



**TAKE NOTICE THAT A REGULAR-SPECIAL MEETING
OF THE BOARD OF COMMISSIONERS
OF THE CITY OF PHARR, TEXAS
WILL BE HELD AT CITY HALL, COMMISSIONERS' ROOM,
118 S. CAGE BLVD., 2ND FLOOR, PHARR, TEXAS
COMMENCING AT 4:00 PM ON
TUESDAY, MAY 29, 2018**

The City of Pharr has called this meeting as allowed pursuant to Texas law, city charter, and Ordinance O-2015-28. The governing body may recess from day to day when it does not complete consideration of a particularly long subject as authorized by law. All persons desiring to address the governing body must register with the presiding city clerk prior to the scheduled meeting.

1. CALL TO ORDER:

- A) Roll call and possible action on the excusing of any absent member of the governing body.
- B) Pledge of Allegiance/Invocation.

2. PROCLAMATIONS:

- A) Proclamation proclaiming National Public Works Week.

3. PUBLIC COMMENTS/PUBLIC HEARINGS:

A) PUBLIC COMMENTS: (Ordinance No. O-2015-28) *A registered speaker may speak on several items or topics of public concern; however, a speaker may not exceed three (3) minutes as a whole when addressing the board. A registered speaker may not donate time to another speaker. No more than five (5) registered persons may speak at a scheduled meeting. A sign-in form must be filled out prior to the meeting to allow the registered speaker to address the governing body.*

B) PUBLIC HEARING ON DEVELOPMENT SERVICES CASES: (Ordinance No. O-2015-28). *A registered speaker during the public hearing may not exceed three (3) minutes when addressing the board. A sign-in form for participation in public a hearing shall be promulgated by the city clerk and be made available at the city clerk's office. The public hearing sign-in form shall include the person or entity's name, address, telephone number, other contact information, organization if applicable, and other notices, authorizations, and acknowledgements as may be allowed by law from time to time. No registered speaker may be allowed to address the governing body once the public hearing has closed.*

4. CITY MANAGER'S REPORTS: *(City Manager's Administrative Reports and discussion, if any, with governing body. The City Manager may also assign a designated spokesperson for any particular listed topic)*

- A) Submission of May 2018 Sales Tax Collection Report.
- B) Submission of April 2018 County Tax Collection Report.
- C) Quarterly Financial Report for period ending March 31, 2018.
- D) City Events of Interest.

5. CONSENT AGENDA: *(All items listed under consent Agenda are considered to be routine and non-controversial by the Governing Body and will be enacted by one motion. Any Commissioner may remove items from the consent agenda by making such request prior to a motion and vote on the Consent Agenda)*

- A) Approval of Minutes for May 7, 2018 Regular Called Meeting. (ADMINISTRATION)
- B) Consideration and action, if any, on Resolution ratifying meeting date of the City Commission meeting of Monday, May 21, 2018. (ADMINISTRATION)
- C) Consideration and action on Subscription Renewal Agreement between the Pharr Fire Department and Emergency Services Marketing Corp., Inc. for notification responses for Volunteer Firefighters for \$300. (Project #1718-01-515-IPQ010-001) (FIRE)
- D) Consideration and authorization for the Pharr Fire Department to purchase ten 2-year EMS continued education subscriptions from C E Solutions for certified EMS personnel at a group rate of \$1,240.00. (FIRE)
- E) Consideration and action authorizing the Pharr Fire Department to enter into an agreement with Canvas Solutions, Inc. for the purchase of software for use for the department at a cost of \$3,588.00. (Project #1718-01-515-IPQ009-001 SOFTWARE, AUTOMATING PAPER FORMS (SOLE SOURCE)) (FIRE)
- F) Consideration and action on request from Texas Department of Transportation for waiving of rental fees of the Pharr Events Center on Thursday June 14, 2018 from 3:00 pm - 8:00 pm for a public hearing of the proposed highway improvement project to I-69/I-2 Interchange. (EVENTS CENTER)

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G) Consideration and action ratifying request from Vanguard Academy to waive rental fees of the Pharr Events Center on Saturday, May 26, 2018 for their graduation ceremonies. (EVENTS CENTER)

H) Consideration and action on contract with Cámara Nacional del Autotransportes De Carga (CANACAR) for advertising services for \$25,000. (Project #1718-70-510-IPQ012-001) (BRIDGE)

I) Consideration and action on contract with TIF Visual Mindset for a Virtual Walkthrough and Video Presentation for \$40,745.00 (Project #1718-70-510-IPQ011-001). (BRIDGE)

J) Consideration and action on request from Hidalgo ISD for sponsorship of \$1,000 to Hidalgo Early College High School Graduation ceremony. (ADMINISTRATION)

K) Consideration and action on Asociación de Agentes Aduanales de Reynosa "Sport Coats/Sacos Sport" Sponsorship for \$5,000. (BRIDGE)

L) Consideration and action on Industry Summit Sponsorship (Congresos del Tomate, Chiles y Fresas) for \$3,900. (BRIDGE)

M) Consideration and action on AMHPAC Sponsorship/Membership Renewal for \$4,000. (BRIDGE)

N) Consideration and action on Confederación de Asociaciones de Agentes Aduanales de la Republica Mexicana (CAAAREM) Paquete Centenario Sponsorship for \$23,000. (BRIDGE)

O) Consideration and action authorizing City Manager to advertise for bids for pavement markings for Public Works. (PUBLIC WORKS)

P) Consideration and action authorizing City Manager to advertise for bids for a service contract to provide Chlorine Dioxide. (PUBLIC UTILITIES)

Q) Consideration and action authorizing City Manager to advertise for bids for the purchase of Turnout Gear for the Fire Department. (FIRE)

R) Consideration and action on on Development Services Cases:

1. Michael R. Fryman has filed with the Planning and Zoning Commission a request for a Life-of-the-Use Conditional Use Permit to allow an Oversized Storage Unit (larger than 120 square feet) in a Single-Family Residential District (R-1). The property is legally described as being all of Lot 31, Block 2, Sandoval Subdivision Unit 2, Pharr, Hidalgo County, Texas. The property's physical address is 1711 North Date Street. **CUP# 180422**

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2. Marco Antonio Cortez, representing Iglesia Embajadores de Cristo (Restaurando la Unidad Familiar), has filed with the Planning and Zoning Commission a request for a Life-of-the-Use Conditional Use Permit to allow a church in a Heavy Commercial District (H-C). The property is legally described as being all of Lot 1, Esparza Subdivision, Pharr, Hidalgo County, Texas. The property's physical address is 5706 South Cage Boulevard. **CUP# 180423**

3. Polar Fast Trucking, LLC has filed with the Planning and Zoning Commission a request for a change of zone from Agricultural and/or Open Space District (A-O) to Limited Industrial District (L-I). The subject site is located on the west side of the 2800 Block of South Cage Boulevard. The property consists of two (2) tracts which total 4.657 acres, more or less, out of Lot 236, Kelly-Pharr Tract, Pharr, Hidalgo County, Texas. **COZ# 180426**

4. Juan F. Garza, d/b/a Muelle 37, is requesting renewal of the Conditional Use Permit to allow the sale of alcoholic beverages for on-premise consumption in a General Business District (C). The property is legally described as being a 0.073 acre tract of land, more or less, out of Lot 2, Browning Commercial Area Subdivision, Pharr, Hidalgo County, Texas. The property's physical address is 1000 North Cage Boulevard, Suite A. **CUP# 150325**

5. Luby's Bevco Inc. d/b/a Luby's Cafeteria, is requesting renewal of the Conditional Use Permit to allow the sale of alcoholic beverages for on-premise consumption in a General Business District (C). The property is legally described as Lot 1, El Centro Mall No. 2 Subdivision, Pharr, Hidalgo County, Texas. The property's physical address is 1900 West Expressway 83. **CUP# 130419**

6. Oscar Barrera, d/b/a Texas Theater Ballroom, is requesting renewal of the Conditional Use Permit to allow the sale of alcoholic beverages for on-premise consumption in a Business District (C-2). The property is legally described as Lots 10-12 and N11.5' of Lot 13, Block 1, J.T. Doster Subdivision, Pharr, Hidalgo County, Texas. The property's physical address is 115 East Newcomb (Park) Avenue. **CUP# 080419**

7. Mr. Ramiro Armendariz, representing Red Tape VI d/b/a Stiletto's Cabaret, is requesting renewal of the Conditional Use Permit and Late Hours Permit to allow the sale of alcoholic beverages for on-premise consumption in a General Business District (C). The property is legally described as Lot 2, Albrad Subdivision Unit #3, Pharr, Hidalgo County, Texas. The property's physical address is 1050 North Sugar Road. **CUP#120418**

PLATS:

1. H.L.G. Plan Review Services, representing Oscar Lozano and Rosie Lozano, owner's, are requesting preliminary and final plat approval of the proposed Bautista Estates Subdivision Lots 1 & 2. The property is legally described as being a 1.848 acre tract of land out of Lot 36, Sing's Subdivision, Pharr, Hidalgo County, Texas. The property is located within the 600 Block of W. Corpus Street. **SUB# 180207**

REGULAR AGENDA - OPEN SESSION:

6. ORDINANCES AND RESOLUTIONS:

- A) Consideration and action, if any, on Ordinance relating to On-Site Queuing Requirements. **(3rd and Final Reading)** (DEVELOPMENT SERVICES)
- B) Consideration and action, if any, on Resolution appointing one member to the Parks and Recreation Advisory Board. (PARKS)

7. ADMINISTRATIVE:

- A) Consideration and action, if any, on the implementation of the Community Parks Safety Project and authorize City Manager to purchase products and services for video surveillance, wireless internet, and emergency call boxes at city parks. (INNOVATION & TECHNOLOGY)
- B) Consultation with Board of Commissioners on Director Evaluations. (ADMINISTRATION)

8. CONTRACTS/AGREEMENTS:

- A) Consideration and action, if any, on agreement with Border Infrastructure Consulting, L.L.C. for professional infrastructure and lobbying services to improve crossing times in both the USA and Mexico at the Pharr Port of Entry. (Project #1718-70-510-S008-001). (BRIDGE)
- B) Consideration and action, if any, authorizing City Manager to enter into a contract with Garcia Infrastructure Consultants, LLC for Professional Engineering Services for the South Water Transmission Main Extension Project. (Project #1718-60-582-S010-001) (ENGINEERING)
- C) Consideration and action, if any, authorizing City Manager to enter into a contract with Garcia Infrastructure Consultants, LLC for Professional Engineering Services for the Expressway Tank Rehabilitation Project. (Project #1718-60-582-S011-001) (ENGINEERING)
- D) Consideration and action, if any, authorizing City Manager to amend the contract with TEDSI Infrastructure Group Inc. for Professional Engineering Services for the Development of Plan for the Second BSIF Exit from the Pharr International Bridge Port of Entry (POE) to the Border Safety Inspection Facility (BSIF) Project. (Project #1718-01-528-0033) (ENGINEERING)

E) Consideration and action, if any, authorizing City Manager to enter into a contract with RO Engineering, PLLC for Professional Electrical Engineering Services for the Witten Park and Pharr Sports Complex Light Poles Installation. (Project #1718-01-522-IPQ013-001) (ENGINEERING)

F) Consideration and action, if any, on award of contract for the City of Pharr International Bridge Facility Expansion and Renovations. (Project No. 1718-70-510-C003-393) **(TABLED)** (ENGINEERING)

G) Consideration and action, if any, on Change Order No. 1 to amend Tyler Technologies New World Software. (Project #C1718-01-512-0004) (POLICE)

9. LEGAL:

A) Consultation with Legal and possible action on counter offer for parcel E-6 concerning *City of Pharr v. SCI*, CCD-0405-A. (LEGAL)

B) Consultation and update by Legal concerning Vilma Calderon v. City, CL-17-3402-H and Heriberto De Leon v. Juan Guerra and Jose Villescas, C-1691-18-C, and Rosa E. Garcia v. City, C-4549-17-H. (LEGAL)

10. CLOSED SESSION: *In accordance with Chapter 551 of the Texas Gov't. Code, the Pharr Board of Commissioners hereby gives notice that it may meet in a closed (non-public) executive session to discuss the items listed on the public portion of the meeting agenda.*

Pursuant to Section 551.071, the City may convene in a closed, non-public meeting with its attorney and discuss any matters related to **legal advice on pending or contemplated litigation, settlement offer, and/or on a matter in which the duty of the attorney to the governmental body under the Texas Disciplinary Rules of Professional Conduct of the State Bar of Texas clearly conflicts with this chapter.** The City and its attorney may also discuss such issues with the appropriate staff so as to obtain necessary and relevant information so that such discussion is informative and developed.

Pursuant to Section 551.072, the City may convene in a closed, non-public meeting to discuss any matters related to **real property and deliberate the purchase, exchange, lease, or value of real property as such would be detrimental to negotiations between the City and a third party in an open meeting.** The City and its attorney may also discuss such issues with the appropriate staff so as to obtain necessary and relevant information so that such discussion is informative and developed.

Pursuant to Section 551.074, the City may convene in a closed, non-public meeting to discuss any matters related to **appointment, employment, evaluation, reassignment, duties and discipline or dismissal of a public officer or employee and to hear any complaints or charges against an officer or employee.** The City and its attorney may also discuss such issues with the appropriate staff including members so as to obtain necessary and relevant information so that such discussion is informative and developed.

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Pursuant to Section 551.076, the City may convene in a closed, non-public meeting to discuss any matters on the **deployment, or specific occasions for implementation, of security personnel or devices**. The City and its attorney may also discuss such issues with the appropriate staff so as to obtain necessary and relevant information so that such discussion is informative and developed.

Pursuant to Section 551.084, the City may convene in a closed, non-public meeting to discuss any matters involving an **investigation and may exclude a witness from hearing during the examination of another witness in the investigation**. The City and its attorney may also discuss such issues with the appropriate staff so as to obtain necessary and relevant information so that such discussion is informative and developed.

Pursuant to Section 551.087, the City may convene in a closed, non-public meeting to discuss any matters regarding **economic development issues**. The City and its attorney may also discuss such issues with the appropriate staff so as to obtain necessary and relevant information so that such discussion is informative and developed.

11. RECONVENE: *into Regular Session, and consider action, if necessary on any item(s) discussed in closed session.*

12. ADJOURNMENT:

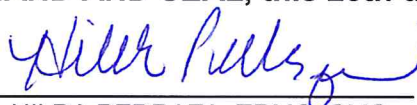
NOTICE OF ASSISTANCE AT THE PUBLIC MEETING

City Hall is wheelchair accessible and accessible parking spaces are available. Requests for accommodations or interpretive services must be made 48 hours prior to this meeting. Please contact the City Clerk's Office at 956/402-4100 ext. 1003/1007 or FAX 956/702-5313 or E-mail hilda.pedraza@pharr-tx.gov or imelda.barrera@pharr-tx.gov for further information. Braille is not available.

I, the undersigned authority, do hereby certify that the above notice of said Regular-Special Meeting of the City Commission of the City of Pharr was posted on the bulletin board at City Hall and on the City's web page at www.pharr-tx.gov. This Notice was posted on the 25th day of May, 2018 at 4:00 p.m. and will remain posted continuously for at least 72 hours preceding the scheduled time of said Meeting, in compliance with Chapter 551 of the Government Code, Vernon's Texas Codes, Annotated (Open Meetings Act).

WITNESS MY HAND AND SEAL, this 25th day of May, 2018.




HILDA PEDRAZA, TRMC, CMC
CITY CLERK

I certify that the attached notice and agenda of items to be considered by the City Commission was removed from the bulletin board of City Hall on the ____ day of _____, 20__ by,

Title: _____

Proclamation



WHEREAS, public works services provided in our community are a vital and integral part of our citizens' everyday lives and play a critical role as first responders in emergency events; and strive to provide public service on its highest standard of maintenance and constructive change in the public's interest; and

WHEREAS, the support of an understanding and informed citizenry is vital to the efficient operation of public works and its divisions such as; fleet services, transportation, stormwater management, drainage, traffic operations, animal care services and recycling; and

WHEREAS, the health, safety and comfort of this community greatly depends on public works staff and their services; and

WHEREAS, the quality and effectiveness of public works, as well as its planning, design, and operations, are vitally dependent upon the efforts and skill of public works directors and their staff; and

WHEREAS, the efficiency of the qualified and dedicated personnel who staff public works is materially influenced by the people's attitude and understanding of the importance of the work they perform on a day to day basis.

Now THEREFORE, I, Ambrosio Hernandez, Mayor of the City of Pharr, Texas by virtue of the authority vested in me and on behalf of the Mayor and the City Commission, do hereby proclaim the week of May 20-26, 2018 as:

“National Public Works Week”

IN WITNESS WHEREOF, I have hereunto set my hand and caused the seal of the City of Pharr to be affixed on this 29th day of May 2018.

CITY OF PHARR

Ambrosio Hernandez, Mayor

ATTEST:

Hilda Pedraza, City Clerk



AGENDA MEMORANDUM

BOARD: City Commission

AGENDA ITEM #: 3.A.

DATE SUBMITTED: May 16, 2018

MEETING DATE: May 29, 2018

FROM: Imelda Barrera, Assistant City Clerk

DEPARTMENT: Administration

DIRECTOR:

Agenda Item: PUBLIC COMMENTS

Classification: Regular

(* If closed session, City Attorney must review and approve.)

Exclude Material from Public Packet? No

Reason:

Issue:

Financial Consideration:

Staff Recommendation:

Alternatives:

ROUTING:

Imelda Barrera

Created/Initiated - 05/16/2018



AGENDA MEMORANDUM

BOARD: City Commission

AGENDA ITEM #: 3.B.

DATE SUBMITTED: May 16, 2018

MEETING DATE: May 29, 2018

FROM: Imelda Barrera, Assistant City Clerk

DEPARTMENT: Administration

DIRECTOR:

Agenda Item: Public Hearing on Development Services Cases

Classification: Regular

(* If closed session, City Attorney must review and approve.)

Exclude Material from Public Packet? No

Reason:

Issue:

Financial Consideration:

Staff Recommendation:

Alternatives:

ROUTING:

Imelda Barrera

Created/Initiated - 05/16/2018



AGENDA MEMORANDUM

BOARD: City Commission

AGENDA ITEM #: 4.A.

DATE SUBMITTED: May 21, 2018

MEETING DATE: May 29, 2018

FROM: Karla Moya, Finance Director

DEPARTMENT: Finance

DIRECTOR:

Agenda Item: Submission of May 2018 Sales Tax Collection Report.

Classification: Regular

(* If closed session, City Attorney must review and approve.)

Exclude Material from Public Packet? No

Reason:

Issue: TRUE SALES TAX GROWTH

The sales tax activity for the city of Pharr as of the month of May 2018 (8th month of City's Fiscal Year but March's Sales Activity) has shown an OVERALL POSITIVE trend in the amount of \$673,853 from this point last year, or an INCREASE of 5.99%

RGV SALES TAX COMPARISON

City of Pharr shows an INCREASE of .12% compared to last May collections, the City ranked No. 10 this month compared to 9 other cities in the Valley in sales collections compared to last period, but ranked No. 2 in collections year to date.

GAAP BASIS

This is the 6th month (Month of Actual Sales) of the fiscal year 2017/2018; to date we are UP 6.33% which equate to \$536,413 from this point of the fiscal year compared to last year.

Please feel free to contact me should the need arise, I am at extension 1907.

THANK YOU

Financial Consideration:

Staff Recommendation:

Alternatives:

ROUTING:

Karla Moya

Created/Initiated - 05/21/2018

Karla Moya

Approved - 05/21/2018

Patricia Rigney

Approved - 05/23/2018

City Management Office

Final Approval - 05/25/2018

City of Pharr
Sales Total Tax Analysis (2%) - Cash Basis

	FY 11/12	FY 12/13	FY 13/14	FY 14/15	FY 15/16*	FY 16/17	FY 17/18	Difference FY 17/18 - FY 16/17
MONTH								
OCT.	\$ 954,528	\$ 1,095,758	\$ 1,095,399	\$ 1,175,133	\$ 1,281,269	\$ 1,317,281	\$ 1,374,342	57,062
NOV.	1,025,682	1,009,747	1,064,491	1,272,920	1,367,611	1,457,436	1,537,813	80,377
DEC.	914,194	1,065,676	1,151,064	1,255,599	1,306,892	1,379,834	1,363,639	(16,195)
JAN.	929,064	1,065,003	1,166,651	1,231,604	1,224,656	1,317,066	1,502,050	184,984
FEB.	1,214,454	1,132,199	1,301,266	1,403,486	1,508,184	1,570,000	1,712,515	142,516
MAR.	959,178	1,014,839	1,090,660	1,244,493	1,250,428	1,300,217	1,405,923	105,706
APR.	979,239	1,033,280	1,120,837	1,195,832	1,324,900	1,263,946	1,381,333	117,387
MAY	1,250,746	1,207,076	1,332,207	1,457,421	1,625,843	1,644,947	1,646,964	2,016
JUN.	1,098,232	1,075,570	1,239,819	1,424,397	1,429,149	1,384,312		
JUL.	1,142,386	1,087,853	1,239,026	1,314,960	1,336,426	1,402,878		
AUG.	1,226,816	1,203,458	1,284,104	1,433,708	1,609,004	1,538,105		
SEP.	1,131,188	1,034,174	1,183,373	1,356,249	1,330,463	1,368,050		
TOTAL	<u>\$ 12,825,707</u>	<u>\$ 13,024,633</u>	<u>\$ 14,268,899</u>	<u>\$ 15,765,800</u>	<u>\$ 16,594,826</u>	<u>\$ 16,944,071</u>	<u>\$ 11,924,580</u>	<u>\$ 673,853</u>

AVERAGE PER MONTH

\$ 1,068,809 \$ 1,085,386 \$ 1,189,075 \$ 1,313,817 \$ 1,382,902 \$ 1,412,006 \$ 1,490,572

INCREASE/(DECREASE) IN SALES TAX COLLECTION

\$ 198,926 \$ 1,244,265 \$ 1,496,902 \$ 829,025 \$ 349,245 \$ 673,853

INCREASE FROM PREVIOUS YEAR

1.55% 9.55% 10.49% 5.26% 2.10% 5.99%

BUDGET VS. ACTUAL VARIANCE ANALYSIS

\$ 11,598,933 \$ 13,443,500 \$ 13,443,500 \$ 14,980,000 \$ 16,301,000 \$ 16,845,700 \$ 17,272,300
\$ 1,226,774 \$ (418,867) \$ 825,399 \$ 785,800 \$ 293,826 \$ 98,371
9.56% -3.22% 5.78% 4.98% 1.77% 0.58%

*** Do NOT INCLUDE one time payments for October 2015 of \$344,044 and April 2016 of \$61,017**

City of Pharr
Sales Tax Analysis - City & Prop Tax Relief (1.5%) - Cash Basis

	FY 11/12	FY 12/13	FY 13/14	FY 14/15	FY 15/16	FY 16/17	FY 17/18	Difference FY 17/18 - FY 16/17
MONTH								
OCT.	\$ 715,896	\$ 821,818	\$ 821,549	\$ 881,349	\$ 960,952	\$ 987,960	\$ 1,030,757	\$ 42,796
NOV.	769,262	757,310	798,368	954,690	1,025,708	1,093,077	1,153,359	60,283
DEC.	685,645	799,257	863,298	941,699	980,169	1,034,876	1,022,729	(12,146)
JAN.	696,798	798,752	874,989	923,703	918,492	987,799	1,126,537	138,738
FEB.	910,841	849,149	975,950	1,052,615	1,131,138	1,177,500	1,284,387	106,887
MAR.	719,383	761,129	817,995	933,370	937,821	975,163	1,054,442	79,279
APR.	734,429	774,960	840,628	896,874	993,675	947,959	1,036,000	88,040
MAY	938,060	905,307	999,155	1,093,066	1,219,382	1,233,711	1,235,223	1,512
JUN.	823,674	806,678	929,864	1,068,297	1,071,862	1,038,234		
JUL.	856,789	815,890	929,270	986,220	1,002,320	1,052,158		
AUG.	920,112	902,594	963,078	1,075,281	1,206,753	1,153,579		
SEP.	848,391	775,630	887,530	1,017,187	997,847	1,026,037		
TOTAL	<u>\$ 9,619,280</u>	<u>\$ 9,768,475</u>	<u>\$ 10,701,674</u>	<u>\$ 11,824,350</u>	<u>\$ 12,446,119</u>	<u>\$ 12,708,053</u>	<u>\$ 8,943,435</u>	<u>\$ 505,390</u>

AVERAGE PER MONTH

\$ 801,607 \$ 814,040 \$ 891,806 \$ 985,363 \$ 1,037,177 \$ 1,059,004 \$ 1,117,929

INCREASE/(DECREASE) IN SALES TAX COLLECTION

\$ 149,195 \$ 933,199 \$ 1,122,676 \$ 621,769 \$ 261,934 \$ 505,390

INCREASE FROM PREVIOUS YEAR

1.55% 9.55% 10.49% 5.26% 2.10% 5.99%

BUDGET VS. ACTUAL VARIANCE ANALYSIS

\$ 8,699,200 \$ 10,082,625 \$ 10,082,625 \$ 11,235,000 \$ 12,225,750 \$ 12,634,725 \$ 12,954,225
\$ 920,080 \$ (314,150) \$ 619,049 \$ 589,350 \$ 220,369 \$ 73,328
9.56% -3.22% 5.78% 4.98% 1.77% 0.58%

City of Pharr
Annual Sales Tax Activity Analysis FY 17/18 - GAAP Basis

Regular City Tax (1%)

	<u>FY 17/18</u>		<u>FY 16/17</u>		<u>\$ Change</u>	<u>% Change</u>	<u>FY 17/18 Cum Change</u>
October	681,819.65	\$	689,917.11	\$	(8,097.45)	-1.17%	\$ (8,097.45)
November	751,024.50	\$	658,532.87		92,491.63	14.05%	84,394.18
December	856,257.68	\$	784,999.81		71,257.88	9.08%	155,652.05
January	702,961.59	\$	650,108.69		52,852.90	8.13%	208,504.95
February	690,666.50	\$	631,972.98		58,693.52	9.29%	267,198.47
March	823,481.92	\$	822,473.68		1,008.24	0.12%	268,206.71
April	-	\$	692,155.80				
May	-	\$	701,438.87				
June	-	\$	769,052.75				
July	-	\$	684,024.76				
August	-	\$	687,171.17				
September	-	\$	768,906.32				
Totals	\$ 4,506,211.83	\$	8,540,754.78	\$	268,206.71	6.33%	

Credit In Lieu of Property Tax (.5%)

	<u>FY 17/18</u>		<u>FY 16/17</u>		<u>\$ Change</u>	<u>% Change</u>	<u>FY 17/18 Cum Change</u>
October	340,909.83	\$	344,958.55	\$	(4,048.73)	-1.17%	\$ (4,048.73)
November	375,512.25	\$	329,266.44		46,245.82	14.05%	42,197.09
December	428,128.84	\$	392,499.90		35,628.94	9.08%	77,826.03
January	351,480.79	\$	325,054.35		26,426.45	8.13%	104,252.47
February	345,333.25	\$	315,986.49		29,346.76	9.29%	133,599.23
March	411,740.96	\$	411,236.84		504.12	0.12%	134,103.35
April	-	\$	346,077.90				
May	-	\$	350,719.43				
June	-	\$	384,526.37				
July	-	\$	342,012.38				
August	-	\$	343,585.59				
September	-	\$	384,453.16				
Totals	\$ 2,253,105.92	\$	4,270,377.39	\$	134,103.35	6.33%	

PEDC (.5%)

	<u>FY 17/18</u>		<u>FY 16/17</u>		<u>\$ Change</u>	<u>% Change</u>	<u>FY 17/18 Cum Change</u>
October	\$ 340,909.83	\$	344,958.55	\$	(4,048.73)	-1.17%	\$ (4,048.73)
November	375,512.25	\$	329,266.44		46,245.82	14.05%	42,197.09
December	428,128.84	\$	392,499.90		35,628.94	9.08%	77,826.03
January	351,480.79	\$	325,054.35		26,426.45	8.13%	104,252.47
February	345,333.25	\$	315,986.49		29,346.76	9.29%	133,599.23
March	411,740.96	\$	411,236.84		504.12	0.12%	134,103.35
April	-	\$	346,077.90				
May	-	\$	350,719.43				
June	-	\$	384,526.37				
July	-	\$	342,012.38				
August	-	\$	343,585.59				
September	-	\$	384,453.16				
Totals	\$ 2,253,105.92	\$	4,270,377.39	\$	77,826.03	6.33%	

Total Sales Tax (2%)

	<u>FY 17/18</u>		<u>FY 16/17</u>		<u>\$ Change</u>	<u>FY 17/18 Budget</u>	<u>Actual vs. Budget</u>
October	\$ 1,363,639.30	\$	1,379,834.21	\$	(16,194.91)	\$ 1,439,358.33	(75,719)
November	\$ 1,502,049.00	\$	1,317,065.74		184,983.26	1,439,358.33	62,691
December	\$ 1,712,515.36	\$	1,569,999.61		142,515.75	1,439,358.33	273,157
January	\$ 1,405,923.17	\$	1,300,217.38		105,706	1,439,358.33	(33,435)
February	\$ 1,381,333.00	\$	1,263,945.96		117,387	1,439,358.33	(58,025)
March	\$ 1,646,963.83	\$	1,644,947.35		2,016	1,439,358.33	207,605
April	\$ -	\$	1,384,311.59			1,439,358.33	
May	-	\$	1,402,877.73			1,439,358.33	
June	-	\$	1,538,105.49			1,439,358.33	
July	-	\$	1,368,049.52			1,439,358.33	
August	-	\$	1,374,342.34			1,439,358.33	
September	-	\$	1,537,812.63			1,439,358.33	
Totals	\$ 9,012,423.66	\$	17,081,509.55	\$	536,413.41	\$ 17,272,300.00	\$ 376,273.66
					6.33%		282,205.25

Total
City Portion

SALES TAX STATE COLLECTION RGV COMPARISON -MAY 2018

Valley Rank	City	Net Payment This Period	Payment Prior Year	% Change	2018 Payments To Date	2017 Payments To Date	% Change
Rank Based on Current Month Activity							
1	Mercedes	639,933	530,225	20.69%	2,873,557	2,876,784	-0.11%
2	Alamo	377,568	330,015	14.41%	1,598,141	1,508,414	5.95%
3	Edinburg	2,203,439	1,969,548	11.88%	9,429,499	8,858,482	6.45%
4	McAllen	6,008,612	5,425,489	10.75%	26,922,721	25,368,987	6.12%
5	Brownsville	3,783,437	3,425,530	10.45%	16,548,826	15,514,552	6.67%
6	Mission	1,486,056	1,348,282	10.22%	6,528,840	6,353,534	2.76%
7	San Juan	362,419	329,684	9.93%	1,522,863	1,482,475	2.72%
8	Harlingen	2,467,034	2,306,427	6.96%	11,006,305	10,140,916	8.53%
9	Weslaco	1,284,079	1,220,128	5.24%	5,393,024	5,211,514	3.48%
10	Pharr	1,646,964	1,644,947	0.12%	7,648,785	7,096,176	7.79%

Rank Based on Calendar Year 2018 To Date Activity							
1	Harlingen	2,467,034	2,306,427	6.96%	11,006,305	10,140,916	8.53%
2	Pharr	1,646,964	1,644,947	0.12%	7,648,785	7,096,176	7.79%
3	Brownsville	3,783,437	3,425,530	10.45%	16,548,826	15,514,552	6.67%
4	Edinburg	2,203,439	1,969,548	11.88%	9,429,499	8,858,482	6.45%
5	McAllen	6,008,612	5,425,489	10.75%	26,922,721	25,368,987	6.12%
6	Alamo	377,568	330,015	14.41%	1,598,141	1,508,414	5.95%
7	Weslaco	1,284,079	1,220,128	5.24%	5,393,024	5,211,514	3.48%
8	Mission	1,486,056	1,348,282	10.22%	6,528,840	6,353,534	2.76%
9	San Juan	362,419	329,684	9.93%	1,522,863	1,482,475	2.72%
10	Mercedes	639,933	530,225	20.69%	2,873,557	2,876,784	-0.11%

STATE TOTALS		557,897,857.36	514,707,681.82	7.74%	2,458,421,818.52	2,298,943,594.96	6.49%
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AGENDA MEMORANDUM

BOARD: City Commission

AGENDA ITEM #: 4.B.

DATE SUBMITTED: May 21, 2018

MEETING DATE: May 29, 2018

FROM: Karla Moya, Finance Director

DEPARTMENT: Finance

DIRECTOR:

Agenda Item: Submission of April 2018 County Tax Collection Report.

Classification: Regular

(* If closed session, City Attorney must review and approve.)

Exclude Material from Public Packet? No

Reason:

Issue: Current Property Tax Collections

Current property tax collections to date for the month of April amounts to \$17,215,238 which is .49% higher than last year.

Delinquent Property Tax Collections

Delinquent property tax collections to date for the month of April amounts to \$446,093 which is .40% lower than last year.

Financial Consideration:

Staff Recommendation:

Alternatives:

ROUTING:

Karla Moya
Karla Moya
Patricia Rigney
City Management Office

Created/Initiated - 05/21/2018
Approved - 05/21/2018
Approved - 05/23/2018
Final Approval - 05/25/2018

**PABLO "PAUL" VILLARREAL JR., ASSESSOR & COLLECTOR
CITY OF PHARR TAXES COLLECTED FOR:
APRIL 2018**

COMPARATIVE RATE OF COLLECTIONS

CITY OF PHARR CPR (33)	ORIGINAL TAX LEVY	COLLECTED TO DATE	DROPPED YRS AFTER PURGE	MODIF. TO DATE	TAXES OUTSTANDING	PERCENT 2017/2018	COLLECTED 2016/2017
2017 TAX ROLL	18,625,154.58	17,215,237.73	-	(53,094.46)	1,356,822.39	92.69%	92.20%
2016 & PRIOR YRS	2,497,225.46	446,092.75	-	(5,386.44)	2,045,746.27	17.90%	18.30%
ROLLBACK	80,403.97	30,137.20	-	(50,266.77)	-	100.00%	99.82%
TOTALS	21,202,784.01	17,691,467.68	-	(108,747.67)	3,402,568.66		

BREAKDOWN OF TAX COLLECTIONS AND FEES FOR THE MONTH OF APRIL 2018

	CITY OF PHARR	MONTHLY MODIFICATIONS
CURRENT YEAR-BASE TAX	262,638.84	(68.86) CURRENT
CURRENT YEAR-P&I	25,812.91	
PRIOR YEARS-BASE TAX	60,793.38	(1,353.42) PRIOR
PRIOR YEARS-P&I	23,437.50	
ROLLBACK	1,701.20	(50,266.77) ROLLBACK
ROLLBACK P&I	8,195.11	
ATTORNEY FEES	12,614.92	PURGED
TOTAL COLLECTIONS	395,193.86	(51,689.05)
LESS TRANSFERRED	272,048.61	
LESS IN TRANSIT	117,325.14	
LESS DUE TO HCAD COMM. FEE	32.11	
LESS DUE TO CO TREASURER	5,788.00	
BALANCE	-	

*****AFFIDAVIT*****

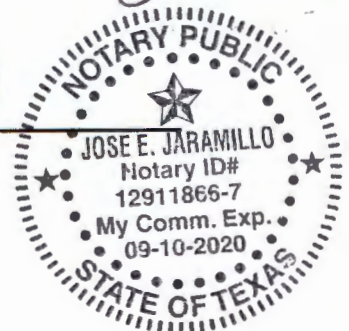
I, PABLO "PAUL" VILLARREAL JR., ASSESSOR-COLLECTOR OF TAXES FOR THE CITY OF PHARR, DO SOLEMNLY SWEAR THAT THE ABOVE STATEMENT OF TAXES COLLECTED BY ME FOR THE MONTH OF APRIL 2018 IS CORRECT.

Pablo (Paul) Villarreal Jr.
ASSESSOR-COLLECTOR OF TAXES FOR CITY OF PHARR, TEXAS



SWORN AND SUBSCRIBED BEFORE ME THIS 9TH DAY OF MAY 2018 A.D.

Jose E. Jaramillo
NOTARY PUBLIC, HIDALGO COUNTY, TEXAS



PABLO "PAUL" VILLARREAL JR., ASSESSOR & COLLECTOR
CITY OF PHARR
TAX COLLECTION REPORT
FOR THE MONTH OF APRIL 2018

<u>AD VALOREM - CITY OF PHARR</u>	<u>2017-2018</u>	<u>2016-2017</u>	<u>DIFFERENCE</u>
<u>2017 CURRENT</u>			
ORIGINAL LEVY	18,625,154.58	17,456,073.76	1,169,080.82
MODIFICATIONS	(53,094.46)	(84,667.85)	31,573.39
CURRENT LEVY	18,572,060.12	17,371,405.91	1,200,654.21
CURRENT COLLECTIONS THIS MONTH	262,638.84	215,264.20	47,374.64
CURRENT COLLECTIONS TO DATE	17,215,237.73	16,016,301.64	1,198,936.09
OUTSTANDING TO DATE	1,356,822.39	1,355,104.27	1,718.12
PERCENT COLLECTED/ORIGINAL	92.43%	91.75%	0.68%
PERCENT COLLECTED/MODIFIED	92.69%	92.20%	0.49%
TOTAL COLLECTIONS FISCAL YEAR	17,215,237.73	16,016,301.64	
 <u>DELINQUENT</u>			
ORIGINAL LEVY	2,497,225.46	2,471,614.90	25,610.56
MODIFICATIONS	(5,386.44)	(5,989.89)	603.45
DELINQUENT LEVY	2,491,839.02	2,465,625.01	26,214.01
DELINQUENT COLLECTIONS THIS MONTH	60,793.38	43,417.25	17,376.13
DELINQUENT COLLECTIONS TO DATE	446,092.75	451,171.44	(5,078.69)
OUTSTANDING TO DATE	2,045,746.27	2,014,453.57	31,292.70
PERCENT COLLECTED/ORIGINAL	17.86%	18.25%	-0.39%
PERCENT COLLECTED/MODIFIED	17.90%	18.30%	-0.40%
TOTAL COLLECTIONS FISCAL YEAR	446,092.75	451,171.44	
 <u>ROLLBACK</u>			
ORIGINAL LEVY	80,403.97	3,918.75	76,485.22
MODIFICATIONS	(50,266.77)	0.00	(50,266.77)
ROLLBACK LEVY	30,137.20	3,918.75	26,218.45
ROLLBACK COLLECTIONS THIS MONTH	1,701.20	0.00	1,701.20
ROLLBACK COLLECTIONS TO DATE	30,137.20	3,911.77	26,225.43
OUTSTANDING TO DATE	0.00	6.98	(6.98)
PERCENT COLLECTED/ORIGINAL	37.48%	99.82%	-62.34%
PERCENT COLLECTED/MODIFIED	100.00%	99.82%	0.18%
TOTAL COLLECTIONS FISCAL YEAR	30,137.20	3,911.77	

PABLO (PAUL) VILLARREAL, JR., TAX ASSESSOR/COLLECTOR
CITY OF PHARR
TAX COLLECTIONS AS OF APRIL 2018

33

REPORT DATE	CURR BASE	CURR P&I	CURR RB	CURR RB P&I	PRIOR BASE	PRIOR P&I	PRIOR RB	RB P&I	ATTY FEES	ATTY RBFEEES	TOTAL	TRANS.	DIFF.	DATE OF TRANSF.
3-Apr	9,636.54	824.17			1,284.15	324.96			77.27		12,147.09	6,359.09	5,788.00	10-Apr
4-Apr	9,565.41	927.30			3,074.01	979.65			603.54		15,149.91	15,149.91	0.00	11-Apr
5-Apr	18,802.19	1,638.64			2,162.88	1,136.06			505.84		24,245.61	24,245.61	0.00	12-Apr
6-Apr	28,114.19	2,528.60			6,839.55	2,046.64			1,322.74		40,851.72	40,851.72	(0.00)	13-Apr
9-Apr	11,329.77	1,047.72			2,183.28	694.77			451.27		15,706.81	15,706.81	0.00	16-Apr
10-Apr	29,066.38	3,023.64			3,490.44	1,090.98			747.48		37,418.92	37,418.92	0.00	17-Apr
11-Apr	15,401.65	1,426.33			2,446.72	818.30			568.05		20,661.05	20,661.05	0.00	18-Apr
12-Apr	10,912.62	1,161.87			1,189.60	357.75			342.89		13,964.73	13,964.73	0.00	19-Apr
13-Apr	15,708.00	1,669.08			2,778.48	1,088.75			546.21		21,790.52	21,790.52	0.00	20-Apr
16-Apr	7,680.05	808.00			1,856.38	468.03			362.16		11,174.62	11,174.62	0.00	21-Apr
17-Apr	4,877.15	392.58			2,346.90	728.85			366.63		8,712.11	8,712.11	(0.00)	24-Apr
18-Apr	11,200.27	787.75			1,927.36	1,525.64			428.92		15,869.94	15,869.94	0.00	25-Apr
19-Apr	6,457.66	654.16			2,344.90	917.63			406.60		10,780.95	10,780.95	(0.00)	26-Apr
20-Apr	3,110.14	522.35			4,556.53	2,395.17			1,031.15		11,615.34	11,615.34	(0.00)	27-Apr
23-Apr	10,656.80	1,156.98			3,367.76	1,795.25			770.50		17,747.29	17,747.29	0.00	28-Apr
24-Apr	6,762.93	744.39			1,850.12	718.98			429.40		10,505.82	10,505.82	0.00	1-May
25-Apr	12,717.76	1,077.80			2,360.53	860.72			424.93		17,441.74	17,441.74	0.00	2-May
25-Apr			1,701.20				8,195.11				9,896.31	9,896.31	0.00	2-May
7-Apr	(1,166.92)	(12.49)			(922.89)	(13.59)			(5.66)		(2,121.55)		(2,121.55)	SUPP
26-Apr	9,236.81	923.41			1,450.83	503.83			330.32		12,445.20	10,323.65	2,121.55	3-May
27-Apr	17,234.26	1,738.83			6,204.62	2,311.92			1,290.85		28,780.48	28,780.48	(0.00)	4-May
30-Apr	25,335.18	2,771.80			8,001.23	2,687.21			1,613.83		40,409.25	40,377.14	32.11	9-May
TTL	262,638.84	25,812.91	1,701.20	0.00	60,793.38	23,437.50	8,195.11	0.00	12,614.92	0.00	395,193.86	389,373.75	5,820.11	

OVERALL TOTAL	395,193.86
LESS REFUNDS	0.00
LESS HCAD COMM FEES	32.11
LESS COMM/COST	5,788.00
BALANCE	389,373.75
LESS TRANSFERRED	272,048.61
LESS TRANSF IN TRANSIT	117,325.14
BALANCE PENDING	0.00

05/02/2018 16:31:08 2980082
 TC298-D SELECTION: SYSTEM
 RECEIPT DATE: ALL
 LOCATION: ALL

TAX COLLECTION SYSTEM
 DEPOSIT DISTRIBUTION
 FROM: 04/01/2018 THRU 04/30/2018
 JURISDICTION: 0033 CITY OF PHARR

PAGE: 45
 EXCLUDES AG ROLLBACK

YEAR	FUND	TAX RATE	LEVY PAID	DISCOUNT GIVEN	PENALTY INTEREST	TIF AMOUNT	DISBURSE TOTAL	ATTORNEY	OTHER FEES	REFUND AMOUNT	PAYMENT AMOUNT
2017	M & O	.567100	229,495.35	.00	22,555.49	1,376.33-	250,674.51	821.08	.00	.00	252,871.92
	I & S	.081900	33,143.49	.00	3,257.42	198.77-	36,202.14	.00	.00	.00	36,400.91
	TOTAL	.649000	262,638.84	.00	25,812.91	1,575.10-	286,876.65	821.08	.00	.00	289,272.83
2016	M & O	.582100	32,994.64	.00	8,684.70	744.11-	40,935.23	6,751.96	.00	.00	48,431.30
	I & S	.071900	4,075.44	.00	1,072.73	91.92-	5,056.25	.00	.00	.00	5,148.17
	TOTAL	.654000	37,070.08	.00	9,757.43	836.03-	45,991.48	6,751.96	.00	.00	53,579.47
2015	M & O	.582100	9,400.81	.00	3,544.76	.00	12,945.57	2,052.64	.00	.00	14,998.21
	I & S	.071900	1,161.20	.00	437.87	.00	1,599.07	.00	.00	.00	1,599.07
	TOTAL	.654000	10,562.01	.00	3,982.63	.00	14,544.64	2,052.64	.00	.00	16,597.28
2014	M & O	.608100	3,759.16	.00	1,821.78	.00	5,580.94	865.36	.00	.00	6,446.30
	I & S	.071900	444.49	.00	215.43	.00	659.92	.00	.00	.00	659.92
	TOTAL	.680000	4,203.65	.00	2,037.21	.00	6,240.86	865.36	.00	.00	7,106.22
2013	M & O	.605000	2,592.77	.00	1,604.97	.00	4,197.74	654.86	.00	.00	4,852.60
	I & S	.075000	321.41	.00	198.95	.00	520.36	.00	.00	.00	520.36
	TOTAL	.680000	2,914.18	.00	1,803.92	.00	4,718.10	654.86	.00	.00	5,372.96
2012	M & O	.602600	1,680.69	.00	1,167.75	.00	2,848.44	392.83	.00	.00	3,241.27
	I & S	.077400	215.89	.00	149.97	.00	365.86	.00	.00	.00	365.86
	TOTAL	.680000	1,896.58	.00	1,317.72	.00	3,214.30	392.83	.00	.00	3,607.13
2011	M & O	.602100	1,097.15	.00	916.25	.00	2,013.40	325.43	.00	.00	2,338.83
	I & S	.077900	141.93	.00	118.54	.00	260.47	.00	.00	.00	260.47
	TOTAL	.680000	1,239.08	.00	1,034.79	.00	2,273.87	325.43	.00	.00	2,599.30
2010	M & O	.601800	621.62	.00	603.44	.00	1,225.06	204.04	.00	.00	1,429.10
	I & S	.078200	80.79	.00	78.41	.00	159.20	.00	.00	.00	159.20
	TOTAL	.680000	702.41	.00	681.85	.00	1,384.26	204.04	.00	.00	1,588.30
2009	M & O	.601800	491.27	.00	413.96	.00	905.23	73.86	.00	.00	979.09
	I & S	.078200	63.83	.00	53.80	.00	117.63	.00	.00	.00	117.63
	TOTAL	.680000	555.10	.00	467.76	.00	1,022.86	73.86	.00	.00	1,096.72
2008	M & O	.602940	297.84	.00	366.21	.00	664.05	32.07	.00	.00	696.12
	I & S	.078910	38.97	.00	47.91	.00	86.88	.00	.00	.00	86.88
	TOTAL	.681850	336.81	.00	414.12	.00	750.93	32.07	.00	.00	783.00
2007	M & O	.596130	125.89	.00	169.95	.00	295.84	50.85	.00	.00	346.69
	I & S	.086990	18.37	.00	24.79	.00	43.16	.00	.00	.00	43.16
	TOTAL	.683120	144.26	.00	194.74	.00	339.00	50.85	.00	.00	389.85
2006	M & O	.593130	358.46	.00	526.21	.00	884.67	152.60	.00	.00	1,037.27
	I & S	.089990	54.38	.00	79.84	.00	134.22	.00	.00	.00	134.22
	TOTAL	.683120	412.84	.00	606.05	.00	1,018.89	152.60	.00	.00	1,171.49

05/02/2018 16:31:08 2980082
 TC298-D SELECTION: SYSTEM
 RECEIPT DATE: ALL
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TAX COLLECTION SYSTEM
 DEPOSIT DISTRIBUTION
 FROM: 04/01/2018 THRU 04/30/2018
 JURISDICTION: 0033 CITY OF PHARR

PAGE: 46
 EXCLUDES AG ROLLBACK

YEAR	FUND	TAX RATE	LEVY PAID	DISCOUNT GIVEN	PENALTY INTEREST	TIF AMOUNT	DISBURSE TOTAL	ATTORNEY	OTHER FEES	REFUND AMOUNT	PAYMENT AMOUNT
2005	M & O	.593130	496.81	.00	703.70	.00	1,200.51	178.77	.00	.00	1,379.28
	I & S	.089990	75.37	.00	106.76	.00	182.13	.00	.00	.00	182.13
	TOTAL	.683120	572.18	.00	810.46	.00	1,382.64	178.77	.00	.00	1,561.41
2004	M & O	.601650	44.83	.00	73.09	.00	117.92	18.95	.00	.00	136.87
	I & S	.081470	6.07	.00	9.90	.00	15.97	.00	.00	.00	15.97
	TOTAL	.683120	50.90	.00	82.99	.00	133.89	18.95	.00	.00	152.84
2003	M & O	.596220	32.21	.00	50.93	.00	83.14	9.52	.00	.00	92.66
	I & S	.086900	4.70	.00	7.42	.00	12.12	.00	.00	.00	12.12
	TOTAL	.683120	36.91	.00	58.35	.00	95.26	9.52	.00	.00	104.78
2002	M & O	.590210	14.66	.00	20.63	.00	35.29	3.47	.00	.00	38.76
	I & S	.099790	2.48	.00	3.49	.00	5.97	.00	.00	.00	5.97
	TOTAL	.690000	17.14	.00	24.12	.00	41.26	3.47	.00	.00	44.73
2000	M & O	.533960	32.75	.00	62.27	.00	95.02	13.84	.00	.00	108.86
	I & S	.108350	6.65	.00	12.63	.00	19.28	.00	.00	.00	19.28
	TOTAL	.642310	39.40	.00	74.90	.00	114.30	13.84	.00	.00	128.14
1997	M & O	.524810	22.21	.00	49.55	.00	71.76	9.96	.00	.00	81.72
	I & S	.075190	3.18	.00	7.10	.00	10.28	.00	.00	.00	10.28
	TOTAL	.600000	25.39	.00	56.65	.00	82.04	9.96	.00	.00	92.00
1996	M & O	.516090	6.12	.00	12.32	.00	18.44	.00	.00	.00	18.44
	I & S	.083910	1.00	.00	2.00	.00	3.00	.00	.00	.00	3.00
	TOTAL	.600000	7.12	.00	14.32	.00	21.44	.00	.00	.00	21.44
1995	M & O	.510030	5.50	.00	13.03	.00	18.53	2.48	.00	.00	21.01
	I & S	.089970	.97	.00	2.30	.00	3.27	.00	.00	.00	3.27
	TOTAL	.600000	6.47	.00	15.33	.00	21.80	2.48	.00	.00	24.28
1994	M & O	.471740	.72	.00	1.79	.00	2.51	.35	.00	.00	2.86
	I & S	.098260	.15	.00	.37	.00	.52	.00	.00	.00	.52
	TOTAL	.570000	.87	.00	2.16	.00	3.03	.35	.00	.00	3.38
ALL	M & O		283,571.46	.00	43,362.78	2,120.44-	324,813.80	12,614.92	.00	.00	339,549.16
ALL	I & S		39,860.76	.00	5,887.63	290.69-	45,457.70	.00	.00	.00	45,748.39
ALL	TOTAL		323,432.22	.00	49,250.41	2,411.13-	370,271.50	12,614.92	.00	.00	385,297.55
DLQ	M & O		54,076.11	.00	20,807.29	744.11-	74,139.29	11,793.84	.00	.00	86,677.24
DLQ	I & S		6,717.27	.00	2,630.21	91.92-	9,255.56	.00	.00	.00	9,347.48
DLQ	TOTAL		60,793.38	.00	23,437.50	836.03-	83,394.85	11,793.84	.00	.00	96,024.72

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YEAR	FUND	TAX RATE	LEVY PAID	DISCOUNT GIVEN	PENALTY INTEREST	TIF AMOUNT	DISBURSE TOTAL	ATTORNEY	OTHER FEES	REFUND AMOUNT	PAYMENT AMOUNT
	CURR M & O		229,495.35	.00	22,555.49	1,376.33-	250,674.51	821.08	.00	.00	252,871.92
	CURR I & S		33,143.49	.00	3,257.42	198.77-	36,202.14	.00	.00	.00	36,400.91
	CURR TOTAL		262,638.84	.00	25,812.91	1,575.10-	286,876.65	821.08	.00	.00	289,272.83

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YEAR	FUND	TAX RATE	LEVY PAID	DISCOUNT GIVEN	PENALTY INTEREST	TIF AMOUNT	DISBURSE TOTAL	ATTORNEY	OTHER FEES	REFUND AMOUNT	PAYMENT AMOUNT
2017	M & O	.567100	1,486.52	.00	.00	.00	1,486.52	.00	.00	.00	1,486.52
	I & S	.081900	214.68	.00	.00	.00	214.68	.00	.00	.00	214.68
	TOTAL	.649000	1,701.20	.00	.00	.00	1,701.20	.00	.00	.00	1,701.20
2016	M & O	.582100	1,629.60	.00	.00	.00	1,629.60	.00	.00	.00	1,629.60
	I & S	.071900	201.28	.00	.00	.00	201.28	.00	.00	.00	201.28
	TOTAL	.654000	1,830.88	.00	.00	.00	1,830.88	.00	.00	.00	1,830.88
2015	M & O	.582100	1,733.71	.00	.00	.00	1,733.71	.00	.00	.00	1,733.71
	I & S	.071900	214.14	.00	.00	.00	214.14	.00	.00	.00	214.14
	TOTAL	.654000	1,947.85	.00	.00	.00	1,947.85	.00	.00	.00	1,947.85
2014	M & O	.608100	1,920.17	.00	.00	.00	1,920.17	.00	.00	.00	1,920.17
	I & S	.071900	227.03	.00	.00	.00	227.03	.00	.00	.00	227.03
	TOTAL	.680000	2,147.20	.00	.00	.00	2,147.20	.00	.00	.00	2,147.20
2013	M & O	.605000	2,018.90	.00	.00	.00	2,018.90	.00	.00	.00	2,018.90
	I & S	.075000	250.28	.00	.00	.00	250.28	.00	.00	.00	250.28
	TOTAL	.680000	2,269.18	.00	.00	.00	2,269.18	.00	.00	.00	2,269.18
ALL	M & O		8,788.90	.00	.00	.00	8,788.90	.00	.00	.00	8,788.90
ALL	I & S		1,107.41	.00	.00	.00	1,107.41	.00	.00	.00	1,107.41
ALL	TOTAL		9,896.31	.00	.00	.00	9,896.31	.00	.00	.00	9,896.31
DLQ	M & O		7,302.38	.00	.00	.00	7,302.38	.00	.00	.00	7,302.38
DLQ	I & S		892.73	.00	.00	.00	892.73	.00	.00	.00	892.73
DLQ	TOTAL		8,195.11	.00	.00	.00	8,195.11	.00	.00	.00	8,195.11
CURR	M & O		1,486.52	.00	.00	.00	1,486.52	.00	.00	.00	1,486.52
CURR	I & S		214.68	.00	.00	.00	214.68	.00	.00	.00	214.68
CURR	TOTAL		1,701.20	.00	.00	.00	1,701.20	.00	.00	.00	1,701.20

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YEAR	FUND	TAX RATE	LEVY PAID	DISCOUNT GIVEN	PENALTY INTEREST	TIF AMOUNT	DISBURSE TOTAL	ATTORNEY	OTHER FEES	REFUND AMOUNT	PAYMENT AMOUNT
2017	M & O	.567100	230,981.87	.00	22,555.49	1,376.33-	252,161.03	821.08	.00	.00	254,358.44
	I & S	.081900	33,358.17	.00	3,257.42	198.77-	36,416.82	.00	.00	.00	36,615.59
	TOTAL	.649000	264,340.04	.00	25,812.91	1,575.10-	288,577.85	821.08	.00	.00	290,974.03
2016	M & O	.582100	34,624.24	.00	8,684.70	744.11-	42,564.83	6,751.96	.00	.00	50,060.90
	I & S	.071900	4,276.72	.00	1,072.73	91.92-	5,257.53	.00	.00	.00	5,349.45
	TOTAL	.654000	38,900.96	.00	9,757.43	836.03-	47,822.36	6,751.96	.00	.00	55,410.35
2015	M & O	.582100	11,134.52	.00	3,544.76	.00	14,679.28	2,052.64	.00	.00	16,731.92
	I & S	.071900	1,375.34	.00	437.87	.00	1,813.21	.00	.00	.00	1,813.21
	TOTAL	.654000	12,509.86	.00	3,982.63	.00	16,492.49	2,052.64	.00	.00	18,545.13
2014	M & O	.608100	5,679.33	.00	1,821.78	.00	7,501.11	865.36	.00	.00	8,366.47
	I & S	.071900	671.52	.00	215.43	.00	886.95	.00	.00	.00	886.95
	TOTAL	.680000	6,350.85	.00	2,037.21	.00	8,388.06	865.36	.00	.00	9,253.42
2013	M & O	.605000	4,611.67	.00	1,604.97	.00	6,216.64	654.86	.00	.00	6,871.50
	I & S	.075000	571.69	.00	198.95	.00	770.64	.00	.00	.00	770.64
	TOTAL	.680000	5,183.36	.00	1,803.92	.00	6,987.28	654.86	.00	.00	7,642.14
2012	M & O	.602600	1,680.69	.00	1,167.75	.00	2,848.44	392.83	.00	.00	3,241.27
	I & S	.077400	215.89	.00	149.97	.00	365.86	.00	.00	.00	365.86
	TOTAL	.680000	1,896.58	.00	1,317.72	.00	3,214.30	392.83	.00	.00	3,607.13
2011	M & O	.602100	1,097.15	.00	916.25	.00	2,013.40	325.43	.00	.00	2,338.83
	I & S	.077900	141.93	.00	118.54	.00	260.47	.00	.00	.00	260.47
	TOTAL	.680000	1,239.08	.00	1,034.79	.00	2,273.87	325.43	.00	.00	2,599.30
2010	M & O	.601800	621.62	.00	603.44	.00	1,225.06	204.04	.00	.00	1,429.10
	I & S	.078200	80.79	.00	78.41	.00	159.20	.00	.00	.00	159.20
	TOTAL	.680000	702.41	.00	681.85	.00	1,384.26	204.04	.00	.00	1,588.30
2009	M & O	.601800	491.27	.00	413.96	.00	905.23	73.86	.00	.00	979.09
	I & S	.078200	63.83	.00	53.80	.00	117.63	.00	.00	.00	117.63
	TOTAL	.680000	555.10	.00	467.76	.00	1,022.86	73.86	.00	.00	1,096.72
2008	M & O	.602940	297.84	.00	366.21	.00	664.05	32.07	.00	.00	696.12
	I & S	.078910	38.97	.00	47.91	.00	86.88	.00	.00	.00	86.88
	TOTAL	.681850	336.81	.00	414.12	.00	750.93	32.07	.00	.00	783.00
2007	M & O	.596130	125.89	.00	169.95	.00	295.84	50.85	.00	.00	346.69
	I & S	.086990	18.37	.00	24.79	.00	43.16	.00	.00	.00	43.16
	TOTAL	.683120	144.26	.00	194.74	.00	339.00	50.85	.00	.00	389.85
2006	M & O	.593130	358.46	.00	526.21	.00	884.67	152.60	.00	.00	1,037.27
	I & S	.089990	54.38	.00	79.84	.00	134.22	.00	.00	.00	134.22
	TOTAL	.683120	412.84	.00	606.05	.00	1,018.89	152.60	.00	.00	1,171.49

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YEAR	FUND	TAX RATE	LEVY PAID	DISCOUNT GIVEN	PENALTY INTEREST	TIF AMOUNT	DISBURSE TOTAL	ATTORNEY	OTHER FEES	REFUND AMOUNT	PAYMENT AMOUNT
2005	M & O	.593130	496.81	.00	703.70	.00	1,200.51	178.77	.00	.00	1,379.28
	I & S	.089990	75.37	.00	106.76	.00	182.13	.00	.00	.00	182.13
	TOTAL	.683120	572.18	.00	810.46	.00	1,382.64	178.77	.00	.00	1,561.41
2004	M & O	.601650	44.83	.00	73.09	.00	117.92	18.95	.00	.00	136.87
	I & S	.081470	6.07	.00	9.90	.00	15.97	.00	.00	.00	15.97
	TOTAL	.683120	50.90	.00	82.99	.00	133.89	18.95	.00	.00	152.84
2003	M & O	.596220	32.21	.00	50.93	.00	83.14	9.52	.00	.00	92.66
	I & S	.086900	4.70	.00	7.42	.00	12.12	.00	.00	.00	12.12
	TOTAL	.683120	36.91	.00	58.35	.00	95.26	9.52	.00	.00	104.78
2002	M & O	.590210	14.66	.00	20.63	.00	35.29	3.47	.00	.00	38.76
	I & S	.099790	2.48	.00	3.49	.00	5.97	.00	.00	.00	5.97
	TOTAL	.690000	17.14	.00	24.12	.00	41.26	3.47	.00	.00	44.73
2000	M & O	.533960	32.75	.00	62.27	.00	95.02	13.84	.00	.00	108.86
	I & S	.108350	6.65	.00	12.63	.00	19.28	.00	.00	.00	19.28
	TOTAL	.642310	39.40	.00	74.90	.00	114.30	13.84	.00	.00	128.14
1997	M & O	.524810	22.21	.00	49.55	.00	71.76	9.96	.00	.00	81.72
	I & S	.075190	3.18	.00	7.10	.00	10.28	.00	.00	.00	10.28
	TOTAL	.600000	25.39	.00	56.65	.00	82.04	9.96	.00	.00	92.00
1996	M & O	.516090	6.12	.00	12.32	.00	18.44	.00	.00	.00	18.44
	I & S	.083910	1.00	.00	2.00	.00	3.00	.00	.00	.00	3.00
	TOTAL	.600000	7.12	.00	14.32	.00	21.44	.00	.00	.00	21.44
1995	M & O	.510030	5.50	.00	13.03	.00	18.53	2.48	.00	.00	21.01
	I & S	.089970	.97	.00	2.30	.00	3.27	.00	.00	.00	3.27
	TOTAL	.600000	6.47	.00	15.33	.00	21.80	2.48	.00	.00	24.28
1994	M & O	.471740	.72	.00	1.79	.00	2.51	.35	.00	.00	2.86
	I & S	.098260	.15	.00	.37	.00	.52	.00	.00	.00	.52
	TOTAL	.570000	.87	.00	2.16	.00	3.03	.35	.00	.00	3.38
ALL	M & O		292,360.36	.00	43,362.78	2,120.44-	333,602.70	12,614.92	.00	.00	348,338.06
ALL	I & S		40,968.17	.00	5,887.63	290.69-	46,565.11	.00	.00	.00	46,855.80
ALL	TOTAL		333,328.53	.00	49,250.41	2,411.13-	380,167.81	12,614.92	.00	.00	395,193.86
DLQ	M & O		61,378.49	.00	20,807.29	744.11-	81,441.67	11,793.84	.00	.00	93,979.62
DLQ	I & S		7,610.00	.00	2,630.21	91.92-	10,148.29	.00	.00	.00	10,240.21
DLQ	TOTAL		68,988.49	.00	23,437.50	836.03-	91,589.96	11,793.84	.00	.00	104,219.83

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YEAR	FUND	TAX RATE	LEVY PAID	DISCOUNT GIVEN	PENALTY INTEREST	TIF AMOUNT	DISBURSE TOTAL	ATTORNEY	OTHER FEES	REFUND AMOUNT	PAYMENT AMOUNT
CURR M & O			230,981.87	.00	22,555.49	1,376.33-	252,161.03	821.08	.00	.00	254,358.44
CURR I & S			33,358.17	.00	3,257.42	198.77-	36,416.82	.00	.00	.00	36,615.59
CURR TOTAL			264,340.04	.00	25,812.91	1,575.10-	288,577.85	821.08	.00	.00	290,974.03

FISCAL START: 10/01/2017 END: 09/30/2018 JURISDICTION: 0033 CITY OF PHARR

	CERT TAXABLE VALUE	ADJUSTMENTS	ADJ TAX VALUE	TAX RATE	TAX LEVY	PAID ACCTS
CURRENT YEAR	2,896,170,470	7,500,937-	2,888,669,533	00.649000	18,572,060.12	24,353

YEAR	TAXES DUE	MONTH ADJ	ADJUSTMENT YTD	LEVY PAID	PAID YTD	BALANCE	COLL %	YTD UNCOLL
2017	18,625,154.58	68.86-	53,094.46-	262,638.84	17,215,237.73	1,356,822.39	92.69	0.00
2016	704,946.53	790.97-	5,475.52-	37,070.08	255,602.53	443,868.48	36.54	435.12-
2015	400,586.01	332.65-	71.68	10,562.01	85,410.63	315,247.06	21.32	443.01-
2014	233,502.22	107.70-	302.89	4,203.65	36,528.44	197,276.67	15.62	409.42-
2013	160,958.84	107.70-	396.77	2,914.18	18,890.69	142,464.92	11.71	251.53-
2012	126,197.63	14.40-	59.42-	1,896.58	12,102.11	114,036.10	9.59	210.44-
2011	109,321.59	.00	261.76-	1,239.08	7,496.45	101,563.38	6.87	195.17-
2010	103,973.62	.00	199.74-	702.41	6,826.68	96,947.20	6.58	199.74-
2009	97,474.72	.00	141.78-	555.10	5,548.80	91,784.14	5.70	141.78-
2008	76,590.69	.00	0.00	336.81	2,887.93	73,702.76	3.77	0.00
2007	65,963.46	.00	0.00	144.26	1,175.79	64,787.67	1.78	0.00
2006	62,876.16	.00	0.00	412.84	2,057.93	60,818.23	3.27	0.00
2005	56,535.90	.00	0.00	572.18	2,479.39	54,056.51	4.39	0.00
2004	54,901.24	.00	5.74-	50.90	1,852.25	53,043.25	3.37	0.00
2003	44,173.45	.00	0.00	36.91	1,144.68	43,028.77	2.59	0.00
2002	37,558.06	.00	3.80-	17.14	1,289.00	36,265.26	3.43	0.00
2001	28,128.38	.00	6.62-	0.00	1,048.07	27,073.69	3.73	0.00
2000	24,755.10	.00	3.40-	39.40	1,071.39	23,680.31	4.33	0.00
1999	19,416.10	.00	0.00	0.00	518.35	18,897.75	2.67	0.00
1998	14,953.39	.00	0.00	0.00	492.83	14,460.56	3.30	0.00
1997	14,389.00	.00	0.00	25.39	374.39	14,014.61	2.60	0.00
1996	60,023.37	.00	0.00	14.46	1,294.42	58,728.95	2.16	0.00
****	21,122,380.04	1,422.28-	58,480.90-	323,432.22	17,661,330.48	3,402,568.66		2,286.21-

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	CERT TAXABLE VALUE	ADJUSTMENTS	ADJ TAX VALUE	TAX RATE	TAX LEVY	PAID ACCTS
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CURRENT YEAR	0	0	0	00.649000	1,701.20	1
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YEAR	TAXES DUE	MONTH ADJ	ADJUSTMENT YTD	LEVY PAID	PAID YTD	BALANCE	COLL %	YTD UNCOLL
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2017	0.00	1,701.20	1,701.20	1,701.20	1,701.20	0.00		0.00
2016	13,761.07	8,272.54-	8,272.54-	1,830.88	5,488.53	0.00		0.00
2015	14,380.34	8,841.08-	8,841.08-	1,947.85	5,539.26	0.00		0.00
2014	15,905.87	9,785.61-	9,785.61-	2,147.20	6,120.26	0.00		0.00
2013	17,678.68	11,024.33-	11,024.33-	2,269.18	6,654.35	0.00		0.00
2012	18,678.01	14,044.41-	14,044.41-	0.00	4,633.60	0.00		0.00
2011	0.00	.00	0.00	0.00	0.00	0.00		0.00
****	80,403.97	50,266.77-	50,266.77-	9,896.31	30,137.20	0.00		0.00

TAX COLLECTION SYSTEM
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	CERT TAXABLE VALUE	ADJUSTMENTS	ADJ TAX VALUE	TAX RATE	TAX LEVY	PAID ACCTS
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CURRENT YEAR	2,896,170,470	7,500,937-	2,888,669,533	00.649000	18,573,761.32	24,354
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YEAR	TAXES DUE	MONTH ADJ	ADJUSTMENT YTD	LEVY PAID	PAID YTD	BALANCE	COLL %	YTD UNCOLL
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2017	18,625,154.58	1,632.34	51,393.26-	264,340.04	17,216,938.93	1,356,822.39	92.69	0.00
2016	718,707.60	9,063.51-	13,748.06-	38,900.96	261,091.06	443,868.48	37.04	435.12-
2015	414,966.35	9,173.73-	8,769.40-	12,509.86	90,949.89	315,247.06	22.39	443.01-
2014	249,408.09	9,893.31-	9,482.72-	6,350.85	42,648.70	197,276.67	17.78	409.42-
2013	178,637.52	11,132.03-	10,627.56-	5,183.36	25,545.04	142,464.92	15.20	251.53-
2012	144,875.64	14,058.81-	14,103.83-	1,896.58	16,735.71	114,036.10	12.80	210.44-
2011	109,321.59	.00	261.76-	1,239.08	7,496.45	101,563.38	6.87	195.17-
2010	103,973.62	.00	199.74-	702.41	6,826.68	96,947.20	6.58	199.74-
2009	97,474.72	.00	141.78-	555.10	5,548.80	91,784.14	5.70	141.78-
2008	76,590.69	.00	0.00	336.81	2,887.93	73,702.76	3.77	0.00
2007	65,963.46	.00	0.00	144.26	1,175.79	64,787.67	1.78	0.00
2006	62,876.16	.00	0.00	412.84	2,057.93	60,818.23	3.27	0.00
2005	56,535.90	.00	0.00	572.18	2,479.39	54,056.51	4.39	0.00
2004	54,901.24	.00	5.74-	50.90	1,852.25	53,043.25	3.37	0.00
2003	44,173.45	.00	0.00	36.91	1,144.68	43,028.77	2.59	0.00
2002	37,558.06	.00	3.80-	17.14	1,289.00	36,265.26	3.43	0.00
2001	28,128.38	.00	6.62-	0.00	1,048.07	27,073.69	3.73	0.00
2000	24,755.10	.00	3.40-	39.40	1,071.39	23,680.31	4.33	0.00
1999	19,416.10	.00	0.00	0.00	518.35	18,897.75	2.67	0.00
1998	14,953.39	.00	0.00	0.00	492.83	14,460.56	3.30	0.00
1997	14,389.00	.00	0.00	25.39	374.39	14,014.61	2.60	0.00
1996	60,023.37	.00	0.00	14.46	1,294.42	58,728.95	2.16	0.00
****	21,202,784.01	51,689.05-	108,747.67-	333,328.53	17,691,467.68	3,402,568.66		2,286.21-

JURISDICTION: 0033 CITY OF PHARR

	CERT TAXABLE VALUE	ADJUSTMENTS	ADJ TAX VALUE	TAX RATE	TAX LEVY	PAID ACCTS
CURRENT YEAR	2,896,170,470	7,500,937-	2,888,669,533	0.649000	18,572,060.12	24,353

YEAR	TAXES DUE	MONTH ADJ	ADJUSTMENT YTD	LEVY PAID	PAID YTD	BALANCE COLL % YTD UNCOLL

2017	18,625,154.58	68.86-	53,094.46-	262,638.84	17,215,237.73	1,356,822.39 92.69 0.00
ADJUSTMENT REFUNDS		1,166.92-	14,757.49-			
2016	704,946.53	790.97-	5,475.52-	37,070.08	255,602.53	443,868.48 36.54 435.12-
ADJUSTMENT REFUNDS		635.92-	3,911.32-			
2015	400,586.01	332.65-	71.68	10,562.01	85,410.63	315,247.06 21.32 443.01-
ADJUSTMENT REFUNDS		286.97-	570.33-			
2014	233,502.22	107.70-	302.89	4,203.65	36,528.44	197,276.67 15.62 409.42-
ADJUSTMENT REFUNDS		.00	104.20-			
2013	160,958.84	107.70-	396.77	2,914.18	18,890.69	142,464.92 11.71 251.53-
ADJUSTMENT REFUNDS		.00	136.65-			
2012	126,197.63	14.40-	59.42-	1,896.58	12,102.11	114,036.10 9.59 210.44-
2011	109,321.59	.00	261.76-	1,239.08	7,496.45	101,563.38 6.87 195.17-
2010	103,973.62	.00	199.74-	702.41	6,826.68	96,947.20 6.58 199.74-
2009	97,474.72	.00	141.78-	555.10	5,548.80	91,784.14 5.70 141.78-
2008	76,590.69	.00	0.00	336.81	2,887.93	73,702.76 3.77 0.00
2007	65,963.46	.00	0.00	144.26	1,175.79	64,787.67 1.78 0.00
2006	62,876.16	.00	0.00	412.84	2,057.93	60,818.23 3.27 0.00
2005	56,535.90	.00	0.00	572.18	2,479.39	54,056.51 4.39 0.00
2004	54,901.24	.00	5.74-	50.90	1,852.25	53,043.25 3.37 0.00
2003	44,173.45	.00	0.00	36.91	1,144.68	43,028.77 2.59 0.00
2002	37,558.06	.00	3.80-	17.14	1,289.00	36,265.26 3.43 0.00
2001	28,128.38	.00	6.62-	0.00	1,048.07	27,073.69 3.73 0.00
2000	24,755.10	.00	3.40-	39.40	1,071.39	23,680.31 4.33 0.00
1999	19,416.10	.00	0.00	0.00	518.35	18,897.75 2.67 0.00
1998	14,953.39	.00	0.00	0.00	492.83	14,460.56 3.30 0.00
1997	14,389.00	.00	0.00	25.39	374.39	14,014.61 2.60 0.00
1996	60,023.37	.00	0.00	14.46	1,294.42	58,728.95 2.16 0.00
****	21,122,380.04	1,422.28-	58,480.90-	323,432.22	17,661,330.48	3,402,568.66 2,286.21-
ADJUSTMENT REFUNDS		2,089.81-	19,479.99-			

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TAX COLLECTION SYSTEM
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	CERT TAXABLE VALUE	ADJUSTMENTS	ADJ TAX VALUE	TAX RATE	TAX LEVY	PAID ACCTS
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CURRENT YEAR	0	0	0	0.649000	1,701.20	1
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YEAR	TAXES DUE	MONTH ADJ	ADJUSTMENT YTD	LEVY PAID	PAID YTD	BALANCE	COLL %	YTD UNCOLL
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2017	0.00	1,701.20	1,701.20	1,701.20	1,701.20	0.00		0.00
ADJUSTMENT REFUNDS		1,166.92-	14,757.49-					
2016	13,761.07	8,272.54-	8,272.54-	1,830.88	5,488.53	0.00		0.00
ADJUSTMENT REFUNDS		635.92-	3,911.32-					
2015	14,380.34	8,841.08-	8,841.08-	1,947.85	5,539.26	0.00		0.00
ADJUSTMENT REFUNDS		286.97-	570.33-					
2014	15,905.87	9,785.61-	9,785.61-	2,147.20	6,120.26	0.00		0.00
ADJUSTMENT REFUNDS		.00	104.20-					
2013	17,678.68	11,024.33-	11,024.33-	2,269.18	6,654.35	0.00		0.00
ADJUSTMENT REFUNDS		.00	136.65-					
2012	18,678.01	14,044.41-	14,044.41-	0.00	4,633.60	0.00		0.00
2011	0.00	.00	0.00	0.00	0.00	0.00		0.00
****	80,403.97	50,266.77-	50,266.77-	9,896.31	30,137.20	0.00		0.00
ADJUSTMENT REFUNDS		2,089.81-	19,479.99-					

TAX COLLECTION SYSTEM
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JURISDICTION: 0033 CITY OF PHARR

	CERT TAXABLE VALUE	ADJUSTMENTS	ADJ TAX VALUE	TAX RATE	TAX LEVY	PAID ACCTS
CURRENT YEAR	2,896,170,470	7,500,937-	2,888,669,533	0.649000	18,573,761.32	24,354

YEAR	TAXES DUE	MONTH ADJ	ADJUSTMENT YTD	LEVY PAID	PAID YTD	BALANCE	COLL %	YTD UNCOLL
2017	18,625,154.58	1,632.34	51,393.26-	264,340.04	17,216,938.93	1,356,822.39	92.69	0.00
	ADJUSTMENT REFUNDS	1,166.92-	14,757.49-					
2016	718,707.60	9,063.51-	13,748.06-	38,900.96	261,091.06	443,868.48	37.04	435.12-
	ADJUSTMENT REFUNDS	635.92-	3,911.32-					
2015	414,966.35	9,173.73-	8,769.40-	12,509.86	90,949.89	315,247.06	22.39	443.01-
	ADJUSTMENT REFUNDS	286.97-	570.33-					
2014	249,408.09	9,893.31-	9,482.72-	6,350.85	42,648.70	197,276.67	17.78	409.42-
	ADJUSTMENT REFUNDS	.00	104.20-					
2013	178,637.52	11,132.03-	10,627.56-	5,183.36	25,545.04	142,464.92	15.20	251.53-
	ADJUSTMENT REFUNDS	.00	136.65-					
2012	144,875.64	14,058.81-	14,103.83-	1,896.58	16,735.71	114,036.10	12.80	210.44-
2011	109,321.59	.00	261.76-	1,239.08	7,496.45	101,563.38	6.87	195.17-
2010	103,973.62	.00	199.74-	702.41	6,826.68	96,947.20	6.58	199.74-
2009	97,474.72	.00	141.78-	555.10	5,548.80	91,784.14	5.70	141.78-
2008	76,590.69	.00	0.00	336.81	2,887.93	73,702.76	3.77	0.00
2007	65,963.46	.00	0.00	144.26	1,175.79	64,787.67	1.78	0.00
2006	62,876.16	.00	0.00	412.84	2,057.93	60,818.23	3.27	0.00
2005	56,535.90	.00	0.00	572.18	2,479.39	54,056.51	4.39	0.00
2004	54,901.24	.00	5.74-	50.90	1,852.25	53,043.25	3.37	0.00
2003	44,173.45	.00	0.00	36.91	1,144.68	43,028.77	2.59	0.00
2002	37,558.06	.00	3.80-	17.14	1,289.00	36,265.26	3.43	0.00
2001	28,128.38	.00	6.62-	0.00	1,048.07	27,073.69	3.73	0.00
2000	24,755.10	.00	3.40-	39.40	1,071.39	23,680.31	4.33	0.00
1999	19,416.10	.00	0.00	0.00	518.35	18,897.75	2.67	0.00
1998	14,953.39	.00	0.00	0.00	492.83	14,460.56	3.30	0.00
1997	14,389.00	.00	0.00	25.39	374.39	14,014.61	2.60	0.00
1996	60,023.37	.00	0.00	14.46	1,294.42	58,728.95	2.16	0.00
****	21,202,784.01	51,689.05-	108,747.67-	333,328.53	17,691,467.68	3,402,568.66		2,286.21-
	ADJUSTMENT REFUNDS	2,089.81-	19,479.99-					

