



**TAKE NOTICE THAT A REGULAR MEETING OF THE
PHARR INTERNATIONAL TOLL BRIDGE BOARD
WILL BE HELD AT THE
CITY COMMISSIONERS' ROOM
118 S. CAGE, 2ND FLOOR, PHARR, TX
ON WEDNESDAY, JUNE 27, 2018 AT 12:00 PM**

At any time during the course of this meeting the Toll Bridge Board may retire to Executive Session under Texas Government Code § 551 to confer on any subject matter in accordance with the Texas Open Meetings Act.

Should any final action, decision, or vote be required in the opinion of the Board with regard to any item discussed during the closed meeting, then such final action, decision, or vote shall be made during the open meeting covered by this notice upon the reconvening of the public meeting pursuant to Section 551.101 government Code V.T.C.S.

1. CALL TO ORDER:

- A) Roll call and possible action on the excusing of any absent member of the governing body.
- B) Pledge of Allegiance/Invocation.

2. PUBLIC COMMENTS: *(The City of Pharr has called this meeting as allowed pursuant to Texas law, city charter, and Ordinance O-2015-28. The governing body may recess from day to day when it does not complete consideration of a particularly long subject as authorized by law. All persons desiring to address the governing body must register with the presiding clerk prior to the scheduled meeting)*

3. DIRECTOR'S ADMINISTRATIVE REPORT: *(Director's Administrative Reports and discussion, if any, with Bridge Board. The Director may also assign a designated spokesperson for any particular listed topic)*

- A) Crossings and Revenues Report for May 2018.
- B) Finance Report for May 2018.
- C) Engineer's Report.

D) Director's Report:

1. BridgeConnect Trade Session: Introduction to new Toll System.
2. BridgeConnect Trade Session: A Step by Step hands on Training for Level I Inspection.

4. **ADMINISTRATIVE:**

A) Approval on Minutes for May 23, 2018.

5. **CLOSED SESSION:** *In accordance with Chapter 551 of the Texas Gov't. Code, the International Toll Bridge Board hereby gives notice that it may meet in Executive session to discuss and deliberate any items listed on the public portion of the meeting agenda including items in accordance with the following:*

Pursuant to Section 551.071, the City may convene in a closed, non-public meeting with its attorney and discuss any matters related to **legal advice on pending or contemplated litigation, settlement offer, and/or on a matter in which the duty of the attorney to the governmental body under the Texas Disciplinary Rules of Professional Conduct of the State Bar of Texas clearly conflicts with this chapter.** The City and its attorney may also discuss such issues with the appropriate staff so as to obtain necessary and relevant information so that such discussion is informative and developed.

Pursuant to Section 551.072, the City may convene in a closed, non-public meeting to discuss any matters related to **real property and deliberate the purchase, exchange, lease, or value of real property as such would be detrimental to negotiations between the City and a third party in an open meeting.** The City and its attorney may also discuss such issues with the appropriate staff so as to obtain necessary and relevant information so that such discussion is informative and developed.

Pursuant to Section 551.074, the City may convene in a closed, non-public meeting to discuss any matters related to **appointment, employment, evaluation, reassignment, duties and discipline or dismissal of a public officer or employee and to hear any complaints or charges against an officer or employee.** The City and its attorney may also discuss such issues with the appropriate staff including members so as to obtain necessary and relevant information so that such discussion is informative and developed.

Pursuant to Section 551.076, the City may convene in a closed, non-public meeting to discuss any matters on the **deployment, or specific occasions for implementation, of security personnel or devices.** The City and its attorney may also discuss such issues with the appropriate staff so as to obtain necessary and relevant information so that such discussion is informative and developed.

AGENDA BRIDGE BOARD MEETING

June 27, 2018

Pursuant to Section 551.084, the City may convene in a closed, non-public meeting to discuss any matters involving an **investigation and may exclude a witness from hearing during the examination of another witness in the investigation**. The City and its attorney may also discuss such issues with the appropriate staff so as to obtain necessary and relevant information so that such discussion is informative and developed.

Pursuant to Section 551.087, the City may convene in a closed, non-public meeting to discuss any matters regarding **economic development issues**. The City and its attorney may also discuss such issues with the appropriate staff so as to obtain necessary and relevant information so that such discussion is informative and developed.

6. RECONVENE: *into regular session, and consider action, if any, on item(s) discussed in executive session.*

7. ADJOURNMENT:

NOTICE OF ASSISTANCE AT THE PUBLIC MEETING

City Hall is a wheelchair accessible and accessible parking spaces are available. Requests for accommodations or interpretive services must be made 48 hours prior to this meeting. Please contact the Pharr Bridge Office at (956)402-4660 ext. 6106/6101 or FAX (956)223-2013 or E-Mail vanessa.guzman@pharr-tx.gov or cleo.salinas@pharr-tx.gov for further information. Braille is not available.

I, the undersigned authority, do certify that the above agenda of said meeting of the Pharr International Bridge Board is a true and correct copy and that said notice was posted on the bulletin board of City Hall and on the City's webpage at www.pharr-tx.gov. The Notice was posted at a place convenient and readily accessible to the general public at all times; that said Notice was posted on the 20th day of June, 2018 at 12:00 p.m. and will remain posted continuously for 72 hours preceding the scheduled time of said meeting in compliance with Chapter 551 of the Texas Government Code (Open Meetings Act).

WITNESS MY HAND AND SEAL, this 20th day of June, 2018



HILDA PEDRAZA, TRMC, CMC
CITY CLERK



AGENDA MEMORANDUM



BOARD: Pharr International Toll Bridge Board

AGENDA ITEM #: 3.A.

DATE SUBMITTED:

MEETING DATE: June 27, 2018

FROM: Hilda Pedraza, City Clerk

DEPARTMENT: Bridge

DIRECTOR: Luis Bazan

Agenda Item: Crossings and Revenues Report for May 2018.

