



**TAKE NOTICE THAT A REGULAR MEETING
OF THE LIBRARY BOARD
OF THE CITY OF PHARR, TEXAS
WILL BE HELD AT CITY HALL, COMMISSIONERS' ROOM,
118 S. CAGE BLVD., 2ND FLOOR, PHARR, TEXAS
COMMENCING AT 6:00 PM ON
THURSDAY, SEPTEMBER 20, 2018**

In compliance with Chapter 551 of the Texas government Code, Vernon's Texas Codes annotated (Open Meeting Act), NOTICE IS HEREBY GIVEN THAT THE LIBRARY BOARD OF THE CITY OF PHARR, TEXAS will be meeting in a regular called meeting to consider and discuss the following.

1. CALL TO ORDER:

A) Roll call and possible action on the excusing of any absent member of the governing body.

2. PUBLIC COMMENTS (Ordinance No. O-2015-28): *A registered speaker may speak on several items or topics of public concern; however, a speaker may not exceed three (3) minutes as a whole when addressing the board. A registered speaker may not donate time to another speaker. No more than five (5) registered persons may speak at a scheduled meeting. A sign-in form must be filled out prior to the meeting to allow the registered speaker to address the governing body.*

3. REGULAR AGENDA - OPEN SESSION:

A) Approval of minutes for July 19, 2018 Regular Meeting

4. PRESENTATION OF DIRECTOR'S REPORT:

5. ADJOURNMENT:

I, the undersigned authority, do hereby certify that the above notice of said Meeting of the Library Board of the City of Pharr was posted on the bulletin board at City Hall and on the City's web page at www.pharr-tx.gov. This Notice was posted on the 6th day of September, 2018 at 3:00 p.m. and will remain posted continuously for at least 72 hours preceding the scheduled time of said Meeting, in compliance with Chapter 551 of the Government Code, Vernon's Texas Codes, Annotated (Open Meetings Act).

WITNESS MY HAND AND SEAL, this 6th day of September 2018




HILDA PEDRAZA, TRMC, CMC
CITY CLERK

**PHARR MEMORIAL LIBRARY BOARD
MEETING MINUTES
COMMENCING AT 6:00 P.M. ON
THURSDAY, July 19, 2018**

On the 19th day of July 2018 at the City Commissioners Room 118 South Cage 2nd Floor Pharr, Texas, the Pharr Memorial Library Board met for a regular call meeting and following is the record of attendance.

1. CALL MEETING TO ORDER

Chairperson, Aida Escobar, called the meeting to order at 6:00 p.m.

2. ROLL CALL

MEMBERS PRESENT:

*Aida Escobar
Anita Vela
Enriqueta Brewster
Olga L. Cardoza*

MEMBERS ABSENT:

*Leonila Izaguirre
Mary Q Gonzalez
Commissioner Eleazar Guajardo*

STAFF PRESENT:

*Adolfo Garcia, Library Director
Linda Coronado, Secretary
Santiago Vasquez, Children's Supervisor
Jose M Singleterry, Reference Supervisor/ DRC Branch Manager*

EXCUSE OF ABSENTS:

Enriqueta Brewster moved to excuse absent board members, Anita Vela seconded the motion and when it put to a vote, it carried unanimously.

3. PUBLIC COMMENTS

Chairperson, stated Aida Escobar, introduced the item.

No public comments

4. REGULAR AGENDA – OPEN SESSION:

A) APPROVAL OF MINUTES FOR MAY 17, 2018

Anita Vela **moved** to approve the minutes as submitted. Olga Cardoza seconded the motion and when it put to a vote, it carried unanimously.

5: PRESENTATION OF DIRECTOR'S REPORT:

Chairperson Aida Escobar introduced the item.

Adolfo Garcia, Library Director, reported on the completion and hours of operation of the Main Branch and South Pharr Development and Research Center (DRC). He also reported the door gate count was 8,948 of patrons to new library branch and to main branch the gate count was 155,551. Mr. Garcia stated Circulation transactions were of over 67,067 main branch and for DRC circulation was over 7,000. DRC Library revenue was \$3,225.78 for services for fax, copies, late fees and other services. Main branch revenue was over \$48,000.00 and the Café revenues were \$19,142.30. He also stated the Library finances were budgeted \$1,551,600 and percent used 61.10%. Lastly, he stated the events that took place at Development and Research Center exhibit and conference areas were Hidalgo County Hear Start, Bridge Connect, CBP and Hidalgo Community Service Agency Public needs.

At this time, Mr. Garcia called upon Santiago Vasquez, Children's Supervisor for a report of Children's Summer Reading Program.

Santiago Vasquez, Children's Supervisor, reported the Children's department had 1,313 registered for summer reading program, Development Research Center had 277 children registered for the first year and 1,036 at main branch and 331 will be attending the summer reading aquatic event.

Santiago Vasquez, Children Supervisor, reviewed the Saturday events that we had for the month of July were Zumba for kids, magician, clown show, native dancers and talent show at Main Library and the Development and Research Center. Santiago Vasquez also stated that we will be have the same programs for both Libraries. Lastly, he invited the board members to attend the Summer Reading Aquatic event on Friday July 20, 2018 at 6 p.m.

6. ADJOURMENT:

There being no other business to come before the Library Advisory Board, Anita Vela **moved** to adjourn the meeting and was seconded by Olga L Cardoza. Meeting was adjourned at 6:28 p.m.

Chairperson

ATTEST:

Linda Coronado, Secretary

APPROVED DATE: _____

Pharr Memorial Library
Board Meeting
September 20, 2018

Library Director's Report



956-402-4651 x4632 x4633

Hours of operation

Monday-Thursday 10am-7pm

Friday 10am-6pm

Saturday-Sunday 1pm-5pm

Library Statistics Year-to-Date Oct '17 thru August '18

DRC Library Gate Count	14,865
Library Gate Count	191,037
DRC Circulation	12,789
Library Circulation	96,908
DRC Library Revenue	\$4,700.98
Library Revenue	\$61,235.73
Café 121	\$23,873.30

Library Finances FY '17-18

Current Expenses	\$140,537.46
Year to Date	\$1,213,794.64
Amount Budgeted	\$1,551,600
Budget Balance	\$330,399.59
Percent Used	78.71%



Current Promotions

Card sign-up month

Hispanic Heritage

Harry Potter Halloween



Events scheduled at the Development and Research Center Meeting Rooms.

July –August 2018

July

1. Citizenship Classes – July 3 /Cancelled
2. CBP Training – July 5
3. PEDC & Mexican Consulate – July 8
4. PEDC Haliburton Employee Orientation – July 12
5. Parks and Recreation Theater Program
6. Vanguard Dance Camp – July 16,17,18
7. PEDC Haliburton Employee Orientation – July18
8. Parks and Recreation Dance Camp – July 19
9. Parks and Recreation Theater Program – July 20
10. United Health Care – July 25
11. Bridge Connect – July 26
12. Parks and Recreation Theater Program – July 27

August

1. CBP Training – August 2
2. City of Pharr Emergency Management Training – August 6,7,8,9,10
3. Santa Ana Wildlife Refuge Meeting – August 15 / Cancelled
4. Parks and Recreation Employee Orientation – August 16
5. CDBG Team Building Exercise – August 17
6. CBP Training – August 20,21,22
7. Bridge Connect – August 23
8. Simplicity Cooking Class (Chamoy Apple) – August 23