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YEAR	FUND	TAX RATE	LEVY PAID	DISCOUNT GIVEN	PENALTY INTEREST	TIF AMOUNT	DISBURSE TOTAL	ATTORNEY	OTHER FEES	REFUND AMOUNT	PAYMENT AMOUNT
2017	M & O	.567100	15,042,775.48	.00	118,112.09	351,607.78-	14,809,279.79	1,392.27	.00	.00	15,162,279.84
	I & S	.081900	2,172,462.25	.00	17,057.91	50,778.87-	2,138,741.29	.00	.00	.00	2,189,520.16
	TOTAL	.649000	17,215,237.73	.00	135,170.00	402,386.65-	16,948,021.08	1,392.27	.00	.00	17,351,800.00
2016	M & O	.582100	227,501.86	.00	52,517.37	3,639.96-	276,379.27	44,481.48	.00	.00	324,500.71
	I & S	.071900	28,100.67	.00	6,486.87	449.61-	34,137.93	.00	.00	.00	34,587.54
	TOTAL	.654000	255,602.53	.00	59,004.24	4,089.57-	310,517.20	44,481.48	.00	.00	359,088.25
2015	M & O	.582100	76,020.51	.00	26,005.70	427.80-	101,598.41	16,179.16	.00	.00	118,205.37
	I & S	.071900	9,390.12	.00	3,212.27	52.84-	12,549.55	.00	.00	.00	12,602.39
	TOTAL	.654000	85,410.63	.00	29,217.97	480.64-	114,147.96	16,179.16	.00	.00	130,807.76
2014	M & O	.608100	32,665.91	.00	15,215.18	.00	47,881.09	7,453.52	.00	.00	55,334.61
	I & S	.071900	3,862.53	.00	1,799.14	.00	5,661.67	.00	.00	.00	5,661.67
	TOTAL	.680000	36,528.44	.00	17,014.32	.00	53,542.76	7,453.52	.00	.00	60,996.28
2013	M & O	.605000	16,807.15	.00	9,283.41	.00	26,090.56	3,796.07	.00	.00	29,886.63
	I & S	.075000	2,083.54	.00	1,150.88	.00	3,234.42	.00	.00	.00	3,234.42
	TOTAL	.680000	18,890.69	.00	10,434.29	.00	29,324.98	3,796.07	.00	.00	33,121.05
2012	M & O	.602600	10,724.58	.00	7,309.13	.00	18,033.71	2,669.38	.00	.00	20,703.09
	I & S	.077400	1,377.53	.00	938.78	.00	2,316.31	.00	.00	.00	2,316.31
	TOTAL	.680000	12,102.11	.00	8,247.91	.00	20,350.02	2,669.38	.00	.00	23,019.40
2011	M & O	.602100	6,637.70	.00	5,126.88	.00	11,764.58	1,714.86	.00	.00	13,479.44
	I & S	.077900	858.75	.00	663.39	.00	1,522.14	.00	.00	.00	1,522.14
	TOTAL	.680000	7,496.45	.00	5,790.27	.00	13,286.72	1,714.86	.00	.00	15,001.58
2010	M & O	.601800	6,041.60	.00	4,951.84	.00	10,993.44	1,308.26	.00	.00	12,301.70
	I & S	.078200	785.08	.00	643.48	.00	1,428.56	.00	.00	.00	1,428.56
	TOTAL	.680000	6,826.68	.00	5,595.32	.00	12,422.00	1,308.26	.00	.00	13,730.26
2009	M & O	.601800	4,910.69	.00	4,242.34	.00	9,153.03	943.62	.00	.00	10,096.65
	I & S	.078200	638.11	.00	551.28	.00	1,189.39	.00	.00	.00	1,189.39
	TOTAL	.680000	5,548.80	.00	4,793.62	.00	10,342.42	943.62	.00	.00	11,286.04
2008	M & O	.602940	2,553.72	.00	2,752.62	.00	5,306.34	521.35	.00	.00	5,827.69
	I & S	.078910	334.21	.00	360.25	.00	694.46	.00	.00	.00	694.46
	TOTAL	.681850	2,887.93	.00	3,112.87	.00	6,000.80	521.35	.00	.00	6,522.15
2007	M & O	.596130	1,026.06	.00	1,323.56	.00	2,349.62	385.06	.00	.00	2,734.68
	I & S	.086990	149.73	.00	193.14	.00	342.87	.00	.00	.00	342.87
	TOTAL	.683120	1,175.79	.00	1,516.70	.00	2,692.49	385.06	.00	.00	3,077.55
2006	M & O	.593130	1,786.83	.00	2,525.95	.00	4,312.78	721.20	.00	.00	5,033.98
	I & S	.089990	271.10	.00	383.23	.00	654.33	.00	.00	.00	654.33
	TOTAL	.683120	2,057.93	.00	2,909.18	.00	4,967.11	721.20	.00	.00	5,688.31

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YEAR	FUND	TAX RATE	LEVY PAID	DISCOUNT GIVEN	PENALTY INTEREST	TIF AMOUNT	DISBURSE TOTAL	ATTORNEY	OTHER FEES	REFUND AMOUNT	PAYMENT AMOUNT
2005	M & O	.593130	2,152.79	.00	3,105.14	.00	5,257.93	758.71	.00	.00	6,016.64
	I & S	.089990	326.60	.00	471.12	.00	797.72	.00	.00	.00	797.72
	TOTAL	.683120	2,479.39	.00	3,576.26	.00	6,055.65	758.71	.00	.00	6,814.36
2004	M & O	.601650	1,631.33	.00	2,636.25	.00	4,267.58	654.70	.00	.00	4,922.28
	I & S	.081470	220.92	.00	356.99	.00	577.91	.00	.00	.00	577.91
	TOTAL	.683120	1,852.25	.00	2,993.24	.00	4,845.49	654.70	.00	.00	5,500.19
2003	M & O	.596220	999.06	.00	1,700.69	.00	2,699.75	365.82	.00	.00	3,065.57
	I & S	.086900	145.62	.00	247.88	.00	393.50	.00	.00	.00	393.50
	TOTAL	.683120	1,144.68	.00	1,948.57	.00	3,093.25	365.82	.00	.00	3,459.07
2002	M & O	.590210	1,102.59	.00	1,967.98	.00	3,070.57	367.74	.00	.00	3,438.31
	I & S	.099790	186.41	.00	332.74	.00	519.15	.00	.00	.00	519.15
	TOTAL	.690000	1,289.00	.00	2,300.72	.00	3,589.72	367.74	.00	.00	3,957.46
2001	M & O	.564720	893.64	.00	1,649.52	.00	2,543.16	278.75	.00	.00	2,821.91
	I & S	.097590	154.43	.00	285.05	.00	439.48	.00	.00	.00	439.48
	TOTAL	.662310	1,048.07	.00	1,934.57	.00	2,982.64	278.75	.00	.00	3,261.39
2000	M & O	.533960	890.65	.00	1,833.88	.00	2,724.53	242.17	.00	.00	2,966.70
	I & S	.108350	180.74	.00	372.12	.00	552.86	.00	.00	.00	552.86
	TOTAL	.642310	1,071.39	.00	2,206.00	.00	3,277.39	242.17	.00	.00	3,519.56
1999	M & O	.529360	427.19	.00	888.97	.00	1,316.16	86.05	.00	.00	1,402.21
	I & S	.112950	91.16	.00	189.68	.00	280.84	.00	.00	.00	280.84
	TOTAL	.642310	518.35	.00	1,078.65	.00	1,597.00	86.05	.00	.00	1,683.05
1998	M & O	.505610	395.52	.00	915.62	.00	1,311.14	129.14	.00	.00	1,440.28
	I & S	.124390	97.31	.00	225.25	.00	322.56	.00	.00	.00	322.56
	TOTAL	.630000	492.83	.00	1,140.87	.00	1,633.70	129.14	.00	.00	1,762.84
1997	M & O	.524810	327.48	.00	816.86	.00	1,144.34	102.12	.00	.00	1,246.46
	I & S	.075190	46.91	.00	117.03	.00	163.94	.00	.00	.00	163.94
	TOTAL	.600000	374.39	.00	933.89	.00	1,308.28	102.12	.00	.00	1,410.40
1996	M & O	.516090	378.88	.00	955.70	.00	1,334.58	119.82	.00	.00	1,454.40
	I & S	.083910	61.61	.00	155.39	.00	217.00	.00	.00	.00	217.00
	TOTAL	.600000	440.49	.00	1,111.09	.00	1,551.58	119.82	.00	.00	1,671.40
1995	M & O	.510030	290.35	.00	785.29	.00	1,075.64	88.32	.00	.00	1,163.96
	I & S	.089970	51.22	.00	138.51	.00	189.73	.00	.00	.00	189.73
	TOTAL	.600000	341.57	.00	923.80	.00	1,265.37	88.32	.00	.00	1,353.69
1994	M & O	.471740	261.43	.00	750.35	.00	1,011.78	87.58	.00	.00	1,099.36
	I & S	.098260	54.47	.00	156.30	.00	210.77	.00	.00	.00	210.77
	TOTAL	.570000	315.90	.00	906.65	.00	1,222.55	87.58	.00	.00	1,310.13

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YEAR	FUND	TAX RATE	LEVY PAID	DISCOUNT GIVEN	PENALTY INTEREST	TIF AMOUNT	DISBURSE TOTAL	ATTORNEY	OTHER FEES	REFUND AMOUNT	PAYMENT AMOUNT
1993	M & O	.465440	151.58	.00	455.92	.00	607.50	87.26	.00	.00	694.76
	I & S	.104560	34.05	.00	102.42	.00	136.47	.00	.00	.00	136.47
	TOTAL	.570000	185.63	.00	558.34	.00	743.97	87.26	.00	.00	831.23
1992	M & O	.447640	8.65	.00	20.60	.00	29.25	.00	.00	.00	29.25
	I & S	.112360	2.18	.00	5.17	.00	7.35	.00	.00	.00	7.35
	TOTAL	.560000	10.83	.00	25.77	.00	36.60	.00	.00	.00	36.60
ALL	M & O		15,439,363.23	.00	267,848.84	355,675.54-	15,351,536.53	84,934.41	.00	.00	15,792,146.48
ALL	I & S		2,221,967.25	.00	36,596.27	51,281.32-	2,207,282.20	.00	.00	.00	2,258,563.52
ALL	TOTAL		17,661,330.48	.00	304,445.11	406,956.86-	17,558,818.73	84,934.41	.00	.00	18,050,710.00
DLQ	M & O		396,587.75	.00	149,736.75	4,067.76-	542,256.74	83,542.14	.00	.00	629,866.64
DLQ	I & S		49,505.00	.00	19,538.36	502.45-	68,540.91	.00	.00	.00	69,043.36
DLQ	TOTAL		446,092.75	.00	169,275.11	4,570.21-	610,797.65	83,542.14	.00	.00	698,910.00
CURR	M & O		15,042,775.48	.00	118,112.09	351,607.78-	14,809,279.79	1,392.27	.00	.00	15,162,279.84
CURR	I & S		2,172,462.25	.00	17,057.91	50,778.87-	2,138,741.29	.00	.00	.00	2,189,520.16
CURR	TOTAL		17,215,237.73	.00	135,170.00	402,386.65-	16,948,021.08	1,392.27	.00	.00	17,351,800.00

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YEAR	FUND	TAX RATE	LEVY PAID	DISCOUNT GIVEN	PENALTY INTEREST	TIF AMOUNT	DISBURSE TOTAL	ATTORNEY	OTHER FEES	REFUND AMOUNT	PAYMENT AMOUNT
2017	M & O	.567100	1,486.52	.00	.00	.00	1,486.52	.00	.00	.00	1,486.52
	I & S	.081900	214.68	.00	.00	.00	214.68	.00	.00	.00	214.68
	TOTAL	.649000	1,701.20	.00	.00	.00	1,701.20	.00	.00	.00	1,701.20
2016	M & O	.582100	4,885.14	.00	.00	.00	4,885.14	.00	.00	.00	4,885.14
	I & S	.071900	603.39	.00	.00	.00	603.39	.00	.00	.00	603.39
	TOTAL	.654000	5,488.53	.00	.00	.00	5,488.53	.00	.00	.00	5,488.53
2015	M & O	.582100	4,930.29	.00	.00	.00	4,930.29	.00	.00	.00	4,930.29
	I & S	.071900	608.97	.00	.00	.00	608.97	.00	.00	.00	608.97
	TOTAL	.654000	5,539.26	.00	.00	.00	5,539.26	.00	.00	.00	5,539.26
2014	M & O	.608100	5,473.14	.00	.00	.00	5,473.14	.00	.00	.00	5,473.14
	I & S	.071900	647.12	.00	.00	.00	647.12	.00	.00	.00	647.12
	TOTAL	.680000	6,120.26	.00	.00	.00	6,120.26	.00	.00	.00	6,120.26
2013	M & O	.605000	5,920.41	.00	.00	.00	5,920.41	.00	.00	.00	5,920.41
	I & S	.075000	733.94	.00	.00	.00	733.94	.00	.00	.00	733.94
	TOTAL	.680000	6,654.35	.00	.00	.00	6,654.35	.00	.00	.00	6,654.35
2012	M & O	.602600	4,106.19	.00	.00	.00	4,106.19	.00	.00	.00	4,106.19
	I & S	.077400	527.41	.00	.00	.00	527.41	.00	.00	.00	527.41
	TOTAL	.680000	4,633.60	.00	.00	.00	4,633.60	.00	.00	.00	4,633.60
ALL	M & O		26,801.69	.00	.00	.00	26,801.69	.00	.00	.00	26,801.69
ALL	I & S		3,335.51	.00	.00	.00	3,335.51	.00	.00	.00	3,335.51
ALL	TOTAL		30,137.20	.00	.00	.00	30,137.20	.00	.00	.00	30,137.20
DLQ	M & O		25,315.17	.00	.00	.00	25,315.17	.00	.00	.00	25,315.17
DLQ	I & S		3,120.83	.00	.00	.00	3,120.83	.00	.00	.00	3,120.83
DLQ	TOTAL		28,436.00	.00	.00	.00	28,436.00	.00	.00	.00	28,436.00
CURR	M & O		1,486.52	.00	.00	.00	1,486.52	.00	.00	.00	1,486.52
CURR	I & S		214.68	.00	.00	.00	214.68	.00	.00	.00	214.68
CURR	TOTAL		1,701.20	.00	.00	.00	1,701.20	.00	.00	.00	1,701.20

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YEAR	FUND	TAX RATE	LEVY PAID	DISCOUNT GIVEN	PENALTY INTEREST	TIF AMOUNT	DISBURSE TOTAL	ATTORNEY	OTHER FEES	REFUND AMOUNT	PAYMENT AMOUNT
2017	M & O	.567100	15,044,262.00	.00	118,112.09	351,607.78-	14,810,766.31	1,392.27	.00	.00	15,163,766.36
	I & S	.081900	2,172,676.93	.00	17,057.91	50,778.87-	2,138,955.97	.00	.00	.00	2,189,734.84
	TOTAL	.649000	17,216,938.93	.00	135,170.00	402,386.65-	16,949,722.28	1,392.27	.00	.00	17,353,501.20
2016	M & O	.582100	232,387.00	.00	52,517.37	3,639.96-	281,264.41	44,481.48	.00	.00	329,385.85
	I & S	.071900	28,704.06	.00	6,486.87	449.61-	34,741.32	.00	.00	.00	35,190.93
	TOTAL	.654000	261,091.06	.00	59,004.24	4,089.57-	316,005.73	44,481.48	.00	.00	364,576.78
2015	M & O	.582100	80,950.80	.00	26,005.70	427.80-	106,528.70	16,179.16	.00	.00	123,135.66
	I & S	.071900	9,999.09	.00	3,212.27	52.84-	13,158.52	.00	.00	.00	13,211.36
	TOTAL	.654000	90,949.89	.00	29,217.97	480.64-	119,687.22	16,179.16	.00	.00	136,347.02
2014	M & O	.608100	38,139.05	.00	15,215.18	.00	53,354.23	7,453.52	.00	.00	60,807.75
	I & S	.071900	4,509.65	.00	1,799.14	.00	6,308.79	.00	.00	.00	6,308.79
	TOTAL	.680000	42,648.70	.00	17,014.32	.00	59,663.02	7,453.52	.00	.00	67,116.54
2013	M & O	.605000	22,727.56	.00	9,283.41	.00	32,010.97	3,796.07	.00	.00	35,807.04
	I & S	.075000	2,817.48	.00	1,150.88	.00	3,968.36	.00	.00	.00	3,968.36
	TOTAL	.680000	25,545.04	.00	10,434.29	.00	35,979.33	3,796.07	.00	.00	39,775.40
2012	M & O	.602600	14,830.77	.00	7,309.13	.00	22,139.90	2,669.38	.00	.00	24,809.28
	I & S	.077400	1,904.94	.00	938.78	.00	2,843.72	.00	.00	.00	2,843.72
	TOTAL	.680000	16,735.71	.00	8,247.91	.00	24,983.62	2,669.38	.00	.00	27,653.00
2011	M & O	.602100	6,637.70	.00	5,126.88	.00	11,764.58	1,714.86	.00	.00	13,479.44
	I & S	.077900	858.75	.00	663.39	.00	1,522.14	.00	.00	.00	1,522.14
	TOTAL	.680000	7,496.45	.00	5,790.27	.00	13,286.72	1,714.86	.00	.00	15,001.58
2010	M & O	.601800	6,041.60	.00	4,951.84	.00	10,993.44	1,308.26	.00	.00	12,301.70
	I & S	.078200	785.08	.00	643.48	.00	1,428.56	.00	.00	.00	1,428.56
	TOTAL	.680000	6,826.68	.00	5,595.32	.00	12,422.00	1,308.26	.00	.00	13,730.26
2009	M & O	.601800	4,910.69	.00	4,242.34	.00	9,153.03	943.62	.00	.00	10,096.65
	I & S	.078200	638.11	.00	551.28	.00	1,189.39	.00	.00	.00	1,189.39
	TOTAL	.680000	5,548.80	.00	4,793.62	.00	10,342.42	943.62	.00	.00	11,286.04
2008	M & O	.602940	2,553.72	.00	2,752.62	.00	5,306.34	521.35	.00	.00	5,827.69
	I & S	.078910	334.21	.00	360.25	.00	694.46	.00	.00	.00	694.46
	TOTAL	.681850	2,887.93	.00	3,112.87	.00	6,000.80	521.35	.00	.00	6,522.15
2007	M & O	.596130	1,026.06	.00	1,323.56	.00	2,349.62	385.06	.00	.00	2,734.68
	I & S	.086990	149.73	.00	193.14	.00	342.87	.00	.00	.00	342.87
	TOTAL	.683120	1,175.79	.00	1,516.70	.00	2,692.49	385.06	.00	.00	3,077.55
2006	M & O	.593130	1,786.83	.00	2,525.95	.00	4,312.78	721.20	.00	.00	5,033.98
	I & S	.089990	271.10	.00	383.23	.00	654.33	.00	.00	.00	654.33
	TOTAL	.683120	2,057.93	.00	2,909.18	.00	4,967.11	721.20	.00	.00	5,688.31

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YEAR	FUND	TAX RATE	LEVY PAID	DISCOUNT GIVEN	PENALTY INTEREST	TIF AMOUNT	DISBURSE TOTAL	ATTORNEY	OTHER FEES	REFUND AMOUNT	PAYMENT AMOUNT
2005	M & O	.593130	2,152.79	.00	3,105.14	.00	5,257.93	758.71	.00	.00	6,016.64
	I & S	.089990	326.60	.00	471.12	.00	797.72	.00	.00	.00	797.72
	TOTAL	.683120	2,479.39	.00	3,576.26	.00	6,055.65	758.71	.00	.00	6,814.36
2004	M & O	.601650	1,631.33	.00	2,636.25	.00	4,267.58	654.70	.00	.00	4,922.28
	I & S	.081470	220.92	.00	356.99	.00	577.91	.00	.00	.00	577.91
	TOTAL	.683120	1,852.25	.00	2,993.24	.00	4,845.49	654.70	.00	.00	5,500.19
2003	M & O	.596220	999.06	.00	1,700.69	.00	2,699.75	365.82	.00	.00	3,065.57
	I & S	.086900	145.62	.00	247.88	.00	393.50	.00	.00	.00	393.50
	TOTAL	.683120	1,144.68	.00	1,948.57	.00	3,093.25	365.82	.00	.00	3,459.07
2002	M & O	.590210	1,102.59	.00	1,967.98	.00	3,070.57	367.74	.00	.00	3,438.31
	I & S	.099790	186.41	.00	332.74	.00	519.15	.00	.00	.00	519.15
	TOTAL	.690000	1,289.00	.00	2,300.72	.00	3,589.72	367.74	.00	.00	3,957.46
2001	M & O	.564720	893.64	.00	1,649.52	.00	2,543.16	278.75	.00	.00	2,821.91
	I & S	.097590	154.43	.00	285.05	.00	439.48	.00	.00	.00	439.48
	TOTAL	.662310	1,048.07	.00	1,934.57	.00	2,982.64	278.75	.00	.00	3,261.39
2000	M & O	.533960	890.65	.00	1,833.88	.00	2,724.53	242.17	.00	.00	2,966.70
	I & S	.108350	180.74	.00	372.12	.00	552.86	.00	.00	.00	552.86
	TOTAL	.642310	1,071.39	.00	2,206.00	.00	3,277.39	242.17	.00	.00	3,519.56
1999	M & O	.529360	427.19	.00	888.97	.00	1,316.16	86.05	.00	.00	1,402.21
	I & S	.112950	91.16	.00	189.68	.00	280.84	.00	.00	.00	280.84
	TOTAL	.642310	518.35	.00	1,078.65	.00	1,597.00	86.05	.00	.00	1,683.05
1998	M & O	.505610	395.52	.00	915.62	.00	1,311.14	129.14	.00	.00	1,440.28
	I & S	.124390	97.31	.00	225.25	.00	322.56	.00	.00	.00	322.56
	TOTAL	.630000	492.83	.00	1,140.87	.00	1,633.70	129.14	.00	.00	1,762.84
1997	M & O	.524810	327.48	.00	816.86	.00	1,144.34	102.12	.00	.00	1,246.46
	I & S	.075190	46.91	.00	117.03	.00	163.94	.00	.00	.00	163.94
	TOTAL	.600000	374.39	.00	933.89	.00	1,308.28	102.12	.00	.00	1,410.40
1996	M & O	.516090	378.88	.00	955.70	.00	1,334.58	119.82	.00	.00	1,454.40
	I & S	.083910	61.61	.00	155.39	.00	217.00	.00	.00	.00	217.00
	TOTAL	.600000	440.49	.00	1,111.09	.00	1,551.58	119.82	.00	.00	1,671.40
1995	M & O	.510030	290.35	.00	785.29	.00	1,075.64	88.32	.00	.00	1,163.96
	I & S	.089970	51.22	.00	138.51	.00	189.73	.00	.00	.00	189.73
	TOTAL	.600000	341.57	.00	923.80	.00	1,265.37	88.32	.00	.00	1,353.69
1994	M & O	.471740	261.43	.00	750.35	.00	1,011.78	87.58	.00	.00	1,099.36
	I & S	.098260	54.47	.00	156.30	.00	210.77	.00	.00	.00	210.77
	TOTAL	.570000	315.90	.00	906.65	.00	1,222.55	87.58	.00	.00	1,310.13

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YEAR	FUND	TAX RATE	LEVY PAID	DISCOUNT GIVEN	PENALTY INTEREST	TIF AMOUNT	DISBURSE TOTAL	ATTORNEY	OTHER FEES	REFUND AMOUNT	PAYMENT AMOUNT
1993	M & O	.465440	151.58	.00	455.92	.00	607.50	87.26	.00	.00	694.76
	I & S	.104560	34.05	.00	102.42	.00	136.47	.00	.00	.00	136.47
	TOTAL	.570000	185.63	.00	558.34	.00	743.97	87.26	.00	.00	831.23
1992	M & O	.447640	8.65	.00	20.60	.00	29.25	.00	.00	.00	29.25
	I & S	.112360	2.18	.00	5.17	.00	7.35	.00	.00	.00	7.35
	TOTAL	.560000	10.83	.00	25.77	.00	36.60	.00	.00	.00	36.60
ALL	M & O		15,466,164.92	.00	267,848.84	355,675.54-	15,378,338.22	84,934.41	.00	.00	15,818,948.17
ALL	I & S		2,225,302.76	.00	36,596.27	51,281.32-	2,210,617.71	.00	.00	.00	2,261,899.03
ALL	TOTAL		17,691,467.68	.00	304,445.11	406,956.86-	17,588,955.93	84,934.41	.00	.00	18,080,847.20
DLQ	M & O		421,902.92	.00	149,736.75	4,067.76-	567,571.91	83,542.14	.00	.00	655,181.81
DLQ	I & S		52,625.83	.00	19,538.36	502.45-	71,661.74	.00	.00	.00	72,164.19
DLQ	TOTAL		474,528.75	.00	169,275.11	4,570.21-	639,233.65	83,542.14	.00	.00	727,346.00
CURR	M & O		15,044,262.00	.00	118,112.09	351,607.78-	14,810,766.31	1,392.27	.00	.00	15,163,766.36
CURR	I & S		2,172,676.93	.00	17,057.91	50,778.87-	2,138,955.97	.00	.00	.00	2,189,734.84
CURR	TOTAL		17,216,938.93	.00	135,170.00	402,386.65-	16,949,722.28	1,392.27	.00	.00	17,353,501.20

FISCAL START: 10/01/2017 END: 09/30/2018 JURISDICTION: 0033 CITY OF PHARR

	CERT TAXABLE VALUE	ADJUSTMENTS	ADJ TAX VALUE	TAX RATE	TAX LEVY	PAID ACCTS
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CURRENT YEAR	2,896,170,470	7,500,937-	2,888,669,533	00.649000	18,572,060.12	24,353
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YEAR	TAXES DUE	MONTH ADJ	ADJUSTMENT YTD	LEVY PAID	PAID YTD	BALANCE	COLL %	YTD UNCOLL
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2017	18,625,154.58	53,094.46-	53,094.46-	17,215,237.73	17,215,237.73	1,356,822.39	92.69	0.00
2016	704,946.53	5,475.52-	5,475.52-	255,602.53	255,602.53	443,868.48	36.54	435.12-
2015	400,586.01	71.68	71.68	85,410.63	85,410.63	315,247.06	21.32	443.01-
2014	233,502.22	302.89	302.89	36,528.44	36,528.44	197,276.67	15.62	409.42-
2013	160,958.84	396.77	396.77	18,890.69	18,890.69	142,464.92	11.71	251.53-
2012	126,197.63	59.42-	59.42-	12,102.11	12,102.11	114,036.10	9.59	210.44-
2011	109,321.59	261.76-	261.76-	7,496.45	7,496.45	101,563.38	6.87	195.17-
2010	103,973.62	199.74-	199.74-	6,826.68	6,826.68	96,947.20	6.58	199.74-
2009	97,474.72	141.78-	141.78-	5,548.80	5,548.80	91,784.14	5.70	141.78-
2008	76,590.69	.00	0.00	2,887.93	2,887.93	73,702.76	3.77	0.00
2007	65,963.46	.00	0.00	1,175.79	1,175.79	64,787.67	1.78	0.00
2006	62,876.16	.00	0.00	2,057.93	2,057.93	60,818.23	3.27	0.00
2005	56,535.90	.00	0.00	2,479.39	2,479.39	54,056.51	4.39	0.00
2004	54,901.24	5.74-	5.74-	1,852.25	1,852.25	53,043.25	3.37	0.00
2003	44,173.45	.00	0.00	1,144.68	1,144.68	43,028.77	2.59	0.00
2002	37,558.06	3.80-	3.80-	1,289.00	1,289.00	36,265.26	3.43	0.00
2001	28,128.38	6.62-	6.62-	1,048.07	1,048.07	27,073.69	3.73	0.00
2000	24,755.10	3.40-	3.40-	1,071.39	1,071.39	23,680.31	4.33	0.00
1999	19,416.10	.00	0.00	518.35	518.35	18,897.75	2.67	0.00
1998	14,953.39	.00	0.00	492.83	492.83	14,460.56	3.30	0.00
1997	14,389.00	.00	0.00	374.39	374.39	14,014.61	2.60	0.00
1996	60,023.37	.00	0.00	1,294.42	1,294.42	58,728.95	2.16	0.00
****	21,122,380.04	58,480.90-	58,480.90-	17,661,330.48	17,661,330.48	3,402,568.66		2,286.21-

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TAX COLLECTION SYSTEM
TAX COLLECTOR MONTHLY REPORT
FROM 10/01/2017 TO 04/30/2018

AG ROLLBACK ONLY

PAGE: 13

FISCAL START: 10/01/2017 END: 09/30/2018 JURISDICTION: 0033 CITY OF PHARR

	CERT TAXABLE VALUE	ADJUSTMENTS	ADJ TAX VALUE	TAX RATE	TAX LEVY	PAID ACCTS
	-----	-----	-----	-----	-----	-----
CURRENT YEAR	0	0	0	00.649000	1,701.20	1
	-----	-----	-----	-----	-----	-----

YEAR	TAXES DUE	MONTH ADJ	ADJUSTMENT YTD	LEVY PAID	PAID YTD	BALANCE	COLL %	YTD UNCOLL
	-----	-----	-----	-----	-----	-----	-----	-----
2017	0.00	1,701.20	1,701.20	1,701.20	1,701.20	0.00		0.00
2016	13,761.07	8,272.54-	8,272.54-	5,488.53	5,488.53	0.00		0.00
2015	14,380.34	8,841.08-	8,841.08-	5,539.26	5,539.26	0.00		0.00
2014	15,905.87	9,785.61-	9,785.61-	6,120.26	6,120.26	0.00		0.00
2013	17,678.68	11,024.33-	11,024.33-	6,654.35	6,654.35	0.00		0.00
2012	18,678.01	14,044.41-	14,044.41-	4,633.60	4,633.60	0.00		0.00
2011	0.00	.00	0.00	0.00	0.00	0.00		0.00
****	80,403.97	50,266.77-	50,266.77-	30,137.20	30,137.20	0.00		0.00

TAX COLLECTION SYSTEM
TAX COLLECTOR MONTHLY REPORT
FROM 10/01/2017 TO 04/30/2018

INCLUDES AG ROLLBACK

FISCAL START: 10/01/2017 END: 09/30/2018 JURISDICTION: 0033 CITY OF PHARR

	CERT TAXABLE VALUE	ADJUSTMENTS	ADJ TAX VALUE	TAX RATE	TAX LEVY	PAID ACCTS
CURRENT YEAR	2,896,170,470	7,500,937-	2,888,669,533	00.649000	18,573,761.32	24,354

YEAR	TAXES DUE	MONTH ADJ	ADJUSTMENT YTD	LEVY PAID	PAID YTD	BALANCE	COLL %	YTD UNCOLL
2017	18,625,154.58	51,393.26-	51,393.26-	17,216,938.93	17,216,938.93	1,356,822.39	92.69	0.00
2016	718,707.60	13,748.06-	13,748.06-	261,091.06	261,091.06	443,868.48	37.04	435.12-
2015	414,966.35	8,769.40-	8,769.40-	90,949.89	90,949.89	315,247.06	22.39	443.01-
2014	249,408.09	9,482.72-	9,482.72-	42,648.70	42,648.70	197,276.67	17.78	409.42-
2013	178,637.52	10,627.56-	10,627.56-	25,545.04	25,545.04	142,464.92	15.20	251.53-
2012	144,875.64	14,103.83-	14,103.83-	16,735.71	16,735.71	114,036.10	12.80	210.44-
2011	109,321.59	261.76-	261.76-	7,496.45	7,496.45	101,563.38	6.87	195.17-
2010	103,973.62	199.74-	199.74-	6,826.68	6,826.68	96,947.20	6.58	199.74-
2009	97,474.72	141.78-	141.78-	5,548.80	5,548.80	91,784.14	5.70	141.78-
2008	76,590.69	.00	0.00	2,887.93	2,887.93	73,702.76	3.77	0.00
2007	65,963.46	.00	0.00	1,175.79	1,175.79	64,787.67	1.78	0.00
2006	62,876.16	.00	0.00	2,057.93	2,057.93	60,818.23	3.27	0.00
2005	56,535.90	.00	0.00	2,479.39	2,479.39	54,056.51	4.39	0.00
2004	54,901.24	5.74-	5.74-	1,852.25	1,852.25	53,043.25	3.37	0.00
2003	44,173.45	.00	0.00	1,144.68	1,144.68	43,028.77	2.59	0.00
2002	37,558.06	3.80-	3.80-	1,289.00	1,289.00	36,265.26	3.43	0.00
2001	28,128.38	6.62-	6.62-	1,048.07	1,048.07	27,073.69	3.73	0.00
2000	24,755.10	3.40-	3.40-	1,071.39	1,071.39	23,680.31	4.33	0.00
1999	19,416.10	.00	0.00	518.35	518.35	18,897.75	2.67	0.00
1998	14,953.39	.00	0.00	492.83	492.83	14,460.56	3.30	0.00
1997	14,389.00	.00	0.00	374.39	374.39	14,014.61	2.60	0.00
1996	60,023.37	.00	0.00	1,294.42	1,294.42	58,728.95	2.16	0.00
****	21,202,784.01	108,747.67-	108,747.67-	17,691,467.68	17,691,467.68	3,402,568.66		2,286.21-

TAX COLLECTION SYSTEM
 DEPOSIT DISTRIBUTION
 JURISDICTION SUMMARY

FROM: 04/01/2018 THRU 04/30/2018

UPDATE MODE

JURISDICTION: ALL

ACCOUNT	YEAR	DEPOSIT	LEVY COLLECTED	RENDITION PENALTY	P & I COLLECTED	RENDITION P & I	RENDITION DISCOUNT	APPRAISAL COMMISSION	DISBURSEMENT AMOUNT
CURR FOR 0033 CITY OF PHARR			3,941.67	181.66	406.54	51.71	0.00	11.67	4,336.54
BY COUNTY 108			3,941.67	181.66	406.54	51.71	0.00	11.67	4,336.54
DELQ FOR 0033 CITY OF PHARR			2,593.28	311.29	834.50	97.15	0.00	20.44	3,407.34
BY COUNTY 108			2,593.28	311.29	834.50	97.15	0.00	20.44	3,407.34
TOTAL FOR 0033 CITY OF PHARR			6,534.95	492.95	1,241.04	148.86	0.00	32.11	7,743.88
BY COUNTY 108			6,534.95	492.95	1,241.04	148.86	0.00	32.11	7,743.88
CURR FOR 0034 CITY OF PENITAS			23.01	2.09	2.53	0.27	0.00	0.11	25.43
BY COUNTY 108			23.01	2.09	2.53	0.27	0.00	0.11	25.43
DELQ FOR 0034 CITY OF PENITAS			20.94	1.90	5.65	0.62	0.00	0.14	26.45
BY COUNTY 108			20.94	1.90	5.65	0.62	0.00	0.14	26.45
TOTAL FOR 0034 CITY OF PENITAS			43.95	3.99	8.18	0.89	0.00	0.25	51.88
BY COUNTY 108			43.95	3.99	8.18	0.89	0.00	0.25	51.88
CURR FOR 0035 CITY OF LA JOYA			0.00	0.00	0.00	0.08	0.00	0.00	0.00
BY COUNTY 108			0.00	0.00	0.00	0.08	0.00	0.00	0.00
DELQ FOR 0035 CITY OF LA JOYA			0.00	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL FOR 0035 CITY OF LA JOYA			0.00	0.00	0.00	0.08	0.00	0.00	0.00
BY COUNTY 108			0.00	0.00	0.00	0.08	0.00	0.00	0.00
CURR FOR 0036 CITY OF PROGRESO			152.30	13.85	13.71	1.25	0.00	0.75	165.26
BY COUNTY 108			152.30	13.85	13.71	1.25	0.00	0.75	165.26
DELQ FOR 0036 CITY OF PROGRESO			0.00	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL FOR 0036 CITY OF PROGRESO			152.30	13.85	13.71	1.25	0.00	0.75	165.26
BY COUNTY 108			152.30	13.85	13.71	1.25	0.00	0.75	165.26
CURR FOR 0037 CITY OF SAN JUAN			545.21	28.95	56.63	5.76	0.00	1.74	600.10
BY COUNTY 108			545.21	28.95	56.63	5.76	0.00	1.74	600.10
DELQ FOR 0037 CITY OF SAN JUAN			265.22	24.11	71.61	6.51	0.00	1.53	335.30
BY COUNTY 108			265.22	24.11	71.61	6.51	0.00	1.53	335.30
TOTAL FOR 0037 CITY OF SAN JUAN			810.43	53.06	128.24	12.27	0.00	3.27	935.40
BY COUNTY 108			810.43	53.06	128.24	12.27	0.00	3.27	935.40
CURR FOR 0039 CITY OF SULLIVAN			38.76	3.53	3.84	0.35	0.00	0.20	42.40
BY COUNTY 108			38.76	3.53	3.84	0.35	0.00	0.20	42.40
DELQ FOR 0039 CITY OF SULLIVAN			0.00	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL FOR 0039 CITY OF SULLIVAN			38.76	3.53	3.84	0.35	0.00	0.20	42.40
BY COUNTY 108			38.76	3.53	3.84	0.35	0.00	0.20	42.40
CURR FOR 0040 CITY OF WESLACO			6,346.18	601.63	669.73	63.62	0.00	33.30	6,982.61
BY COUNTY 108			6,346.18	601.63	669.73	63.62	0.00	33.30	6,982.61
DELQ FOR 0040 CITY OF WESLACO			95.39	27.68	38.91	11.98	0.00	1.98	132.32
BY COUNTY 108			95.39	27.68	38.91	11.98	0.00	1.98	132.32
TOTAL FOR 0040 CITY OF WESLACO			6,441.57	629.31	708.64	75.60	0.00	35.28	7,114.93
BY COUNTY 108			6,441.57	629.31	708.64	75.60	0.00	35.28	7,114.93



AGENDA MEMORANDUM

BOARD: City Commission

AGENDA ITEM #: 4.C.

DATE SUBMITTED: May 21, 2018

MEETING DATE: May 29, 2018

FROM: Karla Moya, Finance Director

DEPARTMENT: Finance

DIRECTOR:

Agenda Item: Quarterly Financial Report for period ending March 31, 2018.
--

Classification: Regular

(* If closed session, City Attorney must review and approve.)

Exclude Material from Public Packet? No

Reason:

Issue:

Financial Consideration:

Staff Recommendation:

Alternatives:

ROUTING:

Karla Moya

Created/Initiated - 05/21/2018

Karla Moya

Approved - 05/24/2018

Patricia Rigney

Approved - 05/24/2018

City Management Office

Final Approval - 05/25/2018

City of Pharr

Comprehensive QUARTERLY Financial Report

2nd Quarter – March 31, 2018

**Reliable, Timely, Transparent, Budgets, Trends,
Revenues, Expenditures, Resources, Debts**



Fiscal Year 2017-2018



PREPARED BY: KARLA MOYA-FINANCE DIRECTOR & FINANCE DEPARTMENT



MAYOR Ambrosio "Amos" Hernández | CITY MANAGER Juan G. Guerra, CPA

COMMISSIONERS Eleazar Guajardo | Roberto "Bobby" Carrillo | Ramiro Caballero | Daniel Chavez | Ricardo Medina | Mario Bracamontes

May 29, 2018

Mayor
City Commissioners
Citizens of Pharr

The comprehensive quarterly financial report was compiled for the purpose of updating the City's elected officials and executive staff on the fiscal health of the City.

All City fiscal data is not included in this report, only the selected major activities whose drastic change could adversely affect the City's ability to meet its obligations to the vendors, staff, and citizens.

This is the Finance Department's effort to provide timely, reliable, and transparent fiscal information so that decision makers will have up to date data to base their decisions on.

This report has been updated and prepared by the Finance Department. The figures in this report, based on the cost/benefit principle, are accurate. This report could not have been compiled without the cooperation of all of the City's Directors and City Manager. This is truly a team effort.

Should you have any questions concerning this matter, please feel free to contact me at (956) 402-4150 ext. 1907 or via email at karla.moya@pharr-tx.gov.

Respectfully,

Karla Moya, CGFO
Finance Director

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DETAIL OF CHANGES & TRENDS



CITY OF PHARR
DETAIL OF CHANGES AND TRENDS

March 31, 2018

FINANCIAL STATEMENTS – GOVERNMENTAL FUNDS:

Unaudited Balance Sheet:

At the end of this quarter, the General Fund had a fund balance of \$33.9 million with an unassigned amount of \$23.1 million. PEDC had a fund balance of \$6.5 million and Capital Projects had a fund balance of \$33.8 million.

Unaudited Statement of Revenues, Expenditures, and changes in Fund balance:

The General Fund revenues exceeded expenditures by \$6.1 million while PEDC expenses exceeded revenue by roughly \$7.3 million mainly due to a \$3.2 million dollar payment made to pay the principal amount of one of PEDC's loans and the purchase of land (\$3.3 million) for economic development purposes.

FINANCIAL STATEMENTS - PROPRIETARY FUNDS:

Unaudited statement of net position:

At the end of this quarter, Utility fund had a total net position of \$90.6 million, \$19.1 million for Toll Bridge, \$4.1 million for Golf fund, and \$3.7 million for Event Center.

Unaudited Statement of Revenues, Expenditures, and changes in net position:

Utility fund had a change in net position of \$2.3 million gain and a debt-service coverage ratio of 1.20, \$209 thousand loss for Toll Bridge and the Event Center had an \$8 thousand gain. The Golf fund had a \$136 thousand gain due to transfers received from the General Fund.

GENERAL FUND:

Revenues:

Property tax and sales tax are budgeted at 41% of our budget. Property and sales taxes are on track to meet and exceeded the budget at 91% and 51%, respectively. Combined, property and sales tax revenues are higher than last year by 12%.

Expenditures:

At the end of the 2nd quarter, all the departments stayed within their budgeted expenditures. Overall expenses have increased by 97% compared to last year mainly due to the transfer outs made out to other funds from proceeds received from the issuance of Certificates of Obligations.

Comparison from last year:

Revenues show a 59% increase this year due to the issuance of Certificates of Obligations.

Summary:

The City's property tax and sales tax collections are showing improvements compared to last year, this is mainly attributed to current year collections.

UTILITY FUND:

Revenues:

Water and sewer usage make up 87% of the budget. Both revenue sources are slightly below their targeted collections at 48% each.

Expenses:

At the end of this quarter, all departments' expenses are within budget, with total expenditures being at only 14% of budget.

Comparison from last year:

Overall, revenues are 11% higher than last year due to proceeds received from capital lease funds. Overall expenses are 46% lower than last year.

Summary:

The Utility's major revenues are slightly lower due to a decrease in water and sewer collections.

BRIDGE FUND:

Revenues:

Toll collections are budgeted at 80% of total budget. Toll collections show an increase of 1% compared to last year and vehicle crossings are showing a 6% decrease this year. This decrease is mainly due to a continuing decline of car crossings compared to last year (-15%). However, truck crossings show an increase of 6% compared to last year.

Interest earned income has increased by 232% compared to last year and peso exchange rate income is 80% higher than last year.

Expenses:

At the end of this quarter, all expenses were within their budget with total expenditures being at 38% of budget.

Comparison from last year:

Overall expenses are 20% higher than last year mainly due concrete repairs performed at the Bridge, payment of debt from new capital lease and other contractual and special services expenses.

Summary:

Even though truck crossings have been consistently increasing every quarter, Bridge crossing must be monitored closely. Toll revenues slightly increased and expenses have slightly increased. Both must be monitored accordingly. Overall, the Bridge Fund is healthy.

PEDC FUND:

Revenues:

Sales Tax collections are budgeted at 47% of total budget. Sales Tax collections are higher by 6% compared to last year.

Expenses:

At the end of the quarter, total overall expenses were below or at their annual budget.

Comparison from last year:

Overall expenses are 22% lower than last year due to last year transfer out expense to pay off PFC loan.

Summary:

PEDC's budget has been effectively managed throughout the course of the fiscal year. However, PEDC's expenses must be closely monitored in order to avoid going over their budget.

STATEMENT OF AVAILABLE RESOURCES**GENERAL FUND:**

General fund cash flow is at \$11.8 million. Available resources as of March 31, 2018 are \$10.9 million.

UTILITY FUND:

Utility fund cash flow is at \$3.9 million. Current available resources are \$3.1 million. Utility needs to carefully prioritize what is needed for operations to keep a healthy fund with available resources.

BRIDGE FUND:

Bridge fund cash flow is healthy. Current available resources are \$1.6 million. At this time, we do not foresee any major cash flow problems with the Bridge Fund.

PEDC FUND:

PEDC fund cash flow is at \$2.1 million and current available resources are \$1.7 million.

HIDALGO COUNTY PROPERTY TAX ASSESOR & COLLECTOR REPORT

Current property taxes collections per what we have received from the County are higher this year by 0.50%. Total collected reported by County is **\$16,952,598.89**. Delinquent property Tax collections are lower this year by 1.07%. Total amount collected to date is **\$385,299.37**.

ANALYSIS OF MAJOR REVENUE SOURCES**CURRENT PROPERTY TAX-CASH BASIS**

Current tax collections are higher this year than last year by 6% or approximately \$774,700. Total collected up to this quarter is \$14.7 million compared to \$13.9 million.

DELIQUENT PROPERTY TAX-CASH BASIS

Delinquent tax collections are higher this year than last year by 1% or approximately \$3,100 compared to last year. Total amount collected this quarter is \$348,906 compared to \$345,866.

ANNUAL SALES TAX ACTIVITY ANALYSIS – FY 17/18

This activity is based on cash basis. The difference is two months of collections. To date, City's sales tax collection is 7% HIGHER than last year (roughly \$554,500 citywide).

SALES TAX STATE RGV COMPARISON

Pharr's sales tax rank comparison to the other Rio Grande Valley cities is at 6th place out of 10 other cities based on current month collection activity. Pharr's rank based on calendar year collection is 1st place out of 10 other valley cities.

UTILITY REVENUE ACTIVITY ANALYSIS-WATER & SEWER

Water collection has shown an increase compared to last year's activity. This quarter is showing an increase of 2% in collected revenue. Sewer collected revenue decrease this quarter by less than 1%.

UTILITY REVENUE ACTIVITY ANALYSIS-GARBAGE AND BRUSH

Garbage Collected revenue has increased by 1% compared to last year's activity. Brush collections were about the same compared to last year's activity.

PHARR INTERNATIONAL BRIDGE TOLL COLLECTIONS

Collections this year have increased by 1%. Car crossings have decreased by 15% compared to last year's quarter, and commercial crossings (trucks) increased by 6%. We currently have roughly \$95,000 more revenues than this time last year. We have budgeted accordingly and revenues are on track as budgeted projections.

MUNICIPAL COURT COLLECTIONS

Municipal court collections have decreased by 34% compared to this time last year. This is primarily due to less crime and citations served and collected.

PHARR EVENT CENTER

Revenues:

Event Center revenue remained the same compared to prior year.

Expenses:

Event Center expenses are 3% lower than last year mainly due to better budget management.

HOTEL/MOTEL OCCUPANCY TAX ANALYSIS

Hotel/Motel Tax Collections have decreased by 28% compared to last year, a decrease of approximately \$93,700. This is due to a decrease in hotel occupancy.

TRANSFERS

- Transfer outs from General fund are contributions to General CIP Fund and to cover for Golf and CDBG's operations.
- Transfers from Utilities are mainly for the Utilities CIP projects and for General Fund administrative expenses
- Transfers from Bridge are to balance General Fund operations and to contribute for City Incentive agreements

CIP ACTIVITY ANALYSIS-QUARTERLY UPDATE

BRIDGE:

The Bridge has three capital projects planned. All four projects are in engineering phase.

UTILITY:

The Utility fund has seven capital projects, including the new Water Transmission Mains project approved at the beginning of last year and funded through TWDB. These projects have started and are in currently in progress.

GENERAL CAPITAL PROJECTS

The General Capital Projects fund had 26 capital projects including the Fire Station No. 4, Civic Center Renovations, improvements to various city parks and several street projects. The city is currently underway with its 3rd year of the street repaving program.

DEBT: ISSUED & STATUS-QUARTERLY UPDATE

OUTSTANDING DEBT ISSUANCES

General Fund: There are currently two Certificates of Obligation outstanding (series 2016 and series 2017), and on outstanding Tax Notes (series 2017) for a total of outstanding debt to \$38.9 million. There is one General Obligation Refunding Bond (series 2015B) with a total outstanding debt of \$5.8 million.

Bridge Fund: There is one Revenue Refunding Bond outstanding (series 2015A) with a total outstanding debt of \$3.2 million.

Utility Fund: There are currently four Revenue Bonds outstanding (series 2007A, 2007B, series 2013 and series 2015) with a total outstanding debt of \$24.7 million. The utility fund has two General Obligation Refunding Bond (series 2008 and series 2017) with a total outstanding debt of \$16.7 million. Next issuance that will be completed is the 2008 Revenue Refunding Bonds.

Community Development Grant: This issuance will be completed in 2031 but can be repaid with our current debt reserves. Currently \$4.1 million is outstanding.

PEDC: There is one Certificate of obligation outstanding (series 2012) with an outstanding debt of \$5.1 million. This series was issued in the name of the City but is being paid by PEDC. Additionally, a Promissory Note and a Line of Credit are also outstanding with a total outstanding debt of \$8.1 million.

OUTSTANDING CAPITAL LEASES/BANK LOANS

There are currently 14 outstanding capital leases totaling \$15.9 million. The liability ownership for the leases is distributed between the following funds: General, Utility, Golf, Bridge and Garage. Current balance on all the leases is \$12.8 million.

INVESTMENT REPORT-QUARTERLY UPDATE

INVESTMENT REPORT SUMMARY

This report complies with all provisions of the Public Funds Investment Act and the City of Pharr's Investment policy.

DETAILED INVESTMENT REPORT

The City has \$93.9 million in book market value in investments (including depository accounts).

COMPARISON OF PORTFOLIO TO POLICY LIMITS

The City is within all portfolio caps created in the City's Investment Policy. The caps are identified in "Types of securities, Limits on Maturities, and Days to Maturity.

MARKET VALUE ANALYSIS

The market value of our portfolio is at 100% of book value. Book value identifies actual costs. Market value identifies the cost/value of the investments if they were to put on the market for resale.

CALCULATION OF WEIGHTED AVERAGE MATURITY AND YIELD

Weighted average maturity is 4.63 days. This average is within our Investment Policy caps. This is the amount of days on average that our investments mature. Weighted average yield is 0.22%, the average yield of our investments. This average is better than our benchmarks.

YEAR TO DATE INVESTMENT TRANSACTION REPORT

No investment matured this fiscal year.

DEPOSITORY SECURITY COLLATERAL ANALYSIS

All funds were properly collateralized by at the end of the month.

FISCAL ACTIVITY



CITY OF PHARR, TEXAS
BALANCE SHEET - UNAUDITED, UNADJUSTED, AND PRELIMINARY
GOVERNMENTAL FUNDS
FOR QUARTER ENDING MARCH 31, 2018

		Pharr Economic Development Corporation, Inc.	
	General		Capital Projects
<u>ASSETS AND DEFERRED OUTFLOWS OF RESOURCES</u>			
Cash	\$ 12,690,804	\$ 2,126,579	\$ 8,299,995
Investments	9,853,748		
Receivables (net of allowance for uncollectible):			
Property taxes	1,794,405	-	-
Warrants	8,624,531	-	-
Sales tax	2,184,116	728,039	-
Notes	-	2,034,620	-
Accounts	568,856	46,807	-
Intergovernmental	10,638	-	-
Other	4,367,100	117,600	-
Inventories	897,531	-	-
Land Available for Sale	-	3,567,500	-
Due from other funds	2,708,008	-	-
Restricted assets:			
Cash	-	328,687	25,437,730
Cash with Fiscal Agent	3,585,477	-	581,578
Intergovernmental receivable	-	-	132,140
Total assets	<u>\$ 47,285,214</u>	<u>\$ 8,949,832</u>	<u>\$ 34,451,443</u>
<u>LIABILITIES, DEFERRED INFLOWS OF RESOURCES AND FUND BALANCE</u>			
Liabilities:			
Accounts payable	\$ 370,918	\$ 30,546	\$ 511,404
Due to other funds	-	369,310	-
Escrow accounts	2,045,250	-	108,111
Total liabilities	<u>2,416,168</u>	<u>399,856</u>	<u>619,515</u>
Deferred Inflows of Resources:			
Deferred property tax	1,794,405	-	-
Deferred accounts	568,856	-	-
Deferred warrants	8,624,531	-	-
Deferred notes	-	2,034,620	-
Total deferred inflow of resources	<u>10,987,792</u>	<u>2,034,620</u>	<u>-</u>
Fund balances:			
Nonspendable:			
Inventory	897,531	3,567,500	-
Restricted:			
Economic development	-	2,947,855	-
Committed:			
Contingency	9,853,748	-	-
Assigned:			
Construction	-	-	33,831,928
Unassigned:	23,129,975	-	-
Total fund balances	<u>33,881,254</u>	<u>6,515,355</u>	<u>33,831,928</u>
Total liabilities, deferred inflows of resources and fund balances	<u>\$ 47,285,214</u>	<u>\$ 8,949,832</u>	<u>\$ 34,451,443</u>

CITY OF PHARR, TEXAS
STATEMENT OF REVENUES, EXPENDITURES, AND CHANGES IN FUND BALANCE
GOVERNMENTAL FUNDS - UNAUDITED, UNADJUSTED, AND PRELIMINARY
FOR QUARTER ENDING MARCH 31, 2018

		General	Pharr Economic Development Corporation, Inc.	Capital Projects
REVENUES				
Taxes:				
Property	\$	15,261,184	\$	-
Sales		6,672,212		2,224,071
Franchise		1,391,192		-
Other		22,659		-
Licenses and permits		364,782		-
Intergovernmental		101,048		-
Fees and charges:				
Sanitation		1,269,430		-
Brush		533,068		-
Other		588,498		-
Fines		484,658		-
Interest income		113,374		39,461
Other		388,455		142,533
Total revenues	\$	<u>27,190,560</u>	\$	<u>2,406,065</u>
				<u>\$ -</u>
EXPENDITURES				
Current:				
General government	\$	4,902,785	\$	-
Public safety		10,365,066		-
Highways and streets		1,837,479		-
Health and welfare		1,150,903		-
Culture and recreation		2,143,007		-
Economic development		-		2,585,197
Land Purchase		-		3,715,451
Debt service:				
Principal		766,655		3,620,003
Interest		49,744		189,334
Total expenditures		<u>21,215,639</u>		<u>9,742,458</u>
				<u>9,240,518</u>
Excess (deficiency) of revenues over (under) expenditures		<u>5,974,921</u>		<u>(7,336,393)</u>
				<u>(9,240,518)</u>
OTHER FINANCING SOURCES (USES)				
Transfers in		5,093,350		614,750
Transfers (out)		(21,877,957)		(992,100)
Issuance of debt		21,870,823		1,700,000
Total other financing sources and uses		<u>5,086,216</u>		<u>1,322,650</u>
				<u>27,382,150</u>
SPECIAL ITEMS				
Loss on land available for sale		<u>-</u>		<u>(373,042)</u>
Total special items		<u>-</u>		<u>(373,042)</u>
				<u>-</u>
Net change in fund balance		11,061,137		(6,386,785)
Fund balance - beginning		22,754,602		12,869,140
Prior period adjustment		65,515		33,000
Fund balance - ending	\$	<u>33,881,254</u>	\$	<u>6,515,355</u>
				<u>\$ 33,831,928</u>

CITY OF PHARR, TEXAS
STATEMENT OF NET POSITION - UNAUDITED, UNADJUSTED, AND PRELIMINARY
PROPRIETARY FUNDS
FOR QUARTER ENDING MARCH 31, 2018

	PROPRIETARY FUNDS			
	Utility	Toll Bridge	Golf	Event Center
<u>ASSETS</u>				
Current assets:				
Cash	\$ 5,811,777	\$ 6,922,340	\$ 569,392	\$ 323,694
Receivables (net of allowance for uncollectible):				
Accounts	2,541,415	26,419	-	-
Other	1,366	32,000	22,512	158,786
Inventories	203,496	-	4,352	4,586
Restricted assets:				
Cash	8,687,402	147,597	-	-
Cash with Fiscal Agent	1,959,100	2,449,000	350,000	-
Total current assets	<u>19,204,556</u>	<u>9,577,356</u>	<u>946,256</u>	<u>487,066</u>
Capital assets (net of accumulated depreciation):				
Water Rights	3,450,000	-	-	-
Land	837,036	819,645	999,342	785,224
Buildings	11,462,969	1,417,287	326,608	2,444,952
Improvements other than buildings	689,687	167,694	2,148,857	112,586
Machinery and equipment	1,129,818	1,067,865	119,455	24,471
Infrastructure	87,874,569	11,956,910	31,351	-
Construction in progress - Utility	14,496,125	-	-	-
Construction in progress - Bridge	-	697,622	-	-
Total capital assets, net of accumulated depreciation	<u>119,940,205</u>	<u>16,127,023</u>	<u>3,625,613</u>	<u>3,367,234</u>
Total noncurrent assets	<u>119,940,205</u>	<u>16,127,023</u>	<u>3,625,613</u>	<u>3,367,234</u>
<u>DEFERRED OUTFLOW OF RESOURCES</u>				
Unamortized gain / loss on refunding of debt	324,206	11,524	-	-
Total deferred outflow of resources	<u>324,206</u>	<u>11,524</u>	<u>-</u>	<u>-</u>
Total assets and deferred outflow of resources	\$ <u>139,468,967</u>	\$ <u>25,715,903</u>	\$ <u>4,571,869</u>	\$ <u>3,854,300</u>

		PROPRIETARY FUNDS			
		Utility	Toll Bridge	Golf	Event Center
<u>LIABILITIES</u>					
Current liabilities payable:					
Accounts payable		\$ 431,667	\$ 73,800	\$ 3,680	\$ -
Accrued liabilities		134,775	31,167	-	-
Unearned revenue		-	-	45,474	38,832
Total current liabilities payable		<u>566,442</u>	<u>104,967</u>	<u>49,154</u>	<u>38,832</u>
Current liabilities payable from restricted assets:					
Customer deposits payable		479,824	-	-	-
Escrow payable		210,946	-	-	-
Matured accrued compensation		161,539	62,624	28,857	19,103
Matured capital lease		-	390,273	28,831	-
Matured bonds/notes, net		<u>2,958,000</u>	<u>605,000</u>	<u>-</u>	<u>-</u>
Total current liabilities payable from restricted assets		<u>3,810,309</u>	<u>1,057,897</u>	<u>57,688</u>	<u>19,103</u>
Total current liabilities		<u>4,376,751</u>	<u>1,162,864</u>	<u>106,842</u>	<u>57,935</u>
Noncurrent liabilities:					
Accrued compensation		484,617	187,871	86,570	57,308
Capital lease payable		1,959,100	1,831,294	313,122	-
Bonds/notes principal payable		<u>38,457,000</u>	<u>2,640,000</u>	<u>-</u>	<u>-</u>
Total noncurrent liabilities		<u>40,900,717</u>	<u>4,659,165</u>	<u>399,692</u>	<u>57,308</u>
<u>DEFERRED INFLOW OF RESOURCES</u>					
Unamortized premium		<u>3,567,644</u>	<u>170,579</u>	<u>-</u>	<u>-</u>
Total deferred inflow of resources		<u>3,567,644</u>	<u>170,579</u>	<u>-</u>	<u>-</u>
Total liabilities and deferred inflow of resources		<u>48,845,112</u>	<u>5,992,608</u>	<u>506,533</u>	<u>115,243</u>
<u>NET POSITION</u>					
Invested in capital assets, net of related debt		76,313,565	12,915,277	3,596,782	3,367,234
Restricted for:					
Debt service		4,828,814	1,047,658	-	-
Capital projects		5,046,395	2,449,000	350,000	-
Unrestricted		<u>4,435,081</u>	<u>3,311,360</u>	<u>118,554</u>	<u>371,824</u>
Total net position		<u>\$ 90,623,855</u>	<u>\$ 19,723,295</u>	<u>\$ 4,065,336</u>	<u>\$ 3,739,057</u>

CITY OF PHARR, TEXAS
STATEMENT OF REVENUES, EXPENSES, AND CHANGES IN NET POSITION
PROPRIETARY FUNDS - UNAUDITED, UNADJUSTED, AND PRELIMINARY
FOR QUARTER ENDING MARCH 31, 2018

		PROPRIETARY FUNDS			
		Utility	Toll Bridge	Golf	Event Center
Operating revenues:					
Charges for sales and services:					
Water sales	\$	3,715,141	\$ -	\$ -	\$ -
Sewer service		2,752,120	-	-	-
Tap fees		193,835	-	-	-
Toll fees		-	6,868,919	-	-
Golf services		-	-	417,839	-
Concession		-	-	26,259	120,937
Other		2,810	157,509	57,056	54,046
Total operating revenues		6,663,906	7,026,428	501,154	174,983
Operating expenses:					
Personnel services		1,551,619	538,586	352,604	190,347
Supplies and Materials		451,820	69,322	95,121	63,046
Contractual Services		1,586,731	1,293,923	136,341	83,721
Total operating expenses		3,590,170	1,901,831	584,066	337,114
Operating income (loss)		3,073,736	5,124,597	(82,912)	(162,131)
Nonoperating revenues (expenses):					
Investment earnings		65,157	46,448	5,040	639
Interest expense		(596,755)	(83,498)	(6,644)	-
Other		3,840	228	1,705	3,482
Total nonoperating revenues (expenses)		(527,758)	(36,822)	101	4,121
Income loss before contributions and transfers		2,545,978	5,087,775	(82,811)	(158,010)
Transfers in		-	-	219,600	166,083
Transfers (out)		(282,750)	(4,669,600)	-	-
Changes in net position		2,263,228	418,175	136,789	8,073
Total net position - beginning		88,360,627	19,305,120	3,928,547	3,730,984
Total net position - ending	\$	90,623,855	\$ 19,723,295	\$ 4,065,336	\$ 3,739,057

**** Note:

<u>Debt Coverage Ratio</u>	
Total operating revenues	\$ 6,732,903
Total operating expenses	<u>3,872,920</u>
Total net revenues	<u>\$ 2,859,983</u>
2018 outstanding utility debt	\$ 4,318,239
2nd quarter allocation of debt	<u>\$ 2,375,031</u>
Debt service coverage ratio ≥ 1.10	1.20

**CITY OF PHARR
GENERAL LEDGER STATUS REPORT
NON AUDITED BUDGET VS. ACTUAL
FOR PERIOD ENDING MARCH 31, 2018**

GENERAL FUND

	FY 17/18		PERCENT OF BUDGET	BALANCE	FY 16/17		--Variance--	
	ANNUAL BUDGET	Y-T-D ACTUAL			Y-T-D ACTUAL	Prior FY Y-T-D Actual	Amount	Percent
REVENUES								
PROPERTY TAXES	\$ 16,705,700	\$ 15,261,184	91%	\$ (1,444,516)	\$ 15,261,184	\$ 14,480,177	\$ 781,007	5%
SALES TAX	13,037,300	6,672,212	51%	(6,365,088)	6,672,212	6,256,375	415,837	7%
OTHER TAXES	269,500	22,659	8%	(246,841)	22,659	62,250	(39,591)	-64%
FRANCHISE FEES	2,374,800	1,324,355	56%	(1,050,445)	1,324,355	1,484,919	(160,564)	-11%
RENTAL FEES	407,000	114,803	28%	(292,197)	114,803	159,998	(45,195)	-28%
SANITATION FEES	3,210,100	1,412,923	44%	(1,797,177)	1,412,923	1,421,346	(8,422)	-1%
DEBRIS & BRUSH FEES	1,219,800	583,428	48%	(636,372)	583,428	570,294	13,134	2%
MUNICIPAL COURT FEES AND FINES	1,041,100	528,321	51%	(512,779)	528,321	816,769	(288,448)	-35%
OTHER FINES AND FEES	292,500	120,122	41%	(172,378)	120,122	159,421	(39,299)	-25%
BUILDING PERMITS	425,000	250,529	59%	(174,471)	250,529	192,160	58,369	30%
OTHER LICENSES AND PERMITS	512,100	317,846	62%	(194,254)	317,846	240,081	77,766	32%
RECREATION	326,100	78,280	24%	(247,820)	78,280	-	78,280	0%
INTERFUND TRANSFERS IN	8,513,700	5,093,350	60%	(3,420,350)	5,093,350	5,097,800	(4,450)	0%
SERVICE FEES	1,028,700	572,059	56%	(456,641)	572,059	479,762	92,297	19%
OTHER FINANCING SOURCES	21,654,800	19,432,123	90%	(2,222,677)	19,432,123	1,150,500	18,281,623	1589%
TOTAL REVENUES	71,018,200	51,784,197	73%	(19,234,004)	51,784,197	32,571,852	19,212,344	59%
EXPENDITURES								
CITY MANAGER'S OFFICE	1,351,200	625,848	46%	725,352	625,848	570,088	(55,760)	-10%
FINANCE DIRECTOR'S OFFICE	700,300	269,469	38%	430,831	269,469	308,002	38,533	13%
POLICE DEPARTMENT	15,343,600	7,532,411	49%	7,811,190	7,532,411	6,687,690	(844,721)	-13%
PURCHASING	309,800	78,277	25%	231,523	78,277	-	(78,277)	0%
MUNICIPAL COURT	556,600	251,555	45%	305,045	251,555	198,541	(53,015)	-27%
FIRE DEPARTMENT	8,677,800	3,075,431	35%	5,602,369	3,075,431	2,937,172	(138,259)	-5%
STREET MAINTENANCE	4,799,200	2,024,527	42%	2,774,673	2,024,527	2,157,328	132,801	6%
INFORMATION TECHNOLOGY	1,820,900	507,375	28%	1,313,525	507,375	681,138	173,763	26%
MEDIA	311,200	102,515	33%	208,685	102,515	83,883	(18,633)	0%
MUNICIPAL LIBRARY	1,551,600	622,077	40%	929,523	622,077	517,543	(104,534)	-20%
PARKS & RECREATION	4,708,200	1,517,275	32%	3,190,925	1,517,275	1,076,412	(440,863)	-41%
HUMAN RESOURCES	643,400	202,821	32%	440,579	202,821	166,237	(36,584)	-22%
PLANNING & CODE ENFORCEMENT	2,072,200	664,183	32%	1,408,017	664,183	555,340	(108,842)	-20%
ENGINEERING	619,200	244,272	39%	374,928	244,272	177,881	(66,392)	-37%
SANITATION PRIVATIZATION	1,910,000	363,379	19%	1,546,621	363,379	618,474	255,095	0%
DEBRIS COLLECTION EXPENSE	675,000	226,215	34%	448,785	226,215	221,789	(4,425)	0%
STREET LIGHTS	700,000	228,699	33%	471,301	228,699	332,429	103,730	31%
OTHER TRANSFERS OUT	22,409,700	20,777,957	93%	1,631,743	20,777,957	2,682,750	(18,095,207)	-675%
OTHER NON-DEPARTMENTAL EXP	3,958,800	2,370,952	60%	1,587,848	2,370,952	1,166,134	(1,204,817)	-103%
TOTAL EXPENDITURES	73,118,700	41,685,239	57%	31,433,461	41,685,239	21,138,830	(20,546,409)	-97%
REVENUE OVER/(UNDER EXPENDITURES)	<u>\$ (2,100,500)</u>	<u>\$ 10,098,958</u>		<u>\$ 12,199,458</u>	<u>\$ 10,098,958</u>	<u>\$ 11,433,022</u>	<u>\$ (1,334,065)</u>	

**CITY OF PHARR
GENERAL LEDGER STATUS REPORT
NON AUDITED BUDGET VS. ACTUAL
FOR PERIOD ENDING MARCH 31, 2018**

UTILITY FUND

	FY 17/18		PERCENT OF BUDGET	BALANCE	FY 16/17				--Variance--
	ANNUAL BUDGET	Y-T-D ACTUAL			Y-T-D ACTUAL	Prior FY Y-T-D Actual	Amount	Percent	
REVENUES									
WATER REVENUES	\$ 8,037,500	\$ 3,841,726	48%	\$ (4,195,774)	\$ 3,841,726	\$ 3,880,114	\$ (38,388)	-1%	
SEWER REVENUE	5,911,500	2,819,370	48%	(3,092,130)	2,819,370	2,931,120	(111,750)	-4%	
INTEREST EARNED	21,000	65,157	310%	44,157	65,157	25,663	39,494	154%	
OTHER REVENUES	5,123,700	1,965,750	38%	(3,157,950)	1,965,750	976,396	989,353	101%	
TOTAL REVENUES	19,093,700	8,692,002	46%	(10,401,698)	8,692,002	7,813,293	878,709	11%	
EXPENDITURES									
BOND DEBT SERVICE EXPENSE	4,367,400	583,668	13%	3,783,732	583,668	609,944	26,276	4%	
ADMINISTRATION EXP	757,000	384,311	51%	372,689	384,311	309,922	(74,388)	-24%	
WATER PRODUCTION	2,050,800	776,988	38%	1,273,812	776,988	819,835	42,847	5%	
WATER DISTRIBUTION EXP	4,100,700	984,067	24%	3,116,633	984,067	974,446	(9,621)	-1%	
SEWER PLANT EXP	2,379,200	966,445	41%	1,412,755	966,445	1,139,763	173,318	15%	
SEWER LIFT STATIONS	379,600	102,894	27%	276,706	102,894	138,669	35,775	26%	
NON-DEPARTMENTAL EXP	16,780,100	604,370	4%	16,175,730	604,370	4,229,187	3,624,817	86%	
TOTAL EXPEDITURES	30,814,800	4,402,741	14%	26,412,059	4,402,741	8,221,766	3,819,025	46%	
REVENUE OVER/(UNDER) EXPENDITURES	<u>\$ (11,721,100)</u>	<u>\$ 4,289,260</u>		<u>\$ 16,010,360</u>	<u>\$ 4,289,260</u>	<u>\$ (408,474)</u>	<u>\$ 4,697,734</u>		

Debt Coverage Ratio:	
Revenues	\$ 6,732,901.83
Operating Expenses	\$ 3,819,073.79
Net Revenues	\$ 2,913,828.04
Maximum Debt	\$ 2,375,031.45
Debt Coverage Ratio	1.23 <---Must be => 1.10

**CITY OF PHARR
GENERAL LEDGER STATUS REPORT
NON AUDITED BUDGET VS. ACTUAL
FOR PERIOD ENDING MARCH 31, 2018**

BRIDGE FUND

	FY 17/18		PERCENT OF BUDGET	BALANCE	Y-T-D ACTUAL	FY 16/17	--Variance--	
	ANNUAL BUDGET	Y-T-D ACTUAL				Prior FY Y-T-D Actual	Amount	Percent
REVENUES								
BRIDGE TOLL REVENUES	\$ 13,200,000	\$ 6,860,859	52%	\$ (6,339,141)	\$ 6,860,859	\$ 6,760,502	\$ 100,357	1%
BRIDGE REVENUE FUND INTEREST EARNED	28,000	46,448	166%	18,448	46,448	14,007	32,441	232%
PESO EXCHANGE RATE INCOME	50,000	45,209	90%	(4,791)	45,209	25,051	20,158	80%
RENTAL INCOME	222,600	112,300	50%	(110,300)	112,300	104,750	7,550	7%
TOLL TICKET SALES	10,000	8,060	81%	(1,940)	8,060	5,332	2,728	51%
FINANCING DEBT FUNDS	2,410,000	439,000	0%	(1,971,000)	439,000	2,010,000	(1,571,000)	-78%
TOTAL REVENUES	16,440,600	7,511,875	46%	(8,928,725)	7,511,875	8,919,641	(1,407,766)	-16%
EXPENDITURES								
PERSONNEL	1,258,200	523,133	42%	735,067	523,133	495,784	(27,349)	-6%
SUPPLIES & MATERIALS	153,800	66,373	43%	87,427	66,373	50,769	(15,604)	-31%
BUILDING & EQUIPMENT	3,139,000	281,153	9%	2,857,847	281,153	45,667	(235,486)	-516%
REPAIRS & MAINTENANCE	15,400	2,229	14%	13,171	2,229	2,489	260	10%
EQUIPMENT RENTALS	15,500	1,514	10%	13,986	1,514	1,757	243	14%
UTILITIES	60,000	15,725	26%	44,275	15,725	26,609	10,884	41%
VEHICLE USAGE	49,500	14,848	30%	34,652	14,848	10,195	(4,652)	-46%
INSURANCE	40,000	31,557	79%	8,443	31,557	29,627	(1,931)	-7%
DEBT SERVICE	1,220,300	352,447	29%	817,819	352,447	116,455	(235,992)	-203%
CONTRACTUAL SERVICES	107,000	70,707	66%	36,293	70,707	98,194	27,488	28%
OTHER CONTRACTUAL & SPECIAL SERVICES	843,700	484,528	57%	359,172	484,528	223,161	(261,367)	-117%
TRANSFERS OUT	10,039,200	4,669,600	47%	5,369,600	4,669,600	4,340,574	(329,026)	-8%
TOTAL EXPENDITURES	16,941,600	6,513,814	38%	10,427,786	6,513,814	5,441,282	(1,072,533)	-20%
REVENUE OVER/(UNDER) EXPENDITURES	<u>\$ (501,000)</u>	<u>\$ 998,061</u>		<u>\$ 1,499,061</u>	<u>\$ 998,061</u>	<u>\$ 3,478,360</u>	<u>\$ (2,480,299)</u>	

**CITY OF PHARR
GENERAL LEDGER STATUS REPORT
NON AUDITED BUDGET VS. ACTUAL
FOR PERIOD ENDING MARCH 31, 2018**

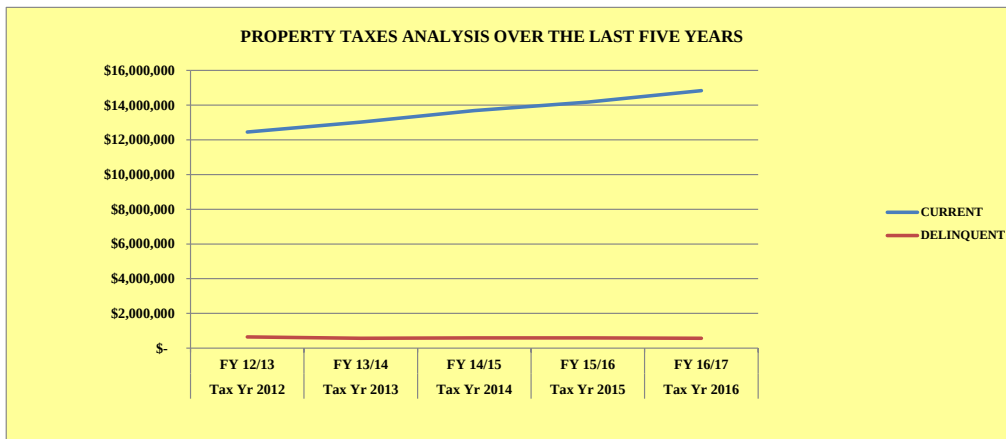
PEDC	FY 17/18				FY 16/17		--Variance--	
	ANNUAL BUDGET	Y-T-D ACTUAL	PERCENT OF BUDGET	BALANCE	Y-T-D ACTUAL	Prior FY Y-T-D Actual	Amount	Percent
REVENUES								
SALES TAX	\$ 4,235,000	\$ 2,224,071	53%	\$ (2,010,929)	\$ 2,224,071	\$ 2,088,458	\$ 135,613	6%
RENTAL INCOME	65,600	4,460	7%	(61,140)	4,460	11,334	(6,874)	-61%
INTEREST EARNED	10,000	39,461	395%	29,461	39,461	43,798	(4,337)	-10%
MISC. INCOME	-	8,094	0%	8,094	8,094	159	7,935	4997%
FINANCING / DEBT PROCEEDS	639,000	-	0%	(639,000)	-	10,160,006	(10,160,006)	-100%
LOAN REVENUE	331,000	98,068	30%	(232,932)	98,068	144,891	(46,823)	-32%
SALE OF LAND/PROPERTY	800,000	-	0%	(800,000)	-	-	-	0%
DEBT PROCEEDS TRUCKING STATION	1,573,000	1,100,000	70%	(473,000)	1,100,000	-	1,100,000	0%
TRANSFER IN - GENERAL FUND	1,361,100	580,550	43%	(780,550)	580,550	319,400	261,150	82%
TRANSFER IN - HOTEL / MOTEL	68,400	34,200	50%	(34,200)	34,200	17,067	17,133	0%
TOTAL REVENUES	9,083,100	4,088,904	45%	(4,994,196)	4,088,904	12,785,112	(8,696,208)	-68%
EXPENDITURES								
PERSONNEL	853,100	366,030	43%	487,070	366,030	225,557	(140,472)	-62%
SUPPLIES & MATERIALS	20,000	16,029	80%	3,971	16,029	7,231	(8,798)	-122%
BUILDING & EQUIPMENT	45,000	4,039	9%	40,961	4,039	6,065	2,026	33%
EQUIPMENT RENTALS	5,000	1,153	23%	3,847	1,153	2,893	1,741	60%
UTILITIES	10,500	4,946	47%	5,554	4,946	4,151	(795)	-19%
ELECTRICITY	9,000	2,321	26%	6,679	2,321	4,245	1,924	45%
AUTOMOTIVE	4,000	3,601	90%	399	3,601	1,108	(2,493)	-225%
GAS & OIL	1,500	356	24%	1,144	356	318	(38)	-12%
INSURANCE	5,400	5,792	107%	(392)	5,792	-	(5,792)	0%
CONTRACTUAL SERVICES	256,000	169,378	66%	86,622	169,378	174,010	4,633	3%
CLOSING COST	-	438,821	0%	(438,821)	438,821	55,324	(383,496)	-693%
OTHER CONTRACTUAL & SPECIAL SERVICES	674,300	253,498	38%	(18,019)	253,498	393,629	(272,005)	-69%
DEBT SERVICE	4,986,100	3,705,174	74%	1,280,926	3,705,174	2,026,365	(1,678,809)	-83%
LAND PURCHASE	3,500,000	3,347,924	96%	152,076	3,347,924	-	(3,347,924)	0%
CITY B-DAY PARTY	20,000	4,177	21%	15,823	4,177	10,317	6,139	60%
EARNEST MONEY EXPENSE	-	30,000	0%	(30,000)	30,000	-	(30,000)	0%
PROGRAM DEVELOPMENT	3,139,000	1,283,216	41%	1,855,784	1,283,216	297,000	(986,216)	-332%
TRANSFERS OUT	2,784,200	824,142	30%	1,960,058	824,142	10,229,880	9,778,780	96%
TOTAL EXPENDITURES	16,313,100	10,460,596	64%	5,852,504	10,460,596	13,382,770	2,938,405	22%
REVENUE OVER/(UNDER) EXPENDITURES	<u>\$ (7,230,000)</u>	<u>\$ (6,371,692)</u>		<u>\$ 858,308</u>	<u>\$ (6,371,692)</u>	<u>\$ (597,658)</u>	<u>\$ (5,757,804)</u>	

CITY OF PHARR
STATEMENT OF AVAILABLE RESOURCES
FOR PERIOD ENDING MARCH 31, 2018

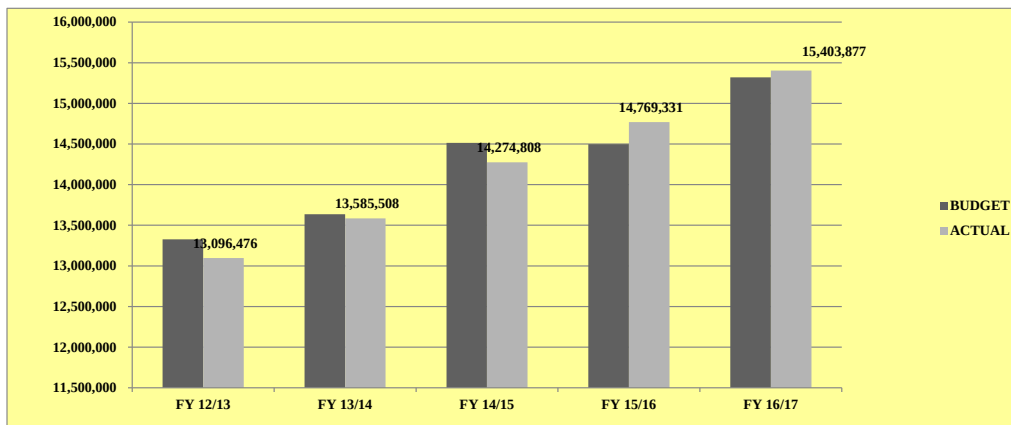
	GENERAL FUND	WATER FUND	BRIDGE FUND	PEDC FUND
CASH				
OPERATING CASH	\$ -	\$ 5,358	\$ 162,913	\$ 583,908
CLAIM ON CASH	9,069,071	3,870,860	1,520,343	1,533,776
DUE FROM OTHER FUNDS	2,774,520	-	-	-
CHANGE FUND	650	2,300	-	-
TOTAL CASH	11,844,242	3,878,519	1,683,256	2,117,685
LIABILITIES				
ACCOUNTS PAYABLES	681,145	182,079	104,967	26,053
DUE TO OTHER FUNDS	197,105	-	-	369,310
UTILITY ACCOUNTS	-	561,977	-	-
TOTAL LIABILITIES	878,250	744,056	104,967	395,363
TOTAL AVAILABLE RESOURCES	\$ 10,965,992	\$ 3,134,463	\$ 1,578,289	\$ 1,722,322

City of Pharr Property Tax Analysis - Cash Collections

-The following graph shows the trend of current and delinquent property taxes over the last five fiscal years:



-The following graph shows the comparison of property taxes budget versus actual for current and delinquent combined:



-The following is the net favorable/ (unfavorable) change in sales taxes for the quarter ending in March 31, 2018 compared to last fiscal year:

CURRENT					DELINQUENT				
MONTH	Tax Yr 2016 FY 16/17	Tax Yr 2017 FY 17/18	Difference FY 17/18 - FY 16/17		MONTH	Tax Yr 2016 FY 16/17	Tax Yr 2017 FY 17/18	Difference FY 17/18 - FY 16/17	
OCTOBER	\$ 55,584	\$ 78,338	\$ 22,754	↑ 6%	OCTOBER	\$ 43,997	\$ 56,178	\$ 12,181	↑ 1%
NOVEMBER	875,202	874,692	(510)		NOVEMBER	62,514	43,664	(18,851)	
DECEMBER	4,199,835	3,874,617	(325,218)		DECEMBER	46,479	48,375	1,897	
JANUARY	3,778,292	4,369,237	590,945		JANUARY	70,181	38,627	(31,554)	
FEBRUARY	4,240,359	4,757,965	517,607		FEBRUARY	44,151	82,003	37,852	
MARCH	772,083	741,182	(30,900)		MARCH	78,545	80,059	1,514	
TOTAL	\$ 13,921,354	\$ 14,696,032	\$ 774,678		TOTAL	\$ 345,866	\$ 348,906	\$ 3,039	

1152

**PABLO "PAUL" VILLARREAL JR., ASSESSOR & COLLECTOR
CITY OF PHARR TAXES COLLECTED FOR:
MARCH 2018**

COMPARATIVE RATE OF COLLECTIONS

CITY OF PHARR CPR (33)	ORIGINAL TAX LEVY	COLLECTED TO DATE	DROPPED YRS AFTER PURGE	MODIF. TO DATE	TAXES OUTSTANDING	PERCENT 2017/2018	COLLECTED 2016/2017
2017 TAX ROLL	18,625,154.58	16,952,598.89	-	(53,025.60)	1,619,530.09	91.28%	90.94%
2016 & PRIOR YRS	2,497,225.46	385,299.37	-	(4,033.02)	2,107,893.07	15.45%	16.53%
ROLLBACK	80,403.97	20,240.89	-	-	60,163.08	25.17%	99.82%
TOTALS	21,202,784.01	17,358,139.15	-	(57,058.62)	3,787,586.24		

BREAKDOWN OF TAX COLLECTIONS AND FEES FOR THE MONTH OF MARCH 2018

	CITY OF PHARR	MONTHLY MODIFICATIONS
CURRENT YEAR-BASE TAX	579,830.51	(68,463.94) CURRENT
CURRENT YEAR-P&I	44,205.86	
PRIOR YEARS-BASE TAX	68,724.58	(948.26) PRIOR
PRIOR YEARS-P&I	28,348.09	
ROLLBACK		ROLLBACK
ROLLBACK P&I		
ATTORNEY FEES	13,259.74	PURGED
TOTAL COLLECTIONS	734,368.78	(69,412.20)
LESS TRANSFERRED	525,703.53	
LESS IN TRANSIT	202,826.99	
LESS DUE TO HCAD COMM. FEE	50.26	
LESS DUE TO CO TREASURER	5,788.00	
BALANCE	-	

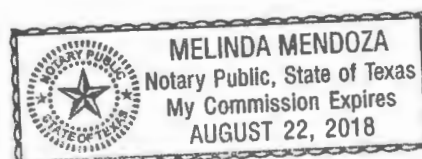
*******AFFIDAVIT*******

I, PABLO "PAUL" VILLARREAL JR., ASSESSOR-COLLECTOR OF TAXES FOR THE CITY OF PHARR, DO
SOLEMNLY SWEAR THAT THE ABOVE STATEMENT OF TAXES COLLECTED BY ME FOR
THE MONTH OF MARCH 2018 IS CORRECT.

