to the San Fernando Blvd. and in to Cd. Victoria, Mexico. The International Trade Corridor will also be a free traveled road with out any tolls to pay and will be a great road for tourists to use when traveling in to Mexico.



Parks & Recreation

The Pharr Parks and Recreation Department consists of a total of three service areas: the parks maintenance division, recreation, and building maintenance. The Department oversees 57 acres of park space, 25 acres of landscaping, four public buildings, as well as recreation. This FY 2018-2019; the City is budgeting to add approximately 70 more acres of park service areas



Water Treatment and Production

The Utility Department coordinates the efforts to collect, treat, and produce water to the City citizens. The Department operates a water treatment plant (WTP) and a wastewater treatment plant (WWTP). The WTP is now 19 million gallons per day (MGD) plant. The WWTP is an 8.0 MGD plant. The WWTP, which was expanded back in 2012, is an activated aerobic sludge treatment plant and a biological nutrient removal.



Quality of Life – Tierra Del Sol Golf Course

The City of Pharr believes that providing venues for entertainment increases the quality of life for its citizens. The City owns and operates the Tierra Del Sol Golf Club, which is a 130 acre, 18-hole golf course, complete with a pro-shop, snack bar, and a rental hall in the club house.



Quality of Life – Pharr Events Center

The City owns and operates the Pharr Events Center, which is an 80,000 square foot venue with a maximum occupancy of 4,000 people, complete with an outsourced snack bar. Our citizens and region have enjoyed over 20 concerts and events this fiscal year.



ACCOMPLISHMENTS OF FISCAL YEAR 2017-2018

Although there are many goals for the City to accomplish, it is not possible to list every single one of them. Because of this limitation, some goals that are deemed “major” by some people may not be included in this section of the annual budget. The major goals accomplished by the City during fiscal year 2017-2018 are as follows:

General Fund:

City Manager's Office

-  Worked with all departments to ensure the City and its residents survived and overcame a major rain event that caused flooding devastation throughout the region.
-  Created the Fiscal Management Analyst position to start developing a performance-measuring plan for all departments to use in identifying efficiency and benchmarking it to similar communities.
-  Surveyed the employees for job satisfaction, production awareness, and participation in the management of the City.
-  Surveyed the residents to identify services satisfaction and areas of improvement.
-  Changed Director Evaluations, tying them to Employee Survey's and adherence to Pharr PRIDE values.
-  Returned unneeded utility funding held by the City to the utility account holders.
-  Completed the initial goal of the road repaving project: eliminating all of the most unacceptable street conditions in Pharr.
-  All employees received a minimum 5% pay raise, a continuation from 2 years ago where the minimum wage was increased to \$11/hour.
-  Created a Purchasing Department, starting the centralization of purchasing efforts city-wide.
-  Continued implementing the City's Capital Improvement Plan and ensuring positive movement in their development.
-  Started the creation of a centralized communication operation in the City, combining Police Dispatch and Fire Dispatch operations.
-  Started the implementation of a new permitting/work order system that is transparent to residents and business throughout the process.

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City Manager's Office-(continued)

- ✚ Started the implementation of a new police operation managing system and breaking away from a neighboring city's system.
- ✚ Created 2 new Project Solving Task Forces to tackle issues and try to develop leadership within the non-managerial ranks.
- ✚ Finished the City Manager Academy training directors and some assistants in overall city operations.
- ✚ Pushed a City-wide safety program through HR Department, complying with safety compliance.
- ✚ Installed the Pharr PRIDE logo on 3 out of 4 water towers in the city, continuing the Pharr PRIDE roll-out.
- ✚ Held the City's second State of the City Address, costing the taxpayers \$0.
- ✚ Continued to comply, for the 3rd straight time, with City Charter requirements of presenting the City Commission with a 5 and 10-year CIP report, and evaluating all department Directors.
- ✚ Achieved the Exemplary 5 Star Award for Vital Statistics.
- ✚ Completed the City Manager Workplace Visit Program where the City Manager spent half a day in each department working with management and their employees at times, to understand what issues affect their ability to provide quality services to the public.
- ✚ Improved city-wide coordination of City operations through several activity specific meetings: Public Safety Workgroup, Culture & Recreation Workgroup.
- ✚ Capital Improvement Project Workgroup, Development Workgroup, HR Workgroup, Finance Workgroup, and Legal Workgroup.
- ✚ Continued direct community outreach efforts online with Ask the Mayor a Question and Ask the City Manager a Question.
- ✚ Met with the Mayor and Chairmen for the Mayor's Chairmen Commission, to get the City's recommending board's together to discuss areas of improvement.
- ✚ Developed and mailed to every resident a quarterly City accomplishment flyer to add to community outreach efforts ensuring the residents are aware of new items happening in the city.
- ✚ Updated the Comprehensive Master Plan with strategies to identify the City's Mission Statement and Vision Statement.
- ✚ Updated the Utility Master Plan to allow for improved infrastructure planning.

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City Manager's Office-(continued)

- ✚ Continued community events in the north, south and central Pharr.
- ✚ Complimented the Operation Clean Sweep through the expanded Neighborhood Clean Up program.

Finance Department

- ✚ Successfully issued \$19,200,000 in Certificate of Obligation debt as part of the 3-Year Plan of Financing for City's major improvement and infrastructure projects.
- ✚ Updated Fiscal Policy Statements in December 2017 to adhere Continuing Disclosure policies as part of our transparency commitment to Pharr residents and overall stakeholders.
- ✚ Successfully issued \$7,300,000 of Tax Notes to fund two main Street Improvements and Parks.
- ✚ Reaffirmed in September 2018 City's Bond long-term rating of **AA-** with Standard & Poor's.
- ✚ Implemented for first time in Pharr a Five-Year Financial Plan along with the Budget Process.
- ✚ Implemented PEDC Quarterly Reports.
- ✚ Managed about \$30 million of debt Proceeds for City's CIP Plan.
- ✚ Acquired Debt Transparency Award from State Comptroller's office.

Police Department

- ✚ Transfer of Communication Center & Salaries to new director.
- ✚ Hired seven (7) officers and assigned five civilians to police academy.
- ✚ Acquired & implemented new records management system (New World System).
- ✚ Increased training for personnel.
- ✚ Acquired eighty seven (87) rifle resistant body armor & carrier at no cost to city saving \$ 34,800.
- ✚ Acquired ten (10) new 2018 Chevy Tahoe units & equipment under capital outlay plan began rebranding of the department.

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Police Department–(continued)

-  Secured funds for two Stone garden Chevy Silverado patrol units.
-  Assigned four (4) patrol officers to Criminal Investigation Division, two (2) investigators to the Regional Auto Theft Task Force, three (3) investigators to the Texas Anti-Gang Unit, promoted four (4) sergeants, two (2) officers to SWAT, three (3) K-9 officer.
-  Further development of partnership with South Texas College and Excellence Center personnel.

Purchasing Department

-  Continued implementation process of centralizing Purchasing Function.
-  Implementing a Vendor Management System.
-  Working on establishing contract management process.
-  Promoting internal and external awareness and communication.

Municipal Court

-  Hired and trained new clerks.
-  Educational Training continues every year.

Fire Protection

-  Our 10th Annual Thanksgiving Turkey Drive was able to provide meals to over 100 families and was able to secure enough funding for next year's event.
-  We have given 106 fire safety presentations and contacted 19,150 citizens so far this year.
-  Established a puppet show fire presentation for low grade level students that have been received well.
-  The Prevention Division has conducted 1,768 inspections so far this year.
-  Hosted 7th Annual Fire Sprinkler System Class conducted by the National Fire Sprinkler System Association.

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Fire Protection-(continued)

-  We completed the FEMA Grant by installing fire alarms in Local Senior Citizen Households.
-  Received a CDBG Grant for the purchase of 6 A.E.D.
-  Purchased CPR/AED training props to conduct classes for the City and the Public.
-  Had 6 firefighters pass the EMT Certification Exam through Texas Department of State Health Services.
-  Have hosted 3 higher level education classes conducted by TEEX on Fire Officer I, Fire Officer II, and Fire Instructor I.
-  Deployed 2 groups to state mutual aid responses to assist in fires at the Big Ben and Panhandle Area.
-  Construction started on Fire Station # 4.
-  Increased our Volunteers to 15 members.
-  Deployed Technical Medic Team to first exercise in Hidalgo.
-  Secured software to make reports at the stations to be paperless.

Street Maintenance/Traffic Safety

-  Veterans Reconstruction Project (Military to Hi-Line).
-  Veterans Reconstruction Project (Hi-Line to Anaya).
-  Veterans Reconstruction Project (Anaya to Las Milpas).
-  Veterans Reconstruction Project (Las Milpas to Dicker).
-  MPO Traffic Signal Synchronization Project.
-  Police Department Parking Lot.
-  Police Department Recycling Center and Parking Lot.
-  St. Jude Parking Lot.
-  Iglesia De Poder Cul-de-sac.
-  Golf Course Rehabilitation Projects

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Street Maintenance/Traffic Safety-(continued)

-  Pharr Bridge - Sugar Rd and Zaragoza Rd Project.
-  Pharr Bridge - Concrete Pavement Repairs.
-  Citywide Sidewalk Repair Project.

Innovation and Technology

-  Upgraded network equipment at City Hall and Police Department.
-  Replaced battery backups in server rooms.
-  Installed Hyperconverged servers for New World PD Application.
-  Upgraded network storage to faster hard drives.
-  Started implementation for Accela Land and Asset Management.
-  Implemented Community Parks Safety Program.
-  Worked on implementation for new Toll System at Bridge.
-  Upgraded camera system at Aquatics.
-  Reclassified positions to now have Security and Network Managers.
-  Implementing new CivicHR software for online jobs.
-  Have begun working with DHS Cyber Security Team to improve our network security.
-  Implemented new computer security monitoring system.
-  Migrated email services to the cloud (potential).
-  Launched new website to target out of market customers www.staypharr.com.
-  Implemented PharrLife.Net home Wi-Fi pilot project.

Community Events/Media

-  Increased Pharr Citizens Facebook followers.
-  Enhanced the telling of the “Pharr Story” using all media platforms.

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Community Events/Media-(continued)

- ✚ Focused on more video content production for Pharr Television.
- ✚ Continued training of staff to ensure understanding of Mayor's vision for media.

Municipal Library

- ✚ Managed the construction of the Development and Research Center (DRC) in South Pharr; procured furniture, fixture and equipment for the same facility.
- ✚ Hired 5 out of 6 staff for the DRC.
- ✚ Centralized all library systems and personnel management of the DRC.
- ✚ Replaced 1 out 5 HVAC units on the library HVAC replacement plan.
- ✚ Improved library program promotions via social media.
- ✚ Updated the look inside of the Local Archives Collection room.

Parks & Receptions

- ✚ Successfully ran all recreation and athletic programs.
- ✚ Constructed City of Pharr's first "Art Walls" at Lore Garcia Park, which has created a positive feedback from the community.
- ✚ Broke ground on Dr. Long and Arnold Elementary City/School Parks, as well as Pharr Nature/Birding Center park and Pepe Salinas Civic Center renovations.
- ✚ Hosted 12th Annual St. Patrick's Day 5K, with over 1,300 participants.
- ✚ Executed Park upgrades and repairs.
- ✚ Begin Baseball Park Light Poles Replacement and Dugouts Project. (Summer 2018).
- ✚ Begin Cemetery Fencing Project (Summer 2018).
- ✚ Hosted inaugural Golf Tournament for Parks Advisory Board and raised approximately \$14,000.
- ✚ Hosted "Movies at the Park" all year-round.

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Development Services

-  Assisted City administration and PEDC with finding opportunities to promote residential development; successfully approved five new residential subdivisions that will bring in approximately five hundred new homes.
-  Promote positive community identity and price leadership to Pharr residents and businesses by initiating block parties, neighborhood blitz and operation community clean up.
-  Completed fifteen community clean ups throughout City of Pharr, thirteen blitz and four block parties.
-  Five out of seven officers got certified as Code Enforcement II Officers.
-  Three demolitions completed; working on nine for forced demo.
-  ACCELA kickoff has commenced.

Engineering

-  Continued providing coordination between departments for capital improvement projects.
-  Updated and standardized the City of Pharr's construction details and specifications for Capital Improvement Projects and Subdivision Construction.
-  Provided in-house design for various Capital Improvement Projects.
-  Develop and adopt formal Project Administration Procedures in accordance to the Texas Department of Transportation Local Government Project Procedure (LGPP).

Utility Fund-Waste Water Treatment Plant

-  Repaired blower at BNR Plant.
-  UV disinfection back-up generator was installed.
-  Repaired sludge watering belt pump.
-  Evaluated Oxidation Ditch Plant No. 2 for repairs.
-  Replaced impellers and mechanical seals at both R.A.S. pump stations.
-  Repairs to Oxidation Ditch No. 1 and clarifiers 1 & 2 were made.

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Utility Fund-Waste Water Treatment Plant-(continued)

- ✚ Repaired Muffin Monster as well Bar Screen was put back into service.
- ✚ Repaired motor for Digester Basin (air diffuser).
- ✚ L.S. improvements made to Lift Station #25, #6, & #7.
- ✚ Renewed TCEQ Discharge Permit for years 2018-2023.
- ✚ NELAC Certification was approved.

Utility Fund-Lift Station

- ✚ Eliminated Lift Station #21 Minnesota.
- ✚ Fixed discharge lines of Lift Station #50 and #6.
- ✚ Lift Station #25 High Schools removed and replaced.

Utility Fund-Water Treatment Plant

- ✚ Installation of 30" Water Main and Tank Improvements were accomplished.
- ✚ Met all TCEQ and ERA rules and regulations.
- ✚ Provided clean and safe potable drinking water (Superior Rating).
- ✚ Collection of lead and copper samples were met as required by EPA.
- ✚ Three elevated tanks and two ground storage tanks were inspected.
- ✚ Water Treatment Plant Master Plan was accomplished.
- ✚ Eldora elevated Water Tower (IMG) was completed.
- ✚ Rehab of South Pharr Water Tower and LBJ Water Tower was done.

Utility Fund-Water Distribution/Collection/Meter Reader

- ✚ Initiation Maintenance Program with current Equipment.
- ✚ Completed Lift Station #25 completed rehabilitation of all L.S.

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Utility Fund-Water Distribution/Collection/Meter Reader-(continued)

-  20" Water line transmission improvement from WTP to Exp. 83 to LBJ Water Tower.
-  Water Line improvement from Hibiscus to Sioux Rd 12" water line connecting, 14" on Hibiscus to 18" on Sioux Rd.
-  12" Water line improvement from new Water Tower to I 69.
-  New water line upgrade installation on Clark and Dahlia, "removed 1 1/2"" steel line & installed a 6"PVC C900. 3 fire hydrants were installed to provide fire protection in the area.
-  Maintenance and cleaned 24" sewer clay line on Veterans Rd under canal. Cleaned 12" bypass at the same location.
-  Installed air relief valve on force main between Lift station #7 & W.W.T.P.
-  Rehabilitated 13 manholes in critical conditions to prevent infrastructure failure.
-  West Oak utility improvement water line upgrade from a 2" water line to a 12" water line.
-  Abandonment of Lift Station #21 (Minnesota).
-  Replace old broken meters and meter boxes total of 750 per year.
-  Hired an additional employee as a meter reader.
-  Increase of meters being cut off due to deposit not being made (50 to 60 a month).
-  Using meter replacement program with automated meter reading (AMR) installation.

Bridge Fund

-  Started design development for DAP 15 and DAP 16 infrastructure projects.
-  Continued with construction of the Reynosa-Pharr Aduana.
-  Purchased new toll system equipment/tags and started construction of new toll system.

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Bridge Fund-(continued)

-  Granted additional hours of operation in Mexico on weekends and during Mexico holidays.
-  Granted authorization to implement Unified Cargo Processing (UCP).

Golf Course Fund

-  Year to date Golf rounds increased by 15% compared to prior year.
-  Hosted and organized Winter Texan Golf Tournaments with the Pharr Chamber of Commerce.
-  Established a Golf Course Maintenance Program that includes green, tees and fairways.
-  Created a golf cart rotation program that protects our fleet.

Debt Service Fund

-  Made all long-term general and revenue obligation debt payments.

MAJOR GOALS FOR FISCAL YEAR 2018-2019

The long-term concerns and issues were considered in forming this budget. The major goals were also considered in completing the budget for this fiscal year. The majority of priorities for this fiscal year are to maintain the quality of life and service to the community and continue to expand from that point. In analyzing the following major goals for the new fiscal year, the activities were identified as accomplishing our purpose of maintaining and increasing the quality of life and service to the community. The identifiable major goals for the City are as indicated on the following page.

General Fund

City Manager's Office

-  Implement the remote birth and death access system.
-  Utilizing the City's Vision and Mission Statements, have all departments develop their Vision and Mission Statement integrating their work with the City's Statements.

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City Manager's Office-(continued)

- ✚ Fully develop a performance-measuring plan for all departments to use in identifying efficiency and benchmarking it to similar communities, and tying it to the Vision and Mission Statement.
- ✚ Survey the employees for job satisfaction, production awareness, and participation in the management of the City.
- ✚ Survey the residents to identify services satisfaction and areas of improvement.
- ✚ Improve Director annual evaluations by tying them to Employee Review, Pharr PRIDE, Budget Goals, and Performance Measures.
- ✚ Finalize the road repaving project, improving all of the most unacceptable streets in Pharr.
- ✚ Create a Maintenance Department, centralizing efforts city-wide for managing City buildings.
- ✚ Continue implementing the City's Capital Improvement Plan and ensuring positive movement in their development.
- ✚ Finalize the implementation of a new permitting/work order system that is transparent to residents and business throughout the process.
- ✚ Finalize the implementation of a new police operation managing system and breaking away from a neighboring city's system.
- ✚ Install the Pharr PRIDE logo on the remaining water tower in the city, continuing the Pharr PRIDE roll-out.
- ✚ Hold the City's third State of the City Address, costing the taxpayers \$0.
- ✚ Continue to comply, for the 4th straight time in the City's memorable history, with City Charter requirements of presenting the City Commission with a 5 and 10-year CIP report, and evaluating all department Directors.
- ✚ Keep city-wide coordination of City operations through several activity specific meetings: Public Safety Workgroup, Culture & Recreation Workgroup, Capital Improvement Project Workgroup, Development Workgroup, HR Workgroup, Finance Workgroup, and Legal Workgroup.
- ✚ Continue direct community outreach efforts online with Ask the Mayor a Question and Ask the City Manager a Question.
- ✚ Develop and mail to every resident a quarterly City accomplishment flyer to add to community outreach efforts ensuring the residents are aware of new items happening in the city.

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City Manager's Office-(continued)

-  Meet with the Mayor and Chairmen for the Mayor's Chairmen Commission, to get the City's recommending board's together to discuss areas of improvement.
-  Continue community festival and events in the north, south and central Pharr.
-  Continue cleanup efforts through Operation Clean Sweep and Neighborhood Clean Up program.

Finance

-  Focus more on strategizing for better City Fiscal Management.
-  Establish an Accounting Division Training schedule throughout the year.
-  Establish Inventory and Fixed Asset software.

Police Department

-  Acquire & replace department surveillance camera system.
-  Obtain accreditation on a new policy & procedure manual.
-  Increase neighborhood watch programs, public relations and delivery of services.
-  Fulfill all staffing needs for the department.
-  Implementation of twelve hour shift.
-  Assist in city beautification projects.
-  Replace officer assigned side arm.
-  Replace outdated technology to improve officer safety & transparency.
-  Replace Criminal Investigation Division I-Record system for interview room.
-  Acquire additional body armor.
-  Purchase two (2) K-9s, ten (10) patrol bicycles, four (4) law enforcement CAN-AMs, one (1) crime scene reconstruction camera, five (5) patrol units.

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Purchasing Department

-  Promote internal and external department's awareness of Purchasing Protocols by updating policies and procedures.
-  Work with Departments by providing training on the preparation of online bid solicitation, preparing bid tabulations, assist in the review & recommending process.
-  Work with Departments in automating the requisition to PO Process through the use of Incode.
-  Reach out to local businesses to come online and register with the City of Pharr. Inform them on how they can become a potential vendor. Acquaint all vendors with our policies and procedures.

Municipal Court

-  Continue to ensure that the Pride traits and principles are practiced daily.
-  Continue to transition to a paperless system.
-  Maintain, support, and monitor the Court's Collections Department.

Fire Protection

-  Provide meals for 150 families for Thanksgiving Meal Drive.
-  Certify 2 firefighters as Swiftwater Rescue Techs.
-  Open Fire Station # 4 fully operational with manpower and equipment.
-  Upgrade computers within the Department.
-  Replace our 10 year old radios.
-  Work on lower our response time to calls.
-  Upgrade our physicals to address cancer concerns for our firefighters.

Street Maintenance

-  Pavement Maintenance Program.
-  Drainage Ditch Widening Project.
-  Bio-Diesel Pilot Program.

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Street Maintenance-(continued)

-  Mulching Program.
-  Keep Pharr Beautiful Program.

Innovation and Technology

-  Implement IT computer replacement program.
-  Create new primary datacenter at new communication building.
-  Begin upgrades to building surveillance systems to new enterprise standard system.
-  Begin upgrades to building wireless access points to new enterprise standard system.
-  Begin Incode 10 upgrade.

Community Events/Media

-  Continue to refine staypharr.com for benefit of out of town visitors.
-  Use Pharr Media to gauge citizens' feelings about City of Pharr operations.
-  Use Pharr Media to promote the City of Pharr and Pharr events.
-  Work closely with KM International to use marketing funds as efficiently as possible.

Municipal Library

-  Improve the Summer Reading Program experience.
-  Send out overdue notices more frequently.
-  Incorporate Wi-Fi devices available at DRC.
-  Update "The café 121" look.
-  Incorporate Media Technology at DRC meeting rooms/main library.
-  Add a web based calendar for meeting room and study room reservation.
-  Add a makerspace in the computer classroom.

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Municipal Library-(continued)

-  Replace remaining HVAC systems at main library.
-  Replace all the public computers on 1st floor.
-  Increase social media activities with Twitter, WhatsApp, and Snap Chat.

Parks & Recreation

-  Ribbon Cuttings for all newly constructed City/School Parks, Nature Park and Civic Center
-  Construct more 'Art Walls' in other City Park areas.
-  Plant tree clusters at City Parks, creating intimate spaces for community.
-  Implement adult slow-pitch softball league/65 and over.
-  Plan for new parks maintenance building.
-  Implement 'After-School Program' at 12 PSJA Elementary Schools in Pharr.
-  Install free Library houses at each City Park.

Development Services

-  Assist in updating the Standards Manual for Construction (Subdivisions Manual) to provide clear and understandable development standards.
-  Continue to promote the residential incentive program.
-  Continue to foster positive interactive relationships with the public and promote our newest member of the department "Rocky the Raccoon" for public education outreach.
-  To stay committed to streamlining and consolidating the development review process with the new Accela software.
-  Complete the Unified Development Code, to continue to improve on land use planning and development regulations to remove barriers for successful development.
-  Continue offering the Housing Voluntary Demolition Program to eliminate blighting structures in efforts to keep Pharr beautiful.
-  Work on staff development and succession planning for all positions in order to have smooth transitions as vacancies occur (SOP's for all positions).

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Development Services-(continued)

- ✚ Continue to improve customer service and find ways to make every process more convenient and more efficient.

Engineering

- ✚ Continued providing coordination between departments for capital improvement projects.
- ✚ Update the City of Pharr Engineering Website to provide project information updates as well as City Engineering Standards and details that can be downloaded in electronic format.
- ✚ Continue providing in-house design for various types of capital improvement projects.
- ✚ Create and adopt As-Built Survey Data Standards to facilitate and expedite the importing of As-Built Data into the City's GIS Infrastructure Data Base.

Utility Fund-Waste Water Treatment Plant

- ✚ Improvements by installing new electrical panels at digester blowers (MCC).
- ✚ Eliminate L.S. #29 (President) and installed proposed Collection main to redirect W.W. flows away from Lift Station #25.
- ✚ Upgrade head works to add a new Muffin Monster to remove debris.
- ✚ Complete repairs on Oxidation Ditch No. 2.
- ✚ Retain NELAC Certification.

Utility Fund-Lift Station

- ✚ Eliminate Presidents Lift Station (#9).
- ✚ Upgrade Pumps and at most Lift Stations.
- ✚ Rehab wells in Lift Station De Leon, Anaya, Los Ebanos, & W Hiline.
- ✚ Remove and replace Lift Station #26 (Anaya) and Lift Station #30 (W 3072).

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Utility Fund-Water Treatment Plant

- ✚ Removal of sedimentation of west ground storage tank and underground storage well.
- ✚ Implement Water Plant Master Plan, recommended improvements such as Backwash Well, Sludge thickener, and Belt Filter Press improvements.
- ✚ Acquire additional land Reservoir capacity.
- ✚ Rehab of infrastructure - Clarifiers #1, #2, #3, #4, and old rapid mix (equipment always exposed to corrosive waters).
- ✚ Rehabilitate existing Ground Water Well and put back in service.

Utility Fund-Water Distribution/Collection/Meter Reader

- ✚ Collection System Assessment of infrastructure by Maintenance crew.
- ✚ Continue to update GSI mapping of all Water & Wastewater System.
- ✚ Collection system manhole rehabilitation to manhole's "30" and lines.
- ✚ Follow through of Master Plan to abandon Lift Station #29 (President).
- ✚ 24" Sanitary Sewer gravity line upgrade: Lift Station #10 (Moore) to South Gate Subdivision.
- ✚ Address Citrus Bay Subdivision Water and Wastewater Needs.
- ✚ Bench test approximately 5% of system customer meters.
- ✚ We will implement directive made by management regarding the AMR meter program.
- ✚ Have employees attend training on "safety" "and customer service".

Bridge Fund

- ✚ Start construction of DAP15 and DAP16 infrastructure projects.
- ✚ Start construction of Bridge Administration Building Expansion.
- ✚ Conclude construction of the Reynosa-Pharr Aduana.
- ✚ Submit DAP19 projects.

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Golf Course Fund

-  Create more revenue by minimizing golf fee discounts.
-  Restructure snack bar menu prices, golf fee's and golf memberships to increase revenue.
-  Purchase integrated customer and operation management system.
-  Enhanced preventative maintenance on golf course equipment to reduce repair expense.

CURRENT/SHORT TERM ISSUES

We believe that this budget is realistic, attainable, and cost-effectively meets the level of service that meets the criteria which you have directed the City staff to provide and to which our citizens have come to expect and deserve. During the budget process, several issues were raised which are discussed on the following page.

Financial Sustainability Issues

Cash Management

The management of cash inflows and outflows is a situation that must be tracked due to the historical cash availability that has plagued the City. Budget overruns and major projects that have been either unbudgeted or over-budget have been paid from the general account which has caused the account to be flagged as in need of replenishment. This year every fund and every expenditure/expense have been budgeted and capital purchases timed to ensure that the cash flow is maintained on a responsible level. No problem with this activity is expected.

Audit Findings

The City has been able to complete the annual fiscal audit for ten straight years without delay. There were some internal control issues identified this past audit that City is taking aggressive corrective action to eliminate them in next audit.

Bond Issuances

The City is planning to finance approximately \$36,400,000 in long-term debt including certificates of obligations to fund for Capital Improvements Projects as part of a three-year debt financing plan in upcoming two fiscal years.

Evaluation of Fees and Charges

Current fees and charges were evaluated to determine whether the City is recovering the cost of the services being provided. For next fiscal year, sanitation and debris fees are the only ones that will have a slight increase to the taxpayers due to contract renewal with outsourced waste management for the City.

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Economic Factors

Economic indicators in the City of Pharr estimating the health of the economy in the City include several revenue trends.

-  Opening of Anzalduas for Southbound commercial trucks (or any other Bridge). The opening of another southbound commercial can affect our toll fees.
-  Sales tax revenues received by the City showed growth of approximately 8% overall compared to last year. Other municipalities in the Valley experienced an overall increase.
-  Property tax appraisals and collections have shown positive trends. However, this tax year the City experienced the lowest growth in the last 5 years with only a 2.4% growth in Net Taxable Value. The City is monitoring these economic indicators to ensure the health of the City remains strong. The City, in comparison to the surrounding cities, is in a positive economic position.

Personnel Issues

Pay Wages

The City budgeted for the contractual service of a compensation study in FY 2016-2017 in order to have a professional analysis done as to what salaries should be for all positions hold by the City based on its Budget, duties and responsibilities. Some staff positions that are considered underpaid compared to the region may be provided an additional increase in wages, but this determination is made by the City Manager and consistent with employee output, job performance, and skill/certifications gained; no employee-wide wage increase is budgeted.

In FY 2017-2018, the City gave a 5% base pay increase to those who had not received an increase in the last 5 years. Compensation study was officially completed this FY 2017-2018 and the cost of implementation is over \$1,000,000 in salary base pay. Due to lack of enough resources, the City decided to implement study over phases (5 years) and allocated only \$200,000 this coming FY 2018-2019.

Retirement System

Any employee who work 1,000 or more hours per calendar year are required to be included a defined contribution retirement plan administered by Texas Municipal Retirement System (TMRS). The contribution rate by each employee for the next calendar year changed from 6.91% to 6.65%. The City matches that rate 2:1. After actuarial analysis, the contribution rate for the City is budgeted at 8.14%.

Employee Positions Changes - Citywide

City needs are evaluated on an annual basis. There were several modifications, additions, and deletions to the budgeted positions during this FY 2017-2018. Positions were added and reclassified throughout the year through Budget Amendments based on available funding.

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Each full-time employee is counted as 1 position, and each part time employee is counted as .5 employee (based on the number of hours worked). This method of counting positions is considered to be Full-Time Equivalents (FTE).

The General Fund had several changes to the personnel budget during Fiscal Year 2017-2018 through Budget amendments:

- **City Manager**
- One (1) FTE position created:
 - One (1) Community Outreach Liaison
- **Finance**
- Two (2) FTE position have been transferred to Purchasing department:
 - One (1) Accounts Payable Clerk
 - One (1) Fiscal Management Analyst
- **Police**
- Three (3) FTE have been created:
 - Two (3) Police Officer
 - One (1) Criminal Investigation Liaison
 - One (1) Sergeant
 - (1) Jailer
- **Purchasing**
- Two (2) FTE positions have been transferred from Finance department:
 - One (1) Purchasing Director
 - One (1) CCO Buyer
- **Streets Maintenance**
- Three (3) FTE were created
 - (1) Recycling Manager
 - (1) Laborer
 - (1) Right of way Foreman
- **Parks & Recreation**
- Two (2) FTE positions created:
 - One (1) After school program Supervisor
 - One (1) After school program coordinator
- **The Bridge Fund had the following changes:**
 - One (1) Business specialist was created
 - One (1) International Business Manager was created

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The following table provides a quick summary on the personnel changes per department and fund from FY 2017-2018 (amended) to what Adopted FY 2018-2019.

GENERAL FUND	DIFFERENCE		
	FY 17/18	FY 18/19	17/18-18/19
City Manager's Office	8.00	8.00	0.00
Finance Department	10.00	10.00	0.00
Police Department	174.00	174.00	0.00
Purchasing	4.00	4.00	0.00
Municipal Court	10.00	10.00	0.00
Fire Protection	74.00	74.00	0.00
Public Works	57.00	57.00	0.00
Information Technology	13.50	13.50	0.00
Media	8.00	8.00	0.00
Municipal Library	27.50	27.50	0.00
Parks & Recreation	58.00	58.00	0.00
Communication	25.00	25.00	0.00
Human Resources	8.00	8.00	0.00
Development Services	24.00	24.00	0.00
Engineer	8.50	8.50	0.00
	509.50	509.50	0.00

UTILITY FUND			
Administration	10.00	10.00	0.00
Water Production	15.00	15.00	0.00
Water Distribution	33.50	33.50	0.00
Water Treatment Plant	19.00	19.00	0.00
Lift Station	0.00	0.00	0.00
	77.50	77.50	0.00

OTHER FUNDS			
Bridge Fund	26.50	26.50	0.00
Golf Course Fund	24.00	24.00	0.00
Garage	5.00	5.00	0.00
Events Center	15.00	15.00	0.00
Grants Management	2.00	3.00	1.00
	72.50	73.50	1.00

Net Change City-Wide 1.00

THE BUDGET AS A WHOLE

Overall Budget Basis of Accounting

The budget basis that the City has adopted by past practice is the modified accrual basis for all governmental fund types. The accrual basis has been adopted for the proprietary fund types, with some modifications; principally the inclusion of debt principal payments and capital outlay as expenses. More details can be found in the budget policies section of this document.

Revenues and Transfers In

Total revenues for all funds are budgeted at **\$140,577,200**. This is a decrease of \$8,241,700 from last fiscal year's original budget of \$148,818,90. This decrease is mainly due to the following:

- A Decrease in Grants compared to last FY Budget of \$1.7 million
- A decrease in Utility Capital projects for funds from TWDB budgeted last year.
- An increase in Bridge Capital Projects Grant revenue expected from TX Dot

Expenditures/Expenses and Transfers Out

Total expenditures/expenses for all funds are budgeted at **\$170,977,800**. This is an increase of \$4,361,600 from last fiscal's year original budget of \$175,339,400. This increase is mainly due to the following:

- An increase in General Fund expenditures of \$3,538,000 due to increase in operations in Parks, full support of event center and Increase in Personnel Costs.
- An increase in General CIP expenditures for \$18,424,300 for Various Capital Improvement Projects.
- A decrease in Utility CIP Fund expenditures of \$11,786,000 for Capital Improvement Projects.

Fund Balances/Available Resources

It is the City's policy to maintain a balanced budget. Because of timing issues and expenses being budgeted using estimates, carrying out a balanced budget is a difficult task. For this budgeted fiscal year, there are six funds that have expenditures over their annual revenues. They are budgeted that way for a purposeful reason. The General Fund, Asset Sharing, General and Bridge Capital Projects funds, and Utility funds have accumulated resources in prior years to be able to utilize them in the future, this budget year they are projected to do so.

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LONG-TERM GOALS, CONCERNS, AND ISSUES

The City of Pharr is a well-managed city with fiscal constraints and in need of long-term foresight. Planning for future concerns will enable this city to continue to serve the citizens and provide services that improve the quality of life for the population. Some of the long-term goals, concerns, and issues are as follows:

Long-Term Plans

The City is in the process of conducting or updating long-term plans for the utility, planning, parks, streets, and finance. The City has a Water and Wastewater Master Plan which has helped guide several huge capital projects which concluded last fiscal year. The Master Plan also is assisting in guiding future projects for the development of infrastructure and calculation of utility rate needs. The City is updating the Five Year Consolidated Plan & Strategy for smart development that will assist in improving the tax base. The City's Parks Master Plan is consistently being used for capital project planning mainly due to the understanding that the City will soon increase its parks space via its partnership with our local school district. Finally, we presented a Five-Year Budget Plan so that potential revenue shortfalls will not affect our ability to continue to provide services to our citizens.

City Manager's Office

-  Improve the quality of life in Pharr by analyzing the park system and programs in the city to strategically create new parks and recreational infrastructure.
-  Work to identify areas of development and growth in Pharr and develop incentive programs to drive development.
-  Continue to push the Pharr Bridge team to be proactive in identifying and getting infrastructure in place that will keep Pharr as a leader in international trade.
-  Secure access to water and sewer rights in Pharr's Extra Territorial Jurisdiction (ETJ).
-  Push development in the ETJ using development agreements and infrastructure improvement in the surrounding areas.
-  Continue annexation efforts towards the Santa Ana National Wildlife Refuge, a federal nature park, with the culmination of annexing the Santa Ana National Wildlife Refuge.

Finance Department

-  To improve City's bond rating.
-  To establish an internal control department.
-  To centralize grant compliance financials.

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Police Department

- ✚ Construction of police evidence & storage building.
- ✚ Construction of K-9 holding facility.
- ✚ Construction of fitness facility.

Police Department-(continued)

- ✚ Improve the infrastructure of the shooting range.
- ✚ Purchase of furniture and remodeling of department.
- ✚ Improve department HVAC system.
- ✚ Improve department parking.
- ✚ Improve department technology plan & records management.
- ✚ Upgrade south side substation.
- ✚ Implement a motorcycle unit
- ✚ Implement a citizen's academy and reassess youth outreach programs.

Purchasing Department

- ✚ Ensure fair and open competition among all firms, maintaining transparency as we strive to experience the best value for each dollar spent.
- ✚ Purchasing strives to comply with all City Ordinances, State, and Federal rules and regulations as we assist our internal and external customers in facilitating the procurement process.
- ✚ Establish & maintain a mutually respectful, strong, and professional relationship with all internal and external customers.

Municipal Court

- ✚ Hire the staff necessary for the implementation of the "Collection Improvement Program."
- ✚ Reach maximum efficiency and productivity.
- ✚ Seek and provide proper training to better prepare court staff for increasing demands on the court systems.

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Fire Protection

-  Remodel Fire Station # 2.
-  Replace our existing fleet that is 10 years old.
-  Upgrade our Air Compressors that fill our self-contained breathing apparatus.
-  Have all personnel trained as both Firefighters and Medics.

Fire Protection-(continued)

-  All Officer become Fire Officer I & II Certified.
-  Work on ISO rating to improve to 2.
-  All Deputy Chiefs and above become Fire Officer III & IV.
-  Replace 2005 Fire Safety House.

Street Maintenance

-  Solar Lighting Program.
-  Tire Shredding Program.
-  Composting Program.
-  Glass Pulverizing Program.
-  Animal Control Shelter Kennel Project.

Information and Technology

-  Become a pro-active technology department by having hardware maintenance programs, and security monitoring applications.
-  Continue to improve our customer service to departments by improving workflows and communications.

Community Events/Media

-  Continue to serve as the best communication agency for the City of Pharr.
-  Highlight the great work done by the City of Pharr departments.
-  Communicate the mayor's vision to Pharr residents.

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Municipal Library

-  Provide 1GB or greater between main library and DRC.
-  Extend Wi-Fi to 1 block radius from main library.
-  Replace furniture at the main branch.
-  Find a drainage solution for DRC.

Municipal Library, -(continued)

-  Increase book collection at DRC and Main library to include eBooks, audiobooks and digital mags.

Parks & Recreations

-  Continue adding parks and green space acres where possible.
-  Construct recreation facility/complex with basketball courts and soccer fields.
-  Implement more adult recreation and athletic programs and improve on existing ones.

Development Services

-  Coordinate with City Administration and directors to develop and adopt an Annexation Plan for the Extra Territorial Jurisdiction (ETJ) to ensure orderly City expansion through targeted annexation.
-  American Planning Association (AICP certification exam) for Director, Assistant Director and Senior Planner.
-  Focus on the completion of the Pharr DT Park, to create Restaurant ROW and Pharr DT revitalization.
-  Encourage and promote DT activities (once park is established), to include businesses and residential living options.
-  Coordinate with City Administration to discuss the pros and cons to update and adopt newer building codes.

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Engineering

-  Improve the collection of city's infrastructure assets, such as streets, storm drainage, water and sanitary sewer systems.
-  Provide a city wide Regional Stormwater Management Program for the design and construction of Regional drainage improvements.

Utility Fund- Wastewater Treatment Plant

-  Implement various projects as outlined in the W.W. Master Plan.
-  Working on influent Lift Station at Wastewater Treatment Plant.
-  Improve head works operations to include additional Lift Station, Bar Screen, Gritt removal and Sludge Handling.
-  Implement SCADA System for all Lift Stations as well as WWTP System.

Utility Fund-Lift Station

-  Eliminate some Lift Stations around Pharr will cut cost and save energy.
-  Update odor control system on North High School.

Utility Fund-Water Treatment Plant

-  Rehab of infrastructure - Clarifiers, old rapid mix.
-  Dredging of Reservoir (one-two ft. of silt).
-  Expanding the Water Treatment Plant for an additional five-ten million gallons per day for future growth and demand.

Utility Fund-Water Distribution/Collection/Meter Reader

-  Continue Maintenance Collection System and assessments upgrade old water line.
-  Maintenance Water Distribution System and infrastructure "valve".
-  Maintenance Collection System and infrastructure manhole rehabs.
-  Review all city maps and update to correct Water & Sewer lines.
-  Hire a backflow prevention program employee.

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Bridge Fund

- ✚ Submit future DAP project proposals to operate outside the federal footprint.
- ✚ Establish a training program for all Bridge employees.
- ✚ Apply for presidential permit to build a second span of the Bridge.

Golf Course Fund

- ✚ Maintain quality standards through the development of an Agronomic Plan and implementation of a new management standard.
- ✚ Undertake the necessary capital improvements to achieve raised standards, and provide golfers with an enhanced municipal golf experience.
- ✚ Lease high use/high impact equipment and replace at regular intervals

Fiscal Management

The history of the City's financial management was analyzed and the problems of ten year ago are no longer in place. Long-term fiscal management is a major concern to today's City leaders and management. A long-term financial budget was prepared and presented to City Commission to anticipate any shortfalls in the future and to commit our resources to our committed obligations.

International Bridge Traffic

Commercial crossings form the majority of traffic on the City's international bridge. To remain a viable bridge, several improvements and long-term concerns must be addressed. A \$30,000,000 project is the design phase for bridge infrastructure. During FY 2017-2018 a security system improvement was approved to provide security

Infrastructure Development

The growth of the city the past 20 years has been causing a strain on the finances of the City. Once a small town community, now a retail, entertainment, and family location, the City of Pharr's needs not only include services, but infrastructure. Infrastructure is mainly identified as roads, bridges, and utility lines. Utility lines are being upgraded along with a water and wastewater plant. The international bridge has spent heavily on increasing its capacity and reducing the time it takes to cross the bridge and should see the outcome in several years.

Also, the Pharr Economic Development Corporation (Pharr EDC) seeks to ensure the city's growth is positive and sustainable and therefore sought out assistance in preparing their Economic Development Strategic Plan.

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Pharr EDC is invested in the overall quality of life for citizens, creation of jobs, and stimulation of the community's economic growth through implementation of activities that will make Pharr a destination of choice for visitors and businesses alike.

Quality of Life

With the City vying for major retail along with other area cities, quality of life has seemed to be the difference with the corporate decision makers.

Parks is a big priority to the Commission this coming fiscal year due to the importance it has on families. Although Pharr has several parks, more is budgeted this year to ensure that new growth also brings in new parks. The Aquatic Park has also contributed to the recreation opportunities in this City, since is now a popular destination location for our citizens. The City owned Tierra Del Sol golf course has undergone millions of dollars of improvements ever since being purchased.

Public Safety

The City limits are not wide, but are very long. This creates a public safety issue in trying to provide a presence in all sections of the city. There is a need to establish mobile substations, technology for citizen communication/information without the need to travel, establish equipment replacement programs, ensure there is an adequate hire, retention, and recruitment program established, and conduct a needs assessment for the possible future annexation of land.

The escalation of violence across the international boundary has required a change in our strategies to of addressing narcotics, stolen vehicles, and violent crimes. The civil service process places a huge stress on the ability to provide adequate public safety. This is due to the financial impact the majority of the demands are and the increasing amount of requests that are put forth for negotiations. Plans are currently being discussed concerning the possibility of a new fire station and a police sub-station.

Population Growth

According to the 2017 US Census Bureau Data, Pharr's population grew from 57,926 in 2005 to 79,487 in 2017, an increase of 28%. The population of the City has grown over the past several years. Smart growth is an issue that must be addressed to ensure that the City has the capability of serving the new citizens.

Water Supply

Water is expected to become the next "oil" as far as value and scarcity. Water is already being traded in the commodity market. The current supply of water is currently sufficient to cover the needs of the city, but must be reevaluated continuously.

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The quality of water being drawn from the Hidalgo County Irrigation District's reservoir is enough for now. Should the City annex the available 15,000 acres of land for the anticipated high value subdivisions, water supply must be reevaluated. The purchase of water rights is attempted when fiscally feasible.

Economic Position

Unemployment rate decreased from 8.5% last year to 7.7% according to Texas Workforce Commission latest issue. Conveniently connected, City of Pharr provides easy access to the key trade points of entry. With booming agriculture and produce industries, an outstanding infrastructure for transportation and distribution, and rapid growth in the energy, retail, finance, healthcare, and technology sectors, Pharr has one of the most vibrant economies in the region. The economic position of the city of Pharr seems to be very favorable. The city has forecasts a steady level of business growth or improvement during the upcoming year. The economic indicators stated earlier will be monitored and a trend analysis performed to ensure that the City is aware of any possible changes.

Technical/Regulatory/State Changes

An unknown long-term issue is the recent trend in the growth of accounting statements issued by Governmental Accounting Standards Board (GASB). Several new statements have created the need to increase expenses on consultants to identify unfunded obligations. With the identification of these obligations, our financial position may turn negative and create a change in our financial rating. We try to hedge the new statements by periodically reviewing correspondence, attending governmental accounting seminars, and communicating with our auditors.

Outside of accounting, public safety, utilities, and development must contend with the constant changing rules and requirements of regulatory agencies: Texas Commission on Environmental Quality (TCEQ), Environmental Protection Agency (EPA).

DISTINGUISHED BUDGET AWARD

The City of Pharr, Texas will present this budget to the Government Finance Officers Association (GFOA) of the United States and Canada for a Distinguished Budget Presentation Award. In order to receive this award, a governmental unit must publish a budget document that meets program criteria as a policy document, as an operations guide, as a financial plan, and as a communications device.

This award is valid for a period of one year only. This is the City's fifth GFOA budget award. We believe that our current budget conforms to program requirements.

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SUMMARY

The approval of this budget represents the culmination of many hours of preparation by staff and deliberation by the City Commission in order to accomplish their responsibility of maintaining the highest quality of service in a cost-effective manner to the citizens of Pharr. We believe that this budget is realistic, attainable and cost-effectively meets not only the existing level of services which you have directed the City staff to provide and which our citizens have come to expect and deserve, but also addresses the issues that arose during the budget process. It will be closely monitored as to the performance of revenues and compliance with appropriation limits, with monthly and quarterly reports provided to management and monitored by all departmental directors.

In closing, let me express my appreciation to all City staff for assisting in the preparation of this budget. The management team worked together to assist in achieving the goals set by the Mayor and City Commission. Each department prepared the verbiage located on the departmental expenditure sheets and presented information they wanted to communicate with the Commission and community. Each department worked to find savings in their operating budgets, and to make suggestions for program improvements.

Respectfully Submitted,

Juan Guerra, CPA, MBA
City Manager



Karla Moya, CGFO
Finance Director



GOVERNMENT FINANCE OFFICERS ASSOCIATION

*Distinguished
Budget Presentation
Award*

PRESENTED TO

**City of Pharr
Texas**

For the Fiscal Year Beginning

October 1, 2017

Christopher P. Morill

Executive Director



FINANCIAL SECTION

EXECUTIVE SUMMARY

EXECUTIVE SUMMARY

The following discussion is a fund-by-fund narrative of the principal resources estimated to be provided in this year's budget, the major budgeted uses of those resources and the resulting fund balance or working capital. This information is then compared to that of last year's adjusted budget. The more significant changes are discussed, including the factors influencing those changes. This discussion should be read in conjunction with the budget message, preceding it, as well as the financial presentations which follow.

To begin an understanding of the City's operations and its annual funding, a brief overview of the City's fund structure is presented, it is as follows:

Fund Classification	Governmental			
Fund Type	GENERAL	SPECIAL REVENUE	DEBT SERVICE	CAPITAL PROJECTS
City Funds	General	Asset Sharing	Debt Service	Capital Projects
	General Contingency Reserve	CDBG		Utility Capital Project
	Payroll	Hotel/Motel		Bridge Capital Project
		Parkland Dedication Fee		
		Grants		
		Paving & Drainage		
		Special Revenue		

Fund Classification	Proprietary	
Fund Type	ENTERPRISE	INTERNAL SERVICE
City Funds	Utility	City Garage
	Event Center	
	Golf Course	
	Bridge	

The Utility and Bridge capital project funds are listed as capital project funds but will become consolidated during the annual audit with the Utility and Bridge funds respectively. Based on the audit report ending September 30, 2017, the following funds are considered major funds: General Fund, and Capital projects. The table on the following page shows the relationship between funds and departments.

DEPARTMENT	GENERAL FUND		SPECIAL REVENUES					
	GENERAL FUND	GENERAL CONTINGENCY	CDBG	GRANTS	HOTEL/ MOTEL	PARKLAND DEDICATION	ASSET SHARING	PAVING & DRAINAGE
City Manager's Office	X	X		X	X			
Finance Department	X	X						
Police Department	X			X			X	
Purchasing Department	X							
Municipal Court	X							
Fire Protection	X			X				
Streets & Alleys	X							X
Innovation & Technology	X							
Municipal Library	X							
Grants	X							
Parks & Recreation	X				X	X		
Communication	X							
Human Resources	X							
Planning & Community Development	X		X					
Engineering	X							
Utility								
Event Center								
Bridge								
Golf Course								
Garage								

DEPARTMENT	CAPITAL PROJECTS FUND			DEBT SERVICE	ENTERPRISE FUNDS				INTERNAL SERVICE FUND
	GENERAL CAPITAL PROJECTS	BRIDGE CAPITAL PROJECTS	UTILITY CAPITAL PROJECTS	DEBT SERVICE	UTILITY	EVENT CENTER	BRIDGE	GOLF COURSE	GARAGE
City Manager's Office	X			X	X				
Finance Department									
Police Department	X								
Municipal Court									
Fire Protection	X								
Streets & Alleys	X								X
Innovation & Technology									
Municipal Library	X								
Grants	X								
Parks & Recreation	X							X	
Fire Communication									
Human Resources									
Planning & Community Development	X								
Engineering	X	X	X						
Utility			X						
Event Center			X		X				
Bridge		X					X		
Golf Course								X	
Garage									X

GENERAL FUND

The General Fund is the general operating fund of the City. It is used to account for all financial resources traditionally associated with government, except those required to be accounted for in another fund.

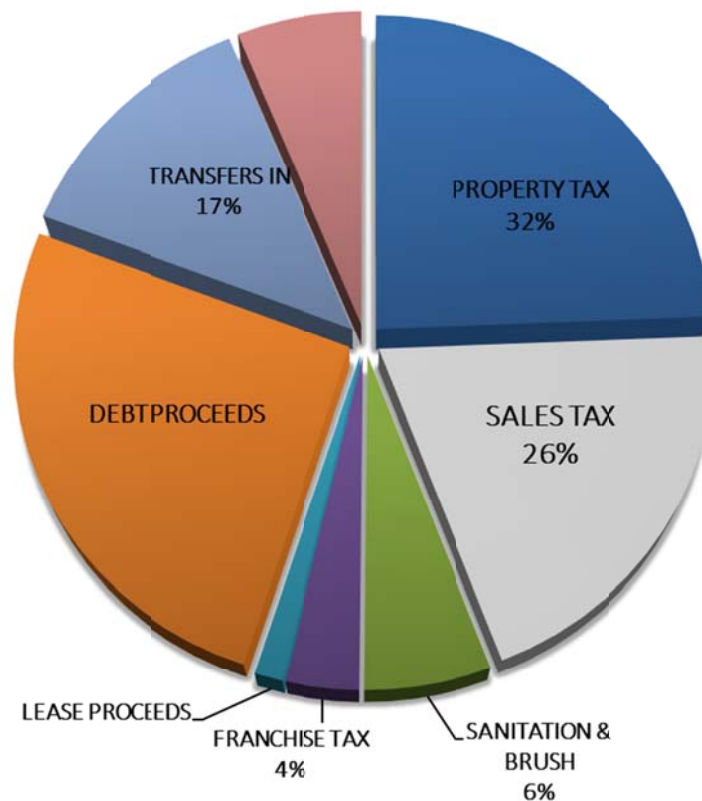
Revenues

The General Fund is expected to generate **\$70,483,300** which is an increase of approximately \$4.62 million or 6.56%, over last year's budget. This increase is primarily attributable to a net difference of increases and decreases caused by several reasons.

The main reason is an increase of from last year's budgeted sales tax revenues and the slight increase in property tax collections.

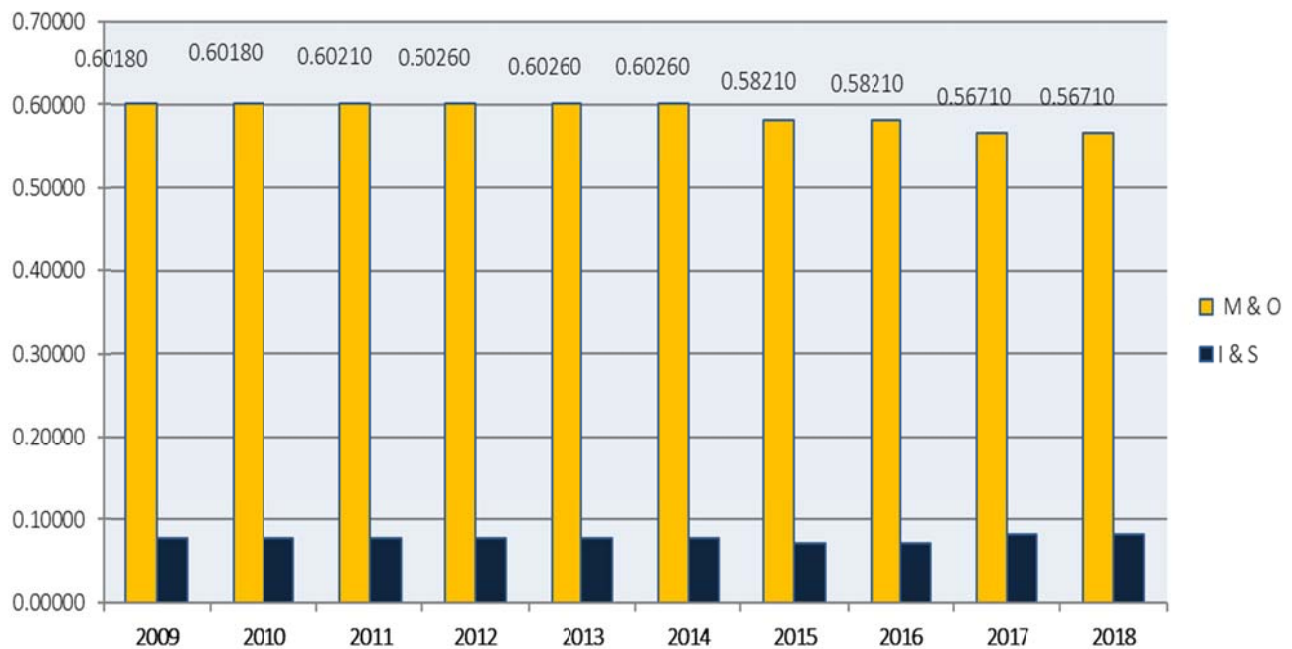
GENERAL FUND REVENUE BY SOURCE

As illustrated in this graph, four major revenue line items account for over \$35.7 million, which is 54.70% of total revenues. The major revenues this year are the Current Property Tax, \$17,180,900; Sales Tax, \$13,962,700; Transfers In \$9,168,500; and Other Franchise Revenues, \$2,443,100.



Current Property Tax (24.3 % of budgeted revenues)

The State of Texas limits the ad valorem tax rate to \$2.50 per \$100 valuation. Other than the amount resulting from such rate limitation, there is no legal debt limit. The tax rate this year is **64.900¢** per \$100 taxable assessed value which is the same as last Budget Fiscal Year. The certified assessed value increased from \$2.2927 billion to \$2.997 billion (net of protested property). This represents an increase of \$70.36 million, or about 2.4% over the prior year. Budgeted current ad-valorem tax revenues are \$18.48 million. This represents an increase of \$623,809 or about 3% over the prior year original budget; this is due to the increase in assumed collection rate from 94% to 95%. The 64.900¢ per \$100 valuation is distributed for two purposes: Interest and Sinking (I&S), and Maintenance and Operation (M&O). The I&S is used to pay for bond payments and is put into its own fund, the Debt Service Fund. The M&O is used for general operational expenditures of the City. The following is a distribution of the tax rate for the past ten years:



The blue section of the column is our M&O tax rate while the yellow section of the column is our I&S tax rate. Along with the proper management of our tax rate, the City has experienced a healthy trend in the collection of property tax revenues. The City budgeted the estimated 95% collection of the tax levy. The percentage of levy collected has steadily increased in the last ten years, as stated in the following table:

Fiscal Year Ended	Tax Year	Total Tax Levy for Fiscal Year	Collections within the Fiscal Year of the Levy	
			Amount	Percentage of Levy
2006	2005	\$ 9,830,866	\$ 8,980,357	91.3%
2007	2006	\$ 11,014,296	\$ 10,084,357	91.6%
2008	2007	\$ 12,274,614	\$ 11,231,002	91.5%
2009	2008	\$ 14,567,322	\$ 13,390,856	91.9%
2010	2009	\$ 14,823,730	\$ 13,672,751	92.2%
2011	2010	\$ 14,676,859	\$ 13,558,630	92.4%
2012	2011	\$ 14,580,201	\$ 13,770,839	94.4%
2013	2012	\$ 14,756,722	\$ 14,049,408	95.2%
2014	2013	\$ 15,140,127	\$ 14,630,799	96.6%
2015	2014	\$ 16,226,047	\$ 15,345,552	94.6%
2016	2015	\$ 16,276,247	\$ 15,680,413	96.3%
2017	2016	\$ 18,625,154	\$ 17,823,865	95.7%

Sales Tax (19.81% of budgeted revenues)

One of the most significant revenue line item generators for the General Fund is sales tax. It is the second biggest revenue source and therefore one that must be continuously monitored. It is a gauge of the City's economic health and is also a source of public safety since property tax alone cannot sustain the police and fire departments budgets, sales tax revenues must contribute as well.

Due to its historical sensitivity to fluctuations in the strength of the state's economy and to a point, the Mexican peso, the City continues to take a conservative approach in estimating its performance. The sales tax for the City is 1.5% for every eligible purchase. 1% is strictly sales tax, .5% is credit in lieu of property tax (assists in keeping the property tax from increasing).

From fiscal year 2011/2012 till last fiscal year, sales tax increased or decreased from one year to the next without any proper reason as to why. We have consistently budgeted very conservative with this revenue source. Our 2017/18 sales tax collection through the month of September 2018 shows an increase of 7.8% in sales tax revenues compared to the prior fiscal year. The fiscal year 2018/2019 sales tax revenues are budgeted at \$13.9 million for the General Fund. This represents an increase in revenues from the past fiscal year's original budget and budgeted amount was projected on actual collections totals as of September 2018. The table on the following page provides a good illustration as to the fluctuations in sales tax collections; all collections are identified using the cash basis and is not proper use for financial reporting.

Sales Tax Collection Activities

MONTH	FY 11/12	FY 12/13	FY 13/14	FY 14/15	FY 15/16*	FY 16/17	FY 17/18
OCT.	\$ 954,528	\$ 1,095,758	\$ 1,095,399	\$ 1,175,133	\$ 1,281,269	\$ 1,317,281	\$ 1,374,342
NOV.	1,025,682	1,009,747	1,064,491	1,272,920	1,367,611	1,457,436	1,537,813
DEC.	914,194	1,065,676	1,151,064	1,255,599	1,306,892	1,379,834	1,363,639
JAN.	929,064	1,065,003	1,166,651	1,231,604	1,224,656	1,317,066	1,502,050
FEB.	1,214,454	1,132,199	1,301,266	1,403,486	1,508,184	1,570,000	1,712,515
MAR.	959,178	1,014,839	1,090,660	1,244,493	1,250,428	1,300,217	1,405,923
APR.	979,239	1,033,280	1,120,837	1,195,832	1,324,900	1,263,946	1,381,333
MAY	1,250,746	1,207,076	1,332,207	1,457,421	1,625,843	1,644,947	1,646,964
JUN.	1,098,232	1,075,570	1,239,819	1,424,397	1,429,149	1,384,312	1,573,321
JUL.	1,142,386	1,087,853	1,239,026	1,314,960	1,336,426	1,402,878	1,671,537
AUG.	1,226,816	1,203,458	1,284,104	1,433,708	1,609,004	1,538,105	1,556,841
SEP.	1,131,188	1,034,174	1,183,373	1,356,249	1,330,463	1,368,050	1,538,304
TOTAL	\$12,825,707.14	\$13,024,633.22	\$14,268,898.61	\$15,765,799.65	\$16,594,826.79	\$16,944,071.31	\$ 18,264,582

AVERAGE PER MONTH

\$ 1,068,808.93 \$ 1,085,386.10 \$ 1,189,074.88 \$ 1,313,816.64 \$ 1,382,902.23 \$ 1,412,005.94 \$ 1,522,048.50

INCREASE/(DECREASE) IN SALES TAX COLLECTION

\$ 198,926.08 \$ 1,244,265.39 \$ 1,496,901.04 \$ 829,027.14 \$ 349,244.52 \$ 1,320,510.69

INCREASE FROM PREVIOUS YEAR

1.55% 9.55% 10.49% 5.26% 2.10% 7.79%

Sanitation & Brush Collection (5.9% of budgeted revenues)

Sanitation and Brush Collection is the activity of collecting and disposing of refuse. The budgeted amount for the fiscal year is \$4.2 million, which represents an increase of \$180,000 or 4%. There is an expected increase in accounts and collections based on expected residential and developments coming. The budget is based on the trend in collections in the tables on the following page. All collections are identified using the cash basis and is not proper use for financial reporting.

Sanitation Collection Activities

MONTH	FY 10/11	FY 11/12	FY 12/13	FY 13/14	FY 14/15	FY 15/16	FY 16/17	FY 17/18
OCT.	\$ 177,081	\$ 185,357	\$ 206,284	\$ 216,654	223,735	231,534	235,567	237,537
NOV.	179,947	189,358	206,618	216,132	224,117	232,373	236,084	237,263
DEC.	167,138	187,083	208,424	217,398	225,678	232,852	237,890	238,308
JAN.	188,928	196,099	208,943	217,983	226,109	233,734	236,943	239,588
FEB.	179,455	181,385	209,533	218,494	227,039	234,267	237,209	240,199
MAR.	196,784	210,880	210,062	219,221	231,864	234,280	236,774	240,561
APR.	167,923	176,839	214,936	223,902	230,863	235,515	237,264	240,429
MAY	195,316	182,083	214,901	222,669	230,312	234,393	236,917	240,511
JUN.	174,854	182,877	214,597	223,052	230,304	234,461	236,422	240,369
JUL.	180,285	191,392	214,836	223,197	230,587	234,872	237,127	240,660
AUG.	184,839	205,833	215,034	229,482	210,937	234,752	237,758	240,388
SEP.	183,638	165,980	168,829	231,756	211,483	213,325	237,562	237,562 *
TOTAL	\$2,176,188	\$2,255,166	\$2,492,997	\$2,659,940	\$2,703,028	\$2,786,358	\$2,843,517	\$2,873,375

AVERAGE PER MONTH

\$ 181,349 \$ 187,931 \$ 207,750 \$ 221,662 \$ 225,252 \$ 232,197 \$ 236,960 \$ 239,448

INCREASE/(DECREASE) IN SANITATION COLLECTION

\$ 78,978 \$ 237,831 \$ 166,943 \$ 43,088 \$ 83,330 \$ 57,159 \$ 29,858

INCREASE FROM PREVIOUS YEAR

3.63% 10.55% 6.70% 1.62% 3.08% 2.05% 1.05%

Brush Collection Activities

MONTH	FY 10/11	FY 11/12	FY 12/13	FY 13/14	FY 14/15	FY 15/16	FY 16/17	FY 17/18
OCT.	\$ 76,490	\$ 78,680	\$ 87,908	\$ 91,430	93,708	96,169	97,986	98,398
NOV.	77,853	80,500	88,240	91,408	93,931	96,542	98,272	98,413
DEC.	72,846	80,655	88,798	91,976	94,307	97,042	99,011	98,857
JAN.	80,867	82,870	89,165	92,197	94,699	97,421	98,751	99,375
FEB.	75,320	76,033	89,396	92,360	94,911	97,758	98,742	99,529
MAR.	84,262	89,437	89,506	92,683	95,015	97,860	98,717	99,561
APR.	71,667	74,487	91,008	94,085	96,507	97,533	98,851	99,406
MAY	82,752	76,371	90,767	93,504	95,964	97,442	98,547	99,273
JUN.	73,807	77,590	90,597	93,338	95,859	97,585	98,349	99,187
JUL.	76,687	80,458	90,614	93,420	95,841	97,584	98,404	99,172
AUG.	77,880	87,773	90,658	93,441	95,874	97,638	98,498	99,238
SEP.	78,429	87,826	77,532	81,190	81,746	97,898	94,986	94,986 *
TOTAL	\$928,860	\$972,680	\$1,064,189	\$1,101,032	\$1,128,362	\$1,168,472	\$1,179,114	\$1,185,395

AVERAGE PER MONTH

\$ 77,405 \$ 81,057 \$ 88,682 \$ 91,753 \$ 94,989 \$ 97,373 \$ 98,260 \$ 98,783

INCREASE/(DECREASE) IN BRUSH COLLECTION

\$ 43,820 \$ 91,509 \$ 36,843 \$ 27,330 \$ 40,110 \$ 10,642 \$ 6,281

INCREASE FROM PREVIOUS YEAR

4.72% 9.41% 3.46% 2.48% 3.55% 0.91% 0.53%

Franchise Taxes (3.5% of budgeted revenues)

Franchise taxes are collected from the electric, telephone, gas, and sewer, and cable television companies. Over the past couple of years, it has experienced a steady upward trend. Total budgeted franchise tax revenues for next fiscal year are nearly \$2.43 million.

