REGULAR MEETING
TOLL BRIDGE BOARD
HELD ON JANUARY 17, 2018, AT 12:00 P.M.
CITY HALL, 118 S. CAGE BLVD., 2ND FLOOR, PHARR, TEXAS

On the 17th day of January 2018, the Toll Bridge Board met in a regular Bridge Board Meeting. Following is the record of attendance.

MEMBERS PRESENT: Edgar Delgadillo, Chairman
Larry Hernandez, Vice-Chairman
Prajeres Gutierrez, Secretary
Tony Martinez, Member

MEMBER ABSENT: Artemio Palacios, Member

EX-OFFICIO MEMBER PRESENT: None

EX–OFFICIO MEMBER ABSENT: Mayor Ambrosio Hernandez
Mayor Pro-Tem Bobby Carrillo

STAFF PRESENT: Luis Bazan, Bridge Director
Fred Brouwen, Director of Operations
Vanessa Guzman, Administrative Assistant
Cleo Salinas, Administrative Assistant

OTHER PRESENT: Juan G. Guerra, City Manager
Ed Wylie, Deputy City Manager
Patricia Rigney, City Attorney
Karla Moya, Finance Director
Omar Anzalduas, City Engineering
Sylvia Briones, CBP
David Moreno, CBP
Carlos Rodriguez, CBP
Hollis Rutledge, Governmental Affairs
Ezequiel Ordonez, Bridge Liaison
Hector Garza, TIPA
Jose Luengo, Police Chief
Miguel Yerenia, Asst. Police Chief

There being a quorum established Chairman Edgar Delgadillo called the meeting to order. Following is the agenda:

1. Roll Call-Excuse absent members

2. Pledge of Allegiance/Invocation

3. Public Comments

4. Consideration and action on approval of minutes-December 20, 2017

5. Discussion and action, if any, on PMA Fresh Summit Annual Conference Texas Town Pavilion for $8,600.

6. Crossings and revenues comparison for December 2017.

7. Expenditures report for December 2017.

8. Project engineer report.

9. Director's Administrative Report.

10. Discussion and action, if any, on renewing Dedicated Internet Access services with Webvision for a period of 1 year for cameras in Mexico.

11. Discussion and action, if any, on Viva Fresh Summit Sponsorship and Booth.

12. Adjournment

A. CALL TO ORDER:

ITEM "1": ROLL CALL-EXCUSE ABSENT MEMBERS

Chairman Delgadillo called the meeting to order. All members were present during roll call except Member Palacios who was absent. Secretary Gutierrez made a motion to excuse Member Palacios for being absent. Member Martinez seconded the motion and was then carried on unanimously. Chairman Delgadillo moved to the next item.

ITEM "2": PLEDGE OF ALLEGIANCE/INVOCATIONS

Chairman Delgadillo introduced the item. Mr. Luis Bazan, Bridge Director led them in the Pledge of Allegiance and in prayer. Chairman Delgadillo moved to the next item.

B. PUBLIC COMMENTS: ***(The City of Pharr has called this meeting as allowed pursuant to Texas law, city charter, and Ordinance O-2015-28. The governing body may recess from day to day when it does not complete consideration of a particularly long subject as authorized by law. All persons desiring to address the governing body must register with the presiding clerk prior to the scheduled meeting)***

ITEM "3": PUBLIC COMMENTS

Chairman Delgadillo introduced the next item and stated there was no one registered for public comments. Chairman Delgadillo moved to the next item.

C. CONSENT AGENDA: ***(All items listed under consent Agenda are considered to be routine and non-controversial by the Governing body and will be enacted by one motion. Any Board Member may remove items from the consent agenda by making such request prior to a motion and vote on the Consent Agenda)***

ITEM "4": CONSIDERATION AND ACTION ON APPROVAL OF MINUTES- DECEMBER 20, 2017

ITEM "5": DISCUSSION AND ACTION, IF ANY, ON PMA FRESH SUMMIT ANNUAL CONFERENCE TEXAS TOWN PAVILION FOR $8,600.

Chairman Delgadillo introduced the next item. Member Martinez made a motion to approve the Consent Agenda as presented. Secretary Gutierrez seconded the motion and was then carried on unanimously. Chairman Delgadillo moved to the next item.

