



**TAKE NOTICE THAT A REGULAR MEETING
OF THE CIVIL SERVICE COMMISSION
OF THE CITY OF PHARR, TEXAS
WILL BE HELD AT CITY HALL, COMMISSIONERS' ROOM,
118 S. CAGE BLVD., 2ND FLOOR, PHARR, TEXAS
COMMENCING AT 4:00 PM ON
TUESDAY, SEPTEMBER 25, 2018**

If during the course of the meeting, the Civil Service Commission should determine that a closed or executive session of the commission is required, then such closed or executive session or meeting is authorized by Section 551.071 to 551.084 of the Texas Government Code. Notice of closed or executive session will be given after the commencement of the meeting covered by this notice.

Should any final action, decision or vote be required in the opinion of the Civil Service Commission with regard to any item discussed during the closed meeting, then such final action, decision or vote shall be made during the open meeting covered by this notice upon the reconvening of the public meeting pursuant to Section 551.102 Government Code V.T.C.S.

In compliance with Section 551.041 et seq. of the Texas Government Code V.T.C.S. (Open Meetings Act), notice is hereby given that the Civil Service Commission will meet at the time and place indicated to consider and act upon the following:

1. CALL TO ORDER:

A) Roll call and possible action on the excusing of any absent member of the governing body.

2. PUBLIC COMMENTS: *(Ordinance No. O-2015-28) A registered speaker may speak on several items or topics of public concern; however, a speaker may not exceed three (3) minutes as a whole when addressing the board. A registered speaker may not donate time to another speaker. No more than five (5) registered persons may speak at a scheduled meeting. A sign-in form must be filled out prior to the meeting to allow the registered speaker to address the commission.*

3. REGULAR AGENDA - OPEN SESSION:

A) Approval of minutes for Tuesday, June 26, 2018.

4. ADMINISTRATIVE REPORTS.

5. CIVIL SERVICE COMMENTS.

6. CIVIL SERVICE DIRECTORS REPORTS.

7. CLOSED SESSION: *In accordance with Chapter 551 of the Texas Gov't. Code, the Civil Service Board of Commissioners hereby gives notice that it may meet in closed session to discuss the items listed on the public portion of the meeting agenda, in accordance with the following below:*

Pursuant to Section 551.071, the Commission may convene in a closed, non-public meeting with its attorney and discuss any matters related to **legal advice on pending or contemplated litigation, settlement offer, and/or on a matter in which the duty of the attorney to the governmental body under the Texas Disciplinary Rules of Professional Conduct of the State Bar of Texas clearly conflicts with this chapter.** The City and its attorney may also discuss such issues with the appropriate staff so as to obtain necessary and relevant information so that such discussion is informative and developed.

Pursuant to Section 551.074, the Commission may convene in a closed, non-public meeting to discuss any matters related to **appointment, employment, evaluation, reassignment, duties and discipline or dismissal of a public officer or employee and to hear any complaints or charges against an officer or employee.** The City and its attorney may also discuss such issues with the appropriate staff including members so as to obtain necessary and relevant information so that such discussion is informative and developed.

Pursuant to Section 551.076, the Commission may convene in a closed, non-public meeting to discuss any matters on the **deployment, or specific occasions for implementation, of security personnel or devices.** The City and its attorney may also discuss such issues with the appropriate staff so as to obtain necessary and relevant information so that such discussion is informative and developed.

Pursuant to Section 551.084, the Commission may convene in a closed, non-public meeting to discuss any matters involving an **investigation and may exclude a witness from hearing during the examination of another witness in the investigation.** The City and its attorney may also discuss such issues with the appropriate staff so as to obtain necessary and relevant information so that such discussion is informative and developed.

8. RECONVENE into open session and consider action, if necessary, on any item(s) discussed in closed session.

9. ADJOURNMENT.

AGENDA REGULAR MEETING
September 25, 2018

NOTICE OF ASSISTANCE AT THE PUBLIC MEETING

City Hall is wheelchair accessible and accessible parking spaces are available. Requests for accommodations or interpretive services must be made 48 hours prior to this meeting. Please contact the City Clerk's Office at 956/402-4100 ext. 1003/1007 or FAX 956/702-5313 or E-mail hilda.pedraza@pharr-tx.gov or imelda.barrera@pharr-tx.gov for further information. Braille is not available.

I, the undersigned authority, do hereby certify that the above notice of said Regular Meeting of the Civil Service Commission of the City of Pharr was posted on the bulletin board at City Hall and on the City's web page at www.pharr-tx.gov. This Notice was posted on the 20th day of September 2018 at 11:00 am and will remain posted continuously for at least 72 hours preceding the scheduled time of said Meeting, in compliance with Chapter 551 of the Government Code, Vernon's Texas Codes, Annotated (Open Meetings Act).

WITNESS MY HAND AND SEAL, this 20th day of September 2018




HILDA PEDRAZA, TRMC, CMO
CITY CLERK



MINUTES
CIVIL SERVICE COMMISSION
TUESDAY, JUNE 26, 2018

A meeting of the Civil Service Commission was held Tuesday, June 26, 2018. Chairperson Dolores Rodriguez called the meeting to order at 4:00 pm, at the Commissioner's Room located at 118 South Cage Blvd., 2nd Floor, Pharr, Texas.

MEMBERS PRESENT: Chairperson, Dolores Rodriguez
 Vice-Chairperson, Mario Lizcano
 Board Member, Vittorio Puente

STAFF PRESENT: Civil Service / HR Director, Anali Alanis
 Civil Service / HR Coordinator, Bea Fuentes
 Fire Chief, Lenny Perez
 Asst. Police Chief Edward Chavez

ITEM 1 CALL MEETING TO ORDER

Chairperson Rodriguez called the meeting to order.

