

**TAKE NOTICE THAT A REGULAR MEETING
OF THE LIBRARY BOARD
OF THE CITY OF PHARR, TEXAS
WILL BE HELD AT THE CITY COMMISSIONERS ROOM
118 SOUTH CAGE 2nd FLOOR, PHARR, TEXAS
COMMENCING AT 6:00 P.M. ON
THURSDAY, MARCH 16, 2017**

In compliance with Chapter 551 of the Texas government Code, Vernon's Texas Codes annotated (Open Meeting Act), NOTICE IS HEREBY GIVEN THAT THE LIBRARY BOARD OF THE CITY OF PHARR, TEXAS will be meeting in a regular called meeting to consider and discuss the following.

A. *Call Meeting to Order*

B. *Roll Call*

C. *Public Comments (Ordinance No. O-2015-28). A registered speaker may speak on several items or topics of public concern; however, a speaker may not exceed three (3) minutes as a whole when addressing the board. A registered speaker may not donate time to another speaker. No more than five (5) registered persons may speak at a scheduled meeting. A sign-in form must be filled out prior to the meeting to allow the registered speaker to address the governing body.*

D. *Consider Approval of Minutes: January 26, 2017-Regular Called Meeting*

E. *Presentation of Director's Report*

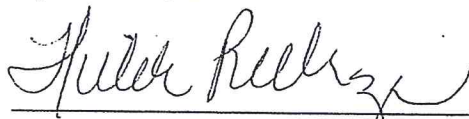
F. *Discussion of furniture layout and furniture budget for the South Pharr Research and Development Center.*

G. *Adjournment*

I, the undersigned authority, do hereby certify that the above Notice of said Meeting of the Library Board of the City of Pharr was posted on the bulletin board in City Hall and readily accessible to the general public at all times and on the city's web page at www.pharr-tx.gov; that said Notice was posted on the 7th day of March, 2017 at 4:00 P.M. and; the said Notice will remain posted continuously for at least 72 hours preceding the scheduled time of said Meeting, in compliance with Chapter 551 of the Texas Government Code (Open Meetings Act).

WITNESS MY HAND AND SEAL, on this 7th day of March, 2017.





HILDA PEDRAZA, CITY CLERK

**PHARR MEMORIAL LIBRARY BOARD
MEETING MINUTES
COMMENCING AT 6:00 P.M. ON
THURSDAY, March 16, 2017**

On the 16th day of March 2017 held at the City Commissioners Room 118 South Cage 2nd Floor Pharr, Texas, the Pharr Memorial Library board met for a regular call meeting and following is the record of attendance.

ITEM A: CALL MEETING TO ORDER

Mrs. Aida Escobar called the meeting to order at 6:00 p.m.

ITEM B: ROLL CALL

MEMBERS PRESENT:

*Aida Escobar
Anita Vela
Olga Cardoza
Enriqueta Brewster
Commissioner Eleazar Guajardo
Mary Q. Gonzalez*

MEMBERS ABSENT:

*Emma Rosalez-Garcia advised
Leonila Izaguirre*

STAFF PRESENT:

*Adolfo Garcia, Library Director
Mariel C. Alaniz, Administrative Secretary
Mike Singleterry, Reference Supervisor*

ITEM C: PUBLIC COMMENTS

Chairperson Aida Escobar introduced the item. There were no public comments.

ITEM D: CONSIDER APPROVAL OF MINUTES January 26, 2017.

Mary Q. Gonzalez moved to approve the minutes as submitted. Eleazar Guajardo seconded the motion and when it put to a vote, it carried unanimously.

ITEM E: PRESENTATION OF DIRECTOR'S REPORT

Chairperson Aida Escobar introduced the item.

Adolfo Garcia, Library Director welcomed new board member Olga L Cardoza. He stated the Board meets every other month and very instrumental in helping getting the input of the community.

Adolfo Garcia, Library Director announced that the Dr. Seuss program presentation at the Library was very successful and over 300 hundred children along with parents attended the birthday bash in February.