Classification: Regular

(* If closed session, City Attorney must review and approve.)

Exclude Material from Public Packet? No

Reason:

Issue: Monthly Crossings & Revenues Report

Financial Consideration:

Staff Recommendation:

Alternatives:

ROUTING:

Hilda Pedraza

Created -

CROSSINGS AND REVENUES FOR THE MONTH OF MAY FISCAL YEAR 2017 – 2018

a) BRIDGE CROSSINGS

Crossings for the Pharr International Bridge totaled **114,699** vehicles for the month of May F.Y. 2017-2018, which showed a decrease of **-3,132** vehicles or **-2.66%** over The same month in F.Y. 2016-2017.

b) CAR CROSSINGS

Car crossings for the Pharr International Bridge totaled **62,272** cars for the month of May F.Y. 2017 – 2018, showing a decrease of **(-6,184)** cars or **-9.03%** over the same month in F.Y. 2016 – 2017.

c) SOUTHBOUND TRUCK CROSSINGS

Truck crossings totaled **52,427** trucks for the month of May F.Y. 2017-2018, showing an increase of **3,052** trucks or **6.18%** over the same month in F.Y. 2016 - 2017.

d) TOTAL REVENUES

Revenues for the Pharr International Bridge totaled, **\$1,190,182 dollars** for the month of May F.Y. 2017 – 2018

\$ 210,315 Autos & other
\$ 974,645 Trucks
\$ <u>5,222</u> Profit on pesos
\$1,190,182 TOTAL

Revenues showed an increase of **\$57,879** or **5.11%** over the same month in F.Y. 2016 – 2017

e) NORTHBOUND TRUCKS

Northbound trucks at the Pharr International Bridge totaled **57,754** trucks for the month of May F.Y. 2017-2018, showing an increase of **4,614** trucks or **8.68%** over the same month in F.Y. 2016-2017.

SOUTHBOUND TRUCK CROSSINGS SHOWED A DECREASE OF -5,327 TRUCKS FOR THE MONTH OF MAY, COMPARED TO NORTHBOUND TRUCK CROSSINGS.

**PHARR INTERNATIONAL BRIDGE
TOTAL CROSSINGS COMPARISON BY FISCAL YEAR (CARS & TRUCKS)**

	F.Y. 2016–2017	F.Y. 2017-2018	GAIN LOSS
OCTOBER	116,449	112,972	(-3,477)
NOVEMBER	114,878	109,151	(5,727)
DECEMBER	119,937	111,883	(8,054)
JANUARY	117,900	111,544	(6,356)
FEBRUARY	110,888	103,602	(7,286)
MARCH	127,524	113,577	(-13,947)
APRIL	115,854	110,588	(-5,266)
MAY	117,831	114,699	(-3,132)
YTD TOTAL	941,261	888,016	(-53,245)
JUNE	119,759		
JULY	118,087		
AUGUST	120,311		
SEPTEMBER	114,908		
TOTAL CROSS.	1,414,326		

**PHARR INTERNATIONAL BRIDGE
CAR CROSSING COMPARISON BY FISCAL YEAR**

	F.Y. 2016-2017	F.Y. 2017-2018	GAIN LOSS
OCTOBER	70,750	63,084	(-7,666)
NOVEMBER	70,695	59,545	(-11,150)
DECEMBER	77,558	65,516	(-12,042)
JANUARY	70,240	59,600	(-10,640)
FEBRUARY	64,422	55,506	(-8,916)
MARCH	74,400	62,233	(-12,167)
APRIL	70,452	60,018	(-10,434)
MAY	68,456	62,272	(-6,184)
YTD TOTAL	566,973	487,774	(-79,199)
JUNE	70,401		
JULY	71,512		
AUGUST	70,943		
SEPTEMBER	67,579		
TOTAL CAR CROSS.	847,408		

**PHARR INTERNATIONAL BRIDGE
TRUCK CROSSING COMPARISON BY FISCAL YEAR**

	F.Y. 2016-2017	F.Y. 2017-2018	GAIN LOSS
OCTOBER	45,699	49,888	4,189
NOVEMBER	44,183	49,606	5,423
DECEMBER	42,379	46,367	3,988
JANUARY	47,660	51,944	4,284
FEBRUARY	46,466	48,096	1,630
MARCH	53,124	51,344	(-1,780)
APRIL	45,402	50,570	5,168
MAY	49,375	52,427	3,052
YTD TOTAL	374,288	400,242	25,954
JUNE	49,358		
JULY	46,575		
AUGUST	49,368		
SEPTEMBER	47,329		
TOTAL TRUCK CROSSING	566,918		

**PHARR INTERNATIONAL BRIDGE
NORTHBOUND TRUCK CROSSINGS (FULL, EMPTY & AG.)**

	F.Y. 2016-2017	F.Y. 2017-2018	GAIN LOSS	full TRUCKS	EMPTY	AG TRUCKS	NARP NO INSP.
OCTOBER	48,556	53,564	5,008	37,000	16,562	13,292	6,850
NOVEMBER	46,858	52,586	5,728	36,802	15,784	14,015	7,399
DECEMBER	45,358	49,245	3,887	34,956	14,289	16,122	8,631
JANUARY	50,740	55,097	4,357	39,760	15,337	17,884	10,060
FEBRUARY	48,096	51,612	3,516	38,370	13,242	16,434	9,066
MARCH	57,046	56,001	-1,045	41,583	14,418	17,852	9,005
APRIL	49,081	55,151	6,070	40,134	15,017	16,269	7,575
MAY	53,140	57,754	4,614	41,895	15,859	17,319	8,191
JUNE	52,870						
JULY	50,002						
AUGUST	53,198						
SEPTEMBER	50,732						
TOTAL NORTHBOUND	606,826						