Other Revenues (6.49% of budgeted revenues)

Other revenues are budgeted at \$4.37 million. Other revenues mainly consist of license and permits (\$832,000), fines and fees (\$1,333,500), charges for services (\$1,371,100) and bingo & mixed beverage tax (\$190,000).

Transfers (13.01 % of budgeted revenues)

Transfer revenues are budgeted at \$9.168 million. Transfers are due from four sources: Bridge revenues over operations (\$8,034,100), PEDC reimbursement for administrative services reimbursement and contributions to City Festivals (\$350,000), PHFC reimbursement for administrative services (\$200,000) and Utility Fund's reimbursement for administrative services (\$524,400).

Expenditures

The General Fund's overall expenditures, including transfers-out are \$66.945 million, an increase of \$16.5 million or 25% of last year's original budget. There are two main reasons for this increase. First is the increase of over \$12.7 million dollars in Transfers Out to General and Bridge CIP Fund from Debt Proceeds and the increase in personnel for parks and recreations and a new Purchasing Department.

Chart 1-Expenditure by Function

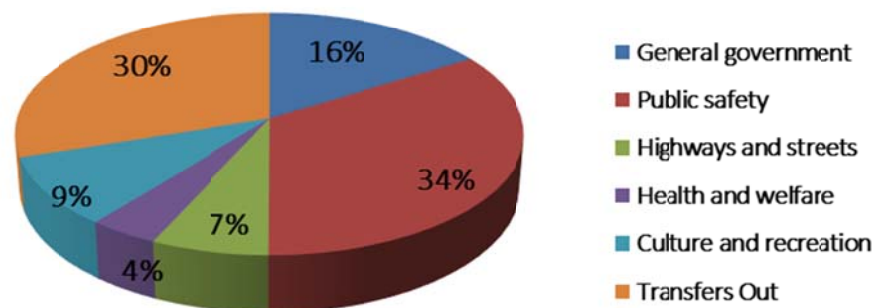


Chart 2-Expenditure by Department

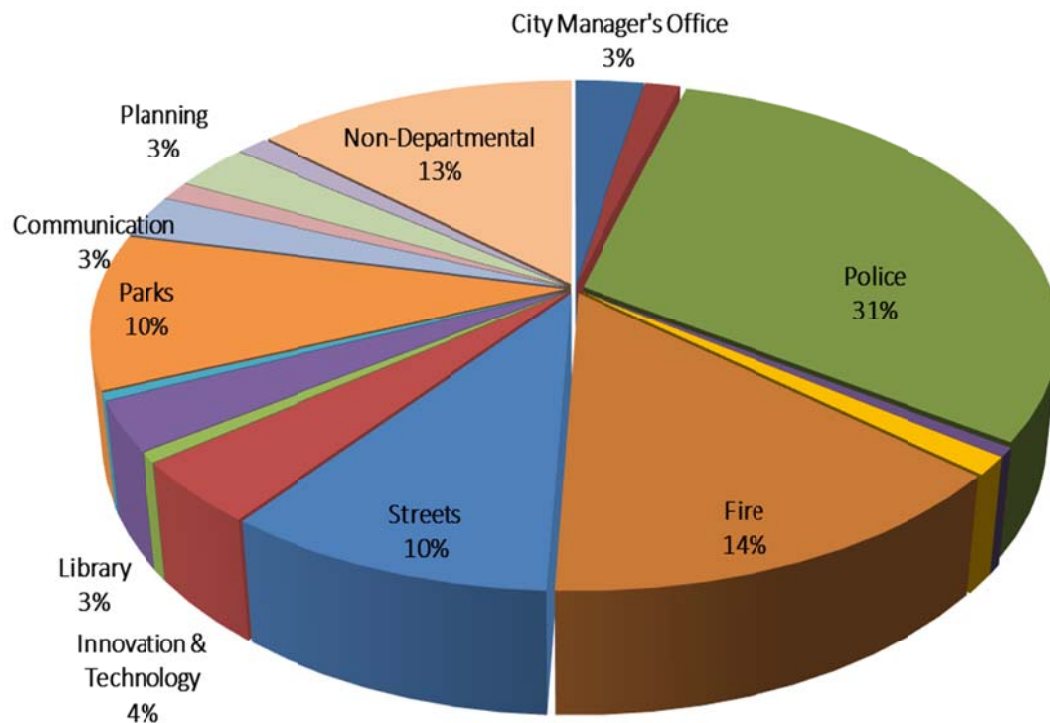
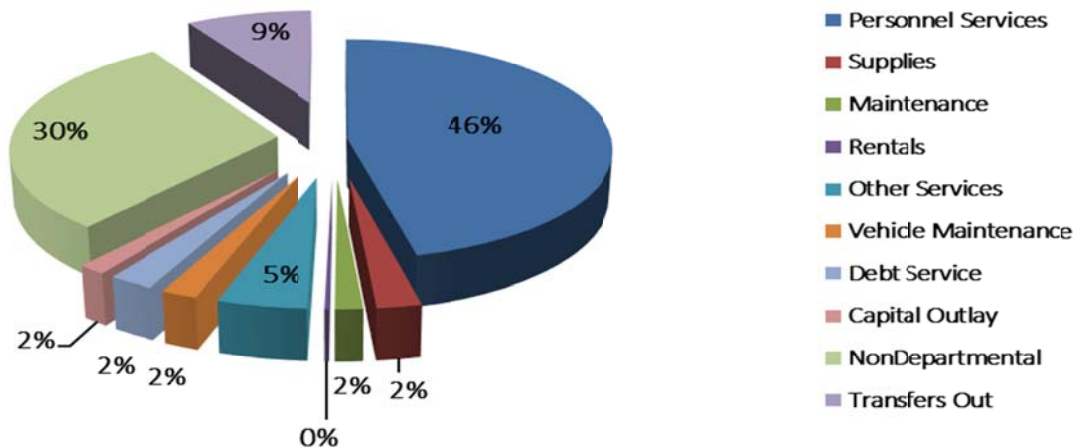


Chart 3-Expenditure by Activity



To allow more analysis of the expenditures, the following tables are presented.

Table 1 – Change in Departmental Budget-Original Prior Year Budget Compared to this Year’s Budget

DEPARTMENT	FISCAL YEAR		Increase/ (Decrease)	Percent Change
	ORIGINAL 2017-2018	ADOPTED 2018-2019		
City Manager's Office	\$ 1,359,700	\$ 1,384,800	\$ 25,100	2%
Finance	646,800	702,300	55,500	8%
Police	14,510,800	15,030,800	520,000	3%
Purchasing	248,900	285,800	36,900	13%
Court	554,700	576,600	21,900	4%
Fire	7,364,900	6,969,700	(395,200)	-6%
Streets	4,756,700	4,702,800	(53,900)	-1%
IT	1,868,900	1,989,100	120,200	6%
Media	310,900	323,900	13,000	4%
Library	1,546,500	1,563,500	17,000	1%
Grants	-	245,100	245,100	100%
Parks	4,674,100	4,919,700	245,600	5%
Communication	1,184,500	1,365,600	181,100	13%
Human Resources	633,400	602,200	(31,200)	-5%
Planning	2,064,800	1,478,000	(586,800)	-40%
Engineering	615,800	625,000	9,200	1%
Non-Departmental	7,269,200	6,468,100	(801,100)	-12%
Transfer Out	17,335,100	21,250,800	3,915,700	18%
	\$ 66,945,700	\$ 70,483,800	\$ 3,538,100	5%

 General Fund Proposed Budget for 2018-2019 is **\$70.483 million**, this includes the following major highlights:

- o Higher Tax Increment Reinvestment Zones 1 and 2 contributions from General Fund.
- o Fully supported Grant Department previously supported also by CDBG Funds.
- o Addition of an After-School Program added to the Parks Department
- o Fully support of the Pharr Event Center previously supported by Hotel Taxes

Table 2- Change In Departmental Budget-Amended Prior Year's Budget Compared to this Year's Adopted Budget

DEPARTMENT	FISCAL YEAR		Increase/ (Decrease)	Budget Year % Change
	ORIGINAL 2018-2019	AMENDED 2017-2018		
City Manager's Office	\$ 1,384,800	\$ 1,426,200	\$ (41,400)	-3.0%
Finance	702,300	700,300	2,000	0.3%
Police	15,030,800	15,306,600	(275,800)	-1.8%
Purchasing	285,800	309,800	(24,000)	-8.4%
Court	576,600	556,600	20,000	3.5%
Fire	6,969,700	7,439,600	(469,900)	-6.7%
Streets	4,702,800	4,672,600	30,200	0.6%
Innovation & Technology	1,989,100	1,861,900	127,200	6.4%
Media	323,900	311,200	12,700	3.9%
Library	1,563,500	1,551,600	11,900	0.8%
Grants	245,100	-	245,100	100.0%
Parks	4,919,700	5,025,800	(106,100)	-2.2%
Communication	1,365,600	1,238,200	127,400	9.3%
Human Resources	602,200	643,400	(41,200)	-6.8%
Planning	1,478,000	2,072,200	(594,200)	-40.2%
Engineering	625,000	615,800	9,200	1.5%
Non-Departmental	6,468,100	6,832,800	(364,700)	-5.6%
Transfer Out	21,250,800	22,409,700	(1,158,900)	-5.5%
	\$ 70,483,800	\$ 72,974,300	\$ (2,490,500)	-3.5%

Table 3 – Departmental Change in Budget without Capital Purchases

	FY 17/18 Amended Budget w/o	FY 18/19 Budget w/o		
DEPARTMENT	Capital Purchases	Capital Purchases	Increase/ (Decrease)	Percent Change
City Manager's Office	\$ 1,213,800	\$ 1,384,800	\$ 171,000	12.3%
Finance	737,700	702,300	(35,400)	-5.0%
Police	13,985,200	14,431,800	446,600	3.1%
Purchasing	-	285,800	285,800	100.0%
Court	487,500	576,600	89,100	15.5%
Fire	6,800,400	6,805,700	5,300	0.1%
Streets	5,268,200	4,702,800	(565,400)	-12.0%
IT	1,363,700	1,914,100	550,400	28.8%
Media	256,800	323,900	67,100	20.7%
Library	1,211,900	1,563,500	351,600	22.5%
Grants	-	245,100	245,100	100.0%
Parks	2,928,500	4,855,700	1,927,200	39.7%
Communication	1,238,200	1,365,600	127,400	9.3%
Human Resources	460,500	562,200	101,700	18.1%
Planning	1,309,600	1,478,000	168,400	11.4%
Engineering	521,400	625,000	103,600	16.6%
	\$ 37,783,400	\$ 41,822,900	\$ 4,039,500	9.7%

As a reminder, the detailed information used for these graphs can be obtained in the General Fund section of this budget.

GENERAL CONTINGENCY RESERVE

This fund accounts for the responsible administration of the City's unreserved fund balance.

During the September 30, 2007 annual audit, the unreserved fund balance was identified as being negative \$6.4 million. By September 30, 2010, the unreserved fund balance was fully funded at \$9.5 million. By City charter, 3% to no more than 5% must be budgeted as contingency reserve. These funds are not combined with the pooled cash bank account but are in a separate bank account to be used only for emergency situations.

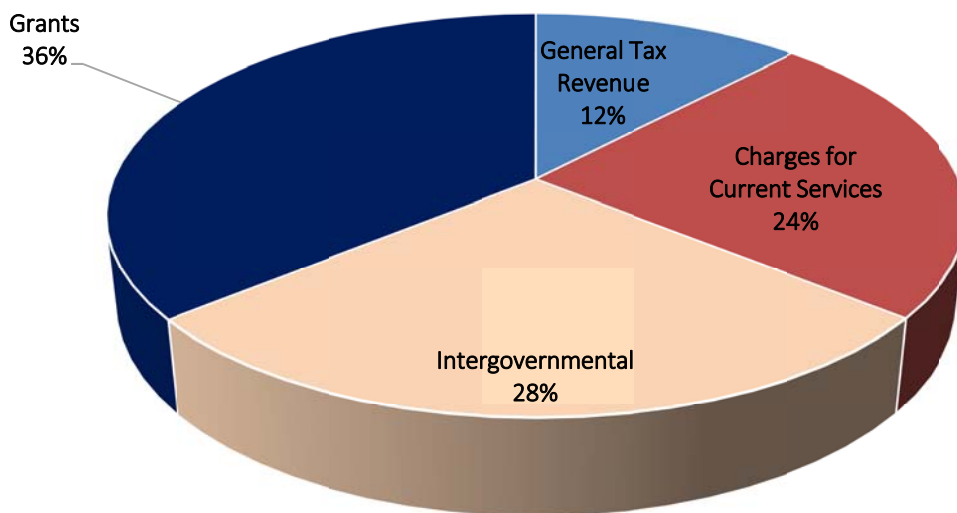
SPECIAL REVENUE

The Special Revenue Funds are used to account for the proceeds of specific revenue sources that are restricted to expenditures for specified purposes.

Revenues

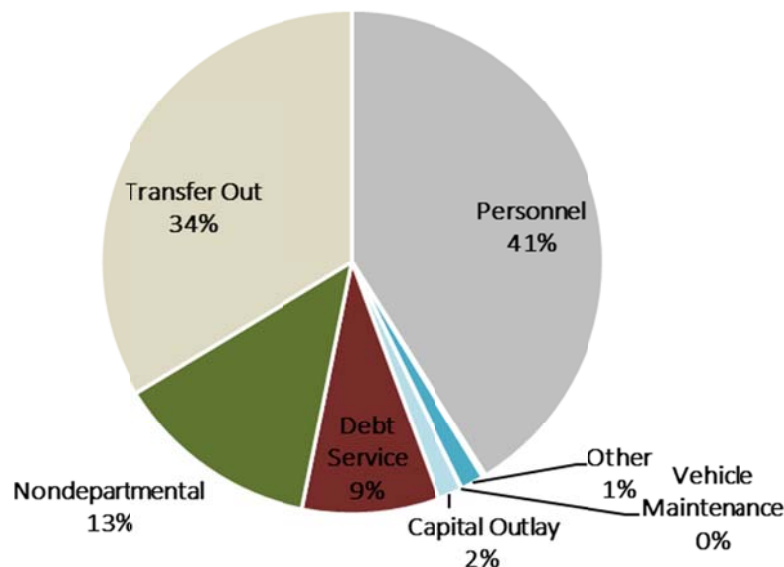
The funds received that are specified for a specific purpose are separated from the general fund and put into a group of funds called special revenue funds. A total of \$4.578 special revenue funds is budgeted. Grants and intergovernmental account for \$1.28 million of revenues, non-property tax account for \$550,000 and fees and charges account for \$1.92. The following graph describes the importance of each revenue source for the special revenue funds as a percentage of the overall budgeted special revenue revenues.

Special Revenue by Source



Expenditures

A total of \$4,632,400 special revenue expenditure funds is budgeted. Personnel account for \$1,902,900 of expenditures, supplies account for \$69,100 maintenance, other services account for \$199,300, debt service accounts for \$407,500; capital outlay accounts for \$72,000, non-departmental expenditures account for \$608,100, and the remaining \$1,561,600 is due to transfers out. The graph on the following page describes the importance of each expenditure activity for the special revenue funds as a percentage of the overall budgeted special revenue expenditures.



Community Development Block Grant (CDBG)

This fund was established to account for grant revenues that meet the program objectives set forth by the U.S. Department of Housing & Urban Development in providing affordable housing, a suitable and viable living environment and expanding economic opportunities.

The CDBG Fund will receive \$1,216,000 HUD funds this fiscal year. Total budgeted revenues and expenditures for this fund are \$1,216,000.

Asset Sharing

This fund accounts for forfeitures awarded to the City by the federal and state courts and drug enforcement agencies. Revenues are restricted for police supplies and only to be used if general funding is not available.

Total budgeted revenues for this fund are \$72,000 its expenditure budget is \$157,000 which will be funded by this funds reserves.

Parkland Dedication

Created by Ordinance O-99-49 on August 1, 1999, this fund accounts for contributions that developers are required to make when creating subdivisions to provide recreational areas in the form of neighborhood and community parks.

Total budgeted revenues for this fund are \$30,900.

Grants

This fund was established to account for general grant revenues award to the City. The only department that will be using this fund this Budget year will be Police.

Paving & Drainage

Created by Ordinance O-2006-50 on September 19, 2006, this fund accounts for fees assessed to all utility service accounts. The fees are to be used for paving and drainage improvements in the City of Pharr. On September 2, 2014, paving and drainage fees were increased by \$.50 cents for regular residential, senior citizen and commercial accounts by Ordinance O-2014-40.

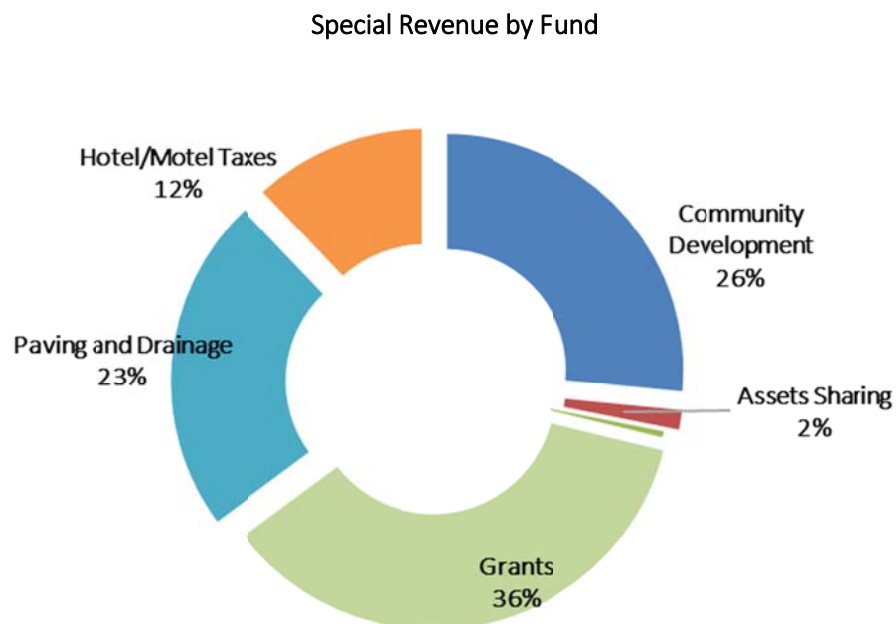
Total budgeted revenues and expenditures for this fund are \$1,061,500 respectively. This year (as previous) all paving drainage fees will be transfer out to Fund of Tax Notes Series 2017 to partially pay for debt service of \$7.3 million notes (\$5 million) to pay for Repaving Program.

Hotel/Motel

This fund accounts for revenue from a seven percent tax levied upon the cost of City hotel and motel rooms with a daily rate over \$2. According to state civil statutes, this tax revenue can be used to promote tourism, maintain and repair convention facilities, promote the arts and humanities, or any other purpose directly related to these activities. This year the total budgeted revenues and expenditures for this fund are \$550,000.

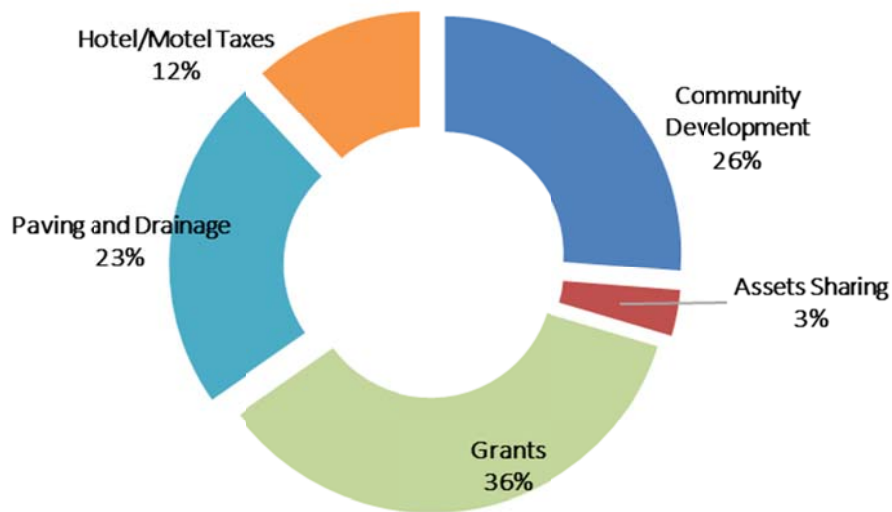
Special Revenue by Fund

The following graph distributes the total special revenue per fund.



Expenditures for the special revenue funds are distributed in various ways. Total expenditures for special revenue funds total \$7,305,700. The graph on the following page should help in analyzing which special revenue funds are budgeted in comparison to one another.

Special Revenue Expenditure by Fund



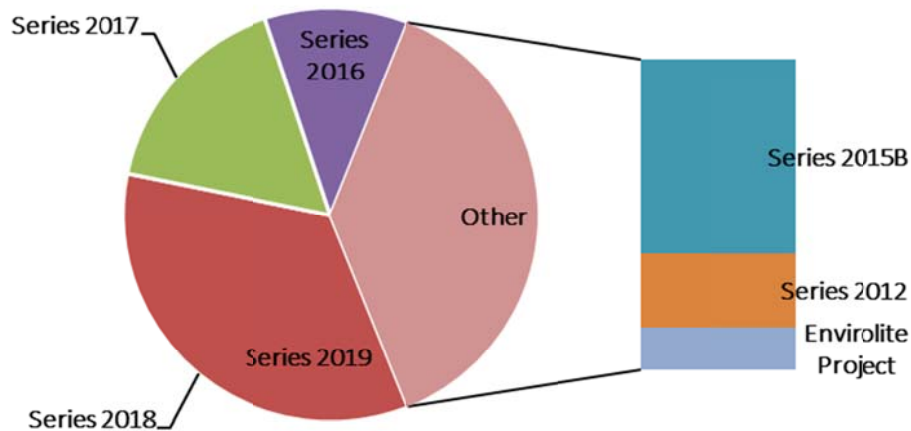
DEBT SERVICE

The Debt Service Fund is used to account for the accumulation of resources for the payment of general long-term debt principal and interest and related cost. An ad valorem tax rate and tax levy is required to be computed and levied, which will be sufficient to produce the funds required to pay principal and interest as it comes due and provide the interest and sinking reserve fund.

This fiscal year, bond payments and expenditures are estimated to be \$6,201,500. In the calculation of the tax rate, only bond liabilities were used to calculate the amount needed for liabilities. The collection of taxes along with contributions from Bridge and PEDC are enough to cover the expenditures of the outstanding liability without having to increase the I & S Rate. At a collection rate estimated at 95%, current property tax revenues are estimated to generate \$2,412,500 and other revenue is budgeted at \$3,789,000.

The following graph distinguishes the liabilities in comparison to the total debt service fund liability.

Debt Service Expenditures



CAPITAL PROJECT FUNDS

The Capital Project Fund is used to account for financial resources used for the acquisition or construction of major capital facilities and infrastructure, depending on the project; they are financed by general and proprietary resources.

GENERAL CAPITAL PROJECTS

The City's capital projects, once put on hold for several years to correct our fiscal situation, has been restarted since last year. A 3-Year CIP Plan was proposed and approved by City Commission in Fiscal Year 2017-2018. Our current plans range in purpose from public service, cultural, and street. Total budgeted expenditures are \$45.7. Funding for these projects will come from different sources including unrestricted fund balances, grants, and bond proceeds received this past fiscal year.

The following is a brief description of the capital projects budgeted for Fiscal Year 2018-2019:



Parks:

\$ 8.650 million is budgeted this FY 2018-2019 for improvements and expansion of the following parks:

-  Dr. Long Park Expansion
-  Arnold Elementary Park Expansion
-  Arnold Elementary Splash Park
-  Jones Box Park
-  Cesar Chavez
-  Parks Maintenance Building
-  Baseball Dugouts
-  Skate Park-Victor Garcia Park
-  Downtown Park

 Public Safety:

-  Fire Station No. 4-Construction of a new Fire Station in South Pharr

 Streets

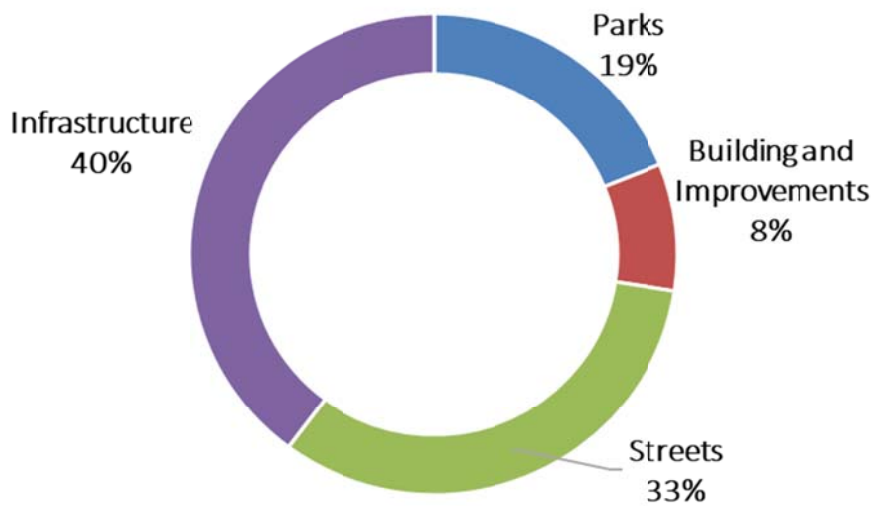
-  **4th Year Paving (out of 4)**-Improvements consist of rehabilitating asphalt in our transportation system to maximize customer satisfaction and increasing mobility safety.
-  **Las Milpas Turning lane** – Intersection between Cage and Las Milpas Road widening to add a turning lane
-  **Veterans**. Roadway reconstruction from Dicker to Military
-  **Anaya and Veterans Widening Projects**- Projects are to improve a major collector from a two-lane facility to a four (4) lane with continuous left turn facility to improve mobility safety, efficiency and economic development.
-  **Thomas Rd. Intersection Widening**—Widening of the Thomas Road Intersection at Cage Blvd. and Jackson Road.
-  **Safety Pedestrian**-This project will provide pedestrians in the City of Pharr with facility improvements that will address the needs of senior and persons with disabilities.
-  **Tri-City Sidewalk Project**-Construction of approximately 27,784 square yards of concrete sidewalks within the Cities of Pharr, San Juan and Alamo to make linkages to surrounding cities, schools, neighborhoods, public parks by extending sidewalks and closing gasps in service.

 Other Building and Improvements:

-  **Civic Center (Pepe Salinas) Renovations** -Overall renovations of approximately 16,000 sf facility.

The following table outlines the project and the related financing needs for the general capital projects:

Project Category	Total Cost	Cash Funded	Grant Funded	Debt Funded
Parks	\$ 8,650,000	\$ 5,969,300	\$ 380,700	\$ 2,300,000
Building and Improvements	\$ 3,921,700	\$ -	\$ -	\$ 3,921,700
Streets	\$ 14,982,600	\$ -	\$ -	\$ 14,982,600
Infrastructure	\$ 18,200,000	\$ -	\$ -	\$ 18,200,000
Total	\$ 45,754,300	\$ 5,969,300	\$ 380,700	\$ 39,404,300



UTILITY CAPITAL PROJECTS

. The expenditures are budgeted at \$3,175,00. The funding for these projects will come from available resources.

The following is a brief description of the main Utility capital projects budgeted for Fiscal Year 2017-2018:

-  Rehab of Concrete/Brick Manholes
-  Rehab of Oxidation Ditches
-  Water and Sewer Line relocation-this project is to relocate 1,800 feet of 10-inch sanitary sewer line and relocating four manholes, plus relocating 470 feet of 12-inch waterline and the installation of four (4) 12-inch water valves.

BRIDGE CAPITAL PROJECTS

One of the major projects for the next five-years is the expansion of our International Bridge. These projects and in conjunction with the United States Customs & Border Protection (CBP) through the Donations Acceptance Program.

Program Overview:

Below are the five top Port of Entry Infrastructure Priorities for the Pharr International Bridge submitted and approved under the Federal 559 Donations Acceptance Program for fiscal years 2015 and 2016. Under the Donations Acceptance Program, the United States Customs and Border Protection (CBP) can enter private partnership agreements to address the needs for infrastructure expansion, increased wait times, technology improvements, and cargo back up within the port of entry. Throughout the process the city works parallel with United States Customs and Border Protection (CBP) and General Services Administration (GSA).

DAP 15

Two commercial entry lanes/booths:

The expansion of the roadway leading to the Mexico customs export lot, along with the entry booths on the U.S. side will help expedite the flow of commercial traffic from Mexico to the U.S., allowing for more capacity on the bridge and the ability to inspect more trucks at one time. Additionally, it will create a direct passage for secure, certified and empty trucks, also known as gate-to-gate; dedicated FAST Certified Cargo and Pre-Certified Empties.

Two commercial exit lanes/booths:

The exit booth expansion and relocation will help expedite the flow of traffic inside the port, all while providing a more efficient connectivity to the new BSIF to complete the truck inspection process and get the cargo from its origin to its destination on time. Additionally, it will create a direct passage for secure, certified and empty trucks, also known as gate-to-gate; dedicated FAST Certified Cargo and Pre-Certified Empties.

DAP 16

Dock expansion – phase I (dry dock):

The expansion will be an additional wing to the current dock, which will accommodate about 12 additional trucks for intensive inspection. The project will be done in 2 phases in order not to interrupt the current flow of truck throughput. Currently, the dock's depth is only 50 feet, which requires up to 2 dock spaces for each truck (dry box/reefer) to be off-loaded. The expansion calls for an additional 30 feet, for a total of 80 feet per dock space, to maximize the use of the space in 1 dock only, per truck.

Dock expansion – phase II (cold inspection facility):

The new facility will augment the current cold inspection service area by creating an additional 21,000 square feet of refrigerated units. The project will consist of 13 additional dock spaces/doors, which will be completely sealed when the truck backs up onto the dock. This will prevent the cold chain from being broken, which will allow for a safer and environmentally sound inspection process of certain perishables/produce that require colder temperatures to preserve their life expectancy and increase their shelf life when they get to market.

Regional AG Laboratory & Training Center:

The new facility will be a completely new brick and mortar building designed to meet the growing demands of the perishables/produce industry. It is estimated to be about 8,000 square feet in size. It will be built next to the new dock expansion and new cold inspection facility to allow for expedited transferring of products that need to be tested. The new facility will be a fully-equipped training and development center for agriculture specialists, entomologists and insect identifiers, to keep up with the exponential growth of perishables/produce importations that are being forecasted for the next 10 years.

The following is a summary of the funding sources for the next five years that are projected for these projects:

Project	Total Cost	TxDot	Pharr
559 FY 16 Project			
#1 Dock Expansion			
(Phase 1 & 2)	\$ 5,500,000	\$ 3,000,000	\$ 2,500,000
559 FY 16 Project			
# 2 Cold Inspection			
Facility	\$ 11,500,000	\$ 4,500,000	\$ 7,000,000
559 FY 16 Project			
# 3 Ag. Training Center & Lab	\$ 8,000,000	\$ 8,000,000	\$ -
20 Ac. Truck Staging Area	\$ 7,500,000	\$ 4,000,000	\$ 3,500,000
Total Cost	\$ 32,500,000	\$ 19,500,000	\$ 13,000,000

OPERATIONAL IMPACT FROM CAPITAL PROJECTS

The following projects are expected to have material operational cost impact in the future once 100% completed; as of today, City is not able to quantify the exact impact but is expecting to get the following impacts in the long-term future:

-  **Parks Projects**-All budgeted park improvements are expected to increase maintenance cost, Parks Budget increase was increased by 46% since last FY mostly for personnel added to maintain additional park acres.
-  **Streets Projects**-All budgeted street projects are expected to lower maintenance cost in street materials by a significant amount.
-  **Bridge Expansion Projects**-All of Bridge projects will contribute to the crucial goal of reduction of wait times. They will increase capacity, maximize space, create local and international jobs, improve commercial truck and trade and support local and regional trade industries and tourism.

Operational Impact:

Customs and Border Protection (CBP) will free-up space inside the bridge route system and process more commercial trucks faster and more efficiently. Trucks will have a waiting area and all gate-to-gate traffic will bypass primary and secondary inspections, directly to the new Border Safety Inspection Facility (BSIF). Entomologists will be better equipped and qualified to identify pests.

Operational Benefits/Advantages:

CBP can expect a positive and measurable impact of change on the performance of the organization, contributing to strategic objectives inside the port. This includes functional and operational day-to-day benefits resulting from the new capabilities measured through the following categories: Time, cost, and assurance/satisfaction. The following are the Top 7 Benefits and Advantages:

1. Increase Capacity
2. Maximize space and eliminate unnecessary steps
3. Reduce border wait times
4. Create local and international jobs
5. Streamline the inspection process
6. Improve commercial truck throughput and trade
7. Support local, regional and international trade industries

The fiscal operational impact is estimated to be at a maximum of \$250,000 a year once full completion of projects.

ENTERPRISE FUNDS

The enterprise fund is used to account for those operations that are financed and operated in a manner similar to private business or where the board has decided that the determination of revenues earned, cost incurred and/or net income necessary for management accountability. There are four enterprise funds: Utility Fund, Event Center, Bridge Fund, and Golf Course Fund.

Utility Fund

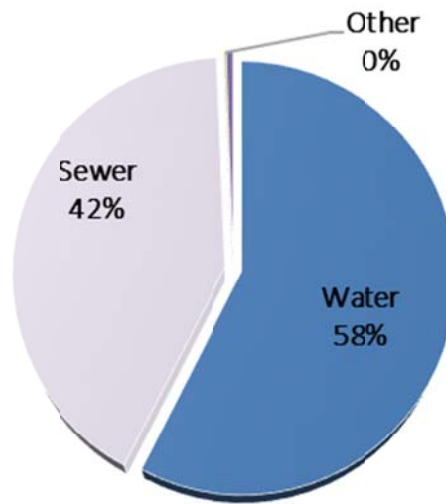
The Utility Fund was established to account for the City's water and sewer/wastewater system operations.

Revenues

The Utility Fund is expected to generate \$13,652,900 from Operations, which is a decrease of -2% compared last year's original budget. This reduction is based on trends from FY 2017-2018.

Water	\$ 7,861,500
Sewer	5,701,400
Other	20,000
Interest	70,000
Total	<u><u>\$ 13,652,900</u></u>

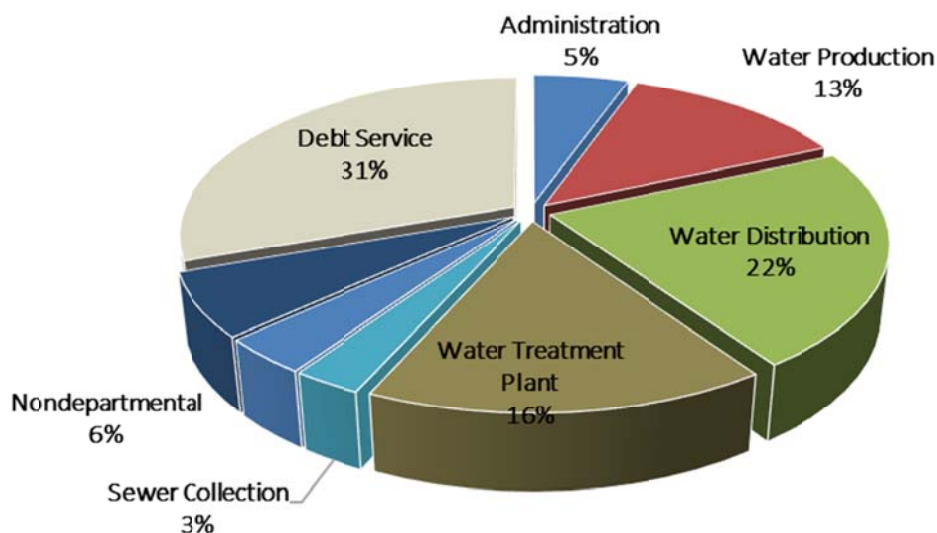
As illustrated in the following graph, there are three main revenue sources. The major revenue source comes from water and sewer revenues due to consumption.



Expenses

The Waterworks and Sewer System's overall appropriation, including expenses and transfers-out is \$14.51 million, a decrease of \$1.4 million or 9% of last year's budget. The major reason for this decrease is mainly Capital Outlay in the Water Distribution Department and an overall reduction of Electricity costs based on FY 2017-2018 trends.

Utility Expense By Activity



The table below identifies the budget comparison per department:

	<u>Fiscal Year</u>		<u>Increase/ (Decrease)</u>	<u>Percent Change</u>
	<u>2018-2019</u>	<u>2017-2018</u>		
Administration	\$ 783,700	\$ 757,000	\$ 26,700	3.5%
Water Production	1,878,900	2,050,800	(171,900)	-8.4%
Water Distribution	3,213,800	4,100,700	(886,900)	-21.6%
Water Treatment Plant	2,347,300	2,379,200	(31,900)	-1.3%
Sewer Collection	415,600	379,600	36,000	9.5%
Transfer Out	524,400	1,057,500	(533,100)	-50.4%
Nondepartmental	929,800	885,000	44,800	5.1%
Debt Service	4,424,200	4,367,400	56,800	1.3%
	<u>\$ 14,517,700</u>	<u>\$ 15,977,200</u>	<u>\$ (1,459,500)</u>	<u>-9.1%</u>

EVENT CENTER FUND

The Event Center Fund was established to account for the rent, facility and concession fees collected throughout the year from concerts held by outside promoters, events hosted by citizens, galas and conventions.

Revenues

The Event Center revenues are budgeted at \$709,700 which is a slight change from last year's budget. The main difference is the increase in Transfer in from General Fund (previously Hotel Fund) from \$365,700 to \$448,600 this year.

Expenses

The Event Center expenditures are budgeted at \$709,700 which is a slight change from last year's budget. The main difference is the increase in inventory supplies to operate concessions.



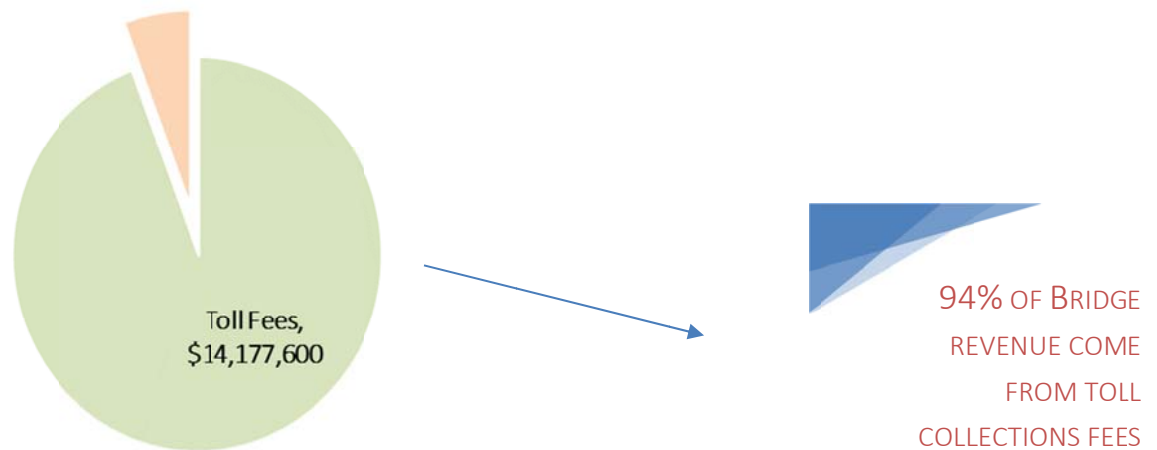
BRIDGE FUND

The Bridge Fund was established to account for the City's international bridge operations. The bridge enables traffic to flow to and from Mexico.

Revenues

The Bridge Fund revenues are budgeted at \$15,045,800 which is an increase of \$874,800, or 5.5%, of last year's budget. The main reason for this decrease is mainly due to lease proceeds received during 2017-2018 for \$2,410,000 for the second phase of the expansion of the building administration and for a toll ticket software to speed up the traffic in the crossings compared to \$520,000 carried from FY 2017-2018 for a New Security System.

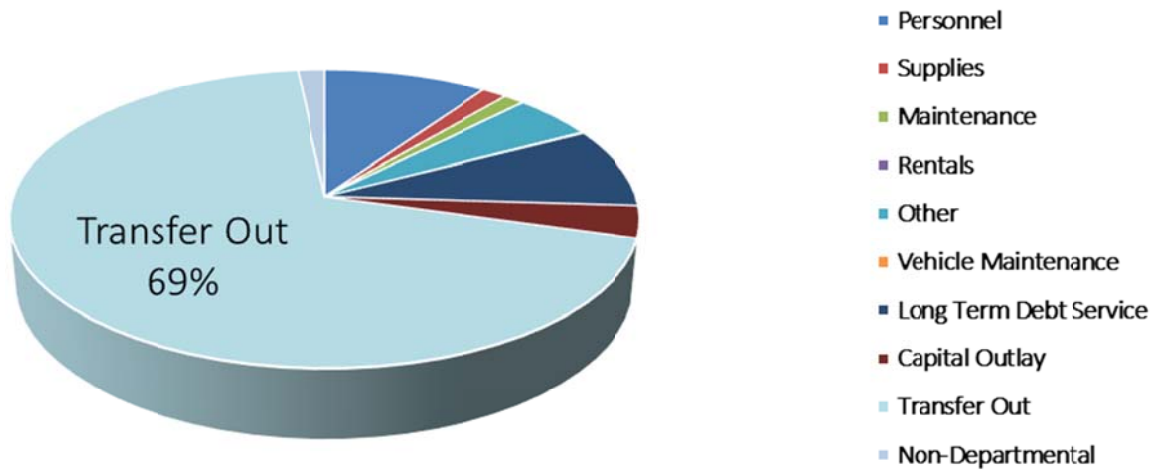
The following pie chart depicts what makes up for most of the Budgeted Revenues.



Expenses

The bridge's overall appropriation, including expenses and transfers-out is \$15,045,800 million, a decrease of \$874,800 or 5.4% of last year's budget. The decrease is mainly due to the Capital Outlay line item for the projects mentioned above. The following pie-chart depicts how the expenses are allocated among activities.

Bridge Expense by Activity



GOLF COURSE FUND

The Golf Course Fund was established to account for the City owned Tierra Del Sol Golf Course operations.

The Golf Course Fund is balanced and is budgeted at \$1,620,500 which is an increase of \$59,900 or 3.8%, over last year's expense budget. The increase is mainly attributable to an increase in Personnel Services.

INTERNAL SERVICE FUNDS

The internal service fund is used are used to account for the financing of goods or services provided by one department to other departments within the City on a cost-reimbursement basis. There is one internal service fund: Garage Fund.

CITY GARAGE FUND

The City Garage Fund was established to account for fleet maintenance and maintains an inventory of parts for the City-owned vehicles.

This fund receives its revenues from the other funds in the City. Total budgeted revenues and expenses for this fund are \$837,200. The General Fund makes up 81.44% of garage activity, the Utility Fund makes up 15.4% of garage activity, and other funds make up the remaining 3.09% of garage activity.

FIDUCIARY FUND

Fiduciary funds are used to account for activities that belong to other entities but managed by the City. The City does not have any fiduciary funds.

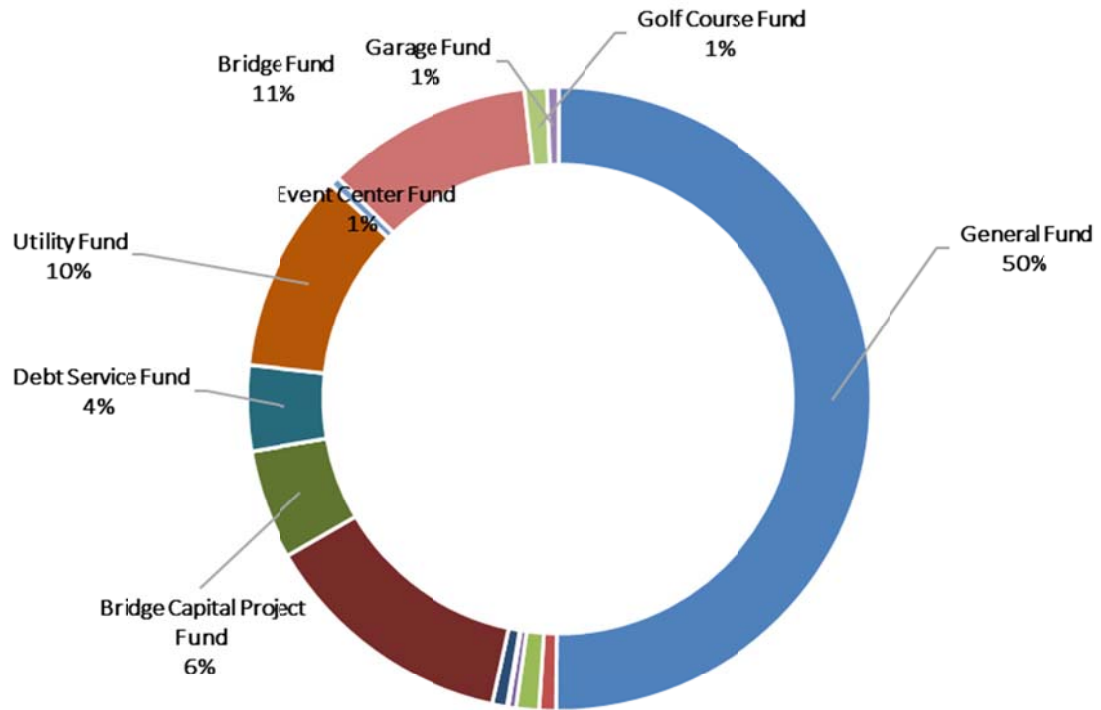
CITYWIDE

The City has sixteen different funds that it maintains for the proper administration of City activities and finances per City ordinances and State of Texas laws. The creation of each fund is for the express purpose of segregating funds to ensure that the identification of available assets is properly stated. This fiscal year, no funds were added to the budgeted list.

Revenues for the fiscal year are \$140,577,200. The difference between funds was stated earlier in this Executive Summary.

The comparisons between fiscal years are as follows in Table 4:

DEPARTMENT	FISCAL YEAR		Increase/ (Decrease)	Percent Change
	BUDGET 2018-2019	BUDGET 2017-2018		
General Fund	\$ 70,483,800	\$ 65,856,600	\$ 4,627,200	6.56%
Community Development Fund	1,216,000	1,554,600	(338,600)	-27.85%
Grants	1,647,800	3,376,900	(1,729,100)	-104.93%
Hotel/Motel Fund	550,000	669,200	(119,200)	-21.67%
Parkland Dedication	30,900	30,200	700	2.27%
Asset Sharing	74,000	72,000	2,000	2.70%
Paving & Drainage	1,061,600	1,020,000	41,600	3.92%
General Capital Project Fund	18,580,700	17,489,000	1,091,700	5.88%
Bridge Capital Project Fund	8,000,000	-	8,000,000	100.00%
Utility Capital project Fund	-	15,937,600	(15,937,600)	-100.00%
Debt Service Fund	6,201,500	4,598,700	1,602,800	25.85%
Utility Fund	14,517,700	19,093,700	(4,576,000)	-31.52%
Event Center Fund	709,700	778,600	(68,900)	-9.71%
Bridge Fund	15,045,800	15,920,600	(874,800)	-5.81%
Golf Course Fund	1,620,500	1,560,600	59,900	3.70%
Garage Fund	837,200	860,600	(23,400)	-2.80%
Grand Total	\$ 140,577,200	\$ 148,818,900	\$ (8,241,700)	-5.86%



Expenditures for the fiscal year are \$170,977,800. The difference between funds was stated earlier in this Executive Summary. The comparisons between fiscal years are identified as follows:

DEPARTMENT	FISCAL YEAR		Increase/ (Decrease)	Percent Change
	BUDGET 2018-2019	BUDGET 2017-2018		
General Fund	\$ 70,483,700	\$ 66,945,700	\$ 3,538,000	5.02%
Community Development Fund	1,216,000	1,554,600	(338,600)	-27.85%
Grants	1,647,800	3,376,900	(1,729,100)	-104.93%
Hotel/Motel Fund	550,000	669,200	(119,200)	-21.67%
Parkland Dedication	-	-	-	-100.00%
Asset Sharing	157,000	685,000	(528,000)	-336.31%
Paving & Drainage	1,061,600	1,020,000	41,600	3.92%
General Capital Project Fund	45,754,300	27,330,000	18,424,300	40.27%
Bridge Capital Project Fund	8,000,000	4,263,100	3,736,900	46.71%
Utility Capital project Fund	3,175,000	14,961,000	(11,786,000)	-371.21%
Debt Service Fund	6,201,500	4,598,700	1,602,800	25.85%
Utility Fund	14,517,700	30,814,800	(16,297,100)	-112.26%
Event Center Fund	709,700	778,600	(68,900)	-9.71%
Bridge Fund	15,045,800	15,920,600	(874,800)	-5.81%
Golf Course Fund	1,620,500	1,560,600	59,900	3.70%
Garage Fund	837,200	860,600	(23,400)	-2.80%
Grand Total	\$ 170,977,800	\$ 175,339,400	\$ (4,361,600)	-2.55%

TRANSFERS IN/OUT

There were numerous transfers between funds that were needed during this fiscal year. All transfers are calculated and identified for a stated purpose. The table on the following page identifies the fund that transfers the budget out and the fund that has the transfers going into it. The transfer out must equal the transfers in, which is the case this fiscal year.

TRANSFERS	IN	OUT	PURPOSE
General Fund - Bridge	5,878,400		General Operations
General Fund - Bridge	494,600		Funds for Golf Course Operations
General Fund - Bridge	1,161,100		Funds for PPFC #1 Debt Payment
General Fund - Bridge	500,000		Funds for Incentives
General Fund - PEDC - Gen Ops	200,000		Reimbursement of Admin. Expenses
General Fund - PEDC - Festivals	150,000		To Help for City Festivals
General Fund -Hotel - Festivals	60,000		To Help for City Festivals
General Fund - Utility	524,400		Reimbursement of Admin. Expenses
General Fund - CIP		18,200,000	See Corresponding "IN" Comment
General Fund - PEDC		1,161,100	See Corresponding "IN" Comment
General Fund - Debt Service		326,100	See Corresponding "IN" Comment
General Fund - Event Center		448,600	See Corresponding "IN" Comment
General Fund - Golf		494,600	See Corresponding "IN" Comment
General Fund - TIRZ No. 1		274,000	See Corresponding "IN" Comment
General Fund - TIRZ No. 2		346,400	See Corresponding "IN" Comment
Paving & Drainage - Tax Notes		1,061,600	See Corresponding "IN" Comment
General CIP	18,200,000		Funds from Bond Proceeds
Debt Service Fund-General	326,100		Funds for Debt Service including new issuance
Debt Service Fund - Bridge	2,331,400		Funds for Debt Service
Debt Service Fund - PEDC	1,056,500		Reimbursement of Long-Term Debt Issuance
Utility Fund - General		524,400	See Corresponding "IN" Comment
Event Center - General	448,600		To Help Balance the Fund
Bridge Fund - General		5,878,400	See Corresponding "IN" Comment
Bridge Fund - General		494,600	See Corresponding "IN" Comment
Bridge Fund - General-Incentives		500,000	See Corresponding "IN" Comment
Bridge Fund - PEDC		1,161,100	See Corresponding "IN" Comment
Bridge Fund-Debt Service Fund		2,331,400	See Corresponding "IN" Comment
Hotel/ Motel Fund - Tax Notes		380,700	See Corresponding "IN" Comment
Hotel/ Motel Fund - General Fund		60,000	See Corresponding "IN" Comment
Hotel/Motel Fund-PEDC		59,300	See Corresponding "IN" Comment
Tax Notes - Paving	1,061,600		Funds for 3rd and 4th Year of Paving Project Tax Notes
Tax Notes-Hotel	380,700		Funds Nature Service Park Tax Notes
Golf Fund - General	494,600		To Help Balance the Fund
TIRZ No. 1-General Fund	274,000		City Tax Contributions
TIRZ No. 2	346,400		City Tax Contributions
PEDC-Hotel/Motel	59,300		Funds for Chamber of Commerce
PEDC-Bridge	1,161,100		To Cover for Jackson Development Remaining Debt
PEDC-Festivals		150,000	See Corresponding "IN" Comment
PEDC - Gen Operations		200,000	See Corresponding "IN" Comment
PEDC - Debt Service		1,056,500	See Corresponding "IN" Comment
TOTAL	\$ 35,108,800	\$ 35,108,800	

CAPITAL EXPENDITURES/EXPENSES

Capital purchases make up a major expenditure for the City. Capital purchases must meet certain criteria to be classified as capital: must be at least \$5,000, and have a useful life of at least three years. The following table describes the entire budgeted capital asset/project activity for this fiscal year.

<u>Fund</u>	<u>Department</u>	<u>Account</u>	<u>Amount</u>	<u>Description</u>
General	Police	8804	\$ 195,000	Police Equipment Vehicle
General	Police	8803	320,000	(10) 20189Police SUVs
General	Police	8803	54,000	(2) Unmarked Sedan
General	Police	8803	30,000	(1) Marked Sedan
General	Fire	8804	125,000	Radio Replacements
General	Fire	8803	39,000	1 Pick Up
General	IT	8804	75,000	Server Replacement
General	HR	8804	20,000	360 Degree Performance Evaluation HR Software
General	HR	8804	20,000	Content Manager Software to digitalize employee files
General	Parks	8803	26,000	(1) Crew Cab
General	Parks	8804	28,000	(2) Skag Mowers
General	Parks	8804	10,000	(1) Scissor Lift
			942,000	
Bridge	Bridge	8805	520,000	Security System
			520,000	
Golf	Golf	8805	15,000	Irrigation Repair
Golf	Golf	8805	12,000	(1) Replacement for Old Gator Carts
Golf	Golf	8805	200,000	Banquet Hall Renovations
			227,000	
		Total	<u>\$ 1,689,000</u>	

CITY-WIDE BUDGET SUMMARY

CITY OF PHARR, TEXAS
CITY-WIDE REVENUE AND EXPENDITURE/EXPENSES BUDGET

Note: payroll fund not included

	ACTUAL 2016-2017	ORIGINAL BUDGET 2017-2018	AMENDED BUDGET 2017-2018	PROJECTED ACTUAL 2017-2018	ORIGINAL BUDGET 2018-2019
REVENUES					
<i>GENERAL:</i>					
General Fund	\$ 51,938,000	\$ 65,856,600	\$ 70,714,200	\$ 70,593,120	\$ 70,483,800
General Contingency Reserve Fund					
Total	51,938,000	65,856,600	70,714,200	70,593,120	70,483,800
<i>SPECIAL REVENUE FUNDS:</i>					
Community Development Fund	1,512,900	1,554,600	1,554,600	1,316,800	1,216,000
Assets Sharing	381,900	72,000	72,000	237,000	72,000
Parkland Dedication	48,200	30,200	30,500	55,700	30,900
Grants	1,516,629	3,376,900	3,376,900	2,290,900	1,647,800
Paving and Drainage	1,044,100	1,020,000	1,020,000	1,069,598	1,061,600
Hotel/Motel Fund	802,600	669,200	669,200	554,000	550,000
Total	3,363,329	5,066,100	5,066,100	3,914,498	3,259,400
<i>CAPITAL PROJECT FUNDS:</i>					
General Capital Project Fund	6,683,500	20,489,000	29,086,100	28,797,574	18,580,700
Utility Capital Project Fund	-	1,100,000	1,100,000	-	-
Bridge Capital Project Fund	-	-	-	1,700,000	8,000,000
Total	6,683,500	21,589,000	30,186,100	30,497,574	26,580,700
<i>DEBT SERVICE FUNDS:</i>					
Debt Service Fund	4,483,300	4,598,700	8,519,700	8,461,144	6,201,500
Tax Notes	8,550,000	1,223,200	1,208,200	1,208,200	1,208,200
Total	13,033,300	5,821,900	9,727,900	9,669,344	7,409,700
<i>INTERNAL SERVICE FUND:</i>					
Garage Fund	669,300	860,600	860,600	723,400	837,200
Total	669,300	860,600	860,600	723,400	837,200
<i>ENTERPRISE FUNDS:</i>					
Utility Fund	15,497,200	19,093,700	15,948,100	14,798,710	14,517,700
Event Center	745,200	778,600	778,600	683,006	709,700
Pharr International Bridge	14,069,700	15,920,600	16,440,600	16,575,069	15,045,800
Golf Course	1,316,900	1,560,600	1,560,600	1,220,253	1,620,500
Total	31,629,000	37,353,500	34,727,900	33,277,037	31,893,700
Total Revenues	107,316,429	136,547,700	151,282,800	148,674,972	140,464,500

EXPENDITURES / EXPENSES

GENERAL:

General Fund	\$	48,593,200	\$	66,945,700	\$	72,974,300	\$	70,792,725	\$	70,483,800
General Contingency Reserve Fund		-		-		-		-		-
Total		48,593,200		66,945,700		72,974,300		70,792,725		70,483,800

SPECIAL REVENUE FUNDS:

Community Development Fund		1,512,900		1,554,600		1,554,600		1,316,800		1,216,000
Assets Sharing		659,700		685,000		685,000		602,000		157,000
Parkland Dedication		-		-		-		-		-
Grants		-		-		-		-		-
Paving and Drainage		1,044,100		850,000		850,000		1,051,000		1,061,600
Hotel/Motel Fund		401,800		527,000		1,019,200		953,949		550,000
Total		1,445,900		1,377,000		1,869,200		2,004,949		1,611,600

CAPITAL PROJECT FUNDS:

General Capital Project Fund		13,875,700		26,230,000		41,386,100		18,973,619		45,754,300
Utility Capital Project Fund		5,441,500		14,961,000		14,961,000		3,409,500		3,175,000
Bridge Capital Project Fund		-		4,263,100		4,263,100		1,700,000		8,000,000
Total		19,317,200		45,454,100		60,610,200		24,083,119		56,929,300

DEBT SERVICE FUNDS:

Debt Service Fund		4,609,100		4,598,700		7,540,700		8,340,700		6,201,500
Tax Notes		3,251,100		6,208,200		1,208,200		1,208,200		1,208,200
Total		7,860,200		10,806,900		8,748,900		9,548,900		7,409,700

INTERNAL SERVICE FUND:

Garage Fund		655,400		860,600		860,600		782,000		837,200
Total		655,400		860,600		860,600		782,000		837,200

ENTERPRISE FUNDS:

Utility Fund		25,204,900		30,814,800		27,669,200		13,900,900		14,517,700
Event Center		775,600		778,600		784,600		673,006		709,700
Pharr International Bridge		14,801,600		15,920,600		17,427,700		16,098,775		15,045,800
Golf Course		1,076,600		1,560,600		1,560,600		1,168,800		1,620,500
Total		41,858,700		49,074,600		47,442,100		31,841,481		31,893,700

Total Expenditures / Expenses

119,730,600	174,518,900	192,505,300	139,053,174	169,165,300
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Net Revenues Over/(Under) Expenditures/Expenses

Change in Available Resources	\$	(12,414,170)	\$	(37,971,200)	\$	(41,222,500)	\$	9,621,798	\$	(28,700,800)
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**CITY OF PHARR, TEXAS
COMPONENT UNITS REVENUE
REVENUE AND EXPENDITURE BUDGET**

Note: payroll fund not included

	ACTUAL 2016-2017	ORIGINAL BUDGET 2017-2018	AMENDED BUDGET 2017-2018	PROJECTED ACTUAL 2017-2018	ORIGINAL BUDGET 2018-2019
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REVENUES

PHARR EDC	\$ 15,790,600	\$ 11,406,100	\$ 9,083,100	\$ 7,765,400	\$ 7,274,200
TIRZ. No. 1	245,100	324,200	324,200	324,200	420,000
TIRZ. No. 2	-	549,000	549,000	549,000	530,900
PHFC	-	-	-	-	-
JACKSON PLACE APARTMENTS	53,500	931,600	931,600	1,299,153	1,818,900
Total Revenues	<u>16,089,200</u>	<u>13,210,900</u>	<u>10,887,900</u>	<u>9,937,753</u>	<u>10,044,000</u>

EXPENDITURES

PHARR EDC	17,564,400	11,406,100	16,339,100	16,468,623	7,274,200
TIRZ. No. 1	-	-	-	-	-
TIRZ. No. 2	-	-	-	-	-
PHFC	205,000	200,000	200,000	200,000	200,000
JACKSON PLACE APARTMENTS	<u>21,008,512</u>	<u>6,078,700</u>	<u>6,078,700</u>	<u>6,223,244</u>	<u>2,902,800</u>
Total Expenditures	<u>38,777,912</u>	<u>17,684,800</u>	<u>22,617,800</u>	<u>22,891,867</u>	<u>10,377,000</u>

Net Revenues Over/ (Under) Expenditures					
Change in Available Resources	<u>\$ (22,688,712)</u>	<u>\$ (4,473,900)</u>	<u>\$ (11,729,900)</u>	<u>\$ (12,954,114)</u>	<u>\$ (333,000)</u>

CITY OF PHARR, TX					
CITY-WIDE BUDGET AND CHANGE IN AVAILABLE RESOURCES					
	ESTIMATED BEGINNING AVAILABLE FUND BALANCE/ NET POSITION 9/30/18	BUDGETED OPERATING REVENUES 2018-2019	DEBT/OTHER PROCEEDS 2018-2019	TRANSFER IN 2018-2019	TRANSFER OUT 2018-2019
<i>General:</i>					
General Fund	\$ -	\$ 42,173,300	\$ 19,142,000	\$ 9,168,500	\$ (1,340,200)
General Contingency Reserve Fund	11,000,000	-	-	-	-
<i>Total General Funds</i>	11,000,000	42,173,300	19,142,000	9,168,500	(1,340,200)
<i>Special Revenue Funds:</i>					
Community Development Fund	-	1,216,000	-	-	-
Grants	-	1,647,800	-	-	-
Hotel/Motel Fund	1,400,800	550,000	-	-	(500,000)
Parkland Dedication	200,000	30,500	-	-	-
Asset Sharing	500,000	72,000	-	-	-
Paving & Drainage	800,000	1,061,600	-	-	(1,061,600)
<i>Total Special Revenue Funds</i>	2,900,800	4,577,900	-	-	(1,561,600)
<i>Capital Project Fund:</i>					
General Capital Project Fund	27,554,300	-	18,200,000	-	-
Bridge Capital Project Fund	-	-	8,000,000	-	-
Utility Capital Project Fund	3,175,000	-	-	-	-
	30,729,300	-	26,200,000	-	-
<i>Debt Service Fund:</i>					
Debt Service Fund	1,500,000	2,487,500	-	3,714,000	-
<i>Enterprise Funds:</i>					
Utility Fund	-	13,658,300	859,400	-	(524,400)
Event Center	-	261,100	-	448,600	-
Bridge Fund	-	14,525,800	520,000	-	(10,365,500)
Golf Course Fund	-	898,900	227,000	494,600	-
<i>Total Enterprise Funds</i>	-	29,344,100	1,606,400	943,200	(10,889,900)
<i>Internal Service Fund:</i>					
Garage Fund	-	837,200	-	-	-
TOTALS	\$ 46,130,100	\$ 79,420,000	\$ 46,948,400	\$ 13,825,700	\$ (13,791,700)

OPERATING EXPENDITURES/ EXPENSES 2018-2019	CAPITAL OUTLAY 2018-2019	LONG-TERM DEBT SERVICE 2018-2019	TOTAL APPROPRIATIONS (NOT INCLUDING TRANSFERS) 2018-2019	REVENUES OVER/ (UNDER) EXPENDITURES/ EXPENSES 2018-2019	PROJECTED ENDING FUND BALANCE/ NET POSITION 9/30/2019
\$ (35,513,300)	\$ -	\$ (3,426,300)	\$ (38,939,600)	\$ 30,204,000	\$ 30,204,000
-	-	-	-	-	11,000,000
(35,513,300)	-	(3,426,300)	(38,939,600)	30,204,000	41,204,000
(808,500)	-	(407,500)	(1,216,000)	-	-
(1,325,400)	(322,400)	-	(1,647,800)	-	-
(50,000)	-	-	(50,000)	-	1,400,800
-	-	-	-	30,500	230,500
(157,000)	-	-	(157,000)	(85,000)	415,000
-	-	-	-	-	800,000
(2,340,900)	(322,400)	(407,500)	(3,070,800)	(54,500)	2,846,300
	(45,754,300)	-	(45,754,300.00)	(27,554,300)	-
-	(8,000,000)	-	(8,000,000)	-	-
-	(3,175,000)	-	(3,175,000)	(3,175,000)	-
-	(56,929,300)	-	(56,929,300)	(30,729,300)	-
-	-	(6,201,500)	(6,201,500)	-	1,500,000
(13,133,900)	(859,400)	-	(13,993,300)	-	-
(709,700)	-	-	(709,700)	-	-
(2,865,800)	(520,000)	(1,294,500)	(4,680,300)	-	-
(1,284,800)	(227,000)	(108,700)	(1,620,500)	-	-
(17,994,200)	(1,606,400)	(1,403,200)	(21,003,800)	-	-
(837,200)	-	-	(837,200)	-	-
<u>\$ (62,887,100)</u>	<u>\$ (58,858,100)</u>	<u>\$ (11,438,500)</u>	<u>\$ (126,982,200)</u>	<u>\$ (579,800)</u>	<u>\$ 45,550,300</u>

CITY OF PHARR, TX
CITY-WIDE BUDGET SUMMARY OF MAJOR REVENUES & EXPENDITURES/EXPENSES
FISCAL YEAR 2018-2019

	GENERAL FUND		SPECIAL REVENUE FUNDS					
	GENERAL FUND	GENERAL CONTINGENCY	CDBG	GRANTS	HOTEL	PARKLAND DEDICATION	ASSET SHARING	PAVING & DRAINAGE
REVENUES								
Taxes								
Property Tax	\$ 16,750,900	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Property Tax Penalty and Interest	430,000	-	-	-	-	-	-	-
Sales Tax	13,962,700	-	-	-	-	-	-	-
Franchise Tax	2,443,100	-	-	-	-	-	-	-
Hotel Tax	-	-	-	-	550,000	-	-	-
Other Taxes	190,000	-	-	-	-	-	-	-
Total Taxes	33,776,700	-	-	-	550,000	-	-	-
Sanitation and Brush								
Sanitation	2,977,300	-	-	-	-	-	-	-
Brush	1,232,700	-	-	-	-	-	-	-
Total Sanitation and Brush	4,210,000	-	-	-	-	-	-	-
Revenue Producing Facilities								
Fines	1,435,500	-	-	-	-	-	-	-
License and Permits	832,100	-	-	-	-	-	-	-
Charges For Current Services	481,300	-	-	-	-	30,900	-	1,061,600
Intergovernmental	283,600	-	1,216,000	1,647,800	-	-	72,000	-
Other	1,029,100	-	-	-	-	-	-	-
Interest	125,000	-	-	-	-	-	2,000	-
Total Operating Revenues	42,173,300	-	1,216,000	1,647,800	550,000	30,900	74,000	1,061,600
Debt/ Capital Lease Proceeds	19,142,000	-	-	-	-	-	-	-
Transfers In	9,168,500	-	-	-	-	-	-	-
Total Revenues	\$ 70,483,800	\$ -	\$ 1,216,000	\$ 1,647,800	\$ 550,000	\$ 30,900	\$ 74,000	\$ 1,061,600
EXPENDITURES/EXPENSES								
Personnel Services	\$ 32,640,000	\$ -	\$ 170,100	\$ 1,325,400	\$ -	\$ -	\$ 85,000	\$ -
Supplies	1,666,500	-	6,000	-	-	-	-	-
Maint., Rentals, & Vehicle Maint.	1,042,100	-	5,200	-	-	-	-	-
Other Services	164,700	-	19,100	-	50,000	-	-	-
Debt Service	3,426,300	-	407,500	-	-	-	-	-
Capital Outlay	-	-	-	322,400	-	-	72,000	-
Transfers Out	1,340,200	-	-	-	500,000	-	-	1,061,600
Non-Departmental	-	-	608,100	-	-	-	-	-
Total Expenditures/Expenses	\$ 40,279,800	\$ -	\$ 1,216,000	\$ 1,647,800	\$ 550,000	\$ -	\$ 157,000	\$ 1,061,600
Revenues Over/(Under) Expenditures	\$ 30,204,000	\$ -	\$ -	\$ -	\$ -	\$ 30,900	\$ (83,000)	\$ -

GOVERNMENTAL FUNDS

GENERAL FUND

General Fund is the chief operating fund of the City. All of the City's activities are reported in these funds unless there is a compelling reason to report an activity in some other fund type.