Pablo (Paul) Villarreal Jr.
ASSESSOR-COLLECTOR OF TAXES FOR CITY OF PHARR, TEXAS

SWORN AND SUBSCRIBED BEFORE ME THIS 6th DAY OF APRIL, 2018 A.D.

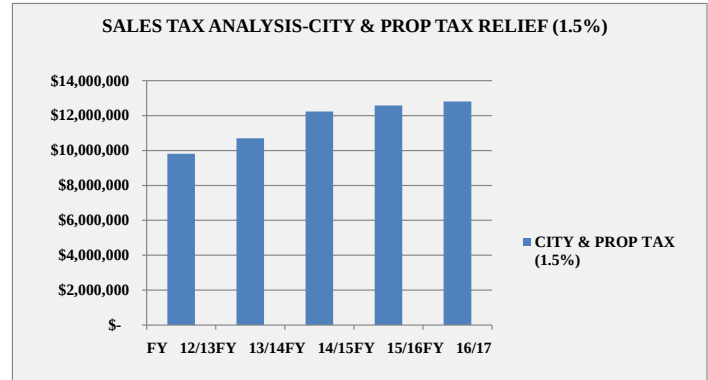
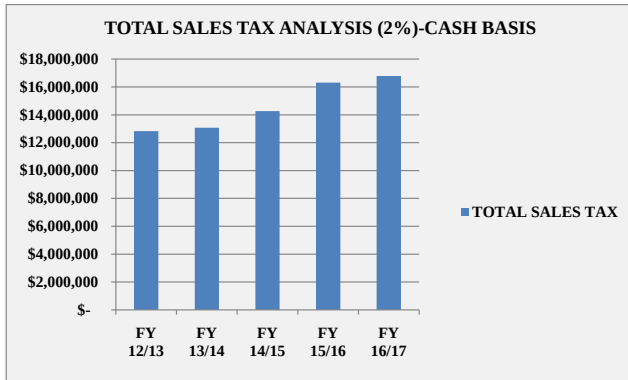
Melinda Mendoza
NOTARY PUBLIC, HIDALGO COUNTY, TEXAS



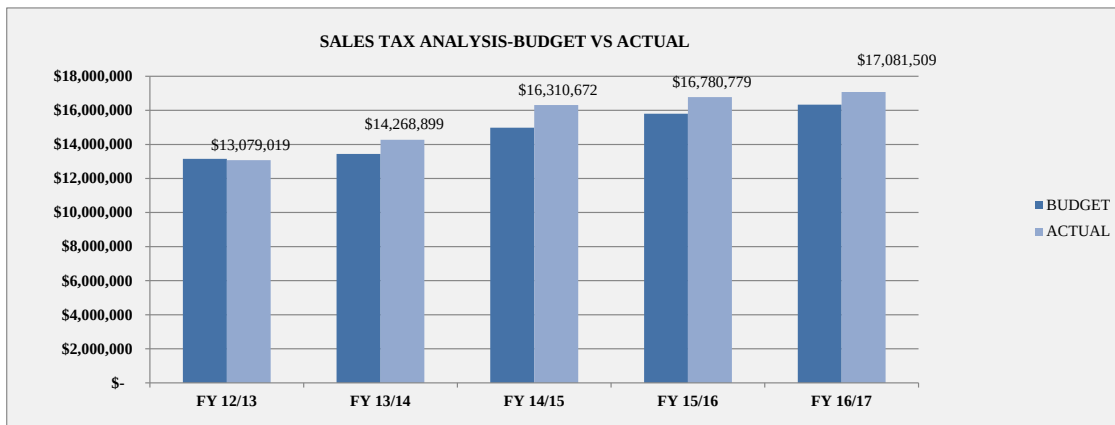
City of Pharr

Current Sales Tax Analysis - Cash Collections

-The following graph shows the trend of total sales tax over the last five fiscal years:



-The following graph shows the comparison of total sales taxes over the last five fiscal years:



-The following is the net favorable/ (unfavorable) change in sales taxes for the quarter ending in March 31, 2018 compared to last fiscal year:

TOTAL SALES TAX (2%)-CASH BASIS			
MONTH	FY 16/17	FY 17/18	Difference FY 17/18 - FY 16/17
OCTOBER	\$ 1,317,281	\$ 1,374,342	\$ 57,062
NOVEMBER	1,457,436	1,537,813	80,377
DECEMBER	1,379,834	1,363,639	(16,195)
JANUARY	1,317,066	1,502,050	184,984
FEBRUARY	1,570,000	1,712,515	142,516
MARCH	1,300,217	1,405,923	105,706
TOTAL	\$ 8,341,833	\$ 8,896,283	\$ 554,450



7%

SALES TAX-CITY & PROP RELIEF (1.5%)-CASH BASIS			
MONTH	FY 16/17	FY 17/18	Difference FY 17/18 - FY 16/17
OCTOBER	\$ 987,960	\$ 1,030,757	\$ 42,796
NOVEMBER	1,093,077	1,153,359	60,283
DECEMBER	1,034,876	1,022,729	(12,146)
JANUARY	987,799	1,126,537	138,738
FEBRUARY	1,177,500	1,284,387	106,887
MARCH	975,163	1,054,442	79,279
TOTAL	\$ 6,256,375	\$ 6,672,212	\$ 415,837



7%

SALES TAX STATE COLLECTION RGV COMPARISON - MARCH 2018

Valley Rank	City	Net Payment This Period	Payment Prior Year	% Change	2018 Payments To Date	2017 Payments To Date	% Change
Rank Based on Current Month Activity							
1	Harlingen	1,972,172.17	1,769,340.94	11.46%	6,574,274.71	6,044,422.78	8.77%
2	Mission	1,237,502.51	1,123,407.43	10.16%	3,925,089.28	3,916,499.15	0.22%
3	Mercedes	419,006.84	380,897.59	10.01%	1,817,303.07	1,914,771.53	-5.09%
4	Edinburg	1,719,772.83	1,573,510.95	9.30%	5,511,251.75	5,345,401.03	3.10%
5	San Juan	282,937.71	260,051.94	8.80%	879,569.63	865,079.03	1.68%
6	Pharr	1,405,923.17	1,300,217.38	8.13%	4,620,488.41	4,187,282.73	10.35%
7	McAllen	4,454,866.63	4,129,303.57	7.88%	16,365,993.25	15,723,197.43	4.09%
8	Weslaco	949,875.87	880,548.11	7.87%	3,163,688.98	3,076,679.34	2.83%
9	Alamo	271,386.68	254,733.79	6.54%	929,507.89	909,530.53	2.20%
10	Brownsville	2,721,606.09	2,586,308.57	5.23%	9,813,409.99	9,305,776.09	5.46%

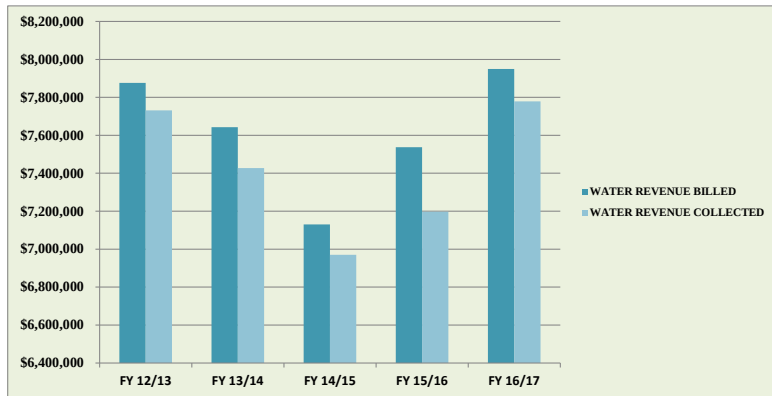
Rank Based on Calendar Year 2018 To Date Activity							
1	Pharr	1,405,923.17	1,300,217.38	8.13%	4,620,488.41	4,187,282.73	10.35%
2	Harlingen	1,972,172.17	1,769,340.94	11.46%	6,574,274.71	6,044,422.78	8.77%
3	Brownsville	2,721,606.09	2,586,308.57	5.23%	9,813,409.99	9,305,776.09	5.46%
4	McAllen	4,454,866.63	4,129,303.57	7.88%	16,365,993.25	15,723,197.43	4.09%
5	Edinburg	1,719,772.83	1,573,510.95	9.30%	5,511,251.75	5,345,401.03	3.10%
6	Weslaco	949,875.87	880,548.11	7.87%	3,163,688.98	3,076,679.34	2.83%
7	Alamo	271,386.68	254,733.79	6.54%	929,507.89	909,530.53	2.20%
8	San Juan	282,937.71	260,051.94	8.80%	879,569.63	865,079.03	1.68%
9	Mission	1,237,502.51	1,123,407.43	10.16%	3,925,089.28	3,916,499.15	0.22%
10	Mercedes	419,006.84	380,897.59	10.01%	1,817,303.07	1,914,771.53	-5.09%

STATE TOTALS	431,429,996.52	401,143,049.43	7.55%	1,481,152,721.41	1,386,389,874.66	6.84%
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City of Pharr
Utility Revenue Activity Analysis - Cash Collections

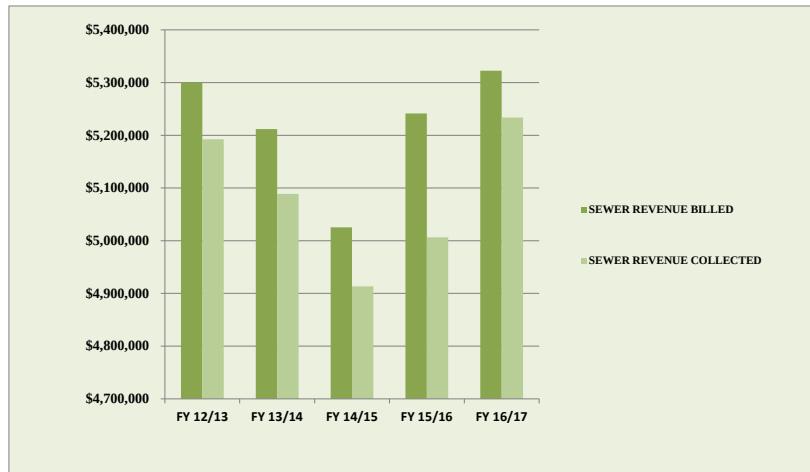
-The following graphs show the trend for Utility Revenue Activity for the last five fiscal years:

WATER



BILLED REVENUE				COLLECTED REVENUE				
MONTH	FY 16/17	FY 17/18	Difference		FY 16/17	FY 17/18	Difference	
			FY 17/18 - FY 16/17				FY 17/18 - FY 16/17	
OCTOBER	\$ 651,843	\$ 658,604	\$ 6,761	↓	\$ 782,263	\$ 777,418	\$ (4,845)	
NOVEMBER	651,242	631,533	(19,709)		528,489	642,905	114,416	
DECEMBER	588,013	610,045	22,032		650,621	603,431	(47,190)	
JANUARY	614,027	609,145	(4,882)		600,627	627,160	26,533	
FEBRUARY	595,969	588,850	(7,119)		579,557	586,937	7,380	
MARCH	594,082	578,408	(15,674)		675,437	642,193	(33,244)	
	\$ 3,695,176	\$ 3,676,585	\$ (18,591)	-1%	\$ 3,816,994	\$ 3,880,044	\$ 63,050	2%

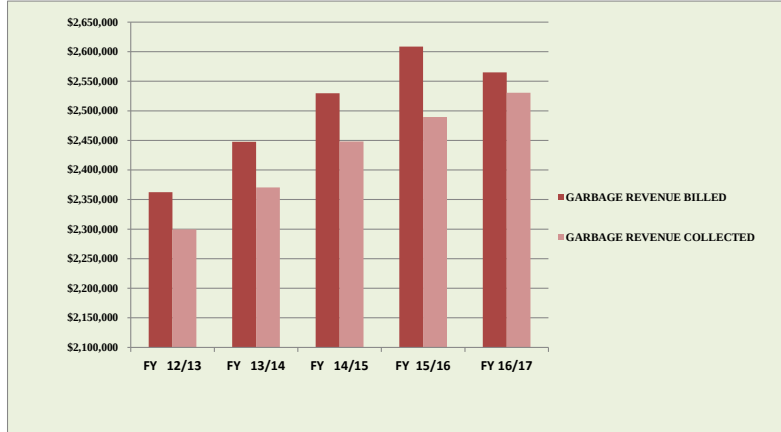
SEWER



BILLED REVENUE				COLLECTED REVENUE				
MONTH	FY 16/17	FY 17/18	Difference		FY 16/17	FY 17/18	Difference	
			FY 17/18 - FY 16/17				FY 17/18 - FY 16/17	
OCTOBER	\$ 435,753	\$ 432,579	\$ (3,174)	↓	\$ 510,551	\$ 492,458	\$ (18,093)	
NOVEMBER	438,834	\$ 426,267	(12,567)		356,650	413,280	56,630	
DECEMBER	412,899	\$ 416,206	3,307		432,953	402,798	(30,155)	
JANUARY	426063	420886	(5,177)		424046	433248	9,202	
FEBRUARY	416,862	410,462	(6,400)		408,485	408,964	479	
MARCH	412,741	405,540	(7,201)	467,826	446,969	(20,857)		
	\$ 2,543,152	\$ 2,511,940	\$ (31,212)	-1%	\$ 2,600,511	\$ 2,597,717	\$ (2,794)	0%

City of Pharr
Utility Revenue Activity Analysis - Cash Collections

GARBAGE



MONTH	BILLED REVENUE				COLLECTED REVENUE			
	FY 16/17	FY 17/18	Difference		FY 16/17	FY 17/18	Difference	
			FY 17/18 - FY 16/17				FY 17/18 - FY 16/17	
OCTOBER	\$ 211,737	\$ 214,646	\$ 2,909	↑	\$ 232,527	\$ 215,554	\$ (16,973)	↑
NOVEMBER	212,561	214,466	1,905		173,486	204,503	31,017	
DECEMBER	214,876	215,312	436		205,013	195,076	(9,937)	
JANUARY	213,486	216,245	2,759		221,482	227,221	5,739	
FEBRUARY	213,419	214,545	1,126		209,361	217,222	7,861	
MARCH	213,944	216,268	2,324		233,920	228,382	(5,538)	
	\$ 1,280,023	\$ 1,291,482	\$ 11,459	1%	\$ 1,275,789	\$ 1,287,958	\$ 12,169	1%

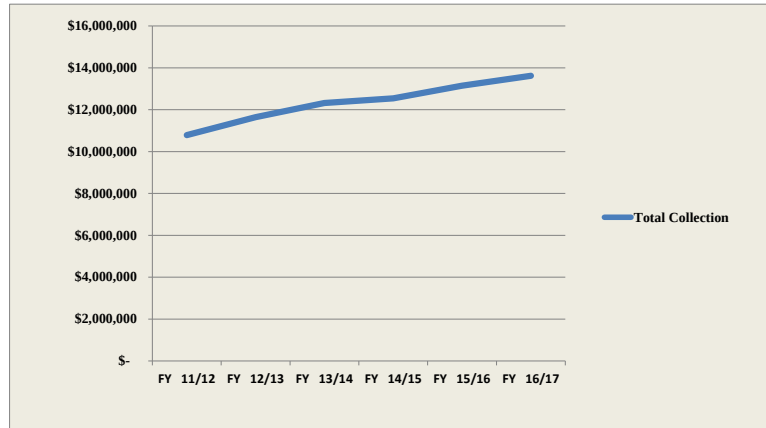
BRUSH



MONTH	BILLED REVENUE				COLLECTED REVENUE			
	FY 16/17	FY 17/18	Difference		FY 16/17	FY 17/18	Difference	
			FY 17/18 - FY 16/17				FY 17/18 - FY 16/17	
OCTOBER	\$ 86,220	\$ 86,975	\$ 755	↑	\$ 95,689	\$ 88,264	\$ (7,425)	↑
NOVEMBER	86,480	87,149	669		71,353	83,981	12,628	
DECEMBER	87,406	87,410	4		88,441	81,485	(6,956)	
JANUARY	86,941	87,831	890		90,272	93,464	3,192	
FEBRUARY	86,855	87,062	207		87,514	88,608	1,094	
MARCH	87,355	87,634	279		94,299	91,938	(2,361)	
	\$ 521,257	\$ 524,061	\$ 2,804	1%	\$ 527,568	\$ 527,740	\$ 172	0%

City of Pharr
Bridge Revenue Activity Analysis - Toll Collections

TREND ANALYSIS FOR TOLL COLLECTIONS FOR THE LAST SIX YEARS:

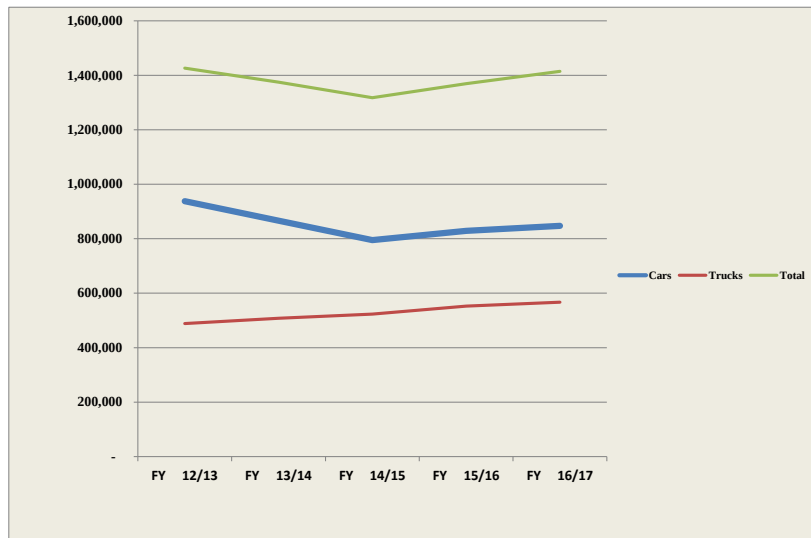


TOTAL TOLL COLLECTIONS PRIOR AND CURRENT YEAR

MONTH	Difference		
	FY 16/17	1143053	FY 17/18-FY 16/17
OCTOBER	\$ 1,104,765	\$ 1,143,053	\$ 38,288
NOVEMBER	1,074,969	1,136,393	61,424
DECEMBER	1,066,836	1,101,996	35,160
JANUARY	1,149,124	1,193,356	44,232
FEBRUARY	1,105,159	1,100,884	(4,275)
MARCH	1,264,839	1,185,177	(79,662)
TOTAL	\$ 6,765,692	\$ 6,860,859	\$ 95,167

↑
1%

TRUCKS AND CARS CROSSINGS TREND OVER THE LAST FIVE FISCAL YEARS:



TRUCKS AND CARS CROSSINGS PRIOR AND CURRENT YEAR

MONTH	Difference		
	FY 16/17	FY 17/18	FY 17/18-FY 16/17
OCTOBER	116,449	112,972	(3,477)
NOVEMBER	114,878	109,151	(5,727)
DECEMBER	119,937	111,883	(8,054)
JANUARY	117,900	111,544	(6,356)
FEBRUARY	110,888	103,602	(7,286)
MARCH	127,524	113,577	(13,947)
TOTAL	\$ 707,576	\$ 662,729	\$ (44,847)

↓
-6%

TRUCKS	Difference		
	FY 16/17	FY 17/18	FY 17/18-FY 16/17
OCTOBER	45,699	49,888	4,189
NOVEMBER	44,183	49,606	5,423
DECEMBER	42,379	46,367	3,988
JANUARY	47,660	51,944	4,284
FEBRUARY	46,466	48,096	1,630
MARCH	53,124	51,344	(1,780)
TOTAL	\$ 279,511	\$ 297,245	\$ 17,734

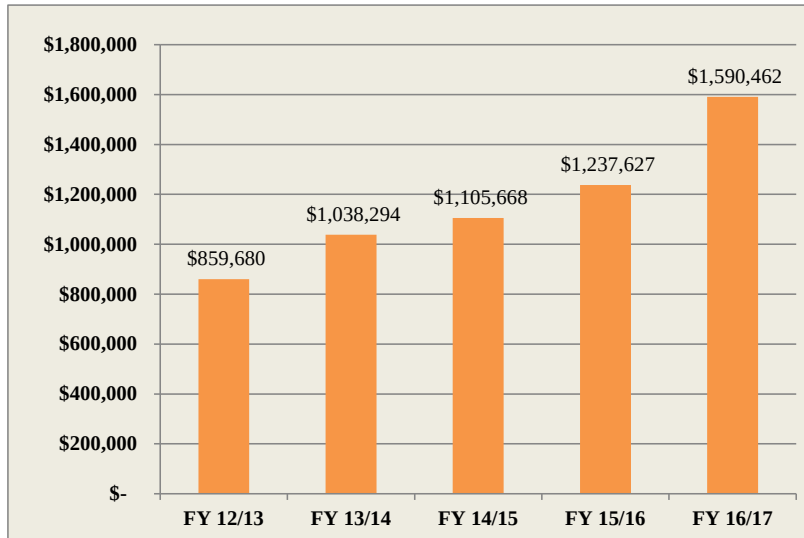
↑
6%

CARS	Difference		
	FY 16/17	FY 17/18	FY 17/18-FY 16/17
OCTOBER	70,750	63,084	(7,666)
NOVEMBER	70,695	59,545	(11,150)
DECEMBER	77,558	65,516	(12,042)
JANUARY	70,240	59,600	(10,640)
FEBRUARY	64,422	55,506	(8,916)
MARCH	74,400	62,233	(12,167)
TOTAL	\$ 428,065	\$ 365,484	\$ (62,581)

↓
-15%

City of Pharr Municipal Court Collections

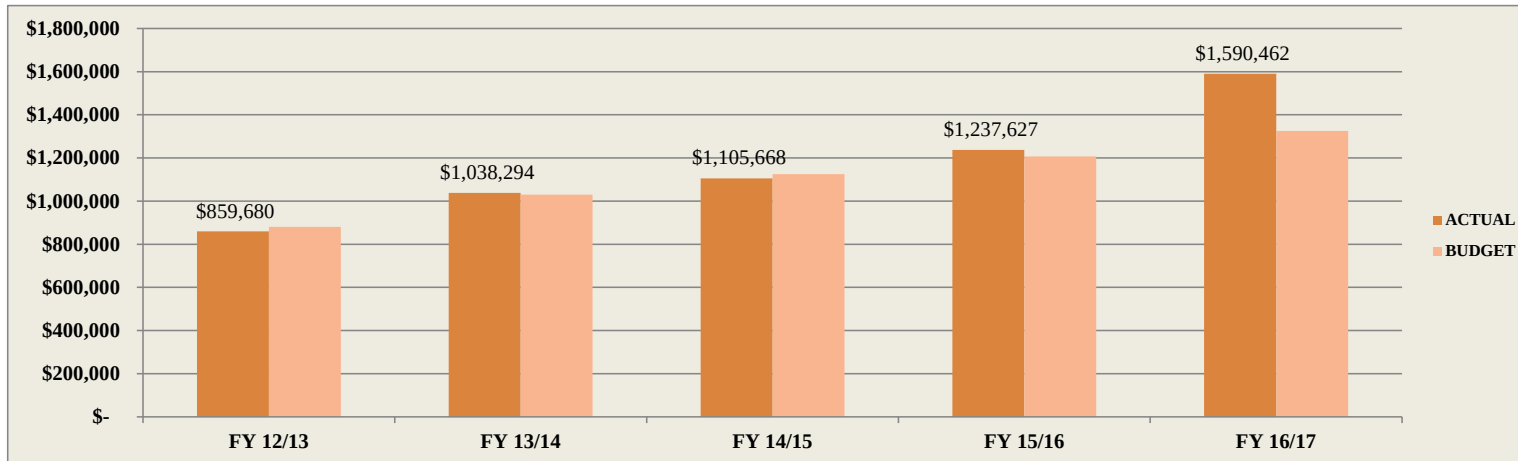
-Collection revenue five fiscal year comparison:



MONTH	FY 16/17	FY 17/18	Difference	
			FY 17/18-FY 16/17	
OCTOBER	\$ 95,457	\$ 95,535	\$ 78	
NOVEMBER	99,363	76,520	(22,843)	
DECEMBER	92,413	53,663	(38,750)	
JANUARY	92,932	63,208	(29,724)	
FEBRUARY	183,167	106,433	(76,734)	
MARCH	235,843	132,961	(102,882)	
TOTAL	\$ 799,175	\$ 528,320	\$ (270,855)	

-34%

-Budget vs Actual five fiscal year comparison:



**CITY OF PHARR
GENERAL LEDGER STATUS REPORT
NON AUDITED BUDGET VS. ACTUAL
FOR PERIOD ENDING MARCH 31, 2018**

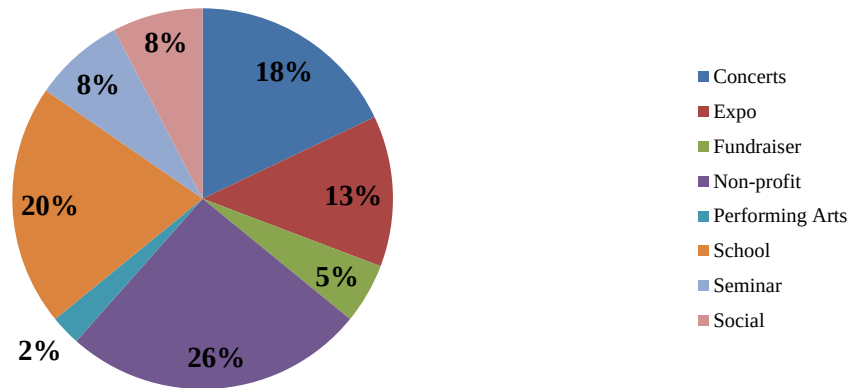
PHARR EVENT CENTER

FY 17/18							FY 16/17		--Variance--	
	ANNUAL BUDGET	Y-T-D ACTUAL	PERCENT OF BUDGET	BALANCE		Y-T-D ACTUAL	Prior FY Y-T-D Actual	Amount	Percent	
REVENUES										
PHARR EVENT CENTER RENTAL	\$ 55,000	\$ 31,300	57%	\$ (23,700)		\$ 31,300	\$ 29,000	\$ 2,300	8%	
PHARR EVENT CENTER -FF	25,000	7,490	30%	(17,511)		7,489.50	8,659	(1,170)	-14%	
PHARR EVENT CENTER - CONS FEES	300,000	120,937	40%	(179,063)		120,937.26	123,807	(2,870)	-2%	
TICKETMASTER REVENUE SHARING	-	3,237	0%	3,237		3,237	1,970	1,267	64%	
TRANSFER IN - HOTEL/MOTEL	398,600	166,083	42%	(232,517)		166,083	71,733	94,350	132%	
INTEREST EARNED	-	639	0%	639		639	280	359	128%	
MISC	-	3,105	0%	3,105		3,105	4,099	(994)	-24%	
TOTAL REVENUES	778,600	332,791	43%	(445,809)		332,791	239,548	93,243	39%	
EXPENDITURES										
PERSONNEL	464,800	186,523	40%	278,277		186,523	161,831	(24,662)	-15%	
SUPPLIES & MATERIALS	33,000	15,864	48%	17,136		15,864	12,599	20,055	159%	
INVENTORY CONCESSION	95,000	43,140	45%	51,860		43,140	42,267	(874)	-2%	
BUILDING MAINTENANCE	20,000	1,910	10%	18,090		1,910	7,644	5,733	75%	
EQUIPMENT RENTALS	2,800	1,040	37%	1,760		1,040	1,333	293	22%	
ADVERTISING	10,000	-	0%	10,000		-	-	-	0%	
AUTOMOTIVE	5,200	2,500	48%	2,700		2,500	2,571	71	0%	
UTILITIES	10,000	2,676	27%	7,324		2,676	1,259	(1,417)	-113%	
ELECTRICITY	55,000	24,228	44%	30,772		24,228	30,681	6,452	21%	
CONTRACTUAL SERVICES	61,800	24,916	40%	36,884		24,916	26,308	1,391	5%	
INSURANCE	4,700	12,827	273%	(8,127)		12,827	15,325	2,497	16%	
EVENT CENTER STAFFING / RENTAL	3,000	838	28%	2,162		838	401	(437)	0%	
OTHER CONTRACTUAL & SPECIAL SERVICES	19,300	5,314	28%	13,986		5,314	5,451	137	3%	
TOTAL EXPENDITURES	784,600	321,778	41%	462,822		321,778	307,667	9,239	3%	
REVENUE OVER/(UNDER) EXPENDITURES	\$ (6,000)	\$ 11,013		\$ 17,013		\$ 11,013	\$ (68,119)	\$ 102,482		

City of Pharr
Pharr Event Center Attendance by Event Type as of March 31, 2018

Ticketed Event Type	Number of Events	Attendance	Total Concession	Average Concession per Event
Concerts	7	7,321	\$ 65,951	\$ 9,422
Expo	5	5,506	1,213	243
Fundraiser	2	1,800	1,614	807
Non-profit	10	5,550	2,360	236
Performing Arts	1	30	94	94
School	8	8,900	3,358	420
Seminar	3	480	24	8
Social	3	3,900	6,852	2,284
	39	33,487	\$ 81,466	\$ 2,089

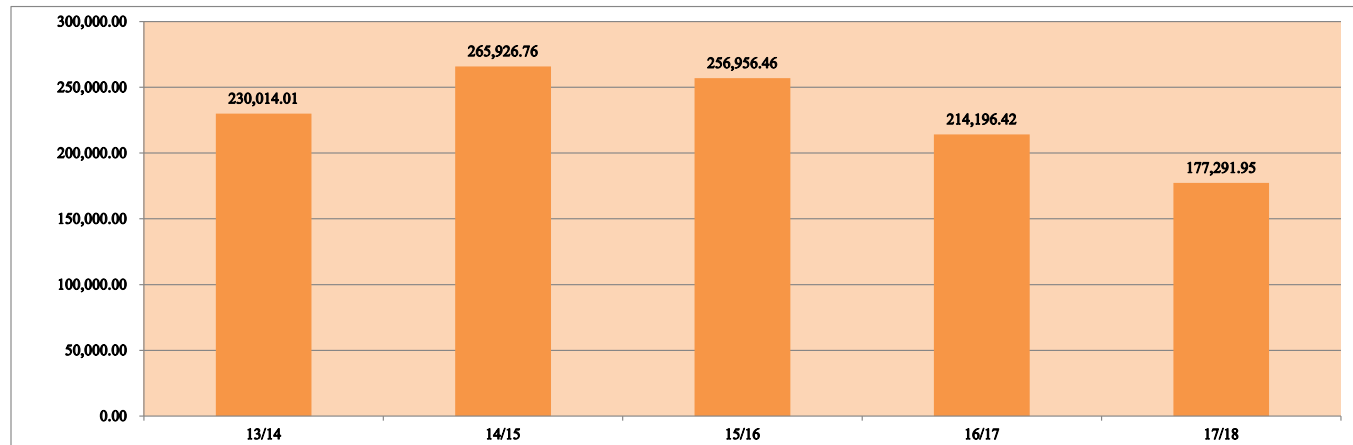
Number of Events



**CITY OF PHARR
HOTEL/MOTEL OCCUPANCY TAX**

	Q4-2013	Q1-2014	Q2-2014	Q3-2014	Q4-2014	Q1-2015	Q2-2015	Q3-2015	Q4-2015	Q1-2016	Q2-2016	Q3-2016	Q4-2016	Q1-2017	Q2-2017	Q3-2017	Q4-2017	Q1-2018
Americas Best Value Inn/ Pharr inn & Suites	\$ 5,316	\$ 6,577	\$ 5,053	\$ 5,774	\$ 7,019	\$ 7,315	\$ 6,542	\$ 5,890	\$ 6,967	\$ 7,227	\$ 7,813	\$ 6,770	\$ 4,742	\$ 6,765	\$ 6,069	\$ 5,666	\$ 6,661	\$ 7,592
Quality Inn / Comfort Inn	9,068	10,767	9,208	10,984	12,349	13,361	10,804	10,867	12,479	12,530	10,833	11,834	12,768	10,744	9,773	7,776	7,582	9,151
Country Hearth Inn / Knights Inn & Suites	4,813	5,617	5,772	7,019	6,250	6,695	2,336	3,187	11,975	14,533	13,515	14,779	15,602	13,345	14,135	11,777	10,353	15,058
Fairwinds Executive Inn	8,828	7,314	7,118	8,869	8,941	7,842	8,442	8,299	8,639	7,286	6,890	7,694	6,908	6,372	6,182	5,718	5,795	5,206
Hampton Inn & Suites	40,988	38,213	34,019	48,213	53,464	49,019	47,669	41,467	46,414	47,525	41,742	38,806	36,254	34,573	33,040	25,139	24,284	27,004
Holiday Inn Express	37,337	40,574	40,165	41,198	41,333	41,947	39,012	37,614	38,357	40,290	36,458	30,859	31,017	32,654	24,571	22,429	18,142	22,762
King 9 Motel	2,719	2,198	2,453	2,285	2,501	2,397	2,683	2,536	3,008	2,468	2,668	2,577	2,506	2,308	2,842	2,666	2,428	2,424
La Quinta Inn # 1	34,905	33,462	35,621	38,963	45,959	35,839	34,819	36,049	35,632	36,740	32,051	30,913	28,274	30,009	27,498	21,853	18,181	20,078
La Quinta Inn # 2	18,723	20,369	19,875	22,406	23,744	32,233	18,008	17,191	17,660	20,106	17,899	16,577	13,203	17,639	10,994	13,263	11,800	15,356
Motel 6	22,640	21,151	23,654	24,167	23,040	23,234	23,501	25,233	23,864	22,767	21,773	21,020	20,084	18,127	19,102	20,304	17,642	17,816
Penn-Ann Hotel	2,007	2,092	2,198	2,041	1,955	1,682	1,514	1,720	1,555	1,742	1,481	1,357	1,498	1,608	1,334	1,310	1,253	1,318.59
Pharr Executive Inn	1,134	1,406	1,143	1,241	1,056	1,173	1,355	1,211	1,309	1,259	1,319	1,266	1,325	1,316	1,225	1,193	1,295	1,106
Pharr Plaza Hotel	4,999	5,107	5,517	5,500	5,226	5,596	5,334	5,335	5,389	5,032	5,258	5,115	5,269	4,740	4,629	4,319	4,916	4,484
Red Roof Inn	13,278	13,199	12,893	13,952	13,160	14,146	14,795	15,830	13,943	14,086	14,058	14,195	12,833	12,023	11,594	8,006	9,255	10,301
Sun Deck Motel	1,679	1,497	1,538	1,644	1,875	1,580		1,606	1,860	1,979	1,601	1,654	1,720	2,576	2,436	2,071	1,912	2,247
Travelodge	12,623	9,814	11,265	10,000	11,495	11,234	9,977	8,778	9,205	7,305	6,295	6,959	6,106	5,619	5,132	4,914	5,145	4,093
Value Place	9,061	10,657	10,782	11,985	11,832	10,634	9,995	10,906	11,423	13,429	10,524	11,406	11,538	12,263	9,371	9,348	7,625	10,719
Vecchio Motel	NO PAYMENT HAS BEEN RECEIVED				NO PAYMENT HAS BEEN RECEIVED				-	652	584	-	287	1,517	1,492	862	862	574
	\$ 230,118	\$ 230,014	\$ 228,274	\$ 256,241	\$ 271,200	\$ 265,927	\$ 236,786	\$ 233,719	\$ 249,680	\$ 256,956	\$ 232,761	\$ 223,780	\$ 211,933	\$ 214,196	\$ 191,418	\$ 168,613	\$ 155,132	\$ 177,292
				\$ 460,132				\$ 537,127				\$ 506,637			\$ 426,130		\$ 332,424	
				FY 13/14				FY 14/15				FY 15/16			FY 16/17		FY 17/18	
				\$ 460,132				\$ 537,127				\$ 506,637			\$ 426,130		\$ 332,424	
				49,462				76,995				(30,490)			(80,507)		(93,705)	
				11%				14%				-6%			-19%		-28%	
				982,740				850,000				850,000			800,000		669,200	
				460,132				537,127				506,637			426,130		332,424	
				47%				63%				60%			53%		50%	

-Revenue collection four fiscal year comparison of 1st quarter amounts only



**CITY OF PHARR
TRANSFERS IN/OUT
NON AUDITED BUDGET VS. ACTUAL
FOR THE PERIOD ENDED MARCH 31, 2018**

	PROPOSED ANNUAL BUDGET	Y-T-D ACTUAL	PERCENT OF BUDGET	BALANCE
TRANSFERS IN				
General Fund	\$ 8,513,700	\$ 5,107,749	60%	\$ (3,405,951)
CDBG	192,900	-	0%	(192,900)
Tax Notes 2017	1,200,000	347,676	29%	(852,324)
CO Series 2017	20,950,600	21,147,574	101%	196,974
Capital Projects	4,813,000	235,117	5%	(4,577,883)
Debt Service	6,128,900	2,314,450	38%	(3,814,450)
Utility CIP	15,937,600	1,964,660	0%	(13,972,940)
Event Center	398,600	166,084	42%	(232,516)
Bridge	520,000	-	0%	(520,000)
Bridge CIP	520,000	-	0%	(520,000)
Golf	439,200	219,600	50%	(219,600)
Pharr TIRZ	559,200	211,500	0%	(347,700)
Pharr Pharr Economic Development Corp	1,429,500	614,750	43%	(814,750)
PAL	-	20,833	0%	20,833
TOTAL TRANSFERS IN	61,603,200	32,349,993	53%	(29,253,207)
TRANSFERS OUT				
General Fund	22,409,700	20,777,956	93%	(1,631,744)
General Contingency	-	1,100,000	0%	1,100,000
Hotel/Motel	877,000	361,539	41%	(515,461)
Asset Sharing	367,000	-	0%	(367,000)
Parkland	-	14,400	0%	14,400
Paving & Drainage	850,000	236,420	28%	(613,580)
CDBG	240,000	-	0%	(240,000)
Grants	-	235,117	0%	235,117
Capital Projects	2,240,000	1,715,451	77%	(524,549)
Utilities	16,503,100	2,247,410	14%	(14,255,690)
Bridge	10,559,200	4,669,600	44%	(5,889,600)
PEDC	7,357,200	992,100	13%	(6,365,100)
PHFC	200,000	-	0%	(200,000)
TOTAL TRANSFERS OUT	\$ 61,603,200	\$ 32,349,993	53%	\$ (29,253,207)

QUARTERLY UPDATES



CITY OF PHARR
CIP SCHEDULE AS OF MARCH 31, 2018

	Beginning Balance	Additions	Deletions	Ending Balance
Governmental:				
Civic Center Renovation	\$ 31,868	\$ 66,750	\$ -	\$ 98,618
Parks Designs and Improvements	498,449	288,087	-	786,536
Jones Box Pedestrian	9,846	12,640	-	22,486
Newcombe	8,437	-	-	8,437
Dr. Long Park	46,998	-	-	46,998
Jones Box Park	527,492	-	-	527,492
Anaya Road	41,639	153,898	-	195,537
Hi-Line	37,028	189,341	-	226,369
Owassa Road	3,182,741	19,029	-	3,201,769
Las Milpas Road	-	62,026	-	62,026
Bike Path Stripping	294,413	-	-	294,413
Thomas Turning Lanes	-	27,972	-	27,972
Traffic Sign Veterans/Eldora	18,300	74,567	-	92,867
Downtown Lighting	857,542	48,359	-	905,901
LED Project	2,103,422	-	-	2,103,422
4 Year Repaving Program	6,701,377	1,984,737	-	8,686,114
PSJA Tri-City Pedestrian	82,191	5,863	-	88,053
Moore Road	365,368	28,466	-	393,834
South Research Center	2,768,593	1,656,554	-	4,425,147
Nature Park	-	37,591	-	37,591
RailRoad Crossing	-	89,515	-	89,515
Traffic Signal Loops	-	385	-	385
Veterans Road Widening	-	1,200	-	1,200
North Side Fire Station	-	2,500	-	2,500
Communication Center	-	3,200,538	-	3,200,538
Fire Station #4	-	108,350	-	108,350
	\$ 17,575,703	\$ 8,058,367	\$ -	\$ 22,321,481

	Beginning Balance	Additions	Deletions	Ending Balance
Business-Type:				
Water Transmission	8,512,074	264,093	-	8,776,167
Rehab LBJ Water Tower	78,570	65,130	-	143,700
Water Line Industrial to Military	-	25,025	-	25,025
Waste Water Treatment Clarifier	863,220	4,519	-	867,739
Lift Station N. 25	2,064,010	946,331	-	3,010,341
Relocation W & SW	441,519	-	-	441,519
Eldora Water Tower	-	736,240	-	736,240
W. OAK Utility Improvement	-	494,508	494,508.00	-
Port of Entry Modernization	449,255	577,322	-	1,026,577
Northbound Lane Improvements	165,289	-	-	165,289
Bridge Building Expansion	-	49,800	-	49,800
	\$ 12,573,937	\$ 3,162,968	\$ 494,508	\$ 15,242,397

Grand Total	\$ 30,149,640	\$ 11,221,335	\$ 494,508	\$ 37,563,879
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 PROJECT 100% COMPLETED

**CITY OF PHARR
OUTSTANDING DEBT ISSUANCES
AS OF MARCH 31, 2018**

Debt Type	Series	Interest Rate(s)	Date of Maturity	Original Issuance	Unspent Proceeds	Debt Issuances Maturity Info		
						Principal Budgeted	Balance After This FY	Total Outstanding
						This FY	Principal	As Of March 31, 2018
<u>GENERAL FUND</u>								
General Obligation Refunding Bonds	2015B	2% - 5%	8/15/2021	\$ 9,120,000	\$ -	\$ 1,710,000	\$ 4,085,000	\$ 5,795,000
Certificates of Obligation	2016	2% - 5%	8/15/2036	14,290,000	2,890,177	190,000	14,100,000	14,290,000
Tax Notes	2017	4.25%	12/1/2024	7,300,000	6,971,447	923,101	6,376,899	7,300,000
Certificates of Obligation	2017	4% - 5%	8/15/2037	17,240,000	16,868,797	2,640,000	14,600,000	17,240,000
				\$ 47,950,000	\$ 26,730,420	\$ 5,463,101	\$ 39,161,899	\$ 44,625,000
<u>INTERNATIONAL BRIDGE</u>								
Revenue Refunding Bond	2015A	2% - 5%	8/15/2022	\$ 4,440,000	\$ -	\$ 605,000	\$ 2,640,000	\$ 3,245,000
				\$ 4,440,000	\$ -	\$ 605,000	\$ 2,640,000	\$ 3,245,000
<u>WATER & SEWER</u>								
Revenue Bonds DWSRF	2007A	2.35%	9/1/2027	\$ 13,310,000	\$ -	\$ 840,000	\$ 8,660,000	\$ -
Revenue Bonds NADBank	2007B	3.75%	9/1/2027	10,000,000	240,906	495,000	5,360,000	9,500,000
Revenue Refunding Bonds	2008	3.60%	9/1/2018	6,430,000	-	75,000	-	5,855,000
Revenue Bonds DWSRF	2013	2.71%	9/30/2042	8,725,000	5,046,395	255,000	7,450,000	7,705,000
Revenue Bonds DWSRF	2015	4.01%	9/1/2035	1,762,000	-	73,000	1,547,000	1,620,000
Revenue Refunding Bonds	2017	3.10%	9/1/2027	18,000,000	-	1,220,000	15,440,000	16,660,000
				\$ 58,227,000	\$ 5,287,301	\$ 2,958,000	\$ 38,457,000	\$ 41,415,000
<u>CDBG- HUD SECTION 108</u>								
\$5,600,000 HUD Section 108	2011	2.00%	8/1/2031	\$ 5,600,000	\$ -	\$ 295,000	\$ 3,835,000	\$ 4,130,000
				\$ 5,600,000	\$ -	\$ 295,000	\$ 3,835,000	\$ 4,130,000
<u>PEDC</u>								
Certificates of Obligation***	2012	4.00%	8/15/2032	\$ 7,625,000	\$ -	\$ 320,000	\$ 4,735,000	\$ 5,055,000
Bank Promissory Note	N/A	3.25%	9/30/2022	9,913,000	-	825,878	8,467,205	5,673,080
PEDC Line of Credit	2016	3.75%	6/20/2021	5,000,000	-	-	2,417,000	2,417,000
				\$ 22,538,000	\$ -	\$ 1,145,878	\$ 15,619,205	\$ 13,145,080
City-Wide Total				\$ 138,755,000	\$ 32,017,722	\$ 10,466,979	\$ 99,713,104	\$ 106,560,080

***Issued by the City of Pharr but paid by PEDC.

**CITY OF PHARR
OUTSTANDING CAPITAL LEASES/BANK LOANS
AS OF MARCH 31, 2018**

Lease Company	Leased During FY	Length of Lease	Maturity Date	Interest Rate	Lease Amount	Lease Balance	Payments - P&I	
							Monthly	Annual
1- UsBancorp #3	13/14	7 Yrs	1/31/2020	1.76%	\$ 2,097,840	\$ 955,851	\$ 26,558	\$ 318,696
Distribution/Owners:	General Fund	97.50%			2,045,394	931,955	25,894	310,729
	Garage Fund	2.50%			52,446	23,896	664	7,967
2- UsBancorp #4	13/14	5 Yrs	1/31/2019	1.33%	\$ 335,860	\$ 74,683	\$ 5,789	\$ 69,472
Distribution/Owners:	General Fund	100.00%			335,860	74,683	5,789	69,472
3- BB&T	14/15	7 Yrs	5/30/2022	2.00%	\$ 480,000	\$ 310,354	\$ 6,114	\$ 73,363
Distribution/Owners:	General Fund	100.00%			480,000	310,354	6,114	73,363
4- First Security Fincnce Inc.	15/16	10 Yrs	1/14/2026	3.69%	\$ 2,685,000	\$ 2,458,129	\$ -	\$ 325,947
Distribution/Owners:	General Fund	100%			2,685,000	2,458,129	-	325,947
5- Signature Public Funding	15/16	3 Yrs	5/6/2019	1.68%	\$ 428,400	\$ 216,888	\$ -	\$ 72,072
Distribution/Owners:	General Fund	100.00%			428,400	216,888	-	72,072
6- Signature Public Funding	15/16	5 Yrs	5/6/2019	1.83%	\$ 260,814	\$ 185,049	\$ -	\$ 26,874
Distribution/Owners:	General Fund	100.00%			260,814	185,049	-	26,874
7- Signature Public Funding	15/16	7 Yrs	5/6/2019	2.05%	\$ 254,694	\$ 203,135	\$ -	\$ 19,237
Distribution/Owners:	General Fund	100.00%			254,694	203,135	-	19,237
8- Signature Public Funding	15/16	10 Yrs	5/6/2019	2.28%	\$ 979,455	\$ 846,311	\$ -	\$ 53,966
Distribution/Owners:	General Fund	100.00%			979,455	846,311	-	53,966
9- UsBancorp #1	16/17	3 Yrs	2/15/2020	1.69%	\$ 61,000	\$ 44,302	\$ 1,737	\$ 20,838
Distribution/Owners:	General Fund	100.00%			61,000	44,302	1,737	20,838
10- UsBancorp #2	16/17	5 Yrs	2/15/2022	1.95%	\$ 3,219,500	\$ 2,700,072	\$ 56,269	\$ 675,225
Distribution/Owners:	General Fund	33.84%			1,089,479	913,704	19,041	228,496
	Bridge Fund	62.43%			2,009,934	1,685,655	35,129	421,543
	Golf Fund	3.73%			120,087	100,713	2,099	25,186
11- UsBancorp #3	17/18	3 Yrs	10/15/2020	2.45%	\$ 732,500	\$ 669,383	\$ 21,039	\$ 252,467
Distribution/Owners:	General Fund	100.00%			732,500	669,383	21,039	252,467
12- UsBancorp #4	17/18	5 Yrs	10/15/2022	2.63%	\$ 482,200	\$ 456,562	\$ 8,546	\$ 102,552
Distribution/Owners:	General Fund	91.91%			443,190	419,626	7,855	94,256
	Bridge Fund	8.09%			39,010	36,936	691	8,296
13- UsBancorp #5	17/18	7 Yrs	10/15/2024	2.78%	\$ 2,897,100	\$ 2,783,665	\$ 37,812	\$ 453,740
Distribution/Owners:	General Fund	15.12%			438,042	420,890	5,717	68,605
	Utility Fund	67.62%			1,959,019	1,882,314	25,568	306,819
	Bridge Fund	13.81%			400,090	384,424	5,222	62,661
	Golf Fund	3.45%			99,950	96,036	1,305	15,654
14- UsBancorp #6	17/18	10 Yrs	10/15/2027	2.98%	\$ 955,000	\$ 927,511	\$ 9,163	\$ 109,957
Distribution/Owners:	General Fund	86.39%			825,025	801,277	7,916	94,992
	Golf Fund	13.61%			129,976	126,234	1,247	14,965
				General Fund	\$ 11,058,852	\$ 8,495,686	\$ 101,101	\$ 1,711,314
				Utility Fund	1,959,019	1,882,314	25,568	306,819
				Bridge Fund	2,449,033	2,107,015	41,042	492,501
				Golf Fund	350,013	322,983	4,650	55,805
				Garage Fund	52,446	23,896	664	7,967
City-Wide Total					\$ 15,869,363	\$ 12,831,895	\$ 173,026	\$ 2,574,407

CITY OF PHARR, TX
Investment Report Summary
March 31, 2018

COMPLIANCE

This report complies with the requirements of the Public Funds Investment Act as well as the City of Pharr's adopted investment policy. The City is in compliance with all provisions of the Public Funds Investment Act and the City of Pharr's investment policy. The City's investment portfolio includes activity in demand deposits only, there are no other investment tools currently being utilized.

LIQUIDITY

The greatest length of maturity for all of our investments is 487 day. The weighted average maturity including demand deposits is 5 day and 81 day without demand deposits. Both of these amounts are within legal and City requirements.

CHANGE IN BOOK AND MARKET VALUE

The investment book value was roughly \$93.9 million and had decreased by approximately \$1.7 million from the previous quarter. This decrease was expected during this quarter due to an increase in bond payments.

The market value of the portfolio was the same than the book value. The reason is due to demand deposits not having a market value other than its book value. All funds are in demand deposits due to our financial institution providing a much greater interest rate than any other financing tool while being fully collateralized.

PORTFOLIO YIELD

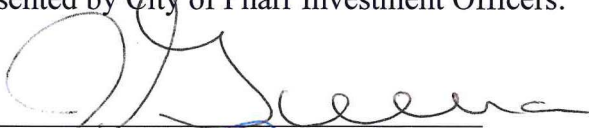
The portfolio yield of .22% was lower than the benchmark yields on the six-month T-Bill and Average Federal Funds Rate, which were 1.51% (per Federal Reserve website yield postings). The spread between the portfolio yield and the benchmark yield is mainly due to the depository's unfavorable interest rate. Safety and liquidity is a greater concern than yield.

INVESTMENT MATURITIES/PURCHASES

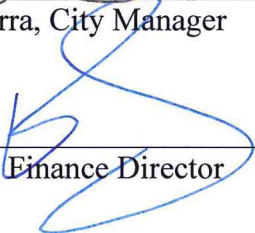
There were no investments that were purchased during the quarter.

All other transactions were routine. The attached schedules are also a part of this investment report.

Presented by City of Pharr Investment Officers:



Juan G. Guerra, City Manager



Karla Moya, Finance Director

CITY OF PHARR, TX
Detailed Investment Report
As of March 31, 2018

Investment	Par	VALUES - December 31, 2017		Book Increase/(Decrease)		Market Increase/(Decrease)		VALUES - March 31, 2018		
		Book	Market	Purchases/ Withdrawals	Accruals/ Amortizations	Purchases & Withdrawals	Change In Market Price	Book	Market	
DEMAND DEPOSITS										
Pooled Cash:										
Depository Bank - Pooled Cash	\$ 32,178,942	\$ 32,178,942	\$ 32,178,942	\$ 4,584,210	\$ -	\$ 4,584,210	\$ -	\$ 36,763,152	\$ 36,763,152	
Non - Pooled Cash:										
Depository Bank - General	682,110	682,110	682,110	249,419	-	249,419	-	931,529	931,529	
Depository Bank - Utility	7,734,535	7,734,535	7,734,535	(364,827)	-	(364,827)	-	7,369,708	7,369,708	
Depository Bank - Bridge	5,614,249	5,614,249	5,614,249	(12,304)	-	(12,304)	-	5,601,945	5,601,945	
Depository Bank - Other	45,038,492	45,038,492	45,038,492	(6,124,816)	-	(6,124,816)	-	38,913,676	38,913,676	
	\$ 91,248,328	\$ 91,248,328	\$ 91,248,328	\$ (1,668,318)	\$ -	\$ (1,668,318)	\$ -	\$ 89,580,010	\$ 89,580,010	
CERTIFICATES OF DEPOSIT										
Certificates of Deposit - General	\$ 300,000	\$ 300,000	\$ 300,000	\$ -	\$ -	\$ -	\$ -	\$ 300,000	\$ 300,000	
	\$ 300,000	\$ 300,000	\$ 300,000	\$ -	\$ -	\$ -	\$ -	\$ 300,000	\$ 300,000	
INVESTMENT POOLS										
Tex-Pool	\$ 3,961,421	\$ 3,961,421	\$ 3,961,421	\$ 13,568	\$ -	\$ 13,568	\$ -	\$ 3,974,989	\$ 3,974,989	
	\$ 3,961,421	\$ 3,961,421	\$ 3,961,421	\$ 13,568	\$ -	\$ 13,568	\$ -	\$ 3,974,989	\$ 3,974,989	
	\$ 95,509,749	\$ 95,509,749	\$ 95,509,749	\$ (1,654,750)	\$ -	\$ (1,654,750)	\$ -	\$ 93,854,999	\$ 93,854,999	

CITY OF PHARR, TX
Comparison of Portfolio to Policy Limits
As of March 31, 2018

<u>LIMITS ON TYPES OF SECURITIES</u>	<u>Target Investment Level</u>	<u>Portfolio Cap</u>	<u>Actual Percentage of Portfolio</u>	<u>Positive/(Negative) % Variance Policy Limits</u>
Demand Deposits	N/A	N/A	100.00%	N/A
Money Market Mutual Funds	0%	10%	0.00%	10.00%
Certificates of Deposit	10%	50%	1.21%	48.79%
U. S. Treasury Obligations	15%	100%	0.00%	100.00%
U. S. Government Securities	20%	100%	0.00%	100.00%
Repurchase Agreements	5%	100%	0.00%	100.00%
Public Funds Investment Pools	50%	100%	0.39%	99.61%
Commercial Paper	0%	25%	0.00%	25.00%
Guaranteed Investment Contracts	0%	25%	0.00%	25.00%

<u>LIMITS ON MATURITIES</u>	<u>Minimum Allowable Percentage of Portfolio</u>	<u>Actual Percentage of Portfolio</u>	<u>Positive/(Negative) % Variance Policy Limits</u>
Available within 1 month	25%	100.00%	75.00%
Available within 3 months	33%	100.00%	67.00%
Available within 6 months	45%	100.00%	55.00%
Available within 1 year	60%	100.00%	40.00%
Available within 2 years	70%	0	N/A

	<u>Maximum Allowable</u>	<u>Maximum Actual Maturity</u>	<u>Policy Limit Days Available</u>
<u>Days to Maturity</u>	730	487	243.00

CITY OF PHARR, TX
Market Value Analysis
As of March 31, 2018

CHANGES IN MARKET VALUE:

BEGINNING VALUE - December 31, 2017	\$	95,209,749
<u>INVESTMENT ACTIVITY:</u>		-
Bank and Pooled Investment Deposits/(Withdrawals) - Net		(1,654,750)
ENDING VALUE - March 31, 2018	\$	93,554,999

COMPARISON OF BOOK VALUE TO MARKET VALUE:
--

<u>BEGINNING VALUE - December 31, 2017</u>		
Market Value	\$ 95,209,749	
Book Value	\$ 95,209,749	
Ratio of Market Value to Book Value		100.00%
 <u>ENDING VALUE - March 31, 2018</u>		
Market Value	\$ 93,554,999	
Book Value	\$ 93,554,999	
Ratio of Market Value to Book Value		100.00%

CITY OF PHARR, TX
Calculation of Weighted Average Maturity and Yield
As of March 31, 2018

	<u>Market Value</u>	<u>Book Value</u>	<u># of Days To Maturity</u>	<u>Original Yield to Maturity</u>	<u>Percent of Portfolio</u>
Demand Deposits					
Depository Bank - Pooled Cash	\$36,763,152	\$36,763,152	1	0.20%	39.17%
Depository Bank - General	\$931,529	\$931,529	1	0.20%	0.99%
Depository Bank - Utility	\$7,369,708	\$7,369,708	1	0.20%	7.85%
Depository Bank - Bridge	\$5,601,945	\$5,601,945	1	0.20%	5.97%
Depository Bank - Other	<u>\$38,913,676</u>	<u>\$38,913,676</u>	1	0.20%	<u>41.46%</u>
	\$89,580,010	\$89,580,010			95.45%
Certificates of Deposit					
Certificates of Deposit - General	<u>\$300,000</u>	<u>\$300,000</u>	487	1.21%	<u>0.32%</u>
	\$300,000	\$300,000			0.32%
Investment Pools					
Tex-Pool	<u>\$3,974,989</u>	<u>\$3,974,989</u>	50	0.56%	<u>4.24%</u>
	\$3,974,989	\$3,974,989			4.24%
TOTAL	<u>\$93,854,999</u>	<u>\$93,854,999</u>			<u>100.00%</u>
Weighted Average Maturity					
Weighted Average Days to Maturity				4.63	
Weighted Average Days to Maturity - (excl. depository bank)				80.67	
Weighted Average Yield					
Weighted Average Yield				0.22%	
Weighted Average Yield - Operating (excluding depository bank)				0.22%	
Average Federal Fund Rate at March 31, 2018				1.51%	
Yield to Maturity of 6 month T-Bill at March 31, 2018 (secondary markets)				1.87%	

CITY OF PHARR, TX
Year To Date Investment Transaction Report
As of March 31, 2018

PURCHASES

<u>Date</u>	<u>Type</u>	<u>Investment</u>	<u>Purchased From</u>	<u>Principal Purchase Price</u>	<u>Market Value</u>	<u>Yield/Int. Discount Rate</u>	<u>Maturity Date</u>
8/17/2016	Investment Pool	Public Funds	Tex Pool	\$3,921,500	\$3,974,989	0.39%	
7/31/2017	Certificate of Deposit	Public Funds	LSNB	\$300,000	\$300,000	1.21%	7/31/2019

Total Purchases	\$	<u><u>4,221,500</u></u>	\$	<u><u>4,274,989</u></u>
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City of Pharr
Depository Security Collateral Analysis

	JANUARY 2018		FEBRUARY 2018		MARCH 2018	
	<u>Highest Bal</u>	<u>Ending Bal</u>	<u>Highest Bal</u>	<u>Ending Bal</u>	<u>Highest Bal</u>	<u>Ending Bal</u>
Depository Bank - Pooled Cash	\$ 34,418,393	\$ 31,342,097	\$ 38,508,480	\$ 37,814,027	\$ 40,914,834	\$ 36,763,152
Depository Bank - General	724,401	713,553	736,139	736,139	931,529	931,529
Depository Bank - Utility	7,774,193	7,374,490	7,259,434	7,259,434	7,369,708	7,369,708
Depository Bank - Bridge	5,618,822	5,542,501	5,596,219	5,463,519	5,601,945	5,601,945
Depository Bank - Other	43,567,429	43,398,041	40,685,402	40,531,816	40,028,462	38,913,676
Depository Bank-PEDC	5,437,720	2,303,680	2,364,498	868,936	1,599,005	980,796
	\$ 97,540,958	\$ 90,674,362	\$ 95,150,170	\$ 92,673,870	\$ 96,445,484	\$ 90,560,806
LSNB - Balance	\$ 97,540,958	\$ 90,674,362	\$ 95,150,170	\$ 92,673,870	\$ 96,445,484	\$ 90,560,806
Collateral - LSNB	\$ 91,526,741	\$ 91,526,741	\$ 97,730,736	\$ 97,730,736	\$ 95,828,538	\$ 95,768,647
Over / (Under) collateral	\$ (6,014,217)	\$ 852,379	\$ 2,580,566	\$ 5,056,866	\$ (616,945)	\$ 5,207,841
Percent of balance *	-6.2%	0.9%	2.7%	5.5%	-0.6%	5.8%

* Highest Balance collateral in negative due to fluctuation in January daily activity from Pooled Cash and PEDC accounts.



AGENDA MEMORANDUM

BOARD: City Commission

AGENDA ITEM #: 4.D.

DATE SUBMITTED: May 16, 2018

MEETING DATE: May 29, 2018

FROM: Hilda Pedraza, City Clerk

DEPARTMENT: Administration

DIRECTOR:

Agenda Item: City Events of Interest.

Classification: Regular

(* If closed session, City Attorney must review and approve.)

Exclude Material from Public Packet? No

Reason:

Issue:

Financial Consideration:

Staff Recommendation:

Alternatives:

ROUTING:

Hilda Pedraza

Created/Initiated - 05/16/2018



AGENDA MEMORANDUM

BOARD: City Commission

AGENDA ITEM #: 5.A.

DATE SUBMITTED: May 22, 2018

MEETING DATE: May 29, 2018

FROM: Hilda Pedraza, City Clerk

DEPARTMENT: Administration

DIRECTOR:

Agenda Item: Approval of Minutes for May 7, 2018 Regular Called Meeting.

Classification: Consent

(* If closed session, City Attorney must review and approve.)

Exclude Material from Public Packet? No

Reason:

Issue:

Financial Consideration:

Staff Recommendation:

Alternatives:

ROUTING:

Hilda Pedraza
City Management Office

Created/Initiated - 05/22/2018
Final Approval - 05/25/2018

**MINUTES
BOARD OF COMMISSIONERS
REGULAR CALLED MEETING
MONDAY, MAY 7, 2018
118 SOUTH CAGE 2nd FLOOR**

The Board of Commissioners of the City of Pharr, Texas, met in a Regular Called Meeting on Monday, May 7, 2018 and following is the record of attendance.

BOARD OF COMMISSIONERS PRESENT: Mayor Ambrosio Hernandez
Comm. Eleazar Guajardo
Comm. Roberto "Bobby" Carrillo
Comm. Ramiro Caballero
Comm. Daniel Chavez
Comm. Ricardo Medina
Comm. Mario Bracamontes

BOARD OF COMMISSIONERS ABSENT: None

STAFF PRESENT: Juan G. Guerra, City Manager
Edward Wylie, Deputy City Manager
Hilda Pedraza, City Clerk
Omar Anzaldua, City Engineer
Gary Rodriguez, Events Center Director
Karla Moya, Finance Director
Anali Alanis, HR Director
Leonardo Perez, Fire Chief
Melanie Cano, Dev. Services Director
Ricardo Pedraza, Public Works Director
Jose Villescas, Public Utilities Director
Sergio Alanis, Parks & Rec. Director
Jose Pena, I.T. Director
Luis Bazan, Bridge Director
Sandra Zamora, Purchasing Director
Daniel Ramirez, Communications Dir.
Victor Perez, PEDC Director

CITY ATTORNEY Patricia Rigney, City Attorney

ITEM 1. CALL TO ORDER

A) ROLL CALL AND POSSIBLE ACTION ON THE EXCUSING OF ANY ABSENT MEMBER OF THE GOVERNING BODY

Mayor Hernandez called the meeting to order at 4:00 p.m. Roll call established a quorum.

MINUTES: REGULAR CALLED MEETING
MAY 7, 2018

B) PLEDGE OF ALLEGIANCE/INVOCATION

Luis Bazan, Bridge Director, led in the pledge of allegiance and invocation.

ITEM 2. PROCLAMATIONS

A) PROCLAMATION PROCLAIMING MOTORCYCLE SAFETY AWARENESS MONTH

Mayor Hernandez read proclamation proclaiming May 2018 as Motorcycle Safety Awareness Month and presented proclamation to Andrew Canon.

Andrew Canon thanked the Commission for proclamation and stated they have been promoting motorcycle safety awareness.

ITEM 3. PUBLIC COMMENTS/PUBLIC HEARINGS

A) PUBLIC COMMENTS

Kenneth Fletcher spoke on item 6.E and requested the Commission to consider him as member of the Parks and Recreation Advisory Board. He also spoke about item 6.B regarding onsite queuing Ordinance verbiage regarding fire lanes and voiced his concern with corner driveway on Jackson Road at Costco.

B) PUBLIC HEARING ON DEVELOPMENT SERVICES CASES

None.

ITEM 4. CITY MANAGER'S REPORTS

A) CITY ENGINEER'S REPORT

Juan G. Guerra, City Manager, stated City Engineer was in the audience and questions could be entertained at this time.

At this time, Mayor Hernandez called upon Omar Anzaldua, City Engineer, to provide status on I Road/Veterans Road.

Omar Anzaldua, City Engineer, stated the project was coming along but Public Works Director could provide a better report on this specific project.

MINUTES: REGULAR CALLED MEETING
MAY 7, 2018

Ricardo Pedraza, Public Works Director, stated that project had been delayed due to unforeseen weather and was pending a Purchase Order from Purchasing Department.

B) CITY EVENTS OF INTEREST

Juan G. Guerra, City Manager, reported the State requested assistance from our Fire Department on a Wildland Fire at The Fort Davis area and two firefighters responded to assist. He also announced the Pharr Memorial Library would be having Summer Reading Program on Saturday, May 12, 2018 at the Pharr Memorial Library from 9:00 a.m. to 5:00 p.m. and at the Development and Research Center from 1:00 p.m. to 5:00 p.m.

Juan G. Guerra, City Manager, reported the Greater Pharr Chamber of Commerce would be celebrating the Grand Opening and Ribbon Cutting for Eddie's Tacos on Wednesday, May 9, 2018 at 9:00 a.m. at 1406 W. Nolana Loop in Pharr. He further stated this would be the third location in the Pharr-San Juan area and mentioned Eddie's Tacos takes pride in serving authentic and fresh Mexican food, and believes in providing quality service for customers and their families.

Juan G. Guerra, City Manager, reported the Pharr Events Center would be having the Natalia La Fourcade Concert on May 11, 2018 at 7:00 p.m. and stated tickets were available for this event.

Lastly, Juan G. Guerra, City Manager, announced Karla Moya, Finance Director, was now a Certified Government Finance Officer (CGFO) and member of the Government Finance Officers Association of Texas (GFOAT). He stated the Certified Government Finance Program is intended to encourage a level of knowledge and professionalism in the field of government finance and congratulated Ms. Moya for her accomplishment.