**(a) ROLL CALL AND POSSIBLE ACTION ON THE EXCUSING OF
ANY ABSENT MEMBER OF THE CIVIL SERVICE COMMISSION**

Roll call established a quorum.

ITEM 2 PUBLIC COMMENTS

Dr. KC Fletcher strongly objects to County Administration Pct.2 and Costcos driveways being identical red in color with no writing; therefore, unable to give anyone a citation. Fire lane is a safety zone in the jurisdiction of the City of Pharr. Mr. Fletcher objects to noise, light and vibration from Costco and blames city for allowing the dock to be without an appropriate acoustical barrier.

**ITEM 3 (a) CONSIDERATION AND ACTION, IF ANY, ON APPROVAL ON MINUTES FOR
TUESDAY, MAY 29, 2018.**

Vice-Chairperson Lizcano **moved** to approve minutes as submitted. Board Member Puente seconded the motion and when put to a vote, it carried unanimously.

**ITEM 3 (b) CONSIDERATION AND ACTION, IF ANY, APPROVING AND ACCEPTING
THE RAW AND FINAL SCORES FROM THE PROMOTIONAL EXAM
ADMINISTERED FOR SERGEANT FOR THE POLICE DEPARTMENT ON
WEDNESDAY, MAY 30, 2018.**

Vice-Chairperson Lizcano **moved** to approve item as submitted. Board Member Puente seconded the motion and when put to a vote, it carried unanimously.

ITEM 3 (c) CONSIDERATION AND ACTION, IF ANY, APPROVING AND ACCEPTING THE ELIGIBILITY LIST FROM THE PROMOTIONAL EXAM ADMINISTERED FOR SERGEANT FOR PD ON WEDNESDAY, MAY 30, 2018.

Vice-Chairperson Lizcano moved to approve item as submitted. Board Member Puente seconded the motion and when put to a vote, it carried unanimously.

ITEM 4 ADMINISTRATIVE REPORTS (PD AND FD)

Asst. Chief Edward Chavez announced the ceremony scheduled for Thursday, June 28th at 3pm for the (2) promotional Sergeants and (6) New Peace Officers. PD is in the process of completing (5) backgrounds for individuals who will be attending the STC Police Academy. Pharr Night Out is scheduled for August 25, 2018 on Newcomb Ave. and for the first time in years is being held on a Saturday evening. PD is working with STC on a \$90K grant project that focuses on bringing entities together and incorporates training for interacting with the community, promoting community awareness and policing. Some of the funding will also be used to purchase bicycles and ATV's for neighborhood bike patrol and PD is also working on amending the physical agility for entry level police officers to encourage more women to apply.

Vice-Chairperson Lizcano commended on hosting Pharr Night Out on a Saturday as opposed to a week night so that families can come enjoy as well as PD and FD on all the efforts during the recent flooding.

Fire Chief Perez reported the abundance of calls that came in due to the rains and flooding, over 145 calls in 2-3 days. People were calling for rescues due to the high waters and being stranded in their vehicles. Construction continues for Station 4 on the South Side, possible completion by the end of this year. Plans continue for construction of Station 1, location undetermined currently. The department will be meeting with the local schools to promote and educate on the things looked for during inspections and what to expect.

Vice-Chairperson Lizcano questioned the number of trucks committed from Hidalgo Co. EMS and how many were dedicated above what FD already had during the recent emergency and how were they monitored to ensure contractual agreement.

Chief Perez reported that the 5 Hidalgo Co. EMS trucks dedicated to Pharr were present and if needed, they were able to bring 1 more truck to assist. Unfortunately, due to the situation and priority being the citizens, there was no monitoring of the actual number of trucks present but recalled seeing 3 for sure.

ITEM 5 CIVIL SERVICE COMMENTS

Member Vittorio Puente Thanked PD and FD for a wonderful job during the time of the flooding.

Chairperson Rodriguez shared how proud she was at how things were handled during the time of the flooding.

ITEM 6 CIVIL SERVICE DIRECTORS REPORT

Director Anali Alanis commends the Fire and Police departments for the efforts during the flooding.

ITEM 7 CLOSED SESSION: IN ACCORDANCE WITH CHAPTER 551 OF THE TEXAS GOV'T. CODE, THE CIVIL SERVICE BOARD OF COMMISSIONERS HEREBY GIVES NOTICE THAT IT MAY MEET IN EXECUTIVE SESSION TO DISCUSS THE ITEMS LISTED ON THE PUBLIC PORTION OF THE MEETING AGENDA, INCLUDING ITEM(S) 3-8 IN ACCORDANCE WITH THE FOLLOWING PURSUANT TO SECTION 551.071, 551.074, 551.075, 551.076 AND 551.084

The time being, Chairperson Rodriguez stated the commission would be entering a closed session.

ITEM 8 RECONVENE INTO REGULAR SESSION, AND CONSIDER ACTION, IF NECESSARY ON ANY ITEM(S) DISCUSSED IN EXECUTIVE SESSION.

The time being_____, Chairperson stated the commission would be resuming the open meeting.

No Action

ITEM 9 ADJOURNMENT

There being no further business to come before, Vice-Chairperson Lizcano moved to adjourn. It was seconded by Board Member Puente and when put to a vote the motion carried unanimously. Meeting adjourned at 4:25 pm.

Chairperson Dolores Rodriguez

Vice-Chairperson Mario Lizcano

Board Member Vittorio Puente