**PHARR INTERNATIONAL BRIDGE
REVENUE COMPARISON BY FISCAL YEAR**

	F.Y. 2016-2017	F.Y. 2017-2018	GAIN (LOSS)
OCTOBER	\$ 1,127,266	\$ 1,151,213	\$ 23,947
NOVEMBER	\$ 1,097,396	\$ 1,158,692	\$ 61,296
DECEMBER	\$ 1,117,916	\$ 1,116,645	(\$-1,127)
JANUARY	\$ 1,112,015	\$ 1,126,326	\$ 14,310
FEBRUARY	\$ 1,082,396	\$ 1,100,912	\$ 18,516
MARCH	\$ 1,234,414	\$ 1,184,114	(\$ 50,300)
APRIL	\$ 1,127,087	\$ 1,150,980	\$ 23,893
MAY	\$ 1,132,303	\$ 1,190,182	\$ 57,879
YTD TOTAL	\$ 9,030,793	\$ 9,179,064	\$ 148,271
JUNE	\$ 1,195,892		
JULY	\$ 1,141,346		
AUGUST	\$ 1,151,818		
SEPTEMBER	\$ 1,124,717		
TOTAL REV.	\$ 13,644,566		



AGENDA MEMORANDUM



BOARD: Pharr International Toll Bridge Board

AGENDA ITEM #: 3.B.

DATE SUBMITTED:

MEETING DATE: June 27, 2018

FROM: Hilda Pedraza, City Clerk

DEPARTMENT: Bridge

DIRECTOR:

Agenda Item: Finance Report for May 2018.

Classification: Regular

(* If closed session, City Attorney must review and approve.)

Exclude Material from Public Packet? No

Reason:

Issue:

Financial Consideration:

Staff Recommendation:

Alternatives:

ROUTING:

Hilda Pedraza

Created -

**CITY OF PHARR
GENERAL LEDGER STATUS REPORT
NON AUDITED BUDGET VS. ACTUAL
FOR PERIOD ENDING MAY 31, 2018**

BRIDGE FUND 70

	FY 17/18		PERCENT OF BUDGET	BALANCE		FY 16/17	--Variance--	
	ANNUAL BUDGET	Y-T-D ACTUAL			Y-T-D ACTUAL	Prior FY Y-T-D Actual	Amount	Percent
REVENUES								
BRIDGE TOLL REVENUES	\$ 13,200,000	\$ 9,207,811	70%	\$ (3,992,189)	\$ 9,207,811	\$ 9,039,945	\$ 167,866	2%
BRIDGE REVENUE FUND INTEREST EARNED	28,000	64,112	229%	36,112	64,112	22,169	41,943	189%
PESO EXCHANGE RATE INCOME	50,000	58,012	116%	8,012	58,012	44,569	13,443	30%
RENTAL INCOME	222,600	147,400	66%	(75,200)	147,400	139,850	7,550	5%
TOLL TICKET SALES	10,000	10,750	108%	750	10,750	7,612	3,138	41%
TRANSFER IN - BRIDGE CIP	520,000	520,000.00	100%	-	520,000.00	-	520,000	0%
FINANCING DEBT FUNDS	2,410,000	439,000	18%	(1,971,000)	439,000	2,010,000	(1,571,000)	-78%
TOTAL REVENUES	16,440,600	10,447,086	64%	(5,993,514)	10,447,086	11,264,145	(817,059)	-7%
EXPENDITURES								
PERSONNEL	1,258,200	709,352	56%	548,848	709,352	659,044	(50,308)	-8%
SUPPLIES & MATERIALS	283,800	80,567	28%	203,233	80,567	77,618	(2,949)	-4%
BUILDING & EQUIPMENT	3,119,000	661,021	21%	2,457,979	661,021	70,367	(7,361)	-10%
REPAIRS & MAINTENANCE	13,400	3,360	25%	10,040	3,360	2,907	(453)	-16%
EQUIPMENT RENTALS	17,500	2,205	13%	15,295	2,205	2,315	109	5%
UTILITIES	60,000	26,093	43%	33,907	26,093	33,222	7,130	21%
VEHICLE USAGE	49,500	16,223	33%	33,277	16,223	14,864	(1,359)	-9%
INSURANCE	40,000	31,557	79%	8,443	31,557	29,627	(1,931)	-7%
DEBT SERVICE	1,220,300	434,507	36%	735,759	434,507	190,717	(243,790)	-128%
CONTRACTUAL SERVICES	198,000	96,357	49%	101,643	96,357	98,363	2,007	2%
OTHER CONTRACTUAL & SPECIAL SERVICES	1,128,800	536,038	47%	592,762	536,038	752,158	216,120	29%
TRANSFERS OUT	10,039,200	6,459,466	64%	3,579,734	6,459,466	5,244,240	(1,215,225)	-23%
TOTAL EXPENDITURES	17,427,700	9,056,745	52%	8,370,955	9,056,745	7,175,441	(1,298,011)	-18%
REVENUE OVER/(UNDER) EXPENDITURES	\$ (987,100)	\$ 1,390,340		\$ 2,377,440	\$ 1,390,340	\$ 4,088,704	\$ (2,115,070)	



AGENDA MEMORANDUM



BOARD: Pharr International Toll Bridge Board

AGENDA ITEM #: 3.C.

DATE SUBMITTED:

MEETING DATE: June 27, 2018

FROM: Hilda Pedraza, City Clerk

DEPARTMENT: Bridge

DIRECTOR:

Agenda Item: Engineer's Report.

Classification: Regular

(* If closed session, City Attorney must review and approve.)

Exclude Material from Public Packet? No

Reason:

Issue: Monthly update from City Engineer on Bridge projects.

Financial Consideration:

Staff Recommendation: No back-up information needed for this item.

Alternatives:

ROUTING:

Hilda Pedraza

Created -



AGENDA MEMORANDUM



BOARD: Pharr International Toll Bridge Board

AGENDA ITEM #: 3.D.