GENERAL FUND (detailed): The General Fund is the general operating fund of the City. It is used to account for all financial resources traditionally associated with government, except those required to be accounted for in another fund.

GENERAL CONTINGENCY RESERVE: This fund accounts for the fiduciary responsible administration of the City's unreserved fund balance. This fund will be consolidated with the General Fund in the preparation of the City's financial report.

CITY OF PHARR, TEXAS
BUDGETED REPORT OF REVENUES, EXPENDITURES, AND CHANGES IN FUND BALANCE
GENERAL FUND
FIVE YEAR BUDGET 2018-2019

Note: payroll fund not included

		<u>ACTUAL</u> <u>2016-2017</u>	<u>ORIGINAL</u> <u>BUDGET</u> <u>2017-2018</u>	<u>AMENDED</u> <u>BUDGET</u> <u>2017-2018</u>	<u>PROJECTED</u> <u>ACTUAL</u> <u>2017-2018</u>	<u>ORIGINAL</u> <u>BUDGET</u> <u>2018-2019</u>
REVENUES						
General Tax Revenue						
Property	\$	15,828,877	\$ 16,705,700	\$ 16,705,700	\$ 16,669,300	\$ 17,180,900
Sales		12,811,132	12,705,000	13,037,300	13,462,000	13,962,700
Franchise		2,593,502	2,315,000	2,374,800	2,432,600	2,443,100
Other		182,001	190,000	269,500	205,000	190,000
Total		31,415,512	31,915,700	32,387,300	32,768,900	33,776,700
Licenses and permits						
Building		366,273	425,000	425,000	459,700	430,000
Professional services		128,269	195,900	195,900	160,900	195,900
Other		222,299	181,200	181,200	200,900	206,200
Total		716,841	802,100	802,100	821,500	832,100
Intergovernmental						
Grants		-	-	188,000	188,520	-
School		155,622	173,600	173,600	163,600	163,600
Aquatic Park		85,938	120,000	120,000	120,000	120,000
Other		-	-	-	-	-
Total		241,560	293,600	481,600	472,120	283,600
Fees and charges:						
Sanitation		2,848,415	2,843,000	2,910,100	2,872,500	2,977,300
Brush		1,178,376	1,184,000	1,219,800	1,190,100	1,232,700
Swimming		338,385	300,000	400,000	300,000	414,000
Other Program Fees		-	294,100	344,100	30,000	288,100
Civic Center		48,960	20,000	20,000	5,000	20,000
City Hall rental		108,178	125,000	125,000	125,000	125,000
Other rentals		146,049	142,000	142,000	132,000	132,000
Other fees		387,098	291,500	291,500	380,700	392,000
Total		5,055,459	5,199,600	5,452,500	5,035,300	5,581,100
Fines						
Court fines		1,678,423	1,593,500	1,141,100	1,138,100	1,253,100
Police records/fees		83,474	83,000	83,000	75,600	70,400
Library fines		11,198	15,000	15,000	9,600	10,000
Total		1,773,095	1,691,500	1,239,100	1,223,300	1,333,500
Interest income	Total	130,935	75,600	75,600	125,000	125,000
Other						
Miscellaneous		529,089	514,500	599,500	400,500	241,300
Oil and gas royalties		1,335	-	-	-	-
Total		530,424	514,500	599,500	400,500	241,300
Total revenues		39,863,827	40,492,600	41,037,700	40,846,620	42,173,300

	ACTUAL 2016-2017	ORIGINAL BUDGET 2017-2018	AMENDED BUDGET 2017-2018	PROJECTED ACTUAL 2017-2018	ORIGINAL BUDGET 2018-2019
EXPENDITURES					
Current:					
General government	\$ 9,329,300	\$ 12,433,400	\$ 12,188,600	\$ 11,678,557	\$ 31,253,100
Public safety	21,800,637	23,614,900	24,541,000	23,411,405	23,942,700
Highways and streets	4,850,278	4,756,700	4,672,600	4,592,091	4,702,800
Health and welfare	2,126,535	2,585,000	2,585,000	2,669,000	2,761,800
Culture and recreation	4,103,220	6,220,600	6,577,400	5,930,449	6,483,200
Total expenditures	<u>42,209,969</u>	<u>49,610,600</u>	<u>50,564,600</u>	<u>48,281,502</u>	<u>69,143,600</u>
Excess (deficiency) of revenues over (under) expenditures	<u>(2,346,143)</u>	<u>(9,118,000)</u>	<u>(9,526,900)</u>	<u>(7,434,882)</u>	<u>(26,970,300)</u>
OTHER FINANCING SOURCES (USES)					
Transfers in					
Bridge	9,559,500	9,836,300	6,539,200	6,609,200	8,034,100
PEDC	350,000	782,000	290,000	290,000	350,000
Hotel	-	60,000	60,000	60,000	60,000
Seized Assets	-	-	367,000	367,000	-
Parkland	41,000	-	-	-	-
PHFC	200,000	200,000	200,000	200,000	200,000
TIRZ	350,000	-	-	-	-
Utility	423,600	565,500	565,500	565,500	524,400
Total	<u>10,924,100</u>	<u>11,443,800</u>	<u>8,021,700</u>	<u>8,091,700</u>	<u>9,168,500</u>
Transfers (out)					
General CIP	(3,134,100)	(14,396,000)	(19,230,600)	(19,432,123)	(18,200,000)
Debt Service	(776,000)	(626,700)	(626,700)	(626,700)	(326,100)
Golf Course	(437,400)	(439,200)	(439,200)	(339,200)	(494,600)
PEDC #1	(869,327)	(1,161,100)	(1,361,100)	(1,361,100)	(1,161,100)
PAL Sports Program	(277,867)	-	-	-	-
Event Center	-	-	-	-	(448,600)
Other	(888,490)	(712,100)	(752,100)	(752,100)	(620,400)
Total	<u>(6,383,184)</u>	<u>(17,335,100)</u>	<u>(22,409,700)</u>	<u>(22,511,223)</u>	<u>(21,250,800)</u>
Debt Proceeds	-	11,481,500	19,216,100	19,216,100	18,200,000
Lease proceeds	<u>1,150,000</u>	<u>2,438,700</u>	<u>2,438,700</u>	<u>2,438,700</u>	<u>942,000</u>
Total other financing sources and uses	<u>5,690,916</u>	<u>8,028,900</u>	<u>7,266,800</u>	<u>7,235,277</u>	<u>7,059,700</u>
Net change in fund balance	3,344,773	(1,089,100)	(2,260,100)	(199,605)	(19,910,600)
Fund balance - ending	<u>\$ 3,344,773</u>	<u>\$ (1,089,100)</u>	<u>\$ (2,260,100)</u>	<u>\$ (199,605)</u>	<u>\$ (19,910,600)</u>

**CITY OF PHARR, TX
GENERAL FUND
SUMMARY OF REVENUES AND EXPENDITURES**

	ACTUAL 2016-2017	ORIGINAL BUDGET 2017-2018	AMENDED BUDGET 2017-2018	PROJECTED ACTUAL 2017-2018	ORIGINAL BUDGET 2018-2019
Revenues					
500 - General Tax Revenue	\$ 28,719,056	\$ 29,485,700	\$ 29,818,000	\$ 30,206,300	\$ 31,218,600
520 - Gross Receipts	2,696,456	2,430,000	2,569,300	2,562,600	2,558,100
530 - Revenue Producing Facilities	4,684,883	4,960,100	5,213,000	4,704,600	5,239,100
540 - Fines and Fees	1,855,488	1,786,000	1,333,600	1,309,000	1,435,500
550 - Licenses and Permits	716,841	802,100	802,100	821,500	832,100
560 - Charges for Current Services	1,189,769	1,028,700	1,113,700	1,054,100	889,900
570 - Debt Proceeds	-	11,481,500	19,216,100	19,216,100	18,200,000
580 - Lease Proceeds	1,150,000	2,438,700	2,438,700	2,438,700	942,000
580 - Transfers/Others	10,924,100	11,443,800	8,209,700	8,280,220	9,168,500
Total Revenues	\$ 51,936,592	\$ 65,856,600	\$ 70,714,200	\$ 70,593,120	70,483,800
Expenditures					
10 - City Manager's Office	\$ 1,162,927	\$ 1,359,700	\$ 1,426,200	\$ 1,392,097	1,384,800
11 - Finance Department	663,917	646,800	700,300	626,314	702,300
12 - Police Department	14,718,440	14,510,800	15,306,600	14,925,598	15,030,800
13 - Purchasing	-	248,900	309,800	253,373	285,800
14 - Municipal Court	440,062	554,700	556,600	554,400	576,600
15 - Fire Protection	6,379,743	7,364,900	7,439,600	6,873,637	6,969,700
17 - Street Maintenance	4,850,278	4,756,700	4,672,600	4,592,091	4,702,800
18 - Information Technology	1,400,226	1,868,900	1,861,900	1,556,902	1,989,100
19 - Media	243,515	310,900	311,200	249,425	323,900
20 - Municipal Library	1,081,044	1,546,500	1,551,600	1,471,700	1,563,500
21 - Grants	-	-	-	225,458	245,100
22 - Parks & Recreation	3,022,176	4,674,100	5,025,800	4,458,749	4,919,700
25 - Communications	262,392	1,184,500	1,238,200	1,057,770	1,365,600
26 - Human Resources	450,812	633,400	643,400	590,050	602,200
27 - Planning & Community Development	1,192,922	2,064,800	2,072,200	1,945,539	1,478,000
28 - Engineering	453,072	615,800	615,800	534,100	625,000
30 - Non-Departmental	12,386,628	24,604,300	29,242,500	29,485,523	27,718,900
Total Expenditures	\$ 48,708,153	\$ 66,945,700	\$ 72,974,300	\$ 70,792,725	70,483,800
Net Revenues Over/(Under) Expenditures	\$ 3,228,438	\$ (1,089,100)	\$ (2,260,100)	\$ (199,605)	\$ -

**CITY OF PHARR, TX
GENERAL FUND
SUMMARY OF EXPENDITURES**

	ACTUAL 2016-2017	ORIGINAL BUDGET 2017-2018	AMENDED BUDGET 2017-2018	PROJECTED ACTUAL 2017-2018	ORIGINAL BUDGET 2018-2019
<u>Department</u>					
10- City Manager's Office	\$ 1,162,927	\$ 1,359,700	\$ 1,426,200	\$ 1,392,097	\$ 1,384,800
11- Finance Department	663,917	646,800	700,300	626,314	702,300
12- Police Department	14,718,440	14,510,800	15,306,600	14,925,598	15,030,800
13- Purchasing	-	248,900	309,800	253,373	285,800
14- Municipal Court	440,062	554,700	556,600	554,400	576,600
15- Fire Protection	6,379,743	7,364,900	7,439,600	6,873,637	6,969,700
17- Street Maintenance	4,850,278	4,756,700	4,672,600	4,592,091	4,702,800
18- Information Technology	1,400,226	1,868,900	1,861,900	1,556,902	1,989,100
19- Media Department	243,515	310,900	311,200	249,425	323,900
20- Municipal Library	1,081,044	1,546,500	1,551,600	1,471,700	1,563,500
21- Grants	-	-	-	225,458	245,100
22- Parks & Recreation	3,022,176	4,674,100	5,025,800	4,458,749	4,919,700
25- Communication	262,392	1,184,500	1,238,200	1,057,770	1,365,600
26- Human Resources	450,812	633,400	643,400	590,050	602,200
27- Planning & Community Development	1,192,922	2,064,800	2,072,200	1,945,539	1,478,000
28- Engineering Department	453,072	615,800	615,800	534,100	625,000
30- Non-Departmental	12,386,628	24,604,300	29,242,500	29,485,523	27,718,900
Total Expenditures	\$ 48,708,153	\$ 66,945,700	\$ 72,974,300	\$ 70,792,725	\$ 70,483,800
<u>Activity</u>					
1100- Personnel Services	\$ 27,928,807	\$ 31,419,000	\$ 31,679,200	\$ 29,591,448	\$ 32,640,000
2200- Supplies	1,022,765	1,654,600	1,514,100	1,291,346	1,666,500
3300- Maintenance	709,791	860,400	827,750	846,400	1,042,100
4400- Rentals	170,179	164,700	164,700	158,300	164,700
5500- Other Services	2,826,425	3,013,900	3,359,250	3,208,908	3,426,300
6600- Vehicle Maintenance	1,210,584	1,243,800	1,244,800	1,265,800	1,340,200
7700- Debt Service	1,081,402	1,421,300	1,421,300	1,458,700	1,743,100
8800- Capital Outlay	1,371,572	2,563,700	3,520,700	3,486,300	1,042,000
9900- Transfers Out	6,498,184	17,335,100	22,409,700	22,511,223	21,250,800
9900- Non-Departmental	5,888,444	7,269,200	6,832,800	6,974,300	6,168,100
Total Expenditures	\$ 48,708,153	\$ 66,945,700	\$ 72,974,300	\$ 70,792,725	\$ 70,483,800
<u>Function</u>					
General government	\$ 9,329,300	\$ 12,433,400	\$ 12,188,600	\$ 11,678,557	\$ 11,342,500
Public safety	21,800,637	23,614,900	24,541,000	23,411,405	23,942,700
Highways and streets	4,850,278	4,756,700	4,672,600	4,592,091	4,702,800
Health and welfare	2,126,535	2,585,000	2,585,000	2,669,000	2,761,800
Culture and recreation	4,103,220	6,220,600	6,577,400	5,930,449	6,483,200
Transfers Out	6,498,184	17,335,100	22,409,700	22,511,223	21,250,800
Total Expenditures	\$ 48,708,153	\$ 66,945,700	\$ 72,974,300	\$ 70,792,725	\$ 70,483,800

City of Pharr, Texas					
Department: City Manager's Office		Function: General		Fund: General	
EXPENDITURES	Actual 16-17	Original Budget 17-18	Amended Budget 17-18	Projected Actual 17-18	Original Budget 18-19
Salaries	\$ 636,938	\$ 731,500	\$ 718,400	\$ 693,000	\$ 756,400
Employee Benefits	150,102	190,100	181,100	171,551	189,200
Supplies	57,726	36,100	36,100	29,546	36,100
Maintenance	13,461	24,600	36,600	36,600	9,600
Rentals	5,315	5,200	5,200	5,200	5,200
Contractual Services	70,848	238,200	80,000	80,000	167,600
Other Services	183,253	122,000	246,800	254,200	208,600
Vehicle Maintenance	-	-	-	-	-
Debt Service	10,537	12,000	12,000	12,000	12,100
Capital Outlay	34,747	-	110,000	110,000	-
Non-Departmental	-	-	-	-	-
DEPARTMENT TOTAL	\$ 1,162,927	\$ 1,359,700	\$ 1,426,200	\$ 1,392,097	\$ 1,384,800

Purpose

To promote efficient administration of all affairs of the City.

Main Duties

Liaison to the constituents of the city, departments, and elected officials; chief custodian of public records; issuances of vital records administer municipal elections; Civil Service negotiations; coordinate all City Commission meetings and functions

Divisions

Administration;City Clerk; Records Management; Vital Statistics; Civil Service

City of Pharr, Texas

Department: Finance

Function:

General

Fund: General

EXPENDITURES	Actual 16-17	Original Budget 17-18	Amended Budget 17-18	Projected Actual 17-18	Budget 18-19
Salaries	\$ 388,046	\$ 349,400	\$ 402,800	\$ 357,900	\$ 421,300
Employee Benefits	124,208	118,000	118,000	113,258	131,500
Supplies	34,714	46,000	46,000	40,000	42,000
Maintenance	541	1,000	1,000	1,000	1,000
Rentals	4,562	3,600	3,600	3,600	3,600
Contractual Services	111,845	128,700	128,800	110,556	102,900
Other Services	-	-	-	-	-
Debt Service	-	-	-	-	-
DEPARTMENT TOTAL	\$ 663,917	\$ 646,700	\$ 700,200	\$ 626,314	\$ 702,300

Purpose

Manage the City's finances and ensure compliance with accounting and financial requirements, maximize the effective and efficient use of public funds, safeguard assets, and follow directives of our City Commissioners and City Manager.

Main Duties

Functional responsibilities include accounting, financial reporting, budgetary control, cash management, debt management, investments, personnel management, and risk mitigation.

Divisions

Accounting, Accounts Payable, Purchasing, Human Resources, Payroll, and Risk Management

Mission Statement

The Finance Department strives to serve the citizens of the city of Pharr by providing financial, management, personnel administration, and accounting services support to the City Manager's office and City departments through sound management of the City's financial activities. Sound financial management is achieved by operating in accordance with the state law, the City Charter, applicable ordinances and policies of the governing body.

City of Pharr, Texas					
Department: Police		Function: Public Safety		Fund: General	
EXPENDITURES	Actual 16-17	Original Budget 17-18	Amended Budget 17-18	Projected Actual 17-18	Original Budget 18-19
Salaries	\$ 8,346,086	\$ 8,350,000	\$ 8,382,500	\$ 8,244,400	\$ 8,517,500
Employee Benefits	4,054,158	3,839,800	3,839,800	3,555,798	3,662,100
Supplies	97,859	142,800	142,800	137,900	157,800
Maintenance	45,256	45,100	45,100	45,100	72,700
Rentals	79,095	65,800	65,800	62,800	65,800
Contractual Services	140,564	174,200	199,200	199,200	188,600
Other Services	432,037	444,100	535,400	573,300	548,500
Vehicle Maintenance	635,524	601,300	601,300	612,400	633,700
Debt Service	383,833	434,500	434,500	434,500	585,100
Capital Outlay	504,028	413,200	1,060,200	1,060,200	599,000
Non-Departmental	-	-	-	-	-
DEPARTMENT TOTAL	\$ 14,718,440	\$ 14,510,800	\$ 15,306,600	\$ 14,925,598	\$ 15,030,800

Purpose

To provide for public safety by enforcement of federal, state, and city laws and ordinances.

Main Duties

To protect life, property, and maintain order. To prevent and control conduct widely recognized as threatening to life and property; to aid individuals who are in danger; protect constitutional rights; facilitate the movement of people and traffic; assist those who cannot assist themselves; resolve conflict; proactively identify problems; create and maintain a feeling of security in the community.

Divisions

Administration, Patrol, Communications, Crime Scene, Community Services, Criminal Investigations, Records, Jail, and Training

Mission Statement

To improve the quality of life of its citizens by enforcement of laws protecting rights, lives, and property of every person. We will work in community partnerships in identifying and responding to social and neighborhood concerns and needs.

City of Pharr, Texas					
Department: Purchasing		Function: Public Safety		Fund: General	
EXPENDITURES	Actual 16-17	Original Budget 17-18	Amended Budget 17-18	Projected Actual 17-18	Original Budget 18-19
Salaries	\$ -	\$ 167,600	\$ 205,600	\$ 141,100	\$ 198,000
Employee Benefits	-	60,200	60,200	54,273	64,200
Supplies	-	17,000	17,000	5,500	9,000
Maintenance	-	-	-	-	-
Rentals	-	3,100	3,100	300	3,100
Contractual Services	-	-	-	-	-
Other Services	-	1,000	3,900	12,600	11,500
Vehicle Maintenance	-	-	-	-	-
Debt Service	-	-	-	-	-
Capital Outlay	-	-	20,000	39,600	-
Non-Departmental	-	-	-	-	-
DEPARTMENT TOTAL	\$ -	\$ 248,900	\$ 309,800	\$ 253,373	\$ 285,800

Purpose

Main Duties

Divisions

Mission Statement

City of Pharr, Texas					
Department: Municipal Court		Function: Public Safety		Fund: General	
EXPENDITURES	Actual 16-17	Original Budget 17-18	Amended Budget 17-18	Projected Actual 17-18	Original Budget 18-19
Salaries	\$ 258,318	\$ 313,200	\$ 315,100	\$ 315,100	\$ 331,600
Employee Benefits	86,802	108,300	108,300	107,700	110,000
Supplies	21,933	28,100	24,800	23,700	27,200
Maintenance	8,059	4,000	6,000	7,000	7,000
Rentals	3,346	3,200	3,200	3,200	3,200
Contractual Services	40,154	72,100	72,100	72,100	72,800
Other Services	16,769	19,000	20,300	20,800	20,000
Vehicle Maintenance	-	2,000	2,000	-	-
Debt Service	4,682	4,800	4,800	4,800	4,800
Capital Outlay	-	-	-	-	-
Non-Departmental	-	-	-	-	-
DEPARTMENT TOTAL	\$ 440,062	\$ 554,700	\$ 556,600	\$ 554,400	\$ 576,600

Purpose

To ensure the timely and efficient delivery and administration of justice.

Main Duties

Adjudication of cases, setting of fines not otherwise set by state law or City ordinances, the provision of magistrate services by law enforcement agencies, and coordinating the administrative operations of the court.

Divisions

Administration, Court

Mission Statement

To be the most respected, effective, efficient, and impartial Municipal Court in Texas.

City of Pharr, Texas

Department: Fire

Function: Public Safety

Fund: General

EXPENDITURES	Actual 16-17	Original Budget 17-18	Amended Budget 17-18	Projected Actual 17-18	Original Budget 18-19
Salaries	\$ 3,889,744	\$ 4,360,000	\$ 4,375,200	\$ 4,103,100	\$ 4,390,400
Employee Benefits	1,295,963	1,535,000	1,535,000	1,276,887	1,411,800
Supplies	122,043	158,000	158,000	143,100	147,200
Maintenance	73,202	92,000	90,350	82,000	90,000
Rentals	11,185	10,200	10,200	10,200	10,200
Contractual Services	12,636	11,000	12,650	12,650	13,000
Other Services	144,471	146,500	156,000	157,500	156,500
Vehicle Maintenance	194,501	206,900	206,900	210,000	220,000
Debt Service	268,187	330,300	330,300	330,300	370,700
Capital Outlay	367,811	515,000	565,000	565,000	164,000
Non-Departmental	-	-	-	-	-
DEPARTMENT TOTAL	\$ 6,379,743	\$ 7,364,900	\$ 7,439,600	\$ 6,890,737	\$ 6,973,800

Purpose

Provide an educational and effective public service through aspects of fire prevention and public safety.

Main Duties

Saving lives and protecting property; public education/fire prevention; records management; fire and building code enforcement; inspection services; fire investigations; City developmental review

Divisions

Administration; Prevention; Suppression; Communications

Mission Statement

To save lives, protect property, and the environment while ensuring the safety and survival of its firefighters. To provide the best possible emergency services through fire and rescue response. To promote fire safety and enhance the lives of its residents and visitors through fire prevention and public education. To plan, train and prepare for catastrophic events.

City of Pharr, Texas					
Department: Street Maintenance		Function: Highways & Streets		Fund: General	
EXPENDITURES	Actual 16-17	Original Budget 17-18	Amended Budget 17-18	Projected Actual 17-18	Original Budget 18-19
Salaries	\$ 2,053,399	\$ 1,967,100	\$ 1,873,000	\$ 1,901,900	\$ 2,045,400
Employee Benefits	775,370	892,800	832,800	729,091	793,700
Supplies	205,012	252,600	252,600	252,600	209,400
Maintenance	92,313	150,000	105,000	150,000	113,900
Rentals	10,045	9,600	9,600	9,600	9,600
Other Services	817,666	732,200	847,200	766,900	781,300
Vehicle Maintenance	301,535	340,400	340,400	370,000	388,100
Debt Service	342,305	362,000	362,000	362,000	361,400
Capital Outlay	252,633	50,000	50,000	50,000	-
Non-Departmental	-	-	-	-	-
DEPARTMENT TOTAL	\$ 4,850,278	\$ 4,756,700	\$ 4,672,600	\$ 4,592,091	\$ 4,702,800

Purpose

Maintain the city streets and storm drainage system as well as its improvements, providing effective street maintenance, environmentally responsible drainage and professional engineering. To improve the safety and quality of life for the citizens of Pharr.

Main Duties

Street and storm drain system maintenance, also meet the support and infrastructure demands of the city, including planning, development, construction, and inspection of new street and storm drain systems, and serve as first responders in emergency situations.

Divisions

Administration, Streets & Alleys, Drainage & Right Of Ways, and Recycling

Mission Statement

Provide quality services, within available resources to our residents in a timely and efficient manner, enhancing the health and welfare for all.

City of Pharr, Texas

Department: Innovation & Technologies

Function: General

Fund: General

EXPENDITURES	Actual 16-17	Original Budget 17-18	Amended Budget 17-18	Projected Actual 17-18	Original Budget 18-19
Salaries	\$ 448,651	\$ 572,000	\$ 572,000	\$ 459,600	\$ 570,600
Employee Benefits	118,562	180,000	180,000	137,400	161,200
Supplies	71,012	85,500	85,500	56,000	184,800
Maintenance	305,599	354,500	354,500	339,500	558,700
Rentals	3,512	3,400	3,400	3,400	3,400
Contractual Services	54,464	26,000	26,000	5,000	76,600
Other Services	266,986	234,000	234,000	187,702	206,700
Vehicle Maintenance	20,923	16,000	16,000	4,000	16,000
Debt Service	12,663	90,000	90,000	104,800	136,100
Capital Outlay	97,855	307,500	300,500	259,500	75,000
Non-Departmental	-	-	-	-	-
DEPARTMENT TOTAL	\$ 1,400,226	\$ 1,868,900	\$ 1,861,900	\$ 1,556,902	\$ 1,989,100

Purpose

Provide procurement, management and maintenance of all city data networks, hardware, software, peripherals and telecommunications. Ensure data security, standards, and compliance.

Main Duties

Security of electronic data, standardization of information technology hardware/software, increase efficiency and productivity via software programming.

Divisions

Systems Engineering, Networking, Thin Clients

Mission Statement

The IT Department provides technology support and solutions to all City staff, elected officials, and its citizens to improve employee productivity, ensure data security, and improving service to all the stakeholders of Pharr.

City of Pharr, Texas					
Department: Media		Function: General		Fund: General	
EXPENDITURES	Actual 16-17	Original Budget 17-18	Amended Budget 17-18	Projected Actual 17-18	Original Budget 18-19
Salaries	\$ 165,498	\$ 206,900	\$ 204,200	\$ 166,000	\$ 225,400
Employee Benefits	60,421	81,000	81,000	60,425	72,500
Supplies	14,668	15,000	15,000	12,000	15,000
Maintenance	-	1,000	1,000	1,000	1,000
Other Services	2,618	6,000	9,000	9,000	9,000
Vehicle Maintenance	310	1,000	1,000	1,000	1,000
DEPARTMENT TOTAL	\$ 243,515	\$ 310,900	\$ 311,200	\$ 249,425	\$ 323,900

Purpose

The Communication team provides official city information and communications to the public across multiple platforms including print publications, broadcast video, web communication and social media. We serve as a liaison between media and City staff, and coordinates with local state authorities to disseminate news and information to the public.

Main Duties

Divisions

Mission Statement

City of Pharr, Texas

Department: Library

Function: Culture & Rec.

Fund: General

EXPENDITURES	Actual 16-17	Original Budget 17-18	Amended Budget 17-18	Projected Actual 17-18	Original Budget 18-19
Salaries	\$ 592,235	\$ 747,000	\$ 752,100	\$ 698,200	\$ 822,100
Employee Benefits	191,261	250,200	250,200	227,000	242,600
Supplies	62,280	91,300	90,500	100,500	117,400
Maintenance	33,267	53,500	53,500	50,900	53,500
Rentals	29,244	38,600	38,600	38,600	38,600
Contractual Services	1,473	3,800	3,800	3,000	3,800
Other Services	95,116	175,200	176,000	179,700	174,700
Vehicle Maintenance	1,921	2,300	2,300	2,200	2,300
Debt Service	-	5,600	5,600	5,600	8,500
Capital Outlay	74,248	179,000	179,000	166,000	100,000
Non-Departmental	-	-	-	-	-
DEPARTMENT TOTAL	\$ 1,081,044	\$ 1,546,500	\$ 1,551,600	\$ 1,471,700	\$ 1,563,500

Purpose

The primary function to adults is to provide materials of both a recreational and instructional nature which communicate experiences and ideas from one person to another.

The primary function to young adults is to assist with specific educational needs, encourage self-realization, widen their knowledge of the smaller community in which they reside as well as the world at large, enrich their life and help them fulfill recreational and emotional needs.

The primary function to children is to supplement, compliment, and enhance in knowledge, awareness, judgment, and manners the child's home, school, church and community experiences in helping them realize the fullest possible potential of childhood.

Main Duties

To provide library materials and customer service to adults, young adults, and children of the community.

Divisions

Administration, Cataloging, Circulation, Reference, and Children's Department

Mission Statement

The Pharr Memorial Library strives to promote the love of reading and serve as a gateway to knowledge for our community.

City of Pharr, Texas					
Department: Parks & Recreation		Function: Culture & Rec.		Fund: General	
EXPENDITURES	Actual 16-17	Original Budget 17-18	Amended Budget 17-18	Projected Actual 17-18	Original Budget 18-19
Salaries	\$ 1,676,374	\$ 2,305,200	\$ 2,463,700	\$ 2,182,749	\$ 2,841,600
Employee Benefits	562,213	757,600	830,100	635,900	711,000
Supplies	275,554	679,800	550,100	439,300	627,400
Maintenance	121,932	125,000	126,000	126,000	125,000
Rentals	6,353	4,000	4,000	4,000	4,000
Contractual Services	27,027	10,000	10,000	10,000	35,000
Other Services	260,136	295,000	407,400	415,300	415,800
Vehicle Maintenance	22,866	35,000	35,000	37,000	35,200
Debt Service	49,472	47,500	47,500	56,500	60,700
Capital Outlay	20,250	415,000	552,000	552,000	64,000
Non-Departmental	-	-	-	-	-
DEPARTMENT TOTAL	\$ 3,022,176	\$ 4,674,100	\$ 5,025,800	\$ 4,458,749	\$ 4,919,700

Purpose

To provide quality recreational opportunities as well as maintain and preserve the facilities of the citizens that we are proud to serve.

Main Duties

Responsible for maintaining 57 acres of parks, approx. 25 acres of landscaping, four public buildings, as well as recreation and athletic programs for the community.

Divisions

Administration, Park Maintenance, Building Maintenance, Recreation and Athletics

Mission Statement

To provide quality of life services in the community through the implementation of youth recreational and leisure opportunities.

City of Pharr, Texas					
Department: Fire Communication		Function: Public Safety		Fund: General	
EXPENDITURES	Actual 16-17	Original Budget 17-18	Amended Budget 17-18	Projected Actual 17-18	Original Budget 18-19
Salaries	\$ 189,903	\$ 853,300	\$ 907,000	\$ 780,000	\$ 898,200
Employee Benefits	62,040	272,000	272,900	265,770	305,300
Supplies	3,526	26,500	25,600	5,600	26,500
Maintenance	859	4,700	3,700	400	4,700
Other Services	6,065	28,000	28,000	5,500	120,900
Vehicle Maintenance	-	-	1,000	500	10,000
DEPARTMENT TOTAL	\$ 262,392	\$ 1,184,500	\$ 1,238,200	\$ 1,057,770	\$ 1,365,600

Purpose

Provide an educational and effective public service through aspects of fire prevention and public safety.

Main Duties

Saving lives and protecting property; public education/fire prevention; records management; fire and building code enforcement; inspection services; fire investigations; City developmental review

Divisions

Communication

City of Pharr, Texas

Department: Human Resources

Function: General

Fund: General

EXPENDITURES	Actual 16-17	Original Budget 17-18	Amended Budget 17-18	Projected Actual 17-18	Original Budget 18-19
Salaries	\$ 246,976	\$ 331,500	\$ 331,500	\$ 290,600	\$ 337,900
Employee Benefits	68,167	127,900	127,900	116,850	127,100
Supplies	33,612	39,900	39,900	39,200	39,900
Maintenance	4,847	-	-	3,300	-
Rentals	2,180	3,200	3,200	3,300	3,200
Contractual Services	59,000	34,200	34,200	34,200	-
Other Services	12,999	17,700	27,700	23,600	20,600
Debt Service	3,032	19,000	19,000	19,000	33,500
Capital Outlay	20,000	60,000	60,000	60,000	40,000
Non-Departmental	-	-	-	-	-
DEPARTMENT TOTAL	\$ 450,812	\$ 633,400	\$ 643,400	\$ 590,050	\$ 602,200

Purpose

To assist all departments in creating and maintaining a safe, healthy and supportive work environment where staff is valued, respected and given the opportunity to achieve their highest potential through training and development.

Main Duties

Job evaluation, labor relations, learning and development, benefits, Civil Service, compensation, employee relations, health, Human Resource management, recruitment/selection, safety, strategic management

Divisions

Human Resources, Civil Services, Payroll, Risk Management/Benefits

Mission Statement

We continually strive to deliver quality services and exemplary customer service through Pharr PRIDE Leadership Principals & Traits. An innovative, responsive, diverse, and highly performing workforce is sustained through applying best practices in human resources.

City of Pharr, Texas

Department: Development Services

Function: General

Fund: General

EXPENDITURES	Actual 16-17	Original Budget 17-18	Amended Budget 17-18	Projected Actual 17-18	Original Budget 18-19
Salaries	\$ 809,398	\$ 884,800	\$ 892,200	\$ 865,713	\$ 907,900
Employee Benefits	264,380	323,000	323,000	261,527	284,800
Supplies	18,096	28,400	20,900	14,200	17,400
Maintenance	5,138	2,000	2,000	600	2,000
Rentals	13,060	10,700	10,700	10,000	10,700
Contractual Services	3,100	3,000	3,000	2,700	5,800
Other Services	56,401	77,800	85,300	52,200	64,900
Vehicle Maintenance	23,997	26,800	26,800	16,600	21,800
Debt Service	-	-	-	-	-
Capital Outlay	-	600,000	600,000	600,000	-
Non-Departmental	-	-	-	-	-
DEPARTMENT TOTAL	\$ 1,193,570	\$ 1,956,500	\$ 1,963,900	\$ 1,823,539	\$ 1,315,300

Purpose

To provide professional and technical assistance in effectively facilitating the future growth and development of the city of Pharr through comprehensive zoning/rezoning regulations, ordinances, and sound planning principles.

Main Duties

Lessen congestion; secure safety from panic and other dangers; promote health and general welfare; protect the overcrowding of land and abutting traffic ways; avoid undue concentration of population; avoid undue concentration of population; facilitate the adequate provisions of transportation, water, sewage, schools, parks, and other public requirements, empower community self-help programs, establish community priorities to target code compliance and health issues; and protect and preserve places and areas of historical and cultural importance.

Divisions

Building Safety, Planning & Zoning, Code Compliance, and Public Health

Mission Statement

We work in partnership with the people of the City to preserve and enhance the safety, appearance, and economic stability of our community through diligent enforcement of applicable ordinances and land use regulations in order to provide a safe and desirable living and working environment.

City of Pharr, Texas

Department: Engineering

Function: General

Fund: General

EXPENDITURES	Actual 16-17	Original Budget 17-18	Amended Budget 17-18	Projected Actual 17-18	Original Budget 18-19
Salaries	\$ 326,062	\$ 417,100	\$ 417,100	\$ 347,600	\$ 438,200
Employee Benefits	87,533	126,500	126,500	105,600	125,400
Supplies	4,731	7,600	9,300	9,300	13,500
Maintenance	5,317	3,000	3,000	3,000	3,000
Rentals	2,282	4,100	4,100	4,100	4,100
Contractual Services	-	-	-	-	-
Other Services	10,799	14,200	12,500	21,200	21,200
Vehicle Maintenance	9,008	12,100	12,100	12,100	12,100
Debt Service	7,339	7,200	7,200	7,200	7,500
Capital Outlay	-	24,000	24,000	24,000	-
Non-Departmental	-	-	-	-	-
DEPARTMENT TOTAL	\$ 453,072	\$ 615,800	\$ 615,800	\$ 534,100	\$ 625,000

Purpose

Management of the City's capital improvements and assist in the development of goals and objectives for the city.

Main Duties

Provide management of staff, engineering and architectural consultants in City projects; provide subdivision preliminary plat reviews for consistency and compliance with City standards; review, inspect, and manage infrastructure construction for all new development and capital projects in the City; maintain a geographical information system (GIS) of the City.

Divisions

Subdivision platting, GIS, Project Management

Mission Statement

The Engineering Department will enhance health, safety, and welfare in the City by providing economical, responsive, and cost effective professional engineering and architectural services. We employ qualified and competent professionals, cultivating an innovative work environment while striving to continuously improve.

City of Pharr, Texas

Department: Non-Departmental

Function:

General

Fund: General

EXPENDITURES	Actual 16-17	Original Budget 17-18	Amended Budget 17-18	Projected Actual 17-18	Original Budget 18-19
Sanitation	\$ 1,565,471	\$ 1,910,000	\$ 1,910,000	\$ 1,969,100	\$ 2,047,900
Debris/Brush	561,064	675,000	675,000	699,900	713,900
Street Lights	618,129	700,000	570,000	477,500	550,000
Legal	408,953	304,000	444,000	493,400	383,600
Engineering	133,957	100,000	-	-	10,000
City Hall	108,765	80,000	140,000	170,000	80,000
City Commission	49,818	60,000	75,000	75,000	10,000
Transfers	6,498,184	17,335,100	22,409,700	22,511,223	20,802,200
Other	2,442,288	3,440,200	3,018,800	3,089,400	3,121,300
DEPARTMENT TOTAL	\$ 12,386,628	\$ 24,604,300	\$ 29,242,500	\$ 29,485,523	\$ 27,718,900

SPECIAL REVENUES FUNDS

Special Revenue Funds are used to account for specific revenues that are legally or self restricted to expenditure for particular purposes.

Community Development Fund – This fund accounts for grant revenues that meet the program objectives set forth by the U.S. Department of Housing & Urban Development in providing affordable housing, a suitable and viable living environment and expanding economic opportunities.

Grants Fund – This fund accounts for general grant revenues awarded to the City. Three departments utilize this fund: Police, Fire, and Library.

Hotel/Motel Fund – This fund accounts for revenue from a seven percent tax levied upon the cost of City hotel and motel rooms with a daily rate over \$2. According to state civil statutes, this tax revenue can be used to promote tourism, maintain and repair convention facilities, promote the arts and humanities, or any other purpose directly related to these activities.

Parkland Dedication – Created by Ordinance O-99-49 on August 17, 1999, this fund accounts for contributions that developers are required to make when creating subdivisions to provide recreational areas in the form of neighborhood and community parks.

Asset Sharing – This fund accounts for forfeitures awarded to the City by the federal and state courts and drug enforcement agencies. Revenues are restricted for police supplies and only to be used if general funding is not available.

Paving & Drainage – This fund accounts for fees added to utility bills and restricted for the purpose of street improvements.

**CITY OF PHARR, TX
COMBINED SPECIAL REVENUE FUNDS
SUMMARY OF REVENUES AND EXPENDITURES**

	ACTUAL 2016-2017	ORIGINAL BUDGET 2017-2018	AMENDED BUDGET 2017-2018	PROJECTED ACTUAL 2017-2018	ORIGINAL BUDGET 2018-2019
<u>Revenues</u>					
500 - General Tax Revenue	\$ 802,561	\$ 669,200	\$ 669,200	\$ 554,000	\$ 550,000
560 - Charges for Current Services	1,092,151	1,050,200	1,050,500	1,125,298	1,092,500
560 - Intergovernmental	1,688,759	1,473,700	1,473,700	1,400,900	1,288,000
570 - Grants	1,516,629	3,376,900	3,376,900	2,290,900	1,647,800
580 - Transfers/Others	205,874	152,900	152,900	152,900	-
Total Revenues	\$ 5,305,974	\$ 6,722,900	\$ 6,723,200	\$ 5,523,998	\$ 4,578,300
<u>Expenditures</u>					
General government	\$ 1,250,210	\$ 1,554,600	\$ 1,696,800	\$ 1,416,800	\$ 889,900
Public safety	1,631,218	2,275,900	2,275,900	2,192,900	1,804,800
Highways and streets	1,401,970	850,000	850,000	1,051,000	1,437,700
Culture and recreation	306,400	527,000	877,000	853,949	500,000
Transfer Out					
Total Expenditures	\$ 4,589,798	\$ 5,207,500	\$ 5,699,700	\$ 5,514,649	\$ 4,632,400
Net Revenues Over/(Under) Expenditures	\$ 716,176	\$ 1,515,400	\$ 1,023,500	\$ 9,349	\$ (54,100)

**CITY OF PHARR, TX
COMMUNITY DEVELOPMENT BLOCK GRANT FUND
SUMMARY OF REVENUES AND EXPENDITURES**

	ACTUAL 2016-2017	ORIGINAL BUDGET 2017-2018	AMENDED BUDGET 2017-2018	PROJECTED ACTUAL 2017-2018	ORIGINAL BUDGET 2018-2019
REVENUES					
Grants-CDBG - Current Year	\$ -	\$ 1,115,500	\$ 1,115,500	\$ 1,115,500	\$ 1,202,100
Grants-Other CDBG Program Funds	1,306,938	286,200	286,200	48,400	13,900
Transfer In	205,874	152,900	152,900	152,900	-
Total Revenues	<u>\$ 1,512,812</u>	<u>\$ 1,554,600</u>	<u>\$ 1,554,600</u>	<u>\$ 1,316,800</u>	<u>\$ 1,216,000</u>
EXPENDITURES					
Personnel	\$ 345,782	\$ 358,000	\$ 351,400	\$ 113,600	\$ 170,100
Supplies	6,464	6,000	6,000	6,000	6,000
Maintenance	-	500	500	500	500
Rentals	3,310	3,200	3,200	3,200	3,200
Other	15,092	12,100	18,700	18,700	19,100
Vehicle Maintenance	1,257	1,500	1,500	1,500	1,500
Debt Service	416,203	412,700	412,700	412,700	407,500
Non-Departmental	724,704	760,600	760,600	760,600	608,100
Total Expenditures	<u>\$ 1,512,812</u>	<u>\$ 1,554,600</u>	<u>\$ 1,554,600</u>	<u>\$ 1,316,800</u>	<u>\$ 1,216,000</u>
Net Revenues Over/(Under) Expenditures	<u><u>\$ -</u></u>	<u><u>\$ -</u></u>	<u><u>\$ -</u></u>	<u><u>\$ -</u></u>	<u><u>\$ -</u></u>
EXPENDITURES					
General government	1,154,869	1,554,600	1,554,600	1,316,800	839,900
Culture and recreation	-	-	-	-	-
Highways and streets	357,943	-	-	-	376,100
Total Expenditures	<u><u>\$ 1,512,812</u></u>	<u><u>\$ 1,554,600</u></u>	<u><u>\$ 1,554,600</u></u>	<u><u>\$ 1,316,800</u></u>	<u><u>\$ 1,216,000</u></u>

City of Pharr, Texas					
Department: Administration			Fund: CDBG		
EXPENSES	Actual 16-17	Original Budget 17-18	Amended Budget 17-18	Projected Actual 17-18	Budget 18-19
Salaries	\$ 259,932	\$ 260,600	\$ 260,600	\$ 84,500	\$ 126,900
Employee Benefits	85,850	97,400	90,800	29,100	43,200
Supplies	6,464	6,000	6,000	6,000	6,000
Maintenance	-	500	500	500	500
Rentals	3,310	3,200	3,200	3,200	3,200
Other Services	15,092	12,100	18,700	18,700	19,100
Vehicle Maintenance	1,257	1,500	1,500	1,500	1,500
Debt Service	416,203	412,700	412,700	412,700	407,500
Capital Outlay	-	-	-	-	-
Non-Departmental	357,943	-	-	-	376,100
Community Programs	366,760	760,600	760,600	760,600	232,000
DEPARTMENT TOTAL	\$ 1,512,812	\$ 1,554,600	\$ 1,554,600	\$ 1,316,800	\$ 1,216,000

Purpose

The planning and administration of the U.S. Department of Housing and Urban Development - Community Development Block Grant (CDBG) program in meeting the national objectives of providing a viable living environment through housing low to moderate income individuals, elimination of slums and blights, and economic development eligible projects/activities.

Main Duties

Administration, implementation, management, monitoring of HUD funded activities; preparation, completion, and submission of annual Action Plan and Comprehensive Annual Performance & Evaluation Report to HUD to meet Administration, implementation, management, monitoring of HUD funded activities; preparation, completion, and

Divisions

Administration

Mission Statement

To meet HUD's national objectives in housing, elimination of slum/blighted areas and increase economic development opportunities, principally for low to moderate income beneficiaries.

**CITY OF PHARR, TX
ASSET SHARING FUND
SUMMARY OF REVENUES AND EXPENDITURES**

	ACTUAL 2016-2017	ORIGINAL BUDGET 2017-2018	AMENDED BUDGET 2017-2018	PROJECTED ACTUAL 2017-2018	ORIGINAL BUDGET 2018-2019
REVENUES					
Intergovernmental	\$ 378,475	\$ 70,000	\$ 70,000	\$ 231,500	\$ 70,000
Interest	<u>3,346</u>	<u>2,000</u>	<u>2,000</u>	<u>5,500</u>	<u>2,000</u>
Total	<u>\$ 381,821</u>	<u>\$ 72,000</u>	<u>\$ 72,000</u>	<u>\$ 237,000</u>	<u>\$ 72,000</u>
EXPENDITURES					
Public Safety:					
Personnel	\$ 73,273	\$ 185,000	\$ 185,000	\$ 165,000	\$ 85,000
Supplies	314,526	50,000	50,000	50,000	-
Maintenance	57,540	20,000	20,000	20,000	-
Vehicle Maintenance	98,471	-	-	-	-
Other Services	114,097	45,000	45,000	-	-
Transfers Out	-	-	367,000	367,000	-
Capital Outlay	<u>1,700</u>	<u>385,000</u>	<u>18,000</u>	<u>-</u>	<u>72,000</u>
Total	<u>\$ 659,608</u>	<u>\$ 685,000</u>	<u>\$ 685,000</u>	<u>\$ 602,000</u>	<u>\$ 157,000</u>
Net Revenues Over/(Under) Expenditures	<u>\$ (277,787)</u>	<u>\$ (613,000)</u>	<u>\$ (613,000)</u>	<u>\$ (365,000)</u>	<u>\$ (85,000)</u>

**CITY OF PHARR, TX
GRANTS FUND
SUMMARY OF REVENUES AND EXPENDITURES**

	ACTUAL 2016-2017	ORIGINAL BUDGET 2017-2018	AMENDED BUDGET 2017-2018	PROJECTED ACTUAL 2017-2018	ORIGINAL BUDGET 2018-2019
<u>REVENUES</u>					
Police	\$ 947,591	\$ 1,586,400	\$ 1,586,400	\$ 1,586,400	\$ 1,647,800
Court	19,444	-	-	-	-
Fire	4,575	4,500	4,500	4,500	-
Library	527,561	700,000	700,000	700,000	-
Public Works	11,320	-	-	-	-
Parks & Recreation	6,137	1,086,000	1,086,000	-	-
Total Revenues	<u>\$ 1,516,629</u>	<u>\$ 3,376,900</u>	<u>\$ 3,376,900</u>	<u>\$ 2,290,900</u>	<u>\$ 1,647,800</u>
<u>EXPENDITURES BY FUNCTION</u>					
Public Safety:					
Police	\$ 947,591	\$ 1,586,400	\$ 1,586,400	\$ 1,586,400	\$ 1,647,800
Fire	4,575	4,500	4,500	4,500	-
Court	19,444	-	-	-	-
	971,610	1,590,900	1,590,900	1,590,900	1,647,800
Culture and Recreation:					
Library	527,561	700,000	700,000	700,000	-
Parks & Recreation	6,137	1,086,000	1,086,000	-	-
	533,698	1,786,000	1,786,000	700,000	-
Environmental:					
Public Works	11,320	-	-	-	-
	11,320	-	-	-	-
General:					
General	-	-	-	-	-
Total Expenditures	<u>\$ 1,516,629</u>	<u>\$ 3,376,900</u>	<u>\$ 3,376,900</u>	<u>\$ 2,290,900</u>	<u>\$ 1,647,800</u>
Net Revenues Over/(Under) Expenditures	<u>\$ 0</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>
<u>EXPENDITURES BY ACTIVITY</u>					
Personnel	\$ 716,281	\$ 1,203,400	\$ 1,203,400	\$ 1,167,400	\$ 1,325,400
Supplies	136,465	4,500	4,500	4,500	-
Other Services	19,444	-	-	-	-
Capital Outlay	644,439	2,169,000	2,169,000	1,119,000	322,400
Total Expenditures	<u>\$ 1,516,629</u>	<u>\$ 3,376,900</u>	<u>\$ 3,376,900</u>	<u>\$ 2,290,900</u>	<u>\$ 1,647,800</u>

**CITY OF PHARR, TX
HOTEL / MOTEL FUND
SUMMARY OF REVENUES AND EXPENDITURES**

	ACTUAL 2016-2017	ORIGINAL BUDGET 2017-2018	AMENDED BUDGET 2017-2018	PROJECTED ACTUAL 2017-2018	ORIGINAL BUDGET 2018-2019
<u>REVENUES</u>					
Hotel/Motel Tax	\$ 798,927	\$ 669,200	\$ 669,200	\$ 554,000	\$ 550,000
Interest	3,635	-	-	-	-
Total	<u>\$ 802,561</u>	<u>\$ 669,200</u>	<u>\$ 669,200</u>	<u>\$ 554,000</u>	<u>\$ 550,000</u>
<u>EXPENDITURES</u>					
General government:					
Other Services	95,341	-	142,200	100,000	50,000
Culture and Recreation:					
Transfer Out-Event Center	215,200	398,600	398,600	375,549	-
Transfer Out-Tax Notes	-	-	350,000	350,000	380,700
Transfer Out-Other	91,200	128,400	128,400	128,400	119,300
Sub Total	<u>306,400</u>	<u>527,000</u>	<u>877,000</u>	<u>853,949</u>	<u>500,000</u>
Total	<u>401,741</u>	<u>527,000</u>	<u>1,019,200</u>	<u>953,949</u>	<u>550,000</u>
Net Revenues Over/(Under) Expenditures	<u>\$ 400,820</u>	<u>\$ 142,200</u>	<u>\$ (350,000)</u>	<u>\$ (399,949)</u>	<u>\$ -</u>

CITY OF PHARR, TX
PARKLAND DEDICATION FEE FUND
SUMMARY OF REVENUES AND EXPENDITURES

	ACTUAL 2016-2017	ORIGINAL BUDGET 2017-2018	AMENDED BUDGET 2017-2018	PROJECTED ACTUAL 2017-2018	ORIGINAL BUDGET 2018-2019
<u>REVENUES</u>					
Parkland Dedication Fees	\$ 47,924	\$ 30,000	\$ 30,000	\$ 55,000	\$ 30,000
Interest	<u>200</u>	<u>200</u>	<u>500</u>	<u>700</u>	<u>900</u>
Total	<u>\$ 48,124</u>	<u>\$ 30,200</u>	<u>\$ 30,500</u>	<u>\$ 55,700</u>	<u>\$ 30,900</u>
<u>EXPENDITURES</u>					
Culture and Recreation:					
Transfers Out	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>
Total	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>
Net Revenues Over/(Under) Expenditures	<u><u>\$ 48,124</u></u>	<u><u>\$ 30,200</u></u>	<u><u>\$ 30,500</u></u>	<u><u>\$ 55,700</u></u>	<u><u>\$ 30,900</u></u>

CITY OF PHARR, TX
PAVING & DRAINAGE FUND
SUMMARY OF REVENUES AND EXPENDITURES

	ACTUAL 2016-2017	ORIGINAL BUDGET 2017-2018	AMENDED BUDGET 2017-2018	PROJECTED ACTUAL 2017-2018	ORIGINAL PROPOSED 2018-2019
REVENUES					
Paving & Drainage Fee	\$ 1,044,027	\$ 1,020,000	\$ 1,020,000	\$ 1,051,000	\$ 1,061,600
Interest Income	<u>-</u>	<u>-</u>	<u>-</u>	<u>18,598</u>	<u>-</u>
Total	<u>\$ 1,044,027</u>	<u>\$ 1,020,000</u>	<u>\$ 1,020,000</u>	<u>\$ 1,069,598</u>	<u>\$ 1,061,600</u>
EXPENDITURES					
Highways and Streets:					
Transfer Out	<u>\$ 1,044,027</u>	<u>\$ 850,000</u>	<u>\$ 850,000</u>	<u>\$ 1,051,000</u>	<u>\$ 1,061,600</u>
Total	<u>\$ 1,044,027</u>	<u>\$ 850,000</u>	<u>\$ 850,000</u>	<u>\$ 1,051,000</u>	<u>\$ 1,061,600</u>
Net Revenues Over/(Under) Expenditures	<u><u>\$ -</u></u>	<u><u>\$ 170,000</u></u>	<u><u>\$ 170,000</u></u>	<u><u>\$ 18,598</u></u>	<u><u>\$ -</u></u>

CAPITAL PROJECTS FUNDS

Capital Projects Funds are used to account for major capital acquisition and construction activities so as to not distort ongoing operating activities of other funds.

General Capital Projects fund: is used to account for projects planned as part of the City's general capital improvement program.

Bridge Capital Projects fund: is used to account for projects planned as part of the City's international bridge capital improvement program.

Utility Capital Projects fund: is used to account for projects planned as part of the City's utilities capital improvement program.

CITY OF PHARR, TX
GENERAL CAPITAL IMPROVEMENT PROJECTS FUND
SUMMARY OF REVENUES AND EXPENDITURES

	ACTUAL 2016-2017	ORIGINAL BUDGET 2017-2018	AMENDED BUDGET 2017-2018	PROJECTED ACTUAL 2017-2018	PROPOSED BUDGET 2018-2019
REVENUES					
Debt Proceeds	\$ -	\$ -	\$ 26,516,100	\$ 26,732,123	\$ 18,200,000
Intergovernmental	-	500,000	500,000	-	-
Transfers In	6,683,472	19,989,000	2,070,000	2,065,451	380,700
			-		
Total Revenues	\$ 6,683,472	\$ 20,489,000	\$ 29,086,100	\$ 28,797,574	\$ 18,580,700
EXPENDITURES					
Street Projects	\$ 9,668,265	\$ 9,350,000	\$ 24,406,100	\$ 12,257,950	\$ 14,982,600
Parks	1,028,115	8,580,000	10,220,000	1,721,924	8,650,000
Other	3,179,320	8,300,000	6,760,000	4,993,745	22,121,700
Total Expenditures	\$ 13,875,700	\$ 26,230,000	\$ 41,386,100	\$ 18,973,619	\$ 45,754,300
(Available Resources)*	\$ (7,192,228)	\$ (5,741,000)	\$ (12,300,000)	\$ 9,823,955	\$ (27,173,600)

* Debt Proceeds and cash on hand

CITY OF PHARR, TX BRIDGE CAPITAL IMPROVEMENT PROJECTS FUND SUMMARY OF REVENUES AND EXPENSES					
	ACTUAL 2016-2017	ORIGINAL BUDGET 2017-2018	AMENDED BUDGET 2017-2018	PROJECTED ACTUAL 2017-2018	ORIGINAL BUDGET 2018-2019

REVENUES

Transfer In	\$ -	\$ -	\$ -	\$ 1,700,000	\$ -
Grants	-	-	-	-	8,000,000
Total Revenues	\$ -	\$ -	\$ -	\$ 1,700,000	\$ 8,000,000

EXPENSES

Capital Projects	\$ -	\$ 4,263,100	\$ 4,263,100	\$ 1,700,000	\$ 8,000,000
Other	-	-	-	-	-
Total Expenses	\$ -	\$ 4,263,100	\$ 4,263,100	\$ 1,700,000	\$ 8,000,000

Net Revenues Over/(Under) Expenses	<u>\$ -</u>	<u>\$ (4,263,100)</u>	<u>\$ (4,263,100)</u>	<u>\$ -</u>	<u>\$ -</u>
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**CITY OF PHARR, TX
UTILITY CAPITAL IMPROVEMENT PROJECTS FUND
SUMMARY OF REVENUES AND EXPENSES**

	ACTUAL 2016-2017	ORIGINAL BUDGET 2017-2018	AMENDED BUDGET 2017-2018	PROJECTED ACTUAL 2017-2018	PROPOSED BUDGET 2018-2019
<u>REVENUES</u>					
Grants -RMA	\$ -	\$ 1,100,000	\$ 1,100,000	\$ -	\$ -
Transfer In	-	-	-	-	-
Total Revenues	<u>\$ -</u>	<u>\$ 1,100,000</u>	<u>\$ 1,100,000</u>	<u>\$ -</u>	<u>\$ -</u>
<u>EXPENSES</u>					
Capital Projects	<u>\$ 5,441,408</u>	<u>\$ 14,961,000</u>	<u>\$ 14,961,000</u>	<u>\$ 3,409,500</u>	<u>\$ 3,175,000</u>
Total Expenses	<u>\$ 5,441,408</u>	<u>\$ 14,961,000</u>	<u>\$ 14,961,000</u>	<u>\$ 3,409,500</u>	<u>\$ 3,175,000</u>
Net Revenues Over/(Under) Expenses	<u><u>\$ (5,441,408)</u></u>	<u><u>\$ (13,861,000)</u></u>	<u><u>\$ (13,861,000)</u></u>	<u><u>\$ (3,409,500)</u></u>	<u><u>\$ (3,175,000)</u></u>

DEBT SERVICE FUND

Debt Service Funds are used to account for the accumulation of resources and payment of general long-term debt of the City.

Debt Service— This fund accounts for the accumulation of resources for and the payment of General and Certificates of Obligation.

CITY OF PHARR, TX
GENERAL OBLIGATION DEBT SERVICE FUND
SUMMARY OF REVENUES AND EXPENDITURES

	ACTUAL 2016-2017	ORIGINAL BUDGET 2017-2018	AMENDED BUDGET 2017-2018	PROJECTED ACTUAL 2017-2018	PROPOSED BUDGET 2018-2019
<u>REVENUES</u>					
Property Tax (Current & Delinquent)	\$ 1,904,481	\$ 2,333,800	\$ 2,333,800	\$ 2,262,244	\$ 2,412,500
Property Tax Penalty and Interest	54,300	50,000	50,000	45,000	50,000
Interest	9,553	7,000	7,000	25,000	25,000
Transfer In	2,514,943	2,207,900	6,128,900	6,128,900	3,714,000
Total Revenues	\$ 4,483,278	\$ 4,598,700	\$ 8,519,700	\$ 8,461,144	\$ 6,201,500
	\$ -	\$ -			
<u>EXPENDITURES</u>					
Principal	\$ 3,231,874	\$ 3,349,400	\$ 5,897,800	\$ 6,697,800	\$ 4,535,800
Interest	1,377,172	1,249,300	1,642,900	1,642,900	1,665,700
Total Expenditures	\$ 4,609,046	\$ 4,598,700	\$ 7,540,700	\$ 8,340,700	\$ 6,201,500
Net Revenues Over/(Under) Expenditures	<u>\$ (125,768)</u>	<u>\$ -</u>	<u>\$ 979,000</u>	<u>\$ 120,444</u>	<u>\$ -</u>

PROPRIETARY FUNDS

ENTERPRISE FUNDS

Enterprise Funds are used to report any activity for which a fee is charged to external users of goods and services.