Adolfo Garcia, Library Director, further reported the Annual State Library Report was due the last week in March and discussed the requirements, budget and needs of the library that the state requires. He explained in detailed the Performance Indicator Report. Aida Escobar, chairperson asked on the 16-17 year totals with the active borrowers. Adolfo Garcia, Library Director, stated he will be checking into the discrepancy in the numbers and will report on the next board meeting. Mrs. Mary Q. Gonzalez, Board Member, asked about how the library coordinates the patron registration with the schools. Mr. Garcia explained the schools initiate by calling the library when the students will be having an event. Then a library staff member takes a laptop and a hot spot to the school where the staff inputs child's information. A temporary library card is issued to the student. The card is activated once they come to the library.

ITEM F: DISCUSSION OF FURNITURE LAYOUT AND FURNITURE BUDGET FOR THE SOUTH PHARR DEVELOPMENT AND RESEARCH CENTER.

Adolfo Garcia, Library Director, introduced the item and reported the construction of the South Pharr Development and research Center will start soon and stated it was early enough to make any budgetary changes to the furniture if needed. He is recommended South Texas School Furniture Company and explained the company has done a lot of work with local school district libraries and was part of buy board and State Contract. As per the budget, the proposal is under \$200,000 which includes the shelving, all the tables and chairs, all the conference tables with chairs, lounging chairs for the foyer / corridor, shipping and it has a 20 year warranty for all furniture. Mr. Garcia stated he has already approached the architect and they seem to be happy about this company. Commissioner Eleazar Guajardo noticed that the price included the delivery, installation and removal of debris. Discussion ensued on whether to wait or to pursue with the recommendation of South Texas School Furniture Company with the purchase of the furniture. The board agreed to wait on the purchase until more information was provided. Adolfo Garcia, Library Director will do more research and will provide more information for the next meeting. Mr. Garcia also reported the friends of Library Board had already committed to donate \$5,000 to the project of the naming rights for study rooms in honor of the friends of the Library. He reported he has been looking for people who would want to partner with the South Pharr Development and Research Center naming rights project. Lastly, Mr. Garcia reported the cost for naming right for each of the study rooms was \$5,000 and for the meeting rooms was \$2,500.

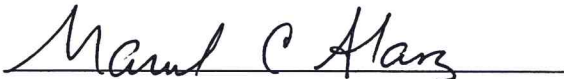
Mary Q. Gonzalez, Library Board asked if the PSJA had committed to the fundraising for the naming right of the study rooms and meeting rooms. Mr. Garcia responded PSJA ISD had already committed to all the forty computers in the South Branch Development Center.

ITEM G: ADJOURNMENT

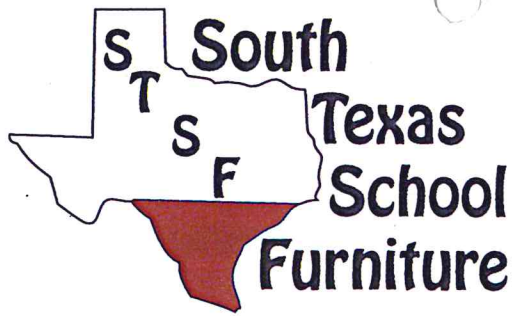
There being no other business to come before the Library Advisory Board, Commissioner Eleazar Guajardo **moved** to adjourn the meeting and was seconded by Mrs. Keta Brewster Meeting was adjourned at 6.33 p.m.


Chairperson

ATTEST:


Mariel C. Alaniz, Administrative Assistant

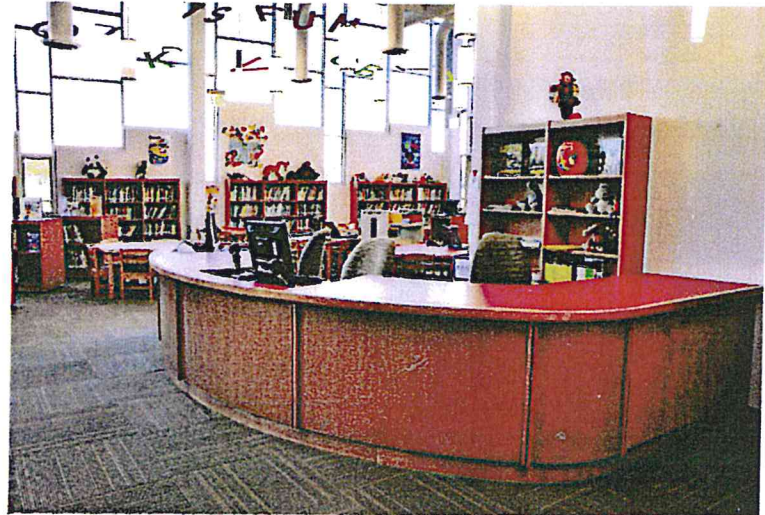
APPROVED DATE: 5-18-17



Solid Oak or Metal Library Furniture

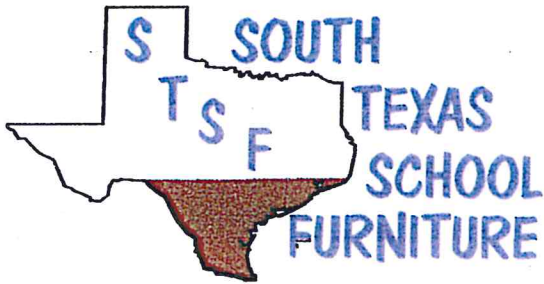


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BuyBoard #503-16

TO:
Mr. Adolfo Garcia
Director of Library
City of Pharr
121 Cherokee St.
Pharr, TX 78577

Date: 10/12/2016
Quote No.: Q-16-DM0024R2
Sales Rep: Dave Martinez

REF: Pharr Memorial Library

Dear Mr. Garcia:

We would like to quote a price for the following library furniture:

ITEM #	QTY	MFR / MODEL #	DESCRIPTION	WxHxD	UNIT PRICE	TOTAL PRICE
LIBRARY						
1	3	Tesco #6501-152-152	SF Shelving Starter - 36x72x12 back - 5 metal shelves - canopy top		\$ 420.00	\$ 1,260.00
2	9	Tesco #6502-152-152	SF Shelving Adder - 36x72x12 back - 5 metal shelves - canopy top		\$ 330.00	\$ 2,970.00
3	1	Tesco #6501-152-162	SF Shelving Starter - Magazine - 36x72x12 back - 4 flat - 4 sloped metal - canopy top		\$ 460.00	\$ 460.00
4	5	Tesco #6502-152-162	SF Shelving Adder - Magazine - 36x72x12 back - 4 flat - 4 sloped metal - canopy top		\$ 375.00	\$ 1,875.00
5	7	Tesco #6503-157-153	DF Shelving Adder - Magazine - 36x72x24 back - 10 metal shelves - canopy top		\$ 730.00	\$ 5,110.00
6	14	Tesco #6504-157-153	DF Shelving Adder - Magazine - 36x72x24 back - 10 metal shelves - canopy top		\$ 570.00	\$ 7,980.00
7	3	Tesco #6583-137-253	DF Mobile Shelving Starter - 36x48x24 back - 6 metal shelves - continuous top		\$ 605.00	\$ 1,815.00
8	3	Tesco #6584-137-253	DF Mobile Shelving Adder - 36x48x24 back - 6 metal shelves - continuous top		\$ 505.00	\$ 1,515.00
9	12	Tesco #4913-894-310	Rectangle Table - 72x29x36 apron - bullnose edge		\$ 510.00	\$ 6,120.00
10	2	Tesco #4321-36-10P	DF Magazine Rack - 36x40x26 panels ends - 10 pockets (5 per side)		\$ 1,325.00	\$ 2,650.00