DATE SUBMITTED:

MEETING DATE: June 27, 2018

FROM: Hilda Pedraza, City Clerk

DEPARTMENT: Bridge

DIRECTOR: Luis Bazan

Agenda Item: Director's Report.

Classification: Regular

(* If closed session, City Attorney must review and approve.)

Exclude Material from Public Packet? No

Reason:

Issue:

Financial Consideration:

Staff Recommendation: No back-up information needed for this item.

Alternatives: N/A

ROUTING:

Hilda Pedraza

Created -



AGENDA MEMORANDUM



BOARD: Pharr International Toll Bridge Board

AGENDA ITEM #: 3.D.1.

DATE SUBMITTED:

MEETING DATE: June 27, 2018

FROM: Hilda Pedraza, City Clerk

DEPARTMENT: Bridge

DIRECTOR:

Agenda Item: BridgeConnect Trade Session: Introduction to new Toll System.

Classification: Regular

(* If closed session, City Attorney must review and approve.)

Exclude Material from Public Packet? No

Reason:

Issue: BridgeConnect Trade Session: Introduction to new Toll System

Financial Consideration: N/A

Staff Recommendation: N/A

Alternatives: N/A

ROUTING:

Hilda Pedraza

Created -



Introduction to the new state of the art toll system at the Pharr International Bridge

Introducción a el sistema nuevo de peaje en el Puente Internacional
de Pharr

GET READY FOR A CHANGE THAT WILL BENEFIT YOUR COMPANY

Prepárese para un cambio que beneficiará a su empresa

Temas/Topics

- *El Puente Internacional de Pharr ha implementado tecnología de ultimo nivel para sistema de cobro
- *Pharr International Bridge has enhanced its Toll Collection System for its customers
- *Pharr está reemplazando sus AVI tags por unas nuevas y mejoradas
- *Pharr Bridge will be replacing ALL existing AVIs with new and more efficient ones
- *Descubra cómo las nuevas Pharr AVI tags serán más eficientes y convenientes para agilizar sus operaciones
- *Learn how the Pharr Bridge AVIs will do more and streamline customer operations
- *Conozca cómo descargar sus reportes con información más actualizada y detallada
- *See how to download your transaction information and keep up to date records of all crossings
- *Descubra todas las opciones disponibles en el nuevo sitio web que proporcionaran que el uso del puente sea conveniente para sus clientes
- *Discover all new features available on the customer web that will make using the bridge even more convenient

Presenter/Presentador

Jesus Adrian Rincones
Chief Financial Officer
Cameron County Regional Mobility Authority

**Attendance is MANDATORY for ALL end users.
La asistencia es OBLIGATORIA para TODOS
los usuarios.**

Thursday, June 21, 2018

Jueves 21 de Junio del 2018

2:00-4:00pm

Pharr Development & Research Center

850 W. Dicker Rd.

Pharr, Texas 78577

RSVP:

vanessa.guzman@pharr-tx.gov

or

freddy.flores@pharr-tx.gov

**NO COST TO ATTEND
PARTICIPA SIN COSTO**





AGENDA MEMORANDUM



BOARD: Pharr International Toll Bridge Board

AGENDA ITEM #: 3.D.2.

DATE SUBMITTED:

MEETING DATE: June 27, 2018

FROM: Hilda Pedraza, City Clerk

DEPARTMENT: Bridge

DIRECTOR: Luis Bazan

Agenda Item: BridgeConnect Trade Session: A Step by Step hands on Training for Level I Inspection.

Classification: Regular

(* If closed session, City Attorney must review and approve.)

Exclude Material from Public Packet? No

Reason:

Issue: BridgeConnect Trade Session: A Step by Step hands on Training for Level I Inspection.

Financial Consideration: N/A

Staff Recommendation:

Alternatives: N/A

ROUTING:

Hilda Pedraza

Created -



A series of Trade Sessions created by the Pharr Bridge for the Trade Industry

A Step by Step Hands-On Training for a Level I Inspection

Thursday, June 28th, 2018

8:30am

Cano & Son's Trucking
109 W. Dicker Rd.
San Juan, Texas 78589

10:30am

Pharr Development & Research Center
850 W. Dicker Rd.
Pharr, Texas 78577

NO COST TO ATTEND

Topic

- *Discover unsafe conditions before they cause accidents or crashes
- *Find mechanical problems before they lead to costly breakdowns
- *Avoid being placed out of service during a roadside DOT inspection or being subject to infractions and fines

Presenter

Sgt. Orlando Barrera
Texas Department of Public Safety
Division of Commerical Motor Vehicles

Seating is Limited for the first 50 attendees.

There will be more sessions in the future.

Hands on training.

RSVP to:

vanessa.guzman@pharr-tx.gov

or

freddy.flores@pharr-tx.gov



Your Connection. Your Business. Your Bridge.



AGENDA MEMORANDUM



BOARD: Pharr International Toll Bridge Board

AGENDA ITEM #: 4.A.

DATE SUBMITTED:

MEETING DATE: June 27, 2018

FROM: Hilda Pedraza, City Clerk

DEPARTMENT: Bridge

DIRECTOR:

Agenda Item: Approval on Minutes for May 23, 2018.

Classification: Consent

(* If closed session, City Attorney must review and approve.)

Exclude Material from Public Packet? No

Reason:

Issue: Bridge Board Minutes from May 23, 2018

Financial Consideration: N/A

Staff Recommendation: N/A

Alternatives: N/A

ROUTING:

Hilda Pedraza

Created -

**REGULAR MEETING
TOLL BRIDGE BOARD
HELD ON MAY 23, 2018, AT 12:00 P.M.
CITY HALL, 118 S. CAGE BLVD., 2ND FLOOR, PHARR, TEXAS**

On the 23rd day of May 2018, the Toll Bridge Board met in a regular Bridge Board Meeting. Following is the record of attendance.

