

**MINUTES
BOARD OF COMMISSIONERS
REGULAR CALLED MEETING
TUESDAY, JANUARY 2, 2018
118 SOUTH CAGE 2nd FLOOR**

The Board of Commissioners of the City of Pharr, Texas, met in a Regular Called Meeting on Tuesday, January 2, 2018 and following is the record of attendance.

BOARD OF COMMISSIONERS PRESENT: Mayor Ambrosio Hernandez
Comm. Eleazar Guajardo
Comm. Ramiro Caballero
Comm. Daniel Chavez
Comm. Ricardo Medina

BOARD OF COMMISSIONERS ABSENT: Comm. Roberto "Bobby" Carrillo
Comm. Mario Bracamontes

STAFF PRESENT: Edward Wylie, Deputy City Manager
Hilda Pedraza, City Clerk
Omar Anzaldua, City Engineer
Gary Rodriguez, Events Center Director
Karla Moya, Finance Director
Rodolfo Martinez, Municipal Court Judge
Bea Fuentes, HR Coordinator
Joe Luengo, Interim Police Chief
Leonardo Perez, Fire Chief
Melanie Cano, Dev. Services Director
Rick Pedraza, Public Works Director
Jose Villescas, Public Utilities Director
Sergio Alanis, Parks & Rec. Director
Raul Garza, CDBG Director
Adolfo Garcia, Library
Jose Pena, I.T. Director
Fred Brouwen, Assistant Bridge Director
Victor Perez, PEDC Director
Sandra Zamora, Purchasing Director

CITY ATTORNEY Patricia Rigney, City Attorney

ITEM 1. CALL TO ORDER

A) ROLL CALL AND POSSIBLE ACTION ON THE EXCUSING OF ANY ABSENT MEMBER OF THE GOVERNING BODY

Mayor Hernandez called the meeting to order at 4:05 p.m. Roll call established a quorum.

Comm. Guajardo moved to excuse the absent members. Comm. Caballero seconded the motion and when put to a vote, it carried unanimously.

B) PLEDGE OF ALLEGIANCE/INVOCATION

Ed Wylie, Deputy City Manager, led in the pledge of allegiance and Jose Luengo, Interim Police Chief, said the invocation.

ITEM 2. PUBLIC COMMENTS/PUBLIC HEARINGS

A) PUBLIC COMMENTS

Kenneth Fletcher thanked the commission for being assigned to the Planning & Zoning Board and stated while he was there; he purchased material to further educate himself. Mr. Fletcher spoke about final plat approval process and read step 17 from Pharr Code, Section 118-153, 2 (A-2). Lastly, he voiced his concern about a truck parked in a residential area and

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stated trucks were still parking at fire lanes at Costco and loading in the front entrance when raining.

B) PUBLIC HEARING ON DEVELOPMENT SERVICES CASES

None.

ITEM 3. CITY MANAGER'S REPORTS

A) CITY ENGINEER'S REPORT

Ed Wylie, Deputy City Manager, stated City Engineer was in the audience and questions could be entertained at this time. There were no questions.

B) CITY EVENTS OF INTEREST

Ed Wylie, Deputy City Manager, called upon Isaac Escobedo from Parks and Recreation Department to introduce Pharr All Stars Football Team.

Isaac Escobedo, Parks & Recreation Division Head, introduced the 4th and 5th Grade All Stars Football team and coaches Jose Luengo, Jose Andrade and Daniel Calvillo.

Jose Luengo, Interim Police Chief, stated on Wednesday, December 20, 2017, twenty-four athletes from the Pharr area participated in the 2017 Pharr versus Edinburg All Stars game who were nominated from seven Parks & Recreation teams. These motivated and dedicated young men from the 4th and 5th grade levels represented the great City of Pharr with the highest levels of sportsmanship and hard work and the end resulted in a victory with the score being 12 to 6. Most importantly, this event provided these young athletes to develop confidence, memories and friendships and thanked the Mayor and Commissioners for all their support.

Ed Wylie, Deputy City Manager, announced a Ribbon Cutting Event for Index Fresh would take place on January 9, 2018 at 10:00 a.m. He stated Index Fresh was a cold storage facility of approximately 50,000 square feet located at 1100 West Central Capote Ave. Mr. Wylie also announced a groundbreaking event for Topgolf would take place on January 10, 2018 at 11:00 a.m. at 1901 West Interstate 2 at intersection of Jackson Road and Kelly Avenue.

