

**PHARR MEMORIAL LIBRARY BOARD
MEETING MINUTES
COMMENCING AT 6:00 P.M. ON
THURSDAY, March 16, 2017**

On the 16th day of March 2017 held at the City Commissioners Room 118 South Cage 2nd Floor Pharr, Texas, the Pharr Memorial Library board met for a regular call meeting and following is the record of attendance.

ITEM A: CALL MEETING TO ORDER

Mrs. Aida Escobar called the meeting to order at 6:00 p.m.

ITEM B: ROLL CALL

MEMBERS PRESENT:

*Aida Escobar
Anita Vela
Olga Cardoza
Enriqueta Brewster
Commissioner Eleazar Guajardo
Mary Q. Gonzalez*

MEMBERS ABSENT:

*Emma Rosalez-Garcia advised
Leonila Izaguirre*

STAFF PRESENT:

*Adolfo Garcia, Library Director
Mariel C. Alaniz, Administrative Secretary
Mike Singleterry, Reference Supervisor*

ITEM C: PUBLIC COMMENTS

Chairperson Aida Escobar introduced the item. There were no public comments.

ITEM D: CONSIDER APPROVAL OF MINUTES January 26, 2017.

Mary Q. Gonzalez moved to approve the minutes as submitted. Eleazar Guajardo seconded the motion and when it put to a vote, it carried unanimously.

ITEM E: PRESENTATION OF DIRECTOR'S REPORT

Chairperson Aida Escobar introduced the item.

Adolfo Garcia, Library Director welcomed new board member Olga L Cardoza. He stated the Board meets every other month and very instrumental in helping getting the input of the community.

Adolfo Garcia, Library Director announced that the Dr. Seuss program presentation at the Library was very successful and over 300 hundred children along with parents attended the birthday bash in February.

Adolfo Garcia, Library Director, further reported the Annual State Library Report was due the last week in March and discussed the requirements, budget and needs of the library that the state requires. He explained in detailed the Performance Indicator Report. Aida Escobar, chairperson asked on the 16-17 year totals with the active borrowers. Adolfo Garcia, Library Director, stated he will be checking into the discrepancy in the numbers and will report on the next board meeting. Mrs. Mary Q. Gonzalez, Board Member, asked about how the library coordinates the patron registration with the schools. Mr. Garcia explained the schools initiate by calling the library when the students will be having an event. Then a library staff member takes a laptop and a hot spot to the school where the staff inputs child's information. A temporary library card is issued to the student. The card is activated once they come to the library.

ITEM F: DISCUSSION OF FURNITURE LAYOUT AND FURNITURE BUDGET FOR THE SOUTH PHARR DEVELOPMENT AND RESEARCH CENTER.

Adolfo Garcia, Library Director, introduced the item and reported the construction of the South Pharr Development and research Center will start soon and stated it was early enough to make any budgetary changes to the furniture if needed. He is recommended South Texas School Furniture Company and explained the company has done a lot of work with local school district libraries and was part of buy board and State Contract. As per the budget, the proposal is under \$200,000 which includes the shelving, all the tables and chairs, all the conference tables with chairs, lounging chairs for the foyer / corridor, shipping and it has a 20 year warranty for all furniture. Mr. Garcia stated he has already approached the architect and they seem to be happy about this company. Commissioner Eleazar Guajardo noticed that the price included the delivery, installation and removal of debris. Discussion ensued on whether to wait or to pursue with the recommendation of South Texas School Furniture Company with the purchase of the furniture. The board agreed to wait on the purchase until more information was provided. Adolfo Garcia, Library Director will do more research and will provide more information for the next meeting. Mr. Garcia also reported the friends of Library Board had already committed to donate \$5,000 to the project of the naming rights for study rooms in honor of the friends of the Library. He reported he has been looking for people who would want to partner with the South Pharr Development and Research Center naming rights project. Lastly, Mr. Garcia reported the cost for naming right for each of the study rooms was \$5,000 and for the meeting rooms was \$2,500.

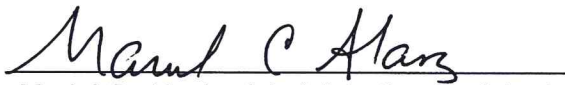
Mary Q. Gonzalez, Library Board asked if the PSJA had committed to the fundraising for the naming right of the study rooms and meeting rooms. Mr. Garcia responded PSJA ISD had already committed to all the forty computers in the South Branch Development Center.

ITEM G: ADJOURNMENT

There being no other business to come before the Library Advisory Board, Commissioner Eleazar Guajardo **moved** to adjourn the meeting and was seconded by Mrs. Keta Brewster Meeting was adjourned at 6.33 p.m.


Chairperson

ATTEST:


Mariel C. Alaniz, Administrative Assistant

APPROVED DATE: 5-18-17