



MINUTES
CIVIL SERVICE COMMISSION
TUESDAY, MAY 29, 2018

A meeting of the Civil Service Commission was held Tuesday, May 29, 2018. Chairperson Dolores Rodriguez called the meeting to order at 2:00 pm, at the Commissioner's Room located at 118 South Cage Blvd., 2nd Floor, Pharr, Texas.

MEMBERS PRESENT: Chairperson, Dolores Rodriguez
Vice-Chairperson, Mario Lizcano

STAFF PRESENT: Civil Service / HR Director, Anali Alanis
Civil Service / HR Coordinator, Bea Fuentes
Fire Chief, Lenny Perez
Interim Police Chief Jose Luengo

ITEM 1 CALL MEETING TO ORDER

Chairperson Rodriguez called the meeting to order.

(a) ROLL CALL AND POSSIBLE ACTION ON THE EXCUSING OF ANY ABSENT MEMBER OF THE CIVIL SERVICE COMMISSION

Roll call established a quorum.

Vice-Chairperson Lizcano moved to excuse Board Member Puente for being absent from the meeting. Chairperson Rodriguez seconded the motion and when put to a vote, it carried unanimously.

ITEM 2 PUBLIC COMMENTS

Dr. KC Fletcher presented Fire Code illustrations 503.3 – 503.4 regarding City Wide problems. He is concerned about first responders, Fire and Police departments that must show up to possible obstructed fire lane. Dr. Fletcher has relayed infractions electronically; however, the issue continues. Dr. Fletcher has expressed that Costco is a danger to themselves, first responders and to the public regarding using their fire lane as part of their business and does not put blame on the City of Pharr but more so the Costco Architect for the noise and public safety. Costco and several places throughout the city have painted over the lettering, which if you get a citation for they can come back saying it was improperly marked. Citizens should not be treated any different than Corporate entities regarding issuing citations.

ITEM 3 (a) CONSIDERATION AND ACTION, IF ANY, ON APPROVAL ON MINUTES FOR MARCH 27, 2018.

Vice-Chairperson Lizcano moved to approve minutes as submitted. Chairperson Rodriguez seconded the motion and when put to a vote, it carried unanimously.

ITEM 3 (b) CONSIDERATION AND ACTION, IF ANY, APPROVING AND ACCEPTING THE RAW AND FINAL SCORES FROM THE PROMOTIONAL EXAM ADMINISTERED FOR SERGEANT FOR THE POLICE DEPARTMENT ON THURSDAY, APRIL 12, 2018.

Vice-Chairperson Lizcano would like to make noted of the time-line, assistance, resources and time available for studying for the exam.

Civil Service Director Anali Alanis has assured that resources / study books have been made available and are accessible not only at the Police Department but at City Hall as well.

Vice-Chairperson Lizcano moved to approve minutes as submitted. Chairperson Rodriguez seconded the motion and when put to a vote, it carried unanimously.

ITEM 3 (c) CONSIDERATION AND ACTION, IF ANY, APPROVING AND ACCEPTING THE RAW AND FINAL SCORES FROM THE PROMOTIONAL EXAM ADMINISTERED FOR ENGINEER FOR THE FIRE DEPARTMENT ON THURSDAY, APRIL 26, 2018.

Vice-Chairperson Lizcano moved to approve minutes as submitted. Chairperson Rodriguez seconded the motion and when put to a vote, it carried unanimously.

ITEM 3 (d) CONSIDERATION AND ACTION, IF ANY, APPROVING AND ACCEPTING THE ELIGIBILITY LIST FROM THE PROMOTIONAL EXAM ADMINISTERED FOR ENGINEER FOR THE FIRE DEPARTMENT ON THURSDAY, APRIL 26, 2018.

Vice-Chairperson Lizcano moved to approve minutes as submitted. Chairperson Rodriguez seconded the motion and when put to a vote, it carried unanimously.

ITEM 4 ADMINISTRATIVE REPORTS

Fire Chief Lenny Perez announced with the approval of the eligibility list for Engineer the promotion of Jesse Rosillo and the now vacancies for firefighter and future hiring of two. Three Firefighters have been hired off the existing eligibility list, one being female, making her the 3rd female firefighter for the City of Pharr. Fire hosted the City teambuilding event which allowed individuals the opportunity to experience the agility test provided to the firefighters. The department is working on the next budget and Fire Station 4 is under construction.

Vice-Chairperson Lizcano questioned what does the EMS company provide regarding training and software?

Chief Perez has advised that no software is being purchased, it is all subscription based, EMS website and software. EMS logs hours and has available for FD if needed. With the subscription, available training can be done on or off duty with the accessibility.

Mr. Lizcano has expressed that the City needs to hold the ambulance company responsible for providing specific number of hours and should have been made as part of contract when in negotiation. Perhaps this is something that can be looked into as it would benefit the Firefighters.

Police Chief Luengo informed the commission of the ceremony previously held during Police Memorial Week for the fallen officers which included a Blue mass, Golf tournament and participation of our community. In the process of hiring six certified peace officers. PD has received ten 2018 Chevy Tahoe units and should be ready in a month after striping and equipment has been added. PD has also been working on updating their website to make it more fun and user friendly in hopes of recruiting potential candidates. Worked with TXDOT to provide flyers to citizens informing of most common infractions that cause accidents. Pharr PD also had a Mother's Day event in hopes of engaging with the community.

ITEM 5 CIVIL SERVICE COMMENTS

Mr. Lizcano would like to give thanks to the Fire and Police departments for the assistance they provided for the Memorial Day service for the fallen heroes.

ITEM 6 CIVIL SERVICE DIRECTORS REPORT

Director Alanis reported the promotional Sergeant exam for PD scheduled for Wednesday, May 30th and current CBA negotiations with Police union.

ITEM 7 CLOSED SESSION: IN ACCORDANCE WITH CHAPTER 551 OF THE TEXAS GOV'T. CODE, THE CIVIL SERVICE BOARD OF COMMISSIONERS HEREBY GIVES NOTICE THAT IT MAY MEET IN EXECUTIVE SESSION TO DISCUSS THE ITEMS LISTED ON THE PUBLIC PORTION OF THE MEETING AGENDA, INCLUDING ITEM(S) 3-8 IN ACCORDANCE WITH THE FOLLOWING PURSUANT TO SECTION 551.071, 551.074, 551.075, 551.076 AND 551.084

The time being, Chairperson Rodriguez stated the commission would be entering a closed session.

ITEM 8 RECONVENE INTO REGULAR SESSION, AND CONSIDER ACTION, IF NECESSARY ON ANY ITEM(S) DISCUSSED IN EXECUTIVE SESSION.

The time being_____, Chairperson stated the commission would be resuming the open meeting.

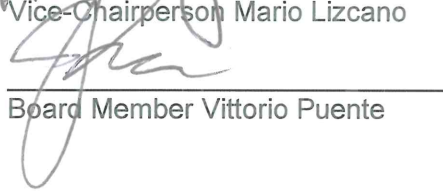
No Action

ITEM 9 ADJOURNMENT

There being no further business to come before, Vice-Chairperson Lizcano moved to adjourn. It was seconded by Chairperson Rodriguez and when put to a vote the motion carried unanimously. Meeting adjourned at 2:18 pm.


Chairperson Dolores Rodriguez


Vice-Chairperson Mario Lizcano


Board Member Vittorio Puente