

**PHARR MEMORIAL LIBRARY BOARD
MEETING MINUTES
COMMENCING AT 6:00 P.M. ON
THURSDAY, January 26, 2017**

On the 26th day of January 2017 held at the City Commissioners Room 118 South Cage 2nd Floor Pharr, Texas, the Pharr Memorial Library board met for a regular call meeting and following is the record of attendance.

ITEM A: CALL MEETING TO ORDER

Mrs. Aida Escobar called the meeting to order at 6:00 p.m.

ITEM B: ROLL CALL

MEMBERS PRESENT:

*Aida Escobar
Anita Vela
Emma Rosalez-Garcia
Leonila Izaguirre
Mary Q. Gonzalez*

MEMBERS ABSENT:

*Enriqueta Brewster, advised Chairperson, Aida Escobar of her absence due to medical reasons and Diana Farias, advised Chairperson, Aida Escobar of her resignation via e-mail.
Eleazar Guajardo*

STAFF PRESENT:

*Adolfo Garcia, Library Director
Imelda Palacios, Secretary*

ITEM C: PUBLIC COMMENTS

Chairperson Aida Escobar introduced the item. There were no public comments.

ITEM D: CONSIDER APPROVAL OF MINUTES November 17, 2016.

Mary Q. Gonzalez moved to approve the minutes. Leonila Izaguirre seconded the motion and when it put to a vote, it carried unanimously.

ITEM E: PRESENTATION OF DIRECTOR'S REPORT

Chairperson Aida Escobar introduced the item.

Adolfo Garcia, Library Director announced the library's budget report is year to date from October 2016 through the end of December 2016. He discussed several accounts from the Library budget.

Adolfo Garcia, Library Director, reported the Christmas party known as Christmas Night at the Library had about 300 – 400 guest that night. He further reported the door count for last fiscal year was 236,269 and this year is at 57,909, the count will increase by the end of December. Mr. Garcia also reported the patron's registration count for issuing library cards is 100 per month. The computer sessions have increased through the end of December by 33,985 patrons using the computers. He reported the wireless user's also had a big increase and now the library has a new system of accountability that can tract number of patrons using the wireless access at any given time. He stated the library's wireless was the fastest among all the libraries in the Hidalgo County with an increase of 20,122 of wireless user's of computer sessions. He also mentioned the Café 121 revenues go back to the general funds library and was over \$15,000.

ITEM F: DISCUSSION OF SCHEDULE FOR UPCOMING LIBRARY BOARD MEETINGS

Adolfo Garcia, Library Director, presented the schedule of upcoming Library Board Meetings and mentioned the Library Board meets every other month. Mr. Garcia stated the next upcoming meeting would be March 16, 2017 and announced the new location for upcoming meetings would be at the City Commissioners Room 118 South Cage 2nd Floor, Pharr, Texas 78577. He also mentioned the library would be sending a reminder via post cards including an agenda packet via email.

ITEM G: UPDATES OF THE SOUTH PHARR RESEARCH AND DEVELOPMENT CENTER CONSTRUCTION

Adolfo Garcia, Library Director, introduced the item.

Mr. Garcia reported the bids have been received by the city and the library was getting ready to hire the construction company to start construction of the South Pharr Research Development Center and layout was included. Mr. Garcia reported he had been working with a company that works with the school districts to provide furniture and the company was part Buy of Board and part State Contract. He mentioned the layout will be kept high tech it will not have too many books but it will be including a lot of technology and digital collection that will be implemented. Adolfo Garcia, Library Director, further reported the digital collection will increase this month and it will consist of about 30,000 – 40,000 books in digital format and will be ready by the time the facility opens. Also included are 30 computers for adults, 8 computers for kids the children's area, and will have adequate furniture for kids and restrooms in addition to the layout, and will include 3 study rooms, meeting rooms on a separate area of the facility and an exhibit hall. Mr. Garcia lastly reported 20,000 physical copies of books will be stored in the facility.

He stated he will be looking for sponsorships naming rights for some of the study rooms as well for meeting rooms the Friends of the Library which have already donated \$5,000 to buy furniture for each of the study rooms and a plaque to recognize their sponsorship in the facility.

ITEM H: ADJOURNMENT

There being no other business to come before the Library Advisory Board, Mrs. Anita Vela **moved** to adjourn the meeting and was seconded by Mrs. Mary Q. Gonzalez. Meeting was adjourned at 6.26 p.m.


Chairperson

ATTEST:


Imelda Palacios, Secretary

APPROVED DATE: 3-16-17