ITEM 5. CONSENT AGENDA

- A) APPROVAL OF MINUTES FOR APRIL 16, 2018 REGULAR CALLED MEETING (ADMINISTRATION)**
- B) CONSIDERATION AND ACTION ON RESOLUTION AUTHORIZING PHARR POLICE DEPARTMENT TO PARTICIPATE ON THE FY 2017 OPERATION STONE GARDEN GRANT # 3173103 (POLICE)**
- C) CONSIDERATION AND ACTION ON MEMORANDUM OF UNDERSTANDING BETWEEN CITY OF PHARR AND PSJA ISD FOR CITY OF PHARR**

MINUTES: REGULAR CALLED MEETING
MAY 7, 2018

INDEPENDENCE DAY FESTIVAL ON SATURDAY, JUNE 30, 2018 (EVENTS CENTER)

- D) CONSIDERATION AND ACTION ON APPROVING CONTRACT WITH PYRO SHOWS OF TEXAS FOR FIREWORKS DISPLAY FOR THE CITY OF PHARR INDEPENDENCE DAY FESTIVAL ON SATURDAY, JUNE 30, 2018 AT DR. WILLIAM LONG ELEMENTARY (EVENTS CENTER)**
- E) CONSIDERATION AND ACTION ON MERCHANT SERVICE AGREEMENT WITH EPX FOR THE TOLL COLLECTION SYSTEM (BRIDGE)**
- F) CONSIDERATION AND ACTION ON WAIVING THE FEES FOR THE PHARR CRIME STOPPERS INC. GOLF TOURNAMENT (PARKS)**
- G) CONSIDERATION AND ACTION AUTHORIZING CITY MANAGER TO ADVERTISE FOR BIDS FOR DECORATIVE FENCE PROJECT AT GUADALUPE CEMETERY (PARKS)**
- H) CONSIDERATION AND ACTION ON DEVELOPMENT SERVICES CASES:**
 - 1. JOEL CANTU REQUESTED A LIFE-OF-THE-USE CONDITIONAL USE PERMIT TO ALLOW AN OVERSIZED STORAGE UNIT (12' X 12', 10 FEET IN HEIGHT) IN A SINGLE-FAMILY RESIDENTIAL DISTRICT (SMALL LOTS) (R-1A).THE PROPERTY IS LEGALLY DESCRIBED AS BEING ALL OF LOTS 7 & 8, BLOCK 155, FIR SUBDIVISION, PHARR, HIDALGO COUNTY, TEXAS. THE PROPERTY'S PHYSICAL ADDRESS IS 916 EAST CORTEZ AVENUE. CUP#180320**
 - 2. LAS PUPUSAS DEL ITACATE, LLC. REQUESTED A CONDITIONAL USE PERMIT TO ALLOW THE SALE OF ALCOHOLIC BEVERAGES FOR ON-PREMISE CONSUMPTION IN A GENERAL BUSINESS DISTRICT (C).THE PROPERTY IS LEGALLY DESCRIBED AS BEING 0.054 ACRES OUT OF LOT 1A, TIM DEVELOPMENT SUBDIVISION, PHARR, HIDALGO COUNTY, TEXAS.THE PROPERTY'S PHYSICAL ADDRESS IS 807 SOUTH JACKSON ROAD, SUITE 6. CUP#180318**
 - 3. REYES GARZA, D/B/A THE FRATERNAL ORDER OF EAGLES OF PHARR, TEXAS, REQUESTED RENEWAL OF THE CONDITIONAL USE PERMIT TO ALLOW THE SALE OF ALCOHOLIC BEVERAGES FOR ON-PREMISE CONSUMPTION IN A BUSINESS DISTRICT (C-2). THE PROPERTY IS LEGALLY DESCRIBED AS LOT 3, BLOCK 58, PHARR ORIGINAL TOWNSITE SUBDIVISION, PHARR, HIDALGO COUNTY, TEXAS.THE PROPERTY'S PHYSICAL ADDRESS IS 305 SOUTH CAGE BOULEVARD. CUP#060312**
 - 4. 1500 HALL ACRES, LLC REQUESTED A CHANGE OF ZONE FROM AGRICULTURAL AND/OR OPEN SPACE DISTRICT (A-O) AND GENERAL BUSINESS DISTRICT (C) TO SINGLE-FAMILY RESIDENTIAL DISTRICT (R-1). THE SUBJECT SITE IS LOCATED ON THE NORTH SIDE AND WITHIN THE 1500 BLOCK OF WEST HALL ACRES ROAD. THE PROPERTY CONSISTS OF THREE (3) TRACTS WHICH TOTAL 13.785 ACRES, MORE OR LESS, OUT OF LOTS 5 & 6, BLOCK 8, A.J. MCCOLL SUBDIVISION, PHARR, HIDALGO COUNTY, TEXAS. COZ#180316**

MINUTES: REGULAR CALLED MEETING
MAY 7, 2018

Juan G. Guerra, City Manager, introduced the item and recommended approval of the consent agenda.

Comm. Carrillo **moved** to approve as recommended. Comm. Guajardo seconded the motion and when put to a vote, it carried unanimously.

Ordinance No. O-2018-14 and Resolution No. R-2018-28 are filed with the City Clerk's Office.

REGULAR AGENDA - OPEN SESSION

ITEM 6. ORDINANCES AND RESOLUTIONS

A) CONSIDERATION AND ACTION, IF ANY, ON ORDINANCE AMENDING ORDINANCE NOS. O-90-18 AND O-2006-56 FOR THE ESTABLISHMENT AND ADMINISTRATION OF RECORDS MANAGEMENT PROGRAM (ADOPTION ON 1ST READING) (ADMINISTRATION)

Juan G. Guerra, City Manager, introduced the item. He stated this was to update the ordinance to the new standards and recommended approval.

Comm. Guajardo **moved** to approve. Comm. Medina seconded the motion and when put to a vote, it carried unanimously.

Ordinance No. O-2018-15 is filed with the City Clerk's Office.

B) CONSIDERATION AND ACTION, IF ANY, ON ORDINANCE RELATING TO ON-SITE QUEUING REQUIREMENTS (2ND READING) (DEVELOPMENT SERVICES)

Juan G. Guerra, City Manager, introduced the item and recommended approval.

Comm. Medina **moved** to approve. Comm. Chavez seconded the motion and when put to a vote, it carried unanimously.

C) CONSIDERATION AND ACTION, IF ANY, ON ORDINANCE AMENDING ORDINANCE O-2017-41 FOR BUDGET AMENDMENTS TO THE FISCAL YEAR 2017-2018 BUDGET (ADOPTION ON 1ST READING) (FINANCE)

Juan G. Guerra, City Manager, introduced the item and recommended approval.

MINUTES: REGULAR CALLED MEETING
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Comm. Carrillo **moved** to approve. Comm. Medina seconded the motion and when put to a vote, it carried unanimously.

Ordinance No. O-2018-16 is filed with the City Clerk's Office.

D) CONSIDERATION AND ACTION, IF ANY, ON RESOLUTION APPOINTING/RE-APPOINTING CITY CLERK AND ASSISTANT CITY CLERK (ADMINISTRATION)

Juan G. Guerra, City Manager, introduced the item and recommended re-appointment of Hilda Pedraza as City Clerk and Imelda Barrera as Assistant City Clerk.

Comm. Carrillo **moved** to approve as recommended. Comm. Chavez seconded the motion and when put to a vote, it carried unanimously.

Resolution No. R-2018-29 is filed with the City Clerk's Office.

E) CONSIDERATION AND ACTION, IF ANY, ON RESOLUTION APPOINTING ONE MEMBER TO THE PARKS AND RECREATION ADVISORY BOARD (PARKS)

Juan G. Guerra, City Manager, introduced the item.

Comm. Guajardo **moved** to appoint Efrain Matamoros to the Parks and Recreation Advisory Board. Comm. Carrillo seconded the motion and when put to a vote, it carried unanimously.

Resolution No. R-2018-30 is filed with the City Clerk's Office.

ITEM 7. ADMINISTRATIVE

A) CONSIDERATION AND ACTION, IF ANY, ON SELECTING VARIOUS ENGINEERING FIRMS TO BE PART OF A LIST OF QUALIFIED FIRMS TO PROVIDE PROFESSIONAL ENGINEERING SERVICES FOR PROJECTS REQUIRING GENERAL CIVIL ENGINEERING, TRAFFIC ENGINEERING, CONSTRUCTION ENGINEERING INSPECTION, STRUCTURAL ENGINEERING, MEP, AND ELECTRICAL ENGINEERING BASED ON THE STATEMENT OF QUALIFICATIONS (PROJECT NO. 1718-01-528-S002-289) (TABLED) (ENGINEERING)

Juan G. Guerra, City Manager, introduced the item and stated this item would be discussed in closed session.

MINUTES: REGULAR CALLED MEETING
MAY 7, 2018

- B) CONSIDERATION AND ACTION, IF ANY, ON SELECTING VARIOUS ENGINEERING FIRMS TO BE PART OF A LIST OF QUALIFIED FIRMS TO PROVIDE PROFESSIONAL ENGINEERING SERVICES FOR WATER AND WASTEWATER IMPROVEMENT PROJECTS BASED ON THE STATEMENT OF QUALIFICATIONS (PROJECT NO. 1718-01-528-S001-362) (TABLED) (ENGINEERING)**

Juan G. Guerra, City Manager, introduced the item and stated this item would be discussed in closed session.

ITEM 8. CONTRACTS/AGREEMENTS

- A) CONSIDERATION AND ACTION, IF ANY, AUTHORIZING CITY MANAGER TO NEGOTIATE AND ENTER INTO A CONTRACT WITH THE WARREN GROUP ARCHITECTS, INC. FOR PROFESSIONAL ARCHITECTURAL SERVICES FOR THE CONCEPTUAL DESIGN AND MASTER PLANNING OF THE FIRE FIGHTERS PARK ADJACENT TO FIRE STATION NO. 1 (PROJECT #1718-01-522-S007-001) (ENGINEERING)**

Juan G. Guerra, City Manager, introduced the item and stated the cost was \$6,000. He further recommended approval.

Comm. Guajardo moved to approve as recommended. Comm. Chavez seconded the motion and when put to a vote, it carried unanimously.

- B) CONSIDERATION AND ACTION, IF ANY, AUTHORIZING CITY MANAGER TO NEGOTIATE AND ENTER INTO A CONTRACT WITH R. GUTIERREZ ENGINEERING CORPORATION FOR PROFESSIONAL ENGINEERING SERVICES FOR THE ADDITION OF A RIGHT TURN LANE AND CENTER MEDIAN ON JACKSON RD. BETWEEN KELLY AVE AND IH-2 FRONTAGE RD. (PROJECT #1718-01-528-S006-001) (ENGINEERING)**

Juan G. Guerra, City Manager, introduced the item and stated the cost was \$35,269. He further recommended approval.

Comm. Medina moved to approve as recommended. Comm. Chavez seconded the motion and when put to a vote, it carried unanimously.

- C) CONSIDERATION AND ACTION, IF ANY, ON AWARD OF CONTRACT FOR THE CITY OF PHARR INTERNATIONAL BRIDGE FACILITY EXPANSION AND RENOVATIONS (PROJECT NO. 1718-70-510-C003-393) (ENGINEERING)**

MINUTES: REGULAR CALLED MEETING
MAY 7, 2018

Juan G. Guerra, City Manager, introduced the item and briefly stated RG Enterprises would be doing the work and the cost would be \$904,000. He further recommended approval.

Comm. Medina **moved** to approve as recommended. Comm. Chavez seconded the motion and when put to a vote, it carried unanimously.

D) CONSIDERATION AND ACTION, IF ANY, AUTHORIZING CITY MANAGER TO ENTER AND NEGOTIATE A CONTRACT WITH RUBEN ESCOBAR OF DISENO, INC. FOR PROFESSIONAL ARCHITECTURAL SERVICES FOR THE DESIGN OF A DOWNTOWN PARK. (PROJECT #1718-01-522-S005-001) (PARKS)

Juan G. Guerra, City Manager, introduced the item and stated the cost was \$130,154 for architectural design. He further recommended approval.

Comm. Carrillo **moved** to approve as recommended. Comm. Caballero seconded the motion and when put to a vote, it carried unanimously.

At this time, Mayor Hernandez, stated they would deviate from the agenda and go into closed session. There was no objection.

ITEM 10. CLOSED SESSION: IN ACCORDANCE WITH CHAPTER 551 OF THE TEXAS GOV'T. CODE, THE PHARR BOARD OF COMMISSIONERS HEREBY GIVES NOTICE THAT IT MAY MEET IN A CLOSED (NON-PUBLIC) EXECUTIVE SESSION TO DISCUSS THE ITEMS LISTED ON THE PUBLIC PORTION OF THE MEETING AGENDA IN ACCORDANCE WITH THE FOLLOWING BELOW

The time being 4:17 p.m., Mayor Hernandez stated the commission would be entering into closed session in accordance with Chapter 551 of the Texas Govt. Code to discuss agenda items listed in the public portion of the agenda and Pursuant to Sections 551.071, 551.072, 551.074, 551.076, 551.084 and 551.087.

ITEM 11. RECONVENE

The time being 4:54 p.m., Mayor Hernandez stated the commission would be resuming the open meeting.

ITEM 8. CONTRACTS/AGREEMENTS

C) CONSIDERATION AND ACTION, IF ANY, ON AWARD OF CONTRACT FOR THE CITY OF PHARR INTERNATIONAL BRIDGE FACILITY EXPANSION AND RENOVATIONS (PROJECT NO. 1718-70-510-C003-393) (ENGINEERING)

Juan G. Guerra, City Manager, re-introduced the item and stated after further discussion in closed session he was recommending motions to be rescinded to allow more information on the construction project and the scope of work.

Comm. Medina **moved** to rescind his previous motion. Comm. Chavez rescinded his second and when put to a vote, it carried unanimously.

At this time, Juan G. Guerra, City Manager, recommended item be tabled.

Comm. Guajardo **moved** to table item as recommended. Comm. Chavez seconded the motion and when put to a vote, it carried unanimously.

ITEM 7. ADMINISTRATIVE

A) CONSIDERATION AND ACTION, IF ANY, ON SELECTING VARIOUS ENGINEERING FIRMS TO BE PART OF A LIST OF QUALIFIED FIRMS TO PROVIDE PROFESSIONAL ENGINEERING SERVICES FOR PROJECTS REQUIRING GENERAL CIVIL ENGINEERING, TRAFFIC ENGINEERING, CONSTRUCTION ENGINEERING INSPECTION, STRUCTURAL ENGINEERING, MEP, AND ELECTRICAL ENGINEERING BASED ON THE STATEMENT OF QUALIFICATIONS (PROJECT NO. 1718-01-528-S002-289) (TABLED) (ENGINEERING)

Juan G. Guerra, City Manager, re-introduced the item and recommended the item be un-tabled.

Comm. Chavez **moved** to un-table. Comm. Medina seconded the motion and when put to a vote, it carried unanimously.

Juan G. Guerra, City Manager, re-introduced the item and recommended to approve the item as discussed in closed session.

Comm. Carrillo **moved** to approve as recommended. Comm. Caballero seconded the motion and when put to a vote, it carried unanimously.

MINUTES: REGULAR CALLED MEETING
MAY 7, 2018

- B) CONSIDERATION AND ACTION, IF ANY, ON SELECTING VARIOUS ENGINEERING FIRMS TO BE PART OF A LIST OF QUALIFIED FIRMS TO PROVIDE PROFESSIONAL ENGINEERING SERVICES FOR WATER AND WASTEWATER IMPROVEMENT PROJECTS BASED ON THE STATEMENT OF QUALIFICATIONS (PROJECT NO. 1718-01-528-S001-362) (TABLED) (ENGINEERING)**

Juan G. Guerra, City Manager, re-introduced the item and recommended the item be un-tabled.

Comm. Carrillo moved to un-table. Comm. Chavez seconded the motion and when put to a vote, it carried unanimously.

Juan G. Guerra, City Manager, recommended to approve as discussed in closed session.

Comm. Guajardo moved to approve as recommended. Comm. Chavez seconded the motion and when put to a vote, it carried unanimously.

ITEM 9. LEGAL

- A) CONSIDERATION AND ACTION, IF ANY, RATIFYING AGREEMENT BETWEEN THE CITY OF PHARR AND LOT 35 SOUTHGATE SUBDIVISION (ADMINISTRATION)**

Juan G. Guerra, City Manager, introduced the item and recommended to approve the item as discussed in closed session.

Comm. Carrillo moved to approve as recommended. Comm. Chavez seconded the motion and when put to a vote, it carried unanimously.

- B) CONSULTATION AND UPDATE WITH LEGAL ON THE FOLLOWING CASES: GLORIA SAUCEDA V. CITY, CL-17-1659-E; ELIJAH SMITH V. CITY, C-0407-17-J; FRANCISCO MARIN V. CITY, ET AL, 18-CV-0002; GABRIEL CABRERA V. CITY, ET AL, 17-CV-00396; CARLOS MANDUJANO V. CITY, 18-CV-00003 (LEGAL)**

Juan G. Guerra, City Manager, introduced the item and stated no action was needed.

ITEM 12. ADJOURNMENT

MINUTES: REGULAR CALLED MEETING
MAY 7, 2018

There being no other business to come before the board, Comm. Guajardo **moved** to adjourn. Comm. Carrillo seconded the motion and when put to a vote, the motion carried unanimously. Meeting adjourned at 4:57 p.m.

CITY OF PHARR

AMBROSIO HERNANDEZ
MAYOR

STATE OF TEXAS
COUNTY OF HIDALGO
CITY OF PHARR

ON THIS THE 7th DAY OF MAY 2018 the Board of Commissioners of the City of Pharr, Texas convened in a **REGULAR CALLED MEETING** at the Commissioner's Room located at 118 S. Cage, 2nd Floor, Pharr, Texas. The meeting being open to the public and notice of said meeting, giving the date, place, subject, hereof, having been posted in accordance with Chapter 551, Texas Government Code (Open Meetings Act) and there being present a quorum, I, **HILDA PEDRAZA, CITY CLERK**, of the City of Pharr, Texas, certify that this is a true and correct copy of the minutes.

ATTEST:

HILDA PEDRAZA, CITY CLERK

APPROVED:



AGENDA MEMORANDUM

BOARD: City Commission

AGENDA ITEM #: 5.B.

DATE SUBMITTED: May 18, 2018

MEETING DATE: May 29, 2018

FROM: Hilda Pedraza, City Clerk

DEPARTMENT: Administration

DIRECTOR: Juan Guerra

Agenda Item: Consideration and action, if any, on Resolution ratifying meeting date of the City Commission meeting of Monday, May 21, 2018.

Classification: Consent

(* If closed session, City Attorney must review and approve.)

Exclude Material from Public Packet? No

Reason:

Issue: The Meeting of the Pharr Board of Commissioners scheduled for Monday, May 21, 2018, was cancelled due to lack of quorum and re-scheduled for Tuesday, May 29, 2018 at 4:00 p.m.

Financial Consideration: N/A

Staff Recommendation: Staff recommends approval.

Alternatives: N/A

ROUTING:

Hilda Pedraza
Patricia Rigney
City Management Office

Created/Initiated - 05/18/2018
Approved - 05/23/2018
Final Approval - 05/25/2018

STATE OF TEXAS { }

COUNTY OF HIDALGO { }

CITY OF PHARR { }

R E S O L U T I O N
NO: R-2018-

WHEREAS, Article III, Section 1 of the Charter of the City of Pharr authorizes the Board of Commissioners to fix the time for the two (2) regular meetings per month of the Board of Commissioners of the City of Pharr; and

WHEREAS, The Board of Commissioners have by motion made and seconded unanimously agreed to designate the time of 4:00 p.m. on every first and third (1st & 3rd) Monday of every month the regular City Commission Meetings; and

WHEREAS, The City Commission Regular Meeting of Monday, May 21, 2018 needs to be cancelled due to the majority of Commissioners of the City of Pharr being out of town. Nothing herein is intended to prevent the calling of a special called meeting of the Board of Commissioners of the City of Pharr, Texas if circumstances require the holding of such meeting.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF COMMISSIONERS OF THE CITY OF PHARR, TEXAS, THAT:

The City Commission Meeting of Monday, May 21, 2018 be cancelled and re-scheduled to Monday, May 29, 2018.

The Board of Commissioners ratifies the action of meeting on Monday, May 29, 2018 .

PASSED, APPROVED, AND ADOPTED BY THE BOARD OF COMMISSIONERS OF THE CITY OF PHARR this the 29th day of May, 2018.

CITY OF PHARR

AMBROSIO HERNANDEZ, MAYOR

ATTEST:

HILDA PEDRAZA, CITY CLERK



AGENDA MEMORANDUM

BOARD: City Commission

AGENDA ITEM #: 5.C.

DATE SUBMITTED: May 21, 2018

MEETING DATE: May 29, 2018

FROM: Imelda Barrera, Assistant City Clerk

DEPARTMENT: Fire

DIRECTOR: Leonardo Perez

Agenda Item: Consideration and action on Subscription Renewal Agreement between the Pharr Fire Department and Emergency Services Marketing Corp., Inc. for notification responses for Volunteer Firefighters for \$300. (Project #1718-01-515-IPQ010-001)

Classification: Regular

(* If closed session, City Attorney must review and approve.)

Exclude Material from Public Packet? No

Reason:

Issue: This is a one year subscription with Emergency Services Marketing Corp., Inc. that allows for our volunteer firefighters to notify us that they will be responding to a particular call. This helps us to know who and how many of our volunteer firefighters will be responding immediately and helps us manage incidents by knowing how many personnel will be available. This is also used for training purposes, attendance verification, and as a backup to 911.

Financial Consideration: This is a budget item for fiscal 2017-2018. The total cost is \$305.00.

Staff Recommendation: The Department recommends renewal of this subscription. Total cost \$300 for 1-yr.

Alternatives:

ROUTING:

Imelda Barrera
Leonardo Perez
Patricia Rigney
Sandra Zamora
Karla Moya

Created/Initiated - 05/21/2018
Approved - 05/24/2018
Approved - 05/25/2018
Approved - 05/25/2018
Approved - 05/25/2018

City Management Office

Final Approval - 05/25/2018



SUBSCRIPTION RENEWAL AGREEMENT

FULL SUBSCRIBER NAME:

PHARR FIRE RESCUE (TX)

(The name of the entity that is subscribing, hereinafter "Subscriber")

RENEWAL SUBSCRIPTION
COMMENCEMENT DATE:

April 11, 2018

This Renewal Subscription Agreement is entered into by and between Emergency Services Marketing Corp., Inc. ("ESMC"), as the duly licensed provider of the IamResponding.com services ("IaR"), and Subscriber. Pursuant to the Terms and Conditions set forth herein, ESMC agrees to provide Subscriber with access to IaR, for the term and at the costs set forth herein. Subscriber is solely responsible for obtaining its' own internet connection and hardware.

1. This renewal subscription shall commence on the Renewal Subscription Commencement Date set forth above, and shall terminate one, two, three or five year(s) from the Commencement Date, depending on the option selected in paragraph 2(a) below. Subscriber's access to IaR shall not be provided by ESMC until ESMC has received this signed Subscription Agreement from Subscriber.

2. a) Term and Base Subscription Fee:
The subscription term and fee selected by Subscriber is as follows:
(In this section, you must check one box)

One-year Subscription

☒ **\$300**

Two-year Subscription

Subscriber will pay this (select a payment option below, and check the box):

☐ Annually, at **\$300/year**; or
☐ Up-front, for a total of **\$600**

Three-year Subscription

Subscriber will pay this (select a payment option below, and check the box):

☐ Annually, at **\$300/year**; or
☐ Up-front, for a total of **\$900**

Five-year Subscription (**BEST VALUE!**)

Subscriber will pay this (select a payment option below, and check the box):

☐ Annually, at **\$300/year**; or
☐ Up-front, for a total of **\$1,425** (5% discount from annual payment rate)

b) Telephone Call Costs: **\$5/year.**

Subscription Agreement to IamResponding.com (KGF)

Please return by facsimile to: (315) 314-7748

Or mail to: Emergency Services Marketing Corp., Inc. P.O. Box 93, Dewitt, NY 13214-0093

This is paid annually, together with your annual Base Subscription Fee. If you have selected a multi-year Term, paid up front, then the amount due up front is \$5, times the number of years of your selected Term (\$10 for a 2-year agreement; \$15 for a 3-year agreement; \$25 for a 5-year agreement).

3. The subscription fee for one-year subscriptions, and for two, three and five year subscriptions at the paid up-front rate, shall be paid in full on or before the Commencement Date of the subscription.

Subscription fees for two, three and five year subscriptions paid annually shall be paid to ESMC in equal annual payments which shall be due and payable, in advance, on each anniversary of the Commencement Date for the duration of the subscription, without invoice.

4. All subscription fees are in US funds, and shall be paid in US funds.
5. This Subscription Agreement expressly adopts and incorporates the Terms of Use of IaR, which are posted on the IaR site at www.iamresponding.com.
6. Subscriber shall not share the functionality, or any portion, of IaR with any other entity, at any time. Any such sharing shall be deemed a material breach of this Agreement.
7. If Subscriber defaults in any respect whatsoever with regard to the terms and conditions of this Subscription Agreement or the Terms of Use, ESMC shall have the right, in its sole discretion, to suspend or terminate Subscriber's subscription to IaR, and to suspend or terminate Subscriber's access to IaR. Any payments not timely made shall be considered a material default by Subscriber.
8. ESMC reserves the right to modify the appearance, content and/or functionality of IaR at any time, in its sole discretion, with the understanding that core functionality will be maintained.
9. If Subscriber has a website for its department or agency on which it is able to place links to other websites, Subscriber shall add a link on its site to www.iamresponding.com.
10. Subscriber warrants that its subscription to IaR was not procured through the efforts of any sales person other than None (insert "none" if no sales person was involved in procuring this subscription).
11. If Subscriber has selected a multi-year Term in paragraph 2(a), ESMC has or may enter into certain financial obligations based upon projections which rely upon Subscriber honoring its multi-year agreement. If Subscriber terminates a multi-year Subscription Agreement for any reason whatsoever, Subscriber agrees to pay, as liquidated damages for such termination, a sum equal to 1.25 times the average annual subscription fee set forth in Section 2(a) for each full and partial year of the subscription between the Commencement Date and the termination date (any subscription fee payments already paid to ESMC for that time period will be credited against this charge). For paid up-front subscriptions, the average annual fee shall be the total fee set forth in Section 2(a), divided by the number of years paid for.
12. ESMC shall provide Subscriber with 24x7x365 email technical support. Support requests shall be addressed to support@emergencysmc.com. Subscriber understands that ESMC will use its best efforts to classify the level of urgency of each support request, that such classifications shall be made in the sole discretion of ESMC, and that the response time for each support request will be dependent upon such classification.

13. Subscriber understands that there may be periodic service interruptions to IaR as the result of events or circumstances beyond the control of ESMC. ESMC has taken, and will continue to exercise, commercially reasonable efforts to mitigate such interruptions.
14. Subscriber has specifically represented to ESMC that its average annual number of dispatched events for the past three (3) years has been less than 100/events per year, and that it does not reasonably believe that this average will be exceeded during the term of this agreement. Subscriber understands that the subscription fee set forth in this agreement represents special pricing based specifically upon these representations, and that, but for such representations, the normal subscription fee for a one year subscription would be \$800.
15. If all or part of any provision of this Subscription Agreement or of the Terms of Use shall be held by a court of competent jurisdiction to be illegal, invalid or unenforceable, such portion(s) of the provision(s) as are held to be illegal, invalid or unenforceable shall be construed to reflect the parties' original intent, and the remaining portions and provisions shall remain in full force and effect.
16. This Subscription Agreement may be signed in counterparts, each of which, when combined, shall constitute the whole agreement.
17. This Subscription Agreement and the Terms of Use constitute the entire agreement between Subscriber and ESMC and govern Subscriber's use of IaR, superseding any prior agreements between Subscriber and ESMC. In the event of a specific conflict between the terms and conditions of this Subscription Agreement and the Terms of Use of IaR, the terms and conditions of this Subscription Agreement shall control.
18. Subscriber certifies that Subscriber (**check one box below**):
- ☒ **IS** a tax-exempt organization, exempt from state and local sales and use taxes on its purchases, and its tax exemption (and/or exempt organization) number is:
 74-6001875 (***Please attach tax exemption certificate.***)
- ☐ **IS NOT** a tax-exempt organization, and is NOT exempt from state and local sales and use taxes on its purchases.

19. Subscriber warrants that the individual signing this Agreement possesses all authority and consents necessary to enter into this Subscription Agreement on behalf of Subscriber.

Subscribing Entity's Name: Pharr Fire Department

Printed Name: Leonardo Perez

Date: _____

Signature: _____

Emergency Services Marketing Corp., Inc.

By: _____ Date: _____
Daniel R. Seidberg, President

Please return this ENTIRE agreement to us; not just the signature page!

***All checks should be made payable to: Emergency Services Marketing Corp., Inc.
Federal Tax ID Number: 20-5787005***

PLEASE HELP US CONTAIN YOUR COSTS BY USING THIS FORM AS YOUR INVOICE

IamResponding.com

Emergency Service Marketing Corp., Inc.

P.O. Box 93

Dewitt, New York 13214-0093

Phone: (315) 701-1372 Fax: (315) 314-7748

Self Made Invoice

Date: May 14, 2018

To (insert your department name and billing address):

Pharr Fire Department

118 S Cage Boulevard, 3rd Floor

Pharr, Texas 78577

DESCRIPTION	AMOUNT
Please select <u>ONE</u> applicable payment option below:	
☒ One-Year Term (\$300 Base Fee + \$5 Telephone Fee = \$305)	
☐ Two-Year Term, Paid Annually (\$300 Base Fee + \$5 Telephone Fee= \$305)	
☐ Two-Year Term, Paid Up-Front (\$600 Base Fee + \$10 Telephone Fee = \$610)	
☐ Three-Year Term, Paid Annually (\$300 Base Fee + \$5 Telephone Fee= \$305)	
☐ Three-Year Term, Paid Up-Front (\$900 Base Fee + \$15 Telephone Fee = \$915)	
☐ Five-Year Term, Paid Annually (\$300 Base Fee + \$5 Telephone Fee = \$305)	
☐ Five-Year Term, Paid Up-Front (\$1,425 Base Fee + \$25 Telephone Fee = \$1,450)	
	Total :

Please update your billing contact information!

Billing Contact Name: <u>Leonardo Perez</u>	All payments in US funds ONLY
Billing Contact Email: <u>lenny.perez@fd.pharr-tx.gov</u>	Payments accepted via
Billing Contact Phone: <u>956-402-4400</u>	Check or Money Order
Billing Contact Fax: _____	Make checks payable to:
Billing Address: <u>118 S Cage Boulevard, 3rd Floor</u>	Emergency Services Marketing Corp., Inc.
<u>Pharr, Texas 78577</u>	(Tax ID #: 20-5787005)
	Thank you for your business!

Subscription Agreement to IamResponding.com (KGF)

Please return by facsimile to: (315) 314-7748

Or mail to: Emergency Services Marketing Corp., Inc. P.O. Box 93, Dewitt, NY 13214-0093

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- c. Use the Services in connection with surveys, contests, raffles, games, "pyramid schemes," chain letters, junk email, spamming or any duplicative or unsolicited messages.
- d. Collect or store personally identifying information about other users for commercial or unlawful purposes.
- e. Make any sexual request on behalf of or to a minor or harm minors in any other way.
- f. Impersonate anyone.
- g. Employ misleading addresses or false information.
- h. Upload, or otherwise make available, files that contain images, photographs, software or other material protected by intellectual property laws, including without limitation copyright or trademark laws (or by rights of privacy or publicity) unless you own or control the rights thereto or have received all necessary approvals.
- i. Use any material or information, including without limitation images or photographs, which are made available through the Services in any manner that infringes anyone's proprietary right.
- j. Upload, post, e-mail or otherwise transmit files that contain so-called viruses, Trojan horses, worms, time bombs, trap doors, corrupted files, or any other similar software or programs that may damage the operation of anyone's computer or property or adversely affect the quality, performance or functionality of the Services.
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- p. Collect information about others outside of your organization, including e-mail addresses.
- q. Violate any applicable laws or regulations, including without limitation regulations promulgated by the U.S. Securities and Exchange Commission, and rules of any national or regional securities exchange.

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Broadcast, written or transmitted notifications of incidents and/or incident locations provided through the Services are not intended, and shall not be used by you, as a substitute for emergency incident notifications provided directly to you by your dispatcher, PSAP or other emergency communications center through methods,

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Alerts and audible tones associated with the Services are not designed or intended to alert you to the occurrence of an emergency incident requiring your services, and shall not be relied upon by you to awake or arouse you with respect to an emergency incident. Again, the Services are intended and shall be used by you only as a supplement to other, existing alerting and emergency communication systems.

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Last modified: December 5, 2016.

Section modified: Entire Agreement (The paragraph entitled "Entire Agreement," not the actual entire agreement!)

Previous Modification: May 9, 2016.

Section(s) modified: Conditions and Restrictions on Use; Copyright Notice.

Previous modification: March 29, 2013.

Section(s) modified: Introduction, Acceptance of Terms and Conditions, Conditions and Restrictions on Use, Title and Intellectual Property Rights, Trademarks, Dispatch Data, Registration and Privacy, Disclaimer of Warranty, Confidentiality, Use of Services, Services not a Substitute, Services and Software Available on this Website, Reverse Engineering, Links to Third-Party Sites, Indemnity and Release, Miscellaneous, Limitation of Liability, Other Restrictions, Injunctive Relief, Equipment Required and Optional, No Third Parties, Entire Agreement, Statute of Limitations. Section(s) added: Mapping Services.

Previous modification: January 28, 2013.

Section(s) modified: Dispatch Data; Copyright Notice

Previous modification: November 18, 2010



AGENDA MEMORANDUM

BOARD: City Commission

AGENDA ITEM #: 5.D.

DATE SUBMITTED: May 21, 2018

MEETING DATE: May 29, 2018

FROM: Imelda Barrera, Assistant City Clerk

DEPARTMENT: Fire

DIRECTOR: Leonardo Perez

Agenda Item: Consideration and authorization for the Pharr Fire Department to purchase ten 2-year EMS continued education subscriptions from C E Solutions for certified EMS personnel at a group rate of \$1,240.00.

Classification: Consent

(* If closed session, City Attorney must review and approve.)

Exclude Material from Public Packet? No

Reason:

Issue: Personnel that are EMS Certified are required to do continued education hours to maintain their certifications. This allows the firefighter(s) more flexibility to maintain their EMS Certifications by keeping track of required courses on any computer and/or tablet while on duty. (Group Rate \$124.00 per person)

Financial Consideration: Training budget has the allotted monies to cover this expenditure.

Staff Recommendation: Staff recommends approval of ten (10) 2-year subscription service with C E Solutions, from Marble Falls, TX, for a total of \$1,240.

Alternatives:

ROUTING:

Imelda Barrera
Leonardo Perez
Patricia Rigney
Sandra Zamora
Karla Moya
City Management Office

Created/Initiated - 05/21/2018
Approved - 05/24/2018
Approved - 05/25/2018
Approved - 05/25/2018
Approved - 05/25/2018
Final Approval - 05/25/2018



May 14, 2018

Pharr Fire Department
Attn: Chief Leonardo Perez
118 S. Cage Blvd.
Pharr, Texas 78577

RE: Continuing Education Quote

Dear Chief Perez,

Thank you for your continued interest in CE Solutions Online Continuing Education Program.

As requested, your quote for a group rate for **10 member accounts** is as follows:

Option 1: 1-Year Unlimited Continuing Education Basic Program is \$95.00 per member billed on a single invoice and paid by check.

Option 2: 2-Year Unlimited Continuing Education Basic Program is \$124.00 per member billed on a single invoice and paid by check. This computes to an annual investment of \$62.00 per member.

Why Choose CE Solutions?

- CE Solutions has one of the largest course libraries available with enough content to satisfy your members' Fire & EMS recertification requirements.
- CE Solutions complimentary administration area is undeniably the best in the industry -- simple yet robust.
- CE Solutions allows you to track and report on all in-house and online continuing education and on all certifications. *
- CE Solutions, founded in June 1997, quickly became a leader in the online continuing education industry. We haven't rested on our laurels. Every day we strive to improve our program, to lead the way and to remain a pioneer in the Fire and EMS continuing education industry. We continually add new content on a regular basis.
- We still answer the phone. When you call, you will speak with a real, live, friendly and very knowledgeable person. When it comes to Fire & EMS continuing education, CE Solutions is the "Go to Company".

We firmly believe that if you evaluate CE Solutions, you too will make the choice that departments across the nation have made and that choice is to become a part of the CE Solutions family. We look forward to doing business with you.

Best regards,

Nancy

Nancy Amos
Regional Account Manager | CE Solutions
nancy@ems-ce.com | <http://www.ems-ce.com>
Main: [512-715-9333](tel:512-715-9333) | Fax: [512-715-9444](tel:512-715-9444)

- EMS/FIRE Continuing Education for the Real World -

*** Complimentary Admin Area - Minimums Apply**

*** Premium Categories Not Included**

Page 1 of 2

CE Solutions

PO Box 3004 / Marble Falls, Tx 78654 / Toll-Free: 888-447-1993 / Main: 512-715-9333
Fax: 512-715-9444 / www.ems-ce.com / support@ems-ce.com





QUOTE

Date: May 14, 2018

To

Pharr Fire Department
Attn: Chief Leonardo Perez
118 S. Cage Blvd.
Pharr, Texas 78577
Phone: 956-402-4400
Fax: 956-475-3433
Email: lenny.perez@fd.pharr-tx.gov

<i>Quotation Prepared By</i>	<i>Payment Terms</i>	<i>Quote Expiration Date</i>
NANCY AMOS	PAID BY CHECK NET 30 DAYS	45 DAYS (6/28/18)

Qty	Description	Unit Price	
Note: Member Accounts are Non-Transferable			
10	Option 1: 1-Year Unlimited Fire & EMS CEU Basic Program	\$ 95.00	\$950.00
10	Option 2: 2-Year Unlimited Fire & EMS CEU Basic Program	\$124.00	\$1,240.00
10	Option 3: Texas EMS Jurisprudence - \$25 per member	\$25.00	\$250.00

** Premium Categories are not Included in Basic Programming (shown at: www.ems-ce.com); they are valid for 1-Year from invoice date.*

CE Solutions

PO Box 3004 / Marble Falls, Tx 78654 / Toll-Free: 888-447-1993 / Main: 512-715-9333
Fax: 512-715-9444 / www.ems-ce.com / support@ems-ce.com





AGENDA MEMORANDUM

BOARD: City Commission

AGENDA ITEM #: 5.E.

DATE SUBMITTED: May 21, 2018

MEETING DATE: May 29, 2018

FROM: Imelda Barrera, Assistant City Clerk

DEPARTMENT: Fire

DIRECTOR: Leonardo Perez

Agenda Item: Consideration and action authorizing the Pharr Fire Department to enter into an agreement with Canvas Solutions, Inc. for the purchase of software for use for the department at a cost of \$3,588.00. (Project #1718-01-515-IPQ009-001 SOFTWARE, AUTOMATING PAPER FORMS (SOLE SOURCE))

Classification: Consent

(* If closed session, City Attorney must review and approve.)

Exclude Material from Public Packet? No

Reason:

Issue: Our current daily checklists are all done manually and paperwork can easily be misplaced. This software allows us to configure all of our forms from daily checklists, hydrant checks, and vehicle maintenance, etc on tablets for the firefighters to use. Reports can be generated from these forms for management since all data is kept on the City's server for spot checks and accuracy. This software will allow us to better manage our day-to-day operations.

Financial Consideration: Account 51500-2220 has the monies to cover this expense that will eliminate paper forms for these day to day operation reports.

Staff Recommendation: Staff recommends award of contract to Canvas Solutions, Inc., from Reston, VA, in the amount of \$3,588. (ten (10) user licenses for 1-yr)

Alternatives:

ROUTING:

Imelda Barrera
Leonardo Perez
Sandra Zamora
Patricia Rigney
Karla Moya

Created/Initiated - 05/21/2018
Approved - 05/24/2018
Approved - 05/24/2018
Approved - 05/25/2018
Approved - 05/25/2018

Jose Pena
City Management Office

New -

Bill To		Quote Details	
Pharr Fire Department 118 S. Cage Blvd. 3rd Floor Pharr, TX 78577		Quote Date: 1/18/18	
		Currency: USD	
		Statement Number: 1116502981	
		Currency: USD	
		Due Date: 2/6/2018	
Payment Information			
Mailing Address		Bank Wire Information	
Canvas Solutions, Inc. 11911 Freedom Drive Suite 850 Reston, VA 20190		Canvas Solutions, Inc. Bank: Wells Fargo Account: 2000040901963 Routing No: 121000248	
Check Memo: 53580371 / 1093897316		Swift: WFBIUS6S	

DESCRIPTION		AMOUNT
Professional Team License – 10 Users		\$4,188
Discount		\$600
Tax		\$0.00
AMOUNT DUE:		\$3,588



May 7, 2018

Via email: jose.navarro@fd.pharr-tx.gov

Mike Navarro
Fire Investigator
Pharr Fire Department
118 Cage Blvd., 3rd Floor
Pharr, TX 78577

Mike,

I'm the CFO of Canvas Solutions, Inc. (d/b/a GoCanvas). My team asked that we provide an attestation that our service is sole source.

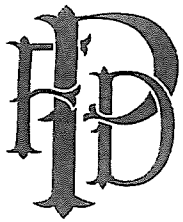
GoCanvas was founded about ten years ago to provide a flexible mobile solution for businesses and other entities that do work in the field or outside of an office. Ten years later - we're still the only service that allows users to configure work flow, data collection, storage and integration rapidly and easily. We are the only company offering this type of platform for smaller entities in a no-code environment - we are the sole source for this type of service.

Please don't hesitate to contact me if I can answer any questions. And thanks for making the Pharr Fire Dept a GoCanvas customer.

Best,

Ted Ridgway

Ted Ridgway
Chief Financial Officer



Office of the Fire Chief
Leonardo "Lenny" Perez



February 14, 2018

To: Sandra Zamora, Purchasing Director

From: Leonardo Perez, Fire Chief

Subject: Budget Reclassification
Canvas Solution, INC.
\$3,588.00 (10 Licenses)

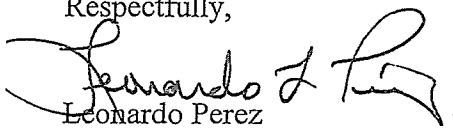
The Pharr Fire Department has been exploring options on minimizing paperwork and adding efficiency to our processes. The department was searching for method in which tablets/iPads could be used to digitally fill out forms. In our search of an application that would incorporate these key points we found one called Canvas Solutions, INC. (Go Canvas). The application offered a 30 day risk free trial. I approved that the application be used on a trial basis for a few documents. It was in this trial that the department was able to convert existing paper forms used daily to ones that were now digital and able to be sent instantly via email to supervisors and upper management. It was through this process that work production was noticeably increased and accountability was able to be tracked. The implementation of this program would greatly streamline all processes across the board organization wide. There is no limit on the amount of forms that can be created. Technical support is also included with the yearly cost of the program/application. Go Canvas also meets encryption standards for storing sensitive medical documents under HIPPA.

The Innovation and Technology (IT) Department was informed of our efforts to digitize our paper forms. They recommended Adobe Pro could be an option. This was considered but what lacked with Adobe Pro was that there was not management of documents. Adobe Pro is only a form creator and not a data management system like Go Canvas. Go Canvas can keep track of all digital form submittals and allow them to be edited or reviewed.

The department has extensively searched for other developers that come close to the capabilities of Go Canvas. Unfortunately, in our exhaustive search, we have not been able to locate another application that is comparable. It would seem that, for the time being, Go Canvas is the only application that is able to provide the needs of which we are looking for.

If there is any clarification needed please feel free to contact me. I look forward to your response on this endeavor the department would like to take.

Respectfully,


Leonardo Perez
Fire Chief

118 South Cage • 3rd Floor • Pharr, Texas 78577
 (956) 402-4400  (956) 475-3433



AGENDA MEMORANDUM

BOARD: City Commission

AGENDA ITEM #: 5.F.

DATE SUBMITTED: May 21, 2018

MEETING DATE: May 29, 2018

FROM: Imelda Barrera, Assistant City Clerk

DEPARTMENT: Events Center

DIRECTOR: Gary Rodriguez

Agenda Item: Consideration and action on request from Texas Department of Transportation for waiving of rental fees of the Pharr Events Center on Thursday June 14, 2018 from 3:00 pm - 8:00 pm for a public hearing of the proposed highway improvement project to I-69/I-2 Interchange.

Classification: Consent

(* If closed session, City Attorney must review and approve.)

Exclude Material from Public Packet? No

Reason:

Issue: TX-DOT is requesting waiving of fees of Pharr Events Center to hold Public Hearing on Thursday June 14, 2018.

Financial Consideration: Amount to be waived, if approved, would be \$2,000.

Staff Recommendation: Staff recommends approval

Alternatives: Alternative would be to deny this request.

ROUTING:

Imelda Barrera

Gary Rodriguez

Karla Moya

City Management Office

Created/Initiated - 05/21/2018

Approved - 05/25/2018

Approved - 05/25/2018

Final Approval - 05/25/2018



Texas Department of Transportation

600 W. Interstate 2 | Pharr, Texas 78577-1231 | (956) 702-6100 | www.txdot.gov

April 26, 2018

Mr. Juan Guerra
City Manager
City of Pharr, Texas
118 S. Cage
Pharr, Texas 78577

RE: Use of Facility Request
I-69C/I-2 Interchange Public Hearing

Dear Mr. Guerra:

The Texas Department of Transportation (TxDOT) Pharr District would like to request the use of your Boggus Ford Events Center for a Public Hearing on the proposed highway improvement project to the I-69C/I-2 Interchange.

We would like to hold the Public Hearing on Thursday, June 14, 2018.

The hearing will be open to the public and would begin at 5:00PM with a presentation at 6:00PM. We anticipate the hearing to end at about 8:00PM.

If approved, TxDOT would request permission to arrive at 3:00pm to set-up for the hearing. TxDOT would provide the PA system, podium, and easels for the Public Hearing. We would need a projector and a screen, seating for about 200 attendees, two eight-foot tables and if available, the facilities assistance for setting up.

We need to advertise for the Public Hearing 30 days prior to the Public Hearing date, so your prompt response is requested. Should you have any questions, please contact Norma Robledo at (956) 702-6161.

Sincerely,


Homero Bazan, Jr. P.E.

OUR GOALS

MAINTAIN A SAFE SYSTEM • ADDRESS CONGESTION • CONNECT TEXAS COMMUNITIES • BEST IN CLASS STATE AGENCY
An Equal Opportunity Employer



AGENDA MEMORANDUM

BOARD: City Commission

AGENDA ITEM #: 5.G.

DATE SUBMITTED: May 24, 2018

MEETING DATE: May 29, 2018

FROM: Gary Rodriguez, Events Center Director

DEPARTMENT: Events Center

DIRECTOR: Gary Rodriguez

Agenda Item: Consideration and action ratifying request from Vanguard Academy to waive rental fees of the Pharr Events Center on Saturday, May 26, 2018 for their graduation ceremonies.

Classification: Consent

(* If closed session, City Attorney must review and approve.)

Exclude Material from Public Packet? No

Reason:

Issue: Vanguard Academy is requesting waiving of rental fees of the Pharr Events Center for Saturday May 26, 2018 for graduation ceremonies beginning at 1:30 p.m.

Financial Consideration: The amount to be waived, if approved, is \$5000.

Staff Recommendation: Staff recommends approval.

Alternatives: Alternative would be to deny this request.

ROUTING:

Gary Rodriguez

Karla Moya

City Management Office

Created/Initiated - 05/24/2018

Approved - 05/25/2018

Final Approval - 05/25/2018

W | Vanguard Academy

*Charter School for the Fine Arts
"A Purpose in Life, A reason for Learning"*

May 23, 2018

17-18:025

City of Pharr
Attention: Juan Guerra
118 S. Cage Blvd.
Pharr, TX 78577

Ref: Usage of Pharr Events Center

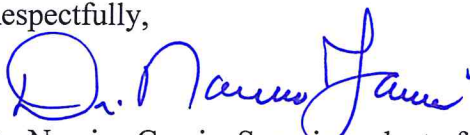
Dear Mr. Guerra,

May this letter serve as a request to use the Pharr Events Center for our graduation ceremony which will be held on Saturday, May 26, 2018 starting at 1:30 p.m. Vanguard Academy has already reserved the facility and is committed to pay for the sound system as well as the security guards for this event.

Vanguard Academy has established a great partnership with the City of Pharr dating back to the Fall of 2012 when we donated a 5.85 ac. tract of land with a market value of \$73,125. This property will soon be the site of a Nature Park and Amphitheatre for our valued residents and students. Vanguard Academy has also committed resources for the construction of a sculpture, at the Nature Park, that'll accentuate our community's celebration and commitment to conservation and a better quality of life for our Pharr residents. We are also ensuring that we will partner with the City of Pharr so this facility is well maintained. We also partnered with Affordable Homes and provided our Multi-Purpose Building for an event that was held on January 11-13, 2018. Numerous Pharr residents attended this three day event. Students from our district also refurbished 30 computers stations donated by Vanguard Academy to the Pharr Housing Authority Office. These students re-configured, cleaned and completed the installations at PHA's new initiative, the MAGIC lab. Our plans are to have our practicum students remain involved as tech support in this new initiative.

I look forward to our continued partnerships and greatly appreciate your consideration of this request.

Respectfully,



Dr. Narciso Garcia, Superintendent of Vanguard Academy Schools



AGENDA MEMORANDUM

BOARD: City Commission

AGENDA ITEM #: 5.H.

DATE SUBMITTED: May 21, 2018

MEETING DATE: May 29, 2018

FROM: Imelda Barrera, Assistant City Clerk

DEPARTMENT: Bridge

DIRECTOR: Luis Bazan

Agenda Item: Consideration and action on contract with Cámara Nacional del Autotransportes De Carga (CANACAR) for advertising services for \$25,000. (Project #1718-70-510-IPQ012-001)

Classification: Consent

(* If closed session, City Attorney must review and approve.)

Exclude Material from Public Packet? No

Reason: N/A

Issue: On Friday, May 11th, 2018, the Bridge Board approved the advertising with Cámara Nacional del Autotransportes De Carga (CANACAR).

The Pharr International Bridge would like to advertise with CANACAR. The advertising includes: 6 full page insertions in the official CANACAR Publication, insertions once a month year round in the their sales ads, interviews, advertising on their website, national conference participation, video promotion, subscription to the CANACAR Comunica magazine. etc.

Funding is already in place, as of May 7th Budget Amendment, approved by City Commission.

Financial Consideration: \$25,000

Funding is already in place, as of May 7th Budget Amendment, approved by City Commission.

Staff Recommendation: Staff recommends approval of a 1-year service contract for advertising services with CANACAR in the amount of \$25,000.

Alternatives: N/A

ROUTING:

Imelda Barrera
Luis Bazan
Sandra Zamora
Luis Bazan
Patricia Rigney
Karla Moya
City Management Office

Created/Initiated - 05/21/2018
Approved - 05/21/2018
Approved - 05/23/2018
Approved - 05/25/2018
New -

Ciudad de México, a Viernes 13 de abril de 2018

LUIS BAZAN
PHARR
Bridge Director

Aprovecho la ocasión para enviarle un cordial saludo y extenderle una invitación para que **PHARR** una esfuerzos con **CANACAR**, con el propósito de promover sus productos y servicios, que sin duda son de suma importancia para el desarrollo y la competitividad de las empresas de transporte nacional.

CANACAR es el organismo oficial empresarial de la Administración Pública, el cual representa a las empresas y personas físicas que ofrecen el servicio de autotransporte de carga a nivel nacional.

En CANACAR representamos a:

-  **169,312** permisionarios de todo el país,
-  **970** grandes empresas
-  **26,697** empresas pequeñas y medianas,
-  **117,598** micro-empresarios
-  **143,592** personas físicas y **25,720** personas morales
-  Con un **Universo de Unidades** para ofrecer tu servicio de **917,381**

Nuestros afiliados son **micro-empresarios, pequeñas, medianas y grandes empresas**, con una gran demanda de insumos, poder de compra y la necesidad de obtener los productos y/o servicios de la mejor calidad, los cuales representan un atractivo mercado para usted.

En CANACAR estamos conscientes de lo importante que es contar con los mejores medios para promover y publicitar sus productos y/o servicios, y así llegar de manera más efectiva a su público objetivo, por lo que hemos diseñado un portafolio de medios publicitarios con los cuales podrá **POSICIONAR SU PRODUCTOS E IMAGEN CORPORATIVA**, ante una audiencia con poder de decisión, ya que estos medios llegan directamente a los hombres-camión, altos ejecutivos y dueños de las micro, pequeñas, medianas y grandes empresas.

Algunos beneficios

-  Incrementar sus ventas al promover sus productos y vincularse directamente con el mercado objetivo.
-  Tener la más amplia presencia en el sector del transporte a través de la participación en los principales foros de esta industria.
-  Aumentar la participación en el mercado al posicionar sus productos en el sector del autotransporte de carga.
-  Promoción constante de sus productos entre nuestros afiliados.
-  Información veraz y oportuna de la industria del autotransporte.

Por lo antes expuesto, mucho agradeceré nos confirme su participación para el ejercicio 2017 con el siguiente esquema de promoción y publicidad para sus productos y servicios en el mercado del autotransporte de carga.

Afiliación a CANACAR (Membresía)

A) AFILIACIÓN A CANACAR (MEMBRESÍA)	TARIFA UNITARIA	TOTAL
1. Seis inserciones en la publicación oficial de CANACAR (1 plana completa) Versión Impresa y Digital	\$31,900.00 Por inserción.	191,400.00
2. Inserciones mensuales durante un año en la publicación oficial de CANACAR (Sección de ofertas y promociones)	\$1,500.00 Por inserción	Cortesía
3. Un Publireportaje al año.	\$31,900.00 por inserción	Cortesía
4. Presencia en página WEB Canacar, banner en el portal principal (MEDIO) (12 meses)	\$8,200.00 por mes	\$98,400.00
5. Presencia en página WEB Canacar, Directorio electrónico de proveedores (12 meses)	\$2,500.00 Por mes	Cortesía
6. Envíos de correos electrónicos, 4 rondas al año	\$6,200.00 Por envío	24,800.00
7. Envío de encartes en la revista Canacar, 2 envíos al año	\$6,200.00 Por envío	12,400.00
8. Participación en la Convención Nacional		
8.1 Isla de 3x3 con mamparas 2.50 m de altura antepecho y contacto de luz		\$41,200.00
8.2 Video promocional (Proyección en video en sala de conferencias)		\$ 18,000.00
8.3 Kit de computo con logo (Presencia de marca insertando su logotipo a una tinta en 400 kits)		\$55,000.00
9. Asesoría especializada en transporte (fiscal, normativa y legal)		Cortesía
10. Suscripción a la revista CANACAR Comunica.		Cortesía
11. Información económica y estadística del sector (Versión Impresa y Digital)		Cortesía
Valor Real Anual:		\$441,200.00

Aportación mensual de \$36,767.00 más IVA, Vigencia de 1 año a partir de la fecha de firma.

En espera de una respuesta favorable, quedo a sus órdenes, no sin antes hacerle participe de nuestros planes los cuales persiguen un alto beneficio para ambas instituciones.

Atentamente
Lic. Lucila Trolle Salomón.
Desarrollo de Proveedores
Tel: 59997127



AGENDA MEMORANDUM

BOARD: City Commission

AGENDA ITEM #: 5.I.

DATE SUBMITTED: May 21, 2018

MEETING DATE: May 29, 2018

FROM: Imelda Barrera, Assistant City Clerk

DEPARTMENT: Bridge

DIRECTOR: Luis Bazan

Agenda Item: Consideration and action on contract with TIF Visual Mindset for a Virtual Walkthrough and Video Presentation for \$40,745.00 (Project #1718-70-510-IPQ011-001).

Classification: Consent

(* If closed session, City Attorney must review and approve.)

Exclude Material from Public Packet? No

Reason: N/A

Issue: On Friday, May 11th, 2018, the Bridge Board approved the creation of a Virtual Walkthrough and Video Presentation.

Funding is already in place, as of May 7th Budget Amendment, approved by City Commission.

Financial Consideration: \$40,745

Funding is already in place, as of May 7th Budget Amendment, approved by City Commission.

Staff Recommendation: Staff recommends award of Professional Services Contract to Taller de Infografia y Fotografia Digital SC (TIF) from Nuevo Leon, MX, in the amount of \$40,745.00. The Pharr International Bridge does several presentations to companies and would like to have a better quality video that shows all that they have accomplished with new and future projects.

Alternatives: N/A

ROUTING:

Imelda Barrera
Luis Bazan
Sandra Zamora

Created/Initiated - 05/21/2018
Approved - 05/21/2018
Approved - 05/23/2018

Luis Bazan
Patricia Rigney
Karla Moya
City Management Office

Approved - 05/24/2018
Approved - 05/25/2018
Approved - 05/25/2018
Pending -



info@tif.com.mx
www.tif.com.mx

PRELIMINARY QUOTE FOR SERVICES

Project PHARR INTERNATIONAL BRIDGE VIDEO
Client Luis Bazan / Bridge Director
Services Virtual Walkthrough and video presentation.
Quote M-340/01 180418-1

In response to your kind request, please find below our preliminary list of services regarding your project .

1. VIRTUAL ANIMATION AND VIDEO PRESENTATION

Quantity	Description	ID	Unit Price	Totals
1	Virtual exterior walkthrough animation for master plan involving Pharr International Bridge infrastructure expansion and renovation. Includes 3D modeling based on project's information provided by client, (main roads, existing buildings, new warehouses, green areas, access points), virtual rendering for materials / architectural finishes and camera animation to show aerial and ground views of the new facilities and truck's flow. Total running time will be 3 minutes in RAW before video post (180 seconds @ 30 fps) in FullHD.	EXT	\$26,320.00	\$26,320.00
1	Video post-production service for video editing and sound design. Includes storyline proposal, script, 2D logos animation, studio voice-over recording in English and Spanish, background stock music with limited broadcast license, 2D infographics design based on client's data provided, sound effects, video transitions, incorporate virtual walkthrough animation and drone footage (provided by client). Final running time 4.5 to 5 minutes in FullHD resolution.	HD	\$14,425.00	\$14,425.00
subtotal USD				\$ 40,745.00

* Prices may vary if total running time is added.

INCLUDES

- a 3D virtual modeling of master plan and 5 key projects involving infrastructure and facilities.
- b Camera animation for aerial and ground floor views.
- c Up to 5 scheduled review sessions for comments and markups.
- d Full 3D rendering service.
- e Video editing and post production.

DELIVERABLES

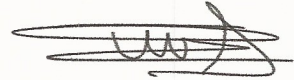
- a 1 final presentation video with 2 versions (1 in English & 1 in Spanish) in digital format MP4/MOV in FullHD resolution. Total running time for each video 5 mins.

GENERAL TERMS AND CONDITIONS

- a Technical information regarding the master plan and specific projects must be delivered by client in AutoCAD DWG digital format. Master site, floor plans, elevation and scale sections are needed for proper virtual 3D modeling of the entire project by TIF. Data for infographics must be delivered by client in PPT or XLS digital format.
- b Once client approves final rendering process (after review sessions) any change requested by later date could impact on deliverable times and produce extra costs.

- The services above described need between 8 to 10 weeks for production work including review sessions with the client for feedback. Once project's information is delivered, a more detail schedule of work will be presented by TIF.
- c Payment must be received as follows to ensure proper timing and deliverables: 30% advance payment to start, 40% when all animation sequences get approved for final process in high resolution, 30% final payment 2 weeks after all deliverables are received by client.
 - d Costs presented in this quote don't include: insurance/finance fees if needed by client, taxes, money transfer costs, legal consultancy for contract approval, photo and videos sessions on site, neither any service not mentioned in section 1 of this document.
 - e All review sessions will be remote using online conference systems / phone calls. For security reasons, just site visits to US border side will be attended. On site presentation sessions requested by client must be done by commercial airline transportation and all travel expenses will be paid by the client.
 - f

Aprovecho para enviarles un cordial saludo y quedo a tus órdenes para cualquier duda o comentario.



Atte. [Arq. Rodrigo Ramos Avilez](#)
rodrigo@tif.com.mx



AGENDA MEMORANDUM

BOARD: City Commission

AGENDA ITEM #: 5.J.

DATE SUBMITTED: May 18, 2018

MEETING DATE: May 29, 2018

FROM: Hilda Pedraza, City Clerk

DEPARTMENT: Administration

DIRECTOR: Juan Guerra

Agenda Item: Consideration and action on request from Hidalgo ISD for sponsorship of \$1,000 to Hidalgo Early College High School Graduation ceremony.

Classification: Consent

(* If closed session, City Attorney must review and approve.)

Exclude Material from Public Packet? No

Reason:

Issue: Hidalgo ISD is requesting donation of \$1,000 for their upcoming Hidalgo ISD - HECHS Graduation ceremony. In return of the city's contribution, they will place the City's logo on their LED screens throughout graduation and announce sponsorship as well.

Financial Consideration: \$1,000.00

Staff Recommendation: Staff recommends approval.

Alternatives:

ROUTING:

Hilda Pedraza
Karla Moya
City Management Office

Created/Initiated - 05/18/2018
Approved - 05/23/2018
Final Approval - 05/25/2018



Hidalgo Independent School District

Is The Place To Be

HIDALGO ISD
P.O. Box 8220
Hidalgo, Texas 78557-8220
Phone: (956) 843-4401
Fax: (956) 843-3343

Xavier Salinas
Superintendent of Schools

Dr. Carmen Pacheco
Executive Director for
Special Populations

Sandra Garza-Cavazos
Executive Director for
Teaching & Learning

Albert Guerra
Executive Director for
Support Services

Nancy Sanchez
Chief Financial Officer

BOARD OF TRUSTEES

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President

Rodolfo F. Franz
Vice-President

Blanca Lara
Secretary

Rafael Garza
Treasurer

Raymundo Martinez
Member

Norma Garza-Torres
Member

Luis Trejo Jr.
Member

May 16, 2018,

Dear HISD Community Members,

Graduation for the Hidalgo Early College High School Class of 2018 is fast approaching – a time of celebration, high hopes and lasting memories.

To bring back tradition to the community, Hidalgo ISD has decided to return the HECHS graduation ceremony to its original home of Bill Pate Memorial Stadium. With your help, we plan to make this graduation ceremony one to remember for our graduates. We will have full graduation production and end with a fireworks display; this will certainly excite the graduates and the crowd.

At this time, we ask that you consider donating \$1,000 to help HISD make this ceremony possible. In return for your generous contribution, we will place your company logo on our LED screens throughout graduation and announce your sponsorship as well. Checks may be made payable to Hidalgo ISD and mailed to;

Hidalgo ISD - HECHS Graduation

324 E. Flora Street

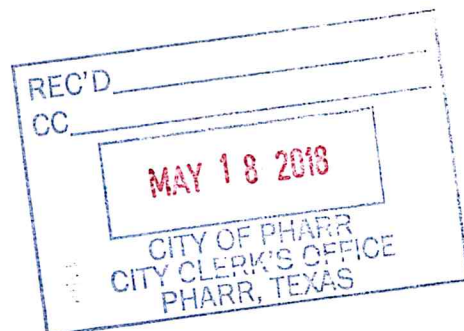
Hidalgo, TX 78557

Your consideration and support of this event is greatly appreciated. I look forward to hearing from you soon. If you have any questions, please contact the Public Relations Office at Hidalgo ISD at 956-843-4409.

Sincerely,

Jennifer Villarreal

Jennifer Villarreal
Public Relations
Hidalgo ISD





AGENDA MEMORANDUM

BOARD: City Commission

AGENDA ITEM #: 5.K.

DATE SUBMITTED: May 21, 2018

MEETING DATE: May 29, 2018

FROM: Imelda Barrera, Assistant City Clerk

DEPARTMENT: Bridge

DIRECTOR: Luis Bazan

Agenda Item: Consideration and action on Asociación de Agentes Aduanales de Reynosa "Sport Coats/Sacos Sport" Sponsorship for \$5,000.

Classification: Consent

(* If closed session, City Attorney must review and approve.)

Exclude Material from Public Packet? No

Reason: N/A

Issue: On Friday, May 11, 2018, the Bridge Board approved the sponsorship for Sport Coats/Sacos Sport for the 79th Annual Congreso Nacional de Agentes Aduanales. The Pharr International Bridge has been a sponsor of the Congreso Nacional de Agentes Aduanales for the past 3 years and would like to continue participating in the sponsorship.

Funding is already in place, as of May 7th, 2018. Budget Amendment, approved by City Commission.

Financial Consideration: \$5,000

Funding is already in place, as of May 7th Budget Amendment, approved by City Commission.

Staff Recommendation: Staff recommends approval of the sponsorship to Asociación de Agentes Aduanales de Reynosa "Sport Coats/Sacos Sport" in the amount of \$5,000.

Alternatives: N/A

ROUTING:

Imelda Barrera

Created/Initiated - 05/21/2018

Luis Bazan

Approved - 05/21/2018

Sandra Zamora

Approved - 05/23/2018

Patricia Rigney

Approved - 05/25/2018

Karla Moya

Approved - 05/25/2018

City Management Office

Final Approval - 05/25/2018



REYNOSA

ASOCIACION DE AGENTES ADUANALES
DE REYNOSA, A.C.

"Una Asociación con Visión"

Cd. Reynosa, Tamps a 27 de abril de 2018.

Luis Bazan
Director del Puente de Internacional
Pharr International Bridge
9900 S. Cage, Pharr Texas, 78577
Presente.-

Asunto: Se solicita patrocinio.

Estimado Sr. Bazan:

Por este conducto y como cada año solicitamos al Puente Internacional de Pharr se adhiera a nuestros Patrocinadores Oficiales para la compra de Sacos Sport que serán utilizados en el **"79 Congreso Nacional de Agentes Aduanales"**, el cual se llevará a cabo en la **Ciudad de México, del 23 al 26 de Julio del actual**, solicito a Usted lo siguiente:

La cantidad de \$5,000.00 dls (Cinco mil dólares us/cy), para la compra de Sacos para dicho Congreso (esto incluye el costo de los sacos, los impuestos, la paquetería y los logotipos)

Esperando vernos favorecidos con nuestra petición, me es grato quedar a sus apreciables órdenes.

Atentamente,

C.P. Cipriano Garza Barajas.
Presidente.

047/2018*agz



AGENDA MEMORANDUM

BOARD: Pharr International Toll Bridge Board

AGENDA ITEM #: 5.L.

DATE SUBMITTED: May 23, 2018

MEETING DATE: May 29, 2018

FROM: Vanessa Guzman, Administrative Assistant

DEPARTMENT: Bridge

DIRECTOR: Luis Bazan

Agenda Item: Consideration and action on Industry Summit Sponsorship (Congresos del Tomate, Chiles y Fresas) for \$3,900.

Classification: Consent

(* If closed session, City Attorney must review and approve.)

Exclude Material from Public Packet? No

Reason: N/A

Issue: Authorization to sponsor the Industry Summit, which includes the Congresos del Tomate, Chiles and Fresas. The Pharr International Bridge has participated in the Congreso del Tomate for the past 3 years and would like to now participate in the Congresos del Chiles and Fresas. This sponsorship includes a speaking opportunity and a stand at the Congresos.

On May 23, 2018, the Bridge Board approved the Industry Summit Sponsorship.

Financial Consideration: \$3,900.

Staff Recommendation: Staff recommends approval.

Alternatives: N/A

ROUTING:

Vanessa Guzman

Created/Initiated - 05/23/2018

Luis Bazan

Approved - 05/23/2018

Sandra Zamora

Approved - 05/23/2018

Patricia Rigney

Approved - 05/24/2018

Karla Moya

Approved - 05/24/2018

City Management Office

Final Approval - 05/25/2018



PROPUESTA DE PATROCINIO



Pharr International Bridge

Estimados Señores:

Hablando de los antecedentes de lo que han sido los congresos en México, éstos no solamente han servido para transmitir conocimiento, crear y forjar relaciones de negocio sólidas, sino que también son una oportunidad de vincularse con todos los eslabones de la industria.

Uno de los diferenciadores que resulta más atractivo es la continua interacción que será posible durante los dos días en que se lleva a cabo el Industry Summit gracias al nuevo formato del evento.

A continuación, te presentamos una propuesta de patrocinio que, esperamos, se ajuste a tus necesidades.

Speaker + Estación de alimentos (1 día)

Speaker:

Queremos que nos compartan su experiencia en el tema transporte y canales para la exportación. Esta charla deberá exponer cuáles son los retos a superar en la logística de transporte en la comercialización de productos agroalimentarios.

Es muy importante considerar que esto tiene que ser una temática, al finalizar la ponencia pueden hacer la promoción de Pharr International Bridge como un modelo logístico a seguir.

- Día de ponencia: 20 de junio
- Horario: Por definir
- Sala: Escenario del piso comercial.
- Duración: 60 minutos





Estación de alimentos (1 día):

Las empresas tienen la oportunidad de patrocinar estas estaciones de comida, con este patrocinio tienen derecho a:

- Ubicar su stand (espacio de 6*3) al lado de la estación de comida para que pueda interactuar con las personas que van a degustar los platillos
- Imagen de su marca en la estación de comida
- Reconocimiento de Clase Platino
- Imagen de su marca de manera impresa y electrónica en todos los materiales publicitarios del evento
- Los materiales publicitarios electrónicos serán promocionados durante un año en nuestra página web y redes sociales (Facebook, Twitter y LinkedIn)
- Imagen de su marca en el recinto del evento
- 4 pases para los dos días del evento

Costo total: 3,900 USD

Sobre el Industry Summit:

Este será el congreso de verdadera integración con la industria, porque el conocimiento y la innovación también están en las relaciones.

Ha sido largo el recorrido durante los 25 años donde la presencia de Productores de Hortalizas, los Congresos Internacionales del Tomate, el de Chile y Pimientos, junto con otros eventos especializados; publicaciones como *Cultivador*, los medios digitales y Hortalizas.com, *The House of Produce*, nuestras redes sociales y muchos otros productos y servicios han acompañado los logros de esta industria, venciendo retos, resolviendo conflictos, abatiendo problemas, entendiendo el cambio del clima, las exigencias y dinamisismos de los mercados y a su vez, transmitiendo las experiencias e innovaciones con una comunicación precisa y la determinación de que esta industria no cese su desarrollo y siga detrás de su potencial.

Hoy, Meister Media Worldwide refrenda los siguientes 25 años de compromiso y pone a disposición de la industria un nuevo formato de congresos. El objetivo es abordar con toda la seriedad los temas de actualidad, desde la producción y sus tecnologías que la hacen ganar eficiencia, las innovaciones





que promueven su distinción y competitividad, los mercados que significan oportunidades y los retos logísticos que debemos resolver para poder conquistar nuevos territorios, pero no sin antes celebrar los logros del sector y nuestra relación de 25 años con éste. Por ello, estamos creando el ambiente divertido y propicio para aprender y continuar forjando relaciones de negocio de largo plazo ¡sin dejar de festejar!



De antemano agradecemos su atención a la presente, esperando despertar su interés en participar en nuestro evento.

Atentamente

Comité Organizador del Industry Summit 2018

Contacto:

Ileri Aldrete | Business Manager

Meister Media Worldwide de México

Tel: (33) 3631-3355

Celular, WhatsApp: (33) 3507. 3633

ialdrete@MeisterMedia.com

www.hortalizas.com | www.industrysummit.mx | www.meistermedia.com





AGENDA MEMORANDUM

BOARD: Pharr International Toll Bridge Board

AGENDA ITEM #: 5.M.

DATE SUBMITTED: May 23, 2018

MEETING DATE: May 29, 2018

FROM: Vanessa Guzman, Administrative Assistant

DEPARTMENT: Bridge

DIRECTOR: Luis Bazan

Agenda Item: Consideration and action on AMHPAC Sponsorship/Membership Renewal for \$4,000.

Classification: Consent

(* If closed session, City Attorney must review and approve.)

Exclude Material from Public Packet? No

Reason: N/A

Issue: The Pharr International Bridge has been a member of AMHPAC since 2013, and would like to continue to be a part of AMHPAC.

On May 23, 2018, the Bridge Board approved the AMHPAC Sponsorship/Membership renewal. (1-year sponsorship)

Financial Consideration: \$4,000.

Staff Recommendation: Staff recommends approval authorizing the renewal of the sponsorship/membership with AMHPAC for 1-year for the amount of \$4,000.

Alternatives: N/A

ROUTING:

Vanessa Guzman

Created/Initiated - 05/23/2018

Luis Bazan

Approved - 05/23/2018

Sandra Zamora

Approved - 05/24/2018

Patricia Rigney

Approved - 05/24/2018

Karla Moya

Approved - 05/24/2018

City Management Office

Final Approval - 05/25/2018

AMHPAC's Sponsorship Plan

The protected horticulture industry requires the link between its input suppliers, equipment and services for the development the current times demand.

The "Sponsorship Plan of the Mexican Association of Protected Horticulture, A.C." aims to involve all the industry links in the organization, regulation, representation, information, promotion, and defense of protected agriculture.

Indirect benefits

■ The Sponsor will obtain more product/service visibility, having the AMHPAC Partners in over 25 states of Mexico and attending the best agriculture-related events, both domestic and foreign, Sponsors will have the opportunity to promote themselves in new markers and consequently, to grow at company level.

Levels

Sponsorships are available in 3 different levels:

1. Gold 2. Silver 3. Bronze

Benefits GOLD

- 3 badges to enter the AMHPAC's Annual Convention.
- Presence, inclusion and GOLD level mentioning at the AMHPAC's Convention/General Ordinary Meeting.
- Image in conference rooms.
- GOLD level stand in commercial area.
- Inclusion in graphic materials from the Convention.
- Inclusion in brochures or promotional materials of work folders.
- GOLD level inclusion in all AMHPAC's communication and dissemination materials, such as newsletters and communications.
- GOLD level inclusion in the official AMHPAC website.
- Annual subscription to the "Online Directory".
- Access to membership database (authorized and purchase decision information).
- Logistics support for coordination and calling for missions and events.
- Support in promotional material dissemination, technical communications, or offers among members.
- Priority in venue selection for Regional Forums organized by the AMHPAC and the Sponsor.

NOTE: The form in which your company logo will appear during AMHPAC's Annual Convention is subject to stand distribution and regulations of the host hotel.

Obligations

- Contribution of \$8,000 USD or equivalent in MXP (Mexican Pesos), at the exchange rate of the Official Journal of the Federation (DOF) upon payment date and send proof of payment.
- Send membership form with full company information, in addition to the logo in editable format, so we can provide you with proper service and complete your membership.
- Report the person responsible for Sponsors about the changes in contact data of the company.

NOTE: This is an ANNUAL sponsorship.

Benefits Silver

- 2 badges to enter the AMHPAC's Annual Convention.
- Presence, inclusion and SILVER level mentioning at the AMHPAC's Convention/General Ordinary Meeting.
- Image in conference rooms.
- SILVER level stand in commercial area.
- Inclusion in graphic materials from the Convention.
- SILVER level inclusion in all AMHPAC's communication and dissemination materials, such as newsletters and communications.
- SILVER level inclusion in the official AMHPAC website.
- Annual subscription to the "Online Directory".
- Access to membership database (authorized and purchase decision information).
- Logistics support for coordination and calling for missions and events.
- Support in promotional material dissemination, technical communications, or offers among members

NOTE: The form in which your company logo will appear during AMHPAC's Annual Convention is subject to stand distribution and regulations of the host hotel.

Obligations

- Contribution of \$4,000 USD or equivalent in MXP (Mexican Pesos), at the exchange rate of the Official Journal of the Federation (DOF) upon payment date and send proof of payment.
- Send membership form with full company information, in addition to the logo in editable format, so we can provide you with proper service and complete your membership.
- Report the person responsible for Sponsors about the changes in contact data of the company.

NOTE: This is an ANNUAL sponsorship.

Benefits Bronze

- 1 badge to enter the AMHPAC's Annual Convention.
- Presence, inclusion and BRONZE level mentioning at the AMHPAC's Convention/General Ordinary Meeting.
- Image in conference rooms and/or gatherings.
- Inclusion in graphic materials from the Convention.
- Inclusion in brochures or promotional materials.
- BRONZE level inclusion in the official AMHPAC website
- Annual subscription to the "Online Directory".
- Access to membership database (authorized and purchase decision information).
- Logistics support for coordination and calling for missions and events.
- Support in promotional material dissemination, technical communications, or offers among members.

Obligations

- Contribution of \$2,500 USD or equivalent in MXP (Mexican Pesos), at the exchange rate of the Official Journal of the Federation (DOF) upon payment date and send proof of payment.
- Send membership form with full company information, in addition to the logo in editable format, so we can provide you with proper service and complete your membership.
- Report the person responsible for Sponsors about the changes in contact data of the company.

NOTE: This is an ANNUAL sponsorship.



AGENDA MEMORANDUM

BOARD: City Commission

AGENDA ITEM #: 5.N.

DATE SUBMITTED: May 21, 2018

MEETING DATE: May 29, 2018

FROM: Imelda Barrera, Assistant City Clerk

DEPARTMENT: Bridge

DIRECTOR: Luis Bazan

Agenda Item: Consideration and action on Confederación de Asociaciones de Agentes Aduanales de la Republica Mexicana (CAAAREM) Paquete Centenario Sponsorship for \$23,000.

Classification: Consent

(* If closed session, City Attorney must review and approve.)

Exclude Material from Public Packet? No

Reason: N/A

Issue: On Friday, May 11th, 2018, the Bridge Board approved the Confederación de Asociaciones de Agentes Aduanales de la Republica Mexicana (CAAAREM) Paquete Centenario Sponsorship.

Funding is already in place, as of May 7th Budget Amendment, approved by City Commission.

Financial Consideration: \$23,000

Funding is already in place, as of May 7th Budget Amendment, approved by City Commission.

Staff Recommendation: The Pharr International Bridge has participated in CAAAREM for the past 3 years and would like to sponsor the event, which comes with several benefits. It includes event advertising opportunities, advertising Ad in the event magazine with 1,500 editions, banners and advertising video, conference speaking opportunity, advertising in CAAAREM TV, advertising on CAAAREM website, booth space at conferences, etc.

Alternatives: N/A

ROUTING:

Imelda Barrera

Created/Initiated - 05/21/2018

Luis Bazan
Sandra Zamora
Luis Bazan
Karla Moya
City Management Office

Approved - 05/21/2018
Approved - 05/24/2018
Approved - 05/25/2018
Approved - 05/25/2018
New -

CAAAREM®



LXXIX CONGRESO NACIONAL AGENTES ADUANALES



CAAAREM

Isabel Medina

Teléfono: (55) 3300-7500

Ext. 1546

Mail: isabel.medina@caaarem.mx

FUNDACIÓN CAAAREM

María Rojas

Teléfono: (55) 3300-7500

Ext. 1466

Mail:

mariadejesus.rojas@caaarem.mx

Liverpool No. 88, Col. Juárez, Del. Cuauhtémoc,
C.P. 06600, Ciudad de México.



¿Qué es CAAAREM?