ITEM #	QTY	MFR / MODEL #	DESCRIPTION	WxHxD	UNIT PRICE	TOTAL PRICE
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11	1	Tesco #4212-273-385	DF Computer Station Starter - 36x36x60 full panel - adjustable work height - bullnose edge	\$ 1,440.00	\$ 1,440.00
12	3	Tesco #4222-273-385	DF Computer Station Adder - 36x36x60 full panel - adjustable work height - bullnose edge	\$ 1,085.00	\$ 3,255.00
13	2	Tesco #4212-293-325	DF Carrel Starter - 36x45x60 full panel - full height - no shelf - 29" work height - bullnose edge	\$ 1,430.00	\$ 2,860.00
14	10	Tesco #4222-293-325	DF Carrel Adder - 36x45x60 full panel - full height - no shelf - 29" work height - bullnose edge	\$ 1,260.00	\$ 12,600.00
15	4	Tesco #4761-492-361	Deluxe Double Pedestal Desk - 60x30x30 box/box/file pedestal - file/file pedestal - center drawer - lock - bullnose edge	\$ 1,260.00	\$ 5,040.00
16	3	Tesco #4912-696-310	Square Table - 48x29x48 apron - bullnose edge	\$ 445.00	\$ 1,335.00
17	3	Tesco #4211-277-382	SF Computer Workstation Starter - 72x36x30 panel ends - 27" work height - bullnose edge	\$ 1,100.00	\$ 3,300.00
18	1	Tesco	Circulation Desk Assembly modular units - continuous top - bullnose edge		
18-EP	2	Tesco #4481-36-32	Finished End Panel - 32"h	\$ 130.00	\$ 260.00
18-PL	24	Tesco #4490	Patron Ledge - 16"h	\$ 175.00	\$ 4,200.00
18-CD1	1	Tesco #4444-36-32	Book Return - 36x32x30 front slot	\$ 570.00	\$ 570.00
18-CD2	1	Tesco #4445	Booktruck - 27x27x22 depressible	\$ 740.00	\$ 740.00
18-CD3	2	Tesco #4450-32	90° Square Corner - 32"h closed front	\$ 655.00	\$ 1,310.00
18-CD4	2	Tesco #4427-60-32	Desk - 60x32x30 level top - kneespace - box/file pedestal	\$ 1,215.00	\$ 2,430.00
18-CD5	1	Tesco #4440-36-32	Drawer Storage - 36x32x30 4 file drawers - lock	\$ 1,735.00	\$ 1,735.00
18-CD7	1	Tesco #4430-36-32	Open Storage - 36x32x30 2 adjustable shelves	\$ 740.00	\$ 740.00
18-CD8	1	Tesco #4429-36-32	Hinged Door Storage - 36x32x30 1 adjustable shelf - 2 file drawers - lock	\$ 1,340.00	\$ 1,340.00
18-CD9	1	Tesco #4434-36-32	Full Width Drawer Storage - 36x32x30 hinged doors - 1 adjustable shelf - lock	\$ 1,230.00	\$ 1,230.00

ITEM #	QTY	MFR / MODEL #	DESCRIPTION	WxHxD	UNIT PRICE	TOTAL PRICE
19	116	Jasper Chair #7000-3L-SBC	17.5" Sled Base Chrome Chair maple - 3L cut out option		\$ 170.00	\$ 19,720.00

20	8	Lesro #F1401GF6	Somerset Guest Chair grade 4 healthcare vinyl	\$ 555.00	\$ 4,440.00
21	4	Lesro #F1250T5	Somerset End Table - 20x20.5x20	\$ 180.00	\$ 720.00
22	6	Sitwell #I-27-CP-T-OB	Image Mid Back Task Chair grade 1 Dillon vinyl	\$ 290.00	\$ 1,740.00
23	6	Sitwell #I-18	Image Guest Chair grade 1 Dillon vinyl	\$ 260.00	\$ 1,560.00
24	10	Safco #4753	Zynergy Balls vinyl	\$ 175.00	\$ 1,750.00
25	6	HPFI #HPT5834MFABM540	Evette Child-size Curved Bench Chair Marigold vinyl	\$ 725.00	\$ 4,350.00
26	2	HPFI #HPT 5882MFABM540	Evette Child-size Oval Table with Mahogany laminated top - upholstered base Marigold vinyl	\$ 1,030.00	\$ 2,060.00
27	2	HPFI #HPT 5874ABM540	Evette Child-size Club Chair Marigold vinyl	\$ 880.00	\$ 1,760.00
LOBBY					
28	6	Palmer Hamilton #STORY2930RD-C-EG	Round Mobile Table - 30diax29"h 2nd story X base - casters - metallic silver base - standard laminate top	\$ 580.00	\$ 3,480.00
29	18	Palmer Hamilton #MSS-W-Metal Back	Metal Back Chair standard height - metal frame - wood seat	\$ 160.00	\$ 2,880.00
30	2	Palmer Hamilton #STORY422436-EG	Rectangle Mobile Table - 36x42x24 4th story T base - pub height - casters - metallic silver base - standard laminate top	\$ 560.00	\$ 1,120.00
31	4	Palmer Hamilton #MPH-W-Metal Back	Metal Back Stool pub height - metal frame - wood seat	\$ 190.00	\$ 760.00
32	2	Lesro #F1401G6	Somerset Guest Chair grade 4 fabric	\$ 555.00	\$ 1,110.00
33	2	Lesro #F1501G6	Somerset Loveseat grade 4 healthcare vinyl	\$ 1,895.00	\$ 3,790.00
34	2	Lesro #F1250T5	Somerset End Table - 20x20.5x20	\$ 180.00	\$ 360.00
TECH ROOMS					
35	150	Eurotech #S5000	Aire Guest Chair glides - ganging clip Black w/Chrome frame	\$ 62.00	\$ 9,300.00