MEMBERS PRESENT: Edgar Delgadillo, Chairman
Larry Hernandez, Vice-Chairman
Prajeres Gutierrez, Secretary
Artemio Palacios, Member
Tony Martinez, Member

MEMBER ABSENT: None

**EX-OFFICIO MEMBER
PRESENT:** None

**EX-OFFICIO MEMBER
ABSENT:** Mayor Ambrosio Hernandez
Mayor Pro-Tem Bobby Carrillo

STAFF PRESENT: Luis Bazan, Bridge Director
Fred Brouwen, Director of Operations
Vanessa Guzman, Administrative Assistant
Cleo Salinas, Administrative Assistant
Freddy Flores, Trade Liaison

OTHER PRESENT: Juan G. Guerra, City Manager
Ed Wylie, Deputy City Manager
Patricia Rigney, City Attorney
Carlos Montemayor, Finance Department
Omar Anzalduas, City Engineering
Javier Cantu, CBP
David Moreno, CBP
Carlos Rodriguez, CBP
Ezequiel Ordonez, Bridge Liaison
Joel Robles, Pharr PD
Sgt. Juan Sanchez, Bridge PD

There being a quorum established Chairman Edgar Delgadillo called the meeting to order. Following is the agenda:

1. Roll Call-Excuse absent members.
2. Pledge of Allegiance/Invocation.

3. Public Comments.
4. Consideration and action on approval of minutes-April 18, 2018 and May 11, 2018.
5. Discussion and action, if any, on AMHPAC Membership Renewal for \$4,000.
6. Discussion and action, if any, on Industry Summit Sponsorship (Congresos del Tomate, Chiles y Fresas) for \$3,900.
7. Crossings and revenues comparison for April 2018.
8. Expenditures report for April 2018. Presenter
9. Project engineer report.
10. Director's Administrative Report.
11. Discussion and action, if any, on Courtesy Passes for Asociación de Agentes Aduanales de Reynosa.
12. **EXECUTIVE SESSION**
13. **RECONVENE**
14. Adjournment.

A. CALL TO ORDER:

ITEM "1": ROLL CALL-EXCUSE ABSENT MEMBERS.

Chairman Delgadillo called the meeting to order. All members were present during roll call. Chairman Delgadillo moved to the next item.

ITEM "2": PLEDGE OF ALLEGIANCE/INVOCATIONS.

Chairman Delgadillo introduced the item. Mr. Luis Bazan, Bridge Director led them in the Pledge of Allegiance and in prayer. Chairman Delgadillo moved to the next item.

B. PUBLIC COMMENTS: *(The City of Pharr has called this meeting as allowed pursuant to Texas law, city charter, and Ordinance O-2015-28. The governing body may recess from day to day when it does not complete consideration of a particularly long subject as authorized by law. All persons desiring to address the governing body must register with the presiding clerk prior to the scheduled meeting)*

ITEM “3”: PUBLIC COMMENTS.

Chairman Delgadillo introduced the next item and stated there was no one registered for public comments. Chairman Delgadillo moved to the next item.

C. CONSENT AGENDA: *(All items listed under consent Agenda are considered to be routine and non-controversial by the Governing body and will be enacted by one motion. Any Board Member may remove items from the consent agenda by making such request prior to a motion and vote on the Consent Agenda)*

**ITEM “4”: CONSIDERATION AND ACTION ON APPROVAL OF MINUTES-
APRIL 18, 2018 AND MAY 11, 2018.**

**ITEM “5”: DISCUSSION AND ACTION, IF ANY, ON AMHPAC MEMBERSHIP
RENEWAL FOR \$4,000.**

**ITEM “6”: DISCUSSION AND ACTION, IF ANY, ON INDUSTRY SUMMIT
SPONSORSHIP (CONGRESO DEL TOMATE, CHILES Y FRESAS) FOR
\$3,900.**

Chairman Delgadillo introduced the next item. Secretary Gutierrez made a motion to approve the Consent Agenda as presented. Member Palacios seconded the motion and was then carried on unanimously. Chairman Delgadillo moved to the next item.

D. DIRECTOR’S ADMINISTRATIVE REPORT: *(Director’s Administrative Reports and discussion, if any, with Bridge Board. The Director may also assign a designated spokesperson for any particular listed topic)*

ITEM “7”: CROSSING AND REVENUES COMPARISON FOR APRIL 2018.

Chairman Delgadillo introduced the next item. Mr. Brouwen, Director of Operations stated that for the month of April total crossings were 110,588, which shows a decrease of -5,266 vehicles or -4.55% compared to last year. Mr. Brouwen stated that total crossing for cars were 60,018 cars, which shows a decrease of -10,434 cars or -14.81%. Mr. Brouwen then showed a car crossing comparison from other bridges across the board. Several discussion then took place regarding the crossings. Mr. Brouwen reported that total truck crossings for the month of April were 50,570, which shows an increase of 5,168 trucks or 11.38% increase in trucks. Mr. Brouwen then showed a truck crossing comparison from other bridges across the board. Mr. Brouwen reported that northbound crossings for the month of April were 55,151, which shows an increase of 6,070 trucks or 12.37% increase in trucks. Mr. Brouwen stated that for the Agriculture for the month of April they had a total of 16,269 trucks, which represents a 30% of all imports from Mexico to the U.S. He added that the Agriculture trucks show an increase 509 trucks or a 3% increase compared to the same month last year. Mr. Brouwen stated that total revenue collected for the month of April were \$1,150,980,

which shows an increase of \$23,893 or 2.12% in revenues. Several discussion then took place regarding the crossings. Chairman Delgadillo moved to the next item.

ITEM “8”: EXPENDITURES REPORT FOR APRIL 2018.

