

**TAKE NOTICE THAT A REGULAR MEETING
OF THE LIBRARY BOARD
OF THE CITY OF PHARR, TEXAS
WILL BE HELD AT THE CITY COMMISSIONERS ROOM
118 SOUTH CAGE 2nd FLOOR, PHARR, TEXAS
COMMENCING AT 6:00 P.M. ON
THURSDAY, MAY 18, 2017**

In compliance with Chapter 551 of the Texas government Code, Vernon's Texas Codes annotated (Open Meeting Act), NOTICE IS HEREBY GIVEN THAT THE LIBRARY BOARD OF THE CITY OF PHARR, TEXAS will be meeting in a regular called meeting to consider and discuss the following.

- A. Call Meeting to Order*
- B. Roll Call*
- C. Public Comments (Ordinance No. O-2015-28). A registered speaker may speak on several items or topics of public concern; however, a speaker may not exceed three (3) minutes as a whole when addressing the board. A registered speaker may not donate time to another speaker. No more than five (5) registered persons may speak at a scheduled meeting. A sign-in form must be filled out prior to the meeting to allow the registered speaker to address the governing body.*
- D. Consider Approval of Minutes: March 16, 2017-Regular Called Meeting*
- E. Presentation of Director's Report*
- F. Announcing of the new South Pharr Library Outreach Board*
- G. Vote on recommendation for South Pharr Development and Research Center furniture selection.*
- H. Adjournment*

I, the undersigned authority, do hereby certify that the above Notice of said Meeting of the Library Board of the City of Pharr was posted on the bulletin board in City Hall and readily accessible to the general public at all times and on the city's web page at www.pharr-tx.gov; that said Notice was posted on the 9th day of May, 2017 at 4:00 P.M. and; the said Notice will remain posted continuously for at least 72 hours preceding the scheduled time of said Meeting, in compliance with Chapter 551 of the Texas Government Code (Open Meetings Act).

WITNESS MY HAND AND SEAL, on this 9th day of May, 2017.



Hilda Pedraza
HILDA PEDRAZA, CITY CLERK

**PHARR MEMORIAL LIBRARY BOARD
MEETING MINUTES
COMMENCING AT 6:00 P.M. ON
THURSDAY, MAY 18, 2017**

On the 18th day of MAY 2017 held at the City Commissioners Room 118 South Cage 2nd Floor Pharr, Texas, the Pharr Memorial Library board met for a regular call meeting and following is the record of attendance.

ITEM A: CALL MEETING TO ORDER

Mrs. Aida Escobar called the meeting to order at 6:00 p.m.

ITEM B: ROLL CALL

MEMBERS PRESENT:

*Aida Escobar
Anita Vela
Enriqueta Brewster
Olga L. Cardoza
Emma Rosalez-Garcia
Leonila Izaguirre
Mary Q. Gonzalez*

MEMBERS ABSENT:

Eleazar Guajardo

STAFF PRESENT:

*Adolfo Garcia, Library Director
Imelda Palacios, Secretary
Jose M. Singleterry, Reference Supervisor*

ITEM C: PUBLIC COMMENTS

Chairperson Mrs. Aida Escobar introduced the item. There were no public comments.

ITEM D: CONSIDER APPROVAL OF MINUTES MARCH 16, 2017.

Anita Vela move to approve the minutes as submitted. Enriqueta Brewster seconded the motion and when it put to a vote, it carried unanimously.

ITEM E: PRESENTATION OF DIRECTOR'S REPORT

Chairperson Aida Escobar introduced the item.

Adolfo Garcia, Library Director, announced he has already submitted the Library State Report for fiscal year 2015 – 2016. Mr. Garcia reported the Pharr Memorial Library received the accreditation for year 2018 award from the Hidalgo County Library System. He also provided the list for the Performance Indicators for the library fiscal year starting October 2016 through ending April 2017, reporting the library's door count was over 134,000 patrons and 600 patrons registered, with over 1,000 patrons logging in into the library's computer's.

Adolfo Garcia, Library Director, presented Jose M. Singleterry (Mike) from the Reference Department mentioning he graduated with his master's degree in Library Science. Mr. Garcia also thanked the Friends of The Library for helping Mike get a scholarship pay every semester, books and tuitions. Mr. Garcia further reported the wireless users at library were over 62,000, and Circulation Transactions (checkouts) were over 42,000. Mr. Garcia ended his report with giving a total count of 162 Children's Program's offering at the library with a total count for Program Attendance of over 3,000 children.

ITEM F: ANNOUNCING OF THE NEW SOUTH PHARR OUTREACH LIBRARY BOARD

Chairperson Aida Escobar introduced the item.

Adolfo Garcia, Library Director, presented the names of the South Pharr Outreach Library Board to the current Library Board. Mr. Garcia mentioned the South Pharr development and Research Center would be having a library component and would be advising with the activities.

ITEM G: VOTE ON RECOMMENDATION FOR SOUTH PHARR DEVELOPMENT AND RESEARCH CENTER FURNITURE SELECTIONS

Chairperson Aida Escobar Introduced the item.

Aida Escobar, Chairperson, mentioned the South Development and Research Center will be getting a lot of furniture and recommended for the furniture to be ordered as soon as possible so it could be delivered on time for when the center is ready to be opened. Mrs. Escobar's recommendation was the approval from the Library Board for the purchase of the furniture for the South Pharr Development and Research Center.

Aida Escobar, Chairperson, entertained a motion to approve the recommendation to purchase the furniture selection for the South Pharr Development and Research Center.

Marry Q. Gonzalez **moved** to approve the recommendation for South Pharr Development and research Center Furniture selections. Olga L. Cardoza **seconded** the motion and when it put to a vote, it carried unanimously.

Lastly, Adolfo Garcia, Library Director, thanked the board for approving the recommendations for the purchase furniture and stated he will take their recommendations to the city commission for final approval.

ITEM H: ADJOURNMENT

There being no other business to come before the Library Advisory Board, Mrs. Leonila Izaguirre **moved** to adjourn the meeting and was seconded by Mrs. Mary Q. Gonzalez. Meeting was adjourned at 6:25 p.m.


Interim Chairperson

ATTEST:


Imelda Palacios, Secretary

APPROVED DATE:

5-18-17

CITY OF PHARR

LIBRARY

FY 16/17

PERFORMANCE INDICATORS

Y-T-D Total

Inputs:

Full time employees	27
Department expenditures	\$702,472.88

Outputs:

Door Count	174,891
Patron Registrations	1,042
Computer Sessions	79,820
Wireless Users	66,305
Active Borrowers	41,353
Circulation Transactions (checkouts)	63,419
Café 121 Revenue	\$18,655.32
Circulation Revenue	\$49,477.20
Items Added to Collection	2,545
Items Deleted from collection (weeding)	1,225
Number of Children's Programs	270
Program Attendance	4,915
Children's Summer Program Registrations	0
Children reaching Summer reading goals	0
Summer Programs attendance	0
Number of Programs	0
Number of Books read by Children	0

Effectiveness:

Percent of residents with a library card	54.47%
Expenditures per capita	9.49287676