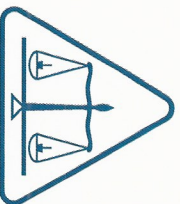
- ▶ **99%** de los Agentes Aduanales del país
- ▶ **37** Asociaciones ubicadas en el territorio nacional

Desde 1938 ofrecemos servicios de **representación gremial**, proporcionando:

- ▶ Soporte Arancelario, operativo, tecnológico y jurídico
- ▶ Apoyamos las certificaciones que profesionalicen la cadena logística
- ▶ Somos desarrolladores de sistemas tecnológicos integrales

Colaboramos con **autoridades y organismos empresariales** en favor de:

- ▶ La facilitación comercial
- ▶ Creación de controles inteligentes
- ▶ Combate al contrabando, fraude aduanero y competencia



CAAAREM®

¿Qué es el Congreso?

CAAAREM
Isabel Medina
Teléfono: (55) 3300-7500
Ext. 1346
Mail: isabel.medina@caaarem.mx

FUNDACIÓN CAAAREM
María Rojas
Teléfono: (55) 3300-7500
Ext. 1466
Mail: mariadejesus.rojas@caaarem.mx

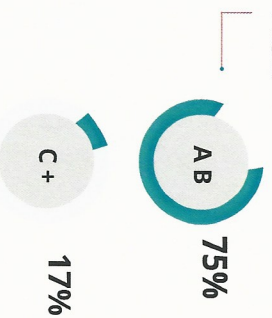


Anualmente CAAAREM celebra su Congreso Nacional y Asamblea General para la profesionalización del gremio y de todos los actores de la cadena de logística, con este fin se llevará a cabo conferencias magistrales sobre temas relacionados con el comercio exterior y la actividad aduanera a nivel nacional e internacional, sesiones de trabajo y eventos en los que se promueve la convivencia y la responsabilidad social a nivel profesional.

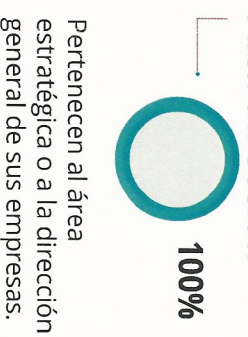
Perfil del asistente

Más de 1,000 participantes del sector público, privados e invitados especiales

NSE



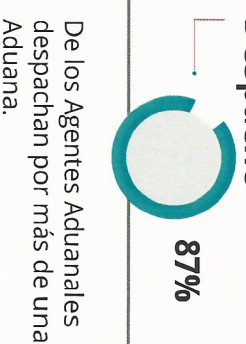
Alta dirección



Sectores Productivos



Despacho



100% decide y/o influye en las compras de su empresa.



100% cuenta con tarjetas de crédito.



97% es viajero frecuente de avión.

¿Qué beneficios ofrece a mi empresa?

CAAAREM
Isabel Medina
Teléfono: (55) 3300-7500
Ext. 1546
Mail: isabel.medina@caarem.mx

FUNDACIÓN CAAAREM
María Rojas
Teléfono: (55) 3300-7500
Ext. 1456
Mail: mariadejesus.rojas@caarem.mx



Paquetes

3 paquetes con grandes beneficios cada uno



Paquete Centenario
*Patrocinador único



Paquete Diamante



Paquete Oro

Paquete Centenario

*Patrocinador único

\$400,000.00

▶ Patrocinador oficial del Congreso. Aparece en el logotipo y en toda la publicidad del Congreso.

▶ Logotipo en el libro oficial del Centenario del Agente Aduanal y una página de publicidad. Este libro tendrá un tiraje de 1,500 ejemplares y se presenta el 23 de julio de 2018 en el anfiteatro del Antiguo Colegio de San Idelfonso.

▶ Proyección de video y banners durante el coctel de bienvenida que se llevará a cabo en el Antiguo Colegio de San Idelfonso

▶ Conferencia de 30 minutos en la sesión plenaria de nuestro Congreso, el día 25 de julio.

Paquete Centenario

2 programas (de Agosto 2018 a Julio 2019) de 30 minutos cada uno en CAAAREM TV, "El canal del Comercio Exterior en México"

El 63% de los usuarios de YouTube ha conocido marcas y productos gracias a los anuncios en YouTube y un 60% de las personas prefiere ver videos a leer contenido, por ello, en CAAAREM creamos el canal de YouTube CAAAREMTV que va dirigido a los más de 80 mil importadores y exportadores que hay en el país, así como a las empresas transportistas, Agentes Aduanales, operadores logísticos, estudiantes y la comunidad en general de comercio exterior.

Nuestro canal de reciente creación cuenta con 2,116 suscriptores, 54% son hombres y 46% mujeres, con un promedio de 6 mil views y un máximo de 1 millón.

El potencial de un canal de comercio exterior, con contenido serio e impulsado por los expertos en logística aduanera de CAAAREM tiene una gran oportunidad de servirle a todos los interesados en este apasionante mundo del intercambio comercial a nivel global.



Paquete Centenario

- ▶ Logotipo y links en páginas de CAAAREM:

- ▶ www.caaarem.mx
- ▶ www.congresocaaarem.mx

- ▶ Espacio de 3 x 3 para stand durante el Congreso.

- ▶ Publiirreportaje de 3 páginas en la edición especial de la Revista Aduanas que resume nuestro Congreso y una página de publicidad.

- ▶ Publicidad o promocionales (entregados por ustedes) en el kit de bienvenida.

- ▶ Responsabilidad Social Empresarial. El 30% del valor de este patrocinio será donado por CAAAREM a la Fundación de Agentes Aduanales a fin de apoyar sus programas de educación o salud a los niños más vulnerables de México. Previamente al Congreso se tomará fotografía con la entrega del cheque para que salgan en el video-informe de la Fundación y en nuestra Revista.

- ▶ 6 Boleto para el Concierto de la Orquesta Sinfónica Nacional en el Palacio de Bellas Artes

- ▶ 6 boletos para la cena de Gala en el Colegio de las Bizcainas con los Ángeles Azules.

Paquete Diamante

\$120,000.00



- ▶ Presencia de marca en banners impresos y pantallas durante los recesos de la sesión plenaria.
- ▶ Espacio de 3 x 3 para Stand durante el Congreso.
- ▶ 1 programa (de Agosto 2018 a Julio 2019) de 30 minutos cada uno en CAAAREM TV, "El canal del Comercio Exterior en México"
- ▶ El 63% de los usuarios de YouTube ha conocido marcas y productos gracias a los

Diamante

CENTENARIO
1918-2018
AGENTE ADUANAL
Cien años impulsando el
Comercio Exterior Mexicano.



anuncios en YouTube y un 60% de las personas prefieren ver videos a leer contenido, por ello, en CAAAREM creamos el canal de YouTube CAAAREMTV que va dirigido a los más de 80 mil importadores y exportadores que hay en el país, así como a las empresas transportistas, Agentes Aduanales, operadores logísticos, estudiantes y la comunidad en general de comercio exterior.

Paquete Diamante

Nuestro canal de reciente creación cuenta con 2,116 suscriptores, 54% son hombres y 46% mujeres, con un promedio de 6 mil views y un máximo de 1 millón.

El potencial de un canal de comercio exterior, con contenido serio e impulsado por los expertos en logística aduanera de CAAAREM tiene una gran oportunidad de servirle a todos los interesados en este apasionante mundo del intercambio comercial a nivel global.

Logotipo y links en páginas de CAAAREM:

- ▶ www.caaarem.mx
- ▶ www.congresocaaarem.mx

▶ Publireportaje de 2 páginas y una página de publicidad en la edición especial de la Revista Aduanas que resume nuestro Congreso y una página de publicidad.

▶ Publicidad o promocionales (entregado por ustedes) en el kit de bienvenida.

▶ Responsabilidad Social Empresarial. El 30% del valor de este patrocinio será donado por CAAAREM a la Fundación de Agentes Aduanales a fin de apoyar sus programas de educación o salud a los niños más vulnerables de México. Previamente al Congreso se tomará fotografía con la entrega del cheque para que salgan en el video-informe de la Fundación y en nuestra Revista.

▶ 4 Boletos para el Concierto de la Orquesta Sinfónica Nacional en el Palacio de Bellas Artes

▶ 4 boletos para la cena de Gala en el Colegio de las Bizcaínas con los Ángeles Azules.

Por \$30,000.00 adicionales: 10 minutos de Conferencia en la sesión plenaria de nuestro Congreso el día 25 de julio.

Paquete Oro



\$90,000.00



Oro

- ▶ Presencia de marca en banners impresos y pantallas durante los recesos de la sesión plenaria.
- ▶ Espacio de 3 x 3 para Stand durante el Congreso.
- ▶ Logotipo y links en páginas de CAAAREM:
 - ▶ www.caaarem.mx
 - ▶ www.congresocaaarem.mx
- ▶ 1 página de publicidad en la edición especial de la Revista Aduanas que resume nuestro Congreso y una página de publicidad.ç
- ▶ Publicidad o promocionales (entregado por ustedes) en el kit de bienvenida.
- ▶ Responsabilidad Social Empresarial. El 30% del valor de este patrocinio será donado por CAAAREM a la Fundación de Agentes Aduanales a fin de apoyar sus programas de educación o salud a los niños más



vulnerables de México. Previamente al Congreso se tomará fotografía con la entrega del cheque para que salgan en el video-informe de la Fundación y en nuestra Revista.

- ▶ 2 Boletos para el Concierto de la Orquesta Sinfónica Nacional en el Palacio de Bellas Artes
- ▶ 2 boletos para la cena de Gala en el Colegio de las Bizcainas con los Ángeles Azules.

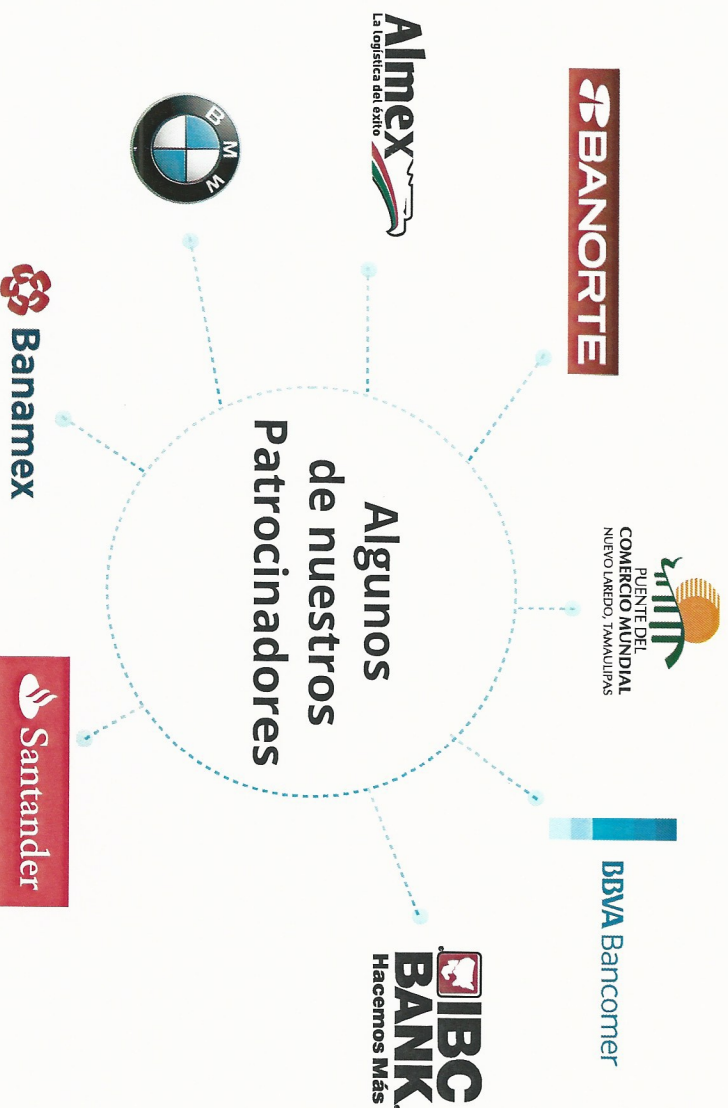
Beneficios

CAAREM
Isabel Medina
Teléfono: (55) 3300-7500
Ext. 1546
Mail: isabel.medina@caarem.mx

FUNDACIÓN CAAREM
María Rojas
Teléfono: (55) 3300-7500
Ext. 1466
Mail: mariadejesus.rojas@caarem.mx

- ▶ Ampliar el **impacto y presencia** de marca en la decisión del cliente.
- ▶ Oportunidad de estar presente en la mente de los **líderes en materia aduanera**, comercio exterior, **autoridades** e invitados especiales.
- ▶ Presencia destacada durante el Congreso, que supone el **más importante acontecimiento del sector**.
- ▶ Posibilidad de **exhibición y demostración de productos** ante consumidores potenciales.

Algunos de nuestros Patrocinadores



Beneficios

CAAAREM
Isabel Medina
Teléfono: (55) 3300-7500
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Mail: mariadegesus.rojas@caaaarem.mx

Web CAAAREM

Recibe de lunes a viernes más 3,800 visita vistas mensuales.

Nuestros principales visitantes son:

- ▶ Agentes Aduanales
- ▶ Presidentes de Asociaciones
- ▶ Gerentes de Operaciones
- ▶ Empleados de las agencias Aduanales
- ▶ Consultores Privados

Redes Sociales

37,548 seguidores

19,075 seguidores

2,116 suscriptores

▶ Videos que alcanzan un promedio de 40,000 views

Base de Datos

Más de 5,000 contactos especializados en comercio exterior

Aduanas Revista

2,000 suscriptores



AGENDA MEMORANDUM

BOARD: City Commission

AGENDA ITEM #: 5.O.

DATE SUBMITTED: May 22, 2018

MEETING DATE: May 29, 2018

FROM: Ricardo Pedraza, Public Works Director

DEPARTMENT: Public Works

DIRECTOR:

Agenda Item: Consideration and action authorizing City Manager to advertise for bids for pavement markings for Public Works.

Classification: Consent

(* If closed session, City Attorney must review and approve.)

Exclude Material from Public Packet? No

Reason:

Issue:

Staff is requesting authorization to solicit sealed bids for pavement markings for Public Works. The bid solicitation will be based on a "unit prices basis" to be awarded for a period of one (1) year with the option to extend the contract for two (2) additional years, in 1-year increments.

Financial Consideration:

Staff Recommendation: Staff recommends approval.

Alternatives:

ROUTING:

Ricardo Pedraza

Created/Initiated - 05/22/2018

Sandra Zamora

Approved - 05/23/2018

Omar Anzaldúa

Approved - 05/25/2018

Patricia Rigney

Approved - 05/25/2018

Karla Moya

Approved - 05/25/2018

City Management Office

New -



AGENDA MEMORANDUM

BOARD: City Commission

AGENDA ITEM #: 5.P.

DATE SUBMITTED: May 23,
2018

MEETING DATE: May 29, 2018

FROM: Diana Martinez, Administrative
Assistant

DEPARTMENT: Public Utilities

DIRECTOR:

Agenda Item: Consideration and action authorizing City Manager to advertise for bids for a service contract to provide Chlorine Dioxide.

Classification: Consent

(* If closed session, City Attorney must review and approve.)

Exclude Material from Public Packet? No

Reason:

Issue: Services, equipment, and chemical "Sodium Chlorite" for the production of chlorine dioxide at the Water Treatment Plant .

Financial Consideration: Budgeted amount for this service and chemical is \$128,000.

Staff Recommendation: Staff recommends approval.

Alternatives:

ROUTING:

Diana Martinez

Created/Initiated - 05/23/2018

Jose Villegas

Approved - 05/23/2018

Sandra Zamora

Approved - 05/23/2018

Patricia Rigney

Approved - 05/24/2018

Karla Moya

Approved - 05/24/2018

City Management Office

Final Approval - 05/25/2018



AGENDA MEMORANDUM

BOARD: City Commission

AGENDA ITEM #: 5.Q.

DATE SUBMITTED: May 23, 2018

MEETING DATE: May 29, 2018

FROM: Leonardo Perez, Fire Chief

DEPARTMENT: Fire

DIRECTOR:

Agenda Item: Consideration and action authorizing City Manager to advertise for bids for the purchase of Turnout Gear for the Fire Department.

Classification: Consent

(* If closed session, City Attorney must review and approve.)

Exclude Material from Public Packet? No

Reason:

Issue: We are in need of replacing obsolete turnout gear that no longer meets the standard. This gear allows firefighters to enter environments where fire is present plus can also protect them from blood borne pathogens.

Financial Consideration: This is a budgeted item for fiscal year 2017-2018. Account 51500-1117 currently has a balance of 56,730.00 to cover to use for this year.

Staff Recommendation: Staff recommends approval to advertise a solicitation of formal sealed bids for turnout gear so we can purchase the necessary gear for firefighters. This is a budgeted item for fiscal 2017-2018.

Alternatives:

ROUTING:

Leonardo Perez

Created/Initiated - 05/23/2018

Leonardo Perez

Approved - 05/23/2018

Patricia Rigney

Approved - 05/23/2018

Karla Moya

Approved - 05/24/2018

Sandra Zamora

Approved - 05/24/2018

City Management Office

Final Approval - 05/25/2018

DEPARTMENT: PUBLIC SAFETY - FIRE DEPARTMENT: 515						
EXPENDITURES BY CLASSIFICATION						
			ACTUAL	ORIGINAL	AMENDED	PROJECTED
			BUDGET	BUDGET	BUDGET	ADOPTED
			<u>2015-2016</u>	<u>2016-2017</u>	<u>2016-2017</u>	<u>2017-2018</u>
PERSONNEL SERVICES			\$ 4,907,721	\$ 5,867,600	\$ 5,852,600	\$ 5,003,363
SUPPLIES			116,729	147,800	147,800	84,500
MAINTENANCE			50,301	72,000	71,500	75,000
RENTALS			9,667	9,200	9,200	9,200
OTHER SERVICES			148,170	157,500	163,000	151,500
VEHICLE MAINTENANCE			204,008	225,000	225,000	201,845
DEBT SERVICE			272,338	321,300	321,300	321,300
CAPITAL OUTLAY			888,922	400,000	400,000	400,000
TOTAL EXPENDITURES			\$ 6,597,855	\$ 7,200,400	\$ 7,190,400	\$ 6,246,708
				\$ 7,200,400		\$ 6,849,900
			ACTUAL	ORIGINAL	AMENDED	PROJECTED
			<u>2015-2016</u>	<u>2016-2017</u>	<u>2016-2017</u>	<u>2017-2018</u>
1100- PERSONNEL SERVICES						
1100- SALARIES			\$ 3,381,082	\$ 3,911,100	\$ 3,911,100	\$ 3,653,855
1101-SUPERVISION			306	-	-	-
1104- OVERTIME			306,126	350,000	350,000	350,000
1105- FICA			267,919	316,500	316,500	279,520
1106- HOSPITAL INSURANCE			514,948	626,200	626,200	301,618
1107- WORKERS COMP INSURANCE			62,613	126,300	116,300	10,000
1108- T E C TAXES			11,620	13,000	13,000	100
1110- UNIFORMS			29,408	38,000	38,000	38,000
1113- EMPLOYEE MEDICAL EXAM			35,816	50,000	45,000	35,000
1115- EMPLOYEE RETIREMENT			220,293	321,300	321,300	280,270
1116 - VOLUNTEER FIREMEN RETIREME			20,010	30,000	30,000	20,000
1117 - PROTECTIVE CLOTHING			47,429	80,200	80,200	30,000
1120 - WORKMAN'S COMP CLAIM ACCT.			8,846	5,000	5,000	5,000
11-22 - EAP ASSISTANCE			1,305	-	-	-
TOTAL			4,907,721	5,867,600	5,852,600	5,003,363
2200- SUPPLIES						
2201- OFFICE SUPPLIES			5,633	5,000	5,000	5,000
2202- POSTAGE			52	500	500	500
2203- SMALL TOOLS			9,228	12,000	12,000	1,000
2206- JANITORIAL SUPPLIES			28,830	25,000	25,000	20,000
2207 - CHEMICALS			-	1,500	1,500	-
2208- OTHER OPERATING SUPPLIES			12,402	21,300	21,300	1,500
2210 - FIRST AID SUPPLIES			3,212	12,000	12,000	18,000
2212 - FIRE FIGHTING SUPPLIES			2,238	8,000	8,000	5,000
2213 - PHOTOGRAPHY SUPPLIES			-	-	-	-
2214 - FIRE PREVENTION SUPPLIES			15,675	19,000	19,000	15,000
2215- HAZARDOUS MATERIAL SUPPLIES			6,700	3,500	3,500	3,500
2220- NON CAPITAL EQUIP&SUPPLIES			32,759	40,000	40,000	15,000
TOTAL			116,729	147,800	147,800	84,500





AGENDA MEMORANDUM

BOARD: City Commission

AGENDA ITEM #: 5.R.

DATE SUBMITTED: May 21, 2018

MEETING DATE: May 29, 2018

FROM: Imelda Barrera, Assistant City Clerk

DEPARTMENT: Administration

DIRECTOR:

Agenda Item: Consideration and action on on Development Services Cases:

Classification: Public Hearing

(* If closed session, City Attorney must review and approve.)

Exclude Material from Public Packet? No

Reason:

Issue:

Financial Consideration:

Staff Recommendation:

Alternatives:

ROUTING:

Imelda Barrera

Created/Initiated - 05/21/2018



AGENDA MEMORANDUM

BOARD: City Commission

AGENDA ITEM #: 5.R.1.

DATE SUBMITTED: May 16, 2018

MEETING DATE: May 29, 2018

FROM: Imelda Barrera, Assistant City Clerk

DEPARTMENT: Development Services

DIRECTOR: Melanie Cano

Agenda Item: Michael R. Fryman has filed with the Planning and Zoning Commission a request for a Life-of-the-Use Conditional Use Permit to allow an Oversized Storage Unit (larger than 120 square feet) in a Single-Family Residential District (R-1). The property is legally described as being all of Lot 31, Block 2, Sandoval Subdivision Unit 2, Pharr, Hidalgo County, Texas. The property's physical address is 1711 North Date Street. **CUP# 180422**

Classification: Regular

(* If closed session, City Attorney must review and approve.)

Exclude Material from Public Packet? No

Reason: N/A

Issue: Michael R. Fryman has filed with the Planning and Zoning Commission a request for a Life-of-the-Use Conditional Use Permit to allow an Oversized Storage Unit (larger than 120 square feet) in a Single-Family Residential District (R-1). **CUP# 180422**

Financial Consideration: N/A

Staff Recommendation: Development Services is recommending approval the request for a Life-of-the-Use Conditional Use Permit to allow an Oversized Storage Unit (larger than 120 square feet) in a Single-Family Residential District (R-1) subject to the listed conditions.

Planning and Zoning Commission voted unanimously to approve the request for a Life-of-the-Use Conditional Use Permit allow an Oversized Storage Unit (larger than 120 square feet) in a Single-Family Residential District (R-1) subject to staff's recommendations.

Alternatives: N/A

ROUTING:

Imelda Barrera

Created/Initiated - 05/16/2018

Roland Gomez

Approved - 05/18/2018

Melanie Cano

Approved - 05/21/2018

City Management Office

Final Approval - 05/25/2018



MEMORANDUM

DATE: MONDAY, MAY 29, 2018

TO: MAYOR AND CITY COMMISSION

FROM: MELANIE CANO, DEVELOPMENT SERVICES DIRECTOR

THROUGH: JUAN GUERRA, CITY MANAGER

SUBJECT: LIFE OF THE USE CONDITIONAL USE PERMIT TO ALLOW AN OVERSIZED STORAGE UNIT – (LARGER THAN 120 SQUARE FEET) FILE NO. CUP#180422
--

GENERAL INFORMATION:

APPLICANT: Michael R. Fryman has filed with the Planning and Zoning Commission a request for a Life-of-the-Use Conditional Use Permit to allow an Oversized Storage Unit (larger than 120 square feet) in a Single-Family Residential District (R-1).

LEGAL DESCRIPTION: The property is legally described as being all of Lot 31, Block 2, Sandoval Subdivision Unit 2, Pharr, Hidalgo County, Texas.

LOCATION: The property's physical address is 1711 North Date Street.

ZONING: The property is currently zoned Single-Family Residential District (R-1). The surrounding area is zoned Single-Family Residential District (R-1) to the north, south, west and Agricultural and/or Open Space District (A-O) to the east. The area is generally designated for single-family residential in the Future Land Use Plan.

COMMENTS:	CODE COMPLIANCE DIVISION:	Recommends approval of the Conditional Use Permit.
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FIRE DEPARTMENT:	Recommends approval of the Conditional Use Permit
-------------------------	---

PLANNING DIVISION:

Recommends approval of
the Conditional Use Permit.

**NOTIFICATION
OF PUBLIC:**

Twenty-six (26) surrounding property owners were notified of the request by letter and a legal notice was published in the Advance News Journal. Staff received no response to the letters or the legal notice.

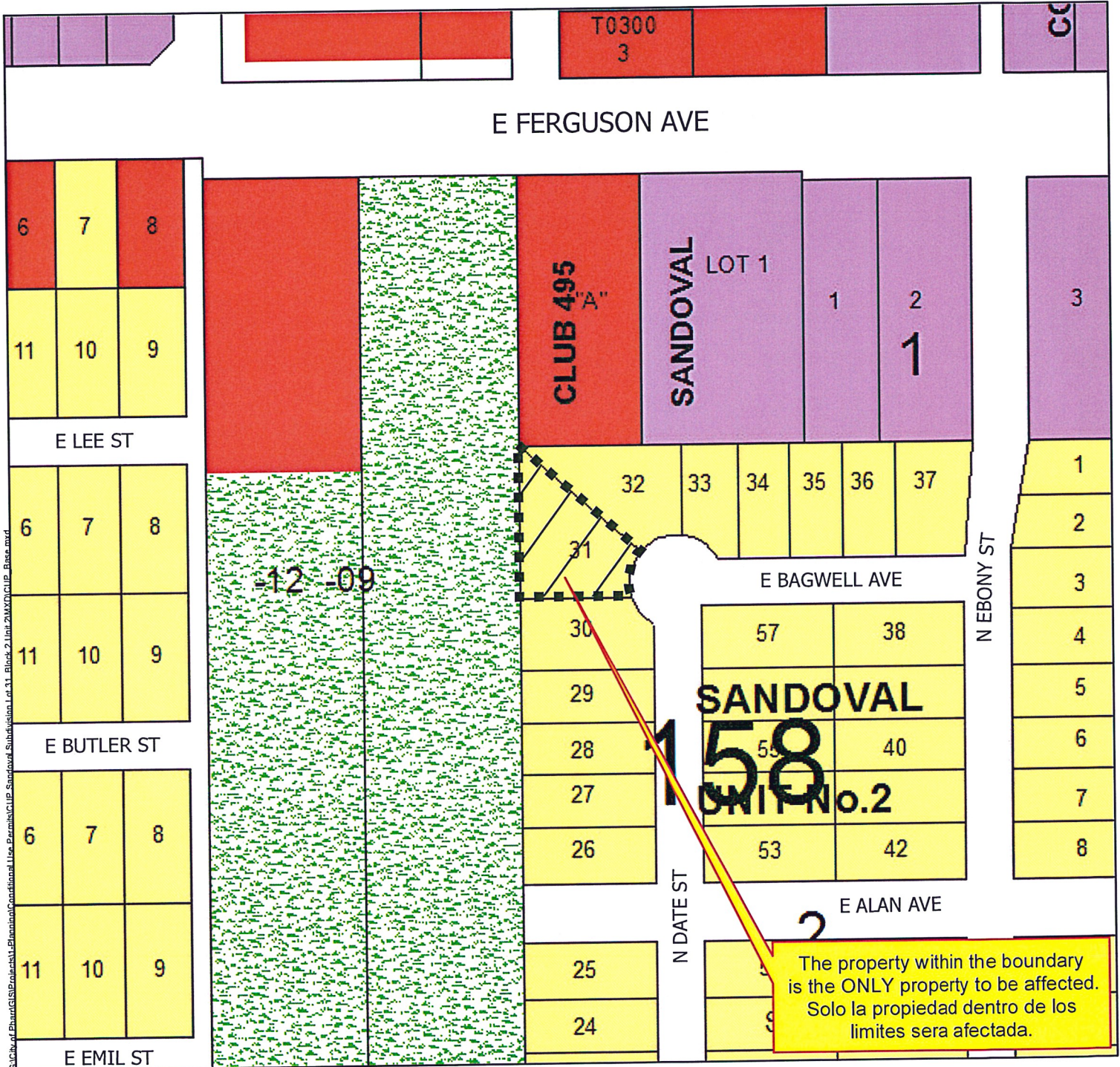
**DEVELOPMENT
SERVICES
RECOMMENDATIONS:**

Development Services is recommending approval the request for a Life-of-the-Use Conditional Use Permit to allow an Oversized Storage Unit (larger than 120 square feet) in a Single-Family Residential District (R-1) subject to the following conditions:

1. This permit shall be for the Life-of-the Use and issued to the current owner only;
2. The accessory use structure shall not have a separate electrical service;
3. No living amenities shall be installed in unit;
4. Applicant shall comply with all City of Pharr Ordinances and codes, any violation will terminate this Conditional Use Permit;
5. Applicant must acquire a building permit before start of construction;
6. Any request to revise, alter or amend the conditions or requirements shall require the applicant to apply for a new Conditional Use Permit;
7. The following shall be considered as grounds for the revocation of the Conditional Use Permit:
 - Any change in use or change in extent of use, area or location.
 - Failure to allow periodic inspections by representatives of the City of Pharr at any reasonable time.
 - Conditional Use Permits that have been revoked may not be applied for again until a period of one year has lapsed from the date of revocation.

**PLANNING & ZONING
COMMISSION:**

Planning and Zoning Commission voted unanimously to approve the request for a Life-of-the-Use Conditional Use Permit allow an Oversized Storage Unit (larger than 120 square feet) in a Single-Family Residential District (R-1) subject to staff's recommendations.



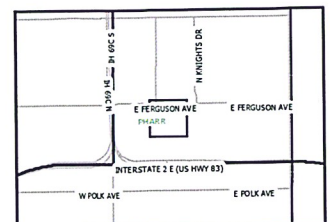
- Agricultural Open Space
- Single Family
- Single Family Small Lot
- Two Family
- Medium Density Multi-Family
- High Density Multi-Family
- Mobile Home

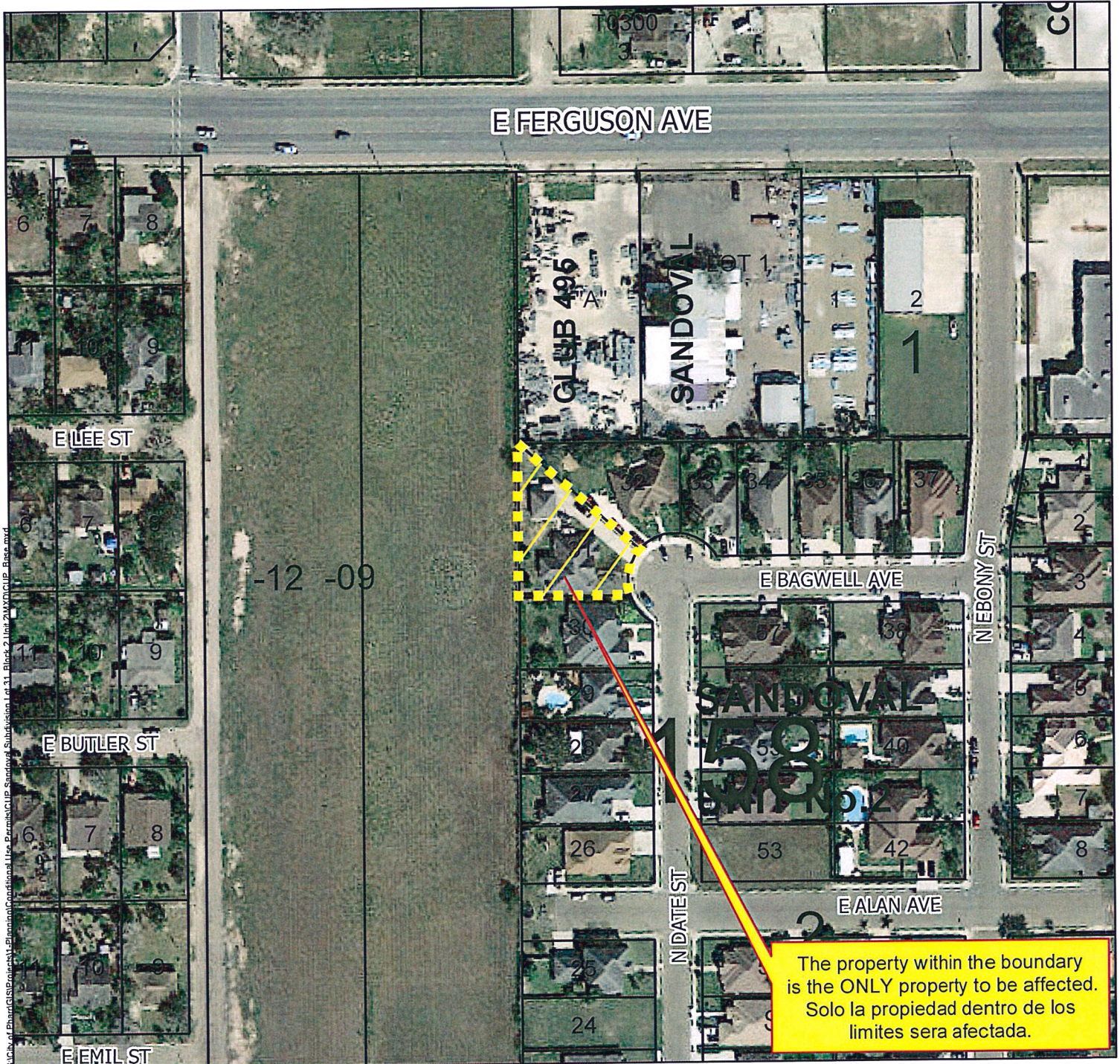
- Townhouse
- HUD Code
- Rail Road R.O.W.
- Government Owned
- General Business
- Business District
- Drainage Easement

- Heavy Commercial
- Heavy Industrial
- Limited Industrial
- Neighborhood Commercial
- Office Professional
- PSJA ISD
- Hidalgo ISD

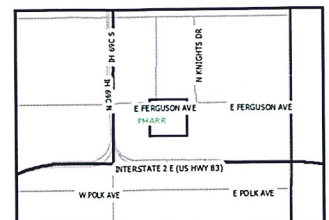
- Valley View ISD
- Planned Unit Development

All information displayed on this map is subject to verification by field survey or by the agency responsible for maintaining the information. This map is intended for general information only.





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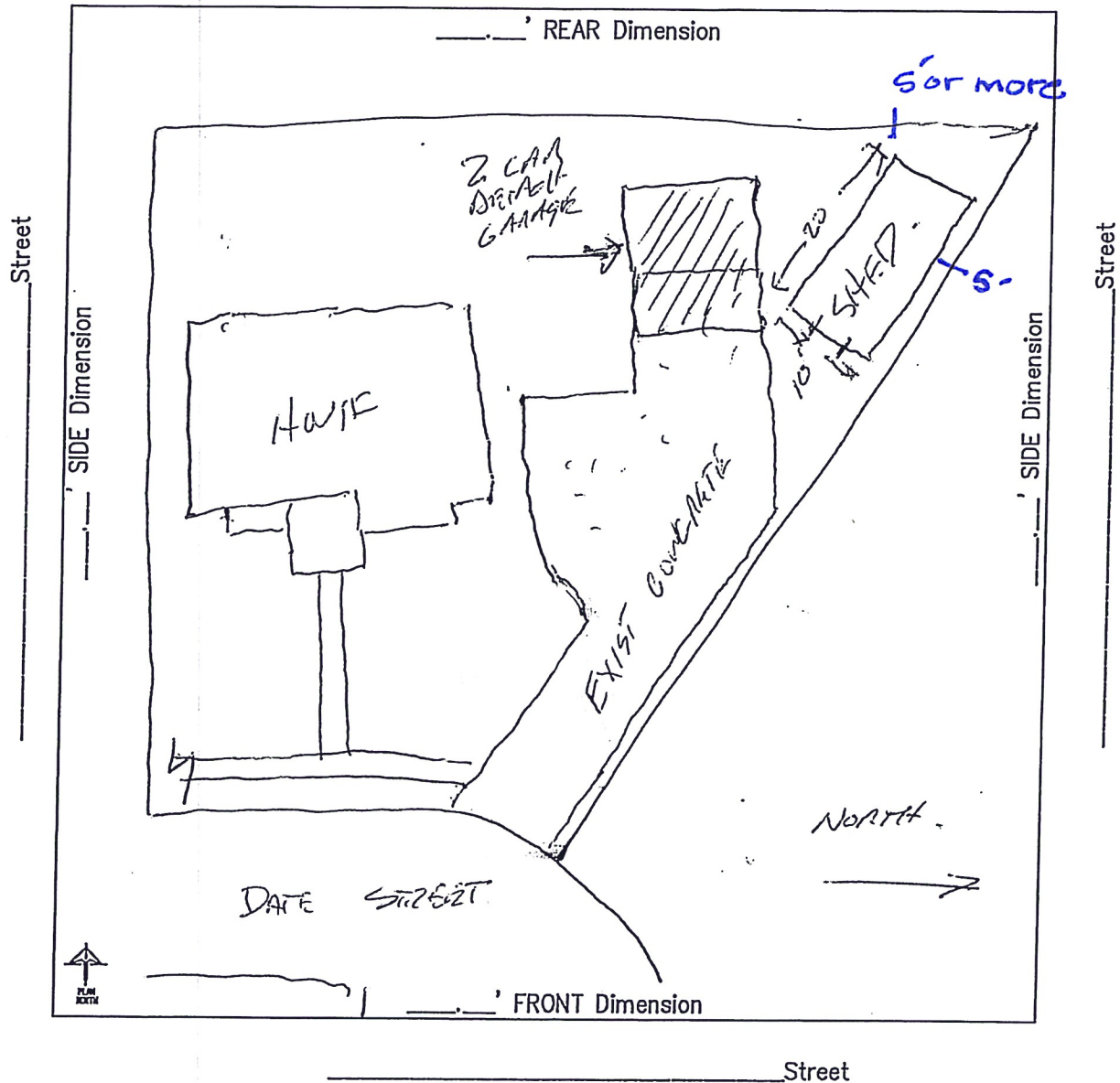


SITEPLAN

Address: 1711 NORTH DATE PITARR TX 78570

Subdivision: _____

Phase: _____ Block# _____ Lot# _____



COMMENTS: DRE FAB SHED DELIVERED. WILL BE ON
BLOCKS - NO SLAB UNDER IT, IF WE MOVE
WE PLAN TO TRANSPORT IT WITH US &
DRE FAB HAS 50 YEAR WARRANTY, COLOR TO
BE CLOSE TO COLOR OF HOUSE, SPRAYED URETHANE
PANELS WITH 30 YR MATH ROOF COLOR TO MATCH SHED.







AGENDA MEMORANDUM

BOARD: City Commission

AGENDA ITEM #: 5.R.2.

DATE SUBMITTED: May 25, 2018

MEETING DATE: May 29, 2018

FROM: Imelda Barrera, Assistant City Clerk

DEPARTMENT: Development Services

DIRECTOR: Melanie Cano

Agenda Item: Marco Antonio Cortez, representing Iglesia Embajadores de Cristo (Restaurando la Unidad Familiar), has filed with the Planning and Zoning Commission a request for a Life-of-the-Use Conditional Use Permit to allow a church in a Heavy Commercial District (H-C). The property is legally described as being all of Lot 1, Esparza Subdivision, Pharr, Hidalgo County, Texas. The property's physical address is 5706 South Cage Boulevard. **CUP# 180423**

Classification: Regular

(* If closed session, City Attorney must review and approve.)

Exclude Material from Public Packet? No

Reason: N/A

Issue: Marco Antonio Cortez, representing Iglesia Embajadores de Cristo (Restaurando la Unidad Familiar), has filed with the Planning and Zoning Commission a request for a Life-of-the-Use Conditional Use Permit to allow a church in a Heavy Commercial District (H-C). **CUP# 180423**

Financial Consideration: N/A

Staff Recommendation: Development Services is recommending approval of the request for a Life-of-the-Use Conditional Use Permit to allow a church in a Heavy Commercial District (H-C) subject to the listed conditions.

Planning and Zoning Commission voted unanimously to approve the request for a Life-of-the-Use Conditional Use Permit to allow a church in a Heavy Commercial District (H-C) subject to staff's recommendations.

Alternatives: N/A

ROUTING:

Imelda Barrera
Roland Gomez
Melanie Cano
City Management Office

Created/Initiated - 05/25/2018
Approved - 05/25/2018
Approved - 05/25/2018
New -



Pharr

Development Services



MEMORANDUM

DATE: MONDAY, MAY 29, 2018

TO: MAYOR AND CITY COMMISSION

FROM: MELANIE CANO, DEVELOPMENT SERVICES DIRECTOR

THROUGH: JUAN GUERRA, CITY MANAGER

SUBJECT: LIFE-OF-THE-USE CONDITIONAL USE PERMIT FOR CHURCH – FILE NO. CUP#180423 (IGLESIA EMBAJADORES DE CRISTO)

GENERAL INFORMATION:

APPLICANT: Marco Antonio Cortez, representing Iglesia Embajadores de Cristo (Restaurando la Unidad Familiar), has filed with the Planning and Zoning Commission a request for a Life-of-the-Use Conditional Use Permit to allow a church in a Heavy Commercial District (H-C).

LEGAL DESCRIPTION: The property is legally described as being all of Lot 1, Esparza Subdivision, Pharr, Hidalgo County, Texas.

LOCATION: The property's physical address is 5706 South Cage Boulevard.

ZONING: The property is currently zoned Heavy Commercial District (H-C). The property is zoned Agricultural and/or Open Space District (A-O) to the north, south and west and Single-Family Residential District and Agricultural and/or Open Space District (A-O) to the east. This area is generally designated for commercial and single-family residential use in the Land Use Plan..

COMMENTS:

FIRE DEPARTMENT: Recommends approval of the Conditional Use Permit.

CODE DIVISION:

Recommends approval of the Conditional Use Permit

PLANNING DIVISION:

Recommends approval of the Conditional Use Permit.

NOTIFICATION OF PUBLIC:

Fifteen (15) surrounding property owners were notified of the request by letter and a legal notice was published in the Advance News Journal. Staff received no response to the letters or to the legal notice.

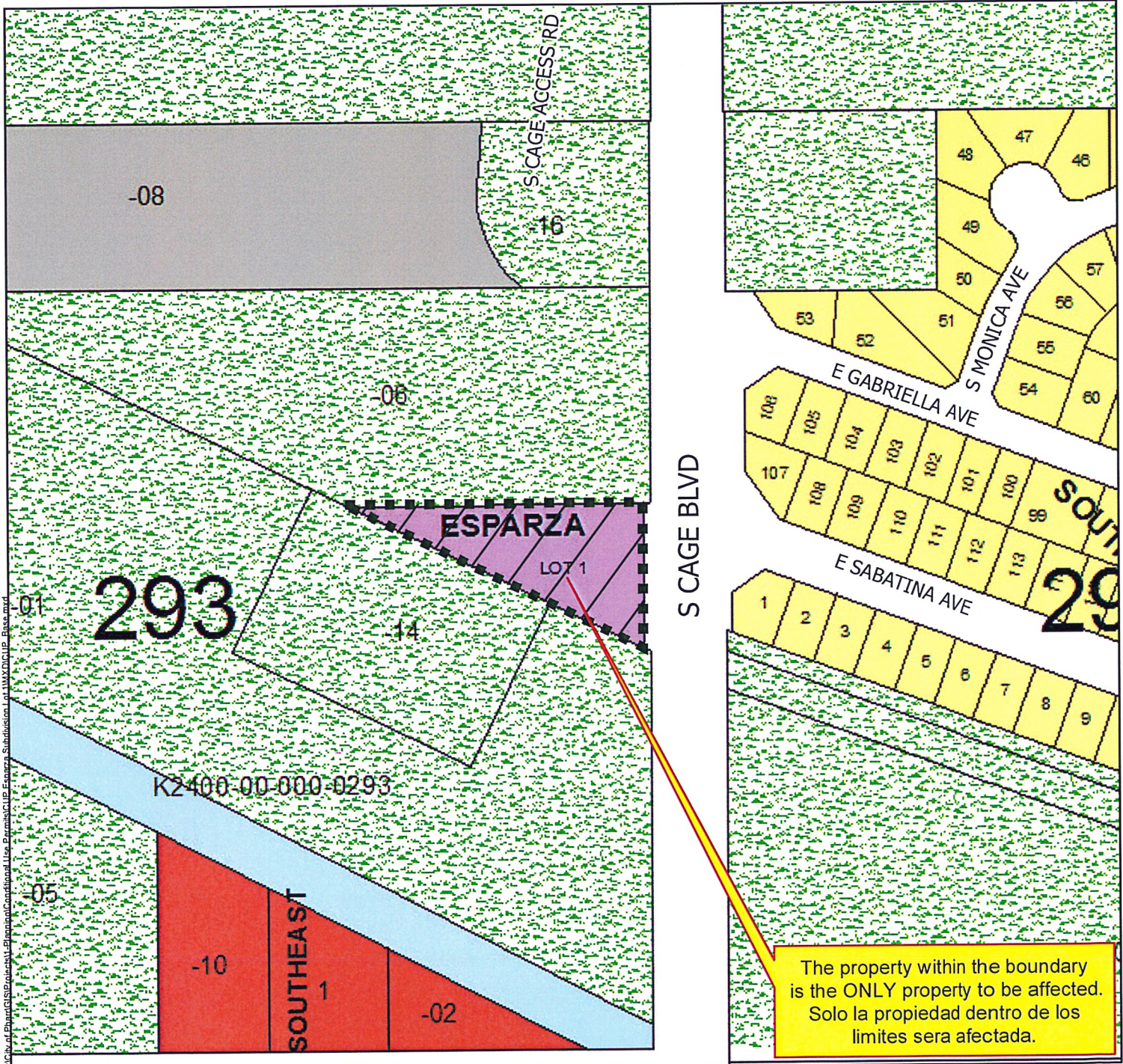
DEVELOPMENT SERVICES RECOMMENDATIONS:

Development Services is recommending **approval** of the request for a Life-of-the-Use Conditional Use Permit to allow a church in a Heavy Commercial District (H-C) subject to the following conditions:

1. If the need arises for expansion, applicant shall advise the city and it will be necessary for the Planning & Zoning Commission to reconsider this permit;
2. The applicant shall comply with the Landscaping and Sign Ordinance;
3. Any change in ownership or applicant conducting business shall terminate this Conditional Use Permit;
4. A building permit and Certificate of Occupancy will be required and current standard building codes must be observed; if applicable.
5. The following shall be considered as grounds for the revocation of a Conditional Use Permit:
 - Any change in use or change in extent of use, area or location of the building being used.
 - Failure to allow periodic inspections by representatives of the City of Pharr at any reasonable time.
 - Conditional Use Permits that have been revoked may not be applied for again until a period of one year has lapsed from the date of revocation.

PLANNING & ZONING COMMISSION:

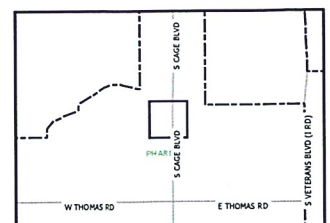
Planning and Zoning Commission voted unanimously to **approve** the request for a Life-of-the-Use Conditional Use Permit to allow a church in a Heavy Commercial District (H-C) subject to staff's recommendations.

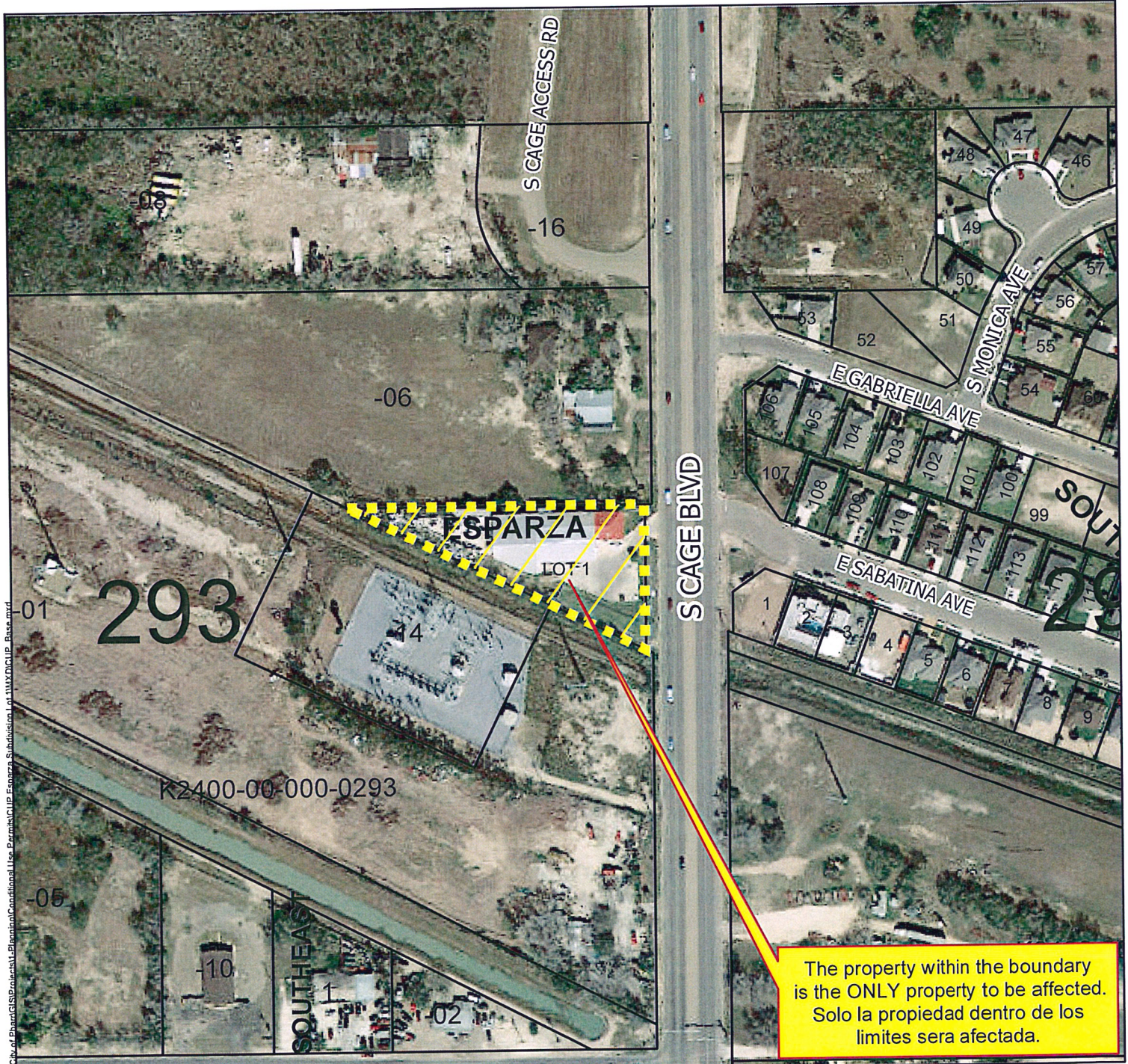


- | | | |
|-----------------------------|-------------------|-------------------------|
| Agricultural Open Space | Townhouse | Heavy Commercial |
| Single Family | HUD Code | Heavy Industrial |
| Single Family Small Lot | Rail Road R.O.W. | Limited Industrial |
| Two Family | Government Owned | Neighborhood Commercial |
| Medium Density Multi-Family | General Business | Office Professional |
| High Density Multi-Family | Business District | PSJA ISD |
| Mobile Home | Drainage Easement | Hidalgo ISD |

- Valley View ISD
 Planned Unit Development

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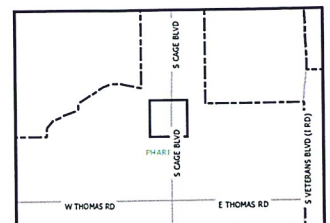




- | | | |
|-----------------------------|-------------------|-------------------------|
| Agricultural Open Space | Townhouse | Heavy Commercial |
| Single Family | HUD Code | Heavy Industrial |
| Single Family Small Lot | Rail Road R.O.W. | Limited Industrial |
| Two Family | Government Owned | Neighborhood Commercial |
| Medium Density Multi-Family | General Business | Office Professional |
| High Density Multi-Family | Business District | PSJA ISD |
| Mobile Home | Drainage Easement | Hidalgo ISD |

- Valley View ISD
 Planned Unit Development

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Page Blvd.

Fencing

Entrance

Exit

Fencing

Seeds & Parking

GRASS

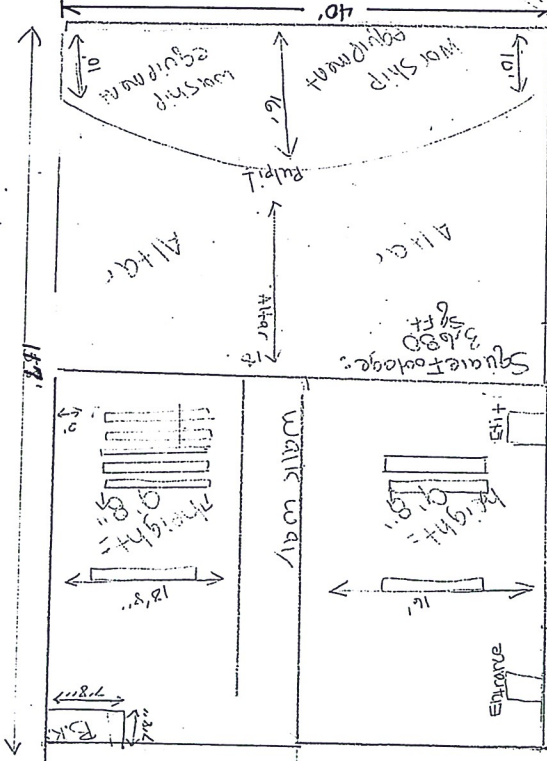
Fencing

PARKING

GRASS

EXIT

Entrance to
Back Parking



Water way

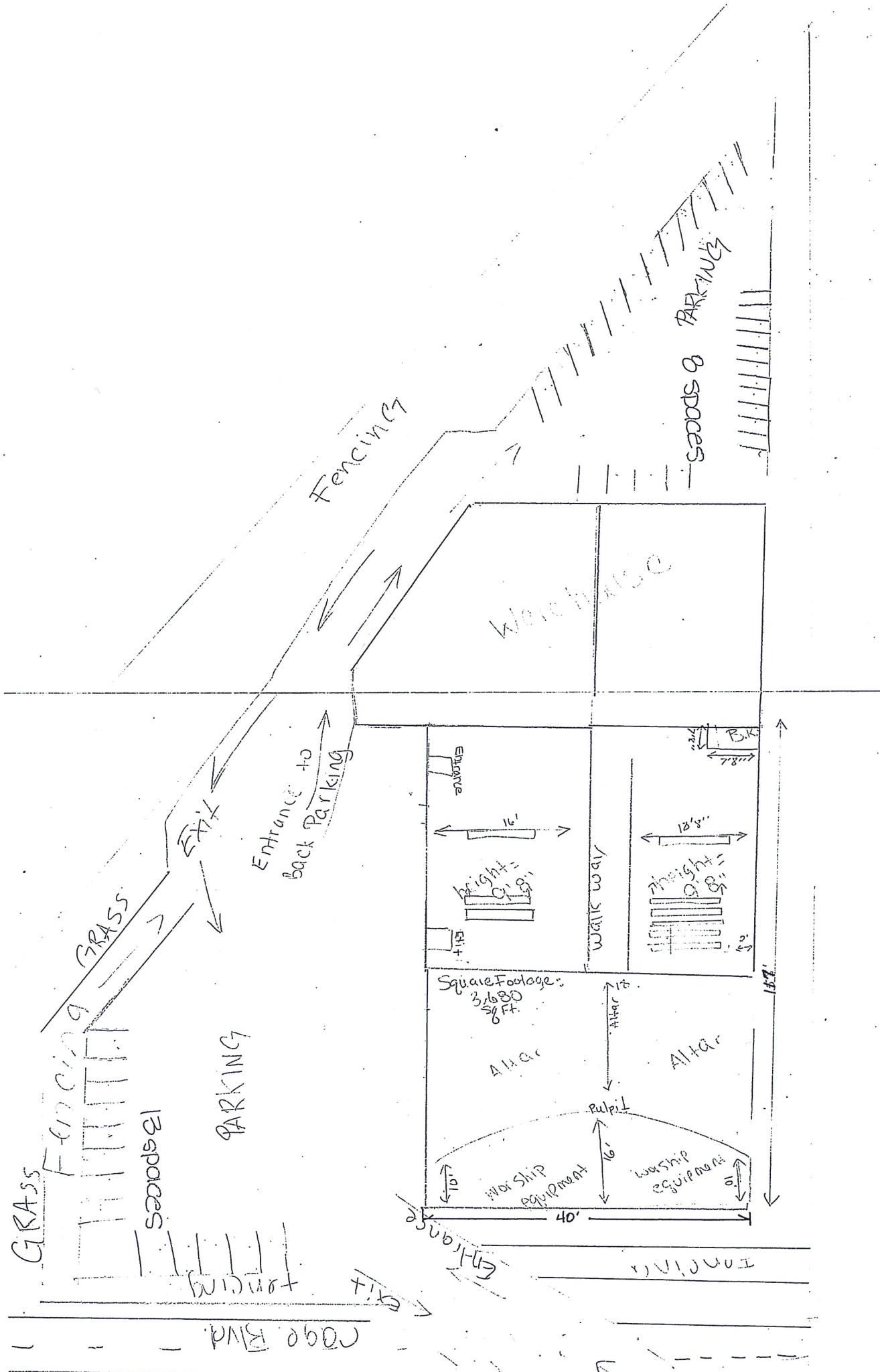
Fencing

Seeds & Parking

Seeds & Parking









AGENDA MEMORANDUM

BOARD: City Commission

AGENDA ITEM #: 5.R.3.

DATE SUBMITTED: May 17, 2018

MEETING DATE: May 29, 2018

FROM: Imelda Barrera, Assistant City Clerk

DEPARTMENT: Development Services

DIRECTOR: Melanie Cano

Agenda Item: Polar Fast Trucking, LLC has filed with the Planning and Zoning Commission a request for a change of zone from Agricultural and/or Open Space District (A-O) to Limited Industrial District (L-I). The subject site is located on the west side of the 2800 Block of South Cage Boulevard. The property consists of two (2) tracts which total 4.657 acres, more or less, out of Lot 236, Kelly-Pharr Tract, Pharr, Hidalgo County, Texas. **COZ# 180426**

Classification: Regular

(* If closed session, City Attorney must review and approve.)

Exclude Material from Public Packet? No

Reason: N/A

Issue: Polar Fast Trucking, LLC has filed with the Planning and Zoning Commission a request for a change of zone from Agricultural and/or Open Space District (A-O) to Limited Industrial District (L-I). **COZ# 180426**

Financial Consideration: N/A

Staff Recommendation: Development Services is recommending denial of the request to re-zone to Limited Industrial District (L-I). The rezoning of the property to Limited Industrial would be considered spot zoning which is defined as zoning a tract of land in a manner that is incompatible with the surrounding area and is in a manner that is incompatible with the city's zoning ordinance and comprehensive plan. The property does meet area requirements and has adequate ingress and egress. If approved, applicant must subdivide and comply with all City Ordinances and City Department requirements.

The Planning and Zoning Commission voted unanimously to deny the rezoning request from Agricultural and/or Open Space District (A-O) to Limited Industrial District (L-I).

Alternatives: N/A

ROUTING:

Imelda Barrera

Created/Initiated - 05/17/2018

Roland Gomez

Approved - 05/18/2018

Melanie Cano

Final Approval - 05/21/2018



Pharr

Development Services



STANDARDIZED RECOMMENDATION FORM

MEETING DATE: May 29, 2018

ROUTE TO BOARD:

☒ CITY COMMISSION

AGENDA ITEM: COZ:#180426

☐ PLANNING & ZONING COMMISSION

DATE SUBMITTED: April 20, 2018

5. Applicant: Polar Fast Trucking, LLC, owners.

6. Requested Action: Re-zoning request from Agricultural and/or Open Space District (A-O) to Limited Industrial District (L-I).

7. Nature / Intent of Request: In order to develop the property into a trucking yard for commercial vehicles.

8. Routing to Staff:

F. Melanie Cano, Director



Initials

5/9/18

Date

☐ Approval ☒ Denial

G. Planning Staff
Recommendations



Initials

5/9/18

Date

☐ Approval ☒ Denial

H. Planning and Zoning
Commission

Initials

5/14/18

Date

☐ Approval ☐ Denial

I. City Attorney

Initials

Date

☐ Approval ☐ Denial

J. City Manager

Initials

Date

☐ Approval ☐ Denial



Pharr

Development Services



MEMORANDUM

DATE: MONDAY, MAY 21, 2018

TO: MAYOR AND CITY COMMISSION

FROM: MELANIE CANO, DEVELOPMENT SERVICES DIRECTOR

THROUGH: JUAN GUERRA, CITY MANAGER

SUBJECT: Re-zoning Request: From Agricultural and/or Open Space District (A-O) to Limited Industrial District (L-I): Being a 4.657 acre tract of land, more or less, out of Lot 236, Kelly Pharr Subdivision, Pharr, Hidalgo County, Texas. The property is physically located within the 2800 Block of South Cage Boulevard.
--

REZONING CHECKLIST / GOALS:

Comprehensive zoning and rezoning regulations and ordinances should be adopted and designed to facilitate, as much as possible, the following items:

1. To lessen congestion;
2. Secure safety from fire, panic and other dangers;
3. To promote health and general welfare;
4. To provide adequate light and air;
5. To protect the overcrowding of land and abutting traffic ways;
6. Avoid undue concentration of population, and;
7. To facilitate the adequate provisions of transportation, water, sewage, schools, parks, and other public requirements as per Local Government Code, Sect. 211.004.

DESCRIPTION OF PROPERTY:

Polar Fast Trucking, LLC has filed with the Planning and Zoning Commission a request for a change of zone from Agricultural and/or Open Space District (A-O) to Limited Industrial District (L-I). The subject site is located on the west side of the 2800 Block of

South Cage Boulevard. The property consists of two (2) tracts which total 4.657 acres, more or less, out of Lot 236, Kelly-Pharr Tract, Pharr, Hidalgo County, Texas.

The property fronts South Cage Boulevard, a 120'-150' principal arterial that runs north and south with a posted speed limit of 40-55 miles per hour or less as identified in the City of Pharr's Thoroughfare Plan.

The property is currently zoned Agricultural and/or Open Space District (A-O). The surrounding properties are zoned Agricultural and/or Open Space District (A-O) to the north, Single-Family Residential District (R-1) to the west, General Business District (C) to the south and Planned Unit Development (PUD) to the east. The property is generally designated for commercial and single-family residential use in the Land Use Plan.

The property to the west was annexed on November 11, 1994 and zoned Single-Family Residential District (R-1). The property to the south was zoned to General Business District (C) on December 04, 2007. The property to the east was annexed on October 26, 1982 and zoned Planned Unit Development (PUD). There have been no other zoning requests within the general vicinity of the subject property since that time.

The owner of the property is requesting a change of zone to Limited Industrial District in order to develop the property into a truck yard for commercial vehicles.

The Limited Industrial District is intended for industrial parks and larger, cleaner types of industries. The manufacturing uses should be conducted within a totally enclosed building. Any activities conducted outside should be screened and buffered, and no external effects such as excessive noise or odor should extend beyond the property lines. The sites for such uses are typically a minimum of two acres and average five to ten acres, with a significant amount of land dedicated to landscaping.

Thirteen (13) letters were mailed out to the surrounding property owners and a legal notice was published in the Advance News Journal. Staff received no response to the letters or to the legal notice.

Development Services is recommending **denial** of the request to re-zone to Limited Industrial District (L-I). The rezoning of the property to Limited Industrial would be considered spot zoning which is defined as zoning a tract of land in a manner that is incompatible with the surrounding area and is in a manner that is incompatible with the city's zoning ordinance and comprehensive plan. The property does meet area requirements and has adequate ingress and egress. If approved, applicant must subdivide and comply with all City Ordinances and City Department requirements.

NOTE: This item will go before the City Commission Meeting of **May 21, 2018 at 4:00 p.m.**

PLANNING AND ZONING COMMISSION:

The Planning and Zoning Commission voted unanimously to **deny** the rezoning request from Agricultural and/or Open Space District (A-O) to Limited Industrial District (L-I).

CITY COMMISSION OPTIONS:

1. **Approve the rezoning request;**
2. **Table the item for:**
 - a) **consideration by the full board;**
 - b) **additional information;**
 - c) **additional time for applicant and adjacent property owners to meet;**
3. **Disapprove the request.**



Pharr

Development Services



REQUEST FOR CHANGE OF ZONE & AMENDMENT TO LAND USE PLAN

Polar Fast Trucking, LLC

APPLICANT

2800 Block of South Cage Boulevard

ADDRESS

Agricultural and/or Open Space District (A-O)

CURRENT ZONE

Limited Industrial District (L-I)

PROPOSED ZONE

		YES	NO
1	Does the property meet the minimum area requirements for the proposed zone?	X	
2	Does the property have adequate ingress and egress?	X	
3	Will the change of zone be compatible with surrounding properties? (Zoning and Land Use)		X
4	Is the property located along a major thoroughfare?	X	
5	Will the property have adequate parking for the proposed use?	X	
6	Will the property have adequate landscaping as per City Ordinance?	X	
7	Will the zone change increase the volume of traffic?	X	
8	Will a buffer be required?	X	
9	Is the proposed change in line with the Future Land Use Plan?		X

STAFF RECOMMENDATIONS:

Denial

The property meets area requirements, has adequate ingress and egress but is not compatible with the surrounding properties.

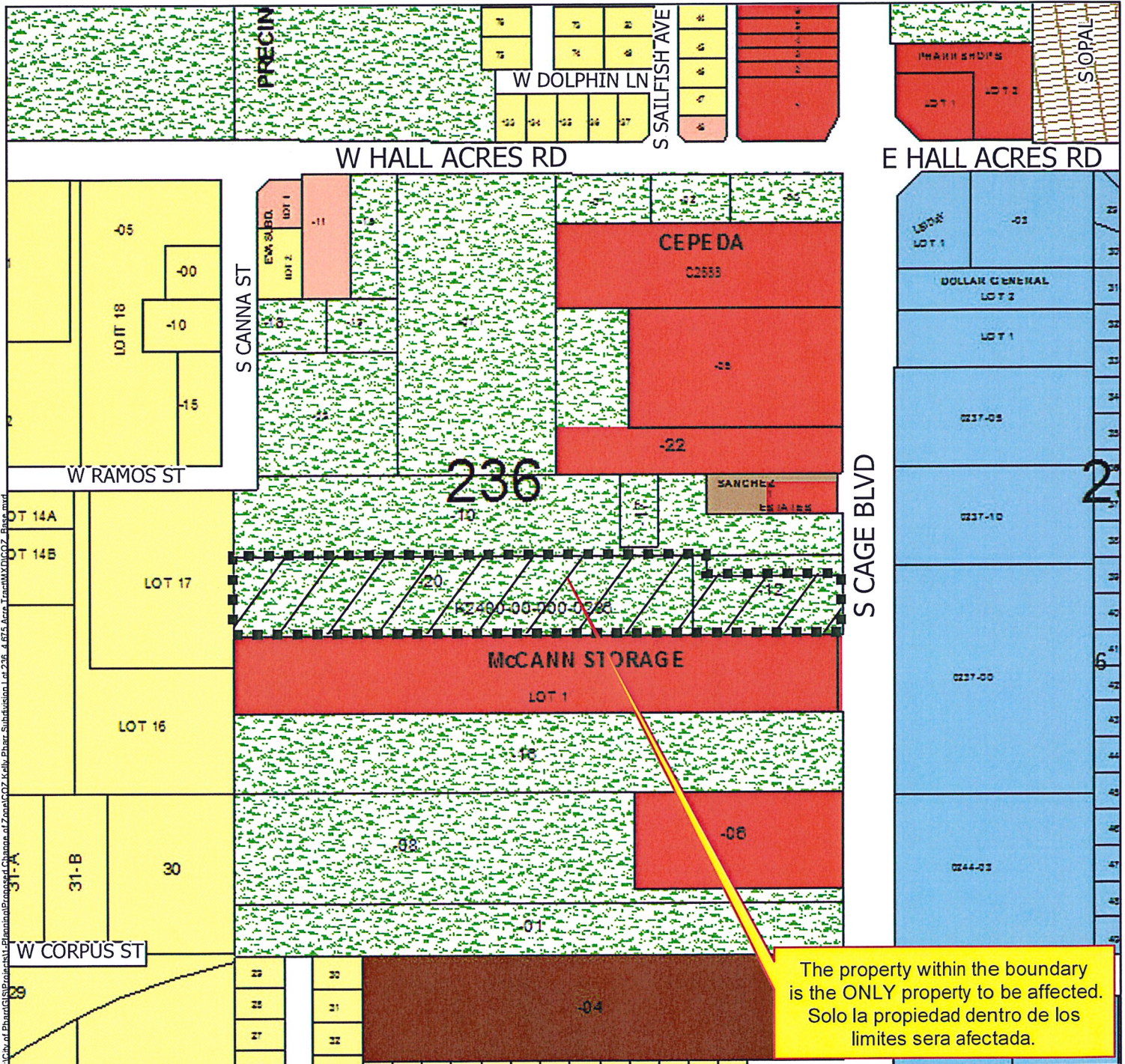
Della Robles, Planner I

PREPARED BY

May 9, 2018

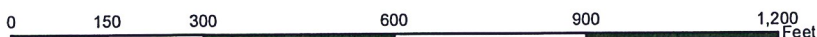
DATE

Proposed Change of Zone
Kelly Pharr Subdivision Lot 236, 4.675 Acre Tract
Erasmo Guerrero/ Polar Fast Trucking LLC



- | | | | |
|-----------------------------|-------------------|-------------------------|--------------------------|
| Agricultural Open Space | Townhouse | Heavy Commercial | Valley View ISD |
| Single Family | HUD Code | Heavy Industrial | Planned Unit Development |
| Single Family Small Lot | Rail Road R.O.W. | Limited Industrial | |
| Two Family | Government Owned | Neighborhood Commercial | |
| Medium Density Multi-Family | General Business | Office Professional | |
| High Density Multi-Family | Business District | PSJA ISD | |
| Mobile Home | Drainage Easement | Hidalgo ISD | |

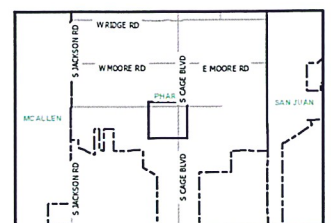
Scale: 1 inch = 300 feet

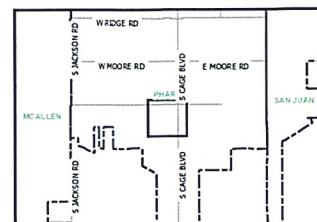


City of Pharr, Texas
Engineering Department
956.402.4242

Date: 4/24/2018

All information displayed on this map is subject to verification by field survey or by the agency responsible for maintaining the information. This map is intended for general information only.





A horizontal scale bar labeled "Feet" with markings at 0, 150, 300, 600, 900, and 1,200.

Date: 4/24/2018

LOT 3 SOUTH

1 1/2 Acre

TRUCK PARKING

LOT 2

LOT 1

30 FT
NORTH

HOUSE

2800 S. CAGE

26 FT

South Cage Blvd

ERASMO CORTEZ
(950) 460 9212





AGENDA MEMORANDUM

BOARD: City Commission

AGENDA ITEM #: 5.R.4.

DATE SUBMITTED: May 17, 2018

MEETING DATE: May 29, 2018

FROM: Angie Resio, Secretary

DEPARTMENT: Development Services

DIRECTOR: Melanie Cano

Agenda Item: Juan F. Garza, d/b/a Muelle 37, is requesting renewal of the Conditional Use Permit to allow the sale of alcoholic beverages for on-premise consumption in a General Business District (C). The property is legally described as being a 0.073 acre tract of land, more or less, out of Lot 2, Browning Commercial Area Subdivision, Pharr, Hidalgo County, Texas. The property's physical address is 1000 North Cage Boulevard, Suite A. **CUP# 150325**

Classification: Regular

(* If closed session, City Attorney must review and approve.)

Exclude Material from Public Packet? No

Reason: N/A

Issue: Juan F. Garza, d/b/a Muelle 37, is requesting renewal of the Conditional Use Permit to allow the sale of alcoholic beverages for on-premise consumption in a General Business District (C). **CUP# 150325**

Financial Consideration: N/A

Staff Recommendation: Development Services recommends approval of the renewal request for the Conditional Use Permit to allow the sale of alcoholic beverages for on-premise consumption in a General Business District (C) subject to site and applicant being in compliance with all City Ordinances and City Department requirements.

Alternatives: N/A

ROUTING:

Angie Resio
Roland Gomez
Melanie Cano
City Management Office

Created/Initiated - 05/17/2018
Approved - 05/18/2018
Approved - 05/21/2018
Final Approval - 05/25/2018



MAYOR Ambrosio "Amos" Hernández | CITY MANAGER Juan G. Guerra, CPA

COMMISSIONERS Eleazar Guajardo | Roberto "Bobby" Carrillo | Ramiro Caballero | Daniel Chavez | Ricardo Medina | Mario Bracamontes

Executive Summary Letter

May 29, 2018

Conditional Use Permit **Renewal** for ABC –

Muelle 37

Background:

Juan F. Garza, d/b/a Muelle 37, is requesting renewal of the Conditional Use Permit to allow the sale of alcoholic beverages for on-premise consumption. This request constitutes the 3rd renewal for Muelle 37.

The property is located at 1000 North Cage Boulevard, Suite A. It is zoned General Business District (C) and is in conformance with the Future Land Use Plan. All required inspections have been conducted and have passed.

Recommendations:

Staff recommends **approval** of the renewal request for the Conditional Use Permit to allow the sale of alcoholic beverage for on-premise consumption subject to the site and applicant being in compliance with all City Ordinances and City Department requirements.

P:\Admin\MY FILES\CUPs\ABC\ABC_J GARZA dba MUELLE 37_2015



MEMORANDUM

DATE: MONDAY MAY 29, 2018
TO: MAYOR AND CITY COMMISSION
FROM: MELANIE CANO, DIRECTOR OF DEVELOPMENT SERVICES
THROUGH: JUAN GUERRA, CITY MANAGER

SUBJECT: CONDITIONAL USE PERMIT RENEWAL FOR ABC FILE NO. CUP#150325 (MUELLE 37)

GENERAL INFORMATION:

APPLICANT: Juan F. Garza, d/b/a Muelle 37, is requesting renewal of the Conditional Use Permit to allow the sale of alcoholic beverages for on-premise consumption in a General Business District (C).

LEGAL DESCRIPTION: The property is legally described as being a 0.073 acre tract of land, more or less, out of Lot 2, Browning Commercial Area Subdivision, Pharr, Hidalgo County, Texas.

LOCATION: The property's physical address is 1000 North Cage Boulevard, Suite A.

ZONING: The property is currently zoned General Business District (C). The surrounding area is zoned General Business District (C) to the North, South, East and West. The area is generally designated for commercial use in the Land Use Plan.

COMMENTS: **POLICE CHIEF:** Recommends approval of the Conditional Use Permit.

FIRE DEPARTMENT: Recommends approval of the Conditional Use Permit.

**CODE COMPLIANCE
DIVISION:**

Recommends approval of
the Conditional Use Permit.

HEALTH DIVISION:

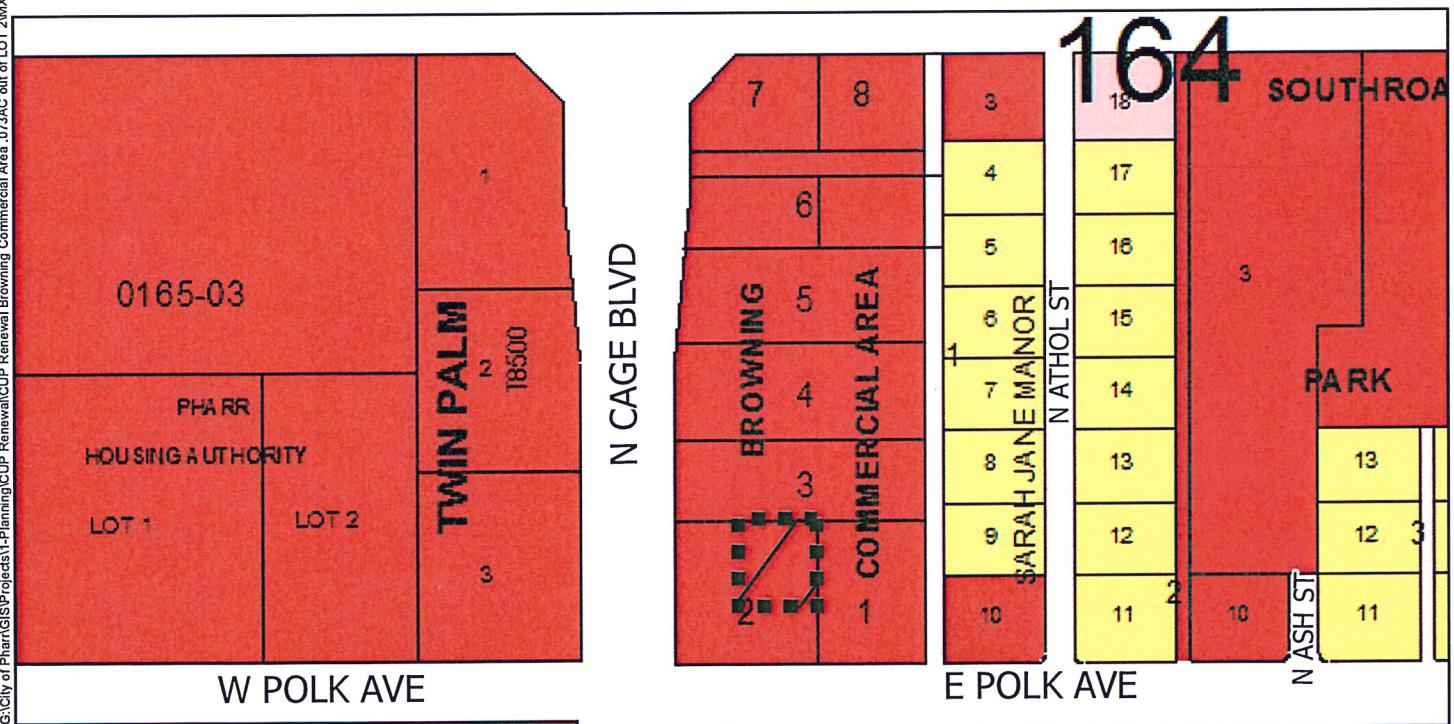
Recommends approval of
the Conditional Use Permit.