Utility Fund: is used to account for the City's water and sewer/wastewater system operations.

Event Center: is used to account for the City's events and tourism operations.

Bridge Fund: is used to account for the City's international bridge operations. The bridge enables traffic to flow to and from Mexico.

Golf Course Fund: is to account for the City owned Tierra Del Sol Golf Course operations.

**CITY OF PHARR, TX
COMBINED ENTERPRISE FUNDS
SUMMARY OF REVENUES AND EXPENSES**

	ACTUAL 2016-2017	ORIGINAL BUDGET 2017-2018	AMENDED BUDGET 2017-2018	PROJECTED ACTUAL 2017-2018	ORIGINAL BUDGET 2018-2019
Revenues					
Water Fees	\$ 8,374,064	\$ 8,037,500	\$ 8,037,500	\$ 7,881,174	\$ 7,861,500
Sewer Fees	6,079,891	5,911,500	5,911,500	5,726,336	5,701,400
Toll Fees	13,614,356	13,200,000	13,200,000	13,763,423	14,162,000
Direct Golf Course Fees	801,420	808,200	808,200	800,753	817,700
Event Center Fees	261,100	380,000	380,000	307,457	261,100
Other	1,345,356	383,400	383,400	397,890	415,400
Interest	111,294	50,400	50,400	177,356	125,000
Lease Proceeds	-	7,744,700	4,599,100	3,509,700	1,606,400
Transfer In	652,600	837,800	837,800	712,949	943,200
Total Revenues	<u>\$ 31,240,081</u>	<u>\$ 37,353,500</u>	<u>\$ 34,207,900</u>	<u>\$ 33,277,037</u>	<u>\$ 31,893,700</u>
Expenses					
Personnel Services	\$ 5,389,279	\$ 6,220,300	\$ 6,271,600	\$ 5,415,389	\$ 6,331,400
Supplies	1,445,595	1,846,300	1,961,700	1,748,400	1,997,500
Maintenance	835,239	912,500	885,500	844,800	923,800
Rentals	83,805	101,200	56,200	24,500	24,100
Other Services	2,607,234	2,552,000	2,823,800	2,413,792	2,548,800
Vehicle Maintenance	204,686	227,600	227,600	217,400	248,100
Long Term Debt Service	4,553,406	5,085,600	5,085,600	5,080,400	5,144,300
Debt Service-Lease	246,268	664,000	704,000	808,700	990,300
Capital Outlay	12,626	4,639,100	5,159,100	3,597,500	1,606,400
Transfer Out	18,847,023	25,221,300	22,496,700	10,207,300	10,889,900
Non-Departmental	7,775,884	1,604,700	1,770,300	1,483,300	1,189,100
Total Expenditures	<u>\$ 42,001,047</u>	<u>\$ 49,074,600</u>	<u>\$ 47,442,100</u>	<u>\$ 31,841,481</u>	<u>\$ 31,893,700</u>
Net Revenues Over/(Under) Expenses	<u><u>\$ (10,760,966)</u></u>	<u><u>\$ (11,721,100)</u></u>	<u><u>\$ (13,234,200)</u></u>	<u><u>\$ 1,435,556</u></u>	<u><u>\$ -</u></u>

CITY OF PHARR, TEXAS
BUDGETED REPORT OF REVENUES, EXPENSES, AND CHANGES IN FUND NET POSITION
UTILITY FUND
FOR THE FISCAL YEAR OCTOBER 1st, 2018 THROUGH SEPTEMBER 30, 2019

	ACTUAL 2016-2017	ORIGINAL BUDGET 2017-2018	AMENDED BUDGET 2017-2018	PROJECTED ACTUAL 2017-2018	ORIGINAL BUDGET 2018-2019
REVENUES					
Operating revenues:					
Charges for sales and services:					
Water sales	\$ 8,097,261	\$ 7,796,500	\$ 7,796,500	\$ 7,736,074	\$ 7,686,500
Sewer service	5,834,339	5,691,500	5,691,500	5,608,418	5,579,900
Tap fees	522,356	461,000	461,000	263,018	296,500
Other	14,694	19,000	19,000	11,500	25,400
Total operating revenues	<u>14,468,649</u>	<u>13,968,000</u>	<u>13,968,000</u>	<u>13,619,010</u>	<u>13,588,300</u>
EXPENSES					
Operating expenses:					
Personnel services	3,362,067	3,689,800	3,689,800	3,192,600	3,629,100
Supplies and Materials	994,746	1,348,100	1,336,200	1,153,200	1,345,500
Contractual Services	2,300,064	2,480,600	2,492,500	2,229,100	2,498,100
Total operating expenses	<u>6,656,877</u>	<u>7,518,500</u>	<u>7,518,500</u>	<u>6,574,900</u>	<u>7,472,700</u>
Operating income (loss)	<u>7,811,772</u>	<u>6,449,500</u>	<u>6,449,500</u>	<u>7,044,110</u>	<u>6,115,600</u>
Nonoperating revenues (expenses):					
Investment earnings	63,216	21,000	21,000	80,000	70,000
Interest expense	(990,939)	(1,409,400)	(1,409,400)	(1,409,400)	(1,340,200)
Principal expense	(2,852,000)	(2,958,000)	(2,958,000)	(2,958,000)	(3,084,000)
Capital Outlay	-	(1,959,100)	(1,959,100)	(1,099,700)	(859,400)
Debt Proceeds	-	5,104,700	1,959,100	1,099,700	859,400
Other	(6,942,933)	(1,177,000)	(1,177,000)	(1,029,000)	(1,237,000)
Total nonoperating revenues (expenses)	<u>(10,722,655)</u>	<u>(2,377,800)</u>	<u>(5,523,400)</u>	<u>(5,316,400)</u>	<u>(5,591,200)</u>
Income before contributions and transfers	<u>(2,910,883)</u>	<u>4,071,700</u>	<u>926,100</u>	<u>1,727,710</u>	<u>524,400</u>
Transfers in	-	-	-	-	-
Transfers out	-	-	-	-	-
General Fund	(423,600)	(565,500)	(565,500)	(565,500)	(524,400)
Debt Service	-	(200,000)	-	-	-
Utility CIP Projects	<u>(7,338,489)</u>	<u>(14,837,600)</u>	<u>(11,892,000)</u>	<u>-</u>	<u>-</u>
Changes in net assets	<u>(10,672,973)</u>	<u>(11,531,400)</u>	<u>(11,531,400)</u>	<u>1,162,210</u>	<u>-</u>
Total net assets (non-GAAP) - beginning	<u>15,338,315</u>	<u>16,547,415</u>	<u>16,547,415</u>	<u>4,665,342</u>	<u>5,827,552</u>
Total net assets (non-GAAP) - ending	<u>\$ 4,665,342</u>	<u>\$ 5,016,015</u>	<u>\$ 5,016,015</u>	<u>\$ 5,827,552</u>	<u>\$ 5,827,552</u>

CITY OF PHARR, TX UTILITY FUND SUMMARY OF REVENUES AND EXPENSES					
	ACTUAL 2016-2017	ORIGINAL BUDGET 2017-2018	AMENDED BUDGET 2017-2018	PROJECTED ACTUAL 2017-2018	ORIGINAL BUDGET 2018-2019
REVENUES					
Water	\$ 8,374,064	\$ 8,037,500	\$ 8,037,500	\$ 7,881,174	\$ 7,861,500
Sewer	6,079,891	5,911,500	5,911,500	5,726,336	5,701,400
Other	14,694	19,000	19,000	11,500	25,400
Grants	965,243	-	-	-	-
Debt Proceeds	-	5,104,700	1,959,100	1,099,700	859,400
Interest	63,216	21,000	21,000	80,000	70,000
Total Revenues	\$ 15,497,109	\$ 19,093,700	\$ 15,948,100	\$ 14,798,710	\$ 14,517,700
EXPENSES					
81 Administration	\$ 738,977	\$ 757,000	\$ 745,100	\$ 713,400	\$ 783,700
82 Water Production	1,764,385	4,100,700	4,098,600	3,092,900	3,213,800
83 Water Distribution	1,723,241	2,050,800	2,041,100	1,756,700	1,878,900
84 Water Treatment Plant	2,196,148	2,379,200	2,402,900	2,102,800	2,347,300
86 Sewer Collection	234,126	379,600	379,600	273,200	415,600
87 Non-Departmental	14,705,022	16,780,100	13,634,500	1,594,500	1,454,200
72 Debt Service	3,842,939	4,367,400	4,367,400	4,367,400	4,424,200
Total Expenses	\$ 25,204,838	\$ 30,814,800	\$ 27,669,200	\$ 13,900,900	\$ 14,517,700
Net Revenues Over/(Under) Expenses	\$ (9,707,729)	\$ (11,721,100)	\$ (11,721,100)	\$ 897,810	\$ -
1100- Personnel Services	\$ 3,362,067	\$ 3,689,800	\$ 3,689,800	\$ 3,192,600	\$ 3,629,100
2200- Supplies	994,746	1,348,100	1,336,200	1,153,200	1,345,500
3300- Maintenance	617,821	631,500	631,500	631,000	699,500
4400- Rentals	5,472	9,800	9,800	8,700	8,700
5500- Other Services	1,495,839	1,646,100	1,658,000	1,405,400	1,577,500
6600- Vehicle Maintenance	180,932	193,200	193,200	184,000	212,400
72/73 Long Term Debt Service	3,842,939	4,367,400	4,367,400	4,367,400	4,424,200
7700- Debt Service-Lease	-	189,700	189,700	264,400	307,200
8800- Capital Outlay	-	1,959,100	1,959,100	1,099,700	859,400
9900- Transfer Out	7,762,089	15,603,100	12,457,500	565,500	524,400
9900- Non-Departmental	6,942,933	1,177,000	1,177,000	1,029,000	929,800
	\$ 25,204,838	\$ 30,814,800	\$ 27,669,200	\$ 13,900,900	\$ 14,517,700

City of Pharr, Texas					
Department: Debt Service			Fund: Utility		
EXPENSES	Actual 2016-2017	Original Budget 2017-2018	Amended Budget 2017-2018	Projected Actual 2017-2018	Original Budget 2018-2019
Financial Services	\$ -	\$ -	\$ -	\$ -	\$ -
2017 CWSRF Interest - TWDB	229,213	710,600	710,600	710,600	686,200
2007A DWSRF Interest - TWDB	299,691	267,300	267,300	267,300	245,100
2007B Interest - NADBank	235,891	219,600	219,600	219,600	201,000
2008 Refunding - Interest	16,560	2,700	2,700	2,700	-
2013 DWSRF Interest - TWDB	160,145	160,200	160,200	160,200	159,900
2015 DWSRF Interest - TWDB	49,440	49,000	49,000	49,000	48,000
Amortization Expense	-	-		-	-
2017 CWSRF Principal - TWDB	1,155,000	1,220,000	1,220,000	1,220,000	1,385,000
2007A DWSRF Principal - TWDB	820,000	840,000	840,000	840,000	860,000
2007B Principal - NADBank	475,000	495,000	495,000	495,000	510,000
2008 Refunding - Principal	75,000	75,000	75,000	75,000	-
2013 DWSRF Principal - TWDB	255,000	255,000	255,000	255,000	255,000
2015 DWSRF Interest - TWDB	72,000	73,000	73,000	73,000	74,000
DEPARTMENT TOTAL	\$ 3,842,939	\$ 4,367,400	\$ 4,367,400	\$ 4,367,400	\$ 4,424,200

City of Pharr, Texas

Department: Administration

Fund: Utility

EXPENSES	Actual 2016-2017	Original Budget 2017-2018	Amended Budget 2017-2018	Projected Actual 2017-2018	Original Budget 2018-2019
Salaries	\$ 257,426	\$ 280,500	\$ 280,500	\$ 270,200	\$ 285,700
Employee Benefits	101,131	118,800	118,800	97,400	105,700
Supplies	124,710	137,900	126,000	126,000	120,500
Maintenance	80,710	68,000	68,000	68,000	78,500
Rentals	2,579	4,800	4,800	4,800	4,800
Contractual Services	1,520	-	-	-	-
Other Services	170,901	147,000	147,000	147,000	188,500
DEPARTMENT TOTAL	\$ 738,977	\$ 757,000	\$ 745,100	\$ 713,400	\$ 783,700

Purpose

Manage the Utility system's finances by ensuring compliance with laws and ordinances , billing and collecting for utility operations, and accurately maintaining utility accounts.

Main Duties

Functional responsibilities include account management, customer service, and utility billing, cash management.

Divisions

Administration, Utility Billing, Cashier

Mission Statement

The Utility Billing & Collection Department strives to sustain the utility operations through fair and accurate account transactions.

City of Pharr, Texas					
Department: Water Production			Fund: Utility		
EXPENSES	Actual 16-17	Original Budget 17-18	Amended Budget 17-18	Projected Actual 17-18	Original Budget 18-19
Salaries	\$ 889,969	\$ 946,500	\$ 946,500	\$ 884,800	\$ 983,400
Employee Benefits	318,006	439,700	439,700	364,700	430,000
Supplies	279,046	451,900	451,900	333,900	461,400
Maintenance	105,393	38,500	38,500	46,000	47,000
Rentals	1,970	4,000	4,000	2,900	2,900
Other Services	25,044	61,200	59,100	47,800	67,000
Vehicle Maintenance	144,956	145,500	145,500	132,100	156,800
Debt Service	-	54,300	54,300	181,000	205,900
Capital Outlay	-	1,959,100	1,959,100	1,099,700	859,400
Non-Departmental	-	-	-	-	-
DEPARTMENT TOTAL	\$ 1,764,385	\$ 4,100,700	\$ 4,098,600	\$ 3,092,900	\$ 3,213,800

Purpose

Distribute safe potable drinking water that meet TCEQ requirement.

Main Duties

Provide safe potable water that meet TCEQ requirements or better; meet the demand of growing community and to continue to improve in working efficiently and providing quality water at the lowest possible cost.

Divisions

Administration, Water Treatment Plant, Water Distribution, Wastewater Treatment Plant, Wastewater Collection, Lab

Mission Statement

The Public Utilities Department is committed to providing the protection of public health, fire protection, support of the economy, and quality of life services at the lowest possible cost.

City of Pharr, Texas

Department: Water Distribution

Fund: Utility

EXPENSES	Actual 16-17	Original Budget 17-18	Amended Budget 17-18	Projected Actual 17-18	Original Budget 18-19
Salaries	\$ 488,991	\$ 549,500	\$ 549,500	\$ 438,200	\$ 502,000
Employee Benefits	159,553	223,200	223,200	168,500	203,000
Supplies	472,272	515,600	515,600	515,600	516,700
Maintenance	100,047	150,000	150,000	150,000	150,000
Rentals	471	500	500	500	500
Other Services	489,250	540,600	530,900	442,600	463,700
Vehicle Maintenance	12,657	16,200	16,200	16,200	17,900
Debt Service	-	55,200	55,200	25,100	25,100
DEPARTMENT TOTAL	\$ 1,723,241	\$ 2,050,800	\$ 2,041,100	\$ 1,756,700	\$ 1,878,900

Purpose

Distribute safe potable drinking water.

Main Duties

Distribute safe potable water that meet TCEQ requirements or better; maintain all water lines, valves, water meters in the WD system to ensure uninterrupted service.

Divisions

Administration, Water Treatment Plant, Water Distribution, Wastewater Treatment Plant, Wastewater Collection, Lab

Mission Statement

The Public Utilities Department is committed to providing the protection of public health, fire protection, support of the economy, and quality of life services at the lowest possible cost.

City of Pharr, Texas					
Department: Water Treatment Plant			Fund: Utility		
EXPENSES	Actual 16-17	Original Budget 17-18	Amended Budget 17-18	Projected Actual 17-18	Original Budget 18-19
Salaries	\$ 879,768	\$ 821,600	\$ 821,600	\$ 703,600	\$ 809,300
Employee Benefits	267,223	310,000	310,000	265,200	310,000
Supplies	106,377	169,700	169,700	137,700	173,500
Maintenance	275,689	320,000	320,000	325,000	357,000
Rentals	451	500	500	500	500
Other Services	650,659	677,000	700,700	613,000	637,900
Vehicle Maintenance	15,982	13,300	13,300	17,500	18,800
Debt Service	-	67,100	67,100	40,300	40,300
DEPARTMENT TOTAL	\$ 2,196,148	\$ 2,379,200	\$ 2,402,900	\$ 2,102,800	\$ 2,347,300

Purpose

Treat influent and discharge effluent that meet TCEQ requirement and to produce quality Recycle water.

Main Duties

Treat sewer influent and discharge quality wastewater effluent that meets all permit requirements through our regulatory agency TCEQ; to produce recycle water to irrigate our golf course.

Divisions

Administration, Water Treatment Plant, Water Distribution, Wastewater water Treatment Plant, Wastewater Collection, Lab

Mission Statement

The Public Utilities Department is committed to providing the protection of public health, fire protection, support of the economy, and quality of life services at the lowest possible cost.

City of Pharr, Texas

Department: Wastewater (Sewer) Collection System

Fund: Utility

EXPENSES	Actual 16-17	Original Budget 17-18	Amended Budget 17-18	Projected Actual 17-18	Original Budget 18-19
Supplies	\$ 12,342	\$ 73,000	\$ 73,000	\$ 40,000	\$ 73,400
Maintenance	55,982	55,000	55,000	42,000	67,000
Rentals	-	-	-	-	-
Other Services	158,465	220,300	220,300	155,000	220,400
Vehicle Maintenance	7,338	18,200	18,200	18,200	18,900
Debt Service	-	13,100	13,100	18,000	35,900
Capital Outlay	-	-	-	-	-
DEPARTMENT TOTAL	\$ 234,126	\$ 379,600	\$ 379,600	\$ 273,200	\$ 415,600

Purpose

To collect sewer through gravity pipes and pump stations and push to our Wastewater Treatment Plant.

Main Duties

To maintain all Lift stations and gravity lines in the sewer collection system. To have interrupted sewer service and to avoid sanitary sewer overflow.

Divisions

Administration, Water Treatment Plant, Water Distribution, Wastewater Treatment Plant, Wastewater Collection, Lab

Mission Statement

The Public Utilities Department is committed to providing the protection of public health, fire protection, support of the economy, and quality of life services at the lowest possible cost.

City of Pharr, Texas

Department: Non-Departmental

Fund: Utility

EXPENSES	Actual 16-17	Original Budget 17-18	Amended Budget 17-18	Projected Actual 17-18	Original Budget 18-19
Legal	\$ 15,000	\$ 22,000	\$ 22,000	\$ 22,000	\$ 24,000
Engineering	45,493	130,000	130,000	50,000	50,700
Water rights	-	75,000	75,000	75,000	78,800
Raw water	531,720	450,000	450,000	450,000	450,000
Depreciation	4,056,755	-	-	-	-
Transfer out - General Fund	423,600	565,500	565,500	565,500	524,400
Transfer out - Capital Projects	655,576	-	-	-	-
Transfer out - Debt Service	-	200,000	-	-	-
Other	8,976,878	15,337,600	12,392,000	432,000	326,300
DEPARTMENT TOTAL	\$ 14,705,022	\$ 16,780,100	\$ 13,634,500	\$ 1,594,500	\$ 1,454,200

**CITY OF PHARR, TX
EVENT CENTER
SUMMARY OF REVENUES AND EXPENSES**

	ACTUAL 2016-2017	ORIGINAL BUDGET 2017-2018	AMENDED BUDGET 2017-2018	PROJECTED ACTUAL 2017-2018	ORIGINAL BUDGET 2018-2019
<u>REVENUES</u>					
Rental	\$ 104,090	\$ 55,000	\$ 55,000	\$ 105,079	\$ 58,000
Facility Fees	23,619	25,000	25,000	22,378	23,100
Concession	258,454	300,000	300,000	180,000	180,000
Advertising	116,667	-	-	-	-
Other	27,167	-	-	-	-
Transfer In	215,200	398,600	398,600	375,549	448,600
Total Revenues	<u>\$ 745,197</u>	<u>\$ 778,600</u>	<u>\$ 778,600</u>	<u>\$ 683,006</u>	<u>\$ 709,700</u>
<u>EXPENSES</u>					
Personnel	\$ 362,109	\$ 464,800	\$ 464,800	\$ 418,114	\$ 373,000
Supplies	124,201	128,000	125,300	117,100	182,000
Maintenance	13,788	20,000	20,000	5,000	10,000
Rentals	2,635	2,800	2,800	2,800	2,800
Other	272,831	163,000	171,700	129,992	141,900
Total Expenses	<u>\$ 775,563</u>	<u>\$ 778,600</u>	<u>\$ 784,600</u>	<u>\$ 673,006</u>	<u>\$ 709,700</u>
Net Revenues Over/(Under) Expenses	<u><u>\$ (30,367)</u></u>	<u><u>\$ -</u></u>	<u><u>\$ (6,000)</u></u>	<u><u>\$ 10,000</u></u>	<u><u>\$ -</u></u>

City of Pharr, Texas

Department: Events Center		Function: Cultural		Fund: Event Center	
EXPENDITURES	Actual 16-17	Original Budget 17-18	Amended Budget 17-18	Projected Actual 17-18	Original Budget 18-19
Salaries	\$ 284,746	\$ 372,000	\$ 372,000	\$ 329,450	\$ 297,900
Employee Benefits	77,363	92,800	92,800	88,664	75,100
Supplies	124,201	128,000	125,300	117,100	182,000
Maintenance	13,788	20,000	20,000	5,000	10,000
Rentals	2,635	2,800	2,800	2,800	2,800
Contractual Services	65,092	58,800	56,300	39,960	40,000
Other Services	97,004	104,200	115,400	90,032	101,900
Vehicle Maintenance	27	-	-	-	-
Non-Departmental	110,707	-	-	-	-
DEPARTMENT TOTAL	\$ 775,563	\$ 778,600	\$ 784,600	\$ 673,006	\$ 709,700

Purpose

To provide a venue in the City to rent for ticketed events/concerts and to non-ticketed events to bring people, promoters, and artists to the city of Pharr, increasing usage of the hotels within the city.

Main Duties

Event booking, ticket sales, cash handling, production preparation, security and staffing for events, liaison with local hotels.

Divisions

Venue Management, Ticket Sales

Mission Statement

The Pharr Events Center hosts a diverse range of entertainment events in one of the most premier venues in the Rio Grande Valley. We are committed to delivering the highest level of customer service and the highest degree of entertainment experience to our customers.

**CITY OF PHARR, TX
BRIDGE FUND
SUMMARY OF REVENUES AND EXPENSES**

	ACTUAL 2016-2017	ORIGINAL BUDGET 2017-2018	AMENDED BUDGET 2017-2018	PROJECTED ACTUAL 2017-2018	ORIGINAL BUDGET 2018-2019
<u>REVENUES</u>					
Toll Fees	\$ 13,614,356	\$ 13,200,000	\$ 13,200,000	\$ 13,763,423	\$ 14,162,000
Debt Proceeds	-	2,410,000	2,410,000	2,410,000	520,000
Other	290,419	282,600	282,600	312,294	313,800
Interest	45,061	28,000	28,000	89,352	50,000
Transfer In - Other	119,764	-	520,000	-	-
Total	<u>\$ 14,069,600</u>	<u>\$ 15,920,600</u>	<u>\$ 16,440,600</u>	<u>\$ 16,575,069</u>	<u>\$ 15,045,800</u>
<u>EXPENSES</u>					
Personnel	\$ 1,028,084	\$ 1,208,200	\$ 1,258,200	\$ 1,109,675	\$ 1,452,400
Supplies	121,981	153,800	283,800	291,800	225,500
Maintenance	151,757	213,000	186,000	187,800	184,300
Rentals	3,574	5,600	5,600	5,500	5,600
Other	751,329	653,200	900,700	796,200	723,100
Vehicle Maintenance	12,516	20,900	20,900	19,900	20,900
Long Term Debt Service	919,052	1,175,300	1,175,300	1,149,300	1,294,500
Capital Outlay	11,426	2,450,000	2,970,000	2,447,800	520,000
Transfer Out	11,084,934	9,618,200	10,039,200	9,641,800	10,365,500
Non-Departmental	716,944	422,400	588,000	449,000	254,000
Total	<u>\$ 14,801,599</u>	<u>\$ 15,920,600</u>	<u>\$ 17,427,700</u>	<u>\$ 16,098,775</u>	<u>\$ 15,045,800</u>
Net Revenues Over/(Under) Expenses	<u><u>\$ (731,998)</u></u>	<u><u>\$ -</u></u>	<u><u>\$ (987,100)</u></u>	<u><u>\$ 476,294</u></u>	<u><u>-</u></u>

City of Pharr, Texas

Department: Administration

Fund: Bridge

EXPENSES	Actual 16-17	Original Budget 17-18	Amended Budget 17-18	Projected Actual 17-18	Original Budget 18-19
Salaries	\$ 761,520	\$ 861,600	\$ 911,600	\$ 803,975	\$ 1,068,500
Employee Benefits	276,565	356,600	356,600	315,700	393,900
Supplies	121,981	153,800	283,800	291,800	225,500
Maintenance	151,757	213,000	186,000	187,800	184,300
Rentals	3,574	5,600	5,600	5,500	5,600
Contractual Services	111,957	117,000	198,000	100,000	137,800
Other Services	639,372	536,200	702,700	696,200	585,300
Vehicle Maintenance	12,516	20,900	20,900	19,900	20,900
Debt Service - Bonds/Notes	919,052	1,175,300	1,175,300	1,149,300	1,294,500
Capital Outlay	11,426	2,450,000	2,970,000	2,447,800	520,000
Lobbying	303,996	286,000	458,000	313,000	204,600
Non-Departmental					
Transfers Out - General Fund Ops	4,977,499	4,438,900	4,438,900	4,041,800	5,878,400
Transfers Out - Incentives	500,000	500,000	500,000	500,000	500,000
Transfers Out - CIP Funds	3,956,035	2,900,000	-	-	-
Transfers Out - Debt Service	-	-	3,321,000	3,321,000	2,331,400
Transfers Out - Other	1,651,400	1,779,300	1,779,300	1,779,000	1,655,700
Other	402,948	126,400	120,000	126,000	39,400
DEPARTMENT TOTAL	\$ 14,801,599	\$ 15,794,200	\$ 17,307,700	\$ 16,098,775	\$ 15,045,800

**CITY OF PHARR, TX
GOLF COURSE FUND
SUMMARY OF REVENUES AND EXPENSES**

	ACTUAL 2016-2017	ORIGINAL BUDGET 2017-2018	AMENDED BUDGET 2017-2018	PROJECTED ACTUAL 2017-2018	ORIGINAL BUDGET 2018-2019
<u>REVENUES</u>					
Green & Member Fees	\$ 441,419	\$ 464,900	\$ 464,900	\$ 468,834	\$ 475,900
Cart Rental	210,428	189,000	189,000	204,219	210,300
Food & Beverage	149,573	154,300	154,300	127,700	131,500
Other	74,999	81,800	81,800	74,096	76,200
Interest	3,016	1,400	1,400	8,004	5,000
Lease Proceeds	-	230,000	230,000	-	227,000
Transfer In	437,400	439,200	439,200	337,400	494,600
Total Revenues	<u>\$ 1,316,836</u>	<u>\$ 1,560,600</u>	<u>\$ 1,560,600</u>	<u>\$ 1,220,253</u>	<u>\$ 1,620,500</u>
<u>EXPENSES</u>					
Personnel	\$ 637,019	\$ 857,500	\$ 858,800	\$ 695,000	\$ 876,900
Supplies	204,667	216,400	216,400	186,300	244,500
Maintenance	51,873	48,000	48,000	21,000	30,000
Rentals	72,125	83,000	38,000	7,500	7,000
Other	87,235	89,700	93,400	82,200	106,300
Vehicle Maintenance	11,238	13,500	13,500	13,500	14,800
Debt Service-Lease	5,872	17,200	57,200	108,000	108,700
Capital Outlay	1,200	230,000	230,000	50,000	227,000
Non-Departmental	5,300	5,300	5,300	5,300	5,300
Total Expenses	<u>\$ 1,076,529</u>	<u>\$ 1,560,600</u>	<u>\$ 1,560,600</u>	<u>\$ 1,168,800</u>	<u>\$ 1,620,500</u>
Net Revenues Over/(Under) Expenses	<u><u>240,307</u></u>	<u><u>\$ -</u></u>	<u><u>\$ -</u></u>	<u><u>\$ 51,400</u></u>	<u><u>\$ -</u></u>

City of Pharr, Texas					
Department: Administration			Fund: Golf Course		
EXPENSES	Actual 15-16	Original Budget 16-17	Amended Budget 16-17	Projected Actual 16-17	ORIGINAL Budget 17-18
Salaries	\$ 471,648	\$ 596,100	\$ 597,400	\$ 505,700	\$ 655,200
Employee Benefits	165,371	261,400	261,400	189,300	221,700
Supplies	204,667	216,400	216,400	186,300	244,500
Maintenance	51,873	48,000	48,000	21,000	30,000
Rentals	72,125	83,000	38,000	7,500	7,000
Contractual Services	-	-	-	-	7,500
Other Services	87,235	89,700	93,400	82,200	98,800
Vehicle Maintenance	11,238	13,500	13,500	13,500	14,800
Debt Service	5,872	17,200	57,200	108,000	108,700
Capital Outlay	1,200	230,000	230,000	50,000	227,000
Other	5,300	5,300	5,300	5,300	5,300
DEPARTMENT TOTAL	\$ 1,076,529	\$ 1,560,600	\$ 1,560,600	\$ 1,168,800	\$ 1,620,500
Purpose To manage a quality of life facility in the city, allowing all visitors to enjoy it while obtaining exercise and a social network. Main Duties Manage a 130 acre golfing facility, providing customer service to all visitors, serve food, and provide a well groomed and maintained golf course. Divisions Pro Shop, Snack Bar, Maintenance Mission Statement The mission of the Tierra Del Sol Golf Club is to provide the best South Texas golfing experience that will allow people of any gender and age to exercise, compete, and enjoy; allow them to engage in a social network and, at the same time, provide the atmosphere of a true golf club that is a responsible member of our community.					

INTERNAL SERVICE FUND

Internal Service Funds are used to account for the financing of goods or services provided by one department to other departments within the City on a cost-reimbursement basis.

City Garage Fund – This fund is used to account for fleet maintenance and maintains an inventory of parts for the City-owned vehicles.

**CITY OF PHARR, TX
GARAGE FUND
SUMMARY OF REVENUES AND EXPENSES**

	ACTUAL 2016-2017	ORIGINAL BUDGET 2017-2018	AMENDED BUDGET 2017-2018	PROJECTED ACTUAL 2017-2018	ORIGINAL BUDGET 2018-2019
REVENUES					
General Fund	\$ 548,923	\$ 626,600	\$ 626,600	\$ 604,400	\$ 692,200
Utility Fund	117,497	222,100	222,100	107,100	132,700
Bridge Fund	1,482	10,400	10,400	10,000	10,400
Golf Course Fund	527	900	900	1,000	1,000
CDBG Fund	116	-	-	900	900
PAL	695	-	-	-	-
PEDC	-	600	600	-	-
Total	<u>\$ 669,241</u>	<u>\$ 860,600</u>	<u>\$ 860,600</u>	<u>\$ 723,400</u>	<u>\$ 837,200</u>
EXPENSES					
Personnel	\$ 181,466	\$ 231,300	\$ 231,300	\$ 174,700	\$ 203,700
Supplies	4,371	7,000	7,000	4,200	6,200
Maintenance	1,092	3,000	3,000	-	3,000
Other	11,221	16,500	16,500	9,300	11,300
Vehicle Maintenance	457,169	594,700	594,700	585,700	604,900
Debt Service	-	8,100	8,100	8,100	8,100
Capital Outlay	-	-	-	-	-
Total	<u>\$ 655,319</u>	<u>\$ 860,600</u>	<u>\$ 860,600</u>	<u>\$ 782,000</u>	<u>\$ 837,200</u>
Net Revenues Over/(Under) Expenses	<u><u>\$ 13,922</u></u>	<u><u>\$ -</u></u>	<u><u>\$ -</u></u>	<u><u>(58,600)</u></u>	<u><u>\$ -</u></u>

City of Pharr, Texas

Department: Administration

Fund: Garage

EXPENSES	Actual 16-17	Original Budget 17-18	Amended Budget 17-18	Projected Actual 17-18	ORIGINAL Budget 18-19
Salaries	\$ 142,860	\$ 173,400	\$ 173,400	\$ 125,200	\$ 145,800
Employee Benefits	38,606	57,900	57,900	49,500	57,900
Supplies	4,371	7,000	7,000	4,200	6,200
Maintenance	1,092	3,000	3,000	-	3,000
Rentals	-	-	-	-	-
Other Services	11,221	16,500	16,500	9,300	11,300
Vehicle Maintenance	457,169	594,700	594,700	585,700	604,900
Debt Service	-	8,100	8,100	8,100	8,100
Capital Outlay	-	-	-	-	-
Non-Departmental	-	-	-	-	-
DEPARTMENT TOTAL	\$ 655,319	\$ 860,600	\$ 860,600	\$ 782,000	\$ 837,200

Purpose

Provide preventive maintenance to City vehicles and equipment.

Main Duties

Change oil, lube, filters, tires, welding, tune ups, battery checks, air condition, and other preventive maintenance and repairs.

Divisions

Operations

Mission Statement

Provide preventive maintenance to the City's fleet as effectively and efficiently as possible.

COMPONENT UNITS

COMPONENT UNITS

Blended Component Units: Separate legal entities whose governing body is the same or substantially the same as the City Commission or the component unit provides services entirely to the City.

Pharr Economic Development Corporation) -is a nonprofit industrial development corporation organized for the same purpose as the PEDC 4a but with the legal authority to use sales tax funds for a wider range of projects.

Tax Increment Reinvestment Zone No. 1- TIRZ is a separate entity with its own EIN, whose three of its board members consists of the same members of the City Commission. TIRZ No. 1 was established to provide a financing mechanism to facilitate a high-quality development in the Pharr area.

Tax Increment Reinvestment Zone No. 2- TIRZ is a separate entity with its own EIN, whose three of its board members consists of the same members of the City Commission. TIRZ No. 1 was established to provide a financing mechanism to facilitate a high-quality development in the Pharr area.

Discretely Component Units: Separate legal entities in which the primary government is financially accountable and is able to impose will on the organization.

Pharr Housing Finance Corporation-PHFC is a separate entity with its own EIN, whose board consists of the same members of the City Commission. PHFC was used to create PHFC-Jackson Place Apartments.

PHFC-Jackson Place Apartments-PHFC Jackson Place Apartments is an entity created by PHFC with its own EIN with the purpose of providing means to finance the cost of residential developments that will provide affordable prices for residents of City of Pharr.

CITY OF PHARR, TX
 BLENDED COMPONENT UNIT
 PEDC II FUND
 SUMMARY OF REVENUES AND EXPENSES

	ACTUAL 2016-2017	ORIGINAL BUDGET 2017-2018	AMENDED BUDGET 2017-2018	PROJECTED ACTUAL 2017-2018	ORIGINAL BUDGET 2018-2019
REVENUES					
Sales Tax	\$ 4,270,377	\$ 4,235,000	\$ 4,235,000	\$ 4,518,900	\$ 4,693,100
Interest	87,138	10,000	10,000	65,000	65,000
Transfer In	920,527	1,229,500	1,429,500	1,429,500	1,229,500
Debt Proceeds	10,230,005	5,535,000	2,212,000	600,000	213,000
Other	282,501	396,600	1,196,600	1,152,000	1,073,600
Total	<u>\$ 15,790,549</u>	<u>\$ 11,406,100</u>	<u>\$ 9,083,100</u>	<u>\$ 7,765,400</u>	<u>\$ 7,274,200</u>
EXPENSES					
Personnel	\$ 558,673	\$ 853,100	\$ 879,100	\$ 767,000	\$ 867,400
Supplies	13,844	20,000	20,000	22,000	31,000
Maintenance	44,704	45,000	45,000	20,000	78,500
Rentals	2,893	5,000	5,000	4,200	5,200
Other Services	801,503	740,100	720,100	759,323	846,200
Vehicle Maintenance	1,146	2,100	2,100	500	1,500
Debt Service	3,271,984	1,786,100	4,986,100	5,248,900	2,621,100
Capital Outlay	30,117	50,000	50,000	50,000	60,000
Non-Departmental	822,103	1,347,500	7,339,500	7,304,500	1,206,800
Transfers Out	12,017,360	6,557,200	2,292,200	2,292,200	1,556,500
Total	<u>\$ 17,564,327</u>	<u>\$ 11,406,100</u>	<u>\$ 16,339,100</u>	<u>\$ 16,468,623</u>	<u>\$ 7,274,200</u>
Net Revenues Over/(Under) Expenses	<u>\$ (1,773,778)</u>	<u>\$ -</u>	<u>\$ (7,256,000)</u>	<u>\$ (8,703,223)</u>	<u>\$ -</u>

City of Pharr, Texas					
Department: PEDC		Function:	Economic Development		Fund: Administration
EXPENDITURES	Actual 15-16	Original Budget 16-17	Amended Budget 16-17	Projected Actual 16-17	Budget 17-18
Salaries	\$ 643,900	\$ 669,900	\$ 594,100	\$ 475,700	\$ -
Employee Benefits	209,200	209,200	172,900	391,700	-
Supplies	20,000	20,000	22,000	31,000	-
Maintenance	45,000	45,000	20,000	78,500	-
Rentals	5,000	5,000	4,200	5,200	-
Contractual Services	740,100	720,100	759,323	846,200	-
Vehicle Maintenance	2,100	2,100	500	1,500	1,500
Debt Service	1,786,100	4,986,100	5,248,900	2,621,100	-
Capital Outlay	-	-	-	-	-
Non-Departmental	7,904,700	9,631,700	9,596,700	2,763,300	469,500
DEPARTMENT TOTAL	\$ 11,356,100	\$ 16,289,100	\$ 16,418,623	\$ 7,214,200	\$ 471,000

CITY OF PHARR, TX
BLENDED COMPONENT UNIT
TAX INCREMENT REINVESTMENT ZONE #1 FUND
SUMMARY OF REVENUES AND EXPENSES

	ACTUAL 2016-2017	ORIGINAL BUDGET 2017-2018	AMENDED BUDGET 2017-2018	PROJECTED ACTUAL 2017-2018	ORIGINAL BUDGET 2018-2019
REVENUES					
Property Tax	\$ 245,100	\$ 324,200	\$ 324,200	\$ 324,200	\$ 420,000
Other					
Total	<u>\$ 245,100</u>	<u>\$ 324,200</u>	<u>\$ 324,200</u>	<u>\$ 324,200</u>	<u>\$ 420,000</u>
EXPENSES					
Incentives	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
Total	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>
Net Revenues Over/(Under) Expenses	<u><u>\$ 245,100</u></u>	<u><u>\$ 324,200</u></u>	<u><u>\$ 324,200</u></u>	<u><u>\$ 324,200</u></u>	<u><u>\$ 420,000</u></u>

CITY OF PHARR, TX BLENDED COMPONENT UNIT TAX INCREMENT REINVESTMENT ZONE #2 FUND SUMMARY OF REVENUES AND EXPENSES					
	ACTUAL 2016-2017	ORIGINAL BUDGET 2017-2018	AMENDED BUDGET 2017-2018	PROJECTED ACTUAL 2017-2018	ORIGINAL BUDGET 2018-2019

REVENUES

Property Tax	\$ -	\$ 549,000	\$ 549,000	\$ 549,000	\$ 530,900
Other					
Total	\$ -	\$ 549,000	\$ 549,000	\$ 549,000	\$ 530,900

EXPENSES

Incentives	-	-	-	-	-
Total	\$ -	\$ -	\$ -	\$ -	\$ -

Net Revenues Over/(Under) Expenses	\$ -	\$ 549,000	\$ 549,000	\$ 549,000	\$ 530,900
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CITY OF PHARR, TX BLENDED COMPONENT UNIT PHARR HOUSING FINANCE CORPORATION SUMMARY OF REVENUES AND EXPENSES					
	ACTUAL 2016-2017	ORIGINAL BUDGET 2017-2018	AMENDED BUDGET 2017-2018	PROJECTED ACTUAL 2017-2018	ORIGINAL BUDGET 2018-2019

REVENUES

Development Fees	\$ -	\$ -	\$ -	\$ -	\$ -
Other					
Total	\$ -	\$ -	\$ -	\$ -	\$ -

EXPENSES

Professional Fees	204,961	# 200,000	200,000	200,000	200,000
Total	\$ 204,961	\$ 200,000	\$ 200,000	\$ 200,000	\$ 200,000
Net Revenues Over/(Under) Expenses	\$ (204,961)	\$ (200,000)	\$ (200,000)	\$ (200,000)	\$ (200,000)

CITY OF PHARR, TX
BLENDED COMPONENT UNIT
PHFC/JACKSON PLACE APARTMENTS CORPORATION
SUMMARY OF REVENUES AND EXPENSES

	ACTUAL 2016-2017	ORIGINAL BUDGET 2017-2018	AMENDED BUDGET 2017-2018	PROJECTED ACTUAL 2017-2018	ORIGINAL BUDGET 2018-2019
REVENUES					
Rental Income	\$ 53,500	\$ 931,600	\$ 931,600	\$ 1,299,153	\$ 1,818,900
Total	53,500	931,600	931,600	1,299,153	1,818,900
EXPENSES					
Personnel	-	-	-	249,252	249,300
Supplies	-	-	-	6,000	10,000
Miantenace	-	-	-	60,510	62,400
Building Costs	19,245,167	2,615,600	2,615,600	3,269,712	-
Other Services	- #	-	-	321,242	331,000
Debt Service	1,134,309	1,876,000	1,876,000	2,131,015	2,250,100
Other Fees	629,036 #	1,587,100	1,587,100	185,513	-
Total	21,008,512	6,078,700	6,078,700	6,223,244	2,902,800
Net Revenues Over/(Under) Expenses	\$ (20,955,012)	\$ (5,147,100)	\$ (5,147,100)	\$ (4,924,091)	\$ (1,083,900)

STATISTICAL SECTION

STATISTICAL SECTION

Financial Trends

These schedules contain trend information to help the reader understand how the City's financial performance and well-being have changed over time.

Revenue Capacity

These schedules contain information to help the reader assess the City's most significant local revenue source, the property tax.

Debt Capacity

These schedules present information to help the reader assess the affordability of the City's current levels of outstanding debt and the City's ability to issue additional debt in the future.

Demographic and Economic Information

These schedules offer demographic and economic indicators to help the reader understand the environment within which the City's financial activities take place.

Operating Information

These schedules contain service and infrastructure data to help the reader understand how the information in the City's financial report relates to the services the City provides and the activities it performs.

City of Pharr, Texas
Net Position by Component
Last Ten Fiscal Years¹
(Accrual Basis of Accounting)
(amount expressed in thousands)

	Fiscal Year									
	<u>2008</u>	<u>2009</u>	<u>2010</u>	<u>2011</u>	<u>2012</u>	<u>2013</u>	<u>2014</u>	<u>2015</u>	<u>2016</u>	<u>2017</u>
Governmental activities										
Net Invested in capital assets	\$ 50,941	\$ 50,764	\$ 53,417	\$ 36,205	\$ 36,205	\$ 39,362	\$ 64,274	\$ 62,451	\$ 69,610	\$ 76,686
Restricted	8,115	7,904	5,234	7,159	23,652	35,796	15,012	18,454	23,585	21,655
Unrestricted	4,822	13,275	18,999	16,463	18,274	8,032	8,951	1,170	2,224	5,954
Total governmental activities net position	<u>\$ 63,878</u>	<u>\$ 71,943</u>	<u>\$ 77,650</u>	<u>\$ 59,827</u>	<u>\$ 78,131</u>	<u>\$ 83,190</u>	<u>\$ 88,237</u>	<u>\$ 82,075</u>	<u>\$ 95,420</u>	<u>\$ 104,295</u>
Business-type activities										
Net Invested in capital assets	\$ 59,224	\$ 78,359	\$ 82,609	\$ 82,300	\$ 82,757	\$ 86,011	\$ 85,304	\$ 88,401	\$ 91,942	\$ 95,760
Restricted	5,762	7,759	7,375	10,195	8,529	21,394	18,996	19,603	16,647	13,158
Unrestricted	2,568	2,572	9,691	12,435	15,940	6,013	10,276	10,280	5,994	5,938
Total business-type activities net position	<u>\$ 67,554</u>	<u>\$ 88,690</u>	<u>\$ 99,675</u>	<u>\$ 104,930</u>	<u>\$107,226</u>	<u>\$ 113,418</u>	<u>\$ 114,576</u>	<u>\$ 118,283</u>	<u>\$ 114,583</u>	<u>\$ 114,855</u>
Primary government										
Net Invested in capital assets	\$ 110,165	\$ 129,123	\$ 136,026	\$ 118,505	\$ 118,962	\$ 125,374	\$ 149,577	\$ 150,852	\$ 161,552	\$ 172,445
Restricted	13,877	15,663	12,609	17,354	32,181	57,191	34,008	38,056	40,232	34,813
Unrestricted	7,390	15,847	28,690	28,898	34,214	14,044	19,227	11,450	8,218	11,892
Total primary government net position	<u>\$ 131,432</u>	<u>\$ 160,633</u>	<u>\$ 177,325</u>	<u>\$ 164,757</u>	<u>\$ 185,357</u>	<u>\$ 196,609</u>	<u>\$ 202,813</u>	<u>\$ 200,358</u>	<u>\$ 210,002</u>	<u>\$ 219,150</u>

City of Pharr, Texas
Changes in Net Position
Last Ten Fiscal Years¹
(Accrual Basis of Accounting)
(amount expressed in thousands)

Expenses	<u>2008</u>	<u>2009</u>	<u>2010</u>	<u>2011</u>	<u>2012</u>	<u>2013</u>	<u>2014</u>	<u>2015</u>	<u>2016</u>	<u>2017</u>
Governmental activities:										
General government	\$ 8,265	\$ 7,594	\$ 8,061	\$ 10,917	\$ 16,251	\$ 9,970	\$ 12,144	\$ 11,091	\$ 12,359	\$ 12,265
Public safety	18,495	19,177	19,775	21,546	22,427	22,700	21,355	20,581	20,175	25,261
Streets	2,114	2,268	3,102	3,757	4,490	5,330	4,903	7,826	7,834	8,748
Sanitation	4,537	2,312	2,008	2,749	2,699	1,880	2,867	2,636	1,518	647
Culture and recreation	3,831	3,563	3,890	3,239	4,133	4,306	6,155	5,530	5,790	5,358
Economic development	-	-	-	-	-	8,085	2,590	1,679	3,119	3,445
Debt service	1,122	1,041	885	736	1,293	1,926	1,800	1,629	1,182	1,810
Total governmental activities expenses	<u>38,364</u>	<u>35,955</u>	<u>37,721</u>	<u>42,944</u>	<u>51,293</u>	<u>54,196</u>	<u>51,814</u>	<u>50,973</u>	<u>51,978</u>	<u>57,535</u>
Business-type activities:										
Utility	9,291	9,125	9,140	10,382	11,829	12,241	13,619	14,069	13,981	14,908
Pharr Event Center	-	-	-	-	-	-	-	727	808	776
Toll Bridge	3,300	2,975	3,428	3,082	3,137	3,413	4,822	3,905	3,725	3,768
Tierra Del Sol Golf Course	1,171	1,047	1,035	1,236	1,110	1,279	1,394	1,428	1,338	1,337
Total business-type activities expenses	<u>13,762</u>	<u>13,147</u>	<u>13,603</u>	<u>14,700</u>	<u>16,076</u>	<u>16,933</u>	<u>19,836</u>	<u>20,128</u>	<u>19,851</u>	<u>20,788</u>
Total primary government expenses	<u>\$ 52,126</u>	<u>\$ 49,102</u>	<u>\$ 51,324</u>	<u>\$ 57,644</u>	<u>\$ 67,369</u>	<u>\$ 71,128</u>	<u>\$ 71,650</u>	<u>\$ 71,101</u>	<u>\$ 71,829</u>	<u>\$ 78,323</u>
Program Revenues										
Governmental activities:										
Charges for services:										
General government	\$ 2,375	\$ 1,970	\$ 1,734	\$ 1,962	\$ 2,014	\$ 1,980	\$ 1,646	\$ 1,431	\$ 2,074	\$ 1,989
Public Safety	1,662	3,841	999	1,184	1,180	1,210	1,355	1,607	2,953	2,576
Streets	67	3	1,093	782	807	878	859	1,008	1,026	1,048
Sanitation	4,969	3,256	3,347	3,560	3,585	3,658	3,825	3,924	4,018	4,079
Culture and recreation	372	131	128	257	665	579	1,629	582	409	436
Economic development	-	-	-	-	-	-	648	-	-	1,610
Debt service	-	-	-	-	-	-	-	-	-	-
Operating grants and contributions	2,465	2,448	4,227	3,451	6,221	9,493	3,132	2,568	3,289	3,784
Capital grants and contributions	1,481	256	508	25	59	1,111	1,435	1,477	222	59
Total governmental activities program revenues	<u>13,391</u>	<u>11,905</u>	<u>12,036</u>	<u>11,221</u>	<u>14,531</u>	<u>18,910</u>	<u>14,529</u>	<u>12,597</u>	<u>13,991</u>	<u>15,580</u>
Business-type activities:										
Charges for services:										
Utility	12,483	12,461	11,892	13,553	13,814	13,977	13,670	12,980	13,751	14,462
Boggus Ford Event Center	-	-	-	-	-	-	-	434	617	518
Toll Bridge	8,281	9,301	10,660	10,415	11,002	11,915	12,572	12,781	13,438	13,905
Tierra Del Sol Golf Course	766	856	805	812	776	597	786	781	810	876
Operating grants and contributions	-	-	-	-	17	314	-	-	1,812	-
Capital grants and contributions	6,940	13,899	2,512	548	316	1,686	919	3,339	842	2,300
Total business-type activities program revenues	<u>28,470</u>	<u>36,517</u>	<u>25,869</u>	<u>25,328</u>	<u>25,926</u>	<u>28,489</u>	<u>27,948</u>	<u>30,315</u>	<u>31,270</u>	<u>32,061</u>
Total primary government program revenues	<u>\$ 41,861</u>	<u>\$ 48,422</u>	<u>\$ 37,905</u>	<u>\$ 36,549</u>	<u>\$ 40,456</u>	<u>\$ 47,398</u>	<u>\$ 42,477</u>	<u>\$ 42,912</u>	<u>\$ 45,261</u>	<u>\$ 47,641</u>

Net (expense)/revenue										
Governmental activities	\$ (24,973)	\$ (24,050)	\$ (25,685)	\$ (31,723)	\$ (36,762)	\$ (35,286)	\$ (37,286)	\$ (38,375)	\$ (37,987)	\$ (41,955)
Business-type activities	14,708	23,370	12,266	10,628	9,850	11,556	8,112	10,186	11,419	11,273
Total primary government net expense	<u>\$ (10,265)</u>	<u>\$ (680)</u>	<u>\$ (13,419)</u>	<u>\$ (21,095)</u>	<u>\$ (26,913)</u>	<u>\$ (23,730)</u>	<u>\$ (29,174)</u>	<u>\$ (28,189)</u>	<u>\$ (26,568)</u>	<u>\$ (30,681)</u>
General Revenues and Other Changes in										
Net Assets										
Governmental activities:										
Taxes										
Property taxes	\$ 13,082	\$ 14,900	\$ 15,265	\$ 14,984	\$ 15,221	\$ 15,186	\$ 15,812	\$ 16,728	\$ 17,186	\$ 17,875
Sales taxes	11,305	10,558	10,289	11,838	12,801	13,079	14,557	16,311	16,781	17,082
Other Taxes	3,087	2,807	3,152	2,844	2,232	3,129	3,129	3,605	3,457	3,565
Investment earnings	357	296	361	440	415	473	401	314	89	241
Grants, Donations, and Miscellaneous	365	458	105	763	1,048	421	198	-	1,763	1,546
Transfers	2,190	3,182	1,841	7,214	6,702	6,317	7,682	10,758	11,300	11,175
Total governmental activities	<u>30,386</u>	<u>32,201</u>	<u>31,013</u>	<u>38,083</u>	<u>38,420</u>	<u>38,605</u>	<u>41,780</u>	<u>47,717</u>	<u>50,576</u>	<u>51,484</u>
Business-type activities:										
Investment earnings	1,451	877	1,008	795	705	848	848	486	67	112
Grants, Donations, and Miscellaneous	218	107	131	135	22	21	21	65	7	30
Water Relief Program									(3,750)	-
Transfers	(2,190)	(3,182)	(1,841)	-	(6,702)	(6,466)	(7,849)	(11,020)	(11,683)	(11,175)
Total business-type activities	<u>(521)</u>	<u>(2,198)</u>	<u>(702)</u>	<u>930</u>	<u>(5,975)</u>	<u>(5,598)</u>	<u>(6,981)</u>	<u>(10,469)</u>	<u>(15,359)</u>	<u>(11,033)</u>
Total primary government	<u>\$ 29,865</u>	<u>\$ 30,003</u>	<u>\$ 30,311</u>	<u>\$ 39,013</u>	<u>\$ 32,445</u>	<u>\$ 33,008</u>	<u>\$ 34,799</u>	<u>\$ 37,248</u>	<u>\$ 35,217</u>	<u>\$ 40,451</u>
Change in Net Position										
Governmental activities	\$ 5,413	\$ 8,151	\$ 5,328	\$ 6,360	\$ 1,658	\$ 3,320	\$ 4,494	\$ 9,342	\$ 12,589	\$ 9,530
Business-type activities	14,187	21,172	11,564	4,344	3,875	5,958	1,131	(283)	(3,940)	240
Total primary government	<u>\$ 19,600</u>	<u>\$ 29,323</u>	<u>\$ 16,892</u>	<u>\$ 10,704</u>	<u>\$ 5,532</u>	<u>\$ 9,278</u>	<u>\$ 5,625</u>	<u>\$ 9,059</u>	<u>\$ 8,649</u>	<u>\$ 9,770</u>

City of Pharr, Texas
Fund Balances of Governmental Funds
Last Ten Fiscal Years
(Modified Accrual Basis of Accounting)
(amount expressed in thousands)

	Fiscal Year									
	<u>2008</u>	<u>2009</u>	<u>2010</u>	<u>2011</u>	<u>2012</u>	<u>2013</u>	<u>2014</u>	<u>2015</u>	<u>2016</u>	<u>2017</u>
General Fund										
Reserved, Nonspendable, Restricted	\$ 1,049	\$ 102	\$ 231	\$ 3,354	\$ 20,807	\$ 10,752	\$ 12,879	\$ 12,841	\$ 13,573	\$ 16,422
Unreserved, undesignated, unassigned	2,081	8,338	14,901	5,809	748	3,593	219	794	5,839	6,333
Designated, Committed, Assigned	756	-	-	8,054	9,046	-	-	-	-	-
Total general fund	<u>\$ 3,886</u>	<u>\$ 8,440</u>	<u>\$ 15,132</u>	<u>\$ 17,217</u>	<u>\$ 30,601</u>	<u>\$ 14,346</u>	<u>\$ 13,098</u>	<u>\$ 13,636</u>	<u>\$ 19,413</u>	<u>\$ 22,755</u>
 All other governmental funds										
Reserved, Nonspendable,	\$ 4,718	\$ 6,407	\$ 2,501	\$ -	\$ (1,611)	\$ 1,212	\$ 1,677	\$ 2,405	\$ 3,052	\$ 3,145
Restricted, reported in:										
Special revenue funds	-	-	-	387	1,339	-	-	-	-	-
Debt service fund	-	-	-	63	20	-	-	-	-	-
Economic Development fund	-	-	-	3,197	3,085	20,014	23,094	12,169	12,816	12,869
Unreserved, unassigned, reported in:										
Special revenue funds	3,238	1,333	1,086	(2,929)	-	-	-	-	-	-
Capital projects funds	-	-	1,251	-	-	11,747	8,349	10,459	23,198	15,690
Debt service funds	-	-	-	-	-	37	157	317	203	251
Assigned	-	-	-	1,943	17,392	-	-	-	-	-
Total all other governmental funds	<u>\$ 7,956</u>	<u>\$ 7,740</u>	<u>\$ 4,838</u>	<u>\$ 2,661</u>	<u>\$ 20,224</u>	<u>\$ 33,009</u>	<u>\$ 33,278</u>	<u>\$ 25,350</u>	<u>\$ 39,269</u>	<u>\$ 31,955</u>
 Total governmental fund balances	<u>\$ 11,842</u>	<u>\$ 16,180</u>	<u>\$ 19,970</u>	<u>\$ 19,878</u>	<u>\$ 50,825</u>	<u>\$ 47,355</u>	<u>\$ 46,376</u>	<u>\$ 38,986</u>	<u>\$ 58,681</u>	<u>\$ 54,709</u>

City of Pharr, Texas
Changes in Fund Balances of Governmental Funds
Last Ten Fiscal Years
(Modified Accrual Basis of Accounting)
(amount expressed in thousands)

	Fiscal Year									
	<u>2008</u>	<u>2009</u>	<u>2010</u>	<u>2011</u>	<u>2012</u>	<u>2013</u>	<u>2014</u>	<u>2015</u>	<u>2016</u>	<u>2017</u>
Revenues										
Taxes	\$ 27,370	\$ 28,215	\$ 28,707	\$ 29,814	\$ 31,391	\$ 31,504	\$ 33,978	\$ 36,550	\$ 37,335	\$ 38,434
Licenses and permits	685	682	550	762	664	818	762	681	734	657
Intergovernmental	2,455	2,448	4,579	3,451	6,221	9,521	4,468	2,964	3,289	3,784
Charges for services	6,382	4,468	5,226	5,010	5,525	5,778	6,326	5,933	6,048	6,332
Fines	880	1,122	1,107	914	977	936	1,086	1,178	1,309	1,641
Investment earnings	349	296	361	440	415	474	401	314	89	241
Miscellaneous	644	254	533	375	692	644	945	368	1,218	12,571
Total Revenues	<u>38,765</u>	<u>37,486</u>	<u>41,064</u>	<u>40,766</u>	<u>45,885</u>	<u>49,675</u>	<u>47,966</u>	<u>47,988</u>	<u>50,023</u>	<u>63,661</u>
Expenditures										
General government	6,034	6,220	6,609	14,398	13,336	10,337	11,933	10,784	11,498	11,037
Public safety	19,392	18,846	18,522	19,963	22,058	22,253	21,439	19,456	21,930	23,572
Highways and streets	4,443	2,499	4,012	4,404	7,401	7,056	5,012	8,412	11,107	13,846
Health and Welfare	4,306	2,318	2,423	2,555	2,654	2,371	2,758	2,808	2,694	2,408
Culture and recreation	5,661	3,472	3,664	6,010	5,524	12,999	6,346	4,867	5,439	7,926
Economic development	2,067	2,165	1,360	1,538	2,677	1,163	2,775	1,698	2,720	3,340
Debt service - Principal	3,371	3,335	1,781	1,635	2,588	9,339	7,811	7,994	15,162	17,161
Debt service - Interest	1,009	978	819	712	1,156	1,750	1,866	1,636	1,267	2,052
Total expenditures	<u>46,283</u>	<u>39,833</u>	<u>39,191</u>	<u>51,215</u>	<u>57,393</u>	<u>67,269</u>	<u>59,940</u>	<u>57,655</u>	<u>71,817</u>	<u>81,342</u>
Excess of revenues over (under) expenditures	(7,518)	(2,347)	1,872	(10,449)	(11,508)	(17,594)	(11,974)	(9,667)	(21,793)	(17,681)
Other financing sources (uses)										
Transfers in	16,941	6,066	9,951	11,615	42,210	34,633	19,662	21,849	35,719	20,787
Transfers out	(14,415)	(2,882)	(8,110)	(4,393)	(35,508)	(28,316)	(11,981)	(11,090)	(24,419)	(9,612)
Proceeds from sale of assets	2,877	-	-	805	120	551	198	(953)	642	-
Other Contributions	-	-	-	-	-	-	-	-	-	(9,900)
Issuance of debt	1,819	3,587	245	2,372	30,572	14,306	2,381	480	29,739	11,366
Total other financing sources (uses)	<u>7,222</u>	<u>6,771</u>	<u>2,086</u>	<u>10,399</u>	<u>37,395</u>	<u>21,175</u>	<u>10,260</u>	<u>10,286</u>	<u>41,680</u>	<u>12,641</u>
Special Items										
Gain/(Loss) on land available for sale valuation	-	-	-	-	-	(6,371)	-	(7,629)	-	1,566
Total special items	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>(6,371)</u>	<u>-</u>	<u>(7,629)</u>	<u>-</u>	<u>1,566</u>
Net change in fund balances	<u>\$ (297)</u>	<u>\$ 4,424</u>	<u>\$ 3,959</u>	<u>\$ (50)</u>	<u>\$ 25,887</u>	<u>\$ (2,790)</u>	<u>\$ (1,714)</u>	<u>\$ (7,010)</u>	<u>\$ 19,887</u>	<u>\$ (3,475)</u>
Debt service as a percentage of noncapital expenditures	10.5%	12.1%	7.1%	4.8%	7.0%	19.7%	19.3%	20.1%	29.7%	30.9%

City of Pharr, Texas
Assessed Value and Estimated Value of Taxable Property
Last Ten Fiscal Years
(amounts expressed in thousands)

<u>Fiscal Year Ended</u>	<u>Tax Year</u>	<u>Residential Property</u>	<u>Commercial Property</u>	<u>Industrial Property</u>	<u>Minerals</u>	<u>Other</u>	<u>Total Assessed</u>	<u>Less: Ag Loss &Tax Exempt Real Property</u>	<u>Total Taxable Assessed Value</u>	<u>Total Direct Tax Rate</u>	<u>Estimated Actual Taxable Value</u>	<u>Assessed Value¹ as a Percentage of Actual Value</u>
2008	2007	\$ 1,549,417	\$ 397,886	\$ 14,537	\$ 51,312	\$ 195,896	\$ 2,209,035	\$ 412,202	\$ 1,796,833	\$ 0.68	\$ 1,796,833	122.94%
2009	2008	\$ 1,831,559	\$ 496,061	\$ 15,957	\$ 52,232	\$ 213,847	\$ 2,609,655	\$ 506,079	\$ 2,103,576	\$ 0.68	\$ 2,103,576	124.06%
2010	2009	\$ 1,852,609	\$ 528,963	\$ 16,672	\$ 49,303	\$ 242,187	\$ 2,689,735	\$ 527,968	\$ 2,161,766	\$ 0.68	\$ 2,161,766	124.42%
2011	2010	\$ 1,903,835	\$ 561,456	\$ 14,999	\$ 16,865	\$ 265,722	\$ 2,762,876	\$ 591,022	\$ 2,171,854	\$ 0.68	\$ 2,171,854	127.21%
2012	2011	\$ 1,913,524	\$ 574,336	\$ 13,337	\$ 11,027	\$ 256,980	\$ 2,769,204	\$ 604,760	\$ 2,164,444	\$ 0.68	\$ 2,164,444	127.94%
2013	2012	\$ 1,978,273	\$ 591,866	\$ 12,310	\$ 11,038	\$ 265,359	\$ 2,858,847	\$ 662,530	\$ 2,196,317	\$ 0.68	\$ 2,196,317	130.17%
2014	2013	\$ 1,989,015	\$ 623,074	\$ 12,350	\$ 9,132	\$ 320,085	\$ 2,953,655	\$ 687,001	\$ 2,266,654	\$ 0.68	\$ 2,266,654	130.31%
2015	2014	\$ 2,130,562	\$ 665,903	\$ 12,239	\$ 6,201	\$ 316,074	\$ 3,130,979	\$ 753,721	\$ 2,377,258	\$ 0.68	\$ 2,377,258	131.71%
2016	2015	\$ 2,255,602	\$ 734,905	\$ 11,444	\$ 4,972	\$ 377,209	\$ 3,384,132	\$ 812,816	\$ 2,571,316	\$ 0.65	\$ 2,571,316	131.61%
2017	2016	\$ 2,302,343	\$ 826,519	\$ 11,971	\$ 3,175	\$ 374,763	\$ 3,518,771	\$ 827,461	\$ 2,691,310	\$ 0.65	\$ 2,691,310	130.75%

Source: Hidalgo County Central Appraisal District

Note: Assessed values are determined as of August 1, and relate to taxes levied on the first day of the following fiscal year. Assessed value is equal to 100% of estimated value. All property is assessed the same rate regardless of real or personal property, commercial, residential, or industrial.