Ed Wylie, Deputy City Manager, announced Christmas tree recycling would be taking place from December 28, 2017 to January 9, 2018 at the Pharr Public Works located at 1015 East Ferguson Avenue and Jose "Pepe" Salinas Civic Center located at 1011 West Kelly Avenue.

Ed Wylie, Deputy City Manager, announced a Ribbon Cutting Event for the Development & Research Center would take place on January 11, 2018 at 11:30 a.m. invited the public to attend.

ITEM 4. CONSENT AGENDA

A) APPROVAL OF MINUTES FOR DECEMBER 4, 2017 REGULAR CITY COMMISSION MEETING; AND DECEMBER 18, 2017 REGULAR CITY COMMISSION MEETING (ADMINISTRATION)

B) CONSIDERATION AND ACTION IF ANY, ON ORDINANCE AMENDING ORDINANCE NO. O-2017-50 (RENTAL OF CITY FACILITIES) 3RD & FINAL READING (PARKS)

- C) CONSIDERATION AND ACTION, IF ANY, ON ORDINANCE AMENDING ORDINANCE NO. O-94-11 RELATING TO METER DEPOSITS AND THEIR REIMBURSEMENT CRITERIA 2ND READING (FINANCE)
- D) CONSIDERATION AND ACTION, IF ANY, ON RIO GRANDE VALLEY PARTNERSHIP-CHAMBER OF COMMERCE MEMBERSHIP RENEWAL IN THE AMOUNT OF \$2,500 (BRIDGE)
- E) CONSIDERATION AND ACTION, IF ANY, ON ADVERTISING IN THE TEXAS INTERNATIONAL PRODUCE ASSOCIATION 2018 MEMBERSHIP DIRECTORY IN THE AMOUNT OF \$800 (BRIDGE)
- F) CONSIDERATION AND ACTION, IF ANY, ON APPROVAL OF FINAL RECONCILIATION OF QUANTITIES FOR THE SOUTH PHARR ELEVATED STORAGE TANK REHABILITATION PROJECT (BID NUMBER 1617-01-528-0031) (ENGINEERING)
- G) CONSIDERATION AND ACTION, IF ANY, ON DEVELOPMENT SERVICES CASES:

PLATS:

1. MELDEN & HUNT INC., REPRESENTING SHAVI MAHTANI, PRESIDENT OF DOMAIN DEVELOPMENT CORP., REQUESTED FINAL PLAT APPROVAL OF THE PROPOSED WEST OAK MANOR SUBDIVISION. THE PROPERTY IS LEGALLY DESCRIBED AS A BEING A RE-SUBDIVISION OF 31.939 ACRES OUT OF LOT 87, KELLY-PHARR SUBDIVISION, PHARR, HIDALGO COUNTY, TEXAS. THE PROPERTY IS LOCATED WITHIN THE 5400 BLOCK OF NORTH SUGAR ROAD.

Ed Wylie, Deputy City Manager, introduced the consent agenda and recommended approval.

Comm. Medina moved to approve. Comm. Guajardo seconded the motion and when put to a vote, it carried unanimously.

Ordinance No. O-2018-01 is filed with the City Clerk's Office.

REGULAR AGENDA - OPEN SESSION

ITEM 5. ORDINANCES AND RESOLUTIONS

- A) CONSIDERATION AND ACTION, IF ANY, ON RESOLUTION ADOPTING A NEW CITY SEAL (ADMINISTRATION)

Ed Wylie, Deputy City Manager, introduced the item and stated item would be discussed in closed session.

- B) CONSIDERATION AND ACTION, IF ANY, ON RESOLUTION DETERMINING A PUBLIC NECESSITY TO ACQUIRE CERTAIN REAL PROPERTY; GIVING NOTICE OF AN OFFICIAL DETERMINATION TO ACQUIRE REAL PROPERTY FOR PUBLIC PURPOSE; ESTABLISHING PROCEDURES FOR THE ACQUISITION OF MARKET VALUE FOR THE PROPERTY TO BE ACQUIRED; ESTABLISHING FAIR MARKET VALUE FOR THE PROPERTY TO BE ACQUIRED; AND DIRECTING THE CITY MANAGER OR DESIGNEE TO COMMUNICATE OFFERS TO OWNERS FOR PURCHASE OF PROPERTY, APPROPRIATE FUNDS, AND AUTHORIZING CONDEMNATION PROCEEDING BY CITY ATTORNEY, CONTINGENT ON AVAILABLE FUNDING (DEVELOPMENT SERVICES)

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Ed Wylie, Deputy City Manager, introduced the item and stated this was for expansion of Las Milpas Road to three lanes at the east and west intersections.

