

**PHARR MEMORIAL LIBRARY BOARD
MEETING MINUTES
COMMENCING AT 6:00 P.M. ON
THURSDAY, NOVEMBER 16, 2017**

On the 16th day of November 2017 at the City Commissioners Room 118 South Cage 2nd Floor Pharr, Texas, the Pharr Memorial Library board met for a regular call meeting and following is the record of attendance.

1. CALL MEETING TO ORDER

Mrs. Aida Escobar called the meeting to order at 6:00 p.m.

2. ROLL CALL

MEMBERS PRESENT:

*Aida Escobar
Anita Vela
Enriqueta Brewster
Emma Rosalez-Garcia
Olga L. Cardoza
Mary Q. Gonzalez*

MEMBERS ABSENT:

*Leonila Izaguirre
Commissioner Eleazar Guajardo*

STAFF PRESENT:

*Adolfo Garcia, Library Director
Imelda Palacios, Secretary
Jose M. Singleterry, Reference Supervisor*

3. PUBLIC COMMENTS

Chairperson Mrs. Aida Escobar introduced the item. There were no public comments.

4. REGULAR AGENDA – OPEN SESSION:

A) Approval of Minutes for July 20, 2017

Enriqueta Brewster move to approve the minutes as submitted. Olga L. Cardoza seconded the motion and when it put to a vote, it carried unanimously.

5: PRESENTATION OF DIRECTOR'S REPORT:

Chairperson Aida Escobar introduced the item.

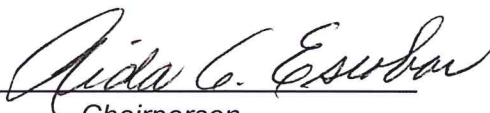
Adolfo Garcia, Library Director, went over the list for the end of the year expenditures for the library and stated they went over the budget on the children's programming and supplies for programming after making some adjustments. He mentioned the door count for patrons was over 233,000 and reported the patron registration for library cards was over 1,600 per year. He also reported computer sessions per the end of year were over 106,000 and wireless users were over 89,000. Adolfo Garcia, Library Director, also reported the circulation transactions (checkouts) for books and hard materials were over 89,000. He also reported the Café 121 revenues were over 25,000 which go back the general funds account and the circulation revenues for were over 67,000.

Adolfo Garcia, Library Director, gave an update of the new branch in South Pharr. He reported it was at 95% completion and stated Parks and Recreation would be using the exhibit hall and some of the meeting rooms. Mr. Garcia further stated invitations would be sent out to the Friends of the Library and the library board members for the ribbon cutting ceremony. Aida Escobar, Chairperson, asked Mr. Garcia if he has already started interviewing for the new branch. Mr. Garcia responded he will be hiring 6 new staff members for the facility.

Adolfo Garcia, Library Director, reported an art exhibit was hosted in October at the library for a professor from UTRGV to present his book and mariachi art paintings. He stated for the month of November, the library would be having a Veterans exhibit hosted by Mr. Vasquez a veteran who fought in Vietnam. He reported the library would be having the Christmas at the Library event on December 14, 2017. Adolfo Garcia, Library Director, lastly mentioned to the board they were invited to the Employee Christmas Banquet on Friday December 15, 2017.

6. ADJOURMENT:

There being no other business to come before the Library Advisory Board, Mrs. Mary Q. Gonzalez moved to adjourn the meeting and was seconded by Mrs. Olga L Cardoza. Meeting was adjourned at 6:32 p.m.


Chairperson

ATTEST:


Imelda Palacios, Secretary

APPROVED DATE: 1-25-18