¹Includes tax-exempt property.

City of Pharr, Texas
Property Tax Rates¹ and Tax Levies
Direct and Overlapping² Governments
Last Ten Fiscal Years

Fiscal Year Ending	City of Pharr Tax Rate			Overlapping Tax Rates								
				Drainage District #1			Hidalgo County			P.S.J.A ISD		
	Operating	Debt Service	Total	Operating	Debt Service	Total	Operating	Debt Service	Total	Operating	Debt Service	Total
2008	\$ 0.60	\$ 0.079	\$ 0.68	\$ 0.04	\$ 0.03	\$ 0.07	\$ 0.52	\$ 0.07	\$ 0.59	\$ 1.04	\$ 0.23	\$ 1.27
2009	\$ 0.60	\$ 0.078	\$ 0.68	\$ 0.04	\$ 0.03	\$ 0.07	\$ 0.51	\$ 0.08	\$ 0.59	\$ 1.04	\$ 0.26	\$ 1.30
2010	\$ 0.60	\$ 0.078	\$ 0.68	\$ 0.04	\$ 0.03	\$ 0.07	\$ 0.51	\$ 0.08	\$ 0.59	\$ 1.04	\$ 0.17	\$ 1.21
2011	\$ 0.60	\$ 0.078	\$ 0.68	\$ 0.04	\$ 0.03	\$ 0.07	\$ 0.52	\$ 0.07	\$ 0.59	\$ 1.17	\$ 0.19	\$ 1.36
2012	\$ 0.60	\$ 0.077	\$ 0.68	\$ 0.05	\$ 0.03	\$ 0.08	\$ 0.52	\$ 0.07	\$ 0.59	\$ 1.17	\$ 0.19	\$ 1.36
2013	\$ 0.60	\$ 0.077	\$ 0.68	\$ 0.06	\$ 0.04	\$ 0.10	\$ 0.52	\$ 0.07	\$ 0.59	\$ 1.17	\$ 0.19	\$ 1.36
2014	\$ 0.60	\$ 0.080	\$ 0.68	\$ 0.05	\$ 0.05	\$ 0.10	\$ 0.53	\$ 0.06	\$ 0.59	\$ 1.17	\$ 0.19	\$ 1.36
2015	\$ 0.58	\$ 0.072	\$ 0.65	\$ 0.05	\$ 0.05	\$ 0.10	\$ 0.53	\$ 0.06	\$ 0.59	\$ 1.17	\$ 0.19	\$ 1.36
2016	\$ 0.58	\$ 0.072	\$ 0.65	\$ 0.05	\$ 0.05	\$ 0.10	\$ 0.53	\$ 0.06	\$ 0.59	\$ 1.17	\$ 0.23	\$ 1.40
2017	\$ 0.58	\$ 0.070	\$ 0.65	\$ 0.05	\$ 0.05	\$ 0.10	\$ 0.53	\$ 0.06	\$ 0.59	\$ 1.17	\$ 0.23	\$ 1.40

Fiscal Year Ending	Overlapping Tax Rates						Total Direct & Overlapping Rates
	South Texas ISD			South Texas College			
	Operating	Debt Service	Total	Operating	Debt Service	Total	
2008	\$ 0.05	\$ -	\$ 0.05	\$ 0.11	\$ 0.04	\$ 0.15	\$ 2.81
2009	\$ 0.05	\$ -	\$ 0.05	\$ 0.11	\$ 0.04	\$ 0.15	\$ 2.84
2010	\$ 0.05	\$ -	\$ 0.05	\$ 0.11	\$ 0.04	\$ 0.15	\$ 2.76
2011	\$ 0.05	\$ -	\$ 0.05	\$ 0.11	\$ 0.04	\$ 0.15	\$ 2.90
2012	\$ 0.05	\$ -	\$ 0.05	\$ 0.11	\$ 0.04	\$ 0.15	\$ 2.90
2013	\$ 0.05	\$ -	\$ 0.05	\$ 0.11	\$ 0.04	\$ 0.15	\$ 2.92
2014	\$ 0.05	\$ -	\$ 0.05	\$ 0.11	\$ 0.04	\$ 0.15	\$ 2.93
2015	\$ 0.05	\$ -	\$ 0.05	\$ 0.14	\$ 0.05	\$ 0.18	\$ 2.93
2016	\$ 0.05	\$ -	\$ 0.05	\$ 0.14	\$ 0.05	\$ 0.18	\$ 2.97
2017	\$ 0.05	\$ -	\$ 0.05	\$ 0.14	\$ 0.05	\$ 0.18	\$ 2.97

Source: City of Pharr Tax Assessor/Collector, Hidalgo County Tax Office, Pharr-San Juan-Alamo Independent School District, TEA
Financial Audit Reports

¹Tax rate is per \$100 of taxable assessed value

²Overlapping rates are those of local and county governments that apply to property owners within the City of Pharr. Not all overlapping rates apply to all City of Pharr property owners (e.g., the rates for special districts apply only to the proportion of the government's property owners whose property is located within the geographic boundaries of the special district.

City of Pharr, Texas
Principal Property Taxpayers
Fiscal Year End 2017 and 2008
(amounts expressed in thousands)

	2017			2008		
	Taxable Assessed Value	Rank	Percentage of Total Taxable Assessed Value	Taxable Assessed Value	Rank	Percentage of Total Taxable Assessed Value
Taxpayer						
McAllen LEVCAL, LLC	\$ 58,275	1	2.17%	\$ 13,679	1	0.76%
HEB Grocery Company LP	\$ 26,754	2	0.99%	\$ -		
Wilder Corporation of Delaware	\$ 20,005	3	0.74%	\$ 12,514	3	0.70%
AEP Texas Central CO	\$ 15,004	4	0.56%	\$ 11,226	4	0.62%
Capote ABCD Inc	\$ 14,115	5	0.52%	\$ -		0.00%
FJRS Investments LTD	\$ 12,825	6	0.48%	\$ -		0.00%
Toyota of Pharr Scion of Pharr	\$ 10,941	7	0.41%	\$ -		0.00%
Costco Wholesale Corp	\$ 10,269	8	0.38%	\$ -		0.00%
AEP Texas Central CO	\$ 9,759	9	0.36%	\$ -		0.00%
Costco Wholesale Corp	\$ 9,659	10	0.36%	\$ -		0.00%
Capota Building E LLC	\$ 8,482		0.32%	\$ -		0.00%
Shell Western E&P (Total E&P)	\$ -		-	\$ 13,029	2	0.73%
Southwestern Bell Tele	\$ -		-	\$ 9,673	5	0.54%
Central Power & Light	\$ -		-	\$ 9,594	6	0.53%
Home Depot	\$ -		-	\$ 6,733	7	0.37%
Royal Freight LP	\$ -		-	\$ 6,558	8	0.36%
Capote Farms LTD	\$ -		-	\$ 6,191	9	0.34%
Gold Star Warehousing LTD	\$ -		-	\$ 5,634	10	0.31%
Totals	\$ 293,250		10.9%	\$ 37,419		2.1%
Assessed Taxable Value	\$ 2,691,310			\$ 1,796,833		

City of Pharr, Texas
Property Tax Levies and Collections
Last Ten Fiscal Years
(amounts expressed in thousands)

Fiscal Year Ended	Tax Year	Total Tax Levy* for Fiscal Year	Collections within the Fiscal Year of the Levy		Delinquent Collections in Subsequent Years	Total Collections to Date	
			Amount	Percentage of Levy		Amount	Percentage of Levy
2008	2007	\$ 12,275	\$ 11,231	91.5%	\$ 902	\$ 12,133	98.8%
2009	2008	\$ 14,567	\$ 13,391	91.9%	\$ 967	\$ 14,358	98.6%
2010	2009	\$ 14,824	\$ 13,673	92.2%	\$ 860	\$ 14,532	98.0%
2011	2010	\$ 14,674	\$ 13,559	92.4%	\$ 706	\$ 14,265	97.2%
2012	2011	\$ 14,576	\$ 13,771	94.5%	\$ (0.13)	\$ 13,771	94.5%
2013	2012	\$ 14,935	\$ 14,049	94.1%	\$ 178.69	\$ 14,228	95.3%
2014	2013	\$ 15,413	\$ 14,631	94.9%	\$ 96.26	\$ 14,727	95.6%
2015	2014	\$ 16,431	\$ 15,448	94.0%	\$ 242.87	\$ 15,691	95.5%
2016	2015	\$ 16,952	\$ 15,928	94.0%	\$ 297.72	\$ 16,226	95.7%
2017	2016	\$ 17,654	\$ 16,642	94.3%	\$ 293.29	\$ 16,935	95.9%

*Tax Levy including modifications throughout the year

Sources: City of Pharr Tax Assessor/Collector
Hidalgo County Tax Assessor/Collector

City of Pharr, Texas
Ratios of Outstanding Debt by Type
Last Ten Fiscal Years
(amounts expressed in thousands, except per capita amount)

Fiscal Year	Governmental Activities					Business-Type Activities				Total Primary Government	Percentage of Personal Income ¹	Per Capita ¹
	General Obligation Bonds	Certificates of Obligation	Notes	Capital Leases	Utility & Toll Bridge Bonds/Notes	Capital Leases	Notes					
2008	\$ 15,840	\$ 3,885	\$ 2,801	\$ 3,550	\$ 66,975	\$ 337	\$ 4,590	\$ 97,978	0.04%	\$ 1,483		
2009	\$ 15,130	\$ 3,330	\$ 731	\$ 2,503	\$ 64,510	\$ 1,016	\$ 3,125	\$ 90,345	0.04%	\$ 1,351		
2010	\$ 14,395	\$ 2,745	\$ 270	\$ 1,621	\$ 61,345	\$ 713	\$ 1,595	\$ 82,684	0.03%	\$ 1,230		
2011	\$ 15,750	\$ -	\$ -	\$ 2,738	\$ 58,415	\$ 952	\$ -	\$ 77,855	0.04%	\$ 1,106		
2012	\$ 14,300	\$ 7,600	\$ 21,500	\$ 3,405	\$ 55,385	\$ 537	\$ -	\$ 102,726	0.03%	\$ 1,417		
2013	\$ 12,800	\$ 7,300	\$ 28,500	\$ 3,200	\$ 61,000	\$ 463	\$ -	\$ 113,263	0.03%	\$ 1,562		
2014	\$ 11,295	\$ 7,025	\$ 24,064	\$ 4,101	\$ 58,442	\$ 389	\$ -	\$ 105,317	0.03%	\$ 1,452		
2015	\$ 9,710	\$ 6,720	\$ 20,242	\$ 3,413	\$ 55,917	\$ 218	\$ -	\$ 96,219	0.04%	\$ 1,327		
2016	\$ 7,440	\$ 20,705	\$ 14,254	\$ 8,541	\$ 52,092	\$ 27	\$ -	\$ 103,059	0.03%	\$ 1,347		
2017	\$ 6,305	\$ 18,835	\$ 112	\$ 6,516	\$ 44,268	\$ 1,783	\$ -	\$ 77,818	0.05%	\$ 1,006		

Note: Details regarding the city's outstanding debt can be found in the notes to the financial statements.

¹See the Schedule of Demographic and Economic Statistics for personal income and population data.

City of Pharr, Texas
Ratios of General Bonded Debt Outstanding
Last Ten Fiscal Years
(amounts expressed in thousands, except per capita amount)

Fiscal Year	General Obligation Bonds	Percentage of Estimated Actual Taxable Value¹ of Property	Per Capita²
2008	\$ 15,840	0.86%	\$ 239.7
2009	\$ 15,130	0.70%	\$ 226.2
2010	\$ 14,395	0.54%	\$ 214.2
2011	\$ 15,750	0.57%	\$ 223.7
2012	\$ 14,300	0.52%	\$ 197.2
2013	\$ 12,800	0.46%	\$ 176.5
2014	\$ 11,295	0.38%	\$ 154.4
2015	\$ 9,710	0.31%	\$ 132.8
2016	\$ 7,440	0.22%	\$ 97.2
2017	\$ 6,305	0.19%	\$ 81.5

Note: Details regarding the city's outstanding debt can be found in the notes to the financial statements.

¹See the Schedule of Assessed Value and Estimated Actual Value of Taxable Property for property value data.

² Population data can be found in the Schedule of Demographic and Economic Statistics

City of Pharr, Texas
Direct and Overlapping Governmental Activities Debt
As of September 30, 2017
(amounts expressed in thousands)

<u>Governmental Unit</u>	<u>Debt Outstanding</u>	<u>Estimated Percentage Applicable¹</u>	<u>Estimated Share of Overlapping Debt</u>
Debt repaid with property taxes:			
Hidalgo County	\$ 265,017	8.7%	\$ 23,044
Hidalgo Irrigation District #1	-	0.0%	-
South Texas College	\$ 161,905	85.8%	\$ 138,905
South Texas ISD	-	0.0%	-
Pharr, San Juan, Alamo Independent School District	\$ 485,000	14.3%	\$ 69,467
Overlapping debt			\$ 231,416
City of Pharr direct debt	\$ 42,887	100.0%	\$ 42,887
Total direct and overlapping debt			<u>\$ 274,303</u>

Sources: Assessed value data used to estimate applicable percentages provided by the County Board of Equalization and Assessment.
Debt outstanding data provided by the county. Data as of 12/31/2010.

Note: Overlapping governments are those that coincide, at least in part, with the geographic boundaries of the city. This schedule estimates the portion of the outstanding debt of those overlapping governments that is borne by the residents and businesses of the city of Pharr. This process recognizes that, when considering the government's ability to issue and repay long-term debt, the entire debt burden borne by the residents and businesses should be taken into account. However, this does not imply that every taxpayer is a resident, and therefore responsible for repaying the debt, of each overlapping government.

¹The percentage of overlapping debt applicable is estimated using taxable assessed property values. Applicable percentages were estimated by determining the portion of the county's taxable assessed value that is within the governments boundaries and dividing it by the county's total taxable assessed value.

City of Pharr, Texas
Legal Debt Margin Information
Last Ten Fiscal Years
(amounts expressed in thousands)

	Fiscal Year									
	<u>2008</u>	<u>2009</u>	<u>2010</u>	<u>2011</u>	<u>2012</u>	<u>2013</u>	<u>2014</u>	<u>2015</u>	<u>2016</u>	<u>2017</u>
Debt Limit	\$ 184,767	\$ 260,966	\$ 268,973	\$ 276,288	\$ 276,920	\$ 285,885	\$ 295,366	\$ 313,098	\$ 338,412	\$ 400,700
Total net debt applicable to limit	<u>19,725</u>	<u>15,130</u>	<u>14,395</u>	<u>15,750</u>	<u>14,300</u>	<u>12,800</u>	<u>11,295</u>	<u>9,710</u>	<u>7,440</u>	<u>6,305</u>
Legal debt margin	<u>\$ 165,042</u>	<u>\$ 245,836</u>	<u>\$ 254,578</u>	<u>\$ 260,538</u>	<u>\$ 262,620</u>	<u>\$ 273,085</u>	<u>\$ 284,071</u>	<u>\$ 303,388</u>	<u>\$ 330,972</u>	<u>\$ 394,395</u>
Total net debt applicable to the limit as a percentage of debt limit	10.7%	5.8%	5.4%	5.70%	5.2%	4.5%	3.8%	3.1%	2.2%	1.6%

Assesed Value	\$ 3,349,156
Add Back: exempt property	657,846
Total Assessed Value	4,007,002
Debt Limit (10% of total assessed value)	400,700
Debt applocable to limit:	
General obligation bonds	<u>6,305</u>
Legal debt margin	<u><u>\$ 394,395</u></u>

Note: Under state finance law, the City of Pharr's outstanding general obligation debt should not exceed 10 percent of total assessed property value. By law, the general obligation debt subject to the limitation may be offset by amounts set aside for repaying general obligation bonds.

City of Pharr, Texas
Pledged Revenue Coverage
Last Ten Fiscal Years
(amounts expressed in thousands)

Water & Sewer Revenue Bonds								
Fiscal Year	Utility Sewer Charges and Other	Less: Operating Expenses	Net Available Revenue	Debt Service				Coverage
				Principal	Interest			
2008	\$ 13,820	\$ 5,910	\$ 7,910	\$ 2,265	\$ 1,872			1.91
2009	\$ 13,259	\$ 5,714	\$ 7,545	\$ 2,330	\$ 1,807			1.82
2010	\$ 12,473	\$ 5,750	\$ 6,723	\$ 2,385	\$ 1,749			1.63
2011	\$ 13,553	\$ 6,946	\$ 6,607	\$ 2,465	\$ 1,670			1.60
2012	\$ 13,814	\$ 7,465	\$ 6,349	\$ 2,540	\$ 1,598			1.53
2013	\$ 13,977	\$ 7,043	\$ 6,934	\$ 2,540	\$ 1,618			1.67
2014	\$ 13,728	\$ 7,862	\$ 5,866	\$ 2,870	\$ 1,675			1.29
2015	\$ 12,991	\$ 7,966	\$ 5,025	\$ 2,950	\$ 1,600			1.10
2016	\$ 13,745	\$ 6,315	\$ 7,430	\$ 3,035	\$ 1,675			1.58
2017	\$ 14,454	\$ 6,387	\$ 8,067	\$ 3,382	\$ 1,643			1.61

Note: Details regarding the government's outstanding debt can be found in the notes to the financial statements. Utility charges and other revenues include only utility service charges, investment earnings, and tap fees. Operating expenses do not include interest or depreciation. Historical information taken from prior financial reports.

**City of Pharr, Texas
Demographic and Economic Statistics
Last Ten Fiscal Years**

Fiscal Year	<u>Population</u>¹	<u>Median Household Income</u>	<u>Per Capita Personal Income</u>	<u>Median Age</u>	<u>Education Level in Years of Formal Schooling</u>²	<u>School Enrollment</u>³	<u>Unemployment Rate</u>⁴
2008	66,078	38,967*	9,462*	27.8*	47.3%*	29,999	7.2%
2009	66,874	38,967*	9,462*	27.8*	47.3%*	30,618	11.2%
2010	67,217	28,000	11,421	27.1	58.1%	31,329	10.5%
2011	70,400	28,000	11,420	27.1	58.1%	31,508	10.7%
2012	72,513	30,486	12,328	27.3	59.7%	31,633	8.4%
2013	73,138	30,486	12,328	28.0	59.7%	32,050	9.3%
2014	73,138	32,087	12,964	28.3	61.3%	32,287	7.9%
2015	75,382	34,655	12,694	27.6	61.3%	32,519	7.1%
2016	76,538	34,708	13,713	27.6*	62.0%	33,501	6.7%
2017	77,320	36,501	13,724	31.1	62.8%	32,838	7.7%

Data Sources: U.S. Census, Texas Workforce Commission, U.S. Bureau of Labor Statistics, and PSJA ISD

¹Population data from 2004 to 2007 taken from Planning/Zoning department. 2010 population estimate based on percentage increase of US

Census Bureau totals for 2008 and 2009. 2011 population estimate based on percentage increase of US Census Bureau totals for 2009 and 2010.

2012 population estimate based on percentage increase of US Census Bureau totals for 2010 and 2011. 2013 population estimate based on percentage increase of US Census Bureau totals for 2011 and 2012.

²Represents population age 25 or greater that has graduated from high school.

³School Enrollment data for 2004 to 2013 includes enrollment for Pharr San Juan and Alamo School District. (As of December 2017)

⁴Unemployment rate as of September 2017. (Source: Workforce Solutions)

* Data Not Available

City of Pharr, Texas
Principal Employers
Fiscal Year Ending 2017 and 2008

2017			
<u>Employer</u>	<u>Employees</u>	<u>Rank</u>	<u>Percentage of Total City Employment¹</u>
Pharr-San Juan-Alamo ISD	4,298	1	18.87%
City of Pharr	733	2	3.22%
Ticketmaster	540	3	2.37%
Atento	490	4	2.15%
Maximus	400	5	1.76%
Walmart	376	6	1.65%
Lacks	300	7	1.32%
H.E.B	290	8	1.27%
VDP Healthcare	250	9	1.10%
Home Depot	150	10	0.66%
Total	<u>7,827</u>		<u>34.37%</u>

2008			
<u>Employer</u>	<u>Employees</u>	<u>Rank</u>	<u>Percentage of Total City Employment</u>
Pharr-San Juan-Alamo ISD	4,972	-	22.17%
Convergys	1,638	-	7.30%
City of Pharr	720	-	3.21%
Ticketmaster	455	-	2.03%
Texas Department of Transportation	401	-	1.79%
Home Depot	369	-	1.65%
Lowe's	250	-	1.11%
HEB Food Stores	163	-	0.73%
D&F Industries	143	-	0.64%
Cris Equipment	130	-	0.58%
Total	<u>9,241</u>		<u>41.21%</u>

Source: EMSI September 2017, Workforce Solutions Lower RGV

* Information was not tracked to provide stated information.

City of Pharr, Texas
Full-Time Equivalent City Government Employees by Function

Last Ten Fiscal Years										
Budgeted Full-time Equivalent Employees as of September 30, 2017										
	<u>2008</u>	<u>2009</u>	<u>2010</u>	<u>2011</u>	<u>2012</u>	<u>2013</u>	<u>2014</u>	<u>2015</u>	<u>2016</u>	<u>2017</u>
GENERAL FUND										
City Manager	9.0	9.0	8.0	7.5	9.5	8.5	15.0	9.0	7.0	8.0
Finance	14.0	5.5	9.0	9.0	14.0	14.0	14.0	12.0	10.0	8.0
Police Department	167.0	161.0	160.0	172.0	174.5	176.5	186.5	178.5	183.0	169.0
Traffic Safety	17.0	16.0	16.0	16.0	17.0	17.0	0.0	0.0	0.0	0.0
Purchasing	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	2.0
Municipal Court	6.0	5.0	6.5	7.5	7.5	8.0	7.0	8.0	9.0	10.0
Fire Protection	68.0	66.0	65.0	74.0	73.0	78.0	82.0	80.0	80.0	80.0
(PAL) Administrative Services	0.0	7.0	7.5	7.0	7.0	7.0	8.3	8.3	5.0	0.0
Street Maintenance	29.0	29.0	31.0	33.0	32.0	32.0	48.0	50.0	63.0	53.0
Information Technology	0.0	0.0	0.0	2.5	2.0	5.0	10.0	12.5	19.5	13.5
Media	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	8.0
Municipal Library	26.0	26.0	22.5	22.5	22.5	23.5	25.0	23.5	27.5	27.5
Parks & Recreation	73.0	102.0	102.0	64.3	68.1	62.1	56.8	112.6	31.0	54.0
Communication	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	6.0	23.0
Human Resources	0.0	0.0	0.0	0.0	0.0	0.0	0.0	4.0	6.0	8.0
Planning & Community Dev	23.0	22.0	18.5	18.5	18.5	20.0	22.5	23.0	23.0	24.0
Engineer	0.0	0.0	0.0	0.0	4.0	5.5	4.5	6.5	7.5	8.5
Total General Fund	432.0	448.5	446.0	433.8	449.6	457.1	479.6	527.9	477.5	496.5
UTILITY FUND										
Administrative	11.0	12.5	9.5	9.0	9.0	9.0	9.0	9.0	9.0	10.0
Water Production	10.0	10.0	10.0	10.0	10.0	13.0	15.0	15.0	15.0	15.0
Water Distribution	26.0	23.0	23.5	24.0	26.5	27.0	30.5	30.5	28.5	32.5
Water Treatment Plant	13.0	13.0	13.0	13.0	17.0	18.0	19.0	19.0	19.0	19.0
Lift Station	4.0	3.0	1.0	1.0	0.0	0.0	0.0	0.0	0.0	0.0
Total Utility Fund	64.0	61.5	57.0	57.0	62.5	67.0	73.5	73.5	71.5	76.5
INTERNAL SERVICE FUND										
Chief Mechanic	1.0	1.0	1.0	1.0	1.0	1.0	1.0	1.0	1.0	1.0
Laborers	4.0	4.0	3.0	3.0	3.0	4.0	4.0	4.0	4.0	4.0
Total Internal Svc Fund	5.0	5.0	4.0	4.0	4.0	5.0	5.0	5.0	5.0	5.0
 Director	 1.0	 1.0	 1.0	 1.0	 1.0	 1.0	 1.0	 1.0	 1.0	 1.0
Others	28.0	24.0	24.5	24.0	22.0	22.0	27.0	23.5	23.5	19.0
Total Int'l Bridge	29.0	25.0	25.5	25.0	23.0	23.0	28.0	24.5	24.5	20.0
OTHER										
CDBG	5.0	4.0	5.5	5.5	4.5	3.5	4.0	0.0	0.0	5.0
Grants Mngement	0.0	0.0	0.0	0.0	0.0	0.0	0.0	6.0	5.0	5.0
Golf Course	17.0	15.5	15.0	15.5	15.5	17.0	23.5	20.5	22.0	24.0
Events Center	0.0	0.0	0.0	0.0	6.4	8.0	17.5	18.5	4.0	4.0
Total Other	22.0	19.5	20.5	21.0	26.4	28.5	45.0	45.0	40.5	38.0
 GRAND TOTAL	 552.0	 559.5	 553.0	 540.8	 565.5	 580.6	 631.1	 675.9	 619.0	 636.0

Source: City of Pharr Budget Reports

City of Pharr, Texas
Operating Indicators by Function
Last Ten Fiscal Years

Function	<u>2008</u>	<u>2009</u>	<u>2010</u>	<u>2011</u>	<u>2012</u>	<u>2013</u>	<u>2014</u>	<u>2015</u>	<u>2016</u>	<u>2017</u>
Police										
Physical arrests	2,944	4,839	15,660	3,395	3,477	2,197	3,573	2,423	1,805	2,150
Parking & Traffic Violations	15,194	25,689	12,556	10,742	9,654	12,607	12,893	19,628	13,684	12,543
Fire										
Number of calls answered	2,238	2,148	2,144	2,018	1,850	2,491	2,488	2,899	2,926	1,527
Inspections	1,344	1,325	1,160	1,842	2,620	2,263	2,942	2,184	2,675	2,197
Highways and streets										
Street resurfacing (miles)	2	7	9	9	7	6.44	7.31	1.41	10.00	8.00
Potholes repaired	137	825	775	4000	1500	545	1297	506	3089	3947
International Bridge										
Car Crossings	1,649,983	1,444,912	1,264,573	1,038,430	946,847	937,829	866,328	794,930	865,200	843,452
Truck Crossings	461,559	409,336	447,122	440,705	463,714	485,299	508,180	523,373	548,172	566,918
Culture and recreation										
Pharr Events Center	216	84	50	20	72	60	91	69	160	74
Other Community Center Events	597	414	378	329	703	442	unknown	unkown	382	41
Water										
New connections	324	220	278	428	304	372	256	303	447	425
Water mains breaks	578	445	711	768	~1365	~1625	~1642	~1726	1,410	1,107
Average daily consumption (millions of gallons)	6.5MGD	7.3 MGD	6.3 MGD	6.6 MGD	7.0 MGD	6.9 MGD	7.1 MGD	6.46 MGD	6.7 MGD	5.4 MGD
Wastewater										
Average daily sewage treatment (thousands of gallons)	4.94 MGD	4.8 MGD	4.76MGD	4.9 MGD	4.9MGD	4.8 MGD	5.1 MGD	5.2 MGD	4.9 MGD	4.8 MGD

Sources: Various City Departments

City of Pharr, Texas
Capital Asset Statistics by Function
Last Ten Fiscal Years

	Fiscal Year									
	<u>2008</u>	<u>2009</u>	<u>2010</u>	<u>2011</u>	<u>2012</u>	<u>2013</u>	<u>2014</u>	<u>2015</u>	<u>2016</u>	<u>2017</u>
Public Safety										
Police:										
Stations	2	2	2	2	2	2	2	2	2	3
Patrol units	90	93	128	125	62	61	68	68	83	93
Fire stations	3	3	3	3	3	3	3	3	3	3
Highways and streets										
Streets (miles)	213	214	214	214	214	214	214	214	214	214
Streetlights	unknown	unknown	unknown	unknown	unknown	unknown	unknown	unknown	unknown	unknown
Traffic signals	51	55	56	58	61	68	72	75	77	77
Culture and recreation										
Parks Acreage (Developed)	57	57	57	57	79	46	57	57	57	57
Swimming pools	2	2	-	-	-	1	1	1	1	1
Tennis courts	2	2	2	2	2	2	2	2	2	2
Community and Convention Centers	4	4	4	4	4	4	4	4	7	7
Water										
Water mains (miles)	~313.4	315	313	325	~304	~304	~303	~304	~350.84	~356
Fire hydrants	2,030	1,896	1,946	1,946	~2,214	~2,214	~2,213	~2,214	~2,563	~2219
Maximum daily capacity (thousands of gallons)	8.28 MGD	12.01 MGD	9.9 MGD	10 MGD	10 MGD	10 MGD	19 MGD	20 MGD	20 MGD	19MGD
Sewer										
Sanitary sewers (miles)	~265	265	266	269	267	~267	~266	~267	~273.55	~280
Storm sewers (miles)	57	82	94.43	97.2	Unknown	96.63	95.63	95.64	97.34	98
Maximum daily treatment capacity (thousands of gallons)	5.7 MGD	5.9 MGD	5.3 MGD	8 MGD	8 MGD	7.4 MGD	6.4 MGD	7.3 MGD	6.44 MGD	8 MGD

Sources: Various City Departments

OTHER SUPPLEMENTARY INFORMATION

Basis of Accounting

Budgets are adopted on a basis consistent with generally accepted accounting principles. The legal basis of accounting for budgetary purposes within the governmental funds, consistent with generally accepted accounting principles, is the modified accrual basis. The proprietary and fiduciary funds are budgeted, using the accrual basis of accounting. Under accrual accounting, transactions and events are recognized as revenues/gains or expenses/losses when they occur, regardless of the timing of related cash flows. On the other hand, under the modified accrual basis, not only must the underlying revenue transaction have occurred but also the related cash flow must take place within a short-enough period to have an effect on current spendable resources. Therefore, revenues must be both measurable and available when an event or transaction is expected to draw upon current spendable resources. Transfers are recognized in the accounting period in which the interfund receivable and payable arises. This basis of accounting is the same basis used in the year-end audited financial statements.

Budgetary Control

In developing and evaluating the City's accounting system, consideration is given to the adequacy of internal controls. Internal accounting controls are designed to provide reasonable, but not absolute, assurance regarding: (1) the safeguarding of assets against loss and unauthorized use, and (2) the reliability of financial records for preparing financial statements and maintaining accountability of assets. The concept of reasonable assurance recognizes that (1) the cost of controls should not exceed the benefits likely to be derived, and (2) the evaluation of cost and benefits requires estimates and judgments by management.

All internal control evaluations occur within the above framework. The auditors believe that the City's internal controls adequately safeguard assets and provide reasonable assurance of the proper recording of financial transactions. Key controls are evaluated continually.

Budgetary control is maintained through a monthly line-item review by all departments. A reminder is sent to all department managers on the need to analyze their monthly financial reports. Monthly reports are available for each department reflecting current and accumulated expenditures as well as the percent of budget expenditures compared to percent of current year. A member of the accounting team identifies possible future overruns and communicates that information to the department managers for correction.

Balance Budget

The Budget Officer is required to submit a balanced budget. A balanced budget is one in which total financial resources available, including prior year's ending financial resources plus projected resources, are equal to or greater than the budgeted expenditures/expenses. Expenditures may not legally exceed budgeted appropriations at the fund level. During the year, supplementary appropriations may be necessary. When appropriate, The City will use funds from the Fund Balance to balance the budget. The City will avoid budgetary practices that raise the level of current expenditures/expenses to the point that future years' operations are placed in jeopardy.

Budgeted Tax Rates

Prior to adopting the budget tax rate, including the levy, the City Commission shall hold a public hearing according to the dates established in the budget calendar. The City Commission shall provide for public notice of the date, time and location of the hearing.

Public Hearings, Accessibility of Budget to the Public

The City's policy is to have at least one public hearing on the proposed budget at a duly advertised public meeting. The public meeting will be advertised at least one week prior to the budget being finally adopted. The Officer shall file the final proposed budget with the City Secretary, Library, and post it online soon after the City Commission adopts it. The budget shall be available for inspection by any taxpayer.

THE BUDGET PROCESS

Original Budget

The budget process for developing, adopting, and implementing the budget includes the following:

Annual budgets are legally adopted for all funds of the City that have revenue and expenditure related activities. The City Charter states that between sixty (60) and ninety (90) days prior to the end of the fiscal year, the City Manager is required to submit to the Board of Commissioners a proposed operating budget for the fiscal year commencing the following October 1. The operating budget includes the proposed expenditures/expenses and the proposed method to finance them.

At the inception of the budget process, a budget calendar is prepared, which presents in chronological order, specific events that take place during the process as well as the timing of each. The budget calendar for this year's process immediately follows this discussion of policies and procedures.

Dates for public hearings, the purpose of which are to obtain taxpayer's comments, are set by the Board of Commissioners at the time the budget is submitted to that body. The Board Commissioners may add to, subtract from or change appropriations, but may not change the form of the proposed budget. Any changes must be within the revenue and reserves estimated as available by the City Manager. Prior to September 25 of each year, the budget is legally enacted through the passage of an ordinance.

The appropriated budget is prepared by fund and department. The legal level of budgetary control (i.e., the level at which expenditures may not legally exceed appropriations) is the fund level.

During April and May of each year, department managers prepare departmental budget requests for which each is responsible. During the month of June, budget hearings are held with the department managers. Following the budget hearings with the department managers, the Budget Officer makes any changes to their requests, which he/she deems appropriate. The result is the Officer's recommended budget. During the mid-to-latter part of July, the Officer presents his recommended budget to the City Commission in budget workshops. As a result of the City Commission's comments during these workshops, changes are made to the Officer's recommended budget. The budget reflecting these changes is the proposed budget.

Prior to September 1st of each year, The Officer is required to submit to the City Commission a proposed budget for the fiscal year beginning on the following October 1st. The target due date for submitting the proposed budget, resulting from budget workshop hearings, shall be no later than two to three weeks before the end of the fiscal year. The final budget, which is to be considered for adoption, shall be submitted no later than one week before the end of the fiscal year.

Prior to October 1st, the City Commission through the passage of an ordinance legally enacts the budget. The budget will be implemented on October 1st. The ordinance approving and adopting the budget appropriates spending limits at the fund level.

Revisions to the Adopted Budget

At any time during the fiscal year, the City Manager can reallocate expenditures within a fund without the approval of the Board of Commissioners. However, any revisions to the budget which increase the total budgeted expenditures/expenses within any fund must be approved by the Board of Commissioners.

Monitoring Compliance with the Budget

Reports comparing actual revenues and expenditures/expenses to budgeted amounts are prepared and carefully monitored monthly in order to determine whether estimated revenues are performing at or above levels budgeted and to ascertain that expenditures/expenses are in compliance with legally-adopted budget appropriations.

Duration of Budgeted Revenues and Appropriations

Budgeted revenues and appropriations lapse at the end of each fiscal year.

REVENUES POLICIES

Balance and Diversification in Revenue Sources

The City shall strive to maintain a balanced and diversified revenue system to protect the City from fluctuations in any one source due to changes in local economic conditions, which adversely impact that source.

User Fees

For services that benefit specific users, the City shall establish and collect fees to recover the costs of those services, excluding credit card usage and several recreation programs.

The City Commission shall determine the appropriate cost recovery level and establish the fees. Where feasible and desirable, the City shall seek to recover full direct and indirect costs. User fees shall be reviewed on a regular basis to calculate their full cost recovery levels, to compare them to the current fee structure, and to recommend adjustments where necessary.

Currently, the Utility Fund will transfer funds to the General Fund an amount equal to that which is estimated to be comparable with the resources it uses. No more than 20% of City Manager's Office and Administrative Services, no more than 20% of Finance Department, no more than 10% of Innovation and Technology Departmental expenditures and 10% of Planning and Community Development's budgeted departmental expenditures.

Cost Accounting

It is the policy of the City to allocate to each department level, costs to the extent that it is practical and in accordance with the cost/benefit approach of accounting.

Property Tax Revenues/Tax Burden

The City shall endeavor to reduce its reliance on property tax revenues by revenue diversification, implementation of user fees, and economic development. The City shall also strive to minimize the property tax burden on Pharr citizens.

Utility/Enterprise Funds User Fees

It is the intention of the City that all utilities and enterprise funds be self-supporting. As a result, utility rates and enterprise funds user fees shall be set at levels sufficient to cover operating expenditures, meet debt obligations, provide additional funding for capital improvements, and provide adequate levels of working capital. The City shall seek to eliminate all forms of subsidization to utility/enterprise funds from the General Fund.

Revenue Estimates for Budgeting

In order to maintain a stable level of services, the City shall use a conservative, objective, and analytical approach when preparing revenue estimates. The process shall include analysis of probable economic changes and their impacts on revenues, historical collection rates, and trends in revenues. This approach should reduce the likelihood of actual revenues falling short of budget estimates during the year and should avoid mid-year service reductions.

Revenue Collection and Administration

The City shall maintain high collection rates for all revenues by keeping the revenue system as simple as possible in order to facilitate payment. In addition, since revenue should exceed the cost of producing it, the City shall strive to control and reduce administrative costs. The City shall pursue to the full extent allowed by state law all delinquent taxpayers and others overdue in payments to the City.

Revenues Over Expenses - Stated Funds

All revenues over the required amount for the continued operations of the Bridge Fund will be transferred to the General Fund as per provision of Bond Ordinance 2005-51, Section 25, Subsection i.vi.

All revenues over the required amount for the continued operations of the Garage Fund and Golf Course Fund will be transferred to the General Fund.

Write-Off of Uncollectible Accounts

The City shall monitor payments due to the City (accounts receivable) and periodically write-off accounts where collection efforts have been exhausted and/or collection efforts are not feasible or cost-effective.

Departmental Miscellaneous Revenue Accounts

Departments which receive miscellaneous revenue for a purpose that is intended to be used by that department for minor activities shall be allowed to use those funds to the extent that they are available. These funds will not carry over to another fiscal year.

EXPENDITURES/EXPENSES POLICES

Current Funding Basis

The City shall operate on a current funding basis. Expenditures shall be budgeted and controlled so as not to exceed current revenues plus the planned use of fund balance accumulated through prior year savings. (The use of fund balance shall be guided by the Fund Balance/Retained Earnings Policy Statements).

Avoidance of Operating Deficits

The City shall take immediate corrective actions if at any time during the fiscal year expenditure and revenue re-estimates are such that an operating deficit (i.e., projected expenditures in excess of projected revenues) is projected at year-end. Corrective actions can include a hiring freeze, expenditure reductions, fees increases, or use of fund balance within the Fund Balance/Retained Earnings Policy. Expenditure deferrals into the following fiscal year, short-term loans, or use of one-time revenue sources shall be avoided to balance the budget.

Priority in Applying Restricted vs Unrestricted Resources

When an expense is incurred for purposes for which both restricted and unrestricted net assets are available, the City typically first applies restricted resources, as appropriate opportunities arise, but reserves the right to selectively defer the use thereof to a future project or replacement equipment acquisition.

Maintenance of Capital Assets

Within the resources available each fiscal year, the City shall maintain capital assets and infrastructure at a sufficient level to protect the City's investment, to minimize future replacement and maintenance costs, and to continue service levels.

Periodic Program Reviews

The City Manager shall undertake periodic staff and third-party reviews of City programs for both efficiency and effectiveness. The privatization and contracting of services with other governmental agencies or private entities will be evaluated as alternative approaches to service delivery. Programs which are determined to be inefficient and/or ineffective shall be reduced in scope or eliminated.

Encumbrances and Uncompleted Projects

Encumbrance accounting, under which purchase orders, contracts, and other commitments for the expenditure of monies are recorded in order to reserve that portion of the applicable appropriation, is an extension of formal budgetary integration in governmental funds. Although appropriations lapse at year-end for annually budgeted funds, the City honors encumbrances outstanding at year-end. Since these commitments will be honored during the subsequent year, outstanding encumbrances at year-end should be included in the subsequent year's budget.

Purchasing

The City shall conduct its purchasing and procurement functions efficiently and effectively, fully complying with applicable State laws and City Ordinances. Staff shall make every effort to maximize discounts and capitalize on savings available through competitive bidding and "best value" purchasing.

FUND BALANCE/RETAINED EARNINGS POLICIES

General Fund Committed Balance

The City shall strive to maintain the General Fund (not the combined reporting General Fund which consists of the Payroll, Contingency, and the General Funds) committed fund balance at **90 days (25%)** of the current year's original budget appropriation for operations and maintenance, which is defined as the total budget less capital outlay purchase, major one-time budgeted activities, economic incentive payouts, and the annual transfer from the General Fund to the other funds (Charter mandated contingency funding will not take place so long as the contingency fund is fully funded).

Retained Earnings of Other Operating Funds

In enterprise operating funds, the City shall strive to maintain positive retained earnings positions to provide sufficient reserves for emergencies and revenue shortfalls.

- ✚ Utility Fund, an operating reserve will be established and maintained at 120 days of the current year's original budget appropriation for operation and maintenance, which is defined as the total budget less debt service and capital project expenditures.

- ✚ The Bridge Fund's contingency account will be equal to the annual operating cost (expenses minus long-term debt and minus non-operating General Fund transfers) plus one year of the highest long-term debt service payment (principal and interest).

Use of Fund Balance/Retained Earnings

Fund Balance/Retained Earnings shall be used only for emergencies, non-recurring expenditures, or major capital purchases that cannot be accommodated through current year savings. The use of these funds will be approved by the City Commission.

Use of Unreserved Fund Balance/Retained Earnings will be disclosed to the Commission. If the required amounts go below the stated Policy amount, the City will set aside a sufficient portion of the upcoming fiscal year's budget to meet the required reserve amount.

Any surpluses realized at year end shall be used first to meet reserve policies, then capital replacement purposes, than retirement/extinguishing of debt.

Retained Earnings of Internal Service Funds

The City shall not regularly maintain positive retained earnings in excess of 10 percent of the current year's operation and maintenance expense in an internal service fund. Normally, when an internal service fund's retained earnings exceed 10 percent, the City shall reduce the charges for services provided by the internal service fund to other City operating funds.

Debt Service Funds

The City shall maintain sufficient reserves in its debt service funds, which shall equal or exceed the reserve fund balances required by bond ordinances, consistent with the covenants in the bond ordinances pertaining to the tax-exempt status of such bonds.

CAPITAL IMPROVEMENTS POLICIES

Capital Improvements Planning

The City shall review annually the needs for capital improvements and equipment the current status of the City's infrastructure, replacement and renovation needs, and potential new projects. All projects, ongoing and proposed, shall be prioritized based on an analysis of current needs and resource availability. For every capital project all operation, maintenance and replacement costs shall be fully expended.

Long-Term, Capital Planning

A five-year capital improvement plan will be developed. This plan will be prioritized based on an analysis of current needs and resource availability.

Capital Project Funding

No capital improvement project will begin without sufficient funding. Funding will be monitored quarterly to ensure project overruns are not funded to the detriment of the fund balance/retained earnings unreserved/undesignated policies.

Replacement of Capital Assets on a Regular Schedule

The City shall annually prepare a schedule for the replacement of its non-infrastructure capital assets. Within the resources available each fiscal year, the City shall replace these assets according to the aforementioned schedule.

Capital Expenditure Financing

The City recognizes that there are three basic methods of financing its capital requirements. It can budget the funds from current revenues; it can take the funds from fund balance/retained earnings as allowed by the Fund Balance/Retained Earnings Policy; or it can borrow money through debt. Debt financing includes general obligation bonds, revenue bonds, certificates of obligation, lease/purchase agreements, certificates of participation, commercial paper, tax notes, and other obligations permitted to be issued or incurred under Texas law. Guidelines for assuming debt are set forth in the Debt Management Policies.

DEBT MANAGEMENT POLICIES

Capital Improvement Plan

Major capital improvements will normally be funded through the issuance of long-term debt.

Debt Policies

The City will limit the issuance of long-term debt to only those capital projects that cannot be funded from current revenues. At no time will the Fund Balance/Retained Earnings be depleted to a point below the City's policy for any project or purpose.

Debt Term Limitation

The City will not issue long-term debt for a period longer than the estimated useful life of the capital asset.

Use of Long-Term Debt for Maintenance & Operating Cost

The City will not utilize long-term debt to finance recurring maintenance and operating costs.

Debt Structure

Generally, the City shall issue bonds with an average life of no greater than 10.5 years for general obligation bonds and no greater than 12.0 years for revenue bonds. The structure should approximate level principal or general obligation bonds and level debt service for revenue bonds. There shall be no debt structures, which include increasing debt service levels in subsequent years, with the first and second year of a bond payout schedule the exception. Except for economic development projects with an expected quick turnaround, there shall be no “balloon” bond repayment schedules which consist of low annual payments and one large payment of the balance due at the end of the term, unless dealing with economic/industrial development activity. There shall always be at least interest paid in the first fiscal year after a bond sale and principal starting generally no later than the second fiscal year after the bond issue. Normally, there shall be no capitalized interest included in the debt structure unless there are no historical reserves upon which to draw.

Call Provisions

Call provisions for bond issues shall be made as short as possible consistent with the lowest interest cost to the City. When possible, all bonds shall be callable only at par.

Sale Process

The City shall use a competitive bidding process in the sale of debt unless the nature of the issue and the associated costs warrants a negotiated sale. The City shall attempt to award the bonds based on a true interest cost (TIC) basis. However, the City may award bonds based on a net interest cost (NIC) basis as long as the financial advisor agrees that the NIC basis can satisfactorily determine the lowest and best bid.

Rating Agencies Presentations

Full disclosure of operations and open lines of communication shall be made to the rating agencies. City staff, with assistance of financial advisors, shall prepare the necessary materials and presentation to the rating agencies. Credit ratings will be sought from one or more of the nationally recognized municipal bond rating agencies, currently Moody’s, Standard & Poor’s, and Fitch, as recommended by the City’s financial advisor.

CONTINUING DISLCOSURE

The City is committed to providing continuing disclosure of financial and pertinent credit information relevant to the City’s outstanding securities and will abide by the provisions of Securities and Exchange Commission (SEC) Rule 15c2-12 concerning primary and secondary market disclosure. City staff, with the assistance of the City’s financial advisors and, if necessary, the City’s bond counsel, will undertake to update financial and pertinent credit information within six months of the end of the City’s fiscal year and at such other times as may be indicated by material changes in the City’s financial situation.

GENERAL

These Procedures for Post-Issuance Compliance (the “Procedures”) are for the purpose of maintaining and evidencing compliance with the federal tax requirements that apply to the bond financings of the City of Pharr, Texas (the “City”). In furtherance of such purposes the City has implemented these Procedures with respect to the following:

- ✓ General record-keeping and record retention
- ✓ Timely return filings
- ✓ Proper and timely use of bond proceeds and proper use of bond-financed property
- ✓ Arbitrage – yield restriction and rebate
- ✓ Reissuance requirements
- ✓ Corrective action

These Procedures apply to any obligations to which sections 103 and 141 through 150 of the Internal Revenue Code of 1986 (the “Code”) are applicable, whether or not such obligations are in fact tax-exempt. For example, these Procedures will be followed with respect to any issue of tax credit bonds to which such sections of the Code apply. It is the intention of the City to modify or amend these Procedures in the future in order to comply with any requirements set forth in subsequent rulings and other advice published by the Internal Revenue Service (the “Service” or the “IRS”), as such authorities may apply to the City and its obligations.

RESPONSIBLE PARTIES

The City acknowledges that, as the issuer of debt obligations subject to the Code, it is responsible for post-issuance compliance with respect to such debt obligations. Finance Director of the City has general oversight of the post-issuance compliance of bond financings. In addition, the following parties are responsible for the duties listed next to their title:

Finance Director

- Oversees of all financial functions of the City

Senior Accountant

- Responsible for all accounting functions of the City

Finance Director/City Manager

- Responsible for banking, cash management, investment, and certain debt administration activities of the City

Senior Accountant

- Responsible for the cataloguing and storage of various financial records of the City

Parties responsible for the financing aspects and the operations aspects of bond-financed facilities will coordinate efforts to ensure that any actions taken with respect to a bond-financed facility will be in compliance with the requirements of the Code. The City will provide training and/or make available educational materials regarding compliance requirements (e.g., private use requirements) to the parties responsible for the oversight of bond-financed facilities.

GENERAL RECORDKEEPING & RECORD RETENTION

General record retention duties are the responsibility of City Secretary.

Finance Director will maintain a copy of the following documents on file at all times:

- ✓ Audited Financial Statements
- ✓ Reports of any examinations by the Internal Revenue Service of the City's financings

With respect to each issue of obligations, Finance Director will retain the following for the life of the obligations (including the life of any obligations issued to refund the original debt) plus three years:

- ✓ Bond transcript, including authorizing documents, offering document, the federal tax certificate and certificates regarding issue price
- ✓ Minutes and resolution(s) authorizing the issue
- ✓ Any formal elections (e.g., election to employ an accounting methodology other than specific tracing)

- ✓ Records relating to the payment of debt service (including credit enhancement)
- ✓ Documentation relating to investments and arbitrage compliance, as described in the "Recordkeeping" section of "Arbitrage – Yield Restriction and Rebate" below
- ✓ Documentary evidence of when and for what purpose the bond proceeds were expended, as described in the "Recordkeeping" section of "Expenditures of Bond Proceeds" below
- ✓ Any grant requests or fundraising materials and documentation of grants or fundraising receipts relating to projects that also may be financed, in whole or in part, with bond proceeds
- ✓ Any agreement of a type described in the "Special Legal Entitlements that Can Create Private Business Use" section of "Private Business Use" that relates to a bond-financed facility
- ✓ Bond paying agent/trustee statements
- ✓ Rebate compliance reports
- ✓ Related IRS filings (e.g., Form 8038-T Rebate)
- ✓ IRS correspondence regarding such issue
- ✓ Other documentation (including written advice of bond counsel) material to the particular requirements that are applicable to the tax status of the financing

Documents may be retained as hard copies or in an electronic format (in accordance with Revenue Procedure 97-22, 1997-1 C.B. 652), so long as such documents are retained in organized, accessible format that preserves the accuracy of such documents.

RETURN FILINGS

Finance Director will be responsible for the timely filing of the Form 8038-G information report (or such other series 8038 form as may be applicable to a specific issue of bonds) with the Service, which filing may be completed by bond counsel after the issuance of the obligations. The City must file a separate Form 8038-G for each issue of bonds not later than the 15th day of the second calendar month after the close of the calendar quarter in which the bonds are issued.

EXPENDITURE OF BOND PROCEEDS

General

Finance Director is responsible for oversight of the expenditure of bond proceeds, including monitoring whether such expenditures are made in a timely manner for the purposes for which the bonds were authorized in order to qualify for rebate exceptions set forth in the Code and Regulations and whether investments of unexpended bond proceeds continue to qualify for temporary period exceptions to yield-restriction requirements. Bond counsel may be consulted regarding allocation of expenditures between each bond issue to ensure timely expenditure of bond proceeds.

Additionally, Finance Director will monitor compliance with the requirement of the Regulations that proceeds of a bond issue are to be allocated to expenditures by 18 months after the later of the date the expenditure was made or the date the project is placed in service (and in no event later than 60 days after the earlier of (i) the fifth anniversary of the issue date or (ii) retirement of the issue).

With respect to the reimbursement of any expenditure paid prior to the date of issue of the bonds, Finance Director will monitor compliance with the requirement of the Regulations that such reimbursement allocation to bond proceeds is made not later than 18 months after the later of (i) the date the original expenditure is made or (ii) the date the project is placed in service or abandoned, but in no event more than three years after the original expenditure is paid.

Furthermore, Finance Director will monitor compliance with the requirement of the Regulations that such reimbursement allocation is for the reimbursement of expenditures paid on or after 60 days prior to the date of a reimbursement resolution (including for this purpose a bond order).

Recordkeeping

With respect to each issue of obligations, the City will retain the following for the life of the obligations plus three years:

- ✓ Documentation of allocation of bond proceeds to expenditures (e.g., allocation of bond proceeds for expenditures for the construction, renovation or purchase of facilities)
- ✓ Documentation of allocations of bond proceeds to bond issuance costs
- ✓ Copies of all requisitions draw schedules, draw requests, invoices, bills, and cancelled checks related to bond proceeds spent during the construction period
- ✓ Copies of all contracts entered into for the construction, renovation or purchase of bond-financed facilities
- ✓ Records of expenditure reimbursements incurred prior to issuing bonds for bond-financed facilities
- ✓ List or schedule of all bond-financed facilities or equipment
- ✓ Depreciation schedules, if any, for bond-financed depreciable property
- ✓ Documentation of any purchase or sale of bond-financed assets

Documents may be retained as hard copies or in an electronic format (in accordance with Revenue Procedure 97-22, 1997-1 C.B. 652), so long as such documents are retained in organized, accessible format that preserves the accuracy of such documents.

PRIVATE BUSINESS USE

General

To confirm that the bonds serve governmental purposes rather than providing proscribed benefits to nongovernmental persons engaged in “private business” activity, it must be determined whether the City expects that there will be any private business use of the proceeds of the bonds. Private business use exists if more than five percent (and, in certain circumstances, ten percent) of the proceeds of the issue or the property to be financed by the bond proceeds are used directly or indirectly by any nongovernmental person in that person’s trade or business.

In addition, no more than five percent (and, in certain circumstances, ten percent) of the proceeds of an issue may be secured directly or indirectly by property or payments derived from private business use under the “private security or payment test.” Private business use may occur due to arrangements (typically contractual) that give nongovernmental persons special legal entitlements with respect to the use of bond-financed property (including a sale or other transfer of bond-financed property to a nongovernmental person). Finally, no more than five percent of the proceeds of an issue of bonds may be used to make loans or arrangements that allow a nongovernmental person to defer payments that it is obligated to make with respect to the financed property or the bonds.

The City’s finance team will coordinate with the parties responsible for the use and operation of a bond-financed facility by communicating the private business use restrictions to such parties and requiring that all activity that may give rise to such use be communicated to Finance Director in advance of such use. Finance Director is responsible for tracking trade or business activity by third parties as it relates to each issue of obligations and will monitor such activity no less frequently than yearly and, in any event, upon being notified of any new activity that will give rise to a significant amount of trade or business activity by a third party.

Special Legal Entitlements that Can Create Private Business Use

A special legal entitlement that can create private business use can arise from arrangements that convey ownership rights, leasehold rights or management rights (e.g., priority rights to use the facility) or other similar rights. Recognizing that a special legal entitlement may give rise to private business use, each time the City intends to enter into one of the following, the City will determine if such agreement relates to any bond-financed facility:

- Management and other service contracts
- Research agreements
- Naming rights contracts
- Ownership
- Leases
- Subleases
- Leasehold improvement contracts
- Joint venture arrangements
- Limited liability corporation arrangements
- Partnership agreements

- Non-contractual use of bond-financed office space and/or parking facilities by any nongovernmental person
- Any other contract conferring a special legal entitlement or special economic benefit that is comparable to ownership

If such an agreement will be with respect to a bond-financed facility, the City will take measures designed to preserve the intended federal income tax status of that issue of bonds. Such measures may include ensuring that such agreement falls into an applicable exception under the private business use rules, making a determination that private use will not exceed the applicable limit or such other action as may be recommended by bond counsel, including taking remedial actions with respect to the issue of bonds whose federal tax status is implicated.

PAYMENTS ON THE BONDS

The trustee/paying agent for the bonds shall determine the amount of principal and interest payable on each payment date for the bonds. Periodically, and no less frequently than annually, Finance Director will review the amount of the interest payments to verify that proper payments of interest have been made.

ARBITRAGE – YIELD RESTRICTION & REBATE

General

Finance Director with guidance of Financial Advisor is responsible for monitoring the City's compliance with the yield restriction requirements of section 148(a) of the Code and the rebate requirements of section 148(f) of the Code. Such monitoring includes, but is not limited to:

- ✓ Tracking the allocation of bond proceeds to expenditures for compliance with any temporary period and spending exceptions, no less frequently than yearly
- ✓ Ensuring that any forms required to be filed with the IRS relating to arbitrage and any payments required pursuant thereto are filed in a timely manner
- ✓ Ensuring that "fair market value" is used with respect to the purchase and sale of investments
- ✓ Additionally, the City will hire a rebate analyst to monitor compliance with rebate and yield restriction rules on a yearly basis.

Compliance with the investment rules will require that the City be able to account for, in terms of dates and amounts, all uses (including disbursements and investment activity) of particular categories of bond-related money.

Finance Director will account for all of the following disbursements: monies in the project fund, debt service fund and any other fund into which proceed of the obligations have been deposited, including any reserve fund. In doing so, Finance Director will use any reasonable consistently applied accounting method to account for gross proceeds, investments and expenditures of an issue.

Recordkeeping

With respect to each issue of obligations, the City will retain the following for the life of the obligations plus three years:

- ✓ Documentation of allocations of investments and calculations of investment earnings
- ✓ Documentation for investments of the bond proceeds related to:
- ✓ Investment contracts (e.g., guaranteed investment contracts)
- ✓ Credit enhancement transactions (e.g., bond insurance contracts)
- ✓ Financial derivatives (e.g., swaps and caps)
- ✓ Bidding of financial products
- ✓ Documentation regarding arbitrage compliance, including:
 - Computation of bond yield
 - Computation of rebate and yield reduction payments
 - Form 8038-T, *Arbitrage Rebate, Yield Reduction and Penalty in Lieu of Arbitrage Rebate*
 - Form 8038-R, *Request for Recovery of Overpayments Under Arbitrage Rebate Provisions*

Documents may be retained as hard copies or in an electronic format (in accordance with Revenue Procedure 97-22, 1997-1 C.B. 652), so long as such documents are retained in organized, accessible format that preserves the accuracy of such documents.

REISSUANCE

Prior to making any changes to the terms of an obligation, including its underlying security, the City will consult with bond counsel to determine whether such change will result in the reissuance of such obligation for federal tax law purposes. If it is determined that a change will result in a reissuance, the City will take such action, including the recalculation of yield, the filing of a new form 8038-G and the payment of rebate obligations, as is necessary to maintain the tax status of the bonds.

CORRECTIVE ACTION

Reports regarding the aforementioned compliance policies with respect to any issue of bonds will be made by the party given responsibility for such area to Finance Director no less frequently than annually. At such time, Finance Director will determine whether any corrective action is required with respect to the applicable issue.

A corrective action may be required if, for example, it is determined that bond proceeds were not properly expended, the City is not in compliance with the arbitrage requirements imposed by the Code or the City has taken a deliberate action that results in impermissible private business use (e.g., sale of bond-financed property).

If the City determines or is advised that corrective action is necessary with respect to any issue of its obligations, the City will, as may be applicable, in a timely manner:

- i. Seek to enter into a closing agreement under the Tax-Exempt Bonds Voluntary Closing
- ii. Agreement Program described in Notice 2008-31 (or any successor notice thereto)
- iii. Take remedial action described under section 1.141-12 of the Regulations
- iv. Take such other action as recommended by bond counsel

ADDITIONAL PROVISIONS APPLICABLE TO TAX CREDIT BONDS

Calculation of Available Project Proceeds

At closing on an issue of tax credit bonds, Finance Director with guidance of City's Financial Advisor is responsible for approving the amount of "available project proceeds," which, if the tax credit bonds are issued under section 54A of the Code, is the excess of the sale proceeds of the bonds, over the costs of issuance financed by the bonds (to the extent such costs of issuance do not exceed two (2) percent of the sale proceeds of the bonds) and the proceeds of the investment of such excess (the "Available Project Proceeds"). Finance Director will work with the City's financial advisor to provide information that the City's financial advisor deems pertinent to the calculation, including but not limited to a draw down schedule showing the expected expenditures of bond proceeds.

Timely Expenditure and Allocation to Qualified Purposes

Finance Director is responsible for oversight of the expenditure of bond proceeds, including monitoring of whether such expenditures are made in a timely manner for the purposes for which the bonds were authorized. Finance Director will monitor that 100% of the Available Project Proceeds of a tax credit bond issue are spent for a "qualified purpose" of such issue within the three-year period beginning on the issue date. Unless an extension is requested and granted prior to the expiration of such three-year period, Finance Director shall take action such that, to the extent that less than 100% of the available project proceeds of a tax credit bond issue are spent, all of the nonqualified bonds are redeemed within 90 days after the end of such period.

Costs of Issuance Limitation

Finance Director will monitor that the costs of issuance financed by any issue of tax credit bonds do not exceed two (2) percent of the sale proceeds of the bonds by determining at closing the applicable limit and informing the party responsible for payment of the costs of issuance that any amounts in excess of such limitation should be paid out of amounts that are not proceeds of such tax credit bonds. After payment of all costs of issuance, the Finance Director will be responsible for determining whether such directions have been followed and, if not, take such actions to reallocate the source of payment.

Special Rule Relating to Arbitrage

Finance Director with guidance of Financial Advisor is responsible for monitoring that any amounts set aside by the City that are reasonably expected to be used to repay an issue of tax credit bonds, whether formally required under the documents or as a matter of practice by the City, are (i) funded at a rate not more rapid than equal annual installments, (ii) funded in a manner reasonably expected to result in an amount not greater than an amount necessary to repay the issue, and (iii) yield restricted to the permitted sinking fund yield applicable on the sale date of the issue of tax credit bonds.

Applicable to “Direct Pay” Bonds Only

A “direct pay bond” is a qualified tax credit bond with respect to which the City has made an irrevocable election, under section 6431 of the Code, to receive federal direct payments of allowances of refundable tax credits to subsidize a prescribed portion of the City’s borrowing costs instead of the federal tax credits that otherwise would be allowed to holders of the qualified tax credit bonds under section 54A of the Code.

1. Pricing Parameters

In connection with the requirement that none of the maturities of the tax credit bonds are issued with more than a de minimus amount of premium, determined under rules similar to the rules of section 1273(a)(3) of the Code, Finance Director will consult with the City’s financial advisor and the City’s bond counsel to confirm the permissible level of premium for each maturity of the tax credit bonds, and will review the final pricing of each issue of tax credit bonds to ensure that such levels have not been exceeded. Generally, under section 1273(a)(3) of the Code, a de minimus amount of premium is equal to .25% of the stated redemption price at maturity multiplied by the number of complete years to maturity.

However, the rules regarding computation may differ based on the structure of the tax credit bonds (e.g., the inclusion of optional redemption provisions).

2. Post-Sale Trading Activity Records

In connection with each issue of tax credit bonds, Finance Director with the guidance of City’s Financial Advisor will request from the purchaser/underwriter of such issue of bonds, the trading activity of such issue after the sale date of the bonds, but before the bonds are delivered on the date of issue. Finance Director will keep records, including any requested explanation from the underwriter, regarding such trading activity for the tax credit bonds.

3. 8038-CP

Finance Director with guidance of Bond Counsel will be responsible for tracking the timely filing of the Form 8038-CP, which filing may be completed by an outside consultant engaged by the City. For tax credit bonds issued at a fixed rate, the Form 8038-CP must be filed no later than 45 days before and no earlier than 90 days before the relevant interest date. For tax credit bonds issued at a variable rate, the Form 8038-CP must be filed no later than 45 days after the last interest payment date within the quarterly period for which the Direct Pay Credit is requested.

Finance Director with guidance of Bond Counsel will monitor that the proper amount of refundable credit is reported on the Form 8038-CP by confirming with the City’s financial advisor or other consultant engaged by the City for such purpose, (i) for tax credit bonds issued at a fixed rate, the amount of interest payable that is expected to be payable on the relevant interest payment date, and (ii) for tax credit bonds issued at a variable rate, the amount of interest that was payable on the relevant interest payment date.