Comm. Medina moved to approve. Comm. Chavez seconded the motion and when put to a vote, it carried unanimously.

Resolution No. R-2018-02 is filed with the City Clerk's Office.

ITEM 6. ADMINISTRATIVE

A) CONSIDERATION AND ACTION, IF ANY, ON WORLD CITY 2017 PHARR TRADE NUMBERS BOOK (BRIDGE)

Ed Wylie, Deputy City Manager, introduced the item and briefly stated this book was purchased every year and Fred Brouwen, Assistant Bridge Director, was available to answer any questions.

Comm. Guajardo moved to approve. Comm. Medina seconded the motion and when put to a vote, it carried unanimously.

B) PRESENTATION BY PARKS AND RECREATION DEPARTMENT ON PHARR-AFTER SCHOOL ACTIVITY PROGRAMS (PHARR- ASAP) (ADMINISTRATION)

Ed Wylie, Deputy City Manager, introduced the item and stated item would be discussed in closed session.

ITEM 7. PURCHASING

A) CONSIDERATION AND ACTION, IF ANY, ON PURCHASE AND SALES AGREEMENT FOR 100 BLOCK OF WEST FERGUSON AVE. (ADMINISTRATION)

Ed Wylie, Deputy City Manager, introduced the item. He stated this was the old Lone Star Building on West Ferguson and the City was requesting to purchase the building to make the first Communications Center in Pharr. He stated currently the City of Pharr dispatches for four cities at two different locations, one at Police Department and one at the Fire Department.

Ed Wylie, Deputy City Manager, further stated this has been designed to be the first Regional 911 Communications Center and it will serve Pharr and smaller communities that do not have proper dispatching services. He mentioned there was interest from other cities wanting to come on board for communication services and stated this building had the capabilities to host Emergency Management and Communications training sessions, amongst various other trainings.

Comm. Medina moved to approve. Comm. Guajardo seconded the motion and when put to a vote, it carried by a majority of four (4) ayes and one (1) abstention. Mayor Hernandez abstained from voting.

ITEM 8. CONTRACTS/AGREEMENTS

A) CONSIDERATION AND ACTION, IF ANY, AUTHORIZING THE CITY OF PHARR TO ENTER INTO MEMORANDUM OF AGREEMENT WITH THE TEXAS A&M FOREST SERVICE, A MEMBER OF THE TEXAS A&M UNIVERSITY SYSTEM AND AN AGENCY OF THE STATE OF TEXAS TO PARTICIPATE AS A MEMBER OF THE REGIONAL INCIDENT MANAGEMENT TEAM (FIRE)

Ed Wylie, Deputy City Manager, introduced the item and stated Fire Chief Lenny Perez was an IMT member. He further recommended approval.

Comm. Guajardo moved to approve. Comm. Caballero seconded the motion and when put to a vote, it carried unanimously.

B) CONSIDERATION AND ACTION, IF ANY, AUTHORIZING CITY MANAGER TO AMEND THE CONTRACT WITH R. GUTIERREZ ENGINEERING CORPORATION FOR PROFESSIONAL ENGINEERING SERVICES FOR THE WEST THOMAS ROAD INTERSECTION WIDENING PROJECT (ENGINEERING)

Ed Wylie, Deputy City Manager, introduced the item and stated this was for a three-lane expansion at Thomas Road and 281 and Thomas Road and Jackson Road.

Comm. Medina moved to approve. Comm. Guajardo seconded the motion and when put to a vote, it carried unanimously.

C) CONSIDERATION AND ACTION, IF ANY, ON RENEWING CAMERA SERVICES AGREEMENT BETWEEN THE CITY OF PHARR INTERNATIONAL BRIDGE AND INMOBILIARIA JUGAS, S.A. DE C.V. (BRIDGE)

Ed Wylie, Deputy City Manager, introduced the item and stated this would allow the city to see the traffic on the Mexican side of the bridge and stated this was for a 3-year contract at \$650 a month. He further recommended approval.

Comm. Guajardo moved to approve. Comm. Chavez seconded the motion and when put to a vote, it carried unanimously.