Chairman Delgadillo introduced the next item. Mr. Luis Bazan, Bridge Director stated that they do have Carlos Montemayor there in representation of Karla Moya of Finance if they have any questions. He added that he can assure them that they are under budget and that they are at about 67% of their annual budget, so things are on tracking well within their budget. Chairman Delgadillo moved to the next item.

ITEM “9”: PROJECT ENGINEER REPORT.

Chairman Delgadillo introduced the next item. Mr. Luis Bazan, Bridge Director stated that they have Mr. Omar Anzaldúa, City Engineer to give them a quick update. He added that they do have the DAP 15 and 16 Projects and they are at 100% on the DAP 15, which is the northbound entry lanes and exit lanes, and they should be at 100% in July on the DAP 16 Projects. Mr. Omar Anzaldúa, City Engineer stated that he'd discuss three projects. He stated that the first is the Bridge Building renovations and expansion projects and they are looking at awarding that at the end of the month and that should be about a five and a half to six month construction period. He added that they start construction in June, and the project should be finished in October. He stated that the next one is the FY15, which is the northbound lane expansion and the second BSIF exit. He stated they are at 95% and they should be getting to a 100% next week, May 30th is when the 100% design submittal is due. He added that he just had a call with CBP on the project today and what they are going to be waiting on is the donations acceptance agreement contract with GSA. Mr. Anzaldúa stated that they assured him that they would be submitting that in two weeks so that our attorney can review that agreement and that usually takes about 90days with GSA to review. He added that once that is signed off on, they can go out for bids on that project, so they are shooting for August of this year to go out for bids on that project. He added that lastly is the FY16 Projects, which is the Ag lab, Cold Inspection facility and the Dry Dock. He stated that those three projects are bidding out as one project and right now they are at 65%. He added that last week they submitted the 65% submittal, they are shooting to be at 100% by July and go through the process of the donations acceptance agreement, and they are trying to shoot for the end of the year to go out for bids on that project as well. Mr. Luis Bazan, Bridge Director stated that the other one is the toll collection project that they are installing at the bridge brand new and this week they started the civil works. He added that they had to open up the concrete to ensure that some of the new conduits connects to the existing electrical and that is all under way. He added that Adrian Rincones was suppose to be there from the CCRMA but he suffered a death in the family so he will be there next time but he sent an update. He stated that 85% of the new equipment is on site at the Pharr Bridge already, the factory acceptance testing was completed and successful. He added that the back office has been functioning already so they have been testing it and the company out of Spain Tecsidal has been at the bridge for two-three weeks now, they have been doing all

these tests. Mr. Bazan stated that there is a series of three tests that they have to go through, and that the first two are done. He added that the civil works is under way, it is about 50% complete, they should have the site acceptance testing, which is the third and finally test the first week of June and they go live by mid-July on this project. Chairman Delgadillo moved to the next item.

ITEM “10”: DIRECTORS ADMINISTRATIVE REPORT.

Chairman Delgadillo introduced the next item. Mr. Luis Bazan, Bridge Director stated that he wants to highlight a few things that they are working. He added that as they know they have their monthly BridgeConnects and they are averaging about 100 attendees per session and he will have Freddy give them a quick update on where they are with this one. He stated that it is going to be on the Foreign Supplier Verification Program and that is was something that was asked by FDA a couple of months ago, so they were finally able to fit it in to their schedule. Mr. Bazan added that now it seems that many of these government agencies want to target the BridgeConnect audience because they are getting a big demand for that. Mr. Freddy Flores, Trade Liaison for the Pharr Bridge stated that they yes, FDA is going to present the Foreign Supplier Verification Program update, the latest for importers, which is one part of FSMA the Food Safety Modernization Act which will be in compliance at the end of June, so for all importer this is something that is mandated by FDA. Mr. Bazan stated that their local FDA Representative Emilio Escobar will present this, so this is going to take place tomorrow Thursday, May 24th from 2:00-4:00pm and the trade is invited and it is free of charge. Mr. Luis Bazan, Bridge Director stated that these are some of the recent developments and showed a couple of pictures of a meeting with Sid Miller the Texas Ag Commission, the civil work for the toll collection system and a meeting at UTRGV. Several discussions then took place regarding the meetings. Chairman Delgadillo moved on to the next item.

E. ADMINISTRATIVE:

ITEM “11”: DISCUSSION AND ACTION, IF ANY, ON COURTESY PASSES FOR ASOCIACION DE AGENTES ADUANALES DE REYNOSA.

Chairman Delgadillo introduced the next item and stated that they would take this item in to executive session.

F. EXECUTIVE SESSION: In accordance with Chapter 551 of the Texas Gov’t. Code, the International Toll Bridge Board hereby gives notice that it may meet in Executive session to discuss and deliberate any items listed on the public portion of the meeting agenda including items C-E.

Chairman Delgadillo stated the time being 12:31 p.m., the Bridge Board would be going in to executive session in accordance with Chapter 551 of the Texas Govt.

G. RECONVENE: into regular session, and consider action, if any, on item(s) discussed in executive session.

Chairman Delgadillo reconvened the meeting to regular session at 12:56pm and stated that there is no action on this item. Chairman Delgadillo moved to the next item.

H. ADJOURNMENT:

ITEM "12": ADJOURNMENT

Chairman Delgadillo introduced the next item. Secretary Gutierrez made a motion to adjourn the meeting. Member Palacios seconded the motion and was then carried on unanimously.

APPROVED AS SUBMITTED:

EDGAR DELGADILLO, CHAIRMAN

ATTEST:

PRAJERES GUTIERREZ, SECRETARY

STATE OF TEXAS §
COUNTY OF HIDALGO §
CITY OF PHARR §

ON THE 23rd DAY OF MAY 2018, the Toll Bridge Board convened in a Regular Meeting at the Pharr International Bridge, the meeting being open to the public and notice of said meeting, giving the date, place and subject thereof, having been posted to the public and notice of said meeting, given in accordance to Chapter 551, of the Texas Government Code, (Open Meetings Act) and their being present a quorum, **I, VANESSA GUZMAN, BRIDGE ADMINISTRATIVE ASSISTANT**, of the City of Pharr, Texas, certify that this is a true and correct copy of the minutes.