Finance Director is responsible for the City’s final review of the information included on the 8038-CP, including the verification that entity to whom payment is to be made is correct.

Recordkeeping

With respect to each issue of obligations, the City will retain documentation relating to compliance with the requirements of this Section XI for the life of the obligations, plus three years.

Other

Finance Director will be responsible for consulting with the City's bond counsel to determine additional compliance requirements relating to each specific type of tax credit bond issued by the City.

DEBT REFUNDING

City staff and the financial advisor shall monitor the municipal bond market for opportunities to obtain interest savings by refunding outstanding debt. As a general rule, the present value savings of a particular refunding should exceed 3% of the refunded maturities and must come with the recommendation of the Finance Director. The City will consider regular or advance refunding which produce a material economic benefit and will in no way impair the outstanding bond rating of the City. The present value savings of the transaction must be quantifiable, exceed 3 percent (3%) of the refunded maturities, and not be based on projection. Proposals submitted by investment firms for consideration by the City shall identify and address not only the benefits of the proposed transaction, but the potential negative impacts as well.

Additional transaction costs such as bond counsel, trustee, and financial advisor shall be included in the savings calculation required above. The City's financial advisor shall produce an analysis of the implications of paying a forward premium vs. waiting to the current call date of the bonds. Approval of the transaction must be obtained from the State Attorney General, to the extent required by Texas law.

Interest Earnings

Interest earnings received on the investment of bond proceeds shall be used to assist in paying the interest due on bond issues, to the extent permitted by law.

Lease/Purchase Agreements

Lease funding will be for the purchase of capital assets. The length of the lease will not be greater than the expected useful life of the asset it will be used to purchase.

Proposals from Investment Bankers

The City welcomes ideas and suggestions from investment bankers and will seek to reward those firms which submit unique and innovative ideas by involving them in negotiated underwritings. Unsolicited proposals should be submitted to the City's financial advisors simultaneously with their submission to the City's Finance Department. City staff will review and confer with financial advisors to determine viability of proposals.

INTERGOVERNMENTAL RELATIONS POLICIES

Inter-Local Cooperation in Delivering Services

In order to promote the effective and efficient delivery of services, the City shall actively seek to work with other local jurisdictions in joint purchasing consortia, sharing facilities, sharing equitably the costs of service delivery, and developing joint programs to improve service to its citizens.

Legislative Program

The City shall cooperate with other jurisdictions to actively oppose any state or federal regulation or proposal that mandates additional City programs or services and does not provide the funding to implement them. Conversely, as appropriate, the City shall support legislative initiatives that provide more funds for priority local programs.

GRANT POLICIES

Grant Guidelines

The City shall apply, and facilitate the application by others, for only those grants that are consistent with the objectives and high priority needs previously identified by Commission. The potential for incurring ongoing costs, to include the assumption of support for grant-funded positions from local revenues, will be considered prior to applying for a grant.

Indirect Costs

The City shall recover full indirect costs unless the funding agency does not permit it. The City may waive or reduce indirect costs if doing so will significantly increase the effectiveness of the grant.

Grant Review

All grant submittals shall be reviewed for their cash match requirements, their potential impact on the operating budget, and the extent to which they meet the City's policy objectives. Departments shall seek Commission approval prior to submission of a grant application. Should time constraints under the grant program make this impossible, the department shall obtain approval to submit an application from the City Manager and then, at the earliest feasible time, seek formal Commission approval. If there are cash match requirements, the source of funding shall be identified prior to application. An annual report on the status of grant programs and their effectiveness shall also be prepared.

Grant Program Termination

The City shall terminate grant-funded programs and associated positions when grant funds are no longer available unless alternate funding is identified.

FISCAL COMMISSION MONITORING POLICIES

Financial Status and Performance Reports

Monthly reports on the City's General, Utility, Bridge and Capital Projects Funds comparing expenditures and revenues to current budget, noting the status of fund balances to include dollar amounts and percentages, and outlining any remedial actions necessary to maintain the City's financial position shall be prepared for review by the City Manager and the Commission.

Five-Year Forecast of Revenues and Expenditures

A five-year forecast of revenues and expenditures, to include a discussion of major trends affecting the City's financial position, shall be prepared in conjunction of the annual budget process. The forecast shall also examine critical issues facing the City, economic conditions, and the outlook for the upcoming budget year. The document shall incorporate elements of the International City Management Association financial trend monitoring system to provide further insight into the City's financial position and to alert the Commission to potential problem areas requiring attention.

Commission Agenda Decision Recommendations

Agenda items that have a financial impact will have a recommendation by the Finance Director to ensure fiscal ability, long-term sustainability, and proactive protection of financial resources.

Status Reports on Capital Projects

A summary report on the contracts awarded, capital projects completed and status of the City's various capital programs will be prepared at least quarterly and presented to the City Manager and Commission.

Compliance with Commission Policy Statements

The Financial Management Policy Statements will be reviewed annually by the Commission and updated, revised or refined as deemed necessary. Policy statements adopted by the Commission are guidelines, and occasionally, exceptions may be appropriate and required. However, exceptions to stated policies will be specifically identified, and the need for the exception will be documented and fully explained.

FINANCIAL CONSULTANTS POLICY

To employ the assistance of qualified financial advisors and consultants as needed in the management and administration of the City's financial functions. These areas include but are not limited to investments, debt administration, financial accounting systems, program evaluation, and financial impact modeling. Advisors shall be selected using objective questionnaires and requests for qualifications/proposals based upon demonstrated expertise relative to the scope of work to be performed and appropriately competitive fees.

ACCOUNTING, AUDITING AND FINANCIAL REPORTING POLICIES

Conformance to Accounting Principles

The City's accounting practices and financial reporting shall conform to Generally Accepted Accounting Principles (GAAP) as promulgated by the Governmental Accounting Standards Board (GASB), the American Institute of Certified Public Accountants (AICPA), and the Government Finance Officers Association (GFOA).

Selection of Auditors

At most every five years, the City shall request proposals from all qualified firms, including the current auditors if their past performance has been satisfactory, and the Commission shall select an independent firm of certified public accountants to perform an annual audit of the books of account, records, and transactions, certifying the financial statements of the City and reporting the results and recommendations to the Commission.

Audit Completion

The City seeks to have its CAFR and Single Audit of Federal and State grants completed within 150 days of the close of its previous fiscal year, which ends September 30. In the event the presentation of the CAFR and Single Audit is delayed beyond the last Commission meeting in February, the City Manager shall provide a report on the status of the audit and the expected completion date of the CAFR and Single Audit to the City Commission at its first meeting in March. By State law, the City has 180 days to complete the audit.

INTERNAL CONTROLS POLICIES

Proper Authorization

Procedures shall be designed, implemented, and maintained to ensure that financial transactions and activities are properly reviewed and authorized.

Separation of Duties

Job duties will be adequately separated to reduce to an acceptable level the opportunities for any person to be in a position to both perpetrate and conceal errors or irregularities in the normal course of assigned duties.

Proper Recording

Procedures shall be developed and maintained that will ensure financial transactions and events are properly recorded and that all financial reports may be relied upon as accurate, complete and up-to-date.

Access to Assets and Records

Procedures shall be designed and maintained to ensure that adequate safeguards exist over the access to and use of financial assets and records.

Independent Checks

Independent Checks and audits will be made on staff performance to ensure compliance with established procedures and proper valuation of recorded amounts.

Costs and Benefits

Internal control systems and procedures must have an apparent benefit in terms of reducing and/or preventing losses. The cost of implementing and maintaining any control system should be evaluated against the expected benefits to be derived from that system.

E-COMMERCE POLICIES

Fully Integrated Financial Systems

All E-Commerce systems and procedures must fully and transparently integrate with the City's financial and accounting systems, its depository bank systems, and any other City information system which interfaces with an E-Commerce system.

Emerging Technologies

The City will work closely with its depository bank and other financial partners to evaluate and implement those new technologies that prove to be efficient and effective in pursuit of the City's E-Commerce goals.

Direct Deposits

All employees will be paid via direct deposit, excluding the employee's last pay check.

Internet Payment Options

Working with its depository bank and other financial partners, the City will seek to develop and implement internet payment options which will allow costumers and citizens to pay bills due to the City conveniently and securely.

ORDINANCE NO: O-2018-36

**AN ORDINANCE ADOPTING AND APPROVING THE
BUDGET FOR THE CITY OF PHARR, TEXAS FOR
YEAR BEGINNING OCTOBER 1, 2018 AND ENDING
SEPTEMBER 30, 2019, APPROPRIATING FUNDS,
AND DECLARING AN EMERGENCY AND AN
EFFECTIVE DATE**

**BE IT ORDAINED BY THE BOARD OF COMMISSIONERS OF THE CITY OF
PHARR, TEXAS:**

WHEREAS, the City Manager of the City of Pharr has prepared a budget for the fiscal year beginning October 1, 2018 and ending September 30, 2019, and has filed same with the City Clerk all in the manner and form and for the length of time required by law; and

WHEREAS, public notice of a public hearing on such budget has been given in the manner and form and for the length of time required by law, and pursuant to such notice, and such public hearing was held, and it is the Judgment of the Board of Commissioners of the City that the law warrants no changes to be made in said budget as prepared by the City Manager and that said Budget should be approved as submitted by the City Manager, and adjusted by the City Commission.

**NOW, THEREFORE, BE IT ORDAINED BY THE BOARD OF CITY
COMMISSIONERS OF THE CITY OF PHARR, TEXAS:**

SECTION 1: That the budget of the revenues of the City of Pharr, and the expenditures for the conducting of the affairs thereof for the fiscal year beginning October 1, 2018 and ending September 30, 2019, as submitted to the Board of Commissioners of the City of Pharr, Texas, by the City Manager of said City, be and the same is in all respects approved and adopted as the Budget for said fiscal year.

SECTION 2: That the sum of \$70,483,800 is hereby appropriated out of the general fund for the payment of operating expenses, capital outlay, and other specified expenditures of the City Government, of which \$1,089,100 is from fund reserves.

SECTION 3: That the sum of \$ 0 is hereby appropriated out of the general contingency reserve fund for the payment of operating expenses, capital outlay, and other specified expenditures of the City Government.

SECTION 4: That the sum of \$ 1,216,000 is hereby appropriated out of the community development fund for the payment of operating expenses, capital outlay, and other specified expenditures of the City Government.

SECTION 5: That the sum of \$ 157,000 is hereby appropriated out of the asset sharing fund for the payment of operating expenses, capital outlay, and other specified expenditures of the City Government, of which \$85,000 is from fund reserves.

SECTION 6: That the sum of \$ -0- is hereby appropriated out of the parkland dedication fund for the payment of operating expenses, capital outlay, and other specified expenditures of the City Government.

SECTION 7: That the sum of \$1,647,800 is hereby appropriated out of the grants fund for the payment of operating expenses, capital outlay, and other specified expenditures of the City Government.

SECTION 8: That the sum of \$1,061,600 is hereby appropriated out of the paving and drainage fund for the payment of operating expenses, capital outlay, and other specified expenditures of the City Government.

SECTION 9: That the sum of \$550,000 is hereby appropriated out of the hotel/motel fund for the payment of operating expenses, capital outlay, and other specified expenditures of the City Government.

SECTION 10: That the sum of \$45,754,300 is hereby appropriated out of the general capital projects fund for the payment of operating expenses, capital outlay, and other specified expenditures of the City Government, of which \$27,173,600 is from fund reserves.

SECTION 11: That the sum of \$3,175,000 is hereby appropriated out of the utility capital projects fund for the payment of operating expenses, capital outlay, and other specified expenditures of the City Government, of which \$3,175,000 is from fund reserves.

SECTION 12: That the sum of \$8,000,000 is hereby appropriated out of the bridge capital projects fund for the payment of operating expenses, capital outlay, and other specified expenditures of the City Government.

SECTION 13: That the sum of \$6,201,500 is hereby appropriated out of the debt service fund for the payment of operating expenses, capital outlay, and other specified expenditures of the City Government.

SECTION 14: That the sum of \$837,200 is hereby appropriated out of the garage fund for the payment of operating expenses, capital outlay, and other specified expenditures of the City Government.

SECTION 15: That the sum of \$ 14,517,700 is hereby appropriated out of the utility fund for the payment of operating expenses, capital outlay, and other specified expenditures of the City Government.

SECTION 16: That the sum of \$15,045,800 is hereby appropriated out of the bridge fund for the payment of operating expenses, capital outlay, and other specified expenditures of the City Government.

SECTION 18: That the sum of \$709,700 is hereby appropriated out of the Event Center fund for the payment of operating expenses, capital outlay, and other specified expenditures of the City Government.

SECTION 18: That the sum of \$1,620,500 is hereby appropriated out of the golf course fund for the payment of operating expenses, capital outlay, and other specified expenditures of the City Government.

SECTION 19: The fact that an approved and adopted budget is necessary for the preservation of order, health, safety and general welfare of the public creates an emergency. The requirement that this Ordinance is to be read on three (3) separate meetings is hereby waived and dispensed with and this Ordinance shall take effect and be in full force from and after the passage and approved.

APPROVED AND ADOPTED BY THE BOARD OF COMMISSIONERS OF THE CITY OF PHARR, TEXAS, on this the 17 day of September, 2018.

CITY OF PHARR



AMBROSIO "AMOS" HERNANDEZ, MAYOR

ATTEST:



HILDA PEDRAZA, CITY CLERK

CITY OF PHARR BUDGET GLOSSARY

Accrual Accounting: A form of accounting attempting to record the financial effects on an enterprise of transactions and other events and circumstances that have cash consequences for an enterprise in the period in which those transactions occur.

Ad Valorem Tax: Tax on property imposed at a rate percent and based on the value commonly referred to, as property taxes are the charges levied on all real, and certain personal property according to the property's assessed valuation and the tax rate, in compliance with the State Property Tax Code.

Appraised Value: To make an estimate of value for taxation. (Property values are established by the Hidalgo County Appraisal District).

Appropriation: Authorization granted by a legislative body to make expenditures and to incur obligations. The appropriation contains specific limitations as to the amount, purpose, and time when it may be expended.

Appropriation Ordinance: The official enactment, by the City Commission, to legally authorize City Staff to obligate and expend resources.

Assessed Value: The total taxable value placed on real estate and other property as a basis for levying taxes.

Authorized Personnel: Personnel slots, which are authorized in the adopted budget to be filled during the year.

Bond: A written promise to pay a sum of money on a specific date at a specific interest rate. The interest payments and repayment of the principal are detailed in a bond ordinance. The most common types of bonds are general obligation and revenue bonds. These are most frequently used for construction of large capital projects, such as buildings, streets, and bridges.

Budget: A plan of financial operation embodying an estimate of proposed expenditures for a given period (a fiscal year) and the proposed means of financing them. Prepared for adoption and approved by the City Commission.

Budget Calendar: The schedule of key dates that the City follows in the preparation and adoption of the budget.

Budget Document: The instrument used by the budget-making authority to present a comprehensive financial plan of operations to the City Commission.

Budget Message: A general discussion of the proposed budget as presented in writing by the City Manager to the City Commission.

Capital Projects Fund: A fund created to account for financial resources to be used for the acquisition or the construction of major capital facilities or equipment.

Capital Outlay: Expenditures which result in the acquisition of an addition to fixed assets, such as equipment, remodeling, minor building improvements and vehicles, that are funded from the operating budget benefiting current and future fiscal years.

City Commission: The Mayor and Commissioners collectively acting as the legislative and policymaking body of the City.

City Manager: The individual selected by the City Commission, who is responsible for the administration of the affairs of the City.

Civil Service Personnel: All certified police officers and fire fighters.

Coding: A system of numbering used to designate funds, departments, division, etc., in such a manner that the number quickly reveals required information.

Component Units: Legally separate organizations for which the elected officials of the primary government are financially accountable. In addition, component units can be other organizations that, because of the nature and significance of their relationship with a primary government, must be included in the reporting entity's financial statements so that the statements are not misleading or incomplete.

Contracted Services: Payment for goods or services rendered and furnished to a government based on a contract(s) used in operation benefiting the current fiscal year.

Current Taxes: Taxes levied and becoming due within one year from October 1 to September 30.

Debt Service: Payment of interest and principal to holders of a government's debt instruments.

Debt Service Fund: The Debt Service Fund, also known as the interest and sinking fund, was established to account for funds needed to make principal and interest payments on outstanding bonds when due.

Delinquent Taxes: Taxes remaining unpaid on and after the due date on which a penalty for nonpayment is attached.

Department: A functional and administrative entity created to carry out specified public services.

Depreciation: The portion of the cost of a fixed asset, which is charged as an expense during the fiscal year. In accounting for depreciation the cost of a fixed asset, less any salvage value, is prorated over the estimated life of such an asset, and each period is charged with a portion of such cost. Through this process the entire cost of the asset is ultimately charged off as an expense.

Distinguished Budget: A voluntary program administered by the Government Finance Officers Association. This program encourages governments to publish efficiently organized and easily readable budget documents and to provide peer recognition and technical assistance to the fiscal officers preparing them.

Encumbrance: The commitment of appropriated funds to purchase an item or service. To encumber funds means to set aside or commit funds for future expenditures.

Enterprise Fund: A fund established to account for operations that are financed and operated in a manner similar to private business enterprise-where the intent is that the cost of providing goods or services to the general public on a continual basis are financed or recovered primarily through user charges.

Expenditure: A decrease in the net financial resources for the purpose of acquiring an asset, service, or settling a loss.

Expense: Charges incurred (whether paid immediately or unpaid) for operation, maintenance, interest and other charges, which are presumed to benefit the current fiscal period.

Fiscal Year: The twelve-month financial period that is designated by the City signifying the beginning and ending period for recording financial transactions. The City of Pharr has specified October 1 to September 30 as its fiscal year.

Fixed Assets: An asset of a long-term nature, which is intended to continue to be held or used, such as land, building, improvements other than buildings, machinery, and equipment.

Flow of Financial Resources: The operating results of this measurement focus show the extent to which financial resources obtained during the period are sufficient to cover claims against financial resources incurred during the period.

Franchise: A special privilege granted by a government permitting the continued use of public property, such as City streets, improvements other than buildings, machinery, and equipment.

Franchise Fee: A fee paid by public service utilities for use of public property in providing their services to the citizens of the community.

Function: Classification of expenditures according to the principal purposes for which the expenditures are made.

Fund: A fiscal and accounting entity with a self balancing set of accounts that record financial transactions cash and /or other resources together with all related liabilities, obligations, reserves, and equities which are segregated for the purpose of carrying on specific activities or attaining certain objectives in accordance with special regulations, restrictions, or limitations.

Fund Balance: The excess of fund assets over liabilities (assets minus liabilities). Accumulated balances are the result of continual excess of revenues over expenditures/expenses. A negative fund balance is a deficit balance.

GASB-34: The Governmental Accounting Standards Board (GASB) issued Statement 34 in June 1999. The intent of GASB Statement 34 is to more accurately reflect the financial activities of state and local governments in their financial reports. This statement represents the most significant changes made to governmental accounting and financial reporting standards since the Board's inception. GASB-34 provided the basic guidelines for the preparation of government financial statements and allowing comparisons among governments of similar size.

General Obligation Bonds: Bonds that finance a variety of public projects, which pledge the full faith and credit of the City.

General Fund: The largest fund within the City, the General Fund accounts for most of the financial resources of the government. General Fund Revenues include property taxes, licenses and permits, local taxes, service charges, and other types of revenue. This fund includes most of the basic operating services, such as fire and police protection, finance, parks and recreation, library, and general administration.

Governmental Funds: Four fund types used to account for a government's business-type activities. These are the General Fund, the Special Revenue Fund, the Debt Service Fund and the Capital Projects Fund.

Income: Proprietary fund excess of operating revenues, non-operating revenues and operating transfers in over operating expenses, non-operating expenses and operating transfers out.

Infrastructure: Long-term capital assets in the City of Pharr that are used to provide the standard services to the residents. Examples of these items include streets, water lines, wastewater lines, etc.

Internal Service Funds: Internal service funds were established to finance and account for services, materials and supplies furnished to the various departments of the City and, on a limited basis, to other local governmental agencies. These services are provided on a cost reimbursement basis.

Inter-Fund Transfers: Authorized transfers from a fund receiving revenue to the fund through which the resources are to be expended; i.e. transfers from the General Fund to Special Revenue Fund.

Materials/Supplies: Purchase of expendable goods to be used in operation classified as a current operating expenditure benefiting the current fiscal period.

Maintenance: All materials or contract expenditures covering repair and upkeep of City buildings, machinery and equipment, systems, and land.

Modified Accrual: The accrual basis of accounting adapted to governmental fund type expendable trust funds and agency funds spending a measurement focus. Under it revenues are recognized when they become both “measurable” and “available to finance expenditures of the current period”. Expenditures are recognized when the related fund liability is incurred.

Objective: A simply stated measurable statement of aim or expected accomplishment within the fiscal year. A good statement of objective should imply a specific standard for performance for a given program.

Operating Budget: Plans of current expenditures and the proposed means of financing them. The use of an annual operating budget is usually required by law to control government spending.

Operating Costs: Outlays for such current period items as expendable supplies, contractual services, and utilities.

Operating Transfers: Legally authorized transfers from a fund receiving revenue to the fund through which the resources are to be expended.

Ordinance: A formal legislative enactment by the governing board of a municipality. Revenue raising measures, such as the imposition of taxes, special assessments and service charges, universally require ordinances. Ordinances and other legislation are not passed until the plans for and costs of endorsements are known.

Performance Indicator: Variables that measure the success of a department in meeting goals and objectives and/or the workload and performance of the department.

Personnel Services: The costs associated with compensating employees for their labor. This includes salaries and fringe benefits.

Projected Revenues: The amount of projected revenues to be collected, which are necessary to fund expenditures based on prior history and analysis of charges and fees that are assessed.

Proprietary Funds: Two fund types used to account for a government's business-type activities (e.g. activities that receive a significant portion of their funding through user charges). These are the Enterprise Fund and Internal Service Fund.

Reimbursement: Repayments of amount remitted on behalf of another party. Inter-fund transactions, which constitute reimbursements of a fund for expenditures initially made from it, which are properly applicable to another fund.

Retained Earnings: An equity account reflecting the accumulated earnings of an Enterprise or Internal Service Fund.

Revenue: An increase in assets due to the performance of a service or the sale of goods. In the General Fund revenues are recognized when earned, measurable, and reasonably assured to be received within sixty days.

Revenue Bonds: Bonds, which principal and interest, are payable exclusively from a revenue source pledged as the payment source before issuance.

Risk Management: An organized attempt to protect a government's assets against accidental loss in the most economical method.

Sinking Fund: Location where funds are deposited per the debt requirements and to be used to meet the semi-annual principal and/or interest payments.

Special Revenue Fund: A fund used to account for the proceeds of specific revenue sources that are legally restricted to expenditures of specific purposes.

Tax Base: The total value of all real and personal property in the City as of January 1st of each year, as certified by the Hidalgo County Appraisal District. The tax base represents net value after all exemptions.

Tax Levy: The total amount of tax is stated in terms of a unit of the tax base. The assessor applies the rate to taxable value to compute a tax due on each property.

Tax Rate: The amount of tax that is stated in terms of units of the tax base. The assessor applies the rate to taxable value to compute a tax due on each property.

Tax Rate Limit: The maximum rate at which a government may levy a tax. A maximum tax rate permitted by the Constitution of the State of Texas and City Charter is \$2.50 per \$100 of assessed value.

Traditional Budget: The budget of a government wherein expenditures are based entirely or primarily on objects of expenditures.

Working Capital: Current Assets less Current Liabilities.



AGENDA MEMORANDUM



BOARD: City Commission

AGENDA ITEM #: 7.B.

DATE SUBMITTED: September 25, 2018

MEETING DATE: October 1, 2018

FROM: Karla Moya, Finance Director

DEPARTMENT: Finance

DIRECTOR:

Agenda Item: Presentation of Five-Year Budget Plan for FY 2019-2023.

Classification: Regular

(* If closed session, City Attorney must review and approve.)

Exclude Material from Public Packet? No

Reason:

Issue: As part of the Budget Process for this Fiscal Year 2018-2019, Finance prepared a long-term budget plan to forecast FY 2019-2020 through 2022-2023 to follow best practices recommended by GFOA in Budget Process municipalities. This document is for presentation only and it's meant to serve as a guide for the next 4 year's budgets to be adopted. It summarizes the forecast outlook of City in the next five years including debt obligations, Construction projects and Bridge.

Financial Consideration:

Staff Recommendation: No Action Needed.

Alternatives:

ROUTING:

Karla Moya

Created/Initiated - 09/25/2018

Karla Moya

Approved - 09/25/2018

Patricia Rigney

Approved - 09/25/2018

Karla Moya

Approved - 09/25/2018

City Management Office

Final Approval - 09/28/2018

2019-2023

FIVE- YEAR BUDGET PLAN



Karla Moya, CGFO

City of Pharr

October 1st, 2018

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CITY OF PHARR-FIVE YEAR BUDGET 2019-2023

INTRODUCTION

Like many cities and counties in the region, City of Pharr wants to ensure fiscal strength and accountability while delivering results that the community values. Through this report the City will present the forecast expenditures and revenues during the five-year period and the assumptions used to forecast and balance.

The main objective of this report is to illustrate and summarize Original (FY 2018-2019) and Forecast budget up to FY 2022-2023 for the City's most important obligations. Is it intended for City Commission, Executive Management and financial stakeholders.

The forecasted amounts (FY 2019 through 2023) in this document do not legally bind the City and it is meant only as a guide to demonstrate the main obligations accounted for.

This report does not include the City's Utility Fund. A separate master plan will be issued by no later than October 2018 and a Water Rate Study will be conducted this coming Fiscal Year 2018-2019 to analyze current and long-term Utility infrastructure needs and to assess water rate structures.

A City-Wide detailed adopted budget for FY 2018-2019 is available on the City of Pharr Website at the following link:

<http://pharr-tx.gov/departments/finance/budget-reports/>

City Vision and Mission Statement

City of Pharr's Vision

By 2025, Pharr will progressively move forward as the HUB of the region for international trade and increase the quality of life for its residents while progressing as a safe, sustainable, family friendly and healthy community where people want to live, invest, and visit.

City of Pharr's Mission

Working as a team to be responsive to our residents utilizing great customer service and accountable, progressive, and transparent management.

The following explores more into the City's Vision statement:

Attraction of new, and expansion of existing businesses are key to the prosperity of Pharr. By strengthening the role of the City of Pharr's Economic Development Corporation through its leadership and involvement with developers and providing smart incentives for appropriate business attraction/expansion deals, Pharr can evolve into the place where businesses want to be. City leaders becoming involved in the beginning, when deals are being crafted (international, medical, bridge), will be able to have an impact on industry decisions. Reviving the Chamber of Commerce will give businesses a go-to place for networking and connecting to like-businesses. Consideration of additional big box retail stores while mindful and supportive of entrepreneurs/small business creates diversity in the tax base.

Impacting Pharr's quality of life is a top priority. City leaders are focused on sponsoring festivals that are family oriented; increasing the number of parks and/or upgrading existing parks and green spaces throughout the City so that parks are easily accessible within neighborhoods; creating more of a family type community; having year-round youth programs; strengthening the community arts programs; and developing hiking, biking and walking trails.

City leaders also want more fields built to sponsor and host outdoor sporting events. Improving roads throughout the City is also very important to the City leaders. Lastly, more affordable residential housing is a top concern.

The City must run as efficiently as possible to save tax payers money and time. The key to proficiency is consolidation of the City's grants department, reducing property taxes and water rates, initiating a water conservation program and developing leadership within the City departments (team building, establishment of an executive leadership program, leading by example). Regionalism throughout the Rio Grande Valley can maximize resources as well as present a larger force when applying for Federal and State dollars. Pharr will be known as the "Friendliest City in the Valley".

Ease of getting around in Pharr is vital to growth and development. A pledge by City leaders is the repair of all roads by 2019. Of equal importance is the building of the Congestion Relief Freight Corridor from the International Bridge to I-2, connecting the International Bridge to I69E (US77) and I69W (US281) and support of the loop tollway. Instituting a Valley-wide transportation system that will relief congested areas for residents and visitors. To grow both residentially and commercially, City leaders realize the importance of getting from point A to point B as quickly as possible.

Exemplary education should be accessible to all children and adults in the City. Partnering with local schools to establish noteworthy programs to engage children in learning and introduction to work skills is important to the City leaders. Increasing the number of higher education opportunities is also essential. For example promoting the recent merger to create the University of Texas – Rio Grande Valley; the construction of a Texas A & M campus building – South Texas; creation of a Public Safety Academy training center; creation of a diesel mechanic school in South Pharr and the extension of the medical school in order to have a hospital in Pharr, can lead to higher wages and more opportunities to live and work in Pharr.

Public safety is important as the City grows. With the increase in population and expansion of the City limits, City leaders envision an increased number of fire stations and police departments. They are also supportive of a Valley-wide Command Incident Center.

Targeted development to promote commercial, retail and land uses for economic development. City leaders realize the importance of developing available land for maximum City growth. Examples given include the land in the Extraterritorial Jurisdiction (ETJ) – master planned community, manufacturers/maquiladoras; development of South Pharr – roads, residential, parks, retail, and produce area; downtown; and El Centro Mall & Jackson Road redevelopment.

ANTICIPATED FIVE-YEAR OUTLOOK

Over the next five years, the City of Pharr will experience a continued recovery in tax revenues, most of which settled out this FY 2017-2018 and are projected to return in FY 2019-2020 or later. The City of Pharr's current budget and financial status is stable with a very strong cash liquidity compared to many municipalities in Texas.

On September 24, 2018 S&P Global Ratings raised to 'AA-' from 'A+' its long-term and underlying (SPUR) ratings on Pharr, Texas' general obligation (GO) debt. At the same time, S&P Global Ratings assigned 'AA-' long-term rating to the city's series 2018 combination tax and revenue certificates of obligation. The outlook is stable.

Nonetheless, in the last 3 years City services costs have slightly but steadily outpaced revenue growth and this coming Fiscal year is not an exception either. The City's No. 1 source of revenue; property taxes, grew only 2.4% compared to an average of 5.6% over the last 5 years. This warns the City that current conservative budget approach must continue and that a good strategy is to pause major fiscal operating growth for the next 3 to 5 years due to its other Infrastructure and Improvements commitments that is expected to bring returns and improve the overall quality of the community.

Elements of the Five-Year Budget

Elements of the Five -year budget includes:

1. Review of the City's current economic position
2. A forecast of revenues and expenditure based on historical trends for City of Pharr's General Fund, Debt Obligations, Capital Projects and International Bridge.

Economic Position and Identity

City of Pharr citizens need to be well -informed of the current climate and what it means to the City's long-term financial health. The five-year financial budget begins with an analysis of the strength and weaknesses of the City's current and projected economic position, including its demographic location in proximity to Mexico, but also its dependence on real estate values and susceptibility to economic stagnation.

Population

According to the 2017 US Census Bureau Data, Pharr's population grew from 57,926 in 2005 to 79,487 in 2017, an increase of 28%.

Employment

Unemployment rate decreased from 8.5% last year to 7.7% according to Texas Workforce Commission latest issue.

Other Identity Factors

Conveniently connected, City of Pharr provides easy access to the key trade points of entry.

With booming agriculture and produce industries, an outstanding infrastructure for transportation and distribution, and rapid growth in the energy, retail, finance, healthcare, and technology sectors, Pharr has one of the most vibrant economies in the region.



REVENUE AND EXPENDITURE FORECAST

The Finance Department has long included estimates of the City's future revenues and expenditure corresponding surpluses and shortfalls in its annual operating budget. As part of the FY 2018-2019 Budget process, staff presented to City Council a more full-bodied forecast model to improve projections of the City's long-term financial health. These projections take in consideration the combination of projected future revenues and expenditures based on historical trends with expected changes such as our 3-year CIP financing plan of \$56 million dollars, expiration of grants and future changes in programmed services delivery.

There is a considerable number of inputs and assumptions that cover the five-year forecast, but there are five (5) primary drivers of the City's future surpluses or shortfalls.

On the revenue side these drivers are the following:

1. Property Tax Values
2. New Development and Redevelopment of Businesses
3. Commercial Bridge traffic and expansion

On the expenditure side these are:

4. Capital Projects funding
5. Personnel Costs associated with delivering services including Compensation Study

The City is required to adopt a balance budget annually, so no shortfall is projected for the future years to occur, however, to accomplish that, City needs to fiscally reduce expenditure growth (not existing expenditures) and increase sources of revenues, or a combination of two.

If the projected annual budget shortfall were to be addressed solely using property taxes, the average tax per household would increase from approximately \$421 to \$455 in 2019. However, due to the Bridge excess revenues, the tax burden is removed from the residents.

The following are the major revenue and expenditure assumptions that were used to balance a five-year budget with the proposed service deliveries in place including upcoming personnel costs.

Revenue assumptions:

-  Property Tax Values to grow at least 3.5%
-  Bridge Excess Revenue transfers fixed at \$5.8 million the next two years compared to \$4.5 in Fiscal Year 2017-2018, dropping it to \$4.7 million by Year 2022-2023.
-  Sales Tax Revenue growth of at least 3% to 5% within the next Fiscal Year 2018-2019.
-  Revenues other than property and sales taxes are anticipated to growth at a slow and steady rate reflective of last five years.

Expenditure assumptions:

- ✚ Baseline assumption for expenditures assumes City programs and services will continue mostly unchanged for the next five years except for Collective Bargaining potential salary base pay increase for Public Safety.
- ✚ No significant additions of FTE's.
- ✚ Compensation study implementation over the next five years for current staff will consist of phases with an allocated amount each year.
- ✚ Cash Capital and debt service funding for capital projects are included, as approved by City Council in the FY 2017-2018.
- ✚ Capital Outlay budgeted every other year for Public Safety and through Capital Lease Financing.

Under these assumptions, it is expected that revenues will increase by approximately 5% next Fiscal year and 3% after that annually, while expenditures will also increase by the same.

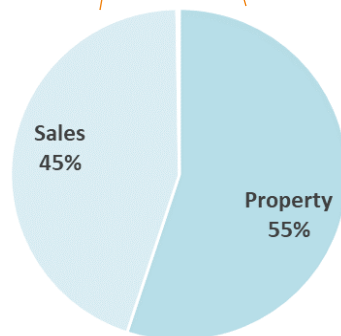
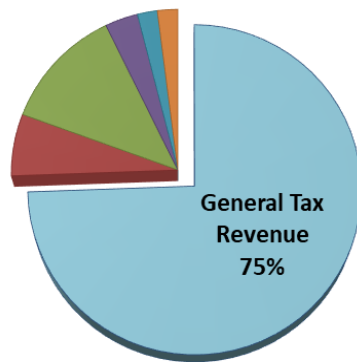
Other than construction in progress projects and personnel benefit costs, the City assumes no major operational growth will take place over the next five years. Operational expenses that come with the addition of parks were already accounted for since FY 2017-2018.

GENERAL FUND REVENUE AND EXPENDITURE FORECAST

Revenues

The City's revenues are mainly driven by real estate, which produces approximately 41% of General Fund Revenues. The following chart illustrates the City's General Fund revenue distribution in the FY 2018.2019 Budget

- General Tax Revenue
- Gross Receipts
- Revenue Producing Facilities
- Fines and Fees
- Licenses and Permits
- Charges for Current Services



IN ORDER TO KEEP SAME
PROPERTY TAX RATE FOR THE
NEXT FIVE YEARS, CITY NEEDS TO
RELY MORE ON ITS PHARR
COMMERCIAL BRIDGE

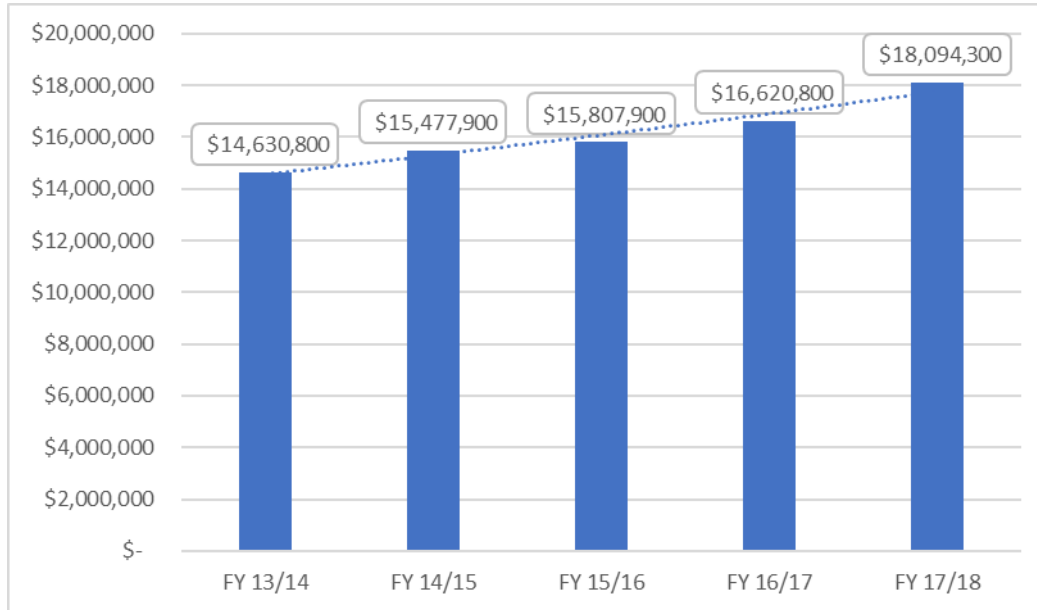
The fiscal policy of the City of Pharr states that it shall endeavor to reduce its reliance on property taxes by revenue diversification, implementation of users' fees and economic development. The City shall also strive to minimize the property tax burden to the residents.

FIVE- YEAR BUDGET PLAN

General Fund Transfers in from Bridge excess revenues is anticipated to be at \$5.8 million in FY 208-2019 compared to \$4.15 in the previous year. This is mainly due to an overall increase in personnel costs, benefits and a reduction of Municipal Court fines from the General Fund that materially impacted this previous year. The City of Pharr is conservatively anticipating that such revenue source will not be recovered and is relying on Bridge projected growth to contribute more to the General Fund to balance so that Property Tax Rate stays the same at .6490 cents per every \$100.00 in property value.

Property Taxes

Five-Year Property Tax Collection History:



The following chart shows the budgeted anticipated amounts to be collected from property taxes assuming no Tax Rate change in the next five years.

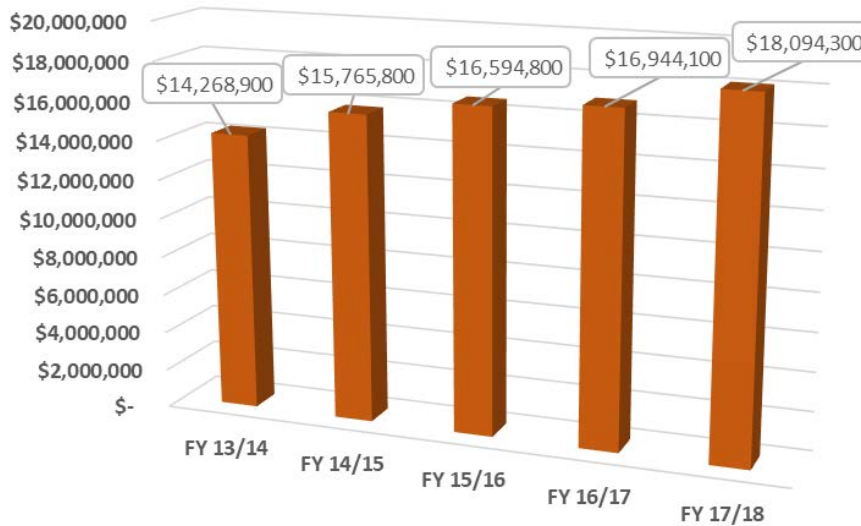
	Yr 1	Yr 2	Yr 3	Yr 4	Yr 5
Property Taxes	\$ 18,483,400	\$ 19,122,500	\$ 19,784,600	\$ 20,468,900	\$ 21,175,400
% Increase		3.5%	3.5%	3.5%	3.5%

Starting Year 2, the anticipated growth is 3.5%. This is considerate conservative if we take in consideration the last 5 years growth has been higher than 4.1%, except for this coming FY 2018.2019.

Several subdivisions were recently completed and under construction. These are anticipated to increase the overall Net Taxable Value of the City higher than 3.5% starting Year 3. These additions to the residential tax base are due to the City offering 380 agreements to developers incentivizing them if they meet City's investment return criteria.

Sales Taxes*

Sales Taxes have historically shown a growth over the last five years and is expected to continue doing so.

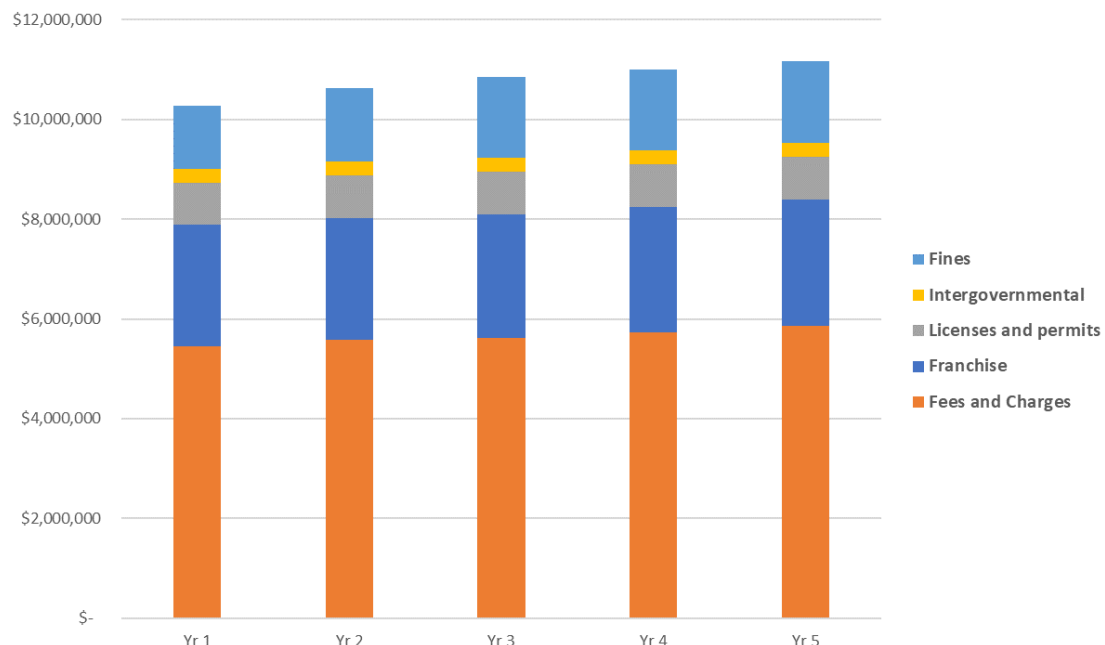


The following shows the anticipated Sales Tax Revenue:

	Yr 1	Yr 2	Yr 3	Yr 4	Yr 5
Sales Taxes	\$ 18,655,800	\$ 19,215,500	\$ 19,792,000	\$ 20,385,800	\$ 20,997,400
% Increase		3%	3%	3%	3%

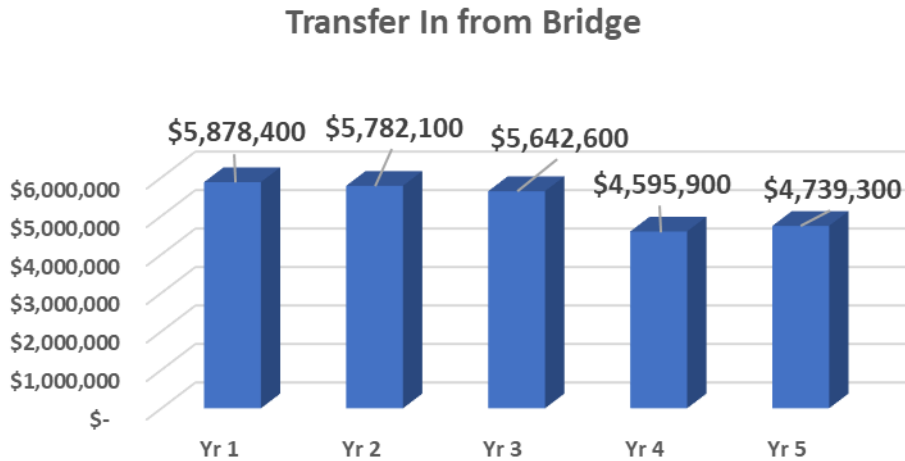
*These amounts include PEDC Portion, 75% is for General Fund.

Other General Fund Revenues



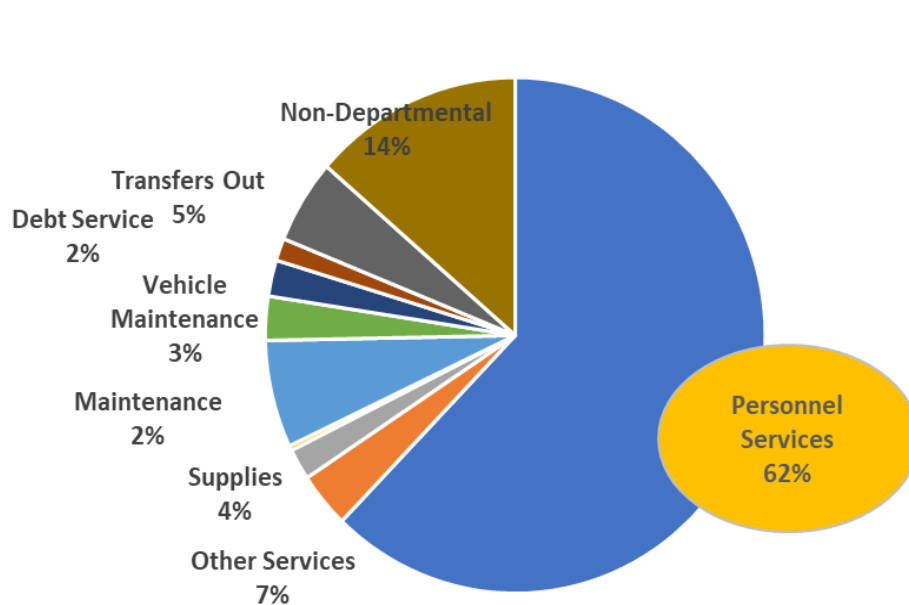
Transfers In from Bridge Excess Revenue

As previously mentioned, the City's General Fund is balanced every year with additional sources from our City's International Bridge excess revenue. The Intl. Bridge will be furthered analyzed.



Expenditures

As demonstrated in the following chart, personnel costs make up for more than 60% of the City's budget.



Personnel Services

In the last 3 years alone, the City has added a total of 51 FTE's and is expected to increase by 1 FTE this coming fiscal year with Grant Funds (Non-General). The forecasted personnel costs starting FY 2019-2020 is assuming no major additions of FTE's. The City left room to add personnel as operations are needed if other costs are managed in a conservative manner.

Personnel benefits for existing staff is the only thing being accounted for within the next five years with the following assumptions:

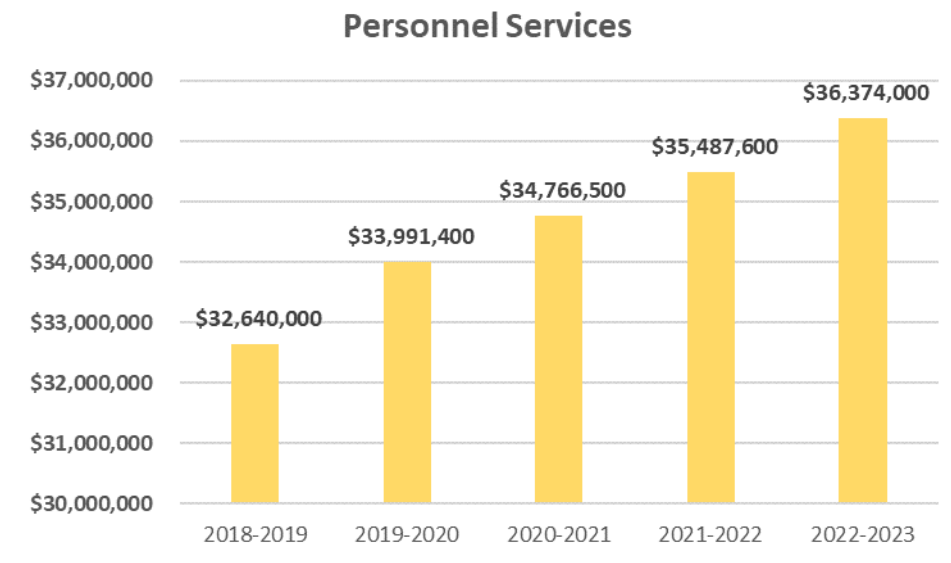
- ✚ Implementation of Compensation study over the next 5 years for a total additional cost of \$1.1. million
- ✚ 3% Increase in Health Insurance costs every year assuming no extra ordinary claims
- ✚ 3% Increase in Workers Compensation costs
- ✚ Collective Bargaining potential negotiation over the next 3 years

Allocated amount over the next five years for compensation study:

	Per Year	Cummulative
Yr 1	\$ 300,000	\$ 300,000
Yr 2	\$ 200,000	\$ 500,000
Yr 3	\$ 200,000	\$ 700,000
Yr 4	\$ 200,000	\$ 900,000
Yr 5	\$ 200,000	\$ 1,100,000 *

**Including Benefits*

Total Personnel Costs budgeted and forecasted for the next 5 years:



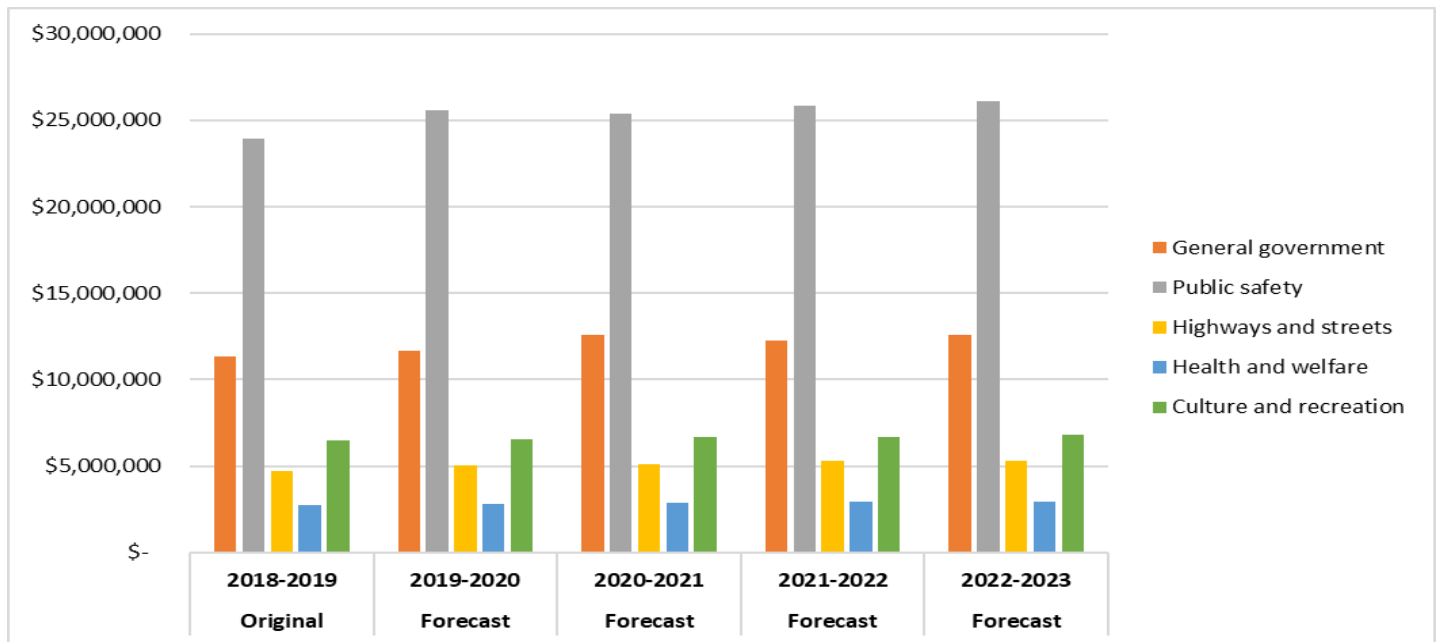
FIVE- YEAR BUDGET PLAN

Expenditures other than Personnel Services

The other expenditure categories are anticipated to grow based on historical trends from the last 3 to 5 years. Operational expenses for future City projects such as parks, fire station and new communication center are already accounted for since this current FY 2017.2018.

Activity	Original 2018-2019	Forecast 2019-2020	Forecast 2020-2021	Forecast 2021-2022	Forecast 2022-2023
1100- Personnel Services	\$ 32,640,000	\$ 33,991,400	\$ 34,766,500	\$ 35,487,600	\$ 36,374,000
2200- Supplies	1,666,500	1,754,000	1,892,500	1,843,000	1,921,300
3300- Maintenance	1,042,100	1,014,300	1,017,700	1,044,600	1,073,200
4400- Rentals	164,700	165,100	168,400	171,800	175,300
5500- Other Services	3,426,300	3,480,500	3,579,800	3,670,300	3,810,600
6600- Vehicle Maintenance	1,340,200	1,418,400	1,480,700	1,523,300	1,569,100
7700- Debt Service	1,743,100	1,606,300	1,376,400	1,306,000	1,290,500
8800- Capital Outlay	1,042,000	1,900,000	1,750,000	1,300,000	800,000
9900- Transfers Out	21,250,800	21,150,100	2,962,700	2,975,900	2,989,100
9900- Non-Departmental	6,168,100	6,350,800	6,600,900	6,671,900	6,772,900
Total Expenditures	\$ 70,483,800	\$ 72,830,900	\$ 55,595,600	\$55,994,400	\$ 56,776,000

Function	Original 2018-2019	Forecast 2019-2020	Forecast 2020-2021	Forecast 2021-2022	Forecast 2022-2023
General government	\$ 11,342,500	\$ 11,684,900	\$ 12,591,700	\$ 12,256,600	\$ 12,559,100
Public safety	23,942,700	25,562,100	25,415,400	25,829,000	26,126,900
Highways and streets	4,702,800	5,053,900	5,085,400	5,305,300	5,337,700
Health and welfare	2,761,800	2,802,800	2,873,200	2,915,900	2,959,400
Culture and recreation	6,483,200	6,577,100	6,667,200	6,711,700	6,803,800
Transfers Out	21,250,800	21,150,100	2,962,700	2,975,900	2,989,100
Total Expenditures	\$ 70,483,800	\$ 72,830,900	\$ 55,595,600	\$55,994,400	\$ 56,776,000



FIVE- YEAR BUDGET PLAN

The following is a summary of the General Fund Five-Year Budget Plan. Fiscal Year 2018-2019 is the only year taken for official consideration to City Commission and it was adopted on September 17, 2018.

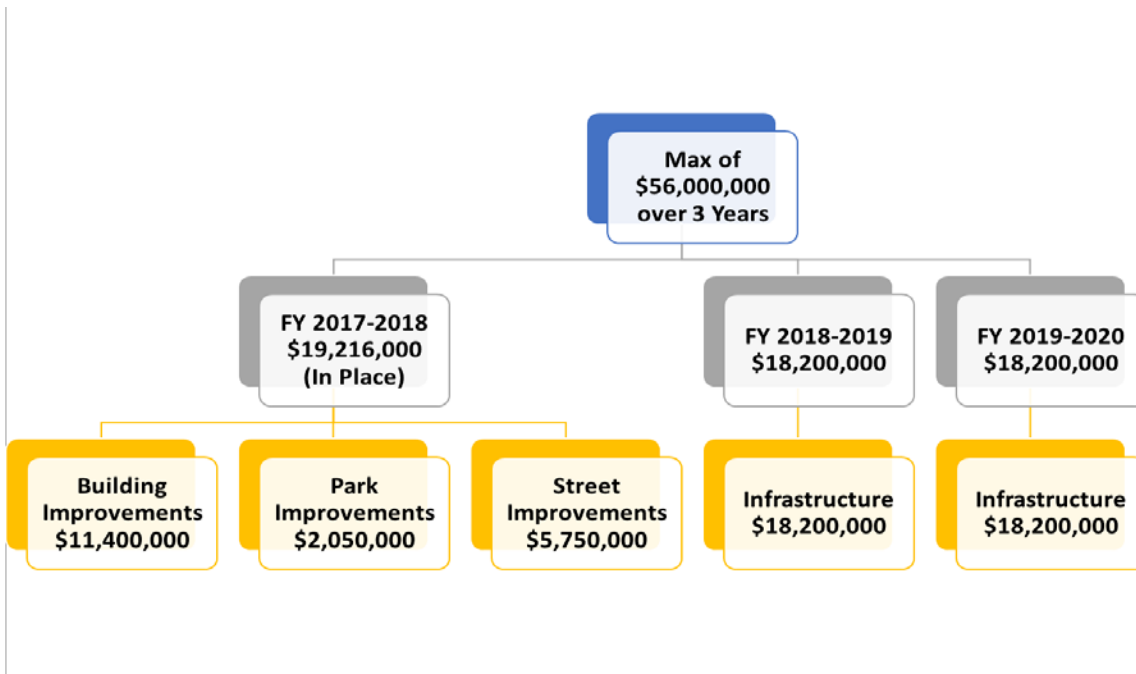
	ORIGINAL	FORECAST	FORECAST	FORECAST	FORECAST
	BUDGET	BUDGET	BUDGET	BUDGET	BUDGET
	2018-2019	2019-2020	2020-2021	2021-2022	2022-2023
Revenues					
500 - General Tax Revenue	\$ 31,218,600	\$ 32,535,800	\$ 33,560,700	\$ 34,618,600	\$ 35,789,800
520 - Gross Receipts	2,558,100	2,571,200	2,596,200	2,621,400	2,646,800
530 - Revenue Producing Facilities	5,239,100	5,373,800	5,503,300	5,636,400	5,773,400
540 - Fines and Fees	1,435,500	1,572,300	1,723,300	1,728,800	1,734,400
550 - Licenses and Permits	832,100	851,300	849,100	857,900	866,800
560 - Charges for Current Services	889,900	773,300	699,300	699,300	659,100
570 - Debt Proceeds	18,200,000	18,200,000	-	-	-
580 - Lease Proceeds	942,000	1,900,000	1,750,000	1,300,000	800,000
580 - Transfers/Others	9,168,500	9,053,200	8,913,700	8,532,000	8,505,700
Total Revenues	70,483,800	72,830,900	55,595,600	55,994,400	56,776,000
Expenditures					
10 - City Manager's Office	1,384,800	1,371,500	1,375,000	1,377,800	1,423,700
11 - Finance Department	702,300	719,100	725,500	731,600	747,000
12 - Police Department	15,030,800	15,381,600	15,486,800	15,533,300	15,923,100
13 - Purchasing	285,800	355,700	668,200	397,100	401,100
14 - Municipal Court	576,600	598,900	585,900	590,000	597,200
15 - Fire Protection	6,969,700	8,141,000	7,886,500	8,232,700	8,117,100
17 - Street Maintenance	4,702,800	5,053,900	5,085,400	5,305,300	5,337,700
18 - Information Technology	1,989,100	1,821,800	1,810,800	1,794,700	1,787,700
19 - Media	323,900	328,400	332,900	336,900	342,200
20 - Municipal Library	1,563,500	1,586,100	1,609,100	1,632,800	1,656,900
21 - Grants	245,100	247,300	249,600	251,900	254,200
22 - Parks & Recreation	4,919,700	4,991,000	5,058,100	5,078,900	5,146,900
25 - Communications	1,365,600	1,440,600	1,456,200	1,473,000	1,489,500
26 - Human Resources	602,200	602,500	596,600	590,500	597,500
27 - Planning & Community Development	1,478,000	1,504,300	1,674,600	1,408,400	1,423,800
28 - Engineering	625,000	686,300	730,800	711,700	668,400
30 - Non-Departmental	27,718,900	28,000,900	10,263,600	10,547,800	10,862,000
Total Expenditures	70,483,800	72,830,900	55,595,600	55,994,400	56,776,000
Net Revenues Over/(Under) Expenditures	\$ -	\$ -	\$ -	\$ -	\$ -

CITY-WIDE CAPITAL IMPROVEMENT PLAN

The funding makeup of the City's Capital program is growing increasingly diverse each year. To help organize this complexity, the approved FY 2017-2018 CIP divides revenues sources into two different types:

1. Unrestricted Cash-General cash sources accumulated through the last five years.
2. Restricted Cash-
 - a. Grant Funds from Tx-Dot and CDBG
 - b. Tax Notes proceeds
 - c. Bond Proceeds

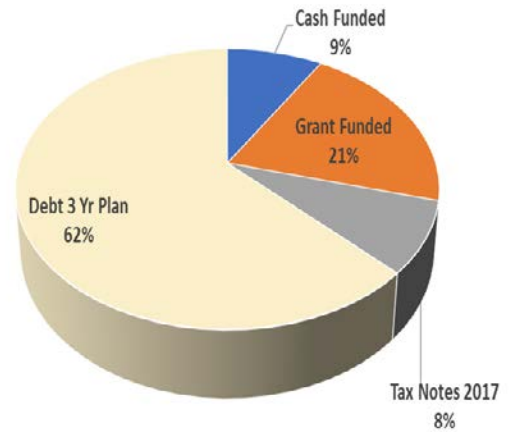
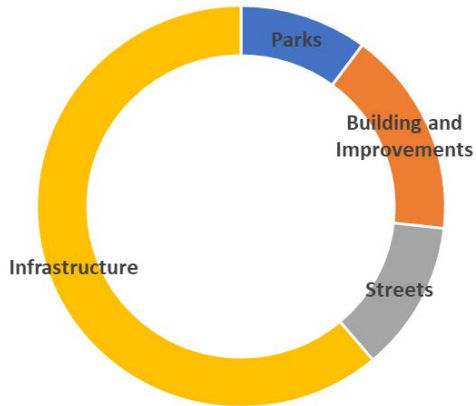
For FY 2017-2018, based on bridge cash flow and capacity of excess Revenue, City analyzed the ability to issue Debt (Certificates of Obligations) to fund Capital Improvement Projects discussed in the CIP Plan.



Project Category	Total Cost	Unrestricted		Restricted	
		Cash Funded	Grant Funded	Tax Notes 2017	Debt 3 Yr Plan
Parks	\$ 9,014,000	\$ 4,364,000	\$ 300,000	\$ 2,300,000	\$ 2,050,000
Building and Improvements	14,775,000	3,375,000	-	-	11,400,000
Streets	10,750,000	-	-	5,000,000	5,750,000
Infrastructure	55,900,000	-	19,500,000	-	36,400,000
Total over next 5 Years	\$90,439,000	\$ 7,739,000	\$ 19,800,000	\$ 7,300,000	\$ 55,600,000

FIVE- YEAR BUDGET PLAN

Capital Projects category and funding:



Based on Pharr Intl. bridge ability to contribute to debt service fund capacity, the City's I & S tax rate can be locked at a .08 average rate for the next five years, assuming the Bridge will contribute at least \$2.3 million dollars annually and PEDC will continue to fund Series 2012.