D) CONSIDERATION AND ACTION, IF ANY, ON WELLNESS SCREENING SERVICES BETWEEN DOCTORS HOSPITAL AT RENAISSANCE, LTD. AND CITY OF PHARR (HR)

Ed Wylie, Deputy City Manager, introduced the item and stated the City was offering full health screenings at \$15.00 per employee for a total of \$8,250.

Comm. Medina stated \$15.00 was a great deal and he was very glad the city was doing this.

Comm. Medina moved to approve. Comm. Chavez seconded the motion and when put to a vote, it carried by a majority of four (4) ayes and one (1) abstention. Mayor Hernandez abstained from voting.

E) CONSIDERATION AND ACTION, IF ANY, ON AUTHORIZING CITY MANAGER TO NEGOTIATE AND ENTER INTO A CONTRACT WITH THE WARREN GROUP, INC. FOR PROFESSIONAL ARCHITECTURAL SERVICES FOR THE MASTER PLANNING OF THE TIERRA DEL SOL BANQUET HALL (PARKS)

Ed Wylie, Deputy City Manager, introduced the item and stated this was for the second floor - Executive Hall re-design to bring to modern standards.

Comm. Medina moved to approve. Comm. Chavez seconded the motion and when put to a vote, it carried unanimously.

At this time, Mayor Hernandez, stated they would deviate from the agenda and go into closed session. There was no objection.

ITEM 10. CLOSED SESSION: IN ACCORDANCE WITH CHAPTER 551 OF THE TEXAS GOV'T. CODE, THE PHARR BOARD OF COMMISSIONERS HEREBY GIVES NOTICE THAT IT MAY MEET IN A CLOSED (NON-PUBLIC) EXECUTIVE SESSION TO DISCUSS THE ITEMS LISTED ON THE PUBLIC PORTION OF THE MEETING AGENDA. IN ACCORDANCE WITH THE FOLLOWING BELOW

The time being 4:25 p.m., Mayor Hernandez stated the commission would be entering into closed session in accordance with Chapter 551 of the Texas Govt. Code to discuss agenda items listed in the public portion of the agenda and Pursuant to Sections 551.071, 551.072, 551.074, 551.076, 551.084 and 551.087.

ITEM 11. RECONVENE

The time being 5:17 p.m., Mayor Hernandez stated the commission would be resuming the open meeting.

ITEM 5. ORDINANCES AND RESOLUTIONS

A) CONSIDERATION AND ACTION, IF ANY, ON RESOLUTION ADOPTING A NEW CITY SEAL (ADMINISTRATION)

Ed Wylie, Deputy City Manager, re-introduced the item and recommended approval.

Comm. Guajardo moved to approve. Comm. Medina seconded the motion and when put to a vote, it carried unanimously.

ITEM 6. ADMINISTRATIVE

B) PRESENTATION BY PARKS AND RECREATION DEPARTMENT ON PHARR-AFTER SCHOOL ACTIVITY PROGRAMS (PHARR- ASAP) (ADMINISTRATION)

Ed Wylie, Deputy City Manager, re-introduced the item and stated this was a presentation and no action was required.

ITEM 9. LEGAL

A) CONSULTATION AND UPDATE WITH LEGAL COUNSEL ON BOYS AND GIRLS CLUB LEASE AND OTHER MATTERS INCIDENTAL TOO (ADMINISTRATION)

Ed Wylie, Deputy City Manager, introduced the item and stated this was for consultation and no action was required.

ITEM 12. ADJOURNMENT

There being no other business to come before the board, Comm. Guajardo moved to adjourn. Comm. Medina seconded the motion and when put to a vote, the motion carried unanimously. Meeting adjourned at 5:17 p.m.

CITY OF PHARR



AMBROSIO HERNANDEZ
MAYOR

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**STATE OF TEXAS
COUNTY OF HIDALGO
CITY OF PHARR**

ON THIS THE 2nd DAY OF JANUARY 2018 the Board of Commissioners of the City of Pharr, Texas convened in a **REGULAR CALLED MEETING** at the Commissioner's Room located at 118 S. Cage, 2nd Floor, Pharr, Texas. The meeting being open to the public and notice of said meeting, giving the date, place, subject, hereof, having been posted in accordance with Chapter 551, Texas Government Code (Open Meetings Act) and there being present a quorum, I, **HILDA PEDRAZA, CITY CLERK**, of the City of Pharr, Texas, certify that this is a true and correct copy of the minutes.

ATTEST:



HILDA PEDRAZA, CITY CLERK

APPROVED: January 15, 2018