PLANNING DIVISION:

Recommends approval of
the Conditional Use Permit.

**DEVELOPMENT
SERVICES
RECOMMENDATIONS:**

Development Services recommends **approval** of the renewal request for the Conditional Use Permit to allow the sale of alcoholic beverages for on-premise consumption in a General Business District (C) subject to site and applicant being in compliance with all City Ordinances and City Department requirements.



- | | | | | |
|-----------------------------|---------------------------|-------------------|-------------------------|--------------------------|
| Agricultural Open Space | High Density Multi-Family | Government Owned | Heavy Industrial | Hidalgo ISD |
| Single Family | Mobile Home | General Business | Limited Industrial | Valley View ISD |
| Single Family Small Lot | Townhouse | Business District | Neighborhood Commercial | Planned Unit Development |
| Two Family | HUD Code | Drainage Easement | Office Professional | |
| Medium Density Multi-Family | Rail Road R.O.W. | Heavy Commercial | PSJA ISD | |





AGENDA MEMORANDUM

BOARD: City Commission

AGENDA ITEM #: 5.R.5.

DATE SUBMITTED: May 17, 2018

MEETING DATE: May 29, 2018

FROM: Angie Resio, Secretary

DEPARTMENT: Development Services

DIRECTOR: Melanie Cano

Agenda Item: Luby's Bevco Inc. d/b/a Luby's Cafeteria, is requesting renewal of the Conditional Use Permit to allow the sale of alcoholic beverages for on-premise consumption in a General Business District (C). The property is legally described as Lot 1, El Centro Mall No. 2 Subdivision, Pharr, Hidalgo County, Texas. The property's physical address is 1900 West Expressway 83. **CUP# 130419**

Classification: Regular

(* If closed session, City Attorney must review and approve.)

Exclude Material from Public Packet? No

Reason: N/A

Issue: Luby's Bevco Inc. d/b/a Luby's Cafeteria, is requesting renewal of the Conditional Use Permit to allow the sale of alcoholic beverages for on-premise consumption in a General Business District (C). **CUP# 130419**

Financial Consideration: N/A

Staff Recommendation: Development Services recommends approval of the renewal request for the Conditional Use Permit to allow the sale of alcoholic beverages for on-premise consumption in a General Business District (C) subject to site and applicant being in compliance with all City Ordinances and City Department requirements.

Alternatives: N/A

ROUTING:

Angie Resio

Roland Gomez

Melanie Cano

City Management Office

Created/Initiated - 05/17/2018

Approved - 05/18/2018

Approved - 05/21/2018

Final Approval - 05/25/2018



MAYOR Ambrosio "Amos" Hernández | CITY MANAGER Juan G. Guerra, CPA

COMMISSIONERS Eleazar Guajardo | Roberto "Bobby" Carrillo | Ramiro Caballero | Daniel Chavez | Ricardo Medina | Mario Bracamontes

Executive Summary Letter

May 29, 2018

Conditional Use Permit **Renewal** for ABC

Luby's Cafeteria

Background:

Luby's Bevco Inc., d/b/a Luby's Cafeteria, is requesting the renewal of the Conditional Use Permit to allow the sale of alcoholic beverages for on-premise consumption. This request constitutes the 5th renewal for Luby's Cafeteria.

The property is located at 1900 West Expressway 83. It is zoned General Business District (C) and is in conformance with the Future Land Use Plan. All required inspections have been conducted and have passed.

Recommendations:

Staff recommends **approval** of the renewal of the Conditional Use Permit to allow the sale of alcoholic beverages for on-premise consumption subject to the site and applicant being in compliance with all City Ordinances and City Department requirements.

P:\Admin\MY FILES\CUPs\ABC\ABC_LUBY'S BEVCO CO dba LUBY'S CAFETERIA_2013



MEMORANDUM

DATE: MONDAY, MAY 29, 2018

TO: MAYOR AND CITY COMMISSION

FROM: MELANIE CANO, DIRECTOR OF DEVELOPMENT SERVICES

THROUGH: JUAN GUERRA, CITY MANAGER

SUBJECT: CONDITIONAL USE PERMIT RENEWAL FOR ABC FILE NO. CUP#130419 (LUBY'S CAFETERIA)
--

GENERAL INFORMATION:

APPLICANT: Luby's Bevco Inc. d/b/a Luby's Cafeteria, is requesting renewal of the Conditional Use Permit to allow the sale of alcoholic beverages for on-premise consumption in a General Business District (C).

LEGAL DESCRIPTION: The property is legally described as Lot 1, El Centro Mall No. 2 Subdivision, Pharr, Hidalgo County, Texas.

LOCATION: The property's physical address is 1900 West Expressway 83.

ZONING: The property is currently zoned General Business District (C). The surrounding area is zoned General Business District (C) to the north, south, west and east. The area is generally designated for commercial use in the Land Use Plan.

COMMENTS:	POLICE CHIEF:	Recommends approval of the Conditional Use Permit.
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FIRE MARSHAL:	Recommends approval of the Conditional Use Permit.
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**CODE COMPLIANCE
DIVISION:**

Recommends approval of
the Conditional Use Permit.

HEALTH DIVISION:

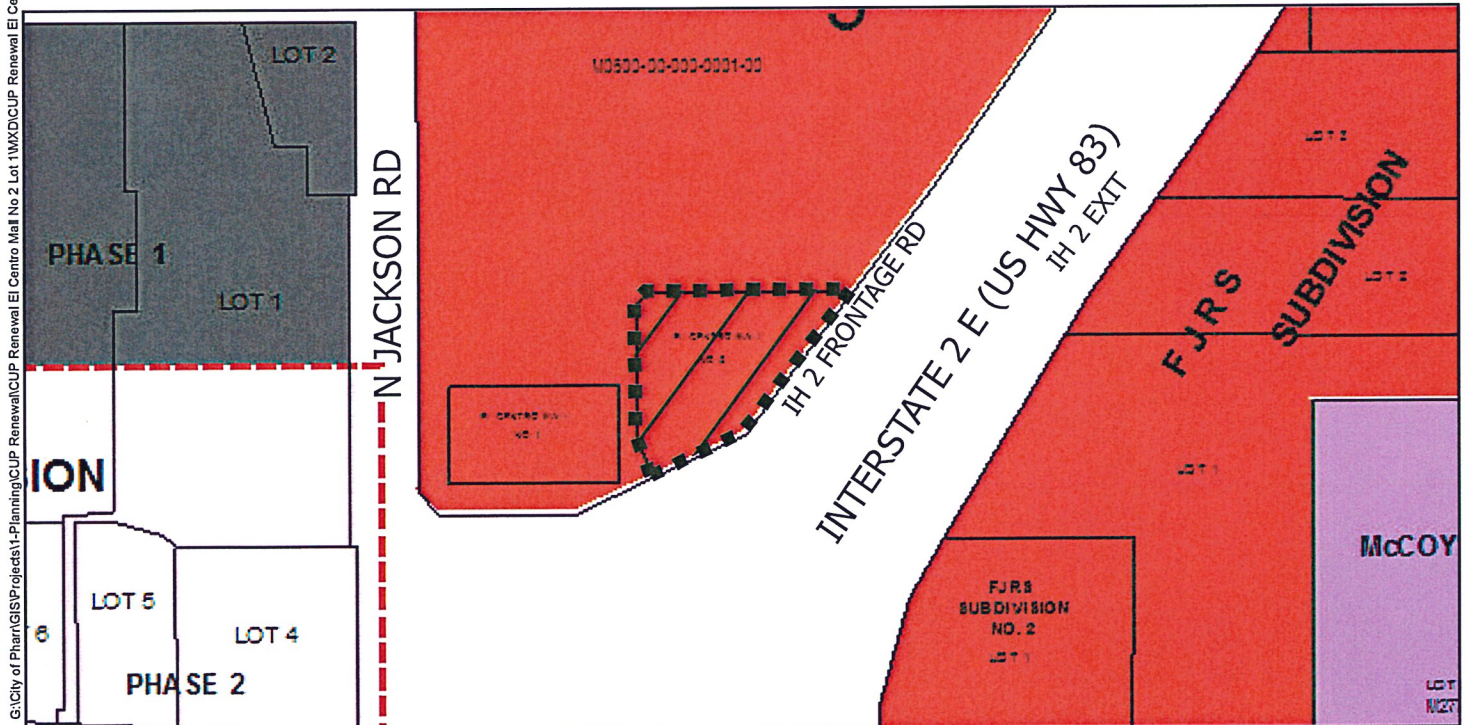
Recommends approval of
the Conditional Use Permit.

PLANNING DIVISION.:

Recommends approval of
the Conditional Use Permit.

**DEVELOPMENT
SERVICES
RECOMMENDATIONS:**

Development Services recommends **approval** of the renewal request for the Conditional Use Permit to allow the sale of alcoholic beverages for on-premise consumption in a General Business District (C) subject to site and applicant being in compliance with all City Ordinances and City Department requirements.



Agricultural Open Space	High Density Multi-Family	Government Owned	Heavy Industrial	Hidalgo ISD
Single Family	Mobile Home	General Business	Limited Industrial	Valley View ISD
Single Family Small Lot	Townhouse	Business District	Neighborhood Commercial	Planned Unit Development
Two Family	HUD Code	Drainage Easement	Office Professional	
Medium Density Multi-Family	Rail Road R.O.W.	Heavy Commercial	PSJA ISD	





AGENDA MEMORANDUM

BOARD: City Commission

AGENDA ITEM #: 5.R.6.

DATE SUBMITTED: May 17, 2018

MEETING DATE: May 29, 2018

FROM: Angie Resio, Secretary

DEPARTMENT: Development Services

DIRECTOR: Melanie Cano

Agenda Item: Oscar Barrera, d/b/a Texas Theater Ballroom, is requesting renewal of the Conditional Use Permit to allow the sale of alcoholic beverages for on-premise consumption in a Business District (C-2). The property is legally described as Lots 10-12 and N11.5' of Lot 13, Block 1, J.T. Doster Subdivision, Pharr, Hidalgo County, Texas. The property's physical address is 115 East Newcomb (Park) Avenue. **CUP# 080419**

Classification: Regular

(* If closed session, City Attorney must review and approve.)

Exclude Material from Public Packet? No

Reason: N/A

Issue: Oscar Barrera, d/b/a Texas Theater Ballroom, is requesting renewal of the Conditional Use Permit to allow the sale of alcoholic beverages for on-premise consumption in a Business District (C-2). **CUP# 080419**

Financial Consideration: N/A

Staff Recommendation: Development Services is recommending approval of the renewal request for the Conditional Use Permit to allow the sale of alcoholic beverages for on-premise consumption in a Business District (C-2) subject to site and applicant being in compliance with all City Ordinances and City Department requirements.

Alternatives: N/A

ROUTING:

Angie Resio
Roland Gomez
Melanie Cano
City Management Office

Created/Initiated - 05/17/2018
Approved - 05/18/2018
Approved - 05/21/2018
Final Approval - 05/25/2018



MAYOR Ambrosio "Amos" Hernández | CITY MANAGER Juan G. Guerra, CPA

COMMISSIONERS Eleazar Guajardo | Roberto "Bobby" Carrillo | Ramiro Caballero | Daniel Chavez | Ricardo Medina | Mario Bracamontes

Executive Summary Letter

May 29, 2018

Conditional Use Permit **Renewal** for ABC – Texas Theater Ballroom

Background:

Oscar Barrera, d/b/a Texas Theater Ballroom, is requesting renewal of the Conditional Use Permit to allow the sale of alcoholic beverages for on-premise consumption. This request constitutes the 10th renewal for Texas Theater Ballroom.

The property is located at 115 East Newcomb (Park) Avenue. It is zoned Business District (C-2) and is in conformance with the Future Land Use Plan, All required inspections have been conducted and have passed.

Recommendations:

Staff recommends **approval** of the renewal of the Conditional Use Permit to allow the sale of alcoholic beverages for on-premise consumption subject to the site and applicant being in compliance with all City Ordinances and City Department requirements.

P:\P:\Admin\MY FILES\CUPS\ABC\ABC_O BARRERA DBA TEXAS THEATER BALLROOM_2008

MEMORANDUM

DATE: MONDAY, MAY 29, 2018
TO: MAYOR AND CITY COMMISSION
FROM: MELANIE CANO, DIRECTOR OF DEVELOPMENT SERVICES
THROUGH: JUAN GUERRA, CITY MANAGER

SUBJECT: CONDITIONAL USE PERMIT RENEWAL FOR ABC FILE NO. CUP#080419 (TEXAS THEATER BALLROOM)
--

GENERAL INFORMATION:

APPLICANT: Oscar Barrera, d/b/a Texas Theater Ballroom, is requesting renewal of the Conditional Use Permit to allow the sale of alcoholic beverages for on-premise consumption in a Business District (C-2).

LEGAL DESCRIPTION: The property is legally described as Lots 10-12 and N11.5' of Lot 13, Block 1, J.T. Doster Subdivision, Pharr, Hidalgo County, Texas.

LOCATION: The property's physical address is 115 East Newcomb (Park) Avenue.

ZONING: The property is currently zoned Business District (C-2). The adjacent zoning is Business District (C-2) to the north, east, south and west. The area is generally designated for commercial use in the Land Use Plan.

COMMENTS:	POLICE CHIEF:	Recommends approval of the Conditional Use Permit.
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FIRE MARSHAL:	Recommends approval of the Conditional Use Permit.
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**CODE COMPLIANCE
DIVISION:**

Recommends approval of
the Conditional Use Permit.

HEALTH DIVISION:

Recommends approval of
the Conditional Use Permit.

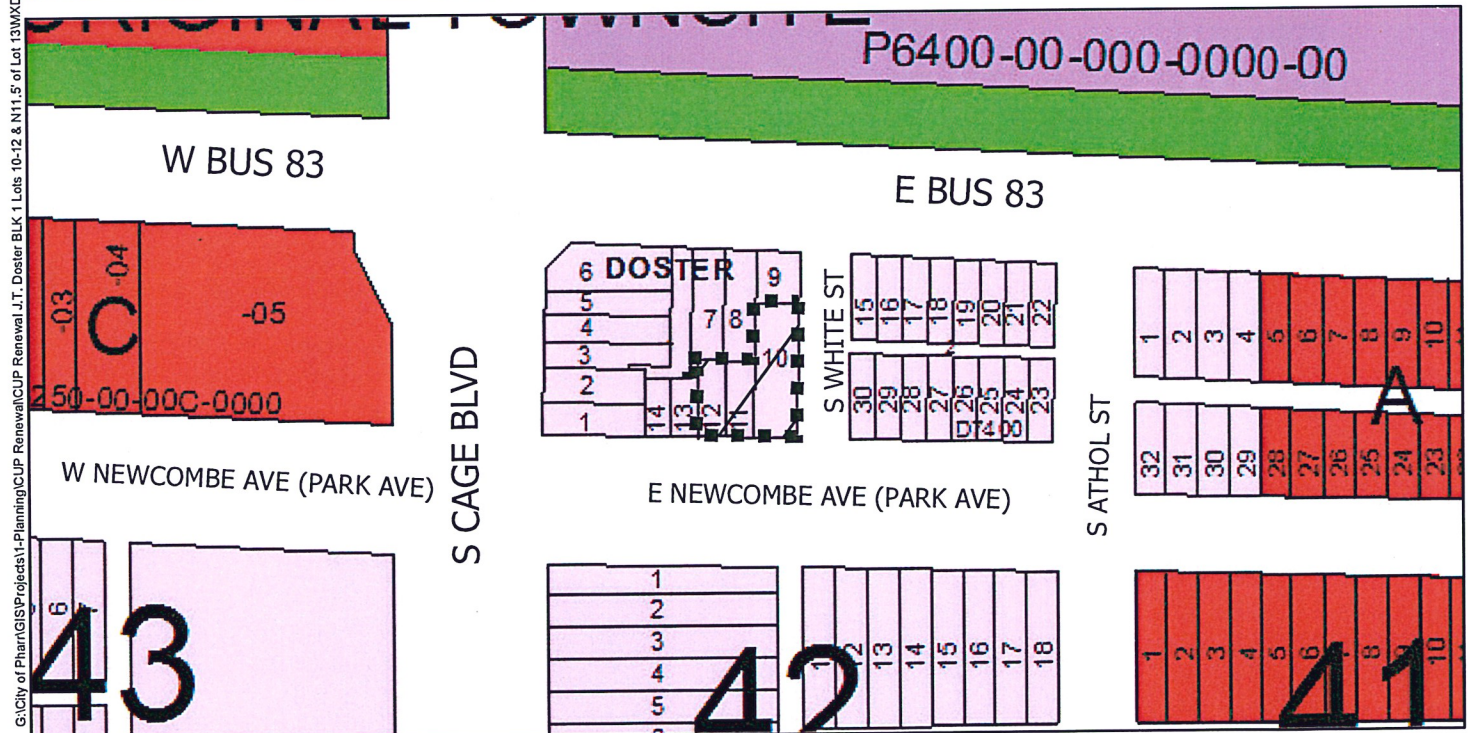
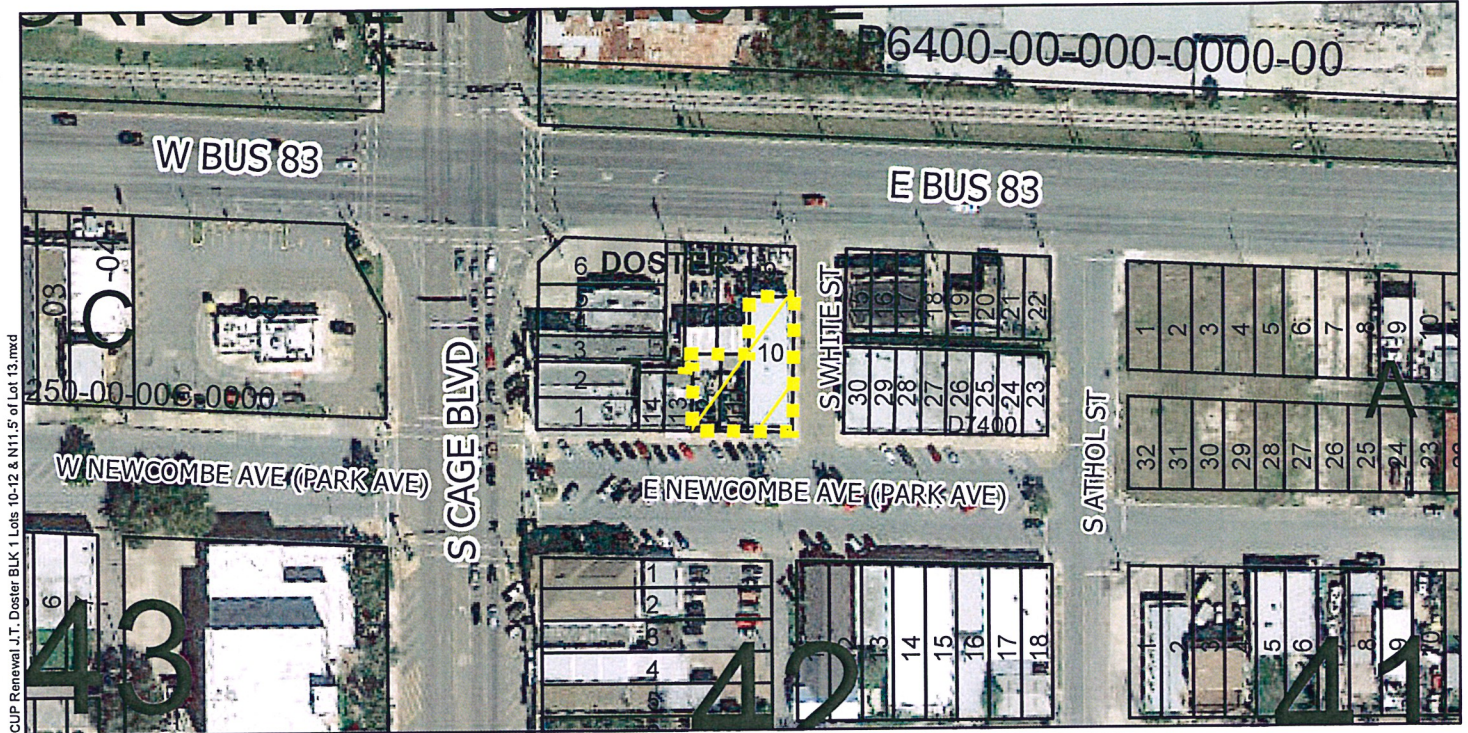
PLANNING DIVISION.:

Recommends approval of
the Conditional Use Permit.

**DEVELOPMENT
SERVICES
RECOMMENDATIONS:**

Development Services is recommending **approval** of the renewal request for the Conditional Use Permit to allow the sale of alcoholic beverages for on-premise consumption in a Business District (C-2) subject to site and applicant being in compliance with all City Ordinances and City Department requirements.

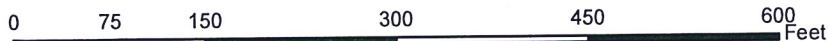
Conditional Use Permit Renewal
J.T. Doster BLK 1 Lots 10-12 & N11.5' of Lot 13
Texas Theatre Ballroom/ Oscar Barrera



- | | | | | |
|-----------------------------|---------------------------|-------------------|-------------------------|--------------------------|
| Agricultural Open Space | High Density Multi-Family | Government Owned | Heavy Industrial | Hidalgo ISD |
| Single Family | Mobile Home | General Business | Limited Industrial | Valley View ISD |
| Single Family Small Lot | Townhouse | Business District | Neighborhood Commercial | Planned Unit Development |
| Two Family | HUD Code | Drainage Easement | Office Professional | |
| Medium Density Multi-Family | Rail Road R.O.W. | Heavy Commercial | PSJA ISD | |

City of Pharr, Texas
Engineering Department
956.702.5355

Scale: 1 inch = 150 feet



Date: 5/16/2018



AGENDA MEMORANDUM

BOARD: City Commission

AGENDA ITEM #: 5.R.7.

DATE SUBMITTED: May 17, 2018

MEETING DATE: May 29, 2018

FROM: Angie Resio, Secretary

DEPARTMENT: Development Services

DIRECTOR: Melanie Cano

Agenda Item: Mr. Ramiro Armendariz, representing Red Tape VI d/b/a Stilettos Cabaret, is requesting renewal of the Conditional Use Permit and Late Hours Permit to allow the sale of alcoholic beverages for on-premise consumption in a General Business District (C). The property is legally described as Lot 2, Albrad Subdivision Unit #3, Pharr, Hidalgo County, Texas. The property's physical address is 1050 North Sugar Road. **CUP#120418**

Classification: Regular

(* If closed session, City Attorney must review and approve.)

Exclude Material from Public Packet? No

Reason: N/A

Issue: Mr. Ramiro Armendariz, representing Red Tape VI d/b/a Stilettos Cabaret, is requesting renewal of the Conditional Use Permit and Late Hours Permit to allow the sale of alcoholic beverages for on-premise consumption in a General Business District (C). **CUP#120418**

Financial Consideration: N/A

Staff Recommendation: Planning Staff is recommending approval of the renewal of the Conditional Use Permit and Late Hours Permit to allow the sale of alcoholic beverages for on-premise consumption in a General Business District (C) subject to site/applicant being in compliance with all City Ordinances and City Department requirements.

Alternatives: N/A

ROUTING:

Angie Resio
Roland Gomez
Melanie Cano

Created/Initiated - 05/17/2018
Approved - 05/18/2018
Approved - 05/25/2018

City Management Office

New -



MAYOR Ambrosio "Amos" Hernández | CITY MANAGER Juan G. Guerra, CPA

COMMISSIONERS Eleazar Guajardo | Roberto "Bobby" Carrillo | Ramiro Caballero | Daniel Chavez | Ricardo Medina | Mario Bracamontes

Executive Summary Letter

May 29, 2018

Conditional Use Permit **Renewal** for ABC – Red Tape VI, d/b/a Stilettos Cabaret

Background:

Mr. Ramiro Armendariz, representing Red Tape, d/b/a Stilettos Cabaret, is requesting renewal of the Conditional Use Permit and Late Hours Permit to allow the sale of alcoholic beverages for on-premise consumption. This request constitutes the 7th renewal for Stilettos Cabaret.

The property is located at 1050 North Sugar Road. It is zoned General Business District (C) and is in conformance with the Future Land Use Plan. All required inspections have been conducted and have passed.

Recommendations:

Staff recommends approval of the renewal of the Conditional Use Permit and Late Hours Permit to allow the sale of alcoholic beverage for on-premise consumption.

P:\Admin\CUPs\ABC\ABC_R ARMENDARIZ rep RED TAPE VI dba STILETTOS_2011



MEMORANDUM

DATE: MAY 29, 2018

TO: MAYOR AND CITY COMMISSION

FROM: MELANIE CANO, DIRECTOR OF DEVELOPMENT SERVICES

THROUGH: JUAN GUERRA, CITY MANAGER

SUBJECT: CONDITIONAL USE PERMIT & LATE HOURS PERMIT RENEWAL FOR
ABC – FILE NO. CUP#120418 (STILETTOS CABARET)

GENERAL INFORMATION:

APPLICANT: Mr. Ramiro Armendariz, representing Red Tape VI d/b/a Stilettos Cabaret, is requesting renewal of the Conditional Use Permit and Late Hours Permit to allow the sale of alcoholic beverages for on-premise consumption in a General Business District (C).

LEGAL DESCRIPTION: The property is legally described as Lot 2, Albrad Subdivision Unit #3, Pharr, Hidalgo County, Texas.

LOCATION: The property's physical address is 1050 North Sugar Road.

ZONING: The property is currently zoned General Business District (C). The adjacent zoning is General Business District (C) is to the north, south, east, and west. The area is generally designated for industrial use in the Land Use Plan.

COMMENTS:	POLICE CHIEF:	Recommends approval of the Conditional Use Permit. (See attached memo)
------------------	----------------------	--

	FIRE MARSHAL:	Recommends approval of the Conditional Use Permit.
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**CODE COMPLIANCE
DIVISION:**

Recommends approval of
the Conditional Use Permit.

HEALTH DIVISION:

Recommends approval of
the Conditional Use Permit.

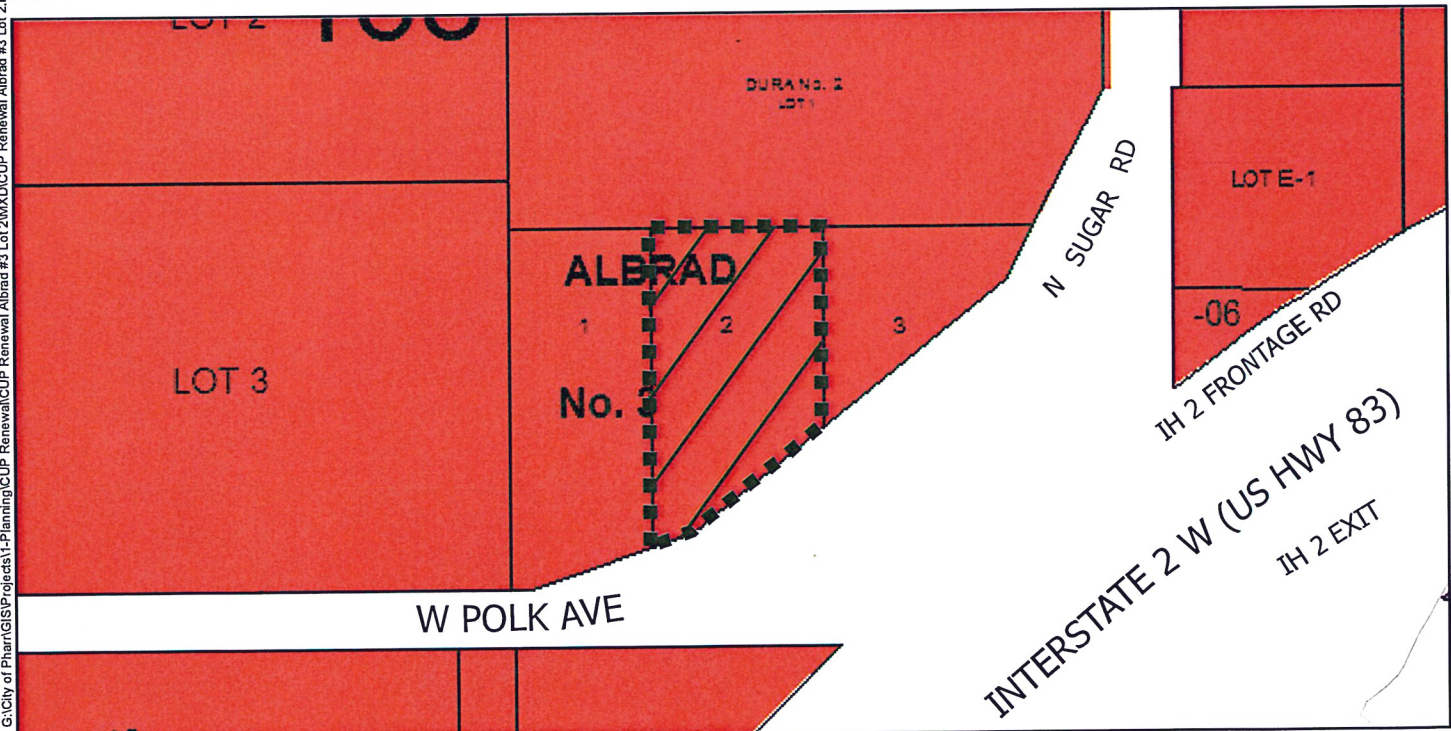
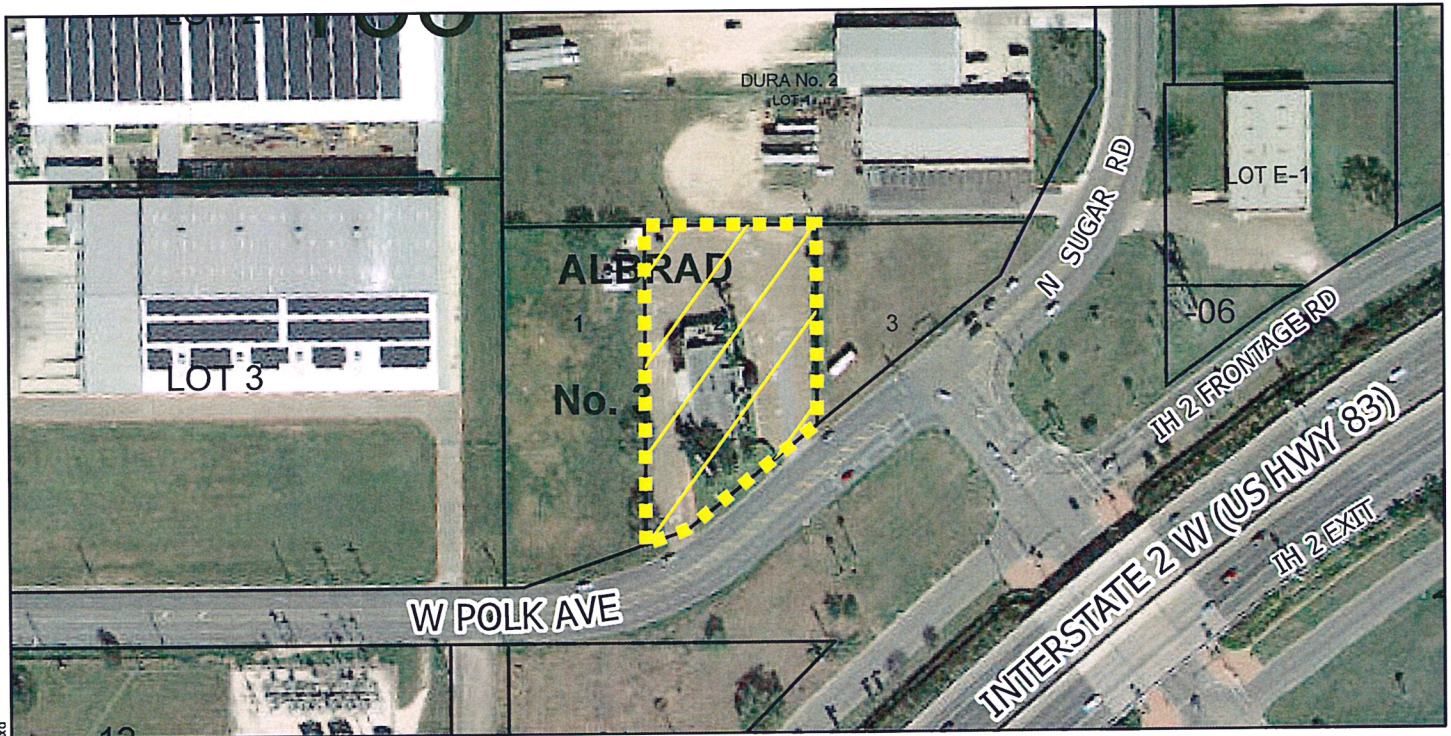
PLANNING DIVISION:

Recommends approval of
the Conditional Use Permit.

**PLANNING STAFF
RECOMMENDATIONS:**

Planning Staff is recommending approval of the renewal of the Conditional Use Permit and Late Hours Permit to allow the sale of alcoholic beverages for on-premise consumption in a General Business District (C) subject to site/applicant being in compliance with all City Ordinances and City Department requirements.

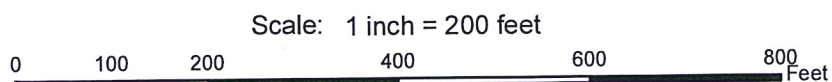
Conditional Use Permit Renewal
Albrad #3 Lot 2
Stilletos Cabaret



G:\City of Pharr\GIS\Projects\1-Planning\CLUP Renewal\CLUP Renewal Albrad #3 Lot 2\MapX\CLUP Renewal Albrad #3 Lot 2.mxd

Agricultural Open Space	High Density Multi-Family	Government Owned	Heavy Industrial	Hidalgo ISD
Single Family	Mobile Home	General Business	Limited Industrial	Valley View ISD
Single Family Small Lot	Townhouse	Business District	Neighborhood Commercial	Planned Unit Development
Two Family	HUD Code	Drainage Easement	Office Professional	
Medium Density Multi-Family	Rail Road R.O.W.	Heavy Commercial	PSJA ISD	

City of Pharr, Texas
Engineering Department
956.702.5355



Date: 5/16/2018



AGENDA MEMORANDUM

BOARD: City Commission

AGENDA ITEM #: 5.S.

DATE SUBMITTED: May 24, 2018

MEETING DATE: May 29, 2018

FROM: Imelda Barrera, Assistant City Clerk

DEPARTMENT: Administration

DIRECTOR:

Agenda Item: PLATS:

Classification: Consent

(* If closed session, City Attorney must review and approve.)

Exclude Material from Public Packet? No

Reason:

Issue:

Financial Consideration:

Staff Recommendation:

Alternatives:

ROUTING:

Imelda Barrera

Created/Initiated - 05/24/2018



AGENDA MEMORANDUM

BOARD: City Commission

AGENDA ITEM #: 5.S.1.

DATE SUBMITTED: May 16, 2018

MEETING DATE: May 29, 2018

FROM: Angie Resio, Secretary

DEPARTMENT: Development Services

DIRECTOR: Melanie Cano

Agenda Item: H.L.G. Plan Review Services, representing Oscar Lozano and Rosie Lozano, owner's, are requesting preliminary and final plat approval of the proposed Bautista Estates Subdivision Lots 1 & 2. The property is legally described as being a 1.848 acre tract of land out of Lot 36, Sing's Subdivision, Pharr, Hidalgo County, Texas. The property is located within the 600 Block of W. Corpus Street. **SUB# 180207**

Classification: Regular

(* If closed session, City Attorney must review and approve.)

Exclude Material from Public Packet? No

Reason: N/A

Issue: H.L.G. Plan Review Services, representing Oscar Lozano and Rosie Lozano, owner's, are requesting preliminary and final plat approval of the proposed Bautista Estates Subdivision Lots 1 & 2. **SUB# 180207**

Financial Consideration: N/A

Staff Recommendation: Development Services recommends preliminary and final plat approval of the proposed Bautista Estates Subdivision Lots 1 & 2 subject to the listed conditions.

The Planning and Zoning Commission voted unanimously to approve the preliminary and final plat approval of the proposed Bautista Estates Subdivision Lots 1 & 2.

Alternatives: N/A

ROUTING:

Angie Resio
Roland Gomez
Melanie Cano

Created/Initiated - 05/16/2018
Approved - 05/18/2018
Approved - 05/21/2018

City Management Office

Final Approval - 05/25/2018



MEMORANDUM

DATE: MONDAY, MAY 21, 2018

TO: MAYOR AND CITY COMMISSION

THROUGH: JUAN GUERRA, CITY MANAGER

FROM: DEVELOPMENT SERVICES

SUBJECT: BAUTISTA ESTATES SUBDIVISION LOTS 1 & 2
FILE NO. **SUB#180207**

GENERAL INFORMATION:

APPLICANT: H.L.G. Plan Review Services, representing Oscar Lozano and Rosie Lozano, owner's, are requesting preliminary and final plat approval of the proposed Bautista Estates Subdivision Lots 1 & 2.

LEGAL DESCRIPTION: The property is legally described as being a 1.848 acre tract of land out of Lot 36, Sing's Subdivision, Pharr, Hidalgo County, Texas.

LOCATION: The property is located within the 600 Block of W. Corpus Street.

ZONING: The property is currently zoned Single-Family Residential District (R-1). The adjacent zones are Single-Family Residential District (R-1) to the North, East, South and West. The property is designated for residential use in the Land Use Plan.

PROPERTY PROPOSED USE: Residential Home.

VARIANCES: None requested.

RECOMMENDATIONS: Development Services recommends preliminary and final plat approval of the proposed Bautista Estates Subdivision Lots 1 & 2 subject to the following conditions:

**STREETS, PAVING
AND R.O.W.:**

1. In-compliance.

EASEMENTS:

1. Easements shown within property if they are not for water or sewer, they may be removed or may be less than 15-ft. for other utilities.
2. Show all existing easements adjacent to property.
3. If proposing easements use the word "Dedicated by Plat".

**SIDEWALK:
ADA:**

1. In-compliance.

FIRE PROTECTION:

1. See attach comments.

WATER:

1. Will need one (1) water service per lot.
2. Verify existing water service per lot, if none one (1) will need to be installed for each lot.
3. Follow City of Pharr construction Standards Manual.

SEWER:

1. Will need one (1) water service per lot.
2. Verify existing sewer service per lot, if none one (1) will need to be installed for each lot.
3. Sewer service to property line only.
4. Sewer service to remain private.
5. Follow City of Pharr construction Standards Manual.

DRAINAGE:

1. If improvements are made to existing bar ditch, provide cross section detail.

OTHER:

1. Revise note #1, community panel number and effective date.
2. Use full name of subdivision on metes & bounds and signature blocks.
3. Project engineer to sign plat.
4. Lot data table shown on plat does not reflect any of the lots.
5. On metes & bounds remove lot 2 it does not exist.
6. Remove plat note #5.
7. Plat note #6, provide Easting & Northing.
8. Per HCID #2, it is a requirement of HCID 2, that any subdivision coming in for approval and signature be tied down to an original block and lot.

**PLANNING AND
ZONING
COMMISSION:**

The Planning and Zoning Commission voted unanimously to approve the preliminary and final plat approval of the proposed Bautista Estates Subdivision Lots 1 & 2.



Pharr Fire – Rescue
118 S Cage Blvd., 3rd Floor
Pharr, Texas 78577
Tel: (956) 402-4400 Fax: (956) 475-3433



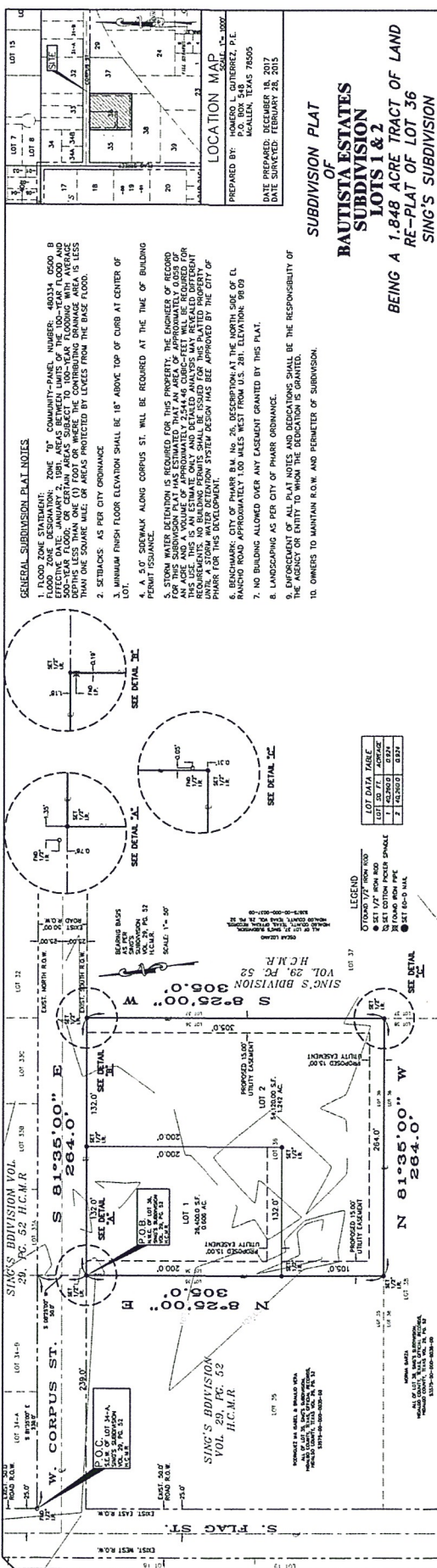
Subdivision: Bautista Estate Subdivision Plat Review

Reviewed By: Dagoberto Soto Asst. Fire Marshal Date: May 3, 2018

1. All designed waterlines shall be a minimum of eight (8) inch for residential and (8-12) inch in diameter for commercial and (12) inch or better for industrial areas unless fire flow requires larger lines for commercial areas.
2. All designed waterlines shall be looped on a fire department approved water main (Utilities shall be in place including fire hydrants before any construction above the slab)
3. Fire hydrants shall be installed at a maximum of 300 ft. intervals in any mercantile district and every 600 ft. in residential areas and shall be FACTORY YELLOW from the manufacture with a minimum arrangement being so as to have a hydrant available for distribution to hose to any portion of any building in the premises at distances not exceeding 400 ft., but in no case shall hose lengths be greater than 400 ft. The distance shall be measured on a roadway surface meeting the fire department access requirements of 503.1 International Fire Code 2012.
4. All premises where building or portions of buildings are located more than 300 ft. from a main street fire hydrant: system shall be provided with approved on site fire hydrant (s) and water mains capable of supplying adequate fire flow approved by the Fire Officials.
5. Street names shall be provided prior to or during the per-construction meeting for review and approval. No street name shall be duplicated within the City of Pharr and its E.T.J. Alignment of new streets with existing streets shall take precedence over new street name assignment.
6. During construction, when combustibles are brought on the site in such quantities as deemed hazardous by the Fire Official, access roads and a suitable temporary supply of water acceptable to the Fire Department shall be provided and maintained.
7. \$25.00 fee for each Blue Marker to be affixed on payment by city to indicate location of a fire hydrant. FIRE HYDRANT COLOR MUST BE FACTORY YELLOW FROM MANUFACTURE PRIOR TO INSTALLATION.
8. Contractor testing waterlines shall dispose highly chlorinated water. (Hazardous Waste)
9. Fire lanes must be painted RED: 15 feet on each side of hydrant (total 30 feet)* with lettering at least 3 inches tall. FIRE LANE – TOW AWAY ZONE.
10. Any new subdivision with GATED COMMUNITY SECURITY SYSTEMS must obtain the Fire Department approved Knox Box Switch –Rapid Entry System made by the Knox Company (Phone Number 800-552-5669 Fax 949-623-4647) or an approved fire department siren system before subdivision's final approval of 503.5 in International Fire Code 2012: Where security gates are installed, with a minimum of 20 ft. (6096 mm) clearance shall be maintained and a means for emergency operations shall be provided and maintained as approved by the fire official.
11. Designed fire lanes or roads deemed necessary for fire department access by the fire official shall be established and maintained in an operable condition. 503.1 International Fire Code 2012: All weather surfaces must be in place before any final inspection is approved. Facilities, buildings or portions of buildings hereafter constructed shall be accessible to the department apparatus by a way of an approved fire apparatus access road with an asphalt, or concrete driving surface capable of supporting the imposed load of fire apparatus weighting at least 75,000 pounds.
12. Access road width with a hydrant. Where a fire hydrant is located on a fire apparatus access road, the minimum road width shall be 26 feet, exclusive of shoulders.
13. All water valves (hydrant and main) shall be open prior to final inspection.
14. Public utilities personnel must be advised prior to opening and closing existing water valves.
15. Must meet City of Pharr Standards Manual Construction & Development Guide.

Additional Comments:

☒ The proposed subdivision was found to be in reasonable compliance with the existing fire protection.



I, OSCAR LOZANO & ROSA LOZANO, THE UNDERSIGNED, OWNER (S) OF THE LAND ON THIS PLAT, AND RESQUATED HEREIN AS BAUTISTA LOZANO, A SINGLE PERSON, DO HEREBY CERTIFY THAT THE INFORMATION CONTAINED HEREIN IS TRUE AND CORRECT TO THE BEST OF MY KNOWLEDGE.

I, THE UNDERSIGNED MAYOR OF THE CITY OF PHARR, TEXAS, HEREBY CERTIFY THAT THIS SUBDIVISION PLAT CONFORMS TO ALL REQUIREMENTS OF THE SUBDIVISION REGULATIONS OF THIS CITY WHEREBY MY APPROVAL IS REQUIRED.

STATE OF TEXAS
COUNTY OF HIDALGO

HIDALGO COUNTY, TEXAS
VOLUME 29, PAGES 52
H.C.M.R.

DATE	DATE
OSCAR LOZANO ST. PHARR, TEXAS 78577	ROSE LOZANO ST. PHARR, TEXAS 78577
ATTEN: CITY CLERK	
DATE	
AMERIGO HERNANDEZ MAYOR, CITY OF PHOENIX	

METES AND BOUNDS DESCRIPTION

A 1.648 ACRES (80,520.00 SQ. FT.) TRACT OF LAND OUT OF LOT 36, SING'S SUBDIVISION, HIDALGO COUNTY, TEXAS, AS PER MAP RECORDED IN VOLUME 29, PAGE 52, MAP RECORDS HIDALGO COUNTY, TEXAS, BEING THE SAME AS DESCRIBED IN A CERTAIN INSTRUMENT RECORDED IN VOLUME 27, PAGE 50, MAP RECORDS HIDALGO COUNTY, TEXAS, BEING MORE PARTICULARLY DESCRIBED BY METES AND BOUNDS AS FOLLOWS:

[illegible]

NOTARY PUBLIC
MY COMMISSION EXPIRES ON _____
HOWARD LUIS GUTIERREZ
REGISTERED PROFESSIONAL ENGINEER P.E. No. 36319
THENCE, SOUTH 085°15'00" WEST, WITH THE EAST LOT LINE OF SAID LOT 38 AND LOT 37, A DISTANCE OF 300.0 FEET TO A 1/4 22° 09' 04" EAST BEARING THE SOUTHWEST CORNER OF SAID LOT 38 AND LOT 37, A DISTANCE OF 204.0 FEET TO A 1/27° 08' 00" EAST BEARING THE NORTHEAST CORNER OF SAID LOT 38 AND ALSO BEING THE NORTHEAST CORNER OF LOT 2.

HIDALGO COUNTY DRAINAGE DISTRICT NO. 1
HIDALGO COUNTY DRAINAGE DISTRICT NO. 1 HEREBY CERTIFIES THAT THE DRAINAGE PLANS FOR THIS SUBDIVISION COMPLY WITH THE MINIMUM STANDARDS OF THE DISTRICT ADOPTED FOR THE PROPOSED DRAINAGE STRUCTURES. THE DISTRICT DOES NOT CERTIFY THAT THE DRAINAGE STRUCTURES DESCRIBED ARE APPROPRIATE FOR THE SPECIFIC SUBDIVISION, BASED ON GENERALLY ACCEPTED ENGINEERING PRACTICES.

REGISTERED PUBLIC SURVEYOR, P.E., C.E. NO. 2791

THENCE, NORTH 81°35'00" WEST, WITH THE SOUTH LOT LINE OF SAID LOT 36, A DISTANCE OF 264.0 FEET TO A 1/2" IRON ROD SET FOR THE SOUTHWEST CORNER OF SAID LOT 36 FOR THE SOUTHWEST CORNER OF LOT 2,
THENCE, NORTH 82°20'00" EAST, WITH THE WEST LOT LINE OF SAID LOT 36, A DISTANCE OF 305.0 FEET TO

DETERMINATIONS.
 _____ DATE _____
 PAUL E. SESH, P.E., CF M.
 HIDALGO COUNTY IRRIGATION DISTRICT # 2
 CERTIFICATE OF PLAT APPROVAL
 HIDALGO COUNTY

STATE OF TEXAS
COUNTY OF HONOLUO

THE UNOFFICIAL CHAIRPERSON OF THE BLANKING AND TRACING COUNCIL OF THE CITY OF HONOLUO

THIS PLAT IS HEREBY APPROVED BY THE HONOLUO COUNTY IRRIGATION DISTRICT No. 2 THIS _____ DAY OF _____, 2018.

NO IMPROVEMENTS OF ANY KIND (INCLUDING WITHOUT LIMITATION, TREES, FENCES, AND BUILDINGS) SHALL BE PLACED UPON ANY PORTION OF THE PLAT HEREIN DESCRIBED WITHOUT THE WRITTEN CONSENT OF THE DISTRICT.

FILED FOR RECORD IN
HONOLUO COUNTY
HONOLUO COUNTY CLERK'S

THE CITY OF HONOLUO

ON _____ AT _____
 INSTRUMENT NUMBER _____
 OF THE MAP RECORDS OF HOLLAND COUNTY, TEXAS

HLG PLAN REVIEW SERVICES

THIS CITY WHEREIN BY APPROVAL IS REQUIRED AND HAS BEEN APPROVED FOR RECORDING ON THE _____ JUDICIAL REGION
 DAY OF _____ 2018.

DANNY WYLE, PLANNING & ZONING COMMISSION CHAIRPERSON

DATE: _____

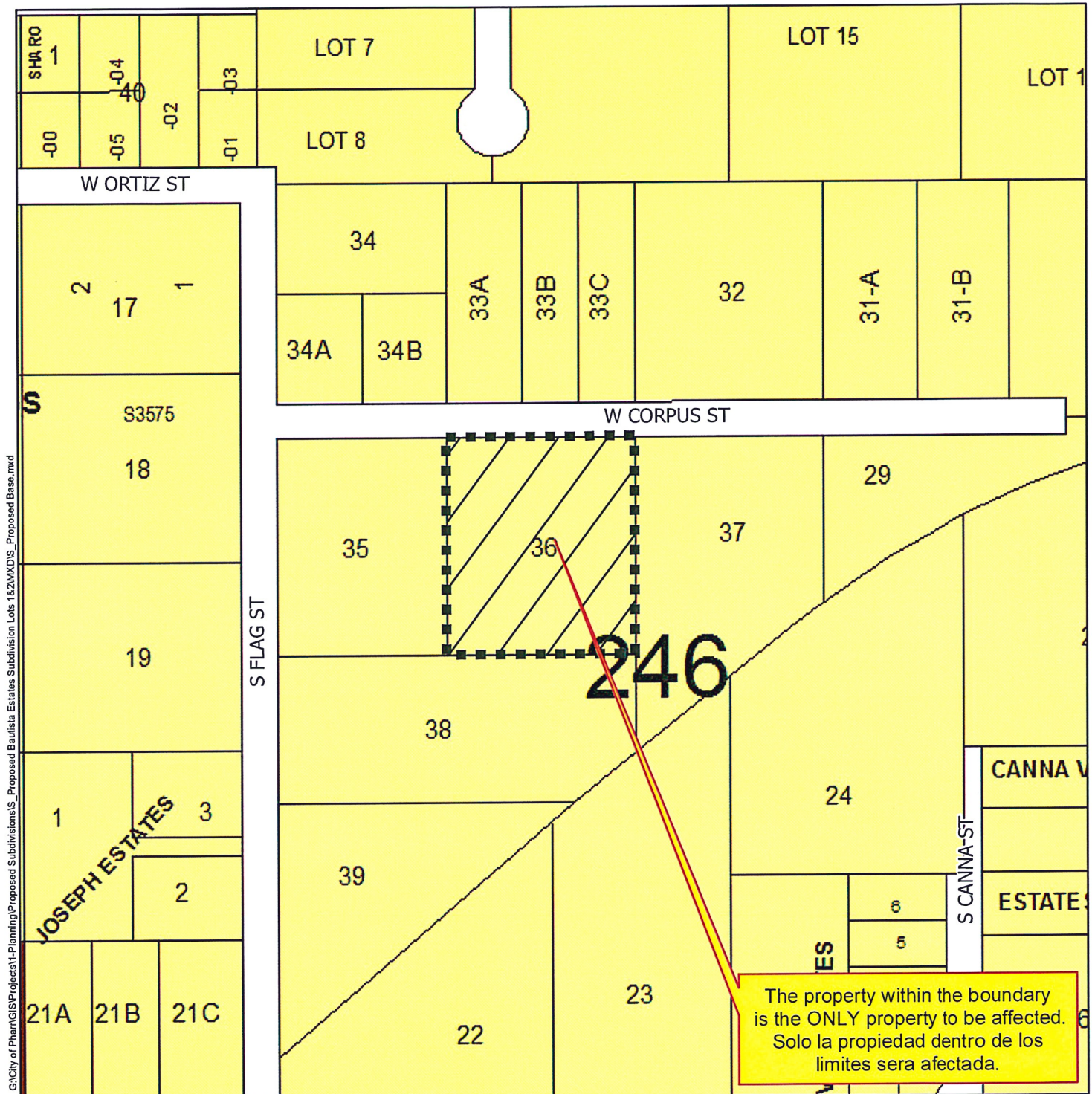
SECRETARY _____

DATE _____

[illegible]

04-20-2018 108.41

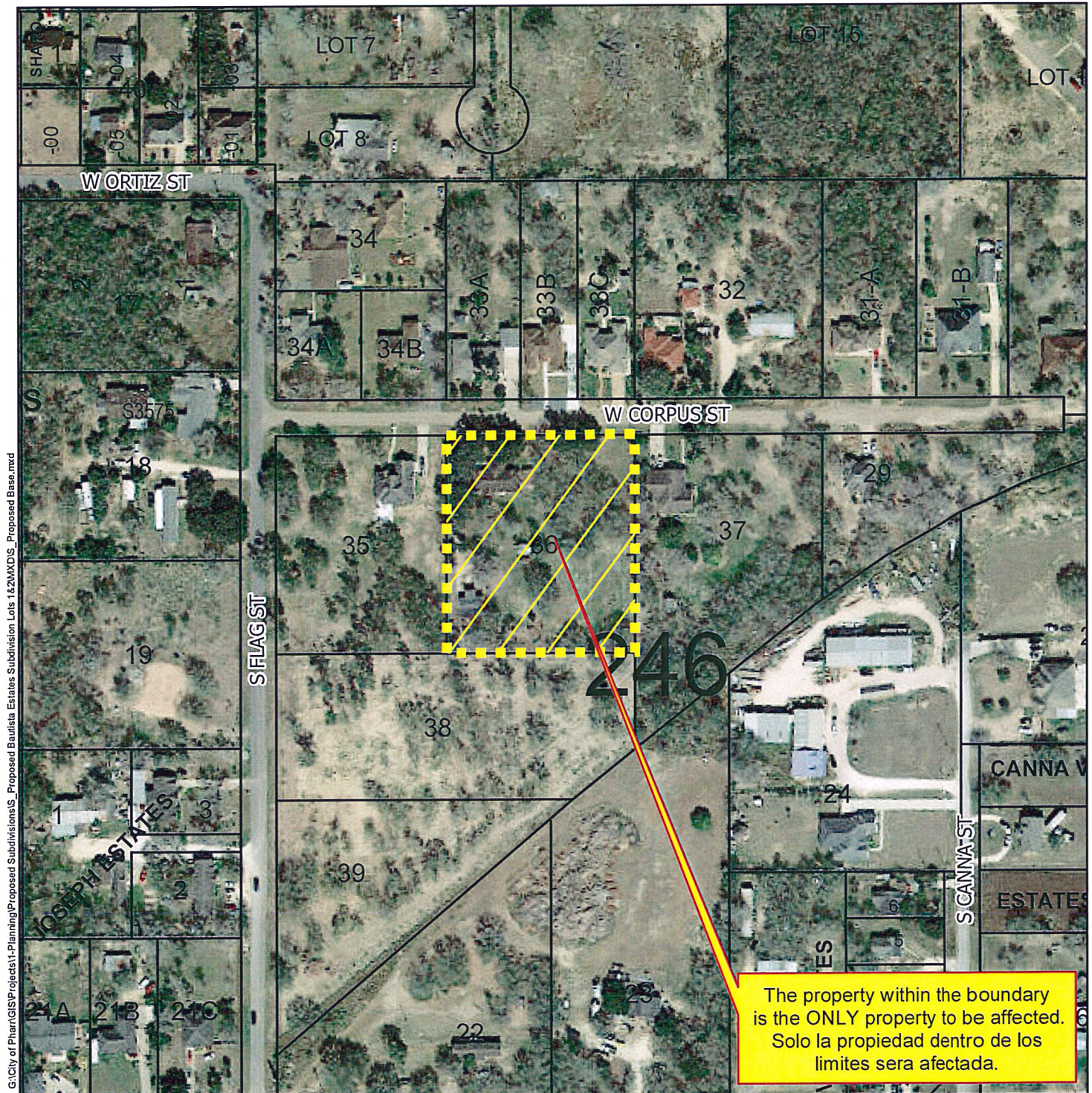
THE UNIVERSITY OF CHICAGO



- | | | | | |
|-----------------------------|---------------------------|-------------------|-------------------------|--------------------------|
| Agricultural Open Space | High Density Multi-Family | Government Owned | Heavy Industrial | Hidalgo ISD |
| Single Family | Mobile Home | General Business | Limited Industrial | Valley View ISD |
| Single Family Small Lot | Townhouse | Business District | Neighborhood Commercial | Planned Unit Development |
| Two Family | HUD Code | Drainage Easement | Office Professional | |
| Medium Density Multi-Family | Rail Road R.O.W. | Heavy Commercial | PSJA ISD | |



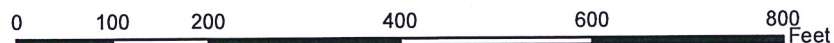
Proposed Subdivision
Bautista Estates Subdivision Lots 1 & 2
HLG Plan Review Services



Agricultural Open Space	High Density Multi-Family	Government Owned	Heavy Industrial	Hidalgo ISD
Single Family	Mobile Home	General Business	Limited Industrial	Valley View ISD
Single Family Small Lot	Townhouse	Business District	Neighborhood Commercial	Planned Unit Development
Two Family	HUD Code	Drainage Easement	Office Professional	
Medium Density Multi-Family	Rail Road R.O.W.	Heavy Commercial	PSJA ISD	

City of Pharr, Texas
Engineering Department
956.702.5355

Scale: 1 inch = 200 feet



Date: 4/23/2018



AGENDA MEMORANDUM

BOARD: City Commission

AGENDA ITEM #: 6.A.

DATE SUBMITTED: May 16, 2018

MEETING DATE: May 29, 2018

FROM: Angie Resio, Secretary

DEPARTMENT: Development Services

DIRECTOR: Melanie Cano

Agenda Item: Consideration and action, if any, on Ordinance relating to On-Site Queuing Requirements. *(3rd and Final Reading)*

Classification: Regular

(* If closed session, City Attorney must review and approve.)

Exclude Material from Public Packet? No

Reason:

Issue: Recently, the City of Pharr has seen a profound impact on commercial establishments that include but is not limited to: drive through facilities that may adversely impact the surrounding neighborhoods by traffic generation, employee parking demand, and cumulative impact of such demands in one area. Stacking spaces (queue spaces) shall be provided to lessen congestion in the streets and to allow the safe conduct of drive-through establishments without interference by or to other on-site activities. They shall not affect, obstruct, and/or impede the flow of traffic on any public right of way,

Financial Consideration:

Staff Recommendation: Staff recommends approval.

Alternatives:

ROUTING:

Angie Resio

Created/Initiated - 05/16/2018

Roland Gomez

Approved - 05/18/2018

Melanie Cano

Approved - 05/21/2018

Patricia Rigney

Approved - 05/23/2018

City Management Office

Final Approval - 05/25/2018

EXISTING DRIVE THROUGH ESTABLISHMENTS

How to make lines go faster to prevent long lines:

- Provide small flyers to customers to call in the order ahead of time (if they sell food).
- Have more employees attending and process payments faster (paying items takes more time to process)
- Have a parking agreement with adjacent property owners for waiting area's if available.
- Have employees ring up orders with tables & charge them once they order.
- May use a call ahead option and have an attendant bring it out once customer arrives. (If customer uses this option they can get % off order)
- Use a delivery service.
- Mobile apps.
- Limit Menus or items and no special made orders.
- Limiting hours/opening up at non-peak traffic hours.
- Limit number of parking spaces employees use, to designate additional waiting areas.

INCENTIVES:

- o EDC assistance to acquire property and offer Permit Rebates and assistance with 25% of cost for public improvements.
- o Helping them purchase adjacent property. May purchase land concurrent/adjacent land to property to be used for ordering or parking of drive thru customers.
- o Parking agreements
- o EDC grants just for drive-thru's.
- o Technology training – ipads, apps, etc. they can use to make the lines go faster. EDC/IT workshop
- o Helping them purchase the technology

AN ORDINANCE AMENDING APPENDIX A, ZONING, ARTICLE IV, MINIMUM OFF-STREET PARKING AND LOADING REQUIREMENTS BY ADDING SEC. 1.57, "ON-SITE QUEUING REQUIREMENTS" TO THE CODE OF ORDINANCES OF THE CITY OF PHARR, TEXAS; CONTAINING FINDINGS AND OTHER PROVISIONS RELATING TO THE FOREGOING SUBJECT; PROVIDING FOR SEVERABILITY; DECLARING A PENALTY; PROVIDING FOR APPEALS; PROVIDING FOR APPLICABILITY; PROVIDING A SAVINGS CLAUSE; PROVIDING FOR THE PUBLICATION OF THE CAPTION HEREOF, REPEALING ALL ORDINANCES IN CONFLICT; AND ORDAINING OTHER PROVISIONS RELATED TO THE SUBJECT MATTER HEREOF.

WHEREAS, the City of Pharr Zoning Ordinance currently provides standards and requirements regarding off-street parking and loading; and

WHEREAS, the standards and requirements has been deemed necessary and appropriate for drive through facilities; and

WHEREAS, the regulation of drive-in/drive-through facilities with development standards to ensure that the design and operation of such uses effectively alleviate associated problems with traffic, congestion, excessive pavement, litter, and noise; and

WHEREAS, the regulation of drive-through businesses is to ensure compatibility of such uses with surrounding uses and properties and to avoid any impacts associated with such uses; and

WHEREAS, queuing spaces shall be provided to lessen congestion in the streets and to promote safer and more efficient on-site vehicular and pedestrian circulation; and

WHEREAS, in accordance with Article I, Section 3 of the Pharr City Charter, the enumeration of powers granted and authorized by the charter shall not be held or deemed exclusive, but shall be in addition to the powers appropriate for the exercise necessary of local self-government, and shall all powers granted by law, constitution and ordinance; and

WHEREAS, the City Commission of the City of Pharr desires to adopt an ordinance implementing queuing requirements for facilities/businesses, which have drive-in/drive- through services.

NOW, THEREFORE, BE IT ORDAINED BY THE BOARD OF COMMISSIONERS OF THE CITY OF PHARR, TEXAS, THAT:

SECTION 1: The Code of Ordinances of the City of Pharr, Texas is hereby amended at Appendix A, Zoning, Article IV by adding Sec. 1.57 (“On-Site Queuing Requirements”) to read as follows:

ON-SITE QUEUING REQUIREMENTS

Sec. 1.57.1 - PURPOSE AND INTENT

The purpose of this section is to ensure that commercial businesses that include but is not limited to: drive-in/drive-through facilities that do not result in adverse impacts on surrounding neighborhoods by reason of customer and employee parking demand, traffic generation, noise, light, litter, or cumulative impact of such demands in one area. Stacking spaces (queue spaces) shall be provided to lessen congestion in the streets and to allow the safe conduct of drive-through transactions without interference by or to other on-site activities. Drive through facilities/establishments shall not affect, obstruct, and/or impede the flow of traffic on any public right-of-way (ROW).

Sec. 1.57.2 – APPLICABILITY

Any new site with new development, redevelopment, or change in use that uses drive-through facilities that includes but is not limited to: Drive-in/drive-through facilities, fast food or take-out restaurants, snack stores, and/or snow-cone establishments, which may be permitted subject to the standards of the underlying district and special conditions listed in this section.

Sec. 1.57.3 – DEFINITIONS

Words and phrases used in this chapter shall have the meanings set forth in this section, unless the context of their usage clearly requires otherwise. Words and phrases which are not defined in this chapter but are defined in other ordinances of the City of Pharr shall be given the meanings set forth in those ordinances. When not inconsistent with the context, words used in the present tense shall include the singular number (and vice versa); words in the plural number shall include the singular number (and vice versa); and words in the masculine gender shall include the feminine gender (and vice versa). Headings and captions are for reference purposes only. Other words and phrases shall be given their common, ordinary meaning unless the context clearly requires otherwise.

- 1) *Drive through(s)*** – a business that is designed so that customers can be served while remaining in their motor vehicles.
- 2) *Drive through convenience store*** – a type of business that allows customers to purchase a limited range of pre-packaged household goods and groceries without leaving their motor vehicles.
- 3) *Pre-packaged foods/beverages*** – shall include foods or beverages for off-premise consumption that are not prepared on site at the location.

- 4) **Service area** – Where the service occurs.
- 5) **Stacking spaces (queuing space)** – Space occupied by motor vehicles queuing for the service to be provided.
- 6) **Storage** – Stacking of motor vehicles usually in a queue.
- 7) **Queue** - Means a sequence of motor vehicles having occupants who are awaiting their turn to be attended to or to proceed.
- 8) **Queuing time** – The time that is taken while being in a queue.

Sec. 1.57.4 DRIVE-THROUGH QUEUING

- A) **Purpose:** A drive-through shall provide adequate space for on-site activities of motor vehicles to maneuver, circulate, and queue, without impeding vehicular and pedestrian traffic on public right-of-way.
- B) **Application:** This section applies to a new drive-through development, an addition of a drive-through to an existing development without a drive-through, and a relocation of an existing drive-through.
- C) **Design and layout:**
 - 1.) A queuing lane must not interfere with:
 - I. Creating traffic, congestion and/or obstruct an intersection;
 - II. On-site circulation;
 - III. The site's driveway access, and/or;
 - IV. Create a safety hazard
 - 2.) The required minimum dimensions of a queuing space are twelve feet wide and twenty feet long.
 - 3.) A queuing lane must be identified through means such as signs, pavement markings, pavement design and landscaping
 - 4.) The drive through layout shall install the ordering station in a location to increase the stacking length upstream of the ordering stations to reduce the time a vehicle will wait in the queue.

5.) Establishments shall be required to designate a waiting area for high demand goods and/or services that require additional wait time.

D) **Minimum number of queuing spaces:** The following minimum numbers of queuing spaces are required;

<u>Type of Drive-Through</u>	<u>Minimum Number of Queuing Spaces</u>	<u>Location of Head of Queuing Lane</u>
Food service, with, ordering location different than pick-up window	7 per ordering lane 4 per pick-up lane	Ordering location Pick-up window
Food service, with ordering location same as pick-up window	15 per ordering/pick-up lane	Ordering/pick-up window
Bank teller	4 per transaction lane	Teller window or transaction terminal
Automated Teller Machine (ATM)	3 per transaction lane	Automated Teller Machine (ATM)
Pharmacy	5 per drop-off/pick-up lane	Drop-off/pick-up window
Car wash, automatic	3 per service lane	Service bay entry doorway
Car wash, self-Service	3 per service lane	Service bay entry doorway
Dry cleaning or laundry	3 per drop-off/pick-up lane	Drop-off/pick-up window
Oil change station	3 per service lane	Service bay entry doorway
Other	3 per queuing lane except where site conditions or activities require otherwise in order to meet the requirements of subsections (A), (B), and (C) of this section as determined by Development Services Department	Location based on use and layout, as determined by Development Services Department

NOTE: If drive-through establishments do not meet the number of queuing spaces in the table and/or requirements listed above, a professional (to include but not limited to: professional engineer/architect) queuing design analysis must be provided and approved by the Director of Department of Development Services or designee.

SECTION 2 - VIOLATION

That a violation of this ordinance shall be a Class C misdemeanor and the penalty for violating this ordinance shall be a fine of not less than \$1.00 and no more than \$2,000.00, and each day a violation exists shall be a separate offense.

SECTION 3 – SEVERABILITY

If any part or parts of this ordinance are found to be invalid or unconstitutional by a court having competent jurisdiction, then such invalidity or unconstitutionality shall not affect the remaining

parts hereof and such remaining parts shall remain in full force and effect, and to that extent this ordinance is considered severable.

SECTION 4 – SAVINGS CLAUSE

Except as hereby amended, any provisions of the Code of Ordinances or directives of the City of Pharr, Texas, not in conflict with this ordinance shall remain in full force and effect, unimpaired hereby.

SECTION 5 – EFFECTIVE DATE; PUBLICATION

The ordinance shall take effect and be in force from and after its passage and approval on three (3) separate readings in accordance with Section 8, Article 3 of the Charter of the City of Pharr, Texas. Publication, if necessary, may also be in caption form as allowed under Section 9 of the Pharr City Charter.

SECTION 6 – REPEALING CLAUSE

All ordinances or parts of ordinances in conflict with this ordinance are hereby repealed.

SECTION 7 – CUMULATIVE

This ordinance shall be cumulative of all ordinances of the City of Pharr, Texas, and of all laws of the State of Texas.

SECTION 8 – PROPER NOTICE AND MEETING

It is hereby officially found and determined that the meeting at which this ordinance was passed was open to the public and that public notice of the time, place and purpose of said meeting was given as required by the Open Meetings Act, Chapter 551 of the Texas Government Code.

PASSED AND APPROVED ON THE FIRST READING BY THE BOARD OF CITY COMMISSIONERS OF THE CITY OF PHARR, TEXAS, on this the _____ day of _____, 2018.

CITY OF PHARR

AMBROSIO HERNANDEZ
MAYOR

ATTEST:

HILDA PEDRAZA, CITY CLERK

PASSED AND APPROVED ON THE SECOND READING BY THE BOARD OF CITY COMMISSIONERS OF THE CITY OF PHARR, TEXAS, on this the _____ day of _____, 2018.

CITY OF PHARR

AMBROSIO HERNANDEZ
MAYOR

ATTEST:

HILDA PEDRAZA, CITY CLERK

PASSED AND APPROVED ON THE THIRD READING BY THE BOARD OF CITY COMMISSIONERS OF THE CITY OF PHARR, TEXAS, on this the _____ day of _____, 2018.

CITY OF PHARR

AMBROSIO HERNANDEZ
MAYOR

ATTEST:

HILDA PEDRAZA, CITY CLERK



AGENDA MEMORANDUM

BOARD: City Commission

AGENDA ITEM #: 6.B.

DATE SUBMITTED: May 18, 2018

MEETING DATE: May 29, 2018

FROM: Imelda Barrera, Assistant City Clerk

DEPARTMENT: Parks

DIRECTOR: Sergio Alanis

Agenda Item: Consideration and action, if any, on Resolution appointing one member to the Parks and Recreation Advisory Board.

Classification: Regular

(* If closed session, City Attorney must review and approve.)

Exclude Material from Public Packet? No

Reason:

Issue: Board member Frank Nunez has resigned from the Parks and Recreation Advisory board. An appointment of a new board needs to be made at this time.

Attached is an application from Erika Yaneth George to consider appointment to the Parks & Recreation Board.

Financial Consideration: N/A

Staff Recommendation: City Commission approve a new board member.

Alternatives: N/A

ROUTING:

Imelda Barrera

Sergio Alanis

City Management Office

Created/Initiated - 05/18/2018

Approved - 05/25/2018

Final Approval - 05/25/2018



Application for Appointment to Board or Commission

This information is a public record.

For Office Use Only

Public Service opportunities are offered by the City of Pharr without regard to race, color, national origin, religion, sex or disability

DATE RECEIVED: May 17, 2018

Position Sought: If you are interested in applying for more than one position (maximum of two), please indicate the order of your preference by placing a number in the space to the left of the board/commission/committee for which you are applying (#1 being your 1st choice, #2 being your last choice).

☐ BOARD OF ADJUSTMENT	☒ PARKS & RECREATION COMMITTEE
☐ BUILDING STANDARDS COMMITTEE	☐ PHARR ECONOMIC DEVELOPMENT CORPORATION II
☐ CIVIL SERVICE COMMISSION	☐ PHARR HOUSING AUTHORITY BOARD
☐ COMMUNITY DEVELOPMENT COUNCIL	☐ PHARR INTERNATIONAL BRIDGE BOARD
☐ HISTORICAL COMMISSION	☐ PLANNING & ZONING COMMISSION
☐ LIBRARY BOARD	☐ TIERRA DEL SOL GOLF COURSE ADVISORY BOARD
☐ MAIN STREET BOARD	

If asked to serve on a different board than you indicated, would you be interested? (Circle One) Yes No

PLEASE TYPE OR PRINT THE FOLLOWING INFORMATION

Ms. _____
Mrs. Erika _____ Yaneth _____ George _____
Mr. First Name Middle Last Name

HOME ADDRESS: 800 N Jackson Rd CITY: Pharr ZIP CODE: 78577

MAILING ADDRESS: 800 N Jackson Rd CITY: Pharr ZIP CODE: 78577

BUSINESS ADDRESS: 800 N Jackson Rd CITY: Pharr ZIP CODE: 78577

PRIMARY PHONE: 956-225-7775 SECONDARY PHONE: _____

BUSINESS PHONE NO.: 956-632-8903 FAX NO.: 956-632-8940

E-MAIL: erika.y.george@wellsfargo.com

Resident of City for _____ years Qualified Voter? Yes ☒ No _____ Precinct Number _____

1. List any experience that qualifies you to serve in the positions indicated:

1. *As a branch manager, I've had the opportunity to gain experiences that I believe would be a positive contribution to your organization. I've been involved with the City of Edinburg and helped organize community service events. Along with community involvement, I've also gained experience in areas such*

as professional growth, economic development, held leadership roles, as well as developed a strong passion in wanting to serve at the forefront of my surrounding community.

2. Have you ever served as a member of any Pharr boards, commission, or committee? Yes ____ No x

If yes, specify which one and the approximate dates of service. _____

3. List any civic or community activities in which you have been involved.

Boys and Girls club of McAllen Inc, Docent Council Of The Gladys Porter Zoo, Historic Brownsville Museum Association, Region One Cooperating Library Service Unit In., Pepsi Bottling Group Foundation Inc, Boys and Girls Club of Edinburg Rio Grande Valley, Children Home Foundation, Education Service Center Region of Texas, Buckner Children and Family Service, RVG food bank, Beer Fest, and HESTEC.

4. Do you have any business or personal relationship with the City of Pharr that would affect your ability to have impartial judgment in City matters? Yes x No

If yes, please explain _____

5. List your educational background.

I attended (McHi McAllen High School) and proceeded to further my education at the University of Texas Pan American. I received my Bachelors in Business Finance back in (2008).

6. What is your current place of employment or business affiliation? (Please indicate if you are self-employed, a homemaker, or not employed)

I am concurrently working as a Regional Branch Manager for Wells Fargo

7. What is your occupational experience?

Leadership skills, working in group environment and communicational experience

This application is the only information considered for appointments by the City Commission. Please do not send resumes, business cards, photographs, or letters of recommendations.

