

**THE SOUTH PHARR OUTREACH LIBRARY BOARD
MEETING MINUTES
COMMENCING AT 6:00 P.M. ON
THURSDAY, JULY 13, 2017**

On the 13th day of July 2017 at the City Commissioners Room 118 South Cage 2nd Floor Pharr, Texas, the South Pharr Outreach Library Board met for a regular call meeting and following is the record of attendance.

ITEM A: CALL MEETING TO ORDER

Mrs. Diana Ruiz called the meeting to order at 6:01 p.m.

ITEM B: ROLL CALL

MEMBERS PRESENT:

*Liliana Gomez
Nathalie Farias
Nayla Palacios
Diana Ruiz*

MEMBERS ABSENT:

Claudia Garcia

STAFF PRESENT:

*Adolfo Garcia, Library Director
Mariel C. Alaniz, Administrative Secretary
Mike Singleterry, Reference Supervisor
Catalina Zamaripa, Circulation Supervisor
Santiago Vasquez, Children's Supervisor
Gerardo Garza, Cataloger
Julio Enriquez, Supervisor*

ITEM C: PUBLIC COMMENTS

Chairperson Diana Ruiz introduced the item. There were no public comments. Mrs. Diana Ruiz asked the Board members to introduce themselves.

ITEM D: PRESENTATION OF DIRECTOR'S REPORT

Chairperson Diana Ruiz introduced the item.

Adolfo Garcia, Library Director, welcomed and thanked the new board members for serving on the advisory board. He stated since it was an introductory meeting he was going to introduce

the library's supervisors. He further discussed the project on hand, which is the construction of the South Pharr Development and Research Center. He stated the facility was 25 thousand square feet and will have a community component with a library plus an exhibit hall. The research part, which is the library, will have a digital collection to be funded by the county.

Diana Ruiz, Chairperson, asked about the board having an input on ordering the library books. Adolfo Garcia, Library Director, went over the process on ordering books. Nathalie Farias commented on the library considering purchasing books from the school district's summer reading list. Adolfo Garcia, Library Director, stated the library reaches out to the central office of each of the school districts around our area which are four different districts for their library listings. The library accommodates the schools by having five to ten copies of the books from the school's reading list. Also, he stated the library was moving into a digital format and would have all the classic books in digital format as well.

Adolfo Garcia, Library Director, further reported the project was on a 5-acre facility on West Dicker road and stated it will have a sidewalk from Cage Blvd. all the way to Jackson Road and the Valley Metro would be stopping at the library. Mr. Garcia also mentioned his suggestions for the hours of operation for the facility were from 10:00 a.m. to 8:00 p.m. with a total of six full time and two part time employees. Lastly, Adolfo Garcia, Library Director, mentioned the meeting rooms would have conference furniture along with projectors and reported the project was \$4 million dollars not including the furniture.

ITEM E: DISCUSSION OF FURNITURE SELECTIONS FOR THE SOUTH PHARR DEVELOPMENT AND RESEARCH CENTER RECOMMENDATION.

Adolfo Garcia, Library Director, introduced the item.

Adolfo Garcia, Library Director, stated he was recommending South Texas School Furniture Company and explained the company has done a lot of work with local school district libraries and was part of buy board and state contract. Mr. Garcia mentioned the library meeting rooms and exhibit hall would be a total of 25 thousand square feet. He added the computers would be purchased by PSJA School District as recommended by City Manager. He also stated the proposed budget for the furniture was over \$200 thousand dollars. Children's furniture would be child friendly and colorful and stated the furniture was made in the United States with a 20-year warranty.

ITEM F: CONSIDERATION AND ACTION ON SOUTH PHARR LIBRARY OUTREACH BOARD MEETING SCHEDULE.

Chairperson Diana Ruiz introduced the item.

Adolfo Garcia, Library Director, reported the Main Board meets every other month and recommended for the South Pharr Library Outreach Board to meet the same. He also

mentioned it was up to the board to decide when to meet and if necessary, a special call meeting could be arranged to finalize any operations.

Nathalie Farias **moved** to approve the schedule as presented for the South Pharr Library Outreach Board. Lilitana Gomez seconded the motion and when it put to vote, it carried unanimously.

ITEM G: DISCUSSION, IF ANY, FUNDRAISING FOR SOUTH PHARR DEVELOPMENT AND RESEARCH CENTER.

Chairperson Diana Ruiz introduced the item.

Adolfo Garcia, Library Director, stated he was working on some outreach corporate community partnerships and stated he has been meeting with Eddie Anaya who has some insights on some organizations that have expressed interest in being a partner with the project in South Pharr. Adolfo Garcia, Library Director, further reported the Friends of the Library have already donated \$5,000 and the Economic Development Agency donated \$1.2 million dollars to complement the budget. He added the city covered the difference of the \$3 million dollars. Tulley Mayer a great doctor from Pharr donated \$220,000 thousand dollar that would be used to purchase the furniture.

Adolfo Garcia, Library Director, further stated the library would like to approach partners that are willing to purchase naming rights to the meeting rooms and study rooms. The asking price for the naming rights for the meeting rooms will be \$5,000 that will cover for the furniture needed for that particular room.

Correction:

The asking price for the naming rights for the meeting rooms will be \$25,000 and study rooms \$5,000 that will cover for the furniture needed for those particular rooms.

ITEM G: ADJOURNMENT

*There being no other business to come before the Library Advisory Board, Member Lilitana Gomez **moved** to adjourn the meeting and was second by Nathalie Farias. Meeting was adjourned at 6:34 p.m.*



Chairperson

ATTEST:



Mariel C. Alaniz, Administrative Assistant