GENERAL OBLIGATION DEBT

<u>ORIGINAL BUDGET 2018-2019</u>	<u>FORECAST BUDGET 2019-2020</u>	<u>FORECAST BUDGET 2020-2021</u>	<u>FORECAST BUDGET 2021-2022</u>	<u>FORECAST BUDGET 2022-2023</u>
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REVENUES

Property Tax (Current & Delinquent)	\$ 2,412,500	\$ 2,482,500	\$ 2,554,600	\$ 2,628,900	\$ 2,705,400
Property Tax Penalty and Interest	50,000	45,000	45,000	45,000	45,000
Interest	25,000	20,000	20,000	20,000	20,000
Transfer In	3,714,000	3,781,500	3,768,200	3,241,600	3,331,000

Total Revenues	6,201,500	6,329,000	6,387,800	5,935,500	6,101,400
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EXPENDITURES

Principal	4,535,800	4,642,900	4,750,300	4,351,600	4,583,000
Interest	1,665,700	1,686,100	1,637,500	1,583,900	1,518,400

Total Expenditures	6,201,500	6,329,000	6,387,800	5,935,500	6,101,400
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Net Revenues Over/(Under) Expenditures	\$ -	\$ -	\$ -	\$ -	\$ -
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FIVE- YEAR BUDGET PLAN

The following is a detail of expenditures for City General Long-Term Obligation over the next five years:

	ORIGINAL BUDGET	FORECAST BUDGET	FORECAST BUDGET	FORECAST BUDGET	FORECAST BUDGET
<u>Obligation</u>	<u>2018-2019</u>	<u>2019-2020</u>	<u>2020-2021</u>	<u>2021-2022</u>	<u>2022-2023</u>
Series 2019	\$ -	\$ 1,294,900	\$ 1,287,400	\$ 1,289,300	\$ 1,290,300
Series 2018	2,122,100	842,000	867,600	1,287,300	1,287,700
Series 2017	1,035,800	1,021,600	1,007,400	1,083,200	1,255,400
Series 2016	686,700	691,000	690,000	1,176,800	1,177,800
Series 2015B	1,465,300	1,587,700	1,648,200	207,400	195,600
Series 2012	560,800	562,700	558,200	562,400	565,600
Envirolite Project	326,100	326,100	326,000	326,100	326,000
Financial Service Fees	4,700	3,000	3,000	3,000	3,000
Total Debt Service	\$ 6,201,500	\$ 6,329,000	\$ 6,387,800	\$ 5,935,500	\$ 6,101,400

The following is the approved budget for Tax Notes Series 2017 Debt for FY 2018-2019 and the forecast for the upcoming four years.



TAX NOTES SERIES 2017

	ORIGINAL BUDGET	FORECAST BUDGET	FORECAST BUDGET	FORECAST BUDGET	FORECAST BUDGET
	<u>2018-2019</u>	<u>2019-2020</u>	<u>2020-2021</u>	<u>2021-2022</u>	<u>2022-2023</u>
Transfer In - Paving and Drainage	\$ 827,500	\$ 827,500	\$ 827,500	\$ 827,500	\$ 827,500
Transfer In-Hotel/Motel	380,700	380,700	380,700	380,700	380,700
Total Tax Notes Series 2017 Revenues	1,208,200	1,208,200	1,208,200	1,208,200	1,208,200
Tax 2017-Interest	266,300	225,500	181,700	136,600	89,500
Tax Notes-Principal	941,900	982,700	1,026,500	1,071,600	1,118,700
Total Tax Notes Series 2017 Expenses	1,208,200	1,208,200	1,208,200	1,208,200	1,208,200
	\$ -	\$ -	\$ -	\$ -	\$ -

INTERNATIONAL BRIDGE

As discussed in the prior section, Pharr Intl. Bridge excess revenue plays a crucial part in supporting the City's obligations. The City of Pharr is aware of the importance forecasting the next five-years to account and ensure coverage of all committed debt and operational expenses.

		ORIGINAL BUDGET 2018-2019	FORECAST BUDGET 2019-2020	FORECAST BUDGET 2020-2021	FORECAST BUDGET 2021-2022	FORECAST BUDGET 2022-2023
REVENUES						
Toll Fees		\$ 14,162,000	\$ 14,352,000	\$ 14,500,000	\$ 14,652,000	\$ 14,900,000
Debt Proceeds		520,000	-	-	-	-
Other		313,800	314,700	315,600	316,500	317,400
Interest		50,000	31,700	31,600	31,400	31,400
Total		\$ 15,045,800	\$ 14,698,400	\$ 14,847,200	\$ 14,999,900	\$ 15,248,800
EXPENSES						
Personnel		1,452,400	1,467,400	1,536,500	1,582,100	1,619,800
Supplies		225,500	169,100	174,400	179,800	185,300
Maintenance		184,300	203,900	206,900	210,000	220,000
Rentals		5,600	5,800	6,000	6,200	6,400
Other Services		723,100	731,400	762,100	771,200	784,800
Vehicle Maintenance		20,900	21,400	21,900	22,400	22,900
Long Term Debt Service		1,294,500	1,329,300	1,329,500	1,093,700	187,600
Capital Outlay		520,000	-	-	-	-
Transfer Out*		10,365,500	10,316,300	10,161,500	9,063,600	9,276,000
Non-Departmental		254,000	453,800	648,400	2,070,900	2,946,000
Total		15,045,800	14,698,400	14,847,200	14,999,900	15,248,800
Net Revenues Over/(Under) Expenses		\$ -	\$ -	\$ -	\$ -	\$ -

		ORIGINAL BUDGET 2018-2019	FORECAST BUDGET 2019-2020	FORECAST BUDGET 2020-2021	FORECAST BUDGET 2021-2022	FORECAST BUDGET 2022-2023
Transfer Out-General Fund Operations		\$ 5,878,400	\$ 5,782,100	\$ 5,642,600	\$ 4,592,900	\$ 4,739,300
Transfer Out-General Fund Incentives		500,000	500,000	500,000	500,000	500,000
Transfer Out-General Fund for Golf Operations		494,600	480,300	473,600	456,500	436,200
Transfer Out-General Fund for Jackson Development Debt		1,161,100	1,161,100	1,161,100	1,161,100	1,161,100
Transfer Out-Debt Service		2,331,400	2,392,800	2,384,200	2,353,100	2,439,400
		\$ 10,365,500	\$ 10,316,300	\$ 10,161,500	\$ 9,063,600	\$ 9,276,000

One of the major projects for the next five-years is the expansion of our International Bridge. These projects are in conjunction with the United States Customs & Border Protection (CBP) through the Donations Acceptance Program.

Program Overview:

Below are the five top Port of Entry Infrastructure Priorities for the Pharr International Bridge submitted and approved under the Federal 559 Donations Acceptance Program for fiscal years 2015 and 2016. Under the Donations Acceptance Program, the United States Customs and Border Protection (CBP) can enter private partnership agreements to address the needs for infrastructure expansion, increased wait times, technology improvements, and cargo back up within the port of entry. Throughout the process the city works parallel with United States Customs and Border Protection (CBP) and General Services Administration (GSA).

DAP 15

Two commercial entry lanes/booths:

The expansion of the roadway leading to the Mexico customs export lot, along with the entry booths on the U.S. side will help expedite the flow of commercial traffic from Mexico to the U.S., allowing for more capacity on the bridge and the ability to inspect more trucks at one time. Additionally, it will create a direct passage for secure, certified and empty trucks, also known as gate-to-gate; dedicated FAST Certified Cargo and Pre-Certified Empties.

Two commercial exit lanes/booths:

The exit booth expansion and relocation will help expedite the flow of traffic inside the port, all while providing a more efficient connectivity to the new BSIF to complete the truck inspection process and get the cargo from its origin to its destination on time. Additionally, it will create a direct passage for secure, certified and empty trucks, also known as gate-to-gate; dedicated FAST Certified Cargo and Pre-Certified Empties.

DAP 16

Dock expansion – phase I (dry dock):

The expansion will be an additional wing to the current dock, which will accommodate about 12 additional trucks for intensive inspection. The project will be done in 2 phases in order not to interrupt the current flow of truck throughput. Currently, the dock's depth is only 50 feet, which requires up to 2 dock spaces for each truck (dry box/reefer) to be off-loaded. The expansion calls for an additional 30 feet, for a total of 80 feet per dock space, to maximize the use of the space in 1 dock only, per truck.

Dock expansion – phase II (cold inspection facility):

The new facility will augment the current cold inspection service area by creating an additional 21,000 square feet of refrigerated units. The project will consist of 13 additional dock spaces/doors, which will be completely sealed when the truck backs up onto the dock. This will prevent the cold chain from being broken, which will allow for a safer and environmentally sound inspection process of certain perishables/produce that require colder temperatures to preserve their life expectancy and increase their shelf life when they get to market.

Regional AG Laboratory & Training Center:

The new facility will be a completely new brick and mortar building designed to meet the growing demands of the perishables/produce industry. It is estimated to be about 8,000 square feet in size. It will be built next to the new dock expansion and new cold inspection facility to allow for expedited transferring of products that need to be tested. The new facility will be a fully-equipped training and development center for agriculture specialists, entomologists and insect identifiers, to keep up with the exponential growth of perishables/produce importations that are being forecasted for the next 10 years.

Operational Benefits/Advantages:

CBP can expect a positive and measurable impact of change on the performance of the organization, contributing to strategic objectives inside the port. This includes functional and operational day-to-day benefits resulting from the new capabilities measured through the following categories: Time, cost, and assurance/satisfaction. The following are the Top 7 Benefits and Advantages:

1. Increase Capacity
2. Maximize space and eliminate unnecessary steps
3. Reduce border wait times
4. Create local and international jobs
5. Streamline the inspection process
6. Improve commercial truck throughput and trade
7. Support local, regional and international trade industries

The fiscal operational impact is estimated to be at a maximum of \$250,000 a year once full completion of projects. This amount is accounted for in forecast budget starting FY 2019-2020 under Non-Departmental Category.

The following is a summary of the total projected cost and its funding.

Project	Total Cost	TxDot	Pharr
559 FY 16 Project			
#1 Dock Expansion (Phase 1 & 2)	\$ 5,500,000	\$ 3,000,000	\$ 2,500,000
559 FY 16 Project			
# 2 Cold Inspection Facility	\$ 11,500,000	\$ 4,500,000	\$ 7,000,000
559 FY 16 Project			
# 3 Ag. Training Center & Lab	\$ 8,000,000	\$ 8,000,000	\$ -
20 Ac. Truck Staging Area	\$ 7,500,000	\$ 4,000,000	\$ 3,500,000
Total Cost	\$32,500,000	\$19,500,000	\$13,000,000



AGENDA MEMORANDUM



BOARD: City Commission

AGENDA ITEM #: 7.C.

DATE SUBMITTED: September 27, 2018

MEETING DATE: October 1, 2018

FROM: Elva Guajardo, Administrative Assistant

DEPARTMENT: Parks

DIRECTOR: Sergio Alanis

Agenda Item: Consideration and action, if any, on monument signage on the 1800 block of Interstate 2 West. Allowing City Manager to expend funds, negotiate and enter into a contract for the construction of a monument sign.

Classification: Consent

(* If closed session, City Attorney must review and approve.)

Exclude Material from Public Packet? No

Reason:

Issue: City of Pharr wishes to construct a monument sign within TXDOT R.O.W. to beautify the city. The city will provide three designs to the City Commission for input and decision.

Financial Consideration: Approximately \$30,000-\$40,000-

From cash on Hand in General CIP

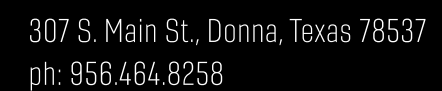
Staff Recommendation: Due to the time sensitivity, staff is recommending the City Commission pick a design, and authorized the City Manager to expend funds, negotiate a contract and enter into said contract and have the sign built.

Alternatives:

ROUTING:

Elva Guajardo
Sergio Alanis
Sandra Zamora
Karla Moya
City Management Office

Created/Initiated - 09/27/2018
Approved - 09/28/2018
Approved - 09/28/2018
Approved - 09/28/2018
Final Approval - 09/28/2018

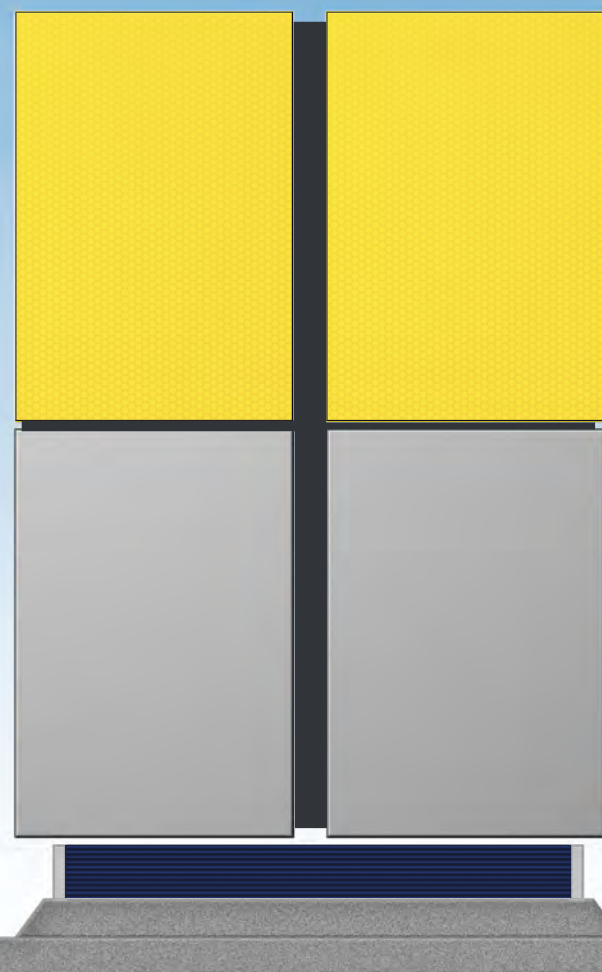




► City of Pharr Monument Signage - Option 01

ALVARADO ARCHITECTS & ASSOCIATES, INC.

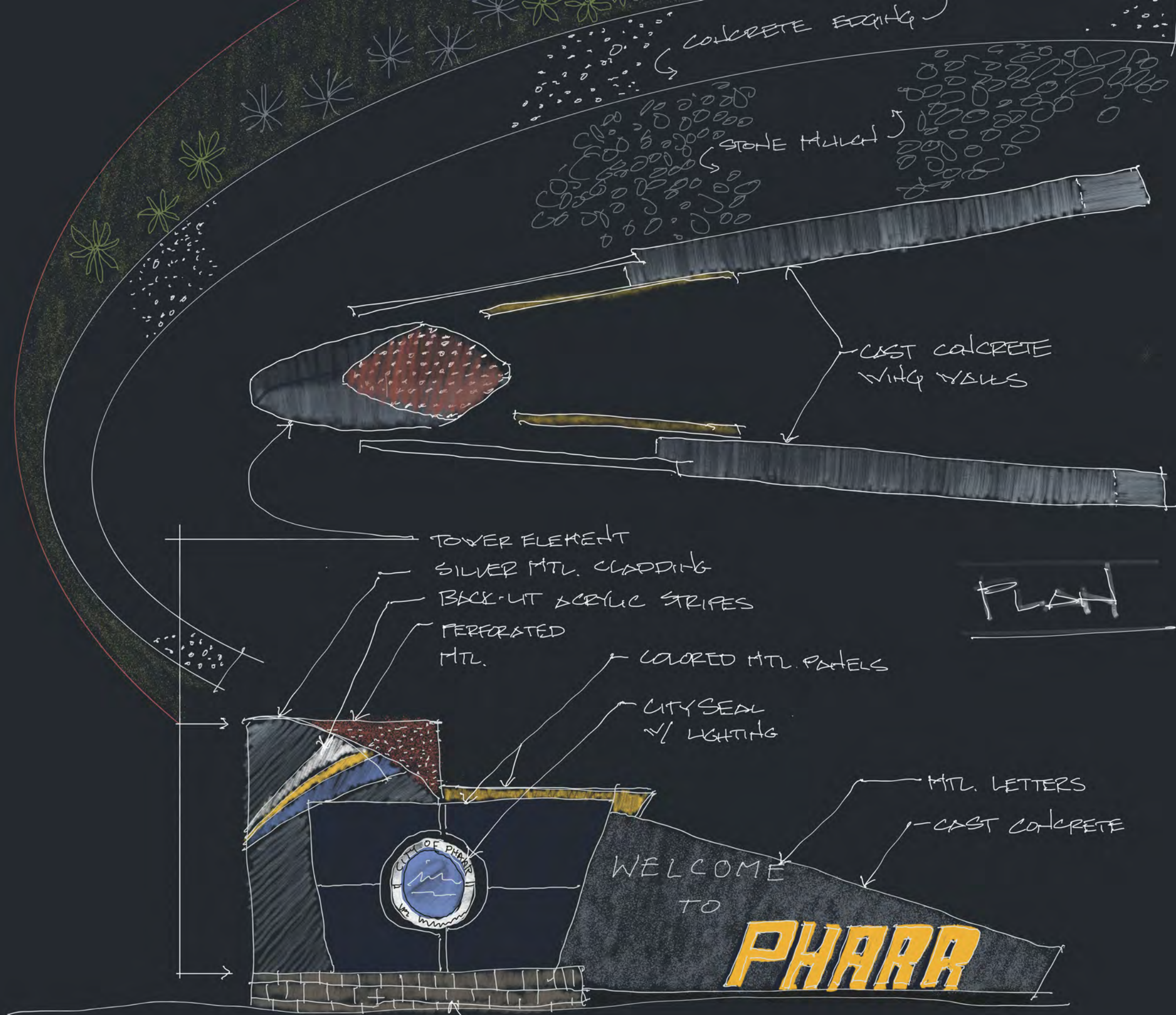
307 S. Main St., Donna, Texas 78537
ph: 956.464.8258



► City of Pharr Monument Signage - Option 02

ALVARADO ARCHITECTS & ASSOCIATES, INC.

307 S. Main St., Donna, Texas 78537
ph: 956.464.8258



> City of Pharr Monument Signage - Option 03

ALVARADO ARCHITECTS & ASSOCIATES, INC.

307 S. Main St., Donna, Texas 78537

ph: 956.464.8258



AGENDA MEMORANDUM



BOARD: City Commission

AGENDA ITEM #: 7.D.

DATE SUBMITTED: September 28, 2018

MEETING DATE: October 1, 2018

FROM: Hilda Pedraza, City Clerk

DEPARTMENT: Administration

DIRECTOR: Juan Guerra

Agenda Item: Consultation with the Board of Commissioners on review of the City's Organizational Structure.

Classification: Closed Session

(* If closed session, City Attorney must review and approve.)

Exclude Material from Public Packet? No

Reason:

Issue:

Financial Consideration:

Staff Recommendation:

Alternatives:

ROUTING:

Hilda Pedraza
City Management Office

Created/Initiated - 09/28/2018
Final Approval - 09/28/2018



AGENDA MEMORANDUM



BOARD: City Commission

AGENDA ITEM #: 8.A.

DATE SUBMITTED: September 27, 2018

MEETING DATE: October 1, 2018

FROM: Veronica Gutierrez, Purchasing Supervisor

DEPARTMENT: Purchasing

DIRECTOR:

Agenda Item: Consideration and action, if any, authorizing City Manager to award a Service Contract for the Printing of City of Pharr Business Cards (Project #1718-01-513-IPQ046-139).

Classification: Regular

(* If closed session, City Attorney must review and approve.)

Exclude Material from Public Packet? No

Reason:

Issue: The Purchasing Department received eleven (11) bid responses for printing of business cards (bid tabulation attached).

Invitations were sent to (139) vendors of which (70) are HUB (Historically Underutilized Businesses) primarily from TX. A total of (27) vendors downloaded the solicitation documents. Eleven (11) bidders responded, (8) bidders are noted as "Non-Responsive" because they did not submit the required paper sample or they submitted it after the bid due date. (A total of (5) Pharr printers were called and invited to bid. 1- Pharr vendor submitted a "No Bid" and the other failed to submit the paper sample.)

Financial Consideration: Less than \$15,000

Staff Recommendation: Staff requests authorization to award a Service Contract for the Printing of City of Pharr Business Cards to Gulf Data Products, from Harlingen, TX, for a period of one (1) year.

If awarded, staff is requesting authorization, with City Manager approval, to exercise the option to extend the contract for an additional two (2) years in one (1) year increments, subject to contractor's satisfactory performance and the unit price(s)

remaining unchanged. (Costs: \$33.94 for a box of 500 Cards and \$36.94 for a box of 1,000 business cards)

Alternatives:

ROUTING:

Veronica Gutierrez	Created/Initiated - 09/27/2018
Sandra Zamora	Approved - 09/27/2018
Patricia Rigney	Approved - 09/28/2018
Karla Moya	Approved - 09/28/2018
City Management Office	Final Approval - 09/28/2018



BID OPENING SEPTEMBER 18, 2018 AT 2:00 p.m.
 LOCATION: EXECUTIVE ROOM-2ND FLOOR
 SERVICE CONTRACT FOR PRINTING OF CITY OF PHARR BUSINESS CARDS
 PROJECT NO.: 1718-01-513-IPQ046-139

						NON-RESPONSIVE										
						 GULF DATA PRODUCTS HARLINGEN, TX	DIGIPRINT GRAPHICS LLC/MINUTEMEN PRESS KATY, TX	GATEWAY PRINTING & OFFICE SUPPLY, INC. EDINBURG, TX	*PRINT HEADQUARTERS, LLC FLOWER MOUND, TX	*OFFICE DEPOT, INC AUSTIN, TX	*ONYX SUPPLY SOLUTIONS SUGARLAND, TX	*FOXY DIGITAL KENNEDALE, TX	*PARRAS PRINTING PHARR, TX	*AUS-TEX PRINTING AND MAILING AUSTIN, TX	*MARFIELD, INC CARROLLTTON, TX	*PACER PRINTING PHARR, TX
BIDDERS:						PRICE/BOX	PRICE/BOX	PRICE/BOX	PRICE/BOX	PRICE/BOX	PRICE/BOX	PRICE/BOX	PRICE/BOX	PRICE/BOX	PRICE/BOX	PRICE/BOX
Item No.	Commodity No.	Type	Description	UOM	QTY	PRICE/BOX	PRICE/BOX	PRICE/BOX	PRICE/BOX	PRICE/BOX	PRICE/BOX	PRICE/BOX	PRICE/BOX	PRICE/BOX	PRICE/BOX	PRICE/BOX
1	966-07-01001	BASE	PRINTING OF CITY OF PHARR BUSINESS CARDS - 500/BOX	BOX	500	 \$33.94	\$35.99	\$48.00	\$23.00	\$23.80	\$45.00	\$45.00	\$48.00	\$100.00	\$113.60	NO BID
2	966-07-01002	BASE	PRINTING OF CITY OF PHARR BUSINESS CARDS - 1000/BOX	BOX	1,000	 \$36.94	\$59.99	\$66.00	\$26.00	\$30.60	\$55.00	\$55.00	\$55.00	\$130.00	\$142.25	
SAMPLE SUBMITTED:						YES	YES	YES	9/21/18 (LATE SAMPLE)	NO SAMPLE	9/21/18 (LATE SAMPLE)	9/24/18 (LATE SAMPLE)	NO SAMPLE	NO SAMPLE	9/20/18 (LATE SAMPLE)	NO
ELECTRONIC COPY OF BID SUBMITTED:						YES	YES	YES	NO	YES	YES	YES	NO	YES	YES	NO

CITY OF PHARR
SERVICE CONTRACT FOR
PRINTING OF CITY OF PHARR BUSINESS CARDS
GENERAL CONDITIONS AND AGREEMENT
PROJECT NO. 1718-01-513-IPQ046-139

1. Contractor proposes and offers to provide the City of Pharr, Pharr Fire Department, with **Printing of City of Pharr Business Cards**.
2. Award of contract shall commence upon formal acceptance by elected governing body and signature on contract from both parties and shall expire one (1) year thereafter unless terminated sooner. The City of Pharr reserves the right to extend the Contract for two (2) additional years, in one (1) year increments, if the Contractor's performance is satisfactory and the unit price(s) remain firm.
3. Contractor agrees to meet and abide by all requirements as noted on the "Instructions to Bidder", "Specifications", and "Bid Form(s)".
4. It shall be the responsibility of the Contractor to meet all applicable federal and/or state laws and safety requirements while engaged in the performance of this Service Contract.
5. Contractor agrees to carry adequate Public Liability Insurance, Workers Compensation Insurance and all other types of insurance required by Federal and/or State law and further agrees to indemnify and save harmless City, its agents, servants, and employees, officials, and insurers ("Indemnities") from any and all liabilities, losses, damages, or expenses, including attorney's fees resulting from the negligent acts or omissions of Contractor, its employees, officers, agents or assigns while in performance of this Agreement..
6. Neither the vendor nor his/her employees engaged in the **Printing/Delivery of City of Pharr Business Cards** shall be considered employees of the City. The method and manner of performance of such undertakings shall be under the exclusive control of the vendor's delivery personnel. The City shall have the right of inspection.
7. The City of Pharr reserves the right to terminate this contract with or without cause or when in the opinion of the City, the performance of the Contractor and/or the quality of the Service being delivered is not acceptable to the City of Pharr. Such notice shall be in written form allowing a maximum of five (5) days to become effective. No waiver of any covenant or condition, or the breach of any covenant or condition of this Agreement, constitutes a waiver of any subsequent breach of the covenant or condition of the Agreement.
8. Any threats made to any employee of the City, be verbal or written, to discontinue the **Service Contract for Printing of City of Pharr Business Cards** or refusal to **Print City of Pharr Business Cards** for whatever reason or reasons shall be considered a breach of contract and the City will immediately sever the contract with the contractor and obtain the **Printing of City of Pharr Business Cards** elsewhere.

**SERVICE CONTRACT FOR PRINTING OF CITY OF PHARR BUSINESS CARDS -
GENERAL CONDITIONS AND AGREEMENT Continued:**

9. Service(s) shall be purchased on an "as needed" basis and invoiced accordingly. All orders must be accompanied by a Purchase Order/Procurement Card Transaction at time of order.
10. Contractor agrees **NO** extra charges of any type will be assessed during the contract period.
11. Contractor agrees that contract nor payment due may be assigned to a third party without the written approval of the Purchasing Department for the City of Pharr.
12. This is a bid and offer by Contractor to the City of Pharr and shall not be binding upon the City unless accepted and signed by Mr. Juan G. Guerra, City Manager, City of Pharr.

Accepted this 17 day of SEPTEMBER, 2018.

Kevin Kanipe
AUTHORIZED SIGNOR

CITY OF PHARR
OWNER

KEVIN KANIPE
TYPE/PRINT NAME

JUAN G. GUERRA, CPA, MBA,
CITY MANAGER

PRESIDENT
TITLE

E.A. STONE, INC. dba GULF DATA PRODUCTS
LEGAL COMPANY NAME

WITNESS



AGENDA MEMORANDUM



BOARD: City Commission

AGENDA ITEM #: 9.A.

DATE SUBMITTED: September 18, 2018

MEETING DATE: October 1, 2018

FROM: Maria Rangel, Engineer in Training

DEPARTMENT: Engineering

DIRECTOR: Omar Anzaldua

Agenda Item: Consideration and action, if any, authorizing City Manager to negotiate and enter into a contract with Aldana Engineering & Traffic Design, LLC. to perform a traffic engineering study for Las Milpas Rd. between Jackson Rd. and Veterans Rd. (Project #1718-39-510-S032-001)

Classification: Regular

(* If closed session, City Attorney must review and approve.)

Exclude Material from Public Packet? No

Reason: N/A

Issue: The City of Pharr is requesting authorization of the City Commission on approving the City Manager to negotiate and enter into a contract agreement with Aldana Engineering & Traffic Design, LLC. to perform a traffic engineering study for Las Milpas Rd. between Jackson Rd. and Veterans Rd.

Financial Consideration: Estimated Fee \$16,000

Staff Recommendation: Staff recommends approval and authorization to negotiate and enter into a contract with Aldana Engineering & Traffic Design, LLC. from Weslaco, TX, to perform a traffic engineering study for Las Milpas Rd. between Jackson Rd. and Veterans Rd..

Alternatives: N/A

ROUTING:

Maria Rangel
Omar Anzaldua
Sandra Zamora
Karla Moya

Created/Initiated - 09/18/2018
Approved - 09/25/2018
Approved - 09/27/2018
Approved - 09/27/2018

Patricia Rigney
City Management Office

Approved - 09/28/2018
Final Approval - 09/28/2018



ALDANA ENGINEERING & TRAFFIC DESIGN, LLC
ENGINEERING CONSULTANTS

September 14, 2018

Mr. Omar J. Anzaldua, Jr., P.E.
City Engineer & Director
City of Pharr
130 E. Park Ave.
Pharr, Texas 78577

RE: Traffic Engineering Services Proposal
Traffic Engineering Study for Las Milpas Rd Between Jackson Rd and Veterans Rd

Dear Mr. Anzaldua:

ALDANA ENGINEERING & TRAFFIC DESIGN (**AETD**) is pleased to submit this proposal for traffic engineering services relating to a traffic engineering study for Las Milpas Rd between Jackson Rd and Veterans Rd in the City of Pharr, Texas.

AETD will perform Traffic Engineering Services as detailed in **Attachment No. 1 - Scope of Services**.

SCHEDULE

AETD proposes a time frame of five (5) weeks from the date of a notice to proceed for completion of the project as indicated in **Attachment No. 2 - Time Schedule**.

COMPENSATION

The total lump sum fees for this traffic engineering study is detailed in **Attachment No. 3 - Fee Schedule**.

I would like to thank you for the opportunity to provide this proposal. If you have any questions or require additional information, please do not hesitate to call me.

Sincerely,

ALDANA ENGINEERING & TRAFFIC DESIGN, LLC

Albert J. Aldana, P.E.
President / Project Manager

ATTACHMENTS: Attachments 1 thru 3

ATTACHMENT NO. 1

Scope of Services

The following provides an outline of the services to be provided to the OWNER (City of Pharr) by the ENGINEER (Aldana Engineering & Traffic Design) in preparation of a traffic engineering study for the proposed widening of Las Milpas Rd between Jackson Rd and Veterans Rd (2.3 Miles) in the City of Pharr, Texas.

The ENGINEER will conduct a traffic engineering study that will assess the existing and projected roadway conditions for Las Milpas Rd and provide projected traffic data as well as recommendations for future widening improvements. The ENGINEER will perform the following tasks:

TRAFFIC DATA COLLECTION

The Engineer will perform 24-Hour classification traffic counts at the following locations:

- Las Milpas Rd Between Jackson Rd and Cage Blvd
- Las Milpas Rd Between Cage Blvd and Veterans Rd

The Engineer will also perform turning movement counts (TMC) at three intersections along the study segment for the AM and PM peak periods:

- Las Milpas Rd at Jackson Rd
- Las Milpas Rd at Cage Blvd
- Las Milpas Rd at Veterans Rd

The ENGINEER will also conduct a roadway inventory to collect information regarding lane configuration of the study intersections and roadway geometry.

TRAFFIC ANALYSES

Based on data collected, a field review of the study corridor, and the data planning data provided by the City of Pharr, the ENGINEER will develop a traffic projection for the roadway. The Engineer will then perform analyses of existing and projected traffic conditions.

AETD will use current HCM methodologies to perform Level of Service Analysis of existing conditions scenario. AETD will prepare a Synchro Model of existing conditions along the Las Milpas Road corridor. Traffic movements will be analyzed using this SYNCHRO Model.

AETD will conduct capacity analysis of the existing and the forecast year peak hour/design hourly volume conditions.

AETD will determine the required number of lanes for the forecast year as well as storage length requirements for turn lane lengths based on projected intersection queues.

AETD will evaluate existing signalized traffic signals and make recommendations for any improvements to enhance vehicular and pedestrian flows.

AETD will calculate the Equivalent Single Axle Loading (ESALs) for a twenty-year forecast.

AETD will also analyze crash data along the study roadway and make recommendations to enhance vehicular safety.

TRAFFIC ENGINEERING STUDY REPORT

AETD shall prepare a traffic engineering study report, which shall include the results of the various analyses performed in this study. The report will consist of an overall description of the study area, existing conditions, proposed traffic conditions, Exhibits depicting recommended roadway widening improvements, traffic count data, and photographs of the study area.

The study report will include the following principal items:

- ADT for the Forecast Year (20 Years)
- Projected % Trucks
- Design Hourly Volume
- Equivalent Single Axle Loading (ESALs)
- Recommended # of Lanes
- Intersection lane configuration
- Storage lengths for turn lanes
- Recommendations on traffic signal improvements
- Recommendations for Safety Enhancements

DELIVERABLES

The deliverables consist of the following:

- Traffic Engineering Study Report (3 Copies)
- Traffic Engineering Study Report (PDF Copy)

ATTACHMENT NO. 2
Time Schedule

*Notice to Proceed (NTP) – October 8, 2018

100% Completion Submittal – Five (5) Weeks after NTP

*Estimated NTP

ATTACHMENT NO. 3
Proposed Fees

TRAFFIC ENGINEERING STUDY

Las Milpas Rd

Traffic Data Collection - \$3,000.00

Traffic Analyses - \$11,000.00

Traffic Study Report – \$2,000.00

Total Proposed Fees - \$16,000.00

PROJECT AGREEMENT FOR PROFESSIONAL ENGINEERING SERVICES

THE STATE OF TEXAS

§

CITY OF PHARR

§

COUNTY OF HIDALGO

§

§

§

This AGREEMENT is between **Aldana Engineering & Traffic Design, LLC** (hereafter referred to as "ENGINEER"); and **City of Pharr**, (hereinafter referred to as the "CLIENT"). ENGINEER is hereby authorized to perform professional services in connection with the **Las Milpas Rd. Traffic Study.**, hereinafter referred to as the Project.

Contract ID #: _____

Date: _____

CLIENT: City of Pharr, TX

Address: PO Box 1729, 118 S. Cage, Pharr, Texas 78577

Project: **Project Name**

Project Location: Pharr, Texas

Section 1

General Scope of Services and Project Description

This AGREEMENT is based on providing the following services for the Project as described in **Exhibit A-Scope of Services**. Should a conflict arise between the terms and conditions contained within this AGREEMENT and the Scope of Services, this AGREEMENT shall govern.

NOTICE: ENGINEER acknowledges that it is aware of local ordinances and other restrictions that may apply within the Project location area. It also acknowledges having received a copy of and understood the applicable provisions and restrictions contained within Resolution R-2010-06.

Section 2

Representations and Warranties

By executing this AGREEMENT the undersigned representatives warrant, and claim that they are authorized to approve the transaction and provisions provided herein, and further authorized to bind the represented party to this AGREEMENT. Any amendment to any term shall comply with provisions contained in this AGREEMENT related to changes of terms or conditions, or amendments thereof.

Section 3

Engineer Insurance and Indemnification

3.1 ENGINEER will maintain throughout this AGREEMENT the following insurance: workmen's compensation insurance coverage, employer's liability, and comprehensive general liability insurance coverage. CLIENT will be named as an additional insured with respect to ENGINEER's liabilities hereunder in insurance coverage as mentioned above and ENGINEER waives subrogation against CLIENT as to said policies.

(a) Type of policies and coverage.

- (1) *General Liability Coverage.* Engineer shall maintain commercial general liability insurance in an amount not less than \$1,000,000 per occurrence for bodily injury, personal injury and property damage. If the form of insurance with a general aggregate limit is used, either the general aggregate limit shall apply separately to the work to be performed under this AGREEMENT or the general aggregate limit shall be at least twice the required occurrence limit.
- (2) *Automobile Liability Coverage.* Engineer shall maintain automobile liability insurance in an amount not less than \$1,000,000 combined single limit for each occurrence, for bodily injury and property damage.
- (3) *Workers' Compensation and Employer's Liability Coverage.* Engineer shall maintain workers' compensation insurance as required by the State of Texas and employer's liability insurance in an amount not less than \$1,000,000 per occurrence, for any and all persons employed by Engineer in connection with the performance of services under this AGREEMENT.
- (4) *Professional Liability Coverage.* Engineer shall maintain professional errors and omissions liability insurance in an amount not less than \$1,000,000 per claim, covering negligent acts, errors or omissions which may be committed by Engineer and/or any of Engineers agents,

employees, and personnel acting in furtherance of its services under this AGREEMENT.

(b) Endorsements. Each general liability and automobile liability insurance policy shall contain, or be endorsed to contain, the following provisions to the extent applicable to each insurance policy:

- (1) The CLIENT, its officers, officials, employees, agents and volunteers are to be covered as additional insureds as respects: liability arising out of activities performed by or on behalf of Engineer; products and completed operations of Engineer; premises owned, occupied or used by Engineer; or automobiles owned, leased, hired or borrowed by Engineer. The coverage shall contain no special limitations particular to the scope of protection afforded to CLIENT, its officers, officials, employees, agents or volunteers.
- (2) For any claims related to the Project subject to Article 3.4 of this Agreement, Engineer's insurance coverage shall be primary insurance as respects the CLIENT, its officers, officials, employees, agents and volunteers. Any insurance maintained by CLIENT, its officials, employees, agents or volunteers shall be excess of Engineer's insurance and shall not contribute with it.
- (3) Any failure of ENGINEER to comply with reporting or other provisions of the policies including breaches of warranties shall not affect coverage provided to CLIENT, its officers, officials, employees, or volunteers.
- (4) Engineer's insurance shall apply separately to each insured against whom claim is made or suit is brought, except with respect to the limits of the insurer's liability.
- (5) Engineer's insurance coverage required and set forth in this Section 3 shall be endorsed in such a manner so as to not be suspended, voided, canceled or reduced in coverage or in limits except after thirty (30) days' prior written notice of cancellation or non-renewal and ten (10) days' notice for non-payment of premium. Notice to the CLIENT must be made by certified mail, return receipt requested.
 - (a) Deductibles. Any deductibles must be declared to and approved by CLIENT. At CLIENT's option, Engineer shall demonstrate financial capability for payment of such deductibles or self-insured retentions.
 - (b) Acceptability of Insurers. Insurance is to be placed with insurers having a current A.M. Best rating of no less than A, unless otherwise approved by CLIENT in writing.

- (c) *Verification of coverage.* Engineer shall provide certificates of insurance with copies of original endorsements to CLIENT as evidence of the insurance coverage required by this AGREEMENT. Certificates of such insurance shall be filed with CLIENT before commencement of work by Engineer. At the request of CLIENT, Engineer shall provide complete, certified copies of all required insurance policies, including endorsements affecting the coverage required by this AGREEMENT.

3.2 The ENGINEER shall indemnify and hold harmless CLIENT, CLIENT's officers, officials, city engineers, directors, members, managers, employees, and CLIENT's Consultants from and against any and all costs, losses, and damages (including but not limited to all fees and charges of ENGINEERS, attorneys, and other professionals, and all court or arbitration or other dispute resolution costs) arising out of delays of performance.

3.3 The ENGINEER agrees that it shall, at ENGINEER's sole expense, indemnify and hold harmless the CLIENT against liability for damage to the extent that the damage is caused by or results from an act of negligence, intentional tort, intellectual property infringement, or failure to pay a subcontractor or supplier committed by the indemnitor or indemnitor's agent, consultant under contract, or another entity over which the indemnitor exercises control. ENGINEER shall reimburse CLIENT reasonable attorney's fees.

Section 4

Termination

4.1 This contract will take effect immediately upon approval of both parties and terminate automatically at the completion of the project in accordance with the time schedule set forth in **Exhibit B-Work Schedule** or as otherwise allowed herein. Upon termination of the AGREEMENT, the obligations of each of the respective parties shall cease immediately except as herein provided otherwise. Upon the expiration of this contract, the contract may be renewed only with the consent of the City of Pharr Board of Commissioners.

4.2 This AGREEMENT may also be terminated for convenience on fifteen (15) days written notice, or for cause if either party fails substantially to perform through no fault of the other and does not attempt to cure any deficiency related to nonperformance no later than five (5) days following receipt of any written notice of deficiency. Termination may occur if it can reasonably be inferred by information exchanged that an anticipated breach will occur. Upon such anticipatory breach, the non-breaching party may immediately file a claim on bond or other necessary action so as to avoid harm, injury, and damages including delays.

4.3 If this AGREEMENT is terminated by CLIENT with cause or by ENGINEER without cause; the ENGINEER shall be paid the reasonable value of services performed by the ENGINEER prior to termination date, minus the cost to complete the scope of work under this Agreement. Expenses related to the PROJECT will be paid accordingly upon receiving invoices, timesheets and ENGINEER's requests for payment for all expenses and services arising from work performed and expenses incurred prior to the date of termination. ENGINEER shall have thirty (30) days to submit its final request for payment from the date of termination along with all appropriate documentation in support of same. No other expenses related to this PROJECT or agreement prior to termination date will be paid. CLIENT shall have the right to review all expenses, if questions arise concerning expenses, no payment will be made until AGREEMENT is reached between CLIENT and ENGINEER. The parties are also bound by applicable state or federal requirements related to the use or payment of fees and expenses.

4.4 As CLIENT is a governmental entity, it is at all times subject to the budgetary considerations of any given year as well as changes that may occur during each fiscal year. If at any time the CLIENT believes that due to budgetary considerations it is no longer able to perform under this AGREEMENT, CLIENT shall provide written notification of its termination of the AGREEMENT, which shall be effective immediately upon notification. Upon termination of AGREEMENT, the obligation of each the respective parties shall cease immediately pursuant to Tex. Loc. Govt. Code Ann. §271.903.

4.5 Pre-Litigation Alternative Dispute Resolution Requirement. Except under an anticipatory breach, prior to the filing of any cause of action by either party in any court of competent jurisdiction, the claiming party shall refer any dispute to mediation. Upon acceptance by the non-claiming party, the parties shall mutually appoint a qualified mediator and thereafter schedule and participate in mediation.

Section 5

Professional Services Fee

5.1 The fee for providing the Scope of Services as described in **Exhibit C-Fee Schedule**.

5.2 For all services to be performed by ENGINEER under this AGREEMENT, ENGINEER shall be paid the amounts set forth in **Exhibit C-Fee Schedule** according to the completion of each task. In no event shall ENGINEER's total compensation exceed the sum of **(\$16,000) Sixteen Thousand Dollars** without additional written authorization from CLIENT. Payment by CLIENT under this AGREEMENT shall not be deemed a waiver of defects, even if CLIENT knew such defects at the time of payment.

Section 6

Reimbursable Expenses

6.1 Reimbursable expenses shall be approved by CLIENT before charges are rendered. Reimbursable expenses are in addition to the Professional Services Fee and will be invoiced at their direct cost plus five percent (5%). Reimbursable expenses include Reproduction of Documents; any other disbursements and expenses made on behalf of the CLIENT; with the CLIENT's approval. A reimbursable expense does not include postage, FedEx, UPS, DHL or any overnight delivery services. ENGINEER or ARCHITECT or any CONTRACTOR is not authorized to claim on behalf of service or goods providers or any sub-contractor liquidation or consolidation of claims for expenses and cost amounts that were invoiced and paid by CLIENT directly to ENGINEER, ARCHITECT or any CONTRACTOR.

6.2 The CLIENT or any duly authorized representative of the funding agency shall have access to any books, documents, papers and records of the ENGINEER which are directly pertinent to this project for the purpose of making audit, examination, excerpts, and transcriptions.

Section 7

Application for Payments (Invoices)

7.1 Payment in full of all invoices is due within thirty (30) business days after approval of CLIENT, only original invoices will be accepted, no faxes or copies of invoice(s) will be accepted for payments. If CLIENT objects to all or any portion of invoice(s), CLIENT shall notify ENGINEER, in writing, within 10 days of the nature of such objection and the amount in dispute. CLIENT shall pay when due the portion of the billing, if any, which is not in dispute. The ENGINEER and CLIENT will make every effort to settle the disputed invoice(s) through good faith negotiations.

Section 8

Qualifications on Obligation to Pay

8.1 CLIENT shall not be obligated to make payment to ENGINEER in the event one or more of the following conditions are in existence:

8.2 ENGINEER is in default of any of its obligations hereunder or otherwise is in default under this AGREEMENT or any of the Contract documents and CLIENT has provided written notice of such alleged default and provided ENGINEER a reasonable opportunity to cure.

8.3 Any part of such payment is attributable to services which are not performed in accordance with this AGREEMENT; for which CLIENT has provided written notice of such non-conformance to ENGINEER and provided ENGINEER a reasonable opportunity to cure; provided however, such payment shall be made as to the part thereof attributable to services which were performed in accordance with this AGREEMENT;

8.4 ENGINEER has failed to make payment promptly to Engineers or other third parties used in connection with the services for which CLIENT has made payment to ENGINEER;

8.5 If CLIENT, in its good faith judgment, determines that the portion of the compensation then remaining unpaid will not be sufficient to complete the services in accordance with this AGREEMENT, the CLIENT shall provide ENGINEER with written notice in reasonably sufficient detail of its basis for withholding payment and the portion of services CLIENT deems sufficient for payment to resume; no additional payments will be due ENGINEER hereunder unless and until ENGINEER, at its sole cost, performs a sufficient portion of the Services so that such portion of the compensation then remaining unpaid is determined by CLIENT to be sufficient to so complete the services;

8.6 No partial payment made hereunder shall be or construed to be final acceptance or approval of that part of the services to which such partial payment relates or relieves ENGINEER of any its obligations hereunder with respect thereto;

8.7 ENGINEER shall promptly pay all bills for labor performed and materials furnished by others in connection with the performance of the services.

8.8 ENGINEER acknowledges that ENGINEER's skill and expertise is a material consideration for CLIENT entering into this AGREEMENT. ENGINEER shall not assign, subcontract or delegate to any other party the performance of any to be rendered by ENGINEER under this AGREEMENT without prior written approval of CLIENT. If CLIENT consents to any subcontracting of work, ENGINEER shall be fully responsible to CLIENT for all acts or omissions of the sub-consultant (s).

Section 9

Final Payment

9.1 Final Payment After final completion of the work and acceptance thereof by CLIENT, ENGINEER shall submit a final invoice "Final Invoice" which shall set forth all amounts due and remaining unpaid to ENGINEER and upon approval thereof by CLIENT, CLIENT shall pay to ENGINEER the amount due "Final Payment" under such Final Invoice in accordance with Section 7 and 8.

9.2 WAIVER. The making of the Final Payment shall constitute a waiver of all claims by the CLIENT except those arising from (1) faulty or defective services appearing after

completion of the Work, (2) failure of the services to comply with the requirements of this AGREEMENT or the Contract documents or the Scope of Services or (3) terms of any special warranties required by this AGREEMENT or provided by law or in equity. The acceptance of Final Payment shall constitute a waiver of all claims for payment by the ENGINEER except those previously made in writing and identified by the ENGINEER as unsettled at the time of the Final Invoice for payment.

Section 10

Ownership and Reuse of Documents

10.1 The CLIENT will be entitled to retain ownership of the Project Documents. The CLIENT will retain original documents (Plans and Specifications, drawing, designs, invoices, subcontractor invoices, hourly time sheets, sub-contracts, and survey notes) developed in connection with services performed, CLIENT shall have sole right to use such materials at its discretion without further compensation to ENGINEER or to any other party. The ENGINEER may retain reproducible copies of such documents. The CLIENT will require copies of all final electronic (DWF, AutoCAD and pdf format) drawings of the Final PROJECT Construction Plans. CLIENT hereby agrees, to the extent permitted by law, to defend, indemnify, and hold ENGINEER harmless from any claim or liability for injury or loss allegedly arising from the CLIENT'S reuse of the project documents for any other project not related to this Project.

10.2 As-built drawings will be required to be signed and seal at the end of the project and will be required to submit one set of 11" x 17" drawings. The CLIENT will also require copies of any final electronic (DWF, AutoCAD and pdf format) drawings of the Final PROJECT As-Built Construction Plans.

Section 11

Other Conditions or Services

11.1 Notwithstanding anything to the contrary contained in this AGREEMENT, CLIENT and ENGINEER agree and acknowledge that CLIENT is entering into this AGREEMENT in reliance on ENGINEER's experience and abilities with respect to performing the Services outlined in the Scope of Services. ENGINEER represents to CLIENT that ENGINEER will use its best efforts, skill judgment and abilities to manage the project and to further the interests of CLIENT in accordance with CLIENT's requirements and procedures, in accordance with all applicable national, federal, state, and municipal laws, regulations, codes, ordinances, orders, and with those of any other body having jurisdiction.

11.2 ENGINEER must perform its services (1) with the professional skill and care ordinarily provided by competent engineers practicing in the same or similar locality and under the same or similar circumstances and professional license; and (2) as

expeditiously as is prudent considering the ordinary professional skill and care of a competent engineer.

11.3 The ENGINEER represents, covenants and agrees that the person directly in charge of the professional ENGINEER work is duly registered under applicable Texas Law.

11.4 The CLIENT and ENGINEER agree that certain increased cost and changes may be required because of design errors or omissions in the drawings and specifications prepared by the ENGINEER. In evaluating design errors and omissions related to underground utility work, conflicts due to insufficient knowledge of underground pipe locations, abandoned pipes unknown to designer or other conflicts related to city owned and third party utilities shall not be considered design errors or omissions unless such conflicts should have reasonably been known by ENGINEER. ENGINEER shall make every effort to contact all underground utilities to indicate the location of their fixtures with the project area, ENGINEER shall keep documentation that such effort were made and will be require to turn over such documentations upon request of CLIENT, calling DIGTESS or 811 or One-Call center for Utilities location does not constitute effort from ENGINEER. The CLIENT will provide ENGINEER information of their underground facilities.

11.5 The CLIENT understands and agrees that ENGINEER's contractual duties related to identifying the existence and general location of existing utilities within the project limits will be as follows: 1.) ENGINEER will contact known public and franchise utilities owners that serve the project area and request that such utilities owners provide record drawings identifying such utilities; 2.) ENGINEER will maintain documentation of contacts with utilities contacted and ENGINEER agrees to provide CLIENT with electronic copies of same upon request by the Client; 3.) ENGINEER/ENGINEER'S REPRESENTATIVE will visit the project location and use reasonable efforts to identify observed utilities and other visible markers which will be recorded on the project documentation; and 4.) ENGINEER will engage the services of a utility location service provider, which may be DIGTESS, and include the information provided by same in the project documentation. ENGINEER will use reasonable and customary efforts to identify known and observed underground utilities utilizing the methodologies identified above which will constitute a good faith effort by ENGINEER. CLIENT acknowledges that unknown, unidentified and unrecorded underground utilities that may be encountered during construction activities, assuming that ENGINEER has performed the steps identified above, shall be considered as unforeseen conditions.

11.6 Where a change order to the construction contract is caused by a design error or omission committed by ENGINEER and the cumulative cost of all such changes orders exceeds two percent (2%) of the original construction contract amount, ENGINEER shall be obligated to reimburse CLIENT for one hundred percent (100%) of such excess cost. The formula of such reimbursement is as follows: [Cost of Design Error or Omission Change Orders] - [Original Construction Contract Amount x 0.02] = Required

Reimbursement to CLIENT. ENGINEER shall not be required to reimburse CLIENT if cumulative cost of design error change order(s) does not exceed two percent of the original construction contract amount.

Section 12

Special Provisions

12.1 This document constitutes the entire AGREEMENT between the CLIENT and ENGINEER and may be modified only by AGREEMENT of both parties. All modifications will be in the form of an amended written AGREEMENT.

12.2 If either party should default (the "Defaulting Party"), the non-defaulting party may be awarded its damages and/or specific performance for such default including attorney's fees. A subsequent determination by a court of law of this State that any substantive portion of this AGREEMENT is illegal or unenforceable shall not affect the remaining portions of this AGREEMENT.

12.3 The parties agree that venue shall lie in Hidalgo County, Texas, and further agree that Texas laws shall apply.

AGREED AS TO SUBSTANCE AND FORM

**Aldana Engineering & Traffic Design, LLC
720 S. Texas,
Weslaco, TX 78596**

**Albert J. Aldana, PE
ENGINEER**

By: _____
Signature
ENGINEER

SIGNED on this the _____ day of _____, 20 ____.

Juan Guerra, CPA, MBA
City Manager
City of Pharr, Texas

SIGNED on this the _____ day of _____, 20 ____.



AGENDA MEMORANDUM



BOARD: City Commission

AGENDA ITEM #: 9.B.

DATE SUBMITTED: September 26, 2018

MEETING DATE: October 1, 2018

FROM: Omar Anzaldua, City Engineer

DEPARTMENT: Engineering

DIRECTOR:

Agenda Item: Consideration and action, if any, authorizing City Manager to solicit a scope and fee proposal and negotiate and enter into a contract with an architectural firm for Professional Architectural Services for the renovations of the Tierra Del Sol Golf Course Club House (Project #1718-01-528-S017-244-001),

Classification: Regular

(* If closed session, City Attorney must review and approve.)

Exclude Material from Public Packet? No

Reason:

Issue: The Tierra Del Sol Golf Course Club House is in need of renovations.

Below is the list of approved architectural firms

1. The Warren Group Mcallen, TX
2. Diseño, Inc Pharr, TX
3. ERO Architects Mcallen, TX
4. ROFA Architects McAllen, TX
5. Alvarado Architects & Associates, Inc Donna, TX
6. Gignac Architects McAllen, TX
7. EGV Architects, Inc. Hidalgo, TX
8. Milnet Architectual Services, PLLC McAllen, TX
9. Gomez Mendez Saenz Inc. Brownsville, TX
10. Sam Garcia Architect McAllen, TX

Financial Consideration: Estimated Fee not to exceed \$30,000

Staff Recommendation: Staff recommends approval authorizing the City Manager to solicit a scope and fee proposal and negotiate and enter into a contract with architectural firm that is on City of Pharr's approved list of qualified firms to provide professional architectural services for the renovations of the Tierra Del Sol Golf Course Club House.

Alternatives:

ROUTING:

Omar Anzaldua	Created/Initiated - 09/26/2018
Patricia Rigney	Approved - 09/27/2018
Sandra Zamora	Approved - 09/27/2018
Karla Moya	Approved - 09/28/2018
City Management Office	Final Approval - 09/28/2018

Staff Recommendation: Staff recommends approval of Amendment No. 2 to the agreements with Da Construction for modifications to the Construction Manager at Risk scope of work as outlined in the att information.

Alternatives:

ROUTING:

Omar Anzaldua	Created/Initiated - 09/26/2018
Omar Anzaldua	Approved - 09/26/2018
Sandra Zamora	Approved - 09/27/2018
Karla Moya	Approved - 09/28/2018
Patricia Rigney	Approved - 09/28/2018
City Management Office	Final Approval - 09/28/2018

CMAR Projects
Contract No. 1

Project	CMAR FEE (12.5%)	Construction Cost	Amendment No. 1	Amendment No. 2	Original GMP	Revised GMP
Ford Elementary	\$ 112,500.000	\$ 787,500.000	(\$900,000.00)		\$ 900,000.00	\$0.00
Dr. Long	\$ 187,500.000	\$ 1,312,500.000	\$0.00	\$166,508.06	\$ 1,500,000.00	\$1,666,508.06
Allen & Williams	\$ 275,000.000	\$ 1,925,000.000	\$0.00	\$161,714.00	\$ 2,200,000.00	\$2,361,714.00
Splash Park	\$ 38,375.000	\$ 268,625.000	\$0.00		\$ 307,000.00	\$307,000.00
Pharr Birding Center	\$ 250,000.000	\$ 1,750,000.000	\$690,000.00	\$52,601.00	\$ 2,000,000.00	\$2,742,601.00
Cesar Chavez Park	\$ 162,500.000	\$ 1,137,500.000	(\$1,300,000.00)		\$ 1,300,000.00	\$0.00
Newcomb Park	\$ 50,000.000	\$ 350,000.000	\$1,200,000.00	(\$223,823.06)	\$ 400,000.00	\$1,376,176.94
Jones Box Park Splash Park	\$ 38,375.000	\$ 268,625.000	\$0.00	(\$157,000.00)	\$ 307,000.00	\$150,000.00
Victor Garcia Park Skate Park	\$ 25,000.000	\$ 175,000.000	(\$200,000.00)		\$ 200,000.00	\$0.00
South Fire Station	\$ 187,500.000	\$ 1,312,500.000	\$570,000.00		\$ 1,500,000.00	\$2,070,000.00
North Side Fire Station	\$ 187,500.000	\$ 1,312,500.000	(\$570,000.00)		\$ 1,500,000.00	\$930,000.00
Sub Total	\$ 1,514,250.000	\$ 10,599,750.000	(\$510,000.00)	\$0.00	\$ 12,114,000.00	\$11,604,000.00

Contract No. 2

Project	CMAR FEE (14%)	Construction Cost	Amendment No. 1	Amendment No. 2	GMP	Revised GMP
Civic Center Renovations	\$ 490,000.00	\$ 3,010,000.00	(\$300,000.00)	N/A	\$ 3,500,000.00	\$3,200,000.00
Parks Maintenance Bldg.	\$ 105,000.00	\$ 645,000.00	(\$390,000.00)	N/A	\$ 750,000.00	\$360,000.00
Subtotal	\$ 595,000.00	\$ 3,655,000.00	(\$690,000.00)		\$ 4,250,000.00	\$3,560,000.00

Grand Total
**Original
\$ 16,364,000.00**
**Revised
\$15,164,000.00**



Davila Construction

3400 N. McColl Rd.

McAllen, TX 78501

T: (956) 630-9433

09/18/18

Omar Anzaldua, Jr., P.E., CFM, PMP City Engineer

City of Pharr

118 S. Cage Blvd.

Pharr, Texas 78577

RE: 0013, 0014, and 0016 Landscape & Irrigation Budget

Dear Mr. Anzaldua,

Below is the final tabulation of the Landscape & Irrigation Scope of Work for the park projects.

Park	Irrigation Price	Landscape Price	Total Price
Dr. William Long	\$79,225.15	\$87,282.91	\$166,508.06
Allen & William Arnold	\$76,575.00	\$85,139.70	\$161,714.70
Nature & Birding Center	\$26,795.00	\$25,806.00	\$52,601.00
	\$182,595.15	\$198,228.61	\$380,823.76

It is our recommendation that the total cost for this work be reconciled through amendment adjustments to Newcomb and Jones Parks as follows:

Park	Current GMP	Adjusted GMP	Reallocation for Landscape & Irrigation:
Newcomb Park	\$1,600,000.00	\$1,376,000.00	\$224,000.00
Jones Box Park Splash Park	\$307,000.00	\$150,000.00	\$157,000.00
			\$381,000.00

Should you have any questions, please do not hesitate to call.

Sincerely,

A handwritten signature in blue ink, appearing to read "Tomas Rene Canul".

Tomas Rene Canul

Davila Construction, Inc.

c. 956-212-4219

cc: Ed Wylie, Deputy City Manager
Albert Cardenas, Davila Construction, Inc.
Guillermo Aguilar, Davila Construction, Inc.



AGENDA MEMORANDUM



BOARD: City Commission

AGENDA ITEM #: 9.D.

DATE SUBMITTED: September 26, 2018

MEETING DATE: October 1, 2018

FROM: Ricardo Pedraza, Public Works Director

DEPARTMENT: Public Works

DIRECTOR:

Agenda Item: Consideration and action, if any, authorizing City Manager to extend the service contract with CERES Environmental Services, Inc. for Catastrophic Event Debris Removal services in the City of Pharr (Project #1718-01-517-S032-001).

Classification: Consent

(* If closed session, City Attorney must review and approve.)

Exclude Material from Public Packet? No

Reason:

Issue: Contract Extension with CERES Environmental Services, Inc., for Catastrophic event debris removal (Year 3 of 4).

Financial Consideration: TBD - Total amount spent for Year 2: \$0

Staff Recommendation: Staff recommends approval to extend the services contract agreement with CERES Environmental Services, Inc., from Sarasota, Florida, for an additional year with no increase to the original unit pricing. This will be the third 1-yr contract extension of a possible 4-year contract.

If approved, Staff requests authorization to extend contract, with City Manager approval, for the last remaining year subject to contractor's satisfactory performance and unit prices remaining unchanged (attached is a copy of the 2015 approved rates).

Alternatives:

ROUTING:

Ricardo Pedraza
Patricia Rigney
Karla Moya

Created/Initiated - 09/26/2018
Approved - 09/26/2018
Approved - 09/27/2018

Sandra Zamora
City Management Office

Approved - 09/27/2018
Final Approval - 09/28/2018

**EXTENSION OF AGREEMENT
FOR CATASTROPHIC EVENT DEBRIS REMOVAL SERVICES**

THIS EXTENSION OF AGREEMENT FOR CATASTROPHIC EVENT DEBRIS REMOVAL SERVICES, made and entered into the _____ day _____, 20____ by and between the **City of Pharr** hereinafter referred to as "CITY" and having its principal place of business at 118 S. Cage, P.O. Box 1729, Pharr TX 78577 AND **Ceres Environmental Services, Inc.**, hereinafter referred to as "CONTRACTOR" and having its principal place of business at 6968 Professional Parkway E, Sarasota Fl 34240.

WITNESSETH:

WHEREAS, CITY and CONTRACTOR entered into an Agreement for Catastrophic Event Debris Removal Services dated, September 25, 2015 by which CONTRACTOR serves as the primary vendor to provide all labor, material and equipment required for the cleanup, demolition, removal, reduction and disposal of debris so as to provide CITY disaster recovery assistance on an as-needed basis pursuant to Request for Proposals numbered; **Bid No: 1415-01-517-0022** and

WHEREAS, CITY and CONTRACTOR desire to modify the Agreement so as to extend the term.

NOW, THEREFORE, IN CONSIDERATION OF THE FOREGOING AND THE MUTUAL COVENANTS CONTAINED HEREIN, IT IS AGREED AS FOLLOWS:

1. Term of the Agreement is hereby modified so as to extend the term thereof until day of September 25, 2019. As modified, said term shall terminate on the 25th day of September, 2019.

IN WITNESS WHEREOF this extension of Agreement for Disaster Debris Clearance and Removal Services has been signed and sealed, in duplicate, by the respective parties hereto.

DATED this _____ day of _____, 20____ by the **CITY of Pharr**.

CITY OF PHARR

By: _____
Juan G. Guerra, City Manager

By: _____
Attest

DATED this ____ day of _____, 20__ by **Ceres Environmental Services, Inc.**

CERES ENVIRONMENTAL SERVICES, INC

By: _____

Title

Witness

Print Name



Pharr



MAYOR Ambrosio Hernández, MD | CITY MANAGER Juan G. Guerra, CPA

COMMISSIONERS Eleazar Guajardo | Roberto "Bobby" Carrillo | Ramiro Caballero, MD | Daniel Chavez | Ricardo Medina | Mario Bracamontes

September 25, 2018

Suzan Dunlop, Contracts Manager
Ceres Environmental
6968 Professional Parkway E
Sarasota, FL 34240

Suzan.Dunlop@ceresenv.com

**RE: Notice of Intent to Extend Service Contract (Subject to City Commission Approval)
Project #1415-01-517-0022 Catastrophic Event Debris Removal (Renewal 3 of 4)**

Ms. Dunlop,

This letter serves to inform you that the City of Pharr intends to extend the above referenced Service Contract with your Company for one (1) additional year, through September 25, 2019, at the same unit prices. Extension of contract is subject to City Commission approval and the same shall be presented on October 1, 2018. Upon approval by the City Commission, your company will be required to comply with House Bill 1295 – Disclosure of Interested Parties.

Contract Terms and Conditions shall continue as per Request for Proposals submitted by you on July 14, 2015 and the Agreement executed on September 25, 2015.

Attached is the Extension of Agreement form for your signature. Please return the signed document to the City of Pharr Purchasing Department along with a current Certificate of Insurance (standard insurance requirements are attached). Certificate of insurance must remain current for the duration of the contract term.

Contract services may be coordinated with Ricardo Pedraza, P.E., Public Works Director and/or his designated representative by calling (956) 402-2412.

Should you have any questions or require additional information, please feel free to contact the undersigned at (956) 402-4231.

Respectfully,

City of Pharr

Sandra Zamora, CPM
Director of Purchasing

xc: Ricardo Pedraza, P.E., Public Works Director
Telephone (956) 402-4100 | Fax (956) 702-5313 | P.O. Box 1729 | 118 S. Cage | Pharr, Texas 78577

To be signed upon contract award:

THIS AGREEMENT made and entered into this ____ day of _____, 2015, by and between the City of Pharr, Texas, a Municipal Government of Hidalgo County, Texas, hereinafter called the "City of Pharr" and Ceres Environmental, herein after called the "Respondent/Contractor". Services, Inc.

W I T N E S S E T H:

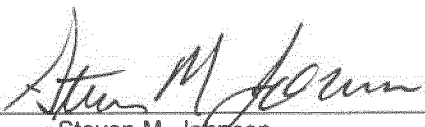
WHEREAS, the Respondent/Contractor did on the 14th day of July, 2015, submit a Proposal to provide debris removal in areas designated by City of Pharr and to perform such work as may be incidental thereto.