Please call 402-4100 ext. 1003 or 1007 for more information about the City's boards, commissions, and committees.

NOTE: APPLICATION MUST BE SIGNED BELOW BY APPLICANT.

STATEMENT OF INTENT: If appointed, I agree to serve on the Board/Commission for which I above applied.

DATE: 5/12/18

SIGNATURE: 

Return to: City of Pharr, Hilda Pedraza, City Clerk, PO Box 1729, Pharr, Texas 78577 or fax to (956) 402-4100 or email to hilda.pedraza@pharr-tx.gov

THE STATE OF TEXAS

§

RESOLUTION

COUNTY OF HIDALGO

§

NO. R-2018-_____

CITY OF PHARR

§

WHEREAS, in accordance with city ordinance, Chapter 90, Article II, Section 90-32, has created and appointed a Parks and Recreation Committee; and

WHEREAS, Ordinance No. O-2017-36 amended Ordinance No. O-2017-22 increasing members from seven (7) to nine (9) members whose terms shall be five (5) members to serve a three (3) year term and four (4) members to serve a two (2) year term; and

WHEREAS, a vacancy has occurred as a result of the resignation of board member Frank Nunez; and

WHEREAS, appointment of one (1) member is needed for the reminder of the unexpired term; and

WHEREAS, such member shall assume the duties, responsibilities, and powers provided by city ordinance.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF COMMISSIONERS OF THE CITY OF PHARR, TEXAS, THAT:

The following person is hereby appointed as member of the Parks and Recreation Committee of the City of Pharr.

NAME:

LENGTH OF TERM:

1. _____

3-Year term (unexpired ending 06-05-20)

PASSED AND APPROVED BY THE BOARD OF CITY COMMISSIONERS OF THE CITY OF PHARR, TEXAS, on this the 29th day of May, 2018.

CITY OF PHARR

AMBROSIO HERNANDEZ, MAYOR

ATTEST:

HILDA PEDRAZA, CITY CLERK



AGENDA MEMORANDUM

BOARD: City Commission

AGENDA ITEM #: 7.A.

DATE SUBMITTED: May 21, 2018

MEETING DATE: May 29, 2018

FROM: Imelda Barrera, Assistant City Clerk

DEPARTMENT: Innovation & Technology

DIRECTOR: Jose Pena

Agenda Item: Consideration and action, if any, on the implementation of the Community Parks Safety Project and authorize City Manager to purchase products and services for video surveillance, wireless internet, and emergency call boxes at city parks.

Classification: Regular

(* If closed session, City Attorney must review and approve.)

Exclude Material from Public Packet? No

Reason:

Issue: The IT Department has been working with a systems integrator to be able to deliver wireless internet to our city parks as well as cameras for monitoring by our dispatchers. With this connectivity we will be able to provide better public safety by having our parks monitored as well as provide emergency call boxes for anyone in need. This project is in the City Manager's Capitol Improvement Program list.

If approved, a park will be selected for a proof of concept before procuring all equipment.

Financial Consideration: \$250,000 estimated cost, funds are available with CIP available resources.

Staff Recommendation: Staff recommends approval.

Alternatives:

ROUTING:

Imelda Barrera
Jose Pena
Patricia Rigney

Created/Initiated - 05/21/2018
Approved - 05/22/2018
Approved - 05/23/2018

Karla Moya
City Management Office

Approved - 05/24/2018
Final Approval - 05/25/2018

City of Pharr
Per Park Breakdown

DL-REV10-2018/05/24



Location Name	Install Locations	Wireless Access Points	Cameras	180 Cameras	Wireless SMs	Enclosure Kit (1 Switch)	Enclosure Kit (2 Switches)	Total Hardware per Park	Total Services per Park	Total per Park
Victor Garcia	2	2	4	0	2	2	0	\$7,443.00	\$1,660.00	\$9,103.00
Lorenzo Garcia	2	2	4	0	2	2	0	\$7,443.00	\$1,660.00	\$9,103.00
Memorial	2	1	3	0	2	2	0	\$5,652.80	\$1,295.00	\$6,947.80
Witten	3	3	4	0	3	3	0	\$9,532.50	\$2,190.00	\$11,722.50
Sports Complex	3	1	4	1	3	3	0	\$8,727.10	\$1,760.00	\$10,487.10
Jones Box	4	3	3	2	4	4	0	\$12,117.80	\$2,355.00	\$14,472.80
SkatePark	1	1	3	0	1	1	0	\$4,537.50	\$980.00	\$5,517.50
Dr. Long	2	2	4	0	2	2	0	\$7,443.00	\$1,660.00	\$9,103.00
Arnold	3	3	5	0	3	3	0	\$10,348.50	\$2,340.00	\$12,688.50
Nature Center	1	1	2	0	1	1	0	\$3,721.50	\$830.00	\$4,551.50

TOTALS	23	19	36	3	23	23	0	\$76,966.70	\$16,730.00	\$93,696.70
Parks Total										
Cost Each		\$974.20	\$816.00	\$1,143.00	\$365.20	\$750.10	\$1,055.20			
Product Kit Item Number		1	2	2a	3	4	5			
Installation / Services per Unit		\$150.00	\$150.00	\$150.00	\$125.00	\$125.00	\$125.00			
Configuration / Make-ready per Unit		\$65.00			\$65.00					
Total Equipment per Segment		\$18,509.80	\$29,376.00	\$3,429.00	\$8,399.60	\$17,252.30	\$0.00			
Total Services per Segment		\$2,850.00	\$5,400.00	\$450.00	\$2,875.00	\$2,875.00	\$0.00			
Total Configuration per Segment		\$1,235.00	\$0.00	\$0.00	\$1,495.00	\$0.00	\$0.00			
Total Cost Per Equipment Type		\$22,594.80	\$34,776.00	\$3,879.00	\$12,769.60	\$20,127.30	\$0.00			

PURCHASING CONTRACT	DIR-TSO-3359	DIR-TSO-4048
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Services	Configuration
\$14,450.00	\$1,495.00

City of Pharr
Foundational Infrastructure

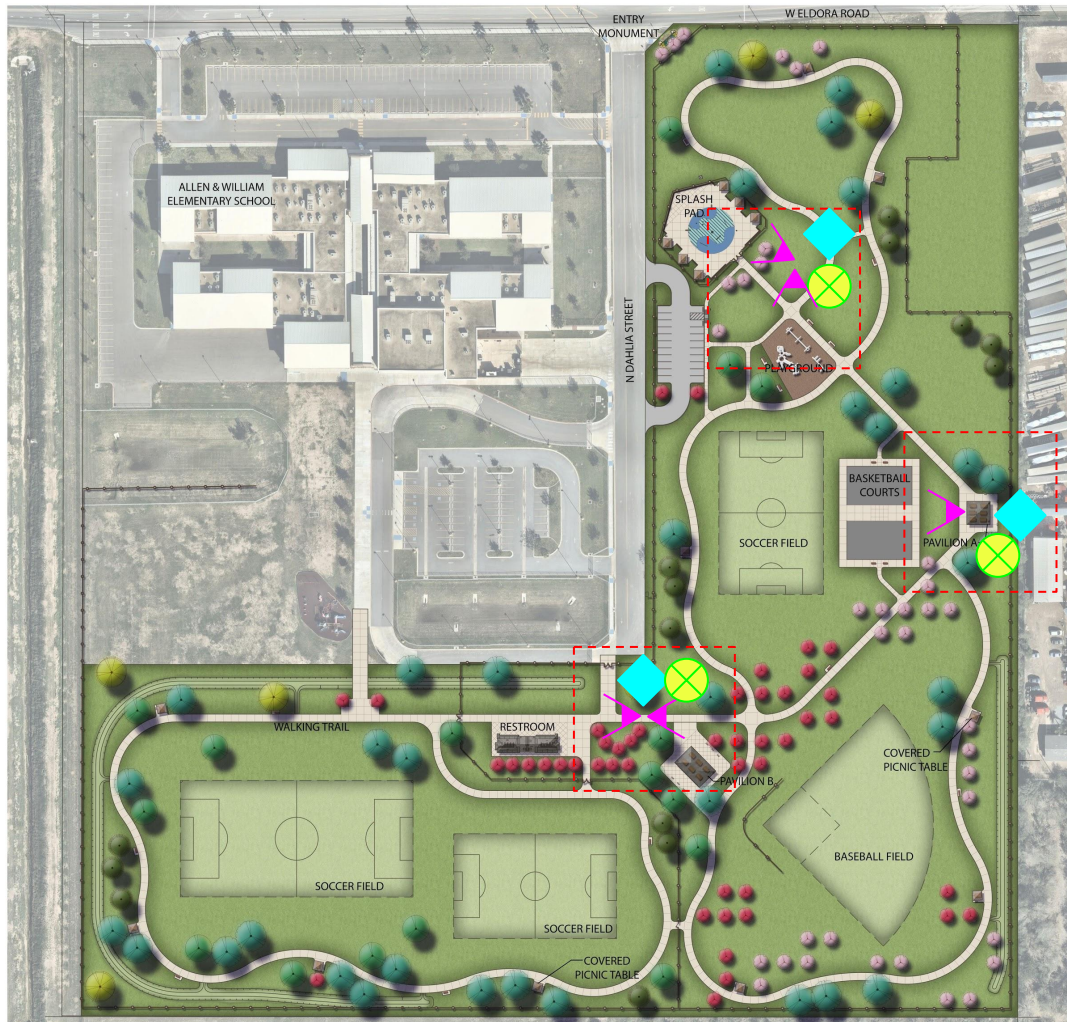


	Install Locations	Cost Each	Ext. Cost		Contract	
Multipoint Basestation, 4-Sector, Fire Department 2	1	\$26,902.40	\$26,902.40		DIR-TSO-4048	
Configuration - Multipoint Basestation, 4-Sector, Fire Department 2	4	\$650.00	\$2,600.00			
Installation - Multipoint Basestation, 4-Sector, Fire Department 2	4	\$1,500.00	\$6,000.00			
Multipoint Basestation, 3-Sector, Old North Water Tower	1	\$20,822.20	\$20,822.20		DIR-TSO-4048	
Configuration - Multipoint Basestation, 3-Sector, Old North Water Tower	3	\$1,150.00	\$3,450.00			
Installation - Multipoint Basestation, 3-Sector, Old North Water Tower	3	\$1,000.00	\$3,000.00			
Point to Point Microwave Link, Tower to FD2	1	\$24,452.00	\$24,452.00		DIR-TSO-4048	
Configuration, Point to Point Microwave Link	1	\$2,900.00	\$2,900.00			
Licensing, Point to Point Microwave Link	1	\$1,950.00	\$1,950.00			
Installation, Point to Point Microwave Link	1	\$1,250.00	\$1,250.00			
Site Power and Enclosure Kits, 1 Switch	1	\$805.10	\$805.10			
Site Power and Enclosure Kits, 2 Switch	1	\$805.10	\$805.10			
Install Site Power and Enclosure Kits, 1 Switch	1	\$125.00	\$125.00			
Install Site Power and Enclosure Kits, 2 Switch	1	\$125.00	\$125.00			
Network Video Recorder Software	0	\$432.00	\$0.00			
Network Video Recorder Configuration	0	\$650.00	\$0.00			
TOTAL		24	\$95,186.80		Grand Total	\$188,883.50

Services	Configuration
\$6,000.00	\$2,600.00
\$3,000.00	\$3,450.00
\$1,250.00	\$2,900.00
\$125.00	
\$125.00	
	\$0.00
Services	Configuration
\$24,950.00	\$10,445.00

City of Pharr Parks

Wireless and Surveillance Project



Arnold

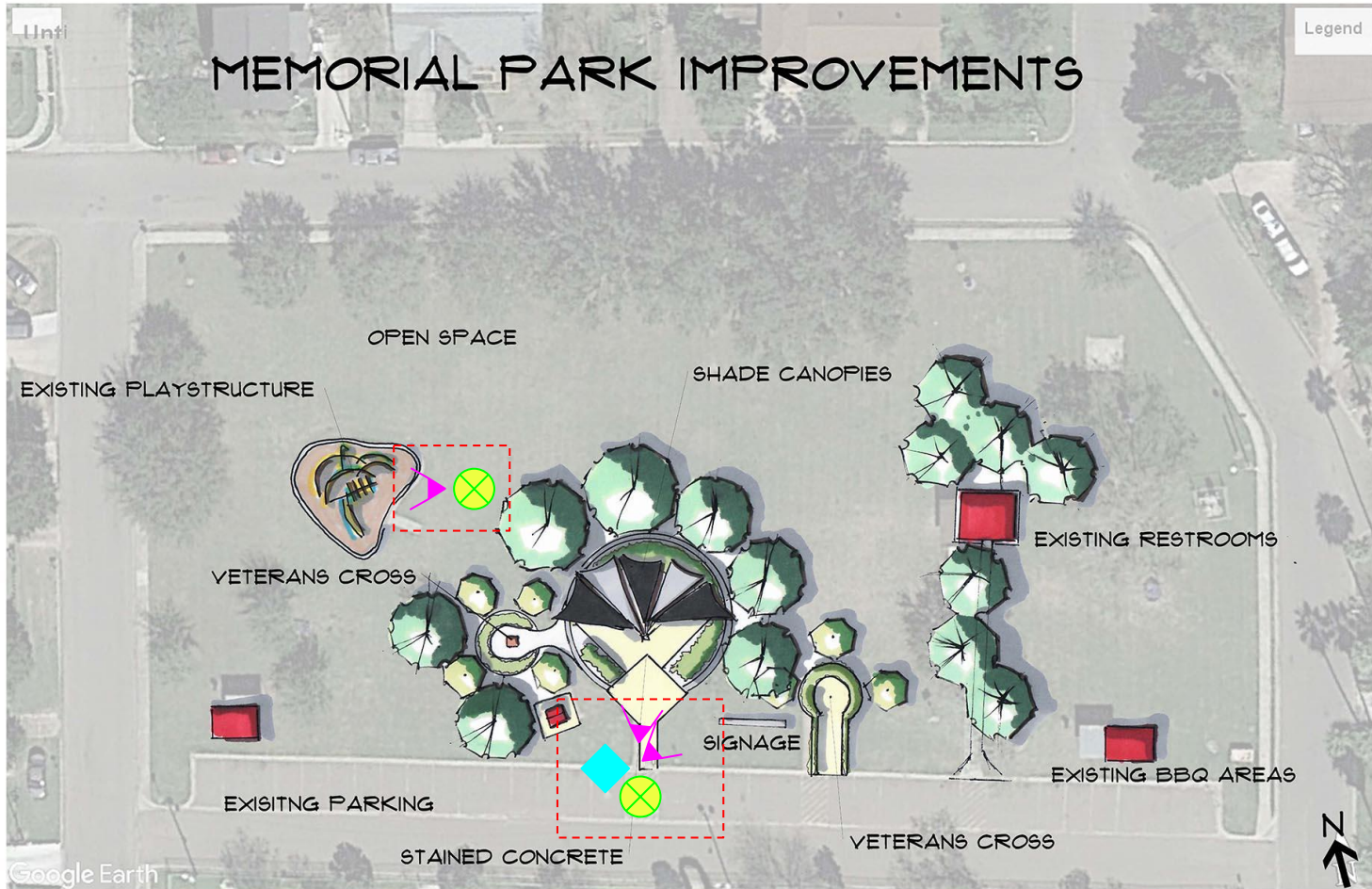
- ◆ Wireless AP (4)
- ▲ Camera (8)
- ⊗ Cambium SM (4)
- Enclosure (4)

3 - AP
 5 - Camera
 3 - Cambium
 3 - Enclosure 1
 05.14 - DL / JP



-  Wireless AP (3)
-  Camera (4)
-  Cambium SM (3)
-  Enclosure (3)

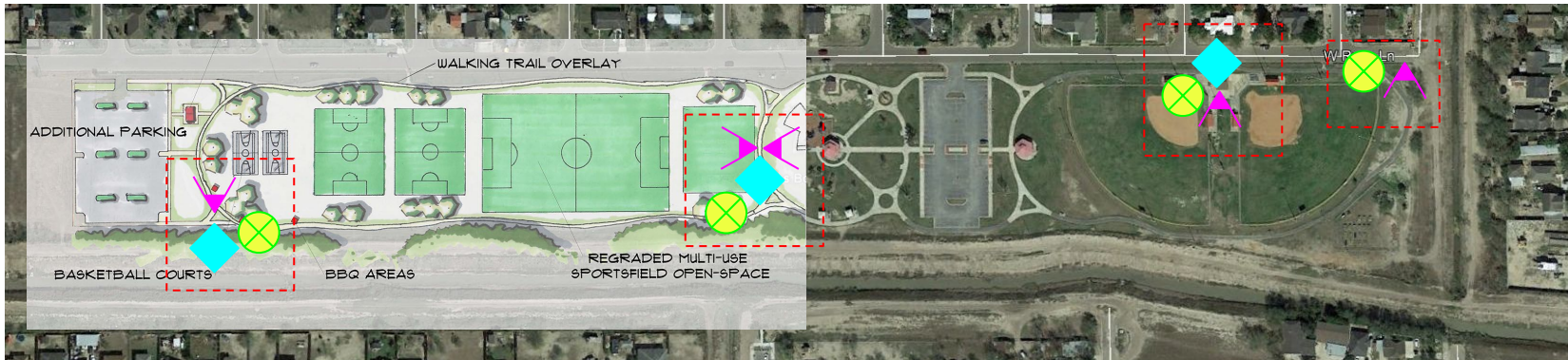
1 - AP
 2 - Camera
 1 - Cambium
 1 - Enclosure 1
 05.14 - DL / JP



1 - AP
 3 - Camera
 2 - Cambium
 2 - Enclosure 1
 05.14 - DL / JP

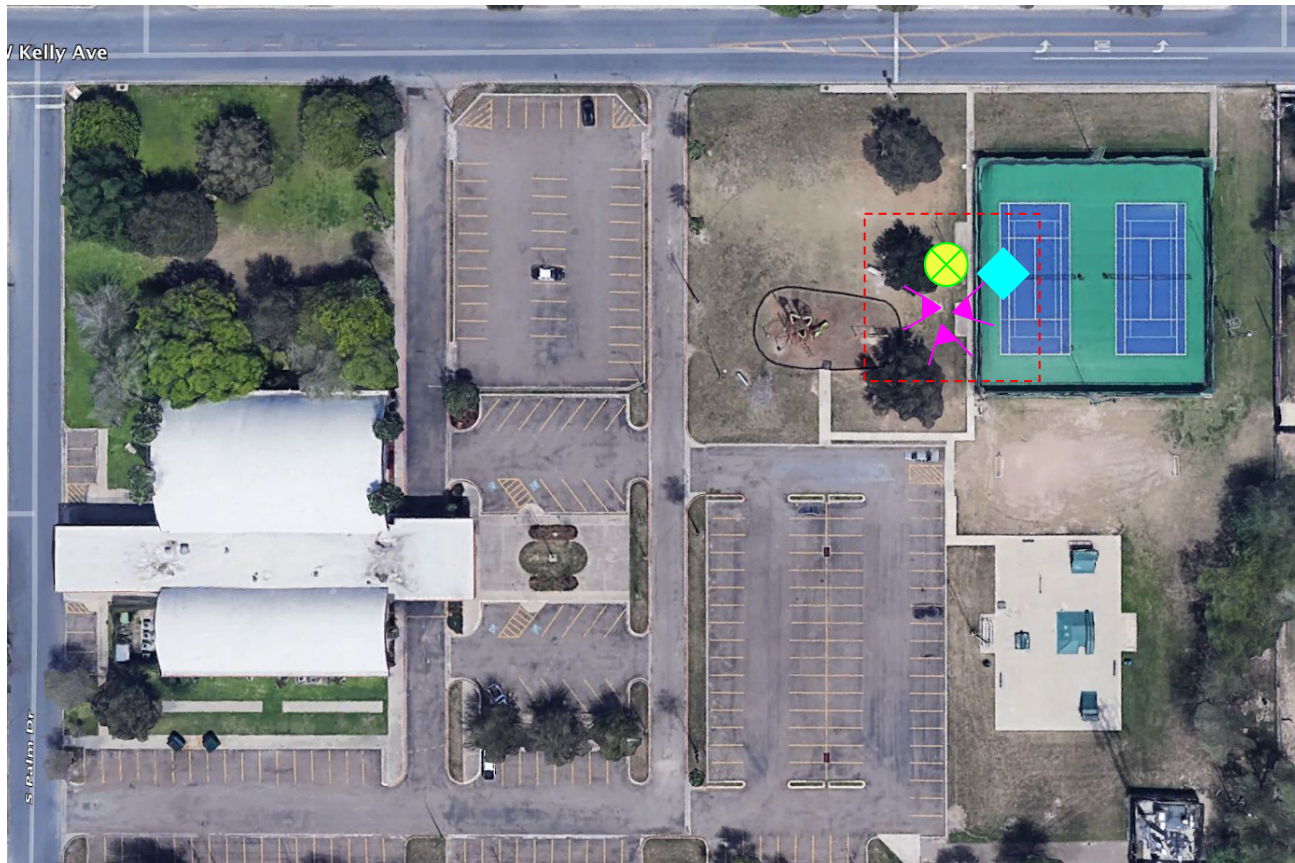
Jones Box

-  Wireless AP (3)
-  Camera (2 x180)
Camera (3 x1435)
-  Cambium SM (4)
-  Enclosure (4)



3 - AP
5 - Camera
4 - Cambium
4 - Enclosure 1

05.14 - DL / JP



Wireless AP

Camera

Cambium SM

Enclosure

1 - AP

3 - Camera

1 - Cambium

1 - Enclosure 1

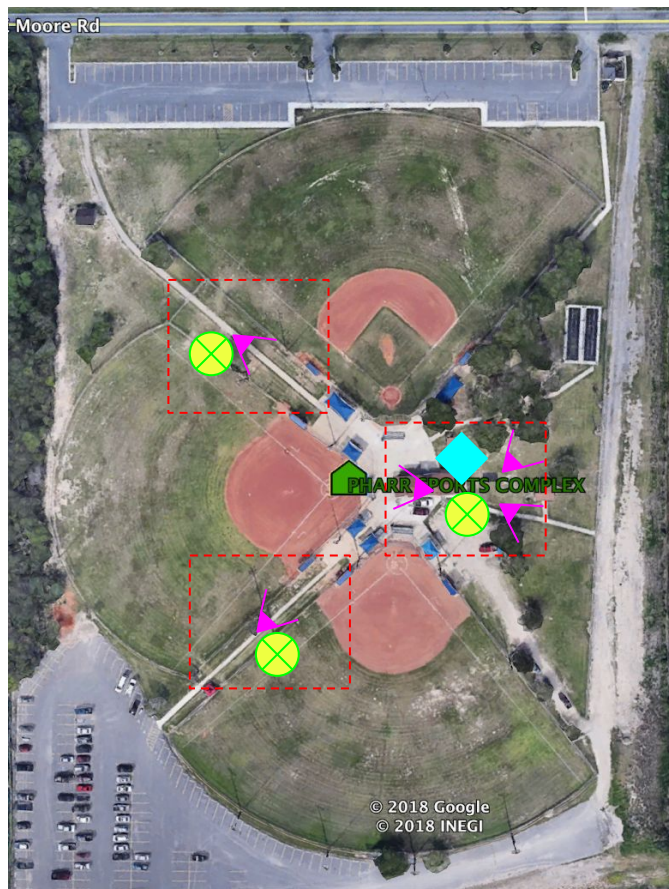
05.14 - DL / JP

Long

-  Wireless AP (2)
-  Camera (4)
-  Cambium SM (2)
-  Enclosure (2)

2 - AP
4 - Camera
2 - Cambium
2 - Enclosure 1
05.14 - DL / JP





Sports Complex

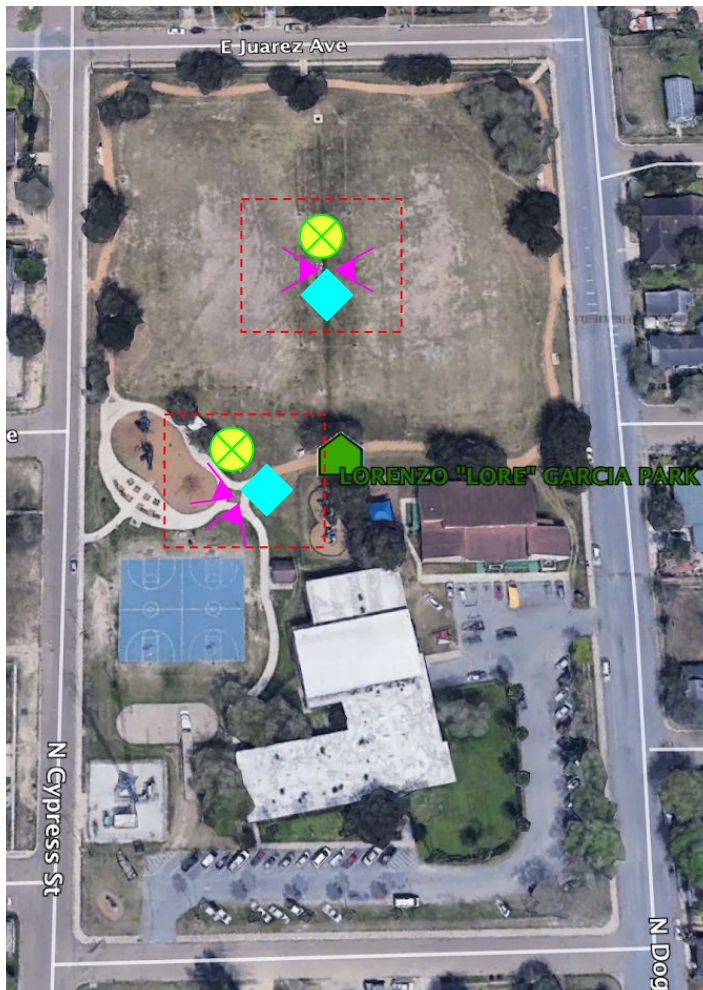
POC

Include PTP

-  Wireless AP (1)
-  Camera (5)
-  Cambium SM (5)
-  Enclosure (5)

1 - AP
 5 - Camera
 1 - 180 Camera
 5 - Cambium
 5 - Enclosure 1
 05.24 - DL / JP

Lorenzo Garcia



-  Wireless AP
-  Camera
-  Cambium SM
-  Enclosure 1

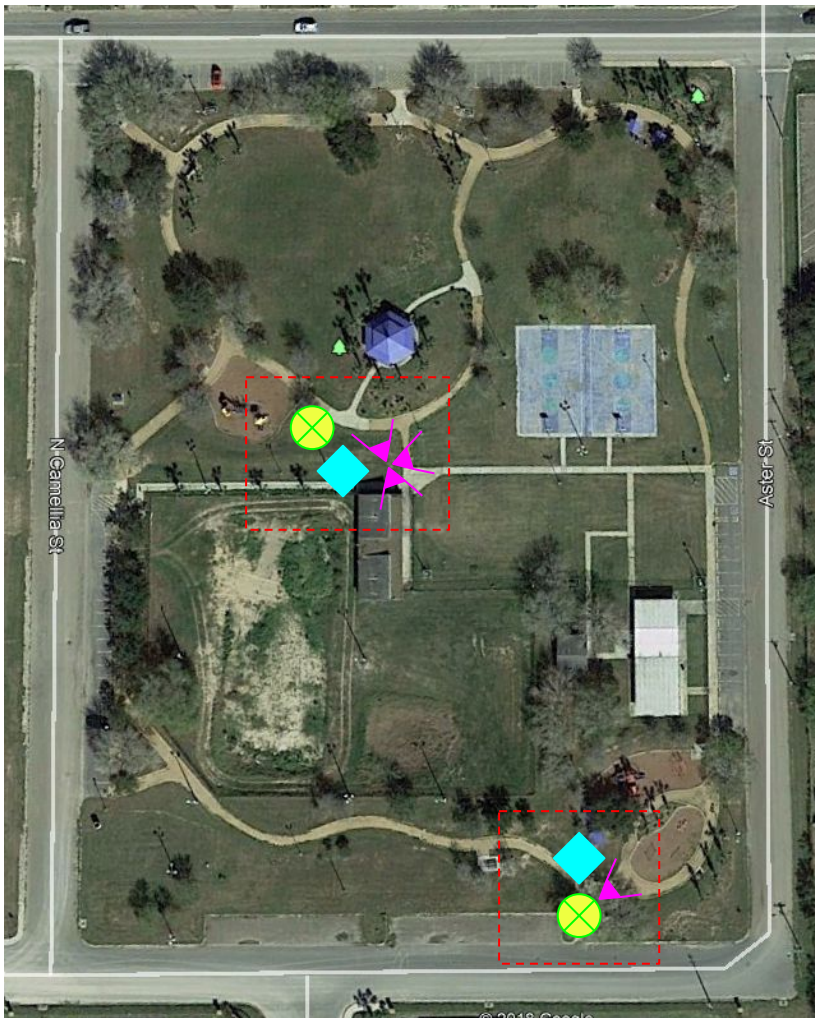
2 - AP
4 - Camera
2 - Cambium
2 - Enclosure 1
05.14 - DL / JP



Witten

-  Wireless AP (2)
-  Camera (4)
-  Cambium SM (0)
-  Enclosure (2)

3 - AP
4 - Camera
3 - Cambium
3 - Enclosure 1
05.14 - DL / JP



Victor Garcia

-  Wireless AP (2)
-  Camera (4)
-  Cambium SM (2)

-  Enclosure
1 Switch (1)

2 - AP
4 - Camera
2 - Cambium
2 - Enclosure 1

05.14 - DL / JP



9' Wired Tower



Standard Features

- Calls up to 5 phone numbers
- Remote or on-site programmable
- Location message
- Blue beacon/strobe with photocell
- Recessed illuminated face plate
- Call assurance LED
- Blue strobe
- White powder coating with blue lettering
- 11 gauge steel
- ADA compliant
- 2 year warranty

Optional Features

- Dome Camera
- Discrete View™ Camera
- Siren
- Mass Notification speaker housing
- Custom colors and lettering
- Amber or red strobe
- Wide Area Light
- Dual button face plate
- Face plate cover

Communication Options

- Landline
- Cellular (GSM & CDMA)
- 2-Way Radio
- 900 MHz
- VoIP
- Wi-Fi VoIP

Power Options

- 12vdc or 120vac (standard)
- 277vac
- 480vac
- Dusk2Dawn (battery backup)

Model Numbers (Wired)

2100- TPL3 (120vac/Landline, Beacon/Strobe & Photocell)
2100- TPV3 (120vac/VoIP, Beacon/Strobe & Photocell)
2100- TDL3 (D2D/Landline, Beacon/Strobe & Photocell)
2100- TDV3 (D2D/VoIP, Beacon/Strobe & Photocell)

Color Options

	White (Standard)		Campus Green
	Red Letter		Postal Blue
	Equipment Blue		Architectural Bronze
	Safety Yellow		



QUOTE

Date	Expires
5/9/2018	7/9/2018

Customer:

Rick Castro
City of Pharr
308 w. Park ave
Pharr tx, 78577

956-402-4900
rick.castro@pharr-tx.gov

Item:	Quantity:	Description:	Unit Cost:	Total:
2100-TPC2	11	Tower Phone, Cellular, 120v Blue	\$3,500.00	\$38,500.00
7476	11	Tower Mounting Hardware for new concrete	\$0.00	\$0.00
7304	11	Verizon Unit	\$0.00	\$0.00
Freight Estimate	1	LTL Truck to 78577	\$1,350.00	\$1,350.00
			Total:	\$39,850.00

Notes:

- 1) Price does not include shipping or installation
- 2) "Net 30" terms only with approved credit.
- 3) 2 year warranty may apply
- 4) WI tax not included.
- 5) All quotes valid for 60 days.
- 6) All quotes are in US Dollars.

Zack Devine - Sales Manager
N56 W24720 N. Corporate Circle
Sussex, WI 53089
zjd@rathcommunications.com
1-800-451-1460 x 156



AGENDA MEMORANDUM

BOARD: City Commission

AGENDA ITEM #: 7.B.

DATE SUBMITTED: May 24, 2018

MEETING DATE: May 29, 2018

FROM: Edward Wylie, Assistant City Manager

DEPARTMENT: Administration

DIRECTOR:

Agenda Item: Consultation with Board of Commissioners on Director Evaluations.

Classification: Closed Session

(* If closed session, City Attorney must review and approve.)

Exclude Material from Public Packet? No

Reason:

Issue: This item will be discussed in executive session

Financial Consideration:

Staff Recommendation:

Alternatives:

ROUTING:

Edward Wylie
City Management Office

Created/Initiated - 05/24/2018
Final Approval - 05/24/2018



AGENDA MEMORANDUM

BOARD: City Commission

AGENDA ITEM #: 8.A.

DATE SUBMITTED: May 21, 2018

MEETING DATE: May 29, 2018

FROM: Imelda Barrera, Assistant City Clerk

DEPARTMENT: Bridge

DIRECTOR: Luis Bazan

Agenda Item: Consideration and action, if any, on agreement with Border Infrastructure Consulting, L.L.C. for professional infrastructure and lobbying services to improve crossing times in both the USA and Mexico at the Pharr Port of Entry. (Project #1718-70-510-S008-001).

Classification: Regular

(* If closed session, City Attorney must review and approve.)

Exclude Material from Public Packet? No

Reason: N/A

Issue: On Friday, May 11th, 2018, the Bridge Board approved the Professional Service Agreement and Lobbying Services to improve crossing times in both the USA and Mexico at the Pharr Port of Entry.

Funding already in place, as of May 7th Budget Amendment, approved by City Commission.

Financial Consideration: \$75,000

Funding already in place, as of May 7th Budget Amendment, approved by City Commission.

Staff Recommendation: Staff recommends approval to award Professional Services Agreement and Lobbying Services to Border Infrastructure Consulting, L.L.C. from McAllen, TX, in the amount of \$75,000, to acquire additional hours of operation for southbound and northbound commercial vehicle crossings during Mexican holidays, avoid closing commercial traffic during peak hours while construction of the aduana continues and get approval for Unified Cargo Processing (UCP) between Mexico and the USA at the Pharr Port of Entry.

Alternatives: N/A

ROUTING:

Imelda Barrera

Created/Initiated - 05/21/2018

Luis Bazan

Approved - 05/21/2018

Sandra Zamora

Approved - 05/23/2018

Luis Bazan

Approved - 05/24/2018

Patricia Rigney

Approved - 05/25/2018

Karla Moya

Approved - 05/25/2018

City Management Office

Final Approval - 05/25/2018

CITY OF PHARR
PROFESSIONAL INFRASTRUCTURE SERVICES AGREEMENT
BORDER INFRASTRUCTURE CONSULTING LLC.

WHEREAS, the City of Pharr, Texas (City) desires to maintain its rising financial and economic influx; and

WHEREAS, the City has created and established the Pharr-Reynosa International Toll Bridge; and

WHEREAS, the City has maintained open communication and a positive working relationship with Mexico and its officials throughout the years; and

WHEREAS, the City deems it necessary to have a voice, through a consultant, that will continue to market the City and its international bridge for years to come, and allow the City make improvements to infrastructure on both the Pharr and Mexican side of the international bridge by continuing to negotiate with Mexican officials.

This Agreement is entered into by the City of Pharr, Texas (City) represented by Ambrosio "Amos" Hernandez in his capacity as Mayor of the City of Pharr, Texas, and Border Infrastructure Consulting, LLC (Consultant) represented by Rogelio De Leon in his capacity as President of the Company, which is an entity legally incorporated under the laws of the State of Texas with the background, knowledge, experience and expertise necessary to provide the services set forth in this Agreement.

The Consultant, in consideration for the professional fees herein stated, the terms of this agreement and amendments thereto, as well as, any resolutions and minutes authorizing approval of the terms and conditions contained within this agreement. Consultant further agrees to render the following professional services:

1. SERVICES. The "Consultant" will perform all the services in connection with the Lobbying services to acquire additional hours of operation for southbound and northbound commercial vehicle crossings during Mexican holidays, avoid closing commercial traffic during peak hours while construction of the aduana continues, and get approval for Unified Cargo Processing (UCP) between Mexico and USA at the Pharr Port of Entry. The following are the projects associated with services being requested:

- a) **Project I.** Work with Reynosa Aduana Administration (SAT/Mexico Customs) and with Administracion General de Aduanas (AGA) to implement additional hours of operation during Mexican holidays.
- b) **Project II.** Coordinate lobbying efforts to finalize the agreement and approval of Unified Cargo Processing (UCP), for certified companies, between SAT and CBP at the Pharr International Bridge import lot.
- c) **Project III.** Coordinate a binational survey between SAT and Pharr Bridge, and develop a logistical plan to minimize the economic impact associated with diverting commercial truck traffic through other ports of entry.
- d) **Project IV.** Coordinate joint lobbying efforts with SAT and AGA to dedicate a lane for empty commercial truck traffic during and after the modernization of the Reynosa Aduana import lot.
- e) **Project V.** Coordinate lobbying efforts with SAT and AGA to avoid interruption of trade and bridge economic impact due to potential closure of southbound commercial trucks for two months.

The above mentioned projects shall be completed according to the terms and timeline stated in Exhibit "A." On Exhibit "A" the parties identify the characteristics of the assigned project and its delivery conditions, which shall adhere according to the timeline described in Exhibit

"A," which contains a description of the tasks that will be performed by the "Consultant" according to the City's desires and objectives.

2. PERSONNEL. The Consultant agrees that all personnel used by the Consultant shall be deemed employees or sub-consultants of the Consultant and will not be considered employees, agents or sub-consultants of the City for any purpose whatsoever. Consultant assumes full responsibility for the actions of all such personnel while performing services and for the payment of their compensation (including, if applicable, withholding of income taxes, and the payment and withholding of social security and other payroll taxes), workers' compensation, disability benefits and the like to the extent applicable to the personnel involved. Notwithstanding and without in any way limiting any terms and conditions set forth in this agreement, all sub-consultants of Consultant shall be deemed to have made all of the representations and warranties of Consultant set forth herein and shall be subject to any and all obligations of Consultant hereunder, and, if requested by the Institute, Consultant shall obtain from each sub-consultant its written consent to and acknowledgment of the terms of this agreement. Consultant shall be responsible for any breach by any sub-consultant of any representations, warranties or obligations set forth in this agreement.

3. COMPENSATION AND PAYMENT. The "City" will compensate "Consultant" for the Services performed in an amount of the **\$ 75,000.00 USD, which will be paid in (5) separate invoices of \$15,000.00 USD**, upon completion of each of the 5 phases in Exhibit "A." The "Consultant" understands that there is no reimbursement of travel expenses, office supplies and any other extraordinary expenses, which the Consultant will incur at any business trip to the City of Victoria, Tamaulipas, Mexico, and / or any other cities or states within the Republic of Mexico. The "Consultant" agrees to utilize the City resources in obtaining travel arrangements, prior to scheduling and expenditure, if practicable. The "City"

shall use act in accordance with accepted standards and rates from the state comptroller and related federal agencies.

4. ADDITIONAL DUTIES. Any additional duties required of the Consultant shall be subject to approval of the City's governing body, and upon written amendment of this agreement.

5. TERM; TERMINATION OF CONTRACT. The term of this Agreement shall commence on the 1st day of June, 2018 and shall expire on the 30th day of september, 2018. Also, any party to this agreement can terminate this agreement for any reason or for no reason upon forty-five (45) days written notice to the other party. This agreement can also be terminated upon mutual consent of both parties, prior written notice.

6. RENEWAL OF CONTRACT. Upon the expiration of this contract, the contract may be renewed only with the consent of the City's Board of Commissioners.

7. HOLD HARMLESS AND INDEMNIFICATION. The Consultant agrees to protect, defend, hold harmless and indemnify the City, any member of its departments, Board of Commissioners, its officers, employees and agents, from and against any and all claims, actions, liabilities, costs, attorneys' fees, judgment, liens, court orders, and damages brought by third parties.

8. INDEPENDENT CONTRACTOR / NONDISCLOSURE. The parties stipulate and agree that: (a) Consultant shall be an independent contractor for all purposes under this Agreement, and as such, no part of Consultant's work-product, methods, or process provided to City shall be directed or controlled by City; (b) Consultant is not prohibited from providing services to any other entity or person that are not in conflict with the interests of Pharr and its corporations and departments; (c) Consultant will provide its own equipment, supplies, and necessities to perform under this agreement; (d) Consultant acknowledges and agrees that it may be personally liable for self-employment taxation; (e) Consultant is

not entitled to any benefits as may be applicable to the personnel of the City; (f) Consultant further agrees and stipulates that neither or any agent, employee, or representative shall disclose or share any information or materials obtained from the City or in furtherance of this agreement with any person or third-party, including but not limited to any other domestic or foreign municipality unless authorized by City.

9. NON-ASSIGNMENT. This agreement and the terms and conditions hereof shall not be assigned or subcontracted by either party without written amendment thereof.

10. CONSOLIDATION. This document is intended by the parties as the final, merged, and bonding expression of their agreement and is a complete and explosive statement of the terms thereof and supersedes all prior negotiations, representations, and agreements and no representation, understandings, or agreements have been made or relied upon in the making of this agreement, other than those specifically set forth herein.

The parties hereto execute this Agreement on this ____ day of May 2018.

Ambrosio "Amos" Hernandez
Mayor
City of Pharr, Texas

Rogelio de Leon
President
Border Infrastructure Consulting LCC

EXHIBIT "A"

TIMELINE - INFRASTRUCTURE LOBBYING SERVICES

The "Consultant" agrees to assist the "City" with the following services:

PHASE 1: May – June 2018

Project I. Work with Reynosa Aduana Administration (SAT/Mexico Customs) and with Administracion General de Aduanas (AGA) to implement additional hours of operation during Mexican holidays.

PHASE 2: June – July 2018

Project II. Coordinate lobbying efforts to finalize the agreement and approval of Unified Cargo Processing (UCP), for certified companies, between SAT and CBP at the Pharr International Bridge import lot.

PHASE 3: June 2018

Project III. Coordinate a binational survey between SAT and Pharr Bridge, and develop a logistical plan to minimize the economic impact associated with diverting commercial truck traffic through other ports of entry.

PHASE 4: June 2018

Project IV. Coordinate joint lobbying efforts with SAT and AGA to dedicate a lane for empty commercial truck traffic during and after the modernization of the Reynosa Aduana import lot.

PHASE 5: June – October 2018

Project V. Coordinate lobbying efforts with SAT and AGA to avoid interruption of trade and bridge economic impact due to potential closure of southbound commercail trucks for two months.

TIMELINE - INFRASTRUCTURE LOBBYING SERVICES

Customer: Pharr International Bridge

Address: 9900 South Cage

City: Pharr, TX

Date: May 11st 2018

DATE	SCOPE OF WORK	AMOUNT
	Bridge Infrastructure Development Project for FY 2018 - Lobbying Services to acquire additional hours of operation for sound bound and northbound commercial vehicle crossing during Mexico's holiday, avoid closing commercial traffic during peak hours while construction is taking place, and get approval of Unified Cargo Process (UCP) between Mexico and USA at the Pharr Port Of Entry, - Payment for Professional Infrastructure Services Contract, signed June 2018 TIMELINE - INFRASTRUCTURE LOBBYING SERVICES PHASE 1: May – June 2018 Work with Reynosa Aduana Administration (SAT/Mexico Customs) and with Administracion General de Aduanas (AGA) to implement additional hours of operation during Mexican holidays. PHASE 2: June – July 2018 Coordinate lobbying efforts to finalize the agreement and approval of Unified Cargo Processing (UCP), for certified companies, between SAT and CBP at the Pharr International Bridge import lot. PHASE 3: June 2018 Project III. Coordinate a binational survey between SAT and Pharr Bridge, and develop a logistical plan to minimize the economic impact associated with diverting commercial truck traffic through other ports of entry. PHASE 4: June 2018 Project IV. Coordinate joint lobbying efforts with SAT and AGA to dedicate a lane for empty commercial truck traffic during and after the modernization of the Reynosa Aduana import lot.	\$ 15,000.00 \$ 15,000.00 \$ 15,000.00 \$ 15,000.00



Border Infrastructure Consulting, LLC.

3309 Ware Rd

McAllen, TX. 78501

956-227-6327

June – September 2018	PHASE 5: Coordinate lobbying efforts with SAT and AGA to avoid interruption of trade and bridge economic impact due to potential closure of southbound commercial trucks for two months.	\$ 15,000.00
	GRAN TOTAL	\$ 75,000.00

NOTE: In accordance with the agreement, if Phase 4 is fulfilled during the Phase 3 process/timeline the monies will be granted in full. If Phase 4 is not completed on the day specified within this process/timeline, the monies will not be granted in full.



AGENDA MEMORANDUM

BOARD: City Commission

AGENDA ITEM #: 8.B.

DATE SUBMITTED: May 21, 2018

MEETING DATE: May 29, 2018

FROM: Imelda Barrera, Assistant City Clerk

DEPARTMENT: Engineering

DIRECTOR: Omar Anzaldua

Agenda Item: Consideration and action, if any, authorizing City Manager to enter into a contract with Garcia Infrastructure Consultants, LLC for Professional Engineering Services for the South Water Transmission Main Extension Project. (Project #1718-60-582-S010-001)

Classification: Regular

(* If closed session, City Attorney must review and approve.)

Exclude Material from Public Packet? No

Reason: N/A

Issue: The City of Pharr is requesting the authorization from City Commission on approving the City Manager to enter into a contract for Professional Engineering Services with Garcia Infrastructure Consultants, LLC for the South Water Transmission Main Extension Project.

These additional Engineering services include the design of an 24-inch Waterline Extension approximately 2,800 linear feet in length and an 12-inch waterline extension of approximately 1,200 linear feet to supplement the water demand requirements in South Pharr.

Financial Consideration: Additional Engineering Services Fee Estimate \$114,100

Staff Recommendation: Staff recommends approval and authorization to negotiate and enter into a contract with Garcia Infrastructure Consultants, LLC for Professional Engineering Services for the South Water Transmission Main Extension Project, in the amount of \$114,100.

Alternatives: N/A

ROUTING:

Imelda Barrera
Omar Anzaldua
Patricia Rigney
Sandra Zamora
Karla Moya
City Management Office

Created/Initiated - 05/21/2018
Approved - 05/21/2018
Approved - 05/23/2018
Approved - 05/23/2018
Approved - 05/24/2018
Final Approval - 05/25/2018

PROJECT AGREEMENT FOR PROFESSIONAL ENGINEERING SERVICES

THE STATE OF TEXAS

§

CITY OF PHARR

§

COUNTY OF HIDALGO

§

§

§

This AGREEMENT is between **Garcia Infrastructure Consultants, LLC** (hereafter referred to as "ENGINEER"); and **City of Pharr**, (hereinafter referred to as the "CLIENT"). ENGINEER is hereby authorized to perform professional services in connection with the **South Water Transmission Main.**, hereinafter referred to as the Project.

Contract ID #: _____

Date: _____

CLIENT: City of Pharr, TX

Address: PO Box 1729, 118 S. Cage, Pharr, Texas 78577

Project: **Project Name**

Project Location: Pharr, Texas

Section 1

General Scope of Services and Project Description

This AGREEMENT is based on providing the following services for the Project as described in **Exhibit A-Scope of Services**. Should a conflict arise between the terms and conditions contained within this AGREEMENT and the Scope of Services, this AGREEMENT shall govern.

NOTICE: ENGINEER acknowledges that it is aware of local ordinances and other restrictions that may apply within the Project location area. It also acknowledges having received a copy of and understood the applicable provisions and restrictions contained within Resolution R-2010-06.

Section 2

Representations and Warranties

By executing this AGREEMENT the undersigned representatives warrant, and claim that they are authorized to approve the transaction and provisions provided herein, and further authorized to bind the represented party to this AGREEMENT. Any amendment to any term shall comply with provisions contained in this AGREEMENT related to changes of terms or conditions, or amendments thereof.

Section 3

Engineer Insurance and Indemnification

3.1 ENGINEER will maintain throughout this AGREEMENT the following insurance: workmen's compensation insurance coverage, employer's liability, and comprehensive general liability insurance coverage. CLIENT will be named as an additional insured with respect to ENGINEER's liabilities hereunder in insurance coverage as mentioned above and ENGINEER waives subrogation against CLIENT as to said policies.

(a) Type of policies and coverage.

- (1) *General Liability Coverage.* Engineer shall maintain commercial general liability insurance in an amount not less than \$1,000,000 per occurrence for bodily injury, personal injury and property damage. If the form of insurance with a general aggregate limit is used, either the general aggregate limit shall apply separately to the work to be performed under this AGREEMENT or the general aggregate limit shall be at least twice the required occurrence limit.
- (2) *Automobile Liability Coverage.* Engineer shall maintain automobile liability insurance in an amount not less than \$1,000,000 combined single limit for each occurrence, for bodily injury and property damage.
- (3) *Workers' Compensation and Employer's Liability Coverage.* Engineer shall maintain workers' compensation insurance as required by the State of Texas and employer's liability insurance in an amount not less than \$1,000,000 per occurrence, for any and all persons employed by Engineer in connection with the performance of services under this AGREEMENT.
- (4) *Professional Liability Coverage.* Engineer shall maintain professional errors and omissions liability insurance in an amount not less than \$1,000,000 per claim, covering negligent acts, errors or omissions which may be committed by Engineer and/or any of Engineers agents,

employees, and personnel acting in furtherance of its services under this AGREEMENT.

(b) Endorsements. Each general liability and automobile liability insurance policy shall contain, or be endorsed to contain, the following provisions to the extent applicable to each insurance policy:

- (1) The CLIENT, its officers, officials, employees, agents and volunteers are to be covered as additional insureds as respects: liability arising out of activities performed by or on behalf of Engineer; products and completed operations of Engineer; premises owned, occupied or used by Engineer; or automobiles owned, leased, hired or borrowed by Engineer. The coverage shall contain no special limitations particular to the scope of protection afforded to CLIENT, its officers, officials, employees, agents or volunteers.
- (2) For any claims related to the Project subject to Article 3.4 of this Agreement, Engineer's insurance coverage shall be primary insurance as respects the CLIENT, its officers, officials, employees, agents and volunteers. Any insurance maintained by CLIENT, its officials, employees, agents or volunteers shall be excess of Engineer's insurance and shall not contribute with it.
- (3) Any failure of ENGINEER to comply with reporting or other provisions of the policies including breaches of warranties shall not affect coverage provided to CLIENT, its officers, officials, employees, or volunteers.
- (4) Engineer's insurance shall apply separately to each insured against whom claim is made or suit is brought, except with respect to the limits of the insurer's liability.
- (5) Engineer's insurance coverage required and set forth in this Section 3 shall be endorsed in such a manner so as to not be suspended, voided, canceled or reduced in coverage or in limits except after thirty (30) days' prior written notice of cancellation or non-renewal and ten (10) days' notice for non-payment of premium. Notice to the CLIENT must be made by certified mail, return receipt requested.
 - (a) Deductibles. Any deductibles must be declared to and approved by CLIENT. At CLIENT's option, Engineer shall demonstrate financial capability for payment of such deductibles or self-insured retentions.
 - (b) Acceptability of Insurers. Insurance is to be placed with insurers having a current A.M. Best rating of no less than A, unless otherwise approved by CLIENT in writing.

- (c) *Verification of coverage.* Engineer shall provide certificates of insurance with copies of original endorsements to CLIENT as evidence of the insurance coverage required by this AGREEMENT. Certificates of such insurance shall be filed with CLIENT before commencement of work by Engineer. At the request of CLIENT, Engineer shall provide complete, certified copies of all required insurance policies, including endorsements affecting the coverage required by this AGREEMENT.

3.2 The ENGINEER shall indemnify and hold harmless CLIENT, CLIENT's officers, officials, city engineers, directors, members, managers, employees, and CLIENT's Consultants from and against any and all costs, losses, and damages (including but not limited to all fees and charges of ENGINEERS, attorneys, and other professionals, and all court or arbitration or other dispute resolution costs) arising out of delays of performance.

3.3 The ENGINEER agrees that it shall, at ENGINEER's sole expense, indemnify and hold harmless the CLIENT against liability for damage to the extent that the damage is caused by or results from an act of negligence, intentional tort, intellectual property infringement, or failure to pay a subcontractor or supplier committed by the indemnitor or indemnitor's agent, consultant under contract, or another entity over which the indemnitor exercises control. ENGINEER shall reimburse CLIENT reasonable attorney's fees.

Section 4

Termination

4.1 This contract will take effect immediately upon approval of both parties and terminate automatically at the completion of the project in accordance with the time schedule set forth in **Exhibit B-Work Schedule** or as otherwise allowed herein. Upon termination of the AGREEMENT, the obligations of each of the respective parties shall cease immediately except as herein provided otherwise. Upon the expiration of this contract, the contract may be renewed only with the consent of the City of Pharr Board of Commissioners.

4.2 This AGREEMENT may also be terminated for convenience on fifteen (15) days written notice, or for cause if either party fails substantially to perform through no fault of the other and does not attempt to cure any deficiency related to nonperformance no later than five (5) days following receipt of any written notice of deficiency. Termination may occur if it can reasonably be inferred by information exchanged that an anticipated breach will occur. Upon such anticipatory breach, the non-breaching party may immediately file a claim on bond or other necessary action so as to avoid harm, injury, and damages including delays.

4.3 If this AGREEMENT is terminated by CLIENT with cause or by ENGINEER without cause; the ENGINEER shall be paid the reasonable value of services performed by the ENGINEER prior to termination date, minus the cost to complete the scope of work under this Agreement. Expenses related to the PROJECT will be paid accordingly upon receiving invoices, timesheets and ENGINEER's requests for payment for all expenses and services arising from work performed and expenses incurred prior to the date of termination. ENGINEER shall have thirty (30) days to submit its final request for payment from the date of termination along with all appropriate documentation in support of same. No other expenses related to this PROJECT or agreement prior to termination date will be paid. CLIENT shall have the right to review all expenses, if questions arise concerning expenses, no payment will be made until AGREEMENT is reached between CLIENT and ENGINEER. The parties are also bound by applicable state or federal requirements related to the use or payment of fees and expenses.

4.4 As CLIENT is a governmental entity, it is at all times subject to the budgetary considerations of any given year as well as changes that may occur during each fiscal year. If at any time the CLIENT believes that due to budgetary considerations it is no longer able to perform under this AGREEMENT, CLIENT shall provide written notification of its termination of the AGREEMENT, which shall be effective immediately upon notification. Upon termination of AGREEMENT, the obligation of each the respective parties shall cease immediately pursuant to Tex. Loc. Govt. Code Ann. §271.903.

4.5 Pre-Litigation Alternative Dispute Resolution Requirement. Except under an anticipatory breach, prior to the filing of any cause of action by either party in any court of competent jurisdiction, the claiming party shall refer any dispute to mediation. Upon acceptance by the non-claiming party, the parties shall mutually appoint a qualified mediator and thereafter schedule and participate in mediation.

Section 5

Professional Services Fee

5.1 The fee for providing the Scope of Services as described in **Exhibit C-Fee Estimate**.

5.2 For all services to be performed by ENGINEER under this AGREEMENT, ENGINEER shall be paid the amounts set forth in **Exhibit C-Fee Estimate** according to the completion of each task. In no event shall ENGINEER's total compensation exceed the sum of **(\$114,100) One Hundred and Fourteen Thousand One Hundred Dollars** without additional written authorization from CLIENT. Payment by CLIENT under this AGREEMENT shall not be deemed a waiver of defects, even if CLIENT knew such defects at the time of payment.

Section 6

Reimbursable Expenses

6.1 Reimbursable expenses shall be approved by CLIENT before charges are rendered. Reimbursable expenses are in addition to the Professional Services Fee and will be invoiced at their direct cost plus five percent (5%). Reimbursable expenses include Reproduction of Documents; any other disbursements and expenses made on behalf of the CLIENT; with the CLIENT's approval. A reimbursable expense does not include postage, FedEx, UPS, DHL or any overnight delivery services. ENGINEER or ARCHITECT or any CONTRACTOR is not authorized to claim on behalf of service or goods providers or any sub-contractor liquidation or consolidation of claims for expenses and cost amounts that were invoiced and paid by CLIENT directly to ENGINEER, ARCHITECT or any CONTRACTOR.

6.2 The CLIENT or any duly authorized representative of the funding agency shall have access to any books, documents, papers and records of the ENGINEER which are directly pertinent to this project for the purpose of making audit, examination, excerpts, and transcriptions.

Section 7

Application for Payments (Invoices)

7.1 Payment in full of all invoices is due within thirty (30) business days after approval of CLIENT, only original invoices will be accepted, no faxes or copies of invoice(s) will be accepted for payments. If CLIENT objects to all or any portion of invoice(s), CLIENT shall notify ENGINEER, in writing, within 10 days of the nature of such objection and the amount in dispute. CLIENT shall pay when due the portion of the billing, if any, which is not in dispute. The ENGINEER and CLIENT will make every effort to settle the disputed invoice(s) through good faith negotiations.

Section 8

Qualifications on Obligation to Pay

8.1 CLIENT shall not be obligated to make payment to ENGINEER in the event one or more of the following conditions are in existence:

8.2 ENGINEER is in default of any of its obligations hereunder or otherwise is in default under this AGREEMENT or any of the Contract documents and CLIENT has provided written notice of such alleged default and provided ENGINEER a reasonable opportunity to cure.

8.3 Any part of such payment is attributable to services which are not performed in accordance with this AGREEMENT; for which CLIENT has provided written notice of such non-conformance to ENGINEER and provided ENGINEER a reasonable opportunity to cure; provided however, such payment shall be made as to the part thereof attributable to services which were performed in accordance with this AGREEMENT;

8.4 ENGINEER has failed to make payment promptly to Engineers or other third parties used in connection with the services for which CLIENT has made payment to ENGINEER;

8.5 If CLIENT, in its good faith judgment, determines that the portion of the compensation then remaining unpaid will not be sufficient to complete the services in accordance with this AGREEMENT, the CLIENT shall provide ENGINEER with written notice in reasonably sufficient detail of its basis for withholding payment and the portion of services CLIENT deems sufficient for payment to resume; no additional payments will be due ENGINEER hereunder unless and until ENGINEER, at its sole cost, performs a sufficient portion of the Services so that such portion of the compensation then remaining unpaid is determined by CLIENT to be sufficient to so complete the services;

8.6 No partial payment made hereunder shall be or construed to be final acceptance or approval of that part of the services to which such partial payment relates or relieves ENGINEER of any its obligations hereunder with respect thereto;

8.7 ENGINEER shall promptly pay all bills for labor performed and materials furnished by others in connection with the performance of the services.

8.8 ENGINEER acknowledges that ENGINEER's skill and expertise is a material consideration for CLIENT entering into this AGREEMENT. ENGINEER shall not assign, subcontract or delegate to any other party the performance of any to be rendered by ENGINEER under this AGREEMENT without prior written approval of CLIENT. If CLIENT consents to any subcontracting of work, ENGINEER shall be fully responsible to CLIENT for all acts or omissions of the sub-consultant (s).

Section 9

Final Payment

9.1 Final Payment After final completion of the work and acceptance thereof by CLIENT, ENGINEER shall submit a final invoice "Final Invoice" which shall set forth all amounts due and remaining unpaid to ENGINEER and upon approval thereof by CLIENT, CLIENT shall pay to ENGINEER the amount due "Final Payment" under such Final Invoice in accordance with Section 7 and 8.

9.2 WAIVER. The making of the Final Payment shall constitute a waiver of all claims by the CLIENT except those arising from (1) faulty or defective services appearing after

completion of the Work, (2) failure of the services to comply with the requirements of this AGREEMENT or the Contract documents or the Scope of Services or (3) terms of any special warranties required by this AGREEMENT or provided by law or in equity. The acceptance of Final Payment shall constitute a waiver of all claims for payment by the ENGINEER except those previously made in writing and identified by the ENGINEER as unsettled at the time of the Final Invoice for payment.

Section 10

Ownership and Reuse of Documents

10.1 The CLIENT will be entitled to retain ownership of the Project Documents. The CLIENT will retain original documents (Plans and Specifications, drawing, designs, invoices, subcontractor invoices, hourly time sheets, sub-contracts, and survey notes) developed in connection with services performed, CLIENT shall have sole right to use such materials at its discretion without further compensation to ENGINEER or to any other party. The ENGINEER may retain reproducible copies of such documents. The CLIENT will require copies of all final electronic (DWF, AutoCAD and pdf format) drawings of the Final PROJECT Construction Plans. CLIENT hereby agrees, to the extent permitted by law, to defend, indemnify, and hold ENGINEER harmless from any claim or liability for injury or loss allegedly arising from the CLIENT'S reuse of the project documents for any other project not related to this Project.

10.2 As-built drawings will be required to be signed and seal at the end of the project and will be required to submit one set of 11" x 17" drawings. The CLIENT will also require copies of any final electronic (DWF, AutoCAD and pdf format) drawings of the Final PROJECT As-Built Construction Plans.

Section 11

Other Conditions or Services

11.1 Notwithstanding anything to the contrary contained in this AGREEMENT, CLIENT and ENGINEER agree and acknowledge that CLIENT is entering into this AGREEMENT in reliance on ENGINEER's experience and abilities with respect to performing the Services outlined in the Scope of Services. ENGINEER represents to CLIENT that ENGINEER will use its best efforts, skill judgment and abilities to manage the project and to further the interests of CLIENT in accordance with CLIENT's requirements and procedures, in accordance with all applicable national, federal, state, and municipal laws, regulations, codes, ordinances, orders, and with those of any other body having jurisdiction.

11.2 ENGINEER must perform its services (1) with the professional skill and care ordinarily provided by competent engineers practicing in the same or similar locality and under the same or similar circumstances and professional license; and (2) as

expeditiously as is prudent considering the ordinary professional skill and care of a competent engineer.

11.3 The ENGINEER represents, covenants and agrees that the person directly in charge of the professional ENGINEER work is duly registered under applicable Texas Law.

11.4 The CLIENT and ENGINEER agree that certain increased cost and changes may be required because of design errors or omissions in the drawings and specifications prepared by the ENGINEER. In evaluating design errors and omissions related to underground utility work, conflicts due to insufficient knowledge of underground pipe locations, abandoned pipes unknown to designer or other conflicts related to city owned and third party utilities shall not be considered design errors or omissions unless such conflicts should have reasonably been known by ENGINEER. ENGINEER shall make every effort to contact all underground utilities to indicate the location of their fixtures with the project area, ENGINEER shall keep documentation that such effort were made and will be require to turn over such documentations upon request of CLIENT, calling DIGTESS or 811 or One-Call center for Utilities location does not constitute effort from ENGINEER. The CLIENT will provide ENGINEER information of their underground facilities.

11.5 The CLIENT understands and agrees that ENGINEER's contractual duties related to identifying the existence and general location of existing utilities within the project limits will be as follows: 1.) ENGINEER will contact known public and franchise utilities owners that serve the project area and request that such utilities owners provide record drawings identifying such utilities; 2.) ENGINEER will maintain documentation of contacts with utilities contacted and ENGINEER agrees to provide CLIENT with electronic copies of same upon request by the Client; 3.) ENGINEER/ENGINEER'S REPRESENTATIVE will visit the project location and use reasonable efforts to identify observed utilities and other visible markers which will be recorded on the project documentation; and 4.) ENGINEER will engage the services of a utility location service provider, which may be DIGTESS, and include the information provided by same in the project documentation. ENGINEER will use reasonable and customary efforts to identify known and observed underground utilities utilizing the methodologies identified above which will constitute a good faith effort by ENGINEER. CLIENT acknowledges that unknown, unidentified and unrecorded underground utilities that may be encountered during construction activities, assuming that ENGINEER has performed the steps identified above, shall be considered as unforeseen conditions.

11.6 Where a change order to the construction contract is caused by a design error or omission committed by ENGINEER and the cumulative cost of all such changes orders exceeds two percent (2%) of the original construction contract amount, ENGINEER shall be obligated to reimburse CLIENT for one hundred percent (100%) of such excess cost. The formula of such reimbursement is as follows: [Cost of Design Error or Omission Change Orders] - [Original Construction Contract Amount x 0.02] = Required

Reimbursement to CLIENT. ENGINEER shall not be required to reimburse CLIENT if cumulative cost of design error change order(s) does not exceed two percent of the original construction contract amount.

Section 12

Special Provisions

12.1 This document constitutes the entire AGREEMENT between the CLIENT and ENGINEER and may be modified only by AGREEMENT of both parties. All modifications will be in the form of an amended written AGREEMENT.

12.2 If either party should default (the "Defaulting Party"), the non-defaulting party may be awarded its damages and/or specific performance for such default including attorney's fees. A subsequent determination by a court of law of this State that any substantive portion of this AGREEMENT is illegal or unenforceable shall not affect the remaining portions of this AGREEMENT.

12.3 The parties agree that venue shall lie in Hidalgo County, Texas, and further agree that Texas laws shall apply.

AGREED AS TO SUBSTANCE AND FORM

**Garcia Infrastructure Consultants, LLC,
12042 Blanco Rd. Suite 203
San Antonio, Texas 78216**

**Javier Garcia, PE
ENGINEER**

By: _____
Signature
ENGINEER

SIGNED on this the _____ day of _____, 20 ____.

Juan Guerra, CPA, MBA
City Manager
City of Pharr, Texas

SIGNED on this the _____ day of _____, 20 ____.

Garcia Infrastructure Consultants, LLC

TBPE Firm No. F-17794



May 8, 2018

Mr. Omar Anzaldua, P.E.
City Engineer
City of Pharr
118 S. Cage Blvd., 4th Floor
Pharr, Texas 78577

Reference: South Water Transmission Main Extension

Mr. Anzaldua:

Garcia Infrastructure Consultants, LLC (GiC) is pleased to submit its Scope of Work and Fee Proposal for the referenced project.

We greatly appreciate the opportunity to serve the City of Pharr.

Sincerely,

A handwritten signature in blue ink, appearing to read "Javier Garcia", is written over a horizontal line.

Javier Garcia, P.E.
Managing Partner

File

ATTACHMENT A

Scope of Work

SCOPE OF WORK
City of Pharr South Water Treatment Transmission Main
South Water Main Extension
May 8, 2018

This Project consists of extending the existing 24-inch water transmission main from Hi-Line Rd. south along the drainage channel to Military Hwy. The new main will interconnect to an existing 12-inch water main located along the South ROW line of Military Hwy. Project also includes extending a 12-inch water main along the north ROW line off Military Hwy. The water main sizes will be confirmed from water model developed by GiC. The proposed alignment is depicted in **Exhibit A**.

Scope of Work

Prepare design documents (plans and special specification) for the design of the following infrastructure:

1. Water Transmission Main Extension- Approximately 2,800-lf.
2. 12-inch Water Main- Approximately 1200-lf.
3. Conduct field survey to support design efforts.
4. Services during construction, this includes periodic site visits, progress meetings, assist with any conflict resolution, etc.

Task 1 TWDB & Contractor Negotiations/Coordination

Coordinate with Texas Water Development Board (TWDB) to secure funding from the existing City of Pharr (City) Drinking Water State Revolving Fund (DWSRF) Loan. This includes meeting with the TWDB and submitting required documents. Reconcile remaining balance in the City's TWDB DWSRF Loan.

Fee for services rendered under Task 1 is \$ 8,500.00.

Task 2: Topographic Survey

Field Survey and developing background drawings to support design efforts.

Fee for services rendered under Task 2 is \$15,000.00.

Task 3: Design Services

Prepare construction plans, Storm Water Pollution Prevention Plan (SWPPP), and traffic control plans (TCP), plus any required special detailed sheets.

Fee for services rendered under Task 3 is \$60,000.00.

Task 4: Easement Documents

Prepared survey drawing depicting improvements within the easement limits and metes and bounds description. A total of ten (10) easement documents are included.

Fee for services rendered under Task 4 is \$10,000.00.

Task 5: Services During Construction (SDC)

We will assist City staff and resident project inspector during construction. Our role will be limited to general observation. We will not have the authority to direct work nor issue stop work orders. Daily resident inspection services are being provided by the City's Resident Project Inspector. Our work will include coordinating with the Contractor, City, utility companies, TWDB, and attending contractor progress meeting.

Fee for services rendered under Task 5 is \$17,000.00.

Task 6- Record Drawings

Provide the City with record drawings after construction has been completed.

Fee for services rendered under Task 6 is \$3,600.00.

Exhibit A



NOT TO SCALE

LEGEND

- EXIST. WATER MAIN
- PROP. 12" WATER MAIN
- PROP. 24" WATER MAIN



ATTACHMENT B

Schedule

**City of Pharr - South WTM Extension
Project Schedule**



<i>Activity</i>	<i>Days</i>	<i>Start</i>	<i>End</i>
<i>Notice to Proceed</i>	<i>0</i>	<i>-</i>	<i>22-May-17</i>
<i>Topographic Survey</i>	<i>30</i>	<i>22-May-17</i>	<i>21-Jun-17</i>
<i>70% Design</i>	<i>60</i>	<i>21-Jun-17</i>	<i>20-Aug-17</i>
<i>City Review of 70%</i>	<i>7</i>	<i>20-Aug-17</i>	<i>27-Aug-17</i>
<i>Address City Comments</i>	<i>15</i>	<i>27-Aug-17</i>	<i>11-Sep-17</i>
<i>95% Design</i>	<i>45</i>	<i>11-Sep-17</i>	<i>26-Oct-17</i>
<i>City Review of 95%</i>	<i>7</i>	<i>26-Oct-17</i>	<i>2-Nov-17</i>
<i>Prepare & Submit Final Plans</i>	<i>10</i>	<i>2-Nov-17</i>	<i>12-Nov-17</i>
<i>Submit Final Engineering Plans</i>	<i>0</i>	<i>12-Nov-17</i>	<i>12-Nov-17</i>
<i>Construction Phase Services</i>	<i>120</i>	<i>12-Nov-17</i>	<i>12-Mar-18</i>

ATTACHMENT C

Fee Summary

Summary of Compensation

Services rendered shall be provided on a lump sum basis not-to-exceed amount as shown in **Table 1**.

TABLE 1
Summary of Compensation

Task Number	Task Description	Fee
1	TWDB & Contractor Negotiations	\$8,500.00
2	Field Survey	\$15,000.00
3	Design Services	\$60,000.00
4	Easement Documents	\$10,000.00
5	Services During Construction (SDC)	\$17,000.00
6	Record Drawings	\$3,600.00
Total		\$114,100.00

The estimated opinion of probable construction (OPCC) is \$1.2 Million. The design fee (Task 2) represents 5.0% of the total construction cost.



AGENDA MEMORANDUM

BOARD: City Commission

AGENDA ITEM #: 8.C.

DATE SUBMITTED: May 21, 2018

MEETING DATE: May 29, 2018

FROM: Imelda Barrera, Assistant City Clerk

DEPARTMENT: Engineering

DIRECTOR: Omar Anzaldua

Agenda Item: Consideration and action, if any, authorizing City Manager to enter into a contract with Garcia Infrastructure Consultants, LLC for Professional Engineering Services for the Expressway Tank Rehabilitation Project. (Project #1718-60-582-S011-001)

Classification: Regular

(* If closed session, City Attorney must review and approve.)

Exclude Material from Public Packet? No

Reason: N/A

Issue: The City of Pharr is requesting the authorization from City Commission on approving the City Manager to enter into a contract for Professional Engineering Services with Garcia Infrastructure Consultants, LLC for the Expressway Tank Rehabilitation Project.

Financial Consideration: Additional Engineering Services Fee Estimate \$68,500

Staff Recommendation: Staff recommends approval and authorization to negotiate and enter into a contract with Garcia Infrastructure Consultants, LLC for Professional Engineering Services for the Expressway Tank Rehabilitation Project, in the amount of \$68,500.

Alternatives: N/A

ROUTING:

Imelda Barrera
Omar Anzaldua
Patricia Rigney
Sandra Zamora

Created/Initiated - 05/21/2018
Approved - 05/21/2018
Approved - 05/23/2018
Approved - 05/23/2018

Karla Moya
City Management Office

Approved - 05/24/2018
Final Approval - 05/25/2018

PROJECT AGREEMENT FOR PROFESSIONAL ENGINEERING SERVICES

THE STATE OF TEXAS

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CITY OF PHARR

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COUNTY OF HIDALGO

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This AGREEMENT is between **Garcia Infrastructure Consultants, LLC** (hereafter referred to as "ENGINEER"); and **City of Pharr**, (hereinafter referred to as the "CLIENT"). ENGINEER is hereby authorized to perform professional services in connection with the **Expressway Tank Rehabilitation.**, hereinafter referred to as the Project.

Contract ID #: _____

Date: _____

CLIENT: City of Pharr, TX

Address: PO Box 1729, 118 S. Cage, Pharr, Texas 78577

Project: **Project Name**

Project Location: Pharr, Texas

Section 1

General Scope of Services and Project Description

This AGREEMENT is based on providing the following services for the Project as described in **Exhibit A-Scope of Services**. Should a conflict arise between the terms and conditions contained within this AGREEMENT and the Scope of Services, this AGREEMENT shall govern.

NOTICE: ENGINEER acknowledges that it is aware of local ordinances and other restrictions that may apply within the Project location area. It also acknowledges having received a copy of and understood the applicable provisions and restrictions contained within Resolution R-2010-06.

Section 2

Representations and Warranties

By executing this AGREEMENT the undersigned representatives warrant, and claim that they are authorized to approve the transaction and provisions provided herein, and further authorized to bind the represented party to this AGREEMENT. Any amendment to any term shall comply with provisions contained in this AGREEMENT related to changes of terms or conditions, or amendments thereof.

Section 3

Engineer Insurance and Indemnification

3.1 ENGINEER will maintain throughout this AGREEMENT the following insurance: workmen's compensation insurance coverage, employer's liability, and comprehensive general liability insurance coverage. CLIENT will be named as an additional insured with respect to ENGINEER's liabilities hereunder in insurance coverage as mentioned above and ENGINEER waives subrogation against CLIENT as to said policies.

(a) Type of policies and coverage.

- (1) *General Liability Coverage.* Engineer shall maintain commercial general liability insurance in an amount not less than \$1,000,000 per occurrence for bodily injury, personal injury and property damage. If the form of insurance with a general aggregate limit is used, either the general aggregate limit shall apply separately to the work to be performed under this AGREEMENT or the general aggregate limit shall be at least twice the required occurrence limit.
- (2) *Automobile Liability Coverage.* Engineer shall maintain automobile liability insurance in an amount not less than \$1,000,000 combined single limit for each occurrence, for bodily injury and property damage.
- (3) *Workers' Compensation and Employer's Liability Coverage.* Engineer shall maintain workers' compensation insurance as required by the State of Texas and employer's liability insurance in an amount not less than \$1,000,000 per occurrence, for any and all persons employed by Engineer in connection with the performance of services under this AGREEMENT.
- (4) *Professional Liability Coverage.* Engineer shall maintain professional errors and omissions liability insurance in an amount not less than \$1,000,000 per claim, covering negligent acts, errors or omissions which may be committed by Engineer and/or any of Engineers agents,

employees, and personnel acting in furtherance of its services under this AGREEMENT.

(b) Endorsements. Each general liability and automobile liability insurance policy shall contain, or be endorsed to contain, the following provisions to the extent applicable to each insurance policy:

- (1) The CLIENT, its officers, officials, employees, agents and volunteers are to be covered as additional insureds as respects: liability arising out of activities performed by or on behalf of Engineer; products and completed operations of Engineer; premises owned, occupied or used by Engineer; or automobiles owned, leased, hired or borrowed by Engineer. The coverage shall contain no special limitations particular to the scope of protection afforded to CLIENT, its officers, officials, employees, agents or volunteers.
- (2) For any claims related to the Project subject to Article 3.4 of this Agreement, Engineer's insurance coverage shall be primary insurance as respects the CLIENT, its officers, officials, employees, agents and volunteers. Any insurance maintained by CLIENT, its officials, employees, agents or volunteers shall be excess of Engineer's insurance and shall not contribute with it.
- (3) Any failure of ENGINEER to comply with reporting or other provisions of the policies including breaches of warranties shall not affect coverage provided to CLIENT, its officers, officials, employees, or volunteers.
- (4) Engineer's insurance shall apply separately to each insured against whom claim is made or suit is brought, except with respect to the limits of the insurer's liability.
- (5) Engineer's insurance coverage required and set forth in this Section 3 shall be endorsed in such a manner so as to not be suspended, voided, canceled or reduced in coverage or in limits except after thirty (30) days' prior written notice of cancellation or non-renewal and ten (10) days' notice for non-payment of premium. Notice to the CLIENT must be made by certified mail, return receipt requested.
 - (a) Deductibles. Any deductibles must be declared to and approved by CLIENT. At CLIENT's option, Engineer shall demonstrate financial capability for payment of such deductibles or self-insured retentions.
 - (b) Acceptability of Insurers. Insurance is to be placed with insurers having a current A.M. Best rating of no less than A, unless otherwise approved by CLIENT in writing.

- (c) *Verification of coverage.* Engineer shall provide certificates of insurance with copies of original endorsements to CLIENT as evidence of the insurance coverage required by this AGREEMENT. Certificates of such insurance shall be filed with CLIENT before commencement of work by Engineer. At the request of CLIENT, Engineer shall provide complete, certified copies of all required insurance policies, including endorsements affecting the coverage required by this AGREEMENT.

3.2 The ENGINEER shall indemnify and hold harmless CLIENT, CLIENT's officers, officials, city engineers, directors, members, managers, employees, and CLIENT's Consultants from and against any and all costs, losses, and damages (including but not limited to all fees and charges of ENGINEERS, attorneys, and other professionals, and all court or arbitration or other dispute resolution costs) arising out of delays of performance.