D. DIRECTOR'S ADMINISTRATIVE REPORT: ***(Director's Administrative Reports and discussion, if any, with Bridge Board. The Director may also assign a designated spokesperson for any particular listed topic)***

ITEM "6": CROSSING AND REVENUES COMPARISON FOR DECEMBER 2017

Chairman Delgadillo introduced the next item. Mr. Brouwen, Director of Operations stated that for the month of December total crossings were 111,883, which shows a decrease of -8,054 vehicles or -6.72% compared to last year. Mr. Brouwen stated that total crossing for cars were 65,516 cars, which shows a decrease of (-12,042) cars or (-15.53%). Mr. Brouwen then showed a car crossing compassion from other bridges across the board. Several discussions then took place regarding the crossings across the board. Mr. Brouwen reported that total truck crossings for the month of December were 46,367, which shows an increase of 3,988 trucks or 9.41% increase in trucks. Mr. Brouwen then showed a truck crossing compassion from other bridges across the board. Several discussions then took place regarding the increase in crossings across the board. Mr. Brouwen reported that northbound crossings for the month of December were 49,245, which shows an increase of 3,887 trucks or 8.57% increase in trucks and out of those they had 34,856 trucks that were full, 14,289 that were empty and Ag trucks had a total of 16,122. He added that on Ag trucks compared to last year they had an increase of 2,093 trucks, which represents an increase of 14.92% compared to last year same month. Mr. Brouwen stated that total revenue collected for the month of December were $1,116,645, which shows a decrease of -$1,271 or -0.11% in revenues. Some discussions then took place regarding Anzalduas crossings. Chairman Delgadillo moved to the next item.

ITEM "7": EXPENDITURES REPORT FOR DECEMBER 2017

Chairman Delgadillo introduced the next item. Mr. Luis Bazan, Bridge Director stated that before he starts with his report he would like to formally introduce them to Mr. Carlos Rodriguez who is the new Interim Port Director for CBP. He added that they had their first meeting yesterday and they exchanged some really good ideas and they will be getting together soon to brainstorm for future plans for the port. Several discussions then took place. Mr. Luis Bazan, Bridge Director stated that they do have Karla Moya, Finance Director there if they have any questions in regards to finances or the budget. Chairman Delgadillo moved to the next item.

ITEM "8": PROJECT ENGINEER REPORT

Chairman Delgadillo introduced the next item. Mr. Luis Bazan, Bridge Director stated that they have Mr. Omar Anzaldua, City Engineer there if they have any questions on the Projects. He added that as a quick brief update on what is going on with the projects, they are moving fast and on Monday the city was able to sign the advance funding agreement under a resolution for CSJ's for both projects the commercial entry lanes and booths and the second commercial exit to the BSIF. He added that those plans right now are at 60% completion on the design, there has been some back and forth with CBP to finalize additional scope of work that would be needed for the VACUS which is the current x-ray system, so they are in an agreement that whatever CBP needs to enhance their operations they will go ahead and move forward with those things, all they need is some type of a formal request so they do have a conference call today with their engineering firm, our engineer and CBP locally and regionally to discuss those issues and more forward with the plans to hopefully get them to 90% on the design phase on those two projects by next month. Chairman Delgadillo moved to the next item.