NOW, THEREFORE, it is understood and agreed by and between the parties hereto as follows:

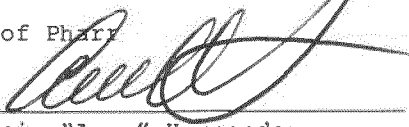
1. The Respondent/Contractor shall furnish all personnel, labor, equipment, and all other items necessary to provide the debris removal services as specified and to perform all of the work called for and described in the Contract Documents in areas designated by the City of Pharr.
2. The Contract shall consist of the following documents, and this Contract does hereby expressly incorporate same herein as fully as if set forth verbatim in this Agreement.
 - a. Notice to Respondent/Contractor, city's debris management plan.
 - b. The Instructions to Respondent/Contractor.
 - c. The Respondent's/Contractor's proposal. The General Specifications.
 - d. The Agreement.
 - e. Any addenda or changes to the foregoing documents agreed to by the parties hereto subsequent to the execution of the Contract.
3. All provisions of the Contract Documents shall be strictly complied with and conformed to by the Respondent/Contractor, and no amendment to this contract shall be made except upon the written consent of the parties, which consent shall not be unreasonably withheld.

No amendments shall be construed to release either party from any obligation of the Contract Documents except as specifically provided for in such amendment.

Contract extension accepted this 25 day of Sept, 2015


Name Steven M. Johnson

Corporate Secretary
Title

City of Pharr

Ambrosio "Amos" Hernandez

Mayor
Title

APPROVED BY
CITY COMMISSION
ON: 08-25-15 Klp

CITY OF PHARR
PROPOSAL FORM SERVICE CONTRACT FOR
CATASTROPHIC EVENT DEBRIS REMOVAL

PROJECT NO. 1415-01-517-0022

PROPOSAL OPENING DATE: July 15, 2015

To: Juan G. Guerra, Interim City Manager, City of Pharr
118 South Cage Blvd.
Pharr, Texas 78577

Proposal of: Ceres Environmental Services, Inc.

9945 Windfern Road

Houston, TX 77064

(An individual/a partnership) (A corporation) duly organized under the laws of the State of ~~TX~~ MN

The undersigned having carefully read and considered the terms and conditions of the Contract Documents for Catastrophic Event Debris Removal for the City of Pharr, Texas, does hereby offer to perform such services on behalf of the City of Pharr, of the type and quality and in the manner described, and subject to and in accordance with the terms and conditions set forth in the Contract Documents at the unit prices, which will include any mobilization costs (expressed in words and figures where indicated) hereinafter set forth:

1. **VEGATATIVE DEBRIS REMOVAL-** Vegetative debris removal from public right of way to Temporary Debris Storage and Reduction Site (TDSRS).

A. Cost per Cubic Yard \$ 8.48

2. **VEGATATIVE DEBRIS GRINDING & HAULING-** Reduction of vegetative debris via grinding at Temporary Debris Storage and Reduction Site (TDSRS) and hauled to Final Disposal Site (FDS).

B. Cost per ton \$ 25.50

3. MIXED DEBRIS REMOVAL- Mixed debris removal from public right of way to Temporary Debris Storage and Reduction Site (TDSRS).

C. Cost per Cubic Yard \$ 8.48

4. MIXED DEBRIS HAULING- Hauling from Temporary Debris Storage and Reduction Site (TDSRS) to Final Disposal Site (FDS).

D. Cost per ton \$ 17.00

5. HAZARDOUS MATERIAL REMOVAL AND DISPOSAL- Collection from public right of way and proper disposal of hazardous materials.

E. Cost per pound \$ 1.98

6. DEAD ANIMAL CARCASS- Collection from public right of way and proper disposal of dead animal carcass.

F. Cost per pound \$ 0.90

7. FREON REMOVAL FROM WHITE GOODS- Removal and proper disposal of Freon from white goods.

G. Cost per unit \$ 18.00

8. CONSTRUCTION AND DEMOLITION DEBRIS- Construction and Demolition Debris removal from public right of way to Temporary Debris Storage and Reduction Site (TDSRS).

H. Cost per Cubic Yard \$ 8.48

9. CONSTRUCTION AND DEMOLITION DEBRIS HAULING- Hauling from Temporary Debris Storage and Reduction Site (TDSRS) to Final Disposal Site (FDS).

I. Cost per ton \$ 17.00

Respectfully submitted this 14th day of July, 2015

Specify number of days to set-up equipment at City site after staff notifies successful respondent that services are needed 1 days. (Not to exceed 10 days) (24 hours)

Signature:



Type or print:

Steven M. Johnson

Title:

Corporate Secretary

Company: Ceres Environmental Services, Inc.

Address: 9945 Windfern Road, Houston, TX 77064

Telephone: (800) 218 - 4424 **Fax:** (866) 228 - 5636 **Email:** gail.hanscom@ceresenv.com

AGREEMENT

NO. 1516-DI-517-0001

THIS AGREEMENT made and entered into this 16 day of May 2016, by and between the City of Pharr, Texas, a Municipal Government of Hidalgo County, Texas, hereinafter called the "City of Pharr" and CERES, herein after called the "Respondent/Contractor".
Environmental Services

W I T N E S S E T H:

WHEREAS, the Respondent/Contractor did on the ___ day of ___, 2015, submit a Proposal to provide debris removal in areas designated by City of Pharr and to perform such work as may be incidental thereto.

NOW, THEREFORE, it is understood and agreed by and between the parties hereto as follows:

1. The Respondent/Contractor shall furnish all personnel, labor, equipment, and all other items necessary to provide the debris removal services as specified and to perform all of the work called for and described in the Contract Documents in areas designated by the City of Pharr.
2. The Contract shall consist of the following documents, and this Contract does hereby expressly incorporate same herein as fully as if set forth verbatim in this Agreement.
 - a. Notice to Respondent/Contractor, city's debris management plan.
 - b. The Instructions to Respondent/Contractor.
 - c. The Respondent's/Contractor's proposal. The General Specifications.
 - d. The Agreement.
 - e. Any addenda or changes to the foregoing documents agreed to by the parties hereto subsequent to the execution of the Contract.
3. All provisions of the Contract Documents shall be strictly complied with and conformed to by the Respondent/Contractor, and no amendment to this contract shall be made except upon the written consent of the parties, which consent shall not be unreasonably withheld.

No amendments shall be construed to release either party from any obligation of the Contract Documents except as specifically provided for in such amendment.

Contract extension accepted this 16 day of May, 2016

Stevan M. Johnson
Name Stevan M. Johnson
Corporate Secretary
Title

City of Pharr
Ambrosio "Amos" Hernandez
Ambrosio "Amos" Hernandez
Mayor
Title

**APPROVED BY
CITY COMMISSION
ON: 05-16-16**

EXTENSION OF AGREEMENT
FOR CATASTROPHIC EVENT DEBRIS REMOVAL SERVICES

THIS EXTENSION OF AGREEMENT FOR CATASTROPHIC EVENT DEBRIS REMOVAL SERVICES, made and entered into the ____ day _____, 20__ by and between the City of Pharr hereinafter referred to as "CITY" and having its principal place of business at 118 S.Cage, Po Box 1729, Pharr TX 78577 AND Ceres Environmental Services, Inc., hereinafter referred to as "CONTRACTOR" and having its principal place of business at 6968 Professional Parkway E, Sarasota FL 34240.

WITNESSETH:

WHEREAS, CITY and CONTRACTOR entered into an Agreement for catastrophic Event Debris Removal Services dated, September 25th 2015 by which CONTRACTOR serves as the primary vendor to provide all labor, material and equipment required for the clean-up, demolition, removal, reduction and disposal of debris so as to provide CITY disaster recovery assistance on an as-needed basis pursuant to Request for Proposals numbered; Bid No: 1415-01-517-0022 and

WHEREAS, CITY and CONTRACTOR desire to modify the Agreement so as to extend the term.

NOW, THEREFORE, IN CONSIDERATION OF THE FOREGOING AND THE MUTUAL CONVENANTS CONTAINED HEREIN, IT IS AGREED AS FOLLOWS:

1. Term of the Agreement is hereby modified so as to extend the term thereof until day of September 25, 2018. As modified, said term shall terminate on the 25th day of September, 2018.

IN WITNESS WHEREOF this extension of Agreement for Disaster Debris Clearance and Removal Services has been signed and sealed, in duplicate, by the respective parties hereto.

DATED this 3rd day of July, 2017 by the CITY of Pharr.

CITY OF PHARR

By: _____

By: _____

Attest: _____

Title: Mayor

APPROVED BY
CITY COMMISSION
ON: 07-03-17

CITY OF PHARR
CONTRACT

NO C1617-01-517-0066

DATED this 16TH day of June, 2017 by Ceres Environmental Services, Inc.

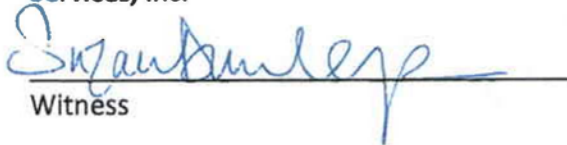
CERES ENVIRONMENTAL SERVICES, INC

By:



Title: Director of Administration

Witness as to execution on
Behalf of Ceres Environmental
Services, Inc.



Witness

Suzan Dunlop

Print Name

JOINT WRITTEN ACTION OF THE BOARD OF DIRECTORS AND SHAREHOLDERS OF CERES ENVIRONMENTAL SERVICES, INC.

The undersigned, being the sole member of the Board of Directors and the sole shareholder of Ceres Environmental Services, Inc., a Minnesota corporation (the "Corporation"), does hereby adopt the following resolution in writing pursuant to Minnesota Statutes effective as of the 31st day of May, 2017:

WHEREAS, the Corporation desires to prepare and execute contract documents including addendums, change orders, notices to proceed, task orders, etc. with various government entities, and the Corporation desires to grant the authority to the Director of Administration, Tia Laurie, to sign and execute such contractual documents on behalf of the Corporation,

NOW, THEREFORE, IN CONSIDERATION OF THE FOREGOING, BE IT:

RESOLVED, that Ceres Environmental Services, Inc. grants Tia Laurie, Director of Administration for the Corporation, the authority to sign and bind the Corporation in matters related to the execution of contractual documents with only government entities and agencies; this does not apply extend to subcontracts.

IN WITNESS WHEREOF, the undersigned Board of Directors and Shareholders have set their hands effective as of the day first written above.



David McIntyre, President
Sole Director and Sole Shareholder

David A. Preus
Executive Vice President



AGENDA MEMORANDUM



BOARD: City Commission

AGENDA ITEM #: 9.E.

DATE SUBMITTED: September 25, 2018

MEETING DATE: October 1, 2018

FROM: Adolfo Garcia, Library Director

DEPARTMENT: Library

DIRECTOR: Adolfo Garcia

Agenda Item: Consideration and action, if any, on Agreement between the City of Pharr and the Pharr Community Theater FY2018-19. (Project #1718-01-520-IPQ054-001)

Classification: Public Hearing

(* If closed session, City Attorney must review and approve.)

Exclude Material from Public Packet? No

Reason:

Issue: Yearly agreement with Pharr Community Theater for cultural program.

Financial Consideration: \$35,000

Staff Recommendation: Recommend Approval.

Alternatives:

ROUTING:

Adolfo Garcia

Created/Initiated - 09/25/2018

Adolfo Garcia

Approved - 09/27/2018

Patricia Rigney

Approved - 09/28/2018

Sandra Zamora

Approved - 09/28/2018

Karla Moya

Approved - 09/28/2018

City Management Office

Final Approval - 09/28/2018

Exhibit A.
LINE ITEMS FOR CONTRACTUAL AGREEMENT

- | | |
|--|--------------------|
| 1) Main Stage Theater Performances, 3 per year | \$15,000 |
| a) Sound/Lights/recording Equipment | \$2,000 |
| (to also be used for Tours, Children's Theater Productions and limited After school classes in the arts for youth) | |
| b) Theater Crew Stipends | \$8,000 |
| c) Main Stage Materials Costs for set and stage design | \$5,000 |
|
2) Children's Theater Productions, 2 per year |
\$7,300 |
| a) Director Stipend for Oversight | \$2,400 |
| b) Crew stipends | \$2,500 |
| c) Stage equipment/sets/props/costumes etc. | \$2,400 |
|
3) Tours to Winter Texan Parks & other venues |
\$6,500 |
| Up to <u>6 tours per season</u> including Winter Texan Parks, Bogus Ford & One underserved community. | |
| a) Costs for Director, Crew, Drivers, Cast, Transportation Rental for transporting sets, advertising and technical equipment for production setup/implementation | |
|
4) Limited Classes in Performing Arts for Children & Youth |
\$2,500 |
| (2 sessions: Summer, and Fall) | |
| a) Coordinator stipend per session, \$800.00 | \$1,600 |
| b) Assistant stipend per session, \$150.00 | \$300 |
| c) Teacher stipends (6 per session at 50.00 ea) | \$600 |
|
5) Operating Costs |
\$3,700 |
| a) Advertising, Office supplies, Website management & Partial staff payment for one current staff member and one more to be hired by PCT | |

\$35,000 TOTAL

CITY OF PHARR
AGREEMENT FOR SERVICES

This Agreement is entered in by and between the City of Pharr, Texas, a municipal corporation hereinafter referred to as the "CITY" and Pharr Community Theater hereinafter referred to as the "PCT".

WHEREAS, the City desires to retain the services of the PCT to provide educational and cultural services for its citizens: and

WHEREAS, the City has consideration of the mutual promises and covenants contained herein, it is mutually agreed as follows:

1. Scope of Services to be Performed by the PCT.

The PCT shall perform the services outlined in Exhibit A. In performing these services, the PCT shall, at all times, comply with all federal, state, and local statutes, rules, and ordinances applicable to the performance of such services. In addition, these services and all duties incidental necessary therefore, shall be performed diligently and completely and in accordance with professional standards of conduct performance.

2. Compensation.

- A. Services will be paid at the rate set forth in Exhibit A, not to exceed a maximum of **\$35,000** including all fees and reimbursable expenses.
- B. The City shall pay the PCT for services rendered after receipt of a billing voucher in the form set forth in Exhibit B. PAYMENT WILL NOT BE ISSUED WITHOUT A BILLING VOUCHER. Payments will be processed within thirty business days from receipt of billing voucher. The PCT shall be paid for services rendered, but in no case shall the total amount to be paid exceed the amount(s) noted in the Exhibit (s) and approved by the City. The PCT shall complete and return a W-9 to the city prior to contract execution by the City. No payment will be issued without a Taxpayer Identification Number on file. Mail all billing vouchers to : the attention of the contract manager identified in Section 14, 118 South Cage Blvd, Pharr, TX 78577.

3. Term.

The term of this Agreement shall commence October 1st 2018 and end at midnight of the 30th day of September 2019.

4. Termination.

- A. The City reserves the right to terminate this Agreement at any time, with or without cause, by giving fourteen (14) days' notice to PCT in writing. In the event of such termination or suspension, all finished or unfinished documents, data, studies, worksheets, models and reports, or other material prepared by the PCT pursuant to this Agreement shall be submitted to the City.
- B. In the event this Agreement is terminated by the City, the PCT shall be entitled to payment for all hours worked and reimbursable expenses incurred to the effective date of termination, less all payments previously made. This provision shall not prevent the City from seeking any legal remedies it may have for the violation or nonperformance of any of the provisions of this Agreement and any such charges due the City shall be deducted from the final payment due the PCT. No payment shall be made by the City for any expenses incurred or work done following the effective date of termination unless authorized in advance in writing by the City.
- C. The PCT reserves the right to terminate this Agreement with not less than sixty (60) days written notice, or in the event outstanding invoices are not paid within 30 days.
- D. If the PCT is unavailable to perform the scope of services, the City may, at its option, cancel this Agreement immediately.

5. Ownership.

- A. All documents, data, drawings, specifications, software applications and other products or materials produced by the PCT in connection with the services rendered under this Agreement shall be the property of the City whether the project for which they are made is executed or not. All such documents, products and materials shall be forwarded to the City at its request and may be used by the City as it sees fit. The City agrees that if the documents, products and materials prepared by the PCT are used for purposes other than those intended by the Agreement, the City does so at its sole risk and agrees to hold the PCT harmless for such use. All or portions of materials, products and documents produced under this Agreement may be used by the PCT upon confirmation from the City that they are subject to disclosure under the Public Disclosure Act.
- B. All services performed under this Agreement will be conducted solely for the benefit of the City and will not be used for any other purpose without written consent of the City. Any information relating to the services will not be released without the written permission of the City.
- C. The PCT shall preserve the confidentiality of all City documents and data accessed for use in PCT's work product.

6. Independent Contractor Relationship.

- A. The PCT is retained by the City only for the purposes and to the extent set forth in this Agreement. The nature of the relationship between the PCT and the City during the period of the services shall be that of an independent contractor, not employee. The PCT, not the City, shall have the power to control and direct the details, manner or means of services. Specifically, but not by means of limitation, the PCT shall have no obligation to work any particular hours or particular schedule and shall retain the right to designate the means of performing the services covered by this Agreement, and the PCT shall be entitled to employ other workers at such compensation and on such other conditions as it may deem proper, provided, however, that any contract so made by the PCT is to be paid by it alone, and that by employing such workers, it is acting individually and not as an agent for the city.
- B. The City shall not be responsible for withholding or otherwise deducting federal income tax or social Security or contributing to the State Industrial Insurance Program, or otherwise assuming the duties of an employer with respect to PCT or any employee of the PCT.

7. Hold Harmless

The PCT shall defend, indemnify, and hold the City, its officers, officials, employees and volunteers harmless from all claims, injuries, damages, losses or suits including attorney fees resulting from the negligent, gross negligent and/or intentional acts, errors or omissions of the PCT, its agents or employees arising out of or in connection with the performance of this Agreement, except for injuries and damages caused by the sole negligence of the city. It is further specifically and expressly understood that the indemnification provided herein constitutes the PCT's waiver of immunity under Industrial Insurance, solely for the purpose of this indemnification. This waiver has been mutually negotiated by the parties. The provisions of this section shall survive the expiration or termination of the Agreement.

8. Insurance.

PCT shall obtain insurance of the types described below during the term of this agreement and extensions or renewals. These policies are to contain, or be endorsed to contain, provisions that 1) PCT's insurance coverage shall be primary insurance with insurance or insurance pool coverage maintained by the City as excess of the PCT's insurance (except for professional Liability insurance); and 2) PCT's insurance coverage shall not be cancelled, except after thirty (30) days prior written notice to the City.

- A. Professional Liability, Error or Omissions insurance with limits of liability not less than \$1,000,000 per claim and \$1,000,000 policy aggregate limit shall be provided if services delivered pursuant to their Contract involve or require professional

services provided by a licensed professional including but not limited to engineers, architects, accountants, surveyors, and attorneys.

- B. Commercial General Liability insurance covering premises, operations, independent contractor's liability and damages for personal injury and property damage with combined single limits not less than \$1,000,000. The City shall be named as an additional insured on the policy. The Agency shall submit to the City a copy of the insurance policy declaration page as evidence of insurance coverage acceptable to the City.

9. Delays.

PCT is not responsible for delays caused by factors beyond the PCT's reasonable control. When such delays beyond the PCT's reasonable control occur, the City agrees the PCT is not responsible for damages, nor shall the PCT be deemed to be in default of the Agreement.

10. Successors and Assigns.

Neither the City nor the PCT shall assign, transfer or encumber any rights, duties or interests accruing from this Agreement without the written consent of the other.

11. Nondiscrimination.

In hiring or employment made possible or resulting from this Agreement, there shall be no unlawful discrimination against any employee or applicant for employment because of sex, age, race, color, creed, national origin, marital status or presence of any sensory, mental, or physical handicap, unless based upon a bona fide occupational qualification. This requirement shall apply to but not be limited to the following: employment, advertising, layoff or termination, rates of pay or other forms of compensation, and selection for training, including apprenticeship. No person shall be denied or subjected to discrimination in receipt or the benefit of any services or activities made possible by or resulting from this Agreement on the grounds of sex, race, color, creed, national origin, age except minimum age and retirement provisions, marital status, or the presence of any sensory, mental or physical handicap.

12. Notices.

Any notice required under this Agreement will be in writing, addressed to the appropriate party at the address which appears below (as modified in writing from time to time by such party), and given personally, by registered or certified mail, return receipt requested, by facsimile or by a nationally recognized overnight courier service. All notices shall be effective upon the date of receipt.

City Manager

City of Pharr

Pharr Community Theater

213 W. Newcombe Ave.

Juan G. Guerra, CPA

Pharr, Texas 78577

P. O. Box 1729

118 S. Cage

Pharr, Texas 78577

13. Governing Law and Venue.

This Agreement shall be construed and enforced in accordance with the laws of the State of Texas.

14. General Administration and Management.

The City's contract manager shall be Library Director, Adolfo Garcia.

15. Severability.

Any provision or part of the Agreement held to be void or unenforceable under law or regulation shall be deemed stricken and all remaining provisions shall continue to be valid and binding upon the City and the PCT, who agree that the Agreement shall be reformed to replace such stricken provision or part thereof with a valid and enforceable provision that comes as close as possible to expressing the intention of the stricken provision.

16. Entire Agreement.

This agreement contains the entire Agreement between the parties hereto and no other agreements, oral or otherwise, regarding the subject matter of this agreement, shall be deemed to exist or bind any of the parties hereto. Either party may request changes in the agreement. Proposed changes which are mutually agreed upon shall be incorporated by written amendment to this agreement.

This agreement is executed by

**City of Pharr
Theater**

By: _____

Name: Juan Guerra

Title: City Manager

Date: _____

Pharr Community

By: _____

Name: Pedro Garcia

Title: CEO/Artistic Director

Date: _____

Approved as to form:

By: _____

City Attorney



AGENDA MEMORANDUM



BOARD: City Commission

AGENDA ITEM #: 9.F.

DATE SUBMITTED: September 26, 2018

MEETING DATE: October 1, 2018

FROM: Ricardo Pedraza, Public Works
Director

DEPARTMENT: Public Works

DIRECTOR:

Agenda Item: Consideration and action, if any, on Interlocal Agreement between the City of Pharr and the City of Edinburg for transferring of reclaimed road base materials to the City of Edinburg Landfill as per TCEQ requirements.

Classification: Consent

(* If closed session, City Attorney must review and approve.)

Exclude Material from Public Packet? No

Reason:

Issue: Interlocal agreement between the City of Pharr and the City of Edinburg for the giving of "as is" reclaimed road base materials to the City of Edinburg landfill as per TCEQ requirements.

Financial Consideration:

Staff Recommendation: Staff recommends giving and delivering the reclaimed recycled road base materials to the City of Edinburg landfill as per TCEQ requirements.

Alternatives:

ROUTING:

Ricardo Pedraza
Patricia Rigney
Karla Moya
City Management Office

Created/Initiated - 09/26/2018
Approved - 09/27/2018
Approved - 09/28/2018
Final Approval - 09/28/2018

STATE OF TEXAS
COUNTY OF HIDALGO

§
§
§

**INTERLOCAL COOPERATION AGREEMENT
BETWEEN THE CITY OF PHARR, TEXAS AND
THE CITY OF EDINBURG, TEXAS**

I.

This agreement is made on this the _____ day of _____, 2018, by and between the **City of Pharr, Texas**, a municipal corporation under the laws of the State of Texas, and the **City of Edinburg, Texas**, a municipal corporation under the laws of the State of Texas, pursuant to the provisions of the Texas Interlocal Cooperation Act, agree as follows:

II. WITNESSETH

Purpose:

WHEREAS, the City of Pharr, Texas is a Home Rule municipality located in Hidalgo County, Texas;

WHEREAS, the City of Edinburg, Texas is a Home Rule municipality located in Hidalgo County, Texas;

WHEREAS, the City of Pharr, through its Public Works Department, needs to dispose of recycled road base materials in order to comply with TCEQ requirements;

WHEREAS, the City of Edinburg has a landfill capable of accepting and properly disposing of the recycled road base materials;

WHEREAS, the City of Pharr has requested from City of Edinburg assistance in disposing of or using recycled road base materials;

WHEREAS, the City of Edinburg has agreed to accept and use and/or properly dispose of said materials;

NOW, THEREFORE, the Parties hereby mutually agree as set out below:

III.

1. The **City of Pharr** agrees:

- A. To load recycled materials from the City of Pharr Public Works yard on dump trucks.
- B. To deliver recycled materials to the City of Edinburg landfill.

- C. To unload the dump trucks in the designated area that the City of Edinburg landfill provides for donated materials.

2. The **City of Edinburg** agrees:

- A. To allow the City of Pharr Public Works to dispose of recycled road base materials at the City of Edinburg landfill.
- B. To designate an area at the landfill for the City of Pharr to drop off recycled materials.
- C. To use the recycled materials for landfill operations such as final cover or other landfill uses as deemed appropriate by the City of Edinburg, or otherwise dispose of said material properly.

3. The Parties agree and acknowledge that City of Pharr will not be financially responsible for any costs incurred by the City of Edinburg in the use or disposal of the materials.

4. Conflict with Applicable Law. Nothing in this Agreement shall be construed so as to require the commission of any act contrary to law, and whenever there is any conflict between and provision of their Agreement and any present or future law, ordinance or administrative, executive or judicial regulation, order or decree, or amendment thereof, contrary to which the parties have no legal right to contract, the latter shall prevail, but in such event the affected provision or provision of this Agreement shall be modified only to The extent necessary to bring them within the legal requirements and only during the times such conflict exists.

5. No Waiver. No waiver by any party hereto of any breach of any provision of the Agreement shall be deemed to be a waiver of any preceding or succeeding breach of the same or any other provision hereof.

6. Entire Agreement. This Agreement contains the entire contract between the parties hereto, and each party acknowledges that neither has made (either directly or through any agent or representative) any representation or agreement in connection with this Agreement not specifically set forth herein. This Agreement may be modified or amended only by agreement in writing executed by both Parties, and not otherwise.

7. Texas Law to Apply. This Agreement shall be construed under and in accordance with the laws of the State of Texas, and all obligations of the parties created hereunder are performable in Hidalgo County, Texas. The parties hereby consent to personal jurisdiction in Hidalgo County, Texas.

8. Notice. Except as may be otherwise specifically provided in this Agreement, all notices, demands, requests or communication required or permitted hereunder shall be in writing and shall either be (i) personally delivered against a written receipt, or (ii) sent by registered or certified mail, return receipt requested, postage prepaid and addressed to the parties at the

addresses set forth below, or at such other addresses as may have been theretofore specified by written notice delivered in accordance herewith:

If to Pharr: City of Pharr
Attention: Mayor Ambrosio "Amos" Hernandez
P.O. Box 1729
Pharr, TX 78577-1632

If to Edinburg: City of Edinburg
Attention: Mayor Richard Molina
P.O. Box 1079
Edinburg, Texas 78540

Each notice, demand, request or communication which shall be delivered or mailed in the manner described above shall be deemed sufficiently given for all purposes at such time as it is personally delivered to the addressee or, if mailed, at such time as it is deposited in the United States mail.

9. Additional Documents. The parties hereto covenant and agree that they will execute such other and further instruments and documents as are or may become necessary or convenient to effectuate and carry out the terms of this Agreement.

10. Successors. This Agreement shall be binding upon and inure to the benefit of the parties hereto and their respective heirs, executors, administrators, legal representatives, successors, and assigns where permitted by this Agreement.

11. Assignment. This Agreement shall not be assignable.

12. Headings. The headings and captions contained in this Agreement are solely for convenience reference and shall not be deemed to affect the meaning or interpretation of any provision of paragraph hereof.

13. Gender and Number. All pronouns used in this Agreement shall include the other gender, whether used in the masculine, feminine or neuter gender, and singular shall include the plural whenever and so often as may be appropriate.

14. Authority to Execute. The execution and performance of this Agreement by the Parties have been duly authorized by all necessary laws, resolutions or corporate action, and this Agreement constitutes the valid and enforceable obligations of City and County in accordance with its terms.

15. Governmental Purpose. Each party hereto is entering into this Agreement for the purpose of providing for governmental services or functions and will pay for such services out of current revenues available to the paying party as herein provided.

16. Term. This Agreement may be terminated for convenience by either party upon 30 days' written notice.

IN WITNESS THEROF, The **City of Pharr** and The **City of Edinburg** have executed this Agreement as of the date first above written.

ATTEST:

CITY OF PHARR, TEXAS

By: _____

By: _____

Title: City Secretary_____

Title: _____

Approved as to form only:

City Attorney

ATTEST:

CITY OF EDINBURG, TEXAS

By: _____

By: _____

Title: City Secretary_____

Title: _____

Approved as to form only:

City Attorney



AGENDA MEMORANDUM



BOARD: City Commission

AGENDA ITEM #: 9.G.

DATE SUBMITTED: September 26, 2018

MEETING DATE: October 1, 2018

FROM: Omar Anzaldua, City Engineer

DEPARTMENT: Public Works

DIRECTOR:

Agenda Item: Consideration and action, if any, on Interlocal Agreement between the City of Pharr and the City of Mission for the purchase of traffic control devices and equipment (Project #1718-01-510-IPQ055-001).

Classification: Consent

(* If closed session, City Attorney must review and approve.)

Exclude Material from Public Packet? No

Reason:

Issue: Interlocal agreement between the City of Pharr and the City of Mission is for the purchase of traffic control devices.

The Hidalgo County MPO has been awarded approximately \$956,300 for Traffic Control Devices.

The City of Mission will be the lead entity executing an Advance Funding Agreement with The Texas Department of Transportation (TxDOT) Subsequently, the City of Pharr will need to execute an interlocal agreement with the City of Mission to pay for the City of Pharr portion of the grant.

The equipment that the City of Pharr will be getting is 21 GPS Clocks, 15 Controllers, and replace 8 Full Cabinets. The total cost of said equipment is \$178,800, which is 18.7% of the total cost of all replacement equipment to be procured pursuant to this agreement.

Financial Consideration: \$35,760

Staff Recommendation: Staff recommends executing the interlocal agreement with

the City of Mission contingent that the City of Mission execute the Advance Funding Agreement (AFA) with TxDOT for the purchase of the Traffic Control Devices and Equipment.

Alternatives:

ROUTING:

Omar Anzaldua	Created/Initiated - 09/26/2018
Sandra Zamora	Approved - 09/27/2018
Patricia Rigney	Approved - 09/28/2018
Karla Moya	Approved - 09/28/2018
City Management Office	Final Approval - 09/28/2018



AGENDA MEMORANDUM



BOARD: City Commission

AGENDA ITEM #: 9.H.

DATE SUBMITTED: September 28, 2018

MEETING DATE: October 1, 2018

FROM: Edward Chavez, Assistant Police Chief

DEPARTMENT: Police

DIRECTOR: Jose Luengo

Agenda Item: Consideration and action, if any, authorizing the City Manager to enter into a contract with Bond & Bond Auctioneers, LLC. conduct a Public Auction selling Surplus Vehicles, Furniture, Equipment, Tools and Miscellaneous Items (Project #1718-01-512-IPQ057-002).

Classification: Regular

(* If closed session, City Attorney must review and approve.)

Exclude Material from Public Packet? No

Reason:

Issue: Who: Bond & Bond Auctioneers, LLC

What: Contract for Auctioneering Services

When: November 10th of 2018 (tentative date)

Where: 2301 N. Cesar Chavez Road, San Juan, Texas

Fee: 9.5%

A second proposal was received from Valley Wide Auction Services, LLC, which had a service fee of \$50.00 per vehicle, 10% for Heavy Equipment, and 12% for Regular Miscellaneous Merchandise.

Financial Consideration: Auctioneers Percentage (%) of Sale or Base Guarantee is set at 9.5% Across the Board.

Auctioneer will also charge a fee of One-Thousand Two-Hundred Fifty-Four Dollars and Fifty-Six Cents (\$1,254.56) for Auction Advertisement in the Monitor, VMS, Herald and Legal Notices. Auctioneer states that monetary amount may differ on legal notices depending on rate and size.

A second contract was also received from Valleywide Auction Services, LLC, which had

a sales fee of \$50.00 per vehicle, 10% for Heavy Equipment and 12% for Regular Miscellaneous Merchandise.

Staff Recommendation: Staff recommends approval.

Alternatives: N/A

ROUTING:

Edward Chavez	Created/Initiated - 09/28/2018
Patricia Rigney	Approved - 09/28/2018
Sandra Zamora	Approved - 09/28/2018
Edward Wylie	Final Approval - 09/28/2018

**BOND & BOND
AUCTIONEERS, LLC**

2301 N. Cesar Chavez Rd
San Juan, Tx 78589
Oscar Ed "Pete" Bond - AUC#7134

Ph. (956) 283-0422
Fax (956) 283-0452

EMAIL ADDRESS: pbond1@rgv.rr.com
WEBSITE: www.bondauctioneers.com

AGREEMENT FOR SALE OF PERSONAL & CHATTEL PROPERTY AUCTION

AGREEMENT MADE THIS 27TH DAY OF SEPT. '2018 BETWEEN CHIEF - JOSE LUENGO
(LT. WILLIAM RYAN)
OF CITY OF PHARR, PH# (956) 460-1007

HEREAFTER CALLED SELLER, AND BOND AND BOND AUCTIONEERS, LLC, HEREAFTER CALLED AUCTIONEERS. THE SELLER HEREBY AGREES TO TURN OVER AND DELIVER TO THE AUCTIONEERS, TO BE SOLD AT PUBLIC AUCTION THE ITEMS LISTED. NO ITEM SHALL BE SOLD OR WITHDRAWN FROM THE SALE. IF ANY ITEM IS WITHDRAWN OR SOLD THE AUCTIONEERS SHALL RECEIVE FULL COMMISSION ON THE ITEM. IF THE AUCTION IS CANCELLED BY THE SELLER, THE AUCTIONEER RECEIVES FULL COMMISSION ON ALL PROPERTY THAT WAS TO BE AUCTIONED, PLUS ADVERTISEMENT, AND AUCTION PREPARATION FEES. LIST ITEMS TO SELL. USE ADDENDUM SHEET IF NEEDED.

SELL ALL EQPT. VEHICLES & PROPERTY WITH NO RESERVE TO THE HIGHEST BIDDER.

THE AUCTION IS TO BE HELD AT BOND AUCTION CENTER, ON SAT. AT 10:00 AM/PM

10TH DAY OF NOV. 2018 AND IN THE CASE OF POSTPONEMENT DUE TO THE INCLEMENT WEATHER SAID AUCTION WILL TAKE PLACE ON A LATER DATE AGREEABLE TO BOTH PARTIES. IT IS MUTUALLY AGREED THAT ALL SAID GOODS BE SOLD TO THE HIGHEST BIDDER. IT IS FURTHER MUTUALLY AGREED THAT THE AUCTIONEERS MAY DEDUCT THEIR FEES AT THE SET RATE BELOW FROM THE GROSS SALES RECEIPTS, RESULTING FROM SAID AUCTION SALE. THE AUCTIONEERS AGREE TO TURN OVER THE NET PROCEEDS FROM THE SALE OVER TO SELLER WITHIN 5 BUSINESS DAYS OF AUCTION, ALONG WITH SALE RECORDS AND RECEIPTS. THE SELLER AGREES THAT ALL EXPENSES INCURRED FOR THE ADVERTISEMENT, PROMOTION AND CONDUCTING SAID AUCTION SHALL BE FIRST PAID FROM THE PROCEEDS REALIZED FROM SAID AUCTION BEFORE THE PAYMENT AND SATISFACTION OF ANY LIENS OR ENCUMBRANCES. THE SELLER COVENANTS AND AGREES THAT HE HAS GOOD TITLE AND THE RIGHT TO SELL, AND THE SAID GOODS ARE FREE FROM ALL LIENS. THERE ARE NO LIENS ON ANYTHING I HAVE CONSIGNED TO AUCTION. IF I HAVE ANY LIENS, I WILL LIST THE LIEN HOLDERS INFORMATION BELOW OR ON A BOND & BOND AUCTIONEERS, LLC ADDENDUM SHEET. IF ANY LIENS ARE FOUND, I AGREE TO PAY ALL COSTS INCLUDING UCC RESEARCHES, ATTORNEY FEES AND COURT COSTS.

SELLERS SIGNATURE _____

DATE: _____

ITEMS WITH LIENS:

LIEN HOLDERS NAME & ADDRESS:

LIEN HOLDER OFFICER/LOAN OFFICER:

1. _____

2. _____

SELLER AGREES TO PROVIDE MERCHANTABLE TITLE TO ALL ITEMS SOLD AND DELIVER TITLE TO PURCHASERS, SELLER AGREES TO HOLD HARMLESS, THE AUCTIONEERS AGAINST ANY CLAIMS OF THE NATURE REFERRED TO IN THIS CONTRACT. IF THE HIGHEST BIDDER DOES NOT ACCEPT OR TAKE THE SELLERS PROPERTY, IT IS MUTUALLY AGREED THE SELLER TAKES IT BACK WITH NO RECOURSE AGAINST THE AUCTIONEERS.

MAKE CHECK PAYABLE TO: _____ MAIL CHECK: ☐ YES ☐ NO
IF YES, TO WHAT ADDRESS? _____

AUCTIONEERS % OF SALE OR BASE GUARANTEE: 9.5% ACROSS THE BOARD

ADVERTISEMENT PAID BY SELLER TO BE DEDUCTED FROM PROCEEDS: \$1,254.56 (MONITOR, VMS, HERALD & LEGAL NOTICES).
OTHER: AMOUNT ON LEGAL NOTICES MAY DIFFER, DEPENDING ON RATES & SIZE.

Joe Galindo

AGENTS SIGNATURE

X _____

SELLER SIGNATURE

THE AUCTION COMPANY ASSUMES NO RESPONSIBILITY FOR ANY DAMAGE, THEFT OR SHORTAGES, BEFORE, DURING OR AFTER THE AUCTION. THE SELLER IS RESPONSIBLE FOR SECURING THE PROPERTY AFTER IT HAS BEEN OFFERED BY SIGNING THIS CONTRACT. SELLER AGREES THAT THEY HAVE THEIR OWN INSURANCE TO COVER ANY AND ALL DAMAGES INCLUDING THEFT, VANDALISM, PAINT & BODY DAMAGES INCLUDING VEHICLES, AND UNDERSTANDS THAT THE AUCTION COMPANY WILL NOT BE RESPONSIBLE FOR ANY SUCH LOSS. THE AUCTION COMPANY ALSO CHARGES A 15% BUYERS PREMIUM TO BUYERS ON ALL SALES. INDIVIDUAL AUCTIONEERS CONDUCTING THE AUCTION ARE LICENSED BY THE TEXAS DEPARTMENT OF LICENSING AND REGULATION (TDLR), P.O. BOX 12157, AUSTIN, TX 78711 (512) 463-2906. TDLR'S RECOVERY FUND MAY PROTECT SELLERS AND PURCHASERS FROM ANY WRONGFUL CONDUCT BY AUCTIONEER. ANY UNRESOLVED COMPLAINT ABOUT AUCTIONEERS CAN BE DIRECTED TO TDLR.



CERTIFICATE OF LIABILITY INSURANCE

 DATE (MM/DD/YYYY)
09/14/2018

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER ROBERT GARZA INSURANCE AGENCY 1109 W NOLANA AVE #101 MCALLEN, TX. 78504		CONTACT NAME: ROBERT GARZA PHONE (A/C, No, Ext): 956-994-9004 FAX (A/C, No): 956-994-9054 E-MAIL ADDRESS: RGARZA3@FARMERSAGENT.COM	
INSURED BOND & BOND AUCTIONEERS LLC 2301 N CESAR CHAVEZ RD SAN JUAN, TX. 78589		INSURER(S) AFFORDING COVERAGE INSURER A: PENN-AMERICA INSURANCE COMPANY INSURER B: FARMERS TEXAS COUNTY MUTUAL INS CO INSURER C: INSURER D: INSURER E: INSURER F:	

COVERAGES

CERTIFICATE NUMBER:

REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDITIONAL SUBROGATION	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	GENERAL LIABILITY					
	☒ COMMERCIAL GENERAL LIABILITY	☒				
	☐ CLAIMS-MADE ☒ OCCUR					
	GEN'L AGGREGATE LIMIT APPLIES PER: ☒ POLICY ☐ PRO-JECT ☐ LOC					
B	AUTOMOBILE LIABILITY	☒				
	☐ ANY AUTO					
	☐ ALL OWNED AUTOS ☒ SCHEDULED AUTOS NON-OWNED AUTOS					
	☒ HIRED AUTOS ☒ PER OCCU					
A	☒ UMBRELLA LIAB ☒ OCCUR	☒				
	☒ EXCESS LIAB ☐ CLAIMS-MADE					
	☒ DED ☐ RETENTIONS					
	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICE/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below	☐ Y/N ☐ N/A				

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (Attach ACORD 101, Additional Remarks Schedule, if more space is required)

PUBLIC AUCTION

(ENDORSEMENTS INCL: "ADDITIONAL INSURED" / "WAIVER OF SUBROGATION")

CERTIFICATE HOLDER

CANCELLATION

ADDITIONAL INSURED WITH WAIVER OF SUBROGATION: CITY OF PHARR PO BOX 1729 PHARR, TX. 78577	SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS. AUTHORIZED REPRESENTATIVE
--	---

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ACORD 25 (2010/05)

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CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)
09/18/2018

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER Cameron Investment Company Inc DBA Shepard Walton King Ins Gr 121 W. Pecan McAllen, TX 78501 SHEPARD WALTON KING INS. GROUP		956-682-2841 CONTACT NAME: Jennifer Olivares PHONE (A/C, No, Ext): 956-682-2841 FAX (A/C, No): 956-630-4015 E-MAIL ADDRESS: jolivares@swkins.com	
INSURED Bond & Bond Auctioneers LLC Mr. Galindo 2301 N Cesar Chavez Rd San Juan, TX 78589		INSURER(S) AFFORDING COVERAGE INSURER A : Ohio Security Insurance Co INSURER B : INSURER C : INSURER D : INSURER E : INSURER F :	

COVERAGES

CERTIFICATE NUMBER:

REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN WITHIN EACH CELL.									
INSR LTR	TYPE OF INSURANCE		ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS	
	☐	COMMERCIAL GENERAL LIABILITY						EACH OCCURRENCE	\$
	☐	CLAIMS-MADE ☐ OCCUR						DAMAGE TO RENTED PREMISES (Ea occurrence)	\$
	☐							MED EXP (Any one person)	\$
	☐							PERSONAL & ADV INJURY	\$
	☐							GENERAL AGGREGATE	\$
	☐	GEN'L AGGREGATE LIMIT APPLIES PER:						PRODUCTS - COMP/OP AGG	\$
	☐	POLICY ☐ PRO-JECT ☐ LOC							\$
	☐	OTHER:							\$
	☐	AUTOMOBILE LIABILITY						COMBINED SINGLE LIMIT (Ea accident)	\$
	☐	ANY AUTO OWNED AUTOS ONLY ☐ SCHEDULED AUTOS						BODILY INJURY (Per person)	\$
	☐	HIRED AUTOS ONLY ☐ NON-OWNED AUTOS ONLY						BODILY INJURY (Per accident)	\$
	☐							PROPERTY DAMAGE (Per accident)	\$
	☐								\$
	☐	UMBRELLA LIAB ☐ OCCUR						EACH OCCURRENCE	\$
	☐	EXCESS LIAB ☐ CLAIMS-MADE						AGGREGATE	\$
	☐	DED ☐ RETENTIONS							\$
A		WORKERS COMPENSATION AND EMPLOYERS' LIABILITY				09/14/2018	09/14/2019	☐ PER STATUTE ☐ OTH-ER	
		ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH)						E.L. EACH ACCIDENT	\$ 1,000,000
		If yes, describe under DESCRIPTION OF OPERATIONS below						E.L. DISEASE - EA EMPLOYEE	\$ 1,000,000
								E.L. DISEASE - POLICY LIMIT	\$ 1,000,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

CERTIFICATE HOLDER

CANCELLATION

City of Pharr
 P.O. Box 1729
 Pharr, TX 78577

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE
 Shepard Walton King Insurance Group

VALLEYWIDE AUCTION SERVICES, LLC
Auctioneer: Jesse Ramirez, Lic: #12569
956-778-7525
Licensed & Bonded
E-Mail: valleywideauctionservices@gmail.com
Website: www.valleywideauctionservices.com

PERSONAL PROPERTY AUCTION CONTRACT

Agreement for sale of Personal and Chattel Property by Auction

Agreement made this _____ day of _____, 20____ between

_____ of _____, hereafter called Seller,
And _____, hereafter called Auctioneers.

The seller hereby agrees to use his professional skill, knowledge, and experience to the best advantage of both parties in preparing for and conducting the sale.

The seller hereby agrees to turn over and deliver to the auctioneers, to be sold at public auction the item listed below and on the reverse side and attached sheets. No item shall be sold or withdrawn from the sale prior to the auction except by mutual agreement between seller and auctioneer. If item is sold or withdrawn auctioneer shall receive full commission on the item. See attachment on other page.

The auction is to be held at _____
On the _____ day of _____, 20____. And in case of postponement because of inclement weather, said auction will take place on later date agreed to by both parties.

It is mutually agreed that all said good be sold to the highest bidder, with the exception of items specified by the seller in writing to be protected. It is further mutually agreed that the auctioneer may deduct their fee at set rate below from the gross sale receipts resulting from said auction sale. The auctioneer agrees to turn net proceeds from sale over to seller along with sale records and receipts. The seller agrees that all expenses incurred from the advertisement, promotion, and conduction of said auction shall be first paid from the proceeds realized from said auction before the payment and satisfaction of any liens or encumbrances. The seller covenants and agrees that he has good title and right to sell, and said good are free from all encumbrances except as follows:
(if none WRITE NONE) _____

Item	Mortgage or Lien Holder	Address	Approximate Unpaid Balance

Seller agrees to provide merchantable title to all items sold and deliver title to purchasers.
Seller agrees to hold harmless, the auctioneers against any claims of the nature referred to in this contract.

Seller agrees to pay sale expenses including:

- Auctioneer's Fees _____
- Clerk's Fee _____
- Cashier's Fees _____
- Other Personnel _____
- Advertising _____
- Other _____

(X) _____
(Seller's Signature)
(X) _____
(Seller's Signature) (Telephone)

(X) _____
(Auctioneer's Signature)

(Address)

(Seller's Address)

(Telephone)

(Seller's Social Security No. or FED ID No.)

Sales Fee

Vehicles	\$50.00 each
Heavy Equipment	10%
Regular Misc. Merchandise	12%

FREE BEVERAGES (WATER & SODAS)

FREE FOOD

FREE SNACKS FOR ALL CUSTOMERS

ADVERTISING

ALL VALLEY WIDE NEWS PAPERS

VIA TEXTING OVER 1,000 CUSTOMERS, OVER 3000 FLYERS DISTRIBUTING VALLEYWIDE

MARKETING CALLS TO OVER 1,500 CUSTOMERS

BONDED AND LICENSED BY THE STATE OF TEXAS

ADDITIONAL \$1 MILLION DOLLAR INSURANCE TO: THE CITY OF BROWNVILLE

FIDELITY OR DISHONESTY BOND

CRIMINAL BOND

LETTERS OF RECOMMENDATIONS

**CITY OF PHARR
POLICE DEPARTMENT
INTER-OFFICE MEMORANDUM**

To: Chief Luengo

From: Lt. W. Ryan

Date: 04-26-2018

Ref: Auction revenue for the last 5 years

Here is a breakdown of how much monies we have received from auctions for the past 5 years

2013

total amount sold:	\$55,110.00
Commission:	\$5,235.45
Expenses:	\$1,075.45
Payout:	\$48,795.10

2014

total amount sold:	\$53,655.00
Commission:	\$5,096.97
Expenses:	\$1,079.45
Payout:	\$47,478.32

2015

total amount sold:	\$27,739.00
Commission:	\$2,635.21
Expenses:	\$1,182.74
Payout:	\$23,921.05

2016

total amount sold:	\$59,370.
Commission:	\$5,640.15
Expenses:	\$1,155.00
Payout:	\$52,574.85

2017

total amount sold:	\$127,955.00
Commission:	\$12,155.73
Expenses:	\$1,155.00
Payout:	\$114,644.27



AGENDA MEMORANDUM



BOARD: City Commission

AGENDA ITEM #: 9.I.

DATE SUBMITTED: September 28, 2018

MEETING DATE: October 1, 2018

FROM: Hilda Pedraza, City Clerk

DEPARTMENT: Administration

DIRECTOR:

Agenda Item: Consideration and action, if any, on Interlocal Agreement between the City of Pharr and the City of Penitas for Emergency Service Dispatch.

Classification: Regular

(* If closed session, City Attorney must review and approve.)

Exclude Material from Public Packet? No

Reason:

Issue: The City of Penitas has approached the City of Pharr to provide, fire, police and medical dispatch services. Fire dispatching will be provided immediately, followed by police and finally ems.

Financial Consideration: \$56,068.32 to paid by Penitas to the City of Pharr on a years basis.

Staff Recommendation: staff recommends approval

Alternatives:

ROUTING:

Hilda Pedraza
City Management Office

Created/Initiated - 09/28/2018
Final Approval - 09/28/2018

**INTERLOCAL AGREEMENT
EMERGENCY SERVICE
DISPATCH**

STATE OF TEXAS
COUNTY OF HIDALGO

§
§

This Agreement made and entered into by and between the **CITY OF PENITAS**, a home rule municipality (hereinafter sometimes referred to as "PENITAS") and the **CITY OF PHARR**, a home rule municipality (hereinafter sometimes referred to as "Pharr"), both situated in Hidalgo County, Texas.

The initial addresses of the parties, which one party may change by giving written notice of its changed address to the other party, are as follows:

City of PENITAS

Omar Romero
City Manger
1111 S. Main
Penitas, Texas
78576

City of Pharr

Juan Guerra
City Manager
118 S. Cage Boulevard
Pharr, Texas 78577

WITNESSETH:

WHEREAS, the City of Pharr maintains a full-time staff to dispatch fire alarms, ems, police, and related incidents; and

WHEREAS, City of PENITAS desires to utilize the City of Pharr's staff to dispatch fire alarms, ems, police, and related incidents, and

WHEREAS, City of Pharr is able to accommodate this request for emergency service dispatching and is willing to cooperate with the City of PENITAS to effect these services for said purposes; and

WHEREAS, the City of Pharr's recurring costs for dispatching services include salaries, fringe benefits, software maintenance fees, communication lines, utilities, facility maintenance and infrastructure up-grades as required; and

WHEREAS, the City of Pharr is hereby furnishing a service related to homeland security activities under this interlocal agreement and as the furnishing local agency is not responsible for any civil liability that arises from the furnishing of the services under this contract; and

WHEREAS, the City of Pharr and the City of PENITAS are authorized to enter into an agreement for the provision of such services pursuant to the provisions of Interlocal Cooperation Act, Texas Government code Ann. § 791.00 I, et seq.

NOW, THEREFORE, the City of Pharr and the City of PENITAS hereby agree to the terms and conditions of this Contract. This Contract consists of the following sections:

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All of the above described sections and documents are hereby incorporated into this Agreement by this reference for all purposes.

I. DEFINITIONS

As used in this agreement, the following terms shall have the meanings set out below:

"Emergency Service Dispatch" or "Dispatch" means receiving a request for emergency service for a fire alarm, ems, police, rescue or other related incident via a 911 system, phone line, radio or other applicable form of notification and dispatching the appropriate fire units to mitigate hazards that are immediately dangerous to life and health or may cause damage to property.

"Pharr Public Safety Communications Center" means the physical site where staff and equipment are located to effect, track and document the response of appropriate emergency resources.

"Fire Unit" means Engine Company, Rescue Company, Truck Company, Ladder Company, Tenders, Brush Truck, Command Vehicle, Support Unit or any other apparatus, equipment or resource utilized for the mitigation of emergency incidents.

"EMS Unit" means ambulance, (Type I, Type II, or Type III), that is licensed by the Texas Department of State Health Service and used to respond to and transport patients that request for Emergency Medical Services via the 9-1-1 system, phone line or radio.

"Police Unit" means police car, police motorcycle, support unit or any other apparatus, equipment or resource utilized for the mitigation of emergency incidents.

II. DUTIES OF CITY OF PHARR

A. In General

During the Contract Term, City of Pharr shall provide dispatch services to PENITAS for fire alarms, EMS requests, police requests, rescue calls, hazardous material incidents, medical alarms, mutual aid requests, or any other related type of incident to mitigate hazards that are immediately dangerous to life and health or may cause damage to property.

B. Dispatching

The City of Pharr shall receive requests for emergency services at a centralized dispatch center via a 911 system, phone line, radio or other applicable form of notification. The City of Pharr shall dispatch the appropriate PENITAS fire, EMS, or police units by radio, log all appropriate information, and fill requests issued by the Incident Commander responsible for managing the emergency. All policies, standard operating procedures, standard operating guides and performance measures for operating the dispatch center will be established and approved by the City of Pharr.

Additionally, when it becomes available, the dispatching will include the simultaneous dispatch of fire and EMS units and or each discipline as a stand-alone response.

C. Other Services

The City of Pharr will log the availability of PENITAS fire units for fire alarm response and

police units for police requests. Additionally, from time to time, the City of Pharr will process requests to test alarm notification and indications from third party service providers for automatic fire alarm systems.

D. Dispatch Staffing

The City of Pharr will maintain sole responsibility for staffing the Pharr Public Safety Communications Center. The responsibility includes hiring, terminating, scheduling and any personnel action necessary to maintain an effective and efficient dispatch center.

E. Call-Taking Services

The City of Pharr will in the near future begin to take calls using Emergency Fire Dispatch (EFD), Emergency Medical Dispatch (EMD), and Emergency Police Dispatch (EPD). When this occurs the Fire/EMS Dispatch Center would like to take in and dispatch all Fire and EMS calls to provide the best response to the Citizens of PENITAS

F. Equipment and Facility Maintenance

The City of Pharr will maintain responsibility for maintenance of the fire dispatch center facility and any related equipment or appurtenances.

G. Dispatch Policy

The City of Pharr will establish and approve policies, standard operating procedures, standard operating guides and performance measures for the operation of the dispatch center.

H. Audit Clause

The City of Pharr will allow PENITAS access to any electronic files, books, documents, papers and records that relate to this agreement for the purpose of making an audit of the Pharr Public Safety Communications Center operations and maintenance.

I. Public Information Requests

The City of Pharr will process requests for public information as they relate to the Pharr Public Safety Communications Center in accordance to applicable laws and local policies.

III. DUTIES OF CITY OF PENITAS

A. Dispatching

The City of PENITAS will ensure that all requests for emergency services for fire, police, EMS, rescue, hazardous materials, medical alarms or other related incidents are properly forwarded by the Hidalgo County Sheriff's Office, Texas Department of Public Safety or EMS provider of record to the fire dispatch center in accordance with standards established by the City of Pharr. Additionally, PENITAS units will be responsible for advising the Pharr Public Safety Communications Center of response availability. The City of PENITAS seven (7) digit non-emergency number will be forwarded to the Pharr Public Safety Communications Center, where the Pharr Public Safety Communications Center will transfer if necessary or take a call for service.

B. Reimbursement for Emergency Service Dispatching

The City of PENITAS will reimburse the City of Pharr for the fire dispatching services based on a flat rate of \$113.96 per active radio per month. In the event that additional radios are provided to the City of PENITAS, the City of Pharr reserves the right to increase the flat rate in proportion to the number of additional radios.

Once the New World Computer Aided Dispatch goes live the city of PENITAS will have the option of subscribing to hosting services for an additional fee.

The City of Pharr reserves the right to increase the flat rate based on the Pharr Public Safety Communications Center actual Operating and Maintenance (O&M) cost incurred by the City of Pharr. The Pharr Public Safety Communications Center actual O&M cost shall include salaries, fringe benefits, hardware/software maintenance fees, communication line costs, facility maintenance and utilities. Any incidental costs will need to be agreed to by the City of PENITAS.

The City of PENITAS shall reimburse the City of Pharr on a monthly basis for performance periods beginning in September 2018. The City of Pharr will invoice the City of PENITAS at the end of each month by regular mail, electronic mail or facsimile. Payments will be made in full by PENITAS for each monthly performance period within thirty (30) days after being invoiced.

C. Capital Improvements

The City of PENITAS may participate with any capital improvements to the Pharr Public Safety Communications Center with approval from the PENITAS Board of Commissioners. Capital improvements may include items such as hardware, software, equipment and facility infrastructure improvements.

D. Breach

The decision to exercise rights granted by this subsection shall be made by the Governing Board of the City of Pharr. If the City of PENITAS commits a breach of this Contract, the Governing Board shall deliver a written notice of breach to the City of PENITAS that specifies the nature of the breach and indicates that unless the breach is cured within thirty (30) days, additional steps shall be taken. A breach in payment of the monthly reimbursement can only be cured by paying that monthly reimbursement due. If the City of PENITAS does not cure that breach within thirty (30) days of receiving the written notice of breach, the City of PENITAS is in default and the Governing Board shall deliver a written notice of default to the City of PENITAS that specifies the following:

1. The nature of the default,

2. The date of the notice of breach,
3. The failure of the City of PENITAS to cure timely, and
4. The City of PENITAS's interest in the Pharr Public Safety Communications Center is terminated on the effective date stated in the notice if the termination is approved by the Governing Board.

If the City of PENITAS fails to make any payment of any sum due under this Agreement and such failure continues for forty-five (45) days after the City of Pharr has given the City of PENITAS written notice of such failure, then the City of PENITAS is in default under this Agreement. In the event of the City of PENITAS's default, the City of Pharr has the right to terminate the Agreement, deny the City of PENITAS any services provided by the City of Pharr under this Agreement, and retain all moneys paid to the City of Pharr pursuant to the terms and conditions of this Agreement as liquidated damages. Each and every right and remedy of the City of Pharr and City of PENITAS are cumulative to and not in lieu of each and every other such right and remedy afforded by law and equity.

Should the City of Pharr fail to perform to the standards established by policy, then the City of PENITAS's sole remedy is termination of this Agreement. The City of Pharr further agrees to make a refund to the City of PENITAS for the portion of any capital improvements paid to Pharr by PENITAS within the preceding twelve (12) months from the notice of termination by PENITAS as liquidated damages.

If either party is in default of this agreement within the first twelve (12) months of the initial contract period, no liquidated damages will be due.

IV. TERM AND TERMINATION

The first full Contract Term shall be two (2) year from the date October XX, 2018. This Contract will automatically renew to an additional one-year term, unless it is terminated by either party giving the other party prior written notice of its intention to terminate. Said notice of termination shall be given to the other party not less than thirty (30) days prior to the expiration of the Contract Term. If neither party is in default during the renewal period and a party chooses to exercise the thirty (30) day notice to terminate the agreement, then no liquidated damages will be due. Notwithstanding the preceding provisions, the Contract Term will also end:

- Upon PENITAS giving Pharr less than thirty (30) days prior notice of its intent to terminate, PENITAS will reimburse Pharr for ninety (90) days of service after notice based on the reimbursement formula stated in section III-B for the cost incurred during the month prior to termination.
- Upon City of Pharr's notice of termination for convenience, upon thirty (30) days written notice.
- Upon expiration of the ninth (9th) automatic renewal period.

V. MISCELLANEOUS

A. Release

TO THE EXTENT PERMITTED BY THE TEXAS CONSTITUTION AND TEXAS STATE LAW, THE CITY OF PENITAS, ITS PREDECESSORS, SUCCESSORS, AND ASSIGNS HEREBY RELEASE, RELINQUISH, AND DISCHARGE THE CITY OF PHARR, ITS PREDECESSORS, ASSIGNS, LEGAL REPRESENTATIVES, AND ITS FORMER, PRESENT AND FUTURE AGENTS, EMPLOYEES, DIRECTORS AND OFFICERS FROM ANY LIABILITY ARISING OUT OF THE SOLE AND/OR CONCURRENT NEGLIGENCE OF CITY OF PHARR FOR ANY INJURY, INCLUDING DEATH OR DAMAGE TO PERSONS OR TO PROPERTY WHERE SUCH DAMAGE IS SUSTAINED IN CONNECTION WITH OR ARISING OUT OF THE SERVICES PERFORMED UNDER THIS

CONTRACT.

B. Force Majeure

"Force Majeure" includes, but is not limited to, acts of God, acts of the public enemy, war, blockades, insurrection, riots, epidemics, landslides, lightning, earthquakes, fires, storms, floods, washouts, tornadoes, hurricanes, arrests and restraints of government and people, explosions, and any other inability of either party to carry out its obligations under this Contract, except strikes or labor disputes and breakage or damage to machinery or equipment, whether similar to those enumerated or otherwise, and not within the control of the party claiming such inability, and which by the exercise of due diligence and care such party could not have avoided.

In the event either party is rendered unable, wholly or in part, by Force Majeure, to carry out any of its obligations under this Contract, it is agreed that, upon such party's giving notice and full particulars of such Force Majeure in writing or by telegraph or telefax to the other party within five (5) business days after the occurrence of the cause relied upon, then the obligations of the party giving such notice, to the extent it is affected by Force Majeure and to the extent that due diligence is being used to resume performance at the earliest practicable time, shall be suspended during the continuance of any inability so caused as to the extent provided, but for no longer period. Such cause shall as far as possible be remedied with all reasonable dispatch.

C. Entire Agreement

This Contract merges the prior negotiations and understandings of the parties hereto and embodies the entire agreement of the parties, and there are no other agreements, assurances, conditions, covenants (expressed or implied) or other terms with respect to the Project, whether written or verbal, antecedent or contemporaneous, with the execution hereof.

D. Applicable Laws

This Contract is subject to all laws of the State of Texas, the City Charters and Ordinances of the City of Pharr, the City Charters and Ordinances of the City of PENITAS, the laws of the federal government of the United States of America, and all rules and regulations of any regulatory body or officer having jurisdiction.

Venue for any litigation relating to this Contract shall be Hidalgo County, Texas.

E. Enforcement

The City of Pharr's City Manager or his or her designee shall have the right to enforce all legal rights and obligations under this Contract without further authorization.

F. Assignment

The City of PENITAS shall not assign this Contract at law or otherwise without the prior written consent of the City of Pharr.

G. Parties in Interest

This Contract shall not bestow any rights upon any third party, but rather shall bind and benefit the City of Pharr and City of PENITAS only

H. Notices

Any and all notices or other communications required or permitted to be given pursuant to this Inter-local Agreement shall be in writing and shall be considered as properly given if sent by facsimile transmission or mailed by certified mail, return receipt requested, postage prepaid, and addressed as follows:

City of Penitas:	Omar Romero, City Manager, City of Penitas, Penitas, Texas
City of Pharr:	Juan G. Guerra, City Manager, City of Pharr, Pharr, Texas

IN WITNESS THEREOF, the undersigned District and City execute this Agreement as authorized by the respective governing bodies, as of the day and year first above written.

CITY OF PHARR

By: _____
AMBROSIO HERNANDEZ, Mayor

CITY OF PENITAS

By: _____
RODRIGO LOPEZ, Mayor



AGENDA MEMORANDUM



BOARD: City Commission

AGENDA ITEM #: 10.A.

DATE SUBMITTED: September 28, 2018

MEETING DATE: October 1, 2018

FROM: Patricia Rigney, City Attorney

DEPARTMENT: Legal

DIRECTOR:

Agenda Item: Consultation and action, if any, on Dahlia Ybarra v. City of Pharr, Gary Rodriguez, C-4849-16-F.

Classification: Closed Session

(* If closed session, City Attorney must review and approve.)

Exclude Material from Public Packet? No

Reason:

Issue: Item will be discussed in closed session

Financial Consideration:

Staff Recommendation:

Alternatives:

ROUTING:

Patricia Rigney
City Management Office

Created/Initiated - 09/28/2018
Final Approval - 09/28/2018



AGENDA MEMORANDUM



BOARD: City Commission

AGENDA ITEM #: 10.B.

DATE SUBMITTED: September 26, 2018

MEETING DATE: October 1, 2018

FROM: Patricia Rigney, City Attorney

DEPARTMENT: Legal

DIRECTOR:

Agenda Item: Consultation and action, if any, on representation agreement in City of Pharr vs. Texas Municipal League, Littleton Group, C-2246-15-A

Classification: Closed Session

(* If closed session, City Attorney must review and approve.)

Exclude Material from Public Packet? No

Reason:

Issue: Item will be discussed in closed session.

Financial Consideration:

Staff Recommendation:

Alternatives:

ROUTING:

Patricia Rigney
City Management Office

Created/Initiated - 09/26/2018
Final Approval - 09/28/2018