3.3 The ENGINEER agrees that it shall, at ENGINEER's sole expense, indemnify and hold harmless the CLIENT against liability for damage to the extent that the damage is caused by or results from an act of negligence, intentional tort, intellectual property infringement, or failure to pay a subcontractor or supplier committed by the indemnitor or indemnitor's agent, consultant under contract, or another entity over which the indemnitor exercises control. ENGINEER shall reimburse CLIENT reasonable attorney's fees.

Section 4

Termination

4.1 This contract will take effect immediately upon approval of both parties and terminate automatically at the completion of the project in accordance with the time schedule set forth in **Exhibit B-Work Schedule** or as otherwise allowed herein. Upon termination of the AGREEMENT, the obligations of each of the respective parties shall cease immediately except as herein provided otherwise. Upon the expiration of this contract, the contract may be renewed only with the consent of the City of Pharr Board of Commissioners.

4.2 This AGREEMENT may also be terminated for convenience on fifteen (15) days written notice, or for cause if either party fails substantially to perform through no fault of the other and does not attempt to cure any deficiency related to nonperformance no later than five (5) days following receipt of any written notice of deficiency. Termination may occur if it can reasonably be inferred by information exchanged that an anticipated breach will occur. Upon such anticipatory breach, the non-breaching party may immediately file a claim on bond or other necessary action so as to avoid harm, injury, and damages including delays.

4.3 If this AGREEMENT is terminated by CLIENT with cause or by ENGINEER without cause; the ENGINEER shall be paid the reasonable value of services performed by the ENGINEER prior to termination date, minus the cost to complete the scope of work under this Agreement. Expenses related to the PROJECT will be paid accordingly upon receiving invoices, timesheets and ENGINEER's requests for payment for all expenses and services arising from work performed and expenses incurred prior to the date of termination. ENGINEER shall have thirty (30) days to submit its final request for payment from the date of termination along with all appropriate documentation in support of same. No other expenses related to this PROJECT or agreement prior to termination date will be paid. CLIENT shall have the right to review all expenses, if questions arise concerning expenses, no payment will be made until AGREEMENT is reached between CLIENT and ENGINEER. The parties are also bound by applicable state or federal requirements related to the use or payment of fees and expenses.

4.4 As CLIENT is a governmental entity, it is at all times subject to the budgetary considerations of any given year as well as changes that may occur during each fiscal year. If at any time the CLIENT believes that due to budgetary considerations it is no longer able to perform under this AGREEMENT, CLIENT shall provide written notification of its termination of the AGREEMENT, which shall be effective immediately upon notification. Upon termination of AGREEMENT, the obligation of each the respective parties shall cease immediately pursuant to Tex. Loc. Govt. Code Ann. §271.903.

4.5 Pre-Litigation Alternative Dispute Resolution Requirement. Except under an anticipatory breach, prior to the filing of any cause of action by either party in any court of competent jurisdiction, the claiming party shall ~~make an attempt to~~ refer any dispute to mediation. Upon acceptance by the non-claiming party, the parties shall mutually appoint a qualified mediator and thereafter schedule and participate in mediation.

Section 5

Professional Services Fee

5.1 The fee for providing the Scope of Services as described in **Exhibit C-Fee Estimate**.

5.2 For all services to be performed by ENGINEER under this AGREEMENT, ENGINEER shall be paid the amounts set forth in **Exhibit C-Fee Estimate** according to the completion of each task. In no event shall ENGINEER's total compensation exceed the sum of **(\$68,500) Sixty Eight Thousand Five Hundred Dollars** without additional written authorization from CLIENT. Payment by CLIENT under this AGREEMENT shall not be deemed a waiver of defects, even if CLIENT knew such defects at the time of payment.

Section 6

Reimbursable Expenses

6.1 Reimbursable expenses shall be approved by CLIENT before charges are rendered. Reimbursable expenses are in addition to the Professional Services Fee and will be invoiced at their direct cost plus five percent (5%). Reimbursable expenses include Reproduction of Documents; any other disbursements and expenses made on behalf of the CLIENT; with the CLIENT's approval. A reimbursable expense does not include postage, FedEx, UPS, DHL or any overnight delivery services. ENGINEER or ARCHITECT or any CONTRACTOR is not authorized to claim on behalf of service or goods providers or any sub-contractor liquidation or consolidation of claims for expenses and cost amounts that were invoiced and paid by CLIENT directly to ENGINEER, ARCHITECT or any CONTRACTOR.

6.2 The CLIENT or any duly authorized representative of the funding agency shall have access to any books, documents, papers and records of the ENGINEER which are directly pertinent to this project for the purpose of making audit, examination, excerpts, and transcriptions.

Section 7

Application for Payments (Invoices)

7.1 Payment in full of all invoices is due within thirty (30) business days after approval of CLIENT, only original invoices will be accepted, no faxes or copies of invoice(s) will be accepted for payments. If CLIENT objects to all or any portion of invoice(s), CLIENT shall notify ENGINEER, in writing, within 10 days of the nature of such objection and the amount in dispute. CLIENT shall pay when due the portion of the billing, if any, which is not in dispute. The ENGINEER and CLIENT will make every effort to settle the disputed invoice(s) through good faith negotiations.

Section 8

Qualifications on Obligation to Pay

8.1 CLIENT shall not be obligated to make payment to ENGINEER in the event one or more of the following conditions are in existence:

8.2 ENGINEER is in default of any of its obligations hereunder or otherwise is in default under this AGREEMENT or any of the Contract documents and CLIENT has provided written notice of such alleged default and provided ENGINEER a reasonable opportunity to cure.

8.3 Any part of such payment is attributable to services which are not performed in accordance with this AGREEMENT; for which CLIENT has provided written notice of such non-conformance to ENGINEER and provided ENGINEER a reasonable opportunity to cure; provided however, such payment shall be made as to the part thereof attributable to services which were performed in accordance with this AGREEMENT;

8.4 ENGINEER has failed to make payment promptly to Engineers or other third parties used in connection with the services for which CLIENT has made payment to ENGINEER;

8.5 If CLIENT, in its good faith judgment, determines that the portion of the compensation then remaining unpaid will not be sufficient to complete the services in accordance with this AGREEMENT, the CLIENT shall provide ENGINEER with written notice in reasonably sufficient detail of its basis for withholding payment and the portion of services CLIENT deems sufficient for payment to resume; no additional payments will be due ENGINEER hereunder unless and until ENGINEER, at its sole cost, performs a sufficient portion of the Services so that such portion of the compensation then remaining unpaid is determined by CLIENT to be sufficient to so complete the services;

8.6 No partial payment made hereunder shall be or construed to be final acceptance or approval of that part of the services to which such partial payment relates or relieves ENGINEER of any its obligations hereunder with respect thereto;

8.7 ENGINEER shall promptly pay all bills for labor performed and materials furnished by others in connection with the performance of the services.

8.8 ENGINEER acknowledges that ENGINEER's skill and expertise is a material consideration for CLIENT entering into this AGREEMENT. ENGINEER shall not assign, subcontract or delegate to any other party the performance of any to be rendered by ENGINEER under this AGREEMENT without prior written approval of CLIENT. If CLIENT consents to any subcontracting of work, ENGINEER shall be fully responsible to CLIENT for all acts or omissions of the sub-consultant (s).

Section 9

Final Payment

9.1 Final Payment After final completion of the work and acceptance thereof by CLIENT, ENGINEER shall submit a final invoice "Final Invoice" which shall set forth all amounts due and remaining unpaid to ENGINEER and upon approval thereof by CLIENT, CLIENT shall pay to ENGINEER the amount due "Final Payment" under such Final Invoice in accordance with Section 7 and 8.

9.2 WAIVER. The making of the Final Payment shall constitute a waiver of all claims by the CLIENT except those arising from (1) faulty or defective services appearing after

completion of the Work, (2) failure of the services to comply with the requirements of this AGREEMENT or the Contract documents or the Scope of Services or (3) terms of any special warranties required by this AGREEMENT or provided by law or in equity. The acceptance of Final Payment shall constitute a waiver of all claims for payment by the ENGINEER except those previously made in writing and identified by the ENGINEER as unsettled at the time of the Final Invoice for payment.

Section 10

Ownership and Reuse of Documents

10.1 The CLIENT will be entitled to retain ownership of the Project Documents. The CLIENT will retain original documents (Plans and Specifications, drawing, designs, invoices, subcontractor invoices, hourly time sheets, sub-contracts, and survey notes) developed in connection with services performed, CLIENT shall have sole right to use such materials at its discretion without further compensation to ENGINEER or to any other party. The ENGINEER may retain reproducible copies of such documents. The CLIENT will require copies of all final electronic (DWF, AutoCAD and pdf format) drawings of the Final PROJECT Construction Plans. CLIENT hereby agrees, to the extent permitted by law, to defend, indemnify, and hold ENGINEER harmless from any claim or liability for injury or loss allegedly arising from the CLIENT'S reuse of the project documents for any other project not related to this Project.

10.2 As-built drawings will be required to be signed and seal at the end of the project and will be required to submit one set of 11" x 17" drawings. The CLIENT will also require copies of any final electronic (DWF, AutoCAD and pdf format) drawings of the Final PROJECT As-Built Construction Plans.

Section 11

Other Conditions or Services

11.1 Notwithstanding anything to the contrary contained in this AGREEMENT, CLIENT and ENGINEER agree and acknowledge that CLIENT is entering into this AGREEMENT in reliance on ENGINEER's experience and abilities with respect to performing the Services outlined in the Scope of Services. ENGINEER represents to CLIENT that ENGINEER will use its best efforts, skill judgment and abilities to manage the project and to further the interests of CLIENT in accordance with CLIENT's requirements and procedures, in accordance with all applicable national, federal, state, and municipal laws, regulations, codes, ordinances, orders, and with those of any other body having jurisdiction.

11.2 ENGINEER must perform its services (1) with the professional skill and care ordinarily provided by competent engineers practicing in the same or similar locality and under the same or similar circumstances and professional license; and (2) as

expeditiously as is prudent considering the ordinary professional skill and care of a competent engineer.

11.3 The ENGINEER represents, covenants and agrees that the person directly in charge of the professional ENGINEER work is duly registered under applicable Texas Law.

11.4 The CLIENT and ENGINEER agree that certain increased cost and changes may be required because of design errors or omissions in the drawings and specifications prepared by the ENGINEER. In evaluating design errors and omissions related to underground utility work, conflicts due to insufficient knowledge of underground pipe locations, abandoned pipes unknown to designer or other conflicts related to city owned and third party utilities shall not be considered design errors or omissions unless such conflicts should have reasonably been known by ENGINEER. ENGINEER shall make every effort to contact all underground utilities to indicate the location of their fixtures with the project area, ENGINEER shall keep documentation that such effort were made and will be require to turn over such documentations upon request of CLIENT, calling DIGTESS or 811 or One-Call center for Utilities location does not constitute effort from ENGINEER. The CLIENT will provide ENGINEER information of their underground facilities.

11.5 The CLIENT understands and agrees that ENGINEER's contractual duties related to identifying the existence and general location of existing utilities within the project limits will be as follows: 1.) ENGINEER will contact known public and franchise utilities owners that serve the project area and request that such utilities owners provide record drawings identifying such utilities; 2.) ENGINEER will maintain documentation of contacts with utilities contacted and ENGINEER agrees to provide CLIENT with electronic copies of same upon request by the Client; 3.) ENGINEER/ENGINEER'S REPRESENTATIVE will visit the project location and use reasonable efforts to identify observed utilities and other visible markers which will be recorded on the project documentation; and 4.) ENGINEER will engage the services of a utility location service provider, which may be DIGTESS, and include the information provided by same in the project documentation. ENGINEER will use reasonable and customary efforts to identify known and observed underground utilities utilizing the methodologies identified above which will constitute a good faith effort by ENGINEER. CLIENT acknowledges that unknown, unidentified and unrecorded underground utilities that may be encountered during construction activities, assuming that ENGINEER has performed the steps identified above, shall be considered as unforeseen conditions.

11.6 Where a change order to the construction contract is caused by a design error or omission committed by ENGINEER and the cumulative cost of all such changes orders exceeds two percent (2%) of the original construction contract amount, ENGINEER shall be obligated to reimburse CLIENT for one hundred percent (100%) of such excess cost. The formula of such reimbursement is as follows: [Cost of Design Error or Omission Change Orders] - [Original Construction Contract Amount x 0.02] = Required

Reimbursement to CLIENT. ENGINEER shall not be required to reimburse CLIENT if cumulative cost of design error change order(s) does not exceed two percent of the original construction contract amount.

Section 12

Special Provisions

12.1 This document constitutes the entire AGREEMENT between the CLIENT and ENGINEER and may be modified only by AGREEMENT of both parties. All modifications will be in the form of an amended written AGREEMENT.

12.2 If either party should default (the "Defaulting Party"), the non-defaulting party may be awarded its damages and/or specific performance for such default including attorney's fees. A subsequent determination by a court of law of this State that any substantive portion of this AGREEMENT is illegal or unenforceable shall not affect the remaining portions of this AGREEMENT.

12.3 The parties agree that venue shall lie in Hidalgo County, Texas, and further agree that Texas laws shall apply.

AGREED AS TO SUBSTANCE AND FORM

**Garcia Infrastructure Consultants, LLC,
12042 Blanco Rd. Suite 203
San Antonio, Texas 78216**

**Javier Garcia, PE
ENGINEER**

By: _____
Signature
ENGINEER

SIGNED on this the _____ day of _____, 20 ____.

Juan Guerra, CPA, MBA
City Manager
City of Pharr, Texas

SIGNED on this the _____ day of _____, 20 ____.

Garcia Infrastructure Consultants, LLC

TBPE Firm No. F-17794



May 8, 2018

Mr. Omar Anzaldua, P.E.
City Engineer
City of Pharr
118 S. Cage Blvd., 4th Floor
Pharr, Texas 78577

Reference: Expressway Tank Rehabilitation

Mr. Anzaldua:

Garcia Infrastructure Consultants, LLC (GiC) is pleased to submit its Scope of Work and Fee Proposal for the reference project.

We greatly appreciate the opportunity to serve the City of Pharr.

Sincerely,

A handwritten signature in blue ink, appearing to read "Javier Garcia", is written over a large, stylized blue circular flourish.

Javier Garcia, P.E.
Managing Partner

File

ATTACHMENT A

Scope of Work

SCOPE OF WORK

City of Pharr Expressway Elevated Storage Tank Rehabilitation

May 8, 2018

Project Description

The City of Pharr conducted an inspection of all three (3) of its elevated storage tanks (EST). These include the Expressway EST, LBJ EST, and Las Milpas EST. A report was issued on April 2015 that included a list of recommended improvements. Repairs varied from basic touch-up painting to more extensive interior and exterior recoating. The total estimated construction cost estimate for repairs at the Expressway EST is approximately \$650,000. Garcia Infrastructure Consultants, LLC (GiC) will use this report as the basis to develop construction plans to rehabilitate the Expressway EST. GiC will also include construction inspection services.

BASIC SERVICES

Task 1: Final Design Phase

The final design phase process is described below:

- a. Finalize major design decisions.
- b. Provide additional design details to secure endorsement from the OWNER.
- c. Prepare bidding documents.
- d. Prepare final technical specifications and construction drawings.
- e. Coordinate with the OWNER on advertising and bidding process.
- f. Complete final checking and coordination review.
- g. Prepare final opinion of probable construction cost.

1.1 Design Development

This sub-task consists of a package that defines the basic design to the OWNER. The package will include draft drawings which will ultimately be used in the final design. The major activities under this task include:

- a. Identify all technical specifications sections needed.
- b. Prepare opinion of construction cost.
- c. Draft set of construction plans.

The following assumptions are included:

- No corrosion control provisions will be required other than coatings.
- All drawings will be prepared for 22 x 34 full-size, D-size drawings. Drawings will be produced using AUTOCADD Civil 3D.

Deliverables: Opinion of probable construction cost, list of specifications sections anticipated, and draft set of construction plans.

1.2 Final Plans and Specifications

This sub-task will include the following activities:

- a. Review and address all comments by the OWNER.
- b. Update the opinion of probable construction cost.

The following assumptions are included:

- Appropriate comments will be incorporated.
- Final drawings will be issued in full-size format.

Deliverables: Three (3) copies of final (100%) complete bidding documents, specifications and drawings and opinion of construction cost.

Fee for Services Rendered under Task 1 is \$39,000.00

Task 2: Bid Phase Services

2.1 Project Manual for Bidding

Upon OWNER's approval of the final contract documents, a CD will be provided to include all bidding documents. The CD will provide the contractor the option of printing the construction drawings either full or half size. Three (3) hard copies will be provided to the OWNER.

The following assumptions are included:

- ENGINEER expects to provide approximately 10 CDs for bidding purposes. Additional CDs may be provided at the OWNER's request.

Deliverables: Ten (10) sets of contract documents for bidding and OWNER use (CD), and 3 hard copies of the contract documents for construction.

2.2 Advertise Project for Bidding

Under this sub-task, the advertisement for the project will be prepared.

The following assumptions are included:

- OWNER will advertise in legal documents at legal intervals using advertisement prepared by OWNER as reviewed by the ENGINEER.
- OWNER will pay for all costs of advertising projects, such as newspaper ads, etc.

Deliverables: None.

2.3 Assist in Bidding Project

ENGINEER will provide technical interpretation of the drawings, specifications and contract documents. All interpretations, clarifications, and changes in the contract documents shall be in writing.

The following assumptions are included:

- The bidding period will be no more than 30 days.
- Two (2) addendums will be prepared.

Deliverables: None.

2.4 Evaluate Bids and Recommend Award

ENGINEER will assist the OWNER in evaluating bids received and make recommendations concerning acceptability. ENGINEER will also evaluate Bidders' references.

The following assumptions are included:

- Project will be bid as one project and not be re-bid.
- OWNER will provide copies of all bidding documents to ENGINEER one day after bid.
Recommendation will be provided within 10 days after receipt of bidding documents.

Deliverables: Written evaluation/recommendation letter.

Fee for Services Rendered under Task 2 is \$12,000.00

ADDITIONAL SERVICES

Task 3: Geotechnical Investigation

No Geotechnical Investigations are anticipated.

Task 4: Permitting

No permits are anticipated for this work.

Task 5: Topographic Survey

A topographic survey will not be required. If any additional survey is required ENGINEER will submit a separate proposal for OWNER's consideration.

SERVICES DURING CONSTRUCTION

Task 6: Service During Construction-

Shop Drawings Review, Respond to RFIs, Change Order Requests, Site Visits, Approve Contractor Pay Estimate, Record Drawings, Final Walkthrough, and Contractor Close-Out.

Shop Drawings Review

Review samples, catalog data, schedules, shop drawings, laboratory, shop and mill tests of material and equipment and other data which the Contractor submits. This review is for the benefit of the OWNER only and covers only the general conformance with the information given by the Contract Documents. The Contractor is to review and stamp his approval on submittals prior to submitting to the ENGINEER. Review by the ENGINEER does not relieve the Contractor of any responsibility, such as dimensions confirmed and correlated at the job site, appropriate safety measures to protect workers and the public, or the necessity to construct a complete and workable facility in accordance with the Contract Documents.

Request for Information (RFIs)

Review the Contractor's Request for Information (RFIs) or clarifications of the contract documents. A written response will be issued in all cases. All RFIs shall be logged and tracked.

Change Order Reports

ENGINEER will have the authority to authorize variations in the work which does not involve a change in the Contractor's price, request for a time extension, or is not consistent with the intent of the contract documents.

ENGINEER will review all Contractor change order requests and will make recommendations to the Owner.

Visits to Site and Observation of Construction

Periodic visits to the site at intervals appropriate to the various stages of construction, as ENGINEER deems necessary, in order to observe the progress and work quality. Such visits and observations by the ENGINEER are not intended to extend to every aspect of Contractor's work in progress or to involve detailed inspections of Contractor's work are limited to spot checking, selective sampling, and similar methods of general observation of the work based on ENGINEER's exercise of professional judgment. Based on information obtained during such visits and such observations, ENGINEER will determine in general if Contractor's work is proceeding in accordance with the contract documents, and the ENGINEER shall keep the OWNER informed of the progress of the Work.

The purpose of the ENGINEER's visits to the Site will be to enable ENGINEER to better carry out the duties and responsibilities assigned to and undertaken by ENGINEER during the Construction Phase, and, in addition, by the exercise of ENGINEER's efforts as an experienced and qualified design professional, to provide for OWNER a greater degree of confidence that the completed Work will conform in general to the Contract Documents and that the integrity of the design concept of the completed PROJECT as a functioning whole as indicated in the Contract Documents has been implemented and preserved by Contractor. ENGINEER shall not, during such visits or as a result of such observations of Contractor's Work in progress, supervise, direct, or have control over Contractor's Work, nor shall ENGINEER have authority over or responsibility for the means, methods, techniques, sequence, or procedures of construction selected by Contractor, for safety precautions and programs incident to Contractor's Work, or for any failure of Contractor to comply with Laws and Regulations applicable to Contractor's furnishing and performing the Work. Accordingly, ENGINEER neither guarantees the performance of any Contractor nor assumes responsibility for any Contractor's failure to furnish and perform its Work in accordance with the Contract Documents.

Conduct Monthly (On-site) Progress Meetings

Given the size and complexity of the project a total of two (2) progress meetings are anticipated.

Review and Approve Contractor Pay Estimates

Obtain and review the monthly and the final estimates for payments to contractors, and furnish to the OWNER any recommended payment to contractors and suppliers.

Record Drawings

ENGINEER will revise the original design drawings to reflect available record information provided by the contractor and equipment suppliers. One (1) reproducible set and three (3) hard copies will be submitted to the OWNER.

Project Close-out

ENGINEER will assist the City in closing out the project. This would include preparing a final punch list and confirming that all items on the list are corrected to the City's satisfaction.

Fee for Services Rendered under Task 6 is \$7,500.00

Task 7: Construction Inspection Services

Construction inspection services will consist of period site visits to ensure general compliance with the project plans and specifications.

Assumptions

1. ENGINEER will prepare record drawings based on mark-ups from the contractor. One (1) reproducible bond copy of the record drawings and one (1) electronic copy will be provided.
2. Any litigation or mediation assistance will constitute an additional service.

Fee for Services Rendered under Task 7 is \$10,000.00

PROJECT SCHEDULE

Schedule will be adjusted once the OWNER issues an official Notice to Proceed and/or Task Order. A detailed schedule shall be submitted once a notice to proceed is issued. It is anticipated that this project will take approximately 5-months to prepare the required construction documents for bidding.

ATTACHMENT B

Schedule

**City of Pharr - Expressway Tank Rehabilitation
Project Schedule**



<i>Activity</i>	<i>Days</i>	<i>Start</i>	<i>End</i>
<i>Notice to Proceed</i>	<i>0</i>	<i>-</i>	<i>22-May-17</i>
<i>Topographic Survey</i>	<i>0</i>	<i>22-May-17</i>	<i>22-May-17</i>
<i>70% Design</i>	<i>70</i>	<i>22-May-17</i>	<i>31-Jul-17</i>
<i>City Review of 70%</i>	<i>7</i>	<i>31-Jul-17</i>	<i>7-Aug-17</i>
<i>Address City Comments</i>	<i>30</i>	<i>7-Aug-17</i>	<i>6-Sep-17</i>
<i>95% Design</i>	<i>10</i>	<i>6-Sep-17</i>	<i>16-Sep-17</i>
<i>City Review of 95%</i>	<i>7</i>	<i>16-Sep-17</i>	<i>23-Sep-17</i>
<i>Prepare & Submit Final Plans</i>	<i>10</i>	<i>23-Sep-17</i>	<i>3-Oct-17</i>
<i>Submit Final Engineering Plans</i>	<i>0</i>	<i>3-Oct-17</i>	<i>3-Oct-17</i>
<i>Bid Phase Services</i>	<i>90</i>	<i>3-Oct-17</i>	<i>1-Jan-18</i>
<i>Construction Phase Services</i>	<i>120</i>	<i>1-Jan-18</i>	<i>1-May-18</i>

ATTACHMENT C

Fee Summary

BASIS OF COMPENSATION

We propose to provide the services described above on a lump sum basis (refer to Table 1).

TABLE 1
Basis of Compensation

Description	Total
Basic Services	
Task 1- Final Design Phase	\$39,000.00
Task 2-Bid Phase Services	\$12,000.00
Additional Services	
Task 3, 4, & 5- Geotechnical Investigation, Permitting, & Topographic Survey	\$0
Services During Construction	
Task 6- Services During Construction	\$7,500.00
Task 7- Construction Inspection Services	\$10,000.00
Total	\$68,500.00



AGENDA MEMORANDUM

BOARD: City Commission

AGENDA ITEM #: 8.D.

DATE SUBMITTED: May 21, 2018

MEETING DATE: May 29, 2018

FROM: Imelda Barrera, Assistant City Clerk

DEPARTMENT: Engineering

DIRECTOR: Omar Anzaldua

Agenda Item: Consideration and action, if any, authorizing City Manager to amend the contract with TEDSI Infrastructure Group Inc. for Professional Engineering Services for the Development of Plan for the Second BSIF Exit from the Pharr International Bridge Port of Entry (POE) to the Border Safety Inspection Facility (BSIF) Project. (Project #1718-01-528-0033)

Classification: Regular

(* If closed session, City Attorney must review and approve.)

Exclude Material from Public Packet? No

Reason: N/A

Issue: The City of Pharr is requesting the authorization from City Commission on approving the City Manager to amend the contract for Professional Engineering Services with TEDSI Infrastructure Group Inc. for Professional Engineering Services for the Development of Plan for the Second BSIF Exit from the Pharr International Bridge Port of Entry (POE) to the Border Safety Inspection Facility (BSIF)

These additional Professional Engineering services include the design of additional roadway illumination and photometric studies, new service entrance, upgrades to the existing RPM lighting for lanes 1-6, Canopy LED flood lights for northbound lanes, secondary inspection and 2nd BSIF Exit Lanes as requested by CBP.

Financial Consideration:

Original Contract	\$ 34,370.00
Amendment No. 1	\$617,776.00
Amendment No. 2	\$158,605.00
Amendment No. 3	\$19,921.00
Revised Contract Total	\$830,672.00

Staff Recommendation: Staff recommends approval of Amendment No. 3 to the

contract with TEDSI Infrastructure Group Inc. for Professional Engineering Services for the Development of Plan for the Second BSIF Exit from the Pharr International Bridge Port of Entry (POE) to the Border Safety Inspection Facility (BSIF) Project in the amount of \$19,921.

Alternatives: N/A

ROUTING:

Imelda Barrera	Created/Initiated - 05/21/2018
Omar Anzaldua	Approved - 05/21/2018
Patricia Rigney	Approved - 05/23/2018
Sandra Zamora	Approved - 05/23/2018
Karla Moya	Approved - 05/24/2018
City Management Office	Final Approval - 05/25/2018

**PROJECT AGREEMENT FOR
PROFESSIONAL ENGINEERING SERVICES**

AMENDMENT NO. 3

The Contract between **TEDSI Infrastructure Group, Inc.**, and the **City of Pharr** which was executed by the parties on **April 07, 2016** for the design of the **Development of Plan for Second Exit from Pharr International Bridge Port of Entry (POE) to Border Safety Inspection Facility (BSIF)** is hereby amended by mutual agreement as follows:

A. Modification to Section 1 – Scope of Work – Additional Scope of Work as follows:

1. Provide electrical service distribution design for TXDOT roadway lighting to Pharr FY15 DAP project. Design includes service entrance design, emergency power, panelboard equipment specification, and lighting controls.

Roadway lighting circuiting including: branch conductor sizing, voltage drop calculations, conduit routes, and ground box sizing and specification.

Photometric study of roadway lighting.

2. Existing RPM lighting upgrades to lanes 1 thru 6.

Photometric study of roadway approach lighting. Type RPM lighting used in photometric study.

3. Canopy LED flood lights for North Bound Lanes, Secondary Inspection and 2nd BSIF Exit Lanes.

Photometric study of roadway approaches. canopy lighting used in photometric study.

- B. Modification to Section 5 – Professional Service Fee – Increase to Fee as outlined in Amendment No. 3-Exhibit B “Fee Summary”

- C. Modification to Section 4 – Termination –The Time Schedule for the Design Phase is modified as outlined Amendment No. 3-Exhibit C “Project Schedule”

This amendment adds **\$19,921.00** to the contract and the maximum total payable under the entire contract, including all amendments, is changed from \$ 810,751.00 to **\$ 830,672.00.**

All other terms and conditions of the existing contract not changed by this Amendment shall remain in full force and effect.

APPROVAL OF AMENDMENT NO. 3

**TEDSI Infrastructure Group, Inc.
1201 East Expressway 83
Mission, TX 78572**

ENGINEERING FIRM

By: _____

(ENGINEER)

SIGNED on this the _____ day of _____, 20 ____.

Juan Guerra
City Manager
City of Pharr, Texas

SIGNED on this the _____ day of _____, 20 ____.

TEDSI Infrastructure Group, Inc.
Amendment No. 3 WA No 4
Exhibit "B-1" and "C-1"
Fee Proposal Scope of Service
Pharr/Reynosa International Bridge Northbound and 2nd BSIF Exit Roadway Improvements Project.

Pharr International Bridge Work Authorization No 5 Exhibit C-1 Fee Proposal
Amendment for Additional Illumination Design Services

Description	CSJ 0921-02-383 (2nd BSIF Exit)	CSJ 0921-02-385 (Northbound Lanes)	Total
Task I: General Management/Coordination ***	\$ 1,188	\$ 1,188	\$ 2,375
Task V and VI: PS&E for the Northbound Lanes (CSJ: 0921-02-385), and 2nd BSIF Exit Improvements project (CSJ: 0921-02-383)	\$ 8,773	\$ 8,773	\$ 17,546
TOTAL FEE PER CSJ:	\$ 9,961	\$ 9,961	
Total Increase Fee:			\$ 19,921

*** The Scope of Work defined above is to be performed on a LUMP SUM basis not to exceed the fee amounts shown

The Additional Works and updates will be integrated into the 95% Submittal Package taking into consideration the comments provided for the 90% Submittal by TxDOT, CBP and GSA

We request the following adjustment to the schedule:

Pharr International Bridge Work Authorization No 5 Exhibit B-1 Scope Of Service

Below is the revised scope of services and proposed additional Illumination Design services fee.

1. Provide electrical service distribution design for TxDOT roadway lighting to Pharr FY15 DAP project.
Design includes service entrance design, emergency power, panelboard equipment specification, and lighting controls.
Roadway lighting circuiting including: branch conductor sizing, voltage drop calculations, conduit routes, and ground box sizing and specification.
Photometric study of roadway lighting.
2. Existing RPM lighting upgrades to lanes 1 thru 6.
Photometric study of roadway approach lighting. Type RPM lighting used in photometric study.
3. Canopy LED flood lights for North Bound Lanes, Secondary Inspection and 2nd BSIF Exit Lanes.
Photometric study of roadway approaches. canopy lighting used in photometric study.

TEDSI Infrastructure Group, Inc.
Amendment No. 3 WA No 4
Exhibit "B-1" and "C-1"
Fee Proposal Scope of Service
Pharr/Reynosa International Bridge Northbound and 2nd BSIF Exit Roadway Improvements Project.

4. RFI and submittal review of associated specified work.

We request the following adjustment to the schedule:

Description	Date
- 95% Design Document Delivery (TxDOT only)	May 24, 2018
- 95% Design Review Comments	June 7, 2018
- 100% Design Documents	June 1, 2018
- 100% Review Comments	June 15, 2018
- 100% Design Review Conference	June 14, 2018
- 100% Design Team Comment Response	June 20, 2018
- Issued For Construction Documents	July 9, 2018

CSJ: 0921-02-383: 2nd BSIF Exit

Task I: General Management/Coordination ***

Description	Proposed Hours per SHT / TASK	Number of SHT / TASK	Total TASK Hrs	Sr. Project Manager/ QA/QC Manager	Project Manager	Senior Engineer	Project Engineer	Design Engineer	Engineer in Training	Sr Engineering Tech	Sr. Cadd Operator	Admin./ Clerical	Total Labor Hrs.	Fee
Coordination/ Review Meetings (estimate 2 meetings)	3	2	6		3		3					0	6	\$ 1,155
Project Administration/Coordination	3	2	6		4		2					0	6	\$ 1,220
Labor Utilization percentage (%)					50		50	0	0	0	0	0	100	
Total Labor Hrs.				0	7	0	5	0	0	0	0	0	12	\$ 2,375
Contract Rate				\$ 255.00	\$ 225.00	\$ 205.00	\$ 160.00	\$ 145.00	\$ 125.00	\$ 125.00	\$ 90.00	\$ 75.00		

Task V and VI: PS&E for the Northbound Lanes (CSJ: 0921-02-385), and 2nd BSIF Exit Improvements project (CSJ: 0921-02-383)

Description	Proposed Hours per SHT / TASK	Number of SHT / TASK	Total TASK Hrs	Sr. Project Manager/ QA/QC Manager	Project Manager	Senior Engineer	Project Engineer	Design Engineer	Engineer in Training	Sr Engineering Tech	Sr. Cadd Operator	Admin./ Clerical	Total Labor Hrs.	Fee
Illumination														
TEDSI														
1.- Roadway Illumination Layouts include Photometric Study of roadway lighting (2 Sheets Scale 1:100)	16	2	32		2	0	6	0	5	13	6	0	32	\$ 4,200
2.- Circuit Diagram Layout (1 sheet Scale 1:100)	6	1	6		0	0	1	0	1	2	1	0	5	\$ 625
3.- Voltage Drop Calculations	6	1	6		0	0	1	0	1	2	1	0	5	\$ 625
4.- Electrical Service Data Calculations	6	1	6		0	0	1	0	1	2	1	0	5	\$ 625
5.- Quantities	6	1	6		0	0	1	0	1	2	1	0	5	\$ 625
6.- Special Specifications preparation	6	1	6		0	0	1	0	1	2	1	0	5	\$ 625
7.- Standards (14 sheets)	0	1	0		0	0	0	0	0	0	0	0	0	\$ -
Half (LS)														
1.- Service Entrance Design, Emergency Power, Panelboard equipment specifications, and lighting control														\$ 8,000
2.- Existing RPM lighting upgrades lanes 1 thru 6														
3.- Canopy LED flood lights for northbound lanes, secondary inspection and 2nd BSIF Exit lanes.														
4.- RFI and Submittal review of associated specified work														
Subconsultant Management Fee @15%														\$ 1,201
QA/QC	4	1	4	4									4	\$ 1,020
Labor Utilization percentage (%)					5		20	0	15	40	20	0	100	
Total Labor Hrs.				4	2	0	11	0	10	23	11	0	61	\$ 17,546
Contract Rate				\$ 255.00	\$ 225.00	\$ 205.00	\$ 160.00	\$ 145.00	\$ 125.00	\$ 125.00	\$ 90.00	\$ 75.00		

GRAND TOTAL	4	9	-	16	-	10	23	11	-	73	\$	19,921
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TEDSI TOTAL	\$ 11,921
SUB-CONSULT 1 (Half)	\$ 8,000
GRAND TOTAL (CHECK)	\$ 19,921



AGENDA MEMORANDUM

BOARD: City Commission

AGENDA ITEM #: 8.E.

DATE SUBMITTED: May 23, 2018

MEETING DATE: May 29, 2018

FROM: Omar Anzaldua, City Engineer

DEPARTMENT: Engineering

DIRECTOR: Omar Anzaldua

Agenda Item: Consideration and action, if any, authorizing City Manager to enter into a contract with RO Engineering, PLLC for Professional Electrical Engineering Services for the Witten Park and Pharr Sports Complex Light Poles Installation. (Project #1718-01-522-IPQ013-001)

Classification: Regular

(* If closed session, City Attorney must review and approve.)

Exclude Material from Public Packet? No

Reason: N/A

Issue: Staff is requesting authorization from City Commission approving the City Manager to enter into a contract for Professional Electrical Engineering Services with RO Engineering, PLLC for the Witten Park and Pharr Sports Complex Light Poles Installation in the amount of \$13,750.

Financial Consideration: Additional Engineering Services Fee Estimate \$13,750

Staff Recommendation: Staff recommends approval and authorization to negotiate and enter into a contract with RO Engineering, PLLC for Professional Electrical Engineering Witten Park and Pharr Sports Complex Light Poles Installation.

Alternatives: N/A

ROUTING:

Omar Anzaldua
Omar Anzaldua
Patricia Rigney
Sandra Zamora
Karla Moya

Created/Initiated - 05/23/2018
Approved - 05/23/2018
Approved - 05/23/2018
Approved - 05/23/2018
Approved - 05/24/2018

City Management Office

Final Approval - 05/25/2018

PROJECT AGREEMENT FOR PROFESSIONAL ENGINEERING SERVICES

THE STATE OF TEXAS

§

CITY OF PHARR

§

COUNTY OF HIDALGO

§

§

§

This AGREEMENT is between **RO Engineering, PLLC** (hereafter referred to as "ENGINEER"); and **City of Pharr**, (hereinafter referred to as the "CLIENT"). ENGINEER is hereby authorized to perform professional services in connection with the **Witten Park & Pharr Sports Complex Light Pole Installation**., hereinafter referred to as the Project.

Contract ID #: _____

Date: _____

CLIENT: City of Pharr, TX

Address: PO Box 1729, 118 S. Cage, Pharr, Texas 78577

Project: **Project Name**

Project Location: Pharr, Texas

Section 1

General Scope of Services and Project Description

This AGREEMENT is based on providing the following services for the Project as described in **Exhibit A-Scope of Services**. Should a conflict arise between the terms and conditions contained within this AGREEMENT and the Scope of Services, this AGREEMENT shall govern.

NOTICE: ENGINEER acknowledges that it is aware of local ordinances and other restrictions that may apply within the Project location area. It also acknowledges having received a copy of and understood the applicable provisions and restrictions contained within Resolution R-2010-06.

Section 2

Representations and Warranties

By executing this AGREEMENT the undersigned representatives warrant, and claim that they are authorized to approve the transaction and provisions provided herein, and further authorized to bind the represented party to this AGREEMENT. Any amendment to any term shall comply with provisions contained in this AGREEMENT related to changes of terms or conditions, or amendments thereof.

Section 3

Engineer Insurance and Indemnification

3.1 ENGINEER will maintain throughout this AGREEMENT the following insurance: workmen's compensation insurance coverage, employer's liability, and comprehensive general liability insurance coverage. CLIENT will be named as an additional insured with respect to ENGINEER's liabilities hereunder in insurance coverage as mentioned above and ENGINEER waives subrogation against CLIENT as to said policies.

(a) Type of policies and coverage.

- (1) *General Liability Coverage.* Engineer shall maintain commercial general liability insurance in an amount not less than \$1,000,000 per occurrence for bodily injury, personal injury and property damage. If the form of insurance with a general aggregate limit is used, either the general aggregate limit shall apply separately to the work to be performed under this AGREEMENT or the general aggregate limit shall be at least twice the required occurrence limit.
- (2) *Automobile Liability Coverage.* Engineer shall maintain automobile liability insurance in an amount not less than \$1,000,000 combined single limit for each occurrence, for bodily injury and property damage.
- (3) *Workers' Compensation and Employer's Liability Coverage.* Engineer shall maintain workers' compensation insurance as required by the State of Texas and employer's liability insurance in an amount not less than \$1,000,000 per occurrence, for any and all persons employed by Engineer in connection with the performance of services under this AGREEMENT.
- (4) *Professional Liability Coverage.* Engineer shall maintain professional errors and omissions liability insurance in an amount not less than \$1,000,000 per claim, covering negligent acts, errors or omissions which may be committed by Engineer and/or any of Engineers agents,

employees, and personnel acting in furtherance of its services under this AGREEMENT.

(b) Endorsements. Each general liability and automobile liability insurance policy shall contain, or be endorsed to contain, the following provisions to the extent applicable to each insurance policy:

- (1) The CLIENT, its officers, officials, employees, agents and volunteers are to be covered as additional insureds as respects: liability arising out of activities performed by or on behalf of Engineer; products and completed operations of Engineer; premises owned, occupied or used by Engineer; or automobiles owned, leased, hired or borrowed by Engineer. The coverage shall contain no special limitations particular to the scope of protection afforded to CLIENT, its officers, officials, employees, agents or volunteers.
- (2) For any claims related to the Project subject to Article 3.4 of this Agreement, Engineer's insurance coverage shall be primary insurance as respects the CLIENT, its officers, officials, employees, agents and volunteers. Any insurance maintained by CLIENT, its officials, employees, agents or volunteers shall be excess of Engineer's insurance and shall not contribute with it.
- (3) Any failure of ENGINEER to comply with reporting or other provisions of the policies including breaches of warranties shall not affect coverage provided to CLIENT, its officers, officials, employees, or volunteers.
- (4) Engineer's insurance shall apply separately to each insured against whom claim is made or suit is brought, except with respect to the limits of the insurer's liability.
- (5) Engineer's insurance coverage required and set forth in this Section 3 shall be endorsed in such a manner so as to not be suspended, voided, canceled or reduced in coverage or in limits except after thirty (30) days' prior written notice of cancellation or non-renewal and ten (10) days' notice for non-payment of premium. Notice to the CLIENT must be made by certified mail, return receipt requested.
 - (a) Deductibles. Any deductibles must be declared to and approved by CLIENT. At CLIENT's option, Engineer shall demonstrate financial capability for payment of such deductibles or self-insured retentions.
 - (b) Acceptability of Insurers. Insurance is to be placed with insurers having a current A.M. Best rating of no less than A, unless otherwise approved by CLIENT in writing.

- (c) *Verification of coverage.* Engineer shall provide certificates of insurance with copies of original endorsements to CLIENT as evidence of the insurance coverage required by this AGREEMENT. Certificates of such insurance shall be filed with CLIENT before commencement of work by Engineer. At the request of CLIENT, Engineer shall provide complete, certified copies of all required insurance policies, including endorsements affecting the coverage required by this AGREEMENT.

3.2 The ENGINEER shall indemnify and hold harmless CLIENT, CLIENT's officers, officials, city engineers, directors, members, managers, employees, and CLIENT's Consultants from and against any and all costs, losses, and damages (including but not limited to all fees and charges of ENGINEERS, attorneys, and other professionals, and all court or arbitration or other dispute resolution costs) arising out of delays of performance.

3.3 The ENGINEER agrees that it shall, at ENGINEER's sole expense, indemnify and hold harmless the CLIENT against liability for damage to the extent that the damage is caused by or results from an act of negligence, intentional tort, intellectual property infringement, or failure to pay a subcontractor or supplier committed by the indemnitor or indemnitor's agent, consultant under contract, or another entity over which the indemnitor exercises control. ENGINEER shall reimburse CLIENT reasonable attorney's fees.

Section 4

Termination

4.1 This contract will take effect immediately upon approval of both parties and terminate automatically at the completion of the project in accordance with the time schedule set forth in **Exhibit B-Work Schedule** or as otherwise allowed herein. Upon termination of the AGREEMENT, the obligations of each of the respective parties shall cease immediately except as herein provided otherwise. Upon the expiration of this contract, the contract may be renewed only with the consent of the City of Pharr Board of Commissioners.

4.2 This AGREEMENT may also be terminated for convenience on fifteen (15) days written notice, or for cause if either party fails substantially to perform through no fault of the other and does not attempt to cure any deficiency related to nonperformance no later than five (5) days following receipt of any written notice of deficiency. Termination may occur if it can reasonably be inferred by information exchanged that an anticipated breach will occur. Upon such anticipatory breach, the non-breaching party may immediately file a claim on bond or other necessary action so as to avoid harm, injury, and damages including delays.

4.3 If this AGREEMENT is terminated by CLIENT with cause or by ENGINEER without cause; the ENGINEER shall be paid the reasonable value of services performed by the ENGINEER prior to termination date, minus the cost to complete the scope of work under this Agreement. Expenses related to the PROJECT will be paid accordingly upon receiving invoices, timesheets and ENGINEER's requests for payment for all expenses and services arising from work performed and expenses incurred prior to the date of termination. ENGINEER shall have thirty (30) days to submit its final request for payment from the date of termination along with all appropriate documentation in support of same. No other expenses related to this PROJECT or agreement prior to termination date will be paid. CLIENT shall have the right to review all expenses, if questions arise concerning expenses, no payment will be made until AGREEMENT is reached between CLIENT and ENGINEER. The parties are also bound by applicable state or federal requirements related to the use or payment of fees and expenses.

4.4 As CLIENT is a governmental entity, it is at all times subject to the budgetary considerations of any given year as well as changes that may occur during each fiscal year. If at any time the CLIENT believes that due to budgetary considerations it is no longer able to perform under this AGREEMENT, CLIENT shall provide written notification of its termination of the AGREEMENT, which shall be effective immediately upon notification. Upon termination of AGREEMENT, the obligation of each the respective parties shall cease immediately pursuant to Tex. Loc. Govt. Code Ann. §271.903.

4.5 Pre-Litigation Alternative Dispute Resolution Requirement. Except under an anticipatory breach, prior to the filing of any cause of action by either party in any court of competent jurisdiction, the claiming party shall refer any dispute to mediation. Upon acceptance by the non-claiming party, the parties shall mutually appoint a qualified mediator and thereafter schedule and participate in mediation.

Section 5

Professional Services Fee

5.1 The fee for providing the Scope of Services as described in **Exhibit C-Fee Estimate**.

5.2 For all services to be performed by ENGINEER under this AGREEMENT, ENGINEER shall be paid the amounts set forth in **Exhibit C-Fee Estimate** according to the completion of each task. In no event shall ENGINEER's total compensation exceed the sum of **(\$13,750) Thirteen Thousand Seven Hundred and Fifty Dollars** without additional written authorization from CLIENT. Payment by CLIENT under this AGREEMENT shall not be deemed a waiver of defects, even if CLIENT knew such defects at the time of payment.

Section 6

Reimbursable Expenses

6.1 Reimbursable expenses shall be approved by CLIENT before charges are rendered. Reimbursable expenses are in addition to the Professional Services Fee and will be invoiced at their direct cost plus five percent (5%). Reimbursable expenses include Reproduction of Documents; any other disbursements and expenses made on behalf of the CLIENT; with the CLIENT's approval. A reimbursable expense does not include postage, FedEx, UPS, DHL or any overnight delivery services. ENGINEER or ARCHITECT or any CONTRACTOR is not authorized to claim on behalf of service or goods providers or any sub-contractor liquidation or consolidation of claims for expenses and cost amounts that were invoiced and paid by CLIENT directly to ENGINEER, ARCHITECT or any CONTRACTOR.

6.2 The CLIENT or any duly authorized representative of the funding agency shall have access to any books, documents, papers and records of the ENGINEER which are directly pertinent to this project for the purpose of making audit, examination, excerpts, and transcriptions.

Section 7

Application for Payments (Invoices)

7.1 Payment in full of all invoices is due within thirty (30) business days after approval of CLIENT, only original invoices will be accepted, no faxes or copies of invoice(s) will be accepted for payments. If CLIENT objects to all or any portion of invoice(s), CLIENT shall notify ENGINEER, in writing, within 10 days of the nature of such objection and the amount in dispute. CLIENT shall pay when due the portion of the billing, if any, which is not in dispute. The ENGINEER and CLIENT will make every effort to settle the disputed invoice(s) through good faith negotiations.

Section 8

Qualifications on Obligation to Pay

8.1 CLIENT shall not be obligated to make payment to ENGINEER in the event one or more of the following conditions are in existence:

8.2 ENGINEER is in default of any of its obligations hereunder or otherwise is in default under this AGREEMENT or any of the Contract documents and CLIENT has provided written notice of such alleged default and provided ENGINEER a reasonable opportunity to cure.

8.3 Any part of such payment is attributable to services which are not performed in accordance with this AGREEMENT; for which CLIENT has provided written notice of such non-conformance to ENGINEER and provided ENGINEER a reasonable opportunity to cure; provided however, such payment shall be made as to the part thereof attributable to services which were performed in accordance with this AGREEMENT;

8.4 ENGINEER has failed to make payment promptly to Engineers or other third parties used in connection with the services for which CLIENT has made payment to ENGINEER;

8.5 If CLIENT, in its good faith judgment, determines that the portion of the compensation then remaining unpaid will not be sufficient to complete the services in accordance with this AGREEMENT, the CLIENT shall provide ENGINEER with written notice in reasonably sufficient detail of its basis for withholding payment and the portion of services CLIENT deems sufficient for payment to resume; no additional payments will be due ENGINEER hereunder unless and until ENGINEER, at its sole cost, performs a sufficient portion of the Services so that such portion of the compensation then remaining unpaid is determined by CLIENT to be sufficient to so complete the services;

8.6 No partial payment made hereunder shall be or construed to be final acceptance or approval of that part of the services to which such partial payment relates or relieves ENGINEER of any its obligations hereunder with respect thereto;

8.7 ENGINEER shall promptly pay all bills for labor performed and materials furnished by others in connection with the performance of the services.

8.8 ENGINEER acknowledges that ENGINEER's skill and expertise is a material consideration for CLIENT entering into this AGREEMENT. ENGINEER shall not assign, subcontract or delegate to any other party the performance of any to be rendered by ENGINEER under this AGREEMENT without prior written approval of CLIENT. If CLIENT consents to any subcontracting of work, ENGINEER shall be fully responsible to CLIENT for all acts or omissions of the sub-consultant (s).

Section 9

Final Payment

9.1 Final Payment After final completion of the work and acceptance thereof by CLIENT, ENGINEER shall submit a final invoice "Final Invoice" which shall set forth all amounts due and remaining unpaid to ENGINEER and upon approval thereof by CLIENT, CLIENT shall pay to ENGINEER the amount due "Final Payment" under such Final Invoice in accordance with Section 7 and 8.

9.2 WAIVER. The making of the Final Payment shall constitute a waiver of all claims by the CLIENT except those arising from (1) faulty or defective services appearing after

completion of the Work, (2) failure of the services to comply with the requirements of this AGREEMENT or the Contract documents or the Scope of Services or (3) terms of any special warranties required by this AGREEMENT or provided by law or in equity. The acceptance of Final Payment shall constitute a waiver of all claims for payment by the ENGINEER except those previously made in writing and identified by the ENGINEER as unsettled at the time of the Final Invoice for payment.

Section 10

Ownership and Reuse of Documents

10.1 The CLIENT will be entitled to retain ownership of the Project Documents. The CLIENT will retain original documents (Plans and Specifications, drawing, designs, invoices, subcontractor invoices, hourly time sheets, sub-contracts, and survey notes) developed in connection with services performed, CLIENT shall have sole right to use such materials at its discretion without further compensation to ENGINEER or to any other party. The ENGINEER may retain reproducible copies of such documents. The CLIENT will require copies of all final electronic (DWF, AutoCAD and pdf format) drawings of the Final PROJECT Construction Plans. CLIENT hereby agrees, to the extent permitted by law, to defend, indemnify, and hold ENGINEER harmless from any claim or liability for injury or loss allegedly arising from the CLIENT'S reuse of the project documents for any other project not related to this Project.

10.2 As-built drawings will be required to be signed and seal at the end of the project and will be required to submit one set of 11" x 17" drawings. The CLIENT will also require copies of any final electronic (DWF, AutoCAD and pdf format) drawings of the Final PROJECT As-Built Construction Plans.

Section 11

Other Conditions or Services

11.1 Notwithstanding anything to the contrary contained in this AGREEMENT, CLIENT and ENGINEER agree and acknowledge that CLIENT is entering into this AGREEMENT in reliance on ENGINEER's experience and abilities with respect to performing the Services outlined in the Scope of Services. ENGINEER represents to CLIENT that ENGINEER will use its best efforts, skill judgment and abilities to manage the project and to further the interests of CLIENT in accordance with CLIENT's requirements and procedures, in accordance with all applicable national, federal, state, and municipal laws, regulations, codes, ordinances, orders, and with those of any other body having jurisdiction.

11.2 ENGINEER must perform its services (1) with the professional skill and care ordinarily provided by competent engineers practicing in the same or similar locality and under the same or similar circumstances and professional license; and (2) as

expeditiously as is prudent considering the ordinary professional skill and care of a competent engineer.

11.3 The ENGINEER represents, covenants and agrees that the person directly in charge of the professional ENGINEER work is duly registered under applicable Texas Law.

11.4 The CLIENT and ENGINEER agree that certain increased cost and changes may be required because of design errors or omissions in the drawings and specifications prepared by the ENGINEER. In evaluating design errors and omissions related to underground utility work, conflicts due to insufficient knowledge of underground pipe locations, abandoned pipes unknown to designer or other conflicts related to city owned and third party utilities shall not be considered design errors or omissions unless such conflicts should have reasonably been known by ENGINEER. ENGINEER shall make every effort to contact all underground utilities to indicate the location of their fixtures with the project area, ENGINEER shall keep documentation that such effort were made and will be require to turn over such documentations upon request of CLIENT, calling DIGTESS or 811 or One-Call center for Utilities location does not constitute effort from ENGINEER. The CLIENT will provide ENGINEER information of their underground facilities.

11.5 The CLIENT understands and agrees that ENGINEER's contractual duties related to identifying the existence and general location of existing utilities within the project limits will be as follows: 1.) ENGINEER will contact known public and franchise utilities owners that serve the project area and request that such utilities owners provide record drawings identifying such utilities; 2.) ENGINEER will maintain documentation of contacts with utilities contacted and ENGINEER agrees to provide CLIENT with electronic copies of same upon request by the Client; 3.) ENGINEER/ENGINEER'S REPRESENTATIVE will visit the project location and use reasonable efforts to identify observed utilities and other visible markers which will be recorded on the project documentation; and 4.) ENGINEER will engage the services of a utility location service provider, which may be DIGTESS, and include the information provided by same in the project documentation. ENGINEER will use reasonable and customary efforts to identify known and observed underground utilities utilizing the methodologies identified above which will constitute a good faith effort by ENGINEER. CLIENT acknowledges that unknown, unidentified and unrecorded underground utilities that may be encountered during construction activities, assuming that ENGINEER has performed the steps identified above, shall be considered as unforeseen conditions.

11.6 Where a change order to the construction contract is caused by a design error or omission committed by ENGINEER and the cumulative cost of all such changes orders exceeds two percent (2%) of the original construction contract amount, ENGINEER shall be obligated to reimburse CLIENT for one hundred percent (100%) of such excess cost. The formula of such reimbursement is as follows: [Cost of Design Error or Omission Change Orders] - [Original Construction Contract Amount x 0.02] = Required

Reimbursement to CLIENT. ENGINEER shall not be required to reimburse CLIENT if cumulative cost of design error change order(s) does not exceed two percent of the original construction contract amount.

Section 12

Special Provisions

12.1 This document constitutes the entire AGREEMENT between the CLIENT and ENGINEER and may be modified only by AGREEMENT of both parties. All modifications will be in the form of an amended written AGREEMENT.

12.2 If either party should default (the "Defaulting Party"), the non-defaulting party may be awarded its damages and/or specific performance for such default including attorney's fees. A subsequent determination by a court of law of this State that any substantive portion of this AGREEMENT is illegal or unenforceable shall not affect the remaining portions of this AGREEMENT.

12.3 The parties agree that venue shall lie in Hidalgo County, Texas, and further agree that Texas laws shall apply.

AGREED AS TO SUBSTANCE AND FORM

**RO Engineering , PLLC,
2705 E. Davis Rd.
Edinburg, Texas 78540**

**Rene R. Olivarez, PE
ENGINEER**

By: _____
Signature
ENGINEER

SIGNED on this the _____ day of _____, 20 ____.

Juan Guerra, CPA, MBA
City Manager
City of Pharr, Texas

SIGNED on this the _____ day of _____, 20 ____.



ENGINEERING, PLLC

www.ro-engineering.com

Engineering · Energy · Consulting · Construction

2705 E. Davis Rd.
Edinburg, TX 78540
(956) 292-3336
r.olivarez@ro-engineering.com

Fee Proposal No. 5211801

May 21, 2018

Omar Anzaldua Jr., PE, CFM, PMP, CCM | City Engineer

City of Pharr
118 S. Cage Blvd. – 1st Floor
Pharr, Texas 78577

FEE PROPOSAL FOR CITY PARK LIGHTS – THE CITY OF PHARR

Dear Mr. Anzaldua:

We are pleased to submit our proposal for Engineering Services on the above referenced project.

Pursuant to your request, we are pleased to provide our fee and rates for engineering services related to the sports lighting improvements at Witten Park (2 fields) and Sports Complex (3 fields).

EXHIBIT A – SCOPE OF SERVICES

1. We propose to provide the following scope of engineering services:
 - a) Survey existing conditions onsite to understand the scope of work.
 - b) Provide engineering plans and specifications required for construction.
 - c) Bid out project and select contractor.
 - d) Provide project management from commencement to completion of the project.
 - e) Review submittals, operations and maintenance manuals, and warranty documents.
 - f) Review payment requests for accuracy and completeness.

EXHIBIT B – WORK SCHEDULE

2. We proposed the following work schedule
 - a) Upon execution of contract our estimated time of completion of engineering plans is 15 days.
 - b) We estimate a construction schedule of 60 days to substantial completion.
 - c) Above time schedule excludes bidding schedule.
 - d) Materials on hand has been taken into consideration.

EXHIBIT C – FEE ESTIMATE

3. Our engineering fee, including estimated expenses, shall be a **fixed sum of Thirteen Thousand Seven Hundred-Fifty Dollars (\$13,750.00).**
4. If additional services are requested, we will negotiate a fixed fee amount for the additional work or we will perform the work on an hourly basis.
5. Hourly billing rates for approved engineering services shall be as follows:
HOURLY BILLING RATES

Principal/Partner	\$180.00/hour
Senior Project Manager	\$170.00/hour
Project Manager	\$160.00/hour
Senior Engineer	\$150.00/hour
Engineer /Sr. Designer	\$120.00/hour
Senior Construction Administrator	\$120.00/hour
Construction Administrator	\$110.00/hour
Designer	\$85.00/hour
CAD Operator	\$65.00/hour
Administrative	\$60.00/hour
6. Estimated project expenses are included in the fee amount stated above. No project expenses will be submitted for reimbursement without prior approval in writing from The City of Pharr.

VERIFICATION OF EXISTING CONDITIONS

1. The scope of engineering services includes a field investigation to verify the condition of the existing “MEP” systems installation. We will visit the job site and perform an observation of the existing systems.
2. RO Engineering will attempt to accurately determine the existing conditions. However, because the systems are installed and may be concealed, we cannot be held accountable for omissions of items that were concealed or appeared to be installed and operating properly at the time of the observation.
3. During the construction, items may be uncovered by the contractors that were not apparent during our field observations. We will revise the documents as the situation warrants and the drawings will be re-issued as a request for proposal.

EXCLUDED SERVICES

1. We have not included any engineering time for 3rd party commissioning services or equipment life cycle analysis. These items can be provided as additional services.

2. The scope of this proposal does not include any time for the preparation of "MEP" "as-built" documents. The contract documents will require the contractor to prepare and submit the "as-built" documents as part of the project close out procedure.
3. We have a historical database of typical "MEP" job costs, and are prepared to offer our assistance in determining the probable construction cost of the "MEP" systems based on our experience. Our estimates are approximate only, and can be used only as an opinion of probable cost of the "MEP" systems. We cannot be held liable for, nor do we offer any guarantee that the project will be bid at the estimated cost we provide.

PROJECT AGREEMENT

1. If this project is delayed or abandoned for more than 90 days from date of proposal, it is our option to renegotiate or terminate this agreement.
2. All billing shall be done in accordance with our standard office billing procedure with invoices delivered to your office on or about the first day of each month. We will invoice you for percentage completed on the project, with payment due upon receipt of our invoice.
3. Should the construction of this project be abandoned or delayed, we will invoice you for the percentage of Engineering completed at that time. The invoices will be due and payable as stated above.

PROPOSAL APPROVAL

If this proposal meets your approval, please indicate your acceptance by the proper authorized signature in the space provided below and returning the signed original to our office. We will proceed with the work upon receipt of the executed proposal.

ACCEPTED: _____

Printed Name: _____

Date: _____

SUMMARY AND CONCLUSION

RO Engineering, PLLC is very pleased that you would consider our firm for this project. Please contact us if we can be of any further assistance or if you require further information.

Best regards,



René R. Olivarez, P.E., CQE
Principal



AGENDA MEMORANDUM

BOARD: City Commission

AGENDA ITEM #: 8.F.

DATE SUBMITTED: May 24, 2018

MEETING DATE: May 29, 2018

FROM: Hilda Pedraza, City Clerk

DEPARTMENT: Engineering

DIRECTOR: Omar Anzaldua

Agenda Item: Consideration and action, if any, on award of contract for the City of Pharr International Bridge Facility Expansion and Renovations. (Project No. 1718-70-510-C003-393) **(TABLED)**

Classification: Regular

(* If closed session, City Attorney must review and approve.)

Exclude Material from Public Packet? No

Reason:

Issue: The City's Capital Improvement Program includes expansion and renovations for the City of Pharr International Bridge Facility.

On March 29, 2018, formal bids were opened, with nine (9) respondents to the solicitation. The bids received ranged from \$879,000 to \$1,449,935 for the base bid. The bid proposal also included two alternate bid items.

Financial Consideration: Funding for the City of Pharr International Bridge Facility Expansion and Renovations Project is included in the CIP budget. Bid tabulation sheet is attached.

Staff Recommendation: Staff recommends award of contract for the City of Pharr International Bridge Facility Expansion and Renovations to the best qualified, responsive, and responsible low bidder D. Wilson Construction for their Base Bid and Alternate Bid #1 in the aggregate amount of \$1,048,599.00.

Alternatives: N/A

ROUTING:

Hilda Pedraza
Omar Anzaldua
Sandra Zamora

Created/Initiated - 05/24/2018
Approved - 05/25/2018
Approved - 05/25/2018

Karla Moya
City Management Office

Approved - 05/25/2018
New -



BID OPENING: March 29, 2018 at 4:00 p.m.

LOCATION: City Commission Room

PROJECT NO.: 1718-70-510-C003-393 INTERNATIONAL BRIDGE FACILITY EXPANSION & RENOVATIONS

LINE	DESCRIPTION	U/M	QTY	★ RG ENTERPRISES EDINBURG, TX	NM CONTRACTING MISSION, TX	D.WILSON MCALLEN, TX	AFC BUILDERS PHARR, TX	HOLCHEMONT CONSTRUCTIO N MCALLEN, TX	CELSO GONZALEZ MISSION, TX	BUFFALO CONSTRUCTIO N WESLACO, TX	ICE INTERNATIONA L EDINBURG, TX	TRI-GEN CONSTRUCTION WESLACO, TX
1	BASE BID 5% BID BOND	LS	1	\$879,000.00	\$895,900.00	\$999,999.00	\$1,035,670.00	\$1,063,000.00	\$1,095,000.00	\$1,242,202.50	\$1,392,999.52	\$1,393,677.00
2	ALTERNATE 1 ADDITIONAL SIGN	LS	1	\$25,000.00	\$48,200.00	\$48,600.00	\$43,680.00	\$25,710.48	\$56,800.00	\$42,000.00	\$54,600.23	\$56,258.00
3	ALTERNATE 2 ALTERNATE CEILING	LS	1	\$18,500.00	(\$6,400.00)	(\$6,500.00)	(\$6,500.00)	(\$5,200.00)	(\$4,100.00)	(\$8,000.00)	(\$4,200.00)	\$8,325.00
4	TOTAL BASE BID + ALT.1	LS	1	★ \$904,000.00	\$944,100.00	\$1,048,599.00	\$1,079,350.00	\$1,088,710.48	\$1,151,800.00	\$1,284,202.50	\$1,447,599.75	\$1,449,935.00
5	GRAND TOTAL+BASE BID+ALT 1+ALT2	LS	1	\$922,500.00	\$937,700.00	\$1,042,099.00	\$1,072,850.00	\$1,083,510.48	\$1,147,700.00	\$1,276,202.50	\$1,443,399.75	\$1,458,260.00
NUMBER OF DAYS TO COMPLETE CONTRACT					182	165		185	271	270	180	165
BID BOND				YES	YES	YES	YES	YES	YES	YES	YES	YES
ADDENDUM 1-4				YES	YES	YES	YES	YES	YES	YES	YES	YES
EPLS VERIFICATION (3 LOW BIDS)				CONFIRMED	CONFIRMED	CONFIRMED						
TLIST VERIFICATION (3 LOW BIDS)				CONFIRMED	CONFIRMED	CONFIRMED						
FORM 1295				NOT SUBMITTED	NOT SUBMITTED	NOT SUBMITTED	NOT SUBMITTED	NOT SUBMITTED	NOT SUBMITTED	NOT SUBMITTED	NOT SUBMITTED	NOT SUBMITTED
HARDCOPY OF BID SUBMITTED				YES	YES	YES	YES	YES	YES	YES	YES	YES

**REMINDER: PURCHASING WILL VERIFY FIRST THREE LOW BIDDERS ARE NOT ON THE DEBARRMENT LIST (EPLS) & BID BONDS ARE LISTED ON DEPARTMENT OF TREASURY....sz



1801 South 2nd Street, Ste. 330 McAllen, TX 78503

May 22, 2018

Omar Anzaldua Jr., PE, CFM, PMP, CCM
City Engineer
City of Pharr
118 S. Cage Blvd. 1st Floor
Pharr, Texas 78577
956-402-4000, ext 1414

Re: City of Pharr International Bridge Facility Expansion and Renovations
Letter of recommendation

Dear Mr. Anzaldua:

We have evaluated the bids received on March 29, 2018 for the City of Pharr International Bridge Facility Expansion project. Nine bids were received for these projects with the three low bids ranging from \$904,000.00 to \$1,048,599.00.

The three low bids were carefully evaluated by City of Pharr and The Warren Group Architects representatives to determine the best qualified low bidder.

Our evaluation of the experience, reputation, availability and project turnover indicates that D. Wilson Construction Co. is the best qualified low bidder able to complete the work required. Therefore, we recommend the award of a contract for construction of the City of Pharr International Bridge Facility Expansion and Renovations to be granted to D. Wilson Construction Co. in the amount of \$1,048,599.00.

The Contractor shall achieve Substantial Completion of the entire Work not later than 165 calendar days from the date of commencement of the work.

Sincerely,

A blue ink signature of Laura Nassri Warren, AIA, written in a cursive style.

Laura Nassri Warren, AIA
President

CC: Sandra Zamora, CPM, Purchasing Director
File



AGENDA MEMORANDUM

BOARD: City Commission

AGENDA ITEM #: 8.G.

DATE SUBMITTED: May 25, 2018

MEETING DATE: May 29, 2018

FROM: Edward Chavez, Assistant Police Chief

DEPARTMENT: Police

DIRECTOR: Jose Luengo

Agenda Item: Consideration and action, if any, on Change Order No. 1 to amend Tyler Technologies New World Software. (Project #C1718-01-512-0004)

Classification: Regular

(* If closed session, City Attorney must review and approve.)

Exclude Material from Public Packet? No

Reason:

Issue: Change Order No. 1 is for Tyler Technologies to develop a data extraction process to extract only Pharr data from the McAllen database. Cost for these services is \$15,000 plus +\$2,500.00 for REd Hat Enterprise Linux Server (3-year subscription), which will be partially offset by the deduction of -\$11,350 for a "message switch" that is no longer needed, plus an additional deductuin of -\$2,320.00 (labor not needed). Net Increase is \$3,830.00..

No release form was secured from McAllen to use their data. This process will need to be executed against the McAllen database a maximum of three (3) times; once for the initial data pull, once for the mock go-live, and once for the go-live process.

Financial Consideration:

Original Contract Amount \$554,221

Change Order No. 1 \$ 3,650 (net increase \$15,000 - \$11,350 message switch-no longer needed.)

New Contract Amount \$557,871

Staff Recommendation: Staff recommends approval.

Alternatives: No Alternatives

ROUTING:

Edward Chavez

Created/Initiated - 05/25/2018

Sandra Zamora

Patricia Rigney

Jose Pena

Karla Moya

City Management Office

Approved - 05/25/2018

Approved - 05/25/2018

New -



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Change Request Form

Customer:	Contract Date:
Pharr TX	10/20/17
Submitted by:	Date:
Danen Lott	5/7/18
Customer Code:	Project Code(s):
PHA1128	NEW
Problem/Concern/Reason for Scope Change:	
No release form could be secured from McAllen to use their data.	
Description of Change:	

ADD

Tyler will develop a data extraction process to extract only Pharr data from the McAllen database. This process will need to be executed against the McAllen database a maximum of three times; once for the initial data pull, once for the mock go-live, and once for the go-live process = \$15,000

Client will be invoiced upon completion of work.

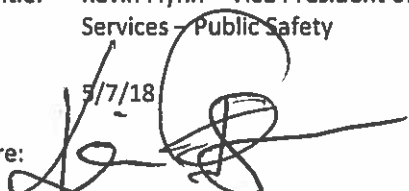
Special Considerations:

Acknowledged and Agreed to by: (Tyler)

Operations

Name/Title: Kevin Flynn – Vice President of Professional
Services – Public Safety

Date: 5/7/18

Signature: 

Acknowledged and Agreed to by: (Customer)

Name/Title:

Date:

Signature:

Change Request Form

Customer:	Contract Date:
Pharr TX	10/20/17
Submitted by:	Date:
Danen Lott	5/21/18
Customer Code:	Project Code(s):
PHA1128	C1702B04, C1702X11
Problem/Concern/Reason for Scope Change:	
See below	
Description of Change:	

DELETE

C1702B04 – New Message Switch Installation Services = \$2,320
 C1702X11 - Message Switch (3-year warranty) Hardware = \$11,350

The above item(s) will be cancelled and closed. A credit of \$928 for amount paid on the services will be applied to clients outstanding invoices

Milestone: Professional Services – 20% upon initial installation of CAD, Records, CMS & Mobile (\$41,359) will be reduced by \$1,392 related to the future billings on the message switch installation. New milestone will be \$39,967.

ADD

Third Party Products and Services Third Party Hardware

Red Hat Enterprise Linux Server (3-year subscription) = \$2,500

Your initial subscription fees are invoiced when we make the product available to you for downloading. Subscription fees are renewable directly through Red Hat Support (renewals@redhat.com)

Special Considerations:

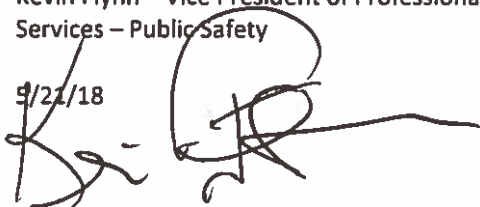
Acknowledged and Agreed to by: (Tyler)

Operations

Name/Title: Kevin Flynn – Vice President of Professional Services – Public Safety

Date: 5/21/18

Signature:





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Acknowledged and Agreed to by: (Customer)

Name/Title:

Date:

Signature:



AGENDA MEMORANDUM

BOARD: City Commission

AGENDA ITEM #: 9.A.

DATE SUBMITTED: May 21, 2018

MEETING DATE: May 29, 2018

FROM: Imelda Barrera, Assistant City Clerk

DEPARTMENT: Legal

DIRECTOR:

Agenda Item: Consultation with Legal and possible action on counter offer for parcel E-6 concerning *City of Pharr v. SCI*, CCD-0405-A.

Classification: Closed Session

(* If closed session, City Attorney must review and approve.)

Exclude Material from Public Packet? No

Reason:

Issue:

Financial Consideration:

Staff Recommendation:

Alternatives:

ROUTING:

Imelda Barrera
City Management Office

Created/Initiated - 05/21/2018
Final Approval - 05/25/2018



AGENDA MEMORANDUM

BOARD: City Commission

AGENDA ITEM #: 9.B.

DATE SUBMITTED: May 21, 2018

MEETING DATE: May 29, 2018

FROM: Imelda Barrera, Assistant City Clerk

DEPARTMENT: Legal

DIRECTOR:

Agenda Item: Consultation and update by Legal concerning Vilma Calderon v. City, CL-17-3402-H and Heriberto De Leon v. Juan Guerra and Jose Villescas, C-1691-18-C, and Rosa E. Garcia v. City, C-4549-17-H.

Classification: Closed Session

(* If closed session, City Attorney must review and approve.)

Exclude Material from Public Packet? No

Reason:

Issue:

Financial Consideration:

Staff Recommendation:

Alternatives:

ROUTING:

Imelda Barrera
City Management Office

Created/Initiated - 05/21/2018
Final Approval - 05/25/2018



AGENDA MEMORANDUM

BOARD: City Commission

AGENDA ITEM #:

DATE SUBMITTED: May 22, 2018

MEETING DATE: May 29, 2018

FROM: Imelda Barrera, Assistant City Clerk

DEPARTMENT: Administration

DIRECTOR:

Agenda Item: Pursuant to Section 551.071, the City may convene in a closed, non-public meeting with its attorney and discuss any matters related **to legal advice on pending or contemplated litigation, settlement offer, and/or on a matter in which the duty of the attorney to the governmental body under the Texas Disciplinary Rules of Professional Conduct of the State Bar of Texas clearly conflicts with this chapter.** The City and its attorney may also discuss such issues with the appropriate staff so as to obtain necessary and relevant information so that such discussion is informative and developed.

Classification: Regular

(* If closed session, City Attorney must review and approve.)

Exclude Material from Public Packet? No

Reason:

Issue:

Financial Consideration:

Staff Recommendation:

Alternatives:

ROUTING:

Imelda Barrera

Created/Initiated - 05/22/2018



AGENDA MEMORANDUM

BOARD: City Commission

AGENDA ITEM #:

DATE SUBMITTED: May 22, 2018

MEETING DATE: May 29, 2018

FROM: Imelda Barrera, Assistant City Clerk

DEPARTMENT: Administration

DIRECTOR:

Agenda Item: Pursuant to Section 551.072, the City may convene in a closed, non-public meeting to discuss any matters related to **real property and deliberate the purchase, exchange, lease, or value of real property as such would be detrimental to negotiations between the City and a third party in an open meeting**. The City and its attorney may also discuss such issues with the appropriate staff so as to obtain necessary and relevant information so that such discussion is informative and developed.

Classification: Regular

(* If closed session, City Attorney must review and approve.)

Exclude Material from Public Packet? No

Reason:

Issue:

Financial Consideration:

Staff Recommendation:

Alternatives:

ROUTING:

Imelda Barrera

Created/Initiated - 05/22/2018



AGENDA MEMORANDUM

BOARD: City Commission

AGENDA ITEM #:

DATE SUBMITTED: May 22, 2018

MEETING DATE: May 29, 2018

FROM: Imelda Barrera, Assistant City Clerk

DEPARTMENT: Administration

DIRECTOR:

Agenda Item: Pursuant to Section 551.074, the City may convene in a closed, non-public meeting to discuss any matters related to **appointment, employment, evaluation, reassignment, duties and discipline or dismissal of a public officer or employee and to hear any complaints or charges against an officer or employee.** The City and its attorney may also discuss such issues with the appropriate staff including members so as to obtain necessary and relevant information so that such discussion is informative and developed.

Classification: Regular

(* If closed session, City Attorney must review and approve.)

Exclude Material from Public Packet? No

Reason:

Issue:

Financial Consideration:

Staff Recommendation:

Alternatives:

ROUTING:

Imelda Barrera

Created/Initiated - 05/22/2018



AGENDA MEMORANDUM

BOARD: City Commission

AGENDA ITEM #:

DATE SUBMITTED: May 22, 2018

MEETING DATE: May 29, 2018

FROM: Imelda Barrera, Assistant City Clerk

DEPARTMENT: Administration

DIRECTOR:

Agenda Item: Pursuant to Section 551.076, the City may convene in a closed, non-public meeting to discuss any matters on the **deployment, or specific occasions for implementation, of security personnel or devices**. The City and its attorney may also discuss such issues with the appropriate staff so as to obtain necessary and relevant information so that such discussion is informative and developed.

Classification: Regular

(* If closed session, City Attorney must review and approve.)

Exclude Material from Public Packet? No

Reason:

Issue:

Financial Consideration:

Staff Recommendation:

Alternatives:

ROUTING:

Imelda Barrera

Created/Initiated - 05/22/2018



AGENDA MEMORANDUM

BOARD: City Commission

AGENDA ITEM #:

DATE SUBMITTED: May 22, 2018

MEETING DATE: May 29, 2018

FROM: Imelda Barrera, Assistant City Clerk

DEPARTMENT: Administration

DIRECTOR:

Agenda Item: Pursuant to Section 551.084, the City may convene in a closed, non-public meeting to discuss any matters involving an **investigation and may exclude a witness from hearing during the examination of another witness in the investigation.** The City and its attorney may also discuss such issues with the appropriate staff so as to obtain necessary and relevant information so that such discussion is informative and developed.

Classification: Regular

(* If closed session, City Attorney must review and approve.)

Exclude Material from Public Packet? No

Reason:

Issue:

Financial Consideration:

Staff Recommendation:

Alternatives:

ROUTING:

Imelda Barrera

Created/Initiated - 05/22/2018



AGENDA MEMORANDUM

BOARD: City Commission

AGENDA ITEM #:

DATE SUBMITTED: May 22, 2018

MEETING DATE: May 29, 2018

FROM: Imelda Barrera, Assistant City Clerk

DEPARTMENT: Administration

DIRECTOR:

Agenda Item: Pursuant to Section 551.087, the City may convene in a closed, non-public meeting to discuss any matters regarding **economic development issues**.

The City and its attorney may also discuss such issues with the appropriate staff so as to obtain necessary and relevant information so that such discussion is informative and developed.

Classification: Regular

(* If closed session, City Attorney must review and approve.)

Exclude Material from Public Packet? No

Reason:

Issue:

Financial Consideration:

Staff Recommendation:

Alternatives:

ROUTING:

Imelda Barrera

Created/Initiated - 05/22/2018