VANESSA GUZMAN, BRIDGE
ADMINISTRATIVE ASSISTANT

DATE APPROVED: _____
Word/C:BoardMeetings/BoardMtgMinutes5-23-18



AGENDA MEMORANDUM



BOARD: Pharr International Toll Bridge Board

AGENDA ITEM #:

DATE SUBMITTED:

MEETING DATE: June 27, 2018

FROM: Hilda Pedraza, City Clerk

DEPARTMENT: Administration

DIRECTOR:

Agenda Item: Pursuant to Section 551.071, the City may convene in a closed, non-public meeting with its attorney and discuss any matters related to **legal advice on pending or contemplated litigation, settlement offer, and/or on a matter in which the duty of the attorney to the governmental body under the Texas Disciplinary Rules of Professional Conduct of the State Bar of Texas clearly conflicts with this chapter.** The City and its attorney may also discuss such issues with the appropriate staff so as to obtain necessary and relevant information so that such discussion is informative and developed.

Classification: Regular

(* If closed session, City Attorney must review and approve.)

Exclude Material from Public Packet? No

Reason:

Issue:

Financial Consideration:

Staff Recommendation:

Alternatives:

ROUTING:

Hilda Pedraza
Patricia Rigney
Karla Moya
City Management Office

Created -



AGENDA MEMORANDUM



BOARD: Pharr International Toll Bridge Board

AGENDA ITEM #:

DATE SUBMITTED:

MEETING DATE: June 27, 2018

FROM: Hilda Pedraza, City Clerk

DEPARTMENT: Administration

DIRECTOR:

Agenda Item: Pursuant to Section 551.072, the City may convene in a closed, non-public meeting to discuss any matters related to **real property and deliberate the purchase, exchange, lease, or value of real property as such would be detrimental to negotiations between the City and a third party in an open meeting.** The City and its attorney may also discuss such issues with the appropriate staff so as to obtain necessary and relevant information so that such discussion is informative and developed.

Classification: Regular

(* If closed session, City Attorney must review and approve.)

Exclude Material from Public Packet? No

Reason:

Issue:

Financial Consideration:

Staff Recommendation:

Alternatives:

ROUTING:

Hilda Pedraza
Patricia Rigney
Karla Moya
City Management Office

Created -



AGENDA MEMORANDUM



BOARD: Pharr International Toll Bridge Board

AGENDA ITEM #:

DATE SUBMITTED:

MEETING DATE: June 27, 2018

FROM: Hilda Pedraza, City Clerk

DEPARTMENT: Administration

DIRECTOR:

Agenda Item: Pursuant to Section 551.074, the City may convene in a closed, non-public meeting to discuss any matters related to **appointment, employment, evaluation, reassignment, duties and discipline or dismissal of a public officer or employee and to hear any complaints or charges against an officer or employee.** The City and its attorney may also discuss such issues with the appropriate staff including members so as to obtain necessary and relevant information so that such discussion is informative and developed.

Classification: Regular

(* If closed session, City Attorney must review and approve.)

Exclude Material from Public Packet? No

Reason:

Issue:

Financial Consideration:

Staff Recommendation:

Alternatives:

ROUTING:

Hilda Pedraza
Patricia Rigney
Karla Moya
City Management Office

Created -



AGENDA MEMORANDUM



BOARD: Pharr International Toll Bridge Board

AGENDA ITEM #:

DATE SUBMITTED:

MEETING DATE: June 27, 2018

FROM: Hilda Pedraza, City Clerk

DEPARTMENT: Administration

DIRECTOR:

Agenda Item: Pursuant to Section 551.076, the City may convene in a closed, non-public meeting to discuss any matters on the **deployment, or specific occasions for implementation, of security personnel or devices**. The City and its attorney may also discuss such issues with the appropriate staff so as to obtain necessary and relevant information so that such discussion is informative and developed.

Classification: Regular

(* If closed session, City Attorney must review and approve.)

Exclude Material from Public Packet? No

Reason:

Issue:

Financial Consideration:

Staff Recommendation:

Alternatives:

ROUTING:

Hilda Pedraza
Patricia Rigney
Karla Moya
City Management Office

Created -



AGENDA MEMORANDUM



BOARD: Pharr International Toll Bridge Board

AGENDA ITEM #:

DATE SUBMITTED:

MEETING DATE: June 27, 2018

FROM: Hilda Pedraza, City Clerk

DEPARTMENT: Administration

DIRECTOR:

Agenda Item: Pursuant to Section 551.084, the City may convene in a closed, non-public meeting to discuss any matters involving an **investigation and may exclude a witness from hearing during the examination of another witness in the investigation.** The City and its attorney may also discuss such issues with the appropriate staff so as to obtain necessary and relevant information so that such discussion is informative and developed.

Classification: Regular

(* If closed session, City Attorney must review and approve.)

Exclude Material from Public Packet? No

Reason:

Issue:

Financial Consideration:

Staff Recommendation:

Alternatives:

ROUTING:

Hilda Pedraza
Patricia Rigney
Karla Moya
City Management Office

Created -



AGENDA MEMORANDUM



BOARD: Pharr International Toll Bridge Board

AGENDA ITEM #:

DATE SUBMITTED:

MEETING DATE: June 27, 2018

FROM: Hilda Pedraza, City Clerk

DEPARTMENT: Administration

DIRECTOR:

Agenda Item: Pursuant to Section 551.087, the City may convene in a closed, non-public meeting to discuss any matters regarding **economic development issues**. The City and its attorney may also discuss such issues with the appropriate staff so as to obtain necessary and relevant information so that such discussion is informative and developed.