ITEM "9": DIRECTORS ADMINISTRATIVE REPORT

Chairman Delgadillo introduced the next item. Mr. Luis Bazan, Bridge Director stated that they have Mr. Ezequiel Ordonez their Liaison in Mexico there and he will be giving his 4th Quarter Report/End of Year 2017 Report. Mr. Ezequiel Ordonez, Liaison in Mexico then began to give his report in Spanish to the board. Some discussions then took place regarding the Oil and Gas Cluster. Mr. Luis Bazan, Bridge Director stated that as they all know that one of the things that is affecting the transportation industry right now and actually small business across the board is the Electronic Logging Device. He added that this is something that they knew was coming down the road, it was actually taken to the Supreme Court, it is not in full swing but it will be sometime in April. He added that back on December 18th it was implemented as a warning, as a way to allow these companies to get up to speed and get them to 100% on installing the devices and complying with this law so they decided that they needed to update the trade on this because they had over 200 people that attended the last one in November. He added that this time around they are having it at the new Development & Research Center in South Pharr it seems to be fitting for anything that is needed by CBP and anything that is international trade related so they are going to continue to be using that location and they do expect over 150 attendees but one of the things that was brought up by one of the board members is to push it out as a webinar, a livestreaming of sorts so he has been coordinating since last week with both media and IT to get that done. He stated that yesterday they had a meeting about it and included the Library Director since he runs the development center in South Pharr as well so they can find out how they can push this through and make it happen because they understand that not everyone can make it. He added that the time schedule for that would be January 25, from 1:00-4:00pm, but they also want to have a further reach for those that cannot physically be there and again this will be only an update, there are no changes in sight right now. Several discussions then took place regarding the ELD trade Session and how this is affecting the transportation loads and costs. Chairman Delgadillo stated that they would be going in to executive session at this time.

G. ADMINISTRATIVE:

ITEM "10": DISCUSSION AND ACTION, IF ANY, ON RENEWING DEDICATED INTERNET ACCESS SERVICES WITH WEBVISION FOR A PERIOD OF 1 YEAR FOR CAMERAS IN MEXICO.

Chairman Delgadillo introduced the next item. Secretary Gutierrez made a motion to approve the renewal of the dedicated internet access service with Webvision. Member Martinez seconded the motion and was then carried on unanimously. Chairman Delgadillo moved to the next item.

ITEM "11": DISCUSSION AND ACTION, IF ANY, ON VIVA FRESH SUMMIT SPONSORSHIP AND BOOTH.

Chairman Delgadillo introduced the next item. Secretary Gutierrez asked that what was the date for Viva Fresh. Mr. Luis Bazan, Bridge Director stated that it is April 5-7, 2018, and that it is going to be in San Antonio and this will be their fourth year sponsoring this event since it began. He added that back when Brett Erickson was the President/CEO for TIPA he approached them as the city, city management and they talked about it and they decided that they wanted to be a part of it and they have been supporting it since and he did exchange some information with the board last time where they were discussing the expenditures that they are seeing with not only Viva Fresh but also with PMA, so he believes that they are all on board and they want to continue to support this effort and there are different sponsorship levels so they wanted to leave that up to the board but he recommends that they keep it at the gold level where they were which was $10,000. He added that that $10,000 sponsorship does have some items that they get with that but once it is all set and done and once they close the deal they do get another bill, another invoice for added services because everyone that participates in Texas Town at Viva Fresh which is headed by TIPA, gets added on to the cost and it gets split up among everyone that participated so they might get another $2,000 invoice. Several discussions then took place regarding Viva Fresh and PMA. Vice-Chairman Hernandez made a motion to approve the Viva Fresh Summit Sponsorship. Secretary Gutierrez seconded the motion and was then carried on unanimously. Chairman Delgadillo moved to the next item.

H. ADJOURNMENT:

ITEM "12": ADJOURNMENT

Chairman Delgadillo introduced the next item. Secretary Gutierrez made a motion to adjourn the meeting. Vice-Chairman Hernandez seconded the motion and was then carried on unanimously.

APPROVED AS SUBMITTED:

____
EDGAR DELGADILLO, CHAIRMAN

ATTEST:

____
PRAJERES GUTIERREZ, SECRETARY

STATE OF TEXAS §
COUNTY OF HIDALGO §
CITY OF PHARR §

ON THE 17th DAY OF JANUARY 2018, the Toll Bridge Board convened in a Regular Meeting at the Pharr International Bridge, the meeting being open to the public and notice of said meeting, giving the date, place and subject thereof, having been posted to the public and notice of said meeting, given in accordance to Chapter 551, of the Texas Government Code, (Open Meetings Act) and their being present a quorum, **I, VANESSA GUZMAN, BRIDGE ADMINISTRATIVE ASSISTANT**, of the City of Pharr, Texas, certify that this is a true and correct copy of the minutes.

____
VANESSA GUZMAN, BRIDGE ADMINISTRATIVE ASSISTANT

DATE APPROVED: _______________________
Word/C:BoardMeetings/BoardMtgMinutes1-17-18