ITEM #	QTY	MFR / MODEL #	DESCRIPTION	WxHxD	UNIT PRICE	TOTAL PRICE
36	4	Eurotech #821-KHSD	Chair Dolly for Aire guest chair		\$ 115.00	\$ 460.00
37	40	Tesco #4900TOP3600	Rectangle Table Top only - 60x20 lumber core - wood edge		\$ 270.00	\$ 10,800.00

38	80	Tesco	Arch T Base for 23"-30" flip top	\$ 215.00	\$ 17,200.00
		#GB-C-7764	casters		
39	2	AmpliVox	Presidential Plus Lectern	\$ 1,565.00	\$ 3,130.00
		#APL SW450	25.5"w x 20.5"d x 45"h		
			wireless mic - built-in sound system		
AUXILLARY					
40	4	Palmer Hamilton	Trash Receptacle with Logo - 28x41x27	\$ 1,325.00	\$ 5,300.00
		#WR32-LOGO	single top load - 32 gallon liner - casters		
41	3	Palmer Hamilton	Trash Receptacle - 28x41x27	\$ 1,045.00	\$ 3,135.00
		#WR32-LOGO	single top load - 32 gallon liner - casters - no logo		
42	2	Global Industries	Wave Bike Rack	\$ 175.00	\$ 350.00
		#WB652779M	9 bike - black		
43	2	WebCoat	32 Gallon Outdoor Waste Receptacle	\$ 345.00	\$ 690.00
		#TR32PERF			
44	2	WebCoat	32 Gallon Liner for waste receptacle	\$ 30.00	\$ 60.00
		#LINER32			
45	2	WebCoat	6' Bench with Back	\$ 1,535.00	\$ 3,070.00
		#B6WBMETRO-POLY	1/4" ribbed steel - solid one piece design - portable or surface mount		
46	2	Safco	Top Dome Waste Receptacle	\$ 215.00	\$ 430.00
		#SAF 9676NC	15 gallon - Black Speckle		
47	3	Rubbermaid	Baby Changing Table	\$ 460.00	\$ 1,380.00
		#RCP 781888WE	12 1/2" x 17"		
48	20	Rubbermaid	41 qt Wastebasket	\$ 9.00	\$ 180.00
		#RCP 295500BK	Black		
49	3	Best-Rite	36" x 48" Porcelain Steel Markerboard	\$ 145.00	\$ 435.00
		#202AC	aluminum frame - map rail - chalk tray		
50	2	Best-Rite	Deluxe Mobile Reversible Markerboard	\$ 410.00	\$ 820.00
		#668AC-DD	aluminum frame - porcelain steel both sides - 35"w x 76.5"h x 24"d		
51	1	Freight	Delivery to your location	\$ 4,500.00	\$ 4,500.00
52	1	Installation	Assembly, Installation & Removal of Debris	\$ 10,750.00	\$ 10,750.00

TOTAL PRICE INCLUDING DELIVERY, INSTALLATION & REMOVAL OF DEBRIS:	\$ 199,730.00
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Pricing is based on the quantities listed above and may increase if changed. Please allow up to 10 weeks for delivery. Quotation is valid until December 31, 2016.

Thank you for the opportunity to work your library. If you have any questions or need additional information, please do not hesitate to call.

Sincerely,
Laura Jirkovsky
resident