Classification: Regular

(* If closed session, City Attorney must review and approve.)

Exclude Material from Public Packet? No

Reason:

Issue:

Financial Consideration:

Staff Recommendation:

Alternatives:

ROUTING:

Hilda Pedraza
Patricia Rigney
Karla Moya
City Management Office

Created -



AGENDA MEMORANDUM



BOARD: Pharr International Toll Bridge Board

AGENDA ITEM #: 5.A.

DATE SUBMITTED:

MEETING DATE: June 27, 2018

FROM: Hilda Pedraza, City Clerk

DEPARTMENT: Administration

DIRECTOR:

Agenda Item: Pursuant to Section 551.071, the City may convene in a closed, non-public meeting with its attorney and discuss any matters related to **legal advice on pending or contemplated litigation, settlement offer, and/or on a matter in which the duty of the attorney to the governmental body under the Texas Disciplinary Rules of Professional Conduct of the State Bar of Texas clearly conflicts with this chapter.** The City and its attorney may also discuss such issues with the appropriate staff so as to obtain necessary and relevant information so that such discussion is informative and developed.

Classification: Regular

(* If closed session, City Attorney must review and approve.)

Exclude Material from Public Packet? No

Reason:

Issue:

Financial Consideration:

Staff Recommendation:

Alternatives:

ROUTING:

Hilda Pedraza

Created -



AGENDA MEMORANDUM



BOARD: Pharr International Toll Bridge Board

AGENDA ITEM #: 5.B.

DATE SUBMITTED:

MEETING DATE: June 27, 2018

FROM: Hilda Pedraza, City Clerk

DEPARTMENT: Administration

DIRECTOR:

Agenda Item: Pursuant to Section 551.072, the City may convene in a closed, non-public meeting to discuss any matters related to **real property and deliberate the purchase, exchange, lease, or value of real property as such would be detrimental to negotiations between the City and a third party in an open meeting.** The City and its attorney may also discuss such issues with the appropriate staff so as to obtain necessary and relevant information so that such discussion is informative and developed.

Classification: Regular

(* If closed session, City Attorney must review and approve.)

Exclude Material from Public Packet? No

Reason:

Issue:

Financial Consideration:

Staff Recommendation:

Alternatives:

ROUTING:

Hilda Pedraza

Created -



AGENDA MEMORANDUM



BOARD: Pharr International Toll Bridge Board

AGENDA ITEM #: 5.C.

DATE SUBMITTED:

MEETING DATE: June 27, 2018

FROM: Hilda Pedraza, City Clerk

DEPARTMENT: Administration

DIRECTOR:

Agenda Item: Pursuant to Section 551.074, the City may convene in a closed, non-public meeting to discuss any matters related to **appointment, employment, evaluation, reassignment, duties and discipline or dismissal of a public officer or employee and to hear any complaints or charges against an officer or employee.** The City and its attorney may also discuss such issues with the appropriate staff including members so as to obtain necessary and relevant information so that such discussion is informative and developed.

Classification: Regular

(* If closed session, City Attorney must review and approve.)

Exclude Material from Public Packet? No

Reason:

Issue:

Financial Consideration:

Staff Recommendation:

Alternatives:

ROUTING:

Hilda Pedraza

Created -



AGENDA MEMORANDUM



BOARD: Pharr International Toll Bridge Board

AGENDA ITEM #: 5.D.

DATE SUBMITTED:

MEETING DATE: June 27, 2018

FROM: Hilda Pedraza, City Clerk

DEPARTMENT: Administration

DIRECTOR:

Agenda Item: Pursuant to Section 551.076, the City may convene in a closed, non-public meeting to discuss any matters on the **deployment, or specific occasions for implementation, of security personnel or devices**. The City and its attorney may also discuss such issues with the appropriate staff so as to obtain necessary and relevant information so that such discussion is informative and developed.

Classification: Regular

(* If closed session, City Attorney must review and approve.)

Exclude Material from Public Packet? No

Reason:

Issue:

Financial Consideration:

Staff Recommendation:

Alternatives:

ROUTING:

Hilda Pedraza

Created -



AGENDA MEMORANDUM



BOARD: Pharr International Toll Bridge Board

AGENDA ITEM #: 5.E.

DATE SUBMITTED:

MEETING DATE: June 27, 2018

FROM: Hilda Pedraza, City Clerk

DEPARTMENT: Administration

DIRECTOR:

Agenda Item: Pursuant to Section 551.084, the City may convene in a closed, non-public meeting to discuss any matters involving an **investigation and may exclude a witness from hearing during the examination of another witness in the investigation.** The City and its attorney may also discuss such issues with the appropriate staff so as to obtain necessary and relevant information so that such discussion is informative and developed.

Classification: Regular

(* If closed session, City Attorney must review and approve.)

Exclude Material from Public Packet? No

Reason:

Issue:

Financial Consideration:

Staff Recommendation:

Alternatives:

ROUTING:

Hilda Pedraza

Created -



AGENDA MEMORANDUM



BOARD: Pharr International Toll Bridge Board

AGENDA ITEM #: 5.F.

DATE SUBMITTED:

MEETING DATE: June 27, 2018

FROM: Hilda Pedraza, City Clerk

DEPARTMENT: Administration

DIRECTOR:

Agenda Item: Pursuant to Section 551.087, the City may convene in a closed, non-public meeting to discuss any matters regarding **economic development issues**.

The City and its attorney may also discuss such issues with the appropriate staff so as to obtain necessary and relevant information so that such discussion is informative and developed.

Classification: Regular

(* If closed session, City Attorney must review and approve.)

Exclude Material from Public Packet? No

Reason:

Issue:

Financial Consideration:

Staff Recommendation:

Alternatives:

ROUTING:

Hilda Pedraza

Created -